

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
May 15, 2017 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Truedson, Tan, Trombetta, and President Knitter answered "present." Also present were Laure Kosey, Executive Director, Dave Thommes, Director of Recreation and Facilities, Marco Salinas, Chief Financial Officer, and Bob Johnson, Director of Parks and Planning. Commissioner Carson and Steven Adams, Park District Attorney, were absent at the time of roll call.

2. OPEN FORUM

President Knitter asked if there were any public comments.

There were no public comments.

3. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a Single Omnibus Vote on the Consent Agenda, as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the Consent Agenda as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

a. APPROVAL OF May 15, 2017 AGENDA

b. APPROVAL OF MINUTES

i. April 17, 2017 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING March 31, 2017

i. Approval of Supplemental Warrant No. 598A

ii. Approval of Warrant No. 599

4. ANNUAL MEETING

a. Administration of Oath of Office

i. Re-elected Commissioner Tan

Executive Director Laure Kosey administered the oath of office to Commissioner Tan.

A picture was taken.

Commissioner Carson entered the meeting at 6:34 p.m.

Attorney Steven Adams entered the meeting at 6:34 p.m.

ii. Re-elected Commissioner Truedson

Executive Director Laure Kosey administered the oath of office to Commissioner Truedson.

A picture was taken.

b. Election of Park Board President and Vice President

President Knitter asked for nominations for Board President.

Commissioner Trombetta nominated Sharon Knitter for Board President.

There were no further nominations and President Knitter announced that nominations were closed and asked for a motion.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to nominate Sharon Knitter as Board President.

There was no discussion and the motion passed by voice vote.

President Knitter asked for nominations for Board Vice-President.

Commissioner Tan nominated Kathy Carson as Board Vice-President.

There were no further nominations and President Knitter announced that nominations were closed and asked for a motion.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to nominate Kathy Carson as Board Vice-President.

There was no discussion and the motion passed by voice vote.

c. Appointment of Board Secretary and Treasurer

President Knitter stated that the current Board Secretary is Executive Director, Laure Kosey and proposed that, since the Board's secretary has traditionally been the Executive Director, Laure Kosey should be reappointed to serve as Secretary unless any board member has an objection.

There were no objections.

Motion: Commissioner Tan made a motion, seconded by Commissioner Trombetta, to appoint Laure Kosey as Board Secretary.

There was no discussion and the motion passed by voice vote.

President asked for nominations for Treasurer.

Commissioner Truedson nominated Kevin Tan for Board Treasurer.

There were no further nominations and President Knitter announced that nominations were closed and asked for a motion.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to appoint Kevin Tan as Board Treasurer.

There was no discussion and the motion was passed by voice vote.

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

There were no shared communications.

b. All-Inclusive Playground Discussion with Natalie Blakemore from Unlimited Play The All-Inclusive Playground is a component of the Ball Field Reconfiguration Project.

Natalie Blakemore, founder of Unlimited Play conducted her presentation, and all materials presented can be found in the Park District records.

Ms. Blakemore said she founded the not-for-profit company, Unlimited Play, after her son, who struggles with disabilities, faced countless limitations at public playgrounds. She said with the playgrounds created by Unlimited Play, limitations are forgotten and differences in abilities are celebrated. She also noted that her company's playgrounds serve veterans and other disabled adults who want to play with their children.

Ms. Blakemore said that part of Unlimited Play's services is to form a local team that would assist the Park District with the development and design of the playground, fundraising, coordinating special events, and educating the community about all-inclusive playgrounds.

Ms. Blakemore noted that at present, her company has completed 17 playgrounds throughout the United States. She noted that building a playground at the Park District would be the first Unlimited Play playground in this area.

The cost for building an all-inclusive playground for ages 5-12 is 40% higher than an average playground.

Ms. Kosey noted that 5,000-7,500 square feet is required for the playground.

Ms. Kosey discussed the Central Park Improvements which include the ballfield reconfiguration project, the new LED Sports Lighting on Ball Field 1, and the installation of the playground north of Ball Field 1.

Ms. Kosey said the playground would be a separate piece to the fundraiser slated for the Central Park Improvements.

Steven Adams noted that he and his firm are currently working on a special use permit with the Village regarding the ball field lights.

Commissioner Tan asked Ms. Blakemore how far reaching her playgrounds are in terms of people coming to use them.

Ms. Blakemore said that people come from up to approximately 25 miles to visit the playgrounds.

There was discussion regarding parking for the playground. Ms. Kosey said the parking lot would be located adjacent to the playground.

Ms. Blakemore discussed her company's relationship with Little Tikes, which is their commercial partner who provides the equipment for the playgrounds. It was confirmed that this is an exclusive partnership and the Park District could not seek other equipment vendors.

Richard Knitter, a member of the Park District Foundation who was in attendance, suggested the creation of an accessible tree house much like the one at Morton Arboretum.

There was discussion regarding how the project is funded. Ms. Blakemore said typically playground funding consists of 30% from the community, 30% from donors, and 30% from community funding.

Jim Vollmer, a project manager with Unlimited Play who was also in attendance, said Unlimited Play will waive their \$10,000 fee for this proposed playground.

Ms. Kosey noted that the playground is incorporated in the OSLAD Grant.

Mr. Adams said that he does not believe there is anything that would limit the Park District from seeking additional grant funding in addition to the OSLAD Grant.

President Knitter questioned whether the playground could be completed in phases.

Bob Johnson noted that Central Park has limited space.

President Knitter suggested that this matter be addressed further at an upcoming board meeting.

Commissioner Truedson said he would like staff to reach out to Park Districts in the surrounding area who have these types of all-inclusive playgrounds for their insight.

Ms. Kosey said she already talked to South Elgin in March and a few others. Some feedback she received from users was that some found their version(s) boring.

Mr. Adams noted that Wheaton Park District went with Shane's Inspiration, a competitor of Unlimited Play, for their all-inclusive playground.

President Knitter said she would recommend reaching out to other suppliers.

Commissioner Tan said his concern with this playground is that when he recently ran for re-election, many residents want the Park District to focus more on services for residents, rather than non-residents.

Ms. Kosey said that if the board chooses to move forward with this playground, the goal would be to raise the needed money via donations and fundraising by Spring, 2018. She also said that there must be a Plan B in place if the all-inclusive playground cannot be obtained, such as reconfiguring and upgrading the current playground.

It was noted that the Foundation has not confirmed whether they will accept this fundraising challenge.

Ms. Kosey said staff will gather more information and make a presentation to the board at a future meeting.

c. Strategic Plan Review

Jessica Cannaday, Marketing Manager, presented the semi-annual review of the Strategic Plan. All materials presented for this review can be found in the Park District records.

Ms. Cannaday discussed the five strategic initiatives and key performance results. This information will be posted on the Park District website and will be incorporated into the Annual Report.

There were no questions or discussion regarding Ms. Cannaday's review.

d. Status Review of the Family Locker Room

Dave Thommes, Director of Recreation and Facilities, provided a status update on the Family Locker Room Project.

Mr. Thommes confirmed that the existing women's and men's locker rooms will remain with the addition of the family locker room. He reviewed the plan layout with the board and a copy of this plan can be found in the Park District records. He said the family locker room will be located where the current front desk is located and that the front desk will be moved forward into the main hallway area. Mr. Thommes also said that the new lockers will be made of a composite wood-like material and will be of varying sizes. He said construction is slated to begin August 14th. He said this is a historically low usage time for the locker rooms with the pool closed for annual maintenance and repairs. He also noted that deck showers will be added to the pool area so that parents can quickly have their children rinse off. Mr. Thommes noted that this portion of the project does not

include the face lift to the existing shower areas which will be addressed in a separate bid.

Commissioner Truedson said the locker room issue has been the #1 problem for the recreation center for a long time.

6. STAFF RECOGNITION

a. Matthew Crilly, new Building Technician

President Knitter introduced Matthew Crilly, the new Building Technician, to the board.

The board welcomed Mr. Crilly.

b. Jordan Pavlovich, new Facility Coordinator

President Knitter introduced Jordan Pavlovich, the new Facility Coordinator, to the board.

The board welcomed Mr. Pavlovich.

7. REPORTS:

a. Executive Director Report

Ms. Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said she will have a presentation at the June or July meeting of the ballfield reconfiguration project.

There were no comments or questions regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said the fiscal year ended on April 30th, with three major funds having a surplus in funds.

Commissioner Carson noted that legal fees are higher than the previous year.

Park District Attorney Steven Adams said legal costs should decrease and said the increase was largely due to his firm taking over from the previous firm which leads to an initial bump in hours billed. He said that he believes things have since smoothed out, but noted that any challenges brought forth from citizens, which occurred in the past year, could affect legal costs.

There were no further comments or questions regarding Mr. Salinas' report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said the recent Pink 5K Run event was very successful and summer camp begins June 12th.

There were no comments or questions regarding Mr. Thommes' report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said spring work is in full swing with staff removing dead or diseased trees and planting a variety of new ones.

Mr. Johnson said that work is underway at the Dean Nature Sanctuary with removal of the burnt portion of the barn. Security lighting and cameras will also be installed.

Mr. Johnsons said two bee colonies were recently acquired to replace the previous hives that were destroyed by a racoon. He said the two new hives will be split to make four in the fall.

There were no comments or questions regarding Mr. Johnson's report.

8. UNFINISHED BUSINESS

a. Age for Senior Citizen Membership Discount

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the age for senior citizen membership discount beginning at 60 years of age.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter
Nays: None

b. Contract with Wight & Co. for the Ballfield Reconfiguration Project

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to accept the proposal for design/development through construction administration services for phase 1 of the Ball Field Reconfiguration Project, and to approve an agreement between the Oak Brook Park District and Wight & Co. for a not-to-exceed cost of \$139,000.

Commissioner Truedson will oversee the project.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

c. Contract with Wight & Co. for the Family Locker Room

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to accept the proposal for construction management services for the Family Locker Room Project and to approve an agreement between the Oak Brook Park District and Wight & Co. for a not-to-exceed cost of \$83,700.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

9. NEW BUSINESS

a. Resolution 17-0619: A Resolution of the Oak Brook Park District Regarding the Illinois Prevailing Wage Act

This matter was presented for review and discussion only.

There was no discussion.

b. Resolution 17-0620: A Resolution Amending the Contract Between the Oak Brook Park District and Hagg Press for Seasonal Brochure Printing and Mailing Preparation Services

This matter was presented for review and discussion only.

There was no discussion.

c. Resolution 17-0621: A Resolution Amending the Agreement Between the Oak Brook Park District and Homer Environmental, LLC for Natural Areas Stewardship

This matter was presented for review and discussion only.

There was no discussion.

d. Approval of Travel Expense for Commissioner Attendance at the National Park and Recreation Association Conference held September 25 – 28, 2017

This matter was presented for review and discussion only.

There was no discussion.

e. Family Recreation Center HVAC Bid

This matter was presented for review and discussion only.

There was no discussion.

f. Family Recreation Center Locker Purchase Bid

This matter was presented for review and discussion only.

There was no discussion.

g. Family Recreation Center Front Desk Bid

This matter was presented for review and discussion only.

There was no discussion.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON June 19, 2017, 6:30 p.m.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on June 19, 2017 at 6:30 p.m.

11. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn at the hour of 8:23 p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director