

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 17, 2018 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Carson, Tan, Truedson and Trombetta answered "present." Also present were Laure Kosey, Executive Director, Steve Adams, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

John Barr, Village of Oak Brook Trustee, thanked the Board for the installation of the playground at York Woods. He also said the Village Board recently approved the Intergovernmental Agreement (IGA) for the Park District to continue managing the Bath and Tennis Club's pool for the 2019 season. He thanked the Park District for continuing with this Agreement and commended the Park District staff for doing a great job last season.

Ray Cesca, an Oak Brook resident, thanked the Board for its efforts to obtain the McDonald's fields and that it is a step in the right direction for the future of Oak Brook.

3. CONSENT AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

Motion: Commissioner Truedson made a motion seconded by Commissioner Trombetta, to approve the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

a. APPROVAL OF December 17, 2018 AGENDA

b. APPROVAL OF MINUTES

- i. November 12, 2018 Regular Meeting Minutes
- ii. November 29, 2018 Special Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING November 30, 2018

i. Approval of Warrant No. 618

4. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2019-2020 of the Oak Brook Park District, DuPage and Cook Counties, Illinois (Notice of the Public Hearing was Published on December 6, 2018 in the Daily Herald Newspaper and on the District's Website.)

a. Call to Order the Public Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to convene to the Public Hearing at the hour of 6:34 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

President Knitter read a statement regarding the levy, a copy of which can be found in the Park District records.

b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for Fiscal Year 2019-2020 of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

President Knitter asked if anyone present in the audience wished to address the Board concerning the proposed tax levy.

No one addressed the Board.

c. Adjournment of Public Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn the Public Hearing and to reconvene the Regular Meeting of the Board of Commissioners at the hour of 6:36 p.m.

There was no discussion and the motion passed by voice vote.

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

Commissioner Carson said she has received many compliments about Pickle Ball.

President Knitter said the recent Santa Deliveries event was well received by the community.

b. Family Locker Room Project Report

Dave Thommes presented his report on the Family Locker Room Project, which can be found in the Park District records.

Mr. Thommes said this report is a recap of the locker room project detailing, what went right and what went wrong. He noted that the project came under budget.

Mr. Thommes said moving forward, a project report will be presented to the Board for each project once it is complete.

6. STAFF RECOGNITION

a. None

7. REPORTS:

a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said the ballot from the November election was officially certified on November 27, 2018, so due diligence can now proceed.

Ms. Kosey said between the tax levy, budget, and issuance of bonds, staff has been very busy, and she commended Mr. Salinas for doing an excellent job in handling these matters.

Mr. Kosey said the corporate and community relations staff continues to do a great job.

Ms. Kosey said there will be a presentation regarding the website and media efforts at next month's Board meeting.

There were no questions or comments regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said all three funds continue to have net surpluses.

Mr. Salinas said he and staff are currently researching a couple of areas in the budget including building rental revenue which has become a little soft.

There were no questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said Holiday Express will be held this Wednesday and sold out two weeks ago.

Mr. Thommes said Pickle Ball has been well received and there will be a Friday night drive-in movie this week.

There were no questions or comments regarding Mr. Thommes's report.

d. **Parks & Planning Report**

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the annual athletic field light measurement will be performed immediately following tonight's Board meeting. He also said the ice rink will be opened once the weather cooperates, and that positive feedback was received regarding the sled hill after the last snow. He said the bee hives at the Dean Nature Sanctuary have been winterized and that 13 gallons of honey was harvested.

Mr. Johnson discussed the two change orders concerning landscaping work at Central Park. One change order was for additional seeding and grading work and the other was a deductive change for watering that was in the contract but was ultimately not required.

There were no questions or comments regarding Mr. Johnson's report.

8. **ADJOURN TO CLOSED SESSION**

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to adjourn the Open Session of the regular Board Meeting at the hour of 6:44 p.m. and convene the Closed Session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the discussion regarding the Purchase or Lease of Real Property for the Use of the Public Body Pursuant to 5 ILCS 120/2(c)(5).

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

9. **CLOSED SESSION**

- a. Discussion and Approval of Closed Regular Meeting Minutes, November 12, 2018
- b. Discussion and Approval of Closed Special Meeting Minutes, November 29, 2018
- c. The Purchase or Lease of Real Property for the Use of the Public Body - Pursuant to 5 ILCS 120/2(c)(5)

10. **RECONVENE TO OPEN SESSION**

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to reconvene the Open Session of the December 17, 2018 Regular Meeting at the hour of 7:19 p.m.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

11. UNFINISHED BUSINESS

- a. Ordinance No 18-1217: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2019-2020 of the Oak Brook Park District of DuPage and Cook Counties, Illinois

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 18-1217: An ordinance levying taxes and assessing taxes for Fiscal Year 2019-2020 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

- b. IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts

Motion: Commissioner Tan made a motion, seconded by Commissioner Carson, to a appoint Laure Kosey, Executive Director, as the District's delegate for the Annual Business Meeting of the Illinois Association of Park Districts.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

- c. Records Management and Disposal
 - i. Application for Authority to Dispose of Local Records No. 15:098: Records Disposal Certificate for March 22, 2019

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the application for authority to dispose of Local Records No 15:098, Records Disposal Certificate for March 22, 2019.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

- d. Approval of a Travel Expense for Commissioner Attendance at the 2019 IAPD/IPRA Annual Conference, January 24-26, 2019 at the Hyatt Regency Chicago.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve a travel expense for Commissioners Tan and Truedson to attend the 2019 IAPD/IPRA Annual Conference, held on January 24-26, 2019 at the Hyatt Regency Chicago.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

e. 2019 Board Meeting Dates

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the 2019 Board meeting dates.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

f. Resolution 18-1221: A Resolution Approving an Intergovernmental Agreement for Pool Management Services Between the Village of Oak Brook and the Oak Brook Park District.

Motion: Commissioner Carson made a motion, seconded by Commissioner Truedson, to approve Resolution 18-1221: A Resolution approving an Intergovernmental Agreement for pool management services between the Village of Oak Brook and the Oak Brook Park District.

President Knitter asked for a status on the Village's proposal of having the Park District manage the tennis courts at the Bath & Tennis Club.

Ms. Kosey said we are not moving forward with this proposal as the Bath and Tennis Club Committee has decided to re-hire a tennis pro to manage the courts. She said Mr. Pop will offer his assistance with drafting their contract with the tennis pro.

There was no further discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

g. Resolution 18-1218: A Resolution Approving and Authorizing Change Orders Involving an Increase in the Contract Price with Clauss Brothers, Inc. for the Central Park Improvement Project – Excavation and Site Utilities

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve Resolution 18-1218: A Resolution authorizing change orders involving an increase in the contract price with Clauss Brothers, Inc. for the Central Park improvement project – excavation and site utilities, in the amount of \$9,250 for a new total cost not-to-exceed \$325,810.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

h. Resolution 18-1219: A Resolution Approving and Authorizing A Change Order Involving an Increase in the Contract Price with M & J Asphalt Paving Company for the Central Park Improvement Project.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve Resolution 18-1219: A Resolution Approving and Authorizing a Change Order Involving an Increase in the Contract Price with M & J Asphalt Paving Company for the Central Park Improvement Project in the amount of \$3,594 for a new total cost not-to-exceed \$96,147.68.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

- i. Resolution 18-1220 A Resolution Approving and Authorizing a Change Order Involving an Increase in the Contract Price with Peerless Enterprises, Inc. for the Central Park Improvement Project.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve Resolution 18-1220: A Resolution approving and authorizing a change order involving an increase in the contract price with Peerless Enterprises, Inc. for the Central Park Improvement Project in the amount of \$715 for a new total cost not-to-exceed \$121,526.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

12. NEW BUSINESS

- a. Resolution 18-1222: A Resolution for the Approval of a Real Estate Sales Contract for Real Property Commonly Known as "McDonalds Soccer Fields." (***)Requires Waiving the Board Rules to Approve at this meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to waive the Board Rules to approve at this meeting, Resolution 18-1222: A Resolution for the Approval of a Real Estate Sales Contract for Real Property Commonly Known As "McDonalds Soccer Fields."

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve Resolution 18-1222: A Resolution for the Approval of Real Estate Sales Contract for Real Property Commonly Known As "McDonalds Soccer Fields."

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

The Board thanked the residents and staff for their hard work in making this happen.

- b. Ordinance 18-1223: An Ordinance providing for the issue of not to exceed \$17,900,000 General Obligation Park Bonds, Series 2019, for the purpose of purchasing and improving the approximately 34 acres commonly known as the “McDonald’s Soccer Fields,” located north of the District’s Central Park and between Kingery Highway (Route 83), Kensington Road and Jorie Boulevard, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof (**Requires Waiving the Board Rules to Approve at this meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to waive the Board Rules to approve at this meeting: Ordinance 18-1223: An Ordinance providing for the issue of bonds not to exceed \$17,900,000 General Obligation Park Bonds, Series 2019, for the purpose of purchasing and improving the approximately 34 acres commonly known as the “McDonald’s Soccer Fields,” located north of the District’s Central Park and between Kingery Highway (Route 893), Kensington Road and Jorie Boulevard, providing for the levy of a direct annual tax sufficient to pay principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 18-1223: An Ordinance providing for the issue of not to exceed \$17,900,000 General Obligation Park Bonds, Series 2019, for the purpose of purchasing and improving the approximately 34 acres commonly known as the “McDonald’s Soccer Fields,” located north of the District’s Central Park and between Kingery Highway (Route 893), Kensington Road and Jorie Boulevard, providing for the levy of a direct annual tax sufficient to pay principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

- c. Agreement with Chapman & Cutler, LLP for Bond Counsel and Disclosure Counsel Services (**Requires Waiving the Board Rules to Approve at this meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to waive the Board Rules to approve at this meeting the agreement with Chapman and Cutler, LLP for Bond Counsel and Disclosure Counsel Services.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the agreement with Chapman and Cutler, LLP for Bond Counsel and Disclosure Counsel Services.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

d. Aquatic Facility Coordinator

David Thommes presented this matter for review and discussion only.

Mr. Thommes said this would be a full-time position that would oversee day-to-day operations at the B&T pool and would assist at the Family Recreation Center pool for the balance of the year.

There were no questions or comments regarding this matter.

e. Conservation Easement Amendment for the Dean Nature Sanctuary

Laure Kosey presented this issue for review and discussion only. She said the Hinsdale Fire Department, through FEMA, is requesting to create another emergency access road to the Graue Mill Condominium complex. This access road would only be used when there is flooding and a need for evacuations and would run through an easement of the Dean Nature Sanctuary. Ms. Kosey said they assured her that this access road would only be used for an emergency and would be hidden with artificial turf. Keys to open the access gate would be held by the Hinsdale and Oak Brook Fire Departments and by the Park District.

President Knitter said the Park District should be compensated.

Ms. Kosey said she will further explore this issue and will have more detailed information at the January meeting.

f. Amendment: Safety Manual Chapter 10, Confined Space Program

This issue was presented for review and discussion only.

Commissioner Trombetta questioned the need for this policy.

Mr. Adams said it is important to have this policy updated and in place to offer staff clear guidelines.

There was no further discussion regarding this matter.

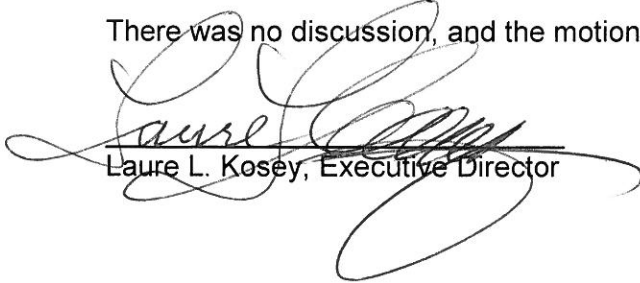
13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON January 21, 2019, 6:30 p.m.

President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on January 21, 2019, at 6:30 p.m.

14. ADJOURNMENT

Motion: Commissioner Trombetta made a motion seconded by Commissioner Truedson, to adjourn the regular meeting at the hour of p.m. 7:33 p.m.

There was no discussion, and the motion pass by voice vote.



Laure L. Kosey, Executive Director