

**MINUTES OF A MEETING
OF THE
OAK BROOK PARK DISTRICT
DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY
(Pursuant to PA 102-1088)
April 24, 2023**

A Notice was given that a meeting of the Oak Brook Park District Decennial Committee on Local Government Efficiency would be held on Monday, April 24, 2023 at 6:00 p.m. at the Oak Brook Park District Family Recreation Center, Canterbury Room, 1450 Forest Gate Road, Oak Brook, IL 60523. The Public is invited to attend. (This meeting was rescheduled from April 17, 2023 Meeting Date.)

Minutes

1) Call To Order and Roll Call

Dave Thommes, Deputy Director of the Park District and Chairman of the Decennial Committee called to Order the Oak Brook Park District Decennial Committee on Local Government Efficiency and asked the Recording Secretary to conduct the Roll Call. Residents Pizzello and Carson, Commissioners Trombetta, Ivkovic Kelley, Suleiman, Truedson, President Knitter, Executive Director Kosey and Deputy Director Thommes answered present.

2) Approval of the April 24, 2023 Agenda

Commissioner Tom Truedson made a motion, seconded by President Sharon Knitter, to approve the April 24, 2023 Agenda.

There was no additional discussion and the motion passed.

Ayes: Pizzello, Carson, Trombetta, Ivkovic Kelley, Suleiman, Truedson, Knitter, Kosey, and Thommes.

Nays: None

3) Approval of March 20, 2023 Decennial Committee on Local Government Efficiency Meeting Minutes

Commissioner Tom Truedson made a motion, seconded by President Sharon Knitter to approve the March 20, 2023 Decennial Committee on Local Government Efficiency Meeting Minutes.

There was no additional discussion and the motion passed.

Ayes: Pizzello, Carson, Trombetta, Ivkovic Kelley, Suleiman, Truedson, Knitter, Kosey, and Thommes.

Nays: None

4) Review of the Efficiencies and Increased Accountability of the Oak Brook Park District to Prepare the Report for the County Board of Cook and DuPage

Chairman Thommes reported the county had sent an example of the required Decennial Committee on Government Efficiency report. The sample report shows that the Oak Brook Park District Committee is on the right track and are reviewing the right things.

President Knitter noted how fortunate the Oak Brook Park District is for having the required documents available in Knowledge Owl which was prepared for the park district's participation in the CAPRA and Distinguished Agency recognition programs. If an agency had not been doing so, it would take much more time to conduct the review for the efficiencies and to evaluate where improvements could be made.

Mr. Thommes conducted a review of the Oak Brook Park District's policies. The park district's operational policies are codified in the Administrative Policies and Procedures Manual, which is available on the District's Intranet, shared drive on the computer system, and in printed format in several locations in our facilities.

Several policies define how we review and accept partnership opportunities.

The park district's Investment Policy and Bond Policy provide for efficient financial operations.

The Comprehensive Revenue Policy guides the pricing for the park district's programs.

The committee reviewed the fiscal year policies and procedures.

Executive Director Kosey noted there are 57 pages of policies pertaining to the financial operations of the park district.

President Knitter asked how will the park district submit the report and if the District's policies will also need to be submitted.

Mr. Thommes said additional information will be forthcoming on the requirements of documents to be submitted with the report. The good news is that Knowledge Owl can export the documents to pdf.

Mr. Thommes noted that through the cooperative purchasing consortiums, such as TIPS, the Park District is able to form Intergovernmental Agreements that provide economy for the purchasing of amenities and services. The Parks Department is always looking for the best cost and has used the cooperative purchasing groups.

Corporate and non-profit naming rights provide ways for the Park District to bring the community together. We have a sponsor for Mah Jong right now, which brings in revenue to make programs for participants affordable. Assisted Living is sponsoring the Pioneer (senior citizen) programs.

Another way that community groups and businesses help the park district is with "in-kind" donations. An example would be how local grocery stores provide food and water for the Pink 5K or the Cori's Kids Triathlon.

Resident Kathy Carson was interested in the park district's "Gifting List." Dave Thommes said the park district's Corporate and Community Relations Liaison meets with each of the recreation programmers to identify the types of assistance that is needed and then reach out to various business enterprises for sponsorship.

Executive Director Kosey noted the park district is currently working on sponsorship for the Tennis Center.

Commissioner Truedson thought it would be helpful for a gifting list to be posted to the website so that the residents could review.

Resident Kathy Carson agreed.

Dave Thommes highlighted the sponsorship guide that was completed by the Marketing Department. The sponsorship guide is being used to highlight the district's special events and programs to businesses in the community, showcasing how their sponsorship could positively impact the community.

Dave Thommes agreed that individuals may appreciate knowing how the local businesses are providing financial support for the park district's programs and events.

Mr. Thommes reviewed the spreadsheet containing 6 years of historical information of the alternative revenue sources – showing \$1.7 million has been received. The listing provides the OSLAD Grants and the ComEd grants to switch out to energy efficient lighting, among other alternative revenue sources

5) Survey of Residents in attendance for input on matters discussed in the meeting of the Oak Brook Park District Decennial Committee on Government Efficiency

Mr. Thommes conducted a survey of the residents in attendance for input/comments on the matters discussed in the meeting of the Oak Brook Park District Decennial Committee on Government Efficiency. No additional comments or questions were received.

6) Next Meeting: May 3, 2023, 2:00 p.m.

Mr. Thommes announced the next meeting of the Oak Brook Decennial Committee for Government Efficiency will be held at the Family Recreation Center, Canterbury Room, 1450 Forest Gate Road, Oak Brook, IL 60523 on May 3, 2023 at 2:00 p.m.

7) Adjournment

Mr. Thommes requested a motion to adjourn the meeting.

Commissioner Frank Trombetta made a motion which was seconded by President Sharon Knitter to adjourn the meeting at the hour of 6:17 p.m. No additional discussion was had and the motion passed with a voice vote showing all in favor.

Dave Thommes 5/2/23

Dave Thommes, Deputy Director and Chairman

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.