

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
February 20, 2023 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:33 pm. Commissioners Ivkovic Kelley, Suleiman, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning; and Steve Adams, District Attorney.

2. OPEN FORUM

President Knitter asked if there were any public comments.

Mario Vescovi addressed the board. He is a write-in candidate for the Oak Brook Park District Board of Commissioners.

Ron Gondek addressed the board. He is a write-in candidate for the Oak Brook Park District Board of Commissioners.

3. CONSENT AGENDA

- a. APPROVAL OF THE FEBRUARY 20, 2023, AGENDA
- b. APPROVAL OF MINUTES
 - i. January 16, 2023, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JANUARY 31, 2023
 - i. Warrant 669

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

4. STAFF RECOGNITION

- a. None

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

Commissioner Suleiman informed the Board she was glad to attend the IPRA/IAPD Soaring to New Heights Conference, as she learned a lot. Additionally, she feels it is valuable for full-time staff to attend.

President Knitter stated there was a lot of talk about Pickleball at the conference.

- b. Presentation of the IPRA/IAPD Plaque of Recognition – Oak Brook Park District Has Exceeded the Standards of a Distinguished Park and Recreation Accredited Agency

Commissioner Ivkovic Kelley, Suleiman, and President Knitter received the award presented.

- c. License Plate Recognition (LPR) system to assist law enforcement

Robert Pechous, Superintendent of IT and Communication, stated that the Park District will install an LRP system to assist with law enforcement. This will help update the Oak Brook Police in real time about crime. Additionally, looking at leasing verse purchasing the equipment. It is more fiscally responsible to purchase the technology with a replacement every four to five years, which can be budgeted.

President Knitter asked where the cameras would be located.

Mr. Pechous stated that the cameras would be located at the entrance of the FRC at Tennis Center parking lots.

Dr. Kosey stated that they had requested a grant from the Village to help support the program.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported on staff sharing some of their experience during the conference sessions at the State Conference. Staff seeks to bring back some of what they learned and implement it at the Park District.

- b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on completing the first three quarters of the current fiscal year. The General, Rec., and Tennis Funds are all in surplus showing in budget or favorable to the budget. The following month staff will be sharing the proposed capital budget.

President Knitter would like to see how the budget ties into the strategic plan in future reports notating why the Park District is completing some of the budgeted items.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported being very busy with President's Day; kids being off school means busier programming.

Mr. Thommes stated staff is looking to roll out an outdoor pickleball reservation system. This will be a first come, first serve self-regulated system. There will be no fees for In-District participants and a charge for participants who live outside of Park District boundaries.

Commissioner Suleiman inquired about the satellite parks having a reservation system.

Dr. Kosey stated that once the courts are converted into pickleball courts, they will monitor if implementing a reservation system would be necessary.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson stated that bids for Central Park North Phase II were open, and five contractors submitted bids, one of which completed the Phase I improvements in 2020.

President Knitter asked Mr. Johnson about the bees at the Dean Nature Sanctuary.

Mr. Johnson stated that the bees are on order for the Spring.

7. UNFINISHED BUSINESS

a. Central Park North Phase II Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the base bid from Integral Construction, Inc. in the amount of \$1,232,000 for construction of the phase II improvements at the north athletic fields, to reject alternate bids 1-4, and approve an agreement between the Oak Brook Park District and Integral Construction, Inc. for a not-to-exceed cost of \$1,232,000.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

b. Central Park North Restroom/Concession/Storage Facility Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the base bid from Integral Construction, Inc. in the amount of \$1,432,000 for construction of the Restroom/Concession/Storage facility, and to approve an agreement between the Oak Brook Park District and Integral Construction, Inc. for a not-to-exceed cost of \$1,432,000.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

c. Appointment of Executive Director to Approve and Execute Change Orders for a Not-to-Exceed cost of \$30,000

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, second to authorize and designate the Executive Director to approve and execute change orders with a respect to any change order or any series of change orders for construction of the Central Park Phase II Project or the Restroom/Concession/Storage Facility Project, which authorize or necessitate an increase or decrease in the cost of a contract by a total of \$10,000 or more, or which change the time of completion by a total of 30 days or more, to make the written findings required by Section 33E-9 of the Criminal Code, and to preserve such findings in the contract file for public inspection as required by Section 33E-9 of the Criminal Code, 720 ILCS 5/33E-9. Any change order or series of change orders in aggregate, shall not exceed an increase in the contract cost of more than \$30,000 for each project, without prior Board approval. All change orders approved and executed pursuant to this Motion shall be presented as information items to the Board at the Board's next regularly scheduled meeting.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

d. Ordinance 23-0220: An Ordinance Transferring Funds to and From Several Park District Funds

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, second to approve Ordinance 23-0220: An Ordinance Transferring Funds to and From Several Park District Funds.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

e. Proposed Adjustment to Full Time Pay Grades – effective 5-1-23

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, approve the Proposed Adjustment to Full-Time Pay Grade, effective May 1, 2023.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

f. Resolution 23-0221: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. For Turf Grass Mowing

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, approve Resolution 23-0221: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

g. Family Aquatic Center HVAC Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the bid submittals from C. Acitelli Heat and Piping Contractors, Inc. for \$756,000 for the base bid and \$10,770 for alternate HVAC Controls and to approve an agreement between the Park District and C. Acitelli Heating & Piping Contractors for a total contract cost not-to-exceed \$766,770.

President Knitter stated that this project is costly but is something that needs to be addressed. Additionally, President Knitter inquired about the timeline for installation.

Mr. Thommes stated the unit had a thirty-six-week lead time and it would be installed once delivered.

Commissioner Suleiman asked if people could utilize the pool while the HVAC was installed.

Mr. Thommes stated that the aquatic center would not be closed the whole time of the construction project.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

h. Family Aquatic Center Pool Deck Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to reject the bid received for the Family Aquatic Center Pool Deck Bid.

Dr. Kosey stated that the pool deck bid was over budget.

President Knitter asked when the project would be completed?

Dr. Kosey stated that the project would need to go out to bid again next year.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

i. Ordinance 23-0222: An Ordinance amending an ordinance adopted by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois on the 16th day of January 2023, providing for the issue of not to exceed \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Ordinance 23-0222: An ordinance amending an ordinance adopted by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, on the 16th day of January 2023, providing for the issue of not to exceed \$3,060,000 General Obligation Limited Tax Park bonds, Series 2023.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioners Trombetta and Truedson

8. NEW BUSINESS

a. 023-0320: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Dr. Kosey stated there were two pages of items on the surplus list.

b. Acceptance of Proposal for Audit Services from Lauterbach & Amen

Mr. Salinas stated that the Park District had used the services of Lauterbach & Amen for the most recent eight years, and in light of this, the Park District undertook a request for a proposal process for audit services. The Park District reached out to eight local accounting firms, and three firms provided responses. Based on the staff's review of the three responses, the staff is recommending acceptance of

Lauterbach & Amen's proposal based on the overall pricing services and the fact that neither of the two other firms provided actual services, which the Park District needs on an annual basis. A detailed table listing a comparison of the three responding firms was provided to the Board.

c. Tennis Center Patio Bid

Mr. Johnson stated that there is an existing patio at the Tennis Center. However, it is older and does not offer much shading for guests. This update will make the space more usable.

President Knitter asked if this was really needed.

Dr. Kosey stated they would be redoing the restrooms next to the patio to make them accessible, and this will be good for the Sandlot.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MARCH 20, 2023, 6:30 P.M.

- a. A Special Meeting of the Oak Brook Park District Board of Commissioners will be held prior to the Regular March 20, 2023 Board Meeting for the purpose of a Groundbreaking Ceremony in celebration of the Commencement of the Central Park North Phase II Project and the Central Park North Restroom/Concession/Storage Facility Project. The Special Meeting of March 20, 2023 will be held at 5:30 p.m. at the Central Park North Fields Picnic Gazebo, 1315 Kensington Road, Oak Brook, IL 60523. The community is invited to attend.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on March 20, 2023. A Special Meeting of the Oak Brook Park District Board of Commissioners will be held prior to the Regular March 20, 2023, Board Meeting for the purpose of a Groundbreaking Ceremony in celebration of the Commencement of the Central Park North, Phase II Project, and the Central Park North Restroom/Concession/Storage Facility Project. The Special Meeting of March 20, 2023, will be held at 5:30 p.m. at the Central Park North Fields Picnic Gazebo, 1315 Kensington Road, Oak Brook, IL 60523. The community is invited to attend.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the February 20, 2023, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:08 p.m.



Laure L. Kosey, Executive Director