



Oak Brook Park District Board Packet

March 18, 2024

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
March 18, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF THE MARCH 18, 2024 AGENDA
 - b. APPROVAL OF MINUTES
 - i. February 19, 2024 Regular Board Meeting Minutes
 - ii. March 4, 2024 Special Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENTS AS OF AND FOR THE PERIOD ENDING FEBRUARY 29, 2024
 - d. APPROVAL OF WARRANT 682 – INVOICE REGISTER REPORT
4. STAFF RECOGNITION
 - a. None
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications.
6. REPORTS:
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report
7. UNFINISHED BUSINESS
 - a. Copier Proposal
 - b. Ordinance 24-0318: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof
 - c. Travel Reimbursement for Commissioners at the 2024 IAPD/IPRA Conference
 - d. Travel Reimbursement for Commissioners at the Legislative Breakfast
8. NEW BUSINESS
 - a. Budget for Fiscal Year 2024 – 2025
The tentative Budget and Appropriation Ordinance 24-0415 for Fiscal Year May 1, 2024– April 30, 2025 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 14, 2024. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur at the April 15, 2024

Continued on next page.

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
March 18, 2024 – 6:30 p.m.
Canterberry Room

NEW BUSINESS CONTINUED

regular meeting of the Board of Commissioners for the purpose of receiving public comments on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 4, 2024.

- b. Ten Year Capital Improvement Plan
- c. Resolution 24-0416 A Resolution Amending the Agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for Waste and Recycling Collection Services
- d. Ordinance 24-0417: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meeting
- e. Memberships Adjustments / Facility Fees

9. **ENTER CLOSED SESSION:** For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

10. **CLOSED SESSION**

- a. Discussion and Approval of Closed Meeting Minutes, September 18, 2023
- b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 24-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 28, 2024
- c. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District

11. **ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION**

- a. Approval of Closed Meeting Minutes September 18, 2023

12. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON April 15, 2024, 6:30 P.M.**

13. **ADJOURNMENT**

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
March 18, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
*[Request a Motion (and a Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS***
*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. APPROVAL OF THE March 18, 2024 AGENDA
 - b. APPROVAL OF MINUTES
 - i. February 19, 2024 Regular Board Meeting Minutes
 - ii. March 4, 2024 Special Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENTS AS OF AND FOR THE PERIOD ENDING FEBRUARY 29, 2024
 - d. APPROVAL OF WARRANT 682 – INVOICE REGISTER REPORT
4. STAFF RECOGNITION
 - a. None
5. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications.
6. REPORTS: *[For Review and Discussion Only.]*
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report





7. UNFINISHED BUSINESS

- a. Copier Contract *[Request a motion (and a second) to approve the Copier Proposal. Roll Call Vote...]*
- b. Ordinance 24-0318: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[Request a motion (and a second) to approve Ordinance 24-0318: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof. Roll Call Vote...]*
- c. Travel Reimbursement for Commissioners at the 2024 IAPD/IPRA Conference *[Request a motion (and a second) to approve the Travel Reimbursement for Commissioners attendance at the 2024 IAPD/IPRA Conference. Roll Call Vote...]*
- d. Travel Reimbursement for Commissioners at the Legislative Breakfast *[Request a motion (and a second) to approve the Travel Reimbursement for Commissioners attendance at the Legislative Breakfast. Roll Call Vote...]*

8. NEW BUSINESS [For Review and Discussion Only.]

- a. Budget for Fiscal Year 2024 – 2025
The tentative Budget and Appropriation Ordinance 24-0415 for Fiscal Year May 1, 2024– April 30, 2025 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 14, 2024. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur at the April 15, 2024 regular meeting of the Board of Commissioners for the purpose of receiving public comments on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 4, 2024.
- b. Ten Year Capital Improvement Plan
- c. Resolution 24-0416 A Resolution Amending the Agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for Waste and Recycling Collection Services
- d. Ordinance 24-0417: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meeting
- e. Membership Adjustments

9. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act *[Request a motion and a second to enter into closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1). Roll Call Vote...]*





10. CLOSED SESSION *[For Review and Discussion Only.]*
 - a. Discussion and Approval of Closed Meeting Minutes, September 18, 2023
 - b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 24-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 28, 2024
 - c. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District

11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION *[Request a motion and a second to arise from closed session and resume the open session. **Voice Vote, All in Favor...**]*
 - a. Approval of Closed Meeting Minutes September 18, 2023 *[Request a motion and a second to approve the Closed Meeting Minutes September 18, 2023.]*

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON April 15, 2024, 6:30 P.M. *[Announce the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on April 15, 2024, 6:30 p.m.]*

13. ADJOURNMENT *[Request a Motion and a Second to adjourn the March 18, 2024 Regular Meeting of the Oak Brook Park District Board of Commissioners. **Voice Vote, All in Favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



Regular Meeting
Oak Brook Park District Board of Commissioners
February 19, 2024

Minutes

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
February 19, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:30 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications; and Steve Adams, District Attorney.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE FEBRUARY 19, 2024 AGENDA
- b. APPROVAL OF MINUTES
 - i. January 15, 2024 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENTS AS OF AND FOR THE PERIOD ENDING JANUARY 31, 2024
- d. APPROVAL OF WARRANT 681 – INVOICE REGISTER REPORT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

4. STAFF RECOGNITION

- a. Haley Colucci, Marketing & Communications Manager
 - i. Recipient of the National Park and Recreation Association Award “30 under 30” for 2024

The Board congratulated Haley Colucci.

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

Commissioner Suleiman shared that the IAPD/IPRA Conference was amazing, and she appreciated that the Park District presented and shared their expertise. The summary of sessions in the packet was helpful.

- b. PDF Brochure vs. Website

Mr. Robert Pechous explained that the Park District previously printed the brochures until COVID. Then there were many added regulations and guidelines due to COVID that made it difficult to continue printing the brochures. The Park District also saw that more people went directly to ActiveNet registering for the programs which were on the website, so Marketing began optimizing the website instead of producing the program brochure. Printed brochures such as postcards, mini brochures, and Pioneer Posts are still being distributed. Marketing also increased the Park District’s presence on social media.

President Knitter stated there are “Searchers” and “Browsers.” The website easily helps the “Searchers” since those patrons can go directly to the program they are seeking; however, more will be needed for the “Browsers.”

Mr. Pechous agreed. ActiveNet works well for “Searchers,” but more web pages will be needed to be created for “Browsers” to assist in finding unknown or newer programs.

Commissioner Suleiman stated that new programs will need to be advertised more and that visual presentation will be important for “Browsers.” She suggested possibly adding a designated tab to shop for programs. Commissioner Suleiman also added that she will go online to browse but will not download or print PDF’s; she will, however, screenshot the program. ActiveNet may not be the best for new programs. Download numbers may not be as accurate as the viewing numbers. Please consider the amount of time and cost to optimize the website instead of creating the brochure.

President Knitter advised not to eliminate the brochures until there is something to replace them. Updating separate webpages will be a huge task.

Commissioner Suleiman agreed that the print brochures should not be replaced with something that does not work well.

Dr. Laure Kosey asked Mr. Pechous if the web pages can be developed behind the scenes, then displayed when they are ready.

Mr. Pechous replied that since the website is already up, it is easier to build the webpages as you go instead of starting over again behind the scenes.

President Knitter requested to see the mocks of the web pages when they are ready.

Commissioner Suleiman confirmed the changes will not be for the Tennis Center.

Mr. Pechous stated that the Tennis Center has its own flyer so these changes will not affect them.

Commissioner Ivkovic Kelley added that the Tennis Center has a very popular app.

6. REPORTS:

a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reminded the Board that the Budget Workshop Meeting will be on March 4, 2024 at 6:30 p.m. in the Canterbury Room.

Dr. Kosey also invited the Board to attend the STAR Party which is a Staff Acknowledgement and Recognition event at Pinstripes Oak Brook on March 8, 2024 at 6:00 p.m. to 9:00 p.m.

Dr. Kosey reported that the IAPD/IPRA Conference was beneficial for its education and networking. Oak Brook Park District was well represented with seven staff members presenting seven different sessions. Dr. Kosey also announced that Mrs. Colucci and herself will be presenting the Onboarding Orientation Passport at the October Nationals in Atlanta.

Dr. Kosey stated that the Refund Policy will waive the first reading so it can go into effect tonight.

b. Finance and Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported that nine months of the fiscal year have been completed. There are surpluses in General, Recreation, and Tennis Center Funds. Mr. Salinas stated that membership has increased, Pickleball and Basketball are going well, and Tennis Center group and private lessons are always full. There will be a decrease in surplus this time of year due to transfers.

Mr. Salinas announced that Mrs. Linda Noonan, Human Resource Manager, will be retiring.

c. Recreation and Communications Report

Mr. Robert Pechous presented his report, which can be found in the Park District's records.

Mr. Pechous reported that the number of Pickleball players is up, and indoor soccer and basketball leagues are doing well.

Mr. Pechous also announced that Mrs. Kim Catris, Recreation Manager, will be on the Strategic Planning hosted by District 53.

d. Parks and Facilities Report

Mr. Bob Johnson presented his report, which can be found in the Park District's record.

Mr. Johnson reported that the Winter Lights cleanup has been completed. He also stated that a Little Sled Library was constructed so sleds can be borrowed and returned.

Dr. Kosey added that Commissioner Suleiman suggested the Little Sled Library.

Aquatics full season swim lessons are sold out for the season, so staff are looking at expanding swim lessons for summer and fall. Adaptive swim lessons in spring will expand case-by-case.

A Group Exercise instructor, Meg Olander, moved out of state. Meg returned as an instructor via Zoom, and patrons are enjoying her exercise class.

New Membership and retention rates are trending well.

7. UNFINISHED BUSINESS

a. Tennis Center Front Desk Renovation Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Tennis Center Front Desk Renovation Bid.

Mr. Johnson reported that seven bidders competed, and one was selected who was under the budget. Construction Solutions of Illinois Inc. was chosen because they were the lowest responsible bidder. Also, they have completed several projects for Oak Brook Park District over the years.

President Knitter asked if Mr. Johnson is confident that the lowest bidder will complete the project.

Mr. Johnson confirmed that they are the lowest responsible bidder, so they will complete the project.

Commissioner Suleiman asked to explain the \$20,000 cash allowance.

Mr. Johnson explained that the cash allowance is for the front desk module.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

b. Central Park West ADA Improvements Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Central Park West ADA Improvements Bid.

Commissioner Suleiman asked to explain the owner's allowance.

Mr. Johnson explained that the owner's allowance is a recommendation from the architect to allow the contractor to continue with the project in case of unforeseen issues.

Mr. Steve Adams asked how much the contingency is.

Mr. Johnson stated that \$40,000 is the contingency which is already included in the \$480,000 bid.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

c. Update to Policy 6.2 General Use Regulations, Section 7.5

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Update to Policy 6.2 General Use Regulations, Section 7.5.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

- d. Resolution 24-0219: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. For Turf Grass Mowing

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Resolution 24-0219: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. For Turf Grass Mowing.

President Knitter asked Mr. Johnson if he is happy with the company.

Mr. Johnson replied that the Park District has been very happy with them for the past ten years.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

- e. Ordinance 24-0220: An Ordinance Transferring Funds to and from Several Park District Funds
Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Ordinance 24-0220: An Ordinance Transferring Funds to and from Several Park District Funds.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

- f. Market Based Salary Range Adjustment

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Market Based Salary Range Adjustment.

Commissioner Vescovi asked about the Market Based Salary Range Adjustment.

Dr. Kosey explained that every year HR Source, an independent company, evaluates different job titles and pay ranges. HR Source suggested a 2.6% market adjustment to the pay range of each job title. This is not a guaranteed rate increase to each employee's wage.

Commissioner Vescovi questioned if this is for all park districts and if this increase is coming from state or federal.

Mr. Salinas replied that HR Source serves many park districts and municipalities.

Commissioner Vescovi asked if this is Illinois based.

Dr. Kosey replied that it is Illinois based.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

8. NEW BUSINESS

a. Refund Policy (Requires waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to waive Board Rules.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Refund Policy.

President Knitter stated that from her understanding patrons were signing up for as many camps and programs without any penalties.

Dr. Kosey agreed with President Knitter and explained that by blocking these camps or programs, these patrons would then cancel the week before the start of the camp or program. Loss of money for the Park District would occur since the patrons on the waitlist would have found an alternate camp or program by then.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

b. Copier Contract

Mr. Pechous reported that four companies reached out to him, so proposals are being collected. There is a lot of competition, and the cost seems better than in 2019. Two more proposals will be arriving.

c. Ordinance 24-0318: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Mr. Johnson explained that property owned by the Park District that is damaged or obsolete will be either thrown out or sold.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MARCH 18, 2024, 6:30 P.M.

- a. A special budget workshop meeting of the Oak Brook Park District Board of Park Commissioners will be held on March 4, 2024, 6:30 p.m.

President Knitter announced that the special budget workshop meeting of the Oak Brook Park District Board of Park Commissioners will be held on March 4, 2024, 6:30 p.m.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on March 18, 2024, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the February 19, 2024, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:01 p.m.

Laure L. Kosey, Executive Director

Special Meeting
Oak Brook Park District Board of Commissioners
March 4, 2024
Minutes

**MINUTES OF A SPECIAL MEETING
OF THE
OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS
March 4, 2024**

NOTICE IS HEREBY GIVEN that a special meeting of the Oak Brook Park District Board of Commissioners will be held on Monday, March 4, 2024 at the hour of 6:30 p.m. The Special Meeting will be held at the Oak Brook Park District Family Recreation Center, Canterbury Room, 1450 Forest Gate Road, Oak Brook, IL 60523 for the purpose of considering the following agenda.

1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the Special Meeting of the Oak Brook Park District at the hour of 6:30 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications; and Steve Adams, District Attorney.

- a) Approval by a majority of Commissioners present to allow Commissioner Mario Vescovi to attend the meeting by audio conference, as he is unable to physically attend because of illness as provided in section I-G-1 of the Board Rules

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the March 4, 2024 Agenda of the Special Meeting.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter
Nays: None

2) APPROVAL OF THE MARCH 4, 2024 AGENDA OF THE SPECIAL MEETING

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the March 4, 2024 Agenda of the Special Meeting.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

3) SPECIAL MEETING BUSINESS

- i) Discussion of the Ten-Year Capital Improvement Plan and Requested Fiscal Year 2024/2025 Operating Budget

Dr. Laure Kosey introduced herself and presented the 2024/2025 Budget Presentation.

President Knitter explained that this is not the final budget, so the budget will not be voted on tonight.

Dr. Kosey presented the mission statement, which can be found in the Park District’s records.

Dr. Kosey stated that the mission statement is where the budget process begins. The core values are integrated into the strategic initiatives and the budget. Dr. Kosey reported that the Park District is achieving the mission statement by being accredited by Illinois and being one

of nine park districts accredited nationally. Oak Brook Park District was also a finalist in the Gold Medal Nationalist in category 5, populations less than 30,000.

President Knitter explained that accreditations show that the Park District is fiscally and environmentally responsible and conducts community outreach to seek input to assist with the direction of OBPD.

Dr. Kosey presented the 2024/2025 Budget Calendar and the Budget Overview, which can be found in the Park District's records.

Dr. Kosey outlined the budget process and stated that the proposed budget will be reviewed at the March 18, 2024 Board meeting, during which the public has thirty days to comment and provide feedback. The budget will then be voted by the Board on April 15, 2024.

Dr. Kosey reported that the Park District received as of this evening the fully funded federal grant for the Ginger Creek Accessible Bridge and Shoreline Restoration.

President Knitter stated that it is very difficult for Oak Brook Park District to receive grants due to being in an affluent community. Large infrastructure work would not be possible without the state and federal grants.

Dr. Kosey communicated that some of the debt certificates/bonds will be paid in full this budget year, so the Park District will have savings in the next budget year.

Mr. Bob Johnson presented the Strategic Plan Initiatives Update, which can be found in the Park District's records.

Mr. Johnson announced that there are four staff members on the IPRA section boards and the Board of Directors.

President Knitter stated that it is beneficial for staff members to be involved with IPRA, because the park districts are collaborative. The networking opportunity has saved Oak Brook Park District time and money.

Mr. Robert Pechous presented the DuPage County Park Districts Tax Rates, which can be found in the Park District's records.

Mr. Pechous indicated that the Park District's tax rate is near the lower section of the DuPage County Park Districts tax rates, and many districts listed below Oak Brook are home-owner associations.

Mr. Marco Salinas presented the Property Tax Levies - Excluding levies for Debt Service & Special Recreation, which can be found in the Park District's records.

Mr. Salinas explained that the orange bar graphs represent the Park District Board approved levy request, while the red bar graphs represent the DuPage County actual levy extended. Oak Brook Park District has not received the final actual levy extended amount for 2023.

Mr. Salinas stated that the actual levy extended had a 9% increase over three years so 3% increase for each year.

Mr. Salinas continued to present the Fiscal Year 2024/2025 Budget Influential Factors for the proposed budget, which can be found in the Park District's records. Increases in water, electricity, natural gas, and employee compensation and benefits affect the budget.

Mr. Salinas presented the Fiscal Year 2024/2025 Capital Improvement Plan, which can be found in each department of the budget presentation.

Mr. Salinas stated that the Park District budgets for Capital Projects into three funds: Capital Projects, Recreation, and Tennis Center. Mr. Salinas divided the Capital Projects by department or location.

Mr. Salinas explained that there are ten Governmental Funds total. The Tennis Center Fund is an Enterprise Fund, so it is kept separately from the Governmental Funds. Mr. Salinas reviewed Tennis Center projects and the summary recap for the Governmental Funds.

Mr. Salinas stated that the Tennis Center does not get revenue from the property taxes but collects revenue from user and program fees.

Mr. Salinas explained that expenditures are a capital expenditure when the cost is over \$15,000 and has an expected useful life of at least one year. Anything less than that comes out of the operating budget.

Dr. Kosey presented the General Fund – Administration, Finance & Human Resources, which can be found in the Park District's records. The General Fund receives property taxes.

Dr. Kosey reported where the budget was increased or decreased in the General Fund for administration, finance, and human resources.

Mr. Pechous presented the General Fund for Information Technology, which can be found in the Park District's records.

President Knitter stated that the Park District has been working with the Village to track and monitor by video criminal activity in cases such as crime coming from the mall.

Mr. Pechous added that the Park District would like to continue the partnership with the Village to maintain license plates tracking.

Mr. Johnson presented the General Fund for Parks, which can be found in the Park District's records.

Mr. Johnson explained that the 2009 RTV or Rough Terrain Vehicle and 2008 pickup truck have a life span of ten to twelve years; however, the Park District tries to replace them after fifteen to eighteen years.

Mr. Johnson presented the General Fund for Family Recreation Center and CPW Facilities, which can be found in the Park District's records.

Mr. Johnson reported that the enrollment fee for in-district membership would be waived for the Central Park Campus membership.

President Knitter clarified that in-district means residents.

Mr. Johnson reported that marketing for the Healthcare Memberships will increase since the Park District receives revenue when these members use this FRC.

President Knitter asked how much revenue the Park District has received from pickleball.

Mr. Mike Contreras, Superintendent of Recreation, stated that the revenue has grown tremendously since pickleball was first offered.

Mr. Johnson reviewed the Capital Projects for the General Fund for Family Recreation Center and CPW Facilities. The roof maintenance went through three phases, the largest and last phase will be occurring in this proposed budget.

Commissioner Suleiman asked why there were three phases for the roof maintenance.

Mr. Johnson answered that three phases help keep the cost low by focusing on the worst areas with the most leaks first. Then due to the HVAC being on the rooftop, the next two phases would be to prioritize the roof top according to HVAC replacement.

Mr. Salinas presented the Requested Fiscal Year 2024/2025 Budget – General Fund Revenues, Expenditures, and Fund Balance which can be found in the Park District's records.

Mr. Salinas stated that the General Fund focuses on general revenues and facilities, no revenues from programming are deposited here.

Mr. Salinas stated that the Park District has a Fund Balance Policy where there is a reserve for emergencies of three to nine months of expenditures.

Mr. Pechous presented the Recreation Fund for the Recreation Programming, which can be found in the Park District's records.

Mr. Pechous explained that the Recreation Fund earns revenue from programming, however, it also spends more money to conduct the programs due to the need for staff.

Commissioner Ivkovic Kelley asked Mr. Pechous to explain the connection with Get Better League and Breakaway Basketball.

Mr. Pechous stated that the Get Better League has a partnership with Breakaway Basketball.

Mr. Contreras stated that the Park District previously ran an in-house basketball league prior to COVID. The league has grown immensely with Breakaway Basketball and the Get Better League.

Commissioner Ivkovic Kelley stated that Breakaway Basketball got their start at Oak Brook Park District, and it has since exploded state-wide. Commissioner Ivkovic Kelley appreciates the sense of community that this organization has created.

Mr. Johnson presented the Recreation Fund for Aquatics and Fitness, which can be found in the Park District's records.

Mr. Pechous presented the Recreation Fund for Marketing & Communications, which can be found in the Park District's records.

Commissioner Ivkovic Kelley asked how old the banners are and how often they are replaced.

Mr. Pechous responded that the parking lot banners are ten years old, and they need to be replaced. The signs in the meeting room have been completed, but signs around the building need to be replaced. The first phase was to replace the worst signs and the second phase is occurring now to replace the remaining.

Mr. Salinas presented the Requested Fiscal Year 2024/2025 Budget – Recreation Fund Revenues, Expenditures, and Fund Balance which can be found in the Park District's records.

Mr. Salinas reviewed the Recreation Fund balance from 2021-2025. The 2024-2025 Recreation Fund shows a deficit due to the HVAC cost that was moved from the 2023-2024 fiscal year.

President Knitter stated that she was nervous about being near the minimum 3 months expenditure reserves.

Dr. Kosey responded that the Recreation Fund is good, but she is more uncomfortable with the General Fund reserve because it is not within the Fund Balance Policy.

Dr Kosey presented the Staff Recommendations, which can be found in the Park District's records.

Dr. Kosey stated that the electronic sign was recommended by staff to be moved to the next fiscal year.

President Knitter asked Commissioner Vescovi if he agreed with moving the electronic sign to next year since he recommended having an electronic sign.

Commissioner Vescovi agreed to moving the electronic sign to the next fiscal year.

Commissioner Vescovi stated that he will meet with Dr. Kosey and Mr. Salinas to review the budget.

President Knitter responded that this budget workshop is where questions should be asked.

Commissioner Ivkovic Kelley suggested holding another meeting for questions.

Dr. Kosey recommended bringing questions to the March 18, 2024 Board meeting.

Dr. Kosey presented the Tennis Enterprise Fund for the Tennis Center, which can be found in the Park District's records.

Dr. Kosey praised Mr. Alin Pop, Superintendent of the Enterprise Operations, for the success of the Tennis Center. Mr. Pop had a five-year business plan that considerably increased revenue at the Tennis Center.

President Knitter emphasized that the revenues from the Tennis Center cannot be used for the other Park District centers, and the Park District funds cannot be used for the Tennis Center.

Mr. Salinas presented the Requested Fiscal Year 2024-2025 Budget for the Tennis Fund Revenues, Expenses, and Net Position Balance, which can be found in the Park District's records.

Mr. Salinas stated that the Tennis Center wants to keep a minimum of three months reserve, but it does not have a maximum month of reserve.

Dr. Kosey reported since the Tennis Center is doing well, there are no budget recommendations.

Mr. Salinas presented the Additional Funds, which can be found in the Park District's records.

Mr. Salinas stated there are ten funds, but the four major ones are Capital, General, Tennis Center, and Recreational.

Mr. Salinas presented the Requested Fiscal Year 2024/2025 Budget – Audit Fund Revenue & Expenditures and Balance, which can be found in the Park District's records.

Mr. Salinas stated that the audit is required by law.

Mr. Salinas presented the Requested Fiscal Year 2024/2025 Budget – IMRF Fund Revenues & Expenditures and Balance, which can be found in the Park District's records.

Mr. Salinas stated that the IMRF Fund is a well-funded pension.

Mr. Salinas presented the Requested Fiscal Year 2024/2025 Budget – Liability Insurance Fund Revenues & Expenditures and Balance, which can be found in the Park District's records.

Mr. Salinas presented the Requested Fiscal Year 2024/2025 Budget – Social Security Fund Revenues & Expenditures and Balance, which can be found in the Park District's records.

Mr. Salinas concluded with the presentation of the Requested Fiscal Year 2024/2025 Budget - Special Recreation Fund Revenues & Expenditures and Balance, which can be found in the Park District's records.

4) OPEN FORUM

President Knitter asked if there were any public comments.

Ms. Laura Bieselin stated that she grew up in Oak Brook and moved back seven years ago. Ms. Bieselin thanked the Park District for the facilities and events such as visits from Santa, Easter Egg hunts, Harry Potter movies, the Universal Playground, and Winter Lights. She appreciated the Park District having reasonably priced membership, preserving the open space and facilities, and adding modern activities such as pickleball. She trusts and appreciates the budget and will happily support the increase in taxes.

The Board thanked her.

Mr. John Baar, a thirty-three-year resident, agreed with Laura. He continued to add that since Oak Brook does not have a downtown for residents to gather, Oak Brook does not have one school district to join a common cause, and many of the civic associations are nonexistent, the Park District remains to help build the community. The Park District has grown to be award-winning and nationally accredited, known for its excellence and programming. Mr. Baar stated that money is necessary to fund an outstanding vision, which he and his wife support.

Mr. Baar continued to add that nonresidents are needed to help pay for the sales tax at the mall that pays for our village services, to help the Sports Core to exist, and to help the Park District to have an outstanding facility. He shared his gratitude.

The Board thanked him.

Ms. Lisa Griffith, a resident since 2001, teaches at the Oak Brook Park District and other park districts in the Music Together program. Ms. Griffith complimented the staff at the Park District, adding that the staff and Dr. Kosey are extremely responsive. As President of the Historical Society, she thanked the Park District for supporting the Historical Society. She stated that the staff are invested in the community.

The Board thanked her.

Ms. Eileen Healey, moved to Oak Brook ten years ago, has participated often in the Park District. Ms. Healey appreciated that the Park District is a safe place for children to go and participate in the community disconnected from electronics.

The Board thanked her.

Ms. Elaine Zannis thanked the Board and Dr. Kosey. Ms. Zannis stated that Oak Brook is growing into a big city and recognized there are requests for electronic signs on I-88 and Rte. 83. She opposes electronic signs; if the Park District continues with an electronic sign, it will set a precedence. Ms. Zannis requested the Board reconsider the electronic sign.

President Knitter stated that the Board will consider her feedback, but she added that other residents complained about the appearance of the banners.

Dr. Kosey communicated that the Village is in the process for approval for electronic signs for government entities including schools, park districts, and the Village.

Ms. Zannis stated that she is worried that the electronic signs will spread.

President Knitter responded that the electronic sign was taken out of this budget and moved for the next fiscal year.

President Knitter suggested there may be another way to improve the appearance of the banners.

Ms. Zannis advised shifting the burden of advertising onto a third-party.

The Board thanked her.

Ms. Natalie Cappetta, a resident since 1979, suggested sharing the budget numbers in advance. She had multiple questions. Ms. Cappetta asked what does zero cost mean for Christmas lights; what was the total cost for the North Athletic field?

Dr. Kosey stated that she will get back to her on those costs.

Ms. Cappetta then asked about the levy and who keeps the difference in the requested and extended levies.

Mr. Adams answered that the Park District collects only the extended levy amount and not the requested, so no one collects the difference.

Ms. Cappetta then asked about the cost of the bridge.

President Knitter answered the cost is the entire grant amount.

Ms. Cappetta asked if Tennis Enterprise takes care of itself, so it is its own building paying for its own expenses.

President Knitter responded yes; the Tennis Enterprise is its own building paying for its own expenses.

Ms. Cappetta asked how the Dean Nature Sanctuary generated its revenue.

Dr. Kosey stated the Dean Nature Sanctuary generated its revenue with a grant for trees. There are no fees to enter.

President Knitter added that the park is passive due to how the covenant is structured.

Ms. Cappetta stated that there are a lot of deficits projected such as for the IMRF Fund, Liability Insurance, Social Security, Recreational Fund; she asked how everything can be a deficit.

Mr. Salinas replied that deficit budget is often by design because we want to track the fund balance and ensure we do not reserve too much.

Ms. Cappetta stated that taxes go up 11% every year.

President Knitter answered taxes do not go up 11% every year.

Mr. Adams explained all the funds are capped. The maximum is the CPI, consumer pricing index, so the amount of levy goes up according to inflation. Expenses will go up due to staff and material and supplies that are needed to purchase. So, budget and appropriation are necessary; appropriation is needed to spend any money. The revenues come from memberships, programs, and taxes. The three to nine month surplus guides the Park District to have the ability to appropriate the payments for bills and to have sufficient amount of surplus to take care of emergencies.

Ms. Cappetta asked how to receive the revised budget and detailed analysis.

Dr. Kosey answered that the budget will be presented on March 18, 2024, then the public can review and provide feedback for thirty days. The budget will be approved in April.

Mr. Adams added the vote will be on April 15, 2024.

Dr. Kosey stated that the Budget Workshop presentation will go on the website, but the Capital Project numbers will be excluded due to contractors using those numbers for their bids.

Mr. Jim DePhillips, a fifteen-year resident, asked if the Tennis Center is totally on its own, and he asked if IT, Finance, and other departments allocate the overhead.

Mr. Salinas answered we do allocate overhead for IT, Finance and Personnel Department, and Audit Report.

Mr. DePhillips then asked if these are exact numbers in the budget, since a budget is a guess.

President Knitter replied the budget is fluid, if there are more expenses, then other items will need to be cut.

Mr. Phillips concluded by stating that he does not approve of the electronic sign.

Mr. Vivek Mohan, a ten-year resident, is a Foundation Board member who is hoping to increase the Foundation's revenue. He understands that pickleball has grown in popularity since COVID but now there are fewer opportunities for indoor sports such as basketball. Mr. Mohan suggested moving pickleball to the tennis courts.

Mr. Mohan also suggested considering the budget for the growing number of nonmembers and increasing the revenue with those participants.

5) THE NEXT REGULAR MEETING WILL BE HELD ON MARCH 18, 2024, 6:30 p.m.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on March 18, 2024, at 6:30 p.m.

6) ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the March 4, 2024, special meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 8:15 p.m.

Laure Kosey, Executive Director

Financial Statement



General Fund

The General Fund is used to account for all activity of the Park District, except for activity required to be accounted for in another fund. The General Fund is comprised of the following departments:

- General Administration
- Finance
- Central Park North
- Central Park
- Saddlebrook Park
- Forest Glen Park
- Chillem Park
- Dean Nature Sanctuary
- Information Technology
- Building- Family Recreation Center
- Central Park West

Among the major activities accounted for in this fund are field and facility rentals, general administration and finance services, information technology services, facility maintenance services for our Family Recreation Center and Central Park West facility, and maintenance of our Central Park and other satellite parks.



General Fund: Revenues and Expenditures Summary (Unaudited)
Fiscal Year-to-Date Activity through February 29 2024 and February 28 2023
83.33% completed (10 out of 12 months)

	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	February 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD	
								Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,773,687	161	1,802,372	N/A	1,802,372	101.6%	1,473,182	329,190	22.3%
Personal Prop. Repl. Taxes	324,515	-	206,180	N/A	206,180	63.5%	266,596	(60,416)	-22.7%
Investment Income	7,500	6,269	56,989	N/A	56,989	759.9%	8,722	48,267	553.4%
Other	9,250	-	1,385	N/A	1,385	15.0%	8,383	(6,997)	-83.5%
Central Park North	88,500	-	77,904	N/A	77,904	88.0%	99,121	(21,217)	-21.4%
Central Park	196,000	2,285	213,174	N/A	213,174	108.8%	214,501	(1,327)	-0.6%
Saddlebrook Park	500	-	-	N/A	-	0.0%	407	(407)	-100.0%
Forest Glen Park	500	-	-	N/A	-	0.0%	-	-	N/A
Chillem Park	250	-	-	N/A	-	0.0%	-	-	N/A
Dean Property	500	-	-	N/A	-	0.0%	(3,000)	3,000	-100.0%
Information Technology	117,124	-	88,237	N/A	88,237	75.3%	-	88,237	N/A
Building-Recreation Center	1,040,726	42,810	795,541	N/A	795,541	76.4%	738,488	57,053	7.7%
Central Park West	83,094	6,615	55,780	N/A	55,780	67.1%	59,162	(3,382)	-5.7%
TOTAL REVENUES	\$ 3,642,146	\$ 58,140	\$ 3,297,562	\$ -	\$ 3,297,562	90.5%	\$ 2,865,562	\$ 432,000	15.1%
EXPENDITURES									
Administration	\$ 385,411	\$ 27,194	\$ 298,378	\$ 587	298,966	77.4%	\$ 389,358	\$ (90,980)	-23.4%
Finance	313,016	20,030	204,176	272	204,448	65.2%	295,173	(90,997)	-30.8%
Central Park North	45,021	2,581	40,182	6,369	46,551	89.3%	33,663	6,519	19.4%
Central Park	818,078	36,154	570,656	14,796	585,451	69.8%	611,871	(41,215)	-6.7%
Saddlebrook Park	15,659	26	10,733	4,476	15,209	68.5%	11,714	(981)	-8.4%
Forest Glen Park	27,543	52	18,537	1,604	20,140	67.3%	18,052	485	2.7%
Chillem Park	7,909	-	5,105	720	5,825	64.5%	3,868	1,237	32.0%
Dean Property	30,177	4	22,826	2,030	24,856	75.6%	19,101	3,725	19.5%
Professional Services	29,500	1,373	23,809	-	23,809	80.7%	20,770	3,039	14.6%
Contracts- Maint. DNS	-	-	-	-	-	N/A	20,585	(20,585)	-100.0%
Information Technology	314,889	30,943	236,386	25,181	261,567	75.1%	-	236,386	N/A
Building-Recreation Center	1,034,404	94,576	835,192	36,299	871,491	80.7%	772,076	63,116	8.2%
Central Park West	81,528	5,728	53,904	9,332	63,236	66.1%	46,029	7,876	17.1%
TOTAL EXPENDITURES	\$ 3,103,134	\$ 218,658	\$ 2,319,884	\$ 101,666	\$ 2,421,549	74.8%	\$ 2,242,260	\$ 77,624	3.5%
TRANSFERS OUT	\$ 654,000	\$ 654,000	\$ 654,000	\$ -	\$ 654,000	100.0%	\$ 382,575	\$ 271,425	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,757,134	\$ 872,658	\$ 2,973,884	\$ 101,666	\$ 3,075,549	79.2%	\$ 2,624,835	\$ 349,049	13.3%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (114,988)	\$ (814,518)	\$ 323,678	\$ (101,666)	\$ 222,013	-281.5%	\$ 240,727	\$ 82,951	34.5%

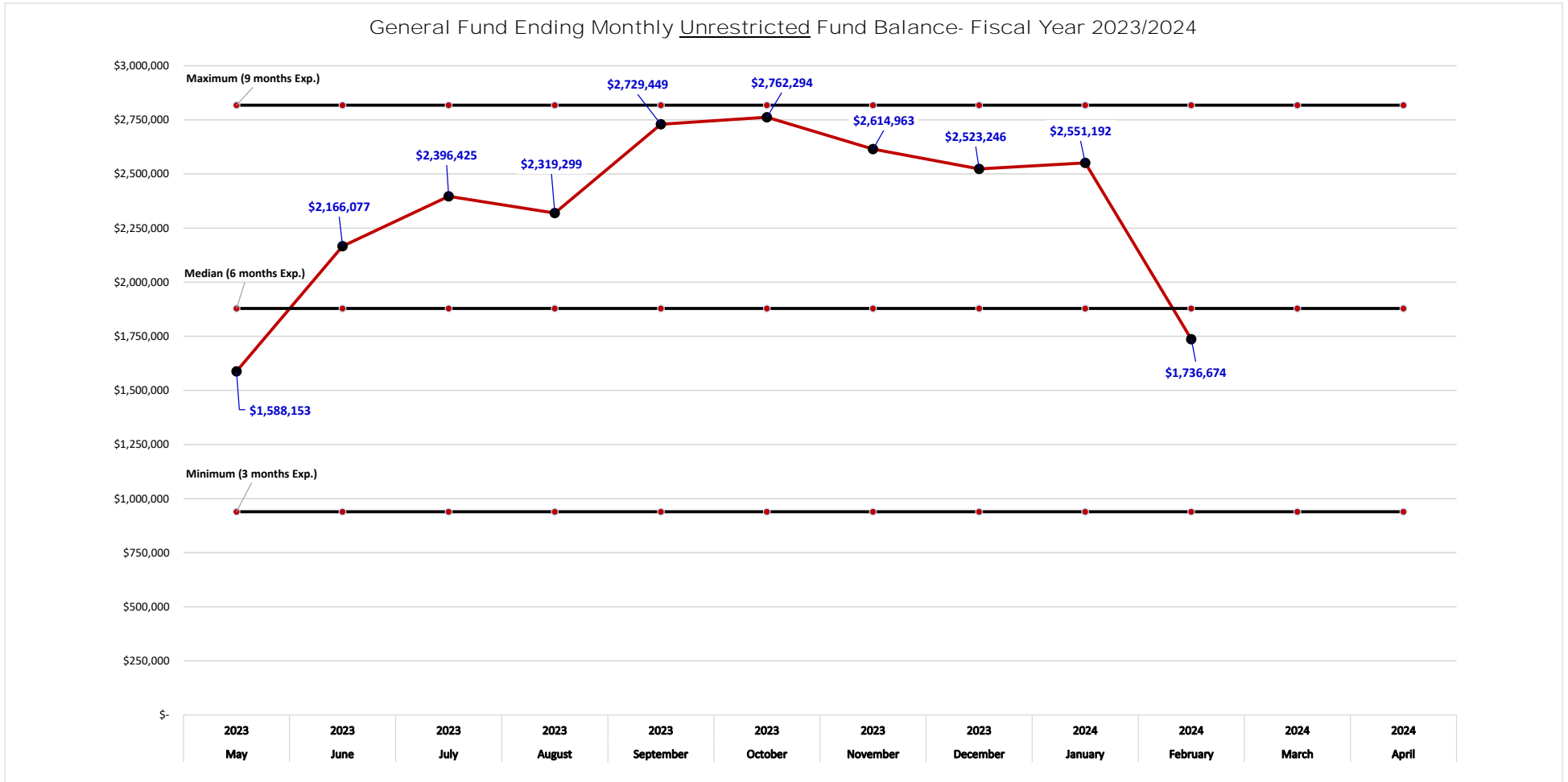
Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- General Fund

Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Unrestricted	\$ 1,412,996	\$ 1,588,153	\$ 2,166,077	\$ 2,396,425	\$ 2,319,299	\$ 2,729,449	\$ 2,762,294	\$ 2,614,963	\$ 2,523,246	\$ 2,551,192			
Monthly Net Surplus/(Deficit)	175,157	577,924	230,348	(77,126)	410,150	32,846	(147,331)	(91,717)	27,946	(814,518)			\$ 323,678
Ending Unrestricted	\$ 1,588,153	\$ 2,166,077	\$ 2,396,425	\$ 2,319,299	\$ 2,729,449	\$ 2,762,294	\$ 2,614,963	\$ 2,523,246	\$ 2,551,192	\$ 1,736,674	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284
Median (6 months Exp.)	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567
Maximum (9 months Exp.)	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851



Recreation Fund

The Recreation Fund is used to account for all recreation programming activity of the Park District; except for programming accounted for in our Tennis and Special Recreation funds. The Recreation Fund is comprised of the following departments:

- Recreation Administration
- Fitness Center
- Aquatic Center
- Aquatic Recreation Programming
- Childrens Programs
- Preschool Programs
- Youth Programs
- Adult Programs
- Pioneer Programs
- Special Events and Trips
- Marketing
- Capital Outlay

The primary focus of this fund is to account for recreational programming activities, client memberships, special events, preschool, and the marketing of these services. This fund also accounts for resources used to fund capital improvements.



Recreation Fund: Revenues and Expenditures Summary (Unaudited)
Fiscal Year-to-Date Activity through February 29 2024 and February 28 2023
83.33% completed (10 out of 12 months)

	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	February 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,294,055	\$ 118	\$ 1,315,767	N/A	\$ 1,315,767	101.7%	\$ 1,268,336	\$ 47,431	3.7%
Personal Prop. Repl. Taxes	100,714	-	64,908	N/A	64,908	64.4%	83,928	(19,020)	-22.7%
Investment Income	22,000	8,044	77,776	N/A	77,776	353.5%	15,436	62,340	403.9%
Other	3,000	45	1,847	N/A	1,847	61.6%	8,751	(6,905)	-78.9%
Fitness Center									
Aquatic Center	675,479	35,444	608,940	N/A	608,940	90.1%	509,191	99,749	19.6%
Aquatic Recreation Prog.	595,305	79,636	557,387	N/A	557,387	93.6%	425,980	131,407	30.8%
Children's Programs	569,563	58,826	443,184	N/A	443,184	77.8%	399,851	43,333	10.8%
Preschool Programs	456,329	8,280	497,916	N/A	497,916	109.1%	423,423	74,493	17.6%
Youth Programs	303,481	28,703	284,315	N/A	284,315	93.7%	325,798	(41,483)	-12.7%
Adult Programs	225,158	5,045	213,954	N/A	213,954	95.0%	221,705	(7,751)	-3.5%
Pioneer Programs	77,266	7,527	122,401	N/A	122,401	158.4%	84,396	38,005	45.0%
Special Events and Trips	59,150	2,413	51,705	N/A	51,705	87.4%	24,729	26,976	109.1%
Marketing	144,180	906	145,859	N/A	145,859	101.2%	103,512	42,347	40.9%
Capital Outlay	45,000	700	31,350	N/A	31,350	69.7%	73,350	(42,000)	-57.3%
	-	-	-	N/A	-	N/A	-	-	N/A
TRANSFERS IN									
	\$ 300,000	300,000	300,000	N/A	300,000	100.0%	-	300,000	N/A
TOTAL REVENUES & TRANSFERS IN									
	\$ 4,870,680	\$ 535,686	\$ 4,717,309	\$ -	\$ 4,717,309	96.9%	\$ 3,968,385	\$ 748,923	18.9%
EXPENDITURES									
Administration									
	\$ 1,037,478	\$ 60,526	\$ 779,589	\$ 13,869	\$ 793,458	75.1%	\$ 593,588	\$ 186,002	31.3%
Fitness Center									
	502,565	26,719	336,500	13,937	350,437	67.0%	260,367	76,133	29.2%
Aquatic Center									
	1,052,637	81,713	855,471	29,829	885,300	81.3%	718,111	137,360	19.1%
Aquatic Recreation Prog.									
	275,300	20,332	193,957	8,344	202,301	70.5%	187,960	5,997	3.2%
Children's Programs									
	323,888	105,048	328,527	1,957	330,484	101.4%	276,657	51,870	18.7%
Preschool Programs									
	285,293	17,547	156,994	2,326	159,320	55.0%	169,042	(12,048)	-7.1%
Youth Programs									
	173,985	9,832	124,750	96	124,846	71.7%	118,262	6,488	5.5%
Adult Programs									
	57,858	7,113	49,670	460	50,130	85.8%	30,983	18,688	60.3%
Pioneer Programs									
	97,022	4,118	65,792	-	65,792	67.8%	59,860	5,932	9.9%
Special Events and Trips									
	122,576	13	112,741	3,527	116,268	92.0%	80,420	32,320	40.2%
Marketing									
	237,411	19,764	186,671	4,278	190,949	78.6%	181,509	5,163	2.8%
Capital Outlay									
	962,500	-	189,094	756,519	945,612	19.6%	207,471	(18,377)	-8.9%
TOTAL EXPENDITURES									
	\$ 5,128,512	\$ 352,727	\$ 3,379,756	\$ 835,142	\$ 4,214,897	65.9%	\$ 2,884,228	\$ 495,527	17.2%
TRANSFERS OUT									
	\$ 201,392	\$ 201,392	\$ 201,392	\$ -	\$ 201,392	100.0%	\$ 177,972	\$ 23,420	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT									
	\$ 5,329,904	\$ 554,119	\$ 3,581,148	\$ 835,142	\$ 4,416,289	67.2%	\$ 3,062,200	\$ 518,947	16.9%
REVENUES OVER (UNDER) EXPENDITURES									
	\$ (459,225)	\$ (18,433)	\$ 1,136,161	\$ (835,142)	\$ 301,020	-247.4%	\$ 906,185	\$ 229,976	25.4%

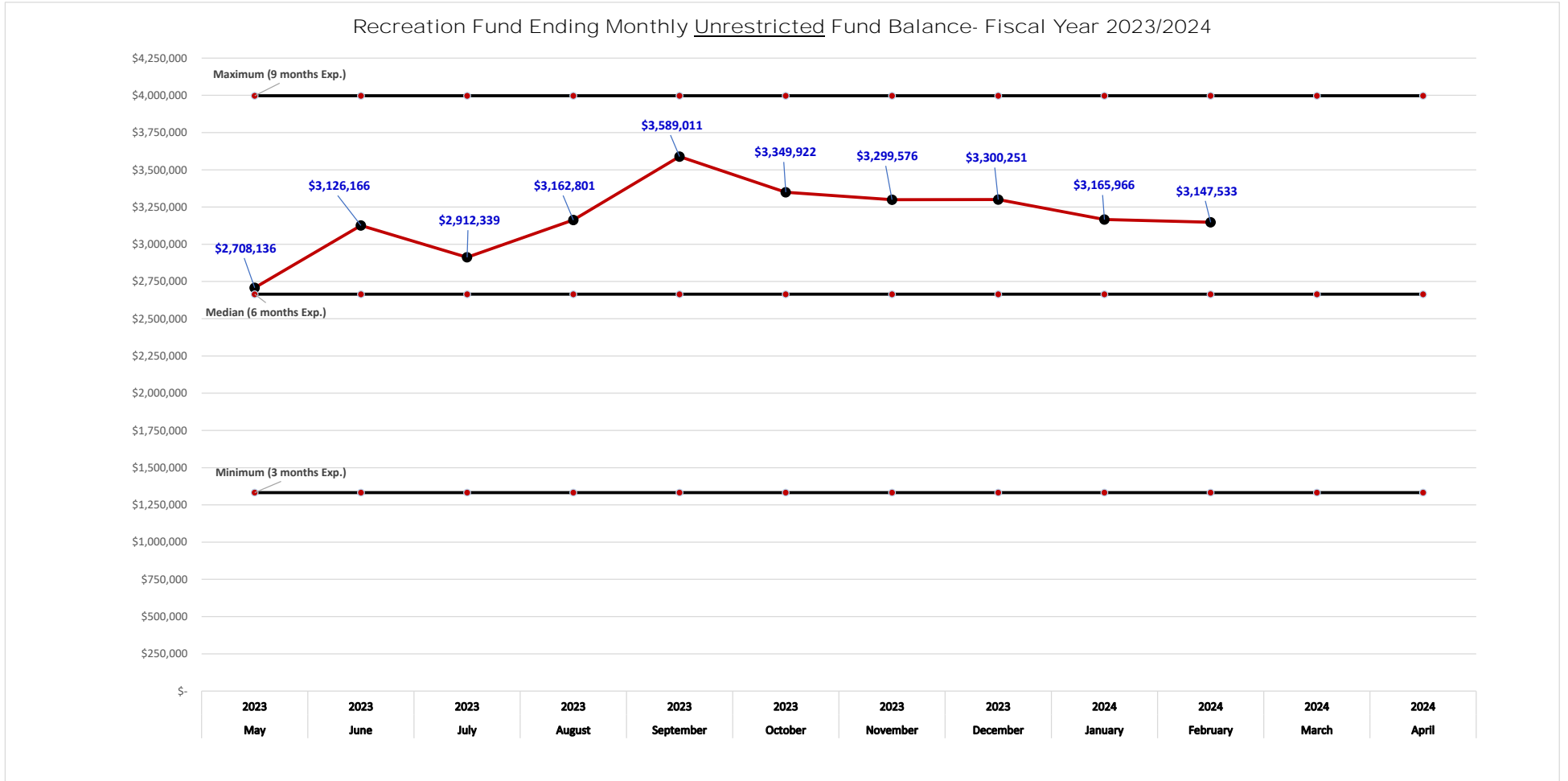
Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- Recreation Fund

Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Unrestricted	\$ 2,011,373	\$ 2,708,136	\$ 3,126,166	\$ 2,912,339	\$ 3,162,801	\$ 3,589,011	\$ 3,349,922	\$ 3,299,576	\$ 3,300,251	\$ 3,165,966			
Monthly Net Surplus/(Deficit)	696,763	418,030	(213,827)	250,462	426,210	(239,089)	(50,345)	674	(134,284)	(18,433)			\$ 1,136,160
Ending Unrestricted	\$ 2,708,136	\$ 3,126,166	\$ 2,912,339	\$ 3,162,801	\$ 3,589,011	\$ 3,349,922	\$ 3,299,576	\$ 3,300,251	\$ 3,165,966	\$ 3,147,533	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476
Median (6 months Exp.)	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952
Maximum (9 months Exp.)	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428



Tennis Fund

The Tennis Fund is used to account for the activities of our tennis center. The Tennis Fund is comprised of the following departments:

- Tennis Administration
- Building- Racquet Club
- Programs- Racquet Club
- Capital Outlay

The primary focus of this fund is to account for all tennis administration, recreational programming activities, client memberships, and special events. This fund also accounts for resources used to fund capital improvements at the tennis center.



Tennis Center Fund (Recreational Facilities): Revenues and Expenses Summary (Unaudited)

Fiscal Year-to-Date Activity through February 29 2024 and February 28 2023

83.33% completed (10 out of 12 months)

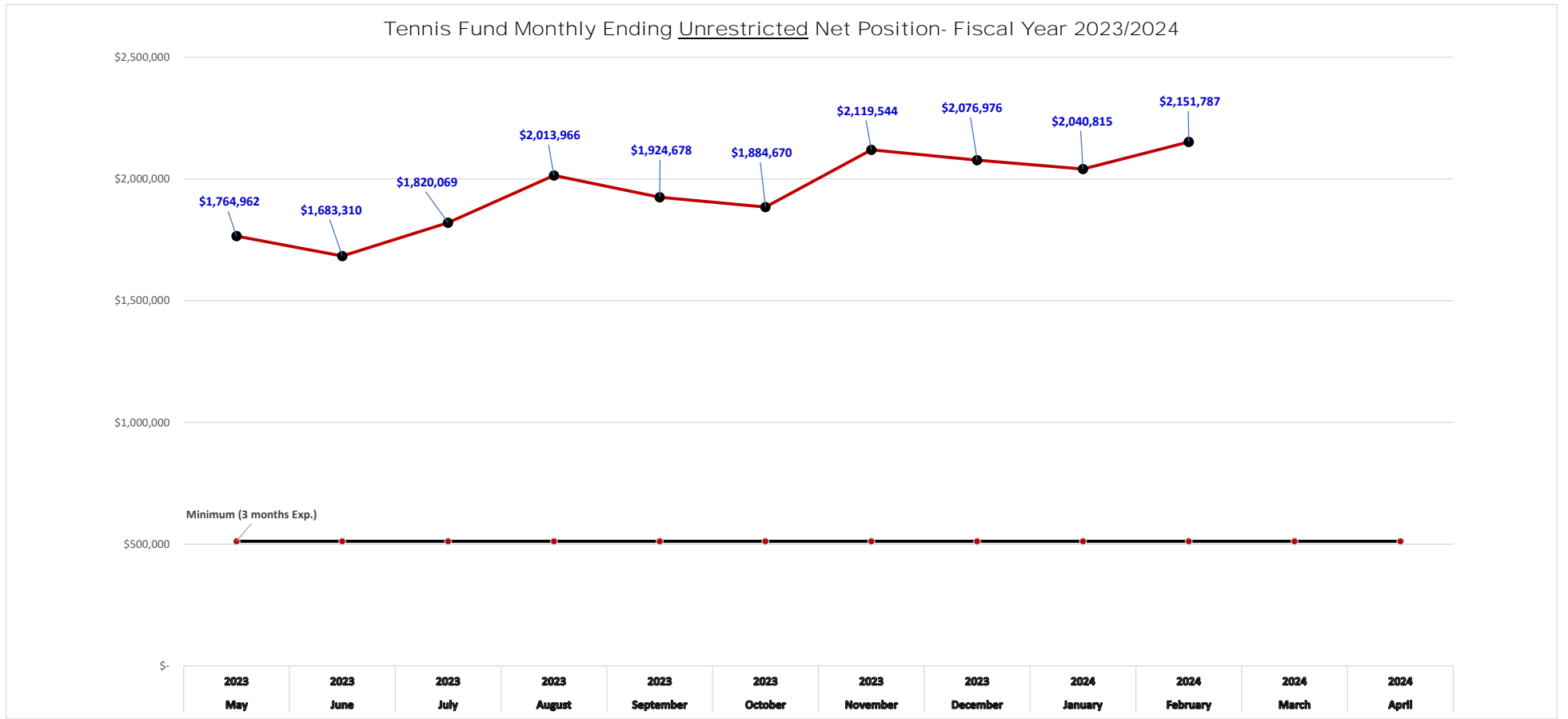
	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	February 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
REVENUES									
Administration	\$ 12,220	\$ 9,649	\$ 65,290	N/A	\$ 65,290	534.3%	\$ 29,102	\$ 36,189	124.4%
Building- Racquet Club	500	-	517	N/A	517	103.4%	-	517	N/A
Programs- Racquet Club	2,051,500	231,408	2,094,657	N/A	2,094,657	102.1%	1,846,699	247,958	13.4%
TOTAL REVENUES	\$ 2,064,220	\$ 241,057	\$ 2,160,465	\$ -	\$ 2,160,465	104.7%	\$ 1,875,801	\$ 284,663	15.2%
EXPENSES									
Administration	\$ 808,599	\$ 46,915	\$ 565,643	\$ 1,028	\$ 566,670	70.0%	\$ 512,262	\$ 53,381	10.4%
Building- Racquet Club	381,971	24,091	251,192	31,661	282,854	65.8%	226,397	24,795	11.0%
Programs- Racquet Club	858,000	59,079	536,384	44	536,428	62.5%	465,608	70,777	15.2%
Capital Outlay	430,000	-	59,486	7,470	66,956	13.8%	88,531	(29,046)	-32.8%
TOTAL EXPENSES	\$ 2,478,571	\$ 130,085	\$ 1,412,705	\$ 40,203	\$ 1,452,908	57.0%	\$ 1,292,797	\$ 119,907	9.3%
REVENUES OVER (UNDER) EXPENSES	\$ (414,351)	\$ 110,972	\$ 747,760	\$ (40,203)	\$ 707,556	-180.5%	\$ 583,004	\$ 164,756	28.3%

Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expense and are used by staff to manage spending activity.

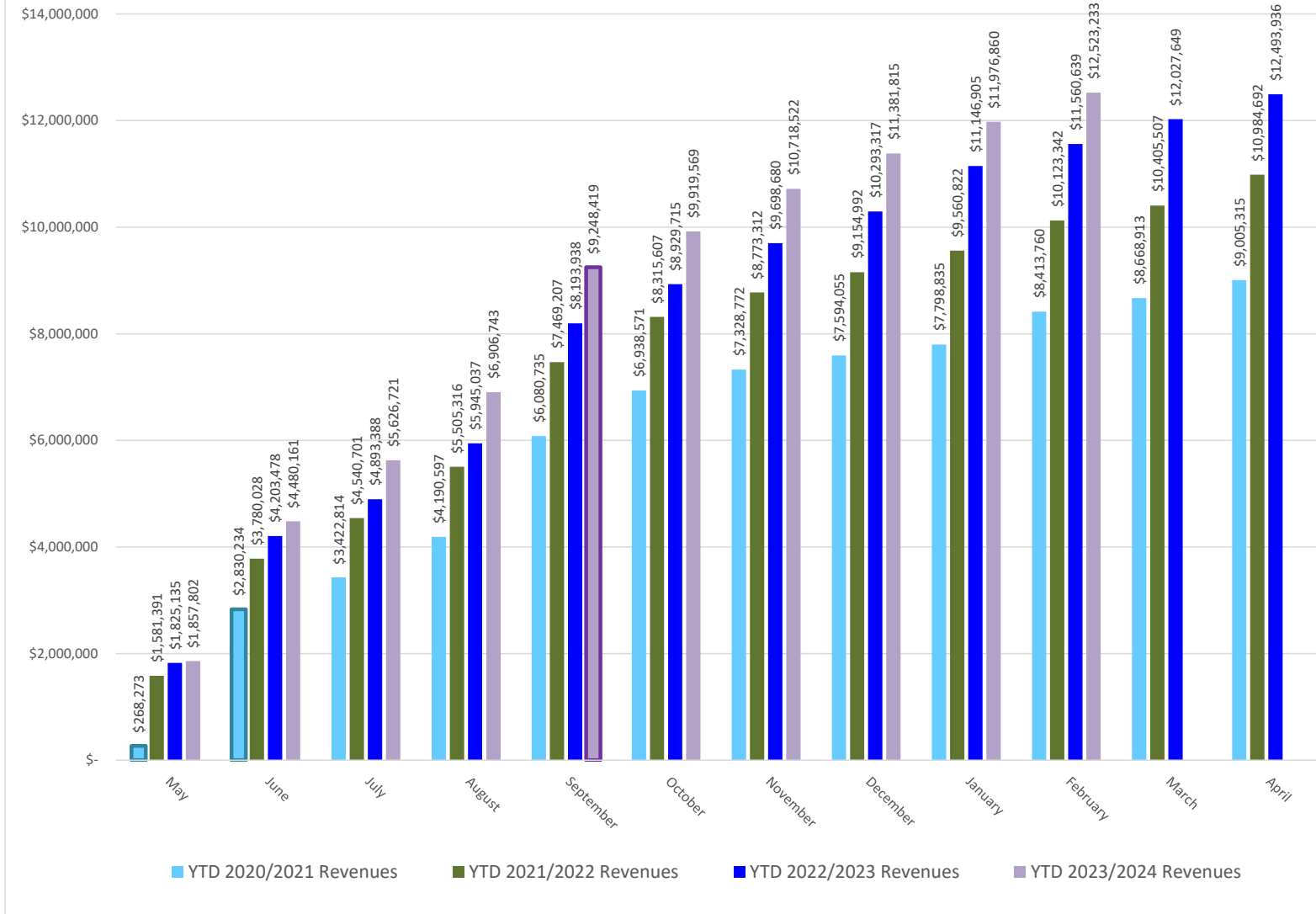
Oak Brook Park District
Schedule of Ending Monthly Unrestricted Net Position- Tennis Fund

Actuals- Unaudited													Fiscal
	May	June	July	August	September	October	November	December	January	February	March	April	Y-T-D
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	
Beginning Investment in Capital Assets	\$ 1,610,979	\$ 1,610,979	\$ 1,633,799	\$ 1,633,799	\$ 1,639,694	\$ 1,656,335	1,656,335	1,659,475	1,665,755	1,670,465			
Beginning Unrestricted	1,463,513	1,764,962	1,683,310	1,820,069	2,013,966	1,924,678	1,884,670	2,119,544	2,076,976	2,040,815			
Monthly Net Surplus/(Deficit)	301,449	(58,832)	136,758	199,792	(72,648)	(40,008)	237,997	(36,270)	(31,451)	110,972			\$ 747,760
Ending Investment in Capital Assets	\$ 1,610,979	\$ 1,633,799	\$ 1,633,799	\$ 1,639,694	\$ 1,656,335	\$ 1,656,335	\$ 1,659,475	\$ 1,665,755	\$ 1,670,465	1,670,465			
Ending Unrestricted	\$ 1,764,962	\$ 1,683,310	\$ 1,820,069	\$ 2,013,966	\$ 1,924,678	\$ 1,884,670	\$ 2,119,544	\$ 2,076,976	\$ 2,040,815	\$ 2,151,787			



Minimum (3 months Exp.)	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

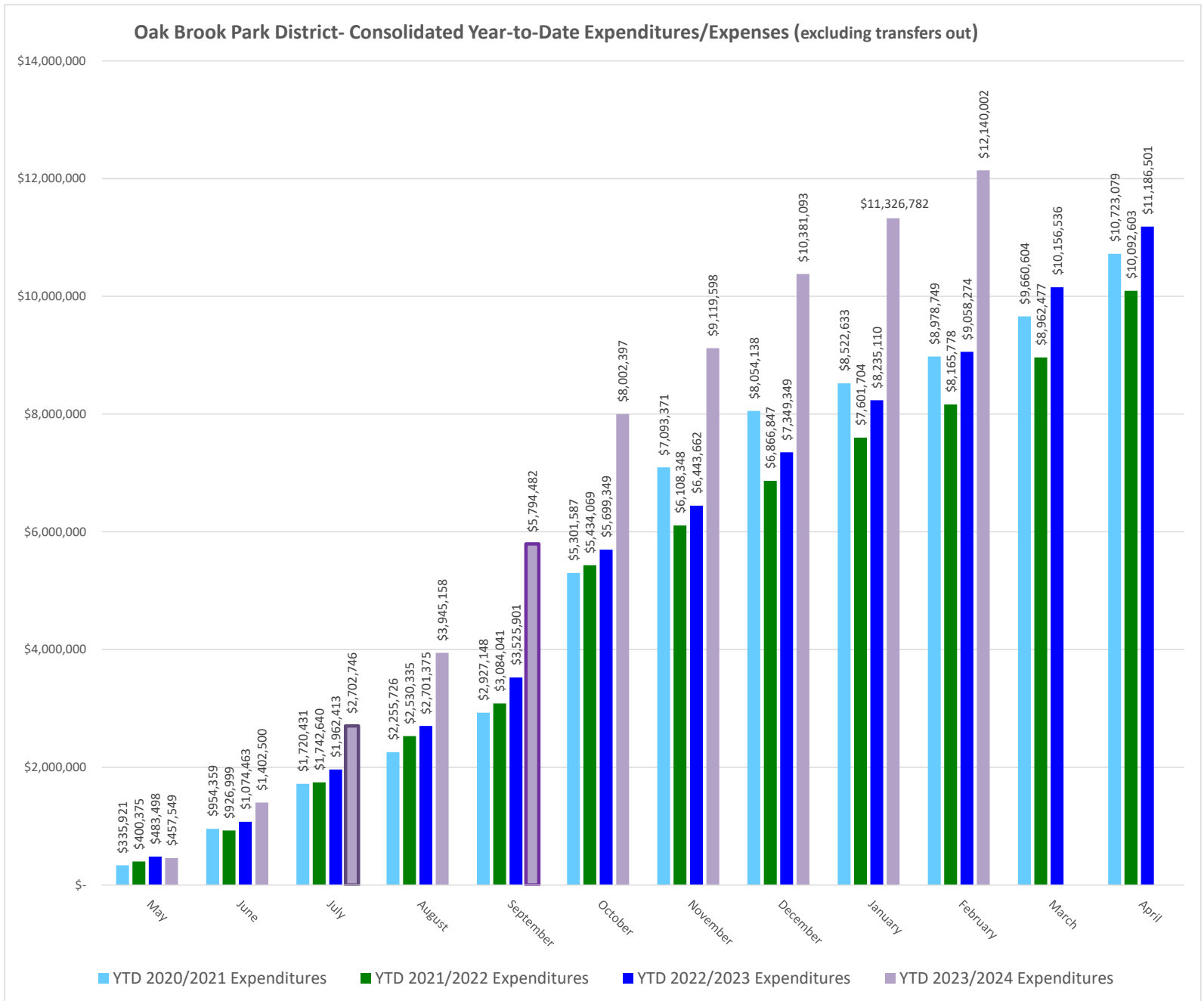
Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

2020/2021 The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March 2020 and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

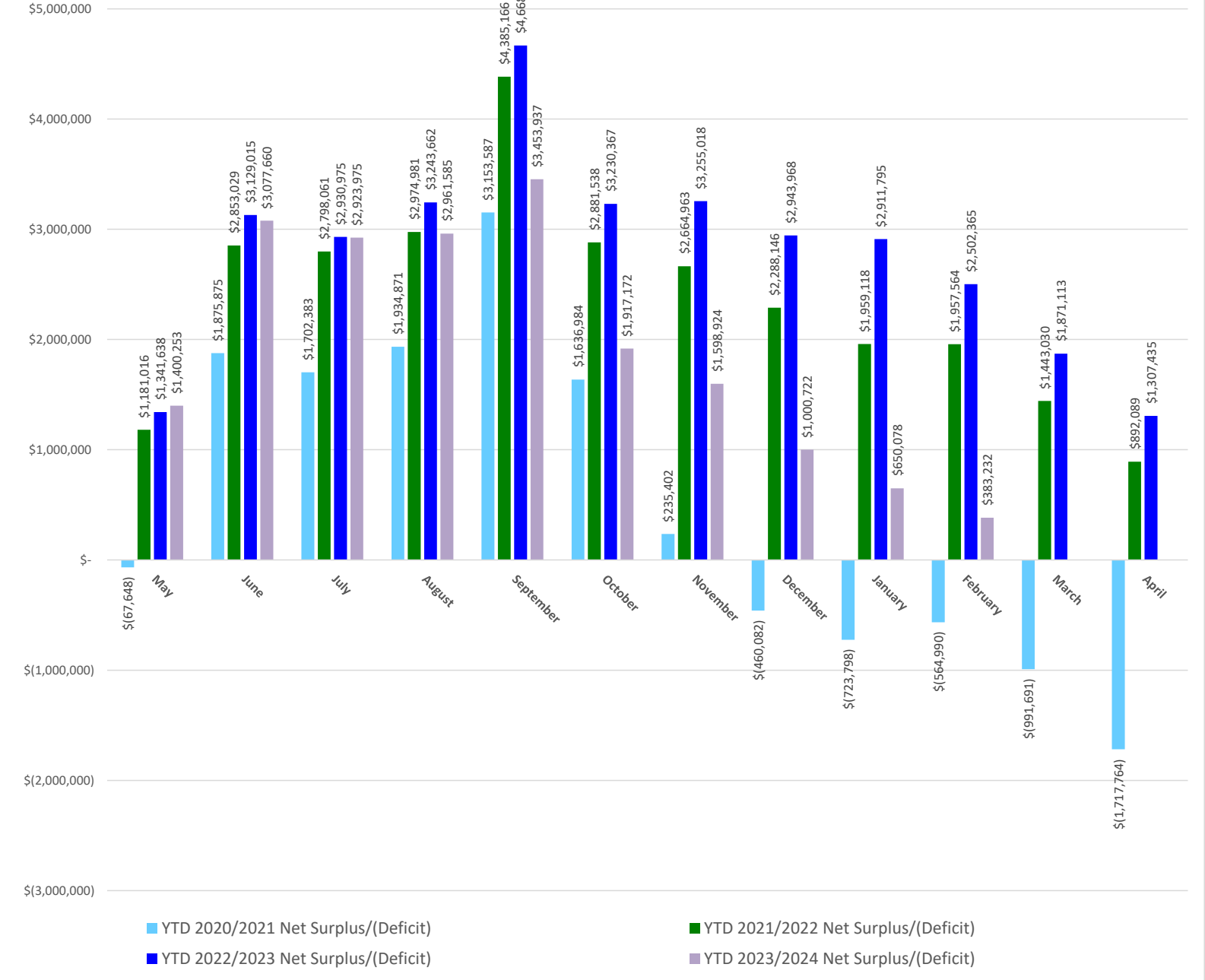
2023/2024 The large increase in Y-T-D revenues are being primarily driven by increased programming revenues in our fitness, aquatics, children's, special events departments, as well as in group tennis programming.



NOTES

2023/2024 The large increase in Y-T-D expenditures are being primarily driven by increased capital improvement costs for our Central Park improvements (e.g. bathrooms, pavilion, synthetic turf field).

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
February 2024

	FY 2023/2024 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (10 months)
GENERAL CORPORATE FUND			
Revenues & transfers in	\$ 3,642,146	\$ 58,140	\$ 3,297,562
Expenditures & transfers out	3,757,134	872,658	2,973,884
Net surplus/(deficit)	\$ (114,988)	\$ (814,518)	\$ 323,678
RECREATION FUND			
Revenues & transfers in	\$ 4,870,680	\$ 535,686	\$ 4,717,309
Expenditures & transfers out	5,329,904	554,119	3,581,148
Net surplus/(deficit)	\$ (459,225)	\$ (18,433)	\$ 1,136,161
IMRF FUND			
Revenues & transfers in	\$ 141,986	\$ 548	\$ 115,187
Expenditures & transfers out	175,000	12,053	145,686
Net surplus/(deficit)	\$ (33,014)	\$ (11,506)	\$ (30,499)
LIABILITY INSURANCE FUND			
Revenues & transfers in	\$ 110,730	\$ 498	\$ 106,282
Expenditures & transfers out	145,601	3,179	131,893
Net surplus/(deficit)	\$ (34,871)	\$ (2,682)	\$ (25,611)
AUDIT FUND			
Revenues & transfers in	\$ 16,903	\$ 28	\$ 17,734
Expenditures & transfers out	16,175	-	12,750
Net surplus/(deficit)	\$ 728	\$ 28	\$ 4,984
DEBT SERVICE FUND			
Revenues & transfers in	\$ 1,903,875	\$ 305,765	\$ 1,922,145
Expenditures & transfers out	1,887,377	-	1,438,067
Net surplus/(deficit)	\$ 16,498	\$ 305,765	\$ 484,078
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
Revenues	\$ 2,064,220	\$ 241,057	\$ 2,160,465
Expenses	2,478,571	130,085	1,412,705
Net surplus/(deficit)	\$ (414,351)	\$ 110,972	\$ 747,760
SPECIAL RECREATION FUND			
Revenues & transfers in	\$ 336,927	\$ 784	\$ 309,711
Expenditures & transfers out	378,217	13,726	295,161
Net surplus/(deficit)	\$ (41,290)	\$ (12,942)	\$ 14,551



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
 February 2024

	FY 2023/2024 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (10 months)
CAPITAL PROJECTS FUND			
Revenues & transfers in	\$ 966,000	\$ 258,348	\$ 473,291
Expenditures & transfers out	3,470,100	61,298	2,768,962
Net surplus/(deficit)	\$ (2,504,100)	\$ 197,050	\$ (2,295,672)
SOCIAL SECURITY FUND			
Revenues & transfers in	\$ 272,324	\$ 888	\$ 258,940
Expenditures & transfers out	292,995	21,503	235,138
Net surplus/(deficit)	\$ (20,671)	\$ (20,615)	\$ 23,802
CONSOLIDATED SUMMARY			
Revenues & transfers in	\$ 14,325,792	\$ 1,401,740	\$ 13,378,625
Expenditures/expenses & transfers out	17,931,074	1,668,622	12,995,394
Net surplus/(deficit)	\$ (3,605,282)	\$ (266,882)	\$ 383,232

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: February 2024**

	CONSOLIDATED TOTALS
REVENUES & TRANSFERS IN	
Property Taxes	\$ 484
Replacement Taxes	-
Interest	35,222
Miscellaneous	45
Fitness Center Fees	35,444
Aquatic Center & Program Fees	138,462
Recreation Program Fees	284,282
Marketing	700
FRC Rental/Member Fees	42,810
Field Rentals- Central Park North	-
Field Rentals- Central Park	2,285
Satellite Parks & DNS	-
Information Technology	-
CPW Building Rentals	6,615
Grant Proceeds	-
Overhead Revenue-FRC & Rental	-
Overhead Revenue-I.T.	-
Transfers In	855,392
TOTAL- REVENUES & TRANSFERS IN	\$ 1,401,740
EXPENDITURES/EXPENSES & TRANSFERS OUT	
Accounts Payable and Other	\$ 228,515
Payroll and Related Benefits	445,888
Overhead Expenditures	138,827
Transfers Out	855,392
TOTAL EXPENDITURES/EXPENSES & TRANSFERS OUT	\$ 1,668,622
NET REVENUES/(EXPENDITURES/EXPENSES)	\$ (266,882)

**Oak Brook Park District
Consolidated Balance Sheet
As of February 29, 2024**

	<u>ASSETS</u>	<u>Consolidated Totals</u>
Current Assets		
Cash and Investments	\$	9,678,786
Receivables - Net of Allowances		-
Property Taxes		5,410,785
Accounts		1,053,189
Due from Other Funds		-
Prepays		1,945
Inventories		31,917
Total Current Assets	\$	<u>16,176,622</u>
Noncurrent Assets		
Capital Assets		
Non-depreciable	\$	40,475
Depreciable		5,400,929
Accumulated Depreciation		<u>(3,830,424)</u>
Total Noncurrent Assets	\$	<u>1,610,980</u>
 Total Assets	 \$	 17,787,602
<u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Deferred Items-IMRF	\$	210,773
 Total Assets and Deferred Outflows of Resources	 \$	 <u>17,998,375</u>
<u>LIABILITIES</u>		
Current Liabilities		
Accounts Payable	\$	71,568
Accrued Payroll		34,111
Retainage Payable		70,532
Unearned Revenue		1,151,151
Due To Other Funds		-
Unclaimed Property		917
Total Current Liabilities	\$	<u>1,328,279</u>
Noncurrent Liabilities		
Compensated Absences Payable	\$	30,841
Net Pension Liability - IMRF		185,023
Total OPEB Liability - RBP		<u>167,291</u>
Total Noncurrent Liabilities	\$	<u>383,155</u>
 Total Liabilities	 \$	 1,711,434
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Deferred Items - IMRF	\$	48,680
Property Taxes		5,410,785
 Total Liabilities and Deferred Inflows of Resources	 \$	 <u>7,170,898</u>
<u>FUND/NET POSITION BALANCES</u>		
Non-spendable	\$	-
Restricted		842,059
Committed		4,417,870
Assigned		-
Unassigned		1,745,296
 Net Investment in Capital Assets		 1,670,465
Restricted		-
Unrestricted		<u>2,151,787</u>
Total Fund/Net Position Balances	\$	<u>10,827,477</u>
 Total Liabilities, Deferred Inflows of Resources and Fund/ Net Position Balances	 \$	 <u>17,998,375</u>

OAK BROOK PARK DISTRICT
Treasurer's Report- As of February 29, 2024

Investment Type	Bank/Institution	Current Year Balance	Current Year Rate/APY	Prior Year Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>						
	Evergreen Bank	\$ 4,016,439.70	5.100%	0.600%	Interest-bearing	44.73%
	Hinsdale Bank	817,480.42	5.550%	4.530%	Interest-bearing	9.10%
	Sub-Total:	<u>\$ 4,833,920.12</u>				<u>53.84%</u>
<u>Savings</u>						
	Evergreen Bank	\$ 205,622.23	4.500%	2.500%	Interest-bearing (Insured Cash Sweep)	2.29%
<u>Checking</u>						
	Fifth Third Bank	\$ 136,727.07	0.650%	0.660%	Interest-bearing	1.52%
<u>Investment Pool</u>						
	The Illinois Funds	\$ 3,802,781.46	5.399%	4.481%	Illinois Public Treasurers' Investment Pool	42.35%
	Grand Total Investments:	<u><u>\$ 8,979,050.88</u></u>				<u><u>100.00%</u></u>
<u>Benchmark</u>						
	Three-month U.S. Treasury Bill		5.398%	4.808%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 2/29/24 and 2/28/2023 .	

**Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of February 29, 2024**

FUND & DESCRIPTION	VENDORS	Year-to-Date Expenditures
<u>Capital Projects Fund</u>		
Central Park North Phase 2- Design & engineering, soil borings, equipment, furnishings, permit fees, construction, etc. (82% allocation)	Zepole Restaurant Supply, Icon Shelter, Landscape Structures, Vacker Inc., Village of Oak Brook, Charles Vincent George, Geocon, Hinsdale Nurseries, Integral Construction, Robbins Schwartz, Amazon (p-card), Insight Direct, Doty & Sons Concrete, Lanshack, SK Electronics, Shambaugh & Son	\$ 1,903,435.83
Central Park North Phase 2- Legal fees	Robbins Schwartz	902.00
Ginger Creek bridge-Design & engineering	V3 Companies Ltd.	17,480.00
Ginger Creek bridge- Legal fees	Robbins Schwartz	908.00
Synthetic turf replacement- Central Park	Fieldturf USA, Inc.	671,755.40
License plate reader security system	Minuteman Security	7,254.36
Tennis Center outdoor patio improvements	A&A Paving, NuToys, Peerless Enterprise	38,009.50
Tennis courts resurfacing and sealing-Chillem Park	Perm-A-Seal Sports	19,480.00
Electrical service feed installation- Winter Lights	Oakwood Electric, Construction by Camco	27,404.63
FRC employee hallway door and wall project	Construction Solutions, Sonitrol Chicagoland	9,036.00
FRC Painting & Carpeting- Common areas	CertaPro Painters	28,450.00
CPW entryway and bathroom reconstruction project	Robbins Schwartz, Kluber Architects	26,740.00
FRC Gym Electronic Scoreboard	Correct Digital Displays, Nevco Inc.	18,106.63
Sub-total Balance:		\$ 2,768,962.35
<u>Recreation Fund</u>		
Tennis courts resurfacing- Saddle Brook	American Sealcoating	\$ 19,000.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	19,000.00
Aquatics HVAC and tile deck	Kluber Architects, C. Acitelli Heating & Piping	48,292.99
Asphalt replacement project	Chicagoland Paving Contractors	102,800.77
Sub-total Balance:		\$ 189,093.76
<u>Tennis Fund</u>		
Tennis Center outdoor patio improvements	A&A Paving, NuToys, Peerless Enterprise	\$ 45,355.72
Tennis Center registration front desk project	Kluber Architects & Engineering	14,130.00
Sub-total Balance:		\$ 59,485.72
<u>Special Recreation Fund</u>		
Adaptive changing table- Family Locker Room	eSpecial Needs	\$ 891.86
Central Park North Phase 2- Design & engineering, construction (18% allocation)	Charles Vincent George, Integral Construction	135,073.40
Tennis Center outdoor patio improvements	A&A Paving, Treetop Products	12,333.84
Tennis courts resurfacing- Saddle Brook	American Sealcoating	8,900.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	8,900.00
Tennis courts resurfacing and sealing-Chillem Park	Perm-A-Seal Sports	5,000.00
Asphalt replacement project	Chicagoland Paving Contractors	14,999.23
Adult changing table-FRC locker room	MedicalEShop	2,035.11
Sub-total Balance:		\$ 188,133.44
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES:		\$ 3,205,675.27

Warrant

Invoice Register Report

WARRANT #682

03/12/2024 01:26 PM

User: NLAWLER

DB: Oak Brook Park L

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

POST DATES 03/18/2024 - 03/18/2024

UNJOURNALIZED

OPEN

Page: 1/5

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47730	ACCRUE SOLUTIONS LLC	02/26/2024	03/18/2024	81.00	81.00	Open	N
47731	ACCRUE SOLUTIONS LLC	02/01/2024	03/18/2024	81.00	81.00	Open	N
47650	ALL TECH MECHANICAL SERVICES	01/16/2024	03/18/2024	3,290.13	3,290.13	Open	N
47646	ANDERSON ELEVATOR CO.	03/01/2024	03/18/2024	626.00	626.00	Open	N
47719	ANDRE DOCKENS	02/29/2024	03/18/2024	240.85	240.85	Open	N
47589	ANTHONY ROOFING TECTA AMERICA LLC	01/17/2024	03/18/2024	1,677.43	1,677.43	Open	N
47647	AQUA PURE ENTERPRISES, INC.	02/23/2024	03/18/2024	960.07	960.07	Open	N
47674	BEST OFFICIALS	02/28/2024	03/18/2024	1,408.00	1,408.00	Open	N
47634	BUTTREY RENTAL SERVICE INC.	02/13/2024	03/18/2024	302.50	302.50	Open	N
47581*	CARDMEMBER SERVICE	02/26/2024	03/18/2024	157.43	157.43	Open	N
47582	CARDMEMBER SERVICE	02/26/2024	03/18/2024	19.92	19.92	Open	N
47588	CARDMEMBER SERVICE	02/26/2024	03/18/2024	416.98	416.98	Open	N
47692	CARDMEMBER SERVICE	03/07/2024	03/18/2024	1,457.43	1,457.43	Open	N
47693	CARDMEMBER SERVICE	03/07/2024	03/18/2024	101.44	101.44	Open	N
47694	CARDMEMBER SERVICE	03/07/2024	03/18/2024	242.44	242.44	Open	N
47695	CARDMEMBER SERVICE	03/07/2024	03/18/2024	224.88	224.88	Open	N
47696	CARDMEMBER SERVICE	03/07/2024	03/18/2024	2,033.00	2,033.00	Open	N
47697*	CARDMEMBER SERVICE	03/07/2024	03/18/2024	591.77	591.77	Open	N
47698	CARDMEMBER SERVICE	02/26/2024	03/18/2024	468.80	468.80	Open	N
47699	CARDMEMBER SERVICE	02/26/2024	03/18/2024	794.62	794.62	Open	N
47700	CARDMEMBER SERVICE	02/26/2024	03/18/2024	363.74	363.74	Open	N
47701	CARDMEMBER SERVICE	02/26/2024	03/18/2024	43.79	43.79	Open	N
47702	CARDMEMBER SERVICE	02/26/2024	03/18/2024	940.19	940.19	Open	N
47703	CARDMEMBER SERVICE	02/26/2024	03/18/2024	347.46	347.46	Open	N
47704	CARDMEMBER SERVICE	02/26/2024	03/18/2024	417.49	417.49	Open	N
47705	CARDMEMBER SERVICE	02/26/2024	03/18/2024	676.32	676.32	Open	N
47706	CARDMEMBER SERVICE	02/26/2024	03/18/2024	3,074.07	3,074.07	Open	N
47707	CARDMEMBER SERVICE	02/26/2024	03/18/2024	519.71	519.71	Open	N
47708*	CARDMEMBER SERVICE	02/26/2024	03/18/2024	37.60	37.60	Open	N
47709	CARDMEMBER SERVICE	02/26/2024	03/18/2024	2,785.48	2,785.48	Open	N
47710	CARDMEMBER SERVICE	02/26/2024	03/18/2024	646.71	646.71	Open	N
47711	CARDMEMBER SERVICE	02/26/2024	03/18/2024	244.45	244.45	Open	N
47712	CARDMEMBER SERVICE	02/26/2024	03/18/2024	1,242.62	1,242.62	Open	N
47724*	CARDMEMBER SERVICE	02/26/2024	03/18/2024	4,132.44	4,132.44	Open	N
47725*	CARDMEMBER SERVICE	02/26/2024	03/18/2024	5,215.04	5,215.04	Open	N
47726	CARDMEMBER SERVICE	02/26/2024	03/18/2024	1,286.67	1,286.67	Open	N
47727	CARDMEMBER SERVICE	02/26/2024	03/18/2024	1,188.71	1,188.71	Open	N
47729	CARDMEMBER SERVICE	02/26/2024	03/18/2024	7,696.76	7,696.76	Open	N
47596	CAROL STREAM PARK DISTRICT	02/01/2024	03/18/2024	105.00	105.00	Open	N
47557	CASE LOTS INC.	02/16/2024	03/18/2024	578.00	578.00	Open	N
47686	CASE LOTS INC.	03/05/2024	03/18/2024	462.40	462.40	Open	N
47549	CHICAGO GYPSUM SUPPLY, INC	02/13/2024	03/18/2024	797.44	797.44	Open	N
47583	CRYSTAL CLEAR MUSIC PRODUCTIONS LI	05/01/2023	03/18/2024	300.00	300.00	Open	N
47594	DREISILKER ELECTRIC MOTORS INC	02/20/2024	03/18/2024	56.28	56.28	Open	N
47591	EBEL'S ACE HARDWARE #8313	02/18/2024	03/18/2024	34.19	34.19	Open	N
47593	EBEL'S ACE HARDWARE #8313	02/21/2024	03/18/2024	7.16	7.16	Open	N
47687	EBEL'S ACE HARDWARE #8313	03/06/2024	03/18/2024	17.99	17.99	Open	N

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OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47584	ELMHURST OCCUPATIONAL HEALTH	01/31/2024	03/18/2024	141.00	141.00	Open	N
47590	ENERGIZE SPORTZ	02/08/2024	03/18/2024	1,957.20	1,957.20	Open	N
47565	FERGUSON FACILITY #3400	02/07/2024	03/18/2024	405.90	405.90	Open	N
47586	FERGUSON FACILITY #3400	02/21/2024	03/18/2024	181.27	181.27	Open	N
47645	FERGUSON FACILITY #3400	02/28/2024	03/18/2024	1,072.04	1,072.04	Open	N
47619	FLAGG CREEK WATER RECLAMATION	02/27/2024	03/18/2024	1,764.75	1,764.75	Open	N
47635	FLAGG CREEK WATER RECLAMATION	02/27/2024	03/18/2024	25.38	25.38	Open	N
47636	FLAGG CREEK WATER RECLAMATION	02/27/2024	03/18/2024	19.08	19.08	Open	N
47637	FLAGG CREEK WATER RECLAMATION	02/27/2024	03/18/2024	68.97	68.97	Open	N
47638	FLAGG CREEK WATER RECLAMATION	02/27/2024	03/18/2024	15.93	15.93	Open	N
47732	FLOOR COVERINGS INTERNATIONAL	03/11/2024	03/18/2024	7,239.91	7,239.91	Open	N
47555	GRAINGER	02/13/2024	03/18/2024	39.53	39.53	Open	N
47587	HAGG PRESS	02/26/2024	03/18/2024	270.00	270.00	Open	N
47654	HINSDALE BANK & TRUST COMPANY	02/16/2024	03/18/2024	78,501.17	78,501.17	Open	N
47655	HINSDALE BANK & TRUST COMPANY	03/01/2024	03/18/2024	94,668.46	94,668.46	Open	N
47598	HOME DEPOT CREDIT SERVICES	01/30/2024	03/18/2024	111.12	111.12	Open	N
47599	HOME DEPOT CREDIT SERVICES	02/06/2024	03/18/2024	29.00	29.00	Open	N
47600	HOME DEPOT CREDIT SERVICES	02/20/2024	03/18/2024	0.98	0.98	Open	N
47601	HOME DEPOT CREDIT SERVICES	02/26/2024	03/18/2024	99.00	99.00	Open	N
47602	HOME DEPOT CREDIT SERVICES	02/26/2024	03/18/2024	111.75	111.75	Open	N
47603	HOME DEPOT CREDIT SERVICES	02/23/2024	03/18/2024	3.69	3.69	Open	N
47604	HOME DEPOT CREDIT SERVICES	02/22/2024	03/18/2024	273.82	273.82	Open	N
47605	HOME DEPOT CREDIT SERVICES	02/21/2024	03/18/2024	9.46	9.46	Open	N
47606	HOME DEPOT CREDIT SERVICES	02/20/2024	03/18/2024	46.39	46.39	Open	N
47607	HOME DEPOT CREDIT SERVICES	02/16/2024	03/18/2024	26.38	26.38	Open	N
47608	HOME DEPOT CREDIT SERVICES	02/16/2024	03/18/2024	137.30	137.30	Open	N
47609	HOME DEPOT CREDIT SERVICES	02/13/2024	03/18/2024	80.26	80.26	Open	N
47610	HOME DEPOT CREDIT SERVICES	02/13/2024	03/18/2024	4.46	4.46	Open	N
47611	HOME DEPOT CREDIT SERVICES	02/13/2024	03/18/2024	133.63	133.63	Open	N
47612	HOME DEPOT CREDIT SERVICES	02/08/2024	03/18/2024	4.68	4.68	Open	N
47613	HOME DEPOT CREDIT SERVICES	02/08/2024	03/18/2024	32.25	32.25	Open	N
47614	HOME DEPOT CREDIT SERVICES	02/08/2024	03/18/2024	141.75	141.75	Open	N
47615	HOME DEPOT CREDIT SERVICES	02/07/2024	03/18/2024	57.21	57.21	Open	N
47616	HOME DEPOT CREDIT SERVICES	02/06/2024	03/18/2024	68.80	68.80	Open	N
47620	HOME DEPOT CREDIT SERVICES	02/05/2024	03/18/2024	73.92	73.92	Open	N
47621	HOME DEPOT CREDIT SERVICES	02/05/2024	03/18/2024	105.15	105.15	Open	N
47622	HOME DEPOT CREDIT SERVICES	02/13/2024	03/18/2024	(8.06)	(8.06)	Open	N
47623	HOME DEPOT CREDIT SERVICES	02/06/2024	03/18/2024	112.44	112.44	Open	N
47624	HOME DEPOT CREDIT SERVICES	02/13/2024	03/18/2024	(47.81)	(47.81)	Open	N
47625	HOME DEPOT CREDIT SERVICES	02/16/2024	03/18/2024	(14.98)	(14.98)	Open	N
47626	HOME DEPOT CREDIT SERVICES	02/06/2024	03/18/2024	(113.16)	(113.16)	Open	N
47627	HOME DEPOT CREDIT SERVICES	01/29/2024	03/18/2024	24.94	24.94	Open	N
47628	HOME DEPOT CREDIT SERVICES	01/29/2024	03/18/2024	101.26	101.26	Open	N
47629	HOME DEPOT CREDIT SERVICES	02/06/2024	03/18/2024	113.16	113.16	Open	N
47649	HOME DEPOT CREDIT SERVICES	02/03/2024	03/18/2024	131.38	131.38	Open	N
47660	HOME DEPOT CREDIT SERVICES	02/13/2024	03/18/2024	(13.16)	(13.16)	Open	N
47663	HOME DEPOT CREDIT SERVICES	02/28/2024	03/18/2024	386.03	386.03	Open	N

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47664	HOME DEPOT CREDIT SERVICES	02/27/2024	03/18/2024	43.69	43.69	Open	N
47597	HTBS CREDIT	02/22/2024	03/18/2024	312.30	312.30	Open	N
47550	ILLINOIS STATE POLICE	01/31/2024	03/18/2024	10.00	10.00	Open	N
47716	IVANA IVKOVIC KELLEY	03/07/2024	03/18/2024	196.95	196.95	Open	N
47631	JC LICHT LLC	02/26/2024	03/18/2024	66.39	66.39	Open	N
47632	JC LICHT LLC	02/15/2024	03/18/2024	6.29	6.29	Open	N
47558	JOHNSON CONTROLS SECURITY SOLUTION	02/10/2024	03/18/2024	314.96	314.96	Open	N
47566	JOHNSON CONTROLS SECURITY SOLUTION	02/10/2024	03/18/2024	293.48	293.48	Open	N
47552	KLUBER ARCHITECTS & ENGINEERS	01/31/2024	03/18/2024	3,027.31	3,027.31	Open	N
47553	KLUBER ARCHITECTS & ENGINEERS	01/31/2024	03/18/2024	2,684.55	2,684.55	Open	N
47717	KLUBER ARCHITECTS & ENGINEERS	02/29/2024	03/18/2024	2,400.00	2,400.00	Open	N
47718	KLUBER ARCHITECTS & ENGINEERS	02/29/2024	03/18/2024	1,050.00	1,050.00	Open	N
47642	KONICA MINOLTA BUSINESS	02/29/2024	03/18/2024	518.76	518.76	Open	N
47643	KONICA MINOLTA BUSINESS	02/29/2024	03/18/2024	11.98	11.98	Open	N
47562	KONICA MINOLTA PREMIER FINANCE	01/30/2024	03/18/2024	739.00	739.00	Open	N
47715	LARA SULEIMAN	03/07/2024	03/18/2024	54.87	54.87	Open	N
47685	LENNO LASN	02/29/2024	03/18/2024	861.00	861.00	Open	N
47661	LPG MUSIC INC.	02/27/2024	03/18/2024	2,000.00	2,000.00	Open	N
47691	MARCO SALINAS	03/07/2024	03/18/2024	107.85	107.85	Open	N
47579	MARKET ACCESS CORP.	02/20/2024	03/18/2024	370.00	370.00	Open	N
47633	McMASTER-CARR	02/20/2024	03/18/2024	5.74	5.74	Open	N
47630	MEG ELIZABETH OLANDER	02/27/2024	03/18/2024	142.36	142.36	Open	N
47641	NATIONAL RECREATION & PARK	03/01/2024	03/18/2024	325.00	325.00	Open	N
47578	NEXT GENERATION	02/21/2024	03/18/2024	312.75	312.75	Open	N
47585	NEXT GENERATION	02/21/2024	03/18/2024	127.45	127.45	Open	N
47563	NICOR GAS	02/05/2024	03/18/2024	561.93	561.93	Open	N
47617	NICOR GAS	02/05/2024	03/18/2024	2,035.07	2,035.07	Open	N
47564	NRG BUSINESS MARKETING LLC	02/07/2024	03/18/2024	1,930.05	1,930.05	Open	N
47618	NRG BUSINESS MARKETING LLC	02/07/2024	03/18/2024	10,882.50	10,882.50	Open	N
47560	NuTOYS	02/01/2024	03/18/2024	202.00	202.00	Open	N
47688	OAKBROOK TERRACE PARK DISTRICT	03/06/2024	03/18/2024	25.20	25.20	Open	N
47720	PETTY CASH - CORPORATE ADMIN.	02/29/2024	03/18/2024	224.23	224.23	Open	N
47713	PETTY CASH-RECREATION DEPT.	03/07/2024	03/18/2024	568.16	568.16	Open	N
47689	PFEIFFER'S PEST CONTROL	03/07/2024	03/18/2024	350.00	350.00	Open	N
47690	PFEIFFER'S PEST CONTROL	03/07/2024	03/18/2024	150.00	150.00	Open	N
47656	PORTER PIPE & SUPPLY CO.	02/21/2024	03/18/2024	22.61	22.61	Open	N
47662	PORTER PIPE & SUPPLY CO.	02/27/2024	03/18/2024	218.92	218.92	Open	N
47559	QUADIENNT FINANCE USA	02/13/2024	03/18/2024	500.00	500.00	Open	N
47640	QUENCH USA, INC	03/01/2024	03/18/2024	141.36	141.36	Open	N
47675	ROBBINS SCHWARTZ	02/23/2024	03/18/2024	3,586.00	3,586.00	Open	N
47676	ROBBINS SCHWARTZ	02/23/2024	03/18/2024	3,610.00	3,610.00	Open	N
47677	ROBBINS SCHWARTZ	02/23/2024	03/18/2024	66.00	66.00	Open	N
47678	ROBBINS SCHWARTZ	02/23/2024	03/18/2024	176.00	176.00	Open	N
47679	ROBBINS SCHWARTZ	02/23/2024	03/18/2024	630.00	630.00	Open	N
47721	RON GONDEK	02/29/2024	03/18/2024	94.00	94.00	Open	N
47672	RUSSO POWER EQUIPMENT	03/05/2024	03/18/2024	173.21	173.21	Open	N
47673	RUSSO POWER EQUIPMENT	03/05/2024	03/18/2024	517.85	517.85	Open	N

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47669	SBC WASTE SOLUTIONS	03/01/2024	03/18/2024	300.00	300.00	Open	N
47670	SBC WASTE SOLUTIONS	03/01/2024	03/18/2024	140.00	140.00	Open	N
47671	SBC WASTE SOLUTIONS	03/01/2024	03/18/2024	280.00	280.00	Open	N
47551	SERVICE MASTER	01/31/2024	03/18/2024	8,059.00	8,059.00	Open	N
47668	SERVICE SANITATION, INC.	03/01/2024	03/18/2024	97.85	97.85	Open	N
47714	SHARON KNITTER	03/07/2024	03/18/2024	25.93	25.93	Open	N
47681	SPEAR CORPORATION	02/29/2024	03/18/2024	29,998.00	29,998.00	Open	N
47577	STERLING NETWORK INTEGRATION	02/19/2024	03/18/2024	856.00	856.00	Open	N
47644	STERLING NETWORK INTEGRATION	03/01/2024	03/18/2024	1,368.90	1,368.90	Open	N
47648	STERLING NETWORK INTEGRATION	02/28/2024	03/18/2024	412.50	412.50	Open	N
47657	STERLING NETWORK INTEGRATION	02/22/2024	03/18/2024	300.00	300.00	Open	N
47682	TAKEFORM	03/06/2024	03/18/2024	346.29	346.29	Open	N
47728	TAYLOR PLUMBING	02/15/2024	03/18/2024	1,792.82	1,792.82	Open	N
47639	ULTIMATE NINJAS ELMHURST	02/22/2024	03/18/2024	650.00	650.00	Open	N
47561	UMB BANK N.A.	02/08/2024	03/18/2024	318.00	318.00	Open	N
47556	V3 COMPANIES LTD	02/12/2024	03/18/2024	2,760.00	2,760.00	Open	N
47595	VC3, INC	02/19/2024	03/18/2024	999.00	999.00	Open	N
47651	VILLA PARK ELECTRICAL SUPPLY	03/04/2024	03/18/2024	110.67	110.67	Open	N
47680	VILLA PARK ELECTRICAL SUPPLY	02/23/2024	03/18/2024	190.00	190.00	Open	N
47554	WAREHOUSE DIRECT INC.	02/15/2024	03/18/2024	332.80	332.80	Open	N
47659	WAREHOUSE DIRECT INC.	02/28/2024	03/18/2024	103.11	103.11	Open	N
47667	WAREHOUSE DIRECT INC.	03/01/2024	03/18/2024	862.68	862.68	Open	N
47683	WILSON SPORTING GOODS	01/24/2024	03/18/2024	251.38	251.38	Open	N
47684	WILSON SPORTING GOODS	02/16/2024	03/18/2024	155.68	155.68	Open	N
47723	WILSON SPORTING GOODS	03/05/2024	03/18/2024	1,027.20	1,027.20	Open	N
47722	ZAZZO'S PIZZA	02/29/2024	03/18/2024	3,065.05	3,065.05	Open	N

# of Invoices:	162	# Due:	162	Totals:	334,634.83	334,634.83
# of Credit Memos:	5	# Due:	5	Totals:	(197.17)	(197.17)

Net of Invoices and Credit Memos: 334,437.66 334,437.66

* 5 Net Invoices have Credits Totalling: (260.36)

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			45,330.29	45,330.29		
	02 - RECREATION FUND			70,092.66	70,092.66		
	06 - DEBT SERVICE FUND			173,487.63	173,487.63		
	07 - RECREATIONAL FACILITIES FUND			29,217.17	29,217.17		
	09 - SPECIAL RECREATION FUND			882.69	882.69		
	12 - CAPITAL PROJECTS FUND			15,427.22	15,427.22		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - NON-DEPARTMENTAL			318.00	318.00		
	01 - ADMINISTRATION CORPORATE			12,904.02	12,904.02		
	02 - FINANCE			1,282.37	1,282.37		
	04 - CENTRAL PARK NORTH			350.93	350.93		
	05 - CENTRAL PARK			4,909.54	4,909.54		
	06 - SADDLEBROOK PARK			14.88	14.88		
	07 - FOREST GLEN PARK			238.00	238.00		
	08 - CHILLEM PARK			409.44	409.44		
	09 - DEAN PROPERTY			347.59	347.59		
	10 - PROFESSIONAL SERVICES			4,458.00	4,458.00		
	14 - INFORMATION TECHNOLOGY			9,770.15	9,770.15		
	15 - BUILDING/RECREATION CENTER			18,351.27	18,351.27		
	20 - CENTRAL PARK WEST			3,165.04	3,165.04		
	21 - FITNESS CENTER			4,626.86	4,626.86		
	25 - AQUATIC CENTER			12,031.15	12,031.15		
	26 - AQUATIC-RECREATION PROGRAMS			868.77	868.77		
	30 - CHILDRENS PROGRAMS			2,607.20	2,607.20		
	31 - PRESCHOOL PROGRAMS			2,849.77	2,849.77		
	32 - YOUTH PROGRAMS			121.24	121.24		
	40 - ADULT PROGRAMS			1,480.45	1,480.45		
	50 - PIONEER PROGRAMS			2,351.47	2,351.47		
	60 - SPECIAL EVENTS & TRIPS			1,317.47	1,317.47		
	71 - BUILDING/RACQUET CLUB			12,317.57	12,317.57		
	75 - TENNIS PROGRAMS			6,628.17	6,628.17		
	80 - MARKETING			11,284.46	11,284.46		
	81 - CAPITAL OUTLAY			30,837.00	30,837.00		
	94 - DEBT SERVICE FUND			173,169.63	173,169.63		
	95 - CAPITAL PROJECTS FUND			15,427.22	15,427.22		

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
47548	UPLAND DESIGN LTD	11/14/2023	02/23/2024	22,575.45	0.00	Paid	Y
47567	VILLAGE OF OAK BROOK	02/08/2024	02/27/2024	5,632.12	0.00	Paid	Y
47568	VILLAGE OF OAK BROOK	02/08/2024	02/27/2024	24.49	0.00	Paid	Y
47569	VILLAGE OF OAK BROOK	02/08/2024	02/27/2024	53.47	0.00	Paid	Y
47570	VILLAGE OF OAK BROOK	02/08/2024	02/27/2024	10.00	0.00	Paid	Y
47571	VILLAGE OF OAK BROOK	02/08/2024	02/27/2024	227.35	0.00	Paid	Y
47572	VILLAGE OF OAK BROOK	02/08/2024	02/27/2024	10.00	0.00	Paid	Y
47573	IL STATE TOLL HWY AUTHORITY	01/18/2024	02/27/2024	60.45	0.00	Paid	Y
47574	IL DEPT OF REVENUE	02/20/2024	02/27/2024	165.00	0.00	Paid	Y
47575	DIRECT ENERGY BUSINESS, LLC	02/07/2024	02/27/2024	1,477.34	0.00	Paid	Y
47576	DIRECT ENERGY BUSINESS, LLC	02/05/2024	02/27/2024	19,680.36	0.00	Paid	Y
47580	ACCRUE SOLUTIONS LLC	02/01/2024	02/27/2024	81.00	0.00	Paid	Y
47592	GUY MANNELLA	02/27/2024	02/27/2024	2,200.00	0.00	Paid	Y
47652	SRILATA GUNDALA	02/27/2024	03/06/2024	2,760.00	0.00	Paid	Y
47653	DENNY DIAMOND INC.	03/05/2024	03/06/2024	575.00	0.00	Paid	Y
47665*	INTEGRAL CONSTRUCTION INC	01/31/2024	03/06/2024	70,808.00	0.00	Paid	Y
47666*	INTEGRAL CONSTRUCTION INC	01/31/2024	03/06/2024	58,037.00	0.00	Paid	Y
# of Invoices:	17	# Due:	0	Totals:	184,377.03	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					184,377.03	0.00	
* 2 Net Invoices have Credits Totalling:					(98,821.00)		

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			8,608.42	0.00		
	02 - RECREATION FUND			15,864.96	0.00		
	07 - RECREATIONAL FACILITIES FUND			8,483.20	0.00		
	09 - SPECIAL RECREATION FUND			12,895.53	0.00		
	12 - CAPITAL PROJECTS FUND			138,524.92	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - NON-DEPARTMENTAL			16.58	0.00		
	01 - ADMINISTRATION CORPORATE			19,080.65	0.00		
	02 - FINANCE			12.15	0.00		
	04 - CENTRAL PARK NORTH			1,487.34	0.00		
	05 - CENTRAL PARK			539.32	0.00		
	07 - FOREST GLEN PARK			51.69	0.00		
	14 - INFORMATION TECHNOLOGY			4.05	0.00		
	15 - BUILDING/RECREATION CENTER			4,186.11	0.00		
	20 - CENTRAL PARK WEST			2,242.63	0.00		
	21 - FITNESS CENTER			3,334.30	0.00		
	25 - AQUATIC CENTER			5,843.14	0.00		
	50 - PIONEER PROGRAMS			579.05	0.00		
	71 - BUILDING/RACQUET CLUB			8,326.68	0.00		
	75 - TENNIS PROGRAMS			148.42	0.00		
	95 - CAPITAL PROJECTS FUND			138,524.92	0.00		

Staff Recognition

(None)

Communications and Proclamations

Board of Commissioners to share communications.

President Sharon Knitter read the below email to the Public at the March 18, 2024 Board Meeting.

From: Karen Stika [REDACTED]
Sent: Thursday, March 14, 2024 4:41 PM
To: Sharon Knitter [REDACTED]
Subject: Upcoming Board Meeting

President Sharon Knitter
Park Board of Commissioners
Oak Brook Park District (OBPD)

I am unable to attend the Monday, March 18 Board meeting [REDACTED] but would like to provide my thoughts. I attended the Monday, March 4, workshop regarding the tentative OBPD 2024-2025 budget. The presentation by the OBPD staff was informative, concise, and well presented. I agreed with all of the positive public comments — how well run OBPD is and the importance it provides to the community. In addition to those positive comments, I would also like to express the benefit OBPD provides for employment to high school and college age students. In my town where I grew up, my high school and college summer employment was at the park district. Parks Districts provide a valuable work experience for young adults.

Realizing the importance of park districts in any community, I was concerned to read in the December 18, 2023 OBPD Board minutes that Commissioner Mario Vescovi voted no to fund OBPD (8(a) page seven). I respectfully ask Commissioner Vescovi the following:

- Why he voted no?
- What is his solution with his no funding vote, i.e. cutting OBPD programs?
- When he obtained supporting signatures to be a Commissioner on the Board, was not funding OBPD one of his platforms?
- As stated in the Board minutes before the vote, the tax levy ordinance is not related to the budget. Did Commissioner Vescovi not understand this at time of the vote? If so, why didn't he abstain?

Thank you for your time,

Karen Stika
[REDACTED]

Commissioner Ivkovic Kelley read her below letter to the Public at the March 18, 2024 Board Meeting.

As Treasurer, I would like to address Commissioner Vescovi's repeated statements that "the park district lost over \$300K over the last 6 years" and should move all banking to the Hinsdale Bank. I would like to add more context, background information, and perspective to Commissioner Vescovi's inaccurate claim.

- The District has been banking with Evergreen Bank Group, a small local bank since 2010. Under our existing structure with Evergreen Bank Group, we have 5 active checking accounts and there is a lot of activity amongst these accounts and our Evergreen bank money market account. Currently, we have the ability to, on a real-time basis, transfer funds out of the money market account and into these checking accounts to ensure that funds are available to cover any check and ACH disbursements. Hinsdale Bank does not offer this real-time access to our account.
- The District established the money market account at Hinsdale Bank as a condition for the sale of our 2018 Debt certificates to Hinsdale Bank. Per the agreement we deposited \$250K in this new account and this balance (a restricted cash balance) is to remain on deposit with Hinsdale through March 1, 2025. This Hinsdale Bank account has no withdrawals, no deposits, and no other treasury management.
- Starting in August, 2022 through February, 2023, the Board and staff started to hold meetings with various banks concerning several banking needs: the issuance of 2023 bonds to finance various capital improvement projects, overall banking needs including interest rates, a purchasing card program and naming rights for the synthetic turf athletic field. The banks that were interviewed were Evergreen Bank Group, Hinsdale Bank, BMO, The Republic Bank and Fifth-Third Bank.
- As a result of these discussions, Hinsdale Bank declined to purchase our bonds, offered a less than attractive purchase card program and offered \$15,000 for the naming rights of our synthetic turf field. In addition, Hinsdale Bank did not want to invest in naming rights since they did not have a branch actually in Oak Brook.
- Moreover, Evergreen Bank Group agreed to \$150,000 naming rights of the athletic field with \$75,000 received in 2023. Another \$75,000 will be coming in 2028 if both parties agree. Furthermore, Evergreen Bank Group

began progressively increasing the interest rate for our money market account.


- Commissioner Vescovi's assertion that the park district "lost money" is not factual. The cash on deposit at both Evergreen and Hinsdale Bank did not lose any principal balance and in fact earned investment income on a monthly basis. Per our investment policy, park district funds cannot be at one institution. We must diversify and protect all funds. We would never transfer the entire balance of our Evergreen money market account; had we done so, a large portion of our cash balance (approximately \$1.5 million) would not have been protected under the FDIC and would have been exposed to potential loss. With Evergreen Bank Group, we have an existing collateral agreement in effect that protects our cash balances up to a combined \$9 million. In short, transferring the entire balance to Hinsdale Bank is not a responsible decision.
- Lastly, to date Evergreen Bank Group, has generously donated \$347,950 with potentially another \$107,000 by 2028 with naming rights and sponsorships. As a local business, Evergreen Bank Group pays property taxes to the Park District in excess of \$6,700 per year. Hinsdale Bank's total taxes to the Oak Brook Park District is ZERO.

I sincerely hope this additional context and background information assures the community that the Board of Commissioners, our great staff, most importantly, Marco Salinas, our CFO are being fiscally responsible and financially prudent with our banking needs. Commissioner Vescovi, I hope communicating this information in public will keep you from offering misleading facts and quell your desire to transfer funds to Hinsdale Bank with whom you have a personal relationship with the Chairman, Mr. Dennis Jones.




Evergreen Bank Group




- Local banking since 2010.
 - Six active accounts including a money market account.
 - Real-time transfer of funds with checks or ACH disbursements.
- 



Hinsdale Bank

- Sale of 2018 Debt Certificates.
 - Per agreement, deposited \$250K restricted cash balance thru March 1, 2025.
 - No withdrawals, no deposits, and no other treasury management.
 - No real time access to this account.
- 



2022-2023 Banking needs

- Issuance of 2023 bonds.
- Overall banking needs.
- A purchasing card program.
- Naming rights for the Synthetic Turf Athletic Field.
- Evergreen Bank Group, Hinsdale Bank, BMO, Republic Bank and Fifth/Third Bank to discuss all 4 banking opportunities.

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Declined

- Hinsdale Bank declined to purchase our bonds.
- An unattractive Purchase Card Program.
- Offered only \$15,000 for naming rights of our synthetic turf athletic field.
- Not interested in naming rights due to not having a bank branch in Oak Brook.

Evergreen Bank + Group Partnership



- Received \$75,000 in 2023, and another \$75,000 in 2028 if both parties agree.
- Progressively increased the interest rate on our money market account.
- Already have an existing collateral agreement of \$9 million to protect the District's cash balances.
- Approximately \$1.5M would not be protected by the FDIC at Hinsdale Bank.



Evergreen Bank Group vs. Hinsdale Bank

- | | |
|----------------------------------|------------------------------|
| • Donations to Date: \$347,950 | • Donations to Date: \$1,950 |
| • Future Donations: \$107,000 | • Future Donations: \$0 |
| • Annual Property Taxes: \$6,700 | • Annual Property Taxes: \$0 |

Reports

Administration and Enterprise Operations Report

Finance and Human Resources Report

Recreation and Communications Report

Parks and Facilities Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: March 11, 2024
Re: March Board Report: Administration & Enterprise Operations

Upcoming Dates at the Oak Brook Park District:

Monday, March 18	OBPD Board Meeting	Canterberry in FRC
Sunday, March 31	Easter	OBPD Closed
Thursday, April 11	Gateway SRA Board Meeting	Autumn Oaks
Monday, April 15	OBPD Board Meeting	Canterberry in FRC

March Board Meeting Discussion Points:

Tennis Center Report

- Staff has met with Interior for Business to discuss office furniture options.
- New I-pad kiosk was installed on tennis courts 1-4 to assist staff with programming attendance.
- Staff is preparing for the Front Desk and Office renovation.

Proposed Budget

The staff have worked tirelessly to propose the FY 2024/2025 budget. Several items have been deferred in the 10-Year Capital Plan including the digital sign at Jorie Boulevard.

Memberships Adjustments

Staff is recommending adjustments to several memberships and on-hold procedures. These adjustments are to encourage more resident/in-district participation.



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: March 13, 2024
Re: February 2024 Financials

General Fund

We have completed ten months of our current fiscal year (2023/2024). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$3,297,562, \$2,319,884 and \$654,000, respectively. This is resulting in a YTD net surplus of \$323,678; which is an \$82,951 increase from the \$240,727 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 91% of the annual budget, and have increased \$432,000 (15%) when compared to the prior year. Property taxes and investment income are primarily driving this increase whereas Personal Property Replacement Taxes (PPRT) are currently unfavorable to budget and lower than the prior year. Although I.T. revenues are a new source (new department) this year, such activity is being offset by the recognition of corresponding expenditures in that department. Revenues in our Central Park North department are within budgeted expectations but have decreased from prior year due to the disruptions caused by the construction activity that occurred earlier in the year.
- **Expenditures-** Total YTD expenditures are currently favorable to budgeted expectations at 75% of the annual budget, and have increased \$77,624 (4%) when compared to the prior year. Expenditures in the Administration and Finance departments are lower than prior year primarily due to the new process of recording various information technology expenditures, to the newly created I.T. department. Costs in our Building-Recreation Center have increased when compared to the prior year primarily due to increased part-time personnel costs, increased health insurance costs for full-time personnel and utility costs (electricity, water/sewer, and natural gas). We have now recorded the annual budgeted operating transfers-out, which has significantly decreased the YTD surplus in this fund.

Recreation Fund

YTD revenues, expenditures, transfers-in, and transfers-out for this fund equal \$4,417,309, \$3,379,756, \$300,000, and \$201,392, respectively. This is resulting in a YTD net surplus of \$1,136,161; which is a \$229,976 (25%) increase when compared to the \$906,185 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues and transfers-in are currently ahead of budgeted expectations at 97% of the annual budget, and have increased \$748,923 (19%) when compared to the prior year. All departments, except for marketing, are either on target or favorable to the current annual budget. Property taxes, investment income, membership revenues, aquatics party rentals, youth basketball, Pioneer travel and classes, adult pickleball and winter lights sponsorships are some of the many activities that are currently driving the favorable increases in revenues. In our marketing department, we have not yet recognized the anticipated

\$25,000 donation from the Foundation whereas a similar donation received in the prior year was reflected as of February 2023.

- **Expenditures-** Total YTD expenditures are currently favorable to budgeted expectations at 66% of the annual budget, and have increased \$495,527 (17%) when compared to the prior year. The increased expenditures in our Administration department are primarily due to increased full-time personnel wages (\$72,572), and the new quarterly I.T. overhead allocation (\$64,101) from the General Fund. The increased expenditures in our Aquatic Center department are primarily due to increased part-time staff wages (\$29,332), increased utility costs (electricity, water/sewer, and natural gas-\$30,444), and increased repair and maintenance costs (\$38,135). Similar to our General Fund, we have now recorded the annual budgeted operating transfers-in and transfers-out.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$2,160,465 and \$1,412,705, respectively. This is resulting in a YTD net surplus of \$747,760; which is a \$164,756 (28%) increase over prior year's surplus of \$583,004. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 105% of the annual budget, and have increased \$284,663 when compared to the prior year. Similar to our aquatics and fitness departments, the tennis center is experiencing increased membership activity and the related revenues have increased \$36,635. Private lesson and group lesson revenues have also increased \$30,728 and \$159,603, respectively. Investment income has also increased \$41,754.
- **Expenses-** Total YTD expenses are currently favorable to budgeted expectations at 57% of the annual budget, and have increased \$119,907 (9%) when compared to the prior year. The increased expenses in the Administration department are partially due to the, new for this year, allocation of approximately 10% of finance personnel wage and health benefit costs. In the Building department, utility costs have increased by \$28,595 (89%). In the programs department, part-time wages and health insurance costs have increased \$43,087 and \$32,304, respectively. YTD capital expenses are currently at 14% of the annual budgeted amount.

FINANCE & HUMAN RESOURCES:

Finance & H.R. personnel have been working on various tasks, including:

- Continued work on the requested fiscal year 2024/2025 budgets and ten-year capital improvement plan.
- Continued work on the recruitment for a Human Resource and Risk Manager.
- Assisting staff with evaluating proposals for replacement copier equipment and related services.



Memo

To: Oak Brook Park District Board of Commissioners
From: Robert Pechous, Director of Recreation and Communications
Date: March 10, 2024
Re: February 2024: Recreation and Communications Report

Recreation:

- Youth
 - Kim attended PDRMA's Day Camp Risk Management Webinar.
 - Donuts with Grown Ups took place in preschool, and it was a great success!
 - Camp registration has opened, and it is almost sold out for the summer!

- Pioneers
 - Monica and Rachel met with two potential partners to sponsor Pioneer Programs in the next fiscal year.
 - 21 Pioneers enjoyed the sounds of 70's music performed by Maureen Christine.
 - 19 pioneers enjoyed soup and sandwiches from Jason's Deli and then played Bingo with prizes.
 - 20 Pioneers came to the FRC to watch the movie NYAD. This was a follow-up to our January 23 dramatization of Diana Nyad's life.
 - In February, we had our Travel Club meeting to learn about our October trip to Maine. We currently have 15 registered.

- Athletics
 - The outdoor pickleball courts are now open for reservations due to unseasonably warm weather.
 - Energize Sports Indoor Youth Soccer League started in February with 36 participants.
 - Rachel and Brian met with Debi Turner of Cushman & Wakefield to secure additional parking spots by Central Park North Athletic Field for tournaments and special events.
 - Mike and Brian attended the Food Expo in Bensenville. They got valuable information for the North Concession Stand.
 - Brian was appointed to the treasurer role for SPRA. (Suburban Park and Recreation Association)

IT & Marketing:

Our new Information Technology Administrator, Hlay Aliotte, has begun training. He will handle the agency's daily technology tasks.

The staff has met with four different copier vendors and reviewed proposals. We recommend that we switch vendors for the agency's three copy machines.

Corporate and Community Relations:

Sponsorships	\$ 2,200.00
Advertising	\$ 800.00
Vendors	\$ 300.00
In-Kind Donations	\$ 423.60
Oak Brook Park District Foundation	\$ 2,019.73
Total for February:	\$ 5,743.33

Marketing & Communications Report:

Facebook Analytics

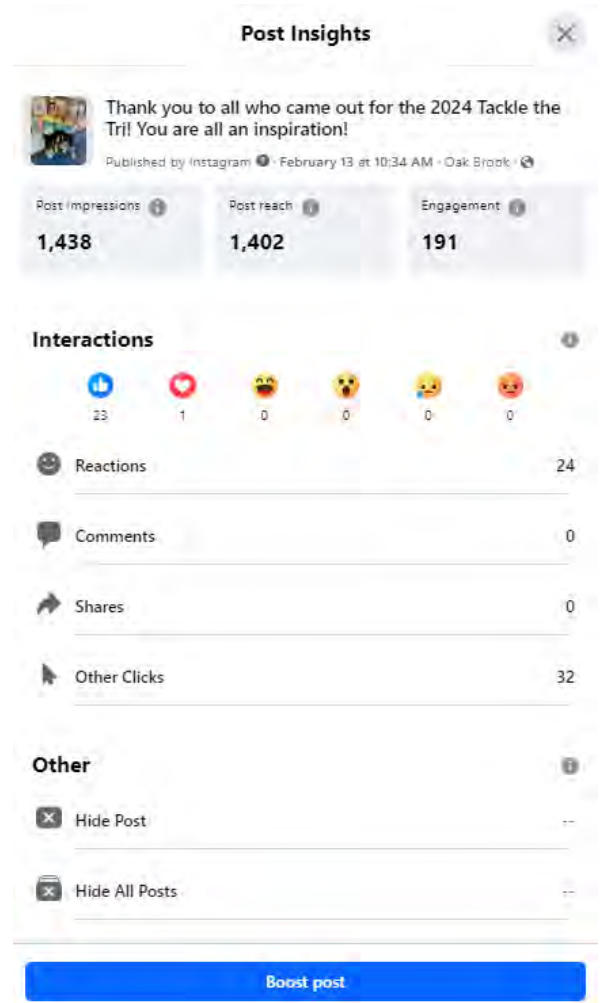
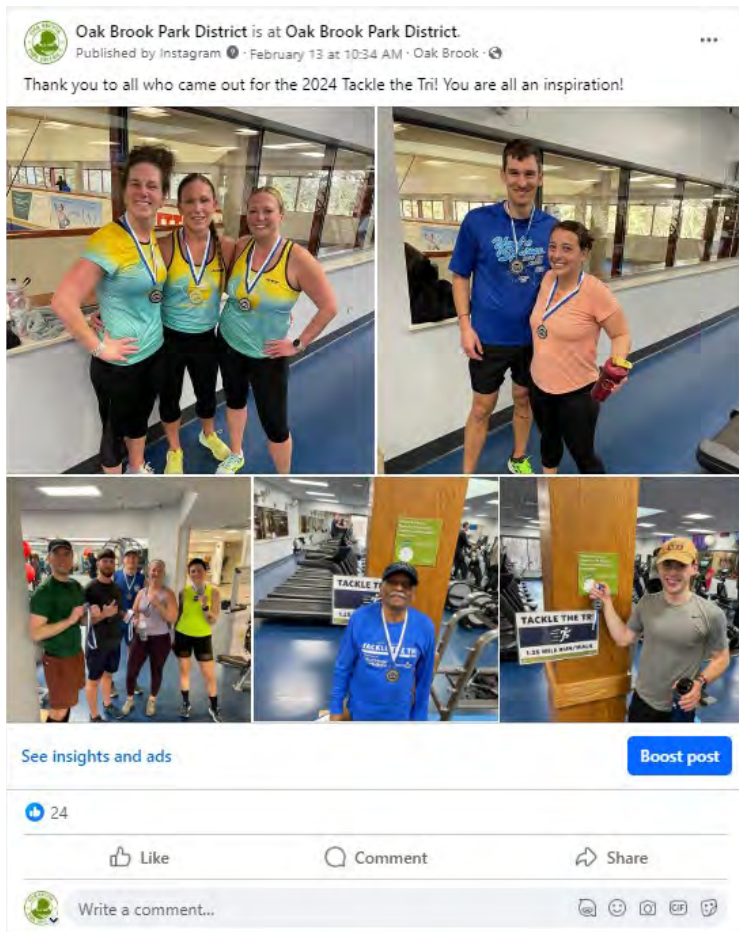
Followers: 5,111 (up 29)
 Posts: 25
 Post Reach
 (organic and paid): 14,132
 Post Engagement: 438

Instagram Analytics

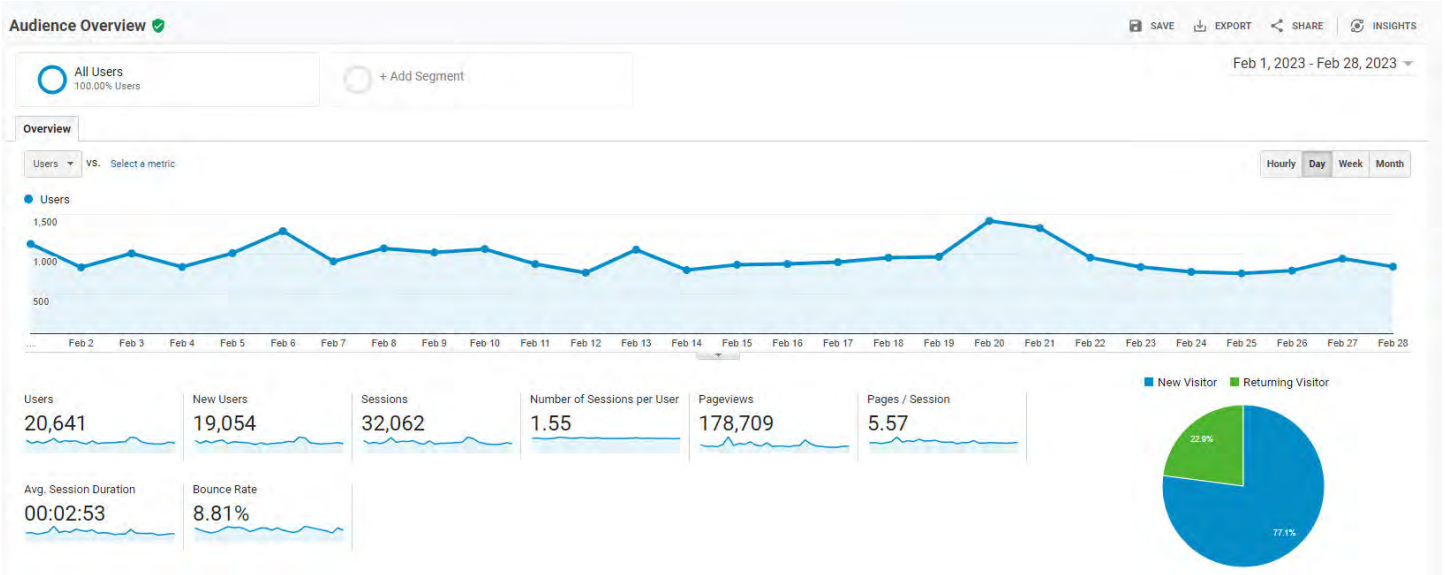
Total Followers: 2,137 (up 6)
 Posts: 17
 Top Post Reach: 257
 Accounts Engaged: 27

Twitter Analytics

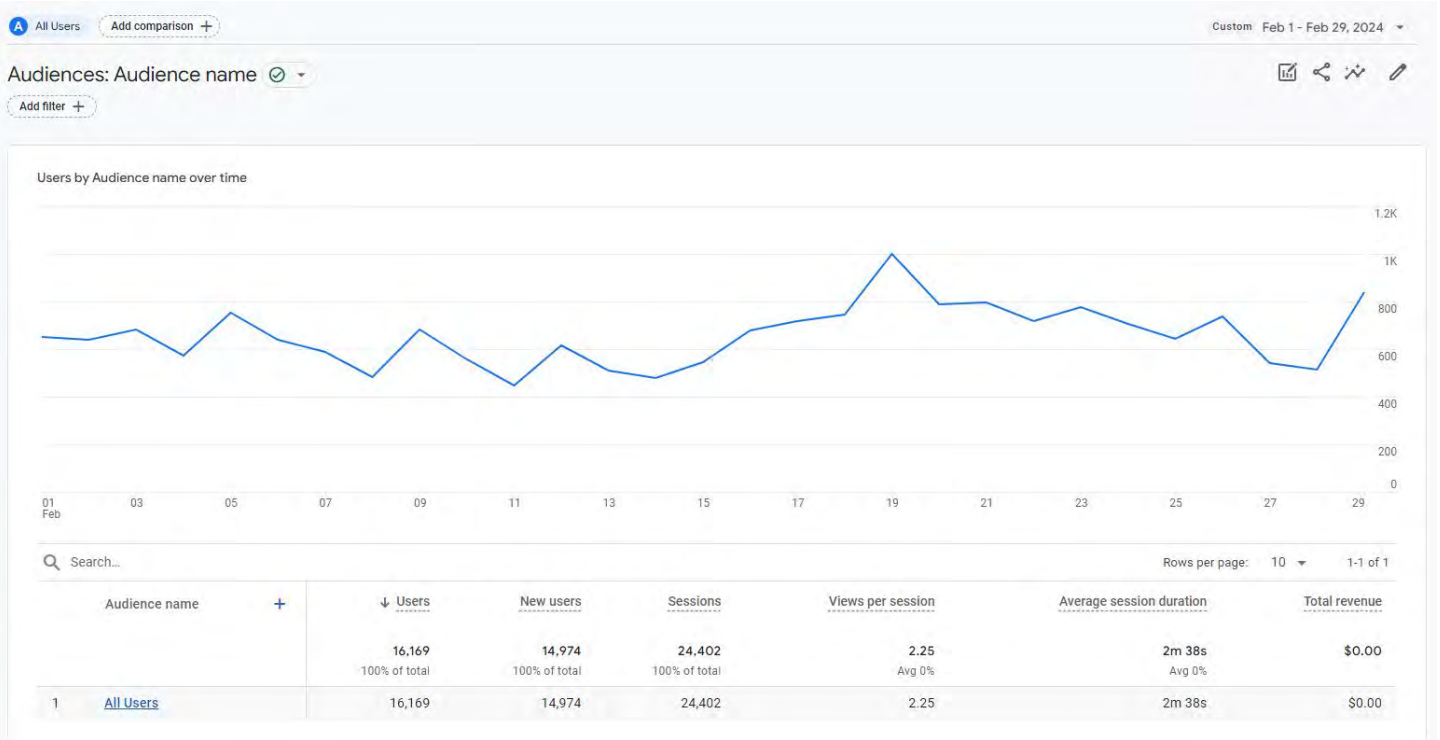
Total Followers: 1,126 (down 1)
 Posts: 1
 Top Post Impressions: 41



Old Platform: February 2023 Audience



New Platform: February 2024 Audience



February 2024 Top pages*

1. /Obparks.org
2. /Family Aquatic Center
3. /Family Recreation Center
4. /Program Guides
5. /Membership Opportunities
6. /Youth Basketball
7. /Pickleball
8. /Swim Lessons
9. /Aquatics
10. /Summer Camps

obparks.org Acquisition Value*

Referral Percentage Values Feb. 2024 Feb. 2023

Direct:	24.6%	44.3%
Organic Search:	58.4%	48.2%
Social:	16.1%	2.9%
Referrals:	3%	4.6%

February 2024 Top Products*

Not available this month due to Google Analytics update.

obparks.org Ecommerce Overview – February 2024*

Not available this month due to Google Analytics update.



Oak Brook Park District Facility Statistics and Data

Facility Rentals

22/23 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	316	253	263	483	274	485	393	372	529	396	296	319	4,379
Gym Revenue	\$17,089	\$12,969	\$14,075	\$25,157	\$14,324	\$21,145	\$21,701	\$19,871	\$27,335	\$21,701	\$15,704	\$17,445	\$228,514
Room Rentals	2	0	1	8	4	7	4	3	12	15	11	12	79
Room Revenue	\$160	\$0	\$280	\$1,855	\$420	\$910	\$700	\$780	\$240	\$590	\$1,100	\$320	\$7,355
CPW Rentals	7	10	10	10	8	7	7	1	2	10	7	9	88
CPW Revenue	\$5,524	\$5,359	\$7,443	\$7,620	\$4,113	\$2,601	\$4,380	\$330	\$1,510	\$7,045	\$3,969	\$4,565	\$54,458

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	286	212	268	481	264	430	405	377	540	442			3,705
Gym Revenue	\$15,360	\$11,720	\$14,625	\$24,818	\$13,696	\$20,666	\$21,900	\$19,612	\$24,606	\$23,426			\$190,427
Room Rentals	12	14	11	15	22	20	24	15	16	17			166
Room Revenue	\$340	\$360	\$440	\$760	\$560	\$760	\$1,675	\$200	\$400	\$350			\$5,845
CPW Rentals	4	7	11	9	6	6	2	1	2	8			56
CPW Revenue	\$1,555	\$4,869	\$9,586	\$6,437	\$4,656	\$4,089	\$1,020	\$330	\$1,840	\$5,345			\$39,726

Totals	20-21	21-22	22-23
Gym Rentals Hours	4,195	4,874	4,379
Gym Revenue	\$207,521	\$261,155	\$228,514
Room Rentals	0	10	79
Room Revenue	\$0	\$700	\$7,355
CPW Rentals	20	73	88
CPW Revenue	\$12,938	\$48,226	\$54,458



Oak Brook Park District Facility Statistics and Data

Outdoor Pickleball Court Rentals

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Court Rentals	60	141	152	137	104	83	27	NA	NA	11			715
Court Hours	102	332	400	377	319	295	78	NA	NA	34			1,935
Revenue	\$ 220.00	\$ 740.00	\$ 640.00	\$ 800.00	\$ 410.00	\$ 40.00	\$ -	\$ -	\$ -	\$ 120.00			\$ 2,970.00



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage Report

Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	204	158	132	102	174	187	83	13	8	12	73	142	1,288
	Revenue	\$8,419	\$8,838	\$69,381	\$5,068	\$4,243	\$6,077	\$4,926	\$1,273	\$914	\$1,410	\$7,643	\$6,063	\$124,253

23 - 24	Hours	211	139	72	12	171	179	80	7	3	27			901
	Revenue	\$9,375	\$8,441	\$3,867	\$593	\$2,637	\$5,456	\$4,543	\$685	\$370	\$2,288			\$103,429
Wizards	Revenue			\$50,000		\$975								
Lakeshore	Revenue			\$14,200										

Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	1,923	1,240	558	1,040	1624	1,426	542	0	0	0	0	1759	10,112
	Revenue	\$17,170	\$8,095	\$72,900	\$10,315	\$8,169	\$7,860	\$748	\$0	\$0	\$0	\$0	\$7,543	\$132,799

23 - 24	Hours	2,254	1,183	461	839	1,838	1,236	651	0	0	0			8,462
	Revenue	\$24,922	\$9,650	\$9,508	\$7,940	\$3,750	\$5,591	\$1,125	\$0	\$0	\$0			\$121,461
Wizards	Revenue			\$50,000		\$975								
Lakeshore	Revenue			\$8,000										

Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	304	297	226	42	175	143	10	0	0	0	0	154	1,350
	Revenue	\$8,301	\$13,145	\$4,450	\$1,064	\$6,208	\$5,027	\$273	\$0	\$0	\$0	\$0	\$7,173	\$45,640

23 - 24	Hours	314	241	171	92	357	155	11	0	0	0			1,341
	Revenue	\$8,235	\$10,610	\$4,324	\$4,438	\$7,269	\$7,321	\$385	\$0	\$0	\$0			\$42,581

Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22 - 23	Hours	2,431	1,695	916	1,184	1,973	1,756	635	13	8	12	73	2,055	12,750
	Revenue	\$33,890	\$30,078	\$146,731	\$16,446	\$18,620	\$18,964	\$5,946	\$1,273	\$914	\$1,410	\$7,643	\$20,778	\$302,692

23 - 24	Hours	2,779	1,563	704	943	2,366	1,570	742	7	3	27	0	0	10,704
	Revenue	\$42,532	\$28,701	\$139,898	\$12,971	\$13,656	\$18,368	\$6,053	\$685	\$370	\$2,288	\$0	\$0	\$265,521

OBJECTIVES AND KEY RESULTS

May 1, 2023 - April 30, 2024

MONTHLY UPDATE March 1, 2024

Accomplish 4 of 4 OKR's: May 1, 2023 – April 30, 2024

“Accomplish” means 3 of 4 subgoals under each main objective, are completed.

1. ACHIEVE CUSTOMER ACQUISITION AND RETENTION RATES

COMPLETE?

- A FRC to increase membership revenue by 19% compared to April 30 of previous year to date.
- B TC to increase membership revenue by 2% compared to April 30 of previous year to date.
- C Increase Corporate membership revenue by 2% compared to April 30 of previous year to date.
- D Monthly goal for 90%> customer retention rate.

Objective 1, Figure A: FRC Membership Revenue



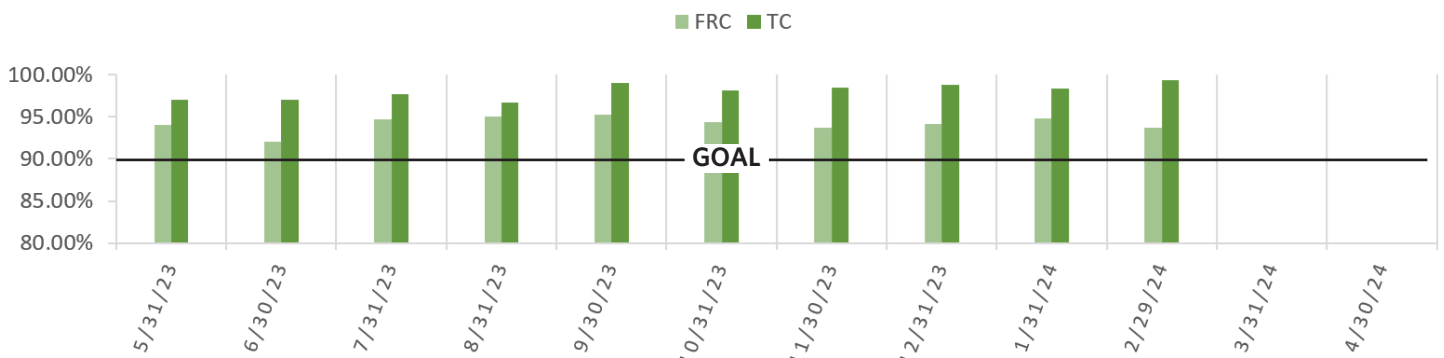
Objective 1, Figure B: TC Membership Revenue



Objective 1, Figure C: Corporate Membership Revenue



Objective 1, Figure D: Membership Retention



OBJECTIVES AND KEY RESULTS

2. ACHIEVE INTERNAL AND EXTERNAL CUSTOMER RESPONSE RATES

COMPLETE?

- A Have 80% of completed work orders on an average monthly basis.
- B Implement HR onboarding software by December 31, 2023.
- C Measure open rates on a monthly basis of FT/PT employee communication.
FT = 80% PT = 65%.
- D Employee Engagement Task Force to meet after staff survey.

Objective 2, Figure A: Completed Work Orders



Objective 2, Figure C: Internal Communication Open Rate





OBJECTIVES AND KEY RESULTS

3. ACHIEVE PROGRAM ENROLLMENT AND FACILITY USAGE GOALS

COMPLETE?

- A Increase District program revenue by 3% compared to April 30 of previous year.
- B Increase Tennis program revenue by 1% compared to April 30 of previous year to date.
- C Implement three inclusive programs.
 1. Sensory Sensitivity Hours at the Family Aquatic Center
 2. Adaptive Tennis at the Tennis Center
 3. Sensory Sensitivity Hours at the Fitness Studios.
- D Compare 6 months with previous year data of FRC facility counter TC counts.

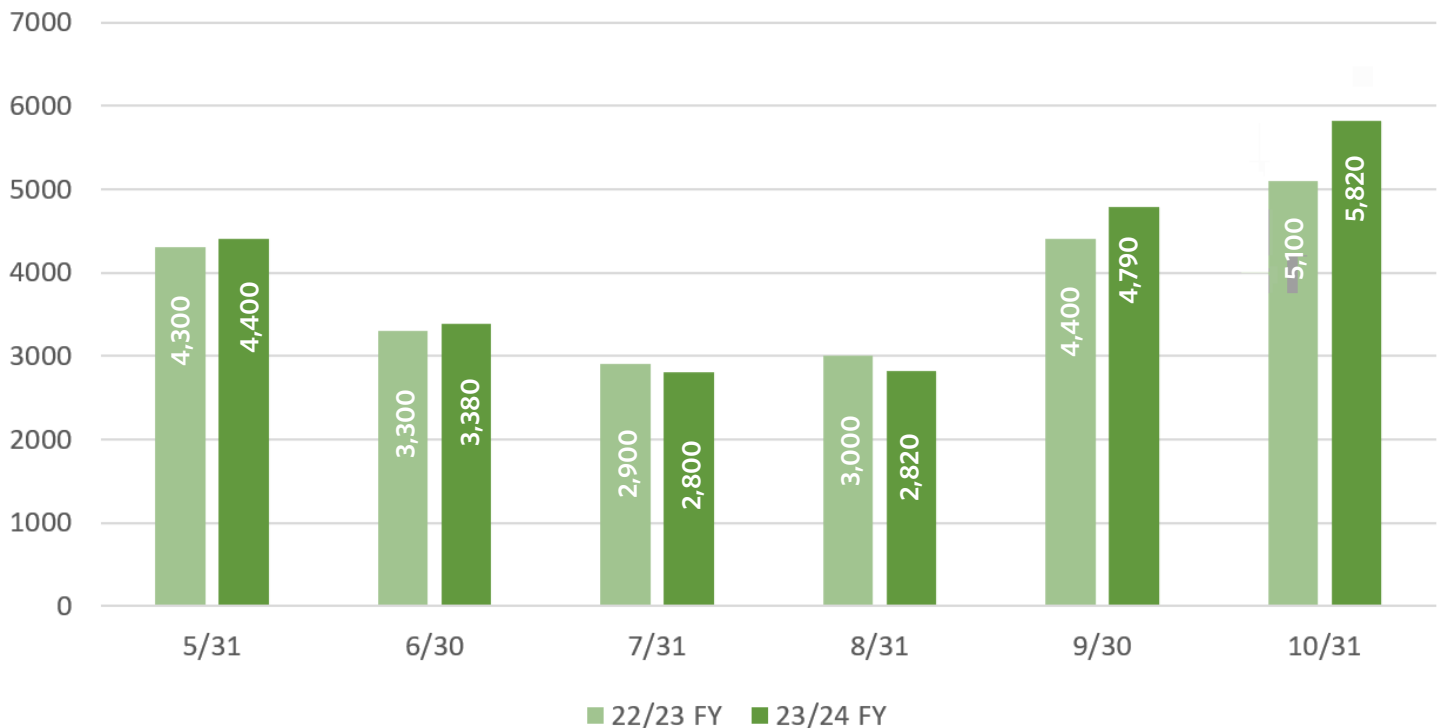
Objective 3, Figure A: Park District Program Revenue



Objective 3, Figure B: Tennis Center Program Revenue



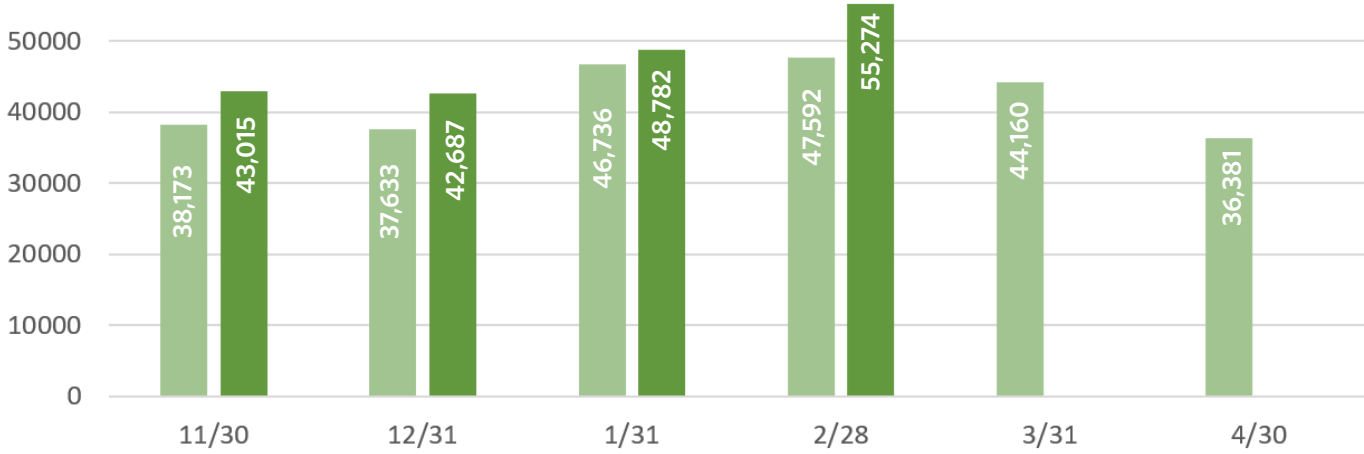
Objective 3, Figure D.1: Tennis Center Member Usage





OBJECTIVES AND KEY RESULTS

Objective 3, Figure D.2: Family Recreation Center Visits

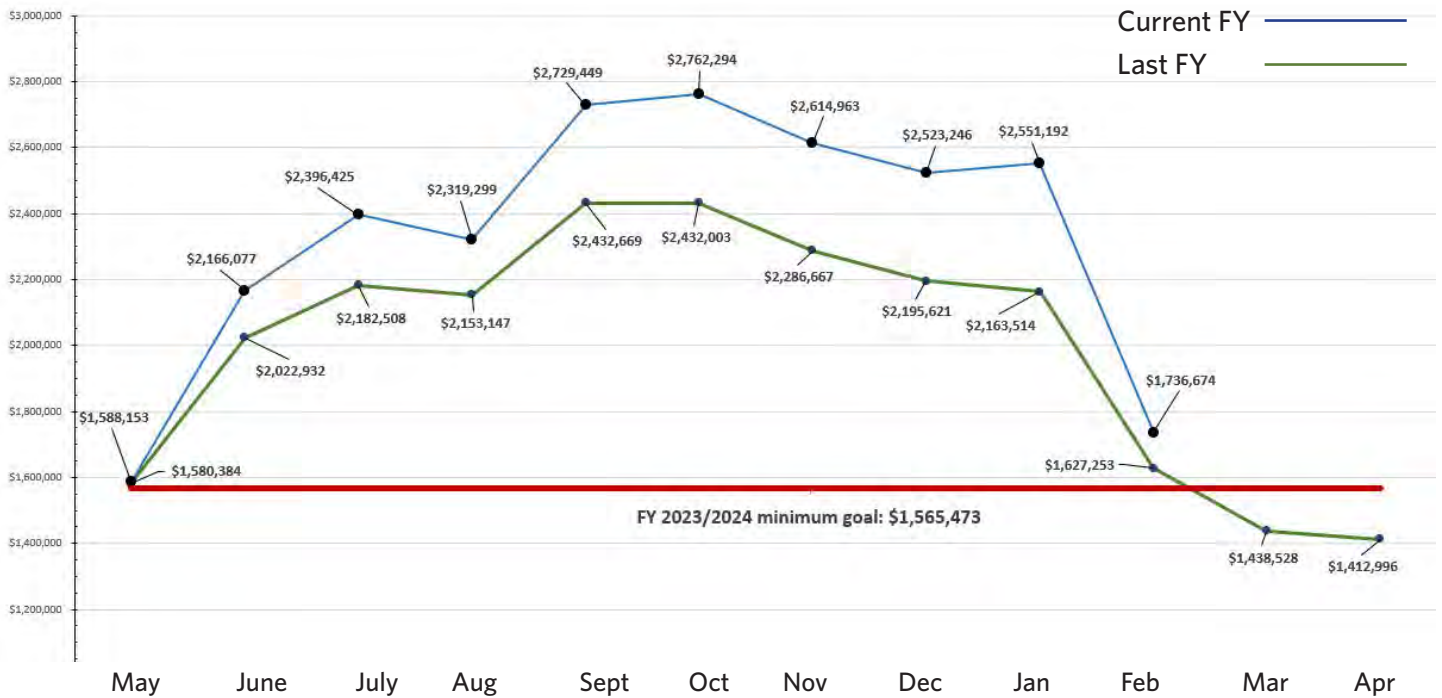


4. FUND BALANCES AS OF APRIL 30, 2024

COMPLETE?

- A 5 months of reserves for General Fund.
- B 5 months of reserves for the Recreation Fund.
- C 7 months of reserves for the Tennis Center Fund.
- D Find 3 alternative funding sources. i.e., Grants or donations.
 1. Evergreen Bank Group Synthetic Turf Field Naming Rights
 2. _____
 3. _____

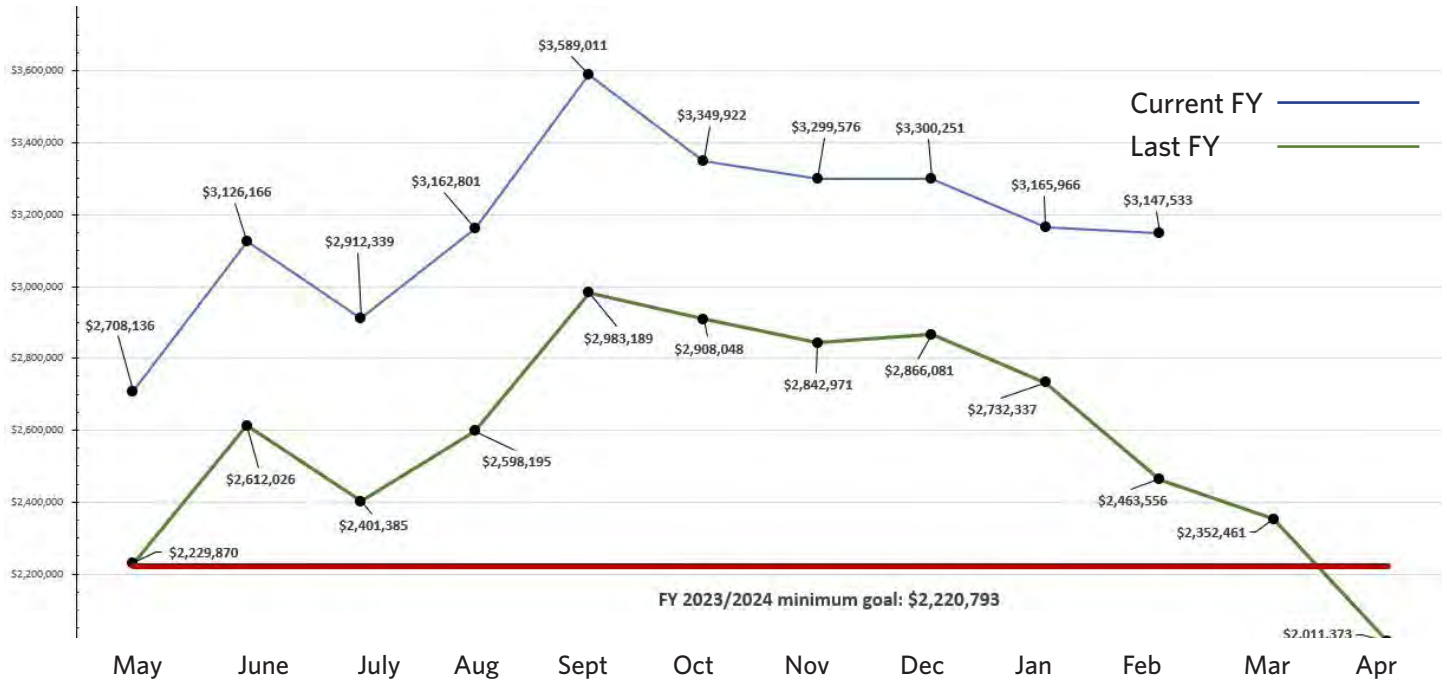
Objective 4, Figure A: General Fund



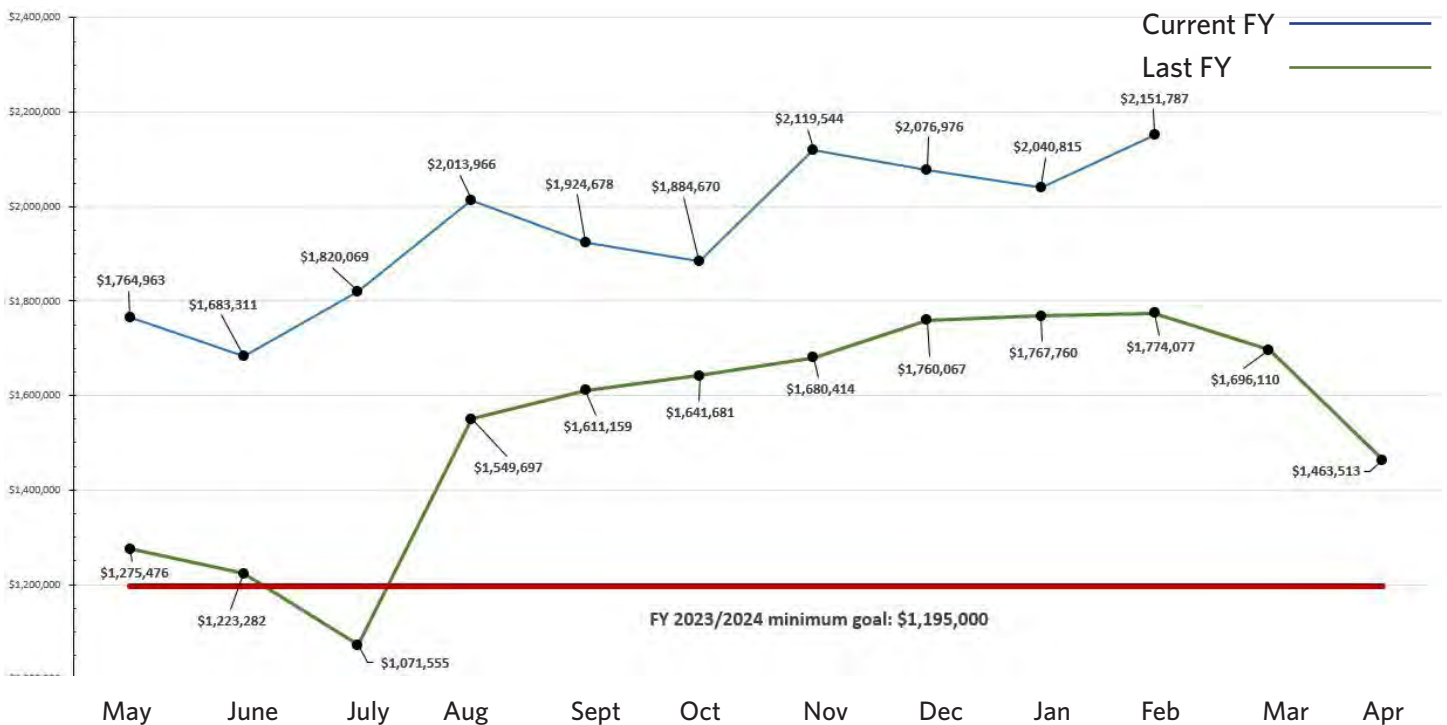


OBJECTIVES AND KEY RESULTS

Objective 4, Figure B: Recreation Fund



Objective 4, Figure C: Tennis Fund





May 1, 2023 - April 30, 2024

Employee Status	Accomplish 4 of 4 OKR's
Part-Time <400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
*CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

*CPI employees and full-time employees with 20 or more years of service, can elect to receive a pay-out of any bonus PTO hours awarded to them. Each hour is paid out at \$20.00 an hour.





Memo

To: Board of Commissioners
From: Bob Johnson, Deputy Director
Date: March 11, 2024
Re: Board Report

Parks

- The ice rink is closed and has been removed. Staff was able to salvage the liner to re-use next season. The sled hill will remain available should snow occur in March.
- The wood pedestrian foot bridge at Chillem Park was re-built and reinstalled
- Due to unseasonably warm weather, pickleball nets have been installed at Central Park. Tennis and pickleball nets have also been installed at Saddlebrook, Forest Glen, and Chillem Park.
- The IDNR visited the north athletic fields to review the phase II improvements of the OSLAD grant.

Aquatics and Maintenance

- STARS Swim Team finished out their winter season with 4 new team records and a strong showing at the Divisional Championships. There is a short break before the team resumes training in April.
- Swim Lessons have already matched our revenue totals from last fiscal year and we still have a full session registration in April to drive revenue higher. Pricing was not changed for lessons this year, so this reflects a growing staff and our ability to accept more students.
- Aquatic Parties are already at 95% of last year's revenue through the end of February actuals. With March and April still to come, we anticipate surpassing budgeted expectations!
- New starting blocks and covers were installed for the Lap Pool.
- The water fountain outside Studio A was replaced with an updated unit including a water bottle filler.
- Matt and Valerie worked together to develop a check list for the opening and closing Manager on Duty to complete each day.
- Deteriorated ceiling tiles were replaced in Studio A.
- The Maintenance Team worked two overnight shifts to accommodate the high ceiling dusting in the gymnasium. This schedule change allowed staff to complete work that is challenging during peak hours.
- A motorized high/low companion changing table and wiring was installed in the Family Locker Room.
- Staff met with roofing and HVAC representatives for upcoming projects at the Family Recreation Center.
- A new swim suit dryer has been installed in the women's locker room.
- Staff performed preventative maintenance on the rooftop HVAC units.

Facilities

- The Family Recreation Center carpet will be replaced in the Autumn Oaks and Canterbury conference rooms, the lounge, and the lobby hallway inserts and vestibule. The project will begin in March and is expected to take three days to complete.
- Facility Manager Ryan Husch continued Situational Awareness training exercises for the FRC Customer Service Representatives. In-service agenda topics included emergency weather alerts and how to proceed First Amendment Auditors requesting a FOIA.
- The Inclusive Family Locker room received a new motorized adjustable changing table for patrons that require assistance from a companion to change.
- Fitness Supervisor Kara Smith visited two fitness facilities and met with three companies to review proposals for the cardio equipment replacement project in the fitness center. The fitness center signage was streamlined to remind members of safety and courtesy rules to create a welcoming environment.
- Staff continues to monitor new household accounts to verify in-district addresses and to ensure that family members are correctly added.
- Kathy Chartrand continues to work with the Recreation Managers on heavy registration days with summer camp and swim lessons.



Oak Brook Park District Membership Counts

Membership Counts														
	January													
	Adult NR	Adult Res	Adult +1 NR	Adult +1 Res	Junior NR	Junior Res	60+ NR	60+ Res	60+1 NR	60+1 Res	Family NR	Family Res		Total
Central Park Campus	7	9	4	5	0	0	11	7	3	1	16	21		84
Family Recreation Center	141	89	53	40	17	11	327	207	107	91	120	117		1,320
Renew Active							181	68						249
Silver Sneakers							585	180						765
Corporate		160												160
On Hold														37
Cancel														16
														2,578
Totals	148	258	57	45	17	11	1104	462	110	92	136	138	2,578	

	February													
	Adult NR	Adult Res	Adult +1 NR	Adult +1 Res	Junior NR	Junior Res	60+ NR	60+ Res	60+1 NR	60+1 Res	Family NR	Family Res		Total
Central Park Campus	7	9	4	4	0	0	11	6	3	1	16	20		81
Family Recreation Center	141	86	57	39	19	12	301	202	103	94	121	116		1,291
Renew Active							194	69						263
Silver Sneakers							629	183						812
Corporate		172												172
On Hold														44
Cancel														16
														2,619
Totals	148	267	61	43	19	12	1135	460	106	95	137	136	2,619	



Oak Brook Park District Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22-23	Uses	28	47	55	20	14	27	22	23	29	29	32	29	355
	Parties	\$10,312	\$12,650	\$16,505	\$7,765	\$6,895	\$10,411	\$9,738	\$8,445	\$10,230	\$10,645	\$9,845	\$10,281	\$123,722
	Rentals	\$980	\$5,047	\$7,015	\$903	\$0	\$3,520	\$1,320	\$1,174	\$3,700	\$2,540	\$4,890	\$4,720	\$35,809
	TOTAL	\$11,292	\$17,697	\$23,520	\$8,668	\$6,895	\$13,931	\$11,058	\$9,619	\$13,930	\$13,185	\$14,735	\$15,001	\$159,531

23-24	Uses	26	52	45	25	26	25	22	27	34	33	35		350
	Parties	\$9,418	\$17,097	\$12,978	\$5,722	\$11,126	\$10,818	\$8,531	\$9,859	\$12,006	\$12,891	\$12,995		\$123,441
	Rentals	\$536	\$6,642	\$9,730	\$5,640	\$2,320	\$2,960	\$2,526	\$3,401	\$5,381	\$2,452	\$3,846	\$0	\$45,434
	TOTAL	\$9,954	\$23,739	\$22,708	\$11,362	\$13,446	\$13,778	\$11,057	\$13,260	\$17,387	\$15,343	\$16,841	\$0	\$168,875

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
22-23	Registrations	888	899	1,489	3,276
	Private	\$38,751	\$37,077	\$54,177	\$130,005
	Group	\$47,168	\$58,794	\$90,253	\$196,215
	TOTAL	\$85,919	\$95,871	\$144,430	\$326,220

23-24	Registrations	998	918	1,032	2,948
	Private	\$36,058	\$30,485	\$42,927	\$109,470
	Group	\$57,232	\$68,714	\$90,785	\$216,731
	TOTAL	\$93,290	\$99,199	\$133,712	\$326,201

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
22-23	Registrations	32	60	50	57	199
	Revenue	\$8,610	\$20,942	\$13,798	\$11,718	\$55,068

23-24	Registrations	46	75	64		185
	Revenue	\$11,186	\$27,453	\$15,807		\$54,446

Unfinished Business



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: COPIER PROPOSAL

AGENDA No.: 7 A

MEETING DATE: MARCH 18, 2024

STAFF REVIEW: Robert Pechous, Director of Recreation and Communications:

RECOMMENDED FOR BOARD ACTION: Laure Kosey, Executive Director:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Oak Brook Park District currently uses Konica Minolta for the leasing and print services of the primary three copiers. A contract was signed in 2011, renewed in 2015, and 2019. The current contract ends in April 2024.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff met with four vendors and obtained proposals for copier services to meet the district's needs. We are recommending switching from Konica Minolta to Gordon Flesch. Gordon Flesch is a regional company with several other area park districts that use their services. Currently, the lease for two machines is \$739.00 a month. The proposal from Gordon Flesch would be for three new Cannon copiers for \$439.35 per month for five years with a \$1 buyout. The third machine would replace the Tennis Center's 11-year-old copier.

ACTION PROPOSED:

Motion to approve the Copier Proposal.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 24-0318: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING CONVEYANCE OR SALE THEREOF

AGENDA No.:7 B

MEETING DATE: MARCH 18, 2024

STAFF REVIEW:

Superintendent of Facilities, Valerie Louthan.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate.

Items that have been recently identified as surplus are listed in the attached Ordinance 24-0318.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The recommended manner of conveyance for each item is provided in the ordinance.

ACTION PROPOSED:

Motion to approve Ordinance 24-0318: An Ordinance Declaring Surplus Person Property and Authorizing Conveyance or Sale Thereof.

ORDINANCE NO. 24-0318
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THEREOF

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

<i>Quantity</i>	<i>Item</i>	<i>Brand</i>	<i>Color/Description/ Model Number</i>	<i>Description</i>	<i>Disposal Method</i>
1	Square Table	N/A	4 x 4 Square Table	Minor rust on legs	Sell
1 bin	Wooden Blocks	N/A		Heavily worn/used	Recycle/dispose
1	Physician Scale	Detecto	White	Rusty and the metal is chipping off	Recycle/Dispose
1	Printer	HP Laser Jet	P1505	outdated	Recycle
1	TV	RCA	903410233	Manufactured in 1999 - broken	Recycle
1	Projector	ViewSonic Pro8500	Model S8C134900191	Broken	Recycle
1	Stack weight machine "Lift"	Free Motion	white	Equipment phased out	Sell
1	Stack weight machine Hinge	Free Motion	white	Equipment phased out	sell
1	Rack for stability balls	none	grey pvc pipe	Equipment phased out	Recycle
1	Rack for steps	none	pvc pipe	Equipment phased out	Recycle
100	Fitness Equipment Risers	Step	grey/pink	Equipment phased out	Donate/dispose
25	Fitness Equipment Steps	step	green/grey	Equipment phased out	Donate/dispose
1	Fitness adjustable bar bell system (weight plates, collars, bars, rack)	n/a	black	Equipment phased out	Donate/dispose

6	Competitive Swim Starting Blocks	Spectrum - Longhron	Cream	Dated and equipment phased out	Dispose/Scrap
1	4ft Round Table	N/A	Maroon	scratched	Recycle/Dispose
2	Folding Cafeteria Table; Formica and steel	Shur-Lock	Brown	Dated and equipment phased out	Disposal
2	Formica Square Tables	N/A	Cream	Tables were phased out of lobby space	Donate/dispose
4	Metal and Upholstered conference style chairs	N/A	Black	Seat cushions are ripped and the stuffing is exposed	Donate/dispose
1	Blue Water Table	N/A	Blue	Dated	Donate/dispose
4	IKEA Small Tables	N/A	Black	Dated/chipped	Donate/Dispose
1	Flower Painted Cubbie	N/A	Blue/Gree	Not used/chipped paint	Donate/Dispose
1	Smart Board Table	SMART	ST442i/K012FW17E0205	Broken and technology outdated	Donate/Dispose
1	Office Desk			Dated and not used in space; chipped	

(Hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District’s staff has recommended that the Property, except for the Property designated to be recycled/discarded or traded-in, can best be sold directly by the District’s Executive Director to a municipality, school district, or park district, or may be sold indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District’s Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction

Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance. **Section 2:** The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded or traded-in, may be sold directly by the District's Executive Director to a municipality, school district, or park district, or indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded or recycled.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

ORDINANCE NO. 24-0318

PASSED AND APPROVED THIS 18th DAY OF MARCH, 2024.

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By:

Sharon Knitter, President

ATTEST:

By:

Laure L. Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: TRAVEL REIMBURSEMENT FOR COMMISSIONERS ATTENDANCE AT THE 2024 IAPD/IPRA CONFERENCE

AGENDA No.:7 C

MEETING DATE: MARCH 18, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Oak Brook Park District Ordinance 17-0116, An Ordinance Regulating Travel, Meal and Lodging Expenses in Accordance with the Local Government Travel Expense Control Act (50 ILCS 150/1 *et seq.*) was enacted by the Board of Park Commissioners during the January 16, 2017 Board Meeting. Ordinance 17-0116 has been codified in Section 1.6 of the Administrative Policies and Procedure Manual.

In accordance with the Local Government Travel Expense Control Act certain travel expenses shall only be approved by a roll call vote of the Board at an open meeting of the Board. The following travel expenses require the approval of the Board by roll call vote during a regular meeting of the Board of Commissioners:

- 1.) For the reimbursable travel expenses of any Park District Officer or Employee that exceed the maximum rates as established in the District’s Travel Expense Policy;
- 2.) For the reimbursable travel expenses of any Park District Board Commissioner; and
- 3.) When the reimbursable travel expenses exceed the maximum rates as established in the District’s Travel Expense Policy which were incurred because of an emergency or other extraordinary circumstance.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

For the Board’s review and possible approval, attached to this Agenda History are the Commissioner Travel Forms and expense receipts for the costs associated with attendance at the IAPD/IPRA 2024 Conference for President Knitter, and Commissioners Ivkovic Kelley, Suleiman, and Gondok.

The approval for Commissioner travel expenses for attendance at the IAPD/IPRA 2024 Conference was given during the November 13, 2023 Board Meeting.

Upon the approval by the Board of Commissioners, the travel expenses incurred directly by the commissioners may then be reimbursed.

ACTION PROPOSED:

Motion to Approve the Travel Reimbursement for Commissioners attendance at the 2024 IAPD/IPRA Conference.

OAK BROOK PARK DISTRICT

Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Sharon Knitter	Department: Commissioner	Date: 10/09/23	Purpose for Travel: Estimate: IAPD/IPRA Conference 2024 @ Hyatt Regency
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ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/25/24	\$ 365.00		\$ 13.95	\$ 132.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 79.00		\$ 664.95	Full Conf Pckg for Thurs, Fri, Sat=\$365
01/26/24				132.00	15.00		35.00	79.00		261.00	*Friday Awards Luncheon cost in Full Pckg
01/27/24			\$ 13.95		15.00	25.00				53.95	
										-	No Frills Conf Pckg -Thurs, Fri, Sat, = \$310
										-	Fri Only = \$270, Sat Only = \$290
										-	Mileage to/from Oak Brook: Estimate 21.3 miles
Total:	\$ 365.00	\$ -	\$ 27.90	\$ 264.00	\$ 45.00	\$ 50.00	\$ 70.00	\$ 158.00	\$ -	\$ 979.90	

Department Director Approval:	Date: 10/9/23 10/9/23
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ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
01/27/24	\$ 290.00							\$ 25.91	21.8	\$ 315.91	\$ 290.00	\$ 25.91	Saturday conference
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ 290.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.91	\$ -	\$ 315.91	\$ 290.00	\$ 25.91	

Requestor Signature:	Date: 3/6/24	2023 Mileage Reimbursement Rate: \$.655 per mile
By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.		Scan final approved form and supporting documentation to travel@obparks.org
Department Director Approval:	Date: 3/8/24	Executive Director Approval:
		Date: 3/6/24

Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.



2024 IAPD/IPRA Soaring to New Heights Conference

January 25-27, 2024

Hyatt Regency Chicago

Registration Confirmation

Confirmation ID ZSDJH

Please print this page and save it for your records.

Attendee Information

Sharon Knitter, President
 Oak Brook Park District
 3009 35th St
 Oak Brook ILLINOIS 60523
 US
 sknitter@obparks.org

US \$ Dollars

Conference Registration	QTY	PRICE EACH	ITEM TOTAL
Saturday Only Registration	1	\$ 290.00	\$ 290.00
TOTAL REGISTRATION AMOUNT			\$ 290.00
Visa Payment xxxxxxxxxxxx7493	2023-12-11		\$ 290.00
TOTAL PAYMENT			\$ 290.00
BALANCE DUE			\$ 0.00

12:06 5G 45

Reservations

Upcoming Past Cancelled

President Sharon Knitter
Parking Cost for Conference
Attendance

Past Reservations



303 E Wacker Dr. - LOWER LEVEL Garage
Jan 27, 7:30 AM - 7:30 PM

Apple Pay | \$36.93

[Rebook](#)



221 N Stetson Ave. - Park Millennium Garage
Jan 28, 11:00 AM - 3:00 PM

Credit | \$11

JKR 888

[Rebook](#)

OAK BROOK PARK DISTRICT

Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Ron Gondek	Department: Commissioner	Date: 10/09/23	Purpose for Travel: Estimate: IAPD/IPRA Conference 2024 @ Hyatt Regency
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ESTIMATED EXPENSES

Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/25/24	\$ 365.00		\$ 13.95	\$ 132.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 79.00		\$ 664.95	Full Conf Pckg for Thurs, Fri, Sat=\$365
01/26/24				132.00	15.00		35.00	79.00		261.00	*Friday Awards Luncheon cost in Full Pckg
01/27/24			\$ 13.95		15.00	25.00				53.95	
										-	No Frills Conf Pckg -Thurs, Fri, Sat, = \$310
										-	Fri Only = \$270, Sat Only = \$290
Total:	\$ 365.00	\$ -	\$ 27.90	\$ 264.00	\$ 45.00	\$ 50.00	\$ 70.00	\$ 158.00	\$ -	\$ 979.90	Mileage to/from Oak Brook: Estimate 21.3 miles

Department Director Approval: <i>[Signature]</i>	Date: 10/9/23
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ACTUAL EXPENSES

Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
01/26/24	\$ 290.00							\$ 96.00	M.V.	\$ 386.00	\$ 290.00	\$ 96.00	Saturday Conference
										-			
										-			
										-			
										-			
Total:	\$ 290.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 96.00		\$ 386.00	\$ 290.00	\$ 96.00	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2023 Mileage Reimbursement Rate: \$.655 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval: <i>[Signature]</i>	Date: 3/4/24	Executive Director Approval: <i>[Signature]</i>	Date: 3/7/24
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.

Costco Anywhere Visa® Card by Citi



RONALD GONDEK
Member Since 2005 Account number ending in
Billing Period: 01/25/24-02/26/24

Billing Inquiries and Customer Service
PO Box 790046 ST. LOUIS, MO 63179-0046
1-855-378-6467, (TTY: 711)
www.citicards.com

01/27 01/27 HYATT REG CHICAGO PRK CHICAGO IL \$94.00



Commissioner Ron Gondek Conference Expense - Parking



2024 IAPD/IPRA Soaring to New Heights Conference
 January 25-27, 2024
 Hyatt Regency Chicago

Registration Confirmation

Confirmation ID ZLLBR

Please print this page and save it for your records.

Attendee Information

Ronald Gondek, Commissioner
 Oak Brook Park District
 1450 Forest Gate Rd
 Oak Brook ILLINOIS 60523
 US
 ron.gondek@gmail.com

US \$ Dollars

Conference Registration	QTY	PRICE EACH	ITEM TOTAL
Saturday Only Registration	1	\$ 290.00	\$ 290.00
TOTAL REGISTRATION AMOUNT			\$ 290.00
Visa Payment xxxxxxxxxxxx7493	2023-12-11		\$ 290.00
TOTAL PAYMENT			\$ 290.00
BALANCE DUE			\$ 0.00

We are pleased to confirm your registration for the 2024 IAPD/IPRA Soaring to New Heights Conference, January 25-27, 2024 at the Hyatt Regency Chicago. Please review your confirmation to make sure each of your selections are listed accurately.

ON-SITE REGISTRATION HOURS:

Conference Registration, located in the East Tower/Gold Level at the Hyatt Regency Chicago, 151 E Wacker Dr, Chicago, Illinois 60601, (312) 565-1234 will be open the following hours:

Thursday, January 25, 2024 8:00am - 5:00pm

Friday, January 26, 2024 7:00am - 5:00pm

Saturday, January 27, 2024 7:45am - 12:00pm

All attendees, including those who are only attending a Conference Workshop or the Career Development Symposium, must check in at Conference Registration to pick up badges/tickets.

ADA COMPLIANCE/SPECIAL MEAL ACCOMMODATION:

Please contact Cindy Galvan at cindy@ilipra.org, no later than January 15, 2024, if you need assistance with your special accessibility/meal requirements.

PREFERRED AGENCY SEATING FOR THE ALL-CONFERENCE AWARDS LUNCHEON:

(Includes Legislator Tables!)

Delegates who opt to purchase a reserved table for the All-Conference Luncheon, including reserved legislator tables, must indicate so on the registration form on page C32 of the preliminary program or when registering online. The agency table reservation fee is \$50 per table, non-refundable and paid for when registering for the conference. LEGISLATOR TABLES ARE RESERVED THROUGH THIS PROCESS AS WELL. The person who is the designated agency contact will receive an email with additional details and instructions on the preferred seating process. Agency contacts will be responsible for notifying those seated at their table(s) of the table assignment(s). The deadline for preferred agency seating is January 15, 2024; after this date no more table reservations will be accepted. THERE WILL BE NO ON-SITE TABLE RESERVATIONS TAKEN. The number of seats per table is twelve. Register early as the number of total tables is limited and preferred agency requests will be filled on a first-come, first-served basis.

HOUSING INFORMATION

Room blocks are available at the Hyatt Regency Chicago and the Swissôtel Chicago. See below housing information:

HYATT REGENCY CHICAGO (Host Hotel)

151 E. Wacker Dr., Chicago, IL 60601

Book online: <https://www.hyatt.com/en-US/group-booking/CHIRC/G-APKD> (<https://www.hyatt.com/en-US/group-booking/CHIRC/G-APKD>)

Phone: (877) 803-7534

Group Name and Code: **IAPD/IPRA and group code: G-APKD**

Rates: \$132 Single/Double; \$142 Triple; \$152 Quad

Upgrades: Upgrade surcharges may apply to guarantee a specific room type.

SWISSÔTEL CHICAGO (Additional Housing Available)

323 E. Wacker Dr., Chicago, IL 60601

Book online: <https://book.passkey.com/event/50545329/owner/1461/home>
(<https://book.passkey.com/event/50545329/owner/1461/home>)

Phone: (888) 73-SWISS (888-737-9477) or (800) 441-1414

Group Name and Code: **IAPD/IPRA Soaring to New Heights Conference and group code: IAPD0124**

Rates: \$132 Single/Double; \$162 Triple; \$192 Quad

Upgrades: Upgrade surcharges may apply to guarantee a specific room type.

Reservation Information:

- Rooms are reserved on a first-come, first-served basis.
- The cut-off date for reservations is January 3, 2024 at the Hyatt Regency Chicago and the Swissôtel Chicago. Reservations made after this date may pay a higher rate and are subject to availability.
- One (1) night's room and tax advance deposit by check or credit card must accompany each reservation. This deposit is fully refundable before December 20, 2023. After December 20, 2023, there will be no refunds for cancelled rooms. The Joint Conference Committee implemented this policy in 1999 due to the high rate of rooms cancelled at the last minute.

IMPORTANT NOTICE: UNAUTHORIZED 'ROOM BLOCK PIRATES' & MAILING LIST SOLICITATIONS

It has come to our attention that unauthorized companies are contacting exhibitors and attendees, offering hotel reservations and mailing lists for our event. Please be advised that we do not work with any third-party housing or service companies to solicit reservations or sales of lists by phone or email.

If you receive a call/email from a company offering these services, we recommend that you not engage with these solicitors. Some individuals that reach out are looking for nothing more than to fraudulently use your credit card – and you could potentially show up to the hotel to find you have no room.

If you make a reservation with any provider other than directly with your respective hotel of choice, our team will not be able to assist you with any problems you may encounter.

CANCELLATION AND CHANGE POLICY:

All requests for changes and cancellations must be submitted in writing to the IAPD/IPRA Registration Bureau via email at ilparks2024@cteusa.com. Participants wishing to change workshops must pay the difference for a higher workshop or forfeit the difference for a lesser workshop. Requests for registration cancellations must be made in writing and submitted by December 22, 2023. Cancellations are subject to a \$25 processing fee. No refunds will be made for no shows. All refunds will be processed and mailed following the conference.

We look forward to seeing you at the 2024 IAPD/IPRA Soaring to New Heights Conference!

Your registration is complete. An email has been sent to the registrant's email address. Please print this page for your records. You can now close this page if you are finished or click the button below to begin another registration.

[New Registration](#)

OAK BROOK PARK DISTRICT

Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Ivana Ivkovic	Department: Commissioner	Date: 10/09/23	Purpose for Travel: Estimate: IAPD/IPRA Conference 2024 @ Hyatt Regency
----------------------------	---------------------------------	-----------------------	--

ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/25/24	\$ 365.00		\$ 13.95	\$ 132.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 79.00		\$ 664.95	Full Conf Pckg for Thurs, Fri, Sat=\$365
01/26/24				132.00	15.00		35.00	79.00		261.00	*Friday Awards Luncheon cost in Full Pckg
01/27/24			\$ 13.95		15.00	25.00				53.95	
										-	No Frills Conf Pckg -Thurs, Fri, Sat, = \$310
										-	Fri Only = \$270, Sat Only = \$290
										-	Mileage to/from Oak Brook: Estimate 21.3 miles
Total:	\$ 365.00	\$ -	\$ 27.90	\$ 264.00	\$ 45.00	\$ 50.00	\$ 70.00	\$ 158.00	\$ -	\$ 979.90	

Department Director Approval:	Date: 10/9/23
--------------------------------------	----------------------

ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
01/26/24	\$ 310.00			\$ 196.95 154.95				42.00	m.8.	\$ 506.95	\$ 310.00	\$ 196.95	No Frills Registration
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ 310.00	\$ -	\$ -	\$ 196.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 506.95	\$ 310.00	\$ 196.95	

Requestor Signature:	Date: 3/6/24
-----------------------------	---------------------

2023 Mileage
Reimbursement Rate: \$.655 per mile
Scan final approved form and supporting documentation to travel@obparks.org

By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

Department Director Approval:	Date: 3/8/24	Executive Director Approval:	Date: 3/6/24
--------------------------------------	---------------------	-------------------------------------	---------------------

Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.



2024 IAPD/IPRA Soaring to New Heights Conference

January 25-27, 2024

Hyatt Regency Chicago

Registration Confirmation

Confirmation ID ZZGTV

Please print this page and save it for your records.

Attendee Information

Ivana Ivkovic Kelley, Treasurer
 Oak Brook Park District
 1450 Forest Gale Rd
 Oak Brook ILLINOIS 60523
 US
 iivkovic@obparks.org

US \$ Dollars

Conference Registration	QTY	PRICE EACH	ITEM TOTAL
No Frills Registration	1	\$ 310.00	\$ 310.00
TOTAL REGISTRATION AMOUNT			\$ 310.00
Visa Payment xxxxxxxxxxxx7493	2023-12-11		\$ 310.00
TOTAL PAYMENT			\$ 310.00
BALANCE DUE			\$ 0.00



Hyatt Regency Chicago
 151 East Wacker Drive
 Chicago, IL 60601
 Tel: 312-565-1234
 Fax: 312-239-4414
 chicagoregency.hyatt.com

COPY OF INVOICE

Ivana Ivkovic-Kelley
 1450 Forest Gate Rd
 Oak Brook IL 60523

Room No. 1579
 Arrival 01-26-24
 Departure 01-27-24
 Folio Window 1
 Folio No. 3924919

Confirmation No. 18144001
 Group Name IL ASSN PARK DISTRICTS

Date	Description		Charges	Credits
01-26-24	Valet Parking	Room# 1579 : CHECK# 808218	42.00	
01-26-24	Package Room		132.00	
01-26-24	Occupancy Tax		22.95	
01-27-24	Visa	XXXXXXXXXXXX5923/XX/XX		196.95
Total			196.95	196.95

Guest Signature

Balance

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Thank you for choosing the Hyatt Regency Chicago.
 Please feel free to provide us with feedback regarding your visit.

Please send comments to Hyatt at Chicago.Regency@hyatt.com
 or 888-565-5586.

For inquiries concerning your bill please call 855-869-0846
 or email na.customerservice@hyatt.com

Please remit payment to:
 Hyatt Regency Chicago
 Lockbox 301588
 Dallas, TX 75303-1588
 FEIN # 94-1649123

World of Hyatt Summary

Membership: XXXXXX191U
 Bonus Codes:
 Qualifying Nights: 1
 Eligible Spend: 132.00
 Redemption Eligible: 0.00

Summary Invoice, please see front desk
 for eligibility details.

01-05-690-001

OAK BROOK PARK DISTRICT

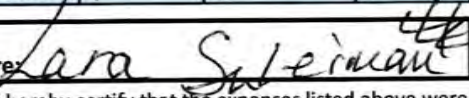
Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Lara Suleiman **Department:** Commissioner **Date:** 10/09/23 **Purpose for Travel:** Estimate: IAPD/IPRA Conference 2024 @ Hyatt Regency

ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/25/24	\$ 365.00		\$ 13.95	\$ 132.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 79.00		\$ 664.95	Full Conf Pkg for Thurs, Fri, Sat=\$365
01/26/24				132.00	15.00		35.00	79.00		261.00	*Friday Awards Luncheon cost in Full Pckg
01/27/24			\$ 13.95		15.00	25.00				53.95	
										-	No Frills Conf Pkg -Thurs, Fri, Sat, = \$310
										-	Fri Only = \$270, Sat Only = \$290
										-	Mileage to/from Oak Brook: Estimate 21.3 miles
Total:	\$ 365.00	\$ -	\$ 27.90	\$ 264.00	\$ 45.00	\$ 50.00	\$ 70.00	\$ 158.00	\$ -	\$ 979.90	

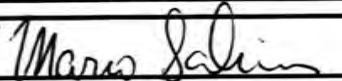
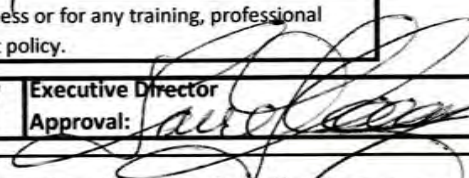
Department Director Approval:  **Date:** 10/9/23

ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
01/27/24	\$ 290.00				\$ 5.87			\$ 49.00		\$ 344.87	\$ 290.00	\$ 54.87	Saturday conference
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ 290.00	\$ -	\$ -	\$ -	\$ 5.87	\$ -	\$ -	\$ 49.00	\$ -	\$ 344.87	\$ 290.00	\$ 54.87	

Requestor Signature:  **Date:** 3/6/24

2023 Mileage Reimbursement Rate: \$.655 per mile
Scan final approved form and supporting documentation to travel@obparks.org

By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

Department Director Approval:  **Date:** 3/8/2024 **Executive Director Approval:**  **Date:** 3/6/24

Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.



2024 IAPD/IPRA Soaring to New Heights Conference
 January 25-27, 2024
 Hyatt Regency Chicago

Registration Confirmation

Confirmation ID ZDYCM

Please print this page and save it for your records.

Attendee Information

Lara Suleiman, Vice President
 Oak Brook Park District
 1 Regent Dr
 Oak Brook ILLINOIS 60523
 US
 lsuleiman@obparks.org

US \$ Dollars

Conference Registration	QTY	PRICE EACH	ITEM TOTAL
Saturday Only Registration	1	\$ 290.00	\$ 290.00
TOTAL REGISTRATION AMOUNT			\$ 290.00
Visa Payment xxxxxxxxxxxx7493	2023-12-11		\$ 290.00
TOTAL PAYMENT			\$ 290.00
BALANCE DUE			\$ 0.00

Customer Copy

Hyatt Regency Chicago
151 E Wacker Drive
Chicago, IL 60601
312-565-1234
Market Chicago

01-27-2024 13:43:22

Check #: 2724 Table: 153

***** AUTHORIZATION *****

APPROVED

Total: \$5.87

Card Type: AMEX

Card Entry: CHIP

Acct #: *****1017

Approval Code: 824055

***** EMV AUTHORIZATION *****

App Label: AMERICAN EXPRESS

Mode: Issuer

AID: A000000025010801

TVR: 0000008000

IAD: 0655010360A002

TSI: F800

ARC: 00

AC: BDC532D96BA025B5

CVM: 5E0300

GRATUITY: USD _____

TOTAL : USD _____

Text Message
Sat, Jan 27 at 3:16

Flash Valet

Receipt #: 432553978

**LAZ Parking Hyatt Regency
Chicago, Hyatt Regency
Chicago**

Ticket #: 7091868

American Express 1017

Fee: \$49.00

Tip: \$0.00

Total: \$49.00



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: TRAVEL REIMBURSEMENT FOR COMMISSIONER ATTENDANCE AT THE LEGISLATIVE BREAKFAST

AGENDA No.:7 D

MEETING DATE: MARCH 18, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Oak Brook Park District Ordinance 17-0116, An Ordinance Regulating Travel, Meal and Lodging Expenses in Accordance with the Local Government Travel Expense Control Act (50 ILCS 150/1 et seq.) was enacted by the Board of Park Commissioners during the January 16, 2017 Board Meeting. Ordinance 17-0116 has been codified in Section 1.6 of the Administrative Policies and Procedure Manual.

In accordance with the Local Government Travel Expense Control Act certain travel expenses shall only be approved by a roll call vote of the Board at an open meeting of the Board. The following travel expenses require the approval of the Board by roll call vote during a regular meeting of the Board of Commissioners:

- 1.) For the reimbursable travel expenses of any Park District Officer or Employee that exceed the maximum rates as established in the District’s Travel Expense Policy;
- 2.) For the reimbursable travel expenses of any Park District Board Commissioner; and
- 3.) When the reimbursable travel expenses exceed the maximum rates as established in the District’s Travel Expense Policy which were incurred because of an emergency or other extraordinary circumstance.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

For the Board’s review and possible approval, attached to this Agenda History are the Commissioner Knitter’s Travel Form for the cost associated with attendance at the Legislative Breakfast.

The Travel Form includes the cost of attendance by Laure Kosey, Executive Director and Bob Johnson, Deputy Director. The cost for all three individuals to attend the Legislative Breakfast was \$105.00

ACTION PROPOSED:

Motion to Approve the Travel Reimbursement for Commissioner attendance at the Legislative Conference.

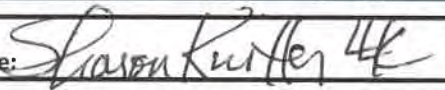
OAK BROOK PARK DISTRICT
Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Laure Kosey **Department:** Executive Director **Date:** 02/28/24 **Purpose for Travel:** Legislative Breakfast at Carol Stream Park District

ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
03/01/24	\$ 105.00									\$ 105.00	Kosey, Knitter, Johnson
										-	
										-	
										-	
										-	
Total:	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105.00	

Department Director Approval:  **Date:** 2/28/24

ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
03/01/24	\$ 105.00									\$ 105.00		\$ 105.00	Kosey, Knitter, Johnson
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ 105.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105.00	\$ -	\$ 105.00	

Requestor Signature:  **Date:** 3-12-2024

2023 Mileage
Reimbursement Rate: \$.655 per mile
Scan final approved form and supporting documentation to travel@obparks.org

By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

Department Director Approval:  **Date:** 3/12/2024 **Executive Director Approval:**  **Date:** 3-12-2024

Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 24-0415: AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025.

AGENDA No.: 8 A

MEETING DATE: MARCH 18, 2024

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY

Preparation of the requested fiscal year 2024/2025 budgets (“budgets”) commenced in October 2023 when Finance staff began calculating the proposed 2023 property tax levies. On November 30, 2023 the budget planning module was made available to staff so they could begin compiling their budget requests. These requests were due to Finance on January 12, 2024, at which time access to the budget module was closed. Concurrent with this process, staff was also tasked with developing and updating their capital budget requests/estimates for the ten fiscal years ending April 30, 2033. Subsequent to the closure of the budget module, Finance staff worked on compiling the requested budget information and presented such requests to the Executive Director for review.

Soon after the Executive Director’s initial review, Finance staff and the Executive Director began holding meetings with all directors and respective managers to conduct a detailed review of the operating and capital budget requests to identify any necessary adjustments. On March 4, 2024, staff presented the requested operating and capital budgets to the Park District Board of Commissioners at a Special Board Meeting which resulted in additional discussions amongst staff and the Commissioners and afforded the attending members of the public to direct questions to the Board.

A public hearing for the requested budgets will be conducted on April 15, 2024, prior to the regularly scheduled Board meeting, and notice of this public hearing will be published in a locally circulating newspaper and on the district’s website in advance of such hearing.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Accompanying this agenda history document is a draft of the annual budget and appropriation ordinance, a draft of the Certification of Estimate of Revenue for Fiscal Year 2024-2025, detailed schedules for all ten of our funds, and a consolidating schedule. The accompanying documents are for review and discussion only.

The final requested fiscal year 2024/2025 budgets and related documents are scheduled for approval at the April 15, 2024 Board meeting.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 24-0415

OAK BROOK PARK DISTRICT

ANNUAL BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025.

WHEREAS, the Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 15th day of April, 2024, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Oak Brook Park District, as follows:

Section 1. That the fiscal year of this District be and the same hereby is fixed and declared to be from May 1, 2024 to April 30, 2025.

Section 2. That the following Budget, containing an estimate of the amount available, and expenditures, and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for this Park District for the said fiscal year and the following sums of money:

GENERAL FUND	\$ 3,370,615.00
RECREATION FUND	\$ 6,024,999.00
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 180,000.00
SOCIAL SECURITY FUND	\$ 318,428.00
LIABILITY INSURANCE FUND	\$ 163,265.00
AUDIT FUND	\$ 13,550.00
SPECIAL RECREATION FUND	\$ 414,590.00
DEBT SERVICE FUND	\$ 1,924,411.00
RECREATIONAL FACILITIES FUND (Tennis Ctr.)	\$ 2,412,156.00
CAPITAL PROJECTS FUND	\$ 2,324,779.00

or as much thereof as may be authorized by law and hereby appropriated for the purpose of the Oak Brook Park District, as herein thereafter specified for said fiscal year.

SUMMARY OF APPROPRIATIONS

GENERAL CORPORATE FUND	\$ 3,370,615.00
RECREATION PROGRAM FUND	6,024,999.00
ILLINOIS MUNICIPAL RETIREMENT FUND	180,000.00
SOCIAL SECURITY FUND	318,428.00
LIABILITY INSURANCE FUND	163,265.00
AUDIT FUND	13,550.00
SPECIAL RECREATION FUND	414,590.00
DEBT SERVICE FUND	1,924,411.00
RECREATIONAL FACILITIES FUND	2,412,156.00
CAPITAL PROJECTS FUND	<u>2,324,779.00</u>
TOTAL	<u>\$ 17,146,793.00</u>

Section 3. That the estimated cash expected to be on hand at the end of this fiscal year is To Be Determined.

Section 4. That all balances of any item or items of any general appropriation made in the Ordinance be expended in making up any deficiency in any item in the same general appropriation, and for the same general purposes, or any like appropriation and for the same general purpose, or any like appropriation made by this Ordinance.

Section 5. That all unexpended balances from annual appropriations of the previous years be and they are hereby re-appropriated for the same or similar purpose.

Section 6. That should any clause, sentence, paragraph or part of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 15th day of April 2024, pursuant to a roll call vote as follows:

Aye: _____

Nay: _____

Absent: _____

President

ATTEST:

Board Secretary

**OAK BROOK PARK DISTRICT
CERTIFICATION OF ESTIMATE OF
REVENUE FOR FISCAL YEAR 2024-2025**

I, Ivana Ivkovic Kelley, do hereby certify that I am the duly qualified Treasurer of the Oak Brook Park District and the Chief Fiscal Officer of said Park District. As such officer, I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2024 and ending April 30, 2025 are estimated to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property and Replacement Taxes	
General Corporate	\$ 2,007,582
Recreation	1,379,873
Illinois Municipal Retirement Fund	150,189
Special Recreation Fund	400,253
Social Security Fund	266,846
Liability Insurance	143,757
Audit	10,001
Debt Service	1,661,140
Sub-Total	\$ 6,019,641
Non-Tax Revenues	
Interest Earned	\$ 281,480
Program Fees	2,102,054
Recreation Center/Memberships & Fees	908,488
Racquet Club/Tennis Court Fund	2,185,500
Aquatic Center	1,247,215
Grants	1,466,279
Other	1,212,960
Sub-Total	\$ 9,403,976
TOTAL ESTIMATED REVENUES	\$ 15,423,617

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Park District this 15th day of April 2024.

Ivana Ivkovic Kelley
Treasurer and Chief Fiscal Officer

SEAL

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- General Fund

	2024/2025 Requested Budget	2024/2025 Sub. Budget Adjust. (\$)	2024/2025 Revised Budget Request	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues						
Administration	\$ -		\$ -	\$ -	\$ -	N/A
Finance and H.R.	2,060,832		2,060,831	2,114,952	2,097,784	(2.56%)
Central Park North	86,900	3,100	90,000	88,500	80,000	1.69%
Central Park	238,650		238,650	196,000	225,000	21.76%
Saddlebrook Park	500		500	500	-	(0.00%)
Forest Glen Park	500		500	500	-	(0.00%)
Chillem Park	250		250	250	-	(0.00%)
Dean Property	9,000		9,000	500	-	1700.00%
Professional Services	-		-	-	-	N/A
Information Technology	135,693		135,693	117,124	117,493	15.85%
Building/Rec. Center	1,103,748		1,103,748	1,040,726	1,035,923	6.06%
Central Park West	17,347	3,250	20,597	83,094	79,925	(75.21%)
Total Revenues:	\$ 3,653,420	\$ 6,350	\$ 3,659,769	\$ 3,642,146	\$ 3,636,125	0.48%
Expenditures						
Administration	\$ 413,556		\$ 413,556	\$ 385,411	\$ 382,349	7.30%
Finance and H.R.	320,443		320,443	313,015	248,083	2.37%
Central Park North	102,953	(8,000)	94,953	45,021	45,994	110.91%
Central Park	863,709	(34,596)	829,113	818,078	817,215	1.35%
Saddlebrook Park	18,586	(2,400)	16,186	15,658	13,098	3.37%
Forest Glen Park	33,626	(1,300)	32,326	27,543	26,717	17.37%
Chillem Park	7,481		7,481	7,909	7,034	(5.41%)
Dean Property	40,424		40,424	30,177	26,734	33.96%
Professional Services	26,000		26,000	29,500	30,675	(11.86%)
Information Technology	352,744		352,744	314,889	307,222	12.02%
Building/Rec. Center	1,248,034	(68,634)	1,179,400	1,034,406	1,080,662	14.02%
Central Park West	57,990		57,990	81,527	70,337	(28.87%)
Total Expenditures:	\$ 3,485,546	\$ (114,930)	\$ 3,370,616	\$ 3,103,135	\$ 3,056,120	8.62%
Surplus/(deficit), excluding other financing sources/(uses)	\$ 167,874	\$ 121,280	\$ 289,153	\$ 539,012	\$ 580,005	(46.35%)
Other Financing Sources/(Uses)						
Transfer to Capital Project Fund	\$ (250,000)		\$ (250,000)	\$ (250,000)	\$ (250,000)	0.00%
Transfer to Debt Service Fund	(102,000)		(102,000)	(104,000)	(104,000)	(1.92%)
Transfer to Recreation Fund	(300,000)	150,000	(150,000)	(300,000)	(300,000)	(50.00%)
Net Surplus/(Deficit):	\$ (484,126)	\$ 271,280	\$ (212,847)	\$ (114,988)	\$ (73,995)	85.10%
Beginning Fund Balance- Unrestricted	\$ 1,339,001		\$ 1,339,001	\$ 1,412,996	\$ 1,412,996	
Fiscal Year Increase/(decrease)	(484,126)		(212,847)	(114,988)	(73,995)	
Ending Fund Balance- Unrestricted	\$ 854,875		\$ 1,126,154	\$ 1,298,008	\$ 1,339,001	
Months of Expenditures:	2.94		4.01	5.02	5.26	
Average Monthly Expenditures:	\$ 290,462		\$ 280,885	\$ 258,595	\$ 254,677	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Recreation Fund

	2024/2025 Requested Budget	2024/2025 Budget Adjust. (\$)	2024/2025 Revised Req. Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues						
Administration	\$ 1,462,873		\$ 1,462,873	\$ 1,419,769	\$ 1,484,698	3.04%
Fitness Center	733,603		733,603	675,478	695,610	8.61%
Aquatic Center	665,703	2,000	667,703	595,304	634,513	12.16%
Aquatic Rec. Programs	579,512		579,512	569,563	503,761	1.75%
Children's Programs	513,550	5,657	519,207	456,329	498,506	13.78%
Preschool Programs	327,366	1,000	328,366	303,481	339,750	8.20%
Youth Programs	231,213	25,600	256,813	225,158	221,384	14.06%
Adult Programs	118,253	13,375	131,628	77,266	121,570	70.36%
Pioneer Programs	66,973		66,973	59,150	54,744	13.23%
Special Events & Trips	139,340		139,340	144,180	144,509	(3.36%)
Marketing	46,000		46,000	45,000	57,685	2.22%
Total Revenues:	\$ 4,884,386	\$ 47,632	\$ 4,932,018	\$ 4,570,678	\$ 4,756,730	7.91%
Expenditures						
Administration	\$ 1,061,242	\$ 50,192	\$ 1,111,434	\$ 1,037,477	\$ 926,184	7.13%
Fitness Center	541,242	(6,000)	535,242	502,565	463,637	6.50%
Aquatic Center	1,169,320	(11,300)	1,158,020	1,052,637	1,091,256	10.01%
Aquatic Rec. Programs	302,009		302,009	275,301	227,269	9.70%
Children's Programs	384,293	(456)	383,837	323,888	359,010	18.51%
Preschool Programs	307,712		307,712	285,293	280,935	7.86%
Youth Programs	184,900	17,500	202,400	173,984	139,068	16.33%
Adult Programs	69,350	4,900	74,250	57,858	58,772	28.33%
Pioneer Programs	101,933		101,933	97,022	84,240	5.06%
Special Events & Trips	123,648		123,648	122,577	120,972	0.87%
Marketing	323,014	(11,500)	311,514	237,411	234,813	31.21%
Total Expenditures:	\$ 4,568,663	\$ 43,336	\$ 4,611,999	\$ 4,166,013	\$ 3,986,156	10.71%
Surplus/(deficit), excluding capital activity & other financing sources/(uses)						
	\$ 315,723	\$ 4,296	\$ 320,019	\$ 404,665	\$ 770,574	(20.92%)
Capital Outlay- Revenues	\$ -		\$ -	\$ -	\$ 200,000	N/A
Capital Outlay- Expenditures	1,431,000	\$ (18,000)	1,413,000	962,500	219,094	46.81%
Other Financing Sources/(Uses)						
Transfer to Debt Service Fund	\$ (177,972)		\$ (177,972)	\$ (201,392)	\$ (201,392)	(11.63%)
Transfer from General Fund	300,000	(150,000)	150,000	300,000	300,000	(50.00%)
Net Surplus/(Deficit):	\$ (93,249)	\$ (127,704)	\$ (1,120,953)	\$ (459,227)	\$ 850,088	144.10%
Beginning Fund Balance- Unrestricted	\$ 2,861,461		\$ 2,861,461	\$ 2,011,373	\$ 2,011,373	
Fiscal Year Increase/(Decrease)	(93,249)		(1,120,953)	(459,227)	850,088	
Ending Fund Balance- Unrestricted	\$ 1,868,211		\$ 1,740,507	\$ 1,552,146	\$ 2,861,461	
Months of Expenditures:	3.74		3.47	3.63	8.17	
Average Monthly Expenditures:	\$ 499,972		\$ 502,083	\$ 427,376	\$ 350,438	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Recreational Facilities (Tennis) Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
<u>Revenues</u>				
Administration	\$ 67,000	\$ 12,220	\$ 66,500	448.28%
Building	500	500	500	0.00%
Programs	2,186,500	2,051,500	2,134,296	6.58%
Total Revenues:	\$ 2,254,000	\$ 2,064,220	\$ 2,201,296	9.19%
<u>Expenses</u>				
Administration	\$ 922,777	\$ 808,599	\$ 773,506	14.12%
Building	364,379	381,971	342,786	(4.61%)
Programs	711,000	688,000	652,200	3.34%
Capital Projects	240,000	430,000	405,000	(44.19%)
Depreciation	174,000	170,000	172,000	2.35%
Total Expenses:	\$ 2,412,156	\$ 2,478,570	\$ 2,345,492	(2.68%)
Preliminary Surplus/(Deficit):	\$ (158,156)	\$ (414,350)	\$ (144,196)	(61.83%)
Adjustment for Capitalized Costs	\$ 240,000	\$ 430,000	\$ 405,000	(44.19%)
Net Surplus/(Deficit):	\$ 81,844	\$ 15,650	\$ 260,804	422.96%
<u>Beginning Net Position</u>				
Investment in Capital Assets	\$ 1,843,979	\$ 1,610,979	\$ 1,610,979	
Unrestricted	1,491,317	1,463,513	1,463,513	
Total:	\$ 3,335,296	\$ 3,074,492	\$ 3,074,492	
<u>Ending Net Position</u>				
Investment in Capital Assets	\$ 1,909,979	\$ 1,870,979	\$ 1,843,979	
Unrestricted	1,507,161	1,219,163	1,491,317	
Total:	\$ 3,417,140	3,090,142	\$ 3,335,296	
Months of Expenses:	8.33	7.14	9.22	
Average Monthly Expenses (less capitalizable expenses):	\$ 181,013	\$ 170,714	\$ 161,708	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- IMRF Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 80,000	\$ 52,500	\$ 54,000	52.38%
Property Taxes-Cook	18	21	11	(14.29%)
Personal Property Rep. Tax	70,171	88,865	63,792	(21.04%)
Investment Income	3,600	600	3,672	500.00%
Total Revenues:	\$ 153,789	\$ 141,986	\$ 121,475	8.31%
Expenditures				
Employer Contributions	\$ 180,000	\$ 175,000	\$ 176,011	2.86%
Total Expenditures:	\$ 180,000	\$ 175,000	\$ 176,011	2.86%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (26,211)	\$ (33,014)	\$ (54,536)	(20.61%)
Other Financing Sources/(Uses)				
Net Surplus/(Deficit):	\$ -	\$ -	\$ -	N/A
Beginning Fund Balance- Restricted	\$ 109,882	\$ 164,418	\$ 164,418	
Fiscal Year Increase/(decrease)	(26,211)	(33,014)	(54,536)	
Ending Fund Balance- Restricted	\$ 83,671	\$ 131,404	\$ 109,882	
Months of Expenditures:	5.58	9.01	7.49	
Average Monthly Expenditures:	\$ 15,000	\$ 14,583	\$ 14,668	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Social Security Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 220,000	\$ 210,000	\$ 214,249	4.76%
Property Taxes-Cook	65	81	60	(19.75%)
Personal Property Rep. Tax	46,781	59,243	42,528	(21.04%)
Investment Income	6,000	3,000	7,210	100.00%
Total Revenues:	\$ 272,846	\$ 272,324	\$ 264,047	0.19%
Expenditures				
Employer Contrib.- S.S.	\$ 258,072	\$ 237,460	\$ 237,729	8.68%
Employer Contrib.- Medicare	60,356	55,535	56,213	8.68%
Total Expenditures:	\$ 318,428	\$ 292,995	\$ 293,942	8.68%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (45,582)	\$ (20,671)	\$ (29,895)	120.51%
Other Financing Sources/(Uses)				
Net Surplus/(Deficit):	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (45,582)	\$ (20,671)	\$ (29,895)	120.51%
Beginning Fund Balance- Restricted	\$ 141,499	\$ 171,394	\$ 171,394	
Fiscal Year Increase/(decrease)	(45,582)	(20,671)	(29,895)	
Ending Fund Balance- Restricted	\$ 95,917	\$ 150,723	\$ 141,499	
Months of Expenditures:	3.61	6.17	5.78	
Average Monthly Expenditures:	\$ 26,536	\$ 24,416	\$ 24,495	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Liability Insurance Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 125,000	\$ 84,000	\$ 86,055	48.81%
Property Taxes-Cook	45	33	25	36.36%
Personal Property Rep. Tax	18,712	23,697	17,011	(21.04%)
Investment Income	4,800	3,000	5,202	60.00%
Total Revenues:	\$ 148,557	\$ 110,730	\$ 108,293	34.16%
Expenditures				
Personnel- Wages	\$ 34,677	\$ 32,570	\$ 32,699	6.47%
Personnel- Group Medical	7,966	11,510	8,836	(30.79%)
Risk Mgmt.- PDRMA Prem.	118,622	97,522	97,522	21.64%
Unemployment Insurance	2,000	4,000	1,000	(50.00%)
Total Expenditures:	\$ 163,265	\$ 145,602	\$ 140,057	12.13%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (14,708)	\$ (34,872)	\$ (31,764)	(57.82%)
Other Financing Sources/(Uses)				
Transfers from General Fund	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (14,708)	\$ (34,872)	\$ (31,764)	(57.82%)
Beginning Fund Balance- Restricted	\$ 79,991	\$ 111,755	\$ 111,755	
Fiscal Year Increase/(decrease)	(14,708)	(34,872)	(31,764)	
Ending Fund Balance- Restricted	\$ 65,283	\$ 76,883	\$ 79,991	
Months of Expenditures:	4.80	6.34	6.85	
Average Monthly Expenditures:	\$ 13,605	\$ 12,134	\$ 11,671	

**Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Audit Fund**

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 10,000	\$ 16,800	\$ 17,565	(40.47%)
Property Taxes-Cook	1	8	4	(87.50%)
Investment Income	180	95	181	89.48%
Total Revenues:	\$ 10,181	\$ 16,903	\$ 17,750	(39.76%)
Expenditures				
Audit Services	\$ 13,125	\$ 15,750	\$ 12,750	(16.66%)
Miscellaneous	425	425	-	0.00%
Total Expenditures:	\$ 13,550	\$ 16,175	\$ 12,750	(16.22%)
Surplus/(deficit), excluding other financing sources/(uses)	\$ (3,369)	\$ 728	\$ 5,000	(562.79%)
Other Financing Sources/(Uses)				
	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (3,369)	\$ 728	\$ 5,000	(562.79%)
Beginning Fund Balance- Restricted	\$ 12,552	\$ 7,552	\$ 7,552	
Fiscal Year Increase/(decrease)	(3,369)	728	5,000	
Ending Fund Balance- Restricted	\$ 9,183	\$ 8,280	\$ 12,552	
Months of Expenditures:	8.13	6.14	11.81	
Average Monthly Expenditures:	\$ 1,129	\$ 1,348	\$ 1,063	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Special Recreation Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 400,000	\$ 301,022	\$ 302,056	32.88%
Property Taxes-Cook	253	121	80	109.09%
Investment Income	7,200	8,400	8,580	(14.29%)
Misc. Income- IGA	27,384	27,384	27,384	(0.00%)
Total Revenues:	\$ 434,837	\$ 336,927	\$ 338,100	29.06%
Expenditures				
Full-Time Salaries	\$ 27,787	\$ 20,584	\$ 20,584	34.99%
Part-Time Salaries	63,000	58,000	58,000	8.62%
Gateway Special Recreation	43,503	39,233	39,425	10.88%
Capital/Small Equip.	279,000	258,400	200,133	7.97%
Misc. Program Expenses	1,300	2,000	1,300	(35.00%)
Total Expenditures:	\$ 414,590	\$ 378,217	\$ 319,442	9.62%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ 20,247	\$ (41,290)	\$ 18,658	(149.03%)
Other Financing Sources/(Uses)				
	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ 20,247	\$ (41,290)	\$ 18,658	(149.03%)
Beginning Fund Balance- Restricted	\$ 131,126	\$ 112,468	\$ 112,468	
Fiscal Year Increase/(decrease)	20,247	(41,290)	18,658	
Ending Fund Balance- Restricted	\$ 151,373	\$ 71,178	\$ 131,126	
Months of Expenditures:	4.38	2.26	4.93	
Average Monthly Expenditures:	\$ 34,549	\$ 31,518	\$ 26,620	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Debt Service Fund

	2024/2025 Requested Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 1,660,740	\$ 1,597,636	\$ 1,613,900	3.95%
Property Taxes-Cook	400	547	385	(26.93%)
Investment Income	2,700	300	2,721	800.00%
Total Revenues:	\$ 1,663,840	\$ 1,598,483	\$ 1,617,006	4.09%
Expenditures				
Principal-2016 Bonds	287,610	281,455	281,455	2.19%
Interest-2016 Bonds	20,418	26,575	26,575	(23.17%)
Principal-2018 Debt Certif.	78,462	75,992	75,991	3.25%
Interest-2018 Debt Certif.	2,550	5,020	5,020	(49.20%)
Principal-2019 Bonds	670,000	640,000	640,000	4.69%
Interest-2019 Bonds	535,463	568,214	568,213	(5.76%)
Principal-2020 Debt Certif.	94,641	92,378	92,377	2.45%
Interest-2020 Debt Certif.	2,319	4,582	4,582	(49.39%)
Principal-2020 Loan (Village)	100,000	100,000	100,000	(0.00%)
Interest-2020 Loan (Village)	2,000	4,000	4,000	(50.00%)
Principal-2023 Bonds	-	-	-	N/A
Interest-2023 Bonds	130,500	88,813	88,813	46.94%
Miscellaneous	448	348	318	28.74%
Total Expenditures:	\$ 1,924,411	\$ 1,887,378	\$ 1,887,344	1.96%
Surplus/(deficit), excluding other financing sources/(uses)	\$ (260,571)	\$ (288,895)	\$ (270,338)	(9.80%)
Other Financing Sources/(Uses)				
Transfer from General Fund	\$ 102,000	\$ 104,000	\$ 104,000	(1.92%)
Transfer from Recreation Fund	177,972	201,392	201,392	(11.63%)
Net Surplus/(Deficit):	\$ 19,401	\$ 16,497	\$ 35,054	17.59%
Beginning Fund Balance- Restricted	\$ (161,779)	\$ (196,833)	\$ (196,833)	
Fiscal Year Increase/(decrease)	19,401	16,497	35,054	
Ending Fund Balance- Restricted	\$ (142,378)	\$ (180,336)	\$ (161,779)	
Months of Expenditures:	N/A	N/A	N/A	
Average Monthly Expenditures:	N/A	N/A	N/A	

Oak Brook Park District
Requested Fiscal Year 2024/2025 Budget- Capital Projects Fund

	2024/2025 Requested Budget	2024/2025 Budget Adjust. (\$)	2024/2025 Revised Req. Budget	2023/2024 Original Budget	2023/2024 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues						
Sponsorships	\$ 15,000		\$ 15,000	\$ 90,000	\$ 35,000	(83.33%)
Investment Income	75,000		75,000	85,000	125,000	(11.76%)
Miscellaneous	337,500		337,500	5,000	-	6649.99%
Grants	850,000	616,279	1,466,278	536,000	69,617	173.56%
Total Revenues:	\$ 1,277,500	\$ 616,279	\$ 1,893,778	\$ 716,000	\$ 229,617	164.49%
Expenditures						
Building & Park Improv.	\$ 1,812,000	\$ 512,779	\$ 2,324,778	\$ 3,469,600	\$ 3,001,650	(33.00%)
Miscellaneous	-	-	-	500	-	(100.00%)
Bond Issuance Costs	-	-	-	-	-	N/A
Total Expenditures:	\$ 1,812,000	\$ 512,779	\$ 2,324,778	\$ 3,470,100	\$ 3,001,650	(33.01%)
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (534,500)	\$ 103,500	\$ (431,000)	\$ (2,754,100)	\$ (2,772,033)	(84.35%)
Other Financing Sources/(Uses)						
Bond Proceeds	\$ -		\$ -	\$ -	\$ -	N/A
Debt Certificates Proceeds	-		-	-	-	N/A
Loan Proceeds	-		-	-	-	N/A
Transfer from General	250,000		250,000	250,000	250,000	0.00%
Transfer to Debt Service	-		-	-	-	N/A
Net Surplus/(Deficit):	\$ (284,500)	\$ 103,500	\$ (181,000)	\$ (2,504,100)	\$ (2,522,033)	(92.77%)
Beginning Fund Balance-						
Committed & Restricted	\$ 1,033,749		\$ 1,033,749	\$ 3,555,782	\$ 3,555,782	
Fiscal Year Increase/(decrease)	(284,500)		(181,000)	(2,504,100)	(2,522,033)	
Ending Fund Balance- Committed & Restricted						
Restricted	\$ 749,249		\$ 852,749	\$ 1,051,682	\$ 1,033,749	
Months of Expenditures:	N/A		N/A	N/A	N/A	
Average Monthly Expenditures:	N/A		N/A	N/A	N/A	



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: TEN YEAR CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEARS 2024 THROUGH 2033 OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS.

AGENDA No.: 8 B

MEETING DATE: MARCH 18, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

During the 4th quarter of 2023, Park District staff began updating the Ten Year Capital Improvement Plan (“CIP”) which coincided with the development of the fiscal year 2024/2025 operating budgets. During that time, staff conducted numerous meetings to discuss the CIP; including identifying the scope, timing and funding sources for the various capital items listed.

At the January 15, 2024 Board of Commissioners meeting, staff presented a draft of the CIP to the Board, and the Board was afforded the opportunity to provide commentary and additional direction concerning the CIP.

At the March 4, 2024 Special Board of Commissioners meeting, staff presented an updated draft of the CIP that reflected updates to some of the estimated project costs, as well as revisions to the timing of a number of the listed capital projects.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Accompanying this agenda history document is the Ten Year CIP that includes the proposed capital purchases and improvements for the fiscal years ending 2025 through 2033. Please note that the proposed fiscal year 2024/2025 capital purchases and improvements have been incorporated into budget and appropriations ordinance number 24-0415. The capital items for fiscal years ending 2026 and beyond are for long-term planning purposes only, and they are subject to change based on continuous review of anticipated funding sources as well as needs/priority assessments.

ACTION PROPOSED:

For Review and Discussion Only.

**Oak Brook Park District
Ten-year Capital Improvement Plan**

		1		2	3	4	5	6	7	8	9	10		
Fund	Description Project/Equipment	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
		Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Family Recreation Center-Administration														
Capital Project	TimePro/SQL Server Replacement	-	15,000.00	15,000.00	-	-	-	-	-	-	-	-	-	15,000.00
Capital Project	SharePoint/One Drive file migration	-	-	-	-	36,000.00	-	-	-	-	-	-	-	36,000.00
Capital Project	Digital/electronic display sign- Jorie & Forest Gate Road	-	-	-	-	75,000.00	-	-	-	-	-	-	-	75,000.00
Capital Project	Marketing/Wayfinding Signage- Central Park	-	-	-	-	-	30,000.00	-	-	-	-	-	-	30,000.00
Capital Project	Automated vehicle license plate reader system	\$ 7,254.36	-	-	-	-	-	-	-	-	-	-	-	-
Capital Project	FRC video server replacement	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Painting, carpet, equipment, and furniture replacement.	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Firewall & network switch replacement	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	BS&A financial reporting software server replacement	-	-	-	-	15,000.00	-	-	-	-	-	-	-	15,000.00
Family Recreation Center Administration Total:		\$ 7,254.36	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 126,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,000.00
Family Recreation Center-Aquatics														
Recreation	Replace Interglass Surface- Lap Pool	-	-	-	-	-	-	-	-	-	-	-	55,000.00	55,000.00
Recreation	Grate Replacement- Leisure & lap pool	-	-	-	-	-	60,000.00	-	-	-	-	-	-	60,000.00
Recreation	Replace Interglass Surface- Leisure Pool	-	-	-	-	-	-	-	-	-	-	-	60,000.00	60,000.00
Recreation	Installation of replacement starting blocks (6)	-	30,000.00	30,000.00	-	-	-	-	-	-	-	-	-	30,000.00
Recreation	Evaporative Pre-cooler Phase II/40 Ton Condensing Unit Phase III & repainting of facility	\$ 48,292.99	48,292.99	770,000.00	FY 2024/2025	-	-	-	-	-	-	-	-	770,000.00
Recreation	Pool Heater Replacement (2+2+2+1=7 total heaters)	-	-	-	FY 2024/2025	-	-	26,000.00	-	-	-	-	26,000.00	52,000.00
Recreation	Replace Tile Deck	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Recreation	Sound System upgrade in aquatics center	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Recreation	Video display board	-	-	-	-	-	-	-	-	-	-	-	50,000.00	50,000.00
Recreation	Ultra Violet water treatment system	-	-	-	-	-	-	-	-	-	-	-	30,000.00	30,000.00
Recreation	Chemical automation system	-	-	-	-	-	-	-	-	-	-	-	15,000.00	15,000.00
Recreation	Painting and window coverings	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-

**Oak Brook Park District
Ten-year Capital Improvement Plan**

Fund	Description Project/Equipment	1		2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total	
		FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget		FY 2032/2033 Proposed Budget
		Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Recreation	Aquatic office rooftop HVAC system	-	-	-	-	60,000.00	-	-	-	-	-	-	60,000.00	
Family Recreation Center Aquatics Total:		\$ 48,292.99	\$ 78,292.99	\$ 800,000.00	\$ -	\$ 60,000.00	\$ 60,000.00	\$ -	\$ 26,000.00	\$ -	\$ -	\$ -	\$ 236,000.00	\$ 1,182,000.00
Family Recreation Center- Cori's Way														
Recreation	Painting and carpet/flooring replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00
Family Recreation Center Cori's Way Total:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000.00
Family Recreation Center- Fitness														
Recreation	Replace Remaining Cardio Equipment (Lease Purchase)	\$ -	\$ -	\$ -	FY 2024/2025	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ -	\$ 265,000.00
Recreation	Replace Cybex Strength Machines	-	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
Family Recreation Center Fitness Total:		\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ 100,000.00	\$ -	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ -	\$ 365,000.00
Family Recreation Center- Building														
Capital Project	Heating & Cooling Systems (10 Year Replacement Plan)	\$ -	\$ -	\$ -	FY 2024/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project	Roof Maintenance	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Convert Gym 1 Storage into Party Room	-	-	-	-	15,000.00	-	-	-	-	-	-	-	15,000.00
Capital Project	Family Recreation Center Backup/Emergency Electrical Generator	-	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
Capital Project	Entry Doors	-	-	-	-	24,000.00	-	-	-	-	-	-	-	24,000.00
Capital Project	Indoor track resurfacing/upgrade	-	-	-	-	100,000.00	-	-	-	-	-	-	-	100,000.00
Capital Project	Painting and carpet replacement in common public spaces	\$ 28,450.00	55,000.00	55,000.00	-	-	-	-	-	-	-	-	-	55,000.00
Capital Project	Studio D storage hallway	-	-	-	-	100,000.00	-	-	-	-	-	-	-	100,000.00
Capital Project	Gymnasium storage & studio D activity room	-	-	-	-	500,000.00	-	-	-	-	-	-	-	500,000.00
Capital Project	Relocation of door near Marketing department & installation of emergency door at fitness center.	\$ 9,036.00	40,000.00	40,000.00	-	-	-	-	-	-	-	-	-	40,000.00
Capital Project	Refurbish gymnasium flooring	-	-	-	-	-	-	-	100,000.00	-	-	-	-	100,000.00
Capital Project	Maintenance workshop build-out (studio D storage)	-	-	-	-	-	-	-	-	-	-	-	75,000.00	75,000.00
Capital Project	Upgrade 1 gym scoreboard to wireless- Funded with \$20K sponsorship from Breakaway Basketball	\$ 18,106.63	20,000.00	-	-	-	-	-	-	-	-	-	-	-
Family Recreation Center Building Total:		\$ 55,592.63	\$ 115,000.00	\$ 95,000.00	\$ -	\$ 739,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 1,109,000.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

Fund	Description Project/Equipment	1			2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
		FY 2023/2024			FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	FY 2028/2029	FY 2029/2030	FY 2030/2031	FY 2031/2032	FY 2032/2033	
		Unaudited FYTD Actual	"Updated" Budget	Original Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	
Parks & Maintenance														
Capital project	Ford F-250 Pickup Truck	\$ -	\$ -	\$ 40,000.00	FY 2024/2025	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
Capital project	Aerial Bucket Truck	\$ -	-	-	-	75,000.00	-	-	-	-	-	-	-	75,000.00
Capital project	Turf Slit-Seeder	\$ -	-	-	-	15,000.00	-	-	-	-	-	-	-	15,000.00
Capital project	Ford Explorer SUV- Additional Admin. Vehicle	-	-	-	-	-	-	-	50,000.00	-	-	-	-	50,000.00
Capital project	Dump Truck	-	-	-	-	-	-	-	-	-	-	-	75,000.00	75,000.00
Capital project	Additional Utility Vehicle- Kubota & electrical	-	-	-	-	-	-	25,000.00	-	-	-	-	-	25,000.00
Recreation	Additional Utility Vehicle- Kubota & electrical	-	-	-	FY 2024/2025	-	-	-	-	-	25,000.00	-	-	25,000.00
Recreation	Athletic Field Groomer	-	-	-	-	-	-	-	-	18,000.00	-	-	-	18,000.00
Parks & Maintenance Total:		\$ -	\$ -	\$ 40,000.00	\$ -	\$ 90,000.00	\$ 60,000.00	\$ 25,000.00	\$ 50,000.00	\$ 18,000.00	\$ 25,000.00	\$ -	\$ 75,000.00	\$ 383,000.00

Central Park														
Capital Project	Challenge Adventure Course- Phase II	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
Capital Project	Sidewalk Replacement- (\$20K + \$5K Special Recreation)	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Central Park Improvements- All-Inclusive Playground	-	-	-	-	-	-	-	-	100,000.00	-	-	-	100,000.00
Capital Project	Lacrosse/Ball Field Reconfiguration- Phase 2 External Funding	-	-	-	-	-	-	3,300,000.00	-	-	-	-	-	3,300,000.00
Capital Project	Gazebo Roof Replacement	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Gabion Weir Replacement-East Weir completed as of 4/30/2019. This budget for West Weir improvements and bridge replacement.	\$ 17,008.00	100,000.00	100,000.00	FY 2024/2025	-	-	-	-	-	-	-	-	100,000.00
Capital Project	One 15-passenger bus for use in camp programming and various trips	-	-	-	-	80,000.00	-	-	-	-	-	-	-	80,000.00
Capital Project	Irrigation Updates at Central Park	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Preschool Playground Equipment (\$45K + \$20K Special Recreation)	-	-	-	-	-	-	-	-	85,000.00	-	-	-	85,000.00
Capital Project	Primary Color Playground (\$35K + \$15K Special Recreation)	-	-	-	-	100,000.00	-	-	-	-	-	-	-	100,000.00
Capital Project	Receptacles- Trash/Recycle	-	-	-	-	20,000.00	-	-	-	20,000.00	-	-	-	40,000.00
Capital Project	Tennis Center Outdoor Patio- (Capital Project & Special Recreation Fund)	\$ 38,009.50	38,009.50	30,600.00	-	-	-	-	-	-	-	-	-	30,600.00
Capital Project	Tree Top Playground (\$35K + \$15K Special Recreation)	-	-	-	-	50,000.00	-	-	-	-	-	-	-	50,000.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

Fund	Description Project/Equipment	FY 2023/2024			FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	FY 2027/2028 Proposed Budget	FY 2028/2029 Proposed Budget	FY 2029/2030 Proposed Budget	FY 2030/2031 Proposed Budget	FY 2031/2032 Proposed Budget	FY 2032/2033 Proposed Budget	Ten-Year Approved/Proposed Budget Total
		1	2	3										
		Unaudited FYTD Actual	"Updated" Budget	Original Budget										
Capital Project	Volleyball Lights (Outdoors)	-	-	-	-	60,000.00	-	-	-	-	-	-	-	60,000.00
Capital Project	Pavement Plan (Grinding Asphalt + Overlay)	-	-	-	FY 2024/2025	50,000.00	10,000.00	25,000.00	50,000.00	50,000.00	25,000.00	50,000.00	10,000.00	270,000.00
Capital Project	Synthetic soccer field replacement	\$ 671,755.40	671,755.40	675,000.00	-	-	-	-	-	-	-	-	-	675,000.00
Capital Project	Irrigation for ball fields 1-3 (contingent upon synthetic lacrosse field)	-	-	-	-	-	75,000.00	-	-	-	-	-	-	75,000.00
Capital Project	Central Park security cameras- at soccer and baseball fields	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Capital Project	Electrical feed service- Winter Lights	\$ 27,404.63	27,404.63	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Recreation	Pickle Ball Courts & Parking	-	-	-	-	900,000.00	-	-	-	-	-	-	-	900,000.00
Recreation	Unity Garden	-	-	-	-	-	-	80,000.00	-	-	-	-	-	80,000.00
Recreation	Receptacles- Trash/Recycle	-	-	-	-	-	-	-	-	10,000.00	-	-	-	10,000.00
Recreation	Pavement Plan (Grinding Asphalt + Overlay)-(Recreation and Special Recreation Fund)	\$ 59,182.96	59,182.96	55,000.00	FY 2024/2025	50,000.00	10,000.00	25,000.00	50,000.00	10,000.00	25,000.00	50,000.00	10,000.00	285,000.00
Recreation	Outdoor information kiosks	-	-	-	-	45,000.00	-	-	-	-	-	-	-	45,000.00
Special Recreation	Sidewalk Replacement- (\$5K + \$20K Capital Project)	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Special Recreation	Primary Color Playground (\$35K + \$15K Special Recreation)	-	-	-	-	100,000.00	-	-	-	-	-	-	-	100,000.00
Special Recreation	Tennis Center Outdoor Patio- (Capital Project & Special Recreation Fund)	\$ 12,333.84	12,333.84	9,400.00	-	-	-	-	-	-	-	-	-	9,400.00
Special Recreation	Pavement Plan (Grinding Asphalt + Overlay)-(Recreation and Special Recreation Fund)	\$ 8,616.25	8,616.25	-	FY 2024/2025	10,000.00	-	5,000.00	10,000.00	-	5,000.00	10,000.00	-	40,000.00
Central Park Total:		\$ 834,310.58	\$ 917,302.58	\$ 895,000.00	\$ -	\$ 1,480,000.00	\$ 95,000.00	\$ 3,435,000.00	\$ 110,000.00	\$ 60,000.00	\$ 270,000.00	\$ 110,000.00	\$ 20,000.00	\$ 6,475,000.00

Central Park West															
Capital Project	Roof Replacement	\$ -	-	-	-	22,000.00	-	-	-	-	-	-	-	-	22,000.00
Capital Project	Various upgrades at CPW (restrooms, front entryway)- Split Distribution	\$ 18,010.00	40,000.00	-	-	-	-	-	-	-	-	-	-	-	-
Recreation	Various upgrades at CPW (restrooms, front entryway)-(Partially funded from \$200K grant to be received by end of FY 2023/2024)	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-	
Recreation	Playground Equipment/Surface	-	-	-	-	15,000.00	-	-	100,000.00	-	-	-	-	115,000.00	
Special Recreation	Various upgrades at CPW (restrooms, front entryway)- Split Distribution	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-	
Special Recreation	Playground Equipment/Surface	-	-	-	-	5,000.00	-	-	20,000.00	-	-	-	-	25,000.00	
Central Park West Total:		\$ 18,010.00	\$ 40,000.00	\$ -	\$ -	\$ 42,000.00	\$ -	\$ -	\$ 120,000.00	\$ -	\$ -	\$ -	\$ -	\$ 162,000.00	

**Oak Brook Park District
Ten-year Capital Improvement Plan**

		1			2	3	4	5	6	7	8	9	10	
		FY 2023/2024			FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	FY 2028/2029	FY 2029/2030	FY 2030/2031	FY 2031/2032	FY 2032/2033	Ten-Year
Fund	Description Project/Equipment	Unaudited FYTD Actual	"Updated" Budget	Original Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Approved/Proposed Budget Total
Central Park North														
Capital Project	Phase II- Pavilion and amphitheater- OSLAD grant & 2023 bond proceeds	\$ 997,569.19	1,025,000.00	1,150,000.00	-	-	-	-	-	-	-	-	-	\$ 1,150,000.00
Special Recreation	Phase II- Pavilion and amphitheater	\$ 62,561.04	70,000.00	82,000.00	-	-	-	-	-	-	-	-	-	82,000.00
Capital Project	Phase II-Bathrooms, storage & concession building- DCEO grant & 2023 bond proceeds	\$ 855,580.55	950,000.00	1,354,000.00	-	-	-	-	-	-	-	-	-	1,354,000.00
Special Recreation	Phase II-Bathrooms, storage & concession building	\$ 71,842.51	80,000.00	118,000.00	-	-	-	-	-	-	-	-	-	118,000.00
Capital Project	Asphalt Paving (replacement)	-	-	-	-	-	-	-	-	75,000.00	-	-	-	75,000.00
Capital Project	Irrigation for east fields	-	-	-	-	-	150,000.00	-	-	-	-	-	-	150,000.00
Capital Project	Convert one existing natural grass field into a turf field	-	-	-	-	-	-	-	-	2,000,000.00	-	-	-	2,000,000.00
Central Park North Total:		\$ 1,987,553.28	\$ 2,125,000.00	\$ 2,704,000.00	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 2,075,000.00	\$ -	\$ -	\$ -	\$ 4,929,000.00
Chillem Park														
Capital Project	Playground Equipment (\$15K from Special Recreation) (Contingent on park renovation below	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00
Capital Project	Tennis Courts Crack Filling and Resealing- (Capital Project & Special Recreation Fund)	\$ 19,480.00	19,480.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Capital Project	Asphalt Paving	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Special Recreation	Asphalt Paving	-	-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Special Recreation	Tennis Courts Crack Filling and Resealing- (Capital Project & Special Recreation Fund)	\$ 5,000.00	5,000.00	5,000.00	-	-	-	-	-	-	-	-	-	5,000.00
Capital Project	Complete park renovation (OSLAD?)	-	-	-	-	-	-	-	150,000.00	-	-	-	-	150,000.00
Special Recreation	ADA elements of renovation	-	-	-	-	-	-	-	50,000.00	-	-	-	-	50,000.00
Chillem Park Total:		\$ 24,480.00	\$ 24,480.00	\$ 30,000.00	\$ -	\$ 35,000.00	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	\$ 265,000.00
Forest Glen Park														
Capital Project	Fountain aerators	\$ -	\$ -	\$ -	FY 2024/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project	Sand volleyball courts	\$ -	-	-	-	-	26,000.00	-	-	-	-	-	-	26,000.00
Capital Project	Gazebo Roof Replacement	-	-	-	-	-	10,000.00	-	-	-	-	-	-	10,000.00
Recreation	Tennis Courts Crack Filling and Resealing- (Recreation & Special Recreation Fund)	\$ 19,000.00	19,000.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Recreation	Asphalt Paving- (Recreation & Special Recreation Fund)	\$ 39,256.11	39,256.11	45,000.00	-	-	-	-	-	-	35,000.00	-	-	80,000.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

		1		2	3	4	5	6	7	8	9	10		
		FY 2023/2024			FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	FY 2028/2029	FY 2029/2030	FY 2030/2031	FY 2031/2032	FY 2032/2033	Ten-Year
Fund	Description Project/Equipment	Unaudited FYTD Actual	"Updated" Budget	Original Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Approved/Proposed Budget Total
Special Recreation	Tennis Courts Crack Filling and Resealing- (Recreation & Special Recreation Fund)	\$ 8,900.00	8,900.00	10,000.00	-	-	-	-	-	-	-	-	-	10,000.00
Special Recreation	Asphalt Paving- (Recreation & Special Recreation Fund)	\$ 5,744.68	5,744.68	15,000.00	-	-	-	-	-	-	15,000.00	-	-	30,000.00
Capital Project	Complete park renovation (OSLAD?)	-	-	-	-	-	-	150,000.00	-	-	-	-	-	150,000.00
Special Recreation	ADA elements of renovation	-	-	-	-	-	-	50,000.00	-	-	-	-	-	50,000.00
Capital Project	Bridge replacement	-	-	-	-	-	-	20,000.00	-	-	-	-	-	20,000.00
Forest Glen Park Total:		\$ 72,900.79	\$ 72,900.79	\$ 95,000.00	\$ -	\$ -	\$ 36,000.00	\$ 220,000.00	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 401,000.00
Saddlebrook Park														
Capital Project	Barn Roof Replacement/Barn Removal	\$ -	\$ -	\$ -	FY 2024/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation	Tennis Courts Crack Filling and Resealing- (Recreation & Special Recreation Fund)	\$ 19,000.00	19,000.00	25,000.00	-	-	-	-	-	-	-	-	-	25,000.00
Recreation	Asphalt Paving- (Recreation & Special Recreation Fund)	\$ 4,361.70	4,361.70	12,500.00	FY 2024/2025	-	-	-	20,000.00	-	-	-	20,000.00	52,500.00
Special Recreation	Tennis Courts Crack Filling and Resealing- (Recreation & Special Recreation Fund)	\$ 8,900.00	8,900.00	10,000.00	-	-	-	-	150,000.00	-	-	-	-	160,000.00
Special Recreation	Asphalt Paving- (Recreation & Special Recreation Fund)	\$ 638.30	638.30	-	FY 2024/2025	-	-	-	50,000.00	-	-	-	50,000.00	100,000.00
Saddlebrook Park Total:		\$ 32,900.00	\$ 32,900.00	\$ 47,500.00	\$ -	\$ -	\$ -	\$ -	\$ 220,000.00	\$ -	\$ -	\$ -	\$ 70,000.00	\$ 337,500.00
Dean Nature Sanctuary														
Capital Project	Outdoor Bathrooms	\$ -	\$ -	\$ -	\$ -	\$ 31,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000.00
Capital Project	Asphalt paving	\$ -	-	-	-	-	50,000.00	-	-	-	-	-	-	50,000.00
Special Recreation	Asphalt Paving	\$ -	-	-	-	-	25,000.00	-	-	-	-	-	-	25,000.00
Capital Project	Gazebo Replacement	-	-	-	-	-	10,000.00	-	50,000.00	-	-	-	-	60,000.00
Dean Nature Sanctuary Total:		\$ -	\$ -	\$ -	\$ -	\$ 31,000.00	\$ 85,000.00	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 166,000.00
Governmental Funds Totals:		\$ 3,081,294.63	\$ 3,420,876.36	\$ 4,721,500.00	\$ 4,007,779.00	\$ 2,653,000.00	\$ 566,000.00	\$ 3,935,000.00	\$ 876,000.00	\$ 2,208,000.00	\$ 400,000.00	\$ 165,000.00	\$ 476,000.00	\$ 16,000,500.00

Oak Brook Park District
Ten-year Capital Improvement Plan

Fund	Description Project/Equipment	1			2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
		FY 2023/2024			FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	FY 2028/2029	FY 2029/2030	FY 2030/2031	FY 2031/2032	FY 2032/2033	
		Unaudited FYTD Actual	"Updated" Budget	Original Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	
SUMMARY RECAP														
	Capital Project Fund (GL #12-95-940-065):	\$ 854,514.52	\$ 1,026,649.53	\$ 1,005,600.00	2,324,779.00	\$ 1,418,000.00	\$ 271,000.00	\$ 3,620,000.00	\$ 400,000.00	\$ 50,000.00	\$ 230,000.00	\$ 50,000.00	\$ 160,000.00	\$ 9,529,379.00
	Capital Project Fund-C.P. North (GL #12-95-940-065):	1,853,149.73	1,975,000.00	2,504,000.00	-	-	150,000.00	-	-	2,075,000.00	-	-	-	4,729,000.00
	Recreation Fund (GL #02-81-805-000):	189,093.76	219,093.76	962,500.00	1,413,000.00	1,120,000.00	120,000.00	260,000.00	196,000.00	83,000.00	150,000.00	105,000.00	266,000.00	4,675,500.00
	Recreation Fund-C.P. North (G/L #02-81-805-000):	-	-	-	-	-	-	-	-	-	-	-	-	-
	Special Recreation Fund (GL #09-01-800-000):	50,133.07	50,133.07	49,400.00	270,000.00	115,000.00	25,000.00	55,000.00	280,000.00	-	20,000.00	10,000.00	50,000.00	874,400.00
	Special Recreation Fund-C.P. North (G/L #09-01-800-000):	134,403.55	150,000.00	200,000.00	-	-	-	-	-	-	-	-	-	200,000.00
	Governmental Funds Totals:	\$ 3,081,294.63	\$ 3,420,876.36	\$ 4,721,500.00	\$ 4,007,779.00	\$ 2,653,000.00	\$ 566,000.00	\$ 3,935,000.00	\$ 876,000.00	\$ 2,208,000.00	\$ 400,000.00	\$ 165,000.00	\$ 476,000.00	\$ 20,008,279.00

SUMMARY, BY FUNDING SOURCE														
	2023 G.O. Limited Tax Bond Proceeds- Capital Project Fund:	\$ 1,768,726.03	\$ 1,975,000.00	\$ 2,504,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,504,000.00
	2023 G.O. Limited Tax Bond Proceeds- Recreation Fund:	48,292.99	48,292.99	770,000.00	1,037,000.00	-	-	-	-	-	-	-	-	1,807,000.00
	2023 G.O. Limited Tax Bond Proceeds- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$480K DCEO Grant- Capital Project Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$480K DCEO Grant- Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$480K DCEO Grant- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$400K OSLAD Grant- Capital Project Fund:	69,617.00	69,617.00	69,617.00	-	-	-	-	-	-	-	-	-	69,617.00
	\$400K OSLAD Grant- Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	\$400K OSLAD Grant- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other Grant- Capital Project Fund:	-	-	-	850,000.00	-	-	-	-	-	-	-	-	850,000.00
	Other Grant- Recreation Fund:	-	-	-	200,000.00	-	-	-	-	-	-	-	-	200,000.00
	Other Grant- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	Capital Contribution Fees (Wizards and Girls Lacrosse)- Capital Project Fund:	-	-	-	337,500.00	-	-	-	-	-	-	-	-	337,500.00
	Capital Contribution Fees (Wizards and Girls Lacrosse)- Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	Capital Contribution Fees (Wizards and Girls Lacrosse)- Special Recreation Fund:	-	-	-	-	-	-	-	-	-	-	-	-	-
	Fund Reserves- Capital Project Fund:	869,321.22	957,032.53	935,983.00	1,137,279.00	1,418,000.00	421,000.00	3,620,000.00	400,000.00	2,125,000.00	230,000.00	50,000.00	160,000.00	10,497,262.00
	Fund Reserves- Recreation Fund:	140,800.77	170,800.77	192,500.00	176,000.00	1,120,000.00	120,000.00	260,000.00	196,000.00	83,000.00	150,000.00	105,000.00	266,000.00	2,668,500.00
	Fund Reserves- Special Recreation Fund:	184,536.62	200,133.07	249,400.00	270,000.00	115,000.00	25,000.00	55,000.00	280,000.00	-	20,000.00	10,000.00	50,000.00	1,074,400.00
	Grand Total Governmental Funds:	\$ 3,081,294.63	\$ 3,420,876.36	\$ 4,721,500.00	\$ 4,007,779.00	\$ 2,653,000.00	\$ 566,000.00	\$ 3,935,000.00	\$ 876,000.00	\$ 2,208,000.00	\$ 400,000.00	\$ 165,000.00	\$ 476,000.00	\$ 20,008,279.00

**Oak Brook Park District
Ten-year Capital Improvement Plan**

Fund	Description Project/Equipment	1			2	3	4	5	6	7	8	9	10	Ten-Year Approved/Proposed Budget Total
		FY 2023/2024			FY 2024/2025	FY 2025/2026	FY 2026/2027	FY 2027/2028	FY 2028/2029	FY 2029/2030	FY 2030/2031	FY 2031/2032	FY 2032/2033	
		Unaudited FYTD Actual	"Updated" Budget	Original Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	
Tennis Center														
Recreational Facilities	Reconstruction and expansion of Outdoor Courts		\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000.00
Recreational Facilities	Indoor Court Recoating/Resurfacing		75,000.00	75,000.00	FY 2024/2025	-	-	30,000.00	30,000.00	-	-	-	-	135,000.00
Recreational Facilities	Upper/Lower Level Remodeling- FD Remodel		-	-	FY 2024/2025	-	-	-	-	-	-	-	-	-
Recreational Facilities	Remodeling of front desk area	\$ 3,140.00	245,000.00	245,000.00	-	-	-	-	-	-	-	-	-	245,000.00
Recreational Facilities	Security Building Access		-	-	-	-	25,000.00	-	-	-	-	-	-	25,000.00
Recreational Facilities	Electric energy efficiency generator		-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00
Recreational Facilities	Indoor Court lighting project		60,000.00	60,000.00	FY 2024/2025	-	-	-	-	-	-	-	-	60,000.00
Recreational Facilities	Exit doors replacement		-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00
Recreational Facilities	HVAC- Heating & Cooling System (Courts 1-4)		-	-	-	-	-	200,000.00	-	-	-	-	-	200,000.00
Recreational Facilities	HVAC- Heating & Cooling System (Courts 5-8)		-	-	-	-	-	-	200,000.00	-	-	-	-	200,000.00
Recreational Facilities	BO-Roof Repairs and Gutters		-	-	-	-	-	-	-	\$ 350,000.00	-	-	-	350,000.00
Recreational Facilities	Tennis Outdoor Patio	\$ 45,355.72	50,000.00	50,000.00	-	-	-	-	-	-	-	-	-	50,000.00
Recreational Facilities	Replacement of fiber cable to tennis center for quicker connectivity		-	-	-	-	15,000.00	-	-	-	-	-	-	15,000.00
Tennis Center Total:		\$ 48,495.72	\$ 430,000.00	\$ 430,000.00	\$ 240,000.00	\$ 2,000,000.00	\$ 240,000.00	\$ 230,000.00	\$ 230,000.00	\$ 350,000.00	\$ -	\$ -	\$ -	\$ 3,480,000.00



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 24-0416 A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND SBC WASTE SOLUTIONS, INC. FOR WASTE AND RECYCLING COLLECTION SERVICES

AGENDA No.: 8 C

MEETING DATE: MARCH 18, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

Handwritten signature of Bob Johnson in blue ink.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in blue ink.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In February 2022, the Park District solicited costs for weekly waste and recycling services from vendors through a Request for Proposal (RFP) process. Five vendors responded with pricing, and the lowest cost was provided from SBC Waste Solutions, Inc. The monthly costs for waste and recycling dumpster service at the Family Recreation Center, Central Park West, and the Tennis Center are \$720. The Park District entered into an agreement with the vendor on March 21, 2022.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The agreement term is May 1, 2022 – April 30, 2024 with the option to extend the agreement an additional year to April 30, 2025. Staff has been satisfied with the service provided by the vendor and recommends extending the agreement for one additional year. Costs shall remain the same through April 30, 2025.

ACTION PROPOSED: For Review and Discussion Only.

RESOLUTION NO. 24-0416
A RESOLUTION AMENDING THE AGREEMENT BETWEEN
THE OAK BROOK PARK DISTRICT AND
SBC WASTE SOLUTIONS, INC.
FOR WASTE AND RECYCLING COLLECTION SERVICES

WHEREAS, the Oak Brook Park District (the “District”) is authorized to enter contracts for supplies, materials and work (70 ILCS 1250/8-1); and

WHEREAS, on March 21, 2022, the District and SBC Waste Solutions, Inc. (the “Contractor”) entered an Agreement for Waste and Recycling Collection Services (the “Agreement”), and Section 3 of the Agreement provided that it could be extended for an additional one (1) year term commencing on May 1, 2024 and ending on April 31, 2025 (“Renewal Term”) upon approval of such an extension by the District and the Contractor, and upon prior appropriation therefor; and

WHEREAS, the District and the Contractor have agreed to an extension of one year, and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board of Park Commissioners of the District hereby approves a one (1) year renewal of the Agreement, from May 1, 2024 to April 31, 2025 subject to the terms and conditions of the "Amendment to an Agreement Between the Oak Brook Park District and SBC Waste Solutions, Inc. For Waste and Recycling Collection Services" (the "Amendment"), and the President and Secretary of the District are hereby authorized, respectively, to execute and attest the Amendment in substantially the form attached hereto and made a part of this Resolution as Exhibit "A".

Section 2. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 15th DAY OF April, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

**ADDENDUM TO AN AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT
AND SBC WASTE SOLUTIONS, INC.
FOR WASTE AND RECYCLING COLLECTION SERVICES**

THIS ADDENDUM (the "Addendum") to "An Agreement Between the Oak Brook Park District and SBC Waste Solutions, Inc. For Waste and Recycling Collection Services" (the "Agreement"), is made and entered into by and between the Oak Brook Park District (the District") and SBC Waste Solutions, Inc. ("SBC").

WITNESSETH:

WHEREAS, the Agreement was entered between the District and SBC, and dated March 21, 2022, for the provision of Waste and Recycling Collection Services for the Oak Brook Park District by SBC Waste Solutions, Inc.; and

WHEREAS, pursuant to Section 3, the term of the Agreement was to be from the execution of said contract through April 31, 2024; provided, however, that the Agreement could be extended for one (1) year term upon approval of such an extension by SBC and the District, and upon the same terms and conditions, provided that sufficient funds are appropriated by the District for such extension; and

WHEREAS, SBC and the District have agreed to an extension of one year of said contract through April 31, 2025 and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements herein set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the parties, the District and SBC agree to the terms and conditions of this Addendum as follows:

**ARTICLE I
THE RECITALS ARE PART OF THIS ADDENDUM**

The representations, covenants and recitations set forth in the foregoing recitals are material to this Addendum and are hereby incorporated into and made a part of this Addendum as though fully set forth in this Article I.

**ARTICLE II
EXTENSION OF TERM OF AGREEMENT**

A. Section 3 of the Agreement is amended to extend the term of the Agreement until April 31, 2025.

B. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this 15th day of April, 2024.

OAK BROOK PARK DISTRICT

SBC WASTE SOLUTIONS, INC.

By: _____
Its President

By: _____
Its: _____

Attest: _____
Its Secretary

Attest: _____
Its: _____



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE NO. 24-0417: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA No.: 8 D

MEETING DATE: MARCH 18, 2024

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next closed meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recordings are now over 18 months in age.

July 18, 2022

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 24-0417
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio recording; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

July 18, 2022

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of digital audio recordings, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 15th DAY OF APRIL, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: MEMBERSHIPS ADJUSTMENTS, FACILITY FEES

AGENDA No.: 8 E

MEETING DATE: MARCH 18, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Staff looked into memberships guidelines and is proposing adjustments in the following areas:

- Increase of In-District use of facilities
- Promotion of Central Park Campus membership
- Adjustments to the on-hold rules and fees
- New TC 80+ Loyalty membership

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff is recommending the following adjustments to start May 1st, 2024:

Increase of In-District use of facilities

- Starting of an “Oak Brook 1st” promotion which will give a free One Day - Central Park Campus member privileges to all In-District residents during the first day of the month (January will be on the 2nd, facilities are closed January 1st).

Promotion of Central Park Campus membership

- No enrollment fees if you buy the “all-inclusive” membership.
- Add free outdoor pickleball reservations to the Central Park Campus membership privileges.

Adjustments to on-hold rules and fees

- Memberships On-hold will be limited to 4 consecutive months per year.
- For the FRC memberships the on-hold fee will be waived to encourage retention, for the TC membership the on-hold fee will be ½ price of regular fee with junior membership excluded.

New TC 80+ Loyalty membership

- The new 80+ Loyalty membership will be free for all members that will turn 80 years old and have been active members for at least 15 out of the previous 20 years, court fees still apply. This new membership will promote loyalty through senior members and use of the low demand court time.

ACTION PROPOSED: For Review and Discussion Only.

Enter Closed Session

ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, September 18, 2023
- b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 24-0418: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through February 28, 2024
- c. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District

11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on April 15, 2024, 6:30 p.m.

Adjournment