



## Oak Brook Park District Board Packet

September 12, 2022

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379  
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

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**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**September 12, 2022 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
  - a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of personal illness or disability, as provided in section I-G-1 of the Board Rules.
2. OPEN FORUM
3. CONSENT AGENDA
  - a. APPROVAL OF THE SEPTEMBER 12, 2022 AGENDA
  - b. APPROVAL OF MINUTES
    - i. August 15, 2022 Regular Board Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING AUGUST 31, 2022
    - i. Warrant 663
4. STAFF RECOGNITION
  - a. None
5. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications.
  - b. Oak Brook Park District Master Vision Biannual Review
  - c. Oak Brook Park District Strategic Plan Biannual Review
6. REPORTS:
  - a. Communications, IT, and Administration Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**September 12, 2022 – 6:30 p.m.**  
**Canterberry Room**

7. UNFINISHED BUSINESS

- a. Saddle Brook Playground Equipment Purchase
- b. Ordinance No. 22-0912 An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

8. NEW BUSINESS

- a. Agreement for Professional Civil Engineering Services for the Ginger Creek Bridge
- b. Architect and Engineering Agreement for HVAC System and Pool Deck Replacement at the Aquatic Center. (\*\*Requires Waiving the Board Rules to Approve at this Meeting.
- c. Synthetic Turf Replacement
- d. R22-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Chicagoland Paving Contractors, Inc. for the Asphalt Replacement Project. (\*\*Requires Waiving the Board Rules to Approve at this Meeting.)

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON OCTOBER 17, 2022, 6:30 P.M.

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**September 12, 2022 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

*[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*

- a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of personal illness or disability, as provided in section I-G-1 of the Board Rules.  
*[Request a motion and a second to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of personal illness or disability as provided in section I-G-1 of the Board Rules. **Roll Call Vote...**]*

2. OPEN FORUM

*[Ask whether there are any Public Comments under "Open Forum." If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*

3. CONSENT AGENDA *[Request a Motion (and a second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. APPROVAL OF THE SEPTEMBER 12, 2022 AGENDA  
b. APPROVAL OF MINUTES  
i. August 15, 2022 Regular Board Meeting Minutes  
c. APPROVAL OF FINANCIAL STATEMENT ENDING AUGUST 31, 2022  
i. Warrant 663

4. STAFF RECOGNITION

- a. None

5. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*

- a. Board of Commissioners to share communications.  
b. Oak Brook Park District Master Vision Biannual Review  
c. Oak Brook Park District Strategic Plan Biannual Review

6. REPORTS: *[For Review and Discussion Only.]*

- a. Communications, IT, and Administration Report  
b. Finance & Human Resources Report  
c. Recreation & Facilities Report  
d. Parks & Planning Report





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**September 12, 2022 – 6:30 p.m.**  
**Canterberry Room**

**7. UNFINISHED BUSINESS**

- a. Saddle Brook Playground Equipment Purchase *[Request a motion and a second to accept the proposal from Illinois Play, LLC. for the purchase and installation of playground equipment and surfacing for Saddle Brook Park, and to approve an agreement between the Park District and Illinois Play, LLC for a not-to-exceed cost of \$178,028.88. **Roll Call Vote...**]*
- b. Ordinance No. 22-0912 An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[Request a motion and a second to approve Ordinance 22-0912: An Ordinance Declaring Surplus Property and Authorizing Conveyance or Sale Thereof. **Roll Call Vote...**]*

**8. NEW BUSINESS**

- a. Agreement for Professional Civil Engineering Services for the Ginger Creek Bridge *[For Review and Discussion Only.]*
- b. Architect and Engineering Agreement for HVAC System and Pool Deck Replacement at the Aquatic Center. (\*\*Requires Waiving the Board Rules to Approve at this Meeting.) *[Request a motion and a second to Waive the Board Rules to Approve at this Meeting, the Architect and Engineering Agreement for the Replacement of the HVAC System and Pool Deck at the Aquatic Center and to approve a contract between the Oak Brook Park District and Kluber Architects + Engineers for a not-to-exceed cost of \$60,750.00 **Roll Call Vote...**]*

*Then request a motion and a second to approve the Architect and Engineering Agreement for the Replacement of the HVAC System and Pool Deck at the Aquatic Center and to approve a contract between the Oak Brook Park District and Kluber Architects + Engineers for a not-to-exceed cost of \$60,750.00 **Roll Call Vote...**]*

- c. Synthetic Turf Replacement *[For Review and Discussion Only.]*
- d. R22-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Chicagoland Paving Contractors, Inc. for the Asphalt Replacement Project. (\*\*Requires Waiving the Board Rules to Approve at this Meeting.) *[Request a motion and a second to waive the Board Rules, to approve at this meeting, Resolution 22-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract with Chicagoland Paving Contractors, Inc, for the Asphalt Replacement Project. **Roll Call Vote...**]*

*Then request a motion and a second to approve Resolution 22-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract with Chicagoland Paving Contractors, Inc, for the Asphalt Replacement Project. **Roll Call Vote...**]*



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**September 12, 2022 – 6:30 p.m.**  
**Canterberry Room**

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON OCTOBER 17, 2022, 6:30 P.M. *[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on October 17, 2022, 6:30 p.m.]*
10. ADJOURNMENT *[Request a Motion and a Second to adjourn the September 12, 2022 Regular Meeting of the Oak Brook Park District Board of Commissioners. **Voice Vote, All in Favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities**, and **open lands** for **our community**.

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## Minutes

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**August 15, 2022 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Suleiman, Trombetta, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE AUGUST 15, 2022 AGENDA
- b. APPROVAL OF MINUTES
  - i. July 18, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2022
  - i. Warrant 662

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners, Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

4. STAFF RECOGNITION

- a. Monica Lockie, Recreation Manager

The Board welcomed Monica Lockie.

- b. Kara Smith, Fitness Supervisor

The Board welcomed Kara Smith.

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

President Knitter stated there is concern about outdoor pickleball courts usage. Several groups of nonresidents use the courts for extended periods and are not allowing others to play. She would like staff to explore a reservation system.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported staff is evaluating the satellite playgrounds for resurfacing and equipment upgrades.

Dr. Kosey informed the Board that staff has met with engineering firms to discuss upgrades to the Family Recreation Center's HVAC system.

Dr. Kosey stated several new organizations have been signing up to sponsor the Winter Lights at Central Park this year.

- b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the end of the first quarter of the fiscal year. The general and recreation funds are in surplus. The recreation fund has seen an increase in memberships.

Mr. Salinas stated the Tennis Center is doing well. They have completed their resurfacing project.

- c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported all three junior teams won first place in a tournament attended in Indianapolis.

Commissioner Trombetta stated that was outstanding work by those young athletes.

Mr. Thommes stated the summer programming is ending, and preschool will start soon.

Mr. Thommes stated that in the coming weeks, the Family Recreation Center would undergo annual maintenance. Several indoor gymnasium courts will be lined for pickleball play, and the gym and the studio flooring will be refinished. The aquatic center will also be undergoing maintenance and cleaning.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported filing for permits for the outdoor restrooms at the North Fields. The Village of Oak Brook stated there might be a lengthy delay in the permitting process. The staff has spoken to the architects, who stated a potential delay could cause issues and advised creating two separate contracts for the two separate grants.

President Knitter inquired as to why the Village would delay the permits.

Mr. Johnson stated the delays are caused by an overwhelming amount of construction in Oak Brook. Additionally, if the Park District breaks ground in winter, there is the risk of closing off the working area and heating it for the workers, which will be costly. The project will be cleaner with fewer addendums if they wait.

Mr. Johnson stated they are looking to update the Saddle Brook playground equipment. They are swapping out old elements from 1994. They are in conversations with the Saddle Brook community about the changes.

President Knitter stated the upgraded pieces looked nice.

Commissioner Suleiman would like to see the benches moved to a shaded area or an added canopy for parents watching their children.

Mr. Johnson stated they would reposition the bench into the shade.

President Knitter asked what would happen to the fitness equipment currently in the park.

Mr. Johnson stated they would be saving the equipment to use elsewhere within the park.

President Knitter would like the equipment to stay as it gives something for the moms to do while their children play.

Dr. Kosey and Mr. Johnson stated there are regulations about where fitness equipment can be located in relation to the playground boundaries.

President Knitter would like the fitness equipment to stay if they could find a way.

7. UNFINISHED BUSINESS

- a. Ordinance 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Ordinance 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- b. Administrative Policies and Procedures Manual: Section 2.35 Social Media Policy

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Request a motion and a second to approve the Administrative Policies and Procedures Manual: Section 2.35 Social Media Policy.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- c. Satellite Park Court Resurfacing Project

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to accept the bid from American Sealcoating of Indiana, Inc. for a not to exceed the cost of \$55,800 and to approve an Agreement Between the Oak Brook Park District and American Sealcoating of Indiana, Inc. for the Satellite Park Court Resurfacing Project.

Commissioner Suleiman inquired as to why there was only one project bid.

Mr. Johnson stated that not many organizations take on this type of project. Additional vendors said they were too booked to bid.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- d. Resolution 22-0816: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 31, 2022

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Resolution 22-0816: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 31, 2022.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

#### 8. NEW BUSINESS

- a. Five Year Capital Improvement Plan (\*\*\*) Requires Waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board Rules to approve at this meeting the Five-Year Capital Improvement Plan.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Five-Year Capital Improvement Plan

Dr. Kosey explained that in the future when budgets are approved in April, the five-year plan will be approved simultaneously.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- b. Saddle Brook Playground Equipment Purchase

Mr. Johnson stated this would be completed in the fall.

- c. Approval of OSLAD Grant Agreement for Autumn Oaks – Central Park Phase II

Dr. Kosey stated they are being proactive, as they cannot do anything other than the design elements at this time. They are optimistic they will be able to move forward in September. However, they cannot do anything until the agreement is signed.



- d. Purchase and Installation of Roofing Replacement/Overlay for the Family Recreation Center for the over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group (Requires Waiving the Board Rules to Approve at this meeting.\*\*\*)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive at this meeting, the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (RFC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group and to approve a contract between the Oak Brook Park District and Anthony Roofing – Tecta America LLC for Work identified in the Base Proposal and Alternate # 2 Proposal dated August 11, 2022, for a not-to-exceed cost of \$201,650 and to reject Alternate Proposals #s 1 and 3. the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (RFC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (RFC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group and to approve a contract between the Oak Brook Park District and Anthony Roofing – Tecta America LLC for Work identified in the Base Proposal and Alternate # 2 Proposal dated August 11, 2022, for a not-to-exceed cost of \$201,650 and to reject Alternate Proposals #s 1 and 3.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- e. Ordinance No. 22-0912 An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Dr. Kosey stated items such as a climbing wall, refrigerator, etc.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 12, 2022, 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on September 12, 2022, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn the August 15, 2022, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:00 p.m.

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Laure L. Kosey, Executive Director

## Financial Statement

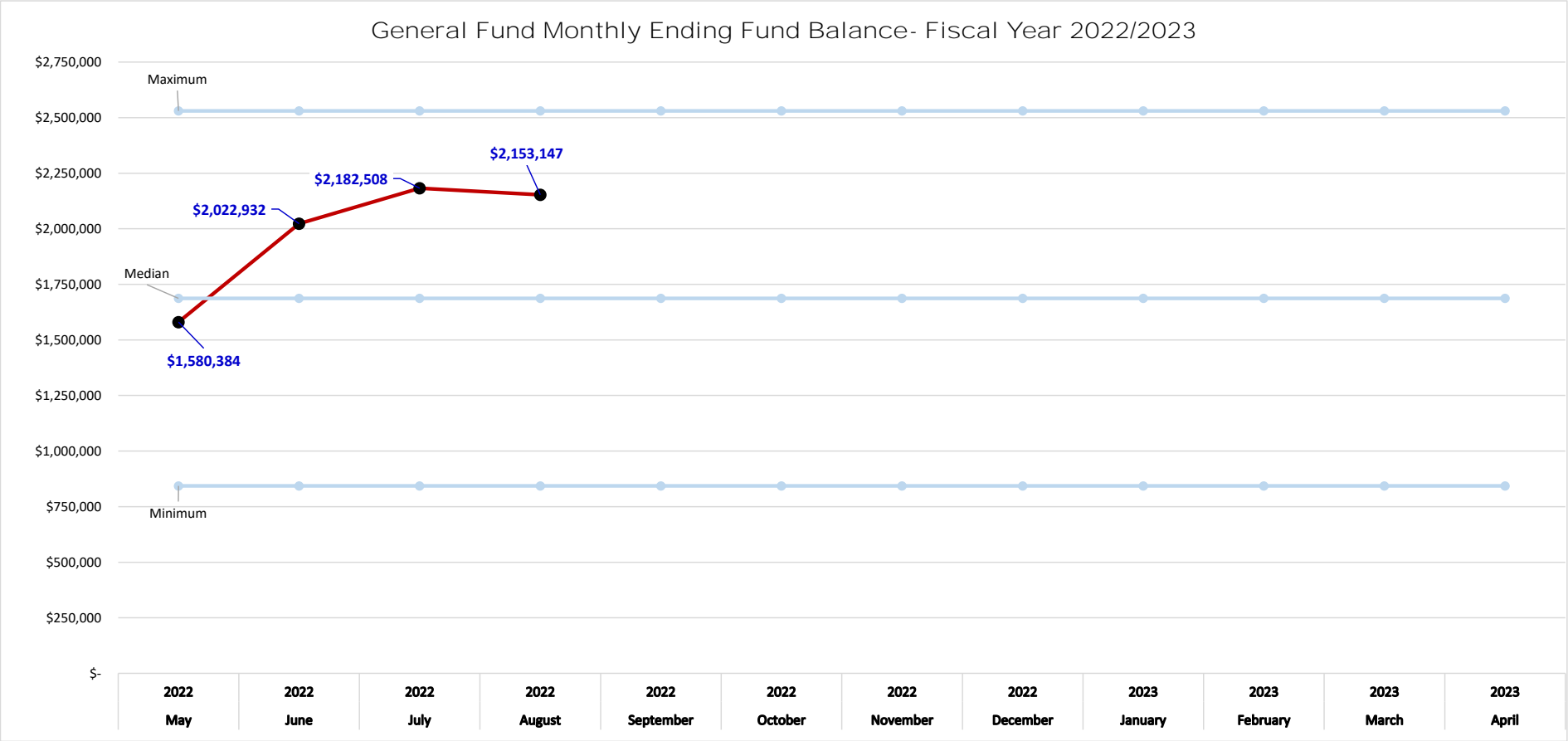
**Oak Brook Park District**  
**General Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through August 31 2022 and 2021**  
**33.33% completed (4 out of 12 months)**

	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance							FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	August 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget		Fiscal Year 2021/2022 YTD Actual	Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
<b>REVENUES</b>										
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A		\$ -	\$ -	N/A
Finance										
Property Taxes	1,444,422	113,939	906,804	-	906,804	62.8%		1,015,328	(108,523)	-10.7%
Personal Prop. Repl. Taxes	164,900	5,782	126,766	-	126,766	76.9%		66,851	59,915	89.6%
Investment Income	3,000	535	1,286	-	1,286	42.9%		769	517	67.3%
Other	18,350	13	6,134	-	6,134	33.4%		9,239	(3,104)	-33.6%
Central Park North	105,500	4,553	85,546	-	85,546	81.1%		60,769	24,778	40.8%
Central Park	205,500	24,514	157,789	-	157,789	76.8%		152,861	4,927	3.2%
Saddlebrook Park	500	-	-	-	-	0.0%		-	-	N/A
Forest Glen Park	500	-	-	-	-	0.0%		-	-	N/A
Chillem Park	500	-	-	-	-	0.0%		-	-	N/A
Dean Property	500	-	-	-	-	0.0%		-	-	N/A
Building-Recreation Center	889,916	55,037	299,795	-	299,795	33.7%		325,370	(25,575)	-7.9%
Central Park West	76,075	9,061	30,151	-	30,151	39.6%		28,765	1,386	4.8%
<b>TOTAL REVENUES</b>	<b>\$ 2,909,662</b>	<b>\$ 213,433</b>	<b>\$ 1,614,273</b>	<b>\$ -</b>	<b>\$ 1,614,273</b>	<b>55.5%</b>		<b>\$ 1,659,951</b>	<b>\$ (45,679)</b>	<b>-2.8%</b>
<b>EXPENDITURES</b>										
Administration	\$ 506,537	\$ 40,019	\$ 147,437	\$ 5,161	152,598	29.1%		\$ 134,777	\$ 12,660	9.4%
Finance	449,301	27,769	104,931	11,276	116,207	23.4%		108,739	(3,808)	-3.5%
Central Park North	36,520	4,179	21,714	568	22,282	59.5%		12,899	8,815	68.3%
Central Park	800,337	76,157	246,601	45,419	292,021	30.8%		208,958	37,643	18.0%
Saddlebrook Park	17,116	1,001	3,067	4,920	7,986	17.9%		12,944	(9,877)	-76.3%
Forest Glen Park	26,129	4,385	12,300	7,565	19,865	47.1%		10,610	1,691	15.9%
Chillem Park	8,889	241	2,882	1,184	4,065	32.4%		1,439	1,443	100.3%
Dean Property	14,632	1,323	10,567	4,926	15,493	72.2%		2,203	8,364	379.6%
Professional Services	55,500	480	7,181	2,530	9,711	12.9%		6,783	399	5.9%
Contracts- Maint. DNS	26,000	8,058	8,058	6,372	14,429	31.0%		13,558	(5,501)	-40.6%
Building-Recreation Center	976,449	73,652	266,995	77,729	344,724	27.3%		227,973	39,023	17.1%
Central Park West	73,707	5,530	15,918	9,338	25,257	21.6%		10,807	5,111	47.3%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,991,117</b>	<b>\$ 242,795</b>	<b>\$ 847,652</b>	<b>\$ 176,987</b>	<b>\$ 1,024,638</b>	<b>28.3%</b>		<b>\$ 751,688</b>	<b>\$ 95,963</b>	<b>12.8%</b>
<b>TRANSFERS OUT</b>	<b>\$ 382,575</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>		<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 3,373,692</b>	<b>\$ 242,795</b>	<b>\$ 847,652</b>	<b>\$ 176,987</b>	<b>\$ 1,024,638</b>	<b>25.1%</b>		<b>\$ 751,688</b>	<b>\$ 95,963</b>	<b>12.8%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (464,030)</b>	<b>\$ (29,361)</b>	<b>\$ 766,621</b>	<b>\$ (176,987)</b>	<b>\$ 589,634</b>	<b>-165.2%</b>		<b>\$ 908,263</b>	<b>\$ (141,642)</b>	<b>-15.6%</b>

**Note>** Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District  
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited												
	May	June	July	August	September	October	November	December	January	February	March	April
	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023
Beginning Unassigned	\$ 1,386,526	\$ 1,580,384	\$ 2,022,932	\$ 2,182,508								
Monthly Net Surplus/(Deficit)	193,858	442,548	159,576	(29,361)								
Ending Unassigned	\$ 1,580,384	\$ 2,022,932	\$ 2,182,508	\$ 2,153,147								



Minimum (3 months Exp.)	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423
Median (6 months Exp.)	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846
Maximum (9 months Exp.)	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269

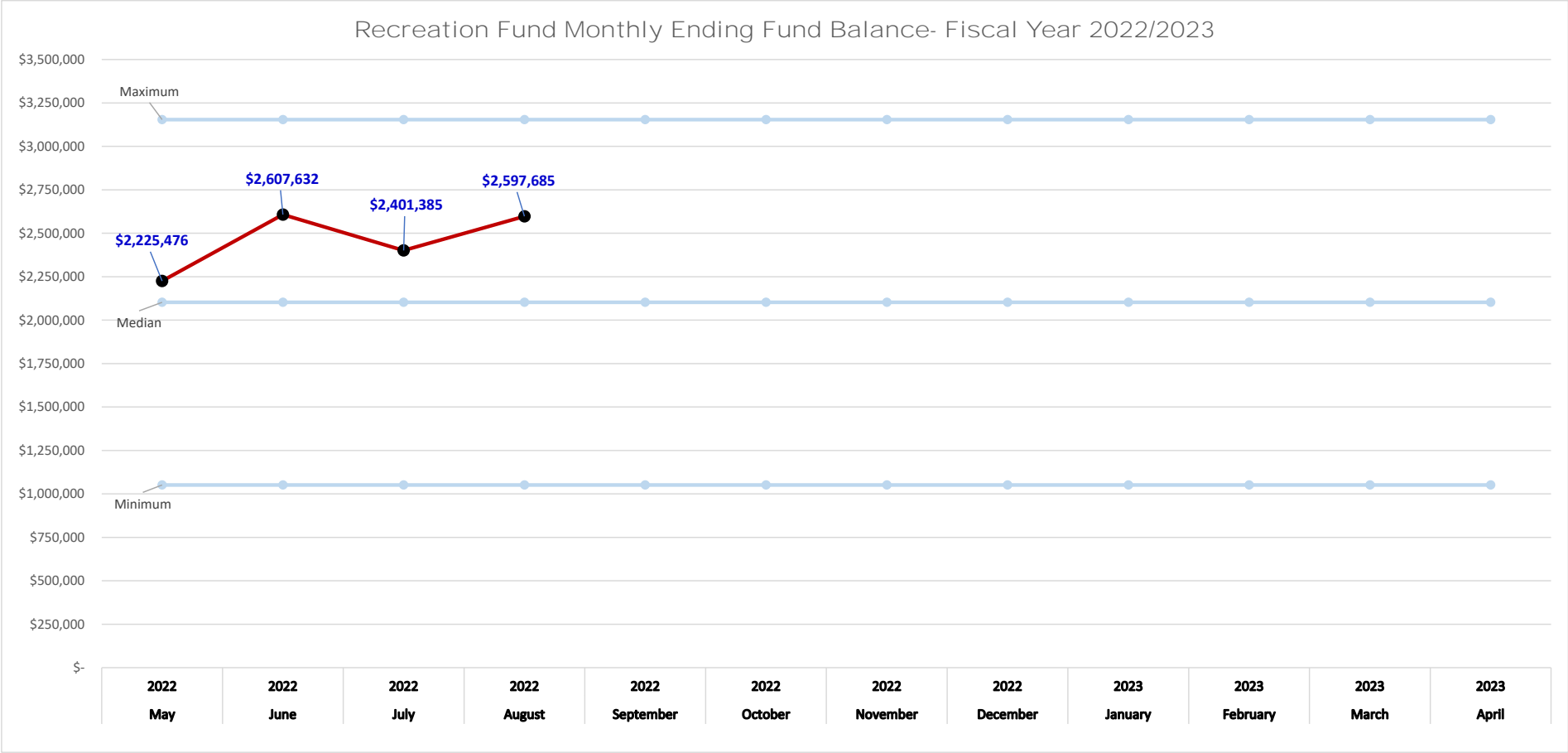
**Oak Brook Park District**  
**Recreation Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through August 31 2022 and 2021**  
**33.33% completed (4 out of 12 months)**

	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	August 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
<b>REVENUES</b>									
Administration									
Property Taxes	\$ 1,244,269	\$ 98,096	\$ 780,713	\$ -	\$ 780,713	62.7%	\$ 788,749	\$ (8,036)	-1.0%
Personal Prop. Repl. Taxes	51,913	1,820	39,908	-	39,908	76.9%	21,046	18,862	89.6%
Investment Income	5,500	611	2,221	-	2,221	40.4%	858	1,364	159.0%
Other	2,000	385	1,514	-	1,514	75.7%	725	789	108.9%
Fitness Center	531,393	45,958	192,779	-	192,779	36.3%	119,279	73,501	61.6%
Aquatic Center	421,187	24,010	187,251	-	187,251	44.5%	112,766	74,484	66.1%
Aquatic Recreation Prog.	600,033	59,223	201,758	-	201,758	33.6%	190,829	10,929	5.7%
Children's Programs	375,820	179,655	302,264	-	302,264	80.4%	147,623	154,641	104.8%
Preschool Programs	312,646	7,378	73,389	-	73,389	23.5%	44,398	28,991	65.3%
Youth Programs	222,904	3,732	199,447	-	199,447	89.5%	131,198	68,249	52.0%
Adult Programs	49,235	17,520	38,522	-	38,522	78.2%	18,585	19,937	107.3%
Pioneer Programs	73,675	2,328	18,818	-	18,818	25.5%	21,075	(2,256)	-10.7%
Special Events and Trips	115,370	5,609	34,913	-	34,913	30.3%	24,391	10,523	43.1%
Marketing	49,000	850	6,850	-	6,850	14.0%	1,250	5,600	448.0%
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A
<b>TOTAL REVENUES</b>	<b>\$ 4,054,945</b>	<b>\$ 447,176</b>	<b>\$ 2,080,348</b>	<b>\$ -</b>	<b>\$ 2,080,348</b>	<b>51.3%</b>	<b>\$ 1,622,770</b>	<b>\$ 457,578</b>	<b>28.2%</b>
<b>EXPENDITURES</b>									
Administration	\$ 896,944	\$ 50,418	\$ 218,552	\$ 42,457	\$ 261,009	24.4%	\$ 212,769	\$ 5,783	2.7%
Fitness Center	411,456	20,071	84,223	39,604	123,827	20.5%	102,667	(18,444)	-18.0%
Aquatic Center	958,416	83,712	293,602	86,505	380,107	30.6%	161,003	132,599	82.4%
Aquatic Recreation Prog.	293,015	20,758	79,133	72	79,205	27.0%	76,570	2,563	3.3%
Children's Programs	269,006	10,849	65,547	7,786	73,333	24.4%	58,881	6,666	11.3%
Preschool Programs	292,792	5,451	34,063	3,007	37,070	11.6%	20,051	14,013	69.9%
Youth Programs	171,426	33,259	89,920	1,692	91,612	52.5%	37,840	52,080	137.6%
Adult Programs	29,540	2,361	6,224	1,148	7,372	21.1%	2,473	3,751	151.6%
Pioneer Programs	141,389	4,897	22,513	4,878	27,392	15.9%	29,613	(7,099)	-24.0%
Special Events and Trips	90,002	2,302	36,395	8,286	44,681	40.4%	12,424	23,971	192.9%
Marketing	262,458	16,799	67,094	2,498	69,592	25.6%	54,887	12,207	22.2%
Capital Outlay	211,250	-	39,112	95,000	134,112	18.5%	130,036	(90,924)	-69.9%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,027,692</b>	<b>\$ 250,876</b>	<b>\$ 1,036,377</b>	<b>\$ 292,934</b>	<b>\$ 1,329,311</b>	<b>25.7%</b>	<b>\$ 899,213</b>	<b>\$ 137,165</b>	<b>15.3%</b>
<b>TRANSFERS OUT</b>	<b>\$ 177,972</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 4,205,664</b>	<b>\$ 250,876</b>	<b>\$ 1,036,377</b>	<b>\$ 292,934</b>	<b>\$ 1,329,311</b>	<b>24.6%</b>	<b>\$ 899,213</b>	<b>\$ 137,165</b>	<b>15.3%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (150,719)</b>	<b>\$ 196,299</b>	<b>\$ 1,043,971</b>	<b>\$ (292,934)</b>	<b>\$ 751,037</b>	<b>-692.7%</b>	<b>\$ 723,558</b>	<b>\$ 320,413</b>	<b>44.3%</b>

**Note>** Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District  
Schedule of Ending Monthly Fund Balance- Recreation Fund

	Actuals- Unaudited											
	May	June	July	August	September	October	November	December	January	February	March	April
	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023
Beginning Committed	\$ 1,553,714	\$ 2,225,476	\$ 2,607,632	\$ 2,401,385								
Monthly Net Surplus/(Deficit)	671,762	382,156	(206,247)	196,299								
Ending Committed	\$ 2,225,476	\$ 2,607,632	\$ 2,401,385	\$ 2,597,685								



Minimum (3 months Exp.)	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416
Median (6 months Exp.)	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832
Maximum (9 months Exp.)	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248

**Oak Brook Park District**  
**Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited**  
**Fiscal Year-to-Date Activity through August 31 2022 and 2021**  
**33.33% completed (4 out of 12 months)**

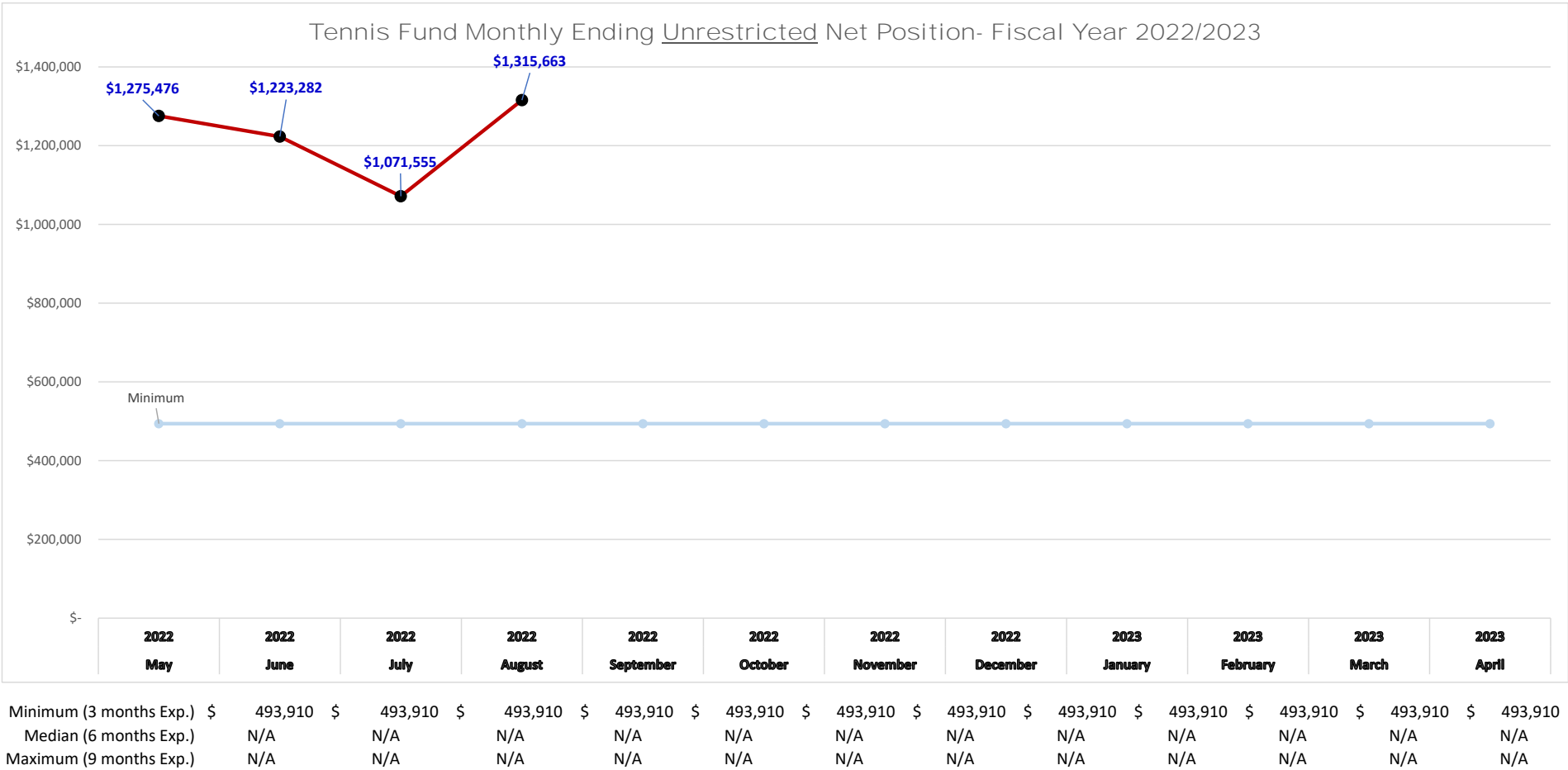
Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance							FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	August 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	FY 2022/2023 YTD Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
<b>REVENUES</b>									
Administration	\$ 16,000	\$ 931	\$ 4,830	\$ -	\$ 4,830	30.2%	\$ 27,978	\$ (23,148)	-82.7%
Building- Racquet Club	500	-	-	-	-	0.0%	-	-	N/A
Programs- Racquet Club	1,886,500	101,163	613,023	-	613,023	32.5%	645,073	(32,050)	-5.0%
<b>TOTAL REVENUES</b>	<b>\$ 1,903,000</b>	<b>\$ 102,094</b>	<b>\$ 617,852</b>	<b>\$ -</b>	<b>\$ 617,852</b>	<b>32.5%</b>	<b>\$ 673,051</b>	<b>\$ (55,198)</b>	<b>-8.2%</b>
<b>EXPENSES</b>									
Administration	\$ 760,230	\$ 45,119	\$ 170,156	\$ 6,462	\$ 176,618	22.4%	\$ 143,543	\$ 26,614	18.5%
Building- Racquet Club	387,912	14,363	76,212	80,413	156,625	19.6%	75,900	312	0.4%
Programs- Racquet Club	827,500	48,589	169,248	5,488	174,736	20.5%	150,893	18,355	12.2%
Capital Outlay	180,000	-	61,900	-	61,900	34.4%	-	61,900	N/A
<b>TOTAL EXPENSES</b>	<b>\$ 2,155,641</b>	<b>\$ 108,071</b>	<b>\$ 477,516</b>	<b>\$ 92,362</b>	<b>\$ 569,878</b>	<b>22.2%</b>	<b>\$ 370,336</b>	<b>\$ 107,181</b>	<b>28.9%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (252,641)</b>	<b>\$ (5,977)</b>	<b>\$ 140,336</b>	<b>\$ (92,362)</b>	<b>\$ 47,974</b>	<b>-55.5%</b>	<b>\$ 302,715</b>	<b>\$ (162,379)</b>	<b>-53.6%</b>

**Note>** Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

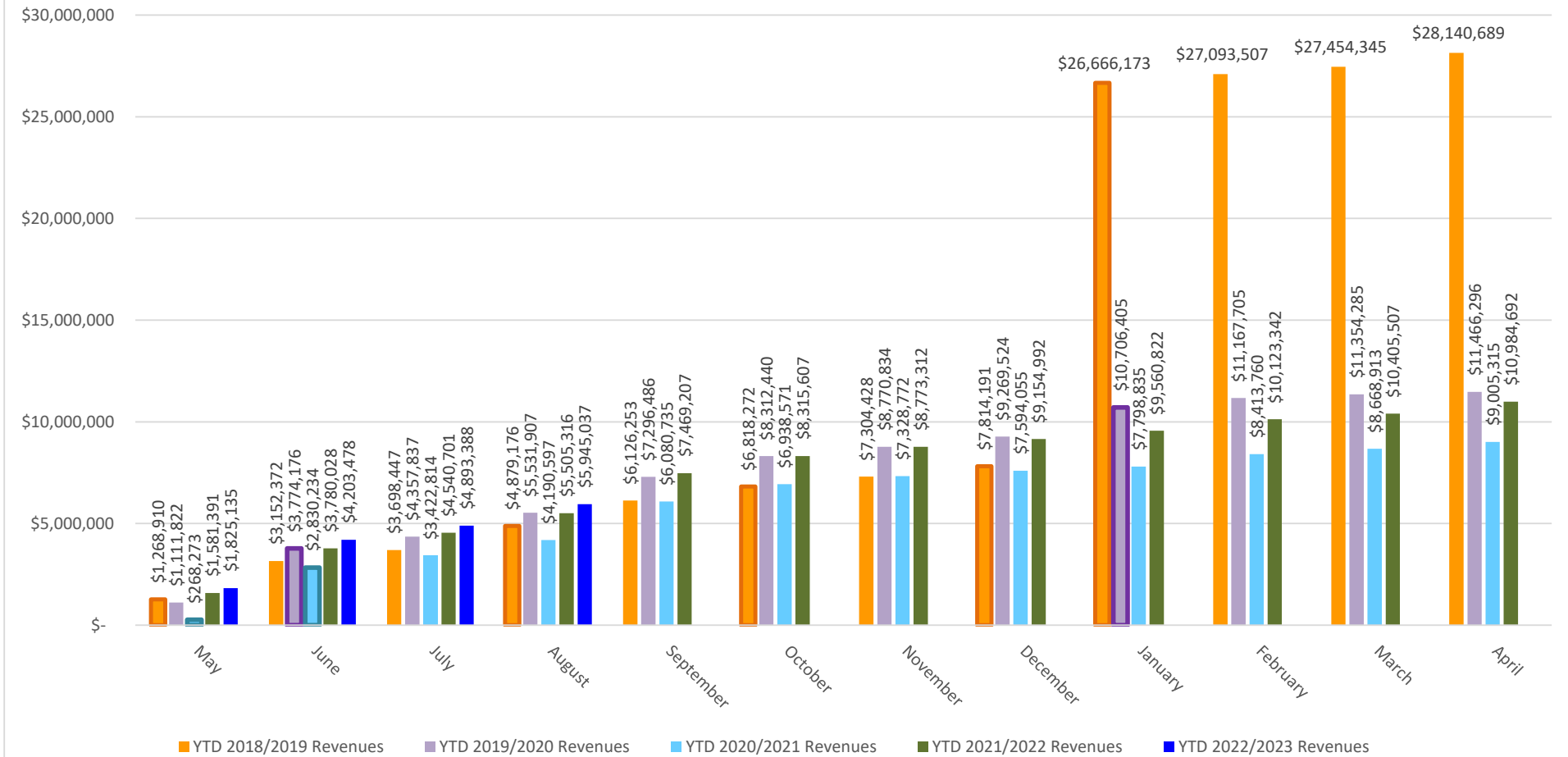


Oak Brook Park District  
Schedule of Ending Monthly Net Position- Tennis Fund

Actuals- Unaudited												
	May	June	July	August	September	October	November	December	January	February	March	April
	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023
Beginning Investment in Capital Assets	\$ 1,656,416	\$ 1,820,731	\$ 1,820,731	1,882,631								
Beginning Unrestricted	1,237,227	1,275,476	1,223,282	1,071,555								
Monthly Net Surplus/(Deficit)	270,522	(42,479)	(81,730)	(5,977)								
Ending Investment in Capital Assets	1,820,731	1,820,731	1,882,631	1,718,316								
Ending Unrestricted	1,275,476	1,223,282	1,071,555	1,315,663								



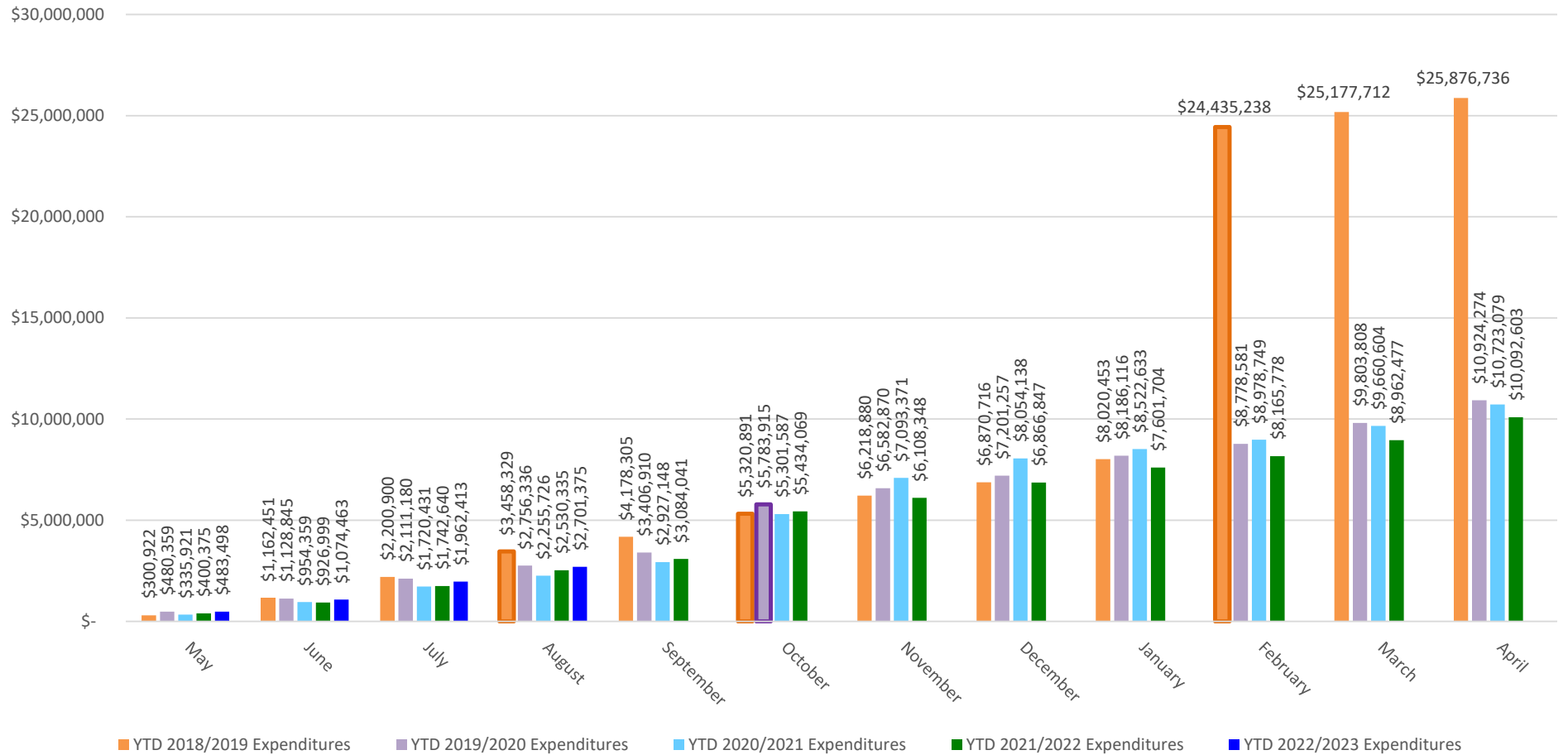
## Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



### NOTES

- 2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.
- 2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.
- 2020/2021** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

## Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

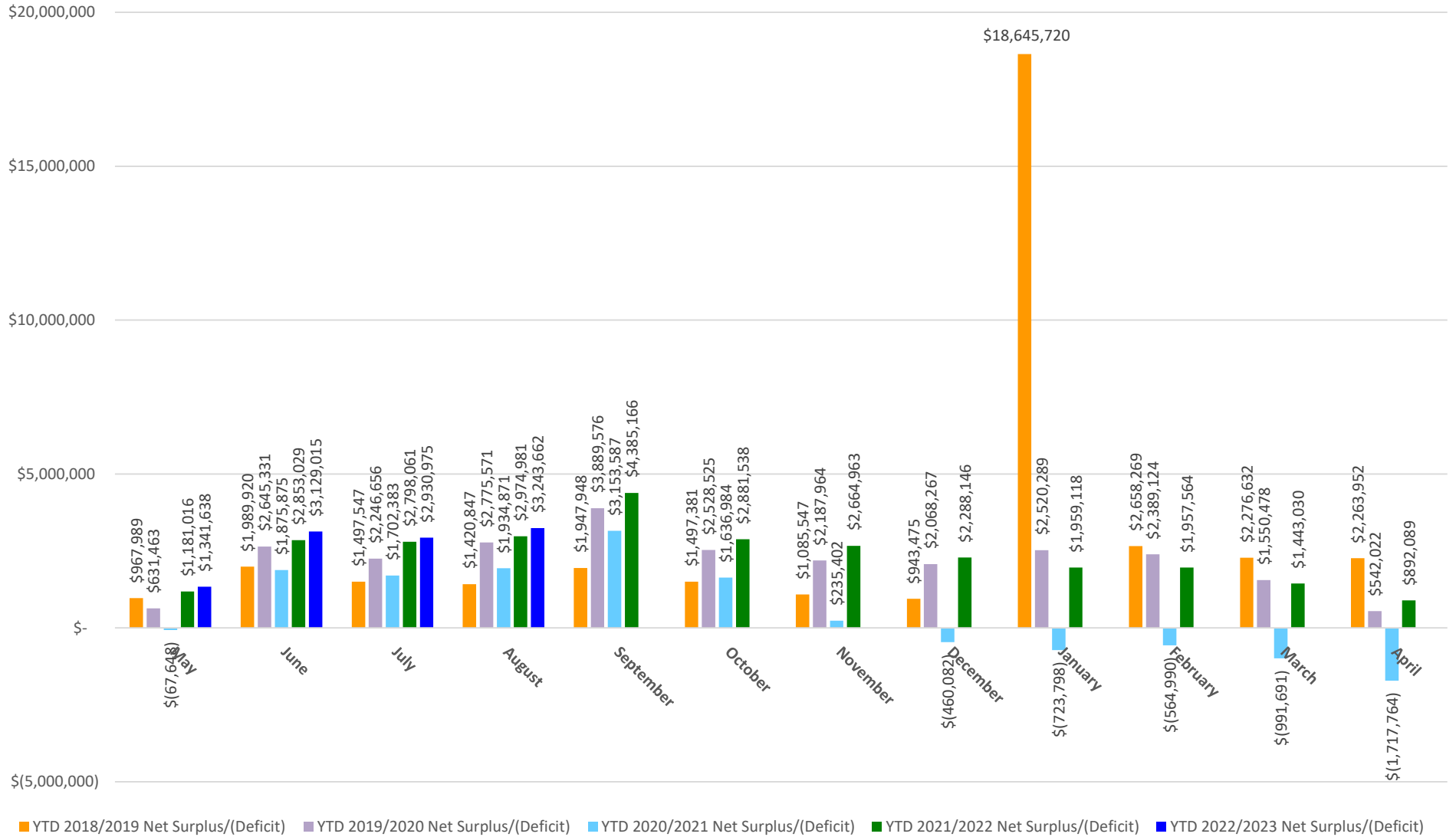


### NOTES

**2018/2019:** The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

**2019/2020:** During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

# Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENSE REPORT**  
**August 2022**

<b>FUND NAME</b>	<b>FY 2022/2023 ANNUAL BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL (4 months)</b>
<b>GENERAL CORPORATE FUND</b>			
REVENUES	\$ 2,909,662	\$ 213,433	\$ 1,614,273
EXPENDITURES	3,373,692	242,795	847,652
SURPLUS/(DEFICIT)	\$ (464,030)	\$ (29,361)	\$ 766,621
<b>RECREATION FUND</b>			
REVENUES	\$ 4,054,945	\$ 447,176	\$ 2,080,348
EXPENDITURES	4,205,664	250,876	1,036,377
SURPLUS/(DEFICIT)	\$ (150,719)	\$ 196,299	\$ 1,043,971
<b>IMRF FUND</b>			
REVENUES	\$ 157,555	\$ 10,497	\$ 105,721
EXPENDITURES	195,000	13,297	54,963
SURPLUS/(DEFICIT)	\$ (37,445)	\$ (2,800)	\$ 50,759
<b>LIABILITY INSURANCE FUND</b>			
REVENUES	\$ 149,199	\$ 11,276	\$ 95,604
EXPENDITURES	158,808	3,288	67,905
SURPLUS/(DEFICIT)	\$ (9,609)	\$ 7,988	\$ 27,699
<b>AUDIT FUND</b>			
REVENUES	\$ 12,240	\$ 1,070	\$ 8,440
EXPENDITURES	13,295	11,775	11,775
SURPLUS/(DEFICIT)	\$ (1,055)	\$ (10,705)	\$ (3,335)
<b>DEBT SERVICE FUND</b>			
REVENUES	\$ 1,843,916	\$ 119,905	\$ 954,147
EXPENDITURES	1,828,422	-	3,000
SURPLUS/(DEFICIT)	\$ 15,494	\$ 119,905	\$ 951,147
<b>RECREATIONAL FACILITIES FUND (TENNIS CENTER)</b>			
REVENUES	\$ 1,903,000	\$ 102,094	\$ 617,852
EXPENSES	2,155,641	108,071	477,516
SURPLUS/(DEFICIT)	\$ (252,641)	\$ (5,977)	\$ 140,336
<b>SPECIAL RECREATION FUND</b>			
REVENUES	\$ 325,473	\$ 23,244	\$ 184,950
EXPENDITURES	290,977	46,997	59,284
SURPLUS/(DEFICIT)	\$ 34,496	\$ (23,753)	\$ 125,666
<b>CAPITAL PROJECT FUND</b>			
REVENUES	\$ 3,520,500	\$ 100,112	\$ 100,428
EXPENDITURES	1,108,100	37,801	50,291
SURPLUS/(DEFICIT)	\$ 2,412,400	\$ 62,311	\$ 50,137



**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENSE REPORT**  
**August 2022**

<b>FUND NAME</b>	<b>FY 2022/2023 ANNUAL BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL (4 months)</b>
<b>SOCIAL SECURITY FUND</b>			
REVENUES	\$ 284,184	\$ 21,173	\$ 183,274
EXPENDITURES	272,000	24,063	92,613
SURPLUS/(DEFICIT)	\$ 12,184	\$ (2,890)	\$ 90,661
<b>CONSOLIDATED SUMMARY</b>			
REVENUES	\$ 15,160,674	\$ 1,049,979	\$ 5,945,037
EXPENDITURES/EXPENSES	13,601,599	738,962	2,701,375
SURPLUS/(DEFICIT)	\$ 1,559,075	\$ 311,017	\$ 3,243,662

**OAK BROOK PARK DISTRICT**  
**CONSOLIDATED REVENUES AND EXPENDITURES REPORT**  
**Month: August 2022**

	<b>CONSOLIDATED TOTALS</b>
<b>REVENUES</b>	
Property Taxes	\$ 395,949
Replacement Taxes	10,707
Recreation Program Fees	317,385
Fitness Center Fees	45,958
Aquatic Center & Program Fees	83,233
Marketing	850
FRC Rental/Member Fees	55,037
CPW Building Rentals	9,061
Field Rentals- Central Park	24,514
Field Rentals- Central Park North	4,553
Satellite Parks & DNS	-
Interest	2,283
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	-
Miscellaneous	100,449
<b>TOTAL- REVENUES</b>	<b>\$ 1,049,979</b>
<b>EXPENDITURES/EXPENSES</b>	
Accounts Payable and Other	\$ 308,938
Overhead Expenditures	-
August Payroll and Related Benefits	430,024
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>\$ 738,962</b>
<b>NET REVENUES/(EXPENDITURES/EXPENSES)</b>	<b>\$ 311,017</b>

**Oak Brook Park District  
Consolidated Balance Sheet  
As of August 31, 2022**

**ASSETS**

	<b><u>Consolidated Totals</u></b>
<b>Current Assets</b>	
Cash and Investments	\$ 8,618,356
Receivables - Net of Allowances	
Property Taxes	5,122,622
Accounts	593,821
Due from Other Funds	-
Prepays	32,682
Inventories	22,977
Total Current Assets	<u>\$ 14,390,458</u>
<b>Noncurrent Assets</b>	
Capital Assets	
Non-depreciable	\$ 41,275
Depreciable	5,277,485
Accumulated Depreciation	(3,662,343)
Total Noncurrent Assets	<u>\$ 1,656,417</u>
 Total Assets	 \$ 16,046,875

**DEFERRED OUTFLOWS OF RESOURCES**

Deferred Items-IMRF	\$ 57,447
 <b>Total Assets and Deferred outflows of Resources</b>	 <b><u>\$ 16,104,322</u></b>

**LIABILITIES**

<b>Current Liabilities</b>	
Accounts Payable	\$ 43,994
Accrued Payroll	146,308
Retainage Payable	-
Unearned Revenue	639,727
Due To Other Funds	-
Unclaimed Property	7,342
Total Current Liabilities	<u>\$ 837,371</u>
<b>Noncurrent Liabilities</b>	
Compensated Absences Payable	\$ 23,589
Net Pension Liability - IMRF	(274,756)
Total OPEB Liability - RBP	58,097
Total Noncurrent Liabilities	<u>\$ (193,070)</u>
 Total Liabilities	 \$ 644,301

**DEFERRED INFLOWS OF RESOURCES**

Deferred Items - IMRF	\$ 302,414
Property Taxes	5,122,622
 <b>Total Liabilities and Deferred Inflows of Resources</b>	 <b><u>\$ 6,069,337</u></b>

**FUND/NET POSITION BALANCES**

Net Investment in Capital Assets	\$ 1,718,316
Non-spendable	-
Restricted	1,446,118
Committed	3,401,741
Unassigned/Unrestricted	3,468,810
<b>Total Fund Balances</b>	<u><b>\$ 10,034,985</b></u>
 <b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	 <b><u>\$ 16,104,322</u></b>



**OAK BROOK PARK DISTRICT**  
**Treasurer's Report- As of August 31, 2022**

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<b><u>Money Market</u></b>					
	Evergreen Bank	\$ 5,053,278.43	0.530%	Interest-bearing	90.68%
	Hinsdale Bank	263,098.99	2.190%	Interest-bearing	4.72%
	Sub-Total:	<u>\$ 5,316,377.42</u>			<u>95.40%</u>
<b><u>Savings</u></b>					
	Evergreen Bank	\$ 97,421.15	0.650%	Interest-bearing (Insured Cash Sweep)	1.75%
<b><u>Checking</u></b>					
	Fifth Third Bank	\$ 103,453.10	0.440%	Interest-bearing	1.86%
<b><u>Investment Pool</u></b>					
	The Illinois Funds	\$ 55,423.31	2.180%	Illinois Public Treasurers' Investment Pool	0.99%
	<b>Grand Total Investments:</b>	<u><u>\$ 5,572,674.98</u></u>			<u><u>100.00%</u></u>

**Benchmark**

**Three-month U.S.  
Treasury Bill**

2.931%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 8/31/2022.

Oak Brook Park District		
Schedule of Capital Expenditures/Expenses		
As of August 31, 2022		
DESCRIPTION	VENDOR	Year-to-Date Expenditures
<b>Capital Project Fund</b>		
Central Park North Phase 2- Design & engineering, soil borings, etc. (82% allocation)	Charles Vincent George; Geocon Professional Services	\$ 25,046.72
Central Park North Phase 2- Legal fees	Robbins Schwartz	3,900.00
FRC preschool playground	Perfect Turf	20,500.00
FRC roof improvements- Legal fees	Robbins Schwartz	844.00
	<b>SUBTOTAL BALANCE</b>	\$ 50,290.72
<b>Recreation Fund</b>		
Fitness equipment- capital lease payment No. 3 of 3	Lease Servicing Center	\$ 39,111.66
	<b>SUBTOTAL BALANCE</b>	\$ 39,111.66
<b>Tennis Fund</b>		
Outdoor tennis court resurfacing and coating	American Sealcoating, Inc.	\$ 61,900.00
	<b>SUBTOTAL BALANCE</b>	\$ 61,900.00
<b>Special Recreation Fund</b>		
Central Park North Phase 2- Design & engineering, soil borings, etc. (18% allocation)	Charles Vincent George	\$ 4,284.90
FRC preschool playground	Perfect Turf	20,000.00
	<b>SUBTOTAL BALANCE</b>	\$ 24,284.90
<b>TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES</b>		<b>\$ 175,587.28</b>

Warrant

## WARRANT #663

08/31/2022 04:06 PM

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DB: Oak Brook Park I

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

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POST DATES 09/12/2022 - 09/12/2022

JOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44286	AQUA PURE ENTERPRISES, INC.	08/08/2022	09/12/2022	1,476.61	1,476.61	Open	Y
44366	BEST OFFICIALS	08/15/2022	09/12/2022	246.00	246.00	Open	Y
44367	BEST OFFICIALS	08/15/2022	09/12/2022	902.00	902.00	Open	Y
44377	CARDMEMBER SERVICE	08/25/2022	09/12/2022	562.00	562.00	Open	Y
44378	CARDMEMBER SERVICE	08/25/2022	09/12/2022	1,500.00	1,500.00	Open	Y
44379	CARDMEMBER SERVICE	08/25/2022	09/12/2022	216.85	216.85	Open	Y
44380	CARDMEMBER SERVICE	08/25/2022	09/12/2022	209.68	209.68	Open	Y
44381	CARDMEMBER SERVICE	08/25/2022	09/12/2022	3,619.87	3,619.87	Open	Y
44382	CARDMEMBER SERVICE	08/25/2022	09/12/2022	150.89	150.89	Open	Y
44383	CARDMEMBER SERVICE	08/25/2022	09/12/2022	356.06	356.06	Open	Y
44384	CARDMEMBER SERVICE	08/25/2022	09/12/2022	1,433.26	1,433.26	Open	Y
44385	CARDMEMBER SERVICE	08/25/2022	09/12/2022	219.60	219.60	Open	Y
44386	CARDMEMBER SERVICE	08/25/2022	09/12/2022	59.97	59.97	Open	Y
44387	CARDMEMBER SERVICE	08/25/2022	09/12/2022	1,122.99	1,122.99	Open	Y
44388	CARDMEMBER SERVICE	08/25/2022	09/12/2022	2,250.76	2,250.76	Open	Y
44389	CARDMEMBER SERVICE	08/25/2022	09/12/2022	254.38	254.38	Open	Y
44390	CARDMEMBER SERVICE	08/25/2022	09/12/2022	325.73	325.73	Open	Y
44391	CARDMEMBER SERVICE	08/25/2022	09/12/2022	12,122.77	12,122.77	Open	Y
44392*	CARDMEMBER SERVICE	08/25/2022	09/12/2022	1,165.64	1,165.64	Open	Y
44393	CARDMEMBER SERVICE	08/25/2022	09/12/2022	461.13	461.13	Open	Y
44394	CARDMEMBER SERVICE	08/25/2022	09/12/2022	65.38	65.38	Open	Y
44395	CARDMEMBER SERVICE	08/25/2022	09/12/2022	26.10	26.10	Open	Y
44396	CARDMEMBER SERVICE	08/25/2022	09/12/2022	687.38	687.38	Open	Y
44397*	CARDMEMBER SERVICE	08/25/2022	09/12/2022	3,096.88	3,096.88	Open	Y
44398	CARDMEMBER SERVICE	08/25/2022	09/12/2022	3,342.19	3,342.19	Open	Y
44399	CARDMEMBER SERVICE	08/25/2022	09/12/2022	436.86	436.86	Open	Y
44400	CARDMEMBER SERVICE	08/25/2022	09/12/2022	495.94	495.94	Open	Y
44401	CARDMEMBER SERVICE	08/25/2022	09/12/2022	377.84	377.84	Open	Y
44402*	CARDMEMBER SERVICE	08/25/2022	09/12/2022	124.95	124.95	Open	Y
44403	CARDMEMBER SERVICE	08/25/2022	09/12/2022	680.72	680.72	Open	Y
44404	CARDMEMBER SERVICE	08/25/2022	09/12/2022	3,376.73	3,376.73	Open	Y
44313	CATAPULT	08/20/2022	09/12/2022	112.00	112.00	Open	Y
44343	CHAPMAN AND CUTLER LLP	08/25/2022	09/12/2022	400.00	400.00	Open	Y
44347	CHARLES VINCENT GEORGE ARCHITECTS	08/02/2022	09/12/2022	35,180.58	35,180.58	Open	Y
44348	CHARLES VINCENT GEORGE ARCHITECTS	08/22/2022	09/12/2022	3,350.00	3,350.00	Open	Y
44272	COM ED	08/02/2022	09/12/2022	223.80	223.80	Open	Y
44299	DAVEY RESOURCE GROUP INC	08/09/2022	09/12/2022	5,371.60	5,371.60	Open	Y
44300	DAVEY RESOURCE GROUP INC	08/09/2022	09/12/2022	1,250.00	1,250.00	Open	Y
44276	DAWSONS TREE SERVICE	08/03/2022	09/12/2022	885.00	885.00	Open	Y
44257	DIRECT ENERGY BUSINESS	08/05/2022	09/12/2022	10,920.70	10,920.70	Open	Y
44258	DIRECT ENERGY BUSINESS	08/11/2022	09/12/2022	992.33	992.33	Open	Y
44259	DIRECT ENERGY BUSINESS	08/11/2022	09/12/2022	18.71	18.71	Open	Y
44283	ELMHURST OCCUPATIONAL HEALTH	06/30/2022	09/12/2022	282.00	282.00	Open	Y
44365	ENERGIZE SPORTZ	07/28/2022	09/12/2022	2,900.10	2,900.10	Open	Y
44349	FED EX	08/23/2022	09/12/2022	54.28	54.28	Open	Y
44304	FERGUSON FACILITY #3400	07/15/2022	09/12/2022	439.67	439.67	Open	Y
44316	FERGUSON FACILITY #3400	08/08/2022	09/12/2022	25.16	25.16	Open	Y

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WARRANT #663  
INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
POST DATES 08/16/2022 - 08/31/2022  
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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44274	ACCURATE DOCUMENT DESTRUCTION	07/01/2022	08/25/2022	1,150.00	0.00	Paid	Y
44330	CENTER CASS SCHOOL DISTICT 66	08/09/2022	08/25/2022	350.00	0.00	Paid	Y
44310	CHARLES MURPHY	08/17/2022	08/25/2022	270.00	0.00	Paid	Y
44309	CHRISTINE KUCZORA	08/16/2022	08/25/2022	123.00	0.00	Paid	Y
44265	DAILY HERALD	07/30/2022	08/25/2022	103.50	0.00	Paid	Y
44277	DAILY HERALD	07/23/2022	08/25/2022	170.10	0.00	Paid	Y
44307	EILEEN STRONG	08/16/2022	08/25/2022	246.00	0.00	Paid	Y
44290	GRAINGER	06/28/2022	08/25/2022	159.80	0.00	Paid	Y
44308	THEODORE SNOW	08/16/2022	08/25/2022	123.00	0.00	Paid	Y
44266	VILLAGE OF OAK BROOK	08/10/2022	08/25/2022	6,138.36	0.00	Paid	Y
44267	VILLAGE OF OAK BROOK	08/10/2022	08/25/2022	130.40	0.00	Paid	Y
44268	VILLAGE OF OAK BROOK	08/10/2022	08/25/2022	214.68	0.00	Paid	Y
44269	VILLAGE OF OAK BROOK	08/10/2022	08/25/2022	130.40	0.00	Paid	Y
44270	VILLAGE OF OAK BROOK	08/10/2022	08/25/2022	70.20	0.00	Paid	Y

# of Invoices:	14	# Due:	0	Totals:	9,379.44	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					9,379.44	0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	2,139.19	0.00
02 - RECREATION FUND	6,865.77	0.00
07 - RECREATIONAL FACILITIES FUND	374.48	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	2,613.27	0.00
05 - CENTRAL PARK	200.60	0.00
15 - BUILDING/RECREATION CENTER	1,534.59	0.00
20 - CENTRAL PARK WEST	130.40	0.00
21 - FITNESS CENTER	1,227.67	0.00
25 - AQUATIC CENTER	2,148.43	0.00
60 - SPECIAL EVENTS & TRIPS	1,150.00	0.00
71 - BUILDING/RACQUET CLUB	374.48	0.00

## JOURNALIZED

## OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44317	FERGUSON FACILITY #3400	08/08/2022	09/12/2022	25.16	25.16	Open	Y
44334	FERGUSON FACILITY #3400	07/26/2022	09/12/2022	(343.50)	(343.50)	Open	Y
44335	FERGUSON FACILITY #3400	07/20/2022	09/12/2022	(395.55)	(395.55)	Open	Y
44336	FERGUSON FACILITY #3400	06/02/2022	09/12/2022	739.05	739.05	Open	Y
44370	FERGUSON FACILITY #3400	08/09/2022	09/12/2022	1,651.25	1,651.25	Open	Y
44371	FERGUSON FACILITY #3400	08/09/2022	09/12/2022	2,357.30	2,357.30	Open	Y
44281	FITNESS EQUIPMENT SERVICES	08/09/2022	09/12/2022	279.00	279.00	Open	Y
44296	FITNESS EQUIPMENT SERVICES	08/18/2022	09/12/2022	180.00	180.00	Open	Y
44297	FITNESS EQUIPMENT SERVICES	08/16/2022	09/12/2022	140.00	140.00	Open	Y
44405	FLAGG CREEK WATER RECLAMATION	08/29/2022	09/12/2022	2,189.24	2,189.24	Open	Y
44406	FLAGG CREEK WATER RECLAMATION	08/29/2022	09/12/2022	44.57	44.57	Open	Y
44407	FLAGG CREEK WATER RECLAMATION	08/29/2022	09/12/2022	44.57	44.57	Open	Y
44408	FLAGG CREEK WATER RECLAMATION	08/29/2022	09/12/2022	73.52	73.52	Open	Y
44293	GEOCON PROFESSIONAL SERVICES, LLC	05/31/2022	09/12/2022	5,550.00	5,550.00	Open	Y
44332	GRAINGER	08/16/2022	09/12/2022	6.79	6.79	Open	Y
44333	GRAINGER	08/16/2022	09/12/2022	6.79	6.79	Open	Y
44311	HINSDALE BANK & TRUST COMPANY	08/19/2022	09/12/2022	3,395.54	3,395.54	Open	Y
44321	HINSDALE BANK & TRUST COMPANY	08/23/2022	09/12/2022	3,705.84	3,705.84	Open	Y
44322	HOME DEPOT CREDIT SERVICES	07/22/2022	09/12/2022	39.96	39.96	Open	Y
44323	HOME DEPOT CREDIT SERVICES	08/22/2022	09/12/2022	154.30	154.30	Open	Y
44324	HOME DEPOT CREDIT SERVICES	08/18/2022	09/12/2022	91.82	91.82	Open	Y
44325	HOME DEPOT CREDIT SERVICES	08/18/2022	09/12/2022	207.23	207.23	Open	Y
44326	HOME DEPOT CREDIT SERVICES	08/18/2022	09/12/2022	28.48	28.48	Open	Y
44327	HOME DEPOT CREDIT SERVICES	08/18/2022	09/12/2022	65.12	65.12	Open	Y
44328	HOME DEPOT CREDIT SERVICES	08/10/2022	09/12/2022	20.91	20.91	Open	Y
44329	HOME DEPOT CREDIT SERVICES	08/09/2022	09/12/2022	80.80	80.80	Open	Y
44331	HOME DEPOT CREDIT SERVICES	08/05/2022	09/12/2022	87.17	87.17	Open	Y
44344	HOME DEPOT CREDIT SERVICES	08/08/2022	09/12/2022	182.81	182.81	Open	Y
44345	HOME DEPOT CREDIT SERVICES	08/09/2022	09/12/2022	119.67	119.67	Open	Y
44346	HOME DEPOT CREDIT SERVICES	08/02/2022	09/12/2022	290.93	290.93	Open	Y
44306	HOME PLUMBING & HEATING	08/02/2022	09/12/2022	254.28	254.28	Open	Y
44410	ILLINOIS LIQUOR CONTROL COMM	08/25/2022	09/12/2022	25.00	25.00	Open	Y
44282	ILLINOIS STATE POLICE	07/31/2022	09/12/2022	70.00	70.00	Open	Y
44409	JACKSON-HIRSCH, INC.	08/25/2022	09/12/2022	77.93	77.93	Open	Y
44302	JOHNSON CONTROLS SECURITY SOLUTION	08/17/2022	09/12/2022	292.99	292.99	Open	Y
44314	JOHNSON CONTROLS SECURITY SOLUTION	08/06/2022	09/12/2022	273.00	273.00	Open	Y
44341	JOHNSTONE SUPPLY	08/08/2022	09/12/2022	87.49	87.49	Open	Y
44342	JOHNSTONE SUPPLY	08/09/2022	09/12/2022	130.12	130.12	Open	Y
44261	KAY PARK-REC CORP	08/08/2022	09/12/2022	531.00	531.00	Open	Y
44273	KONICA MINOLTA PREMIER FINANCE	07/31/2022	09/12/2022	739.00	739.00	Open	Y
44315	LDL	08/22/2022	09/12/2022	340.00	340.00	Open	Y
44271	MARKET ACCESS CORP.	08/10/2022	09/12/2022	780.00	780.00	Open	Y
44263	MASTERBLEND INTERNATIONAL LLC	08/03/2022	09/12/2022	246.25	246.25	Open	Y
44354	MASTERBLEND INTERNATIONAL LLC	08/26/2022	09/12/2022	347.70	347.70	Open	Y
44372	MATTHEW BIELAWA	07/15/2022	09/12/2022	2,500.00	2,500.00	Open	Y
44260	McMASTER-CARR	06/29/2022	09/12/2022	55.47	55.47	Open	Y
44360	McMASTER-CARR	08/22/2022	09/12/2022	44.66	44.66	Open	Y

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44373	NEXT GENERATION	08/30/2022	09/12/2022	1,223.85	1,223.85	Open	Y
44291	NICOR GAS	08/10/2022	09/12/2022	228.63	228.63	Open	Y
44292	NICOR GAS	08/10/2022	09/12/2022	716.33	716.33	Open	Y
44278	P.E.I. INC	08/03/2022	09/12/2022	580.00	580.00	Open	Y
44285	PEERLESS ENTERPRISE	07/29/2022	09/12/2022	21,735.00	21,735.00	Open	Y
44288	PFEIFFER'S PEST CONTROL	06/22/2022	09/12/2022	200.00	200.00	Open	Y
44289	PFEIFFER'S PEST CONTROL	07/19/2022	09/12/2022	200.00	200.00	Open	Y
44301	PFEIFFER'S PEST CONTROL	08/17/2022	09/12/2022	300.00	300.00	Open	Y
44364	PFEIFFER'S PEST CONTROL	08/17/2022	09/12/2022	100.00	100.00	Open	Y
44275	PIONEER MANUFACTURING CO.	08/03/2022	09/12/2022	360.00	360.00	Open	Y
44320	PIONEER MANUFACTURING CO.	08/23/2022	09/12/2022	372.00	372.00	Open	Y
44362	PIONEER MANUFACTURING CO.	08/29/2022	09/12/2022	98.00	98.00	Open	Y
44318	PLAYPOWER LT FARMINGTON INC	08/11/2022	09/12/2022	114.57	114.57	Open	Y
44352	PROVEN BUSINESS SYSTEMS	07/19/2022	09/12/2022	942.00	942.00	Open	Y
44350	QUADIENT FINANCE USA	08/23/2022	09/12/2022	200.00	200.00	Open	Y
44369	RECORD-A-HIT-ENTERTAINMENT	08/04/2022	09/12/2022	2,000.00	2,000.00	Open	Y
44374	ROBBINS SCHWARTZ	08/29/2022	09/12/2022	320.00	320.00	Open	Y
44375	ROBBINS SCHWARTZ	08/29/2022	09/12/2022	40.00	40.00	Open	Y
44376	ROBBINS SCHWARTZ	08/29/2022	09/12/2022	5,512.00	5,512.00	Open	Y
44337	SERVICE SANITATION, INC.	08/19/2022	09/12/2022	325.00	325.00	Open	Y
44338	SERVICE SANITATION, INC.	08/19/2022	09/12/2022	628.30	628.30	Open	Y
44339	SERVICE SANITATION, INC.	08/19/2022	09/12/2022	139.05	139.05	Open	Y
44361	SERVICE SANITATION, INC.	08/18/2022	09/12/2022	340.00	340.00	Open	Y
44411	SK ELECTRONICS	08/25/2022	09/12/2022	1,014.40	1,014.40	Open	Y
44412	SK ELECTRONICS	08/30/2022	09/12/2022	974.40	974.40	Open	Y
44284	SOCCER MADE IN AMERICA	06/23/2022	09/12/2022	1,353.40	1,353.40	Open	Y
44356	SONITROL CHICAGOLAND WEST	08/10/2022	09/12/2022	1,474.50	1,474.50	Open	Y
44357	SONITROL CHICAGOLAND WEST	08/10/2022	09/12/2022	162.00	162.00	Open	Y
44279	STARGUARD ELITE, LLC	05/06/2022	09/12/2022	9,965.00	9,965.00	Open	Y
44355	STERLING NETWORK INTEGRATION	08/12/2022	09/12/2022	547.00	547.00	Open	Y
44264	TAMELING INDUSTRIES INC.	08/04/2022	09/12/2022	392.00	392.00	Open	Y
44295	TAMELING INDUSTRIES INC.	08/11/2022	09/12/2022	195.00	195.00	Open	Y
44363	TAMELING INDUSTRIES INC.	08/18/2022	09/12/2022	531.00	531.00	Open	Y
44351	THE CONSERVATION FOUNDATION	08/16/2022	09/12/2022	250.00	250.00	Open	Y
44280	THE LIFEGUARD STORE	06/06/2022	09/12/2022	980.00	980.00	Open	Y
44287	TITAN IMAGE GROUP, INC	07/31/2022	09/12/2022	947.26	947.26	Open	Y
44353	TOWERSTREAM CORPORATION	07/19/2022	09/12/2022	215.00	215.00	Open	Y
44340	TRANE U.S. INC.	08/05/2022	09/12/2022	9.28	9.28	Open	Y
44298	TRUGREEN	08/10/2022	09/12/2022	50.00	50.00	Open	Y
44358	UNITED LABORATORIES	08/17/2022	09/12/2022	261.40	261.40	Open	Y
44312	VC3, INC	08/17/2022	09/12/2022	999.00	999.00	Open	Y
44368	VICTORY BADMINTON INC	08/09/2021	09/12/2022	3,150.00	3,150.00	Open	Y
44303	VILLA PARK ELECTRICAL SUPPLY	08/10/2022	09/12/2022	300.75	300.75	Open	Y
44305	VILLA PARK ELECTRICAL SUPPLY	08/09/2022	09/12/2022	(70.02)	(70.02)	Open	Y
44262	VILLAGE OF OAK BROOK	07/28/2022	09/12/2022	300.00	300.00	Open	Y
44359	VILLAGE OF OAK BROOK	08/24/2022	09/12/2022	176.60	176.60	Open	Y
44294	WAREHOUSE DIRECT INC.	08/15/2022	09/12/2022	60.25	60.25	Open	Y

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44319	WAREHOUSE DIRECT INC.	08/23/2022	09/12/2022	58.50	58.50	Open	Y
# of Invoices:	139	# Due:	139	Totals:	193,367.27	193,367.27	
# of Credit Memos:	3	# Due:	3	Totals:	(809.07)	(809.07)	
Net of Invoices and Credit Memos:				192,558.20	192,558.20		
* 3 Net Invoices have Credits Totalling:				(2,797.19)			
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			43,988.73	43,988.73		
	02 - RECREATION FUND			56,557.40	56,557.40		
	05 - AUDIT FUND			400.00	400.00		
	06 - DEBT SERVICE FUND			7,101.38	7,101.38		
	07 - RECREATIONAL FACILITIES FUND			18,568.21	18,568.21		
	09 - SPECIAL RECREATION FUND			767.90	767.90		
	12 - CAPITAL PROJECTS FUND			65,174.58	65,174.58		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			16,631.73	16,631.73		
	02 - FINANCE			1,627.08	1,627.08		
	04 - CENTRAL PARK NORTH			2,013.75	2,013.75		
	05 - CENTRAL PARK			6,154.15	6,154.15		
	06 - SADDLEBROOK PARK			1,096.34	1,096.34		
	07 - FOREST GLEN PARK			2,048.47	2,048.47		
	09 - DEAN PROPERTY			1,555.05	1,555.05		
	10 - PROFESSIONAL SERVICES			360.00	360.00		
	12 - CONTRACTS. MAINTENANCE DNS			5,371.60	5,371.60		
	15 - BUILDING/RECREATION CENTER			16,267.29	16,267.29		
	20 - CENTRAL PARK WEST			1,573.44	1,573.44		
	21 - FITNESS CENTER			3,585.12	3,585.12		
	25 - AQUATIC CENTER			20,646.13	20,646.13		
	26 - AQUATIC-RECREATION PROGRAMS			87.55	87.55		
	30 - CHILDRENS PROGRAMS			8,126.49	8,126.49		
	31 - PRESCHOOL PROGRAMS			3,022.28	3,022.28		
	32 - YOUTH PROGRAMS			1,707.47	1,707.47		
	40 - ADULT PROGRAMS			1,148.00	1,148.00		
	50 - PIONEER PROGRAMS			3,278.19	3,278.19		
	60 - SPECIAL EVENTS & TRIPS			6,180.22	6,180.22		
	71 - BUILDING/RACQUET CLUB			8,458.21	8,458.21		
	75 - TENNIS PROGRAMS			5,487.95	5,487.95		
	80 - MARKETING			3,455.73	3,455.73		
	92 - AUDIT FUND			400.00	400.00		
	94 - DEBT SERVICE FUND			7,101.38	7,101.38		
	95 - CAPITAL PROJECTS FUND			65,174.58	65,174.58		



## Staff Recognition

(None)

## Communications and Proclamations

Board of Commissioners to share communications

Oak Brook Park District Master Vision Biannual Review

Oak Brook Park District Strategic Plan Biannual Review

Oak Brook  
Park District  
A National Gold Medal Agency



HAPPY | FIT | ACTIVE



## Oak Brook Park District Master Vision 2020-2030



***Providing the very best in park and recreational opportunities, facilities and open lands for our community.***



## From the Board President

Dear Oak Brook Park District Community,

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community. Ever mindful of its mission, and recognizing the forces that shape the future of parks and recreation, the District realized the need to develop a vision for the next ten years. This vision would provide direction for the District, help staff creatively plan for opportunities of growth, and maintain fiscal responsibility in the management of the District's valuable resources.

The Oak Brook Park District hired Campfire Concepts to help develop the District's "Master Vision 2030". Campfire Concepts conducted research through focus group discussions and a community survey to gather opinions and insight on District operations and future recreational needs. The information was evaluated by park district staff and Campfire Concepts, who then applied national and local standards in parks and recreation as a benchmarking tool.

This document is the District's vision for the future. Staff will evaluate our progress every six months, to prevent unforeseen factors from changing our course. It may be ambitious, but it is attainable due to the talented Oak Brook Park District staff, passionate Board of Commissioners, and an enthusiastic Oak Brook community.

Sharon Knitter

## Acknowledgments

### **Board of Commissioners**

Sharon Knitter, President  
Tom Truedson, Vice-President  
Kevin Tan, Treasurer  
Lara Suleiman  
Frank Trombetta

### **Oak Brook Park District Staff**

### **Oak Brook Park District Community**

### **Village of Oak Brook Trustees and Staff**

### **Butler School District 53**





# Oak Brook Park District Principles

After nearly 60 years the parks, programs, and facilities of the Oak Brook Park District have become uniquely connected with the identity of Oak Brook. Over time, individual lives have also been enhanced through the Park District's mission to help its residents to be happy, fit, and active. A strong mission and core values have sustained an organizational culture focused on fiscal responsibility, communication, environmental stewardship, and accessibility.

## **Mission:**

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

## **Vision:**

To provide a diverse range of opportunities designed to keep the members of the Greater Oak Brook Community happy, fit and active. By maintaining fiscally responsible practices and focusing on communication, environmental stewardship, diversity, equity, inclusion, and accessibility, the Oak Brook Park District works to help our community as a whole be its very best and feel its very best.

## **Core Values:**

**Communication:** Engaging in open, honest, and respectful communication both internally and externally to educate our community on the benefits of parks & recreation and help foster creativity, program development, encouragement, motivation, and loyalty among our staff and constituents.

**Collaboration:** Working together to incorporate the diverse culture and viewpoints of our staff and community to effectively bring the numerous benefits of park and recreational opportunities and open space to our community.

**Accessibility and Inclusion:** Ensuring that everyone, regardless of age or ability, has access to the very best in park and recreational opportunities to enrich their quality of life and help them achieve their very best and feel their very best.

**Holistic Wellness:** Providing programs, services, and opportunities designed to improve all aspects of the overall wellness of the Greater Oak Brook community.

**Consistent Customer Service:** Creating the very best experience for each individual who visits park district facilities or participates in programming.

**Environmental Conservation and Stewardship:** Fostering the responsible use and protection of the natural environment through education, conservation, and sustainable practices.

# Oak Brook's History and Culture

Culture and history contribute to the vibrancy of the community and serve as a catalyst for economic activity, tourism, and development. The Oak Brook Park District is a reflection of the lively community it serves.

Historically, community residents have been important benefactors to the fabric of what makes Oak Brook unique. In the mid-1930s, homeowners and farmers formed the Community Club, which helped unincorporated Oak Brook establish an identity separate from its neighboring communities, resulting in the incorporation of the Village of Oak Brook in 1958. Soon after, the Oak Brook Park District was officially founded on November 5, 1962, when the first Board of Commissioners appointed a Park Commissioner and codified the articles of incorporation. We are grateful to the first elected Park Commissioners; Arthur G. Alexander, Edward J. Trager, Herbert C. Goetsch, Elmer T. Carlson, and Edward F. New, for their foresight as well as to the additional 30 residents whom have served as park commissioners for the community of Oak Brook since 1962 through 2020.

According to The Trust for Public Land, "Parks promote public health and revitalize local economies...they connect people to the great outdoors and to each other." Park Commissioners, representing the community, identified the need to provide parks and recreational programs and facilities. The first of those programs offered in the 1960s was outdoor ice-skating. The community came together through the joint efforts of the Park District, Civic Association, and the then volunteer fire department to create the ice rink. The ice rink continues to this day, connecting generations through the years.

Rapid expansion and construction in the late 1970s saw the development of the Central Park ball fields, the Tennis Center, the Shelter (now known as Central Park West), and the gazebo. The 1970s also saw the addition of Chillem Park, Forest Glen Park, and Saddle Brook Park, located in local neighborhoods. The Central Park Summer Concerts began in 1982, connecting all generations with a rich culture of music in Central Park. On October 7, 1983, a group of 30 people gathered for a luncheon at the Shelter, which served as the start of the Pioneers program and recreational programming for individuals aged 60 and above. The Gateway Special Recreation Association was formed in 1987, with cooperation from local park districts and village recreation departments as a way to bring recreational opportunities to individuals with disabilities. In 1995, the Family Recreation Center was built and the Dean family estate was acquired. The early 2000s saw many existing facilities receive upgrades and restorative maintenance, while the later part of the decade's focus was on increasing programs and services offered to the community.

Throughout the Park District's history, many individuals have supported the agency in continuing their mission to provide the very best in park and recreational opportunities, facilities, and open lands for the community. Most recently, residents formed a local grassroots organization to help raise community awareness for the need to preserve the 34 acres of open land directly north of Central Park, made available in part by the relocation of the McDonald's Corporation from its Oak Brook site. In response, during the November 2018 election Oak Brook residents voted in overwhelming support of the referendum that enabled the Park District to purchase the open space.

With this Master Vision for 2020 – 2030 and the continued support of the many people and businesses that call Oak Brook home, the Oak Brook Park District shall continue to provide a diverse range of opportunities designed to keep the Greater Oak Brook community happy, fit, and active.

*Historical data provided by Village of Oak Brook New Resident Packet and Encyclopedia of Chicago.*





## our VIEW for 2030

### **Our Vow: *Be the very best.***

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

### **Our Intention: *Our resources will thrive.***

The Oak Brook Park District will honor the community's current and future investment in parks and recreation by maintaining and enhancing park district facilities, parks, and programming to meet the needs of our patrons and provide opportunities for individuals to feel their very best every day.

### **Our Example: *Include all in all.***

The Oak Brook Park District will continue to lead the universal recreation movement in our community and work to remove physical, social, and emotional barriers so that all people – regardless of age or ability – can take advantage of the incredible benefits of recreation. Oak Brook's diversity contributes to its culture of excellence, and we are committed to fostering a welcoming environment for all.

### **Our Work: *We are healthier together.***

The Oak Brook Park District cares for the safety and health of the environment, economy, and each individual at home, school, work or play. By providing the restorative benefits of open space, a variety of programming, and opportunities to share time together, we continue to proactively care for the health and wellbeing of our community in a fiscally responsible manner.



It is the mission of the Oak Brook Park District (the District) to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

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### **Awards & Recognition**

The District has been nationally recognized as a leading provider of local parks and recreation with the following awards.

#### ***2022 IPRA Champions for Change Award***

The Champions for Change Award recognizes agencies with unique and exemplary practices of increasing access and fostering diversity and inclusion within their community or organization.

#### ***2019 Public Relations Society of America - Chicago Chapter - Skyline Award***

The Public Relations Society of America awarded the District with a Public Affairs Skyline Award for the Open Space Communications Project. The annual Skyline Award program recognizes projects and programs demonstrating excellence in the field of communications.

#### ***2019 Publicity Club of Chicago Golden Trumpet Award***

The Publicity Club of Chicago awarded the District with a Golden Trumpet Award in Community Relations for the communications work done during the 2018 Open Space Referendum. This award recognizes exemplary communications programs that understand the audience's needs, careful planning, strategy, effective implementation, and evaluation.

#### ***2018 Illinois Park & Recreation Association Outstanding Park & Facility Award***

The District was recognized for its use of creative design and ingenuity to bring maximum recreational value to Central Park. The project included connectivity and accessibility improvements to the walking paths, the installation of a universal playground, replaced a portion of the water control system at Ginger Creek, stabilized 1,500 ft. of eroded shoreline, improved parking, improved the accessibility and safety of the existing ball fields, replaced old sports lighting with energy efficient LED lights, and improved the Central Park sled hill.

#### ***2018 -2021 GFOA Award***

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its comprehensive annual financial report (CAFR). This was the twenty-seventh consecutive year that the District has received this prestigious award.

#### ***2017 CAPRA Accreditation***

The District has become the eighth park and recreation agency in Illinois to be accredited by the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation and Park Association (NRPA).

#### ***2016 Illinois Distinguished Agency Accreditation***

Staff completed a rigorous assessment process that resulted in the District receiving Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts and the Illinois Park and Recreation Association. The accreditation process focuses on efficient and effective operational practices and the implementation of professional standards.

#### ***2016 "Accreditation Award" from the Park District Risk Management Association ("PDRMA")***

Since 2006, PDRMA has awarded the Level A recognition to the District for the District's efforts to maximize safe operations and minimize insurance claims. For this continued high caliber of safe operations, the Oak Brook Park District received the "Accreditation Award" from PDRMA in 2016.

#### ***2016 USTA Facility Award Winner***

The Tennis Center was one of 12 winners in the 35th annual USTA Facility Awards program, which recognizes excellence in the construction and/or renovation of tennis facilities throughout the country. The Tennis Center was honored in New York City on September 1, 2016.

#### ***2015 National Gold Medal Award in Parks and Recreation***

The American Academy for Park and Recreation Administration (AAPRA), in partnership with the National Recreation and Park Association (NRPA), awarded this honor to the District at the NRPA Annual Conference on Sept. 15, 2015, in Las Vegas.



The District will honor the community's current and future investment in parks and recreation by maintaining and enhancing accessibility and inclusion within park district facilities, parks, and programming to meet the needs of our constituents and provide the opportunity for the individuals in our community to feel their very best every day.

## Family Recreation Center

1450 Forest Gate Road

### Family Recreation Center

Square footage: 80,000 square feet

- Administration offices
- Two meeting rooms
- Four studio rooms
- Locker rooms: Mens/Womens with adult-only sections
- Fully accessible, inclusive family locker rooms
- Five preschool and multi-purpose rooms
- Registration and Customer Services area

### Aquatic Center

Square footage: 15,500 square feet

- The leisure pool features accessible, zero-depth entry, warm water, vortex pool, and 105-foot water slide
- The lap pool features six 25-yard lanes, accessible via lift
- One 10-person capacity whirlpool, fully accessible
- Splash Island features a zero depth-18" pool, four slides, sunshades, deck chairs, and interactive features
- Lifeguard office

### Fitness Center

5000 square feet

- Three regulation-sized gymnasiums
- 1/8-mile indoor walking track
- Various cardio and weight equipment

## Oak Brook Tennis Center

1300 Forest Gate Road

- Square footage: 87,000 square feet
- Eight indoor USTA blue/green courts with viewing lounges
- Fitness room
- Tennis pro shop
- Male and female locker rooms
- Three racquetball/wallyball courts
- One mini-tennis court
- Athletic training area
- Eight outdoor USTA blue/green courts

## Central Park West

1500 Forest Gate Road

- Open event space; 5,600 square feet
- Full kitchen
- Double-sided wood-burning brick fireplace
- Two covered patios
- Outdoor Koi Pond

## Maintenance Facility

1480 Forest Gate Road

Square footage: 8,500 square feet

- Three main garage bays measuring 65 ft. x 20 ft.
- One secondary garage bay measuring 12 ft. x 20 ft.
- One 14,000lb vehicle service lift
- One private office
- Two secondary workstations
- One kitchen/break-room
- One restroom
- Radiant floor heating with an auxiliary ceiling-hung heater for garage space
- Dedicated forced-air HVAC for office/break-room areas.

## Current Vehicles and Equipment

### Multi-Use Vehicles:

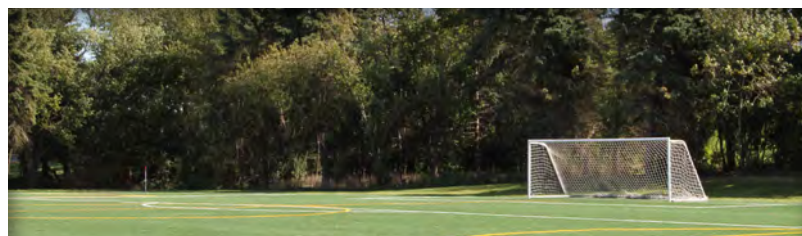
- 2011 Ford Explorer
- 2021 Ford Explorer

### Fleet Trucks:

- 2015 Ford F-550 dump truck w/ plow
- 2011 Ford F-250 pickup truck w/ plow
- 2008 Ford F-250 pickup truck w/ plow
- 2020 Ford F-450 dump truck

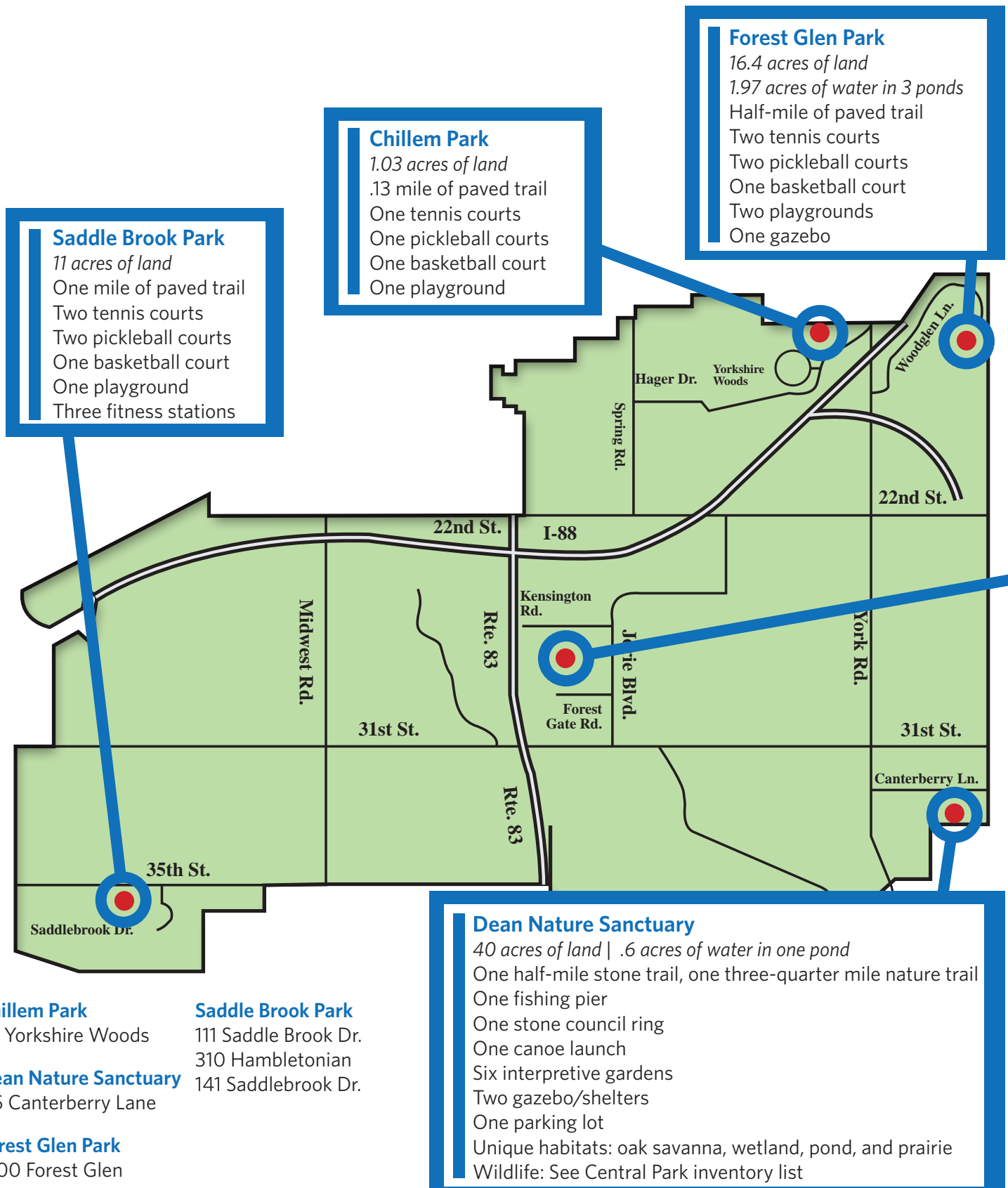
### Fleet Equipment:

- 2018 Kubota tractor
- 2016 Kubota RTV 1100C
- 2021 Kubota RTV-X1140
- 2021 John Deere 325G Track Loader
- 2008 John Deere Gator utility vehicle
- 1998 Yamaha golf cart
- 2018 Land Pride 12 ft batwing mower
- 2014 Walker zero-turn mower
- 2020 Kubota zero-turn mower
- 12 ft. utility trailer
- 16 ft. Skid Steer trailer
- 500-gallon water trailer
- Various small-engine landscape tools
- Various tractor and skid-loader attachments



## Satellite Park Inventories

All Parks Open From Dawn To Dusk



## Central Park Inventories

### Central Park | 1450 Forest Gate Road

#### **Amenities**

3 miles of paved trails  
Seven natural grass soccer fields  
One artificial turf soccer fields  
One seasonal outdoor ice rink  
Two basketball courts  
Four baseball/softball fields  
Eight outdoor tennis courts  
Five playgrounds  
One sledding hill  
One seasonal sand volleyball court  
Three fishing ponds  
One fishing pier  
Six drinking fountains  
One nine-hole disc golf course  
Eight parking lots  
Two gazebos/pavilions  
Three outdoor pickleball courts

#### **Native plants:**

Little bluestem  
Big bluestem  
Slender wheatgrass  
Sedge  
Virginia wild rye  
Prairie switchgrass  
Swamp milkweed  
Purple prairie clover  
St. John's wort  
Blue flag iris  
Bergamot  
Goldenrod  
Rattlesnake master  
Black-eyed susan  
Yellow coneflower  
New England aster  
Cup plant  
Golden alexander

#### **Trees:**

[obparks.org/facilities/central-park](http://obparks.org/facilities/central-park)

#### **Wildlife:**

##### **Birds**

Canada goose  
Great blue heron  
Green heron  
Great egret  
Mallard  
Cormorant  
Pied-billed grebe  
Killdeer  
Cooper's hawk  
Red-tailed hawk  
Baltimore oriole  
American robin  
Northern cardinal  
American crow  
Eastern bluebird  
Blue jay  
Downy woodpecker  
Red-bellied woodpecker  
Red-breasted nuthatch  
White-breasted nuthatch  
Dark-eyed junco  
Red-winged blackbird  
Barn swallow  
Tree swallow  
Goldfinch  
Mourning dove  
Grackle  
Starling  
Brown headed cowbird  
Chickadee

#### **Fish:**

Largemouth bass  
Catfish  
Red-ear sunfish  
Bluegill  
Carp

#### **Reptiles & Amphibians:**

American bullfrog  
Spiny softshell turtle

#### **Mammals:**

Fox squirrels  
Gray squirrels  
Coyote  
Muskrat  
Skunk  
White-tailed deer  
Bats

#### **Insects:**

Various bees, butterflies,  
dragonflies, damselflies

#### **Water:**

6.36 acres of creek surface area,  
1.94 acres of pond surface area

#### **Land:**

105 acres of land

*For local, state, and national data, see Appendix C.*

The Oak Brook Park District will continue to lead the universal recreation movement in our community and work to remove physical, social, and emotional barriers so that all people – regardless of age or ability – can take advantage of the benefits of recreation. The Oak Brook Park District also desires to be a partner in local mobility for all. Safe, convenient, comfortable, and active movement for all creates healthy communities. Oak Brook's commitment to diversity, equity, and inclusion contributes to its culture of excellence, and we are committed to fostering a welcoming environment for all people at all times.

### Guiding Principles

*The re-creation of possibilities | The realization of progress*  
*The recognition of performance | The results of persistence*

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## Recreation Facilities:

### Family Recreation Center (FRC)

Meeting the diverse needs of the community requires expansion. Originally built in 1995, the FRC was designed as a multipurpose community center with a variety of fitness and recreational opportunities. Over the last 10 years, the facility has expanded to serve a wider audience, providing additional programs and services to reach a broader range of clientele.

Striving to meet the growing needs of the community, stakeholders identified renovating the FRC locker rooms by adding a fully accessible, inclusive locker room.

Having an accessible, inclusive locker room allows the District to serve an increasingly diverse population and sets an example for other agencies to meet the growing and changing needs of their communities.

With expansion, the FRC has continued to remain a valuable resource for community recreation and wellness.

### Tennis Center

Built in 1973, the District's flagship facility, the Tennis Center, originally contained four tennis courts, lockers rooms, and support spaces. Due to its early success and the popularity of tennis at the time, an addition was built in 1976 which included four more tennis courts, six racquetball courts, additional offices, exterior access restrooms, and concessions to serve the park.

After the Tennis Center's nearly three decades of initial success began to fade, due to changing patron demands and declining tennis participation industry-wide, a new business plan was created. New management was hired, with a strong focus on programming and year-round participation as the two key revenue drivers.

The addition of a club-wide teaching curriculum, innovative management practices, and a solid business plan has allowed the Tennis Center to achieve record numbers in program participation, court sales, and overall revenue.

### Central Park West (CPW)

Central Park West has served the community primarily as a rental space and is used to host District events. A need was identified to reassess the facility's usage to optimize efficiency and profitability.

Recently, in order to make the facility more attractive to corporate rentals, several upgrades were made. A new AV system was installed, which included a pull-down projection screen and modern audio/visual hookups. New tables were purchased that function better for lecture-style events, and a repainting of the main room helped to brighten the space.

In 2019, CPW went through a facility analysis to diagnose what core and shell upgrades were needed and how the facility is currently being used. This analysis has helped staff understand and explore untapped opportunities for Central Park West.



### **Finance & Human Resources:**

Efficiency helps the District communicate faster and more effectively with staff and residents. New applications of automation increases that efficiency. The Finance & HR Departments have begun to streamline these efficiencies through new BS&A financial software.

Prior to purchase, the District researched different software options and created benchmarks based on other park districts to better measure the best fit among the software options available, and how those options fit into different workflows.

The District will continue to transparently provide information from BS&A to their residents. The Finance Department's goal is to put as much information as possible on the park district website.

The Finance and HR Departments have successfully implemented financial software which has consolidated our human resource data, accounts payable, purchase orders, and general ledgers.

### **Information Technology Management:**

The older version of the [www.obparks.org](http://www.obparks.org) website had become difficult to maintain, looked dated, and no longer functioned optimally when visited by today's more mobile user. While the site still performed well on search engines, there was room for improvement in the SEO results.

The park district redesigned the website to be more mobile-friendly, easier to navigate, and added the capability for staff to update it from anywhere. Several improvements were made on the back end to increase the SEO score, making the site more searchable both internally and on the Web.

As a result, a more adaptive website design, along with easier navigation, led to more accurate engagement data and a better user experience. The District launched the new website, increasing ease of use and transparency for the community, and allowing park district staff access to more detailed analytics and data trends.

### **Marketing and Communications:**

The 34-acre parcel of land known today as Central Park North Fields was listed for sale in 2018 by the McDonald's Corporation. The District decided it was interested in purchasing the land due to its proximity to Central Park and the opportunities the property presented.

Stakeholders and staff decided the best way to hear from the community regarding what to do with the newly available land was place an Open Space Referendum on the November 6, 2018 ballot asking the community if it was in favor of the District purchasing the land.

The Open Space Referendum passed with 68% of voters supporting the District acquiring the land. The referendum's success enabled the District to advance its mission to provide the very best in park and r open lands for our community.

After acquiring the land, the District held a series of focus groups to hear from the community what they would like to see done with the 34 acres. Responses were varied, with soccer fields, outdoor restrooms, and walking paths being the majority of requests.



## OUR **EXAMPLE:** Include all in all.

### **Partnerships, Community and Corporate Relations:**

The District has developed a wide range of strong partnerships to better serve the Oak Brook community. Using an Open Space Lands Acquisition and Development (OSLAD) grant in 2017, the District incorporated a universal playground in its plans to provide the very best in accessible and inclusive play to the community.

To reach the goal of building a universal playground, partnerships with Unlimited Play and the Oak Brook Park District Foundation (the Foundation) were essential. Unlimited Play provided guidance and the Foundation started raising the matching funds.

The District was awarded an OSLAD grant in 2017, allowing the District the resources and partners to realize the dream of building a universal playground.

The District opened its universal playground, called 'The Sandlot' in September 2018. The preview of the playground opening received local television coverage, winning WGN reporter Ana Belaval the Illinois Parks' Top Journalist award for her 'Around Town' segment.



### **Recreation Programming:**

The Recreation Department made a conscious shift from offering predominantly contracted programs to more in-house programming. Over the past seven years, recreation staff has worked to develop and offer programs taught by in-house staff. By offering more in-house programs, the staff is better able to control quality and experience.

With more control over park district programs, staff is able to respond better to community needs and ensure the product is meeting the District's mission.

Fortunately, the District was able to identify the programs and classes it could offer as in-house programs, while being able to recognize when it was necessary to contract out the program when staff credentials could not meet the demand.

By taking a systematic looking at in-house vs. contractual offerings, the District was able to balance its program portfolio. Since bringing more programs in-house, and hiring out those that can't, revenue has increased, particularly in youth programming and athletics.

## Parks & Trails:

Combining natural elements that support sustainability with recreation for all is a priority of the District. The Central Park Improvement Project was implemented with plans and features that support sustainability.

The gabion weir/Ginger Creek restoration required replacing the east gabion weir with rock vanes and restoring the south shoreline of Ginger Creek from the east weir to west weir, and the north shoreline from the east weir approximately halfway to the west weir. This helped to stabilize the shoreline from erosion, and reintroduced native wetland species. Parks staff is removing the Central Park ash trees that were lost to the emerald ash borer and replacing them with diverse native species. The ash trees are chipped, and those wood chips are used throughout the disc golf course. Excavated spoils from the Central Park Improvement Project were kept on-site to increase the size of the sled hill.

In designing areas of the Central Park Improvement Project, the District took advantage of a “Best Management Practices Stormwater Grant” to increase sustainability at the park. A permeable-paver parking lot was constructed adjacent to the Sandlot, and stormwater from the lot drains into a natural bio-swale planted with native grasses and forbs.

The sustainable parking area and bio-swale adjacent to The Sandlot, and economical project planning throughout Central Park, contribute to the overall mission of the District to incorporate sustainable practices in the planning and execution of park spaces.

## Maintenance Facility:

Maintenance facilities provide support for park operations. Having a location to store equipment, perform fleet maintenance, and stage park maintenance services is critical for successful and effective park management.

Constructed in 2013, the 7,000 square foot maintenance facility houses vehicles, tools, equipment, etc. It serves as the hub for all park operations year-round. The garage bays feature both an energy-efficient radiant floor, and secondary forced-air heating, so staff can work comfortably during cold weather.

Preserving the life of the vehicles and equipment is essential, and the facility is equipped with tools and resources to perform both preventative maintenance and repair work. A five-ton vehicle lift station allows staff to properly service fleet vehicles, and a wash-down and service bay makes cleaning and repairing equipment more efficient.

The maintenance facility is ideally positioned at Central Park adjacent to the Family Recreation Center. Having the parks department centrally located increases staff efficiency and reduces response and travel time to 70% of the department’s work assignments.



The Oak Brook Park District cares for the health and wellness of the community through social equity, the mentally restorative benefits of open space, a range of accessible opportunities for physical activity, and a number of inclusive programs that bring us together. The District cares for the wellbeing of the ecosystem, economy, and every individual, whether they are at home, school, work, or play.

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## 2030 Facility Priorities

### Recreation Facility

Explore Family Recreation Center (FRC) expansion opportunities, including gymnasium and programming space.

Assess and prioritize repair of the facility interior and exterior, including roof, mechanical systems, the administrative offices, conference/meeting rooms, facility lighting and ceilings.

Continue to upgrade and repair with emphasis upon trending sustainability options such as solar panels, replacement of standard with LED lighting, as well as addressing recycling concerns.

Strengthen member recruitment and retention as well as customer service by administering surveys to assess customer needs and the implementation of a district-wide customer service initiative based on the Districts' core values.

### Tennis Center

Assess the feasibility of several indoor and outdoor expansion opportunities. Improvements to the front entrance and back patio areas prioritized, including the creation of a welcoming entrance with an attractive outdoor space for players to congregate after their matches.

Evaluate the condition of the outdoor courts. The courts must be renovated in the near future. Staff will choose between replacing the asphalt court with new asphalt or overhauling the courts into clay courts.

Improve and replace mechanical systems as needed to maintain optimal comfort. Tennis and racquetball court HVAC systems will be replaced.

Explore different areas of indoor expansion, including the re-purposing of the racquetball courts. In addition, the front desk and its operations will be renovated in order to improve the customer experience.

Explore an investment in staff in order to maintain the level of success the Tennis Center is currently experiencing. Administrative procedures will be optimized and the membership pricing structure will be evaluated and overhauled if needed.

### Central Park West

Upgrades to the core and shell of the facility are required including ADA accessibility upgrades, HVAC, plumbing, electric, and acoustical improvements. Updates to the interior aesthetics of the facility will keep it competitive.

Explore and implement expanded event and programming opportunities, including programming for the active adult population and outdoor recreational opportunities based on community and facility feasibility survey results.

Re-branding of the facility will be communicated effectively to the community via enhanced marketing and graphics to promote rentals, programs, and special events.

Increase the quality of the overall product offered to the community through re-branding and enhanced facility services.

Possibilities for CPW include expanding district programming, including active adult programming as well as diverse programming during non-peak rental times, and allowing community rentals during peak days on the weekend.



## 2030 Historical/Cultural Priorities

Identify programs, special events, parks and facilities which have historical/cultural significance to the community and devote necessary resources for their preservation.

Work with local historical organizations and partners to connect residents with other cultural and historical resources to add place-based value and meaning to the local landscape and community.

Conducting an inventory of the District's historical and cultural resources, incorporating opportunities for the future acquisition/development of resources, and finding opportunities for collaboration with local historical and cultural stewards.

Preserve the District's cultural and historical resources, so the community will continue to strengthen family and community connections and improve the overall wellness of the Greater Oak Brook Community.

## 2030 Finance/HR Priorities

Continue transparency throughout the District by making all financials and relevant human resource documents available for the public. Expand the Capital Improvement Plan from 5 to 10 years.

Measure key performance indicators for HR inclusion effectiveness via a dashboard that highlights real-time progress toward business and service goals, and incorporating staffing needs from recreation and maintenance.

Incorporate documents into a multi-use system for all, such as new hire software and a Spanish translation of the Personnel Policy Manual.

Create a strategic system to annually address legal mandates such as minimum wage increases and recreational marijuana use, and work to address new policies within the fiscal year of required implementation.

Create an all-inclusive budget document to be submitted to the Government Finance Officers Association.

## 2030 Information & Technology Priorities

Increasing public Wi-Fi accessibility in parks. Staff will look into adding interactive features like kiosks, QR codes, social media prompts, and more to the parks and facilities.

Optimize ActiveNet to increase online functionality for facility booking, memberships, and personal training. To increase security awareness among staff, the District will implement the use of features such as multi-factor authentications and password encryptions.

The District will establish a dashboard system to access the current use patterns of each facility to optimize efficiency.

## 2030 Marketing and Communication Priorities

Evaluate the community's needs through interest and program surveys, ensuring the District's offerings will accurately reflect the needs and wants of its constituency.

Collaborate with the Village of Oak Brook, local police, local businesses, and civic organizations to allow the District to reach the largest audience possible. Install location sign system in partnership with DuComm and Village of Oak Brook.

Continue to provide strong communication to and from agency staff. The District will continue to make use of social media platforms to allow the public to conveniently give feedback.

Consistent branding will be implemented across all facilities, programs, and events, including signage, giveaways, and uniforms.

## OUR **WORK**: We are healthier together.

### 2030 Corporate and Community Relations Priorities

Use technology, including invoicing software, to develop efficiencies for the partnership program.

Identify new opportunities for sponsorship and naming rights. With the acquisition of the Central Park North fields, there are more opportunities for current and prospective sponsors to be involved.

Create new relationships with businesses and organizations, and build upon existing relationships to increase non-tax revenue for the District.

Grow the Park District Foundation to increase the District's revenue and help fund capital projects.

### 2030 Recreation Programming Priorities

Meet the needs of the 60+ community, as indicated by surveys. Accomplish this goal through the renovation of existing facilities and investigating the feasibility of expanding facilities as well.

Conduct a program analysis to evaluate current program offerings and identify any gaps in service. With the assistance of a consultant, the District will undertake an entire program and event analysis.

Move to become a fully inclusive park district. Education of staff members will be prioritized so staff can begin weaving universal recreation principles into all of their programs and events.

Follow up on growth opportunities within the community, such as land acquisition or intergovernmental management agreements. Meet this growth by evaluating the current organizational chart, staff size, and leadership roles to ensure the District is being managed in the most efficient manner possible.





## 2030 Parks/Trail Priorities

### Forest Glen Park/Chillem Park/Saddle Brook Park

Replace pond fountains and aeration equipment, replace/resurface paved amenities and courts & existing wood bridge.

Create a 10-year pavement repair/replace plan.

Enhance recreation with technology in the parks by adding Geocaching, Interactive tree maps, QR codes.

Amend to ADA standards, including trail grades, playgrounds and surfacing, and accessible courts.

At Saddle Brook Park, replace the playground structures. Investigate removing wood barn, and replace/resurface paved amenities and courts

At Chillem Park, replace/repair the playground structures and condense into a single play area, replace/resurface paved amenities and courts. Add a trail connection to York Woods.

Purchase the vacant lots located at 201 and 203 Wood Glen Lane adjacent to Forest Glen Park if the properties become available and if the purchase is in the best interest of the Park District.

### Dean Nature Sanctuary

Design / install a nature center and investigate feasibility of installing public restrooms

Upgrade kayak canoe launch to a user-friendly alternative

Replace limestone trails with an ADA approved alternative.

Create a "Natural Areas Management" plan.

### Central Park

Re-forest Central Park with an additional 500 native deciduous and evergreen trees over 10 years.

Replace /resurface paved amenities and courts and create a 10-year pavement plan.

Upgrade all parking lot lighting with LED fixtures.

Amend to ADA standards, including trail grades, playgrounds and surfacing, and accessible courts.

Completed phase I of master vision for the Central Park North fields.

Implement phase 2 development of Central Park North (Autumn Oaks) to construct recreational amenities as supported by the community. Investigate the potential to relocate and enlarge existing pavilion or construct a new and larger amphitheater structure at Central Park North (Autumn Oaks) to improve accessibility and access to restrooms and parking.

Improve connectivity across Ginger Creek with at least one new bridge.

Install permanent restrooms on-site.

Address future needs of the park, including the possible addition of Pickleball courts, a unity garden, additional ballfields, and more.

## 2030 Maintenance Priorities

### Park District Maintenance

Expand existing facility with one additional primary garage bay and expanded outdoor storage.

Explore solar technology integration and replace all garage lighting with LED fixtures.

### 2030 Vehicles/Equipment Priorities

Add one additional SUV and an additional pickup truck.

Rededicate older District SUV to facility maintenance staff.

Replace fleet equipment per capital budget schedule, and modernize snow removal equipment fleet.





# Appendix A

## References and Sources

### Planning References

The 2020-2030 Master Vision for the Oak Brook Park District is based on a number of planning resources that have been created by the park district. Many of the concepts in the Master Vision are explored in more detail in the plans listed below.

- 2016-2020 Oak Brook Park District Strategic Plan
  - Annual Reports
  - ADA Plan
  - Recreation Plan
  - Marketing Plan
  - Tennis Center Business Plan
  - 5-year Capital Plan
  - Community Survey Report
  - Bike Friendly Community
-



## Appendix B

### Demographic Information

Oak Brook, IL Census Data   General Demographic Characteristics & Trends		
Demographic Characteristic	2000 Census	2010 Census
<b>Total Population</b>	<b>8,702</b>	<b>7,883</b>
Under 5 years of age	3.2%	3.14%
5 to 18 years of age	18.7%	16.41%
20 to 54 years of age	38.59%	31.19%
55 to 64 years of age	17.52%	19.96%
+65 years of age	21.9%	29.28%
<b>Gender</b>		
Female	52.3%	52.1%
Male	47.7%	47.9%
<b>Race/Ethnicity</b>		
Caucasian	76.6%	71.8%
Hispanic or Latino	2.4%	4.3%
African American	1.4%	2.0%
Native American	0.0%	0.1%
Asian	20.1%	23.2%
Two or More Races	1.7%	2.2%
<b>Household Status</b>		
Married/Couple Family	76.6%	80.4%
Nonfamily Household	23.4%	19.6%
Average Household Size	2.74	2.62%
<b>Housing Status</b>		
Owner-Occupied Housing	97%	95.6%
Renter-Occupied Housing	3%	4.4%
<b>Education Level (25 years and over)</b>		
Less than HS Graduate	5.8%	2.9%
HS Graduate	94.19%	97.1%
Bachelor's Degree or Higher	57.58%	64.4%
<b>Median Earnings</b>		
Median Household Income	\$146,537	\$131,719
Overall Poverty Rate	2.1%	1.7%





## Economic Information

Village of Oak Brook Census Data: General Characteristics & Trends		
Economic Characteristic	2000 Census	2010 Census
<b>Workforce Type</b>		
Management (Business, Science, & Arts)	62.7%	60.4%
Service Occupations	6.6%	5.2%
Sales & Office Occupations	25.9%	25.7%
Natural Resources/Construction/Maintenance	2.6%	4.5%
Production/Transportation/Material Moving	2.2%	4.1%
<b>Commuting Stats</b>		
Personal Vehicle	86.8%	77%
Carpool	4.3%	10.3%
Public Transportation (excluding taxicab)	4.0%	3.2%
Walked	0.9%	7%
Other Means	0.0%	2%
Worked from Home	3.9%	8.7%
<b>Mean Travel Time to Work</b>	29.2 minutes	31.5 minutes
<b>Household Income Breakdown</b>		
Less than \$10,000	1.3%	2.1%
\$10,000 to \$14,999	1.9%	.9%
\$15,000 to \$24,999	3.1%	6%
\$25,000 to \$34,999	3.6%	2.1%
\$35,000 to \$49,999	5.8%	5.4%
\$50,000 to \$74,999	12.2%	8.1%
\$75,000 to \$99,999	8.4%	13.0%
\$100,000 to \$149,999	14.6%	18.9%
\$150,000 to \$199,999	11.0%	11.3%
\$200,000 or more	38.1%	32.2%
<b>Employer Types in Oak Brook</b>		
Agriculture	0.9%	0.5%
Construction	4.3%	9.6%
Manufacturing	9.8%	7.6%
Wholesale Trade	6.4%	7.8%
Retail Trade	8.4%	7.4%
Transportation/Utilities	1.8%	3.1%
Information	1.9%	2.2%
Finance & Insurance/Real Estate	10.7%	11.2%
Professional/Scientific/Technical Service	14.2%	13%
Educational Services/Health/Social	33.2%	27.2%
Arts/Entertainment/Recreation/Food Services	4.0%	6.9%
Other Services	3.2%	1.6%
Public Administration	1.3%	1.9%



## Appendix C

### Inventories | Local, State, and National

Park District	Population	Total Budget	Number of Parks	Residents Per Park	Acres	Acres per 1,000
Oak Brook	7,883	\$12,377,000	5	1577	174	22
Glencoe	8,500	\$8,700,000	30	283	100	12
Lake Bluff	7,500	\$5,300,000	10	750	264	35
Bensenville	18,000	\$9,000,000	20	900	335	19
<b>State Average</b>			19	1671	352	11
<b>National Average</b>			--	2181	--	10

Park District	Natural Area Acres	Natural Area Acres Per 1,000	Trail Miles	Trail Miles Per 1,000
Oak Brook	45	5	15	1.92
Glencoe	10	1	1	0.12
Lake Bluff	10	1	0	0.00
Bensenville	25	1	1	0.06
State Average	89	3	4	0.13
National Average	--	--	--	--

Park District	Outdoor Pool	Spray Ground	Indoor Pool	Playground	Disc Golf Course	Skate Park
Oak Brook	1	1	2	7	1	0
Glencoe	0	1	0	15	1	1
Lake Bluff	1	0	0	6	0	1
Bensenville	1	1	0	16	0	0

Park District	Basketball	Tennis Courts	Pickleball	Bocceball	Horseshoes
Oak Brook	5	14	5	0	0
Glencoe	3	14	0	0	0
Lake Bluff	2	7	4	0	0
Bensenville	4	5	0	0	0

Park District	Baseball field	Softball Field	Soccer Field	Football Field	Lacrosse Field	Outdoor Ice Rink
Oak Brook	3	1	3	0	1	1
Glencoe	5	1	8	2	2	2
Lake Bluff	7	1	1	0	0	1
Bensenville	10	0	1	1	0	0

Park District	Picnic Shelter	Fishing piers	Canoe ramp	Botanical Garden	Nature Center	Amphitheater
Oak Brook	6	2	1	0	0	1
Glencoe	3	0	1	1	1	1
Lake Bluff	5	0	0	0	1	0
Bensenville	5	0	0	1	0	0



## Inventories | Park District and Competition

### Outdoor Recreation Facilities Within the Oak Brook Park District Boundaries

		Baseball/Softball Fields	Basketball Courts	Canoe Launch	Cross Country Skiing	Disc Golf	Dog Exercise Area	ADA Fishing Pier	Fishing Pond	Gazebo	Golf Course	Hiking Trail	Ice Skating	Jogging/Bike Path	Open Fields	Outdoor Splash Park	Picnic Shelter	Public Picnic Area	Playgrounds	Polo Fields	Sand Volleyball Court	Sled Hill	Soccer Fields	Synthetic Athletic Fields	Swimming Pools	Tennis Courts	Pickleball Courts
Location/Park Type																											
Community Parks																											
Oak Brook Park District																											
Central Park	105	4	2			1		1	3	1			1	1		1	3		4		3	1	7	1		8	3
Neighborhood Parks																											
Oak Brook Park District																											
Forest Glen Park	16.4		1						3					1			1		1							2	
Saddle Brook Park	11		1											1					1			1				2	
Chillem Park	1		1																1							2	
Spring Road Park															1												
Dean Nature Sanctuary	40			1	1			1	1	1																	
Oak Brook Park District Subtotal	173.4	4	5	1	1	1		2	7	2			1	3	1	1	4		7		3	1	8	1		14	3
Other Public Open Space																											
Village of Oak Brook																											
Sports Core	260				1				1		1		1		1					1	1		8		3	8	
Library																						1					
Forest Preserve District																											
DuPage County																											
Mayslake Preserve	90						1		1					1	1			1									
York Woods Preserve	75				1				1					1			2	1									
Fullersburg Woods Preserve	226			1	1				1			1		1				1									
Subtotal	651			1	3		1		4		1	1	1	3	2		2	3		1	1	1	8		3	8	
Grand Total	790.4	4	5	2	4	1	1	2	11	3	1	1	2	3	3	1	6	3	7	1	4	2	16	1	3	22	3





**Indoor Recreation Facilities & Recreation Programs  
Within the Oak Brook Park District Boundaries**

<b>Local Public Provider</b>	Indoor Walking Track	Indoor Swimming Pool	Indoor Spa	Sauna	Indoor Basketball Courts	Indoor Tennis Courts	Raquetball Courts	Fitness Centers	Athletics Programs	Food Service	Birthday Parties	Senior Day Trips	Senior Overnight Trips	Museum	Banquets	Preschool	Day Camps	Afterschool Programs	Performing Arts (Dance, Theater)	Cultural Arts (Ar, Ceramics, Paint)	General Interest Programs	Special Events	Swim Lessons	Nature Programs	Babysitting Service	Martial Arts Programming	Gymnasium/Tumbling	Bowling	Bocce
Oak Brook Park District	X	X	X	X	X	X	X	X	X		X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X		
Village of Oak Brook										X	X				X		X				X	X	X						
Oak Brook Library									X											X	X	X							
Forest Preserve District of DuPage County											X			X					X	X	X	X		X					
Butler 53 School District					X				X	X									X	X	X								
<b>Local Private Provider</b>																													
LA Fitness		X	X	X	X		X	X		X													X		X				
Life Time		X	X	X	X			X	X	X													X		X				X
Pinstripes										X	X				X													X	X
<b>Local Non-Profit Provider</b>																													
Oak Brook Historical Society														X							X								
Bright Horizons - Oak Brook																X		X							X				
Christ Church - Oak Brook														X	X						X	X			X				



## Appendix D

### Participation Comparisons

The District is a leader in recreation, tennis, aquatics, fitness programming, and facility management. Trends and statistics research and application will be strong factors in maintaining this high level of success in the future.

### Recreation Programming

According to the Illinois Association of Park District's 2019 recreation programming report, the Oak Brook Park District Aquatic and Fitness Center receives three times the state average of visits and has a retention rate that is 25% higher than average.

Park District	Total Programs	Participants	Visits to Aquatic - Fitness Centers	Fitness Member Retention Rate	Cancellation Rate
Oak Brook	1574	13,831	402,622	96.9%	11%
State Avg.	473	12,409	127,125	71.4%	20%

Park District	# of Preschool Programs	# of Youth Athletics Programs	# of Youth Classes	# of Adult Athletics Programs	# of Adult Classes	# of Senior Programs
Oak Brook	66	67	120	19	16	47
State Avg.	71	120	133	50	83	33

The District comprehensively meets the community's park and recreation needs. Only slightly more than 1/3 of Illinois communities have all of the following facilities: aquatic center, fitness center, recreation center, and tennis center. The District offers all of these amenities and more.

According to research conducted by the Illinois Association of Park Districts and Aquity Research, only 29% of Illinois' local park and recreation agencies provide family programs, summer camps, trips, and nature programs. The Oak Brook Park District offers all of these programs and more.

# OAK BROOK PARK DISTRICT MASTER VISION 2020-2030



HAPPY | FIT | ACTIVE

[www.obparks.org](http://www.obparks.org)

## Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.



**To ensure that the very best facilities are available to our constituents.**



## North Area of Central Park

The Park District was awarded a \$400,000 OSLAD Grant, as well as the DCEO Grant for \$480,000 for a total amount of \$880,000! Funds will be used towards the north fields' concession/washroom building, new amphitheater, a fitness challenge course for all ages, table games including ping pong, chess, and checkers, as well as a bocce court.

## CAPRA

The CAPRA committee did an outstanding job with our CAPRA visit. We passed every standard and will be honored at the NRPA conference in Phoenix, AZ in September. We were also recognized as an industry leader with our Orientation Passport, which has been recommended to be presented at the conference!

**To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.**



The Sustainability Committee has developed a volunteer toolkit for groups who wish to organize park cleanup activities at Central Park and the Dean Nature Sanctuary. The toolkit includes PPE, site maps, waivers, and instructions for the cleanup work, which will allow the group to perform the work independently.

This past June, the Sustainability Committee conducted a community shredding event with over 200 attendees. On the same day, the DuPage River Sweep was a success with a dedicated handful of volunteers removing 8 bags of litter from Central Park and the Dean Nature Sanctuary.

**To provide a diverse range of the very best passive and active recreational programs and opportunities to our entire community, regardless of age or ability.**



## Supporting our LGBTQ+ Youth

In June, staff enjoyed the "Supporting our LGBTQ+ Youth" training video. The Oak Brook Park District, Park District of Oak Park, and IPRA all had a hand in producing this video, and it's currently being shared throughout the industry!

## NEW Events & Programming!

Our NEW Lifetime Learning Series began in June! Topics have included:

- Healthy Eating for 1 or 2
  - Downsizing with Lisa
  - Protecting Your Identity
- With **THREE MORE** coming this fall!

## Sharing Resources

Executive Director Laure Kosey presented about equity and inclusion at the 2022 Diversity Education Institute.

**To foster a work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.**



## 5 Stars for Aquatics!

Congrats to the aquatic center staff on their 5 Star StarGuard Elite Lifeguard Audit in August! This is the highest score possible and represents an acknowledgment of excellence in our staff, their professionalism and the operations of our facility by our licensing agency.

## Communicating with Spanish Speaking Staff

At the July and August All Staff Meetings, bi-lingual staff stepped up to the plate! Policies regarding the changes involving vacation, comp, and personal time were all translated into Spanish via documents and live PowerPoint presentations. Staff will continue in this fashion at future All Staff Meetings!

**To prioritize the fiscally responsible use of resources in all aspects of our operations.**



## Investing in the FUTURE!

Permanent pickleball lines have been placed on all 3 basketball courts for a total of 9 pickleball courts! We have also laid down permanent lines for our Get Better League (Basketball).

Staff is also in the planning process of converting a tennis court into a pickleball court at both Saddlebrook and Forest Glen Parks!

## Efficiency

Finance worked with BS&A to have the system automatically generate a check copy for every accounts payable check we issue and store such check image within the software as an attachment for quicker retrieval. Now, when the auditors request to view the check copy, we no longer need to retrieve a paper copy from a cabinet; staff may simply download the electronic copy and email it to them!

# BEING THE VERY BEST

Every now and then, staff is reminded that the dedication and commitment they demonstrate, does not go unnoticed. Staff has learned to pivot and adapt to the "new normal", and it is much appreciated by our participants and community.



## VOICES OF OAK BROOK

### Community Support...

I just wanted to send a quick note to say "thank you" for allowing us to use your space for cross country practice. We had a great turnout averaging between 44-50 kids at each practice. We have our first meet tonight and would not have been prepared without your willingness to use the fields. Thanks again and have a great evening!

- Mike Finke, Cross Country Coach at Butler Jr. High

### Making Memories at CPW...

"I want to let you know that we had a great time, and I think you will be contacted in the future by some of my guests wanting to rent the facility for their upcoming events.

I really want to express how friendly the staff was, especially Annemarie. She was awesome, and I want to let her know that we really appreciate her.

Again, thank you and your staff for all that was done to make our day such a success.

- Armetta Moseley

### Special Event Feedback...

"I found out about this event for the first time this year and we all had an amazing time! We hope to do this every year!"

- A Walk in the Park Wine Tour attendee.

Oak Brook  
Park District

A National Gold Medal Agency



# STRATEGIC PLAN UPDATE

Download the plan at [www.obparks.org](http://www.obparks.org)

SEPTEMBER, 2022

FEEL YOUR VERY BEST  
HAPPY | FIT | ACTIVE

## Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report





**Oak Brook**  
Park District  
www.obparks.org  
1450 Forest Gate Road • Oak Brook, IL 60523-2151  
Providing the very best in park and recreational opportunities, facilities and open lands for our community.

# Memo

To: Oak Brook Park District Board of Commissioners  
From: Laure Kosey, Executive Director  
Date: September 7, 2022  
Re: August/September 2022: Communications, IT & Administration

---

## **August Board Meeting Follow Up:**

### **Distinguished Agency**

The Distinguished Agency Task Force led by Dave Thommes has done a great job preparing for this accreditation. The State Accreditation Team will be visiting Oak Brook on October 5<sup>th</sup> for the audit and tour.

### **Saddle Brook Playground**

The Saddle Brook playground equipment was approved by the HOA as the fitness station will be located near the playground so users can exercise and still watch any children using the equipment.

## **September Board Meeting Discussion Points:**

### **HVAC System**

Staff is requesting the Board Rules to be waived at this meeting, so we can purchase the HVAC System. If we order the system this month, it may be ready by next August to install during our annual shutdown of the Aquatic Center.

### **Ginger Creek Bridge**

Staff has initiated another Request for Qualifications (RFQ) for civil engineers to assist with the replacement of the pedestrian bridge. A recommendation will be presented at the October meeting.

### **Asphalt Change Order**

Additional asphalt binder was needed to fortify areas that were unstable to pave over at the service drive, therefore a change order is needed not to exceed \$12,500.

## **IT Report:**

The new staff intranet website has been launched. This new site is on an updated platform and will allow staff to login from any location, including mobile devices. All employees can easily review any manuals, policies or procedures at any time.

## IT Report (continued):

New security monitors have been installed in each classroom in Cori's Way. The monitors show live feeds from the cameras in the hallway, the entrance and outside. The monitors are setup to turn on each morning and off each evening to save energy.

### Corporate and Community Relations:

Sponsorships	\$ 4,000.00
Advertising	\$ 1,025.00
Vendors	\$ 250.00
In-Kind Donations	\$ -
Oak Brook Park District Foundation	\$ 500.00
Total for August:	\$ 5,775.00

## Marketing & Communications Report:

### Facebook Analytics

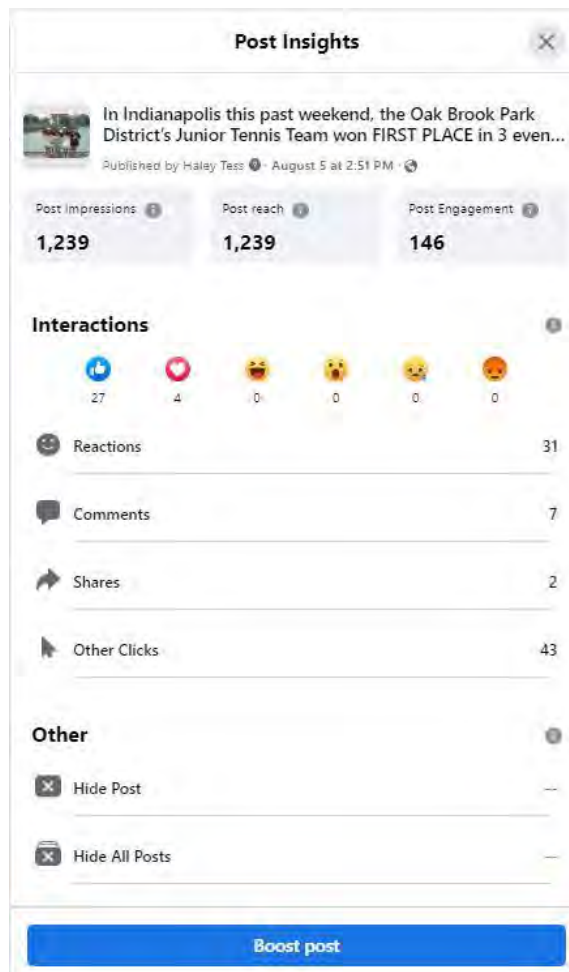
Followers: 4,461 (up 53)  
Posts: 32  
Post Reach  
(organic and paid): 13,924

### Instagram Analytics

Total Followers: 1,631 (up 15)  
Posts: 24  
Top Post Reach: 589

### Twitter Analytics

Total Followers: 1,109 (up 4)  
Posts: 24  
Top Post Impressions: 84





### August 2022 Top pages\*

1. Obparks.org
2. Facilities/Splash Island
3. Programs/Youth Basketball
4. Facilities/Family Aquatic Center
5. Programs/Aquatics
6. Programs/Tennis Programs
7. Facilities/Central Park West
8. /Membership Opportunities
9. Special Events/Halloween Trick or Treat Trail
10. Facilities/Family Recreation Center

### August 2022 Top Products\*

1. Get Better League – Winter 2023 – 2<sup>nd</sup> Grade Boys
2. Halloween Trick or Treat Trail 3:30pm
3. Halloween Trick or Treat Trail 3:45pm
4. Halloween Trick or Treat Trail 3:00pm
5. Halloween Trick or Treat Trail 4:00pm

### obparks.org Ecommerce Overview – August 2022\*

#### obparks.org Acquisition Value\*

Referral Percentage Values	Aug. 2022	Aug. 2021
Direct:	46.1%	37.7%
Organic Search:	46.5%	51.3%
Social:	3.9%	4.8%
Referrals:	3.3%	6%

	August 2021	August 2022
Total Revenue	\$169,918	\$277,680
Transactions:	1,281	1,642
	<b>2021</b>	<b>2022</b>
Year to date total	\$1,203,097	\$1,139,356
Transactions:	6,657	9,188





# Memo

To: Board of Commissioners and Executive Director, Laure Kosey  
From: Marco Salinas, Chief Financial Officer  
Date: September 7, 2022  
Re: August 2022 Financials

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## **General Fund**

We have now completed four months of fiscal year 2022/2023 (33.33% completed). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$1,614,273, \$847,652, and \$0, respectively. This is resulting in a YTD net surplus of \$766,621; which is a \$141,642 decrease over the \$908,263 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current year revenues are ahead of budgeted expectations and are slightly lower than prior year. Property tax collections are lower than prior year due to the fact that we have budgeted a \$160,000 decrease in these collections in the current year. Personal Property Replacement Taxes (PPRT) are almost double the collections experienced last year and have steadily increased over the past 3 years. Central Park North revenues are ahead of budget and prior year, primarily due to two national Lacrosse tournaments that were held this year that did not occur last year. In our Building-Recreation Center department, building rental revenue, and resident and non-resident daily fees have decreased in the current year.
- **Expenditures-** Total expenditures are within budgeted expectations and have increased approximately \$96,000 when compared to the prior year. The largest increases are in our Central Park and Building-Recreation Center departments due to increased full-time & part-time wages, costs to lease a field striping machine and purchase of related supplies, and increased purchases of janitorial and cleaning supplies.

## **Recreation Fund**

YTD revenues, expenditures, and transfers out for this fund equal \$2,080,348, \$1,036,377, and \$0, respectively. This is resulting in a YTD net surplus of \$1,043,971; which is a \$320,413 increase over the \$723,558 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total revenues have increased approximately \$457,578 when compared to the prior year and all departments, except for preschool programs and marketing, are either in line or surpassing budgeted expectations. This fund is benefitting from increased PPRT receipts, and overall increased programming revenues due to the elimination of the Covid-19 restrictions that were in place for a portion of the prior year. For example, in our fitness center department, membership fees have increased from approximately \$107,000 last year, to \$174,000 in the current year. In our aquatic center department, membership fees have also increased from approximately \$70,000 last year, to \$110,000 in the current year. The largest revenue increase is in our children's programs department where youth basketball and contracted sports camp revenues have increased \$155,000.
- **Expenditures-** All departments, except for our youth programs department, are either in line or favorable with current year's budgeted expectations and, in total, have increased approximately \$137,000 when

compared to the prior year. In our special events and trips department, expenditures have increased due to the timing of the Pink 5k race. Last year's activity was lower because the Pink 5k race/walk was delayed until October 2021 due to the COVID-19 restrictions that were in place. Increased expenditures in our aquatic center department are being driven by increased part-time wages, costs for maintenance of the HVAC system, and party rental supplies. In addition, in the prior year a portion of the aquatic wages were allocated to the sports core fund. The decreased expenditures in our fitness center department are primarily due to the temporary vacancy in the fitness supervisor position, and decreased utility costs. The increased expenditures in our youth programs department are being driven by increased camp counselor wages, however, those costs are being offset by the increased programming revenues.

### **Recreational Facilities Fund (Tennis Center)**

YTD revenues and expenses in this fund are currently at \$617,852 and \$477,516, respectively. This is resulting in a YTD net surplus of \$140,336 which is a \$162,379 decrease over the prior year's surplus of \$302,715. Following is additional commentary:

- **Revenues-** Total revenues have decreased \$55,198 when compared to the prior year. In the administration department, miscellaneous income was higher last year due to the receipt of \$14,000 in revenues for the Rafael Nadal camp and another \$5,000 for a tournament. In the current year we expect approximately \$12,000 in similar revenues to be recognized one month later; in September 2022. We are also experiencing a slight decrease in group lesson revenues when compared to the previous year.
- **Expenses-** All departments are favorable or within budgeted expectations. In total, expenses have increased by \$107,000 which are being driven by the \$62,000 in expenses incurred for the outdoor tennis court resurfacing project. In the administration department, full-time wages and related benefits have increased.

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### **FINANCE & HUMAN RESOURCES:**

Finance & H.R. personnel have been working on various tasks, including:

- Updating health insurance premium information in our BS&A software. On 8/18/2022 we received notice from the Village that we were undercharged for dental premiums and overcharged for PPO premiums for the months of July and August 2022. The total amount of the undercharge for dental was \$268.00, of which \$26.80 (10%) was the employee's portion. The total of the overcharge for PPO was \$8,011.00, of which \$801.10 (10%) was the employee's portion. The appropriate corrections for employees were carried-out on the 9/2/2022 payroll pay date, and the park district will recoup its overpayment when we pay the September 2022 billing from the Village.
- Activity for our winter coat drive has increased in the past two weeks. This drive is scheduled to remain active through the end of September 2022.



# Memo

To: Oak Brook Park District Board of Commissioners  
From: Dave Thommes, Deputy Director  
Date: September 2, 2022  
Re: Recreation & Facilities Report

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## Recreation

- Fifteen Pioneers enjoyed the movie West Side Story.
- With an average of 30 participants, Mah Jong continues to be well attended.
- Thirty Pioneers enjoyed brunch on the Spirit Cruise followed by the Chicago Air and Water Show rehearsal.
- Last Chance Pee Wee and Playground Camp ran at the end of August with 23 campers.
- Preschool staff has been preparing the classrooms and attending trainings ahead of the first day of school on September 5<sup>th</sup>.
- Registration for the fall and winter Get Better Leagues has opened, with 360 participants registering for the fall and 417 registering for the winter.
- Staff has added some additional pickleball opportunities expanding the time for open play in the mornings, adding a Tuesday league and skills / drills classes.
- Staff helped with National Night Out and the Park District repeated to win the 2<sup>nd</sup> annual Relay Race! Zootopia was shown in the park after the event and it was very well attended.

## Aquatics

- The annual aquatic center shut down focused on repairs and preventative maintenance. Among the tasks completed were:
  - Leisure Pool underwater expansion joint repair.
  - Patching and painting of the shower area between the locker rooms and the pool deck.
  - Pool grate repairs along the pool edge.
  - Replaced Lap Pool and Hot Tub underwater lights.
  - Deep cleaning of and preventative maintenance on pool heaters, pumps and valves.
  - Deep cleaning of kitchen, stainless steel, pool deck, hot tub and both pools.
  - Painting the full-time staff office.
  - Cleaning and reorganizing lifeguard office
- Registration is open for fall programming and we are seeing promising preliminary numbers for swim lessons, swim team and parties. We expect this to continue into September.
- Grant ran a lifeguard certification course to train 8 new guards, recertify 5 current guards and help improve staffing for the fall season.
- Caroline continues to add staff through the end of summer. We should be in good standing with instructors and hope to pull clients from the waitlist the week before lessons begin to fully maximize our staff and student opportunities.
- All Aquatic in-services and trainings will be conducted the week of September 6<sup>th</sup> – 11<sup>th</sup>.
- Deck Attendant Operations will resume weekdays from Open until Noon.

## Fitness

- The Silver Sneakers Foundations training has been completed by Kara and Kate. A majority of the staff at Group Fitness are interested in teaching Silver Sneakers!

- The group fitness classes were relocated to Canterbury and CPW for the flooring project, and a specialized schedule was distributed to members.
- Members and inquiries are coming in for Silver Sneakers; several new members have joined, as well as current members who have switched over.
- Personal training forms are getting modified to update and simplify the process; new forms will be released by mid-September
- Kara and Katie have registered for a local Health and Fitness Conference (9/29-10/02) to continue education & certification in the area of group fitness and fitness/business
- Six additional staff members in the area of Parks Maintenance and Tennis have completed the skills training portion for the Medic CPR, AED, and First Aid certification process.

### **Facilities**

- Maintenance projects for the month included:
  - Repaired lights and outlets at Forest Glenn gazebo.
  - Replaced the belt on the Family Aquatic Center main pump room exhaust fan.
  - Installed five outlets in the preschool classrooms along with 5 monitor mounts for the new classroom surveillance system.
  - Replaced inducer motor on RTU 1C.
- Matt conducted the monthly maintenance training on Aug 25<sup>th</sup> with Craig and Josh on ladder inspections which were recently added to building inspection logs. Matt also renewed his Stationary Engineers license.
- Gymnasium and Studio A and B floors were resurfaced and reopened on September 6th after drying and curing.

### **Tennis**

- Seasonal Court Time renewals and billings were completed. 97% of court times were renewed and 7 new court times were sold.
- New flooring was installed in the Athletic Room.



## Oak Brook Park District Membership Statistics 2022

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	1740	1850	1972	2063	2065	2086	2143	2188					NA
Members, Month End	1615	1737	1843	1947	1950	1928	2060	2042					NA
Retention Percentage	92.82%	93.89%	93.46%	94.38%	94.43%	92.43%	96.13%	93.33%					94%
New Members	245	207	211	136	154	231	162	106					1452
Members Cancelled/Expired	125	113	129	116	115	158	83	146	0	0	0	0	985
Net Members	120	94	82	20	39	73	79	-40	0	0	0	0	467
Resident	41%	41%	42%	42%	42%	44%	45%	45%					NA
Non-Resident	59%	59%	58%	58%	58%	56%	55%	55%					NA
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	936	971	1019	1081	1120	1141	1152	1159					NA
Memberships, Month End	864	912	970	1036	1061	1064	1099	1096					NA
Retention Percentage	92.31%	93.92%	95.19%	95.84%	94.73%	93.25%	95.40%	94.56%					94.40%
New Memberships	121	101	115	96	96	107	77	70					783
Cancelled/Expired	72	59	49	45	59	77	53	63	0	0	0	0	477
Net Memberships	49	42	66	51	37	30	24	7	0	0	0	0	306

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



# Oak Brook Park District Membership Statistics 2021

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	882	929	1018	1063	1094	1176	1385	1552	1489	1512	1515	1618	NA
Members, Month End	839	900	966	1008	1018	1076	1330	1394	1373	1385	1420	1536	NA
Retention Percentage	95.12%	96.88%	94.89%	94.83%	93.05%	91.50%	96.03%	89.82%	92.21%	91.60%	93.73%	94.93%	94%
New Members	84	97	111	84	167	329	254	142	126	163	207	203	1967
Members Cancelled/Expired	43	29	52	55	76	100	55	158	116	127	95	82	988
Net Members	41	68	59	29	91	229	199	-16	10	36	112	121	979
Resident	48%	47%	49%	49%	50%	52%	50%	51%	49%	47%	47%	45%	NA
Non-Resident	52%	53%	51%	51%	50%	48%	50%	49%	51%	53%	53%	55%	NA
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	488	513	560	588	614	657	738	826	790	804	834	874	NA
Memberships, Month End	463	494	534	561	575	609	701	748	738	747	784	826	NA
Retention Percentage	94.88%	96.30%	95.36%	95.41%	93.65%	92.69%	94.99%	90.56%	93.42%	92.91%	94.00%	94.51%	94.06%
New Memberships	45	57	62	57	88	152	145	60	75	96	108	96	1041
Cancelled/Expired	25	19	26	27	39	48	37	78	52	57	50	48	506
Net Memberships	20	38	36	30	49	104	108	-18	23	39	58	48	535

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



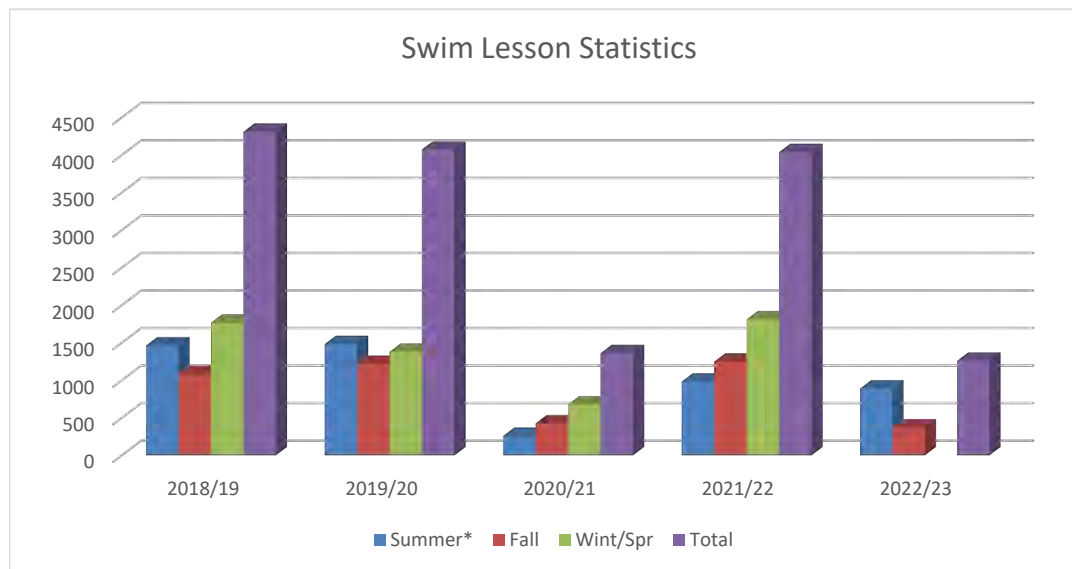


# Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
<b>2018/19</b>	1463	1082	1767	<b>4312</b>
<b>2019/20</b>	1481	1217	1379	<b>4077</b>
<b>2020/21</b>	258	425	678	<b>1361</b>
<b>2021/22</b>	982	1248	1811	<b>4041</b>
<b>2022/23</b>	889	370		<b>1259</b>

Swim Team Statistics					
	Summer	Fall	Wint/Spr	Spring Training	Total
<b>2018/19</b>	71	80	77	100	<b>328</b>
<b>2019/20</b>	79	90	83	0	<b>252</b>
<b>2020/21</b>	52	213	141	63	<b>469</b>
<b>2021/22</b>	59	75	63	47	<b>244</b>
<b>2022/23</b>	32	37			<b>69</b>

During COVID we did month-long stroke clinics.  
This impacted registration numbers.





# Oak Brook Park District Aquatic Center Aquatic Party Statistics

2022 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Deck Party	4	8	8	8	9	9	8	4	4	0	0	0	62
Studio Party	5	7	12	14	15	14	18	9	7	0	0	0	101
Group (by day)	0	1	1	0	0	0	2	1	0	0	0	0	5
Private (indoors only)	0	1	3	5	1	1	1	0	2	0	0	0	14
Private (indoor/outdoor combo)	0	0	0	0	0	4	4	0	0	0	0	0	8
Splash Island Birthday	0	0	0	0	0	7	11	4	0	0	0	0	22
Camp Rentals	0	0	0	0	0	12	10	1	0	0	0	0	23
Lane Rental (lap only)	0	0	0	0	2	0	1	0	0	0	0	0	3
Scout	0	0	1	0	1	0	0	0	0	0	0	0	2
<b>Total # Parties</b>	<b>9</b>	<b>17</b>	<b>25</b>	<b>27</b>	<b>28</b>	<b>47</b>	<b>55</b>	<b>19</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>240</b>

<b>2021</b>	29	40	27	28	20	22	23	35	10	16	18	16	284
<b>2020</b>	22	32	15	0	0	0	44	48	44	44	32	31	312
<b>2019</b>	37	25	44	36	46	53	52	38	20	27	37	25	440



21/22 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	456	415	351	523	293	364	476	458	522	369	325	323	4,874
Gym Revenue	\$24,963	\$19,765	\$23,703	\$27,215	\$15,288	\$18,700	\$25,595	\$24,175	\$26,913	\$19,795	\$17,638	\$17,408	\$261,155
Room Rentals	0	0	0*	0*	0*	0*	0*	0*	2	3	3	2	10
Room Revenue	\$0	\$0	0*	0*	0*	0*	0*	0*	\$100	\$240	\$240	\$120	\$700
CPW Rentals	6	10	6	10	6	6	7	0	3	5	4	10	73
CPW Revenue	\$3,156	\$5,697	\$4,762	\$6,509	\$5,087	\$5,326	\$4,551	\$0	\$1,664	\$2,915	\$2,437	\$6,126	\$48,226

[illegible]



2021	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
Gym Rentals Hours	565	437	387	378	456	415	351	523	293	364	476		4,644
Gym Revenue	\$22,466	\$22,126	\$25,506	\$21,925	\$24,963	\$19,765	\$23,703	\$27,215	\$15,288	\$18,700	\$25,595		\$247,250
Room Rentals	0	0	0	0	0	0	0*	0*	0*	0*	0*		0
Room Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0*	0*	0*	0*	0*		\$0
CPW Rentals	0	2	1	4	6	10	6	10	6	6	7		58
CPW Revenue	\$0	\$4,160	\$571	\$1,903	\$3,156	\$5,697	\$4,762	\$6,509	\$5,087	\$5,326	\$4,551		\$41,720

[illegible]



# Oak Brook Park District Athletic Fields Rental Report

## Athletic Field Usage Report Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	254	214	121	122	193	195	92	8	0	2	58	168	1,426
	Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184	\$5,050	\$903	\$0	\$235	\$6,530	\$9,604	\$127,045

22 - 23	Hours	204	158	132	102									596
	Revenue	\$8,419	\$8,838	\$5,181	\$5,068									\$91,706
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$14,200										

## Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,468	1,095	875	1,056	1356	1,698	512	0	0	0	0	1315	11,375
	Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001	\$3,455	\$0	\$0	\$0	\$0	\$3,706	\$241,319

22 - 23	Hours	1,923	1,240	558	1,040									4,761
	Revenue	\$17,170	\$8,095	\$14,900	\$10,315									\$108,480
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$8,000										

## Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	233	206	135	71	177	158	35	0	0	0	0	119	1,133
	Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050	\$2,218	\$0	\$0	\$0	\$0	\$4,776	\$37,253

22 - 23	Hours	304	297	226	42									869
	Revenue	\$8,301	\$13,145	\$4,450	\$1,064									\$26,960

## Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,954	1,515	1,131	1,249	1,726	2,051	638	8	0	2	58	1,602	13,934
	Revenue	\$65,389	\$168,381	\$39,684	\$25,132	\$32,320	\$38,235	\$10,723	\$903	\$0	\$235	\$6,530	\$18,086	\$405,617



## Oak Brook Park District Athletic Fields Rental Report

[illegible]





**Oak Brook**  
Park District  
www.obparks.org  
1450 Forest Gate Road • Oak Brook, IL 60523-2151  
Providing the very best in park and recreational  
opportunities, facilities and open lands for our community.

# Memo

To: Board of Commissioners  
From: Bob Johnson, Director of Parks and Planning  
Date: September 6, 2022  
Re: Board Report

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- The construction documents for the DCEO Grant-funded restrooms at the north athletic fields are complete and have been submitted to the Village of Oak Brook for review and permitting. The Building Department has provided some initial comments to the architect and has requested supplemental project information. The project will be bid in early 2023 in conjunction with the Central Park North Athletic Fields Phase II developments.
- Installation of the entry gate is underway at Dean Nature Sanctuary.
- Warranty repairs were performed on the Universal Playground rubber surfacing. The playground experiences significant use requiring mitigation of the surface in high-wear areas.
- Please see the agenda histories regarding playground replacement at Saddle Brook Park, a change order to the asphalt replacement project, replacement of the synthetic field turf, and requests for qualifications from professional engineering services.

Unfinished Business



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: SADDLE BROOK PLAYGROUND EQUIPMENT PURCHASE**

**AGENDA No.: 7 A**

**MEETING DATE: SEPTEMBER 12, 2022**

**STAFF REVIEW:**

Director of Parks and Planning, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):** The District's satellite parks,

Chillem, Saddle Brook, and Forest Glen, feature playground structures typically surrounded by a wood-chip safety surfacing. Saddle Brook Park features the oldest of the equipment, dating to 1994. Staff has evaluated options for replacing the equipment and surfacing in order to be more inclusive and accessible. Several designs were provided by Play Illinois, LLC, a local vendor that supplies equipment and labor through the OMNIA Purchasing Cooperative. The Park District has previously used this cooperative purchasing organization to purchase and install the synthetic turf soccer field at Central Park.

The designs feature complimentary colors, play events for ages 2-12, and a synthetic surfacing surrounded by a concrete curb. The removal of the existing equipment, safety mulch, and concrete footings would be provided by the Park District. The existing fitness stations located within the playground will be removed and reinstalled at Saddle Brook Park outside of the playground container area.

#### **ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The Park District has shared the design of the new playground with the Saddle Brook Homeowners Association and received positive feedback. Illinois Play, LLC provided a proposal which includes purchase and installation of the equipment and poured-in-place rubber surfacing, through the OMNIA purchasing cooperative, in the amount of \$178,028.88.

#### **Action Proposed:**

A motion (and a second) to accept the proposal from Illinois Play, LLC. for the purchase and installation of playground equipment and surfacing for Saddle Brook Park, and to approve an agreement between the Park District and Illinois Play, LLC for a not-to-exceed cost of \$178,028.88.

# Purchase Order

Purchase Order#: 23-4463

Order Date:



# Oak Brook

Park District

www.obparks.org 1450 Forest Gate Road • Oak Brook, IL 60523-2151

Providing the very best in park and recreational opportunities, facilities and open lands for our community.

<b>Vendor</b>			<b>Ship to:</b>	
Play Illinois, LLC			Oak Brook Park District	
310 N. Grant Street			Attn: Bob Johnson	
Westmont, IL 60559			1450 Forest Gate Road	
			Oak Brook, IL 60523	
			<b>Project Site Saddle Brook Park</b>	
			<b>141 Saddle Brook Drive</b>	
<b>Phone: 844-222-9990</b>			<b>Phone: 630-645-9540 Cell: 630-280-5469</b>	
<b>Email: mchaidez@playil.com</b>			<b>Email: bjohnson@obparks.org</b>	
Qty	Item #	Description	Unit Price	Extension
	Equipment	Burke Structure Proposal #129-157147-2	\$81,155	\$81,155.00
	Discount	Discount per OMNIA Contract # R220201	-\$8,115.50	-\$8,115.50
	Discount	Additional Courtesy Discount	-\$10,030.52	-\$10,030.52
	Freight	Delivery of Burke Equipment	\$2,216	\$2,216.00
	Installation	Install of Burke Equipment from Proposal 129-157147-2 OPEN MARKET	\$30,838.90	\$30,838.90
	Demo	Site prep and grading gravel base	\$1,500	\$1,500
	Site Prep	Gravel base 6-8" CA7 Stone (3,300sf)	\$13,200	\$13,200
	Surfacing	Install 2" and 3.75 Inch depth of a 2-layer 50/50 with Aromatic Binder. Surface layer will be a minimum of .5" of full depth 50/50 Standard Color/Black. Includes secondary color design as shown in renderings. Total surfacing 3,300 sq. ft. with turndown	\$67,265.00	\$67,265.00
	<b>Subtotal</b>	\$		\$178,028.88
<b>Notes:</b> This purchase order is issued pursuant to OMNIA procurement contract # R220201. Play Illinois reference number OBPDSPO147.			<b>Total</b>	\$178,028.88

"Pursuant to the Illinois Prevailing Wage Act (820 ILCS 130/.01 et seq.) (the "Act"), for any construction for the Public Work, including minor repairs to the Public Work, the Contractor is required to comply with and notify all subcontractors in writing for any such construction, including minor repair to the Public Work, that they are required to comply with all provisions of the Act, including (i) all requirements for payment of the current general prevailing rate of hourly wages and fringe benefits, for each craft or type of worker or mechanic needed to perform such Work, and also the current general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor for DuPage County, Illinois; and (ii) all record keeping requirements under the Act."

**Instructions to Vendor**

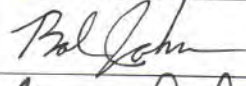
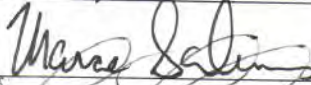
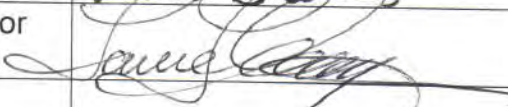
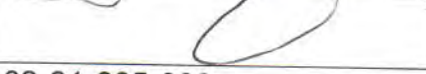
1.) Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.

2.) Notify immediately if unable to ship as specified.

3.) Send all invoices and correspondence to:

Oak Brook Park District  
Marco Salinas, Chief Financial Officer  
1450 Forest Gate Road  
Oak Brook, IL 60523

**Oak Brook Park District Approving Signatures**

Department Director	
Chief Financial Officer	
Executive Director	
President	
OBPD Account:	02-81-805-000 01-01-800-000



**Addendum to Purchase Order #23-4463 from the  
Oak Brook Park District to Play Illinois, LLC  
OMNIA Procurement Contract #R220201**

**This Purchase Order is subject to the following terms and conditions:**

1. Payment by the Oak Brook Park District (the "District") for the purchase and installation of the equipment shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) and in accordance with this section. Payment will be made as follows and only after receipt of invoice from Contractor and compliance with this Addendum by Contractor: a) for the purchase of the equipment, payment will be made after the equipment has been delivered, inspected and accepted by the District; and b) for installation of the equipment, upon completion and acceptance of the installed equipment by the District. The District shall withhold ten percent (10%) from the payments to the Contractor as retention. Payment of retention shall be requested with the Contractor's invoice for final payment and shall be paid by the District upon the Contractor's compliance with the Village Ballfield Lighting Ordinance Regulations, defined below in Section 9, as required in this Addendum. No interest shall accrue on monies held in retention.
2. Contractor shall not grant rights in or to, or otherwise encumber the equipment or any parts of the equipment, to, in or by any third parties at any time, that would impair or delay the full exercise by District of any of its rights or remedies under this agreement. Clean and unencumbered title to the equipment shall be transferred to District upon acceptance of the equipment by District. Title to, and the risk of loss, injury or destruction from any casualty to the equipment, regardless of cause, will be the responsibility of Contractor until the equipment has been received, inspected and accepted by District.
3. The District is exempt for the Illinois Retailer's Occupational Tax, the Illinois Use Tax and the Federal Excise Tax as an exempt entity under the Internal Revenue Code. District shall provide Contractor with District's tax exemption identification number, for use by Contractor for this project only.
4. Contractor for itself and for all its sub-suppliers and subcontractors, agrees that no mechanic's lien or other claim shall be filed or maintained by Contractor or by any sub-supplier, subcontractor, laborer or any other person, whatsoever, against the District's funds for or on account of any work furnished under this Agreement. Prior to the payment of the work, Contractor shall provide: a) for any payment other than final payment for the work, a partial waiver of lien from Contractor and each sub-supplier and subcontractor reflecting any partial payouts, and for final payment, a final waiver of lien from Contractor and each sub-supplier and sub-contractor for the full amount of each subcontract for the work, showing all materials and labor have been paid in full; and b) sworn affidavit, in triplicate, containing such information and in such form to comply with the Illinois Mechanics Lien Act (770 ILCS 60/001 *et seq.*), showing in detail the sources of all labor and materials used in the Work, including the names and addresses of sub-suppliers and subcontractors and showing amounts paid for each.

Final payment shall not become due until the Contractor has fully performed the work, including but not limited to delivery of all manufacturer's and supplier's warranties, and has delivered to the District a complete release of all liens arising out of this Agreement or receipts in full covering all labor, materials and equipment for which a lien could be filed, or a bond satisfactory to the District to indemnify the District against such lien. If such lien remains unsatisfied after payments are made, the Contractor shall refund to the District all money that the District may be compelled to pay in discharging such lien, including costs and reasonable attorneys' fees.

5. If Contractor defaults or neglects to carry out the work in accordance with this Agreement and fails within a three (3) day period after receipt of written notice from the District to commence and continue correction of such default or neglect with diligence and promptness, the District may, without prejudice to other remedies the District may have, correct such deficiencies. In such case, the District shall deduct from payments then or thereafter due Contractor the cost of correcting such deficiencies, including compensation to the District for any and all expenses related thereto. If payments then or thereafter due Contractor are not sufficient to cover such amounts, Contractor shall pay the difference to the District.

The rights and remedies of the District stated in this Agreement shall be in addition to and not in limitation of, any other rights of the District granted at law or in equity.

6. Contractor shall procure and maintain insurance, and shall cause all subcontractors hired to perform any work in conjunction with this purchase, of the following types and amounts, naming the District, its commissioners, employee, agents and volunteers shall be named as additional insureds:



- a. Commercial General Liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 04 13, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Any insurance or self-insurance maintained by the District shall be deemed excess of such Contractor's insurance and shall not contribute with it.
- b. Business Auto Liability Insurance and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.
- c. Workers Compensation Insurance and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease. Contractor waives all rights against the District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to such Contractor's activities.
7. This agreement, its validity, enforceability and interpretation, shall be governed by the laws of the State of Illinois. Jurisdiction for any claims shall be only in the Circuit Court for the Eighteenth Judicial Circuit, DuPage County, Illinois.
8. Nothing contained in any provision of this agreement is intended to constitute nor shall constitute a waiver of the defenses and immunities available to the District under the Illinois Local Government and Governmental Employees Tort Immunity Act.
9. Contractor shall comply with all applicable local, state and federal codes, laws, ordinances, rules and regulations. Contractor shall be licensed and bonded and shall be registered with the Village of Oak Brook, Illinois to perform the Work hereunder. Any breach by Contractor of the foregoing laws, regulations and rules shall constitute a breach by Contractor of this Agreement. Contractor's Compliance and Certification Attachment is attached to and incorporated as **Exhibit B** to this Addendum.
- The Contractor shall comply with the requirements of the Illinois Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) and the District's Ordinances requiring payment of prevailing wages. The Contractor shall pay or cause to be paid not less than the prevailing rate of hourly wage in the county the work is performed as determined by the Illinois Department of Labor for the month in which the work is performed including but not limited to all laborers, workers and mechanics. All contractors and subcontractors rendering services under this contract must comply with all requirements under the Act, including but not limited to, all wage, notice and record keeping duties. The Contractor is required to verify current prevailing wage prior to the first day of each month and to pay the then-current prevailing wage rate as determined by the Illinois Department of Labor, regardless of the rates contained in the Contract Documents. Any increases in costs to the Contractor due to the changes in the prevailing wage during the term of this Contract shall be at the expense of Contractor and not at the expense of District. Current prevailing wage rates are published at the following website: <http://labor.illinois.gov/>. The Contractor agrees to indemnify and hold harmless the District for any violations of the Prevailing Wage Act.
10. Time is of the essence of this Agreement. Contractor shall achieve Final Completion of the work on or before April 30, 2023. Final Completion means the date the work has been completed in accordance with the Contract Documents and the District has approved final payment to the Contractor.
11. Contractor shall deposit with the District before commencing any work an *AIA A312-2010 Performance Bond and Payment Bond* for 100% of the contract sum, guaranteeing the faithful performance of the work in accordance with the Contract, the payment of all indebtedness incurred for labor and materials, payment of the prevailing wage, and guarantee correction of work. The Surety must be approved by the District, and be licensed to conduct business in the State of Illinois and be named in the current list of "Surety Companies Acceptable on Federal Bonds" as published in the Federal Register by the Audit Staff Bureau of Accounts, U.S. Treasury.

Whenever the Contractor shall be and is declared by the District to be in default under the Contract, the Surety and the Contractor are each responsible to make full payment to the District for any and all extra work incurred by the District and the Architect as a result of the Contractor's default and to pay to the District all attorneys' fees and court costs incurred by the District as a result of the Contractor's default, and in protecting the District's rights under the Contract to remedy Contractor's default.


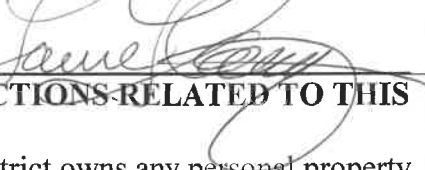


The Contractor shall (i) furnish with all bonds a certified copy of the power of attorney from the Surety Company stating that the person executing said bond is duly authorized by the Surety Company to execute said bond; (ii) furnish a certified copy of the certificate from said Surety Company's state showing said Surety Company licensed and authorized to transact business and execute said bond in Illinois; and (iii) if requested by the District, furnish a copy of current financial statements of said Surety Company.

12. Any subcontract that Contractor enters into for the work shall be in writing and shall specifically provide that the District is an intended third-party beneficiary of such subcontract and that the District shall have the right to enforce the subcontractor's obligations thereunder after the occurrence of a default under the contract by the Contractor. By appropriate written agreement, the Contractor shall require each subcontractor, to the extent of the work to be performed by the subcontractor, to be bound to the Contractor by the terms of this Agreement, and to assume toward the Contractor all the obligations and responsibilities which the Contractor, by this Agreement, assumes toward the District.
13. This Addendum, in addition to this Purchase Order #23-4463, OMNIA Vendor Contract and all other documents associated with OMNIA Procurement Contract #R220201, contain the entire agreement between Contractor and the District, and no statement, promise or inducement made by either party to the agency of either party that is not contained in this written Agreement shall be valid or binding. No modification of this Agreement shall be effective unless in writing dated a date subsequent to the date of this Agreement and signed by an authorized representative of each Party.
14. The District may, at any time, terminate the Agreement in whole or in part for the District's convenience and without cause. Termination by the District under this section shall be by a notice of termination delivered to the Contractor specifying the extent of the termination and the effective date. Upon receipt of a notice of termination, the Contractor shall immediately, in accordance with instructions from the District: (1) cease operation as specified in the notice; (2) place no further orders; (3) enter into no further subcontracts for materials, labors, services or facilities except as necessary to complete continued portions of the work; (4) terminate all subcontracts and orders to the extent they relate to the work terminated; (5) proceed to complete the performance of work not terminated; and, (6) take actions that may be necessary or that the District may direct, for the protection and preservation of the terminated work. The Contractor shall recover payment for approved and properly performed work completed prior to the effective date of termination. Contractor shall not be entitled to damages or lost profits resulting from termination for convenience under this Section.



## Oak Brook Park District

<b>BOARD MEETING</b> <b>AGENDA ITEM –HISTORY/COMMENTARY</b>	
<b>ITEM TITLE: ORDINANCE 22-0912 AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING CONVEYANCE OR SALE THEREOF</b>	<b>AGENDA No.:7 B</b>  <b>MEETING DATE: SEPTEMBER 12, 2022</b>
<b>STAFF REVIEW:</b>	Deputy Director, Dave Thommes: 
<b>RECOMMENDED FOR BOARD ACTION:</b>	Executive Director, Laure Kosey: 
<b>ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS-RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</b> The Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate.  Items that have been recently identified as surplus are listed in the attached ordinance 22-0912.	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</b>  The recommended manner of conveyance for each item is provided in the ordinance.	
<b>ACTION PROPOSED:</b> A Motion and a second to Approve Ordinance 22-0912 An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.	

**ORDINANCE NO. 22-0912**  
**AN ORDINANCE DECLARING**  
**SURPLUS PERSONAL PROPERTY AND**  
**AUTHORIZING CONVEYANCE OR SALE THEREOF**

---

**WHEREAS**, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

**WHEREAS**, the Oak Brook Park District (the “District”) owns certain personal property as follows:

<i><b>Quantity</b></i>	<i><b>Item</b></i>	<i><b>Brand</b></i>	<i><b>Color/Description/ Model Number</b></i>	<i><b>Description</b></i>	<i><b>Disposal Method</b></i>
1	Aquatic Center Climbing Wall	Commercial Recreation Specialists “AquaClimb Crystal “	Clear with multicolored hand and foot holds		Sell
1	Hip Flexor, Fitness Equipment	Promaxima	White & Blue		Sell
1	Small Refrigerator	Dwyer Kitchen R134a	White		Sell
2	5' Blue Plastic Towel Receptacles		Blue		Sell
12	Aerohive Access Points	Aerohive	Model AP230	Outdated	Electronically Recycled
10	Phones	ShoreTel IP	Model IP265	No longer works	Electronically Recycled

(Hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

**WHEREAS**, the District’s staff has recommended that the Property, except for the Property designated to be recycled/discarded or traded-in, can best be sold directly by the District’s

Executive Director to a municipality, school district, or park district, or may be sold indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

**WHEREAS**, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

**Section 1:** The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

**Section 2:** The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded or traded-in, may be sold directly by the District's Executive Director to a municipality, school district, or park district, or indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for

the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

**Section 3:** All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

**Section 4:** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED AND APPROVED THIS 12th DAY OF SEPTEMBER, 2022**

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**OAK BROOK PARK DISTRICT**

By:

\_\_\_\_\_  
Sharon Knitter, President

**ATTEST:**

By:

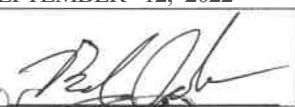
\_\_\_\_\_  
Laure L. Kosey, Secretary



New Business


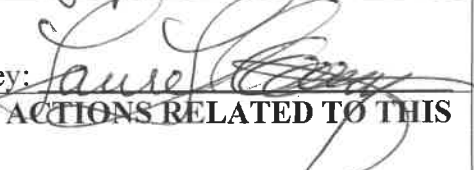


## Oak Brook Park District

<b>BOARD MEETING</b> <b>AGENDA ITEM-HISTORY/COMMENTARY</b>	
<b>ITEM TITLE: Agreement for Professional Civil Engineering Services for the Ginger Creek Bridge.</b>	<b>AGENDA NO.: 8 A</b>  <b>MEETING DATE:</b> SEPTEMBER 12, 2022
<b>STAFF REVIEW:</b> Director of Parks and Planning, Bob Johnson: 	
<b>RECOMMENDED FOR BOARD ACTION:</b> Executive Director, Laure Kosey: 	
<b>ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</b> Central Park, bisected by Ginger Creek, currently has a single pedestrian bridge crossing over the creek. The crossing is positioned over a low head dam constructed over a gabion weir dating to the 1970's. The crossing does not meet ADA requirements, and is prone to flooding during and after rainfall due to the low height and close proximity to the water surface. The bridge crossing must be evaluated by a professional engineer.	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</b>  The Park District is soliciting requests for qualifications (RFQ) from experienced engineering firms to evaluate the crossing and design a solution to create an accessible access across the creek for both pedestrians and small maintenance vehicles.	
<b>Action Proposed:</b> Review and Discussion Only.	



## Oak Brook Park District

BOARD MEETING	
AGENDA ITEM –HISTORY/COMMENTARY	
<b>ITEM TITLE: ARCHITECT AND ENGINEERING AGREEMENT FOR REPLACEMENT OF HVAC SYSTEM AND POOL DECK AT THE AQUATIC CENTER</b>	<b>AGENDA No.: 8 B</b> <b>MEETING DATE: SEPTEMBER 12, 2022</b>
STAFF REVIEW:	Deputy Director, Dave Thommes: 
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laure Kosey: 
<b>ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</b>	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</b> Recently, Park District staff issued a Request for Letters of Interest and Statements of Qualifications for architectural and engineering services to replace the rooftop unit and deck surfacing at the Aquatic Center.  These two projects are scheduled to be completed during the annual shutdown of the Aquatic Center in 2023.  Three firms were interviewed to discuss their experience, qualifications, and possible approaches. Following interviews with the firms, the Park District entered into negotiations with Kluber Architects & Engineers, which has previously worked on several projects at the Park District.  A price of \$60,750 was negotiated for architectural, engineering, bidding, and construction administration services.	
<b>ACTION PROPOSED:</b> Motion (and a Second) to Waive the Board Rules to Approve at this meeting, the Architect and Engineering Agreement for the Replacement of the HVAC System and Pool Deck at the Aquatic Center and to approve a contract between the Oak Brook Park District and Kluber Architects + Engineers for a not-to-exceed cost of \$60,750.  A Motion (and a Second) to approve the Architect and Engineering Agreement Replacement for the Replacement of the HVAC System and Pool Deck at the Aquatic Center and to approve a contract between the Oak Brook Park District and Kluber Architects + Engineers for a not-to-exceed cost of \$60,750.	

August 30, 2022 (Revised September 6, 2022) (Revised September 7, 2022)

David Thommes, CPRE  
Deputy Director  
Oak Brook Park District  
1450 Forest Gate Road  
Oak Brook, IL 60523

Re: Memorandum of Understanding  
Family Recreation Center – Pool HVAC Replacement & Pool Deck  
Kluber, Inc. Proposal No. 220824.03R2

Dear Mr. Thommes:

Thank you for the opportunity to present this Proposal for Professional Services for the above referenced Project. It is our understanding that Oak Brook Park District would like to replace the HVAC system for the pool area and replace the pool deck surface at the Family Recreation Center.

#### OVERVIEW OF PROJECT SCOPE

The Project consists of the design for the replacement of the HVAC unit over the pool and replace the existing pool deck surface. Based on our research and understanding of the proposed renovation work in the pool area, IDPH approval will be required and will require an approved pool consultant to be engaged to navigate this process.

#### INITIAL INFORMATION

- The Owner's budget for the Cost of the Work is approximately \$675,000.00. The Cost of the Work is the total cost to construct all elements of the Project designed or specified by Kluber, Inc.; it does not include A/E fees, land acquisition costs, permit fees, utility service connection or activation fees, financing costs, contingencies for changes in the Work, or other soft costs that are the responsibility of the Owner.
- The anticipated Project schedule is to be determined as mutually agreed
- The intended Project delivery method is a single contract for General Construction; single bid package.
- **The Owner's representative for the Project will be Dave Thommes.**
- **Kluber, Inc.'s representative for the Project will be Charli Johnsos.**

The foregoing is based on our discussions and email communications with you over the last few weeks.

#### BASIC SERVICES

Kluber, Inc. proposes to provide usual and customary architectural and engineering Basic Services for the Project as set forth hereinbelow in accordance with the B101 Master Agreement Between the Oak Brook Park District and Kluber, Inc. executed in March 2019 for Professional Consulting Services.

#### Construction Document Phase:

- Site review to document existing conditions.
- Perform code review as required for work related to Project scope of work.
- Develop technical specifications.
- Develop technical drawings.

- Prepare estimate of the Cost of the Work.
- Review final documents with Owner prior to bidding.

#### Bidding Phase:

- Assist Owner in contacting potential bidders for Project.
- Prepare agenda and attend pre-bid meeting.
- Respond to contractor questions during bidding.
- Issue addenda (if required).
- Bid opening will be by Owner. Kluber will not be participating in the bid opening.
- Perform contractor bid review evaluations.
- Prepare and issue contractor bid results letter.

#### Construction Administration Phase:

- Prepare agenda and attend pre-construction meeting.
- Respond to Contractor questions.
- Prepare documents for permit submission by the Contractor and respond to permit comments from the Authority having Jurisdiction.
- Review progress pay requests if requested.
- Perform a maximum of two (2) site visits for progress meetings, to address contractor questions and to observe the work is proceeding in general conformance with the contract documents.
- Perform up to two (2) reviews of each construction submittal.
- Perform one (1) site visit to confirm Substantial Completion and identify punch list items.
- Verification of completion of punch list items will be by Owner

#### ADDITIONAL SERVICES

Additional Services are not included in the Basic Services described above, but may be required for the Project or specifically requested by Oak Brook Park District. The list below indicates Additional Services that will be provided by Kluber, Owner, To Be Determined (TBD) or Not Provided for the Project.

<b>Additional Services:</b>	<b>Provided by:</b>
Programming, or Validation of Owner's Project Program, as described below	Not Provided
Existing Facilities:	
Survey of existing facility(ies) ( <u>required</u> if Owner's "as-built" drawings are discovered to be unavailable, inaccurate, incomplete or otherwise inconsistent with actual existing conditions)	Not Provided
Measured drawings documenting existing conditions of existing facility(ies)	Not Provided
Other Facility Support Services (as described in AIA B210 – 2007)	Not Provided
Site Evaluation and Design:	
Site Evaluation and Planning (in accordance with AIA B203 – 2007)	Not Provided
Civil Engineering	Not Provided
Landscape Design	Not Provided
Architectural and Interior Design:	
Multiple preliminary designs/options during Schematic Design Phase	Not Provided
Building information modeling (BIM)	Not Provided
Renderings, models, mockups, or other presentation materials requested by Owner	Not Provided
Historic Preservation (in accordance with AIA B205 – 2007)	Not Provided
Architectural Interior Design, including assistance with selection of interior finish colors, preparation of color boards, (in accordance with AIA B252 – 2007)	Not Provided
Furniture, Furnishings and Equipment (FF&E) (in accordance with AIA B253 – 2007)	Not Provided
Green Design:	
Extensive environmentally responsible design	Not Provided
LEED Certification (in accordance with AIA B214 – 2007)	Not Provided
Engineered Systems:	
Commissioning of engineered systems	Not Provided
Telecommunications/data systems design	Not Provided
Cost Control:	
Value Analysis (in accordance with AIA B204 – 2007)	Not Provided
Detailed opinions of probable construction cost (beyond conceptual costs as determined by per unit area or unit volume techniques)	Not Provided
Opinion of total project cost (including incorporation of soft costs such as A/E fees, permit fees, land acquisition costs, and costs of Additional Services not provided by Kluber, Inc.)	Not Provided
Architect's Instruments of Service:	



As-designed record drawings (incorporating Work documented in Supplemental Instructions, Change Orders and Change Directives)	Not Provided
As-built record drawings (incorporating conditions as constructed by the Contractor)	Not Provided
Measured drawings, Design Documents, Construction Documents, as-designed record drawings or as-built record drawings furnished to Owner in AutoCAD .dwg format	Not Provided
Project Delivery, Coordination and Management:	
Coordination of design/engineering consultants employed directly by Owner	Not Provided
Multiple prime construction contracts	Not Provided
Fast-track project delivery/design services	Not Provided
Construction:	
Conformed construction documents (incorporating Addenda and permit revisions)	Kluber
On-site project representation	Not Provided
Post-occupancy evaluation	Not Provided

## COMPENSATION

Kluber, Inc. proposes to provide the Basic Services described above for a lump sum fee of \$60,750.00.

Kluber, Inc. proposes to provide the Additional Services described above for the fees scheduled below. Compensation for Basic and Additional Services does not include the services of other independent professionals, associates, or other consultants. If they are required, our fee will be increased by the direct costs of those services multiplied by a factor of 1.15 for overhead, coordination and management of the delivery of those services.

Our billing for Services will be based on progress of the work performed and is outlined as follows:

### Basic Services:

Construction Documents Phase .....	\$52,050.00
Bidding/Negotiation Phase .....	\$2,100.00
Construction Administration Phase .....	<u>\$6,600.00</u>
Total Basic Services Fee:.....	\$60,750.00

### Additional Services:

As requested .....	At hourly Rates listed below
Each additional Site Visit .....	\$500.00
IDPH process .....	hourly + Consultant Fees & 15% mark-up

Reimbursable Expenses incurred in connection with our services will be charged on the basis of cost, without additional markup. Anticipated reimbursable expenses for this project include expedited courier services, printing and plotting, document reproduction, premiums for professional liability insurance in excess of usual and customary coverage and models, renderings or professional photography, and are anticipated not to exceed \$300.00.

Changes in services, when authorized, will be charged on an hourly rate as scheduled hereafter and amended annually in accordance with our hourly rate schedule (2022):

Kluber Architects + Engineers Staff	Hourly Rate
Principal.....	\$225.00
Project <b>Manager</b> .....	<b>\$175.00</b>
Project Mechanical Engineer III .....	\$165.00
Project Mechanical Engineer II .....	\$140.00
Project Mechanical Engineer I .....	\$115.00
Project Electrical Engineer III .....	\$165.00
Project Electrical Engineer II .....	\$140.00
Project Electrical Engineer I .....	\$115.00
Project Structural Engineer III.....	\$165.00
Project Structural Engineer II.....	\$140.00
Project Structural Engineer I.....	\$115.00
Project Technologist.....	\$165.00





Project Architect III .....	\$135.00
Project Architect II .....	\$115.00
Project Architect I .....	\$95.00
Interior Designer III .....	\$115.00
Interior Designer II .....	\$95.00
Interior Designer I .....	\$75.00
Construction Observer.....	\$95.00
Senior Project Coordinator .....	\$75.00
Project Coordinator.....	\$55.00

**TIMING**

If the services covered by this MOU have not been completed within ten (10) months of the date of the execution of **this MOU by both Owner and Kluber, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated at the hourly rates set forth above."**

**FINAL NOTE**

If this proposal satisfactorily sets forth your understanding of our agreement, we would appreciate your authorization to proceed with this Work. We are available to discuss any aspect of this proposal with you at your convenience.

Kluber, Inc. appreciates the interest expressed in our firm and we look forward to serving your needs in the future.

Sincerely,

---

Michael T. Kluber, P.E.  
President  
Kluber, Inc.

---

Accepted (Signature) \_\_\_\_\_ Date \_\_\_\_\_

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By (printed name and title) \_\_\_\_\_

**Confidentiality Notice:**

The contents of this proposal are confidential and may not be distributed to persons other than employees of the Oak Brook Park District.





## Oak Brook Park District

<b>BOARD MEETING</b> <b>AGENDA ITEM –HISTORY/COMMENTARY</b>	
<b>ITEM TITLE: SYNTHETIC FIELD TURF REPLACEMENT</b>	<b>AGENDA No.: 8 C</b> <b>MEETING DATE: SEPTEMBER 12, 2022</b>
<b>STAFF REVIEW:</b> Director of Parks and Planning, Bob Johnson: 	
<b>RECOMMENDED FOR BOARD ACTION:</b> Executive Director, Laure Kosey: 	
<b>ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</b> The synthetic soccer field at Central Park was installed in July of 2012. The useful life of the synthetic turf is ten years, at which point the “grass carpet” and infill material must be replaced. The rubber infill is extracted and stored, followed by removal of the synthetic turf. The new turf is then installed and the extracted infill is reapplied as a cushioning base layer, followed by a top infill that dissipates heat better than previous versions of infill. The entire process takes up to three weeks.	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</b>  The turf manufacturer and installer, Field Turf USA, Inc. has provided a proposal for the project which will commence in July of 2023. Field Turf USA, Inc. utilizes the Sourcewell cooperative purchasing program. The Oak Brook Park District is a member of Sourcewell, and has previously purchased playgrounds and park equipment through the cooperative. The total project cost is \$671,755.40. This price quote is good until November 2022.	
<b>Action Proposed:</b> For Review and Discussion Only.	

# COOP PRICING PROPOSAL



## OAK BROOK PARK DISTRICT

September 2, 2022

FieldTurf USA, Inc. is pleased to present the following proposal. FieldTurf pricing is based on the Sourcewell contract (formerly NJPA). Sourcewell provides predetermined preferential pricing through approved vendors. Since the products have already been bid at the national level, individual municipalities do not have to duplicate the bidding process per Sourcewell Contract # 031622-FTU.



Click on the following Sourcewell hyperlink for contract due diligence documentation: [Sourcewell](#)

	OAK BROOK PARK REPLACEMENT	Quantity	Units	Unit Price	Total
	<b>Sitework</b>				
1	Civil Scope (description below)	107,920	SF	\$1.125	\$121,361.44
	<b>Subtotal Synthetic Turf Site Work</b>				<b><u>\$121,361.44</u></b>
	<b>Synthetic Turf</b>				
2	FieldTurf Core 2" CoolPlay	107,920	SF	\$5.53	\$596,797.60
3	Inlaid soccer markings	1	EA	\$7,280.00	DONATED
4	Inlaid mini soccer markings	2	EA	\$7,280.00	DONATED
5	Inlaid women's lacrosse markings	1	EA	\$7,280.00	DONATED
6	Inlaid men's lacrosse tick marks	1	EA	\$3,831.10	DONATED
7	Infill reuse*	1	SF	-\$0.50	-\$53,960.00
8	8-year 3rd party pre-paid insured warranty on the FieldTurf artificial grass surface	1	EA	INCLUDED	INCLUDED
	<b>Subtotal Synthetic Turf</b>				<b><u>\$542,837.60</u></b>
	<b>SUBTOTAL - Oak Brook Park Replacement</b>				<b><u>\$664,199.04</u></b>
9	Performance & Payment Bonds	1	LS	\$7,556.36	\$7,556.36
	<b>Total - Oak Brook Park Replacement</b>				<b><u>\$671,755.40</u></b>

# COOP PRICING PROPOSAL



## PRODUCT DETAILS

FieldTurf, the worldwide leader in artificial turf, is pleased to offer the FieldTurf Core 2" CoolPlay system, with the following product characteristics:

### **CORE 2" (FTCORE-2) COOLPLAY**

- ▶ **Pile Height:** 2 Inches
- ▶ **Infill Weight:** 3.65lbs sand & 2lbs cryo rubber & 0.6lb coolplay
- ▶ **Pile Weight:** 36 oz/yd<sup>2</sup>
- ▶ **Total System Weight:** 958 oz/yd<sup>2</sup>

FieldTurf has taken the necessary steps to ensure that your project will run smoothly and that the quality promised will be the quality delivered.

## PRICE INCLUDES:

- a) Existing infill to be salvaged and re-used pending requirements listed below.
- b) The removal and disposal of the existing synthetic turf field.
- c) Fine grading.

**FieldTurf will accept rough grade of compacted stone base within .05 feet of proposed subgrade finished elevation. FieldTurf will fine grade to within ¼" and roll stone base with a 3 ton roller. This assumes no more than four planes on any field unless stated in the price. Any additional planes will be charged on a time and equipment basis.**

- d) Union labor.

## PRICE DOES NOT INCLUDE:

- a) The base upon which the FieldTurf artificial turf surface will be placed. FieldTurf shall not be responsible for the stability, the porosity, nor the approval of the base upon which the FieldTurf surface will be installed, the drainage system, nor any construction or modification of existing installations around the fields.
- b) FieldTurf is not altering or improving the existing drainage system under the existing artificial turf limits. No removal, milling, ponding, flooding or repairs within the existing base and drainage system are included and shall remain the responsibility of the owner.
- c) The supply, replacement, installation and/or modification of the existing field edging, perimeter nailer board or existing inner concrete curbing within the artificial turf limits.
- d) The supply and import of additional finish aggregate.
- e) Any costs associated with necessary charges relating to the delineation of the field.
- f) Unless otherwise specified, the price does not include any G-max testing.

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- g) The supply of or adjustment to existing manholes, clean-outs or grates and supply of the manhole covers.
- h) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price.
- i) Site security.
- j) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- k) Site restoration, sodding, landscaping or grow-in.
- l) Permit fees, Inspection fees.
- m) Field graphics (logos, numbers, or letters).
- n) Maintenance equipment.
- o) A vehicle to tow FieldTurf maintenance equipment.
- p) All applicable taxes.
- q) Anything not explicitly noted in the inclusions.

## \*INFILL RE-USE

To be eligible for infill reuse, FieldTurf will follow the steps below to assure quality and performance are met. If the infill passes all our internal testing, the option of infill reuse is plausible.

1. **Collection:** The first step is to collect some of the infill from the field. Our skilled collection team will remove infill from ~2 square feet using our infill extraction protocol.

2. **Diagnosis:** The collected infill materials will be sent to our Innovation and Performance Center to be analyzed. The testing protocol includes key considerations for the following categories:

### Cleanliness

- Unwanted material

### Shock Attenuation / Gmax

- % Fines
- Infill Mix

### Ability to re-install

- Moisture Level

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*The price is valid for a period of 90 days. The price is subject to increase if affected by an increase in raw materials, freight, or other manufacturing costs, a tax increase, new taxes, levies or any new legally binding imposition affecting the transaction. The parties recognize that the impacts of the COVID-19 pandemic are currently unpredictable and could lead to limitations in labor availability and delays in the supply and delivery of materials, equipment or products. In addition, as these contingencies have not been factored into this proposal; materials, equipment and/or products to be used in performing the work may become subject to a price increase. Accordingly, it is acknowledged that the seller/FieldTurf shall (a) not be subject to any damages for any delay due to events beyond its control and, (b) be allowed an equitable adjustment of the time and/or of the price of this proposal or any contractual document resulting therefrom. Please note that the seller/FieldTurf shall use its best efforts to ensure that it fulfills its commitments and will strive to minimize any negative impacts as they may arise. Thank you for your kind understanding.*

**Please feel free to reach out to any member of our project team with questions about our offer:**

**Sara Marinelli**

Project Manager

(514) 799-8864

[Sara.Marinelli@FieldTurf.com](mailto:Sara.Marinelli@FieldTurf.com)

**Brian Smykowski**

Regional Sales Manager

(773) 569-1038

[Brian.Smykowski@FieldTurf.com](mailto:Brian.Smykowski@FieldTurf.com)

Thank you again for your interest in FieldTurf, we look forward to working with you.

The present proposal serves to provide an overview of the terms and conditions governing the business relationship between the parties for the completion of the above-referenced transaction. The parties hereby undertake to subsequently formalize their agreement by signing a more detailed agreement and/or purchase order ("Contract") and as such the amount listed herein shall be an estimate which will be formalized in said Contract.

By its signature(s) below, the customer acknowledges having read and accepted this proposal and undertakes to be bound by it.

Per:

Marie-Christine Raymond, Director of Operations  
FieldTurf USA, Inc. / Tarkett Sports Canada, Inc.

\_\_\_\_\_  
Owner (Signature)

\_\_\_\_\_  
Printed Name and Title

**FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701**

If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: [Eric.Fisher@smartbuycooperative.com](mailto:Eric.Fisher@smartbuycooperative.com).





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## CONDITIONS

Notwithstanding any other document or agreement entered into by FieldTurf in connection with the supply and installation only of its product pursuant to the present bid proposal, the following shall apply:

- a) This bid proposal and its acceptance is subject to strikes, accidents, delays beyond our control and *force majeure*.
- b) FieldTurf's preferred payment terms are as follows: (i) 50% of the Price upon Customer's execution of contract; (ii) 40% of the Price upon shipment of materials from FieldTurf's manufacturing facility; and (iii) Remaining balance of ten percent (10%) upon substantial completion of the field, which shall be achieved when Customer is able to use the field for its intended purpose, even if punchlist items remain and the Certificate of Completion has not been executed by Customer.
- c) Accounts overdue beyond 30 days of invoice date will be charged at an interest rate of 10% per annum.
- d) FieldTurf requires a minimum of 21 days after receiving a fully executed contract or purchase order and final approvals on shop drawings to manufacture, coordinate delivery and schedule arrival of installation crew. Under typical field size and scenario, FieldTurf further requires a minimum of 28 days per field to install the Product subject to weather and *force majeure*.
- e) FieldTurf requires a suitable staging area. Staging area must be square footage of field x 0.12, have a minimum access of 15 feet wide by 15 feet high, and, no more than 100 ft from the site. A 25 foot wide by 25 foot long hard or paved clean surface area located within 50 feet of the playing surface shall be provided for purposes of proper mixing of infill material. Access to any field will include suitable bridging over curbs from the staging area to permit suitable access to the field by low clearance vehicles. Staging area surface shall be suitable for passage with motor vehicles used to transport materials to the site and/or staging area. FieldTurf shall not be liable for any damages to the staging area or its surface unless such damages are caused by FieldTurf's intentional misconduct or negligence.
- f) This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary, additional charges will apply.
- g) Upon substantial completion of FieldTurf's obligations, the Customer shall sign FieldTurf's Certificate of Completion in the form currently in force; to accomplish this purpose, the Customer will ensure that an authorized representative is present at the walk-through to determine substantial completion and acceptance of the field, which may include a list of punch list items.
- h) FieldTurf shall not be a party to any penalty clauses and/or liquidated damages provisions.
- i) FieldTurf shall be entitled to recover all costs and expenses, including attorney fees, associated with collection procedures in the event that FieldTurf pursues collection of payment of any past due invoice.
- j) All colors are to be chosen from FieldTurf's standard colors.

THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING





## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM -HISTORY/COMMENTARY

**ITEM TITLE: R22-0913: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE WITH CHICAGOLAND PAYING CONTRACTORS, INC. FOR ASPHALT REPLACEMENT PROJECT\*\*\* (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING).**

**AGENDANO.: 8D**

**MEETING DATE: SEPTEMBER 12, 2022**

**STAFF REVIEW:** Director of Parks and Planning, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The asphalt pavement in several driveway areas and walking trails at Central Park was in need of pavement replacement in specific areas that show moderate to substantial deterioration. The project scope at Central Park included milling and overlaying sections of pavement that have been identified and replacing with new pavement at a thickness of 2-4 inches, depending on the type of surface traffic.

Unit pricing was requested for additional undercutting, stone base replacement, disposal of petro-mat (road fabric) and additional patching/paving.

The project was publicly bid and the base contract and a single alternate for repaving an additional walking trail was awarded to Chicagoland Paving Contractors, Inc. at the July 18, 2022 Board Meeting in the amount of \$105,000.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

During excavation and milling of the expansive driveway area behind the Family Recreation Center, significant areas of pavement were found to be too thin and inadequate to perform a milling and repaving with two inches of asphalt per the bid spec. To correct the issue, additional asphalt binder material is required to be installed over these areas to fortify the base layer prior to the new overlay of surface asphalt. The total cost for this additional material is not-to-exceed \$6,750.

**ACTION PROPOSED:** A motion (and a second) to waive the Board's Rules to approve, at this meeting, Resolution 22-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract with Chicagoland Paving Contractors, Inc, for Asphalt Replacement Project.

A motion (and a second) to approve Resolution 22-0913: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract with Chicagoland Paving Contractors, Inc, for Asphalt Replacement Project.

**RESOLUTION NO. 22-0913**  
**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER**  
**INVOLVING AN INCREASE IN THE CONTRACT PRICE**  
**WITH CHICAGOLAND PAVING CONTRACTORS, INC.**  
**FOR THE ASPHALT REPLACEMENT PROJECT**

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**WHEREAS**, during the July 18, 2022 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Chicagoland Paving Contractors, Inc. for the Asphalt Replacement Project (“the “Project”), in the amount of \$105,000, and

**WHEREAS**, the Executive Director has presented and recommended the following proposed change order to the contract between the District and Chicagoland Paving Contractors, Inc. for the following amount:

<b><u>Change Order #</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
<b>1</b>	Additional asphalt binder to be installed in the FRC driveway to fortify the base layer prior to the new overlay of surface asphalt.	<b>\$6,750.00</b>

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

**WHEREAS**, upon the Board’s approval of Change Order 1, the new total for the contract price would be \$111,750.00, and

**WHEREAS**, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order or range of change orders relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION 1.** That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.

- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

**SECTION 2.** That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order # 1 on behalf of the District.

PASSED AND APPROVED THIS 12th DAY OF SEPTEMBER, 2022.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

OTHER: \_\_\_\_\_

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure Kosey, Secretary

Exhibit A  
Change Order

# Exhibit A

## Change Order Request

**Change Order # 1**

**Date:** September 2, 2022

**Contractor:**

Chicagoland Paving Contractors, Inc  
225 Telser Road  
Lake Zurich, IL 60047

**Project:**

**Asphalt Replacement Project, Central Park**

**Reason for Change:**

While performing site excavation and preparation for asphalt milling and paving at Central Park, the contractor discovered unsuitable existing pavement conditions throughout the driveway behind the Family Recreation Center. Upon meeting with owner, it was determined that installing additional asphalt binder in these areas is necessary prior to paving the finish course of asphalt. Contractor will deliver and install up to 100 tons of additional asphalt binder.

**Cost:**

\$6,750 (Six thousand, seven hundred and fifty dollars.)

Owner:

Contractor:

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Laure Kosey, Executive Director  
Oak Brook Park District

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Chicagoland Paving Contractors, Inc



The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on October 17, 2022, 6:30 p.m.

*[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on October 17, 2022, 6:30 p.m.]*

### Adjournment

*[Request a motion and a second to adjourn the September 12, 2022 Regular Meeting of the Oak Brook Park District Board of Commissioners. **All in Favor...**]*