

**MINUTES OF THE  
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
April 17, 2017 – 6:30 p.m.,  
Canterberry Room**

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2017 – APRIL 30, 2018 (*Notice of the Public Hearing was published in the Chicago Tribune Newspaper – April 6, 2017*)

a. Call to Order and Roll Call

President Knitter called the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2017 – April 30, 2018, at 6:30 p.m.in the Recreation Center’s Canterberry Room. Commissioners Truedson, Tan, Carson, Trombetta and President Knitter answered “present.” Also present were Dave Thommes, Director of Recreation and Facilities, Marco Salinas, Chief Financial Officer, Jessica Cannaday, Marketing Manager, Bob Johnson, Director of Parks and Planning, and Steven Adams, Park District Attorney. Laure Kosey, Executive Director, was absent.

b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2017 – April 30, 2018

Marco Salinas presented the Proposed Budget and Appropriation Ordinance for fiscal year May 1, 2017 - April 30, 2018. Copies of the budget and related materials can be found in the Park District records.

Mr. Salinas said the proposed budget has been available for public inspection both in hard copy and electronic formats for at least the last 30 days.

President Knitter asked if there was anyone who wished to address the Board regarding the proposed budget.

No one addressed the Board.

c. Adjournment of Public Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn from the public hearing at 6:31 p.m.

There was no discussion and the motion passed by voice vote.

2. CALL TO ORDER REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting to order at 6:31 p.m.in the Recreation Center’s Canterberry Room. Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter answered “present.” Also present were Dave Thommes, Director of Recreation and Facilities, Marco Salinas, Chief Financial Officer, Jessica Cannaday, Marketing Manager, Bob Johnson, Director of Parks and Planning, and Steven Adams, Park District Attorney. Laure Kosey, Executive Director, was absent.

### 3. OPEN FORUM

President Knitter asked if there were any public comments.

There were no public comments.

### 4. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a Single Omnibus Vote on the Consent Agenda, as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Truedson, Tan, Carson, Trombetta, and President Knitter  
Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the Consent Agenda as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter  
Nays: None

- a. APPROVAL OF April 17, 2017 AGENDA
- b. APPROVAL OF MINUTES
  - i. March 20, 2017 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING March 31, 2017
  - i. Approval of Warrant No. 598

### 5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

President Knitter asked whether any Board members wished to share communications.

Commissioner Trombetta congratulated Commissioners Truedson and Tan for winning their re-elections for a Park Board seat.

Commissioner Truedson thanked Park Board candidate, Phil Mathew, who was present in the audience, for his participation in the recent election.

### 6. STAFF RECOGNITION

- a. None

## 7. REPORTS:

### a. Executive Director & Marketing Department Report

In the absence of Laure Kosey, Jessica Cannaday, Marketing Manager, presented the Marketing Department Report, which can be found in the Park District records.

Ms. Cannaday noted that the Park District recently received a survey score of 100% for four programs. She said receiving a perfect score in this type of survey is almost unheard of.

President Knitter agreed and congratulated Ms. Cannaday and staff for a job well done.

There were no further comments or questions regarding Ms. Cannaday's report.

### b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said he will be meeting with the Aquatics Director tomorrow to see if we can figure out why revenue is down in that department when compared to last year. He noted that it may be due to deferred revenue. He said he will provide answers to the Board at next month's meeting.

Mr. Salinas made note of two new bar graphs in the financial report which compare current and prior year totals for revenue and expenditures in the general fund.

President Knitter noted that the October and January general fund numbers in the current budget are much lower when compared to the prior year.

Mr. Salinas said this may be due to the timing of invoice payments with the expenditures flip flopping with another month when compared to the prior year. He said the numbers should level out in the end.

There were no further comments or questions regarding Mr. Salinas' report.

### c. Recreation and Facilities Report

Dave Thommes presented his report and the Executive Director report, which can be found in the Park District records.

Mr. Thommes said he and his staff are preparing for the upcoming Pink 5k Run event.

Mr. Thommes noted that the staff person who was scheduled to go on the recent Pioneer Program's Sedona trip had to back out at the last minute due to a family emergency. He said Karen Spandikow volunteered to fill in, which is difficult for her as she has small children at home. He urged Board members that if they should bump into Ms. Spandikow, to congratulate her for a job well done.

There were no comments or questions regarding Mr. Thommes' report or the Executive Director report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the installation of the new sanitary sewer was recently completed and passed inspection.

Mr. Johnson said he expects to receive the new tractor by the end of this month.

Mr. Johnson also said that light measurement readings at the ball fields are complete with some adjustments to a few fixtures still pending. He expects the adjustments to be completed by the end of this month.

There was a lengthy discussion regarding the recent barn fire at the Dean Nature Sanctuary. Damage to the barn was contained to its west side. Mr. Johnson said the barn is used for cold storage with Haunted Forest props and maintenance items having been stored there. He said there was smoke damage to these items. He said there was no official cause determined, but that lightning is suspected. Prior to the fire, there was much lightning in the area and there is a metal basketball pole located near the barn which may have attracted the lightning. Mr. Johnson said PDRMA already assessed the damage and that insurance will issue \$36,000 for the loss.

Mr. Johnson noted that there has been a lot of vandalism to the barn with broken windows and graffiti prior to the fire. He said options to consider moving forward would be:

1. Tear down the barn and put up another structure that is more secure with security cameras. The new structure would be once again used for cold storage which is desperately needed.
2. Tear down the west side of the barn and leave the remaining portion as is.
3. Tear down the barn completely.

President Knitter suggested building a structure that could be both a storage area and classroom for conservation learning. She noted that it must be low impact and meet conservation foundation guidelines

Commissioner Tan said that if the barn is only used for cold storage, then perhaps a storage structure could be built at Central Park instead.

Mr. Johnson noted that the barn was also used for storage of bee supplies for the hives located at the Dean Nature Sanctuary.

Commissioner Trombetta asked Commissioner Truedson what was most important to Dorothy Dean for the land's future use.

Commissioner Truedson said Ms. Dean was most interested in providing a habitat for wildlife.

Commissioner Truedson also noted that Oak Brook has such little in the way of historical sites and that hanging on to the history of this land is important. He said the barn is the last element of the property that shows that the site was once a home. He suggested that perhaps the remaining portion of the barn be kept and an outdoor meeting structure be built in another area of the site.

Commissioner Trombetta suggested leveling the barn after allowing the Fire Department to use it for practice, and putting up some sort of monument stating the history of the property.

President Knitter said the barn does not look good with all of the windows boarded up.

Steven Adams said the Board must consider the conservation easement and that it should consult with the Conservation Foundation with anything concerning the barn. He also said there may be federal or state grants earmarked for historical sites that could be obtained for rebuilding the structure. He suggested that the Board work with staff to develop concepts and present them to Brook MacDonald of the conservation foundation. Mr. Adams also noted that Mr. MacDonald must be made aware of the fire and that he may also provide some suggestions. Mr. Adams said that he has a friend who has extensive experience in obtaining historical grants and will forward the information to Mr. Johnson.

Commissioner Truedson noted that the roof of the barn is still in good shape.

There were no further comments or questions regarding Mr. Johnson's report.

## 8. UNFINISHED BUSINESS

- a. Ordinance 17-0417: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.

The tentative Budget and Appropriation Ordinance 17-0417 for Fiscal Year May 1, 2017 – April 30, 2018 has been placed on public display for thirty days following the publication notice in the Doings - Oak Brook Newspaper on March 16, 2017. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve Ordinance 17-0417: an ordinance setting forth the budget and making appropriations of sums of money for all of the necessary expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the corporate purpose for the fiscal year beginning May 1, 2017 and ending April 30, 2018.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter  
Nays: None

- b. Ordinance 17-0418: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 17-0418: An ordinance for transferring anticipated unexpended funds from certain appropriation items to other items of appropriation.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter  
Nays: None

- c. Resolution 17-0419: A Resolution Approving Amending the Contract Between The Oak Brook Park District And Classic Landscape, Ltd. For the Turf Grass Mowing Project

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve Resolution 17-0419: A resolution amending a contract between the Oak Brook Park District and Classic Landscape, Ltd. for turf grass mowing.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter  
Nays: None

- d. Renewal of the Intergovernmental Agreement Dated March 10, 2008 By and Between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program At The Oak Brook Park District Recreation Center for School Year 2017- 2018

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the renewal of the Intergovernmental Agreement dated March 10, 2008 by and between the Board of Education of Butler School District # 53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a cooperative preschool program at the Oak Brook Park District Recreation Center for school year 2017-2018.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter  
Nays: None

- e. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By And Between The Board Of Education Of Butler School District #53 And The Oak Brook Park District For A Before and After School Program at Brook Forest Elementary School for School Year 2017-2018

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the renewal of the Intergovernmental Agreement dated January 18, 2016, by and between the Board of Education of Butler School District # 53 and the Oak Brook Park District for a before and after school program at Brook Forest Elementary School for school year 2017 – 2018.

President Knitter asked if there were any changes to the Agreement.

Mr. Thommes said there were no changes made and that the program is highly successful.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter  
Nays: None

f. Tennis Center HVAC Improvements Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to reject the deductive alternate bid of Pandecon, Inc. for Tennis Center HVAC improvements.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the base bid of Pandecon, Inc. for Tennis Center HVAC improvements and to approve an agreement between the Oak Brook Park District and Pandecon, Inc. for a not-to-exceed cost of \$306,678.

Mr. Thommes noted that the deductive bid included work to change the ceiling height in order to reduce the price. However, the bids came in on budget, so the deductive bid was no longer necessary.

There was no further discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

g. 2017 Amendment to the Oak Brook Park District Executive Director Employment Agreement.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve the 2017 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter

Nays: None

9. NEW BUSINESS

a. Age for Active Adult Senior Membership Discount

Dave Thommes presented this issue for review and discussion only. Related materials can be found in the Park District records.

After lengthy analysis of the Park District's age groups and comparisons made to other area park districts and what they determine as being "senior", Mr. Thommes said it is the staff's recommendation that the Park District increase the age for the senior membership discount to 60 beginning January 1, 2018. He noted that those currently receiving the senior membership who are under the age of 60 will be grandfathered in the senior membership rate.



The Board concurred.

- b. Approval of a Travel Expense for Commissioner Tan's attendance at the IAPD Commissioner Bootcamp Training held on May 20, 2017 in the amount of \$131.86 (Requires waiving the Board Rules to Approve at this Meeting)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to waive the Board Rules to approve at this meeting the Travel expense for Commissioner Tan's attendance at the IAPD Commissioner Bootcamp Training held on May 20, 2017 in the amount of \$131.86.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Carson, Trombetta, and President Knitter  
Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to approve the travel expense for Commissioner Tan's attendance at the IAPD Commissioner Bootcamp Training held on May 20, 2017 in the amount of \$131.86.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Carson, Trombetta, and President Knitter  
Nays: None

Commissioner Tan recused himself from the vote.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON May 15, 2017, 6:30 p.m.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on May 15, 2017, at 6:30 p.m.

11. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta second to adjourn at the hour of 7:17 p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director