



# Oak Brook Park District Board Packet

March 21, 2022

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379  
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

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**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**March 21, 2022 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
  - a. APPROVAL OF THE MARCH 21, 2022 AGENDA
  - b. APPROVAL OF MINUTES
    - i. February 21, 2022 Regular Board Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING FEBRUARY 28, 2022
    - i. Warrant 657
4. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications
  - b. Community Survey Report
5. STAFF RECOGNITION
  - a. Dominic Brown, Aquatic Programming Supervisor
6. REPORTS:
  - a. Communications, IT, and Administration Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report

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**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**March 21, 2022 – 6:30 p.m.**  
**Canterberry Room**

7. UNFINISHED BUSINESS

- a. Mowing Services Bid
- b. Request for Proposals: Waste & Recycling Collection Services
- c. R22-0322: A Resolution for a Shared Service Arrangement for Participation in the Good-buy Purchasing Cooperative
- d. Central Park West Rate Increase
- e. Renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022-2023 through 2024-2025
- f. Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021
- g. 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement

8. NEW BUSINESS

- a. Budget for Fiscal Year 2022- 2023  
The tentative Budget and Appropriation Ordinance 22-0418 for Fiscal Year May 1, 2022– April 30, 2023 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 17, 2022. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur at the April 18, 2022 regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 7, 2022.
- b. Playground Surfacing Project Bid

THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON APRIL 18, 2022, 6:30 P.M.

9. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**March 21, 2022 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL  
*[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. OPEN FORUM *[Ask whether there are any public comments under the “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners].*
3. CONSENT AGENDA  
*[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***  
  
*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
  - a. APPROVAL OF THE MARCH 21, 2022 AGENDA
  - b. APPROVAL OF MINUTES
    - i. February 21, 2022 Regular Board Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING FEBRUARY 28, 2022
    - i. Warrant 657
4. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
  - a. Board of Commissioners to share communications
  - b. Community Survey Report
5. STAFF RECOGNITION *[Introduce Dominic Brown]*
  - a. Dominic Brown, Aquatic Programming Supervisor
6. REPORTS: *[For Review and Discussion Only.]*
  - a. Communications, IT, and Administration Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report







**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**March 21, 2022 – 6:30 p.m.**  
**Canterberry Room**

**7. UNFINISHED BUSINESS**

- a. Mowing Services Bid *[Request a motion and a second to accept the base bid for Grass Mowing Services and the alternate bid for Fall Leaf Cleanup Services from Classic Landscape, Ltd., and to approve an Agreement between the Oak Brook Park District and Classic Landscape, Ltd. for a total annual cost not-to-exceed \$60,614. **Roll Call Vote...**]*
- b. Request for Proposals: Waste & Recycling Collection Services *[Request a motion and a second to accept the proposal for Waste and Recycling Services from SBC Waste Solutions, Inc. and to approve an agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for a total monthly cost not-to-exceed \$720. **Roll Call Vote...**]*
- c. R22-0322: A Resolution for a Shared Service Arrangement for Participation in the Good-buy Purchasing Cooperative *[Request a motion and a second to approve Resolution R22-0322: A Resolution for a Shared Service Agreement for Participation in the Good-Buy Purchasing Cooperative. **Roll Call Vote...**]*
- d. Central Park West Rate Increase *[Request a motion and a second to approve the Central Park West rate increase as presented. **Roll Call Vote...**]*
- e. Renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022-2023 through 2024-2025 *[Request a motion and a second to approve the renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022 – 2023 through 2024 – 2025. **Roll Call Vote...**]*
- f. Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021 *[Request a motion and a second to approve Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021. **Roll Call Vote...**]*
- g. 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement *[Request a motion and a second to approve the 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented. **Roll Call Vote...**]*



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**March 21, 2022 – 6:30 p.m.**  
**Canterberry Room**

8. **NEW BUSINESS** *[For Review and Discussion Only]*

a. Budget for Fiscal Year 2022- 2023

The tentative Budget and Appropriation Ordinance 22-0418 for Fiscal Year May 1, 2022– April 30, 2023 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 17, 2022. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur at the April 18, 2022 regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 7, 2022.

b. Playground Surfacing Project Bid

**THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON APRIL 18, 2022, 6:30 P.M.** *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on April 18, 2022, 6:30 p.m.]*

9. **ADJOURNMENT** *[Request a motion and a second to adjourn the March 21, 2022 Regular Meeting of the Oak Brook Park District Board of Commissioners. **All in Favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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## Minutes

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**February 21, 2022 – 6:30 p.m.**  
**Zoom Meeting**

1. START THE VERBATIM RECORDING

Dr. Kosey verified and confirmed the Board Meeting was recording.

2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:31 pm. Commissioners Suleiman, Trombetta, Truedson, and President Knitter answered "present" through Zoom Conferencing. Also present through Zoom Conferencing were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning; and Steve Adams, District Attorney.

3. OPEN FORUM

President Knitter asked if there were any public comments.  
No one addressed the Board.

4. CONSENT AGENDA

- a. APPROVAL OF THE FEBRUARY 21, 2022 AGENDA
- b. APPROVAL OF MINUTES
  - i. January 17, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JANUARY 31, 2022
  - i. Warrant 656

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None  
Absent: Commissioner Ivkovic Kelley

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None  
Absent: Commissioner Ivkovic Kelley

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

There were no communications between Board members.

Dr. Kosey notified the Board Members there had been improvements at the Dean Nature Sanctuary, as a resident had brought security concerns up to the Board. There have been two cameras installed and a solar light. Staff will monitor the cameras for 60 days. The Oak Brook Police and the Park District are working together.

Commissioner Trombetta asked if the cameras would be running 24/7.

Dr. Kosey notified the Board the cameras would be on at all times. The main concern has been during the evening hours when it is dark.

b. Presentation of the Proposed Budget for FY 2022-2023

Commissioner Ivkovic Kelley entered the meeting at 6:38 pm.

Marco Salinas presented an overview of the fiscal year budget's May 1, 2022, through April 30, 2023.

Mr. Salinas noted capital improvements over the next five years.

President Knitter asked if any capital improvements were not presented in the budget.

Dr. Kosey informed President Knitter staff applied for grants to help fund Phase II of the North Fields. Should the Park District receive these grants, the staff will push forward with Phase II. There has been pushback on vehicles and aquatic updates.

Mr. Salinas presented the Tennis Center capital improvements.

President Knitter expressed concern about not seeing any other pickleball courts added to the budget as residents enjoy this game.

Dr. Kosey stated the community survey had input about the pickleball courts, asking for better indoor time slots and lighting the outdoor courts.

President Knitter asked if there is a possibility of adding more outdoor courts near the current courts.

Mr. Johnson stated there is room to add three more courts, with a trail adjustment.

President Knitter stated staff should consider adding additional courts to keep up with the demographic and demand.

Commissioner Suleiman asked if there were any security issues in the area and if the Park District should add cameras.

Mr. Pechous stated cameras could be installed if needed.

Mr. Salinas stated there had been a budget increase for minimum wage.

President Knitter asked why the professional services budget increased.

Mr. Pechous explained there would be updates to the website.

President Knitter asked for the new website to be more mobile-friendly.

Mr. Salinas explained the proposed budget should ensure the Park District maintains three months of expenditures in the Fund Balance.

President Knitter emphasized this being important as this budget allowed the Park District to continue programming during the pandemic's hardships.

Commissioner Suleiman asked if there would be an advantage in having the accounts with more money in them over the others.

Mr. Salinas stated the most considerable advantage would be in the General Fund, looking to make up revenues. The General Fund encompasses the rental fees and property taxes, and there are limitations on raises and more restrictions on how the revenues can be utilized.

Mr. Salinas stated the Tennis Fund is increasing its budget revenues as they expect more programming and services.

Mr. Salinas informed the Board there is no budget for the Sports Core, and the auditors will close the budget out with them.

President Knitter and Commissioner Truedson thanked Marco for preparing the report and making it easy to follow.

Mr. Salinas informed the Board that the budget's first reading would be in March and the final in April. Commissioners can make changes until April.

6. STAFF RECOGNITION:

- a. Grant Gilchrist, Aquatic Manager

The Board welcomed Grant.

7. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported within the Board Packet, staff members who attended the Soaring to New Heights Conference wrote about what they learned in their seminars.

Dr. Kosey noted Facebook, now called Meta, is changing its analytics, and the Park District will be changing with them.

President Knitter would like to see more engagement on Instagram over Facebook, as she believes there is a large audience on Instagram. Additions of Reels and videos would better boost engagement. There are a lot of moms on the app, as static posts are losing engagement.

Commissioner Suleiman stated social commerce, boosting followers, and adding links for registration right on the app would be helpful. Additionally, the Park District could sell honey right from the ad post.

President Knitter stated a shop now function or a go-to page to buy directly from the webpage would be nice. The Park District may have to give up some revenues as the app may take a cut but is worth testing and learning.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the January 2022 financials. The General Fund and Tennis funds are doing well. The Recreation Fund has a surplus but is slightly decreased from two years ago.

Mr. Salinas stated a new team member had joined them as the Administrative Services Assistant. Mallory Price is already doing well in working with Finance and Admin.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported they had hired a new Director of Tennis Operations. As the Tennis Center worked to reorganize their positions, they are excited to see the additional assistance.

Mr. Thommes stated as of February 28<sup>th</sup>, masks will no longer be mandatory in the facilities, staff will be notifying the members who remained on hold. Since the pandemic's beginning, members' main reason for not reactivating their membership was not wanting to work out in masks. Staff believes the mask lifting will boost enrollment.

President Knitter stated seeing Elmhurst Park District creating a curling rink in a portion of their parking lot to engage in some outdoor fun during the Olympic season.

Commissioner Suleiman wants to know how many preschoolers come to class without masks. There have been residents approaching her about the issue, and she would like to help ease parents' concerns.

Commissioner Ivkovic Kelley asked if masks would be optional in a week.

Mr. Thommes stated masks would be optional, a letter went to parents asking if they would like their child to continue to wear a mask, and teachers will ensure those students keep them on.

Dr. Kosey stated they are looking into options for parents who choose to keep their children masked to place them in a pod on one side of the room away from the unmasked children.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported that the Parks Department reacts with the snow and ice removal. Currently, the Sled Hill and Ice Rink are closed. Weather permitting, they will reopen.

Mr. Johnson is seeking a full-time Landscape Specialist.

8. UNFINISHED BUSINESS

a. Ordinance 22-0221: An Ordinance Transferring Funds to And from Several Park District Funds

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve Ordinance 22-0221: An Ordinance transferring funds to and from several Park District Funds.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

b. Ordinance 22-0222: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve Ordinance 22-0222: an ordinance authorizing the destruction of the verbatim record of certain closed meetings.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

c. Market-Based Salary Range Adjustment

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve the Market Based Salary Range Adjustment, which will adjust the FT Pay Grades effective 5-1-22.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

d. Updated & Review of Personnel Policy Manual



Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve the Personnel Policy review and update.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

e. Outdoor Tennis Courts Resurfacing Project 2022

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to accept the base bid from American Sealcoating of Indiana, Inc. for the Outdoor Tennis Courts Resurfacing Project 2022 and to approve an Agreement between the Oak Brook Park District and American Sealcoating of Indiana, Inc. for a not-to-exceed cost of \$54,400.

President Knitter noted this seemed like a more reasonable price and believed the pandemic was the reason for the price hike in the past.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

9. NEW BUSINESS

a. Mowing Services Bid

Mr. Johnson stated the current company does not wish to continue servicing the Park District as they do not have adequate servicing in the area.

b. Request for Proposals: Waste & Recycling Collection Services

Mr. Johnson informed the Board going out to bid was routine.

c. R22-0322: A Resolution for a Shared Service Arrangement for Participation in the Good-buy Purchasing Cooperative

Mr. Johnson stated this shared services arrangement was good, and the Park District would be likely to purchase again through them.

Commissioner Suleiman asked if the equipment was new or used.

Mr. Johnson informed Commissioner Suleiman the equipment would be new, and they have playground equipment, HVAC, shelters, etc.

d. Central Park West Rate Increase

Katie Basile, Superintendent of Facilities, stated the Central Park West rental facility had not had a price increase since 2019. After evaluating the market and exploring new and old competition, staff

recommends a fee increase to stay competitive with their recent upgrades to the building and increased customer experience.

Ms. Basile stated during peak season, May through October, proposed pricing would be \$135 an hour for residents and \$170 an hour for nonresidents. While non-peak months November through April proposed rental fees would be \$110 an hour for residents and \$145 an hour for nonresidents.

Ms. Basile explained a four-hour rental minimum was required, with one free hour to set up and another full free hour for taking down, making rentals six hours. Additionally, they rent the facility on Friday, Saturday, and Sunday. Currently, they have rented out about half the year. In 2021 they were similarly booked; however, some cancellations and refunds were given due to the pandemic and restrictions. As well as Park District programs taking precedent, as many events occur at or near the facility, staff does not rent the facility during these times.

President Knitter stated that moving forward with the increase was okay because it was not significant.

Commissioner Suleiman asked if there was security or a staff member at all the bookings.

Ms. Basile stated that assistance is given throughout the initial portion and tail end of the events. Staff assists in table and room set up; when possible, there is an attendant for the duration of the event. Kate Sniegowski, the Facilities Coordinator, closes most of the events. Which staff has factored into the proposed rental cost.

Commissioner Suleiman agreed on the increase.

Commissioner Truedson agreed to the increase.

- e. Renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022-2023 through 2024-2025

Mr. Thommes stated they have a three-year agreement with no changes to anticipate.

10. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to enter closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

Patrons and Staff exited the room at 8:03 pm.

11. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, April 19, 2021
- b. Semi-Annual Review of Closed Meeting Minutes for Release
  - i. Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021
- c. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District

12. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to arise from the closed session to the open session at the hour of 8:20 pm.

There was no discussion, and the motion was passed by a roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MARCH 21, 2022, 6:30 pm.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on March 21, 2022, at 6:30 pm.

ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to adjourn February 21, 2022, a regular meeting of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote, and the meeting adjourned at the hour of 8:28 pm.

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Laure L. Kosey, Executive Director

## Financial Statement

**Oak Brook Park District**  
**General Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through February 28 2022, 2021 and 2020**  
**83.33% completed (10 out of 12 months)**

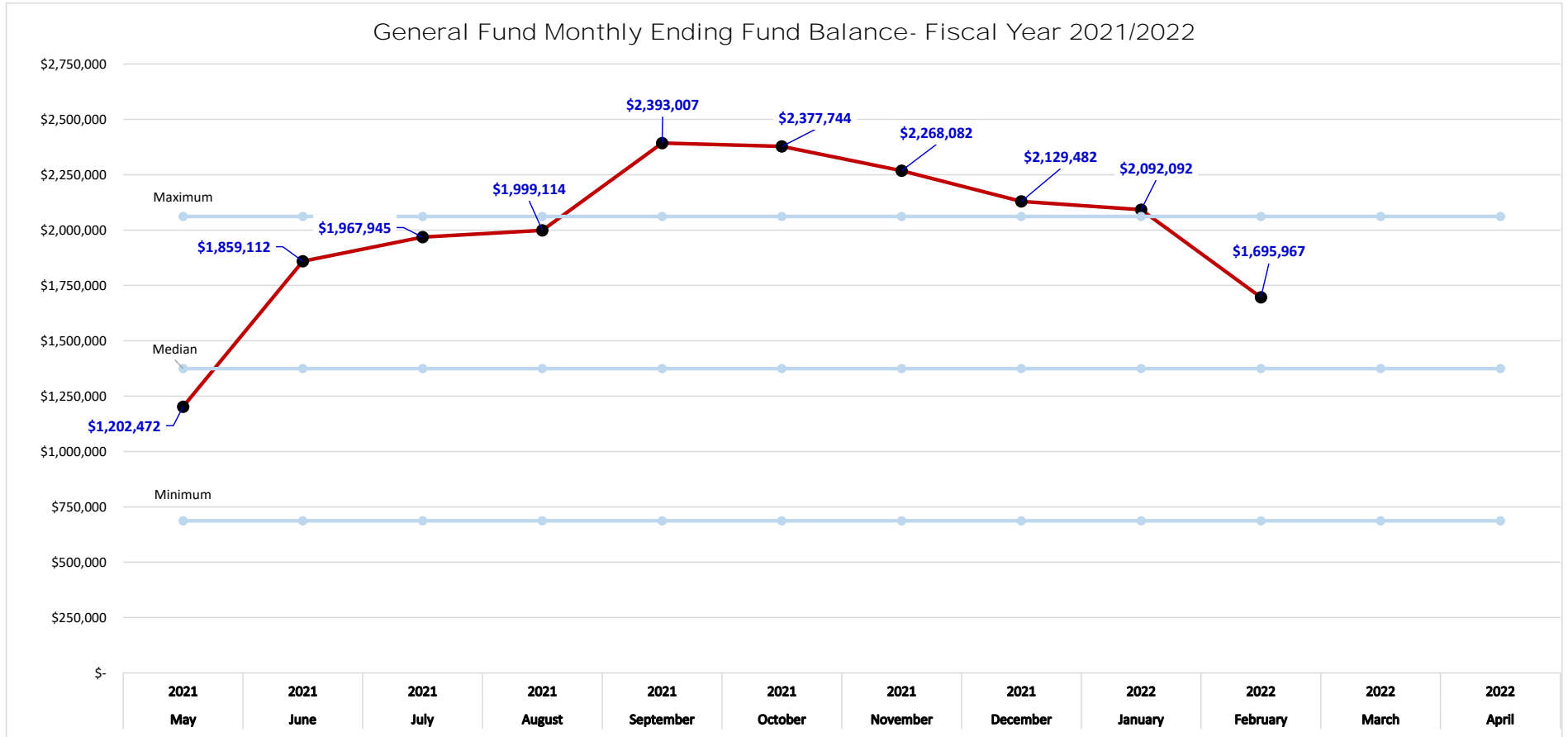
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	February 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	Fiscal Year 2020/2021 YTD Actual
<b>REVENUES</b>										
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	\$ -
Finance										
Property Taxes	1,608,036	134	1,587,227	-	1,587,227	98.7%	1,497,630	89,597	6.0%	1,561,284
Personal Prop. Repl. Taxes	99,912	-	154,593	-	154,593	154.7%	89,564	65,029	72.6%	73,647
Investment Income	4,800	213	2,214	-	2,214	46.1%	9,585	(7,371)	-76.9%	5,834
Other	10,500	1,048	16,076	-	16,076	153.1%	15,657	419	2.7%	12,913
Central Park North	65,000	-	69,328	-	69,328	106.7%	25,734	43,593	169.4%	54,525
Central Park	165,000	(21)	199,364	-	199,364	120.8%	134,242	65,122	48.5%	155,906
Building-Recreation Center	863,507	41,042	744,222	-	744,222	86.2%	716,316	27,906	3.9%	495,401
Central Park West	59,100	3,275	37,525	-	37,525	63.5%	50,401	(12,876)	-25.5%	10,254
<b>TOTAL REVENUES</b>	<b>\$ 2,875,855</b>	<b>\$ 45,691</b>	<b>\$ 2,810,549</b>	<b>\$ -</b>	<b>\$ 2,810,549</b>	<b>97.7%</b>	<b>\$ 2,539,130</b>	<b>\$ 271,419</b>	<b>10.7%</b>	<b>\$ 2,369,763</b>
<b>EXPENDITURES</b>										
Administration	\$ 466,751	\$ 35,890	\$ 367,012	\$ 8,682	375,695	78.6%	\$ 353,934	\$ 13,078	3.7%	\$ 354,663
Finance	450,092	35,491	302,070	3,843	305,913	67.1%	331,494	(29,424)	-8.9%	307,033
Central Park North	23,082	715	19,855	2,324	22,179	86.0%	13,988	5,867	41.9%	8,152
Central Park	690,755	48,835	526,643	13,743	540,385	76.2%	496,074	30,569	6.2%	438,894
Saddlebrook Park	25,498	69	17,815	920	18,735	69.9%	18,315	(500)	-2.7%	12,655
Forest Glen Park	26,624	48	14,401	2,829	17,230	54.1%	17,101	(2,699)	-15.8%	10,759
Chillem Park	9,774	-	2,419	120	2,539	24.7%	4,746	(2,327)	-49.0%	1,968
Dean Property	11,531	676	8,030	443	8,473	69.6%	10,173	(2,143)	-21.1%	4,759
Professional Services	46,000	2,133	20,613	-	20,613	44.8%	57,405	(36,792)	-64.1%	27,573
Contracts- Maint. DNS	26,000	2,478	25,000	-	25,000	96.2%	17,403	7,597	43.7%	21,168
Building-Recreation Center	917,285	61,630	614,674	30,201	644,875	67.0%	683,968	(69,294)	-10.1%	509,058
Central Park West	55,094	3,851	36,899	5,372	42,271	67.0%	42,872	(5,973)	-13.9%	26,239
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,748,485</b>	<b>\$ 191,816</b>	<b>\$ 1,955,433</b>	<b>\$ 68,477</b>	<b>\$ 2,023,909</b>	<b>71.1%</b>	<b>\$ 2,047,473</b>	<b>\$ (92,041)</b>	<b>-4.5%</b>	<b>\$ 1,722,921</b>
<b>TRANSFERS OUT</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>100.0%</b>	<b>\$ 326,575</b>	<b>\$ (76,575)</b>	<b>N/A</b>	<b>\$ 385,742</b>
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 2,998,485</b>	<b>\$ 441,816</b>	<b>\$ 2,205,433</b>	<b>\$ 68,477</b>	<b>\$ 2,273,909</b>	<b>73.6%</b>	<b>\$ 2,374,048</b>	<b>\$ (168,615)</b>	<b>-7.1%</b>	<b>\$ 2,108,663</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (122,631)</b>	<b>\$ (396,125)</b>	<b>\$ 605,116</b>	<b>\$ (68,477)</b>	<b>\$ 536,639</b>	<b>-493.4%</b>	<b>\$ 165,082</b>	<b>\$ 440,034</b>	<b>266.6%</b>	<b>\$ 261,100</b>

**Note>** Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

**Oak Brook Park District**  
**Schedule of Ending Monthly Fund Balance- General Fund**

**Actuals- Unaudited**

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Unassigned	\$ 1,090,851	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945	\$ 1,999,114	\$ 2,393,007	\$ 2,377,744	\$ 2,268,082	\$ 2,129,482	\$ 2,092,092		
Monthly Net Surplus/(Deficit)	111,621	656,640	108,833	31,169	393,893	(15,263)	(109,662)	(138,601)	(37,389)	(396,125)		
Ending Unassigned	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945	\$ 1,999,114	\$ 2,393,007	\$ 2,377,744	\$ 2,268,082	\$ 2,129,482	\$ 2,092,092	\$ 1,695,967		



Minimum (3 months Exp.)	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121
Median (6 months Exp.)	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243
Maximum (9 months Exp.)	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364

**Oak Brook Park District**  
**Recreation Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through February 28 2022, 2021 and 2020**  
**83.33% completed (10 out of 12 months)**

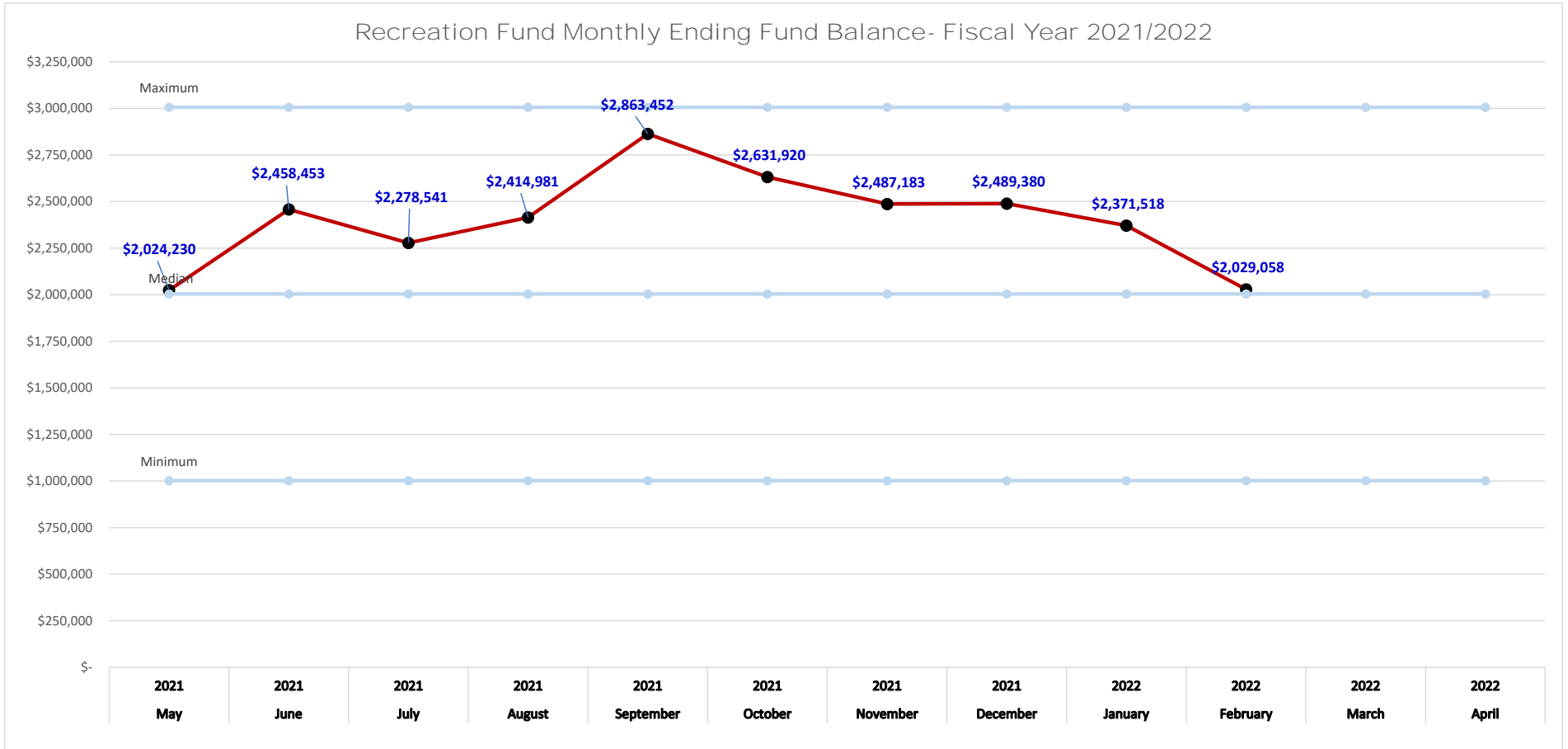
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"  Fiscal Year 2020/2021 YTD Actual
	Original Annual Budget	February 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	
<b>REVENUES</b>										
<b>Administration</b>										
Property Taxes	\$ 1,250,250	\$ 104	\$ 1,233,025	\$ -	\$ 1,233,025	98.6%	\$ 886,321	\$ 346,704	39.1%	\$ 969,695
Personal Prop. Repl. Taxes	31,454	-	48,668	-	48,668	154.7%	28,196	20,472	72.6%	23,185
Investment Income	10,000	299	2,986	-	2,986	29.9%	14,265	(11,279)	-79.1%	6,862
Other	2,000	58	2,046	-	2,046	102.3%	1,389	657	47.3%	8,111
<b>Fitness Center</b>	687,837	32,039	324,816	-	324,816	47.2%	700,517	(375,701)	-53.6%	155,190
<b>Aquatic Center</b>	468,401	26,281	253,823	-	253,823	54.2%	405,830	(152,006)	-37.5%	165,288
<b>Aquatic Recreation Prog.</b>	697,617	33,357	335,363	-	335,363	48.1%	515,970	(180,607)	-35.0%	157,717
<b>Children's Programs</b>	231,035	8,177	310,667	-	310,667	134.5%	107,081	203,587	190.1%	104,333
<b>Preschool Programs</b>	269,592	29,898	245,853	-	245,853	91.2%	204,033	41,821	20.5%	91,366
<b>Youth Programs</b>	214,498	5,796	152,244	-	152,244	71.0%	221,157	(68,913)	-31.2%	64,698
<b>Adult Programs</b>	47,745	4,054	43,695	-	43,695	91.5%	44,511	(817)	-1.8%	6,889
<b>Pioneer Programs</b>	67,400	2,730	41,432	-	41,432	61.5%	63,651	(22,218)	-34.9%	5,710
<b>Special Events and Trips</b>	135,770	25,211	104,345	-	104,345	76.9%	96,843	7,502	7.7%	97,297
<b>Marketing</b>	49,000	250	11,755	-	11,755	24.0%	83,208	(71,453)	-85.9%	12,100
<b>Capital Outlay</b>	-	-	-	-	-	N/A	-	-	N/A	-
<b>TOTAL REVENUES</b>	<b>\$ 4,162,599</b>	<b>\$ 168,254</b>	<b>\$ 3,110,719</b>	<b>\$ -</b>	<b>\$ 3,110,719</b>	<b>74.7%</b>	<b>\$ 3,372,970</b>	<b>\$ (262,252)</b>	<b>-7.8%</b>	<b>\$ 1,868,439</b>
<b>EXPENDITURES</b>										
<b>Administration</b>	\$ 906,213	\$ 49,552	\$ 568,740	\$ 17,370	\$ 586,111	62.8%	\$ 586,493	\$ (17,753)	-3.0%	\$ 652,847
<b>Fitness Center</b>	463,454	20,280	277,887	17,869	295,756	60.0%	506,757	(228,870)	-45.2%	247,422
<b>Aquatic Center</b>	866,125	49,861	475,286	42,085	517,371	54.9%	602,782	(127,496)	-21.2%	427,080
<b>Aquatic Recreation Prog.</b>	320,182	16,575	179,041	7,011	186,052	55.9%	194,814	(15,772)	-8.1%	68,275
<b>Children's Programs</b>	190,904	9,072	140,876	72,850	213,726	73.8%	63,016	77,860	123.6%	61,512
<b>Preschool Programs</b>	237,585	17,411	144,820	99	144,919	61.0%	152,779	(7,958)	-5.2%	80,661
<b>Youth Programs</b>	154,120	6,640	64,666	19	64,685	42.0%	107,773	(43,107)	-40.0%	38,455
<b>Adult Programs</b>	35,704	2,381	15,088	-	15,088	42.3%	26,941	(11,853)	-44.0%	4,762
<b>Pioneer Programs</b>	140,370	7,115	86,340	(8)	86,332	61.5%	48,792	37,547	77.0%	5,459
<b>Special Events and Trips</b>	96,928	848	78,226	(341)	77,885	80.7%	63,745	14,481	22.7%	69,024
<b>Marketing</b>	307,569	18,430	161,124	2,037	163,161	52.4%	236,926	(75,802)	-32.0%	192,896
<b>Capital Outlay</b>	289,000	-	268,442	-	268,442	92.9%	102,751	165,691	161.3%	139,328
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,008,153</b>	<b>\$ 198,166</b>	<b>\$ 2,460,535</b>	<b>\$ 158,992</b>	<b>\$ 2,619,527</b>	<b>61.4%</b>	<b>\$ 2,693,567</b>	<b>\$ (233,032)</b>	<b>-8.7%</b>	<b>\$ 1,987,720</b>
<b>TRANSFERS OUT</b>	\$ 312,548	\$ 312,548	\$ 312,548	\$ -	\$ 312,548	100.0%	\$ 81,011	\$ 231,537	N/A	177,973
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 4,320,701</b>	<b>\$ 510,714</b>	<b>\$ 2,773,083</b>	<b>\$ 158,992</b>	<b>\$ 2,932,075</b>	<b>64.2%</b>	<b>\$ 2,774,578</b>	<b>\$ (1,495)</b>	<b>-0.1%</b>	<b>\$ 2,165,693</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (158,102)</b>	<b>\$ (342,460)</b>	<b>\$ 337,635</b>	<b>\$ (158,992)</b>	<b>\$ 178,644</b>	<b>-213.6%</b>	<b>\$ 598,392</b>	<b>\$ (260,757)</b>	<b>-43.6%</b>	<b>\$ (297,254)</b>

**Note>** Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

**Oak Brook Park District**  
**Schedule of Ending Monthly Fund Balance- Recreation Fund**

**Actuals- Unaudited**

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Committed	\$ 1,691,423	\$ 2,024,230	\$ 2,458,453	\$ 2,278,541	\$ 2,414,981	\$ 2,863,452	\$ 2,631,920	\$ 2,487,183	\$ 2,489,380	\$ 2,371,518		
Monthly Net Surplus/(Deficit)	332,807	434,223	(179,912)	136,440	448,471	(231,532)	(144,737)	2,197	(117,862)	(342,460)		
Ending Committed	\$ 2,024,230	\$ 2,458,453	\$ 2,278,541	\$ 2,414,981	\$ 2,863,452	\$ 2,631,920	\$ 2,487,183	\$ 2,489,380	\$ 2,371,518	\$ 2,029,058		



Minimum (3 months Exp.)	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038
Median (6 months Exp.)	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077
Maximum (9 months Exp.)	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115



**Oak Brook Park District**  
**Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited**  
**Fiscal Year-to-Date Activity through February 28 2022, 2021 and 2020**  
**83.33% completed (10 out of 12 months)**

	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	February 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	Fiscal Year 2020/2021 YTD Actual
<b>REVENUES</b>										
Administration	\$ 8,500	\$ 1,021	\$ 31,264	\$ -	\$ 31,264	367.8%	\$ 17,284	\$ 13,980	80.9%	\$ 12,008
Building- Racquet Club	500	-	-	-	-	0.0%	479	(479)	-100.0%	149
Programs- Racquet Club	1,803,000	347,341	1,760,191	-	1,760,191	97.6%	1,587,430	172,761	10.9%	1,303,767
<b>TOTAL REVENUES</b>	<b>\$ 1,812,000</b>	<b>\$ 348,362</b>	<b>\$ 1,791,455</b>	<b>\$ -</b>	<b>\$ 1,791,455</b>	<b>98.9%</b>	<b>\$ 1,605,194</b>	<b>\$ 186,261</b>	<b>11.6%</b>	<b>\$ 1,315,924</b>
<b>EXPENSES</b>										
Administration	\$ 691,588	\$ 58,932	\$ 393,280	\$ 5,750	\$ 399,030	56.9%	\$ 415,627	\$ (22,347)	-5.4%	\$ 368,009
Building- Racquet Club	375,829	24,931	194,383	60,137	254,519	51.7%	202,681	(8,299)	-4.1%	182,464
Programs- Racquet Club	814,500	45,089	415,404	-	415,404	51.0%	439,627	(24,223)	-5.5%	347,835
Capital Outlay	160,000	-	124,882	-	124,882	78.1%	258,444	(133,562)	-51.7%	77,916
<b>TOTAL EXPENSES</b>	<b>\$ 2,041,916</b>	<b>\$ 128,952</b>	<b>\$ 1,127,949</b>	<b>\$ 65,887</b>	<b>\$ 1,193,835</b>	<b>55.2%</b>	<b>\$ 1,316,379</b>	<b>\$ (188,431)</b>	<b>-14.3%</b>	<b>\$ 976,225</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (229,916)</b>	<b>\$ 219,410</b>	<b>\$ 663,506</b>	<b>\$ (65,887)</b>	<b>\$ 597,620</b>	<b>-288.6%</b>	<b>\$ 288,814</b>	<b>\$ 374,692</b>	<b>129.7%</b>	<b>\$ 339,699</b>

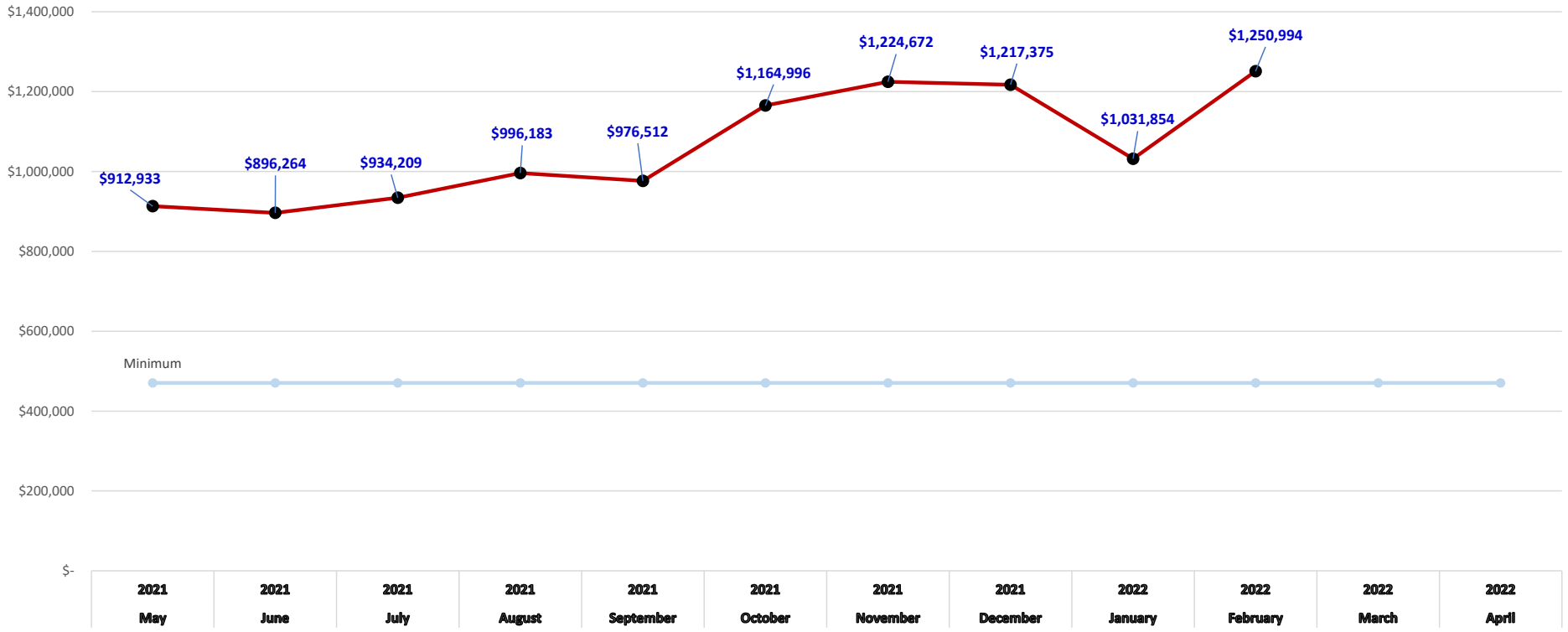
**Note>** Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

**Oak Brook Park District**  
**Schedule of Ending Monthly Net Position- Tennis Fund**

**Actuals- Unaudited**

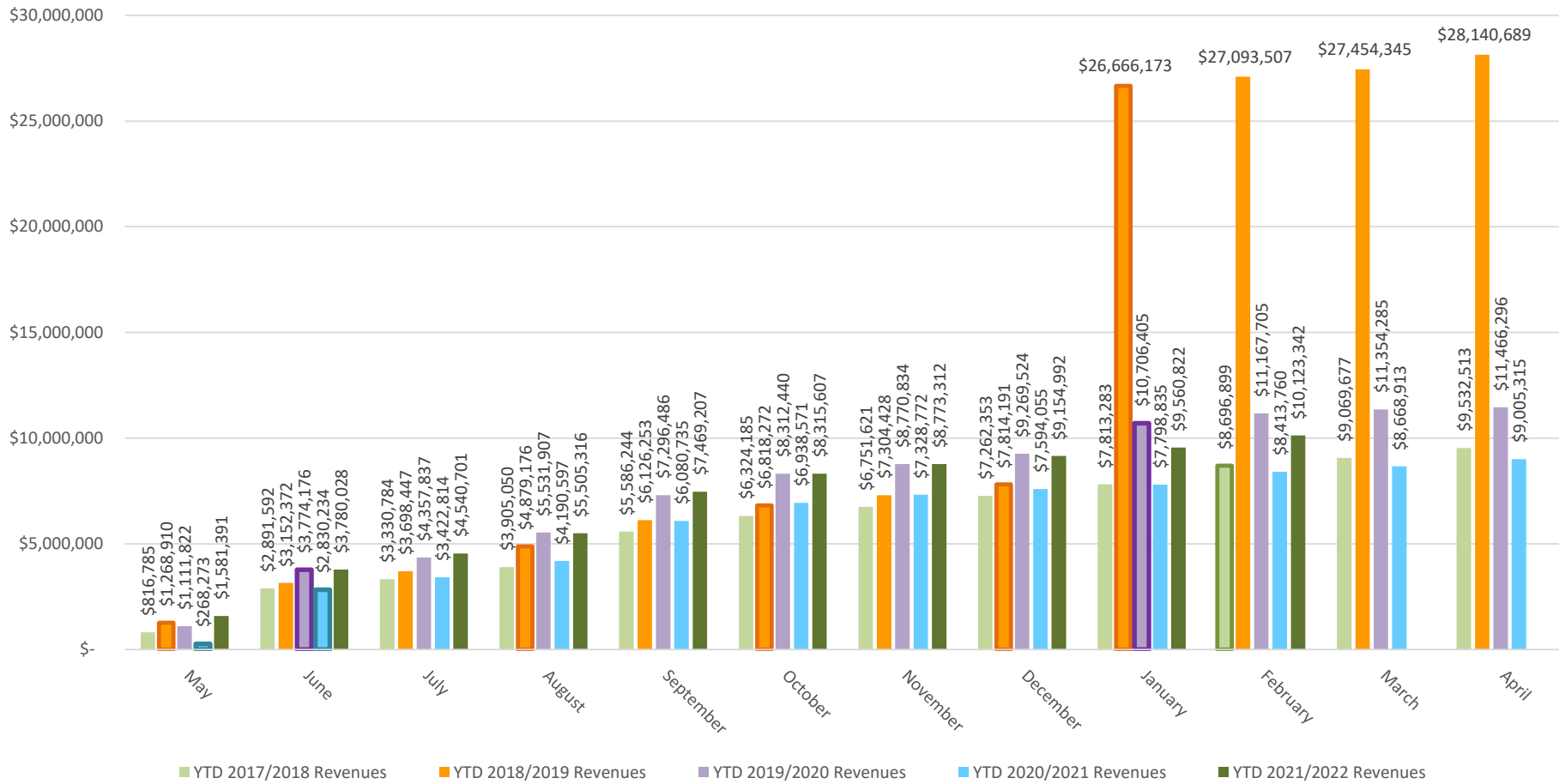
	May	June	July	August	September	October	November	December	January	February	March	April
	2021	2021	2021	2021	2021	2021	2021	2021	2022	2022	2022	2022
Beginning Investment in Capital Assets	\$ 1,695,849	\$ 1,695,849	\$ 1,695,849	1,695,849	1,695,849	1,715,249	1,743,401	1,744,461	1,744,461	1,820,731		
Beginning Unrestricted	712,369	912,933	896,264	934,209	996,183	976,512	1,164,996	1,224,672	1,217,375	1,031,854		
Monthly Net Surplus/(Deficit)	200,564	(16,669)	37,945	80,876	(48,242)	245,725	60,736	(7,317)	(109,521)	219,410		
Ending Investment in Capital Assets	1,695,849	1,695,849	1,695,849	1,695,849	1,715,249	1,743,401	1,744,461	1,744,461	1,820,731	1,820,731		
<b>Ending Unrestricted</b>	<b>912,933</b>	<b>896,264</b>	<b>934,209</b>	<b>996,183</b>	<b>976,512</b>	<b>1,164,996</b>	<b>1,224,672</b>	<b>1,217,375</b>	<b>1,031,854</b>	<b>1,250,994</b>		

Tennis Fund Monthly Ending Unrestricted Net Position- Fiscal Year 2021/2022



Minimum (3 months Exp.)	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

## Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



### NOTES

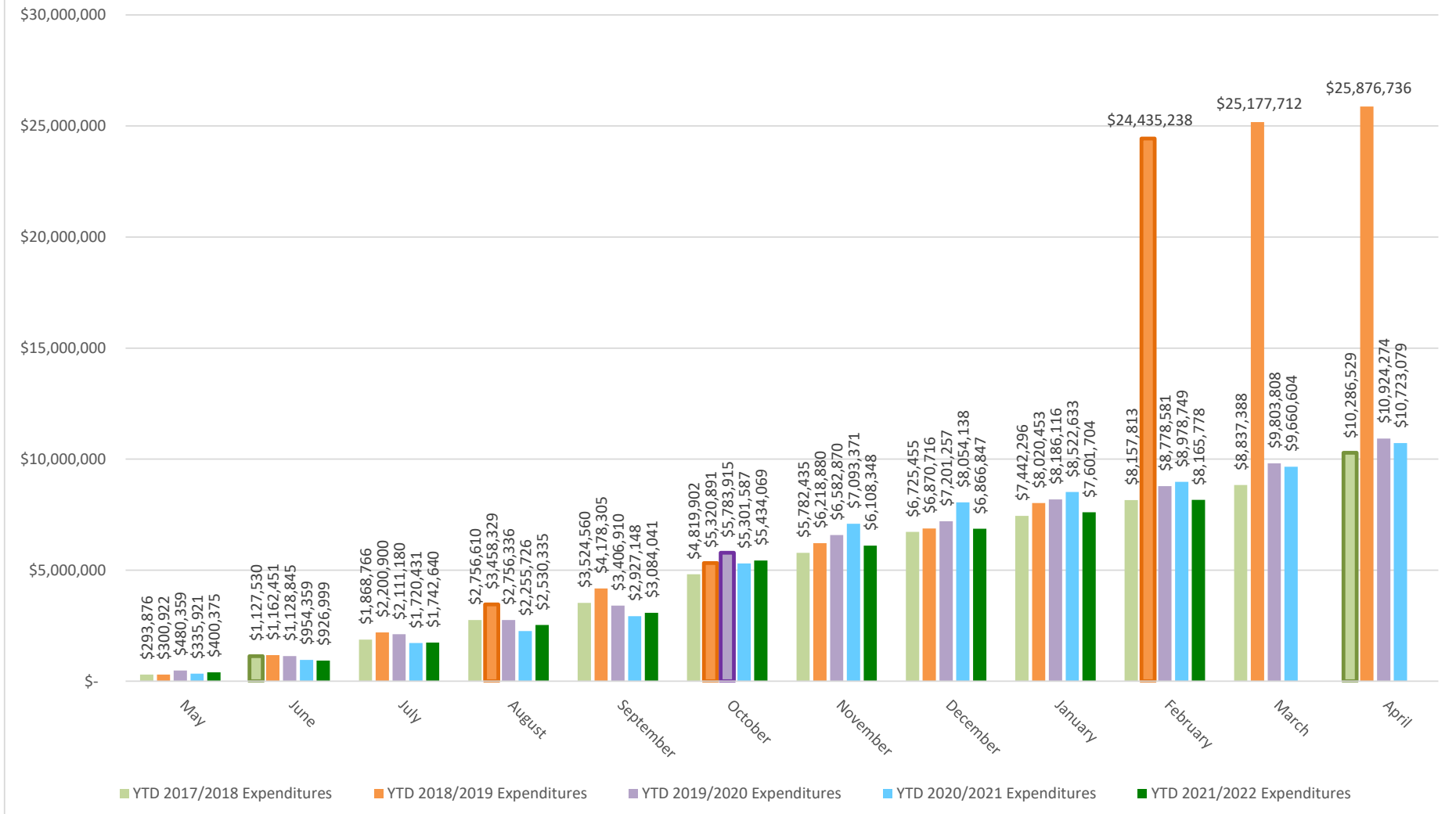
**2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

**2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

**2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

**2020/2021:** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

## Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



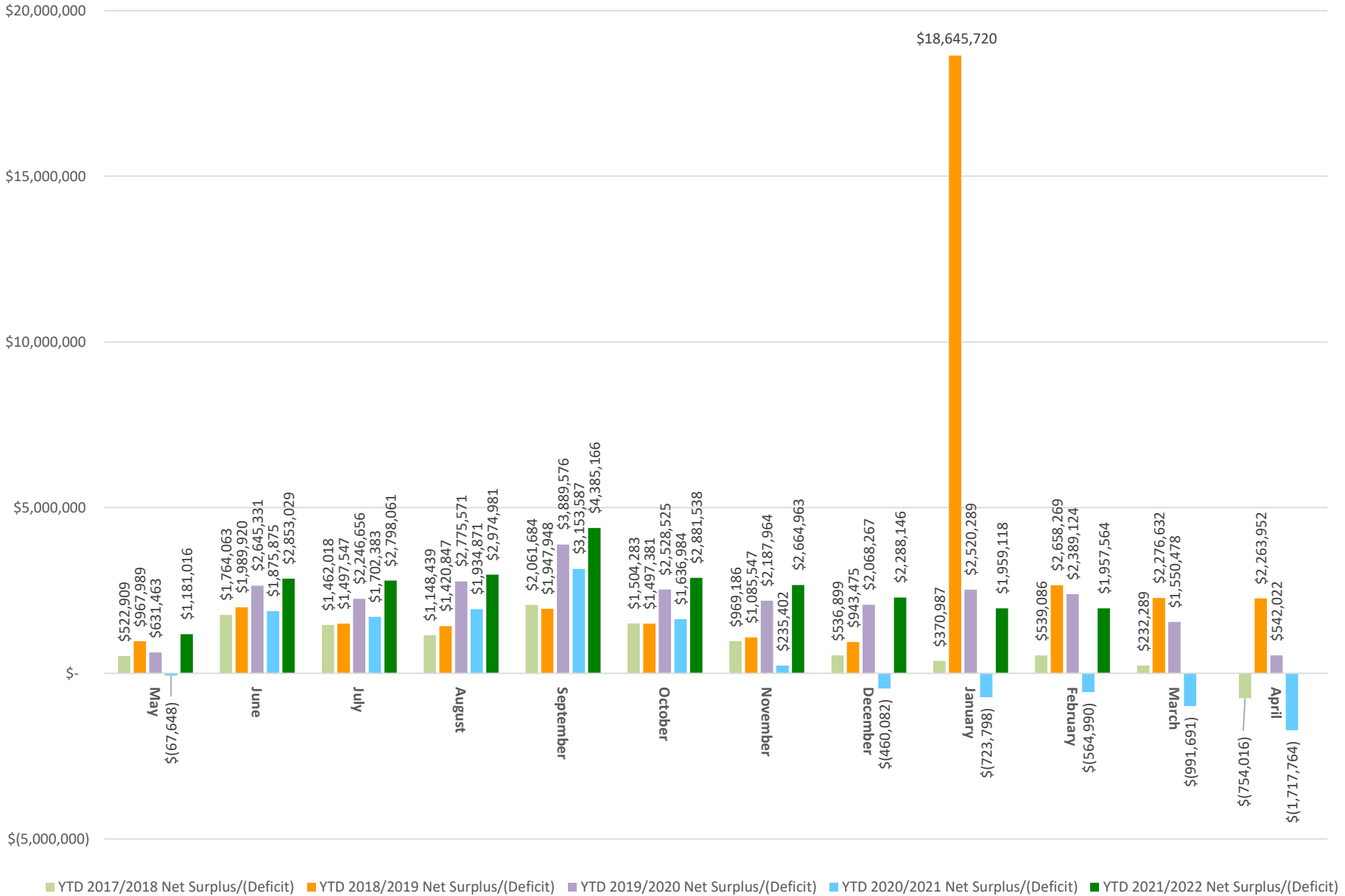
**NOTES**

**2017/2018:** During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

**2018/2019:** The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

**2019/2020:** During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

### Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENSE REPORT**  
**February 2022**

<b>FUND NAME</b>	<b>FY 2021/2022 ANNUAL BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL (10 months)</b>
<b>GENERAL CORPORATE FUND</b>			
REVENUES	\$ 2,875,855	\$ 45,691	\$ 2,810,549
EXPENDITURES	2,998,485	441,816	2,205,433
SURPLUS/(DEFICIT)	\$ (122,631)	\$ (396,125)	\$ 605,116
<b>RECREATION FUND</b>			
REVENUES	\$ 4,162,599	\$ 168,254	\$ 3,110,719
EXPENDITURES	4,320,701	510,714	2,773,083
SURPLUS/(DEFICIT)	\$ (158,102)	\$ (342,460)	\$ 337,635
<b>IMRF FUND</b>			
REVENUES	\$ 148,375	\$ 25	\$ 161,734
EXPENDITURES	205,000	12,570	156,047
SURPLUS/(DEFICIT)	\$ (56,625)	\$ (12,544)	\$ 5,687
<b>LIABILITY INSURANCE FUND</b>			
REVENUES	\$ 137,439	\$ 18	\$ 140,180
EXPENDITURES	157,070	3,175	132,524
SURPLUS/(DEFICIT)	\$ (19,632)	\$ (3,157)	\$ 7,656
<b>AUDIT FUND</b>			
REVENUES	\$ 12,168	\$ 6	\$ 13,418
EXPENDITURES	13,038	-	13,013
SURPLUS/(DEFICIT)	\$ (870)	\$ 6	\$ 406
<b>DEBT SERVICE FUND</b>			
REVENUES	\$ 1,845,042	\$ 312,687	\$ 1,858,096
EXPENDITURES	1,830,142	-	1,354,117
SURPLUS/(DEFICIT)	\$ 14,900	\$ 312,687	\$ 503,979
<b>RECREATIONAL FACILITIES FUND (TENNIS CENTER)</b>			
REVENUES	\$ 1,812,000	\$ 348,362	\$ 1,791,455
EXPENSES	2,041,916	128,952	1,127,949
SURPLUS/(DEFICIT)	\$ (229,916)	\$ 219,410	\$ 663,506



**OAK BROOK PARK DISTRICT**  
**SUMMARIZED REVENUE & EXPENSE REPORT**  
**February 2022**

<b>FUND NAME</b>	<b>FY 2021/2022 ANNUAL BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>Y-T-D ACTUAL (10 months)</b>
<b>SPORTS CORE FUND</b>			
REVENUES	\$ 445,638	\$ -	\$ 294,585
EXPENDITURES	413,922	-	315,234
SURPLUS/(DEFICIT)	<u>\$ 31,716</u>	<u>\$ -</u>	<u>\$ (20,649)</u>
<b>SPECIAL RECREATION FUND</b>			
REVENUES	\$ 72,969	\$ 7	\$ 56,831
EXPENDITURES	130,194	4,314	92,874
SURPLUS/(DEFICIT)	<u>\$ (57,225)</u>	<u>\$ (4,307)</u>	<u>\$ (36,043)</u>
<b>CAPITAL PROJECT FUND</b>			
REVENUES	\$ 503,000	\$ 250,086	\$ 300,941
EXPENDITURES	405,500	6,252	363,767
SURPLUS/(DEFICIT)	<u>\$ 97,500</u>	<u>\$ 243,834</u>	<u>\$ (62,826)</u>
<b>SOCIAL SECURITY FUND</b>			
REVENUES	\$ 139,081	\$ 22	\$ 147,382
EXPENDITURES	235,000	18,559	194,285
SURPLUS/(DEFICIT)	<u>\$ (95,919)</u>	<u>\$ (18,537)</u>	<u>\$ (46,903)</u>
<b>CONSOLIDATED SUMMARY</b>			
REVENUES	\$ 12,154,165	\$ 1,125,159	\$ 10,685,890
EXPENDITURES/EXPENSES	12,750,968	1,126,352	8,728,326
SURPLUS/(DEFICIT)	<u>\$ (596,802)</u>	<u>\$ (1,193)</u>	<u>\$ 1,957,564</u>

**OAK BROOK PARK DISTRICT  
CONSOLIDATED REVENUES AND EXPENDITURES REPORT  
February 2022**

	<b>CONSOLIDATED TOTALS</b>
<b>REVENUES</b>	
Property Taxes	\$ 408
Replacement Taxes	-
Recreation Program Fees	423,207
Fitness Center Fees	32,039
Aquatic Center & Program Fees	59,638
Marketing	250
Sports Core - Fields	-
Sports Core - Aquatics	-
Sports Core - Tennis	-
FRC Rental/Member Fees	41,042
CPW Building Rentals	3,275
Field Rentals- Central Park	(21)
Field Rentals- Central Park North	-
Interest	1,019
Grant Proceeds	-
Transfers	562,548
Donations	-
Sponsorship	-
Overhead Revenue	-
Miscellaneous	1,755
<b>TOTAL- REVENUES</b>	<b>\$ 1,125,160</b>
<b>EXPENDITURES/EXPENSES</b>	
Accounts Payable and Other	\$ 711,394
Overhead Expenditures	-
February Payroll and Related Benefits	414,958
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>\$ 1,126,352</b>
<b>NET REVENUES/(EXPENDITURES/EXPENSES)</b>	<b>\$ (1,192)</b>



**Oak Brook Park District  
Consolidated Balance Sheet  
As of February 28, 2022**

**ASSETS**

	<b>Consolidated Totals</b>
<b>Current Assets</b>	
Cash and Investments	\$ 6,519,293
Receivables - Net of Allowances	
Property Taxes	4,805,629
Accounts	852,436
Due from Other Funds	-
Prepays	204,197
Inventories	<u>18,191</u>
Total Current Assets	<u>\$ 12,399,745</u>
<b>Noncurrent Assets</b>	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,153,403
Accumulated Depreciation	<u>(3,498,029)</u>
Total Noncurrent Assets	<u>\$ 1,695,849</u>
Total Assets	\$ 14,095,595

**DEFERRED OUTFLOWS OF RESOURCES**

Deferred Items-IMRF	\$ 46,593
<b>Total Assets and Deferred outflows of Resources</b>	<b><u>\$ 14,142,188</u></b>

**LIABILITIES**

<b>Current Liabilities</b>	
Accounts Payable	\$ 42,017
Accrued Payroll	12,159
Retainage Payable	-
Unearned Revenue	881,954
Due To Other Funds	-
Unclaimed Property	<u>2,480</u>
Total Current Liabilities	<u>\$ 938,610</u>
<b>Noncurrent Liabilities</b>	
Compensated Absences Payable	\$ 17,154
Net Pension Liability - IMRF	(104,738)
Total OPEB Liability - RBP	<u>86,345</u>
Total Noncurrent Liabilities	<u>\$ (1,239)</u>
Total Liabilities	\$ 937,371

**DEFERRED INFLOWS OF RESOURCES**

Deferred Items - IMRF	\$ 224,437
Property Taxes	4,805,629
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b><u>\$ 5,967,437</u></b>

**FUND/NET POSITION BALANCES**

Net Investment in Capital Assets	\$ 1,820,731
Non-spendable	-
Restricted	703,024
Committed	2,704,035
Unassigned/Unrestricted	<u>2,946,961</u>
<b>Total Fund Balances</b>	<b><u>\$ 8,174,751</u></b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b><u>\$ 14,142,188</u></b>

**OAK BROOK PARK DISTRICT**  
**Treasurer's Report- As of February 28, 2022**

<b>Investment Type</b>	<b>Bank/Institution</b>	<b>Balance</b>	<b>Rate/APY</b>	<b>Description/Note</b>	<b>Concentration Percentage</b>
<b><u>Money Market</u></b>					
	Evergreen Bank	\$ 5,471,019.90	0.200%	Interest-bearing	90.20%
	Hinsdale Bank	261,670.58	0.110%	Interest-bearing	4.31%
	Sub-Total:	<u>\$ 5,732,690.48</u>			<u>94.52%</u>
<b><u>Savings</u></b>					
	Evergreen Bank	\$ 97,102.52	0.650%	Interest-bearing (Insured Cash Sweep)	1.60%
<b><u>Checking</u></b>					
	Fifth Third Bank	\$ 180,340.28	0.100%	Interest-bearing	2.97%
<b><u>Investment Pool</u></b>					
	The Illinois Funds	\$ 55,122.69	0.116%	Illinois Public Treasurers' Investment Pool	0.91%
	<b>Grand Total Investments:</b>	<b><u><u>\$ 6,065,255.97</u></u></b>			<b><u><u>100.00%</u></u></b>

**Benchmark**

**Three-month U.S.  
Treasury Bill**

0.682%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the close on 2/28/2022.

Oak Brook Park District		
Schedule of Capital Expenditures/Expenses		
As of February 28, 2022		
DESCRIPTION	VENDOR	Year-to-Date Expenditures
<b>Capital Project Fund</b>		
New Ford Explorer- Fire extinguisher, floor mats	Various	\$ 272.11
Legal fees- FRC roof, asphalt paving, monument signs	Robbins Schwartz	2,300.00
Kubota RTV utility vehicle	Russo	16,078.99
Way finding signage- Various Locations	Alphagraphics, Vacker Sign	2,750.42
FRC roof improvements	Top Roofing, Mercury Mechanical Corp., Taylor Plumbing	240,715.73
CPW painting & acoustical panel installation	Certapro Painters, Accurate Construction	25,900.00
Central Park North- Phase 2 Design & Engineering	Upland Design	50,025.73
Central Park North- Phase 1	Integral Construction	11,717.00
I.T. server replacement	Sterling Network Integration	9,007.00
	<b>SUBTOTAL BALANCE</b>	\$ 358,766.98
<b>Recreation Fund</b>		
Fitness equipment- capital lease payment No. 2 of 3	Lease Servicing Center	\$ 39,111.66
Plexiglass at Splash Island	Bear Metal Welding	11,750.00
Skid steer and trailer	Big Tex Trailer, Arends Hogan Walker, Alta Equip.	59,984.54
Outdoor pickleball courts (prev. basketball courts)	Perm-A-Seal, Peerless Fence	39,844.99
Monument & wayfinding signage- Central Park North	McMaster-Carr, Parvin-Clauss Sign Co., Anderson Landscape, Hinsdale Nurseries	42,750.46
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	75,000.00
	<b>SUBTOTAL BALANCE</b>	\$ 268,441.65
<b>Tennis Fund</b>		
Tennis Center Roof Improvement Project	Seal-Tight Exteriors Inc., Daily Herald	\$ 95,048.20
Legal fees- Outdoor courts resurfacing project	Robbins Schwartz	800.00
Interior crack repairs and sealing	Perma-Seal Basement System	18,433.75
Asphalt project- Central Park	Accu-Paving Co.	10,600.00
	<b>SUBTOTAL BALANCE</b>	\$ 124,881.95
<b>Special Recreation Fund</b>		
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	\$ 19,997.40
	<b>SUBTOTAL BALANCE</b>	\$ 19,997.40
	<b>TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES</b>	\$ 772,087.98

Warrant

Warrant #657

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43277	ADVANCE AUTO PARTS	02/14/2022	03/21/2022	40.96	40.96	Open	N
43293	ADVANCE AUTO PARTS	02/21/2022	03/21/2022	49.46	49.46	Open	N
43365	AQUASCAPE LLC	03/03/2022	03/21/2022	1,100.00	1,100.00	Open	N
43368	BEST OFFICIALS	03/02/2022	03/21/2022	1,312.00	1,312.00	Open	N
43320	BREAKAWAY BASKETBALL INC	03/01/2022	03/21/2022	69,010.20	69,010.20	Open	N
43321	BREAKAWAY BASKETBALL INC	03/01/2022	03/21/2022	3,000.00	3,000.00	Open	N
43322	CARDMEMBER SERVICE	02/24/2022	03/21/2022	360.51	360.51	Open	N
43323	CARDMEMBER SERVICE	02/24/2022	03/21/2022	716.21	716.21	Open	N
43324	CARDMEMBER SERVICE	02/24/2022	03/21/2022	143.58	143.58	Open	N
43325	CARDMEMBER SERVICE	02/24/2022	03/21/2022	194.73	194.73	Open	N
43326	CARDMEMBER SERVICE	02/24/2022	03/21/2022	120.34	120.34	Open	N
43327	CARDMEMBER SERVICE	02/24/2022	03/21/2022	47.37	47.37	Open	N
43328	CARDMEMBER SERVICE	02/24/2022	03/21/2022	(205.00)	(205.00)	Open	N
43329	CARDMEMBER SERVICE	02/24/2022	03/21/2022	7,094.03	7,094.03	Open	N
43330	CARDMEMBER SERVICE	02/24/2022	03/21/2022	433.47	433.47	Open	N
43331	CARDMEMBER SERVICE	02/24/2022	03/21/2022	201.96	201.96	Open	N
43332	CARDMEMBER SERVICE	02/24/2022	03/21/2022	380.95	380.95	Open	N
43333*	CARDMEMBER SERVICE	02/24/2022	03/21/2022	1,730.39	1,730.39	Open	N
43334	CARDMEMBER SERVICE	02/24/2022	03/21/2022	644.19	644.19	Open	N
43335	CARDMEMBER SERVICE	02/24/2022	03/21/2022	196.78	196.78	Open	N
43336	CARDMEMBER SERVICE	02/24/2022	03/21/2022	3,014.04	3,014.04	Open	N
43337	CARDMEMBER SERVICE	02/24/2022	03/21/2022	54.05	54.05	Open	N
43338*	CARDMEMBER SERVICE	02/24/2022	03/21/2022	789.78	789.78	Open	N
43339*	CARDMEMBER SERVICE	02/24/2022	03/21/2022	130.68	130.68	Open	N
43340	CARDMEMBER SERVICE	02/24/2022	03/21/2022	917.94	917.94	Open	N
43341	CARDMEMBER SERVICE	02/24/2022	03/21/2022	4,104.18	4,104.18	Open	N
43342	CARDMEMBER SERVICE	02/24/2022	03/21/2022	762.88	762.88	Open	N
43343*	CARDMEMBER SERVICE	02/24/2022	03/21/2022	1,689.77	1,689.77	Open	N
43344	CARDMEMBER SERVICE	02/24/2022	03/21/2022	1,631.96	1,631.96	Open	N
43345	CARDMEMBER SERVICE	02/24/2022	03/21/2022	1,959.41	1,959.41	Open	N
43348	CARDMEMBER SERVICE	02/24/2022	03/21/2022	829.18	829.18	Open	N
43389	CARDMEMBER SERVICE	02/24/2022	03/21/2022	50.00	50.00	Open	N
43390*	CARDMEMBER SERVICE	02/24/2022	03/21/2022	7,404.09	7,404.09	Open	N
43391*	CARDMEMBER SERVICE	02/24/2022	03/21/2022	1,934.74	1,934.74	Open	N
43252	CATAPULT	02/22/2022	03/21/2022	119.00	119.00	Open	N
43373	COM ED	03/04/2022	03/21/2022	84.19	84.19	Open	N
43374	COM ED	03/02/2022	03/21/2022	29.59	29.59	Open	N
43372	DAILY HERALD	02/14/2022	03/21/2022	225.40	225.40	Open	N
43356	DAWSONS TREE SERVICE	02/28/2022	03/21/2022	3,000.00	3,000.00	Open	N
43357	DAWSONS TREE SERVICE	02/28/2022	03/21/2022	9,200.00	9,200.00	Open	N
43258	DIRECT ENERGY BUSINESS	02/10/2022	03/21/2022	15,009.18	15,009.18	Open	N
43259	DIRECT ENERGY BUSINESS	02/14/2022	03/21/2022	1,423.18	1,423.18	Open	N
43383	DIRECT ENERGY BUSINESS	02/14/2022	03/21/2022	5,751.30	5,751.30	Open	N
43382	DOMINIC BROWN	03/01/2022	03/21/2022	24.54	24.54	Open	N
43282	EBEL'S ACE HARDWARE #8313	01/04/2022	03/21/2022	50.27	50.27	Open	N
43291	EBEL'S ACE HARDWARE #8313	11/02/2021	03/21/2022	3.23	3.23	Open	N
43376	ELMHURST OCCUPATIONAL HEALTH	02/28/2022	03/21/2022	234.00	234.00	Open	N

Warrant #657

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43306	ENVISION HEALTHCARE INC	03/01/2022	03/21/2022	40.00	40.00	Open	N
43285	FED EX	02/16/2022	03/21/2022	9.80	9.80	Open	N
43290	FERGUSON FACILITY #3400	02/16/2022	03/21/2022	18.28	18.28	Open	N
43317	FERGUSON FACILITY #3400	02/15/2022	03/21/2022	1,135.10	1,135.10	Open	N
43300	FLAGG CREEK WATER RECLAMATION	02/28/2022	03/21/2022	20.97	20.97	Open	N
43301	FLAGG CREEK WATER RECLAMATION	02/28/2022	03/21/2022	52.02	52.02	Open	N
43302	FLAGG CREEK WATER RECLAMATION	02/28/2022	03/21/2022	26.87	26.87	Open	N
43303	FLAGG CREEK WATER RECLAMATION	02/28/2022	03/21/2022	1,023.87	1,023.87	Open	N
43263	FLUID RUNNING LLC	02/20/2022	03/21/2022	7,011.00	7,011.00	Open	N
43359	FULLIFE SAFETY CENTER	01/13/2022	03/21/2022	72.38	72.38	Open	N
43283	GRAINGER	01/06/2022	03/21/2022	13.48	13.48	Open	N
43260	HAGG PRESS	01/19/2022	03/21/2022	100.00	100.00	Open	N
43265	HALOGEN SUPPLY COMPANY, INC.	02/22/2022	03/21/2022	44.40	44.40	Open	N
43309	HOME DEPOT CREDIT SERVICES	02/22/2022	03/21/2022	100.68	100.68	Open	N
43360	HOME DEPOT CREDIT SERVICES	02/10/2022	03/21/2022	78.76	78.76	Open	N
43361	HOME DEPOT CREDIT SERVICES	02/04/2022	03/21/2022	14.47	14.47	Open	N
43362	HOME DEPOT CREDIT SERVICES	02/16/2022	03/21/2022	(47.92)	(47.92)	Open	N
43363	HOME DEPOT CREDIT SERVICES	02/14/2022	03/21/2022	14.94	14.94	Open	N
43364	HOME DEPOT CREDIT SERVICES	02/16/2022	03/21/2022	215.21	215.21	Open	N
43286	JOHNSON CONTROLS SECURITY SOLUTION	02/12/2022	03/21/2022	292.99	292.99	Open	N
43287	JOHNSON CONTROLS SECURITY SOLUTION	02/14/2022	03/21/2022	(378.66)	(378.66)	Open	N
43296	JOHNSON CONTROLS SECURITY SOLUTION	02/12/2022	03/21/2022	273.00	273.00	Open	N
43264	KAREN SPANDIKOW	02/17/2022	03/21/2022	62.16	62.16	Open	N
43307	KONICA MINOLTA BUSINESS	02/28/2022	03/21/2022	290.42	290.42	Open	N
43308	KONICA MINOLTA BUSINESS	02/28/2022	03/21/2022	16.07	16.07	Open	N
43349	KONICA MINOLTA BUSINESS	12/31/2021	03/21/2022	16.46	16.46	Open	N
43387	KONICA MINOLTA BUSINESS	01/31/2022	03/21/2022	345.01	345.01	Open	N
43280	KONICA MINOLTA PREMIER FINANCE	01/28/2022	03/21/2022	739.00	739.00	Open	N
43275	LANGUAGE IN ACTION, INC	02/11/2022	03/21/2022	440.00	440.00	Open	N
43354	LENNO LASN	03/03/2022	03/21/2022	493.00	493.00	Open	N
43350	LESLIE' S POOLMART, INC.	03/02/2022	03/21/2022	21.77	21.77	Open	N
43262	LORRAINE GIBAS	02/14/2022	03/21/2022	55.50	55.50	Open	N
43367	LPG MUSIC INC.	12/20/2021	03/21/2022	6,847.20	6,847.20	Open	N
43261	MAGDALENA SOKOLOWSKI	02/20/2022	03/21/2022	12.39	12.39	Open	N
43266	MARKET ACCESS CORP.	02/16/2022	03/21/2022	175.00	175.00	Open	N
43267	MARKET ACCESS CORP.	02/16/2022	03/21/2022	370.00	370.00	Open	N
43352	MARKET ACCESS CORP.	03/04/2022	03/21/2022	370.00	370.00	Open	N
43284	MENARDS	02/15/2022	03/21/2022	146.29	146.29	Open	N
43366	NEXT GENERATION	02/07/2022	03/21/2022	589.00	589.00	Open	N
43371	NEXT GENERATION	01/31/2022	03/21/2022	2,108.50	2,108.50	Open	N
43281	NICOR GAS	02/08/2022	03/21/2022	1,903.07	1,903.07	Open	N
43388	NICOR GAS	02/08/2022	03/21/2022	611.23	611.23	Open	N
43314	NuTOYS	02/14/2022	03/21/2022	1,965.00	1,965.00	Open	N
43313	OAKBROOK TERRACE PARK DISTRICT	03/03/2022	03/21/2022	379.80	379.80	Open	N
43279	O'REILLY AUTO PARTS	02/10/2022	03/21/2022	104.97	104.97	Open	N
43294	O'REILLY AUTO PARTS	02/23/2022	03/21/2022	35.96	35.96	Open	N
43295	O'REILLY AUTO PARTS	02/23/2022	03/21/2022	50.95	50.95	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43311	O'REILLY AUTO PARTS	03/01/2022	03/21/2022	54.22	54.22	Open	N
43299	P.D.R.M.A.	04/28/2022	03/21/2022	20.00	20.00	Open	N
43315	P.E.I. INC	12/22/2021	03/21/2022	7,125.00	7,125.00	Open	N
43316	P.E.I. INC	11/29/2021	03/21/2022	810.00	810.00	Open	N
43310	PFEIFFER'S PEST CONTROL	02/28/2022	03/21/2022	200.00	200.00	Open	N
43353	PFEIFFER'S PEST CONTROL	02/28/2022	03/21/2022	200.00	200.00	Open	N
43292	QUENCH USA, INC	03/01/2022	03/21/2022	122.37	122.37	Open	N
43304	QUEST DIAGNOSTICS	02/23/2022	03/21/2022	231.04	231.04	Open	N
43305	QUEST DIAGNOSTICS	01/26/2022	03/21/2022	86.64	86.64	Open	N
43377	ROBBINS SCHWARTZ	02/24/2022	03/21/2022	1,160.00	1,160.00	Open	N
43378	ROBBINS SCHWARTZ	02/24/2022	03/21/2022	260.00	260.00	Open	N
43379	ROBBINS SCHWARTZ	02/24/2022	03/21/2022	640.00	640.00	Open	N
43270	RUSSO POWER EQUIPMENT	02/10/2022	03/21/2022	326.40	326.40	Open	N
43271	RUSSO POWER EQUIPMENT	02/10/2022	03/21/2022	130.73	130.73	Open	N
43272	RUSSO POWER EQUIPMENT	02/10/2022	03/21/2022	6.99	6.99	Open	N
43298	RUSSO POWER EQUIPMENT	02/21/2022	03/21/2022	451.44	451.44	Open	N
43278	SERVICE SANITATION, INC.	02/04/2022	03/21/2022	60.50	60.50	Open	N
43375	SERVICE SANITATION, INC.	03/04/2022	03/21/2022	60.50	60.50	Open	N
43384	SONITROL CHICAGOLAND WEST	02/10/2022	03/21/2022	1,440.00	1,440.00	Open	N
43385	SONITROL CHICAGOLAND WEST	02/10/2022	03/21/2022	162.00	162.00	Open	N
43386	SONITROL CHICAGOLAND WEST	02/16/2022	03/21/2022	39.48	39.48	Open	N
43312	SOUTH SIDE CONTROL SUPPLY CO	02/16/2022	03/21/2022	35.60	35.60	Open	N
43369	STERLING NETWORK INTEGRATION	02/26/2022	03/21/2022	1,007.50	1,007.50	Open	N
43370	STERLING NETWORK INTEGRATION	02/21/2022	03/21/2022	1,600.00	1,600.00	Open	N
43351	SUBURBAN FAMILY MAGAZINE	03/01/2022	03/21/2022	675.00	675.00	Open	N
43269	TOTAL FIRE & SAFETY, INC.	02/07/2022	03/21/2022	383.75	383.75	Open	N
43355	TOTAL FIRE & SAFETY, INC.	02/22/2022	03/21/2022	630.00	630.00	Open	N
43274	UMB BANK N.A.	02/09/2022	03/21/2022	318.00	318.00	Open	N
43346	VC3, INC	03/31/2022	03/21/2022	999.00	999.00	Open	N
43273	VILLA PARK ELECTRICAL SUPPLY	02/10/2022	03/21/2022	37.64	37.64	Open	N
43288	VILLA PARK ELECTRICAL SUPPLY	02/18/2022	03/21/2022	33.81	33.81	Open	N
43289	VILLA PARK ELECTRICAL SUPPLY	02/17/2022	03/21/2022	82.90	82.90	Open	N
43380	VILLAGE OF OAK BROOK	02/28/2022	03/21/2022	149.36	149.36	Open	N
43381	VILLAGE OF OAK BROOK	02/28/2022	03/21/2022	877.19	877.19	Open	N
43297	WAREHOUSE DIRECT INC.	02/15/2022	03/21/2022	44.25	44.25	Open	N
43358	WASTE MANAGEMENT CORPORATE SERVICE	02/28/2022	03/21/2022	690.11	690.11	Open	N
43268	WINDY CITY NINJAS	02/14/2022	03/21/2022	840.00	840.00	Open	N

# of Invoices:	128	# Due:	128	Totals:	197,902.10	197,902.10
# of Credit Memos:	3	# Due:	3	Totals:	(631.58)	(631.58)
Net of Invoices and Credit Memos:					197,270.52	197,270.52

\* 6 Net Invoices have Credits Totalling: (1,382.59)

Warrant #657

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			53,281.67	53,281.67		
	02 - RECREATION FUND			125,338.26	125,338.26		
	06 - DEBT SERVICE FUND			318.00	318.00		
	07 - RECREATIONAL FACILITIES FUND			18,332.59	18,332.59		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - NON-DEPARTMENTAL			65.99	65.99		
	01 - ADMINISTRATION CORPORATE			25,349.90	25,349.90		
	02 - FINANCE			1,927.69	1,927.69		
	04 - CENTRAL PARK NORTH			84.19	84.19		
	05 - CENTRAL PARK			17,398.31	17,398.31		
	07 - FOREST GLEN PARK			2,047.90	2,047.90		
	09 - DEAN PROPERTY			182.60	182.60		
	10 - PROFESSIONAL SERVICES			2,807.50	2,807.50		
	15 - BUILDING/RECREATION CENTER			11,927.86	11,927.86		
	20 - CENTRAL PARK WEST			3,101.31	3,101.31		
	21 - FITNESS CENTER			5,175.94	5,175.94		
	25 - AQUATIC CENTER			17,751.86	17,751.86		
	26 - AQUATIC-RECREATION PROGRAMS			7,280.33	7,280.33		
	30 - CHILDRENS PROGRAMS			72,935.10	72,935.10		
	31 - PRESCHOOL PROGRAMS			7,400.76	7,400.76		
	32 - YOUTH PROGRAMS			434.26	434.26		
	40 - ADULT PROGRAMS			1,379.89	1,379.89		
	50 - PIONEER PROGRAMS			(125.54)	(125.54)		
	60 - SPECIAL EVENTS & TRIPS			1,215.67	1,215.67		
	71 - BUILDING/RACQUET CLUB			11,539.64	11,539.64		
	75 - TENNIS PROGRAMS			3,731.82	3,731.82		
	80 - MARKETING			3,657.54	3,657.54		



Warrant #657

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43318	HINSDALE BANK & TRUST COMPANY	02/18/2022	03/01/2022	92,485.75	0.00	Paid	Y
43319	HINSDALE BANK & TRUST COMPANY	02/18/2022	03/01/2022	76,146.84	0.00	Paid	Y
43347	ILLINOIS ASSOCIATION OF PARK	03/09/2022	03/10/2022	600.00	0.00	Paid	Y
43253	VILLAGE OF OAK BROOK	02/07/2022	02/24/2022	154.48	0.00	Paid	Y
43254	VILLAGE OF OAK BROOK	02/07/2022	02/24/2022	22.04	0.00	Paid	Y
43255	VILLAGE OF OAK BROOK	02/07/2022	02/24/2022	58.16	0.00	Paid	Y
43256	VILLAGE OF OAK BROOK	02/07/2022	02/24/2022	34.08	0.00	Paid	Y
43257	VILLAGE OF OAK BROOK	02/07/2022	02/04/2022	2,875.52	0.00	Paid	Y
# of Invoices:	8	# Due:	0	Totals:	172,376.87	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					172,376.87	0.00	

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	833.16	0.00
02 - RECREATION FUND	2,756.64	0.00
06 - DEBT SERVICE FUND	168,632.59	0.00
07 - RECREATIONAL FACILITIES FUND	154.48	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	1,175.10	0.00
05 - CENTRAL PARK	56.12	0.00
15 - BUILDING/RECREATION CENTER	718.88	0.00
20 - CENTRAL PARK WEST	58.16	0.00
21 - FITNESS CENTER	575.10	0.00
25 - AQUATIC CENTER	1,006.44	0.00
71 - BUILDING/RACQUET CLUB	154.48	0.00
94 - DEBT SERVICE FUND	168,632.59	0.00

# Communications and Proclamations

Community Survey Report



# 2021 Attitude & Interest Survey report









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# Introduction

## Overview

The purpose of this survey was to administer an updated community recreation and parks needs assessment for The Park District. In 2017, the Oak Brook Park District contracted with the Office of Recreation and Park Resources with the University of Illinois Urbana-Champaign to conduct a community survey that allowed the Park District to develop a long-range Master and Strategic Plan. Due to the COVID-19 Pandemic, the Oak Brook Park District re-created and implemented recreational opportunities for the community to safely enjoy. This change in offerings began in March 2020 and continues as of today. In October 2021, Park District staff sought to understand how/if the community's needs altered and changed during the COVID-19 Pandemic. The needs assessment results may be used to identify and clarify concerns and also inform leadership decisions related to customer service, marketing, trends, quality and cleanliness, future development, programming, partnerships, and use patterns.

A total of 301 users of The Park District services, including 201 residents, provided feedback on their levels of satisfaction with staff, facilities, parks, programs, and overall offerings, including their experience during the COVID-19 Pandemic, future needs, and desires. The information compiled for this public report will help the Oak Brook Park District to continue to serve the community, as needs have altered due to the COVID-19 Pandemic. When coupled with the Master Vision and Strategic Plan, this updated information will enhance and sustain the community recreation opportunities available to the residents and users of the Oak Brook Park District.





## Process

Many of the survey questions were developed by the Office of Recreation and Park Resources, in partnership with Oak Brook Park District commissioners, staff, and key stakeholders in 2016. Various questions were edited, deleted, or added, in order to gain a present understanding of needs as we live through the COVID-19 Pandemic. The survey was live from November 12, 2021 to January 3, 2022. The Park District wanted to make sure residents and members of the Park District had ample time to complete the survey, due to the virtual nature of the survey and the holiday season. A postcard including a QR code linked to the survey was mailed to 3,900 residents. A link to the survey was also emailed out to 997 current and on-hold members of the Park District. Recipients of the e-blast received three additional reminder emails to complete the survey between November 17, 2021, and December 9, 2021. In addition to the postcard and e-blast, a website article, posters, flyers, and signs were posted and distributed throughout Central Park.

## Survey Results

The information collected from the survey has been divided into four sections for the report: key-findings, participation results, facility usage results, and future interests and needs. A brief description of the results will be presented alongside key statistics and result charts.

## Thank you

The Oak Brook Park District would like to thank all the residents, members, and users of the Park District that responded to the survey and provided their feedback. This information is very useful as the Oak Brook Park District develops the initiatives and plans to meet the recreational needs and interests of our community!





# About Us



## Mission

**To provide the very best in park and recreational opportunities, facilities, and open lands for our community.**

Since 1962, the parks, programs, and facilities of the Oak Brook Park District have become uniquely connected with the identity of Oak Brook. Over time, individuals' lives have also been enhanced through the Park District's mission to help its residents to be happy, fit, and active. A strong mission and core values have sustained an organizational culture focused on accessibility and inclusion, collaboration, communication, holistic wellness, customer service, and environmental conservation stewardship.

Culture and history contribute to the vibrancy of the community and serve as a catalyst for economic activity, tourism, and development. Serving about 8,163 residents, the Oak Brook Park District is a reflection of this lively community.

## Vision

**To provide a diverse range of opportunities designed to keep the members of the Greater Oak Brook Community happy, fit and active. By maintaining fiscally responsible practices and focusing on communication, environmental stewardship, diversity, equity, inclusion, and accessibility, the Oak Brook Park District works to help our community as a whole be its very best and feel its very best.**





## Oak Brook Park District Facilities

### Central Park Amenities & Facilities

1450 Forest Gate Road

- 3 miles of paved trails
- Eleven natural grass soccer fields
- One artificial turf soccer fields
- One seasonal outdoor ice rink
- Two basketball courts
- Four baseball/softball fields
- Four playgrounds
- The Sandlot, universal playground
- One seasonal sledding hill
- One seasonal sand volleyball court
- Four fishing area opportunities
- One fishing pier
- One nine-hole disc golf course
- Three outdoor pickleball courts
- Four fitness stations
- Baggo

### Family Recreation Center

- Administration offices
- Two meeting rooms
- Four studio rooms
- Three regulation-sized gymnasiums
- Fully accessible, inclusive locker rooms
- Five preschool and multi-purpose rooms

### Aquatic Center

- Leisure pool featuring accessible, zero-depth entry, warm water, vortex pool, and 105-foot water slide
- Lap pool featuring six 25-yard lanes
- One 10-person capacity whirlpool, fully accessible
- Splash Island

### Fitness Center

- 1/8-mile indoor walking track
- Various cardio and weight equipment

### Central Park West

1500 Forest Gate Road

- Full kitchen
- Double-sided wood-burning brick fireplace
- Two covered patios
- Outdoor Koi Pond

### Maintenance Facility

1480 Forest Gate Road

- Three main garage bays
- One secondary garage bay
- One 14,000lb vehicle service lift

### Oak Brook Tennis Center

1300 Forest Gate Road

- Eight indoor USTA blue/green courts with viewing lounges
- Fitness room
- Tennis pro shop
- Three racquetball/wallyball courts
- One mini-tennis court
- Eight outdoor USTA blue/green courts

### Satellite Parks

#### Saddle Brook Park

- 11 acres of land
- One mile of paved trail
- Two tennis courts
- Two pickleball courts
- One basketball court
- One playground
- Three fitness stations

#### Chillem Park

- 1.03 acres of land
- .13 mile of paved trail
- One tennis court
- One pickleball court
- One basketball court
- One playground

#### Forest Glen Park

- 16.4 acres of land
- Half-mile of paved trail
- Two tennis courts
- Two pickleball courts

- One basketball court
- Two playgrounds
- One gazebo

#### Dean Nature Sanctuary

- 40 acres of land
- One three-quarter mile nature trail
- One fishing pier
- One stone council ring
- One canoe launch
- Six interpretive gardens
- Gazebo
- Wildlife

Oak Brook Park District

## Awards and Recognition

2017 CAPRA Accreditation

2018 - 2021 GFOA Award

2018 Illinois Park & Recreation Association Outstanding Park & Facility Award

2019 Public Relations Society of America - Chicago Chapter - Skyline Award

2019 Publicity Club of Chicago Golden Trumpet Award

2021 Chicago Tribune Top Work Place Award

2021 IAPD Best of the Best Awards

2022 IPRA Champions for Change Award





# Oak Brook Park District Survey Demographics

## Residential Status of Survey Participants:



58% Oak Brook Residents  
5% Work in Oak Brook  
3% Live and Work in Oak Brook  
36% Do not Live or Work in Oak Brook



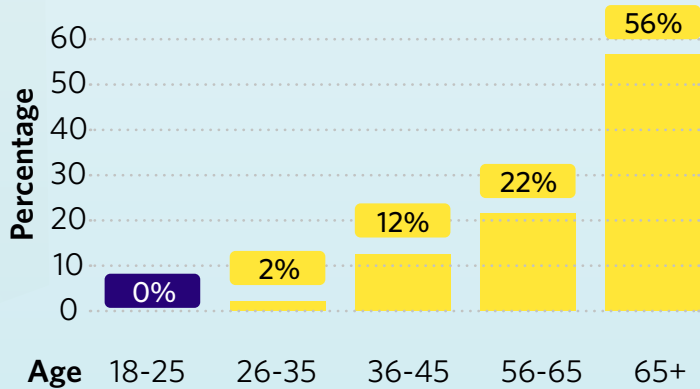
## Gender:



64% Female

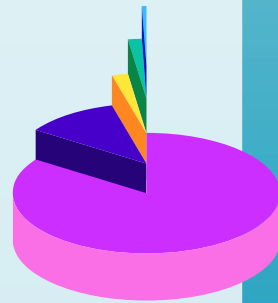
36% Male

## Age Group:

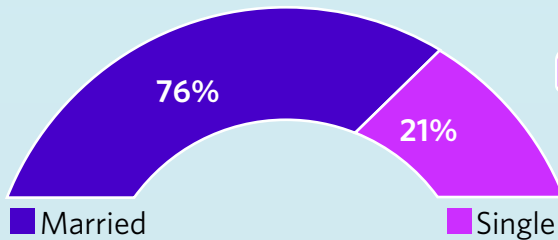


## Race/Ethnicity

- Asian/Pacific Islander: 11%
- American Indian: 1<%
- Black/African American: 2%
- Caucasian: 85%
- Hispanic/Latino: 2%



## Marital Status



More than **71%** of respondents earn more than **\$101,000** a year.

# Findings



## COVID-19 Findings

The Oak Brook Park District recognizes the need to adapt and pivot as we continue operations throughout the COVID-19 pandemic. For this reason, several questions pertaining to COVID-19 as it relates to cleanliness, operations, and communications at the Park District were included in this survey.

- 82% of respondents were either very satisfied or satisfied with cleanliness/safety at Oak Brook Park District facilities during the COVID-19 pandemic. The Oak Brook Park District will continue to make cleanliness and safety a top priority at all facilities.
- 70% of respondents were either very satisfied or satisfied with the Oak Brook Park District's facility operations during the COVID-19 pandemic.
- 77% of respondents were either very satisfied or satisfied with the Oak Brook Park District communications during the COVID-19 pandemic. It is also important to note that 75% of survey respondents were either very satisfied or satisfied with Customer Service: Family Recreation Center front desk staff, lifeguards, custodial/maintenance staff, and grounds crew/parks staff.
- As of January 2022, 2,631 memberships were on-hold, due to the COVID-19 Pandemic. The Oak Brook Park District sees a relationship between the "do not use" percentages in this survey (in regards to programs, events, or visiting the facility) and the number of memberships that were on hold. As of March 2022, the Oak Brook Park District has brought back about 400 members! The Park District looks forward to welcoming back members and invites members to join us for Member Appreciation Day on Friday, November 4.



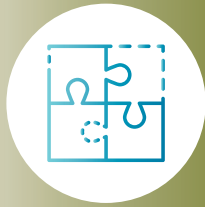
## Oak Brook Park District Satisfaction

- 81% of active users were very satisfied or satisfied overall with the Oak Brook Park District.
- 70% of active users were very satisfied or satisfied with the variety of recreation opportunities.
- 83% of active users were very satisfied or satisfied overall with park, facility, and open space maintenance.



## Current Participation Patterns

- 48% of active users have visited the Oak Brook Park District facilities more than 25 times in the last year!
- About 23% of active users have participated in an Oak Brook Park District program more than 25 times in the last year.
- Outdoor opportunities are crucial during the pandemic. 59% of respondents indicated they visited Oak Brook Park District Park areas in the last year.
- The Winter Lights at Central Park was listed as the top special event with the Summer Concert Series coming in second place.



### Facility Usage Patterns

- 76% of active users were very satisfied or satisfied overall with Oak Brook Park District facilities including but not limited to the Family Recreation Center, Fitness Center, Aquatic Center, and Tennis Center.
- 79% of respondents visited Oak Brook Park District facilities in the last year.



### Marketing Preferences

During the pandemic, most marketing materials informing patrons of programs, activities, and special events were distributed electronically. This process ensured that the most up-to-date information was accessible and available. Even with the brochure becoming “virtual” in the fall of 2020, the seasonal brochure remains the most powerful communication tool. It is interesting to note that the website and email methods were also very popular among respondents.

- 57% of respondents use the Park District brochure to find out about programs, activities, and events.
- 48% of respondents use the Park District website for obtaining information.
- Approximately 45% receive information via Park District email.



### Perceived Effectiveness of Oak Brook Park District

- Among those respondents who expressed an opinion, 70% indicated the Park District is very effective or effective at providing safe facilities.
- 55% of those with an opinion feel the Oak Brook Park District is very effective or effective at protecting open space.
- Respondents predominantly indicated that they are unsure if the Park District works cooperatively with the Sports Core (Bath & Tennis Golf Club). However, 35% of respondents believe that the Park District should oversee/manage Sports Core operations for the Village.



### Opportunities & Challenges

- 67% of respondents with an opinion feel the Oak Brook Park District is a good value for their money.
- 93% of respondents with an opinion believed the Oak Brook Park District facilities are conveniently located.
- Respondents showed mixed feelings about selling naming rights to businesses aligned with the Oak Brook Park District mission, vision, and goals. 30% of respondents with an opinion believed the Park District should not sell naming rights, while 32% were unsure, and 17% were neutral.

## Program

# Participation

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The Oak Brook Park District offers a wide variety of programs and special events. The Park District is known for quality (tennis, fitness, etc.) and innovative (fluid running) programming. Approximately 50% of survey respondents participated in Oak Brook Park District programs over the last year, and of those active users, 23% participated more than 25 times during the year.

The largest number of respondents listed adult fitness/wellness as the program they would like to see developed or expanded. The next highest need selected to be developed or expanded was adult group exercise. As we continue to operate during the pandemic, this response is not surprising. We know that many adults and patrons of the Park District sought ways in which they could remain fit and active during such limiting times.

The respondents that rated their level of satisfaction appear to be generally satisfied with the organization of Oak Brook Park District programs:

- 51% of respondents that rated their satisfaction were either satisfied or very satisfied with the Park District programs overall, while 33% of respondents reported that they do not use Park District programming. Therefore, these individuals did not indicate their level of satisfaction with the Park District programs.

The Winter Lights at Central Park appeared to be the most popular special event hosted by the Oak Brook Park District (nearly 47% selected this as one of their top four choices). 46% of respondents listed the Summer Concert Series as one of their top four special events hosted by the Oak Brook Park District.



## **CUSTOMER SERVICE QUALITY**

---

Overall, 76% of respondents were satisfied or very satisfied with staff customer service. Individual units received similar high marks considering lower participation due to the pandemic, such as Family Recreation Center front desk staff (64% and 27% “don’t use”), grounds crew and park staff (48% and 46% “don’t use”), custodial/maintenance staff (62%) and the group exercise instructors at the fitness center (29% and 65% “don’t use”). All programs saw rates of dissatisfaction that were under five percent. Exploring the challenges faced by reaching out to frequent users in these areas may be of value.



# VIRTUAL SEASONAL BROCHURES



## MARKETING

Determining the medium for marketing programs, services, and amenities can be difficult when considering the plethora of options available in the digital age. This can be particularly challenging for a public park and recreation agency with a limited budget and desire to provide the best services for their community's dollar. Due to the COVID-19 Pandemic, seasonal brochures were not mailed to residents during 2021. Instead, the Oak Brook Park District invited patrons to visit [www.obparks.org / program-guides](http://www.obparks.org/program-guides) to view the virtual brochures. The virtual brochures were updated and reposted to the website any time a new COVID-19 guideline affected park district programming. According to the survey, here are the top ways respondents indicated that they receive park district information:

- 57% seasonal brochure
- 48% Park District website
- 45% Park District email

## Park and Amenity Usage

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**The Oak Brook Park District maintains seven park sites that offer a wide variety of competitive, active and passive recreation options. 178 of survey respondents use or visit the Oak Brook Park District parks every year!**

Maintenance received high satisfaction rankings across the board for the upkeep, cleanliness, and service rendered at Oak Brook Park District parks and facilities. Overall, 83% of active users were satisfied or very satisfied with park, facility, and open space maintenance. Maintenance satisfaction was highest for outside appearance of buildings/facilities and open space upkeep.

- 87% of active users were satisfied or very satisfied with the outside appearance of buildings/facilities.
- 84% were satisfied/very satisfied with the inside cleanliness of buildings/facilities.
- 71% were satisfied/very satisfied with open space areas upkeep.



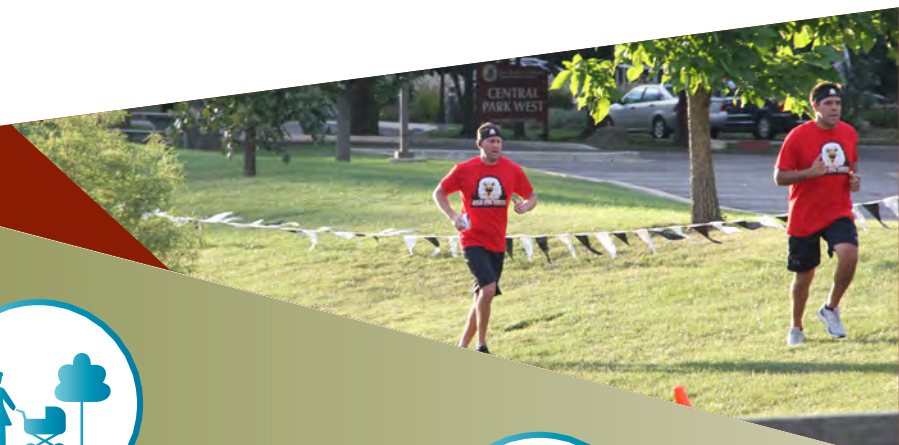
58% of respondents indicated being very satisfied or satisfied with the Park District parks and amenities overall.



Nearly 35% of those who use the parks visit them 11-25 times a year or more.



59% of respondents utilize the Oak Brook Park District parks.





# Future Needs and Interest

---

The Oak Brook Park District offers a wide variety of programs and services to the community. It is not uncommon for survey responses to list trails and pathways as the number one desired amenity to develop, expand, and care for in the future. Respondents who had an opinion listed this as their second desire, with expanding indoor fitness & exercise facilities as number one.

## Parks & Facilities

The respondents indicated their interest in the Park District developing or expanding three types of facilities to meet their future recreational needs and interests. This response was indicated by the respondent's level of willingness to direct more of the current budget to these areas.

1. Walking and biking path
2. Renovate or improve indoor pools
3. No change

## Programs

When asked what programs they wanted the Park District to develop or expand, the most frequently requested options fell into three categories: fitness/wellness, group exercise, and special events.

1. Adult fitness/wellness
2. Adult group exercise
3. Senior fitness/wellness
4. Summer concerts





# FINIS



## **Looking to the Future**

---

**We have heard you! Based on your valuable feedback, the Oak Brook Park District is exploring the following opportunities to improve your recreational experience:**

- Implementing a membership promotion for members who were on-hold during the Pandemic
- Implementing Silver Sneakers and Renew Active programs in our fitness center
- Updating the website during the 2022/23 Fiscal Year
- Applying for grants that will fund bathrooms at the Central Park North Athletic Fields
- Adding additional Pickleball court time
- Resurfacing the outdoor tennis courts in spring 2022
- Seeking Group Exercise instructors for Pilates, Tai Chi, Zumba, Belly Dancing, and Spin
- The Family Aquatic Center HVAC Unit is included in the 2023 Capital Improvement Plan
- The 2022 Summer Concert Series will be free of charge
- Trying at least one new program each season to include youth, teens, 50+, and seniors



Suggestions

## Did you know?

**The Oak Brook Park District offers Special Events all year round!**

Winter Lights at Central Park  
Tackle the Tri  
Aquatic Egg Hunt  
Pink 5k  
Cori's Tri  
Walk in the Park Wine Tour  
Summer Concert Series

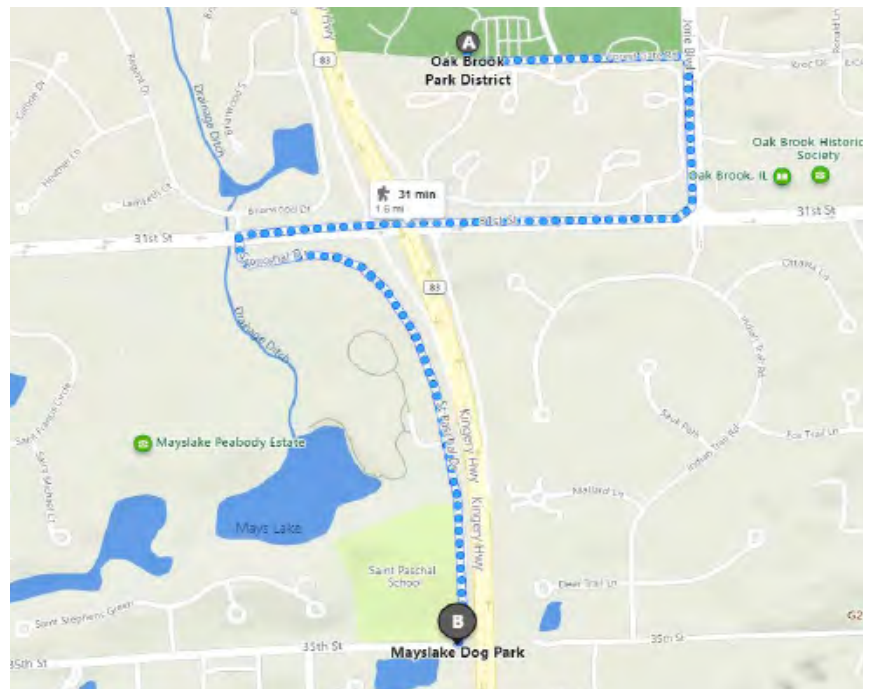
Summer Movie in the Park Series  
Autumn Fest  
Trick-or-Treat Trail  
Pumpkin Swim  
Member Appreciation  
Turkey Dri Tri  
Holiday Express

**VISIT [WWW.OBPARKS.ORG/SPECIAL-EVENTS](http://WWW.OBPARKS.ORG/SPECIAL-EVENTS) FOR A FULL LIST!**

## Are you looking for a Dog Park?

**Visit Mayslake Dog Park, just 1.6 miles from the Oak Brook Park District!**

*Mayslake Dog Park: Saint Paschal Drive, Oak Brook IL 60523*



# Thank you!

The Oak Brook Park District would like to thank all the residents, members, and users of the Park District that responded to the survey and provided their feedback.

This information is very useful as the Oak Brook Park District develops the initiatives and plans to meet the recreational needs and interests of our community!





HAPPY | FIT | ACTIVE

## Staff Recognition

**Getting To Know**  
**Dominic Brown**  
**Aquatic Programming**  
**Supervisor**



**Birthday:** 10/16

**I decided to work at the OBPD because** from the time I stepped foot in the building and pool deck, I instantly saw myself working here. Everyone I had interviews with were nice and very welcoming.

**My favorite childhood memory is** waking up on Saturday morning to breakfast cooking and cartoon playing.

**The last good movie I saw:** Marvels Eternals

**The last good book I read:** The Wig, The B\*\*\*\*H & The Meltdown

**My favorite meal:** Smothered pork chops, white rice and gravy, with broccoli and cheese and Jiffy Cornbread.

**My personal hero** is my mother.

**I'd love to meet** former President Barack Obama and Michelle Obama.

**I'm better than anyone else** when it comes to relaxing and sleeping.

**My favorite place to vacation is:** New Orleans, because I get to walk up and down Bourbon Street listening to the live music!

**My dream/goal** is to own a house in Jamaica, Bora Bora, Virgin Islands and in the Dominican Republic.

**Three words that best describe me:** fun, exciting, outgoing!

**Little known fact about me:** I'm a licensed cosmetologist and licensed cosmetology instructor.

**My most humbling experience:** Not knowing how to change a tire and being stranded in 10 below weather for 4 hours.

**My greatest accomplishment** is graduating with my M.A. in Clinical Psychology.



## Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report



# Memo

To: Oak Brook Park District Board of Commissioners  
From: Laure Kosey, Executive Director  
Date: March 15, 2022  
Re: February/March 2022: Communications, IT & Administration

---

## **February Board Meeting Follow Up:**

### **Budget**

The Budget presentation reflects minimum wage increasing to \$15.00 per hour. This was a substantial increase in the personnel budget line, so staff has diligently adjusted other budget lines accordingly. The 2022/2023 budget has the park district conservatively coming out of the pandemic when forecasting revenues and expenses.

## **March Board Meeting Discussion Points:**

### **Community Survey Report**

In December of 2021, the Oak Brook Park District conducted a community survey. A summary of the results as well as recommendations that the staff would like to implement is in this report.

### **Bid, Proposal and an Intergovernmental Agreement**

Staff will be making a recommendation on the Turf mowing bid, the Waste Management proposal as well securing the IGA for ABC Preschool with the Butler 53 school district.

## **IT Report:**

We are in the process of rebuilding the staff intranet. The original database site was developed about 8 years ago and needs to be updated. This is a database that has various important documents for staff to have access for viewing. This includes all manuals, procedures, job descriptions, weekly notes, and benefit information.

A new 48 port POE HPE network switch has been installed at the Family Recreation Center. This replaced a 10-year-old 24 port switch. This new switch will increase network capacity and have room for future expansion.

## Corporate and Community Relations:

Sponsorships	\$-
Advertising	\$ -
Vendors	\$ 250.00
In-Kind Donations	\$ -
Oak Brook Park District Foundation	\$ 40.00
Total for February:	\$ 290.00

## Marketing & Communications Report:

### Facebook Analytics

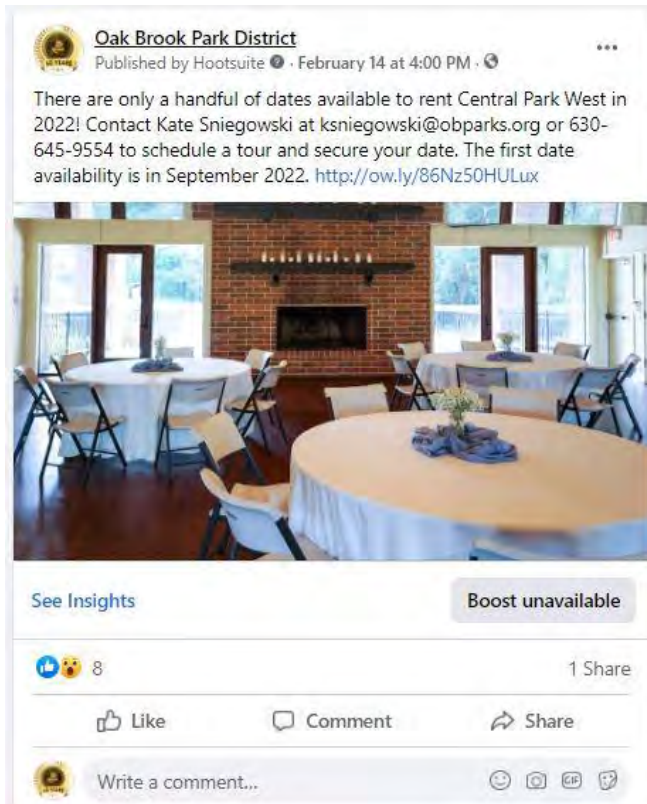
Followers: 4,167  
Posts: 36  
Overall Page Reach  
(organic and paid): 15,574

### Instagram Analytics

Total Followers: 1,566 (up 12)  
Posts: 23  
Top Post Reach: 319


### Twitter Analytics

Total Followers: 1,102 (down 4)  
Posts: 27  
Top Post Impressions: 162



**Oak Brook Park District**  
Published by Hootsuite · February 14 at 4:00 PM ·

There are only a handful of dates available to rent Central Park West in 2022! Contact Kate Sniagowski at [ksniagowski@obparks.org](mailto:ksniagowski@obparks.org) or 630-645-9554 to schedule a tour and secure your date. The first date availability is in September 2022. <http://ow.ly/86Nz50HULux>

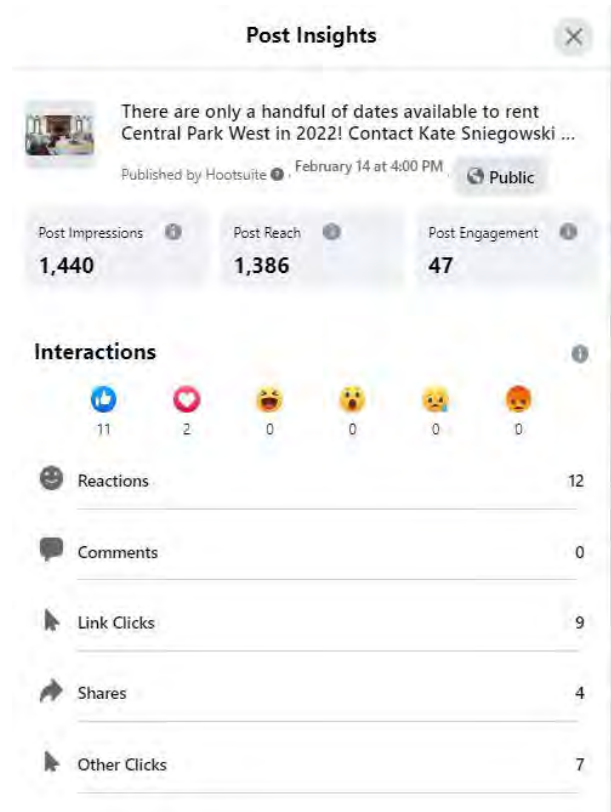


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There are only a handful of dates available to rent Central Park West in 2022! Contact Kate Sniagowski ...  
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Post Impressions	Post Reach	Post Engagement
1,440	1,386	47

#### Interactions

Like	Love	Wow	Sad	Angry	Laughing
11	2	0	0	0	0

Reactions	12
Comments	0
Link Clicks	9
Shares	4
Other Clicks	7



**February 2022 Top pages\***

1. Obparks.org
2. Facilities/Family Aquatic Center
3. Programs/Aquatics
4. Programs/Tennis
5. Facilities/Central Park West
6. Facilities/Family Recreation Center
7. Obparks.org /Program Guides
8. Membership Opportunities
9. Programs/Tennis/Youth
10. Programs/Aquatics/Swim Lessons

**February 2022 Top Products\***

1. Shooting Stars Basketball Clinic
2. GBL – Summer – 2<sup>nd</sup> Grade Boys/Girls
3. Summer Pee Wee Camp M-F Full Summer
4. Flag Football Camp Ages 6-9
5. Multi-Sport Blast Camp Ages 9-13

**obparks.org Ecommerce Overview – February 2022\***

	<b>Feb. 2021</b>	<b>Feb. 2022</b>
Total Revenue	\$61,282	\$264,202
Transactions:	646	1,485
	<b>2021</b>	<b>2022</b>
Year to date total	\$119,305	\$358,779

**obparks.org Acquisition Value\***

<b>Referral Percentage Values</b>	<b>Feb. 2022</b>	<b>Feb. 2021</b>
Direct:	44.3%	39.1%
Organic Search:	48.2%	48.3%
Social:	2.9%	5.9%
Referrals:	4.6%	6.7%



# Memo

To: Board of Commissioners and Executive Director, Laure Kosey  
From: Marco Salinas, Chief Financial Officer  
Date: March 16, 2022  
Re: February 2022 Financials

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*In response to recent feedback received from the Board, going forward my commentary on the monthly financial activities of the Park District will be focused on comparing current year actual results against the current year annual budget, as well as a comparison to the actual results from fiscal year 2019/2020 (two years prior). Comparisons to Fiscal year 2020/2021 ("Covid" year) will be temporarily discontinued due to the fact that such year was highly unusual and was negatively impacted by the temporary closure of our facilities and suspension of recreation programming.*

## **General Fund**

We have now completed ten months of our current fiscal year (83% completed), and year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equal \$2,810,549, \$1,955,433, and \$250,000, respectively. This is resulting in a YTD net surplus of \$605,116; which is a \$440,034 increase over the \$165,082 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** With the exception of investment income and revenues in our Central Park West department, all other revenues are either exceeding or in-line with budgeted expectations. When comparing to FY 2019/2020, total revenues have increased \$271,419 (11%). The largest drivers of this increase are property taxes, personal property replacement taxes (PPRT), as well as the rental/licensing fees received from Wizards Football Club (\$100,000) and Girls Lacrosse (\$22,200) that have been captured in our Central Park and Central Park North departments. Such licensing fees were not in effect in FY 2019/2020. Revenues in our Central Park West department are currently below budgeted expectations due to the fact that facility rental activity has not fully recovered and reached pre-pandemic levels.
- **Expenditures-** With the exception of our Contracts-Dean Nature Sanctuary department, all other departments are either in-line or lower than budgeted expectations. When comparing to FY 2019/2020, total expenditures have decreased \$92,041. In our Contracts-Maintenance DNS department, expenditures are ahead of budget due to the timing of the billings received from the Davey Resource Group (Davey). Two years prior, Davey delayed some of their billings to us which resulted in approximately \$8K in expenditures being recorded in April 2020. We have now recorded the annual transfer-out activity, which has decreased from \$326,575, two years prior, to \$250,000 in the current year.

## **Recreation Fund**

YTD revenues, expenditures, and transfers out for this fund equal \$3,110,719, \$2,460,535, and \$312,548, respectively. This is resulting in a YTD net surplus of \$337,635; which is a \$260,757 decrease over the \$598,392 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased approximately \$262,252 when compared to two years prior. The primary driver of this is decreased memberships revenue. YTD membership revenues are currently at \$440K

whereas two years prior such revenue was at \$689K. Additionally, enrollments for many of our programs such as swim lessons, party rentals, and personal training, have also decreased due to the COVID-19 pandemic. In our Marketing Department, two years prior we received a \$45,000 donation from the Foundation related to their universal playground fundraising campaign. On the positive side, revenues in our Children's and Preschool Programs department have increased due to the expansion of our youth basketball programming and increased enrollment in our full-day preschool and expansion of the Music Together contract programming. In addition, property tax receipts have increased approximately \$347,000.

- **Expenditures-** All of our departments, with the exception of Capital Outlay, are currently lower or in-line with budgeted expectations. In total, YTD expenditures have decreased \$233,032 when compared to two years prior. The primary driver of this, are decreased part-time and recreational programming personnel costs, equipment repairs, maintenance, and utilities. On the other hand, expenditures in our Children's Programs department have increased primarily due to the expansion of youth basketball. In the Pioneer Programs department, the increased costs are due to the allocation of personnel costs in the current year that were not occurring two years prior. In the Special Events & Trips department, we have recognized various expenditures incurred for our Winter Lights program that did not exist two years prior. Capital expenditures in the current year have also increased approximately \$166,000. We have now recorded the annual transfers-out activity, which has increased from \$81,011, two years prior, to \$312,548 in the current year.

### **Recreational Facilities Fund (Tennis Center)**

YTD revenues and expenses in this fund are currently at \$1,791,455 and \$1,127,949, respectively. This is resulting in a YTD net surplus of \$663,506; which is a \$374,692 increase when compared to the \$288,814 YTD net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have increased \$186,261 when compared to FY 2019/2020. The primary driver of this is the \$271K in group lesson revenue that was recognized in February. Approximately \$90K of this revenue should have been recognized as unearned revenue, but due to timing, such adjustment won't be reflected until the March 2022 financials.
- **Expenses-** All departments are currently lower or in-line with budgeted expectations and, in total, have decreased \$188,431 when compared to FY 2019/2020. This is primarily driven by decreased part-time wages for administrative and programming staff, and a \$133,562 reduction in capital improvement spending.

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### **FINANCE & HUMAN RESOURCES:**

- Linda has been working on assessing several software products that can help us streamline the process for processing newly hired staff ("onboarding" software). Based on their capabilities and experience, the number of software vendors has now been narrowed down to three.
- Marco and Nicole have been working with various departments to gather detailed expenditure information to be submitted to DuPage County for potential reimbursement as part of their LARPA grant program. We are currently seeking approximately \$30K in COVID-19 related reimbursements.
- Linda has been communicating with PDRMA to gather information about their employee health insurance programs- costs, features, eligibility, etc.





# Memo

To: Oak Brook Park District Board of Commissioners  
From: Dave Thommes, Deputy Director  
Date: March 11, 2022  
Re: Recreation & Facilities Report

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## Recreation

- Learn to Play Mah Jongg has the most we ever had registered with 10 participants.
- Fifteen pioneers came to our Valentine's Day Pioneer Concert. They saw Mike and Traci perform a great show, won prizes, enjoyed desserts from Sweet Reserve and took home centerpieces from The Sheridan Oak Brook.
- Fifteen pioneers also enjoyed watching the movie, 'News from the World' with popcorn.
- ABC Preschool started following the new mask guidelines as set forth by the state. Students and Teachers are recommended but not required to wear a mask.
- Camp registration is now open and some weeks are already full.
- Wheel Ceramics started with three classes: Adult (7), Teen (3), and Youth (5).
- The DEI committee met on February 23<sup>rd</sup>. A discussion was held about conference sessions and verbiage for staff evaluations.
- Laure and Mike participated in a national training on February 14<sup>th</sup> for other states beginning their conversations about safe zones.
- Mike met with Wes Becton on February 21<sup>st</sup>, to discuss DEI strategies. The previous week, Wes spoke at the Chamber of Commerce meeting.

## Aquatics

- The Aqua Egg Hunt has 236 participants registered with a goal of 350.
- March swim lessons are underway and registration increased from 297 the previous session to 432. We still have a number of instructors in training which will help us expand registration slots for April and May. Pre-covid, our winter / spring session averaged about 589 per session.
- The swim team season will finish with the Conference meet on March 20<sup>th</sup>. Spring Training swimming has 19 participants enrolled.
- Plans are being finalized for Deck Attendant Operations where the pool will be attended, but unguarded from 5:30 a.m. - Noon weekdays during the school year. PDRMA and Star Guard Elite were consulted, along with other Park Districts that currently operate their pools in this manner.

## Fitness

- The Membership Report reflects a current total of 1,944 members and 1,013 membership packages (start of each month plus net). The average monthly retention rate continues to remain strong and above target at approximately 93%. The member ratio is consistent from January to February of Resident (41%)/ Non-Resident (59%).
- Staff is working on the final steps to offer Renew Active, which offers customers a free membership through their insurance, and reimburses the Park District for the cost of membership.
- The Renew & Recharge March e-mail, which reached out to prior members to re-active their memberships, has been very successful. In the first six days following the e-mail, 39 packages were reactivated.

## Facilities

- Maintenance projects and repairs for the month of February included:

- Elevator was repaired after a chipped guide wheel was discovered. The elevator was repaired and put back into service the same day.
- Combustion fan on RTU 1b was repaired.
- Fire sprinkler inspection was completed at the Family Recreation Center and CPW.
- Roof replacement continues with minor fixes being completed and getting the final inspection scheduled.
- Fire detection sensors within aquatic center duct work continue to be problematic. Total Fire Protection was out once to replace some faulty detectors, but they were unable to complete the job as they needed parts, which are on order and will arrive soon.
- The Family Aquatic Center passed the annual IDPH inspection with a few minor corrections.

#### **Tennis**

- The Spring session of programming has begun and many classes are at capacity. Staff is working to relieve waitlist to allow more participants in.





## Oak Brook Park District Membership Statistics 2022

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	1740	1850											NA
Members, Month End	1615	1737											NA
Retention Percentage	92.82%	93.89%											93%
New Members	245	207											452
Members Cancelled/Expired	125	113	0	0	0	0	0	0	0	0	0	0	238
Net Members	120	94	0	0	0	0	0	0	0	0	0	0	214
Resident	41%	41%											NA
Non-Resident	59%	59%											NA
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	936	971											NA
Memberships, Month End	864	912											NA
Retention Percentage	92.31%	93.92%											93.12%
New Memberships	121	101											222
Cancelled/Expired	72	59	0	0	0	0	0	0	0	0	0	0	131
Net Memberships	49	42	0	0	0	0	0	0	0	0	0	0	91

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



## Oak Brook Park District Membership Statistics 2021

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	882	929	1018	1063	1094	1176	1385	1552	1489	1512	1515	1618	NA
Members, Month End	839	900	966	1008	1018	1076	1330	1394	1373	1385	1420	1536	NA
Retention Percentage	95.12%	96.88%	94.89%	94.83%	93.05%	91.50%	96.03%	89.82%	92.21%	91.60%	93.73%	94.93%	94%
New Members	84	97	111	84	167	329	254	142	126	163	207	203	1967
Members Cancelled/Expired	43	29	52	55	76	100	55	158	116	127	95	82	988
Net Members	41	68	59	29	91	229	199	-16	10	36	112	121	979
Resident	48%	47%	49%	49%	50%	52%	50%	51%	49%	47%	47%	45%	NA
Non-Resident	52%	53%	51%	51%	50%	48%	50%	49%	51%	53%	53%	55%	NA
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	488	513	560	588	614	657	738	826	790	804	834	874	NA
Memberships, Month End	463	494	534	561	575	609	701	748	738	747	784	826	NA
Retention Percentage	94.88%	96.30%	95.36%	95.41%	93.65%	92.69%	94.99%	90.56%	93.42%	92.91%	94.00%	94.51%	94.06%
New Memberships	45	57	62	57	88	152	145	60	75	96	108	96	1041
Cancelled/Expired	25	19	26	27	39	48	37	78	52	57	50	48	506
Net Memberships	20	38	36	30	49	104	108	-18	23	39	58	48	535

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)

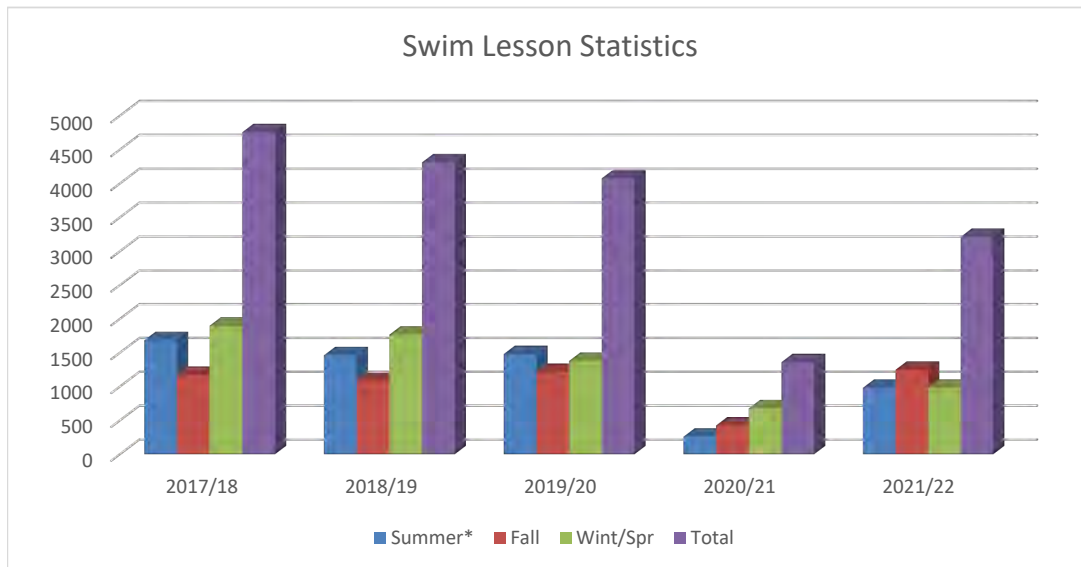


# Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
<b>2017/18</b>	1685	1173	1900	<b>4758</b>
<b>2018/19</b>	1463	1082	1767	<b>4312</b>
<b>2019/20</b>	1481	1217	1379	<b>4077</b>
<b>2020/21</b>	258	425	678	<b>1361</b>
<b>2021/22</b>	982	1248	982	<b>3212</b>

Swim Team Statistics					
	Summer	Fall	Wint/Spr	Spring Training	Total
<b>2017/18</b>	32	65	46	73	<b>216</b>
<b>2018/19</b>	71	80	77	100	<b>328</b>
<b>2019/20</b>	79	90	83	0	<b>252</b>
<b>2020/21</b>	52	213	141	63	<b>469</b>
<b>2021/22</b>	59	75	63	19	<b>216</b>

During COVID we did month-long stroke clinics. This impacted registration numbers.





Oak Brook Park District  
 Aquatic Center  
 Aquatic Party Statistics

2022 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Deck Party	4	8	9	3	0	0	0	0	0	0	0	0	24
Studio Party	5	7	14	9	0	0	0	0	0	0	0	0	35
Group (by day)	0	1	1	0	0	0	0	0	0	0	0	0	2
Private (indoors only)	0	1	3	0	0	0	0	0	0	0	0	0	4
Private (indoor/outdoor combo)	0	0	0	0	0	0	0	0	0	0	0	0	0
Splash Island Birthday	0	0	0	0	0	0	0	0	0	0	0	0	0
Camp Rentals	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane Rental (lap only)	0	0	0	0	0	0	0	0	0	0	0	0	0
Scout	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total # Parties</b>	<b>9</b>	<b>17</b>	<b>27</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65</b>

<b>2021</b>	29	40	27	28	20	22	23	35	10	16	18	16	284
<b>2020</b>	22	32	15	0	0	0	44	48	44	44	32	31	312
<b>2019</b>	37	25	44	36	46	53	52	38	20	27	37	25	440



## Oak Brook Park District Facility Statistics and Data

### Facility Rentals

20/21 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	0	280	339	340	224	427	408	412	565	437	387	378	4,195
Gym Revenue	\$0	\$14,220	\$16,355	\$16,360	\$12,838	\$19,867	\$17,738	\$18,123	\$22,466	\$22,126	\$25,506	\$21,925	\$207,521
Room Rentals	0	0	0	0	0	0	0	0	0	0	0	0	0
Room Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CPW Rentals	0	0	2	2	3	5	1	0	0	2	1	4	20
CPW Revenue	\$0	\$0	\$808	\$190	\$1,294	\$3,527	\$486	\$0	\$0	\$4,160	\$571	\$1,903	\$12,938

21/22 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	456	415	351	523	293	364	476	458	522	369			4,226
Gym Revenue	\$24,963	\$19,765	\$23,703	\$27,215	\$15,288	\$18,700	\$25,595	\$24,175	\$26,913	\$19,795			\$226,110
Room Rentals	0	0	0*	0*	0*	0*	0*	0*	2	3			5
Room Revenue	\$0	\$0	0*	0*	0*	0*	0*	0*	\$100	\$240			\$340
CPW Rentals	6	10	6	10	6	6	7	0	3	5			59
CPW Revenue	\$3,156	\$5,697	\$4,762	\$6,509	\$5,087	\$5,326	\$4,551	\$0	\$1,664	\$2,915			\$39,664

*\*Aquatic room rental revenue has shifted to the aquatic party account.*

### Theme Parties

	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	TOTAL
20/21 FY	0	0	0	0	0	0	0	0	0	0	0	0	0
21/22 FY	0	0	0	0	0	0	0	0	0	0			0







# Oak Brook Park District Athletic Fields Rental Report

## Athletic Field Usage Report Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	0	162	165	161	193	190	109	98	25	0	104	198	1,404
	Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210	\$5,763	\$10,323	\$2,245	\$0	\$9,875	\$9,166	\$117,307

21 - 22	Hours	254	214	121	122	193	195	92	8	0	2			1,200
	Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184	\$5,050	\$903	\$0	\$235			\$110,912

## Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	0	2,189	2,385	2,078	2319	2,401	429	0	0	0	0	1549	13,349
	Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385	\$3,498	\$0	\$0	\$0	\$0	\$29,952	\$197,367

21 - 22	Hours	3,468	1,095	875	1,056	1356	1,698	512	0	0	0			10,060
	Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001	\$3,455	\$0	\$0	\$0			\$237,612

## Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	0	274	224	157	211.25	208	40	0	0	0	2	197.5	1,313
	Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215	\$1,873	\$0	\$0	\$0	\$100	\$5,063	\$38,981

21 - 22	Hours	233	206	135	71	177	158	35	0	0	0			1,014
	Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050	\$2,218	\$0	\$0	\$0			\$32,477

## Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	0	2,625	2,774	2,395	2,723	2,799	577	98	25	0	106	1,944	16,065
	Revenue	\$0	\$19,860	\$128,741	\$35,421	\$36,968	\$54,810	\$11,133	\$10,323	\$2,245	\$0	\$9,975	\$44,181	\$353,655

21 - 22	Hours	3,954	1,515	1,131	1,249	1,726	2,051	638	8	0	2	0	0	12,274
	Revenue	\$65,389	\$168,381	\$39,684	\$25,132	\$32,320	\$38,235	\$10,723	\$903	\$0	\$235	\$0	\$0	\$381,001



# Memo

To: Board of Commissioners  
From: Bob Johnson, Director of Parks and Planning  
Date: March 11, 2022  
Re: Board Report



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- The Park District has been awarded an Earth Day in the Park grant in the amount of \$1,000 from the Illinois Department of Natural Resources. The funding will be used to create a pollinator garden habitat outside the preschool at the FRC. Staff will prepare the area and work with preschool students and teachers to plant the garden. An interpretive sign will be added which shows the benefits of creating and maintaining native habitats for beneficial birds and insects.
- Staff has completed the annual winter fleet service and preventative maintenance.
- The Park District has learned that OSLAD grant applications are still being reviewed by Illinois Department of Natural Resources staff, and recipients will not be notified of award until the fall of 2022. This delay will likely impact costs for the proposed phase II developments at the north athletic fields of Central Park. Staff will continue to monitor the status of the grant and construction costs.
- The ice rink and sled hill have been closed for the season due to rising temperatures.
- Staff is installing a second security light at the Dean Nature Sanctuary parking lot to provide additional illumination, and the recently installed cameras are being reviewed frequently to monitor activity at the site.
- The Parks Department has filled the position of Landscape Specialist and is in the process of onboarding the new employee.
- Please see the agenda histories regarding the 2022 turfgrass mowing bid, the RFP for waste and recycling collection services, the Good Buy purchasing cooperative program, and an upcoming bid for playground surfacing.

Unfinished Business



# Oak Brook Park District

<p>BOARD MEETING</p> <p>AGENDA ITEM –HISTORY/COMMENTARY</p>	
<p><b>ITEM TITLE: MOWING SERVICES BID</b></p>	<p><b>AGENDA NO.:</b> 7 A</p> <p><b>MEETING DATE:</b> MARCH 21, 2022</p>
<p>STAFF REVIEW: Director of Parks and Planning, Bob Johnson: </p>	
<p>RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: </p>	
<p><b>ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</b></p> <p>At the March 15, 2021 Board Meeting, the Board accepted a bid from Integrity Landscaping for Turf Mowing Services and entered into an agreement for turf grass mowing services until March 31, 2022.</p> <p>In a letter dated January 21, 2022, Integrity Landscaping elected to cancel their services for the upcoming season citing a lack of equipment and staff in our area.</p> <p>The District went to bid for weekly mowing services in 2022, and an alternate bid for fall leaf cleanup at the parks. Six mowing contractors submitted bids.</p>	
<p><b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</b></p> <p>Staff recommends accepting the low base bid and alternate from Classic Landscape, Ltd. for a total annual cost not-to-exceed \$60,514.</p>	
<p><b>ACTION PROPOSED:</b> A motion (and a second) to accept the base bid for Grass Mowing Services and the alternate bid for Fall Leaf Cleanup Services from Classic Landscape, Ltd., and to approve an Agreement between the Oak Brook Park District and Classic Landscape, Ltd. for a total annual cost not-to-exceed \$60,514.</p>	



Oak Brook Park District  
 1450 Forest Gate Road  
 Oak Brook, IL 60523

**Turf Grass Mowing Bid**


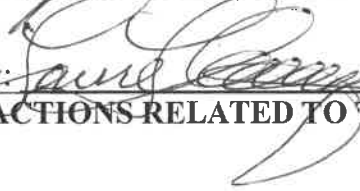
Bid Opening 3-3-22, 11:00 am

Bids were opened in the order of receipt.

Contractor	A#1	Bond	Certs	Refs	Mowing Cost per Mow						Budget	Alternate	Total
					Central PK	Frst Glen	Saddle Brk	Chillem	DNS	Total	Calculation	Fall Leaf	with
											32 Mows	Cleanup	Alternate
Langton Group 4510 Dean Stret Woodstock, IL 60098		x	x	x	\$1,048.37	\$102.28	\$257.00	\$35.00	\$51.04	\$1,493.69	\$47,798.08	\$ 15,620.00	\$63,418.08
Beary Landscape Management 15001 W. 159th Street Lockport, IL 60491	x	x	x	x	\$1,230.00	\$160.00	\$320.00	\$60.00	\$110.00	\$1,880.00	\$60,160.00	\$ 1,250.00	\$61,410.00
Classic Landscape, Ltd. 3N471 Powis Road West Chicago, IL 60185	x	x	x	x	\$1,285.20	\$160.65	\$207.51	\$60.37	\$87.02	\$1,800.75	\$57,624.00	\$ 2,890.00	\$60,514.00
Balanced Environments, Inc. 17950 W IL Route 173 Old Mill Creek, IL 60083	x	x	X	X	\$1,640.00	\$160.00	\$400.00	\$40.00	\$80.00	\$2,320.00	\$74,240.00	\$ 11,200.00	\$85,440.00
Brightview Landscapes, LLC 727 N. Church Road Elmhurst, IL 60126		x	x	x	\$1,271.00	\$124.00	\$280.00	\$64.00	\$84.00	\$1,823.00	\$58,336.00	\$ 3,600.00	\$61,936.00
Apex Landscaping, Inc. 24414 N. Old McHenry Road Hawthorn Woods, IL 60047	X	x	x	x	\$1,520.00	\$152.00	\$304.00	\$38.00	\$75.00	\$2,089.00	\$66,848.00	\$ 11,824.00	\$78,672.00



# Oak Brook Park District

<b>BOARD MEETING</b> <b>AGENDA ITEM –HISTORY/COMMENTARY</b>	
<b>ITEM TITLE: REQUEST FOR PROPOSALS: WASTE AND RECYCLING COLLECTION SERVICES</b>	<b>AGENDA No.: 7 B</b>  <b>MEETING DATE: MARCH 21, 2022</b>
<b>STAFF REVIEW:</b> Director of Parks and Planning, Bob Johnson: 	
<b>RECOMMENDED FOR BOARD ACTION:</b> Executive Director, Laure Kosey: 	
<b>ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</b>  <p>At the November 2019 meeting, the Board approved a proposal from, and entered into a contract with, Advanced Disposal to provide waste and recycling services (dumpsters) to the district at three facility locations.</p> <p>On staff’s recommendations, the Board approved extending the term of that contract through 2021. In 2021, Advanced Disposal was acquired by Waste Management, Inc.</p> <p>Staff requested proposals from waste and recycling vendors. Four proposals were submitted to the park district, and reviewed by staff.</p>	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</b> <p>Staff recommends accepting the proposal from, and entering into a contract with, SBC Waste Solutions, Inc. for a total monthly cost not-to-exceed \$720.</p>	
<b>ACTION PROPOSED:</b> A motion (and a second) to accept the proposal for Waste and Recycling Services from SBC Waste Solutions, Inc. and to approve an agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for a total monthly cost not-to-exceed \$720.	



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: R22-0322: A RESOLUTION FOR A SHARED SERVICE AGREEMENT FOR PARTICIPATION IN THE GOOD-BUY PURCHASING COOPERATIVE**

**AGENDA No.: 7 C**

**MEETING DATE: MARCH 21, 2022**

**STAFF REVIEW:** Director of Parks and Planning, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Park District intends to purchase equipment and site amenities from vendors that participate in a joint purchasing cooperative program called GoodBuy. There is neither a cost to join and participate, nor an obligation to make purchases, through the GoodBuy program. There are cost savings available through this program.

The Park District currently belongs to several joint purchasing cooperatives which allows purchases to be made through various vendors using existing competitively bid contracts. These cooperative programs must conform to The Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), which authorizes any Illinois unit of local government to combine, transfer, and enjoy jointly any of its “power or powers, privileges, functions, or authority exercised.... with any public agency of any other state...to the extent that laws of such other state do not prohibit joint exercise or enjoyment.” 5 ILCS 220/3. In addition, the Governmental Joint Purchasing Act (30 ILCS 525/0.01, *et seq.*) (the “Purchasing Act”) permits any governmental unit to purchase personal property, supplies and services jointly with one or more other governmental units. 30 ILCS 525/2. The Purchasing Act defines governmental units as “any public authority which has the power to tax, or any other public entity created by statute” 30 ILCS 525/1. In the absence of case law to the contrary, governmental units are not limited to those located in the State of Illinois.

The Good-Buy cooperative meets the standards required for Park District participation and has been reviewed and approved by the Park District’s legal counsel.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff recommends Board approval for participation in this program.

**ACTION PROPOSED:** A motion (and a second), to approve Resolution R22-0322: A Resolution For a Shared Service Agreement for Participation in the Good-Buy Purchasing Cooperative.

# Robbins Schwartz

## Memo

TO: Bob Johnson

FROM: Nicole Karas

DATE: January 24, 2022

RE: GoodBuy Purchasing Cooperative

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This memo responds to your request for an opinion as to whether the Oak Brook Park District (“Park District”) may join and make purchases through the governmental purchasing cooperative known as the GoodBuy Purchasing Cooperative (“GoodBuy”).

Based upon my review of the relevant documents, and as discussed in more detail below, it is my opinion that the Park District: 1) may become a member of GoodBuy pursuant to the Intergovernmental Cooperation Act; 2) based on an existing RFP example I reviewed, the bid process and award most likely complies with the applicable requirements of the Governmental Joint Purchasing Act; and 3) the District can most likely purchase property, supplies and certain services through GoodBuy. Because you did not provide a specific GoodBuy contract to review, my opinion is limited and based on the review of an existing GoodBuy RFP for example purposes. Once you have identified a GoodBuy contract you would like to purchase from, I recommend a review of the relevant Bid and Contract Documents to confirm compliance with Illinois law.

### **Legal Authority to Participate in a Joint Purchasing Program**

The Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorizes any Illinois unit of local government to combine, transfer, and enjoy jointly any of its “power or powers, privileges, functions, or authority exercised.... with any public agency of any other state....to the extent that laws of such other state do not prohibit joint exercise or enjoyment.” 5 ILCS 220/3. In addition, the Governmental Joint Purchasing Act (30 ILCS 525/0.01, *et seq.*) (the “Purchasing Act”) permits any governmental unit to purchase personal property, supplies and services jointly with one or more other governmental units. 30 ILCS 525/2. The Purchasing Act defines governmental units as “any public authority which has the power to tax, or any other public entity created by statute” 30 ILCS 525/1. In the absence of case law to the contrary, governmental units are not limited to those located in the State of Illinois.

GoodBuy serves public and non-profit markets as a cooperative purchasing organization providing access to contracts created through a Request for Proposal (RFP) process conducted by a lead public agency. Members of GoodBuy include other governmental entities and not-for-profit

organizations. The Park District may purchase goods through GoodBuy since it is a governmental administrative agency created in accordance with Texas Government Code Section 791. Since membership to GoodBuy is not limited to governmental agencies, our recommendation is for the Park District to avoid purchases solicited through a lead agency that is not-for-profit organization, or any other non-governmental entity.

### **The Governmental Joint Purchasing Act**

The Purchasing Act requires that all joint purchases be based on competitive solicitations. 30 ILCS 525/2(a) & 30 ILCS 525/4. It also requires that all bids and proposals must be solicited by public notice inserted at least once in a newspaper of general circulation in one of the counties where the materials are to be used and at least 5 calendar days before the final date of submitting bids or proposals. 30 ILCS 525/4. The Purchasing Act requires that all purchases, orders or contracts must be awarded to the lowest responsible bidder or highest-ranked proposer, taking into consideration the qualities of the articles or services supplied, their conformity with the specifications, their suitability to the requirements of the participating government units, and the delivery terms. *Id.* Section 3 of the Purchasing Act also requires the following: 1) that the Illinois entity be billed separately for its proportionate share of the cost of the goods/services purchased; 2) the credit or liability of the Illinois entity remain separate from the purchasing entity; 3) disputes between the successful bidder and the Illinois entity must remain separate from that of the purchasing entity; and 4) that the goods/services being purchased be delivered directly to the Illinois entity. 30 ILCS 525/3. Additionally, purchases made pursuant to the Act must be in compliance with the Local Government Prompt Payment Act. 30 ILCS 525/4.1.

You have not indicated a specific purchase the District intends to make through GoodBuy. In review of other GoodBuy's contracts, the RFP process and award of contract generally seems to comply with Illinois law. I recommend a review of the Bid and Contract Documents of the specific purchase the District intends to make through GoodBuy, once determined. As with other cooperative purchases, I will most likely recommend issuing a Purchase Order with terms and conditions to ensure the Joint Purchasing Act requirements are met and the District's interests are protected.

### **Conclusion**

Since GoodBuy is a joint purchasing cooperative that serves public entities, absent any case law to the contrary, the Park District may join GoodBuy to purchase goods in accordance with the Intergovernmental Cooperation Act. However, we recommend that the Park District only purchase goods through GoodBuy if the lead agency of the purchase is a governmental entity.

Once you have identified a specific GoodBuy contract the District would like to purchase from, please let me know and I will review and confirm compliance with the Joint Purchasing Act.





**Shared Service Arrangement for Participation in the  
Goodbuy Purchasing Cooperative  
(A program of the Education Service Center, Region 2)**

**Board Resolution  
R22-0322**

\_\_\_\_\_  
Oak Brook Park District, and  
(local government name)

WHEREAS, the Oak Brook Park District, an Illinois local government (Hereinafter "Member") pursuant to the authority by Article 791et.seq.of the Inter-local Cooperation Act, as amended, desires to participate in the Goodbuy Purchasing Cooperative.

WHEREAS, the Oak Brook Park District, an Illinois local government has elected to be a Member of the Goodbuy Purchasing Cooperative, a program created by local governments in accordance with the Inter-local Cooperation Act 791, Texas Government Code.

WHEREAS, the Member, is of the opinion that participation in the Goodbuy Purchasing Cooperative will be highly beneficial to the taxpayers of the local government through the efficiencies and potential savings to be realized through participation in this Shared Service Arrangement Resolution; and

WHEREAS, the Member desires to participate and join with other local governments in a cooperative inter-local agreement and a shared service agreement for the purpose of fulfilling and implementing their respective public governmental purposes, needs, objectives, programs, functions and services.

NOW, THEREFORE, BE IT RESOLVED, that the Member does request the Goodbuy Purchasing Cooperative include its stated needs for all categories of instructional goods and services, whereby the Member may be allowed to purchase those items from the Goodbuy Purchasing Cooperative contracts; and that the Goodbuy Purchasing Cooperative is authorized to sign and deliver all necessary requests and other documents in connection therewith for and on behalf of the Members that have elected to participate in this agreement.

FURTHER, BE IT RESOLVED, that the Board of Directors of the Member does hereby authorize its Board President, Superintendent or other officer to execute this Agreement.

Revised 05/08/2014





FINALLY, BE IT RESOLVED that the execution of this Resolution shall evidence the election of the Member and eligible local governments to become members of the Multi-Regional Purchasing Program Shared Service Agreement upon the terms and conditions stated. The Board of Directors has, and at the time of adoption of this Resolution had, full power and lawful authority to adopt the foregoing Resolution and to confer the obligations, powers, and authority to the persons named, who hereby grant the power to exercise the same.

I certify that the foregoing is a true and correct copy of the Resolution duly adopted by the Oak Brook Park District, an Illinois local government on the 21<sup>st</sup> day of March, 2022 and that the same now appears of record in its official minutes.

Adopted and approved this 21<sup>st</sup> day of March, 2022.

By: \_\_\_\_\_, Date: \_\_\_\_\_  
(Local Government Official)

President, Board of Commissioners  
(Title of Official)

Attest:

\_\_\_\_\_  
(Secretary of the Board of Directors) Date: \_\_\_\_\_



## **Interlocal Participation Agreement for the GoodBuy Purchasing Cooperative**

The GoodBuy Purchasing Cooperative (“GoodBuy”), is a Purchasing Cooperative authorized by Tex. Gov’t Code §§ 791.001 *et seq.* as amended, operated by the Education Service Center, Region 2 (“Region 2 ESC”), a state agency, as authorized by Tex. Educ. Code (“TEC”) §8.002 and TEC §44.031(a)(4). The purpose of this Agreement is to facilitate compliance with state bidding requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Program Members. Program Members may purchase goods and services from any and all GoodBuy vendors, under the same terms, conditions, and price as stated in each GoodBuy awarded contract. GoodBuy excludes engineering, architectural, land surveyors, doctors, nurses and construction services. The purchase of goods through GoodBuy includes the purchase of any services reasonably required for the installation, operation, or maintenance of purchased goods, where such services are included in the awarded Vendor contract.

### **MEMBERSHIP**

1. **Program Members.** Program Members must be qualifying local governmental entities of the State of Texas or another State; or qualifying private non-profit entities with tax exempt status under IRS Code Section 501(c)(3), operating private schools or child care facilities.
2. To become a Program Member requires the approval of this Agreement by the governing body of the Member, and by the Region 2 ESC Board of Directors. Each Program member must submit a copy of this Agreement signed by an authorized representative of the Member, along with a signed copy of a Resolution approved by the Program Member’s governing body, to Region 2 ESC, as a condition of membership, as set forth below.
3. **Non-governmental Members.** In addition to the membership requirements set forth in Paragraph 2 above, all non-governmental entities seeking membership in GoodBuy must produce such documents as may be required from time to time by GoodBuy, to demonstrate each such non-governmental entity is eligible to become a Program Member under applicable law.
4. **Membership Term.** This Agreement shall be for one calendar year, which shall run from September 1 through August 31 of each calendar year, and shall become effective upon approval by both the Program Member’s governing body, and the Region 2 ESC Board of Directors. This Agreement shall automatically renew for successive one-year terms, unless sooner terminated as provided in this Agreement. The terms and conditions of this Agreement shall apply to the initial term of Membership and all renewals, unless the terms and conditions are modified in writing, and approved by the governing body of GoodBuy, the Region 2 ESC Board of Directors. There is no fee for Program Membership.
5. **Termination of Membership.** Either the Program Member or Region 2 ESC may elect to non-renew this Agreement by sixty (60) days written notice of non-renewal delivered to the designated representative of the other party, as set forth below. This Agreement may also be terminated by either party upon thirty (30) days prior written notice to the designated representative set forth below, with or without cause. If the Program Member terminates its participation during the term of this Agreement or if GoodBuy terminates participation of the Program Member under any provision of this Article, the Program Member shall bear the full financial responsibility for any purchases by the Program Member occurring after the termination date.



## **Services Provided by GoodBuy:**

GoodBuy will:

- Provide the organization and administrative structure of the program, including all staff necessary for the efficient operation of the program;
- Solicit requests from Program Members for adding categories/commodities and relevant specifications, and quantity demands for goods and services that could be included in the GoodBuy program;
- Prepare specifications for procurement of goods and services to be included in the GoodBuy program;
- Publish solicitations for prices and bids from potential Vendors of goods and services to be included in the GoodBuy program;
- Qualify potential Vendors and their goods or services, based on published bid criteria, and including the conducting of due diligence of potential Vendors;
- Tabulate price quotes, unit prices, and other information provided by potential Vendors of goods and services, to determine awarded Vendors for specific goods and services;
- Making all Vendor background research information and bids, and GoodBuy awarded Vendor contract analysis information available to Program Members;
- Maintain and publish the list of all GoodBuy awarded contracts, including all relevant information about the goods and services available under each awarded Vendor contract; and
- Provide Members with procedures for ordering, delivery, and billing for Member purchases from GoodBuy vendors.

Region 2 ESC is the designated entity that shall supervise the GoodBuy performance of this Agreement.

Any written notice to the GoodBuy Purchasing Cooperative shall be made by first class mail, postage prepaid, and delivered to: GoodBuy Purchasing Cooperative, Education Service Center, Region 2, 209 N. Water St., Corpus Christi, Texas 78401-2528 or by e-mail sent and actually received by GoodBuy to a GoodBuy Relations Representative at [goodbuy@esc2.net](mailto:goodbuy@esc2.net).

## **Member Obligations:**

- Each Program Member warrants that all Vendor payments, or other disbursements required under this Agreement will be made from current revenues budgeted and available to that Member.
- Program Members commit to purchase goods and services that become part of the official GoodBuy products and services list when it is in the best interest of the member entity.
- Each Program Member agrees to prepare purchase orders or provide other documentation issued to the appropriate vendor from the official awarded Vendor list provided by GoodBuy clearly noting contract number on it, as may be required by Member policy and procedures; provide a copy of each such Purchase Order, or Member approved order confirmation, Vendor Invoice or other proof of purchase for a purchase to the GoodBuy representative no later than 60 business days of the Member purchase from a GoodBuy Vendor;
- Accept shipments of products or delivery of services ordered from vendors in accordance with standard GoodBuy purchasing procedures.



- Pay Vendors in a timely manner for all goods and services received.
- Report promptly in writing to GoodBuy any and all instances in which a Program Member has rejected goods or services delivered to the Member by any awarded GoodBuy Vendor, or has cancelled any previously approved Purchase Order or invoice Order for goods or services to be provided by any awarded GoodBuy Vendor, to the designated GoodBuy representative.
- It is also a condition precedent to the approval of this Agreement for each Program Member by the Board of Directors of Region 2 ESC, that each prospective Program Member shall designate the person or persons who have express authority to represent and bind the Program Members in the administration and operation of this Agreement, with respect to GoodBuy purchasing, and Region 2 ESC will not be obligated to contact any other individual(s) regarding GoodBuy matters. A Program Member may change the designated Member representative listed below at any time by submitting written notice to [goodbuy@esc2.net](mailto:goodbuy@esc2.net).

Program Member Name: Oak Brook Park District

Program Member Designated GoodBuy representative(s):

Name: Laure L. Kosey

Title: Executive Director

Email: lkosey@obparks.org

Telephone: 630-645-9535

Facsimile: 630-990-8379

Contact Information: Oak Brook Park District

(Address) 1450 Forest Gate Road

City: Oak Brook

State: Illinois, 60523

The Program Member shall provide proof of goods and services purchased via any GoodBuy contract (purchase orders, monthly activity reports, order confirmations, invoices, etc.) to GoodBuy (all purchases conducted through GoodBuy Awarded Vendor contracts). These reports may be modified from time to time as deemed appropriate by GoodBuy.

### GENERAL TERMS AND CONDITIONS

- 1. Governing Law and Venue.** The Program Member and GoodBuy agree that this Agreement is governed by the law of the State of Texas and the published policies and procedures of GoodBuy. Any and all suits arising from this Agreement shall be brought in a court of competent jurisdiction and venue shall lie in Nueces County, Texas.
- 2. Cooperation and Access.** The Program Member and GoodBuy agree that they will cooperate in compliance with any reasonable requests for information and/or records made by GoodBuy or the Program Member. GoodBuy reserves the right to audit the relevant records of any Program Member, and vice-versa.
- 3. Defense and Prosecution of Claims.** The ESC shall not be responsible or obligated to defend any claims against the Member or prosecute any claims on behalf of the Member.
- 4. Legal Counsel.** The Region 2 ESC shall not be responsible or obligated to provide or act as legal counsel to the Member with respect to any matter regarding this Agreement.
- 5. Purchase Contracts.** The Region 2 ESC and GoodBuy shall not be a party to any contracts made by the Member for the purchase of goods or services with any vendor through the GoodBuy program.





6. No Warranty. The Region 2 ESC and/or GoodBuy does not warrant, sponsor, or endorse the goods or services of any GoodBuy Vendor.
7. It is the responsibility of the Program Member purchasing from GoodBuy awarded vendors ensure that the applicable purchasing requirements for the Member are met in accordance with all applicable local, state and federal procurement law.
8. Mediation. All claims and disputes arising under this Agreement shall be submitted to non-binding mediation before a neutral mediator in Nueces County, Texas, with the party demanding mediation of a claim being obligated to pay all costs and expenses of mediation.
9. Compliance with Procurement Laws. GoodBuy shall use its best effects to solicit prices for goods and services in compliance with all applicable laws and regulations governing purchase contracts by Members, and will keep a record of its procurement methodology for inspection by any Member. Each Member is responsible for determining, in consultation with its legal counsel, whether purchasing through this cooperative will satisfy the requirements of any applicable law or regulation governing the Program Member.
10. This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.
11. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect
12. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of itself, its directors, officers, employees, representatives and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.
13. THE GOODBUY PURCHASING COOPERATIVE, ITS ENDORSERS, AND SERVICING CONTRACTORS HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
14. THE PARTIES AGREE THAT IN REGARD TO ANY AND ALL CAUSES OF ACTION ARISING OUT OF OR RELATING TO THIS AGREEMENT, NEITHER PARTY SHALL BE LIABLE TO THE OTHER UNDER ANY CIRCUMSTANCES FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES
15. **GoodBuy and Region 2 ESC, their ENDORSERS AND SERVICING CONTRACTORS, DO NOT WARRANT THAT THE OPERATION OR USE OF PROGRAM SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE.**



**16. Merger:** The Interlocal Participation Agreement, Board Resolution, Terms and Conditions, and General Provisions represent the complete understanding of the GoodBuy Purchasing Cooperative, and Program Member electing to participate in the Program.

**17. Representation of Authorization:** By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

**TO BE COMPLETED BY THE GOODBUY PURCHASING COOPERATIVE**, as acting on behalf of all other Program Members

By: \_\_\_\_\_ Date: \_\_\_\_\_  
GoodBuy Relations Representative, Region 2 ESC

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

\_\_\_\_\_  
(Name of Program Member)

**TO BE COMPLETED BY PROGRAM MEMBER**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of authorized representative of Program Member)



# Oak Brook Park District

**BOARD MEETING**  
**AGENDA ITEM –HISTORY/COMMENTARY**

**ITEM TITLE: CENTRAL PARK WEST FEE INCREASE**

**AGENDA No.: 7 D**  
**MEETING DATE: MARCH 21, 2022**

**STAFF REVIEW:** Deputy Director, Dave Thommes: 

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey: 

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**  
While researching the possibility of raising fees at Central Park West, staff compiled a list of fees for similar rental properties in the area. After analyzing the data, Central Park West fees are proposed to be modified to reflect peak and off-peak season rates. During peak season, May 1<sup>st</sup>-October 31<sup>st</sup>, the proposed rental fee is \$135/hour for residents and \$170/hour for non-residents. During off-peak season, November 1<sup>st</sup>-April 30<sup>th</sup>, the proposed rental fee is \$110/hour for residents and \$145/hour for non-residents.

Staff benchmarked fees with six area facilities, and the following page provides the results of that benchmarking.

The analysis of the competitors found that others' fees ranged from \$125 - \$600/hour, with an average of \$206/hour. The proposed fee increases fall well within this range and average.

**ACTION PROPOSED:**  
Motion (and a second) to approve the Central Park West Fee Increase as presented.

## Central Park West --- Benchmarking--- January 2022

	Venue	Capacity	Rate/hour	Fee Structure	Target Market	Peak/ Off Peak Rates?
1	<b>Oak Brook Bath &amp; Tennis, Oak Brook</b>	Ceremony: 200 Facility	<b>Weekend Range:</b> Fri AM: \$166/hr Sat PM: \$600/hr	Fee Ranges: Multiple Options Timeblocks of 6-9 hrs Seasonal Fee Variations	Weddings, Corporate, Addtl. Private Events "rustic/sophisticated"	No
2	<b>The Community House Kettering Hall, Hinsdale</b>	Main room: 220 Space inside facility	<b>Weekend Range:</b> Fri/Sat: \$225/hr Sun: \$205/hr Non-for-profit discnt 15%	Multiple package options Minimum duration: 4 hrs	General Community Weddings, fundraisers, addtl. private events "Our House" "Casual or formal"	No, there is also not an outdoor component to the rental space
3	<b>The Lodge at Katherine Legge Memorial Park, Hinsdale</b>	First Floor: 150 Full Lodge: 250 Facility	<b>Weekend Range:</b> 1st floor only (Sun): \$162.50/hr - \$350/hr for entire lodge \$250 each addtl. Hour	Multiple options Fee package min: 8 hrs Rental duration includes setup and take-down time	Weddings, banquets, corporate, showers, anniversaries, addtl events Historic venue "charming and unique"	"Please contact the Lodge staff to discuss your event details further to determine if a discount may apply. "
4	<b>Lake Katherine Nature Center &amp; Botanical Gardens, Palos Heights</b>	Clubhouse: 100 Facility	<b>Weekend Range:</b> Fri & Sun: \$150/hr Sat: \$175/hr HOL: \$225/hr	Multiple package options Minimum duration: 3 hrs Discnt w/seasonal variation 1 hr pre&post rental included at no addtl cost	Weddings, bridal showers, anniversaries, outdoor ceremonies, addtl private events "picturesque"	Yes, Peak Season is Mar 1- Oct 31 Off Peak is Nov 1-Feb 29
5	<b>223 Main, Lemont</b>	Standing: 100 Seated: 75	<b>Regular Rates:</b> Fri & Sun \$150/hour (with 6 hour min) Full day \$117/hr (12 hour rental) Sat \$208-233/ hour depending on rental length <b>Wedding &amp; Holiday Rates:</b> Friday: \$156/hour Saturday: \$208/hour Sunday: \$150/hour	Blocks (full day and half day) and different pricing for day of the weekend	an open industrial concept but maintains its historical vibe. Located in downtown Lemont, our intimate venue is the perfect, affordable alternative to larger venues. With high ceilings and a neutral color pallet, you can transform the atmosphere to match your creative vision.	No, but there is no outdoor component
6	<b>The Moment on Main, Wheaton</b>	Conference Room: 20 Main Studio: 200	<b>Package price only</b> AM Rental \$125/ Hour for 6 Hours (3 hour event) Total: \$750 PM Rental \$125/hour for 7 hours (4 Hour event) Total: \$875	Package options: AM Event, PM Event, Full Day	"New urban venue in the heart of downtown Wheaton with a true carte blanche approach." Carte Blanche: Complete freedom to act as one wishes or thinks best."	No, but there is no outdoor component
7	<b>Central Park West Oak Brook Park District</b>	Building: 120 Facility	Resident : \$100/hour \$140/hour-Holiday Non-Resident: \$135/hr \$185/hour-Holiday	Minimum rental time: 4 hrs 1 addtl hr of Set up 1 additional hr of take-down included in rental fee		
	<b>Proposed Changes</b>		<i>Resident Off-Peak: \$110/hour Resident Peak: \$135/hour Non-Resident Off-Peak: \$145 Non-Resident Peak: \$170/hour</i>	<i>Remain same with time allotment packages in the future</i>		<b>Peak Season : May 1-October 31 Off-Peak Season : November 1-April 30</b>



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53, THE OAK BROOK PARK DISTRICT AND THE LAGRANGE AREA DEPARTMENT OF SPECIAL EDUCATION FOR A COOPERATIVE PRESCHOOL PROGRAM AT THE OAK BROOK PARK DISTRICT RECREATION CENTER FOR SCHOOL YEARS 2022 – 2023 THROUGH 2024 – 2025.**

AGENDA No.: 7 E

MEETING DATE: MARCH 21, 2022

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Intergovernmental Agreement between the Oak Brook Park District and Butler School District #53 and LaGrange Area Department of Special Education, is due for renewal. Staff is reviewing the agreement and no changes are anticipated.

The Board of Park Commissioners reviewed the agreement at the February 21, 2022 board meeting. The agreement is expected to be approved by the school district board at their March 14<sup>th</sup>, 2022 meeting.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Since 2008 the Park District has entered into a contract to provide a blended preschool program to serve children with Individualized Education Plans in the District. The program has been beneficial to the participants as well as the Park District. The blended program offers training opportunities that have not been available to staff previously. This also promotes a sense of teamwork in the community. It is recommended that the Agreement be amended and renewed for school years 2022 – 2023 through 2024 – 2025.

**ACTION PROPOSED:**

Motion (and a second) to Approve: Renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022 – 2023 through 2024 – 2025.



**RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT  
DATED MARCH 10, 2008 AND AMENDED APRIL 16, 2018, BY AND BETWEEN  
THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53,  
THE OAK BROOK PARK DISTRICT AND THE LAGRANGE AREA DEPARTMENT OF  
SPECIAL EDUCATION FOR A COOPERATIVE PRESCHOOL PROGRAM  
AT THE OAK BROOK PARK DISTRICT RECREATION CENTER**

---

THIS RENEWAL is made and entered into this 21st day of March, 2022, by and between the Board of Education of Butler School District #53, a unit of local government located in DuPage County, Illinois (hereinafter referred to as the "School District"), the Oak Brook Park District, a unit of local government located in DuPage and Cook Counties, Illinois (hereinafter referred to as the "Park District"), and the LaGrange Area Department of Special Education, a special education joint agreement cooperative in DuPage and Cook Counties, Illinois (hereinafter referred to as "LADSE"), hereinafter sometimes collectively referred to as the "Parties".

WITNESSETH:

WHEREAS, Article VII, §10 of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act of the State of Illinois (5 ILCS 220/1, *et seq.*) authorize units of local government to contract or otherwise associate among themselves to exercise, combine or transfer any power or function, in any manner not prohibited by law; and to contract with any one or more other public agencies to perform any governmental service, activity or undertaking, or to combine, transfer or exercise any powers, functions, privileges or authority which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, Article VII, §10 of the 1970 Illinois Constitution further provides that units of local government may contract and otherwise associate with individuals, associations and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, such provisions of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act of the State of Illinois encourage mutual cooperation for matters of mutual concern; and

WHEREAS, the Park District provides a preschool program at its Recreation Center; and

WHEREAS, LADSE is a special education joint agreement cooperative that provides special education services and assistance to school districts in DuPage and Cook Counties; and

WHEREAS, the School District is a member of LADSE, and is responsible for providing early childhood learning opportunities for special education and special needs students in the School District; and

WHEREAS, the Parties entered an "Intergovernmental Agreement By and Between the Board of Education of Butler School District #53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center", dated March 10, 2008 (the "Agreement"), and amended April 16, 2018, by which

the Parties agreed that the Park District would provide enrollment space in the Park District's preschool program to assist the School District in meeting the special needs of the School District's students, and that the School District and LADSE would provide certain personnel, funding, equipment, supplies, training, screening and testing, and other assistance with the Park District's preschool programming; and

WHEREAS, the School District and LADSE have provided written notice to the Park District of their desire and intent to renew the Agreement under amended terms and conditions.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements as hereinafter set forth, the Parties agree as follows:

1. Incorporation of Preambles. The preambles to this Amendment and Renewal are incorporated and made a part hereof as though fully set forth herein.

2. Amendments to and Renewal of the Agreement. Pursuant to Section 5 of the Agreement, the Parties hereby agree to the renewal of the Agreement through the 2022-23 school year, with an automatic renewal thereafter for the following two (2) additional school years 2023-24 and 2024-25 ("Automatic Renewal Term"). In the event that any Party to this Agreement does not intend to renew this Agreement for the Automatic Renewal Term, the non-renewing Party shall provide the other Parties notice of this non-renewal at least ninety (90) days prior to the expiration of the existing Term.

3. Continued Effectiveness of Other Terms and Conditions of Agreement. All other terms and conditions of the Agreement shall continue in full force and effect through the 2024-2025 school year and through the Automatic Renewal Term, unless otherwise modified by the Parties by mutual agreement in accordance with Section 9 of the Agreement.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals the day and year first above written.

**BOARD OF EDUCATION OF  
BUTLER SCHOOL DISTRICT #53**

**OAK BROOK PARK DISTRICT**

By: \_\_\_\_\_  
Dr. Sanjay Rao, Its President

By: \_\_\_\_\_  
Sharon Knitter, Its President

Attest: \_\_\_\_\_  
Mr. Craig Donnelly, Its Secretary

Attest: \_\_\_\_\_  
Laure L. Kosey, Its Secretary

**LADSE**

By: \_\_\_\_\_  
Ellie Ambuehl, Its Executive Director

Attest: \_\_\_\_\_  
Sheri Holton, Its Secretary



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**RESOLUTION 22-0321: A RESOLUTION REGARDING THE REVIEW OF MINUTES FOR CLOSED MEETINGS FROM JANUARY 1989 THROUGH DECEMBER 31, 2021**

AGENDA No.: 7 F

MEETING DATE: MARCH 21, 2022

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The District is required to review closed session minutes semi-annually to determine what minutes or portions of minutes no longer require confidentiality.

The attached resolution was drafted by the park district's attorneys and contains the recommendation to not release any closed session meeting minutes at this time.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

It is recommended that copies of the closed session minutes be kept to a minimum and the Commissioners are encouraged to review the closed meeting minutes while in the Administration Office of the Park District. Please contact the Executive Director to set up an appointment if you wish to review the closed session minutes. The closed session minutes are locked in the fireproof safe and will be removed from the safe for Commissioner review at the administration office.

The Resolution will be presented for final reading during the March 21, 2022 Regular Meeting and may be adopted upon the Board's approval at that meeting.

**ACTION PROPOSED:**

A motion and a second to approve Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021.

**RESOLUTION NO. R22-0321**

**A RESOLUTION REGARDING THE REVIEW  
OF MINUTES FOR CLOSED MEETINGS  
FROM JANUARY, 1989 THROUGH DECEMBER 31, 2021**

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**WHEREAS**, in compliance with the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"), the Oak Brook Park District Board of Park Commissioners (the "Board") has completed its semi-annual review of the minutes of all closed meetings which remain on file and closed to public view; and

**WHEREAS**, the Board has determined that the need for confidentiality still exists as to all of those minutes that were reviewed; and

**WHEREAS**, the Act requires that the Board make a public recital of its findings.

**NOW, THEREFORE, BE IT RESOLVED**, by the Oak Brook Park District Board of Park Commissioners, DuPage and Cook Counties, Illinois, as follows:

**Section 1.** The Board has determined that a need for confidentiality still exists as to the closed meeting minutes reviewed. The closed meeting minutes reviewed will therefore remain closed to the public until the Board determines that the need for confidentiality no longer exists.

**Section 2.** This Resolution shall be in full force and effect from and after its passage and approval as required by law.

**PASSED AND APPROVED THIS 21<sup>st</sup> DAY OF MARCH, 2022.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
**Sharon Knitter, President**

**ATTEST:**

\_\_\_\_\_  
**Laure Kosey, Secretary**



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: 2022 AMENDMENT TO THE OAK BROOK PARK DISTRICT EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT**

**AGENDA No.: 7 G**

**MEETING DATE: MARCH 21, 2022**

**STAFF REVIEW:** Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in blue ink.

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in blue ink.

**ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Board of Commissioners conducted the annual review of the Executive Director during the closed session of the February 21, 2022 Board Meeting.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

As directed by the Board of Commissioners, the attached 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement is presented for review and possible approval.

**ACTION PROPOSED:**

Motion (and a second) to approve the 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented.

**2022 AMENDMENT TO OAK BROOK PARK DISTRICT  
EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT**

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THIS 2022 AMENDMENT TO OAK BROOK PARK DISTRICT EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT (“2022 Amendment”) is made this 1<sup>st</sup> day of May, 2022, by and between the OAK BROOK PARK DISTRICT, an Illinois unit of local government (hereinafter referred to as "District") and Laure L. Kosey, Executive Director for the District (hereinafter referred to as "Director").

WHEREAS, District and the Director entered an “Oak Brook Park District Executive Director Employment Agreement” on February 5, 2010 (the “Employment Agreement”), to establish the terms and conditions of the Director’s employment as the District’s Executive Director; and

WHEREAS, the District and the Director amended the Employment Agreement on June 13, 2011, April 9, 2012, March 18, 2013, May 1, 2016, May 1, 2018, May 1, 2019, and May 1, 2020, and May 1, 2021, to provide for modifications to certain terms and conditions for compensation, reimbursement of expenses and automobile allowance for the Director; and

WHEREAS, the District and the Director have determined that it is necessary and desirable to further amend the Employment Agreement in accordance with the terms of this 2022 Amendment, to provide for an amendment to compensation for the Director for the remaining term of the Employment Agreement.

NOW, THEREFORE, in consideration of the foregoing premises and the mutual agreements herein contained, it is agreed by and between the parties hereto as follows:

**1. 2022 AMENDMENT TO EMPLOYMENT.** The District and the Director hereby agree to the following amendments to the Employment Agreement:

(A) Delete Section 4 of the Employment Agreement, and substitute the following:

**4. COMPENSATION.**

a. The Director’s base compensation from May 1, 2022 through April 30, 2023, shall be payable bi-weekly in the amount of \$7008.77, less customary withholdings, annualized to One Hundred Eighty Two Thousand, Two Hundred Twenty Eight Dollars and Two Cents (\$182,228.02) less customary withholdings, payable biweekly. Payment of compensation based on the above annual gross amount shall commence on May 1, 2022.

b. The Director shall receive a performance bonus in the gross amount of \$13,000.00, less customary withholdings, on May 1, 2022, and shall be eligible to receive a bonus on or before April 30 of each subsequent year of the Employment Agreement.

c. Nothing herein shall preclude the District from offering the Director additional bonuses or increases as the Board may deem appropriate, in its sole discretion, during the term of the Employment Agreement, as amended.



(B) Delete Section 13 and replace with the following:

13. RENEWAL OF AGREEMENT. If this Employment Agreement is renewed, the Director shall be entitled to an annual increase for each year of the renewal term, as determined by the Board in its sole discretion based on the Director's performance. The Board shall endeavor to notify the Director of any approved annual increase at least thirty (30) days prior to commencement of the new renewal term.

**2. CONTINUED EFFECTIVENES OF OTHER TERMS AND CONDITIONS OF THE EMPLOYMENT AGREEMENT.** Except as provided in Section 1 of this 2022 Amendment, all other terms and conditions of the Employment Agreement, as heretofore amended, shall continue in full force and effect for the remaining term of the Employment Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day above first written.

**OAK BROOK PARK DISTRICT**

**EXECUTIVE DIRECTOR:  
LAURE L. KOSEY**

By: \_\_\_\_\_  
Sharon Knitter  
Its President

\_\_\_\_\_  
Laure L. Kosey

New Business



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE 22-0418: AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023**

**AGENDA No.: 8 A**

**MEETING DATE: MARCH 21, 2022**

**STAFF REVIEW:**

Chief Financial Officer, Marco Salinas:

**RECOMMENDED FOR BOARD ACTION:** Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

Preparation of the requested fiscal year 2022/2023 budgets (“budgets”) commenced in October 2021 when Finance staff began calculating the proposed 2021 property tax levies. On December 1, 2021 the budget planning module was made available to staff so they could begin entering their budget requests. These requests were due to Finance on January 18, 2022, at which time access to the budget module was closed. Concurrent with this process, staff was also tasked with developing and updating their capital budget requests/estimates for the five fiscal years ending April 30, 2027. These capital expenditure requests were due to Finance by December 31, 2021. Immediately after the closure of the budget module, Finance staff worked on compiling the requested budget information and presented such requests to the Executive Director for review.

Subsequent to the Executive Director’s initial review, finance staff and the Executive Director began holding meetings with all directors and respective managers to conduct a detailed review of the operating and capital budget requests to identify any necessary adjustments.

At the February 21, 2022 Board of Commissioners meeting, Finance staff presented the requested budgets to the Commissioners which afforded them the opportunity to provide commentary and ask any questions concerning the budgets. A public hearing for the requested budgets is scheduled for April 18, 2022. Notice of this public hearing is scheduled to be published in the Doings-Oak Brook newspaper on April 7, 2022.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Accompanying this agenda history document is a draft of the annual budget and appropriation ordinance, a draft of the Certification of Estimate of Revenue for Fiscal Year 2022-2023, detailed schedules for all eleven of our funds, and a consolidating schedule.

The accompanying documents are for review and discussion only. The final requested fiscal year 2022/2023 budgets and related documents are scheduled for approval at the April 18, 2022 Board meeting.

**ACTION PROPOSED:**

For Review and Discussion Only.

**ORDINANCE NO. 22-0418**

**OAK BROOK PARK DISTRICT**

**ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

**AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023.**

WHEREAS, the Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 18th day of April, 2022, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Oak Brook Park District, as follows:

Section 1. That the fiscal year of this District be and the same hereby is fixed and declared to be from May 1, 2022 to April 30, 2023.

Section 2. That the following Budget, containing an estimate of the amount available, and expenditures, and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for this Park District for the said fiscal year and the following sums of money:

GENERAL FUND	\$2,991,117.00
RECREATION FUND	\$4,027,692.00
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 195,000.00
SOCIAL SECURITY FUND	\$ 272,000.00
LIABILITY INSURANCE FUND	\$ 158,809.00
AUDIT FUND	\$ 13,295.00
SPECIAL RECREATION FUND	\$ 290,977.00
DEBT SERVICE FUND	\$1,828,422.00
RECREATIONAL FACILITIES FUND (Tennis Ctr.)	\$2,154,642.00
CAPITAL PROJECTS FUND	\$1,108,100.00

or as much thereof as may be authorized by law and hereby appropriated for the purpose of the Oak Brook Park District, as herein thereafter specified for said fiscal year.

**SUMMARY OF APPROPRIATIONS**

GENERAL CORPORATE FUND	\$2,991,117.00
RECREATION PROGRAM FUND	4,027,692.00
ILLINOIS MUNICIPAL RETIREMENT FUND	195,000.00
SOCIAL SECURITY FUND	272,000.00
LIABILITY INSURANCE FUND	158,809.00
AUDIT FUND	13,295.00
SPECIAL RECREATION FUND	290,977.00
DEBT SERVICE FUND	1,828,422.00
RECREATIONAL FACILITIES FUND	2,154,642.00
CAPITAL PROJECTS FUND	<u>1,108,100.00</u>
TOTAL	<u>\$13,040,054.00</u>

Section 3. That the estimated cash expected to be on hand at the end of this fiscal year is **TO BE DETERMINED.**

Section 4. That all balances of any item or items of any general appropriation made in the Ordinance be expended in making up any deficiency in any item in the same general appropriation, and for the same general purposes, or any like appropriation and for the same general purpose, or any like appropriation made by this Ordinance.

Section 5. That all unexpended balances from annual appropriations of the previous years be and they are hereby re-appropriated for the same or similar purpose.

Section 6. That should any clause, sentence, paragraph or part of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 18th day of April 2022, pursuant to a roll call vote as follows:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Board Secretary

**OAK BROOK PARK DISTRICT  
CERTIFICATION OF ESTIMATE OF  
REVENUE FOR FISCAL YEAR 2022-2023**

**I, Thomas Truedson**, do hereby certify that I am the duly qualified Treasurer of the Oak Brook Park District and the Chief Fiscal Officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2022 and ending April 30, 2023 are estimated to be as follows:

<u>SOURCE</u>		<u>AMOUNT</u>
Property and Replacement Taxes		
General Corporate	\$	1,609,322.00
Recreation		1,296,182.00
Illinois Municipal Retirement Fund		157,330.00
Special Recreation Fund		300,075.00
Social Security Fund		284,009.00
Liability Insurance		149,094.00
Audit		12,168.00
Debt Service		1,533,244.00
	Sub-Total \$	<u>5,341,424.00</u>
 Non-Tax Revenues		
Interest Earned	\$	14,242.00
Program Fees		1,681,042.00
Recreation Center/Memberships & Fees		897,786.00
Racquet Club/Tennis Court Fund		1,885,000.00
Aquatic Center		1,021,220.00
Grants		269,000.00
Other		490,414.00
	Sub-Total \$	<u>6,258,704.00</u>
 <b>TOTAL ESTIMATED REVENUES</b>	 <b>\$</b>	 <b><u><u>11,600,128.00</u></u></b>

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the said Park District this 18th day of April 2022.

\_\_\_\_\_  
Thomas Truedson  
Treasurer and Chief Fiscal Officer

SEAL





**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- General Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>				
Administration	\$ -	\$ -	\$ -	N/A
Finance and H.R.	1,630,672	1,723,248	1,815,333	(5.37%)
Central Park North	105,500	65,000	69,328	62.31%
Central Park	205,500	165,000	208,050	24.55%
Saddlebrook Park	500	-	-	N/A
Forest Glen Park	500	-	-	N/A
Chillem Park	500	-	-	N/A
Dean Property	500	-	-	N/A
Professional Services	-	-	-	N/A
Contracts Maint. DNS	-	-	-	N/A
Building/Rec. Center	889,916	863,507	890,841	3.06%
Central Park West	76,075	59,100	58,746	28.72%
<b>Total Revenues:</b>	<b>\$ 2,909,662</b>	<b>\$ 2,875,855</b>	<b>\$ 3,042,298</b>	<b>1.18%</b>
<b>Expenditures</b>				
Administration	\$ 506,537	\$ 466,751	\$ 463,542	8.52%
Finance and H.R.	449,301	450,092	358,390	(0.18%)
Central Park North	36,520	23,082	24,999	58.22%
Central Park	800,337	690,755	700,270	15.86%
Saddlebrook Park	17,116	25,498	21,820	(32.87%)
Forest Glen Park	26,129	26,624	23,685	(1.86%)
Chillem Park	8,889	9,774	5,500	(9.05%)
Dean Property	14,632	11,531	16,436	26.90%
Professional Services	55,500	46,000	36,000	20.65%
Contracts Maint. DNS	26,000	26,000	25,000	0.00%
Building/Rec. Center	976,449	917,285	727,080	6.45%
Central Park West	73,707	55,094	51,572	33.78%
<b>Total Expenditures:</b>	<b>\$ 2,991,117</b>	<b>\$ 2,748,485</b>	<b>\$ 2,454,293</b>	<b>8.83%</b>
<b>Surplus/(deficit), excluding other financing sources/(uses)</b>	<b>\$ (81,455)</b>	<b>\$ 127,369</b>	<b>\$ 588,004</b>	<b>(163.95%)</b>
<b>Other Financing Sources/(Uses)</b>				
Transfer to Capital Project Fund	\$ (250,000)	\$ (250,000)	\$ (250,000)	0.00%
Transfer to Debt Service Fund	(132,575)	-	-	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ (464,030)</b>	<b>\$ (122,631)</b>	<b>\$ 338,004</b>	<b>278.40%</b>
Beginning Fund Balance- Unassigned	\$ 1,428,855		\$ 1,090,851	
Fiscal Year Increase/(decrease)	(464,030)		338,004	
Ending Fund Balance- Unassigned	<b>\$ 964,825</b>		<b>\$ 1,428,855</b>	



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Recreation Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b><u>Revenues</u></b>				
Administration	\$ 1,303,682	\$ 1,293,704	\$ 1,306,541	0.77%
Fitness Center	531,393	687,837	430,011	(22.74%)
Aquatic Center	421,187	468,401	303,631	(10.08%)
Aquatic Rec. Programs	600,033	697,617	428,290	(13.99%)
Children's Programs	375,820	231,035	310,904	62.67%
Preschool Programs	312,646	269,592	291,197	15.97%
Youth Programs	222,904	214,498	156,240	3.92%
Adult Programs	49,235	47,745	42,020	3.12%
Pioneer Programs	73,675	67,400	48,672	9.31%
Special Events & Trips	115,370	135,770	123,646	(15.03%)
Marketing	49,000	49,000	49,000	0.00%
Capital Outlay	-	-	-	N/A
<b>Total Revenues:</b>	<b>\$ 4,054,945</b>	<b>\$ 4,162,599</b>	<b>\$ 3,490,151</b>	<b>(2.59%)</b>
<b><u>Expenditures</u></b>				
Administration	\$ 896,944	\$ 906,213	\$ 654,987	(1.02%)
Fitness Center	411,456	463,453	339,575	(11.22%)
Aquatic Center	958,416	866,125	672,736	10.66%
Aquatic Rec. Programs	293,015	320,182	265,631	(8.48%)
Children's Programs	269,006	190,904	230,551	40.91%
Preschool Programs	292,792	237,585	265,321	23.24%
Youth Programs	171,426	154,120	76,012	11.23%
Adult Programs	29,540	35,704	22,285	(17.26%)
Pioneer Programs	141,389	140,370	118,317	0.73%
Special Events & Trips	90,002	96,928	91,038	(7.15%)
Marketing	262,458	307,569	251,119	(14.67%)
Capital Outlay	211,250	289,000	289,000	(26.90%)
<b>Total Expenditures:</b>	<b>\$ 4,027,692</b>	<b>\$ 4,008,152</b>	<b>\$ 3,276,572</b>	<b>0.49%</b>
<b>Surplus/(deficit), excluding other financing sources/(uses)</b>	<b>\$ 27,253</b>	<b>\$ 154,446</b>	<b>\$ 213,579</b>	<b>(82.35%)</b>
<b><u>Other Financing Sources/(Uses)</u></b>				
Transfer to Debt Service Fund	\$ (177,972)	\$ (312,548)	\$ (312,548)	(43.06%)
<b>Net Surplus/(Deficit):</b>	<b>\$ (150,719)</b>	<b>\$ (158,102)</b>	<b>\$ (98,969)</b>	<b>(4.67%)</b>
Beginning Fund Balance- Committed	\$ 1,592,455		\$ 1,691,423	
Fiscal Year Increase/(Decrease)	(150,719)		(98,969)	
Ending Fund Balance- Committed	<b>\$ 1,441,735</b>		<b>\$ 1,592,455</b>	



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Recreational Facilities (Tennis) Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b><u>Revenues</u></b>				
Administration	\$ 16,000	\$ 8,500	\$ 17,200	88.24%
Building	500	500	-	0.00%
Programs	1,886,500	1,803,000	1,784,010	4.63%
<b>Total Revenues:</b>	<b>\$ 1,903,000</b>	<b>\$ 1,812,000</b>	<b>\$ 1,801,210</b>	<b>5.02%</b>
<b><u>Expenses</u></b>				
Administration	\$ 759,230	\$ 691,588	\$ 527,763	9.78%
Building	387,912	375,829	283,095	3.21%
Programs	662,500	662,500	582,000	0.00%
Capital Projects	180,000	160,000	145,000	12.50%
Depreciation	165,000	152,000	162,000	8.55%
<b>Total Expenses:</b>	<b>\$ 2,154,641</b>	<b>\$ 2,041,917</b>	<b>\$ 1,699,858</b>	<b>5.52%</b>
<b>Adjustment for Capitalized Costs</b>	<b>\$ 180,000</b>	<b>\$ 160,000</b>	<b>\$ 145,000</b>	<b>12.50%</b>
<b>Net Surplus/(Deficit):</b>	<b>\$ (71,641)</b>	<b>\$ (69,917)</b>	<b>\$ 246,352</b>	<b>2.47%</b>

**Beginning Net Position**

Investment in Capital Assets	\$ 1,678,849	\$ 1,695,849
Unrestricted	973,011	709,659
<b>Total:</b>	<b>\$ 2,651,860</b>	<b>\$ 2,405,508</b>

**Ending Net Position**

Investment in Capital Assets	\$ 1,693,849	\$ 1,678,849
Unrestricted	886,370	973,011
<b>Total:</b>	<b>\$ 2,580,219</b>	<b>\$ 2,651,860</b>



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Debt Service Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>				
Property Taxes-DuPage	\$ 1,532,744	\$ 1,531,744	\$ 1,544,860	0.07%
Property Taxes-Cook	500	500	467	0.00%
Investment Income	125	250	104	(50.00%)
<b>Total Revenues:</b>	<b>\$ 1,533,369</b>	<b>\$ 1,532,494</b>	<b>\$ 1,545,431</b>	<b>0.06%</b>
<b>Expenditures</b>				
Principal-2012 Bonds	\$ 297,212	\$ 286,967	\$ 286,967	3.57%
Interest-2012 Bonds	10,819	21,064	21,063	(48.64%)
Principal-2016 Bonds	-	-	-	N/A
Interest-2016 Bonds	26,575	26,575	26,575	0.00%
Principal-2018 Debt Certif.	73,600	71,283	71,283	3.25%
Interest-2018 Debt Certif.	7,412	9,729	9,728	(23.82%)
Principal-2019 Bonds	610,000	580,000	580,000	5.17%
Interest-2019 Bonds	599,463	629,213	629,213	(4.73%)
Principal-2020 Debt Certif.	90,169	88,013	88,012	2.45%
Interest-2020 Debt Certif.	6,792	8,948	8,947	(24.09%)
Principal-2020 Loan (Village)	100,000	100,000	100,000	0.00%
Interest-2020 Loan (Village)	6,000	8,000	8,000	(25.00%)
Miscellaneous	380	350	318	8.57%
<b>Total Expenditures:</b>	<b>\$ 1,828,422</b>	<b>\$ 1,830,142</b>	<b>\$ 1,830,106</b>	<b>(0.09%)</b>
<b>Surplus/(deficit), excluding other financing sources/(uses)</b>	<b>\$ (295,053)</b>	<b>\$ (297,648)</b>	<b>\$ (284,675)</b>	<b>(0.87%)</b>
<b>Other Financing Sources/(Uses)</b>				
Transfer from General Fund	\$ 132,575	\$ -	\$ -	N/A
Transfer from Recreation Fund	177,972	312,548	312,548	(43.06%)
<b>Net Surplus/(Deficit):</b>	<b>\$ 15,494</b>	<b>\$ 14,900</b>	<b>\$ 27,873</b>	<b>3.98%</b>
Beginning Fund Balance- Restricted	\$ (230,181)		\$ (258,054)	
Fiscal Year Increase/(decrease)	15,494		27,873	
Ending Fund Balance- Restricted	<b>\$ (214,687)</b>		<b>\$ (230,181)</b>	



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Audit Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b><u>Revenues</u></b>				
Property Taxes-DuPage	\$ 12,163	\$ 12,019	\$ 13,361	1.20%
Property Taxes-Cook	5	5	4	0.00%
Investment Income	72	144	61	(50.00%)
<b>Total Revenues:</b>	<b>\$ 12,240</b>	<b>\$ 12,168</b>	<b>\$ 13,426</b>	<b>0.59%</b>
<b><u>Expenditures</u></b>				
Audit Services	\$ 13,275	\$ 13,013	\$ 13,013	2.02%
Miscellaneous	20	25	-	(20.00%)
<b>Total Expenditures:</b>	<b>\$ 13,295</b>	<b>\$ 13,038</b>	<b>\$ 13,013</b>	<b>1.98%</b>
<b>Surplus/(deficit), excluding other financing sources/(uses)</b>	<b>\$ (1,055)</b>	<b>\$ (870)</b>	<b>\$ 413</b>	<b>21.33%</b>
<b><u>Other Financing Sources/(Uses)</u></b>				
	\$ -	\$ -	\$ -	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ (1,055)</b>	<b>\$ (870)</b>	<b>\$ 413</b>	<b>21.33%</b>
Beginning Fund Balance- Restricted	\$ 7,458		\$ 7,045	
Fiscal Year Increase/(decrease)	(1,055)		413	
Ending Fund Balance- Restricted	<u>\$ 6,403</u>		<u>\$ 7,458</u>	



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Capital Projects Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>				
Investment Income	\$ 1,500	\$ 9,500	\$ 999	(84.21%)
Miscellaneous	5,000	243,500	287,500	(97.95%)
Grants	264,000	-	-	N/A
<b>Total Revenues:</b>	<b>\$ 270,500</b>	<b>\$ 253,000</b>	<b>\$ 288,499</b>	<b>6.92%</b>
<b>Expenditures</b>				
Building & Park Improv.	\$ 1,057,600	\$ 405,000	\$ 405,000	161.14%
Miscellaneous	500	500	5,000	0.00%
Bond Issuance Costs	50,000	-	-	N/A
<b>Total Expenditures:</b>	<b>\$ 1,108,100</b>	<b>\$ 405,500</b>	<b>\$ 410,000</b>	<b>173.27%</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ (837,600)</b>	<b>\$ (152,500)</b>	<b>\$ (121,501)</b>	<b>449.25%</b>
<b>Other Financing Sources/(Uses)</b>				
Bond Proceeds	\$ 3,000,000	\$ -	\$ -	N/A
Transfer from General	250,000	250,000	250,000	0.00%
<b>Net Surplus/(Deficit):</b>	<b>\$ 2,412,400</b>	<b>\$ 97,500</b>	<b>\$ 128,499</b>	<b>2374.26%</b>
Beginning Fund Balance- Committed	\$ 853,232		\$ 724,733	
Fiscal Year Increase/(decrease)	2,412,400		128,499	
Ending Fund Balance- Committed	<u>\$ 3,265,632</u>		<u>\$ 853,232</u>	





**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- IMRF Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>				
Property Taxes-DuPage	\$ 111,495	\$ 120,192	\$ 118,579	(7.24%)
Property Taxes-Cook	30	30	36	0.00%
Personal Property Rep. Tax	45,805	27,753	57,257	65.05%
Investment Income	225	400	191	(43.75%)
<b>Total Revenues:</b>	<b>\$ 157,555</b>	<b>\$ 148,375</b>	<b>\$ 176,063</b>	<b>6.19%</b>
<b>Expenditures</b>				
Employer Contributions	\$ 195,000	\$ 205,000	\$ 201,397	(4.88%)
<b>Total Expenditures:</b>	<b>\$ 195,000</b>	<b>\$ 205,000</b>	<b>\$ 201,397</b>	<b>(4.88%)</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ (37,445)</b>	<b>\$ (56,625)</b>	<b>\$ (25,334)</b>	<b>(33.87%)</b>
<b>Other Financing Sources/(Uses)</b>				
	\$ -	\$ -	\$ -	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ (37,445)</b>	<b>\$ (56,625)</b>	<b>\$ (25,334)</b>	<b>(33.87%)</b>
Beginning Fund Balance- Restricted	\$ 103,140		\$ 128,474	
Fiscal Year Increase/(decrease)	(37,445)		(25,334)	
Ending Fund Balance- Restricted	<u>\$ 65,695</u>		<u>\$ 103,140</u>	



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Liability Insurance Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>				
Property Taxes-DuPage	\$ 136,834	\$ 129,808	\$ 128,599	5.41%
Property Taxes-Cook	45	30	39	50.00%
Personal Property Rep. Tax	12,215	7,401	15,269	65.05%
Investment Income	105	200	96	(47.50%)
<b>Total Revenues:</b>	<b>\$ 149,199</b>	<b>\$ 137,439</b>	<b>\$ 144,003</b>	<b>8.56%</b>
<b>Expenditures</b>				
Personnel- Wages	\$ 32,270	\$ 31,018	\$ 30,067	4.03%
Personnel- Group Medical	11,239	9,728	10,077	15.53%
Risk Mgmt.- PDRMA Prem.	109,800	101,324	99,117	8.37%
Unemployment Insurance	5,500	15,000	2,500	(63.33%)
<b>Total Expenditures:</b>	<b>\$ 158,808</b>	<b>\$ 157,070</b>	<b>\$ 141,761</b>	<b>1.11%</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ (9,609)</b>	<b>\$ (19,631)</b>	<b>\$ 2,242</b>	<b>(51.05%)</b>
<b>Other Financing Sources/(Uses)</b>				
Transfers from General Fund	\$ -	\$ -	\$ -	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ (9,609)</b>	<b>\$ (19,631)</b>	<b>\$ 2,242</b>	<b>(51.05%)</b>
Beginning Fund Balance- Restricted	\$ 96,977		\$ 94,735	
Fiscal Year Increase/(decrease)	(9,609)		2,242	
Ending Fund Balance- Restricted	<u>\$ 87,367</u>		<u>\$ 96,977</u>	



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Social Security Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>				
Property Taxes-DuPage	\$ 253,397	\$ 120,192	\$ 118,578	110.83%
Property Taxes-Cook	75	27	36	177.78%
Personal Property Rep. Tax	30,537	18,502	38,171	65.05%
Investment Income	175	360	148	(51.39%)
<b>Total Revenues:</b>	<b>\$ 284,184</b>	<b>\$ 139,081</b>	<b>\$ 156,933</b>	<b>104.33%</b>
<b>Expenditures</b>				
Employer Contrib.- S.S.	\$ 220,000	\$ 190,000	\$ 198,252	15.79%
Employer Contrib.- Medicare	52,000	45,000	48,241	15.56%
<b>Total Expenditures:</b>	<b>\$ 272,000</b>	<b>\$ 235,000</b>	<b>\$ 246,493</b>	<b>15.74%</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ 12,184</b>	<b>\$ (95,919)</b>	<b>\$ (89,560)</b>	<b>(112.70%)</b>
<b>Other Financing Sources/(Uses)</b>				
	\$ -	\$ -	\$ -	N/A
<b>Net Surplus/(Deficit):</b>	<b>\$ 12,184</b>	<b>\$ (95,919)</b>	<b>\$ (89,560)</b>	<b>(112.70%)</b>
Beginning Fund Balance- Restricted	\$ 98,268		\$ 187,827	
Fiscal Year Increase/(decrease)	12,184		(89,560)	
Ending Fund Balance- Restricted	<u>\$ 110,452</u>		<u>\$ 98,268</u>	



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Special Recreation Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b>Revenues</b>				
Property Taxes-DuPage	\$ 300,000	\$ 52,885	\$ 56,784	467.27%
Property Taxes-Cook	75	12	17	525.00%
Investment Income	40	72	30	(44.44%)
Misc. Income- IGA	25,358	20,000	23,247	26.79%
<b>Total Revenues:</b>	<b>\$ 325,473</b>	<b>\$ 72,969</b>	<b>\$ 80,078</b>	<b>346.04%</b>
<b>Expenditures</b>				
Part-Time Salaries	\$ 55,000	\$ 50,000	\$ 43,973	10.00%
Gateway Special Recreation	36,287	37,194	36,287	(2.44%)
Capital/Small Equip.	197,690	40,000	19,997	394.23%
Misc. Program Expenses	2,000	3,000	1,000	(33.33%)
<b>Total Expenditures:</b>	<b>\$ 290,977</b>	<b>\$ 130,194</b>	<b>\$ 101,257</b>	<b>123.49%</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ 34,496</b>	<b>\$ (57,225)</b>	<b>\$ (21,179)</b>	<b>(160.28%)</b>
<b>Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Net Surplus/(Deficit):</b>	<b>\$ 34,496</b>	<b>\$ (57,225)</b>	<b>\$ (21,179)</b>	<b>(160.28%)</b>
Beginning Fund Balance- Restricted	\$ 87,036		\$ 108,215	
Fiscal Year Increase/(decrease)	34,496		(21,179)	
Ending Fund Balance- Restricted	<u>\$ 121,532</u>		<u>\$ 87,036</u>	



**Oak Brook Park District**  
**Requested Fiscal Year 2022/2023 Budget- Sports Core Fund**

	<b>2022/2023 Requested Budget</b>	<b>2021/2022 Original Budget</b>	<b>2021/2022 Projected Actuals</b>	<b>Budget Percentage Increase (Decrease)</b>
<b><u>Revenues</u></b>				
Athletic Fields	\$ -	\$ 175,000	\$ 109,781	(100.00%)
Aquatic Center	-	224,641	158,827	(100.00%)
Tennis Center	-	46,000	25,976	(100.00%)
<b>Total Revenues:</b>	<b>\$ -</b>	<b>\$ 445,641</b>	<b>\$ 294,585</b>	<b>(100.00%)</b>
<b><u>Expenditures</u></b>				
Athletic Fields	\$ -	\$ 96,046	\$ 65,194	(100.00%)
Aquatic Center	-	272,314	223,841	(100.00%)
Tennis Center	-	45,563	26,200	(100.00%)
<b>Total Expenses:</b>	<b>\$ -</b>	<b>\$ 413,923</b>	<b>\$ 315,234</b>	<b>(100.00%)</b>
<b>Surplus/(deficit), excluding other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ 31,718</b>	<b>\$ (20,649)</b>	<b>(100.00%)</b>
<b><u>Other Financing Sources/(Uses)</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>
<b>Net Surplus/(Deficit):</b>	<b>\$ -</b>	<b>\$ 31,718</b>	<b>\$ (20,649)</b>	<b>(100.00%)</b>
Beginning Fund Balance- Committed	\$ 13,069		\$ 33,718	
Fiscal Year Increase/(decrease)	-		(20,649)	
Ending Fund Balance- Committed	<u>\$ 13,069</u>		<u>\$ 13,069</u>	



**OAK BROOK PARK DISTRICT**  
**Requested Fiscal Year 2022 - 2023 Budget Summary- All Funds**

<b>REVENUES</b>	<b>GENERAL</b>	<b>RECREATION</b>	<b>TENNIS</b>	<b>IMRF</b>	<b>SOCIAL SECURITY</b>	<b>LIABILITY INSURANCE</b>	<b>AUDIT</b>	<b>SPECIAL RECREATION</b>	<b>DEBT SERVICE</b>	<b>CAPITAL PROJECTS</b>	<b>TOTALS</b>
Taxes - Property	\$ 1,444,422	\$ 1,244,269	\$ -	\$ 111,525	\$ 253,472	\$ 136,879	\$ 12,168	\$ 300,075	\$ 1,533,244	\$ -	\$ 5,036,054
Taxes - Replacement	164,900	51,913	-	45,805	30,537	12,215	-	-	-	-	305,370
Interest	3,000	5,500	3,500	225	175	105	72	40	125	1,500	14,242
Building Rental Fees	302,000	-	-	-	-	-	-	-	-	-	302,000
Program & Service Fees	284,786	2,702,263	1,885,000	-	-	-	-	-	-	-	4,872,049
Field Rentals	311,000	-	-	-	-	-	-	-	-	-	311,000
Overhead/Interfund	378,085	-	-	-	-	-	-	-	-	-	378,085
Marketing	-	49,000	-	-	-	-	-	-	-	-	49,000
Other/Grants	21,470	2,000	14,500	-	-	-	-	25,358	-	269,000	332,328
<b>Total Revenues</b>	<b>\$ 2,909,663</b>	<b>\$ 4,054,945</b>	<b>\$ 1,903,000</b>	<b>\$ 157,555</b>	<b>\$ 284,184</b>	<b>\$ 149,199</b>	<b>\$ 12,240</b>	<b>\$ 325,473</b>	<b>\$ 1,533,369</b>	<b>\$ 270,500</b>	<b>\$ 11,600,128</b>
<b>EXPENDITURES/EXPENSES</b>											
Administration	\$ 506,537	\$ 748,722	\$ 759,230	\$ -	\$ -	\$ 43,509	\$ -	\$ 55,000	\$ -	\$ -	\$ 2,112,998
Finance & H.R.	449,301	-	-	-	-	-	-	-	-	-	449,301
Parks & Dean Nature	929,623	-	-	-	-	-	-	-	-	-	929,623
Professional Services	55,500	-	-	-	-	-	13,275	-	-	-	68,775
Recreation Center	976,449	-	-	-	-	-	-	-	-	-	976,449
Buildings (Incl. CPW)	73,707	-	387,912	-	-	-	-	-	-	-	461,619
Programs	-	2,427,177	662,500	-	-	-	-	36,287	-	-	3,125,964
Overhead/Interfund	-	378,085	-	-	-	-	-	-	-	-	378,085
Marketing	-	262,458	-	-	-	-	-	-	-	-	262,458
Other/Debt Issuance Costs	-	-	-	195,000	272,000	115,300	20	2,000	1,828,422	50,500	2,463,242
Capital Projects	-	211,250	180,000	-	-	-	-	197,690	-	1,057,600	1,646,540
Depreciation	-	-	165,000	-	-	-	-	-	-	-	165,000
<b>Total Expenditures</b>	<b>\$ 2,991,117</b>	<b>\$ 4,027,692</b>	<b>\$ 2,154,642</b>	<b>\$ 195,000</b>	<b>\$ 272,000</b>	<b>\$ 158,809</b>	<b>\$ 13,295</b>	<b>\$ 290,977</b>	<b>\$ 1,828,422</b>	<b>\$ 1,108,100</b>	<b>\$ 13,040,054</b>
Year-End Adjustment for Capitalized Costs	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000
<b>Net Surplus/(Deficit), Excluding Transfers &amp; Other Financing</b>	<b>\$ (81,454)</b>	<b>\$ 27,253</b>	<b>\$ (71,642)</b>	<b>\$ (37,445)</b>	<b>\$ 12,184</b>	<b>\$ (9,610)</b>	<b>\$ (1,055)</b>	<b>\$ 34,496</b>	<b>\$ (295,053)</b>	<b>\$ (837,600)</b>	<b>\$ (1,259,926)</b>
Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,547	\$ 250,000	\$ 560,547
Transfers (out)	(382,575)	(177,972)	-	-	-	-	-	-	-	-	(560,547)
Other Financing Sources/(Uses)	-	-	-	-	-	-	-	-	-	3,000,000	3,000,000
<b>Net Surplus/(Deficit)</b>	<b>\$ (464,029)</b>	<b>\$ (150,719)</b>	<b>\$ (71,642)</b>	<b>\$ (37,445)</b>	<b>\$ 12,184</b>	<b>\$ (9,610)</b>	<b>\$ (1,055)</b>	<b>\$ 34,496</b>	<b>\$ 15,494</b>	<b>\$ 2,412,400</b>	<b>\$ 1,740,074</b>
<b>Projected Fund/Net Position</b>											
<b>Balance- Beginning</b>	<b>\$ 1,428,855</b>	<b>\$ 1,592,455</b>	<b>\$ 2,651,860</b>	<b>\$ 103,140</b>	<b>\$ 98,268</b>	<b>\$ 96,977</b>	<b>\$ 7,458</b>	<b>\$ 87,036</b>	<b>\$ (230,181)</b>	<b>\$ 853,232</b>	<b>\$ 6,689,100</b>
<b>Balance- Ending</b>	<b>\$ 964,826</b>	<b>\$ 1,441,736</b>	<b>\$ 2,580,218</b>	<b>\$ 65,695</b>	<b>\$ 110,452</b>	<b>\$ 87,367</b>	<b>\$ 6,403</b>	<b>\$ 121,532</b>	<b>\$ (214,687)</b>	<b>\$ 3,265,632</b>	<b>\$ 8,429,174</b>






# Oak Brook Park District

BOARD MEETING  
AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: PLAYGROUND SURFACING PROJECT BID**

**AGENDA No.: 8 B**  
**MEETING DATE: MARCH 21, 2022**

STAFF REVIEW: Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The park district evaluates the condition of its' playgrounds and play areas annually to determine which sites require renovation or replacement. A Game Time brand playground designed for ages 2-5 is located behind the Family Recreation Center. Although the equipment is from the early 2000's, it remains in good condition, has excellent play features, and meets current standards for accessibility and safety.

The play surface is a rubberized poured-in-place material which is beginning to deteriorate and needs to be replaced or mitigated. Because the play area is designed for preschool-aged users and is frequently utilized by the park district preschool students, staff intend to install a fence with gates around the playground container which will create a boundary between the equipment designed for 2–5-year-old children, and the nearby playgrounds designed for 5–12-year-old users.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**  
Staff recommends soliciting bids to furnish and install a synthetic grass playground turf over the existing rubberized surface.

**ACTION PROPOSED:** For review and discussion only.