

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
November 18, 2019 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter answered, "present". Also present were Laure Kosey, Executive Director, Steven Adams, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

Ms. Amanda Kammes addressed the Board. Ms. Kammes is a representative from the Illinois Girls Lacrosse Association and said she is looking forward to a successful partnership with the Oak Brook Park District.

No one else addressed the Board.

3. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the consent agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.

Nays: None

a. APPROVAL OF NOVEMBER 18, 2019 AGENDA

b. APPROVAL OF MINUTES

i. October 21, 2019 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING October 31, 2019

i. Approval of Warrant No. 629

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

There were no communications.

b. Illinois Association of Park District's Commissioner Service Recognition Awards

The following Park Board Commissioners were recognized and congratulated for their tenure and service.

- Sharon Knitter, 10 years
- Frank Trombetta, 10 years
- Tom Truedson, 20 years

Pictures were taken.

c. Annual Report

Laure Kosey presented the annual report, a copy of which can be found in the Park District records. She highlighted various sections of the report and noted that the Park District is very fortunate to have the majority of its revenue generated from program fees and memberships rather than the real estate tax levy.

There were no questions or comments.

5. STAFF RECOGNITION

- a. None.

6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said the Illinois Girls Lacrosse Association Agreement which is up for approval later in the meeting, will have the association paying the Park District \$44,000 per year for five years, with the association also planning to provide a \$75,000 capital contribution to go towards the future replacement of the turf field. In exchange, they requested that the turf field include permanent lines for girls' lacrosse. The District plans to replace the turf on the existing Evergreen Bank Group Athletic Field in 2022, which is part of the regular maintenance of the field, and adding the lacrosse lines can easily be done, with little cost, at this time.

Ms. Kosey said the Park District is moving forward with managing the Bath and Tennis pool for next season. She said there will be a 3% increase in the Park District's management fee.

Ms. Kosey said she was also approached by the Village to manage the tennis courts and soccer fields at the Sports Core. Ms. Kosey said she wants to carefully consider this because she would not like to get into a situation where the Park District ends up owing money.

Ms. Kosey discussed her recommendation to increase the B&T pool and tennis membership fees.

There was discussion regarding the pros and cons of managing the Village soccer fields and tennis courts and increasing membership fees at the B&T.

President Knitter said increasing membership fees will cause some ill will in the Village. She also questioned whether it is wise to take over the management of the Sports Core soccer fields

and tennis. She said she would not like to see things falter at the Park District because staff and resources are stretched too thin.

There was a brief discussion about the "Save Our Sports Core" signs that are popping up around the Village.

Commissioner Truedson asked Ms. Kosey to provide the quantity of resident/non-resident memberships at the B&T.

Ms. Kosey discussed updates to the Park District's organization chart.

There were no further questions or comments regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas reviewed the Park District funds with the Board and noted that all areas of the budget are doing well.

There were no questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said field rentals are doing well. He also said there are currently 53 people signed up for the annual Dri Tri event and he invited the Board to the upcoming annual preschool Thanksgiving Feast event.

Commissioner Suleiman asked Mr. Thommes whether staff will track responses to the increase in the CPW rental fee.

Mr. Thommes said he and staff thoroughly researched the rates of similar facilities in the area and believes that the increase will not cause any backlash.

There were no further questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the annual fall clean-up is underway. He also said the beehives at the Dean Nature Sanctuary have been winterized.

There were no questions or comments regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

a. RFP for Waste & Recycling Services

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to accept the proposal from Advanced Disposal, Inc. for Refuse and Recycling Services and to

approve an Agreement between the Park District and Advanced Disposal, Inc. for a monthly cost of \$681.98.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Suleiman, Tan, Truedson, Trombetta, and President Knitter
Nays: None

- b. Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, January 24-25, 2020 at the Hyatt Regency Chicago

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, for the approval of a travel expense for commissioner attendance at the 2020 IAPD/IPRA Annual Conference, held January 23 – 25, 2020 at the Hyatt Regency Chicago

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioner Suleiman, Tan, Truedson, Trombetta, and President Knitter
Nays: None

- c. IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to appoint Ms. Laure Kosey, Executive Director as the District's Representative to serve as the delegate to the Annual Business Meeting of the Illinois Association of Park Districts.

There was no discussion and the motion passed by roll call vote.

Ayes: Ayes: Commissioner Suleiman, Tan, Truedson, Trombetta, and President Knitter
Nays: None

- d. Lacrosse Agreement

Steven Adams noted a correction to 4A of the Agreement which replaces the word, "biannual" with "semiannual".

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson, to approve the Lacrosse Agreement as amended.

There was no discussion and the motion passed by roll call vote.

Ayes: Ayes: Commissioner Suleiman, Tan, Truedson, Trombetta, and President Knitter
Nays: None

8. NEW BUSINESS

- a. Ordinance No 19-1216: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2020-2021 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

A Public Hearing is scheduled to commence at the beginning of the December 16, 2019 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2020-2021 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.

This matter was presented for review and discussion only.

There were no questions or discussion.

- b. Records Management and Disposal
 - i. Application for Authority to Dispose of Local Records No. 15:098: Records Disposal Certificate for March 23, 2020

This matter was presented for review and discussion only.

There were no questions or discussion.

- c. Resolution 19-1217: A Resolution Approving an Intergovernmental Agreement for Pool Management Services Between the Village of Oak Brook and the Oak Brook Park District

This matter was presented for review and discussion only.

As Ms. Kosey discussed under her report, the Resolution calls for a 3% increase to last year's fee of \$230,000.

It was confirmed that this Resolution is for management of the pool only.

There were no questions or discussion.

- d. Family Recreation Center RTU Replacement Bid

This matter was presented for review and discussion only.

Mr. Thommes said the bid package for this project went out today and he will have a recommendation for the Board at next month's meeting.

There were no questions or discussion.

- e. Central Park West Rental Fees

This matter was presented for review and discussion only.

Mr. Thommes presented the proposed new rental rates for Central Park West. He noted the District will continue to have a special holiday rate that is approximately 35% higher than the normal rate.

There were no questions or discussion.

- f. Purchase of Sports Lighting Through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group

This matter was presented for review and discussion only.

Ms. Kosey said this purchase concerns the LED lighting for the two fields at the Central Park North property. She noted that the funds received from the Wizard Soccer Club via their Agreement with the Park District will ultimately fund this project over time, but financing must be sought now to complete the project. She said financing options being considered are through Musco Lighting, Wintrust, and 5/3 Bank.

Ms. Kosey also proposed another option which, in addition to the installation of LED lighting at the two fields at the North property, would also install LED lighting at baseball fields 2 and 3 and

the turf field for a total cost of \$950,000. She noted the turf field is also included in the light measurement ordinance.

Commissioner Truedson said as a resident, he has a problem with spending so much money to appease a small group of people. He noted that the turf field lights were installed only seven years ago. Commissioner Truedson also said he hopes that some of the Village Trustees will attend the light measurement test in the Spring to see how far the turf field lights are from Forest Gate.

Ms. Kosey noted that if the turf field lights are retrofitted with lights that are for a lower sport lighting class, the field could be used year-round. She said this is the least expensive option for this field.

Commissioner Tan suggested that the Park District should become a bit more forceful with the Village in setting the parameters for lighting of the fields. He said the current ordinance and measurements are not reasonable.

Mr. Adams said there is a limitation on how far a Village can limit a Park District per State Statute. He advised that the Park District tell the Village that it is planning on replacing all field lights with LED lights, but that it will take time. In the interim, the Village should agree to ease off on restrictions.

Ms. Kosey said she will be meeting with Village staff and a couple Village Trustees this Wednesday to discuss the ordinance and asked the Board to reach out to Village Trustees after this meeting to seek their support for the Park District. She also asked the Board to attend the next Village meeting on November 26th, when the matter will be up for discussion.

There was lengthy discussion regarding light measurement methods, especially foot lamberts, which the current ordinance uses. The Board noted that using foot lamberts is not used to measure sports lighting and that the lighting industry currently relies on the foot candle method.

There was no further discussion.

g. Purchase of Dump Truck through Suburban Purchasing Cooperative

This matter was presented for review and discussion only.

Mr. Johnson said the cost for the dump-truck came in just under budget at \$51,000.

There were no questions or discussion.

h. Central Park North Parking Lot Lease

This matter was presented for review and discussion only.

Ms. Kosey said this issue is also on the Village's meeting agenda on November 26th for a vote on leasing the Village's gravel parking lot located near Central Park north for \$1.00 per year for 20 years with an option to renew the agreement for another 20 years.

Commissioner Trombetta asked whether there is any movement on the part of the Village with the Jorie Boulevard improvements.

Ms. Kosey said there are no updates on this project.

There were no questions or discussion.

i. 2020 Board Meeting Dates

Ms. Kosey said the only deviation to the 2020 meeting schedule is for the meeting to be held on the second Monday of December 2020.

There were no questions or discussion.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 16, 2019.

President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on December 16, 2019, 6:30 p.m. The Public Hearing for the Levy will also be held at the beginning of the meeting.

10. ADJOURNMENT

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson, to adjourn the November 18, 2019, regular meeting at the hour of 7:35 p.m.

There was no discussion, and the motion passed by voice vote.



Laure L. Kosey, Executive Director