



Oak Brook Park District Board Packet

April 15, 2024

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org



Agenda and Agenda Vote



**AGENDA
PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
APRIL 15, 2024 – 6:30 p.m.
Canterberry Room**

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2024 – APRIL 30, 2025 (Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 4, 2024.)
 - a. Call to Order and Roll Call
 - b. Open Forum for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2024 – April 30, 2025
 - c. Adjournment of Public Hearing
2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
3. OPEN FORUM
4. CONSENT AGENDA
 - a. APPROVAL OF THE APRIL 15, 2024 AGENDA
 - b. APPROVAL OF MINUTES
 - i. March 18, 2024 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2024
 - i. Warrant 683
5. STAFF RECOGNITION
 - a. Hlay Aliotte, Information Technology Administrator
 - b. Joshua DeSalvo, Park Technician
6. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications.
 - b. Proclamation in Support of The Conservation Foundation DuPage County River Sweep
 - c. Naming of the Ginger Creek Pavilion and the Oaks Amphitheater
7. REPORTS:
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report





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PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
APRIL 15, 2024 – 6:30 p.m.
Canterberry Room**

8. UNFINISHED BUSINESS

- a. Ordinance 24-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of The Necessary Expenditures of The Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025.
- b. Ten Year Capital Improvement Plan
- c. Resolution 24-0416: A Resolution Amending the Agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for Waste and Recycling Collection Services
- d. Ordinance 24-0417: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meeting
- e. Resolution 24-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 29, 2024 (Pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d) of the Open Meetings Act.)
- f. Memberships Adjustments, Facility Fees Policies
- g. 2024 Amendment to the Oak Brook Park District Executive Director Employment Agreement

9. NEW BUSINESS

- a. Ordinance 24-0520: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation.
- b. Key/Key Card Access for Commissioners (*Requires Waiving the Board Rules to Approve at this Meeting.*)
- c. Agreement for Professional Engineering Services for Phase Three of the Ginger Creek Bridge Project (*Requires Waiving the Board Rules to Approve at this Meeting.*)
- d. Buy Board National Cooperative Purchasing Cooperative
- e. Family Recreation Center Phase 3 Roof Replacement
- f. IPRA Environmental Report Card for Oak Brook Park District
- g. HVAC Rooftop Unit Replacement

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 20, 2024, 6:30 P.M.

11. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.





**AGENDA
PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
APRIL 15, 2024 – 6:30 p.m.
Canterberry Room**

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2024 – APRIL 30, 2025 *(Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 4, 2024.)*
 - a. Call to Order the Public Hearing
[Call to Order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2024 – April 30, 2025 and ask the Recording Secretary to conduct the Roll Call.]
 - b. Open Forum for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2024 – April 30, 2025 *[President Knitter Announces: “In accordance with state statute, a notice of today’s public hearing was published in The Doings-Oak Brook Newspaper on Thursday April 4, 2024. A copy of the proposed budget and related budget ordinance has been available for public inspection in hard copy form at the Park District’s Administration Office as well as in electronic form on our website for at least 30 days prior to today’s hearing.”*

Then ask whether there are any public comments on the Proposed Budget and Appropriation Ordinance. If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.

Once all Public Comments have been received, the President asks the Board if there are any Commissioners that may wish to comment on the Budget or Ordinance. When all comments have been received, the President shall request a motion to Adjourn the Public Hearing as follows.]
 - c. Adjournment of Public Hearing *[Ask for Motion (and a Second) to Adjourn the Public Hearing. **Voice Vote** -- “All in favor...”]*
2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
*[Call to order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the **Roll Call**.]*
3. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*





**AGENDA
PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
APRIL 15, 2024 – 6:30 p.m.
Canterberry Room**

4. CONSENT AGENDA

*[Request a Motion (and a Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS***

*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. APPROVAL OF THE APRIL 15, 2024 AGENDA
- b. APPROVAL OF MINUTES
 - i. March 18, 2024 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2024
 - i. Warrant 683

5. STAFF RECOGNITION *[Welcome Hlay Aliotte and Joshua DeSalvo]*

- a. Hlay Aliotte, Information Technology Administrator
- b. Joshua DeSalvo, Park Technician

6. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*

- a. Board of Commissioners to share communications.
- b. Proclamation in Support of The Conservation Foundation DuPage County River Sweep
- c. Naming of the Ginger Creek Pavilion and the Oaks Amphitheater

7. REPORTS: *[For Review and Discussion Only.]*

- a. Administration and Enterprise Operations Report
- b. Finance and Human Resources Report
- c. Recreation and Communications Report
- d. Parks and Facilities Report

8. UNFINISHED BUSINESS

- a. Ordinance 24-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025. *[Request a Motion (and a Second) to approve Ordinance 24-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025. **Roll Call Vote...***





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PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
APRIL 15, 2024 – 6:30 p.m.
Canterberry Room**

- b. Ten Year Capital Improvement Plan *[Request a Motion (and a Second) to approve the Ten Year Capital Improvement Plan for the Fiscal Years 2024 through 2033 of the Oak Brook Park District of Cook and DuPage Counties, Illinois. Roll Call Vote...]*
- c. Resolution 24-0416: A Resolution Amending the Agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for Waste and Recycling Collection Services *[Request a Motion (and a Second) to approve Resolution 24-0416: A Resolution Amending the Agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for Waste and Recycling Collection Services through April 30, 2025. Roll Call Vote...]*
- d. Ordinance 24-0417: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings *[Request a Motion (and a Second) to approve Ordinance No. 24-0417: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings. Roll Call Vote...]*
- e. Resolution 24-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 29, 2024 (Pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d) of the Open Meetings Act.) *[Request a Motion (and a Second) to approve Resolution 24-0418: A Resolution Regarding the Review of Minutes for Closed Meetings from January, 1989 through February 29, 2024. Roll Call Vote...]*
- f. Memberships Adjustments, Facility Fees Policies *[Request a Motion (and a Second) to the Membership Adjustments and Facility Fees Policy Update to Section 5.5 of the Administrative Policies and Procedures Manual. Roll Call Vote...]*
- g. 2024 Amendment to the Oak Brook Park District Executive Director Employment Agreement *[Request a Motion (and a Second) to approve the 2024 Amendment to the Oak Brook Park District Executive Director Employment Agreement as Presented. Roll Call Vote...]*

9. **NEW BUSINESS**

- a. Ordinance 24-0520: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation. *[For Review and Discussion Only.]*
- b. Key/Key Card Access for Commissioners (Requires Waiving the Board Rules to Approve at this Meeting.) *[Request a Motion (and a Second) to approve waiving the Board Rules to approve at this meeting the Key/Key Card Access for Commissioners Policy. Roll Call Vote...]*

Then ask for a Motion (and a Second) to approve the Key/Key Card Access for Commissioners Policy. Roll Call Vote...]





**AGENDA
PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
APRIL 15, 2024 – 6:30 p.m.
Canterberry Room**

- c. Agreement for Professional Engineering Services for Phase Three of the Ginger Creek Bridge Project (*Requires Waiving the Board Rules to Approve at this Meeting.*)
*[Request a Motion (and a Second) to approve waiving the Board Rules to approve at this meeting the Proposal from V3 Engineering and Enter for a Contract Not-to-Exceed \$171,140 for Professional Services for Phase III of the Ginger Creek Bridge Project. **Roll Call Vote...**]*

*Then ask for a Motion (and a Second) to approve the Proposal from V3 Engineering and Enter for a Contract Not-to-Exceed \$171,140 for Professional Services for Phase III of the Ginger Creek Bridge Project. **Roll Call Vote...***

- d. Buy Board National Cooperative Purchasing Cooperative *[For Review and Discussion Only.]*
e. Family Recreation Center Phase 3 Roof Replacement *[For Review and Discussion Only.]*
f. IPRA Environmental Report Card for Oak Brook Park District *[For Review and Discussion Only.]*
g. HVAC Rooftop Unit Replacement *[For Review and Discussion Only.]*
10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 20, 2024, 6:30 P.M.
[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on May 20, 2024, 6:30 p.m.]
11. ADJOURNMENT *[Request a Motion and a Second to adjourn the April 15, 2024 Regular Meeting of the Oak Brook Park District Board of Commissioners. **Voice Vote, All in Favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



Public Hearing

Public Hearing

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2024 – APRIL 30, 2025

(Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 4, 2024.)

- a. Call to Order the Public Hearing
[Call to Order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2024 – April 30, 2025 and ask the Recording Secretary to conduct the Roll Call.]

- b. Open Forum for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2024 – April 30, 2025 *[President Knitter Announces: “In accordance with state statute, a notice of today’s public hearing was published in The Doings-Oak Brook Newspaper on Thursday April 4, 2024. A copy of the proposed budget and related budget ordinance has been available for public inspection in hard copy form at the Park District’s Administration Office as well as in electronic form on our website for at least 30 days prior to today’s hearing.”*

Then ask whether there are any public comments on the Proposed Budget and Appropriation Ordinance. If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.

Once all Public Comments have been received, the President asks the Board if there are any Commissioners that may wish to comment on the Budget or Ordinance. When all comments have been received, the President shall request a motion to Adjourn the Public Hearing as follows.]

- c. Adjournment of Public Hearing *[Ask for Motion (and a Second) to Adjourn the Public Hearing. **Voice Vote** -- “All in favor...”]*

Sold To:

Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Bill To:

Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Certificate of Publication:

Order Number: 7599260

Purchase Order:

State of Illinois - DuPage

Chicago Tribune Media Group does hereby certify that it is the publisher of the The Doings Hinsdale. The The Doings Hinsdale is a secular newspaper, has been continuously published Weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Hinsdale, Township of Downers Grove, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the The Doings Hinsdale, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 3/14/2024, and the last publication of the notice was made in the newspaper dated and published on 3/14/2024.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: **Mar 14, 2024.**

The Doings Hinsdale

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

15th Day of March, 2024, by

Chicago Tribune Media Group



Jeremy Gates

**LEGAL NOTICE
Oak Brook Park District
Public Notice for Proposed
Budget and Appropriation
Ordinance**

Public Notice is hereby given that the proposed combined Budget and Appropriation Ordinance for the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the fiscal year beginning May 1, 2024 and ending April 30, 2025, is available for public inspection on our website at www.obparks.org and at the Oak Brook Park District Administration Office, 1450 Forest Gate Road, Oak Brook, Illinois 60523, during the normal business hours, Monday - Friday, 9:00 am - 4:30 pm.
3/14/24 7599260

Sold To:

Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Bill To:

Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Certificate of Publication:

Order Number: 7609394
Purchase Order: BUDGET HEARING

State of Illinois - DuPage

Chicago Tribune Media Group does hereby certify that it is the publisher of the The Doings Oak Brook. The The Doings Oak Brook is a secular newspaper, has been continuously published Weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Elmhurst, Township of York, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the The Doings Oak Brook, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 4/04/2024, and the last publication of the notice was made in the newspaper dated and published on 4/04/2024.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: **Apr 04, 2024.**

The Doings Oak Brook

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

5th Day of April, 2024, by

Chicago Tribune Media Group



Jeremy Gates

LEGAL NOTICE

NOTICE OF PUBLIC HEARING FOR THE PROPOSED BUDGET AND APPROPRIATIONS ORDINANCE

NOTICE IS HEREBY GIVEN THAT THE Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, will conduct a public hearing regarding the proposed budget and appropriations ordinance for the fiscal year commencing May 1, 2024 and ending April 30, 2025, at the Oak Brook Park District, Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, Monday, April 15, 2024, at 6:30 PM, during the Regular Meeting of the Board of Commissioners, at which time the proposed Budget and Appropriation Ordinance will be adopted.

Copies of the proposed budget and appropriations ordinance are available for public inspection at the Park District Administration Office, 1450 Forest Gate Road, Oak Brook, Illinois, during normal business hours of 9:00AM – 4:30PM and on our website at www.obparks.org.

Laure L. Kosey, Board Secretary
Oak Brook Park District
04/04/2024 7609394

Regular Meeting
Oak Brook Park District Board of Commissioners
March 18, 2024

Minutes

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
March 18, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:30 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications; and Steve Adams, District Attorney.

2. OPEN FORUM

President Knitter announced that they will combine the Commissioners Communications with the Open Forum.

President Knitter read an email by Karen Stika which can be found in the Park District's records.

Ms. Stika wrote that the 2024/2025 budget workshop was informative, concise, and well presented. She also added that High School and College students benefit from the Park District with valuable work experience. Ms. Stika was concerned that Commissioner Vescovi voted against funding the Park District, so she asked why.

Commissioner Vescovi responded that there was enough money in the bank, and he was not prepared to vote to approve the levy.

President Knitter asked on behalf of Ms. Stika if Commissioner Vescovi prior to being elected told residents that he would not fund the Park District.

Commissioner Vescovi responded no, and he was new to the Park District as a commissioner.

Commissioner Ivkovic Kelley as Treasurer addressed Commissioner Vescovi's repeated statements that the Park District lost money in the last six years, and she also responded to Commissioner Vescovi's insistence to move all banking to Hinsdale Bank. Commissioner Ivkovic Kelley's statement to the Board can be found in the Park District's records.

Commissioner Ivkovic Kelley stated that the Park District did not lose money, and to transfer the entire balance to Hinsdale Bank is not a responsible decision. The Park District accrued money at Evergreen, and it is necessary to diversify funds to protect them. As a local business, Evergreen also pays Oak Brook taxes that goes to the Park District, whereas Hinsdale Bank does not have a branch in Oak Brook so does not pay Oak Brook taxes. In addition, Evergreen supports the Park District in alternate means such as sponsorships.

Commissioner Ivkovic Kelley stated that there is a personal relationship between Commissioner Vescovi and Hinsdale Bank Chairman, Mr. Dennis Jones. Commissioner Ivkovic Kelley continued that she did not appreciate the interruptions by Commissioner Vescovi when he interrupted Dr. Laure Kosey and herself multiple times in their attempts to respond to his questions at a previous meeting.

Commissioner Vescovi denied the claim by Commissioner Ivkovic Kelley concerning the Hinsdale Bank Chairman and stated that he was disrespected at previous meetings. He continued to state that the budget is difficult to follow; he would like to know what each line item is.

Commissioner Vescovi disclosed that he previously requested from Mr. Marco Salinas the 2018-2023 average commission rate from and the average amount of money in Evergreen and Hinsdale Banks. According to Commissioner Vescovi's calculations the Park District lost money at Evergreen over the past six years.

President Knitter explained that the rates will be different if money is inactive and inaccessible versus active and accessible.

Commissioner Vescovi repeated that much of the interest money was lost being at Evergreen instead of Hinsdale Bank.

Commissioner Ivkovic Kelley responded that is inaccurate.

President Knitter stated that the Park District received much more money through sponsorships given by Evergreen Bank.

Commissioner Vescovi responded that he wants to see where the sponsorship money is in the budget.

President Knitter stated that these numbers were given to Commissioner Vescovi in the Board Packet.

Commissioner Suleiman added that the CFO and Directors explained the line items at the Budget Workshop meeting which he did not attend in person.

President Knitter admonished Commissioner Vescovi's inappropriate behavior to the staff. After personally speaking to Commissioner Vescovi about his behavior, President Knitter addressed Dr. Kosey that there should always be another commissioner with Commissioner Vescovi when meeting with staff.

Commissioner Vescovi disagreed with President Knitter. Then Commissioner Vescovi asked about the Public Attorney General Complaint (PAC) filed.

Mr. Steve Adams stated that the complaint was sent to President Knitter, and he worked with staff to respond. Mr. Adams had emailed his response to the Attorney General's office and intended to copy the commissioners; however, in the haste of getting out the response, the commissioners were not copied on the response. Mr. Adams took responsibility for this oversight and had told Commissioner Vescovi earlier in March. This matter was communicated a while ago.

Commissioner Suleiman asked when the Park District receives a PAC does the public need to know?

Mr. Adams responded that PAC are not required to be shown to the public. PAC is a request for the agency to produce certain documents of information.

President Knitter provided Illinois Association Park District brochure to the commissioners and the public explaining the responsibilities of a commissioner. Commissioners are responsible to provide strategic and policy oversight; commissioners are not employees of the Park District, and they are not elected to run the Park District.

President Knitter asked if there were any public comments.

Ms. Nancy Parenti, an Oak Brook resident, reprimanded Commissioner Vescovi. Ms. Parenti was concerned that a commissioner voted against the taxes funding the Oak Brook Park District. Ms. Parenti stated Chicago, Hinsdale, Elmhurst and other cities are receiving tax revenues, so she could not understand why a commissioner would not want to fund the Oak Brook Park District.

As an Oak Brook resident with children who utilized the Park District and as a previous Park District preschool teacher, Ms. Parenti saw how well the Park District was run. Now as a grandmother, she stated her grandchildren love attending the programs at the Park District. Ms. Parenti continued to state that during COVID she and her husband purchased gym equipment when the Park District closed, but they have now returned to the Park District because her husband missed his friends and the sense of community. Ms. Parenti admired the beautiful parks and the inclusive Universal Playground. Ms. Parenti asked Commissioner Vescovi why he would want to disassemble the Park District and be a commissioner if he does not want to promote the community.

Commissioner Vescovi declared that the Park District is great, and he never demeaned it. Commissioner Vescovi is concerned about the budget and wants to know how the money is being spent.

Ms. Parenti asked if there has ever been an abuse of the budget.

Commissioner Vescovi answered he wants to know line items.

Ms. Parenti concluded by saying she appreciates the Park District but is appalled by Commissioner Vescovi's behavior.

The Board thanked her.

Ms. Tina Chan, an Oak Brook resident, emphasized according to the Organizational Chart that the residents are the boss, the ones who write the check, the ones to decide on what will be spent and not spent, and the ones to evaluate the Park District. The Board should ask financial questions. Ms. Chan reviewed the 2024/2025 Budget document.

Ms. Chan asked for a breakout of the salary: name, role, and pay.

Dr. Kosey answered that salary will not be by name but by job title.

Another resident answered that Ms. Chan can find this information on the website under compensation disclosure for 2023/2024

Ms. Chan would like the 2024/2025 salary information.

Ms. Chan asked why the Park District has college credit course compensation. She would like more information.

Ms. Chan asked why revenue for fields at Central Park and Central Park North is different, but maintenance cost is the same.

Dr. Kosey responded that Central Park North's newly seeded turf is growing so fields are not ready to play. Dr. Kosey stated that specific information will be sent to her.

Ms. Chan asked for the ratio of what the projected revenue will be versus the cost.

Mr. Adams stated that it will not be a full year for 2024/2025 so will not be possible to retrieve until FY 2025/2026.

President Knitter added that the Park District does not do a budget for 2025/2026 yet.

Ms. Chan asked if there is a way to reduce costs for the Forest Glen Park since it is not generating revenue.

Mr. Adams responded that the Park District is a public agency, so revenue streams are not looked at to justify costs on passive parks. The Park District is responsible for providing amenities at passive parks such as Forest Glen.

Ms. Chan asked how many legal hours were billed for general counsel.

Dr. Kosey answered legal hours have recently increased substantially, but Ms. Chan can FOIA the legal bills.

Mr. Adams responded that the general counsel hourly rate is \$210/hour.

Ms. Chan asked why the general council has increased so much.

Mr. Adams responded demand for legal services is driven by many factors.

Ms. Chan asked why software licensing is needed at a park district.

President Knitter stated overall software licensing is needed for items such as registration and security systems.

Mr. Robert Pechous added that he can send the full itemized software licensing.

Ms. Chan asked about the mobile telephone line.

Mr. Pechous stated certain staff are issued work-related phones on the T-Mobile government plan.

Ms. Chan asked for the number of phones that are issued.

Mr. Pechous stated that he would get back to her on the number of phones.

Ms. Chan asked about expenses for Fitness Rental.

Dr. Kosey answered that she will get back to her about Fitness Rentals.

Ms. Chan asked about maintenance cost versus revenue for the pool.

Ms. Chan asked if the Park District receives the revenue generated from Breakaway Basketball.

Commissioner Ivkovic Kelley stated Breakaway Basketball does generate revenue for the Park District.

President Knitter stated that the Park District receives a percentage of revenues from this program.

Ms. Chan stated that by having more nonresident than resident participants in Breakaway Basketball program, the residents as taxpayers are essentially paying for the program.

Mr. Adams responded that the Park District is making money from the program.

President Knitter answered that there is a resident and nonresident fee for the program. President Knitter stated that Oak Brook taxes cover forty percent of the Park District budget. The remaining is funded through the programs and membership fees. Many of the programs would not run without nonresidents since there are not enough resident participants.

Ms. Chan stated that the resident fee in addition to paying taxes means the residents pay more for the program than the nonresidents, so there is a cost burden for the residents. Ms. Chan suggested adjusting the cost burden and generating more revenue by increasing the nonresident fees.

Dr. Kosey responded that more popular programs have more than 25% added to the nonresident fees. The staff monitors the programs seasonally. Programming fees and memberships from nonresidents support the Park District.

Ms. Chan stated that the Park District could increase revenue so will not have to increase the tax levy.

Ms. Chan communicated that the Pioneer Program is at a loss of revenue, and she sees that the Park District is trying to increase participation. Ms. Chan asked why expenses are high.

Dr. Kosey responded that Pioneer Program is different with nonresident fees being charged slightly more than residents and not at 25% more. The Park District attempts to include seniors to participate and become part of the community.

Ms. Chan suggested reallocating the money, such as money for food, to decrease the expense for the Pioneer Program.

Ms. Chan concluded by questioning the effectiveness of the marketing expenses.

Commissioner Vescovi would like to receive total revenue from all those who pay to Oak Brook taxes and to compare the total amount spent on programs by residents and nonresidents. Then the Park District can eventually raise the rates on nonresidents to allow residents to participate at the Park District for free since residents already pay for real estate taxes.

Commissioner Suleiman provided a general comment that the Park District is third in line in receiving taxes: Hinsdale Central, Butler 53, then the Park District. The Park District is a community asset whether residents use it or not due to the open spaces and real estate value. Residents pay taxes to Hinsdale Central and Butler 53 without asking for line items but is more critical of taxes to the Park District especially from residents who are not using the Park District.

Ms. Chan questioned again since the Park District is award winning why revenue can't be increased so that the tax levy would not be raised.

The Board thanked her.

Ms. Laura Bieselin, an Oak Brook resident, stated that her daughter started swimming in the Park District and now swims competitively. Ms. Bieselin explained supporting the Park District budget is necessary. She stated that when there is an asset it is important to maintain it; the Park District is the Oak Brook public entity that her family uses as her child attends a private school. Ms. Bieselin expressed that the Commissioner's job is not to micromanage, not to individually negotiate with banks, and not to tell staff who their boss is. She stated that legal fees increase when frivolous requests are made when information is released before it is ready for the public.

Commissioner Vescovi admitted to releasing the budget presentation to the public before it was ready.

Ms. Bieselin concluded that Board members should act with candor and responsibility. Everyone should always be treated with respect, openness, and candor.

Ms. Natalie Cappetta, an Oak Brook resident, stated that the Park District is wonderful, but she would like to understand the budget and ensure the commissioners understand what they are voting on.

Ms. Cappetta questioned the water and sewer bills.

Ms. Cappetta asked about the other miscellaneous expenses and asked the commissioners if they knew what those expenses are.

Ms. Cappetta questioned the concession revenue and expenses.

President Knitter answered that the Park District must purchase everything now for the concession stand then eventually revenue will be generated once concessions are sold.

Ms. Cappetta asked about expenses for the athletic fields and mobile charges. She asked about the Saddlebrook and Forest Glen Park miscellaneous income.

Ms. Cappetta asked if mowing services are billed separately per location.

Mr. Bob Johnson answered that mowing services is per site. The information is on the website.

Ms. Cappetta questioned Tennis Center supplies charged to the Park District. Her understanding of the Tennis Center is taxes do not go to them, so she asked why there are large expenses such as cable tv, mobile phones, tennis telephone, video surveillance, computer replacement and repairs to the Park District.

Mr. Salinas explained IT expenses are centrally budgeted which the Tennis Center will also benefit from. The Tennis Center is then billed through overhead allocation by the Park District, which is then recorded as revenue for the Park District and expenditure for the Tennis Center.

Mr. Adams asked if the IT expenses are centrally budgeted because there is a discount to do both centers together.

President Knitter stated that the Tennis Center does not have an IT department, so they utilize the IT at the Park District which then bills the Tennis Center.

Mr. Pechous explained the Tennis Center and the Park District use the same servers and other items where the Park District then bills the Tennis Center to recover the costs.

Ms. Cappetta stated that she thought the Tennis Center is for-profit.

Mr. Adams stated that the Tennis Center is not a for-profit organization, the Tennis Center is an enterprise where no personal profit is generated.

Ms. Cappetta asked about the various contingencies. She asked the Board if they knew what those contingencies are for.

Ms. Cappetta asked about special events expenses. She is concerned about voting on the budget without more details.

Ms. Cappetta asked about the overhead expense allocation. She suggested breaking it down more.

Ms. Cappetta asked about the Aqua Tennis Combo; she asked why it is not in the budget for next year.

Dr. Kosey answered that membership does not exist anymore.

Ms. Cappetta asked about expenses for Birthday Party Group rentals. She asked what the Park District expenses are such as outside vendors, food, or characters. Ms. Cappetta would like more details for expenses of Birthday Party Group rentals.

Ms. Cappetta asked if the water/sewage bill is the exact percentage, because water/sewage expenses seem higher than resident charges.

Ms. Cappetta stated that the appropriations and expenditures do not make sense and there are repeating items such as for swim team. She asked if the cost for the part-time private swim lesson is an employee and is this employee only listed here in the budget.

Dr. Kosey asked for clarification if Ms. Cappetta wants the employee under that line item.

Ms. Cappetta answered that she wants to know what that expense is and if that is an employee being paid.

President Knitter answered yes, the cost is for part-time swim lesson staff which is a variable cost.

Ms. Cappetta then asked about the swim team expense.

President Knitter responded the swim team expense is the swim team coach.

Ms. Cappetta recommended to be more descriptive than swim team expenses.

Ms. Cappetta asked about the preschool morning expenses.

Mr. Pechous answered that the preschool expenses are for the teacher salaries, different rates, and different classes.

Ms. Cappetta asked about the facility rental expenditure under youth programs. She asked who the Park District is renting the facility from.

Mr. Salinas explained that the Recreation Fund accounts for programming and the General Fund accounts for the facility costs such as for custodial, front desk staff, and staff who maintain the facility. The Recreation Fund is charged a facility rental cost to allow the program to occur.

President Knitter stated that the Park District is recognizing expenses and revenues where they are occurring.

Mr. Salinas explained these programs are using the Park District facilities so there is a cost for using the facility which is captured in the General Fund.

Mr. Adams asked Mr. Salinas if there is a corresponding revenue in the General Fund.

Mr. Salinas responded that there is a total amount of revenue under the overhead facility revenue in the General Fund.

Ms. Cappetta asked why the Park District is donating to the Foundation.

Ms. Cappetta asked about the legal fees separate from the earlier legal fees.

Mr. Salinas stated that these legal fees are for the Tennis Center Fund also known as the Recreational Facilities Fund.

Ms. Cappetta asked why there is no revenue for the racquet club.

Ms. Cappetta asked about the noncapital small equipment budget and if the Board knew what that is.

President Knitter stated that noncapital small equipment is the copier machine for example.

Ms. Cappetta asked about the activity through the next month of April compared to the projected activity.

Ms. Cappetta repeated that she recommends that the Board knows the details before voting on the budget.

The Board thanked her.

Mr. Asif Yusuf, an Oak Brook resident, stated that he understands the necessity to ensure expenditure is made cost-effective. He suggested that additional footnotes in the budget may be necessary to guide residents who need more details. His opinion is that listing every cost will create a large document that will not be read. Mr. Yusuf understands there is a levy increase which he believes is driven by revenue from new construction, which is outside the provisions that established the levy cap; thus, he explained that portion will not lead to an increase in the average homeowners' bill. He stated the Park District still needs to make sensible expenses such as the pool HVAC. Mr. Yusuf appreciates the staff and Board at the Park District, and he stated the Board and staff cannot be expected to answer the detailed questions at this very moment. He recommended adding footnotes and a little more detail to the budget.

Mr. Yusuf enjoys the facility but does not use it as much as he should. He expressed that he understands that it is a "group and timing" situation. He continued to point out that the real estate tax revenues are about 40%, but the commercial facilities pay for almost half of that so the burden on the homeowner is around 20%. He reminded the public that parks such as Forest Glen have no fees to use it, but there is an expense to maintain it, which maintaining parks is one of the Park District missions.

The Board thanked him.

Jim DePhillips, an Oak Brook resident, stated he reviewed the summary sheet and saw the overhead as revenue and expenditure; the grant for the bridge is a revenue and expenditure. Reviewing the remaining revenues, he observed the revenues from taxes are about the same as the revenues from programs and service fees. Mr. DePhillips asked how much of the revenue from the programs and service fees is from residents and from nonresidents.

Mr. DePhillips requested the breakdown of the building and rental fees. He also asked for more details for the other miscellaneous revenues under Capital Projects.

Mr. DePhillips asked how much revenue was provided by the Foundation.

President Knitter stated that since the Foundation is a 501(c)3, it allows sponsorships and donations to go there and there are many transfers.

Mr. DePhillips asked what the total salaries and medical benefits are. He asked overall that the net deficit for this budget is large so how will that be covered.

President Knitter stated that often the budget is aggressive, so every year if there is not enough revenue, then expenses are cut. This year will be different because of the HVAC.

Mr. Salinas explained that the Capital Improvement costs cause many of the large fluctuations from one year to another. Some of that will be paid through the bonds that were issued a year and a half ago that were recorded then as revenue, but now we are spending the previous bond which is now recorded as an expenditure. Mr. Salinas stated that the expenditure is driving up the deficit, so the reserve is paying down the deficit.

Mr. DePhillips then asked if there is money in the reserve to cover these expenditures.

Mr. Salinas answered yes, the reserve will cover the expenditures and will not go below the three-month reserve.

Mr. DePhillips asked what will happen to the General Fund since it is below the three months reserve.

Mr. Salinas answered that the budget has been adjusted so there is a three-month reserve in the General Fund.

Mr. DePhillips asked is there a target total deficit number.

Mr. Salinas would need to examine each fund, which each ten funds have a different purpose and different budgeted activity. Bulk of the deficit is from the Capital Projects.

President Knitter will get back directly to Mr. DePhillips.

Dr. Kosey stated that the budget can change within the next thirty days so will be updated on the website.

3. CONSENT AGENDA

- a. APPROVAL OF THE March 18, 2024 AGENDA
- b. APPROVAL OF MINUTES
 - i. February 19, 2024 Regular Board Meeting Minutes
 - ii. March 4, 2024 Special Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENTS AS OF AND FOR THE PERIOD ENDING FEBRUARY 29, 2024
- d. APPROVAL OF WARRANT 682 – INVOICE REGISTER REPORT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

4. STAFF RECOGNITION

- a. None

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

President Knitter announced that Commissioner Communications would be combined with the Open Forum.

President Knitter read an email by Ms. Karen Stika.

Commissioner Ivkovic Kelley read her statement as Treasurer.

6. REPORTS:

- a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported that the Park District will begin Oak Brook First beginning May 1, 2024. Every first day of each month except January which will be on the second, residents will be welcome to use the facility for no daily fee, and the enrollment fee will be waived if the Central Park Membership is purchased.

Commissioner Suleiman highly recommends that Oak Brook First is marketed well so residents know it is available.

Commissioner Vescovi stated that Oak Brook First is a great idea.

- b. Finance and Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the last ten months of the fiscal year. All funds are in surplus. However, due to large transfers the General Fund is lower. Mr. Salinas also added that some Capital Projects were pushed to the next fiscal year due to poor bids.

Mr. Salinas reported that a Human Resource Manager was hired to start April 15, 2024.

President Knitter stated that staff has been working on the resident and nonresident analysis.

Dr. Kosey responded that the process has been challenging due to the software limitations.

President Knitter stated that the difficulty is in the different time slots for each program. For example, each swim lesson must be analyzed for resident or nonresident registration for each time slot, which makes this an arduous process.

Mr. Robert Pechous added in programming that residents get a discount, so analysis is line-by-line where there are about a thousand programs offered per year.

President Knitter emphasized that the work has taken about sixty hours so far.

Commissioner Suleiman asked Mr. Salinas about the large expenditure for this month in the General Fund under "Summarized Revenue & Expenditure."

Mr. Salinas explained that the large expenditure in the General Fund is due to the multiple transfers.

c. Recreation and Communications Report

Mr. Robert Pechous presented his report, which can be found in the Park District's records.

Mr. Pechous announced that the Park District plans to hire more camp counselors.

Mr. Pechous reported that he and the staff met with four vendors for the copier machines since the proposals are better than the previous contract.

Commissioner Suleiman suggested in the Objectives and Key Results (OKR's) under "Implement Three Inclusive Programs" to merge Sensory Sensitivity Hours at the Family Aquatic Center and the Sensory Sensitivity Hours at the Fitness Studios and add Trained Sensory Sensitivity in Aquatics.

Mr. Pechous reported that the Park District staff has been trained in Sensory Sensitivity Aquatics and marketing has just begun but was not ready to be reported for February OKR's; waiting for participants.

d. Parks and Facilities Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported that carpet replacement in the Family Recreation Center will begin in the next few weeks.

Dr. Kosey stated that after Mr. Johnson's report there is a breakdown of nonresidents and residents.

7. UNFINISHED BUSINESS

a. Copier Contract

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Copier Contract.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

b. Ordinance 24-0318: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Ordinance 24-0318: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

c. Travel Reimbursement for Commissioners at the 2024 IAPD/IPRA Conference

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Travel Reimbursement for Commissioners at the 2024 IAPD/IPRA Conference.

Commissioner Vescovi asked what the expenditures were and if it was shown.

Commissioner Suleiman stated that receipts are in the Board Packet.

Dr. Kosey stated that the travel expenses and receipts are in the Board Packet from page 91 to 97.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

d. Travel Reimbursement for Commissioners at the Legislative Breakfast

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Travel Reimbursement for Commissioners at the Legislative Breakfast.

President Knitter stated the Travel Reimbursement was \$35.00.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

8. NEW BUSINESS

a. Budget for Fiscal Year 2024 – 2025

The tentative Budget and Appropriation Ordinance 24-0415 for Fiscal Year May 1, 2024–April 30, 2025 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 14, 2024. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur at the April 15, 2024 regular meeting of the Board of Commissioners for the purpose of receiving public comments on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 4, 2024.

Dr. Kosey stated that one of the recommendations from this meeting is to add more detail for each line item, so updates will be made and then posted.

Mr. Salinas reported that additional adjustments have been made to the budget. For the Requested Fiscal Year 2024/2025 Budget – General Fund, the first column is the originally requested budget, the second column is the suggested adjustments, and the third column is the revised adjusted budget. Most of the adjustments were made to the General Fund by reducing the transfer amounts so to have a four-month reserve.

President Knitter suggested a single page displaying the main adjustments from the first budget to the present adjusted budget.

b. Ten Year Capital Improvement Plan

Mr. Salinas reported that the Ten-Year Capital Improvement Plan is divided by facility; budget for capital is in the Recreation, Tennis, and Capital Projects Fund. Capital Projects Fund has the largest dollar amount. The proposed budget per project for FY 2024-2025 is in the yellow column.

President Knitter addressed Commissioner Vescovi's question of leasing versus purchasing trucks. Due to the nature of how the Park District uses trucks by keeping them past their natural life, purchasing the trucks allows the Park District to sell or salvage them. Therefore, purchasing trucks becomes more economical for the Park District.

Commissioner Suleiman asked if painting the Family Recreation Center Aquatics and window treatments can be delayed to another year.

Dr. Kosey responded that the window treatment is peeling and cracked. The film on the window needs to be replaced. The window treatment and painting has already been delayed a couple of times, so it is necessary to do this work.

c. Resolution 24-0416 A Resolution Amending the Agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for Waste and Recycling Collection Services

Mr. Johnson stated that he has been very happy with SBC and would like to extend the contract for another year since prices will not go up.

- d. Ordinance 24-0417: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meeting

President Knitter stated Ordinance 24-0417 will be reviewed at the next meeting.

- e. Membership Adjustments

Mr. Johnson reported with Membership Adjustments the Park District would like to increase In-District use of facilities, promote Central Park Campus membership, adjust on-hold fees for Family Recreation Center (FRC) and the Tennis Center, and promote the new Tennis Center 80+ Loyalty membership.

President Knitter asked if there is a membership for college students.

Mr. Pechous stated that there is a single membership.

Mr. Johnson reported Oak Brook First will be in effect May 1, 2024 to provide free one day Central Park member privileges for in-district residents on the first day of each month except for January where it will be on the second. Central Park Campus Membership waives the enrollment fee if purchase the "all-inclusive" campus membership which also includes free outdoor Pickleball reservations. Adjustment to on-hold fees will allow the on-hold fee to be waived for four consecutive months per year for FRC memberships. On-hold fee at the Tennis Center membership will be half the regular fee with junior membership being excluded. The 80+ Loyalty membership at the Tennis Center will be free for all members who turn eighty years old and has been an active member for fifteen of the previous twenty years.

9. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve to enter into closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1).

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, September 18, 2023
- b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 24-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 28, 2024
- c. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District

11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION

- a. Approval of Closed Meeting Minutes September 18, 2023

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Vescovi, to approve the September 18, 2023 Closed Meeting Minutes.

Commissioner Ivkovic Kelley departed the meeting at 8:36 pm. There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Suleiman, Vescovi, and President Knitter
Absent: Commissioner Ivkovic Kelley
Nays: None

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON April 15, 2024, 6:30 P.M.

13. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Vescovi, to adjourn the March 18, 2024, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 9:00 p.m.

Laure Kosey, Executive Director

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

Financial Statement



General Fund

The General Fund is used to account for all activity of the Park District, except for activity required to be accounted for in another fund. The General Fund is comprised of the following departments:

- General Administration
- Finance
- Central Park North
- Central Park
- Saddlebrook Park
- Forest Glen Park
- Chillem Park
- Dean Nature Sanctuary
- Information Technology
- Building- Family Recreation Center
- Central Park West

Among the major activities accounted for in this fund are field and facility rentals, general administration and finance services, information technology services, facility maintenance services for our Family Recreation Center and Central Park West facility, and maintenance of our Central Park and other satellite parks.



General Fund: Revenues and Expenditures Summary (Unaudited)

Fiscal Year-to-Date Activity through March 31 2024 and 2023

91.67% completed (11 out of 12 months)

	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	March 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,773,687	236	1,802,608	N/A	1,802,608	101.6%	1,473,484	329,125	22.3%
Personal Prop. Repl. Taxes	324,515	17,064	223,244	N/A	223,244	68.8%	291,006	(67,763)	-23.3%
Investment Income	7,500	7,012	64,001	N/A	64,001	853.3%	11,956	52,045	435.3%
Other	9,250	-	1,385	N/A	1,385	15.0%	8,383	(6,997)	-83.5%
Central Park North	88,500	-	77,904	N/A	77,904	88.0%	99,121	(21,217)	-21.4%
Central Park	196,000	9,146	222,319	N/A	222,319	113.4%	222,135	184	0.1%
Saddlebrook Park	500	-	-	N/A	-	0.0%	407	(407)	-100.0%
Forest Glen Park	500	-	-	N/A	-	0.0%	-	-	N/A
Chillem Park	250	-	-	N/A	-	0.0%	-	-	N/A
Dean Property	500	-	-	N/A	-	0.0%	(2,900)	2,900	-100.0%
Information Technology	117,124	-	88,237	N/A	88,237	75.3%	-	88,237	N/A
Building-Recreation Center	1,040,726	48,927	844,468	N/A	844,468	81.1%	791,303	53,165	6.7%
Central Park West	83,094	5,865	61,645	N/A	61,645	74.2%	63,684	(2,039)	-3.2%
TOTAL REVENUES	\$ 3,642,146	\$ 88,249	\$ 3,385,811	\$ -	\$ 3,385,811	93.0%	\$ 2,958,579	\$ 427,231	14.4%
EXPENDITURES									
Administration	\$ 385,411	\$ 38,799	\$ 337,178	\$ -	337,178	87.5%	\$ 441,362	\$ (104,185)	-23.6%
Finance	313,016	28,274	232,450	10	232,460	74.3%	332,792	(100,342)	-30.2%
Central Park North	45,021	361	40,543	10,951	51,494	90.1%	33,819	6,724	19.9%
Central Park	818,078	54,620	625,276	18,821	644,097	76.4%	684,263	(58,988)	-8.6%
Saddlebrook Park	15,659	15	10,748	5,161	15,909	68.6%	12,214	(1,466)	-12.0%
Forest Glen Park	27,543	238	18,775	1,366	20,140	68.2%	19,076	(301)	-1.6%
Chillem Park	7,909	409	5,515	959	6,474	69.7%	3,868	1,646	42.6%
Dean Property	30,177	348	23,174	3,682	26,856	76.8%	19,210	3,964	20.6%
Professional Services	29,500	4,458	28,267	-	28,267	95.8%	21,205	7,062	33.3%
Contracts- Maint. DNS	-	-	-	-	-	N/A	20,585	(20,585)	-100.0%
Information Technology	314,889	26,902	263,288	23,984	287,272	83.6%	-	263,288	N/A
Building-Recreation Center	1,034,404	116,539	951,731	20,426	972,157	92.0%	882,155	69,576	7.9%
Central Park West	81,528	6,362	60,266	6,887	67,153	73.9%	53,452	6,814	12.7%
TOTAL EXPENDITURES	\$ 3,103,134	\$ 277,326	\$ 2,597,210	\$ 92,247	\$ 2,689,457	83.7%	\$ 2,524,002	\$ 73,208	2.9%
TRANSFERS OUT	\$ 654,000	\$ -	\$ 654,000	\$ -	\$ 654,000	100.0%	\$ 382,575	\$ 271,425	70.9%
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,757,134	\$ 277,326	\$ 3,251,210	\$ 92,247	\$ 3,343,457	86.5%	\$ 2,906,577	\$ 344,633	11.9%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (114,988)	\$ (189,078)	\$ 134,601	\$ (92,247)	\$ 42,353	-117.1%	\$ 52,002	\$ 82,598	158.8%

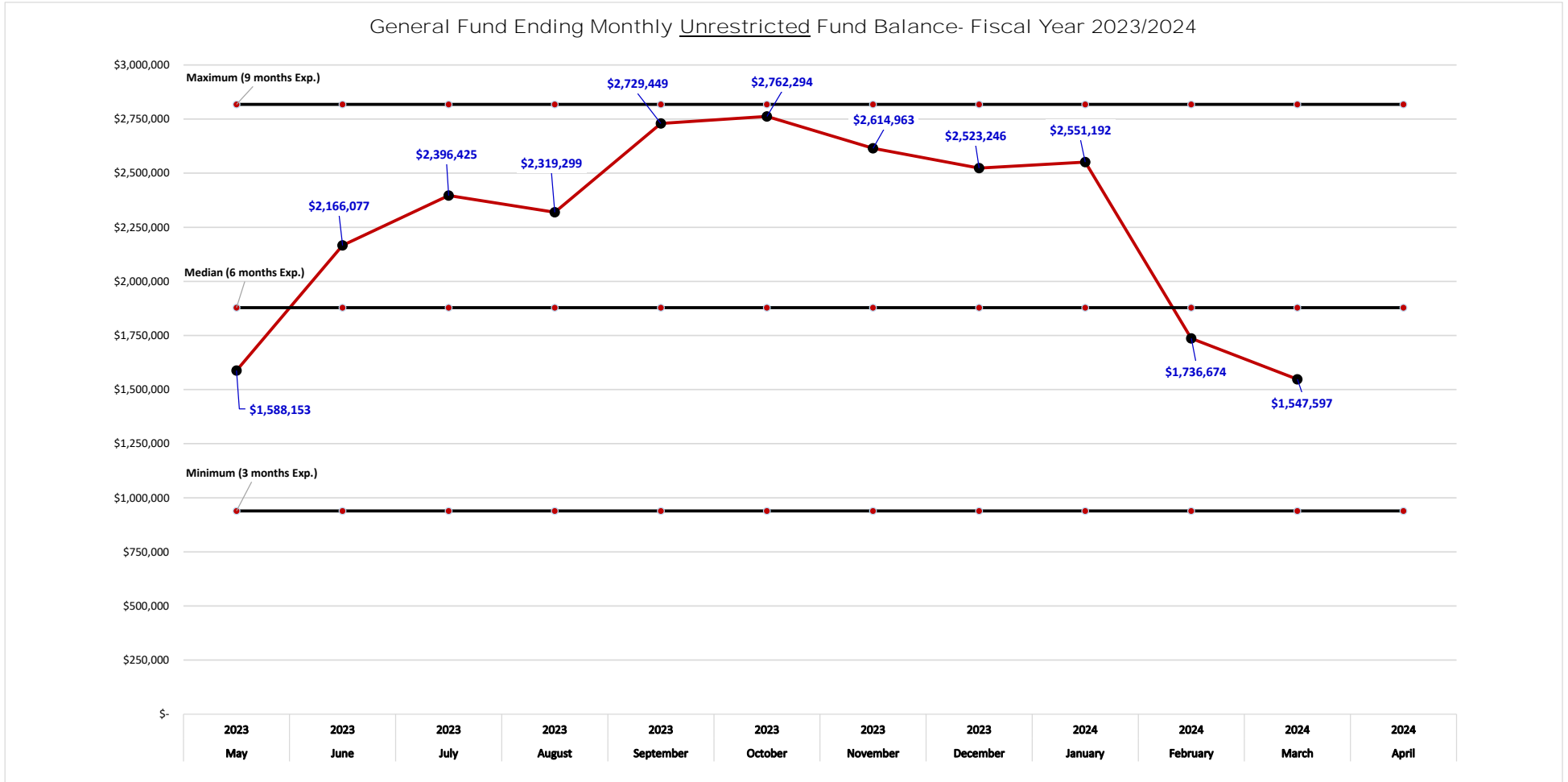
Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- General Fund

Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Unrestricted	\$ 1,412,996	\$ 1,588,153	\$ 2,166,077	\$ 2,396,425	\$ 2,319,299	\$ 2,729,449	\$ 2,762,294	\$ 2,614,963	\$ 2,523,246	\$ 2,551,192	\$ 1,736,674		
Monthly Net Surplus/(Deficit)	175,157	577,924	230,348	(77,126)	410,150	32,846	(147,331)	(91,717)	27,946	(814,518)	(189,078)		\$ 134,601
Ending Unrestricted	\$ 1,588,153	\$ 2,166,077	\$ 2,396,425	\$ 2,319,299	\$ 2,729,449	\$ 2,762,294	\$ 2,614,963	\$ 2,523,246	\$ 2,551,192	\$ 1,736,674	\$ 1,547,597	\$ -	



Minimum (3 months Exp.)	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284
Median (6 months Exp.)	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567
Maximum (9 months Exp.)	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851



Recreation Fund

The Recreation Fund is used to account for all recreation programming activity of the Park District; except for programming accounted for in our Tennis and Special Recreation funds. The Recreation Fund is comprised of the following departments:

- Recreation Administration
- Fitness Center
- Aquatic Center
- Aquatic Recreation Programming
- Childrens Programs
- Preschool Programs
- Youth Programs
- Adult Programs
- Pioneer Programs
- Special Events and Trips
- Marketing
- Capital Outlay

The primary focus of this fund is to account for recreational programming activities, client memberships, special events, preschool, and the marketing of these services. This fund also accounts for resources used to fund capital improvements.



Recreation Fund: Revenues and Expenditures Summary (Unaudited)

Fiscal Year-to-Date Activity through March 31 2024 and 2023

91.67% completed (11 out of 12 months)

	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	March 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	FY 2023/2024 YTD		
							Fiscal Year 2022/2023 YTD Actual	Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,294,055	\$ 172	\$ 1,315,939	N/A	\$ 1,315,939	101.7%	\$ 1,268,596	\$ 47,343	3.7%
Personal Prop. Repl. Taxes	100,714	5,372	70,280	N/A	70,280	69.8%	91,613	(21,333)	-23.3%
Investment Income	22,000	7,216	84,992	N/A	84,992	386.3%	21,464	63,528	296.0%
Other	3,000	85	1,932	N/A	1,932	64.4%	9,251	(7,319)	-79.1%
Fitness Center	675,479	68,397	677,337	N/A	677,337	100.3%	551,380	125,957	22.8%
Aquatic Center	595,305	53,001	610,388	N/A	610,388	102.5%	460,308	150,080	32.6%
Aquatic Recreation Prog.	569,563	6,213	449,397	N/A	449,397	78.9%	434,838	14,559	3.3%
Children's Programs	456,329	7,893	505,809	N/A	505,809	110.8%	429,115	76,694	17.9%
Preschool Programs	303,481	31,699	316,015	N/A	316,015	104.1%	370,190	(54,175)	-14.6%
Youth Programs	225,158	4,335	218,289	N/A	218,289	96.9%	224,856	(6,567)	-2.9%
Adult Programs	77,266	5,911	128,311	N/A	128,311	166.1%	98,123	30,188	30.8%
Pioneer Programs	59,150	28	51,733	N/A	51,733	87.5%	26,203	25,530	97.4%
Special Events and Trips	144,180	330	146,189	N/A	146,189	101.4%	103,746	42,443	40.9%
Marketing	45,000	800	32,150	N/A	32,150	71.4%	75,220	(43,070)	-57.3%
Capital Outlay	-	-	-	N/A	-	N/A	-	-	N/A
TRANSFERS IN	\$ 300,000	-	300,000	N/A	300,000	100.0%	-	300,000	N/A
TOTAL REVENUES & TRANSFERS IN	\$ 4,870,680	\$ 191,453	\$ 4,908,762	\$ -	\$ 4,908,762	100.8%	\$ 4,164,904	\$ 743,858	17.9%
EXPENDITURES									
Administration	\$ 1,037,478	\$ 78,385	\$ 857,974	\$ 8,972	\$ 866,946	82.7%	\$ 663,178	\$ 194,796	29.4%
Fitness Center	502,565	34,997	371,496	8,923	380,420	73.9%	288,618	82,879	28.7%
Aquatic Center	1,052,637	85,653	941,124	22,616	963,740	89.4%	808,187	132,936	16.4%
Aquatic Recreation Prog.	275,300	26,632	220,589	8,344	228,933	80.1%	223,009	(2,420)	-1.1%
Children's Programs	323,888	5,902	334,429	5,056	339,485	103.3%	283,360	51,069	18.0%
Preschool Programs	285,293	30,104	187,098	569	187,667	65.6%	201,277	(14,179)	-7.0%
Youth Programs	173,985	3,366	128,116	297	128,413	73.6%	121,988	6,128	5.0%
Adult Programs	57,858	7,559	57,230	607	57,837	98.9%	40,389	16,840	41.7%
Pioneer Programs	97,022	7,915	73,707	-	73,707	76.0%	66,876	6,831	10.2%
Special Events and Trips	122,576	1,611	114,352	2,250	116,602	93.3%	81,619	32,732	40.1%
Marketing	237,411	27,237	213,908	11	213,919	90.1%	202,785	11,123	5.5%
Capital Outlay	962,500	30,837	219,931	726,521	946,451	22.8%	210,505	9,426	4.5%
TOTAL EXPENDITURES	\$ 5,128,512	\$ 340,197	\$ 3,719,953	\$ 784,167	\$ 4,504,120	72.5%	\$ 3,191,790	\$ 528,162	16.5%
TRANSFERS OUT	\$ 201,392	\$ -	\$ 201,392	\$ -	\$ 201,392	100.0%	\$ 177,972	\$ 23,420	13.2%
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 5,329,904	\$ 340,197	\$ 3,921,345	\$ 784,167	\$ 4,705,512	73.6%	\$ 3,369,762	\$ 551,582	16.4%
REVENUES OVER (UNDER) EXPENDITURES	\$ (459,225)	\$ (148,744)	\$ 987,417	\$ (784,167)	\$ 203,250	-215.0%	\$ 795,141	\$ 192,276	24.2%

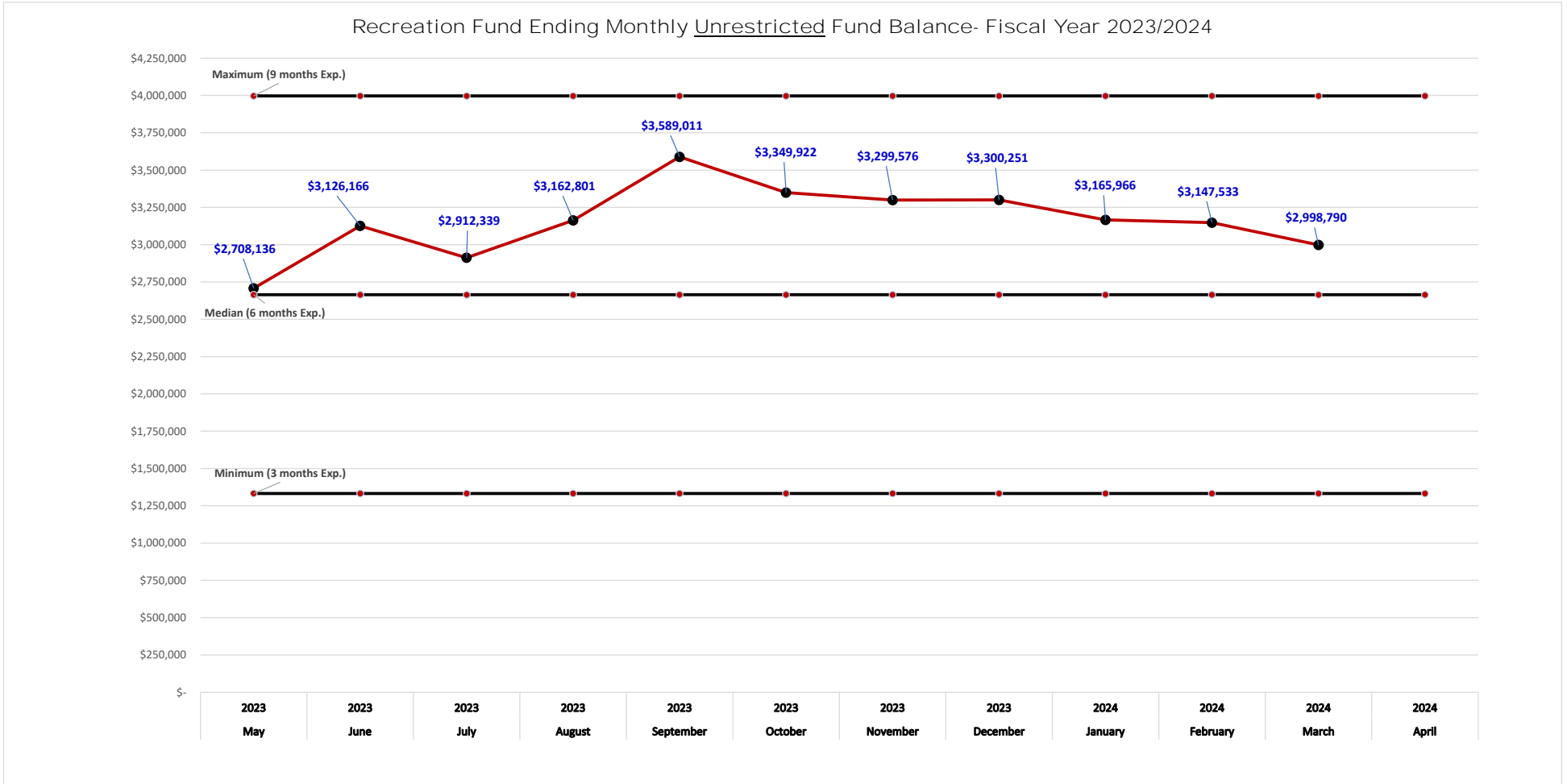
Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- Recreation Fund

Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Unrestricted	\$ 2,011,373	\$ 2,708,136	\$ 3,126,166	\$ 2,912,339	\$ 3,162,801	\$ 3,589,011	\$ 3,349,922	\$ 3,299,576	\$ 3,300,251	\$ 3,165,966	\$ 3,147,533		
Monthly Net Surplus/(Deficit)	696,763	418,030	(213,827)	250,462	426,210	(239,089)	(50,345)	674	(134,284)	(18,433)	(148,744)		\$ 987,417
Ending Unrestricted	\$ 2,708,136	\$ 3,126,166	\$ 2,912,339	\$ 3,162,801	\$ 3,589,011	\$ 3,349,922	\$ 3,299,576	\$ 3,300,251	\$ 3,165,966	\$ 3,147,533	\$ 2,998,790	\$ -	



Minimum (3 months Exp.)	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476
Median (6 months Exp.)	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952
Maximum (9 months Exp.)	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428



Tennis Fund

The Tennis Fund is used to account for the activities of our tennis center. The Tennis Fund is comprised of the following departments:

- Tennis Administration
- Building- Racquet Club
- Programs- Racquet Club
- Capital Outlay

The primary focus of this fund is to account for all tennis administration, recreational programming activities, client memberships, and special events. This fund also accounts for resources used to fund capital improvements at the tennis center.



Tennis Center Fund (Recreational Facilities): Revenues and Expenses Summary (Unaudited)

Fiscal Year-to-Date Activity through March 31 2024 and 2023

91.67% completed (11 out of 12 months)

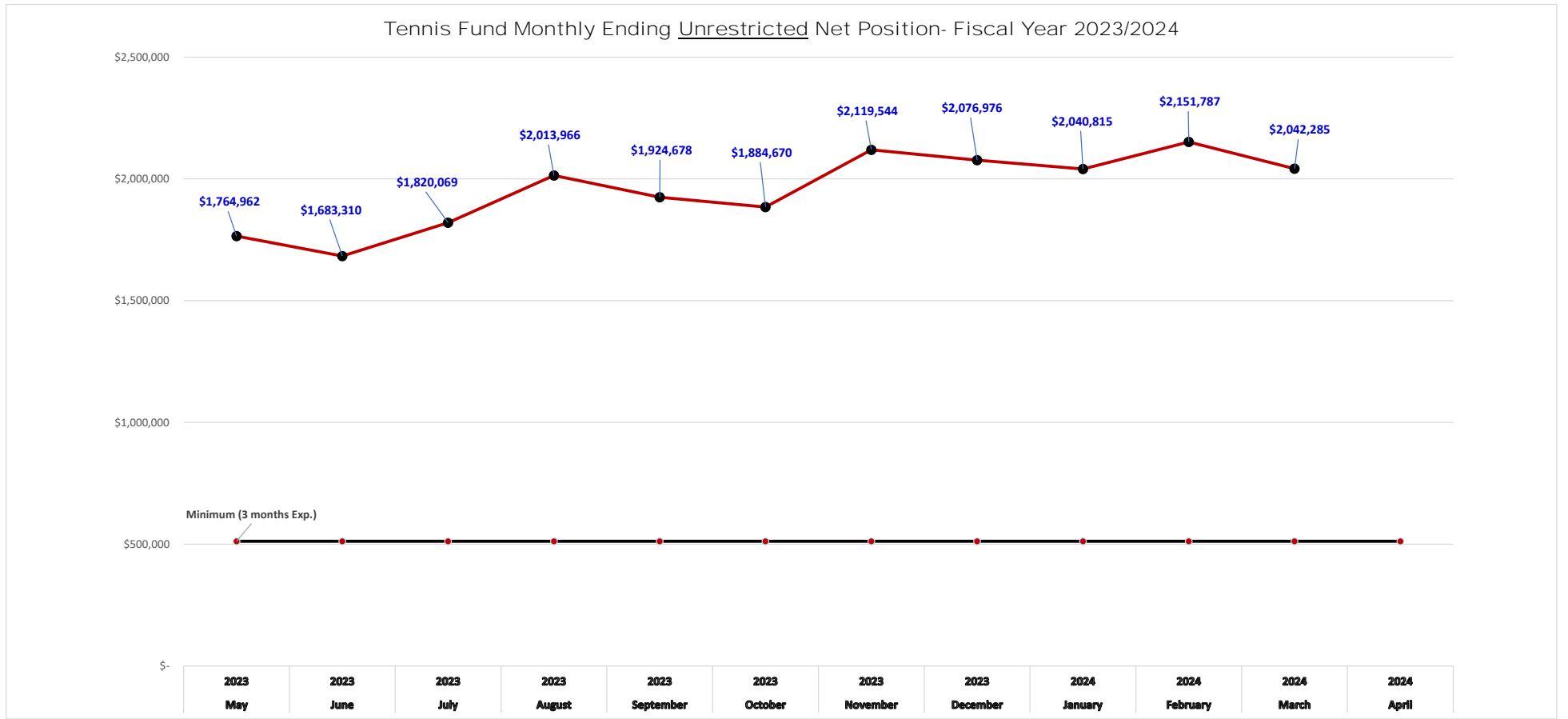
	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	March 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
REVENUES									
Administration	\$ 12,220	\$ 12,770	\$ 78,060	N/A	\$ 78,060	638.8%	\$ 31,940	\$ 46,120	144.4%
Building- Racquet Club	500	75	592	N/A	592	118.3%	-	592	N/A
Programs- Racquet Club	2,051,500	79,636	2,174,293	N/A	2,174,293	106.0%	1,977,125	197,168	10.0%
TOTAL REVENUES	\$ 2,064,220	\$ 92,480	\$ 2,252,945	\$ -	\$ 2,252,945	109.1%	\$ 2,009,066	\$ 243,879	12.1%
EXPENSES									
Administration	\$ 808,599	\$ 78,389	\$ 644,031	\$ 88	\$ 644,119	79.6%	\$ 575,310	\$ 68,721	11.9%
Building- Racquet Club	381,971	26,573	277,765	34,451	312,216	72.7%	256,329	21,436	8.4%
Programs- Racquet Club	858,000	85,687	622,072	187	622,259	72.5%	541,481	80,591	14.9%
Capital Outlay	430,000	5,667	65,152	3,800	68,952	15.2%	88,531	(23,379)	-26.4%
TOTAL EXPENSES	\$ 2,478,571	\$ 196,315	\$ 1,609,020	\$ 38,526	\$ 1,647,546	64.9%	\$ 1,461,651	\$ 147,369	10.1%
REVENUES OVER (UNDER) EXPENSES	\$ (414,351)	\$ (103,835)	\$ 643,925	\$ (38,526)	\$ 605,399	-155.4%	\$ 547,414	\$ 96,511	17.6%

Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

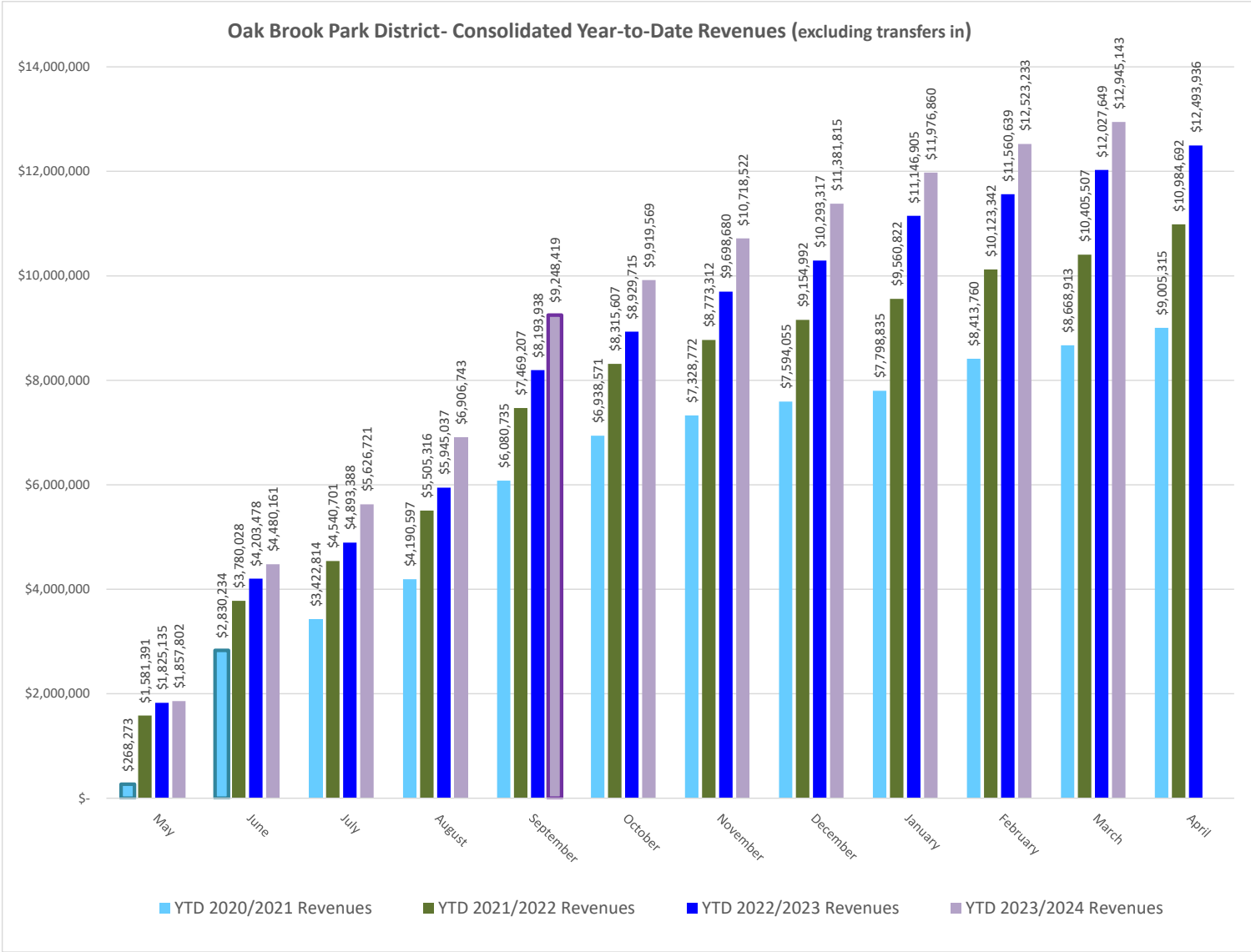
Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expense and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Net Position- Tennis Fund

Actuals- Unaudited													Fiscal Y-T-D
May	June	July	August	September	October	November	December	January	February	March	April		
2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024		
Beginning Investment in Capital Assets	\$ 1,610,979	\$ 1,610,979	\$ 1,633,799	\$ 1,633,799	\$ 1,639,694	\$ 1,656,335	1,656,335	1,659,475	1,665,755	1,670,465	1,670,465		
Beginning Unrestricted	1,463,513	1,764,962	1,683,310	1,820,069	2,013,966	1,924,678	1,884,670	2,119,544	2,076,976	2,040,815	2,151,787		
Monthly Net Surplus/(Deficit)	301,449	(58,832)	136,758	199,792	(72,648)	(40,008)	237,997	(36,270)	(31,451)	110,972	(103,835)		\$ 643,925
Ending Investment in Capital Assets	\$ 1,610,979	\$ 1,633,799	\$ 1,633,799	\$ 1,639,694	\$ 1,656,335	\$ 1,656,335	\$ 1,659,475	\$ 1,665,755	\$ 1,670,465	\$ 1,670,465	\$ 1,676,131		
Ending Unrestricted	\$ 1,764,962	\$ 1,683,310	\$ 1,820,069	\$ 2,013,966	\$ 1,924,678	\$ 1,884,670	\$ 2,119,544	\$ 2,076,976	\$ 2,040,815	\$ 2,151,787	\$ 2,042,285		



Minimum (3 months Exp.)	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

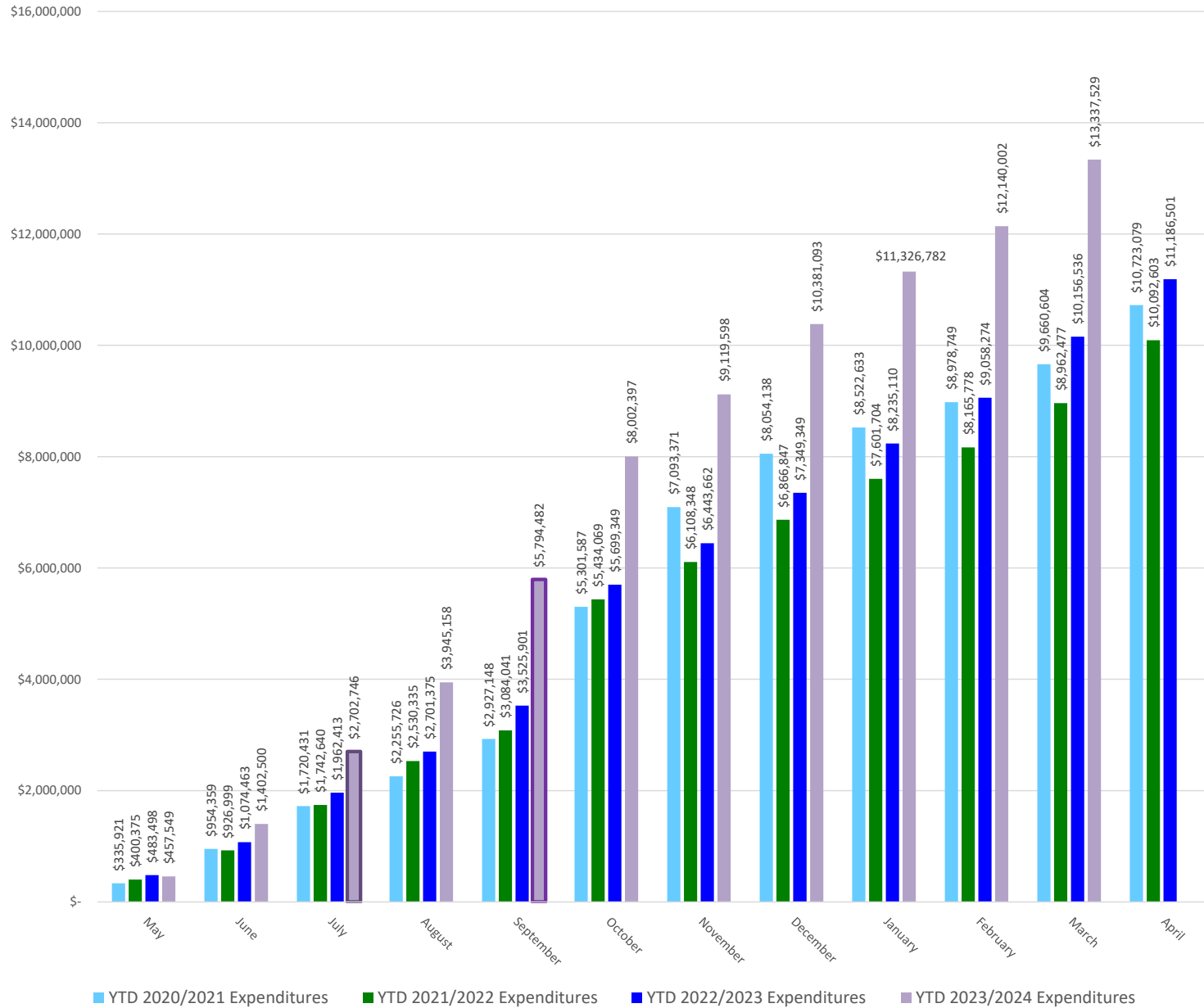


NOTES

2020/2021 The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March 2020 and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

2023/2024 The large increase in Y-T-D revenues are being primarily driven by increased programming revenues in our fitness, aquatics, children's, special events departments, as well as in group tennis programming.

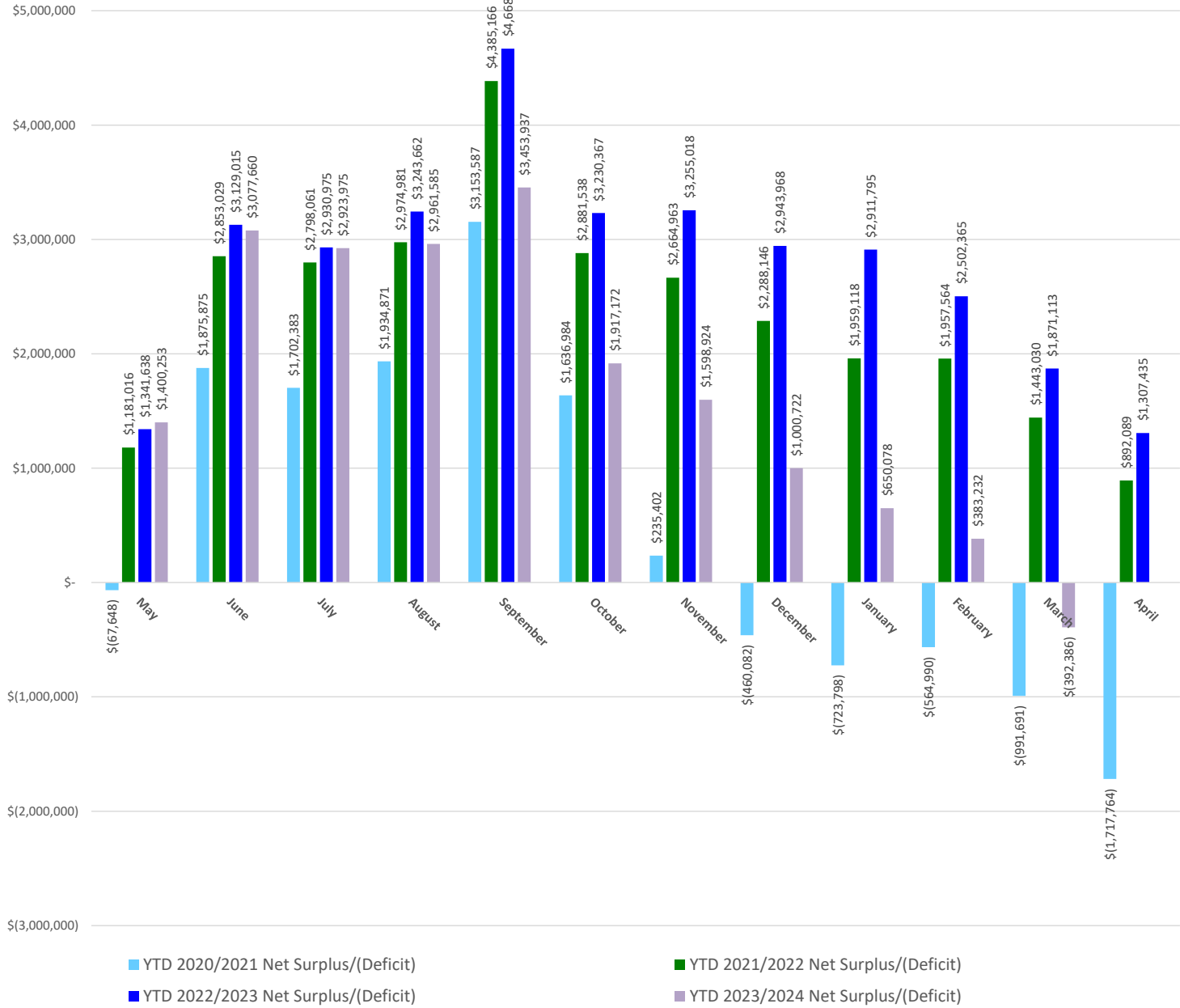
Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



NOTES

2023/2024 The large increase in Y-T-D expenditures are being primarily driven by increased capital improvement costs for our Central Park improvements (e.g. bathrooms, pavilion, synthetic turf field).

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
 March 2024

	FY 2023/2024 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (11 months)
GENERAL CORPORATE FUND			
Revenues & transfers in	\$ 3,642,146	\$ 88,249	\$ 3,385,811
Expenditures & transfers out	3,757,134	277,326	3,251,210
Net surplus/(deficit)	\$ (114,988)	\$ (189,078)	\$ 134,601
RECREATION FUND			
Revenues & transfers in	\$ 4,870,680	\$ 191,453	\$ 4,908,762
Expenditures & transfers out	5,329,904	340,197	3,921,345
Net surplus/(deficit)	\$ (459,225)	\$ (148,744)	\$ 987,417
IMRF FUND			
Revenues & transfers in	\$ 141,986	\$ 5,315	\$ 120,502
Expenditures & transfers out	175,000	19,042	164,728
Net surplus/(deficit)	\$ (33,014)	\$ (13,727)	\$ (44,226)
LIABILITY INSURANCE FUND			
Revenues & transfers in	\$ 110,730	\$ 1,769	\$ 108,051
Expenditures & transfers out	145,601	4,444	136,338
Net surplus/(deficit)	\$ (34,871)	\$ (2,676)	\$ (28,287)
AUDIT FUND			
Revenues & transfers in	\$ 16,903	\$ 30	\$ 17,764
Expenditures & transfers out	16,175	-	12,750
Net surplus/(deficit)	\$ 728	\$ 30	\$ 5,014
DEBT SERVICE FUND			
Revenues & transfers in	\$ 1,903,875	\$ 441	\$ 1,922,586
Expenditures & transfers out	1,887,377	173,170	1,611,237
Net surplus/(deficit)	\$ 16,498	\$ (172,729)	\$ 311,349
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
Revenues	\$ 2,064,220	\$ 92,480	\$ 2,252,945
Expenses	2,478,571	196,315	1,609,020
Net surplus/(deficit)	\$ (414,351)	\$ (103,835)	\$ 643,925
SPECIAL RECREATION FUND			
Revenues & transfers in	\$ 336,927	\$ 28,186	\$ 337,898
Expenditures & transfers out	378,217	22,331	317,492
Net surplus/(deficit)	\$ (41,290)	\$ 5,855	\$ 20,406



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
March 2024

	FY 2023/2024 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (11 months)
CAPITAL PROJECTS FUND			
Revenues & transfers in	\$ 966,000	\$ 9,900	\$ 483,190
Expenditures & transfers out	3,470,100	131,377	2,900,339
Net surplus/(deficit)	\$ (2,504,100)	\$ (121,477)	\$ (2,417,149)
SOCIAL SECURITY FUND			
Revenues & transfers in	\$ 272,324	\$ 4,088	\$ 263,028
Expenditures & transfers out	292,995	33,324	268,462
Net surplus/(deficit)	\$ (20,671)	\$ (29,237)	\$ (5,434)
CONSOLIDATED SUMMARY			
Revenues & transfers in	\$ 14,325,792	\$ 421,910	\$ 13,800,535
Expenditures/expenses & transfers out	17,931,074	1,197,527	14,192,921
Net surplus/(deficit)	\$ (3,605,282)	\$ (775,617)	\$ (392,386)

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: March 2024**

	CONSOLIDATED TOTALS
REVENUES & TRANSFERS IN	
Property Taxes	\$ 707
Replacement Taxes	31,600
Interest	39,878
Miscellaneous	27,469
Fitness Center Fees	68,397
Aquatic Center & Program Fees	59,214
Recreation Program Fees	129,907
Marketing	800
FRC Rental/Member Fees	48,927
Field Rentals- Central Park North	-
Field Rentals- Central Park	9,146
Satellite Parks & DNS	-
Information Technology	-
CPW Building Rentals	5,865
Grant Proceeds	-
Overhead Revenue-FRC & Rental	-
Overhead Revenue-I.T.	-
Transfers In	-
TOTAL- REVENUES & TRANSFERS IN	\$ 421,909
EXPENDITURES/EXPENSES & TRANSFERS OUT	
Accounts Payable and Other	\$ 516,563
Payroll and Related Benefits	680,964
Overhead Expenditures	-
Transfers Out	-
TOTAL EXPENDITURES/EXPENSES & TRANSFERS OUT	\$ 1,197,527
NET REVENUES/(EXPENDITURES/EXPENSES)	\$ (775,617)

**Oak Brook Park District
Consolidated Balance Sheet
As of March 31, 2024**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 9,310,292
Receivables - Net of Allowances	-
Property Taxes	5,410,785
Accounts	855,502
Due from Other Funds	-
Prepays	2,263
Inventories	31,917
Total Current Assets	\$ 15,610,757
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,400,929
Accumulated Depreciation	(3,830,424)
Total Noncurrent Assets	\$ 1,610,980
 Total Assets	 \$ 17,221,738

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 210,773
 Total Assets and Deferred Outflows of Resources	 \$ 17,432,511

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 69,225
Accrued Payroll	55,188
Retainage Payable	70,532
Unearned Revenue	1,342,170
Due To Other Funds	-
Unclaimed Property	917
Total Current Liabilities	\$ 1,538,031
Noncurrent Liabilities	
Compensated Absences Payable	\$ 30,841
Net Pension Liability - IMRF	185,023
Total OPEB Liability - RBP	167,291
Total Noncurrent Liabilities	\$ 383,155
 Total Liabilities	 \$ 1,921,186

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 48,680
Property Taxes	5,410,785
 Total Liabilities and Deferred Inflows of Resources	 \$ 7,380,651

FUND/NET POSITION BALANCES

Non-spendable	\$ -
Restricted	629,575
Committed	4,147,650
Assigned	-
Unassigned	1,556,218
 Net Investment in Capital Assets	 1,676,131
Restricted	-
Unrestricted	2,042,285
Total Fund/Net Position Balances	\$ 10,051,859
 Total Liabilities, Deferred Inflows of Resources and Fund/ Net Position Balances	 \$ 17,432,510

OAK BROOK PARK DISTRICT
Treasurer's Report- As of March 31, 2024

Investment Type	Bank/Institution	Current Year Balance	Current Year Rate/APY	Prior Year Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>						
	Evergreen Bank	\$ 3,853,383.64	5.100%	2.530%	Interest-bearing	42.25%
	Hinsdale Bank	820,989.81	5.560%	4.800%	Interest-bearing	9.00%
	Sub-Total:	<u>\$ 4,674,373.45</u>				<u>51.26%</u>
<u>Savings</u>						
	Evergreen Bank	\$ 206,409.55	4.500%	2.500%	Interest-bearing (Insured Cash Sweep)	2.26%
<u>Checking</u>						
	Fifth Third Bank	\$ 17,255.75	0.680%	0.700%	Interest-bearing	0.19%
<u>Investment Pool</u>						
	The Illinois Funds	\$ 4,221,358.29	5.403%	4.696%	Illinois Public Treasurers' Investment Pool	46.29%
	Grand Total Investments:	<u><u>\$ 9,119,397.04</u></u>				<u><u>100.00%</u></u>
<u>Benchmark</u>						
	Three-month U.S. Treasury Bill		5.355%	4.755%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 3/29/24 and 3/31/2023 .	

Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of March 31, 2024

FUND & DESCRIPTION	VENDORS	Year-to-Date Expenditures
<u>Capital Projects Fund</u>		
Central Park North Phase 2- Design & engineering, soil borings, equipment, furnishings, permit fees, construction, etc. (82% allocation)	Zepole Restaurant Supply, Icon Shelter, Landscape Structures, Vacker Inc., Village of Oak Brook, Charles Vincent George, Geocon, Hinsdale Nurseries, Integral Construction, Robbins Schwartz, Amazon (p-card), Insight Direct, Doty & Sons Concrete, Lanshack, SK Electronics, Shambaugh & Son	\$ 2,019,385.30
Central Park North Phase 2- Legal fees	Robbins Schwartz	902.00
Ginger Creek bridge-Design & engineering	V3 Companies Ltd.	20,240.00
Ginger Creek bridge- Legal fees	Robbins Schwartz	908.00
Synthetic turf replacement- Central Park	Fieldturf USA, Inc.	671,755.40
License plate reader security system	Minuteman Security	7,254.36
Tennis Center outdoor patio improvements	A&A Paving, NuToys, Peerless Enterprise	38,009.50
Tennis courts resurfacing and sealing-Chillem Park	Perm-A-Seal Sports	19,480.00
Electrical service feed installation- Winter Lights	Oakwood Electric, Construction by Camco	27,404.63
FRC employee hallway door and wall project	Construction Solutions, Sonitrol Chicagoland	9,036.00
FRC Painting & Carpeting- Common areas	CertaPro Painters, Floor Coverings International	35,689.91
CPW entryway and bathroom reconstruction project	Robbins Schwartz, Kluber Architects	32,167.31
FRC Gym Electronic Scoreboard	Correct Digital Displays, Nevco Inc.	18,106.63
Sub-total Balance:		\$ 2,900,339.04
<u>Recreation Fund</u>		
Tennis courts resurfacing- Saddle Brook	American Sealcoating	\$ 19,000.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	19,000.00
Aquatics HVAC and tile deck	Kluber Architects, C. Acitelli Heating & Piping	48,292.99
Aquatics lap pool starting blocks	Spear Corporation	29,998.00
Asphalt replacement project	Chicagoland Paving Contractors	102,800.77
CPW entryway and bathroom reconstruction project	Robbins Schwartz	839.00
Sub-total Balance:		\$ 219,930.76
<u>Tennis Fund</u>		
Tennis Center outdoor patio improvements	A&A Paving, NuToys, Peerless Enterprise	\$ 45,355.72
Tennis Center registration front desk project	Kluber Architects & Engineering	17,864.55
Tennis Center registration front desk project	Robbins Schwartz- Legal Fees	1,932.00
Sub-total Balance:		\$ 65,152.27
<u>Special Recreation Fund</u>		
Adaptive changing table- Family Locker Room	eSpecial Needs	\$ 891.86
Central Park North Phase 2- Design & engineering, construction (18% allocation)	Charles Vincent George, Integral Construction	147,968.93
Tennis Center outdoor patio improvements	A&A Paving, Treetop Products	12,333.84
Tennis courts resurfacing- Saddle Brook	American Sealcoating	8,900.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	8,900.00
Tennis courts resurfacing and sealing-Chillem Park	Perm-A-Seal Sports	5,000.00
Asphalt replacement project	Chicagoland Paving Contractors	14,999.23
Adult changing table-FRC locker room	MedicalEShop, Home Depot	2,078.80
CPW entryway and bathroom reconstruction project	Robbins Schwartz	839.00
Sub-total Balance:		\$ 201,911.66
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES:		\$ 3,387,333.73

Warrant

Invoice Register Report

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OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47824	ANDERSON ELEVATOR CO.	04/01/2024	04/15/2024	650.00	650.00	Open	N
47836	ANTHONY ROOFING TECTA AMERICA LLC	01/31/2024	04/15/2024	2,156.98	2,156.98	Open	N
47786	AQUA PURE ENTERPRISES, INC.	03/21/2024	04/15/2024	1,264.17	1,264.17	Open	N
47774	BEACON ATHLETICS	03/13/2024	04/15/2024	175.00	175.00	Open	N
47839	CARDMEMBER SERVICE	03/27/2024	04/15/2024	831.66	831.66	Open	N
47840	CARDMEMBER SERVICE	03/27/2024	04/15/2024	4,726.40	4,726.40	Open	N
47841	CARDMEMBER SERVICE	03/27/2024	04/15/2024	899.91	899.91	Open	N
47842	CARDMEMBER SERVICE	03/27/2024	04/15/2024	258.73	258.73	Open	N
47843	CARDMEMBER SERVICE	03/27/2024	04/15/2024	187.14	187.14	Open	N
47844	CARDMEMBER SERVICE	03/27/2024	04/15/2024	8,400.66	8,400.66	Open	N
47845	CARDMEMBER SERVICE	03/27/2024	04/15/2024	139.28	139.28	Open	N
47846*	CARDMEMBER SERVICE	03/27/2024	04/15/2024	653.98	653.98	Open	N
47847	CARDMEMBER SERVICE	03/27/2024	04/15/2024	1,299.80	1,299.80	Open	N
47848	CARDMEMBER SERVICE	03/27/2024	04/15/2024	87.00	87.00	Open	N
47849	CARDMEMBER SERVICE	03/27/2024	04/15/2024	484.80	484.80	Open	N
47850*	CARDMEMBER SERVICE	03/27/2024	04/15/2024	1,085.41	1,085.41	Open	N
47851	CARDMEMBER SERVICE	03/27/2024	04/15/2024	93.55	93.55	Open	N
47852	CARDMEMBER SERVICE	03/27/2024	04/15/2024	146.90	146.90	Open	N
47853	CARDMEMBER SERVICE	03/27/2024	04/15/2024	1,830.40	1,830.40	Open	N
47854	CARDMEMBER SERVICE	03/27/2024	04/15/2024	303.35	303.35	Open	N
47855	CARDMEMBER SERVICE	03/27/2024	04/15/2024	471.42	471.42	Open	N
47856	CARDMEMBER SERVICE	03/27/2024	04/15/2024	157.87	157.87	Open	N
47857	CARDMEMBER SERVICE	03/27/2024	04/15/2024	124.02	124.02	Open	N
47858	CARDMEMBER SERVICE	03/27/2024	04/15/2024	7,879.02	7,879.02	Open	N
47859	CARDMEMBER SERVICE	03/27/2024	04/15/2024	1,154.74	1,154.74	Open	N
47860	CARDMEMBER SERVICE	03/27/2024	04/15/2024	206.00	206.00	Open	N
47861	CARDMEMBER SERVICE	03/27/2024	04/15/2024	17.94	17.94	Open	N
47862	CARDMEMBER SERVICE	03/27/2024	04/15/2024	21.25	21.25	Open	N
47865	CARDMEMBER SERVICE	03/27/2024	04/15/2024	64.79	64.79	Open	N
47866	CARDMEMBER SERVICE	03/27/2024	04/15/2024	2,775.47	2,775.47	Open	N
47867	CARDMEMBER SERVICE	03/27/2024	04/15/2024	1,962.07	1,962.07	Open	N
47757	CASE LOTS INC.	03/19/2024	04/15/2024	462.40	462.40	Open	N
47752	CHICAGO CLASSIC COACH, LLC	03/08/2024	04/15/2024	795.00	795.00	Open	N
47832	DAVEY RESOURCE GROUP INC	03/18/2024	04/15/2024	2,665.00	2,665.00	Open	N
47837	DAWSONS TREE SERVICE	02/27/2024	04/15/2024	7,783.00	7,783.00	Open	N
47777	DIRECT ENERGY BUSINESS, LLC	03/19/2024	04/15/2024	32.17	32.17	Open	N
47805	DIRECT ENERGY BUSINESS, LLC	03/22/2024	04/15/2024	22,854.55	22,854.55	Open	N
47829	DIRECT ENERGY BUSINESS, LLC	03/12/2024	04/15/2024	1,315.69	1,315.69	Open	N
47736	EBEL'S ACE HARDWARE #8313	03/19/2024	04/15/2024	12.22	12.22	Open	N
47743	EBEL'S ACE HARDWARE #8313	03/14/2024	04/15/2024	(40.00)	(40.00)	Open	N
47744	EBEL'S ACE HARDWARE #8313	03/13/2024	04/15/2024	100.37	100.37	Open	N
47817	EBEL'S ACE HARDWARE #8313	04/01/2024	04/15/2024	43.31	43.31	Open	N
47753	ELMHURST OCCUPATIONAL HEALTH	02/29/2024	04/15/2024	129.00	129.00	Open	N
47831	ENERGIZE SPORTZ	03/31/2024	04/15/2024	5,056.10	5,056.10	Open	N
47822	FED EX	03/26/2024	04/15/2024	52.51	52.51	Open	N
47826	FED EX	04/02/2024	04/15/2024	36.21	36.21	Open	N
47814	FERGUSON FACILITY #3400	03/18/2024	04/15/2024	602.91	602.91	Open	N

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47801	FLAGG CREEK WATER RECLAMATION	03/27/2024	04/15/2024	31.68	31.68	Open	N
47802	FLAGG CREEK WATER RECLAMATION	03/26/2024	04/15/2024	22.23	22.23	Open	N
47803	FLAGG CREEK WATER RECLAMATION	03/26/2024	04/15/2024	75.60	75.60	Open	N
47804	FLAGG CREEK WATER RECLAMATION	03/26/2024	04/15/2024	15.93	15.93	Open	N
47808	FLAGG CREEK WATER RECLAMATION	03/06/2024	04/15/2024	1,686.05	1,686.05	Open	N
47745	HAGG PRESS	03/12/2024	04/15/2024	55.00	55.00	Open	N
47747	HAGG PRESS	03/11/2024	04/15/2024	490.00	490.00	Open	N
47823	HAGG PRESS	03/26/2024	04/15/2024	60.00	60.00	Open	N
47788	HOME DEPOT CREDIT SERVICES	02/22/2024	04/15/2024	90.29	90.29	Open	N
47789	HOME DEPOT CREDIT SERVICES	03/19/2024	04/15/2024	6.50	6.50	Open	N
47790	HOME DEPOT CREDIT SERVICES	03/06/2024	04/15/2024	12.74	12.74	Open	N
47791	HOME DEPOT CREDIT SERVICES	03/06/2024	04/15/2024	53.59	53.59	Open	N
47792	HOME DEPOT CREDIT SERVICES	03/13/2024	04/15/2024	14.87	14.87	Open	N
47793	HOME DEPOT CREDIT SERVICES	03/20/2024	04/15/2024	58.92	58.92	Open	N
47794	HOME DEPOT CREDIT SERVICES	03/20/2024	04/15/2024	51.18	51.18	Open	N
47795	HOME DEPOT CREDIT SERVICES	03/19/2024	04/15/2024	9.38	9.38	Open	N
47796	HOME DEPOT CREDIT SERVICES	03/21/2024	04/15/2024	30.42	30.42	Open	N
47797	HOME DEPOT CREDIT SERVICES	03/26/2024	04/15/2024	273.23	273.23	Open	N
47798	HOME DEPOT CREDIT SERVICES	03/21/2024	04/15/2024	112.60	112.60	Open	N
47799	HOME DEPOT CREDIT SERVICES	03/11/2024	04/15/2024	64.66	64.66	Open	N
47807	HOME DEPOT CREDIT SERVICES	03/06/2024	04/15/2024	20.48	20.48	Open	N
47830	ILLINOIS ASSOCIATION OF PARK	12/13/2023	04/15/2024	7,291.38	7,291.38	Open	N
47751	ILLINOIS STATE POLICE	02/29/2024	04/15/2024	40.00	40.00	Open	N
47763	JENNIFER A. RIDDLE	11/08/2023	04/15/2024	525.00	525.00	Open	N
47749	JOHNSON CONTROLS SECURITY SOLUTION	03/09/2024	04/15/2024	228.98	228.98	Open	N
47767	JOHNSON CONTROLS SECURITY SOLUTION	03/09/2024	04/15/2024	228.98	228.98	Open	N
47818	LENNO LASN	03/31/2024	04/15/2024	596.00	596.00	Open	N
47750	LESLIE ELIZABETH GODDARD	10/25/2023	04/15/2024	400.00	400.00	Open	N
47754	LINTFIGHTERS OF CENTRAL ILLINOIS	03/13/2024	04/15/2024	220.00	220.00	Open	N
47748	McMASTER-CARR	03/12/2024	04/15/2024	65.82	65.82	Open	N
47772	MEDIA NUT	03/14/2024	04/15/2024	85.00	85.00	Open	N
47809	MEDIA NUT	03/16/2024	04/15/2024	649.95	649.95	Open	N
47819	MEG ELIZABETH OLANDER	03/31/2024	04/15/2024	106.77	106.77	Open	N
47733	MENARDS	03/04/2024	04/15/2024	130.34	130.34	Open	N
47734	MENARDS	03/12/2024	04/15/2024	102.02	102.02	Open	N
47800	MENARDS	03/27/2024	04/15/2024	64.29	64.29	Open	N
47775	NICOR GAS	03/04/2024	04/15/2024	448.55	448.55	Open	N
47776	NICOR GAS	03/04/2024	04/15/2024	1,664.26	1,664.26	Open	N
47778	NRG BUSINESS MARKETING LLC	03/06/2024	04/15/2024	975.85	975.85	Open	N
47838	NRG BUSINESS MARKETING LLC	03/06/2024	04/15/2024	8,002.63	8,002.63	Open	N
47820	O'REILLY AUTO PARTS	03/28/2024	04/15/2024	33.37	33.37	Open	N
47765	PIIONEER MANUFACTURING CO.	03/13/2024	04/15/2024	315.05	315.05	Open	N
47815	PORTER PIPE & SUPPLY CO.	04/01/2024	04/15/2024	18.84	18.84	Open	N
47811	PREFERRED WINDOW AND DOOR INC	03/25/2024	04/15/2024	7,235.20	7,235.20	Open	N
47812	PREFERRED WINDOW AND DOOR INC	03/25/2024	04/15/2024	10,425.27	10,425.27	Open	N
47806	PRO-SAFETY, INC	03/26/2024	04/15/2024	117.35	117.35	Open	N
47771	PROVEN BUSINESS SYSTEMS	03/14/2024	04/15/2024	620.00	620.00	Open	N

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47766	QUADIENT FINANCE USA	03/15/2024	04/15/2024	200.00	200.00	Open	N
47761	RUSSO POWER EQUIPMENT	03/22/2024	04/15/2024	19.95	19.95	Open	N
47762	RUSSO POWER EQUIPMENT	03/22/2024	04/15/2024	42.97	42.97	Open	N
47769	RUSSO POWER EQUIPMENT	03/15/2024	04/15/2024	55.96	55.96	Open	N
47770	RUSSO POWER EQUIPMENT	03/15/2024	04/15/2024	146.93	146.93	Open	N
47868	SECURITAS TECHNOLOGY CORPORATION	03/03/2024	04/15/2024	1,359.00	1,359.00	Open	N
47758	SITEONE LANDSCAPE SUPPLY LLC	03/18/2024	04/15/2024	79.48	79.48	Open	N
47834	SONITROL CHICAGOLAND WEST	02/08/2024	04/15/2024	2,134.50	2,134.50	Open	N
47835	SONITROL CHICAGOLAND WEST	02/08/2024	04/15/2024	162.00	162.00	Open	N
47735	SOUTH SIDE CONTROL SUPPLY CO	03/06/2024	04/15/2024	158.74	158.74	Open	N
47828	SPORTSFIELDS INC.	03/14/2024	04/15/2024	1,305.00	1,305.00	Open	N
47756	STERLING NETWORK INTEGRATION	03/21/2024	04/15/2024	495.00	495.00	Open	N
47787	STERLING NETWORK INTEGRATION	02/22/2024	04/15/2024	30.00	30.00	Open	N
47816	STERLING NETWORK INTEGRATION	04/01/2024	04/15/2024	1,368.90	1,368.90	Open	N
47827	STERLING NETWORK INTEGRATION	02/28/2024	04/15/2024	1,910.00	1,910.00	Open	N
47810	TAMELING INDUSTRIES INC.	03/28/2024	04/15/2024	299.00	299.00	Open	N
47833	TITAN IMAGE GROUP, INC	03/24/2024	04/15/2024	2,328.77	2,328.77	Open	N
47737	TRANE U.S. INC.	03/18/2024	04/15/2024	132.76	132.76	Open	N
47764	TURF TANK	03/01/2024	04/15/2024	297.75	297.75	Open	N
47813	TURF TANK	03/18/2024	04/15/2024	228.94	228.94	Open	N
47864	U.S. TENNIS COURT CONSTRUCTION CO.	04/01/2024	04/15/2024	29,950.00	29,950.00	Open	N
47785	UMB BANK N.A.	03/01/2024	04/15/2024	276,106.24	276,106.24	Open	N
47773	V3 COMPANIES LTD	03/12/2024	04/15/2024	2,760.00	2,760.00	Open	N
47768	VC3, INC	03/15/2024	04/15/2024	999.00	999.00	Open	N
47755	VICTORY BADMINTON INC	03/16/2024	04/15/2024	460.00	460.00	Open	N
47746	VILLA PARK ELECTRICAL SUPPLY	03/12/2024	04/15/2024	85.92	85.92	Open	N
47759	VILLA PARK ELECTRICAL SUPPLY	03/20/2024	04/15/2024	460.00	460.00	Open	N
47760	VILLA PARK ELECTRICAL SUPPLY	03/20/2024	04/15/2024	32.28	32.28	Open	N
47821	VILLA PARK ELECTRICAL SUPPLY	03/27/2024	04/15/2024	330.36	330.36	Open	N
47825	VILLA PARK ELECTRICAL SUPPLY	03/28/2024	04/15/2024	88.74	88.74	Open	N
47863	WESTWORX, LTD	03/12/2024	04/15/2024	14,485.00	14,485.00	Open	N

# of Invoices:	124	# Due:	124	Totals:	464,789.59	464,789.59
# of Credit Memos:	1	# Due:	1	Totals:	(40.00)	(40.00)
Net of Invoices and Credit Memos:					<u>464,749.59</u>	<u>464,749.59</u>

* 2 Net Invoices have Credits Totalling: (93.35)

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			64,562.14	64,562.14		
	02 - RECREATION FUND			41,325.49	41,325.49		
	06 - DEBT SERVICE FUND			276,106.24	276,106.24		
	07 - RECREATIONAL FACILITIES FUND			62,304.83	62,304.83		
	12 - CAPITAL PROJECTS FUND			20,450.89	20,450.89		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			23,324.02	23,324.02		
	02 - FINANCE			440.70	440.70		
	04 - CENTRAL PARK NORTH			2,106.88	2,106.88		
	05 - CENTRAL PARK			11,143.12	11,143.12		
	06 - SADDLEBROOK PARK			700.00	700.00		
	07 - FOREST GLEN PARK			3,074.36	3,074.36		
	08 - CHILLEM PARK			500.00	500.00		
	09 - DEAN PROPERTY			2,032.17	2,032.17		
	14 - INFORMATION TECHNOLOGY			15,585.06	15,585.06		
	15 - BUILDING/RECREATION CENTER			10,141.81	10,141.81		
	20 - CENTRAL PARK WEST			2,272.98	2,272.98		
	21 - FITNESS CENTER			5,133.27	5,133.27		
	25 - AQUATIC CENTER			13,651.64	13,651.64		
	26 - AQUATIC-RECREATION PROGRAMS			2,414.48	2,414.48		
	30 - CHILDRENS PROGRAMS			5,375.50	5,375.50		
	31 - PRESCHOOL PROGRAMS			569.49	569.49		
	32 - YOUTH PROGRAMS			296.84	296.84		
	40 - ADULT PROGRAMS			1,933.00	1,933.00		
	50 - PIONEER PROGRAMS			2,160.14	2,160.14		
	60 - SPECIAL EVENTS & TRIPS			284.84	284.84		
	71 - BUILDING/RACQUET CLUB			13,245.28	13,245.28		
	75 - TENNIS PROGRAMS			3,067.88	3,067.88		
	80 - MARKETING			48,739.00	48,739.00		
	94 - DEBT SERVICE FUND			276,106.24	276,106.24		
	95 - CAPITAL PROJECTS FUND			20,450.89	20,450.89		

WARRANT #683
 INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 POST DATES 03/28/2024 - 03/28/2024
 JOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47738	KONICA MINOLTA PREMIER FINANCE	03/18/2024	03/28/2024	739.00	0.00	Paid	Y
47739	LORRAINE GIBAS	03/21/2024	03/28/2024	306.00	0.00	Paid	Y
47740	JUDY MCINERNEY	03/21/2024	03/28/2024	306.00	0.00	Paid	Y
47741	LYNN TROMBETTA	03/07/2024	03/28/2024	17.00	0.00	Paid	Y
47742	IL DEPT OF REVENUE	03/20/2024	03/28/2024	211.00	0.00	Paid	Y
47779	VILLAGE OF OAK BROOK	03/08/2024	03/28/2024	5,269.87	0.00	Paid	Y
47780	VILLAGE OF OAK BROOK	03/08/2024	03/28/2024	82.45	0.00	Paid	Y
47781	VILLAGE OF OAK BROOK	03/08/2024	03/28/2024	38.98	0.00	Paid	Y
47782	VILLAGE OF OAK BROOK	03/08/2024	03/28/2024	10.00	0.00	Paid	Y
47783	VILLAGE OF OAK BROOK	03/08/2024	03/28/2024	241.84	0.00	Paid	Y
47784	VILLAGE OF OAK BROOK	03/08/2024	03/28/2024	10.00	0.00	Paid	Y

# of Invoices:	11	# Due:	0	Totals:	7,232.14	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					7,232.14	0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	2,205.70	0.00
02 - RECREATION FUND	4,583.14	0.00
07 - RECREATIONAL FACILITIES FUND	443.30	0.00

--- TOTALS BY DEPT/ACTIVITY ---

00 - NON-DEPARTMENTAL	9.54	0.00
01 - ADMINISTRATION CORPORATE	1,682.97	0.00
04 - CENTRAL PARK NORTH	10.00	0.00
05 - CENTRAL PARK	48.98	0.00
14 - INFORMATION TECHNOLOGY	739.00	0.00
15 - BUILDING/RECREATION CENTER	1,317.47	0.00
20 - CENTRAL PARK WEST	82.45	0.00
21 - FITNESS CENTER	1,053.97	0.00
25 - AQUATIC CENTER	1,844.46	0.00
71 - BUILDING/RACQUET CLUB	241.84	0.00
75 - TENNIS PROGRAMS	201.46	0.00

Staff Recognition

Hlay Aliotte, Information Technology Administrator

Joshua DeSalvo, Park Technician



Getting to Know

Hlay Aliotte

Information Technology Administrator

Birthdate: September 8th

I decided to work at the OBPD because: of the wide variety of tasks that I will be responsible for. It will give me an excellent opportunity to utilize the skills and knowledge that I learned while obtaining my bachelor's degree in computer science. My family has utilized the park district's excellent programs, and when I interviewed with the team members, I knew it was the right fit.

My favorite childhood memory is: playing soccer with my friends.

My favorite meal: Caribbean Cuisine, rice, beans, and vegetable (Legumes).

If you were an animal, what would you be? A Duck, because ducks can fly, swim, and walk.

My favorite place to vacation is: Haiti and Punta Cana, **Because** I love the Caribbean's weather and I enjoy the crystal turquoise color of the ocean.

Three words that best describe me: friendly and easygoing.

Little known fact about me: I play piano, I am fluent in 5 languages, and I love computer.

My most humbling experience: I was born in Haiti. When the earthquake happened in Haiti on January 12, 2010, I traveled from the Dominican Republic to Haiti to help people in any way I could. I experienced the devastation firsthand and witnessed how quickly life can change. During my stay in Haiti, I slept outside on the street, because no one could sleep inside for fear of the buildings collapsing.



Getting to Know

Joshua DeSalvo

Park Technician

Birthdate: October 22

OBPD Occupation: Park Technician

I decided to work at the OBPD because: I wanted to work outside.

My favorite childhood memory is: Dad taking me to a Reds game.

The last good movie I saw: Dune.

The last good book I read: The Five Families.

My favorite meal: Skyline Chili.

My personal hero: my dad.

I'd love to meet: Gary Oldman.

What or who always makes you laugh? My son.

If you were an animal, what would you be? Dog.

My favorite place to vacation is: South Carolina, **because I like to** hang at the beach/swim.

My dream/goal is to: support my family.

Three words that best describe me: respectful, nice.

Little known fact about me: I hate mayonnaise.

My most humbling experience: is tripping during my free throws in a basketball game.

My greatest accomplishment is: being a dad.

Communications and Proclamations

Board of Commissioners to share communications.



Oak Brook
Park District
A National Gold Medal Agency

Proclamation

Whereas, the County of DuPage, through the Stormwater Management Department and municipalities, townships and park districts, recognizes ongoing stream cleaning and restoration as essential for the preservation of waterways throughout DuPage County and northeastern Illinois; and

Whereas, DuPage County River Sweep is a county-wide stream cleanup and restoration event organized by The Conservation Foundation and held in cooperation with the American Rivers National River Clean Up; and

Whereas, the purpose of the River Sweep is to encourage community and volunteer groups to help “sweep our rivers clean” by picking up debris in and along our waterways, and by participating in stream restoration projects; and

Whereas, stream cleaning efforts have been very successful with more than 15,700 volunteers removing over 300 tons of debris from DuPage County streams since 1991; and

Whereas, the Park District Board of Commissioners of Oak Brook congratulate The Conservation Foundation on 33 successful years for this event; and

Now, Therefore, Be It Proclaimed, that all patrons of the Oak Brook Park District, are encouraged to make a difference in the quality of water in the area, and are further urged to support and participate in “River Sweep 2024” on Saturday, May 4, 2024.

Park Board President

Naming of New Amenities

Ginger Creek Pavilion



Oaks Amphitheater

Additionally, athletic fields north of Ginger Creek will be referred to as the North Athletic Fields, and athletic fields south of Ginger Creek will be referred to as the South Athletic Fields. The baseball and softball fields will be referred to as the Ballfields.



Reports

Administration and Enterprise Operations Report
Finance and Human Resources Report
Recreation and Communications Report
Parks and Facilities Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: April 5, 2024
Re: April Board Report: Administration & Enterprise Operations

Upcoming Dates at the Oak Brook Park District:

Monday, April 15	OBPD Board Meeting	Canterberry in FRC
Friday, April 26	DEI Institute	Bolingbrook PD
Saturday, April 27	Fight for Hunger 5K	OBPD
May 7-8	Legislative Conference	Springfield
Saturday, May 11	The Pink 5K	OBPD

April Board Meeting Discussion Points:

Tennis Center Report

- Leticia and Michelle participated in the PDRMADay Camp Risk Management Webinar.
- Administrative offices were moved to the back lounge in preparation for the remodeling project.
- Outdoor tennis courts were prepared for upcoming use when the weather gets warmer.

Naming Pavilion and Amphitheater

Staff filled out a survey regarding the names of the Pavilion and Amphitheater located on the North Side of Central Park. The staff is recommending "Ginger Creek Pavilion" and "The Oaks Amphitheater". Once there is a consensus, marketing will start the branding process.

Proposed Budget

The staff have worked tirelessly to propose the FY 2024/2025 budget. There have been two revisions/updates since the March board meeting including detailed notes, revenues increased and some expenses decreased.

Memberships Adjustments

Staff is recommending adjustments to several memberships and on-hold procedures. These adjustments are to encourage more resident/in-district participation.



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: April 10, 2024
Re: March 2024 Financials

General Fund

We have now completed eleven months of our current fiscal year (2023/2024). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$3,385,811, \$2,597,210 and \$654,000, respectively. This is resulting in a YTD net surplus of \$134,601; which is an \$82,598 increase from the \$52,002 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 93% of the annual budget, and have increased \$427,231 (14%) when compared to the prior year. Property taxes and investment income are primarily driving this increase whereas Personal Property Replacement Taxes (PPRT) are currently unfavorable to budget and lower than the prior year. Although I.T. revenues are a new source (new department) this year, such activity is being offset by the recognition of corresponding expenditures in that department. Revenues in our Central Park North department are within budgeted expectations but have decreased from prior year due to the disruptions caused by the construction activity that occurred earlier in the year.
- **Expenditures-** Total YTD expenditures are currently favorable to budgeted expectations at 84% of the annual budget, and have increased \$73,208 (3%) when compared to the prior year. All departments are currently favorable or in-line with budgeted expectations. The amount of the annual transfers out increased significantly when compared to the prior year due to the newly budgeted \$300,000 operating transfer to our Recreation fund.

Recreation Fund

YTD revenues, expenditures, transfers-in, and transfers-out for this fund equal \$4,908,762, \$3,719,953, \$300,000, and \$201,392, respectively. This is resulting in a YTD net surplus of \$987,417; which is a \$192,276 (24%) increase when compared to the \$795,141 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues and transfers-in are currently ahead of budgeted expectations at 101% of the annual budget, and have increased \$743,858 (18%) when compared to the prior year. All departments, except for aquatics recreation programming and marketing, are either on target or favorable to the current annual budget. Property taxes, investment income, membership revenues, aquatics party rentals, youth basketball, Pioneer travel and classes, adult pickleball and winter lights sponsorships are some of the many activities that are currently driving the favorable increases in revenues. In our Aquatics Recreation Programming department, adult contracted revenues are only at 36% of budget due to the temporary halt of our fluid running program, which commenced October 2023. In our Marketing department, we have not yet recognized the expected \$25,000 donation from the Foundation whereas a similar donation received in the prior year was reflected as of February 2023.

- **Expenditures-** Total YTD expenditures are currently favorable to budgeted expectations at 73% of the annual budget, and have increased \$528,162 (17%) when compared to the prior year. With the exception of our Children’s Programs department, all departments are either on target or favorable to the current annual budget. Contractual youth basketball expenditures are driving the unfavorable variance in children’s programming expenditures; however, these increased costs are being offset by increased youth basketball revenues.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$2,252,945 and \$1,609,020, respectively. This is resulting in a YTD net surplus of \$643,925; which is a \$96,511 (18%) increase over prior year’s surplus of \$547,414. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 109% of the annual budget, and have increased \$243,879 when compared to the prior year. Similar to our aquatics and fitness departments, the tennis center is experiencing increased membership activity and the related revenues have increased \$38,555 over the prior year. Private lesson and group lesson revenues have also increased \$31,129 and \$110,313, respectively. Investment income has also increased \$52,083.
- **Expenses-** Total YTD expenses are currently favorable to budgeted expectations at 65% of the annual budget, and have increased \$147,369 (10%) when compared to the prior year. The increased expenses in the Administration department are partially due to the, new for this year, allocation of approximately 10% of finance personnel wage and health benefit costs. In the Building department, utility costs have increased by \$21,411 (50%). In the programs department, part-time wages and health insurance costs have increased \$49,784 and \$34,701, respectively. YTD capital expenses are currently at 15% of the annual budgeted amount.

FINANCE & HUMAN RESOURCES:

Finance & H.R. personnel have been working on various tasks, including:

- Continued work on the requested fiscal year 2024/2025 budgets and ten-year capital improvement plan.
- Preparing/transitioning to our newly arriving Human Resource and Risk Manager, Allison Siamis.
- Preparing for various fiscal year-end activities, including recognizing/accurring expenditures in the correct fiscal year, analyzing and identifying the annual appropriation transfers, and preparing for the annual paid-time-off allocations.



Memo

To: Oak Brook Park District Board of Commissioners
From: Robert Pechous, Director of Recreation and Communications
Date: April 5, 2024
Re: March 2024: Recreation and Communications Report

Recreation:

- **Preschool**
 - Preschool celebrated Read Across America with a Dr. Seuss Spirit Week, which included themed days and mystery readers.
 - ABC Preschool partnered with Fox College's Occupational Therapy program, and the Occupational Therapist student started in Preschool. She will spend 4 Thursdays working in one of our 4's classrooms.
 - Preschool held its Domino event with over 90 cereal boxes. The students loved it! The cereal will be donated to the Park District food drive.
- **Athletics**
 - The Park District purchased two new pickleball nets on wheels. This will help our team be more efficient when it comes to transitioning the gym.
 - Laure, Mike, and Brian meet with three of our partners to discuss their rental space and future contributions. Those groups were Wizards Soccer Club, Lakeshore Lacrosse, and Breakaway Basketball.
 - GBL ended in March, and a program survey was sent out to participants to help us evaluate the program's experience.
- **Pioneers**
 - 14 traveled to White Fence Farms for a delicious chicken lunch and a performance by Denny Diamond.
 - 35 Pioneers came to see a dramatic portrayal performed by Leslie Goddard. **Betty, the Pan Am Stewardess** was an exciting true story about the golden age of travel and the real-life stewardesses for Pan Am.
 - Pioneers for Purpose helped stuff some of the 1,100 eggs that were delivered to 46 Oakbrook children. Thanks to Rachel & Kate for helping with deliveries!
 - 15 Pioneers enjoyed fabulous food and good company at a special dinner at Perry's Steakhouse.
- **Special Events**
 - The Bunny delivered baskets for 23 Oak Brook Children. The kids (and parents!) were so excited and appreciative of this event!
- **Other Areas**
 - Members of the leadership team are reviewing our ADA Transition Plan, which was updated this year.

Information Technology & Marketing:

A software audit was preferred to ensure our licensing is optimized to match our needs.

Tote bags have been purchased for a summer pool pass membership promo. Those who sign up for membership early will receive a tote bag.

Corporate and Community Relations:

Sponsorships	\$	1,700.00
Advertising	\$	800.00
Vendors	\$	275.00
In-Kind Donations	\$	88.00
Oak Brook Park District Foundation	\$	-
Total for March:	\$	<u>2,863.00</u>

Social Media and Website Engagement:

Facebook Analytics

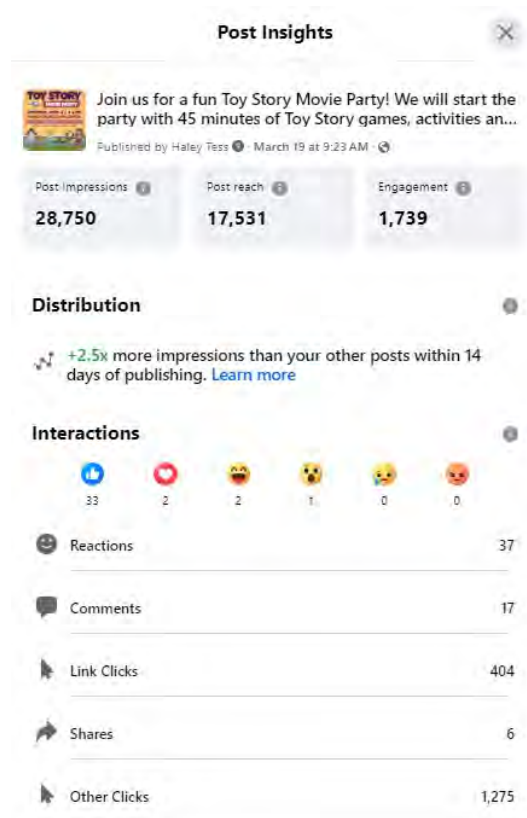
Followers: 5,144 (up 33)
 Posts: 25
 Post Reach
 (organic and paid): 36,877
 Post Engagement: 2,580

Instagram Analytics

Total Followers: 2,152 (up 15)
 Posts: 21
 Top Post Reach: 463
 Accounts Engaged: 1,066

Twitter Analytics

Total Followers: 1,127 (up 1)
 Posts: 2
 Top Post Impressions: 45



Old Platform: March 2023 Audience

Audience Overview ✔

SAVE EXPORT SHARE INSIGHTS

Mar 1, 2023 - Mar 31, 2023

All Users
100.00% Users

+ Add Segment

Overview

Users VS. Select a metric

Hourly Day Week Month



New Platform: March 2024 Audience

All Users Add comparison +

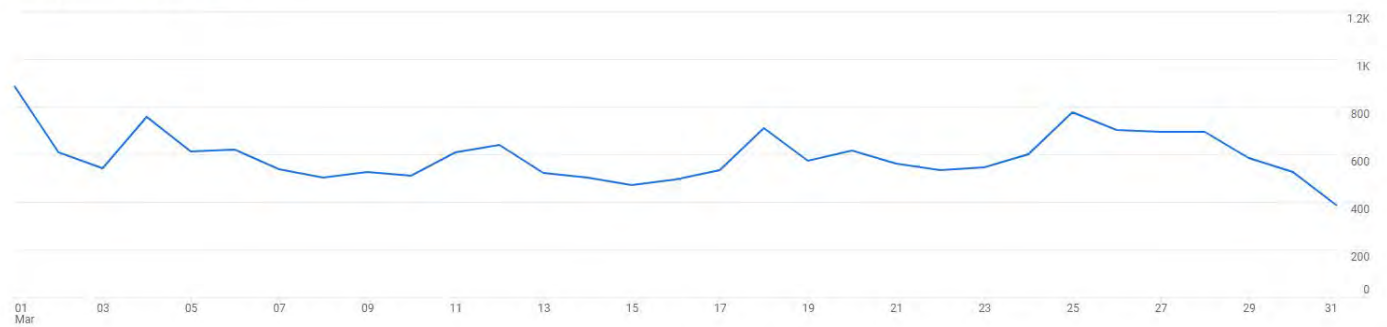
Custom Mar 1 - Mar 31, 2024

Audiences: Audience name ✔

📊 🔗 🔄 ✎

Add filter +

Users by Audience name over time



Search...

Rows per page: 10 1-1 of 1

Audience name	Users	New users	Sessions	Views per session	Average session duration	Total revenue
	15,784 100% of total	14,699 100% of total	23,301 100% of total	2.27 Avg 0%	2m 42s Avg 0%	\$0.00
1 All Users	15,784	14,699	23,301	2.27	2m 42s	\$0.00

March 2024 Top pages*

1. /Obparks.org
2. /Family Aquatic Center
3. /Family Recreation Center
4. /Aqua Egg Hunt
5. /Membership Opportunities
6. /Pickleball
7. /Program Guides
8. /Aquatics
9. /Youth Basketball
10. /Central Park West

obparks.org Acquisition Value*

Referral Percentage Values Mar. 2024 Mar. 2023

Direct:	28.9%	41.7%
Organic Search:	61.8%	45.9%
Social:	4.9%	7.4%
Referrals:	4.5%	5%

March 2024 Top Products*

Not available this month due to Google Analytics update.

obparks.org Ecommerce Overview – March 2024*

Not available this month due to Google Analytics update.



Oak Brook Park District Facility Statistics and Data

Facility Rentals

22/23 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	316	253	263	483	274	485	393	372	529	396	296	319	4,379
Gym Revenue	\$17,089	\$12,969	\$14,075	\$25,157	\$14,324	\$21,145	\$21,701	\$19,871	\$27,335	\$21,701	\$15,704	\$17,445	\$228,514
Room Rentals	2	0	1	8	4	7	4	3	12	15	11	12	79
Room Revenue	\$160	\$0	\$280	\$1,855	\$420	\$910	\$700	\$780	\$240	\$590	\$1,100	\$320	\$7,355
CPW Rentals	7	10	10	10	8	7	7	1	2	10	7	9	88
CPW Revenue	\$5,524	\$5,359	\$7,443	\$7,620	\$4,113	\$2,601	\$4,380	\$330	\$1,510	\$7,045	\$3,969	\$4,565	\$54,458

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	286	212	268	481	264	430	405	377	540	442	385		4,089
Gym Revenue	\$15,360	\$11,720	\$14,625	\$24,818	\$13,696	\$20,666	\$21,900	\$19,612	\$24,606	\$23,426	\$18,974		\$209,402
Room Rentals	12	14	11	15	22	20	24	15	16	17	17		183
Room Revenue	\$340	\$360	\$440	\$760	\$560	\$760	\$1,675	\$200	\$400	\$350	\$830		\$6,675
CPW Rentals	4	7	11	9	6	6	2	1	2	8	9		65
CPW Revenue	\$1,555	\$4,869	\$9,586	\$6,437	\$4,656	\$4,089	\$1,020	\$330	\$1,840	\$5,345	\$5,535		\$45,261

Totals	20-21	21-22	22-23
Gym Rentals Hours	4,195	4,874	4,379
Gym Revenue	\$207,521	\$261,155	\$228,514
Room Rentals	0	10	79
Room Revenue	\$0	\$700	\$7,355
CPW Rentals	20	73	88
CPW Revenue	\$12,938	\$48,226	\$54,458



Oak Brook Park District Facility Statistics and Data

Outdoor Pickleball Court Rentals

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Court Rentals	60	141	152	137	104	83	27	NA	NA	11	39		754
Court Hours	102	332	400	377	319	295	78	NA	NA	34	142		2,077
Revenue	\$ 220.00	\$ 740.00	\$ 640.00	\$ 800.00	\$ 410.00	\$ 40.00	\$ -	\$ -	\$ -	\$ 120.00	\$ 80.00		\$ 3,050.00



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage Report Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	204	158	132	102	174	187	83	13	8	12	73	142	1,288
	Revenue	\$8,419	\$8,838	\$69,381	\$5,068	\$4,243	\$6,077	\$4,926	\$1,273	\$914	\$1,410	\$7,643	\$6,063	\$124,253

23 - 24	Hours	211	139	72	12	171	179	80	7	3	27	89		990
	Revenue	\$9,375	\$8,441	\$3,867	\$593	\$2,637	\$5,456	\$4,543	\$685	\$370	\$2,288	\$8,400		\$111,829
Wizards	Revenue			\$50,000		\$975								
Lakeshore	Revenue			\$14,200										

Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	1,923	1,240	558	1,040	1624	1,426	542	0	0	0	0	1759	10,112
	Revenue	\$17,170	\$8,095	\$72,900	\$10,315	\$8,169	\$7,860	\$748	\$0	\$0	\$0	\$0	\$7,543	\$132,799

23 - 24	Hours	2,254	1,183	461	839	1,838	1,236	651	0	0	0	0		8,462
	Revenue	\$24,922	\$9,650	\$9,508	\$7,940	\$3,750	\$5,591	\$1,125	\$0	\$0	\$0	\$0		\$121,461
Wizards	Revenue			\$50,000		\$975								
Lakeshore	Revenue			\$8,000										

Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	304	297	226	42	175	143	10	0	0	0	0	154	1,350
	Revenue	\$8,301	\$13,145	\$4,450	\$1,064	\$6,208	\$5,027	\$273	\$0	\$0	\$0	\$0	\$7,173	\$45,640

23 - 24	Hours	314	241	171	92	357	155	11	0	0	0	0		1,341
	Revenue	\$8,235	\$10,610	\$4,324	\$4,438	\$7,269	\$7,321	\$385	\$0	\$0	\$0	\$0		\$42,581

Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	2,431	1,695	916	1,184	1,973	1,756	635	13	8	12	73	2,055	12,750
	Revenue	\$33,890	\$30,078	\$146,731	\$16,446	\$18,620	\$18,964	\$5,946	\$1,273	\$914	\$1,410	\$7,643	\$20,778	\$302,692

23 - 24	Hours	2,779	1,563	704	943	2,366	1,570	742	7	3	27	89	0	10,793
	Revenue	\$42,532	\$28,701	\$139,898	\$12,971	\$13,656	\$18,368	\$6,053	\$685	\$370	\$2,288	\$8,400	\$0	\$273,921

OBJECTIVES AND KEY RESULTS

May 1, 2023 - April 30, 2024

MONTHLY UPDATE April 1, 2024

Accomplish 4 of 4 OKR's: May 1, 2023 – April 30, 2024

“Accomplish” means 3 of 4 subgoals under each main objective, are completed.

1. ACHIEVE CUSTOMER ACQUISITION AND RETENTION RATES

COMPLETE?

- A FRC to increase membership revenue by 19% compared to April 30 of previous year to date.
- B TC to increase membership revenue by 2% compared to April 30 of previous year to date.
- C Increase Corporate membership revenue by 2% compared to April 30 of previous year to date.
- D Monthly goal for 90%> customer retention rate.

Objective 1, Figure A: FRC Membership Revenue



Objective 1, Figure B: TC Membership Revenue



Objective 1, Figure C: Corporate Membership Revenue



Objective 1, Figure D: Membership Retention



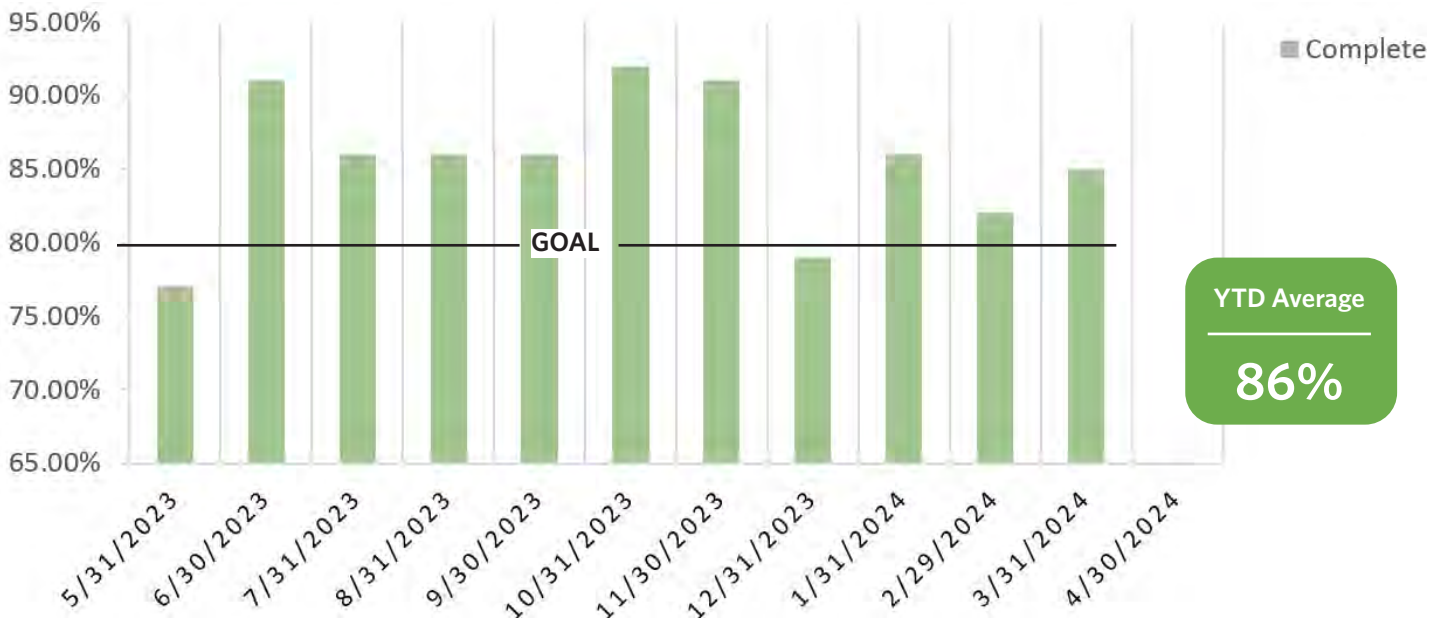
OBJECTIVES AND KEY RESULTS

2. ACHIEVE INTERNAL AND EXTERNAL CUSTOMER RESPONSE RATES

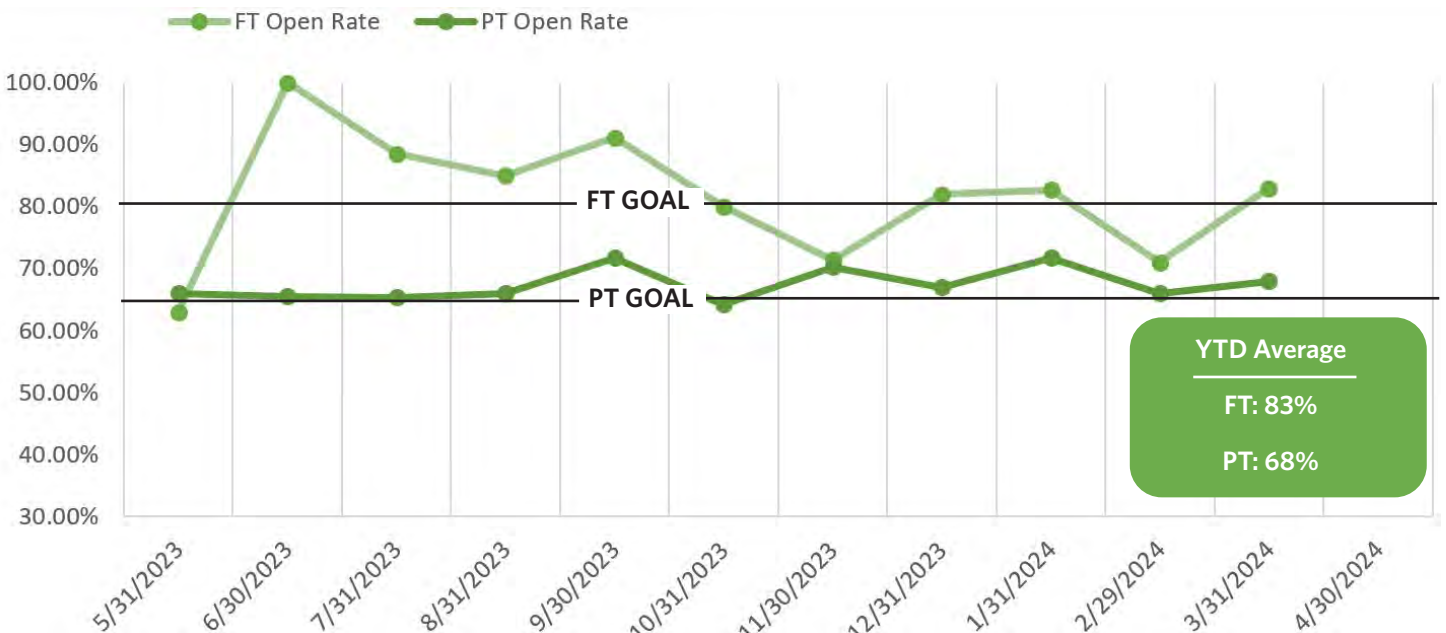
COMPLETE?

- A Have 80% of completed work orders on an average monthly basis.
- B Implement HR onboarding software by December 31, 2023.
- C Measure open rates on a monthly basis of FT/PT employee communication.
FT = 80% PT = 65%.
- D Employee Engagement Task Force to meet after staff survey.

Objective 2, Figure A: Completed Work Orders



Objective 2, Figure C: Internal Communication Open Rate





OBJECTIVES AND KEY RESULTS

3. ACHIEVE PROGRAM ENROLLMENT AND FACILITY USAGE GOALS

COMPLETE?

- A Increase District program revenue by 3% compared to April 30 of previous year.
- B Increase Tennis program revenue by 1% compared to April 30 of previous year to date.
- C Implement three inclusive programs.
 1. Sensory Sensitivity Hours at the Family Aquatic Center and Fitness Studios
 2. Adaptive Tennis at the Tennis Center
 3. Adaptive Swim Lessons at the Family Aquatic Center
- D Compare 6 months with previous year data of FRC facility counter TC counts.

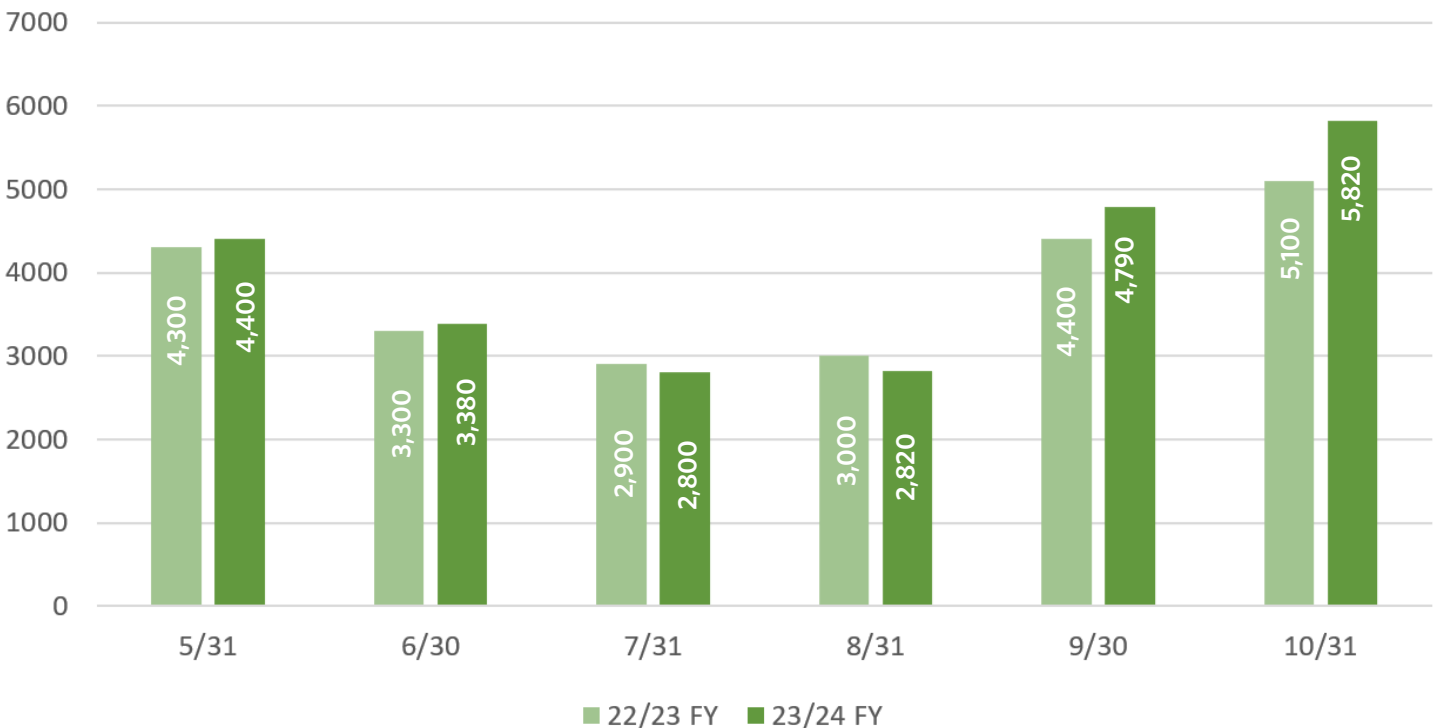
Objective 3, Figure A: Park District Program Revenue



Objective 3, Figure B: Tennis Center Program Revenue



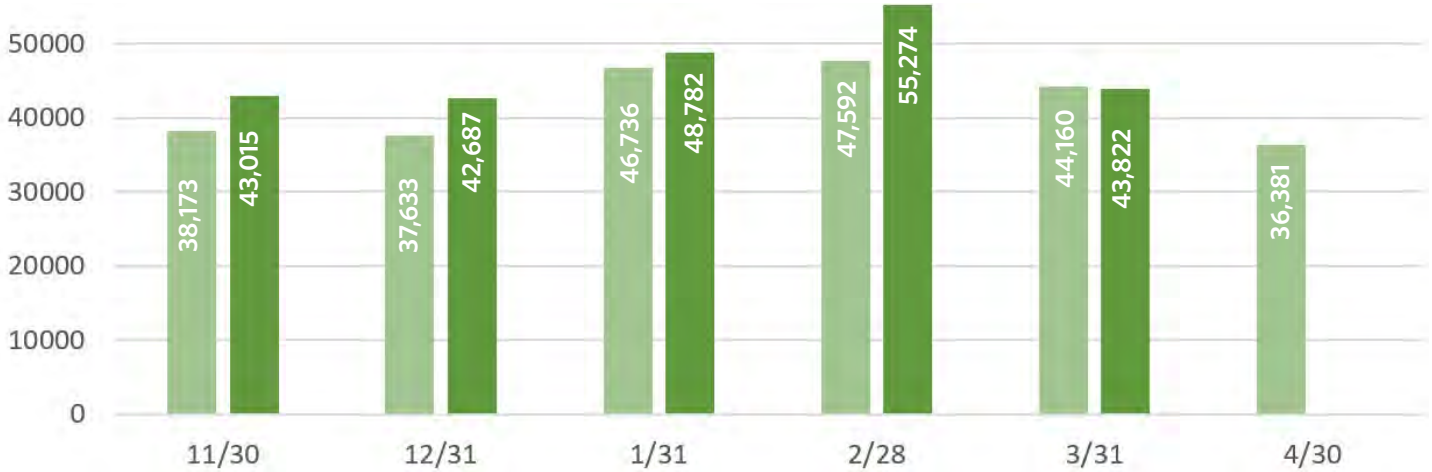
Objective 3, Figure D.1: Tennis Center Member Usage





OBJECTIVES AND KEY RESULTS

Objective 3, Figure D.2: Family Recreation Center Visits

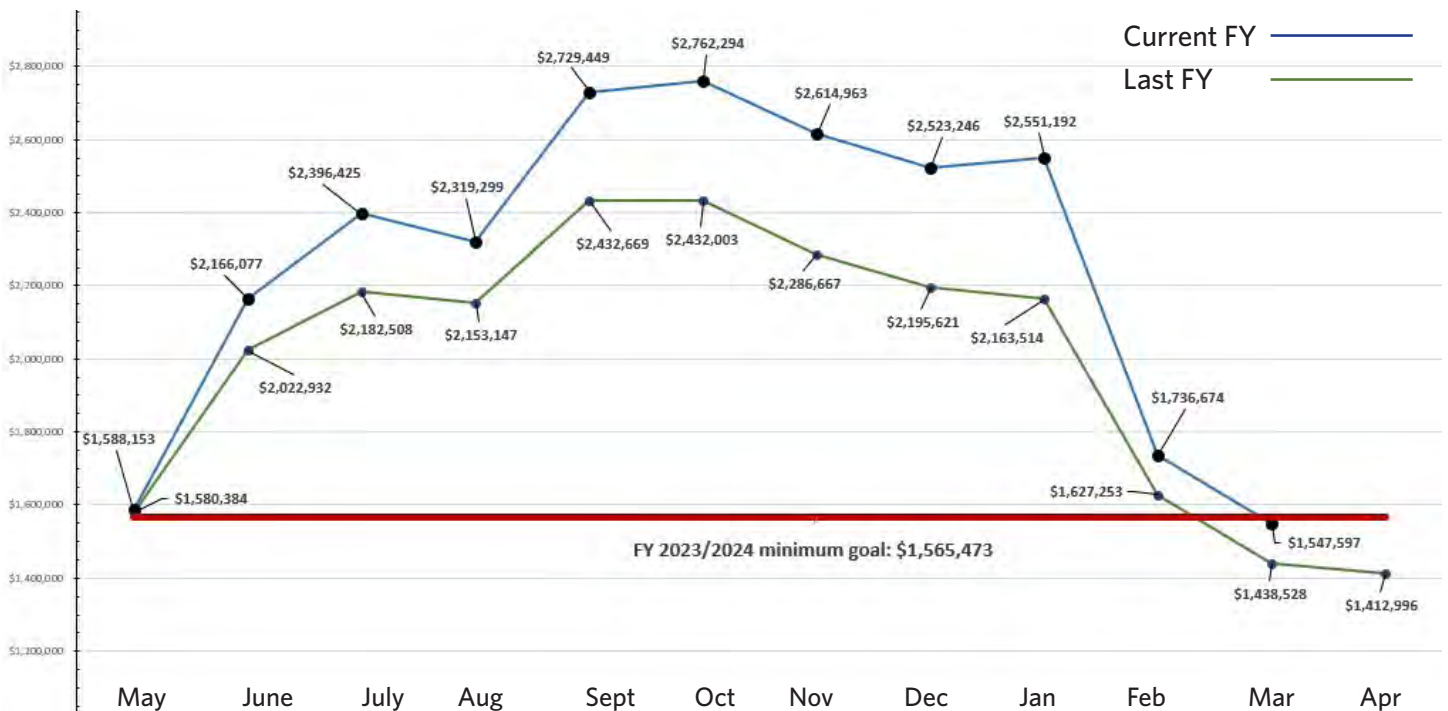


4. FUND BALANCES AS OF APRIL 30, 2024

COMPLETE?

- A 5 months of reserves for General Fund.
- B 5 months of reserves for the Recreation Fund.
- C 7 months of reserves for the Tennis Center Fund.
- D Find 3 alternative funding sources. i.e., Grants or donations.
 1. Evergreen Bank Group Synthetic Turf Field Naming Rights
 2. Federal Grant for Ginger Creek Bridge
 3. _____

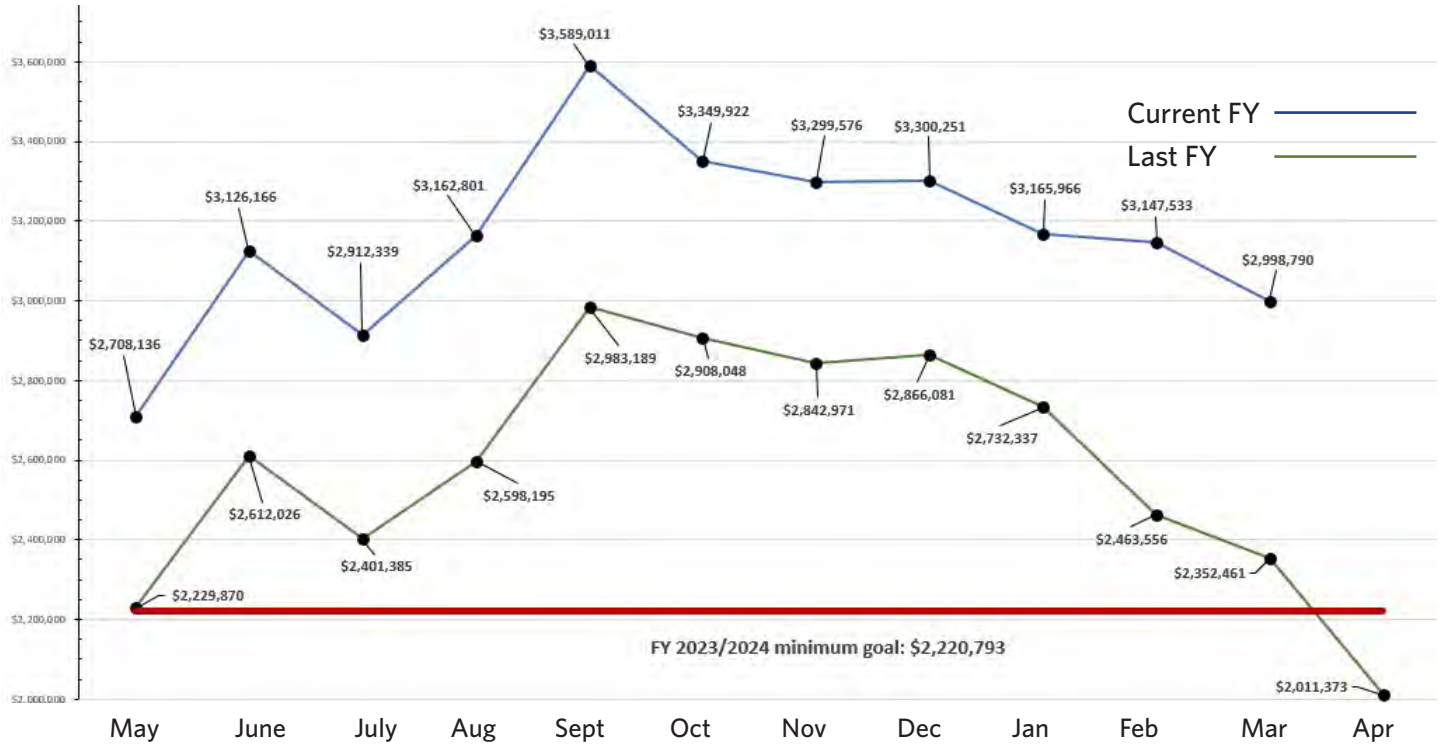
Objective 4, Figure A: General Fund



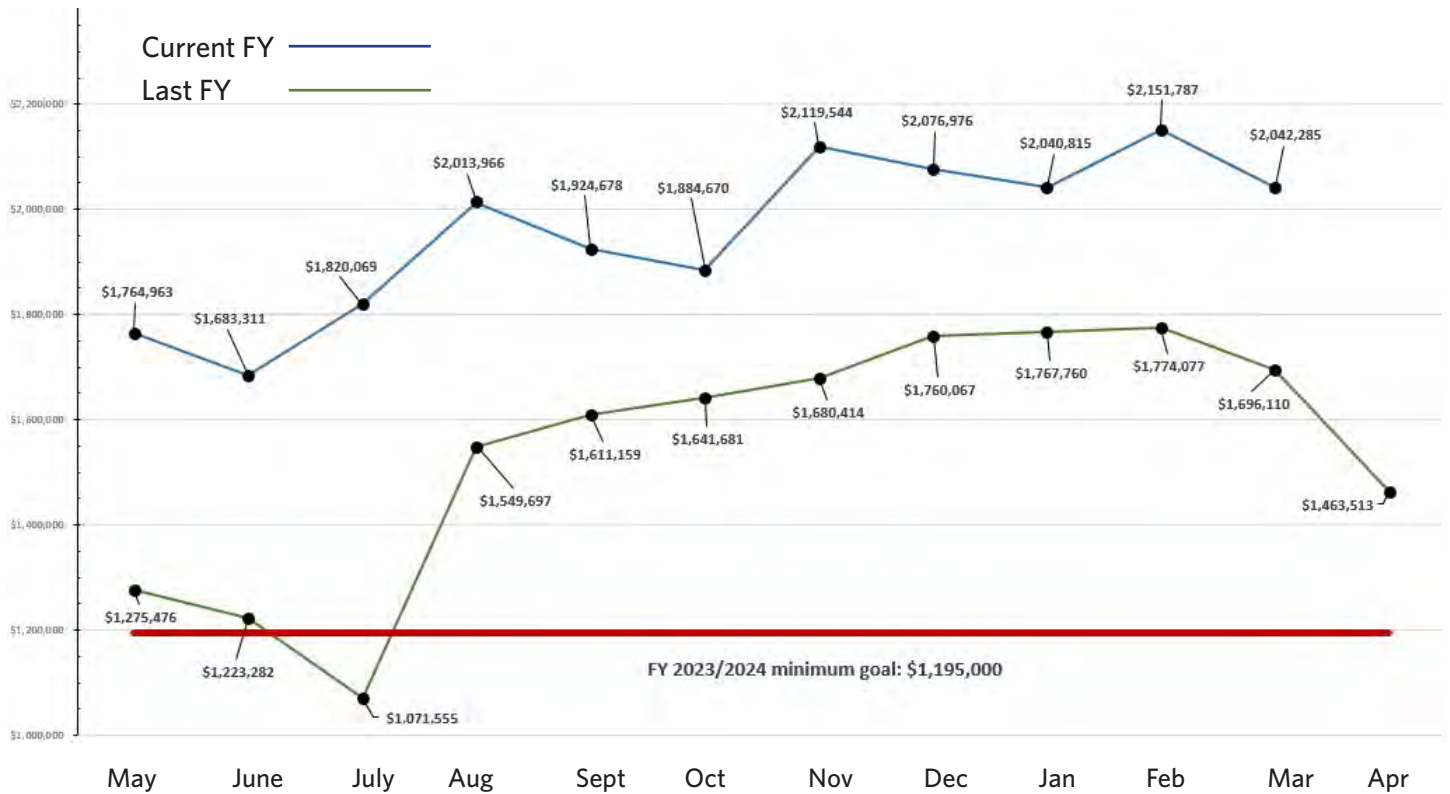


OBJECTIVES AND KEY RESULTS

Objective 4, Figure B: Recreation Fund



Objective 4, Figure C: Tennis Fund





May 1, 2023 - April 30, 2024

Employee Status	Accomplish 4 of 4 OKR's
Part-Time <400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
*CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

*CPI employees and full-time employees with 20 or more years of service, can elect to receive a pay-out of any bonus PTO hours awarded to them. Each hour is paid out at \$20.00 an hour.



Memo

To: Board of Commissioners
From: Bob Johnson, Deputy Director
Date: April 5, 2024
Re: Board Report

Parks

- The sled hill fencing has been removed, closing the sled hill for the season.
- Thor Guard lightning detection system was installed at Central Park
- Soccer, Lacrosse, and baseball and softball fields have been prepped for the start of the spring seasons
- Winter tree work has been completed throughout Central Park, Forest Glen, Saddlebrook, Chillem, and Dean Nature Sanctuary.
- In preparation for the installation of a pollinator garden at Forest Glen Park, staff was able to relocate plants to other areas of the park. Pollinator gardens are used to incorporate native plants into the landscape, while creating habitat for butterflies and other pollinator insects.
- Central Park West basement was cleared and re-organized to get ready for the construction project beginning in May.

Aquatics and Maintenance

- Winter/Spring Swim Lesson Session III opens April 3, so final numbers for the year will be available next month.
- Pool party and rentals are already 14% higher than last year, and we still expect additional rentals before the end of the fiscal year.
- Swim Team registrations and revenues are both up, with Spring Training registration remaining open through the end of the month.
- Grant attended the StarGuard Elite Annual Camp training in Bartlett to connect with our licensing agency and remain caught up on latest trends and practices.
- Aqua Egg Hunt was a huge success with 477 registered participants over 2 days. Feedback was extremely positive on site. Surveys have been sent out to participants.
- Staff expanded Open Swim hours during Spring Break to provide an opportunity for family fun while kids were off school.
- Grant Gilchrist passed his Certified Park and Recreation Professional exam, and attended the PDRMA Aquatic Risk Management Institute.
- Spring preventative maintenance is continuing across all areas.
- The water slide and hot tub pumps was replaced in house.
- Matt assisted contractors with installing new doors in the Fitness Center and at the end of the administrative offices hallway to create two new emergency exit routes.
- Staff is preparing to build a wall and create a private office space in the administrative office area.
- Rob and Matt are meeting with contractors for various FAC projects scheduled for this summer. They are collaborating with other staff to develop a project schedule to increase efficiency during the annual shut down.
- Staff participated in meetings with Trane representatives to explore FRC/FAC HVAC replacement units.

Facilities

- Valerie Louthan, Superintendent of Facilities, and Kate Sniegowski, Facility Supervisor, are prepping to open the North Athletic Fields concessions stand on Saturday, May 4. This effort is a collaboration between Parks, IT, and Recreation. The menu will consist of prepackaged chips, candy, and ice cream along with a variety of bottled sports drinks, soft drinks, and water.
- Staff is excited to welcome the newest member of the custodian team, Lucy Garcia. Once she completes the training sessions, she will be responsible for evening and weekend shifts.
- Gloria Marquez is continuing update the Safety Data Sheets for the Family Recreation, Central Park West, and the new addition of the Concessions Stand.
- Fitness Supervisor Kara Smith and Valerie are spearheading the reorganization of the Studio D Storage Room to ensure accessibility and safety of the Fitness Center members utilizing Studio D. Each department, took time to itemize surplus items and rearrange their spaces.
- Registration Coordinator Kathy Chartrand is preparing for the last-minute Pink 5K registrations. This year, registrations are processed through RunSignUp, which allows for more flexibility, visibility, and management vs. ActiveNet. Kathy can create and communicate more easily with Team registrations, which make up a large portion of the overall attendees.



Oak Brook Park District Membership Counts

Membership Counts													
January													
	Adult NR	Adult Res	Adult +1 NR	Adult +1 Res	Junior NR	Junior Res	60+ NR	60+ Res	60+1 NR	60+1 Res	Family NR	Family Res	Total
Central Park Campus	7	9	4	5	0	0	11	7	3	1	16	21	84
Family Recreation Center	141	89	53	40	17	11	327	207	107	91	120	117	1,320
Renew Active							181	68					249
Silver Sneakers							585	180					765
Corporate		160											160
On Hold													37
Cancel													16
Totals	148	258	57	45	17	11	1104	462	110	92	136	138	2,578

February													
	Adult NR	Adult Res	Adult +1 NR	Adult +1 Res	Junior NR	Junior Res	60+ NR	60+ Res	60+1 NR	60+1 Res	Family NR	Family Res	Total
Central Park Campus	7	9	4	4	0	0	11	6	3	1	16	20	81
Family Recreation Center	141	86	57	39	19	12	301	202	103	94	121	116	1,291
Renew Active							194	69					263
Silver Sneakers							629	183					812
Corporate		172											172
On Hold													44
Cancel													16
Totals	148	267	61	43	19	12	1135	460	106	95	137	136	2,619

March													
	Adult NR	Adult Res	Adult +1 NR	Adult +1 Res	Junior NR	Junior Res	60+ NR	60+ Res	60+1 NR	60+1 Res	Family NR	Family Res	Total
Central Park Campus	7	8	4	4	0	0	11	6	3	1	16	19	79
Family Recreation Center	146	83	59	43	18	12	308	203	102	95	114	110	1,293
Renew Active							212	74					286
Silver Sneakers							659	187					846
Corporate		173											173
On Hold													38
Cancel													18
Totals	153	264	63	47	18	12	1190	470	105	96	130	129	2,677



Oak Brook Park District Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22-23	Uses	28	47	55	20	14	27	22	23	29	29	32	29	355
	Parties	\$10,312	\$12,650	\$16,505	\$7,765	\$6,895	\$10,411	\$9,738	\$8,445	\$10,230	\$10,645	\$9,845	\$10,281	\$123,722
	Rentals	\$980	\$5,047	\$7,015	\$903	\$0	\$3,520	\$1,320	\$1,174	\$3,700	\$2,540	\$4,890	\$4,720	\$35,809
	TOTAL	\$11,292	\$17,697	\$23,520	\$8,668	\$6,895	\$13,931	\$11,058	\$9,619	\$13,930	\$13,185	\$14,735	\$15,001	\$159,531
23-24	Uses	26	52	45	25	26	25	22	27	34	33	36	25	376
	Parties	\$9,418	\$17,097	\$12,978	\$5,722	\$11,126	\$10,818	\$8,531	\$9,859	\$12,006	\$12,891	\$13,670	\$12,352	\$136,468
	Rentals	\$536	\$6,642	\$9,730	\$5,640	\$2,320	\$2,960	\$2,526	\$3,401	\$5,381	\$2,452	\$3,846	\$0	\$45,434
	TOTAL	\$9,954	\$23,739	\$22,708	\$11,362	\$13,446	\$13,778	\$11,057	\$13,260	\$17,387	\$15,343	\$17,516	\$12,352	\$181,902

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
22-23	Registrations	888	899	1,489	3,276
	Private	\$38,751	\$37,077	\$54,177	\$130,005
	Group	\$47,168	\$58,794	\$90,253	\$196,215
	TOTAL	\$85,919	\$95,871	\$144,430	\$326,220
23-24	Registrations	998	918	1,033	2,949
	Private	\$36,058	\$30,485	\$43,298	\$109,841
	Group	\$57,232	\$68,714	\$90,541	\$216,487
	TOTAL	\$93,290	\$99,199	\$133,839	\$326,328

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
22-23	Registrations	32	60	50	57	199
	Revenue	\$8,610	\$20,942	\$13,798	\$11,718	\$55,068
	TOTAL	\$11,186	\$27,453	\$15,682	\$7,261	\$61,582
23-24	Registrations	46	75	63	35	219
	Revenue	\$11,186	\$27,453	\$15,682	\$7,261	\$61,582

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 24-0415: AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025

AGENDA No.: 8 A

MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

Preparation of the requested fiscal year 2024/2025 budgets (“budgets”) commenced in October 2023 when Finance staff began calculating the proposed 2023 property tax levies. On November 30, 2023 the budget planning module was made available to staff so they could begin compiling their budget requests. These requests were due to Finance on January 12, 2024, at which time access to the budget module was closed. Concurrent with this process, staff was also tasked with developing and updating their capital budget requests/estimates for the ten fiscal years ending April 30, 2033. Subsequent to the closure of the budget module, Finance staff worked on compiling the requested budget information and presented such requests to the Executive Director for review.

Soon after the Executive Director’s initial review, finance staff and the Executive Director began holding meetings with all directors and respective managers to conduct a detailed review of the operating and capital budget requests to identify any necessary adjustments. On March 4, 2024, staff presented the initial requested operating and capital budgets to the park district Board of Commissioners at a Special Board Meeting (budget workshop) which resulted in additional discussions amongst staff and the Commissioners, and afforded the attending members of the public to direct questions to the Board. Subsequent to this budget workshop, staff identified additional adjustments to the initial requested budget, which are listed and described in the “Budget updates subsequent to the March 4, 2024 budget workshop” document that accompanies this Agenda Item document.

A public hearing to discuss the budgets will be conducted on April 15, 2024, prior to the regularly scheduled Board meeting, and notice of this public hearing was published in the April 4, 2024 edition of the Doings-Oak Brook newspaper and on the Oak Brook Park District’s website.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Accompanying this agenda history document is the Annual Budget and Appropriation Ordinance, Certification of Estimate of Revenue for Fiscal Year 2024-2025, individual summary budget schedules for all ten of our funds, a consolidating budget schedule, and an updated listing of additional budget adjustments identified subsequent to the budget workshop.

ACTION PROPOSED:

Motion (and a Second) to approve Ordinance 24-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025.

ORDINANCE NO. 24-0415

OAK BROOK PARK DISTRICT

ANNUAL BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025.

WHEREAS, the Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 15th day of April, 2024, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Oak Brook Park District, as follows:

Section 1. That the fiscal year of this District be and the same hereby is fixed and declared to be from May 1, 2024 to April 30, 2025.

Section 2. That the following Budget, containing an estimate of the amount available, and expenditures, and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for this Park District for the said fiscal year and the following sums of money:

GENERAL FUND	\$ 3,332,460.00
RECREATION FUND	\$ 5,812,856.00
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 180,000.00
SOCIAL SECURITY FUND	\$ 318,428.00
LIABILITY INSURANCE FUND	\$ 159,061.00
AUDIT FUND	\$ 13,550.00
SPECIAL RECREATION FUND	\$ 449,590.00
DEBT SERVICE FUND	\$ 1,924,411.00
RECREATIONAL FACILITIES FUND (Tennis Ctr.)	\$ 2,496,389.00
CAPITAL PROJECTS FUND	\$ 2,549,779.00

or as much thereof as may be authorized by law and hereby appropriated for the purpose of the Oak Brook Park District, as herein thereafter specified for said fiscal year.

SUMMARY OF APPROPRIATIONS

GENERAL CORPORATE FUND	\$ 3,332,460.00
RECREATION PROGRAM FUND	5,812,856.00
ILLINOIS MUNICIPAL RETIREMENT FUND	180,000.00
SOCIAL SECURITY FUND	318,428.00
LIABILITY INSURANCE FUND	159,061.00
AUDIT FUND	13,550.00
SPECIAL RECREATION FUND	449,590.00
DEBT SERVICE FUND	1,924,411.00
RECREATIONAL FACILITIES FUND	2,496,389.00
CAPITAL PROJECTS FUND	<u>2,549,779.00</u>
TOTAL	<u>\$ 17,236,523.00</u>

Section 3. That the estimated cash expected to be on hand at the end of this fiscal year is \$6,852,092.

Section 4. That all balances of any item or items of any general appropriation made in the Ordinance be expended in making up any deficiency in any item in the same general appropriation, and for the same general purposes, or any like appropriation and for the same general purpose, or any like appropriation made by this Ordinance.

Section 5. That all unexpended balances from annual appropriations of the previous years be and they are hereby re-appropriated for the same or similar purpose.

Section 6. That should any clause, sentence, paragraph or part of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 15th day of April 2024, pursuant to a roll call vote as follows:

Aye: _____

Nay: _____

Absent: _____

President

ATTEST:

Board Secretary

**OAK BROOK PARK DISTRICT
CERTIFICATION OF ESTIMATE OF
REVENUE FOR FISCAL YEAR 2024-2025**

I, Ivana Ivkovic Kelley, do hereby certify that I am the duly qualified Treasurer of the Oak Brook Park District and the Chief Fiscal Officer of said Park District. As such officer, I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2024 and ending April 30, 2025 are estimated to be as follows:

<u>SOURCE</u>		<u>AMOUNT</u>
Property and Replacement Taxes		
General Corporate	\$	2,007,582
Recreation		1,379,873
Illinois Municipal Retirement Fund		150,189
Special Recreation Fund		400,253
Social Security Fund		266,846
Liability Insurance		143,757
Audit		10,001
Debt Service		1,661,140
	Sub-Total \$	<u>6,019,641</u>
 Non-Tax Revenues		
Interest Earned	\$	281,480
Program Fees		2,102,054
Recreation Center/Memberships & Fees		908,488
Racquet Club/Tennis Court Fund		2,185,500
Aquatic Center		1,247,215
Grants		1,466,279
Other		1,210,960
	Sub-Total \$	<u>9,401,976</u>
 TOTAL ESTIMATED REVENUES	 \$	 <u><u>15,421,617</u></u>

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Park District this 15th day of April 2024.

Ivana Ivkovic Kelley
Treasurer and Chief Fiscal Officer

SEAL

STATE OF ILLINOIS)
)
COUNTIES OF)
DUPAGE & COOK) S.S.

I, Laure L. Kosey, do hereby certify that I am the duly appointed Secretary of the Oak Brook Park District in the county and state aforesaid, and as such Secretary, I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I do further certify that the attached and foregoing is a true and complete copy of the “**Annual Budget and Appropriation Ordinance of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the Fiscal Year beginning May 1, 2024 and ending April 30, 2025**”, as adopted by the Board of Park Commissioners at its properly convened meeting held on April 15, 2024, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Park District at Oak Brook, Illinois this 15th day of April, 2024.

Laure L. Kosey, Secretary
Board of Park Commissioners
Oak Brook Park District

SEAL



OAK BROOK PARK DISTRICT
Requested Fiscal Year 2024 - 2025 Budget Summary- All Funds

REVENUES	GENERAL	RECREATION	TENNIS	IMRF	SOCIAL SECURITY	LIABILITY INSURANCE	AUDIT	SPECIAL RECREATION	DEBT SERVICE	CAPITAL PROJECTS	TOTALS
Taxes - Property	\$ 1,754,965	\$ 1,300,345	\$ -	\$ 80,018	\$ 220,065	\$ 125,045	\$ 10,001	\$ 400,253	\$ 1,661,140	\$ -	\$ 5,551,832
Taxes - Replacement	252,617	79,528	-	70,171	46,781	18,712	-	-	-	-	467,809
Interest	52,000	80,000	50,000	3,600	6,000	4,800	180	7,200	2,700	75,000	281,480
Building Rental Fees	239,072	-	-	-	-	-	-	-	-	-	239,072
Program & Service Fees	344,666	3,349,270	2,185,500	-	-	-	-	-	-	-	5,879,436
Field Rentals	324,750	-	-	-	-	-	-	-	-	-	324,750
Overhead/Interfund	665,050	-	-	-	-	-	-	-	-	-	665,050
Sponsorships & Donations	11,500	112,625	-	-	-	-	-	-	-	15,000	139,125
Grants	-	-	-	-	-	-	-	-	-	1,466,279	1,466,279
Other/Miscellaneous	13,150	10,250	18,500	-	-	-	-	27,384	-	337,500	406,784
Total Revenues	\$ 3,657,770	\$ 4,932,018	\$ 2,254,000	\$ 153,789	\$ 272,846	\$ 148,557	\$ 10,181	\$ 434,837	\$ 1,663,840	\$ 1,893,779	\$ 15,421,617
EXPENDITURES/EXPENSES											
Administration	\$ 413,556	\$ 778,696	\$ 878,670	\$ -	\$ -	\$ 38,439	\$ -	\$ 90,787	\$ -	\$ -	\$ 2,200,148
Finance & H.R.	317,126	-	-	-	-	-	-	-	-	-	317,126
Parks & Dean Nature	1,018,030	-	-	-	-	-	-	-	-	-	1,018,030
Professional Services	31,000	-	-	-	-	-	13,125	-	-	-	44,125
Information Technology	349,744	-	-	-	-	-	-	-	-	-	349,744
Recreation Center	1,145,014	-	-	-	-	-	-	-	-	-	1,145,014
Buildings (Incl. CPW)	57,990	-	379,379	-	-	-	-	-	-	-	437,369
Programs	-	2,887,936	711,000	-	-	-	-	43,503	-	-	3,642,439
Overhead/Interfund	-	621,710	43,340	-	-	-	-	-	-	-	665,050
Marketing	-	311,514	-	-	-	-	-	-	-	-	311,514
Other/Miscellaneous	-	-	-	180,000	318,428	120,622	425	1,300	1,924,411	-	2,545,186
Capital Projects	-	1,213,000	310,000	-	-	-	-	314,000	-	2,549,779	4,386,779
Depreciation	-	-	174,000	-	-	-	-	-	-	-	174,000
Total Expenditures/Expenses	\$ 3,332,460	\$ 5,812,856	\$ 2,496,389	\$ 180,000	\$ 318,428	\$ 159,061	\$ 13,550	\$ 449,590	\$ 1,924,411	\$ 2,549,779	\$ 17,236,523
Year-End Adjustment for Capitalized Costs	\$ -	\$ -	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,000
Net Surplus/(Deficit), Excluding Transfers & Other Financing	\$ 325,310	\$ (880,838)	\$ 67,611	\$ (26,211)	\$ (45,582)	\$ (10,504)	\$ (3,369)	\$ (14,753)	\$ (260,571)	\$ (656,000)	\$ (1,504,906)
Transfers in	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 279,972	\$ 250,000	\$ 679,972
Transfers (out)	(502,000)	(177,972)	-	-	-	-	-	-	-	-	(679,972)
Other Financing Sources/(Uses)	-	-	-	-	-	-	-	-	-	-	-
Net Surplus/(Deficit)	\$ (176,690)	\$ (908,810)	\$ 67,611	\$ (26,211)	\$ (45,582)	\$ (10,504)	\$ (3,369)	\$ (14,753)	\$ 19,401	\$ (406,000)	\$ (1,504,906)
Cash Balance- Beginning	\$ 1,475,551	\$ 3,433,679	\$ 2,180,475	\$ 134,536	\$ 173,151	\$ 81,851	\$ 12,536	\$ 109,789	\$ (162,349)	\$ 1,053,779	\$ 8,492,998
Cash Balance- Ending	\$ 1,298,862	\$ 2,524,869	\$ 2,112,086	\$ 108,325	\$ 127,569	\$ 71,347	\$ 9,167	\$ 95,036	\$ (142,948)	\$ 647,779	\$ 6,852,092

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- General Fund

	2024/2025 Requested Budget	2024/2025 Sub. Budget Adjust. (\$)	2024/2025 Revised Budget Request	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues						
Administration	\$ -		\$ -	\$ -	\$ -	N/A
Finance and H.R.	2,060,832		2,060,831	2,114,952	2,097,784	(2.56%)
Central Park North	86,900	3,100	90,000	88,500	80,000	1.69%
Central Park	238,650		238,650	196,000	225,000	21.76%
Saddlebrook Park	500		500	500	-	(0.00%)
Forest Glen Park	500		500	500	-	(0.00%)
Chillem Park	250		250	250	-	(0.00%)
Dean Property	9,000		9,000	500	-	1700.00%
Professional Services	-		-	-	-	N/A
Information Technology	135,693	(2,000)	133,693	117,124	117,493	14.15%
Building/Rec. Center	1,103,748		1,103,748	1,040,726	1,035,923	6.06%
Central Park West	17,347	3,250	20,597	83,094	79,925	(75.21%)
Total Revenues:	\$ 3,653,420	\$ 4,350	\$ 3,657,769	\$ 3,642,146	\$ 3,636,125	0.43%
Expenditures						
Administration	\$ 413,556		\$ 413,556	\$ 385,411	\$ 382,349	7.30%
Finance and H.R.	320,443	(3,317)	317,126	313,015	248,083	1.31%
Central Park North	102,953	(8,000)	94,953	45,021	45,994	110.91%
Central Park	863,709	(37,049)	826,660	818,078	817,215	1.05%
Saddlebrook Park	18,586	(2,400)	16,186	15,658	13,098	3.37%
Forest Glen Park	33,626	(1,300)	32,326	27,543	26,717	17.37%
Chillem Park	7,481		7,481	7,909	7,034	(5.41%)
Dean Property	40,424		40,424	30,177	26,734	33.96%
Professional Services	26,000	5,000	31,000	29,500	30,675	5.08%
Information Technology	352,744	(3,000)	349,744	314,889	307,222	11.07%
Building/Rec. Center	1,248,034	(103,019)	1,145,015	1,034,406	1,080,662	10.69%
Central Park West	57,990		57,990	81,527	70,337	(28.87%)
Total Expenditures:	\$ 3,485,546	\$ (153,086)	\$ 3,332,460	\$ 3,103,135	\$ 3,056,120	7.39%
Surplus/(deficit), excluding other financing sources/(uses)	\$ 167,874	\$ 157,436	\$ 325,309	\$ 539,012	\$ 580,005	(39.65%)
Other Financing Sources/(Uses)						
Transfer to Capital Project Fund	\$ (250,000)		\$ (250,000)	\$ (250,000)	\$ (250,000)	0.00%
Transfer to Debt Service Fund	(102,000)		(102,000)	(104,000)	(104,000)	(1.92%)
Transfer to Recreation Fund	(300,000)	150,000	(150,000)	(300,000)	(300,000)	(50.00%)
Net Surplus/(Deficit):	\$ (484,126)	\$ 307,436	\$ (176,691)	\$ (114,988)	\$ (73,995)	53.66%
Beginning Fund Balance- Unrestricted	\$ 1,339,001		\$ 1,339,001	\$ 1,412,996	\$ 1,412,996	
Fiscal Year Increase/(decrease)	(484,126)		(176,691)	(114,988)	(73,995)	
Ending Fund Balance- Unrestricted	\$ 854,875		\$ 1,162,310	\$ 1,298,008	\$ 1,339,001	
Months of Expenditures:	2.94		4.19	5.02	5.26	
Average Monthly Expenditures:	\$ 290,462		\$ 277,705	\$ 258,595	\$ 254,677	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Recreation Fund

	2024/2025 Requested Budget	2024/2025 Sub. Budget Adjust. (\$)	2024/2025 Revised Budget Request	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues						
Administration	\$ 1,462,873		\$ 1,462,873	\$ 1,419,769	\$ 1,484,698	3.04%
Fitness Center	733,603		733,603	675,478	695,610	8.61%
Aquatic Center	665,703	2,000	667,703	595,304	634,513	12.16%
Aquatic Rec. Programs	579,512		579,512	569,563	503,761	1.75%
Children's Programs	513,550	5,657	519,207	456,329	498,506	13.78%
Preschool Programs	327,366	1,000	328,366	303,481	339,750	8.20%
Youth Programs	231,213	25,600	256,813	225,158	221,384	14.06%
Adult Programs	118,253	13,375	131,628	77,266	121,570	70.36%
Pioneer Programs	66,973		66,973	59,150	54,744	13.23%
Special Events & Trips	139,340		139,340	144,180	144,509	(3.36%)
Marketing	46,000		46,000	45,000	57,685	2.22%
Total Revenues:	\$ 4,884,386	\$ 47,632	\$ 4,932,018	\$ 4,570,678	\$ 4,756,730	7.91%
Expenditures						
Administration	\$ 1,061,242	\$ 38,049	\$ 1,099,291	\$ 1,037,477	\$ 926,184	5.96%
Fitness Center	541,242	(6,000)	535,242	502,565	463,637	6.50%
Aquatic Center	1,169,320	(11,300)	1,158,020	1,052,637	1,091,256	10.01%
Aquatic Rec. Programs	302,009		302,009	275,301	227,269	9.70%
Children's Programs	384,293	(456)	383,837	323,888	359,010	18.51%
Preschool Programs	307,712		307,712	285,293	280,935	7.86%
Youth Programs	184,900	17,500	202,400	173,984	139,068	16.33%
Adult Programs	69,350	4,900	74,250	57,858	58,772	28.33%
Pioneer Programs	101,933		101,933	97,022	84,240	5.06%
Special Events & Trips	123,648	-	123,648	122,577	120,972	0.87%
Marketing	323,014	(11,500)	311,514	237,411	234,813	31.21%
Total Expenditures:	\$ 4,568,663	\$ 31,193	\$ 4,599,856	\$ 4,166,013	\$ 3,986,156	10.41%
Surplus/(deficit), excluding capital activity & other financing sources/(uses)						
	\$ 315,723	\$ 16,439	\$ 332,162	\$ 404,665	\$ 770,574	(17.92%)
Capital Outlay- Revenues	\$ -		\$ -	\$ -	\$ 200,000	N/A
Capital Outlay- Expenditures	1,431,000	\$ (218,000)	1,213,000	962,500	219,094	26.03%
Other Financing Sources/(Uses)						
Transfer to Debt Service Fund	\$ (177,972)		\$ (177,972)	\$ (201,392)	\$ (201,392)	(11.63%)
Transfer from General Fund	300,000	(150,000)	150,000	300,000	300,000	(50.00%)
Net Surplus/(Deficit):	\$ (993,249)	\$ 84,439	\$ (908,810)	\$ (459,227)	\$ 850,088	97.90%
Beginning Fund Balance- Unrestricted	\$ 2,861,461		\$ 2,861,461	\$ 2,011,373	\$ 2,011,373	
Fiscal Year Increase/(Decrease)	(993,249)		(908,810)	(459,227)	850,088	
Ending Fund Balance- Unrestricted	\$ 1,868,211		\$ 1,952,650	\$ 1,552,146	\$ 2,861,461	
Months of Expenditures:	3.74		4.03	3.63	8.17	
Average Monthly Expenditures:	\$ 499,972		\$ 484,405	\$ 427,376	\$ 350,438	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Recreational Facilities (Tennis) Fund

	2024/2025 Requested Budget	2024/2025 Sub. Budget Adjust. (\$)	2024/2025 Revised Budget Request	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues						
Administration	\$ 67,000		\$ 67,000	\$ 12,220	\$ 66,500	448.28%
Building	500		500	500	500	0.00%
Programs	2,186,500		2,186,499	2,051,500	2,134,296	6.58%
Total Revenues:	\$ 2,254,000	\$ -	\$ 2,253,999	\$ 2,064,220	\$ 2,201,296	9.19%
Expenses						
Administration	\$ 922,777	\$ (767)	\$ 922,010	\$ 808,599	\$ 773,506	14.03%
Building	364,379	15,000	379,379	381,971	342,786	(0.68%)
Programs	711,000		711,000	688,000	652,200	3.34%
Capital Projects	240,000	70,000	310,000	430,000	405,000	(27.91%)
Depreciation	174,000		174,000	170,000	172,000	2.35%
Total Expenses:	\$ 2,412,156	84,232.85	2,496,389	\$ 2,478,570	\$ 2,345,492	0.72%
Preliminary Surplus/(Deficit):	\$ (158,156)	\$ (84,233)	\$ (242,390)	\$ (414,350)	\$ (144,196)	(41.50%)
Adjustment for Capitalized Costs	\$ 240,000		\$ 310,000	\$ 430,000	\$ 405,000	(27.91%)
Net Surplus/(Deficit):	\$ 81,844	\$ (84,233)	\$ 67,610	\$ 15,650	\$ 260,804	332.01%
Beginning Net Position						
Investment in Capital Assets	\$ 1,843,979		\$ 1,843,979	\$ 1,610,979	\$ 1,610,979	
Unrestricted	1,491,317		1,491,317	1,463,513	1,463,513	
Total:	\$ 3,335,296		\$ 3,335,296	\$ 3,074,492	\$ 3,074,492	
Ending Net Position						
Investment in Capital Assets	\$ 1,909,979		\$ 1,979,979	\$ 1,870,979	\$ 1,843,979	
Unrestricted	1,507,161		1,422,927	1,219,163	1,491,317	
Total:	\$ 3,417,140		\$ 3,402,906	3,090,142	\$ 3,335,296	
Months of Expenses:	8.33		7.81	7.14	9.22	
Average Monthly Expenses (less capitalizable expenses):	\$ 181,013		\$ 182,199	\$ 170,714	\$ 161,708	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- IMRF Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 80,000	\$ 52,500	\$ 54,000	52.38%
Property Taxes-Cook	18	21	11	(14.29%)
Personal Property Rep. Tax	70,171	88,865	63,792	(21.04%)
Investment Income	3,600	600	3,672	500.00%
Total Revenues:	\$ 153,789	\$ 141,986	\$ 121,475	8.31%
Expenditures				
Employer Contributions	\$ 180,000	\$ 175,000	\$ 176,011	2.86%
Total Expenditures:	\$ 180,000	\$ 175,000	\$ 176,011	2.86%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (26,211)	\$ (33,014)	\$ (54,536)	(20.61%)
Other Financing Sources/(Uses)				
Net Surplus/(Deficit):	\$ -	\$ -	\$ -	N/A
Beginning Fund Balance- Restricted	\$ 109,882	\$ 164,418	\$ 164,418	
Fiscal Year Increase/(decrease)	(26,211)	(33,014)	(54,536)	
Ending Fund Balance- Restricted	\$ 83,671	\$ 131,404	\$ 109,882	
Months of Expenditures:	5.58	9.01	7.49	
Average Monthly Expenditures:	\$ 15,000	\$ 14,583	\$ 14,668	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Social Security Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 220,000	\$ 210,000	\$ 214,249	4.76%
Property Taxes-Cook	65	81	60	(19.75%)
Personal Property Rep. Tax	46,781	59,243	42,528	(21.04%)
Investment Income	6,000	3,000	7,210	100.00%
Total Revenues:	\$ 272,846	\$ 272,324	\$ 264,047	0.19%
Expenditures				
Employer Contrib.- S.S.	\$ 258,072	\$ 237,460	\$ 237,729	8.68%
Employer Contrib.- Medicare	60,356	55,535	56,213	8.68%
Total Expenditures:	\$ 318,428	\$ 292,995	\$ 293,942	8.68%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (45,582)	\$ (20,671)	\$ (29,895)	120.51%
Other Financing Sources/(Uses)				
Net Surplus/(Deficit):	\$ -	\$ -	\$ -	N/A
Beginning Fund Balance- Restricted	\$ 141,499	\$ 171,394	\$ 171,394	
Fiscal Year Increase/(decrease)	(45,582)	(20,671)	(29,895)	
Ending Fund Balance- Restricted	\$ 95,917	\$ 150,723	\$ 141,499	
Months of Expenditures:	3.61	6.17	5.78	
Average Monthly Expenditures:	\$ 26,536	\$ 24,416	\$ 24,495	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Liability Insurance Fund

	2024/2025	2024/2025	2024/2025	2023/2024	2023/2024	Budget
	Requested	Sub. Budget	Revised Budget	Original	Projected	Percentage
	Budget	Adjust. (\$)	Request	Budget	Actuals	Increase
						(Decrease)
Revenues						
Property Taxes-DuPage	\$ 125,000		\$ 125,000	\$ 84,000	\$ 86,055	48.81%
Property Taxes-Cook	45		45	33	25	36.36%
Personal Property Rep. Tax	18,712		18,712	23,697	17,011	(21.04%)
Investment Income	4,800		4,800	3,000	5,202	60.00%
Total Revenues:	\$ 148,557	\$ -	\$ 148,557	\$ 110,730	\$ 108,293	34.16%
Expenditures						
Personnel- Wages	\$ 34,677	\$ (4,204)	\$ 30,473	\$ 32,570	\$ 32,699	(6.44%)
Personnel- Group Medical	7,966		7,966	11,510	8,836	(30.79%)
Risk Mgmt.- PDRMA Prem.	118,622		118,621	97,522	97,522	21.64%
Unemployment Insurance	2,000		2,000	4,000	1,000	(50.00%)
Total Expenditures:	\$ 163,265	\$ (4,204)	\$ 159,060	\$ 145,602	\$ 140,057	9.24%
Surplus/(deficit), excluding other	\$ (14,708)	\$ 4,204	\$ (10,503)	\$ (34,872)	\$ (31,764)	(69.88%)
Other Financing Sources/(Uses)						
Transfers from General Fund	\$ -		\$ -	\$ -	\$ -	N/A
Transfers from Recreation Fund	-		-	-	-	N/A
Net Surplus/(Deficit):	\$ (14,708)	\$ 4,204	\$ (10,503)	\$ (34,872)	\$ (31,764)	(69.88%)
Beginning Fund Balance- Restricted	\$ 79,991		\$ 79,991	\$ 111,755	\$ 111,755	
Fiscal Year Increase/(decrease)	(14,708)		(10,503)	(34,872)	(31,764)	
Ending Fund Balance- Restricted	\$ 65,283		\$ 69,488	\$ 76,883	\$ 79,991	
Months of Expenditures:	4.80		5.24	6.34	6.85	
Average Monthly Expenditures:	\$ 13,605		\$ 13,255	\$ 12,134	\$ 11,671	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Audit Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 10,000	\$ 16,800	\$ 17,565	(40.47%)
Property Taxes-Cook	1	8	4	(87.50%)
Investment Income	180	95	181	89.48%
Total Revenues:	\$ 10,181	\$ 16,903	\$ 17,750	(39.76%)
Expenditures				
Audit Services	\$ 13,125	\$ 15,750	\$ 12,750	(16.66%)
Miscellaneous	425	425	-	0.00%
Total Expenditures:	\$ 13,550	\$ 16,175	\$ 12,750	(16.22%)
Surplus/(deficit), excluding other financing sources/(uses)	\$ (3,369)	\$ 728	\$ 5,000	(562.79%)
Other Financing Sources/(Uses)				
	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (3,369)	\$ 728	\$ 5,000	(562.79%)
Beginning Fund Balance- Restricted	\$ 12,552	\$ 7,552	\$ 7,552	
Fiscal Year Increase/(decrease)	(3,369)	728	5,000	
Ending Fund Balance- Restricted	\$ 9,183	\$ 8,280	\$ 12,552	
Months of Expenditures:	8.13	6.14	11.81	
Average Monthly Expenditures:	\$ 1,129	\$ 1,348	\$ 1,063	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Special Recreation Fund

	2024/2025	2024/2025	2024/2025	2023/2024	2023/2024	Budget
	Requested	Sub. Budget	Revised Budget	Original	Projected	Percentage
	Budget	Adjust. (\$)	Request	Budget	Actuals	Increase
						(Decrease)
Revenues						
Property Taxes-DuPage	\$ 400,000		\$ 400,000	\$ 301,022	\$ 302,056	32.88%
Property Taxes-Cook	253		253	121	80	109.09%
Investment Income	7,200		7,200	8,400	8,580	(14.29%)
Misc. Income- IGA	27,384		27,384	27,384	27,384	(0.00%)
Total Revenues:	\$ 434,837	\$ -	\$ 434,837	\$ 336,927	\$ 338,100	29.06%
Expenditures						
Full-Time Salaries	\$ 27,787		\$ 27,787	\$ 20,584	\$ 20,584	34.99%
Part-Time Salaries	63,000		63,000	58,000	58,000	8.62%
Gateway Special Recreation	43,503		43,503	39,233	39,425	10.88%
Capital/Small Equip.	279,000	35,000	314,000	258,400	200,133	21.52%
Misc. Program Expenses	1,300		1,300	2,000	1,300	(35.00%)
Total Expenditures:	\$ 414,590	\$ 35,000	\$ 449,590	\$ 378,217	\$ 319,442	18.87%
Surplus/(deficit), excluding other	\$ 20,247	\$ (35,000)	\$ (14,753)	\$ (41,290)	\$ 18,658	(64.27%)
Other Financing Sources/(Uses)						
Net Surplus/(Deficit):	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ 20,247	\$ (35,000)	\$ (14,753)	\$ (41,290)	\$ 18,658	(64.27%)
Beginning Fund Balance- Restricted	\$ 131,126		\$ 131,126	\$ 112,468	\$ 112,468	
Fiscal Year Increase/(decrease)	20,247		(14,753)	(41,290)	18,658	
Ending Fund Balance- Restricted	\$ 151,373		\$ 116,373	\$ 71,178	\$ 131,126	
Months of Expenditures:	4.38		3.11	2.26	4.93	
Average Monthly Expenditures:	\$ 34,549		\$ 37,466	\$ 31,518	\$ 26,620	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Debt Service Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 1,660,740	\$ 1,597,636	\$ 1,613,900	3.95%
Property Taxes-Cook	400	547	385	(26.93%)
Investment Income	2,700	300	2,721	800.00%
Total Revenues:	\$ 1,663,840	\$ 1,598,483	\$ 1,617,006	4.09%
Expenditures				
Principal-2016 Bonds	287,610	281,455	281,455	2.19%
Interest-2016 Bonds	20,418	26,575	26,575	(23.17%)
Principal-2018 Debt Certif.	78,462	75,992	75,991	3.25%
Interest-2018 Debt Certif.	2,550	5,020	5,020	(49.20%)
Principal-2019 Bonds	670,000	640,000	640,000	4.69%
Interest-2019 Bonds	535,463	568,214	568,213	(5.76%)
Principal-2020 Debt Certif.	94,641	92,378	92,377	2.45%
Interest-2020 Debt Certif.	2,319	4,582	4,582	(49.39%)
Principal-2020 Loan (Village)	100,000	100,000	100,000	(0.00%)
Interest-2020 Loan (Village)	2,000	4,000	4,000	(50.00%)
Principal-2023 Bonds	-	-	-	N/A
Interest-2023 Bonds	130,500	88,813	88,813	46.94%
Miscellaneous	448	348	318	28.74%
Total Expenditures:	\$ 1,924,411	\$ 1,887,378	\$ 1,887,344	1.96%
Surplus/(deficit), excluding other financing sources/(uses)	\$ (260,571)	\$ (288,895)	\$ (270,338)	(9.80%)
Other Financing Sources/(Uses)				
Transfer from General Fund	\$ 102,000	\$ 104,000	\$ 104,000	(1.92%)
Transfer from Recreation Fund	177,972	201,392	201,392	(11.63%)
Net Surplus/(Deficit):	\$ 19,401	\$ 16,497	\$ 35,054	17.59%
Beginning Fund Balance- Restricted	\$ (161,779)	\$ (196,833)	\$ (196,833)	
Fiscal Year Increase/(decrease)	19,401	16,497	35,054	
Ending Fund Balance- Restricted	\$ (142,378)	\$ (180,336)	\$ (161,779)	
Months of Expenditures:	N/A	N/A	N/A	
Average Monthly Expenditures:	N/A	N/A	N/A	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Capital Projects Fund

	2024/2025 Requested Budget	2024/2025 Sub. Budget Adjust. (\$)	2024/2025 Revised Budget Request	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues						
Sponsorships	\$ 15,000		\$ 15,000	\$ 90,000	\$ 35,000	(83.33%)
Investment Income	75,000		75,000	85,000	125,000	(11.76%)
Miscellaneous	337,500		337,500	5,000	-	6649.99%
Grants	850,000	616,279	1,466,278	536,000	69,617	173.56%
Total Revenues:	\$ 1,277,500	\$ 616,279	\$ 1,893,778	\$ 716,000	\$ 229,617	164.49%
Expenditures						
Building & Park Improv.	\$ 1,812,000	\$ 737,779	\$ 2,549,778	\$ 3,469,600	\$ 3,001,650	(26.51%)
Miscellaneous	-	-	-	500	-	(100.00%)
Bond Issuance Costs	-	-	-	-	-	N/A
Total Expenditures:	\$ 1,812,000	\$ 737,779	\$ 2,549,778	\$ 3,470,100	\$ 3,001,650	(26.52%)
Surplus/(deficit), excluding other Financing Sources/(Uses)						
	\$ (534,500)	\$ (121,500)	\$ (656,000)	\$ (2,754,100)	\$ (2,772,033)	(76.18%)
Other Financing Sources/(Uses)						
Bond Proceeds	\$ -		\$ -	\$ -	\$ -	N/A
Debt Certificates Proceeds	-		-	-	-	N/A
Loan Proceeds	-		-	-	-	N/A
Transfer from General	250,000		250,000	250,000	250,000	0.00%
Transfer to Debt Service	-		-	-	-	N/A
Net Surplus/(Deficit):	\$ (284,500)	\$ (121,500)	\$ (406,000)	\$ (2,504,100)	\$ (2,522,033)	(83.79%)
Beginning Fund Balance-						
Committed & Restricted	\$ 1,033,749		\$ 1,033,749	\$ 3,555,782	\$ 3,555,782	
Fiscal Year Increase/(decrease)	<u>(284,500)</u>		<u>(406,000)</u>	<u>(2,504,100)</u>	<u>(2,522,033)</u>	
Ending Fund Balance- Committed & Restricted	\$ 749,249		\$ 627,749	\$ 1,051,682	\$ 1,033,749	
Months of Expenditures:	N/A		N/A	N/A	N/A	
Average Monthly Expenditures:	N/A		N/A	N/A	N/A	

**Oak Brook Park District
FY 2024/2025 Proposed Budget**

Budget updates subsequent to the March 4, 2024 budget workshop- **UPDATED**

	General Fund-01		Recreation Fund-02		Liability Ins. Fund-04		Tennis Fund-07		Special Rec. Fund-09		Capital Projects Fund-12		
	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	
Revenues													
01-04-590-000	\$ 1,500.00												Increase pavilion rental revenues
01-04-590-000	\$ 1,600.00												Increase field rental revenues
01-14-570-000		\$ 2,000.00											Decrease I.T. Overhead revenue
01-20-261-000	\$ 2,500.00												Increase CPW rental revenues
01-20-262-000	\$ 750.00												Increase Cocoa Cabin revenues
02-25-162-000			\$ 2,000.00										Increase splash island party revenues
02-40-332-181			\$ 6,375.00										Increase pickleball revenue
02-30-272-215			\$ 5,657.00										Increase GBL revenue
02-32-275-003			\$ 5,000.00										Increase youth pee wee revenue
02-31-275-003			\$ 1,000.00										Increase preschool revenue
02-32-275-005			\$ 600.00										increase youth teen camp revenue
02-32-290-050			\$ 20,000.00										New specialty programming
02-40-340-000			\$ 7,000.00										New specialty programming
12-95-591-001											\$ 616,279.00		Increase grant for bridge construction from \$850,000 to \$1,466,279

Transfers-in													
02-70-595-010			\$ 150,000.00										Decrease transfer from General Fund to Recreation fund
Total Revenues & Transfers-in:	\$ 6,350.00	\$ 2,000.00	\$ 47,632.00	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 616,279.00	\$ -	

	General Fund-01		Recreation Fund-02		Liability Ins. Fund-04		Tennis Fund-07		Special Rec. Fund-09		Capital Projects Fund-12		
	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	
Expenditures													
01-02-630-000		\$ 6,709.60											Decrease full-time wages-H.R. Manager
01-02-630-000	\$ 3,392.48												Increase full-time wages-Finance Manager
01-04-750-055		\$ 1,500.00											Decrease portable restroom costs
01-04-800-006		\$ 6,500.00											Decrease ice rink kit
01-05-630-000		\$ 19,771.25											Re-allocate Deputy Director wages & health insurance to Recreation Fund
01-05-650-000		\$ 5,324.99											Re-allocate Deputy Director wages & health insurance to Recreation Fund
01-15-630-000		\$ 19,771.24											Re-allocate Deputy Director wages & health insurance to Recreation Fund
01-15-650-000		\$ 5,324.99											Re-allocate Deputy Director wages & health insurance to Recreation Fund

**Oak Brook Park District
FY 2024/2025 Proposed Budget**

Budget updates subsequent to the March 4, 2024 budget workshop- **UPDATED**

	General Fund-01		Recreation Fund-02		Liability Ins. Fund-04		Tennis Fund-07		Special Rec. Fund-09		Capital Projects Fund-12		
	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	
01-05-631-000		\$ 5,000.00											Decrease part-time wages
01-05-720-001		\$ 2,453.00											Decrease as already budgeted in I.T. department
01-05-790-017		\$ 1,000.00											Decrease equipment service
01-05-790-002		\$ 2,000.00											Decrease ice melter
01-05-790-018		\$ 1,500.00											Decrease plastic pond boat
01-06-790-008		\$ 2,400.00											Decrease tree replacement
01-07-800-006		\$ 1,300.00											Decrease soccer goals FG
01-10-821-000	\$ 5,000.00												Increase legal fees budget
01-14-678-000		\$ 1,000.00											Decrease copier lease costs- Corporate
01-14-678-001		\$ 2,000.00											Decrease copier lease costs- Recreation
01-15-630-000		\$ 17,000.00											Decrease FT FRC Custodial
01-15-630-000		\$ 10,400.00											Decrease (correct) Recreation Manager- Specialty Programming wages
01-15-631-001		\$ 4,438.00											Decrease PT FRC Front Desk
01-15-650-000		\$ 10,439.43											Decrease (eliminate) incorrect budget amount- Facility Recreation Manager- Specialty Programming
01-15-650-000		\$ 12,695.82											Decrease (overstated) Facility Recreation Manager- Specialty Programming
01-15-650-001		\$ 1,500.00											Decrease (eliminate) college course fees budget
01-15-690-000		\$ 250.00											Decrease workshop fees budget
01-15-750-000		\$ 1,000.00											Decrease preschool tile floor refinish
01-15-750-004		\$ 1,500.00											Decrease plumbing service
01-15-750-005		\$ 1,500.00											Decrease electric service
01-15-790-000		\$ 1,100.00											Decrease janitorial costs
01-15-800-000	\$ 900.00												Increase for addtl. Replacement ceiling tiles
01-15-800-009		\$ 2,000.00											Decrease lobby chairs purchases
01-15-730-001		\$ 500.00											Decrease office supplies
01-15-750-000		\$ 5,000.00											Decrease fitness office renovation
01-15-750-000		\$ 8,500.00											Decrease high dusting
01-15-750-000		\$ 1,000.00											Decrease carpet cleaning
02-01-630-000			\$ 39,542.50										Re-allocate Deputy Director wages & health insurance to Recreation Fund

Oak Brook Park District
FY 2024/2025 Proposed Budget

Budget updates subsequent to the March 4, 2024 budget workshop- **UPDATED**

	General Fund-01		Recreation Fund-02		Liability Ins. Fund-04		Tennis Fund-07		Special Rec. Fund-09		Capital Projects Fund-12		
	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	
02-01-650-000			\$ 10,649.99										Re-allocate Deputy Director wages & health insurance to Recreation Fund
02-01-630-000			\$ 1,901.78										Increase full-time wages-C.F.O.
02-01-630-000				\$ 963.35									Decrease full-time wages-H.R. Manager
02-01-630-000			\$ 1,614.08										Increase full-time wages-Finance Manager Decrease (overstated) Facility Recreation Manager- Specialty Programming
02-01-650-000				\$ 12,695.82									Decrease copier lease costs- Recreation
02-01-820-001				\$ 2,000.00									Decrease maintenance/contract Lease
02-21-670-000				\$ 2,000.00									Decrease exercise equipment
02-21-760-000				\$ 2,000.00									Decrease fitness equipment
02-21-765-000				\$ 2,000.00									Decrease college tuition
02-25-650-001				\$ 1,500.00									Decrease subscriptions
02-25-750-010				\$ 300.00									Decrease pump installation
02-25-750-030				\$ 2,000.00									Decrease Link seals
02-25-750-050				\$ 6,000.00									Decrease LED pool spotlight
02-25-790-007				\$ 1,500.00									Increase GBL expenses (also increase in related revenues)
02-30-640-215			\$ 3,394.00										Decrease youth basketball
02-30-631-215				\$ 3,850.00									Increase youth pee wee counselor costs (also increase in related revenues)
02-32-631-003			\$ 3,500.00										New specialty programming costs (also increase in related revenues)
02-32-640-050			\$ 14,000.00										New specialty programming costs (also increase in related revenues)
02-40-631-350			\$ 4,900.00										Decrease P-T staffing/position
02-80-631-000				\$ 6,000.00									Decrease replacement desk
02-80-800-000				\$ 1,000.00									Decrease special event giveaways
02-80-823-000				\$ 2,000.00									Decrease banners and forms
02-80-960-000				\$ 1,000.00									Decrease aquatics promotions
02-80-940-000				\$ 1,000.00									Decrease job board postings
02-80-930-000				\$ 500.00									Reduce pool heater replacement project costs for one less heater replacement
02-81-805-000				\$ 8,000.00									Reduce aquatics sound system costs as Splash Island previously completed
02-81-805-000				\$ 10,000.00									Move pool tile deck project to Capital Projects and Special Recreation funds
02-81-805-000				\$ 200,000.00									

Oak Brook Park District
FY 2024/2025 Proposed Budget

Budget updates subsequent to the March 4, 2024 budget workshop- **UPDATED**

	General Fund-01		Recreation Fund-02		Liability Ins. Fund-04		Tennis Fund-07		Special Rec. Fund-09		Capital Projects Fund-12		
	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease	
04-90-630-000						\$ 4,203.60							Decrease full-time wages-H.R. Manager
07-01-630-000								\$ 1,251.79					Decrease full-time wages-H.R. Manager
07-01-630-000							\$ 484.64						Increase full-time wages-Finance Manager
07-71-750-015							\$ 15,000.00						Increase other building maintenance budget
07-80-805-000							\$ 70,000.00						Increase front desk remodeling project budget
09-01-800-000									\$ 35,000.00				Move pool tile deck project from Recreation Fund (Special Rec. & Capital Proj.)
12-95-940-065												\$ 75,000.00	Defer digital monument sign to FY 2025/2026
12-95-940-065												\$ 12,500.00	Remove painting costs from FRC project
12-95-940-065												\$ 6,000.00	Reduce irrigation project costs for Central Park
12-95-940-065												\$ 10,000.00	Defer gazebo roof replacement at Forest Glen Park to FY 2026/2027
12-95-940-065											\$ 616,279.00		Increase bridge construction costs due to increased grant funding
12-95-940-065											\$ 165,000.00		Move pool tile deck project from Recreation Fund (Special Rec. & Capital Proj.)
12-95-940-065											\$ 60,000.00		Move \$60,000 HVAC budget costs from FY 2025/2026 to FY 2024/2025
<u>Transfers-out</u>													
01-70-621-000		\$ 150,000.00											Decrease operating transfer from General to Recreation fund
Total Expenditures & Transfers-out:	\$ 9,292.48	\$ 312,378.32	\$ 79,502.35	\$ 266,309.17	\$ -	\$ 4,203.60	\$ 85,484.64	\$ 1,251.79	\$ 35,000.00	\$ -	\$ 841,279.00	\$ 103,500.00	
Net Change to Fund/Net Position Balance:	\$ 307,435.84		\$ 84,438.82		\$ 4,203.60		\$ 84,232.85		\$ 35,000.00		\$ 121,500.00		



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: TEN YEAR CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEARS 2024 THROUGH 2033 OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS.

AGENDA No.: 8 B

MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

During the 4th quarter of 2023, Park District staff began updating the Ten Year Capital Improvement Plan (“CIP”) which coincided with the development of the fiscal year 2024/2025 operating budgets. During that time, staff conducted numerous meetings to discuss the CIP; including identifying the scope, timing and funding sources for the various capital items listed.

At the January 15, 2024 Board of Commissioners meeting, staff presented a draft of the CIP to the Board and the Board was afforded the opportunity to provide commentary and additional direction concerning the CIP.

At the March 4, 2024 Special Board of Commissioners meeting, staff presented an updated draft of the CIP that reflected updates to some of the estimated project costs, as well as revisions to the timing of a number of the listed capital projects.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Accompanying this agenda history document is the Ten Year CIP that includes the actual capital improvement activity for the current fiscal year (FY 2023/2024) and the proposed capital purchases and improvements for the fiscal years ending April 30, 2025 through 2033. Please note that the proposed fiscal year 2024/2025 capital purchases and improvements have been incorporated into budget and appropriations ordinance number 24-0415. The capital items for fiscal years ending April 2026 and beyond are for long-term planning purposes only, and are subject to change based on continuous review of anticipated funding sources as well as needs/priority assessments.

ACTION PROPOSED:

A Motion (and a Second) to approve the Ten Year Capital Improvement Plan for the Fiscal Years 2024 through 2033 of the Oak Brook Park District of Cook and DuPage Counties, Illinois.

**Oak Brook Park District
Ten-year Capital Improvement Plan**

Fund	Description Project/Equipment	1		2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
		Unaudited FYTD Actual	"Updated" Budget	Original Budget	FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	FY 2028/2029	FY 2029/2030	FY 2030/2031	
Family Recreation Center-Administration													
Capital Project	TimePro/SQL Server Replacement	-	15,000.00	15,000.00	-	-	-	-	-	-	-	-	15,000.00
Capital Project	SharePoint/One Drive file migration	-	-	-	-	36,000.00	-	-	-	-	-	-	36,000.00
Capital Project	Digital/electronic display sign- Jorie & Forest Gate Road	-	-	-	-	75,000.00	-	-	-	-	-	-	75,000.00
Capital Project	Marketing/Wayfinding Signage- Central Park	-	-	-	-	-	30,000.00	-	-	-	-	-	30,000.00
Capital Project	Automated vehicle license plate reader system	\$ 7,254.36	-	-	-	-	-	-	-	-	-	-	-
Capital Project	FRC video server replacement	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-
Capital Project	Painting, carpet, equipment, and furniture replacement.	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-
Capital Project	Firewall & network switch replacement	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-
Capital Project	BS&A financial reporting software server replacement	-	-	-	-	15,000.00	-	-	-	-	-	-	15,000.00
Family Recreation Center Administration Total:		\$ 7,254.36	\$ 15,000.00	\$ 15,000.00	FY 2024/2025	\$ 126,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,000.00
Family Recreation Center-Aquatics													
Recreation	Replace Interglass Surface- Lap Pool	-	-	-	-	-	-	-	-	-	-	55,000.00	55,000.00
Recreation	Grate Replacement- Leisure & lap pool	-	-	-	-	-	60,000.00	-	-	-	-	-	60,000.00
Recreation	Replace Interglass Surface- Leisure Pool	-	-	-	-	-	-	-	-	-	-	60,000.00	60,000.00
Recreation	Installation of replacement starting blocks (6)	-	30,000.00	30,000.00	-	-	-	-	-	-	-	-	30,000.00
Recreation	Evaporative Pre-cooler Phase II/40 Ton Condensing Unit Phase III & repainting of facility	\$ 48,292.99	48,292.99	770,000.00	FY 2024/2025	-	-	-	-	-	-	-	770,000.00
Recreation	Pool Heater Replacement (2+2+2+1=7 total heaters)	-	-	-	FY 2024/2025	-	-	26,000.00	-	-	-	26,000.00	52,000.00
Capital Project	Replace Tile Deck- Split distribution	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-
Special Recreation	Replace Tile Deck- Split distribution	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-
Recreation	Replace Plexiglass at Splash Island	-	-	-	-	-	-	-	-	-	-	-	-
Recreation	Sound System upgrade in aquatics center	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-
Recreation	Video display board	-	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00
Recreation	Ultra Violet water treatment system	-	-	-	-	-	-	-	-	-	-	30,000.00	30,000.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

		1			2	3	4	5	6	7	8	9	10	
Fund	Description Project/Equipment	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
		Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Recreation	Chemical automation system	-	-	-	-	-	-	-	-	-	-	-	15,000.00	15,000.00
Recreation	Painting and window coverings	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Recreation	Aquatic office rooftop HVAC system	-	-	-	-	-	-	-	-	-	-	-	-	-
Family Recreation Center Aquatics Total:		\$ 48,292.99	\$ 78,292.99	\$ 800,000.00	FY 2024/2025	\$ -	\$ 60,000.00	\$ -	\$ 26,000.00	\$ -	\$ -	\$ -	\$ 236,000.00	\$ 1,122,000.00
Family Recreation Center- Cori's Way														
Recreation	Painting and carpet/flooring replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00
Family Recreation Center Cori's Way Total:		\$ -	\$ -	\$ -	FY 2024/2025	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00
Family Recreation Center- Fitness														
Recreation	Replace Remaining Cardio Equipment (Lease Purchase)	\$ -	\$ -	\$ -	FY 2024/2025	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ -	\$ 265,000.00
Recreation	Replace Cybex Strength Machines	-	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
Family Recreation Center Fitness Total:		\$ -	\$ -	\$ -	FY 2024/2025	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	\$ -	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ -	\$ 365,000.00
Family Recreation Center- Building														
Capital Project	Heating & Cooling Systems (10 Year Replacement Plan)	\$ -	\$ -	\$ -	FY 2024/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project	Roof Maintenance	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Convert Gym 1 Storage into Party Room	-	-	-	-	15,000.00	-	-	-	-	-	-	-	15,000.00
Capital Project	Family Recreation Center Backup/Emergency Electrical Generator	-	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
Capital Project	Entry Doors	-	-	-	-	24,000.00	-	-	-	-	-	-	-	24,000.00
Capital Project	Indoor track resurfacing/upgrade	-	-	-	-	100,000.00	-	-	-	-	-	-	-	100,000.00
Capital Project	Painting and carpet replacement in common public spaces	\$ 28,450.00	55,000.00	55,000.00	-	-	-	-	-	-	-	-	-	55,000.00
Capital Project	Studio D storage hallway	-	-	-	-	100,000.00	-	-	-	-	-	-	-	100,000.00
Capital Project	Gymnasium storage & studio D activity room	-	-	-	-	500,000.00	-	-	-	-	-	-	-	500,000.00
Capital Project	Relocation of door near Marketing department & installation of emergency door at fitness center.	\$ 9,036.00	40,000.00	40,000.00	-	-	-	-	-	-	-	-	-	40,000.00
Capital Project	Refurbish gymnasium flooring	-	-	-	-	-	-	-	100,000.00	-	-	-	-	100,000.00
Capital Project	Maintenance workshop build-out (studio D storage)	-	-	-	-	-	-	-	-	-	-	-	75,000.00	75,000.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

		1			2	3	4	5	6	7	8	9	10	
Fund	Description Project/Equipment	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
		Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Capital Project	Upgrade 1 gym scoreboard to wireless- Funded with \$20K sponsorship from Breakaway Basketball	\$ 18,106.63	20,000.00	-	-	-	-	-	-	-	-	-	-	-
Family Recreation Center Building Total:		\$ 55,592.63	\$ 115,000.00	\$ 95,000.00	FY 2024/2025	\$ 739,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 1,109,000.00
Parks & Maintenance														
Capital project	Ford F-250 Pickup Truck	\$ -	\$ -	\$ 40,000.00	FY 2024/2025	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
Capital project	Aerial Bucket Truck	\$ -	-	-	-	75,000.00	-	-	-	-	-	-	-	75,000.00
Capital project	Turf Slit-Seeder	\$ -	-	-	-	15,000.00	-	-	-	-	-	-	-	15,000.00
Capital project	Ford Explorer SUV- Additional Admin. Vehicle	-	-	-	-	-	-	-	50,000.00	-	-	-	-	50,000.00
Capital project	Dump Truck	-	-	-	-	-	-	-	-	-	-	-	75,000.00	75,000.00
Capital project	Additional Utility Vehicle- Kubota & electrical	-	-	-	-	-	-	25,000.00	-	-	-	-	-	25,000.00
Recreation	Additional Utility Vehicle- Kubota & electrical	-	-	-	FY 2024/2025	-	-	-	-	-	25,000.00	-	-	25,000.00
Recreation	Athletic Field Groomer	-	-	-	-	-	-	-	-	18,000.00	-	-	-	18,000.00
Parks & Maintenance Total:		\$ -	\$ -	\$ 40,000.00	FY 2024/2025	\$ 90,000.00	\$ 60,000.00	\$ 25,000.00	\$ 50,000.00	\$ 18,000.00	\$ 25,000.00	\$ -	\$ 75,000.00	\$ 383,000.00
Central Park														
Capital Project	Challenge Adventure Course- Phase II	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
Capital Project	Sidewalk Replacement- (\$20K + \$5K Special Recreation)	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Central Park Improvements- All-Inclusive Playground	-	-	-	-	-	-	-	-	-	100,000.00	-	-	100,000.00
Capital Project	Lacrosse/Ball Field Reconfiguration- Phase 2 External Funding	-	-	-	-	-	-	3,300,000.00	-	-	-	-	-	3,300,000.00
Capital Project	Gazebo Roof Replacement	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Gabion Weir Replacement-East Weir completed as of 4/30/2019. This budget for West Weir improvements and bridge replacement.	\$ 17,008.00	100,000.00	100,000.00	FY 2024/2025	-	-	-	-	-	-	-	-	100,000.00
Capital Project	One 15-passenger bus for use in camp programming and various trips	-	-	-	-	80,000.00	-	-	-	-	-	-	-	80,000.00
Capital Project	Irrigation Updates at Central Park	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Preschool Playground Equipment (\$45K + \$20K Special Recreation)	-	-	-	-	-	-	-	-	-	85,000.00	-	-	85,000.00
Capital Project	Primary Color Playground (\$35K + \$15K Special Recreation)	-	-	-	-	100,000.00	-	-	-	-	-	-	-	100,000.00
Capital Project	Receptacles- Trash/Recycle	-	-	-	-	20,000.00	-	-	-	-	20,000.00	-	-	40,000.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

Fund	Description Project/Equipment	1			2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
		Unaudited FYTD Actual	"Updated" Budget	Original Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	
Capital Project	Tennis Center Outdoor Patio- (Capital Project & Special Recreation Fund)	\$ 38,009.50	38,009.50	30,600.00	-	-	-	-	-	-	-	-	30,600.00	
Capital Project	Tree Top Playground (\$35K + \$15K Special Recreation)	-	-	-	-	50,000.00	-	-	-	-	-	-	50,000.00	
Capital Project	Volleyball Lights (Outdoors)	-	-	-	-	60,000.00	-	-	-	-	-	-	60,000.00	
Capital Project	Pavement Plan (Grinding Asphalt + Overlay)	-	-	-	FY 2024/2025	50,000.00	10,000.00	25,000.00	50,000.00	50,000.00	25,000.00	50,000.00	10,000.00	270,000.00
Capital Project	Synthetic soccer field replacement	\$ 671,755.40	671,755.40	675,000.00	-	-	-	-	-	-	-	-	675,000.00	
Capital Project	Irrigation for ball fields 1-3 (contingent upon synthetic lacrosse field)	-	-	-	-	-	75,000.00	-	-	-	-	-	75,000.00	
Capital Project	Central Park security cameras- at soccer and baseball fields	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	
Capital Project	Electrical feed service- Winter Lights	\$ 27,404.63	27,404.63	25,000.00	-	-	-	-	-	-	-	-	25,000.00	
Recreation	Pickle Ball Courts & Parking	-	-	-	-	900,000.00	-	-	-	-	-	-	900,000.00	
Recreation	Unity Garden	-	-	-	-	-	-	80,000.00	-	-	-	-	80,000.00	
Recreation	Receptacles- Trash/Recycle	-	-	-	-	-	-	-	-	10,000.00	-	-	10,000.00	
Recreation	Pavement Plan (Grinding Asphalt + Overlay)-(Recreation and Special Recreation Fund)	\$ 59,182.96	59,182.96	55,000.00	FY 2024/2025	50,000.00	10,000.00	25,000.00	50,000.00	10,000.00	25,000.00	50,000.00	10,000.00	285,000.00
Recreation	Outdoor information kiosks	-	-	-	-	45,000.00	-	-	-	-	-	-	45,000.00	
Special Recreation	Sidewalk Replacement- (\$5K + \$20K Capital Project)	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	
Special Recreation	Primary Color Playground (\$35K + \$15K Special Recreation)	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00	
Special Recreation	Tennis Center Outdoor Patio- (Capital Project & Special Recreation Fund)	\$ 12,333.84	12,333.84	9,400.00	-	-	-	-	-	-	-	-	9,400.00	
Special Recreation	Pavement Plan (Grinding Asphalt + Overlay)-(Recreation and Special Recreation Fund)	\$ 8,616.25	8,616.25	-	FY 2024/2025	10,000.00	-	5,000.00	10,000.00	-	5,000.00	10,000.00	40,000.00	
Central Park Total:		\$ 834,310.58	\$ 917,302.58	\$ 895,000.00	FY 2024/2025	\$ 1,480,000.00	\$ 95,000.00	\$ 3,435,000.00	\$ 110,000.00	\$ 60,000.00	\$ 270,000.00	\$ 110,000.00	\$ 20,000.00	\$ 6,475,000.00

Central Park West														
Capital Project	Roof Replacement	\$ -	-	-	-	22,000.00	-	-	-	-	-	-	-	22,000.00
Capital Project	Various upgrades at CPW (restrooms, front entryway)- Split Distribution	\$ 18,010.00	40,000.00	-	-	-	-	-	-	-	-	-	-	-
Recreation	Various upgrades at CPW (restrooms, front entryway)-(Partially funded from \$200K grant to be received by end of FY 2023/2024)	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	
Recreation	Playground Equipment/Surface	-	-	-	-	15,000.00	-	-	100,000.00	-	-	-	115,000.00	
Special Recreation	Various upgrades at CPW (restrooms, front entryway)- Split Distribution	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	

**Oak Brook Park District
Ten-year Capital Improvement Plan**

Fund	Description Project/Equipment	1			2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
		Unaudited FYTD Actual	"Updated" Budget	Original Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	
Special Recreation	Playground Equipment/Surface	-	-	-	-	5,000.00	-	-	20,000.00	-	-	-	-	25,000.00
Central Park West Total:		\$ 18,010.00	\$ 40,000.00	\$ -	FY 2024/2025	\$ 42,000.00	\$ -	\$ -	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ 162,000.00
Central Park North														
Capital Project	Phase II- Pavilion and amphitheater- OSLAD grant & 2023 bond proceeds	\$ 997,569.19	1,025,000.00	1,150,000.00	-	-	-	-	-	-	-	-	-	\$ 1,150,000.00
Special Recreation	Phase II- Pavilion and amphitheater	\$ 62,561.04	70,000.00	82,000.00	-	-	-	-	-	-	-	-	-	82,000.00
Capital Project	Phase II-Bathrooms, storage & concession building- DCEO grant & 2023 bond proceeds	\$ 855,580.55	950,000.00	1,354,000.00	-	-	-	-	-	-	-	-	-	1,354,000.00
Special Recreation	Phase II-Bathrooms, storage & concession building	\$ 71,842.51	80,000.00	118,000.00	-	-	-	-	-	-	-	-	-	118,000.00
Capital Project	Asphalt Paving (replacement)	-	-	-	-	-	-	-	75,000.00	-	-	-	-	75,000.00
Capital Project	Irrigation for east fields	-	-	-	-	-	150,000.00	-	-	-	-	-	-	150,000.00
Capital Project	Convert one existing natural grass field into a turf field	-	-	-	-	-	-	-	2,000,000.00	-	-	-	-	2,000,000.00
Central Park North Total:		\$ 1,987,553.28	\$ 2,125,000.00	\$ 2,704,000.00	FY 2024/2025	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 2,075,000.00	\$ -	\$ -	\$ -	\$ 4,929,000.00
Chillem Park														
Capital Project	Playground Equipment (\$15K from Special Recreation) (Contingent on park renovation below	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00
Capital Project	Tennis Courts Crack Filling and Resealing- (Capital Project & Special Recreation Fund)	\$ 19,480.00	19,480.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Capital Project	Asphalt Paving	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Special Recreation	Asphalt Paving	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Special Recreation	Tennis Courts Crack Filling and Resealing- (Capital Project & Special Recreation Fund)	\$ 5,000.00	5,000.00	5,000.00	-	-	-	-	-	-	-	-	-	5,000.00
Capital Project	Complete park renovation (OSLAD?)	-	-	-	-	-	-	-	150,000.00	-	-	-	-	150,000.00
Special Recreation	ADA elements of renovation	-	-	-	-	-	-	-	50,000.00	-	-	-	-	50,000.00
Chillem Park Total:		\$ 24,480.00	\$ 24,480.00	\$ 30,000.00	FY 2024/2025	\$ 35,000.00	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 265,000.00
Forest Glen Park														
Capital Project	Fountain aerators	\$ -	\$ -	\$ -	FY 2024/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project	Sand volleyball courts	\$ -	-	-	-	-	26,000.00	-	-	-	-	-	-	26,000.00
Capital Project	Gazebo Roof Replacement	-	-	-	-	-	10,000.00	-	-	-	-	-	-	10,000.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

		1			2	3	4	5	6	7	8	9	10	
Fund	Description Project/Equipment	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
		Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Recreation	Tennis Courts Crack Filling and Resealing- (Recreation & Special Recreation Fund)	\$ 19,000.00	19,000.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Recreation	Asphalt Paving- (Recreation & Special Recreation Fund)	\$ 39,256.11	39,256.11	45,000.00	-	-	-	-	-	-	35,000.00	-	-	80,000.00
Special Recreation	Tennis Courts Crack Filling and Resealing- (Recreation & Special Recreation Fund)	\$ 8,900.00	8,900.00	10,000.00	-	-	-	-	-	-	-	-	-	10,000.00
Special Recreation	Asphalt Paving- (Recreation & Special Recreation Fund)	\$ 5,744.68	5,744.68	15,000.00	-	-	-	-	-	-	15,000.00	-	-	30,000.00
Capital Project	Complete park renovation (OSLAD?)	-	-	-	-	-	-	150,000.00	-	-	-	-	-	150,000.00
Special Recreation	ADA elements of renovation	-	-	-	-	-	-	50,000.00	-	-	-	-	-	50,000.00
Capital Project	Bridge replacement	-	-	-	-	-	-	20,000.00	-	-	-	-	-	20,000.00
Forest Glen Park Total:		\$ 72,900.79	\$ 72,900.79	\$ 95,000.00	FY 2024/2025	\$ -	\$ 36,000.00	\$ 220,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 401,000.00
Saddlebrook Park														
Capital Project	Barn Roof Replacement/Barn Removal	\$ -	\$ -	\$ -	FY 2024/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation	Tennis Courts Crack Filling and Resealing- (Recreation & Special Recreation Fund)	\$ 19,000.00	19,000.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Recreation	Asphalt Paving- (Recreation & Special Recreation Fund)	\$ 4,361.70	4,361.70	12,500.00	FY 2024/2025	-	-	-	20,000.00	-	-	-	20,000.00	52,500.00
Special Recreation	Tennis Courts Crack Filling and Resealing- (Recreation & Special Recreation Fund)	\$ 8,900.00	8,900.00	10,000.00	-	-	-	-	150,000.00	-	-	-	-	160,000.00
Special Recreation	Asphalt Paving- (Recreation & Special Recreation Fund)	\$ 638.30	638.30	-	FY 2024/2025	-	-	-	50,000.00	-	-	-	50,000.00	100,000.00
Saddlebrook Park Total:		\$ 32,900.00	\$ 32,900.00	\$ 47,500.00	FY 2024/2025	\$ -	\$ -	\$ -	\$ 220,000.00	\$ -	\$ -	\$ -	\$ 70,000.00	\$ 337,500.00
Dean Nature Sanctuary														
Capital Project	Outdoor Bathrooms	\$ -	\$ -	\$ -	\$ -	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000.00
Capital Project	Asphalt paving	\$ -	-	-	-	-	50,000.00	-	-	-	-	-	-	50,000.00
Special Recreation	Asphalt Paving	\$ -	-	-	-	-	25,000.00	-	-	-	-	-	-	25,000.00
Capital Project	Gazebo Replacement	-	-	-	-	-	10,000.00	-	50,000.00	-	-	-	-	60,000.00
Dean Nature Sanctuary Total:		\$ -	\$ -	\$ -	FY 2024/2025	\$ 31,000.00	\$ 85,000.00	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 166,000.00
Governmental Funds Totals:		\$ 3,081,294.63	\$ 3,420,876.36	\$ 4,721,500.00	\$ 4,067,779.00	\$ 2,593,000.00	\$ 566,000.00	\$ 3,935,000.00	\$ 876,000.00	\$ 2,208,000.00	\$ 400,000.00	\$ 165,000.00	\$ 476,000.00	\$ 20,008,279.00

Oak Brook Park District
Ten-year Capital Improvement Plan

Fund	Description Project/Equipment	1	2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total		
		FY 2023/2024			FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	FY 2028/2029	FY 2029/2030	FY 2030/2031		FY 2031/2032	FY 2032/2033
		Unaudited FYTD Actual	"Updated" Budget	Original Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget		
SUMMARY RECAP														
	Capital Project Fund (GL #12-95-940-065):	\$ 854,514.52	\$ 1,026,649.53	\$ 1,005,600.00	\$ 2,549,779.00	\$ 1,418,000.00	\$ 271,000.00	\$ 3,620,000.00	\$ 400,000.00	\$ 50,000.00	\$ 230,000.00	\$ 50,000.00	\$ 160,000.00	\$ 9,754,379.00
	Capital Project Fund-C.P. North (GL #12-95-940-065):	1,853,149.73	1,975,000.00	2,504,000.00	-	-	150,000.00	-	-	2,075,000.00	-	-	-	4,729,000.00
	Recreation Fund (GL #02-81-805-000):	189,093.76	219,093.76	962,500.00	1,213,000.00	1,060,000.00	120,000.00	260,000.00	196,000.00	83,000.00	150,000.00	105,000.00	266,000.00	4,415,500.00
	Recreation Fund-C.P. North (G/L #02-81-805-000):	-	-	-	-	-	-	-	-	-	-	-	-	-
	Special Recreation Fund (GL #09-01-800-000):	50,133.07	50,133.07	49,400.00	305,000.00	115,000.00	25,000.00	55,000.00	280,000.00	-	20,000.00	10,000.00	50,000.00	909,400.00
	Special Recreation Fund-C.P. North (G/L #09-01-800-000):	134,403.55	150,000.00	200,000.00	-	-	-	-	-	-	-	-	-	200,000.00
	Governmental Funds Totals:	\$ 3,081,294.63	\$ 3,420,876.36	\$ 4,721,500.00	\$ 4,067,779.00	\$ 2,593,000.00	\$ 566,000.00	\$ 3,935,000.00	\$ 876,000.00	\$ 2,208,000.00	\$ 400,000.00	\$ 165,000.00	\$ 476,000.00	\$ 20,008,279.00
SUMMARY, BY FUNDING SOURCE														
	2023 G.O. Limited Tax Bond Proceeds- Capital Project Fund:	\$ 1,768,726.03	\$ 1,975,000.00	\$ 2,504,000.00	\$ 165,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,669,000.00
	2023 G.O. Limited Tax Bond Proceeds- Recreation Fund:	48,292.99	48,292.99	770,000.00	837,000.00	-	-	-	-	-	-	-	-	1,607,000.00
	2023 G.O. Limited Tax Bond Proceeds- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$480K DCEO Grant- Capital Project Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$480K DCEO Grant- Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$480K DCEO Grant- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$400K OSLAD Grant- Capital Project Fund:	69,617.00	69,617.00	69,617.00	-	-	-	-	-	-	-	-	-	69,617.00
	\$400K OSLAD Grant- Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$400K OSLAD Grant- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other Grant- Capital Project Fund:	-	-	-	850,000.00	-	-	-	-	-	-	-	-	850,000.00
	Other Grant- Recreation Fund:	-	-	-	200,000.00	-	-	-	-	-	-	-	-	200,000.00
	Other Grant- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	Capital Contribution Fees (Wizards and Girls Lacrosse)- Capital Project Fund:	-	-	-	337,500.00	-	-	-	-	-	-	-	-	337,500.00
	Capital Contribution Fees (Wizards and Girls Lacrosse)- Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	Capital Contribution Fees (Wizards and Girls Lacrosse)- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Reserves- Capital Project Fund:	869,321.22	957,032.53	935,983.00	1,197,279.00	1,418,000.00	421,000.00	3,620,000.00	400,000.00	2,125,000.00	230,000.00	50,000.00	160,000.00	10,557,262.00
	Fund Reserves- Recreation Fund:	140,800.77	170,800.77	192,500.00	176,000.00	1,060,000.00	120,000.00	260,000.00	196,000.00	83,000.00	150,000.00	105,000.00	266,000.00	2,608,500.00
	Fund Reserves- Special Recreation Fund:	184,536.62	200,133.07	249,400.00	305,000.00	115,000.00	25,000.00	55,000.00	280,000.00	-	20,000.00	10,000.00	50,000.00	1,109,400.00
	Grand Total Governmental Funds:	\$ 3,081,294.63	\$ 3,420,876.36	\$ 4,721,500.00	\$ 4,067,779.00	\$ 2,593,000.00	\$ 566,000.00	\$ 3,935,000.00	\$ 876,000.00	\$ 2,208,000.00	\$ 400,000.00	\$ 165,000.00	\$ 476,000.00	\$ 20,008,279.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

Fund	Description Project/Equipment	1		2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
		Unaudited FYTD Actual	"Updated" Budget	Original Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	
Tennis Center													
Recreational Facilities	Reconstruction and expansion of Outdoor Courts		\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000.00
Recreational Facilities	Indoor Court Recoating/Resurfacing		75,000.00	75,000.00	FY 2024/2025	-	-	30,000.00	30,000.00	-	-	-	135,000.00
Recreational Facilities	Upper/Lower Level Remodeling- FD Remodel		-	-	FY 2024/2025	-	-	-	-	-	-	-	-
Recreational Facilities	Remodeling of front desk area	\$ 3,140.00	245,000.00	245,000.00	-	-	-	-	-	-	-	-	245,000.00
Recreational Facilities	Security Building Access		-	-	-	-	25,000.00	-	-	-	-	-	25,000.00
Recreational Facilities	Electric energy efficiency generator		-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
Recreational Facilities	Indoor Court lighting project		60,000.00	60,000.00	FY 2024/2025	-	-	-	-	-	-	-	60,000.00
Recreational Facilities	Exit doors replacement		-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
Recreational Facilities	HVAC- Heating & Cooling System (Courts 1-4)		-	-	-	-	-	200,000.00	-	-	-	-	200,000.00
Recreational Facilities	HVAC- Heating & Cooling System (Courts 5-8)		-	-	-	-	-	-	200,000.00	-	-	-	200,000.00
Recreational Facilities	BO-Roof Repairs and Gutters		-	-	-	-	-	-	-	\$ 350,000.00	-	-	350,000.00
Recreational Facilities	Tennis Outdoor Patio	\$ 45,355.72	50,000.00	50,000.00	-	-	-	-	-	-	-	-	50,000.00
Recreational Facilities	Replacement of fiber cable to tennis center for quicker connectivity		-	-	-	-	15,000.00	-	-	-	-	-	15,000.00
Tennis Center Total:		\$ 48,495.72	\$ 430,000.00	\$ 430,000.00	\$ 310,000.00	\$ 2,000,000.00	\$ 240,000.00	\$ 230,000.00	\$ 230,000.00	\$ 350,000.00	\$ -	\$ -	\$ 3,790,000.00

SUMMARY, BY FUNDING SOURCE

	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Position Reserves:	48,495.72	430,000.00	430,000.00	310,000.00	2,000,000.00	240,000.00	230,000.00	230,000.00	350,000.00	-	-	-	3,790,000.00
Grand Total Proprietary Fund:	\$ 48,495.72	\$ 430,000.00	\$ 430,000.00	\$ 310,000.00	\$ 2,000,000.00	\$ 240,000.00	\$ 230,000.00	\$ 230,000.00	\$ 350,000.00	\$ -	\$ -	\$ -	\$ 3,790,000.00



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 24-0416 A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND SBC WASTE SOLUTIONS, INC. FOR WASTE AND RECYCLING COLLECTION SERVICES

AGENDA NO.: 8 C

MEETING DATE: APRIL 15, 2024

STAFF REVIEW: Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In February 2022, the Park District solicited costs for weekly waste and recycling services from vendors through a Request for Proposal (RFP) process. Five vendors responded with pricing, and the lowest cost was provided from SBC Waste Solutions, Inc. The monthly costs for waste and recycling dumpster service at the Family Recreation Center, Central Park West, and the Tennis Center are \$720. The Park District entered into an agreement with the vendor on March 21, 2022.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The agreement term is May 1, 2022 – April 30, 2024 with the option to extend the agreement an additional year to April 30, 2025. Staff has been satisfied with the service provided by the vendor and recommends extending the agreement for one additional year. Costs shall remain the same through April 30, 2025.

ACTION PROPOSED: A Motion (and a Second), to approve Resolution 24-0416: A Resolution Amending the Agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for Waste and Recycling Collection Services through April 30, 2025.

RESOLUTION NO. 24-0416
A RESOLUTION AMENDING THE AGREEMENT BETWEEN
THE OAK BROOK PARK DISTRICT AND
SBC WASTE SOLUTIONS, INC.
FOR WASTE AND RECYCLING COLLECTION SERVICES

WHEREAS, the Oak Brook Park District (the “District”) is authorized to enter contracts for supplies, materials and work (70 ILCS 1250/8-1); and

WHEREAS, on March 21, 2022, the District and SBC Waste Solutions, Inc. (the “Contractor”) entered an Agreement for Waste and Recycling Collection Services (the “Agreement”), and Section 3 of the Agreement provided that it could be extended for an additional one (1) year term commencing on May 1, 2024 and ending on April 31, 2025 (“Renewal Term”) upon approval of such an extension by the District and the Contractor, and upon prior appropriation therefor; and

WHEREAS, the District and the Contractor have agreed to an extension of one year, and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board of Park Commissioners of the District hereby approves a one (1) year renewal of the Agreement, from May 1, 2024 to April 31, 2025 subject to the terms and conditions of the "Amendment to an Agreement Between the Oak Brook Park District and SBC Waste Solutions, Inc. For Waste and Recycling Collection Services" (the "Amendment"), and the President and Secretary of the District are hereby authorized, respectively, to execute and attest the Amendment in substantially the form attached hereto and made a part of this Resolution as Exhibit "A".

Section 2. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 15th DAY OF April, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

**ADDENDUM TO AN AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT
AND SBC WASTE SOLUTIONS, INC.
FOR WASTE AND RECYCLING COLLECTION SERVICES**

THIS ADDENDUM (the "Addendum") to "An Agreement Between the Oak Brook Park District and SBC Waste Solutions, Inc. For Waste and Recycling Collection Services" (the "Agreement"), is made and entered into by and between the Oak Brook Park District (the District") and SBC Waste Solutions, Inc. ("SBC").

WITNESSETH:

WHEREAS, the Agreement was entered between the District and SBC, and dated March 21, 2022, for the provision of Waste and Recycling Collection Services for the Oak Brook Park District by SBC Waste Solutions, Inc.; and

WHEREAS, pursuant to Section 3, the term of the Agreement was to be from the execution of said contract through April 31, 2024; provided, however, that the Agreement could be extended for one (1) year term upon approval of such an extension by SBC and the District, and upon the same terms and conditions, provided that sufficient funds are appropriated by the District for such extension; and

WHEREAS, SBC and the District have agreed to an extension of one year of said contract through April 31, 2025 and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements herein set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the parties, the District and SBC agree to the terms and conditions of this Addendum as follows:

**ARTICLE I
THE RECITALS ARE PART OF THIS ADDENDUM**

The representations, covenants and recitations set forth in the foregoing recitals are material to this Addendum and are hereby incorporated into and made a part of this Addendum as though fully set forth in this Article I.

**ARTICLE II
EXTENSION OF TERM OF AGREEMENT**

A. Section 3 of the Agreement is amended to extend the term of the Agreement until April 31, 2025.

B. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this 15th day of April, 2024.

OAK BROOK PARK DISTRICT

SBC WASTE SOLUTIONS, INC.

By: _____
Its President

By: _____
Its: _____

Attest: _____
Its Secretary

Attest: _____
Its: _____



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE No. 24-0417: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA No.: 8 D

MEETING DATE: APRIL 15, 2024

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

A handwritten signature in cursive script, appearing to read "Laure Kosey", written over a horizontal line.

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next closed meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recordings are now over 18 months in age.

July 18, 2022

ACTION PROPOSED: A Motion (and a Second) to approve Ordinance No. 24-0417: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

ORDINANCE NO. 24-0417
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio recording; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

July 18, 2022

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of digital audio recordings, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 15th DAY OF APRIL, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

RESOLUTION 24-0418: A RESOLUTION REGARDING THE REVIEW OF MINUTES FOR CLOSED MEETINGS FROM JANUARY 1989 THROUGH FEBRUARY 29, 2024

AGENDA No.: 8 E

MEETING DATE: APRIL 15, 2024

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

A handwritten signature in black ink, appearing to read "Laure Kosey", written over a horizontal line.

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The District is required to review closed session minutes semi-annually to determine what minutes or portions of minutes no longer require confidentiality.

The attached resolution was drafted by the park district's attorneys and contains the recommendation to not release any closed session meeting minutes at this time.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

It is recommended that copies of the closed session minutes be kept to a minimum and the Commissioners are encouraged to review the closed meeting minutes while in the Administration Office of the Park District. Please contact the Executive Director to set up an appointment if you wish to review the closed session minutes. The closed session minutes are locked in the fireproof safe and will be removed from the safe for Commissioner review at the administration office.

The Resolution will be presented for final reading during the April 15, 2024 Regular Meeting and may be adopted upon the Board's approval at that meeting.

ACTION PROPOSED: A Motion (and a Second) to approve Resolution 24-0418: A Resolution Regarding the Review of Minutes for Closed Meetings from January, 1989 through February 29, 2024.

RESOLUTION NO. R24-0418

**A RESOLUTION REGARDING THE REVIEW
OF MINUTES FOR CLOSED MEETINGS
FROM JANUARY 1, 1989 THROUGH FEBRUARY 28, 2024**

WHEREAS, in compliance with the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"), the Oak Brook Park District Board of Park Commissioners (the "Board") has completed its semi-annual review of the minutes of all closed meetings which remain on file and closed to public view; and

WHEREAS, the Board has determined that the need for confidentiality still exists as to all of those minutes that were reviewed; and

WHEREAS, the Act requires that the Board make a public recital of its findings.

NOW, THEREFORE, BE IT RESOLVED, by the Oak Brook Park District Board of Park Commissioners, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board has determined that a need for confidentiality still exists as to the closed meeting minutes reviewed. The closed meeting minutes reviewed will therefore remain closed to the public until the Board determines that the need for confidentiality no longer exists.

Section 2. This Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED THIS 15TH DAY OF APRIL, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: MEMBERSHIPS ADJUSTMENTS, FACILITY FEES POLICIES

AGENDA No.: 8F
MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Staff evaluated membership guidelines and is proposing adjustments in the following areas:

- Increase of In-District use of facilities
- Promotion of Central Park Campus membership
- Adjustments to the on-hold rules and fees
- New TC 80+ Loyalty membership

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff is recommending the following adjustments to start May 1st, 2024:

Increase of In-District use of facilities

- Starting of an “Oak Brook 1st” promotion which will give a free One Day - Central Park Campus member privileges to all In-District residents during the first day of the month (January will be on the 2nd, facilities are closed January 1st).

Promotion of Central Park Campus membership

- No enrollment fees if someone purchases the “all-inclusive” membership.
- Add free outdoor pickleball reservations to the Central Park Campus membership privileges.

Adjustments to on-hold rules and fees

- Memberships On-hold will be limited to 4 consecutive months per year.
- For the FRC memberships the on-hold fee will be waived to encourage retention, for the TC membership the on-hold fee will be ½ price of regular fee with junior membership excluded.

New TC 80+ Loyalty membership

- The new 80+ Loyalty membership will be free for all members that will turn 80 years old and have been active members for at least 15 out of the previous 20 years, court fees still apply. This new membership will promote loyalty through senior members and use of the low demand court time.

ACTION PROPOSED: A Motion (and a Second) to approve the Membership Adjustments and Facility Fees Policy Update to Section 5.5 of the Administrative Policies and Procedures Manual.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: 2024 AMENDMENT TO THE OAK BROOK PARK DISTRICT EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT

AGENDA No.: 8 G

MEETING DATE: APRIL 15, 2024

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Board of Commissioners conducted the annual review of the Executive Director during the closed session of the March 18, 2024 Board Meeting.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

As directed by the Board of Commissioners, the attached 2024 Amendment to the Oak Brook Park District Executive Director Employment Agreement is presented for review and possible approval.

ACTION PROPOSED: A Motion (and a Second) to approve the 2024 Amendment to the Oak Brook Park District Executive Director Employment Agreement as Presented.

**2024 AMENDMENT TO OAK BROOK PARK DISTRICT
EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT**

THIS 2024 AMENDMENT TO OAK BROOK PARK DISTRICT EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT (“2024 Amendment”) is made this 15th day of April, 2024, by and between the OAK BROOK PARK DISTRICT, an Illinois unit of local government (hereinafter referred to as "District") and Laure L. Kosey, Executive Director for the District (hereinafter referred to as "Director").

WHEREAS, District and the Director entered an “Oak Brook Park District Executive Director Employment Agreement” on February 5, 2010 (the “Employment Agreement”), to establish the terms and conditions of the Director’s employment as the District’s Executive Director; and

WHEREAS, the District and the Director amended the Employment Agreement on June 13, 2011, April 9, 2012, March 18, 2013, May 1, 2016, May 1, 2018, May 1, 2019, and May 1, 2020, May 1, 2021, May 1, 2022, and April 24, 2023, to modify certain terms and conditions including but not limited to compensation, reimbursement of expenses and automobile allowance for the Director; and

WHEREAS, the District and the Director have determined that it is necessary and desirable to further amend the Employment Agreement in accordance with the terms of this 2024 Amendment, to modify the Director’s compensation and the remaining term of the Employment Agreement.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual agreements herein contained, it is agreed by and between the parties hereto as follows:

1. **2024 AMENDMENT TO EMPLOYMENT AGREEMENT.** The District and the Director hereby agree to the following amendments to the Employment Agreement:

(A) Delete Section 4 and all previous amendments of Section 4 of the Employment Agreement, and substitute the following:

4. **COMPENSATION.**

a. The Director’s base compensation from May 1, 2024 through April 30, 2025, shall be payable bi-weekly in the amount of \$7,580.69, less customary withholdings, annualized to One Hundred Ninety-Seven Thousand, Ninety-Seven Dollars and Eighty-Three Cents (\$197,097.83), less customary withholdings, payable biweekly. Payment of compensation based on the above annual gross amount shall commence on May 1, 2024.

b. The Director shall receive a performance bonus in the gross amount of \$13,000.00, less customary withholdings, on May 1, 2024, and shall be eligible to receive a bonus on or before April 30 of each subsequent year of the Employment Agreement.

c. The Director shall receive an automobile allowance in the amount of Four Hundred Twenty Dollars (\$420.00) per month for the term of the Employment Agreement as amended.

d. Nothing herein shall preclude the District from offering the Director additional bonuses or increases as the Board may deem appropriate, in its sole discretion, during the term of the Employment Agreement, as amended.

(B) Delete Section 13 and replace with the following:

13. RENEWAL OF AGREEMENT. This Employment Agreement is hereby renewed by the Parties for the period May 1, 2024 through April 30, 2027 (“Renewal Term”). The Director shall be entitled to an annual increase for each year of the Renewal Term, as determined by the Board in its sole discretion based on the Director’s performance. The Board shall endeavor to notify the Director of the approved annual increase on or before April 1 of each year of the Renewal Term.

2. CONTINUED EFFECTIVENES OF OTHER TERMS AND CONDITIONS OF THE EMPLOYMENT AGREEMENT. Except as provided in Section 1 of this 2024 Amendment, all other terms and conditions of the Employment Agreement, as heretofore amended, shall continue in full force and effect for the remaining term of the Employment Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day above first written.


OAK BROOK PARK DISTRICT

**EXECUTIVE DIRECTOR:
LAURE L. KOSEY**

By: _____
Sharon Knitter
Its President

Laure L. Kosey

Laure L. Kosey, Ph.D., CPRE



OBJECTIVE Executive Director with 20+ years of experience is seeking a career opportunity in collaboration and partnership with the community and elected officials. Thrives in a team environment supporting people, planning improvements, and managing projects.

EXPERIENCE 2010 - Present Executive Director, Oak Brook Park District
2000 - 2010 Director of Parks & Recreation, Village of Riverside
1996 - 2000 Head Soccer Coach & Instructor, DePaul University

SKILLS Leadership Highlights

- Coordinated and executed the 10-year Master Plan (2020-30) by embracing community engagement.
- Developed and implemented three 5-year Strategic Plans to successfully accomplish the Master Plan, tie in the annual operating budget and strive for equity and inclusion.
- Created and manage a five-year Capital Projects Plan over \$17 million including an additional 37 acres at Central Park, Dean Nature Sanctuary, and Splash Island.
- Supervised completion of Community Survey, Five-Year Tennis Center Plan, and ADA Plan.
- Accomplished CAPRA re-accreditation, Distinguished Agency re-accreditation, National Gold Medal Award, IPRA Champions for Change Award and Oak Brook Chamber Commitment to Diversity, Equity & Inclusion Award.
- Updated Park District policy manual featuring a Spanish translation, coordinated a multiply language intranet and assisted with All-Staff meetings conducted in Spanish.
- PDRMA Loss Control Review at 96.06% reflecting significant attention to safe operations.
- Engaged with neighboring agencies and intergovernmental partners to achieve unique cost effective and innovative projects and services including the inclusive ABC Preschool tied to the school district's curriculum, the Village's Sportscore and the Butler 53 School District playgrounds.

Organization and Board Support

- Supervise eight department heads; District employes 40 full time and over 200 part-time employees.
- Implement and enforce policy established by Park District Board.
- Lead team with capital projects, park management, and facility operations.
- Provide guidance to staff who increased participation by 15% in new recreation program creation, implementation, and evaluation for residents with a focus on equity and inclusion.
- Supervised construction and maintenance of the Dean Nature Sanctuary, Maintenance Facility, Splash Island, The Sandlot, and Evergreen Bank Group Athletic Turf Field. Over \$20 million in improvements in 10 years.
- Advanced open space preservation and supported the Dean Nature Sanctuary, a unique ecosystem of wetland, and prairie habitats.
- Lead the effort for a successful referendum (68% approval) to purchase 37-acres for \$19.8M.
- Created the Oak Brook Park District Foundation to support and fundraise for The Sandlot, an all-inclusive playground, as well as, programming and events for underserved residents.

Financial and Grant Management

- Responsible for an annual General Fund Operating Budget of \$12 million.
- Accountable for Capital Improvement Projects totaling over \$6 million this year.
- Obtained and executed on schedule and within budget five OSLAD grants and two DCEO grants.
- Obtained \$1.4 Million Federal Grant for pedestrian bridge.
- Created Community Relations position securing over \$100,000 in sponsorships annually.
- Executed naming rights agreements for preschool and turf field generating over \$300,000 in additional revenue.
- Partnered with private corporations to offer and support unique programs including the Pink 5K, Cori's Triathlon, and Winter Lights.
- Applied and received grants for teen programs from U.S. Soccer, U.S. Tennis and the Kellogg Leadership Grant for Life-Skill Programs.

Speaker/Instructor/Coaching

- Presenter at IPRA/IAPD Conference, Leadership Academy, Professional Development School, Supervisor Symposium, Facility Management, Diversity Education Institute and the Greater Oak Brook Chamber of Commerce.
- Assisted other park districts with strategic planning, focus groups and DEI initiatives.
- Responsible for designing and implementing curriculum, recruitment, and individual athletic development, educational programming and sessions including nutrition, health & wellness, leadership, DEI initiatives and coaching theory.

EDUCATION and CERTIFICATION

Doctor of Philosophy; Curriculum Studies, DePaul University, 2004

Master of Science in Athletic Administration; St. Cloud State University, 1998

Bachelor of Arts; Financial & Marketing Management, Univ. of St. Thomas, 1990

Certified Park and Recreation Executive, 2019

AWARDS and RECOGNITION

2023	Oak Brook Chamber Commitment to Diversity, Equity & Inclusion Award
2022	Illinois Distinguished Agency Re-accreditation
2022	Commission for Re-accreditation of Park and Recreation Agencies
2021	IPRA Administrative & Finance Section Distinguished Agency Award
2019	Oak Brook Chamber of Commerce Impact Leadership Award
2015	NRPA Gold Medal Recipient
2014	IPRA President's Award

PROFESIONAL AFFILIATIONS

2000 - Present	Member of National Recreation and Parks Association (NRPA)
2000 - Present	Member of Illinois Parks and Recreation Association (IPRA)
2019 - Present	IPRA Diversity Leadership Task Force
2020 - Present	NRPA CAPRA Visitor
2024	IPRA Board of Directors - Section Director Council Representative
2020 - 2023	Director and Member of IPRA A&F Section Board
2012 - 2019	IPRA Leadership Academy Board of Regents
2015 - Present	Oak Brook Chamber of Commerce Economic Development Council

Executive Director's Goals and Objectives –May 2023 to April 2024

- Lead the creation of the 2025-2029 Strategic Plan to align with future budgets as well as objectives and key results. - **Complete**
- Have the Bridge Project “shovel ready” and apply for alternative funding grants. – **Complete, just waiting for the Federal Government to release.**
- Improve the quality of services of Gateway Special Recreation Association.
 - a. Budget accountability of each line item. - **Complete**
 - b. Marketing programs offered at each agency. - **Complete**
 - c. Provide staff training for improved program experience. - **Complete**
- Create a 5-year business plan for Central Park West. - **In progress to be completed by 4/30/2024.**
- Create a 5-year business plan for Pickleball program and facility usage. – **In progress to be completed by 4/30/2024.**
- Help create two recreation programs that are inclusive, including proper training of staff. – **Complete: Tennis and Aquatics programs**

Additional Items:

- Gold Medal Finalist
- Collaboration with the Village regarding “OakTober” and “Celebration of International Cultures”.
- \$200,000 grant from Senator Glowiak for CPW accessibility updates.
- Successful transition of staff members in new leadership roles.

Dr. Laure Kosey's Accomplishments at Oak Brook Park District

2022/2023

- The Oak Brook Park District has become the 8th park and recreation agency in Illinois to be accredited by CAPRA and NRPA.
- The Park District was also recognized as an industry leader with our Orientation Passport, a document used to train and familiarize new staff with the Park District.
- The park district received a \$400,000 grant from Illinois Department of Natural Resources Open Space Lands and Acquisition (OSLAD) and \$480,000 from the Illinois Department of Commerce and Economic Security.
- New LED lights installed with an estimate of \$25,430.56 savings annually
- The Oak Brook Park District was honored to have received the Commitment to Diversity, Inclusion, and Equity Award from the Greater Oak Brook Chamber of Commerce.
- Oak Brook Park District was a finalist for the 2023 National Gold Medal Awards for Excellence in Park and Recreation Management.
- The Pink 5K donated \$23,000 for breast cancer awareness.
- A partnership was created with Silver Sneakers and Renew Active Healthcare memberships.
- Staff planned celebrations throughout 2022 and hosted “Celebrating the 60’s Concert Series” over the summer, showed the Pioneers movies from the 60’s, and ended with a birthday celebration on November 5, 2022!
- The Oak Brook Park District was named an Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts and the Illinois Park and Recreation Association.
- The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting. This was the twenty-eighth consecutive year that the District has received this prestigious award.
- Over 48,000 walked through the Winter Lights with over \$8,000 donated to the People’s Resource Center and the OBPD Foundation.

2021/2022

- Three NEW pickleball courts have replaced the basketball courts near Central Park West. Since 2021, pickleball programming has been offered 6 days a week!
- In September of 2021, the Park District held a ribbon-cutting ceremony to celebrate the completion of phase 1 at the Central Park North Athletic Fields.
- In the winter of 2022, the Park District partnered with Neelyx Labs to offer free COVID-19 PCR tests at the Family Recreation Center.
- The Park District was the recipient of the Illinois Park and Recreation Association (IPRA) “Champions for Change” award.
- Developing the North Athletic Fields at Central Park. After securing a \$400,000 OSLAD grant, the Park District went to bid and broke ground in the early summer of 2020 for Phase I development.
- The Oak Brook Park District was awarded a Top Workplaces 2021 honor by The Chicago Tribune Top Workplaces!
- The Oak Brook Park District nominated and accepted an award on behalf of Ace Hardware Corporate Headquarters as a “Best Friends of IL Parks,” for their dedication and abundant product donation to the Winter Lights at Central Park.

Dr. Laure Kosey's Accomplishments at Oak Brook Park District

2020/2021

- Created free access to Winter Lights by collecting over \$25,000 from corporate sponsorship. Over 29,000 walked through the special event.
- Upgrades at Central Park West with the assistance of Senator Glowiak, the Park District was able to obtain a \$143,000 capital improvement grant through the Illinois Department of Commerce and Economic Opportunity.
- The Park District received a \$42,000 rebate from ComEd for implementing the energy saving athletic field LED lighting.
- The Family Aquatic Center lifeguards received a 5-star audit evaluation, the highest ranking to be received, from Starguard Elite, LLC.

2019/2020

- Entered into 5-year licensing agreements with Wizard Soccer Club and Lake Shore Lacrosse totaling \$1.2 million.
- Forest Glen Park replaced 2–5-year-olds playground. The old playground was donated to “Kids Around the World,” a nonprofit organization renovates the equipment and installs it in underserved communities.
- In addition to the Disc Golf Course at Central Park, a nine-hole Foot Golf Course was added.
- Sustainability and environmental stewardship are key strategic initiatives of the Oak Brook Park District. To bolster the Monarch Butterfly Waystation habitat, staff planted additional Milkweed along Ginger Creek at Central Park.
- In order to focus sustainability efforts district-wide, a Sustainability Team was formed.
- The Oak Brook Park District STARS Swim Team partnered with the Oak Brook Park District Foundation to fundraise \$7,750 for a timing system and scoreboard.
- The Skyline Award in Public Affairs from the Public Relations Society of America.
- The Golden Trumpet Award for Community Relations from the Publicity Club of Chicago.

2018/2019

- Two monarch butterfly waystations were established and registered, one at the Dean Nature Sanctuary and one along the south shoreline of Ginger Creek at Central Park.
- In September 2018, we celebrated the opening of a \$1 million The Sandlot inclusive playground in Central Park.
- After the successful passing (68% voter support) of the referendum in November, 2018, the sale of the former McDonald's property was finalized in February, 2019.
- Over 50 trees planted in Central Park.
- Ballfield One at Central Park received LED sports lighting.

2017/2018

- Launched a brand-new www.obparks.org.
- New Inclusive Family Locker Rooms opened in November, 2017.
- Oak Brook Park District and Oakbrook Terrace Park District partnered to offer over 20 nature programs at the Lake View Nature Center.

Dr. Laure Kosey's Accomplishments at Oak Brook Park District

- The District achieved the highest benchmarks of excellence by attaining certification by the Commission for Accreditation of Park and Recreation Agencies (CAPRA).
- The Oak Brook Park District was one of five agencies to receive a water quality grant from DuPage County.
- The District donated the Tennis Center Playground to the Kids Around the World organization.

2016/2017

- In November of 2016, the Oak Brook Park District contracted the University of Illinois to administer a scientifically valid and reliable comprehensive attitude and interest survey.
- 2,000 lbs. of recyclable materials were collected from our parks.
- 240 lbs. of AA batteries were recycled.
- The Tennis Center was recognized by the United States Tennis Association (USTA) as the Facility of the Year, 2016.
- Summer Memberships increased and our overall membership retained is at 97%.

2015/2016

- On September 15, 2015, the Oak Brook Park District was awarded 2015 National Gold Medal Award for Excellence in Park and Recreation Management.
- The Oak Brook Park District was named an Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts and the Illinois Park and Recreation Association.
- The District is working with Sweet Comb Chicago in establishing our apiary, or land for bees.
- The Pink 5K donated \$11,000 to breast cancer research.
- Homeowners Associations fund Winterfest and ice rink liner (\$3,000).

2014/2015

- The Oak Brook Park District won several Suburban Life Reader's Choice Awards: Best Fitness Center, Best Family Recreation Center, Best Martial Arts School, Best Daycare/Preschool, Best Wedding Venue, Best Banquet or Conference Center, Best Preschool/Daycare, and Best Personal Trainer - Kennen Hootman.
- The Oak Brook Park District was among nine Illinois Park District's to be awarded the 2014 Exceptional Workplace Award.
- In 2014, the Oak Brook Park District was named a National Gold Medal Finalist by the National Recreation and Park Association (NRPA).
- The District placed first in the Green Marketing Category for its repurposed vinyl padfolios at the IPRA/IAPD Agency Showcase competition.
- Google 360 tours were completed at all park district facilities in Winter 2015. These online tours offer patrons interested in viewing the facilities for rentals, parties, etc., the chance to "walk through" each building online. These tours can be found on the respective buildings' Google webpage at or at www.obparks.org.
- The Family Aquatic Center received the "Gold International Aquatic Safety Award" for another year. The Family Aquatic Center has held this honor since 2009.

Dr. Laure Kosey's Accomplishments at Oak Brook Park District

- 2014 was the first full summer for Splash Island with Summer Membership revenue increased from \$9,857 (Summer 2013) to \$24,274 in 2014.

2013/2014

- The Oak Brook Park District was named a National Gold Medal Finalist by the National Recreation and Park Association (NRPA).
- The Chicago Tennis Patrons, the fund-raising arm of the Chicago District Tennis Association, named the Oak Brook Park District Tennis Center the Tennis Patrons' 2013 Outstanding Facility of the Year.
- The Oak Brook Park District was recognized as "The Best" Readers' Choice Awards in the following categories: Personal Trainer Jackie Yu, Personal Trainer Brian Burtch, Best Fitness Center, Best Family Recreation, Best Festival Oktoberfest, and Best Preschool or Daycare ABC Preschool.
- Third annual Pink5K was held on May 11, 2013 with 1,200 registrants, 944 of which were recorded as crossing the finish line, and many more spectators in attendance. The Pink 5K was sponsored by Evergreen Bank Group and Adventist Hospital Foundation.
- The district received accreditation from the Park District Risk Management Association (PDRMA) for maintaining excellence in safe operations, an accreditation the Oak Brook Park District has been awarded every year since 2009.
- Corporate sponsor Evergreen Bank Group was named "Best Friend of Illinois Parks" by the Illinois Association of Park Districts (IAPD).
- Installed new monument signs at Central Park and at all satellite parks.

2012/2013

- The Tennis Center won the Chicago Tennis Patrons 2013 Outstanding Facility of the Year award.
- Tennis Center participation increased by 10% in the Junior Development Program and Increased by 15% in Adult Programming.
- Laure attended the Planning Commissioner and Zoning Commission Board Meeting to review the Park District Master Plan.
- ADA Audit of the park district facilities was completed.
- 50th Anniversary celebrations held throughout park district, including at the Dean Nature Sanctuary during the Open House and on the District's November 5 birthday.
- Family Aquatic Center received the "Gold International Aquatic Safety Award"
- Maintenance Building Construction.
- ABC Preschool completed the Cori's Way project (\$35,000), which brought about security features such as the locked entry doors, and the curriculum was enhanced with the addition of SMART board technology and a new mobile library.
- Sledding hill and ice rink construction.
- New disc golf course completed.
- Evergreen Bank's sponsorship of the synthetic athletic field for \$150,000.
- Park District 50th Anniversary Celebration on November 5.
- All exterior and interior doors renovated to become ADA compliant.

Dr. Laure Kosey's Accomplishments at Oak Brook Park District

2012/2011

- Created the Oak Brook Park District Foundation.
- RFQ process for aquatic designers for Splash Pad renovation
- Soccer Field lighting installed in Central Park
- Creation of the intranet "teamobpd."
- Trees planted in Central Park
- Advertising space was prepared for the plasma TVs and accepted advertising banners in our facilities.
- Master Planning begins with SRBL Architects, Ltd.
- Dean house demolished.
- Laure appointed to IPRA Task Force for their foundation.
- Park District competitively bid for electric services, for a savings of \$16,000 per year.

2011/2010

- Moved payroll accounts and operating accounts from Leader Bank to Evergreen Bank. The move will save the park district approximately \$2,000 per year.
- The first annual Cori's Kids Triathlon took place with 44 participants!
- Expanded parking at the FRC including permeable pavers
- Brought back the use of Logo apparel, signage, and branding.
- Park District's service marks (logos) have been registered.
- WIFI is available at Central Park West and the Tennis Center.
- The Park District's first records inventory was submitted to the Secretary of State for authorization to dispose of records.
- The DECO Grant from the state was received this week for the energy saving lighting project at the FRC and parking lot.
- \$246,000 check received from OSLAD Grant - Dean Nature Sanctuary Restoration Project.

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE NO. 24-0520: AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION

AGENDA No.: 9 A

MEETING DATE: APRIL 15, 2024

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

This ordinance authorizes staff to transfer anticipated fiscal year 2023/2024 unexpended funds from certain appropriation line items to other certain appropriation line items. Per Section 4-4 of the Illinois Park District Code, such transfers may only occur after the first six months of any fiscal year have elapsed and require approval by two-thirds of the Park District Board.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

If approved, the transfers listed in Exhibit A will be entered into our financial reporting software, so they are reflected in the month of April 2024; the twelfth (12th) month of our current fiscal year.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 24-0520

AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION

WHEREAS, the first six months of fiscal year 2023-2024 of the Oak Brook Park District have elapsed; and

WHEREAS, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, anticipated unexpended funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

WHEREAS, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1: Anticipated unexpended funds from certain specified budget and appropriation line items in the Budget and Appropriation Ordinance for fiscal year 2023-2024, in the amounts set forth in Exhibit A attached hereto, are hereby transferred to those specific line items and in the amounts, which are also set forth in such Exhibit A, such line items to be increased to the extent of the amount so transferred.

Section 2: This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Passed and approved this 20th day of May, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Approved:

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2023-2024

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Administration (01-01)					
01-01-690-001	Conferences	\$ 9,000.00	\$ 4,500.00	\$ -	\$ 13,500.00
01-01-631-000	Administration Part-Time	9,420.56	-	(3,500.00)	5,920.56
01-01-650-000	Group Medical & Life	59,238.76	-	(1,000.00)	58,238.76
		Total: \$	4,500.00	\$ (4,500.00)	
Finance (01-02)					
01-02-680-000	Stationary & Envelopes	\$ 685.00	\$ 500.00	\$ -	\$ 1,185.00
01-02-680-001	Notices & Ordinances	605.00	300.00	-	905.00
01-02-700-002	State & Regional Organizations	2,425.00	200.00	-	2,625.00
01-02-710-000	Postage (Meter Refills)	160.00	30.00	-	190.00
01-02-631-000	Part-Time Personnel	6,594.39	-	(1,030.00)	5,564.39
		Total: \$	1,030.00	\$ (1,030.00)	
Central Park North (01-04)					
01-04-770-000	Electricity	\$ 4,000.00	\$ 2,000.00	\$ -	\$ 6,000.00
01-04-750-005	Security System/Fire	2,750.00	-	(1,000.00)	1,750.00
01-04-750-022	Road/Trail Maintenance	1,250.00	-	(1,000.00)	250.00
		Total: \$	2,000.00	\$ (2,000.00)	
Central Park (01-05)					
01-05-631-000	Administration Part-Time	\$ 15,523.20	\$ 8,000.00	\$ -	\$ 23,523.20
01-05-700-000	Professional Organizations	1,720.00	300.00	-	2,020.00
01-05-840-002	Mastercard/Visa Fees	2,100.00	400.00	-	2,500.00
01-05-650-000	Group Medical & Life	133,932.00	-	(8,700.00)	125,232.00
		Total: \$	8,700.00	\$ (8,700.00)	
Forest Glen Park (01-07)					
01-07-770-000	Electricity	\$ 3,000.00	\$ 350.00	\$ -	\$ 3,350.00
01-07-750-006	Pond/Creek/Drainage Services	4,000.00	-	(350.00)	3,650.00
		Total: \$	350.00	\$ (350.00)	
Professional Services (01-10)					
01-10-822-000	Design and Development	\$ 7,000.00	\$ 4,000.00	\$ -	\$ 11,000.00
01-02-740-025	Contingency	50,000.00	-	(4,000.00)	46,000.00
		Total: \$	4,000.00	\$ (4,000.00)	
Information Technology (01-14)					
01-14-630-000	Full-Time Personnel	\$ 61,607.73	\$ 7,500.00	\$ -	\$ 69,107.73
01-14-650-000	Group Medical & Life	21,162.38	2,000.00	-	23,162.38
01-14-700-000	Professional Organizations	250.00	250.00	-	500.00
01-14-631-000	Part-Time Personnel	9,880.00	-	(7,000.00)	2,880.00
01-02-740-025	Contingency	46,000.00	-	(2,750.00)	43,250.00
		Total: \$	9,750.00	\$ (9,750.00)	

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2023-2024

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Building/Recreation Center (01-15)					
01-15-631-000	Recreation Center Part-Time Custod.	\$ 119,810.56	\$ 18,000.00	\$ -	\$ 137,810.56
01-15-650-000	Group Medical & Life	135,244.53	9,000.00	-	144,244.53
01-15-770-001	Electricity	22,000.00	5,000.00	-	27,000.00
01-15-770-002	Water	12,400.00	5,000.00	-	17,400.00
01-15-770-003	Sewer	4,400.00	1,000.00	-	5,400.00
01-15-790-000	Janitorial Supply/Paper Products	9,540.00	5,000.00	-	14,540.00
01-15-630-000	Recreation Center Full-Time	257,735.61	-	(10,000.00)	247,735.61
01-15-630-001	Recreation Center Full-Time Custodial	174,699.20	-	(5,000.00)	169,699.20
01-15-750-003	Security System Service	13,000.00	-	(7,500.00)	5,500.00
01-02-740-025	Contingency	43,250.00	-	(20,500.00)	22,750.00
Total:			\$ 43,000.00	\$ (43,000.00)	

Central Park West (01-20)					
01-20-790-003	Repair & Replacement Supplies	\$ 2,000.00	\$ 500.00	\$ -	\$ 2,500.00
01-20-765-500	Cocoa Cabin Supplies	1,700.00	900.00	-	2,600.00
01-02-740-025	Contingency	22,750.00	-	(1,400.00)	21,350.00
Total:			\$ 1,400.00	\$ (1,400.00)	

Grand Total General Fund Budget Transfers:		\$ 74,730.00
Total FY 2023/2024 General Fund Original Appropriation Amount:		\$ 3,103,135.00
Maximum Amt. of Intra-Fund Budget Transfers (Limited to 10%):		\$ 310,313.50

Administration (02-01)					
02-01-630-000	Administration Full-Time	\$ 471,110.43	\$ 30,000.00	\$ -	\$ 501,110.43
02-01-740-060	Banking Fees	750.00	600.00	-	1,350.00
02-01-770-001	Electricity	17,600.00	5,000.00	-	22,600.00
02-01-770-002	Water	9,900.00	2,000.00	-	11,900.00
02-01-770-003	Sewer	3,500.00	1,500.00	-	5,000.00
02-01-650-000	Group Medical & Life	158,884.48	-	(20,000.00)	138,884.48
02-01-840-025	Contingency	50,000.00	-	(19,100.00)	30,900.00
Total:			\$ 39,100.00	\$ (39,100.00)	

Fitness Center (02-21)					
02-21-740-005	Mastercard/Visa Fees	\$ 19,500.00	\$ 6,000.00	\$ -	\$ 25,500.00
02-21-770-000	Electricity	17,600.00	4,000.00	-	21,600.00
02-21-770-010	Water	9,900.00	4,000.00	-	13,900.00
02-21-770-015	Sewer	3,560.00	500.00	-	4,060.00
02-21-800-000	Non-Capital Small Equipment	34,785.00	-	(14,500.00)	20,285.00
Total:			\$ 14,500.00	\$ (14,500.00)	

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2023-2024

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Aquatic Center (02-25)					
02-25-740-005	Mastercard/Visa Fees	\$ 12,000.00	\$ 8,200.00	\$ -	\$ 20,200.00
02-25-750-021	Pool Repairs	10,000.00	6,000.00	-	16,000.00
02-25-750-060	Electrical Service and Repair	5,000.00	4,000.00	-	9,000.00
02-25-770-000	Electricity	30,800.00	8,000.00	-	38,800.00
02-25-770-010	Water	17,400.00	5,000.00	-	22,400.00
02-25-770-015	Sewer	6,200.00	2,000.00	-	8,200.00
02-25-630-000	Full-Time Staff	253,961.76	-	(12,000.00)	241,961.76
02-25-790-004	Chemicals	21,000.00	-	(5,000.00)	16,000.00
02-01-840-025	Contingency	30,900.00	-	(16,200.00)	14,700.00
Total:			\$ 33,200.00	\$ (33,200.00)	

Aquatic- Recreation Programs (02-26)					
02-26-681-000	Children's Programs-Print & Pub.	\$ 200.00	\$ 25.00	\$ -	\$ 225.00
02-26-765-002	Event Supplies	3,200.00	-	(25.00)	3,175.00
Total:			\$ 25.00	\$ (25.00)	

Children's Programs (02-30)					
02-30-631-432	Sports Camps	\$ 11,280.00	\$ 2,000.00	\$ -	\$ 13,280.00
02-30-840-002	Mastercard/Visa Fees	16,600.00	4,000.00	-	20,600.00
02-30-640-215	Youth Basketball	189,300.00	30,000.00	-	219,300.00
02-30-640-216	Youth Soccer Contractual Instruction	-	6,000.00	-	6,000.00
02-01-840-025	Contingency	14,700.00	-	(14,700.00)	-
02-81-805-000	Capital Outlay	962,500.00	-	(27,300.00)	935,200.00
Total:			\$ 42,000.00	\$ (42,000.00)	

Youth Programs (02-32)					
02-32-740-005	Mastercard/Visa Fees	\$ 3,806.00	\$ 7,000.00	\$ -	\$ 10,806.00
02-32-631-002	Youth After School	28,925.00	-	(7,000.00)	21,925.00
Total:			\$ 7,000.00	\$ (7,000.00)	

Adult Programs (02-40)					
02-40-631-181	Pickleball/Various Athletics Staff	\$ 26,450.00	\$ 8,000.00	\$ -	\$ 34,450.00
02-40-840-002	Mastercard/Visa Fees	3,750.00	1,250.00	-	5,000.00
02-81-805-000	Capital Outlay	935,200.00	-	(9,250.00)	925,950.00
Total:			\$ 9,250.00	\$ (9,250.00)	

Pioneer Programs (02-50)					
02-50-840-002	Mastercard/Visa Fees	\$ 975.00	\$ 300.00	\$ -	\$ 1,275.00
02-50-760-000	Pioneer Classes	1,800.00	3,500.00	-	5,300.00
02-50-631-230	PT Pioneer (Lunch, pass, class, Etc.)	3,600.00	-	(1,500.00)	2,100.00
02-50-650-000	Group Medical & Life	12,717.00	-	(2,300.00)	10,417.00
Total:			\$ 3,800.00	\$ (3,800.00)	

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2023-2024

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Special Events and Trips (02-60)					
02-60-792-001	Food Pink 5K	\$ 700.00	\$ 1,000.00	\$ -	\$ 1,700.00
02-60-792-026	Food Experience OBPD	1,125.00	500.00	-	1,625.00
02-60-793-001	Shirts Pink 5K	6,300.00	1,500.00	-	7,800.00
02-60-840-002	Mastercard/Visa Fees	1,000.00	750.00	-	1,750.00
02-60-751-001	Contract Svcs. Pink 5K	12,000.00	10,000.00	-	22,000.00
02-60-794-001	Prizes Pink 5K	500.00	2,000.00	-	2,500.00
02-60-765-031	Program materials- Winter Lights	40,000.00	-	(10,000.00)	30,000.00
02-60-752-001	Contract Svcs. Equipment Pink 5K	7,290.00	-	(2,000.00)	5,290.00
02-60-752-002	Contract Svcs. Equip. Kids Triathlon	2,565.00	-	(2,000.00)	565.00
02-81-805-000	Capital Outlay	925,950.00	-	(1,750.00)	924,200.00
		Total:	\$ 15,750.00	\$ (15,750.00)	

Marketing (02-80)					
02-80-631-000	Administration Part-Time	\$ 2,700.00	\$ 300.00	\$ -	\$ 3,000.00
02-80-941-000	General Marketing/Sponsorship	750.00	25.00	-	775.00
02-80-960-000	Printed Materials	6,500.00	2,500.00	-	9,000.00
02-80-980-000	Education/Training	6,300.00	2,700.00	-	9,000.00
02-81-805-000	Capital Outlay	924,200.00	-	(5,525.00)	918,675.00
		Total:	\$ 5,525.00	\$ (5,525.00)	

Grand Total Recreation Fund Budget Transfers:		\$ 170,150.00			
Total FY 2023/2024 Recreation Fund Original Appropriation Amount:		\$ 5,128,513.00			
Maximum Amt. of Intra-Fund Budget Transfers (Limited to 10%):		\$ 512,851.30			

Tennis Center- Building (07-71)					
07-71-770-001	Electricity	\$ 47,600.00	\$ 9,000.00	\$ -	\$ 56,600.00
07-01-740-025	Contingency	50,000.00	-	(9,000.00)	41,000.00
		Total:	\$ 9,000.00	\$ (9,000.00)	

Tennis Center- Programs (07-75)					
07-75-631-000	Part-Time Salaries	\$ 460,000.00	\$ 35,000.00	\$ -	\$ 495,000.00
07-75-650-000	Group Medical & Life	75,000.00	10,000.00	-	85,000.00
07-01-631-000	Administration Part-Time	140,000.00	-	(20,000.00)	120,000.00
07-71-630-000	Administration Full-Time	85,000.00	-	(10,000.00)	75,000.00
07-01-910-000	IMRF-Employer Contribution	35,000.00	-	(10,000.00)	25,000.00
07-75-782-000	Tournament Expenses	10,000.00	-	(5,000.00)	5,000.00
		Total:	\$ 45,000.00	\$ (45,000.00)	

Grand Total Recreational Facilities Fund Budget Transfers:		\$ 54,000.00			
Total FY 2023/2024 Rec. Fac. Fund Original Appropriation Amount:		\$ 2,478,570.00			
Maximum Amount of Intra-Fund Budget Transfers (Limited to 10%):		\$ 247,857.00			

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2023-2024

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Special Recreation (09-01)					
09-01-700-000	Professional Organizations	\$ 39,233.08	\$ 200.00	\$ -	\$ 39,433.08
09-01-900-000	Misc. Program Expenses	\$ 2,000.00	\$ 4,000.00	\$ -	\$ 6,000.00
09-01-800-000	Capital/Small Equipment	258,400.00	-	(4,200.00)	254,200.00
		Total: \$ 4,200.00		\$ (4,200.00)	

Grand Total Special Recreation Fund Budget Transfers:	\$ 4,200.00
Total FY 2023/2024 Special Recreation Fund Original Appropriation Amount:	\$ 378,217.00
Maximum Amount of Intra-Fund Budget Transfers (Limited to 10%):	\$ 37,821.70



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: KEY/KEY CARD ACCESS FOR COMMISSIONERS (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)

AGENDA No.: 9 B

MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Park District Personnel Manual provides the policies pertaining to the assignment of keys and key card access to employees. Keys/key cards are assigned to staff in accordance to their job responsibilities, after receiving safety training and operational training relating to the routine functions, assigned activities, responsibilities of the job position, and with the understanding of the necessity to protect the park district’s physical and digital assets, patrons and employees in accordance with safe operating procedures, insurance requirements, local laws, and state statutes.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

At the request of a commissioner, an investigation into the assignment of keys/key cards to commissioners was benchmarked with other park districts, PDRMA, and corporate counsel.

Staff contacted other local park districts to analyze the assignment of keys or key cards to commissioners. The benchmark indicated that keys/keycards are not assigned to commissioners for the protection of the commissioners and park district, except for two instances where the priority to safety was met by assigning commissioners key card access. In one instance, a park district assigned commissioners a key card so that the commissioners could enter the administration building by a side door that is closest to the parking lot. The other park district assigned a key card to the president for access to the administration building to facilitate meetings with the executive director as the administration building has one door that is always locked.

The park district’s insurer, Park District Risk Management Association (PDRMA), and the park district’s legal counsel have advised not to assign keys/key cards to the commissioners to protect the safety and liability of the commissioners and the park district.

Staff is seeking commissioner confirmation and approval for the development of the Key/Key Card Access for Commissioners Policy. The policy would align with the recommendations of PDRMA and the park district’s corporate counsel, which would be to not assign keys/key cards to commissioners to protect the safety and liability of the commissioners and the park district.

Upon the commissioners’ affirmative consensus, a policy will be drafted which will be presented to the Board during the May 20, 2024 Board Meeting.

ACTION PROPOSED: A Motion (and a Second) to Waive the Board Rules to approve at this Meeting the Key/Key Card Access for Commissioners Policy. A Motion (and a Second) to approve the Key/Key Card Access for Commissioners Policy.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES FOR PHASE THREE OF THE GINGER CREEK BRIDGE PROJECT (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)

AGENDA No.: 9 C

MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In the fall of 2022, the Park District hired Engineer Resource Associates to conduct a phase I analysis of the bridge, dam, and floodway in and over Ginger Creek. From the analysis, the district was presented with several options for bridging the creek and improving the creek flow. An option was selected which best suits the needs of the district and park users. The anticipated cost for the project was 1.4 million dollars.

The district sought, and was awarded, a Community Project Funding grant through HUD. Although the requested funding was 1.4 million dollars, the district was later informed that the funding would be reduced to \$850,000. At that time, the district chose to solicit a request for qualification (RFQ) from qualified engineering firms for phase II engineering as well as value engineering of the project to work within the reduced budget. The district interviewed three firms and selected V3 Engineering. The district entered a contract with V3 Engineering for phase II and value engineering.

At the end of the phase II engineering process, the district was notified that the grant through HUD would be in the full amount requested, \$1,466,279. The district requested a proposal from V3 Engineering for final engineering, permitting, construction documentation, project management, and all other services as outlined in the attached proposal through construction.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The District was notified that once the funding is released, the recipient has twelve months to complete the project. Because some of the many permits required for this project may take more than nine months to acquire, staff requests that the Board rules be waived to approve this proposal from V3 Engineering at this meeting so work may commence immediately.

Staff recommends accepting the proposal from, and entering a contract with, V3 Engineering, in the amount of \$171,140.

ACTION PROPOSED: A Motion (and a Second) to Waive the Board’s rules to approve at this Meeting the Proposal from V3 Engineering and Enter for a Contract Not-to-Exceed \$171,140 for Professional Services for Phase III of the Ginger Creek Bridge Project. A Motion (and a Second) to approve the Proposal from V3 Engineering and Enter for a Contract Not-to-Exceed \$171,140 for Professional Services for Phase III of the Ginger Creek Bridge Project.



March 22, 2024

Mr. Bob Johnson, CPRP, CPSI
Director of Parks and Planning
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

**RE: Ginger Creek Pedestrian Bridge and Dam Replacement Project
Central Park
Oak Brook, DuPage County, Illinois**

Dear Mr. Johnson,

On behalf of V3 Companies, Ltd. (V3), we are pleased to submit this proposal for professional engineering, surveying and wetlands services for the proposed pedestrian bridge and dam replacement project over Ginger Creek in Central Park. If you find this proposal to be acceptable, the executed copies of this letter, together with the General Terms and Conditions attached hereto which set forth the contractual elements of this agreement, will constitute an agreement between the Oak Brook Park District (CLIENT) and V3 for services on this project.

PROJECT UNDERSTANDING

Based on information provided by the Oak Brook Park District (District), it is our understanding that the project goal is to improve accessibility for both pedestrians and maintenance vehicles from the south and north sections of Central Park over Ginger Creek. The Phase I analysis evaluated the conditions of the existing gabion wall and concrete/asphalt/steel pedestrian walk providing the connection across Ginger Creek as well as the surrounding wetlands/shoreline. During high water events on Ginger Creek, the gabion wall weir (low-head dam) is completely covered, and the existing pedestrian crossing is impassable and unsafe. The District would like to pursue Option 3A from the Phase 1 investigation to install a new sheet pile and concrete low-head weir and to replace the pedestrian bridge with an elevated structure to ensure safe crossing during all likely storm events. Option 3A also involves stream bank grading/restoration and the installation of in-stream step pools to improve creek flow and facilitate fish passage.

V3 previously reviewed the recommended design because grant funding for this project was thought to be less than originally planned for during Phase 1. During this review V3 performed additional survey (bathymetric and new cross sections needed for hydraulic modeling), Riparian Corridor and Threatened & Endangered Species Assessments, preliminary hydraulic modeling, and preliminary design along with updated cost estimates.

After this review was completed, V3 met with The District and presented preliminary plans and costs. During this meeting V3 was informed that The District would be receiving the originally anticipated grant funding for this work, and that the District would like to pursue Option 3A from the Phase 1 investigation.

The proposal includes supplemental / additional data collection that includes additional survey to capture the newly constructed stone outcropping and path along the upstream pond and an update to the existing wetland delineation to include the wetland peninsula downstream of the dam. This work will allow V3 to have a more comprehensive understanding of the existing conditions so that we can proceed with an appropriate design that will meet the District’s goals.

Beyond the upfront scope, V3’s scope includes FEQ modeling for existing and proposed conditions, final design documents (plans and specifications), permitting through the required permitting agencies (including Village, IDNR-OWR, USACE, IEPA, etc.), constructability review, grant assistance and construction engineering services.

COMPENSATION

Supplemental/Additional Data Collection	SCOPE EXHIBIT	FEE
Supplemental Topographic Survey	A	\$2,500
Wetland Peninsula Data Update, Village of Oak Brook Field Verification, Threatened & Endangered Species Consultation, and Survey Locate of Wetland Peninsula	C	\$10,000

WATER RESOURCES ENGINEERING AND PERMITTING SERVICES	SCOPE EXHIBIT	FEE
FEQ Modeling Services	B	\$23,500
Floodway/Floodplain and Stormwater Permitting Services	B	\$32,000
Final Engineering and Contract Documents	B	\$19,500
Project Management and Meetings	B	\$8,640

WETLAND/WATERS PERMITTING SERVICES	SCOPE EXHIBIT	FEE
Wetland/Waters Permitting and Design	C	\$35,000

STRUCTURAL DESIGN SERVICES	SCOPE EXHIBIT	FEE
Bridge Plans	D	\$25,000
Weir Wall Plans	D	\$15,000

REIMBURSABLES		\$1,500
	TOTAL	\$171,140

MISCELLANEOUS EXHIBITS		
EXTENT OF AGREEMENT	EXHIBIT E	
V3 STANDARD BILLING RATE SCHEDULE	EXHIBIT F	
GENERAL TERMS AND CONDITIONS	EXHIBIT G	

The above fees are lump sum unless noted otherwise. Where fees are noted as “hourly” the fee will be based on the hours expended on the tasks by V3 employees multiplied by their applicable billing rate. The fee listed is a cap that will not be exceeded without prior authorization of the client. **Please note that all agency review fees will be paid directly by CLIENT.**

If Additional Services are required, V3 shall be paid a fee based on the actual hours expended multiplied by V3's Billing Rate Schedule attached hereto or other negotiated fee.

In addition to the professional services fees set forth above, V3 shall be compensated for 100% of reimbursable expenses such as printing, postage, messenger service, travel, mileage and tolls to/from meetings and other similar project-related items.

CLIENT will be invoiced monthly for Professional Services and reimbursable expenses. The above financial arrangements are on the basis of prompt payment of invoices and the orderly and continuous progress of the Project through construction.

MISCELLANEOUS CONTRACTUAL ITEMS

The fee and completion schedule stated herein is valid for 30 days from the date of proposal. If the 30 days has expired, V3 reserves the right to renegotiate the fee and/or completion schedule with the CLIENT.

If there are protracted delays for reasons beyond V3's control, an equitable adjustment of the above-noted compensation shall be negotiated taking into consideration the impact of such delay on the pay scales applicable to the period when V3's services are, in fact, being rendered.

If CLIENT or other interested parties request digital files of design data, V3 shall be indemnified from any claims arising out of the accuracy, misuse or reuse by others of the data delivered in digital form.

We appreciate the opportunity to present this proposal and look forward to working with you on this project.

Sincerely,
V3 COMPANIES, LTD.



Chris Hanchett, PE, CFM, CPESC
Project Manager



Gregory V. Wolterstorff, P.E.
Vice President

Accepted For:
OAK BROOK PARK DISTRICT

By: _____

Title: _____

Date: _____

INVOICE INFORMATION

PREFERENCE:

Receive by Email

Receive by Mail

Both

Purchase Order # (If Applies)

Important Accounting Notes:

SEND INVOICE TO:

Attention: _____

Company: _____

Address: _____

Email: _____

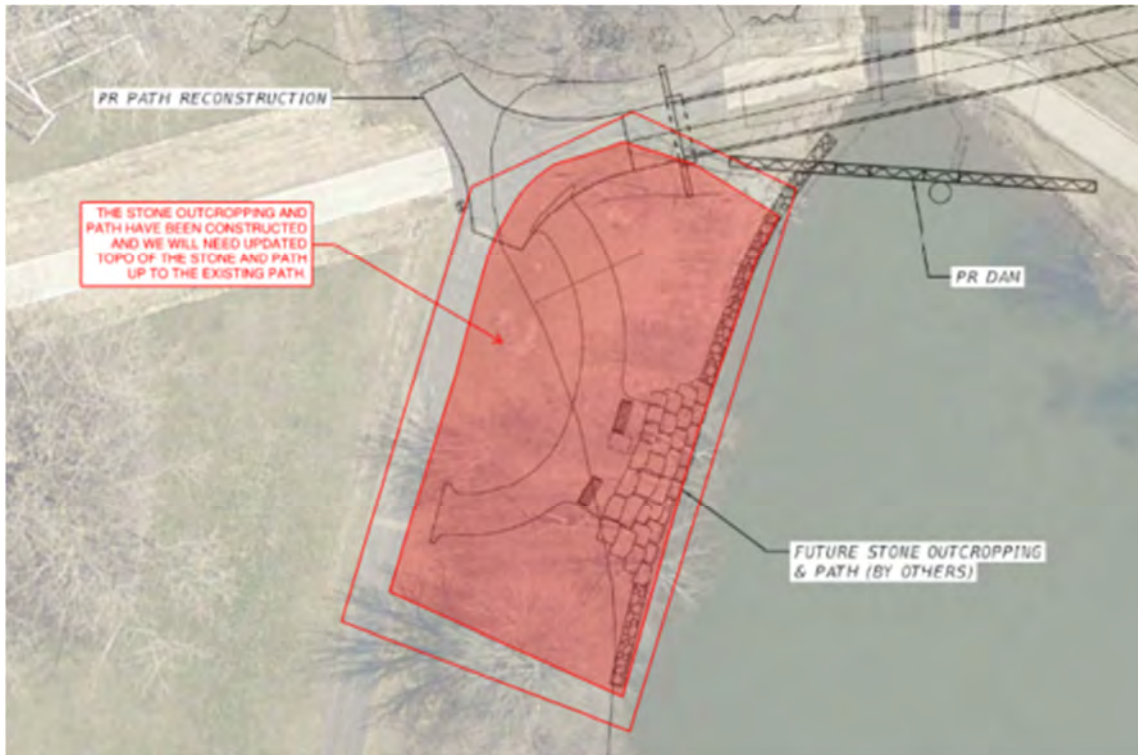
Phone: _____

EXHIBIT A | SURVEY

SUPPLEMENTAL TOPOGRAPHIC SURVEY

DESCRIPTION OF SURVEY AREA

The areas to be topographically surveyed (Survey Area) shall include the area lying within the red polygon shown in the image below.



PRODUCT

Survey will show general notes, north arrow, graphic scale, vicinity map, brief legal description, and legend of all symbols.

TOPOGRAPHY

1. A contour survey with 1'-0" contour intervals will be prepared from field spot elevations. Spot elevations obtained in the field will be of sufficient quantity to generate a contour survey, which properly represents the ground surface. Additional elevations will be indicated on the survey as required to establish accurate profiles (including changes or breaks in grade) and cross-sections of walks, curbs, gutter, pavement edges, and centerlines.
2. Finished floor or top of foundation elevation(s) of existing buildings within the Survey Area.
3. Spot elevations will be shown to the nearest 0.01 foot on all "hard surfaces" and utility structures. Spot elevations in unpaved areas such as grass and dirt shall be accurate to the nearest 0.1 foot.
4. Pavement types such as concrete, asphalt, gravel, etc. shall be depicted.
5. Existing improvements, buildings, and surface features shall be located.
6. Ornamental, curb island, and parkway trees, regardless of caliper size, shall be located.
7. Mean elevations of water in retention ponds, lakes, or streams will be shown as depicted at the time the survey field work was conducted.

Top of curb, flow line, and edge of pavement elevations of all roadways and streets within the survey area.

8. Record a minimum of two (2) permanent benchmarks at the site. Elevations shall be referenced to a datum commonly acceptable to the reviewing government agency. Description of the source benchmark to which the new benchmarks are tied shall be indicated on the survey. The elevation shall be transferred from source to site via GPS or level circuit.
9. Bathymetry is not included.

UTILITIES

Field markings by 811 members, which are coordinated by others, shall be shown on the survey if present and practical at the time of survey.

The following list contains typical information provided for the specific utilities located which are above ground and visible at the time of the survey. Snow cover, earth or construction debris covering typically above ground structures may not be located.

1. Sanitary and Storm Sewers: Size, type and direction of pipes; rim and invert elevations. Location of manholes, inlets, catch basins, and end sections.
2. Water Mains: Size, type and direction of pipes, top of pipe elevations, location of valves and hydrants.

3. Gas Mains: Location of valves and mains if marked in the field at the time of the survey.
4. Telephone, Electric, and Cable TV pedestals and transformers.
5. Traffic and Street Light poles and cables if marked in the field at the time of the survey.
6. Visible evidence of field tiles or those marked in the field at the time of the survey.
7. Other utilities not listed above and occurring within the Survey Area will be shown in a similar manner.

Utilities and improvements shall be shown based on visible field verified structures. V3 shall only show underground utility lines between structures that are located in the field and appear to be connected. In areas where structures are not shown connected, V3 recommends that the client contract a specialist to perform a die test or other sub terrain exploratory test.

EXHIBIT B | WATER RESOURCE ENGINEERING SERVICES

FEQ MODELING SERVICES

- Acquisition of FEQ model and supporting documentation.
- Preparation of FEQ models as follows: (1) review effective model, run on a local computer platform and confirm historical series output results, (2) revisions to the duplicate effective model to include the supplemental topographic information as existing condition and (3) revisions to the existing model to include the proposed improvements as future condition.
- Data reduction of FEQ results in a form for ready comparison of duplicate effective, existing and future conditions.
- The FEQ modeling is intended to demonstrate no adverse impacts using the historical time series as a means of accomplishing this objective. It is understood that upstream impacts are unlikely as any potential impacts would be limited to the DCFPD property (the stream bed profile appears to be somewhat steep). Five locations for comparison will be selected to determine the potential for upstream and downstream impacts (two upstream, one at the proposed dam and bridge location location and two downstream, all at logical key locations).
- Preparation of stormwater management narrative and basic stormwater calculations (if any).
- Preparation of floodway/floodplain fill and excavation narrative, including FEQ modeling discussion, and calculations.
- Preparation of floodway elevation and velocity tables. Two representative storms from the historical series will be selected for preparation of the IDNR-OWR elevation and velocity tables typically required by the IDNR-OWR under the Part 3708 rules and for the dam permits. It is understood that each stream within DuPage County will have different responses to historical series events. Therefore, it is anticipated that the DuPage County will supply the two historical storms best representing the 10-year and 100-year conditions for purposes of creating the necessary floodway tables to satisfy Part 3708 rules.

FINAL ENGINEERING AND CONTRACT DOCUMENTS

V3 will provide the following services under this phase:

FINAL ENGINEERING DESIGN AND PLANS

The final engineering will include the final design and plan preparation for the dam removal and replacement, pedestrian bridge, rock ramp or level pools for fish passage, grading and drainage improvements, and restoration. The design will consider existing and proposed river conditions and show no-impact to upstream and downstream from the dam location. It will also include a detailed design of the grading along the banks and fish passage solution downstream of the dam.

The Final Engineering Plans are anticipated to include the following:

- a) Title Sheet
- b) General Notes, Legend and Abbreviations Sheet
- c) Existing Conditions/Demolition Plan

- d) Site Layout Plan showing the new dam, pedestrian bridge, access routes and all in-stream work.
- e) Site Grading Plans defining the finished grades of the proposed improvement areas within the creek as well as within the bank stabilization areas and path locations.
- f) Stormwater Pollution Prevention Plan to define erosion control measures to be implemented for the site to meet NPDES and local requirements.
- g) Site Utility Plans to include necessary storm infrastructure improvements needed to accommodate the proposed plan, specifically to re-route the current diversion structure to the new dam location.
- h) Construction Details, Technical Specifications and General Notes required to construct the proposed site improvements.
- i) Summary of Quantities

Based on the final engineering plans, V3 shall prepare an Engineer's Opinion of Probable Construction Cost for all improvements. This will be performed by V3 Construction Group's cost estimating professionals. V3 will consult with the District to incorporate any comments into revisions to the Final Engineering Plans.

CONSTRUCTION DOCUMENTS & BID ASSISTANCE

V3 will prepare the Construction Specifications and Special Provisions associated with the proposed work on site. V3 will work with the District to use a format that is consistent with their project requirements as well as any grant requirements for construction documents. During the bid phase, V3 will issue addenda as required to interpret, clarify or expand the Bid Documents.

FLOODPLAIN/FLOODWAY AND STORMWATER PERMITTING SERVICES

- Preparation of Village of Oak Brook Stormwater and Floodplain Permit Documentation. This includes all Floodplain/Floodway and Stormwater sections of the permit requirements, wetland sections of this permit will be prepared under a separate phase of this proposal.
- Preparation of IDNR Floodway Construction Permit Documentation to be in compliance with IDNR-OWR Part 3708 Rules for Floodway Construction in Northeastern Illinois.
- Preparation of required IDNR-OWR Dam permits to be in compliance with IDNR-OWR requirements for dam removal and replacement and/or modification. After the final design is chosen, V3 will confirm which permits IDNR-OWR will require for this project.
- If proposed improvements are classified as a certified dam, V3 will prepare a Operation and Maintenance Manual as required by the IDNR-OWR.
- Preparation of any necessary Soil and Erosion Control Permit Documentation. This includes Soil and Erosion Control documentation for the Village of Oak Brook and also Kane DuPage SWCD, if required.
- Prepare Stormwater Pollution Prevention Plan (SWPPP) binder.
- Prepare Notice of Intent and facilitate online submittal of the IEPA ILR10 Permit on behalf of the District. The District will be required to have "Signatory" permissions to sign the Notice of Intent online.

- Assist in obtaining approvals for the above prepared documentation, including co-ordination and meetings to facilitate permit approvals.
- Prepare required State Historic Preservation Office (SHPO) documentation for submittal to SHPO.
- If needed, provide indirect impact analysis hydrological information to assist with wetland permitting.
- Respond to agency reviews. Comments received from the review agencies will be addressed. V3 will provide any applicable comment responses generated from comments received from the review agencies and will provide and submit the responses to the requesting agency. The stated fee includes up to two rounds of comments from the requesting agency.

PROJECT MANAGEMENT AND MEETINGS

MEETINGS

V3 will attend meetings as required throughout the duration of the contract. The meetings could include, but not be limited to: a project kickoff meeting, plan submittal review meetings with the District, and coordination meetings with other stakeholders. These meetings will serve to update, discuss, and resolve issues in the design process. Minutes of all meetings will be prepared by V3 and distributed within five working days of the meeting. A maximum of twelve meetings is included in this task.

ADMINISTRATION AND MANAGEMENT

Project administration and management for the project will be performed by the Project Manager. V3 will prepare and submit a project schedule to the District for review and approval. The project schedule will be utilized for scope of work reviews, work-hour planning, and budget control. The project schedule will be updated as work progresses.

EXHIBIT C | WETLAND PERMITTING

WBK Engineering, LLC conducted a wetland delineation in May of 2019 that identified Wetland/Waters of the U.S./DuPage County under the regulation of both the USACE and Village of Oak Brook. On February 15th, 2023, ERA Inc. re-confirmed the wetland/waters boundaries with the Village of Oak Brook which now extends the wetland delineation report to February 15th, 2025 (two years from the field verification with Oak Brook). There are no high-quality wetlands/waters within the project area. The only update that V3 recommends regarding the wetland/waters delineation, as recommended in the Phase I report, is to update the boundary of the wetland peninsula. This will be accomplished with a field visit and update to the Village.

Since the USACE and Village of Oak Brook require threatened and endangered species consultation as part of their permitting processes, V3 will submit and obtain those required consultations with IDNR and the USFWS. Permitting with the USACE will consist of multiple nationwide permits for the proposed project. V3's scope and fee does not include an Individual Permit (IP) with the USACE. If the project impacts exceed the USACE Nationwide Permit thresholds, V3 will consult with the Oak Brook Park District. V3 is confident that the proposed project should not require a USACE IP which is a more stringent permit to obtain from the USACE and is a long process.

In addition to the wetlands/waters (Tabs 4 and 5) of the Village of Oak Brook overall stormwater permit submittal, the proposed project will likely qualify for USACE Nationwide permits 13 (Bank Stabilization) and 27 (Aquatic Habitat Restoration, Enhancement, and Establishment Activities). V3 will prepare, submit, and obtain the required wetland/waters/buffer permits from the required regulatory agencies based on the final design for the project. In addition, native planting design for the proposed bank stabilization and buffer mitigation has been included in this proposal. The required Management and Monitoring Plan (MMP) as required by both the Village of Oak Brook and the USACE will be included with the associated permit submittals.

The following scope outlines what is needed to secure permits from the USACE and Village of Oak Brook for the proposed project.

WETLAND/WATERS PERMITTING & DESIGN SERVICES

Wetland Peninsula Data Update, Village of Oak Brook Field Verification, Threatened & Endangered Species Consultation, and Survey Locate of Wetland Peninsula

1. **Wetland Delineation Update of Wetland Peninsula.** V3's wetland specialists consisting of a botanist and soil scientist from our Natural Resources Division will conduct a field investigation within the 2024 DuPage County growing season (May 15-October 15) to locate and delineate wetlands associated with the wetland peninsula in accordance with the Regional Supplement to the Corps of Engineers Wetlands Delineation Manual: Midwest Region. The limits of the wetland peninsula and boundaries will be mapped on a recent large-scale aerial photograph, based on our field assessment of the vegetation, soils and hydrology at the site. The limits of the wetland peninsula will be located using survey grade equipment during the field investigation portion of this task.

2. **Wetland Assessment.** Wetland assessment is required by the U.S. Army Corps of Engineers, Chicago District (USACE) and Village of Oak Brook for the wetland peninsula. Wetland assessment involves an evaluation of wetland characteristics, including wildlife habitat quality, water quality functions, and plant community quality. Wetland Assessment also includes a preliminary jurisdictional determination for isolated or adjacent wetland. Delineated wetlands will be rated as High-Quality Aquatic Resources (HQAR's) in accordance with the USACE and as regulatory or critical based on the DuPage County Ordinance, if applicable.
3. **Wetland Peninsula Delineation Memo Report.** A wetland memo report will be provided with the results of our field investigation of the wetland peninsula including the location and size of the wetland peninsula, a wetland quality evaluation, a Floristic Quality Assessment (FQA), and the wetland assessment. Floristic inventories and detailed soil classification data of the wetland peninsula will be provided in the report. The revised limits of the wetland peninsula will be shown on a recent, large-scale aerial photo exhibit.
4. **Riparian Corridor Assessment.** As required by the Village of Oak Brook, V3's botanist will evaluate the existing riparian corridor buffer adjacent to identified waters. Riparian function, an overview of existing plant communities, and a general quality rating will be documented. This is required if riparian buffer impacts are proposed. This assessment is reviewed by the Village of Oak Brook as a guide for assessing riparian mitigation.
5. **Threatened & Endangered Species Consultation.** As required by the USACE and Village of Oak Brook, V3 will conduct and complete the United States Fish and Wildlife (USFWS) Section 7 Federal threatened and endangered species consultation checklist for the site. V3 will also prepare and submit the required IDNR EcoCAT for inquiry on state threatened & endangered species. This is for initial consultation only with the agencies. Should consultation with the agencies request any species specific or habitat specific assessments, V3 will provide a separate proposal for those services.
6. **Village of Oak Brook Wetland Peninsula Boundary Field Verification.** As required by the Ordinance, the identified wetland peninsula limits require a wetland boundary field verification by the Village of Oak Brook. V3 will schedule, coordinate, and attend the wetland boundary field verification meeting at the site with the Village of Oak Brook. This task will require a fee payable to the Village. The fee is not included in this proposal and is the responsibility of the Client.
7. **Survey Locate of Wetland Peninsula.** As required by the USACE and Village of Oak Brook, the wetland peninsula limits will be survey located with professional survey grade equipment immediately following the boundary verification with the Village of Oak Brook. The surveyed boundaries will be easily incorporated onto the proposed engineering plan set.

Wetland/Waters Permitting and Design

1. **Village of Oak Brook Wetland, Riparian, & Buffer Permitting.** As required by the Ordinance, impacts to wetlands, waters, their associated buffers, and/or riparian environments need to be documented per the requirements of the Ordinance. V3 will prepare the required documentation as it relates to wetland impacts (Tab 4), buffer impacts, and/or riparian impacts (Tab 5). All of the required wetland/buffer/riparian stipulations in the Ordinance will be addressed and submitted to the Village of Oak Brook as part of the overall stormwater permit submittal. The Ordinance requires an Alternatives Analysis to prove that wetland impacts have

been minimized to the greatest extent possible.

2. **Native Planting Design for Buffer/Riparian Mitigation & 3-Year Management and Monitoring Plan.** As required by the Village of Oak Brook and the USACE, V3 will design the native plantings for buffer and/or riparian mitigation and proposed naturalized streambank stabilization to offset proposed impacts to existing buffer and/or riparian areas based on the proposed design. This design will include proposed native plantings, native seed mixes, and planting specifications. Also, as part of this task, V3 will prepare and submit the proposed 3-year monitoring and management plan for the proposed native plantings on the site. This proposed monitoring and management plan will include seed and plant lists, recommended specifications, and management activities to be performed over a 3-year period.
3. **USACE Nationwide Permits.** Proposed impacts/disturbance to wetlands or Waters under the jurisdiction of the USACE requires a permit. V3 proposes USACE Nationwide Permits 13 (Bank Stabilization) and 27 (Aquatic Habitat Restoration, Enhancement, and Establishment Activities). The USACE Nationwide Permit 13 has a threshold of 500 linear feet of structural stabilization, and USACE Nationwide Permit 27 does not have a threshold. Impacts less than 0.10 acre in total do not require mitigation. Proposed impacts to USACE jurisdictional areas that exceed identified thresholds do not qualify for a Nationwide Permit. If the design exceeds any identified USACE thresholds, the project would require a USACE Individual Permit. For the proposed project, V3 assumes the impacts will qualify for the identified USACE Nationwide Permits. V3 will prepare, submit, and coordinate the USACE Nationwide permits for the project. A USACE Individual Permit is not included in this proposal.
4. **Response to Agency Review Wetland Comments (Wetlands/Waters).** Comments received from the USACE or the Village of Oak Brook pertaining to wetlands, waters of DuPage, Waters of the U.S., and/or associated buffers/riparian areas, will be addressed. V3 will provide any applicable wetland/buffer/riparian comment responses generated from comments received from the Village of Oak Brook and the USACE and will provide and submit the responses to the requesting agency. The stated fee includes 2 Village of Oak Brook comment letter responses for the project, and, if applicable, two rounds of comments from the USACE for the project.
5. **Project Meetings, Permit Scoping & Project Coordination.** V3 will attend up to three (3) meetings with the Client, U.S. Army Corps of Engineers, Chicago District, Village of Oak Brook, and any project related meetings required by a requesting agency or the Client. This task includes project meetings and minimal project coordination not requiring a separate agreement.

EXHIBIT D | STRUTURAL ENGINEERING

All design for this work will be done in accordance with current IDOT standards, and materials to be used in the construction phase will be specified to be in compliance with the current version of IDOT's Standard Specifications and Recurring Special Provisions. All work will be sealed, as appropriate, by an Illinois Licensed Structural Engineer or Professional Engineer.

As on all design plans produced by V3, there will be a constructability review performed by one of our experienced Resident Engineers.

The detailed scope of the proposed work is as follows:

BRIDGE DESIGN PLANS

V3 will design and detail a pedestrian bridge that will have a prefabricated steel truss superstructure. The substructure will consist of concrete abutments supported on spread footings or piles depending on the soils. The width of the bridge will be determined by the client and the length will be approximately 100 feet.

WEIR WALL PLANS

V3 will design an approximately 75-foot long permanent sheet pile wall that will act as a dam. The thickness of the sheet pile will be increased to account for corrosion. The increases thickness will be according to Section 3.11.4 of the IDOT Bridge Manual for a 75-year design life.

EXHIBIT E | Extent of Agreement

This agreement does not include services for:

1. Archaeological or environmental consulting services.
2. V3 may be required to produce documents and emails as part of a court ordered subpoena. Requests of this nature are beyond the control of V3 and are specifically not included in this contract. V3 will notify the CLIENT of any request received on behalf of this contract, and will invoice the CLIENT for time and materials in accordance with the Additional Services and Reimbursables sections of this contract.
3. U.S. Army Corps of Engineers (USACE) Individual Permit.
4. IDNR Incidental Take Permitting of any kind.
5. Indirect wetland impact analysis.
6. Species specific investigations for threatened and/or endangered species.
7. Onsite wetland mitigation design.
8. Economic alternatives analysis.

Please note that V3 can provide many of the services outlined above should they be required.



**V3 COMPANIES
BILLING RATE SCHEDULE**

(Rates effective January 1, 2024 through December 31, 2024)

<u>Description</u>	<u>Hourly Rate</u>	<u>Description</u>	<u>Hourly Rate</u>
Principal	250.00	Project Scientist I	135.00
Director	240.00	Intermediate Planner II	130.00
Operations Director	230.00	Landscape Designer II	130.00
Senior Project Manager	230.00	Operator III	130.00
Senior Estimator	225.00	Project Surveyor I	130.00
Survey Crew*	225.00	Senior Design Technician	130.00
Resident Engineer II	210.00	Technician III	130.00
Resident Construction Manager II	210.00	Construction Technician II	125.00
Senior Administration	210.00	Design Technician III	125.00
Superintendent	210.00	Intermediate Planner I	125.00
1 Man Union Crew	200.00	Landscape Architect I	125.00
Project Manager II	195.00	Planning Technician III	125.00
Resident Construction Manager I	190.00	Scientist III	125.00
Senior Ecologist	190.00	Administration III	120.00
Project Manager I	185.00	Civil Designer I	120.00
Administration V	180.00	Construction Administrator II	120.00
Resident Engineer I	180.00	Engineer I	120.00
Senior Planner IV	180.00	Junior Planner III	120.00
Senior Project Engineer	180.00	Landscape Designer I	120.00
Senior Planner III	175.00	Technician II	120.00
Construction Administrator III	170.00	Design Technician II	115.00
Project Engineer II	170.00	Junior Planner II	115.00
Senior Planner II	170.00	Operator II	115.00
Senior Planner I	165.00	Planning Technician II	115.00
Project Engineer I	160.00	Scientist II	115.00
Senior Landscape Architect	160.00	Instrument Operator	110.00
Administration IV	150.00	Junior Planner I	110.00
Senior Construction Technician	150.00	Design Technician I	105.00
Civil Designer III	145.00	Field Ecologist III	105.00
Engineer III	145.00	Planning Technician I	105.00
Landscape Architect III	145.00	Scientist I	105.00
Project Scientist II	145.00	Administration II	100.00
Intermediate Planner III	140.00	Estimating Technician	100.00
Landscape Designer III	140.00	Field Ecologist II	100.00
Project Surveyor III	140.00	Operator I	100.00
Civil Designer II	135.00	Technician I	100.00
Construction Technician III	135.00	Field Ecologist I	95.00
Engineer II	135.00	Administration I	80.00
Landscape Architect II	135.00	Project Coordinator	80.00
Project Surveyor II	135.00		

*Time is charged portal to portal



V3 COMPANIES GENERAL TERMS AND CONDITIONS

1. CLIENT'S RESPONSIBILITIES

CLIENT shall do the following in a timely manner so as not to delay the services of CONSULTANT.

- a. Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, borings, probings and subsurface explorations, hydrographic surveys, laboratory tests, environmental assessment and impact statements, property, boundary, easement, right-of-way, topographic and utility surveys, property and legal descriptions, zoning, deed and other land use restrictions; all of which CONSULTANT may use and rely upon in performing services under this Agreement.
- b. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.
- c. Give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services, or any defect or non-conformance in the work of any Contractor.

2. CONSULTANT'S RESPONSIBILITIES

CONSULTANT will render engineering and/or other Professional Services in accordance with generally accepted and currently recognized practices and principles and in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality. CONSULTANT makes no warranty, either expressed or implied, with respect to its services.

- a. Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the CLIENT and any other party concerning the Project, the CONSULTANT shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the CLIENT, the construction contractor, other contractors or subcontractors, other than its own activities or own subcontractors in the performance of the work described in this agreement. Nor shall the CONSULTANT be responsible for the acts or omissions of the CLIENT, or for the failure of the CLIENT, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the CONSULTANT.
- b. CLIENT reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and CONSULTANT and CLIENT shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes.
- c. The CONSULTANT will be responsible for correctly laying out the design data shown on the contract documents where construction staking services are a part of this Agreement. The CONSULTANT is not responsible for, and CLIENT agrees herewith to hold CONSULTANT harmless from any and all errors which may be contained within the Contract Documents. It is expressly understood that the uncovering of errors in the plans and specifications is not the responsibility of the CONSULTANT and any and all costs associated with such errors shall be borne by others.

3. TERMS OF PAYMENT

CONSULTANT shall submit monthly statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred, based upon CONSULTANT's estimate of the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period. CLIENT shall make prompt monthly payments in response to CONSULTANT's monthly statements.

If CLIENT fails to make any payment due CONSULTANT for services and expenses within thirty (30) days after receipt of CONSULTANT's statement therefore, the past amounts due CONSULTANT will be increased at the rate of 1.5% per month from said thirtieth day. CONSULTANT may after giving seven days written notice to CLIENT, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services, expenses and charges including all costs of collection (including reasonable attorneys' fees). CONSULTANT shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension.

4. SUSPENSION OF SERVICES

CLIENT may, at any time, by written order to CONSULTANT require CONSULTANT to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order CONSULTANT shall immediately comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the services covered by the order. CLIENT, however, shall pay all costs associated with the suspension. If the project resumes after being suspended 30 days or more, the contract fee may be re-negotiated to reflect costs of delay, start-up, and other costs.

5. TERMINATION

This Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by CLIENT, under the same terms, whenever CLIENT shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by CONSULTANT either before or after the termination date shall be reimbursed by CLIENT.

6. ATTORNEY'S FEES

In the event of any dispute that leads to litigation arising from or related to the services provided under this agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees and other related expenses. Prevailing party is the party who recovers at least 75% of its total claims in the action or who is required to pay no more than 25% of the other party's total claims in the action when considered in the totality of claims and counterclaims, if any. In claims for money damages, the total amount of recoverable attorney's fees and costs shall not exceed the net monetary award of the prevailing party.

7. REUSE OF DOCUMENTS

All documents including but not limited to Reports, Drawings and Specifications prepared or furnished by CONSULTANT (and CONSULTANT's independent professional associates and consultants) pursuant to this Agreement are instruments of service in respect of the Project and CONSULTANT shall retain an ownership and property interest therein whether or not the Project is completed. Upon payment to CONSULTANT for services performed, CLIENT may make and retain copies for information and reference in connection with the use and occupancy of the Project by CLIENT and others; however, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to CONSULTANT, or to CONSULTANT's independent professional associates or consultants, and CLIENT shall indemnify, defend, and hold harmless CONSULTANT and CONSULTANT's independent professional associates and consultants from all claims, damages, losses and expenses including reasonable attorney's fees and costs of defense arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by CLIENT and CONSULTANT.

8. INSURANCE

Upon CLIENT request the CONSULTANT shall provide the CLIENT with certificates of insurance evidencing all coverages held by the CONSULTANT.

In order that the CLIENT and the CONSULTANT may be fully protected against claims, the CLIENT agrees to secure from all CONTRACTORS and SUBCONTRACTORS working directly or indirectly on the project, prior to the commencement of work of any kind, a separate policy of insurance covering public liability, death and property damage naming the CLIENT and the CONSULTANT and their officers, employees and agents as additional insureds, and that said CONTRACTOR and SUBCONTRACTORS shall maintain such insurance in effect and bear all costs for the same until completion or acceptance of the work. Certificates of said insurance shall be delivered to the CLIENT and to the CONSULTANT as evidence of compliance with this provision. However, the lack of acknowledgment and follow-up by CONSULTANT regarding the receipt of said certificates does not waive CLIENT's and CONTRACTOR's obligation to provide said certificates.

9. DIGITAL TRANSMISSIONS.

The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted digitally, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted digitally; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a digital transmission was used.

10. CERTIFICATIONS, GUARANTEES AND WARRANTIES

CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in the CONSULTANT having to certify, guarantee or warrant the existence of conditions whose existence the CONSULTANT cannot ascertain. CLIENT also agrees not to make resolution of any dispute with CONSULTANT or payment of any amount due to the CONSULTANT in any way contingent upon the CONSULTANT signing any such certification.

11. INDEMNIFICATION

CONSULTANT agrees to the fullest extent permitted by law, to indemnify and hold CLIENT harmless from loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused by CONSULTANT's, or its employees' negligent acts, errors or omissions in the performance of professional services under this Agreement.

CLIENT agrees to the fullest extent permitted by law, to indemnify and hold CONSULTANT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused solely by CLIENT's, its agents or employees, negligent acts, errors or omissions in the performance of professional services under this Agreement

If the negligence or willful misconduct of both the CONSULTANT and CLIENT (or a person identified above for whom each is liable) is a cause of such damage or injury, the loss, cost, or expense shall be shared between CONSULTANT and CLIENT in proportion to their relative degrees of negligence acts, errors or omissions and the right of indemnity shall apply for such proportion.

12. WAIVER OF CONTRACT BREACH

The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

13. LIMITATION OF LIABILITY

CLIENT and CONSULTANT have discussed the risks, rewards, and benefits of the project and the CONSULTANT's total fee for services. Risks have been allocated such that the CLIENT agrees that, to the fullest extent permitted by law, the CONSULTANT's total liability to the CLIENT for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause or causes shall not exceed \$100,000. Such causes include but are not limited to the CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract.

14. HAZARDOUS MATERIALS

The Consultant, its principals, employees, agents or consultants shall perform no services relating to the investigation, detection, abatement, replacement, discharge, or removal of any toxic or hazardous contaminants or materials on this project. The Owner acknowledges that, with regard to this Agreement, the CONSULTANT has no professional liability (errors and omissions) or other insurance for claims arising out of the performance or failure to perform professional services related to the investigation, detection, abatement, replacement, discharge or removal of products, materials or processes containing asbestos or any other toxic or hazardous contaminants or materials ("Hazardous Materials"). Those services are not included in the scope of this Agreement.

15. CONTROLLING LAW

This Agreement is to be governed by the law of the State of Illinois.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: BUY BOARD NATIONAL COOPERATIVE PURCHASING COOPERATIVE

AGENDA No.: 9D

MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Park District intends to purchase equipment and site amenities from vendors that participate in a joint purchasing cooperative program called Buy Board. There is neither a cost to join and participate, nor an obligation to make purchases, through the Buy Board program. There are however cost savings available through this program.

The Park District currently belongs to several joint purchasing cooperatives which allows purchases to be made through various vendors using existing competitively bid contracts. These cooperative programs must conform to The Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), which authorizes any Illinois unit of local government to combine, transfer, and enjoy jointly any of its “power or powers, privileges, functions, or authority exercised.... with any public agency of any other state....to the extent that laws of such other state do not prohibit joint exercise or enjoyment.” 5 ILCS 220/3. In addition, the Governmental Joint Purchasing Act (30 ILCS 525/0.01, *et seq.*) (the “Purchasing Act”) permits any governmental unit to purchase personal property, supplies and services jointly with one or more other governmental units. 30 ILCS 525/2. The Purchasing Act defines governmental units as “any public authority which has the power to tax, or any other public entity created by statute” 30 ILCS 525/1. In the absence of case law to the contrary, governmental units are not limited to those located in the State of Illinois.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

There are currently 265 public agencies in Illinois, including park districts, school districts, villages, cities, and towns, that are members of Buy Board. Should the Oak Brook Park District choose to purchase a product, service, or combination of the two through Buy Board, the park district’s legal counsel would draft additional terms and conditions to be included in an Oak Brook Park District Board-approved purchase order.

Staff recommends Board approval for participation in this program.

ACTION PROPOSED:

For Review and Discussion Only.



ONE-STOP SHOP FOR PROCUREMENT

WHAT BUYBOARD® CAN DO FOR YOU

Combining the purchase power of local governments provides members—big and small—the leverage to achieve better pricing on products, equipment, and services they use every day. There is power in numbers, and BuyBoard has delivered the vast economies of scale in purchasing products and services to members since 1998.

VALUE AND CHOICE

With a wide range of contracts available, members will find almost everything needed to support their organization. The BuyBoard philosophy has always been that members know best which products they need, and the choice of vendor is their decision to make.

MEMBER GOVERNED

The Cooperative is governed by an eight-member board of directors representing members from different parts of the country. The board's only function is to govern the Cooperative and award all the contracts directly with no delegation of authority to staff.

EFFICIENCY AND COST SAVINGS

Because the competitive procurement process has been completed, members save time and resources that would have been spent preparing and conducting a formal RFP. Cost savings can be achieved through the competitive price of the product and the reduction of internal administrative time and effort.

COMPLIANCE AND TRANSPARENCY

BuyBoard contracts have already been through a competitive procurement process, saving members the time and cost of preparing RFPs and bids. In many states, a purchasing cooperative enables public entities governed by competitive bidding requirements to take advantage of proposals awarded by a cooperative.

This provides members compliance with local and state procurement requirements and a documented audit trail. Transparency in the procurement process is treated with a high degree of focus and is of paramount importance. All vendors are treated on equal terms and are on the same plane of competition.

REQUEST FOR QUOTES (RFQ) APPLICATION

BuyBoard's RFQ functionality allows members to request pricing on volume needs from multiple vendors. This convenient and efficient process can be finalized in a matter of days, versus weeks or months, for a typical formal bid/proposal.

SUPPORT OF PUBLIC EDUCATION AND LOCAL GOVERNMENTS

BuyBoard was created to support and serve public schools, municipalities, counties, and all types of local government agencies and nonprofits. That support and service is evidenced in the list of organizations that sponsor the BuyBoard and in turn support their respective membership. Purchasing through the BuyBoard means your agency is helping to support the statewide organizations that support you.



Contact David Ricketts to see how the
BuyBoard can help you save money!
david.ricketts@buyboard.com | (913) 424-5758





Frequently Asked Questions

What Illinois laws govern the use of cooperative contracts or 'piggybacking'?

A: Illinois law allows for the use of cooperative contracts as an alternative to a competitive bidding process, § 5 ILCS 220/3 (<https://ilga.gov/legislation/ILCS/ilcs3.asp?ActID=92&ChapterID=2>).

Does the BuyBoard meet the definition of a Public (Lead) Agency in Illinois?

A: Yes. Under Illinois § 5 ILCS 220/3, political subdivisions of states other than Illinois, to the extent authorized by laws of the other states ... The National Purchasing Cooperative (BuyBoard) is a political subdivision created in accordance with Maryland state statutes, MD. Code Ann., State Fin. & Proc. §13-110 (West 2009). Its purpose is to obtain the benefits and efficiencies that can accrue to members of a cooperative, to comply with state bidding requirements, and to identify qualified vendors of commodities, goods and services.

What does it cost to become a BuyBoard member?

A: There is no cost to join or use any of the contracts and is open to all types of local government agencies as well as non-profits. Revenue to operate the BuyBoard comes from a small service fee payable by participating contracted vendors and is generated only when a member makes a purchase.

How do I order products through the BuyBoard?

A: All awarded items, services or catalogs will be posted on the BuyBoard website, so that cooperative members can search for and select items. The steps for making a purchase are listed below:

1. Select an Awarded BuyBoard Vendor
2. Request a Quote per the BuyBoard Contract
3. Issue and send the PO to the Vendor and List Contract Number
4. Email copy of the PO to info@buyboard.com

How do I join and who should I reach out to if I have further questions?

A: Membership is super easy. You can go to the [BuyBoard](#) website, click on the National Tab and then "How to Join".

For questions - You can reach out to your BuyBoard contact, David Ricketts (david.ricketts@buyboard.com) at (913) 424-5758 for assistance or questions

NATIONAL PURCHASING COOPERATIVE INTERLOCAL PARTICIPATION AGREEMENT

This Interlocal Participation Agreement (“Agreement”) is made and entered into on the date indicated below by and between the National Purchasing Cooperative (“Cooperative”), an administrative agency of cooperating local governments and other governmental entities, acting on its own behalf and the behalf of all participating governmental entities, and the undersigned governmental entity (“Cooperative Member”).

I. RECITALS

WHEREAS, the National Purchasing Cooperative was formed on May 26, 2010, by certain local governments that entered into an Organizational Interlocal Agreement; and

WHEREAS, the purpose of the Cooperative is to facilitate compliance with state procurement requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize potential economies of scale, including administrative cost savings, for Cooperative Members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Cooperative Member and the Cooperative agree as follows:

II. TERMS AND CONDITIONS

1. **Adopt Organizational Interlocal Cooperation Agreement.** The Cooperative Member by the execution or acceptance of this Agreement hereby adopts and approves the Organizational Interlocal Agreement, as last amended and restated, which agreement is incorporated herein by reference (and is available from the Cooperative upon request). The Organizational Interlocal Agreement establishes the Cooperative as an administrative agency of its collective participants, and Cooperative Member agrees to become a participant or additional party to the Organizational Interlocal Agreement.

2. **Term.** The initial term of this Agreement shall commence on the date it is executed by both parties and shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Agreement. If the Cooperative Member is an existing Cooperative Member that joined the Cooperative by executing a participation agreement which authorized amendment upon the Cooperative providing prior written notice, then this Agreement will be deemed an Amendment by Notice, effective on the 61st day that the Cooperative Member is sent notice of this Agreement. In addition, this Agreement will continue to automatically renew for successive one-year terms on the anniversary date of the Cooperative Member’s initial term (not the effective date of the amendment), unless the Agreement is sooner terminated in accordance with the provisions herein.

3. **Termination.**

(a) **By the Cooperative Member.** This Agreement may be terminated by the Cooperative Member at any time by 30 days prior written notice to the Cooperative as provided in Article III, Section 14, provided any amounts owed to any vendor have been fully paid.

(b) **By the Cooperative.** The Cooperative may terminate this Agreement by:

(1) Giving 10 days notice as provided in Article III, Section 14, to the Cooperative Member if the Cooperative Member breaches this Agreement; or

(2) Giving 30 days notice as provided in Article III, Section 14, to the Cooperative Member with or without cause.

(c) **Termination Procedure.** If the Cooperative Member terminates its participation under this Agreement or breaches this Agreement, or if the Cooperative terminates participation of the Cooperative Member, the Cooperative Member shall bear the full financial responsibility for all of its purchases made from vendors under or through this Agreement. The Cooperative may seek the whole amount due, if any, from the terminated Cooperative Member. In addition, the Cooperative Member agrees it will not be entitled to any distribution which may occur after the Cooperative Member terminates from the Cooperative.

4. **Payments by Cooperative Member.** The Cooperative Member will make timely payments to the vendor for the goods, materials and services received in accordance with the terms and conditions of the bid invitation, instructions, and all other applicable procurement documents. Payment for goods, materials and services and inspections and acceptance of goods, materials and services ordered by the procuring Cooperative Member shall be the exclusive obligation of the procuring Cooperative Member, and not the Cooperative. Furthermore, the Cooperative Member is solely responsible for negotiating and securing ancillary agreements from the vendor on such other terms and conditions, including provisions relating to insurance or bonding, that the Cooperative Member deems necessary or desirable under federal, state or local law, local policy or rule, or within its business judgment.

5. **Payments by Vendors.** The parties agree that the Cooperative will require payment from vendors which are selected to provide goods, materials or services to Cooperative Members. Such payment (hereafter "Vendor Fees") may be up to two percent (2%) of the purchase price paid by Cooperative Members or a flat fee amount that may be set from time to time by the Cooperative Board of Directors. Cooperative Member agrees that these Vendor Fees fairly compensate the Cooperative for the services and functions performed under this Agreement and that these Vendor Fees enable the Cooperative to pay the administrative, licensing, marketing, and other expenses involved in successfully operating a program of electronic commerce for the Cooperative Members. Further, Cooperative Member affirmatively disclaims any rights to such Vendor Fees, acknowledging all such fees are the property of the Cooperative. Similarly, in no event shall a Cooperative Member be responsible for payment of Vendor Fees.

6. **Distribution.** From time to time, and at the sole discretion of the Cooperative Board of Directors, the Cooperative may issue a distribution to Cooperative Members under a plan developed by the Cooperative Board of Directors. The Cooperative Member acknowledges that a distribution is never guaranteed and will depend on the overall financial condition of the Cooperative at the time of the distribution and the purchases made by the Cooperative Member.

7. **Administration.** The Cooperative may enter into contracts with others, including non-profit associations, for the administration, operation and sponsorship of the purchasing program provided through this Agreement. The Cooperative will provide reports, at least annually, to the Cooperative Member electronically or by mail. Cooperative Member will report purchase orders generated under this Agreement to the Cooperative or its designee, in accordance with instructions of the Cooperative.

8. **BuyBoard®.** Cooperative Member will have a non-exclusive license to use the BuyBoard electronic purchasing application during the term of this Agreement. Cooperative Member acknowledges and agrees that the BuyBoard electronic application and BuyBoard trade name are owned by the Texas Association of School Boards, Inc. (“TASB”), and that neither the Cooperative nor the Cooperative Member has any proprietary rights in the BuyBoard electronic application or trade name. The Cooperative Member will not attempt to resell, rent, or otherwise distribute any part of BuyBoard to any other party; nor will it attempt to modify the BuyBoard programs on the server or acquire the programming code. The Cooperative Member may not attempt to modify, adapt, translate, distribute, reverse engineer, decompile, or disassemble any component of the application. The Cooperative Member will use BuyBoard in accordance with instructions from the Cooperative (or its designee) and will discontinue use upon termination of participation in the Cooperative. The Cooperative Member will maintain equipment, software and conduct testing to operate the BuyBoard system at its own expense.

III. GENERAL PROVISIONS

1. **Amendment by Notice.** The Board may amend this Agreement, provided that prior written notice is sent to the Cooperative Member at least 60 days prior to the effective date of any change described in such amendment and provided that the Cooperative Member does not terminate its participation in the Cooperative before the expiration of said 60 days.

2. **Authorization to Participate and Compliance with Local Policies.** Each Cooperative Member represents that its governing body has duly authorized its participation in the Cooperative and that the Cooperative Member will comply with all state and local laws and policies pertaining to purchasing of goods and services through its membership in the Cooperative.

3. **Bylaws.** The Cooperative Member agrees to abide by the Bylaws of the Cooperative, as they may be amended, and any and all written policies and procedures established by the Cooperative that apply to Cooperative Members. The Cooperative shall provide written notice to the Cooperative Member of any amendment to the Bylaws of the Cooperative and any written policy or procedure of the Cooperative that is intended to be binding on and applicable to the Cooperative Member. In addition to any other notice method specified in this Agreement, notice under this Section may be satisfied by posting of the applicable bylaws,

policy, or procedure on the Cooperative's website or BuyBoard application landing page for Cooperative Members.

4. **Cooperation and Access.** The Cooperative Member agrees that it will cooperate in compliance with any reasonable requests for information and/or records made by the Cooperative. The Cooperative reserves the right to review and audit the relevant and available records of any Cooperative Member. Any breach of this provision shall be considered material and shall make the Agreement subject to termination on 10 days written notice to the Cooperative Member.

5. **Coordinator.** The Cooperative Member agrees to appoint a program coordinator who shall have express authority to represent and bind the Cooperative Member, and the Cooperative will not be required to contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Cooperative Member. The Cooperative Member reserves the right to change the coordinator as needed by giving written notice to the Cooperative. Such notice is not effective until actually received by the Cooperative.

6. **Current Revenue.** The Cooperative Member hereby represents that all payments, fees, and disbursements required of it hereunder shall be made from current revenues budgeted and available to the Cooperative Member.

7. **Defense and Prosecution of Claims.** The Cooperative Member authorizes the Cooperative to handle the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding or in an arbitration, mediation, or any other form of alternative dispute resolution, or other appearances of the Cooperative (as an entity) in any litigation, claim or dispute which arises from the services provided by the Cooperative. Neither this provision nor any other provision in this Agreement will create a legal duty for the Cooperative to provide a defense or prosecute a claim; rather, the Cooperative may exercise this right in its sole discretion and to the extent permitted or authorized by law. The Cooperative Member shall reasonably cooperate and supply any information necessary or helpful in such prosecution or defense. Subject to specific revocation, the Cooperative Member hereby designates the Cooperative to act as a class representative on its behalf in matters arising out of this Agreement and pertaining to the collective or predominant interest of Cooperative Members. Nothing herein grants the Cooperative any rights to file, defend, or settle any claim on behalf of the Cooperative Member in its individual capacity.

8. **Governance.** The Board of Directors (Board) will govern the Cooperative in accordance with the Bylaws.

9. **Legal Authority.** The Cooperative Member represents to the Cooperative the following:

- a) The Cooperative Member has conferred with legal counsel and determined it is duly authorized by the laws of the jurisdiction in which the Cooperative Member lies to participate in cooperative purchasing, and specifically, the National Purchasing Cooperative.
- b) The Cooperative Member possesses the legal authority to enter into this Agreement and can allow this Agreement to automatically renew without subsequent action of its governing body.
- c) Purchases made under this Agreement will satisfy all procedural procurement requirements that the Cooperative Member must meet under all applicable local policy, regulation, or state law.

d) All requirements—local or state—for a third party to approve, record or authorize the Agreement have been met.

10. **Disclaimer.** THE COOPERATIVE, ITS ENDORSERS, SPONSORS, AND SERVICING CONTRACTORS, WHETHER CURRENT OR FORMER AND INCLUDING TASB, (“COOPERATIVE AND ASSOCIATES”) DO NOT WARRANT THAT THE OPERATION OR USE OF COOPERATIVE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE.

THE COOPERATIVE AND ASSOCIATES HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

11. **Limitation of Liability.** To the extent permitted by law and without waiver of the disclaimer or other limitation of liability in this Agreement, the parties agree that:

- a) Neither party waives any immunity from liability afforded under law;
- b) In regard to any lawsuit or formal adjudication arising out of or relating to this Agreement, neither party shall be liable to the other under any circumstance for special, incidental, consequential, or exemplary damages;
- c) The maximum amount of damages recoverable will be limited to the amount of fees which the Cooperative received as a direct result of the Cooperative Member’s purchase activity, within 12 months of when the lawsuit or action was filed; and
- d) In the event of a lawsuit or formal adjudication the prevailing party will be entitled to recover reasonable attorney’s fees.

Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties further agree to limit the liability of Cooperative and Associates up to the maximum amount each received from or through the Cooperative, as a direct result of the undersigned Cooperative Member’s purchase activity, within 12 months of the filing of any lawsuit or action.

12. **Limitation of Rights.** Except as otherwise expressly provided in this Agreement, nothing in this Agreement is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.

13. **Merger/Entirety.** This Agreement, together with the Cooperative’s Bylaws and Organizational Interlocal Agreement, as amended and restated, represents the complete understanding of the Cooperative and Cooperative Member. To the extent there exists any conflict between the terms of this Agreement and that of prior agreements, the terms of this Agreement shall control and take precedence over all prior participation agreements.

14. **Notice.** Any written notice to the Cooperative may be given by email to BuyBoard Administrator at membership@buyboard.com; by U.S. mail, postage prepaid, and delivered to the National Purchasing Cooperative, P.O. Box 400, Austin, Texas 78767-0400; by overnight courier or hand delivery to National Purchasing Cooperative, 12007 Research Blvd., Austin, Texas 78759; or by other mode of delivery typically

used in commerce and accessible to the intended recipient. Notices to Cooperative Member may be given by email to the Cooperative Member's Coordinator or other email address of record provided by the Cooperative Member; by U.S. mail, postage prepaid, and delivered to the Cooperative Member's Coordinator or chief executive officer (e.g., superintendent, city manager, county judge or mayor); or by other mode of delivery typically used in commerce and accessible to the intended recipient.

15. **Severability.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.

16. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party will not affect the validity, enforceability or binding effect of this Agreement because either party may rely upon an electronic or facsimile signature as if it were an original, including any Cooperative Member signature executed by click and accept or similar electronic signature and acceptance. Furthermore, this Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

17. **Authority.** By the execution and delivery of this Agreement, the undersigned individual represents that the individual is duly authorized by all requisite administrative action required to enter into and bind the entity that is a party to this Agreement.

[Signature page follows.]



WHEREFORE, the parties, acting through their duly authorized representatives, accept this Agreement.

NATIONAL PURCHASING COOPERATIVE:

By: _____
Dan Troxell, Ph.D.
Assistant Secretary

Date: _____

COOPERATIVE MEMBER:

[Signature required unless accepted as an Amendment by Notice as described in the Agreement.]

(Government Entity Name)

By: _____
Signature of authorized representative of Cooperative Member

Date: _____

Printed name and title of authorized representative

Coordinator for the Cooperative Member is:

Name

Title

Mailing Address

City

State

Zip Code

Telephone

Fax

Email



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FAMILY RECREATION CENTER ROOF REPLACEMENT PHASE 3

AGENDA No.: 9 E

MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In 2021, the Oak Brook Park District had a roof study conducted at the Family Recreation Center to determine the condition of the roofing systems and to help develop a plan for maintenance and repair. The district determined that the roofs, all of which were over twenty years old and approaching the end of their useful life, should be replaced in three phases. The first two sections were replaced in 2021, and 2022. In July of 2022, the district solicited bids for phase two, but all bids came in substantially over budget, and all bids were rejected. The district chose to pursue phase two roof replacement by utilizing the TIPS Purchasing Cooperative. Through the cooperative, the district hired Anthony Roofing-Tecta America to complete the project.

The final and largest phase of the roof replacement is budgeted for fiscal year 2024-2025, with an anticipated budget of \$400,000.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The district was very satisfied with the quality and workmanship provided by Anthony Roofing-Tecta America and recommends accepting the proposal from the contractor through the Omnia Partners Purchasing Cooperative, of which the district is already a member. The scope of work is included in the attached proposal. The proposed cost is \$394,000.

ACTION PROPOSED:

For Review and Discussion Only.

our map.

Legend



DATE: 02/09/24

TO: Bob Johnson, Deputy Director
Oak Brook Park District

PROJECT: Oak Brook Park District,
Recreation Center Phase 3
1450 Forest Gate Rd,
Oak Brook, IL 60523



APPROXIMATE SQUARE FEET: Base Bid (33,338 S.F.)

ROOF PREPERATION:

- Provide and install all safety equipment in accordance with OSHA guidelines and Anthony Roofing's internal safety procedures.
- Disable Existing PVC membrane.
- During the time of the project, core cuts will be conducted every 500 SF. If the roof components are found to be in need of repair or replacement, this work will be addressed as an increase change order to the project at the rate prescribed in our proposal.
- Remove existing Sheet metal perimeter metal and flashings.

ROOF INSULATION:

- Provide and install one (1) Layer of 2" polyisocyanurate insulation, mechanically attach per manufacture specifications.

TPO MEMBRANE:

- Provide and install a new 60 mil TPO membrane roof system (Induction welded), including all accessories to comprise a manufacture's approved roof system.

OTHER:

- Provide and install new membrane flashing at walls per manufacture's specifications and design details.
- Provide and install new flashing components for all roof penetrations and curbs as required by the membrane manufacture and installed per manufacture's specifications and standard details.
- Remove and replace existing pipe stands/pads with new pads to accommodate new roof height.
- Provide and install extensions on overflow drainpipe to match existing height over new insulation height.
- Provide and install new Retro fit drain inserts on all Drains.
- Provide and install new Walk pad to match existing walkway layout.

TPO SHEET METAL:

- Provide and install new 24Ga Perimeter Coping.
- Provide and install new 24Ga Counter flashing where existing.
- Provide and install 26Ga Counter flashing at curbs.
- Color to be selected by owner from provided manufacture standard color chart.

EXCLUSIONS:

- Any and all HVAC, electrical (including but not limited to conduits or wiring improperly installed at the underside of the roof deck) and plumbing work not specifically listed above. Roof drain/Plumbing work. Winter conditions. Snow removal. Interior protection. Masonry work. Design. Engineering. Asbestos work. Temporary roofing. EIFS work. Fireproofing. Cold formed steel. Structural steel edges. Bonds, curbs, smoke vents, through-wall flashing, or any sheet metal not part of the roofing or stated above. Vapor barrier on exterior walls. Insulation for exterior walls. Gypsum wall panels.

WARRANTIES:

Manufacturer's 20-year Labor-and-Material warranty and AR's standard 2-year workmanship warranty.

ROOFING BID PRICE:

\$394,000.00

Alternates:

1. Provide and install Overlay at two East Entrance Canopies. 1/2" HD ISO board to be used in Lieu of 2" due to height restrictions.

~~Total - \$13,000.00~~
Add to total contract.

SALES TAX:

Excluded

ADDITIONAL WORK:

Any additional work required will be priced as follows:

Time and material	--	Cost + 20% Mark-Up
Subcontractor	--	Cost + 15% Mark-Up

NOTES:

1. Due to the instability of asphalt, oil, and other raw material prices, AR can only protect prices for materials shipped within 30 days of this proposal. This proposal is subject to requote due to any material price increases after that time elapses.
2. **The prices quoted are subject to requote if not accepted within 30 days of this proposal.**

**ANTHONY ROOFING
TECTA AMERICA LLC**

ACCEPTED BY:

By: Corey Fratus

By: Authorized Signature

Date: February 9th, 2024
Illinois License #104.01505

Date: _____



TERMS AND CONDITIONS

1. **Nature of Work.** Anthony Roofing Tecta America LLC ("Contractor") shall furnish the labor and material to perform the work described herein or in the referenced contract documents. Contractor does not provide engineering, consulting, or architectural services. It is the Owner's responsibility to retain a licensed architect or engineer to determine proper design and code compliance. Contractor is not responsible for structural integrity and design, including compliance with codes. If plans, specifications, or other design documents have been furnished to Contractor, Customer warrants that they are sufficient and conform to all applicable laws and building codes. Contractor is not responsible for loss, damage, or expense due to defects in plans or specifications or building code violations unless such damage results from a deviation by Contractor from the contract documents. Customer warrants all structures to be in sound condition capable of withstanding normal roofing construction equipment and operations. Contractor is not responsible for location of roof drains, adequacy of drainage or ponding on the roof.
2. **Work Not Included.** Unless specifically stated on the face of this proposal, no repairs to roof deck, installation of wood strips or cant strips, furnishing and application of sheet metal work or roof drains, repairs or alterations to the building, or other items not stated on the face of this proposal are included in this contract.
3. **Asbestos and Toxic Materials.** This proposal and contract is based upon the work to be performed by Contractor not involving asbestos-containing or toxic materials and that such materials will not be encountered or disturbed during the course of performing the roofing work. Contractor is not responsible for expenses, claims or damages arising out of the presence, disturbance, or removal of asbestos-containing or toxic material. In the event that such materials are encountered, Contractor shall be entitled to reasonable compensation for all additional expenses incurred as a result of the presence of asbestos-containing or toxic materials at the work site.
4. **Insurance.** Contractor shall carry worker's compensation, automobile liability, commercial general liability and such other insurance as required by law. Contractor will furnish a Certificate of Insurance, evidencing the types and amounts of its coverages, upon request. Customer shall purchase and maintain builder's risk and property insurance, upon the full value of the entire Project, including the labor, material and equipment furnished by Contractor, covering fire, extended coverage, windstorm, vandalism, and theft on the premises to protect against loss or damage to material and equipment and partially completed work until the job is completed and accepted and Contractor's equipment is removed from the premises.
5. **Additional Insured.** If Customer requires and Contractor agrees to name Customer or others as an additional insured on Contractor's liability insurance policy, Customer and Contractor agree that the naming of Customer or other parties as an additional insured is intended to apply to claims made against the additional insured to the extent the claim is due to the negligence of Contractor and is not intended to make the Contractor's insurer liable for claims that are due to the fault of the additional insured.
6. **Changes in the Work and Extra Work.** Customer shall be entitled to order changes in the Work and the total contract price adjusted accordingly. Any penetrations through the roofing to be installed by Contractor not shown on the plans provided to Contractor prior to submittal of this proposal shall be considered an order for extra work. Any carpentry work required to replace rotten or missing wood or deteriorated decking shall be done on a labor and material basis as an extra unless specifically included in the Scope of Work section.
7. **Availability of Site.** Contractor shall be provided with direct access to the work site for the passage of trucks and materials and direct access to the roof. Contractor shall not be required to begin work until underlying areas are ready and acceptable to receive Contractor's work and sufficient areas of roof deck are available and free from dirt, snow, ice, water or debris to allow continuous full operation until job completion. The expense of snow, ice, water or debris removal and any extra trips by Contractor to the job as a result of the job not being ready for roof application after Contractor has been notified to proceed will be charged as an extra.
8. **Site Conditions.** Contractor shall not be responsible for additional costs due to the existence of utilities, wet insulation, deteriorated deck or other subsurface or latent conditions that are not disclosed in writing to Contractor. The raising, disconnection, or re-connection of any mechanical equipment on the roof that may be necessary for Contractor to perform the roofing work shall be performed by others or treated as an extra.
9. **Price Volatility.** Asphalt, steel products, isocyanate, and other roofing products are sometimes subject to unusual price volatility due to conditions that are beyond the control or anticipation of Contractor. If there is a substantial increase in these or other products between the date of this proposal and the time when the work is to be performed, the amount of this proposal/contract may be increased to reflect the additional cost to the contractor, upon submittal of written documentation and advance notice to Customer.
10. **Fumes and Emissions.** Owner and Contractor acknowledge that asphalt may be heated by Contractor, odors and emissions from roofing products will be released and noise will be generated as part of the roofing operations to be performed by Contractor. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors, and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors, and odors during the application process. Customer shall hold Contractor harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.
11. **Back Charges.** No back charges or claims for payment of services rendered or materials and equipment furnished by Customer to Contractor shall be valid unless previously authorized in writing by Contractor and unless written notice is given to Contractor within ten (10) days of the event, act or omission which is the basis of the back charge.
12. **Damages and Delays.** Contractor will not be responsible for damage done to Contractor's work by others. Any repairing of the same by Contractor will be charged at regular scheduled rates over and above the amount of this proposal. Contractor shall not be responsible for loss, damage or delay caused by circumstances beyond its reasonable control, including but not limited to acts of God, weather, accidents, fire, vandalism, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor; changes in the work and delays caused by others. In the event of these occurrences, Contractor's time for performance under this proposal shall be extended for a time sufficient to permit completion of the Work.
13. **Electrical Conduit.** Contractor's price is based upon there not being electrical conduit or other materials embedded within the roof assembly unless expressly identified on the face of this proposal. Customer will indemnify Contractor from any personal injury, damage, claim, loss, or expense resulting from the presence of electrical conduit, shall render the conduit harmless so as to avoid injury to Contractor's personnel, and shall compensate Contractor for additional time, labor and expense resulting from the presence of such materials.
14. **Right to Stop Work.** The failure of Customer to make proper payment to Contractor when due shall entitle Contractor, at its discretion, to suspend all work and shipments, including furnishing warranty, until full payment is made or terminate this contract. The contract sum to be paid Contractor shall be increased by the amount of Contractor's reasonable costs of shut-down, delay and start-up.
15. **Interior Protection.** Customer acknowledges that re-roofing of an existing building may cause disturbance, dust, or debris to fall into the interior and possibly, if hot asphalt or pitch is used, drip page may occur depending upon deck conditions. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. Contractor shall not be responsible for disturbance, damage, clean-up, or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agree to hold Contractor harmless from claims of tenants who were not so notified and did not provide protection.
16. **Working Hours.** This proposal is based upon the performance of all work during Contractor's regular working hours. Extra charges will be made for overtime and all work performed other than during Contractor's regular working hours, if required by Customer.
17. **Warranty.** Contractor's work will be warranted by Contractor in accordance with its standard warranty, which is made a part of this proposal and contract and incorporated by reference. A copy of Contractor's standard warranty is attached or, if not, will be furnished upon request. Contractor SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. The acceptance of this proposal by the Customer signifies his agreement that this warranty shall be and is the exclusive remedy against Contractor for all defects in workmanship furnished by Contractor. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this proposal. It is expressly agreed that in the event of any defects in the materials furnished pursuant to this contract, Customer shall have recourse only against the manufacturer of such material.
18. **Tolerances.** All materials and work shall be furnished in accordance with normal industry tolerances for color, variation, thickness, and size, weight, amount, finish, and texture and performance standards. Specified quantities are intended to represent an average over the entire roof area.
19. **Mold.** Contractor and Customer are committed to acting promptly so that roof leaks are not a source of potential interior mold growth. Customer will make periodic inspections for signs of water intrusion and act promptly, including notice to Contractor if Customer believes there are roof leaks, to correct the condition. Upon receiving notice, Contractor will make repairs promptly so that water entry through the roofing installed by Contractor is not a source of moisture. Contractor is not responsible for indoor air quality, mold, mildew or any alleged injury resulting therefrom. Owner shall hold harmless and indemnify Contractor from claims due to poor indoor air quality and resulting from a failure by Owner to maintain the interior of the building in a manner to avoid growth of mold.
20. **Material References.** Contractor is not responsible for the actual verification of technical specifications of product manufacturers; i.e., R value or ASTM or UL compliance, but rather the materials used are represented as such by the material manufacturer.
21. **Arbitration.** If a dispute shall arise between Contractor and Customer with respect to any matters or questions arising out of or relating to this Agreement or the breach thereof, such dispute shall be decided by arbitration administered by and in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any Court having jurisdiction thereof. Any legal claim against Contractor, including a claim alleging any breach of this contract or negligence by Contractor may be initiated no later than two (2) years after Contractor completed roof installation. Collection matters may be processed through litigation or arbitration at the discretion of the Contractor.
22. Due to current shipping and trucking volatility experienced nationwide, if there is an increase in the actual cost of shipping and/or trucking materials in excess of 5% subsequent to the making of this Agreement, the price set forth in this Agreement shall be increased without the need for a written change order or amendment to the Agreement to reflect the price increase and additional direct cost to the Contractor. Contractor will submit written documentation of the increased costs to Customer upon request; however, Customer acknowledges that any additional costs associated with shipping and/or trucking charges under this Agreement are the sole responsibility of Customer, and Contractor shall not be held liable or responsible for same.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: IPRA ENVIRONMENTAL REPORT CARD OAK BROOK PARK DISTRICT

AGENDA No.: 9 F

MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As part of the Oak Brook Park District’s commitment to environmental stewardship as outlined in the Mission, Vision, and Core Values, the district evaluates the policies and procedures of the organization which are focused on sustainability using the Illinois Park and Recreation Association’s (IPRA) Environmental Report Card. Completing the report card is also a requirement for maintaining the district’s Illinois Distinguished Agency Accreditation.

As IPRA points out, “as park agencies, we often are the first responders of sustainability, managing green space and natural areas withing our communities. Managing these resources and greening our operations is important to ensure we are good stewards of the environment.”

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The current report card is attached for review.

ACTION PROPOSED:

For Review and Discussion Only.

Environmental Report Card II

For Park & Recreation Agencies

INSTRUCTIONS: This is a self-evaluative tool. Please look over each category and determine who within the agency would best be able to answer the questions related to that category. Some questions are repeated in different sections. All questions require a simple "YES" or "NO" response. All "YES" responses receive 1 point, unless indicated at the end of the question. A "NO" response receives no points on that question. **A "N/A" response receives no points on that question and does not affect your total points because the question does not pertain to your agency or its practices (i.e. Special Recreation Associations filling out the evaluative report card).**

GENERAL		YES	NO	N/A	POINTS
1.	Does your agency have an environmental policy/plan or guidelines that help it become more environmentally responsible? (2 points)	✓			2
	a. Is this policy/plan or set of guidelines/initiatives approved by the board? If you answer YES, proceed to questions 2, 3 and 5. If you answer NO, proceed to questions 4 and 5.	✓			1
2.	Do all staff members receive an orientation and/or training in regard to your agency's environmental policy/plan?	✓			1
3.	Has your agency established a staff-led Environmental Committee or 'Green Team' to encourage implementation of environmental efforts by all staff?	✓			1
	a. Does your Environmental Committee or 'Green Team' review and update board-approved policies/initiatives?	✓			1
4.	Does your agency have a staff led Environmental Committee or 'Green Team' to encourage implementation of environmental efforts by all staff?				
5.	Does your agency make (or has your agency made) use of IPRA's Model Environmental Policy and/or Environmental Toolkit?	✓			1

TOTAL POINTS (for this section) 7 of 7 (possible)

ADMINISTRATION AND FINANCE		YES	NO	N/A	POINTS
1.	Does your agency dedicate funds in its annual operations budget to support achievement of environmental goals? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Recycling			✓	
	Energy Audits			✓	
	Natural Areas Maintenance/Management			✓	
	Natural Areas Restoration/Re-creation			✓	
	Native Landscaping			✓	
	Storm Water Best Management Practices			✓	
	Environmentally Friendly Purchasing			✓	
	Alternative Fuel and/or Hybrid Vehicles				
	Energy Conservation			✓	
	Other: Please List				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
2.	In the last 5 years, has your agency dedicated capital funding towards environmental initiatives? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Natural Area Restoration/Re-creation			✓	
	Natural Area Public Access			✓	
	Nature Program Facilities			✓	
	Energy Conservation			✓	
	Permeable Pavement			✓	
	Rain Gardens			✓	
	Bio-Swales			✓	
	Other: Please List				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
3.	In the past 5 years, has your agency applied for grants to fund environmental goals/initiatives (i.e. recycling, environmental education, natural areas restoration, natural areas acquisition, alternative fuel use, energy conservation, etc.)?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
4.	Does your agency use a set of guidelines (EPA's Environmentally Preferred Products {EPP} program, Green Seal.org or similar) to assist in purchasing decisions of environmentally preferred products and services?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
5.	Does your agency make conscious efforts within all departments or have written criteria to purchase products that include the following. (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Minimal Packaging			✓	
	Recycled and Recyclable Content			✓	
	Renewable Resource Content			✓	
	Minimum 30% Post Consumer Materials				
	Energy Star Rated Appliances				
	Low VOC Furnishings, Paints, etc			✓	
	Low Toxicity Cleaning products			✓	
	Locally Produced Materials/Products				
	Other: Please List				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
6.	Does your agency seek to identify and purchase from vendors of environmentally friendly products through the IPRA Cooperative Purchase Program or similar program? (2 points)	<input checked="" type="checkbox"/>			2

ADMINISTRATION AND FINANCE CONT'D		YES	NO	N/A	POINTS
7.	When seeking proposals for professional services, does your agency request environmental references/qualifications as part of the RFP process (i.e. is the firm to be selected 'green,' or if an A/E or LA firm do they have LEED AP's on staff)?		✓		0
	a. Does your agency ask bidders to provide a Statement of Sustainability to ensure bidders are also incorporating sustainability into their firm's practices, policies and procedures related to waste minimization, energy efficiency, water efficiency, staff and education.				
		YES	NO	N/A	POINTS
8.	Are procedures in place to evaluate positive enduring effects of environmental goals/initiatives?	✓			1
	a. Are procedures in place to examine the cost of impacts and efficiencies of various plans and programs following implementation?	✓			1
		YES	NO	N/A	POINTS
9.	Does your agency collaborate with other agencies/organizations on environmental efforts?	✓			1

TOTAL POINTS (for this section) 22 of 23 (possible)

FACILITY MANAGEMENT & MAINTENANCE		YES	NO	N/A	POINTS
1.	Does your agency provide opportunities for staff to recycle waste products in office areas, lunchrooms, work areas, etc.?	<input checked="" type="checkbox"/>			1
	a. Are staff encouraged to recycle via policies, training, memoranda and notices?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
2.	Does your agency provide opportunities for patrons to recycle waste products in public areas including lobbies, classrooms, facilities, etc.?	<input checked="" type="checkbox"/>			1
	a. Are patrons encouraged to recycle via education, policies, promotion and signage?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
3.	Are recycling containers visible, well marked and easy to locate?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
4.	Are outside concessionaires required to minimize the use of disposable products? (2 points)		<input checked="" type="checkbox"/>		0
	a. Are outside concessionaires required to offer recycling for patrons?				
		YES	NO	N/A	POINTS
5.	Does your agency encourage the use of electronic communication to conserve paper?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
6.	Is staff encouraged to use duplexing or double-sided copying of documents?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
7.	When contracting printing vendors or purchasing from vendors, does your agency specify:			<input checked="" type="checkbox"/>	
	a. Paper for printing needs that is free of chlorine-bleaching in its manufacturing?				
	b. Paper that contains 30% or more post consumer recycled content?				
	c. Other: Please List				
		YES	NO	N/A	POINTS
8.	Do restrooms and locker rooms have water saving devices (low flow showers and toilets, and motion activated faucets)? Check only one.	<input checked="" type="checkbox"/>			2
	a. Are at least 50% of fixtures low flow or motion activated?	<input type="checkbox"/>			
	b. Are at least 75% of fixtures low flow or motion activated?	<input checked="" type="checkbox"/>			
	c. Are 100% of fixtures low flow or motion activated?	<input type="checkbox"/>			
		YES	NO	N/A	POINTS
9.	Do restrooms and locker rooms have hand dryers in lieu of paper towels?	<input checked="" type="checkbox"/>			1
	a. Do 100% of your restrooms/locker rooms have hand dryers?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
10.	Does your agency conduct energy audits?	<input checked="" type="checkbox"/>			1
	a. Following audits, does your agency make changes?	<input checked="" type="checkbox"/>			1
	b. After making changes, does your agency record differences in impact?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
11.	Is energy-efficient lighting used (compact fluorescents, T-8 fluorescents or LEDs)?	<input checked="" type="checkbox"/>			1
	a. Are 100% of new or replacement lighting needs energy-efficient?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
12.	Are lights, where appropriate, on motion activated occupancy sensors?	<input checked="" type="checkbox"/>			1

FACILITY MANAGEMENT & MAINTENANCE CONT'D		YES	NO	N/A	POINTS
13.	Is energy efficiency included as a specification when purchasing/replacing major appliances (i.e. EPA Energy Star rating)?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
14.	Are hot water heaters and hot water pipes insulated?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
15.	Are on-demand/tankless hot water heaters utilized where appropriate?			<input checked="" type="checkbox"/>	
		YES	NO	N/A	POINTS
16.	Do facility HVAC systems included energy-saving features such as min./max. settings to reduce use during down time, interior recycling, regular cleaning and efficiency inspections, etc.?	<input checked="" type="checkbox"/>			1
	a. Are particulate filters (with MERV8 rating or better) used in HVAC systems?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
17.	Does your agency promote the use of environmentally-friendly, low toxicity and/or fragrance free cleaning products that meet Green Seal, LEED or other standards? (2 points)	<input checked="" type="checkbox"/>			2
		YES	NO	N/A	POINTS
18.	Does your agency seek to minimize the use of petroleum-based cleaners, solvents and inks?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
19.	To improve and protect indoor air quality does your agency seek to purchase low VOCs (volatile organic compounds) products?	<input checked="" type="checkbox"/>			1
	a. Does your agency seek to purchase carpets that meet Carpet and Rug Institute Green Label or other standards?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
20.	Does your agency consider the use of sustainable, reclaimed and/or local materials when remodeling/renovating facilities?	<input checked="" type="checkbox"/>			1
	a. Are building materials removed during remodeling/renovation reclaimed or recycled?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
21.	Does your agency properly dispose of/recycle any of the following per Material Safety Data Sheets (MSDS) or manufacturer's labels (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Energy Efficient Lighting		<input checked="" type="checkbox"/>		
	Batteries		<input checked="" type="checkbox"/>		
	Electronics		<input checked="" type="checkbox"/>		
	Ink and Toner Cartridges		<input checked="" type="checkbox"/>		
	Paints		<input checked="" type="checkbox"/>		
	Cleaning Products		<input checked="" type="checkbox"/>		
	Other: Please List				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
22.	Does your agency have an integrated pest management program in place to reduce the use of pesticides within facilities? (2 points)	<input checked="" type="checkbox"/>			2
		YES	NO	N/A	POINTS
23.	Does your agency make use of alternative energy systems to provide energy and/or conserve energy, such as passive or active solar systems, wind energy, or geo-thermal energy at any of your facilities? (2 points)		<input checked="" type="checkbox"/>		0

TOTAL POINTS (for this section) 35 of 39 (possible)

FLEET MAINTENANCE AND MANAGEMENT		YES	NO	N/A	POINTS
1.	Does your agency perform regular engine tune-ups and scheduled preventative maintenance of motorized vehicles and equipment?	✓			1
		YES	NO	N/A	POINTS
2.	If you perform regular maintenance, does your agency recycle and/or properly dispose of all vehicle fluids and engine parts?	✓			1
		YES	NO	N/A	POINTS
3.	Does your agency properly use, store and dispose of hazardous materials according to Material Safety Data Sheets (MSDS) and/or manufacturers labels, as required by law?	✓			1
		YES	NO	N/A	POINTS
4.	Does your agency have a safety policy and training procedures in place regarding the handling of hazardous waste?	✓			1
		YES	NO	N/A	POINTS
5.	Does your agency provide the appropriate work environment with appropriate ventilation and safety gear for employees when handling hazardous materials, as required by law?	✓			1
		YES	NO	N/A	POINTS
6.	Does your agency have a program to conserve fuel and energy with respect to fleet operations (e.g. mileage/fuel efficiency tracking, no idling policy)?	✓			1
		YES	NO	N/A	POINTS
7.	Does your agency actively fund or apply for grants that promote and provide the Means for the use of clean energy (i.e. bio-diesel, liquid propane/LPG, compressed Natural gas/CN, use of electric utility or golf carts, etc.)? (2 points)	✓			2
		YES	NO	N/A	POINTS
8.	As part of your Equipment Asset Program, what percentage of your total fleet has been replaced with alternative fuel and/or hybrid vehicles? Check only one.				0
	0% - 0 points	✓			
	1-10% - 1 point				
	11-20% - 2 points				
	21-30% - 3 points				
	30-50% - 4 points				
	>50% - 5 points				
		YES	NO	N/A	POINTS
9.	Does your agency limit the use and refueling of, or not use at all, gas powered equipment and vehicles during ozone action days or when the Air Quality Index exceeds 100 (orange coded days) or higher?	✓			1

TOTAL POINTS (for this section) 9 of 10 (possible)

PARKS & NATURAL RESOURCES MANAGEMENT		YES	NO	N/A	POINTS
1.	Does your agency have natural resource management plans in place for District natural areas?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
2.	Does your agency dedicate funds in its annual operations budget for natural resource best management practices? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species		<input checked="" type="checkbox"/>		
	Increase Biodiversity/Wildlife Habitat		<input checked="" type="checkbox"/>		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality				
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Integrated Pest Management Program (to reduce pesticide use w/in parks)		<input checked="" type="checkbox"/>		
	Alternative/Biological Pest Control Practices in lieu of traditional chemical solutions				
	Other: Please List <input type="text"/>				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
3.	Does your agency actively apply for grants to fund natural resource best management practices? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species		<input checked="" type="checkbox"/>		
	Increase Biodiversity/Wildlife Habitat		<input checked="" type="checkbox"/>		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality				
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Integrated Pest Management Program (to reduce the use of pesticides w/in parks)		<input checked="" type="checkbox"/>		
	Alternative/Biological Pest Control Practices in lieu of traditional chemical solutions				
	Other: Please List <input type="text"/>				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
4.	Does your agency take precautions or protective measures during and after construction/development to protect soils in existing landscapes?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
5.	Does your agency use low environmental impact snow melt products (i.e. beet juice, calcium magnesium acetate)?	<input checked="" type="checkbox"/>			1
	a. If you answered NO, does your agency modify application rates to limit/reduce the impact on surrounding areas?				
		YES	NO	N/A	POINTS
6.	Does your agency try to reduce the use of fertilizers and pesticides in parks by: (1 point for each checked below, with a maximum of 4 points) Check all that apply	<input checked="" type="checkbox"/>			
	Utilization of drought and disease resistant native plant species		<input checked="" type="checkbox"/>		
	Elimination of mowing in some areas		<input checked="" type="checkbox"/>		
	Reduction of the number of applications or using a single-application product		<input checked="" type="checkbox"/>		
	Use of Integrated Pest Management (IPM)		<input checked="" type="checkbox"/>		
	TOTAL NUMBER CHECKED	4			

PARKS & NATURAL RESOURCES MANAGEMENT CONT'D		YES	NO	N/A	POINTS
7.	Does your agency provide a no-mow buffer of native vegetation around water bodies to: (1 point for each checked below, with a maximum of 3 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Reduce Erosion		<input checked="" type="checkbox"/>		
	Reduce Non-Point Source Pollution		<input checked="" type="checkbox"/>		
	Deter Canada Geese		<input checked="" type="checkbox"/>		
	TOTAL NUMBER CHECKED			3	
		YES	NO	N/A	POINTS
8.	Is landscaping around facilities designed with energy conservation in mind? (1 point for each checked below, with a maximum of 4 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Windbreaks/buffers		<input checked="" type="checkbox"/>		
	Shade Trees Along Southern Exposures of Buildings		<input checked="" type="checkbox"/>		
	Shade Trees Around Paved Areas		<input checked="" type="checkbox"/>		
	Drought Tolerant Native Plants		<input checked="" type="checkbox"/>		
	TOTAL NUMBER CHECKED			4	
		YES	NO	N/A	POINTS
9.	Does your agency incorporate native plantings into the landscape at: (1 point for each checked below, with a maximum of 5 points) Check all that	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Administrative Offices		<input checked="" type="checkbox"/>		
	Recreational Building Facilities		<input checked="" type="checkbox"/>		
	Aquatic Facilities		<input checked="" type="checkbox"/>		
	Maintenance Facilities		<input checked="" type="checkbox"/>		
	Active Use Park Landscapes (i.e. sign beds, entry areas, parking lot islands, beds around playgrounds and shelters)		<input checked="" type="checkbox"/>		
	Golf Courses		<input type="checkbox"/>		
	TOTAL NUMBER CHECKED			5	
		YES	NO	N/A	POINTS
10.	Is your agency responsive to private landowner activities that impact your agency's natural resource best management practices? (1 point for each checked below, with a maximum of 3 points) Check all that apply.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Encroachment		<input checked="" type="checkbox"/>		
	Illegal Dumping		<input checked="" type="checkbox"/>		
	Other: Please List 		<input type="checkbox"/>		
	TOTAL NUMBER CHECKED			2	
		YES	NO	N/A	POINTS
11.	Does your agency properly dispose of any of the following per Material Safety Data Sheets (MSDS), manufacturer's labels or other authority's regulations? (1 point for each checked, with a maximum of 5 points) Check all that apply.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Fertilizers		<input checked="" type="checkbox"/>		
	Pesticides		<input checked="" type="checkbox"/>		
	Excavated material		<input checked="" type="checkbox"/>		
	Construction material		<input checked="" type="checkbox"/>		
	Other hazardous materials: Please List 		<input type="checkbox"/>		
	TOTAL NUMBER CHECKED			4	
		YES	NO	N/A	POINTS
12.	Does your agency distribute/have available resources to explain natural resource best management practices?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1

TOTAL POINTS (for this section) 36 of 36 (possible)

PLANNING & OPEN SPACE PRESERVATION		YES	NO	N/A	POINTS
1.	Does your agency seek to acquire any of the following types of natural resource areas? (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Remnant Prairies				
	Wetlands				
	Rivers, Streams, Tributaries				
	Ponds/Lakes				
	Floodplains				
	Greenways/Corridors				
	Woodlands				
	Other: Please List <u>Open Space that was going to be developed into housing or office space.</u>			<input checked="" type="checkbox"/>	
	TOTAL NUMBER CHECKED			1	
		YES	NO	N/A	POINTS
2.	For the above natural resource areas checked, are they identified to be acquired for any of the following reasons? (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Protect/Provide Habitats			<input checked="" type="checkbox"/>	
	Increase Biodiversity			<input checked="" type="checkbox"/>	
	Improve Water Quality			<input checked="" type="checkbox"/>	
	Control Exotic Species			<input checked="" type="checkbox"/>	
	Erosion Control			<input checked="" type="checkbox"/>	
	Other: Please List <u>Keep it open space.</u>			<input checked="" type="checkbox"/>	
	TOTAL NUMBER CHECKED			3	
		YES	NO	N/A	POINTS
3.	Does your agency include natural resource best management practices when developing plans for park property? (1 point for each checked below, w/ a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas			<input checked="" type="checkbox"/>	
	Re-creation of Natural Areas			<input checked="" type="checkbox"/>	
	Control Exotic Species			<input checked="" type="checkbox"/>	
	Increase Biodiversity/Wildlife Habitat			<input checked="" type="checkbox"/>	
	Native Landscaping			<input checked="" type="checkbox"/>	
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)			<input checked="" type="checkbox"/>	
	Improve Water Quality			<input checked="" type="checkbox"/>	
	Bank Stabilization			<input checked="" type="checkbox"/>	
	Sediment & Erosion Control			<input checked="" type="checkbox"/>	
	Other: Please List _____				
	TOTAL NUMBER CHECKED			5	
		YES	NO	N/A	POINTS
4.	Does your agency actively apply for grants to fund natural resource best management practices and projects? (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas			<input checked="" type="checkbox"/>	
	Re-creation of Natural Areas			<input checked="" type="checkbox"/>	
	Control Exotic Species			<input checked="" type="checkbox"/>	
	Increase Biodiversity/Wildlife Habitat			<input checked="" type="checkbox"/>	
	Native Landscaping			<input checked="" type="checkbox"/>	
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)			<input checked="" type="checkbox"/>	
	Improve Water Quality			<input checked="" type="checkbox"/>	
	Bank Stabilization			<input checked="" type="checkbox"/>	
	Sediment & Erosion Control			<input checked="" type="checkbox"/>	
	Other: Please List _____				
	TOTAL NUMBER CHECKED			5	

PLANNING & OPEN SPACE PRESERVATION CONT'D		YES	NO	N/A	POINTS
5.	Does your agency provide access for the public to recreate in natural/preserved areas by means of (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Boardwalks				
	Trails		<input checked="" type="checkbox"/>		
	Fishing Piers		<input checked="" type="checkbox"/>		
	Viewing Platforms				
	Canoe/kayak launches		<input checked="" type="checkbox"/>		
	Other: Please List <input type="text"/>				
	TOTAL NUMBER CHECKED	3			
		YES	NO	N/A	POINTS
6.	Does your agency increase public awareness of natural/preserved areas with: (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Interpretive Signs		<input checked="" type="checkbox"/>		
	Educational Brochures/Pamphlets		<input checked="" type="checkbox"/>		
	Educational Posters		<input checked="" type="checkbox"/>		
	Agency Program Brochure		<input checked="" type="checkbox"/>		
	Website		<input checked="" type="checkbox"/>		
	Events/Programs		<input checked="" type="checkbox"/>		
	Public Meetings		<input checked="" type="checkbox"/>		
	Other: Please List <input type="text"/>				
	TOTAL NUMBER CHECKED	5			
		YES	NO	N/A	POINTS
7.	Does your agency create/maintain relationships with any of the following to ensure community-supported protection of open spaces: (1 point for each checked below, with a maximum of 4 points) Check all that apply	<input checked="" type="checkbox"/>			
	Other Government Agencies		<input checked="" type="checkbox"/>		
	Not-for-Profit Organizations		<input checked="" type="checkbox"/>		
	Private Landowners		<input checked="" type="checkbox"/>		
	Other: Please List <input type="text"/>				
	TOTAL NUMBER CHECKED	3			
		YES	NO	N/A	POINTS
8.	Does your agency partner with organizations and/or local developers in order to provide information on living around natural resource areas or manmade detention/retention sites?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
9.	Does your agency's planning and maintenance departments work together to incorporate natural resource best management practices into traditional park and building facility site plans?	<input checked="" type="checkbox"/>			1

TOTAL POINTS (for this section) 27 of 27 (possible)

PROGRAMMING		YES	NO	N/A	POINTS
1.	Does your agency own and operate a nature center?	<input checked="" type="checkbox"/>			1
	a. If you answered NO, does your agency provide on-going nature education or nature interpretive programming?				
		YES	NO	N/A	POINTS
2.	Does your agency partner to provide specific programming (e.g. Audubon Society, local garden clubs, Master Gardeners, conservation organizations, soil and water conservation districts, extension services, etc.)	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
3.	Does your agency provide programs regarding sustainable living (e.g. native or organic gardening, low environmental impact, composting, etc.)	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
4.	Does your agency proactively educate residents regarding wildlife issues on ways to avoid conflicts?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
5.	Does your agency inform the community of sustainable landscape options that would help resolve issues? (i.e. algal blooms in ponds and excessive goose droppings on lawns)	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
6.	Do staff members consider any of the following "green" criteria when preparing for programs and purchasing program supplies? (1 point for each checked below, with a maximum of 5 points) Check all that apply.	<input checked="" type="checkbox"/>			
	Minimal Packaging		<input checked="" type="checkbox"/>		
	Recycled and Recyclable Content		<input checked="" type="checkbox"/>		
	Renewable Resource Content		<input checked="" type="checkbox"/>		
	Minimum 30% Post Consumer Materials		<input checked="" type="checkbox"/>		
	Low VOC Furnishings, Paints, etc.		<input checked="" type="checkbox"/>		
	Low Toxicity Cleaning Products		<input checked="" type="checkbox"/>		
	Locally Produced Materials/Products		<input checked="" type="checkbox"/>		
	Other: Please List <input type="text"/>				
	TOTAL NUMBER CHECKED		5		
		YES	NO	N/A	POINTS
7.	Does your agency clearly communicate its expectation of waste reduction and recycling efforts for: (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input checked="" type="checkbox"/>			
	Facility Rentals		<input checked="" type="checkbox"/>		
	Special Events		<input checked="" type="checkbox"/>		
	Program Participants		<input checked="" type="checkbox"/>		
	Contracted Vendors / Program Instructors				
	Other: Please List <input type="text"/>				
	TOTAL NUMBER CHECKED		3		
PROGRAMMING CONT'D		YES	NO	N/A	POINTS
8.	Does your agency have and/or support a volunteer program to aid in the following? (1 point for each checked below, with a maximum of 3 points) Check all that apply.	<input checked="" type="checkbox"/>			
	Land Stewardship		<input checked="" type="checkbox"/>		
	Environmental Education				
	Other: Please List <input type="text"/>				
	TOTAL NUMBER CHECKED		1		
		YES	NO	N/A	POINTS
9.	Are program staff provided training and encouragement from supervisors in energy and resource conservation (e.g. thermostat settings, lights, recycling, etc.)?	<input checked="" type="checkbox"/>			1

PROGRAMMING CONT'D		YES	NO	N/A	POINTS
10.	Does your agency actively fund: (1 point for each checked below, with a maximum of 3 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Environmental Programs		<input checked="" type="checkbox"/>		
	Interpretive Initiatives (i.e. signage, brochures, displays, etc.)		<input checked="" type="checkbox"/>		
	Other: Please List _____				
	TOTAL NUMBER CHECKED				2
		YES	NO	N/A	POINTS
11.	Does your agency apply for grants for: (1 point for each checked below, with a maximum of 3 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Environmental Programs		<input checked="" type="checkbox"/>		
	Interpretive Initiatives (signage, brochures, displays, etc.)		<input checked="" type="checkbox"/>		
	Other: Please List _____				
	TOTAL NUMBER CHECKED				2
		YES	NO	N/A	POINTS
12.	Does your agency clearly communicate its expectation of energy conservation programs for: (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Facility Rentals				
	Special Events				
	Program Participants / Facility Users				
	Contracted Vendors / Program Instructors				
	Other: Please List _____				
	TOTAL NUMBER CHECKED				0

TOTAL POINTS (for this section) 19 of 20 (possible)

GRAND TOTAL OF ALL THE SECTIONS COMBINED 155

TOTAL POSSIBLE POINTS 162

PERCENTAGE 96 %

GRAND TOTAL POINT REVIEW

90% - 100% Your agency is an environmental leader in the field and has reason to be proud.

70% - 90% Your agency is doing a very good job, and should keep up the good work. Look at those questions for which you answered NO, and develop strategies to address those.

50% - 70% Your agency is doing a good job, and certainly more than most public agencies. Look at those questions for which you answered NO, and develop a strategy to address those.

30% - 50% Your agency is doing OK, and should be proud of what it has accomplished, but still has much to work on.

30 or less Your agency has no where to go but up in terms of improving its environmental practices.

FINAL QUESTION – Does your agency have a representative on IPRA's Environmental Committee? YES or ~~NO~~

Signature

Date

Board review and approval for Distinguished Park and Recreation Accreditation

Date



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: HVAC ROOFTOP UNIT REPLACEMENT

AGENDA No.: 9 G

MEETING DATE: APRIL 15, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Family Recreation Center has a total of eleven rooftop HVAC units (RTU's). The manufacturer of the equipment is Trane, except for the unit which serves the aquatic center. Staff is very satisfied with the Trane equipment, and it communicates well with the district's building automation system. Trane's Commercial Division offers a special program called Trane Turn Key Solutions. The program allows the district to purchase equipment and services from Trane through the Omnia Partners Purchasing Cooperative which satisfies all bidding requirements. The benefit of purchasing the equipment and installation of the replacement HVAC units through the Turn Key program is cost savings to the district. The equipment and installation have already been competitively bid to control costs, and all design, engineering, installation, and commissioning services are included in the price, which would typically require multiple contractors and engineers in a typical bid process. This solution streamlines the entire process and increases efficiency and the timeframe for project completion.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff is seeking to replace the three oldest HVAC units at the Family Recreation Center, all of which are over twenty years old and past their useful life. The total anticipated cost through Trane Turn Key Solutions is \$205,000. Over the next week, Trane will work to value-engineer the project to determine if additional cost savings can be found.

ACTION PROPOSED:

For Review and Discussion Only.



EXECUTIVE SUMMARY

Trane® Turnkey Contracting



Oak Brook
Park District

Family Recreation Center - RTU Replacements (Qty 3)

1450 Forest Gate Road, Oak Brook, IL 60523

Prepared For: **Bob Johnson – Deputy Director, CPRP, CPSI**

Date: April 3rd, 2024

Trane Fully Designed & Contracted TURNKEY Solution

- **Replace three (3) Existing Trane Rooftop Units**
 - RTU-6 - 2003 Model, serves Studio D and Studio D Storage
 - RTU-7 - 2000 Model, serves Aquatic Office
 - RTU-8 – 2000 Model, serves Lifeguard Office
- The Existing RTUs (21-24 years) are beyond the ASHRAE recommended serviceable life expectancy, have increasingly obsolete replacement parts, and ongoing costly maintenance is not desired, nor recommended.
- Trane Turnkey Contracting to provide all necessary project development, engineering, site verification, and contracting to perform the work and ensure the new systems are properly sized and functioning.



Utilizing Trane’s competitively bid & awarded Cooperative Contract (OMNIA Racine #3341) for services and equipment, we propose the following comprehensive solution:

SCOPE OF WORK INCLUSIONS:

Demolition/Removals:

- Mechanical and Electrical Disconnect of existing Rooftop Units
- Demo/Remove/Dispose of existing Rooftop Units (Qty 3)
- Recovery and handling/disposal of existing refrigerant
- Refrigerant can be returned to Park District if desired, owner to provide storage vessel
- Electrical disconnects/make safe

Furnish and Install New:

- Qty 1 - Trane 10-Ton High Efficiency Rooftop Unit (“RTU-6”), Single Zone VAV DX
- Qty 1 - Trane 2-Ton High Efficiency Rooftop Unit (“RTU-7”), Constant Volume DX
- Qty 1 - Trane 4-Ton High Efficiency Rooftop Unit (“RTU-8”), Single Zone VAV DX
 - *Includes 5-Year Parts & Labor Warranty on RTUs*
 - *New Curb Adapters*
 - *Manufactured in USA*
- 2-location Crane, or Helicopter Lift included
- All required lifting, hoisting, cartage, and work-planning for safe removal and installation of Equipment (*existing access & site logistics reviewed by Trane*)
- Mechanical Installation:
 - Set/Install Curb Adapters
 - Set/Install RTUs (Qty 3)
 - Install economizers
 - Install powered exhaust
 - Extend and reconnect gas piping
 - New condensate drain piping
 - All required piping, connections, ductwork tie-ins
- Electrical Installation
 - Extend existing power to RTUs
 - Connect new zone sensors
 - Wire return CO2 sensors
 - Install phase monitors
- Controls/BAS tie-in to existing system and thermostats
- Trane Startup
- Pre-and-Post Testing & Balancing
- Final Commissioning

Trane® Turnkey Budget Price.....\$205,000



Trane® Turnkey Inclusions for Oak Brook Parks:

- ✓ Trane Turnkey Project Manager, single point of contact
- ✓ Temporary Storage of Equipment offsite by Trane, delivered to site at time of installation
- ✓ Mechanical, Electrical Engineering as required
- ✓ Structural Engineering roof analysis
- ✓ All required Installation/Subcontracting
- ✓ Design Drawings provided to District
- ✓ ComEd Rebate Evaluation. Trane will facilitate the ComEd application process

Exclusions:

- Permits, Permit costs/fees (*Trane will support with design documents required for permitting*)
- Taxes
- Performance & Payment Bonds
- Asbestos abatement
- Premium time (*beyond necessary/anticipated off-peak hour crane lifts*)
- Upgrading existing non-compliant code issues outside of our Scope of Work
- Temporary services
- Any other services not explicitly outlined within this summary

Next Steps:

- Oak Brook Park District to provide a Letter of Commitment (*Trane will help prepare*).
- Letter of Commitment will authorize Trane to develop engineering and provide a fully developed **Final Proposal** with associated design/development Drawings.
- ~~As part of this Letter of Commitment, Oak Brook Park District shall commit to reimburse Trane for the Engineering costs (\$4,290) only if project does not go forward after Proposal Stage. If Project proceeds with Trane, then the Engineering costs are included/absorbed in the stated pricing.~~

We sincerely thank you for the opportunity and look forward to working with Oak Brook Park District on this high efficiency facility modernization.

Tim Reynolds

Account Executive

Trane® Turnkey Contracting

312.771.7436 cell

Timothy.Reynolds@trane.com



TRANE®



Trane® Turnkey Contracting

Innovative, Efficient, Comprehensive Solutions

- Trane is your Designer and Contractor. We provide all development, engineering, equipment, subcontracting, & installation.
- Engineered design plans developed by in-house PE.
- One contract, Trane handles it all. “No loose ends!”
- OMNIA Partners cooperative purchasing utilized via Trane’s competitively bid/awarded contract for services and equipment.
- Trane Turnkey Project Manager oversees all work, single point of contact.
- Maximum cost benefit through ComEd rebate evaluation.
- We surveyed the site. We own the work. We stand by our price.



Trane Client Testimonial

Batavia School District has used Trane for many projects over many years including a million dollar project this coming summer. As a part of these projects, Omnia Partners has been the purchasing agent that was used. Using Omnia Partners makes my job, as the Director of Operations, much easier because I do not have to worry about going out to bid and it is more cost effective. For example, equipment and controls that were recently purchased through Omnia was 10-15 percent less because it was direct and there was not a contractor markup. I have had nothing but a great experience using Omnia Partners.



Mark Anderson
Director of Operations
Batavia Public School District 101
(630) 937-8831

Trane Referrals for Turnkey/Coop Success

Dr. Mike Engel

- Asst Superintendent Business & Ops
- Warren Township D121

Chris Wildman

- Asst Super/Treasurer/CSBO
- CCSD 46 Lake County

Dan Wagner

- Buildings Director
- Fremont SD 79

Josh Beu

- Coordinator of Maintenance Operations
- Elgin U-46

More available upon request

Additional Trane® Turnkey Active Client References:

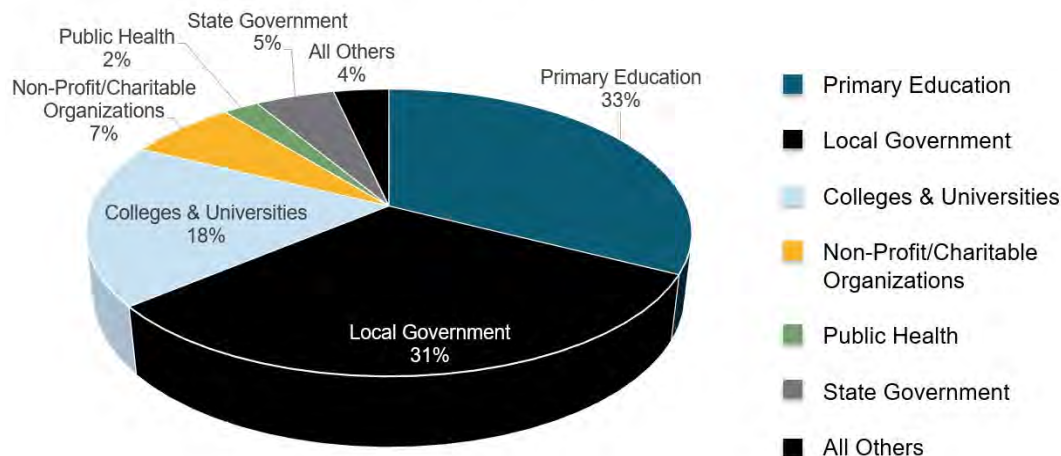
- City of Chicago
- Cook County
- City of Elgin
- Village of Orland Park
- Wilmette Park District
- Winnetka Police Department
- Wauconda Fire District
- Mannheim School District 83
- Evanston Township High School District 202
- La Grange School District 102
- Yorkville School District 115
- Lansing School District 158
- First Presbyterian Church of Evanston
- Aurora University
- Whole Foods Inc.
- Pepperidge Farm/Campbells
- Mars Wrigley



“Why use Cooperative Purchasing?”

- Competitively bid discount multipliers on all Trane equipment and predetermined limits on material & labor markup
- Trane has competitively awarded contract w/ OMNIA, satisfying low-bid procurement processes.
- Independent audit of coop compliance can be supplied free of charge.
- No additional contract, no extra paperwork. All goes through Trane.

Participation by Segment



Regional Coop Contacts for Illinois:

- Tom Ford, IL Regional Manager tom.ford@omniapartners.com
- Ellen Stamm, Member Manager ellen.stamm@omniapartners.com
- **Trane can facilitate a meeting with OMNIA Partners if Owner desires (not required for execution of Turnkey contract...all handled via single Trane Contract)**

Tim Reynolds, Account Executive, 312.771.7436 Timothy.Reynolds@trane.com
Trane® Commercial HVAC, Upper Midwest Region





HVAC Systems and Energy Services

Easier, simpler and quicker with cooperative purchasing

Becoming a participant of OMNIA Partners, Public Sector (and its subsidiaries National IPA and U.S. Communities) enables public agencies to drive efficiency, effectiveness and real savings with world-class government procurement resources and solutions. The entire portfolio of Trane equipment and services is available through OMNIA Partners saving time and money.

OMNIA Partners gives you greater purchasing power to unleash the potential of your buildings with Trane solutions. Trane is an industry leader in energy efficient, connected indoor comfort systems, providing full lifecycle support through a world-class services organization. Our mission is to collaborate with organizations to reduce the energy intensity of the world. Through innovative technology and unsurpassed expertise in buildings, we're helping organizations achieve real and enduring sustainability results.

OMNIA
PARTNERS

Trane® Energy Services. Trane can help you manage both energy supply and demand. Our extensive portfolio of energy services can help you navigate energy purchasing strategies, energy sourcing, storage and consumption. We're experts in a wide range of distributed energy resources using renewable energy (cogeneration, photovoltaic, biomass, biogas and wind power) to lower operating costs, reduce environmental impact and gain energy independence and resiliency. Trane is an Energy Services Company (ESCO) accredited by NAESCO® and certified through the Canadian Federal Buildings initiative.

OMNIA Partners Elevates Your Purchasing Power

Cooperative purchasing can put your best building within reach. All agreements offered through OMNIA Partners, Public Sector, are competitively solicited and awarded by a public agency/governmental entity (e.g. state, city, county, public university or school district) via a thorough Request for Proposal (RFP). By utilizing a cooperative contract, agencies eliminate duplication of effort, saving valuable time, resources and money.

Solutions | *The entire portfolio of Trane products and services is included in the contract.*



HVAC Systems—Scalable system solutions for maintaining ideal temperature, humidity and CO₂



Energy Services—Managing your energy supply and demand to reduce cost, optimize performance and improve sustainability



Optimized Equipment—Ductless, DX, Unitary, Air Handling, Terminal, and Chilled Water Systems



Building Services—Reliable, preventative and proactive scheduled maintenance and repair by factory trained technicians



Building Automation Systems—Making precise control easier, mobile and data-rich



Rental Systems—Promptly provides temporary, scalable HVAC and power from standard applications to complex solutions



Intelligent Services™—Monitoring and analytics to optimize your building and minimize unexpected downtime



Parts & Supplies—High performance OEM and wholesale parts and supplies to install and keep your HVAC system running

LET'S GO BEYOND™

Want to know more? Contact your local Account Manager or visit us at Trane.com/BeyondEnergy

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on May 20, 2024, 6:30 p.m.

Adjournment