

**MINUTES OF THE  
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
September 17, 2018 – 6:30 p.m.  
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Vice-President Truedson called the Regular Meeting of the Oak Brook Park District to order at 6:31 p.m. in the Recreation Center's Canterberry Room. Commissioners Tan and Trombetta answered "present." President Knitter and Commissioner Carson were absent. Also present was Laure Kosey, Executive Director.

- a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of family or other emergency as provided in Section 1.1 I.G.1 of the Board Rules.

Two attempts were made to reach Commissioner Carson via telephone, however, she was unreachable. Therefore, the motion to allow her to attend by audio conference was not required.

2. OPEN FORUM

Vice-President Truedson asked if there was anyone in the audience who wished to address the Board.

There were no requests to address the Board.

3. CONSENT AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Tan and Trombetta, and Vice President Truedson.

Nays: None

Absent: President Knitter and Commissioner Carson

Motion: Commissioner Trombetta made a motion seconded by Commissioner Tan, to approve the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Tan, Trombetta, and Vice-President Truedson.

Nays: None

Absent: President Knitter and Commissioner Carson.

- a. APPROVAL OF SEPTEMBER 17, 2018 AGENDA
- b. APPROVAL OF MINUTES

- i. August 20, 2018 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING August 31, 2018
  - i. Approval of Warrant No. 615

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

Vice-President Truedson asked if there was anyone on the Board who wished to share communications.

There were no communications shared.

5. STAFF RECOGNITION

- a. None

6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laure Kosey presented her report and all the director reports, which can be found in the Park District records.

Ms. Kosey said since it is such a short agenda, she excused the directors from attending the meeting.

Ms. Kosey reminded everyone that there is a referendum on the November ballot regarding the McDonald's soccer fields and to get out and vote.

There was no discussion regarding the Administrative, IT, and Marketing Report.

- b. Finance & Human Resources Report

Regarding the higher fund balances, Ms. Kosey said it is in large part due to fewer capital projects being done this year.

Vice-President Truedson asked if there is a concern that there may be too much money in reserves.

Ms. Kosey said there is no concern because there is a policy in place to keep reserve funds from getting too high.

There was no further discussion regarding the Finance and Human Resources Report.

- c. Recreation & Facilities Report

Ms. Kosey noted that Autumn Fest will be held this weekend. She also said the Aquatic Center is back up and running after its annual maintenance, and all went well.

Commissioner Trombetta asked if the new doors to the Aquatic Center near the studio have had an impact on the humidity level in the studios.

Ms. Kosey said no determination has been made yet as the pool was just filled again after being drained for maintenance. She said humidity levels will now be monitored.

Ms. Kosey said staff will begin assessing the Park District's Bath & Tennis services now that the season is complete, and that she has already been approached by the Village about managing it again next year. She said if we decide to manage the B&T next year, it appears that the Park District may not have to ask the Village for as much money for its management costs.

Commissioner Trombetta said it does not matter whether our costs came in less than what we budgeted for and to keep our fee to the Village the same. Ms. Kosey made note to the Board that the Park District is not managing the B&T to make money but that she would take Commissioner Trombetta's recommendation into consideration.

Vice-President Truedson said he was told by two Trustees and the Village President about how well the season went at the B&T under the management of the Park District.

There was no discussion regarding the Recreation and Facilities Report.

d. Parks & Planning Report

Ms. Kosey said staff is working with contractors to finish up a few punch list items at the playground but have received nothing but positive feedback from playground users. She also said that she has been approached by three different park districts who want to meet with her and tour the playground as they are also looking into creating a universal playground.

There was no further discussion regarding the Parks and Planning report.

7. UNFINISHED BUSINESS

- a. None

8. NEW BUSINESS

- a. Central Park Asphalt Project Bid

\*\*\*Requires Waiving the Board Rules to approve at this meeting.

Motion: Commissioner Trombetta made a motion seconded by Commissioner Tan, to reject all bids for the Central Park Asphalt Project

Commissioner Trombetta asked how much was budgeted for this work and who has completed the work in the past?

Ms. Kosey said we had to go out to bid because the project was going to be over \$25,000. She said the plan was to complete the project in segments with the bulk of the work getting completed first, and, if money was still available, to complete segments of additional areas needing asphalt. She said the amount budgeted is \$35,000.

Ms. Kosey said the reason for rejecting the bids is that one of the companies did not submit their bid bond and this made their bid null and void. She said we could have taken the next bid but there was a difference of \$12,000. Ms. Kosey said we will have to rebid the project, which may delay it until next Spring. She said she does not mind the work getting delayed until Spring because the new surface would not be affected by the winter weather and salt.

The Board concurred.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Tan, Trombetta, and Vice-President Truedson.

Nays: None

Absent: President Knitter and Commissioner Carson.

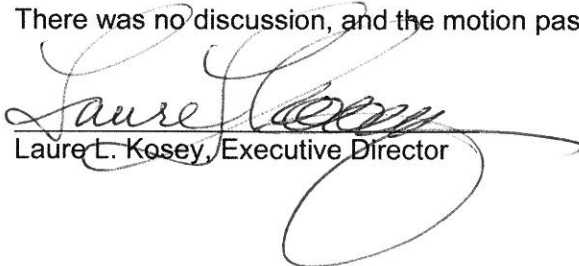
9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON October 15, 2018, 6:30 p.m.

Vice-President Truedson announced that the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on October 15, 2018, 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion seconded by Commissioner Tan, to adjourn the regular meeting at the hour of 6:43 p.m.

There was no discussion, and the motion pass by voice vote.

  
Laure L. Kosey, Executive Director