

**Minutes**  
**MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**November 13, 2023 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:31 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi and President Knitter answered “present.” Also present in the Canterberry Conference Room were Laure L. Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; and Steve Adams, District Attorney.

2. OPEN FORUM

President Knitter asked if there were any public comments.

George Gilbert who is an Oak Brook resident spoke in support of Gateway. He has an adult son, Paul, with Down Syndrome who had previously taken martial arts, so he recommended including martial arts in Gateway.

3. CONSENT AGENDA

- a. APPROVAL OF THE NOVEMBER 13, 2023 AGENDA
- b. APPROVAL OF MINUTES
  - i. October 16, 2023 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2023
  - i. Warrant 678

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

There was no additional discussion and the motion passed by roll call vote.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

4. STAFF RECOGNITION

- a. Valerie Louthan, Superintendent of Facilities

The Board welcomed Valerie.

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

There was no communication between Board Members.

- b. Presentation of the Gold Medal Finalist Plaque

Mike Kies presented the Oak Brook Park District staff with the 2023 Gold Medal Finalist Plaque for Excellence in Park and Recreation Management.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported on the proposed dates for the board meetings in 2024. All will be held on the third Monday of every month.

Dr. Kosey stated that the staff will review the data on number of people who sign up due to the printed brochure or the website.

Commissioner Vescovi asked if there is information mailed to residents about the programs and to register on our website.

Dr. Kosey replied there is a postcard that is mailed to every Oak Brook household, and the Pioneer Post is printed and mailed to seniors.

- b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on completing the first six months of the fiscal year. The General, Recreation, and Tennis Center funds are in surplus. Significant payments for the 2019 and 2016 bonds have been made, and most of the property tax levy have been collected.

Commissioner Vescovi asked where the surplus is coming from.

Mr. Salinas replied the General Fund surplus comes from taxes and rentals. While the Recreation fund surplus comes from Aquatics. Tennis Center fund surplus is due to the lessons.

Dr. Kosey added that membership has also gone up.

Commissioner Vescovi asked for the percentage of resident memberships and range of age groups.

Dr. Kosey answered that the range of age groups would be broken down by family and senior memberships.

Commissioner Vescovi requested that data.

President Knitter stated that more younger families are moving to Oak Brook so should evaluate what will be needed at the park district for the future.

c. Recreation & Facilities Report

Dr. Kosey presented Mrs. Katie Basile's report, which can be found in the Park District's records.

Dr. Kosey reported that the staff is researching the possibility of adding a full-day 3's Preschool program.

Dr. Kosey stated that the Pioneer Travel Club has ten attendees for the Alaska trip, and the Pioneers for a Purpose volunteered to fill plastic eggs with candies for Egtober.

Dr. Kosey also reported that the Master Swim Team has returned, the Get Better League has enrolled a high number of participants, the annual fire drill went well, and the number of returned surveys have doubled.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Bob Johnson reported that the North fields are near completion.

Mr. Johnson stated preparations are being made for winter. Staff is working on fall landscape cleanup and winterization, nets are being removed from courts, and the Dean Nature Sanctuary is being prepared for winter. Staff is also finalizing the Winter Lights walk which will open on November 23<sup>rd</sup> thru January 7<sup>th</sup>.

Mr. Johnson reported Kluber Architect has examined the mechanicals at Central Park West and is reviewing the renovation plans.

7. UNFINISHED BUSINESS

- a. Approval of a Travel Expense for Commissioner Attendance at the 2023 IAPD/IPRA Annual Conference, January 25 - 27, 2024 at the Hyatt Regency Chicago.

Dr. Kosey asked the commissioners who will be attending. She stated that the conference is budgeted annually so commissioners and staff may attend.

President Knitter added that commissioners are open to stay overnight especially if they will be attending the networking events.

Dr. Kosey stated that she knows President Knitter is attending but uncertain if other commissioners will also attend. She will follow-up with the other commissioners.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the travel expense for Commissioner Attendance at the 2023 IAPD/IPRA Annual Conference, January 25-27, 2024 at the Hyatt Regency Chicago.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

- b. Amending Personnel Policy Manual Section 4.28: Work Related Expense Reimbursement.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to amend the Personnel Policy Manual Section 4.28: Work Related Expense Reimbursement.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

- c. Employee Health Insurance Contract.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Employee Health Insurance Contract.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

- d. Resolution 23-1114: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Concession/Restroom/ Storage Building.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Resolution 23-1114: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Concession/Restroom/ Storage Building.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

- e. Resolution 23-1115: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Phase II Project.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Resolution 23-1115: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Phase II Project.

Commissioner Vescovi asked when is the completion date.

Dr. Kosey replied the completion date is November 15, 2023.

Commissioner Knitter asked when will opening day occur.

Dr. Kosey stated that it will possibly open at the first concert in the summer.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

- f. Acceptance of the Oak Brook Park District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended April 30, 2023.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the Oak Brook Park District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended April 30, 2023

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

8. NEW BUSINESS

- a. Ordinance No 23-1218: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2024-2025 of the Oak Brook Park District of DuPage and Cook Counties, Illinois. A Public Hearing is scheduled to commence at the beginning of the December 18, 2023 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2024-2025 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.

Dr. Kosey stated that this is completed annually and will be on the agenda to be approved in December.

- b. IAPD Annual Business Meeting Credentials

Dr. Kosey reported that she is the designated appointee for the annual meeting. The open meeting has not been scheduled; therefore, if she is unable to attend, Mr. Johnson will attend in her place.

- c. 2024 Board Meeting Dates

Dr. Kosey stated the dates are every third Monday of the month.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 18, 2023, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on December 18, 2023, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the November 13, 2023, Regular Meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:09 p.m.



Dr. Laure L. Kosey, Executive Director