

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 15, 2019 – 6:30 p.m.
Canterberry Room**

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2019 – APRIL 30, 2020 (*Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 4, 2019*)

a. Call to Order and Roll Call

President Knitter called the Public Hearing for the proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2019 – April 30, 2020 at 6:30 p.m. Commissioners Carson, Tan, Truedson and Knitter answered “present.” Commissioner Trombetta was absent. Also present was Laure Kosey, Executive Director, Nicole Karas, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2019 – April 30, 2020

President Knitter asked whether there are any public comments on the Proposed Budget and Appropriation Ordinance.

There were no public comments made.

c. Adjournment of Public Hearing

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson, to adjourn the Public Hearing at the hour of 6:31 p.m.

There was no discussion, and the motion passed by voice vote.

2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:31 p.m. in the Recreation Center’s Canterberry Room. Commissioners Carson, Tan, Truedson, Trombetta and Knitter answered “present.” Also present was Laure Kosey, Executive Director, Nicole Karas, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

3. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

No one addressed the Board.

4. CONSENT AGENDA

Motion: Commissioner Carson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

Motion: Commissioner Tan made a motion seconded by Commissioner Carson, to approve the consent agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

APPROVAL OF April 15, 2019 AGENDA

a. APPROVAL OF MINUTES

i. March 18, 2019 Regular Meeting Minutes

b. APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2019

i. Approval of Warrant No. 622

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications:

President Knitter asked if there was anyone on the Board who wished to share communications.

Laure Kosey said there is a proposed bill in Springfield brought forth by the DuPage County Visitor's Bureau which, if passed, would increase the hotel tax by 2% in DuPage County. She said the Bureau asked her if the Park District would support the bill, while the Oak Brook Chamber of Commerce asked us not to support it. She said the reason the Chamber of Commerce does not want us to endorse the bill is that they believe there is no guarantee that the additional funds would go to Oak Brook. She also said that the Chamber asked her to write a letter of dissent regarding the bill. Ms. Kosey said she believes the best approach is to do nothing and remain neutral on this issue. She asked Board members that if approached by anyone regarding this matter, to please direct the person(s) to her. She did note that she heard that this bill does have traction and will most likely pass.

b. Recognition of Commissioner Kathy Carson's Twelve Years of Service

As this meeting was the last for Commissioner Carson, President Knitter and the Board recognized her for her dedication and great balance of pragmatism and visionary thinking that she has brought to the Board.

Commissioner Carson thanked the Board for their kind words and said she really enjoyed being on the Board and working with such a great team.

A picture was taken.

c. Board of Park Commissioner Programming Ideas for Central Park North Fields with Wight & Company

Patty King, Senior Landscape Architect and Lara Remitz, Landscape Designer at Wight & Company, provided a presentation to the Board regarding the proposed renovations at the newly acquired North Fields. She said she would like to receive input this evening from the Board. She also said that in addition to the Board's input, she will seek community input which will consist of a survey to be sent to residents from April 22, 2019, through May 5, 2019, as well as three community workshops to be held on May 7, 2019 (7:00 a.m. noon, and 7:00 p.m.) at the Family Recreation Center.

Ideas that Wight & Company have already on the list for consideration include soccer/lacrosse fields, a synthetic turf field(s), LED lighting, a pedestrian bridge across Ginger Creek, walking/biking trails with seating, bocce ball courts, fitness stations, concessions & restroom building, parking, picnic shelters, play equipment/challenge course, and signage.

Ms. King said an OSLAD grant for this project would be sought.

In regard to parking, Ms. King noted that agreements may be sought with nearby businesses to share their parking lots.

Commissioner Tan said he would like to see something in the plan that would make the land usable in the winter such as curling or cross-country skiing.

Commissioner Truedson suggested a field useable for cricket, a bigger band shell, and an area for drone hobbyists.

President Knitter questioned whether a vegetable garden could be included at this site. Ms. Kosey said she recommends that vegetable gardens be located at the Dean Nature Sanctuary if it may be a better fit for gardening.

Commissioner Truedson asked if there has been any thought about building stands or bleachers near the fields. He also suggested that illumination be installed to attract people in the evening.

Ms. Kosey said she has already contacted ComEd about bringing electrical service to the fields which she said could be done via the Central Park West building.

Commissioner-Elect, Lara Suleiman, who was present at the meeting, suggested offering fishing.

Commissioner Carson suggested planting trees.

President Knitter said she would like to see the trails wind through the property rather than simply looping around the perimeter. Ms. King confirmed that the paths would definitely wind through the property.

President Knitter also suggested that the site could accommodate activities such as QR code scanning and geocaching in order to attract 10-12-year-old kids.

Commissioner Tan suggested planting an ornamental garden for outdoor weddings and other ceremonies.

Commissioner Truedson said it is important that conduit be installed for any future lighting needs.

Commissioner Tan suggested the possibility of using Ginger Creek for watering the fields and asked staff to check with the Village to see if this is possible.

Ms. King said there has been discussion about eventually digging a well in the future for watering.

Commissioner Truedson suggested offering bike rentals. Ms. Kosey said staff has already been inquiring about this as well as including Tesla charging stations at the future parking lot at the fields.

Commissioner Truedson also said that security cameras should be included.

Ms. King thanked the Board for their suggestions and concluded her presentation.

6. STAFF RECOGNITION

a. Allegra Wozniak, new Aquatic Supervisor

President Knitter and the Board welcomed Ms. Wozniak to her new position as Aquatic Supervisor which will focus on the village's Bath and Tennis outdoor pool when it is open and the Aquatic Center for the balance of the year. Ms. Wozniak was previously working at the Aquatic Center on a part-time basis.

7. REPORTS:

a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

There were no questions or comments regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Finances are doing well. All three funds have surplus.

President Knitter asked staff why preschool programming is not doing well.

Ms. Kosey said there is less enrollment not only here but throughout Oak Brook. Karen Spandikow, Assistant Director of Recreation, who was in the audience, said that we may scale back to only one full-time class next year, but have been pushing hard on preschool promotions for next year, nonetheless.

Mr. Salinas said the Park District has recently signed new agreements for electricity and natural gas providers, which will be saving \$20,000 in electricity over four years and \$17,000 in natural gas over three years. He also noted that for participation in the emergency test program, which we enrolled in last year, the Park District has been saving \$3,000 per month in electricity.

Mr. Salinas discussed a necessary amendment to the 2018-2019 budget regarding the recent purchase of the North Fields. He said the issuance of bonds for the purchase of this property occurred after the budget was approved and the amendment will update the budget to reflect this purchase.

There were no further questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes highlighted upcoming events including the Underwater Egg Hunt, the Bunny Basket Delivery, and the Pink 5K Run.

There were no questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the company, Trugreen, will be treating the soccer fields soon in order to improve the quality of soccer fields.

Mr. Johnson said there has been no update received from IDOT regarding the land acquisition at the Dean Nature Sanctuary. He said we are still waiting for their appraisal.

There were no questions or comments regarding Mr. Johnson's report.

8. UNFINISHED BUSINESS

- a. Ordinance 19-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for all of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2019 and Ending April 30,2020

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson, to approve Ordinance 19-0415: An ordinance setting forth the budget and making appropriations of sums of money for all of the necessary expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the corporate purpose for the fiscal year beginning May 1, 2019 and ending April 30, 2020.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

- b. Ordinance 19-0416: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson, to approve Ordinance 19-0416: An Ordinance for transferring anticipated unexpended funds from certain appropriation items to other items of appropriation.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

- c. Renewal of the Intergovernmental Agreement Dated March 10, 2008 and amended April 16, 2018, by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center.

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson, to approve the renewal of the Intergovernmental Agreement Dated March 10, 2008 and amended April 16, 2018, by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School.

Motion: Commissioner Tan made a motion, seconded by Commissioner Carson, to approve the Renewal of the Intergovernmental Agreement Dated January 18, 2016, by and between the Board of Education of Butler School District #53 and the Oak Brook Park District for a before and after school program at Brook Forest Elementary School.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

- e. Resolution 19-0417: A Resolution Amending the Agreement Between the Oak Brook Park District and Next Generation Screen Printing and Apparel, Inc. for Apparel Screen Printing and Embroidery Services

Motion: Commissioner Carson made a motion, seconded by Commissioner Tan, to approve Resolution 19-0417: A Resolution amending the agreement between the Oak Brook Park District and Next Generation Screen Printing and Apparel, Inc. for apparel screen printing and embroidery services.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

9. NEW BUSINESS

- a. Ordinance 19-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019 *** Requires waiving the Board Rules to approve at this meeting.

Motion: Commissioner Tan made a motion, seconded by Commissioner Carson, to waive the board rules to approve at this Meeting Ordinance 19-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the fiscal year beginning May 1, 2018, and ending April 30, 2019.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

Motion: Commissioner Tan made a motion, seconded by Commissioner Carson, to approve Ordinance 19-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the fiscal year beginning May 1, 2018 and ending April 30, 2019.

Mr. Salinas said this ordinance allows the Park District to appropriate the fees and funds used to purchase the North Fields.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

- b. Ordinance 19-0520: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

This matter was presented for review and discussion only.

There was no discussion regarding this matter.

- c. Tennis Center Air Handling Unit Replacement Bid

This matter was presented for review and discussion only.

Ms. Kosey said we will have a recommendation for a contractor for this work at next month's meeting as the bidding process is currently underway.

There was no further discussion regarding this matter.

- d. Family Recreation Center Drop Ceiling Replacement

This matter was presented for review and discussion only.

Ms. Kosey said the tile replacement will be in the main lobby area.

There was no further discussion regarding this matter.

- 10. ADJOURN TO CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21), for the Semi Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2.06(d), and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.

Motion: Commissioner Tan made a motion, seconded by Commissioner Carson, to adjourn the Open Session of the Regular Board Meeting at the hour of 7:34 p.m. and convene to the Closed Session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21), for the semi-annual review of closed meeting minutes pursuant to 5 ILCS 120/2.06(d), and for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

11. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, December 17, 2018
- b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 19-0521: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 – December 31, 2018
- c. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District

12. RECONVENE OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to adjourn the Closed Session and reconvene the Open Session of the April 15, 2019 Regular Meeting at the hour of 7:51 p.m.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson and President Knitter

Nays: None

Absent: Commissioner Trombetta

13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 20, 2019

14. President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on May 20, 2019, 6:30 p.m.

15. ADJOURNMENT

Motion: Commissioner Carson made a motion seconded by Commissioner Tan, to adjourn the regular meeting at the hour of 7:51 p.m.

There was no discussion, and the motion passed by voice vote.



Laure L. Kosey, Executive Director