

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
March 19, 2018 – 6:30 p.m.
Canterberry Room**

1. REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Tan, Truedson, Trombetta, and President Knitter answered "present." Commissioner Carson was absent. Also present were Laure Kosey, Executive Director, Marco Salinas, Chief Financial Officer, Dave Thommes, Director of Recreation and Facilities, and Bob Johnson, Director of Parks and Planning.

- a. Approval by a majority of the Commissioners present to allow Commissioner Carson to attend the meeting by audio conference, as she is unable to physically attend because of a family or other emergency as provided in section I-G-1 of the Board Rules.

Commissioner Carson was unable to attend via audio conference, so no motion was required.

2. OPEN FORUM

President Knitter asked if anyone in the audience wanted to address the Board.

There were no comments.

3. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Carson

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve the February 19, 2018, Consent Agenda.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Carson

- a. APPROVAL OF MARCH 19, 2018 AGENDA

- b. APPROVAL OF MINUTES

- i. February 19, 2018 Regular Meeting Minutes

- ii. February 19, 2018 Special Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING February 28, 2018

i. Approval of Warrant No. 609

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked the Board members if they had any communications.

There were no shared communications.

b. Jim Belden, Demand Response Presentation

Jim Belden, of Belden Energy Solutions, made his presentation regarding Demand Response. All materials presented can be found in the Park District records.

Belden Energy Solutions is an energy consulting firm based in Chicago that helps businesses and institutions procure electricity supply, natural gas supply, demand response, and other energy efficiency services. Mr. Belden said he works with two electrical suppliers and that he would match the Park District with the provider that would offer the best cost saving for the Park District.

Mr. Belden said by joining the Demand Response program, you agree to participate in an annual test during the peak summer months wherein the Park District would reduce energy usage for a determined period of about one hour. By doing so, the Park District would receive approximately \$4,000 to \$5,000. He said if the Park District chooses not to participate in the test, there would be no penalty; there simply would be no participation compensation.

Mr. Belden stated that for clients who can reduce electricity consumption during times of peak system demand, Demand Response Programs may offer significant financial rewards. Demand Response alerts are called when demand for electricity threatens to outpace supply, which typically occurs during hot summer days. Additionally, a Demand Response event can occur if generation or transmission systems are disrupted from normal system operations. He noted that there has been no such electrical supply disruption in this region since 2005.

President Knitter asked if the Park District would remain a ComEd customer.

Mr. Belden said you would remain a ComEd customer; you would simply be receiving the electrical supply from a third party.

Ms. Kosey noted that the Park District already is receiving its supply from a third party. President Knitter was concerned that by participating in the program, we would risk inconveniencing our customers.

Mr. Belden again stressed that if the Park District exceeded its pledged usage reduction during the test or a declared emergency, there would be no financial penalty.

Mr. Belden stated that the Elmhurst Park District has participated in this program for several years with no problems. He said they send out alerts to its users regarding upcoming tests.

Commissioner Truedson said he doesn't believe patrons would notice when the test was underway and thinks that it is wise for the Park District to participate in this program as it is another step in its mission to go green.

It was confirmed that there are no capital costs to enroll or participate.

Commissioner Tan said he believes that our residents would be agreeable to participating in this program.

Commissioner Truedson said he has talked to the Elmhurst Park District' Director and Facilities Manager and both think the program is great. They told him that it helps to make you smarter about energy usage. He also said by participating in the program, we would already have a plan in place to effectively reduce energy if there is a grid emergency.

Commissioner Trombetta said the Park District has an obligation to help the electrical grid system.

Ms. Kosey said she and staff need to further research the program.

After lengthy discussion, the Board directed staff to take the necessary steps to participate in this program.

The Board suggested that staff be realistic about the pledged reduction figure, so that it is set at a sustainable level.

Mr. Belden suggested that with each year in the program, the Park District can become more and more aggressive with their pledge.

5. STAFF RECOGNITION

- a. None

6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey highlighted the current sponsorships received noting that \$67,000 was received from Evergreen Bank for naming rights at the synthetic turf field.

President Knitter suggested that there be monthly reports rather than quarterly reports for the sponsorship fund.

There were no further questions regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said that expenditures are very favorable and comparable to last year's figures.

President Knitter asked for Mr. Salinas' thoughts on the new accounting software. Mr. Salinas said he is very happy with its capabilities.

There were no further questions regarding Mr. Salinas' report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said staff received three quotes for a new door in the hallway by the Studio C, including one for an electric sliding door. He also noted that quotes were also sought for an exhaust fan in the same area in order to reduce humidity. Mr. Thommes noted that he confirmed with the Village that installing a door in this area will not break any fire codes. He said that the electrical door quote came in at approximately \$10,000-\$12,000 and the quotes for a regular door came in substantially lower at approximately \$2,000-\$4,000.

President Knitter said that she would like to see a monthly report on the park district's management of the pool at the Bath and Tennis Club.

Mr. Thommes noted that there have been several non-resident users of the B&T pool that are upset about the new hours at the facility.

Mr. Thommes noted that the Village has a deadline of April 1, 2018, to provide the Park District with a list of needed repairs at the B&T pool.

Mr. Thommes noted that staffing for the B&T pool is nearly complete.

There were no further questions regarding Mr. Thommes' report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said that the removal of existing lights at ballfield #1 will be begin tomorrow with construction fencing to be installed at the ballfields and the site for the universal playground.

It was noted that the project completion deadline is August 18, 2018.

Mr. Johnson noted that the Park District was awarded a DuPage County Stormwater Grant which will go towards the weir replacement project and the Central Park Improvement Project permeable pavers.

In regard to the proposed electric charging parking spaces, President Knitter said she is concerned about the Park District's obligations for accidents and malfunctions.

Ms. Kosey said the Park District would be insured for these types of obligations via PDRMA. She also said that before we enter an agreement for these chargers, the proposal would be reviewed and vetted by our attorneys.

It was noted that the proposed charging stations would be located at the FRC and Tennis Center.

Commissioner Truedson said he would not like the chargers installed in premium parking spaces.

Mr. Johnson said the chargers need to be installed close to the building for electrical wiring purposes as the power is pulled from the building.

President Knitter said she does not want these charging spaces to inconvenience the handicap spots.

7. UNFINISHED BUSINESS

a. Turf Grass Mowing Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to accept the bid from, and approve an agreement with, Classic Landscape, Ltd. For turf mowing services and hand weeding, for a total contract price not-to-exceed \$54,000.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Carson

b. Resolution 18-0319: A Resolution Authorizing and Approving Change Orders Involving an Increase in the Contract of \$10,000 Or More for the Family Locker Room Project

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution 18-0319: A Resolution authorizing and approving a change order involving an increase in the contract price of \$10,000.00 or more for the Family Locker Room Project.

Mr. Thommes noted that this cost is for final repairs and adjustments that resolve all of the outstanding items on the punch list and said that the project came in under budget.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Truedson, Tan, Trombetta and President Knitter.

Nays: None

Absent: Commissioner Carson

c. Electric Vehicle Charging Stations

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the proposal from Kapital Electric, Inc. for the installation of electric vehicle charging stations pending the completion of a letter of intent agreement between the Oak Brook Park District and Tesla, Inc.

Commissioner Trombetta asked who approached the Park District with this proposal.

Mr. Johnson said that he was approached by Kapital Electric while they were installing these charging stations at Village facilities.

Ms. Kosey said the Board can table the matter if it is not comfortable with voting on it this evening.

Commissioner Trombetta said that we cannot give up six spaces on a full-time basis for these charging stations.

Commissioner Truedson said he has several concerns regarding the charging stations. He said he did some research on electric cars and found that there are several manufacturers who are not going to produce electric cars because of the huge environmental problem with battery disposal. He questioned whether offering these charging stations would offer a real benefit.

Commissioner Tan questioned whether our residents really need these charging stations since they live so close to the facilities.

It was confirmed that six chargers would consist of four which can only be used by Tesla vehicles and the remaining two would have universal plugs.

President Knitter said the Board must consider whether the positives outweigh the negatives.

Commissioner Truedson said he recommends not installing these charging stations because there is more of a downside than benefit. Commissioners Trombetta and Tan agreed.

There was no further discussion and the Board rejected the motion by roll call vote.

Ayes: None

Nays: Commissioners Truedson, Tan, Trombetta and President Knitter.

Absent: Commissioner Carson

8. NEW BUSINESS

a. Budget for Fiscal Year 2018 - 2019

The tentative Budget and Appropriation Ordinance 18-0416 for Fiscal Year May 1, 2018 – April 30, 2019 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 15, 2018. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of

Commissioners. The Public Hearing is scheduled to occur at the April 16, 2018 regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 5, 2018.

The budget was presented for review and discussion only.

Ms. Salinas reviewed the updated schedules and noted the changes made since the February meeting. He said the District published the notice of the availability of the budget for public review and there will be a public hearing at the April Board Meeting prior to the Board's approval of the budget. He said that he doesn't foresee any big changes being made to the budget between now and then.

Staff confirmed with the Board that Park District revenue is derived from approximately 60% programming and 40% taxes.

There was no further discussion or comments regarding this matter.

- b. Ordinance 18-0417: An Ordinance For Transferring Anticipated Unexpended Funds From Certain Appropriation Items To Other Items Of Appropriation

Mr. Salinas presented the ordinance for review and discussion only.

There were no questions or comments regarding this matter.

- c. Amendment and Renewal of the Intergovernmental Agreement Dated March 10, 2008 by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center for School Year 2018- 2019

The amendment and renewal of the intergovernmental agreement for the cooperative preschool program was presented for review and discussion only.

There were no questions or comments regarding this matter.

- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between The Board Of Education Of Butler School District #53 And The Oak Brook Park District For A Before And After School Program At Brook Forest Elementary School for School Year 2018-2019

The renewal of the intergovernmental agreement between the park district and the school district for the before and after school program was presented for review and discussion only.

There were no questions or comments regarding this matter.

- e. Bid for Apparel Screen Printing and Embroidery

This bid and bid schedule were presented for review and discussion only.

There were no questions or comments regarding this matter.

- f. Ordinance 18-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018

Mr. Salinas presented this issue for review and discussion only. This ordinance is related to the park district's management of the Bath & Tennis Club pool.

Mr. Salinas said the Park District received \$255,000 from the Village for the pool's management and the supplemental appropriation ordinance gives the authority to the Board to spend the funds for the management of the pool.

- g. Intergovernmental Agreement Between County of DuPage, Illinois and the Oak Brook Park District for the Central Park BMP Water Quality Improvement Project

Bob Johnson presented this issue for review and discussion only.

Mr. Johnson said this agreement is needed to receive the grant for the weir and permeable pavers projects.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON April 16, 2018, 6:30 p.m.

President Knitter announced the next regular Board Meeting of the Oak Brook Park District Board of Park Commissioners will be held on April 16, 2018, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn at the hour of 7:47 p.m.

There was no discussion and the motion passed by voice vote.



Laure L. Kosey, Executive Director