

MINUTES
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
February 17, 2025 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:30 p.m. Commissioners Gondek, Suleiman, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications; and Steve Adams, District Attorney. Commissioner Ivkovic Kelley arrived at 6:31 p.m. Commissioner Vescovi was absent.

2. OPEN FORUM

President Knitter asked if there were any public comments.

Alan Koren, an Oak Brook resident from Saddle Brook, spoke on the history of the horse barn located in Saddle Brook.

President Knitter announced that the discussion of the horse barn will be conducted in April.

Dr. Kosey stated that a meeting date and time will be scheduled in April.

Jim DePhillips, an Oak Brook resident, recommended placing the audio recordings or possible video recording on the website.

President Knitter stated that the Park District has investigated the cost for video recordings; audio recording is easier so the Board could explore that.

DePhillips proposed to make a balanced budget where the budget does not increase year to year and the tax rate does not increase.

DePhillips asked about the Pioneer Travel to Italy. DePhillips saw that some staff will attend the trip, so he was wondering who is paying for the staff and if a travel agency is utilized.

President Knitter answered that no taxpayer or Park District money is used to pay for the staffs’ Pioneer trips. This has always been the policy.

Attorney Adams stated the payment for the staff is from user fees.

Pechous clarified that a travel agency is used, and fifteen participants allow one trip guide; in the Italy trip, there are 31 participants so there will be two trip guides. The trip guides are the same staff who normally travel with the Pioneer group.

Nancy Parenti, an Oak Brook resident, stated she received Ms. Chan’s flyer in the mail concerning the cost and maintenance of the astroturf and the nonresident use, cost for the concession stands and Central Park West new bathrooms, money in the bank, Board “rubber stamping” Park District excessive spending. Parenti responded to each issue to the best of her knowledge then thanked the Board and staff for their wonderful

work. Parenti suggested the Park District send out a flyer addressing the concerns on the flyer. Parenti concluded with "let's keep accountability and transparency."

3. CONSENT AGENDA

- a. APPROVAL OF THE FEBRUARY 17, 2025 AGENDA
- b. APPROVAL OF MINUTES
 - i. January 20, 2025 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JANUARY 31, 2025
 - i. Warrant 693

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a Single Omnibus Vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

4. STAFF RECOGNITION

- a. Distinguished Member Award
 - i. Haley Colucci, Marketing & Communications Manager - IPRA Diversity Section
 - ii. Bob Johnson, Deputy Director - IPRA Parks and Natural Resources Section

Dr. Kosey explained Colucci and Johnson were awarded within their division of the Illinois Park & Recreation Association (IPRA). President Knitter and the Board congratulated Colucci and Johnson.

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to Share Communications

There was no communication between Board Members.

- b. Conference Session Summaries

President Knitter stated the summaries have been completed after every conference.

Dr. Kosey communicated that the staff is honored to be able to attend the conference. Tremendous professional development occurs not only to attend but also to present on topics. Attorney Adams was also busy at the conference. Dr. Kosey thanked the commissioners for allowing them to attend and present.

c. Rebranding of the Fitness and Aquatic Center

President Knitter stated the rebranding is more of a re-signing.

Johnson reported that the Tennis Center had a new logo created a few years ago, so the Park District wanted to align the Aquatic Center and Fitness Center with the Tennis Center now that the renovations there have been completed. Staff liked "Swim Central" for the Aquatic Center and "1450 Fitness" for the Fitness Center.

Commissioner Suleiman stated "1450 Fitness" was trendy and the name would need to be explained. Commissioner Suleiman would like more options to review.

Dr. Kosey asked if Commissioner Suleiman was comfortable with "Swim Central." Dr. Kosey stated that staff could create a few more logos for the Fitness Center and ask fitness members to select.

Commissioner Suleiman responded the "Swim Central" logo is beautiful and cohesive. Commissioner Suleiman suggested getting community feedback online, at least from those who use the Fitness Center.

6. REPORTS:

a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported that the EV Charging Stations will be on hold at this time.

Dr. Kosey stated that the Market-Base Salary Range Adjustment is only the job description and salary range, and it does not include the benefits.

b. Finance and Human Resources Report

Marco Salinas presented his report, which can be found in the Park District's records.

Salinas reported that nine months of the Fiscal Year (FY) have been completed. The General Fund has a surplus, but the Board will consider during Unfinished Business the operating transfers which will lower the General Fund surplus if accepted. Recreation Fund has a smaller surplus which will be adjusted if the operating transfer is approved. Tennis Center Fund also has a surplus.

Salinas reminded the Board that there are ten funds, and he reported the consolidated amount. However, two debt certificates will be paid soon. These large adjustments occur around this time which then lowers the surplus.

President Knitter asked about the unforeseen expense for the elevator.

Johnson stated that staff are reviewing the options and behind the scenes control panel is near the end of life.

President Knitter stated that the elevator is an example of the contingency budget line item in response to a previous question concerning contingencies.

c. Recreation and Communications Report

Robert Pechous presented his report, which can be found in the Park District's records.

Pechous also reported that staff presented at conference, winter programming has started, the Pioneers Italy trip is the most profitable due to the number of registrants and cost per person, the new Central Park West (CPW) rental model of four hour blocks on Friday, Saturday, and Sunday is filling up, Camp Aquatics Guide is very popular, and the Park District is one of a few agencies selected for the cyber security audit pilot program.

President Knitter clarified that the Park District paid Lou Malnati's for the Pioneers pizza making outing, but the participants paid the Park District to participate.

Commissioner Gondek asked Johnson about the seminar concerning geese control.

Johnson stated that Jake Stachowiak, Superintendent of Parks, and Johnson have been researching geese control. There is a budget for the next FY for a geese deterrence system, a series of lights similar to the ones used at the mall. The Park District will begin using the deterrent at Central Park and evaluate whether to use it at other locations.

President Knitter communicated that she and Dr. Kosey saw the geese deterrent vendor at the conference. The system is safe with no pesticides. A system that could remain the entire time would be beneficial.

d. Parks and Facilities Report

Bob Johnson presented his report, which can be found in the Park District's records.

Johnson reported that the staff is researching a bike path grant through the Department of Natural Resources to offset the cost of trail resurfacing and connecting the bike paths at Central Park.

Johnson communicated that there was a building automation system software upgrade that was necessary to monitor and control all the HVAC.

Johnson stated that the new updated AEDs that were installed throughout the Family Recreation Center (FRC) connect directly to Fire Department ambulances.

President Knitter asked how many AEDs are there.

Valerie Louthan, Superintendent of Facilities, listed the location of the AEDs and reported that the AEDs are checked monthly.

President Knitter asked if there is an AED at the North Fields.

Louthan answered there is one in Concessions.

Johnson reported that thirty-two FRC memberships came in during January's Oak Brook First on the 1st. Twenty-two free daily admissions were given to residents that day.

President Knitter added that the free daily admission is provided to residents on the first of each month.

Johnson stated that the Park District recommends pausing on the Solar Panel project until March when the Reconciliation Bill will be reviewed. The federal grant for solar panels will be decided whether it will stay in place or be ended.

7. UNFINISHED BUSINESS

a. Market Based Salary Range Adjustment

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Market Based Salary Range Adjustment.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

b. Ordinance 25-0217: An Ordinance Transferring Funds to and from Several Park District Funds

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Ordinance 25-0217: An Ordinance Transferring Funds to and from Several Park District Funds.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

c. Tennis Center Exterior Windows Replacement Project Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the bid submittal from Bee Liner Lean Services from Bridgeview, IL in an amount of \$88,500 for the base bid, and approve an agreement between the Oak Brook Park District and Bee Liner Lean Services from Bridgeview, IL, for a not-to-exceed total contract cost, of \$88,500.

Commissioner Suleiman asked about the change in the bid parameters being previously over the budget and now being more reasonable.

Johnson responded that the bids are more reasonable now due to the timing of the bid and being able to reach out to more contractors. The Park District received a good number of responses to the bid.

Commissioner Suleiman asked if the Park District has used this contractor before.

Johnson responded that the Park District has worked on a few projects with this contractor, and the Park District normally takes the two lowest bid responses. Dr. Kosey added that references were also reviewed.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter
Nays: None
Absent: Commissioner Vescovi

- d. Travel Reimbursement for Commissioner Attendance at the 2025 IAPD/IPRA Annual Conference, January 23 - 25, 2025

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Travel Reimbursement for Commissioners Attendance at the 2025 IAPD/IPRA Annual Conference.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter
Nays: None
Absent: Commissioner Vescovi

8. NEW BUSINESS

- a. Mowing Services Bid

Johnson stated that the Mowing Services Bid is conducted every three years for all the parks. The Park District signs a one-year contract with the lowest qualified bidder, that can be extended for two subsequent years. Anticipating an increase in the bids, the budget reflects that possible increase.

- b. Request for Proposals: Waste and Recycling Collection Services

Johnson stated that the Request for Proposal (RFP) goes out every three years.

- c. Resolution 25-0218: A Resolution Authorizing and Approving a Change Order Involving a Decrease in The Contract Price with Red Feather Group, Inc. For Central Park West ADA Improvements *(Requires waiving the Board Rules to approve at this meeting.)*

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to waive the Board Rules to approve at this meeting for Resolution 25-0218: A Resolution Authorizing and Approving a Change Order Involving a Decrease in The Contract Price with Red Feather Group, Inc. for Central Park West ADA Improvements.

Johnson signed a contract with Red Feather Group and explained the reason for the reduction.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter
Nays: None
Absent: Commissioner Vescovi

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Resolution 25-0218: A Resolution Authorizing and Approving a Change Order Involving a Decrease in The Contract Price with Red Feather Group, Inc. for Central Park West ADA Improvements.

Attorney Adams asked what the dollar amount is being credited.

Johnson responded \$43,485.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

d. Elevator Control Systems

Dr. Kosey reported that the elevator has been challenging for the past eight weeks. The elevator will need to be repaired with a new control panel and back-end machinery.

President Knitter stated that the elevator is old, so parts are not available. Dr. Kosey added that Windows 95 was needed to evaluate the repair of the elevator.

Johnson reported that because of the age of the elevator many of the parts are not available and those that are available are rebuilt. The Park District is talking to two other elevator companies.

President Knitter asked about the cost to replace the elevator.

Dr. Kosey responded that the estimate is \$100,000 to \$150,000.

Commissioner Suleiman suggested looking into ADA and accessibility funding.

Johnson added that at this time staff know how to reactivate the elevator if there are any issues.

Attorney Adams stated that this purchase will be subject to competitive bidding process.

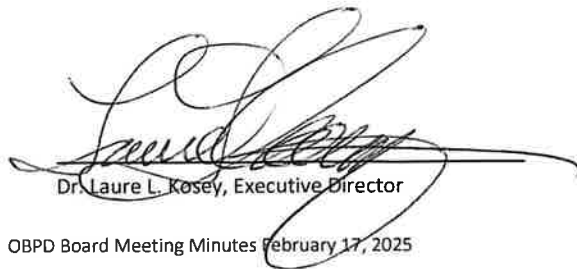
9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MARCH 17, 2025, 6:30 P.M.

- a. A special budget workshop meeting of the Oak Brook Park District Board of Park Commissioners will be held on February 24, 2025, 6:30 p.m.

President Knitter announced that the Special Budget Workshop Meeting of the Oak Brook Park District Board of Commissioners will be held on February 24, 2025, 6:30 p.m. and the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on March 17, 2025, 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the February 17, 2025, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:20 p.m.



Dr. Laure L. Kosey, Executive Director