



## Oak Brook Park District Board Packet

November 13, 2023

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379  
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

[www.obparks.org](http://www.obparks.org)





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**November 13, 2023 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
  - a. APPROVAL OF THE NOVEMBER 13, 2023 AGENDA
  - b. APPROVAL OF MINUTES
    - i. October 16, 2023 Regular Board Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2023
    - i. Warrant 678
4. STAFF RECOGNITION
  - a. Valerie Louthan, Superintendent of Facilities
5. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications.
  - b. Presentation of the Gold Medal Finalist Plaque
  - c. Presentation of the Annual Report
6. REPORTS:
  - a. Communications, IT, and Administration Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**November 13, 2023 – 6:30 p.m.**  
**Canterberry Room**

**7. UNFINISHED BUSINESS**

- a. Approval of a Travel Expense for Commissioner Attendance at the 2023 IAPD/IPRA Annual Conference, January 25 - 27, 2024 at the Hyatt Regency Chicago
- b. Amending Personnel Policy Manual Section 4.28: Work Related Expense Reimbursement
- c. Employee Health Insurance Contract.
- d. Resolution 23-1114: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Concession/Restroom/ Storage Building.
- e. Resolution 23-1115: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Phase II Project.
- f. Acceptance of the Oak Brook Park District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended April 30, 2023

**8. NEW BUSINESS**

- a. Ordinance No 23-1218: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2024-2025 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.  
A Public Hearing is scheduled to commence at the beginning of the December 18, 2023 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2024-2025 for the Oak Brook Park District, DuPage and Cook Counties, Illinois
- b. IAPD Annual Business Meeting Credentials
- c. 2024 Board Meeting Dates

**9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 18, 2023, 6:30 P.M.**

**10. ADJOURNMENT**

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**November 13, 2023 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL  
*[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA  
*Request a Motion (and a Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***  
  
*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...***
  - a. APPROVAL OF THE NOVEMBER 13, 2023 AGENDA
  - b. APPROVAL OF MINUTES
    - i. October 16, 2023 Regular Board Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2023
    - i. Warrant 678
4. STAFF RECOGNITION *[Welcome Valerie Louthan, Superintendent of Facilities]*
  - a. Valerie Louthan, Superintendent of Facilities
5. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
  - a. Board of Commissioners to share communications.
  - b. Presentation of the Gold Medal Finalist Plaque
  - c. Presentation of the Annual Report
6. REPORTS: *[For Review and Discussion Only.]*
  - a. Communications, IT, and Administration Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**November 13, 2023 – 6:30 p.m.**  
**Canterberry Room**

**7. UNFINISHED BUSINESS**

- a. Approval of a Travel Expense for Commissioner Attendance at the 2023 IAPD/IPRA Annual Conference, January 25 - 27, 2024 at the Hyatt Regency Chicago *[Request a motion and a second to approve the Travel Expense for (please state commissioner names attending the conference), for the purpose of attending the 2024 IAPD/IPRA Conference, January 25-27, 2024 at the Hyatt Regency Chicago. Roll Call Vote...]*
- b. Amending Personnel Policy Manual Section 4.28: Work Related Expense Reimbursement *[Request a motion and a second to approve amending Personnel Policy Manual Section 4.28 Work-Related Expense Reimbursement. Roll Call Vote...]*
- c. Employee Health Insurance Contract. *[Request a motion and a second to approve the Employee Healthcare Contract. Roll Call Vote...]*
- d. Resolution 23-1114: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Concession/Restroom/ Storage Building. *[Request a motion and a second to approve Resolution 23-1114: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Concession/Restroom/Storage Building. Roll Call Vote...]*
- e. Resolution 23-1115: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Phase II Project. *[Request a motion and a second to approve Resolution 23-1115: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park phase II project. Roll Call Vote...]*
- f. Acceptance of the Oak Brook Park District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended April 30, 2023 *[Request a motion and a second to accept the Oak Brook Park District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ended April 30, 2023. Roll Call Vote...]*

**8. NEW BUSINESS *[For Review and Discussion only.]***

- a. Ordinance No 23-1218: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2024-2025 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.  
A Public Hearing is scheduled to commence at the beginning of the December 18, 2023 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2024-2025 for the Oak Brook Park District, DuPage and Cook Counties, Illinois
- b. IAPD Annual Business Meeting Credentials
- c. 2024 Board Meeting Dates





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**November 13, 2023 – 6:30 p.m.**  
**Canterberry Room**

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 18, 2023, 6:30 P.M. *[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on December 18, 2023, 6:30 p.m.]*
10. ADJOURNMENT *[Request a Motion and a Second to adjourn the November 13, 2023 Regular Meeting of the Oak Brook Park District Board of Commissioners. **Voice Vote, All in Favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

## Minutes

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**October 16, 2023 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

Vice President Suleiman called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Gondek, Vescovi, and Vice President Suleiman answered “present.” Also present in the Canterbury Conference Room were Laure L. Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Katie Basile, Director of Recreation and Facilities; and Bob Johnson, Director of Parks and Planning. Commissioner Ivkovic Kelley entered at 6:31 p.m.

2. OPEN FORUM

Vice President Suleiman asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

a. APPROVAL OF THE OCTOBER 16, 2023 AGENDA

b. APPROVAL OF MINUTES

i. September 18, 2023 Regular Board Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING SEPTEMBER 30, 2023

i. Warrant 677

Motion: Commissioner Gondek made a motion, seconded by Commissioner Vescovi, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Vescovi, and Vice President Suleiman

Nays: None

Absent: President Knitter

There was no additional discussion and the motion passed by roll call vote.

Motion: Commissioner Gondek made a motion, seconded by Commissioner Vescovi, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Vescovi, and Vice President Suleiman

Nays: None

Absent: President Knitter

4. STAFF RECOGNITION

- a. Steven Nemitz, Family Recreation Center Facility Maintenance Manager

The Board welcomed Steven.

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

Vice President Suleiman thanked the Oak Brook Park District for having the Halloween Trick or Treat Trail. As a parent she appreciated that the program was brought inside.

Commissioner Ivkovic Kelley noted that the NRPA conference in Dallas went well.

Vice President Suleiman added that it was very well organized.

Vice President Suleiman inquired about the designs for Central Park West.

Mr. Bob Johnson walked through the layout and explained the restroom concept. The women's restroom will be converted into two individual inclusive restrooms accessible only from the outside. The men's restroom will be converted into four individual inclusive restrooms. These inclusive restrooms will only be accessible from the inside of the building.

Mr. Johnson added that there will be automatic door openers at the front door.

- b. Presentation of the Annual Comprehensive Financial Report for the fiscal year ended April 30, 2023, by Lauterbach and Amen, LLP

A Lauterbach and Amen, LLC representative reviewed the comprehensive report with the Board of the Commissioners.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey stated that the Tennis Center is doing well. The Tennis Center hosted competitors at the Junior tournament.

Dr. Kosey reported a new anticipated completion date for Central Park North is recommended. With grant filings a change order is needed for the completion date.

Dr. Kosey reported on the Objectives and Key Results initiative.

Dr. Kosey stated that the Sensory Sensitivity programs have started. First Wednesday of each month the Aquatic Facility will shut down all water features to create a calm atmosphere for participants with sensory sensitivities.

Dr. Kosey reported adaptive tennis has begun. The Gateway Special Recreation Association will also bring in more adaptive programs.

Vice President Suleiman communicated that Oak Brook Park District Park District may be the only one that has an adaptive tennis program.

Commissioner Ivkovic Kelley stated that the Tennis Center enrichment programs are great. Additional staff may be needed in the future.

Vice President Suleiman stated that the program staff could address limited class space by running inclusion programs during non-peak hours.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the last five months of the current fiscal year.

Mr. Salinas stated that the General, Recreation, and Tennis Center Funds' year-to-date revenues are in surplus. As Summer Programming ends and transfers are being done from the start of October to the end of the year, a decrease in net surplus will be experienced in the future.

c. Recreation & Facilities Report

Mrs. Katie Basile presented her report, which can be found in the Park District's records.

Mrs. Basile reported that the Get Better League was at capacity.

Mrs. Basile also reported that Aquatics Splash Island was closed for the season, Pumpkin Swim was sold out, Active Threat Drill was successful, and the Fire Drill will be upcoming.

Mrs. Basile concluded with announcing that fitness professionals have been hired.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported that due to the rain last week it was difficult to complete outdoor projects. However, Central Park North continues to progress well with the completion of the interior painting.

Mr. Johnson stated that the basketball courts at Chillem Park have been resurfaced.

Mr. Johnson reported that crack repairs have been completed on the pickleball courts at Central Park.

Mr. Johnson also reported that the winter lights preparation has started.

Mr. Johnson concluded with the “Oaktober” event, where Oak Brook Park District distributed 300 oak tree saplings and 300 small oak trees in just a few days.

7. UNFINISHED BUSINESS

- a. Revision Administrative Policies & Procedures Manual: Section 1.1. Rules of the Board of Park Commissioners, subsection I.G.1: Remote Attendance by Video or Audio Conference.

Motion: Commissioner Gondek made a motion, seconded by Commissioner Vescovi, to approve the Revision to the Administrative Policies & Procedures Manual: Section 1.1 Rules of the Board of Park Commissioners, subsection I.G.1: Remote Attendance by Video or Audio Conference.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Vescovi, and Vice President Suleiman

Nays: None

Absent: President Knitter

- b. Ordinance 23-1016: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

Motion: Commissioner Gondek made a motion, seconded by Commissioner Ivkovic Kelley, to approve Ordinance 23-1016: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Vescovi, and Vice President Suleiman

Nays: None

Absent: President Knitter

- c. Resolution 23-1017: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through July 31, 2023.

Motion: Commissioner Gondek made a motion, seconded by Commissioner Ivkovic Kelley, to approve Resolution 23-1017: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through July 31, 2023.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Vescovi, and Vice President Suleiman

Nays: None

Absent: President Knitter

## 8. NEW BUSINESS

- a. Approval of a Travel Expense for Commissioner Attendance at the 2023 IAPD/IPRA Annual Conference, January 25 - 27, 2024 at the Hyatt Regency Chicago.

Dr. Kosey invited the commissioners to attend the 2024 Illinois Association of Park Districts and Illinois Park and Recreation Association annual conference.

Dr. Kosey informed the commissioners to let her know by the next board meeting if they will attend.

Vice President Suleiman stated that the conference is a helpful introduction to those on the Board.

Dr. Kosey reported that she and staff members will be presenting at the conference.

- b. Amending Personnel Policy Manual Section 4.28: Work Related Expense Reimbursement

Dr. Kosey communicated that the staff is clarifying the policy concerning reimbursements for safety and non-safety apparel.

- c. Employee Health Insurance Contract.

Mr. Salinas stated that the Park District works with an agency to negotiate health insurance.

Dr. Kosey reported that the staff budgeted for a 10% increase for health insurance per year due to inflation.

- d. Resolution 23-1114: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Concession/Restroom/ Storage Building.

Dr. Kosey presented this information in her report.

- e. Resolution 23-1115: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Phase II Project.

Dr. Kosey presented this information in her report.

- f. Agreement with Kluber Architects + Engineers for the Central Park West Facility Renovations Project (\*\*\*)Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Gondek made a motion, seconded by Commissioner Ivkovic Kelley, to waive the Board Rules to approve at this meeting the agreement with Kluber Architects and Engineers for the Central Park West Facility Renovations Project.

There was no additional discussion, and the motion passed by roll call vote.



Ayes: Commissioners Gondek, Ivkovic Kelley, Vescovi, and Vice President Suleiman

Nays: None

Absent: President Knitter

Motion: Commissioner Gondek made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Board Rules to approve at this meeting the agreement with Kluber Architects and Engineers for the Central Park West Facility Renovations Project for a total cost not-to-exceed \$39,625.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Vescovi, and Vice President Suleiman

Nays: None

Absent: President Knitter

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON NOVEMBER 13, 2023, 6:30 P.M.

Vice President Suleiman announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on November 13, 2023, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Gondek made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the October 16, 2023, Regular Meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:18 p.m.

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Dr. Laure L. Kosey, Executive Director

## Financial Statement



## **General Fund**

The General Fund is used to account for all activity of the Park District, except for activity required to be accounted for in another fund. The General Fund is comprised of the following departments:

- General Administration
- Finance
- Central Park North
- Central Park
- Saddlebrook Park
- Forest Glen Park
- Chillem Park
- Dean Nature Sanctuary
- Information Technology
- Building- Family Recreation Center
- Central Park West

Among the major activities accounted for in this fund are field and facility rentals, general administration and finance services, information technology services, facility maintenance services for our Family Recreation Center and Central Park West facility, and maintenance of our Central Park and other satellite parks.



# General Fund: Revenues and Expenditures Summary (Unaudited)

Fiscal Year-to-Date Activity through October 31 2023 and 2022

50.00% completed (6 out of 12 months)

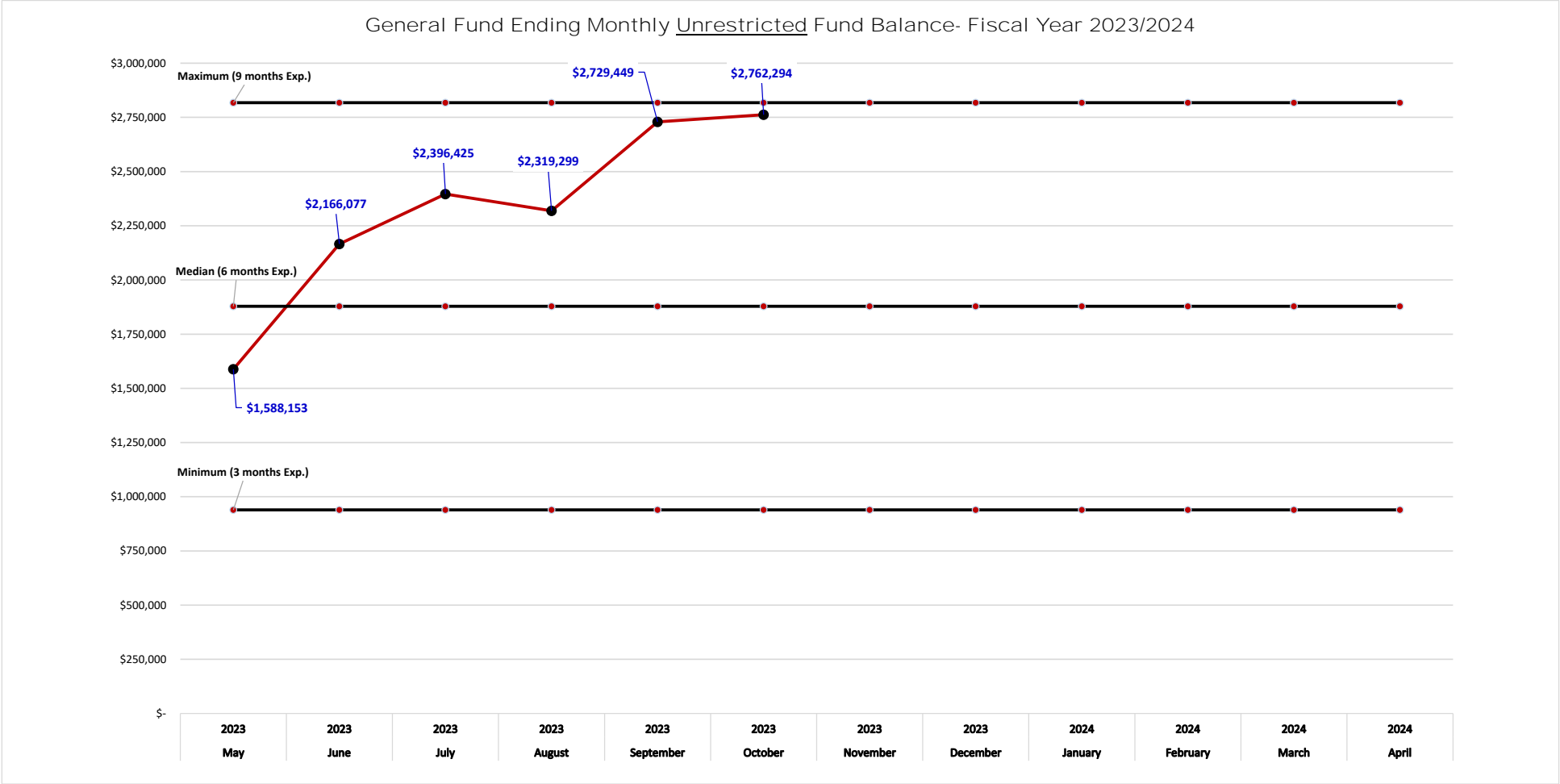
	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance							FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	October 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget		Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
<b>REVENUES</b>										
Administration	\$ -	\$ -	\$ -	N/A	\$ -	N/A		\$ -	\$ -	N/A
Finance										
Property Taxes	1,773,687	14,744	1,751,214	N/A	1,751,214	98.7%		1,441,520	309,694	21.5%
Personal Prop. Repl. Taxes	324,515	42,164	164,158	N/A	164,158	50.6%		194,980	(30,822)	-15.8%
Investment Income	7,500	7,880	30,282	N/A	30,282	403.8%		2,475	27,807	1123.5%
Other	9,250	-	885	N/A	885	9.6%		6,568	(5,683)	-86.5%
Central Park North	88,500	1,188	69,483	N/A	69,483	78.5%		93,144	(23,662)	-25.4%
Central Park	196,000	14,065	171,494	N/A	171,494	87.5%		185,359	(13,865)	-7.5%
Saddlebrook Park	500	-	-	N/A	-	0.0%		407	(407)	N/A
Forest Glen Park	500	-	-	N/A	-	0.0%		-	-	N/A
Chillem Park	250	-	-	N/A	-	0.0%		-	-	N/A
Dean Property	500	-	-	N/A	-	0.0%		(3,000)	3,000	-100.0%
Information Technology	117,124	29,256	58,921	N/A	58,921	50.3%		-	58,921	N/A
Building-Recreation Center	1,040,726	149,060	505,195	N/A	505,195	48.5%		456,686	48,508	10.6%
Central Park West	83,094	4,731	39,162	N/A	39,162	47.1%		39,604	(442)	-1.1%
<b>TOTAL REVENUES</b>	<b>\$ 3,642,146</b>	<b>\$ 263,087</b>	<b>\$ 2,790,792</b>	<b>\$ -</b>	<b>\$ 2,790,792</b>	<b>76.6%</b>		<b>\$ 2,417,743</b>	<b>\$ 373,048</b>	<b>15.4%</b>
<b>EXPENDITURES</b>										
Administration	\$ 385,411	\$ 29,784	\$ 182,195	\$ 633	182,828	47.3%		\$ 235,189	\$ (52,994)	-22.5%
Finance	313,016	18,968	121,123	1,321	122,444	38.7%		170,776	(49,654)	-29.1%
Central Park North	45,021	4,274	30,122	1,225	31,348	66.9%		26,788	3,334	12.4%
Central Park	818,078	65,485	406,437	32,979	439,416	49.7%		388,397	18,040	4.6%
Saddlebrook Park	15,659	1,038	7,610	2,823	10,434	48.6%		10,516	(2,906)	-27.6%
Forest Glen Park	27,543	3,782	15,142	2,679	17,820	55.0%		16,033	(891)	-5.6%
Chillem Park	7,909	2,813	4,393	821	5,214	55.5%		3,425	968	28.3%
Dean Property	30,177	483	18,289	6,960	25,249	60.6%		13,676	4,613	33.7%
Professional Services	29,500	3,104	16,600	3,952	20,552	56.3%		11,850	4,750	40.1%
Contracts- Maint. DNS	-	-	-	-	-	N/A		13,429	(13,429)	-100.0%
Information Technology	314,889	15,981	135,124	44,680	179,804	42.9%		-	135,124	N/A
Building-Recreation Center	1,034,404	78,077	475,269	54,066	529,335	45.9%		454,039	21,230	4.7%
Central Park West	81,528	6,453	29,189	8,585	37,774	35.8%		28,146	1,043	3.7%
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,103,134</b>	<b>\$ 230,242</b>	<b>\$ 1,441,493</b>	<b>\$ 160,723</b>	<b>\$ 1,602,217</b>	<b>46.5%</b>		<b>\$ 1,372,266</b>	<b>\$ 69,228</b>	<b>5.0%</b>
<b>TRANSFERS OUT</b>	<b>\$ 654,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>		<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 3,757,134</b>	<b>\$ 230,242</b>	<b>\$ 1,441,493</b>	<b>\$ 160,723</b>	<b>\$ 1,602,217</b>	<b>38.4%</b>		<b>\$ 1,372,266</b>	<b>\$ 69,228</b>	<b>5.0%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (114,988)</b>	<b>\$ 32,846</b>	<b>\$ 1,349,298</b>	<b>\$ (160,723)</b>	<b>\$ 1,188,575</b>	<b>-1173.4%</b>		<b>\$ 1,045,477</b>	<b>\$ 303,821</b>	<b>29.1%</b>

**Note>** Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

**Note 2>** Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District  
Schedule of Ending Monthly Unrestricted Fund Balance- General Fund

Actuals- Unaudited													
	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Unrestricted	\$ 1,412,996	\$ 1,588,153	\$ 2,166,077	\$ 2,396,425	\$ 2,319,299	\$ 2,729,449							
Monthly Net Surplus/(Deficit)	175,157	577,924	230,348	(77,126)	410,150	32,846							\$ 1,349,298
Ending Unrestricted	\$ 1,588,153	\$ 2,166,077	\$ 2,396,425	\$ 2,319,299	\$ 2,729,449	\$ 2,762,294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284
Median (6 months Exp.)	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567
Maximum (9 months Exp.)	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851



## **Recreation Fund**

The Recreation Fund is used to account for all recreation programming activity of the Park District; except for programming accounted for in our Tennis and Special Recreation funds. The Recreation Fund is comprised of the following departments:

- Recreation Administration
- Fitness Center
- Aquatic Center
- Aquatic Recreation Programming
- Childrens Programs
- Preschool Programs
- Youth Programs
- Adult Programs
- Pioneer Programs
- Special Events and Trips
- Marketing
- Capital Outlay

The primary focus of this fund is to account for recreational programming activities, client memberships, special events, preschool, and the marketing of these services. This fund also accounts for resources used to fund capital improvements.



# **Recreation Fund: Revenues and Expenditures Summary (Unaudited)**

**Fiscal Year-to-Date Activity through October 31 2023 and 2022**

**50.00% completed (6 out of 12 months)**

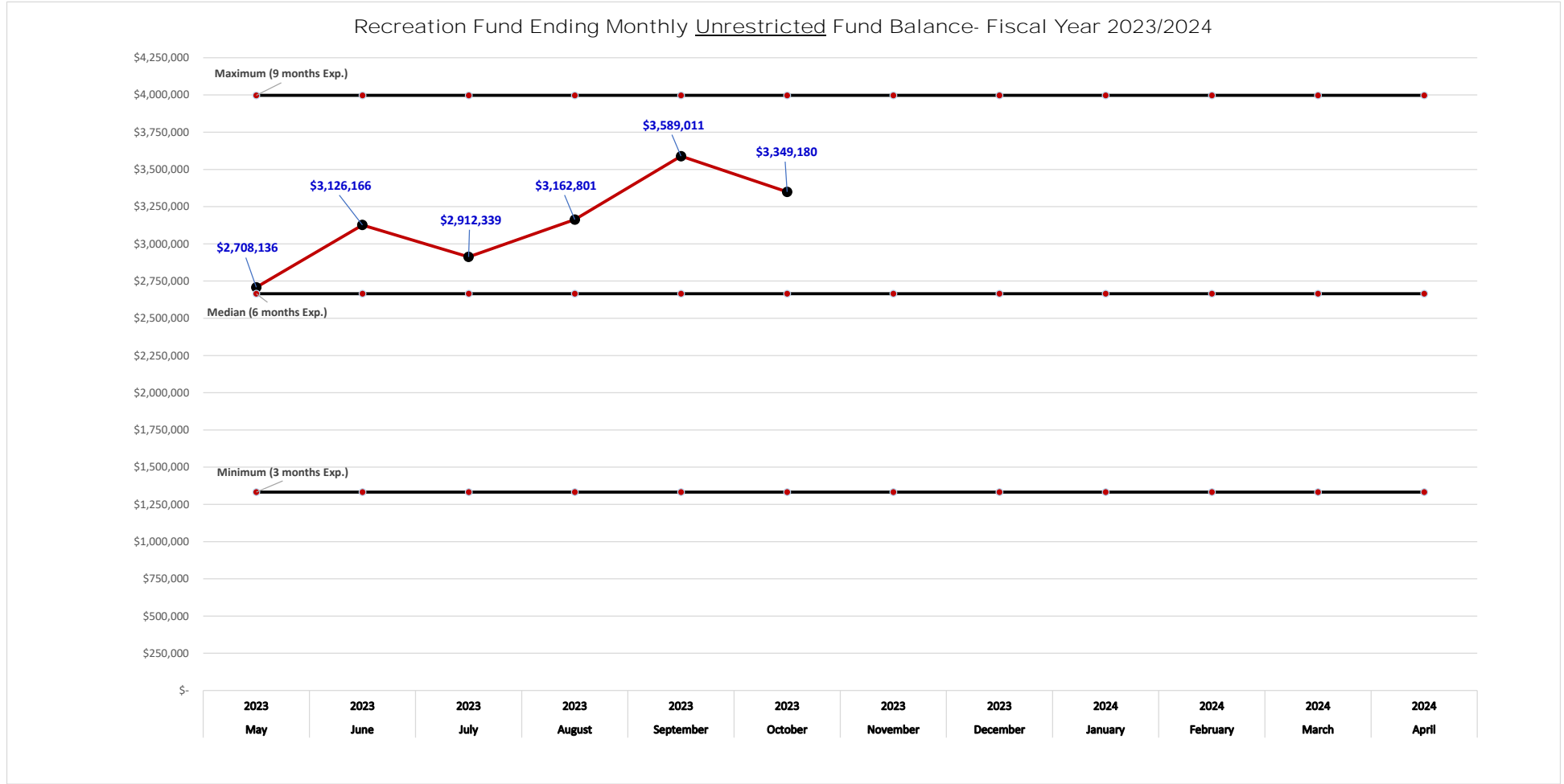
Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance							FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	October 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
<b>REVENUES</b>									
<b>Administration</b>									
Property Taxes	\$ 1,294,055	\$ 10,763	\$ 1,278,420	N/A	\$ 1,278,420	98.8%	\$ 1,241,077	\$ 37,344	3.0%
Personal Prop. Repl. Taxes	100,714	13,273	51,679	N/A	51,679	51.3%	61,383	(9,703)	-15.8%
Investment Income	22,000	9,654	47,454	N/A	47,454	215.7%	6,907	40,547	587.0%
Other	3,000	743	1,341	N/A	1,341	44.7%	2,029	(689)	-33.9%
<b>Fitness Center</b>									
Aquatic Center	675,479	59,459	370,252	N/A	370,252	54.8%	286,224	84,028	29.4%
Aquatic Recreation Prog.	595,305	51,120	333,645	N/A	333,645	56.0%	261,320	72,325	27.7%
Children's Programs	569,563	40,074	292,969	N/A	292,969	51.4%	265,877	27,092	10.2%
Preschool Programs	456,329	13,865	455,736	N/A	455,736	99.9%	367,030	88,705	24.2%
Youth Programs	303,481	31,374	143,766	N/A	143,766	47.4%	147,860	(4,093)	-2.8%
Adult Programs	225,158	5,464	193,757	N/A	193,757	86.1%	212,189	(18,432)	-8.7%
Pioneer Programs	77,266	4,379	67,394	N/A	67,394	87.2%	43,528	23,866	54.8%
Special Events and Trips	59,150	10,439	38,232	N/A	38,232	64.6%	20,824	17,408	83.6%
Marketing	144,180	2,267	79,281	N/A	79,281	55.0%	41,829	37,452	89.5%
Capital Outlay	45,000	3,350	19,908	N/A	19,908	44.2%	8,200	11,708	142.8%
<b>TRANSFERS IN</b>									
	\$ 300,000	-	-	N/A	-	0.0%	-	-	N/A
<b>TOTAL REVENUES &amp; TRANSFERS IN</b>	<b>\$ 4,870,680</b>	<b>\$ 256,225</b>	<b>\$ 3,373,834</b>	<b>\$ -</b>	<b>\$ 3,373,834</b>	<b>69.3%</b>	<b>\$ 2,966,278</b>	<b>\$ 407,556</b>	<b>13.7%</b>
<b>EXPENDITURES</b>									
<b>Administration</b>									
Fitness Center	\$ 1,037,478	\$ 118,243	\$ 465,772	\$ 19,303	\$ 485,075	44.9%	\$ 365,812	\$ 99,959	27.3%
Aquatic Center	502,565	54,716	202,681	21,403	224,084	40.3%	154,369	48,312	31.3%
Aquatic Recreation Prog.	1,052,637	104,943	546,018	48,202	594,219	51.9%	461,361	84,656	18.3%
Children's Programs	275,300	18,461	117,414	17,429	134,842	42.6%	105,565	11,848	11.2%
Preschool Programs	323,888	24,084	116,625	-	116,625	36.0%	94,367	22,258	23.6%
Youth Programs	285,293	27,225	80,851	2,072	82,923	28.3%	84,261	(3,409)	-4.0%
Adult Programs	173,985	4,806	103,617	-	103,617	59.6%	101,355	2,262	2.2%
Pioneer Programs	57,858	6,500	27,207	-	27,207	47.0%	13,480	13,727	101.8%
Special Events and Trips	97,022	6,806	40,659	1,610	42,269	41.9%	35,897	4,763	13.3%
Marketing	122,576	10,878	80,929	14,620	95,549	66.0%	52,721	28,208	53.5%
Capital Outlay	237,411	16,596	112,355	532	112,888	47.3%	107,300	5,055	4.7%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,128,512</b>	<b>\$ 496,057</b>	<b>\$ 2,036,027</b>	<b>\$ 928,884</b>	<b>\$ 2,964,911</b>	<b>39.7%</b>	<b>\$ 1,615,600</b>	<b>\$ 420,427</b>	<b>26.0%</b>
<b>TRANSFERS OUT</b>									
	\$ 201,392	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 5,329,904</b>	<b>\$ 496,057</b>	<b>\$ 2,036,027</b>	<b>\$ 928,884</b>	<b>\$ 2,964,911</b>	<b>38.2%</b>	<b>\$ 1,615,600</b>	<b>\$ 420,427</b>	<b>26.0%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (459,225)</b>	<b>\$ (239,832)</b>	<b>\$ 1,337,807</b>	<b>\$ (928,884)</b>	<b>\$ 408,923</b>	<b>-291.3%</b>	<b>\$ 1,350,677</b>	<b>\$ (12,870)</b>	<b>-1.0%</b>

**Note>** Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

**Note 2>** Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District  
Schedule of Ending Monthly Unrestricted Fund Balance- Recreation Fund

		Actuals- Unaudited																							
		May	June	July	August	September	October	November	December	January	February	March	April	Fiscal											
		2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D											
Beginning Unrestricted	\$	2,011,373	\$	2,708,136	\$	3,126,166	\$	2,912,339	\$	3,162,801	\$	3,589,011													
Monthly Net Surplus/(Deficit)		696,763		418,030		(213,827)		250,462		426,210		(239,831)		\$	1,337,807										
Ending Unrestricted	\$	2,708,136	\$	3,126,166	\$	2,912,339	\$	3,162,801	\$	3,589,011	\$	3,349,180	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	



Minimum (3 months Exp.)	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476
Median (6 months Exp.)	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952
Maximum (9 months Exp.)	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428





## **Tennis Fund**

The Tennis Fund is used to account for the activities of our tennis center. The Tennis Fund is comprised of the following departments:

- Tennis Administration
- Building- Racquet Club
- Programs- Racquet Club
- Capital Outlay

The primary focus of this fund is to account for all tennis administration, recreational programming activities, client memberships, and special events. This fund also accounts for resources used to fund capital improvements at the tennis center.



**Tennis Center Fund (Recreational Facilities): Revenues and Expenses Summary (Unaudited)**

**Fiscal Year-to-Date Activity through October 31 2023 and 2022**

**50.00% completed (6 out of 12 months)**

**REVENUES**

Administration  
Building- Racquet Club  
Programs- Racquet Club  
**TOTAL REVENUES**

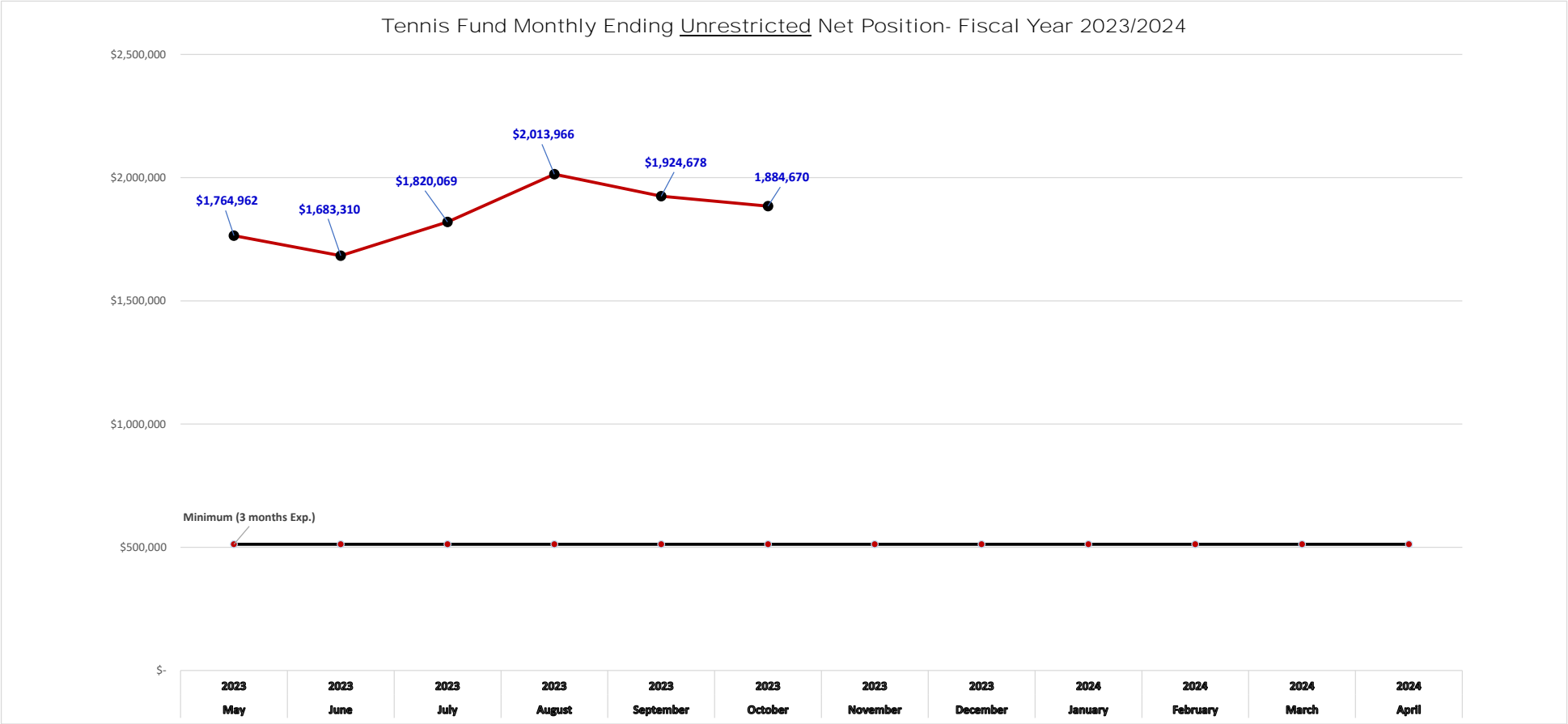
Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance							FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
Original Annual Budget	October 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget		Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
\$ 12,220	\$ 4,424	\$ 40,948	N/A	\$ 40,948	335.1%		\$ 24,231	\$ 16,718	69.0%
500	-	-	N/A	-	0.0%		-	-	N/A
2,051,500	88,018	1,271,553	N/A	1,271,553	62.0%		1,200,792	70,761	5.9%
<b>\$ 2,064,220</b>	<b>\$ 92,441</b>	<b>\$ 1,312,501</b>	<b>\$ -</b>	<b>\$ 1,312,501</b>	<b>63.6%</b>		<b>\$ 1,225,023</b>	<b>\$ 87,479</b>	<b>7.1%</b>
<b>EXPENSES</b>									
Administration	\$ 808,599	\$ 52,674	\$ 345,560	\$ 771	\$ 346,331	42.7%	\$ 296,559	\$ 49,001	16.5%
Building- Racquet Club	381,971	22,046	134,083	50,918	185,001	35.1%	117,289	16,794	14.3%
Programs- Racquet Club	858,000	57,729	320,990	1,080	322,070	37.4%	282,922	38,068	13.5%
Capital Outlay	430,000	-	45,356	21,600	66,956	10.5%	61,900	(16,544)	-26.7%
<b>TOTAL EXPENSES</b>	<b>\$ 2,478,571</b>	<b>\$ 132,449</b>	<b>\$ 845,989</b>	<b>\$ 74,369</b>	<b>\$ 920,358</b>	<b>34.1%</b>	<b>\$ 758,671</b>	<b>\$ 87,318</b>	<b>11.5%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (414,351)</b>	<b>\$ (40,008)</b>	<b>\$ 466,512</b>	<b>\$ (74,369)</b>	<b>\$ 392,143</b>	<b>-112.6%</b>	<b>\$ 466,352</b>	<b>\$ 160</b>	<b>0.0%</b>

**Note>** Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

**Note 2>** Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expense and are used by staff to manage spending activity.

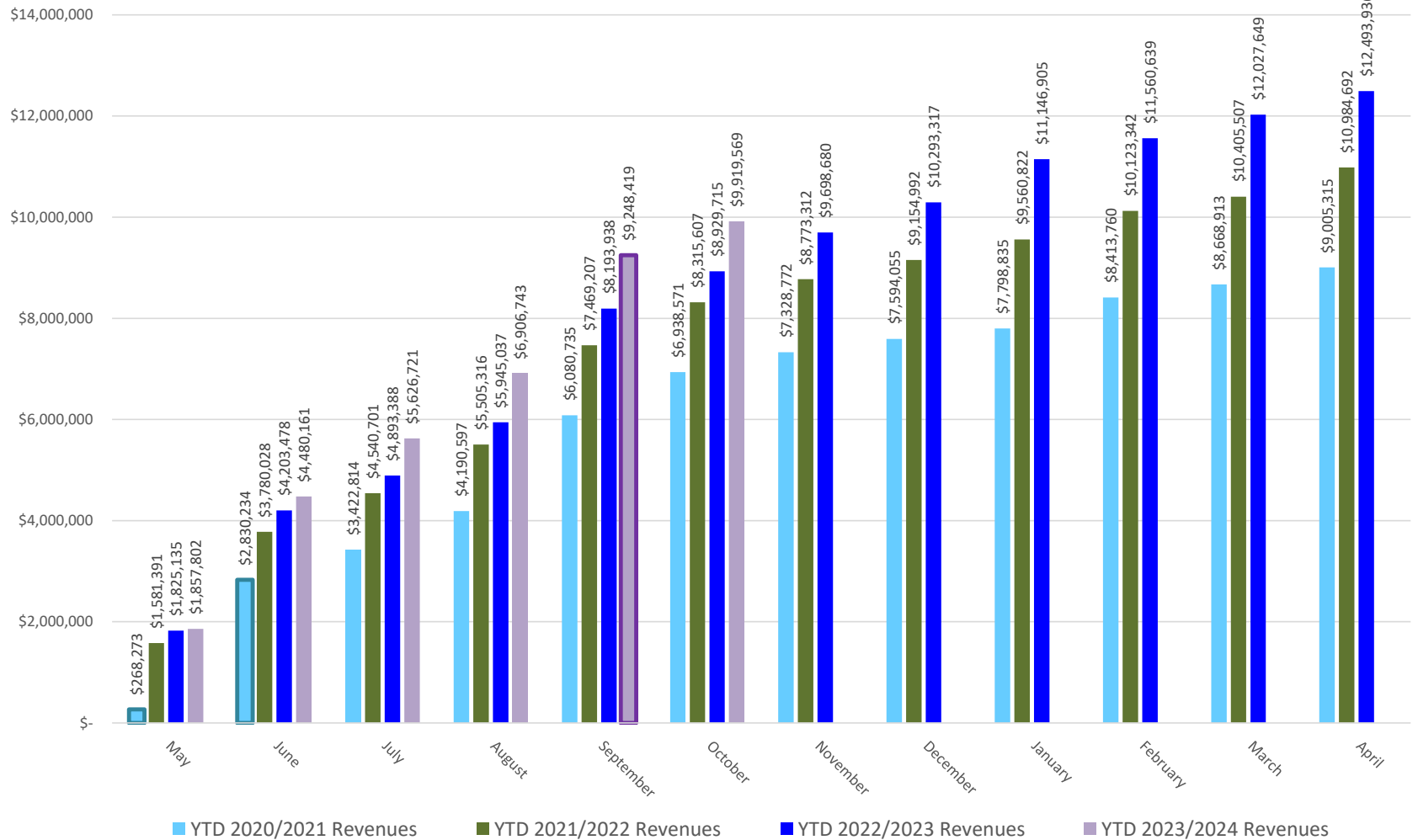
Oak Brook Park District  
Schedule of Ending Monthly Unrestricted Net Position- Tennis Fund

		Actuals- Unaudited												
		May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
		2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Investment in Capital Assets	\$	1,610,979	\$ 1,610,979	\$ 1,633,799	\$ 1,633,799	\$ 1,639,694	\$ 1,656,335							
Beginning Unrestricted		1,463,513	1,764,962	1,683,310	1,820,069	2,013,966	1,924,678							
Monthly Net Surplus/(Deficit)		301,449	(58,832)	136,758	199,792	(72,648)	(40,008)							\$ 466,512
Ending Investment in Capital Assets	\$	1,610,979	\$ 1,633,799	\$ 1,633,799	\$ 1,639,694	1,656,335	1,656,335							
Ending Unrestricted	\$	1,764,962	\$ 1,683,310	\$ 1,820,069	\$ 2,013,966	\$ 1,924,678	1,884,670							



Minimum (3 months Exp.)	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

### Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



#### NOTES

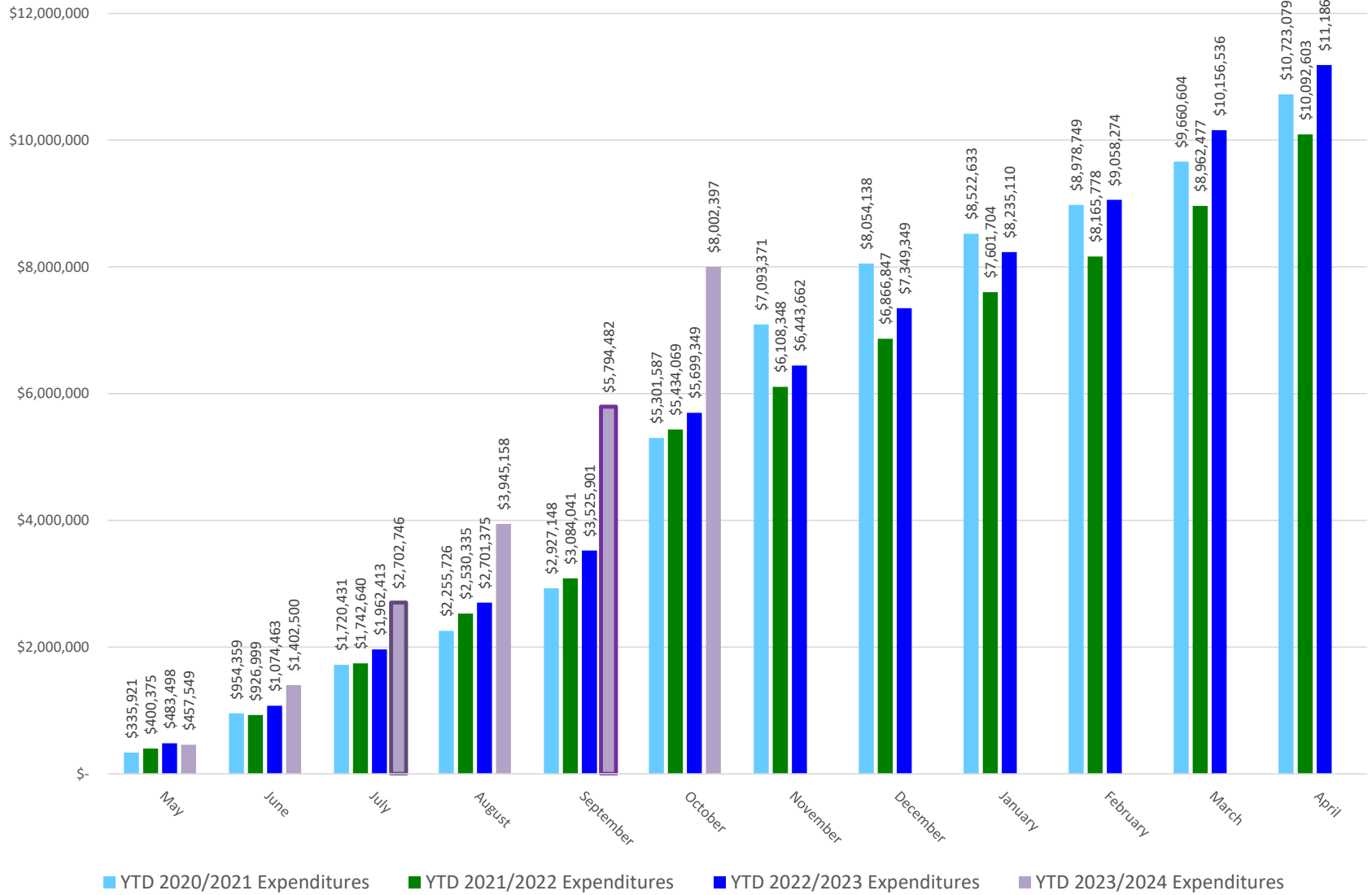
##### 2020/2021

The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March 2020 and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

##### 2023/2024

The large increase in Y-T-D revenues are being primarily driven by increased programming revenues in our fitness, aquatics, children's, special events departments, as well as in group tennis programming.

# Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

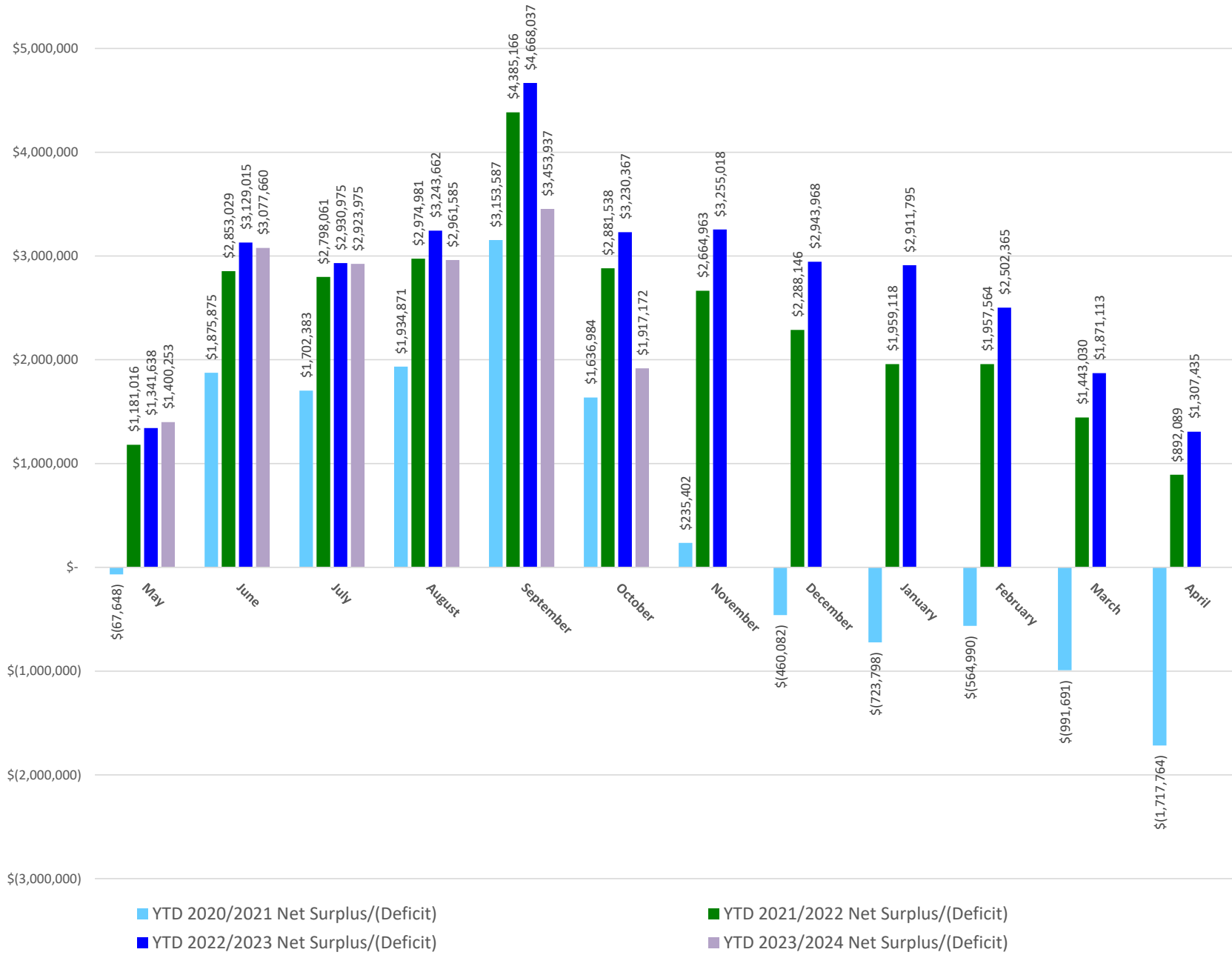


## NOTES

### 2023/2024

The large increase in Y-T-D expenditures are being primarily driven by increased capital improvement costs for our Central Park improvements (e.g. bathrooms, pavilion, synthetic turf field).

### Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENDITURE REPORT**  
**October 2023**

	<b>FY 2023/2024 ANNUAL BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL (6 months)</b>
<b>GENERAL CORPORATE FUND</b>			
Revenues & transfers in	\$ 3,642,146	\$ 263,087	\$ 2,790,792
Expenditures & transfers out	3,757,134	230,242	1,441,493
Net surplus/(deficit)	\$ (114,988)	\$ 32,846	\$ 1,349,298
<b>RECREATION FUND</b>			
Revenues & transfers in	\$ 4,870,680	\$ 256,226	\$ 3,373,834
Expenditures & transfers out	5,329,904	496,057	2,036,027
Net surplus/(deficit)	\$ (459,225)	\$ (239,831)	\$ 1,337,807
<b>IMRF FUND</b>			
Revenues & transfers in	\$ 141,986	\$ 12,473	\$ 100,398
Expenditures & transfers out	175,000	13,079	84,576
Net surplus/(deficit)	\$ (33,014)	\$ (607)	\$ 15,822
<b>LIABILITY INSURANCE FUND</b>			
Revenues & transfers in	\$ 110,730	\$ 4,353	\$ 98,723
Expenditures & transfers out	145,601	3,182	69,777
Net surplus/(deficit)	\$ (34,871)	\$ 1,172	\$ 28,945
<b>AUDIT FUND</b>			
Revenues & transfers in	\$ 16,903	\$ 159	\$ 17,159
Expenditures & transfers out	16,175	-	11,250
Net surplus/(deficit)	\$ 728	\$ 159	\$ 5,909
<b>DEBT SERVICE FUND</b>			
Revenues & transfers in	\$ 1,903,875	\$ 13,458	\$ 1,569,981
Expenditures & transfers out	1,887,377	1,240,136	1,247,255
Net surplus/(deficit)	\$ 16,498	\$ (1,226,678)	\$ 322,726
<b>RECREATIONAL FACILITIES FUND (TENNIS CENTER)</b>			
Revenues	\$ 2,064,220	\$ 92,441	\$ 1,312,501
Expenses	2,478,571	132,449	845,989
Net surplus/(deficit)	\$ (414,351)	\$ (40,008)	\$ 466,512
<b>SPECIAL RECREATION FUND</b>			
Revenues & transfers in	\$ 336,927	\$ 3,276	\$ 298,060
Expenditures & transfers out	378,217	26,252	194,262
Net surplus/(deficit)	\$ (41,290)	\$ (22,975)	\$ 103,798



**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENDITURE REPORT**  
**October 2023**

	<b>FY 2023/2024 ANNUAL BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL (6 months)</b>
<b>CAPITAL PROJECTS FUND</b>			
Revenues & transfers in	\$ 966,000	\$ 10,787	\$ 115,852
Expenditures & transfers out	3,470,100	40,415	1,920,026
Net surplus/(deficit)	\$ (2,504,100)	\$ (29,628)	\$ (1,804,173)
<b>SOCIAL SECURITY FUND</b>			
Revenues & transfers in	\$ 272,324	\$ 10,186	\$ 242,268
Expenditures & transfers out	292,995	21,303	151,742
Net surplus/(deficit)	\$ (20,671)	\$ (11,116)	\$ 90,526
<b>CONSOLIDATED SUMMARY</b>			
Revenues & transfers in	\$ 14,325,792	\$ 666,447	\$ 9,919,569
Expenditures/expenses & transfers out	17,931,074	2,203,114	8,002,397
Net surplus/(deficit)	\$ (3,605,282)	\$ (1,536,667)	\$ 1,917,172



**OAK BROOK PARK DISTRICT**  
**CONSOLIDATED REVENUES AND EXPENDITURES REPORT**  
**Month: October 2023**

	<b>CONSOLIDATED TOTALS</b>
<b>REVENUES &amp; TRANSFERS IN</b>	
Property Taxes	\$ 44,232
Replacement Taxes	78,082
Interest	35,283
Miscellaneous	743
Fitness Center Fees	59,459
Aquatic Center & Program Fees	91,194
Recreation Program Fees	155,806
Marketing	3,350
FRC Rental/Member Fees	31,601
Field Rentals- Central Park North	1,188
Field Rentals- Central Park	14,065
Satellite Parks & DNS	-
Information Technology	-
CPW Building Rentals	4,731
Grant Proceeds	-
Overhead Revenue-FRC & Rental	117,459
Overhead Revenue-I.T.	29,256
Transfers In	-
<b>TOTAL- REVENUES &amp; TRANSFERS IN</b>	<b>\$ 666,447</b>
<b>EXPENDITURES/EXPENSES &amp; TRANSFERS OUT</b>	
Accounts Payable and Other	\$ 1,577,760
October Payroll and Related Benefits	478,638
Overhead Expenditures	146,716
Transfers Out	-
<b>TOTAL EXPENDITURES/EXPENSES &amp; TRANSFERS OUT</b>	<b>\$ 2,203,114</b>
<b>NET REVENUES/(EXPENDITURES/EXPENSES)</b>	<b>\$ (1,536,667)</b>

**Oak Brook Park District  
Consolidated Balance Sheet  
As of October 31, 2023**

<u>ASSETS</u>		<b>Consolidated Totals</b>
<b>Current Assets</b>		
Cash and Investments	\$	11,014,637
Receivables - Net of Allowances		-
Property Taxes		5,410,785
Accounts		647,420
Due from Other Funds		-
Prepays		1,595
Inventories		31,917
Total Current Assets	\$	17,106,354
<b>Noncurrent Assets</b>		
Capital Assets		
Non-depreciable	\$	40,475
Depreciable		5,400,929
Accumulated Depreciation		(3,830,424)
Total Noncurrent Assets	\$	1,610,980
Total Assets	\$	18,717,334
<u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Deferred Items-IMRF	\$	210,773
Total Assets and Deferred Outflows of Resources	\$	18,928,107
<u>LIABILITIES</u>		
<b>Current Liabilities</b>		
Accounts Payable	\$	68,818
Accrued Payroll		4,096
Retainage Payable		70,532
Unearned Revenue		568,232
Due To Other Funds		-
Unclaimed Property		1,277
Total Current Liabilities	\$	712,954
<b>Noncurrent Liabilities</b>		
Compensated Absences Payable	\$	30,841
Net Pension Liability - IMRF		185,023
Total OPEB Liability - RBP		167,291
Total Noncurrent Liabilities	\$	383,155
Total Liabilities	\$	1,096,109
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Deferred Items - IMRF	\$	48,680
Property Taxes		5,410,785
Total Liabilities and Deferred Inflows of Resources	\$	6,555,574
<u>FUND/NET POSITION BALANCES</u>		
Non-spendable	\$	-
Restricted		949,598
Committed		5,111,015
Assigned		-
Unassigned		2,770,916
Net Investment in Capital Assets		1,656,335
Restricted		-
Unrestricted		1,884,670
Total Fund/Net Position Balances	\$	12,372,534
Total Liabilities, Deferred Inflows of Resources and Fund/ Net Position Balances	\$	18,928,107

**OAK BROOK PARK DISTRICT**  
**Treasurer's Report- As of October 31, 2023**

Investment Type	Bank/Institution	Current Year Balance	Current Rate/APY	Prior Year Rate/APY	Description/Note	Concentration Percentage
<b><u>Money Market</u></b>						
	Evergreen Bank	\$ 5,861,206.08	3.040%	0.600%	Interest-bearing	58.29%
	Hinsdale Bank	802,893.94	5.670%	3.140%	Interest-bearing	7.98%
	Sub-Total:	<u>\$ 6,664,100.02</u>				<u>66.27%</u>
<b><u>Savings</u></b>						
	Evergreen Bank	\$ 203,601.46	2.500%	0.650%	Interest-bearing (Insured Cash Sweep)	2.02%
<b><u>Checking</u></b>						
	Fifth Third Bank	\$ 43,660.70	0.660%	0.500%	Interest-bearing	0.43%
<b><u>Investment Pool</u></b>						
	The Illinois Funds	\$ 3,144,351.26	5.532%	3.060%	Illinois Public Treasurers' Investment Pool	31.27%
	<b>Grand Total Investments:</b>	<u><u>\$ 10,055,713.44</u></u>				<u><u>100.00%</u></u>
<b><u>Benchmark</u></b>						
	<b>Three-month U.S. Treasury Bill</b>		5.478%	4.079%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 10/31/23 and 10/31/2022 .	

**Oak Brook Park District**  
**Schedule of Capital Expenditures/Expenses**  
**As of October 31, 2023**

<b>FUND &amp; DESCRIPTION</b>	<b>VENDORS</b>	<b>Year-to-Date Expenditures</b>
<b><u>Capital Projects Fund</u></b>		
Central Park North Phase 2- Design & engineering, soil borings, equipment, furnishings, permit fees, construction, etc. (82% allocation)	Zepole Restaurant Supply, Icon Shelter, Landscape Structures, Vacker Inc., Village of Oak Brook, Charles Vincent George, Geocon, Hinsdale Nurseries, Integral Construction, Robbins Schwartz, Amazon (p-card), Insight Direct	\$ 1,169,413.97
Central Park North Phase 2- Legal fees	Robbins Schwartz	902.00
Ginger Creek bridge-Design & engineering	V3 Companies Ltd.	1,755.00
Ginger Creek bridge- Legal fees	Robbins Schwartz	908.00
Synthetic turf replacement- Central Park	Fieldturf USA, Inc.	671,755.40
License plate reader security system	Minuteman Security	7,254.36
Tennis Center outdoor patio improvements	A&A Paving, NuToys, Peerless Enterprise	38,009.50
Tennis courts resurfacing and sealing-Chillem Park	Perm-A-Seal Sports	19,480.00
Electrical service feed installation- Winter Lights	Oakwood Electric	10,477.32
	<b>Sub-total Balance:</b>	<b>\$ 1,919,955.55</b>
<b><u>Recreation Fund</u></b>		
Tennis courts resurfacing- Saddle Brook	American Sealcoating	\$ 19,000.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	19,000.00
Aquatics HVAC and tile deck	Kluber Architects	1,098.79
Asphalt replacement project	Chicagoland Paving Contractors	102,800.77
	<b>Sub-total Balance:</b>	<b>\$ 141,899.56</b>
<b><u>Tennis Fund</u></b>		
Tennis Center outdoor patio improvements	A&A Paving, NuToys, Peerless Enterprise	\$ 45,355.72
	<b>Sub-total Balance:</b>	<b>\$ 45,355.72</b>
<b><u>Special Recreation Fund</u></b>		
Adaptive changing table- Family Locker Room	eSpecial Needs	\$ 891.86
Central Park North Phase 2- Design & engineering, construction (18% allocation)	Charles Vincent George, Integral Construction	81,550.15
Tennis Center outdoor patio improvements	A&A Paving, Treetop Products	12,333.84
Tennis courts resurfacing- Saddle Brook	American Sealcoating	8,900.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	8,900.00
Tennis courts resurfacing and sealing-Chillem Park	Perm-A-Seal Sports	5,000.00
Asphalt replacement project	Chicagoland Paving Contractors	14,999.23
	<b>Sub-total Balance:</b>	<b>\$ 132,575.08</b>
	<b>TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES:</b>	<b>\$ 2,239,785.91</b>

Warrant

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EXP CHECK RUN DATES 11/13/2023 - 11/13/2023

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46843	ACTIVE NETWORK LLC	10/10/2023	11/13/2023	969.00	969.00	Open	N
47000	ANTHONY ROOFING TECTA AMERICA LLC	09/29/2023	11/13/2023	4,105.09	4,105.09	Open	N
46868	AQUA PURE ENTERPRISES, INC.	10/16/2023	11/13/2023	1,264.17	1,264.17	Open	N
46897	BOB JOHNSON	10/10/2023	11/13/2023	341.96	341.96	Open	N
47002	CARDMEMBER SERVICE	10/26/2023	11/13/2023	839.70	839.70	Open	N
47003	CARDMEMBER SERVICE	10/26/2023	11/13/2023	679.99	679.99	Open	N
47004	CARDMEMBER SERVICE	10/26/2023	11/13/2023	418.89	418.89	Open	N
47005	CARDMEMBER SERVICE	10/26/2023	11/13/2023	356.86	356.86	Open	N
47006	CARDMEMBER SERVICE	10/26/2023	11/13/2023	2,150.78	2,150.78	Open	N
47007	CARDMEMBER SERVICE	10/26/2023	11/13/2023	2,696.85	2,696.85	Open	N
47008	CARDMEMBER SERVICE	10/26/2023	11/13/2023	1,599.38	1,599.38	Open	N
47009	CARDMEMBER SERVICE	10/26/2023	11/13/2023	1,152.51	1,152.51	Open	N
47010	CARDMEMBER SERVICE	10/26/2023	11/13/2023	1,031.92	1,031.92	Open	N
47011	CARDMEMBER SERVICE	10/26/2023	11/13/2023	1,486.05	1,486.05	Open	N
47012	CARDMEMBER SERVICE	10/26/2023	11/13/2023	2,204.08	2,204.08	Open	N
47013*	CARDMEMBER SERVICE	10/26/2023	11/13/2023	23,437.64	23,437.64	Open	N
47014	CARDMEMBER SERVICE	10/26/2023	11/13/2023	755.66	755.66	Open	N
47015	CARDMEMBER SERVICE	10/26/2023	11/13/2023	634.08	634.08	Open	N
47016	CARDMEMBER SERVICE	10/26/2023	11/13/2023	134.02	134.02	Open	N
47017	CARDMEMBER SERVICE	10/26/2023	11/13/2023	1,003.92	1,003.92	Open	N
47018	CARDMEMBER SERVICE	10/26/2023	11/13/2023	3,750.20	3,750.20	Open	N
47019	CARDMEMBER SERVICE	10/26/2023	11/13/2023	914.59	914.59	Open	N
47020	CARDMEMBER SERVICE	10/26/2023	11/13/2023	109.76	109.76	Open	N
47021	CARDMEMBER SERVICE	10/26/2023	11/13/2023	912.49	912.49	Open	N
47022	CARDMEMBER SERVICE	10/26/2023	11/13/2023	2,437.10	2,437.10	Open	N
47023	CARDMEMBER SERVICE	10/26/2023	11/13/2023	906.52	906.52	Open	N
47024	CARDMEMBER SERVICE	10/26/2023	11/13/2023	1,160.13	1,160.13	Open	N
47025	CARDMEMBER SERVICE	10/26/2023	11/13/2023	6,231.96	6,231.96	Open	N
47026*	CARDMEMBER SERVICE	10/26/2023	11/13/2023	546.59	546.59	Open	N
47027	CARDMEMBER SERVICE	10/26/2023	11/13/2023	59.19	59.19	Open	N
47028	CARDMEMBER SERVICE	10/26/2023	11/13/2023	970.67	970.67	Open	N
47029	CARDMEMBER SERVICE	10/26/2023	11/13/2023	1,934.07	1,934.07	Open	N
46995	CHARLES VINCENT GEORGE ARCHITECTS	10/08/2023	11/13/2023	842.50	842.50	Open	N
46960	CHICAGO CLASSIC COACH, LLC	10/30/2023	11/13/2023	1,610.00	1,610.00	Open	N
46961	CHICAGO CLASSIC COACH, LLC	10/11/2023	11/13/2023	980.00	980.00	Open	N
46653	CHICAGO FILTER SUPPLY	09/27/2023	11/13/2023	278.51	278.51	Open	N
46838	CHICAGO FILTER SUPPLY	10/02/2023	11/13/2023	693.92	693.92	Open	N
46882	CHICAGO FILTER SUPPLY	10/05/2023	11/13/2023	389.52	389.52	Open	N
46983	CHICAGO FILTER SUPPLY	10/27/2023	11/13/2023	339.12	339.12	Open	N
46986	CLASSIC LANDSCAPE, LTD.	10/31/2023	11/13/2023	6,687.45	6,687.45	Open	N
46863	CONSERV FS, INC	08/29/2023	11/13/2023	120.00	120.00	Open	N
46964	CONSTRUCTION BY CAMCO	10/29/2023	11/13/2023	6,450.00	6,450.00	Open	N
46920	CONSTRUCTION SOLUTIONS OF IL INC	10/01/2023	11/13/2023	7,341.00	7,341.00	Open	N
46847	COSTCO MEMBERSHIP	10/01/2023	11/13/2023	180.00	180.00	Open	N
46963	DENNY DIAMOND INC.	10/10/2023	11/13/2023	100.00	100.00	Open	N
46934	DIRECT FITNESS SOLUTIONS, INC.	10/10/2023	11/13/2023	130.00	130.00	Open	N
46657	EBEL'S ACE HARDWARE #8313	09/25/2023	11/13/2023	32.97	32.97	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46683	EBEL'S ACE HARDWARE #8313	10/05/2023	11/13/2023	22.99	22.99	Open	N
46837	EBEL'S ACE HARDWARE #8313	10/06/2023	11/13/2023	0.48	0.48	Open	N
46842	EBEL'S ACE HARDWARE #8313	10/13/2023	11/13/2023	20.91	20.91	Open	N
46852	EBEL'S ACE HARDWARE #8313	10/23/2023	11/13/2023	58.75	58.75	Open	N
46855	EBEL'S ACE HARDWARE #8313	10/23/2023	11/13/2023	4.27	4.27	Open	N
46856	EBEL'S ACE HARDWARE #8313	10/23/2023	11/13/2023	21.33	21.33	Open	N
46860	EBEL'S ACE HARDWARE #8313	10/19/2023	11/13/2023	11.84	11.84	Open	N
46861	EBEL'S ACE HARDWARE #8313	10/18/2023	11/13/2023	16.19	16.19	Open	N
46866	EBEL'S ACE HARDWARE #8313	10/17/2023	11/13/2023	96.40	96.40	Open	N
46976	EBEL'S ACE HARDWARE #8313	10/25/2023	11/13/2023	3.50	3.50	Open	N
46982	EBEL'S ACE HARDWARE #8313	11/01/2023	11/13/2023	16.48	16.48	Open	N
46929	ELMHURST OCCUPATIONAL HEALTH	08/31/2023	11/13/2023	141.00	141.00	Open	N
46930	ELMHURST OCCUPATIONAL HEALTH	09/30/2023	11/13/2023	128.00	128.00	Open	N
46849	FED EX	10/17/2023	11/13/2023	80.34	80.34	Open	N
46991	FED EX	11/01/2023	11/13/2023	24.66	24.66	Open	N
46872	FERGUSON FACILITY #3400	10/05/2023	11/13/2023	2,982.68	2,982.68	Open	N
46889	FERGUSON FACILITY #3400	10/11/2023	11/13/2023	741.85	741.85	Open	N
46989	FERGUSON FACILITY #3400	10/30/2023	11/13/2023	118.00	118.00	Open	N
46969	FLAGG CREEK WATER RECLAMATION	10/27/2023	11/13/2023	2,940.21	2,940.21	Open	N
46970	FLAGG CREEK WATER RECLAMATION	10/27/2023	11/13/2023	47.43	47.43	Open	N
46971	FLAGG CREEK WATER RECLAMATION	10/27/2023	11/13/2023	34.83	34.83	Open	N
46972	FLAGG CREEK WATER RECLAMATION	10/27/2023	11/13/2023	74.27	74.27	Open	N
46857	FLUID RUNNING LLC	10/18/2023	11/13/2023	8,445.00	8,445.00	Open	N
46922	GEOCON PROFESSIONAL SERVICES, LLC	10/12/2023	11/13/2023	1,788.00	1,788.00	Open	N
46862	GRAINGER	10/17/2023	11/13/2023	100.77	100.77	Open	N
46841	HAGG PRESS	10/13/2023	11/13/2023	325.00	325.00	Open	N
46966	HAGG PRESS	10/30/2023	11/13/2023	190.00	190.00	Open	N
46992	HAGG PRESS	11/02/2023	11/13/2023	190.00	190.00	Open	N
46869	HALOGEN SUPPLY COMPANY, INC.	10/16/2023	11/13/2023	433.22	433.22	Open	N
46871	HI TOUCH BUSINESS SERVICES	10/05/2023	11/13/2023	359.13	359.13	Open	N
46943	HOME DEPOT CREDIT SERVICES	10/27/2023	11/13/2023	141.74	141.74	Open	N
46944	HOME DEPOT CREDIT SERVICES	10/25/2023	11/13/2023	131.31	131.31	Open	N
46945	HOME DEPOT CREDIT SERVICES	10/24/2023	11/13/2023	15.78	15.78	Open	N
46946	HOME DEPOT CREDIT SERVICES	10/24/2023	11/13/2023	38.66	38.66	Open	N
46947	HOME DEPOT CREDIT SERVICES	10/24/2023	11/13/2023	15.97	15.97	Open	N
46948	HOME DEPOT CREDIT SERVICES	10/19/2023	11/13/2023	134.83	134.83	Open	N
46949	HOME DEPOT CREDIT SERVICES	10/16/2023	11/13/2023	75.70	75.70	Open	N
46950	HOME DEPOT CREDIT SERVICES	10/16/2023	11/13/2023	218.76	218.76	Open	N
46951	HOME DEPOT CREDIT SERVICES	10/16/2023	11/13/2023	79.10	79.10	Open	N
46952	HOME DEPOT CREDIT SERVICES	10/11/2023	11/13/2023	36.96	36.96	Open	N
46953	HOME DEPOT CREDIT SERVICES	10/11/2023	11/13/2023	321.71	321.71	Open	N
46954	HOME DEPOT CREDIT SERVICES	10/10/2023	11/13/2023	79.97	79.97	Open	N
46955	HOME DEPOT CREDIT SERVICES	10/13/2023	11/13/2023	20.88	20.88	Open	N
46956	HOME DEPOT CREDIT SERVICES	10/10/2023	11/13/2023	233.72	233.72	Open	N
46957	HOME DEPOT CREDIT SERVICES	10/02/2023	11/13/2023	72.33	72.33	Open	N
46958	HOME DEPOT CREDIT SERVICES	10/02/2023	11/13/2023	18.96	18.96	Open	N
46707	HOME PLUMBING & HEATING	10/03/2023	11/13/2023	900.00	900.00	Open	N

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46839	HOME PLUMBING & HEATING	10/05/2023	11/13/2023	346.10	346.10	Open	N
46937	HOME PLUMBING & HEATING	10/18/2023	11/13/2023	241.19	241.19	Open	N
46928	IL STATE TOLL HWY AUTHORITY	10/04/2023	11/13/2023	13.55	13.55	Open	N
46931	ILLINOIS STATE POLICE	09/30/2023	11/13/2023	90.00	90.00	Open	N
46848	IMAGINE NATION, LLC	10/04/2023	11/13/2023	309.39	309.39	Open	N
46940	INTEGRAL CONSTRUCTION INC	09/30/2023	11/13/2023	119,468.00	119,468.00	Open	N
46941	INTEGRAL CONSTRUCTION INC	09/30/2023	11/13/2023	271,380.60	271,380.60	Open	N
46985	IPRF	10/20/2023	11/13/2023	300.00	300.00	Open	N
47032	IVANA IVKOVIC KELLEY	10/31/2023	11/13/2023	969.97	969.97	Open	N
47033	JOHNSON CONTROLS SECURITY SOLUTION	10/26/2023	11/13/2023	225.00	225.00	Open	N
46840	KLUBER ARCHITECTS & ENGINEERS	09/30/2023	11/13/2023	3,140.00	3,140.00	Open	N
46881	KLUBER ARCHITECTS & ENGINEERS	09/30/2023	11/13/2023	2,940.00	2,940.00	Open	N
46987	KONICA MINOLTA BUSINESS	10/31/2023	11/13/2023	537.56	537.56	Open	N
46988	KONICA MINOLTA BUSINESS	10/31/2023	11/13/2023	12.36	12.36	Open	N
46873	KONICA MINOLTA PREMIER FINANCE	10/01/2023	11/13/2023	739.00	739.00	Open	N
47031	LARA SULEIMAN	10/31/2023	11/13/2023	872.78	872.78	Open	N
46959	LAUTERBACH & AMEN LLP	10/30/2023	11/13/2023	2,220.00	2,220.00	Open	N
47030	LENNO LASN	10/31/2023	11/13/2023	904.00	904.00	Open	N
46921	LINTFIGHTERS OF CENTRAL	10/01/2023	11/13/2023	100.00	100.00	Open	N
46879	LITTLE MEDICAL SCHOOL- CHICAGO WES	10/07/2023	11/13/2023	910.00	910.00	Open	N
46926	LPG MUSIC INC.	10/13/2023	11/13/2023	2,072.25	2,072.25	Open	N
46876	MARKET ACCESS CORP.	10/20/2023	11/13/2023	955.00	955.00	Open	N
46925	McMASTER-CARR	10/12/2023	11/13/2023	267.92	267.92	Open	N
46978	MEDIA NUT	11/01/2023	11/13/2023	148.75	148.75	Open	N
46998	MEDIA NUT	10/15/2023	11/13/2023	1,049.00	1,049.00	Open	N
46924	MENARDS	10/12/2023	11/13/2023	1,247.41	1,247.41	Open	N
46962	MICHAEL J KNAUF	10/10/2023	11/13/2023	525.00	525.00	Open	N
46870	MIDWEST COMMERCIAL FITNESS	10/16/2023	11/13/2023	2,515.00	2,515.00	Open	N
46965	MIDWEST SALT LLC	10/26/2023	11/13/2023	5,110.70	5,110.70	Open	N
46878	MODESTO TECHNOLOGIES	10/06/2023	11/13/2023	1,080.00	1,080.00	Open	N
46927	MODESTO TECHNOLOGIES	06/16/2023	11/13/2023	20.00	20.00	Open	N
46942	NEXT GENERATION	10/25/2023	11/13/2023	482.50	482.50	Open	N
46919	NICOR GAS	10/05/2023	11/13/2023	239.50	239.50	Open	N
46938	NRG BUSINESS MARKETING LLC	10/06/2023	11/13/2023	2,678.33	2,678.33	Open	N
46939	NRG BUSINESS MARKETING LLC	10/06/2023	11/13/2023	44.35	44.35	Open	N
46968	NuTOYS	10/17/2023	11/13/2023	202.00	202.00	Open	N
46835	O'REILLY AUTO PARTS	10/06/2023	11/13/2023	179.43	179.43	Open	N
46836	O'REILLY AUTO PARTS	10/09/2023	11/13/2023	38.60	38.60	Open	N
46858	O'REILLY AUTO PARTS	10/20/2023	11/13/2023	189.75	189.75	Open	N
46984	O'REILLY AUTO PARTS	10/26/2023	11/13/2023	139.50	139.50	Open	N
46853	PIONEER MANUFACTURING CO.	10/24/2023	11/13/2023	212.35	212.35	Open	N
46846	QUADIANT FINANCE USA	10/15/2023	11/13/2023	300.00	300.00	Open	N
46845	QUADIANT LEASING	10/14/2023	11/13/2023	384.41	384.41	Open	N
46844	R.A. MAINTENANCE AND CLEANING LLC	10/16/2023	11/13/2023	1,000.00	1,000.00	Open	N
46974	ROBBINS SCHWARTZ	10/24/2023	11/13/2023	550.00	550.00	Open	N
46975	ROBBINS SCHWARTZ	10/24/2023	11/13/2023	1,012.00	1,012.00	Open	N
46875	RUSSO POWER EQUIPMENT	10/10/2023	11/13/2023	10.32	10.32	Open	N



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46669	SECURITAS TECHNOLOGY CORPORATION	09/28/2023	11/13/2023	1,359.00	1,359.00	Open	N
46850	SERVICE SANITATION, INC.	10/13/2023	11/13/2023	139.05	139.05	Open	N
46851	SERVICE SANITATION, INC.	10/13/2023	11/13/2023	489.25	489.25	Open	N
46883	SERVICE SANITATION, INC.	10/06/2023	11/13/2023	190.00	190.00	Open	N
46999	SHARON KNITTER	10/15/2023	11/13/2023	1,209.79	1,209.79	Open	N
46880	SITEONE LANDSCAPE SUPPLY LLC	10/11/2023	11/13/2023	419.83	419.83	Open	N
46979	SK ELECTRONICS	09/06/2023	11/13/2023	786.25	786.25	Open	N
46996	SK ELECTRONICS	10/09/2023	11/13/2023	2,308.99	2,308.99	Open	N
46980	STERLING NETWORK INTEGRATION	10/24/2023	11/13/2023	247.50	247.50	Open	N
46981	STERLING NETWORK INTEGRATION	10/23/2023	11/13/2023	628.00	628.00	Open	N
46990	STERLING NETWORK INTEGRATION	11/01/2023	11/13/2023	1,360.65	1,360.65	Open	N
46997	STERLING NETWORK INTEGRATION	10/30/2023	11/13/2023	5,280.00	5,280.00	Open	N
46994	SUBURBAN FAMILY MAGAZINE	11/01/2023	11/13/2023	350.00	350.00	Open	N
46874	TAMELING INDUSTRIES INC.	10/05/2023	11/13/2023	504.00	504.00	Open	N
46923	TAMELING INDUSTRIES INC.	10/12/2023	11/13/2023	756.00	756.00	Open	N
46936	TAMELING INDUSTRIES INC.	10/19/2023	11/13/2023	842.00	842.00	Open	N
46973	TAMELING INDUSTRIES INC.	10/26/2023	11/13/2023	336.00	336.00	Open	N
46993	TOTAL FIRE & SAFETY, INC.	11/02/2023	11/13/2023	424.86	424.86	Open	N
47001	TOTAL FIRE & SAFETY, INC.	08/23/2023	11/13/2023	1,952.20	1,952.20	Open	N
46977	TOWERSTREAM CORPORATION	11/01/2023	11/13/2023	215.00	215.00	Open	N
46681	TRANE U.S. INC.	10/04/2023	11/13/2023	30.37	30.37	Open	N
46682	TRANE U.S. INC.	10/04/2023	11/13/2023	56.93	56.93	Open	N
46877	TRANE U.S. INC.	10/12/2023	11/13/2023	63.12	63.12	Open	N
46888	V3 COMPANIES LTD	10/12/2023	11/13/2023	12,965.00	12,965.00	Open	N
46967	VC3, INC	10/27/2023	11/13/2023	999.00	999.00	Open	N
46626	VILLA PARK ELECTRICAL SUPPLY	09/27/2023	11/13/2023	87.83	87.83	Open	N
46854	VILLA PARK ELECTRICAL SUPPLY	10/24/2023	11/13/2023	137.56	137.56	Open	N
46859	VILLA PARK ELECTRICAL SUPPLY	10/18/2023	11/13/2023	71.13	71.13	Open	N
46867	VILLA PARK ELECTRICAL SUPPLY	10/16/2023	11/13/2023	281.59	281.59	Open	N
46884	VILLA PARK ELECTRICAL SUPPLY	10/12/2023	11/13/2023	147.64	147.64	Open	N
46885	VILLA PARK ELECTRICAL SUPPLY	10/12/2023	11/13/2023	76.35	76.35	Open	N
46886	VILLA PARK ELECTRICAL SUPPLY	10/12/2023	11/13/2023	153.27	153.27	Open	N
46887	VILLA PARK ELECTRICAL SUPPLY	10/09/2023	11/13/2023	34.39	34.39	Open	N
46932	VILLAGE OF OAK BROOK	10/13/2023	11/13/2023	260.00	260.00	Open	N
46933	VILLAGE OF OAK BROOK	10/13/2023	11/13/2023	41.37	41.37	Open	N
46935	VILLAGE OF OAK BROOK	10/20/2023	11/13/2023	75.00	75.00	Open	N
46864	WILSON SPORTING GOODS	10/14/2023	11/13/2023	158.77	158.77	Open	N
46865	WILSON SPORTING GOODS	10/13/2023	11/13/2023	129.65	129.65	Open	N

# of Invoices: 179 # Due: 179  
# of Credit Memos: 0 # Due: 0

Totals: 579,265.63 579,265.63  
Totals: 0.00 0.00

Net of Invoices and Credit Memos: 579,265.63 579,265.63

\* 2 Net Invoices have Credits Totalling: (199.01)

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46792	AL BENNETT	10/06/2023	10/13/2023	351.00	0.00	Paid	Y
46728	ALISA VANHEKKEN	10/06/2023	10/13/2023	620.00	0.00	Paid	Y
46789	AMIT JAIN	10/06/2023	10/13/2023	39.00	0.00	Paid	Y
46734	ANNE BANIEWICZ	10/06/2023	10/13/2023	114.00	0.00	Paid	Y
46627	CABRINA MORAN	09/29/2023	10/13/2023	256.00	0.00	Paid	Y
46790	CAROLINE SHERRIER	10/06/2023	10/13/2023	300.00	0.00	Paid	Y
46732	CHARLES BLUM	10/06/2023	10/13/2023	50.00	0.00	Paid	Y
46788	CHARLES MCCAIN	10/06/2023	10/13/2023	972.00	0.00	Paid	Y
46725	CHERYL BOSCAP	10/06/2023	10/13/2023	288.00	0.00	Paid	Y
46723	ERIC JANDACEK	10/06/2023	10/13/2023	385.00	0.00	Paid	Y
46730	EVA SABAITIS-WHITLOW	10/06/2023	10/13/2023	200.00	0.00	Paid	Y
46731	JAMES GILLESPIE	10/06/2023	10/13/2023	102.00	0.00	Paid	Y
46737	JOSEPH ABRUZZO	10/06/2023	10/13/2023	82.00	0.00	Paid	Y
46720	KUNHUNNI VELLODY	10/06/2023	10/13/2023	234.00	0.00	Paid	Y
46738	LAURA BROADNAX	10/06/2023	10/13/2023	186.00	0.00	Paid	Y
46727	MARCIA SYLVESTER	10/06/2023	10/13/2023	352.00	0.00	Paid	Y
46724	MARLENE SMIDOWICZ	10/06/2023	10/13/2023	46.00	0.00	Paid	Y
46729	MARY PALOYAN	10/06/2023	10/13/2023	250.00	0.00	Paid	Y
46628	MICHAEL MCGUIRE REVOCABLE TRUST	09/29/2023	10/13/2023	441.00	0.00	Paid	Y
46719	MICHAELENE NICHOLS	10/06/2023	10/13/2023	128.00	0.00	Paid	Y
46743	MICHELLE ARENTZ	10/06/2023	10/13/2023	104.00	0.00	Paid	Y
46787	NANCY LEWANDOWSKI	10/06/2023	10/13/2023	42.00	0.00	Paid	Y
46722	NICHOLAS NOCERINO	10/06/2023	10/13/2023	627.00	0.00	Paid	Y
46739	RAFE BURNSTEIN	10/06/2023	10/13/2023	69.00	0.00	Paid	Y
46760	RALPH MAXSON	10/06/2023	10/13/2023	200.00	0.00	Paid	Y
46718	ROBERT FAHEY	10/06/2023	10/13/2023	396.00	0.00	Paid	Y
46726	ROD SERRY	10/06/2023	10/13/2023	105.00	0.00	Paid	Y
46736	SAROJ AND YOGI AHLUWALIA	10/06/2023	10/13/2023	234.00	0.00	Paid	Y
46741	SHAWN DAVIES	10/06/2023	10/13/2023	1,240.00	0.00	Paid	Y
46744	SHEEDA ALAM	10/06/2023	10/13/2023	325.00	0.00	Paid	Y
46742	STAVROULA SPYROPOULOS	10/06/2023	10/13/2023	280.00	0.00	Paid	Y
46733	STEPHEN WHITMORE	10/06/2023	10/13/2023	455.00	0.00	Paid	Y
46745	SUSAN FANAPOUR	10/06/2023	10/13/2023	276.00	0.00	Paid	Y
46735	TIM BAKER	10/06/2023	10/13/2023	271.00	0.00	Paid	Y
46721	TIMOTHY BOLT	10/06/2023	10/13/2023	75.00	0.00	Paid	Y
46740	UNA MURPHY	10/06/2023	10/13/2023	207.00	0.00	Paid	Y
46775	W.R. IVARSON	10/06/2023	10/13/2023	250.00	0.00	Paid	Y

# of Invoices: 37 # Due: 0  
# of Credit Memos: 0 # Due: 0

Totals: 10,552.00 0.00  
Totals: 0.00 0.00

Net of Invoices and Credit Memos: 10,552.00 0.00

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46829	ACCRUE SOLUTIONS LLC	10/19/2023	10/31/2023	67.15	0.00	Paid	Y
46793	AIDAN FULLER	10/11/2023	10/17/2023	352.00	0.00	Paid	Y
46906	ALICE KAUTSKY	10/25/2023	10/31/2023	260.00	0.00	Paid	Y
46813	ANN GATTO	10/11/2023	10/17/2023	175.00	0.00	Paid	Y
46810	BALAKRISHNA MUNDODI	10/11/2023	10/17/2023	429.00	0.00	Paid	Y
46809	BARBARA SUTTON	10/11/2023	10/17/2023	440.00	0.00	Paid	Y
46805	BEVERLY PAVICHEVICH	10/11/2023	10/17/2023	138.00	0.00	Paid	Y
46823	BOGUSLAWA BIEGAJ	10/16/2023	10/20/2023	96.00	0.00	Paid	Y
46909	BRADLEY MUNO	10/25/2023	10/31/2023	295.00	0.00	Paid	Y
46900	BRIAN DEBRUIN	10/25/2023	10/31/2023	1,240.00	0.00	Paid	Y
46899	CANDACE BRANDS	10/25/2023	10/31/2023	200.00	0.00	Paid	Y
46824	CHRISTINE VRBA	10/16/2023	10/20/2023	115.00	0.00	Paid	Y
46890	CONTAINER SALES GROUP	10/13/2023	10/31/2023	2,299.00	0.00	Paid	Y
46755	CRAIG ROHNER	10/11/2023	10/17/2023	288.00	0.00	Paid	Y
46911	CYNTHIA POPE-ROMANO	10/25/2023	10/31/2023	175.00	0.00	Paid	Y
46776	DALIA MERRILL	10/11/2023	10/17/2023	434.00	0.00	Paid	Y
46800	DAVE SESSIONS	10/11/2023	10/17/2023	620.00	0.00	Paid	Y
46750	DAVE ZIMA	10/11/2023	10/17/2023	20.00	0.00	Paid	Y
46808	DAWN SPRONG	10/11/2023	10/17/2023	312.00	0.00	Paid	Y
46804	DEBORAH FEYEREISEN	10/11/2023	10/17/2023	138.00	0.00	Paid	Y
46914	DOLLY RIZZA	10/25/2023	10/31/2023	100.00	0.00	Paid	Y
46773	DONNA COOK	10/11/2023	10/17/2023	115.00	0.00	Paid	Y
46818	DORIS AND RICHARD MCGUIRE	10/11/2023	10/20/2023	675.00	0.00	Paid	Y
46913	DUBELZA RIVOTA	10/25/2023	10/31/2023	350.00	0.00	Paid	Y
46802	ELENA LIBOON	10/11/2023	10/17/2023	69.00	0.00	Paid	Y
46756	ELIZABETH REIDY	10/11/2023	10/17/2023	440.00	0.00	Paid	Y
46767	EVALYN HOLY	10/11/2023	10/17/2023	88.00	0.00	Paid	Y
46752	GUY ZAMBETTI	10/11/2023	10/17/2023	64.00	0.00	Paid	Y
46917	HARDEV SAHU	10/15/2023	10/31/2023	405.00	0.00	Paid	Y
46832	HINSDALE BANK & TRUST COMPANY	08/21/2023	10/20/2023	2,290.98	0.00	Paid	Y
46833	HINSDALE BANK & TRUST COMPANY	08/21/2023	10/20/2023	2,509.85	0.00	Paid	Y
46770	HWAI-YIN CHANG	10/11/2023	10/17/2023	250.00	0.00	Paid	Y
46891	IL DEPT OF REVENUE	10/23/2023	10/31/2023	872.00	0.00	Paid	Y
46918	ILLINOIS STATE TREASURER	10/27/2023	10/31/2023	5,651.64	0.00	Paid	Y
46758	JACQUELYN MORSCH	10/11/2023	10/17/2023	253.00	0.00	Paid	Y
46766	JEANINE JASICA	10/11/2023	10/17/2023	161.00	0.00	Paid	Y
46816	JEANNE BARLETT	10/16/2023	10/20/2023	271.00	0.00	Paid	Y
46812	JIM KIDSTON	10/11/2023	10/17/2023	308.00	0.00	Paid	Y
46764	JOAN KATSI	10/11/2023	10/17/2023	130.00	0.00	Paid	Y
46777	JOE MOORE	10/11/2023	10/17/2023	237.00	0.00	Paid	Y
46815	JUDITH KOSTAL	10/16/2023	10/20/2023	600.00	0.00	Paid	Y
46778	JUDITH SCHECK	10/11/2023	10/17/2023	187.00	0.00	Paid	Y
46905	JULIE HUISMAN	10/25/2023	10/31/2023	130.00	0.00	Paid	Y
46822	KATHLEEN CARQUEVILLE	10/16/2023	10/20/2023	100.00	0.00	Paid	Y
46796	KEVIN KILLIPS	10/11/2023	10/17/2023	1,177.00	0.00	Paid	Y
46904	LARRY HONBO	10/25/2023	10/31/2023	161.00	0.00	Paid	Y
46827	LAURITA PANAGOULIAS	10/11/2023	10/20/2023	136.00	0.00	Paid	Y

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46759	LINDA MEDHURST	10/11/2023	10/17/2023	429.00	0.00	Paid	Y
46910	LISA PANAGAKOS	10/25/2023	10/31/2023	35.00	0.00	Paid	Y
46799	LISA SIKES	10/11/2023	10/17/2023	285.00	0.00	Paid	Y
46915	LYN SHEAN	10/25/2023	10/31/2023	128.00	0.00	Paid	Y
46907	LYNDA LANGE	10/25/2023	10/31/2023	171.00	0.00	Paid	Y
46786	MARIA DANOS	10/11/2023	10/17/2023	295.00	0.00	Paid	Y
46784	MARY ANN ARAZAN	10/11/2023	10/17/2023	225.00	0.00	Paid	Y
46826	MARY GIBSON	10/11/2023	10/20/2023	300.00	0.00	Paid	Y
46908	MICHAEL MCCABE	10/25/2023	10/31/2023	184.00	0.00	Paid	Y
46753	MOEEN SALEEM	10/11/2023	10/17/2023	76.00	0.00	Paid	Y
46817	MOHAMMAD ANJUM	10/16/2023	10/20/2023	693.00	0.00	Paid	Y
46785	MOHAMMED GHABRA	10/11/2023	10/17/2023	531.00	0.00	Paid	Y
46757	MOOLKY NAGABHUSHAN	10/11/2023	10/17/2023	260.00	0.00	Paid	Y
46771	NANCY CAINE	10/11/2023	10/17/2023	250.00	0.00	Paid	Y
46762	NORMA LAUDER	10/11/2023	10/17/2023	390.00	0.00	Paid	Y
46834	OAKWOOD ELECTRIC	08/25/2023	10/31/2023	10,477.32	0.00	Paid	Y
46807	OMAR LATEEF	10/11/2023	10/17/2023	124.00	0.00	Paid	Y
46801	PARESHA SHAH	10/11/2023	10/17/2023	195.00	0.00	Paid	Y
46898	PAT ALEXANDER	10/25/2023	10/31/2023	320.00	0.00	Paid	Y
46912	PATRICIA RIPALDI	10/25/2023	10/31/2023	444.00	0.00	Paid	Y
46754	PATRICIA ROZANSKI	10/11/2023	10/17/2023	92.00	0.00	Paid	Y
46761	PAUL LIN	10/11/2023	10/17/2023	51.00	0.00	Paid	Y
46798	PAUL SCHNEIDER	10/11/2023	10/17/2023	1,364.00	0.00	Paid	Y
46902	PEDRO EPTING	10/25/2023	10/31/2023	288.00	0.00	Paid	Y
46830	PERSPECTIVES, LTD	07/01/2023	10/20/2023	1,180.00	0.00	Paid	Y
46903	PETER HENSELER	10/25/2023	10/31/2023	270.00	0.00	Paid	Y
46831	PETTY CASH-RECREATION DEPT.	10/20/2023	10/20/2023	603.57	0.00	Paid	Y
46747	RAJEEV NAGPAL	10/11/2023	10/17/2023	234.00	0.00	Paid	Y
46765	RAYMOND JASICA	10/11/2023	10/17/2023	288.00	0.00	Paid	Y
46820	RENEE OKONEK	10/16/2023	10/20/2023	44.00	0.00	Paid	Y
46763	RICK KUNER	10/11/2023	10/17/2023	161.00	0.00	Paid	Y
46819	RITA CHAWLA	10/16/2023	10/20/2023	68.00	0.00	Paid	Y
46769	ROBBIN DRALLE	10/11/2023	10/17/2023	675.00	0.00	Paid	Y
46749	ROBERT ZURO	10/11/2023	10/17/2023	225.00	0.00	Paid	Y
46901	ROCHELLE EASTON	10/25/2023	10/31/2023	320.00	0.00	Paid	Y
46803	ROGELIO LIBOON	10/11/2023	10/17/2023	75.00	0.00	Paid	Y
46821	SAKINA SHIRAZI	10/16/2023	10/20/2023	50.00	0.00	Paid	Y
46748	SAMUEL FITZPATRICK	10/11/2023	10/17/2023	128.00	0.00	Paid	Y
46795	SARAH MARIE INNOCENTI-SKEBA	10/11/2023	10/20/2023	35.00	0.00	Paid	Y
46780	SEJAL SHAH	10/11/2023	10/17/2023	520.00	0.00	Paid	Y
46746	SHIELA CIELENSKI	10/11/2023	10/17/2023	238.00	0.00	Paid	Y
46825	SUSAN KIPP	10/16/2023	10/20/2023	206.00	0.00	Paid	Y
46916	SUSAN STEPHENS	10/25/2023	10/31/2023	264.00	0.00	Paid	Y
46768	THEODORE FLISK	10/11/2023	10/17/2023	250.00	0.00	Paid	Y
46774	THERESA FITZGERALD	10/11/2023	10/17/2023	220.00	0.00	Paid	Y
46782	TIM SOLTYS	10/11/2023	10/17/2023	209.00	0.00	Paid	Y
46814	VILLAGE OF OAK BROOK	10/16/2023	10/19/2023	50.00	0.00	Paid	Y

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
46892	VILLAGE OF OAK BROOK	10/10/2023	10/31/2023	7,869.20	0.00	Paid	Y
46893	VILLAGE OF OAK BROOK	10/10/2023	10/31/2023	132.80	0.00	Paid	Y
46894	VILLAGE OF OAK BROOK	10/10/2023	10/31/2023	206.48	0.00	Paid	Y
46895	VILLAGE OF OAK BROOK	10/10/2023	10/31/2023	83.68	0.00	Paid	Y
46896	VILLAGE OF OAK BROOK	10/10/2023	10/31/2023	34.56	0.00	Paid	Y
46811	VINCENT SVANDRA	10/11/2023	10/17/2023	120.00	0.00	Paid	Y
46751	VIRGINIA ZAVALETA	10/11/2023	10/17/2023	429.00	0.00	Paid	Y
46794	VIVIEN HO	10/11/2023	10/17/2023	385.00	0.00	Paid	Y
46806	WARREN WONG	10/11/2023	10/17/2023	492.00	0.00	Paid	Y
46781	WEIDONG SHI	10/11/2023	10/17/2023	184.00	0.00	Paid	Y
46779	WILLIAM SCHMIDT	10/11/2023	10/17/2023	164.00	0.00	Paid	Y
46828	ZAZZO'S PIZZA	10/11/2023	10/20/2023	2,709.50	0.00	Paid	Y
# of Invoices: 106		# Due: 0	Totals:	62,555.73	0.00		
# of Credit Memos: 0		# Due: 0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:				62,555.73	0.00		

## Staff Recognition

Valerie Louthan, Superintendent of Facilities

# Getting to Know Valerie Louthan Superintendent of Facilities



**Birthday:** April 13

**I decided to work at the OBPD because:** of the Leadership Team. I had the opportunity to meet a few of them and was truly impressed with their professionalism and engagement in IPRA and the community. Also, that the agency has received numerous awards including the 2023 Commitment to Diversity, Inclusion, and Equity and the 2022 Distinguished Agency Accreditation.

**My favorite childhood memory is:** going for bike rides on the Prairie Path.

**The last good movie I saw:** I am going to switch that to the last good series I watched, which was Winning Time; The Rise of the Lakers Dynasty.

**The last good book I read:** Rebecca Minkoff Fearless; the New Rules for Unlocking Creativity, Courage, and Success

**My favorite meal:** Steak and Shrimp

**I'd love to meet:** Catherine, Princess of Wales. She is relatable and known for her warmth all while upholding the role and responsibility of the monarchy. She is truly a modern-day princess.

**What or who always makes you laugh?** Tik Tok creators.

**If you were an animal, what would you be?** A lioness for their strength and dedication to the pack.

**I'm better than anyone else when it comes to:** making chocolate chip cookies.

**My favorite place to vacation is:** at the beach, **because I like to:** listen to the ocean waves.

**My dream/goal is:** to complete an Ironman.

**Three words that best describe me:** Thoughtful, Results-Oriented, Energetic.

**Little known fact about me:** I have an artificial disc between C5 and C6 in my neck. I am a real-life bobble head.

**My most humbling experience:** Current day with the wars raging between Ukraine and Russia and Israel and Hamas. I am more aware than ever for the country I live in that affords me the opportunities to live a life of greatness under a safety net.

**My greatest accomplishment is:** becoming a mom and raising my two boys alongside the love of my life, my husband, Jason.

**Welcome to the OBPARKS, Valerie!**

## Communications and Proclamations

Board of Commissioners to share communications  
Presentation of the Gold Medal Finalist Plaque  
Presentation of the Annual Report





(From left to right: front row: Dr. Laure L Kosey, Executive Director; Sharon Knitter, President, Oak Brook Park District Board of Commissioners; Lara Suleiman, Vice President, Oak Brook Park District Board of Commissioners; Ivana Ivkovic Kelley, Treasurer, Oak Brook Park District Board of Commissioners. Top row: Mike Contreras, Superintendent of Recreation; Haley Colucci, Marketing and Communications Manager; Katie Basile, Director of Recreation and Facilities; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning.

The National Gold Medal Award honors public park and recreation agencies and state park systems throughout the United States and armed forces recreation programs worldwide that demonstrate excellence in long-range planning, resource management and innovative approaches to delivering superb park and recreation services with fiscally sound business practices.

The American Academy for Park and Recreation Administration (AAPRA), in partnership with the National Recreation and Park Association (NRPA), is pleased to announce the Oak Brook Park District as a finalist for the 2023 National Gold Medal Awards for Excellence in Park and Recreation Management.

The Gold Medal Finalist Plaque will be presented to the Oak Brook Park District Board of Commissioners during the November 13, 2023 Board Meeting by Carrie Fullerton, Representative of the American Academy for Park and Recreation Administration and Executive Director of the Arlington Heights Park District.

Congratulations Oak Brook Park District!



Providing the very best in park and recreational opportunities,  
facilities, and open lands for our community.



# Oak Brook Park District

*A National Gold Medal Agency*

## 2022/2023 ANNUAL REPORT



### **OAK BROOK PARK DISTRICT**

1450 Forest Gate Road. Oak Brook, Illinois 60523  
[www.obparks.org](http://www.obparks.org)



Oak Brook  
Park District  
*A National Gold Medal Agency*

## 2022/2023 ANNUAL REPORT

# Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.

## Vision

To provide a diverse, inclusive and holistic range of opportunities designed to keep the community happy, fit and active.

### About this report

**This report highlights progress, accomplishments, goals, and initiatives of the Oak Brook Park District, as outlined in our 2020-2024 Strategic Plan.**

The report follows our five **STRATEGIC INITIATIVES**, developed through our Strategic Planning process. They focus on developing a tactical and adaptive working plan linking our mission, vision, and core values with policy making and organization.

This will ensure the operational goals for the next year fall within the parameters of our mission and vision.

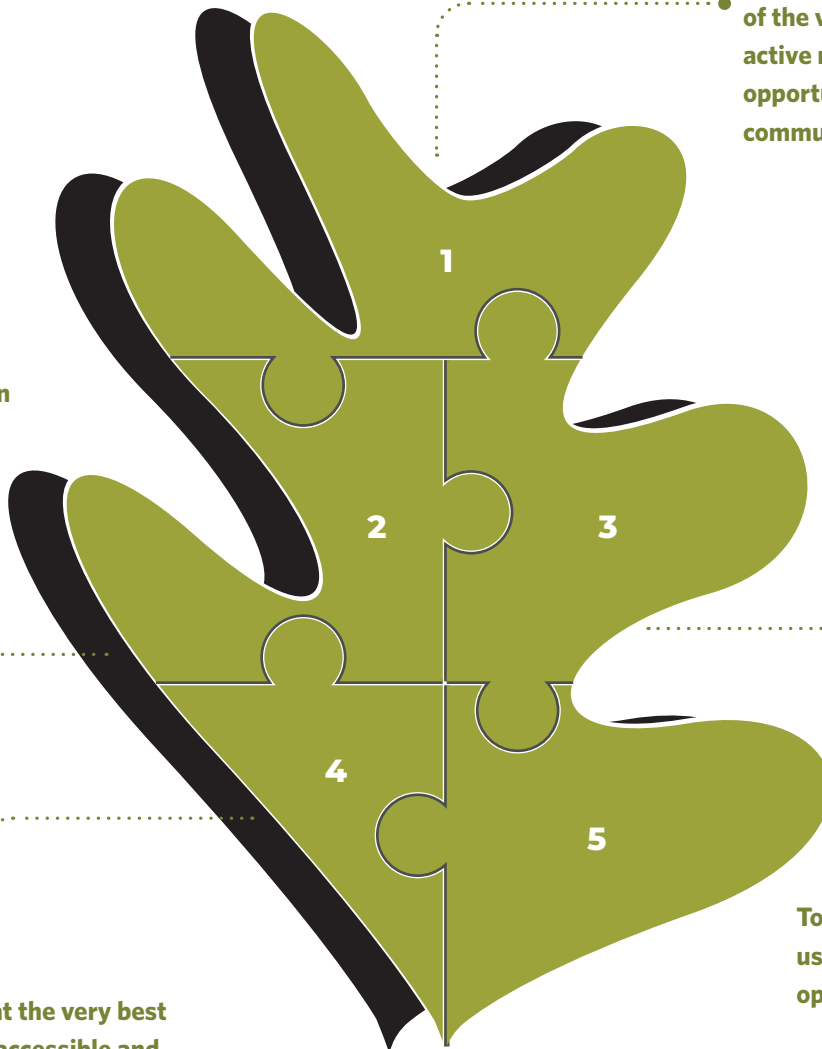






# 5 Strategic Initiatives

To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



To provide an all inclusive range of the very best passive and active recreational programs and opportunities to our entire community.

To foster a diverse work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.

To prioritize the fiscally responsible use of resources in all aspects of our operations.

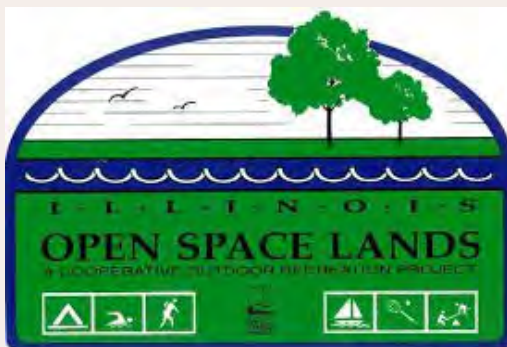
To ensure that the very best facilities are accessible and available.



**To ensure that the very best facilities are accessible and available.**

- The Commission for Accreditation of Park and Recreation Agencies (CAPRA) committee did an outstanding job with the Park District's CAPRA visit. The Park District passed every standard and was honored at the National Recreation and Park Association (NRPA) conference in Phoenix, AZ in September 2022. The Park District was also recognized as an industry leader with our Orientation Passport, a document used to train and familiarize new staff with the Park District.

**GRANTS:**



**\$400,000**

**+**



**\$480,000**

**=**

**\$880,000**

Funds will be used towards the north fields' concession/restroom building, a new amphitheater, a fitness challenge course for all ages, table games including ping pong, chess, and checkers, as well as a bocce court.





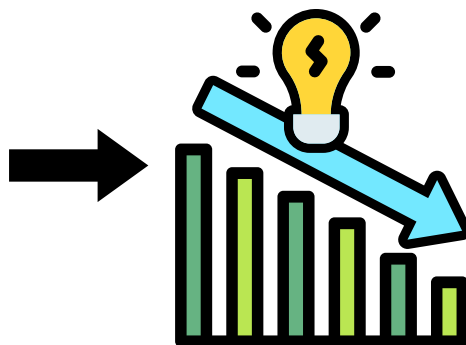
**To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.**



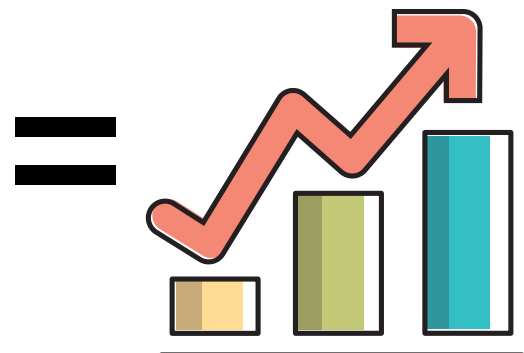
- The Sustainability Team has developed a volunteer toolkit for groups who wish to organize park cleanup activities at Central Park and the Dean Nature Sanctuary. The toolkit includes PPE, site maps, waivers, and instructions for the cleanup work, which will allow the group to perform the work independently.
- The Sustainability Team hosted a month-long celebration for Earth Day in April! Tree saplings as well as reusable grocery bags were available for pickup at the Family Recreation Center.



**New LED lights installed.**



**The Oak Brook Park District is projected to use as little as 1,480,132 kWh a year.**



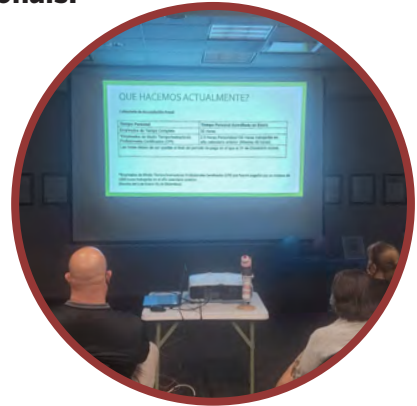
**Saving up to  
\$25,430.56  
annually!**



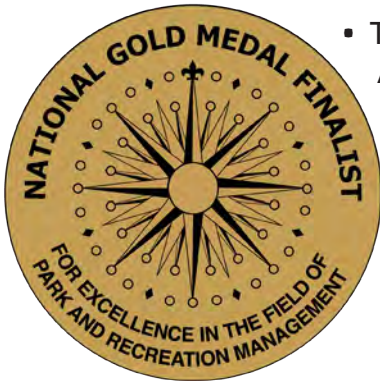


**To foster a diverse work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.**

- Working together this past year, bi-lingual staff stepped up to the plate! Policies regarding the changes involving vacation, compensation, and personal time were all translated into Spanish via documents and live PowerPoint presentations at the All Staff Meetings.



- The Oak Brook Park District was honored to have received the Commitment to Diversity, Inclusion, and Equity Award at this year's Greater Oak Brook Chamber of Commerce Annual Meeting and Awards Ceremony. The Commitment to Diversity, Inclusion, and Equity Award recognizes a Chamber organization that best exemplifies awareness and best practices in creating an inclusive organization.



- The American Academy for Park and Recreation Administration (AAPRA), in partnership with the National Recreation and Park Association (NRPA), announced the Oak Brook Park District as a finalist for the 2023 National Gold Medal Awards for Excellence in Park and Recreation Management.











**To provide an all inclusive range of the very best passive and active recreational programs and opportunities to our entire community.**

### **Putting our members first!**

- The member referral program & the monthly member challenge incentive program were implemented.
- A partnership has been created with Silver Sneakers and Renew Active.
- The Aquatic and Fitness 3-year Business Plans were developed, which provides additional member retention services and programs.
- A Virtual New Member Packet was developed and implemented! New Members receive this in the form of an e-blast, the week they become a member. Additionally, with accessibility and inclusion in mind, the Family Recreation Center tour process was redesigned by staff.

### **New Special Events and Programming!**

- Our NEW Lifetime Learning Series began in the summer of 2022! Topics have included: Healthy Eating for 1 or 2, Downsizing with Lisa, and Protecting Your Identity. This series has been successful and will continue for years to come.



- Oak Brook Park District turned 60! In 2022, staff planned celebrations throughout the year - hosted "Celebrating the 60's Concert Series" over the summer, showed the Pioneers movies from the 60's, and ended with a birthday celebration on November 4, 2022!
- The first ever pickleball clinic and tournament was hosted at the Family Recreation Center in April!

**Aqua  
Egg Hunt**



**SOLD OUT**

**504**  
participants  
registered



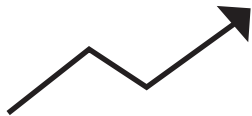


**3,276**  
participants  
registered

CURRENT  
PARTICIPANTS

**80%**  
the number  
of pre-COVID  
registrations

PRE-COVID  
PARTICIPANTS

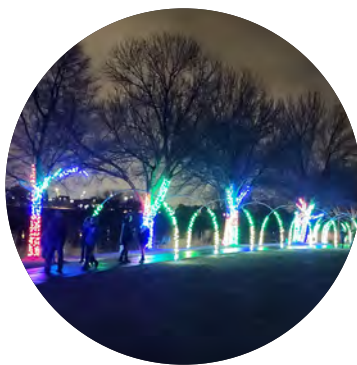
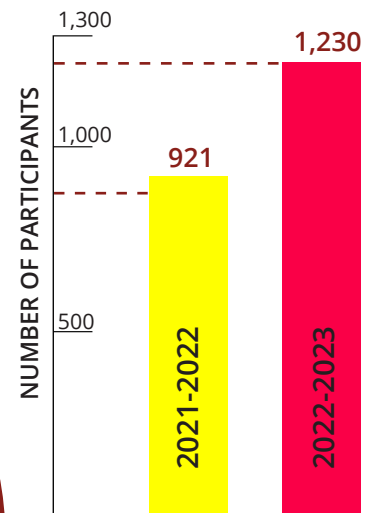


SWIM LESSONS



GET BETTER  
BASKETBALL LEAGUE

**33%**  
increase in  
participation



**28,900**  
people walked the  
Winter Lights at  
Central Park

WINTER LIGHTS



RAFA NADAL CAMP



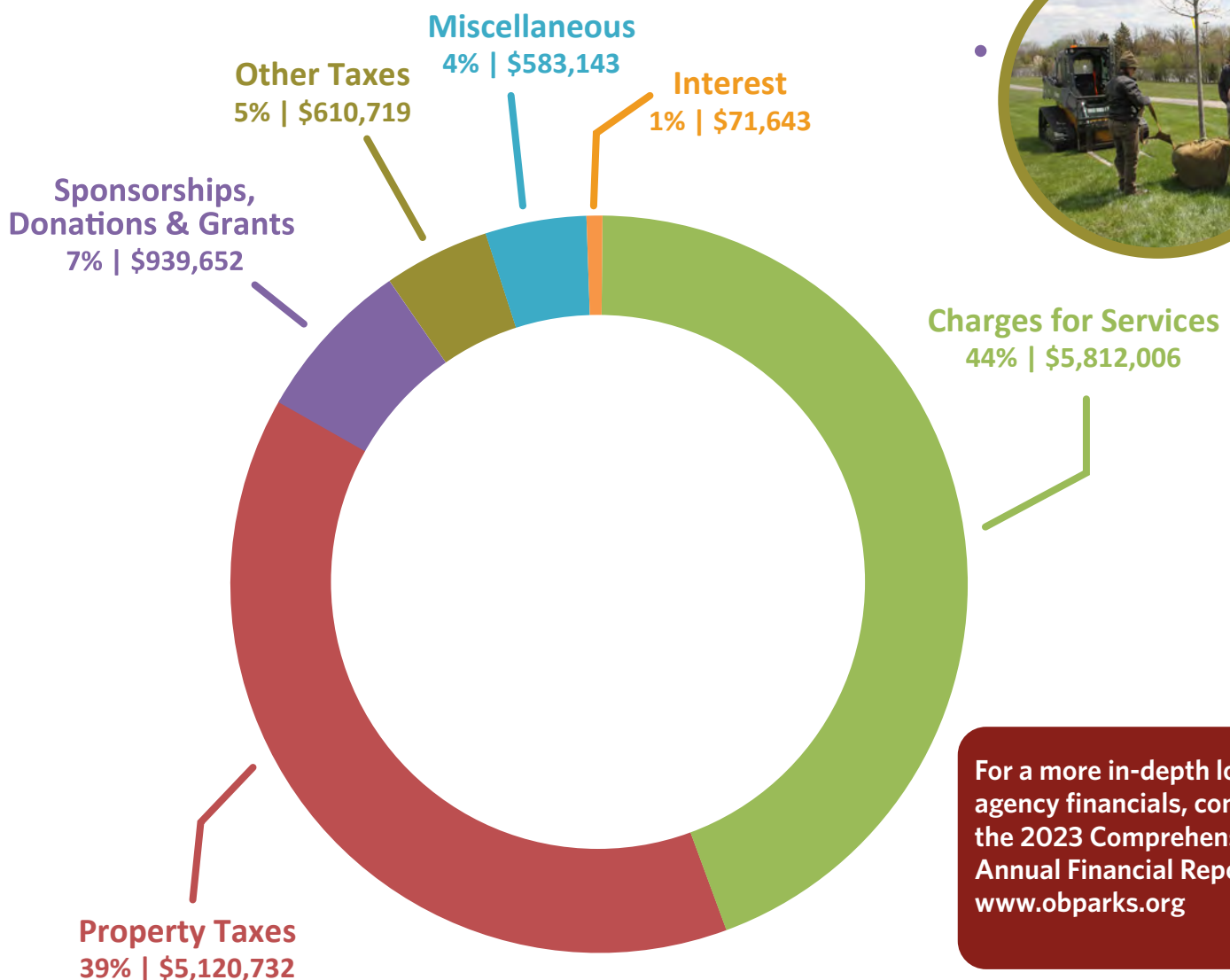
**144**  
participants  
registered



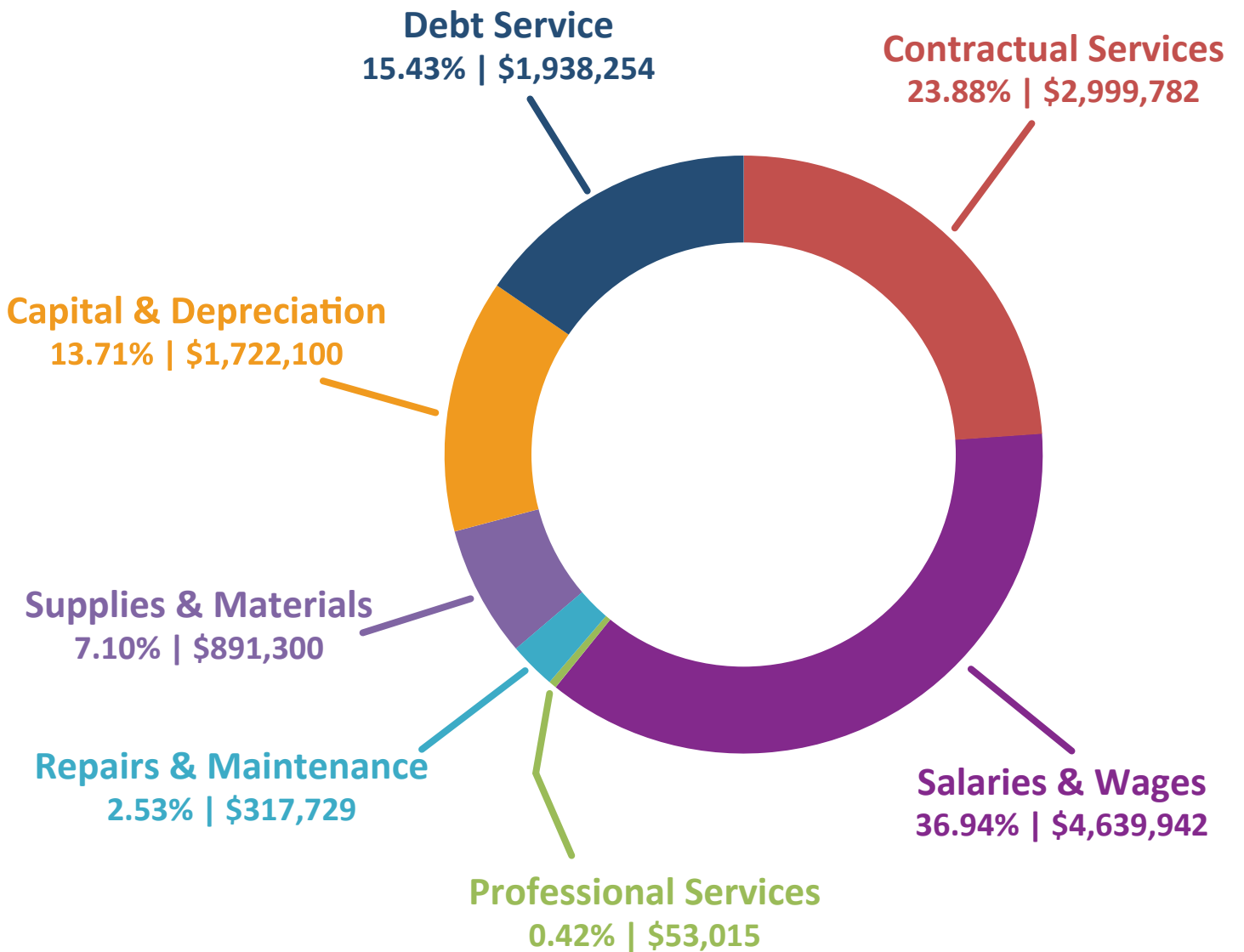
# Agency Financial Recap

**5** To prioritize the fiscally responsible use of resources in all aspects of our operations.

## Fiscal Year 2022/2023 Revenues

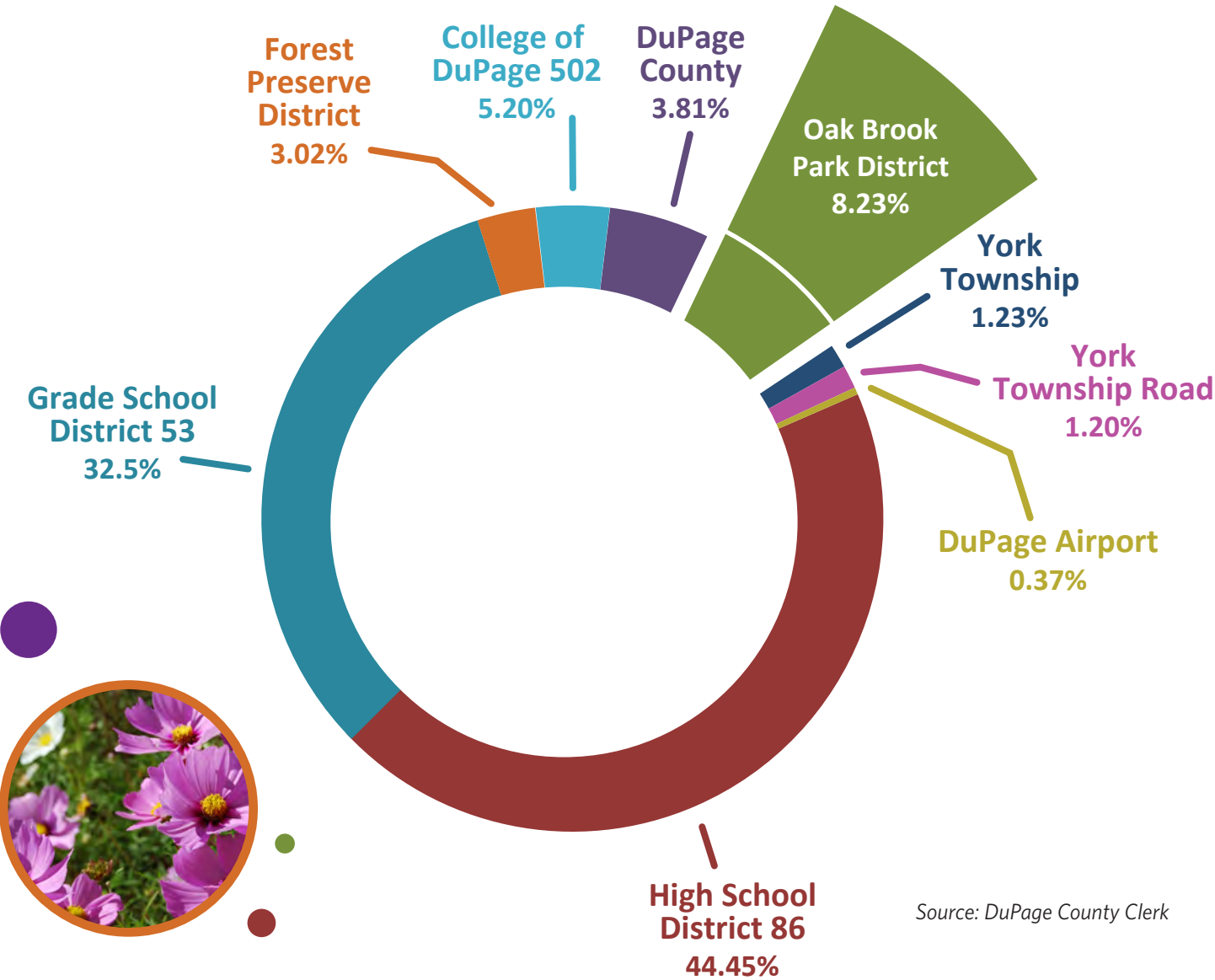








**2022 Property Tax Distribution:**  
**Oak Brook, York Township**



Source: DuPage County Clerk



## Cost Saving Measures

- Parks & Maintenance replaced all the outdoor lighting at Central Park and in the maintenance garage with LED lights. Parks utilized the ComEd energy efficiency rebate program to cover most of the costs. The new LED lights consume less energy, lowering monthly costs.



- The Parks & Maintenance Department began using the Turf Tank robotic striper to paint athletic fields. Using this technology greatly reduces staff time and resources required to setup and stripe a field. In addition, the robot uses less paint than traditional striping methods, saving money each month.



# Awards



## Commitment to Diversity, Inclusion, and Equity Award

The Oak Brook Park District was honored to have received the Commitment to Diversity, Inclusion, and Equity Award at this year's Greater Oak Brook Chamber of Commerce Annual Meeting and Awards Ceremony. The Commitment to Diversity, Inclusion, and Equity Award recognizes a Chamber organization that best exemplifies awareness and best practices in creating an inclusive organization.

## 2022 Distinguished Agency Accreditation

The Oak Brook Park District was named an Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts and the Illinois Park and Recreation Association. The two statewide associations administer the Illinois Distinguished Accreditation program with the goal of improving the delivery of park and recreation services to residents. The Illinois Distinguished Accreditation program provides an opportunity for agencies to undergo a voluntary, comprehensive evaluation process to demonstrate that they have met state guidelines to provide exceptional park and recreation services to their community. The end result is to improve the quality of life for Illinois residents. The program gives recognition to park and recreation agencies that go above and beyond in dedicating themselves to offering quality programs and services designed to fulfill their community's needs.





## 2022 CAPRA Accreditation

The Oak Brook Park District has become the 8th park and recreation agency in Illinois to be accredited by the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation and Park Association (NRPA). The achievement positions the Oak Brook Park District among an elite group of fewer than 200 accredited agencies nationwide.



## Government Finance Officers Association (GFOA)

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its annual comprehensive financial report (ACFR). This was the **twenty-eighth** consecutive year that the District has received this prestigious award.





## Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report



**Oak Brook**  
Park District  
www.obparks.org  
1450 Forest Gate Road • Oak Brook, IL 60523-2151  
Providing the very best in park and recreational  
opportunities, facilities and open lands for our community.

# Memo

To: Oak Brook Park District Board of Commissioners  
From: Laure Kosey, Executive Director  
Date: November 3, 2023  
Re: October/November 2023: Communications, IT & Administration

---

## **October Board Meeting Follow Up:**

### **Change Orders**

Due to grants being involved with the construction of the Concession Building and the Central Park Phase II Project, we wanted to adjust the completion date to November 15, 2023. These Change Orders do not impact any project financially.

## **November Board Meeting Discussion Points:**

### **Tennis Center Report**

- October 6-8<sup>th</sup> the Tennis Center hosted the Oak Brook Fall II junior tournament with 48 participants.
- Locker room saunas were repaired, and a new light fixture installed.

### **Gold Medal Finalist Plaque Presentation**

A member of the Academy will be attending the meeting to present the Gold Medal Finalist Plaque.

### **2024 Board Meeting Dates**

In 2024, all meetings will be on the third Monday of the month. No holidays/conferences interfere.

## **IT Report:**

The advanced Family Recreation Center people counter has been in operation for one year now. During the past year, 478,958 people have walked through the front doors. February was the busiest month and September had the least amount of traffic. Going forward, we will be able to compare daily, monthly, and yearly numbers.

## Corporate and Community Relations:

Sponsorships	\$ 34,050.00
Advertising	\$ 7,762.50
Vendors	\$ 575.00
In-Kind Donations	\$ 5,339.91
Oak Brook Park District Foundation	\$ 2,370.35
Total for October:	\$ 50,097.76

## Marketing & Communications Report:

### Facebook Analytics

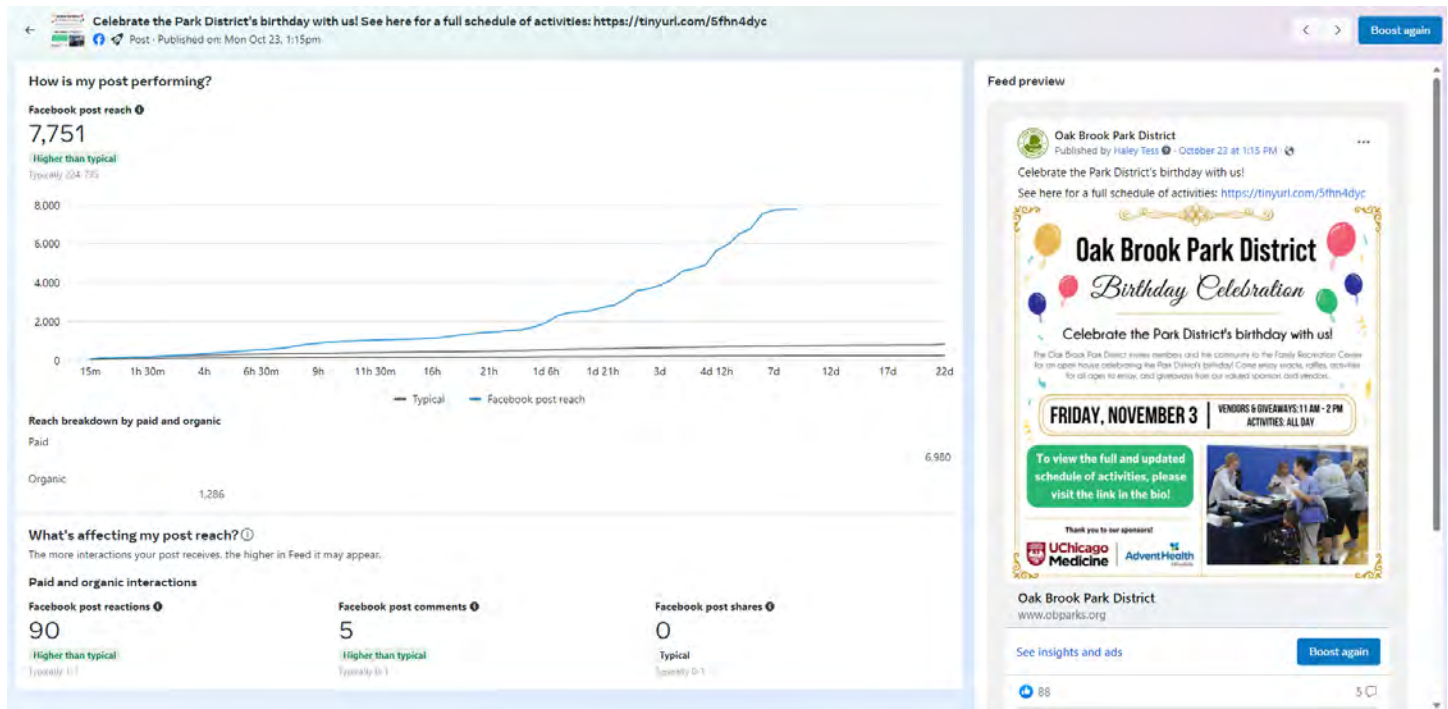
Followers: 4,972 (up 55)  
Posts: 27  
Post Reach  
(organic and paid): 33,950  
Post Engagement: 538  
(Total from last 90 days vs  
90 days prior)

### Instagram Analytics

Total Followers: 2,043 (up 21)  
Posts: 17  
Top Post Reach: 463  
Accounts Engaged: 34

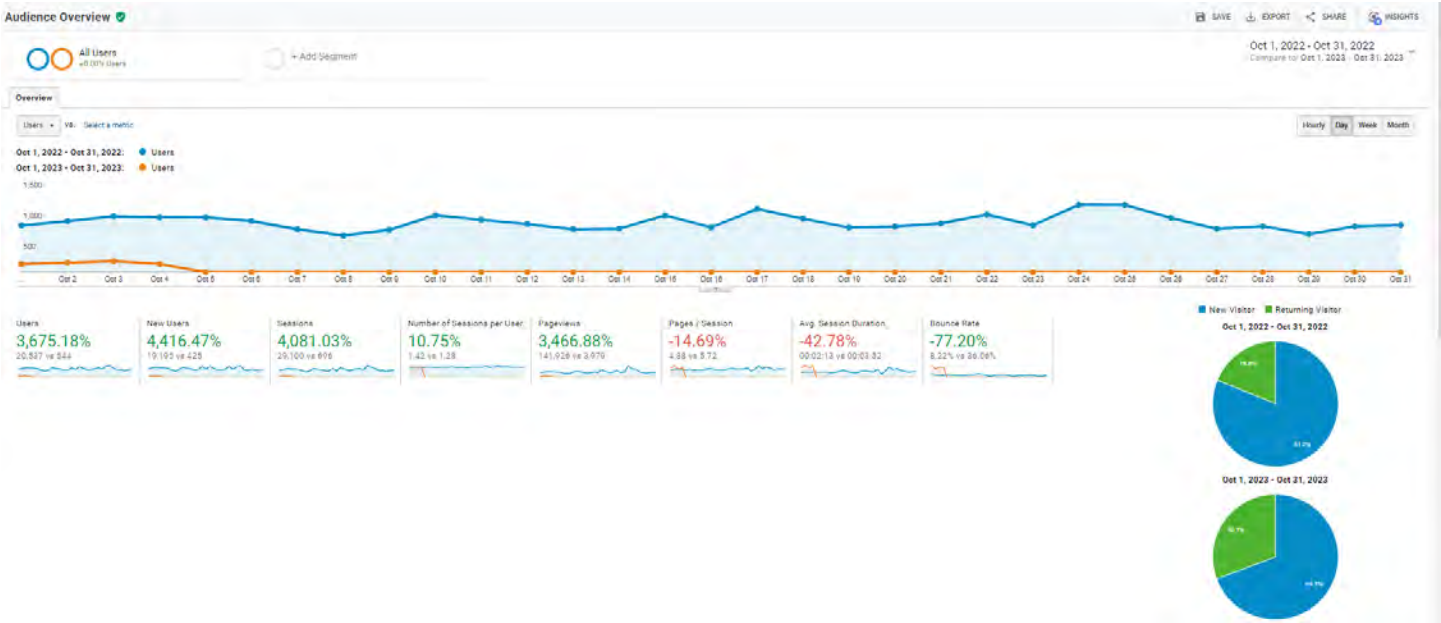
### Twitter Analytics

Total Followers: 1,133 (up 9)  
Posts: 9  
Top Post Impressions: 162

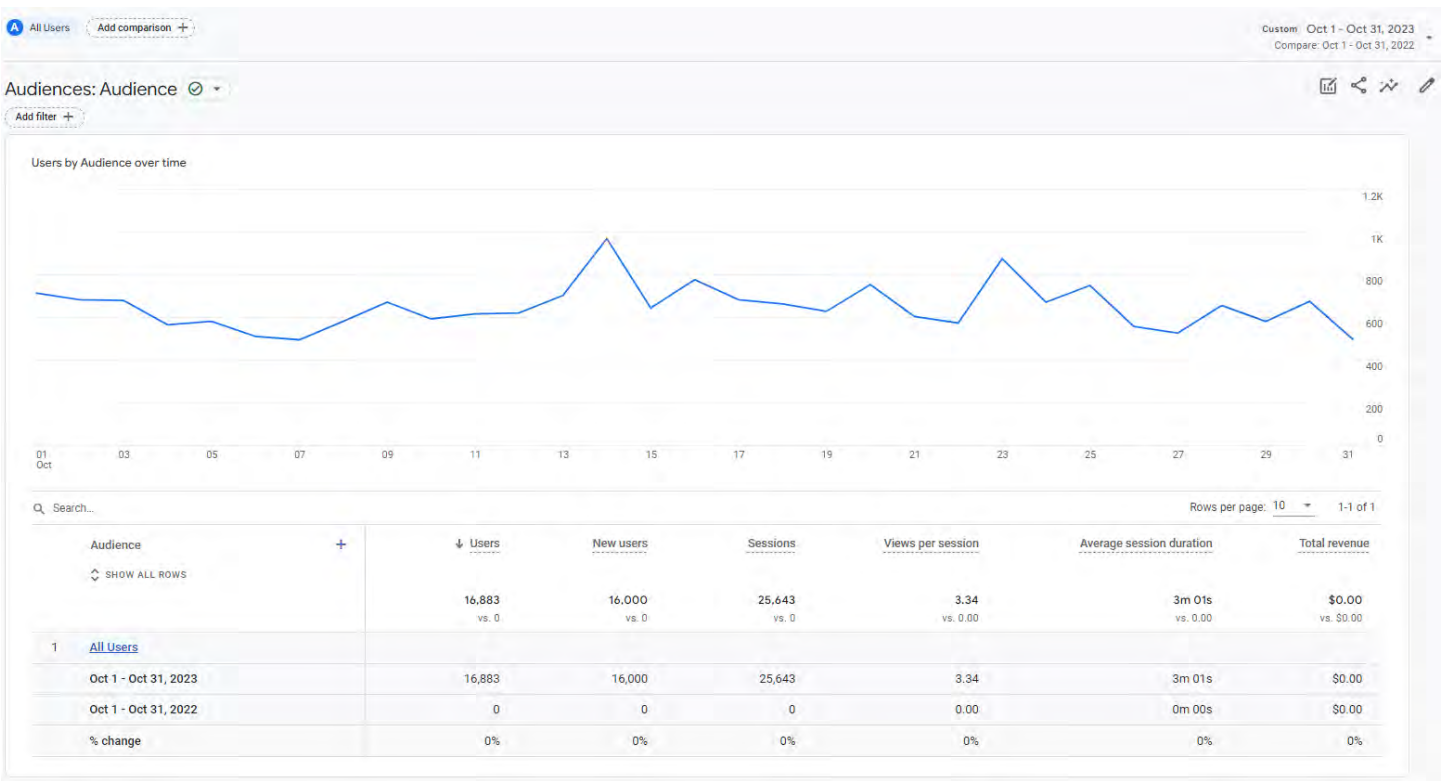




Old Platform: 2022 Audience



New Platform: 2023 Audience



**October 2023 Top pages\***

1. /Obparks.org
2. Facilities/Family Aquatic Center
3. Facilities/Family Recreation Center
4. /Membership Opportunities
5. Facilities/Central Park West
6. /Special Events
7. Special Events/Halloween Trick or Treat Trail
8. /Program Guides
9. Programs/Pickleball
10. /Swim Lessons

**obparks.org Acquisition Value\*****Referral Percentage Values Oct. 2023    Oct. 2022**

Direct:	38.4%	46.1%
Organic Search:	53.5%	43.2%
Social:	3.4%	4.5%
Referrals:	2.6%	4.5%

**October 2023 Top Products\***

**Not available this month due to Google Analytics update.**

**obparks.org Ecommerce Overview – October 2023\***

**Not available this month due to Google Analytics update.**

# OBJECTIVES AND KEY RESULTS

April 30, 2023 - April 30, 2024

MONTHLY UPDATE November 16, 2023

## Accomplish 4 of 4 OKR's: April 30, 2023 – April 30, 2024

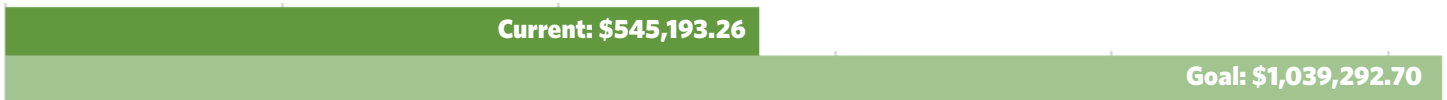
"Accomplish" means 3 of 4 subgoals under each main objective, are completed.

### 1. ACHIEVE CUSTOMER ACQUISITION AND RETENTION RATES

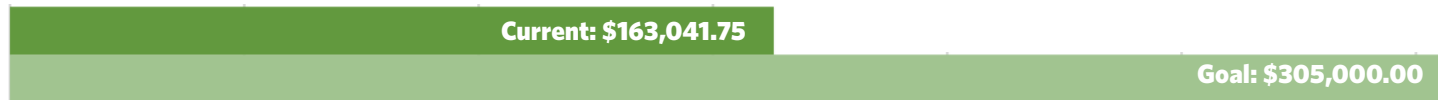
COMPLETE? ☐

- A FRC to increase membership revenue by 19% compared to April 30 of previous year to date. ☐
- B TC to increase membership revenue by 2% compared to April 30 of previous year to date. ☐
- C Increase Corporate membership revenue by 2% compared to April 30 of previous year to date. ☐
- D Monthly goal for 90%+ customer retention rate. ☐

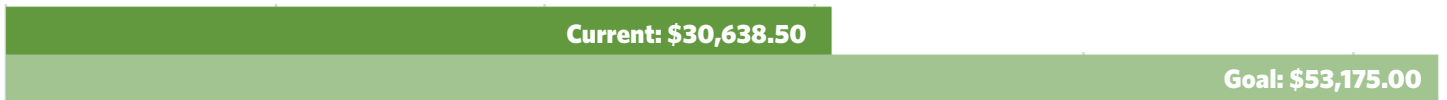
#### Objective 1, Figure A: FRC Membership Revenue



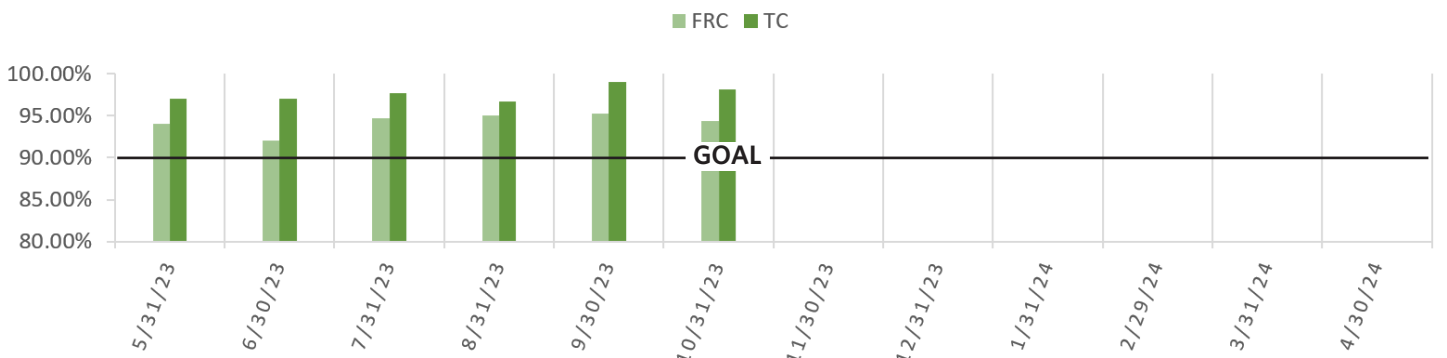
#### Objective 1, Figure B: TC Membership Revenue



#### Objective 1, Figure C: Corporate Membership Revenue



#### Objective 1, Figure D: Membership Retention



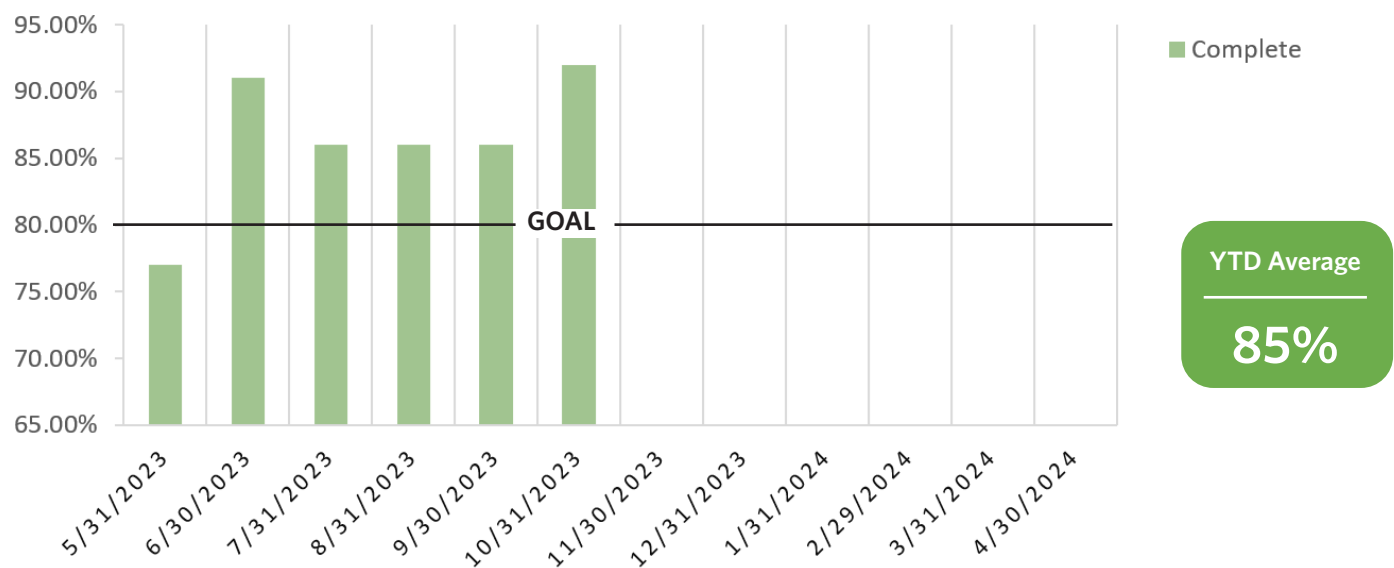
# OBJECTIVES AND KEY RESULTS

## 2. ACHIEVE INTERNAL AND EXTERNAL CUSTOMER RESPONSE RATES

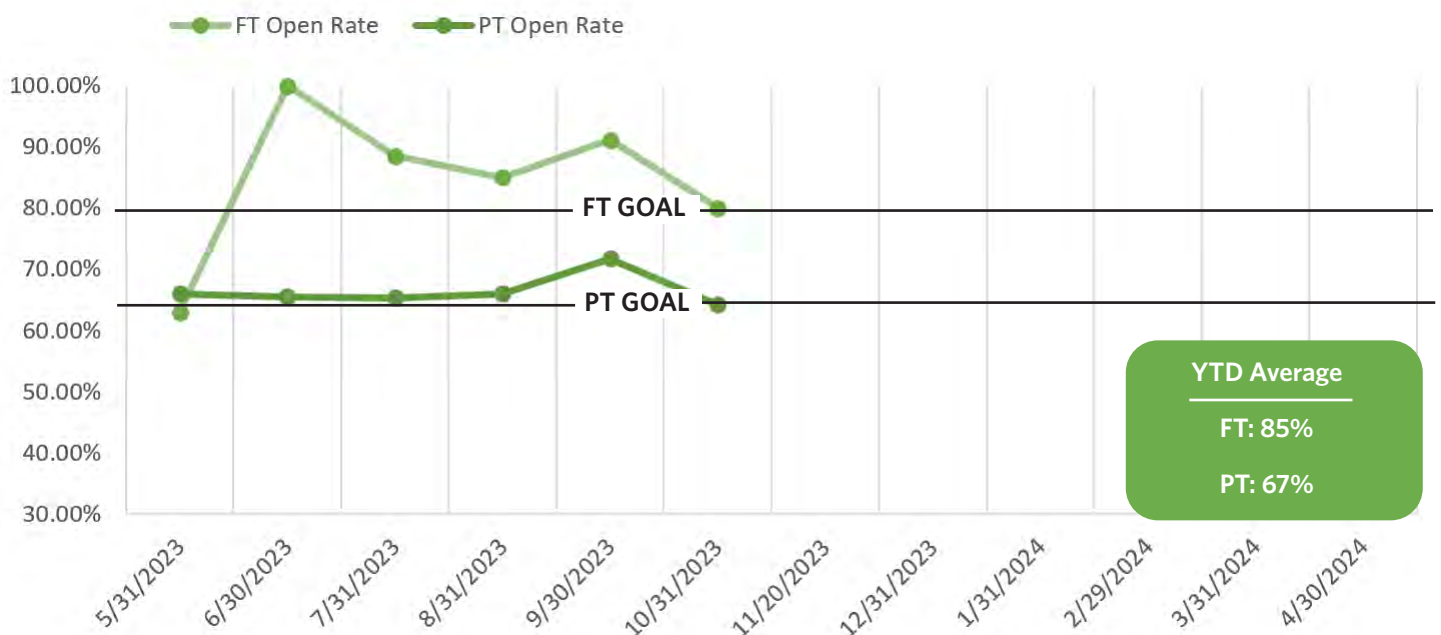
COMPLETE? ☐

- A Have 80% of completed work orders on a monthly basis. ☐
- B Implement HR onboarding software by December 31, 2023. ☐
- C Measure open rates on a monthly basis of FT/PT employee communication.  
FT = 80% PT = 65%. ☐
- D Employee Engagement Task Force to meet after staff survey. ☐

### Objective 2, Figure A: Completed Work Orders



### Objective 2, Figure C: Internal Communication Open Rate





# OBJECTIVES AND KEY RESULTS

## 3. ACHIEVE PROGRAM ENROLLMENT AND FACILITY USAGE GOALS

COMPLETE? ☐

- A Increase District program revenue by 3% compared to April 30 of previous year. ☐
- B Increase Tennis program revenue by 1% compared to April 30 of previous year to date. ☐
- C Implement three inclusive programs. ☐
  1. Sensory Sensitivity Hours at the Family Aquatic Center
  2. \_\_\_\_\_
  3. \_\_\_\_\_
- D Compare with previous year data of FRC facility counter starting in November, 2023 and TC counts starting in May, 2023. ☐

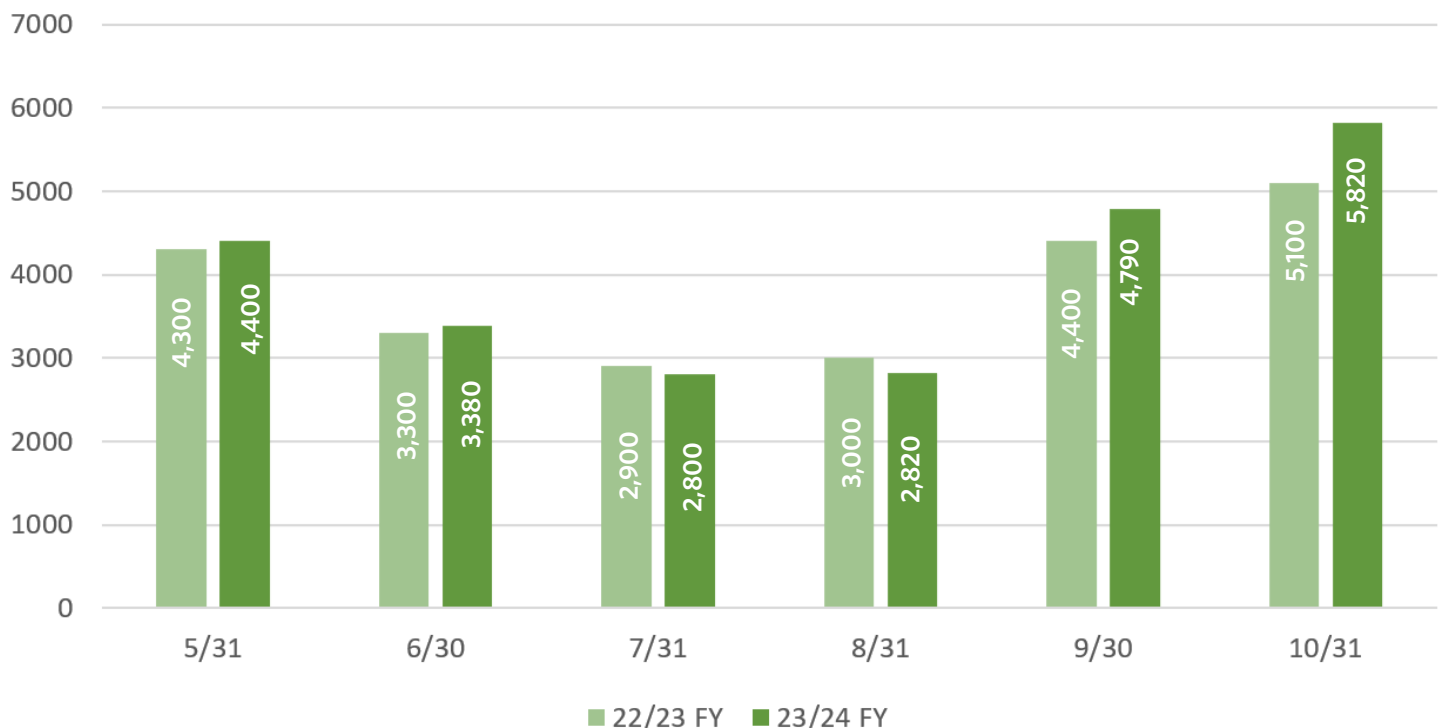
### Objective 3, Figure A: Park District Program Revenue



### Objective 3, Figure B: Tennis Center Program Revenue

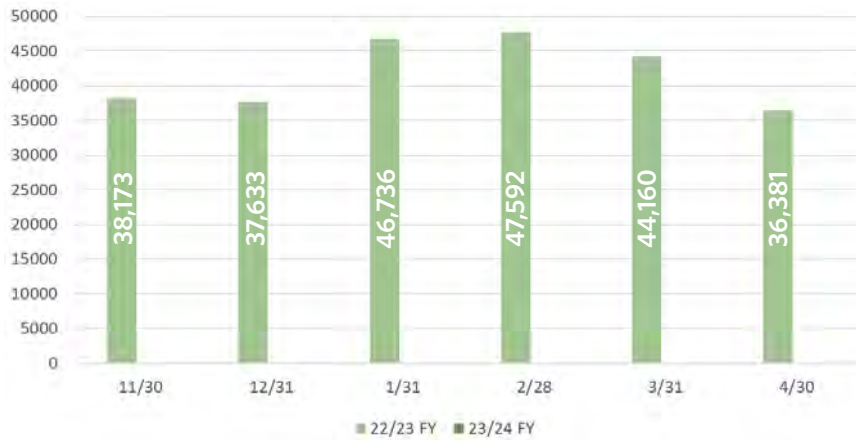


### Objective 3, Figure D.1: Tennis Center Member Usage



# OBJECTIVES AND KEY RESULTS

## Objective 3, Figure D.2: Family Recreation Center Visits

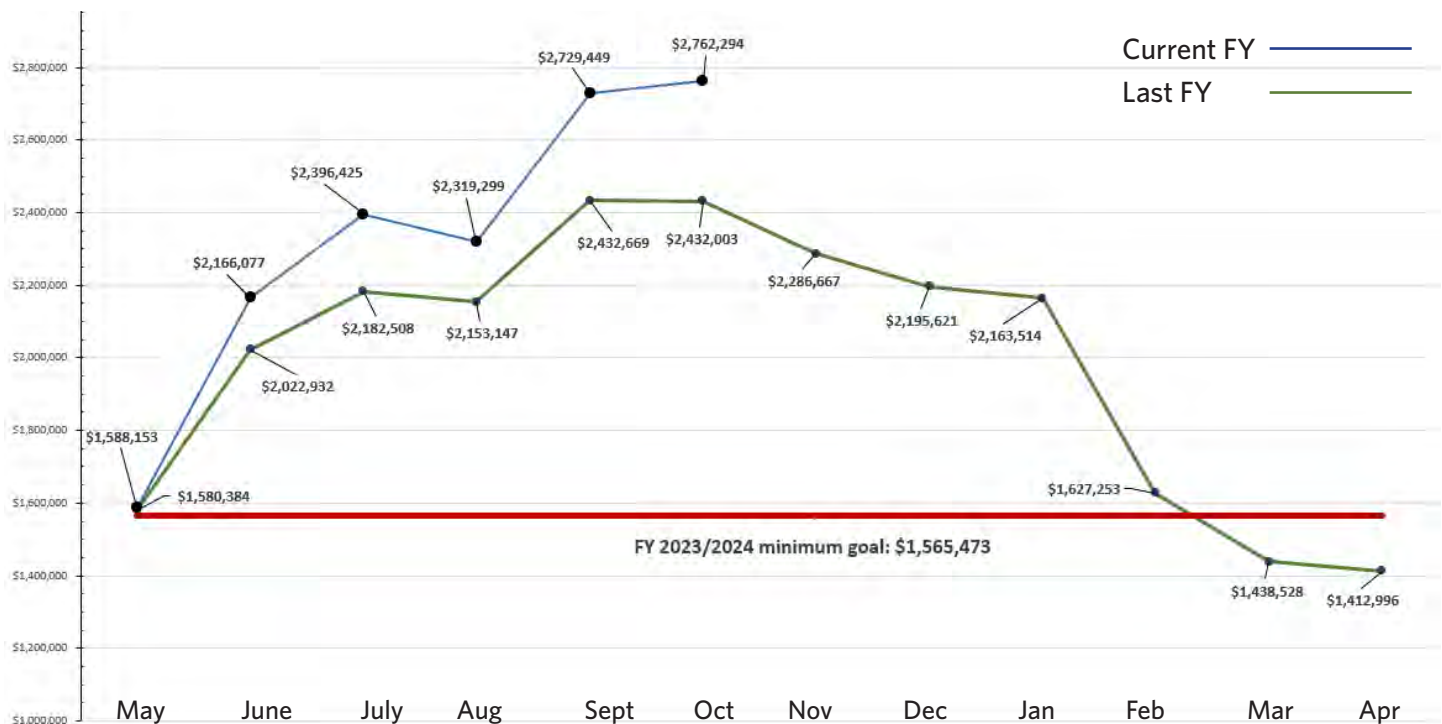


## 4. FUND BALANCES AS OF APRIL 30, 2024

COMPLETE? ☐

- A 5 months for General Fund. ☐
- B 5 months for the Recreation Fund. ☐
- C 7 months for the Tennis Center Fund. ☐
- D Find 3 alternative funding sources. i.e., Grants or donations. ☐
  1. Evergreen Bank Group Synthetic Turf Field Naming Rights
  2. \_\_\_\_\_
  3. \_\_\_\_\_

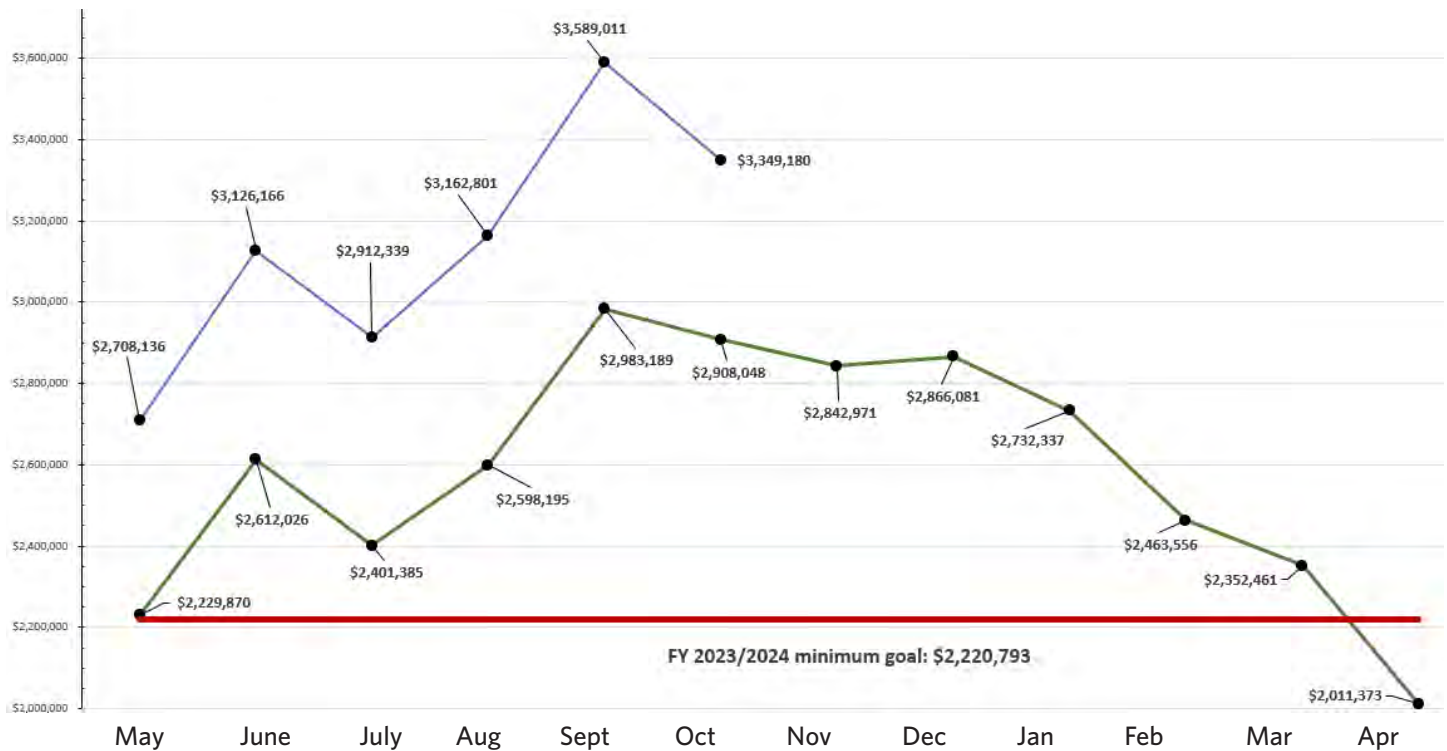
## Objective 4, Figure A: General Fund



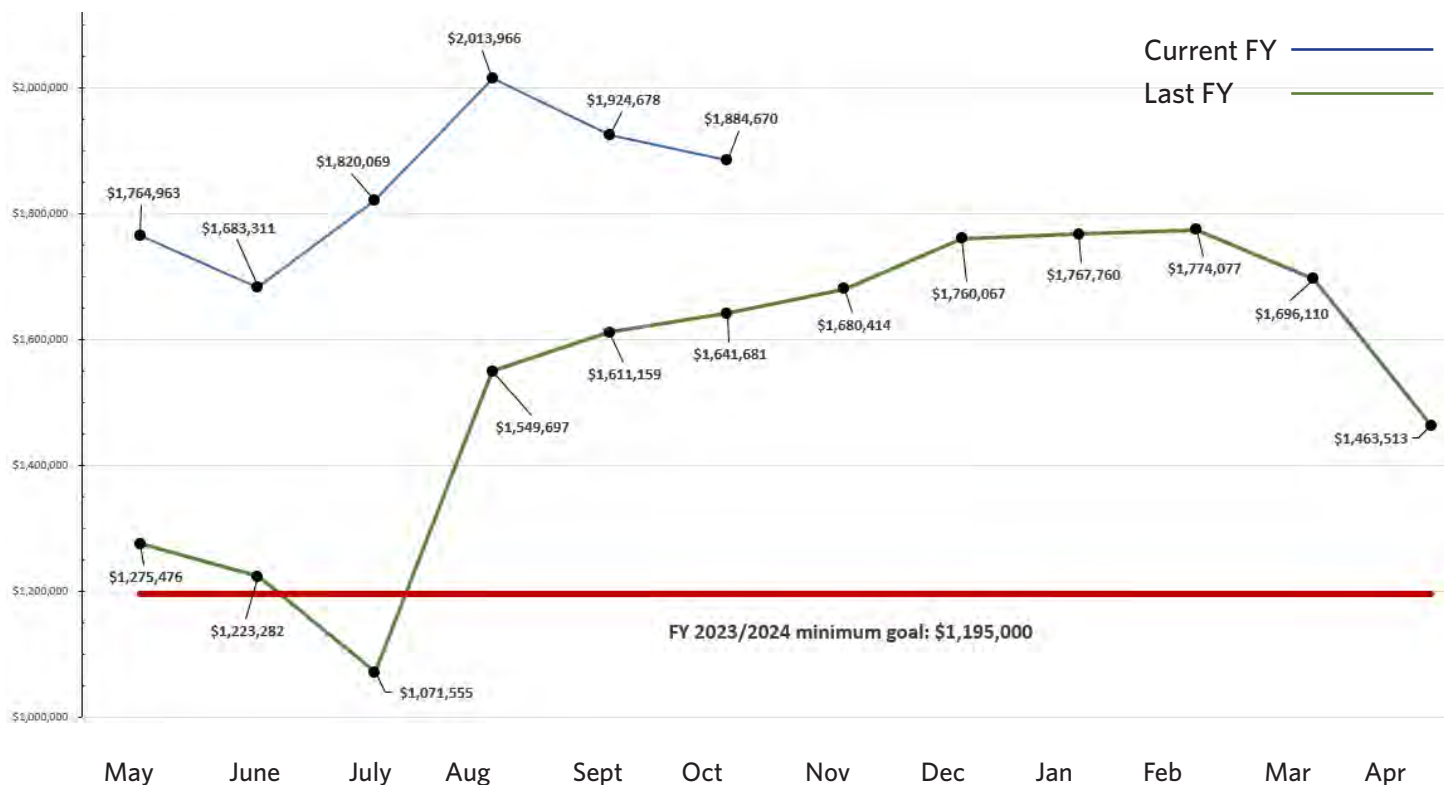


# OBJECTIVES AND KEY RESULTS

Objective 4, Figure B: Recreation Fund



Objective 4, Figure C: Tennis Fund





**May 1, 2023 - April 30, 2024**

Employee Status	Accomplish 4 of 4 OKR's
Part-Time<400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
*CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

\*CPI employees and full-time employees with 20 or more years of service, can elect to receive a pay-out of any bonus PTO hours awarded to them. Each hour is paid out at \$20.00 an hour.





# Memo

To: Board of Commissioners and Executive Director, Laure Kosey  
From: Marco Salinas, Chief Financial Officer  
Date: November 6, 2023  
Re: October 2023 Financials

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## **General Fund**

We have completed six months of our current fiscal year (2023/2024). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$2,790,792, \$1,441,493 and \$0, respectively. This is resulting in a YTD net surplus of \$1,349,298; which is a \$303,821 increase from the \$1,045,477 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 77% of the annual budget, and have increased \$373,048 (15%) when compared to the prior year. We have now collected the majority of the expected property tax revenues (99%) from DuPage County, whereas tax receipts from Cook County are delayed and we expect to receive the majority of those payments in December and early 2024. Investment income continues to exceed expectations and are currently at 404% of the annual budget. Revenues in our Central Park North department are lower than prior year due to the ongoing construction activity, which has reduced our field rental activity. Other (miscellaneous) revenue is unfavorable to budget and lower than prior year due to the fact that we are no longer participating in the electrical demand response program that was previously providing us with monthly payments. Driving the increased revenues in our Building-Recreation Center department is a \$15,000 increase in non-resident daily fees and increased quarterly overhead revenue that is charged to our Recreation fund.
- **Expenditures-** Total YTD expenditures are currently within budgeted expectations at 47% of the annual budget, and have increased \$69,228 (5%) when compared to the prior year. Expenditures in the Administration and Finance departments are lower than prior year due to the extended vacancy in the part-time Administrative Services Assistant position and the new process of recording various information technology expenditures, to the newly created I.T. department. Costs in our Central Park North are currently unfavorable to budget due to the increased purchase of topsoil and grass seed to restore and repair sections of lawn and the timing of the billing for the application of the lawn fertilizer in Autumn.

## **Recreation Fund**

YTD revenues, expenditures, and transfers out for this fund equal \$3,373,834, \$2,036,027, and \$0, respectively. This is resulting in a YTD net surplus of \$1,337,807; which is a \$12,870 (1%) decrease when compared to the \$1,350,677 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 69% of the annual budget, and have increased \$407,556 (14%) when compared to the prior year. All departments are either on target or favorable to our current budget. Property taxes, investment income, membership revenues, aquatics party

rentals, youth basketball, and contracted sports camp are some of the many activities that are currently driving the favorable increases in revenues.

- **Expenditures-** Total YTD expenditures are currently favorable to budgeted expectations at 40% of the annual budget, and have increased \$420,427 (26%) when compared to the prior year. The increased expenditures in our Administration department are primarily due to increased full-time personnel wages, and the new quarterly I.T. overhead allocation from the General Fund. The increased expenditures in our Aquatic Center department are primarily due to increased part-time staff wages (\$226K -vs- \$193K), increased electrical and water commodity costs, and the approximate \$11K cost to purchase and replace various valves servicing our leisure pool. We have also incurred increased capital improvement costs in the current year with the asphalt replacement project being the largest capital expenditure (\$103K) so far this year.

### **Recreational Facilities Fund (Tennis Center)**

YTD revenues and expenses in this fund are currently at \$1,312,501 and \$845,989, respectively. This is resulting in a YTD net surplus of \$466,512; which is a \$160 increase over prior year's surplus of \$466,352. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 64% of the annual budget, and have increased \$87,479 when compared to the prior year. In the Administration department, interest income has increased from \$4,310 in the prior year, to \$24,791 in the current year. Similar to our aquatics and fitness departments, the tennis center is experiencing increased membership activity and the related revenues have increased from approximately \$109K in the prior year, to \$134K in the current year. Private lesson revenue has increased approximately \$20K and, in total, group lesson revenues have increased \$18K over the prior year.
- **Expenses-** Total YTD expenses are currently favorable to budgeted expectations at 34% of the annual budget, and have increased \$87,318 when compared to the prior year. The increased expenses in the Administration department are partially due to the, new for this year, allocation of approximately 10% of finance personnel wage and health benefit costs. In the building department, electricity costs have increased from \$12,460 in the prior year, to \$29,839 in the current year. In the programs department, part-time wages have increased approximately \$35K when compared to the prior year, primarily due to increased programming hours.

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### **FINANCE & HUMAN RESOURCES:**

Finance & H.R. personnel have been working on various tasks, including:

- Completed filing of the annual debt Continuing Disclosures on the Electronic Municipal Market Access (EMMA) website.
- Completed various filings with the DuPage and Cook County Clerk's offices and Illinois Comptroller's office.
- Completed filing and remittance of unclaimed property with the Illinois Unclaimed Property Division.
- Working with One Digital to prepare for health insurance open enrollment that will begin later this month.

# Memo

To: Oak Brook Park District Board of Commissioners  
From: Katie Basile, Director of Recreation and Facilities  
Date: November 3, 2023  
Re: Recreation & Facilities Report

---

## Recreation

- **Preschool**
  - The 4's Preschool class was visited by the Director of Parks and Planning, Bob Johnson who presented educational information about bees.
  - Continuing our commitment to inclusion and blended classrooms, the Park District hired a new Inclusion Aide for Preschool.
  - Preschool children enjoyed our annual hayride to the pumpkin patch. We appreciate our Parks Department team member, Bob Sleva, for being such a great hayride driver!
  - Exploring options for expansion, Park District staff are researching the possibility of adding a full-day 3's Preschool program next year.
  - Preschool pictures were taken by Photomonkee. It was great to see all the little ones with fancy clothes and big smiles!
- **Athletics**
  - Lakeshore Lacrosse's Fall tournament was held on the weekend of Saturday, October 7.
  - Get Better League started mid-October with over 550 kids enrolled. Leagues between Kindergarten and 6<sup>th</sup> grade of both boys and girls will be practicing and playing games at the FRC.
- **Pioneers**
  - There were 18 Pioneers who enjoyed the Oktoberfest celebration on October 5. The event featured German music and food.
  - Pioneers gathered to watch the movie, "You Hurt my Feelings", in Canterbury.
  - Sixteen Pioneers from Oak Brook and Villa Park traveled to Apple Holler Orchard. A wagon ride through the orchard was provided along with learning about the orchard and the several varieties of apples grown. Everyone picked their own bag of apples and then enjoyed lunch in the restaurant. Of course, the apple pie a la mode was the highlight of lunch!
  - The Pioneers for Purpose group started in October with 18 participants. This group will be available for on-call volunteer opportunities at the Park District. In October, Pioneers for a Purpose helped fill Halloween eggs for Eggtober.

- Special Events and General Updates
  - Two dozen Halloween eggs filled with candy and goodies were “hidden” in 45 children’s yards as part of our Eggtober event. Thank you to all of the Park District staff who delivered the eggs to the families.
  - As a result of the inclement weather Saturday, the Trick or Treat Trail was moved inside FRC for the 770 adults and kids registered. The event was successfully held in all 3 gyms!
  - The Superintendent of Recreation, the Superintendent of Facilities, and the Executive Director meet with Village representatives to discuss the 2024 “Celebration of International Cultures” event.
  - The Superintendent of Recreation attended the School Safety Conference held in Niles. The educational sessions related to active threat and safety awareness were very informative and impactful.

### **Aquatics**

- Pumpkin Swim registration was full with 131 participants enjoying the evening.
- The first STARS swim team home meet of the season was held on October 28<sup>th</sup>.
- Amy Feltz has been hired as the new Masters Swim Team coach and their season will begin November 6<sup>th</sup> with 20 registered participants.
- Swim lessons are full for the second fall session.
- Staff is planning additional Open Swim hours for the FAC on the day before and after Thanksgiving.
- October 4<sup>th</sup> was the Park District’s first Sensory Sensitivity offering within the Aquatics Center. This opportunity will continue to be provided every 1<sup>st</sup> Wednesday of the month, from 7-9pm. Staff is working to gather customer feedback

### **Facilities and Fitness**

- The Facilities Department hosted the annual fire drill with the assistance from the Oak Brook Fire Department on Wednesday, October 25th at the Family Recreation Center and the Tennis Center.
- Staff from the Facilities and Recreation Team, along with the Executive Director and Director of Parks and Planning, visited the SEASPAR Sensory Room at their Western Spring site in preparation of the Central Park West renovations. The team also visited the Oak Park Community Recreation Center for the purpose of learning about their solar panels along with inclusive restrooms.
- The Facilities Department finalized the schedule for the FRC painting project, which will be completed in December. Multiple areas of the facility will be painted including the conference rooms, studios, and aquatic hallway.
- The Facilities and Marketing Departments have completed the Membership Survey, which will be launched at the November 3<sup>rd</sup> Park District Birthday Celebration.
- Facility and aquatic maintenance projects for the month included:
  - The Building Engineer facilitated vendor installation of a new main line RPZ (Reduced Pressure Zone), which was installed overnight to ensure that there was no interruption during standard operating hours.
  - The winter preventive maintenance was performed for all rooftop HVAC units throughout FRC, FAC and CPW.



- Lighting in the main foyer was repaired.
  - Replacement of multiple new AED's and wall mounted boxes.
  - Replaced float control to Leisure Pool auto-fill valve.
  - A projection unit and screen were mounted in Studio A.
- With 20+ visits in the month of October, Fauzia Rana has been selected as the Member Challenge winner!
- Within the month of October, membership remains strong with a monthly retention rate at an average of 93%.
- Fitness is preparing for the Turkey Dri Tri on Sunday, November 19 at the FRC.
- Fitness is excited to introduce the new TRUE Stretch Cage, which provides a dedicated, self-contained area that allows users a safe platform to stretch.



# Membership Report

## Individual Member Data

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	2418	2627	2671	2679	2678	2650	2601	2684	2674	2660			NA
Members, Month End	2241	2453	2538	2552	2497	2441	2465	2542	2550	2490			NA
Members Cancelled/Expired	177	174	133	127	181	209	136	142	124	170			
Net Members	69	209	44	8	-1	-28	-49	83	-10	-14			311
Retention Percentage	92.68%	93.38%	95.02%	95.26%	93.24%	92.11%	94.77%	94.71%	95.36%	93.61%			94%

## Membership Package Data

	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	1300	1365	1421	1431	1437	1436	1391	1415	1416	1426			NA
Memberships, Month End	1195	1285	1358	1368	1352	1327	1321	1345	1349	1345			NA
Cancelled/Expired	105	80	63	63	85	109	70	70	67	81			
Net Memberships	37	65	56	10	6	-1	-45	24	1	10			163
Retention Percentage	91.92%	94.14%	95.57%	95.60%	94.08%	92.41%	94.97%	95.05%	95.27%	94.32%			94.33%
Total Healthcare Memberships	307	378	460	496	549	592	655	687	726	773			NA
In-District	41%	37%	37%	37%	37%	37%	36%	36%	35%	35%			NA
Out-of-District	59%	63%	63%	63%	63%	63%	64%	64%	65%	65%			NA



# Oak Brook Park District

## Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22-23	Uses	28	47	55	20	14	27	22	23	29	29	32	29	355
	Parties	\$10,312	\$12,650	\$16,505	\$7,765	\$6,895	\$10,411	\$9,738	\$8,445	\$10,230	\$10,645	\$9,845	\$10,281	\$123,722
	Rentals	\$980	\$5,047	\$7,015	\$903	\$0	\$3,520	\$1,320	\$1,174	\$3,700	\$2,540	\$4,890	\$4,720	\$35,809
	TOTAL	\$11,292	\$17,697	\$23,520	\$8,668	\$6,895	\$13,931	\$11,058	\$9,619	\$13,930	\$13,185	\$14,735	\$15,001	\$159,531

23-24	Uses	26	52	45	25	26	25	17						216
	Parties	\$9,418	\$17,097	\$12,978	\$5,722	\$11,126	\$10,818	\$8,551						\$75,710
	Rentals	\$536	\$6,642	\$9,730	\$5,640	\$2,320	\$2,960	\$0	\$0	\$0	\$0	\$0	\$0	\$27,828
	TOTAL	\$9,954	\$23,739	\$22,708	\$11,362	\$13,446	\$13,778	\$8,551	\$0	\$0	\$0	\$0	\$0	\$103,538

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
22-23	Registrations	888	899	1,489	3,276
	Private	\$38,751	\$37,077	\$54,177	\$130,005
	Group	\$47,168	\$58,794	\$90,253	\$196,215
	TOTAL	\$85,919	\$95,871	\$144,430	\$326,220

23-24	Registrations	998	871		1,869
	Private	\$36,058	\$26,484		\$62,542
	Group	\$57,232	\$68,443		\$125,675
	TOTAL	\$93,290	\$94,927	\$0	\$188,217

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
22-23	Registrations	32	60	50	57	199
	Revenue	\$8,610	\$20,942	\$13,798	\$11,718	\$55,068
23-24	Registrations	46	72			118
	Revenue	\$11,186	\$27,133			\$38,319



# Oak Brook Park District Facility Statistics and Data

## Facility Rentals

22/23 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	316	253	263	483	274	485	393	372	529	396	296	319	4,379
Gym Revenue	\$17,089	\$12,969	\$14,075	\$25,157	\$14,324	\$21,145	\$21,701	\$19,871	\$27,335	\$21,701	\$15,704	\$17,445	\$228,514
Room Rentals	2	0	1	8	4	7	4	3	12	15	11	12	79
Room Revenue	\$160	\$0	\$280	\$1,855	\$420	\$910	\$700	\$780	\$240	\$590	\$1,100	\$320	\$7,355
CPW Rentals	7	10	10	10	8	7	7	1	2	10	7	9	88
CPW Revenue	\$5,524	\$5,359	\$7,443	\$7,620	\$4,113	\$2,601	\$4,380	\$330	\$1,510	\$7,045	\$3,969	\$4,565	\$54,458

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	286	212	268	481	264	430							1,941
Gym Revenue	\$15,360	\$11,720	\$14,625	\$24,818	\$13,696	\$20,666							\$100,885
Room Rentals	12	14	11	15	22	20							94
Room Revenue	\$340	\$360	\$440	\$760	\$560	\$760							\$3,220
CPW Rentals	4	7	11	9	6	6							43
CPW Revenue	\$1,555	\$4,869	\$9,586	\$6,437	\$4,656	\$4,089							\$31,192

Totals	20-21	21-22	22-23
Gym Rentals Hours	4,195	4,874	4,379
Gym Revenue	\$207,521	\$261,155	\$228,514
Room Rentals	0	10	79
Room Revenue	\$0	\$700	\$7,355
CPW Rentals	20	73	88
CPW Revenue	\$12,938	\$48,226	\$54,458



## Oak Brook Park District Facility Statistics and Data

### Outdoor Pickleball Court Rentals

22/23 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Court Rentals	60	141	152	137	104	83							677
Court Hours	102	332	400	377	319	295							1,823
Revenue	\$ 220.00	\$ 740.00	\$ 640.00	\$ 800.00	\$ 410.00	\$ 40.00							\$ 2,850.00



# Oak Brook Park District Athletic Fields Rental Report

## Athletic Field Usage Report Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	204	158	132	102	174	187	83	13	8	12	73	142	1,288
	Revenue	\$8,419	\$8,838	\$69,381	\$5,068	\$4,243	\$6,077	\$4,926	\$1,273	\$914	\$1,410	\$7,643	\$6,063	\$124,253

23 - 24	Hours	211	139	72	12	171	179							784
	Revenue	\$9,375	\$8,441	\$3,867	\$593	\$2,637	\$5,456							\$95,544
Wizards	Revenue			\$50,000		\$975								
Lakeshore	Revenue			\$14,200										

## Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	1,923	1,240	558	1,040	1624	1,426	542	0	0	0	0	1759	10,112
	Revenue	\$17,170	\$8,095	\$72,900	\$10,315	\$8,169	\$7,860	\$748	\$0	\$0	\$0	\$0	\$7,543	\$132,799

23 - 24	Hours	2,254	1,183	461	839	1,838	1,236							7,811
	Revenue	\$24,922	\$9,650	\$9,508	\$7,940	\$3,750	\$5,591							\$120,336
Wizards	Revenue			\$50,000		\$975								
Lakeshore	Revenue			\$8,000										

## Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	304	297	226	42	175	143	10	0	0	0	0	154	1,350
	Revenue	\$8,301	\$13,145	\$4,450	\$1,064	\$6,208	\$5,027	\$273	\$0	\$0	\$0	\$0	\$7,173	\$45,640

23 - 24	Hours	314	241	171	92	357	155							1,330
	Revenue	\$8,235	\$10,610	\$4,324	\$4,438	\$7,269	\$7,321							\$42,196

## Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	2,431	1,695	916	1,184	1,973	1,756	635	13	8	12	73	2,055	12,750
	Revenue	\$33,890	\$30,078	\$146,731	\$16,446	\$18,620	\$18,964	\$5,946	\$1,273	\$914	\$1,410	\$7,643	\$20,778	\$302,692

23 - 24	Hours	2,779	1,563	704	943	2,366	1,570	0	0	0	0	0	0	9,925
	Revenue	\$42,532	\$28,701	\$139,898	\$12,971	\$13,656	\$18,368	\$0	\$0	\$0	\$0	\$0	\$0	\$256,126



**Oak Brook**  
Park District  
www.obparks.org  
1450 Forest Gate Road • Oak Brook, IL 60523-2151  
Providing the very best in park and recreational  
opportunities, facilities and open lands for our community.

# Memo

To: Board of Commissioners  
From: Bob Johnson, Director of Parks and Planning  
Date: November 3, 2023  
Re: Board Report

---

- The projects at the north athletic fields are approaching final completion. Punch list items are being addressed and the landscape restoration work is being finished.
- Staff is finalizing the Winter Lights walk at Central Park setup. An additional electrical service panel has been installed to accommodate more lights and scenes. Staff from all departments assisted with the preparation and setup this season, and it was great to see such teamwork and collaboration.
- The Oaktober celebration was a success. Six-hundred small trees and saplings were handed out at the Family Recreation Center, and hundreds of visitors added a leaf to Oak tree mural in the Family Recreation Center lobby.
- Staff is working on fall landscape cleanup and winterization throughout the parks. Nets are getting removed from courts, water and irrigation is being deactivated, and landscape plants are cut back in preparation for next season.
- At the Dean Nature Sanctuary, the honey bee apiary is being prepared for winter. Winter food (fondant and pollen patties) is being added to insulated hive boxes. The step is intended to increase winter survivability.
- Kluber Architects is preparing plans and documentation for the renovations to the entrance and restrooms at the Central Park West facility. The intent is to bid the project in January 2024 with work commencing after May 1<sup>st</sup> 2024.

Unfinished Business





## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: APPROVAL OF A TRAVEL EXPENSE FOR COMMISSIONER ATTENDANCE AT THE 2024 IAPD/IPRA ANNUAL CONFERENCE, JANUARY 25 – 27, 2024 AT THE HYATT REGENCY CHICAGO.**

**AGENDA No.: 7 A**

**MEETING DATE: NOVEMBER 13, 2023**

**STAFF REVIEW:** Chief Financial Officer, Marco Salinas:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

In accordance with the Local Government Travel Expense Act (ILCS 50/150 (*et. seq.*)) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The 2024 Illinois Association of Park Districts (IAPD) and the Illinois Park and Recreation Association (IPRA) annual conference will be held January 25 -27, 2024 at the Hyatt Regency Chicago. The *IAPD/IPRA Soaring to New Heights Conference* holds the unique distinction of being the largest state park and recreation conference in the nation. The conference brings together thousands of professionals, Commissioners, and elected officials from around the state for quality educational programming, networking, and professional development.

The IAPD/IPRA Conference features educational sessions and workshops providing attendees with accredited Continuing Education Units to maintain certification.

The exhibit hall showcases the latest recreational products and services.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

A cost estimate for commissioner travel by auto is presented on the attached estimated travel cost form. Staff will investigate and use every cost savings available to reduce any travel expense. Attached are the cost estimates for the Commissioners' Travel, Meal and Lodging Expenses based upon the early bird conference registration discount, which will end December 11, 2023.

The attached Travel Form recaps the estimated cost for each Commissioner attending the conference and are presented for Board review at this meeting.

**ACTION PROPOSED:**

A motion (and a second) to approve the Travel Expense for (please state commissioner names attending the conference), for the purpose of attending the 2024 IAPD/IPRA Conference, January 25-27, 2024 at the Hyatt Regency Chicago.

# OAK BROOK PARK DISTRICT

## Travel, Meal, and Lodging Expense & Reimbursement Form

<b>Name:</b> Commissioner	<b>Department:</b>	<b>Date:</b> 10/09/23	<b>Purpose for Travel:</b> Estimate: IAPD/IPRA Conference 2024 @ Hyatt Regency
---------------------------	--------------------	-----------------------	--------------------------------------------------------------------------------

ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/25/24	\$ 365.00		\$ 13.95	\$ 132.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 79.00		\$ 664.95	Full Conf Pckg for Thurs, Fri, Sat=\$365
01/26/24				132.00	15.00		35.00	79.00		261.00	*Friday Awards Luncheon cost in Full Pckg
01/27/24			\$ 13.95		15.00	25.00				53.95	
										-	No Frills Conf Pckg -Thurs, Fri, Sat, = \$310
										-	Fri Only = \$270, Sat Only = \$290
										-	Mileage to/from Oak Brook: Estimate 21.3 miles
Total:	\$ 365.00	\$ -	\$ 27.90	\$ 264.00	\$ 45.00	\$ 50.00	\$ 70.00	\$ 158.00	\$ -	\$ 979.90	

<b>Department Director Approval:</b>	<b>Date:</b>
--------------------------------------	--------------

ACTUAL EXPENSES													
Travel/ Event Date <small>(xx/xx/xx)</small>	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>Requestor Signature:</b>	<b>Date:</b>	
By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.		
		<b>2023 Mileage Reimbursement Rate: \$ .655 per mile</b> <b>Scan final approved form and supporting documentation to travel@obparks.org</b>

<b>Department Director Approval:</b>	<b>Date:</b>	<b>Executive Director Approval:</b>	<b>Date:</b>
--------------------------------------	--------------	-------------------------------------	--------------

Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.

# 2024

## PRELIMINARY PROGRAM

January 25-27, 2024 | Hyatt Regency Chicago

151 E. Wacker Drive, Chicago, Illinois



**IAPD**  
Illinois Association of Park Districts

ILLINOIS  
**ipra**  
PARK & RECREATION ASSOCIATION

[ILparksconference.com](http://ILparksconference.com)

# WELCOME

## WELCOME AND GREETINGS!



*"If you can dodge a wrench, you can dodge a ball!"*

If you have seen the 2004 blockbuster movie, *Dodgeball: A True Underdog Story*, then you recognize this quote from character Patches O'Houlihan, played by actor Rip Torn. Patches was a dodgeball legend who volunteered to coach *Average Joe's*, a team of athletically challenged misfits who were pegged as the underdogs in an intense dodgeball tournament.

Patches had a unique training technique to get his team into shape: hurling wrenches at them to hone their dodging skills. The bizarre practice paid off, and *Average Joe's* overcame the odds to bring home the win!

Training to be the best at what you do is important, and for those of us training to be the best in our roles at Illinois park districts, forest preserves, conservation, recreation, and special recreation agencies, the Illinois Association of Park Districts and the Illinois Park & Recreation Association have a much less painful training opportunity for us to hone our skills: the *Soaring to New Heights Conference*.

This highly acclaimed conference is the largest state park and recreation conference in the nation. This is a testament to the expertise and enthusiasm of two outstanding state associations who have a long history of partnering to create an amazing power-packed educational experience. The *Soaring to New Heights Conference* brings board members, professionals, staff, legislators, and businesses together for three days of 'all things' parks, recreation, and conservation.

Our Joint Conference Committee and our dedicated volunteers and staff have been working for more than a year to create another top-notch program with an impressive content-rich educational curriculum, a diverse array of opportunities to connect with colleagues, and an engaging Exhibit Hall showcasing the latest products and services from more than 300 vendors.

We are excited to present this 2024 *Preliminary Program*, complete with details about Thursday night's social featuring *Hello Weekend*, Friday afternoon's Awards Luncheon recognizing the stars of our field, Saturday morning's Keynote Address with Charles Clark, and Saturday evening's celebratory Closing Social with an array of high-energy entertainment choices at the Hyatt Regency Chicago.

Don't forget to download our conference mobile app by visiting the Apple Store or Google Play. Once you have registered for the conference, this convenient app will enable you to personalize your schedule, explore the exhibit hall, earn and track CEUs, complete session surveys, and much more!

We would like to express our heartfelt gratitude to the many exceptional conference volunteers. Your countless hours of work and steadfast dedication are instrumental to this event's continued success. To our exhibitors and speakers, thank you for your unwavering support. Lastly, to our attendees, we applaud your commitment to the pursuit of knowledge that will enable our park districts, forest preserves, conservation, recreation, and special recreation agencies to overcome any odds!

The park, recreation, and conservation family share a contagious energy and enthusiasm that is evident when we come together each year to hone our skills so that we can effectively dodge the challenges that we face. Our conference is one of the reasons that we continue to 'bring home the win' year after year in improving the quality of life for all people in Illinois through the best park districts, forest preserves, conservation, recreation, and special recreation agencies in the nation!

We look forward to seeing you January 25-27 at the Hyatt Regency Chicago.

### JEFF RIGONI

President  
Lockport Township Park District  
IAPD Conference Chair

### LACY MARINENKO

Facilities Manager  
Vernon Hills Park District  
IPRA Conference Chair

### Published by:

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# SCHEDULE - AT - A - GLANCE

## THURSDAY, JANUARY 25

8:00 am – 5:00 pm	Conference Registration Open
10:00 am – 12:00 pm	Conference Workshops (0.2 CEUs)
10:30 am – 11:30 am	Conference Sessions (0.1 CEUs)
11:00 am – 5:00 pm	Grand Opening of the Exhibit Hall
12:30 pm – 2:30 pm	Conference Workshops (0.2 CEUs)
3:00 pm – 4:00 pm	Conference Sessions (0.1 CEUs)
4:00 pm – 5:00 pm	Exhibit Hall Dedicated Hours
5:15 pm – 7:15 pm	IPRA Section Meetings
6:00 pm – 7:00 pm	Professional Connection
9:00 pm – 11:30 pm	Welcome Social with Hello Weekend

## FRIDAY, JANUARY 26

7:00 am – 5:00 pm	Conference Registration Open
8:30 am – 9:30 am	Conference Sessions (0.1 CEUs)
8:30 am – 4:00 pm	Agency Showcase
9:00 am – 12:00 pm	Exhibit Hall Open
10:00 am – 11:00 am	Conference Sessions (0.1 CEUs)
11:00 am – 12:00 pm	Exhibit Hall Dedicated Hours
12:15 pm – 12:45 pm	Conference Speed Sessions
12:15 pm – 2:15 pm	All-Conference Awards Luncheon*
1:00 pm – 2:00 pm	Conference Sessions (0.1 CEUs)
1:00 pm – 3:30 pm	Exhibit Hall Open
2:15 pm – 3:30 pm	Dessert in the Exhibit Hall*
3:45 pm – 4:45 pm	Conference Sessions (0.1 CEUs)
5:00 pm – 6:30 pm	Commissioners' Reception**
5:00 pm – 6:30 pm	IPRA Annual Business Meeting
9:30 pm – 11:00 pm	Leadership Reception**

## SATURDAY, JANUARY 27

7:45 am – 12:00 pm	Conference Registration Open
9:00 am – 10:00 am	Keynote General Session with Charles Clark (0.1 CEUs)
10:30 am – 11:30 am	Conference Sessions (0.1 CEUs)
12:30 pm – 1:30 pm	Conference Sessions (0.1 CEUs)
2:00 pm – 3:00 pm	Conference Sessions (0.1 CEUs)
3:30 pm – 5:00 pm	IAPD Annual Business Meeting
7:00 pm – 10:00 pm	Closing Social*

\* Ticketed Event

\*\* By Invitation

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\* Ticketed Event

Event photography provided by JHyde Photography.



# GENERAL INFORMATION

## ACCESSIBILITY

**Meeting Rooms, Parking, Restaurants, Restrooms, Sleeping rooms:** All are accessible at the Hyatt Regency Chicago and the Swissôtel Chicago. If you are in need of an accessible room, please be sure to notify the respective hotel when making your reservation.

## ADA AND SERVICES FOR THE HEARING IMPAIRED

In compliance with the Americans with Disabilities Act, the IAPD/IPRA Joint Conference Committee will make all reasonable efforts to accommodate persons with disabilities. Please indicate any special needs on your registration form or contact Cindy Galvan at IPRA at [Cindy@ilipra.org](mailto:Cindy@ilipra.org) **no later than January 15, 2024**. If you have special needs regarding hotel accommodations, please contact the Hyatt Regency Chicago at (312) 565-1234 or the Swissôtel Chicago at (312) 565-0565. Individuals who require TTY may call (800) 526-0844 and the Illinois Relay Center will transmit the message to IAPD or IPRA.

## ALL-CONFERENCE AWARDS LUNCHEON

Delegates who register for the conference “Full Package” will receive a ticket for this event. Additional tickets may be purchased through your registration or on-site. Please join us as we recognize and honor the leaders and volunteers of park districts, forest preserves, conservation, recreation, and special recreation agencies.

## ALL-CONFERENCE AWARDS LUNCHEON PREFERRED AGENCY SEATING

### (Includes Legislator Tables!)

**DEADLINE: Monday, January 15, 2024**

**Preferred Agency Seating** is available for all delegates from the same agency/organization who wish to be seated together at a table during the Friday All-Conference Awards Luncheon. An agency that opts to attend must indicate so on the registration form on page C32 or at the time of online registration. There is a \$50 nonrefundable fee (per table) to participate, which must be paid for when registering for the conference. **If you plan to invite your legislator(s) to join you at your table(s), then you should indicate/register for a Legislative Table following the same process, above.** The individual who registers/pays for the table(s) will be the designated agency contact (table host) and will receive all emails with details and instructions on the seating process. The table host will be responsible for notifying those seated at their table(s) of the table assignment(s). After **January 15, 2024**, table reservations WILL NOT be accepted, and **no on-site requests will be taken**. All tables will be set for twelve people.

Non-reserved tables for open general seating will be noted with a balloon. There is no guarantee that you and your agency will be able to sit all together in open, general seating. These seats are first-come, first-served, and will be set for twelve people.



Since 2009, Agency Showcase has shone a spotlight on the brightest ideas exhibited by parks, recreation, and conservation agencies.

This professionally judged competition recognizes Illinois agencies for their marketing and communication efforts ranging from print to multimedia.

### Division 1: Overall Agency Showcase

Your agency submits in eight of the thirteen individual categories and creates a tabletop display that showcases how your marketing efforts represent your agency as a whole. Scores from each category as well as the display are compiled to determine the overall winners. The eight categories that you select will be eligible for recognition in the Individual Category division. First, second, and third place are awarded in the Overall Showcase division.

### Division 2: Individual Category

This division allows you to select up to four categories below to enter your work for the judges to critique. There will be one outstanding submission recognized in each category.

### Categories

- Program Brochure Print
- Program Brochure Virtual
- Integrated Photography
- Large Format Marketing
- Logo Design
- Marketing Campaign
- Paid Advertisement
- Print Communication - Informational
- Print Communication - Promotional
- Social Media Campaign
- Videography Long Form
- Videography Short Form
- Website

For more information on the Agency Showcase competition, please visit [ILparksconference.com](http://ILparksconference.com).

Proudly brought to you by IPRA and IAPD.

## ANNUAL MEETINGS FOR IPRA AND IAPD

The Illinois Park & Recreation Association's (IPRA) Annual Meeting will be held on Friday, January 26 at 5:00 pm. The Illinois Association of Park Districts' (IAPD) Annual Meeting will be held on Saturday, January 27 at 3:30 pm.

The associations have staggered their annual meetings to accommodate elected officials and professionals who would like to attend both meetings.

## COMMISSIONERS' RECEPTION

**Attention all IAPD members!**

Please join us on Friday, January 26 at 5:00 pm. This reception will be an excellent opportunity for commissioners to exchange ideas, network, and socialize. The IAPD board and staff will be present to answer questions and offer the perfect venue to visit with fellow commissioners.

## CEUs and CLEs Are Ticketless!

To simplify the process, CEUs and CLEs will be contactless and fully digital through the conference mobile app (no paper tickets). Attendees are required to attend entire sessions and complete session evaluation to obtain CEU credit.

Since no paper tickets will be issued, you will not need to sign up for CEUs during the registration process. You will need to ensure that you provide a valid email though so that you will be able to access the mobile app. Attendees will be able to login to the app at any time during the conference to manage, earn, and track their CEUs.

You must register and pay for CLEs. See details under CLEs.

## CONTINUING EDUCATION UNITS (CEUs)

Attendees will be able to earn up to 1.2 Continuing Education Units (CEUs) by attending a variation of workshops and general sessions. CEUs can be earned based on the number of sessions attended during the Soaring to New Heights Conference.

- Concurrent sessions and the Keynote General Session scheduled for 60 minutes award 0.1 CEUs.
- Conference workshops scheduled for 120 minutes award 0.2 CEUs.
- No CEUs for speed sessions.
- No additional CEU fees for Thursday, Friday, and Saturday sessions apply
- Official CEU transcripts available on-demand via the mobile app. No hard copies will be distributed.

## CONTINUING LEGAL EDUCATION (CLE)

The CLE credit is educational credits that attorneys elect to earn by attending educational offerings certified by the Supreme Court of Illinois.

Sessions scheduled for 60 minutes award 1.0 CLE. Please note not all sessions are eligible for CLE credits. If you would like to apply for CLE credits, you must register, provide your ARDC number and pay for the CLEs with your conference registration. See page C32.

Four different CLE packages are offered:

- (3) CLE credits are \$45 plus registration
- (4) CLE credits are \$60 plus registration
- (7) CLE credits are \$105 plus registration
- (8) CLE credits are \$120 plus registration

Attorneys will receive their CLE attendance receipt(s) within 2 weeks of the conclusion of the conference.

## CONFERENCE TRACKS AND NUMBERING SYSTEM - Website

To help attendees identify sessions and workshops relevant to their field/interests, the conference program is organized around twelve different topic tracks: Boardmanship, Diversity, Facilities, Finance/Information Technology, Forest Preserve/Conservation, Governance/Legal, HR/Risk Management, Leadership/Management, Marketing/Communications, Parks/Natural Resources, Recreation and Therapeutic Recreation.

Additionally, a numbering system is used to provide attendees another avenue for identifying sessions/workshops that may be beneficial to them. The numbering system indicates the host sponsoring the session/workshop. Attendees can use the numbering system to quickly identify any session/workshop pertaining to a specific host across the multiple tracks. The following is the numbering system legend:

- 0-9: IAPD & IPRA
- 10 – 99: IPRA
- 100 – 199: IAPD
- 200 – 299: Parks and Natural Resource Management Section (PNRMS)
- 300 – 399: Administration and Finance Section (A&F)
- 400 – 499: Recreation Section (REC)
- 500 – 599: Therapeutic Recreation Section (TR)
- 600 – 699: Facilities Management Section (FM)
- 900 – 999: Communications and Marketing Section (C&M)
- 1000 – 1099: Diversity Section (DIV)
- 1100 – 1199: Forest Preserve/Conservation (FP/CONSV)

# GENERAL INFORMATION

## EXHIBIT HALL

The exhibit hall will be open on Thursday and Friday, with [dedicated hours](#) on both days.

Come visit more than 300 commercial manufacturers, distributors, designers, and educational booths. The exhibits will showcase the newest equipment, supplies, ideas, and services available to park, recreation, forest preserve, conservation, and therapeutic recreation agencies. Plan to spend several hours in the exhibit hall viewing the displays and visiting with exhibitors.

Each registered delegate will have multiple opportunities to win great prizes. Drawings will take place throughout the day Thursday and Friday. Entry blanks will be in the registration materials that you must pick up at conference registration. You must be present to win. Rules and regulations will apply.

The IAPD/IPRA Soaring to New Heights Conference has one of the largest exhibition of any state park and recreation conference in the country. Be sure to visit!

## EXHIBIT HALL HOURS

### Thursday, January 25:

11:00 am – 5:00 pm, Grand Opening  
12:00 pm – 12:30 pm; 4:00 pm – 5:00 pm (*Dedicated Hours*)

### Friday, January 26:

9:00 am – 12:00 pm  
11:00 am – 12:00 pm (*Dedicated Hour*)  
1:00 pm – 3:30 pm  
2:15 pm – 3:30 pm (*Dessert Reception and Dedicated Hours*)



## HOUSING INFORMATION

### Hyatt Regency Chicago (Host)

151 E. Wacker Drive

Chicago, Illinois 60601

**Reservations** (877) 803-7534

**Group Code** Refer to the group name IAPD/IPRA and group code **G-APKD** when making a reservation by phone.

**Rates** \$132 Single/Double; \$142 Triple; \$152 Quad

**Note:** Surcharges apply to upgraded room types including Deluxe, Regency Club and Business Plan rooms.

### Swissôtel Chicago (Overflow)

323 E. Wacker Drive

Chicago, Illinois 60601

**Reservations** (888) 737-9477

**Group Code** Refer to the group code **IAPD0124** when making a reservation by phone.

**Rates** \$132 Single/Double; \$162 Triple; \$192 Quad

**Note:** Surcharges apply to upgraded room types including Lakeview and Corner King rooms.

For online reservations for either the Hyatt Regency Chicago or the Swissôtel Chicago, visit [ILparksconference.com](http://ILparksconference.com)

Rooms are reserved on a first-come, first-served basis.

- The cut-off date for reservations for both the Hyatt and the Swissôtel is January 3, 2024. Reservations made after this date may be assessed at a higher rate and are subject to availability.
- One (1) night's room and tax advance deposit by check or credit card must accompany each reservation. This deposit is fully refundable on or before December 20, 2023. After this date there will be no refunds for cancelled rooms. The Joint Conference Committee implemented this policy in 1999 due to the high rate of rooms cancelled at the last minute.

**Suites:** IAPD member agencies or IPRA members interested in reserving a suite must first contact Cindy Galvan at IPRA ([cindy@ilipra.org](mailto:cindy@ilipra.org)). Once IPRA has given approval, you will be put in contact with the Hyatt Regency Chicago directly.

Exhibitors interested in reserving a suite must first contact Sue Triphahn at IAPD ([striphahn@ilparks.org](mailto:striphahn@ilparks.org)). Once IAPD has given approval, you will be put in contact with the Hyatt Regency Chicago directly.

**Note:** Suites are very limited due to renovations.

# GENERAL INFORMATION

## MEETING SAFETY AND RESPONSIBILITY POLICY

IAPD/IPRA are committed to providing a safe, productive, and welcoming environment for all conference participants and staff. All participants are expected to abide by this Meeting Safety and Responsibility Policy. Please visit <https://www.ilparksconference.com> for full details.

## PARKING

**Overnight Attendees:** Attendees staying overnight at the Hyatt Regency Chicago will receive a 50% discount off the existing published parking rate for overnight valet (no self-park on-site). Attendees staying overnight at the Swissôtel will receive a 50% discount off the existing daily parking rate (not applicable to self-park).

**Daily Commuters:** Delegates not staying at the hotels can park in any of the downtown garages at regular rates. Additional parking in the area can be viewed at [www.chicagoparkingmap.com](http://www.chicagoparkingmap.com).

## POLICY ON CHILDREN

To preserve a professional business environment and ensure a quality educational atmosphere at the IAPD/IPRA Soaring to New Heights Conference, no one under the age of 18 will be allowed to participate in pre-conference workshops, conference sessions, the Welcome Social or the Exhibit Hall. An exception will be made if the person is a speaker or a registered full or part-time college or university student, and is attending the conference for the purpose of professional development and networking opportunities.

## POLICY ON MEMBERS AND NONMEMBERS

The following persons will be allowed to register at the member rate:

- Members of the Illinois Park & Recreation Association in current standing through 12/31/23. **IPRA memberships not renewed for 2024 will be assessed the difference between the member and non-member conference registration fees upon their check-in on-site at Conference Registration.**
- Commissioners/park board members, attorneys, board treasurers, and board secretaries of agencies that are members of the Illinois Association of Park Districts.
- A maximum of six **support** staff from IAPD member agencies (**"Support staff" is defined as front desk/clerical and maintenance personnel only.**) **Support Staff on-line registration promotional code is SUPPORT2024.**

Requests from other persons or agencies asking for member rates will be presented to the Joint Conference Committee for approval prior to conference.

## RECORDING/VIDEOTAPING

Recording or videotaping from attendee smartphones or other electronic devices is not permitted during any part of the educational program, including pre-conference workshops, sessions, the Career Development Symposium, or the Keynote General Session.

## REGISTRATION INFORMATION

**Early Bird Registration Deadline** Monday, December 11, 2023  
**Registration Deadline** Monday, January 15, 2024

### Registration Methods:

- Online at [ilparksconference.com](http://ilparksconference.com); online registration **must be** accompanied by credit card for payment.
- Complete the Advance Registration Form and mail it with credit card or check to 2024 IAPD/IPRA CONFERENCE, 1460 Renaissance Drive, Suite 209, Park Ridge, IL 60068

### Registration Information:

- Mailed, and online registrations will be accepted until January 15, 2024.
- **IAPD/IPRA will not invoice agencies or individuals for conference registrations.**
- After registering you will receive an email confirmation with a bar code – **please bring this with you to conference.** This confirmation and a photo ID will be required to pick up your registration materials.
- Each registered delegate will receive their name badge and event tickets, and CLE coupons (if applicable) on-site at conference.
- Once on-site there will be a \$5 charge to reprint your name badge and **EVENT TICKETS WILL NOT BE REPRINTED. You must purchase new tickets at the current on-site price in order to attend any ticketed events.**
- You will not be permitted into conference workshops, sessions, or the Exhibit Hall without the proper name badge.

### On-site Registration Hours:

- Thursday, January 25 8:00 am – 5:00 pm
- Friday, January 26 7:00 am – 5:00 pm
- Saturday, January 27 7:45 am – 12:00 pm

### Registration Questions?

Contact CTE, our conference registration company, at either [ilparks2024@cteusa.com](mailto:ilparks2024@cteusa.com) or (847) 957-4255.





# GENERAL INFORMATION

## SPECIAL DIETS/ACCOMMODATIONS

Attendees with allergies should indicate their needs on the conference registration form. If you have questions or need additional assistance, please contact Cindy Galvan at [Cindy@ilpra.org](mailto:Cindy@ilpra.org).

## SPOUSE/GUEST PROGRAM AND REGISTRATION

All spouses or guests must register in order to participate in the conference, visit the exhibit hall, and attend special programs.

**Spouses or guests must have no affiliation with or be employed by any park district, forest preserve, conservation, recreation or special recreation agency.** Registration will include a name badge for admission to the Exhibit Hall, Welcome Social on Thursday, all 60-minute educational breakout sessions, and the Keynote General Session on Saturday. Tickets for the All-Conference Awards Luncheon and the Saturday evening Closing Social will be available for purchase. See page C32 for registration.

## STUDENT EVENTS

**Professional Connection**  
**THURSDAY, JANUARY 25**  
**6:00 pm – 7:00 pm**

You won't want to miss this unique opportunity to network with professionals in the field. The Professional Connection provides a relaxed, social atmosphere and an informal setting for talking with and getting to know professionals currently working in your area of interest. It also provides a great opportunity to learn about current and upcoming internships. Everyone who attends will enjoy complimentary pizza and soda. To register, see page C32 of the registration form.

## Mock Interviews/Resume Review

**FRIDAY, JANUARY 26**  
**10:00 am – 11:00 am**

The Mock Interviews/Resume Review offers students the opportunity to receive critique on their resume, along with practice to improve their interviewing skills by being paired with a professional who will engage them in a simulated interview experience. At the conclusion of the interview, students will receive constructive feedback and advice to help them be more prepared and to do well in a real-life interview.

Matched student-professional pairs will be communicated with prior to the conference. Dedicated meeting space will be available on Friday, January 26 from 10:00 am – 11:00 am for the Mock Interviews/Resume Reviews to take place. However, since the goal is to help students connect and gain career advice from professionals, matched student-professional pairs are welcome to meet at a time and location that is most convenient for them.

In order to participate and be matched in the program, advance registration is required. See page C32 of the registration form.

## VOLUNTEERS... CALLING ALL COMMISSIONERS, PROFESSIONALS AND STUDENTS!

We are recruiting volunteers for Conference Registration. If you are interested and have an hour or two to spare during conference, please send an email to Alan Howard ([ahoward@ilparks.org](mailto:ahoward@ilparks.org)) with the day(s)/time(s) you are available.







THURSDAY, JANUARY 25, 2024

## CONFERENCE WORKSHOPS

10:00 am – 12:00 pm

All conference workshops award 0.2 CEUs. Pre-registration is required. Register online at [ILparksconference.com](http://ILparksconference.com) or see page C30.

### 01 AI in the Parks and Recreation Industry: Embracing the Future

**Speaker(s):** Neelay Bhatt, Next Practice Partners; Jason Ellisalde, Next Practice Partners; Scott Crowe, Huntley Park District  
**Track:** Leadership Management

This session will delve into the ways AI is transforming the industry, exploring specific examples and practical applications. Participants will gain valuable insights into the potential of AI technologies, ethical considerations, and strategies for successful integration. Through interactive discussions and real-world case studies, attendees will be equipped with the knowledge and tools to navigate the evolving landscape of the Parks and Recreation industry. Throughout the presentation, real-world examples and case studies will be shared to provide concrete illustrations of how AI is impacting the field. These examples will highlight the transformative power of AI in enhancing user experiences, improving operational efficiency, and driving innovation within the Parks and Recreation.

#### Learning Objectives:

Participants will be able to:

1. Understand the potential of AI technologies and their specific applications within the industry.
2. Recognize the ethical considerations and challenges associated with AI integration.
3. Gain strategies for successful AI adoption and change management, enabling them to leverage AI to enhance user experiences, optimize operations, and achieve organizational goals.

### 203 Salt Smart Certified Workshop for Park District Winter Maintenance Staff

**Speaker(s):** Hannah Miller, The Conservation Foundation; Jennifer Hammer, The Conservation Foundation; Jimmy Schmidt, Streamwood Park District  
**Track:** Park and Natural Resource Management

Salt Smart Certified helps Park Districts keep visitors safe and lessen the impacts of chlorides, like rock salt, have on our natural and built environments from winter maintenance activities. Park Districts have important roles in the quality of life in our communities. Keeping people safe is a priority and can be challenging during and after winter storms. The Salt Smart Certified Workshop and accompanying Illinois Winter Maintenance Manual was developed to provide necessary tools winter maintenance staff need to be proactive, provide safe surfaces, and reduce environmental impacts through cost effective, industry accepted best practices. The interactive Salt Smart Certified Workshop includes topics such as: preseason planning, materials and liquids, key actions to take before, during, and after the storm, and more. Participating in this workshop and completing the post-workshop evaluation will count towards meeting the requirements for your Park District to be Salt Smart Certified.

#### Learning Objectives:

Participants will be able to:

1. Understand why and how chlorides impact the natural and built environment.
2. Identify industry specific terminology and practices that support Salt Smart outcomes at your Park District.
3. Increase knowledge of resources and support available to Park Districts.



### 306 Data Manipulation in Excel

**Speaker(s):** Marie Herman, MRH Enterprises LLC  
**Track:** Finance/IT

You work with Excel every day. Have you ever wondered if there are features that you haven't explored that would save you hours of time and loads of frustration? Join us for this session as we delve into time saving ways to work with data in Excel, from combining to separating to custom sorting and so much more. Laptops are not recommended nor required; handouts will be provided.

#### Learning Objectives:

Participants will be able to:

1. Identify some of the various ways to combine data in Excel.
2. Discover advanced filter and custom sorting methods to see your data just the way you want.
3. Understand how to correct common formatting issues people experience working with Excel.

### 420 Problem Solving Change: Being Proactive vs Reactive with Transition

**Speaker(s):** Lydie Gutfeld, City of San Bernardino, CA  
**Track:** Recreation

Dealing with transition and change can be the catapult to your quit and your team's burnout. Figuring out how to focus on the transition while understanding the fear of change can create a unity amongst your team. Supervisors, managers and department heads have been faced with the difficulty of maintaining staff levels and defining new roles with constant change and transition. Developing useful communication tools to implement with teams can prove effective in creating change agents. Be confident as you lead your team through the next big transition!

#### Learning Objectives:

Participants will be able to:

1. Identify a transition and its phases to better prepare for successful outcome.
2. Develop the communication skills necessary for becoming a change agent.
3. Improve presence as a leader through transition and change.



508

## Run, Hide, Fight

**Speakers(s):** Carol Cadle, Carol Stream Police Department; Dino Heckermann, Carol Stream Police Department

**Track:** Therapeutic Recreation

It's an unfortunate reality - the threat of an active shooter or active assailant situation is very real, and no agency or individual is immune to the possibility. As we've seen on the news and here in Illinois, there's been numerous tragedies at schools, public events, and in the workplace. While we can't stop it from happening, we can certainly discuss and examine options to help mitigate the effects of these incidents at our agencies. Officers Cadle and Heckermann of the Carol Stream Police Department will help practitioners put together a real-world plan to keep everyone safe in the event of an active shooter or active assailant. Be intentional and be prepared because "seconds" count!

### Learning Objectives:

Participants will be able to:

1. Outline and develop an effective response plan.
2. Explain how to activate a plan in an active shooter or active assailant situation.
3. Identify safe options in the event of an active shooter or assailant situation.

905

## Bridging the Confidence Gap: How to Succeed at Upfront Communication

**Speaker(s):** Tiffany Olson, Workshops That Work

**Track:** Marketing/Communications

In her book *Playing Big*, author Tara Mohr describes the problem of the "confidence gap" this way: "Most women I know feel great pressure...to say what they really want to say, while also...being nice, ever flexible, ever calm." We've probably all been there — frustrated by a thousand thoughts preventing us from speaking up confidently when we need to. You can witness this with women hedging their ideas, disclaiming their opinions, or upspeaking their voices, all in an effort to curb any sense of seeming overbearing or confrontational. That's not to say there aren't confident women out there who are excelling when it comes to communication. And it's not to say there aren't men who struggle with confidence and speaking up. In this session, Tiffany will delve into, not just bridging the confidence gap between men and women, but she will also provide encouraging steps and takeaways for anyone, regardless of gender, to be a better upfront communicator and to have more confidence.

### Learning Objectives:

Participants will be able to:

1. Identify confidence gaps and their significance in your life.
2. Understand why confidence gaps exist.
3. List the necessary steps to appear more confident in communication.

## CONFERENCE WORKSHOPS

12:30 pm – 2:30 pm

All conference workshops award 0.2 CEUs. Pre-registration is required. Register online at [ILparksconference.com](http://ILparksconference.com) or see page C30.

02

## Responsible Leadership - Choosing How We Show Up for Others

**Speaker(s):** Kristin Strunk, Regent Leadership Group

**Track:** Leadership Management

Leadership isn't a position of authority. It isn't demonstrated in your job title. It isn't something you learn overnight. There are four principles for Responsible Leadership, and each of those principles needs to be practiced and demonstrated regularly to enhance team engagement, develop others through effective delegation and coaching, and create the environment that builds the next generation of leaders. Leadership impacts so much more than staff retention. Responsible Leadership can reduce burnout, ease performance conversations, simplify conflict resolution, and build confidence. Research from Harvard Business Review shows that if you are a good leader your impact on your team and your team's direct reports has positive ramifications throughout the organization. Whether you have been a leader for decades or you're just starting your journey, we have the opportunity for you to learn, reflect, and develop your action plan.

### Learning Objectives:

Participants will be able to

1. Identify the four principles of Responsible Leadership.
2. Determine where you demonstrate the principles and their impact on others (not just your team).
3. Create an action plan for enhancing leadership style or determine how to become a leader.





THURSDAY, JANUARY 25, 2024

302

### Helpful Tips for Understanding and Prioritizing OSHA Standards in Parks and Recreation

**Speaker(s):** Bill Hooker, PDMRA

**Track:** HR/Risk Management

Proactive employers look at OSHA compliance as a first step towards the implementation of safety systems and a culture of continuous improvement for the safety of all staff. Understanding and implementing OSHA standards can at times be confusing and difficult to prioritize the numerous standards that may apply to your organization. In this program we will highlight various OSHA related topics and provide common industry application of the topic. Through the use of case studies, pictures, hypothetical, checklists and group exercises, participants will identify standards applicable to their agency, discuss factors for prioritizing topics and create an implementation plan for an OSHA topic at their agency.

#### Learning Outcomes:

Participants will be able to:

1. Understand how various OSHA topics apply to their industry.
2. Better identify and prioritize OSHA topics that apply to their agency.
3. Create a goal for implementing an OSHA topic.

401

### Collaboration Equity in a Hybrid Workplace

**Speaker(s):** Michael Gregory, MG Consulting LLC

**Track:** Recreation

Come join Michael Gregory as he presents The Collaboration Effect®, which discusses the importance of hybrid equity in the workplace, defines different types and styles of hybrid workers, and shares hybrid work trends to help you and your team navigate this new work world that is here to stay. Using breakout sessions, participants will have the opportunity to discuss how to apply lessons learned sooner rather than later for their own work environment.

#### Learning Objectives:

Participants will be able to:

1. Define Collaboration Equity and one's own place in this concept.
2. Apply three ideas for hybrid equity as they relate to the workplace.
3. Define three hybrid work trends for now and the future.

509

### Having Hard Conversations: Rely on Relationships, Be Uncomfortable, and Do It Anyway

**Speaker(s):** Susan Mrazek, Consultant

**Track:** Therapeutic Recreation

This training discusses the strengths and challenges of having hard conversations. Administrators, educators, and parents are all critical adults in children's lives who need to be able to confidently address challenging topics together. Participants will learn the different components of a challenging conversation and what skills are helpful to strengthen before entering one. They will gain practice in outlining their points, using assertive voice, setting a goal, validating others, and learning to question personal thoughts and assumptions. They will walk away with tools to use when going into a challenging conversation as well as ways to handle their own emotions when involved in talks that are uncomfortable and necessary.

#### Learning Objectives:

Participants will be able to:

1. Identify and understand the different skills needed to embark on challenging conversations.
2. Practice planning a difficult conversation and having one inside a role play scenario.
3. Understand and practice several conflict prevention skills- engaged listening, active constructive responding, and assertive voice.







602

## How to Implement F&B that Drives Cost Recovery

**Speaker(s):** Mike Holtzman, Profitable Food Facilities

**Track:** Facility Management

Food & Beverage programs help drive cost recovery in parks and recreation, so it's important for them to be successful. Some questions to ask as they relate to your program's ROI: How much does your agency rely on 3rd party food vendors? What is the criteria for identifying key menu items and will they engage your customers? Does your agency have a plan in place to help measure and achieve success now and long-term? Come join Mike Holtzman of Profitable Food Facilities as he discusses developing, implementing, and maintaining a successful F&B strategic plan that increases cost recovery, raises community engagement, and enhances park user experience.

### Learning Objectives:

Participants will be able to:

1. Discover areas of improvement or development for current F&B operations.
2. Identify one or more food concepts that meet criteria for community engagement.
3. Develop, implement, and maintain an exceptional F&B strategic plan.

1000

## Equitable Productive Conflict Resolution for People Managers

**Speakers(s):** Dr. Linda Henderson-Smith, ATC Consulting LLC; Jonelle Bailey, Sycamore Park District

**Track:** Diversity

One of the skills people managers need in order to equitably supervise teams is productive conflict resolution. Fear of conflict is one of the five dysfunctions of teams. If we want functional teams, we must learn how to face and resolve conflict in productive vs. destructive ways. This training will provide definition, steps, and practice to resolving conflict in productive ways to ensure our teams are safe places for staff to belong and thrive.

### Learning Objectives:

Participants will be able to:

1. Define productive conflict and how it is connected to equitable leadership.
2. Describe why productive conflict resolution is required for teams to be functional.
3. Explain steps to resolving conflict productively.

1109

## Unleashing Synergy: A Case Study in Transformation of the Willowbrook Wildlife Center

**Speaker(s):** Danielle Appelo, Wight & Company; Anamari Dorgan, Forest Preserve District of DuPage County; Stephanie Touzalin, Forest Preserve District of DuPage County

**Track:** Forest Preserve and Conservation

Owned by the Forest Preserve District of DuPage County, Willowbrook Wildlife Center provides care, rehabilitation, and medical treatment to native wildlife; supports the district's threatened and endangered species captive-rearing program; and is an environmental education resource for the public. To address the need to update the 42-year-old facility, the District committed to the design and construction of a clinic and visitor center, outdoor animal enclosures, wildlife gardens, and interpretive trails and immersive experiences in the surrounding forest preserve. This session will highlight the collaborative process between the District and Wight & Company to design and build a facility to enhance Willowbrook as a public resource, a project that is a true transformation in our approach to best practices in animal care and public communication. The improvements will underscore the critical message that healthy ecosystems are dependent on healthy wildlife populations and responsible human actions.

### Learning Objectives:

Participants will be able to:

1. Understand the collaborative nature of design-build projects, highlighting how interdisciplinary teams work together throughout the project lifecycle.
2. Identify this project's unique challenges and how they were overcome through creative problem-solving and innovative solutions.
3. List lessons learned and best practices including successes, failures, and areas for improvement.



# SESSIONS AT-A-GLANCE

Please visit [ilparksconference.com](http://ilparksconference.com) for session dates and times.

## BOARDSMANSHIP

- Boardmanship Essentials, Part I
- Boardmanship Essentials, Part II
- Board Member to Board Leader, Part 1
- Board Member to Board Leader, Part 2
- Frequently Asked Questions about Robert's Rules of Order at Meetings
- Government Finance for Non-Finance Park and Recreational Leaders
- Having a Healthy and Prosperous Relationship with your Executive Director
- Role of Board Members and Leadership in a Crisis
- The Importance of Diversity, Equity & Inclusion at our Agencies — Part I
- The Importance of Diversity, Equity & Inclusion at our Agencies — Part II
- The Importance of the Board Policy Manual: Why You Need One and What You Can Do with It
- Using Robert's Rules of Order in Your Meetings

## DIVERSITY, EQUALITY & INCLUSION

- Allyship: From Support to Action
- Building a Robust Commitment to DEIA and Getting Results in a Diverse Community
- Is Your Park District Gay Enough?
- Keep it 100 without Trippin', No Cap!
- Promoting Vendor Diversity at Your Agency
- The Goal of Belonging: Implementing DEI Within Your District's Summer Camps & Rec Programming
- The Look of the 'NEW' Professional
- Veteran Inclusive Programming - Yes, Women Served Too!

## FACILITY MANAGEMENT

- #banthebinder - Taking Your Operations into the Cloud
- Committing to Zero: Lessons Learned from Net Zero Energy Buildings
- Connecting with Your Gen Z Team
- Concession Stands: Pain or Profit?
- Crisis Management for Active Threat Situations
- Facility Rentals Panel: The Ins & Outs of Renting Space to the Public
- Healthy Communities, Parks and Splashpads
- Pickleball Palooza: What is the Big Dill?
- Sustainable Aquatic Design & Delivery in an Unpredictable Construction Market
- Take a New Look: Applying the Diamond of Care and Visual Literacy to Inspections and Maintenance
- To Game or Not to Game? Planning Successful eSports Programs and Spaces



## FINANCE/INFORMATION TECHNOLOGY

- Advanced Video Camera Solutions to Take your Park District or Forest Preserve to the Next Level
- Attackers Versus Defenders: How They React in Real Time
- Building Security Technology
- Collaboration Transformation & The Employee Experience
- Financing the Fun: An introduction to Municipal Bonds
- Fundamentals of IT Security for Everyone
- Innovation Oasis: Embracing AI for Next-Level Recreation
- Investing Park District Dollars: Maximizing Impact & Returns — SPEED SESSION
- Legal and Economic Update - New Laws, Economic Trends & Impact Financings for Park Projects
- Personal Finance for the Parks and Recreation Professional
- Thinking About a Bond Referendum? What to do and Where to Start
- What to Look for When Evaluating a Financing Proposal

## FOREST PRESERVE & CONSERVATION

- Break Out of Your Shell: Working Across Departments for Richer Engagement
- Connect Your Public to Nature's Recipe for Restoration
- Green from the Outside In
- "It's Dangerous to Go Alone! Take This!" - Gamification Marketing Strategies
- Naperville Park District Stream Restoration Case Study — SPEED SESSION
- The Challenges of Prescribed Burning in Urban Areas of Illinois
- The Living Map
- Under Pressure - The Region's Green Vision for Restoration, Resilience and Equitable Access
- Utilizing GIS for Planning, Management, and Analysis of Prescription Burns

## GOVERNANCE/LEGAL

- Agency State Accreditation - A Blueprint for Excellence!
- Bidding and Managing a Successful Construction Project
- Concrete to Green: How a Government Partnership is Turning a Commercial Site into a Events Park
- Critical Thinking About Accessibility and Inclusion
- Is it Easy Being Green? Exploring Renewable Energy Supply Options
- Legal/Legislative Part I
- Legal/Legislative Part II
- Not In My Park! Regulating Controversial Park Activities
- Planning for a Referendum: Available Options, Key Points and Milestones
- Real Estate 101
- Social Media & the Law: Facebook? Instagram? X?
- The Necessity of Video Surveillance in Parks and Facilities
- Why do I have to Go Through Zoning Approval Processes?

# SESSIONS AT-A-GLANCE

Please visit [ilparksconference.com](http://ilparksconference.com) for session dates and times.

## HR/ RISK MANAGEMENT

- Controlling the Chaos of Your Outlook Inbox
- Evanston Lakefront: A New Chapter and Collaboration
- How to Not Only Apply for Your Dream Job - But Get It: Best Kept Secrets from a Marketer
- Parental Leave & Benefit Offerings - How to Remain Competitive in a Changing Environment
- Park & Recreation Compensation Survey: Get to Know This Valuable Resource
- Planning the Perfect Panel Interview - Enhancing the Candidate Experience – SPEED SESSION
- The Future of Parks and Rec: Winning the War for Talent in the Next Phase
- "You're Fired!" - What to do Before Uttering These Words

## LEADERSHIP/MANAGEMENT

- Affiliates: A Blessing or a Curse?
- Attributes of a Great Leader
- All Minds Matter: Integrating Wellness in the Workplace – SPEED SESSION
- Building a Culture of Innovation and Inclusion
- Conflict Unpackaged
- Cultivating a Campfire Culture
- Delegation IS Leadership
- Design, Implement and Fund a Sustainable Financial Assistance Program
- Girl Power - Are You Ready? Get Set and Lead!
- Girl Power - Get Your Questions Answered!
- iLearn: The Makings of a Sustainability Project Proposal – SPEED SESSION
- Laughter as Medicine: Using Comedy for Staff Wellbeing and Managing Burnout
- Leadership Games – SPEED SESSION
- No One Cares About Your Data
- NRPA | IAPD | IPRA Executive Directors' Roundtable
- Psychological Safety: Your Leadership Reflection
- Q&A is the Best Way to National Certification Exam Success
- Strategic Leadership While Facing a Crisis
- Succession Planning is Dead! Long Live Succession Planning!

## MARKETING & COMMUNICATION

- 10 Lessons About Marketing I Learned from It's Always Sunny in Philadelphia
- Crowdfund Your Marketing: How Enlisting the Public Can Help You Achieve More
- Designing Marketing Strategies for Young Kids and "Younger" Seniors
- How NOT to be Boring with your Marketing Outreach Booth: 25 Booth-Boosting Tips
- Improving Customer Feedback Systems
- Marketing and Communications Roundtable 1.0
- Marketing and Communications Roundtable 2.0
- Rising Above the Rest: Transforming Parks Through Smart Drone Use
- Selling Sponsorship in Style: The Do's and Don'ts
- Sponsorships: It Takes a Team
- "Survey Says...!" Best Practices for Community Surveys and Public Engagement
- Web Accessibility and the American with Disabilities Act – SPEED SESSION

## PARKS & NATURAL RESOURCE MANAGEMENT

- 2024 IDNR Grant Outlook and Success Grant Submission
- Advancements in Water Feature Management
- All Charged Up: Everybody's Talking about Electrification
- Celebration and Stewardship of Your Nature Preserve
- Kids Around the World - Building a Generation of Hope
- Park Maintenance Round Table — SPEED SESSION
- Planning, Design, Construction, and Management for a Sustainable Synthetic Turf Sports Complex
- Planning for Capital Project Grants
- The Future of Urban Forestry in the Parks
- Tournaments: The Challenge and Reward of Hosting Large-Scale Athletic Tournaments at Your Parks

## RECREATION

- Bridging The Gap Between Marketing and Recreation: Episode 3
- Building a Positive Culture in your Summer Camp
- CHAMPS! Classroom/Group Management from the Classroom into Recreation!
- CHAMPS - Redesigning your Preschool and School Age Behavioral Systems
- Cures for the Common Survey
- Designing Surveys to Obtain Usable Data
- Early Childhood, Nature, and the Park District
- Fitness and Wellness Program Management
- Forward Thinking Aquatics
- Going Digital- EPACT — SPEED SESSION
- How to Make the Most Efficient Use of Event Space
- How to Plan an Event: Steps, Tips and Checklists
- Just Be in The Room
- Official Officials: Officiating in Parks and Recreation
- Our Volunteers are Out of this World!
- Reimagining Success in Youth Sports
- The Future Is Inclusion
- The Secret Sauce to Successful Programming "It's in There"
- Trend Check for Rec
- Unleashing Revenue Potential: Harnessing Data & Automation for Tennis & Pickleball Success — SPEED SESSION

## THERAPEUTIC RECREATION

- Prioritizing Mental Health: Empowering Your Organization
- Reframing Your Programs Through a Trauma Informed Lens
- Soaring to New Heights with The Alliance and Self Advocacy!
- "Squirrel!" Staying Focused with a Coworker Who has ADHD — SPEED SESSION
- SRA Budgeting 101
- The Healing Power of SOUL: Sharing of Unconditional Love and the Human-Animal Bond
- Transform Your Trainings
- What the ACC?

# KEYNOTE GENERAL SESSION

## Keynote General Session with Charles Clark

Saturday, January 27, 2024

9:00 am – 10:00 am

CEUs: 0.1



### About the Speaker

Charles Clark is a motivational speaker, creator of the Thrive Planner, and bestselling author. Before becoming an international speaker, Charles was one of the fastest men in the world. He is a 3x NCAA National Championship and USA Track and Field Championships silver medalist. Now, as a mindset expert, Charles shows athletes, entrepreneurs, and companies how to win in life. Today, Charles Clark teaches people how to use adversity to build greater strength, success, and fulfillment.

### Adversity Makes You Stronger

How To Change Your Perspective on Adversity and Use It to Become Relentless

Charles knows a thing or two about facing adversity. At a young age, he was recognized as one of the fastest men in the world. He won the NCAA Nationals and one of the fastest athletes in the world and was on the verge of signing a shoe deal. That was until he faced a career-ending injury that left him broken and feeling like he lost his life purpose.

Charles later realized that the adversity he was facing would be the very thing to propel him into his greatest purpose yet: to use his story to impact and encourage people all over the world who felt like he did.

**In this empowering and motivating session, you will learn:**

- How to shift your perception on adversity and use it to make you a better, more fulfilled person
- The one skill you need to become less impacted by setbacks
- The most important habits that amplify your confidence, happiness, and peak performance
- The power of decision-making and what choices lead to gaining momentum on your goals
- The science behind our behaviors and how to reprogram your mindset
- How to be empowered and uplifted to become your best self
- How to build a magnetic influence on those you lead and feel good about it
- Relearn the meaning of success to avoid burnout

KEYNOTE GENERAL SESSION



# 2024 Conference Registration Form

Register online at [ilparksconference.com](http://ilparksconference.com)

Faxed or mailed registration forms will be accepted until January 15, 2024.

☐ I am completing this form on behalf of the attendee and would like a copy of the receipt; email to: \_\_\_\_\_

## SECTION I. ATTENDEE INFORMATION

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

NICKNAME FOR BADGE \_\_\_\_\_ AGENCY \_\_\_\_\_

MAILING ADDRESS, CITY, STATE, ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ ATTENDEE EMAIL ADDRESS (ONE EMAIL PER REGISTRATION FOR MOBILE APP ACCESS) \_\_\_\_\_

CERTIFICATIONS: ☐ AFO ☐ CPO ☐ CPRE ☐ CPRP ☐ CPSI ☐ CTRS

MEMBER: ☐ IAPD ☐ IPRA ☐ NON-MEMBER

MEMBER RATES: All registrations are checked for membership status. Refer to the Policy on Members and Non-Members on page C7.

Is this your first time attending the IAPD/IPRA Soaring New Heights Conference? ☐ Yes ☐ No

If "No," how many years have you attended ☐ 2-5 ☐ 6-9 ☐ 10-15 ☐ 16+

Pronoun on badge: ☐ he/his ☐ she/her ☐ they/their ☐ ze/zir ☐ None

IAPD/IPRA makes available the email addresses of conference attendees to conference exhibitors who provide products and services to the park and recreation field. ☐ Please check here if you prefer your email address to NOT be provided.

**ADA COMPLIANCE / SPECIAL MEAL ACCOMMODATION:** If you have any special accessibility/meal requirement, please provide a brief description below. For requests pertaining to your hotel/lodging needs, please contact the Hyatt or Swiosotel directly when booking your room. \_\_\_\_\_

**Emergency Contact (REQUIRED):** Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

## SECTION II. PRE-CONFERENCE WORKSHIPS - THURSDAY, JANUARY 25, 2024 (Enrollment is limited - REGISTER EARLY!)

ID#	TITLE	FEE
<b>10:00 am – 12:00 pm</b>		
01	AI in the Parks and Recreation Industry: Embracing the Future	<input type="checkbox"/> \$85
203	Salt Smart Certified Workshop for Park District Winter Maintenance Staff	<input type="checkbox"/> \$85
306	Data Manipulation in Excel	<input type="checkbox"/> \$85
420	Problem Solving Change: Being Proactive vs Reactive with Transition	<input type="checkbox"/> \$85
508	Run, Hide, Fight	<input type="checkbox"/> \$85
905	Bridging the Confidence Gap: How to Succeed at Upfront Communication	<input type="checkbox"/> \$85
<b>12:30 pm – 2:30 pm</b>		
02	Responsible Leadership - Choosing How We Show Up for Others	<input type="checkbox"/> \$85
302	Helpful Tips for Understanding and Prioritizing OSHA Standards in Parks and Recreation	<input type="checkbox"/> \$85
401	Collaboration Equity in a Hybrid Workplace	<input type="checkbox"/> \$85
509	Having Hard Conversations: Rely on Relationships, Be Uncomfortable, and Do It Anyway	<input type="checkbox"/> \$85
602	How to Implement F&B that Drives Cost Recovery	<input type="checkbox"/> \$85
1000	Equitable Productive Conflict Resolution for People Managers	<input type="checkbox"/> \$85
1109	Unleashing Synergy: A Case Study in Transformation of the Willowbrook Wildlife Center	<input type="checkbox"/> \$85
<b>SECTION II SUBTOTAL</b>		<b>\$</b>

OVER →

SECTION III. CONFERENCE REGISTRATION						
	EARLY (BY 12/11/23)		REGULAR (12/12/23 – 01/15/24)		ON-SITE (AFTER 1/15/24)	
PACKAGE	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER
Full	<input type="checkbox"/> \$365	<input type="checkbox"/> \$670	<input type="checkbox"/> \$430	<input type="checkbox"/> \$800	<input type="checkbox"/> \$470	<input type="checkbox"/> \$880
No Frills	<input type="checkbox"/> \$310	<input type="checkbox"/> \$560	<input type="checkbox"/> \$365	<input type="checkbox"/> \$670	<input type="checkbox"/> \$420	<input type="checkbox"/> \$780
Thursday Only	<input type="checkbox"/> \$150	<input type="checkbox"/> \$260	<input type="checkbox"/> \$165	<input type="checkbox"/> \$290	<input type="checkbox"/> \$180	<input type="checkbox"/> \$315
Friday Only	<input type="checkbox"/> \$270	<input type="checkbox"/> \$485	<input type="checkbox"/> \$300	<input type="checkbox"/> \$545	<input type="checkbox"/> \$325	<input type="checkbox"/> \$595
Saturday Only	<input type="checkbox"/> \$290	<input type="checkbox"/> \$525	<input type="checkbox"/> \$320	<input type="checkbox"/> \$585	<input type="checkbox"/> \$345	<input type="checkbox"/> \$635
Student	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250	<input type="checkbox"/> \$150	<input type="checkbox"/> \$250
Retiree	<input type="checkbox"/> \$175	<input type="checkbox"/> \$390	<input type="checkbox"/> \$185	<input type="checkbox"/> \$415	<input type="checkbox"/> \$215	<input type="checkbox"/> \$490
Guest/Spouse	<input type="checkbox"/> \$175	<input type="checkbox"/> \$175	<input type="checkbox"/> \$185	<input type="checkbox"/> \$185	<input type="checkbox"/> \$215	<input type="checkbox"/> \$215
<b>A LA CARTE TICKET OPTIONS</b>					<b>QTY.</b>	
<ul style="list-style-type: none"> <li>• Friday, Awards Luncheon Ticket (includes one (1) dessert ticket)</li> <li>• Friday, Dessert Ticket (dessert served in the Exhibit Hall immediately following the luncheon)</li> <li>• Friday, Awards Luncheon Preferred Agency Seating (non-refundable fee) <ul style="list-style-type: none"> <li>- Specify preferred agency table OR preferred legislative table (if you will be inviting a legislator to join your agency).</li> </ul> </li> <li>• Saturday, Closing Social Ticket</li> <li>• CLE Credit Packages (3=\$45; 4=\$60; 7=\$105; 8=\$120) ARDC # _____</li> </ul>					<input type="checkbox"/> \$70 x _____ \$ _____ <input type="checkbox"/> \$20 x _____ \$ _____ <input type="checkbox"/> \$50 x _____ \$ _____ <input type="checkbox"/> Agency <input type="checkbox"/> Legislative  \$125 x _____ \$ _____ <input type="checkbox"/> \$45 <input type="checkbox"/> \$60 <input type="checkbox"/> \$105 <input type="checkbox"/> \$120	
<b>SECTION III SUBTOTAL</b>					<b>\$</b>	

SECTION IV. SPECIAL EVENT REGISTRATION (Space is limited - REGISTER EARLY!)		
<b>Professional Connection: Thursday, January 25, 6:00 pm – 7:00 pm</b> (see page C9 for details.)		
PCS	Professional Connection – <b>Student</b>	<input type="checkbox"/> N/C
PCP	Professional Connection – <b>Professional</b>	<input type="checkbox"/> N/C
<b>Mock Interviews/Resume Review:</b> (see page C9 for details.)		
MIS	Mock Interviews/Resume Review – <b>Student</b>	<input type="checkbox"/> N/C
MIP	Mock Interviews/Resume Review – <b>Professional</b>	<input type="checkbox"/> N/C

**Instructions:** Enter the subtotal from each section.  
Add Section II – IV line totals together  
to get the total amount now due.

<b>SECTION II: CONFERENCE WORKSHOPS</b>	<b>\$</b>
<b>SECTION III: CONFERENCE REGISTRATION</b>	<b>\$</b>
<b>SECTION IV: SPECIAL EVENTS</b>	<b>\$ N/C</b>
<b>TOTAL AMOUNT DUE</b>	<b>\$</b>

**IF PAYING BY CHECK, MAIL REGISTRATION FORM(S) WILL BE ACCEPTED UNTIL JANUARY 15, 2024 AT:**  
**2024 IAPD/IPRA CONFERENCE**  
1460 Renaissance Drive, Suite 305, Park Ridge, IL 60068

**FOR QUESTIONS OR TO MODIFY AN EXISTING REGISTRATION, EMAIL [ILPARKS2024@CTEUSA.COM](mailto:ILPARKS2024@CTEUSA.COM)  
OR CALL (847) 957-4255**



# IMPORTANT REGISTRATION INFORMATION

REGISTRATION FOR CONFERENCE AND ANY FEE-BASED CONFERENCE WORKSHOPS MUST BE DONE AT THE SAME TIME.

	Full Package	No Frills	Thursday Only	Friday Only	Saturday Only	Student/Retiree	Spouse/Guest
All-Conference Awards Luncheon (Friday)	✓						
Closing Social (Saturday)	✓				✓		
60-Minute Sessions * (Thursday-Saturday)	✓	✓	✓**	✓***	✓****	✓	✓
Exhibit Hall Admission (Thursday & Friday)	✓	✓	✓**	✓***		✓	✓
Keynote General Session (Saturday)	✓	✓	✓	✓	✓	✓	✓
Welcome Social (Thursday)	✓	✓	✓	✓	✓	✓	✓

\* 2-hour workshops not included and are available for an additional fee.

\*\* 60-minute sessions and access to Exhibit Hall on Thursday only.

\*\*\* 60-minute sessions and access to Exhibit Hall on Friday only.

\*\*\*\* 60-minute sessions on Saturday only.

**FULL** – Includes All-Conference Awards Luncheon ticket, Thursday - Saturday 60-minute sessions, Closing Social ticket, admission to the Exhibit Hall, Keynote General Session, and Welcome Social.

**NO FRILLS** – Includes Thursday - Saturday 60-minute sessions, Keynote General Session, admission to the Exhibit Hall, and Welcome Social.

**THURSDAY ONLY** – Includes Thursday 60-minute sessions, admission to the Exhibit Hall, Welcome Social, and Keynote session.

**FRIDAY ONLY** – Includes Friday 60-minute sessions, admission to the Exhibit Hall, Welcome Social, and Keynote Session.

**SATURDAY ONLY** – Includes Saturday 60-minute sessions, Welcome Social, Keynote Session, and Closing Social ticket.

**STUDENTS/RETIREES** – Includes Thursday - Saturday 60-minute sessions; admission to the Exhibit Hall; Welcome Social, and Keynote Session.

**GUEST/SPOUSE/FAMILY/FRIEND (Must not be affiliated with or employed by any park and recreation agency.)** Includes Thursday - Saturday 60-minute sessions, admission to the Exhibit Hall, Welcome Social, and Keynote Session.

## CANCELLATION POLICY:

Cancellations must be submitted in writing and received by December 22, 2023, in order to receive a refund less a processing fee of \$25. Refund requests received after this date will be reviewed on a case-by-case basis.

## ADDITIONAL REGISTRATION POLICIES:

- IAPD/IPRA will not invoice agencies or individuals for conference registrations.
- Please complete a separate registration form for each individual registering.
- Participants wishing to change workshops must pay the difference for a higher workshop or forfeit the difference for a lesser workshop.
- Pre-registration ends JANUARY 15, 2024. In order to receive the discounted pre-registration fee(s), registration forms must be postmarked or faxed by JANUARY 15, 2024. On-site registration begins at 7:30 am on January 25, 2024.
- The deadline for Preferred Agency Seating is JANUARY 15, 2024. No preferred seating will be taken on-site.
- ADA Compliance/Special Meal Accommodation: Attendees with special needs/meal requests should indicate their requirements on the conference registration form. If you have questions or need additional assistance, please contact Cindy Galvan at [Cindy@ilipra.org](mailto:Cindy@ilipra.org).

## POLICY ON MEMBERS AND NON-MEMBERS

The following persons will be allowed to register at the member rate:

- Members of the Illinois Park and Recreation Association in current standing through 12/31/23. **IPRA memberships not renewed for 2024 will be assessed the difference between the member and non-member conference rates. If there is an outstanding balance on an attendee's registration account at the start of the virtual conference, access to the platform will not be permitted. No refunds will be given.**
- Commissioners/park board members, attorneys, board treasurers, and board secretaries of agencies that are members of the Illinois Association of Park Districts.
- A maximum of six **support** staff from IAPD member agencies. **"Support staff" is defined as clerical/front desk and maintenance personnel only. Support staff on-line registration promotion code is SUPPORT2024.**

Requests from other persons or agencies asking for member rates will be presented to the Joint Conference Committee for approval prior to conference.

## QUESTIONS:

- Email your question to [ilparks2024@cteusa.com](mailto:ilparks2024@cteusa.com) or call (847) 957-4255. **Be sure to reference the IAPD/IPRA conference.**

## CONSENT TO CONFERENCE POLICIES

As a condition of attending the Soaring to New Heights Conference and to help protect the health and safety of yourself and others, all participants will be required to comply with protocols and conference policies that are in effect when the event takes place.

All participants will also be required to sign an acknowledgement of personal responsibility form prior to, and as a condition of, being admitted to the conference.

Any individual who refuses to adhere to health and safety protocols and conference policies or who refuses to submit a signed personal acknowledgement of personal responsibility form will not be admitted to, or be removed from, the conference without receiving a refund.

## CONSENT TO USE PHOTOS AND OTHER REPRODUCTIONS

By registering for, participating in or attending IAPD/IPRA meetings or other activities, an individual irrevocably agrees to the use and distribution by IAPD/IPRA of his or her image or voice in photographs, video recordings, audio recordings and any other electronic reproductions of such events and activities for any purpose without inspection or approval and without compensation, right to royalties or any other consideration now and in the future.







Event photography provided by JHyde Photography.



# 2024 EXHIBITORS

## COMPANY

## BOOTH#

5/3 Bank 344  
 AED Professionals 609  
 All Inclusive Rec LLC 325  
 American Ramp Company 530  
 American Red Cross Training Services 320  
 Anthony Roofing - Tecta America 114  
 Aqua Pure Enterprises, Inc. 431  
 Aquatic Design Partners 738  
 Baird Public Finance 448  
 Balanced Environments Inc. 712  
 **BCI Burke** 122  
 Bear Construction Company 223  
 Berliner Seilfabrik Play Equipment Corporation 157  
 BerryDunn 522  
 Bid Evolution 412  
 Blick Art Materials 720  
 Bluestem Ecological Services 324  
 Bounce Houses R Us 705  
 Brock USA 346  
 Bronze Memorial Company 216  
 Byrne & Jones Construction 733  
 Camosy Construction 601  
 Capri Pools & Aquatics 426  
 Central Parks 634  
 Chicago Backflow 611  
 CivicPlus 434  
 Columbia Cascade Company 147  
 ComEd Energy Efficiency Program 246  
 Commercial Recreation Specialists 304  
 CommunityPass 834  
 **Confluence, Inc.** 446  
 Cordogan Clark & Associates 143  
 Correct Digital Displays, Inc. 118  
 Counsilman-Hunsaker 323  
 **Cunningham Recreation** 804  
 Custom Bridges and Boardwalks 604  
 CXT Concrete Buildings 700  
 **DaySmart Recreation** 621  
 Design Perspectives, Inc. 708  
 Dewberry 119  
 Direct Fitness Solutions 540  
 Divine Signs 214  
 **DLA Architects, Ltd.** 220  
 Doty & Sons Concrete Products, Inc. 319  
 Drury Lane Theatre 622  
 DuraPlay, Inc. 916  
 Engineering Resource Associates, Inc. 343  
 Entertainment Concepts 917  
 **Eriksson Engineering Associates, Ltd.** 430  
 EVP Academies, LLC 201

## COMPANY

## BOOTH#

ExoFit Outdoor Fitness 613  
 Farnsworth Group, Inc. 419  
 Fehr Graham 226  
 FGM Architects Inc. 600  
 F.H. Paschen 605  
 FieldTurf 519  
 ForeverLawn Chicago 137  
 Frederick Quinn Corporation 310  
 Geese Chasers Chicago 348  
 **Gewalt Hamilton Associates** 713  
 Gold Medal Products 315  
 GovDeals 714  
 GovHR USA 450  
 GRAEF 337  
 H2I Group 233  
 Halogen Supply Company 438  
 Harbour Contractors, Inc. 202  
 Harris Local Government 614  
 Havenshine Technologies, Inc. 906  
 Henry Bros. Co. 444  
 Hey and Associates 316  
 **Hitchcock Design Group** 410  
 HR Source 205  
 IHC Construction Companies LLC 222  
 Illinois Association of Park District (IAPD) 503  
 Illinois Park & Recreation Association (IPRA) 500  
 Illinois Public Risk Fund 734  
 **Imagine Nation LLC** 525  
 IPARKS 411  
 iStrike by AnythingWeather 610  
 IZONE IMAGING 523  
 Jeff Ellis and Associates, Inc. 300  
 **JSD Professional Services** 334  
 Kahler Slater 308  
 Kankakee Nursery 527  
 Keeper Goals 339  
 Kiefer USA 606  
 KI Furniture 245  
 Kwikgoal 338  
 Lake Country Corporation 332  
 LeadingIT 529  
 Legat Architects 349  
 Leopardo Companies 427  
 Lincoln Aquatics 615  
 Local Government Health Plan 453  
 MAD BOMBER FIREWORKS 620  
 Matrix Fitness 115  
 Mesirow Financial, Inc. 436  
 Midwest Commercial Fitness 203  
 Most Dependable Fountains with Play Design Scapes 333

# 2024 EXHIBITORS



## COMPANY

## BOOTH#

Musco Sports Lighting	532
MyRec.com Recreation Software	204
Nevco Sports, LLC	920
NiceRink	340
<b>Nicholas &amp; Associates</b>	<b>311</b>
Norwalk Concrete Industries	352
NuToys Leisure Products, Inc	420
Omega II Fence Systems	336
Original Watermen - Vista, CA	833
Outdoor-Fit Exercise Systems	327
Paddock Pool Equipment	428
Parkreation Inc.	449
PDRMA	303
Perfect Turf LLC	145
Perkins&Will	638
Perry Weather	409
PFM Asset Management LLC/ IPDLAF+ Class	401
Planning Resources Inc.	424
Playcraft Systems LLC	631
Playground Guardian	806
PMA Financial Network, LLC	219
Productive Parks LLC	632
Products 4 Parks	612
Progressive Business Solutions	321
Pyrotecnico	322
Rain Drop Products	235
Ramuc/Tuff Coat Paint div of MRT	730
RCP SHELTERS, INC	120
RecDesk, LLC	240
Record--A-Hit Entertainment	404
Recreonics, Inc.	421
Reinders	407
Romtec	524
Scharm Floor Covering	230
School Health/Palos Sports	520
SCORE SPORTS	624
Sikich	539
Smart Industry Products	330
Soccer Made In America	309
Sourcewell	719
Spartan Sports Lighting	820
Spear Corporation	639
Speer Financial, Inc.	239
Splashtacular	819
Sport Court Midwest	149
Sportsfields, Inc.	237
Stageline	627
Stalker Sports Floors	706
Starfish Aquatics Institute	243

## COMPANY

## BOOTH#



Stifel Public Finance	925
Studio GC Architecture + Interiors	103
Team REIL Inc.	715
The Davey Tree Expert Company	602
The Pizzo Group	244
The Spargo Group	629
TinyMobileRobots	607
ToolWatch	345
TRIA Architecture, Inc.	521
Triple H Mulch and Firewood LLC	312
Tyler Technologies, Inc.	608
Univar Solutions MiniBulk	314
University of Wisconsin-La Crosse	640
<b>Upland Design Ltd</b>	<b>215</b>
Vermont Systems	531
Visual Image Photography	423
Vortex Aquatic Structures International	619
Water Technology, Inc. (WTI)	538
W.B. Olson Inc.	329
Wight & Company	429
Williams Architects	603
Wintrust Financial Corporation	526
Wold Architects and Engineers	356
<b>WT Group</b>	<b>400</b>
Xplor Recreation	811



= Conference Diamond Sponsor



= Conference Platinum Sponsor



= Conference Crystal Sponsor



= Conference A-La-Carte Sponsor

Exhibitors as of September 2022



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: AMENDING PERSONNEL POLICY  
MANUAL SECTION 4.28 WORK-RELATED EXPENSE  
REIMBURSEMENT**

**AGENDA No.:** 7.B.

**MEETING DATE:** NOVEMBER 13, 2023

**STAFF REVIEW:**

Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in blue ink.

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in blue ink.

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

At the November 15, 2021 Board of Park Commissioners meeting, the Board approved the creation of Section 4.28 Work-Related Expense Reimbursement of the District's Personnel Policy Manual. This section was created to clarify and address specific requirements that many Illinois employers, including the District, must follow, per the Illinois Wage Payment and Collection Act (820 ILCS 115/). This Act addresses various topics including the payment of wages, and the reimbursement of business expenses to covered employees.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The accompanying excerpt of the District's Personnel Policy Manual reflects the proposed amendments (identified in red font) to section 4.28. This amending language clarifies the District's policy for reimbursing employees for the purchase of eligible safety and non-safety apparel.

**ACTION PROPOSED:**

A motion (and a second) to approve amending Personnel Policy Manual Section 4.28 Work-Related Expense Reimbursement.

#### **4.28 Work-Related Expense Reimbursement (New 11/15/2021)**

This Policy is designed to assist employees in reporting and receiving reimbursement for reasonable out-of-pocket expenses incurred while conducting business for, or on behalf of the District. Generally, the Park District anticipates that most employees will not need to incur business expenses in order to perform their job duties. Employees that have been issued a District purchasing card (P-card) should make a reasonable attempt to use such P-card to pay for any necessary business expenses before deciding to pay for such expenses out-of-pocket.

The District expects employees to act responsibly and professionally when incurring business expenses. The District will reimburse employees for reasonable out-of-pocket expenses incurred on behalf of the District and that are pre-approved by either the Superintendent, Department Director, or Executive Director ("supervisor"). This includes, for example, travel, mileage, tools, uniforms, airfare, accommodations, meals, and purchases made on behalf of the District. —Employees must exercise care to avoid impropriety or the appearance of impropriety and adhere to the District's existing purchasing policies, when applicable. Reimbursement is allowed only when reimbursement has not been, and will not be, received from other sources.

Employees must adhere to the following general guidelines in order to be reimbursed for any expenses:

- The District will reimburse employees only for reasonable expenses incurred to discharge their job duties, that inure for the primary benefit of the District and that have been pre-approved by the employee's supervisor. In addition, full-time employees that are not currently approved for a remote work arrangement in accordance with Personnel Policy Manual Section "4.27 Working Remotely – Telecommuting", may also be eligible to receive reimbursement for the costs to purchase eligible safety apparel and non-safety apparel, up to a maximum cost of \$250.00 per fiscal year (12-month period). If the District determines that any portion of a reimbursable purchase is taxable income to the employee, the District shall reimburse the employee an additional 20% of the taxable reimbursement amount. -
- Original receipts or other documentation evidencing the out-of-pocket expenses are required for reimbursement. Such documentation shall contain sufficient detail to provide the vendor name, a description of the goods and/or services purchased, the quantity and prices of the goods and/or services, and the date that such purchases occurred. If original documents cannot be provided, employees must submit a signed statement explaining the reason such documents are not available.
- All requests for reimbursements and supporting documentation must be submitted to the Finance Department within thirty (30) days of incurring the expense. Expenses not submitted within thirty (30) days may be ineligible for reimbursement and such determination will be arrived at on an individual basis.
- Any reimbursement that exceeds the actual cost incurred by the employee must be returned to the District within thirty (30) days of reimbursement.

When submitting business meal expenses for reimbursement, please include:

- The business purpose, and/or



- The names of the participants and their affiliations or other information establishing a business relationship with the individual incurring the expense.

- Please refer to *Personnel Policy Manual Section 3.10 Professional Development and Reimbursement of Expenses* for more detailed guidelines.

If an employee does not comply with the above guidelines, or an expense is not pre-approved by the District, the employee may be denied reimbursement. In addition, if an expense is incurred as a result of an employee's own negligence or misconduct, such expense may not be reimbursed by the District. Falsification of any expense reimbursement, supporting documentation or other misrepresentations in connection with a request for expense reimbursement is subject to discipline, up to and including discharge, regardless of the falsification's discovery date. Employees will be required to repay the District for reimbursements improperly obtained by the employee.

Certain employees are required by the Park District to have mobile devices or other tools in order to perform their job duties. The Park District will either provide Park District-owned mobile devices or tools to such employees or reimburse them for a portion of their monthly expenses (subject to the guidelines in *Personnel Policy Manual Section 6.11 Work-Related Cell Phone Policy*). If you have any questions about whether you are required to have a mobile device or certain tools to perform your job duties and/or if you are eligible for reimbursement for such expenses, please contact the department Director.

Employees that use personal vehicles for work-related travel will be reimbursed at the federal IRS mileage reimbursement rate if all of the requirements above are met, including that the work-related travel has been approved in advance by their immediate supervisor. Employees will be reimbursed only for mileage in excess of an employee's normal commute to the office.

It is the intention of the District that this policy serves as an "accountable plan" (as described by the IRS) so as to allow employees to exclude such reimbursements from taxable income; however, each employee should consult their own tax advisor to determine how any such reimbursements will affect him/her personally in that regard.

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## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: EMPLOYEE HEALTH INSURANCE CONTRACT**

**AGENDA No.: 7C**

**MEETING DATE: NOVEMBER 13, 2023**

**STAFF REVIEW:**

Human Resource Manager, Linda Noonan:

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**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in blue ink.

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

Our one-year contract with BlueCross BlueShield (BCBS) health insurance expires on December 31, 2023. All full-time employees as well as part-time employees working at least 1,560 hours/FY are eligible for health insurance benefits.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Based on the number of existing participating employees, and the mix of coverage types and levels (i.e., HMO, PPO, Employee only, family, etc.), BCBS originally proposed rates that would result in a 9.62% increase (\$74,176.32) in total premiums for the January 1 – December 31, 2024 plan year. Our current fiscal year budget (May 1, 2023 - April 30, 2024), reflects a cost increase of 10%, over the prior year's (2022) actual premiums.

Our insurance broker, OneDigital Health & Benefits, Inc., has since negotiated down the original proposed premium increase for benefit year 2024 from 9.62% (\$74,176.32) to 4.14% (\$31,913.40).

**ACTION PROPOSED:**

Motion (and a Second) to approve the Employee Healthcare Contract.



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: A. RESOLUTION 23-1114: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING A CHANGE IN THE COMPLETION DATE IN THE CONTRACT WITH INTEGRAL CONSTRUCTION, INC. FOR THE CENTRAL PARK CONCESSION/RESTROOM/ STORAGE BUILDING.**

**AGENDA No.: 7 D**

**MEETING DATE: NOVEMBER 13, 2023**

**STAFF REVIEW:** Director of Parks and Planning, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The following change order request (COR #5) involves a change in the final completion date of the restroom/storage/concession building, and is germane to the project.

While work on the project has continued throughout the summer, recent weather interruptions as well as unexpected delays on windows ordered for the dormer structures on the restroom building necessitate this change. COR#5 constitutes change order #3 on this project.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

COR#5 is a no-cost change. The original anticipated completion date was August 11, 2023. The new anticipated completion date is November 15, 2023. Staff and the general contractor anticipate much of the project being complete prior to this new date, but the extended time allows for completion of final punch list items and any further delays in materials or fixtures.

**ACTION PROPOSED:** A motion (and a second) to Approve Resolution 23-1114: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park Concession/Restroom/ Storage Building.

**RESOLUTION NO. 23-1114**  
**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER**  
**INVOLVING A CHANGE IN THE COMPLETION DATE IN THE CONTRACT**  
**WITH INTEGRAL CONSTRUCTION, INC.**  
**FOR THE CENTRAL PARK CONCESSION/ RESTROOM/STORAGE BUILDING**

---

**WHEREAS**, during the February 20, 2023 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Integral Construction, Inc. for the Central Park Concession/Restroom/Storage Building Project (“the “Project”), with a completion date of August 11, 2023, and

**WHEREAS**, the Executive Director has presented and recommended the following proposed Change Order to the Contract between the District and Integral construction, Inc. modifying the completion date and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

**WHEREAS**, upon the Board’s approval of Change Order 3, the new completion date for the Central Park Concession/Restroom Storage Building Project would be: November 15, 2023.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION 1.** That after reviewing the explanation of the Executive Director as to the necessity of and reason for the Change Order 3 attached hereto as Exhibit “A,” the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

**SECTION 2.** That having made the findings set forth in Section 1 above, the Board hereby approves the Change Order 3 attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order 3 on behalf of the District.

*Resolution 23-1114 continued:*

PASSED AND APPROVED THIS 13<sup>th</sup> DAY OF NOVEMBER, 2023.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

OTHER: \_\_\_\_\_

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure Kosey, Secretary



Exhibit A  
Change Order #3  
(Integral Construction, Inc. COR # 5)



320 Rocbaar Drive  
Romeoville, IL 60446  
(O) 844-317-7403  
(F) 844-317-7402

## CHANGE ORDER REQUEST

Monday, October 2, 2023

**Project:** Central Park Phase II - Support Building  
**Location:** 1315 Kensington Rd., Oak Brook, IL 60523  
**Owner / Agent:** Oak Brook Park District  
1450 Forest Gate Rd.  
Oak Brook, IL 60523

**COR #:** 005  
**COR Description:** Contract Time Extension  
**Schedule Impact:** (96) Calendar Days

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
01-0000	Contract Time			
	Extend final completion from August 11th, 2023 to November 15th, 2023	1.00	ls	\$ -

COR Subtotal \$ -

General Requirements	5.0000%	\$ -
Liability Insurance	1.5000%	\$ -
Builders Risk Insurance	0.0000%	\$ -
Performance & Payment Bond	1.5000%	\$ -
Fee	5.0000%	\$ -

**COR GRAND TOTAL** \$ -

Signed \_\_\_\_\_ Owner / Agent

\_\_\_\_\_  
Date

Signed \_\_\_\_\_ Integral Construction, Inc.

\_\_\_\_\_  
Date



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: A. RESOLUTION 23-1115: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING A CHANGE IN THE COMPLETION DATE IN THE CONTRACT WITH INTEGRAL CONSTRUCTION, INC. FOR THE CENTRAL PARK PHASE II PROJECT.**

**AGENDA No.:** 7 E  
**MEETING DATE:** NOVEMBER 13, 2023

**STAFF REVIEW:** Director of Parks and Planning, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The following change order request (COR #7) involves a change in the final completion date of the Phase II project at the north athletic fields, and is germane to the project.

While work on the project has continued throughout the summer, recent weather interruptions as well as coordination with work on the restroom building necessitate this change. COR#7 constitutes change order #4 on this project.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

COR#7 is a no-cost change. The original anticipated completion date was August 11, 2023. The new anticipated completion date is November 15, 2023. Staff and the general contractor anticipate much of the project being complete prior to this new date, but the extended time allows for any unexpected delays, particularly related to weather.

**ACTION PROPOSED:** A motion (and a second) to Approve Resolution 23-1115: A Resolution Authorizing and Approving a Change Order Involving a Change in the Completion Date in the Contract with Integral Construction, Inc. for the Central Park phase II project.

**RESOLUTION NO. 23-1115**  
**A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER**  
**INVOLVING A CHANGE IN THE COMPLETION DATE IN THE CONTRACT**  
**WITH INTEGRAL CONSTRUCTION, INC.**  
**FOR THE CENTRAL PARK PHASE II PROJECT**

---

**WHEREAS**, during the February 20, 2023 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Integral Construction, Inc. for the Central Park Phase II Project (“the “Project”), with a completion date of August 11, 2023, and

**WHEREAS**, the Executive Director has presented and recommended the following proposed Change Order to the Contract between the District and Integral construction, Inc. modifying the completion date and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

**WHEREAS**, upon the Board’s approval of Change Order 4, the new completion date for the Central Park Concession/Restroom Storage Building Project would be: November 15, 2023.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:**

**SECTION 1.** That after reviewing the explanation of the Executive Director as to the necessity of and reason for the Change Order 4 attached hereto as Exhibit “A,” the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

**SECTION 2.** That having made the findings set forth in Section 1 above, the Board hereby approves the Change Order 4 attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order 4 on behalf of the District.

*Resolution 23-1115 continued:*

PASSED AND APPROVED THIS 13<sup>th</sup> DAY OF NOVEMBER, 2023.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

OTHER: \_\_\_\_\_

\_\_\_\_\_  
Sharon Knitter, President

ATTEST:

\_\_\_\_\_  
Laure Kosey, Secretary



Exhibit A  
Change Order #4  
(Integral Construction, Inc. COR # 7)



320 Rocbaar Drive  
Romeoville, IL 60446  
(O) 844-317-7403  
(F) 844-317-7402

## CHANGE ORDER REQUEST

Monday, October 2, 2023

**Project:** Central Park Phase II - Sitework  
**Location:** 1315 Kensington Rd., Oak Brook, IL 60523  
**Owner / Agent:** Oak Brook Park District  
1450 Forest Gate Rd.  
Oak Brook, IL 60523

**COR #:** 007  
**COR Description:** Contract Time Extension  
**Schedule Impact:** (96) Calendar Days

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
01-0000	Contract Time			
	Extend final completion from August 11th, 2023 to November 15th, 2023	1.00	ls	\$ -

COR Subtotal \$ -

General Requirements	0.0000%	\$ -
Liability Insurance	0.0000%	\$ -
Builders Risk Insurance	0.0000%	\$ -
Performance & Payment Bond	0.0000%	\$ -
Fee	0.0000%	\$ -

**COR GRAND TOTAL** \$ -

Signed \_\_\_\_\_ Owner / Agent

\_\_\_\_\_  
Date

Signed \_\_\_\_\_ Integral Construction, Inc.

\_\_\_\_\_  
Date



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ACCEPTANCE OF THE OAK BROOK PARK DISTRICT'S ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR THE FISCAL YEAR ENDED APRIL 30, 2023**

**AGENDA No.: 7 F**

**MEETING DATE: NOVEMBER 13, 2023**

**STAFF REVIEW:**

Finance Manager Nicole Lawler:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

#### **ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Accounting Firm of Lauterbach & Amen, LLP (L&A) was initially engaged to provide audit services for three years beginning FY 14/15. Their contract was extended for two years in 2018 and for three years in 2020. Subsequent to an RFP in March of 2023, the board once again engaged L&A, the lowest bidder, for three years with an option to extend for an additional two years. As required by the board, an entirely new team was assigned to perform and oversee the audit.

#### **ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Ann Scales, representative of L&A, provided an overview of the ACFR to the board on October 16<sup>th</sup>, 2023.

In their opinion, the financial statements presented fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Oak Brook Park District, Illinois, as of April 30, 2023.

#### **ACTION PROPOSED:**

Motion to accept the Oak Brook Park District's Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ended April 30, 2023.

New Business



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE NO. 23-1218: AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL YEAR 2024-2025 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND COOK COUNTIES, ILLINOIS**

**AGENDA No.: 8. A.**

**MEETING DATE: NOVEMBER 13, 2023**

**STAFF REVIEW:**

Chief Financial Officer, Marco Salinas:

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**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in blue ink.

#### **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

The State of Illinois Truth-in-Taxation Act requires that no less than twenty days prior to any taxing body adopting its property tax levies, it must determine how many dollars in property tax extensions will be necessary. This tax levy is for the 2023 levy year and the corresponding taxes will be collected during our fiscal year 2024/2025.

#### **ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The total 2023 tax levy for the Park District is estimated at \$5,871,302. Of this amount, \$3,810,562 is comprised of the corporate and special purpose levies (i.e., aggregate levy), and \$2,060,740 is comprised of the special recreation and debt service levies. Although the 2023 aggregate levy amount represents a 9.20% increase over prior year's (2022) final aggregate levy amount of \$3,489,526, the 2023 aggregate tax levy amount will be reduced by DuPage and Cook County in accordance with the Property Tax Extension Limitation Law (PTELL). Under PTELL, our final 2023 aggregate tax levy should reflect an increase of approximately 5.00% over prior year, plus any additional levy due to new growth in Equalized Assessed Value (EAV). The 2023 tax levy for special recreation and debt service represents a 7.26% increase over prior year's final levy amount of \$1,921,259.

A public hearing for our 2023 property tax levy will be scheduled to occur on December 18, 2023 with final adoption of the levy scheduled subsequent to this public hearing, on that same day. Notice of this public hearing will be published in a locally circulating newspaper at least 7 but no more than 14 days before the public hearing, in accordance with the Truth-in-Taxation Act.

#### **ACTION PROPOSED:**

For review and discussion only.

**ORDINANCE NO. 23-1218**

**AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL  
YEAR 2024-2025 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND  
COOK COUNTIES, ILLINOIS**

---

Be it ordained by the Board of Park Commissioners of the Oak Brook Park District,  
DuPage and Cook Counties, Illinois, that:

**SECTION 1:** A tax for the following sum of money, totaling \$5,871,302 or as much  
thereof as may be authorized by law, to defray expenses and liabilities of the Park District, be and  
the same, is hereby levied commencing on the 1<sup>st</sup> day of May, 2024 and ending on the 30<sup>th</sup> day of  
April, 2025.

**ARTICLE I - GENERAL CORPORATE FUND**

A. ADMINISTRATIVE EXPENSES	\$ 680,942
B. PARK EXPENSES	500,000
C. PROFESSIONAL SERVICES	35,000
D. BUILDING EXPENSES	<u>700,000</u>
TOTAL - GENERAL CORPORATE FUND	\$1,915,942

**ARTICLE II - RECREATION FUND**

A. ADMINISTRATIVE EXPENSES	\$ 569,600
B. RECREATION, FITNESS & AQUATIC PROGRAM EXPENSES	<u>850,000</u>
TOTAL - RECREATION FUND	\$1,419,600

**ARTICLE III - ILLINOIS MUNICIPAL RETIREMENT FUND**

ADMINISTRATIVE EXPENSES	\$ 87,360
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**ARTICLE IV - SOCIAL SECURITY FUND**

ADMINISTRATIVE EXPENSES	\$ 240,240
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**ARTICLE V - LIABILITY INSURANCE FUND**

ADMINISTRATIVE EXPENSES	\$ 136,500
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**ARTICLE VI - AUDIT FUND**

CONTRACTUAL & PROFESSIONAL SERVICES	\$ 10,920
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**ARTICLE VII - DEBT SERVICE FUND**

PRINCIPAL & INTEREST EXPENSES	\$1,660,740
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**ARTICLE VIII – SPECIAL RECREATION FUND**

ADMINISTRATIVE EXPENSES	\$ 100,000
PROGRAM/CAPITAL EXPENSES	<u>300,000</u>
TOTAL – SPECIAL RECREATION FUND	\$ 400,000

**ARTICLE IX - RECAPITULATION**

GENERAL CORPORATE FUND	\$ 1,915,942
RECREATION FUND	1,419,600
ILLINOIS MUNICIPAL RETIREMENT FUND	87,360
SOCIAL SECURITY FUND	240,240
LIABILITY INSURANCE FUND	136,500
AUDIT FUND	10,920
DEBT SERVICE FUND	1,660,740
SPECIAL RECREATION FUND	<u>400,000</u>
TOTAL TAXES LEVIED	\$ 5,871,302

Section 2. The secretary of the Park District is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County, Illinois and Cook County, Illinois as provided by law.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 18th day of December, 2023.

APPROVED this 18th day of December, 2023.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
PRESIDENT

ATTEST: \_\_\_\_\_  
SECRETARY



## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: IAPD CREDENTIALS: AN APPOINTMENT OF CERTAIN DISTRICT REPRESENTATIVE(S) TO SERVE AS DELEGATE(S) TO THE ANNUAL BUSINESS MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS**

**AGENDA No.: 8 B**

**MEETING DATE: NOVEMBER 13, 2023**

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

**ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Constitutional By-Laws of the Illinois Association of Park Districts (IAPD) entitles all member park districts to be represented at the Association's meetings and conferences by delegate(s) designated by each park district. Each delegate must present proper credentials consisting of a certificate by the Secretary of the member park district that the delegate represents the park district.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The attached document grants the proper credentials to the individual appointed to represent the Oak Brook Park District at the Association's Annual Business Meeting held during the IPRA/IAPD Conference, Saturday, January 27, 2024 at 3:30 p.m.

The Commissioners may wish to discuss their availability to attend conference and represent the District at the Annual Meeting.

The Commissioners may also appoint the Executive Director or her delegate to attend the meeting on their behalf.

The Board will be asked to make a motion during its December 18, 2023 Board Meeting to appoint the District's delegate for the Annual Business Meeting of the Illinois Association of Park Districts.

**ACTION PROPOSED:**

For Review and Discussion Only.



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 5, 2023

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 25-27, 2024.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 27, 2024 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

**NOTE:** If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

## CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

Oak Brook Park District

held at

*(Name of Agency)*

1450 Forest Gate Rd, Oak Brook, 60523-2151 on

November 13, 2023

at 6:30 p.m.

*(Location)*

*(Month/Day/Year)*

*(Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 27, 2024 at 3:30 p.m.:**

**Name**

**Title**

**Email**

Delegate: \_\_\_\_\_

1st Alternate: \_\_\_\_\_

2nd Alternate: \_\_\_\_\_

3rd Alternate: \_\_\_\_\_

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:

Signed: \_\_\_\_\_  
*(President of Board)*

Attest: \_\_\_\_\_  
*(Board Secretary)*

Return this form to:

Illinois Association of Park Districts  
211 East Monroe Street  
Springfield, IL 62701-1186  
Email: [iapd@ilparks.org](mailto:iapd@ilparks.org)



TO: ALL MEMBER DISTRICTS  
FROM: Peter M. Murphy, President/CEO  
DATE: October 5, 2023  
RE: **RESOLUTIONS**

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

(a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 28, 2023) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 13, 2023) to the Annual Business Meeting.

(b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.

(c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

**NOTE: All resolutions must be received in the Association's office no later than November 28, 2023.**



TO: ALL MEMBER DISTRICTS  
FROM: Peter M. Murphy, President/CEO  
DATE: October 5, 2023  
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 28, 2023 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 13, 2023) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

### **ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS**

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

(a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.

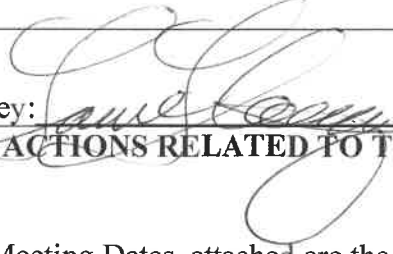
(b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

**NOTE: November 28, 2023 is the deadline for all changes and/or amendments to be received in the Association's office.**





## Oak Brook Park District

<b>BOARD MEETING</b> <b>AGENDA ITEM –HISTORY/COMMENTARY</b>	
<b>ITEM TITLE: 2024 BOARD MEETING DATES</b>	<b>AGENDA No.: 8 C</b> <b>MEETING DATE: NOVEMBER 13, 2023</b>
<b>STAFF REVIEW:</b>	
<b>RECOMMENDED FOR BOARD ACTION:</b> Executive Director, Laure Kosey: 	
<b>ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</b>  In preparation for the publication notice of the Regularly Scheduled Board Meeting Dates, attached are the 2024 dates.  Meetings are scheduled for the third Monday of the month except when the third Monday would occur during a holiday week. In those events, the Board Meeting would be scheduled for the second Monday of the month. For the 2024 calendar, it is necessary to adjust the November Board Meeting date to the second week.  The proposed 2024 Board Meeting Dates are provided on the following page.	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</b> The Board will be asked to approve the 2024 meeting dates for the Regularly Scheduled Board Meetings at the Board's December 18, 2023 meeting.	
<b>ACTION PROPOSED:</b> For Review and Discussion Only.	



**2024 Calendar of the Regularly Scheduled Meeting Dates  
of the  
Oak Brook Park District Board of Commissioners**

The Board Meetings are held on the third Monday of the month except when the third Monday would occur during a holiday week. In those events, the Board Meeting would be scheduled for the second Monday of the month. The meetings begin at 6:30 p.m. and are held at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523.

January 15, 2024  
February 19, 2024  
March 18, 2024  
April 15, 2024  
May 20, 2024  
June 17, 2024  
July 15, 2024  
August 19, 2024  
September 16, 2024  
October 21, 2024  
November 18, 2023  
December 16, 2024

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities**, and **open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379

Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

[www.obparks.org](http://www.obparks.org)



The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on December 18, 2023, 6:30 p.m.

Adjournment