

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
February 18, 2019 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Carson and Truedson answered "present." Commissioners Tan and Trombetta were absent. Also present were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

Ahmad Sulaiman, an Oak Brook resident, commended the Park District for doing a great job and said he is happy to be a part of this community.

3. CONSENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Truedson, and President Knitter

Nays:

Absent: Commissioners Tan and Trombetta

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson, to approve the consent agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Truedson, and President Knitter

Nays:

Absent: Commissioners Tan and Trombetta

a. APPROVAL OF February 18, 2019 AGENDA

b. APPROVAL OF MINUTES

i. January 21, 2019 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING January 31, 2019

i. Approval of Warrant No. 620

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

Commissioner Truedson said he recently talked with Village Trustee and Village President candidate, John Barr, regarding the proposed median on Forest Gate Road and its impact on the 14 parking spaces. Trustee Barr mentioned that there was never a formal safety study done regarding the parking spaces on Forest Gate Road and what was received by the police department regarding safety of these spaces was only an opinion based on accident rates in this location.

Commissioner Carson said it was the Police Chief's recommendation.

Commissioner Truedson said that Trustee Barr stated that the Police Chief now says the parking spaces should not be there.

Commissioner Truedson said that the plan for the median is part of a larger beautification project for nearby areas such as Jorie Boulevard. He said the project includes the installation of street lights for all areas of the project except Forest Gate Road. He said this would create a safety hazard and lights must be included on Forest Gate Road if the median is to be installed.

President Knitter said she is concerned about the possibility of losing the 14 parking spaces along Forest Gate. She noted that there is a limited number of parking spaces at the ball fields and eliminating the Forest Gate Parking would result in a 25% reduction in parking, which is significant.

President Knitter said she received an email from Steven Stawarz, one of the two candidates for Park Board, and said he is withdrawing from the election due to a job promotion that will have him traveling extensively.

b. Central Park received the *2018 IPRA Outstanding Facility and Park Award* from the Illinois Park and Recreation Association (IPRA) for the Central Park Improvement Project

A plaque was received as part of the award for 2018 IPRA Outstanding Facility and Park Award. The plaque was presented and a picture was taken with Dave Thommes, Bob Johnson and President Knitter.

The Board congratulated staff.

c. Lara Suleiman, Recipient of the *IAPD/IPRA Community Service Award*

President Knitter presented Ms. Lara Suleiman with the plaque received for the IAPD/IPRA Community Award. A picture was taken with Ms. Suleiman and President Knitter.

The Board congratulated Ms. Suleiman.

5. STAFF RECOGNITION

- a. Oak Brook Park District received the 2018 IPRA Agency Showcase recognitions:

Jessica Cannady, Marketing and Communications Manager, presented the District's Agency Showcase Awards.

- i. Second Place in Public Relations
- ii. Third Place in Social Media

The Board congratulated Ms. Cannady on these achievements and a picture was taken with Ms. Cannady and President Knitter.

6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said the newly acquired soccer fields will now be named Central Park North Fields. In regard to the landscaping work that needs to be completed at the site, she said she has interviewed six landscape architect firms and is recommending Wight & Co.

Ms. Lara Suleiman, an Oak Brook resident and Candidate for Park Board, was present in the audience and asked the Board whether they have considered obtaining community input for the proposed Unity Garden at Central Park.

President Knitter confirmed that the Park District is working with the community on this project.

Ms. Kosey said she was made aware that since the Park District won the Gold Medal Award in 2015, we cannot reapply for the award until 2020.

There were no further questions or comments regarding Ms. Kosey's report.

- b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said the three major funds continue to show a year-to-date net surplus but said these balances will begin to decrease as expenses tend to increase at this time of year. He said it is not a budgeting problem, but rather it is because property tax funds are received in the fall and therefore fund balances are at their peak during the fall and early winter months.

Commissioner Truedson noted that aquatic party revenue has declined by 10% when compared to this time last year.

Dave Thommes said the party rental revenue figures fluctuate throughout the year, so he is not concerned, and overall, aquatic programs are improving when compared to last year.

There were no further questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said interviews are scheduled to begin next week for the new Aquatic Supervisor position for the Bath & Tennis and the Aquatic Center during the Bath & Tennis's off season.

Mr. Thommes said currently swim lessons registration for the winter/spring session is at 74% compared to last year's total numbers, but noted that there are still two registration dates to come, so he believes that registrations will increase substantially.

Mr. Thommes said he and his staff are reaching out to interior decorators for ideas on interior renovations at Central Park West. He said staff will then evaluate what parts of the redecorating project can be completed in-house.

There were no questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said he and his staff have begun routine maintenance at the Central Park North Fields which basically has consisted of snow removal and familiarizing staff with the land.

Mr. Johnson said he and Ms. Kosey recently met with Illinois Department of Tollway Authority (IDOT), staff regarding the Dean Nature Sanctuary and land that IDOT will need as part of their 294-tollway expansion project. He said we now have a better idea what IDOT wants as far as property, and the good news is the land they need has a lot of buckthorn, however, it also has some valuable mature trees. He said he will be receiving appraisals for this property. He also said that the bike path will be closed for two years once this project begins and that IDOT has tasked the Park District with finding an alternate route. He said IDOT will be covering the cost for bike path detour signage.

There were no questions or comments regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

a. Ordinance 19-0218: An Ordinance Transferring Funds to and From Several Park District Funds

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve Ordinance 19-0218: An Ordinance transferring funds to and from several Park District funds.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Truedson, and President Knitter

Nays:

Absent: Commissioners Tan and Trombetta

- b. Ordinance No.19-0219: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve Ordinance No.19-0219: An Ordinance authorizing the destruction of the verbatim record of certain closed meetings.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Truedson, and President Knitter

Nays:

Absent: Commissioners Tan and Trombetta

- c. Market Based Salary Range Adjustments

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve the market-based salary range adjustments as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Truedson, and President Knitter

Nays:

Absent: Commissioners Tan and Trombetta

- d. Amendment to the Conservation Easement Agreement Between the Oak Brook Park District and the Conservation Foundation for the Dorothy and Sam Dean Nature Sanctuary

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve the Amendment to the Conservation Easement Agreement between the Oak Brook Park District and the Conservation Foundation for the Dorothy and Sam Dean Nature Sanctuary.

Commissioner Truedson said he is fine with the accessway, but said this Agreement also includes language regarding possible construction on the Dean property. He said he has real concern about this as it would be a violation against the covenant set by the Dean family. Commissioner Truedson suggested that this part of the amendment be pulled out or made into a separate amendment. He also said he would like to further research the issue.

Ms. Kosey said this easement agreement just approves an emergency access road and does not approve it to be built at this point. She said it simply allows us to move forward and will allow the road to be built once we come to an agreement for compensation.

Ms. Kosey further said that the original covenant allowed the Dean House to act as a nature center which is no longer possible as the house had to be torn down due to various safety issues. This new proposed amendment includes the nature center construction language so it will allow us the possibility of constructing a nature center in the future. She emphasized with the Board that she has no plans to build a nature center and would rather the property continue to be self-leading. She said this construction language must be included in this amendment and would simply leave the possibility of a structure being constructed at the site sometime in the distant future, if desired.

Commissioner Truedson said this should be clearly written in this amendment so that down the road it will provide future Boards and staff clear direction.

After lengthy discussion, this amendment was tabled for a later date after further research can be completed.

8. NEW BUSINESS

- a. Resolution 19-0318: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing

Bob Johnson presented this issue for review and discussion only.

Mr. Johnson said the current contract with Classic Landscape, Ltd. allows for a one-year renewal, and it is recommendation to continue the contract for one year.

There were no questions or comments regarding this issue.

- b. Request for Letters of Interest, Statement of Qualifications, and Performance Data for Professional Services for the Autumn Oaks/Central Park North Fields Project

This issue was presented for review and discussion only.

This issue was discussed earlier under the Executive Director's report.

There were no questions or comments regarding this issue.

- c. Central Park Asphalt Project Bid

Bob Johnson presented this issue for review and discussion only.

Mr. Johnson said this work was to be completed last fall, but the winter weather set in, so it is now to be done in this spring.

There were no questions or comments regarding this issue.

- d. Resolution19-0319: A Resolution Authorizing the Executive Director to Enhance and Expand Available Habitat for Monarch Butterflies and other Native Pollinators

Bob Johnson presented this issue for review and discussion only.

Mr. Johnson said this is being done in partnership with the Du Page Monarch Project. He said the Dean property is a prime location and habitat for monarchs so we will simply be affirming how we already maintain the Dean property. He said interpretive signage regarding the monarch habitat will be installed at the property.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MARCH 18, 2019, 6:30 p.m. A SPECIAL MEETING OF THE OAK BROOK BOARD OF PARK COMMISSIONERS WILL BE HELD 10 MINUTES AFTER THE ADJOURNMENT OF THIS FEBRUARY 18, 2019 REGULAR MEETING FOR THE PURPOSE OF DISCUSSING THE FISCAL YEAR 2019 – 2020 BUDGET OF THE OAK BROOK PARK DISTRICT.

10. President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on March 18, 2019, 6:30 P.M. and that a Special meeting of the Oak Brook Board of Park Commissioners will be held 10 minutes after the adjournment of this February 18, 2019, Regular Meeting for the purpose of discussing the fiscal year 2019 – 2020 budget of the Oak Brook Park District.

11. ADJOURNMENT

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson, to adjourn the regular meeting at the hour of 7:05 p.m.

There was no discussion, and the motion passed by voice vote.



Laure L. Kosey, Executive Director