

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
November 12, 2018 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioner Tan, Truedson, Carson and President Knitter answered "present." Commissioner Trombetta was absent. Also present were Laure Kosey, Executive Director, Steven Adams, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

There were no requests to address the Board and President Knitter closed Open Forum.

3. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Tan, Truedson, Carson, and President Knitter

Nays: None

Absent: Commissioner Trombetta

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson, to approve the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Tan, Truedson, Carson, and President Knitter

Nays: None

Absent: Commissioner Trombetta

a. APPROVAL OF November 12, 2018 AGENDA

b. APPROVAL OF MINUTES

i. October 15, 2018 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING October 31, 2018

i. Approval of Warrant No. 617

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

President Knitter thanked the Referendum Committee members present in the audience for their support of the referendum and their hard work in getting the referendum passed.

Ray Cesca, an Oak Brook resident and referendum committee member, said he appreciates the Park District so much, and said those on the Referendum Committee will not stop working until the purchase of the land by the Park District is complete.

There were no further shared communications.

b. Strategic Plan Update

Laure Kosey presented the Strategic Plan Update. All materials presented regarding this matter can be found in the Park District records.

Ms. Kosey said the Strategic Plan is updated every six months and said it remains consistent with what we've talked about in the past.

There was no further discussion regarding this matter.

c. Tennis Center Business Plan

Alin Pop presented the Tennis Center Business Plan. All materials presented regarding this matter can be found in the Park District records. Mr. Pop said the only significant updates to the plan pertain to financials. He said profits have increased \$20,000 this year due to an increase in programming.

The Board congratulated Mr. Pop for his achievements.

There was no further discussion regarding this matter.

5. STAFF RECOGNITION

a. None

6. REPORTS

a. Administrative, IT, and Marketing Report

Ms. Kosey said voter turnout was very good in the recent election which included the Park District referendum. She said the final results showed 68% voted in favor of the referendum with an overall voter turnout of 58%.

She said she and staff are currently working on drafting an Intergovernmental Agreement (IGA) for the Park District's management of the Bath & Tennis (B&T) swimming pool next

summer. She said this year we are only requesting a \$230,000 management fee from the Village in order to avoid needing to issue a fee overage refund after the season is complete. Ms. Kosey said she is confident that a \$230,000 management fee is an accurate figure for the Park District's management services.

President Knitter said she wants to ensure that the Village has held up their end of the bargain by keeping the pool and grounds in repair.

Ms. Kosey confirmed that the Village is sufficiently maintaining the pool and will be installing new diving boards this year.

In response to the B&T user feedback, Ms. Kosey said the pool will open an hour earlier and close an hour earlier. She said there is demand for early use, but usage rapidly declines at the end of the day.

Ms. Kosey said the Village has now approached the Park District with a similar proposal for the Park District to manage the clay tennis courts at the B&T. Ms. Kosey said she and Alin Pop are still hammering out the details, but it looks like we will be doing it.

President Knitter said the Village had asked us to manage the clay courts last year but we declined because of the poor condition of the courts, the lack of programming and the possibility that the site would compete with our tennis courts.

Ms. Kosey said she and Mr. Pop would like to propose the idea to the Village of leasing the courts and the Tennis Center providing the programming.

President Knitter said she wants assurance that the Park District will not be responsible for the infrastructure costs.

Ms. Kosey updated the Board on Corporate Relations and noted a decrease in donations due in part with the recent takeover of Private Bank. She said the new owner has a different philosophy and, as a result, we did not receive the \$6,000 donation usually received for the Autumn Fest. She said Evergreen Bank Group is still providing donations but is taking a temporary step back because of its large donation for the Evergreen Bank Group Athletic Field.

There were no further questions or comments regarding Ms. Kosey's report

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas reviewed the fund balances with the Board. He said the annual budget process begins this Wednesday.

Mr. Salinas said human resource staff is currently focused on preparing the year-end tax forms.

There were no questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes highlighted upcoming events including the Dri-Tri triathlon the day after Thanksgiving.

President Knitter noted that swim lesson numbers are much improved.

Mr. Thommes said it is in large part due to attention to quality control and an increase in programming.

There were no questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said he and his staff recently planted mums throughout Central Park that were donated by Hinsdale Nursery.

Mr. Johnson said only two punch list items remain on the Central Park projects.

Mr. Johnson said the annual athletic light field measurement test will be held on December 17, 2018.

Mr. Johnson said there is a planned controlled burn at the Dean Nature Sanctuary in the next week or two.

Mr. Johnson and the Board discussed how the Park District is in early discussions with a not-for-profit organization, World Bee Project, for collecting bee data in partnership with Oracle. Mr. Johnson will continue to keep the Board posted with updates regarding this matter. Steve Stawarz, a representative from World Bee Project, addressed the Board and provided a brief overview on how his organization and Oracle collect bee data.

There were no further questions or comments regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

- a. None

8. NEW BUSINESS

- a. Ordinance No 18-1217: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2019-2020 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.
A Public Hearing is scheduled to commence at the beginning of the December 17, 2018 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2019-2020 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.

This issue was presented for review and discussion only. Related materials can be found in the Park District records.

Mr. Salinas said this is an annual process and said the Park District is seeking a 5.6% increase from last year. He said the requested levy amount is purposely inflated to capture any new construction revenue and will be adjusted by DuPage and Cook counties.

There was discussion on now the bonds from the referendum will be levied. Mr. Salinas said that is a separate levy ordinance which must be filed by the end of February, 2019, if we want it to be included with 2018 real estate taxes.

There was no further discussion regarding this matter.

- b. IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts

This issue was presented for review and discussion only.

Mr. Kosey said this is an annual event and that she will be attending it this year.

There was no further discussion regarding this matter.

- c. Records Management and Disposal
 - i. Application for Authority to Dispose of Local Records No. 15:098: Records Disposal Certificate for March 22, 2019

This issue was presented for review and discussion only.

Ms. Kosey said records management and disposal is done annually.

There was no further discussion regarding this matter.

- d. Approval of a Travel Expense for Commissioner Attendance at the 2019 IAPD/IPRA Annual Conference, January 24-26, 2019 at the Hyatt Regency Chicago.

This issue was presented for review and discussion only.

It was noted that Commissioners Tan and Truedson will be attending this event.

There was no further discussion regarding this matter.

- e. 2019 Board Meeting Dates

This issue was presented for review and discussion only.

There was no discussion regarding this matter.

- f. Intergovernmental Agreement for Pool Management Services – Village of Oak Brook and the Oak Brook Park District

This issue was presented for review and discussion only.

This matter was discussed earlier under Ms. Kosey's report.

There was no further discussion regarding this matter.

- g. Resolution 18-1218: A Resolution Approving and Authorizing Change Orders Involving an Increase in the Contract Price with Clauss Brothers, Inc. for the Central Park Improvement Project – Excavation and Site Utilities

This issue was presented for review and discussion only.

Mr. Johnson said these change orders under items 8(g), 8(h), and 8(i) of the meeting agenda relate to drainage work, soil that was to be moved from the maintenance building to the sled hill but was delayed, a curb near the backstop that the inspector wanted widened, and work that was required for a gate at the Universal Playground.

There was no further discussion regarding this matter.

- h. Resolution 18-1219: A Resolution Approving and Authorizing A Change Order Involving an Increase in the Contract Price with M & J Asphalt Paving Company for the Central Park Improvement Project

This issue was presented for review and discussion only.

This matter was discussed under 8(g).

There was no further discussion regarding this matter.

- i. Resolution 18-1220: A Resolution Approving and Authorizing a Change Order Involving an Increase in the Contract Price with Peerless Enterprises, Inc. for the Central Park Improvement Project

This issue was presented for review and discussion only.

This matter was discussed under 8(g).

There was no further discussion regarding this matter.

9. ADJOURN TO CLOSED SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to adjourn the Open Session of the regular Board Meeting at the hour of 7:03 p.m. and convene the Closed Session for the purpose of discussing The Purchase or Lease of Real Property for the Use of the Public Body Pursuant to 5 ILCS 120/2(c)(5).

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Tan, Truedson, Carson, and President Knitter

Nays: None

Absent: Commissioner Trombetta

10. CLOSED SESSION

- a. The Purchase or Lease of Real Property for the Use of the Public Body - Pursuant to 5 ILCS 120/2(c)(5)

11. RECONVENE TO OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to reconvene the Open Session of the November 12, 2018, Regular Meeting at the hour of 8:17 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Tan, Truedson, Carson, and President Knitter

Nays: None

Absent: Commissioner Trombetta

12. POTENTIAL ACTION ITEMS DISCUSSED IN CLOSED SESSION

There was no discussion regarding items discussed in closes session.

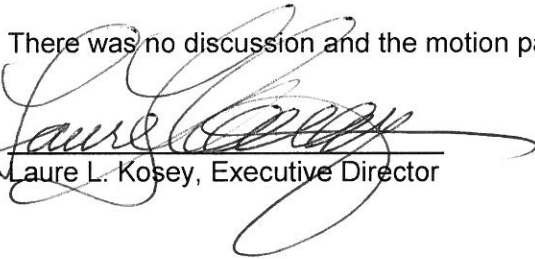
13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON December 17, 2018, 6:30 p.m.

President Knitter announced the next regular Meeting of The Oak Brook Park District Board of Park Commissioners Will Be Held on December 17, 2018, 6:30 p.m.

14. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn at the hour of 8:17p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director