



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
November 18, 2019 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF NOVEMBER 18, 2019 AGENDA
 - b. APPROVAL OF MINUTES
 - i. October 21, 2019 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2019
 - i. Approval of Warrant No. 629
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Illinois Association of Park District's Commissioner Service Recognition Awards
 - Sharon Knitter, 10 years
 - Frank Trombetta, 10 years
 - Tom Truedson, 20 years
 - c. Annual Report
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





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7. UNFINISHED BUSINESS

- a. RFP for Waste & Recycling Services
- b. Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, January 24-25, 2020 at the Hyatt Regency Chicago
- c. IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts
- d. Lacrosse Agreement

8. NEW BUSINESS

- a. Ordinance No 19-1216: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2020-2021 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.
A Public Hearing is scheduled to commence at the beginning of the December 16, 2019 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2020-2021 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.
- b. Records Management and Disposal
 - i. Application for Authority to Dispose of Local Records No. 15:098: Records Disposal Certificate for March 23, 2020
- c. Resolution 19-1217: A Resolution Approving an Intergovernmental Agreement for Pool Management Services Between the Village of Oak Brook and the Oak Brook Park District
- d. Family Recreation Center RTU Replacement Bid
- e. Central Park West Rental Fees
- f. Purchase of Sports Lighting Through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group
- g. Purchase of Dump Truck through Suburban Purchasing Cooperative
- h. Central Park North Parking Lot Lease
- i. 2020 Board Meeting Dates

9. THE PUBLIC HEARING AND THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 16, 2019

10. ADJOURNMENT





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BOARD OF COMMISSIONERS
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1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. OPEN FORUM *[Ask whether there are any public comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA *[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. APPROVAL OF NOVEMBER 18, 2019 AGENDA
 - b. APPROVAL OF MINUTES
 - i. October 21, 2019 Regular Meeting Minutes
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 - i. Approval of Warrant No. 629
4. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications
 - b. Illinois Association of Park District’s Commissioner Service Recognition Awards
 - Sharon Knitter, 10 years
 - Frank Trombetta, 10 years
 - Tom Truedson, 20 years
 - c. Annual Report
 5. STAFF RECOGNITION
 - a. None





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BOARD OF COMMISSIONERS
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6. **REPORTS:** *[For Review and Discussion Only.]*
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

7. **UNFINISHED BUSINESS**
 - a. RFP for Waste & Recycling Services *[Request a motion and a second to accept the proposal from Advanced Disposal, Inc. for Refuse and Recycling Services and to Approve an Agreement Between the Park District and Advanced Disposal, Inc. for a monthly cost of \$711.98. Roll Call Vote...]*
 - b. Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, January 24-25, 2020 at the Hyatt Regency Chicago *[Request a motion and a second for the Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, held January 23 – 25, 2020 at the Hyatt Regency Chicago. Roll Call Vote...]*
 - c. IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts *[Request a motion and a second to Appoint Ms. Laure Kosey, Executive Director and (state name of additional representatives, if any) as the District's Representative(s) To Serve As Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts. Roll Call Vote...]*
 - d. Lacrosse Agreement *[Request a motion and a second to approve the Lacrosse Agreement as presented. Roll Call Vote...]*





AGENDA
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BOARD OF COMMISSIONERS
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8. **NEW BUSINESS** *[For Review and Discussion Only.]*
 - a. Ordinance No 19-1216: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2020-2021 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.
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 - f. Purchase of Sports Lighting Through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group
 - g. Purchase of Dump Truck through Suburban Purchasing Cooperative
 - h. Central Park North Parking Lot Lease
 - i. 2020 Board Meeting Dates
9. **THE PUBLIC HEARING AND THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 16, 2019** *[Announce the Public Hearing and the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on December 16, 2019, 6:30 p.m.]*
10. **ADJOURNMENT** *[Request a motion and a second to adjourn the November 18, 2019 Regular Meeting of the Oak Brook Park District Board of Commissioners. All in Favor...]*



**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
October 21, 2019 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter answered, "present". Also present were Laure Kosey, Executive Director; Steven Adams, Park District Attorney; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

No one addressed the Board.

3. CONSENT AGENDA

Motion: Commissioner Tan made a motion, seconded by Commissioner Trombetta, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.

Nays: None

Motion: Commissioner Tan made a motion, seconded by Commissioner Trombetta, to approve the consent agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.

Nays: None

a. APPROVAL OF OCTOBER 21, 2019 AGENDA

b. APPROVAL OF MINUTES

i. September 16, 2019 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING September 30, 2019

i. Approval of Warrant No. 628

4. COMMUNICATIONS/PROCLAMATIONS

By consent of the Board, the items under communications were discussed out of order but the minutes for these items follow the original agenda order.

a. Board of Commissioners to share communications

President Knitter said she received a compliment regarding the repaving of the walking paths at Saddlebrook and asked when the repaving of a large open lot in Saddlebrook will be completed.

Mr. Johnson said the project is being completed in phases and he is currently seeking grants for the repaving of the questioned lot and other areas. He said the areas in the worst condition will be addressed first.

President Knitter stated that several residents of the Forest Gate subdivision have once again complained to the Village about the lights at the ball fields, specifically, the lights at fields 2, 3 and 4. Subsequently, the Village is now poised to amend the special use ordinance which would require light testing measurements to be performed on the top of a berm located on the farthest southern portion of the ring road in the Forest Gate Subdivision.. Readings from this location would in no doubt make the Park District non-compliant to the ordinance.

There was a lengthy discussion regarding this matter.

Commissioner Trombetta said if he were one of the Village trustees, he would be reaching out to the Park Board to discuss this matter. He said this has not happened. He said Trustee Ed Tiesenga had a law intern meet with Forest Gate residents to discuss their concerns, but the intern did not contact the Park District. He said Trustee Tiesenga wrote a three-page memo outlining the flaws in the current ordinance. Commissioner Trombetta said we are once again being treated as a “stepchild” by the Village. He recommended that the Park District not fight this issue, and if we are found non-compliant, we should shut the lights down. In return, he said we should no longer provide management services at the Bath and Tennis Club. President Trombetta said he would rather focus on developing the North fields rather than spending money on the baseball field lights.

Steven Adams noted that the lights for the North Fields will need to be approved by the Village.

There was a discussion regarding the future North Field lighting and if it would affect nearby residential properties. The Briarwood subdivision is the nearest and sits on the opposite side of Route 83 and has a 20-foot retaining wall. Ms. Kosey said she believed there would be minimal light spillage into Briarwood. It was also noted that Brook Forest, which is also located across Route 83, may be slightly affected but that many of the children on the Wizard Soccer team live in Brook Forest.

Mr. Adams said he does not believe that the Village thought that amending the ordinance would harm the Park District.

Commissioner Tan agreed with Commissioner Trombetta that this proposed amendment to the ordinance is unreasonable. He also discussed the light measurement results and noted that the Forest Gate guard house has a similar measurement to the field lights. He said that an option to consider is to ask the Village to pay for half of the cost to upgrade the field lights to make them compliant to the ordinance.

President Knitter said we must prioritize future lighting capital projects for the North Fields and that revenue from field rentals can go towards the cost of new lighting.

Ms. Kosey confirmed that more money is made on lacrosse and soccer field rentals than softball and baseball. Therefore, she said ball fields 1-3 will be made multi-functional so lacrosse and soccer can be held there too.

There was discussion regarding what future capital projects could be delayed in order to help fund baseball field lighting upgrades.

Ms. Kosey said it is her recommendation that she sit down with each of the Village Trustees and with Village Manager, Rick Ginex to discuss the matter. She said it is also her recommendation that the Park District invest in LED lights for the fields.

Mr. Adams discussed the various arguments the Park District must consider to press their cause with the Village.

Commissioner Truedson said there is a light test coming up in November for the ball fields, but he recommended that it be canceled. He said doing a light test in the late fall and winter, when the leaves are off the trees, does not produce a true reading and confirmed that the ball field lights are not used after November 15th.

- b. Presentation of the Comprehensive Annual Financial Report FY 2018-2019 of the Oak Brook Park District by Ann Van Vooren, Principal at Lauterbach & Amen, LLP.

Ms. Van Vooren presented the Comprehensive Annual Financial Report FY 2018-2019 to the Board. All materials presented at the meeting can be found in the Park District records.

Ms. Van Vooren reviewed the fund balances and expenditures and asked the Board if they had any questions.

President Knitter asked for a comparison between the financial health of the Oak Brook Park District to other Park District's in the area.

Ms. Van Vooren said that is a difficult question to answer since each Park District is so different. She said the Park District's finances are very sound and the District follows all laws, rules, and regulations.

Commissioner Trombetta asked Ms. Kosey for her assessment on the impact of Marco Silinas and his management of the finance and human resources departments. Ms. Kosey said he has had a huge impact with cleaning up policies and keeping the Park District's finances on course. She said she is very comfortable asking him what we can and can't do and that he has been a big help with planning for the new minimum wage requirement.

Ms. Van Vooren said he has been very responsive and stayed on deadline when she and her firm conducted the annual audit.

Mr. Adams asked Ms. Van Vooren for a status on the Park District's pension liability.

Ms. Van Vooren said the IMRF pension liability increased substantially due to a lower market value at the end of 2018. She said the Park District will be fine if they continue to pay the minimum contributions.

It was the consensus of the Board to present the staff recognition at this point in the meeting. The minutes pertaining to staff recognition will follow the order outlined in the agenda as presented.

c. Presentation of the Oak Brook Park District Master Vision 2020-2030

Ms. Kosey gave a brief presentation regarding the Master Vision 2020-2030. All the materials she presented can be found in the Park District records.

Commissioner Tan suggested that "V.I.E.W.", the acronym for "VOW INTENTION EXAMPLE WORK" used in the Master Vision, be highlighted so that it is easier to follow.

The Board congratulated Mr. Salinas for doing an outstanding job with the annual audit.

Ms. Kosey commended her staff for doing an outstanding job with recent projects such as the audit and field lighting.

5. STAFF RECOGNITION

a. Katie Garrett, new Marketing and Communications Administrator

The Board welcomed Ms. Garrett to the Park District. Ms. Garrett said she was previously with Round Lake Park District in their marketing and design department. She said she is very happy in her new position and thanked the Board for their warm welcome.

6. REPORTS:

a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

Ms. Kosey thanked the Board for allowing staff to go to the Baltimore conference. She said she sent a memo to the Board members reviewing what was learned at the conference.

There were no questions or comments regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said all funds continue to have a healthy surplus and expenditures are under budget.

President Knitter asked that the Board be kept updated on the upcoming cannabis legalization as it relates to the policies of the Park District.

Ms. Kosey said policies concerning the new cannabis law will be presented in November or December for Board approval.

There were no further questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said the Haunted Forest event went well and generated approximately \$10,000 in revenue even with the bad weather during the event.

Mr. Thommes also said Autumn Fest went well and the new layout for the event showed a lot of promise.

There were no questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson reviewed the paving work completed at Forest Glen and Saddlebrook and explained the need for the change order which is up for Board approval later in the meeting.

There were no questions or comments regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

a. Amendment: Personnel Policy Manual: Section III: 3.10 Time-Off Benefits – Vacation Time

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Amendment: Personal Policy Manual: Section III: 3.10 Time-off Benefits-Vacation Time.

President Knitter suggested to extend this benefit to employees who would like to save for a house.

There was no further discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.

Nays: None

8. NEW BUSINESS

a. Records Management and Disposal i. Application for Authority to Dispose of Local Records No. 15:098: Records Disposal Certificate for Video Surveillance Digital Records (Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to waive the Board Rules to Approve at this meeting the Records Management and Disposal

Application for the Authority to Dispose of Local Records No. 5:098, Records Disposal Certificate for Video Surveillance Digital Records.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to Approve the Records Management and Disposal Application for The Authority to Dispose of Local Records No. 5:098, Records Disposal Certificate for Video Surveillance Digital Records.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.

Nays: None

b. RFP for Waste & Recycling Services

Mr. Johnson presented this matter for review and discussion only.

Mr. Johnson said recycling services are always changing so now is a good time to revisit our requirements and seek a better deal.

There were no questions or comments.

c. Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, January 24-25, 2020 at the Hyatt Regency Chicago

Ms. Kosey presented this matter for review and discussion only.

Ms. Kosey said we budgeted for all the commissioners to attend, but she must now know who will be attending. Each commissioner was given a memo outlining the details of the conference for their review.

There were no questions or comments.

d. IAPD Credentials: An Appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts

Ms. Kosey presented this matter for review and discussion only.

Ms. Kosey said she will serve as the delegate to this meeting.

There were no questions or comments.

e. Central Park West Project Bid

Mr. Thommes presented this matter for review and discussion only.

He said he will be going out to bid for HVAC improvements and new windows for CPW. He said he is putting the bid packet together now and will come to the November or December meeting with a recommendation.

There were no questions or comments.

f. Lacrosse Agreement

Ms. Kosey presented this matter for review and discussion only.

Ms. Kosey said the girl's lacrosse team is a 503(c) club and this agreement will allow home field usage at a cost of \$250,000 for five years.

There were no questions or comments.

g. Resolution 19-1021: A Resolution Authorizing and Approving a Change Order Involving an Increase in The Contract Price with Evans & Son Blacktop, Inc. for Asphalt Work (Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to waive the Board's Rules to approve at this meeting, Resolution 19-1021: A resolution authorizing and approving a change order involving an increase to the contract price with Evans and Son Blacktop, Inc. in the amount of \$12,018 for a new total cost not-to-exceed \$46,827.38.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.
Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve Resolution 19-1021: A resolution authorizing and approving a change order involving an increase to the contract price with Evans and Son Blacktop, Inc. in the amount of \$12,018 for a new total cost not-to-exceed \$46,827.38.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Tan, Truedson, Trombetta and President Knitter.
Nays: None

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON NOVEMBER 11, 2019

President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on November 18, 2019, 6:30 P.M.

10. ADJOURNMENT

Motion: Commissioner Tan made a motion, seconded by Commissioner Trombetta, to adjourn the October 21, 2019, regular meeting at the hour of 7:52 p.m.

There was no discussion, and the motion pass by voice vote.

Laure L. Kosey, Executive Director

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through October 31, 2019 and 2018
50.00% completed (6 out of 12 months)

	Fiscal Year 2019/2020- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	October 2019 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2018/2019 Year-To-Date Actual	2019/2020 Y-T-D Actual Higher/ (Lower) than 2018/2019 Y-T-D	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,511,116	55,663	1,456,642	-	1,456,642	96.4%	1,351,703	104,939	7.8%
Personal Prop. Repl. Taxes	86,504	26,424	69,131	-	69,131	79.9%	47,793	21,338	44.6%
Investment Income	12,500	973	5,757	-	5,757	46.1%	5,852	(95)	-1.6%
Other	21,500	1,425	8,350	-	8,350	38.8%	8,699	(349)	-4.0%
Central Park North	16,000	2,082	26,139	-	26,139	163.4%	-	26,139	N/A
Central Park	115,450	33,825	125,445	-	125,445	108.7%	81,301	44,144	54.3%
Dean Property	-	-	-	-	-	N/A	-	-	N/A
Building-Recreation Center	946,320	138,190	443,889	-	443,889	46.9%	338,639	105,250	31.1%
Central Park West	85,000	4,109	37,814	-	37,814	44.5%	48,219	(10,405)	-21.6%
TOTAL REVENUES	\$ 2,794,390	\$ 262,689	\$ 2,173,166	\$ -	\$ 2,173,166	77.8%	\$ 1,882,205	\$ 290,962	15.5%
EXPENDITURES									
Administration	\$ 467,670	\$ 28,836	\$ 204,123	\$ 3,062	\$ 207,185	43.6%	\$ 204,797	\$ (674)	-0.3%
Finance	493,901	26,452	186,559	12,226	198,785	37.8%	188,030	(1,471)	-0.8%
Central Park North	15,800	4,567	13,384	1,117	14,502	84.7%	-	13,384	N/A
Central Park	622,485	45,219	313,609	23,385	336,995	50.4%	275,449	38,160	13.9%
Saddlebrook Park	24,500	6,691	13,528	1,265	14,793	55.2%	13,496	32	0.2%
Forest Glen Park	29,650	5,626	13,995	1,634	15,629	47.2%	15,280	(1,285)	-8.4%
Chillem Park	8,750	2,981	4,470	368	4,838	51.1%	4,323	147	3.4%
Dean Property	15,212	406	6,514	530	7,045	42.8%	3,592	2,922	81.3%
Professional Services	52,200	5,889	24,064	-	24,064	46.1%	16,699	7,364	44.1%
Contracts- Maint. DNS	26,000	-	11,602	-	11,602	44.6%	-	11,602	N/A
Building-Recreation Center	956,460	61,937	404,845	46,418	451,263	42.3%	386,404	18,441	4.8%
Central Park West	73,667	3,610	23,414	5,517	28,932	31.8%	16,273	7,142	43.9%
TOTAL EXPENDITURES	\$ 2,786,294	\$ 192,214	\$ 1,220,108	\$ 95,523	\$ 1,315,632	43.8%	\$ 1,124,343	\$ 95,765	8.5%
TRANSFERS OUT	\$ 326,575	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,112,869	\$ 192,214	\$ 1,220,108	\$ 95,523	\$ 1,315,632	39.2%	\$ 1,124,343	\$ 95,765	8.5%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (318,479)	\$ 70,475	\$ 953,058	\$ (95,523)	\$ 857,535	-299.3%	\$ 757,861	\$ 195,197	25.8%

Note> Fiscal year 2019/2020 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through October 31, 2019 and 2018
50.00% completed (6 out of 12 months)

	Fiscal Year 2019/2020- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	October 2019 Actual	Year-To-Date Actual	Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2018/2019 Year-To-Date Actual	2019/2020 Y-T-D Actual Higher/ (Lower) than 2018/2019 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 894,120	\$ 32,942	\$ 862,063	\$ -	\$ 862,063	96.4%	\$ 873,087	\$ (11,024)	-1.3%
Personal Prop. Repl. Taxes	27,233	8,319	21,763	-	21,763	79.9%	15,046	6,717	44.6%
Investment Income	17,500	1,024	8,603	-	8,603	49.2%	8,146	457	5.6%
Other	2,100	106	956	-	956	45.5%	30,630	(29,674)	-96.9%
Fitness Center	824,288	67,481	426,111	-	426,111	51.7%	451,800	(25,689)	-5.7%
Aquatic Center	487,200	33,212	252,825	-	252,825	51.9%	250,889	1,937	0.8%
Aquatic Recreation Prog.	573,646	26,304	344,928	-	344,928	60.1%	333,777	11,151	3.3%
Children's Programs	108,469	15,557	82,118	-	82,118	75.7%	67,199	14,919	22.2%
Preschool Programs	275,956	21,830	93,513	-	93,513	33.9%	103,445	(9,932)	-9.6%
Youth Programs	191,733	4,524	202,033	-	202,033	105.4%	167,742	34,292	20.4%
Adult Programs	50,280	1,508	31,926	-	31,926	63.5%	35,167	(3,241)	-9.2%
Pioneer Programs	73,700	2,479	48,205	-	48,205	65.4%	50,570	(2,365)	-4.7%
Special Events and Trips	97,245	24,174	90,430	-	90,430	93.0%	75,112	15,318	20.4%
Marketing	49,000	46,758	77,433	-	77,433	158.0%	15,500	61,933	399.6%
TOTAL REVENUES	\$ 3,672,469	\$ 286,218	\$ 2,542,909	\$ -	\$ 2,542,909	69.2%	\$ 2,478,110	\$ 64,799	2.6%
EXPENDITURES									
Administration	\$ 847,508	\$ 79,304	\$ 345,821	\$ 34,381	\$ 380,203	40.8%	\$ 295,101	\$ 50,720	17.2%
Fitness Center	660,790	67,679	313,652	31,889	345,541	47.5%	274,698	38,954	14.2%
Aquatic Center	807,631	62,428	377,716	61,432	439,148	46.8%	328,663	49,053	14.9%
Aquatic Recreation Prog.	286,016	16,129	108,162	10,994	119,156	37.8%	109,407	(1,245)	-1.1%
Children's Programs	84,865	6,343	38,036	9,441	47,477	44.8%	31,182	6,854	22.0%
Preschool Programs	238,979	25,808	76,867	2,933	79,800	32.2%	68,341	8,526	12.5%
Youth Programs	141,793	6,461	93,214	-	93,214	65.7%	81,578	11,636	14.3%
Adult Programs	44,389	4,047	17,029	13,638	30,667	38.4%	19,361	(2,332)	-12.0%
Pioneer Programs	71,334	3,489	28,297	15,266	43,563	39.7%	31,057	(2,760)	-8.9%
Special Events and Trips	81,940	3,210	57,151	105	57,256	69.7%	57,565	(414)	-0.7%
Marketing	363,335	15,315	143,553	36,144	179,697	39.5%	143,133	420	0.3%
Capital Outlay	220,000	9,667	53,341	56,827	110,168	24.2%	205,722	(152,381)	-74.1%
TOTAL EXPENDITURES	\$ 3,848,579	\$ 299,880	\$ 1,652,840	\$ 273,050	\$ 1,925,891	42.9%	\$ 1,645,808	\$ 7,033	0.4%
TRANSFERS OUT	\$ 81,011	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,929,590	\$ 299,880	\$ 1,652,840	\$ 273,050	\$ 1,925,891	42.1%	\$ 1,645,808	\$ 7,033	0.4%
REVENUES OVER (UNDER) EXPENDITURES	\$ (257,120)	\$ (13,662)	\$ 890,068	\$ (273,050)	\$ 617,018	-346.2%	\$ 832,302	\$ 57,767	6.9%

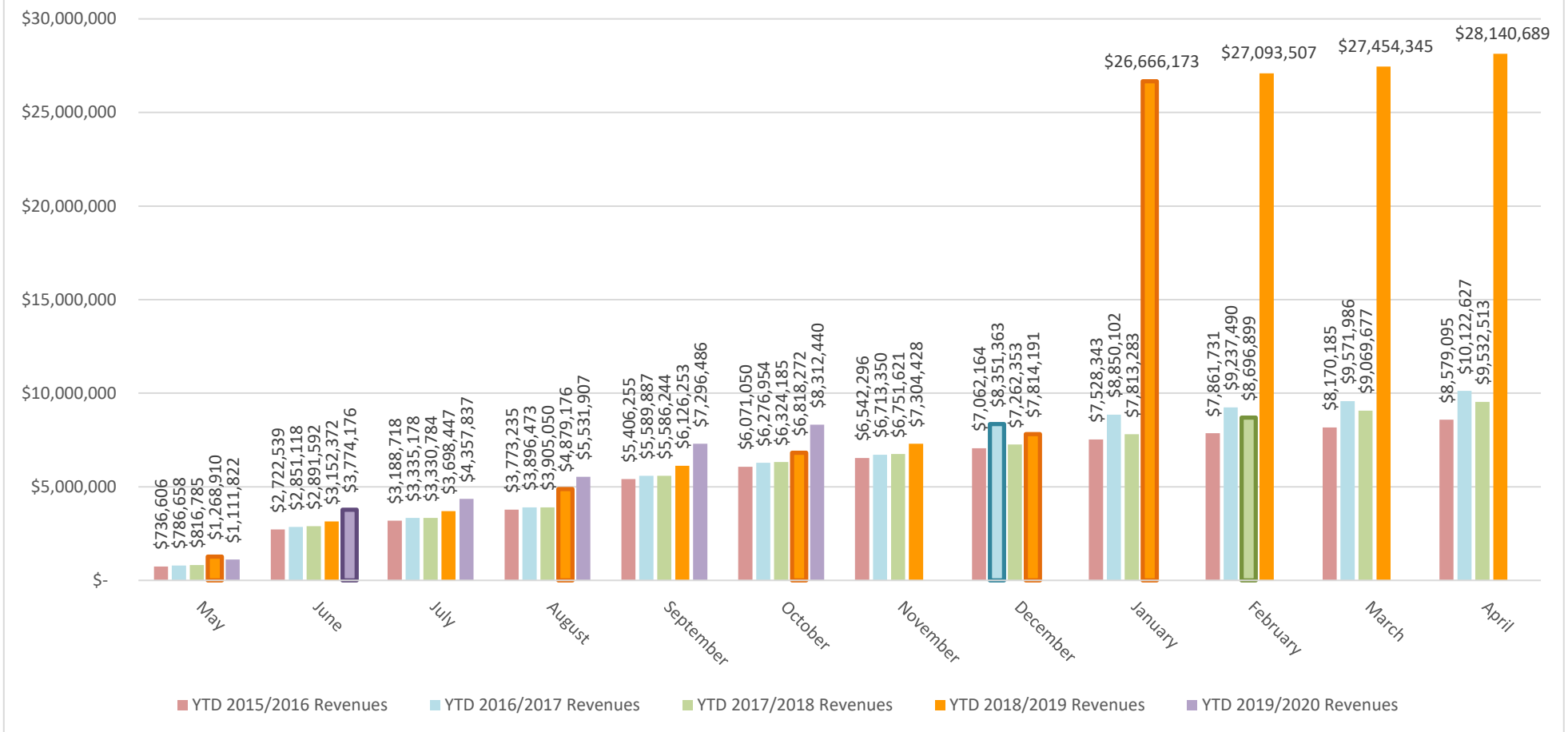
Note> Fiscal year 2019/2020 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through October 31, 2019 and 2018
50.00% completed (6 out of 12 months)

Fiscal Year 2019/2020- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original Annual Budget	October 2019 Actual	Year-To-Date Actual	Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2018/2019 Year-To-Date Actual	2019/2020 Y-T-D Actual Higher/ (Lower) than 2018/2019 Y-T-D	Percent Change
REVENUES									
Administration	\$ 18,000	\$ 2,200	\$ 11,966	\$ -	\$ 11,966	66.5%	\$ 6,891	\$ 5,075	73.6%
Building- Racquet Club	500	-	479	-	479	95.9%	-	479	N/A
Programs- Racquet Club	1,688,500	363,939	1,261,946	-	1,261,946	74.7%	1,135,832	126,114	11.1%
TOTAL REVENUES	\$ 1,707,000	\$ 366,139	\$ 1,274,391	\$ -	\$ 1,274,391	74.7%	\$ 1,142,723	\$ 131,668	11.5%
EXPENSES									
Administration	\$ 708,843	\$ 35,830	\$ 236,345	\$ 9,289	\$ 245,634	33.3%	\$ 260,467	\$ (24,122)	-9.3%
Building- Racquet Club	365,010	16,940	124,063	56,641	180,704	34.0%	140,179	(16,116)	-11.5%
Programs- Racquet Club	694,500	51,376	271,425	2,002	273,427	39.1%	255,378	16,047	6.3%
Capital Outlay	260,000	128,764	174,007	112,018	286,025	66.9%	89,816	84,192	93.7%
TOTAL EXPENSES	\$ 2,028,353	\$ 232,909	\$ 805,839	\$ 179,950	\$ 985,790	39.7%	\$ 745,839	\$ 60,000	8.0%
REVENUES OVER (UNDER) EXPENSES	\$ (321,353)	\$ 133,230	\$ 468,552	\$ (179,950)	\$ 288,601	-145.8%	\$ 396,884	\$ 71,668	18.1%

Note> Fiscal year 2019/2020 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

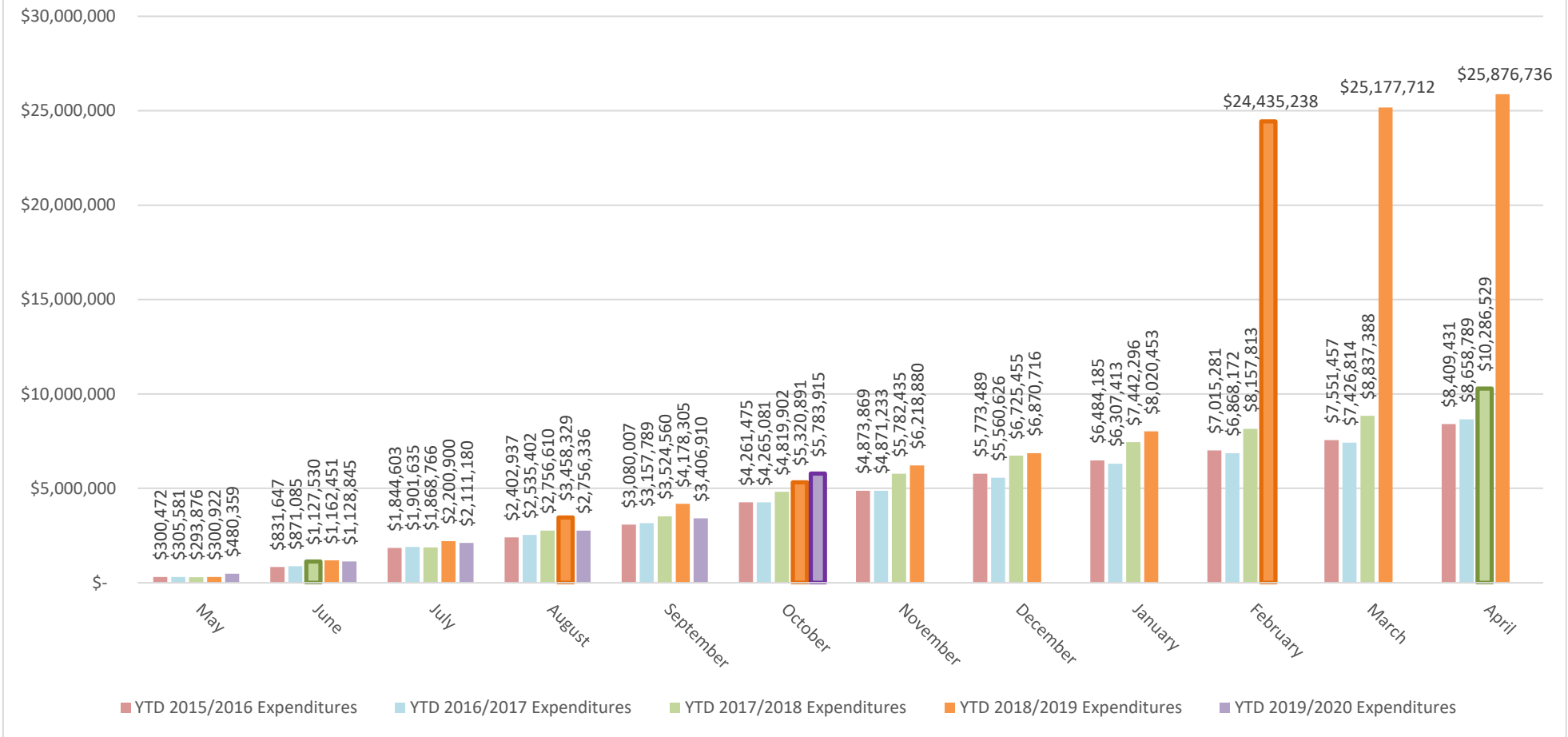
Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

- 2016/2017:** In December 2016 we recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017.
- 2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.
- 2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.
- 2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



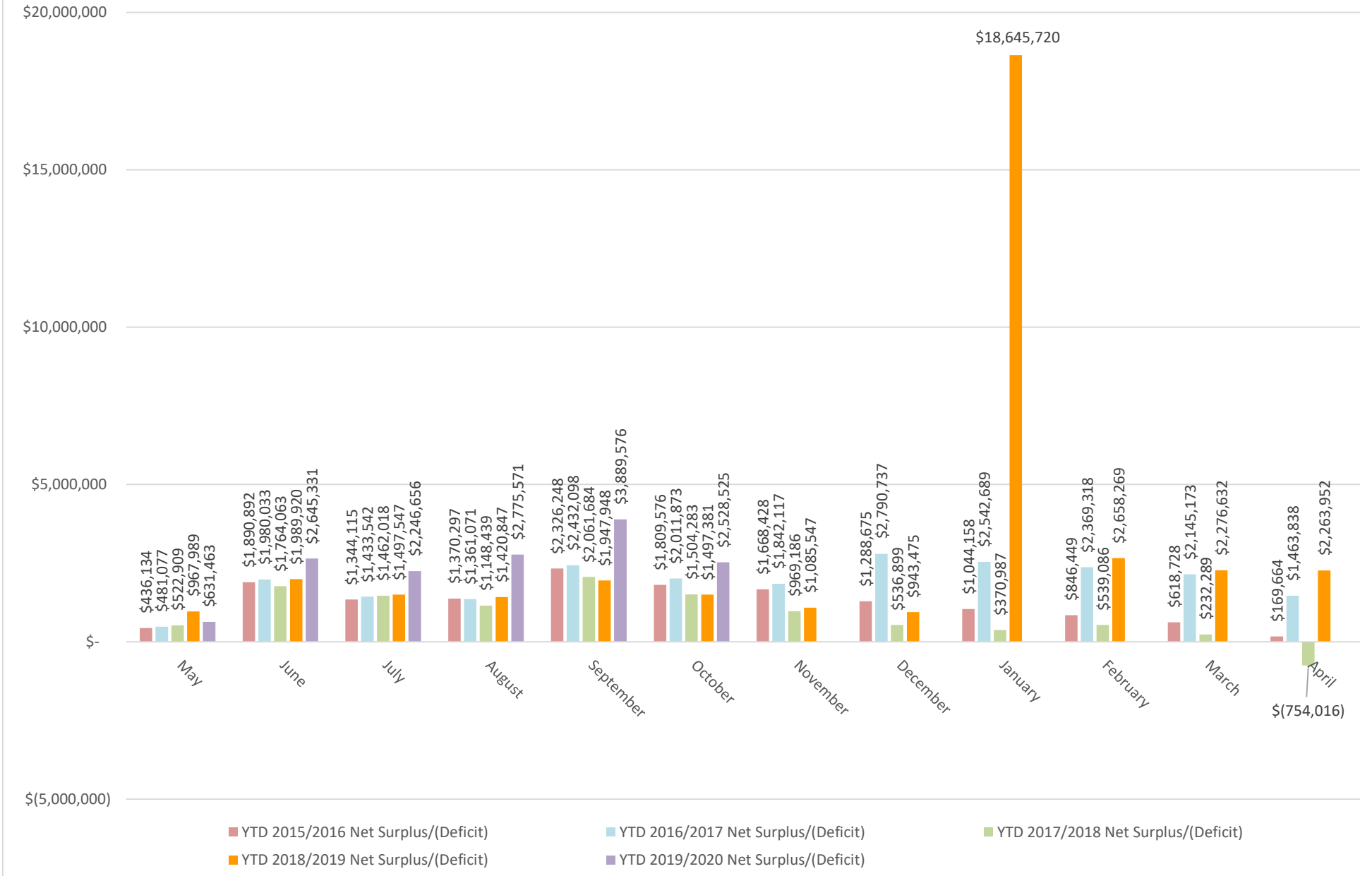
NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
OCTOBER, 2019

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUE	\$ 262,689	\$ 2,173,166	\$ 2,794,390
EXPENSES	\$ 192,214	\$ 1,220,108	\$ 3,112,869
SURPLUS/(DEFICIT)	\$ 70,475	\$ 953,058	\$ (318,479)
RECREATION FUND			
REVENUE	\$ 286,218	\$ 2,542,909	\$ 3,672,469
EXPENSES	\$ 299,880	\$ 1,652,840	\$ 3,929,590
SURPLUS/(DEFICIT)	\$ (13,662)	\$ 890,068	\$ (257,120)
IMRF FUND			
REVENUE	\$ 12,951	\$ 164,778	\$ 174,687
EXPENSES	\$ 13,336	\$ 87,889	\$ 200,000
SURPLUS/(DEFICIT)	\$ (385)	\$ 76,889	\$ (25,313)
LIABILITY INSURANCE FUND			
REVENUE	\$ 8,412	\$ 173,430	\$ 180,816
EXPENSES	\$ 2,757	\$ 70,519	\$ 162,207
SURPLUS/(DEFICIT)	\$ 5,655	\$ 102,911	\$ 18,608
AUDIT FUND			
REVENUE	\$ 19	\$ 115	\$ 250
EXPENSES	\$ -	\$ 11,513	\$ 13,113
SURPLUS/(DEFICIT)	\$ 19	\$ (11,397)	\$ (12,863)
DEBT SERVICE FUND			
REVENUE	\$ 57,040	\$ 1,491,997	\$ 1,978,533
EXPENSES	\$ 1,561,226	\$ 1,568,299	\$ 1,977,969
SURPLUS/(DEFICIT)	\$ (1,504,186)	\$ (76,302)	\$ 564



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
OCTOBER, 2019

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 366,139	\$ 1,274,391	\$ 1,707,000
EXPENSES	\$ 232,909	\$ 805,839	\$ 2,028,353
SURPLUS/(DEFICIT)	\$ 133,230	\$ 468,552	\$ (321,353)
SPORTS CORE FUND			
REVENUE	\$ 1,475	\$ 100,404	\$ 222,929
EXPENSES	\$ 2,118	\$ 101,400	\$ 221,223
SURPLUS/(DEFICIT)	\$ (643)	\$ (997)	\$ 1,705
SPECIAL RECREATION FUND			
REVENUE	\$ 4,332	\$ 113,164	\$ 130,321
EXPENSES	\$ 3,508	\$ 43,207	\$ 117,200
SURPLUS/(DEFICIT)	\$ 823	\$ 69,957	\$ 13,121
CAPITAL PROJECT FUND			
REVENUE	\$ 414	\$ 8,214	\$ 317,000
EXPENSES	\$ 17,157	\$ 77,607	\$ 756,000
SURPLUS/(DEFICIT)	\$ (16,744)	\$ (69,393)	\$ (439,000)
SOCIAL SECURITY FUND			
REVENUE	\$ 14,754	\$ 269,872	\$ 282,469
EXPENSES	\$ 27,943	\$ 144,693	\$ 266,563
SURPLUS/(DEFICIT)	\$ (13,189)	\$ 125,179	\$ 15,906
SUMMARY			
REVENUE	\$ 1,014,444	\$ 8,312,440	\$ 11,460,863
EXPENSES	\$ 2,353,049	\$ 5,783,915	\$ 12,785,087
SURPLUS/(DEFICIT)	\$ (1,338,605)	\$ 2,528,525	\$ (1,324,224)

OAK BROOK PARK DISTRICT
CONSOLIDATED AGENCY TREASURER'S REPORT
OCTOBER, 2019

		CONSOLIDATED
		TOTALS
REVENUES		
Property Taxes	\$	171,720
Back Taxes		-
Replacement Taxes		48,933
Recreation Program Fees		477,130
Rec/Fitness Center Fees		67,481
Rec/Aquatic Center Fees		59,515
Sports Core - Bath & Tennis		1,475
FRC/Building Rental Fees		45,544
Theme Party Rental Fees		721
Recreation Center Fees		91,925
CPW Building Rentals		4,109
Field Rentals Central Park		33,825
Field Rentals Central Park North		2,082
Interest		4,399
Grant Proceeds		-
Debt Certificate Proceeds		-
Transfers		-
Donations		-
Sponsorship		3,640
Miscellaneous		1,945
TOTAL- REVENUES	\$	1,014,444
DISBURSEMENTS		
Warrant No.628	\$	1,976,603
October Payroll		376,446
TOTAL DISBURSEMENTS	\$	2,353,049

**Oak Brook Park District
Consolidated Agency Balance Sheet
as of October 31, 2019**

ASSETS	Consolidated Totals
Current Assets	
Cash and Investments	\$ 9,230,194
Receivables - Net of Allowances	-
Property Taxes	4,671,112
Accounts	200,084
Due from Other Funds	396,266
Prepays	1,077
Inventories	16,089
Total Current Assets	\$ 14,514,822
Noncurrent Assets	
Capital Assets	
Nondepreciable	40,475
Construction in Process	-
Depreciable	4,788,320
Accumulated Depreciation	(3,187,312)
Total Noncurrent Assets	1,641,483
Total Assets	16,156,305

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	180,242
Total Assets and Deferred outflows of Resources	16,336,547

LIABILITIES

Accounts Payable	27,953
Accrued Payroll	15,859
Unearned Revenue	593,162
Due To Other Funds	-
Compensated Absences Payable	3,432
Total Liabilities	640,406
Noncurrent Liabilities	
Compensated Absences Payable	13,723
Net Pension Liability - IMRF	239,549
Total OPEB Liability - RBP	76,570
Total Noncurrent Liabilities	329,842
Total Liabilities	970,248

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	36,643
Property Taxes	4,671,112
Total Liabilities and Deferred Inflows of Resources	5,678,003

FUND BALANCES

Net Investment in Capital Assets	1,882,361
Nonspendable	1,077
Restricted	672,765
Committed	5,139,423
Unassigned	2,962,919
Total Fund Balances	10,658,544
Total Liabilities, Deferred Inflows of Resources and Fund Balances	16,336,547

OAK BROOK PARK DISTRICT						
INVESTMENTS AS OF OCTOBER, 2019						
				AMOUNT	RATE	MATURITY
EVERGREEN BANK				\$ 4,321,083.42	0.75%	VARIES /MONEY MARKET
HINSDALE BANK				\$ 259,085.31	2.44%	VARIES /MONEY MARKET
FIFTH THIRD BANK				\$ 224,758.08		
ILLINOIS FUNDS						
TENNIS CENTER				\$ 1,190,032.22	2.45%	VARIES/INVESTMENT POOL
EVERGREEN BANK CREDIT CARD ACCOUNT				\$ 25,905.41		
TOTAL INVESTMENTS				\$ 6,020,864.44		



Oak Brook Park District
Capital Expenditures
As of October 31, 2019

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Wetland Survey - Central Park North	Cencom, LTD	\$ 1,865.00	\$ -	\$ 1,865.00
Professional Svcs FRC Ceiling Project	Kluber Architects & Engineers	8,559.20		8,559.20
Diffusers - Ceiling Project	Johnston Supply	885.60		885.60
Central Park North Initial Phase	Wight & Company	8,092.88		8,092.88
Central Park North Preliminary Design	Wight & Company	8,812.00		8,812.00
Central Park North Schematic Design	Wight & Company	19,942.50		19,942.50
Central Park North Reimbursable Expense	Wight & Company	382.55		382.55
Grants/Design Development	Wight & Company	14,900.00		14,900.00
OSLAD Grant Audit	Lauterbach & Amen	2,000.00		2,000.00
Capital Projects	Robins Schwartz	2,086.50		2,086.50
Stormwater Permit Review	Village of Oak Brook	290.00		290.00
Three "Hearing" Signs	Village of Oak Brook	150.00		150.00
Grant Preparation	Wight & Company	9,640.71		9,640.71
	SUBTOTAL BALANCE	\$ 77,606.94	\$ -	\$ 77,606.94
Recreation Capital				
Parking Lot Maintenance	Denlar, Inc	\$ 20,000.00	\$ -	\$ 20,000.00
Parking Lot Maintenance	Robins Schwartz	273.00		\$ 273.00
Forest Glen & Sadelbrook Asphalt Project	Robins Schwartz	117.00		\$ 117.00
Public Facilitation	JSD Professional Services, Inc	480.00		480.00
CPW Improvements	JSD Professional Services, Inc	9,277.02		\$ 9,277.02
Forest Glen Playground	Reese Recreation	20,000.00	20,000.00	
2 Replacement Outdoor Basketball Hoops CPW	Tulsa Hoops, inc	3,194.00	3,194.00	
	SUBTOTAL BALANCE	\$ 53,341.02	\$ 23,194.00	\$ 30,147.02
	TOTAL CAPITAL EXPENDITURES	\$ 130,947.96	\$ 23,194.00	\$ 107,753.96

User: mkorman

EXP CHECK RUN DATES 11/18/2019 - 11/18/2019

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

Inv Ref#	Vendor	Inv Date	WARRANT NO. 629		Inv Amt	Amt Due	Status	Jrnalized
			OPEN	Due Date				
38977	A FREEDOM FLAG CO.	10/22/2019		11/18/2019	323.90	323.90	Open	Y
38949	ADVANCED AUTO PARTS	10/21/2019		11/18/2019	60.92	60.92	Open	Y
38950	ADVANCED AUTO PARTS	10/21/2019		11/18/2019	35.94	35.94	Open	Y
39006	ANDERSON ELEVATOR CO.	10/01/2019		11/18/2019	567.84	567.84	Open	Y
39045	ANDERSON LANDSCAPE SUPPLY	10/01/2019		11/18/2019	64.00	64.00	Open	N
39046	ANDERSON LANDSCAPE SUPPLY	10/08/2019		11/18/2019	102.00	102.00	Open	N
39047	ANDERSON LANDSCAPE SUPPLY	10/08/2019		11/18/2019	102.00	102.00	Open	N
39048	ANDERSON LANDSCAPE SUPPLY	10/08/2019		11/18/2019	102.00	102.00	Open	N
39049	ANDERSON LANDSCAPE SUPPLY	10/08/2019		11/18/2019	102.00	102.00	Open	N
39050	ANDERSON LANDSCAPE SUPPLY	10/08/2019		11/18/2019	34.00	34.00	Open	N
39051	ANDERSON LANDSCAPE SUPPLY	10/08/2019		11/18/2019	60.00	60.00	Open	N
39052	ANDERSON LANDSCAPE SUPPLY	10/16/2019		11/18/2019	80.00	80.00	Open	N
39053	ANDERSON LANDSCAPE SUPPLY	10/22/2019		11/18/2019	144.00	144.00	Open	N
39054	ANDERSON LANDSCAPE SUPPLY	10/25/2019		11/18/2019	20.00	20.00	Open	N
38996	AQUA PRODUCTS K.C.	08/24/2019		11/18/2019	39.95	39.95	Open	Y
38931	AQUA PURE ENTERPRISES, INC.	10/07/2019		11/18/2019	1,495.95	1,495.95	Open	Y
39011	AQUA PURE ENTERPRISES, INC.	10/29/2019		11/18/2019	580.55	580.55	Open	Y
39026	BEST OFFICIALS	11/06/2019		11/18/2019	1,968.00	1,968.00	Open	Y
39061	BLICK ART MATERIALS	10/22/2019		11/18/2019	72.87	72.87	Open	N
39064	BRIAN BURTC	11/07/2019		11/18/2019	100.00	100.00	Open	N
38976	BUTTREY RENTAL SERVICE INC.	10/14/2019		11/18/2019	404.72	404.72	Open	Y
38989	BUTTREY RENTAL SERVICE INC.	10/29/2019		11/18/2019	66.00	66.00	Open	Y
39012	CARDMEMBER SERVICE	10/27/2019		11/18/2019	63.92	63.92	Open	N
39013	CARDMEMBER SERVICE	10/27/2019		11/18/2019	365.00	365.00	Open	N
39014	CARDMEMBER SERVICE	10/27/2019		11/18/2019	918.59	918.59	Open	N
39015	CARDMEMBER SERVICE	10/27/2019		11/18/2019	1,151.75	1,151.75	Open	N
39016	CARDMEMBER SERVICE	10/27/2019		11/18/2019	410.86	410.86	Open	N
39017	CARDMEMBER SERVICE	10/27/2019		11/18/2019	4,584.49	4,584.49	Open	N
39018	CARDMEMBER SERVICE	10/27/2019		11/18/2019	2,776.52	2,776.52	Open	N
39019	CARDMEMBER SERVICE	10/27/2019		11/18/2019	459.50	459.50	Open	N
39020	CARDMEMBER SERVICE	10/27/2019		11/18/2019	794.85	794.85	Open	N
39021	CARDMEMBER SERVICE	10/27/2019		11/18/2019	729.51	729.51	Open	N
39022	CARDMEMBER SERVICE	10/27/2019		11/18/2019	363.96	363.96	Open	N
39028	CARDMEMBER SERVICE	10/27/2019		11/18/2019	430.38	430.38	Open	N
39065	CARDMEMBER SERVICE	10/27/2019		11/18/2019	1,364.13	1,364.13	Open	N
39066	CARDMEMBER SERVICE	10/27/2019		11/18/2019	620.00	620.00	Open	N
39067	CARDMEMBER SERVICE	10/27/2019		11/18/2019	3,098.84	3,098.84	Open	N
39068	CARDMEMBER SERVICE	10/27/2019		11/18/2019	1,655.65	1,655.65	Open	N
39074	CARDMEMBER SERVICE	10/27/2019		11/18/2019	1,344.64	1,344.64	Open	N
39075*	CARDMEMBER SERVICE	10/27/2019		11/18/2019	549.41	549.41	Open	N
39076	CARDMEMBER SERVICE	10/27/2019		11/18/2019	1,896.05	1,896.05	Open	N
39077	CARDMEMBER SERVICE	10/27/2019		11/18/2019	1,516.72	1,516.72	Open	N
39078*	CARDMEMBER SERVICE	10/27/2019		11/18/2019	3,381.81	3,381.81	Open	N
39091	CARDMEMBER SERVICE	10/27/2019		11/18/2019	2,528.29	2,528.29	Open	N
39093	CARDMEMBER SERVICE	10/27/2019		11/18/2019	1,248.44	1,248.44	Open	N
39095	CARDMEMBER SERVICE	10/27/2019		11/18/2019	14.18	14.18	Open	N
38988	CENTURY TILE	09/30/2019		11/18/2019	129.09	129.09	Open	Y

User: mkorman

EXP CHECK RUN DATES 11/18/2019 - 11/18/2019

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
39073	CERTAPRO PAINTERS OF CLAREDON HIL	10/10/2019	11/18/2019	2,799.39	2,799.39	Open	N
38930	CHASE EVENTS	10/11/2019	11/18/2019	738.20	738.20	Open	Y
38947	CHICAGO ARCHITECTURE CENTER	09/28/2019	11/18/2019	350.00	350.00	Open	Y
38942	CHICAGO FILTER SUPPLY	10/17/2019	11/18/2019	167.10	167.10	Open	Y
39089	CHICAGO TRIBUNE MEDIA GROUP	10/24/2019	11/18/2019	18.69	18.69	Open	N
39040	CLASSIC LANDSCAPE, LTD.	11/01/2019	11/18/2019	5,488.00	5,488.00	Open	N
38983	COM ED	10/29/2019	11/18/2019	38.95	38.95	Open	Y
38984	COM ED	10/30/2019	11/18/2019	31.44	31.44	Open	Y
39092	CONSERVATION LAND STEWARDSHIP	10/07/2019	11/18/2019	5,800.93	5,800.93	Open	N
39060	COSTCO MEMBERSHIP	11/06/2019	11/18/2019	180.00	180.00	Open	N
38979	DAWSONS TREE SERVICE	10/18/2019	11/18/2019	375.00	375.00	Open	Y
39086	DIRECT ENERGY BUSINESS	11/04/2019	11/18/2019	16,874.58	16,874.58	Open	N
38997	DIRECT ENERGY BUSINESS	10/29/2019	11/18/2019	2,297.49	2,297.49	Open	Y
38998	DIRECT ENERGY BUSINESS	10/29/2019	11/18/2019	33.74	33.74	Open	Y
38940	DREISILKER ELECTRIC MOTORS INC	10/21/2019	11/18/2019	103.83	103.83	Open	Y
38941	DREISILKER ELECTRIC MOTORS INC	10/16/2019	11/18/2019	186.00	186.00	Open	Y
38948	EBEL'S ACE HARDWARE #8313	10/18/2019	11/18/2019	8.94	8.94	Open	Y
39056	EBEL'S ACE HARDWARE #8313	10/22/2019	11/18/2019	34.34	34.34	Open	N
39057	EBEL'S ACE HARDWARE #8313	10/24/2019	11/18/2019	52.22	52.22	Open	N
39058	EBEL'S ACE HARDWARE #8313	10/28/2019	11/18/2019	20.66	20.66	Open	N
39096	EBEL'S ACE HARDWARE #8313	11/08/2019	11/18/2019	105.19	105.19	Open	N
38987	ENVISION HEALTHCARE INC	11/01/2019	11/18/2019	37.00	37.00	Open	Y
39039	EVANS & SONS BLACKTOP INC	10/16/2019	11/18/2019	46,827.38	46,827.38	Open	N
38985	FED EX	10/23/2019	11/18/2019	20.43	20.43	Open	Y
39079	FIRST COMMUNICATION LLC	11/01/2019	11/18/2019	952.29	952.29	Open	N
39027	FITNESS EQUIPMENT SERVICES	11/05/2019	11/18/2019	152.00	152.00	Open	Y
38972	FLAGG CREEK WATER RECLAMATION	10/28/2019	11/18/2019	3,603.84	3,603.84	Open	Y
38973	FLAGG CREEK WATER RECLAMATION	10/28/2019	11/18/2019	30.20	30.20	Open	Y
38974	FLAGG CREEK WATER RECLAMATION	10/28/2019	11/18/2019	24.70	24.70	Open	Y
38975	FLAGG CREEK WATER RECLAMATION	10/28/2019	11/18/2019	88.05	88.05	Open	Y
39041	FLUID RUNNING LLC	10/29/2019	11/18/2019	10,802.94	10,802.94	Open	N
39070	FUN EXPRESS	09/30/2019	11/18/2019	350.39	350.39	Open	N
39044	GREAT LAKES CONCRETE	10/21/2019	11/18/2019	928.90	928.90	Open	N
39038	HAGG PRESS	10/31/2019	11/18/2019	387.00	387.00	Open	Y
38954	HINSDALE NURSERIES INC	10/01/2019	11/18/2019	264.00	264.00	Open	Y
38980	HINSDALE NURSERIES INC	10/29/2019	11/18/2019	99.00	99.00	Open	Y
38981	HINSDALE NURSERIES INC	10/29/2019	11/18/2019	82.50	82.50	Open	Y
39037	HINSDALE NURSERIES INC	11/05/2019	11/18/2019	264.00	264.00	Open	Y
39030	HOME DEPOT CREDIT SERVICES	10/08/2019	11/18/2019	34.85	34.85	Open	Y
39031	HOME DEPOT CREDIT SERVICES	10/31/2019	11/18/2019	85.32	85.32	Open	Y
39032	HOME DEPOT CREDIT SERVICES	10/10/2019	11/18/2019	93.36	93.36	Open	Y
39033	HOME DEPOT CREDIT SERVICES	10/11/2019	11/18/2019	75.15	75.15	Open	Y
39034	HOME DEPOT CREDIT SERVICES	10/22/2019	11/18/2019	58.95	58.95	Open	Y
39035	HOME DEPOT CREDIT SERVICES	10/23/2019	11/18/2019	26.44	26.44	Open	Y
39036	HOME DEPOT CREDIT SERVICES	10/23/2019	11/18/2019	171.59	171.59	Open	Y
38956	HP PRODUCTS	10/22/2019	11/18/2019	453.12	453.12	Open	Y
38957	HP PRODUCTS	10/22/2019	11/18/2019	49.64	49.64	Open	Y

User: mkorman

EXP CHECK RUN DATES 11/18/2019 - 11/18/2019

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
38963	HP PRODUCTS	10/16/2019	11/18/2019	1,645.01	1,645.01	Open	Y
39009	HP PRODUCTS	10/18/2019	11/18/2019	636.57	636.57	Open	Y
39010	HP PRODUCTS	10/10/2019	11/18/2019	2,150.11	2,150.11	Open	Y
39004	HTBSCREDIT	10/22/2019	11/18/2019	131.17	131.17	Open	Y
39029	HTBSCREDIT	10/22/2019	11/18/2019	365.94	365.94	Open	Y
39055	HUGH LIGHTING DESIGN LLC	11/01/2019	11/18/2019	1,105.52	1,105.52	Open	N
38953	IL STATE TOLL HWY AUTHORITY	10/01/2019	11/18/2019	25.65	25.65	Open	Y
38952	ILLINOIS PUMP INC	08/29/2019	11/18/2019	397.50	397.50	Open	Y
38971	INDUSTRIAL ELECTRIC	10/29/2019	11/18/2019	162.00	162.00	Open	Y
39000	INDUSTRIAL ELECTRIC	10/29/2019	11/18/2019	159.28	159.28	Open	Y
39043	INDUSTRIAL ELECTRIC	10/29/2019	11/18/2019	559.00	559.00	Open	N
38951	JACKSON-HIRSCH, INC.	08/29/2019	11/18/2019	348.06	348.06	Open	Y
39071	JACKSON-HIRSCH, INC.	09/03/2019	11/18/2019	315.92	315.92	Open	N
39072	JACKSON-HIRSCH, INC.	10/21/2019	11/18/2019	203.12	203.12	Open	N
38986	JAMES LEZATTE	10/31/2019	11/18/2019	382.00	382.00	Open	Y
38944	JOHNSTONE SUPPLY	10/23/2019	11/18/2019	6.29	6.29	Open	Y
38955	JOHNSTONE SUPPLY	10/16/2019	11/18/2019	24.00	24.00	Open	Y
38935	JONES TRAVEL	10/25/2019	11/18/2019	909.00	909.00	Open	Y
38936	JONES TRAVEL	10/18/2019	11/18/2019	1,304.00	1,304.00	Open	Y
38933	KLUBER ARCHITECTS & ENGINEERS	09/30/2019	11/18/2019	1,475.00	1,475.00	Open	Y
38934	KLUBER ARCHITECTS & ENGINEERS	09/30/2019	11/18/2019	1,125.00	1,125.00	Open	Y
39087	KONICA MINOLTA BUSINESS	10/31/2019	11/18/2019	40.24	40.24	Open	N
39088	KONICA MINOLTA BUSINESS	10/31/2019	11/18/2019	321.97	321.97	Open	N
39005	LAUTERBACH & AMEN LLP	10/25/2019	11/18/2019	2,200.00	2,200.00	Open	Y
38995	LESLIE' S POOLMART, INC.	08/28/2019	11/18/2019	19.78	19.78	Open	Y
38965	LPG MUSIC INC.	10/25/2019	11/18/2019	2,933.37	2,933.37	Open	Y
39007	MARKET ACCESS CORP.	10/08/2019	11/18/2019	720.00	720.00	Open	Y
39008	MARKET ACCESS CORP.	10/30/2019	11/18/2019	545.00	545.00	Open	Y
39003	MEDIA NUT	10/27/2019	11/18/2019	63.75	63.75	Open	Y
38964	MODESTO TECHNOLOGIES	10/16/2019	11/18/2019	1,249.15	1,249.15	Open	Y
38945	NEXT GENERATION	10/22/2019	11/18/2019	492.00	492.00	Open	Y
39090	NEXT GENERATION	10/25/2019	11/18/2019	544.50	544.50	Open	N
38969	NICOR GAS	10/28/2019	11/18/2019	811.92	811.92	Open	Y
38970	NICOR GAS	10/28/2019	11/18/2019	160.70	160.70	Open	Y
38966	NORMAN J. LANDRUM	10/25/2019	11/18/2019	602.00	602.00	Open	Y
38994	NORTHERN PRINT NETWORK	10/29/2019	11/18/2019	177.10	177.10	Open	Y
38929	OAK BROOK PARK DISTRICT	10/28/2019	11/18/2019	5,456.54	5,456.54	Open	Y
39059	OAKBROOK TERRACE PARK DISTRICT	11/06/2019	11/18/2019	14.40	14.40	Open	N
39042	PC CONNECTION	09/30/2019	11/18/2019	2,900.00	2,900.00	Open	N
39023	PETTY CASH - CORPORATE ADMIN.	11/06/2019	11/18/2019	17.86	17.86	Open	Y
39024	PETTY CASH-RECREATION DEPT.	11/06/2019	11/18/2019	226.80	226.80	Open	Y
38968	PFEIFFER'S PEST CONTROL	10/30/2019	11/18/2019	200.00	200.00	Open	Y
38990	PFEIFFER'S PEST CONTROL	10/23/2019	11/18/2019	200.00	200.00	Open	Y
39025	QUEST DIAGNOSTICS	10/28/2019	11/18/2019	346.56	346.56	Open	Y
39094	ROBBINS SCHWARTZ	10/31/2019	11/18/2019	9,477.00	9,477.00	Open	N
38992	ROYAL PRINCESS PARTIES	10/05/2019	11/18/2019	300.00	300.00	Open	Y
38993	ROYAL PRINCESS PARTIES	10/06/2019	11/18/2019	300.00	300.00	Open	Y

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
38937	SERVICE SANITATION, INC.	10/18/2019	11/18/2019	404.00	404.00	Open	Y
38938	SERVICE SANITATION, INC.	10/18/2019	11/18/2019	222.50	222.50	Open	Y
38939	SERVICE SANITATION, INC.	10/18/2019	11/18/2019	101.50	101.50	Open	Y
38967	SOUTH SIDE CONTROL SUPPLY CO	10/16/2019	11/18/2019	1,013.75	1,013.75	Open	Y
39002	SPRINT PHONE	10/29/2019	11/18/2019	17.25	17.25	Open	Y
38991	STARBUCKS COFFEE COMPANY	10/31/2019	11/18/2019	106.99	106.99	Open	Y
39001	STERLING NETWORK INTEGRATION	10/28/2019	11/18/2019	362.50	362.50	Open	Y
38978	TAMELING INDUSTRIES INC.	10/03/2019	11/18/2019	192.00	192.00	Open	Y
38946	THE EMPLOYERS ASSOCIATION	10/21/2019	11/18/2019	133.00	133.00	Open	Y
38999	THINKGARD LLC	11/01/2019	11/18/2019	699.00	699.00	Open	Y
38962	THOMAS PUMP COMPANY INC	09/23/2019	11/18/2019	5,700.00	5,700.00	Open	Y
38928	THREE OAKS GROUND COVER	10/14/2019	11/18/2019	2,992.50	2,992.50	Open	Y
39062	TWO BROTHERS COFFEE ROASTERS	11/04/2019	11/18/2019	426.00	426.00	Open	N
38982	VERIZON WIRELESS	10/07/2019	11/18/2019	1,093.07	1,093.07	Open	Y
38943	VILLA PARK ELECTRICAL SUPPLY	07/25/2019	11/18/2019	126.69	126.69	Open	Y
39080	VILLAGE OF OAK BROOK	11/07/2019	11/18/2019	5,375.50	5,375.50	Open	N
39081	VILLAGE OF OAK BROOK	11/07/2019	11/18/2019	41.50	41.50	Open	N
39082	VILLAGE OF OAK BROOK	11/07/2019	11/18/2019	136.00	136.00	Open	N
39083	VILLAGE OF OAK BROOK	11/07/2019	11/18/2019	52.00	52.00	Open	N
39084	VILLAGE OF OAK BROOK	11/07/2019	11/18/2019	262.00	262.00	Open	N
39085	VILLAGE OF OAK BROOK	11/07/2019	11/18/2019	10.00	10.00	Open	N
39063	WASTE MANAGEMENT OF ILLINOIS I	10/31/2019	11/18/2019	484.47	484.47	Open	N
39069	WIGHT & COMPANY	09/30/2019	11/18/2019	28,123.57	28,123.57	Open	N
38932	WILSON SPORTING GOODS	10/03/2019	11/18/2019	768.60	768.60	Open	Y

of Invoices: 165 # Due: 165
 # of Credit Memos: 0 # Due: 0

Totals: 233,186.12 233,186.12
 Totals: 0.00 0.00

Net of Invoices and Credit Memos:

233,186.12 233,186.12

* 2 Net Invoices have Credits Totalling:

(103.50)

User: mkorman

EXP CHECK RUN DATES 11/18/2019 - 11/18/2019

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			67,080.84	67,080.84		
	02 - RECREATION FUND			103,444.68	103,444.68		
	05 - AUDIT FUND			1,500.00	1,500.00		
	07 - RECREATIONAL FACILITIES FUND			19,860.47	19,860.47		
	08 - SPORTS CORE			373.06	373.06		
	09 - SPECIAL RECREATION FUND			10,217.00	10,217.00		
	12 - CAPITAL PROJECTS FUND			30,710.07	30,710.07		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			34,493.37	34,493.37		
	02 - FINANCE			2,886.44	2,886.44		
	04 - CENTRAL PARK NORTH			709.44	709.44		
	05 - CENTRAL PARK			12,092.01	12,092.01		
	06 - SADDLEBROOK PARK			4,470.79	4,470.79		
	07 - FOREST GLEN PARK			2,707.41	2,707.41		
	08 - CHILLEM PARK			1,984.00	1,984.00		
	09 - DEAN PROPERTY			502.60	502.60		
	10 - PROFESSIONAL SERVICES			9,332.25	9,332.25		
	12 - CONTRACTS. MAINTENANCE DNS			5,800.93	5,800.93		
	15 - BUILDING/RECREATION CENTER			14,417.63	14,417.63		
	20 - CENTRAL PARK WEST			2,483.79	2,483.79		
	21 - FITNESS CENTER			5,134.16	5,134.16		
	25 - AQUATIC CENTER			18,870.41	18,870.41		
	26 - AQUATIC-RECREATION PROGRAMS			12,261.12	12,261.12		
	30 - CHILDRENS PROGRAMS			206.46	206.46		
	31 - PRESCHOOL PROGRAMS			4,054.60	4,054.60		
	32 - YOUTH PROGRAMS			314.16	314.16		
	40 - ADULT PROGRAMS			2,733.34	2,733.34		
	50 - PIONEER PROGRAMS			6,767.92	6,767.92		
	60 - SPECIAL EVENTS & TRIPS			5,847.58	5,847.58		
	71 - BUILDING/RACQUET CLUB			9,786.61	9,786.61		
	75 - PROGRAMS/RACQUET CLUB			3,186.63	3,186.63		
	80 - MARKETING			3,105.02	3,105.02		
	81 - CAPITAL OUTLAY			36,827.38	36,827.38		
	92 - AUDIT FUND			1,500.00	1,500.00		
	95 - CAPITAL PROJECTS FUND			30,710.07	30,710.07		

PAID
INTERIM AND REFUND CHECKS

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
38959	DAWN SPRONG	10/24/2019	11/01/2019	23.00	0.00	Paid	Y
38924	DIRECT ENERGY BUSINESS	10/07/2019	10/28/2019	19,002.22	0.00	Paid	Y
38960	ELANINE FORRESTER	10/16/2019	11/01/2019	98.00	0.00	Paid	Y
38961	KONICA MINOLTA PREMIER FINANCE	08/29/2019	10/31/2019	739.00	0.00	Paid	Y
38926	MAILFINANCE	10/15/2019	10/25/2019	384.81	0.00	Paid	Y
38958	SERVE AND PROTECT LAW LLC	10/29/2019	11/01/2019	2,750.00	0.00	Paid	Y
38927	TYCO INTEGRATED SECURITY LLC	09/07/2019	10/25/2019	228.98	0.00	Paid	Y
38925	VILLAGE OF OAK BROOK	10/21/2019	10/25/2019	50.00	0.00	Paid	Y

# of Invoices:	8	# Due:	0	Totals:	23,276.01	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>23,276.01</u>	<u>0.00</u>

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	8,740.28	0.00
02 - RECREATION FUND	8,556.21	0.00
07 - RECREATIONAL FACILITIES FUND	5,979.52	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	5,263.79	0.00
02 - FINANCE	519.31	0.00
05 - CENTRAL PARK	1,707.30	0.00
07 - FOREST GLEN PARK	356.10	0.00
15 - BUILDING/RECREATION CENTER	2,811.74	0.00
20 - CENTRAL PARK WEST	595.83	0.00
21 - FITNESS CENTER	2,276.29	0.00
25 - AQUATIC CENTER	3,882.63	0.00
71 - BUILDING/RACQUET CLUB	5,863.02	0.00



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Corporate

Petty Cash for Nov. 2019

Received By	Date	Description	Account Number	Amount
L. Noonan	10/18/2019	IPRA Software Symposium, Carol Stream Park District	01-01-660-002	\$17.86
		Total		\$17.86

Grand Total **\$17.86**



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Recreation

Petty Cash for Nov. 2019

Received By	Date	Description	Account Number	Amount
D. Thommes	10/7/19	Preschool Supplies	02-31-765-001	\$9.98
	10/15/19	Preschool Supplies	02-31-765-001	\$8.00
	10/15/19	Preschool Supplies	02-31-765-001	\$35.40
	10/21/19	Preschool Supplies	02-31-765-001	\$7.00
	10/22/19	Preschool Supplies	02-31-765-001	\$9.59
	10/22/19	Preschool Supplies	02-31-765-001	\$31.23
	10/22/19	Preschool Supplies	02-31-765-001	\$15.47
	10/24/19	Preschool Supplies	02-31-765-001	\$12.18
	10/25/19	Preschool Supplies	02-31-765-001	\$30.45
	10/28/19	Preschool Supplies	02-31-765-001	\$3.23
		Total		\$162.53
K. Garrett	10/24/19	Active World Transportation	02-80-980-000	\$19.00
		Total		\$19.00
M. Murtaugh	10/24/19	Help 2 Course, Gurnee, Illinois	02-01-660-002	\$45.27
		Total		\$45.27
		Grand Total		\$226.80

Providing the very best in park and recreational opportunities, facilities and open lands for our community.



Oak Brook
Park District

A National Gold Medal Agency



2018/2019 Annual Report

www.obparks.org





Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.

Vision:

To provide a diverse range of opportunities designed to keep the members of the Greater Oak Brook Community happy, fit and active. By maintaining fiscally responsible practices and focusing on communication, environmental stewardship, and accessibility, the Oak Brook Park District works to help our community as a whole be its very best and feel its very best.

About This Report

This report highlights progress, accomplishments, goals, and initiatives of the Oak Brook Park District, as outlined in our 2016 Strategic Plan.

The report follows our five **STRATEGIC INITIATIVES**, developed through our Strategic Planning process. They focus on developing a tactical and adaptive working plan linking our mission, vision, and core values with policy making and organization. This will ensure the operational goals for the next three years fall within the parameters of our mission and vision.

5 STRATEGIC INITIATIVES



To ensure that the very best facilities are available to our constituents.



To offer the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



To provide a diverse range of the very best passive and active recreational programs and opportunities to our entire community, regardless of age or ability.



To foster a work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.



To prioritize the fiscally responsible use of resources in all aspects of our operations.

To ensure that the very best facilities are available to our constituents.



Progressive Upgrades

Updated the fitness studios with a new fan system in addition to adding mirrors and barres to Studio B.

The Aquatic Center switched out overhead lighting to LED lights to conserve energy and lower maintenance costs.

The Aquatic Center installed Variable Frequency Drives on all main pumps to improve pump performance while increasing energy efficiency.

To provide a diverse range of the very best passive and active recreational programs and opportunities to our entire community, regardless of age or ability.



A new spin on an old tradition

Replacing the local MIST Tri Series, Fitness Staff developed the Triple Threat Dri-Tri Series, featuring "Tackle the Tri", "Team Dri Tri", and "Turkey Dri Tri".

Re-energized programs

Swim team numbers grew from 225 members last year to 346 this year, a 65% increase. This year's athletes combined for **14 new team records over the course of the season.**

Open Pickleball interest exploded **averaging 30 patrons** per day. The renewed interest has led to the creation of several new pickleball programs.

The Youth Basketball League partnered with Breakaway Basketball to offer an additional practice per week and the 1-4 grade league filled to max capacity with **160 kids enrolled.**



To foster a work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.



Playground Partners

Partnered with Knights Basketball and Breakaway Basketball to offer the Build A Dream 3v3 Tournament weekend. In its inaugural year, **31 teams participated raising over \$6,500** for the Universal Playground.

A Successful Season

Entered into agreement with the Village of Oak Brook to manage the Bath & Tennis Club pools. The agreement was extended into a 3 year contract for the 2019-2021 summer seasons.

To provide the very best in park and open space to our constituents and to a be a community leader in environmental conservation and stewardship.



Eagle Scout Project Completed

20 bird houses were built and installed at Dean Nature Sanctuary through a cooperative Eagle Scout project.

50 trees planted

Over 50 new trees were added to the parks, including White Oak, Crimson King Maple, Colorado Spruce, Norway Spruce, and White Pine.



Protecting Pollinators

Two monarch butterfly waystations were established and registered, one at Dean Nature Sanctuary and one along the south shoreline of Ginger Creek at Central Park. The areas are planted with milkweed and other native plants which are critical to the health, sustainability, and successful migration of monarch butterflies.

Central Park Improvements Completed

New and innovative LED sports lighting was installed on Field #1 at Central Park, along with the adjustment of the baseline fences to increase field safety.

The sledding hill at Central Park was enlarged to allow for more users and a better sledding experience.

Inclusive play comes to Oak Brook...

Completed construction of the Sandlot, a Universal Playground at Central Park. This barrier-free playground is designed for people of all ages and abilities.



In September 2018, we celebrated the opening of a \$1 million playground in Central Park. The Sandlot features equipment designed to increase social and play interaction among people of all ages and abilities. The playground is fully fenced and the features are accessible through double-wide ramping. From parents and grandparents that have limited mobility with typically-abled children, to families that have a child with special needs, this incredible park provides a fun and interactive environment where everyone can experience the benefits of play together. The playground is located near the Tennis Center at 1301 Forest Gate Road.

On Inclusion:

We are all better when we have the opportunity to play together and learn from each other! The Oak Brook Park District works to remove physical, social, and emotional barriers to play and recreation so that people of all ages and abilities have access to exciting opportunities designed to help them be their very best and feel their very best, every single day.

Central Park North Acquisition

"A Referendum to Preserve Oak Brook's Limited Green Space"

"The relocation of McDonald's corporate offices to Chicago presents the Oak Brook Park District with an opportunity to secure more open space and park land for the community. On November 6, 2018, the Oak Brook Park District will ask residents to vote on a referendum for the issuance of up to \$17.9 million in bonds to purchase 34 acres of open space between Jorie Boulevard and Route 83 at Kensington Road, commonly known as the 'McDonald's Soccer Fields.' "

November 6, 2018

Oak Brook Park District
Open Space Referendum



-From Oak Brook Park District FAQ

The referendum question was on the Nov. 6, 2018, ballot, and all residents of the Oak Brook Park District had the opportunity to vote on the measure.



Why Go to Referendum?

Earlier in 2018, Oak Brook Park District held focus groups to listen to what the community wanted. The clear direction from residents was for the park district to try to acquire the 34-acres of land next to Central Park. If the referendum passed, the Park District would be able to purchase the land and secure critical open space for the community.

Results

After the overwhelmingly successful passing (68% voter support) of the referendum in November of 2018, the sale of the former McDonald's property known as Autumn Oaks, was finalized in February of 2019.

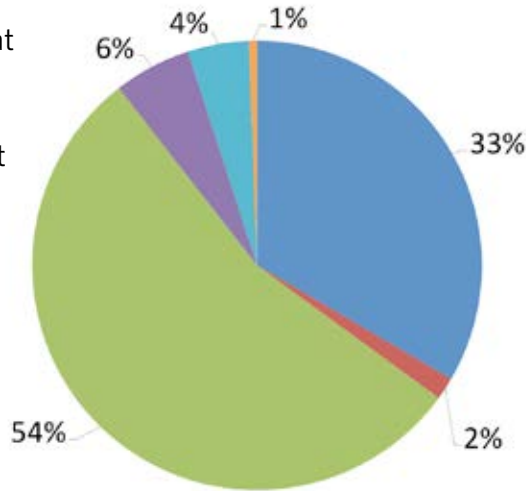
The Park District has begun the planning process to develop the open space into a valuable recreation area through the planting of trees and other native landscaping, in addition to the improved athletic fields and other features.



Agency Financial Recap

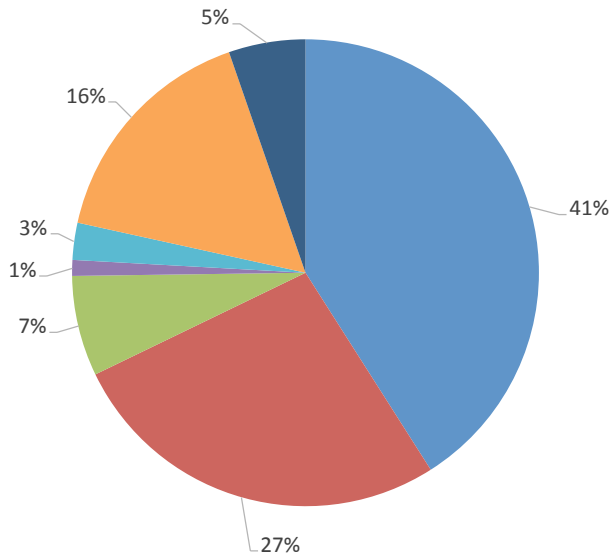
The annual operating budget produces revenue which contributes to capital replacements and improvements such as field maintenance, ballfield work, and facility repairs.

For a more in-depth look at agency financials, consult the 2019 Comprehensive Annual Financial Report at www.obparks.org.



2018/2019 Revenues by Source

- Property Taxes: \$3,353,130
- Other Taxes: \$161,448
- Charges for Services: \$5,457,069
- Sponsorship & Grants: \$557,077
- Miscellaneous: \$441,554
- Interest: \$58,190

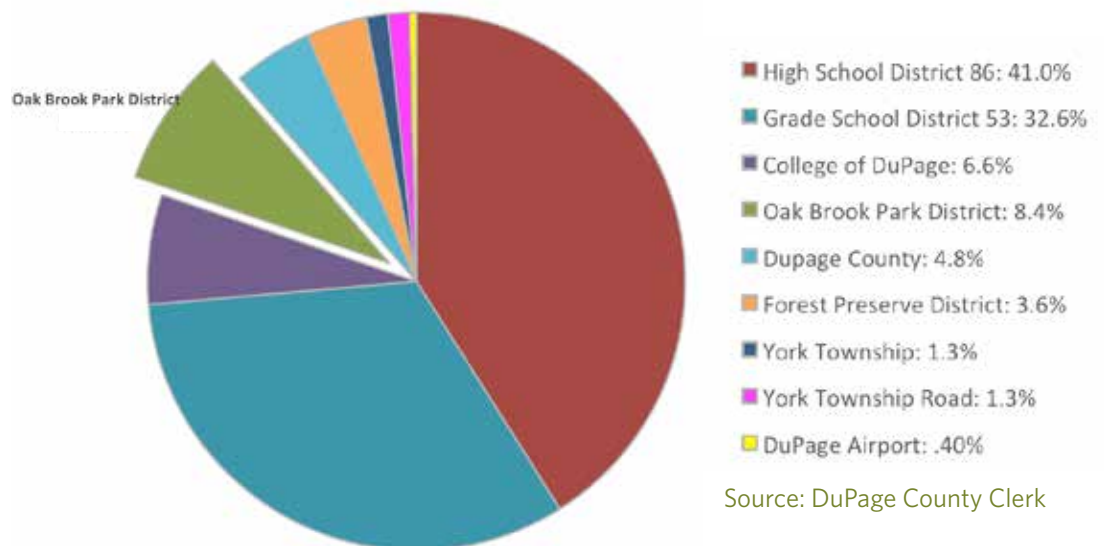


2018/2019 Expenditures by Allocation

Fiscal Year 2018/2019 Expenditures

- Salaries and Wages: \$4,232,837
- Contractual Services: \$2,771,874
- Supplies and Materials: \$718,130
- Professional Services: \$113,284
- Repairs and Maintenance: \$264,949
- Capital & Depreciation: \$1,677,280
- Debt Service: \$548,876

Your Tax Dollars | 2018



Source: DuPage County Clerk

To prioritize the fiscally responsible use of resources in all aspects of our operations.



OAK BROOK PARK DISTRICT ANNUAL REPORT 2018-2019



HAPPY | FIT | ACTIVE

www.obparks.org

Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.





Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: November 7, 2019
Re: October/November 2019: Communications, IT & Administration

October Board Meeting Follow Up:

Lacrosse Agreement

This agreement is a smaller partnership on Wednesdays and the weekends. It also utilizes fewer fields, so there are plenty of options available for the general public.

Master Vision 2020-2030

Once the Master Vision has been approved, the document will be available on our website as well as hard copies available throughout the Oak Brook Park District.

November Board Meeting Discussion Points:

Pool Management with the Village of Oak Brook

This agreement decision has been extended to December 17, 2019. Exploring management of tennis and sports fields has been proposed by the Village. Staff is gathering historical data for the Commissioners to make a decision in December.

Organization Chart

In February, the board approved restructuring for superintendents. This Organization Chart will be implemented starting January, 2020. This new structure has been created to support succession planning at the Oak Brook Park District.

October IT Report:

The hard drive array was expended on the main file server. This was needed to provide additional space for marketing graphics and photos. A total of 1.8 terabytes are now available

The server side of the staff intranet has been updated. This will keep the site up and running for another year as we will eventually need a major redesign due to software advances. This site contains important information for all staff to access from district computers.

October Corporate & Community Relations Report:

This is a comparison chart year-to-date for FY 2018 vs. FY 2019:

	FY 2018	FY 2019
Sponsorships	\$30,990.00	\$33,140.00
Ad Space	\$17,550.00	\$22,475.00
Vendors	\$8,750.00	\$11,266.80
In-Kind Donations	\$35,600.30	\$27,396.57
Oak Brook Park District Foundation	\$33,751.69	\$8,508.82

Additions for October 2019:

Sponsorships: \$1,400.00 **Advertising:** \$850.00 **Vendors:** \$1,266.80
In-Kind Donations: \$1,298.00 **Oak Brook Park District Foundation:** \$1,243.00

October Marketing & Communications Report:

Facebook Analytics

Total Likes: 2735 (up 40)
 Posts: 19
 Total Reach Average: 1,313


Instagram Analytics

Total Followers: 819 (up 33)
 Posts: 10
 Top Post Reach: 265
 Top Post Impressions: 398

Twitter Analytics

Total Followers: 1,045 (up 8)
 Posts: 12
 Top Post Impressions: 80

Top performing Facebook post for October:



Oak Brook Park District
 Published by Katie Garrett [?] · October 23 at 3:04 PM · 🌐

Check out the news of our newest Record Breaker on our STARS Swim Team: Riley Grill Riley is one of the most dedicated members of the swim team. She was given a goal for the season and crushed it at the first meet! Way to go, Riley!
<https://www.obparks.org/news/new-stars-swim-team-record-set>

Performance for Your Post

1,897 People Reached

389 Reactions, Comments & Shares 🗨️

249 Like	26 On Post	223 On Shares
55 Love	3 On Post	52 On Shares
3 Wow	0 On Post	3 On Shares
78 Comments	9 On Post	69 On Shares
4 Shares	4 On Post	0 On Shares

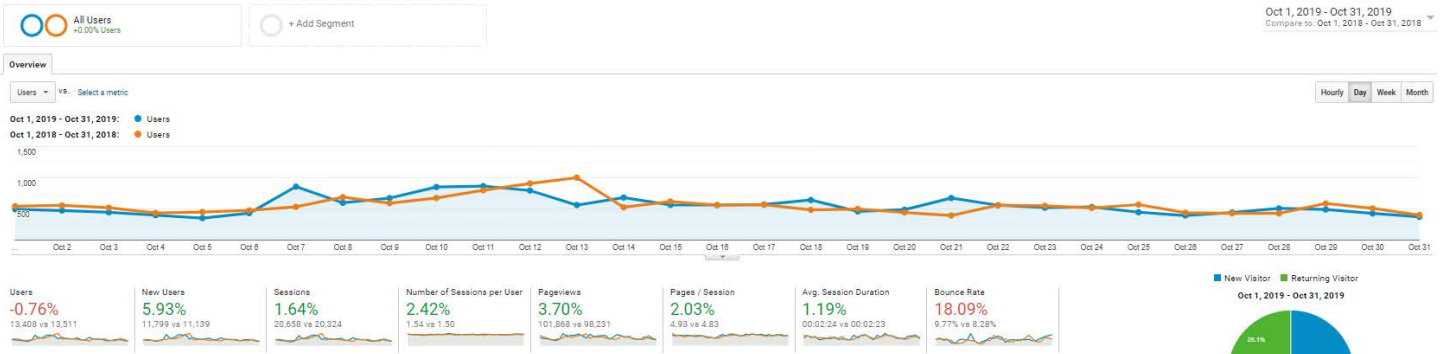
285 Post Clicks

11 Photo Views	32 Link Clicks 🔗	242 Other Clicks 🔗
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NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



Obparks.org acquisition value

Referral Values September 2019

Direct:	\$89,291.67
Referrals:	\$2,754.50
Organic Search:	\$2,812.00
Email/Other:	\$0

Ecommerce Total:

Oct 2019: \$49,599 v. Oct 2018: \$45,701
YTD 2019: \$807,123 V. YTD 2018: \$662,611

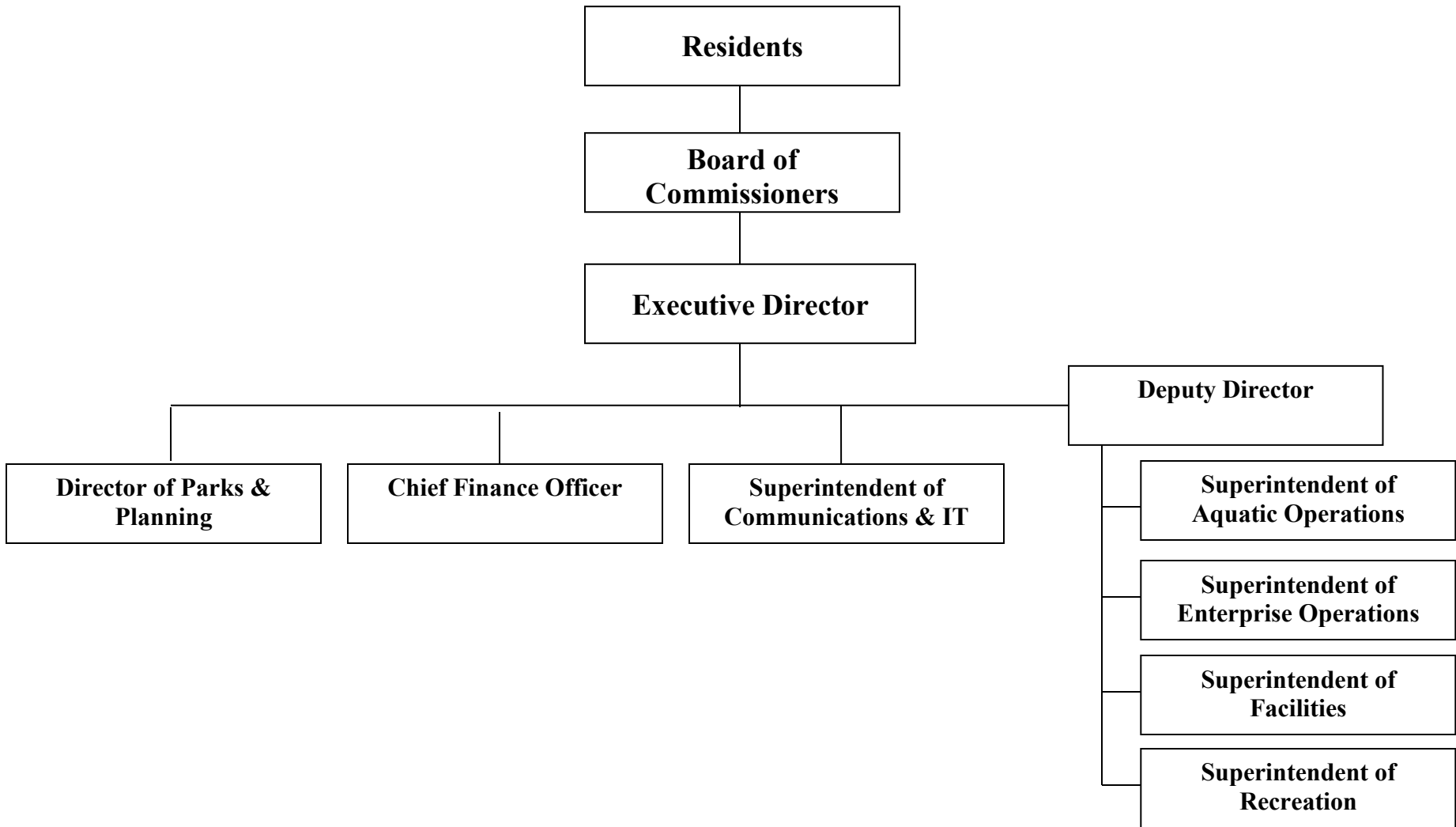
Top Referral Sites/User: KidList, Active Net, Tennis Source, Chicago Parent

Top Referral Site/Revenue: Active Net

Top Pages

1. Home
2. Facilities/FRC
3. Facilities/FAC
4. Programs/Aquatics
5. Facilities/CPW
6. Programs/tennis
7. /parties and rentals
8. /Membership
9. /obparks/Home
10. Facilities/TennisCenter

**Oak Brook Park District
Organization Chart
FY '20- '21**





Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: November 13, 2019
Re: October 2019 Financials

General Fund

We have now completed six months of our current fiscal year. Year-to-date (YTD) revenues, expenditures, and transfers out in this fund equal \$2,173,166, \$1,220,108 and \$0, respectively. This is resulting in a YTD net surplus of \$953,058, which is an increase over last year's net surplus of \$757,861. Following is additional commentary:

- **Revenues-** Total YTD revenues are favorable against budget at 78%, and have increased \$290,962 over the previous year. Property taxes and Personal Property Replacement Taxes (PPRT) account for approximately \$125,000 of this increase. We are also benefitting from increased Central Park field rentals as a result of increased usage due to Fall soccer, and our Central Park North fields have been very busy. In our Building-Recreation Center Department, \$80K in quarterly overhead revenue was recorded in October 2019 whereas in the prior year the second quarter allocation wasn't recorded until November. This overhead revenue reimburses the General Fund for general administration costs, custodial personnel wages, and towel service costs that are captured in this fund and subsequently charged to the Recreation Fund on a quarterly basis and via a journal entry.
- **Expenditures-** Overall expenditures are favorable against budget at 44%, and are approximately \$96,000 (8.5%) higher than the prior year. The majority of the increase is being driven in our Central Park, Central Park North, and Building-Recreation Center departments.
- **Central Park-** Expenditures in this department have increased approximately \$38,000 due to a variety of reasons. During the current year we purchased a field striping machine and paint supplies totaling \$11,933, \$2,300 in playground mulch, an infield grader attachment for \$2,800, portable baseball mounds for \$2,900, and spent \$1,930 to repair a Ford Pickup truck. In addition, we have incurred increased expenditures on weed and grub control services and tree maintenance. During September, \$7,500 in crack sealing and sealcoating costs incurred for our main parking lot was also allocated to this department.
- **Building-Recreation Center-** YTD expenditures are higher than prior year primarily due to the incursion of \$9,400 in costs to upgrade the control panel and other equipment for our Sonitrol security alarm and access control system. We also incurred \$5,296 in costs for the emergency replacement of a boiler pump.

Recreation Fund

YTD revenues, expenditures, and transfers out in this fund equal \$2,542,909, \$1,652,840 and \$0, respectively. This is resulting in a YTD net surplus of \$890,068; which is a 7% increase over prior year's net surplus of \$832,302. Following is additional commentary:

- **Revenues-** Total YTD revenues are favorable against budget at 69%, and are 2.6% higher than prior year's total of \$2,478,110. Personal Property Replacement Taxes are much higher than in the prior year. In our Marketing department, we recorded a \$45K donation from the Foundation to benefit our Universal Playground whereas in the prior year a similar donation totaled \$29K.
- **Expenditures-** Overall expenditures are favorable against budget at 43% and have increased slightly over prior year's total of \$1,645,808. Increased expenditures in our administration, fitness and aquatic

departments are driving this increase and is due, in part, to the quarterly overhead allocation described above. In October of 2019 we have recorded overhead expense in these three departments whereas in the prior year the expense wasn't recorded until November 2018. These expenditure increases are partially offset by a decrease in capital costs incurred; \$205,722 incurred last year versus \$53,341 in the current year. Current year expenditures were incurred to sealcoat our main parking lot (\$20,273), purchase playground equipment for installation at Forest Glen Park (\$20,000), upgrades to our basketball courts at Central Park (\$3,200) and engineering/architecture services for proposed capital improvements at CPW (\$9,757).

- **Aquatic Center-** Total expenditures are favorable when compared to the budget but higher than the prior year. Full-time wages are higher in the current year due to the fact that in the prior year, the Aquatic Manager position was vacant from mid-April 2018 through July 11, 2018. This resulted in a one-time decrease in wages and health insurance costs. In addition, we have yet to re-allocate certain payroll costs from this department to the Sports Core fund for work performed at the Village's pool during the most recent pool season. We expect to record this re-allocation of expenditures in the coming months.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,274,391 and \$805,839, respectively. This is resulting in a YTD net surplus of \$468,552; which is an increase of \$71,668 (18.1%) over prior year's net surplus of \$396,884. Following is additional commentary:

- **Revenues-** Total YTD revenues have increased approximately 12% over prior year. YTD investment income has increased from \$4,345 in the prior year to \$9,199 in the current year. This increase is due to having a larger cash balance on deposit with Illinois Funds as well as higher investment yields in 2019. In addition, resident and non-resident memberships have increased approximately 19% and 9%, respectively, over prior year. The largest revenue increase is with our group lesson revenue (e.g. adult, junior, high performance, camps). Total group lesson revenue has increased from \$664,060 last year to \$795,826 in the current year and is due to increased registrations as many of the classes are currently at their maximum capacity. Partially offsetting these favorable revenue increases is a decrease in private lesson revenues. YTD private lesson revenues are currently at \$93,714 and in the prior year, revenues were at 111,352.
- **Expenses-** Expenses across all departments are currently favorable against budget, except for the Capital Outlay department.
- **Capital Outlay-** YTD capital expenditures are approximately twice what they were last year. This year we have incurred \$24,800 in costs to have 4 indoor tennis courts color coated. We have also incurred \$22,716 for the installation of replacement tennis court backdrops, and \$126,491 for the HVAC project that was budgeted at \$200,000 in the current fiscal year.

FINANCE OPERATIONS:

- Finance has completed the calculation of the 2019 property tax levy. We are resuming extending a levy for our audit fund, and with slight decreases in the levies for our Special Recreation, Social Security, and Liability Insurance Funds, we are increasing the levies for our Recreation and General Funds.
- We filed the required annual continuing disclosures for our 2019 referendum bonds on November 6, 2019.
- Marco has been working with Wintrust Bank as well as Fifth Third Bank to assess several potential financing options to fund various outdoor lighting upgrades and new lighting installations at our Central Park and Central Park North.

HUMAN RESOURCES:

- Linda N. distributed information about our new college savings benefit to eligible employees. So far two employees have elected to participate in this benefit.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: November 11, 2019
Re: Recreation & Facilities Report

Recreation

- On October 2nd, twenty-three Pioneers traveled to the Fireside Theatre in Wisconsin for lunch and the Buddy Holly Musical.
- Haunted Forest took place on October 11 and 12. Although it was cold and rained all day on Friday, many still came out to enjoy the hayride, haunted maze and many other activities.
- Thirty Pioneers enjoyed a beautiful day and visited many buildings downtown Chicago for the Chicago Architecture Foundation's Open House Chicago on October 19.
- Preschoolers enjoyed a hayride on Wednesday, October 23rd into Central Park! They stopped at a 'pumpkin patch' and all picked a pumpkin.
- The Pioneer Mah Jongg has had a consistent crowd of 24+ each week. Also, 22 Pioneers enjoyed the afternoon movie matinee of 'A Dog's Journey'.
- A special Halloween bingo was held for the Pioneers with an extra prize being given to those that dressed up.
- On Halloween, the preschoolers trick or treated around the building and ended with a Halloween parade in the gymnasium for their parents!

Aquatics

- Fall swim lesson registrations are better than 2018 by over 100 registrations and better than 2017 by 16! We currently sit at 1189 registrations, just one registration short of our goal of 1190 for the season.
- Pool parties were up again compared to last year for the second month in a row. Staff is planning a Black Friday promotion to continue to boost parties.
- The next aquatic event is the Dive-In Movie on November 22nd. Staff is trying to attract more pre-teens and teenagers with this month's movie and is showing Napoleon Dynamite. Staff will also be raffling off a couple of "Vote for Pedro" t-shirts.

Fitness

- Forty-nine participants are enrolled for the Turkey Dri Tri, which takes place on November 29.
- 3V3 Build A Dream Basketball Tournament was a great success, with a total of 18 teams.

Tennis

- The Tennis Center hosted the Oak Brook Fall II Junior Open tournament with 86 participants, October 4th – 6th.
- The outdoor tennis courts were prepared for winter.

Facilities

- Matt Murtaugh attended PDRMA's HELP 2 course at Fox Valley Ice Arena.
- Maintenance staff disassembled Splash Island for the winterization process and stored features properly.
- The commercial dryer at the Family Recreation Center was diagnosed and repaired in-house.
- New heaters were installed in the outside restrooms of the Tennis Center.
- Matt Crilly obtained Starguard certification through the Aquatic center.

Retention Results

October-19			
	Retained	Total	Rate
Aquatic	186	192	96.9%
Aqua/Ten	3	3	100.0%
Fitness	335	343	97.7%
Fit/Aqua	180	181	99.4%
Fit/Ten	7	7	100.0%
Premiere	34	36	94.4%
Yearly Total	745	762	97.8%
EFT Aqua	670	685	97.8%
EFT Aqua/Ten	47	47	100.0%
EFT Fitness	1052	1086	96.9%
EFT Fit/Aqua	554	570	97.2%
EFT Fit/Ten	82	88	93.2%
EFT Premiere	111	124	89.5%
Yearly & EFT	3261	3362	97.0%

We gained 27 new members in October.

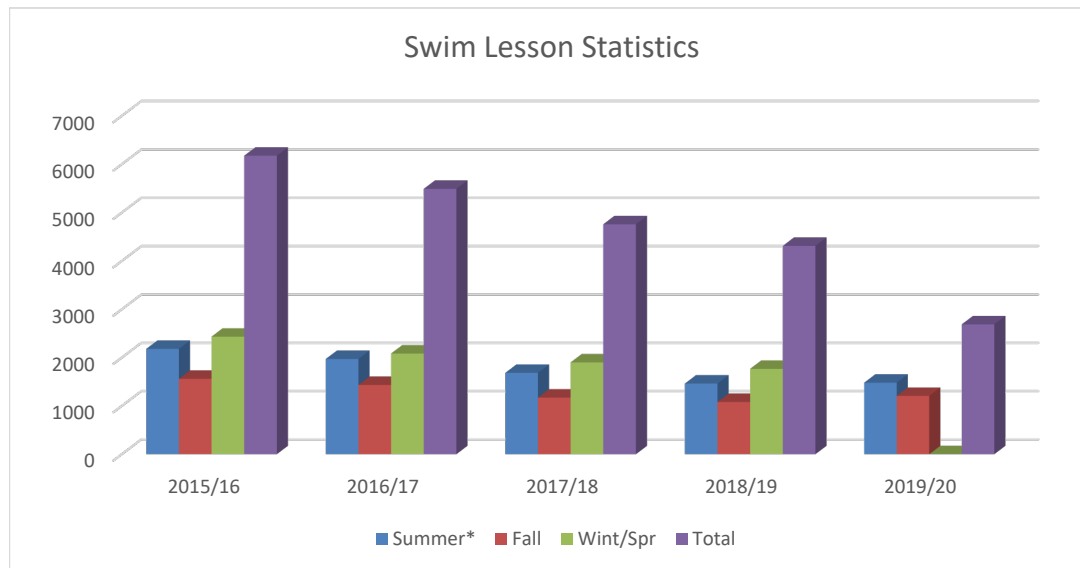


Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
2015/16	2181	1562	2433	6176
2016/17	1972	1434	2084	5490
2017/18	1685	1173	1900	4758
2018/19	1463	1082	1767	4312
2019/20	1481	1207	0	2688

*stroke clinic numbers removed from summer lesson totals and moved to swim team numbers for better accuracy

Swim Team Statistics						
	Summer	Fall/Winter	Spring	Spring Training	Stroke Clinic*	Total
2015/16	34	56	53	84	18	245
2016/17	51	68	35	52	6	212
2017/18	32	65	46	73	9	225
2018/19	71	80	77	100	18	346
2019/20	79	87	0	0	not offered	166





Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2019 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	15	9	24	15	15	12	6	5	8	13	17		139
Super Splash Birthday	7	3	11	10	10	10	11	12	9	6	6		95
Group (by day)	7	8	2	8	7	9	13	11	3	4	7		79
Private (indoors only)	6	4	4	2	2	2	1	2	0	2	2		27
Private (indoor/outdoor combo)	0	0	0	0	0	1	2	1	0	0	0		4
Splash Island Birthday	0	0	0	0	0	8	11	6	0	0	0		25
Camp Rentals	0	0	2	0	1	4	8	1	0	1	2		19
Lane Rental (lap only)	0	0	0	0	11	7	0	0	0	0	1		19
Scout	2	1	1	1	0	0	0	0	0	1	2		8
Total # Parties	37	25	44	36	46	53	52	38	20	27	37	0	415
2018	47	44	48	57	47	60	49	40	36	26	23	25	502
2017	46	52	60	54	43	61	75	37	2*	41	29	52	550



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2018/2019 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 Actual
Hours	172	126	79	168	203	210	81	28	0	0	87	155	1,307	1,316
Revenue	\$15,258	\$9,005	\$3,813	\$12,280	\$12,714	\$15,670	\$5,880	\$3,080	\$0	\$0	\$7,465	\$16,085	101,248	\$87,638

Athletic Field Usage 2018/2019 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 Actual
Hours	91	154	131	145	195	80	0	0	0	0	0	177	971	1,119
Revenue	\$3,156	\$2,081	\$725	\$1,625	\$2,688	\$1,413	\$0	\$0	\$0	\$0	\$0	\$5,575	17,263	\$18,987

Athletic Field Usage 2018/2019 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 Actual
Hours	116	96	37	24	116	89	12	0	0	0	0	83	572	941
Revenue	\$1,740	\$595	\$100	\$75	\$200	\$800	\$475	\$0	\$0	\$0	\$0	\$1,734	5,719	\$18,160

Grand Total Hours:	2849	3376
Grand Total Revenue:	\$124,230	\$124,785

Athletic Field Usage 2019/2020 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	192	190	153	142	192	178							1,046	748
Revenue	\$13,832	\$12,280	\$6,813	\$11,885	\$17,585	\$16,962							\$79,356	\$53,068

Athletic Field Usage 2019/2020 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	254	251	161	153	163	141							1,122	715
Revenue	\$10,650	\$8,338	\$3,150	\$4,838	\$7,075	\$8,697							\$42,747	\$10,275

Athletic Field Usage 2019/2020 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	155	200	167	101	153	65							841	388
Revenue	\$3,487	\$3,997	\$1,036	\$1,633	\$6,438	\$6,678							\$23,268	\$2,710

YTD Total Hours:	3009	1850
YTD Total Revenue:	\$145,371	\$66,053



Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2019													
Gym Rentals	136	134	109	93	83	77	65	82	113	109			1,001
Gym Revenue	\$ 19,800.00	\$ 18,003.00	\$ 13,045.00	\$ 10,695.00	\$ 9,665.00	\$ 10,400.00	\$ 8,370.00	\$ 12,755.00	\$ 15,930.00	\$ 13,015.00			\$ 131,678.00
Room Rentals	43	57	60	52	50	57	45	46	47	43			500
Room Revenue	\$ 1,170.00	\$ 2,618.50	\$ 1,055.00	\$ 1,945.00	\$ 3,134.00	\$ 4,249.50	\$ 2,212.00	\$ 1,816.00	\$ 2,475.00	\$ 3,260.00			\$ 23,935.00
CPW Rentals	11	9	14	10	11	20	13	17	15	4			124
CPW Revenue	\$4,990.00	\$3,597.50	\$4,990.00	\$2,760.00	\$4,540.00	\$10,589.00	\$7,312.50	\$7,475.00	\$6,025.00	\$4,115.00			\$56,394.00
2018													
Gym Rentals	152	131	137	101	78	73	70	96	98	119	139	118	1,312
Gym Revenue	\$ 19,245.00	\$ 18,237.00	\$ 14,510.00	\$ 11,025.00	\$ 6,490.00	\$ 7,412.50	\$ 7,340.00	\$ 20,500.00	\$ 8,950.00	\$ 15,396.00	\$ 17,165.00	\$ 16,075.00	\$ 162,345.50
Room Rentals	57	48	66	64	45	56	47	45	52	52	48	55	635
Room Revenue	\$ 4,409.00	\$ 4,202.00	5,385	4,430	1,900	5,180	4,170	\$ 3,117.00	\$ 4,569.00	\$ 2,980.00	\$ 3,365.00	\$ 3,568.00	\$ 47,275.00
CPW Rentals	8	9	13	12	9	20	11	17	8	8	13	9	137
CPW Revenue	\$4,307.50	\$3,457.50	\$5,501	\$4,950	\$4,590	\$10,325	\$5,780	\$5,340	\$6,182	\$4,720	\$6,013	\$4,465	\$65,631.00
Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2019	0	3	1	0	1	3	2	1	2	4			17
2018	5	5	8	2	5	5	2	1	4	4	3	6	50



Oak Brook Park District Facility Usage

Facility Usage													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2017	43,582	37,431	45,170	31,760	31,932	35,136	33,194	27,695	17,587	15,789	24,693	24,856	368,825
Weekday Avg.	1,355	1,252	1,597	1,107	1,069	1,342	1,165	911	637	853	976	1,174	1,120
Weekend Avg.	1,531	1,551	1,054	1,071	736	700	944	887	467	672	896	1,037	962
2018	27,978	41,768	44,831	40,154	37,099	41,229	51,465	41,786	33,111	15,789	NA	38,518	413,728
Weekday Avg.	1,453	1,397	1,510	1,338	1,283	1,522	1,646	1,368	1,150	853	NA	1,372	1,354
Weekend Avg.	1,499	1,729	1,291	1,339	949	1,031	1,693	1,145	1,011	672	NA	1,106	1,224
2019	35,683	37,845	45,404	32,925	32,834	36,793	38,389	29,144	NA	27,461			316,478
Weekday Avg.	1,183	1,300	1,354	946	916	1,081	1,096	981	NA	881			1,082
Weekend Avg.	1,207	1,317	1,890	1,515	1,586	1,517	1,648	838	NA	900			1,380

*NA = Visitor counter malfunctioned or was out of service.



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: November 11, 2019
Re: Board Report

- The sledding hill has been prepared for the winter season, and the ice rink will be setup before the end of November. The ice rink liner is installed and filled once temperatures are consistently around freezing.
- Fall landscape and turf maintenance is underway. Athletic fields are being aerated, top-dressed, and dormant seeded. Fall mums will be removed near the end of the month and another 1,500 tulip bulbs will be planted in their place for the spring.
- The Park District project team met with the Development Services department of the Village of Oak Brook to discuss permitting and special use requirements for the phase one improvements at Central Park North.
- The honey bee apiary at Dean Nature Sanctuary has been prepared for the winter season.
- Please see agenda histories for information on a vehicle purchase, athletic field lighting, and the waste removal services RFP.



Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RFP FOR REFUSE AND RECYCLING SERVICES

AGENDA NO: 7 A

MEETING DATE: NOVEMBER 18,2019

STAFF REVIEW: Director of Parks & Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

On October 17, 2017 the Oak Brook Park District and Waste Management, Inc. entered into an agreement for refuse and recycling collection services. The contract provided that the contract could be extended for one (1) year terms, for up to three (3) years, upon approval of such an extension by Waste Management, Inc. and the Park District. The term began on January 1st, 2018. After that term, the contract was extended for one (1) additional year which expires on January 1st, 2020.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District elected to solicit costs for waste collection services from local companies through a Request for Proposal (RFP). Four companies responded to the RFP.

Staff recommends accepting the proposal from Advanced Disposal for a monthly cost of \$681.98.

ACTION PROPOSED: A motion (and a second) to accept the proposal from Advanced Disposal, Inc. for Refuse and Recycling Services and to Approve an Agreement Between the Park District and Advanced Disposal, Inc. for a monthly cost of \$681.98.

Request for Proposals: Waste and Recyclable Collection Services
Responses to the RFP were due by 11:30 a.m. on 11/11/19

Vendor		Waste Disposal				Recyclables			
Name & Address	Certifications	FRC	TC	CPW		FRC	TC	CPW	
Advanced Disposal 4612 W. Lake Street Melrose Park, IL 60160	x	\$ 194.85	\$ 64.95	\$ 194.85		\$ 64.95	\$ 64.95	\$ 97.43	Monthly
Lakeshore Recycling Systems 6132 Oakton St Morton Grove, IL 60053	x	\$ 83.00	\$ 33.00	\$ 83.00		\$ 32.00	\$ 32.00	\$ 35.00	Weekly
Republic Services 5050 W Lake Street Melrose Parks, IL 60160	x	\$ 54.00	\$ 18.00	\$ 54.00		\$ 18.00	\$ 18.00	\$ 27.00	Weekly
Waste Management 700 Butterfield Rd Lombard, IL 60148	x	\$ 284.59	\$ 72.95	\$ 225.16		\$ 66.63	\$ 55.44	\$ 50.49	Monthly

Specifications of Services:

Dumpster Locations at the District's Facilities in Central Park	Waste Disposal			Recyclables		
	Dumpsters		Frequency	Dumpsters		Frequency
	Quantity	Size	Service Days	Quantity	Size	Service Days
Family Recreation Center 1450 Forest Gate Rd **All collections at the Family Recreation Center MUST take place after 9:00 a.m.	2	2 yd	Mon., Wed., Fri.	1	2 yd	Monday, Thursday
Tennis Center 1300 Forest Gate Road	1	2 yd	Monday, Friday	1	2 yd	Monday, Thursday
Central Park West 1500 Forest Gate Road	2	6 yd	Friday	1	6 yd	Thursday



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF A TRAVEL EXPENSE FOR COMMISSIONER ATTENDANCE AT THE 2020 IAPD/IPRA ANNUAL CONFERENCE, JANUARY 23-25, 2020 AT THE HYATT REGENCY CHICAGO.

AGENDA No.: 7 B

MEETING DATE: NOVEMBER 18, 2019

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In accordance with the Local Government Travel Expense Act (ILCS 50/150 *et. seq.*) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The 2020 Illinois Association of Park Districts (IAPD) and the Illinois Park and Recreation Association (IPRA) annual conference will be held January 23-25, 2020 at the Hyatt Regency Chicago. The conference brings together more than 4,200 professionals and elected officials for educational programming, networking and professional development.

The 2020 IAPD/IPRA Conference features over 160 educational sessions and workshops providing attendees with accredited Continuing Education Units to maintain certification.

The exhibit hall features more than 300 exhibitors showcasing the latest recreational products and services.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A cost estimate for commissioner travel by auto is presented on the attached estimated travel cost form. Staff will investigate and use every cost savings available to reduce any travel expense. Attached are the cost estimates for the Commissioners' Travel, Meal and Lodging Expenses based upon the early bird conference registration discount, which will end December 9, 2019.

Commissioners Knitter and Suleiman have selected to attend conference on Saturday. Commissioners Tan and Truedson have selected to attend conference on Friday and Saturday.

The attached Travel Forms recap the estimated cost for each Commissioner attending the conference and are presented for Board approval at this meeting.

ACTION PROPOSED:

Motion and a second for the Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, January 23-25, 2020 at the Hyatt Regency Chicago

OAK BROOK PARK DISTRICT
Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Sharon Knitter	Department: Commissioner	Date: 11/18/19	Purpose for Travel: 2020 IAPD/IPRA Conference, Hyatt, Chicago, IL
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ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/25/20	\$ 250.00		\$ 29.00		\$ 15.00	\$ 25.00	\$ 35.00	\$ 30.00		\$ 384.00	Saturday Only Conference Package
										-	
										-	
										-	
										-	
Total:	\$ 250.00	\$ -	\$ 29.00	\$ -	\$ 15.00	\$ 25.00	\$ 35.00	\$ 30.00	\$ -	\$ 384.00	

Department Director Approval:	Date:
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ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2019 Mileage Reimbursement Rate: \$.58 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.

OAK BROOK PARK DISTRICT
Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Lara Suleiman	Department: Commissioner	Date: 11/18/19	Purpose for Travel: 2020 IAPD/IPRA Conference, Hyatt, Chicago, IL
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ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/25/20	\$ 250.00		\$ 29.00		\$ 15.00	\$ 25.00	\$ 35.00	\$ 30.00		\$ 384.00	Saturday Only Conference Package
										-	
										-	
										-	
										-	
Total:	\$ 250.00	\$ -	\$ 29.00	\$ -	\$ 15.00	\$ 25.00	\$ 35.00	\$ 30.00	\$ -	\$ 384.00	

Department Director Approval:	Date:
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ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2019 Mileage Reimbursement Rate: \$.58 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.

OAK BROOK PARK DISTRICT

Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Kevin Tan	Department: Commissioner	Date: 11/18/19	Purpose for Travel: 2020 IAPD/IPRA Conference, Hyatt, Chicago, IL
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ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/24/20	\$ 270.00		\$ 14.50	\$ 125.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 30.00		\$ 514.50	No frills conference package for Fri & Sat.
			14.50		15.00	25.00	35.00			89.50	
										-	
										-	
										-	
										-	
Total:	\$ 270.00	\$ -	\$ 29.00	\$ 125.00	\$ 30.00	\$ 50.00	\$ 70.00	\$ 30.00	\$ -	\$ 604.00	

Department Director Approval:	Date:
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ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2019 Mileage Reimbursement Rate: \$.58 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.

OAK BROOK PARK DISTRICT

Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Tom Truedson	Department: Commissioner	Date: 11/18/19	Purpose for Travel: 2020 IAPD/IPRA Conference, Hyatt, Chicago, IL
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ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/24/20	\$ 270.00		\$ 14.50	\$ 125.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 30.00		\$ 514.50	No frills conference package for Fri & Sat.
			14.50		15.00	25.00	35.00			89.50	
										-	
										-	
										-	
										-	
Total:	\$ 270.00	\$ -	\$ 29.00	\$ 125.00	\$ 30.00	\$ 50.00	\$ 70.00	\$ 30.00	\$ -	\$ 604.00	

Department Director Approval:	Date:
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ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2019 Mileage Reimbursement Rate: \$.58 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: IAPD CREDENTIALS: AN APPOINTMENT OF CERTAIN DISTRICT REPRESENTATIVE(S) TO SERVE AS DELEGATE(S) TO THE ANNUAL BUSINESS MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS

AGENDA No.: 7 C

MEETING DATE: NOVEMBER 18, 2019

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Constitutional By-Laws of the Illinois Association of Park Districts (IAPD) entitles all member park districts to be represented at the Association's meetings and conferences by delegate(s) designated by each park district. Each delegate must present proper credentials consisting of a certificate by the Secretary of the member park district that the delegate represents the park district.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The attached document grants the proper credentials to the individual appointed to represent the Oak Brook Park District at the Association's Annual Business Meeting held during the IPRA/IAPD Conference, Saturday, January 25, 2020 at 3:30 p.m.

The Commissioners may wish to discuss their availability to attend conference and represent the District at the Annual Meeting.

The Commissioners may also appoint the Executive Director or her delegate to attend the meeting on their behalf.

The Board will be asked to make a motion during its December 16, 2019 Board Meeting to appoint the District's delegate for the Annual Business Meeting of the Illinois Association of Park Districts.

ACTION PROPOSED:

A motion and a second to Appoint Ms. Laure Kosey, Executive Director and (name of additional representative, if any) as the District's representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts.



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 1, 2019

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held at the Hyatt Regency Hotel, Chicago, Illinois, January 23-25, 2020.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 25, 2020 at 3:30 p.m. in the Grand Ballroom E/F of the Hyatt Regency Hotel, 151 E. Upper Wacker Dr. in Chicago, Illinois.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

Oak Brook Park District held at _____

(Name of Agency)

1450 Forest Gate Rd, Oak Brook on November 18, 2019 at 6:30 p.m.

(Location)

(Month/Day/Year)

(Time)

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held at the Hyatt Regency Hotel, Chicago, Illinois on **Saturday, January 25, 2020 at 3:30 p.m. in the Grand Ballroom E/F:**

Name

Title

Delegate: Laure L. Kosey _____ Executive Director _____

1st Alternate: _____

2nd Alternate: _____

3rd Alternate: _____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal: Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186



Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: LACROSSE AGREEMENT

AGENDA No.:7 D
MEETING DATE: NOVEMBER 18, 2019

STAFF REVIEW: Deputy Director, Dave Thommes: *[Signature]*

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: *[Signature]*

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):
Illinois Girls Lacrosse Association (“IGLA”) is a 501c3 organizations founded to provide recreational, community-based lacrosse for girls. The IGLA is the largest girl’s lacrosse organization in Illinois, run by women to support 2,000 players annually. Additionally, the IGLA maintains a partnership with Lakeshore Lacrosse, an organization that offers high-level lacrosse opportunities to girls and women.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):
The IGLA is interested in partnering with the Oak Brook Park District per the conditions of the attached agreement.

The IGLA has a proven success in running events in the area for over 16 years. They enjoy a long-standing relationship in the community.

The District’s attorney has prepared the attached agreement.

ACTION PROPOSED:

A Motion and a second to approve the Lacrosse Agreement as presented.

**LICENSE AND USE AGREEMENT
CENTRAL PARK NORTH FIELDS
OAK BROOK PARK DISTRICT—ILLINOIS GIRLS LACROSSE ASSOCIATION**

This LICENSE AGREEMENT (“**Agreement**”) is made as of this ____ day of November, 2019 (“**Effective Date**”), by and between the OAK BROOK PARK DISTRICT, DuPage County, Illinois, an Illinois park district (“**District**” or “**Park District**”), and ILLINOIS GIRLS LACROSSE ASSOCIATION, an Illinois not-for-profit corporation (“**Licensee**”). District and Licensee are hereinafter sometimes referred to individually as a “**Party**,” and together as the “**Parties**.”

RECITALS

- A. District owns, operates, manages, and controls certain real property located at 1450 Forest Gate Road, Oak Brook, Illinois, known as “**Central Park**”.
- B. District has identified times when certain portions of Central Park, including those more particularly described below, will not be needed or useful for District purposes.
- C. Licensee is organized for the purpose of promoting the healthy physical, and mental development of the youth who reside in Oak Brook and surrounding communities through lacrosse.
- D. In its proposal, Licensee represented to the District that:
 - i. The Illinois Girls Lacrosse Association (“**IGLA**”) is a 501c3 organization that was founded in 2006 and is the largest girl’s lacrosse organization in Illinois, run by women to support 2,000 players annually.
 - ii. it is an experienced operator and manager of a highly rated community-based lacrosse program for girls, fully capable of providing the highest quality lacrosse instruction, practice and league play, as well as less competitive “house” developmental leagues at Central Park fields.
 - iii. it provides beginner, intermediate, and elite lacrosse opportunities for over 2,000 female athletes annually to develop their skills, test their strengths, embrace sportsmanship and experience camaraderie. These opportunities include recreational level play for preschool through 8th graders, competitive teams and training for 3rd through 12th graders, and events such as tournaments and showcases.
- E. Construction of the Central Park North Fields Facilities is scheduled to commence after the completion of the spring season in 2020 and the Parties anticipate the Central Park North Fields Facilities to be completed on or before August 2021.
- F. The Board of Park Commissioners of the District (“**Park Board**”) has determined that the best interests of the District and the public will be served by the grant of a license to Licensee to use those portions of Central Park identified below for the

purposes designated herein and at such times as are set forth in this Agreement, in exchange for good and valuable consideration.

NOW, THEREFORE, for and in consideration of the mutual promises hereinafter contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Incorporation of Recitals. The recitals set forth above are hereby incorporated in this Agreement, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and construed in accordance therewith. All exhibits referenced herein are hereby incorporated into, and made a part of this Agreement.

2. License Granted; Licensed Uses. Subject to the terms and conditions of this Agreement, District hereby grants Licensee, and Licensee hereby accepts and agrees to exercise, during the term of this Agreement, the following rights and privileges ("**License**"):

- (a) The Parties agree upon the usage of the Evergreen Bank Group Athletic Field and two (2) ball fields with lights or 2 natural grass fields set forth in **Exhibit A ("**Licensed Property**")** for the sole and limited purpose of conducting the lacrosse programming, training, practice games, league play as defined and described in **Exhibit B ("**Licensed Uses**")**.
- (b) the non-exclusive right to parking.

3. Term of License. The initial term of this Agreement shall commence upon March 22, 2020 ("**License Commencement Date**") and shall, unless terminated earlier as provided pursuant to Paragraph 21 of this Agreement, run for a continuous period of five (5) years, two and one-half (2 ½) months, ending on June 15, 2025 ("**Initial Term**"). Any agreed to extensions of the License term beyond the Initial Term shall be upon the same terms and conditions stated in this Agreement, unless otherwise agreed by the Parties. On or before July 1, 2024, the Parties agree to enter into discussions regarding extension of the license granted hereunder. Neither Party shall have the exclusive right to extend or renew this Agreement or the License granted herein.

4. License Fees and Capital Contribution Fees.

(a) License Fees: As consideration for the field use granted by this Agreement, Licensee shall pay to District a semiannual license fee of \$22,200 on July 1, 2020, 2021, 2022, 2023 and 2024 and on December 1, 2020, 2021, 2022, 2023, and 2024, totaling \$222,000 for the five-year term of the agreement.

(b) Capital Contribution Fees: As consideration for use of the Central Park North Field Improvements, Licensee shall pay to District a capital contribution fee ("**Capital Contribution Fee**"). The Capital Contribution Fee shall be in addition to the semiannual License Fee set forth in subsection (a) above. The Capital Contribution Fee shall be \$75,000 (Seventy-Five Thousand Dollars) payable in two payments as follows: for years one (1) through five (5) of this Agreement shall be as follows:

- (i) July 1, 2021: Thirty-seven thousand, five hundred dollars (\$37,500.00).
- (ii) July 1, 2024: Thirty-seven thousand, five hundred dollars (\$37,500.00).

(c) Licensee shall pay to District additional capital contributions upon mutual agreement of the amounts and the purposes therefor.

(d) The Parties acknowledge and agree that a portion of the Capital Contribution Fee is to go towards the existing turf field. The District is committed to replacing the turf and adding lacrosse field lines to the replaced turf field.

5. Tournaments. In order to assist Licensee in paying District the required License and Capital Contribution Fees, District agrees to allow Licensee to conduct a series of lacrosse tournaments on the Licensed Property at Licensee's sole cost and expense, commencing in 2020 (the "**Tournament(s)**"). Any such tournaments shall be operated at Licensee's sole risk, liability and expense. Licensee shall save and hold harmless, defend and indemnify District from and against any and all claims, losses and damages arising from said tournaments, and District shall have no liability arising therefrom. A preliminary schedule of Licensee's tournaments and related details are set forth in **Exhibit C**. All revenues and expenses, including concession and vendor revenues, shall be allocated to Licensee. The Parties recognize and acknowledge that other fields may be required from time to time for certain Tournaments.

7. Rights and Duties.

(a) District: The District may: 1) sell merchandise as it deems appropriate; and 2) authorize other third-party organizations to sell merchandise on the Fields during special events such as sports/recreational tournaments, exhibition events and other Park District-sponsored or sanctioned events held at the Fields. The District will perform or cause to be performed all mowing, fertilizing, herbicide and pesticide application, and field striping, all to Park District standards. The District shall have the right to enter the Fields and to operate programming and recreation and leisure activities that do not interfere with Licensee's use. The District shall conduct inspections of the Licensed Property as it sees fit.

(b) Damage to Licensed Property: In the event that all or any portion of the Licensed Property is damaged during any Licensed Use (except when the damages are caused by the willful and wanton acts of the District), the District shall make any and all required repairs. Licensee will pay one hundred percent (100%) of the District's costs and expenses incurred to make the necessary repairs within thirty (30) days of receipt of an invoice from the District for its costs and expenses. Licensee shall further pay the District the sum of \$500 per day for each day that all or any portion of the Licensed Property is inoperable due to said damages, within thirty (30) days of receipt of a statement from the Park District setting forth the number of days that the Licensed Premises or any portion thereof were inoperable or unusable. The Parties acknowledge and agree that the sums payable under this subparagraph shall constitute liquidated damages and not penalties and are in addition to all other rights of the Park District including pursuit of all remedies for

breach of contract. The Parties further acknowledge that the amount of loss or damages likely to be incurred by Park District is incapable of precise estimate or difficult to estimate, and the amount specified herein bears a reasonable relationship to and is not plainly or grossly disproportionate to, the probable loss likely to be incurred in connection with Licensee's damages to the Licensed Premises. Licensee's obligations under this subsection 7(c) shall not apply to normal wear and tear or damage resulting solely from climate conditions. Licensee's obligations under this section shall continue in full force and effect after termination of this Agreement for any reason.

8. Intentionally deleted.

9. Compliance with Laws; Manner of Use. Licensee shall comply with all applicable federal, state, county and local statutes, ordinances, rules, regulations and codes in the conduct of Licensed Uses. Licensee shall conduct, and cause its members, employees, officers, and invitees to conduct, any Licensed Uses in a safe manner and in strict accordance with the terms of this Agreement. Licensee shall not make or permit to be made any use of the Licensed Property or Central Park North Fields which is directly or indirectly forbidden by law, ordinance, or government regulations, or which may be dangerous to life, limb or property, or which may increase District's insurable or uninsurable risk or liability. Licensee shall cooperate with District and the Oak Brook Police Department, and shall strictly follow all public safety requirements regarding its conduct of the Licensed Uses. Licensee shall provide adequate supervision during the conduct of the Licensed Uses.

10. Condition of Property. Except as otherwise specifically provided in this Agreement, District has not made, and by grant of the License hereunder does not make, any representations with respect to the suitability of Central Park North Fields or the Licensed Property for any purposes including but not limited to Licensee's intended purposes, it being acknowledged and agreed by Licensee that Licensee is solely responsible for ascertaining all conditions affecting Central Park North Fields and the Licensed Property prior to its execution of this Agreement and prior to each use thereof by Licensee, its directors, officers, employees, agents, students and invitees, or any of them.

11. Reservation of Rights. In addition to the rights reserved by District under Paragraph 2, above:

- (a) District reserves for the exclusive use of its Park Board, officers, employees, agents, invitees, and the general public the remainder of Central Park, other than the Licensed Property.
- (b) District and its Park Board, officials, employees, agents, invitees and the general public shall have the right to use Central Park in any manner that does not unreasonably interfere with any Licensed Uses, including permitting the construction, maintenance and operation on, over or under Central, of any public utility facility. District, its grantees, agents, and assigns shall have the right to enter upon the Licensed Property at any time(s) to inspect, maintain or repair the Licensed Property provided, that the District shall not unreasonably interfere with the Licensee's Licensed Use of the Licensed Property during the dates and times

set forth in the Master Use Schedule. District's exercise or failure to exercise any of its rights under this paragraph shall not impose or create any responsibility or liability on District or affect, reduce or nullify in any way Licensee's obligations under the Agreement.

12. Environmental Matters.

- (a) At all times during the term of this Agreement, Licensee and its members, officers, employees, agents, and invitees shall use the License Property and any other portion of Central Park North Fields, in strict compliance with all applicable Environmental Laws (as hereinafter defined) and, without limiting the generality of the foregoing, shall not cause any Hazardous Materials (as hereinafter defined) to be brought onto, introduced to or handled on any portion of Central Park North Fields or the Licensed Property in violation of such laws.
- (b) As used in this Agreement, the term "Hazardous Materials" means any hazardous or toxic substances, materials or wastes, including but not limited to solid, semi-solid, liquid or gaseous substances which are toxic, ignitable, corrosive, carcinogenic or otherwise dangerous or harmful to human, plant or animal health or well-being and those substances, materials, and wastes listed in the United States Department of Transportation Table (49 CFR §972.101) or by the Environmental Protection Agency as hazardous substances (49 CFR Part 302) and amendments thereto or such substances, materials, and wastes regulated under any applicable local, state or federal law including, without limitation, any material, waste or substance which is (i) petroleum, (ii) asbestos, (iii) polychlorinated biphenyls, (iv) biohazardous waste (v) designated as "hazardous substances" pursuant to Section 311 of the Federal Water Pollution Control Act (33 U.S.C. §1321) or listed pursuant to Section 307 of the Federal Water Pollution Control Act (33 U.S.C. §1317), (vi) defined as a "hazardous waste" pursuant to Section 1004 of the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. or (vii) defined as a "hazardous substance" pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act 42 U.S.C. §§9601 et seq. or any other applicable Environmental Law.
- (c) As used in this Agreement, "Environmental Laws" means all federal, state and local environmental statutes, rules, regulations, ordinances, judicial or administrative decrees, orders or decisions, authorization or permits, and common law, including, but not limited to, the Resources Conservation and Recovery Act, 42 U.S.C. §§6901 et seq., the Clean Air Act, 42 U.S.C. §§7401 et seq., the Federal Water Pollution Control Act, 33 U.S.C. §§1251 et seq., the Emergency Planning and Community Right to Know Act, 42 U.S.C. §§11001 et seq., the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., The Toxic Substances Control Act, 15 U.S.C. §§2601 et seq., the Oil Pollution Control Act, 33 U.S.C. §§2701 et seq., the National Environmental Policy Act, 42 U.S.C. §§4321 et seq., the Safe Drinking Water Act, 42 U.S.C. §§300 (f) et seq., the Illinois Environmental Protection Act, 415 ILCS 5/1 et seq. or any other comparable local,

state or federal statute or ordinance pertaining to the environment or natural resources, including, without limitation, the preservation of wetlands, and all regulations pertaining thereto.

- (d) Licensee shall provide District with written notice (i) upon Licensee's obtaining knowledge of any potential or known violations of applicable Environmental Laws or the release or threat of release of any Hazardous Materials affecting any portion of the Licensed Property or the Central Park or (ii) of Licensee's receipt of any notice, correspondence, demand or communication of any nature from any governmental authority related to any alleged or actual violation of any Environmental Laws affecting any portion of the Licensed Property or the Central Park.

13. Use of Licensed Property. Provided that Licensee is not in breach or default under the terms of this Agreement, Licensee shall be permitted to use the Licensed Property. Neither Licensee nor any of its respective employees, agents, volunteers or assigns shall place, keep, store or otherwise permit to be placed, kept or stored on the Licensed Property, any equipment or materials, except during such time as Licensee's employees or agents are physically present and conducting activities permitted under this Agreement. In the event that any Licensed Uses require Licensee or its employees or agents to use, place, locate or store any equipment or materials on the Licensed Property at any other time(s), Licensee shall obtain the written approval of District prior to each instance in which Licensee seeks to use, locate, or store such equipment or materials on the Property, which approval may be conditioned on or subject to reasonable requirements. In the event that the Park District constructs storage facilities in Central Park, it may grant Licensee the right to access such storage at times and in areas designated by the District and on other such terms as may be determined by the District in its sole discretion.

14. Suspension of Use. In the event of an emergency, safety issue, or failure to maintain insurance, or any other condition that constitutes a substantial threat to the health or safety of the District or its park commissioners, officers, employees, agents, invitees or others, as determined by the District in its sole reasonable discretion, the District may immediately suspend Licensee's activities hereunder until such condition has been remedied to the District's reasonable satisfaction in accordance with this Agreement. Licensee shall comply at all times with Zach's Law (430 ILCS 145/1 et seq.) during the Term of this Agreement.

15. Taxes. On the Effective Date, Central Park and the Licensed Property is exempt from real estate and other taxes by virtue of District's status as a unit of local government. Licensee shall be solely responsible for, and hereby indemnifies and holds District harmless against and from, all costs, taxes, charges and expenses, including without limitation any permits, special assessments, real estate, personal property, or other tax, fine or penalty, which arises or may arise out of the Licensee's use of the Licensed Property, or any other part of Central Park, its exercise of the privileges, or its performance or non-performance of its obligations, under this Agreement. In the event any real estate, leasehold, use, personal property or other taxes or charges of any kind are levied or assessed against Central Park or any portion thereof, including the Licensed Property, or improvement thereon, or against the District, by reason of the existence of this Agreement or Licensee's use of all or any part of Central Park, including the Licensed

Property, or any improvement thereon, Licensee shall pay promptly all such taxes or charges. District shall send to Licensee a copy of any tax bill or notice of assessment which District receives within a reasonable period of time after District's receipt of same, but in no event later than thirty (30) days prior to the deadline date for filing any protest or objection thereto or making any payment thereon (unless District does not receive any such notice or bill within thirty (30) days prior to the deadline date, in which case District shall provide a copy of the notice or bill within five (5) business days after its receipt). Licensee, in its own name or in the name of District, if necessary, shall have full right at its sole cost and expense to contest the imposition and/or amount of all taxes, assessments, charges, but the pendency of such contest shall not affect Licensee's obligations under this paragraph. In addition to the foregoing, in the event Central Park or the Licensed Property is determined to be subject to taxes as the result of this Agreement or the activities conducted by Licensee thereon or thereat, either Party may terminate this Agreement. In such event District shall return to Licensee: (i) an amount equal to the License Fee for the then-current year divided by 365 and multiplied by the number of days remaining until the anniversary date of the License; (ii) an amount by which the Capital Contributions paid, exceed the sum of: \$15,000 for each full July 1-June 30 one-year period completed, plus an amount in the year of termination equal to \$15,000 divided by 365 and multiplied by the number of days remaining in the July 1-June 30 year in which the termination is effective; provided however that District shall be permitted to withhold such payments until evidence of Licensee's payment of the tax assessed is received by District.

16. Waiver and Release of Liability. Licensee shall conduct all Licensed Uses entirely at its own risk. Licensee acknowledges that District shall not provide any supervision, security or protection in connection with any Licensed Uses. District shall not be liable or responsible for damage caused by fire, vandalism or other casualty to, or for the destruction, loss, or theft of, any vehicle, equipment, material, supply or other personal property at any time during the Agreement, except such proximately caused by the willful and wanton conduct of District. To the fullest extent permitted by the laws of the State of Illinois, Licensee hereby forever waives, relinquishes and discharges District, and its park commissioners, officers, employees and agents from, any and all claims of every nature whatsoever, which Licensee may have at any time against District, its Park Board, officers, employees and/or agents, including without limitation claims for personal injury or property damage sustained or incurred by Licensee or any person claiming by, through or under Licensee, relating directly or indirectly to any Licensed Uses, the condition of Central Park North Fields or the Licensed Property, or use by District or Licensee of Central Park North Fields or the Licensed Property except claims that involve actions proximately caused by the willful and wanton conduct of District.

17. Indemnification and Hold Harmless. Licensee hereby indemnifies and shall defend and hold harmless the District, its park commissioners, officers, employees, volunteers and agents (the "Park Indemnitees") from and against any and all suits, liabilities, claims, losses, costs, and damages, including but not limited to consequential damages, penalties, fines and expenses, of every kind or nature whatsoever, including without limitation court costs and attorneys', paralegals' and consultants' fees (the "Legal Expenses"), suffered, incurred or sustained by any of the Park Indemnitees, including without limitation, liabilities for the death of, or injury to, any person or the loss, destruction or theft of, or damage to, any property, or liabilities imposed under any Environmental Laws, to the extent relating directly or indirectly to, or arising directly or

indirectly from, the exercise by Licensee, its employees, agents and invitees, or any other person acting on its or their behalf or with its or their authority or permission, of the obligations, rights or privileges imposed upon, or granted to, Licensee under this Agreement or their use of the Licensed Property (regardless of whether Licensee or anyone operating with the knowledge and consent of Licensee is present on the Licensed Property at the time of the act or omission giving rise to said claim. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph 17. Licensee shall similarly defend, indemnify and hold harmless the Park Indemnitees against and from any and all suits, claims, losses, costs, damages (including but not limited to consequential damages), penalties, fines and expenses, including without limitation Legal Expenses, suffered, sustained or incurred by any of the Park Indemnitees to the extent resulting from Licensee's breach of any provision of this Agreement or otherwise incurred by District in enforcing the terms of this Agreement.

18. Insurance to be Maintained by Licensee. In addition to, and without limitation of, Licensee's obligations under Paragraphs 16 and 17 above, and at no cost to District, Licensee shall obtain and keep in full force and effect for so long as any claim relating to any Licensed Uses legally may be asserted, comprehensive general liability and property damage, and business auto liability insurance written to include the coverages for not less than the minimum limits (or greater if required by law) set forth in **Exhibit D** attached to and incorporated by reference in this Agreement. Prior to commencement of any of the Licensed Uses, Licensee shall obtain and deliver to District a certificate of insurance naming District as an additional insured.

19. No Property Interest. This Agreement and the License granted hereunder do not convey to, or create in favor of, Licensee, any legal or equitable title or property interest in whole or in part to Central Park or any portion thereof, including the Licensed Property; it being acknowledged that this Agreement is a license and not a lease and merely grants temporary and limited permission to Licensee to use the Licensed Property on and subject to the terms and conditions hereof. Licensee expressly acknowledges and agrees that any statute or ordinance relating to landlord/tenant matters or forcible entry and detainer is not applicable to this Agreement and Licensee expressly waives any and all rights to which Licensee might otherwise be entitled under said laws.

20. Assignment Prohibited. Licensee shall not assign, transfer, or otherwise convey to any person or entity whatsoever any of its rights or duties under this Agreement, in whole or in part, or otherwise permit the use of the Licensed Property or any portion thereof, by any person contrary to the provisions of this Agreement. Notwithstanding the foregoing, Licensee may sub-license its rights hereunder to Lakeshore Lacrosse ("Lakeshore") subject to the following conditions: (i) Lakeshore use of the Licensed Property shall be limited to the Licensed Uses; (ii) under no circumstances shall Lakeshore be permitted to use the Licensed Property more than fifty (50) days per year; (iii) Lakeshore shall pay a fee not less than fair market value for each period of use; (iv) the initial term of the sublicense agreement shall not exceed five (5) years; (v) the sublicense agreement shall terminate not later than the earlier of either termination of this Agreement or the License granted to Licensee hereunder, for any reason; (vi) Lakeshore shall be required to indemnify and insure the District against claims, losses, damages, expenses arising from Lakeshore's actions or omissions; (vii) prior to any access to or use of the Licensed Property

by Lakeshore, Licensee and Lakeshore shall approve and execute a written sub-license agreement on terms and conditions acceptable to District, in addition to those set forth immediately above.

21. Termination. District reserves the right to terminate the License and any and all rights and privileges hereby granted to Licensee under this Agreement immediately upon notice to Licensee in the event:

- (a) Licensee violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement, which by its nature is susceptible to cure, within thirty (30) days after Licensee's receipt of written notice of such breach. Notwithstanding the foregoing, and depending upon the nature of the breach, the District reserves the right, in its sole discretion, to suspend the License until such time as Licensee has cured said breach or has provided the District with adequate security, as determined by the Park District in its sole discretion, to cover any potential liability that may arise as a result of said breach. In the event that Licensee violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and failures to cure any such breach of this Agreement as such cure process described above may apply, District may pursue any and all legal and equitable remedies.
- (b) District receives notice of an alleged violation of any federal, state, or local law, ordinance, rule or regulation relating to Licensee's conduct of any Licensed Uses on, or use of, all or any part of the Licensed Property. Notwithstanding the foregoing, in the event the District receives notice of an alleged violation, and depending upon the nature of said violation, the District may elect, in its sole discretion, to suspend the License until such time as the alleged violation has been fully adjudicated by the proper official or other authority. The District may also elect, in its sole discretion, to allow Licensee to continue its Licensed Uses under this Agreement provided that Licensee provides the District with adequate security, as determined by the Park District in its sole discretion, to cover any potential liability that may arise if the alleged violation is substantiated. In the event that the Park District elects to suspend the License after receipt of notice of an alleged violation, and said violation is later determined to be unfounded, the term of this Agreement shall be automatically extended for a period of time equal to the length of the suspension.
- (c) District is ordered to do so by any regulatory body or other governmental agency having jurisdiction.
- (d) Licensee shall have (a) filed a voluntary petition in bankruptcy or made an assignment for the benefit of creditors; (b) consented to the appointment of a receiver or trustee of all or part of its property; or (c) an involuntary petition in bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing.

- (e) The Licensed Property is taken by another governmental body through the exercise of its powers of eminent domain.
- (f) The Licensed Property, Central Park or any portion(s) thereof become subject to any tax as provided in Paragraph 15, above.
- (g) The Board of Park Commissioners of the District is unable to, or abandons its plans to construct the Improvements.

District further reserves the right to terminate the License and this Agreement if District requires any of the Licensed Property in furtherance of its park and recreation purposes, which would preclude the continuation of any Licensed Uses, in which event District will give Licensee not less than six (6) months prior written notice. In the event that this Agreement is terminated by District because District requires any of the Licensed Property in furtherance of its park and recreation purposes prior to an anniversary date, Licensee shall be entitled to a refund in an amount equal to the License Fee and Capital Contribution divided by 365 and multiplied by the number of days that would have been remaining until the anniversary date of the License.

The indemnification and hold harmless obligations and all other obligations of Licensee accruing prior to the expiration or termination of this Agreement or the License granted Licensee hereunder shall survive the expiration or termination of the Agreement or License.

Licensee reserves the right to terminate the License immediately upon notice to District in the event:

- (a) District violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement, which by its nature is susceptible to cure, within thirty (30) days after District's receipt of written notice of such breach. In the event that District violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and failures to cure any such breach of this Agreement as such cure process described above may apply, Licensee may pursue any and all legal and equitable remedies.
- (b) Licensee shall have (a) filed a voluntary petition in bankruptcy or made an assignment for the benefit of creditors; (b) consented to the appointment of a receiver or trustee of all or part of its property; or (c) an involuntary petition in bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing.
- (c) The Licensed Property, Central Park or any portion(s) thereof become subject to any tax as provided in Paragraph 15, above.
- (d) The Board of Park Commissioners of the District is unable to, or abandons its plans to construct the Improvements.

Neither Party shall be liable for any consequential damages incurred by the other Party. Except for claims arising from District's willful and wanton conduct, in no event shall District's aggregate liability, if any, exceed the sum total of the License Fee paid during the six month period immediately preceding the accrual of such liability.

22. No Implied Waiver of District's Rights. No waiver of any rights which District has in the event of any default or breach by Licensee under this Agreement shall be implied from District's failure to take any action on any such breach or default and no express waiver shall affect any breach or default other than the breach or default specified in the express waiver and then only for the time and to the extent therein stated.

23. Notices. Notices shall be deemed properly given on the date received if given in writing and either (a) hand delivered; or (b) sent by facsimile transmission before 5:00 pm; or (c) sent by email before 5:00pm; or (d) sent by registered or certified mail, return receipt requested, and such notice is hand delivered or sent to the Parties at their respective addresses provided below, or as either Party may otherwise direct in writing to the other Party from time to time. Notices sent only by mail shall be deemed delivered the second business day after deposit in the mail. Notices sent by fax or email after 5:00pm shall be deemed delivered on the first day after transmission.

If to Licensee:

Bridget Olp
Founder
Illinois Girls Lacrosse Association
20 Danada Square West
Wheaton, IL 60189
Tel: 773-456-3362

E-Mail: bridget@iglax.org

With a copy to:

If to District:

Dr. Laure Kosey
Executive Director
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523
(630) 990-4233

E-Mail: lkosey@obparks.org

With a copy to:

sadams@robbins-schwartz.com

24. Contingencies The duties of the Parties shall be contingent upon issuance of all required zoning and construction permits to construct and maintain the improvements as set forth in the Site Plan attached as **Exhibit A**.

25. Miscellaneous.

- (a) This instrument contains the entire Agreement between the Parties with respect to Licensee's use of the Licensed Property and cannot be modified except by a written notice dated subsequent to the date hereof and signed by both Parties.

- (b) This Agreement is intended solely for the benefit of the Parties, and is not intended, and should not be construed, as creating any rights in favor of, or any duties or obligations to, any third party.
- (c) Nothing contained in or implied from any provision of this Agreement, including but not limited to Paragraphs 16 and 17, is intended to constitute or shall constitute a waiver of the rights, defenses and immunities provided or available to District under applicable Illinois law, including but not limited to the Illinois Local Governmental and Governmental Employees Tort Immunity Act.
- (d) Licensee shall pay all of District's costs, charges and expenses, including the Legal Expenses incurred by District in enforcing Licensee's obligations under this Agreement, or which are incurred by District in any litigation, negotiation or transaction, in which Licensee causes District, without District's fault, to become involved or concerned.
- (e) District shall pay all of Licensee's costs, charges and expenses, including the Legal Expenses incurred by Licensee in enforcing District's obligations under this Agreement, or which are incurred by Licensee in any litigation, negotiation or transaction, in which District causes Licensee, without Licensee's fault, to become involved or concerned.
- (f) No receipt of money by District from Licensee, after the termination of this Agreement or License, or after the services of any notice, or after the commencement of any suit, shall renew, reinstate, continue or extend the term of this Agreement or the License granted hereunder or affect any such termination notice or suit.
- (g) Headings of sections in this Agreement are for convenience of reference only and do not limit or affect the construction or interpretation of the provisions of this Agreement.
- (h) This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. Any suit or action arising under this Lease shall be commenced in the Circuit Court of DuPage County, Illinois.
- (i) If any clause, phrase, provision or portion of this Agreement or the application thereof to any person or circumstances shall be invalid, or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement nor any other clause, phrase, provision or portion hereof, nor shall it affect the application of any clause, phrase, provision or portion thereof to other persons or circumstances.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the year and date first written above.

DISTRICT:

OAK BROOK PARK DISTRICT

By: _____

Its: _____

LICENSEE:

ILLINOIS GIRLS LACROSSE ASSOCIATION

By: _____

Its: _____

EXHIBIT A

Sketch/Depiction of Licensed Property

Field usage once construction is complete. Field requests maybe substituted for equivalent space during construction. Licensee will approve field substitutes.

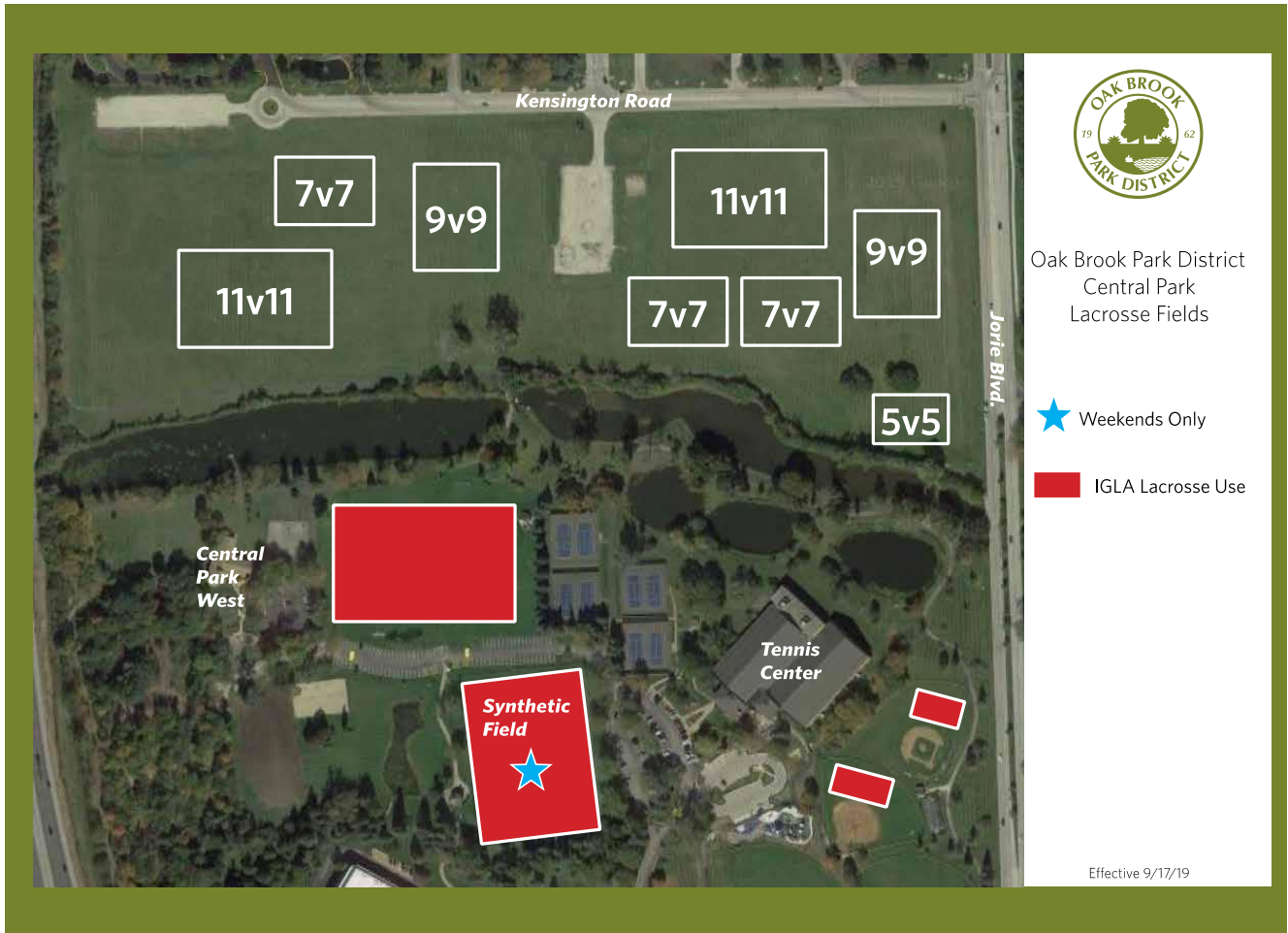


EXHIBIT B

FIELD USE SCHEDULE (“LICENSED USE”)

Oak Brook Field Schedule for March 15 to November 20 of each year.
(Baseball field lights may only be used from April 1 – November 15.)

Wednesdays and weekends utilizing the Evergreen Bank Group Athletic Field, 2 natural grass fields or 2 baseball fields with lights.

See attached Excel Spreadsheet provided yearly by IGLA

EXHIBIT C
PRELIMINARY TOURNAMENT SCHEDULE

Tournament details and this Exhibit are yet to be determined

IGLA Youth Fest- 5 fields

2020 - May 30

2022 - May 29

2023 -May 28

2024 - May 26

NGLL Tourney- 2-4 fields

2021- May 1-2

2022- May 7-8

2023- May 6-7

2024- May 4-5

Summer WU- All fields available.

2021- June 12-13

2022-June 11-12

2023- June 10-11

2024- June 8-9

Chitown and Fall Fest- Must be completed by 4pm.

2020- Oct 10-11

2021- Oct 9-10

2022- Oct 8-9

2023- Oct 14-15

2024- Oct 12-13

District agrees to allow Licensee to conduct a series of lacrosse tournaments on the Licensed Property commencing in 2020 on the dates set forth above (the "Tournaments"). Any such tournaments shall be operated at Licensee's sole risk, liability and expense, and Licensee shall defend and indemnify District from and against any and all claims, losses and damages arising from said tournaments, and District shall have no liability arising therefrom. Net proceeds from the operation of all tournaments shall be payable in full to Licensee. All of District's expenses arising from tournament operations shall be paid from gross tournament proceeds. Licensee shall be responsible for any of District's expenses that exceed tournament revenues.

EXHIBIT D
INSURANCE REQUIREMENTS

Licensee shall obtain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

Licensee shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 04 13, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

District, and its park commissioners, officers, employees, agents, and volunteers (collectively the "Additional Insureds") shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Any insurance or self-insurance maintained by the District shall be excess of Licensee's insurance and shall not contribute with it.

B. Business Auto and Umbrella Liability Insurance

If applicable, Licensee shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. General Insurance Provisions

1. Evidence of Insurance

Prior to using the Licensed Property, Licensee shall furnish District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to District prior to the cancellation or material change of any insurance referred to therein. Written notice to District shall be by certified mail, return receipt requested. In the event that the certificate does not provide for 30 days' written notice to District prior to cancellation or material change of any insurance referred to in the certificate, Licensee shall furnish such written notice to District by certified mail, return receipt requested, not less than fourteen (14) days of receiving a notice of cancellation or material change for any insurance referenced herein.

Failure of District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Licensee's obligation to maintain such insurance.

District shall have the right, but not the obligation, of prohibiting Licensee from occupying the Licensed Property until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by District.

Failure to maintain the required insurance may result in termination of this Agreement at District's option.

Licensee shall provide certified copies of all insurance policies required above within 10 days of Districts' written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Licensee's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the District. At the option of the District, the Licensee may be asked to eliminate such deductibles or self-insured retentions as respects the District, its park commissioners, officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE NO. 19-1216: AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL YEAR 2020-2021 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND COOK COUNTIES, ILLINOIS

AGENDA No.: 8 A
MEETING DATE: NOVEMBER 18, 2019

STAFF REVIEW: Chief Financial Officer, Marco Salinas: *Marco Salinas*

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: *Laure Kosey*

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The State of Illinois Truth-in-Taxation Act requires that no less than twenty days prior to any taxing body adopting its tax levies, it must determine how many dollars in property tax extensions will be necessary. This tax levy is for the 2019 levy year that will be collected in 2020 and beyond.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The total 2019 tax levy for the Park District is \$4,841,725. Of this amount, \$3,307,232 is comprised of the corporate and special purpose levies (i.e. aggregate levy) and \$1,534,493 represents the debt service levies for our 2012 General Obligation Limited Tax Park bonds as well as our 2019 General Obligation Park Bonds. Although the aggregate levy amount represents a 5.99% increase over prior year’s final levy amount of \$3,120,430, such amount will be reduced by DuPage and Cook County in accordance with the Property Tax Extension Limitation Law (PTELL). Under PTELL, our final levy extension should increase approximately 1.91% over prior year, plus any new growth in Equalized Assessed Value (EAV).

A public hearing for our 2019 property tax levy will be scheduled for December 16, 2019 with final adoption of the levy scheduled subsequent to the public hearing on that same day. Notice of this public hearing will be published in a locally circulating newspaper at least 7 but no more than 14 days before the public hearing, in accordance with the Truth in Taxation Act.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO 19-1216

**AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL
YEAR 2020-2021 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND
COOK COUNTIES, ILLINOIS**

Be it ordained by the Board of Park Commissioners of the Oak Brook Park District,
DuPage and Cook Counties, Illinois, that:

SECTION 1: A tax for the following sum of money, totaling \$4,841,725 or as much
thereof as may be authorized by law, to defray expenses and liabilities of the Park District, be and
the same, is hereby levied commencing on the 1st day of May, 2020 and ending on the 30th day of
April, 2021.

ARTICLE I - GENERAL CORPORATE FUND

A. ADMINISTRATIVE EXPENSES	\$ 700,000
B. PARK EXPENSES	534,232
C. PROFESSIONAL SERVICES	35,000
D. BUILDING EXPENSES	<u>340,000</u>
TOTAL - GENERAL CORPORATE FUND	\$1,609,232

ARTICLE II - RECREATION FUND

A. ADMINISTRATIVE EXPENSES	\$ 700,000
B. RECREATION/FITNESS & AQUATIC PROGRAM EXPENSES	<u>300,000</u>
TOTAL - RECREATION FUND	\$1,000,000

ARTICLE III - ILLINOIS MUNICIPAL RETIREMENT FUND

ADMINISTRATIVE EXPENSES	\$160,000
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ARTICLE IV - SOCIAL SECURITY FUND

ADMINISTRATIVE EXPENSES	\$270,000
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ARTICLE V - LIABILITY INSURANCE FUND

ADMINISTRATIVE EXPENSES	\$155,000
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ARTICLE VI - AUDIT FUND

CONTRACTUAL & PROFESSIONAL SERVICES	\$8,000
-------------------------------------	---------

ARTICLE VII - DEBT SERVICE FUND

PRINCIPAL & INTEREST EXPENSES \$1,534,493

ARTICLE VIII – SPECIAL RECREATION FUND

ADMINISTRATION EXPENSES \$30,000
PROGRAM EXPENSES 75,000
TOTAL – SPECIAL RECREATION FUND \$105,000

ARTICLE IX - RECAPITULATION

GENERAL CORPORATE FUND \$1,609,232
RECREATION FUND 1,000,000
ILLINOIS MUNICIPAL RETIREMENT FUND 160,000
SOCIAL SECURITY FUND 270,000
LIABILITY INSURANCE FUND 155,000
AUDIT FUND 8,000
DEBT SERVICE FUND 1,534,493
SPECIAL RECREATION FUND 105,000

TOTAL TAXES LEVIED \$4,841,725

Section 2. The secretary of the Park District is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County, Illinois and Cook County, Illinois as provided by law.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 16th day of December, 2019.

APPROVED this 16th day of December, 2019.

AYES:

NAYS:

ABSENT:

PRESIDENT

ATTEST: _____
SECRETARY



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RECORDS MANAGEMENT AND DISPOSAL:
APPLICATION FOR AUTHORITY TO DISPOSE OF LOCAL
RECORDS No. 15:098, RECORDS DISPOSAL CERTIFICATE FOR
MARCH 23, 2020**

AGENDA No.: 8 B

MEETING DATE: NOVEMBER 18, 2019

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The *Illinois Local Records Act* establishes that the Local Records Commission will determine how long records are to be retained and it is the Commission that approves the destruction/disposal of records. Under the authority of the Local Records Act, the Secretary of State serves as the State Archivist. One of the duties of the State Archivist is to assist state and local government agencies with the disposal of records. In Illinois, no public record may be disposed without the approval of the appropriate Records Commission.

During 2009, an inventory of all the District’s paper records was conducted. Upon completion, the inventory was consolidated into record retention categories, from which the State’s Local Records Unit created the District’s “Application for Authority to Dispose of Local Records.” The Application for Authority to Dispose of Local Records identifies the categories and the required retention period for each.

Records that have been retained for their individual required retention periods, and are not required for litigation, are listed on a “Records Disposal Certificate”, and are submitted to be approved by the Local Records Commission 60 days prior to disposal. The “Records Disposal Certificates” are attached for records that have reached the end of their required retention period and are eligible for disposal.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The attached “Records Disposal Certificates” are presented to the Board for information and discussion, if any. If the Board approves the Certificates at its December Board Meeting, the District will submit the paperwork to the Local Records Commission for approval. Commission rules require that a “Records Disposal Certificate” be filed with the Records Management Section of the Office of the Secretary of State sixty (60) days prior to disposal of any records. Once final approval is received, the District can dispose of the old records identified on the Records Disposal Certificate.

ACTION PROPOSED:

For Review and Discussion Only.

RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission
 Illinois State Archives Building
 Springfield, Illinois 62756
 (217) 782-7075

APPLICATION # 15:098

COUNTY: DuPage

AGENCY: Oak Brook Park District
(Agency Division)

ADDRESS: 1450 Forest Gate Road
(Street, P.O. Box)

Oak Brook, IL 60523
(City, Zip Code)

TELEPHONE: 630-990-4233

Directions:

1. Fill in all blanks and columns
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
2	Accident/Incident Reports	2012-2012	Negligible
3	Administrative/Miscellaneous, email correspondence	2018-2018	1 cu ft
4	Applications for Employment & electronic	2017-2017	Negligible
5	Applications for usage of Park District Facilities	2017-2017	Negligible
6	Aquatic Center Manager's Log	2017-2017	Negligible
7	Audits (1 copy retained, surplus copies destroyed)	2017-2017	Negligible
8	Backflow Test Results	2016-2016	Negligible
9	Bids, Specifications/RFP's - unsuccessful	2017-2017	1 cu ft
9	Bid, Specifications/RFP's - successful	2009-2009	Negligible
11	Budgets and/or Budget Worksheets	2012-2012	Negligible
12	Cancelled Bonds and Coupons	-	None
13	Cancelled Cks, Bnk Stmtns, Deposits & Reconcils	2012-2012	1 cu ft.
14	Certificate of Insurance	2016-2016	Negligible
15	Certs of Publications, Newspaper Clippings, Notice	2018-2018	Negligible
16	Certificate of Status of Exempt Property	-	None
18	Contracts, Leases & Agreements	2009-2009	1 cu ft
19	Customer Disputes & Complaints	2015-2015	Negligible
19	Customer Suggestions	2017-2017	Negligible
20	Election Records	2016-2016	Negligible
21	Electronic Fund Transfers	2012-2012	1 cu ft.
22	Elevator Inspections	2014-2014	Negligible
23	Employee Medical Records	2014-2014	Negligible
24	Employee's Sign-in Sheets for Training	2017-2017	Negligible
25	Employee Wage Reports & Statements	2012-2012	Negligible
26	Employer's Injury Summary for Employees Accidents	2012-2012	Negligible
27	Event Information (Park Openings, Ribbon Cuttings)	2012-2012	Negligible
28	Financial Aid Applications - Prgrm Fee Assistance	-	None
29	Fixed Asset Reports	2012-2012	Negligible
30	"Freedom of Information Act" Requests & Denials	2017-2017	Negligible

If any of the above records are filmed, I hereby certify that the film on which the records were reproduced complies with the standards given in Sections 4000.50 and 4000.60 of the Regulations of the Local Records Commission. If records are digitized, I certify that the original is reproduced accurately and legibly in all details in a medium that does not permit additions, deletions, or changes to the images.

I hereby certify that in compliance with authorization received from the Local Records Commission the records listed above will be disposed of on or after

March 23, 2020

Signature

Date

Laure L. Kosey, Executive Director

Please print name and title on the line above

(Signature required only if records have been microfilmed or digitized)

RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission
 Illinois State Archives Building
 Springfield, Illinois 62756
 (217) 782-7075

APPLICATION # 15:098
 COUNTY: DuPage
 AGENCY: Oak Brook Park District
(Agency Division)
 ADDRESS: 1450 Forest Gate Road
(Street, P.O. Box)
Oak Brook, IL 60523
(City, Zip Code)
 TELEPHONE: 630-990-4233

Directions:

1. Fill in all blanks and columns
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
32	Grant Records	2016-2016	Negligible
33	Group Lesson Records	2017-2017	Negligible
34	Illinois Municipal Retirement Fund Records	2012-2012	Negligible
35	Inspections (All Types)	2014-2014	Negligible
36	Insurance Claims	2012-2012	Negligible
37	Intergovernmental Agency Agreements	-	None
38	Internship Records	2012-2012	Negligible
39	Investment Records	2012-2012	Negligible
40	Invoices, Vouchers, Paid Bills (P.O's and Payables)	2012-2012	6 cu ft
41	Job Descriptions	2014-2014	Negligible
42	Journal Entries and Worksheets	2017-2017	2 cu ft
43	Legal Case Files	2016-2016	Negligible
44	Licenses and Permits	2018-2018	Negligible
45	Lifeguard's Rescue Reports	2012-2012	Negligible
46	Lifeguard's Training Records	2014-2014	Negligible
47	Lists of Vendors Used	2017-2017	Negligible
48	Lost and Found Record Sheets	2012-2012	Negligible
49	Material Safety Data Sheets/Safety Data Sheets	-	None
50	Membership Database - retained until superceded	2019-2019	Negligible
52	Monthly, Annual, Year to Date Reports	2012-2012	Negligible
53	O.S.H.A Logs	2014-2014	Negligible
54	Park District Brochures Newsletters, Pamphlets	2018-2018	Negligible
55	Prk Dist Given Gift Certs & Donation - Public Grps	2016-2016	Negligible
56	Prk Dist Mission Statements, Strategic Planning	2016-2016	Negligible
58	Patron Attendance Sign-in Sheets	2017-2017	Negligible
59	Payroll Records	2012-2012	Negligible
60	PDRMA Risk Assessment Reprts	2012-2012	Negligible
61	Personnel Files	2014-2014	Negligible
62	Playground Audits	2009-2009	Negligible

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March 23, 2020

Signature

Date

Laure L.Kosey, Executive Director

Please print name and title on the line above

(Signature required only if records have been microfilmed or digitized)

RECORDS DISPOSAL CERTIFICATE

TO: Local Records Commission
 Illinois State Archives Building
 Springfield, Illinois 62756
 (217) 782-7075

Directions:

1. Fill in all blanks and columns
2. Sign and send certificate to above address sixty (60) days prior to disposal date.
3. Retain records until approved copy is returned.

APPLICATION # 15:098
COUNTY: DuPage County
AGENCY: Oak Brook Park District
(Agency Division)
ADDRESS: 1450 Forest Gate Road
(Street, P.O. Box)
Oak Brook, IL 60523
(City, Zip Code)
TELEPHONE: 630-990-4233

APPLICATION ITEM NO.	RECORD SERIES	INCLUSIVE DATES	CUBIC FEET TO BE DISPOSED
63	Potential Capital Projects Lists	2018-2018	Negligible
64	Program & Membership Cancellation & Refund Records	2017-2017	Negligible
65	Program & Membership Registrations & Waivers	2016-2016	12 cu. ft.
66	Prgm Reg. Database- retained until superceded	2019-2019	Negligible
67	Questionnaires & Surveys & Electronic	2017-2017	Negligible
68	Receipts	2017-2017	12 cu. ft.
69	Referendum Records	2018-2018	Negligible
70	Sales Tax Returns/Records	2012-2012	.5 cu ft.
71	Special Use Applications	-	None
72	Statements of Economic Interest	2017-2017	Negligible
73	Tax Objections	2016-2015	Negligible
74	Time Records (Employee)	2016-2016	2 cu. ft.
75	Tree & Park Bench Donations to Park District	-	None
76	U.S., Immigration & Naturalization Form I-9	2018-2018	Negligible
77	Vehicle & Equipment Maint Records Manuals	2018-2018	Negligible
78	Volunteer Records	2014-2014	Negligible
79	Water Sample Test Results- bacteriological	2014-2014	None
79	Water Sample Test Results - Chemical	2008-2008	None
80	Work Orders & Electronic	2018-2018	Negligible
81	Worker's Compensation Records	2012-2012	Negligible
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I hereby certify that in compliance with authorization received from the Local Records Commission the records listed above will be disposed of on or after

March 23, 2019

Signature

Date

Laure L. Kosey, Executive Director

Please print name and title on the line above

(Signature required only if records have been microfilmed or digitized)



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 19-1217: A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR POOL MANAGEMENT SERVICES BETWEEN THE VILLAGE OF OAK BROOK AND THE OAK BROOK PARK DISTRICT

AGENDA No.: 8 C

MEETING DATE: NOVEMBER 18, 2019

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Board of Commissioners approved an Intergovernmental Agreement and a resolution at the December 17, 2018 board meeting for a three-year contract securing Pool Management Services Between the Village of Oak Brook and the Oak Brook Park District beginning at the 2019 outdoor pool season. The contract requires the mutual consent of both parties annually to initiate each successive year of the agreement.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Park District staff met with the Village Sports Core Advisory Committee in October to discuss the 2019 summer season at the Bath & Tennis Club. Feedback at this meeting was very positive. Further, a post-season survey of the Bath & Tennis membership was conducted by Park District staff which revealed that a majority of users were happy with the service the Park District provided while also highlighting a few areas the members would like to see improved. Several of these items were noted by Park District staff and incorporated into a proposal for 2020 that includes extended hours and holiday staffing on Labor Day. In consideration of the additional staff hours and the impending minimum wage increase, the Park District has initiated a clause allowing for a 3% increase in the management fee from the Village. This proposal has been forwarded to the Village to share with the Sports Core Advisory Committee.

The Village has requested an extension of the contractual deadline of November 15th annually to confirm mutual agreement of continuing the contract. The Park District has agreed to extend the deadline into December.

Resolution 19-1217 will be presented to the Board at the December 16, 2019 Board meeting with the updated Intergovernmental Agreement prepared by the Park District’s attorneys.

ACTION PROPOSED:

For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FAMILY RECREATION CENTER RTU REPLACEMENT BID

AGENDA No.: 8 D
MEETING DATE: NOVEMBER 18, 2019

STAFF REVIEW: Deputy Director, Dave Thommes: 

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):
Staff is putting together a bid packet for the purchase and installation of three roof top units as part of the Park District’s internal HVAC unit replacement plan. The three units serve the gymnasiums. The project timeline is as follows:

- Pre-bid meeting: November 22, 2019
- Bid opening: December 2, 2019
- Board Award of Contract: Anticipated December 16, 2019
- Commencement of Construction: Anticipated December 17, 2019
- All Shop Drawings Complete: December 30, 2019
- Substantial Completion: April 10, 2020

ACTION PROPOSED:
For Review and Discussion Only.



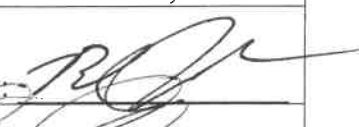
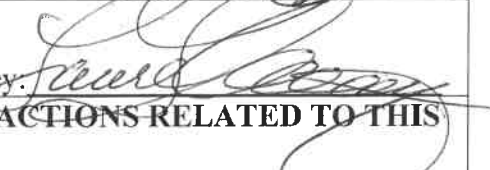
Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: CENTRAL PARK WEST FEES	AGENDA No.: 8 E MEETING DATE: NOVEMBER 18, 2019
STAFF REVIEW:	Deputy Director, Dave Thommes: <i>[Signature]</i>
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laure Kosey: <i>[Signature]</i>
ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): Staff has been researching the possibility of raising fees at Central Park West and while doing so, compiled a list of fees for similar and nearby rental facilities.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): After evaluating the data, staff is proposing Central Park West fees to increase to \$100 / hour for residents and \$135 / hour for non-residents. Staff benchmarked fees with six area facilities and the results of that benchmarking can be found on the following pages. The competitor analysis revealed that others' fees ranged from \$83 - \$480, with an average of \$176 per hour. The proposed increase falls well into this range and average.	
ACTION PROPOSED: For Review and Discussion Only.	

Venue	Capacity	Rate/hour	Fee Structure
Oak Brook Bath & Tennis	Ceremony: 200 Facility	Weekend Range: Fri AM: \$145/hr Sat PM: \$480/hr	Fee Ranges: Multiple Options Timeblocks of 6-9 hrs Seasonal Fee Variations
The Community House Kettering Hall, Hinsdale	Main room: 220 Space inside facility	Weekend Range: Fri/Sat: \$225/hr Sun: \$205/hr Non-for-profit discnt 15%	Multiple package options Minimum duration: 4 hrs
The Lodge at Katherine Legge Memorial Park, Hinsdale	First Floor: 150 Full Lodge: 250 Facility	Weekend Range: 1st floor only (Sun): \$162.50/hr - \$350/hr for entire lodge \$250 each addtl. Hour	Multiple options Fee package min: 8 hrs Rental duration includes setup and take-down time
Lake Katherine Nature Center & Botanical Gardens, Palos Heights	Clubhouse: 100 Facility	Weekend Range: Fri & Sun: \$150/hr Sat: \$175/hr HOL: \$225/hr	Multiple package options Minimum duration: 3 hrs Discnt w/seasonal variation 1 hr pre&post rental included at no addtl cost
Mary Lubko Center, Wheaton Park District	Main Floor: 100 (VIP room, 70/ Coach room 30) Facility	Resident: \$83/hr Non-resident: \$133/hr Commercial: \$215/hr	Minimum duration: 3 hours Each addtl hr: Resident: \$50 Non-resident: \$100 Commercial: \$115
The Abby, Elmhurst Park District	Room: 100 Space in facility	Resident: \$90/hr Non-resident: \$110/hr Add: \$20 set up fee	Not specified minimum Evenings and weekend rates/rentals available
The Community Building Downers Grove Park District	Building: 150 Facility	Resident: \$74/hr Non-resident: \$117/hr Kitchen use: \$28	Not specified minimum
Venue	Capacity	Rate/hour	Fee Structure
Central Park West Oak Brook Park District	Building: 120 Facility	Resident & Resident Non- Profit: \$85/hr Non-Resident Non-Profit & Corporate: \$100/hr Non-Resident: \$110/hr	Minimum rental time: 4 hrs 1 addtl hr of Set up 1 additional hr of take-down included in rental fee
Proposed Rates		Resident: \$100/hr Non-resident: \$135/hr Discounts offered for non- profit	Remain same with time allotment packages in the future



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: PURCHASE OF SPORTS LIGHTING THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) COOPERATIVE PURCHASING GROUP	AGENDA No.: 8 F MEETING DATE: NOVEMBER 18, 2019
STAFF REVIEW:	Director of Parks and Planning, Bob Johnson: 
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laure Kosey: 
ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): The Park District has researched options from Musco Sports Lighting, LLC for energy-efficient LED athletic field lights. Phase one of the Central Park North project includes lighting two soccer fields with a six-pole lighting system. The District has also investigated the costs to replace the existing antiquated HID (High Intensity Discharge) light fixtures on the synthetic soccer field and ball fields two and three. The systems are designed to meet Village of Oak Brook Ordinance S-1403.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): Staff obtained pricing for Musco Sports Lighting, LLC through The Interlocal Purchasing System (TIPS), a cooperative purchasing program. The total equipment cost with installation is approximately \$950,000. Staff is obtaining financing quotes from several financial institutions. The Park District anticipates securing a five-year loan with a fixed interest rate below 2.5% for the life of the loan.	
ACTION PROPOSED: For Review and Discussion Only	

Quote

Date: 10/10/2019

Project: Oak Brook Park District Soccer Retrofit
Oak Brook, IL
Ref: 178676

TIPS 2 Part Non JOC

Master Project: 196326, Contract Number: 18120601, Expiration: 02/28/2022

Commodity: Sports Facility Lighting 2 Part Non JOC

* Retro-Fit
Evergreen Bank Synthetic

All purchase orders should note the following:
TIPS purchase – Contract Number: 18120601

Quotation Price – Materials Delivered to Job Site and Installation

Soccer 50fc– 360' x 255'	\$ 210,650.00
Soccer 40fc– 360' x 255'	\$ 179,900.00

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

Light-Structure System with Total Light Control – TLC for LED™ technology

System Description 50fc Option

- 4 Factory wired poletop luminaire assemblies
- 44 Factory aimed and assembled luminaires.
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL Listed assemblies

System Description 40fc Option

- 4 Factory wired poletop luminaire assemblies
- 36 Factory aimed and assembled luminaires.
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL Listed assemblies

Control Systems and Services

- Control-Link® Control and Monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Reduction of energy and maintenance costs by 40% to 85% over typical 1500W metal halide equipment
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years.

Installation Services Provided

See attached scope of work



Quote

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC & TIPS:

Musco Sports Lighting, LLC
Attn: Amanda Hudnut
Fax: 800-374-6402
Email: musco.contracts@musco.com

TIPS
Attn: Accounting
Fax: 866-839-8472
Email: accounting@tips-usa.com

**All purchase orders should note the following:
TIPS purchase – Contract Number: 18120601**

Delivery Timing

6 - 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location.
- 480 Volt, 3 Phase electrical system requirement.
- Structural code and wind speed = IBC 2015, 115 mi/h, Exposure C.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
- Includes supply and installation of Musco system including underground wiring and conduit, service entrance panel board, and controls by a licensed contractor.
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole locations prior to production.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

David Miller
Sales Representative
Musco Sports Lighting, LLC
Phone: 630-414-9060
E-mail: david.miller@musco.com



Oak Brook Park District Soccer Retrofit
Oak Brook, IL
Retrofit Scope of Work

Customer Responsibilities:

1. Complete access to the site for construction using standard 2 wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. i.e. water lines, electrical lines, irrigation systems and sprinkler heads. Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (e.g. home plate, center of FB field)
4. Customer responsible for any necessary power company fees and requirements.
5. Customer responsible for all permitting fees (payment). Contractor will obtain the required permitting.
6. Provide any existing as-built documents or drawings.
7. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

1. Provide required mounts, fixtures, electrical enclosures, pole harnesses, and control cabinets.
2. Provide layout of pole locations and aiming diagram.
3. Provide Project Management as required.
4. Musco shall provide Performance and Payment Bonds in an amount equal to the total amount of bid. **(Only if Required, Not included in quote)**

Musco Subcontractor Responsibilities General:

1. Provide equipment and materials to off load equipment at jobsite per scheduled delivery.
2. Provide storage containers for material, (including electrical components enclosures), as necessary and waste disposal.
3. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
4. Obtain any required permitting.
5. Confirm the existing underground utilities and irrigation systems have been located and are clearly marked so as to avoid damage from construction equipment. Repair any such damage during construction.
6. 1 hour comprehensive burn of all lights on each zone.
7. Keep all heavy equipment off of playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
8. Provide startup and aiming as required to provide complete and operating sports lighting system.

Musco Subcontractor Responsibilities Demolition:

1. Remove and dispose of the existing lighting fixtures and electrical enclosures on (4) poles. This will include the recycling of lamps, aluminum reflectors, ballast and steel as necessary.
2. Leave existing grounds and power feed in place for connection to new lighting equipment.

Musco Subcontractor Responsibilities – Retrofit Musco Equipment to Existing Poles:

1. Provide materials and equipment to assemble and install Musco TLC-LED equipment on existing poles and terminate grounding and power feed. Power feed may need to be reworked to adapt to the new Musco equipment.

Musco Subcontractor Responsibilities – Electrical:

1. Provide materials and equipment to reuse existing electrical service panels as required.
2. Provide materials and equipment to reuse existing electrical wiring as permitted.
3. Provide as built drawings on completion of installation, **(if required)**.

Musco Subcontractor Responsibilities – Core Control System:

1. Provide equipment and materials to install (1) Lighting Contactor Cabinet and terminate all necessary wiring.
2. Provide a dedicated 120v 20amp controls circuit or a step down transformer for 120v control circuit if not available.



Quote

3. Provide a dedicated 20amp breaker connected to all available phases for powerline communication.
4. Check all Zones to make sure they work in both auto and manual mode.
5. Contractor will commission Control Link by contacting Control Link Central at (877-347-3319).



Quote

October 17, 2019

Central Park North Soccer Fields
Oak Brook, IL
Ref: 200766

TIPS 2 Part Non JOC

Master Project: 196326, Contract Number: 18120601, Expiration: 02/28/2022

Commodity: Sports Facility Lighting 2 Part Non JOC

All purchase orders should note the following:
TIPS purchase – Contract Number: 18120601

Quotation Price – Materials Delivered to Job Site and Installation

Soccer Fields 1 and 2 – (50FC) \$522,900.00

Soccer Fields 1 and 2 – (40FC) \$452,900.00

Sales tax and bonding are not included.

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

Central Park North

Light-Structure System with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light levels and uniformity of 2.0:1

System Description

- (6) Pre-cast concrete bases with integrated lightning grounding
- (6) Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies
- Factory aimed and assembled luminaires
- UL Listed assemblies

Control Systems and Services

- Control-Link® Control and Monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Reduction of energy and maintenance costs by 40% to 85% over typical 1500W metal halide equipment
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 25 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors

Installation Services Provided

[See attached scope of work]

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC & TIPS:

Musco Sports Lighting, LLC
Attn: Amanda Hudnut
Fax: 800-374-6402
Email: musco.contracts@musco.com
All purchase orders should note the following:
TIPS purchase – Contract Number: 18120601

TIPS
Attn: Accounting
Fax: 866-839-8472
Email: accounting@tips-usa.com



Quote

Delivery Timing

6 - 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location.
- Structural code and wind speed = 2009 IBC, 90 mi/h, Exposure C, Importance Factor 1.0.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
- Includes supply and installation of Musco system including underground wiring and conduit, service entrance panel board, and controls by a licensed contractor.
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole locations prior to production.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

David Miller
Sales Representative
Musco Sports Lighting, LLC
Phone: 630-414-9060
E-mail: David.Miller@musco.com



**Central Park North Soccer Fields
Oak Brook, IL
Turnkey Scope of Work**

Customer Responsibilities:

1. Complete access to the site for construction using standard 2 wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. i.e. water lines, electrical lines, irrigation systems and sprinkler heads. Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (e.g. home plate, center of FB field)
4. Customer to pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.). Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Customer responsible for any necessary power company fees and requirements.
6. Customer responsible for all permitting fees (payment). Contractor will obtain the required permitting.
7. Customer to provide area on site for disposal of spoils from foundation excavation and dumpsters.
8. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

1. Provide required poles, fixtures, foundations, electrical enclosures and control cabinets.
2. Provide layout of pole locations and aiming diagram.
3. Provide Project Management as required.
4. Provide stamped foundation designs based on 2500psf soils.
5. Musco shall provide Performance and Payment Bonds in an amount equal to the total amount of bid. **(Only if Required, Not included in quote)**

Musco Subcontractor Responsibilities General:

1. Provide equipment and materials to off load equipment at jobsite per scheduled delivery.
2. Provide storage containers for material, (including electrical components enclosures), as necessary and waste disposal.
3. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
4. Obtain any required permitting.
5. Confirm the existing underground utilities and irrigation systems have been located and are clearly marked so as to avoid damage from construction equipment. Repair any such damage during construction.
6. 1 hour comprehensive burn of all lights on each zone.
7. Keep all heavy equipment off of playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
8. Provide startup and aiming as required to provide complete and operating sports lighting system.

Musco Subcontractor Responsibilities – Foundations, Poles and Fixtures:

1. Mark and confirm pole locations per the aiming drawing provided. If there are any issues, immediately notify your Musco Project Manager.
2. Provide materials and equipment to install (6) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
3. Remove spoils and dispose of offsite.
4. Provide materials and equipment to assemble Musco (72) TLC-LED fixtures, electrical enclosures, poles and pole harnesses.
5. Provide equipment and materials to erect (6) dressed LSS Poles and aim utilizing the pole alignment beam.

Musco Subcontractor Responsibilities – Electrical:

1. Provide materials and equipment to install new 200 amp 480V/3 Phase electrical service panels as required.
2. Provide materials and equipment to install all underground conduit, wiring, pull boxes etc. and terminate wiring as required.
3. Provide as built drawings on completion of installation, **(if required)**.

Musco Subcontractor Responsibilities – Core Control System:

1. Provide equipment and materials to install (1) Lighting Contactor Cabinet(s) and terminate all necessary wiring.
2. Provide a dedicated 120v 20amp controls circuit or a step down transformer for 120v control circuit if not available.
3. Provide a dedicated 20amp breaker connected to all available phases for powerline communication.
4. Check all Zones to make sure they work in both auto and manual mode.
5. Contractor will commission Control Link by contacting Control Link Central at (877-347-3319).



Quote

October 17, 2019

Oak Brook Softball Fields 2 and 3
Oak Brook, IL
Ref: 186695

TIPS 2 Part Non JOC

Master Project: 196326, Contract Number: 18120601, Expiration: 02/28/2022

Commodity: Sports Facility Lighting 2 Part Non JOC

All purchase orders should note the following:
TIPS purchase – Contract Number: 18120601

Quotation Price – Materials Delivered to Job Site and Installation

Option 1: Retrofit (8) Existing Baseball/Softball Poles

(50FC/30FC baseball field & 40FC softball) \$208,442.00

Option 2: Retrofit (8) Existing Baseball/Softball Poles

(50FC/30FC baseball and 50FC softball) \$214,500.00

Option 3: Install (8) New Poles for Baseball, Softball

(50FC/30FC baseball field & 40FC softball) \$303,039.00

Option 4: Install (8) New Poles for Baseball, Softball

(50FC/30FC baseball field & 50FC softball) \$322,154.00

Option 5: Install (2) New Poles for Soccer 40FC.....\$101,900.00

Option 6: Install (2) New Poles for Soccer 50FC.....\$127,500.00

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

Musco System with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light and uniformity
- BallTracker™ technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description [Light-Structure System]

- Pre-cast concrete bases with integrated lightning grounding
- Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies
- Factory aimed and assembled luminaires, including BallTracker™ luminaires
- UL Listed assemblies

System Description [SportsCluster System]

- Factory wired poletop luminaire assemblies
- Factory aimed and assembled luminaires, including BallTracker™ luminaires
- Factory wired and tested remote electrical component enclosures



Quote

- Pole length, factory assembled wire harnesses
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL Listed assemblies

Control Systems and Services

- Control-Link® Control and Monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Reduction of energy and maintenance costs by 40% to 85% over typical 1500W metal halide equipment
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 10 years (retrofitting existing poles) or 25 years (installing new poles)
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors

Installation Services Provided

[See attached scope of work]

Payment Terms

Musco's Credit Department will provide payment terms.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC & TIPS:

Musco Sports Lighting, LLC
Attn: Amanda Hudnut
Fax: 800-374-6402
Email: musco.contracts@musco.com
All purchase orders should note the following:
TIPS purchase – Contract Number: 18120601

TIPS
Attn: Accounting
Fax: 866-839-8472
Email: accounting@tips-usa.com

Delivery Timing

6 - 8 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location.
- Structural code and wind speed = 2009 IBC, 90 mi/h, Exposure C, Importance Factor 1.0.
- Owner is responsible for getting electrical power to the site, coordination with the utility, and any power company fees.
- Includes supply and installation of Musco system including underground wiring and conduit, service entrance panel board, and controls by a licensed contractor.
- Controls are sized for future soccer accommodations.
- Standard soil conditions – rock, bottomless, wet or unsuitable soil may require additional engineering, special installation methods and additional cost.
- Confirmation of pole locations prior to production.
- Product assurance and warranty program is contingent upon site review and compatibility with Musco's lighting system
- The owner of the field is responsible for the structural integrity of the existing poles.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

David Miller

Sales Representative

Musco Sports Lighting, LLC

Phone: 630-414-9060, E-mail: David.Miller@musco.com



Turnkey Scope of Work-new poles/fixtures

Customer Responsibilities:

1. Complete access to the site for construction using standard 2 wheel drive rubber tire equipment.
2. Locate existing underground utilities not covered by your local utilities. i.e. water lines, electrical lines, irrigation systems and sprinkler heads. Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Locate and mark field reference points per Musco supplied layout. (e.g. home plate, center of FB field)
4. Customer to pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.). Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Customer responsible for any necessary power company fees and requirements.
6. Customer responsible for all permitting fees (payment). Contractor will obtain the required permitting.
7. Customer to provide area on site for disposal of spoils from foundation excavation and dumpsters.
8. Provide sealed Electrical Plans. (If required)

Musco Responsibilities:

1. Provide required poles, fixtures, foundations, electrical enclosures and control cabinets.
2. Provide layout of pole locations and aiming diagram.
3. Provide Project Management as required.
4. Provide stamped foundation designs based on 2500psf soils.
5. Musco shall provide Performance and Payment Bonds in an amount equal to the total amount of bid. **(Only if Required, Not included in quote)**

Musco Subcontractor Responsibilities General:

1. Provide equipment and materials to off load equipment at jobsite per scheduled delivery.
2. Provide storage containers for material, (including electrical components enclosures), as necessary and waste disposal.
3. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
4. Obtain any required permitting.
5. Confirm the existing underground utilities and irrigation systems have been located and are clearly marked so as to avoid damage from construction equipment. Repair any such damage during construction.
6. 1 hour comprehensive burn of all lights on each zone.
7. Keep all heavy equipment off of playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.
8. Restoration will include seed and straw using existing site soils.
9. Provide startup and aiming as required to provide complete and operating sports lighting system.

Musco Subcontractor Responsibilities Demolition:

1. Remove and dispose of the existing (8) lighting poles, fixtures and electrical enclosures. This will include the recycling of lamps, aluminum reflectors, ballast and steel as necessary.
2. Demolition of existing foundations to 2' below grade.
3. Leave existing power feed in place for connection to new pole locations.

Musco Subcontractor Responsibilities – Foundations, Poles and Fixtures:

1. Mark and confirm pole locations per the aiming drawing provided. If there are any issues, immediately notify your Musco Project Manager.
2. Provide materials and equipment to install (8) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
3. Remove spoils and dispose of offsite.
4. Provide materials and equipment to assemble Musco TLC-LED fixtures, electrical enclosures, poles and pole harnesses.
5. Provide equipment and materials to erect (8) dressed LSS Poles and aim utilizing the pole alignment beam.

Musco Subcontractor Responsibilities – Electrical:

1. Provide materials and equipment to reuse existing electrical service panels as required.
2. Provide materials and equipment to reuse existing electrical conduits and wiring as permitted.
3. Provide as built drawings on completion of installation, **(if required)**.

Musco Subcontractor Responsibilities – Core Control System:

1. Provide equipment and materials to install (1) Lighting Contactor Cabinet(s) and terminate all necessary wiring.
2. Provide a dedicated 120v 20amp controls circuit or a step down transformer for 120v control circuit if not available.
3. Provide a dedicated 20amp breaker connected to all available phases for powerline communication.
4. Check all Zones to make sure they work in both auto and manual mode.
5. Contractor will commission Control Link by contacting Control Link Central at (877-347-3319).

Option #1 -2 to Retrofit (8) existing structures

Musco Subcontractor Responsibilities – Retrofit Musco Equipment to Existing Poles:

1. Provide materials and equipment to assemble and install Musco TLC-LED equipment on (8) existing poles and terminate grounding and power feed. Power feed may need to be reworked to adapt to the new Musco equipment.
2. Remove spoils and dispose of offsite.
3. Provide materials and equipment to assemble Musco TLC-LED fixtures, electrical enclosures, and pole harnesses.



Quote

Option #5 -6 Install (2) new poles:

Musco Subcontractor Responsibilities -

1. Provide materials and equipment to install (2) LSS foundations as specified on Layout and per the stamped foundation drawings, if applicable.
2. Provide materials and equipment to assemble Musco TLC-LED fixtures, electrical enclosures, and pole harnesses.
3. Provide equipment and materials to erect (2) dressed LSS Poles and aim utilizing the pole alignment beam.





Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: PURCHASE OF DUMP TRUCK THROUGH THE SUBURBAN PURCHASING COOPERATIVE (SPC)

AGENDA No. 8 G
MEETING DATE: NOVEMBER 18, 2019

STAFF REVIEW: Director of Parks and Planning, Bob Johnson; 

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey; 

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):
The Parks Department’s truck fleet consists of three units including a 2008 Ford F-250 pickup, a 2011 Ford F-250 pickup, and a 2015 Ford F-550 dump truck. All trucks are utilized on a daily basis

The Park District recently added 34 acres of property which requires increased resources to maintain. An additional dump truck will allow staff to transport materials and equipment more efficiently, and provide a much-needed supplemental means of transportation for the department.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):
The Park District is seeking to purchase a 2020 Ford F-450 dump truck through the Suburban Purchasing Cooperative, a competitively bid joint purchasing consortium compliant with ILL COMP. STAT. ANN §220/2. This provision satisfies the bid requirement of the State of Illinois.

The Suburban Purchasing Cooperative is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC), DuPage Mayors & Managers Conference (DMMC), South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL). Together the SPC represents 145 municipalities and townships in northeastern Illinois.

The Park District is seeking to purchase the vehicle equipped as specified for a total cost of \$50,958. The budget for this purchase is \$51,000.

ACTION PROPOSED:
For Review and Discussion Only

Purchase Order

Purchase Order#: 20-2541

Order Date: December 17, 2019



Oak Brook

Park District

www.obparks.org


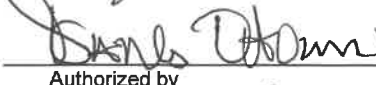
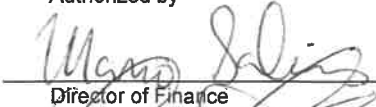

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Providing the very best in park and recreational opportunities, facilities and open lands for our community.

Vendor		Ship to:		
Currie Motors Fleet		Oak Brook Park District		
10125 W. Laraway Road		Attn: Bob Johnson		
Frankfort, IL 60423		1450 Forest Gate Road		
Tom Sullivan		Oak Brook, IL 60523		
Phone: 815-464-9200		Phone: 630-645-9540 Cell: 630-280-5469		
Email: curriefleet@gmail.com		Email: bjohnson@obparks.org		
Qty	Item #	Description	Unit Price	Extension
1		2020 Ford F-450 XL Dump Truck Chassis	\$36850.00	\$36,850.00
1		11 ft. hydraulic dump body	\$14,108	\$14,108
Notes: This purchase order is issued pursuant to Suburban Purchasing Cooperative Contract # 181.			Subtotal	\$50,958
			Freight	0
			Total	\$50,958

This Purchase Order is subject to the following terms and conditions:

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
 Marco Salinas, Director of Finance & HR
 Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523
 630 990-4233 x230, Fax 630 990-8379
5. This Purchase Order is subject to the terms and conditions included on the following page. By execution of this Purchase Order, the Contractor agrees to the attached terms and conditions.

 11/13/19
 Requested by _____ Date _____
 11/13/19
 Authorized by _____ Date _____
 11/13/2019
 Director of Finance _____ Date _____
 11/13/19
 Executive Director _____ Date _____

1. This Purchase Order and all of the terms and conditions included in the Suburban Purchasing Cooperative (SPC) RFP #181 2019 Form F-450XL Chassis Cab and Contract, which is incorporated as part of this Purchase Order by reference, are collectively referred to as the "Contract Documents."
2. Payment shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) after the equipment has been delivered, inspected and accepted by the Oak Brook Park District ("District").
3. Contractor shall not grant rights in or to, or otherwise encumber the equipment or any parts of the equipment, to, in or by any third parties at any time, that would impair or delay the full exercise by District of any of its rights or remedies under this agreement. Clean and unencumbered title to the equipment shall be transferred to District upon acceptance of the equipment by District. Title to, and the risk of loss, injury or destruction from any casualty to the equipment, regardless of cause, will be the responsibility of Contractor until the equipment has been received, inspected and accepted by District.
4. District is exempt for the Illinois Retailer's Occupational Tax, the Illinois Use Tax and the Federal Excise Tax as an exempt entity under the Internal Revenue Code. District shall provide Contractor with District's tax exemption identification number, for use by Contractor for this project only.
5. District will have the right to inspect the equipment upon receipt and to reject any nonconforming or damaged equipment within a reasonable time after delivery. District will give notice to Contractor of any rejection of the equipment or claim for damages on account of condition, quality or grade of the equipment. Neither inspection nor acceptance by District shall act as District's acceptance of any defects or deficiencies in the equipment and shall not act as a waiver of any rights District has with respect to such defects, deficiencies or failure, including rights under any warranty.
6. Contractor shall procure and maintain insurance, and shall cause all subcontractors hired to perform any work in conjunction with this purchase, the types and amounts of insurance as required by Section 1.22 of SPC RFP #181 2019 Form F-450XL Chassis Cab and Contract for the same, naming District, its commissioners, employee, agents and volunteers as additional insureds
7. Contractor shall indemnify, save harmless and defend District, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense District may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of or relating to any act, omissions or the operations of Contractor under this Purchase Order, including operations of its employees and subcontractors, and Contractor shall, at its own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against District in any such action, Contractor shall, at its own expense, promptly satisfy and discharge same. Contractor expressly understands and agrees that any insurance protection required by this Purchase Order, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend District as herein provided.
8. If Contractor fails to provide the vehicle and services as required by the Contract Documents, or otherwise breaches or defaults under any provision of this Contract and does not remedy such failure, breach or default within three (3) business days after demand from District to take corrective action, District may terminate this Purchase Order. The rights and remedies of District stated in the Contract Documents shall be in addition to and not in limitation of, any other rights of District granted at law or in equity.
9. Nothing contained in any provision of this agreement is intended to constitute nor shall constitute a waiver of the defenses, privileges and immunities available to District under the Illinois Local Government and Governmental Employees Tort Immunity Act.



**2020 FORD F-450
XL 4X2 CHASSIS CAB
Contract# 181**



Currie Motors Fleet

"Nice People to Do Business With"

Order Cut- Off: TBD

Visit our New Website

www.curriecommercial.com

Contract #181



**Currie Motors Frankfort
SPC Contract Winner**

2020 FORD F-450

XL 4x2 CHASSIS CAB

Call Tom Sullivan (815) 464-9200

Standard Package: \$31,366.00

Warranty 3 Years 36,000 miles Bumper to Bumper/ 5 Years 60,000 Power train

7.3L 2Valve Gasoline SOHC V-8
10-Speed Automatic w/ Selectable
Drive Modes 4-Wheel Disc Brakes
Front Black Painted Bumper Solar
Tint Glass
Front Splash Guards
3-Blink Lane Change Signal Front
Tow Hooks
19.5" Argent Steel Wheels
4 - LT225/70Rx19.5GBSW Tires
240 Amp Heavy Duty Alternator
Oil minder System
Mono-Beam Front Axle w. coil
spring suspension

H.D. Gas Shock Absorbers
Front/Rear Stabilizers
Air Conditioner – Manual
Dome Lamp
AM/FM/Clock MP3-
SYNC Ford Pass Connect
4G Wi-Fi Modem Ford
Telematics Prep
Manual Door Locks & Windows
Intermittent Windshield Wiper
Advance Trac with Roll Stability
Control
Driver and Passenger Front & Side
Airbag/Curtain
Passenger Side Deactivation Switch
Free delivery within 50 miles of
dealership

Contract #181



Options – Body Style

<input type="checkbox"/>	Super Cab 60" Cab to Axle	2605.00
<input type="checkbox"/>	Crew Cab 60" Cab to Axle	3509.00
<input checked="" type="checkbox"/>	84" Cab to Axle Regular/Super/Crew Cab	262.00

Options – Engine, Transmission, Powertrain

<input checked="" type="checkbox"/>	99N	7.3L 2V V-8	STD
<input type="checkbox"/>	99T	6.7L OHV Power Stroke Diesel Includes PTO Provision	8486.00
<input checked="" type="checkbox"/>		4x4 with Electronic Shift on the Fly	2690.00
<input type="checkbox"/>		Limited Slip Axle	328.00
<input checked="" type="checkbox"/>	62R	PTO Provision with 7.3L engine	254.00
<input type="checkbox"/>	98G	Gaseous Prep – 7.3L V-8 (Does not include Conversion)	286.00
<input type="checkbox"/>	98R	Operator Command Regeneration (requires Diesel Motor)	114.00
<input type="checkbox"/>	41H	Engine Block Heater	92.00
<input type="checkbox"/>		Engine Idle Shut Down Duration: Spec. Minutes _____	231.00
<input type="checkbox"/>	67B	Dual Extra Duty Alternators (requires Diesel Motor)	105.00
<input type="checkbox"/>	86M	Dual Batteries (78amp) req. 7.3L	191.00
<input type="checkbox"/>	65M	28.5 Gallon Mid Ship Tank	114.00
<input type="checkbox"/>	65C	Dual Tanks (Requires Diesel Motor)	569.00
<input type="checkbox"/>		Powertrain Care 3 Year 100,000 Warranty 4x2 Gasoline Motor	1,795.00
<input type="checkbox"/>		Powertrain Care 3 Year 100,000 Warranty 4x4 Gasoline Motor with Snow Plow Prep	2,950.00

Options – Wheels/Tires

<input type="checkbox"/>	TGJ	LT225/70Rx19.5G BSW A/S	STD
<input checked="" type="checkbox"/>	TGM	LT225/70Rx19.5G BSW Traction	173.00
<input type="checkbox"/>	TGK	LT225/70Rx19.5G BSW Max Traction (4X4 only)	195.00
<input type="checkbox"/>	512	Spare Tire and Wheel	319.00
<input checked="" type="checkbox"/>	945	Stainless Steel Wheel Covers	373.00

Options - Functional

<input type="checkbox"/>	63C	AFT-Axle Frame Extension (Regular Cab Only)	104.00
<input type="checkbox"/>	41P	Skid Plates (Super Cab / Crew Cab Only)	91.00
<input type="checkbox"/>	61J	Jack – 6 Ton	50.00
<input type="checkbox"/>	43B	Rear Defroster (Requires privacy glass and requires 90L)	55.00
<input type="checkbox"/>	924	Privacy Glass (Requires 90L and Rear Defroster)	N/C

Options - Groups/Packages

<input type="checkbox"/>	96V	XL Value Package <ul style="list-style-type: none"> ▪ Cruise Control ▪ Chrome Front Bumper 	660.00
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<input checked="" type="checkbox"/> 90L	Power Equipment Group <ul style="list-style-type: none"> ▪ Heated power mirrors with integrated clearance lamps/turn signals ▪ Perimeter Alarm ▪ Accessory Delay ▪ Power Windows/Locks/Tailgate Lock ▪ Remote Keyless ▪ Upgraded door trim 	<input checked="" type="checkbox"/> Reg./SC. Cab: 832.00 <input type="checkbox"/> Crew: 1024.00
<input type="checkbox"/> 473	Snow Plow Prep Package-Requires 4x4 <ul style="list-style-type: none"> ▪ Upgraded Front Springs ▪ Extra Heavy-Duty Alternator 	228.00
<input type="checkbox"/> 67H	Heavy Service Front Suspension – Heavy Service Front Springs	114.00

Options – Interior

<input checked="" type="checkbox"/> 43C	110V/400W Outlet	159.00
<input type="checkbox"/> 41A	Rapid Heat Supplemental Cab Heater (requires Diesel Motor)	228.00
<input type="checkbox"/> 18A	Up fitter Interface Module	269.00
<input type="checkbox"/> 535	Trailer Tow-High Capacity -Requires 6.7L Power Stroke Diesel (99T) 4.30 Limited Slip Axle Includes: Trailer wiring kit Increased GCW to 35000lbs. Upgraded Rear-axle (Trailer brake controller not included)	527.00
<input type="checkbox"/> 63A	Utility Lighting System (Requires Power Equipment Group)	146.00
<input checked="" type="checkbox"/> 18B	Platform Running Boards	<input checked="" type="checkbox"/> Regular Cab 292.00 <input type="checkbox"/> Super / Crew Cab 405.00

Options – Other

<input type="checkbox"/> 872	Rearview Camera Prep Kit	377.00
<input type="checkbox"/> 76S	Remote Start (Requires Power Equipment Group)	228.00
<input checked="" type="checkbox"/> 52B	Trailer Brake Controller	246.00

Options – Fleet

<input type="checkbox"/> 17F	XL Décor Group (Chrome Front Bumper)	201.00
<input type="checkbox"/> 525	Cruise Control	214.00
<input type="checkbox"/> 942	Daytime Running Lights	41.00
<input type="checkbox"/>	Customizable Speed Limit (65 mph) (75 mph)	72.00
<input type="checkbox"/> 60C	Lane Departure Warning	104.00
<input type="checkbox"/> 94P	Pre-Collision Assist with Automatic Emergency Braking	104.00



Options – Accessories

<input type="checkbox"/>	91S LED Warning Strobes (Requires CHMSL / 59H)	614.00
<input type="checkbox"/>	76C Back Up Alarm	127.00
<input type="checkbox"/>	595 Fog Lamps-req. 17F Chrome Front Bumper	118.00
<input type="checkbox"/>	4 -Corner Strobes	895.00
<input type="checkbox"/>	9' Electric Hydraulic Dump Body – Black Finish W/Dual Acting Hoist (Requires Hitch plate)	7239.00
<input type="checkbox"/>	Hitch Plate with Receiver and Plug	525.00
<input type="checkbox"/>	9' Steel Service Body – White Finish (Requires Hitch Plate)	7009.00
<input type="checkbox"/>	8'6" Western Snow Plow-includes Hand Held Controller	5,521.00
<input type="checkbox"/>	8'6" Boss Snow Plow	5,521.00
<input type="checkbox"/>	9' Western Snow Plow-includes Hand Held Controller	5734.00
<input type="checkbox"/>	9' Boss Snow Plow	5734.00
<input type="checkbox"/>	10' Western Snow Plow-includes Hand Held Controller	6063.00
<input type="checkbox"/>	10' Boss Snow Plow	6063.00
<input type="checkbox"/>	Snow Deflector (Requires Plow)	295.00
<input type="checkbox"/>	Rust proofing does not include sound shield	295.00
<input type="checkbox"/>	Detailed CD Rom Shop Manual	295.00
<input type="checkbox"/>	Delivery More than 50 Miles	175.00
<input checked="" type="checkbox"/>	License & Title – M Plates (Shipped)	203.00



Exterior

<input type="checkbox"/>	AT-Yellow-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	BY-School Bus Yellow	601.00
<input type="checkbox"/>	D1-Stone Gray	N/C
<input type="checkbox"/>	E4-Vermillion-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	GR-Green-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	J7-Magnetic	N/C
<input type="checkbox"/>	PG&E Blue-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	MB-Orange-5 unit min Single units extended lead times	601.00
<input type="checkbox"/>	N1-Blue Jeans Metallic	N/C
<input type="checkbox"/>	PQ-Race Red	N/C
<input type="checkbox"/>	UM-Agate Black	N/C
<input type="checkbox"/>	JS-Iconic Silver	N/C
<input type="checkbox"/>	W6-Green Gem-5 unit min Single units extended lead times	608.00
<input checked="" type="checkbox"/>	Z1-Oxford White	N/C

Interior

<input checked="" type="checkbox"/>	Steel 40/20/40 Vinyl	STD
<input type="checkbox"/>	Steel 40/20/40 Cloth	91.00
<input type="checkbox"/>	Steel 40/Console/40 Vinyl- No Armrest Included	323.00
<input type="checkbox"/>	Steel 40/Console/40 Cloth- No Armrest Included	468.00



Monroe Truck Equipment
 812 Draper Avenue
 Joliet, IL 60432
 Ph./Fax: 815-280-4237/815-727-5429
 www.MonroeTruck.com



QUOTATION
4BD0003690

Job Order #: _____
 Quote Date: 11/12/2019
 Quote valid until: 12/12/2019
 Terms: NET 30
 Salesperson: MARKEL, TOM (MUNI)
 Quoted by: Bob Drews
 Email: bdrews@monroetruck.com

Customer: OAK BROOK PARK DISTRICT Contact: BOB JOHNSON Dealer Code: _____
1450 FOREST GATE ROAD Phone: 630-990-4233 Fax: 630-990-8379 Sourcewell Member #: _____
OAK BROOK, IL 60523-2151 Email: _____ P.O. Number: _____

Accepted by: _____ Date: _____
Customer must fill out all information above before the order can be processed.

Chassis Information

Year: 2020	Make: FORD	Model: F-450	Chassis Color:	Cab Type: REGULAR
Single/Dual: DRW	CA: 84.0	CT: -1.0	Wheelbase: 169.0	Engine: GAS
			F.O. Number #:	Vin:

Comments: PTO DUMP VERSION W/ TOOLBOX

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
MTE-ZEE 11', MILD STEEL, 2-3 YD CAPACITY, FOLDING SIDE, DUMP BODY - 3/16" FLOOR, 12 GA. SIDES & 10 GA. ENDS, 11" H SIDES, 17" H TAILGATE - 50,000 PSI YIELD STRENGTH STEEL CONSTRUCTION - HEAVY DUTY FRONT BULKHEAD WITH INTEGRAL 12" TAPERED CAB SHIELD & TAPERED LASER CUT WINDOW - INTERNAL DIRT SHEDDING TOP RAILS & TAILGATE - WESTERN-STYLE UNDERSTRUCTURE WITH 10 GAUGE LONG-MEMBERS - SINGLE-LEVER RELEASE, QUICK DROP TAILGATE - (2) UNDERBODY TIE LOOPS - L.E.D. FMVSS108 LIGHTS & REFLECTORS - RUBBER REAR FLAPS - UNDERCOATED & 100% DURABLE POWDER COATED	
PTO DRIVEN DIRECT-MOUNT SUB-FRAME HOIST	
US TARP: PULL-STYLE SPRING RETURN TARP SYSTEM - MESH	
2-1/2" RECEIVER IN 1/2" PLATE - 1800 TONGUE CAPACITY / 18,000 TOWING CAPACITY	
TRAILER RECEPTACLE, 7 WAY RV STYLE	
BACKUP ALARM	
36" X 18" X 18" MILD STEEL UNDERBODY TOOL BOX IN BLACK W/ 3 POINT LATCH - INSTALLED ON CURBSIDE	
Quote Total:	\$14,108.00

Additional Options:

Description	Amount	Add to quote?
PAINT BODY WHITE IN LIEU OF BLACK (ADD TO ABOVE TOTAL)	\$1,744.00	Yes <input checked="" type="radio"/> No <input type="radio"/>

- ◆ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ◆ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- ◆ State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- ◆ Restocking fees may be applicable for cancelled orders.
- ◆ MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.



Title Name _____

Title Address _____

Title City _____

Title Zip Code _____

Contact Name _____

Phone Number _____

P.O. Number _____

Fleet Identification Number _____

Tax Exempt Number _____

Total Dollar Amount _____

Total Number of Units _____

Delivery Address _____

***Orders Require Signed Original Purchase Order and Tax Exempt Letter Submitted to:**



*Currie Motors Fleet
 10125W Laraway
 Frankfort, IL 60423
 PHONE: (815)464-9200
 Tom Sullivan Curriefleet@gmail.com
 Kristen De La Riva Fleetcurrie@gmail.com*

****Fleet Status is accessible by registering at www.fleet.ford.com.
 Please provide FIN Code at time of order for you to track your order status. Title Corrections will be Billed Appropriate Assessed Fees by the Sec. of State.*Vehicles are ordered and built as indicated on this tab sheet only. No other forms will utilized to process orders.***

Contract #181

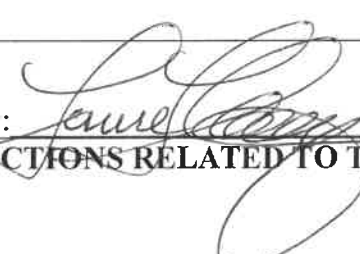


Oak Brook Park District

BOARD MEETING AGENDA ITEM – HISTORY/COMMENTARY	
ITEM TITLE: CENTRAL PARK NORTH PARKING LOT LEASE	AGENDA No.: 8 H MEETING DATE: NOVEMBER 18, 2019
STAFF REVIEW:	Director of Parks and Planning, Bob Johnson: 
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laure Kosey: 
ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): <p>The Village of Oak Brook owns the parking lot at the western terminus end of Kensington Road, commonly referred to as Kensington Road Surface Parking Lot, and contains approximately 80 parking spaces. The Park District desires to use this parking lot for the benefit of the recreational users of Central Park North. The Village and the Park District have discussed the use of the parking lot and have agreed to enter into an Intergovernmental Agreement for the lease of the Kensington Road Surface Parking Lot.</p>	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): <p>The Village's and Park District's attorneys are working on the Intergovernmental Agreement, which will be presented to the Village Board for review and possible approval at the November 26, 2019 Village Board Meeting and presented to the Park District Board of Park Commissioners for review and possible approval at the December 16, 2019 Park Board Meeting.</p>	
ACTION PROPOSED: <p>For Review and Discussion Only.</p>	



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: 2020 BOARD MEETING DATES	AGENDA No.: 8I MEETING DATE: NOVEMBER 18, 2019
STAFF REVIEW:	
RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 	
ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):	
<p>In preparation for the publication notice of the Regularly Scheduled Board Meeting Dates, attached are the 2020 dates.</p> <p>Meetings are scheduled for the third Monday of the month except when the third Monday would occur during a holiday week. In that event, the Board Meeting would be scheduled for the second Monday of the month. For the 2020 calendar, it is necessary to adjust the December Board Meeting date to the second week, which would be December 14, 2020.</p>	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):	
The Board will be asked to approve the 2020 meeting dates for the Regularly Scheduled Board Meetings at the Board's December 16, 2019 meeting.	
ACTION PROPOSED:	
For Review and Discussion Only.	



**2020 Calendar of the Regularly Scheduled Meeting Dates
of the
Oak Brook Park District Board of Commissioners**

The Board Meetings are held on the third Monday of the month except when the third Monday would occur during a holiday week. In that event, the Board Meeting would be scheduled for the second Monday of the month. The meetings begin at 6:30 p.m. and are held at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523.

January 20, 2020
February 17, 2020
March 16, 2020
April 20, 2020
May 18, 2020
June 15, 2020
July 20, 2020
August 17, 2020
September 21, 2019
October 19, 2020
November 16, 2020
December 14, 2020 (Second Monday of December.)

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379

Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org

