

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**March 20, 2023 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:33 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE MARCH 20, 2023, AGENDA
- b. APPROVAL OF MINUTES
  - i. February 20, 2023, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING FEBRUARY 28, 2023
  - i. Warrant 670

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Truedson

4. STAFF RECOGNITION

- a. None

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

There was no communication between Board Members.

- b. Presentation of the Proposed Budget for FY 2023-2024

Marco Salinas, Chief Financial Officer, presented the Five-Year Capital Improvement Plan.

Mr. Salinas informed the Board about the financial investment of the Phase II developments at Central Park North. Additionally, updating the Board on the expenses for the synthetic turf field, HVAC in the Family Aquatic Center, and reconfiguring the Tennis Center lobby and office space. Project funding will come from the bonds, grants awarded, and the capital projects budget.

President Knitter stated that updates, such as the HVAC unit and the turf field, must be updated as those are primary sources of revenue and asked if the Park District could postpone any projects for the following year.

Dr. Kosey stated that, generally, staff re-evaluates capital expenses each year. They have been extending vehicle purchases for many years, and now updates are needed.

Commissioner Suleiman explained that the budget for the new year was reasonable. However, she would like the five-year plan improved to include more accessibility.

Dr. Kosey stated that the Park District would focus on the five-year plan as an earmark, and they could discuss options for the five-year plan.

Mr. Salinas continued the report informing the Board about the budgets for the General, Rectation, and Tennis Funds.

Mr. Salinas explained to the Board the creation of a new budget department. Moving forward, the Technology Department will have a dedicated budget to better track expenses.

President Knitter asked if the Technology Department budget was increased, decreased, or flat from years past.

Robert Pechous, Superintendent of Communications and IT, stated that the proposed budget had moderate increases due to anticipated software pricing increases.

President Knitter wants to ensure the Park Districts IT stays current and accessible for guests.

President Knitter inquired about the forty-three percent budget increase for the Sponsorship and Donation category.

Dr. Kosey stated that the increase was due to the anticipation of Winter Lights at Central Park and Turf Field Sponsorships.

President Knitter inquired about the Fitness Center budget and how they will be able to increase the anticipated revenue presented in the report.

Mr. Thommes stated that the increase would come through memberships. Both healthcare memberships, Silver Sneakers and Renew Active, have become very popular.

Mr. Salinas continued the presentation, informing the Board about the Tennis Center budget.

President Knitter inquired if reconfiguring the Tennis Center front desk was necessary.

Mr. Thommes stated the budget line included updates to the lights, front desk, and reconfiguration of the admin office, as additional staff was added, and they have outgrown the area.

Commissioner Ivkovic Kelley would like to see the Tennis Center front desk and office area updated as it needs to be functional.

c. Ginger Creek Bridge Update

Mr. Johnson informed the Board of the status of the new bridge, which would entail the removal of the current crossing connecting Central Park with Central Park North.

Mr. Johnson stated that the Engineering Resource Associates (ERA) had assessed the dam, gabion weir, and other structures assisting with the current crossing and had determined new solutions.

Mr. Johnson explained an option to eliminate the dam and create a more natural way to move the water with step pools. This would allow fish to move through the water up or downstream. Eliminating the dam and adding step pools will help keep the bridge elevation relatively flat.

President Knitter asked what would happen to the underground passage with the step pools.

Mr. Johnson stated that the impounded water in the creek could rise or fall, essentially keeping the water elevation the same.

Mr. Johnson stated that the Park District would need alternative funding through grants or fundraising to update the crossing.

Dr. Kosey stated that the Park District aims to be shovel-ready should funding become available.

Commissioner Trombetta asked how much funding the staff sought to complete the project.

Dr. Kosey said they hope to receive funding for the entire project before they begin.

6. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported to the Board that the Park District has been with the same auditing firm, Lauterbach & Amen, for eight years. The staff has gone out for RFP and received three competitive proposals. Lauterbach & Amen is the most fiscally responsible firm. The recommendation is to continue with them. However, they have requested in writing that staff unfamiliar with the Park District be involved in future audits.

Commissioner Trombetta would like the Park District to go with a new firm and would like Mr. Salinas to network to achieve competitive pricing. He believes fresh eyes are more important.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the last ten months of the fiscal year. All funds are in surplus. The most significant change from the previous year is the removal of the Sports Core expenses.

Mr. Salinas stated staff continues to work to secure the new bonds, and they are seeking a part-time staff member.

Commissioner Suleiman asked when they would hear back about the bonds.

Mr. Salinas stated they would have the information in April.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported that the Silver Sneakers and Renew Active membership revenue had increased.

Mr. Thommes stated that the Recreation staff is working on spring and summer programming. Additionally, Brian DeWolf, Recreation Manager, receives calls and emails and prepares field rentals.

Mr. Thommes stated that the Family Aquatic Center hit pre-pandemic levels for swim lesson registration. Private parties and rentals are ramping up.

President Knitter asked about pickleball.

Mr. Thommes stated that the reservation tv display would be installed at Central Park West.

Commissioner Suleiman asked how the new system would be marketed and how participants could sign up.

Mike Contreras, Superintendent of Recreation, stated that the sign-up would be similar to the online indoor sign-up system.

President Knitter wants to ensure the system is monitored and people play when they reserve. Additionally, to make sure participants are not booked for the whole day.

Mr. Contreras stated that there is a max sign-up per court, and participants cannot stack reservations.

Commissioner Suleiman believes this is a good start.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported to the Board that staff has been prepping the fields for its first tournament in April.

Mr. Johnson stated that Baseball fields are being prepped and will be ready for April.

Mr. Johnson stated a scheduled controlled burn at the Dean Nature Center.

Commissioner Trombetta asked Mr. Johnson the average cost of a controlled burn.

Mr. Johnson stated that the controlled burns cost between three and five thousand dollars.

7. UNFINISHED BUSINESS

- a. Ordinance 23-0320: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Ordinance 23-0320: An Ordinance Declaring Surplus Person Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- b. Acceptance of Proposal for Audit Services from Lauterbach & Amen

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to accept the proposal for Audit Services from Lauterbach and Amen and authorize an Agreement between Lauterbach and Amen and the Oak Brook Park District for a three-year term, with an option to extend the Agreement for an additional two-year term if mutually agreed between the parties, for a 3-year cost not-to-exceed \$53,190.00 (audit services) and \$6,650 (actuarial services).

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- c. Tennis Center Patio Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to reject all bids received for the Tennis Center Patio Project.

Mr. Johnson stated there was a low bidder turnout. They have since relaxed the timeline to present a more attractive offer.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

8. NEW BUSINESS

- a. Resolution 23:0321: A Resolution to Establish a Decennial Committee on Local Government Efficiency as Required by Public Act 102-1088 (\*\*\*)Requires Waiving the Board Rules to Approve At This Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board Rules to approve at this meeting Resolution 23-0321: A Resolution to Establish a Decennial Committee on Local Government Efficiency as Required by Public Act 102-1088

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Resolution 23-0321: A Resolution to Establish a Decennial Committee on Local Government Efficiency as Required by Public Act 102-1088.

President Knitter stated that they are moving forward quickly, which is impressive.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- b. Resolution 23:0322: A Resolution To Approve And Ratify The Appointment Of Committee Members To Serve On The Oak Brook Park District Decennial Committee Of Government Efficiency (\*\*\*)Requires Waiving the Board Rules to Approve at This Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to second to waive the Board Rules to Approve at this Meeting Resolution 23:0322: A Resolution to Approve and Ratify the Appointment of Committee Members to Serve on the Oak Brook Park District Decennial Committee of Government Efficiency.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Resolution 23:0322: A Resolution to Approve and Ratify the Appointment of Committee Members to Serve on the Oak Brook Park District Decennial Committee of Government Efficiency.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- c. Resolution 23-0323: A Resolution of The Oak Brook Park District Designating Chief Financial Officer Marco Salinas as The Principal Authority for the Park District's Investment Account with the Illinois Public Treasurers' Investment Pool (Requires Waiving the Board Rules to Approve at This Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board's Rules to approve at this meeting, Resolution No. 23-0323: A Resolution of the Oak Brook Park District designating Chief Financial Officer Marco Salinas as the Principal Authority for the Park District's Investment Account with the Illinois Public Treasurers' Investment Pool.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Board's Rules to approve Resolution No. 23-0323: A Resolution of the Oak Brook Park District designating Chief Financial Officer Marco Salinas as the Principal Authority for the Park District's Investment Account with the Illinois Public Treasurers' Investment Pool.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- d. Budget for Fiscal Year 2023 – 2024

President Knitter stated: the tentative Budget and Appropriation Ordinance 23-0417 for Fiscal Year May 1, 2023– April 30, 2024, has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 16, 2023. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur on April 17, 2023, the regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 6, 2023.



e. Five-Year Capital Improvement Plan

Dr. Kosey proposed capital purchases and improvements for the next five years ending in 2027 through 2028.

f. Ordinance 23-0419: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meeting

Dr. Kosey stated that the Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings is completed every six months.

g. Naming Rights of an Athletic Field by Evergreen Bank Group

Dr. Kosey stated that Evergreen Bank Group has had naming rights on the Synthetic Turf Athletic Field for the last ten years. They are interested in renewing for an additional five years with an option to continue.

President Knitter stated that Evergreen Bank Group had been a great partner.

9. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to enter into closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Truedson

The Board entered the closed session at 7:41 p.m.

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, November 14, 2022
- b. Semi-Annual Review of Closed Meeting Minutes for Release
  - i. Resolution 23-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 28, 2023

- c. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District

11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to arise from the closed session to the open session at the hour of 8:04 pm.

There was no discussion, and the motion was passed by a roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter

Nays: None

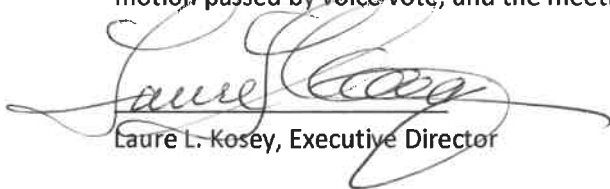
Absent: Commissioner Truedson

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON APRIL 24, 2023, 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on April 24, 2023, at 6:30 p.m.

13. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn the March 20, 2023, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 8:10 pm.



Laure L. Kosey, Executive Director