

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 16, 2019 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Commissioner Truedson called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. Commissioners Tan, and Trombetta answered, "present". President Knitter and Commissioner Suleiman were absent. Also present were Laure Kosey, Executive Director, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

Commissioner Suleiman entered the meeting at 6:31 p.m.

2. OPEN FORUM

Commissioner Truedson asked if there was anyone in the audience who wished to address the Board.

No one addressed the Board.

3. CONSENT AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Tan, Trombetta and Truedson

Nays: None

Absent: President Knitter

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve the consent agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Tan, Trombetta and Truedson

Nays: None

Absent: President Knitter

a. APPROVAL OF SEPTEMBER 16, 2019 AGENDA

b. APPROVAL OF MINUTES

i. August 19, 2019 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING August 31, 2019

i. Approval of Warrant No. 627

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

Commissioner Truedson asked the Board members if they had any communications to share.

Commissioner Trombetta said he has received complaints about the length of time it is taking to complete the ceiling project in the Recreation Center.

Dave Thommes said the original timeline for the project was August 19th through September 16th, but there was a delay due to Village inspections, so it is hoped that it will be completed this Friday, September 20th.

Commissioner Suleiman said the Universal Playground anniversary party that was held on September 5th, was fantastic and that there was a huge turnout.

There were no further communications.

5. STAFF RECOGNITION

None.

6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey reviewed the various items up for Board approval this evening.

Ms. Kosey said a new benefit is being considered to attract new employees that fall in the minimum wage range, which is going up to \$15.00 in Illinois in 2025. The benefit would be to offer to new and existing employees the option of using their vacation time to pay off student loans or to invest in College Savings 529 plans. This will be discussed later under New Business.

There were no questions or comments regarding Ms. Kosey's report.

- b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said we have now completed one third of the current fiscal year, and all funds continue to show a surplus, with the brightest spot being the Tennis Center which has a \$303,000 surplus.

Mr. Salinas said the annual audit report will be presented at the October meeting.

There were no questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records. Mr. Thommes said the annual Autumn Fest is being held this Saturday, and will offer more kid activities. He also noted that the location of the fest will be moved more toward Central Park West.

There were no questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said he is working with Wight & Co. with the design of the North Fields. He said we just had our initial site visit with a representative from Illinois Department of Natural Resources as part of the OSLAD grant application. Mr. Johnson said we should hear in the November whether we made the first cut for receiving an OSLAD Grant. He said the final decision should be announced in January.

Commissioner Suleiman asked if there is an appeal process if we don't make the first cut.

Mr. Johnson said if we are rejected due to missing documents, OSLAD will reach out to us to obtain what is needed.

There were no further questions or comments regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

a. Asphalt Replacement

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to accept the base bid from Evans & Son Blacktop, Inc. for the Asphalt Replacement Project and to approve an Agreement between the Oak Brook Park District and Evans & Son Blacktop, Inc. for a not-to-exceed cost of \$25,100.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Tan, Trombetta and Truedson

Nays: None

Absent: President Knitter

b. Ordinance 19-0916: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve Ordinance 19-0916: An Ordinance Declaring Surplus Personal Property and Authorizing the Sale or Conveyance Thereof.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Tan, Trombetta and Truedson
Nays: None
Absent: President Knitter

8. NEW BUSINESS

- a. Resolution 19-0917: A Resolution Authorizing and Approving a Change Order Involving an Increase in The Contract Price with Kandu Construction, Inc. (Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to waive the Board Rules to approve, at this meeting, Resolution 19-0917: A Resolution authorizing and approving a change order involving an increase to the contract price with Kandu Construction, Inc., in the amount of \$14,000 for a new total not-to-exceed contract cost of \$234,121.65.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Tan, Trombetta and Truedson
Nays: None
Absent: President Knitter

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve Resolution 19-0917: A Resolution authorizing and approving a change order involving an increase to the contract price with Kandu Construction, Inc., in the amount of \$14,000 for a new total not-to-exceed contract cost of \$234,121.65.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Tan, Trombetta and Truedson
Nays: None
Absent: President Knitter

- b. Amendment: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits – Vacation Time

This issue was presented for review and discussion only.

Commissioner Suleiman said we should encourage staff to take vacation time and that we should not put a price on time off. She said it is better for every one's mental health to take time off and that other incentives should be sought to entice people to work at the Park District.

Commissioner Trombetta said he is ambivalent on the issue. He said he can see how some would like to use vacation to pay down student loans. He suggested to offer both options.

Commissioner Tan agreed with Commissioner Suleiman that we should encourage people to take time off because they will be better employees if they take time to relax. However,

he said he believes that employees should be able to decide how to use their time off and agreed with Commissioner Trombetta to offer both options.

Commissioner Truedson asked staff whether there is any research on how offering this incentive has worked with other companies.

Mr. Salinas said this incentive is offered at a lot of other companies and noted that vacation time could be used to pay off various kinds of debt or be used to save for a child's college fund.

There was further discussion regarding this issue and ultimately the Board concurred to offer the option of using only up to 50% and no more than 40 hours of an employee's vacation time per year to pay off debt.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON OCTOBER 21, 2019

Commissioner Truedson announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on October 21, 2019, 6:30 P.M.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to adjourn the regular meeting at the hour of 6:53 p.m.

There was no discussion, and the motion passed by voice vote.



Laure L. Kosey, Executive Director

