

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
January 21, 2019 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Carson, Tan, Truedson and Trombetta answered "present." Also, present were Laure Kosey, Executive Director, Nicole Karas, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. Public Hearing (the "TEFRA Hearing") Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois to Sell Not to Exceed \$17,900,000 Voted Park Bonds (Notice of Public Hearing was published December 28, 2018 in the Daily Herald Newspaper.)

- a. Call to Order the Public TEFRA Hearing Public TEFRA Hearing being held pursuant to the Internal Revenue Code of 1986, as amended, to receive public comments on the proposal to sell bonds in an amount not to exceed \$17,900,00 voted park bonds for the purpose of purchasing and improving the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of the District's Central Park and between Kingery Highway (Route 83), Kensington Road, and Jorie Boulevard.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to convene to the Public Hearing (the "TEFRA Hearing"), at the hour of 6:30 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

President Knitter read a lengthy statement regarding this matter, a copy of which can be found in the Park District records.

- b. Open Forum for the Receipt of Public Comments and Questions

President Knitter asked if anyone present in the audience wished to address the Board concerning this matter.

There was no one who wished to address the Board with questions or comments regarding this matter.

- c. Adjournment of Public TEFRA Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn the Public Hearing and to reconvene the January 21, 2019, Regular Meeting of the Board of Commissioners at the hour of 6:33 p.m.

There was no discussion and the motion passed by voice vote.

President Knitter congratulated staff for doing an outstanding job in handling the bond process.

3. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

No one wished to address the Board.

4. CONSENT AGENDA

- a. APPROVAL OF January 21, 2019 AGENDA
- b. APPROVAL OF MINUTES
 - i. December 17, 2018 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING December 31, 2018
 - i. Approval of Warrant No. 619

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

Motion: Commissioner Truedson made a motion seconded by Commissioner Tan, to approve the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

Commissioner Tan stated that as the bond sale concludes, it is worth mentioning that the staff did a phenomenal job on executing this and that the process shows the financial strength of the Park District in that we received a triple bond rating. He said Mr. Salinas had put together an estimate of what this purchase might cost the average Oak Brook homeowner in increased real estate taxes back in July 2018, and the actual figure was only \$1.00 off of his estimate. Commissioner Tan also said he had believed we would incur some costs with the sale of the bonds, but with the hard work of the staff and

advice of our legal team, we were able to get a little more of the \$17.9 million after costs, which is a job well done.

It was noted that with the bond purchase for the property, a \$1,000,000 home in Oak Brook will see an increase in their annual real estate taxes of \$265.

b. Central Park Improvements Project Report

The Central Park Improvements Project Report was presented by Bob Johnson, Director of Parks and Planning, for review and discussion only. A copy of materials presented can be found in the Park District records.

Mr. Johnson provided an overview of the project and the work it involved. He said even with weather setbacks and other minor delays, we were able to meet OSLAD Grant deadlines and come under budget.

President Knitter commended Mr. Johnson on his great work in getting this huge project completed.

c. Website Analytics "365 Impact Report"

Jessica Cannaday presented the Website Analytics "365 Impact Report" for review and discussion only. A copy of materials presented can be found in the Park District records.

Ms. Cannaday reviewed the improvements to the website including its mobile responsiveness which allows for the site to host various devices. She also said with the improvements made, we are now able to prioritize items we want to have users see first.

Ms. Cannaday noted that since the website update, mobile registrations have increased from \$39,000 to \$119,000, and the desk top registration decreased from \$647,000 to \$621,00 as people migrated to using mobile registration. The "bounce rate", which means people leaving the site without receiving the information they were looking for, has decreased by 66%.

Ms. Cannaday said the next step she and staff are taking is to revamp the email communications strategies used in email marketing campaigns.

6. STAFF RECOGNITION

- a. None

7. REPORTS:

- a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

Ms. Kosey provided a brief update on the pending purchase of the McDonald's fields. She said we are now waiting for the results of Phase 2 of the environmental testing which should be available soon. She said as of right now, she anticipates the closing taking place on or before February 4, 2019.

Ms. Kosey said the application deadline for the Gold Medal Award is coming up in March and she asked the Board for their thoughts on whether the Park District should reapply. She noted that the application now requires the submission of a video showcasing the Park District.

When asked by the Board, Ms. Kosey said she recommends that we reapply but said she doesn't think we will get it the first time around noting that it took 3 attempts last time. Ms. Cannaday agreed with Ms. Kosey to reapply and the Board concurred.

There were no further questions or comments regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas reviewed the first eight months of the fiscal year and said all three funds continue to show a surplus.

Mr. Salinas said the Tennis Center has a \$379,000 surplus and continues to show great numbers. He noted that the Tennis Center does not receive funds from the real estate tax levy.

Commissioner Tan said usership and revenue is up due to the improvements we have made to the facilities.

There were no further questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes reviewed the various programs currently underway and noted that many staff members will be attending the IAPD/IPRA Conference held later this week.

President Knitter said someone recently approached her about replacing the carpeting in the men's locker room with nonslip tile.

Mr. Thommes said he is not aware of any complaints regarding the locker room carpeting.

There were no further questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said he and staff are continuing to plant various species of oak trees throughout the Park District properties.

Mr Johnson said he currently is in negotiations with officials involved in the request for an emergency only access-way for Graue Mill Condominiums through the Dean Nature Sanctuary.

Mr. Johnson said IDOT has approached the Park District about purchasing 10-20 feet of land at the Dean Nature Sanctuary for the 294-highway expansion project.

There were no questions or comments regarding Mr. Johnson's report.

8. UNFINISHED BUSINESS

a. Aquatic Supervisor

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the job description for Aquatic Supervisor, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

b. Amendment: Safety Manual Chapter 10, Confined Space Program

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Amendment to Safety Manual Chapter 10, Confined Space Program.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

9. NEW BUSINESS

- a. Resolution 19-0121: A Resolution Approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the issuance of bonds by the Oak Brook Park District, DuPage and Cook Counties, Illinois, to purchase and improve the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of said Park District's Central Park and between Kingery Highway (Route 83), Kensington Road, and Jorie Boulevard and approving the proposed plan of the financing of the same through the issuance of 501(c)(3) Bonds. (Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to waive the Board Rules to approve at this meeting: Resolution 19-0121: A Resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the issuance of bonds by the Oak Brook Park District, DuPage and Cook Counties, Illinois, to purchase and improve the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of said Park District's Central Park and between Kingery Highway

(Route 83), Kensington Road and Jorie Boulevard and approving the proposed plan of the financing of the same through the issuance of 501(c)(3) bonds.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve Resolution 19-0121: A Resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the issuance of bonds by the Oak Brook Park District, DuPage and Cook Counties, Illinois, to purchase and improve the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of said Park District's Central Park and between Kingery Highway (Route 83), Kensington Road and Jorie Boulevard and approving the proposed plan of the financing of the same through the issuance of 501(c)(3) bonds.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

- b. Ordinance 19-0218: An Ordinance Transferring Funds to and From Several Park District Funds

Mr. Salinas presented this matter for review and discussion only.

Mr. Salinas said this is an annual process but that this will be the first year we will be conducting three transfers instead of just one.

There were no questions or comments regarding this matter.

- c. Ordinance No.19-0219: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

This issue was presented for review and discussion only.

There were no questions or comments regarding this matter.

- d. Market Based Salary Range Adjustments

Ms. Kosey presented this matter for review and discussion only. She said the recommended increase in salary ranges per HR Source, is 1.95%.

There were no questions or comments regarding this matter.

e. Discussion of Forest Gate Median

This issue was presented for review and discussion only.

Ms. Kosey presented the village's plan for the installation of a median on Forest Gate Road.

President Knitter said it appears that this is already a done deal and is disappointed the Village did not contact the Park District regarding this project as it will be removing 14 parking spots on Forest Gate Road.

Commissioner Carson said she talked to Jeff Kennedy, a member of the Village's zoning board, who told her he was shocked that the Park District was not informed. He said even if it gets approved, nothing is set in stone and the project can be tweaked.

Ms. Kosey said she talked with Rick Ginex (Village Manager), Doug Patchin (Director of Public Works) and Tony Budzikowski (Development Services Director) and got the impression that they and staff were basically being told by the board that this was going to happen. She said she told them of our disappointment about not being alerted on this project.

Commissioner Trombetta said he ran into Trustee John Barr at the Fitness Center recently and told him of our concerns about not only losing 14 parking spaces, but how this proposed median will increase the likelihood of accidents in the area. He said Trustee Barr said he is a liaison on the project and that it was designed with these matters in mind. Commissioner Trombetta also got the impression from Trustee Barr that it is a done deal.

Commissioner Tan said the median will make the street even darker if additional street lights are not installed.

Commissioner Truedson said he is not against the beautification of the area but wonders what the police think of the project from a safety standpoint. Will they endorse it? He said the police are already on record from previous studies showing that the 14 spaces are safe and allowable.

Commissioner Truedson said that Phase II of the Central Park Project includes expanding the horseshoe parking lot at the field and wondered if the Village can be persuaded to hold off on the median project until the horseshoe expansion is completed.

Commissioner Carson asked Ms. Kosey to confirm with Rick Ginex whether there will be street lights included with the median.

Ms. Kosey said the proposed street lights could affect our annual field light measurements and would have to be turned off during the measurement testing.

The Board concurred.

There was no further discussion.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON February 18, 2019, 6:30 p.m.

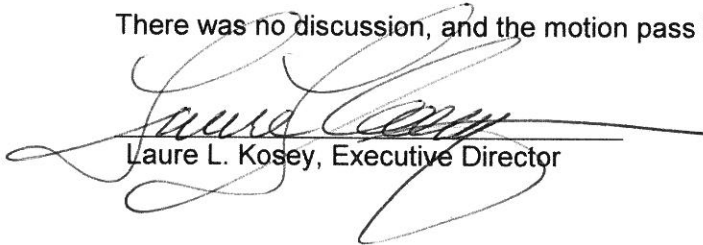
- a. A Special Meeting of the Oak Brook Board of Park Commissioners will be held 10 minutes after the adjournment of the February 18, 2019 Regular Meeting for the purpose of discussing the Fiscal Year 2019 – 2020 Budget of the Oak Brook Park District.

President Knitter announced that the next Regular Board Meeting of the Oak Brook Park District Board of Commissioners will be held on February 18, 2019 at 6:30 p.m. A Special Meeting of the Oak Brook Park District Board of Park Commissioners will be held 10 minutes after the adjournment of the February 18, 2019 Regular Meeting for the purpose of discussing the Fiscal Year 2019 – 2020 Budget of the Oak Brook Park District.

11. ADJOURNMENT

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson, to adjourn the regular meeting at the hour of 7:31 p.m.

There was no discussion, and the motion pass by voice vote.



Laure L. Kosey, Executive Director