



## Oak Brook Park District Board Packet

Rescheduled Regular Meeting  
April 24, 2023

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379  
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

[www.obparks.org](http://www.obparks.org)





**AGENDA  
PUBLIC HEARING AND  
RESCHEDULED REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
APRIL 24, 2023 – 6:30 p.m.  
Canterberry Room**

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2023 – APRIL 30, 2024 (Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 13, 2023.)
  - a. Call to Order and Roll Call
  - b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2023 – April 30, 2024
  - c. Adjournment of Public Hearing
2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
3. OPEN FORUM
4. CONSENT AGENDA
  - a. APPROVAL OF THE APRIL 24, 2023 AGENDA
  - b. APPROVAL OF MINUTES
    - i. MARCH 20, 2023 Regular Board Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2023
    - i. Warrant 671
5. STAFF RECOGNITION
  - a. None
6. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications.
  - b. End of the COVID-19 National Emergency Orders effective May 11, 2023
7. REPORTS:
  - a. Communications, IT, and Administration Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report



**AGENDA  
PUBLIC HEARING AND  
RESCHEDULED REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
APRIL 24, 2023 – 6:30 p.m.  
Canterberry Room**

8. UNFINISHED BUSINESS

- a. Ordinance 23-0417: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024
- b. Five Year Capital Improvement Plan
- c. Resolution 23-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 28, 2023
- d. Ordinance 23-0419: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meeting
- e. Naming Rights of an Athletic Field by Evergreen Bank Group
- f. Tennis Center Patio Project: Re-bid
- g. Executive Director Contract

9. NEW BUSINESS

- a. Ordinance 23-0515: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation.
- b. RFP Healthy Vending Services
- c. Commissioner Travel Expense Reimbursement (Requires Waiving the Board Rules to Approve at this Meeting.)

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 15, 2023, 6:30 P.M.

11. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

**Public Hearing for the Proposed Budget and Appropriation Ordinance  
for Fiscal Year May 1, 2023 – April 30, 2024**

Sold To:

Oak Brook Park District - CU00036633  
1300 Forest Gate Rd  
Oak Brook, IL 60523-2151

Bill To:

Oak Brook Park District - CU00036633  
1300 Forest Gate Rd  
Oak Brook, IL 60523-2151

## Certificate of Publication:

Order Number: 7412973  
Purchase Order: PROPOSED BUDGET

State of Illinois - DuPage

**Chicago Tribune Media Group** does hereby certify that it is the publisher of the The Doings Oak Brook. The The Doings Oak Brook is a secular newspaper, has been continuously published Weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Elmhurst, Township of York, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the The Doings Oak Brook, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 4/13/2023, and the last publication of the notice was made in the newspaper dated and published on 4/13/2023.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: **Apr 13, 2023.**

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The Doings Oak Brook

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

14th Day of April, 2023, by

**Chicago Tribune Media Group**



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Jeremy Gates

## LEGAL NOTICE

### NOTICE OF PUBLIC HEARING FOR THE PROPOSED BUDGET AND APPROPRIATIONS ORDINANCE

NOTICE IS HEREBY GIVEN THAT THE Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, will conduct a public hearing regarding the proposed budget and appropriations ordinance for the fiscal year commencing May 1, 2023 and ending April 30, 2024, at the Oak Brook Park District, Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, Monday, April 24, 2023, at 6:30 PM, during the Regular Meeting of the Board of Commissioners, at which time the proposed Budget and Appropriation Ordinance will be adopted.

Copies of the proposed ordinance are available for public inspection at the Park District Administration Office, 1450 Forest Gate Road, Oak Brook, Illinois, during normal business hours 9:00AM – 4:30PM.

Laure L. Kosey, Board Secretary  
Oak Brook Park District  
4/13/23 7412973

Sold To:

Oak Brook Park District - CU00036633  
1300 Forest Gate Rd  
Oak Brook, IL 60523-2151

Bill To:

Oak Brook Park District - CU00036633  
1300 Forest Gate Rd  
Oak Brook, IL 60523-2151

## Certificate of Publication:

Order Number: 7397413

Purchase Order:

State of Illinois - DuPage

**Chicago Tribune Media Group** does hereby certify that it is the publisher of the The Doings Hinsdale. The The Doings Hinsdale is a secular newspaper, has been continuously published Weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Hinsdale, Township of Downers Grove, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the The Doings Hinsdale, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 3/16/2023, and the last publication of the notice was made in the newspaper dated and published on 3/16/2023.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: **Mar 16, 2023.**

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The Doings Hinsdale

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

17th Day of March, 2023, by

**Chicago Tribune Media Group**



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Jeremy Gates

**LEGAL NOTICE  
Oak Brook Park District  
Public Notice for Proposed  
Budget and Appropriation  
Ordinance**

Public Notice is hereby given that the proposed combined Budget and Appropriation Ordinance for the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the fiscal year beginning May 1, 2023 and ending April 30, 2024, is available for public inspection at the Oak Brook Park District, Administration Office, 1450 Forest Gate Road, Oak Brook, Illinois 60523, during the normal business hours, Monday – Friday, 9:00 am – 4:30 pm.  
3/16/23 7397413



## Minutes

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**March 20, 2023 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:33 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE MARCH 20, 2023, AGENDA
- b. APPROVAL OF MINUTES
  - i. February 20, 2023, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING FEBRUARY 28, 2023
  - i. Warrant 670

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter  
Nays: None  
Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter  
Nays: None  
Absent: Truedson

4. STAFF RECOGNITION

- a. None

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

There was no communication between Board Members.

- b. Presentation of the Proposed Budget for FY 2023-2024

Marco Salinas, Chief Financial Officer, presented the Five-Year Capital Improvement Plan.

Mr. Salinas informed the Board about the financial investment of the Phase II developments at Central Park North. Additionally, updating the Board on the expenses for the synthetic turf field, HVAC in the Family Aquatic Center, and reconfiguring the Tennis Center lobby and office space. Project funding will come from the bonds, grants awarded, and the capital projects budget.

President Knitter stated that updates, such as the HVAC unit and the turf field, must be updated as those are primary sources of revenue and asked if the Park District could postpone any projects for the following year.

Dr. Kosey stated that, generally, staff re-evaluates capital expenses each year. They have been extending vehicle purchases for many years, and now updates are needed.

Commissioner Suleiman explained that the budget for the new year was reasonable. However, she would like the five-year plan improved to include more accessibility.

Dr. Kosey stated that the Park District would focus on the five-year plan as an earmark, and they could discuss options for the five-year plan.

Mr. Salinas continued the report informing the Board about the budgets for the General, Rectation, and Tennis Funds.

Mr. Salinas explained to the Board the creation of a new budget department. Moving forward, the Technology Department will have a dedicated budget to better track expenses.

President Knitter asked if the Technology Department budget was increased, decreased, or flat from years past.

Robert Pechous, Superintendent of Communications and IT, stated that the proposed budget had moderate increases due to anticipated software pricing increases.

President Knitter wants to ensure the Park Districts IT stays current and accessible for guests.

President Knitter inquired about the forty-three percent budget increase for the Sponsorship and Donation category.

Dr. Kosey stated that the increase was due to the anticipation of Winter Lights at Central Park and Turf Field Sponsorships.

President Knitter inquired about the Fitness Center budget and how they will be able to increase the anticipated revenue presented in the report.

Mr. Thommes stated that the increase would come through memberships. Both healthcare memberships, Silver Sneakers and Renew Active, have become very popular.

Mr. Salinas continued the presentation, informing the Board about the Tennis Center budget.

President Knitter inquired if reconfiguring the Tennis Center front desk was necessary.

Mr. Thommes stated the budget line included updates to the lights, front desk, and reconfiguration of the admin office, as additional staff was added, and they have outgrown the area.

Commissioner Ivkovic Kelley would like to see the Tennis Center front desk and office area updated as it needs to be functional.

c. Ginger Creek Bridge Update

Mr. Johnson informed the Board of the status of the new bridge, which would entail the removal of the current crossing connecting Central Park with Central Park North.

Mr. Johnson stated that the Engineering Resource Associates (ERA) had assessed the dam, gabion weir, and other structures assisting with the current crossing and had determined new solutions.

Mr. Johnson explained an option to eliminate the dam and create a more natural way to move the water with step pools. This would allow fish to move through the water up or downstream. Eliminating the dam and adding step pools will help keep the bridge elevation relatively flat.

President Knitter asked what would happen to the underground passage with the step pools.

Mr. Johnson stated that the impounded water in the creek could rise or fall, essentially keeping the water elevation the same.

Mr. Johnson stated that the Park District would need alternative funding through grants or fundraising to update the crossing.

Dr. Kosey stated that the Park District aims to be shovel-ready should funding become available.

Commissioner Trombetta asked how much funding the staff sought to complete the project.

Dr. Kosey said they hope to receive funding for the entire project before they begin.

6. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported to the Board that the Park District has been with the same auditing firm, Lauterbach & Amen, for eight years. The staff has gone out for RFP and received three competitive proposals. Lauterbach & Amen is the most fiscally responsible firm. The recommendation is to continue with them. However, they have requested in writing that staff unfamiliar with the Park District be involved in future audits.

Commissioner Trombetta would like the Park District to go with a new firm and would like Mr. Salinas to network to achieve competitive pricing. He believes fresh eyes are more important.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the last ten months of the fiscal year. All funds are in surplus. The most significant change from the previous year is the removal of the Sports Core expenses.

Mr. Salinas stated staff continues to work to secure the new bonds, and they are seeking a part-time staff member.

Commissioner Suleiman asked when they would hear back about the bonds.

Mr. Salinas stated they would have the information in April.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported that the Silver Sneakers and Renew Active membership revenue had increased.

Mr. Thommes stated that the Recreation staff is working on spring and summer programming. Additionally, Brian DeWolf, Recreation Manager, receives calls and emails and prepares field rentals.

Mr. Thommes stated that the Family Aquatic Center hit pre-pandemic levels for swim lesson registration. Private parties and rentals are ramping up.

President Knitter asked about pickleball.

Mr. Thommes stated that the reservation tv display would be installed at Central Park West.

Commissioner Suleiman asked how the new system would be marketed and how participants could sign up.

Mike Contreras, Superintendent of Recreation, stated that the sign-up would be similar to the online indoor sign-up system.

President Knitter wants to ensure the system is monitored and people play when they reserve. Additionally, to make sure participants are not booked for the whole day.

Mr. Contreras stated that there is a max sign-up per court, and participants cannot stack reservations.

Commissioner Suleiman believes this is a good start.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported to the Board that staff has been prepping the fields for its first tournament in April.

Mr. Johnson stated that Baseball fields are being prepped and will be ready for April.

Mr. Johnson stated a scheduled controlled burn at the Dean Nature Center.

Commissioner Trombetta asked Mr. Johnson the average cost of a controlled burn.

Mr. Johnson stated that the controlled burns cost between three and five thousand dollars.

7. UNFINISHED BUSINESS

- a. Ordinance 23-0320: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Ordinance 23-0320: An Ordinance Declaring Surplus Person Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- b. Acceptance of Proposal for Audit Services from Lauterbach & Amen

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to accept the proposal for Audit Services from Lauterbach and Amen and authorize an Agreement between Lauterbach and Amen and the Oak Brook Park District for a three-year term, with an option to extend the Agreement for an additional two-year term if mutually agreed between the parties, for a 3-year cost not-to-exceed \$53,190.00 (audit services) and \$6,650 (actuarial services).

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- c. Tennis Center Patio Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to reject all bids received for the Tennis Center Patio Project.

Mr. Johnson stated there was a low bidder turnout. They have since relaxed the timeline to present a more attractive offer.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

8. NEW BUSINESS

- a. Resolution 23:0321: A Resolution to Establish a Decennial Committee on Local Government Efficiency as Required by Public Act 102-1088 (\*\*\*)Requires Waiving the Board Rules to Approve At This Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board Rules to approve at this meeting Resolution 23-0321: A Resolution to Establish a Decennial Committee on Local Government Efficiency as Required by Public Act 102-1088

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Resolution 23-0321: A Resolution to Establish a Decennial Committee on Local Government Efficiency as Required by Public Act 102-1088.

President Knitter stated that they are moving forward quickly, which is impressive.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- b. Resolution 23:0322: A Resolution To Approve And Ratify The Appointment Of Committee Members To Serve On The Oak Brook Park District Decennial Committee Of Government Efficiency (\*\*\*)Requires Waiving the Board Rules to Approve at This Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to second to waive the Board Rules to Approve at this Meeting Resolution 23:0322: A Resolution to Approve and Ratify the Appointment of Committee Members to Serve on the Oak Brook Park District Decennial Committee of Government Efficiency.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Resolution 23:0322: A Resolution to Approve and Ratify the Appointment of Committee Members to Serve on the Oak Brook Park District Decennial Committee of Government Efficiency.



There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- c. Resolution 23-0323: A Resolution of The Oak Brook Park District Designating Chief Financial Officer Marco Salinas as The Principal Authority for the Park District's Investment Account with the Illinois Public Treasurers' Investment Pool (Requires Waiving the Board Rules to Approve at This Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board's Rules to approve at this meeting, Resolution No. 23-0323: A Resolution of the Oak Brook Park District designating Chief Financial Officer Marco Salinas as the Principal Authority for the Park District's Investment Account with the Illinois Public Treasurers' Investment Pool.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Board's Rules to approve Resolution No. 23-0323: A Resolution of the Oak Brook Park District designating Chief Financial Officer Marco Salinas as the Principal Authority for the Park District's Investment Account with the Illinois Public Treasurers' Investment Pool.

There was no additional discussion, and the vote moved by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Truedson

- d. Budget for Fiscal Year 2023 – 2024

President Knitter stated: the tentative Budget and Appropriation Ordinance 23-0417 for Fiscal Year May 1, 2023– April 30, 2024, has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 16, 2023. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur on April 17, 2023, the regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 6, 2023.

e. Five-Year Capital Improvement Plan

Dr. Kosey proposed capital purchases and improvements for the next five years ending in 2027 through 2028.

f. Ordinance 23-0419: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meeting

Dr. Kosey stated that the Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings is completed every six months.

g. Naming Rights of an Athletic Field by Evergreen Bank Group

Dr. Kosey stated that Evergreen Bank Group has had naming rights on the Synthetic Turf Athletic Field for the last ten years. They are interested in renewing for an additional five years with an option to continue.

President Knitter stated that Evergreen Bank Group had been a great partner.

9. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to enter into closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Truedson

The Board entered the closed session at 7:41 p.m.

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, November 14, 2022
- b. Semi-Annual Review of Closed Meeting Minutes for Release
  - i. Resolution 23-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 28, 2023

- c. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District

11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to arise from the closed session to the open session at the hour of 8:04 pm.

There was no discussion, and the motion was passed by a roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Commissioner Truedson

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON APRIL 24, 2023, 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on April 24, 2023, at 6:30 p.m.

13. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn the March 20, 2023, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 8:10 pm.

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Laure L. Kosey, Executive Director

## Financial Statement

**Oak Brook Park District**  
**General Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through March 31 2023 and 2022**  
**91.67% completed (11 out of 12 months)**

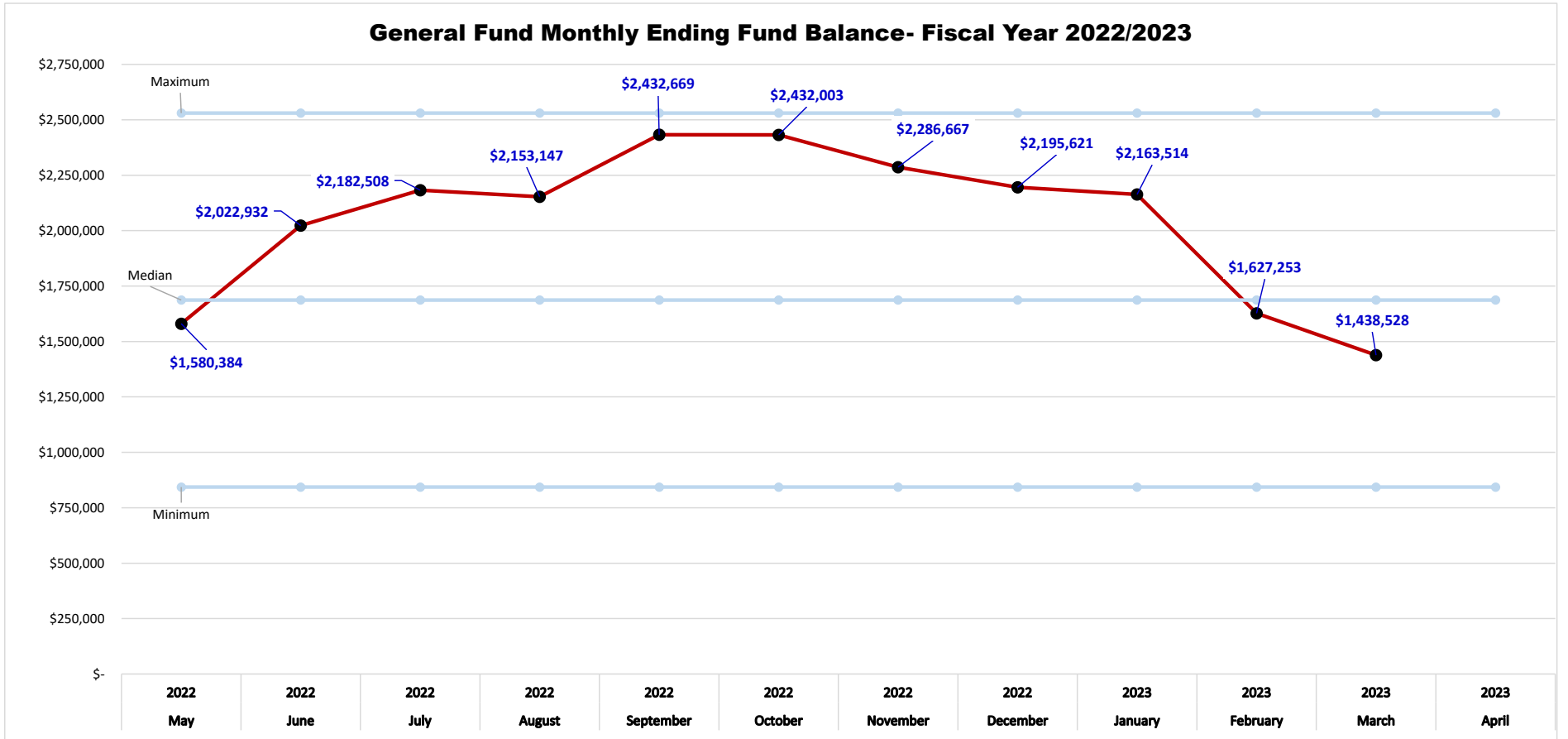
	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	March 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	FY 2022/2023 YTD Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
<b>REVENUES</b>									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,444,422	301	1,473,484	-	1,473,484	102.0%	1,587,370	(113,887)	-7.2%
Personal Prop. Repl. Taxes	164,900	24,411	291,006	-	291,006	176.5%	199,034	91,972	46.2%
Investment Income	3,000	3,234	11,956	-	11,956	398.5%	2,449	9,508	388.2%
Other	18,350	-	8,383	-	8,383	45.7%	16,746	(8,363)	-49.9%
Central Park North	105,500	-	99,121	-	99,121	94.0%	69,328	29,793	43.0%
Central Park	205,500	7,634	222,135	-	222,135	108.1%	207,004	15,131	7.3%
Saddlebrook Park	500	-	407	-	407	81.4%	-	407	N/A
Forest Glen Park	500	-	-	-	-	0.0%	-	-	N/A
Chillem Park	500	-	-	-	-	0.0%	-	-	N/A
Dean Property	500	100	(2,900)	-	(2,900)	-580.0%	-	(2,900)	N/A
Building-Recreation Center	889,916	52,815	791,303	-	791,303	88.9%	774,705	16,598	2.1%
Central Park West	76,075	4,522	63,684	-	63,684	83.7%	40,271	23,413	58.1%
<b>TOTAL REVENUES</b>	<b>\$ 2,909,662</b>	<b>\$ 93,018</b>	<b>\$ 2,958,579</b>	<b>\$ -</b>	<b>\$ 2,958,579</b>	<b>101.7%</b>	<b>\$ 2,896,907</b>	<b>\$ 61,672</b>	<b>2.1%</b>
<b>EXPENDITURES</b>									
Administration	\$ 506,537	\$ 52,004	\$ 441,362	\$ 4,889	446,251	87.1%	\$ 411,414	\$ 29,948	7.3%
Finance	449,301	37,619	332,792	2,402	335,193	74.1%	329,107	3,685	1.1%
Central Park North	36,520	157	33,819	2,014	35,833	92.6%	19,940	13,879	69.6%
Central Park	800,337	72,392	684,263	21,454	705,717	85.5%	580,854	103,410	17.8%
Saddlebrook Park	17,116	500	12,214	3,126	15,340	71.4%	17,815	(5,601)	-31.4%
Forest Glen Park	26,129	1,024	19,076	4,414	23,490	73.0%	16,449	2,626	16.0%
Chillem Park	8,889	-	3,868	1,199	5,067	43.5%	2,419	1,449	59.9%
Dean Property	14,632	109	19,210	3,775	22,985	131.3%	8,213	10,997	133.9%
Professional Services	55,500	435	21,205	-	21,205	38.2%	23,420	(2,215)	-9.5%
Contracts- Maint. DNS	26,000	-	20,585	-	20,585	79.2%	25,000	(4,415)	-17.7%
Building-Recreation Center	976,449	110,079	882,155	28,382	910,537	90.3%	682,340	199,815	29.3%
Central Park West	73,707	7,424	53,452	3,193	56,646	72.5%	42,485	10,968	25.8%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,991,117</b>	<b>\$ 281,742</b>	<b>\$ 2,524,002</b>	<b>\$ 74,847</b>	<b>\$ 2,598,849</b>	<b>84.4%</b>	<b>\$ 2,159,456</b>	<b>\$ 364,546</b>	<b>16.9%</b>
<b>TRANSFERS OUT</b>	<b>\$ 382,575</b>	<b>\$ -</b>	<b>\$ 382,575</b>	<b>\$ -</b>	<b>\$ 382,575</b>	<b>100.0%</b>	<b>\$ 250,000</b>	<b>\$ 132,575</b>	<b>53.0%</b>
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 3,373,692</b>	<b>\$ 281,742</b>	<b>\$ 2,906,577</b>	<b>\$ 74,847</b>	<b>\$ 2,981,424</b>	<b>86.2%</b>	<b>\$ 2,409,456</b>	<b>\$ 497,121</b>	<b>20.6%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (464,030)</b>	<b>\$ (188,725)</b>	<b>\$ 52,002</b>	<b>\$ (74,847)</b>	<b>\$ (22,845)</b>	<b>-11.2%</b>	<b>\$ 487,451</b>	<b>\$ (435,448)</b>	<b>-89.3%</b>

**Note>** Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Schedule of Ending Monthly Fund Balance- General Fund**

**Actuals- Unaudited**

	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Unassigned	\$ 1,386,526	\$ 1,580,384	\$ 2,022,932	\$ 2,182,508	\$ 2,153,147	\$ 2,432,669	\$ 2,432,003	\$ 2,286,667	\$ 2,195,621	\$ 2,163,514	\$ 1,627,253	
Monthly Net Surplus/(Deficit)	193,858	442,548	159,576	(29,361)	279,522	(666)	(145,336)	(91,046)	(32,107)	(536,261)	(188,725)	
Ending Unassigned	\$ 1,580,384	\$ 2,022,932	\$ 2,182,508	\$ 2,153,147	\$ 2,432,669	\$ 2,432,003	\$ 2,286,667	\$ 2,195,621	\$ 2,163,514	\$ 1,627,253	\$ 1,438,528	



Minimum (3 months Exp.)	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423
Median (6 months Exp.)	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846
Maximum (9 months Exp.)	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269

**Oak Brook Park District**  
**Recreation Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through March 31 2023 and 2022**  
**91.67% completed (11 out of 12 months)**

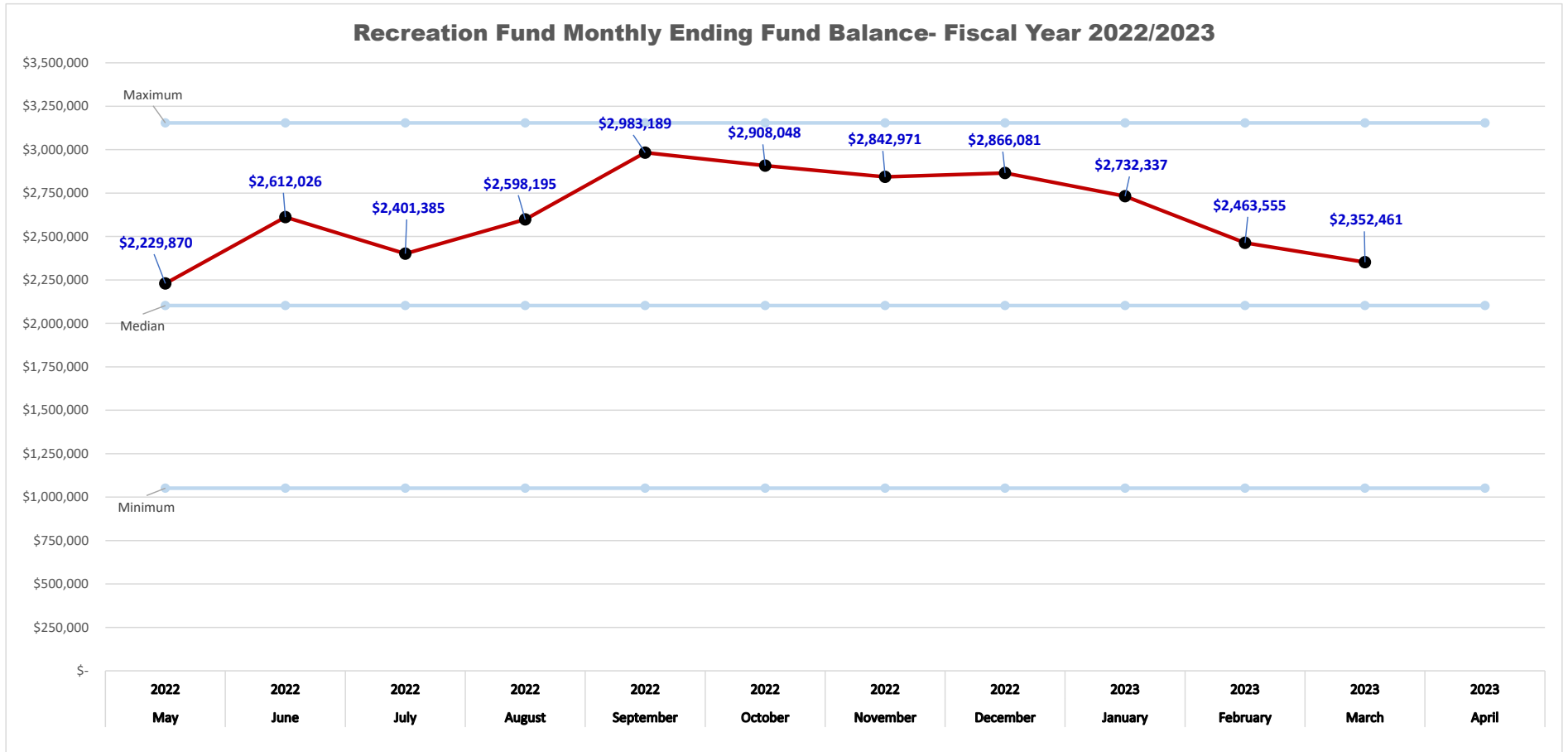
	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	March 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
<b>REVENUES</b>									
<b>Administration</b>									
Property Taxes	\$ 1,244,269	\$ 259	\$ 1,268,596	\$ -	\$ 1,268,596	102.0%	\$ 1,233,136	\$ 35,460	2.9%
Personal Prop. Repl. Taxes	51,913	7,685	91,613	-	91,613	176.5%	62,659	28,954	46.2%
Investment Income	5,500	6,028	21,464	-	21,464	390.3%	3,249	18,215	560.5%
Other	2,000	450	9,201	-	9,201	460.0%	2,171	7,030	323.8%
<b>Fitness Center</b>	531,393	42,189	551,380	-	551,380	103.8%	366,427	184,953	50.5%
<b>Aquatic Center</b>	421,187	34,329	460,308	-	460,308	109.3%	268,511	191,798	71.4%
<b>Aquatic Recreation Prog.</b>	600,033	34,987	434,838	-	434,838	72.5%	362,668	72,171	19.9%
<b>Children's Programs</b>	375,820	5,693	429,115	-	429,115	114.2%	315,949	113,166	35.8%
<b>Preschool Programs</b>	312,646	44,392	370,190	-	370,190	118.4%	284,501	85,689	30.1%
<b>Youth Programs</b>	222,904	3,152	224,856	-	224,856	100.9%	157,055	67,802	43.2%
<b>Adult Programs</b>	49,235	13,727	98,123	-	98,123	199.3%	46,142	51,982	112.7%
<b>Pioneer Programs</b>	73,675	1,474	26,203	-	26,203	35.6%	41,927	(15,724)	-37.5%
<b>Special Events and Trips</b>	115,370	234	103,746	-	103,746	89.9%	104,645	(899)	-0.9%
<b>Marketing</b>	49,000	1,870	75,220	-	75,220	153.5%	11,755	63,465	539.9%
<b>Capital Outlay</b>	-	-	-	-	-	N/A	-	-	N/A
<b>TOTAL REVENUES</b>	<b>\$ 4,054,945</b>	<b>\$ 196,468</b>	<b>\$ 4,164,854</b>	<b>\$ -</b>	<b>\$ 4,164,854</b>	<b>102.7%</b>	<b>\$ 3,260,794</b>	<b>\$ 904,059</b>	<b>27.7%</b>
<b>EXPENDITURES</b>									
<b>Administration</b>	\$ 896,944	\$ 69,591	\$ 663,178	\$ 15,367	\$ 678,545	73.9%	\$ 618,620	\$ 44,559	7.2%
<b>Fitness Center</b>	411,456	28,251	288,618	17,974	306,592	70.1%	300,306	(11,688)	-3.9%
<b>Aquatic Center</b>	958,416	90,076	808,187	29,514	837,701	84.3%	533,098	275,089	51.6%
<b>Aquatic Recreation Prog.</b>	293,015	35,049	223,009	2,187	225,196	76.1%	204,607	18,402	9.0%
<b>Children's Programs</b>	269,006	6,702	283,360	5,876	289,235	105.3%	214,957	68,402	31.8%
<b>Preschool Programs</b>	292,792	32,235	201,277	-	201,277	68.7%	167,679	33,597	20.0%
<b>Youth Programs</b>	171,426	3,726	121,988	8	121,996	71.2%	68,537	53,451	78.0%
<b>Adult Programs</b>	29,540	9,407	40,389	1,144	41,533	136.7%	17,651	22,738	128.8%
<b>Pioneer Programs</b>	141,389	7,016	66,876	-	66,876	47.3%	91,519	(24,643)	-26.9%
<b>Special Events and Trips</b>	90,002	1,199	81,619	212	81,831	90.7%	79,603	2,016	2.5%
<b>Marketing</b>	262,458	21,276	202,785	2,075	204,860	77.3%	178,648	24,137	13.5%
<b>Capital Outlay</b>	211,250	3,034	210,505	19,618	230,123	99.6%	268,442	(57,937)	-21.6%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,027,692</b>	<b>\$ 307,562</b>	<b>\$ 3,191,790</b>	<b>\$ 93,975</b>	<b>\$ 3,285,766</b>	<b>79.2%</b>	<b>\$ 2,743,668</b>	<b>\$ 448,122</b>	<b>16.3%</b>
<b>TRANSFERS OUT</b>	\$ 177,972	\$ -	\$ 177,972	\$ -	\$ 177,972	100.0%	\$ 312,548	\$ (134,576)	-43.1%
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 4,205,664</b>	<b>\$ 307,562</b>	<b>\$ 3,369,762</b>	<b>\$ 93,975</b>	<b>\$ 3,463,738</b>	<b>80.1%</b>	<b>\$ 3,056,216</b>	<b>\$ 313,546</b>	<b>10.3%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (150,719)</b>	<b>\$ (111,094)</b>	<b>\$ 795,091</b>	<b>\$ (93,975)</b>	<b>\$ 701,116</b>	<b>-527.5%</b>	<b>\$ 204,578</b>	<b>\$ 590,513</b>	<b>288.6%</b>

**Note>** Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Schedule of Ending Monthly Fund Balance- Recreation Fund**

**Actuals- Unaudited**

	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Committed	\$ 1,557,371	\$ 2,229,870	\$ 2,612,026	\$ 2,401,385	\$ 2,598,195	\$ 2,983,189	\$ 2,908,048	\$ 2,842,971	\$ 2,866,081	\$ 2,732,337	\$ 2,463,555	
Monthly Net Surplus/(Deficit)	672,499	382,156	(210,640)	196,810	384,994	(75,141)	(65,077)	23,110	(133,743)	(268,782)	(111,094)	
Ending Committed	\$ 2,229,870	\$ 2,612,026	\$ 2,401,385	\$ 2,598,195	\$ 2,983,189	\$ 2,908,048	\$ 2,842,971	\$ 2,866,081	\$ 2,732,337	\$ 2,463,555	\$ 2,352,461	



Minimum (3 months Exp.)	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416
Median (6 months Exp.)	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832
Maximum (9 months Exp.)	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248



**Oak Brook Park District**  
**Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited**  
**Fiscal Year-to-Date Activity through March 31 2023 and 2022**  
**91.67% completed (11 out of 12 months)**

Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance							FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original	March 2023	Year-To-Date	YTD Actual +	YTD Actual, as	Fiscal Year	FY 2022/2023 YTD		Percent
	Annual						Actual	(YTD) Actual	
	Budget					YTD Actual	Actual		
<b>REVENUES</b>									
Administration	\$ 16,000	\$ 2,838	\$ 31,940	\$ -	\$ 31,940	199.6%	\$ 28,097	\$ 3,844	13.7%
Building- Racquet Club	500	-	-	-	-	0.0%	-	-	N/A
Programs- Racquet Club	1,886,500	130,426	1,977,125	-	1,977,125	104.8%	1,761,898	215,227	12.2%
<b>TOTAL REVENUES</b>	<b>\$ 1,903,000</b>	<b>\$ 133,264</b>	<b>\$ 2,009,066</b>	<b>\$ -</b>	<b>\$ 2,009,066</b>	<b>105.6%</b>	<b>\$ 1,789,995</b>	<b>\$ 219,071</b>	<b>12.2%</b>
<b>EXPENSES</b>									
Administration	\$ 760,230	\$ 63,048	\$ 575,310	\$ 2,900	\$ 578,209	75.7%	\$ 427,920	\$ 147,390	34.4%
Building- Racquet Club	387,912	29,932	256,329	30,281	286,611	66.1%	216,748	39,581	18.3%
Programs- Racquet Club	827,500	75,873	541,481	1,334	542,815	65.4%	459,790	81,691	17.8%
Capital Outlay	180,000	-	88,531	17,963	106,494	49.2%	124,882	(36,351)	-29.1%
<b>TOTAL EXPENSES</b>	<b>\$ 2,155,641</b>	<b>\$ 168,854</b>	<b>\$ 1,461,651</b>	<b>\$ 52,478</b>	<b>\$ 1,514,129</b>	<b>67.8%</b>	<b>\$ 1,229,340</b>	<b>\$ 232,311</b>	<b>18.9%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (252,641)</b>	<b>\$ (35,589)</b>	<b>\$ 547,414</b>	<b>\$ (52,478)</b>	<b>\$ 494,936</b>	<b>-216.7%</b>	<b>\$ 560,655</b>	<b>\$ (13,241)</b>	<b>-2.4%</b>

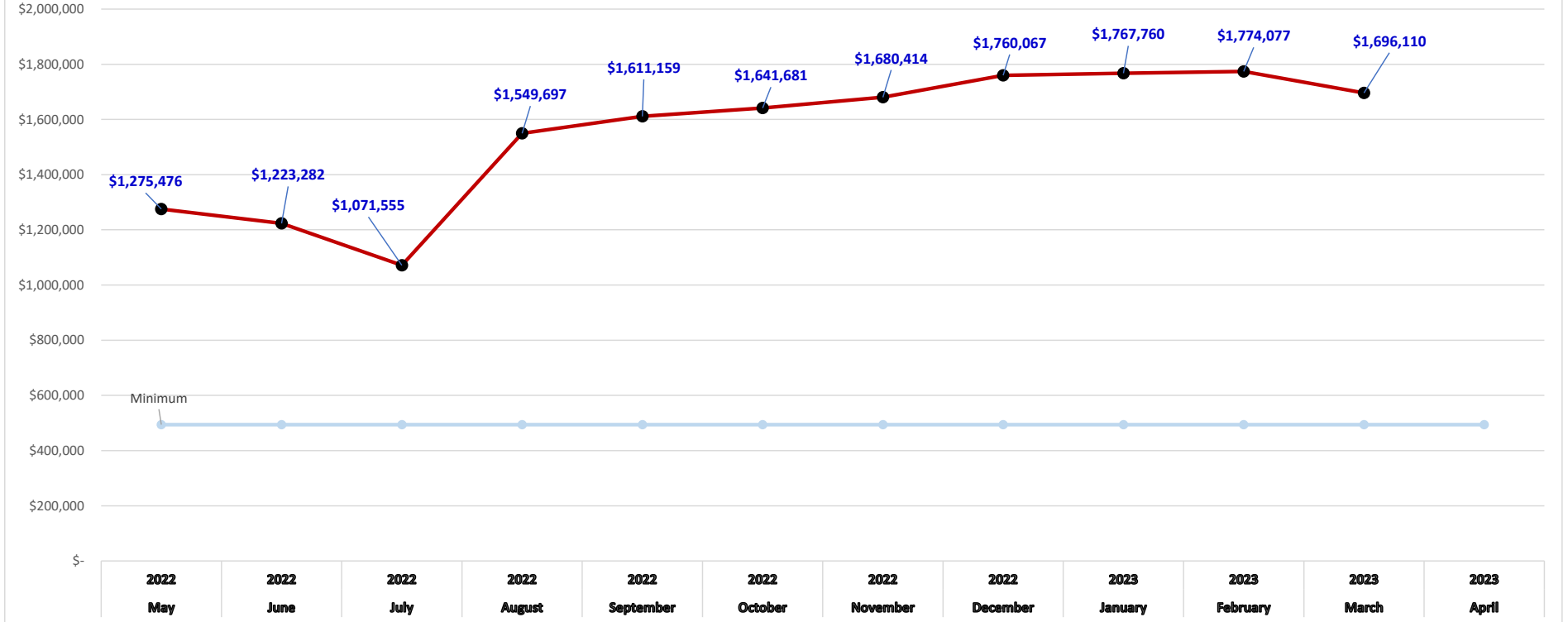
**Note>** Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Schedule of Ending Monthly Net Position- Tennis Fund**

**Actuals- Unaudited**

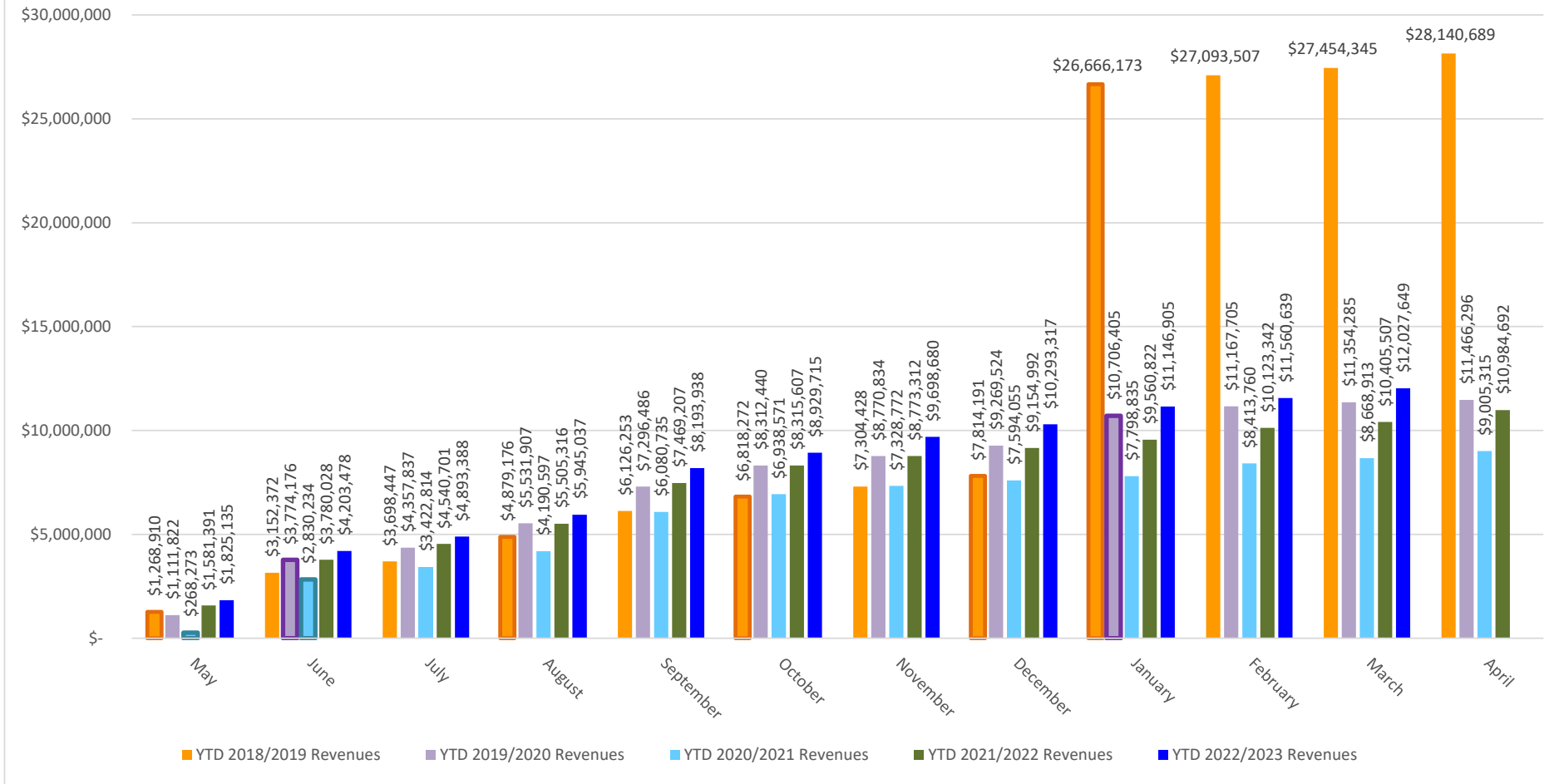
	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Investment in Capital Assets	\$ 1,656,416	\$ 1,820,731	\$ 1,820,731	1,882,631	1,718,316	1,718,316	1,718,316	1,718,316	1,718,316	1,735,965	1,744,947	
Beginning Unrestricted	1,237,227	1,275,476	1,223,282	1,071,555	1,549,697	1,611,159	1,641,681	1,680,414	1,680,414	1,767,760	1,774,077	
Monthly Net Surplus/(Deficit)	270,522	(42,479)	(81,730)	228,055	61,461	30,522	38,735	79,469	25,526	(27,078)	(35,589)	
Ending Investment in Capital Assets	1,820,731	1,820,731	1,882,631	1,718,316	1,718,316	1,718,316	1,718,316	1,718,316	1,735,965	1,744,947	1,744,947	
<b>Ending Unrestricted</b>	<b>1,275,476</b>	<b>1,223,282</b>	<b>1,071,555</b>	<b>1,549,697</b>	<b>1,611,159</b>	<b>1,641,681</b>	<b>1,680,414</b>	<b>1,760,067</b>	<b>1,767,760</b>	<b>1,774,077</b>	<b>1,696,110</b>	

**Tennis Fund Monthly Ending Unrestricted Net Position- Fiscal Year 2022/2023**



Minimum (3 months Exp.)	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

## Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



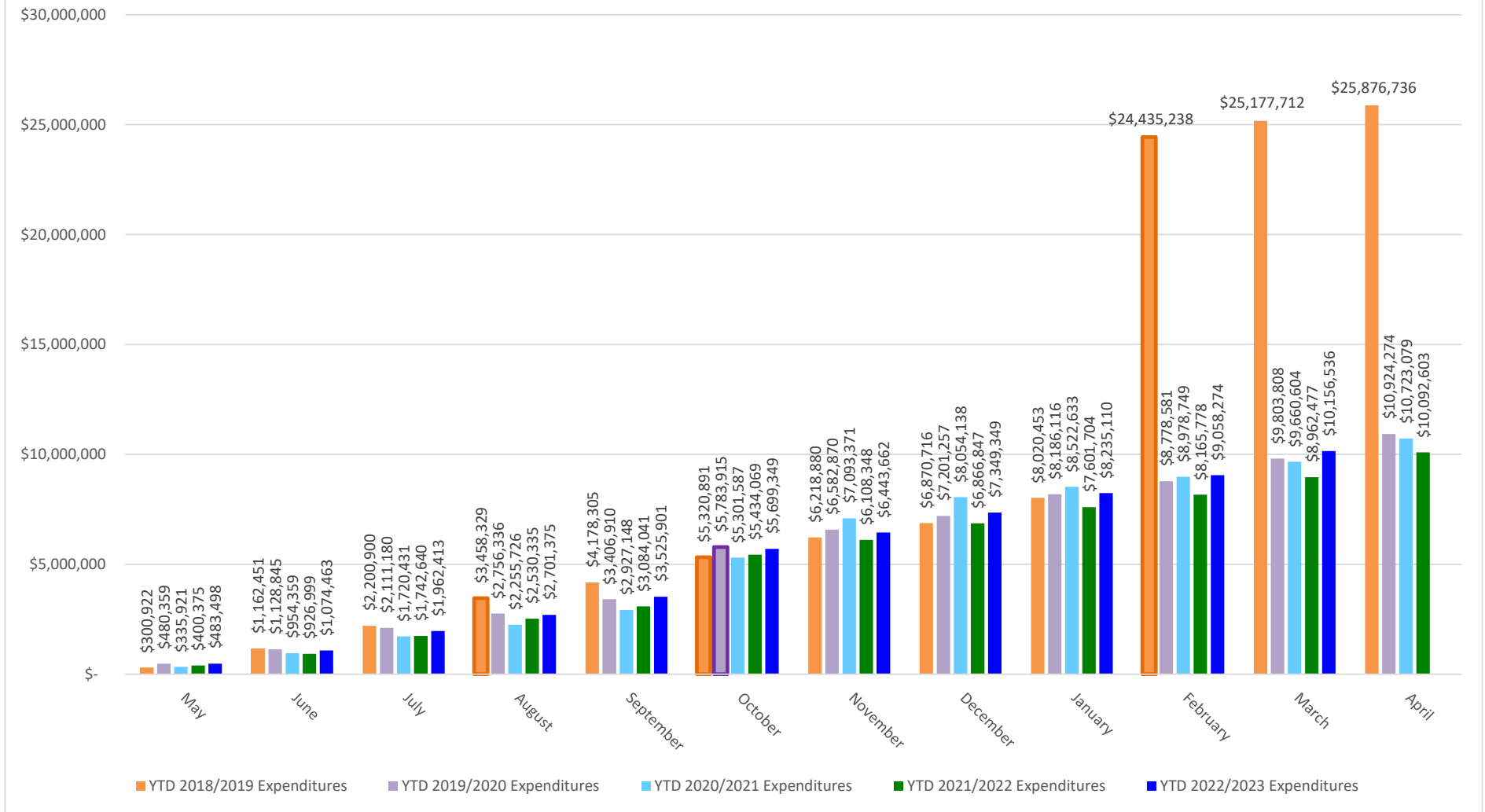
**NOTES**

**2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

**2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

**2020/2021** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

## Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

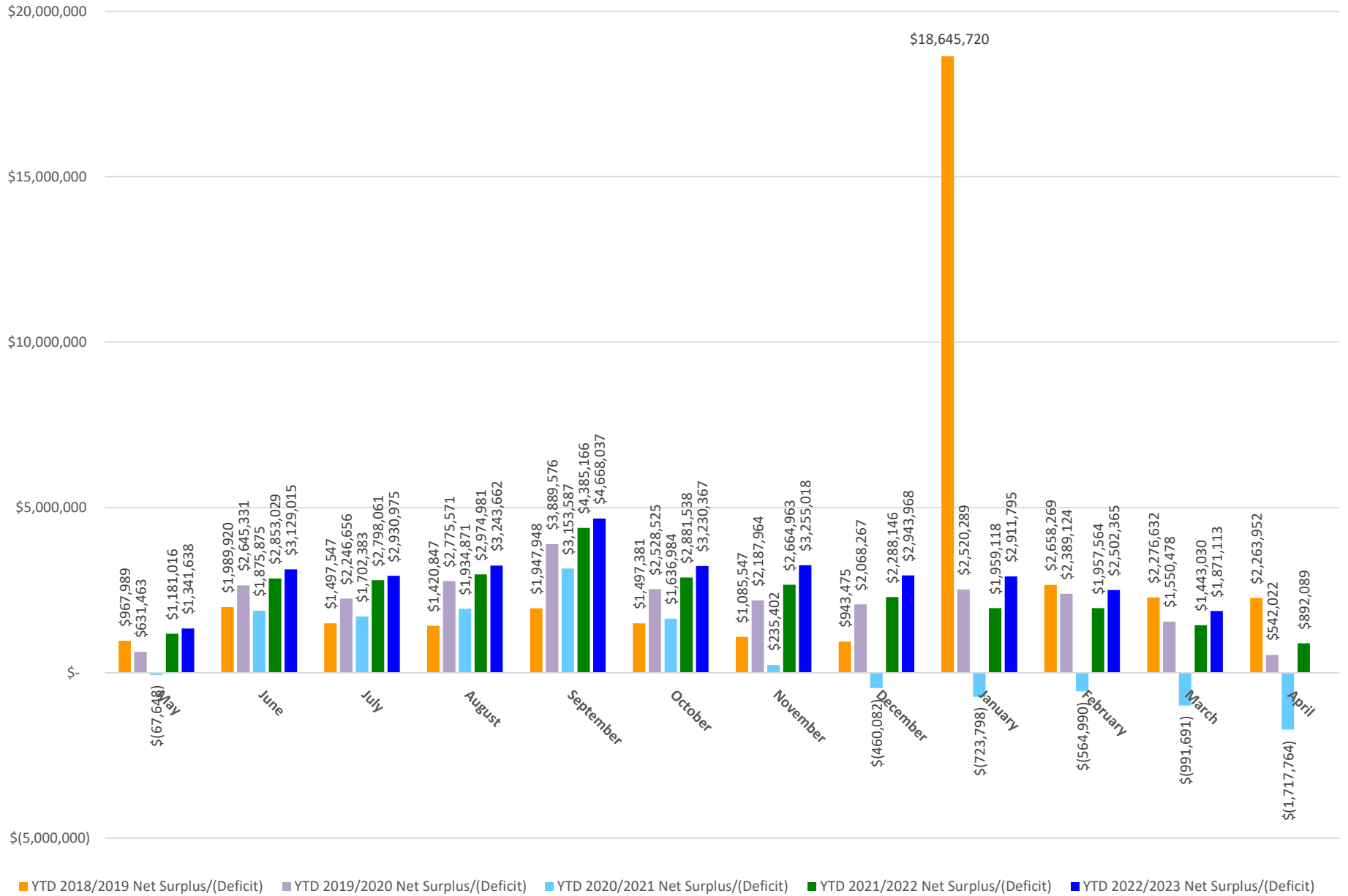


**NOTES**

**2018/2019:** The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

**2019/2020:** During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

### Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENSE REPORT**  
 March 2023

FUND NAME	FY 2022/2023 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (11 months)
<b>GENERAL CORPORATE FUND</b>			
REVENUES	\$ 2,909,662	\$ 93,018	\$ 2,958,579
EXPENDITURES	3,373,692	281,742	2,906,577
SURPLUS/(DEFICIT)	\$ (464,030)	\$ (188,725)	\$ 52,002
<b>RECREATION FUND</b>			
REVENUES	\$ 4,054,945	\$ 196,468	\$ 4,164,854
EXPENDITURES	4,205,664	307,562	3,369,762
SURPLUS/(DEFICIT)	\$ (150,719)	\$ (111,094)	\$ 795,091
<b>IMRF FUND</b>			
REVENUES	\$ 157,555	\$ 7,081	\$ 195,953
EXPENDITURES	195,000	18,864	159,333
SURPLUS/(DEFICIT)	\$ (37,445)	\$ (11,784)	\$ 36,620
<b>LIABILITY INSURANCE FUND</b>			
REVENUES	\$ 149,199	\$ 2,258	\$ 163,530
EXPENDITURES	158,808	4,539	150,963
SURPLUS/(DEFICIT)	\$ (9,609)	\$ (2,282)	\$ 12,567
<b>AUDIT FUND</b>			
REVENUES	\$ 12,240	\$ 16	\$ 13,752
EXPENDITURES	13,295	-	13,675
SURPLUS/(DEFICIT)	\$ (1,055)	\$ 16	\$ 77
<b>DEBT SERVICE FUND</b>			
REVENUES	\$ 1,843,916	\$ 518	\$ 1,861,178
EXPENDITURES	1,828,422	170,869	1,536,250
SURPLUS/(DEFICIT)	\$ 15,494	\$ (170,351)	\$ 324,929
<b>RECREATIONAL FACILITIES FUND (TENNIS CENTER)</b>			
REVENUES	\$ 1,903,000	\$ 133,264	\$ 2,009,066
EXPENSES	2,155,641	168,854	1,461,651
SURPLUS/(DEFICIT)	\$ (252,641)	\$ (35,589)	\$ 547,414
<b>SPECIAL RECREATION FUND</b>			
REVENUES	\$ 325,473	\$ 26,379	\$ 330,220
EXPENDITURES	290,977	6,553	230,859
SURPLUS/(DEFICIT)	\$ 34,496	\$ 19,826	\$ 99,361



**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENSE REPORT**  
 March 2023

<b>FUND NAME</b>	<b>FY 2022/2023 ANNUAL BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL (11 months)</b>
<b>CAPITAL PROJECT FUND</b>			
REVENUES	\$ 3,520,500	\$ 1,386	\$ 575,871
EXPENDITURES	1,108,100	63,160	645,075
SURPLUS/(DEFICIT)	\$ 2,412,400	\$ (61,773)	\$ (69,205)
<b>SOCIAL SECURITY FUND</b>			
REVENUES	\$ 284,184	\$ 5,102	\$ 315,194
EXPENDITURES	272,000	32,222	242,937
SURPLUS/(DEFICIT)	\$ 12,184	\$ (27,120)	\$ 72,256
<b>CONSOLIDATED SUMMARY</b>			
REVENUES	\$ 15,160,674	\$ 465,490	\$ 12,588,196
EXPENDITURES/EXPENSES	13,601,599	1,054,365	10,717,083
SURPLUS/(DEFICIT)	\$ 1,559,075	\$ (588,875)	\$ 1,871,113

**OAK BROOK PARK DISTRICT  
CONSOLIDATED REVENUES AND EXPENDITURES REPORT  
Month: March 2023**

		<b>CONSOLIDATED TOTALS</b>
<b>REVENUES</b>		
Property Taxes	\$	1,047
Replacement Taxes		45,205
Recreation Program Fees		199,405
Fitness Center Fees		42,189
Aquatic Center & Program Fees		69,316
Marketing		1,870
FRC Rental/Member Fees		52,815
CPW Building Rentals		4,522
Field Rentals- Central Park		7,634
Field Rentals- Central Park North		-
Satellite Parks & DNS		100
Interest		15,175
Grant Proceeds		-
Transfers		-
Donations		-
Sponsorship		-
Overhead Revenue		-
Miscellaneous		26,212
<b>TOTAL- REVENUES</b>	<b>\$</b>	<b>465,490</b>
<b>EXPENDITURES/EXPENSES</b>		
Accounts Payable and Other	\$	391,305
Overhead Expenditures		-
March Payroll and Related Benefits		663,060
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>\$</b>	<b>1,054,365</b>
<b>NET REVENUES/(EXPENDITURES/EXPENSES)</b>	<b>\$</b>	<b>(588,875)</b>



**Oak Brook Park District  
Consolidated Balance Sheet  
As of March 31, 2023**

<u>ASSETS</u>	<u>Consolidated Totals</u>
<b>Current Assets</b>	
Cash and Investments	\$ 7,729,279
Receivables - Net of Allowances	
Property Taxes	5,122,622
Accounts	656,140
Due from Other Funds	-
Prepays	1,663
Inventories	22,977
Total Current Assets	<u>\$ 13,532,682</u>
<b>Noncurrent Assets</b>	
Capital Assets	
Non-depreciable	\$ 41,275
Depreciable	5,277,485
Accumulated Depreciation	<u>(3,662,343)</u>
Total Noncurrent Assets	<u>\$ 1,656,417</u>
Total Assets	\$ 15,189,099
 <u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred Items-IMRF	\$ 57,447
Total Assets and Deferred outflows of Resources	<u>\$ 15,246,546</u>
 <u>LIABILITIES</u>	
<b>Current Liabilities</b>	
Accounts Payable	\$ 108,413
Accrued Payroll	882
Retainage Payable	-
Unearned Revenue	1,235,953
Due To Other Funds	-
Unclaimed Property	<u>3,237</u>
Total Current Liabilities	<u>\$ 1,348,485</u>
<b>Noncurrent Liabilities</b>	
Compensated Absences Payable	\$ 23,589
Net Pension Liability - IMRF	(274,756)
Total OPEB Liability - RBP	<u>58,097</u>
Total Noncurrent Liabilities	<u>\$ (193,070)</u>
Total Liabilities	\$ 1,155,415
 <u>DEFERRED INFLOWS OF RESOURCES</u>	
Deferred Items - IMRF	\$ 302,416
Property Taxes	5,122,622
Total Liabilities and Deferred Inflows of Resources	<u>\$ 6,580,453</u>
 <u>FUND/NET POSITION BALANCES</u>	
Net Investment in Capital Assets	\$ 1,744,947
Non-spendable	-
Restricted	749,331
Committed	3,037,176
Unassigned/Unrestricted	<u>3,134,638</u>
Total Fund Balances	<u>\$ 8,666,093</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 15,246,546</u>

**OAK BROOK PARK DISTRICT**  
**Treasurer's Report- As of March 31, 2023**

<b>Investment Type</b>	<b>Bank/Institution</b>	<b>Balance</b>	<b>Rate/APY</b>	<b>Description/Note</b>	<b>Concentration Percentage</b>
<b><u>Money Market</u></b>					
	Evergreen Bank	\$ 5,210,733.91	2.530%	Interest-bearing	81.80%
	Hinsdale Bank	778,470.00	4.800%	Interest-bearing	12.22%
	Sub-Total:	<u>\$ 5,989,203.91</u>			<u>94.02%</u>
<b><u>Savings</u></b>					
	Evergreen Bank	\$ 200,639.07	2.500%	Interest-bearing (Insured Cash Sweep)	3.15%
<b><u>Checking</u></b>					
	Fifth Third Bank	\$ 123,404.15	0.700%	Interest-bearing	1.94%
<b><u>Investment Pool</u></b>					
	The Illinois Funds	\$ 56,651.82	4.696%	Illinois Public Treasurers' Investment Pool	0.89%
	<b>Grand Total Investments:</b>	<u><u>\$ 6,369,898.95</u></u>			<u><u>100.00%</u></u>

<b><u>Benchmark</u></b>		
<b>Three-month U.S. Treasury Bill</b>	4.755%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 03/31/2023.

Oak Brook Park District		
Schedule of Capital Expenditures/Expenses		
As of March 31, 2023		
DESCRIPTION	VENDOR	Year-to-Date Expenditures
<b>Capital Project Fund</b>		
Central Park North Phase 2- Design & engineering, soil borings, equipment, permit fees, etc. (82% allocation)	Charles Vincent George; Geocon Professional Services, Construction by Camco, Upland Design, Village of Oak Brook, Flagg Creek, NuToys, Parkreation	\$ 260,088.78
Central Park North Phase 2- Legal fees	Robbins Schwartz	13,484.00
Central Park Bridge	Engineering Resource Association	8,668.10
FRC preschool playground	Perfect Turf, Peerless Enterprise	42,235.00
FRC roof improvements- Legal fees	Robbins Schwartz	844.00
FRC roof improvements	Anthony Roofing,	215,772.00
Central Park asphalt paving	Chicagoland Paving	91,750.00
Tennis Center outdoor bathroom improvements	Kluber Architects, Amazon	6,270.07
Tennis Center outdoor patio improvements	Upland Design	5,240.00
	<b>SUBTOTAL BALANCE</b>	\$ 644,351.95
<b>Recreation Fund</b>		
Fitness equipment- capital lease payment No. 3 of 3	Lease Servicing Center	\$ 39,111.66
Saddle Brook playground replacement	Play Illinois, C.E. Rentals Inc., Village of Oak Brook, Engineering Resource	91,037.78
Preschool entryway door	Kluber Architects	20,595.00
Aquatics HVAC and tile deck	Kluber Architects	58,653.02
Aquatics improvements- Legal fees	Robbins Schwartz	1,796.00
	<b>SUBTOTAL BALANCE</b>	\$ 211,193.46
<b>Tennis Fund</b>		
Outdoor tennis court resurfacing and coating	American Sealcoating, Inc.	\$ 61,900.00
Indoor tennis court safety padding	Putterman Athletics	17,649.40
Tennis Center exhaust fan and louvre project	P&M Mercury Mechanical	8,982.00
	<b>SUBTOTAL BALANCE</b>	\$ 88,531.40
<b>Special Recreation Fund</b>		
Central Park North Phase 2- Design & engineering, soil borings, etc. (18% allocation)	Charles Vincent George	\$ 8,546.86
FRC preschool playground	Perfect Turf	20,000.00
Central Park asphalt paving	Chicagoland Paving	20,000.00
Saddle Brook playground replacement	Play Illinois	93,750.00
Preschool entryway door	Construction Solutions of IL	5,000.00
	<b>SUBTOTAL BALANCE</b>	\$ 147,296.86
<b>TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES</b>		<b>\$ 1,091,373.67</b>

Warrant

## WARRANT #671

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

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OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
45582	ACCRUE SOLUTIONS LLC	04/05/2023	04/24/2023	67.15	67.15	Open	N
45619	ACE HARDWARE FOUNDATION	03/11/2023	04/24/2023	10.00	10.00	Open	N
45495	ALPHA GRAPHICS	03/23/2023	04/24/2023	156.38	156.38	Open	N
45505	ANDERSON ELEVATOR CO.	03/01/2023	04/24/2023	626.00	626.00	Open	N
45616	ANDERSON ELEVATOR CO.	04/01/2023	04/24/2023	625.00	625.00	Open	N
45551	APPLIED CONTROLS	03/21/2023	04/24/2023	4,656.00	4,656.00	Open	N
45477	AQUA PURE ENTERPRISES, INC.	03/16/2023	04/24/2023	1,264.17	1,264.17	Open	N
45549	BEST LIGHTS INC.	03/31/2023	04/24/2023	2,700.00	2,700.00	Open	N
45576	BEST OFFICIALS	03/31/2023	04/24/2023	1,144.00	1,144.00	Open	N
45531	CARDMEMBER SERVICE	03/27/2023	04/24/2023	49.93	49.93	Open	N
45532	CARDMEMBER SERVICE	03/24/2023	04/24/2023	207.51	207.51	Open	N
45533	CARDMEMBER SERVICE	03/24/2023	04/24/2023	118.99	118.99	Open	N
45534	CARDMEMBER SERVICE	03/24/2023	04/24/2023	668.18	668.18	Open	N
45535	CARDMEMBER SERVICE	03/24/2023	04/24/2023	289.40	289.40	Open	N
45536	CARDMEMBER SERVICE	03/24/2023	04/24/2023	623.97	623.97	Open	N
45537	CARDMEMBER SERVICE	03/24/2023	04/24/2023	109.85	109.85	Open	N
45540	CARDMEMBER SERVICE	03/14/2023	04/24/2023	689.59	689.59	Open	N
45573	CARDMEMBER SERVICE	03/24/2023	04/24/2023	1,378.17	1,378.17	Open	N
45574	CARDMEMBER SERVICE	03/24/2023	04/24/2023	5,041.34	5,041.34	Open	N
45575	CARDMEMBER SERVICE	03/24/2023	04/24/2023	2,193.82	2,193.82	Open	N
45585	CARDMEMBER SERVICE	04/10/2023	04/24/2023	684.27	684.27	Open	N
45587*	CARDMEMBER SERVICE	03/24/2023	04/24/2023	1,487.01	1,487.01	Open	N
45594	CARDMEMBER SERVICE	03/24/2023	04/24/2023	3,849.13	3,849.13	Open	N
45602	CARDMEMBER SERVICE	03/24/2023	04/24/2023	5,143.10	5,143.10	Open	N
45606	CARDMEMBER SERVICE	03/24/2023	04/24/2023	148.46	148.46	Open	N
45607	CARDMEMBER SERVICE	03/24/2023	04/24/2023	70.00	70.00	Open	N
45608	CARDMEMBER SERVICE	03/24/2023	04/24/2023	17.99	17.99	Open	N
45609	CARDMEMBER SERVICE	03/24/2023	04/24/2023	6,653.99	6,653.99	Open	N
45610	CARDMEMBER SERVICE	03/24/2023	04/24/2023	195.00	195.00	Open	N
45620	CARDMEMBER SERVICE	03/11/2023	04/24/2023	17.14	17.14	Open	N
45621	CARDMEMBER SERVICE	03/11/2023	04/24/2023	85.73	85.73	Open	N
45622	CARDMEMBER SERVICE	03/24/2023	04/24/2023	875.13	875.13	Open	N
45631*	CARDMEMBER SERVICE	03/24/2023	04/24/2023	1,122.90	1,122.90	Open	N
45488	CARLISSA JACKSON	03/24/2023	04/24/2023	100.00	100.00	Open	N
45632	CAROL SENTE CONSULTING LLC	03/22/2023	04/24/2023	1,155.00	1,155.00	Open	N
45557	CHICAGO TRIBUNE MEDIA GROUP	03/31/2023	04/24/2023	19.17	19.17	Open	N
45555	COM ED	03/30/2023	04/24/2023	32.18	32.18	Open	N
45577	COM ED	04/03/2023	04/24/2023	121.85	121.85	Open	N
45584	CTUC	04/10/2023	04/24/2023	495.00	495.00	Open	N
45503	DAILY HERALD	03/27/2023	04/24/2023	147.20	147.20	Open	N
45591	DAILY HERALD	04/08/2023	04/24/2023	85.10	85.10	Open	N
45489	DANGRIA BUDGINAITE	03/24/2023	04/24/2023	100.00	100.00	Open	N
45472	DAWSONS TREE SERVICE	03/09/2023	04/24/2023	1,325.00	1,325.00	Open	N
45482	DAWSONS TREE SERVICE	11/09/2022	04/24/2023	2,680.00	2,680.00	Open	N
45485	DAWSONS TREE SERVICE	11/10/2022	04/24/2023	850.00	850.00	Open	N
45590	DAWSONS TREE SERVICE	04/05/2023	04/24/2023	588.00	588.00	Open	N
45487	DINK AROUND, LLC	02/23/2023	04/24/2023	168.00	168.00	Open	N

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
45626	DIRECT ENERGY BUSINESS	04/06/2023	04/24/2023	14,167.19	14,167.19	Open	N
45450	DIRECT ENERGY BUSINESS	03/14/2023	04/24/2023	821.51	821.51	Open	N
45465	DIRECT ENERGY BUSINESS	03/13/2023	04/24/2023	4,887.97	4,887.97	Open	N
45457	EBEL'S ACE HARDWARE #8313	03/15/2023	04/24/2023	38.71	38.71	Open	N
45466	EBEL'S ACE HARDWARE #8313	03/21/2023	04/24/2023	5.93	5.93	Open	N
45506	EBEL'S ACE HARDWARE #8313	03/27/2023	04/24/2023	16.35	16.35	Open	N
45507	EBEL'S ACE HARDWARE #8313	03/24/2023	04/24/2023	5.25	5.25	Open	N
45604	EBEL'S ACE HARDWARE #8313	04/10/2023	04/24/2023	39.49	39.49	Open	N
45605	EBEL'S ACE HARDWARE #8313	04/10/2023	04/24/2023	23.38	23.38	Open	N
45455	ELMHURST OCCUPATIONAL HEALTH	02/28/2023	04/24/2023	237.00	237.00	Open	N
45483	ENERGIZE SPORTZ	03/16/2023	04/24/2023	3,495.10	3,495.10	Open	N
45484	ENERGIZE SPORTZ	03/16/2023	04/24/2023	2,380.70	2,380.70	Open	N
45490	ENGINEERING RESOURCE ASSOCIATES	03/20/2023	04/24/2023	14,496.63	14,496.63	Open	N
45475	FAST SIGNS	02/22/2023	04/24/2023	203.15	203.15	Open	N
45611	FERGUSON FACILITY #3400	03/13/2023	04/24/2023	1,788.85	1,788.85	Open	N
45613	FERGUSON FACILITY #3400	03/20/2023	04/24/2023	421.52	421.52	Open	N
45614	FERGUSON FACILITY #3400	03/15/2023	04/24/2023	421.52	421.52	Open	N
45615	FERGUSON FACILITY #3400	03/16/2023	04/24/2023	48.05	48.05	Open	N
45456	FITNESS EQUIPMENT SERVICES	03/16/2023	04/24/2023	167.00	167.00	Open	N
45567	FLAGG CREEK WATER RECLAMATION	03/27/2023	04/24/2023	58.18	58.18	Open	N
45568	FLAGG CREEK WATER RECLAMATION	03/27/2023	04/24/2023	23.90	23.90	Open	N
45569	FLAGG CREEK WATER RECLAMATION	03/27/2023	04/24/2023	26.85	26.85	Open	N
45570	FLAGG CREEK WATER RECLAMATION	03/27/2023	04/24/2023	1,067.18	1,067.18	Open	N
45595	FLUID RUNNING LLC	04/10/2023	04/24/2023	6,347.25	6,347.25	Open	N
45494	HAGG PRESS	03/24/2023	04/24/2023	235.00	235.00	Open	N
45496	HAGG PRESS	03/24/2023	04/24/2023	25.00	25.00	Open	N
45497	HAGG PRESS	03/24/2023	04/24/2023	380.00	380.00	Open	N
45498	HAGG PRESS	03/10/2023	04/24/2023	550.00	550.00	Open	N
45499	HAGG PRESS	03/08/2023	04/24/2023	45.00	45.00	Open	N
45504	HAGG PRESS	03/28/2023	04/24/2023	270.00	270.00	Open	N
45511	HAGG PRESS	03/30/2023	04/24/2023	116.00	116.00	Open	N
45512	HAGG PRESS	03/31/2023	04/24/2023	270.00	270.00	Open	N
45542	HAGG PRESS	04/03/2023	04/24/2023	270.00	270.00	Open	N
45563	HAGG PRESS	04/05/2023	04/24/2023	25.00	25.00	Open	N
45515	HOME DEPOT CREDIT SERVICES	03/01/2023	04/24/2023	25.11	25.11	Open	N
45516	HOME DEPOT CREDIT SERVICES	03/02/2023	04/24/2023	222.82	222.82	Open	N
45517	HOME DEPOT CREDIT SERVICES	02/23/2023	04/24/2023	122.87	122.87	Open	N
45518	HOME DEPOT CREDIT SERVICES	03/08/2023	04/24/2023	(33.00)	(33.00)	Open	N
45519	HOME DEPOT CREDIT SERVICES	03/01/2023	04/24/2023	26.87	26.87	Open	N
45520	HOME DEPOT CREDIT SERVICES	03/01/2023	04/24/2023	232.95	232.95	Open	N
45521	HOME DEPOT CREDIT SERVICES	03/01/2023	04/24/2023	84.68	84.68	Open	N
45522	HOME DEPOT CREDIT SERVICES	03/03/2023	04/24/2023	61.45	61.45	Open	N
45523	HOME DEPOT CREDIT SERVICES	03/07/2023	04/24/2023	8.58	8.58	Open	N
45524	HOME DEPOT CREDIT SERVICES	03/08/2023	04/24/2023	95.92	95.92	Open	N
45525	HOME DEPOT CREDIT SERVICES	03/13/2023	04/24/2023	24.88	24.88	Open	N
45526	HOME DEPOT CREDIT SERVICES	03/15/2023	04/24/2023	19.97	19.97	Open	N
45528	HOME DEPOT CREDIT SERVICES	02/27/2023	04/24/2023	21.97	21.97	Open	N

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
45529	HOME DEPOT CREDIT SERVICES	03/01/2023	04/24/2023	(21.97)	(21.97)	Open	N
45530	HOME DEPOT CREDIT SERVICES	03/27/2023	04/24/2023	4.24	4.24	Open	N
45538	HOME DEPOT CREDIT SERVICES	03/15/2023	04/24/2023	82.12	82.12	Open	N
45539	HOME DEPOT CREDIT SERVICES	03/14/2023	04/24/2023	46.45	46.45	Open	N
45556	HOME DEPOT CREDIT SERVICES	03/20/2023	04/24/2023	61.35	61.35	Open	N
45458	HOME PLUMBING & HEATING	03/09/2023	04/24/2023	49.27	49.27	Open	N
45550	HOME PLUMBING & HEATING	03/27/2023	04/24/2023	96.00	96.00	Open	N
45552	HOME PLUMBING & HEATING	04/04/2023	04/24/2023	5.56	5.56	Open	N
45553	HOME PLUMBING & HEATING	03/30/2023	04/24/2023	189.40	189.40	Open	N
45467	ILLINOIS STATE POLICE	02/28/2023	04/24/2023	170.00	170.00	Open	N
45589	ILLINOIS STATE POLICE	03/31/2023	04/24/2023	40.00	40.00	Open	N
45617	JOHNSON CONTROLS SECURITY SOLUTION	03/11/2023	04/24/2023	228.98	228.98	Open	N
45618	JOHNSON CONTROLS SECURITY SOLUTION	03/11/2023	04/24/2023	228.98	228.98	Open	N
45571	KEEPER GOALS	03/27/2023	04/24/2023	7,205.00	7,205.00	Open	N
45546	KONICA MINOLTA BUSINESS	03/31/2023	04/24/2023	15.56	15.56	Open	N
45547	KONICA MINOLTA BUSINESS	03/31/2023	04/24/2023	338.91	338.91	Open	N
45460	KONICA MINOLTA PREMIER FINANCE	03/07/2023	04/24/2023	739.00	739.00	Open	N
45513	LDL SOCCER	03/22/2023	04/24/2023	630.00	630.00	Open	N
45548	LENNO LASN	03/31/2023	04/24/2023	789.00	789.00	Open	N
45486	LUCKY LOCATORS INC	03/13/2023	04/24/2023	310.00	310.00	Open	N
45572	MARKET ACCESS CORP.	03/27/2023	04/24/2023	1,520.00	1,520.00	Open	N
45471	MASTERBLEND INTERNATIONAL LLC	03/09/2023	04/24/2023	1,430.70	1,430.70	Open	N
45562	MEDIA NUT	03/26/2023	04/24/2023	42.50	42.50	Open	N
45514	MENARDS	03/17/2023	04/24/2023	(100.79)	(100.79)	Open	N
45480	MFAC, LLC	03/06/2023	04/24/2023	182.50	182.50	Open	N
45452	NEXT GENERATION	03/16/2023	04/24/2023	302.10	302.10	Open	N
45453	NEXT GENERATION	03/16/2023	04/24/2023	242.00	242.00	Open	N
45500	NEXT GENERATION	03/06/2023	04/24/2023	526.50	526.50	Open	N
45564	NEXT GENERATION	03/20/2023	04/24/2023	417.00	417.00	Open	N
45463	NICOR GAS	03/13/2023	04/24/2023	476.38	476.38	Open	N
45464	NICOR GAS	03/13/2023	04/24/2023	1,715.02	1,715.02	Open	N
45596	NOMANA AKHTAR	04/11/2023	04/24/2023	175.00	175.00	Open	N
45554	OAKBROOK TERRACE PARK DISTRICT	03/29/2023	04/24/2023	153.00	153.00	Open	N
45559	O'REILLY AUTO PARTS	03/20/2023	04/24/2023	13.98	13.98	Open	N
45560	O'REILLY AUTO PARTS	03/07/2023	04/24/2023	23.98	23.98	Open	N
45561	O'REILLY AUTO PARTS	03/14/2023	04/24/2023	42.48	42.48	Open	N
45634	P&M MERCURY MECHANICAL CORPORATION	03/30/2023	04/24/2023	17,963.00	17,963.00	Open	N
45558	PC CONNECTION	03/17/2023	04/24/2023	983.74	983.74	Open	N
45473	PIONEER MANUFACTURING CO.	03/14/2023	04/24/2023	1,517.62	1,517.62	Open	N
45508	PREFERRED WINDOW AND DOOR INC	03/24/2023	04/24/2023	6,858.00	6,858.00	Open	N
45451	QUADIENT FINANCE USA	03/15/2023	04/24/2023	200.00	200.00	Open	N
45593	R.A. MAINTENANCE AND CLEANING LLC	04/11/2023	04/24/2023	1,576.00	1,576.00	Open	N
45597	ROBBINS SCHWARTZ	01/23/2023	04/24/2023	1,540.00	1,540.00	Open	N
45598	ROBBINS SCHWARTZ	03/17/2023	04/24/2023	616.00	616.00	Open	N
45599	ROBBINS SCHWARTZ	03/17/2023	04/24/2023	44.00	44.00	Open	N
45600	ROBBINS SCHWARTZ	03/17/2023	04/24/2023	1,794.00	1,794.00	Open	N
45601	ROBBINS SCHWARTZ	03/17/2023	04/24/2023	1,628.00	1,628.00	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
45623	ROBBINS SCHWARTZ	01/23/2023	04/24/2023	3,880.00	3,880.00	Open	N
45565	RUSSO POWER EQUIPMENT	02/10/2023	04/24/2023	565.74	565.74	Open	N
45566	RUSSO POWER EQUIPMENT	02/10/2023	04/24/2023	111.92	111.92	Open	N
45543	SBC WASTE SOLUTIONS	03/31/2023	04/24/2023	280.00	280.00	Open	N
45544	SBC WASTE SOLUTIONS	03/31/2023	04/24/2023	140.00	140.00	Open	N
45545	SBC WASTE SOLUTIONS	03/31/2023	04/24/2023	200.00	200.00	Open	N
45468	SERVICE SANITATION, INC.	03/03/2023	04/24/2023	97.85	97.85	Open	N
45578	SERVICE SANITATION, INC.	03/31/2023	04/24/2023	139.05	139.05	Open	N
45579	SERVICE SANITATION, INC.	03/31/2023	04/24/2023	334.75	334.75	Open	N
45580	SERVICE SANITATION, INC.	03/31/2023	04/24/2023	489.25	489.25	Open	N
45527	SHERWIN WILLIAMS	03/15/2023	04/24/2023	336.90	336.90	Open	N
45583	STERLING NETWORK INTEGRATION	03/13/2023	04/24/2023	495.00	495.00	Open	N
45586	STERLING NETWORK INTEGRATION	03/13/2023	04/24/2023	1,650.00	1,650.00	Open	N
45592	STERLING NETWORK INTEGRATION	04/03/2023	04/24/2023	217.25	217.25	Open	N
45474	THE LIFEGUARD STORE	03/20/2023	04/24/2023	1,040.50	1,040.50	Open	N
45491	TOWERSTREAM CORPORATION	04/01/2023	04/24/2023	215.00	215.00	Open	N
45454	TRANE U.S. INC.	03/16/2023	04/24/2023	297.88	297.88	Open	N
45478	TRANE U.S. INC.	03/09/2023	04/24/2023	16.32	16.32	Open	N
45479	TRANE U.S. INC.	03/06/2023	04/24/2023	1,347.49	1,347.49	Open	N
45469	UMB BANK N.A.	03/01/2023	04/24/2023	292,106.24	292,106.24	Open	N
45612	UNITED LABORATORIES	03/30/2023	04/24/2023	268.75	268.75	Open	N
45476	VC3, INC	02/22/2023	04/24/2023	999.00	999.00	Open	N
45625	VILLA PARK ELECTRICAL SUPPLY	04/12/2023	04/24/2023	134.43	134.43	Open	N
45541	VILLAGE OF OAK BROOK	03/28/2023	04/24/2023	225.00	225.00	Open	N
45581	VILLAGE OF OAK BROOK	04/05/2023	04/24/2023	2,179.50	2,179.50	Open	N
45588	VILLAGE OF OAK BROOK	04/11/2023	04/24/2023	400.00	400.00	Open	N
45627	VILLAGE OF OAK BROOK	04/07/2023	04/24/2023	46.84	46.84	Open	N
45628	VILLAGE OF OAK BROOK	04/07/2023	04/24/2023	83.68	83.68	Open	N
45629	VILLAGE OF OAK BROOK	04/07/2023	04/24/2023	10.00	10.00	Open	N
45630	VILLAGE OF OAK BROOK	04/07/2023	04/24/2023	194.20	194.20	Open	N
45633	VILLAGE OF OAK BROOK	03/07/2023	04/24/2023	3,227.36	3,227.36	Open	N
45461	WILSON SPORTING GOODS	02/22/2023	04/24/2023	147.09	147.09	Open	N
45462	WILSON SPORTING GOODS	03/17/2023	04/24/2023	245.57	245.57	Open	N
45481	WILSON SPORTING GOODS	02/24/2023	04/24/2023	1,293.62	1,293.62	Open	N
45624	WILSON SPORTING GOODS	01/23/2023	04/24/2023	129.57	129.57	Open	N
45603	ZAZZO'S PIZZA	04/01/2023	04/24/2023	2,770.81	2,770.81	Open	N

# of Invoices: 174 # Due: 174  
 # of Credit Memos: 3 # Due: 3

Totals: 474,688.41 474,688.41  
 Totals: (155.76) (155.76)

Net of Invoices and Credit Memos: 474,532.65 474,532.65

\* 2 Net Invoices have Credits Totalling: (148.42)



Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			49,692.89	49,692.89		
	02 - RECREATION FUND			53,322.09	53,322.09		
	06 - DEBT SERVICE FUND			292,106.24	292,106.24		
	07 - RECREATIONAL FACILITIES FUND			41,814.63	41,814.63		
	09 - SPECIAL RECREATION FUND			5,000.00	5,000.00		
	12 - CAPITAL PROJECTS FUND			32,596.80	32,596.80		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			20,358.16	20,358.16		
	02 - FINANCE			1,501.48	1,501.48		
	04 - CENTRAL PARK NORTH			1,215.41	1,215.41		
	05 - CENTRAL PARK			4,215.88	4,215.88		
	06 - SADDLEBROOK PARK			1,755.70	1,755.70		
	07 - FOREST GLEN PARK			1,096.60	1,096.60		
	08 - CHILLEM PARK			800.00	800.00		
	09 - DEAN PROPERTY			2,928.23	2,928.23		
	10 - PROFESSIONAL SERVICES			6,863.50	6,863.50		
	15 - BUILDING/RECREATION CENTER			19,560.06	19,560.06		
	20 - CENTRAL PARK WEST			3,485.55	3,485.55		
	21 - FITNESS CENTER			7,519.05	7,519.05		
	25 - AQUATIC CENTER			12,606.17	12,606.17		
	26 - AQUATIC-RECREATION PROGRAMS			9,274.23	9,274.23		
	30 - CHILDRENS PROGRAMS			6,505.80	6,505.80		
	31 - PRESCHOOL PROGRAMS			289.24	289.24		
	32 - YOUTH PROGRAMS			695.27	695.27		
	40 - ADULT PROGRAMS			3,611.00	3,611.00		
	50 - PIONEER PROGRAMS			270.93	270.93		
	60 - SPECIAL EVENTS & TRIPS			1,828.94	1,828.94		
	71 - BUILDING/RACQUET CLUB			12,632.12	12,632.12		
	75 - TENNIS PROGRAMS			7,208.24	7,208.24		
	80 - MARKETING			23,324.05	23,324.05		
	81 - CAPITAL OUTLAY			284.00	284.00		
	94 - DEBT SERVICE FUND			292,106.24	292,106.24		
	95 - CAPITAL PROJECTS FUND			32,596.80	32,596.80		

03/15/2023 03:48 PM  
 User: NLAWLER  
 DB: Oak Brook Park I

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 POST DATES 03/15/2023 - 03/15/2023  
 JOURNALIZED  
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
45441	KENTWOOD OFFICE FURNITURE	03/13/2023	03/15/2023	4,470.00	0.00	Paid	Y
# of Invoices:	1	# Due:	0	Totals:	4,470.00	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				4,470.00	0.00		
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			4,470.00	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			470.00	0.00		
	15 - BUILDING/RECREATION CENTER			4,000.00	0.00		

WARRANT #671

04/13/2023 04:16 PM  
 User: NLAWLER  
 DB: Oak Brook Park D

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 POST DATES 03/21/2023 - 04/13/2023  
 JOURNALIZED  
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
45501	BONNIE GIBELLINA	03/24/2023	03/30/2023	127.81	0.00	Paid	Y
45510	CAROL GRAMAROSSA	03/30/2023	03/30/2023	42.42	0.00	Paid	Y
45459	DIRECT ENERGY BUSINESS	03/07/2023	03/30/2023	14,469.78	0.00	Paid	Y
45442	LARA SULEIMAN	03/21/2023	03/21/2023	134.00	0.00	Paid	Y
45502	LENNO LASN	02/28/2023	03/30/2023	570.00	0.00	Paid	Y
45470	LESLIE ELIZABETH GODDARD	10/22/2022	03/30/2023	400.00	0.00	Paid	Y
45492	O'REILLY AUTO PARTS	02/07/2023	03/30/2023	121.48	0.00	Paid	Y
45493	O'REILLY AUTO PARTS	02/16/2023	03/30/2023	15.70	0.00	Paid	Y
45444	SHERWIN WILLIAMS	02/28/2023	03/23/2023	68.38	0.00	Paid	Y
45509	SHUCHEN HO	03/19/2023	03/30/2023	275.00	0.00	Paid	Y
45443	TRANE U.S. INC.	01/31/2023	03/23/2023	654.00	0.00	Paid	Y
45445	VILLAGE OF OAK BROOK	03/10/2023	03/23/2023	2,957.20	0.00	Paid	Y
45446	VILLAGE OF OAK BROOK	03/10/2023	03/23/2023	169.64	0.00	Paid	Y
45447	VILLAGE OF OAK BROOK	03/10/2023	03/23/2023	59.12	0.00	Paid	Y
45448	VILLAGE OF OAK BROOK	03/10/2023	03/23/2023	10.00	0.00	Paid	Y
45449	VILLAGE OF OAK BROOK	03/10/2023	03/23/2023	46.84	0.00	Paid	Y

# of Invoices:	16	# Due:	0	Totals:	20,121.37	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 20,121.37 0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	5,653.86	0.00
02 - RECREATION FUND	9,090.03	0.00
07 - RECREATIONAL FACILITIES FUND	5,309.10	0.00
12 - CAPITAL PROJECTS FUND	68.38	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	2,823.24	0.00
05 - CENTRAL PARK	603.25	0.00
07 - FOREST GLEN PARK	46.56	0.00
15 - BUILDING/RECREATION CENTER	3,459.01	0.00
20 - CENTRAL PARK WEST	1,240.81	0.00
21 - FITNESS CENTER	2,244.01	0.00
25 - AQUATIC CENTER	3,927.01	0.00
50 - PIONEER PROGRAMS	400.00	0.00
71 - BUILDING/RACQUET CLUB	4,739.10	0.00
75 - TENNIS PROGRAMS	570.00	0.00
95 - CAPITAL PROJECTS FUND	68.38	0.00

Staff Recognition

(None)

## Communications and Proclamations

Board of Commissioners to share communications.

End of the COVID-19 National Emergency Orders effective May 11, 2023

## Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report



# Memo

**To:** Oak Brook Park District Board of Commissioners  
**From:** Laure Kosey, Executive Director  
**Date:** April 17, 2023  
**Re:** March/April 2023: Communications, IT & Administration

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## **March Board Meeting Follow Up:**

### **Decennial Committee**

The Decennial Committee has started the process of discussing the District efficiencies of local government. Two residents, Kathy Carson & Linda Pizzello, are part of this committee with the Deputy Director leading the charge. The last meeting will be held on May 3<sup>rd</sup> at 2pm.

### **Budget for the Fiscal Year 2023-2024**

Staff has done a tremendous job with the upcoming budget. The focus was on continuing to grow in programing and memberships while investing in several large capital projects.

## **April Board Meeting Discussion Points:**

### **Naming Rights of an Athletic Field by Evergreen Bank Group**

Evergreen Bank Group desires to renew the athletic field naming rights for an additional 5 years for \$75,000. There will an option to renew in 2028 for an additional 5 years and another \$75,000.

### **Tennis Center Patio Project Re-Bid**

Out of five competitive bids, the Staff is recommending A&A Paving Contractors, Inc. as the most responsible and reliable bid. Construction of this area will begin in the summer.

## **IT Report:**

New digital signage has been added for the gymnasiums and the outdoor pickleball courts. These have been integrated with our ActiveNet software to always show the most up to date schedule of events for the day.

The last portion of the new customer user interface for online program registration has been activated. This updated the sign-on process and new account creation flow. One of the new additions is email addresses must now be verified before finishing the new account creation.

**Corporate and Community Relations:**

Sponsorships	\$	2,800.00
Advertising	\$	3,762.50
Vendors	\$	550.00
In-Kind Donations	\$	175.00
Oak Brook Park District Foundation	\$	1,200.00
Total for March:		\$ 8,487.50

**Marketing & Communications Report:**

**Facebook Analytics**

Followers: 4,674 (up 15)  
 Posts: 40  
 Post Reach  
 (organic and paid): 10,376

**Instagram Analytics**

Total Followers: 1,820 (up 46)  
 Posts: 29  
 Top Post Reach: 438

**Twitter Analytics**

Total Followers: 1,113 (same)  
 Posts: 28  
 Top Post Impressions: 65

**Post Insights** [Close]

<http://ow.ly/HQgZ50Nbtj>  
 Published by Hootsuite · March 25 at 7:00 AM · Public

Post Impressions	Post reach	Post Engagement
1,231	1,095	52

**Interactions**

Like: 14  
 Love: 3  
 Haha: 0  
 Wow: 0  
 Sad: 0  
 Angry: 0

Reactions: 17  
 Comments: 4  
 Link Clicks: 6  
 Shares: 5  
 Other Clicks: 9

**Other**

Hide Post  
 Hide All Posts

**Boost post**

Oak Brook Park District  
 Published by Hootsuite · March 25 at 7:00 AM · Public

<http://ow.ly/HQgZ50Nbtj>

**REGISTRATION NOW OPEN!**

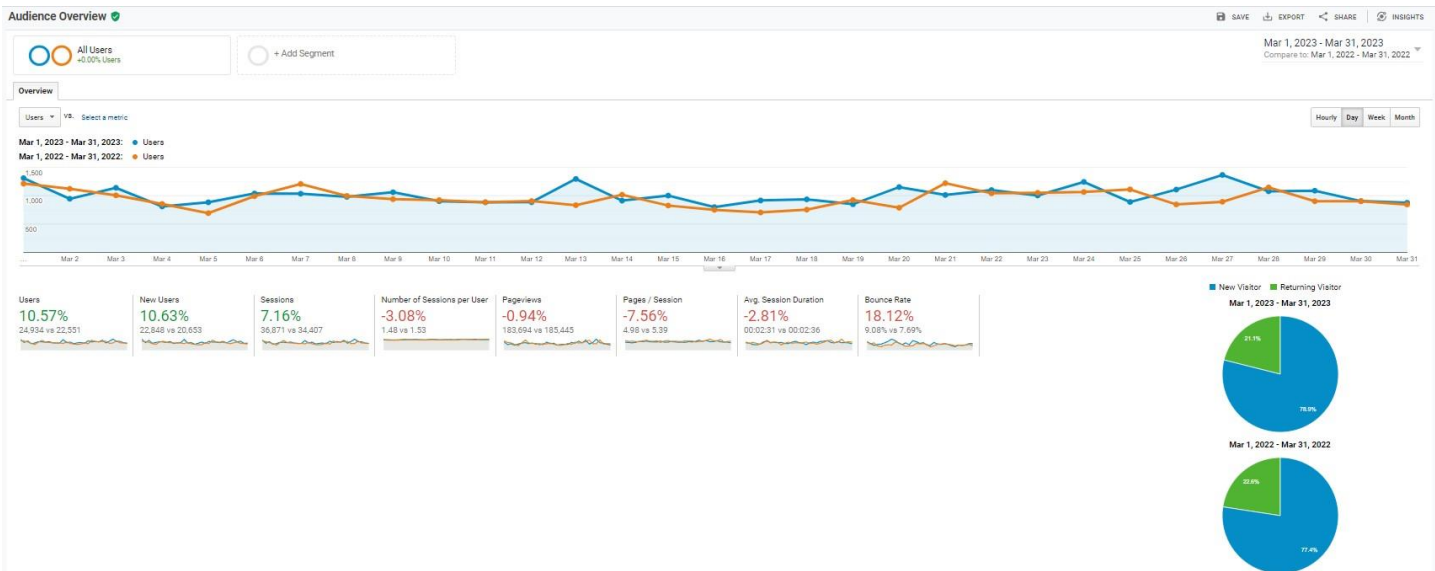
**SATURDAY, MAY 13 | 8AM**

See insights and ads **Boost post**

9 likes 2 comments 5 shares

Like Comment Share





**March 2023 Top pages\***

1. Obparks.org
2. Facilities/Family Aquatic Center
3. Programs/Aquatics
4. Facilities/Family Recreation Center
5. Programs/Aquatics/Swim Lessons
6. Facilities/Central Park West
7. /Membership Opportunities
8. /Pickleball
9. Programs/Tennis
10. /Parties and Rentals

**March 2023 Top Products\***

1. Cori's Kids Tri
2. Summer FAC Pool Pass
3. GBL 3<sup>rd</sup>/4<sup>th</sup> Grade GBL Girls
4. Aqua Egg Hunt Friday, 12pm, ages 5-6
5. Aqua Egg Hunt Friday, 12pm, ages 7-8

**obparks.org Ecommerce Overview – March 2023\***

	<b>March 2022</b>	<b>March 2023</b>
Total Revenue	\$116,279	\$140,672
Transactions:	1,365	1,217

	<b>2022</b>	<b>2023</b>
Year to date total	\$475,058	\$519,942
Transactions:	3,862	3,116

**obparks.org Acquisition Value\***

<b>Referral Percentage Values</b>	<b>Mar. 2023</b>	<b>Mar. 2022</b>
Direct:	48.3%	41.7%
Organic Search:	44.9%	45.9%
Social:	3%	7.4%
Referrals:	3.8%	5%



# Memo

**To:** Board of Commissioners and Executive Director, Laure Kosey  
**From:** Marco Salinas, Chief Financial Officer  
**Date:** April 17, 2023  
**Re:** March 2023 Financials

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## General Fund

We have now completed eleven months of fiscal year 2022/2023 (91.67% completed). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$2,958,579, \$2,524,002 and \$382,575, respectively. This is resulting in a YTD net surplus of \$52,002; which is a \$435,448 decrease from the \$487,451 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current year revenues are ahead of current budgeted expectations at 102% and approximately 2% higher than prior year. Personal Property Replacement Taxes (PPRT) and investment income have far surpassed budgeted expectations and prior year actuals. Other (miscellaneous) revenues are lower than prior year primarily due to a decrease in the annual electrical demand “rebate” (\$6,765 -vs- \$9,817) as well as decreased monthly rebates. Central Park North revenues are ahead of budget and prior year, primarily due to two national Lacrosse tournaments that were held this fiscal year that did not occur last fiscal year. Central Park West revenues are higher than prior year due to increased rental activity and the fact that at the start of the current fiscal year, we implemented a new rental pricing structure that established “peak” (May through October) and “off-peak” (November through April) rental periods and increased the hourly rental rates.
- **Expenditures-** Total current year expenditures are within budgeted expectations at 84% of the annual budget, and have increased approximately \$365,000 when compared to the prior year. The largest increases are in our Central Park and Building-Recreation Center departments. Full-time, part-time wages, and related health insurance in Central Park have increased approximately \$112K, primarily due to the addition of one full-time staff person and the fact that in the prior year a portion of personnel costs for our Director of Parks, and seasonal parks maintenance staff were being re-allocated to the Sports Core fund, whereas this year no re-allocation is occurring now that the Sports Core fund has been closed. In our Building-Recreation Center, the increased costs are primarily due to increased full-time, and part-time wages approximating \$149K. In addition, we incurred approximately \$28K for our FRC wallpaper and painting project, of which, \$11K was funded from a reimbursement received from FEMA. We have also incurred costs to purchase replacement chairs for our main lobby seating area. In the Dean property department, expenditures are higher than prior year due to the costs incurred to purchase and install a security gate. We recently received approximately \$4,100 in reimbursements for the cost of this gate.

## Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$4,164,854, \$3,191,790, and \$177,972, respectively. This is resulting in a YTD net surplus of \$795,091; which is a \$590,513 increase over the \$204,578 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total revenues are currently favorable at 103% when compared to the annual budget, and have increased approximately \$904K when compared to the prior year. Every department, except for aquatic recreation programming and pioneer programs, are either in line or surpassing current budgeted expectations. This fund is benefitting from overall increased PPRT, investment, and programming revenues. Programming revenues have increased primarily due to the elimination of the Covid-19 restrictions that were in place for a portion of the previous year. In our fitness center and aquatic center, membership revenues have increased \$168K and \$121K, respectively. Our marketing department is reflecting increased sponsorship revenue and the receipt of a \$50,000 donation from the Foundation which helps fund the repayment of the debt certificates that were previously issued for the benefit of the universal playground. Although total revenues in our aquatic recreation programs department have increased over prior year, children's private lesson and children's swim team revenues are not meeting budgeted expectations and are currently at 57% and 53% of budget, respectively. A shortage of qualified staff is dampening our private lesson offerings, as well as a customer-driven shift from private lessons to group lessons. Participation in our swim team has decreased approximately 40%; likely due to competition from the FMC natatorium.
- **Expenditures-** The majority of departments are either in line or favorable with current year's budgeted expectations. In total, expenditures have increased approximately \$448K when compared to the prior year. Full-time, part-time wages, and related health insurance in our aquatic center department have increased approximately \$236,000 due to expanded programming and the fact that we are no longer allocating any such costs to the sports core fund, as was occurring in the prior year. The increased expenditures in our children's programs department are primarily driven by our youth basketball program. These program expenditures have increased from \$125K in the prior year, to \$172K in the current year. This is being offset by an \$80K increase in basketball program revenues.

### **Recreational Facilities Fund (Tennis Center)**

YTD revenues and expenses in this fund are currently at \$2,009,066 and \$1,461,651, respectively. This is resulting in a YTD net surplus of \$547,414; which is a \$13,241 decrease over prior year's surplus of \$560,655. Following is additional commentary:

- **Revenues-** Total current revenues are favorable at 106% of the annual budget and have increased \$219K when compared to the prior year. Driving this is a \$56K increase in membership revenues and a \$145K increase in group lessons revenue. In addition, tournament fees are currently at \$46k versus \$31K in the prior year. Private lessons revenue has decreased \$35K as we are intentionally diverting available resources (instruction time) to group lessons to serve more customers.
- **Expenses-** Total fund and departmental expenses are currently favorable when compared to their annual budgets. In the administration department, full-time wages and related benefits have increased approximately \$95K due to the restructuring that occurred at the end of the prior fiscal year that, among other things, resulted in the addition of a full-time staff person. Additionally, credit card payment activity has increased which is resulting in a \$22K increase in credit card processing fees. In the programs department, part-time wages have increased approximately \$55K due to increased programming and instruction as a result of the elimination of the previously imposed COVID-19 restrictions. In addition, there have been increases in special event and equipment (tennis ball machine) repair expenses.

## **FINANCE & HUMAN RESOURCES:**

Finance & H.R. personnel have been working on various tasks, including:

- Continued work on our 2023 General Obligation bond sale. Closing for this sale is currently scheduled on April 26, 2023.
- We have begun processing the year-end performance reviews and are preparing for the fiscal year-end financial close. Fieldwork for the annual audit is expected to begin in July 2023.



# Memo

To: Oak Brook Park District Board of Commissioners  
From: Dave Thommes, Deputy Director  
Date: April 14, 2023  
Re: Recreation & Facilities Report

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## Recreation

- Staff the DuPage Convention and Visitors Bureau to discuss hosting a flag football tournament in the fall of 2024.
- Six different pickleball leagues began in March with a total of 144 players.
- Twenty Oak Brook families participated in the Hoppin' at Home Spring Egg Hunt.
- Pioneer activities for the month included:
  - Forty-one attended a fabulous program about Betty Crocker presented by Leslie Goddard. Betty Crocker cupcakes were served and one lucky participant won the raffle prize. The program's sponsor, Gina Knight from Kastle Keepers, handed out gift bags to everyone.
  - Twelve attended the Travel Club Meeting to learn about the upcoming fall trips to Canada and Arizona. To date, 15 people have signed up to go on the trip to Canada!
  - Seventeen came to eat popcorn and watch the Movie Saving Mr. Banks.
  - Seventeen attended the Rules of The Road class given by The Secretary of State's office
- Spring Break Camp was held with 13 Pee Wee Campers and 12 Playground Campers. A huge thank you to all the full-time staff that made this possible due to the lack of part-time staff!
- Soccer Made in America hosted a spring break camp with 15 participants.

## Aquatics

- Our lifeguard team was recognized with a 4-Star Audit by StarGuard Elite in March. Many staff present were given a 5-star rating for their performance.
- Grant is now certified as a Level 3 SGE instructor, authorizing him to certify lifeguard instructors and lifeguards. Rob renewed his Level 2 certification, allowing him to certify lifeguards. Nick C and Angela F, two of our PT Managers, were also certified as Level 1 Instructors, allowing them to assist with the teaching of lifeguard classes.
- Grant and Rob attended StarGuard Elite's Regional CAMP seminar for updates on industry trends and improvements.
- Grant and Rob attended PDRMA's annual Aquatic Risk Management Institute.
- Aqua Egg Hunt sold out with 506 registrations – the most ever!
- Swim lessons continue to grow. Staff is meeting with Des Plaines in late April to learn about their perpetual model for enrollment.

## Facilities

- Maintenance projects and repairs for the month included:
  - Preventative maintenance on the Family Aquatic Center HVAC
  - A display screen was mounted in the gyms which shows the court schedules each day
  - Drywall repairs around the track completed.
  - New lifeguard shade structure station assembled
  - Finish painting the surface of Splash Island – warnings and depth marker indicators
  - Installed a new cargo net climb
  - Baseboard tiles repaired throughout FRC

- Assisted with exhaust fan replacement at the Tennis Center
- Fire extinguisher inspection complete for the entire campus
- Painted Fitness Supervisor offices

### **Fitness**

- Overall membership, including health care memberships, continues with a steady growth pattern throughout the first quarter. Monthly Retention Rate remains strong at over 95%
- Bruce Altice is the Membership Challenge Winner for the month of March!
- There are over 900 participants registered for the Pink 5k with 25 teams participating!
- Two routes have been planned for the pink 5k to accommodate the construction at the north fields and the Village's water main project.

### **Tennis**

- The Tennis Center hosted the Oak Brook Spring Break tournament with 76 participants from March 31<sup>st</sup> – April 2<sup>nd</sup>.
- New court exhaust fans were installed.





# Oak Brook Park District Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Uses	20	21	23	35	10	15	18	16	9	17	26	27	<b>237</b>
	Parties	\$0	\$0	\$9,672	\$13,727	\$4,395	\$6,443	\$6,931	\$6,234	\$4,009	\$6,353	\$9,313	\$10,498	<b>\$77,575</b>
	Rentals	\$6,018	\$7,980	\$0	\$0	\$0	\$1,674	\$1,060	\$700	\$0	\$715	\$3,206	\$2,990	<b>\$24,343</b>
	<b>TOTAL</b>	<b>\$6,018</b>	<b>\$7,980</b>	<b>\$9,672</b>	<b>\$13,727</b>	<b>\$4,395</b>	<b>\$8,117</b>	<b>\$7,991</b>	<b>\$6,934</b>	<b>\$4,009</b>	<b>\$7,068</b>	<b>\$12,519</b>	<b>\$13,488</b>	<b>\$101,917</b>

22 - 23	Uses	28	47	55	20	14	27	22	23	29	29	32	29	<b>355</b>
	Parties	\$10,312	\$12,650	\$16,505	\$7,765	\$6,895	\$10,411	\$9,738	\$8,445	\$10,230	\$10,645	\$9,845	\$10,121	<b>\$123,562</b>
	Rentals	\$980	\$5,047	\$7,015	\$903	\$0	\$3,520	\$1,320	\$1,174	\$3,700	\$2,540	\$4,890	\$4,720	<b>\$35,809</b>
	<b>TOTAL</b>	<b>\$11,292</b>	<b>\$17,697</b>	<b>\$23,520</b>	<b>\$8,668</b>	<b>\$6,895</b>	<b>\$13,931</b>	<b>\$11,058</b>	<b>\$9,619</b>	<b>\$13,930</b>	<b>\$13,185</b>	<b>\$14,735</b>	<b>\$14,841</b>	<b>\$159,371</b>

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
21 - 22	Registrations	982	1,248	1,811	<b>4,041</b>
	Private	\$49,030	\$30,707	\$40,398	<b>\$120,136</b>
	Group	\$26,011	\$39,522	\$65,807	<b>\$131,340</b>
	<b>TOTAL</b>	<b>\$75,042</b>	<b>\$70,229</b>	<b>\$106,205</b>	<b>\$251,476</b>

22 - 23	Registrations	888	899	1,476	<b>3,263</b>
	Private	\$38,751	\$37,077	\$51,631	<b>\$127,459</b>
	Group	\$47,168	\$58,794	\$89,533	<b>\$195,495</b>
	<b>TOTAL</b>	<b>\$85,919</b>	<b>\$95,871</b>	<b>\$141,164</b>	<b>\$322,954</b>

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
21 - 22	Registrations	59	75	63	46	<b>243</b>
	Revenue	\$13,816	\$17,174	\$13,967	\$11,399	<b>\$56,356</b>
22 - 23	Registrations	32	60	50	47	<b>189</b>
	Revenue	\$8,610	\$20,942	\$13,798	\$10,120	<b>\$53,470</b>







# Oak Brook Park District Athletic Fields Rental Report

## Athletic Field Usage Report Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	254	214	121	122	193	195	92	8	0	2	58	168	1,426
	Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184	\$5,050	\$903	\$0	\$235	\$6,530	\$9,604	\$127,045

22 - 23	Hours	204	158	132	102	174	187	83	13	8	12	73		1,146
	Revenue	\$8,419	\$8,838	\$5,181	\$5,068	\$4,243	\$6,077	\$4,926	\$1,273	\$914	\$1,410	\$7,643		\$118,190
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$14,200										

## Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,468	1,095	875	1,056	1556	1,698	512	0	0	0	0	1315	11,575
	Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001	\$3,455	\$0	\$0	\$0	\$0	\$3,706	\$241,319

22 - 23	Hours	1,923	1,240	558	1,040	1370	1,426	542	0	0	0	0		8,099
	Revenue	\$17,170	\$8,095	\$14,900	\$10,315	\$8,169	\$7,860	\$748	\$0	\$0	\$0	\$0		\$125,257
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$8,000										

## Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	233	206	135	71	177	158	35	0	0	0	0	119	1,133
	Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050	\$2,218	\$0	\$0	\$0	\$0	\$4,776	\$37,253

22 - 23	Hours	304	297	226	42	175	143	10	0	0	0	0		1,196
	Revenue	\$8,301	\$13,145	\$4,450	\$1,064	\$6,208	\$5,027	\$273	\$0	\$0	\$0	\$0		\$38,468

## Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,954	1,515	1,131	1,249	1,926	2,051	638	8	0	2	58	1,602	14,134
	Revenue	\$65,389	\$168,381	\$39,684	\$25,132	\$32,320	\$38,235	\$10,723	\$903	\$0	\$235	\$6,530	\$18,086	\$405,617

22 - 23	Hours	2,431	1,695	916	1,184	1,719	1,756	635	13	8	12	73	0	10,441
	Revenue	\$33,890	\$30,078	\$146,731	\$16,446	\$18,620	\$18,964	\$5,946	\$1,273	\$914	\$1,410	\$7,643	\$0	\$281,914



# Memo

**To:** Board of Commissioners  
**From:** Bob Johnson, Director of Parks and Planning  
**Date:** April 14, 2023  
**Re:** Board Report

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- A controlled burn took place at the Dean Nature Sanctuary as part of ongoing stewardship work at the site. These prairie burns help control invasive plants and support the growth of native grasses and forbs.
- Site layout and construction fencing was completed for the north athletic field projects. Earth work is beginning in April.
- Staff met ERA (engineers) and Stephen McCracken from the DuPage River Salt Creek Workgroup for a site visit and to review plans for the Ginger Creek dam, bridge, and stream improvements.
- Soccer, lacrosse, baseball, and softball fields have been re-seeded and fertilized for the start of the spring seasons.
- Staff planted twenty new trees donated by the Morton Arboretum with assistance from Rich Knitter.
- Please see the agenda history regarding the Tennis Center Patio project re-bid.

Unfinished Business



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE 23-0417: AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024**

AGENDA No.: 8. A.

MEETING DATE: APRIL 24, 2023

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY**

Preparation of the requested fiscal year 2023/2024 budgets (“budgets”) commenced in October 2022 when Finance staff began calculating the proposed 2022 property tax levies. On November 30, 2022 the budget planning module was made available to staff so they could begin compiling their budget requests. These requests were due to Finance on January 13, 2023, at which time access to the budget module was closed. Concurrent with this process, staff was also tasked with developing and updating their capital budget requests/estimates for the five fiscal years ending April 30, 2028. Subsequent to the closure of the budget module, Finance staff worked on compiling the requested budget information and presented such requests to the Executive Director for review.

Soon after the Executive Director’s initial review, finance staff and the Executive Director began holding meetings with all directors and respective managers to conduct a detailed review of the operating and capital budget requests to identify any necessary adjustments. All identified adjustments were subsequently input into our budgeting software module and the budget presentation document was finalized.

At the March 20, 2023 Board of Commissioners meeting, Finance staff presented the budget presentation document to the Commissioners which afforded them the opportunity to provide commentary and ask any questions concerning the budgets. Subsequent to this Board meeting, staff identified some additional adjustments to the budgets, which are described in the “Additional operating and capital budget adjustments listing” that accompanies this Agenda Item document.

A public hearing for the budgets is scheduled for April 24, 2023 and notice of this public hearing was published in the April 13, 2023 edition of the Doings-Oak Brook newspaper.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Accompanying this agenda history document is the annual budget and appropriation ordinance, a Certification of Estimate of Revenue for Fiscal Year 2023-2024, detailed schedules for all ten of our funds, a consolidating schedule, and a listing describing additional budget adjustments identified subsequent to the March 20, 2023 Board meeting.

**ACTION PROPOSED:**

Motion (and a second) to approve Ordinance 23-0417: An Ordinance setting forth the budget and making appropriations of sums of money for all of the necessary expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the corporate purpose for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

## **Additional FY 2023/2024 operating and capital budget adjustments subsequent to the presentation to the Board on March 20, 2023:**

- \$40,000 increase in our Capital Projects fund for Sonitrol security access, and surveillance/security cameras and wiring to new concession and restroom building at Central Park North.
- \$90,000 increase- \$30,600 in our Capital Projects fund, \$9,400 in our Special Recreation fund, and \$50,000 in our Tennis fund for the tennis outdoor patio project. These costs were originally projected/anticipated in the current year but have now been deferred into FY 2023/2024.
- \$30,000 increase in our Tennis fund for the indoor court lighting project. These costs were originally projected/anticipated in the current year but have now been deferred into FY 2023/2024.
- \$40,000 increase in our Capital Projects fund for relocation of a security door and wall near the existing Marketing department and the construction of a new emergency exit in our fitness center.
- \$23,420 increase in transfers out of our Recreation fund and into our Debt Service fund. This transfer to be used to partially pay for the expected debt service (interest only) on our 2023 G.O. Limited Tax bonds. Total debt service estimated at \$88,813 and \$65,393 will be funded from the extension of a property tax levy.

**ORDINANCE NO. 23-0417**

**OAK BROOK PARK DISTRICT**

**ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

**AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024.**

WHEREAS, the Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 24th day of April, 2023, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Oak Brook Park District, as follows:

Section 1. That the fiscal year of this District be and the same hereby is fixed and declared to be from May 1, 2023 to April 30, 2024.

Section 2. That the following Budget, containing an estimate of the amount available, and expenditures, and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for this Park District for the said fiscal year and the following sums of money:

GENERAL FUND	\$ 3,103,135.00
RECREATION FUND	\$ 5,128,513.00
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 175,000.00
SOCIAL SECURITY FUND	\$ 292,995.00
LIABILITY INSURANCE FUND	\$ 145,602.00
AUDIT FUND	\$ 16,176.00
SPECIAL RECREATION FUND	\$ 378,217.00
DEBT SERVICE FUND	\$ 1,887,378.00
RECREATIONAL FACILITIES FUND (Tennis Ctr.)	\$ 2,478,570.00
CAPITAL PROJECTS FUND	\$ 3,470,100.00

or as much thereof as may be authorized by law and hereby appropriated for the purpose of the Oak Brook Park District, as herein thereafter specified for said fiscal year.



**SUMMARY OF APPROPRIATIONS**

GENERAL CORPORATE FUND	\$ 3,103,135.00
RECREATION PROGRAM FUND	5,128,513.00
ILLINOIS MUNICIPAL RETIREMENT FUND	175,000.00
SOCIAL SECURITY FUND	292,995.00
LIABILITY INSURANCE FUND	145,602.00
AUDIT FUND	16,176.00
SPECIAL RECREATION FUND	378,217.00
DEBT SERVICE FUND	1,887,378.00
RECREATIONAL FACILITIES FUND	2,478,570.00
CAPITAL PROJECTS FUND	<u>3,470,100.00</u>
TOTAL	<u>\$ 17,075,686.00</u>

Section 3. That the estimated cash expected to be on hand at the end of this fiscal year is \$7,482,960.

Section 4. That all balances of any item or items of any general appropriation made in the Ordinance be expended in making up any deficiency in any item in the same general appropriation, and for the same general purposes, or any like appropriation and for the same general purpose, or any like appropriation made by this Ordinance.

Section 5. That all unexpended balances from annual appropriations of the previous years be and they are hereby re-appropriated for the same or similar purpose.

Section 6. That should any clause, sentence, paragraph or part of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 24th day of April 2023, pursuant to a roll call vote as follows:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Board Secretary



**OAK BROOK PARK DISTRICT**  
**Requested Fiscal Year 2023 - 2024 Budget Summary- All Funds**

<b>REVENUES</b>	<b>GENERAL</b>	<b>RECREATION</b>	<b>TENNIS</b>	<b>IMRF</b>	<b>SOCIAL SECURITY</b>	<b>LIABILITY INSURANCE</b>	<b>AUDIT</b>	<b>SPECIAL RECREATION</b>	<b>DEBT SERVICE</b>	<b>CAPITAL PROJECTS</b>	<b>TOTALS</b>
Taxes - Property	\$ 1,773,687	\$ 1,294,055	\$ -	\$ 52,521	\$ 210,081	\$ 84,033	\$ 16,809	\$ 301,143	\$ 1,598,183	\$ -	\$ 5,330,512
Taxes - Replacement	324,515	100,714	-	88,865	59,243	23,697	-	-	-	-	597,034
Interest	7,500	22,000	8,000	600	3,000	3,000	95	8,400	300	85,000	137,895
Building Rental Fees	320,669	-	-	-	-	-	-	-	-	-	320,669
Program & Service Fees	332,194	3,006,885	2,050,000	-	-	-	-	-	-	-	5,389,079
Field Rentals	284,500	-	-	-	-	-	-	-	-	-	284,500
Overhead/Interfund	586,861	-	-	-	-	-	-	-	-	-	586,861
Sponsorships & Donations	-	139,526	-	-	-	-	-	-	-	90,000	229,526
Grants	-	-	-	-	-	-	-	-	-	536,000	536,000
Other/Miscellaneous	12,221	7,500	6,220	-	-	-	-	27,384	-	5,000	58,325
<b>Total Revenues</b>	<b>\$ 3,642,147</b>	<b>\$ 4,570,680</b>	<b>\$ 2,064,220</b>	<b>\$ 141,986</b>	<b>\$ 272,324</b>	<b>\$ 110,730</b>	<b>\$ 16,904</b>	<b>\$ 336,927</b>	<b>\$ 1,598,483</b>	<b>\$ 716,000</b>	<b>\$ 13,470,401</b>
<b>EXPENDITURES/EXPENSES</b>											
Administration	\$ 385,411	\$ 755,855	\$ 777,045	\$ -	\$ -	\$ 44,080	\$ -	\$ 78,584	\$ -	\$ -	\$ 2,040,975
Finance & H.R.	313,015	-	-	-	-	-	-	-	-	-	313,015
Parks & Dean Nature	944,387	-	-	-	-	-	-	-	-	-	944,387
Professional Services	29,500	-	-	-	-	-	15,751	-	-	-	45,251
Information Technology	314,889	-	-	-	-	-	-	-	-	-	314,889
Recreation Center	1,034,406	-	-	-	-	-	-	-	-	-	1,034,406
Buildings (Incl. CPW)	81,527	-	381,971	-	-	-	-	-	-	-	463,498
Programs	-	2,617,442	688,000	-	-	-	-	39,233	-	-	3,344,675
Overhead/Interfund	-	555,306	31,555	-	-	-	-	-	-	-	586,861
Marketing	-	237,411	-	-	-	-	-	-	-	-	237,411
Other/Miscellaneous	-	-	-	175,000	292,995	101,522	425	2,000	1,887,378	500	2,459,820
Capital Projects	-	962,500	430,000	-	-	-	-	258,400	-	3,469,600	5,120,500
Depreciation	-	-	170,000	-	-	-	-	-	-	-	170,000
<b>Total Expenditures</b>	<b>\$ 3,103,135</b>	<b>\$ 5,128,514</b>	<b>\$ 2,478,571</b>	<b>\$ 175,000</b>	<b>\$ 292,995</b>	<b>\$ 145,602</b>	<b>\$ 16,176</b>	<b>\$ 378,217</b>	<b>\$ 1,887,378</b>	<b>\$ 3,470,100</b>	<b>\$ 17,075,688</b>
Year-End Adjustment for Capitalized Costs	\$ -	\$ -	\$ 430,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 430,000
<b>Net Surplus/(Deficit), Excluding Transfers &amp; Other Financing</b>	<b>\$ 539,012</b>	<b>\$ (557,834)</b>	<b>\$ 15,649</b>	<b>\$ (33,014)</b>	<b>\$ (20,671)</b>	<b>\$ (34,872)</b>	<b>\$ 728</b>	<b>\$ (41,290)</b>	<b>\$ (288,895)</b>	<b>\$ (2,754,100)</b>	<b>\$ (3,175,287)</b>
Transfers in	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,392	\$ 250,000	\$ 855,392
Transfers (out)	(654,000)	(201,392)	-	-	-	-	-	-	-	-	(855,392)
Other Financing Sources/(Uses)	-	-	-	-	-	-	-	-	-	-	-
<b>Net Surplus/(Deficit)</b>	<b>\$ (114,988)</b>	<b>\$ (459,226)</b>	<b>\$ 15,649</b>	<b>\$ (33,014)</b>	<b>\$ (20,671)</b>	<b>\$ (34,872)</b>	<b>\$ 728</b>	<b>\$ (41,290)</b>	<b>\$ 16,497</b>	<b>\$ (2,504,100)</b>	<b>\$ (3,175,287)</b>
<b>Cash Balance- Beginning</b>	<b>\$ 1,439,610</b>	<b>\$ 3,513,351</b>	<b>\$ 2,017,401</b>	<b>\$ 165,730</b>	<b>\$ 184,179</b>	<b>\$ 112,724</b>	<b>\$ 7,539</b>	<b>\$ 184,284</b>	<b>\$ (197,414)</b>	<b>\$ 3,060,841</b>	<b>\$ 10,488,247</b>
<b>Cash Balance- Ending</b>	<b>\$ 1,324,622</b>	<b>\$ 3,054,125</b>	<b>\$ 2,203,050</b>	<b>\$ 132,716</b>	<b>\$ 163,508</b>	<b>\$ 77,852</b>	<b>\$ 8,267</b>	<b>\$ 142,994</b>	<b>\$ (180,917)</b>	<b>\$ 556,741</b>	<b>\$ 7,482,960</b>

**OAK BROOK PARK DISTRICT  
CERTIFICATION OF ESTIMATE OF  
REVENUE FOR FISCAL YEAR 2023-2024**

**I, Thomas Truedson**, do hereby certify that I am the duly qualified Treasurer of the Oak Brook Park District and the Chief Fiscal Officer of said Park District. As such officer, I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2023 and ending April 30, 2024 are estimated to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property and Replacement Taxes	
General Corporate	\$ 2,098,202.00
Recreation	1,394,769.00
Illinois Municipal Retirement Fund	141,386.00
Special Recreation Fund	301,143.00
Social Security Fund	269,324.00
Liability Insurance	107,730.00
Audit	16,809.00
Debt Service	1,598,183.00
Sub-Total	\$ <u>5,927,546.00</u>
 Non-Tax Revenues	
Interest Earned	\$ 137,895.00
Program Fees	1,842,017.00
Recreation Center/Memberships & Fees	937,363.00
Racquet Club/Tennis Court Fund	2,050,000.00
Aquatic Center	1,164,867.00
Grants	536,000.00
Other	874,713.00
Sub-Total	\$ <u>7,542,855.00</u>
 <b>TOTAL ESTIMATED REVENUES</b>	 <b>\$ <u><u>13,470,401.00</u></u></b>

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the said Park District this 24th day of April 2023.

---

Thomas Truedson  
Treasurer and Chief Fiscal Officer

SEAL

STATE OF ILLINOIS    )  
  )  
COUNTIES OF            )  
DUPAGE & COOK        ) S.S.

I, Laure L. Kosey, do hereby certify that I am the duly appointed Secretary of the Oak Brook Park District in the county and state aforesaid, and as such Secretary, I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I do further certify that the attached and foregoing is a true and complete copy of the “**Annual Budget and Appropriation Ordinance of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the Fiscal Year beginning May 1, 2023 and ending April 30, 2024**”, as adopted by the Board of Park Commissioners at its properly convened meeting held on April 24, 2023, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Park District at Oak Brook, Illinois this 24th day of April, 2023.

---

Laure L. Kosey, Secretary  
Board of Park Commissioners  
Oak Brook Park District

SEAL



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- General Fund**

	<b>2023/2024</b>	<b>2023/2024</b>	<b>2023/2024</b>	<b>2022/2023</b>	<b>2022/2023</b>	<b>Budget</b>
	<b>Initial Budget</b>	<b>Sub. Budget</b>	<b>Revised Budget</b>	<b>Original</b>	<b>Projected</b>	<b>Percentage</b>
<b>Revenues</b>	<b>Request</b>	<b>Adjust. (\$)</b>	<b>Request</b>	<b>Budget</b>	<b>Actuals</b>	<b>Increase (Decrease)</b>
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Finance and H.R.	2,215,121	(100,169)	2,114,953	1,630,672	1,847,556	29.70%
Central Park North	83,500	5,000	88,500	105,500	99,421	(16.11%)
Central Park	196,000	-	196,000	205,500	208,884	(4.62%)
Saddlebrook Park	500	-	500	500	406	0.00%
Forest Glen Park	500	-	500	500	-	0.00%
Chillem Park	250	-	250	500	-	(50.00%)
Dean Property	500	-	500	500	(3,000)	0.00%
Professional Services	-	-	-	-	-	N/A
Contracts Maint. DNS	-	-	-	-	-	N/A
Information Technology (New)	126,024	(8,900)	117,124	-	-	N/A
Building/Rec. Center	1,016,481	24,245	1,040,726	889,916	906,440	16.95%
Central Park West	83,094	-	83,094	76,075	77,471	9.23%
<b>Total Revenues:</b>	<b>\$ 3,721,970</b>	<b>\$ (79,824)</b>	<b>\$ 3,642,147</b>	<b>\$ 2,909,663</b>	<b>\$ 3,137,178</b>	<b>25.17%</b>
<b>Expenditures</b>						
Administration	\$ 389,411	\$ (4,000)	\$ 385,411	\$ 506,537	\$ 482,719	(23.91%)
Finance and H.R.	425,862	(112,847)	313,015	449,300	364,152	(30.33%)
Central Park North	50,021	(5,000)	45,021	36,520	36,884	23.28%
Central Park	842,140	(24,062)	818,078	800,337	796,333	2.22%
Saddlebrook Park	17,158	(1,500)	15,658	17,115	16,615	(8.51%)
Forest Glen Park	29,043	(1,500)	27,543	26,130	20,450	5.41%
Chillem Park	8,409	(500)	7,909	8,889	7,683	(11.02%)
Dean Property	41,177	(11,000)	30,177	14,632	21,977	106.24%
Professional Services	35,500	(6,000)	29,500	55,500	40,500	(46.85%)
Contracts Maint. DNS	-	-	-	26,000	26,000	(100.00%)
Information Technology	347,176	(32,287)	314,889	-	-	N/A
Building/Rec. Center	1,059,023	(24,617)	1,034,406	976,449	970,246	5.94%
Central Park West	81,527	-	81,527	73,708	71,280	10.61%
<b>Total Expenditures:</b>	<b>\$ 3,326,447</b>	<b>\$ (223,313)</b>	<b>\$ 3,103,135</b>	<b>\$ 2,991,117</b>	<b>\$ 2,854,839</b>	<b>3.75%</b>
<b>Surplus/(deficit), excluding other financing sources/(uses)</b>	<b>\$ 395,523</b>	<b>\$ 143,489</b>	<b>\$ 539,012</b>	<b>\$ (81,454)</b>	<b>\$ 282,339</b>	<b>(761.74%)</b>
<b>Other Financing Sources/(Uses)</b>						
Transfer to Capital Project Fund	\$ (250,000)	\$ -	\$ (250,000)	\$ (250,000)	\$ (250,000)	0.00%
Transfer to Debt Service Fund	(104,000)	-	(104,000)	(132,575)	(132,575)	(21.55%)
Transfer to Recreation Fund	(300,000)	-	(300,000)	-	-	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ (258,477)</b>	<b>\$ 143,489</b>	<b>\$ (114,988)</b>	<b>\$ (464,029)</b>	<b>\$ (100,236)</b>	<b>(75.22%)</b>
Beginning Fund Balance- Unassigned	\$ 1,286,290		\$ 1,286,290		\$ 1,386,526	
Fiscal Year Increase/(decrease)	(258,477)		(114,988)		(100,236)	
Ending Fund Balance- Unassigned	\$ 1,027,813		\$ 1,171,302		\$ 1,286,290	
Months of Expenditures:	3.71		4.53		5.16	



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- Recreation Fund**

	2023/2024 Requested Budget	2023/2024 Budget Adjust. (\$)	2023/2024 Revised Req. Budget	2022/2023 Original Budget	2022/2023 Projected Actuals	Budget Percentage Increase (Decrease)
<b>Revenues</b>						
Administration	\$ 1,419,769	\$ -	\$ 1,419,769	\$ 1,303,682	\$ 1,401,541	8.90%
Fitness Center	616,386	59,093	675,479	531,393	550,211	27.11%
Aquatic Center	542,378	52,926	595,304	421,187	450,808	41.34%
Aquatic Rec. Programs	569,563	-	569,563	600,033	436,900	(5.08%)
Children's Programs	442,929	13,400	456,329	375,820	420,226	21.42%
Preschool Programs	300,981	2,500	303,481	312,646	356,831	(2.93%)
Youth Programs	225,158	-	225,158	222,904	219,484	1.01%
Adult Programs	75,766	1,500	77,266	49,235	69,908	56.93%
Pioneer Programs	59,150	-	59,150	73,675	29,423	(19.71%)
Special Events & Trips	138,930	5,250	144,180	115,370	97,733	24.97%
Marketing	45,000	-	45,000	49,000	72,825	(8.16%)
Capital Outlay	-	-	-	-	-	N/A
<b>Total Revenues:</b>	<b>\$ 4,436,010</b>	<b>\$ 134,669</b>	<b>\$ 4,570,680</b>	<b>\$ 4,054,945</b>	<b>\$ 4,105,890</b>	<b>12.72%</b>
<b>Expenditures</b>						
Administration	\$ 1,084,085	\$ (46,608)	\$ 1,037,477	\$ 896,944	\$ 844,432	15.67%
Fitness Center	465,155	37,410	502,565	411,456	353,863	22.14%
Aquatic Center	1,075,947	(23,310)	1,052,637	958,417	896,081	9.83%
Aquatic Rec. Programs	275,301	-	275,301	293,015	245,050	(6.05%)
Children's Programs	316,312	7,576	323,888	269,006	305,754	20.40%
Preschool Programs	287,043	(1,750)	285,293	292,793	286,285	(2.56%)
Youth Programs	176,734	(2,750)	173,984	171,426	130,767	1.49%
Adult Programs	57,858	-	57,858	29,540	35,515	95.86%
Pioneer Programs	97,022	-	97,022	141,389	69,940	(31.38%)
Special Events & Trips	122,577	-	122,577	90,002	81,444	36.19%
Marketing	250,939	(13,528)	237,411	262,459	229,786	(9.54%)
Capital Outlay	835,000	127,500	962,500	211,250	211,250	355.62%
<b>Total Expenditures:</b>	<b>\$ 5,043,973</b>	<b>\$ 84,540</b>	<b>\$ 5,128,514</b>	<b>\$ 4,027,696</b>	<b>\$ 3,690,167</b>	<b>27.33%</b>
<b>Surplus/(deficit), excluding other financing sources/(uses)</b>	<b>\$ (607,963)</b>	<b>\$ 50,129</b>	<b>\$ (557,834)</b>	<b>\$ 27,250</b>	<b>\$ 415,723</b>	<b>(2147.12%)</b>
<b>Other Financing Sources/(Uses)</b>						
Transfer to Debt Service Fund	\$ (177,972)	\$ (23,420)	\$ (201,392)	\$ (177,972)	\$ (177,972)	13.16%
Transfer from General Fund	300,000	-	300,000	-	-	N/A
Bond Proceeds	-	-	-	-	675,000	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ (485,935)</b>	<b>\$ 26,709</b>	<b>\$ (459,226)</b>	<b>\$ (150,722)</b>	<b>\$ 912,751</b>	<b>204.68%</b>
Beginning Fund Balance- Committed	\$ 2,479,727		\$ 2,479,727		\$ 1,566,976	
Fiscal Year Increase/(Decrease)	(485,935)		(459,226)		912,751	
Ending Fund Balance- Committed	\$ 1,993,791		\$ 2,020,500		\$ 2,479,727	
Months of Expenditures:	4.74		4.73		7.39	



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- Recreational Facilities (Tennis) Fund**

	2023/2024 Requested Budget	2023/2024 Budget Adjust. (\$)	2023/2024 Revised Req. Budget	2022/2023 Original Budget	2022/2023 Projected Actuals	Budget Percentage Increase (Decrease)
<b>Revenues</b>						
Administration	\$ 12,220	\$ -	\$ 12,220	\$ 16,000	\$ 27,857	(23.62%)
Building	500	-	500	500	-	0.00%
Programs	1,929,500	122,000	2,051,500	1,886,500	1,963,080	8.75%
<b>Total Revenues:</b>	<b>\$ 1,942,220</b>	<b>\$ 122,000</b>	<b>\$ 2,064,220</b>	<b>\$ 1,903,000</b>	<b>\$ 1,990,937</b>	<b>8.47%</b>
<b>Expenses</b>						
Administration	\$ 816,701	\$ (8,102)	\$ 808,599	\$ 760,230	\$ 644,563	6.36%
Building	381,971	-	381,971	387,912	343,092	(1.53%)
Programs	688,000	-	688,000	662,500	640,211	3.85%
Capital Projects	280,000	150,000	430,000	180,000	89,000	138.89%
Depreciation	170,000	-	170,000	165,000	165,000	3.03%
<b>Total Expenses:</b>	<b>\$ 2,336,672</b>	<b>141,898.00</b>	<b>2,478,571</b>	<b>\$ 2,155,642</b>	<b>\$ 1,881,866</b>	<b>14.98%</b>
<b>Preliminary Surplus/(Deficit):</b>	<b>\$ (394,452)</b>	<b>\$ (19,898)</b>	<b>\$ (414,351)</b>	<b>\$ (252,642)</b>	<b>\$ 109,071</b>	<b>64.01%</b>
<b>Adjustment for Capitalized Costs</b>	<b>\$ 280,000</b>	<b>\$ 150,000</b>	<b>\$ 430,000</b>	<b>\$ 180,000</b>	<b>\$ 89,000</b>	<b>138.89%</b>
<b>Net Surplus/(Deficit):</b>	<b>\$ (114,452)</b>	<b>\$ 130,102</b>	<b>\$ 15,649</b>	<b>\$ (72,642)</b>	<b>\$ 198,071</b>	<b>(121.54%)</b>
<b>Beginning Net Position</b>						
Investment in Capital Assets	\$ 1,580,416		\$ 1,580,416		\$ 1,656,416	
Unrestricted	1,511,298		1,511,298		1,237,227	
Total:	<u>\$ 3,091,714</u>		<u>\$ 3,091,714</u>		<u>\$ 2,893,643</u>	
<b>Ending Net Position</b>						
Investment in Capital Assets	\$ 1,690,416		\$ 1,840,416		\$ 1,580,416	
Unrestricted	1,286,846		1,266,947		1,511,298	
Total:	<u>\$ 2,977,262</u>		<u>\$ 3,107,363</u>		<u>\$ 3,091,714</u>	
Months of Expenses:	7.51		7.42		9.18	



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- Debt Service Fund**

	<b>2023/2024 Requested Budget</b>	<b>2023/2024 Budget Adjust. (\$)</b>	<b>2023/2024 Revised Req. Budget</b>	<b>2022/2023 Original Budget</b>	<b>2022/2023 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>						
Property Taxes-DuPage	\$ 1,532,243	\$ 65,393	\$ 1,597,636	\$ 1,532,744	\$ 1,549,411	4.23%
Property Taxes-Cook	525	22	547	500	589	9.48%
Investment Income	300	-	300	125	117	140.00%
<b>Total Revenues:</b>	<b>\$ 1,533,068</b>	<b>\$ 65,415</b>	<b>\$ 1,598,483</b>	<b>\$ 1,533,369</b>	<b>\$ 1,550,117</b>	<b>4.25%</b>
<b>Expenditures</b>						
Principal-2012 Bonds	\$ -	\$ -	\$ -	\$ 297,212	\$ 297,212	(100.00%)
Interest-2012 Bonds	-	-	-	10,819	10,819	(100.00%)
Principal-2016 Bonds	281,455	-	281,455	-	-	N/A
Interest-2016 Bonds	26,575	-	26,575	26,575	26,575	0.00%
Principal-2018 Debt Certif.	75,992	-	75,992	73,600	73,600	3.25%
Interest-2018 Debt Certif.	5,020	-	5,020	7,412	7,412	(32.27%)
Principal-2019 Bonds	640,000	-	640,000	610,000	610,000	4.92%
Interest-2019 Bonds	568,214	-	568,214	599,463	599,463	(5.21%)
Principal-2020 Debt Certif.	92,378	-	92,378	90,169	90,169	2.45%
Interest-2020 Debt Certif.	4,582	-	4,582	6,792	6,792	(32.54%)
Principal-2020 Loan (Village)	100,000	-	100,000	100,000	100,000	0.00%
Interest-2020 Loan (Village)	4,000	-	4,000	6,000	6,000	(33.33%)
Principal-2023 Bonds	-	-	-	-	-	N/A
Interest-2023 Bonds	-	88,813	88,813	-	-	N/A
Miscellaneous	348	-	348	380	318	(8.42%)
<b>Total Expenditures:</b>	<b>\$ 1,798,564</b>	<b>\$ 88,813</b>	<b>\$ 1,887,378</b>	<b>\$ 1,828,422</b>	<b>\$ 1,828,360</b>	<b>3.22%</b>
<b>Surplus/(deficit), excluding other financing sources/(uses)</b>	<b>\$ (265,496)</b>	<b>\$ (23,397)</b>	<b>\$ (288,894)</b>	<b>\$ (295,053)</b>	<b>\$ (278,243)</b>	<b>(2.09%)</b>
<b>Other Financing Sources/(Uses)</b>						
Transfer from General Fund	\$ 104,000	\$ -	\$ 104,000	\$ 132,575	\$ 132,575	(21.55%)
Transfer from Recreation Fund	177,972	23,420	201,392	177,972	177,972	13.16%
				-	-	
<b>Net Surplus/(Deficit):</b>	<b>\$ 16,476</b>	<b>\$ 23</b>	<b>\$ 16,498</b>	<b>\$ 15,494</b>	<b>\$ 32,304</b>	<b>6.48%</b>
Beginning Fund Balance- Restricted	\$ (197,615)		\$ (197,615)		\$ (229,919)	
Fiscal Year Increase/(decrease)	16,476		16,498		32,304	
Ending Fund Balance- Restricted	\$ (181,139)		\$ (181,117)		\$ (197,615)	
Months of Expenditures:	N/A		N/A		N/A	





**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- Audit Fund**

	<b>2023/2024 Requested Budget</b>	<b>2023/2024 Budget Adjust. (\$)</b>	<b>2023/2024 Revised Req. Budget</b>	<b>2022/2023 Original Budget</b>	<b>2022/2023 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>						
Property Taxes-DuPage	\$ 16,800	\$ -	\$ 16,801	\$ 12,163	\$ 13,651	38.13%
Property Taxes-Cook	8	-	8	5	6	60.01%
Investment Income	95	-	95	72	83	31.95%
<b>Total Revenues:</b>	<b>\$ 16,903</b>	<b>\$ -</b>	<b>\$ 16,904</b>	<b>\$ 12,240</b>	<b>\$ 13,740</b>	<b>38.10%</b>
<b>Expenditures</b>						
Audit Services	\$ 15,750	\$ -	\$ 15,751	\$ 13,275	\$ 13,275	18.65%
Miscellaneous	425	-	425	20	400	2025.13%
<b>Total Expenditures:</b>	<b>\$ 16,175</b>	<b>\$ -</b>	<b>\$ 16,176</b>	<b>\$ 13,295</b>	<b>\$ 13,675</b>	<b>21.67%</b>
<b>Surplus/(deficit), excluding other financing sources/(uses)</b>	<b>\$ 728</b>	<b>\$ -</b>	<b>\$ 728</b>	<b>\$ (1,055)</b>	<b>\$ 65</b>	<b>(169.00%)</b>
<b>Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Net Surplus/(Deficit):</b>	<b>\$ 728</b>	<b>\$ -</b>	<b>\$ 728</b>	<b>\$ (1,055)</b>	<b>\$ 65</b>	<b>(169.00%)</b>
Beginning Fund Balance- Restricted	\$ 7,527		\$ 7,527		\$ 7,462	
Fiscal Year Increase/(decrease)	728		728		65	
Ending Fund Balance- Restricted	\$ 8,255		\$ 8,255		\$ 7,527	
Months of Expenditures:	6.12		6.12		6.79	



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- Capital Projects Fund**

	2023/2024 Requested Budget	2023/2024 Budget Adjust. (\$)	2023/2024 Revised Req. Budget	2022/2023 Original Budget	2022/2023 Projected Actuals	Budget Percentage Increase (Decrease)
<b>Revenues</b>						
Sponsorships	\$ 75,000	\$ 15,000	\$ 90,000	\$ -	\$ -	N/A
Investment Income	85,000	-	85,000	1,500	2,076	5566.67%
Miscellaneous	5,000	-	5,000	5,000	122,407	0.00%
Grants	536,000	-	536,000	264,000	344,000	103.03%
<b>Total Revenues:</b>	<b>\$ 701,000</b>	<b>\$ 15,000</b>	<b>\$ 716,000</b>	<b>\$ 270,500</b>	<b>\$ 468,483</b>	<b>164.70%</b>
<b>Expenditures</b>						
Building & Park Improv.	\$ 3,127,200	\$ 342,400	\$ 3,469,600	\$ 1,057,600	\$ 788,100	228.06%
Miscellaneous	500	-	500	500	-	0.00%
Bond Issuance Costs	-	-	-	50,000	50,000	(100.00%)
<b>Total Expenditures:</b>	<b>\$ 3,127,700</b>	<b>\$ 342,400</b>	<b>\$ 3,470,100</b>	<b>\$ 1,108,100</b>	<b>\$ 838,100</b>	<b>213.16%</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>						
	\$ (2,426,700)	\$ (327,400)	\$ (2,754,100)	\$ (837,600)	\$ (369,617)	228.81%
<b>Other Financing Sources/(Uses)</b>						
Bond Proceeds	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 2,385,000	(100.00%)
Debt Certificates Proceeds	-	-	-	-	-	N/A
Loan Proceeds	-	-	-	-	-	N/A
Transfer from General	250,000	-	250,000	250,000	250,000	0.00%
Transfer to Debt Service	-	-	-	-	-	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ (2,176,700)</b>	<b>\$ (327,400)</b>	<b>\$ (2,504,100)</b>	<b>\$ 2,412,400</b>	<b>\$ 2,265,383</b>	<b>(203.80%)</b>
Beginning Fund Balance- Committed	\$ 3,010,429		\$ 3,010,429		\$ 745,046	
Fiscal Year Increase/(decrease)	(2,176,700)		(2,504,100)		2,265,383	
Ending Fund Balance- Committed	\$ 833,729		\$ 506,329		\$ 3,010,429	
Months of Expenditures:	N/A		N/A		N/A	



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- IMRF Fund**

	<b>2023/2024 Requested Budget</b>	<b>2023/2024 Budget Adjust. (\$)</b>	<b>2023/2024 Revised Req. Budget</b>	<b>2022/2023 Original Budget</b>	<b>2022/2023 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>						
Property Taxes-DuPage	\$ 52,500	\$ -	\$ 52,500	\$ 111,495	\$ 114,329	(52.91%)
Property Taxes-Cook	21	-	21	30	45	(30.00%)
Personal Property Rep. Tax	88,865	-	88,865	45,805	98,739	94.01%
Investment Income	600	-	600	225	515	166.67%
<b>Total Revenues:</b>	<b>\$ 141,986</b>	<b>\$ -</b>	<b>\$ 141,986</b>	<b>\$ 157,555</b>	<b>\$ 213,628</b>	<b>(9.88%)</b>
<b>Expenditures</b>						
Employer Contributions	\$ 175,000	\$ -	\$ 175,000	\$ 195,000	\$ 180,013	(10.26%)
<b>Total Expenditures:</b>	<b>\$ 175,000</b>	<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ 195,000</b>	<b>\$ 180,013</b>	<b>(10.26%)</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ (33,014)</b>	<b>\$ -</b>	<b>\$ (33,014)</b>	<b>\$ (37,445)</b>	<b>\$ 33,615</b>	<b>(11.83%)</b>
<b>Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Net Surplus/(Deficit):</b>	<b>\$ (33,014)</b>	<b>\$ -</b>	<b>\$ (33,014)</b>	<b>\$ (37,445)</b>	<b>\$ 33,615</b>	<b>(11.83%)</b>
Beginning Fund Balance- Restricted	\$ 162,725		\$ 162,725		\$ 129,110	
Fiscal Year Increase/(decrease)	(33,014)		(33,014)		33,615	
Ending Fund Balance- Restricted	<u>\$ 129,711</u>		<u>\$ 129,711</u>		<u>\$ 162,725</u>	
Months of Expenditures:	8.89		8.89		10.01	



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- Liability Insurance Fund**

	2023/2024 Requested Budget	2023/2024 Budget Adjust. (\$)	2023/2024 Revised Req. Budget	2022/2023 Original Budget	2022/2023 Projected Actuals	Budget Percentage Increase (Decrease)
<b>Revenues</b>						
Property Taxes-DuPage	\$ 84,000	\$ -	\$ 84,000	\$ 136,834	\$ 139,925	(38.61%)
Property Taxes-Cook	33	-	33	45	55	(26.67%)
Personal Property Rep. Tax	23,697	-	23,697	12,215	26,330	94.00%
Investment Income	3,000	-	3,000	105	1,964	2757.17%
<b>Total Revenues:</b>	<b>\$ 110,730</b>	<b>\$ -</b>	<b>\$ 110,730</b>	<b>\$ 149,199</b>	<b>\$ 168,274</b>	<b>(25.78%)</b>
<b>Expenditures</b>						
Personnel- Wages	\$ 33,557	\$ (987)	\$ 32,570	\$ 32,270	\$ 31,216	0.93%
Personnel- Group Medical	11,544	(34)	11,510	11,239	10,286	2.41%
Risk Mgmt.- PDRMA Prem.	97,522	-	97,522	109,800	109,800	(11.18%)
Unemployment Insurance	4,000	-	4,000	5,500	2,600	(27.27%)
<b>Total Expenditures:</b>	<b>\$ 146,623</b>	<b>\$ (1,021)</b>	<b>\$ 145,602</b>	<b>\$ 158,809</b>	<b>\$ 153,902</b>	<b>(8.32%)</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ (35,893)</b>	<b>\$ 1,021</b>	<b>\$ (34,872)</b>	<b>\$ (9,610)</b>	<b>\$ 14,372</b>	<b>262.87%</b>
<b>Other Financing Sources/(Uses)</b>						
Transfers from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Transfers from Recreation Fund	-	-	-	-	-	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ (35,893)</b>	<b>\$ 1,021</b>	<b>\$ (34,872)</b>	<b>\$ (9,610)</b>	<b>\$ 14,372</b>	<b>262.87%</b>
Beginning Fund Balance- Restricted	\$ 114,392		\$ 114,392		\$ 100,020	
Fiscal Year Increase/(decrease)	(35,893)		(34,872)		14,372	
Ending Fund Balance- Restricted	\$ 78,499		\$ 79,520		\$ 114,392	
Months of Expenditures:	6.42		6.55		8.64	



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- Social Security Fund**

	2023/2024 Requested Budget	2023/2024 Budget Adjust. (\$)	2023/2024 Revised Req. Budget	2022/2023 Original Budget	2022/2023 Projected Actuals	Budget Percentage Increase (Decrease)
<b>Revenues</b>						
Property Taxes-DuPage	\$ 210,000	\$ -	\$ 210,000	\$ 253,397	\$ 259,373	(17.13%)
Property Taxes-Cook	81	-	81	75	100	8.00%
Personal Property Rep. Tax	59,243	-	59,243	30,537	65,826	94.00%
Investment Income	3,000	-	3,000	175	1,646	1614.29%
<b>Total Revenues:</b>	<b>\$ 272,324</b>	<b>\$ -</b>	<b>\$ 272,324</b>	<b>\$ 284,184</b>	<b>\$ 326,945</b>	<b>(4.17%)</b>
<b>Expenditures</b>						
Employer Contrib.- S.S.	\$ 237,460	\$ -	\$ 237,460	\$ 220,000	\$ 217,382	7.94%
Employer Contrib.- Medicare	55,535	-	55,535	52,000	52,788	6.80%
<b>Total Expenditures:</b>	<b>\$ 292,995</b>	<b>\$ -</b>	<b>\$ 292,995</b>	<b>\$ 272,000</b>	<b>\$ 270,170</b>	<b>7.72%</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ (20,671)</b>	<b>\$ -</b>	<b>\$ (20,671)</b>	<b>\$ 12,184</b>	<b>\$ 56,775</b>	<b>(269.66%)</b>
<b>Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Net Surplus/(Deficit):</b>	<b>\$ (20,671)</b>	<b>\$ -</b>	<b>\$ (20,671)</b>	<b>\$ 12,184</b>	<b>\$ 56,775</b>	<b>(269.66%)</b>
Beginning Fund Balance- Restricted	\$ 168,698		\$ 168,698		\$ 111,923	
Fiscal Year Increase/(decrease)	(20,671)		(20,671)		56,775	
Ending Fund Balance- Restricted	\$ 148,027		\$ 148,027		\$ 168,698	
Months of Expenditures:	6.06		6.06		7.44	



**Oak Brook Park District**  
**Requested Fiscal Year 2023/2024 Budget- Special Recreation Fund**

	2023/2024 Requested Budget	2023/2024 Budget Adjust. (\$)	2023/2024 Revised Req. Budget	2022/2023 Original Budget	2022/2023 Projected Actuals	Budget Percentage Increase (Decrease)
<b>Revenues</b>						
Property Taxes-DuPage	\$ 301,022	\$ -	\$ 301,022	\$ 300,000	\$ 300,327	0.34%
Property Taxes-Cook	121	-	121	75	120	61.33%
Investment Income	8,400	-	8,400	40	4,390	20900.06%
Misc. Income- IGA	27,384	-	27,384	25,358	25,673	7.99%
<b>Total Revenues:</b>	<b>\$ 336,927</b>	<b>\$ -</b>	<b>\$ 336,927</b>	<b>\$ 325,473</b>	<b>\$ 330,510</b>	<b>3.52%</b>
<b>Expenditures</b>						
Full-Time Salaries	\$ 37,968	\$ (17,384)	\$ 20,584	\$ -	\$ -	N/A
Part-Time Salaries	58,000	-	58,000	55,000	49,000	5.45%
Gateway Special Recreation	39,233	-	39,233	36,287	38,464	8.12%
Capital/Small Equip.	442,800	(184,401)	258,400	197,690	197,690	30.71%
Misc. Program Expenses	2,000	-	2,000	2,000	1,300	0.00%
<b>Total Expenditures:</b>	<b>\$ 580,001</b>	<b>\$ (201,785)</b>	<b>\$ 378,217</b>	<b>\$ 290,977</b>	<b>\$ 286,454</b>	<b>29.98%</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ (243,074)</b>	<b>\$ 201,785</b>	<b>\$ (41,290)</b>	<b>\$ 34,496</b>	<b>\$ 44,056</b>	<b>(219.70%)</b>
<b>Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Net Surplus/(Deficit):</b>	<b>\$ (243,074)</b>	<b>\$ 201,785</b>	<b>\$ (41,290)</b>	<b>\$ 34,496</b>	<b>\$ 44,056</b>	<b>(219.70%)</b>
Beginning Fund Balance- Restricted	\$ 128,979		\$ 128,979		\$ 84,923	
Fiscal Year Increase/(decrease)	(243,074)		(41,290)		44,056	
Ending Fund Balance- Restricted	\$ (114,095)		\$ 87,689		\$ 128,979	
Months of Expenditures:	-2.36		2.78		5.32	



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEARS 2024 THROUGH 2028 OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS.**

**AGENDA NO.:** 8. B.

**MEETING DATE:** APRIL 24, 2023

**STAFF REVIEW:** Chief Financial Officer, Marco Salinas:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

During the 4<sup>th</sup> quarter of 2022, park district staff began updating the five-year Capital Improvement Plan for the fiscal years 2024 through 2028 (“CIP”) which coincided with the development of the fiscal year 2023/2024 operating budgets. During that time, staff conducted numerous meetings to discuss the CIP; including identifying the scope, timing and funding sources for the various capital items listed in the CIP.

At the March 20, 2023 Board of Commissioners meeting, Finance staff presented the requested fiscal year 2023/2024 operating budgets, as well as the CIP to the Commissioners, which afforded them the opportunity to provide commentary and ask any questions concerning the CIP. Subsequent to this Board meeting, staff identified some additional adjustments to the CIP, which are described in the “Additional capital budget adjustments listing” that accompanies this Agenda Item document.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Accompanying this Agenda Item document is the updated five-year CIP that reflects the adjustments listed in the “Additional capital budget adjustments listing”.

Please note that only the fiscal year 2023/2024 capital purchase and improvement budgets listed in the CIP have been incorporated into the fiscal year 2023/2024 operating budgets (ordinance number 23-0417). The capital purchase and improvement budgets for fiscal years 2025 through 2028 are included in the CIP for long-term planning purposes only, and are subject to change based on continuous review of anticipated funding sources as well as needs/priority assessments.

**ACTION PROPOSED:**

A motion (and a second) to approve the five-year capital improvement plan for the fiscal years 2024 through 2028 of the Oak Brook Park District of Cook and DuPage Counties, Illinois.

**Additional FY 2023/2024 capital budget adjustments subsequent to the presentation to the Board on March 20, 2023:**

- \$40,000 increase in our Capital Projects fund for Sonitrol security access, and surveillance/security cameras and wiring to new concession and restroom building at Central Park North.
- \$90,000 increase- \$30,600 in our Capital Projects fund, \$9,400 in our Special Recreation fund, and \$50,000 in our Tennis fund for the tennis outdoor patio project. These costs were originally projected/anticipated in the current year but have now been deferred into FY 2023/2024.
- \$30,000 increase in our Tennis fund for the indoor court lighting project. These costs were originally projected/anticipated in the current year but have now been deferred into FY 2023/2024.
- \$40,000 increase in our Capital Projects fund for relocation of a security door and wall near the existing Marketing department and the construction of a new emergency exit in our fitness center.



Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024 Requested Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	Five-Year Requested/Proposed Budget Total
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget						
<b>Family Recreation Center-Administration</b>										
Capital Project	IT Security/Cameras/Security Systems & Access Controls	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project	TimePro/SQL Server Replacement	-	-	-	15,000.00	-	-	-	-	15,000.00
Capital Project	Marketing/Wayfinding Signage- Central Park	-	-	-	-	30,000.00	-	-	-	30,000.00
Capital Project	H.R. Onboarding Software	-	-	20,000.00	-	-	-	-	-	-
Capital Project	Automated vehicle license plate reader- *PENDING	-	20,000.00	-	-	-	-	-	-	-
Capital Project	Parking Lot & Entrance Security Cameras	-	-	-	-	20,000.00	-	-	-	20,000.00
<b>Family Recreation Center Administration Total:</b>		<b>\$ -</b>	<b>\$ 35,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000.00</b>
<b>Family Recreation Center-Aquatics</b>										
Recreation	Grate Replacement- Lap Pool	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
Recreation	Replace Interglass Surface- Lap Pool	-	-	-	-	-	55,000.00	-	-	55,000.00
Recreation	Replace Interglass Surface- Leisure Pool	-	-	-	-	-	60,000.00	-	-	60,000.00
Recreation	Installation of replacement starting blocks (6)	-	-	-	30,000.00	-	-	-	-	30,000.00
Recreation	Evaporative Pre-cooler Phase II/40 Ton Condensing Unit Phase III & repainting of facility	58,667.02	75,000.00	-	770,000.00	25,000.00	-	-	-	795,000.00
Recreation	Pool Heater Replacement (7 Total heaters)	-	-	-	-	24,000.00	-	-	-	24,000.00
Recreation	Replace Tile Deck	-	-	-	-	75,000.00	-	-	-	75,000.00
Recreation	Sound System upgrade in aquatics center & Splash Island	-	-	-	-	40,000.00	-	-	-	40,000.00
<b>Family Recreation Center Aquatics Total:</b>		<b>\$ 58,667.02</b>	<b>\$ 75,000.00</b>	<b>\$ -</b>	<b>\$ 800,000.00</b>	<b>\$ 164,000.00</b>	<b>\$ 140,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,104,000.00</b>

Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024 Requested Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	Five-Year Requested/Proposed Budget Total
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget						
<b>Family Recreation Center- Cori's Way</b>										
Recreation	Preschool entryway doors	\$ 20,595.00	\$ 20,595.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Recreation	Preschool entryway doors	5,000.00	5,000.00	-	-	-	-	-	-	-
<b>Family Recreation Center Cori's Way Total:</b>		<b>\$ 25,595.00</b>	<b>\$ 25,595.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Family Recreation Center- Fitness</b>										
Recreation	Replace Remaining Cardio Equipment (Lease Purchase)	\$ 39,111.66	\$ 39,111.66	\$ 40,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 100,000.00
<b>Family Recreation Center Fitness Total:</b>		<b>\$ 39,111.66</b>	<b>\$ 39,111.66</b>	<b>\$ 40,000.00</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>
<b>Family Recreation Center- Building</b>										
Capital Project	Heating & Cooling Systems (10 Year Replacement Plan)	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ 150,000.00
Capital Project	Roof Maintenance	214,442.00	214,442.00	200,000.00	-	400,000.00	-	-	-	400,000.00
Capital Project	Convert Gym 1 Storage into Party Room	-	-	-	-	-	15,000.00	-	-	15,000.00
Capital Project	Family Recreation Center Backup/Emergency Electrical Generator	-	-	-	-	-	-	-	100,000.00	100,000.00
Capital Project	Entry Doors	-	-	-	-	-	24,000.00	-	-	24,000.00
Capital Project	Indoor track resurfacing/upgrade	-	-	-	-	-	100,000.00	-	-	100,000.00
Capital Project	Painting and carpet replacement in common public spaces	-	-	-	55,000.00	-	-	-	-	55,000.00
Capital Project	Fitness Center emergency access door	-	-	-	-	2,000.00	-	-	-	2,000.00
Capital Project	Studio D storage hallway	-	-	-	-	100,000.00	-	-	-	100,000.00
Capital Project	Gymnasium storage	-	-	-	-	500,000.00	-	-	-	500,000.00
Capital Project	Relocation of door near Marketing department & installation of emergency door at fitness center.	-	-	-	40,000.00	-	-	-	-	40,000.00
<b>Family Recreation Center Building Total:</b>		<b>\$ 214,442.00</b>	<b>\$ 214,442.00</b>	<b>\$ 200,000.00</b>	<b>\$ 95,000.00</b>	<b>\$ 1,152,000.00</b>	<b>\$ 139,000.00</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 1,486,000.00</b>

Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024 Requested Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	Five-Year Requested/Proposed Budget Total
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget						
<b>Parks &amp; Maintenance</b>										
Capital project	Ford F-250 Pickup Truck	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
Recreation	Additional Utility Vehicle- Kubota	-	-	-	-	25,000.00	-	-	-	25,000.00
<b>Parks &amp; Maintenance Total:</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000.00</b>

<b>Central Park</b>										
Capital Project	Challenge Adventure Course- Phase II	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Capital Project	Lacrosse/Ball Field Reconfiguration- Phase 2 External Funding	-	-	-	-	-	-	-	3,300,000.00	3,300,000.00
Capital Project	Gazebo Roof Replacement	-	-	-	-	20,000.00	-	-	-	20,000.00
Capital Project	Gabion Weir Replacement-East Weir completed as of 4/30/2019. This budget for West Weir improvements and bridge replacement.	-	62,500.00	-	100,000.00	1,000,000.00	-	-	-	1,100,000.00
Capital Project	One 15-passenger bus for use in camp programming and various trips	-	-	-	-	-	60,000.00	-	-	60,000.00
Capital Project	Irrigation Well at Central Park	-	-	-	-	45,000.00	-	-	-	45,000.00
Capital Project	Preschool Playground Equipment (\$45K + \$20K Special Recreation)	42,235.00	-	-	-	-	-	-	-	-
Capital Project	Primary Color Playground (\$35K + \$15K Special Recreation)	-	-	-	-	-	100,000.00	-	-	100,000.00
Capital Project	Receptacles- Trash/Recycle	-	-	-	-	-	20,000.00	-	-	20,000.00
Capital Project	Outdoor Restrooms in Central Park- Tennis Facility	4,893.00	10,000.00	65,600.00	-	-	-	-	-	-
Capital Project	Tennis Center Outdoor Patio	-	-	-	30,600.00	-	-	-	-	30,600.00
Capital Project	Tree Top Playground (\$35K + \$15K Special Recreation)	-	-	-	-	-	50,000.00	-	-	50,000.00
Capital Project	Volleyball Lights (Outdoors)	-	-	-	-	-	60,000.00	-	-	60,000.00
Capital Project	Pavement Plan (Grinding Asphalt + Overlay)	91,750.00	100,000.00	100,000.00	-	-	-	-	-	-
Capital Project	Synthetic soccer field replacement	-	-	-	675,000.00	-	-	-	-	675,000.00

Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024 Requested Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	Five-Year Requested/Proposed Budget Total
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget						
Capital Project	Electrical feed service- Winter Lights	-	-	-	25,000.00	-	-	-	-	25,000.00
Recreation	Unity Garden	-	-	-	-	-	-	-	80,000.00	80,000.00
Recreation	Receptacles- Trash/Recycle	-	-	-	-	-	10,000.00	-	-	10,000.00
Recreation	Pavement Plan (Grinding Asphalt + Overlay)	-	-	-	55,000.00	25,000.00	-	-	-	80,000.00
Special Recreation	Preschool Playground Equipment (\$45K + \$20K Special Recreation)	20,000.00	-	-	-	-	-	-	-	-
Special Recreation	Primary Color Playground (\$35K + \$15K Special Recreation)	-	-	-	-	-	100,000.00	-	-	100,000.00
Special Recreation	Outdoor Restrooms in Central Park- Tennis Facility	-	5,000.00	14,400.00	-	-	-	-	-	-
Special Recreation	Tennis Center Outdoor Patio	-	-	-	9,400.00	-	-	-	-	9,400.00
Special Recreation	Pavement Plan (Grinding Asphalt + Overlay)	20,000.00	15,000.00	20,000.00	-	5,000.00	-	-	-	5,000.00
<b>Central Park Total:</b>		<b>\$ 178,878.00</b>	<b>\$ 192,500.00</b>	<b>\$ 200,000.00</b>	<b>\$ 895,000.00</b>	<b>\$ 1,095,000.00</b>	<b>\$ 415,000.00</b>	<b>\$ -</b>	<b>\$ 3,380,000.00</b>	<b>\$ 5,785,000.00</b>
<b>Central Park West</b>										
Capital Project	Roof Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000.00	\$ -	\$ -	\$ 22,000.00
Recreation	Various upgrades at CPW	-	-	-	-	-	1,200,000.00	-	-	1,200,000.00
Recreation	Playground Equipment/Surface	-	-	-	-	-	15,000.00	-	-	15,000.00
Special Recreation	Playground Equipment/Surface	-	-	-	-	-	5,000.00	-	-	5,000.00
<b>Central Park West Total:</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,242,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,242,000.00</b>

Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024 Requested Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	Five-Year Requested/Proposed Budget Total
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget						
<b>Central Park North</b>										
Capital Project	Phase II- Pavilion and amphitheater-OSLAD grant & 2023 bond proceeds	\$ 144,521.59	\$ 175,000.00	\$ 408,540.00	\$ 1,150,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000.00
Special Recreation	Phase II- Pavilion and amphitheater	3,775.51	5,000.00	-	82,000.00	-	-	-	-	82,000.00
Capital Project	Phase II-Bathrooms, storage & concession building-DCEO grant & 2023 bond proceeds	83,385.31	175,000.00	248,460.00	1,354,000.00	-	-	-	-	1,354,000.00
Special Recreation	Phase II-Bathrooms, storage & concession building	4,501.35	25,000.00	54,540.00	118,000.00	-	-	-	-	118,000.00
<b>Central Park North Total:</b>		<b>\$ 236,183.76</b>	<b>\$ 380,000.00</b>	<b>\$ 711,540.00</b>	<b>\$ 2,704,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,704,000.00</b>
<b>Chillem Park</b>										
Capital Project	Playground Equipment (\$15K from Special Recreation)	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00
Capital Project	Tennis Courts Crack Filling and Resealing	-	-	-	25,000.00	-	-	-	-	25,000.00
Special Recreation	Tennis Courts Crack Filling and Resealing	-	-	-	5,000.00	-	-	-	-	5,000.00
<b>Chillem Park Total:</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000.00</b>	<b>\$ 35,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000.00</b>
<b>Forest Glen Park</b>										
Capital Project	Sand volleyball courts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000.00	\$ -	\$ 26,000.00
Capital Project	Gazebo Roof Replacement	-	-	-	-	10,000.00	-	-	-	10,000.00
Recreation	Tennis Courts Crack Filling and Resealing	-	-	-	25,000.00	-	-	-	-	25,000.00
Recreation	Pond Aerators/fountains	-	25,000.00	25,000.00	-	-	-	-	-	-
Recreation	Asphalt Paving	-	-	25,000.00	45,000.00	-	-	-	-	45,000.00
Special Recreation	Tennis Courts Crack Filling and Resealing	-	-	-	10,000.00	-	-	-	-	10,000.00
Special Recreation	Asphalt Paving	-	-	10,000.00	15,000.00	-	-	-	-	15,000.00
<b>Forest Glen Park Total:</b>		<b>\$ -</b>	<b>\$ 25,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 95,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ 26,000.00</b>	<b>\$ -</b>	<b>\$ 131,000.00</b>

Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024 Requested Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	Five-Year Requested/Proposed Budget Total
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget						
<b>Saddlebrook Park</b>										
Recreation	Playground Equipment (Design, install and equipment)	\$ 89,097.03	\$ 101,250.00	\$ 101,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation	Tennis Courts Crack Filling and Resealing	-	-	20,000.00	25,000.00	-	-	-	-	25,000.00
Recreation	Asphalt Paving	-	-	-	12,500.00	20,000.00	-	-	-	32,500.00
Special Recreation	Playground Equipment (Design, install and equipment)	33,750.00	33,750.00	33,750.00	-	-	-	-	-	-
Special Recreation	Poured-in-place playground surface (100% cost)	60,000.00	60,000.00	60,000.00	-	-	-	-	-	-
Special Recreation	Tennis Courts Crack Filling and Resealing	-	-	5,000.00	10,000.00	-	-	-	-	10,000.00
Special Recreation	Asphalt Paving	-	-	-	-	5,000.00	-	-	-	5,000.00
<b>Saddlebrook Park Total:</b>		<b>\$ 182,847.03</b>	<b>\$ 195,000.00</b>	<b>\$ 220,000.00</b>	<b>\$ 47,500.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,500.00</b>
<b>Dean Nature Sanctuary</b>										
Capital Project	Outdoor Bathrooms	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000.00	\$ -	\$ -	\$ 31,000.00
Capital Project	Gazebo Roof Replacement	-	-	-	-	-	20,000.00	-	-	20,000.00
<b>Dean Nature Sanctuary Total:</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,000.00</b>
<b>Governmental Funds Totals:</b>		<b>\$ 935,724.47</b>	<b>\$ 1,181,648.66</b>	<b>\$ 1,466,540.00</b>	<b>\$ 4,721,500.00</b>	<b>\$ 2,606,000.00</b>	<b>\$ 2,037,000.00</b>	<b>\$ 26,000.00</b>	<b>\$ 3,480,000.00</b>	<b>\$ 12,870,500.00</b>

Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024	FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	Five-Year
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget	Requested Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Requested/Proposed Budget Total

SUMMARY RECAP

Capital Project Fund (GL #12-95-940-065):	\$ 353,320.00	\$ 421,942.00	\$ 400,600.00	\$ 1,005,600.00	\$ 2,312,000.00	\$ 517,000.00	\$ 26,000.00	\$ 3,400,000.00	\$ 7,260,600.00
Capital Project Fund-C.P. North (GL #12-95-940-065):	227,906.90	350,000.00	657,000.00	2,504,000.00	-	-	-	-	2,504,000.00
Recreation Fund (GL #02-81-805-000):	207,470.71	260,956.66	211,250.00	962,500.00	284,000.00	1,415,000.00	-	80,000.00	2,741,500.00
Recreation Fund-C. P. North (G/L #02-81-805-000):	-	-	-	-	-	-	-	-	-
Special Recreation Fund (GL #09-01-800-000):	138,750.00	118,750.00	143,150.00	49,400.00	10,000.00	105,000.00	-	-	164,400.00
Special Recreation Fund-C.P. North (G/L #09-01-800-000):	8,276.86	30,000.00	54,540.00	200,000.00	-	-	-	-	200,000.00
Governmental Funds Totals:	\$ 935,724.47	\$ 1,181,648.66	\$ 1,466,540.00	\$ 4,721,500.00	\$ 2,606,000.00	\$ 2,037,000.00	\$ 26,000.00	\$ 3,480,000.00	\$ 12,870,500.00

Check: \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -

Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024 Requested Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	Five-Year Requested/Proposed Budget Total
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget						
<b>Tennis Courts</b>										
Recreational Facilities	Reconstruction and expansion of Outdoor Courts	\$ 61,900.00	\$ 61,900.00	\$ 80,000.00	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ 2,000,000.00
Recreational Facilities	Indoor Court Recoating/Resurfacing	-	-	-	75,000.00	-	-	-	-	75,000.00
Recreational Facilities	Indoor Court- new protection pads	17,649.40	18,100.00	-	-	-	-	-	-	-
<b>Tennis Courts Total:</b>		<b>\$ 79,549.40</b>	<b>\$ 80,000.00</b>	<b>\$ 80,000.00</b>	<b>\$ 75,000.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,075,000.00</b>
<b>Tennis Court Building- Indoor</b>										
Recreational Facilities	Upper/Lower Level Remodeling- FD Remodel	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreational Facilities	Remodeling of front desk area	-	-	-	245,000.00	-	-	-	-	245,000.00
Recreational Facilities	Security Building Access	-	-	-	-	-	25,000.00	-	-	25,000.00
Recreational Facilities	Electric energy efficiency generator	-	-	-	-	-	100,000.00	-	-	100,000.00
Recreational Facilities	Indoor Court lighting project	-	-	-	60,000.00	-	-	-	-	60,000.00
Recreational Facilities	Replacement storage room door project	-	16,500.00	-	-	-	-	-	-	-
<b>Tennis Court Building- Indoor Total:</b>		<b>\$ -</b>	<b>\$ 16,500.00</b>	<b>\$ 100,000.00</b>	<b>\$ 305,000.00</b>	<b>\$ -</b>	<b>\$ 100,000.00</b>	<b>\$ 25,000.00</b>	<b>\$ -</b>	<b>\$ 430,000.00</b>
<b>Tennis Court Building- HVAC</b>										
Recreational Facilities	HVAC- Exhaust Fans	\$ 8,982.00	\$ 18,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreational Facilities	HVAC- Heating & Cooling System (Courts 1-4)	-	-	-	-	200,000.00	-	-	-	200,000.00
Recreational Facilities	HVAC- Heating & Cooling System (Courts 5-8)	-	-	-	-	-	200,000.00	-	-	200,000.00
<b>Tennis Court Building- HVAC Total:</b>		<b>\$ 8,982.00</b>	<b>\$ 18,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000.00</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000.00</b>



Oak Brook Park District

Five-year Capital Improvement Plan

Fund	Description Project/Equipment	FY 2022/2023			FY 2023/2024 Requested Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	Five-Year Requested/Proposed Budget Total
		FYTD Actual 2/28/2023	Projected 4/30/2023	Original Approved Budget						
<b>Tennis Court Building- Outdoor</b>										
	Recreational Facilities BO-Roof Repairs and Gutters	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000.00	\$ 350,000.00
	Recreational Facilities Tennis Outdoor Patio	-	-	-	50,000.00	-	-	-	-	50,000.00
	<b>Tennis Court Building- Outdoor Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000.00</b>	<b>\$ 400,000.00</b>
	<b>Enterprise Fund Totals:</b>	<b>\$ 88,531.40</b>	<b>\$ 114,500.00</b>	<b>\$ 180,000.00</b>	<b>\$ 430,000.00</b>	<b>\$ 2,000,000.00</b>	<b>\$ 300,000.00</b>	<b>\$ 225,000.00</b>	<b>\$ 350,000.00</b>	<b>\$ 3,305,000.00</b>



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**RESOLUTION 23-0418: A RESOLUTION REGARDING THE REVIEW OF MINUTES FOR CLOSED MEETINGS FROM JANUARY 1989 THROUGH FEBRUARY 28, 2023**

AGENDA No.: 8 C

MEETING DATE: APRIL 24, 2023

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

A handwritten signature in black ink, appearing to read "Laure Kosey", written over a horizontal line.

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The District is required to review closed session minutes semi-annually to determine what minutes or portions of minutes no longer require confidentiality.

The attached resolution was drafted by the park district's attorneys and contains the recommendation to not release any closed session meeting minutes at this time.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

It is recommended that copies of the closed session minutes be kept to a minimum and the Commissioners are encouraged to review the closed meeting minutes while in the Administration Office of the Park District. Please contact the Executive Director to set up an appointment if you wish to review the closed session minutes. The closed session minutes are locked in the fireproof safe and will be removed from the safe for Commissioner review at the administration office.

**ACTION PROPOSED:**

Motion to approve R23-0418: A Resolution Regarding the Review of Minutes for Closed Meetings from January 1989 Through February 28, 2023.

**RESOLUTION NO. R23-0418**

**A RESOLUTION REGARDING THE REVIEW  
OF MINUTES FOR CLOSED MEETINGS  
FROM JANUARY 1, 1989 THROUGH FEBRUARY 28, 2023**

---

**WHEREAS**, in compliance with the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"), the Oak Brook Park District Board of Park Commissioners (the "Board") has completed its semi-annual review of the minutes of all closed meetings which remain on file and closed to public view; and

**WHEREAS**, the Board has determined that the need for confidentiality still exists as to all of those minutes that were reviewed; and

**WHEREAS**, the Act requires that the Board make a public recital of its findings.

**NOW, THEREFORE, BE IT RESOLVED**, by the Oak Brook Park District Board of Park Commissioners, DuPage and Cook Counties, Illinois, as follows:

**Section 1.** The Board has determined that a need for confidentiality still exists as to the closed meeting minutes reviewed. The closed meeting minutes reviewed will therefore remain closed to the public until the Board determines that the need for confidentiality no longer exists.

**Section 2.** This Resolution shall be in full force and effect from and after its passage and approval as required by law.

**PASSED AND APPROVED THIS 20th DAY OF MARCH, 2022.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
**Sharon Knitter, President**

**ATTEST:**

\_\_\_\_\_  
**Laure Kosey, Secretary**



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ORDINANCE No. 23-0419: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS**

AGENDA No.: 8 D

MEETING DATE: APRIL 24, 2023

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

A handwritten signature in cursive script, appearing to read "Laure Kosey".

**ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next closed meeting held after the meeting date.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The following Closed Meeting recording is now over 18 months in age:

April 19, 20211

**ACTION PROPOSED:**

Motion to approve Ordinance 23-0419: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

**ORDINANCE NO. 23-0419**  
**AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE**  
**VERBATIM RECORD OF CERTAIN CLOSED MEETINGS**

---

**WHEREAS**, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

**WHEREAS**, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio recording; and

**WHEREAS**, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

**WHEREAS**, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

**WHEREAS**, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

**Section 1.** The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

April 19, 2021

**Section 2.** The Board hereby orders the destruction of the entire verbatim record, in the form of digital audio recordings, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

**Section 3.** All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

**Section 4.** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED AND APPROVED THIS 17th DAY OF APRIL, 2023.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
**President Sharon Knitter**

**ATTEST:**

\_\_\_\_\_  
**Laure Kosey, Secretary**



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: NAMING RIGHTS OF AN ATHLETIC FIELD BY EVERGREEN BANK GROUP**

**AGENDA No.: 8 E**

**MEETING DATE: APRIL 24, 2023**

**STAFF REVIEW:** Superintendent of Communications and IT, Robert Pechous:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

In accordance with the District’s Naming Rights Policy (Administrative Policies and Procedures, 2.13), the Board of Commissioners possess the authority for the naming of all public parks and facilities by passing or rejecting a motion at a public board meeting.

Evergreen Bank Group has been the naming rights sponsor of the District’s synthetic turf field beginning June 28, 2012 for a 10-year term. The Park District and Evergreen Bank Group renewed the agreement in October 2017 to extend the naming rights for another 5 years.

Evergreen Bank Group desires to renew the synthetic turf field naming rights for an additional 5 year.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

If approved by the Board of Commissioners, Evergreen Bank Group has pledged \$75,000 to be paid May 1, 2023 for a five-year naming right agreement. The agreement will be reviewed in April 2028 and possibly extended for an additional five-years at \$75,000 upon the approval of the Board of Commissioners and Evergreen Bank Group.

In addition to the naming rights, Evergreen Bank Group also sponsors the lobby plasma TVs and e-newsletters, in addition to the Pink 5K and Paper Recycling/Shredding special events.

Staff is recommending for the Board of Commissioners to authorize the naming rights agreement with Evergreen Bank Group, which will benefit the Park District and community by providing funding for the synthetic turf field maintenance.

**ACTION PROPOSED:**

Motion to Approve the Naming Rights of an Athletic Field by Evergreen Bank Group.

## Oak Brook Park District & Evergreen Bank Group

### Synthetic Field Agreement

This Sponsorship Agreement ("the Agreement") is entered this day of January 30, 2023, between the Oak Brook Park District ("OBPD") 1450 Forest Gate Road, Oak Brook, Illinois and Evergreen Bank Group, ("Sponsor") 1515 West 22nd Street, Suite 100W, Oak Brook, IL 60523 (hereinafter from time to time collectively referred to as the "Parties").

- I. **Purpose:** The purpose of this Agreement is to define the nature and scope of sponsorship benefits to Sponsor, and the level of financial support to be provided to the OBPD by the Sponsor, with respect to the establishment and operation of a synthetic field and scoreboard to be installed at OBPD's Central Park, to be known as "Evergreen Bank Group Athletic Field".
- II. **Term:** The initial term of this Agreement shall be five (5) years, beginning on May 1, 2023, and ending on April 30, 2028 (the "Term"). OBPD will maintain its primary depository and treasury management relationship with the Sponsor during the Term of the Agreement. The option of a five (5)-year renewal term will be made available to Sponsor ("Renewal Term"). Upon written notice to the OBPD no later than three (3) months prior to the expiration of the Term, Sponsor shall have the right to continue the sponsorship at the same level as provided in the Agreement for the Renewal Term.
- III. **Sponsorship Benefits:** The sponsorship benefits of this Agreement shall correspond to those set forth in the Schedule of Sponsorship Benefits and made a part hereof as **Exhibit A**, attached to and made a part of this Agreement.
- IV. **Payment:** Sponsor will agree to make OBPD an initial payment of \$75,000, on or before May 1, 2023. Sponsor will make a second payment of \$75,000 no later than May 1, 2028 if Sponsor has renewed the Agreement for the Renewal Term. Checks shall be made payable to "Oak Brook Park District" and delivered or mailed to 1450 Forest Gate Road, Oak Brook, IL 60523, to the attention of the Executive Director.
- V. **Signage:** At its sole cost and expense, OBPD shall design, obtain necessary permits for, install and maintain all signage agreed upon between Sponsor and OBPD. OBPD shall work with Sponsor to achieve a design that is acceptable to both Parties. OBPD agrees to place signage as set forth in **Exhibit A**, provided that all final signage and logos require the express prior written approval of both Parties.
- VI. **Funds:** All funds received from Sponsor pursuant to this Agreement shall be placed in the OBPD operational fund and used for constructing, maintaining, repairing, replacing, operating, and/or marketing the synthetic field.
- VII. **Unavoidable Circumstances:** OBPD shall not be responsible to Sponsor for its failure to perform any of the obligations imposed by the Agreement if such failure is occasioned by fire, catastrophic weather conditions, strikes, lockouts, shortage of labor or material, war, pandemic, civil strife, acts of terrorism, governmental laws, restrictions, or regulations, or any other occurrence whatsoever that is reasonably beyond the control of the OBPD.
- VIII. Nothing contained herein shall grant to OBPD any rights or ownership in the intellectual property, name, or trademarks of Sponsor and OBPD shall not use any such intellectual property, except as provided herein, without the prior written consent of Sponsor.
- IX. **Liability:** The Sponsor shall not hold OBPD responsible for any loss of business or other



consequential damages resulting from damage to or destruction of any signage or other material or thing contemplated by this Agreement; provided that OBPD agrees to replace any such signage, material or thing as promptly as practicable after notice of such damage or destruction.


- X. **Assignment:** Sponsor shall not assign this Agreement, or the rights provided to it herein, to any third party without the express written permission of OBPD.
- XI. **Governing Law:** This Agreement shall be governed, construed and interpreted by, through and under the laws of the State of Illinois, and venue for any disputes shall be in the 18th Judicial Circuit Court, DuPage County, Illinois.
- XII. **Severability:** If any provision of the Agreement or the application thereof shall, for any reason and to any extent, be held by a court of law to be invalid or unenforceable, neither the remainder of this Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.
- XIII. **Entire Agreement; Amendment:** The Parties agree that this Agreement, including Exhibit "A" attached hereto and made a part hereof, shall be the entire agreement between the Parties. This Agreement shall not be modified, changed, altered or amended in any way except through a written amendment signed by both Parties.
- XIV. **Approval:** This Agreement is expressly conditioned upon review and approval of the Agreement by OBPD and Sponsor by their respective authorized representatives.

IN WITNESS WHEREOF, the Parties have affixed their signatures below.

Oak Brook Park District

  
Laure Kosey, Executive Director  
Date: 2-6-2023

Evergreen Bank Group

  
Darin Campbell, President  
Date: 2-6-2023

## **Exhibit A**

### **Evergreen Bank Group Synthetic Field & Scoreboard Naming Rights Sponsor**

#### **Schedule of Sponsorship Benefits**

- **Naming Rights:**
  - Sponsor has sole naming rights to the synthetic field.
- **Signage:**
  - Sponsor name displayed on sign at corner of Forest Gate Road & Jorie Boulevard.
  - Sponsor name displayed on sign at corner of Forest Gate Road & Forest Gate subdivision.
  - Sponsor name displayed on a directional sign on grass island between synthetic field and Tennis Center.
- **Scoreboard:**
  - Evergreen Bank Group logo to be placed at top of scoreboard, running horizontally with a minimum of thirty feet (30') in length. Evergreen Bank Group will be the sole sponsor on the scoreboard panel.
- **Additional Logo Placement:**
  - Logo placed at the Winter Lights at Central Park (10 Years)
  - Family Recreation Center Gym Banner Ad—30,000 impressions monthly
  - Twenty (20) Family Recreation Center Memberships



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: TENNIS CENTER PATIO BID**

**AGENDA No.: 8F**

**MEETING DATE: APRIL 24, 2023**

**STAFF REVIEW:** Director of Parks and Planning, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The outdoor patio at the Oak Brook Tennis Center services patrons from the Tennis Center, the Universal Playground, and surrounding park areas. The adjacent outdoor restrooms, ample space, and picnic tables make it an ideal gathering place for visitors.

The patio surface is comprised of deteriorating concrete and uneven paver bricks, and the site lacks shade. The park district worked with Upland Design, LTD. to develop a renovation plan for the space, including a new concrete patio, underdrainage, shade structures, and additional landscaping.

The district went out to bid for site demolition, underdrainage, and installation of a new poured concrete patio. Two bids were submitted from contractors and both were substantially over budget. The district modified the scope of work and changed the underdrainage work to an alternate to the base bid. The project was re-bid and five proposals were received.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff recommends accepting the base bid and alternate bid from A&A Paving Contractors, Inc.

Base bid for demolition and installation of concrete patio: \$52,421.78

Alternate bid for installation of underdrainage: \$8,699.84

**ACTION PROPOSED:** A motion (and a second) to accept the base bid of \$52,421.78 and alternate bid of \$8,699.84 from A&A Paving Contractors, Inc. for the Tennis Center Patio Project and to approve an agreement between the Oak Brook Park District and A&A Paving Contractors, Inc. for a total contract cost not-to-exceed \$61,121.62.

## Oak Brook Park District

1450 Forest Gate Road  
Oak Brook, IL 60523

Tennis Center Patio Project 2023

REBID

Bid open 4-6-23, 2:00 pm

Bids opened in the order of receipt.

Bidder	Bond	Addendum 1 & 2	References	Certifications	Base Bid	Alternate Bid
Blinderman Construction 224 North Desplaines Street Suite 650 Chicago, IL 60661-1067	Y	Y	y	y	\$ 99,320.00	\$ 13,190.00
A&A Paving Contractors, Inc. 251 N. Garden Ave. Roselle, IL 60172	y	y	y	y	\$ 52,421.78	\$ 8,699.84
Misfits Construction Company 333 South Wabash Ave, Suite 2700 Chicago, IL 60604	y	y	y	y	\$ 104,420.00	\$ 12,160.00
Professional Paving & Concrete Co. 1N282 Park Blvd. Glen Ellyn, IL 60137	y	y	y	y	\$ 56,565.15	\$ 9,146.28
Schafges Brothers, Inc. 851 Seton Court Suite 2A Wheeling, IL 60090	y	y	y	y	\$ 83,700.00	\$ 19,700.00

Alternate Bid: Underdrainage



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM – HISTORY/COMMENTARY

**ITEM TITLE: 2022 AMENDMENT TO THE OAK BROOK PARK DISTRICT EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT**

**AGENDA No.: 8 G**

**MEETING DATE: APRIL 24, 2023**

**STAFF REVIEW:** Chief Financial Officer, Marco Salinas:

*Marco Salinas*

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

*Laure Kosey*

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Board of Commissioners conducted the annual review of the Executive Director during the closed session of the March 20, 2023 Board Meeting.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

As directed by the Board of Commissioners, the attached 2023 Amendment to the Oak Brook Park District Executive Director Employment Agreement is presented for review and possible approval.

**ACTION PROPOSED:**

Motion (and a second) to approve the 2023 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented.

**2023 AMENDMENT TO OAK BROOK PARK DISTRICT  
EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT**

---

THIS 2023 AMENDMENT TO OAK BROOK PARK DISTRICT EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT (“2023 Amendment”) is made this \_\_\_ day of April, 2023, by and between the OAK BROOK PARK DISTRICT, an Illinois unit of local government (hereinafter referred to as "District") and Laure L. Kosey, Executive Director for the District (hereinafter referred to as "Director").

WHEREAS, District and the Director entered an “Oak Brook Park District Executive Director Employment Agreement” on February 5, 2010 (the “Employment Agreement”), to establish the terms and conditions of the Director’s employment as the District’s Executive Director; and

WHEREAS, the District and the Director amended the Employment Agreement on June 13, 2011, April 9, 2012, March 18, 2013, May 1, 2016, May 1, 2018, May 1, 2019, and May 1, 2020, May 1, 2021, and May 1, 2022, to provide for modifications to certain terms and conditions for compensation, reimbursement of expenses and automobile allowance for the Director; and

WHEREAS, the District and the Director have determined that it is necessary and desirable to further amend the Employment Agreement in accordance with the terms of this 2023 Amendment, to amend the Director’s compensation and the remaining term of the Employment Agreement.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual agreements herein contained, it is agreed by and between the parties hereto as follows:

**1. 2023 AMENDMENT TO EMPLOYMENT AGREEMENT.** The District and the Director hereby agree to the following amendments to the Employment Agreement:

(A) Delete Section 4 and all previous amendments of Section 4 of the Employment Agreement, and substitute the following:

**4. COMPENSATION.**

a. The Director’s base compensation from May 1, 2023 through April 30, 2024, shall be payable bi-weekly in the amount of \$7,289.12, less customary withholdings, annualized to One Hundred Eighty Nine Thousand, Five Hundred Seventeen Dollars and Fourteen Cents (\$189,517.14), less customary withholdings, payable biweekly. Payment of compensation based on the above annual gross amount shall commence on May 1, 2023.

b. The Director shall receive a performance bonus in the gross amount of \$13,000.00, less customary withholdings, on May 1, 2023, and shall be eligible to receive a bonus on or before April 30 of each subsequent year of the Employment Agreement.

c. Nothing herein shall preclude the District from offering the Director additional bonuses or increases as the Board may deem appropriate, in its sole discretion, during the term of the Employment Agreement, as amended.

(B) Delete Section 13 and replace with the following:

13. RENEWAL OF AGREEMENT. This Employment Agreement is hereby renewed by the Parties for the period May 1, 2023 through April 30, 2026 (“Renewal Term”). The Director shall be entitled to an annual increase for each year of the Renewal Term, as determined by the Board in its sole discretion based on the Director’s performance. The Board shall endeavor to notify the Director of the approved annual increase on or before April 1 of each year of the Renewal Term.

**2. CONTINUED EFFECTIVENES OF OTHER TERMS AND CONDITIONS OF THE EMPLOYMENT AGREEMENT.** Except as provided in Section 1 of this 2023 Amendment, all other terms and conditions of the Employment Agreement, as heretofore amended, shall continue in full force and effect for the remaining term of the Employment Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day above first written.

**OAK BROOK PARK DISTRICT**

**EXECUTIVE DIRECTOR:  
LAURE L. KOSEY**

By: \_\_\_\_\_  
Sharon Knitter  
Its President

\_\_\_\_\_  
Laure L. Kosey

New Business





# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE NO. 23-0515: AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION**

**AGENDA No.: 9. A.**

**MEETING DATE: APRIL 24, 2023**

**STAFF REVIEW:**

Chief Financial Officer, Marco Salinas:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

This ordinance authorizes staff to transfer anticipated fiscal year 2022/2023 unexpended funds from certain appropriation line items to other certain appropriation line items. Per Section 4-4 of the Illinois Park District Code, such transfers may only occur after the first six months of any fiscal year have elapsed and requires approval by two-thirds of the Park District Board.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

If approved, the transfers listed in Exhibit A will be entered into our financial reporting software so they are reflected in the month of April 2023; the twelfth (12<sup>th</sup>) month of our current fiscal year.

**ACTION PROPOSED:**

For Review and Discussion Only.

**ORDINANCE NO. 23-0515**

**AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION**

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**WHEREAS**, the first six months of fiscal year 2022-2023 of the Oak Brook Park District have elapsed; and

**WHEREAS**, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, anticipated unexpended funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

**WHEREAS**, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

**Section 1:** Anticipated unexpended funds from certain specified budget and appropriation line items in the Budget and Appropriation Ordinance for fiscal year 2022-2023, in the amounts set forth in Exhibit A attached hereto, are hereby transferred to those specific line items and in the amounts, which are also set forth in such Exhibit A, such line items to be increased to the extent of the amount so transferred.

**Section 2:** This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

**Section 3.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**Passed and approved this 15th day of May, 2023.**

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure L. Kosey, Secretary

**OAK BROOK PARK DISTRICT**  
**EXHIBIT A**  
**BUDGET TRANSFERS- FISCAL YEAR 2022-2023**

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
<b>Administration (01-01)</b>					
01-01-680-001	Notices and Ordinances	\$ 1,000.00	\$ 800.00	\$ -	\$ 1,800.00
01-01-700-000	Professional Organizations	800.00	100.00	-	900.00
01-01-710-001	Special Delivery	250.00	750.00	-	1,000.00
01-01-730-001	Office Supplies	1,750.00	200.00	-	1,950.00
01-01-740-003	Staff Incentives	5,000.00	4,500.00	-	9,500.00
01-02-740-025	Contingency	60,000.00	-	(6,350.00)	53,650.00
		<b>Total: \$ 6,350.00 \$ (6,350.00)</b>			
<b>Finance (01-02)</b>					
01-02-660-002	Mileage Reimbursement	\$ 75.00	\$ 200.00	\$ -	\$ 275.00
01-02-710-000	Postage Meter	200.00	20.00	-	220.00
01-02-740-025	Contingency	53,650.00	-	(220.00)	53,430.00
		<b>Total: \$ 220.00 \$ (220.00)</b>			
<b>Central Park North (01-04)</b>					
01-04-750-055	Portable Restrooms	\$ 2,600.00	\$ 2,600.00	\$ -	\$ 5,200.00
01-04-840-002	Mastercard/Visa Fees	337.00	363.00	-	700.00
01-02-740-025	Contingency	53,430.00	-	(2,963.00)	50,467.00
		<b>Total: \$ 2,963.00 \$ (2,963.00)</b>			
<b>Central Park (01-05)</b>					
01-05-690-001	Conferences	\$ 2,700.00	\$ 800.00	\$ -	\$ 3,500.00
01-05-720-001	Mobile Charges	1,505.00	250.00	-	1,755.00
01-05-790-025	Fuel/Gasoline	8,000.00	5,000.00	-	13,000.00
01-05-800-007	Waste Removal	500.00	2,500.00	-	3,000.00
01-02-740-025	Contingency	50,467.00	-	(8,550.00)	41,917.00
		<b>Total: \$ 8,550.00 \$ (8,550.00)</b>			
<b>Forest Glen Park (01-07)</b>					
01-07-800-006	Park Equipment Replace & Repair	\$ 1,000.00	\$ 2,000.00	\$ -	\$ 3,000.00
01-02-740-025	Contingency	41,917.00	-	(2,000.00)	39,917.00
		<b>Total: \$ 2,000.00 \$ (2,000.00)</b>			
<b>Dean Nature Sanctuary (01-09)</b>					
01-09-750-005	Security System	\$ 1,750.00	\$ 5,000.00	\$ -	\$ 6,750.00
01-09-790-018	Bee Apiary Maintenance	4,250.00	350.00	-	4,600.00
01-02-740-025	Contingency	39,917.00	-	(5,350.00)	34,567.00
		<b>Total: \$ 5,350.00 \$ (5,350.00)</b>			
<b>Building/Recreation Center (01-15)</b>					
01-15-630-000	Recreation Center Full-Time Salary	\$ 230,800.38	\$ 12,000.00	\$ -	\$ 242,800.38
01-15-631-000	Recreation Center Part-Time Custod.	89,668.80	30,000.00	-	119,668.80
01-15-800-000	Building Equipment Repair & Replace	22,500.00	3,000.00	-	25,500.00
01-02-740-025	Contingency	34,567.00	-	(34,567.00)	-
01-15-650-000	Group Medical & Life	135,984.16	-	(10,433.00)	125,551.16
		<b>Total: \$ 45,000.00 \$ (45,000.00)</b>			

**OAK BROOK PARK DISTRICT**  
**EXHIBIT A**  
**BUDGET TRANSFERS- FISCAL YEAR 2022-2023**

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
<b>Central Park West (01-20)</b>					
01-20-631-000	CPW Administration Part-Time Salary	\$ 8,820.00	\$ 300.00	\$ -	\$ 9,120.00
01-20-720-000	Business/Line Charges	1,200.00	100.00	-	1,300.00
01-20-765-000	Program Materials & Supplies	600.00	1,000.00	-	1,600.00
01-20-750-004	Plumbing Service and Repairs	1,500.00	-	(1,400.00)	100.00
		<b>Total: \$</b>	<b>1,400.00</b>	<b>\$ (1,400.00)</b>	

<b>Grand Total General Fund Budget Transfers: \$</b>	<b>71,833.00</b>
<b>Total FY 2022/2023 General Fund Original Appropriation Amount: \$</b>	<b>3,373,692.18</b>
<b>Maximum Amt. of Intra-Fund Budget Transfers (Limited to 10%): \$</b>	<b>337,369.22</b>

<b>Administration (02-01)</b>					
02-01-800-005	Non-capital Computers & Printers	\$ 6,500.00	\$ 3,000.00	\$ -	\$ 9,500.00
02-01-840-025	Contingency	60,000.00	-	(3,000.00)	57,000.00
		<b>Total: \$</b>	<b>3,000.00</b>	<b>\$ (3,000.00)</b>	

<b>Fitness Center (02-21)</b>					
02-21-740-005	Mastercard/Visa Fees	\$ 11,021.00	\$ 9,000.00	\$ -	\$ 20,021.00
02-01-840-025	Contingency	57,000.00	-	(9,000.00)	48,000.00
		<b>Total: \$</b>	<b>9,000.00</b>	<b>\$ (9,000.00)</b>	

<b>Aquatic Center (02-25)</b>					
02-25-690-001	Conferences	\$ 2,700.00	\$ 600.00	\$ -	\$ 3,300.00
02-25-690-005	Employee Training	9,965.00	900.00	-	10,865.00
02-25-720-001	Mobile Charges	1,260.00	400.00	-	1,660.00
02-25-730-001	Office Supplies	1,000.00	250.00	-	1,250.00
02-25-790-004	Chemicals	15,000.00	1,000.00	-	16,000.00
02-25-705-001	Birthday Party- Group Rentals	25,268.00	6,000.00	-	31,268.00
02-25-740-005	Mastercard/Visa Fees	7,780.00	7,000.00	-	14,780.00
02-01-840-025	Contingency	48,000.00	-	(16,150.00)	31,850.00
		<b>Total: \$</b>	<b>16,150.00</b>	<b>\$ (16,150.00)</b>	

<b>Aquatic- Recreation Programs (02-26)</b>					
02-26-840-002	Mastercard/Visa Fees	\$ 10,390.00	\$ 2,800.00	\$ -	\$ 13,190.00
02-01-840-025	Contingency	31,850.00	-	(2,800.00)	29,050.00
		<b>Total: \$</b>	<b>2,800.00</b>	<b>\$ (2,800.00)</b>	

<b>Children's Programs (02-30)</b>					
02-30-631-219	Tae Kwon Do	\$ 10,227.60	\$ 3,000.00	\$ -	\$ 13,227.60
02-30-640-215	Youth Basketball	159,000.00	30,000.00	-	189,000.00
02-30-640-432	Sports Camp- Contract Services	39,500.00	3,000.00	-	42,500.00
02-30-765-216	Youth Soccer	2,000.00	5,000.00	-	7,000.00
02-30-793-215	Youth Basketball	4,000.00	500.00	-	4,500.00
02-30-840-002	Mastercard/Visa Fees	12,017.00	3,500.00	-	15,517.00
02-01-840-025	Contingency	29,050.00	-	(29,050.00)	-
02-01-770-001	Electricity	24,000.00	-	(10,000.00)	14,000.00
02-01-770-002	Water	16,400.00	-	(5,950.00)	10,450.00
		<b>Total: \$</b>	<b>45,000.00</b>	<b>\$ (45,000.00)</b>	

**OAK BROOK PARK DISTRICT**  
**EXHIBIT A**  
**BUDGET TRANSFERS- FISCAL YEAR 2022-2023**

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
<b>Preschool Programs (02-31)</b>					
02-31-765-001	EC Preschool Morning	\$ 4,000.00	\$ 200.00	\$ -	\$ 4,200.00
02-31-792-001	EC Preschool Morning	2,060.00	250.00	-	2,310.00
02-31-800-200	EC Non-Capital Small Equipment	1,400.00	1,800.00	-	3,200.00
02-31-840-002	Mastercard/Visa Fees	10,876.00	1,700.00	-	12,576.00
02-31-640-050	EC Contract Program	30,000.00	-	(3,950.00)	26,050.00
		<b>Total:</b>	<b>\$ 3,950.00</b>	<b>\$ (3,950.00)</b>	

<b>Youth Programs (02-32)</b>					
02-32-740-005	Mastercard/Visa Fees	\$ 2,537.00	\$ 7,000.00	\$ -	\$ 9,537.00
02-32-631-002	Youth After School	28,070.00	-	(7,000.00)	21,070.00
		<b>Total:</b>	<b>\$ 7,000.00</b>	<b>\$ (7,000.00)</b>	

<b>Adult Programs (02-40)</b>					
02-40-631-001	Arts & Crafts	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00
02-40-631-181	Pickleball/Various Athletics Staff	-	14,000.00	-	14,000.00
02-40-765-181	Pickleball/Various Athletics Supplies	-	2,000.00	-	2,000.00
02-40-840-002	Mastercard/Visa Fees	2,744.00	750.00	-	3,494.00
02-40-640-185	Ballroom Instructors	3,456.00	-	(3,000.00)	456.00
02-01-650-000	Group Medical & Life	152,959.89	-	(17,750.00)	135,209.89
		<b>Total:</b>	<b>\$ 20,750.00</b>	<b>\$ (20,750.00)</b>	

<b>Special Events and Trips (02-60)</b>					
02-60-765-031	Program Materials- Winter Lights	\$ 8,500.00	\$ 5,000.00	\$ -	\$ 13,500.00
02-60-791-014	A&C Holiday	450.00	400.00	-	850.00
02-60-793-031	Shirts- Winter Lights	-	4,300.00	-	4,300.00
02-60-840-002	Mastercard/Visa Fees	1,072.00	100.00	-	1,172.00
02-60-751-001	Contract Services- Pink 5K	16,660.00	-	(4,000.00)	12,660.00
02-60-752-001	Contract Services- Equipment Pink 5K	7,290.00	-	(2,500.00)	4,790.00
02-01-770-001	Electricity	14,000.00	-	(3,300.00)	10,700.00
		<b>Total:</b>	<b>\$ 9,800.00</b>	<b>\$ (9,800.00)</b>	

<b>Marketing (02-80)</b>					
02-80-840-002	Mastercard/Visa Fees	\$ 259.00	\$ 200.00	\$ -	\$ 459.00
02-80-930-000	Advertisements	4,000.00	200.00	-	4,200.00
02-80-960-000	Printed Materials	9,000.00	2,000.00	-	11,000.00
02-80-823-000	Public Relations	2,000.00	-	(400.00)	1,600.00
02-80-940-000	General Marketing/Promotions	5,000.00	-	(2,000.00)	3,000.00
		<b>Total:</b>	<b>\$ 2,400.00</b>	<b>\$ (2,400.00)</b>	

<b>Grand Total Recreation Fund Budget Transfers:</b>	<b>\$ 119,850.00</b>
<b>Total FY 2022/2023 Recreation Fund Original Appropriation Amount:</b>	<b>\$ 4,205,664.00</b>
<b>Maximum Amt. of Intra-Fund Budget Transfers (Limited to 10%):</b>	<b>\$ 420,566.40</b>

<b>Tennis Center- Administration (07-01)</b>					
07-01-800-005	Non-Capital/Computer & Printer	\$ 5,450.00	\$ 3,000.00	\$ -	\$ 8,450.00
07-01-942-000	Sponsorships	-	1,000.00	-	1,000.00
07-01-740-025	Contingency	50,000.00	-	(4,000.00)	46,000.00
		<b>Total:</b>	<b>\$ 4,000.00</b>	<b>\$ (4,000.00)</b>	

**OAK BROOK PARK DISTRICT**  
**EXHIBIT A**  
**BUDGET TRANSFERS- FISCAL YEAR 2022-2023**

Fund & Department	Account Description	Original/Updated Budget Balance	Transfer To	Transfer From	Revised Budget Balance
<b>Tennis Center- Building (07-71)</b>					
07-71-750-000	Building Maintenance/Repair	\$ 35,000.00	\$ 10,000.00	\$ -	\$ 45,000.00
07-01-740-025	Contingency	46,000.00	-	(10,000.00)	36,000.00
		<b>Total: \$ 10,000.00 \$ (10,000.00)</b>			

<b>Tennis Center- Programs (07-75)</b>					
07-75-631-000	Part-Time Salaries	\$ 445,000.00	\$ 25,000.00	\$ -	\$ 470,000.00
07-75-800-000	Ball Machines & Repairs	1,500.00	2,100.00	-	3,600.00
07-01-740-025	Contingency	36,000.00	-	(27,100.00)	8,900.00
		<b>Total: \$ 27,100.00 \$ (27,100.00)</b>			



<b>Grand Total Recreational Facilities Fund Budget Transfers:</b>		<b>\$ 41,100.00</b>			
<b>Total FY 2022/2023 Rec. Fac. Fund Original Appropriation Amount:</b>		<b>\$ 2,155,641.04</b>			
<b>Maximum Amount of Intra-Fund Budget Transfers (Limited to 10%):</b>		<b>\$ 215,564.10</b>			

<b>Special Recreation (09-01)</b>					
09-01-700-000	Professional Organizations	\$ 36,286.60	\$ 2,500.00	\$ -	\$ 38,786.60
09-01-631-000	Administration Part-Time	55,000.00	-	(2,500.00)	52,500.00
		<b>Total: \$ 2,500.00 \$ (2,500.00)</b>			

<b>Grand Total Special Recreation Fund Budget Transfers:</b>		<b>\$ 2,500.00</b>			
<b>Total FY 2022/2023 Special Recreation Fund Original Appropriation Amount:</b>		<b>\$ 290,976.60</b>			
<b>Maximum Amount of Intra-Fund Budget Transfers (Limited to 10%):</b>		<b>\$ 29,097.66</b>			



# Oak Brook Park District

<b>BOARD MEETING</b> <b>AGENDA ITEM – HISTORY/COMMENTARY</b>	
<b>ITEM TITLE: RFP HEALTHY VENDING SERVICES</b>	<b>AGENDA No.: 9 B</b> <b>MEETING DATE: APRIL 24, 2023</b>
<b>STAFF REVIEW:</b>	Deputy Director, Dave Thommes: 
<b>RECOMMENDED FOR BOARD ACTION:</b>	Executive Director, Laure Kosey: 
<b>ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</b>	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</b> To consolidate and streamline vending services, staff is seeking proposals from qualified firms to install, operate, and maintain non-alcoholic beverage and snack vending machines at the Family Recreation Center and the Tennis Center. Sealed proposals are due to the Park District on April 24, 2023. After review, staff will recommend a vendor at the May 15, 2023, Board Meeting, with service planned to begin July 1, 2023.	
<b>ACTION PROPOSED:</b> For review and discussion only.	





# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: COMMISSIONER TRAVEL EXPENSE REIMBURSEMENT (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

**AGENDA No.:9 C**

**MEETING DATE: APRIL 24, 2023**

**STAFF REVIEW:**

Chief Financial Officer, Marco Salinas:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

Oak Brook Park District Ordinance 17-0116, An Ordinance Regulating Travel, Meal and Lodging Expenses in Accordance with the Local Government Travel Expense Control Act (50 ILCS 150/1 et seq.) was enacted by the Board of Park Commissioners during the January 16, 2017 Board Meeting. Ordinance 17-0116 has been codified in Section 1.6 of the Administrative Policies and Procedure Manual.

In accordance with the Local Government Travel Expense Control Act certain travel expenses shall only be approved by a roll call vote of the Board at an open meeting of the Board. The following travel expenses require the approval of the Board by roll call vote during a regular meeting of the Board of Commissioners:

- 1.) For the reimbursable travel expenses of any Park District Officer or Employee that exceed the maximum rates as established in the District’s Travel Expense Policy;
- 2.) For the reimbursable travel expenses of any Park District Board Commissioner; and
- 3.) When the reimbursable travel expenses exceed the maximum rates as established in the District’s Travel Expense Policy which were incurred because of an emergency or other extraordinary circumstance.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

For the Board’s review and possible approval, attached to this Agenda History are the Commissioner Travel Form and expense receipt for the costs associated with Commissioner Frank Trombetta’s meeting with commissioner candidates.

To facilitate a timely reimbursement, staff is respectfully requesting the waiving of the Board Rules to approve the reimbursement at this meeting.

Upon the approval by the Board of Commissioners, the travel expense may then be reimbursed.

**ACTION PROPOSED:**

Motion to waive the Board Rules to approve at this meeting the Commissioner Travel Expense.  
Motion to Approve the Commissioner Travel Expense.

**OAK BROOK PARK DISTRICT**  
**Travel, Meal, and Lodging Expense & Reimbursement Form**

Name: Frank Trombetta Department: \_\_\_\_\_ Date: 3-20-23 Purpose for Travel: Lunch

ESTIMATED EXPENSES											Notes
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	
					Breakfast	Lunch	Dinner				
<u>3/20/23</u>						<u>120.00</u>				<u>\$120.00</u>	<u>Lunch with elected Commissioners</u>
										-	
										-	
										-	
										-	
										-	
<b>Total:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Department Director Approval: [Signature] Date: 3-20-23

ACTUAL EXPENSES											Paid With P-Card	Reimb. Amount	Notes
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs			
					Breakfast	Lunch	Dinner						
<u>3/20/23</u>						<u>105.23</u>				\$ -		<u>\$105.23</u>	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
<b>Total:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

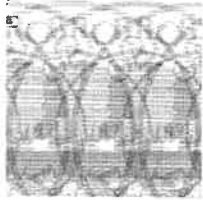
Requestor Signature: [Signature] Date: 3-20-23

2023 Mileage  
 Reimbursement Rate: \$ .655 per mile  
 Scan final approved form and supporting  
 documentation to [travel@obparks.org](mailto:travel@obparks.org)

By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

Department Director Approval: [Signature] Date: 3/20/23 Executive Director Approval: [Signature] Date: 4/17/23

Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.



# OAK BROOK PARK DISTRICT

1450 Forest Gate Road  
Oak Brook, IL 60523-2151  
(630) 645-9520

## PURCHASE ORDER

NO. 23-4825

Date: 03/27/2023

VENDOR NO. 3511

Page: 1/2

*Frank*

### Issued To:

FRANK TROMBETTA  
36 MEADOWOOD DR.

OAK BROOK

IL

THE DRAKE OAK BROOK, AUTOGRAPH  
COLONIAL ROOM  
2301 YORK ROAD  
OAK BROOK, ILLINOIS 60523

Γ

Quantity	Unit	Description
1	EA	DRAKE- TROMBETTA


Check No : 1148  
 Table No : 0  
 Server : 1785029 Elizabeth  
 Acct Num : XXXXXXXXXXXX0241  
 Expiry Date : \*\*/\*\*  
 Card Type : MasterCard  
 Trans Type : Authorize  
 Trans Date : 3/20/2023  
 Trans Time : 12:26 PM  
 Entry Mode : NFC Chip  
 Auth Code : 09657Z  
 Resp Code : 00  
 Mode : Issuer  
 App Label : MASTERCARD  
 AID : A0000000041010  
 ARC : 00  
 TVR : 0000008001  
 TSI :  
 TAD : 0110A040032200000000000000

Unit Cost	Total Cost
\$105.23	\$105.23

*01-01-740-002*

00 Approved - Thank You 000

Subtotal : USD\$ 89.23  
 Gratuity : 16  
 Total : 105.23

X   
Signature

\$105.23

I Agree to pay total amount as  
 per the Card Issuer Agreement.  
 Merchant Copy

(630) 571-0000

Date

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on May 15, 2023, 6:30 p.m.

Adjournment