



**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
May 20, 2019 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:31 p.m. Commissioners Truedson, Trombetta, and Knitter answered “present.” Commissioners Tan and Carson were absent. Also present was Laure Kosey, Executive Director, Nicole Karas, Park District Attorney, Marco Salinas, Chief Financial Officer, Karen Spandikow, Assistant Director of Recreation, and Bob Johnson, Director of Parks and Planning.

a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of a family or other emergency as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in section I-G-1 of the Board Rules.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Trombetta and President Knitter

Nays: None

Absent: Commissioner Tan

Commissioner Carson joined the meeting by audio conference.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

No one addressed the Board.

3. CONSENT AGENDA

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter

Nays: None

Absent: Commissioner Tan

Motion: Commissioner Truedson made a motion seconded by Commissioner Trombetta, to approve the consent agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Truedson, Trombetta and President Knitter

Nays: None

Commissioner Tan

- a. APPROVAL OF MAY 20, 2019 AGENDA
- b. APPROVAL OF MINUTES
 - i. April 15, 2019 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING April 30, 2019
 - ii. Approval of Warrant No. 623

4. ANNUAL MEETING

- a. Administration of Oath of Office by Judge Ann C. Walsh To Newly Elected Park Commissioner Lara Suleiman

Judge Ann C. Walsh administered the Oath of Office to Commissioner Lara Suleiman.

Pictures were taken.

Commissioner Carson exited the meeting at 6:35 p.m.

- b. Election of Park Board President and Vice President

President Knitter asks for nominations for Board President.

Commissioner Truedson nominated Sharon Knitter.

Motion: Commissioner Truedson made a motion seconded by Commissioner Trombetta, to nominate Sharon Knitter for Board President.

There was no discussion and the motion passed by voice vote.

President Knitter asked for nominations for Board Vice-President.

Commissioner Trombetta nominated Tom Truedson for Board Vice-President.

Motion: Commissioner Trombetta made a motion seconded by President Knitter, to nominate Tom Truedson for Board President.

There was no discussion and the motion passed by voice vote.

- c. Appointment of Board Secretary and Treasurer

Commissioner Trombetta nominated Kevin Tan for Board Treasurer.

Motion: Commissioner Trombetta made a motion seconded by President Knitter, to nominate Kevin Tan for Board Treasurer.

There was no discussion and the motion passed by voice vote.

President Knitter stated that the current Board Secretary is Executive Director Laure Kosey. The President proposes that, since the Board Secretary has traditionally been the Executive Director, Laure Kosey should be reappointed to serve as Secretary unless any Board member has an objection.

There were no objections.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to reappoint Laure Kosey as Board Secretary.

There was no discussion and the motion passed by voice vote.

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

There were no shared communications.

b. Semi-annual review of the Oak Brook Park District Strategic Plan

Ms. Kosey presented the Semi-Annual Review of the Oak Brook Park District Strategic Plan, and all materials presented can be found in the Park District records.

Ms. Kosey said review of this plan is completed every six months over a three-year period and that staff will begin developing the new Strategic Plan in March of 2020.

President Knitter once again stressed that we develop indoor and outdoor programming that relies on technology in order to engage our younger demographics when we think about our new development.

6. STAFF RECOGNITION

a. None

7. REPORTS:

a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said an open house was held just before this evening's meeting, and it focused on obtaining additional input from the community on what they would like to see done with the new North Fields. She said overall, there has been a total of 178 respondents between the focus groups and the survey, and that the majority of the respondents want to see walking paths, shade trees, athletic fields, and permanent bathrooms at the site. She said there was also interest in building a synthetic turf field and having temporary doming during the winter months.

She also noted that a resident at this evening's open house suggested building a velodrome track for bike racing. Ms. Kosey said the Park District cannot afford most of these projects at this time, but will seek foundation donations. She said Wight and Co. will be presenting the Board with concepts at the next Board meeting.

President Knitter said it is very important that we develop the North Fields so that it flows with the rest of the property and that this work, which will be completed in phases, must blend well and not look incomplete between phases.

Ms. Kosey updated the staff on the status of the conservation easement and zoning issues at the Dean Nature Sanctuary. She said the proposed ordinance has been revised to reflect the size of the future nature education center which shall be no larger than the original square footage of the Dean Home, which was 4,000 square feet. This is on the agenda for the Board's review and possible approval at this meeting.

There were no further questions or comments regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said all three funds continue to have surpluses and that he expects those surpluses to decrease slightly as we finish off paying invoices from the last fiscal year.

Mr. Salinas said staff has been busy with seasonal staffing paperwork and drafting seasonal job descriptions.

President Knitter asked why it has been so difficult staffing seasonal positions.

Mr. Johnson said timing is a big issue with many college students becoming available and seeking work after the jobs are set to begin.

There were no further questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Karen Spandikow, Assistant Director of Recreation, presented this report, which can be found in the Park District records.

Ms. Spandikow said the recent Pink 5K Run event was very successful with over 1,000 registered runners.

She said Splash Island was to open today, but was delayed until Wednesday when the weather is expected to improve.

Ms. Spandikow noted that preschool graduation is this Wednesday.

There were no questions or comments regarding Ms. Spandikow's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the weather has been a challenge this spring with a lot of scheduled work having to be delayed, including the asphalt maintenance that's a carryover from last fall due to inclement weather at that time. He said he expects to see this project completed by the end of May.

Mr. Johnson said 2 new bee colonies have been established at the Dean Nature Sanctuary and that monitors will be installed at the hives which will allow us to check on the condition of the bees during the winter months.

There were no questions or comments regarding Mr. Johnson's report.

8. UNFINISHED BUSINESS

- a. Ordinance 19-0520: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 19-0520: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Truedson, Trombetta and President Knitter

Nays: None

Absent: Commissioner Tan

- b. Tennis Center Air Handling Unit Replacement Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to reject the base and alternate bids of Amber Mechanical for a price of \$225,000 due to a contractor pricing error and their desire to withdraw their bid.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Truedson, Trombetta and President Knitter

Nays: None

Absent: Commissioner Tan

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the base bid and reject the alternate bid of Kandu Construction, Inc. for the Tennis Center Air Handling Unit Replacement and to Approve an Agreement Between the Oak Brook Park District and Kandu Construction, Inc. for the Base Bid Work for a Not-to-Exceed Cost of \$218,000.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Truedson, Trombetta and President Knitter

Nays: None

Absent: Commissioner Tan

- c. 2019 Amendment to the Oak Brook Park District Executive Director Employment Agreement

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the 2019 Amendment to the Oak Brook Park District Executive Director Employment Agreement

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Truedson, Trombetta and President Knitter

Nays: None

Absent: Commissioner Tan

- d. Amendment to the Conservation Easement Between the Conservation Foundation and the Oak Brook Park District for the Oak Brook Park District Dorothy and Sam Dean Nature Sanctuary

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Amendment to the Conservation Easement Between the Conservation Foundation and the Oak Brook Park District for the Oak Brook Park District Dorothy and Sam Dean Nature Sanctuary

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Truedson, Trombetta and President Knitter

Nays: None

Absent: Commissioner Tan

9. NEW BUSINESS

- a. Resolution 19-0617: A Resolution Amending the Agreement Between the Oak Brook Park District and Conservation Land Stewardship, Inc., for Natural Areas Stewardship Project.

Mr. Johnson said this resolution allows us to extend our contract with the current contractor.

There was no discussion regarding this matter.

- b. Resolution 19-0618: A Resolution Amending the Agreement Between the Oak Brook Park District and Hagg Press, Inc. for Brochure Printing and Mailing Services

Jessica Cannaday, Marketing and Communications Manager, who was present in the audience, said this resolution allows us to extend our contract with the current contractor.

There was no further discussion regarding this matter.

- c. Wight & Company Central Park North Concept Plan

Ms. Kosey said Wight & Co. will present the Board with their concepts at the June meeting and believes that the Board will like certain parts of each concept which she said is doable.

There was no further discussion regarding this matter.

- d. Agreement between the Oak Brook Park District and Wight & Company for the Central Park Design Development Phase

This matter was discussed during the a was no further discussion regarding this matter.

- e. Resolution 19-0619: A Resolution of Authorization by the Oak Brook Park District for OSLAD Grant Program Application for Central Park Improvements

Ms. Kosey presented this matter for review and discussion only.

Ms. Kosey said we will know by May 31, 2019, whether the state will be issuing OSLAD grants. It was noted that there is \$29,000,00 in the state's OSLAD fund, but that Governor Pritzker has not yet allocated that funds. She said the survey process is required to receive OSLAD funding and that is why we are taking those steps now so that we are ready should we receive the grant.

Ms. Kosey said she has reached out to both of our state representatives to promote state funding. She recommended that the Board also reach out to residents to ask them to contact them as well.

Ms. Kosey also mentioned that the State Capital Plan will also be presented by the Governor which will include the PARC Grant which is a much more lucrative grant to obtain.

There was no further discussion regarding this matter.

- f. Resolution 19-0620: Resolution Authorizing and Directing Staff to Proceed with Rezoning of Property Commonly Known as The McDonald's Property

Ms. Kosey presented this matter for review and discussion only.

Ms. Kosey said we have strong support from the Village in asking for the re-zoning of the North Fields property. It was noted that the zoning does not transfer with the sale of the property and therefore, we must apply for re-zoning.

There was no further discussion regarding this matter.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JUNE 17, 2019

11. President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on June 17, 2019, 6:30 P.M.

12. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to adjourn the regular meeting at the hour of p.m. 7:07 PM.

There was no discussion, and the motion passed by voice vote.



Laure L Kosey, Executive Director

