

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**June 19, 2023 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE JUNE 19, 2023, AGENDA
- b. APPROVAL OF MINUTES
  - i. May 15, 2023, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2023
  - i. Warrant 673

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter  
Nays: None

4. STAFF RECOGNITION

- a. None

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.  
There was no discussion between Board Members.

- b. Proclamation "July is Park and Recreation Month"

President Knitter announced that July is Parks and Recreation Month.

All the Commissioners signed the Proclamation.

- c. Central Park West Business Model Options

Dave Thommes, Deputy Director, stated that staff had pulled data from the 2019 community survey. The survey was conducted prior to the covid-19 pandemic, and most results indicated that Central Park West could offer additional opportunities.

Mr. Thommes stated that the current banquet/rental facility business model needs to generate more revenue to be sustainable long term. The district has a limited number of weekend rental dates and times available, making the annual revenue at Central Park West insignificant. There are additional concerns with the quality of the rental space the Park District can provide. Renters are subject to Central Park users interfering with their party space to utilize the indoor restrooms.

Mr. Thommes offered two alternative uses for Central Park West. The Central Park West proposal and options A and B can be found in the District's Board Packet.

Mr. Thommes stated that moving to a model that better fits with the expansion of pickleball and as an outdoor sporting venue would assist in the growth of the Park District.

President Knitter stated that the demand seems high for the rental space.

Commissioner Suleiman asked what ideas for additional programming they would have for Central Park West.

Dr. Kosey stated that the Park District could offer programming opportunities for participants with special needs. Staff has been researching an expansion of a special recreation association to be housed at the Oak Brook Park District. This would entail additional inclusion into already existing programs. The participants could use the pickleball courts, playgrounds, and aquatic areas. A few updates would be needed to make Central Park West more ADA-accessible.

Commissioner Suleiman would like to ensure that a special recreation center properly includes those who use the programs and does not become a building separate from current programming. With revenues on all models being so similar, it is challenging to let go of the rental aspect.

Dr. Kosey stated there are reoccurring issues with parking space, sound from the fields and pickleball, and use from the non-renters interfering with parties to utilize the restrooms. With the dynamics of the Park District changing, a new use of Central Park West would be more conducive.

President Knitter stated that the dynamics have changed, and Central Park West offers a different feel. A special recreation aspect would add capital expenses, and the Board will need to make an educated decision and may need further information. Additionally, she would like to ensure that the Park District would only take on the part of housing a special recreation association as a facility space and not the program management.

d. Oak Brook Park District Primary Objectives and Key Results (OKR's) 2023-2024

Dr. Kosey stated that leadership has recommended creating four obtainable objectives with four subgoals to better unify staff. In exchange for completing these goals, staff would receive PTO hours (full-time team members) or a cash bonus (some part-time team members). To obtain the overall goal, staff must meet all four objectives and three subgoals. The team has been training each other to help all staff, including part-time, on how these objectives relate to their positions, as their contributions assist with reaching the District's goals.

President Knitter likes the inclusion of part-time staff, as they receive the most face-to-face exposure with the public. Additionally, she would like measurement of the goals placed in all future Board Packets.

Commissioner Suleiman asked if the goals were achievable.

Dr. Kosey stated that each goal offers challenges, and some are more obtainable than others, but she believes all staff will work together to obtain the objectives.

e. Give Notice to Gateway Special Recreation Association

Dr. Kosey stated that should the Board decide not to renew the Park Districts' agreement with Gateway Special Recreation Association, notice must be provided by June 30<sup>th</sup>.

6. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported that the Leadership Team met and upgraded the Park Districts' vision and core values, making them more current and adding more inclusive wording.

Dr. Kosey stated that the new website will be launching soon. The update will look similar to the current version. There will be updates to view the webpage in different languages, updated features, and better mobile access.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the first month of the new fiscal year. As anticipated, the Park District received an expected decrease and increased expenditures. The auditors will be on-site in July, and the final numbers will be produced in September. The Auditors will be at the October Board Meeting.

Mr. Salinas stated that the Pink 5k had significant revenues reported, and the IT budget line shows more transparent expenses.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported on the preschool graduation and informed the Board that staff has segued into summer camp.

Mr. Thommes stated that the Tennis Center outdoor patio had been completed, and the outdoor pickleball open play and TV monitor system were working.

Commissioner Suleiman asked about the cracks on the pickleball court.

Mr. Johnson stated that the cracks on the outdoor courts will be filled this summer. Resurfacing work has a three to five-year lifespan.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported that the satellite parks resurfacing project had been completed at Forest Glen and Saddle Brook Parks. The courts at Chillem Park will be resurfaced later this year.

Mr. Johnson stated that ten active hives at the Dean Nature Sanctuary were installed. They have partnered with a local Apiarist and were able to grow the hives and resources.

Mr. Johnson stated that the North Athletic Fields Phase II is moving on schedule, and the Village of Oak Brook will be out soon to inspect the area.

7. UNFINISHED BUSINESS

a. Asphalt Replacement Project

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the base bids totaling \$100,000 and alternate bids totaling \$17,500 from Chicagoland Paving Contractors, Inc. for the asphalt replacement project and to approve an Agreement between the Oak Brook Park District and Chicago Land Paving Contractors, Inc. for a total contract cost not-to-exceed \$117,500.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter.

Nays: None

b. RFP Healthy Vending Services

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the vending services proposal from Flowers Group LLC, DBA PPG Enterprises, and to approve

an Agreement between the Oak Brook Park District, and Flowers Group Enterprises LLC, DBA PPG Enterprises for Vending Service.

Commissioner Suleiman likes the idea of healthy snacks, and there seems to be a good variety.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter.

Nays: None

8. NEW BUSINESS

a. RFQ For Ginger Creek Bridge Phase II Engineering

Mr. Johnson stated that staff is interviewing several new firms, and they are evaluating the current completion of the project.

b. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held in Dallas, Texas, October 10-12, 2023

Dr. Kosey stated that the Board will have additional information at the July Board Meeting.

c. Oak Brook Park District Mission, Vision, and Core Values Updates

Dr. Kosey stated that the mission statement will remain the same. However, the core values have been updated to be more inclusive.

d. Resolution 23-0717: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project

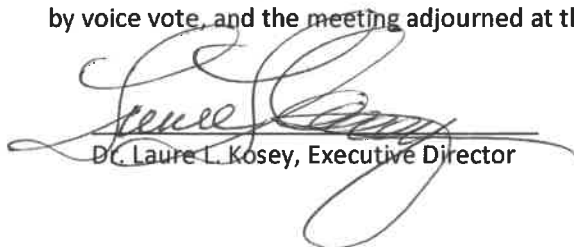
Mr. Johnson stated that there have been some deductions for materials, but there are still anticipated change orders as the project progresses.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 17, 2023, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on July 17, 2023, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the June 19, 2023, Regular Meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:32 p.m.



Dr. Laure L. Kosey, Executive Director