



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**November 16, 2020 – 6:30 p.m.**

**Zoom Meeting**

**AGENDA**

Please Note: The Illinois Department of Public Health has issued a Press Release on November 11, 2020 requesting Illinois residents to limit public contact and to stay home as much as possible during the month of November, 2020 due to the resurgence of the COVID-19 pandemic. The Oak Brook Park District's focus is to provide for the safety of staff, park commissioners, our constituents, and the public at large from possible exposure to the COVID 19 virus. The President of the Oak Brook Park District Board of Park Commissioners has determined that it is not practical and prudent to conduct the November 16, 2020 Board Meeting in person because of the continued risks of COVID-19. Therefore, the November 16, 2020 Board Meeting will be conducted by teleconference using Zoom Video Teleconferencing and as previously permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (Executive Orders 2020-7 and 2020-39) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

**Public participation instructions:**

**Computer Access: Join the Zoom Meeting:** <https://us02web.zoom.us/j/87633697546> **Meeting ID: 876 3369 7546.**

**Phone access:** Audio Participation for Chicago Region: Dial 1 312 626 6799 **Meeting ID: 876 3369 7546.**

**Android phones & tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app** through the Google Play Store or Apple App Store. Open the app on your device. **Meeting ID: 876 3369 7546.**

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- **Everyone is automatically muted.** If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak. You will then be unmuted to speak. Comments for Open Forum may also be emailed to [lkosey@obparks.org](mailto:lkosey@obparks.org) by 2:30 p.m. on November 16, 2020 to be read at the meeting by staff.
- You can use the following link to view a tutorial on how to connect with your computer:  
[https://www.youtube.com/watch?v=h1kCmbvAHQQ&list=PLKpRxBfeD1kEM\\_I1Ild3N\\_Xl77fKDzSXe&index=2](https://www.youtube.com/watch?v=h1kCmbvAHQQ&list=PLKpRxBfeD1kEM_I1Ild3N_Xl77fKDzSXe&index=2)
- In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379  
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

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1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
  - a. APPROVAL OF NOVEMBER 16, 2020 AGENDA
  - b. APPROVAL OF MINUTES
    - i. October 19, 2020 Regular Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2020
    - i. Warrant 641
4. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications
  - b. Strategic Plan Update
5. STAFF RECOGNITION
  - a. None
6. REPORTS:
  - a. Communications IT, and Administration Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report
7. UNFINISHED BUSINESS
  - a. Revision: Personnel Policy 3.4: Employee Service Awards
8. NEW BUSINESS
  - a. Ordinance No 20-1214: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2021-2022 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.  
A Public Hearing is scheduled to commence at the beginning of the December 14, 2020 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2021-2022 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.
  - b. 2021 Board Meeting Dates

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**BOARD OF COMMISSIONERS**  
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**Zoom Meeting**  
**AGENDA**

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 14, 2020, 6:30 p.m.
10. ADJOURNMENT

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**BOARD OF COMMISSIONERS**  
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**Zoom Meeting**

**AGENDA**

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**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**November 16, 2020 – 6:30 p.m.**  
**Zoom Meeting**

Before the start of the Meeting, President Knitter shall read the following statement: “As President of the Oak Brook Park District Board of Park Commissioners, I have determined that it is not practical or prudent to conduct the November 16, 2020 meeting of the Board of Park Commissioners in-person due to the continued health risks of the COVID-19 pandemic as declared by the November 11, 2020 Press Release by the Public Health Department and as previously described in the May 29, 2020 Gubernatorial Disaster Proclamation issued by Governor Pritzker (“Proclamation”). I further determine that attendance at the regular meeting location is not feasible due to the disaster described in the Proclamation. I hereby direct staff to make alternative arrangements in a manner that will allow any interested member of the public access to contemporaneously hear all discussion, testimony and roll call votes via telephone number or web-based link.”

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. OPEN FORUM *[Ask whether there are any public comments under the “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA *[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. APPROVAL OF NOVEMBER 16, 2020 AGENDA
  - b. APPROVAL OF MINUTES
    - i. October 19, 2020 Regular Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2020
    - i. Warrant 641
4. COMMUNICATIONS/PROCLAMATIONS *[For review and discussion only.]*
    - a. Board of Commissioners to share communications
    - b. Strategic Plan Update

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**Zoom Meeting**

5. STAFF RECOGNITION
  - a. None
  
6. REPORTS: *[For review and discussion only.]*
  - a. Communications IT, and Administration Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report
  
7. UNFINISHED BUSINESS
  - a. Revision: Personnel Policy 3.4: Employee Service Awards *[Request a motion and a second to Approve the Revision to Personnel Policy 3:4 Employee Service Awards. Roll Call Vote...]*
  
8. NEW BUSINESS *[For review and discussion only.]*
  - a. Ordinance No 20-1214: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2021-2022 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.  
A Public Hearing is scheduled to commence at the beginning of the December 14, 2020 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2021-2022 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.
  - b. 2021 Board Meeting Dates
  
9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 14, 2020, 6:30 p.m. *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on December 14, 2020, 6:30 p.m.]*
  
10. ADJOURNMENT *[Request a motion and a second to adjourn the November 16, 2020 Regular Meeting of the Oak Brook Park District Board of Commissioners. All in Favor...]*

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**MINUTES**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**October 19, 2020 – 6:30 p.m.**  
**Studio C Room, Family Recreation Center**

**AGENDA**

1. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL**

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Suleiman, Trombetta, Tan, and President Knitter whom answered “present” from the Oak Brook Park District Family Recreation Center, Studio C, and Commissioner Truedson, answered “present” through Zoom Conferencing. Also present in Studio C were Laure Kosey, Executive Director; Dave Thommes, Deputy Director; Marco Salinas, Chief Financial Officer, and Bob Johnson, Director of Parks and Planning.

2. **OPEN FORUM**

President Knitter asked if there were any public comments. No one addressed the Board.

3. **CONSENT AGENDA**

- a. **APPROVAL OF OCTOBER 19, 2020 AGENDA**
- b. **APPROVAL OF MINUTES**
- c. **APPROVAL OF FINANCIAL STATEMENT ENDING SEPTEMBER 30, 2020**
  - i. Warrant 640

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Tan, Truedson, and President Knitter.  
Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve the Consent Agenda as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Tan, Truedson, and President Knitter.  
Nays: None

4. **COMMUNICATIONS/PROCLAMATIONS**

- a. Board of Commissioners to share communications

There was no communication between Board Members.

- b. Courtney Clement from Lauterbach and Amen LLC, gave a comprehensive presentation of the 2019-2020 Annual Financial Report. The report comes from an independent auditor, with unmodified opinions, thus showcasing the financials fairly. Ms. Clement gave recognition to Marco Salinas, for the contribution to the report findings.

President Knitter asked Ms. Clement to compare Oak Brook Park Districts' financials to other Park District's in the area. Ms. Clement addressed the board stating no specifics could be given out but assured the board everyone has experienced downward trends due to the COVID-19 Pandemic. In the past, Lauterbach and Amen LLC, has given Marco Salinas a comparison ranking, other agencies, without showing sensitive information. Ms. Clement will request an updated trend report to be sent to Mr. Salinas.

5. STAFF RECOGNITION

- a. Bob Sleva, Park Technician

The Board welcomed Bob Sleva.

6. REPORTS:

- a. Communications IT, and Administration Report

Ms. Laure Kosey presented her report, which can be found in the Park District's records.

Ms. Kosey reported a request to change the current Service Award Policy. The updated policy would allow for budgeted awards, as opposed to purchasing gifts and keeping an inventory on-premise at the Park District.

Ms. Kosey also reported having four sponsorships for the Walk in the Lights Tour, Liz Littwin, Corporate and Community Relations, will be confirming sponsorships for the annual Winter Ice Rink.

Ms. Kosey reported the Park District will no longer be a polling location for this upcoming election and the Park District will be open on November 3.

President Knitter inquired if the Village thinks the Sports Core will be open next year?

Ms. Kosey said there are two different parties of opinion at the Village. One party wants to keep the Sports Core closed, and the other party wants to have the pool, tennis, and fields open for the park district to manage. The Village is hurtling two obstacles, causing hesitation for the park district to manage the Sports Core. One is the completion of the construction of the Sports Core pool, which has been under construction since March of this year. The other is the recent construction of the Village's Salt Barn, which was built in the location of 70 parking spots. The Oak Brook Park District needs the Village to replace those lost parking spots. If the Village can't finish the construction of the pool and construct the 70 parking spots, then Ms. Kosey would not recommend for the Park District to go forward with the Sports Core management, as it is not financially conducive for the Park District to move forward as management with these limitations.

President Knitter said that it is their choice.

Commissioner Trombetta said he had spoken with Ms. Kosey earlier in morning and he concurs with her 100%.

President Knitter said it appears the Village does not want the Park District to manage the soccer fields in order to offset the losses from the other pieces of the Sports Core..

Ms. Kosey said whatever profit made, the Village receives 25% back, which the IGA requires to be invested into the Sports Core. For this year, this has not been calculated yet as there are still rentals for the fields. The Village will get money back. The Park District lost a minimal amount of money at the Bath/pool and lost \$411 dollars for Tennis. To date making about \$50,000 with the soccer fields, which does not include the October and November rentals.

President Knitter noted that the money the Village will receive from the operations this year will go towards the construction of the needed additional parking.

Ms. Kosey also noted when the Park District was only managing the pool, the Village was paying the Park District \$230,000 dollars.

Commissioner Trombetta agrees with Ms. Kosey and would like a letter to go to the Village, indicating how many Oak Brook Park District team-members are involved in the operations of the management of the Sports Core. The response, will outline everything going into the seventy-five percent of revenue the Park District does retain.

Ms. Kosey informed the Board about the October events this fall. Staff had done a great job thinking outside of the box on new events, such as Egg-tober, and Central Park Hayrides. Looking to the winter months, the new Light Walk Tour will bring additional patrons outside to enjoy the park. Thus far, all of the new and updated events and programming have received a lot of positive feedback.

Commissioner Trombetta stated he would like to see the Park District more open. Ms. Kosey informed the Commissioners, the Oak Brook Park District cannot be more open because we must follow the Illinois state guidelines on COVID-19.

Ms. Kosey informed the board of a negotiation made with AMITA Healthcare, to offer the COVID-19 vaccine to staff members for free. Ms. Kosey expressed concern for the challenges which have come with COVID-19, as staff members have been contracting the illness. The District already has a restricted number of staff. It has been difficult to determine if the Park District should temporarily hire additional staff, especially in the custodial department. Theoretically, they would only be employed for 14 days.

President Knitter suggested using a service to do the additional cleaning and look at options of where and how to budget for the additional assistance.

President Knitter asked if the Park District has received any information regarding patrons using the facility contracting COVID-19. Ms. Kosey informed, there have been challenges particularly with the Tennis Center. President Knitter said if a patron contracts COVID-19, the Tennis Pro would need to provide a negative test to continue working. Ms. Kosey stated, Mr. Thommes is heading communication with patrons and staff, using a decision tree flow chart, should they need to contact trace patrons.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported financials through September 30, 2020. The General Fund has seen an increase in net surplus over last year, due to decreased spending. The Recreation Fund has been impacted the most by the COVID-19 Pandemic year to date, largely in part due to the decrease in revenue from restrictions on gatherings. The Tennis Center revenue has done very well due to the current circumstances but has maintained a decrease in revenue over 2019. Currently, all 11 financial funds are positive. The positives are due to the timing of tax revenue.

Commissioner Tan said Mr. Salinas and the Park District employees have done a good job managing expenses. However, the monthly report includes the majority of the tax revenue. Commissioner Tan evaluated the financials without property taxes and the Capital Fund, and the Oak Brook Park District has an increase of 300,000 dollars of monthly expenditures. In reality the expenditures are going upward and exceeding revenues received. The financials could keep the Oak Brook Park District running for quite a while, projecting once the COVID-19 restrictions are lifted, and with the additional four months of next year, the Park District could break even but will have to go into the reserve fund.

Ms. Kosey said, Mr. Salinas and Alin Pop, Superintendent of Enterprise Operations Tennis Center Superintendent of Enterprise Operations, are working on revenue projections for the next two to three years.

President Knitter said a projection further than 2021 would not be applicable, due to the concerns with COVID-19. Commissioner Tan agreed, due to the circumstances, a one-year projection would suffice.

Ms. Kosey agreed, stating once programming goes inside there will be challenges, however, once programming can go back outside the Park District should be able to offer more programming to account for winter revenue loss. Ms. Kosey applauded the staff for helping out wherever needed, from cleaning to volunteering for events.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes presented his report, highlighting the September events. Although the events have been different experiences than previous years, patrons have given positive feedback. The new Hayride started up where small pods get a wagon ride around Central Park for 15 minutes.

Mr. Thommes reported high demand in aquatics for the lap lanes. Mr. Thommes stated on November 1<sup>st</sup> the time slots of one lane will go from one hour to half an hour increments, as some patrons reserve a time slot but do not show up, or do not use the full allotted time. Mr. Thommes believes everyone has good intentions of coming to swim, but then they do not show up during the reserved time, someone else could have come to use the lane. Instead, the lane remains empty. Fitness trends upward on membership, being up 50% while the track patronage has maintained a steady minimum.

Commissioner Tan observed while he was scheduling to use the fitness center on the app, the gym and track are separated. While usually enjoying using both areas, since the scheduling is for 1 hour, he would opt for the workout facility, over walking on the track for an hour. Suggesting, making half an hour increments so patrons could do both.

Also, on the app, the yoga classes get booked quickly, but he noticed that some of the classes have no-shows. Mr. Thommes will be looking into solutions for the no-shows on how to limit it from happening.

Commissioner Suleman gave suggestions on indoor events the Recreation Department may be interested in creating. Suggesting overnight events for kids to camp out in the gymnasium, or pop-up events in the park after hours on fair weather nights.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park Districts records.

Mr. Johnson reported construction is almost completed for the season at Central Park North. In the weeks to come, Central Park North will receive landscaping. This entails trees, scrubs, and blanketing of dormant seeding. The Hinsdale Nursery, a local company, will assist with additional landscaping needs. Once completed the trail will open around Central Park North. Lastly, the McDonald's totem pole will be installed. Looking to the Spring, installation of the two picnic shelters and basketball hoops will be added.

Mr. Johnson is in negotiations with the Illinois Tollway over the purchase of a sliver of land along the tollway at the Dean Nature Sanctuary for the tollway construction. Working with Steve Adams, legal counsel, and The Conservation Foundation, they will be presenting a fair market value for the land to the Illinois Tollway.

Mr. Johnson is in the process of auctioning old sports lighting from the synthetic turf field. Currently, the lighting is up for auction, with a reputable auction service the Park District has used in the past. Mr. Johnson is hoping to receive a minimum of \$20,000.

Mr. Johnson stated staff has been assessing landscape for cleanup and making repairs on pavement, sidewalks, and playgrounds.

7. UNFINISHED BUSINESS

a. Revision: Personnel Policy Section 3.10 Bereavement Leave

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to Approve the Revision to Personnel Policy Manual Section 3:10 Time Off Benefits-Bereavement Leave.

Ayes: Suleiman, Trombetta, Tan, and Knitter

Nays: None

Absent: Truedson

*Commissioner Truedson had left the Zoom Meeting call and was not there for the vote.*

8. NEW BUSINESS

a. Revision: Personnel Policy 3.4: Employee Service Awards

The matter was presented for review and discussion only

Commissioner Suleman inquired about a potential situation in which a staff member may not want to publicly open their service award purchased during the employee recognition

event, "STAR party". Ms. Kosey said the new policy does not require the staff member to open the gift at the party.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to approve the Revision to Personnel Policy 3.4: Employee Service Awards.

The motion passed by roll call vote:

Ayes: Suleiman, Trombetta, Tan, and Knitter

Nays: None

Absent: Truedson

- b. R20-1019: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park North Project (\*\*\*)Requires Waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to waive the Board Rules to approve at this meeting R20-1019: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park North Project

The motion passed by roll call vote:

Ayes: Suleiman, Trombetta, Tan, and Knitter

Nays: None

Absent: Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to approve R20-1019: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park North Project

President Knitter requested more information on the subject.

Mr. Johnson explained the need to remove soil in the northwest quadrant along the walking trail in order to achieve a more gradual slope. Also, the original subbase soil in the parking lot was replaced, because the parking lot soil was unsuitable as the base. Rain caused an irregular erosion and adding in the new stone and compacting it will have long term benefits.

Mr. Johnson stated that the Public Works department halted their work due to the concern of a light pole installation being placed too close to an undisclosed watermain for the city. The contractor had to use the hydro-vac excavation to disclose the location of the watermain and confirming the soccer light pole was installed thirteen feet from the water main. The Village of Oak Brook will be sharing the cost of the hydro-vac excavation to locate the watermain.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to approve R20-1019: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park North Project.

The motion passed by roll call vote:

Ayes: Suleiman, Trombetta, Tan, and Knitter

Nays: None

Absent: Truedson

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON NOVEMBER 16, 2020, 6:30 p.m.

President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on November 16, 2020, 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to adjourn October 19, 2020, Regular Meeting of the Oak Brook Park District Board of Commissioners. Motion passed by voice vote. The meeting adjourned at the hour of 7:23 p.m.

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Laure L. Kosey, Executive Director

**Oak Brook Park District**  
**General Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through October 31, 2020 and 2019**  
**50.00% completed (6 out of 12 months)**

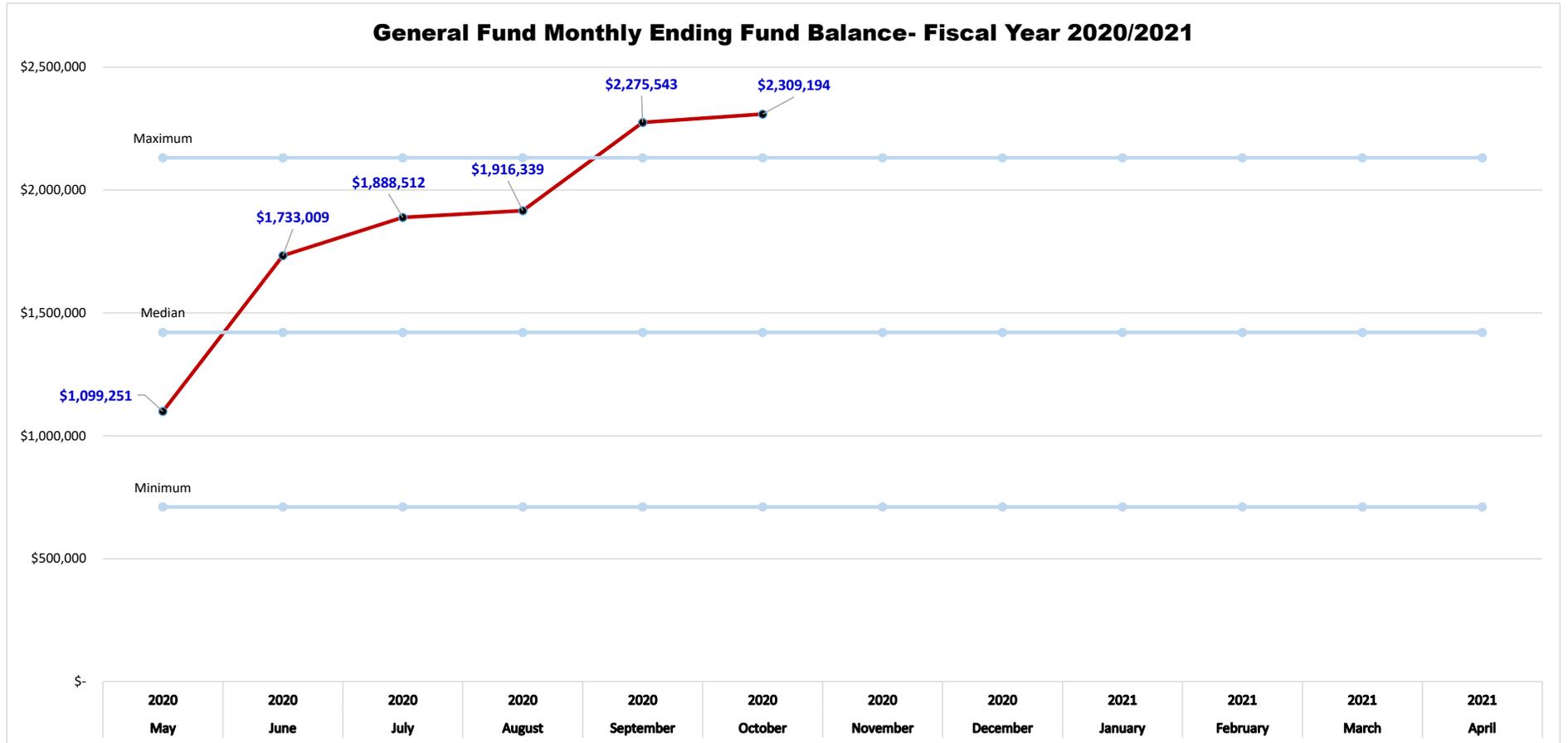
	Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	October 2020 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Amended Annual Budget	Fiscal Year 2019/2020 Year-To-Date Actual	2020/2021 Y-T-D Actual Higher/ (Lower) than 2019/2020 Y-T-D	Percent Change
<b>REVENUES</b>									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,549,013	51,689	1,542,427	-	1,542,427	99.6%	1,456,642	85,785	5.9%
Personal Prop. Repl. Taxes	95,154	13,706	53,229	-	53,229	55.9%	69,131	(15,901)	-23.0%
Investment Income	11,500	590	4,375	-	4,375	38.0%	5,757	(1,382)	-24.0%
Other	19,000	591	4,495	-	4,495	23.7%	8,350	(3,855)	-46.2%
Central Park North	111,200	2,800	54,625	-	54,625	49.1%	26,139	28,486	109.0%
Central Park	111,200	37,604	126,516	-	126,516	113.8%	125,445	1,071	0.9%
Building-Recreation Center	1,076,020	161,425	397,123	-	397,123	36.9%	443,889	(46,766)	-10.5%
Central Park West	72,120	2,397	5,641	-	5,641	7.8%	37,814	(32,173)	-85.1%
<b>TOTAL REVENUES</b>	<b>\$ 3,045,207</b>	<b>\$ 270,801</b>	<b>\$ 2,188,431</b>	<b>\$ -</b>	<b>\$ 2,188,431</b>	<b>71.9%</b>	<b>\$ 2,173,166</b>	<b>\$ 15,265</b>	<b>0.7%</b>
<b>EXPENDITURES</b>									
Administration	\$ 464,071	\$ 53,307	\$ 217,998	\$ 2,021	220,019	47.0%	\$ 212,256	\$ 5,742	2.7%
Finance	500,880	37,388	192,641	9,544	202,185	38.5%	188,455	4,186	2.2%
Central Park North	23,950	1,783	6,245	1,440	7,685	26.1%	13,384	(7,139)	-53.3%
Central Park	685,469	59,248	275,857	46,365	322,221	40.2%	314,851	(38,994)	-12.4%
Saddlebrook Park	15,871	3,835	8,657	1,700	10,357	54.5%	13,528	(4,871)	-36.0%
Forest Glen Park	23,490	1,319	8,934	3,227	12,161	38.0%	14,650	(5,716)	-39.0%
Chillem Park	7,125	380	1,565	495	2,060	22.0%	4,470	(2,905)	-65.0%
Dean Property	11,786	573	3,621	814	4,435	30.7%	6,577	(2,956)	-44.9%
Professional Services	46,000	960	18,134	-	18,134	39.4%	24,064	(5,930)	-24.6%
Contracts- Maint. DNS	26,000	7,434	9,434	-	9,434	36.3%	11,602	(2,168)	-18.7%
Building-Recreation Center	965,541	67,005	290,123	46,562	336,685	30.0%	408,356	(118,233)	-29.0%
Central Park West	71,777	3,918	14,578	8,448	23,026	20.3%	23,414	(8,837)	-37.7%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,841,960</b>	<b>\$ 237,150</b>	<b>\$ 1,047,786</b>	<b>\$ 120,614</b>	<b>\$ 1,168,400</b>	<b>36.9%</b>	<b>\$ 1,235,607</b>	<b>\$ (187,821)</b>	<b>-15.2%</b>
<b>TRANSFERS OUT</b>	<b>\$ 385,742</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 3,227,702</b>	<b>\$ 237,150</b>	<b>\$ 1,047,786</b>	<b>\$ 120,614</b>	<b>\$ 1,168,400</b>	<b>32.5%</b>	<b>\$ 1,235,607</b>	<b>\$ (187,821)</b>	<b>-15.2%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (182,495)</b>	<b>\$ 33,651</b>	<b>\$ 1,140,645</b>	<b>\$ (120,614)</b>	<b>\$ 1,020,031</b>	<b>-625.0%</b>	<b>\$ 937,560</b>	<b>\$ 203,086</b>	<b>21.7%</b>

**Note>** Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Schedule of Ending Monthly Fund Balance- General Fund**

Actuals- Unaudited

	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021
Beginning Unassigned	\$ 1,168,548	\$ 1,099,251	\$ 1,733,009	\$ 1,888,512	\$ 1,916,339	\$ 2,275,543						
Monthly Net Surplus/(Deficit)	(69,297)	633,758	155,503	27,827	359,204	33,651						
Ending Unassigned	\$ 1,099,251	\$ 1,733,009	\$ 1,888,512	\$ 1,916,339	\$ 2,275,543	\$ 2,309,194						



Minimum (3 months Exp.)	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490
Median (6 months Exp.)	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980
Maximum (9 months Exp.)	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470

**Oak Brook Park District**  
**Recreation Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through October 31, 2020 and 2019**  
**50.00% completed (6 out of 12 months)**

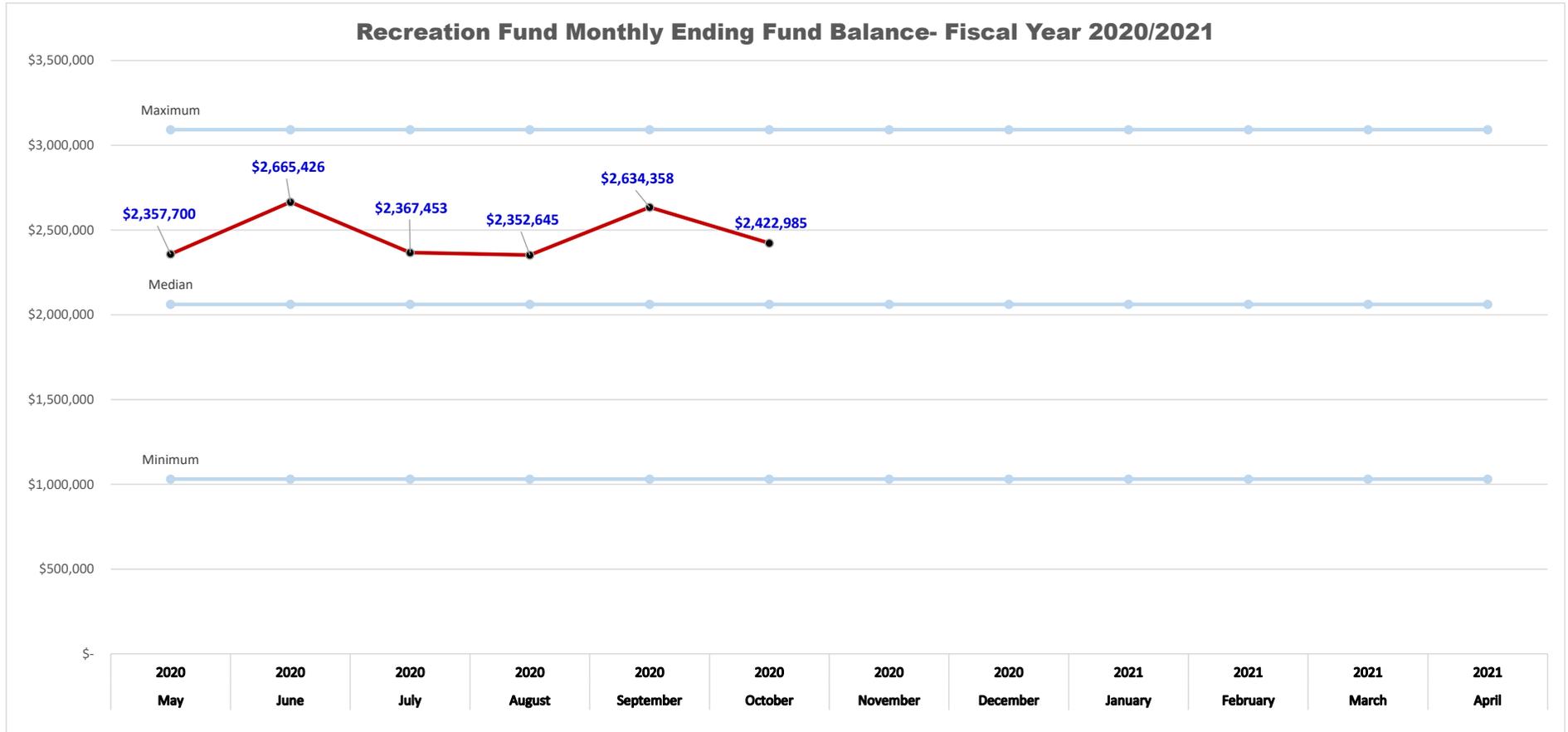
	Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	October 2020 Actual	Year-To-Date Actual	Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Amended Annual Budget	Fiscal Year 2019/2020 Year-To-Date Actual	2020/2021 Y-T-D Actual Higher/Lower than 2019/2020 Y-T-D	Percent Change
<b>REVENUES</b>									
<b>Administration</b>									
Property Taxes	\$ 961,938	\$ 32,120	\$ 958,486	\$ -	\$ 958,486	99.6%	\$ 862,063	\$ 96,423	11.2%
Personal Prop. Repl. Taxes	29,956	4,315	16,757	-	16,757	55.9%	21,763	(5,006)	-23.0%
Investment Income	17,500	667	5,162	-	5,162	29.5%	9,065	(3,903)	-43.1%
Other	2,100	95	515	-	515	24.5%	956	(441)	-46.2%
<b>Fitness Center</b>	846,508	16,117	89,987	-	89,987	10.6%	426,111	(336,123)	-78.9%
<b>Aquatic Center</b>	516,413	16,385	99,847	-	99,847	19.3%	252,825	(152,978)	-60.5%
<b>Aquatic Recreation Prog.</b>	619,549	23,185	91,623	-	91,623	14.8%	344,928	(253,305)	-73.4%
<b>Children's Programs</b>	119,517	2,162	57,473	-	57,473	48.1%	82,118	(24,645)	-30.0%
<b>Preschool Programs</b>	269,592	14,361	15,512	-	15,512	5.8%	93,513	(78,002)	-83.4%
<b>Youth Programs</b>	214,029	2,261	53,047	-	53,047	24.8%	202,033	(148,986)	-73.7%
<b>Adult Programs</b>	50,580	1,552	3,932	-	3,932	7.8%	31,926	(27,995)	-87.7%
<b>Pioneer Programs</b>	74,200	(1,184)	4,696	-	4,696	6.3%	48,205	(43,509)	-90.3%
<b>Special Events and Trips</b>	106,970	24,072	41,929	-	41,929	39.2%	90,430	(48,501)	-53.6%
<b>Marketing</b>	49,000	200	200	-	200	0.4%	77,433	(77,233)	-99.7%
<b>Capital Outlay</b>	30,000	-	-	-	-	0.0%	-	-	N/A
<b>TOTAL REVENUES</b>	<b>\$ 3,907,851</b>	<b>\$ 136,308</b>	<b>\$ 1,439,166</b>	<b>\$ -</b>	<b>\$ 1,439,166</b>	<b>36.8%</b>	<b>\$ 2,543,371</b>	<b>\$ (1,104,205)</b>	<b>-43.4%</b>
<b>EXPENDITURES</b>									
<b>Administration</b>	\$ 1,029,672	\$ 127,079	\$ 456,358	\$ 35,578	\$ 491,936	44.3%	\$ 354,000	\$ 102,358	28.9%
<b>Fitness Center</b>	652,420	58,890	180,057	31,050	211,107	27.6%	314,132	(134,075)	-42.7%
<b>Aquatic Center</b>	907,552	79,765	304,360	62,533	366,893	33.5%	380,138	(75,778)	-19.9%
<b>Aquatic Recreation Prog.</b>	283,056	11,533	30,404	4,691	35,094	10.7%	108,868	(78,464)	-72.1%
<b>Children's Programs</b>	90,860	7,502	18,889	3,871	22,760	20.8%	38,243	(19,354)	-50.6%
<b>Preschool Programs</b>	240,653	23,444	42,361	7,463	49,823	17.6%	77,565	(35,205)	-45.4%
<b>Youth Programs</b>	152,865	7,973	32,714	-	32,714	21.4%	93,427	(60,713)	-65.0%
<b>Adult Programs</b>	43,169	1,962	3,422	5,205	8,627	7.9%	17,120	(13,698)	-80.0%
<b>Pioneer Programs</b>	70,997	796	4,450	6,767	11,217	6.3%	32,502	(28,052)	-86.3%
<b>Special Events and Trips</b>	74,983	7,557	23,211	2,201	25,412	31.0%	60,961	(37,750)	-61.9%
<b>Marketing</b>	337,029	20,956	125,343	22,119	147,462	37.2%	144,690	(19,348)	-13.4%
<b>Capital Outlay</b>	240,000	224	139,168	21,451	160,619	58.0%	53,341	85,827	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,123,254</b>	<b>\$ 347,681</b>	<b>\$ 1,360,736</b>	<b>\$ 202,928</b>	<b>\$ 1,563,665</b>	<b>33.0%</b>	<b>\$ 1,674,987</b>	<b>\$ (314,251)</b>	<b>-18.8%</b>
<b>TRANSFERS OUT</b>	\$ 201,673	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 4,324,927</b>	<b>\$ 347,681</b>	<b>\$ 1,360,736</b>	<b>\$ 202,928</b>	<b>\$ 1,563,665</b>	<b>31.5%</b>	<b>\$ 1,674,987</b>	<b>\$ (314,251)</b>	<b>-18.8%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (417,076)</b>	<b>\$ (211,373)</b>	<b>\$ 78,429</b>	<b>\$ (202,928)</b>	<b>\$ (124,499)</b>	<b>-18.8%</b>	<b>\$ 868,384</b>	<b>\$ (789,954)</b>	<b>-91.0%</b>

**Note>** Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Schedule of Ending Monthly Fund Balance- Recreation Fund**

Actuals- Unaudited

	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021
Beginning Committed	\$ 2,344,557	\$ 2,357,700	\$ 2,665,426	\$ 2,367,453	\$ 2,352,645	\$ 2,634,358						
Monthly Net Surplus/(Deficit)	13,143	307,726	(297,973)	(14,808)	281,713	(211,373)						
Ending Committed	\$ 2,357,700	\$ 2,665,426	\$ 2,367,453	\$ 2,352,645	\$ 2,634,358	\$ 2,422,985						



Minimum (3 months Exp.)	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814
Median (6 months Exp.)	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627
Maximum (9 months Exp.)	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441

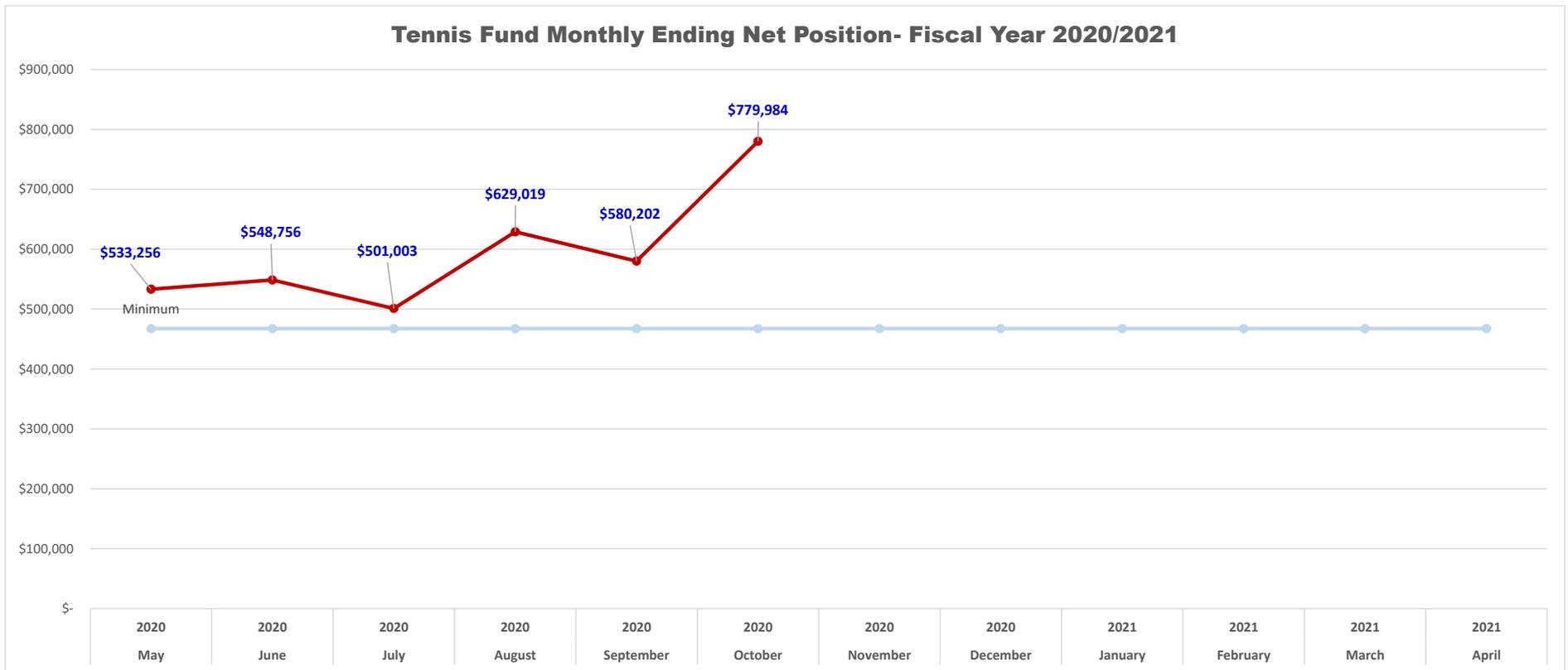
**Oak Brook Park District**  
**Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited**  
**Fiscal Year-to-Date Activity through October 31, 2020 and 2019**  
**50.00% completed (6 out of 12 months)**

	Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	October 2020 Actual	Year-To-Date Actual	Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Amended Annual Budget	Fiscal Year 2019/2020 Year-To-Date Actual	2020/2021 Y-T-D Actual Higher/ (Lower) than 2019/2020 Y-T-D	Percent Change
<b>REVENUES</b>									
Administration	\$ 22,500	\$ 369	\$ 10,302	\$ -	\$ 10,302	45.8%	\$ 11,966	\$ (1,664)	-13.9%
Building- Racquet Club	500	-	-	-	-	0.0%	479	(479)	N/A
Programs- Racquet Club	1,773,500	330,066	928,027	-	928,027	52.3%	1,261,946	(333,919)	-26.5%
<b>TOTAL REVENUES</b>	<b>\$ 1,796,500</b>	<b>\$ 330,435</b>	<b>\$ 938,329</b>	<b>\$ -</b>	<b>\$ 938,329</b>	<b>52.2%</b>	<b>\$ 1,274,391</b>	<b>\$ (336,063)</b>	<b>-26.4%</b>
<b>EXPENSES</b>									
Administration	\$ 727,478	\$ 45,121	\$ 191,825	\$ 11,483	\$ 203,308	26.4%	\$ 240,883	\$ (49,058)	-20.4%
Building- Racquet Club	370,829	17,756	104,639	66,394	171,033	28.2%	124,725	(20,086)	-16.1%
Programs- Racquet Club	771,500	66,420	226,313	753	227,067	29.3%	272,212	(45,898)	-16.9%
Capital Outlay	255,000	-	49,600	28,316	77,916	19.5%	174,007	(124,407)	-71.5%
<b>TOTAL EXPENSES</b>	<b>\$ 2,124,807</b>	<b>\$ 129,297</b>	<b>\$ 572,377</b>	<b>\$ 106,946</b>	<b>\$ 679,323</b>	<b>26.9%</b>	<b>\$ 811,827</b>	<b>\$ (239,449)</b>	<b>-29.5%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (328,307)</b>	<b>\$ 201,138</b>	<b>\$ 365,951</b>	<b>\$ (106,946)</b>	<b>\$ 259,005</b>	<b>-111.5%</b>	<b>\$ 462,565</b>	<b>\$ (96,613)</b>	<b>-20.9%</b>

**Note>** Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

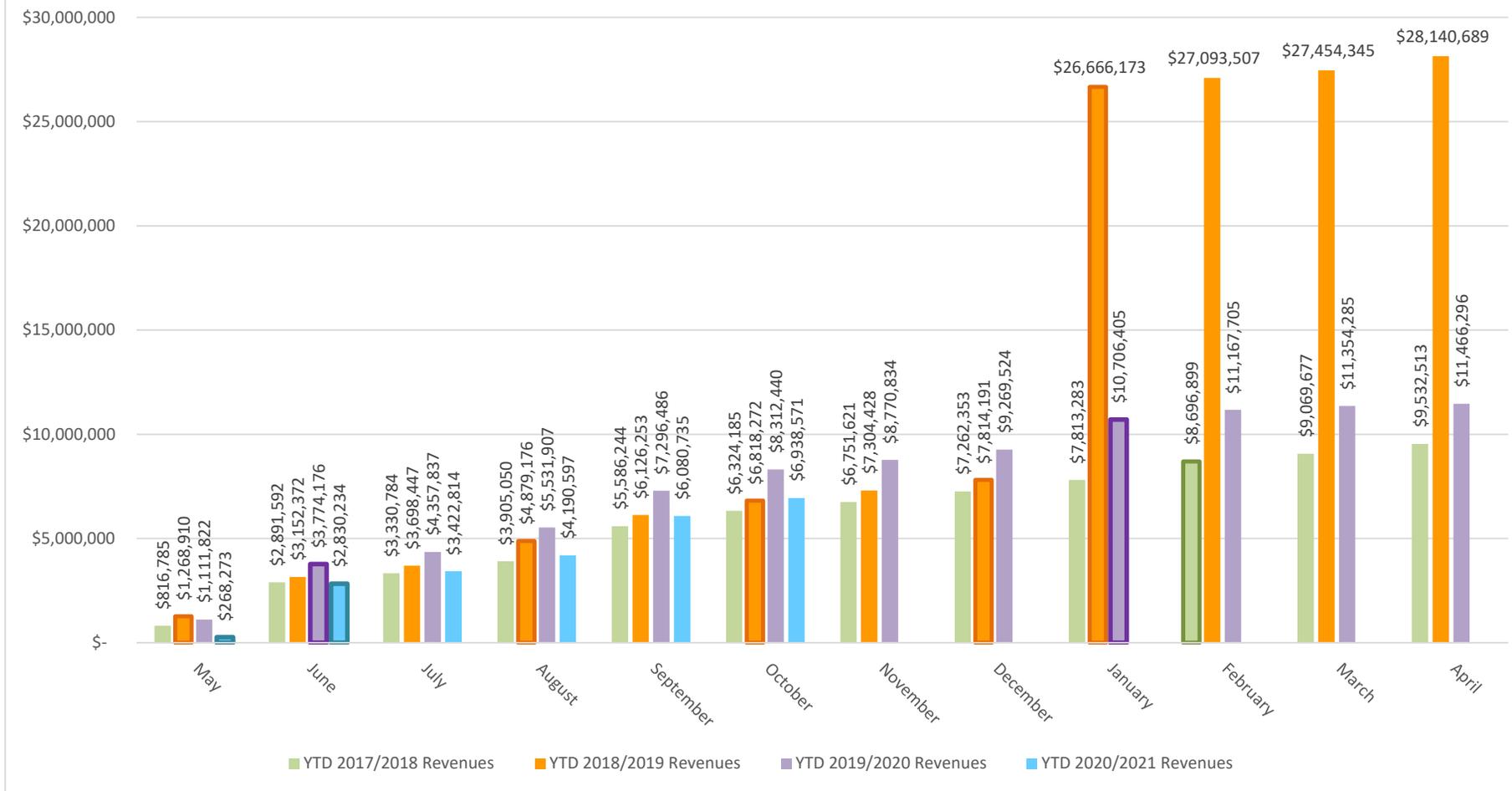
**Oak Brook Park District**  
**Schedule of Ending Monthly Net Position- Tennis Fund**

	Actuals- Unaudited											
	May	June	July	August	September	October	November	December	January	February	March	April
	2020	2020	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021
Beginning Investment in Capital Assets	\$ 1,779,633	\$ 1,779,633	\$ 1,804,433	1,804,433	1,804,433	1,829,233						
Beginning Unrestricted	463,632	533,256	548,756	501,003	629,019	580,202						
Monthly Net Surplus/(Deficit)	69,624	40,300	(47,752)	128,015	(25,373)	201,138						
Ending Investment in Capital Assets	1,779,633	1,804,433	1,804,433	1,804,433	1,829,233	1,829,233						
<b>Ending Unrestricted</b>	<b>533,256</b>	<b>548,756</b>	<b>501,003</b>	<b>629,019</b>	<b>580,202</b>	<b>779,984</b>						



Minimum (3 months Exp.)	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452
Median (6 months Exp.)	N/A											
Maximum (9 months Exp.)	N/A											

## Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



### NOTES

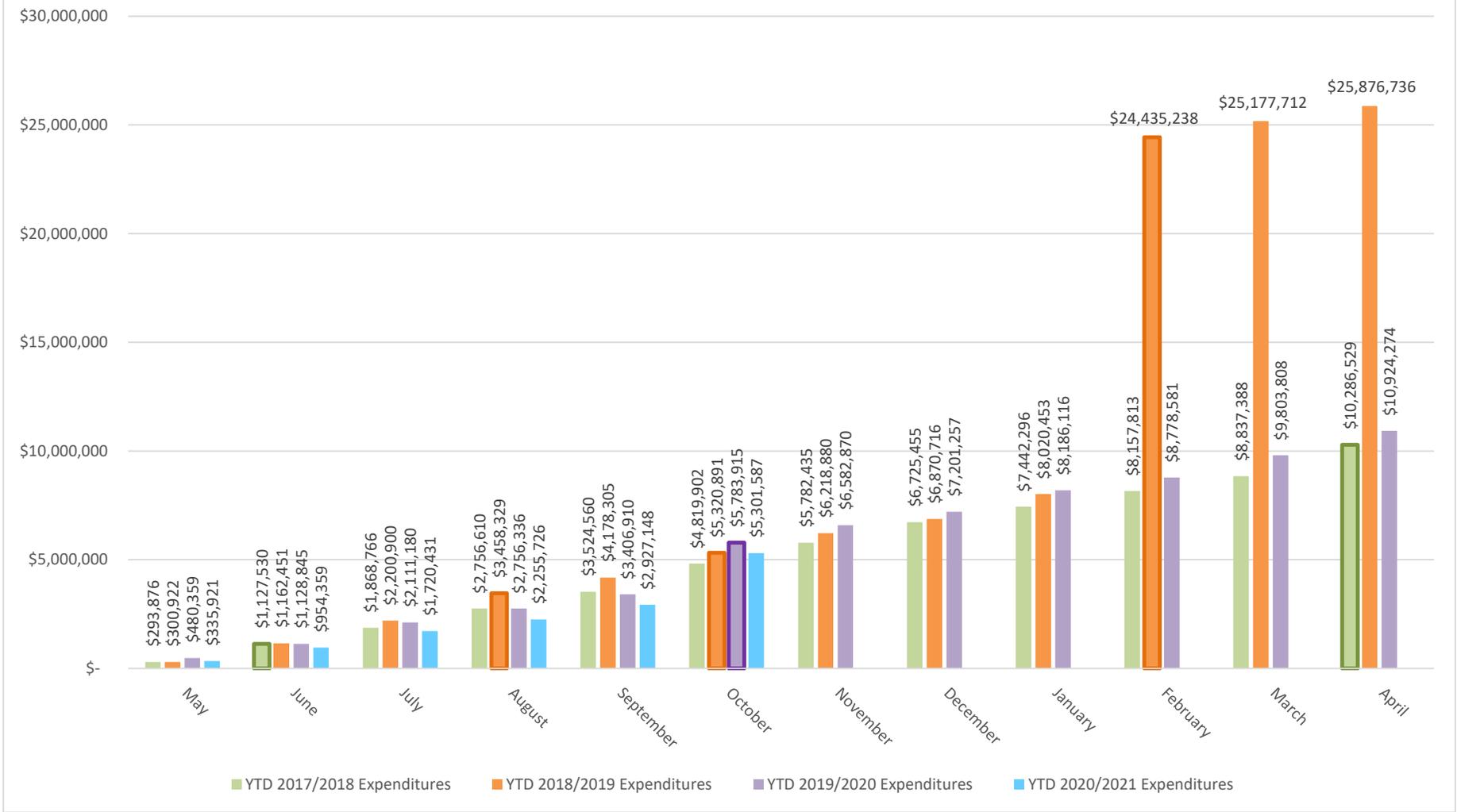
**2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

**2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

**2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

**2020/2021** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

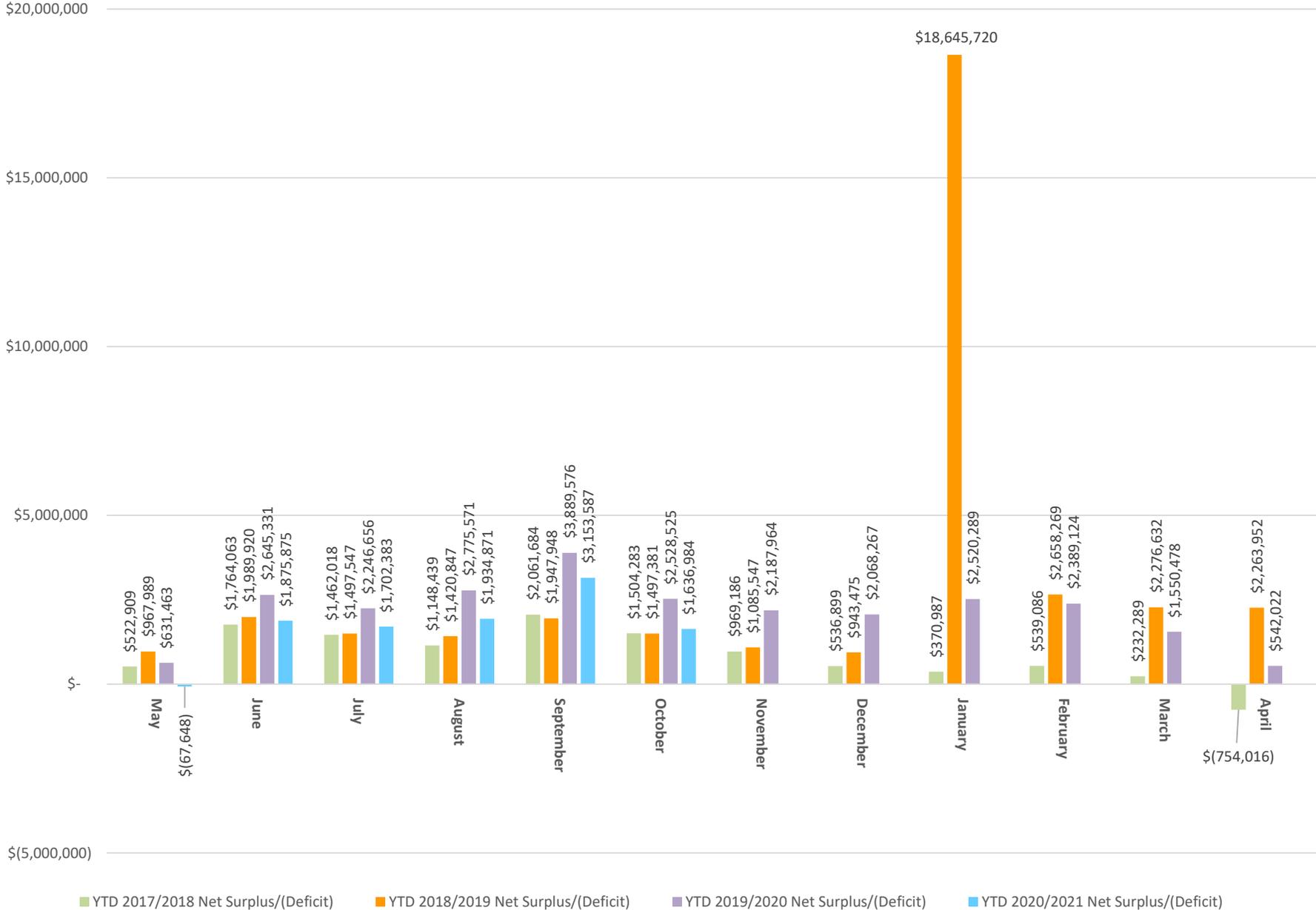
## Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



### NOTES

- 2017/2018:** During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).
- 2018/2019:** The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.
- 2019/2020:** During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

### Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT  
October 2020

<b>FUND NAME</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL</b>	<b>ANNUAL BUDGET</b>
<b>GENERAL CORPORATE FUND</b>			
REVENUES	\$ 270,801	\$ 2,188,431	\$ 3,045,207
EXPENDITURES	\$ 237,150	\$ 1,047,786	\$ 3,227,702
SURPLUS/(DEFICIT)	\$ 33,651	\$ 1,140,645	\$ (182,495)
<b>RECREATION FUND</b>			
REVENUES	\$ 136,308	\$ 1,439,166	\$ 3,907,851
EXPENDITURES	\$ 347,681	\$ 1,360,736	\$ 4,324,927
SURPLUS/(DEFICIT)	\$ (211,373)	\$ 78,430	\$ (417,076)
<b>IMRF FUND</b>			
REVENUES	\$ 8,988	\$ 168,455	\$ 181,098
EXPENDITURES	\$ 20,849	\$ 99,845	\$ 216,000
SURPLUS/(DEFICIT)	\$ (11,861)	\$ 68,610	\$ (34,902)
<b>LIABILITY INSURANCE FUND</b>			
REVENUES	\$ 6,014	\$ 152,657	\$ 186,491
EXPENDITURES	\$ 4,085	\$ 74,222	\$ 210,765
SURPLUS/(DEFICIT)	\$ 1,929	\$ 78,435	\$ (24,274)
<b>AUDIT FUND</b>			
REVENUES	\$ 270	\$ 7,765	\$ 7,982
EXPENDITURES	\$ -	\$ 11,250	\$ 12,800
SURPLUS/(DEFICIT)	\$ 270	\$ (3,485)	\$ (4,818)
<b>DEBT SERVICE FUND</b>			
REVENUES	\$ 49,311	\$ 1,470,959	\$ 1,849,159
EXPENDITURES	\$ 1,225,337	\$ 1,242,141	\$ 1,834,682
SURPLUS/(DEFICIT)	\$ (1,176,026)	\$ 228,818	\$ 14,477
<b>RECREATIONAL FACILITIES FUND (TENNIS CENTER)</b>			
REVENUES	\$ 330,435	\$ 938,329	\$ 1,796,500
EXPENSES	\$ 129,297	\$ 572,377	\$ 2,124,807
SURPLUS/(DEFICIT)	\$ 201,138	\$ 365,952	\$ (328,307)



OAK BROOK PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT  
October 2020

<b>FUND NAME</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL</b>	<b>ANNUAL BUDGET</b>
<b>SPORTS CORE FUND</b>			
REVENUES	\$ 38,879	\$ 129,636	\$ 486,267
EXPENDITURES	\$ 7,770	\$ 27,447	\$ 425,371
SURPLUS/(DEFICIT)	\$ 31,109	\$ 102,189	\$ 60,896
<b>SPECIAL RECREATION FUND</b>			
REVENUES	\$ 3,379	\$ 120,704	\$ 121,112
EXPENDITURES	\$ 4,484	\$ 14,878	\$ 118,559
SURPLUS/(DEFICIT)	\$ (1,105)	\$ 105,826	\$ 2,553
<b>CAPITAL PROJECT FUND</b>			
REVENUES	\$ 235	\$ 53,582	\$ 671,000
EXPENDITURES	\$ 357,439	\$ 741,949	\$ 3,183,000
SURPLUS/(DEFICIT)	\$ (357,204)	\$ (688,367)	\$ (2,512,000)
<b>SOCIAL SECURITY FUND</b>			
REVENUES	\$ 11,243	\$ 268,889	\$ 277,936
EXPENDITURES	\$ 23,627	\$ 108,956	\$ 279,463
SURPLUS/(DEFICIT)	\$ (12,384)	\$ 159,933	\$ (1,527)
<b>CONSOLIDATED SUMMARY</b>			
REVENUES	\$ 855,863	\$ 6,938,573	\$ 12,530,603
EXPENDITURES	\$ 2,357,719	\$ 5,301,587	\$ 15,958,077
SURPLUS/(DEFICIT)	\$ (1,501,856)	\$ 1,636,986	\$ (3,427,473)

**OAK BROOK PARK DISTRICT**  
**CONSOLIDATED REVENUES AND EXPENDITURES REPORT**  
**OCTOBER 2020**

	<b>CONSOLIDATED TOTALS</b>
<b>REVENUES</b>	
Property Taxes	\$ 155,519
Replacement Taxes	25,381
Recreation Program Fees	373,489
Fitness Center Fees	16,117
Aquatic Center Fees	39,570
Sports Core - Fields	38,879
Sports Core - Aquatics	-
Sports Core - Tennis	-
FRC Rental/Member Fees	22,205
CPW Building Rentals	2,397
Field Rentals- Central Park	37,604
Field Rentals- Central Park North	2,800
Interest	1,760
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	139,220
Miscellaneous	924
<b>TOTAL- REVENUES</b>	<b>\$ 855,865</b>
<b>EXPENDITURES</b>	
Accounts Payable and Other	\$ 1,682,771
Overhead Expenditures	139,220
October Payroll and Related Benefits	535,727
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,357,718</b>
<b>NET REVENUES/(EXPENDITURES)</b>	<b>\$ (1,501,854)</b>

**Oak Brook Park District  
Consolidated Balance Sheet  
As of October 31, 2020**

**ASSETS**

	<b>Consolidated Totals</b>
<b>Current Assets</b>	
Cash and Investments	\$ 8,416,310
Receivables - Net of Allowances	
Property Taxes	4,769,010
Accounts	517,510
Due from Other Funds	-
Prepays	8,826
Inventories	21,139
<b>Total Current Assets</b>	<b>\$ 13,732,795</b>
<b>Noncurrent Assets</b>	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,075,487
Accumulated Depreciation	(3,336,329)
<b>Total Noncurrent Assets</b>	<b>\$ 1,779,633</b>
<b>Total Assets</b>	<b>\$ 15,512,429</b>

**DEFERRED OUTFLOWS OF RESOURCES**

Deferred Items-IMRF	\$ 69,424
<b>Total Assets and Deferred outflows of Resources</b>	<b>\$ 15,581,853</b>

**LIABILITIES**

<b>Current Liabilities</b>	
Accounts Payable	\$ 3,083
Accrued Payroll	15,992
Unearned Revenue	353,163
Due To Other Funds	-
Unclaimed Property	1,825
Compensated Absences Payable	-
<b>Total Current Liabilities</b>	<b>\$ 374,063</b>
<b>Noncurrent Liabilities</b>	
Compensated Absences Payable	\$ 18,910.90
Net Pension Liability - IMRF	87,679
Total OPEB Liability - RBP	86,345
<b>Total Noncurrent Liabilities</b>	<b>\$ 192,935</b>
<b>Total Liabilities</b>	<b>\$ 566,998</b>

**DEFERRED INFLOWS OF RESOURCES**

Deferred Items - IMRF	\$ 87,066
Property Taxes	4,769,010
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>\$ 5,423,074</b>

**FUND/NET POSITION BALANCES**

Net Investment in Capital Assets	\$ 1,829,233
Non-spendable	-
Restricted	759,762
Committed	4,480,607
Unassigned/Unrestricted	3,089,178
<b>Total Fund Balances</b>	<b>\$ 10,158,779</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$ 15,581,853</b>



**Oak Brook Park District**  
**Schedule of Capital Expenditures**  
**As of October 31, 2020**

DESCRIPTION	VENDOR	Year-to-Date Expenditures
<b>Capital Project Fund</b>		
Outdoor LED lighting project at Central Park	Musco Lighting, Dawsons Tree, Village of Oak Brook	\$ 169,042.50
Central Park North Improvements	Upland Design, Robbins Schwartz, Integral Construction, Parkreation, Greenfields Outdoor Fitness, Chicago Switchboard, Musco Lighting	521,077.51
Dump truck purchase	Currie Motors	50,958.00
Family Recreation Center HVAC replacement	Kluber Architects & Engineers	871.26
	<b>SUBTOTAL BALANCE</b>	<b>\$ 741,949.27</b>
<b>Recreation Fund</b>		
Replacement Fitness Center equipment	Lease Servicing Center	\$ 39,111.66
Central Park West door & window replacement	MG Mechanical, Hargrave Builders	79,382.23
Central Park pavement grinding	Professional Paving & Concrete	20,674.17
	<b>SUBTOTAL BALANCE</b>	<b>\$ 139,168.06</b>
<b>Tennis Fund</b>		
Resurfacing of four indoor tennis courts	U.S. Tennis Court Construction	\$ 24,800.00
Front entrance paver replacement	Classic Landscape, Ltd.	24,800.00
	<b>SUBTOTAL BALANCE</b>	<b>\$ 49,600.00</b>
<b>TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES</b>		<b>\$ 930,717.33</b>

Inv Ref#	Vendor	Inv Date	OPEN		Inv Amt	Amt Due	Status	Jrnalized
			Warrant	641 Due Date				
40930	ADVANCED DISPOSAL	09/30/2020		11/16/2020	649.50	649.50	Open	N
40997	ANDERSON LANDSCAPE SUPPLY	10/07/2020		11/16/2020	108.00	108.00	Open	N
40990	BLICK ART MATERIALS	10/06/2020		11/16/2020	57.28	57.28	Open	N
40952	BURRIS EQUIPMENT COMPANY	10/19/2020		11/16/2020	37.09	37.09	Open	N
40945	CHICAGO FILTER SUPPLY	10/13/2020		11/16/2020	282.58	282.58	Open	N
40921	CLASSIC LANDSCAPE, LTD.	11/01/2020		11/16/2020	6,860.04	6,860.04	Open	N
40982	COM ED	10/29/2020		11/16/2020	29.39	29.39	Open	N
40935	COMCAST	10/01/2020		11/16/2020	604.30	604.30	Open	N
40934	COSTCO MEMBERSHIP	12/01/2020		11/16/2020	180.00	180.00	Open	N
40988	DAVEY RESOURCE GROUP INC	11/02/2020		11/16/2020	7,433.80	7,433.80	Open	N
40984	DIRECT ENERGY BUSINESS	11/04/2020		11/16/2020	13,054.90	13,054.90	Open	N
40887	DIRECT ENERGY BUSINESS	10/01/2020		10/26/2020	1,125.31	1,125.31	Open	Y
40983	DIRECT ENERGY BUSINESS	11/03/2020		11/16/2020	2,050.75	2,050.75	Open	N
40998	EBEL'S ACE HARDWARE #8313	10/16/2020		11/16/2020	5.61	5.61	Open	N
40996	ELMHURST MEMORIAL OCCUPATIONAL	10/31/2020		11/16/2020	141.00	141.00	Open	N
40947	ENVISION HEALTHCARE INC	11/01/2020		11/16/2020	34.00	34.00	Open	N
40995	FED EX	11/04/2020		11/16/2020	72.78	72.78	Open	N
40989	FIRST COMMUNICATION LLC	11/01/2020		11/16/2020	952.21	952.21	Open	N
41005	FLAGG CREEK WATER RECLAMATION	10/27/2020		11/16/2020	40.35	40.35	Open	N
41006	FLAGG CREEK WATER RECLAMATION	10/27/2020		11/16/2020	43.20	43.20	Open	N
41007	FLAGG CREEK WATER RECLAMATION	10/27/2020		11/16/2020	34.65	34.65	Open	N
41008	FLAGG CREEK WATER RECLAMATION	10/27/2020		11/16/2020	1,163.05	1,163.05	Open	N
40924	FLUID RUNNING LLC	10/04/2020		11/16/2020	4,690.50	4,690.50	Open	N
41009	FUN EXPRESS	06/03/2020		11/16/2020	282.13	282.13	Open	N
40950	GATEWAY SRA	10/07/2020		11/16/2020	18,143.30	18,143.30	Open	N
40944	HAGG PRESS	10/23/2020		11/16/2020	300.00	300.00	Open	N
40932	HARGRAVE BUILDERS INC.	06/25/2020		11/16/2020	371.00	371.00	Open	N
40963	HI TOUCH BUSINESS SERVICES	09/03/2020		11/16/2020	290.00	290.00	Open	N
40946	HINSDALE NURSERIES INC	09/30/2020		11/16/2020	(39.68)	(39.68)	Open	N
40959	HINSDALE NURSERIES INC	10/19/2020		11/16/2020	1,011.60	1,011.60	Open	N
40961	HINSDALE NURSERIES INC	10/16/2020		11/16/2020	551.20	551.20	Open	N
40953	HOME DEPOT CREDIT SERVICES	10/09/2020		11/16/2020	63.84	63.84	Open	N
40954	HOME DEPOT CREDIT SERVICES	10/12/2020		11/16/2020	59.81	59.81	Open	N
40955	HOME DEPOT CREDIT SERVICES	10/14/2020		11/16/2020	95.76	95.76	Open	N
40956	HOME DEPOT CREDIT SERVICES	09/29/2020		11/16/2020	129.32	129.32	Open	N
40957	HOME DEPOT CREDIT SERVICES	10/22/2020		11/16/2020	67.02	67.02	Open	N
40917	HP PRODUCTS	10/22/2020		11/16/2020	953.04	953.04	Open	N
40918	HP PRODUCTS	10/09/2020		11/16/2020	532.45	532.45	Open	N
40936	HP PRODUCTS	10/20/2020		11/16/2020	58.82	58.82	Open	N
40964	HP PRODUCTS	10/20/2020		11/16/2020	292.50	292.50	Open	N
40965	HP PRODUCTS	10/23/2020		11/16/2020	25.61	25.61	Open	N
40949	INTEGRAL CONSTRUCTION INC	10/30/2020		11/16/2020	1,232,982.38	1,232,982.38	Open	N
40922	IPS PACKAGING-IS2	11/02/2020		11/16/2020	2,434.03	2,434.03	Open	N
41004	JT CONSULTANTS, INC	10/14/2020		11/16/2020	300.00	300.00	Open	N
40999	KONICA MINOLTA BUSINESS	10/31/2020		11/16/2020	351.23	351.23	Open	N
41000	KONICA MINOLTA BUSINESS	10/31/2020		11/16/2020	12.07	12.07	Open	N
41001	KONICA MINOLTA PREMIER FINANCE	09/30/2020		11/15/2020	739.00	739.00	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
EXP CHECK RUN DATES 10/20/2020 - 11/16/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
40919	LAUTERBACH & AMEN LLP	10/14/2020	11/16/2020	2,200.00	2,200.00	Open	N
40967	LINTFIGHTERS OF CENTRAL	10/27/2020	11/16/2020	175.00	175.00	Open	N
41010	LPG MUSIC INC.	10/29/2020	11/16/2020	7,462.60	7,462.60	Open	N
40966	LPS PAVEMENT COMPANY	11/02/2020	11/16/2020	450.00	450.00	Open	N
40937	McMASTER-CARR	10/21/2020	11/16/2020	57.32	57.32	Open	N
40938	McMASTER-CARR	10/05/2020	11/16/2020	33.66	33.66	Open	N
40939	MENARDS	10/12/2020	11/16/2020	87.82	87.82	Open	N
40931	NEXT GENERATION	09/01/2020	11/16/2020	1,026.10	1,026.10	Open	N
40942	NEXT GENERATION	10/08/2020	11/16/2020	391.10	391.10	Open	N
40943	NEXT GENERATION	10/09/2020	11/16/2020	375.00	375.00	Open	N
40979	NICOR GAS	10/16/2020	11/16/2020	913.27	913.27	Open	N
40980	NICOR GAS	10/16/2020	11/16/2020	211.20	211.20	Open	N
40987	PC CONNECTION	10/23/2020	11/16/2020	2,900.00	2,900.00	Open	N
41002	PFEIFFER'S PEST CONTROL	10/30/2020	11/16/2020	200.00	200.00	Open	N
40941	PROVEN BUSINESS SYSTEMS	10/15/2020	11/16/2020	322.00	322.00	Open	N
41011	PROVEN BUSINESS SYSTEMS	10/26/2020	11/16/2020	1,278.00	1,278.00	Open	N
40948	QUEST DIAGNOSTICS	10/27/2020	11/16/2020	57.76	57.76	Open	N
40928	RUSSO POWER EQUIPMENT	11/08/2020	11/16/2020	6,125.00	6,125.00	Open	N
40929	RUSSO POWER EQUIPMENT	10/15/2020	11/16/2020	1,102.50	1,102.50	Open	N
40991	SERVICE SANITATION, INC.	10/16/2020	11/16/2020	222.50	222.50	Open	N
40992	SERVICE SANITATION, INC.	10/16/2020	11/16/2020	242.00	242.00	Open	N
40993	SERVICE SANITATION, INC.	10/16/2020	11/16/2020	532.00	532.00	Open	N
40994	SERVICE SANITATION, INC.	10/16/2020	11/16/2020	101.50	101.50	Open	N
40914	SITEONE LANDSCAPE SUPPLY LLC	08/18/2020	11/16/2020	4,551.50	4,551.50	Open	N
40915	SITEONE LANDSCAPE SUPPLY LLC	08/12/2020	11/16/2020	6,166.16	6,166.16	Open	N
40916	SITEONE LANDSCAPE SUPPLY LLC	08/14/2020	11/16/2020	5,991.50	5,991.50	Open	N
40951	SITEONE LANDSCAPE SUPPLY LLC	11/04/2020	11/16/2020	29.90	29.90	Open	N
40985	STERLING NETWORK INTEGRATION	10/26/2020	11/16/2020	652.50	652.50	Open	N
40986	STERLING NETWORK INTEGRATION	10/16/2020	11/16/2020	580.00	580.00	Open	N
40933	TAMELING INDUSTRIES INC.	10/15/2020	11/16/2020	105.00	105.00	Open	N
41003	TAMELING INDUSTRIES INC.	10/01/2020	11/16/2020	35.00	35.00	Open	N
40927	TAYLOR PLUMBING	10/16/2020	11/16/2020	430.00	430.00	Open	N
40940	THE EMPLOYERS ASSOCIATION	10/28/2020	11/16/2020	133.00	133.00	Open	N
40925	TITAN IMAGE GROUP, INC	09/30/2020	11/16/2020	1,031.36	1,031.36	Open	N
40926	TOTAL FIRE & SAFETY, INC.	07/07/2020	11/16/2020	600.00	600.00	Open	N
40920	VERIZON WIRELESS	10/15/2020	11/16/2020	1,220.20	1,220.20	Open	N
40923	VILLAGE OF OAK BROOK	10/11/2020	11/16/2020	1,053.74	1,053.74	Open	N
40972	VILLAGE OF OAK BROOK	11/06/2020	11/16/2020	54.96	54.96	Open	N
40973	VILLAGE OF OAK BROOK	11/06/2020	11/16/2020	133.64	133.64	Open	N
40974	VILLAGE OF OAK BROOK	11/06/2020	11/16/2020	54.96	54.96	Open	N
40975	VILLAGE OF OAK BROOK	11/06/2020	11/16/2020	54.96	54.96	Open	N
40976	VILLAGE OF OAK BROOK	11/06/2020	11/16/2020	1,696.00	1,696.00	Open	N
40977	VILLAGE OF OAK BROOK	10/13/2020	11/16/2020	175.16	175.16	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
 EXP CHECK RUN DATES 10/20/2020 - 11/16/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
# of Invoices:	89	# Due:	89	Totals:	1,350,912.27	1,350,912.27	
# of Credit Memos:	1	# Due:	1	Totals:	(39.68)	(39.68)	
Net of Invoices and Credit Memos:					<u>1,350,872.59</u>	<u>1,350,872.59</u>	
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			39,805.88	39,805.88		
	02 - RECREATION FUND			29,559.81	29,559.81		
	05 - AUDIT FUND			1,500.00	1,500.00		
	07 - RECREATIONAL FACILITIES FUND			26,036.85	26,036.85		
	08 - SPORTS CORE			514.75	514.75		
	09 - SPECIAL RECREATION FUND			18,143.30	18,143.30		
	12 - CAPITAL PROJECTS FUND			1,235,312.00	1,235,312.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			24,096.64	24,096.64		
	02 - FINANCE			634.28	634.28		
	03 - FIELDS			478.74	478.74		
	04 - CENTRAL PARK NORTH			327.50	327.50		
	05 - CENTRAL PARK			16,897.70	16,897.70		
	06 - SADDLEBROOK PARK			790.52	790.52		
	07 - FOREST GLEN PARK			996.97	996.97		
	08 - CHILLEM PARK			230.00	230.00		
	09 - DEAN PROPERTY			462.41	462.41		
	10 - PROFESSIONAL SERVICES			4,132.50	4,132.50		
	12 - CONTRACTS. MAINTENANCE DNS			7,433.80	7,433.80		
	15 - BUILDING/RECREATION CENTER			5,955.23	5,955.23		
	20 - CENTRAL PARK WEST			1,296.90	1,296.90		
	21 - FITNESS CENTER			3,078.63	3,078.63		
	25 - AQUATIC CENTER			5,697.02	5,697.02		
	26 - AQUATIC-RECREATION PROGRAMS			4,690.50	4,690.50		
	31 - PRESCHOOL PROGRAMS			7,462.60	7,462.60		
	32 - YOUTH PROGRAMS			282.13	282.13		
	40 - ADULT PROGRAMS			57.28	57.28		
	50 - PIONEER PROGRAMS			300.00	300.00		
	71 - BUILDING/RACQUET CLUB			7,681.62	7,681.62		
	80 - MARKETING			21,077.62	21,077.62		
	92 - AUDIT FUND			1,500.00	1,500.00		
	95 - CAPITAL PROJECTS FUND			1,235,312.00	1,235,312.00		

Inv Ref#	Vendor	Inv Date	PAID		Inv Amt	Amt Due	Status	Jrnlized
			Warrant	641				
40907	ABDUL YAQUB	10/26/2020		10/29/2020	69.70	0.00	Paid	Y
40912	ALICE BELDEN	10/02/2020		10/29/2020	25.00	0.00	Paid	Y
40900	ANTHONY DEPAUL	10/26/2020		10/29/2020	216.97	0.00	Paid	Y
40913	BILL WEISSHAAR	10/27/2020		10/19/2020	790.00	0.00	Paid	Y
40911	DEBBIE COLLINS	10/01/2020		10/29/2020	49.00	0.00	Paid	Y
40901	DENNIS HARRIS	10/26/2020		10/29/2020	105.00	0.00	Paid	Y
40978	DIRECT ENERGY BUSINESS	10/20/2020		11/11/2020	69.77	0.00	Paid	Y
40883	ELIZABETH JONES	10/20/2020		10/29/2020	355.91	0.00	Paid	Y
40958	HINSDALE NURSERIES INC	10/19/2020		11/16/2020	9,976.80	0.00	Paid	Y
40960	HINSDALE NURSERIES INC	10/16/2020		11/16/2020	9,257.80	0.00	Paid	Y
40962	HINSDALE NURSERIES INC	10/16/2020		11/16/2020	5,616.80	0.00	Paid	Y
40968	HINSDALE NURSERIES INC	10/16/2020		11/11/2020	(112.34)	0.00	Paid	Y
40969	HINSDALE NURSERIES INC	10/16/2020		11/11/2020	(176.66)	0.00	Paid	Y
40970	HINSDALE NURSERIES INC	10/19/2020		11/11/2020	(191.04)	0.00	Paid	Y
40895	HP PRODUCTS	10/13/2020		11/16/2020	132.19	0.00	Paid	Y
40896	HP PRODUCTS	09/30/2020		11/16/2020	454.32	0.00	Paid	Y
40897	HP PRODUCTS	10/16/2020		11/16/2020	117.00	0.00	Paid	Y
40908	JAMES NEWTON	10/26/2020		10/29/2020	105.00	0.00	Paid	Y
40885	JUDY HUIZINGA	09/30/2020		10/29/2020	175.91	0.00	Paid	Y
40899	KIMBERLY PAGE	10/26/2020		10/29/2020	105.00	0.00	Paid	Y
40906	LEEANN LAYDEN	10/26/2020		10/29/2020	175.00	0.00	Paid	Y
40884	MARLA GERARD	09/20/2020		10/29/2020	270.82	0.00	Paid	Y
40910	MEG GRAF	10/19/2020		10/29/2020	385.00	0.00	Paid	Y
40905	MICHELLE PARAS	10/26/2020		10/29/2020	131.30	0.00	Paid	Y
40886	NICOR GAS	09/16/2020		10/23/2020	689.01	0.00	Paid	Y
40898	PETER DE PETRO	10/26/2020		10/29/2020	140.00	0.00	Paid	Y
40981	QUADIENT LEASING	10/15/2020		11/11/2020	384.81	0.00	Paid	Y
40971	RACHEL JONES	10/28/2020		11/11/2020	83.95	0.00	Paid	Y
40902	ROBERT HEGNER	10/26/2020		10/29/2020	105.00	0.00	Paid	Y
40903	SPIRO BESBEKOS	10/26/2020		10/29/2020	131.30	0.00	Paid	Y
40888	TEMPERATURE EQUIPMENT CORPORATION	09/21/2020		11/16/2020	224.00	0.00	Paid	Y
40889	VILLAGE OF OAK BROOK	10/09/2020		10/28/2020	122.40	0.00	Paid	Y
40890	VILLAGE OF OAK BROOK	10/09/2020		10/28/2020	32.48	0.00	Paid	Y
40891	VILLAGE OF OAK BROOK	10/09/2020		10/28/2020	10.00	0.00	Paid	Y
40893	VILLAGE OF OAK BROOK	10/09/2020		11/16/2020	111.16	0.00	Paid	Y
40894	VILLAGE OF OAK BROOK	10/09/2020		11/16/2020	88.68	0.00	Paid	Y
40909	VILLAGE OF OAK BROOK	10/09/2020		10/29/2020	3,157.20	0.00	Paid	Y
40904	WALTER ROMANIAK	10/26/2020		10/29/2020	65.50	0.00	Paid	Y

# of Invoices:	35	# Due:	0	Totals:	33,929.78	0.00
# of Credit Memos:	3	# Due:	0	Totals:	(480.04)	0.00
Net of Invoices and Credit Memos:					33,449.74	0.00

11/11/2020 03:16 PM  
User: nstrathdee  
DB: Oak Brook Park L

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT  
EXP CHECK RUN DATES 10/20/2020 - 11/16/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			2,376.14	0.00		
	02 - RECREATION FUND			4,357.66	0.00		
	07 - RECREATIONAL FACILITIES FUND			2,344.58	0.00		
	12 - CAPITAL PROJECTS FUND			24,371.36	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			4,225.28	0.00		
	02 - FINANCE			399.47	0.00		
	04 - CENTRAL PARK NORTH			10.00	0.00		
	05 - CENTRAL PARK			143.64	0.00		
	15 - BUILDING/RECREATION CENTER			1,679.72	0.00		
	20 - CENTRAL PARK WEST			88.68	0.00		
	21 - FITNESS CENTER			769.24	0.00		
	25 - AQUATIC CENTER			1,346.18	0.00		
	71 - BUILDING/RACQUET CLUB			192.17	0.00		
	81 - CAPITAL OUTLAY			224.00	0.00		
	95 - CAPITAL PROJECTS FUND			24,371.36	0.00		

To ensure that the very best facilities are available to our constituents.



To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



To provide a diverse range of the very best passive and active recreational programs and opportunities to our entire community, regardless of age or ability.



To foster a work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.



To prioritize the fiscally responsible use of resources in all aspects of our operations.



BEING THE VERY BEST

Every now and then, staff is reminded that the dedication and commitment they demonstrate, does not go unnoticed. Staff has learned to pivot and adapt to the "new normal", and it is much appreciated by our participants and community.



VOICES OF OAK BROOK

Through tough times...

"We understand and sympathize with the situation and hope it gets back to normal. Thank you for all you do with my little girl. I know you have her back."

Leo D. - Preschool Parent

Connecting the Community...

"I just wanted to thank you tremendously for being a part of Trunk or Treat. We truly appreciated your support! Hope you had a great Halloween!"

Safia - Butler 53 PTO

Sponsorship Support...

"The staff and faculty members at the Oak Brook Park district are such a dedicated group of individuals. They are committed to bringing our community a sense of togetherness. I have worked with the Oak Brook park district both professionally as a Board Member for the foundation board and personally for my family's leisure. I have enjoyed working with the team at the park district and they have always been so kind, dedicated, and forward-thinking for our community. Wonderful team with one goal in sight, the well being of their Oak Brook Community".

Lisa Giangrande - Community Member and Proud Sponsor of the Oak Brook Park District

Through Innovation...

"I just wanted to say how amazing this league has been going for these kids! Our son is currently enrolled and I have to tell you the way it's being run is absolutely incredible! I commend you, your team, and all of Breakaway for really making a difference in these kids during such crazy times!"

Katie C. - Basketball League Parent

FEEL YOUR VERY BEST  
HAPPY | FIT | ACTIVE

NEW Pioneers Trailkickers program started in July, 2020.



Pioneers have been enjoying their Monday Morning walks through Central Park.

Staff successfully planned and lead five Forest Therapy Walks through the Dean Naure Sanctuary.

"NAMASTE"

Chair Yoga is now being offered at Central Park West.



Central Park North Fields

Phase 1 began in July, 2020 and is set for completion by Spring, 2021!

New amenities to look forward to include:

- 1 Mile Loop Walking Trail
  - Paved Parking
- Two Fitness Stations
  - Picnic Shelters
  - Baggo Games
  - Basketball Courts
- Illuminated Soccer Fields



Parent-Child Basketball Clinic generated \$2,500 for the Foundation to support Universal Play.



**Pink 5K**  
Like many things this year, the Pink 5k had a "new look". The 10th Anniversary was virtually celebrated throughout the month of October. The Oak Brook Park District donated \$10,175.00 to the Open Arms Breast Cancer Outreach Fund.

**Oak Brook Park District** has provided a unified message about diversity, equity, and inclusion. Plans for training, and safe opportunities for conversation about inclusion and anti-racism, continue.

**NPRA Conference**  
Staff attended the Virtual NPRA Conference.

Winter Lights at Central Park

From December to February, our community will have the opportunity to enjoy a beautifully lit, 1/2 mile walk through Central Park. This new event was made possible by the continued commitment from staff, and overwhelming support from our sponsors and partners. Winter Lights at Central Park will continue for the next three years!

NEW Events!

- Why Not Tri
- I Spy a Dri Tri
- Eggtober
- Wagon Rides
- Movie Nights in the Park
- Three additional Concerts



Sustainability Committee purchased and distributed reusable utensils to eliminate use of single-use plastics.



Upgraded outdoor sports lighting to energy efficient LED fixtures.



BETTER TOGETHER

Staff has strengthened the relationship with Butler 53 PTO and has joined the Community Outreach Committee. The Oak Brook Park District has partnered with the Lombard and Oak Brook Terrace Park Districts for senior trips.



NEW front entrance pavers at the Tennis Center were installed.





# Memo

**To:** Oak Brook Park District Board of Commissioners  
**From:** Laure Kosey, Executive Director  
**Date:** November 5, 2020  
**Re:** October/November 2020: Communications, IT & Administration

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## October Board Meeting Follow Up:

### **Sports Core Agreement**

An extension of the agreement has been approved until December 8th. The Village is determining if they will be able to complete the pool construction as well as add 140 “temporary” parking spots by March 15<sup>th</sup>. The recommendation to the board is to extend the agreement with the Village only if parking is expanded and the pool construction is complete.

### **Service Awards**

The employee service awards are changing, so approval on the expenditure is requested. Instead of investing in specific service awards at years 10, 15, 20, 25, 30 and 35, the employee will be able to order a gift from Amazon. This will allow for a specific amount to be budgeted each year and saving on inventory of service awards year after year. The gift amount is \$10 for each year of service.

## November Board Meeting Discussion Points:

### **Strategic Plan**

Staff has done a great job with the 6-month update of the Strategic Plan. Several items are completed and several items are delayed due to the COVID-19 Pandemic.

### **2021 Board Meeting Dates**

All meeting dates will be on the third Monday of the month except December. The December meeting will take place on the second Monday, December 13.

## IT Report:

The facility management portion of ActiveNet has been fully updated. This provides a new looking interface for easier booking in the system. We began using the new system for facility booking reservations this month.

We received proposals from Everstream on costs to provide dedicated fiber internet service to the Family Recreation Center. They reached out to us since they are installing new fiber along Jorie to the Village Hall and Oak Brook Reserve.

## Corporate and Community Relations:

Sponsorships: \$22,700.00

Advertising: \$10,000.00

Vendors: \$950.00

In-Kind Donations: \$12,365.86

Oak Brook Park District Foundation: \$100.00

Total Amount for October: \$46,115.86

## Marketing & Communications Report:

### Facebook Analytics

Total Likes: 3,021 (up 24)

Posts: 31

Total Reach (organic and paid): 31,757

### Instagram Analytics

Total Followers: 1,195 (up 19)

Posts: 19

Top Post Reach: 270

### Twitter Analytics

Total Followers: 1,085 (up 4)

Posts: 17

Top Post Impressions: 282

**Post Details**

**Oak Brook Park District**  
Published by Hootsuite [?] · October 20 ·

Do you need some help with remote learning for your children? Join our small School E-learning Camp for children in grades K-5! Park District staff will help keep participants engaged while e-learning and facilitate activities during breaks, provide lunchtime, and snack time. See here for more information: <https://tinyurl.com/yymkygcw>

**Performance for Your Post**

**1,998** People Reached

**70** Reactions, Comments & Shares

55 Like	11 On Post	44 On Shares
6 Love	3 On Post	3 On Shares
1 Comments	0 On Post	1 On Shares
8 Shares	7 On Post	1 On Shares

**148** Post Clicks

80 Photo Views	37 Link Clicks	31 Other Clicks
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**NEGATIVE FEEDBACK**

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

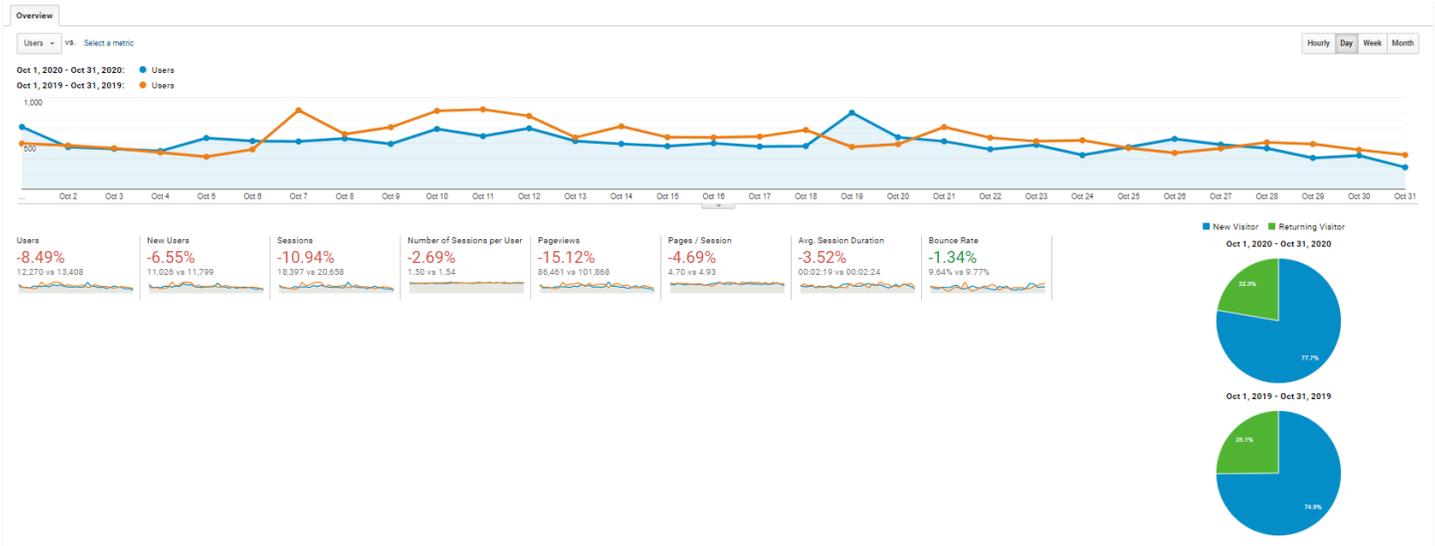
Reported stats may be delayed from what appears on posts

**Get More Likes, Comments and Shares**  
When you boost this post, you'll show it to more people.

1,998 People Reached      218 Engagements      **Boost Post**

Meg Olander, Christina Raddi Vasta and 12 others      7 Shares

Like      Comment      Share



### October 2020 Top pages\*

1. Obparks.org
2. Special Events/Haunted Forest
3. Programs/Tennis Programs
4. Facilities/Tennis Center
5. Reserve
6. Facilities/Central Park West
7. Obparks.org/Home
8. Programs/Aquatics
9. Programs/Tennis/Youth
10. Membership Opportunities

### October 2020 Top Products\*

1. 2020 STARS Stroke Clinic Blue Group ages 13+
2. 2020 STARS Stroke Clinic Red Group ages 10-13
3. Turkey Dri Tri
4. Eggtober
5. 2020 STARS Stroke Clinic White Group ages 10 and up

### obparks.org Acquisition Value\*

Referral Percentage Values	Oct. 2020	Oct. 2019
Direct:	33.7%	32.3 %
Organic Search:	44.4%	54.6%
Social:	3.7%	3.2%
Referrals:	10.8%	9.8%

### obparks.org Ecommerce Overview – October 2020\*

	October 2019	October 2020
Total Revenue	\$49,599	\$35,247
Transactions:	453	483
	<b>2020</b>	<b>2019</b>
Year to date total	\$580,480	\$807,124



# Memo

**To:** Board of Commissioners and Executive Director, Laure Kosey  
**From:** Marco Salinas, Chief Financial Officer  
**Date:** November 11, 2020  
**Re:** October 2020 Financials

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## General Fund

We have now completed six months of our current fiscal year. Year-to-date (YTD) revenues, expenditures, and transfers-out in this fund equal \$2,188,431, \$1,047,786, and \$0, respectively. This is resulting in a YTD net surplus of \$1,140,645; which is an increase over last year's YTD net surplus of \$937,560. Following is additional commentary:

- **Revenues-** Total current YTD revenues reflect a slight (\$15,265) increase over the prior year, primarily due to an increase in property taxes and field rental revenue at our Central Park North fields. This is being partially offset by decreased facility rental revenue at our Family Recreation Center (FRC) and Central Park West (CPW) facility, due to the continuing restrictions over the usage of such facilities. Personal Property Replacement Taxes and Investment Income have also decreased.
- **Expenditures-** Total YTD expenditures are favorable against the annual budget at 37% and have decreased \$187,821 when compared to the prior year. The largest decrease is in our FRC department where YTD part-time wages have decreased from \$124,364 in the prior year to \$26,140 in the current year. In addition, we are experiencing significant savings with equipment repair and maintenance costs as well as various utility costs.

## Recreation Fund

YTD revenues, expenditures, and transfers out in this fund equal \$1,439,166, \$1,360,736 and \$0, respectively. This is resulting in a YTD net surplus of \$78,429 which is a \$789,954 decrease over prior year's YTD net surplus of \$868,384. Following is additional commentary:

- **Revenues-** Similar to our general fund, this fund is being negatively impacted by the temporary closure of our facilities earlier in the year, and the subsequent modifications to our recreational programming. With the exception of property tax revenues, all departments are experiencing decreased revenues. Revenues have decreased \$1,104,205 when compared to the prior fiscal year. In response to this reality, staff continues to work hard to develop new and modified recreation programming that can be carried-out within the existing COVID-19 restrictions.
- **Expenditures-** Year-to-date expenditures across most departments are favorable against the annual budgets and have decreased \$314,251 when compared to the prior year. Similar to our general fund, this fund is benefitting from significant cost savings with our part-time personnel. Additionally, with the temporary closure of our facilities and modified recreational programming, we have experienced sizable savings in our credit card processing fees, utility costs, as well as various commodity and maintenance supplies.

## **Recreational Facilities Fund (Tennis Center)**

YTD revenues and expenses in this fund are currently at \$938,329 and \$572,377, respectively. This is resulting in a YTD net surplus of \$365,951; which is a decrease of \$96,613 when compared to last year's YTD net surplus of \$462,565. Following is additional commentary:

- **Revenues-** Total YTD revenues have decreased approximately 26% due to the temporary closure of the tennis center and cancellation of programming earlier in the fiscal year. With tennis memberships on hold for an extended period of time, related revenues have decreased from \$150,660 in the prior year, to \$82,992 in the current year. Additionally, daily court time revenues have decreased from \$70,518 to \$36,964.
- **Expenses-** Overall expenses are favorable against the annual budget and have also decreased 30% when compared to the prior year. Decreases in part-time personnel costs, utilities and maintenance/repair costs as well as capital costs are the biggest drivers of this decrease.

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### **FINANCE OPERATIONS:**

- The annual Continuing Disclosure for our 2019 G.O. Bonds was published on the EMMA website on November 3, 2020.
- The FY 2020 Annual Financial Report was filed with the State of Illinois Comptroller's office by the October 27, 2020 deadline.

### **HUMAN RESOURCES:**

- Linda has been working with J.J. Keller, the provider of the Safety Data Sheet software, on renewing our subscription service.



# Memo

To: Oak Brook Park District Board of Commissioners  
From: Dave Thommes, Deputy Director  
Date: November 9, 2020  
Re: Recreation & Facilities Report

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## Recreation

- Staff participated in the District 53 Trunk or Treat on October 30.
- Pickleball is starting to pick up as the weather starts to get colder. We are starting to see consistently 16-20 players at open play.
- Due to the Governor's new winter sports guidelines, staff have adjusted their programs. One of our new leagues, Get Better Basketball League, will now compete in skill challenges every week against a different team.
- Haunted Forest Trick or Treat Trail was a success with close to 300 participating.
- Preschool has added more virtual options to the program to help the participants get more comfortable with the virtual platform.
- Staff delivered eggs, hidden in 41 participants' front yards, for the Eggtober event.
- Mah Jongg is seeing 20 people weekly for its open play.

## Aquatics

- Programming continues to be extremely popular:
  - Swim lessons registration filled to the capacity percentages as follows: 86% in September, 89% in October and are currently over 95% in November
  - Masters swim team is full
  - STARS Swim Team stroke clinics have sold out every session
  - Fluid Running increased over 10% from October (72 registrations) to November (83 registrations)
- Staff began dedicating one lane to 30-minute lap lane reservations which, along with some manipulating of the lap pool schedule, has created 28 additional lap lane reservation opportunities. If the 30-minute lap reservations prove to be successful through November, staff plans to dedicate a second lane to the shorter reservations and create an additional 28 opportunities
- The leisure Pool is available for "private rentals" on Saturdays similar to Splash Island rentals offer over the summer. Interest has been decent, with 7 rentals during October. The rental allows for the exclusive use of the Leisure Pool and includes a water slide attendant. When not rented out on Saturdays, the Leisure Pool offers reservation-based "open swim" opportunities.
- After hour rentals continue to provide steady revenue. Both organizations (Hinsdale Swim Club and Team Millennium Swim Club) have requested to extend their current rental contracts beyond the current contract which expires near Thanksgiving.
- Alex Bonarirgo passed his CPRP exam in October.

## Fitness

- The Family Recreation Center locker rooms will re-open for member and guest use on November 23<sup>rd</sup>. Locker audits are in process and an e-mail will be sent to all current and prior members not yet re-activated for an update regarding the locker audit and locker room re-opening.
- Modifications to the brochure as well as the website have been submitted to the Marketing Department from the Facilities team. All changes are in process.
- All of the fitness reservation numbers continue to increase

- The Pink 5K finished with 257 participants. The Park District will be donating \$10,175 to the Open Arms Breast Cancer Outreach Fund, Hinsdale Hospital Foundation. Registration for the 2021 Pink 5K is open – the event is scheduled for May 8, 2021
- The Turkey Dri Tri has 43 participants registered. The event will take place on November 27<sup>th</sup>.
- To replace our track punch card option, we are providing walking opportunities on our track on Tuesdays and Thursdays at a reduced rate.
- As part of Member Appreciation weekend, we are offering additional group fitness classes, along with Sunday classes. Registration is being taken through UPACE.
- A new session of Get Tough begins November 9<sup>th</sup>. The format was changed to reduce class time to 30 minutes. The first session is already sold out.

#### Facilities

- Jim Moran was hired to fill the vacant Building Technician position. His first day was October 25<sup>th</sup>.
- Splash Island is closed and winterized.
- Ductwork was repaired on the Aquatic Center RTU, which should eliminate cold air drafts experienced in the pool area.
- The Fire Marshall conducted campus-wide boiler inspections. The minor issues to address have been corrected and submitted for approval.
- Preventative maintenance was completed on the Family Aquatic Center HVAC unit.
- The sewer line at CPW was hydro-blasted to clear a substantial clog that caused basement flooding.
- An exhaust fan was repaired on Tennis Center court 8. An exhaust fan was also repaired at the Family Aquatic Center.
- The annual cleaning of the commercial dryer vent was completed.
- Wedding trends of micro-weddings, sequel weddings, and the “mini-mony” are here to stay as a result of the pandemic. Ideas and packaged experiences for smaller events at CPW are being considered and created.

#### Tennis

- The Tennis Center hosted a regional tennis tournament with 41 participants, October 30<sup>th</sup> – 31<sup>st</sup>.
- Four of the outdoor tennis courts were prepared for winter
- Registration for winter programming went very well with approximately \$250,000 in programming revenue during October.



## Oak Brook Park District Membership and Usage Statistics

Membership Data							
	July	August	September	October	November	December	Total
Membership Packages	298	93	72	70			533
Members Activated	547	175	134	123			979
Reservations Made							
	July	August	September	October	November	December	Total
<b>Fitness Center</b>							
Reservations Made	1470	2088	2187	2,623			8,368
Total Reservations Available	3668	4214	4074	4,270			16,226
	40%	50%	54%	61%			52%
	July	August	September	October	November	December	Total
<b>Track</b>							<b>Total</b>
Reservations Made	551	685	640	1,021			2,897
Total Reservations Available	2620	3010	2980	3,050			11,660
	21%	23%	21%	33%			25%
	July	August	September	October	November	December	Total
<b>Group Fitness</b>							
Reservations Made	563	765	816	932			3,076
Total Reservations Available	1016	1392	1488	1,488			5,384
	55%	55%	55%	63%			57%
<b>Total Usage</b>	July	August	September	October	November	December	Total
	5,055	4,618	3,555	3,964			17,192



## Oak Brook Park District Aquatic Center Usage and Revenue

October Usage			
	Reservations	Member Visits	Rentals
<b>Splash Island</b>	0	Front	0
<b>Leisure Pool</b>	829	Desk	7
<b>Lap Pool</b>	1,025	Check-In	37
<b>Total</b>	1,854	N/A	44

October Revenue				
	Reservations	Rentals	Programming	Total
October 1-4	<i>now</i>	\$1,225.00	\$2,059.15	\$3,284.15
October 5-11	<i>collected</i>	\$2,237.50	\$4,373.62	\$6,611.12
October 12-18	<i>at</i>	\$1,962.50	\$5,300.29	\$7,262.79
October 19-25	<i>front</i>	\$1,962.50	\$5,300.29	\$7,262.79
October 26-31	<i>desk</i>	\$1,962.50	\$5,300.29	\$7,262.79
<b>Total</b>	<b>\$0.00</b>	<b>\$9,350.00</b>	<b>\$22,333.64</b>	<b>\$31,683.64</b>

October Programming			
	Availability	Registrations	Revenue
<b>Fluid Running</b>	102	72	\$4,599.00
<b>Fluid Running Drop-In</b>		31	\$620.00
<b>Masters*</b>	24	26	\$6,168.79
<b>STARS Stroke Clinic**</b>	54	54	\$2,780.00
<b>Private Lessons</b>	118	103	\$10,824.00
<b>Total</b>			\$24,991.79

\*total for registrations spread out through Dec 31.

\*\*total for registrations spread out through Oct 8.



## Oak Brook Park District Aquatic Center Party Statistics

2020 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	6	15	8	0	0	0	0	0	0	0	0	0	29
Super Splash Birthday	6	3	1	0	0	0	0	0	0	0	0	0	10
Group (by day)	4	2	2	0	0	0	0	0	0	7	0	0	15
Private (indoors only)	3	5	3	0	0	0	0	0	0	0	0	0	11
Private (indoor/outdoor combo)	0	0	0	0	0	0	0	1	0	0	0	0	1
Splash Island Birthday	0	0	0	0	0	0	28	46	9	0	0	0	83
Camp Rentals	0	1	0	0	0	0	0	0	0	0	0	0	1
Lane Rental (lap only)	2	4	0	0	0	0	16	1	35	37	0	0	95
Scout	1	2	1	0	0	0	0	0	0	0	0	0	4
<b>Total # Parties</b>	<b>22</b>	<b>32</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>44</b>	<b>48</b>	<b>44</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>249</b>
<b>2019</b>	37	25	44	36	46	53	52	38	20	27	37	25	440
<b>2018</b>	47	44	48	57	47	60	49	40	36	26	23	25	502



## Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
<b>2019</b>													
Gym Rentals	136	134	109	93	83	77	65	82	113	109	125	105	1,231
Gym Revenue	\$19,800	\$18,003	\$13,045	\$10,695	\$9,665	\$10,400	\$8,370	\$12,755	\$15,930	\$13,015	\$18,435	\$15,558	\$165,671
Room Rentals	43	57	60	52	50	57	45	46	47	43	47	48	595
Room Revenue	\$1,170	\$2,619	\$1,055	\$1,945	\$3,134	\$4,250	\$2,212	\$1,816	\$2,475	\$3,260	\$4,136	\$2,060	\$30,131
CPW Rentals	11	9	14	10	11	20	13	17	15	4	13	12	149
CPW Revenue	\$4,990	\$3,598	\$4,990	\$2,760	\$4,540	\$10,589	\$7,313	\$7,475	\$6,025	\$4,115	\$8,575	\$6,795	\$71,764
<b>2020</b>													
Gym Rentals	144	125	37	0	0	*54 (w/outdoor)	77	47	72	118			620
Gym Revenue	\$21,655	\$21,445	\$4,738	\$0	\$0	\$14,220	\$16,355	\$16,360	\$12,838	\$19,867			\$127,477
Room Rentals	47	52	29	0	0	0	0	0	0	0			128
Room Revenue	\$3,848	\$6,364	\$4,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$14,412
CPW Rentals	NA	NA	2	0	0	0	2	2	3	5			14
CPW Revenue	NA	NA	\$1,120	\$0	\$0	\$0	\$808	\$190	\$1,294	\$3,527			\$6,938
Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<b>2019</b>													
	0	3	3	0	1	3	2	1	2	4	2	2	23
<b>2020</b>													
	1	2	1	0	0	0	0	0	0	0			4



# Oak Brook Park District Athletic Fields Rental Report

## Athletic Field Usage 2019/2020 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	192	190	153	142	192	178	69	32	0	13.5	36.5	0	1,197	1,307
Revenue	\$13,832	\$12,280	\$6,813	\$11,885	\$17,585	\$16,962	\$6,568	\$3,308	\$0	\$1,163	\$2,763	\$0	\$93,156	\$101,248

## Athletic Field Usage 2019/2020 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	254	251	161	153	163	141	6	0	0	0	0	0	1,128	971
Revenue	\$10,650	\$8,338	\$3,150	\$4,838	\$7,075	\$8,697	\$150	\$0	\$0	\$0	\$0	\$0	\$42,897	\$17,263

## Athletic Field Usage 2019/2020 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	155	200	167	101	153	65	0	0	0	0	0	0	841	572
Revenue	\$3,487	\$3,997	\$1,036	\$1,633	\$6,438	\$6,678	\$0	\$0	\$0	\$0	\$0	\$0	\$23,268	\$5,719

<b>Grand Total Hours:</b>	<b>3165</b>	<b>2850</b>
<b>Grand Total Revenue:</b>	<b>\$159,321</b>	<b>\$124,230</b>

## Athletic Field Usage 2020/2021 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	162	165	161	193	190							870	1,197
Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210							\$79,936	\$93,156

## Athletic Field Usage 2020/2021 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	2,189	2,385	2,078	2319	2,401							11,372	1,128
Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385							\$163,918	\$42,897

## Athletic Field Usage 2020/2021 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	274	224	157	211.25	208							1,074	841
Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215							\$31,946	\$23,268

<b>YTD Total Hours:</b>	<b>13315</b>	<b>3166</b>
<b>YTD Total Revenue:</b>	<b>\$275,799</b>	<b>\$159,321</b>



# Memo

**To:** Board of Commissioners  
**From:** Bob Johnson, Director of Parks and Planning  
**Date:** November 9, 2020  
**Re:** Board Report

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- The Central Park North project continues to inch closer to completion. Some items will be finished in the spring, including color coating of the basketball courts, supplemental seeding, and other punch list items. In November, the landscape installation will be completed as well as the totem pole and basketball hoop installation.
- The Park District made a counter offer to the Illinois Tollway for the purchase of a small parcel of land on the east side of Dean Nature Sanctuary for right-of-way purposes. The Tollway rejected the counter offer so negotiations continue.
- The old HID Musco sports lighting from the synthetic soccer field was successfully sold at auction. The negotiated sale price was \$5,000 and the equipment has been picked up by the buyer.
- Staff is installing equipment and lighting for the Winter Lights at Central Park. The ice rink framework has been constructed and the fencing and signs have been installed for the sledding hill.
- The honey bee apiary has been prepared for the winter. Staff is trying a more natural winterization process this year with less focus on insulating the hives, but they have been re-located to a more sheltered location. The hives have not been disturbed in several weeks and they have plenty of food for the winter.
- Fall athletic field work is underway. Turf is being aerated, and re-sodding / dormant seeding is taking place on the high use areas of fields.



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM HISTORY/COMMENTARY

**ITEM TITLE: REVISIONS TO THE PERSONNEL POLICY  
SECTION III: EMPLOYEE BENEFITS 3.4 SERVICE AWARDS**

**AGENDA NO.: 7 A**

**MEETING DATE: 11/16/2020**

**STAFF REVIEW:** Robert Pechous, Superintendent of Communications and IT:

*Robert Pechous*

**RECOMMENDED FOR BOARD ACTION:** Laure Kosey, Executive Director:

*Laure Kosey*

#### **ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The current Service Award Policy, found in Personnel Policy Section III: Employee Benefits 3.4, states the Service Award guidelines for team members, full and part-time, who meet career milestones of 5, 10, 15, 20, and 25 years.

#### **ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Proposed revisions to Personnel Policy Section III: Employee Benefits 3.4, encompasses guidelines for the Service Awards 5, 10, 15, 20, 25, 30, and 35 years. After 5 years of service, employees will be eligible to choose a gift for themselves on Amazon.com. This gift will be worth \$10.00 for every year of service, starting at 10 years of service. Allowing Staff to budget in advance for gifts and no longer keep an inventory on premises.

#### **ACTION PROPOSED:**

Motion to approve revision: Personnel Policy 3.4: Employee Service Awards.

Following is the district's policy on Service Awards from section 3.4 of the Personnel Manual

### Service Awards

These guidelines recognize full and part-time employees who have been employed at the District for 5, 10, 15, 20, 25, 30, and 35 years.

Employees will be recognized for their years of services during the annual employee STAR Party according to the number of years worked at the District. The years of service will be recognized with a certificate and a gift corresponding to the years of service. After 5 years of service, employees will be eligible to choose a gift for themselves on Amazon.com. This gift will be worth \$10.00 for every year of service, starting at 10 years of service. The gifts and allowances include:

- 5 years: Padfolio
- 10 years: \$100
- 15 years: \$150
- 20 years: \$200
- 25 years: \$250
- 30 years: \$300
- 35 years: \$350

Employees who will be choosing a gift for themselves on Amazon.com, must not go over the allotted amount associated with their years of service.

Employees who are eligible to receive a Length of Service Award will receive an email in November asking them to select a gift on the Amazon.com website and to email a link to the selected item to the Marketing and Communications Manager by December 15.

The Marketing and Communications Manager will order the gifts by January 15, wrap, and pass them out at the annual employee STAR Party (typically in March).



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE NO. 20-1214: AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL YEAR 2021-2022 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND COOK COUNTIES, ILLINOIS**

**AGENDA NO.:** 8. A.

**MEETING DATE:** NOVEMBER 16, 2020

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

#### **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

The State of Illinois Truth-in-Taxation Act requires that no less than twenty days prior to any taxing body adopting its tax levies, it must determine how many dollars in property tax extensions will be necessary. This tax levy is for the 2020 levy year that will be collected in 2021 and beyond.

#### **ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The total 2020 tax levy for the Park District is \$4,956,211. Of this amount, \$3,424,468 is comprised of the corporate and special purpose levies (i.e. aggregate levy) and \$1,531,743 represents the debt service levies for our 2012 General Obligation Limited Tax Park bonds as well as our 2019 General Obligation Park Bonds. Although the aggregate levy amount represents a 6.38% increase over prior year's final levy amount of \$3,219,041, such amount will be reduced by DuPage and Cook County in accordance with the Property Tax Extension Limitation Law (PTELL). Under PTELL, our final levy extension should increase approximately 2.29% over prior year, plus any new growth in Equalized Assessed Value (EAV).

A public hearing for our 2020 property tax levy will be scheduled for December 21, 2020 with final adoption of the levy scheduled subsequent to the public hearing on that same day. Notice of this public hearing will be published in a locally circulating newspaper at least 7 but no more than 14 days before the public hearing, in accordance with the Truth in Taxation Act.

#### **ACTION PROPOSED:**

For review and discussion only.

**ORDINANCE NO 20-1214**

**AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL  
YEAR 2021-2022 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND  
COOK COUNTIES, ILLINOIS**

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Be it ordained by the Board of Park Commissioners of the Oak Brook Park District,  
DuPage and Cook Counties, Illinois, that:

**SECTION 1:** A tax for the following sum of money, totaling \$4,956,211 or as much  
thereof as may be authorized by law, to defray expenses and liabilities of the Park District, be and  
the same, is hereby levied commencing on the 1<sup>st</sup> day of May, 2021 and ending on the 30<sup>th</sup> day of  
April, 2022.

**ARTICLE I - GENERAL CORPORATE FUND**

A. ADMINISTRATIVE EXPENSES	\$ 656,968
B. PARK EXPENSES	535,000
C. PROFESSIONAL SERVICES	30,000
D. BUILDING EXPENSES	<u>450,000</u>
TOTAL - GENERAL CORPORATE FUND	\$1,671,968

**ARTICLE II - RECREATION FUND**

A. ADMINISTRATIVE EXPENSES	\$ 750,000
B. RECREATION/FITNESS & AQUATIC PROGRAM EXPENSES	<u>550,000</u>
TOTAL - RECREATION FUND	\$1,300,000

**ARTICLE III - ILLINOIS MUNICIPAL RETIREMENT FUND**

ADMINISTRATIVE EXPENSES	\$125,000
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**ARTICLE IV - SOCIAL SECURITY FUND**

ADMINISTRATIVE EXPENSES	\$125,000
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**ARTICLE V - LIABILITY INSURANCE FUND**

ADMINISTRATIVE EXPENSES	\$135,000
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**ARTICLE VI - AUDIT FUND**

CONTRACTUAL & PROFESSIONAL SERVICES	\$12,500
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**ARTICLE VII - DEBT SERVICE FUND**

PRINCIPAL & INTEREST EXPENSES	\$1,531,743
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**ARTICLE VIII – SPECIAL RECREATION FUND**

ADMINISTRATION EXPENSES	\$25,000
PROGRAM EXPENSES	<u>30,000</u>
TOTAL – SPECIAL RECREATION FUND	\$55,000

**ARTICLE IX - RECAPITULATION**

GENERAL CORPORATE FUND	\$1,671,968
RECREATION FUND	1,300,000
ILLINOIS MUNICIPAL RETIREMENT FUND	125,000
SOCIAL SECURITY FUND	125,000
LIABILITY INSURANCE FUND	135,000
AUDIT FUND	12,500
DEBT SERVICE FUND	1,531,743
SPECIAL RECREATION FUND	<u>55,000</u>
 TOTAL TAXES LEVIED	 \$4,956,211

Section 2. The secretary of the Park District is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County, Illinois and Cook County, Illinois as provided by law.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 21<sup>st</sup> day of December, 2020.

APPROVED this 21<sup>st</sup> day of December, 2020.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
PRESIDENT

ATTEST: \_\_\_\_\_  
SECRETARY



## Oak Brook Park District

### BOARD MEETING

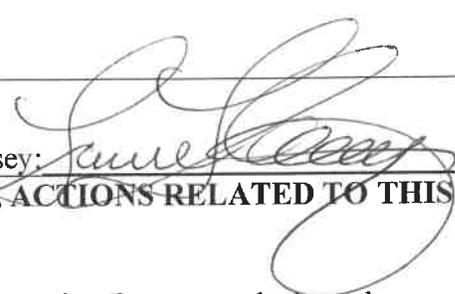
#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: 2021 BOARD MEETING DATES**

**AGENDA No.: 8 B**

**MEETING DATE: NOVEMBER 18, 2019**

**STAFF REVIEW:**

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey: 

**ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

In preparation for the publication notice of the Regularly Scheduled Board Meeting Dates, attached are the 2021 dates.

Meetings are scheduled for the third Monday of the month except when the third Monday would occur during a holiday week. In that event, the Board Meeting would be scheduled for the second Monday of the month. For the 2021 calendar, it is necessary to adjust the December Board Meeting date to the second week, which would be December 13, 2021.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The Board will be asked to approve the 2021 meeting dates for the Regularly Scheduled Board Meetings at the Board's December 14, 2020 meeting.

**ACTION PROPOSED:**

For Review and Discussion Only.



**2021 Calendar of the Regularly Scheduled Meeting Dates  
of the  
Oak Brook Park District Board of Commissioners**

The Board Meetings are held on the third Monday of the month except when the third Monday would occur during a holiday week. In that event, the Board Meeting would be scheduled for the second Monday of the month. The meetings begin at 6:30 p.m. and are held at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523.

January 18, 2021  
February 15, 2021  
March 15, 2021  
April 19, 2021  
May 17, 2021  
June 21, 2021  
July 19, 2021  
August 16, 2021  
September 20, 2021  
October 18, 2021  
November 15, 2021  
December 13, 2021 (Second Monday of December.)

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379

Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

[www.obparks.org](http://www.obparks.org)

