



# Oak Brook Park District Board Packet

January 15, 2024

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379  
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

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**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**January 15, 2024 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
  - a. APPROVAL OF THE JANUARY 15, 2024 AGENDA
  - b. APPROVAL OF MINUTES
    - i. December 18, 2023 Regular Board Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENTS AS OF AND FOR THE PERIOD ENDING DECEMBER 31, 2023
  - d. APPROVAL OF WARRANT 680 – INVOICE REGISTER REPORT
4. STAFF RECOGNITION
  - a. None
5. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications
  - b. Review of Ten-Year Capital Improvement Plan
6. REPORTS:
  - a. Administration and Enterprise Operations Report
  - b. Finance and Human Resources Report
  - c. Recreation and Communications Report
  - d. Parks and Facilities Report



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**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**January 15, 2024 – 6:30 p.m.**  
**Canterberry Room**

7. UNFINISHED BUSINESS
  - a. None
  
8. NEW BUSINESS
  - a. Tennis Center Front Desk Renovation Bid
  - b. Central Park West ADA Improvements Bid
  - c. Update to Policy 6.2 General Use Regulations, Section 7.5
  - d. Resolution 24-0219: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. For Turf Grass Mowing
  - e. Ordinance 24-0220: An Ordinance Transferring Funds to and from Several Park District Funds
  - f. Market Based Salary Range Adjustment
  
9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON FEBRUARY 19, 2024, 6:30 P.M.
  
10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL  
*[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA  
*[Request a Motion (and a Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS***  
  
*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...***
  - a. APPROVAL OF THE JANUARY 15, 2024 AGENDA
  - b. APPROVAL OF MINUTES
    - i. December 18, 2023 Regular Board Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENTS AS OF AND FOR THE PERIOD ENDING DECEMBER 31, 2023
  - d. APPROVAL OF WARRANT 680 – INVOICE REGISTER REPORT
4. STAFF RECOGNITION
  - a. None
5. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
  - a. Board of Commissioners to share communications
  - b. Review of Ten-Year Capital Improvement Plan
6. REPORTS: *[For Review and Discussion Only.]*
  - a. Administration and Enterprise Operations Report
  - b. Finance and Human Resources Report
  - c. Recreation and Communications Report
  - d. Parks and Facilities Report



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**BOARD OF COMMISSIONERS**  
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  - a. None
  
8. NEW BUSINESS *[For Review and Discussion Only.]*
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  - b. Central Park West ADA Improvements Bid
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  - d. Resolution 24-0219: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. For Turf Grass Mowing
  - e. Ordinance 24-0220: An Ordinance Transferring Funds to and from Several Park District Funds
  - f. Market Based Salary Range Adjustment
  
9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON FEBRUARY 19, 2024, 6:30 P.M.  
*[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on February 19, 2024, 6:30 p.m.]*
  
10. ADJOURNMENT *[Request a Motion and a Second to adjourn the January 15, 2024 Regular Meeting of the Oak Brook Park District Board of Commissioners. **Voice Vote, All in Favor...**]*

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## Minutes

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**December 18, 2023 – 6:30 p.m.**  
**Canterberry Room**

1. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2024-2025 of the Oak Brook Park District, DuPage and Cook Counties, Illinois  
(Notice of the Public Hearing was Published on December 8, 2023 in the Naperville Sun, with circulation in Oak Brook, and on the District’s Website.)

- a. Call to Order the Public Hearing

President Knitter called to order the Public Hearing – TRUTH IN TAXATION ACT – for the Levying of Taxes and Assessing of Taxes for the Fiscal Year 2024-2025 of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the hour of 6:29 p.m. Commissioners Gondek, Suleiman, Vescovi, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Superintendent of Communications and IT; and, Steve Adams, District Attorney. Commissioner Ivkovic Kelley arrived at 6:32 p.m.

- b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for Fiscal Year 2024-2025 of the Oak Brook Park District, DuPage and Cook Counties, Illinois. Twelve Oak Brook residents attended the open forum.

President Knitter announced that the notice of the Public Hearing was published on December 8, 2023, in the Naperville Sun, with circulation in Oak Brook, and on the District’s website.

President Knitter asked if there were any public comments or questions concerning the levy.

Dr. Laure Kosey explained the tax levy and stated that the Oak Brook Park District relies more on the charges for services than the tax levy.

President Knitter stated that the goal of the levy is not to make a profit but to be used for everything from maintaining the parks to running the camps. Nonresidents are charged more than residents.

Ray Cesca, a resident, requested that the levy be postponed until the bill for McDonald’s open space is paid first. He also stated that Oak Brook residents supplement through taxes activities for nonresident members, such as Silver Sneakers.

President Knitter added that taxes are also coming from commercial sites, and she explained that the levy starts at a higher percentage but then is adjusted and approved for less.

A resident asked when will the next levy come.

Mr. Adams answered taxes are assessed every year.

Commissioner Vescovi stated that if he was in the audience, he would ask what is being spent, how it is being spent, and for what purpose.

Mr. Adams stated that the budget is publicly available. Also, the state law requires the notice as written. Mr. Adams explained why the levy may be increasing.

Dr. Kosey stated by law we must file a tax levy by the end of this month, so the budget for the next fiscal year has not been reviewed yet. When staff try to offset costs for any increases, the first place they look is out of district fees.

Robert Saini, a resident, requested a clear explanation of the budget and to explain why it is justified.

Mr. Adams responded that this is an annual process to receive the capped levy amount. Mr. Adams reminded the resident that this is a hearing about the tax levy and not on the budget. He added that the staff tries to control costs and find other sources of income.

The resident suggested providing a FAQ.

President Knitter recommended attending multiple meetings about the budget since it is a complicated process and stated that the park district is transparent.

Mr. Adams added that the budget does not have a specific correlation to a specific levy. When requesting the levy, by state law the budget is unknown.

A resident asked why the park district is requesting the maximum tax levy.

Mr. Adams replied the levy helps fund the operations of the park district. There will be increased expenses based especially on inflation and growth of programming and activities.

Commissioner Suleiman stated that residents are moving to Oak Brook due to the parks as well, so we need to maintain high standards to get top-notch services provided for the community. When residents use the facilities, the results of where the money is going can be observed. If you try to trim the standards, then people will not come.

President Knitter stated that Oak Brook residents expect a high experience from the park district, so through grants and sponsorships the park district achieves that high experience, so residents are not impacted.

A resident stated that the park district is the very best, but she does not feel like it is for the Oak Brook community. She communicated that the residents are subsidizing the nonresident recreational experience. She stated that we should be conservative with the expansion and additions so to make it smaller for Oak Brook residents.



Elaine Zannis, a resident, stated that residents move to Oak Brook for the low taxes and the schools. The resident added that it would be nice to have a smaller community programming for Oak Brook residents.

Mr. Adams clarified that we are not permitted by state law to exclude nonresidents.

Commissioner Ivkovic Kelley added that it is up to the individual whether they choose to use the park district or not. Commissioner Ivkovic Kelley stated that the park district is a bonus in living in Oak Brook making the park district a local center for the community.

Commissioner Suleiman stated that Oak Brook is a multi-generational community that is always changing. Cycles occur where there will be a time when more residents use the facilities and at other times when nonresidents will.

President Knitter communicated that the nonresidents are actually funding the park district. Because Oak Brook is a small community, the park district would not be able to maintain the facility and parks without the nonresidents.

A resident stated that although she hopes taxes will not increase, she appreciates the park district, and it is a major reason for her to remain in Oak Brook.

The commissioners thanked her.

President Knitter stated that we try to be fiscally conservative by looking for sponsorships and grants. President Knitter reminded residents that there are satellite parks that are used all the time that also need to be maintained.

A resident asked if user fees could be increased.

President Knitter stated that when user fees were increased, there was a decline in membership.

c. Adjournment of Public Hearing

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the Public Hearing. The motion passed by roll call, and the meeting adjourned at the hour of 7:36 p.m.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 7:37 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure

Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Superintendent of IT and Communications; and, Steve Adams, District Attorney.

3. OPEN FORUM

President Knitter asked if there were any public comments.

George Gilbert, an Oak Brook resident, spoke in support of Dr. Kosey concerning the last Gateway Board meeting. He also announced that a martial arts program, which he was an advocate for, was added to Gateway.

4. CONSENT AGENDA

- a. APPROVAL OF THE DECEMBER 18, 2023 AGENDA
- b. APPROVAL OF MINUTES
  - i. November 13, 2023 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING NOVEMBER 30, 2023
  - i. Warrant 679

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

5. STAFF RECOGNITION

- a. None

6. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

Commissioner Ivkovic Kelley stated that there have been complaints concerning the viewing area next to the restrooms in the Tennis Center.

President Knitter informed the Board that she had received many positive comments about Winter Lights at Central Park West.

Commissioner Ivkovic Kelley commented that the “Winter Lights” sign is great to see on Route 83.

Mr. Robert Pechous replied that since there is a sign, observers can now look up the information.

Commissioner Suleiman stated that many people showed up at the Gateway meeting and that Dr. Kosey did a great job at the meeting. Commissioner Suleiman questioned Gateway’s plans for improvement under the present oversight.

Dr. Kosey reported that the Gateway Board will continue with Ray Graham to manage the Gateway Special Recreation. Ray Graham’s proposals will now be executed in a contract. Oak Brook Park District has six months to review if the contract is being implemented. Dr. Kosey wants the Oak Brook Park District to remain with the Gateway Special Recreation Association but would like to ensure improvements in the product that Ray Graham provides the patrons.

Commissioner Gondek reported that moms who visited Winter Lights complained that there were no lights at the park at Central Park West.

Mr. Adams stated that the parks close at dusk, so an acknowledgement for an exception would need to be made.

Dr. Kosey added that we will need to explore lighting the park, and there is a sign indicating the park rules of closure.

b. Part Time Staff Evaluation Tool

Dr. Kosey stated that due to the high number of part-time staff, especially in aquatics and tennis, a new performance evaluation tool for all part-time staff was created. This performance evaluation will be implemented in Bamboo HR.

7. REPORTS:

a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District’s records.

Dr. Kosey stated that the report titles have been changed. She will be presenting the Administration and Enterprise Operations Report. Upcoming dates for events and chamber will be listed in her future report in case the Board would like to attend.

Dr. Kosey reported earlier that the 2024 board meetings will be on the third Monday of the month, she also reported earlier on the Gateway Special Recreation Association and Part Time Staff Evaluation Tool.

b. Finance and Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported that seven months of the current fiscal year have been completed. There was an increase of net surplus compared to the prior fiscal year. Surpluses will decrease as preplanned large transfers will occur soon.

Mrs. Salinas stated that the annual budgeting process for staff opened in December. Staff will have until late January to submit budget requests. The CFO, Deputy Director, and Executive Director will review revenues, expenditures, and projections.

Mr. Salinas added that the budget will be presented at the March Board meeting.

President Knitter asked if Finance could present a budget workshop for all the commissioners at the same time.

Dr. Kosey suggested two meetings in late February or early March.

Mr. Salinas stated meetings for early March would be helpful. That would allow enough time to have a good, consolidated budget document.

President Knitter agreed an early March budget workshop would be good.

c. Recreation and Communications Report

Mr. Robert Pechous presented his report, which can be found in the Park District's records.

Mr. Pechous stated that Google Analytics is being evaluated for program revenue. Google Analytics allows staff to see trends on the website.

Mr. Pechous reported that sponsorships are high. Partnership with Breakaway brought in new LED wireless score boards. Mr. Pechous also announced that full day three year old preschool will begin next year which should eventually bring in more students for the four year old program.

Mr. Pechous communicated that an invisible line counts the number of people walking through Winter Lights. The number of people is well above the last two years' numbers.

d. Parks and Facilities Report

Mr. Bob Johnson presented his report, which can be found in the Park District's record.

Mr. Johnson stated that the sled park and ice rink are prepared for when it snows. Soccer fields have been aerated and fertilized with free 100% organic lab certified fertilizer.

Mr. Johnson reported that Aquatics achieved four-star reviews for the last staff audit with four staff members being recognized with five stars, painting will be completed by the end of the week, Cocoa Cabin exceeded beyond expectation, and Pink 5k will be on May 11<sup>th</sup> with registration beginning in the new year.

Mr. Johnson concluded with a strong retention rate in fitness membership, and the enrollment fee has been waived for December and January.

8. UNFINISHED BUSINESS

- a. Ordinance No 23-1218: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2024-2025 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Ordinance 23-1218: An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2024-2025 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

Commissioner Vescovi opposes the tax levy ordinance because he does not understand the process for the levy coming before the budget.

Mr. Adams replied that by state law the levy is not related to the budget. The levy is not related to a particular budget due to the timing.

President Knitter added that it is an appropriation budget.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: Commissioner Vescovi

- b. IAPD Annual Business Meeting Credentials

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve to appoint Laure Kosey as the District's delegate for the Annual Business Meeting of the Illinois Association of Park Districts.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

- c. 2024 Board Meeting Dates

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the 2024 Board Meeting Dates.

Dr. Kosey announced that the year for one of the dates will be corrected.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

9. NEW BUSINESS

- a. Gateway Special Recreation Proposal

Dr. Kosey stated that there is no action needed.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JANUARY 15, 2024, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on January 15, 2024, at 6:30 p.m.

11. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the December 18, 2023, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 8:23 p.m.

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Laure L. Kosey, Executive Director

## Financial Statement



## **General Fund**

The General Fund is used to account for all activity of the Park District, except for activity required to be accounted for in another fund. The General Fund is comprised of the following departments:

- General Administration
- Finance
- Central Park North
- Central Park
- Saddlebrook Park
- Forest Glen Park
- Chillem Park
- Dean Nature Sanctuary
- Information Technology
- Building- Family Recreation Center
- Central Park West

Among the major activities accounted for in this fund are field and facility rentals, general administration and finance services, information technology services, facility maintenance services for our Family Recreation Center and Central Park West facility, and maintenance of our Central Park and other satellite parks.





**General Fund: Revenues and Expenditures Summary (Unaudited)**

Fiscal Year-to-Date Activity through December 31 2023 and 2022

66.67% completed (8 out of 12 months)

	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	December 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
	<b>REVENUES</b>								
Administration	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	\$ -	N/A
<b>Finance</b>									
Property Taxes	1,773,687	31,219	1,802,211	N/A	1,802,211	101.6%	1,473,047	329,164	22.3%
Personal Prop. Repl. Taxes	324,515	13,086	177,243	N/A	177,243	54.6%	217,319	(40,075)	-18.4%
Investment Income	7,500	7,022	44,296	N/A	44,296	590.6%	5,144	39,152	761.1%
Other	9,250	-	885	N/A	885	9.6%	8,383	(7,497)	-89.4%
Central Park North	88,500	3,246	78,179	N/A	78,179	88.3%	99,121	(20,942)	-21.1%
Central Park	196,000	23,633	211,176	N/A	211,176	107.7%	207,914	3,262	1.6%
Saddlebrook Park	500	-	-	N/A	-	0.0%	407	(407)	-100.0%
Forest Glen Park	500	-	-	N/A	-	0.0%	-	-	N/A
Chillem Park	250	-	-	N/A	-	0.0%	-	-	N/A
Dean Property	500	-	-	N/A	-	0.0%	(3,000)	3,000	-100.0%
Information Technology	117,124	60	58,981	N/A	58,981	50.4%	-	58,981	N/A
Building-Recreation Center	1,040,726	40,600	582,414	N/A	582,414	56.0%	544,651	37,763	6.9%
Central Park West	83,094	3,571	47,230	N/A	47,230	56.8%	48,920	(1,690)	-3.5%
<b>TOTAL REVENUES</b>	<b>\$ 3,642,146</b>	<b>\$ 122,437</b>	<b>\$ 3,002,615</b>	<b>\$ -</b>	<b>\$ 3,002,615</b>	<b>82.4%</b>	<b>\$ 2,601,905</b>	<b>\$ 400,710</b>	<b>15.4%</b>
<b>EXPENDITURES</b>									
Administration	\$ 385,411	\$ 26,887	\$ 242,357	\$ 117	242,475	62.9%	\$ 308,520	\$ (66,162)	-21.4%
Finance	313,016	19,388	160,775	854	161,629	51.4%	228,968	(68,193)	-29.8%
Central Park North	45,021	2,610	34,196	2,929	37,125	76.0%	32,080	2,116	6.6%
Central Park	818,078	42,290	496,453	15,508	511,962	60.7%	510,783	(14,330)	-2.8%
Saddlebrook Park	15,659	687	10,708	1,578	12,286	68.4%	11,714	(1,007)	-8.6%
Forest Glen Park	27,543	1,089	18,433	1,418	19,850	66.9%	17,887	546	3.1%
Chillem Park	7,909	181	5,105	459	5,564	64.5%	3,868	1,237	32.0%
Dean Property	30,177	291	18,980	5,498	24,478	62.9%	18,186	794	4.4%
Professional Services	29,500	(2,700)	17,852	4,585	22,437	60.5%	12,413	5,439	43.8%
Contracts- Maint. DNS	-	-	-	-	-	N/A	17,494	(17,494)	-100.0%
Information Technology	314,889	27,298	191,077	33,331	224,409	60.7%	-	191,077	N/A
Building-Recreation Center	1,034,404	90,372	655,924	36,199	692,123	63.4%	593,529	62,395	10.5%
Central Park West	81,528	5,787	40,530	6,367	46,897	49.7%	37,369	3,161	8.5%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,103,134</b>	<b>\$ 214,179</b>	<b>\$ 1,892,390</b>	<b>\$ 108,843</b>	<b>\$ 2,001,233</b>	<b>61.0%</b>	<b>\$ 1,792,810</b>	<b>\$ 99,580</b>	<b>5.6%</b>
<b>TRANSFERS OUT</b>									
	\$ 654,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 3,757,134</b>	<b>\$ 214,179</b>	<b>\$ 1,892,390</b>	<b>\$ 108,843</b>	<b>\$ 2,001,233</b>	<b>50.4%</b>	<b>\$ 1,792,810</b>	<b>\$ 99,580</b>	<b>5.6%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (114,988)</b>	<b>\$ (91,742)</b>	<b>\$ 1,110,225</b>	<b>\$ (108,843)</b>	<b>\$ 1,001,381</b>	<b>-965.5%</b>	<b>\$ 809,095</b>	<b>\$ 301,129</b>	<b>37.2%</b>

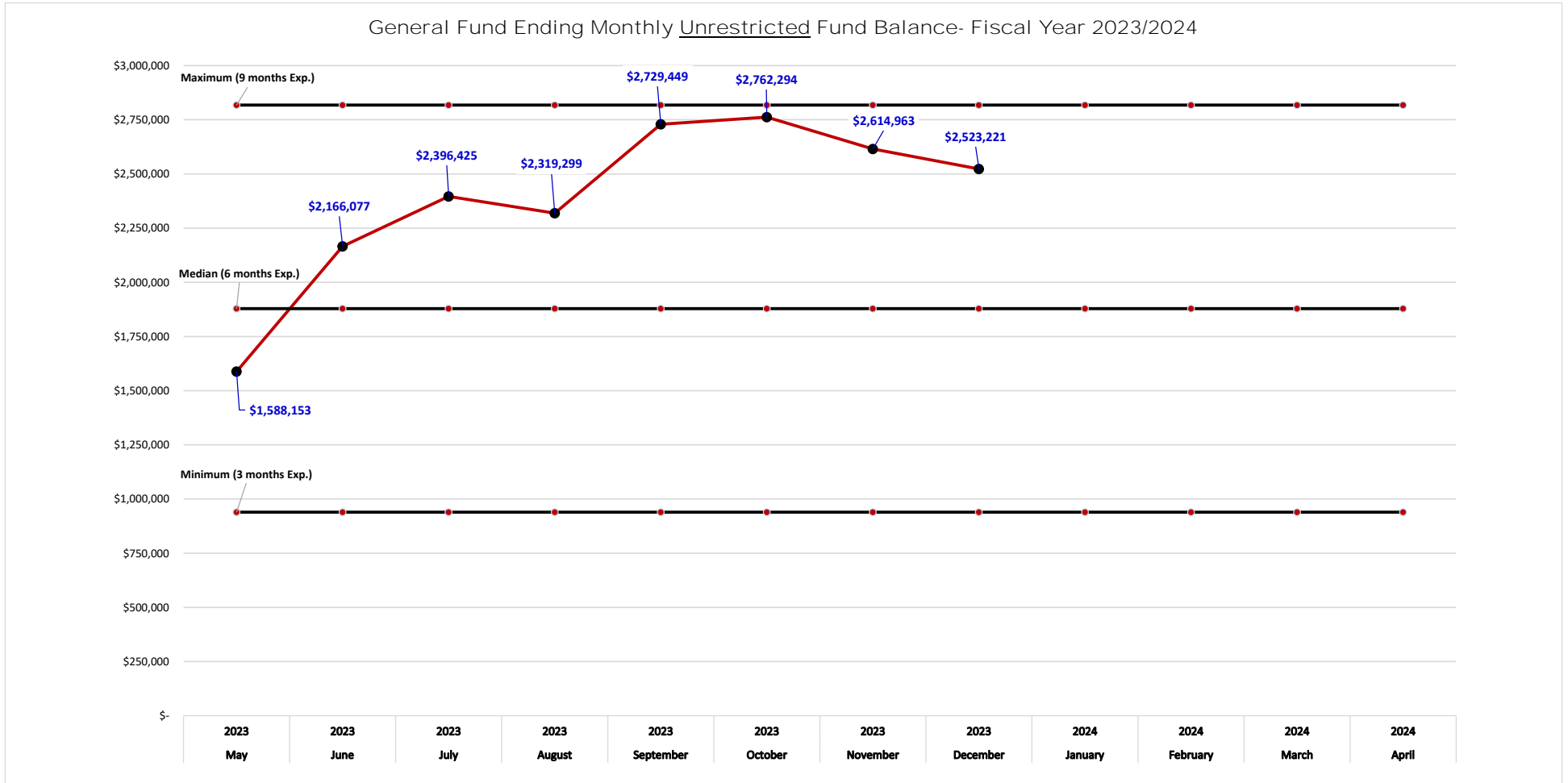
**Note>** Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

**Note 2>** Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

**Oak Brook Park District**  
**Schedule of Ending Monthly Unrestricted Fund Balance- General Fund**

Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Unrestricted	\$ 1,412,996	\$ 1,588,153	\$ 2,166,077	\$ 2,396,425	\$ 2,319,299	\$ 2,729,449	\$ 2,762,294	\$ 2,614,963					
Monthly Net Surplus/(Deficit)	175,157	577,924	230,348	(77,126)	410,150	32,846	(147,331)	(91,742)					\$ 1,110,225
Ending Unrestricted	\$ 1,588,153	\$ 2,166,077	\$ 2,396,425	\$ 2,319,299	\$ 2,729,449	\$ 2,762,294	\$ 2,614,963	\$ 2,523,221	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284
Median (6 months Exp.)	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567
Maximum (9 months Exp.)	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851



## **Recreation Fund**

The Recreation Fund is used to account for all recreation programming activity of the Park District; except for programming accounted for in our Tennis and Special Recreation funds. The Recreation Fund is comprised of the following departments:

- Recreation Administration
- Fitness Center
- Aquatic Center
- Aquatic Recreation Programming
- Childrens Programs
- Preschool Programs
- Youth Programs
- Adult Programs
- Pioneer Programs
- Special Events and Trips
- Marketing
- Capital Outlay

The primary focus of this fund is to account for recreational programming activities, client memberships, special events, preschool, and the marketing of these services. This fund also accounts for resources used to fund capital improvements.



**Recreation Fund: Revenues and Expenditures Summary (Unaudited)**

Fiscal Year-to-Date Activity through December 31 2023 and 2022

66.67% completed (8 out of 12 months)

	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	December 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
<b>REVENUES</b>									
<b>Administration</b>									
Property Taxes	\$ 1,294,055	\$ 22,791	\$ 1,315,649	N/A	\$ 1,315,649	101.7%	\$ 1,268,220	\$ 47,429	3.7%
Personal Prop. Repl. Taxes	100,714	4,120	55,799	N/A	55,799	55.4%	68,415	(12,616)	-18.4%
Investment Income	22,000	7,205	62,809	N/A	62,809	285.5%	10,630	52,179	490.9%
Other	3,000	669	2,117	N/A	2,117	70.6%	2,604	(488)	-18.7%
<b>Fitness Center</b>									
Aquatic Center	675,479	65,534	500,438	N/A	500,438	74.1%	388,232	112,206	28.9%
Aquatic Recreation Prog.	595,305	45,107	418,347	N/A	418,347	70.3%	336,848	81,499	24.2%
Children's Programs	569,563	73,853	370,800	N/A	370,800	65.1%	336,894	33,906	10.1%
Preschool Programs	456,329	15,369	480,557	N/A	480,557	105.3%	399,904	80,653	20.2%
Youth Programs	303,481	43,422	230,809	N/A	230,809	76.1%	245,821	(15,013)	-6.1%
Adult Programs	225,158	6,476	203,374	N/A	203,374	90.3%	209,497	(6,123)	-2.9%
Pioneer Programs	77,266	34,824	105,460	N/A	105,460	136.5%	72,193	33,267	46.1%
Special Events and Trips	59,150	4,956	45,885	N/A	45,885	77.6%	22,043	23,843	108.2%
Marketing	144,180	43,313	138,500	N/A	138,500	96.1%	90,321	48,178	53.3%
Capital Outlay	45,000	1,243	30,150	N/A	30,150	67.0%	71,150	(41,000)	-57.6%
<b>TRANSFERS IN</b>	\$ 300,000	-	-	N/A	-	0.0%	-	-	N/A
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 4,870,680</b>	<b>\$ 368,880</b>	<b>\$ 3,960,692</b>	<b>\$ -</b>	<b>\$ 3,960,692</b>	<b>81.3%</b>	<b>\$ 3,522,773</b>	<b>\$ 437,919</b>	<b>12.4%</b>
<b>EXPENDITURES</b>									
Administration	\$ 1,037,478	\$ 64,288	\$ 593,493	\$ 13,765	\$ 607,258	57.2%	\$ 462,203	\$ 131,290	28.4%
Fitness Center	502,565	26,585	256,718	13,550	270,268	51.1%	196,506	60,212	30.6%
Aquatic Center	1,052,637	61,946	674,979	45,353	720,331	64.1%	580,953	94,026	16.2%
Aquatic Recreation Prog.	275,300	19,176	163,465	8,334	171,799	59.4%	148,161	15,305	10.3%
Children's Programs	323,888	97,361	217,020	-	217,020	67.0%	178,142	38,878	21.8%
Preschool Programs	285,293	16,921	121,048	1,107	122,155	42.4%	127,368	(6,320)	-5.0%
Youth Programs	173,985	1,958	108,558	222	108,780	62.4%	104,335	4,223	4.0%
Adult Programs	57,858	7,269	38,075	-	38,075	65.8%	20,770	17,305	83.3%
Pioneer Programs	97,022	5,960	55,397	-	55,397	57.1%	49,768	5,628	11.3%
Special Events and Trips	122,576	6,639	109,317	3,546	112,863	89.2%	76,478	32,839	42.9%
Marketing	237,411	18,263	150,007	350	150,357	63.2%	145,494	4,513	3.1%
Capital Outlay	962,500	47,194	189,094	756,519	945,612	19.6%	123,885	65,209	52.6%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,128,512</b>	<b>\$ 373,562</b>	<b>\$ 2,677,170</b>	<b>\$ 842,745</b>	<b>\$ 3,519,915</b>	<b>52.2%</b>	<b>\$ 2,214,063</b>	<b>\$ 463,107</b>	<b>20.9%</b>
<b>TRANSFERS OUT</b>	\$ 201,392	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 5,329,904</b>	<b>\$ 373,562</b>	<b>\$ 2,677,170</b>	<b>\$ 842,745</b>	<b>\$ 3,519,915</b>	<b>50.2%</b>	<b>\$ 2,214,063</b>	<b>\$ 463,107</b>	<b>20.9%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (459,225)</b>	<b>\$ (4,682)</b>	<b>\$ 1,283,522</b>	<b>\$ (842,745)</b>	<b>\$ 440,777</b>	<b>-279.5%</b>	<b>\$ 1,308,710</b>	<b>\$ (25,188)</b>	<b>-1.9%</b>

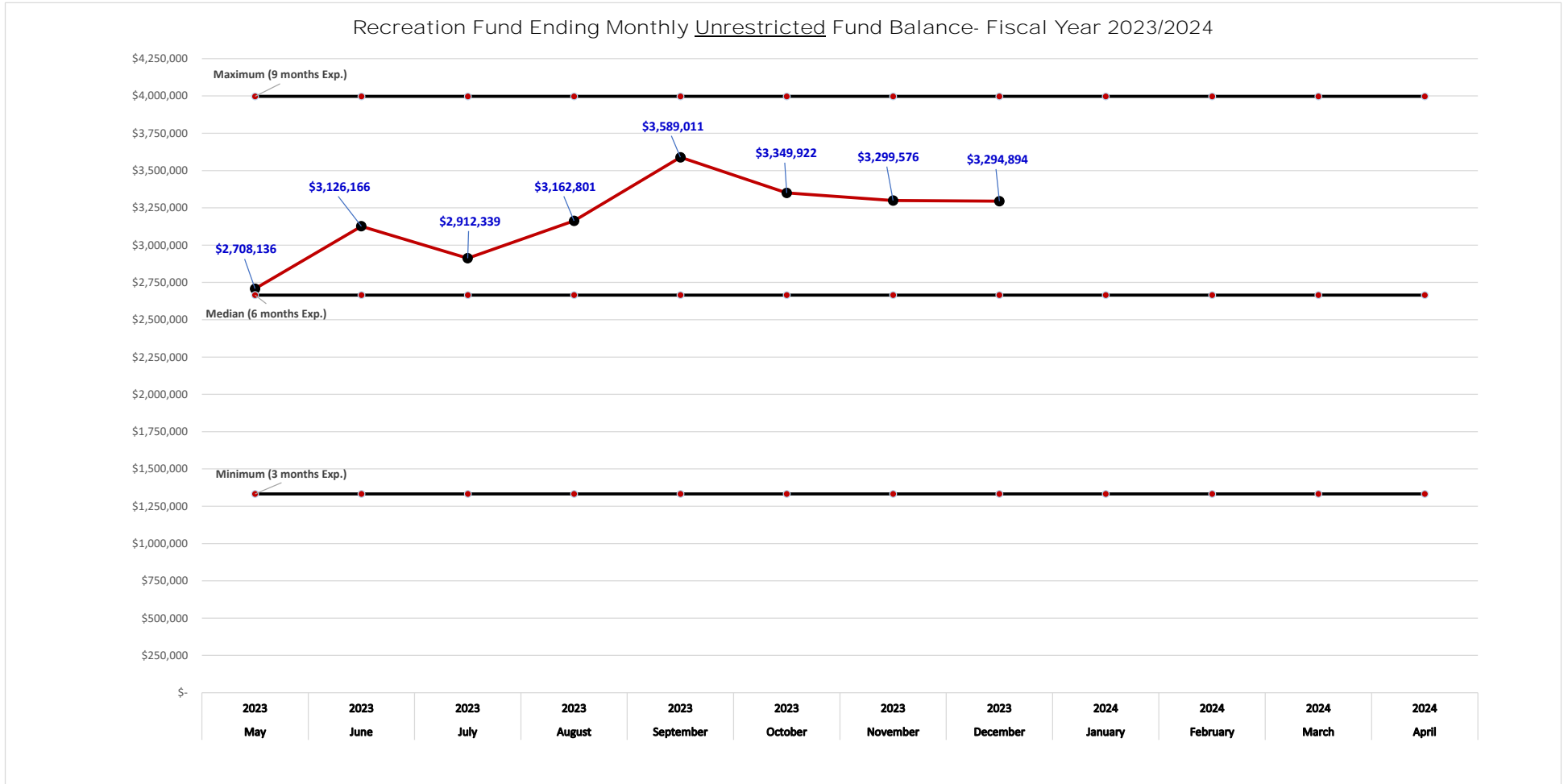
**Note>** Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

**Note 2>** Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

**Oak Brook Park District**  
**Schedule of Ending Monthly Unrestricted Fund Balance- Recreation Fund**

Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Unrestricted	\$ 2,011,373	\$ 2,708,136	\$ 3,126,166	\$ 2,912,339	\$ 3,162,801	\$ 3,589,011	\$ 3,349,922	\$ 3,299,576					
Monthly Net Surplus/(Deficit)	696,763	418,030	(213,827)	250,462	426,210	(239,089)	(50,345)	(4,682)					\$ 1,283,521
Ending Unrestricted	\$ 2,708,136	\$ 3,126,166	\$ 2,912,339	\$ 3,162,801	\$ 3,589,011	\$ 3,349,922	\$ 3,299,576	\$ 3,294,894	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476
Median (6 months Exp.)	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952
Maximum (9 months Exp.)	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428



## **Tennis Fund**

The Tennis Fund is used to account for the activities of our tennis center. The Tennis Fund is comprised of the following departments:

- Tennis Administration
- Building- Racquet Club
- Programs- Racquet Club
- Capital Outlay

The primary focus of this fund is to account for all tennis administration, recreational programming activities, client memberships, and special events. This fund also accounts for resources used to fund capital improvements at the tennis center.



**Tennis Center Fund (Recreational Facilities): Revenues and Expenses Summary (Unaudited)**

Fiscal Year-to-Date Activity through December 31 2023 and 2022

66.67% completed (8 out of 12 months)

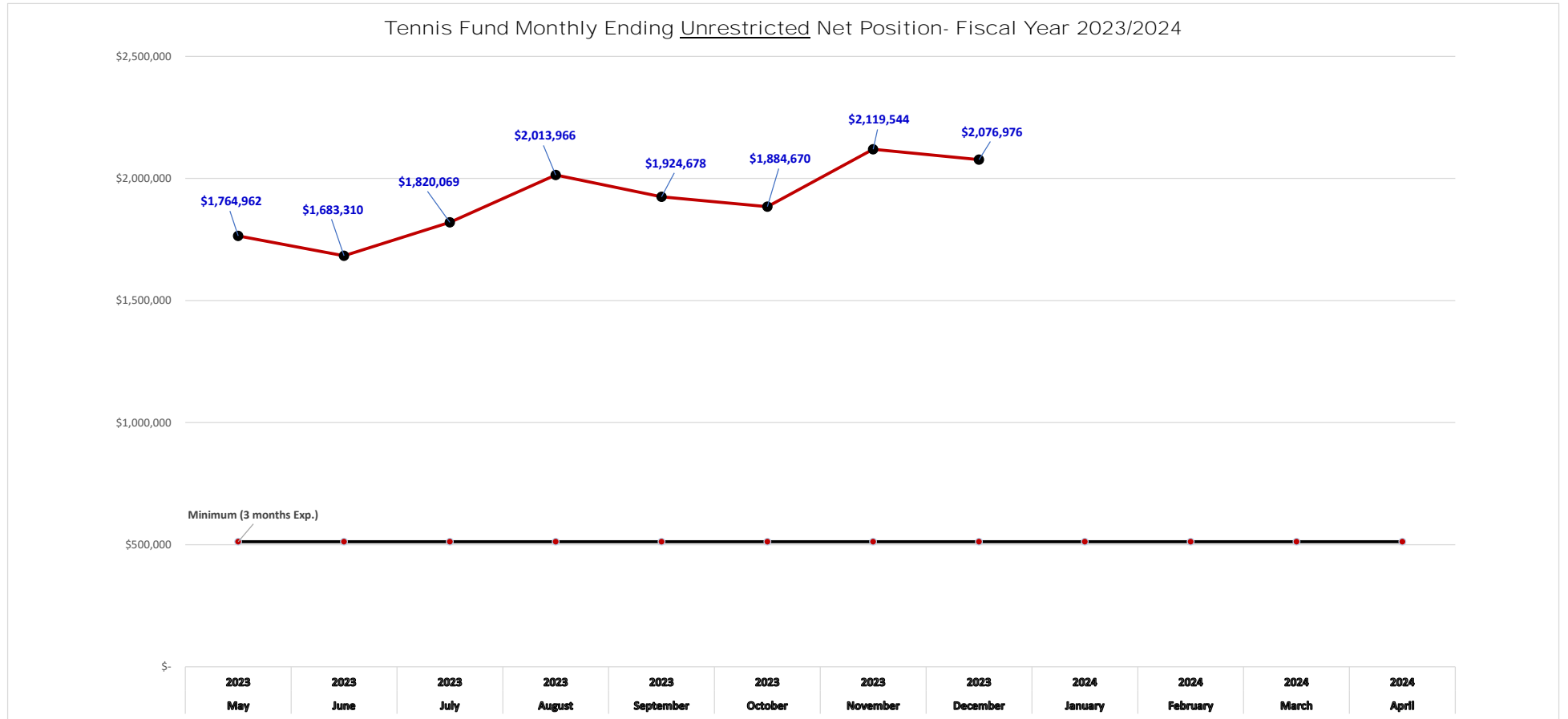
	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	December 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
<b>REVENUES</b>									
Administration	\$ 12,220	\$ 4,865	\$ 50,726	N/A	\$ 50,726	415.1%	\$ 26,680	\$ 24,046	90.1%
Building- Racquet Club	500	196	427	N/A	427	85.5%	-	427	N/A
Programs- Racquet Club	2,051,500	107,782	1,758,927	N/A	1,758,927	85.7%	1,548,517	210,410	13.6%
<b>TOTAL REVENUES</b>	<b>\$ 2,064,220</b>	<b>\$ 112,843</b>	<b>\$ 1,810,080</b>	<b>\$ -</b>	<b>\$ 1,810,080</b>	<b>87.7%</b>	<b>\$ 1,575,197</b>	<b>\$ 234,883</b>	<b>14.9%</b>
<b>EXPENSES</b>									
Administration	\$ 808,599	\$ 60,285	\$ 461,893	\$ 2,030	\$ 463,924	57.1%	\$ 381,894	\$ 79,999	20.9%
Building- Racquet Club	381,971	29,099	190,746	37,899	228,646	49.9%	167,372	23,374	14.0%
Programs- Racquet Club	858,000	53,450	434,426	4,135	438,561	50.6%	379,474	54,952	14.5%
Capital Outlay	430,000	6,280	54,776	12,180	66,956	12.7%	61,900	(7,124)	-11.5%
<b>TOTAL EXPENSES</b>	<b>\$ 2,478,571</b>	<b>\$ 149,113</b>	<b>\$ 1,141,841</b>	<b>\$ 56,244</b>	<b>\$ 1,198,086</b>	<b>46.1%</b>	<b>\$ 990,640</b>	<b>\$ 151,201</b>	<b>15.3%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (414,351)</b>	<b>\$ (36,270)</b>	<b>\$ 668,239</b>	<b>\$ (56,244)</b>	<b>\$ 611,995</b>	<b>-161.3%</b>	<b>\$ 584,557</b>	<b>\$ 83,682</b>	<b>14.3%</b>

**Note>** Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

**Note 2>** Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expense and are used by staff to manage spending activity.

**Oak Brook Park District**  
**Schedule of Ending Monthly Unrestricted Net Position- Tennis Fund**

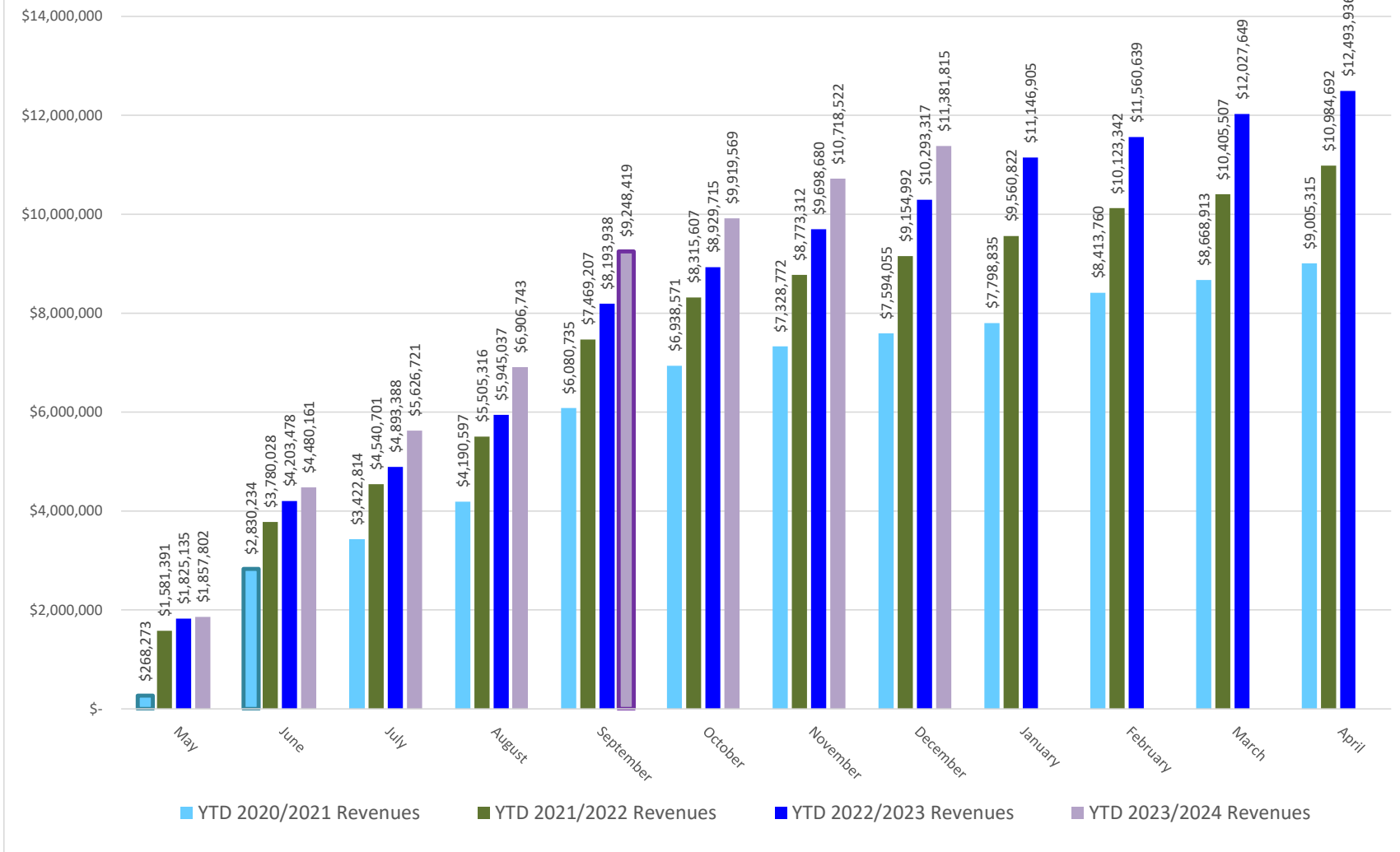
	Actuals- Unaudited												Fiscal Y-T-D	
	May	June	July	August	September	October	November	December	January	February	March	April		
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024		
Beginning Investment in Capital Assets	\$ 1,610,979	\$ 1,610,979	\$ 1,633,799	\$ 1,633,799	\$ 1,639,694	\$ 1,656,335	1,656,335	1,659,475						
Beginning Unrestricted	1,463,513	1,764,962	1,683,310	1,820,069	2,013,966	1,924,678	1,884,670	2,119,544						
Monthly Net Surplus/(Deficit)	301,449	(58,832)	136,758	199,792	(72,648)	(40,008)	237,997	(36,270)						
Ending Investment in Capital Assets	\$ 1,610,979	\$ 1,633,799	\$ 1,633,799	\$ 1,639,694	\$ 1,656,335	\$ 1,656,335	\$ 1,659,475	\$ 1,665,755						
<b>Ending Unrestricted</b>	<b>\$ 1,764,962</b>	<b>\$ 1,683,310</b>	<b>\$ 1,820,069</b>	<b>\$ 2,013,966</b>	<b>\$ 1,924,678</b>	<b>\$ 1,884,670</b>	<b>\$ 2,119,544</b>	<b>\$ 2,076,976</b>						



Minimum (3 months Exp.)	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A



### Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)

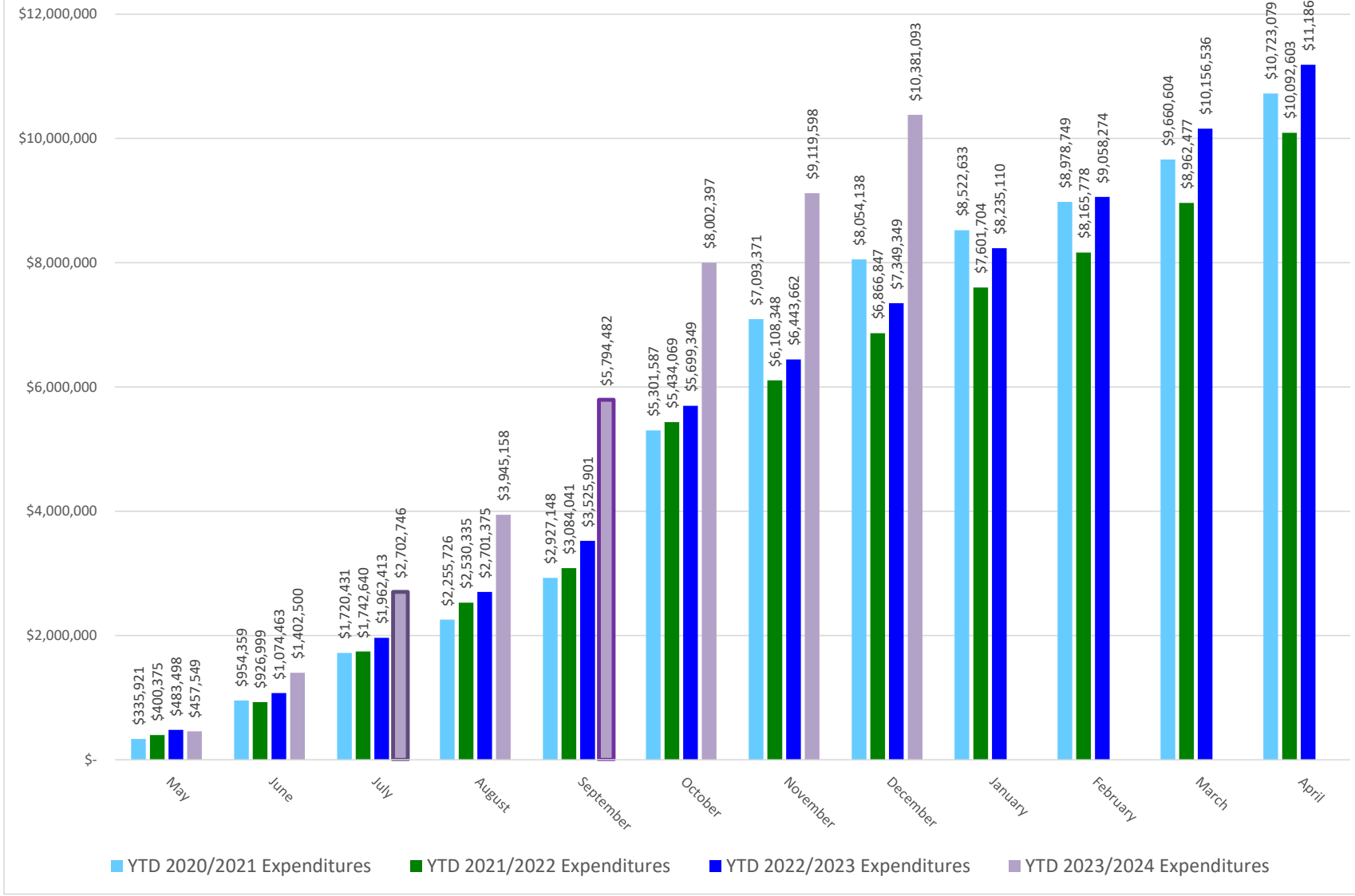


**NOTES**

**2020/2021** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March 2020 and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

**2023/2024** The large increase in Y-T-D revenues are being primarily driven by increased programming revenues in our fitness, aquatics, children's, special events departments, as well as in group tennis programming.

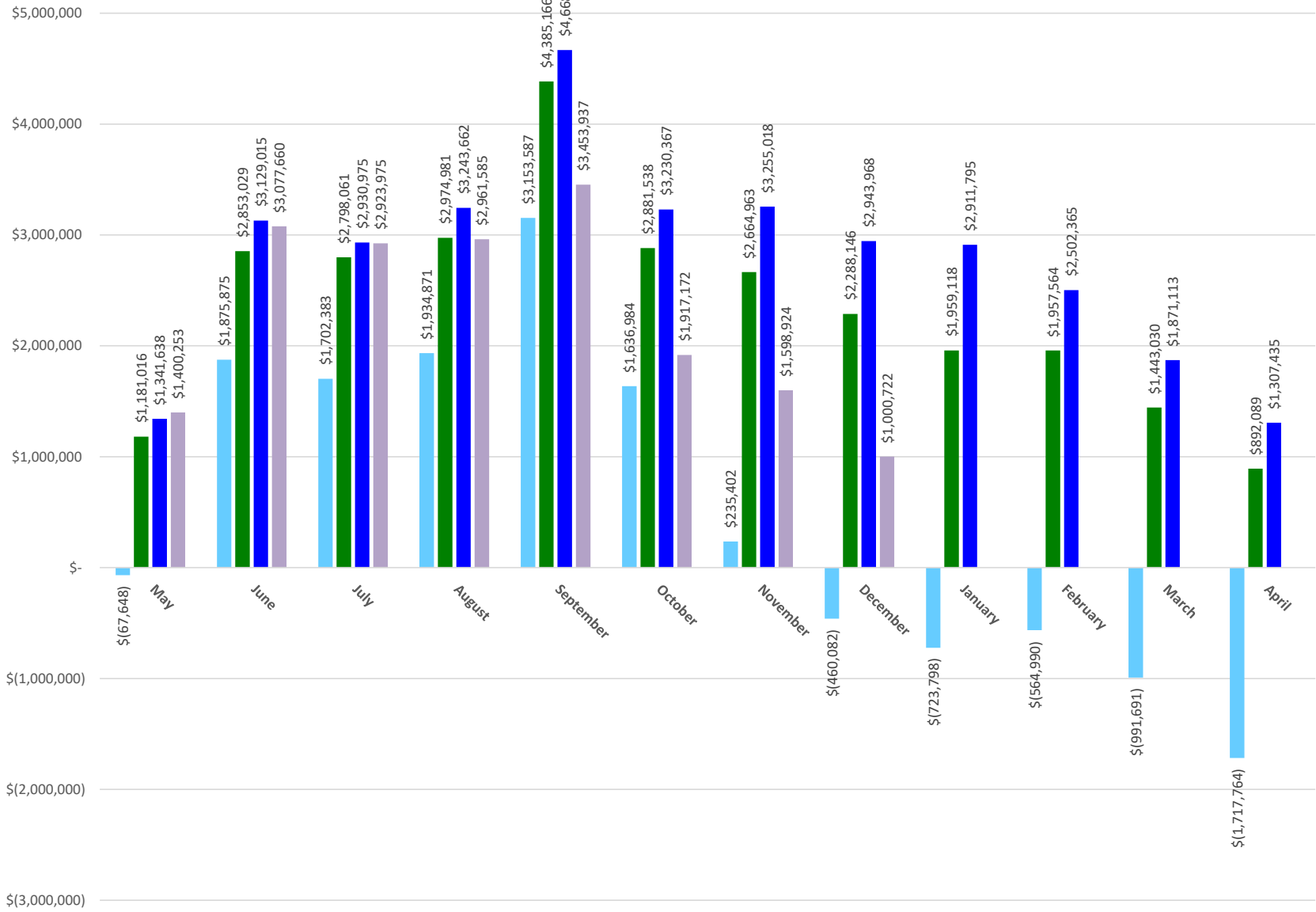
### Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



**NOTES**

**2023/2024** The large increase in Y-T-D expenditures are being primarily driven by increased capital improvement costs for our Central Park improvements (e.g. bathrooms, pavilion, synthetic turf field).

### Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENDITURE REPORT**  
 December 2023

	FY 2023/2024 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (8 months)
<b>GENERAL CORPORATE FUND</b>			
Revenues & transfers in	\$ 3,642,146	\$ 122,437	\$ 3,002,615
Expenditures & transfers out	3,757,134	214,179	1,892,390
Net surplus/(deficit)	\$ (114,988)	\$ (91,742)	\$ 1,110,225
<b>RECREATION FUND</b>			
Revenues & transfers in	\$ 4,870,680	\$ 368,880	\$ 3,960,692
Expenditures & transfers out	5,329,904	373,562	2,677,170
Net surplus/(deficit)	\$ (459,225)	\$ (4,682)	\$ 1,283,522
<b>IMRF FUND</b>			
Revenues & transfers in	\$ 141,986	\$ 4,917	\$ 106,257
Expenditures & transfers out	175,000	24,007	121,876
Net surplus/(deficit)	\$ (33,014)	\$ (19,091)	\$ (15,618)
<b>LIABILITY INSURANCE FUND</b>			
Revenues & transfers in	\$ 110,730	\$ 2,939	\$ 103,103
Expenditures & transfers out	145,601	3,182	76,141
Net surplus/(deficit)	\$ (34,871)	\$ (243)	\$ 26,963
<b>AUDIT FUND</b>			
Revenues & transfers in	\$ 16,903	\$ 321	\$ 17,689
Expenditures & transfers out	16,175	-	12,750
Net surplus/(deficit)	\$ 728	\$ 321	\$ 4,939
<b>DEBT SERVICE FUND</b>			
Revenues & transfers in	\$ 1,903,875	\$ 28,191	\$ 1,616,124
Expenditures & transfers out	1,887,377	102,000	1,349,255
Net surplus/(deficit)	\$ 16,498	\$ (73,809)	\$ 266,869
<b>RECREATIONAL FACILITIES FUND (TENNIS CENTER)</b>			
Revenues	\$ 2,064,220	\$ 112,843	\$ 1,810,080
Expenses	2,478,571	149,113	1,141,841
Net surplus/(deficit)	\$ (414,351)	\$ (36,270)	\$ 668,239
<b>SPECIAL RECREATION FUND</b>			
Revenues & transfers in	\$ 336,927	\$ 5,967	\$ 308,105
Expenditures & transfers out	378,217	30,169	258,181
Net surplus/(deficit)	\$ (41,290)	\$ (24,201)	\$ 49,924



**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENDITURE REPORT**  
 December 2023

	<b>FY 2023/2024 ANNUAL BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL (8 months)</b>
<b>CAPITAL PROJECTS FUND</b>			
Revenues & transfers in	\$ 966,000	\$ 10,034	\$ 205,120
Expenditures & transfers out	3,470,100	344,611	2,657,757
Net surplus/(deficit)	\$ (2,504,100)	\$ (334,576)	\$ (2,452,637)
<b>SOCIAL SECURITY FUND</b>			
Revenues & transfers in	\$ 272,324	\$ 6,764	\$ 252,029
Expenditures & transfers out	292,995	20,711	193,732
Net surplus/(deficit)	\$ (20,671)	\$ (13,947)	\$ 58,297
<b>CONSOLIDATED SUMMARY</b>			
Revenues & transfers in	\$ 14,325,792	\$ 663,293	\$ 11,381,815
Expenditures/expenses & transfers out	17,931,074	1,261,533	10,381,093
Net surplus/(deficit)	\$ (3,605,282)	\$ (598,241)	\$ 1,000,722

**OAK BROOK PARK DISTRICT  
CONSOLIDATED REVENUES AND EXPENDITURES REPORT  
Month: December 2023**

	<b>CONSOLIDATED TOTALS</b>
<b>REVENUES &amp; TRANSFERS IN</b>	
Property Taxes	\$ 93,658
Replacement Taxes	24,233
Interest	31,548
Miscellaneous	669
Fitness Center Fees	65,534
Aquatic Center & Program Fees	118,959
Recreation Program Fees	256,338
Marketing	1,243
FRC Rental/Member Fees	40,600
Field Rentals- Central Park North	3,246
Field Rentals- Central Park	23,633
Satellite Parks & DNS	-
Information Technology	60
CPW Building Rentals	3,571
Grant Proceeds	-
Overhead Revenue-FRC & Rental	-
Overhead Revenue-I.T.	-
Transfers In	-
<b>TOTAL- REVENUES &amp; TRANSFERS IN</b>	<b>\$ 663,293</b>
<b>EXPENDITURES/EXPENSES &amp; TRANSFERS OUT</b>	
Accounts Payable and Other	\$ 783,713
Payroll and Related Benefits	477,821
Overhead Expenditures	-
Transfers Out	-
<b>TOTAL EXPENDITURES/EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ 1,261,533</b>
<b>NET REVENUES/(EXPENDITURES/EXPENSES)</b>	<b>\$ (598,241)</b>

**Oak Brook Park District  
Consolidated Balance Sheet  
As of December 31, 2023**

	<u>ASSETS</u>	<u>Consolidated Totals</u>
<b>Current Assets</b>		
Cash and Investments	\$	10,093,948
Receivables - Net of Allowances		-
Property Taxes		5,410,785
Accounts		839,134
Due from Other Funds		-
Prepays		1,745
Inventories		31,917
<b>Total Current Assets</b>	<b>\$</b>	<b>16,377,528</b>
<b>Noncurrent Assets</b>		
Capital Assets		
Non-depreciable	\$	40,475
Depreciable		5,400,929
Accumulated Depreciation		(3,830,424)
<b>Total Noncurrent Assets</b>	<b>\$</b>	<b>1,610,980</b>
<b>Total Assets</b>	<b>\$</b>	<b>17,988,508</b>
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>		
Deferred Items-IMRF	\$	210,773
<b>Total Assets and Deferred Outflows of Resources</b>	<b>\$</b>	<b>18,199,281</b>
<b><u>LIABILITIES</u></b>		
<b>Current Liabilities</b>		
Accounts Payable	\$	68,362
Accrued Payroll		2,792
Retainage Payable		70,532
Unearned Revenue		769,092
Due To Other Funds		-
Unclaimed Property		917
<b>Total Current Liabilities</b>	<b>\$</b>	<b>911,694</b>
<b>Noncurrent Liabilities</b>		
Compensated Absences Payable	\$	30,841
Net Pension Liability - IMRF		185,023
Total OPEB Liability - RBP		167,291
<b>Total Noncurrent Liabilities</b>	<b>\$</b>	<b>383,155</b>
<b>Total Liabilities</b>	<b>\$</b>	<b>1,294,849</b>
<b><u>DEFERRED INFLOWS OF RESOURCES</u></b>		
Deferred Items - IMRF	\$	48,680
Property Taxes		5,410,785
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>\$</b>	<b>6,754,314</b>
<b><u>FUND/NET POSITION BALANCES</u></b>		
Non-spendable	\$	-
Restricted		762,129
Committed		4,408,266
Assigned		-
Unassigned		2,531,842
Net Investment in Capital Assets		1,665,755
Restricted		-
Unrestricted		2,076,976
<b>Total Fund/Net Position Balances</b>	<b>\$</b>	<b>11,444,967</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund/ Net Position Balances</b>	<b>\$</b>	<b>18,199,281</b>

**OAK BROOK PARK DISTRICT**  
**Treasurer's Report- As of December 31, 2023**

Investment Type	Bank/Institution	Current Year Balance	Current Rate/APY	Prior Year Rate/APY	Description/Note	Concentration Percentage
<b><u>Money Market</u></b>						
	Evergreen Bank	\$ 4,837,779.48	3.040%	0.600%	Interest-bearing	52.14%
	Hinsdale Bank	810,038.59	5.610%	4.000%	Interest-bearing	8.73%
	Sub-Total:	<u>\$ 5,647,818.07</u>				<u>60.87%</u>
<b><u>Savings</u></b>						
	Evergreen Bank	\$ 204,453.86	2.500%	0.650%	Interest-bearing (Insured Cash Sweep)	2.20%
<b><u>Checking</u></b>						
	Fifth Third Bank	\$ 252,194.63	0.680%	0.690%	Interest-bearing	2.72%
<b><u>Investment Pool</u></b>						
	The Illinois Funds	\$ 3,173,268.68	5.462%	3.933%	Illinois Public Treasurers' Investment Pool	34.20%
	<b>Grand Total Investments:</b>	<u><u>\$ 9,277,735.24</u></u>				<u><u>100.00%</u></u>
<b><u>Benchmark</u></b>						
	<b>Three-month U.S. Treasury Bill</b>		5.353%	4.420%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 12/29/23 and 12/30/2022 .	



**Oak Brook Park District  
Schedule of Capital Expenditures/Expenses  
As of December 31, 2023**

FUND & DESCRIPTION	VENDORS	Year-to-Date Expenditures
<b><u>Capital Projects Fund</u></b>		
Central Park North Phase 2- Design & engineering, soil borings, equipment, furnishings, permit fees, construction, etc. (82% allocation)	Zepole Restaurant Supply, Icon Shelter, Landscape Structures, Vacker Inc., Village of Oak Brook, Charles Vincent George, Geocon, Hinsdale Nurseries, Integral Construction, Robbins Schwartz, Amazon (p-card), Insight Direct, Doty & Sons Concrete	\$ 1,848,250.50
Central Park North Phase 2- Legal fees	Robbins Schwartz	902.00
Ginger Creek bridge-Design & engineering	V3 Companies Ltd.	16,100.00
Ginger Creek bridge- Legal fees	Robbins Schwartz	908.00
Synthetic turf replacement- Central Park	Fieldturf USA, Inc.	671,755.40
License plate reader security system	Minuteman Security	7,254.36
Tennis Center outdoor patio improvements	A&A Paving, NuToys, Peerless Enterprise	38,009.50
Tennis courts resurfacing and sealing-Chillem Park	Perm-A-Seal Sports	19,480.00
Electrical service feed installation- Winter Lights	Oakwood Electric, Construction by Camco	27,404.63
FRC employee hallway door and wall project	Construction Solutions, Sonitrol Chicagoland	9,036.00
CPW entryway and bathroom reconstruction project	Robbins Schwartz	550.00
FRC Gym Electronic Scoreboard	Correct Digital Displays, Nevco Inc.	18,106.63
<b>Sub-total Balance:</b>		<b>\$ 2,657,757.02</b>
<b><u>Recreation Fund</u></b>		
Tennis courts resurfacing- Saddle Brook	American Sealcoating	\$ 19,000.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	19,000.00
Aquatics HVAC and tile deck	Kluber Architects, C. Acitelli Heating & Piping	48,292.99
Asphalt replacement project	Chicagoland Paving Contractors	102,800.77
<b>Sub-total Balance:</b>		<b>\$ 189,093.76</b>
<b><u>Tennis Fund</u></b>		
Tennis Center outdoor patio improvements	A&A Paving, NuToys, Peerless Enterprise	\$ 45,355.72
Tennis Center registration front desk project	Kluber Architects & Engineering	9,420.00
<b>Sub-total Balance:</b>		<b>\$ 54,775.72</b>
<b><u>Special Recreation Fund</u></b>		
Adaptive changing table- Family Locker Room	eSpecial Needs	\$ 891.86
Central Park North Phase 2- Design & engineering, construction (18% allocation)	Charles Vincent George, Integral Construction	134,403.55
Tennis Center outdoor patio improvements	A&A Paving, Treetop Products	12,333.84
Tennis courts resurfacing- Saddle Brook	American Sealcoating	8,900.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	8,900.00
Tennis courts resurfacing and sealing-Chillem Park	Perm-A-Seal Sports	5,000.00
Asphalt replacement project	Chicagoland Paving Contractors	14,999.23
<b>Sub-total Balance:</b>		<b>\$ 185,428.48</b>
<b>TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES:</b>		<b>\$ 3,087,054.98</b>

Warrant

**Warrant #680**  
 INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 POST DATES 01/15/2024 - 01/15/2024  
 UNJOURNALIZED  
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47267	1ST ALL AROUND	12/16/2023	01/15/2024	555.00	555.00	Open	N
47252	ACE HARDWARE FOUNDATION	12/08/2023	01/15/2024	10.00	10.00	Open	N
47355	ANDERSON ELEVATOR CO.	01/01/2024	01/15/2024	625.00	625.00	Open	N
47375	AQUA PURE ENTERPRISES, INC.	01/02/2024	01/15/2024	54.84	54.84	Open	N
47347	BEST OFFICIALS	01/01/2024	01/15/2024	440.00	440.00	Open	N
47315	CARDMEMBER SERVICE	12/28/2023	01/15/2024	131.53	131.53	Open	N
47316	CARDMEMBER SERVICE	12/28/2023	01/15/2024	(376.75)	(376.75)	Open	N
47317	CARDMEMBER SERVICE	12/28/2023	01/15/2024	414.09	414.09	Open	N
47318	CARDMEMBER SERVICE	12/28/2023	01/15/2024	474.00	474.00	Open	N
47319	CARDMEMBER SERVICE	12/28/2023	01/15/2024	244.00	244.00	Open	N
47320	CARDMEMBER SERVICE	12/28/2023	01/15/2024	423.31	423.31	Open	N
47321	CARDMEMBER SERVICE	12/28/2023	01/15/2024	185.77	185.77	Open	N
47322	CARDMEMBER SERVICE	12/28/2023	01/15/2024	333.56	333.56	Open	N
47323	CARDMEMBER SERVICE	12/28/2023	01/15/2024	201.94	201.94	Open	N
47324	CARDMEMBER SERVICE	12/28/2023	01/15/2024	547.33	547.33	Open	N
47329*	CARDMEMBER SERVICE	12/27/2023	01/15/2024	708.52	708.52	Open	N
47335	CARDMEMBER SERVICE	12/27/2023	01/15/2024	902.94	902.94	Open	N
47336*	CARDMEMBER SERVICE	12/27/2023	01/15/2024	739.33	739.33	Open	N
47337	CARDMEMBER SERVICE	12/27/2023	01/15/2024	374.90	374.90	Open	N
47338*	CARDMEMBER SERVICE	12/27/2023	01/15/2024	871.28	871.28	Open	N
47339	CARDMEMBER SERVICE	12/27/2023	01/15/2024	81.99	81.99	Open	N
47340	CARDMEMBER SERVICE	12/27/2023	01/15/2024	199.85	199.85	Open	N
47341	CARDMEMBER SERVICE	12/27/2023	01/15/2024	501.07	501.07	Open	N
47342	CARDMEMBER SERVICE	12/27/2023	01/15/2024	35.20	35.20	Open	N
47343	CARDMEMBER SERVICE	12/27/2023	01/15/2024	49.98	49.98	Open	N
47344	CARDMEMBER SERVICE	12/27/2023	01/15/2024	54.00	54.00	Open	N
47359	CARDMEMBER SERVICE	12/27/2023	01/15/2024	515.00	515.00	Open	N
47360	CARDMEMBER SERVICE	12/27/2023	01/15/2024	764.17	764.17	Open	N
47361	CARDMEMBER SERVICE	12/27/2023	01/15/2024	317.72	317.72	Open	N
47370	CARDMEMBER SERVICE	01/04/2024	01/15/2024	1,397.55	1,397.55	Open	N
47371	CARDMEMBER SERVICE	01/04/2024	01/15/2024	4,388.36	4,388.36	Open	N
47373	CARDMEMBER SERVICE	12/27/2023	01/15/2024	569.87	569.87	Open	N
47381*	CARDMEMBER SERVICE	12/27/2023	01/15/2024	3,922.11	3,922.11	Open	N
47382	CARDMEMBER SERVICE	12/27/2023	01/15/2024	1,770.64	1,770.64	Open	N
47384	CARDMEMBER SERVICE	12/27/2023	01/15/2024	1,685.38	1,685.38	Open	N
47385	CARDMEMBER SERVICE	12/27/2023	01/15/2024	1,243.39	1,243.39	Open	N
47386*	CARDMEMBER SERVICE	12/27/2023	01/15/2024	7,935.22	7,935.22	Open	N
47362	CARLISSA JACKSON	01/03/2024	01/15/2024	74.99	74.99	Open	N
47334	CERTAPRO PAINTERS	12/21/2023	01/15/2024	28,450.00	28,450.00	Open	N
47258	CHARLES VINCENT GEORGE ARCHITECTS	12/15/2023	01/15/2024	15.57	15.57	Open	N
47280	DAVEY RESOURCE GROUP INC	12/21/2023	01/15/2024	3,750.00	3,750.00	Open	N
47273	DINK AROUND, LLC	12/16/2023	01/15/2024	77.00	77.00	Open	N
47265	EBEL'S ACE HARDWARE #8313	12/14/2023	01/15/2024	34.10	34.10	Open	N
47266	EBEL'S ACE HARDWARE #8313	12/14/2023	01/15/2024	21.22	21.22	Open	N
47313	EBEL'S ACE HARDWARE #8313	12/26/2023	01/15/2024	15.28	15.28	Open	N
47374	EBEL'S ACE HARDWARE #8313	01/05/2024	01/15/2024	23.48	23.48	Open	N
47366	FED EX	01/02/2024	01/15/2024	34.12	34.12	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47254	FITNESS EQUIPMENT SERVICES	12/07/2023	01/15/2024	42.00	42.00	Open	N
47255	FITNESS EQUIPMENT SERVICES	12/12/2023	01/15/2024	96.00	96.00	Open	N
47354	FITNESS EQUIPMENT SERVICES	08/24/2023	01/15/2024	210.00	210.00	Open	N
47367	FITNESS EQUIPMENT SERVICES	01/04/2024	01/15/2024	105.00	105.00	Open	N
47325	FLAGG CREEK WATER RECLAMATION	12/27/2023	01/15/2024	28.53	28.53	Open	N
47326	FLAGG CREEK WATER RECLAMATION	12/27/2023	01/15/2024	22.23	22.23	Open	N
47327	FLAGG CREEK WATER RECLAMATION	12/27/2023	01/15/2024	92.64	92.64	Open	N
47328	FLAGG CREEK WATER RECLAMATION	12/27/2023	01/15/2024	22.23	22.23	Open	N
47378	FLAGG CREEK WATER RECLAMATION	12/27/2023	01/15/2024	1,488.87	1,488.87	Open	N
47271	GATEWAY SRA	06/13/2023	01/15/2024	19,712.70	19,712.70	Open	N
47288	GRAINGER	12/19/2023	01/15/2024	54.03	54.03	Open	N
47281	HAGG PRESS	12/20/2023	01/15/2024	125.00	125.00	Open	N
47330	HAGG PRESS	12/28/2023	01/15/2024	369.00	369.00	Open	N
47356	HAGG PRESS	12/29/2023	01/15/2024	160.00	160.00	Open	N
47276	HINSHAM SEALANTS INC	12/21/2023	01/15/2024	9,500.00	9,500.00	Open	N
47290	HOME DEPOT CREDIT SERVICES	12/11/2023	01/15/2024	33.97	33.97	Open	N
47291	HOME DEPOT CREDIT SERVICES	12/08/2023	01/15/2024	140.64	140.64	Open	N
47292	HOME DEPOT CREDIT SERVICES	11/28/2023	01/15/2024	110.30	110.30	Open	N
47293	HOME DEPOT CREDIT SERVICES	11/28/2023	01/15/2024	86.62	86.62	Open	N
47294	HOME DEPOT CREDIT SERVICES	12/08/2023	01/15/2024	213.34	213.34	Open	N
47295	HOME DEPOT CREDIT SERVICES	11/28/2023	01/15/2024	119.12	119.12	Open	N
47296	HOME DEPOT CREDIT SERVICES	11/28/2023	01/15/2024	(119.12)	(119.12)	Open	N
47297	HOME DEPOT CREDIT SERVICES	12/11/2023	01/15/2024	70.05	70.05	Open	N
47298	HOME DEPOT CREDIT SERVICES	12/11/2023	01/15/2024	17.82	17.82	Open	N
47299	HOME DEPOT CREDIT SERVICES	12/21/2023	01/15/2024	19.78	19.78	Open	N
47300	HOME DEPOT CREDIT SERVICES	12/20/2023	01/15/2024	126.95	126.95	Open	N
47301	HOME DEPOT CREDIT SERVICES	12/18/2023	01/15/2024	42.56	42.56	Open	N
47302	HOME DEPOT CREDIT SERVICES	12/07/2023	01/15/2024	38.39	38.39	Open	N
47303	HOME DEPOT CREDIT SERVICES	12/07/2023	01/15/2024	28.86	28.86	Open	N
47304	HOME DEPOT CREDIT SERVICES	12/10/2023	01/15/2024	49.95	49.95	Open	N
47305	HOME DEPOT CREDIT SERVICES	12/07/2023	01/15/2024	97.05	97.05	Open	N
47306	HOME DEPOT CREDIT SERVICES	12/06/2023	01/15/2024	71.33	71.33	Open	N
47307	HOME DEPOT CREDIT SERVICES	12/01/2023	01/15/2024	167.42	167.42	Open	N
47308	HOME DEPOT CREDIT SERVICES	11/30/2023	01/15/2024	162.22	162.22	Open	N
47309	HOME DEPOT CREDIT SERVICES	12/05/2023	01/15/2024	268.15	268.15	Open	N
47310	HOME DEPOT CREDIT SERVICES	12/20/2023	01/15/2024	(47.88)	(47.88)	Open	N
47311	HOME DEPOT CREDIT SERVICES	12/11/2023	01/15/2024	(97.05)	(97.05)	Open	N
47331	HOME DEPOT CREDIT SERVICES	12/30/2023	01/15/2024	44.69	44.69	Open	N
47332	HOME DEPOT CREDIT SERVICES	12/27/2023	01/15/2024	63.73	63.73	Open	N
47333	HOME DEPOT CREDIT SERVICES	12/28/2023	01/15/2024	78.06	78.06	Open	N
47264	HTBS CREDIT	12/12/2023	01/15/2024	363.42	363.42	Open	N
47286	ILLINOIS STATE POLICE	11/30/2023	01/15/2024	20.00	20.00	Open	N
47262	JOHNSON CONTROLS SECURITY SOLUTION	12/09/2023	01/15/2024	228.98	228.98	Open	N
47263	JOHNSON CONTROLS SECURITY SOLUTION	12/09/2023	01/15/2024	228.98	228.98	Open	N
47345	KENTWOOD OFFICE FURNITURE	12/28/2023	01/15/2024	2,457.39	2,457.39	Open	N
47248	KLUBER ARCHITECTS & ENGINEERS	11/30/2023	01/15/2024	17,460.00	17,460.00	Open	N
47261	KONICA MINOLTA PREMIER FINANCE	12/01/2023	01/15/2024	739.00	739.00	Open	N

User: NLAWLER

POST DATES 01/15/2024 - 01/15/2024

DB: Oak Brook Park I

UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47346	LENNO LASN	12/31/2023	01/15/2024	618.00	618.00	Open	N
47283	LPG MUSIC INC.	12/07/2023	01/15/2024	1,046.25	1,046.25	Open	N
47250	MARKET ACCESS CORP.	12/14/2023	01/15/2024	350.00	350.00	Open	N
47259	NICOR GAS	12/05/2023	01/15/2024	330.10	330.10	Open	N
47260	NICOR GAS	12/05/2023	01/15/2024	1,100.21	1,100.21	Open	N
47284	NRG BUSINESS MARKETING LLC	12/19/2023	01/15/2024	7,027.79	7,027.79	Open	N
47285	NRG BUSINESS MARKETING LLC	12/19/2023	01/15/2024	727.90	727.90	Open	N
47245	O'REILLY AUTO PARTS	12/12/2023	01/15/2024	271.98	271.98	Open	N
47249	O'REILLY AUTO PARTS	12/13/2023	01/15/2024	52.96	52.96	Open	N
47277	O'REILLY AUTO PARTS	12/21/2023	01/15/2024	12.99	12.99	Open	N
47279	O'REILLY AUTO PARTS	12/20/2023	01/15/2024	149.53	149.53	Open	N
47357	O'REILLY AUTO PARTS	12/27/2023	01/15/2024	60.06	60.06	Open	N
47358	O'REILLY AUTO PARTS	12/27/2023	01/15/2024	11.99	11.99	Open	N
47368	O'REILLY AUTO PARTS	01/03/2024	01/15/2024	53.96	53.96	Open	N
47369	O'REILLY AUTO PARTS	01/04/2024	01/15/2024	148.41	148.41	Open	N
47314	P.D.R.M.A.	12/31/2023	01/15/2024	65,014.46	65,014.46	Open	N
47364	PFEIFFER'S PEST CONTROL	12/22/2023	01/15/2024	350.00	350.00	Open	N
47365	PFEIFFER'S PEST CONTROL	12/22/2023	01/15/2024	150.00	150.00	Open	N
47348	PROVEN BUSINESS SYSTEMS	01/03/2024	01/15/2024	246.05	246.05	Open	N
47349	PROVEN BUSINESS SYSTEMS	01/03/2024	01/15/2024	310.00	310.00	Open	N
47256	QUADIENT FINANCE USA	12/15/2023	01/15/2024	300.00	300.00	Open	N
47236	RANDALL INDUSTRIES	11/15/2023	01/15/2024	1,111.11	1,111.11	Open	N
47274	ROBBINS SCHWARTZ	12/19/2023	01/15/2024	440.00	440.00	Open	N
47275	ROBBINS SCHWARTZ	12/19/2023	01/15/2024	4,145.16	4,145.16	Open	N
47379	SAFEGUARD BUSINESS SYSTEMS	12/31/2023	01/15/2024	597.46	597.46	Open	N
47350	SBC WASTE SOLUTIONS	12/31/2023	01/15/2024	140.00	140.00	Open	N
47351	SBC WASTE SOLUTIONS	12/31/2023	01/15/2024	280.00	280.00	Open	N
47352	SBC WASTE SOLUTIONS	12/31/2023	01/15/2024	300.00	300.00	Open	N
47272	SECURITAS TECHNOLOGY CORPORATION	12/01/2023	01/15/2024	1,359.00	1,359.00	Open	N
47251	SERVICE SANITATION, INC.	12/08/2023	01/15/2024	97.85	97.85	Open	N
47257	SITEONE LANDSCAPE SUPPLY LLC	12/15/2023	01/15/2024	37.50	37.50	Open	N
47253	SK ELECTRONICS	12/09/2023	01/15/2024	614.50	614.50	Open	N
47287	SOUTH SIDE CONTROL SUPPLY CO	12/11/2023	01/15/2024	177.51	177.51	Open	N
47353	STERLING NETWORK INTEGRATION	12/31/2023	01/15/2024	1,352.75	1,352.75	Open	N
47246	TOTAL FIRE & SAFETY, INC.	12/13/2023	01/15/2024	640.50	640.50	Open	N
47247	TOTAL FIRE & SAFETY, INC.	12/13/2023	01/15/2024	657.50	657.50	Open	N
47282	TOTAL FIRE & SAFETY, INC.	12/13/2023	01/15/2024	1,343.50	1,343.50	Open	N
47289	TOWERSTREAM CORPORATION	12/21/2023	01/15/2024	215.00	215.00	Open	N
47377	TRANE U.S. INC.	01/03/2024	01/15/2024	23.76	23.76	Open	N
47233	ULTIMATE NINJAS ELMHURST	12/07/2023	01/15/2024	260.00	260.00	Open	N
47244	VC3, INC	12/12/2023	01/15/2024	999.00	999.00	Open	N
47268	VILLA PARK ELECTRICAL SUPPLY	12/07/2023	01/15/2024	153.28	153.28	Open	N
47376	VILLA PARK ELECTRICAL SUPPLY	01/04/2024	01/15/2024	6.67	6.67	Open	N
47363	VILLAGE OF OAK BROOK	12/28/2023	01/15/2024	687.51	687.51	Open	N
47278	WILSON SPORTING GOODS	12/21/2023	01/15/2024	315.56	315.56	Open	N
47372	WILSON SPORTING GOODS	12/27/2023	01/15/2024	1,027.20	1,027.20	Open	N
47383	ZAZZO'S PIZZA	12/31/2023	01/15/2024	2,753.93	2,753.93	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
# of Invoices:	137	# Due:	137	Totals:	219,810.49		219,810.49
# of Credit Memos:	4	# Due:	4	Totals:	(640.80)		(640.80)
Net of Invoices and Credit Memos:					<u>219,169.69</u>		<u>219,169.69</u>
* 5 Net Invoices have Credits Totalling:					(409.27)		
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			39,036.61			39,036.61
	02 - RECREATION FUND			33,040.50			33,040.50
	04 - LIABILITY INSURANCE FUND			48,760.84			48,760.84
	07 - RECREATIONAL FACILITIES FUND			27,085.44			27,085.44
	09 - SPECIAL RECREATION FUND			19,712.70			19,712.70
	12 - CAPITAL PROJECTS FUND			49,907.23			49,907.23
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			27,425.47			27,425.47
	02 - FINANCE			1,037.21			1,037.21
	04 - CENTRAL PARK NORTH			59.73			59.73
	05 - CENTRAL PARK			5,112.33			5,112.33
	09 - DEAN PROPERTY			3,750.00			3,750.00
	10 - PROFESSIONAL SERVICES			4,585.16			4,585.16
	14 - INFORMATION TECHNOLOGY			7,553.54			7,553.54
	15 - BUILDING/RECREATION CENTER			10,465.17			10,465.17
	20 - CENTRAL PARK WEST			3,672.94			3,672.94
	21 - FITNESS CENTER			2,597.26			2,597.26
	25 - AQUATIC CENTER			16,835.21			16,835.21
	26 - AQUATIC-RECREATION PROGRAMS			525.04			525.04
	30 - CHILDRENS PROGRAMS			574.80			574.80
	31 - PRESCHOOL PROGRAMS			1,301.01			1,301.01
	32 - YOUTH PROGRAMS			221.71			221.71
	40 - ADULT PROGRAMS			739.38			739.38
	50 - PIONEER PROGRAMS			1,966.10			1,966.10
	60 - SPECIAL EVENTS & TRIPS			2,730.95			2,730.95
	71 - BUILDING/RACQUET CLUB			19,854.55			19,854.55
	75 - TENNIS PROGRAMS			5,200.59			5,200.59
	80 - MARKETING			2,667.10			2,667.10
	90 - LIABILITY INSURANCE FUND			48,760.84			48,760.84
	95 - CAPITAL PROJECTS FUND			49,907.23			49,907.23

Warrant #680

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 POST DATES 12/21/2023 - 01/04/2024  
 JOURNALIZED  
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47269	COM ED	11/28/2023	01/04/2024	30.04	0.00	Paid	Y
47380	COM ED	11/30/2023	01/04/2024	1,217.08	0.00	Paid	Y
47270	DIRECT ENERGY BUSINESS, LLC	12/05/2023	12/21/2023	18,251.26	0.00	Paid	Y
47243	PETTY CASH - CORPORATE ADMIN.	12/12/2023	12/21/2023	245.94	0.00	Paid	Y
47312	UMB BANK N.A.	11/02/2023	01/04/2024	88,812.51	0.00	Paid	Y
47237	VILLAGE OF OAK BROOK	12/08/2023	12/21/2023	34.56	0.00	Paid	Y
47238	VILLAGE OF OAK BROOK	12/08/2023	12/21/2023	34.56	0.00	Paid	Y
47239	VILLAGE OF OAK BROOK	12/08/2023	12/21/2023	3,988.72	0.00	Paid	Y
47240	VILLAGE OF OAK BROOK	12/08/2023	12/21/2023	255.60	0.00	Paid	Y
47241	VILLAGE OF OAK BROOK	12/08/2023	12/21/2023	59.12	0.00	Paid	Y
47242	VILLAGE OF OAK BROOK	12/08/2023	12/21/2023	10.00	0.00	Paid	Y

# of Invoices:	11	# Due:	0	Totals:	112,939.39	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					112,939.39	0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	7,319.50	0.00
02 - RECREATION FUND	11,027.42	0.00
06 - DEBT SERVICE FUND	88,812.51	0.00
07 - RECREATIONAL FACILITIES FUND	5,779.96	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	2,908.73	0.00
02 - FINANCE	61.89	0.00
04 - CENTRAL PARK NORTH	1,251.64	0.00
05 - CENTRAL PARK	955.02	0.00
07 - FOREST GLEN PARK	186.67	0.00
09 - DEAN PROPERTY	30.04	0.00
15 - BUILDING/RECREATION CENTER	3,614.46	0.00
20 - CENTRAL PARK WEST	1,219.78	0.00
21 - FITNESS CENTER	2,891.56	0.00
25 - AQUATIC CENTER	5,060.25	0.00
71 - BUILDING/RACQUET CLUB	5,779.96	0.00
80 - MARKETING	166.88	0.00
94 - DEBT SERVICE FUND	88,812.51	0.00

## Staff Recognition

(None)



## Communications and Proclamations

Board of Commissioners to share communications.

Review of Ten-Year Capital Improvement Plan

**Oak Brook Park District**  
**Ten-year Capital Improvement Plan- Last Update 12/27/2023**

Fund	Description Project/Equipment	Purchase/ Installation Date	1			2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
			Unaudited FYTD Actual	"Updated" Budget	Original Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	
<b>Family Recreation Center-Administration</b>															
Capital Project	TimePro/SQL Server Replacement		\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	
Capital Project	Marketing/Wayfinding Signage- Central Park		-	-	-	-	30,000.00	-	-	-	-	-	-	30,000.00	
Capital Project	Automated vehicle license plate reader system		7,254.36	-	-	-	-	-	-	-	-	-	-	-	
Capital Project	FRC video server replacement		-	-	17,000.00	-	-	-	-	-	-	-	-	17,000.00	
Capital Project	Painting and carpet replacement at administration offices		-	-	55,000.00	-	-	-	-	-	-	-	-	55,000.00	
Capital Project	Firewall & network switch replacement		-	-	17,000.00	-	-	-	-	-	-	-	-	17,000.00	
Capital Project	BS&A financial reporting software server replacement		-	-	-	15,000.00	-	-	-	-	-	-	-	15,000.00	
<b>Family Recreation Center Administration Total:</b>			<b>\$ 7,254.36</b>	<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ 89,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 149,000.00</b>	
<b>Family Recreation Center-Aquatics</b>															
Recreation	Replace Interglass Surface- Lap Pool	2016	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00	
Recreation	Grate Replacement- Leisure & lap pool	2015	-	-	-	-	60,000.00	-	-	-	-	-	-	60,000.00	
Recreation	Replace Interglass Surface- Leisure Pool	2013	-	-	-	-	-	-	-	-	-	-	60,000.00	60,000.00	
Recreation	Installation of replacement starting blocks (6)		30,000.00	30,000.00	-	-	-	-	-	-	-	-	-	30,000.00	
Recreation	Evaporative Pre-cooler Phase II/40 Ton Condensing Unit Phase III & repainting of facility		1,098.79	48,000.00	770,000.00	722,000.00	-	-	-	-	-	-	-	1,492,000.00	
Recreation	Pool Heater Replacement (7 Total heaters)	2013	-	-	24,000.00	-	-	-	26,000.00	-	-	-	26,000.00	76,000.00	
Recreation	Replace Tile Deck	1999	-	-	200,000.00	-	-	-	-	-	-	-	-	200,000.00	
Recreation	Sound System upgrade in aquatics center & Splash Island		-	-	40,000.00	-	-	-	-	-	-	-	-	40,000.00	
Recreation	Video display board		-	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00	
Recreation	Ultra Violet water treatment system		-	-	-	-	-	-	-	-	-	-	30,000.00	30,000.00	
Recreation	Chemical automation system		-	-	-	-	-	-	-	-	-	-	15,000.00	15,000.00	
Recreation	Painting and window coverings		-	-	75,000.00	-	-	-	-	-	-	-	-	75,000.00	
Recreation	Aquatic office rooftop HVAC system		-	-	-	60,000.00	-	-	-	-	-	-	-	60,000.00	
<b>Family Recreation Center Aquatics Total:</b>			<b>\$ 1,098.79</b>	<b>\$ 78,000.00</b>	<b>\$ 800,000.00</b>	<b>\$ 1,061,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ -</b>	<b>\$ 26,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 236,000.00</b>	<b>\$ 2,243,000.00</b>

**Oak Brook Park District**  
**Ten-year Capital Improvement Plan- Last Update 12/27/2023**

Fund	Description Project/Equipment	Purchase/ Installation Date	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
			Unaudited FYTD Actual	"Updated" Budget	Original Budget										
<b>Family Recreation Center- Cori's Way</b>															
Recreation	Painting and carpet/flooring replacement			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00
Recreation	Cori's Way technology upgrades (Laptops, docking stations, projectors)					20,000.00	-	-	-	-	-	-	-	-	20,000.00
<b>Family Recreation Center Cori's Way Total:</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000.00</b>
<b>Family Recreation Center- Fitness</b>															
Recreation	Replace Remaining Cardio Equipment (Lease Purchase)	2016		\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ 43,333.33	\$ 43,333.33	\$ 43,333.33	\$ -	\$ 250,000.00
Recreation	Replace Cybex Strength Machines	2014							100,000.00	-	-	-	-	-	100,000.00
<b>Family Recreation Center Fitness Total:</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ -</b>	<b>\$ 43,333.33</b>	<b>\$ 43,333.33</b>	<b>\$ 43,333.33</b>	<b>\$ -</b>	<b>\$ 350,000.00</b>
<b>Family Recreation Center- Building</b>															
Capital Project	Heating & Cooling Systems (10 Year Replacement Plan)	2015		\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00
Capital Project	Roof Maintenance					400,000.00	-	-	-	-	-	-	-	-	400,000.00
Capital Project	Convert Gym 1 Storage into Party Room						15,000.00	-	-	-	-	-	-	-	15,000.00
Capital Project	Family Recreation Center Backup/Emergency Electrical Generator								100,000.00	-	-	-	-	-	100,000.00
Capital Project	Entry Doors	2014					24,000.00	-	-	-	-	-	-	-	24,000.00
Capital Project	Indoor track resurfacing/upgrade						100,000.00	-	-	-	-	-	-	-	100,000.00
Capital Project	Painting and carpet replacement in common public spaces			55,000.00	55,000.00	-	-	-	-	-	-	-	-	-	55,000.00
Capital Project	Studio D storage hallway						100,000.00	-	-	-	-	-	-	-	100,000.00
Capital Project	Gymnasium storage & studio D activity room						500,000.00	-	-	-	-	-	-	-	500,000.00
Capital Project	Relocation of door near Marketing department & installation of emergency door at fitness center.					7,341.00	40,000.00	40,000.00	-	-	-	-	-	-	40,000.00
Capital Project	Refurbish gymnasium flooring									100,000.00	-	-	-	-	100,000.00
Capital Project	Maintenance workshop build-out (studio D storage)													75,000.00	75,000.00
Capital Project	Upgrade 1 gym scoreboard to wireless- Funded with \$20K sponsorship from Breakaway Basketball	2023		20,000.00	-	-	-	-	-	-	-	-	-	-	-
<b>Family Recreation Center Building Total:</b>			<b>\$ 7,341.00</b>	<b>\$ 115,000.00</b>	<b>\$ 95,000.00</b>	<b>\$ 550,000.00</b>	<b>\$ 739,000.00</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000.00</b>	<b>\$ 1,659,000.00</b>
<b>Parks &amp; Maintenance</b>															
Capital project	Ford F-250 Pickup Truck			\$ -	\$ 40,000.00	\$ 60,000.00	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000.00
Capital project	Aerial Bucket Truck						75,000.00	-	-	-	-	-	-	-	75,000.00

**Oak Brook Park District**  
**Ten-year Capital Improvement Plan- Last Update 12/27/2023**

Fund	Description Project/Equipment	Purchase/ Installation Date	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
			Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Capital project	Turf Slit-Seeder			-	-	-	15,000.00	-	-	-	-	-	-	-	15,000.00
Capital project	Ford Explorer SUV- Additional Admin. Vehicle			-	-	-	-	-	-	50,000.00	-	-	-	-	50,000.00
Capital project	Dump Truck	2015		-	-	-	-	-	-	-	-	-	-	75,000.00	75,000.00
Capital project	Additional Utility Vehicle- Kubota & electrical			-	-	-	-	-	25,000.00	-	-	-	-	-	25,000.00
Recreation	Additional Utility Vehicle- Kubota & electrical	2016		-	-	25,000.00	-	-	-	-	-	25,000.00	-	-	50,000.00
Recreation	Athletic Field Groomer			-	-	-	-	-	-	-	18,000.00	-	-	-	18,000.00
<b>Parks &amp; Maintenance Total:</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000.00</b>	<b>\$ 85,000.00</b>	<b>\$ 90,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 18,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ 75,000.00</b>	<b>\$ 468,000.00</b>

Central Park															
Capital Project	Challenge Adventure Course- Phase II		\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
Capital Project	Central Park Improvements- All-Inclusive Playground		-	-	-	-	-	-	-	-	100,000.00	-	-	-	100,000.00
Capital Project	Lacrosse/Ball Field Reconfiguration- Phase 2 External Funding		-	-	-	-	-	3,300,000.00	-	-	-	-	-	-	3,300,000.00
Capital Project	Gazebo Roof Replacement		-	-	20,000.00	-	-	-	-	-	-	-	-	-	20,000.00
Capital Project	Gabion Weir Replacement-East Weir completed as of 4/30/2019. This budget for West Weir improvements and bridge replacement.		15,628.00	100,000.00	100,000.00	850,000.00	-	-	-	-	-	-	-	-	950,000.00
Capital Project	One 15-passenger bus for use in camp programming and various trips		-	-	-	80,000.00	-	-	-	-	-	-	-	-	80,000.00
Capital Project	Irrigation Updates at Central Park		-	-	16,000.00	-	-	-	-	-	-	-	-	-	16,000.00
Capital Project	Preschool Playground Equipment (\$45K + \$20K Special Recreation)		-	-	-	-	-	-	-	-	85,000.00	-	-	-	85,000.00
Capital Project	Primary Color Playground (\$35K + \$15K Special Recreation)	2001	-	-	-	100,000.00	-	-	-	-	-	-	-	-	100,000.00
Capital Project	Receptacles- Trash/Recycle	2016	-	-	-	20,000.00	-	-	-	-	20,000.00	-	-	-	40,000.00
Capital Project	Tennis Center Outdoor Patio		38,009.50	30,600.00	30,600.00	-	-	-	-	-	-	-	-	-	30,600.00
Capital Project	Tree Top Playground (\$35K + \$15K Special Recreation)	2005	-	-	-	50,000.00	-	-	-	-	-	-	-	-	50,000.00
Capital Project	Volleyball Lights (Outdoors)		-	-	-	60,000.00	-	-	-	-	-	-	-	-	60,000.00
Capital Project	Pavement Plan (Grinding Asphalt + Overlay)		-	-	25,000.00	50,000.00	10,000.00	25,000.00	50,000.00	50,000.00	25,000.00	50,000.00	10,000.00	295,000.00	
Capital Project	Synthetic soccer field replacement		671,755.40	675,000.00	675,000.00	-	-	-	-	-	-	-	-	-	675,000.00
Capital Project	Irrigation for ball fields 1-3 (contingent upon synthetic lacrosse field)		-	-	-	-	-	75,000.00	-	-	-	-	-	-	75,000.00
Capital Project	Central Park security cameras- at soccer and baseball fields		-	-	29,000.00	-	-	-	-	-	-	-	-	-	29,000.00

**Oak Brook Park District**  
**Ten-year Capital Improvement Plan- Last Update 12/27/2023**

Fund	Description Project/Equipment	Purchase/ Installation Date	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
			Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Capital Project	Electrical feed service- Winter Lights		16,927.32	25,000.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Recreation	Pickle Ball Courts			-	-	-	-	-	750,000.00	-	-	-	-	-	750,000.00
Recreation	Unity Garden			-	-	-	-	80,000.00	-	-	-	-	-	-	80,000.00
Recreation	Receptacles- Trash/Recycle			-	-	-	-	-	-	-	10,000.00	-	-	-	10,000.00
Recreation	Pavement Plan (Grinding Asphalt + Overlay)		59,182.96	55,000.00	55,000.00	25,000.00	50,000.00	10,000.00	25,000.00	50,000.00	10,000.00	25,000.00	50,000.00	10,000.00	310,000.00
Recreation	Outdoor information kiosks			-	-	-	45,000.00	-	-	-	-	-	-	-	45,000.00
Special Recreation	Primary Color Playground (\$35K + \$15K Special Recreation)			-	-	-	100,000.00	-	-	-	-	-	-	-	100,000.00
Special Recreation	Tennis Center Outdoor Patio		12,333.84	9,400.00	9,400.00	-	-	-	-	-	-	-	-	-	9,400.00
Special Recreation	Pavement Plan (Grinding Asphalt + Overlay)		8,616.25	-	-	5,000.00	10,000.00	-	5,000.00	10,000.00	-	5,000.00	10,000.00	-	45,000.00
<b>Central Park Total:</b>			<b>\$ 822,453.27</b>	<b>\$ 895,000.00</b>	<b>\$ 895,000.00</b>	<b>\$ 970,000.00</b>	<b>\$ 580,000.00</b>	<b>\$ 95,000.00</b>	<b>\$ 3,435,000.00</b>	<b>\$ 860,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 270,000.00</b>	<b>\$ 110,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ 7,295,000.00</b>

Central Park West															
Capital Project	Roof Replacement	2013		\$ -	\$ -	\$ -	\$ 22,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000.00
Capital Project	Various upgrades at CPW (restrooms, front entryway)- Split Distribution		550.00	40,000.00	-	-	-	-	-	-	-	-	-	-	-
Recreation	Various upgrades at CPW (restrooms, front entryway)- Split Distribution			-	-	250,000.00	900,000.00	-	-	-	-	-	-	-	1,150,000.00
Recreation	Playground Equipment/Surface			-	-	-	15,000.00	-	-	100,000.00	-	-	-	-	115,000.00
Special Recreation	Various upgrades at CPW (restrooms, front entryway)- Split Distribution			-	-	250,000.00	-	-	-	-	-	-	-	-	250,000.00
Special Recreation	Playground Equipment/Surface			-	-	-	5,000.00	-	-	20,000.00	-	-	-	-	25,000.00
<b>Central Park West Total:</b>			<b>\$ 550.00</b>	<b>\$ 40,000.00</b>	<b>\$ -</b>	<b>\$ 500,000.00</b>	<b>\$ 942,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,562,000.00</b>

Central Park North															
Capital Project	Phase II- Pavilion and amphitheater-OSLAD grant & 2023 bond proceeds		\$ 836,661.85	\$ 1,150,000.00	\$ 1,150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000.00
Special Recreation	Phase II- Pavilion and amphitheater		51,824.93	82,000.00	82,000.00	-	-	-	-	-	-	-	-	-	82,000.00
Capital Project	Phase II-Bathrooms, storage & concession building-DCEO grant & 2023 bond proceeds		699,539.05	1,354,000.00	1,354,000.00	-	-	-	-	-	-	-	-	-	1,354,000.00
Special Recreation	Phase II-Bathrooms, storage & concession building		57,360.77	118,000.00	118,000.00	-	-	-	-	-	-	-	-	-	118,000.00
Capital Project	Asphalt Paving (replacement)			-	-	-	-	-	-	-	75,000.00	-	-	-	75,000.00

**Oak Brook Park District**  
**Ten-year Capital Improvement Plan- Last Update 12/27/2023**

Fund	Description Project/Equipment	Purchase/ Installation Date	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
			1	2	3										
			Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Capital Project	Irrigation for east fields			-	-	-	-	150,000.00	-	-	-	-	-	-	150,000.00
Capital Project	Convert one existing natural grass field into a turf field			-	-	-	-	-	-	2,000,000.00	-	-	-	-	2,000,000.00
<b>Central Park North Total:</b>			<b>\$ 1,645,386.59</b>	<b>\$ 2,704,000.00</b>	<b>\$ 2,704,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,075,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,929,000.00</b>
<b>Chillem Park</b>															
Capital Project	Playground Equipment (\$15K from Special Recreation) (Contingent on park renovation below)	2013		\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00
Capital Project	Tennis Courts Crack Filling and Resealing		19,480.00	25,000.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Capital Project	Asphalt Paving			-	-	10,000.00	-	-	-	-	-	-	-	-	10,000.00
Special Recreation	Asphalt Paving			-	-	5,000.00	-	-	-	-	-	-	-	-	5,000.00
Special Recreation	Tennis Courts Crack Filling and Resealing		5,000.00	5,000.00	5,000.00	-	-	-	-	-	-	-	-	-	5,000.00
Capital Project	Complete park renovation (OSLAD?)			-	-	-	-	-	150,000.00	-	-	-	-	-	150,000.00
Special Recreation	ADA elements of renovation			-	-	-	-	-	50,000.00	-	-	-	-	-	50,000.00
<b>Chillem Park Total:</b>			<b>\$ 24,480.00</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 280,000.00</b>
<b>Forest Glen Park</b>															
Capital Project	Fountain aerators			\$ -	\$ -	\$ 28,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,000.00
Capital Project	Sand volleyball courts			-	-	-	-	26,000.00	-	-	-	-	-	-	26,000.00
Capital Project	Gazebo Roof Replacement			-	-	10,000.00	-	-	-	-	-	-	-	-	10,000.00
Recreation	Tennis Courts Crack Filling and Resealing	2011	19,000.00	25,000.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Recreation	Asphalt Paving-Recreation & Special Recreation Funds		39,256.11	45,000.00	45,000.00	-	-	-	-	-	35,000.00	-	-	-	80,000.00
Special Recreation	Tennis Courts Crack Filling and Resealing		8,900.00	10,000.00	10,000.00	-	-	-	-	-	-	-	-	-	10,000.00
Special Recreation	Asphalt Paving-Recreation & Special Recreation Funds		5,744.68	15,000.00	15,000.00	-	-	-	-	-	15,000.00	-	-	-	30,000.00
Capital Project	Complete park renovation (OSLAD?)			-	-	-	-	-	150,000.00	-	-	-	-	-	150,000.00
Special Recreation	ADA elements of renovation			-	-	-	-	-	50,000.00	-	-	-	-	-	50,000.00
Capital Project	Bridge replacement			-	-	-	-	-	20,000.00	-	-	-	-	-	20,000.00
<b>Forest Glen Park Total:</b>			<b>\$ 72,900.79</b>	<b>\$ 95,000.00</b>	<b>\$ 95,000.00</b>	<b>\$ 38,000.00</b>	<b>\$ -</b>	<b>\$ 26,000.00</b>	<b>\$ 220,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 429,000.00</b>

**Oak Brook Park District**  
**Ten-year Capital Improvement Plan- Last Update 12/27/2023**

Fund	Description Project/Equipment	Purchase/ Installation Date	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
			Unaudited FYTD Actual	"Updated" Budget	Original Budget										
<b>Saddlebrook Park</b>															
Capital Project	Barn Roof Replacement/Barn Removal			\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
Recreation	Tennis Courts Crack Filling and Resealing		19,000.00	25,000.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Recreation	Asphalt Paving		4,361.70	12,500.00	12,500.00	20,000.00	-	-	-	20,000.00	-	-	-	20,000.00	72,500.00
Special Recreation	Tennis Courts Crack Filling and Resealing		8,900.00	10,000.00	10,000.00	-	-	-	-	150,000.00	-	-	-	-	160,000.00
Special Recreation	Asphalt Paving		638.30	-	-	5,000.00	-	-	-	50,000.00	-	-	-	50,000.00	105,000.00
<b>Saddlebrook Park Total:</b>			<b>\$ 32,900.00</b>	<b>\$ 47,500.00</b>	<b>\$ 47,500.00</b>	<b>\$ 55,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 220,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000.00</b>	<b>\$ 392,500.00</b>

<b>Dean Nature Sanctuary</b>															
Capital Project	Outdoor Bathrooms			\$ -	\$ -	\$ -	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000.00
Capital Project	Asphalt paving			-	-	-	-	50,000.00	-	-	-	-	-	-	50,000.00
Special Recreation	Asphalt Paving			-	-	-	-	25,000.00	-	-	-	-	-	-	25,000.00
Capital Project	Gazebo Replacement			-	-	-	-	10,000.00	-	50,000.00	-	-	-	-	60,000.00
<b>Dean Nature Sanctuary Total:</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,000.00</b>	<b>\$ 85,000.00</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 166,000.00</b>

<b>Governmental Funds Totals:</b>	<b>\$ 2,614,364.80</b>	<b>\$ 4,019,500.00</b>	<b>\$ 4,721,500.00</b>	<b>\$ 3,423,000.00</b>	<b>\$ 2,532,000.00</b>	<b>\$ 546,000.00</b>	<b>\$ 3,935,000.00</b>	<b>\$ 1,626,000.00</b>	<b>\$ 2,196,333.33</b>	<b>\$ 388,333.33</b>	<b>\$ 153,333.33</b>	<b>\$ 476,000.00</b>	<b>\$ 19,997,500.00</b>
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**SUMMARY RECAP**

**SUMMARY, BY FUND**

Capital Project Fund (GL #12-95-940-065):	\$ 776,945.58	\$ 1,025,600.00	\$ 1,005,600.00	\$ 1,717,000.00	\$ 1,307,000.00	\$ 261,000.00	\$ 3,620,000.00	\$ 400,000.00	\$ 50,000.00	\$ 230,000.00	\$ 50,000.00	\$ 160,000.00	\$ 8,800,600.00
Capital Project Fund-C.P. North (GL #12-95-940-065):	1,536,200.89	2,504,000.00	2,504,000.00	-	-	150,000.00	-	-	2,075,000.00	-	-	-	4,729,000.00
Recreation Fund (GL #02-81-805-000):	141,899.56	240,500.00	962,500.00	1,441,000.00	1,110,000.00	110,000.00	260,000.00	946,000.00	71,333.33	138,333.33	93,333.33	266,000.00	5,398,500.00
Recreation Fund-C.P. North (G/L #02-81-805-000):	-	-	-	-	-	-	-	-	-	-	-	-	-
Special Recreation Fund (GL #09-01-800-000):	50,133.07	49,400.00	49,400.00	265,000.00	115,000.00	25,000.00	55,000.00	280,000.00	-	20,000.00	10,000.00	50,000.00	869,400.00
Special Recreation Fund-C.P. North (G/L #09-01-800-000):	109,185.70	200,000.00	200,000.00	-	-	-	-	-	-	-	-	-	200,000.00
<b>Governmental Funds Totals:</b>	<b>\$ 2,614,364.80</b>	<b>\$ 4,019,500.00</b>	<b>\$ 4,721,500.00</b>	<b>\$ 3,423,000.00</b>	<b>\$ 2,532,000.00</b>	<b>\$ 546,000.00</b>	<b>\$ 3,935,000.00</b>	<b>\$ 1,626,000.00</b>	<b>\$ 2,196,333.33</b>	<b>\$ 388,333.33</b>	<b>\$ 153,333.33</b>	<b>\$ 476,000.00</b>	<b>\$ 19,997,500.00</b>

Check: \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

**Oak Brook Park District**  
**Ten-year Capital Improvement Plan- Last Update 12/27/2023**

Fund	Description Project/Equipment	Purchase/ Installation Date	1			2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
			FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	
			Unaudited FYTD Actual	"Updated" Budget	Original Budget										
<b>Tennis Center</b>															
Recreational Facilities	Reconstruction and expansion of Outdoor Courts	2016	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000.00	
Recreational Facilities	Indoor Court Recoating/Resurfacing	2013	75,000.00	75,000.00	30,000.00	-	-	30,000.00	30,000.00	-	-	-	-	165,000.00	
Recreational Facilities	Upper/Lower Level Remodeling- FD Remodel		-	-	150,000.00	-	-	-	-	-	-	-	-	150,000.00	
Recreational Facilities	Remodeling of front desk area		3,140.00	245,000.00	245,000.00	-	-	-	-	-	-	-	-	245,000.00	
Recreational Facilities	Security Building Access		-	-	-	-	25,000.00	-	-	-	-	-	-	25,000.00	
Recreational Facilities	Electric energy efficiency generator		-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	
Recreational Facilities	Indoor Court lighting project		60,000.00	60,000.00	60,000.00	-	-	-	-	-	-	-	-	120,000.00	
Recreational Facilities	Exit doors replacement		-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	
Recreational Facilities	HVAC- Heating & Cooling System (Courts 1-4)		-	-	-	-	-	200,000.00	-	-	-	-	-	200,000.00	
Recreational Facilities	HVAC- Heating & Cooling System (Courts 5-8)		-	-	-	-	-	-	200,000.00	-	-	-	-	200,000.00	
Recreational Facilities	BO-Roof Repairs and Gutters	2015	-	-	-	-	-	-	-	\$ 350,000.00	-	-	-	350,000.00	
Recreational Facilities	Tennis Outdoor Patio		45,355.72	50,000.00	50,000.00	-	-	-	-	-	-	-	-	50,000.00	
Recreational Facilities	Replacement of fiber cable to tennis center for quicker connectivity		-	-	-	-	15,000.00	-	-	-	-	-	-	15,000.00	
<b>Tennis Center Total:</b>			<b>\$ 48,495.72</b>	<b>\$ 430,000.00</b>	<b>\$ 430,000.00</b>	<b>\$ 240,000.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ 240,000.00</b>	<b>\$ 230,000.00</b>	<b>\$ 230,000.00</b>	<b>\$ 350,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,720,000.00</b>	



## Reports

Administration and Enterprise Operations Report

Finance and Human Resources Report

Recreation and Communications Report

Parks and Facilities Report



# Memo

To: Oak Brook Park District Board of Commissioners  
From: Laure Kosey, Executive Director  
Date: January 9, 2024  
Re: January Board Report: Administration & Enterprise Operations

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## Upcoming Dates at the Oak Brook Park District:

January 24-27	<b>IRPA/IAPD State Conference</b>	Chicago, IL
Thursday, February 8	<b>Gateway SRA Board Meeting – 3pm</b>	Autumn Oaks in FRC
Sunday, February 11	<b>Tackle the Tri</b>	Family Recreation Center (FRC)
Monday, February 19	<b>OBPD Board Meeting</b>	Canterberry in FRC
Monday, March 4	<b>OBPD Budget Meeting</b>	Canterberry in FRC

## January Board Meeting Discussion Points:

### **Tennis Center Report**

- December 22<sup>nd</sup>-23<sup>rd</sup> the Tennis Center hosted the December Junior open tournament with 64 participants.
- December 26<sup>th</sup>-28<sup>th</sup> and January 2<sup>nd</sup>-4<sup>th</sup> the Tennis Center offered Junior winter tennis camps with 72 players participating.
- Two new advertising TVs were installed at TC.

### **10 Year Capital Project List**

Staff is looking for Board recommendations on the 2024-2025 Capital Projects. Only projects that are budgeted in this fiscal year will be executed unless prior board approval and/or grant funding is awarded.

### **Update to General Use Regulations**

Staff is recommending an update in the policy to include a provision to forego the escalating scale of exclusion for unsatisfactory behavior warranting accelerated exclusionary action up to one year.

### **Market Based Salary Range Adjustment**

This adjustment of 2.6% is to the pay ranges of each job title to stay current with the market. This is not a guaranteed rate increase to each employee's wage.



# Memo

To: Board of Commissioners and Executive Director, Laure Kosey  
From: Marco Salinas, Chief Financial Officer  
Date: January 8, 2024  
Re: December 2023 Financials

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## General Fund

We have completed eight months of our current fiscal year (2023/2024). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$3,002,615, \$1,892,390 and \$0, respectively. This is resulting in a YTD net surplus of \$1,110,225; which is a \$301,129 increase from the \$809,095 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 82% of the annual budget, and have increased \$400,710 (15%) when compared to the prior year. Personal Property Replacement Taxes (PPRT) are currently unfavorable to budget and lower than the prior year. Other income is also lower due to discontinued participation in the electrical demand response program. Our Building-Recreation Center department is currently unfavorable to the budget due to the timing of the quarterly overhead revenue (\$93,873/quarterly), and unfavorable new member enrollment fee activity which was budgeted at \$40K, but are currently at \$4,260.
- **Expenditures-** Total YTD expenditures are currently within budgeted expectations at 61% of the annual budget, and have increased \$99,580 (6%) when compared to the prior year. Expenditures in the Administration and Finance departments are lower than prior year primarily due to the new process of recording various information technology expenditures, to the newly created I.T. department. Costs in our Building-Recreation Center have increased when compared to the prior year primarily due to increased part-time personnel costs, and utility costs (electricity, water/sewer, and natural gas). As in the past, the annual recording of any operating transfers-out is expected to occur in February. Once recorded, it will decrease the current YTD surplus in this fund.

## Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$3,960,692, \$2,677,170, and \$0, respectively. This is resulting in a YTD net surplus of \$1,283,522; which is a \$25,188 (2%) decrease when compared to the \$1,308,710 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 81% of the annual budget, and have increased \$437,919 (12%) when compared to the prior year. All departments are either on target or favorable to the current annual budget. Property taxes, investment income, membership revenues, aquatics party rentals, youth basketball, Pioneer travel and classes, adult pickleball and winter lights sponsorships are some of the many activities that are currently driving the favorable increases in revenues.

- **Expenditures-** Total YTD expenditures are currently favorable to budgeted expectations at 52% of the annual budget, and have increased \$463,107 (21%) when compared to the prior year. The increased expenditures in our Administration department are primarily due to increased full-time personnel wages, and the new quarterly I.T. overhead allocation from the General Fund. The increased expenditures in our Aquatic Center department are primarily due to increased part-time staff wages, and increased utility costs (electricity, water/sewer, and natural gas). We have also incurred increased capital improvement costs in the current year, with the asphalt replacement project being the largest capital expenditure (\$103K) YTD. Similar to our General Fund, any operating transfers in/out activity is expected to be recorded in February 2024.

### **Recreational Facilities Fund (Tennis Center)**

YTD revenues and expenses in this fund are currently at \$1,810,080 and \$1,141,841, respectively. This is resulting in a YTD net surplus of \$668,239; which is an \$83,682 increase over prior year's surplus of \$584,557. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 88% of the annual budget, and have increased \$234,883 when compared to the prior year. Similar to our aquatics and fitness departments, the tennis center is experiencing increased membership activity and the related revenues have increased from approximately \$180K in the prior year, to \$219K in the current year. In addition, private lesson revenues have increased from \$80,380, to \$108,054.
- **Expenses-** Total YTD expenses are currently favorable to budgeted expectations at 46% of the annual budget, and have increased \$151,201 when compared to the prior year. The increased expenses in the Administration department are partially due to the, new for this year, allocation of approximately 10% of finance personnel wage and health benefit costs, and the timing for recording the monthly credit card processing fees (slight delay in the prior year). In the programs department, part-time wages and health insurance costs have increased approximately \$40K and \$25K, respectively, when compared to the prior year.

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### **FINANCE & HUMAN RESOURCES:**

Finance & H.R. personnel have been working on various tasks, including:

- Processing various 2023 calendar year-end payroll tax, employee income, and vendor payment filings.
- Working with the marketing department on assessing options for renewing our copier service contracts.
- Continuing compilation of our fiscal year 2024/2025 budget requests.



# Memo

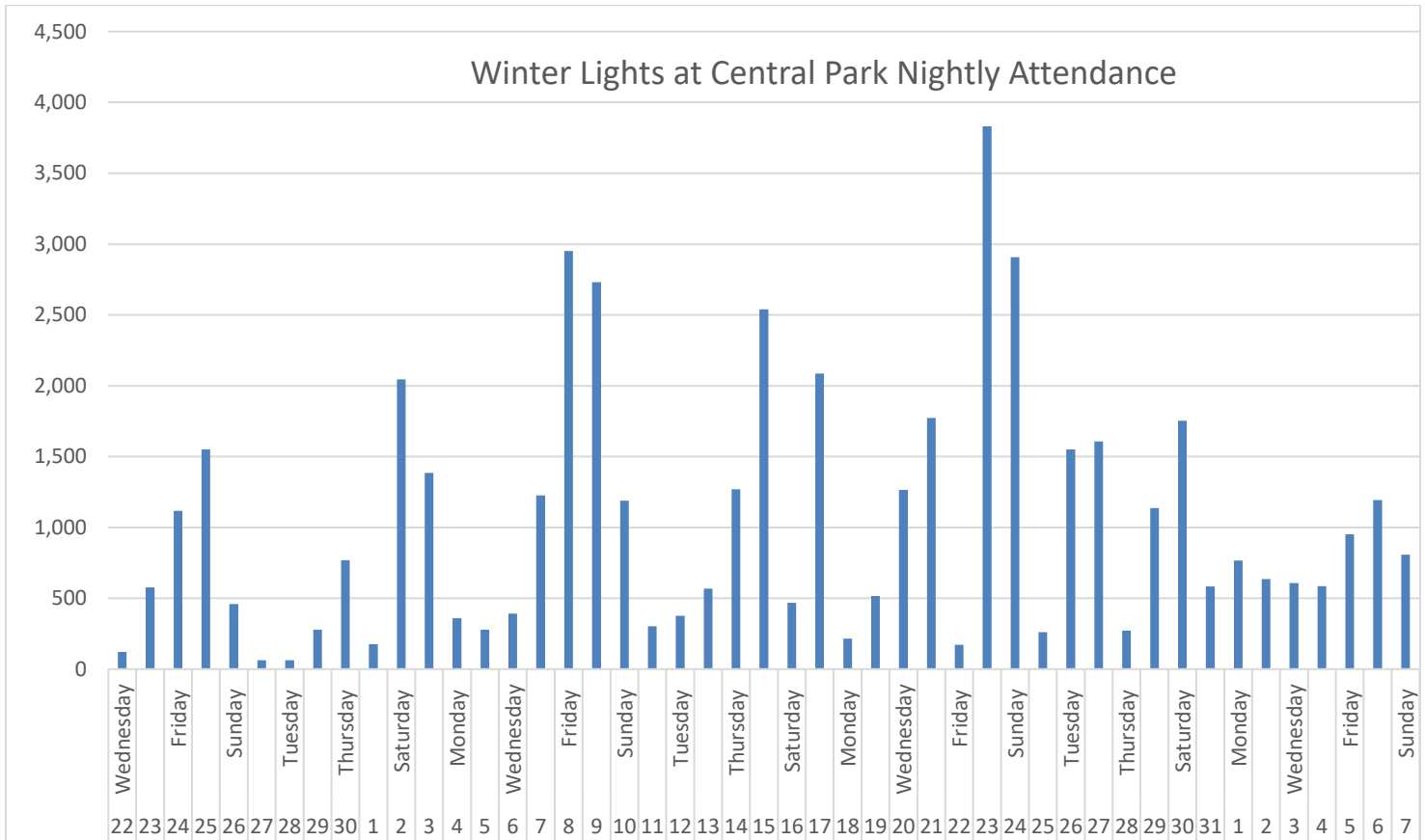
To: Oak Brook Park District Board of Commissioners  
From: Laure Kosey, Executive Director  
Date: January 8, 2024  
Re: December 2023/January 2024: Recreation and Communications Report

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## Recreation:

- Special Events
  - Over 200 people attended Holiday Express. Families enjoyed games, crafts, and popcorn in the gym and then traveled to the North Pole to visit Santa. Thank you to everyone who helped out to make this a great event for families!
  - 14 Oak Brook Families received a magical visit from Santa (Mike) and Santa's helpers (Brian & Monica ). Children were able to visit with Santa and received a Stocking made especially for them!
  - Winter Lights at Central Park has ended for the year. Over 48,720 people have walked the trail which makes this the most attended year ever for this event. The total cash and online donations collected was \$8,452.37 (before processing fees) which will be split between the Oak Brook Park District Foundation and People's Resource Center.
- Athletics
  - Fall 2023 Get Better League had 547 kids enrolled with 40 kids on the waitlist compared to 481 enrolled last fall!
  - Winter 2024 Get Better League currently has 654 kids enrolled with 70 kids on the waiting list! Winter 2023 had 542 kids enrolled.
  - Pickleball leagues are almost sold out. We have 210 out of 225 spots accounted for! We are offering 45 more spots this upcoming Winter season compared to last year's.
- Pioneers
  - 52 Pioneers attended the Holiday Luncheon at CPW. They enjoyed a lunch buffet followed by a fabulous program on the History of Marshall Fields at Christmas presented by Leslie Goddard. A huge thank you to Kim for helping out with this event!
  - 18 Pioneers traveled to Joliet to the beautiful Jacob Henry Mansion. They were able to tour the mansion before a fabulous lunch was served. After lunch, they were treated to a holiday concert by The Four C Notes band.
  - Pioneer Night at Winter Lights was a great success! Sixty Oak Brook Pioneers and residents from 3 senior living communities in the area walked the Winter Lights. After the walk, they had hot chocolate and cookies while enjoying each other's company at CPW. Thank you to the Cocoa Queen, Kate, and Rachel for their help during the event!

- Pioneers for Purpose have gathered a couple of times this month to help with projects at the park district. They helped fold and label the Pioneer Posts for mailing and stuffed bags for the Holiday Express.
- Youth
  - ABC Preschool has been going well. The students enjoyed the end of the year activities and the teachers enjoyed a well-deserved winter break.



**IT Report:**

All three of the district's websites (obparks.org, teamobparks.org, obparksfoundaiton.org) have been migrated over to new servers. These servers are faster with better hardware and software to ensure the best possible user experience.

We are getting quotes to move all park district storage files to OneDrive and SharePoint. This would optimize backup and make files more accessible for laptop staff access. In addition, this would eliminate several desktop PCs in the future.

**Corporate and Community Relations:**

Sponsorships	\$	6,200.00
Advertising	\$	-
Vendors	\$	-
In-Kind Donations	\$	1,000.00
Oak Brook Park District Foundation	\$	7,518.57
<b>Total for December:</b>	<b>\$</b>	<b>14,718.57</b>

**Marketing & Communications Report:**

**Facebook Analytics**

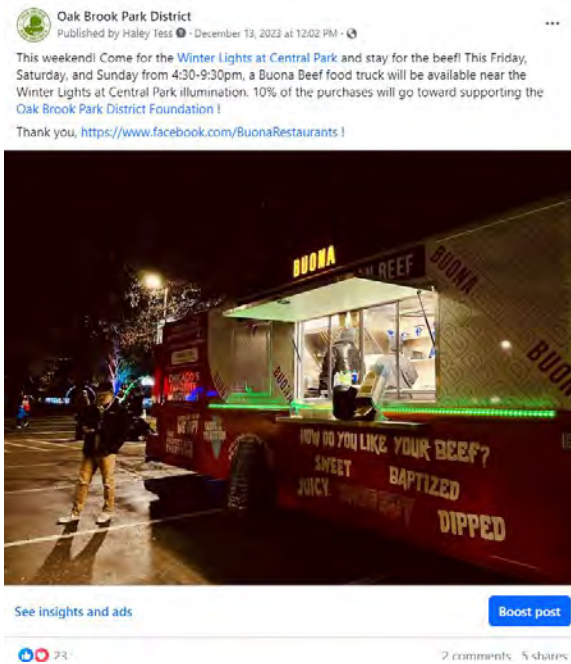
Followers: 5,049 (up 34)  
 Posts: 12  
 Post Reach  
 (organic and paid): 7,937  
 Post Engagement: 249

**Instagram Analytics**

Total Followers: 2,118 (up 34)  
 Posts: 9  
 Top Post Reach: 243  
 Accounts Engaged: 601

**Twitter Analytics**

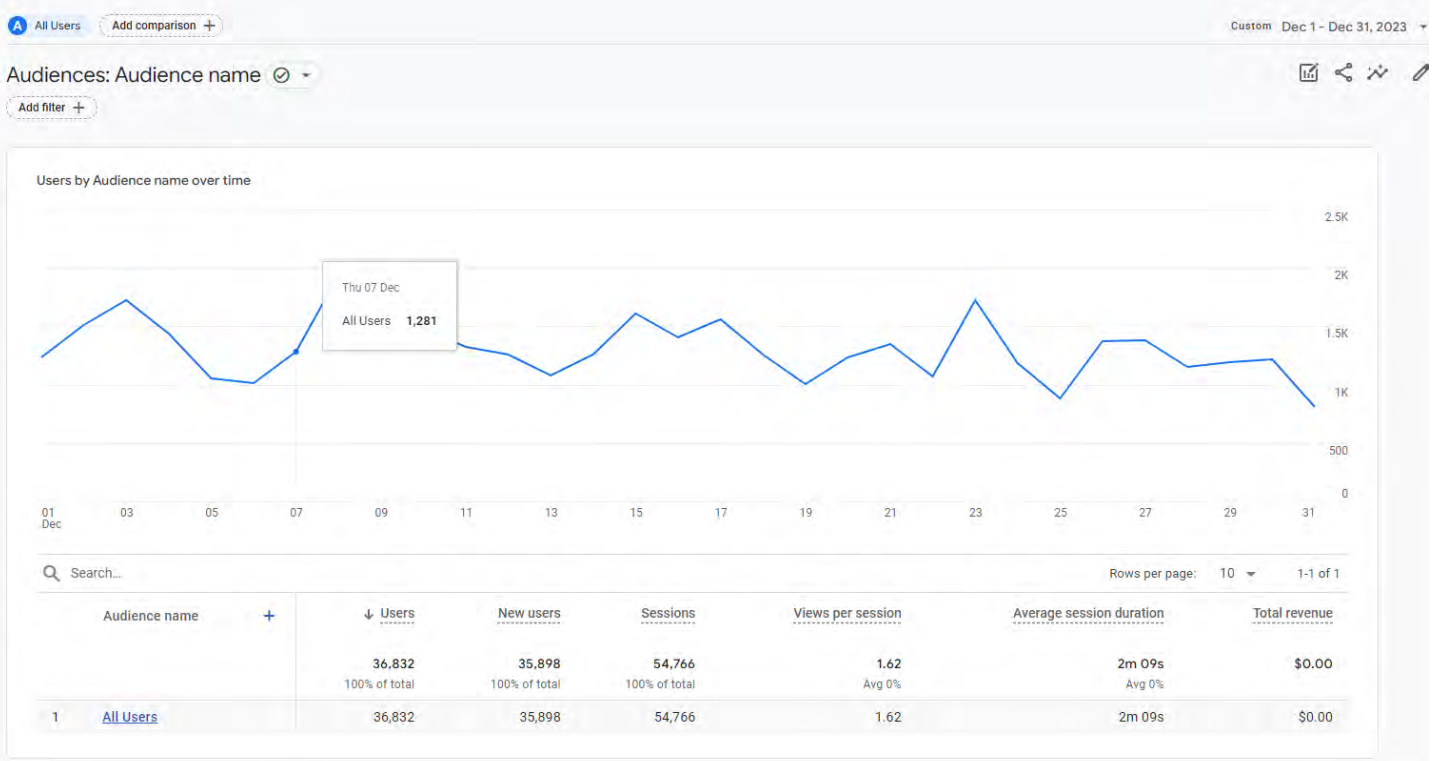
Total Followers: 1,131 (up 5)  
 Posts: 1  
 Top Post Impressions: 39



# Old Platform: 2022 Audience



# New Platform: 2023 Audience





**December 2023 Top pages\***

1. /Winter Lights at Central Park
2. /Obparks.org
3. Facilities/Family Aquatic Center
4. /Cocoa Cabin
5. Facilities/Family Recreation Center
6. /Pickleball
7. /Membership
8. /Program Guides
9. /Special Events
10. /Central Park

**obparks.org Acquisition Value\***

<u>Referral Percentage Values</u>	<u>Dec. 2023</u>	<u>Dec. 2022</u>
Direct:	28.8%	35.9%
Organic Search:	67.4%	51.7%
Social:	3.4%	3.6%
Referrals:	2.1%	48.8%

**December 2023 Top Products\***

**Not available this month due to Google Analytics update.**

**obparks.org Ecommerce Overview – December 2023\***

**Not available this month due to Google Analytics update.**

# OBJECTIVES AND KEY RESULTS

April 30, 2023 - April 30, 2024

MONTHLY UPDATE January 16, 2024

## Accomplish 4 of 4 OKR's: April 30, 2023 – April 30, 2024

“Accomplish” means 3 of 4 subgoals under each main objective, are completed.

### 1. ACHIEVE CUSTOMER ACQUISITION AND RETENTION RATES

COMPLETE?

- A FRC to increase membership revenue by 19% compared to April 30 of previous year to date.
- B TC to increase membership revenue by 2% compared to April 30 of previous year to date.
- C Increase Corporate membership revenue by 2% compared to April 30 of previous year to date.
- D Monthly goal for 90%> customer retention rate.

#### Objective 1, Figure A: FRC Membership Revenue



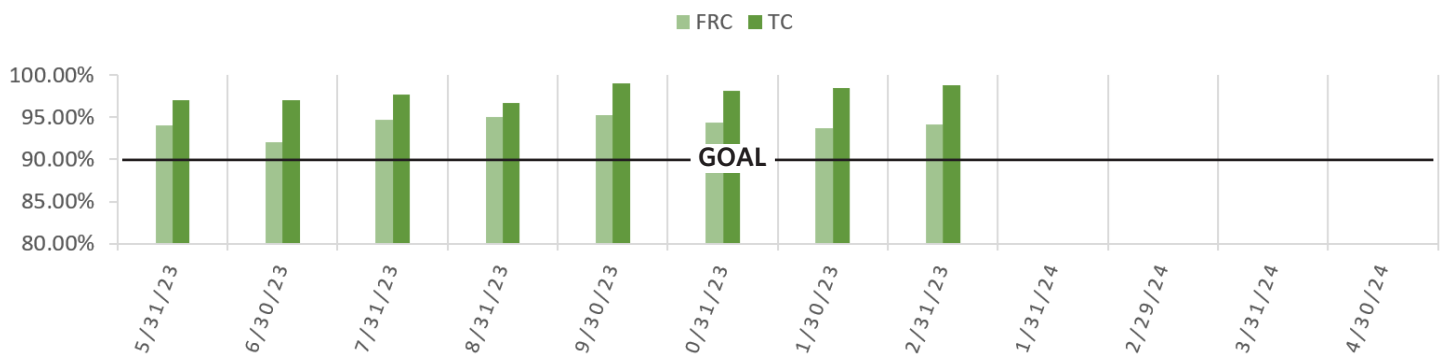
#### Objective 1, Figure B: TC Membership Revenue



#### Objective 1, Figure C: Corporate Membership Revenue



#### Objective 1, Figure D: Membership Retention



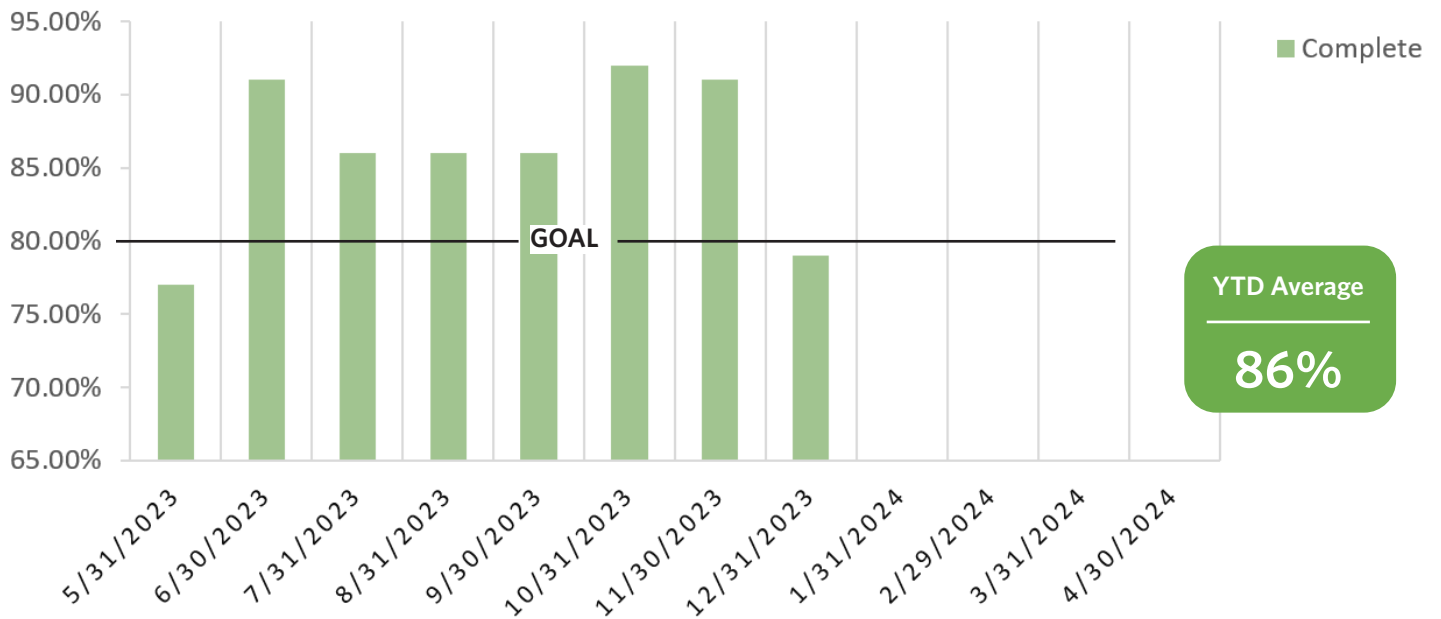
# OBJECTIVES AND KEY RESULTS

## 2. ACHIEVE INTERNAL AND EXTERNAL CUSTOMER RESPONSE RATES

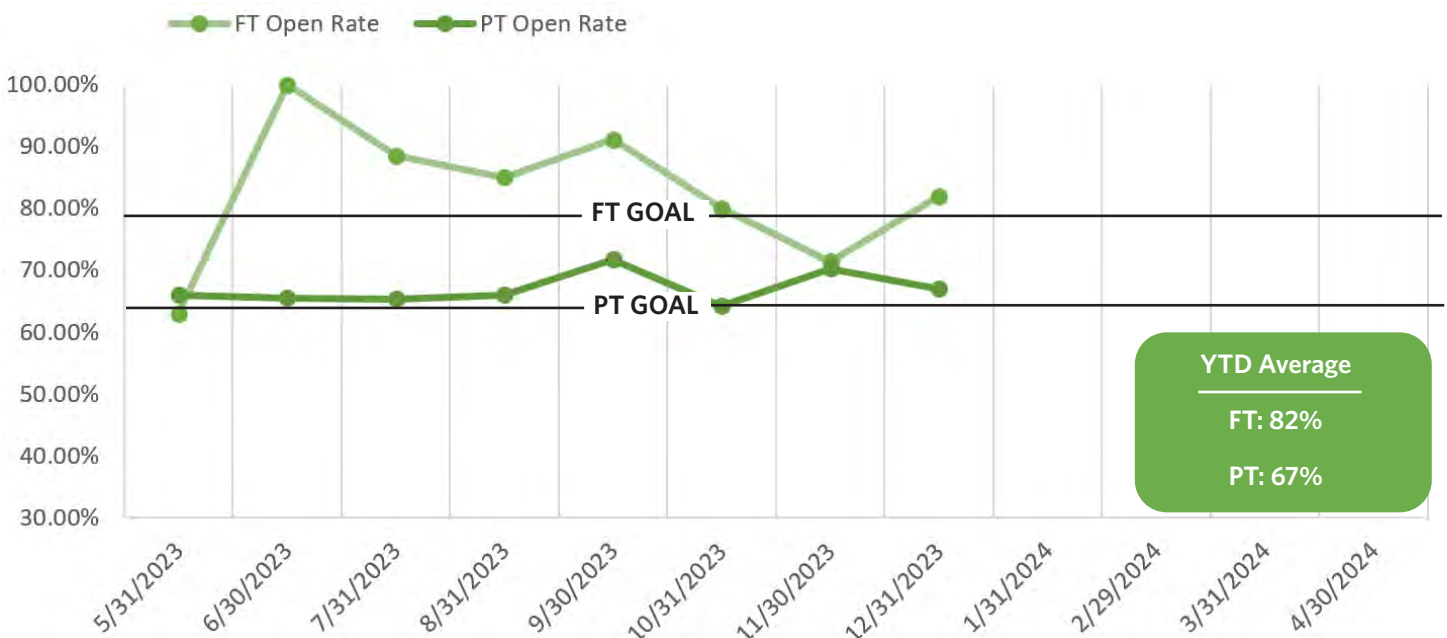
COMPLETE?

- A Have 80% of completed work orders on a monthly basis.
- B Implement HR onboarding software by December 31, 2023.
- C Measure open rates on a monthly basis of FT/PT employee communication.  
FT = 80% PT = 65%.
- D Employee Engagement Task Force to meet after staff survey.

### Objective 2, Figure A: Completed Work Orders



### Objective 2, Figure C: Internal Communication Open Rate





# OBJECTIVES AND KEY RESULTS

## 3. ACHIEVE PROGRAM ENROLLMENT AND FACILITY USAGE GOALS

COMPLETE?

- A Increase District program revenue by 3% compared to April 30 of previous year.
- B Increase Tennis program revenue by 1% compared to April 30 of previous year to date.
- C Implement three inclusive programs. 
  1. Sensory Sensitivity Hours at the Family Aquatic Center
  2. \_\_\_\_\_
  3. \_\_\_\_\_
- D Compare with previous year data of FRC facility counter starting in November, 2023 and TC counts starting in May, 2023.

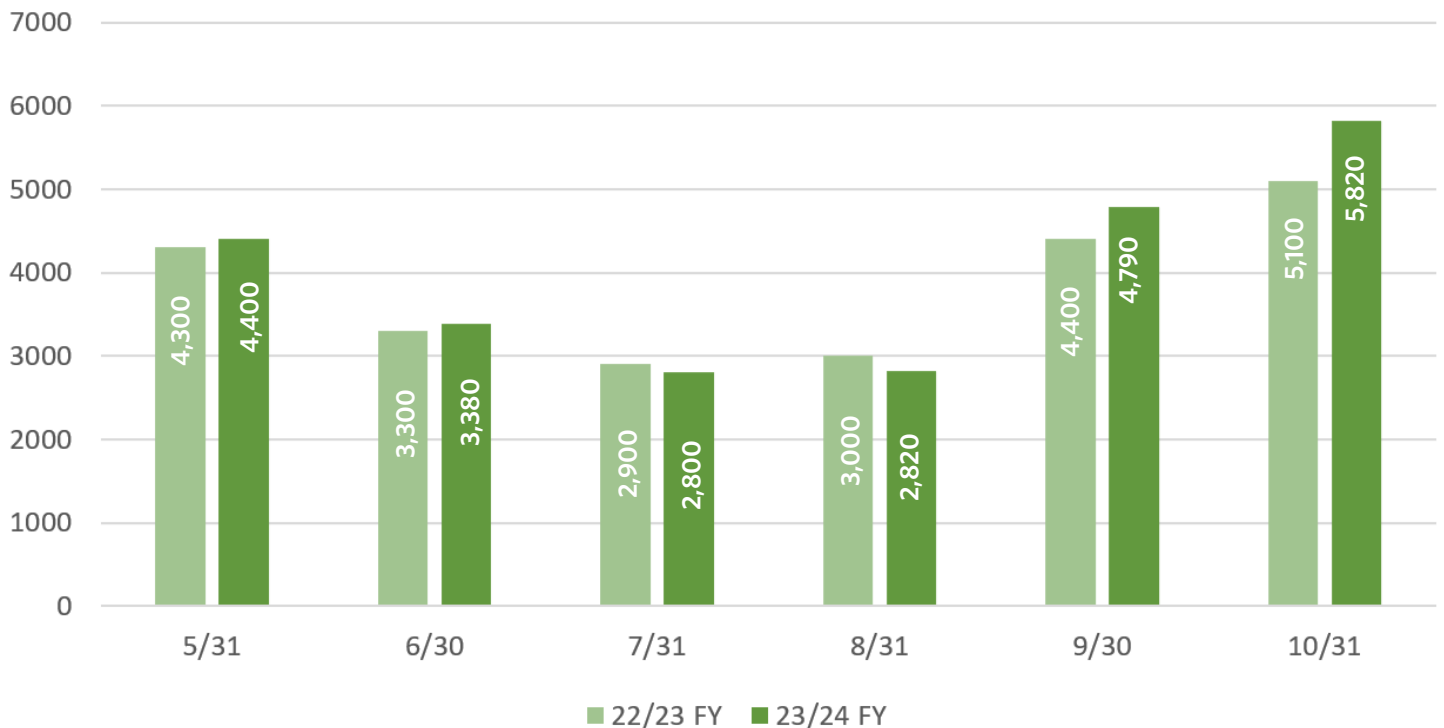
### Objective 3, Figure A: Park District Program Revenue



### Objective 3, Figure B: Tennis Center Program Revenue

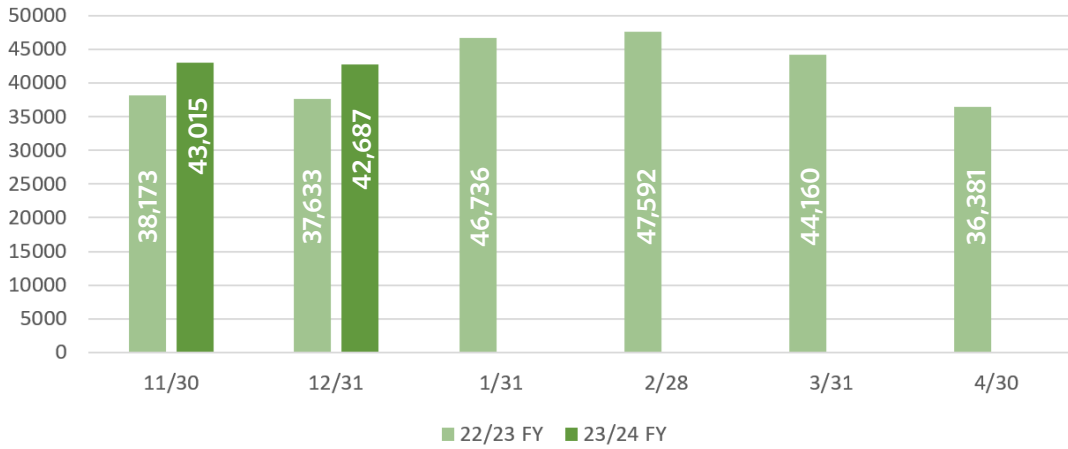


### Objective 3, Figure D.1: Tennis Center Member Usage



# OBJECTIVES AND KEY RESULTS

## Objective 3, Figure D.2: Family Recreation Center Visits

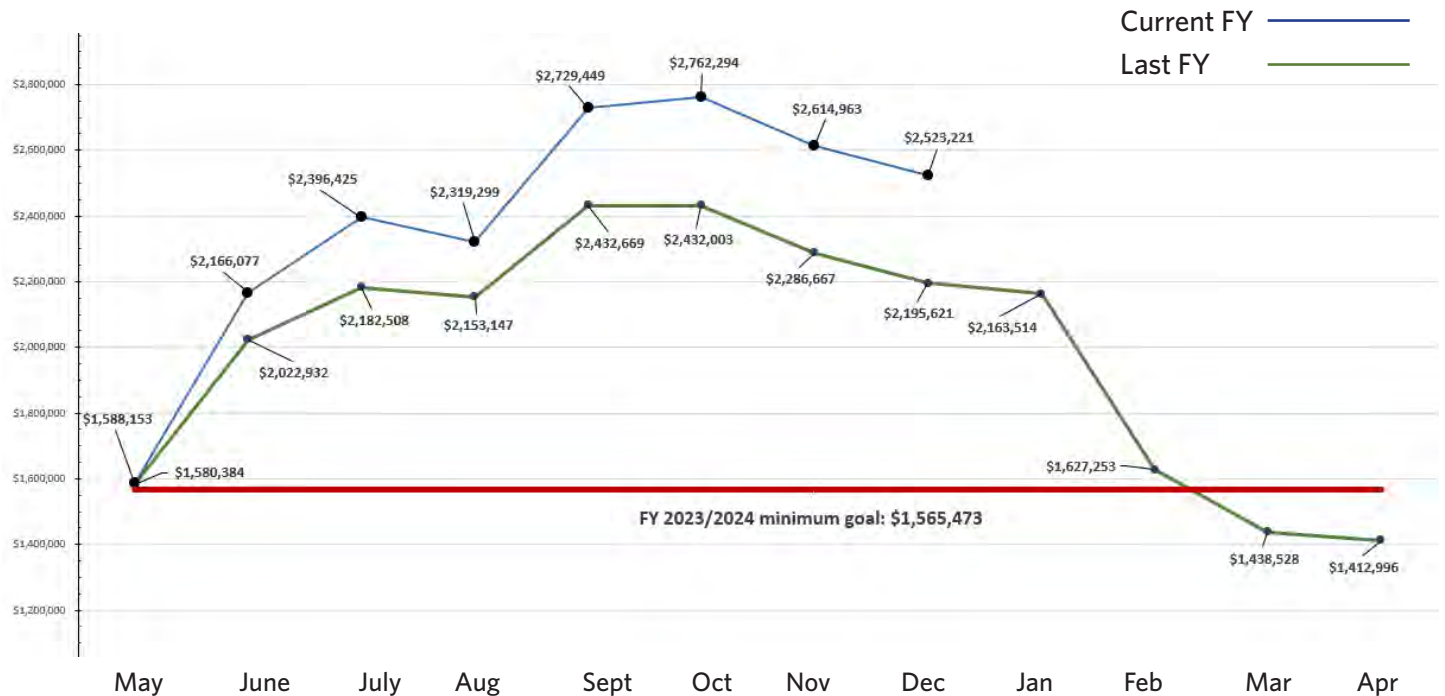


## 4. FUND BALANCES AS OF APRIL 30, 2024

COMPLETE?

- A 5 months for General Fund.
- B 5 months for the Recreation Fund.
- C 7 months for the Tennis Center Fund.
- D Find 3 alternative funding sources. i.e., Grants or donations. 
  1. Evergreen Bank Group Synthetic Turf Field Naming Rights
  2. \_\_\_\_\_
  3. \_\_\_\_\_

## Objective 4, Figure A: General Fund



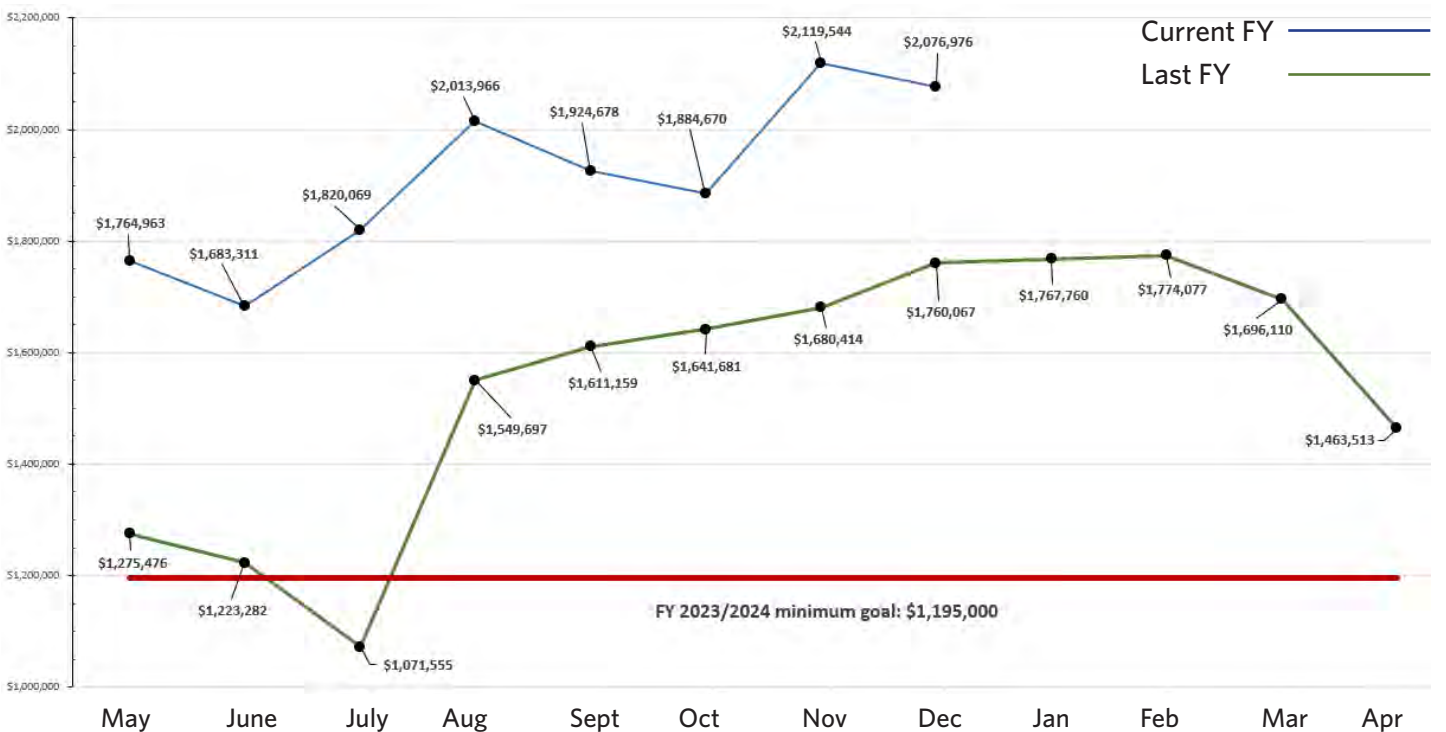


# OBJECTIVES AND KEY RESULTS

Objective 4, Figure B: Recreation Fund



Objective 4, Figure C: Tennis Fund



**May 1, 2023 - April 30, 2024**

<b>Employee Status</b>	<b>Accomplish 4 of 4 OKR's</b>
Part-Time <400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
*CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

\*CPI employees and full-time employees with 20 or more years of service, can elect to receive a pay-out of any bonus PTO hours awarded to them. Each hour is paid out at \$20.00 an hour.





# Memo

To: Board of Commissioners  
From: Bob Johnson, Deputy Director  
Date: January 9, 2024  
Re: Board Report

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## Parks

- Staff are in the process of removing the Winter Lights and holiday decorations throughout Central Park. The Winter Lights was another enormous success with over 45,000 visitors to the park.
- The ice rink liner is installed and is being filled with water in anticipation of the incoming cold temperatures.
- Staff are completing fleet and equipment inspections, preventative maintenance, and repairs on all fleet vehicles equipment. This process reduces down-time and delays during the busy spring and summer months.

## Aquatics and Maintenance

- An emergency repair was completed in the Leisure Pool, replacing loose underwater tile and expansion joint caulk in the shallow end.
- Extended Holiday Open Swim hours were offered Dec 26 – Jan 5<sup>th</sup> in accordance with local school district winter break schedules.
- Winter/Spring registration opened with great numbers in swim lessons and promising numbers for swim team.
- Parties and rentals continue to grow this year, with a 16% increase in revenue YTD.
- Stars Swim Team hosted its second meet of the season, a tough battle against Bolingbrook Park District.
- Matt Murtaugh assisted with the annual fire system inspection and is working with Total Fire to update necessary equipment.
- The Family Recreation Center elevator was inspected and repaired, eliminating vibration when the car was in motion.



## **Facilities**

- The Family Recreation Center painting project is complete. Both conference rooms, Autumn Oaks and Canterbury, along with all three studios and the fitness hallway were painted. Team members and patrons were all very accommodating while programs and fitness classes were temporarily relocated.
- Facility Supervisor, Kate Sniegowski, finished with another successful season of Cocoa Cabin at Central Park West. Holiday Lights visitors enjoyed warming up enjoying chocolate chip cookies and hot cocoa.
- December fitness memberships came in strong, especially the Renew Active and Silver Sneakers memberships. Families and adults took advantage of the waived enrollment fee for new memberships to jump start their new year fitness goals.
- Fitness Instructor Kara Smith is prepping for the first of the indoor triathlon series, the February Tackle the Tri. Each competitor completes a 2,000-meter row, 2.5 miles on the Assault AirBike, and 1.25 miles on the treadmill. This is a popular event with fitness members.
- The Break Room renovation is in the final stages. New paint, a tile backsplash, and cabinetry hardware have been installed. The new tables and chairs are expected to arrive in early February, and the Facility Team is looking at options for a mural on the Break Room wall. This project was a collaboration between the Facilities and Maintenance staff.



## Oak Brook Park District Membership Report

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	2418	2627	2671	2679	2678	2650	2601	2684	2674	2660	2698	2858	NA
Members, Month End	2241	2453	2538	2552	2497	2441	2465	2542	2550	2490	2517	2703	NA
Members Cancelled/Expired	177	174	133	127	181	209	136	142	124	170	181	155	
Net Members	69	209	44	8	-1	-28	-49	83	-10	-14	38	160	509
Retention Percentage	92.68%	93.38%	95.02%	95.26%	93.24%	92.11%	94.77%	94.71%	95.36%	93.61%	93.29%	94.68%	94%
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	1300	1365	1421	1431	1437	1436	1391	1415	1416	1426	1450	1508	NA
Memberships, Month End	1195	1285	1358	1368	1352	1327	1321	1345	1349	1345	1359	1419	NA
Cancelled/Expired	105	80	63	63	85	109	70	70	67	81	91	89	
Net Memberships	37	65	56	10	6	-1	-45	24	1	10	24	58	245
Retention Percentage	91.92%	94.14%	95.57%	95.60%	94.08%	92.41%	94.97%	95.05%	95.27%	94.32%	93.72%	94.10%	#####
Total Healthcare Memberships	307	378	460	496	549	592	655	687	726	773	848	904	NA
In-District	41%	37%	37%	37%	37%	37%	36%	36%	35%	35%	34%	37%	NA
Out-of-District	59%	63%	63%	63%	63%	63%	64%	64%	65%	65%	66%	63%	NA



# Oak Brook Park District Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22-23	Uses	28	47	55	20	14	27	22	23	29	29	32	29	<b>355</b>
	Parties	\$10,312	\$12,650	\$16,505	\$7,765	\$6,895	\$10,411	\$9,738	\$8,445	\$10,230	\$10,645	\$9,845	\$10,281	<b>\$123,722</b>
	Rentals	\$980	\$5,047	\$7,015	\$903	\$0	\$3,520	\$1,320	\$1,174	\$3,700	\$2,540	\$4,890	\$4,720	<b>\$35,809</b>
	<b>TOTAL</b>	<b>\$11,292</b>	<b>\$17,697</b>	<b>\$23,520</b>	<b>\$8,668</b>	<b>\$6,895</b>	<b>\$13,931</b>	<b>\$11,058</b>	<b>\$9,619</b>	<b>\$13,930</b>	<b>\$13,185</b>	<b>\$14,735</b>	<b>\$15,001</b>	<b>\$159,531</b>
23-24	Uses	26	52	45	25	26	25	22	27	31	11			<b>290</b>
	Parties	\$9,418	\$17,097	\$12,978	\$5,722	\$11,126	\$10,818	\$8,531	\$9,859	\$12,096	\$4,987			<b>\$102,632</b>
	Rentals	\$536	\$6,642	\$9,730	\$5,640	\$2,320	\$2,960	\$2,526	\$3,401	\$4,100	\$0	\$0	\$0	<b>\$37,855</b>
	<b>TOTAL</b>	<b>\$9,954</b>	<b>\$23,739</b>	<b>\$22,708</b>	<b>\$11,362</b>	<b>\$13,446</b>	<b>\$13,778</b>	<b>\$11,057</b>	<b>\$13,260</b>	<b>\$16,196</b>	<b>\$4,987</b>	<b>\$0</b>	<b>\$0</b>	<b>\$140,487</b>

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
22-23	Registrations	888	899	1,489	<b>3,276</b>
	Private	\$38,751	\$37,077	\$54,177	<b>\$130,005</b>
	Group	\$47,168	\$58,794	\$90,253	<b>\$196,215</b>
	<b>TOTAL</b>	<b>\$85,919</b>	<b>\$95,871</b>	<b>\$144,430</b>	<b>\$326,220</b>
23-24	Registrations	998	918	520	<b>2,436</b>
	Private	\$36,058	\$30,485	\$21,671	<b>\$88,214</b>
	Group	\$57,232	\$68,714	\$49,901	<b>\$175,847</b>
	<b>TOTAL</b>	<b>\$93,290</b>	<b>\$99,199</b>	<b>\$71,572</b>	<b>\$264,061</b>

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
22-23	Registrations	32	60	50	57	<b>199</b>
	Revenue	\$8,610	\$20,942	\$13,798	\$11,718	<b>\$55,068</b>
23-24	Registrations	46	75	40		<b>161</b>
	Revenue	\$11,186	\$27,453	\$10,471		<b>\$49,110</b>



## Oak Brook Park District Facility Statistics and Data

### Facility Rentals

22/23 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
<b>Gym Rentals Hours</b>	316	253	263	483	274	485	393	372	529	396	296	319	4,379
<b>Gym Revenue</b>	\$17,089	\$12,969	\$14,075	\$25,157	\$14,324	\$21,145	\$21,701	\$19,871	\$27,335	\$21,701	\$15,704	\$17,445	\$228,514
<b>Room Rentals</b>	2	0	1	8	4	7	4	3	12	15	11	12	79
<b>Room Revenue</b>	\$160	\$0	\$280	\$1,855	\$420	\$910	\$700	\$780	\$240	\$590	\$1,100	\$320	\$7,355
<b>CPW Rentals</b>	7	10	10	10	8	7	7	1	2	10	7	9	88
<b>CPW Revenue</b>	\$5,524	\$5,359	\$7,443	\$7,620	\$4,113	\$2,601	\$4,380	\$330	\$1,510	\$7,045	\$3,969	\$4,565	\$54,458

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
<b>Gym Rentals Hours</b>	286	212	268	481	264	430	405	377					2,723
<b>Gym Revenue</b>	\$15,360	\$11,720	\$14,625	\$24,818	\$13,696	\$20,666	\$21,900	\$19,612					\$142,396
<b>Room Rentals</b>	12	14	11	15	22	20	24	15					133
<b>Room Revenue</b>	\$340	\$360	\$440	\$760	\$560	\$760	\$1,675	\$200					\$5,095
<b>CPW Rentals</b>	4	7	11	9	6	6	2	1					46
<b>CPW Revenue</b>	\$1,555	\$4,869	\$9,586	\$6,437	\$4,656	\$4,089	\$1,020	\$330					\$32,541

Totals	20-21	21-22	22-23
<b>Gym Rentals Hours</b>	4,195	4,874	4,379
<b>Gym Revenue</b>	\$207,521	\$261,155	\$228,514
<b>Room Rentals</b>	0	10	79
<b>Room Revenue</b>	\$0	\$700	\$7,355
<b>CPW Rentals</b>	20	73	88
<b>CPW Revenue</b>	\$12,938	\$48,226	\$54,458



# Oak Brook Park District Athletic Fields Rental Report

## Athletic Field Usage Report

### Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	204	158	132	102	174	187	83	13	8	12	73	142	1,288
	Revenue	\$8,419	\$8,838	\$69,381	\$5,068	\$4,243	\$6,077	\$4,926	\$1,273	\$914	\$1,410	\$7,643	\$6,063	\$124,253

23 - 24	Hours	211	139	72	12	171	179	80	7					871
	Revenue	\$9,375	\$8,441	\$3,867	\$593	\$2,637	\$5,456	\$4,543	\$685					\$100,772
Wizards	Revenue			\$50,000		\$975								
Lakeshore	Revenue			\$14,200										

### Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	1,923	1,240	558	1,040	1624	1,426	542	0	0	0	0	1759	10,112
	Revenue	\$17,170	\$8,095	\$72,900	\$10,315	\$8,169	\$7,860	\$748	\$0	\$0	\$0	\$0	\$7,543	\$132,799

23 - 24	Hours	2,254	1,183	461	839	1,838	1,236	651	0					8,462
	Revenue	\$24,922	\$9,650	\$9,508	\$7,940	\$3,750	\$5,591	\$1,125	\$0					\$121,461
Wizards	Revenue			\$50,000		\$975								
Lakeshore	Revenue			\$8,000										

### Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	304	297	226	42	175	143	10	0	0	0	0	154	1,350
	Revenue	\$8,301	\$13,145	\$4,450	\$1,064	\$6,208	\$5,027	\$273	\$0	\$0	\$0	\$0	\$7,173	\$45,640

23 - 24	Hours	314	241	171	92	357	155	11	0					1,341
	Revenue	\$8,235	\$10,610	\$4,324	\$4,438	\$7,269	\$7,321	\$385	\$0					\$42,581

### Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	2,431	1,695	916	1,184	1,973	1,756	635	13	8	12	73	2,055	12,750
	Revenue	\$33,890	\$30,078	\$146,731	\$16,446	\$18,620	\$18,964	\$5,946	\$1,273	\$914	\$1,410	\$7,643	\$20,778	\$302,692

23 - 24	Hours	2,779	1,563	704	943	2,366	1,570	742	7	0	0	0	0	10,674
	Revenue	\$42,532	\$28,701	\$139,898	\$12,971	\$13,656	\$18,368	\$6,053	\$685	\$0	\$0	\$0	\$0	\$262,863

Unfinished Business

(None)

New Business



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: TENNIS CENTER FRONT DESK RENOVATION BID**

**AGENDA NO.:** 8 A

**MEETING DATE:** JANUARY 15, 2024

**STAFF REVIEW:** Deputy Director, Bob Johnson:

Handwritten signature of Bob Johnson in black ink.

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The front desk, kitchen area and office space at the Oak Brook Tennis Center are areas that are original to the building. These areas are out dated, lack function, efficiency and are not accessible. The park district worked with Kluber Architects to develop a renovation plan for the space, including ADA accessibility, functionality and appearance.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff will go out to bid for renovation of the front desk area, kitchen area and office space. The work is anticipated to be completed by the fall of 2024.

**ACTION PROPOSED:** For Review and Discussion Only.





# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: CENTRAL PARK WEST ADA IMPROVEMENTS BID**

**AGENDA No.: 8 B**  
**MEETING DATE: JANUARY 15, 2024**

**STAFF REVIEW:** Deputy Director, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

In August of 2023, Kluber Architects performed a study at the Central Park West facility, which focused on accessibility and inclusivity of the entrance, lobby, and restrooms inside the building. At the request of Park District staff, Kluber investigated the feasibility of renovating the restrooms in such a way that they could serve both the interior and exterior of the building. As a result of this study, Kluber provided several renovation options to the district. The preferred design will make the entrance to the building accessible by adding a push-button door opener and expansion of the entrance foyer. A reception area and sensory space will be created within the front lobby. The existing north restroom will be converted into two individual all-gender restrooms which can only be accessed from the exterior of the building. The south restroom will be expanded with a small building addition. This space will be an all-gender restroom with privacy stalls and a separate and private single-user restroom. The anticipated costs for these renovations is approximately \$450,000.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The renovation project is out to public bid on January 15, 2024. Bids will be publicly opened and read aloud on February 7, 2024 at 10:00am at the Family Recreation Center.

The project timeline is as follows:

- Project bidding: January 2024
- Award bid: February 2024
- Begin construction: May 2024
- Final completion: September 2024

**ACTION PROPOSED:** For Review and Discussion Only.



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: UPDATE TO POLICY 6.2 GENERAL USE REGULATIONS, SECTION 7.5.**

**AGENDA No. 8 C**

**MEETING DATE: JANUARY 15, 2024**

**STAFF REVIEW:**

Deputy Director, Bob Johnson

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Oak Brook Park District Administrative Policies and Procedures Manual Policy 6.2, Section 7.5, addresses exclusion and dismissal from Park District properties for individuals who violate the district’s regulations, any other law, ordinance, or rule that threatens the safety of the district’s patrons, staff, and/or property. The policy provides guidelines for exclusion and dismissal based on an escalating scale depending on the number of violations during a specified time span.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff recommends updating the policy to include a provision to forego the escalating scale of exclusion and dismissal, for unsatisfactory behavior warranting accelerated or compound exclusionary action, up to and including immediate exclusion from any Oak Brook Park District property for up to one year. The proposed update to the policy is included for review.

**ACTION PROPOSED:**

For Review and Discussion Only.



Oak Brook Park District  
Administrative Policies and Procedures

**Sec. 7.4 Temporary Dismissal**

- a) A Person who violates any of these Regulations or any other law, ordinance or rule that threatens the safety of the District's patrons, staff and/or property, may be issued a "Notice of Temporary Dismissal," meaning that the Person must leave District property immediately and may not enter into any District property for the length of time designated on the "Notice of Temporary Dismissal" which, depending on the seriousness of the violation may be from one (1) to six (6) days. Any such Person issued a "Notice of Temporary Dismissal" who returns to any District property during the dismissal period may be arrested for trespassing.
- b) The officers of the Oak Brook Police Department, the District's Executive Director, and other officers of the District are authorized to issue a "Notice of Temporary Dismissal" and to determine the length of the dismissal period.

**Sec. 7.5 Exclusion**

- a) A Person who receives three (3) or more citations during any sixty (60)-day period for violation of these Regulations, or any other law, ordinance, or rule while on any District property is subject to "exclusion," meaning that Person must leave the District property immediately and shall not enter into any District property for a time-period ranging from one (1) week to one (1) year. A Person who enters any District property during the period of exclusion may be arrested for trespassing.
- b) The length of the exclusion depends on the number of violations committed previously and on the severity of the violations. Any official of the District or any Oak Brook Police Officer has discretion to decide how long the exclusion should be, ~~within the~~using the following guidelines:

**Exclusion for up to sixty (60) days:**

- Three (3) citations or one (1) temporary dismissal during a sixty (60)-day period before issuance of the current citations; or
- Four (4) citations during the twelve (12)-month period before issuance of the current citation.

**Exclusion for up to one hundred eighty (180) days:**

- Two (2) or more temporary dismissals during the sixty (60)-day period before issuance of the current citation; or
- Five (5) citations during the twelve (12)-month period before issuance of the current citation.

**Exclusion for up to three hundred sixty-five (365) days:**

- Three (3) or more temporary dismissals during the sixty (60)-day period before issuance of the current citation; or



Oak Brook Park District  
Administrative Policies and Procedures

- Six (6) citations during the twelve (12)-month period before issuance of the current citation.

c) These guidelines shall not prevent, limit, or delay the District in taking any exclusionary action where the District deems such action to be appropriate. The guidelines for exclusion need not be followed under circumstances where the Executive Director believes that a person's unsatisfactory behavior warrants accelerated or compound exclusionary action, up to and including exclusion from any Oak Brook Park District property for a period up to one year.

e)d) Appeal of Notice of Exclusion. Exclusion for longer than seven (7) days may be appealed to the District's Executive Director. Promptly after receipt of a written request for an appeal, the Executive Director will conduct an informal hearing where the Person subject to exclusion and a District representative may present facts, circumstances, evidence and witnesses to support their respective positions and may cross-examine witnesses presented by the other side. After the conclusion of the hearing, the Executive Director shall issue a written determination on the appeal.

#### **Sec. 7.6 General Penalty**

a) In all cases where the same offense is made punishable or is created by different clauses or sections of these Regulations, the prosecuting officer may elect under which to proceed, but not more than one recovery shall be had against the same Person for the same offense; provided that the revocation of a license or Permit or a fine imposed in an administrative hearing shall not be considered a recovery or penalty so as to bar any other penalty being enforced.

b) Where an act or omission is prohibited or declared unlawful and no penalty or fine or imprisonment is otherwise provided, the offending Person shall be fined not less than \$100 or more than \$1,000 for each offense. Each day that a violation continues shall be deemed a separate offense. In addition to any fine, the District may revoke the privilege to use all or some of the facilities of the District for such length of time as is determined appropriate by the District in accordance with section 7.4 and 7.5 hereof.

c) Whenever a finding of guilty is entered by a court or a plea of guilty is entered by a defendant, the court may, in addition to any fine imposed, enter an order to pay restitution, with restitution to be in an amount not to exceed actual out-of-pocket expenses or loss proximately caused by the conduct of the defendant. The court shall determine the amount and conditions of payments.

d) All fines, when collected, shall be paid into the treasury of the District.



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RESOLUTION 24-0219: A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND CLASSIC LANDSCAPE, LTD. FOR TURF GRASS MOWING.**

**AGENDA No.: 8 D**

**MEETING DATE: JANUARY 15, 2024**

**STAFF REVIEW:**

Deputy Director, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

During the March 21, 2022 Board Meeting, the Board accepted a bid from Classic Landscape, Ltd. for Turf Mowing Services and entered into an agreement for turf grass mowing services until March 31, 2023.

Section 2 of the contract provided that the contract could be extended for an additional one-year period, up to two years, upon the approval by the District and Classic Landscape, Ltd.

During the March 2023 Board Meeting, the Board of Commissioners approved extending the contract for an additional year, expiring March 31, 2024.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The Park District wishes to extend the contract term one final year to March 31, 2025 and has prepared the attached resolution and the Amendment to the Agreement for the Board of Commissioners final decision at the February 19, 2024 Board Meeting.

Classic Landscape, Ltd is willing to extend the contract under the same terms and conditions.

**ACTION PROPOSED:**

For Review and Discussion Only

**RESOLUTION NO. 24-0219**

**A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK  
PARK DISTRICT AND CLASSIC LANDSCAPE, LTD.  
FOR TURF GRASS MOWING**

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**WHEREAS**, the Oak Brook Park District (the “District”) is authorized to enter contracts for supplies, materials and work (70 ILCS 1250/8-1); and

**WHEREAS**, on March 21, 2022, the District and Classic Landscape, Ltd. (the “Contractor”) entered a one-year Agreement for Turf Grass Mowing services (the “Agreement”) with a term remaining in full force and effect through March 31, 2023, and Section 2 of the Agreement provided that it could be extended for an additional one-year period, up to two years, upon approval of such an extension by the District and the Contractor, and upon prior appropriation therefor; and

**WHEREAS**, the District and the Contractor have agreed to an extension of one year, and the District has appropriated sufficient funds for such extension,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

**Section 1.** The Board of Park Commissioners of the District hereby approves a one (1) year renewal of the Agreement, from April 1, 2024 to March 31, 2025 subject to the terms and conditions of the "Amendment to an Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing" (the "Amendment"), and the President and Secretary of the District are hereby authorized, respectively, to execute and attest the Amendment in substantially the form attached hereto and made a part of this Resolution as Exhibit "A".

**Section 2.** All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

**Section 3.** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF FEBRUARY, 2024.**

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure Kosey, Secretary

**AMENDMENT TO AN AGREEMENT BETWEEN THE  
OAK BROOK PARK DISTRICT AND CLASSIC LANDSCAPE, LTD.  
FOR THE TURF GRASS MOWING PROJECT**

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**THIS AMENDMENT** (the "Amendment") to the "Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for the Turf Grass Mowing Project," dated March 21, 2022 (the "Agreement"), is made and entered into by and between the Oak Brook Park District ("District") and Classic Landscape, Ltd. ("Classic"). District and Classic are hereinafter sometimes referred to together as the "Parties."

**WITNESSETH:**

**WHEREAS**, the Parties entered into the Agreement for the provision of turf grass maintenance services to various District parks by Classic; and

**WHEREAS**, pursuant to Article II of the Agreement, the term of the Agreement expired on March 31, 2023 unless the Parties agree to extend the Agreement upon the same terms and conditions, for additional one-year period, up to two (2) years; provided that the District appropriated sufficient funds for such an extension; and

**WHEREAS**, the Parties extended the Agreement by one (1) additional year with an *Amendment to the Agreement* dated February 20, 2023, and the amended expiration of March 31, 2024; and

**WHEREAS**, the Parties desire to extend the Agreement by one (1) additional year; and

**WHEREAS**, the District has appropriated sufficient funds for such extension and increase of the Contract Price; and

**WHEREAS**, the Oak Brook Park District Board of Park Commissioners has determined that the best interest of the District and the public will be served to extend the Agreement based on the terms and conditions set forth in this Amendment.

**NOW, THEREFORE**, in consideration of the foregoing and the mutual covenants and agreements herein set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, the District and Classic agree to the terms and conditions of this Amendment as follows:

**ARTICLE I**  
**THE RECITALS ARE PART OF THIS AMENDMENT**

The representations, covenants and recitations set forth in the foregoing recitals are material to this Amendment and are hereby incorporated into and made a part of this Amendment as though fully set forth in this Article I.



**ARTICLE II**  
**EXTENSION OF TERM OF AGREEMENT**

In accordance with Article II of the Agreement, the term of the Agreement is hereby extended for one (1) year, with an expiration date of March 31, 2025.

**ARTICLE III**  
**REMAINING AGREEMENT PROVISIONS**

All other provisions, terms and conditions of the Agreement not amended by this Amendment shall remain in full force and effect without revision. In the event of any conflict between the provisions of this Amendment and the provisions of the Agreement, the provisions of this Amendment will control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement this 19th day of February, 2024.

OAK BROOK PARK DISTRICT

CLASSIC LANDSCAPE, LTD.

By: \_\_\_\_\_  
Sharon Knitter, Its President

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Attest: \_\_\_\_\_  
Laure Kosey, Its Secretary

Attest: \_\_\_\_\_  
Its: \_\_\_\_\_



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE 24-0220: AN ORDINANCE TRANSFERRING FUNDS TO AND FROM SEVERAL PARK DISTRICT FUNDS.**

**AGENDA No.:** 8 E

**MEETING DATE:** JANUARY 15, 2024

**STAFF REVIEW:**

Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in black ink.

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

Included in the fiscal year 2023-2024 adopted budgets, are several operating transfers between our Corporate (General), Recreation, Debt Service, and Capital Projects Funds. The purposes of these transfers are to provide funding for our current year recreation programming, capital asset purchases and improvements, as well as the repayment of existing outstanding long-term debt.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The accompanying ordinance authorizes the transfer of funds between our Corporate (General), Recreation, Debt Service, and Capital Project Funds for fiscal year 2023-2024.

**ACTION PROPOSED:**

For Review and Discussion Only.

**ORDINANCE NO. 24-0220**

**AN ORDINANCE TRANSFERRING FUNDS TO AND FROM  
SEVERAL PARK DISTRICT FUNDS**

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**WHEREAS**, the first six months of fiscal year 2023-2024 of the Oak Brook Park District have elapsed; and

**WHEREAS**, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

**WHEREAS**, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

**Section 1:** Funds in the amounts listed in Exhibit A, which were appropriated in the Budget and Appropriation Ordinance for fiscal year 2023-2024 for the Corporate (General) and Recreation Funds, are hereby transferred to the Debt Service, Capital Project, and Recreation Funds, with the Debt Service, Capital Project, and Recreation Funds increased to the extent so transferred as listed in Exhibit A.

**Section 2:** This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

**Section 3.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict, so that this Ordinance shall have full force and effect as written.

**PASSED AND APPROVED This 19th Day of February, 2024.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

Approved:

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure L. Kosey, Secretary



## Exhibit A

Fund	Operating Transfer Out	Operating Transfer In	Purpose
General	\$ 300,000.00		-To fund FY 2023/2024 recreation programming and administration costs.
Recreation		\$ 300,000.00	
General	\$ 250,000.00		-To fund FY 2023/2024 capital asset purchases & improvements
Capital Project		\$ 250,000.00	
General	\$ 104,000.00		-To fund FY 2023/2024 debt service payments on our 2020 Promissory Note
Debt Service		\$ 104,000.00	
Recreation	\$ 201,392.00		-To fund FY 2023/2024 debt service payments on our Series 2018 and 2020 Debt Certificates, and a portion of our 2023 G.O. Limited Tax Bonds.
Debt Service		\$ 201,392.00	

**Totals: \$ 855,392.00    \$ 855,392.00**



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: MARKET BASED SALARY RANGE ADJUSTMENT**

**AGENDA No.: 8 F**

**MEETING DATE: JANUARY 15,2024**

**STAFF REVIEW:** Linda Noonan, Human Resource Manager:

Handwritten signature of Linda Noonan in cursive.

**RECOMMENDED FOR BOARD ACTION:** Laure Kosey, Executive Director:

Handwritten signature of Laure Kosey in cursive.

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

HR Source developed a pay grade structure for the District's full-time positions, effective May 1, 2013. Each year they gather and analyze data from internal and external sources to provide general industry and specific industry structure adjustment recommendations. Their recommended annual adjustments have averaged 1.97% since then through 2023.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

HR Source is recommending a 2.6% adjustment to existing salary ranges for Park and Recreation Agencies, effective May 1, 2024. Therefore, the proposed full-time salary ranges reflect a 2.6% increase.

**ACTION PROPOSED:**

For Review and Discussion Only.

**Oak Brook Park District  
Pay Grades  
Effective: May 1, 2024\***

Pay Grade	FLSA	Job Title	Minimum	Midpoint	Maximum
13		Hold for Future Restructuring	141,752.00	177,195.20	212,638.40
			68.15	85.19	102.23
12	E	Executive Director	124,800.00	155,979.20	187,179.20
			60.00	74.99	89.99
11	E	Deputy Director	109,865.60	137,300.80	164,756.80
	E	Chief Financial Officer	52.82	66.01	79.21
10	E	Director of Recreation and Communications	96,699.20	120,868.80	145,059.20
			46.49	58.11	69.74
9	E	Superintendent of Enterprise Operations	85,113.60	106,412.80	127,691.20
	E	Superintendent of Facilities	40.92	51.16	61.39
	E	Superintendent of IT and Communications			
8	E	Superintendent of Aquatic and Maintenance Operations	74,921.60	93,662.40	112,382.40
	E	Superintendent of Parks	36.02	45.03	54.03
	E	Superintendent of Recreation			
	E	Human Resource Manager			
7	E	Finance Manager	65,936.00	82,430.40	98,945.60
	E	Marketing & Communications Manager	31.70	39.63	47.57
6	NE	Building Engineer	58,052.80	72,571.20	87,089.60
	E	FRC Facility Manager	27.91	34.89	41.87
	E	Recreation Manager Adult Programs			
	E	Recreation Manager Athletics			
	E	Recreation Manager Youth Programs			
	E	Tennis Operations Director			
5	E	Administrative Services Specialist	51,105.60	63,897.60	76,668.80
	E	Aquatic Manager	24.57	30.72	36.86
	E	Corporate & Community Relations			
	NE	Facility Maintenance Manager			
	E	Facility Supervisor			
	E	Fitness Supervisor			
	E	FRC Facility Supervisor			
	E	Graphic Designer			
	NE	IT Technology Administrator			
	E	Tennis Center Customer Service Manager			
NE	Tennis Center Facility Maintenance Manager				
4	NE	Landscape Specialist	44,990.40	56,243.20	67,475.20
	NE	Park Specialist	21.63	27.04	32.44
3	E	Aquatic Programming Supervisor	39,603.20	49,504.00	59,404.80
	NE	Registration Coordinator	19.04	23.80	28.56
2	NE	Building Technician	34,860.80	43,576.00	52,312.00
	NE	Facility Coordinator	16.76	20.95	25.15
	NE	Park District Lead Custodian			
	NE	Park Technician			
1	NE	Park District Custodian	32,822.40	41,017.60	49,212.80
			15.78	19.72	23.66

\*NOTE: Per HR Source (formerly Management Association of IL), 2.6% market adjustment increase over May 1, 2023.

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on February 19, 2024, 6:30 p.m.

Adjournment