

**MINUTES OF THE SPECIAL MEETING  
OF THE  
OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS  
February 20, 2017**

1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Special Meeting to order at 7:03 p.m.in the Recreation Center's Canterberry Room. Commissioners Truedson, Tan, Trombetta and President Knitter answered "present". Commissioner Carson was absent. Also present were Laure Kosey, Executive Director, Dave Thommes, Director of Recreation and Facilities and Marco Salinas, Chief Financial Officer.

- a) Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of a family or other emergency as provided in section I-G-1 (iii) of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of personal illness or disability as provided in section I-G-1 (i) of the Board Rules.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Tan, Trombetta, and President Knitter  
Nays: None  
Absent: Commissioner Carson.

2) APPROVAL OF THE FEBRUARY 20, 2017 AGENDA OF THE SPECIAL MEETING

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to approve the February 20, 2017, special meeting agenda.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Tan, Trombetta, Carson, and President Knitter  
Nays: None

3) OPEN FORUM

President Knitter asked if there were any public comments.

There were no public comments.

4) COMMUNICATIONS

- a) Commissioners to share communications

President Knitter asked whether any Board members wished to share communications.

No one shared communications.

5) UNFINISHED BUSINESS

- a) None

6) NEW BUSINESS

- a) Discussion of the Fiscal Year 2017 – 2018 Budget of the Oak Brook Park District

Marco Salinas presented the proposed budget for fiscal year 2017-2018 to the Board. Copies of the budget materials provided can be found in the Park District records.

Mr. Salinas noted that he adjusted the health insurance premium fund reducing it slightly. He said by reviewing the history of premium increases, the budgeted amounts in previous budgets were set too high.

Mr. Salinas said that funding for Human Resource Manager salary was adjusted with 1/3 of it now coming from the liability insurance fund due to the safety coordinator duties performed.

President Knitter said according to the proposed budget, the program fees at the Tennis Center are budgeted to increase by 3.87%, but expenses are budgeted to increase at a higher rate.

Ms. Kosey said she will discuss this with Mr. Pop for clarification.

It was discussed that the HVAC and insulation projects at the Tennis Center will be decreasing the fund balance substantially; however these two projects were deferred from this budget year.

Ms. Kosey noted that Mr. Pop maintains a very conservative budget at the Tennis Center.

Commissioner Truedson said we must always be aware of the possibility of a future recession and therefore must be mindful of reserves. He suggested seeing how low the reserves went down during the last recession.

Ms. Kosey said she and Mr. Salinas will review reserves in each department in order to determine the correct amount for each. It was noted that the Park District, being a public entity, cannot by law have too much money held in reserves.

Mr. Salinas noted that the reserve amount will vary from fund to fund.

President Knitter asked Ms. Kosey to ensure that there is enough money budgeted for computer security.

Ms. Kosey confirmed that there is enough money budgeted for computer security with upgrades planned for this next budget and the one following.

Mr. Thommes noted that the Tennis Center will be getting its own server and WIFI systems.

Ms. Kosey noted the improved coding and tracking on the budget schedules and reports which is all due to Mr. Salinas' hard work.

The Board congratulated Mr. Salinas on a job well done.

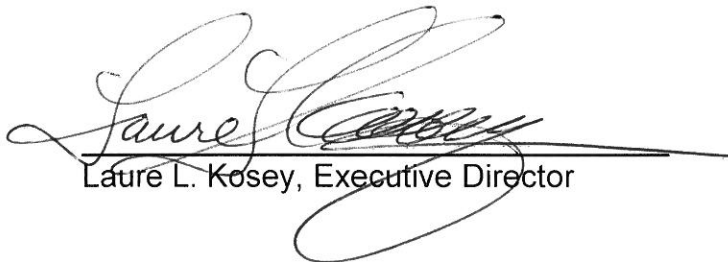
7) NEXT REGULAR MEETING: March 20, 2017, 6:30 p.m.

President Knitter announced that the next regular meeting of the Board will be on March 20, 2017, at 6:30 p.m.

8) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn at the hour of 7:32 p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director