



Oak Brook Park District Board Packet

September 13, 2021

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 13, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF THE SEPTEMBER 13, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. August 16, 2021 Special Board Meeting Minutes
 - ii. August 16, 2021 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING AUGUST 31, 2021
 - i. Warrant 651
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Sports Core in 2022 Discussion
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 13, 2021 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Designation of Staff to Serve as the Open Meetings Officer and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor.
- b. Designation of Staff to Serve as the Freedom of Information Officer and to Complete the Annual Electronic Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor.

8. NEW BUSINESS

- a. Resolution 21-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Accu-Paving Co., a division of Mertes Contracting Corporation, for the Asphalt Replacement Project (***)Requires waiving the Board's Rules to Approve at this Meeting.)
- b. Approval of Employee Referral Incentive
- c. Resolution 21-1018: A Resolution Amending the Agreement Between the Oak Brook Park District and Davey Resource Group, Inc. for Natural Area Stewardship Services.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON OCTOBER 18, 2021

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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AGENDA
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BOARD OF COMMISSIONERS
September 13, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. OPEN FORUM *[Ask whether there are any public comments under the “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
*[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. APPROVAL OF THE SEPTEMBER 13, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. August 16, 2021 Special Board Meeting Minutes
 - ii. August 16, 2021 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING AUGUST 31, 2021
 - i. Warrant 651
4. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications
 - b. Sports Core in 2022 Discussion
5. STAFF RECOGNITION
 - a. None
6. REPORTS: *[For Review and Discussion Only.]*
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
September 13, 2021 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Designation of Staff to Serve as the Open Meetings Officer and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. *[Request a motion and a second to approve the designation of Dave Thommes to serve as the open meetings officer and to complete the annual electronic training curriculum developed and administered by the Illinois Attorney General's Public Access Counselor. Roll Call Vote...]*
- b. Designation of Staff to Serve as the Freedom of Information Officer and to Complete the Annual Electronic Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. *Request a motion and a second to approve the designation of Bonnie Gibellina to act as the Oak Brook Park District's Freedom of Information Officer and to complete the annual electronic training curriculum developed and administered by the Illinois Attorney General's Public Access Counselor. Roll Call Vote...]*

8. NEW BUSINESS

- a. Resolution 21-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Accu-Paving Co., a division of Mertes Contracting Corporation, for the Asphalt Replacement Project (**Requires waiving the Board's Rules to Approve at this Meeting.) *[Request a motion and a second to waive the Board's Rules to approve at this meeting, Resolution 21-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Accu-Paving Co., a division of Mertes Contracting Corporation, for the Asphalt Replacement Project. Roll Call Vote...]*

Then request a motion and a second to approve Resolution 21-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Accu-Paving Co., a division of Mertes Contracting Corporation, for the Asphalt Replacement Project. Roll Call Vote...]

- b. Approval of Employee Referral Incentive *[For Review and Discussion Only.]*
- c. Resolution 21-1018: A Resolution Amending the Agreement Between the Oak Brook Park District and Davey Resource Group, Inc. for Natural Area Stewardship Services. *[For Review and Discussion Only.]*

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON OCTOBER 18, 2021 *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on October 18, 2021 6:30 p.m.]*

10. ADJOURNMENT *[Request a motion and a second to adjourn the September 13, 2021 Regular Meeting of the Oak Brook Park District Board of Commissioners. All in Favor...]*



Minutes

**MINUTES OF A SPECIAL MEETING AND COMMUNITY OUTREACH
OF THE
OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS
August 16, 2021**

1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the Special Meeting and Community Outreach of the Oak Brook Park District Board of Commissioners at the hour of 5:00 p.m. Commissioners Ivkovic Kelley, Trombetta, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Commissioners Suleiman and Truedson were absent. Also present in the Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning. Also in attendance were members of the community. (Attendance sheet attached.)

2) APPROVAL OF THE AUGUST 16, 2021 AGENDA OF THE SPECIAL MEETING

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve the August 16, 2021 Agenda of the Special Meeting.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, and President Knitter.

Nays: None.

Absent: Commissioners Suleiman and Truedson.

3) SPECIAL MEETING AND COMMUNITY OUTREACH

- i) Upland Design, Ltd. will report on the public input meeting and survey results to update the Central Park Master Vision for Phase 2 of the Central Park North Fields.

Michelle Kelly, from Upland Design Ltd., thanked everyone for participating in the Community Survey and said the most requested additions were for the Challenge Fitness area, restrooms, and game area for fifty and older.

Ms. Kelly stated ping-pong, chess, bocce, and the painted games such as foursquare and hopscotch would be great additions.

Ms. Kelly informed the residents there are options for shade shelters attached to the restrooms.

Ms. Kelly stated the survey results requested upgrades to Ginger Creek such as the removal of invasive plants, adding additional fishing options with ledge rock to keep people safe, and the inclusion of interpretive signage to share educational aspects.

Ms. Kelly shared images of outdoor amphitheaters. She discussed the benefits of placing a walking path around the perimeter of the amphitheater that will form an area which will properly fit crowds up to 1,000. Trees will be planted alongside of the of the walking path to provide a shaded area to prevent sun fatigue. The walking path will also provide accessibility to seating in the shade.

Dr. Kosey informed Commissioner Trombetta of the senior programming options and highlighted some of the plans which would include additional outdoor yoga classes, farmer's markets, and artisan markets for the community to enjoy.

Commissioner Trombetta noted that the programs not only create revenue but also benefit the Park District with positive exposure for the community of Oak Brook.

Commissioner Trombetta would also like to know when the bridge will be upgraded.

Dr. Kosey said the Park District cannot afford the bridge and restrooms at the same time. The Park District is applying for a couple of grants to aid in funding the project.

President Knitted expressed concern over the Challenge Course, stated it was expensive, and inquired about its usage.

Bob Johnson, Director of Parks and Planning, said the Challenge Course equipment is reasonably priced, however, the playground surface which is needed to be installed under the equipment is the expensive portion. We are planning for the Challenge Course surface to coordinate with the playground surfaces used throughout Central Park, such as what was used at the Sandlot Playground.

Ms. Kelly said the Challenge Course will be for teen and adult use.

President Knitter stated the project was still very pricey even with aid from grants.

Dr. Kosey said the survey results indicate the restrooms were the most requested amenity, which is the most expensive project.

Mr. Johnson stated construction would not begin until Fall 2022 or Spring 2023.

President Knitter asked if the Park District should develop other areas of Central Park as additional upgrades may be more valuable at this time. She proposed converting the ball fields into synthetic turf.

Dr. Kosey said the Park District continues to explore ideas as additional options may need to be considered, especially if the District does not receive grants for the second phase of the North area.

Commissioner Trombetta stated all of these options for Phase 2 look good and would be a benefit for the community, however, it was a lot of money.

4) THE NEXT REGULAR MEETING WILL BE HELD ON AUGUST 16, 2021, 6:30 p.m.

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on August 16, 2021, at 6:30 p.m.

5) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn the August 16, 2021, meeting of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote and the meeting adjourned at the hour of 5:25 pm.

Dr. Laure Kosey, Executive Director

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 16, 2021 – 6:30 p.m.
Canterberry Conference Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:31 p.m. Commissioners Ivkovic Kelley, Trombetta, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Commissioner Suleiman was absent. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

- a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to allow Commissioner Tom Truedson to attend the meeting by video conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Ayes: Commissioners Ivkovic Kelley, Trombetta, and President Knitter

Nays: None

Absent: Commissioner Suleiman

Commissioner Truedson entered the Regular Board Meeting at 6:32 p.m.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF August 16, 2021 AGENDA
- b. APPROVAL OF MINUTES
 - i. July 19, 2021, Special Board Meeting Minutes
 - ii. July 19, 2021, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING July 31, 2021
 - i. Warrant 650

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter
Nays: None
Absent: Commissioner Suleiman

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve the Consent Agenda as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter
Nays: None
Absent: Commissioner Suleiman

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

There were no communications between the Board Members.

5. STAFF RECOGNITION

- a. None

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported everything was going well.

Dr. Kosey stated the Board will be asked to pass a resolution on the LWCF Grant, for the Park District to apply for the land acquisition grant.

- b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported the first quarter of the fiscal year had ended. All funds are doing better than two years ago due to a one-time payment from the Wizards and Lake Shore Lacrosse. As well as the continued benefit from the personnel cuts of 2020.

President Knitter explained hiring may need to take place soon as the District expands its offerings.

Dr. Kosey stated new hires should not be rushed and anyone onboarded should be a good fit.

- c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported Recreation and Facilities are transitioning to Fall. Camp has ended and staff is training new employees for Preschool.

Mr. Thommes informed the Board of the annual pool shutdown to drain the water.

Mr. Thommes informed the Board of a new event Barks and Brews, where 40 participants were registered.

Mr. Thommes stated the Family Recreation Center roof was currently under construction. The contractor started the project with the roof over the aquatic center. The contractor reports shortages in roofing materials, including the insulation needed for the project. They are anticipating the arrival of the materials and the remaining portion of the roof project would commence in a month.

Mr. Thommes also stated the new marketing materials for Central Park West have been helpful. Central Park West has every Saturday booked through June of 2022.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson stated Phase 1 of the North Fields will be completed shortly.

Mr. Johnson stated a site visit by the IDNR was completed and they seemed to enjoy the area. Two more things needed to be addressed before the reimbursement of the additional funding for the project.

Mr. Johnson reported the redesign of the Winter Lights for 2022-2023 will increase the lighted displays and extend the distance on the paths a bit further.

Mr. Johnson informed the new skid loader is getting used.

7. UNFINISHED BUSINESS

a. Tennis Courts Resurfacing Project Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to reject the bid from Perm-A-Seal, Inc. in the amount of \$91,726 for the Tennis Courts Resurfacing Project.

President Knitter stated this was too expensive.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioner Suleiman

b. Little League Field Use

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve Little League Use Fees as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter
Nays: None
Absent: Commissioner Suleiman

c. Resolution 21-0816: OSLAD Grant Program Resolution of Authorization

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve Resolution 21-0816: OSLAD Grant Program Resolution of Authorization

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter
Nays: None
Absent: Commissioner Suleiman

d. Ordinance 21-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve Ordinance No. 21-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter
Nays: None
Absent: Commissioner Suleiman

e. Revision to Personnel Policy Manual Section 3.10 Time-off benefits – Personal Time.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve the revision to Personnel Policy Manual Section 3.10 Time Off Benefits- Personal Time.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter
Nays: None
Absent: Commissioner Suleiman

8. NEW BUSINESS

a. Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project (***)Requires waiving the Board's Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to waive the Board rules to approve at this meeting, Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the

Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter
Nays: None
Absent: Commissioner Suleiman

Mr. Johnson stated this will help with irrigation at the North Fields.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter
Nays: None
Absent: Commissioner Suleiman

- b. Designation of Staff to Serve as the Open Meetings Officer and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor.

Dr. Kosey proposed to the Board that both Dave Thommes and Laure Kosey would be the designated staff to serve as the Open Meetings Officer and to complete the annual electronic training curriculum developed and administered by the Illinois Attorney General's Public Access Counselor.

- c. Designation of Staff to Serve as the Freedom of Information Officer and to Complete the Annual Electronic Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor.

Dr. Kosey proposed to the Board that both Bonnie Gibellina, and Nancy Strathdee would be the designated staff to serve as the Freedom of Information Officer and to complete the annual electronic curriculum developed and administered by the Illinois Attorney General's Public Access Counselor.

- d. Tennis Center Roof Repair Bid

Mr. Thommes informed the Board in the Fall the Park District would be putting together a bid for the Tennis Center Roof repair, should it not be within budget, they will have to come up with a new plan on how to execute the project.

Commissioner Trombetta remarked on having issues with the roof for some time and asked if the gerrymandering which was completed on the Tennis Center roof still posed an issue.

Mr. Thommes stated a lot of the issues had been repaired. This is a new section of the roof.

- e. Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park. (***)Requires Waiving the Board's Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to waive Board Rules to approve at this meeting, Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioner Suleiman

President Knitter stated all of the Board Members went to look at the property. She believes the property is over market value and has no parking. This would make it hard to do programming. Without a parking lot there are limited options and residents would have to allow for street parking, which is not conducive to the neighborhood.

Commissioner Trombetta stated at this time it would not make sense to purchase this land.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to approve Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park.

Ayes: None

Nays: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter

Absent: Commissioner Suleiman

- f. Approval of Master Vision 2020-2030 Update. (***)Requires Waiving the Board's Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley to waive the Board's Rules to approve at this meeting the Master Vision 2020-2030 Update.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioner Suleiman

Dr. Kosey said the update focused on Phase 2 of the north fields.

President Knitter inquired if all of the courts would be replaced with clay courts.

Dr. Kosey explained not all of the courts would be changed to clay.

President Knitter stated as a region with all seasons, it would not make sense to convert to clay due to the cost of upkeep.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic

Kelley to approve at this meeting the Master Vision 2020-2030 Update.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioner Suleiman

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 13, 2021

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on September 13, 2021, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Trombetta to adjourn the August 16, 2021, Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:49 pm.

Dr. Laure Kosey, Executive Director

Financial Statement

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through August 31 2021, 2020 and 2019
33.33% completed (4 out of 12 months)

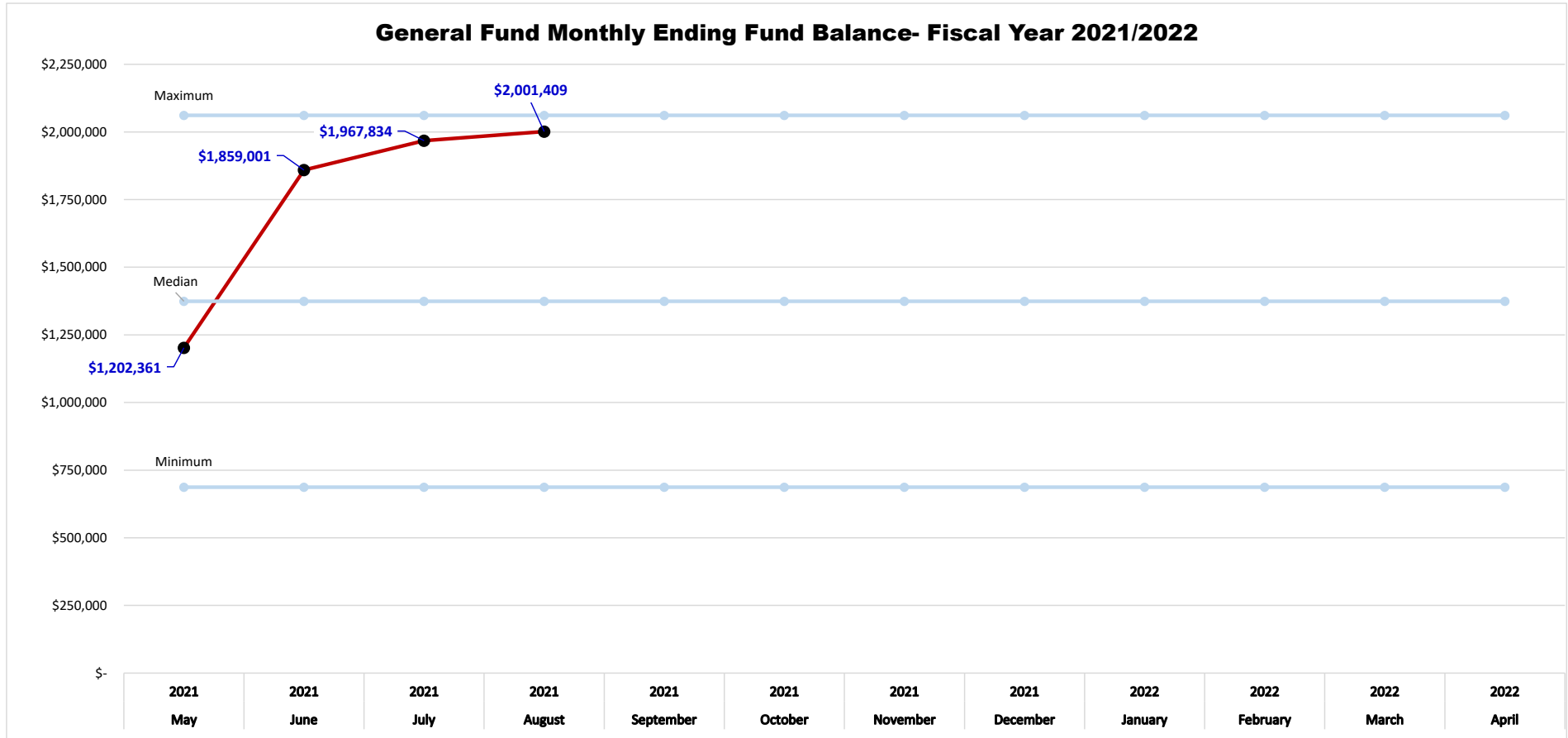
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"	
	Original Annual Budget	August 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change		Fiscal Year 2020/2021 YTD Actual
REVENUES											
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	N/A	\$ -
Finance											
Property Taxes	1,608,036	159,463	1,015,328	-	1,015,328	63.1%	969,892	45,436	4.7%	972,057	
Personal Prop. Repl. Taxes	99,912	3,401	66,851	-	66,851	66.9%	42,707	24,144	56.5%	39,523	
Investment Income	4,800	194	769	-	769	16.0%	3,844	(3,075)	-80.0%	3,217	
Other	10,500	8,040	9,239	-	9,239	88.0%	5,701	3,537	62.0%	3,078	
Central Park North	65,000	2,806	60,769	-	60,769	93.5%	16,441	44,328	269.6%	50,862	
Central Park	165,000	3,384	152,861	-	152,861	92.6%	67,983	84,878	124.9%	74,050	
Building-Recreation Center	863,507	68,595	325,370	-	325,370	37.7%	275,068	50,302	18.3%	219,251	
Central Park West	59,100	8,564	28,765	-	28,765	48.7%	28,011	754	2.7%	983	
TOTAL REVENUES	\$ 2,875,855	\$ 254,447	\$ 1,659,951	\$ -	\$ 1,659,951	57.7%	\$ 1,409,647	\$ 250,305	17.8%	\$ 1,363,021	
EXPENDITURES											
Administration	\$ 466,751	\$ 30,667	\$ 134,776	\$ 3,844	138,619	28.9%	\$ 144,365	\$ (9,590)	-6.6%	\$ 131,228	
Finance	450,092	28,922	108,739	14,773	123,512	24.2%	127,060	(18,321)	-14.4%	117,882	
Central Park North	23,082	5,127	12,890	1,990	14,880	55.8%	5,996	6,893	115.0%	3,548	
Central Park	690,755	65,709	208,440	46,357	254,797	30.2%	213,993	(5,552)	-2.6%	164,436	
Saddlebrook Park	25,498	10,493	12,944	3,766	16,710	50.8%	5,948	6,995	117.6%	3,832	
Forest Glen Park	26,624	2,660	10,610	1,925	12,535	39.9%	4,701	5,908	125.7%	6,095	
Chillem Park	9,774	786	1,439	542	1,981	14.7%	1,259	180	14.3%	955	
Dean Property	11,531	1,093	2,203	1,439	3,642	19.1%	5,612	(3,409)	-60.7%	2,417	
Professional Services	46,000	4,090	6,783	-	6,783	14.7%	11,842	(5,059)	-42.7%	12,394	
Contracts- Maint. DNS	26,000	6,124	13,558	4,300	17,858	52.1%	11,602	1,956	16.9%	2,000	
Building-Recreation Center	917,285	61,170	226,501	44,706	271,206	24.7%	267,176	(40,675)	-15.2%	163,522	
Central Park West	55,094	4,030	10,401	4,067	14,468	18.9%	16,643	(6,241)	-37.5%	6,923	
TOTAL EXPENDITURES	\$ 2,748,485	\$ 220,872	\$ 749,282	\$ 127,708	\$ 876,990	27.3%	\$ 816,198	\$ (66,915)	-8.2%	\$ 615,231	
TRANSFERS OUT	\$ 250,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	\$ -	
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,998,485	\$ 220,872	\$ 749,282	\$ 127,708	\$ 876,990	25.0%	\$ 816,198	\$ (66,915)	-8.2%	\$ 615,231	
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (122,631)	\$ 33,575	\$ 910,669	\$ (127,708)	\$ 782,961	-742.6%	\$ 593,449	\$ 317,220	53.5%	\$ 747,790	

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Unassigned	\$ 1,090,740	\$ 1,202,361	\$ 1,859,001	\$ 1,967,834								
Monthly Net Surplus/(Deficit)	111,621	656,640	108,833	33,575								
Ending Unassigned	\$ 1,202,361	\$ 1,859,001	\$ 1,967,834	\$ 2,001,409								



Minimum (3 months Exp.)	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121
Median (6 months Exp.)	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243
Maximum (9 months Exp.)	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through August 31 2021, 2020 and 2019
33.33% completed (4 out of 12 months)

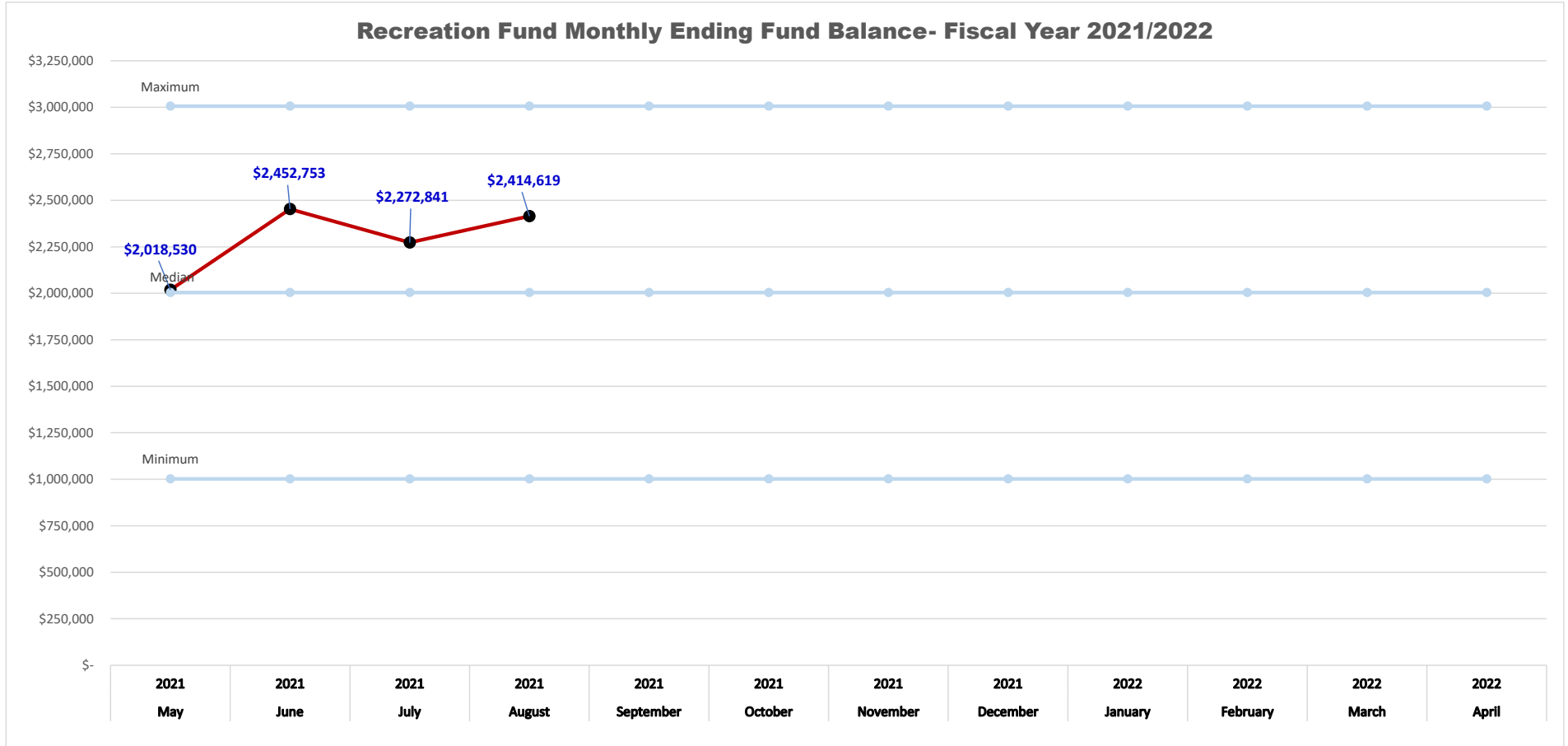
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	August 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	Fiscal Year 2020/2021 YTD Actual
REVENUES										
Administration										
Property Taxes	\$ 1,250,250	\$ 123,878	\$ 788,749	\$ -	\$ 788,749	63.1%	\$ 573,997	\$ 214,753	37.4%	\$ 604,050
Personal Prop. Repl. Taxes	31,454	1,071	21,046	-	21,046	66.9%	13,445	7,601	56.5%	12,443
Investment Income	10,000	216	858	-	858	8.6%	6,106	(5,249)	-86.0%	3,873
Other	2,000	104	725	-	725	36.2%	741	(16)	-2.1%	320
Fitness Center	687,837	32,460	119,279	-	119,279	17.3%	294,742	(175,463)	-59.5%	59,718
Aquatic Center	468,401	18,163	112,766	-	112,766	24.1%	177,119	(64,353)	-36.3%	64,416
Aquatic Recreation Prog.	697,617	67,970	190,829	-	190,829	27.4%	275,320	(84,491)	-30.7%	42,570
Children's Programs	231,035	70,203	145,623	-	145,623	63.0%	60,146	85,477	142.1%	30,163
Preschool Programs	269,592	10,396	44,398	-	44,398	16.5%	49,107	(4,709)	-9.6%	(24,788)
Youth Programs	214,498	5,675	131,198	-	131,198	61.2%	193,899	(62,701)	-32.3%	44,658
Adult Programs	47,745	8,274	18,585	-	18,585	38.9%	29,795	(11,211)	-37.6%	1,792
Pioneer Programs	67,400	4,716	21,075	-	21,075	31.3%	44,105	(23,030)	-52.2%	6,444
Special Events and Trips	135,770	8,426	24,391	-	24,391	18.0%	59,500	(35,109)	-59.0%	6,601
Marketing	49,000	1,250	1,250	-	1,250	2.6%	26,775	(25,525)	-95.3%	-
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A	-
TOTAL REVENUES	\$ 4,162,599	\$ 352,801	\$ 1,620,770	\$ -	\$ 1,620,770	38.9%	\$ 1,804,796	\$ (184,025)	-10.2%	\$ 852,259
EXPENDITURES										
Administration	\$ 906,213	\$ 43,703	\$ 212,740	\$ 25,429	\$ 238,169	23.5%	\$ 224,576	\$ (11,837)	-5.3%	\$ 276,950
Fitness Center	463,454	20,383	101,706	22,491	124,197	21.9%	203,543	(101,837)	-50.0%	99,748
Aquatic Center	866,125	(20,382)	160,416	41,455	201,871	18.5%	271,250	(110,834)	-40.9%	176,483
Aquatic Recreation Prog.	320,182	25,560	74,386	-	74,386	23.2%	88,902	(14,516)	-16.3%	13,813
Children's Programs	190,904	17,174	56,713	3,911	60,624	29.7%	27,527	29,185	106.0%	10,048
Preschool Programs	237,585	1,649	19,597	6,882	26,479	8.2%	36,657	(17,061)	-46.5%	13,435
Youth Programs	154,120	9,508	37,557	794	38,351	24.4%	82,279	(44,721)	-54.4%	23,075
Adult Programs	35,704	364	2,128	5,205	7,333	6.0%	11,003	(8,875)	-80.7%	1,321
Pioneer Programs	140,370	8,645	29,474	3,642	33,117	21.0%	24,204	5,270	21.8%	1,780
Special Events and Trips	96,928	4,861	12,275	2,441	14,716	12.7%	43,858	(31,583)	-72.0%	9,160
Marketing	307,569	8,633	54,846	20,417	75,263	17.8%	115,424	(60,578)	-52.5%	80,213
Capital Outlay	289,000	90,924	130,036	76,451	206,487	45.0%	-	130,036	N/A	138,144
TOTAL EXPENDITURES	\$ 4,008,153	\$ 211,022	\$ 891,874	\$ 209,118	\$ 1,100,992	22.3%	\$ 1,129,223	\$ (237,349)	-21.0%	\$ 844,169
TRANSFERS OUT	\$ 312,548	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	-
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,320,701	\$ 211,022	\$ 891,874	\$ 209,118	\$ 1,100,992	20.6%	\$ 1,129,223	\$ (237,349)	-21.0%	\$ 844,169
REVENUES OVER (UNDER) EXPENDITURES	\$ (158,102)	\$ 141,778	\$ 728,896	\$ (209,118)	\$ 519,778	-461.0%	\$ 675,573	\$ 53,324	7.9%	\$ 8,089

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Committed	\$ 1,685,723	\$ 2,018,530	\$ 2,452,753	\$ 2,272,841								
Monthly Net Surplus/(Deficit)	332,807	434,223	(179,912)	141,778								
Ending Committed	\$ 2,018,530	\$ 2,452,753	\$ 2,272,841	\$ 2,414,619								



Minimum (3 months Exp.)	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038
Median (6 months Exp.)	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077
Maximum (9 months Exp.)	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through August 31 2021, 2020 and 2019
33.33% completed (4 out of 12 months)

Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance							FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	August 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	FY 2021/2022 YTD			Fiscal Year 2020/2021 YTD Actual
							Fiscal Year 2019/2020 YTD Actual	Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	
REVENUES										
Administration	\$ 8,500	\$ 26,753	\$ 27,978	\$ -	\$ 27,978	329.2%	\$ 7,496	\$ 20,482	273.2%	\$ 9,570
Building- Racquet Club	500	-	-	-	-	0.0%	325	(325)	-100.0%	-
Programs- Racquet Club	1,803,000	140,691	627,318	-	627,318	34.8%	749,260	(121,942)	-16.3%	513,904
TOTAL REVENUES	\$ 1,812,000	\$ 167,444	\$ 655,296	\$ -	\$ 655,296	36.2%	\$ 757,081	\$ (101,784)	-13.4%	\$ 523,474
EXPENSES										
Administration	\$ 691,588	\$ 42,388	\$ 143,543	\$ 11,736	\$ 155,278	20.8%	\$ 161,929	\$ (18,386)	-11.4%	\$ 111,954
Building- Racquet Club	375,829	18,311	75,900	40,322	116,223	20.2%	85,089	(9,189)	-10.8%	66,123
Programs- Racquet Club	814,500	43,624	150,893	791	151,684	18.5%	187,050	(36,158)	-19.3%	130,411
Capital Outlay	160,000	-	-	18,600	18,600	0.0%	25,782	(25,782)	-100.0%	24,800
TOTAL EXPENSES	\$ 2,041,916	\$ 104,322	\$ 370,336	\$ 71,449	\$ 441,785	18.1%	\$ 459,851	\$ (89,516)	-19.5%	\$ 333,288
REVENUES OVER (UNDER) EXPENSES	\$ (229,916)	\$ 63,121	\$ 284,961	\$ (71,449)	\$ 213,512	-123.9%	\$ 297,229	\$ (12,268)	-4.1%	\$ 190,186

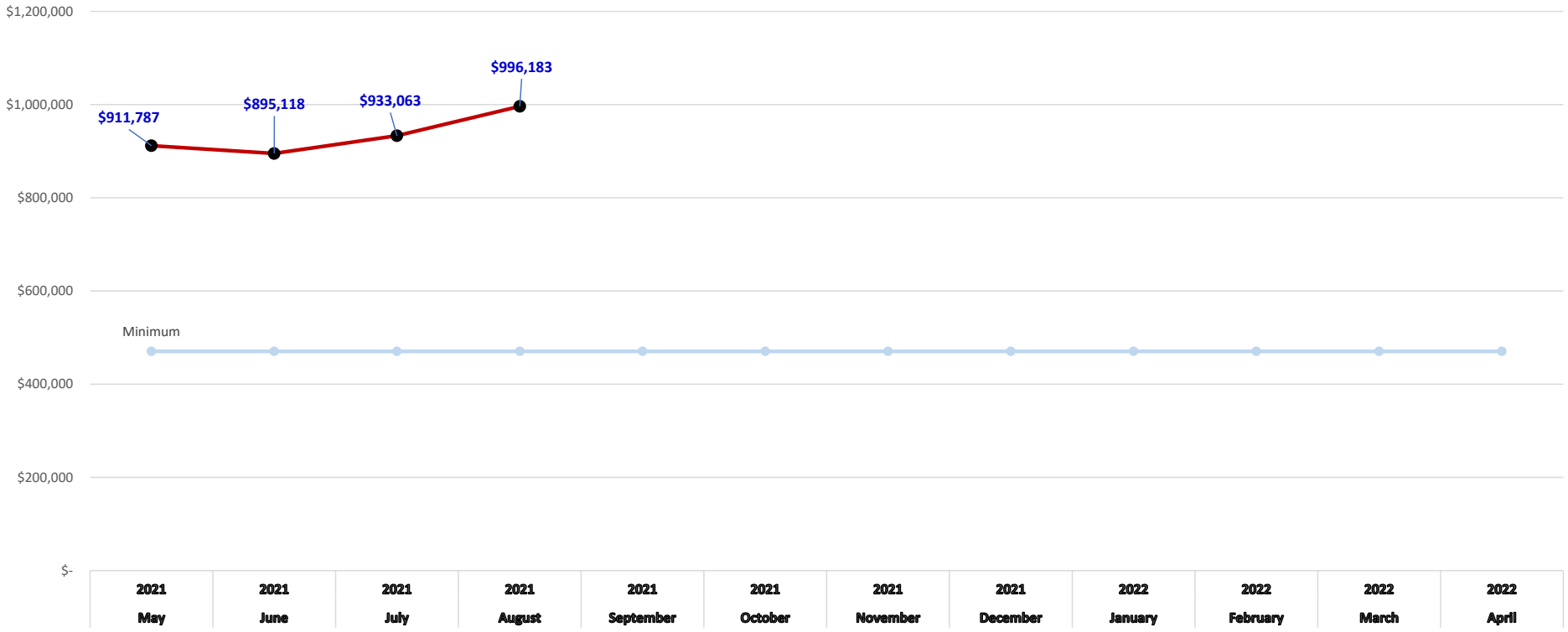
Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

Actuals- Unaudited

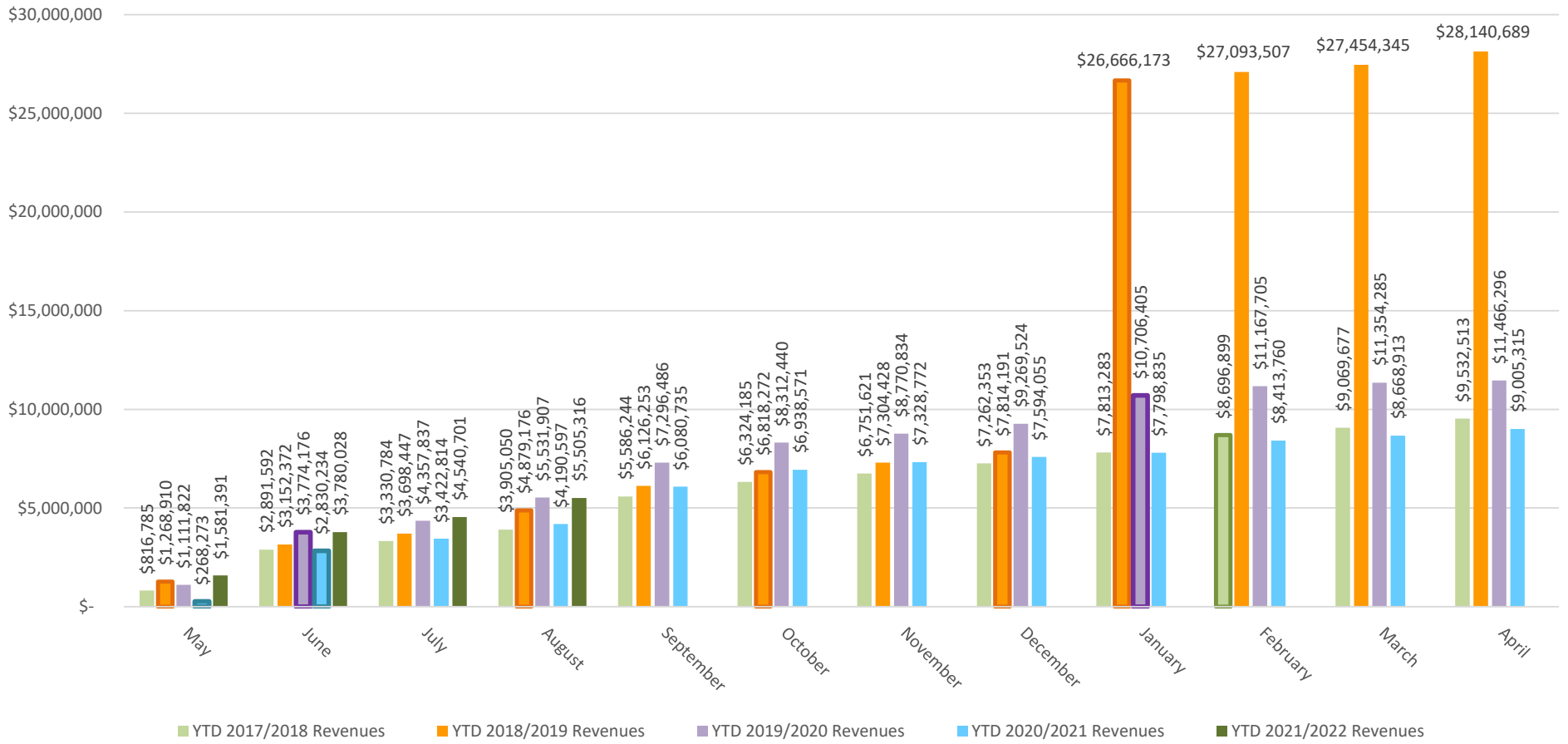
	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Investment in Capital Assets	\$ 1,695,849	\$ 1,695,849	\$ 1,695,849	1,695,849								
Beginning Unrestricted	711,223	911,787	895,118	933,063								
Monthly Net Surplus/(Deficit)	200,564	(16,669)	37,945	63,121								
Ending Investment in Capital Assets	1,695,849	1,695,849	1,695,849	1,695,849								
Ending Unrestricted	911,787	895,118	933,063	996,183								

Tennis Fund Monthly Ending Unrestricted Net Position- Fiscal Year 2021/2022



Minimum (3 months Exp.)	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

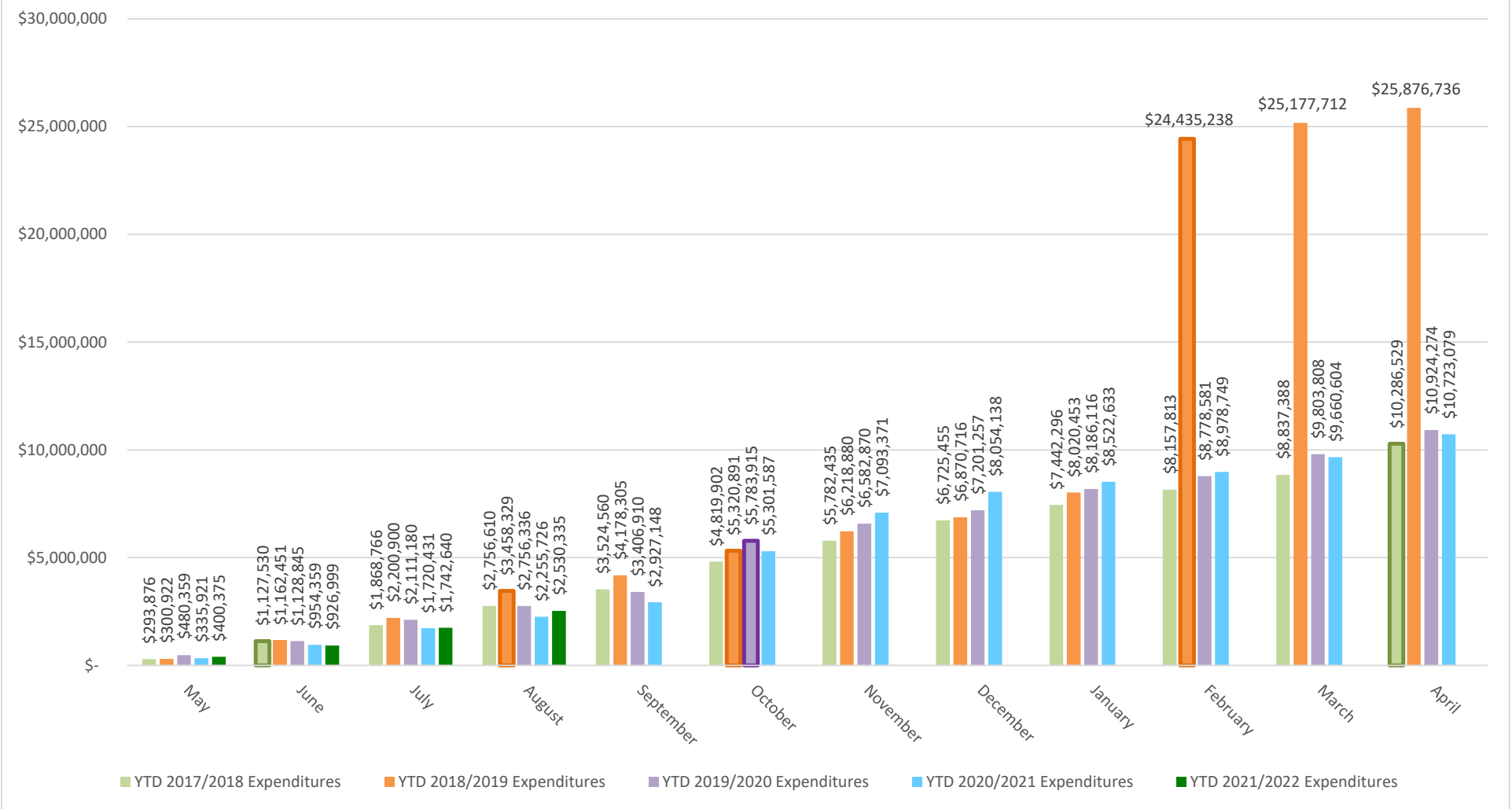
Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

- 2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.
- 2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.
- 2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.
- 2020/2021:** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



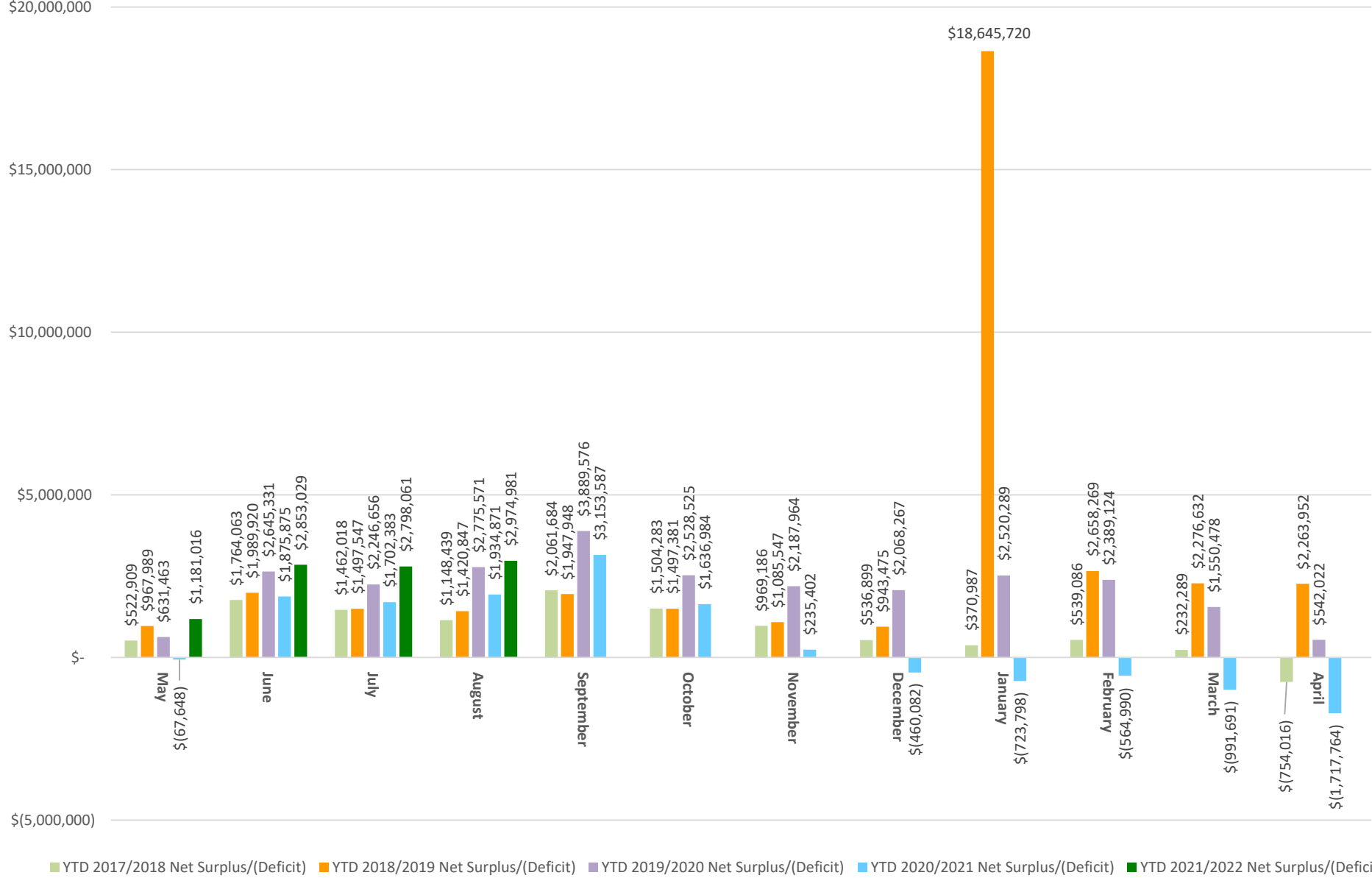
NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
August 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (4 months)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,875,855	\$ 254,447	\$ 1,659,951
EXPENDITURES	2,998,485	220,872	749,282
SURPLUS/(DEFICIT)	\$ (122,631)	\$ 33,575	\$ 910,669
RECREATION FUND			
REVENUES	\$ 4,162,599	\$ 352,801	\$ 1,620,770
EXPENDITURES	4,320,701	211,022	891,874
SURPLUS/(DEFICIT)	\$ (158,102)	\$ 141,778	\$ 728,896
IMRF FUND			
REVENUES	\$ 148,375	\$ 12,879	\$ 94,519
EXPENDITURES	205,000	15,162	61,078
SURPLUS/(DEFICIT)	\$ (56,625)	\$ (2,283)	\$ 33,441
LIABILITY INSURANCE FUND			
REVENUES	\$ 137,439	\$ 13,185	\$ 87,279
EXPENDITURES	157,070	3,175	60,324
SURPLUS/(DEFICIT)	\$ (19,632)	\$ 10,010	\$ 26,955
AUDIT FUND			
REVENUES	\$ 12,168	\$ 1,348	\$ 8,571
EXPENDITURES	13,038	11,513	11,513
SURPLUS/(DEFICIT)	\$ (870)	\$ (10,164)	\$ (2,942)
DEBT SERVICE FUND			
REVENUES	\$ 1,845,042	\$ 155,276	\$ 988,645
EXPENDITURES	1,830,142	-	4,318
SURPLUS/(DEFICIT)	\$ 14,900	\$ 155,276	\$ 984,327
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,812,000	\$ 167,444	\$ 655,296
EXPENSES	2,041,916	104,322	370,336
SURPLUS/(DEFICIT)	\$ (229,916)	\$ 63,121	\$ 284,961



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
August 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (4 months)
SPORTS CORE FUND			
REVENUES	\$ 445,638	\$ (11,077)	\$ 265,352
EXPENDITURES	413,922	153,042	209,522
SURPLUS/(DEFICIT)	\$ 31,716	\$ (164,119)	\$ 55,830
SPECIAL RECREATION FUND			
REVENUES	\$ 72,969	\$ 5,710	\$ 36,348
EXPENDITURES	130,194	22,053	35,606
SURPLUS/(DEFICIT)	\$ (57,225)	\$ (16,344)	\$ 742
CAPITAL PROJECT FUND			
REVENUES	\$ 503,000	\$ 42	\$ 271
EXPENDITURES	405,500	24,483	56,061
SURPLUS/(DEFICIT)	\$ 97,500	\$ (24,441)	\$ (55,790)
SOCIAL SECURITY FUND			
REVENUES	\$ 139,081	\$ 12,561	\$ 88,314
EXPENDITURES	235,000	22,051	80,421
SURPLUS/(DEFICIT)	\$ (95,919)	\$ (9,490)	\$ 7,893
CONSOLIDATED SUMMARY			
REVENUES	\$ 12,154,165	\$ 964,615	\$ 5,505,316
EXPENDITURES	12,750,968	787,695	2,530,335
SURPLUS/(DEFICIT)	\$ (596,802)	\$ 176,920	\$ 2,974,981

OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
August 2021

		CONSOLIDATED TOTALS
REVENUES		
Property Taxes	\$	482,419
Replacement Taxes		6,299
Recreation Program Fees		248,380
Fitness Center Fees		32,460
Aquatic Center Fees		86,133
Marketing		1,250
Sports Core - Fields		(10,819)
Sports Core - Aquatics		(258)
Sports Core - Tennis		-
FRC Rental/Member Fees		68,595
CPW Building Rentals		8,564
Field Rentals- Central Park		3,384
Field Rentals- Central Park North		2,806
Interest		759
Grant Proceeds		-
Transfers		-
Donations		-
Sponsorship		-
Overhead Revenue		-
Miscellaneous		34,644
TOTAL- REVENUES	\$	964,616
EXPENDITURES/EXPENSES		
Accounts Payable and Other	\$	145,595
Overhead Expenditures		-
August Payroll and Related Benefits		642,100
TOTAL EXPENDITURES/EXPENSES	\$	787,695
 NET REVENUES/(EXPENDITURES/EXPENSES)	 \$	 176,921

**Oak Brook Park District
Consolidated Balance Sheet
As of August 31, 2021**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 7,477,271
Receivables - Net of Allowances	
Property Taxes	4,805,629
Accounts	927,484
Due from Other Funds	-
Prepays	216,605
Inventories	18,191
Total Current Assets	\$ 13,445,180
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,153,403
Accumulated Depreciation	(3,498,029)
Total Noncurrent Assets	\$ 1,695,849
Total Assets	\$ 15,141,029

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 46,593
Total Assets and Deferred outflows of Resources	\$ 15,187,622

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 144,604
Accrued Payroll	14,717
Retainage Payable	99,165
Unearned Revenue	723,504
Due To Other Funds	-
Unclaimed Property	3,635
Total Current Liabilities	\$ 985,625
Noncurrent Liabilities	
Compensated Absences Payable	\$ 18,479
Net Pension Liability - IMRF	(104,738)
Total OPEB Liability - RBP	86,345
Total Noncurrent Liabilities	\$ 86
Total Liabilities	\$ 985,711

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 224,437
Property Taxes	4,805,629
Total Liabilities and Deferred Inflows of Resources	\$ 6,015,777

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,695,849
Non-spendable	-
Restricted	1,316,173
Committed	3,162,231
Unassigned/Unrestricted	2,997,592
Total Fund Balances	\$ 9,171,845
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 15,187,622

OAK BROOK PARK DISTRICT
Treasurer's Report- As of August 31, 2021

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 4,301,016.27	0.20%	Interest-bearing	87.35%
	Hinsdale Bank	261,609.11 *	0.02%	Interest-bearing	5.31%
	Sub-Total:	<u>\$ 4,562,625.38</u>			<u>92.66%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 96,790.08	0.65%	Interest-bearing (Insured Cash Sweep)	1.97%
<u>Checking</u>					
	Fifth Third Bank	\$ 209,302.87	0.13%	Interest-bearing	4.25%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 55,108.20	0.02%	Illinois Public Treasurers' Investment Pool	1.12%
	Grand Total Investments:	<u><u>\$ 4,923,826.53</u></u>			<u><u>100.00%</u></u>

Benchmark

**Three-month U.S.
Treasury Bill**

0.043%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government

* Balance and yield rate have been estimated because the bank statement for the month ending August 31, 2021 was not available as of the date of this schedule.

Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of August 31, 2021

DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
Splash Island plexiglass	Bear Metal Welding	\$ 11,750.00
New Ford Explorer- Fire extinguisher, floor mats	Various	272.11
Pickleball posts	Pickleballcentral.com	289.99
Central Park North monument & field signage	Parvin-Clauss Sign Company, Inc.	17,566.00
Legal fees- FRC roof, asphalt paving, monument signs	Robbins Schwartz	2,300.00
Kubota RTV utility vehicle	Russo	16,078.99
Way finding signage- Central Park North	Alphagraphics, NPN360	2,803.56
	SUBTOTAL BALANCE	\$ 51,060.65
Recreation Fund		
Fitness equipment- capital lease payment No. 2 of 3	Lease Servicing Center	\$ 39,111.66
Skid steer and trailer	Big Tex Trailer, Arends Hogan Walker	50,184.54
Outdoor pickleball courts (prev. basketball courts)	Perm-A-Seal	21,575.00
Fencing for pickleball courts	Peerless Fence	17,980.00
Signage posts for Central Park signage	McMaster-Carr	1,184.90
	SUBTOTAL BALANCE	\$ 130,036.10
Tennis Fund		
		\$ -
	SUBTOTAL BALANCE	\$ -
Special Recreation Fund		
		\$ -
	SUBTOTAL BALANCE	\$ -
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 181,096.75

Warrant

Inv Ref#	Vendor	Inv Date	PAID		Inv Amt	Amt Due	Status	Jrnlized
			Warrant	651 Due Date				
42346	AUNDREA GRAVER	08/13/2021		08/26/2021	329.73	0.00	Paid	Y
42369	BRIAN BRIGMAN	07/19/2021		08/31/2021	158.00	0.00	Paid	Y
42325	CARDMEMBER SERVICE	07/27/2021		08/31/2021	77.70	0.00	Paid	Y
42326	CARDMEMBER SERVICE	07/27/2021		08/31/2021	2,678.77	0.00	Paid	Y
42327	CARDMEMBER SERVICE	07/27/2021		08/31/2021	40.00	0.00	Paid	Y
42328	CARDMEMBER SERVICE	07/27/2021		08/31/2021	250.37	0.00	Paid	Y
42329*	CARDMEMBER SERVICE	07/27/2021		08/31/2021	17.63	0.00	Paid	Y
42330	CARDMEMBER SERVICE	07/27/2021		08/31/2021	1,166.41	0.00	Paid	Y
42331	CARDMEMBER SERVICE	07/27/2021		08/31/2021	2,002.94	0.00	Paid	Y
42332	CARDMEMBER SERVICE	07/27/2021		08/31/2021	413.21	0.00	Paid	Y
42333	CARDMEMBER SERVICE	07/27/2021		08/31/2021	58.00	0.00	Paid	Y
42334	CARDMEMBER SERVICE	07/27/2021		08/31/2021	37.98	0.00	Paid	Y
42335	CARDMEMBER SERVICE	07/27/2021		08/31/2021	2,305.94	0.00	Paid	Y
42336	CARDMEMBER SERVICE	07/27/2021		08/31/2021	42.27	0.00	Paid	Y
42337*	CARDMEMBER SERVICE	07/27/2021		08/31/2021	9,823.51	0.00	Paid	Y
42338	CARDMEMBER SERVICE	07/27/2021		08/31/2021	2,651.10	0.00	Paid	Y
42339	CARDMEMBER SERVICE	07/27/2021		08/31/2021	231.03	0.00	Paid	Y
42340	CARDMEMBER SERVICE	07/27/2021		08/31/2021	846.34	0.00	Paid	Y
42341	CARDMEMBER SERVICE	07/27/2021		08/31/2021	160.39	0.00	Paid	Y
42342	CARDMEMBER SERVICE	07/27/2021		08/31/2021	608.72	0.00	Paid	Y
42343	CARDMEMBER SERVICE	07/27/2021		08/31/2021	441.22	0.00	Paid	Y
42344	CARDMEMBER SERVICE	07/27/2021		08/31/2021	6,381.86	0.00	Paid	Y
42345*	CARDMEMBER SERVICE	07/27/2021		08/31/2021	501.98	0.00	Paid	Y
42368	CHRISTINA COOK	07/19/2021		08/31/2021	662.50	0.00	Paid	Y
42370	DAN SAVIANO	07/22/2021		08/31/2021	214.00	0.00	Paid	Y
42371	DAN SAVIANO	07/22/2021		08/31/2021	214.00	0.00	Paid	Y
42372	DAN SAVIANO	07/22/2021		08/31/2021	214.00	0.00	Paid	Y
42347	ILLINOIS STATE POLICE	08/01/2021		08/26/2021	290.00	0.00	Paid	Y
42414	ORIGINAL WATERMEN	05/18/2021		09/02/2021	1,667.28	0.00	Paid	Y
42373	SERENA WESTPHAL	08/13/2021		08/31/2021	40.00	0.00	Paid	Y
42367	SHEILA DUNTEMAN	07/09/2021		08/31/2021	90.00	0.00	Paid	Y
42348	VILLAGE OF OAK BROOK	08/10/2021		08/31/2021	21.69	0.00	Paid	Y
42349	VILLAGE OF OAK BROOK	08/10/2021		08/31/2021	80.14	0.00	Paid	Y
42350	VILLAGE OF OAK BROOK	08/10/2021		08/31/2021	115.21	0.00	Paid	Y
42351	VILLAGE OF OAK BROOK	08/10/2021		08/31/2021	161.97	0.00	Paid	Y
42352	VILLAGE OF OAK BROOK	08/10/2021		08/31/2021	7,047.38	0.00	Paid	Y

# of Invoices:	36	# Due:	0	Totals:	42,043.27	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					42,043.27	0.00

* 3 Net Invoices have Credits Totalling: (107.39)

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 08/17/2021 - 09/13/2021
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			8,169.72	0.00		
	02 - RECREATION FUND			18,818.69	0.00		
	07 - RECREATIONAL FACILITIES FUND			10,168.92	0.00		
	08 - SPORTS CORE			4,885.94	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			8,964.40	0.00		
	02 - FINANCE			228.02	0.00		
	05 - CENTRAL PARK			1,499.74	0.00		
	06 - SADDLEBROOK PARK			121.09	0.00		
	09 - DEAN PROPERTY			69.95	0.00		
	15 - BUILDING/RECREATION CENTER			4,216.34	0.00		
	20 - CENTRAL PARK WEST			216.55	0.00		
	21 - FITNESS CENTER			2,808.62	0.00		
	25 - AQUATIC CENTER			8,072.70	0.00		
	26 - AQUATIC-RECREATION PROGRAMS			1,725.28	0.00		
	30 - CHILDRENS PROGRAMS			231.03	0.00		
	31 - PRESCHOOL PROGRAMS			27.78	0.00		
	32 - YOUTH PROGRAMS			826.55	0.00		
	50 - PIONEER PROGRAMS			2,547.50	0.00		
	60 - SPECIAL EVENTS & TRIPS			595.26	0.00		
	71 - BUILDING/RACQUET CLUB			3,519.84	0.00		
	75 - TENNIS PROGRAMS			5,882.58	0.00		
	80 - MARKETING			490.04	0.00		

Inv Ref#	Vendor	Inv Date	OPEN		Inv Amt	Amt Due	Status	Jrnlized
			Warrant	651 Due Date				
42402	ACE HARDWARE CORP.	08/17/2021		09/13/2021	10.00	10.00	Open	Y
42413	ADVANCED DISPOSAL	07/31/2021		09/13/2021	649.50	649.50	Open	Y
42382	ALPHA GRAPHICS	08/24/2021		09/13/2021	186.52	186.52	Open	Y
42407	ALPHA GRAPHICS	08/12/2021		09/13/2021	573.53	573.53	Open	Y
42357	ANDERSON LANDSCAPE SUPPLY	06/22/2021		09/13/2021	165.00	165.00	Open	Y
42358	ANDERSON LANDSCAPE SUPPLY	08/09/2021		09/13/2021	99.00	99.00	Open	Y
42359	ANDERSON LANDSCAPE SUPPLY	08/05/2021		09/13/2021	198.00	198.00	Open	Y
42360	ANDERSON LANDSCAPE SUPPLY	08/05/2021		09/13/2021	198.00	198.00	Open	Y
42361	ANDERSON LANDSCAPE SUPPLY	08/05/2021		09/13/2021	198.00	198.00	Open	Y
42362	ANDERSON LANDSCAPE SUPPLY	08/04/2021		09/13/2021	198.00	198.00	Open	Y
42421	BEST OFFICIALS	09/02/2021		09/13/2021	480.00	480.00	Open	Y
42404	BROTHERS CARPET CLEANING	08/18/2021		09/13/2021	2,500.00	2,500.00	Open	Y
42432	COM ED	08/31/2021		09/13/2021	367.50	367.50	Open	N
42433	COM ED	08/30/2021		09/13/2021	4.00	4.00	Open	N
42383	CTUC	08/16/2021		09/13/2021	475.00	475.00	Open	Y
42416	DAWSONS TREE SERVICE	08/25/2021		09/13/2021	2,765.00	2,765.00	Open	Y
42375	DIRECT ENERGY BUSINESS	08/05/2021		08/31/2021	17,231.09	17,231.09	Open	Y
42374	DIRECT ENERGY BUSINESS	08/19/2021		09/13/2021	41.60	41.60	Open	Y
42423	DIRECT ENERGY BUSINESS	08/19/2021		09/12/2021	990.67	990.67	Open	Y
42394	DREISILKER ELECTRIC MOTORS INC	07/12/2021		09/13/2021	16.29	16.29	Open	Y
42450	EBEL'S ACE HARDWARE #8313	08/10/2021		09/13/2021	25.71	25.71	Open	N
42412	ENERGIZE SPORTZ	08/25/2021		09/13/2021	5,176.40	5,176.40	Open	Y
42434	ENVISION HEALTHCARE INC	09/01/2021		09/13/2021	39.00	39.00	Open	N
42356	EWING IRRIGATION PRODUCTS INC	08/09/2021		09/13/2021	282.16	282.16	Open	Y
42387	EWING IRRIGATION PRODUCTS INC	08/09/2021		09/13/2021	483.70	483.70	Open	Y
42401	EWING IRRIGATION PRODUCTS INC	08/25/2021		09/13/2021	288.23	288.23	Open	Y
42426	FED EX	08/11/2021		09/13/2021	21.74	21.74	Open	Y
42436	FLAGG CREEK WATER RECLAMATION	08/27/2021		09/13/2021	2,589.16	2,589.16	Open	N
42437	FLAGG CREEK WATER RECLAMATION	08/27/2021		09/13/2021	32.77	32.77	Open	N
42438	FLAGG CREEK WATER RECLAMATION	08/27/2021		09/13/2021	41.62	41.62	Open	N
42439	FLAGG CREEK WATER RECLAMATION	08/27/2021		09/13/2021	56.32	56.32	Open	N
42377	HAGG PRESS	08/12/2021		09/13/2021	260.00	260.00	Open	Y
42403	HALOGEN SUPPLY COMPANY, INC.	08/23/2021		09/13/2021	1,227.26	1,227.26	Open	Y
42424	HINSDALE BANK & TRUST COMPANY	08/23/2021		09/01/2021	4,864.18	4,864.18	Open	Y
42425	HINSDALE BANK & TRUST COMPANY	08/23/2021		09/01/2021	4,473.68	4,473.68	Open	Y
42441	HOME DEPOT CREDIT SERVICES	08/10/2021		09/13/2021	289.42	289.42	Open	N
42442	HOME DEPOT CREDIT SERVICES	08/13/2021		09/13/2021	57.89	57.89	Open	N
42443	HOME DEPOT CREDIT SERVICES	07/28/2021		09/13/2021	37.71	37.71	Open	N
42444	HOME DEPOT CREDIT SERVICES	08/24/2021		09/13/2021	98.44	98.44	Open	N
42445	HOME DEPOT CREDIT SERVICES	08/20/2021		09/13/2021	16.64	16.64	Open	N
42446	HOME DEPOT CREDIT SERVICES	08/13/2021		09/13/2021	53.08	53.08	Open	N
42447	HOME DEPOT CREDIT SERVICES	08/11/2021		09/13/2021	153.68	153.68	Open	N
42386	HP PRODUCTS	08/12/2021		09/13/2021	28.42	28.42	Open	Y
42448	HP PRODUCTS	08/24/2021		09/13/2021	105.08	105.08	Open	N
42452	HP PRODUCTS	06/25/2021		09/13/2021	1,804.64	1,804.64	Open	N
42365	INTEGRITY LANDSCAPING, INC	08/11/2021		09/13/2021	7,900.00	7,900.00	Open	Y
42411	INTEGRITY LANDSCAPING, INC	08/25/2021		09/13/2021	4,740.00	4,740.00	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 08/17/2021 - 09/13/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42422	JONES TRAVEL	08/17/2021	09/13/2021	884.00	884.00	Open	Y
42376	KONICA MINOLTA BUSINESS	07/31/2021	08/31/2021	311.18	311.18	Open	Y
42381	KONICA MINOLTA BUSINESS	07/31/2021	08/31/2021	17.04	17.04	Open	Y
42440	KONICA MINOLTA PREMIER FINANCE	07/31/2021	09/13/2021	739.00	739.00	Open	N
42417	LPG MUSIC INC.	07/30/2021	09/13/2021	6,030.00	6,030.00	Open	Y
42418	LPG MUSIC INC.	08/25/2021	09/13/2021	524.25	524.25	Open	Y
42364	MASTERBLEND INTERNATIONAL LLC	08/06/2021	09/13/2021	513.00	513.00	Open	Y
42429	MASTERBLEND INTERNATIONAL LLC	08/26/2021	09/13/2021	332.50	332.50	Open	Y
42400	McMASTER-CARR	08/23/2021	09/13/2021	26.65	26.65	Open	Y
42410	McMASTER-CARR	08/19/2021	09/13/2021	1,184.90	1,184.90	Open	Y
42430	McMASTER-CARR	08/25/2021	09/13/2021	34.84	34.84	Open	Y
42380	MENARDS	07/28/2021	09/13/2021	204.66	204.66	Open	Y
42399	MENARDS	08/10/2021	09/13/2021	65.97	65.97	Open	Y
42420	MOST DEPENDABLE FOUNTAINS INC	08/23/2021	09/13/2021	7,745.00	7,745.00	Open	Y
42419	NEXT GENERATION	06/30/2021	09/13/2021	744.80	744.80	Open	Y
42353	NICOR GAS	08/18/2021	09/13/2021	183.77	183.77	Open	Y
42453	NICOR GAS	08/18/2021	09/13/2021	649.67	649.67	Open	N
42406	NPN360	08/05/2021	09/13/2021	2,230.03	2,230.03	Open	Y
42379	OAK BROOK MECHANICAL SERVICES INC	08/24/2021	09/13/2021	336.00	336.00	Open	Y
42354	OAKBROOK TERRACE PARK DISTRICT	08/19/2021	09/13/2021	76.50	76.50	Open	Y
42456	P.E.I. INC	08/30/2021	09/13/2021	4,643.00	4,643.00	Open	N
42408	PEERLESS ENTERPRISE	07/30/2021	09/13/2021	17,980.00	17,980.00	Open	Y
42428	PFEIFFER'S PEST CONTROL	08/31/2021	09/13/2021	200.00	200.00	Open	Y
42363	PIONEER MANUFACTURING CO.	08/21/2021	09/13/2021	838.80	838.80	Open	Y
42409	PIONEER MANUFACTURING CO.	08/26/2021	09/13/2021	2,448.60	2,448.60	Open	Y
42431	QUENCH	09/01/2021	09/13/2021	122.37	122.37	Open	Y
42435	QUEST DIAGNOSTICS	08/30/2021	09/13/2021	404.32	404.32	Open	N
42457	ROBBINS SCHWARTZ	08/20/2021	09/13/2021	100.00	100.00	Open	N
42458	ROBBINS SCHWARTZ	08/20/2021	09/13/2021	800.00	800.00	Open	N
42459	ROBBINS SCHWARTZ	08/20/2021	09/13/2021	320.00	320.00	Open	N
42451	SAFEGUARD	08/26/2021	09/13/2021	447.21	447.21	Open	N
42454	SEAL TIGHT EXTERIORS INC.	08/06/2021	09/13/2021	18,600.00	18,600.00	Open	N
42389	SERVICE SANITATION, INC.	08/20/2021	09/13/2021	242.00	242.00	Open	Y
42390	SERVICE SANITATION, INC.	08/20/2021	09/13/2021	101.50	101.50	Open	Y
42391	SERVICE SANITATION, INC.	08/20/2021	09/13/2021	222.50	222.50	Open	Y
42392	SERVICE SANITATION, INC.	08/20/2021	09/13/2021	404.00	404.00	Open	Y
42395	SONITROL CHICAGOLAND WEST	08/10/2021	09/13/2021	1,410.00	1,410.00	Open	Y
42396	SONITROL CHICAGOLAND WEST	08/10/2021	09/13/2021	162.00	162.00	Open	Y
42355	STERLING NETWORK INTEGRATION	08/18/2021	09/13/2021	290.00	290.00	Open	Y
42455	SUBURBAN FAMILY MAGAZINE	06/28/2021	09/13/2021	340.00	340.00	Open	N
42384	TAMELING INDUSTRIES INC.	07/29/2021	09/13/2021	111.00	111.00	Open	Y
42385	TAMELING INDUSTRIES INC.	08/05/2021	09/13/2021	246.00	246.00	Open	Y
42449	THE CONSERVATION FOUNDATION	08/10/2021	09/13/2021	250.00	250.00	Open	N
42366	THE EMPLOYERS ASSOCIATION	08/20/2021	09/13/2021	140.00	140.00	Open	Y
42393	TRANE U.S. INC.	08/20/2021	09/13/2021	9.72	9.72	Open	Y
42397	TYCO INTEGRATED SECURITY LLC	08/07/2021	09/13/2021	273.00	273.00	Open	Y
42398	TYCO INTEGRATED SECURITY LLC	08/07/2021	09/13/2021	292.99	292.99	Open	Y

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 08/17/2021 - 09/13/2021
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42405	VICTORY BADMINTON INC	08/09/2021	09/13/2021	1,960.00	1,960.00	Open	Y
42378	VILLA PARK ELECTRICAL SUPPLY	08/23/2021	09/13/2021	39.18	39.18	Open	Y
42388	VILLA PARK ELECTRICAL SUPPLY	08/26/2021	09/13/2021	439.67	439.67	Open	Y
42415	VILLAGE OF OAK BROOK	08/20/2021	09/13/2021	1,127.54	1,127.54	Open	Y
42427	WASHBURN MACHINERY	08/25/2021	09/13/2021	219.56	219.56	Open	Y
# of Invoices:	99	# Due:	99	Totals:	140,512.35	140,512.35	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				140,512.35	140,512.35		

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 08/17/2021 - 09/13/2021
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			41,259.18	41,259.18		
	02 - RECREATION FUND			54,378.84	54,378.84		
	06 - DEBT SERVICE FUND			9,337.86	9,337.86		
	07 - RECREATIONAL FACILITIES FUND			30,007.47	30,007.47		
	08 - SPORTS CORE			2,725.44	2,725.44		
	12 - CAPITAL PROJECTS FUND			2,803.56	2,803.56		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			4,122.98	4,122.98		
	02 - FINANCE			655.71	655.71		
	03 - FIELDS			2,725.44	2,725.44		
	04 - CENTRAL PARK NORTH			1,590.00	1,590.00		
	05 - CENTRAL PARK			20,507.19	20,507.19		
	06 - SADDLEBROOK PARK			2,593.00	2,593.00		
	07 - FOREST GLEN PARK			1,737.49	1,737.49		
	08 - CHILLEM PARK			240.00	240.00		
	09 - DEAN PROPERTY			936.43	936.43		
	10 - PROFESSIONAL SERVICES			710.00	710.00		
	15 - BUILDING/RECREATION CENTER			11,174.73	11,174.73		
	20 - CENTRAL PARK WEST			782.89	782.89		
	21 - FITNESS CENTER			3,406.76	3,406.76		
	25 - AQUATIC CENTER			11,680.71	11,680.71		
	30 - CHILDRENS PROGRAMS			7,136.40	7,136.40		
	31 - PRESCHOOL PROGRAMS			6,554.25	6,554.25		
	32 - YOUTH PROGRAMS			821.30	821.30		
	40 - ADULT PROGRAMS			480.00	480.00		
	50 - PIONEER PROGRAMS			884.00	884.00		
	60 - SPECIAL EVENTS & TRIPS			10.00	10.00		
	71 - BUILDING/RACQUET CLUB			9,981.75	9,981.75		
	75 - TENNIS PROGRAMS			475.00	475.00		
	80 - MARKETING			20,000.00	20,000.00		
	81 - CAPITAL OUTLAY			19,164.90	19,164.90		
	94 - DEBT SERVICE FUND			9,337.86	9,337.86		
	95 - CAPITAL PROJECTS FUND			2,803.56	2,803.56		

Communications and Proclamations

Board of Commissioners to share communications.
Sports Core in 2022 Discussion

Reports

Communications, IT, and Administration Report
Finance & Human Resources Report
Recreation & Facilities Report
Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: September 7, 2021
Re: August/September 2021: Communications, IT & Administration

August Board Meeting Follow Up:

Designated Administrators

The Finance Manager and Administrative Specialist will be the FOIA administrators. The Executive Director and Deputy Director will complete training for the Open Meeting Act.

September Board Meeting Discussion Points:

Sports Core Agreement

The three-year Sports Core Agreement automatically renews unless either the Park District or the Village give notice to terminate the agreement. This agreement is in its last year as of January 2022 and expires in December of 2022.

Employee Referral Incentive

Staff members may receive \$100 for any referral of full or part time positions as long as the new hire stays employed for 90 days.

IT Report:

The software controlling the Wi-Fi access points at all the facilities has been updated to a new operating system. The old software was at end of life and wasn't going to be supported anymore. The next step in improving the Wi-Fi will be adding several more and newer access points in several locations.

Corporate and Community Relations:

Sponsorships	\$ 48,824.90
Advertising	\$6,250.00
Vendors	\$ -
In-Kind Donations	\$1,655.00
Oak Brook Park District Foundation	\$5,179.85
Total for August:	\$61,909.75

Marketing & Communications Report:

Facebook Analytics

Total Likes: 3,348 (up 31)

Posts: 35

Total Reach (organic and paid): 23,579

Instagram Analytics

Total Followers: 1,454 (up 7)

Posts: 27

Top Post Reach: 596


Twitter Analytics

Total Followers: 1,086 (up 1)

Posts: 18

Top Post Impressions: 199

Post Details ✕



Oak Brook Park District


August 12 · 🌐

⋮

Starting in the early evening at 5:00 pm and continuing into the night, this partner dri tri will test your skills and strengths while competing against others in this head to head battle. Run, bike, and row your way to the finish line! <https://tinyurl.com/8huu48h2>


I Spy a Dri Tri

Saturday, September 25



REGISTER
ONLINE

obparks.org!



✔ **Get More Likes, Comments and Shares**
When you boost this post, you'll show it to more people.

2,354
People Reached

196
Engagements

Boost Post

👤 Bonnie Gibellina, Kelly Appold-Lapinskas and 3 others

7 Shares

Performance for Your Post

2,354 People Reached

51 Reactions, Comments & Shares ⓘ

25 Like	5 On Post	20 On Shares
1 Love	0 On Post	1 On Shares
18 Comments	0 On Post	18 On Shares
7 Shares	7 On Post	0 On Shares

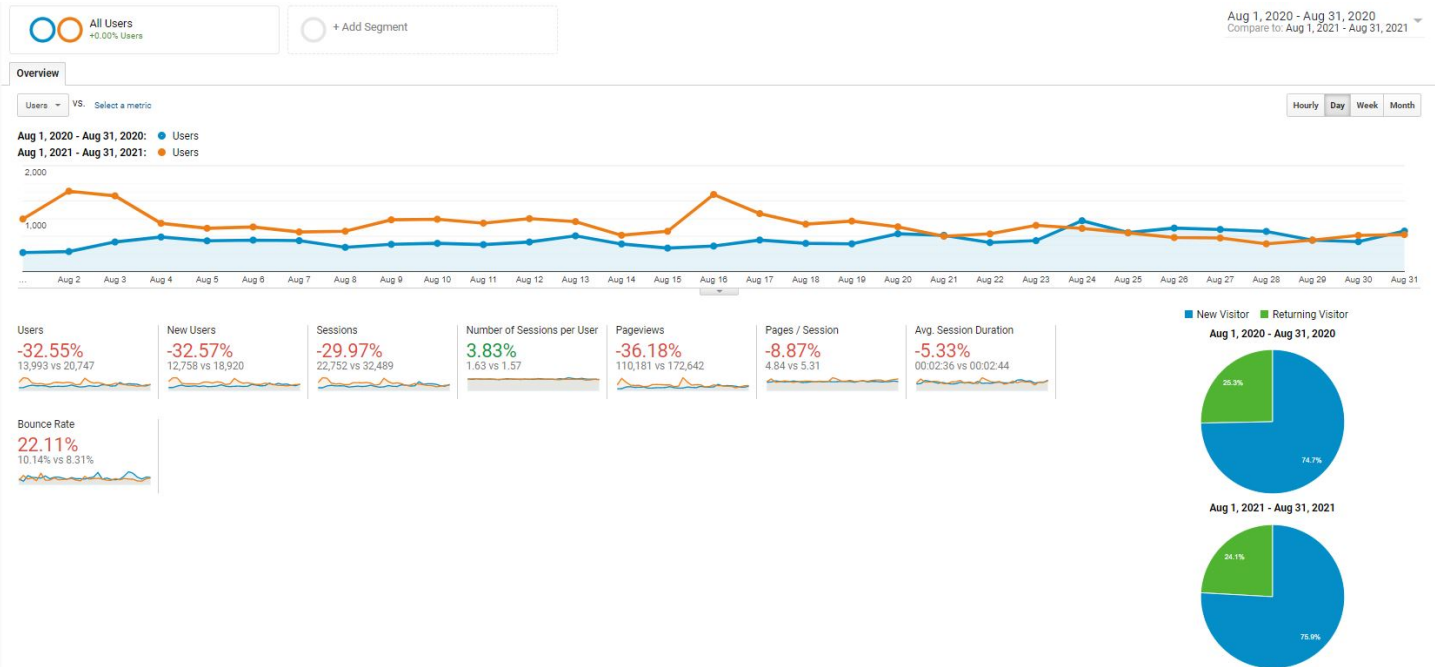
145 Post Clicks

1 Photo Views	31 Link Clicks ⓘ	113 Other Clicks ⓘ
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NEGATIVE FEEDBACK

1 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

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August 2021 Top pages*

1. Obparks.org
2. Facilities/Splash Island
3. Programs/Aquatics Facilities/Family Aquatic Center
4. Facilities/Family Aquatic Center
5. Facilities/Central Park West
6. Programs/Tennis
7. Obparks.org /New Cart
8. Obparks.org/Home
9. Obparks.org/Activity Search
10. Facilities/Family Recreation Center

August 2021 Top Products*

1. Halloween Trick or Treat Trail 3:45pm
2. Halloween Trick or Treat Trail 3:30pm
3. Pumpkin Swim ages 6-8
4. Pumpkin Swim ages 3-5
5. Pickleball Monday 8/30 Open Play

obparks.org Ecommerce Overview – August 2021*

obparks.org Acquisition Value*

Referral Percentage Values	August 2021	August 2020
Direct:	37.7%	40.7%
Organic Search:	51.3%	48.2%
Social:	4.8%	3.5%
Referrals:	6%	7.1%

	August 2020	August 2021
Total Revenue	\$51,969	\$169,918
Transactions:	392	1,281
	2020	2021
Year to date total	\$487,972	\$1,203,097



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: September 8, 2021
Re: August 2021 Financials

In response to recent feedback received from the Board, going forward my commentary on the monthly financial activities of the Park District will be focused on comparing current year actual results against the current year annual budget, as well as a comparison to the actual results from fiscal year 2019/2020 (two years prior). Comparisons to Fiscal year 2020/2021 (“Covid” year) will be temporarily discontinued due to the fact that such year was highly unusual and was negatively impacted by the temporary closure of our facilities and suspension of recreation programming.

General Fund

We have now completed four months of our current fiscal year (33%), and year-to-date (YTD) revenues, expenditures, and transfers-out in this fund equal \$1,659,951, \$749,282, and \$0, respectively. This is resulting in a YTD net surplus of \$910,669; which is a \$317,220 increase over the \$593,449 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** With the exception of investment revenue, all other revenues are either in-line or greater than budgeted expectations. When comparing to FY 2019/2020, total revenues have increased \$250,305. Our Central Park North and Central Park departments are favorable compared to the budget, primarily due to the June 2021 receipt of the annual rental/licensing fee from Wizards Football Club (\$100,000) and Girls Lacrosse (\$22,200). Personal property replacement taxes are currently ahead of our budgeted target, and has increased 57% when compared to FY 2019/2020. In our Building-Recreation Center department, building rental and daily fee revenues have also increased when compared to 2 years prior.
- **Expenditures-** The majority of our departments are either in-line or lower than budgeted expectations. When comparing to FY 2019/2020, total expenditures have decreased \$66,915. The biggest cost savings is in our Building-Recreation Center department where part-time wages have decreased from \$84,047 2 years ago, to \$36,920 in the current year.

Recreation Fund

YTD revenues, expenditures, and transfers out in this fund equal \$1,620,770, 891,874, and \$0, respectively. This is resulting in a YTD net surplus of \$728,896; which is a \$53,324 increase over the \$675,573 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased approximately \$184,000 when compared to two years prior. The primary driver of this is decreased enrollment for many of our recreational programs due to the continuing pandemic and the operation of our facilities and programming under reduced capacity limits earlier in the fiscal year.

- **Expenditures-** With the exception of the Capital Outlay department, all departments are currently lower or in-line with budgeted expectations and, in total, have decreased approximately \$237,349 when compared to FY 2019/2020. The primary driver of this decrease is decreased part-time personnel costs. Total part-time personnel costs have decreased approximately \$115,000; from \$392,000 in FY 2019/2020, to \$277,000 in the current year.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$655,296 and \$370,336, respectively. This is resulting in a YTD net surplus of \$284,961; which is a \$12,268 decrease when compared to the \$297,229 YTD net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased \$101,784 when compared to FY 2019/2020. The primary drivers of this are decreased group lesson (adult, junior camp, etc.) revenues which have decreased approximately \$40,000. Resident and non-resident memberships revenues have also decreased approximately \$21,000 and private lesson revenues have decreased another \$16,000.
- **Expenses-** All departments are currently lower than budgeted expectations and have decreased \$89,516 when compared to FY 2019/2020. This decrease is primarily driven by the \$45,100 decrease in part-time wages as well as the fact that this fund has not yet incurred any capital expenditures in the current year.

FINANCE OPERATIONS:

- Finance personnel continues to work on assembling the FY 2020/2021 audited financial report and has begun working on the required annual continuing debt disclosures.
- Jackie Peterson, our Administrative Services Assistant, has been assisting with numerous tasks including reconciling the monthly purchasing card statements, importing financial information into BS&A, digitizing invoices, and will soon begin training with personnel to also assist at the front desk.

HUMAN RESOURCES:

- Linda has been keeping up-to-date on numerous topics including the impact of legalized marijuana in the workplace and recent changes in unemployment benefits. She has also assisted with various tasks related to our updated employee vaccination procedures.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: September 3, 2021
Re: Recreation & Facilities Report

Recreation

- The DuPage Visitors and Convention Bureau and USA Lacrosse visited Central Park athletic fields to begin planning a large tournament for May 2022
- As of August 23, Dolphin Station is open for the school year. We currently have 11 in the morning and 9 in the afternoon.
- Three movies were shown in the park in August. There was a showing of Coco on August 4th (22 families), The Croods: A New Age on August 18th (20 families), and Raya and the Last Dragon for Lisa Giangrande from @properties on August 20th.
- The newly formed Youth Soccer League kicked off in August with 32 players. The season runs for 8 weeks for children ages 3-4. In total, there are four teams of eight players each.
- Camp ended in August. Another successful year!

Aquatics

- The Oak Brook Bath & Tennis Club's swimming season ended on September 10th. Due to the Family Aquatic Center being closed for annual maintenance, we kept the pools open past Labor Day for early morning lap swimming and water exercise. The Tennis Courts will remain open for as long as the weather allows.
- The annual aquatic maintenance shutdown is going well. Projects include:
 - Caulking replacement along expansion joints in both pools
 - Replacing two underwater lights in the lap pool
 - Replacing two chlorine feed pumps
 - Cleaning and inspection of chlorine feeders and surge tanks
 - Removing and replacing all burned out overhead lights
 - Reorganization and painting of the lifeguard office
 - Resurfacing of the grip tape on the stairs leading up to the water slide
 - Various preventive maintenance projects for pumps, motors, heaters, and exhaust fans
 - Full restoration of stainless-steel railings and ladders
 - Contracting with ServePro for industrial drain and deck cleaning
 - A thorough cleaning of the kitchen
- The number of swim lessons was lower than expected, but that was largely due to staff expansion at the last minute. The number of group lessons grew in June and July after returning in May. We hope to have good momentum going into the fall, but staffing will be an issue again.
- The swim team is still looking for a coach.

Fitness

- On October 2nd, we will offer our traditional in-person Pink 5k, as well as a "Virtual" option, which will be set up for the month of October so that participants can enjoy the course at their convenience.
- A new unsupervised track program was created so that our guests could enjoy our track without committing to full membership.

Facilities

- Josh Chartrand officially began working for us as a Building Technician. For the last four years, he has been part of the Park District's custodial team.
- RTU #4 over administration was repaired.
- Although there have been a few delays with the roof, the project is still moving forward. Duct work will need to be replaced in one section as it has deteriorated beyond use.
- Repairs have been made to the dryer.
- During August, resident membership increased to 51%.
- As shown in the chart, the number of individual members and membership packages is steadily increasing.
- Traditionally, August is a month when membership enrollment decreases and cancellations increase. Thus, there is a net loss of memberships in August. One factor contributing to this is students returning to school, resulting in a higher number of Junior Membership cancellations than usual.
- The net membership numbers remain positive year-to-date.

Tennis

- The Tennis Center Jr. Tennis Teams successfully represented the Chicago District at the Indianapolis Midwest Championship finishing 3rd place in the 10&Under Green Dot division, 2nd place in the 14&under division and 1st place in the 10&under Orange division.
- The Tennis Center hosted the Oak Brook Summer BG14 tournament with 52 participants, August 13th through the 15th.



Oak Brook Park District Membership Statistics 2021

Individual Member Data									
	January	February	March	April	May	June	July	August	
Members, Start of Month	882	929	1018	1063	1094	1176	1385	1552	NA
Members, Month End	839	900	966	1008	1018	1076	1330	1394	NA
Retention Percentage	95.12%	96.88%	94.89%	94.83%	93.05%	91.50%	96.03%	89.82%	94%
New Members	84	97	111	84	167	329	254	142	1268
Members Cancelled/Expired	43	29	52	55	76	100	55	158	568
Net Members	41	68	59	29	91	229	199	-16	700
Resident	48%	47%	49%	49%	50%	52%	50%	51%	NA
Non-Resident	52%	53%	51%	51%	50%	48%	50%	49%	NA
Membership Package Data									
	January	February	March	April	May	June	July	August	
Memberships, Start of Month	488	513	560	588	614	657	738	826	NA
Memberships, Month End	463	494	534	561	575	609	701	748	NA
Retention Percentage	94.88%	96.30%	95.36%	95.41%	93.65%	92.69%	94.99%	90.56%	94.23%
New Memberships	45	57	62	57	88	152	145	60	666
Cancelled/Expired	25	19	26	27	39	48	37	78	299
Net Memberships	20	38	36	30	49	104	108	-18	367

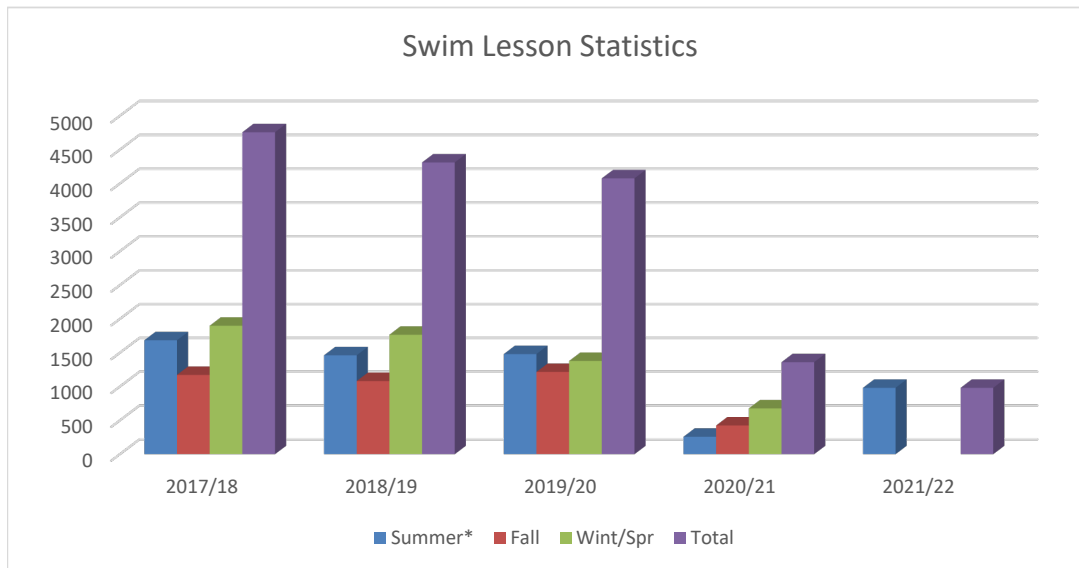
Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
2017/18	1685	1173	1900	4758
2018/19	1463	1082	1767	4312
2019/20	1481	1217	1379	4077
2020/21	258	425	678	1361
2021/22	982			982

Swim Team Statistics						
	Summer	Fall	Wint/Spr	Spring Training	Stroke Clinic*	Total
2017/18	32	65	46	73	9	225
2018/19	71	80	77	100	18	346
2019/20	79	90	83	0	not offered	252
2020/21	52	213	141	63		469
2021/22	59					59





Oak Brook Park District
Aquatic Center
Aquatic Party Statistics

2021 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Deck Party	0	0	0	0	0	0	2	7					9
Studio Party	0	0	0	0	0	0	11	14					25
Group (by day)	0	0	0	0	0	0	0	0					0
Private (indoors only)	9	16	16	15	12	8	0	0					76
Private (indoor/outdoor combo)	0	0	0	0	0	0	0	0					0
Splash Island Birthday	0	0	0	0	0	14	10	14					38
Camp Rentals	0	0	0	0	0	0	0	0					0
Lane Rental (lap only)	20	24	11	13	8	0	0	0					76
Scout	0	0	0	0	0	0	0	0					0
Total # Parties	29	40	27	28	20	22	23	35	0	0	0	0	224
2020	22	32	15	0	0	0	44	48	44	44	32	31	312
2019	37	25	44	36	46	53	52	38	20	27	37	25	440



Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2020													
Gym Rentals Hours	497	470	107	0	0	280	339	340	224	427	408	412	3,502
Gym Revenue	\$21,655	\$21,445	\$4,738	\$0	\$0	\$14,220	\$16,355	\$16,360	\$12,838	\$19,867	\$17,738	\$18,123	\$163,337
Room Rentals	47	52	29	0	0	0	0	0	0	0	0	0	128
Room Revenue	\$3,848	\$6,364	\$4,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,412
CPW Rentals	NA	NA	2	0	0	0	2	2	3	5	1	0	15
CPW Revenue	NA	NA	\$1,120	\$0	\$0	\$0	\$808	\$190	\$1,294	\$3,527	\$486	\$0	\$7,424

	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2021													
Gym Rentals Hours	565	437	387	378	456	415	351	523					3,512
Gym Revenue	\$22,466	\$22,126	\$25,506	\$21,925	\$24,963	\$19,765	\$23,703	\$27,215					\$187,668
Room Rentals	0	0	0	0	0	0	0*	0*					0
Room Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0*	0*					\$0
CPW Rentals	0	2	1	4	6	10	6	10					39
CPW Revenue	\$0	\$4,160	\$571	\$1,903	\$3,156	\$5,697	\$4,762	\$6,509					\$26,757

**Aquatic room rental revenue has shifted to the aquatic party account.*

Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2020	1	2	1	0	0	0	0	0	0	0	0	0	4
2021	0	0	0	0	0	0	0	0					0



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2020/2021 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	162	165	161	193	190	109	98	25	0	104	198	1,404	1,197
Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210	\$5,763	\$10,323	\$2,245	\$0	\$9,875	\$9,166	\$117,307	\$93,156

Athletic Field Usage 2020/2021 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	2,189	2,385	2,078	2319	2,401	429	0	0	0	0	1549	13,349	1,128
Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385	\$3,498	\$0	\$0	\$0	\$0	\$29,952	\$197,367	\$42,897

Athletic Field Usage 2020/2021 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	274	224	157	211.25	208	40	0	0	0	2	197.5	1,313	841
Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215	\$1,873	\$0	\$0	\$0	\$100	\$5,063	\$38,981	\$23,268

YTD Total Hours:	16065	3166
YTD Total Revenue:	\$353,655	\$159,321

Athletic Field Usage 2021/2022 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	254	214	121	122									711	1,404
Revenue	\$13,006	\$64,381	\$8,998	\$4,467									\$90,852	\$117,307

Athletic Field Usage 2021/2022 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	3,468	1,095	875	1,056									6,494	13,349
Revenue	\$46,925	\$98,846	\$28,504	\$17,345									\$191,620	\$197,367

Athletic Field Usage 2021/2022 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	233	206	135	71									644	1,313
Revenue	\$5,458	\$5,154	\$2,183	\$3,320									\$16,114	\$38,981

YTD Total Hours:	7849	16066
YTD Total Revenue:	\$298,586	\$353,655



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: September 7, 2021
Re: Board Report

- The irrigation well filtration system has been installed at the north athletic fields. Staff will monitor the performance and effectiveness of the system.
- Parks Department staff is in the process of replacing the vast majority of rule and informational signs throughout the parks. This project was initiated by the Marketing Department with the intention of updating the information, evaluating sign locations, and creating a consistent message and design.
- The OSLAD grant for phase II of the north athletic fields at Central Park has been submitted to the Department of Natural Resources. If selected as a potential grant candidate, staff will make a formal presentation to the grant staff in Springfield this fall.
- Staff is working with Upland Design, and their affiliate CVG Architects, to develop a plan for restrooms and concessions at the north athletic fields which can be submitted to the Department of Commerce and Economic Opportunity (DCEO) to be considered as a potential recipient of a Sports Tourism grant. There is currently 10 million dollars of funding available for this grant.
- Asphalt paving work has been completed at Saddle Brook and Central Parks. The trail between Hambletonian and 35th St. has been entirely replaced, and deteriorated portions of trail, driveway, and parking lot have been replaced at Central Park.
- See the agenda history for a change order with Accu-Paving Co. for additional asphalt paving work and disposal of petromat.

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: DESIGNATION OF STAFF TO SERVE AS THE OPEN MEETINGS OFFICER AND TO COMPLETE THE ANNUAL ELECTRONIC TRAINING CURRICULUM DEVELOPED AND ADMINISTERED BY THE ILLINOIS ATTORNEY GENERAL’S PUBLIC ACCESS COUNSELOR.

AGENDA NO.: 7 A

MEETING DATE: SEPTEMBER 13, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by law, each public body must designate one or more officials or employees to act as its Open Meetings Officer(s).

All Open Meeting Act officers must complete the annual electronic training curriculum developed and administered by the Illinois Attorney General’s Public Access Counselor.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Laure Kosey was appointed as the District's Open Meetings Act Officer at the November 17, 2014 Board of Park Commissioners meeting.

Staff, however, feels it would be prudent and best to appoint another staff member to serve as an Open Meetings Act Officer. A two-person OMA team ensures that all meetings comply with the Open Meetings Act, especially when one of the officers is unavailable. Staff, therefore, recommends that Dave Thommes, Deputy Director, be also appointed as the District's Open Meetings Act Officer.

ACTION PROPOSED: Motion (and a second) to approve the Designation of Dave Thommes to serve as the open meetings officer and to complete the annual electronic training curriculum developed and administered by the Illinois Attorney General’s Public Access Counselor.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: DESIGNATION OF STAFF TO ACT AS THE OAK BROOK PARK DISTRICT FREEDOM OF INFORMATION OFFICER

AGENDA No.: 7 B

MEETING DATE: SEPTEMBER 13, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by law, each public body must designate one or more officials or employees to act as its Freedom of Information Officer(s).

All Freedom of Information Act must complete the Attorney General’s annual training requirements.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Nancy Strathdee was appointed as the District's Freedom of Information Act at the Board of Park Commissioners meeting on February 10, 2010. At the March 17, 2014 meeting, the Park Board reconfirmed this appointment.

Staff believes that it would be prudent and best to appoint another staff member to serve as a Freedom of Information Act Officer. A two-person FOIA team ensures prompt response to all requests and provides a backup for when one of the officers is unavailable. Staff therefore recommends that Bonnie Gibellina, Administrative Services Specialist, be also appointed a Freedom of Information Officer for the Park District.

ACTION PROPOSED: Motion (and a second) to approve the Designation of Bonnie Gibellina to act as the Oak Brook Park District’s Freedom of Information Officer and to complete the annual electronic training curriculum developed and administered by the Illinois Attorney General’s Public Access Counselor.

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: 21-0913: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE OF \$10,000 OR MORE WITH ACCU-PAVING CO., A DIVISION OF MERTES CONTRACTING CORPORATION, FOR ASPHALT REPLACEMENT PROJECT* (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING).**

AGENDA NO.: 8-A

MEETING DATE: SEPTEMBER 13, 2021

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The asphalt pavement in several parking lot areas and driveways/roadways at Central Park, as well as a walking trail in the north dry-bottom detention basin at Saddle Brook Park was in need of pavement replacement in specific areas that show moderate to substantial deterioration.

The project scope at Central Park included milling and overlaying sections of pavement that have been identified and replacing with new pavement at a thickness of 3-4 inches. The project scope at Saddle Brook Park includes replacement of the existing walking trail pavement with 3 inches of asphalt. An alternate was included in the bid to replace an additional section of driveway behind the Family Recreation Center.

Unit pricing was requested for additional undercutting, stone base replacement, disposal of petro-mat (road fabric) and additional patching/paving.

The project was publicly bid and the contract was awarded by the Board of Commissioners during the June 21, 2021 Board Meeting to Accu-Paving Company.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The cost for base bid and alternate were under the District’s budget estimate, allowing for additional paving to be included in the project. This resulted in an additional eight (8) areas of pavement replacement as well as additional disposal costs for seventeen (17) semi-loads of asphalt containing petro-mat. The associated costs which were included in the bid as unit prices, were used to calculate the cost for the additional work listed in Change Order 1.

The Board’s approval of Resolution 21-0913 will approve Change Order #1 for the additional paving work in the amount of \$19,767.40.

ACTION PROPOSED: A motion (and a second) to waive the Board’s Rules to approve, at this meeting, Resolution 21-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Accu-Paving Co., a division of Mertes Contracting Corporation, for the Asphalt Replacement Project.

A motion (and a second) to approve Resolution 21-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Accu-Paving Co., a division of Mertes Contracting Corporation, for the Asphalt Replacement Project.

RESOLUTION NO. 21-0913
A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING AN INCREASE IN THE CONTRACT PRICE OF \$10,000 OR MORE
WITH ACCU-PAVING CO.,
A DIVISION OF MERTES CONTRACTING CORPORATION
FOR THE ASPHALT REPLACEMENT PROJECT

WHEREAS, during the June 21, 2021 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Accu-Paving Co., a division of Mertes Contracting Corporation (“Accu-Paving Co.”) for the Asphalt Replacement Project (“the “Project”), in the amount of \$85,830, and

WHEREAS, the project bid was less than the estimated budget for the project, resulting in additional funds in the District’s budget and thereby enabling additional asphalt work to be completed, and

WHEREAS, completing the additional asphalt work in Central Park during the project timeline provides additional cost efficiencies for the District; and

WHEREAS, the Executive Director has presented and recommended the following proposed change order to the contract between the District and Accu-Paving, Co. for the following amount:

<u>Change Order #</u>	<u>Description</u>	<u>Amount</u>
1	Additional asphalt removal, disposal, and repair as listed in the attached change order 1.	\$19,767.40

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

WHEREAS, upon the Board’s approval of Change Order 1, the new total for the contract price would be \$105,597.40, and

WHEREAS, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order or range of change orders relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order # 1 on behalf of the District.

PASSED AND APPROVED THIS 13th DAY OF SEPTEMBER, 2020.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order



ACCU-PAVING CO.

2665 SOUTH 25TH AVENUE
BROADVIEW, ILLINOIS 60155-4591

PHONE 708/343-5900
FAX 708/343-7492

PROPOSAL Change Order Request #1 REVISED

To: Oakbrook Park District

Date: 8/31/21

Project Name: Paving Areas

Project Location: Central Park

Attn: Bob Johnson

We are pleased to submit our Proposal for construction at the above project as follows:

DESCRIPTION OF WORK

<u>Area #1</u>	<u>Area</u>	<u>Units</u>	<u>Unit Price</u>	<u>AMOUNT</u>
50' x 7' (4" R&R)	350	SF	\$ 5.00	\$ 1,750.00
<u>Area #2</u> 26' x 15' (4" R&R)	390	SF	\$ 5.00	\$ 1,950.00
<u>Area #3</u> 121' x 8' (3" R&R)	968	SF	\$ 4.65	\$ 4,501.20
<u>Area #4</u> 48' x 8' (3" R&R)	384	SF	\$ 4.65	\$ 1,785.60
<u>Area #5</u> 22' x 10' Removal to minus 10". 7" milling base and 3" surface	220	SF	\$ 4.65	\$ 1,023.00
<u>Area #6</u> 12' x 7' Removal to minus 10". 7" milling base and 3" surface	84	SF	\$ 4.65	\$ 390.60
<u>Area #7</u> 85' x 8' Remove 10' section at ends, furnish a tack coat, overlay with 2"-3"	680	SF	\$ 4.65	\$ 3,162.00
<u>Area #8 - Added day of work</u> 18' x 21' (4" R&R)	378	SF	\$ 5.00	\$ 1,890.00
<u>Petromat Disposal</u> Area #1, Area #2, Tennis Court Road, Soccer Field parking Lot, Forest Gate Circle Drive No petromat was identified in the pool road or within any walking paths	17	loads	\$ 195.00	\$ 3,315.00

Total: \$ 19,767.40

Laure L. Kosey, Executive Director

Respectfully Submitted,
ACCU-PAVING CO.

Drew Mertes

Proposal valid for a period of 30 days.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: EMPLOYEE REFERRAL INCENTIVE

AGENDA No.: 8 B

MEETING DATE: SEPTEMBER 13, 2021

STAFF REVIEW: Linda Noonan, Human Resource Manager:

RECOMMENDED FOR BOARD ACTION: Laure Kosey, Executive Director:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The disruption of the workforce caused by COVID-19 has negatively impacted our ability to fill open positions at the District. The economical recruitment methods we have used in the past are not currently producing an adequate number of applicants. Job openings have been communicated to current employees, posted in our facilities and on our website, as well as listed on other free and paid websites and social media sites.

In researching recruiting and temp-to-hire firms as other recruitment options we found the cost to be prohibitive. The average cost for direct hire is 15% - 25% of annual salary. Temp-to-hire fees range from a 25% - 100% markup of the employee's pay rate plus a buyout fee.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

To address this current employment situation, we are proposing to incentivize employees to reach out to their network of family and friends by paying them \$100 for each full-time or part-time new hire they refer to fill open positions and who remain employed for at least 90 days. The incentive would not apply to seasonal positions and would be in effect through April 30, 2022.

ACTION PROPOSED:

For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: C. RESOLUTION 21-1018: A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND DAVEY RESOURCE GROUP, INC. FOR NATURAL AREA STEWARDSHIP SERVICES.

AGENDA NO: 8-C

MEETING DATE: SEPTEMBER 13, 2021

STAFF REVIEW:

Director of Parks & Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The natural areas stewardship work at the Dean Nature Sanctuary includes maintenance of the nearly forty native acres throughout the property. This includes spot herbicide treatments to reduce invasive species, high-mowing, seeding, planting, and controlled burns to effectively maintain the natural areas.

The Park District solicited bids in 2020 for natural areas stewardship and awarded the contract to Davey Resource Group for the 2020-2021 season. The current contract with Davey Resource Group, Inc. can be extended until June 2022.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff recommends extending the natural areas stewardship contract with Davey Resource Group until June 2022.

ACTION PROPOSED:

For Review and Discussion Only.

RESOLUTION NO. 21-1018

**A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK
PARK DISTRICT AND DAVEY RESOURCE GROUP, INC.,
FOR NATURAL AREAS STEWARDSHIP PROJECT**

WHEREAS, the Oak Brook Park District (the “District”) is authorized to enter contracts for supplies, materials and work (70 ILCS 1250/8-1); and

WHEREAS, on July 15, 2020, the District and Davey Resource Group, Inc. (the “Contractor”) entered “An Agreement Between the Oak Brook Park District and Davey Resource Group, Inc. for Natural Areas Stewardship Project” (the “Agreement”), and Section 3 of the Agreement provided that it could be extended for an additional two (2) one-year terms upon approval of such an extension by the District and the Contractor, and upon prior appropriation therefor; and

WHEREAS, the Contractor and the District have now agreed to extend the Agreement by an Amendment to the Agreement, for an additional term of one (1) year through June 20, 2022, and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board of Park Commissioners of the District hereby approves a one (1) year extension of the Agreement, from June 21, 2021 to June 20, 2022, subject to the terms and conditions of an “Amendment to An Agreement Between the Oak Brook Park District and Davey Resource Group, Inc. for Natural Areas Stewardship Project” (the "Amendment"), and the President and Secretary of the District are hereby authorized, respectively, to execute and attest the Amendment in substantially the form attached hereto and made a part of this Resolution as Exhibit "A".

Section 2. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 18th DAY OF OCTOBER, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

President

ATTEST:

Secretary

**AMENDMENT TO AN AGREEMENT BETWEEN THE OAK BROOK PARK
DISTRICT AND DAVEY RESOURCE GROUP, INC.
FOR NATURAL AREAS STEWARDSHIP PROJECT**

THIS AMENDMENT (the "Amendment") to "An Agreement Between the Oak Brook Park District and Davey Resource Group, Inc. for Natural Areas Stewardship Project" (the "Agreement"), is made and entered into by and between the Oak Brook Park District (the District") and Davey Resource Group, Inc. (the "Contractor").

WITNESSETH:

WHEREAS, the Agreement was entered between the District and the Contractor and dated July 15, 2020, for services to be provided by the Contractor for the Natural Areas Stewardship Project at the District's Dean Nature Sanctuary; and

WHEREAS, pursuant to Section 3, the term of the Agreement was to be from the execution of the Agreement through June 20, 2021; provided, however, that the Agreement could be extended for an additional year, subject to the same terms and conditions, upon approval of such an extension by the Contractor and the District, and provided that sufficient funds are appropriated by the District for such extension; and

WHEREAS, the Contractor and the District have agreed to an extension of one year for the Agreement, through June 20, 2022, and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements herein set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the parties, the District and the Contractor agree to the terms and conditions of this Amendment as follows:

ARTICLE I
THE RECITALS ARE PART OF THIS AMENDMENT

The representations, covenants and recitations set forth in the foregoing recitals are material to this Amendment and are hereby incorporated into and made a part of this Amendment as though fully set forth in this Article I.

ARTICLE II
EXTENSION OF TERM OF AGREEMENT

A. Section 3 of the Agreement is amended to extend the term of the Agreement until June 20, 2022.

B. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this 18thth day of October, 2021.

OAK BROOK PARK DISTRICT

DAVEY RESOURCE GROUP, INC.

By: _____
Its President

By: _____
Its: _____

Attest: _____
Its Secretary

Attest: _____
Its: _____