

Oak Brook
Park District

A National Gold Medal Agency



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Oak Brook Park District Board Packet

June 21, 2021

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 21, 2021 – 6:30 p.m.
Studio C

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF JUNE 21, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. May 17, 2021 Public Hearing and Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2021
 - i. Warrant 648
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Proclamation “July is Park and Recreation Month”
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 21, 2021 – 6:30 p.m.
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7. UNFINISHED BUSINESS

- a. Appointment of a Person to Fill a Public Office
 - i. Administration of the Oath of Office
- b. Central Park Monument Sign Bid
- c. Compact Track Skid Loader Purchase through Sourcewell Cooperative Purchasing Group
- d. Asphalt Pavement Replacement Bid
- e. Ordinance 21-0621: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

8. NEW BUSINESS

- a. Ordinance 21-0719: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 19, 2021, 6:30 p.m.

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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BOARD OF COMMISSIONERS
June 21, 2021 – 6:30 p.m.
Studio C

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
[Request a Motion (and Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. Roll Call Vote—VOTE MUST BE UNANIMOUS.

Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. Roll Call Vote...]
 - a. APPROVAL OF JUNE 21, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. May 17, 2021 Public Hearing and Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2021
 - i. Warrant 648
4. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications
 - b. Proclamation “July is Park and Recreation Month”
5. STAFF RECOGNITION
 - a. None
6. REPORTS: *[For Review and Discussion Only.]*
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 21, 2021 – 6:30 p.m.
Studio C

7. UNFINISHED BUSINESS

- a. Appointment of a Person to Fill a Public Office *[Motion and a second to appoint Frank J. Trombetta to fill the vacancy in the commissioner office. Roll Call Vote...]*
 - i. Administration of the Oath of Office (By Dr. Laure L. Kosey, Executive Director)
- b. Central Park Monument Sign Bid *[Request a motion and a second to accept the bid from Parvin-Clauss Sign Company for the Monument Signage Project and to approve an agreement between the Oak Brook Park District and Parvin-Clauss Sign Company for a not-to-exceed cost of \$35,132.00. Roll Call Vote...]*
- c. Compact Track Skid Loader Purchase through Sourcewell Cooperative Purchasing Group *[Request a motion and a second to approve the purchase of a John Deere 325G Compact Track Loader from AHW, LLC through the Sourcewell Purchasing Cooperative for a total cost of \$43,434.54]*
- d. Asphalt Pavement Replacement Bid *[Request a motion and a second to accept the Bid Submittals from Accu-Paving Co., a division of Mertes Contracting Corporation, in the amount of \$64,200 for the Base Bid for the Central Park Asphalt Project, an amount of \$10,000 for the Base Bid for the Saddle Brook Asphalt Project, and an amount of \$11,603 for the Alternate Bid for the Central Park Pool Drive Project, and to approve an Agreement between the Oak Brook Park District and Accu-Paving Co., a division of Mertes Contracting Corporation, in the amount of \$85,830. Roll Call Vote...]*
- e. Ordinance 21-0621: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[Request a motion and a second to approve Ordinance 21-0621: An Ordinance Declaring Surplus Personal Property and Authorizing the Conveyance Thereof. Roll Call Vote.]*

8. NEW BUSINESS *[For Review and Discussion Only.]*

- a. Ordinance 21-0719: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 19, 2021, 6:30 p.m. *[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on July 19, 2021 at 6:30 p.m.]*

10. ADJOURNMENT *[Request a Motion and a Second to adjourn the June 21, 2021 Regular Meeting of the Oak Brook Park District Board of Commissioners. Voice Vote, All in Favor...]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



Minutes

Minutes
PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
May 17, 2021 – 6:30 p.m.
Studio C

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2021 – APRIL 30, 2022 (*Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper –May 6, 2021.*)

a. Call to Order and Roll Call

President Knitter called to order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2021 – April 30, 2022, at the hour of 6:30 p.m. Commissioners Suleiman, Truedson, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Studio C. Also present in Studio C were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning.

b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2021 – April 30, 2022.

President Knitter Announced: "In accordance with state statute, a notice of today's public hearing was published in The Doings Oak Brook Elmhurst newspaper on Thursday, May 6, 2021. A copy of our proposed budget and the related budget ordinance has been available for public inspection in hard copy form at the Park District's Administration Office as well as in electronic form on our website for at least 30 days prior to today's hearing."

President Knitter asked if there were any public comments.

There were no public comments.

President Knitter asked the Board if any Commissioners may wish to comment on the Budget or Ordinance.

Commissioner Truedson stated as a group, the Park District has done well making cuts and was able to work quickly without being told what to do and were able to do so without losing service to the patrons. With projected expenses to be lower than ever before, the Park District worked hard to continue their fiscal responsibilities.

c. Adjournment of Public Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to adjourn the Public Hearing.

The motion passed by voice vote and the meeting adjourned.

2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL.

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:40 p.m. Commissioners Suleiman, Truedson, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Studio C. Also present in Studio C were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning; Steve Adams, Attorney for the Park District, and Circuit Court Judge Michael W. Reidy.

3. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

4. ANNUAL MEETING

a. Administration of Oath of Office

i. Sharon Knitter- re-elected April 6, 2021

Judge Reidy administered the Oath of Office to Sharon Knitter.

The Park District Commissioners re-welcomed President Knitter to the Board.

ii. Ivana Ivkovic- elected April 6, 2021

Judge Reidy administered the Oath of Office to Ivana Ivkovic.

The Park District Commissioners welcomed Commissioner Ivkovic to the Board.

b. Election of Park Board President and Vice President

President Knitter asked for nominations for Board President.

Commissioner Truedson nominated Sharon Knitter as President of the Oak Brook Park District Board of Commissioners.

No other nominations were made and President Knitter closed nominations.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to elect Sharon Knitter as President of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote and Sharon Knitter became President of the Oak Brook Park District Board of Commissioners.

President Knitter asked for nominations for Board Vice President.

Commissioner Knitter nominated Lara Suleiman as Vice President of the Oak Brook Park District Board of Commissioners.

No other nominations were made and President Knitter closed nominations.

Motion: Commissioner Truedson made a motion, seconded by President Knitter to elect Lara Suleiman as Vice President of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote and Lara Suleiman became Vice President of the Oak Brook Park District Board of Commissioners.

c. Appointment of Board Secretary and Treasurer

President Knitter stated the current Board Secretary is Executive Director Laure Kosey.

President Knitter proposed since the Board's secretary has traditionally been the Executive Director, Laure Kosey should be reappointed to serve as Secretary unless any Board member has an objection.

There was no discussion and the Board Moved to vote.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to appoint Executive Director, Laure Kosey, as Secretary of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote and Executive Director, Laure Kosey, became Secretary of the Oak Brook Park District Board of Commissioners.

President Knitter asked for nominations for Board Treasurer.

President Knitter nominated Tom Truedson for Board Treasurer.

No other nominations were made and President Knitter closed nominations.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to elect Tom Truedson as Treasurer by voice vote.

The motion passed by voice vote to elect Tom Truedson as Treasurer of the Oak Brook Board of Commissioners.

5. CONSENT AGENDA

- a. APPROVAL OF May 17, 2021 AGENDA
- b. APPROVAL OF MINUTES
 - i. April 19, 2021, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING APRIL 30, 2021
 - i. Warrant 647

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.

Nays: None

Commissioner Suleiman requested the minutes to be pulled, noting an amendment needed to be made on the April 19, 2021 Board Meeting Minutes, page 5 of 11, Section A, line 7, and line 9 in reference to changing "Commissioner Truedson" to "Steve Adams".

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to approve the consent agenda, with the amended changes to the minutes, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.

Nays: None

6. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter received positive comments about the Totem Pole, at Totem Plaza located at the North Athletic Fields.

b. Review of the Oak Brook Park District Strategic Plan

Dr. Kosey stated there were several mis-spellings in the Oak Brook Park District Strategic Plan due to human error and not knowing, the software being used did not have a spell-check review function. From now on staff will use a word processor before inserting messaging into the software.

Dr. Kosey directed the Board to an addition to the strategic plan made for the Winter Lights in Central Park and the addition of Central Park North Athletic Fields.

Commissioner Suleiman noted the handout was visually appealing.

Dr. Kosey informed the Board, this was only a snapshot of the actual strategic plan, as the whole document can be found on the Oak Brook Park District website.

7. STAFF RECOGNITION

a. Rachel Jones, Corporate and Community Relations

Rachel Jones was welcomed by the Board.

8. REPORTS:

a. Communications IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported staff has begun preparing bid specification for the monument sign for the Central Park Monument Sign at the corner of Kensington and Jorie Boulevard, and the North Athletic Fields sign to be installed by the parking lot off of Kensington. These signs will be cohesive to the other signage currently at Central Park.

Dr. Kosey explained the pool at the Bath and Tennis at the Sports Core is prepared to open as soon as the application of the resin is completed.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the end of the fiscal year, ending April 30, 2021. Informing the Board there may be adjustments needed to the reports. Also, the financial auditors audit in July, and there may be additional adjustments to be made at that time.

The General Fund is a deficit of twelve thousand dollars. The 2021 deficit is better than last year's. With the adjustment later this month, Mr. Salinas, stated the Park District will be in even better shape than last year, which includes financials with the pandemic. Year-end the General Fund continues to be in budget or favorable.

The Recreation Fund has taken the largest brunt of the pandemic closers, with a deficit of just under half a million. Comparing the Recreation Fund to last year, this fund has the largest deficit. However, the Children's Programming did better due to their partnership with Breakaway Basketball.

The Tennis Center has a net surplus increase over last year, largely because of their decreases in spending. The Tennis Centers' cost-cutting has helped them greatly.

Mr. Salinas stated Financials have an extra column because of the approved amendment for annual appropriations.

An audience participant, Raj B Lal, asked Mr. Salinas if there was a marketing budget to promote in other communities. As there may be potential patrons who would be willing to come and use the facility at Oak Brook.

Commissioner Truedson stated the Park District welcomes participants from neighboring communities to utilize Oak Brook Park District amenities at the facilities, however, the Board of Commissioners, as well as staff, do not have a marketing allocation specifically to actively seek residents from other towns and villages as patrons. There is a balancing act between residents and non-residents. There is awareness in many of the surrounding communities about the Oak Brook Park District. Additionally, there are some residents who strongly believe spending should be limited to Oak Brook.

Mr. Lal would like to see the Oak Brook Park District market toward these additional communities.

Commissioner Truedson stated there are other ways they are promoting the Oak Brook Park District for free on social media and other free news channels. Mr. Truedson thanked Mr. Lal for his comments.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported the Sports Core is in high demand this year. Currently, there are 325 sold memberships. This is the highest membership number ever. At this time, Mr. Thommes and staff are unsure if the Sports Core pool will feel overcrowded, as Bath and Tennis Members expect to have a private club atmosphere. Currently, there is a waitlist of about 15 people. However, the list of 15 could include families as well as individuals. Every day, additional calls are received from people asking about membership. These individuals are also being added to the waitlist. On June 11th the state is projected to be allowed full capacity within its facilities.

Dr. Kosey stated from Memorial Day to June 11th staff will be assessing the Bath and Tennis Center to see how capacity feels. Then staff will decide if the pool can accommodate more people, or stay at the current level of members.

President Knitter asked if the pool is unable to open by Memorial Day how will staff compensate the members who have paid for the full season.

Dr. Kosey stated staff is still working on a plan for this possibility. As construction materials are very difficult to obtain right now, the pool is waiting for the resin to be delivered, applied, and will then need to set before the water can fill the pools.

Commissioner Suleiman asked if the summer hours had been adjusted, as many members suggested the change.

Mr. Thommes stated the hours have been changed per the members' requests.

Commissioner Truedson asked how the staff is calculating capacity numbers, as they appear subjective.

Mr. Thommes asked Rob Bond, Superintendent of Aquatics and Maintenance Operations, to assist with answering Commissioner Truedson's question.

Mr. Bond informed the Board there are capacities at the Bath & Tennis pools. Historically, from the time the Oak Brook Park District began managing the pool, the pool has never hit capacity. On the hottest day in 2019, the most they have ever had for the day was 160 visitors. In 2019 they only had 216 members. Currently, there is an increase of 15% more members.

Commissioner Truedson asked if the number was subjective.

Mr. Bond stated, the Park District is trying to respect the club's feel and have the experience members expect with exclusivity, therefore there is hesitation to open the pool to more members.

President Knitter inquired if 160 patrons felt crowded.

Mr. Bond stated 160 does not feel crowded.

Mr. Thommes stated the Tennis Center at the Sports Core is already open, with 45 tennis-only members, and more patrons trickling in to sign up. Capacity at the Park District is going up, group fitness, and events have all changed. "Bark and Brew" is a new event for national pet month. There will be games for the pets and contests for prizes.

President Knitter asked if there would be enough staff to accommodate the Phase 5 reopening plan.

Dr. Kosey stated there will be challenges that come with the Phase 5 reopening plan, such as no floor staff in the gymnasium.

President Knitter expressed an interest in opening positions now.

Dr. Kosey stated there will be a meeting with staff tomorrow to discuss the staffing of the facilities.

Mr. Thommes finished his report with additional information about upcoming events. The Cori Triathlon will be held on June 5th, with 68 child participants currently signed up.

President Knitter asked about Splash Island.

Mr. Thommes stated Splash Island is being prepped for the summer. The pools are getting power washed and plexiglass replacements to allow staff to see better.

Mr. Bond stated they are continuing with private rentals and times slots open to the public.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported fertilization and grub control have been completed on the Central Park Campus as well as at the Dean Nature Sanctuary and along Ginger Creek.

Mr. Johnson stated at the North Athletic Fields, staff is working through a punch list of items and will be completing the items for this phase in the coming weeks.

Mr. Johnson is getting project costs for switching over the basketball courts outside of Central Park West.

Mr. Johnson stated several of the park's staff have completed training and are now certified Playground Maintenance Technicians.

President Knitter asked if the Park District was still a butterfly monarch area.

Mr. Johnson explained the Park District has two areas that are registered, there is one on the Central Park Campus near Ginger Creek and another at the Dean Nature Sanctuary.

9. UNFINISHED BUSINESS

a. Family Recreation Center Roof Replacement Bid

Commissioner Truedson asked for clarification.

Mr. Thommes informed the Board the bid is for the two worst areas of the roof. By breaking the roof into 4 sections, quadrants 3 and 4 will be addressed this year, the next two sections will be addressed later, the current fix would be for the areas of the roof which are leaking.

Commissioner Suleiman stated the bid seems too low compared to the other bids. Informing Mr. Thommes there must be a catch, Commissioner Suleiman asked Mr. Thommes to explain the company's background and causing the bid to be so much lower.

Mr. Thommes explained he spoke to several of their references about their experience with the company. They received glowing reviews, minor instances with paperwork, but the paperwork aspect is expected when dealing with these types of projects. The other bids received, are from companies that are not solely roofers and they would have to contract the roofing aspect out, which adds to the markup. A couple of years ago the Park District had an independent contractor quote the roof and the quotes compared to each other and seemed reasonable. When the bid

came out to be similar in price Mr. Thommes feels the bids coincide. There will be a twenty-year warranty on the roof.

Commissioner Truedson asked if there would be a price increase due to the price of materials going up.

Mr. Thommes stated they have purposely pushed back the start date due to material costs.

Commissioner Truedson stated if there would be an anticipated increase in cost, would the Park District have to take up the price.

Mr. Thommes stated it would all be about the availability of the materials; therefore, they have pushed the project to August.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to accept the base bid and reject the alternate bids of Premier Roofing Design, Inc., DBA Top Roofing for the Family Recreation Center Roof Replacement Project and to approve an Agreement between the Oak Brook Park District and Premier Roofing Design, Inc., DBA Top Roofing for a not-to-exceed cost of \$248,800.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.

Nays: None

b. Revision to Personnel Policy Manual Section 6.11 Work-Related Cell Phone Policy (New)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to Approve Section 6.11 Work-Related Cell Phone Policy.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.

Nays: None

c. September 2021 Regular Board Meeting Date Change

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to Approve Changing the September 2021 Regular Board Meeting Date to September 13, 2021.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.

Nays: None

d. 2021 Amendment to the Oak Brook Park District Executive Director Employment Agreement

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to Approve the 2021 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.
Nays: None

- e. Ordinance 21-0517: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for all of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2021, and Ending April 30, 2022.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to Approve Ordinance 21-0517: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2021, and ending April 30, 2022.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.
Nays: None

10. NEW BUSINESS

- a. Central Park Monument Sign Bid

Dr. Kosey stated staff are preparing the bid packet for the Central Park North Athletic Fields monument signs. The signs will look very similar to the ones currently on the Central Park Campus.

- b. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference Held September 21-23, 2021 in Nashville, TN (****Requires Waiving the Board Rules to Approve at this Meeting.*)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to Waive the Board Rules to Approve at this Meeting, the Travel Expenses for Commissioner Attendance at the National Recreation and Park Association Conference held September 21-23, 2021 in Nashville, TN for the following Commissioners: Commissioner Truedson, and President Knitter.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.
Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to Approve the Travel Expenses for Commissioner Attendance at the National Recreation and Park Association Conference held September 21-23, 2021 in Nashville, TN for the following commissioners: Commissioner Truedson, and President Knitter.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.
Nays: None

- c. Compact Track Skid Loader Purchase through Source Well Cooperative Purchasing Group.

Mr. Johnson stated the Track Skid Loader they currently have is from 2011. This machinery is used daily and is not large enough for the workload. Since the machine is coming to the end of its life expectancy Mr. Johnson would like to trade it in for an upgrade. With the expansion of the North Athletic Fields and the additional snow removal, the new Track Skid Loader would be useful.

- d. Asphalt Pavement Replacement Bid.

Mr. Johnson said the District will use Source Well Cooperative Purchasing for this purchase. Source Well has performed and met all the requirements of the bidding process.

Mr. Johnson went out to bid today for the replacement of the pavement on the Central Park Campus' parking lot and driveway, as well as Saddlebrook park's walking trail. After reviewing the bid results, Mr. Johnson will assess if there is additional work that could be completed.

- e. Renewal of The Intergovernmental Agreement Dated January 18, 2016, By and Between the Board of Education of Butler School District #53 and The Oak Brook Park District for A Before and After School Program at Brook Forest Elementary School, For School Year 2021 – 2022. *[**Requires Waiving the Board Rules to Approve at this Meeting.]*

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to Waive the Board Rules to Approve at this Meeting the Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between the Board of Education of Butler School District #53 and The Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School, For School Year 2021-2022.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman to Approve the Renewal of the Intergovernmental Agreement Dated January 18, 2016, by and Between the Board of Education of Butler School District #53 and The Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School, for School Year 2021-2022.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic, Suleiman, Truedson, and President Knitter.

Nays: None

- f. Ordinance 21-0621: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

President Knitter inquired if this was about the Skid trade-in.

Dr. Kosey stated yes.

11. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JUNE 21, 2021, 6:30 p.m.

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on June 21, 2021, at 6:30 p.m.

12. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to adjourn the May 17, 2021, regular meeting of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote and the meeting adjourned at the hour of 7:13 pm.

Laure L. Kosey, Executive Director

Financial Statements

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through May 31, 2021 and 2020
8.33% completed (1 out of 12 months)

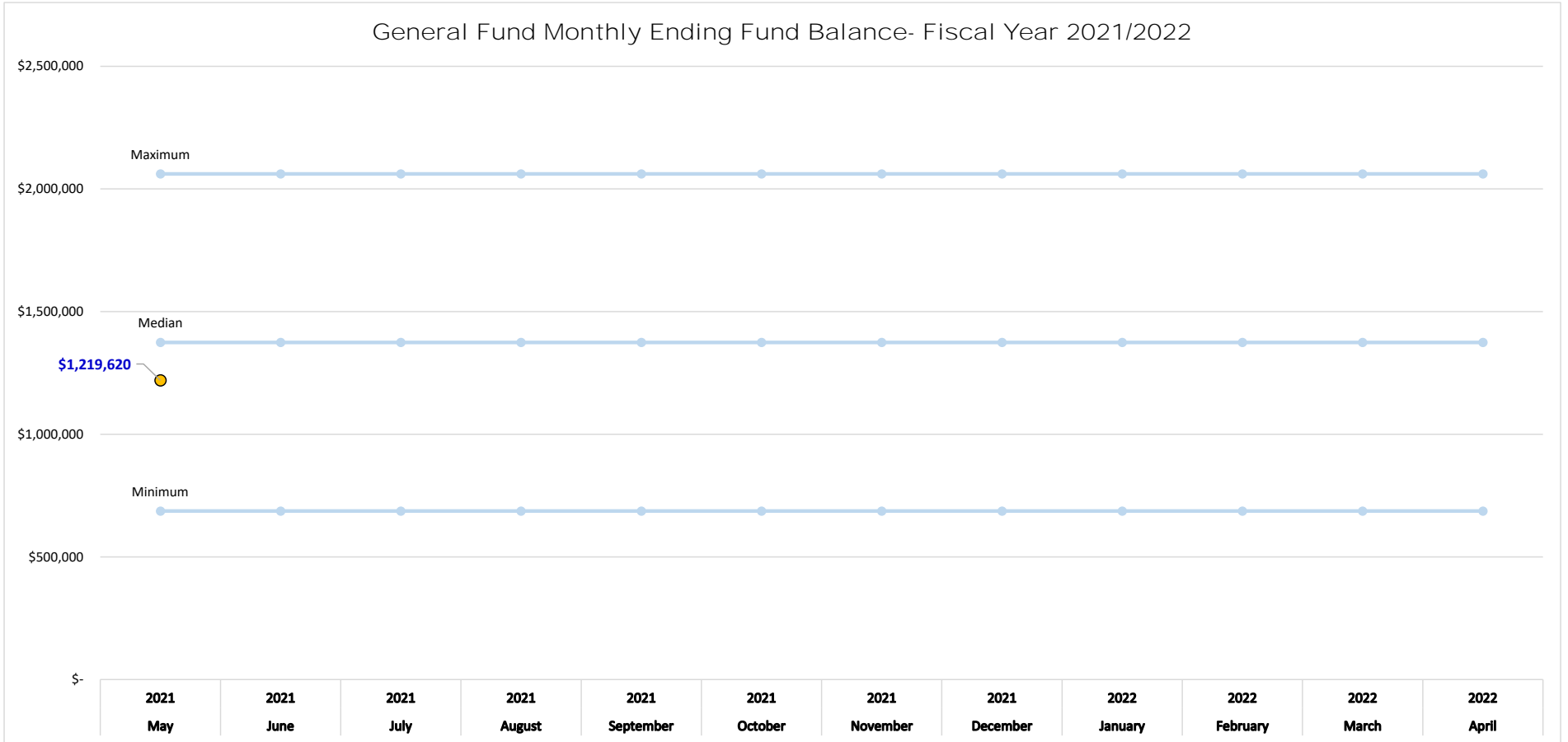
	Fiscal Year 2021/2022- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original Annual Budget	May 2021 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2020/2021 Year-To-Date Actual	2021/2022 Y-T-D Actual Higher/ (Lower) than 2020/2021 Y-T-D	Percent Change	
REVENUES										
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	
Finance										
Property Taxes	1,608,036	125,770	125,770	-	125,770	7.8%	20,931	104,839	500.9%	
Personal Prop. Repl. Taxes	99,912	36,704	36,704	-	36,704	36.7%	14,082	22,622	160.7%	
Investment Income	4,800	194	194	-	194	4.0%	918	(724)	-78.9%	
Other	10,500	691	691	-	691	6.6%	1,185	(494)	-41.7%	
Central Park North	65,000	938	938	-	938	1.4%	-	938	N/A	
Central Park	165,000	36,355	36,355	-	36,355	22.0%	973	35,382	3636.4%	
Building-Recreation Center	863,507	38,364	38,364	-	38,364	4.4%	10,484	27,880	265.9%	
Central Park West	59,100	5,303	5,303	-	5,303	9.0%	(860)	6,163	-716.6%	
TOTAL REVENUES	\$ 2,875,855	\$ 244,317	\$ 244,317	\$ -	\$ 244,317	8.5%	\$ 47,712	\$ 196,605	412.1%	
EXPENDITURES										
Administration	\$ 466,751	\$ 34,314	\$ 34,314	\$ 2,735	37,049	7.4%	\$ 24,596	\$ 9,718	39.5%	
Finance	450,092	22,080	22,080	4,455	26,535	4.9%	25,309	(3,229)	-12.8%	
Central Park North	23,082	290	290	6,104	6,394	1.3%	1,550	(1,260)	-81.3%	
Central Park	690,755	35,350	35,350	32,716	68,066	5.1%	29,915	5,435	18.2%	
Saddlebrook Park	25,498	97	97	630	727	0.4%	314	(217)	-69.3%	
Forest Glen Park	26,624	2,491	2,491	1,404	3,895	9.4%	316	2,175	688.3%	
Chillem Park	9,774	65	65	242	307	0.7%	150	(85)	-56.7%	
Dean Property	11,531	198	198	1,005	1,203	1.7%	127	71	55.6%	
Professional Services	46,000	-	-	3,120	3,120	0.0%	-	-	N/A	
Contracts- Maint. DNS	26,000	-	-	4,300	4,300	0.0%	2,000	(2,000)	-100.0%	
Building-Recreation Center	917,285	44,476	44,476	32,119	76,594	4.8%	31,708	12,768	40.3%	
Central Park West	55,094	1,295	1,295	4,295	5,589	2.4%	1,025	270	26.4%	
TOTAL EXPENDITURES	\$ 2,748,485	\$ 140,654	\$ 140,654	\$ 93,124	\$ 233,779	5.1%	\$ 117,010	\$ 23,645	20.2%	
TRANSFERS OUT	\$ 250,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,998,485	\$ 140,654	\$ 140,654	\$ 93,124	\$ 233,779	4.7%	\$ 117,010	\$ 23,645	20.2%	
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (122,631)	\$ 103,663	\$ 103,663	\$ (93,124)	\$ 10,538	-84.5%	\$ (69,297)	\$ 172,960	-249.6%	

Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Unassigned	\$ 1,115,957											
Monthly Net Surplus/(Deficit)	103,663											
Ending Unassigned	\$ 1,219,620											



Minimum (3 months Exp.)	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121
Median (6 months Exp.)	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243
Maximum (9 months Exp.)	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through May 31, 2021 and 2020
8.33% completed (1 out of 12 months)

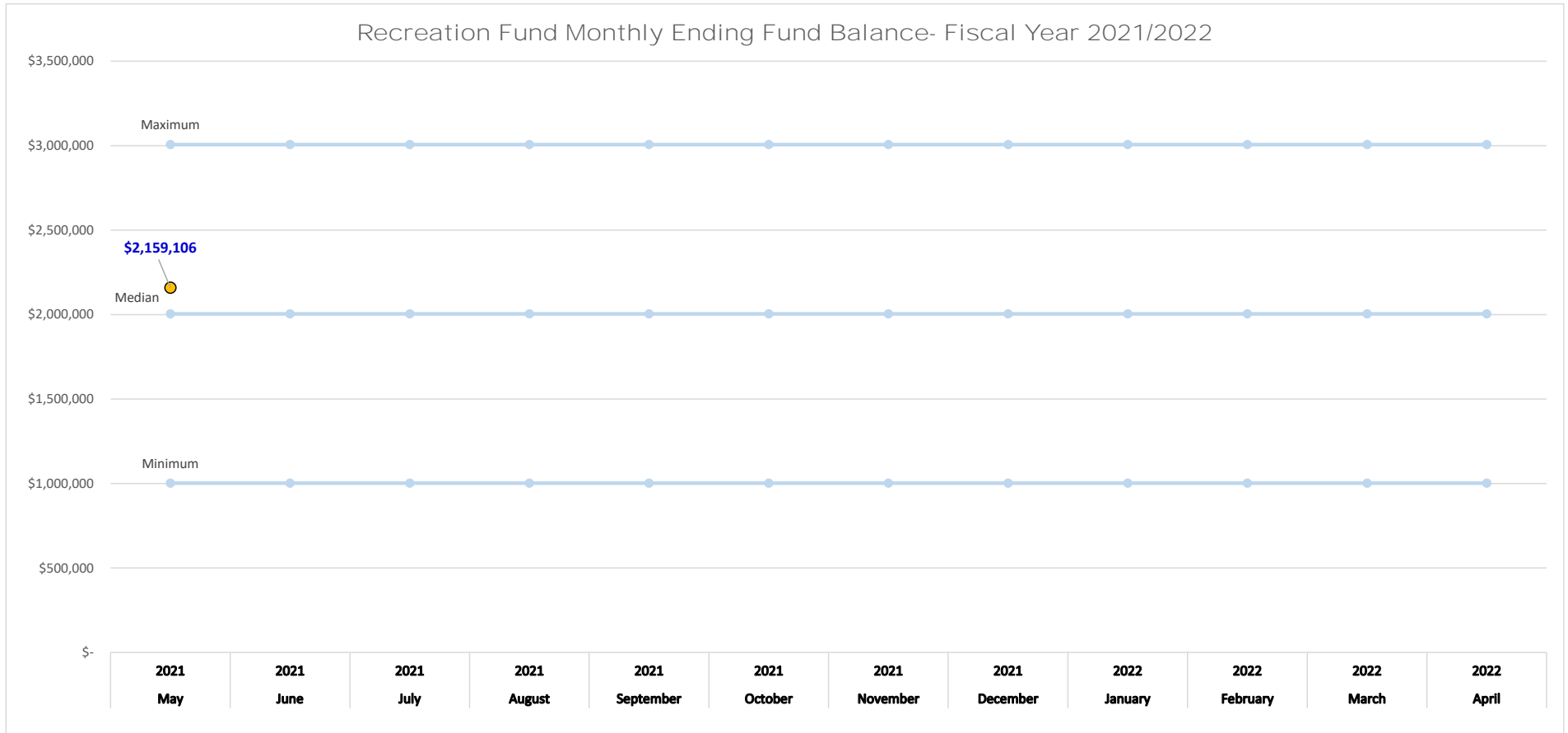
	Fiscal Year 2021/2022- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	May 2021 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2020/2021 Year-To-Date Actual	2021/2022 Y-T-D Actual Higher/ (Lower) than 2020/2021 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,250,250	\$ 97,703	\$ 97,703	\$ -	\$ 97,703	7.8%	\$ 13,007	\$ 84,696	651.2%
Personal Prop. Repl. Taxes	31,454	11,555	11,555	-	11,555	36.7%	4,433	7,122	160.7%
Investment Income	10,000	216	216	-	216	2.2%	1,160	(944)	-81.4%
Other	2,000	246	246	-	246	12.3%	5	241	4820.0%
Fitness Center	687,837	22,539	22,539	-	22,539	3.3%	7,232	15,307	211.7%
Aquatic Center	468,401	35,204	35,204	-	35,204	7.5%	5,556	29,648	533.6%
Aquatic Recreation Prog.	697,617	63,010	63,010	-	63,010	9.0%	15,960	47,050	294.8%
Children's Programs	231,035	61,571	61,571	-	61,571	26.6%	9,869	51,702	523.9%
Preschool Programs	269,592	25,690	25,690	-	25,690	9.5%	17,313	8,377	48.4%
Youth Programs	214,498	120,033	120,033	-	120,033	56.0%	77,103	42,931	55.7%
Adult Programs	47,745	3,716	3,716	-	3,716	7.8%	(186)	3,902	-2097.8%
Pioneer Programs	67,400	12,045	12,045	-	12,045	17.9%	3,319	8,726	262.9%
Special Events and Trips	135,770	6,566	6,566	-	6,566	4.8%	1,038	5,528	532.6%
Marketing	49,000	-	-	-	-	0.0%	-	-	N/A
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 4,162,599	\$ 460,094	\$ 460,094	\$ -	\$ 460,094	11.1%	\$ 155,809	\$ 304,285	195.3%
EXPENDITURES									
Administration	\$ 906,213	\$ 37,065	\$ 37,065	\$ 18,547	\$ 55,612	4.1%	\$ 69,077	\$ (32,012)	-46.3%
Fitness Center	463,454	15,759	15,759	16,126	31,886	3.4%	10,715	5,044	47.1%
Aquatic Center	866,125	34,089	34,089	42,830	76,919	3.9%	18,421	15,667	85.0%
Aquatic Recreation Prog.	320,182	9,824	9,824	5,116	14,940	3.1%	2,806	7,018	250.1%
Children's Programs	190,904	9,421	9,421	5,905	15,326	4.9%	175	9,246	5270.1%
Preschool Programs	237,585	7,192	7,192	7,478	14,670	3.0%	2,681	4,510	168.2%
Youth Programs	154,120	879	879	-	879	0.6%	739	140	19.0%
Adult Programs	35,704	469	469	5,205	5,674	1.3%	85	384	450.7%
Pioneer Programs	140,370	5,170	5,170	1,282	6,453	3.7%	70	5,100	7259.1%
Special Events and Trips	96,928	489	489	3,870	4,359	0.5%	55	434	790.0%
Marketing	307,569	11,318	11,318	24,588	35,906	3.7%	16,179	(4,861)	-30.0%
Capital Outlay	289,000	-	-	1,451	1,451	0.0%	21,661	(21,661)	-100.0%
TOTAL EXPENDITURES	\$ 4,008,153	\$ 131,675	\$ 131,675	\$ 132,399	\$ 264,074	3.3%	\$ 142,665	\$ (10,990)	-7.7%
TRANSFERS OUT	\$ 312,548	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,320,701	\$ 131,675	\$ 131,675	\$ 132,399	\$ 264,074	3.0%	\$ 142,665	\$ (10,990)	-7.7%
REVENUES OVER (UNDER) EXPENDITURES	\$ (158,102)	\$ 328,419	\$ 328,419	\$ (132,399)	\$ 196,020	-207.7%	\$ 13,143	\$ 315,276	2398.7%

Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Committed	\$ 1,830,687											
Monthly Net Surplus/(Deficit)	328,419											
Ending Committed	\$ 2,159,106											



Minimum (3 months Exp.)	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038
Median (6 months Exp.)	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077
Maximum (9 months Exp.)	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through May 31, 2021 and 2020
8.33% completed (1 out of 12 months)

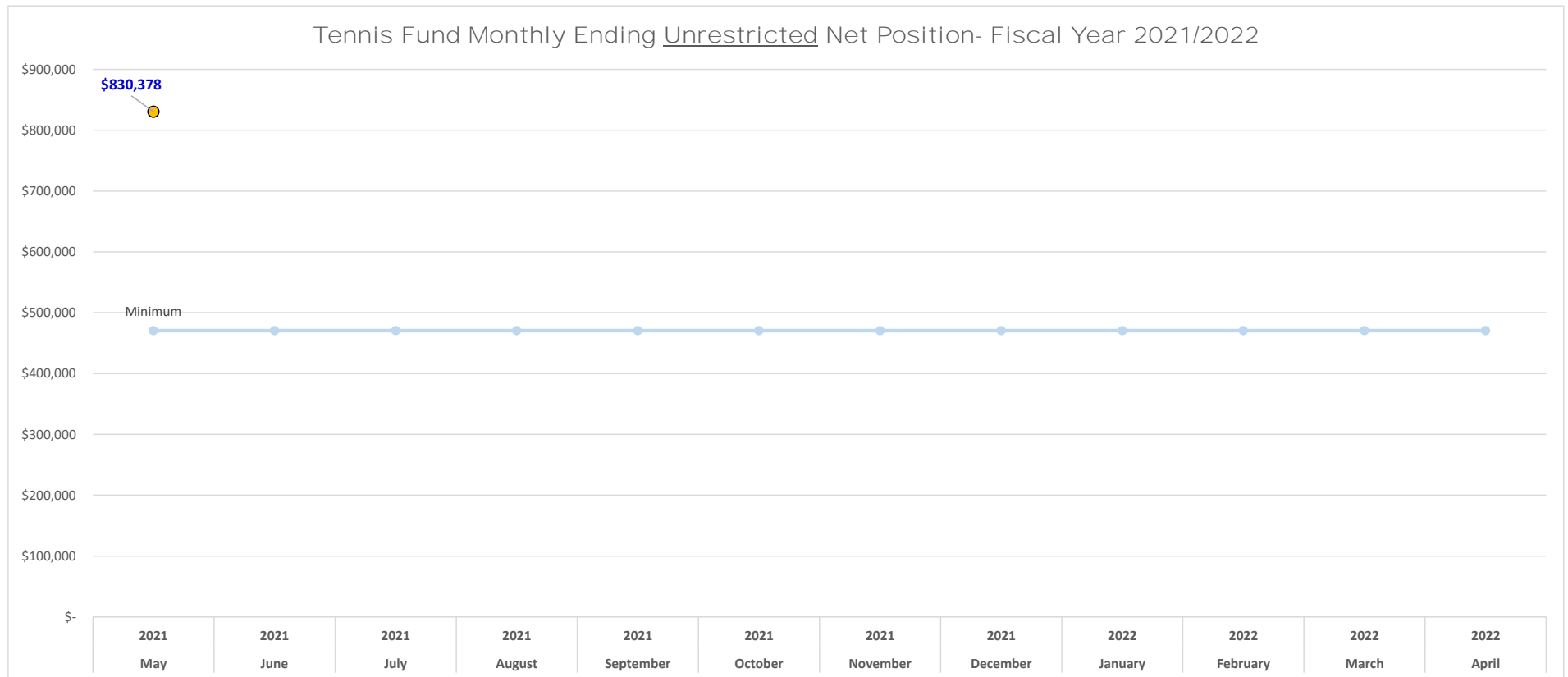
Fiscal Year 2021/2022- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original	May	Year-To-Date	Encumbered	Year-To-	Y-T-D Actual,	Fiscal Year	2021/2022 Y-T-D	Percent
	Annual	2021			Date	as a % of			
	Budget	Actual	Actual		Actual +	Original	Year-To-Date	(Lower) than	
					Encumbered	Annual Budget	Actual	2020/2021 Y-T-D	
REVENUES									
Administration	\$ 8,500	\$ 619	\$ 619	\$ -	\$ 619	7.3%	\$ 637	\$ (18)	-2.9%
Building- Racquet Club	500	-	-	-	-	0.0%	-	-	N/A
Programs- Racquet Club	1,803,000	270,351	270,351	-	270,351	15.0%	123,857	146,493	118.3%
TOTAL REVENUES	\$ 1,812,000	\$ 270,970	\$ 270,970	\$ -	\$ 270,970	15.0%	\$ 124,495	\$ 146,475	117.7%
EXPENSES									
Administration	\$ 691,588	\$ 31,030	\$ 31,030	\$ 3,723	\$ 34,753	4.5%	\$ 24,331	\$ 6,700	27.5%
Building- Racquet Club	375,829	8,538	8,538	26,204	34,741	2.3%	7,183	1,355	18.9%
Programs- Racquet Club	814,500	32,161	32,161	753	32,914	3.9%	23,357	8,803	37.7%
Capital Outlay	160,000	-	-	-	-	0.0%	-	-	N/A
TOTAL EXPENSES	\$ 2,041,916	\$ 71,729	\$ 71,729	\$ 30,680	\$ 102,409	3.5%	\$ 54,871	\$ 16,858	30.7%
REVENUES OVER (UNDER) EXPENSES	\$ (229,916)	\$ 199,241	\$ 199,241	\$ (30,680)	\$ 168,561	-86.7%	\$ 69,624	\$ 129,617	186.2%

Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

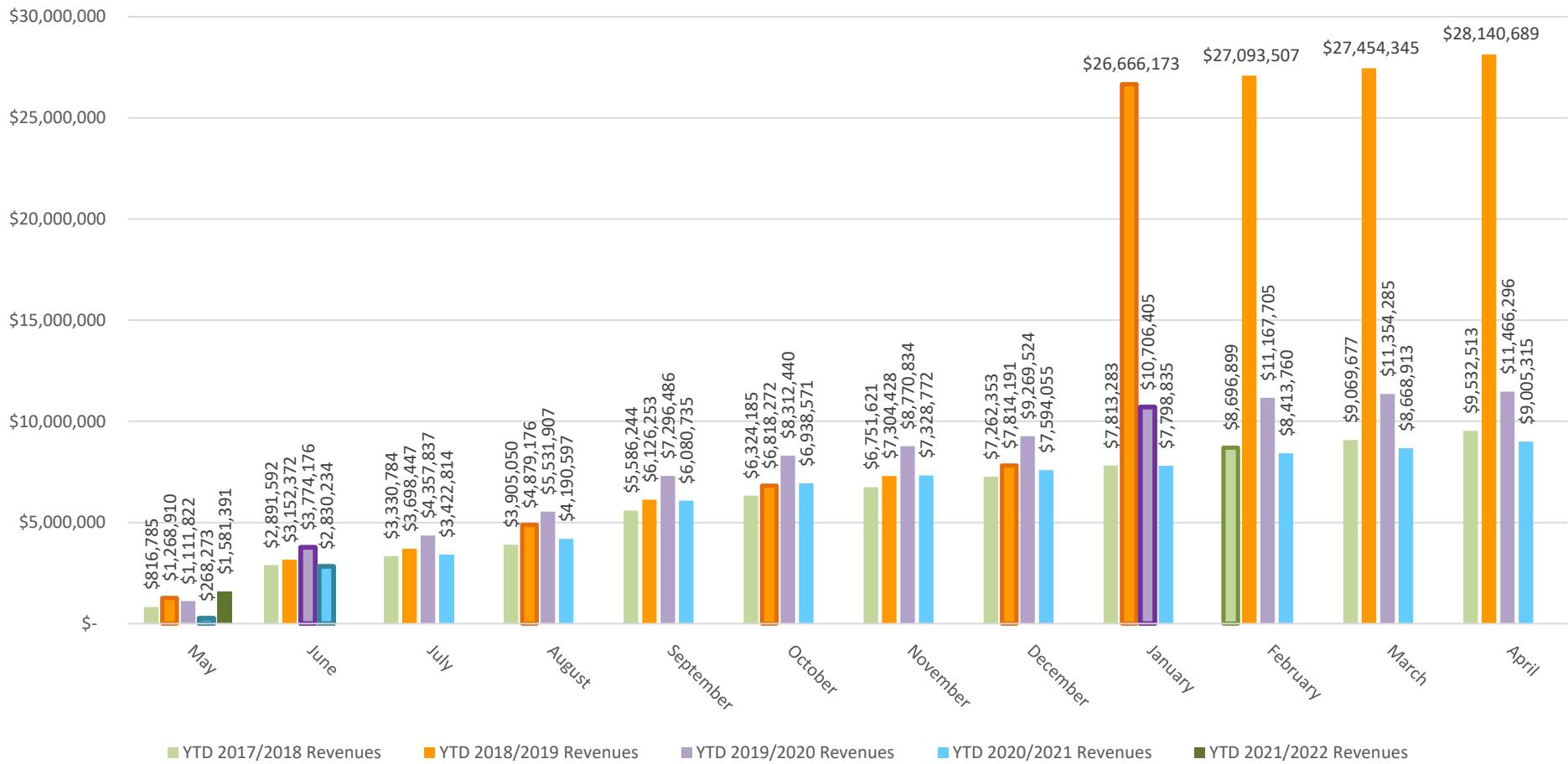
Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Investment in Capital Assets	\$ 1,705,549											
Beginning Unrestricted	631,137											
Monthly Net Surplus/(Deficit)	199,241											
Ending Investment in Capital Assets	1,705,549											
Ending Unrestricted	830,378											



Minimum (3 months Exp.)	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

2017/2018:

In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

2018/2019:

Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

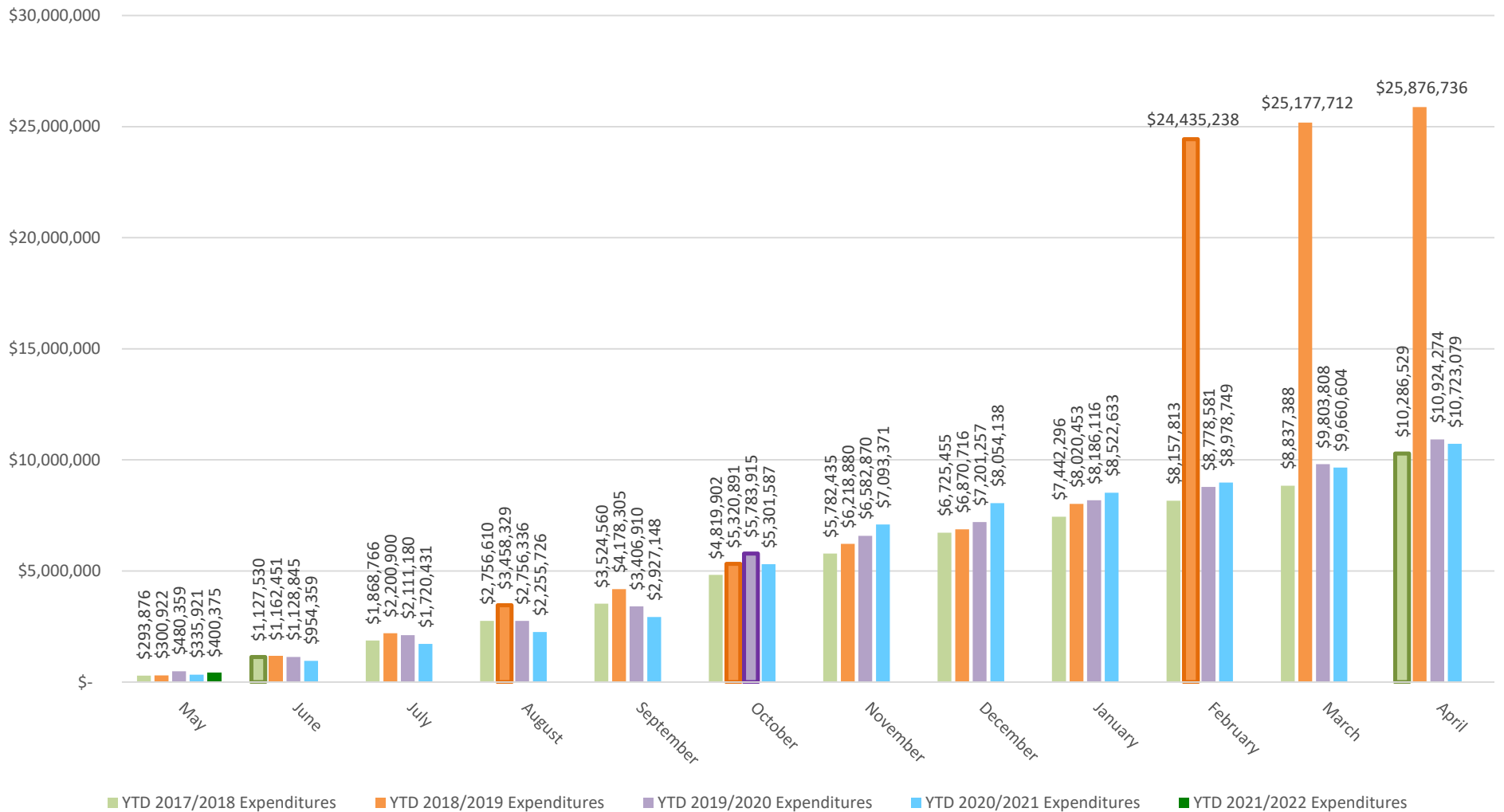
2019/2020:

The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

2020/2021:

The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



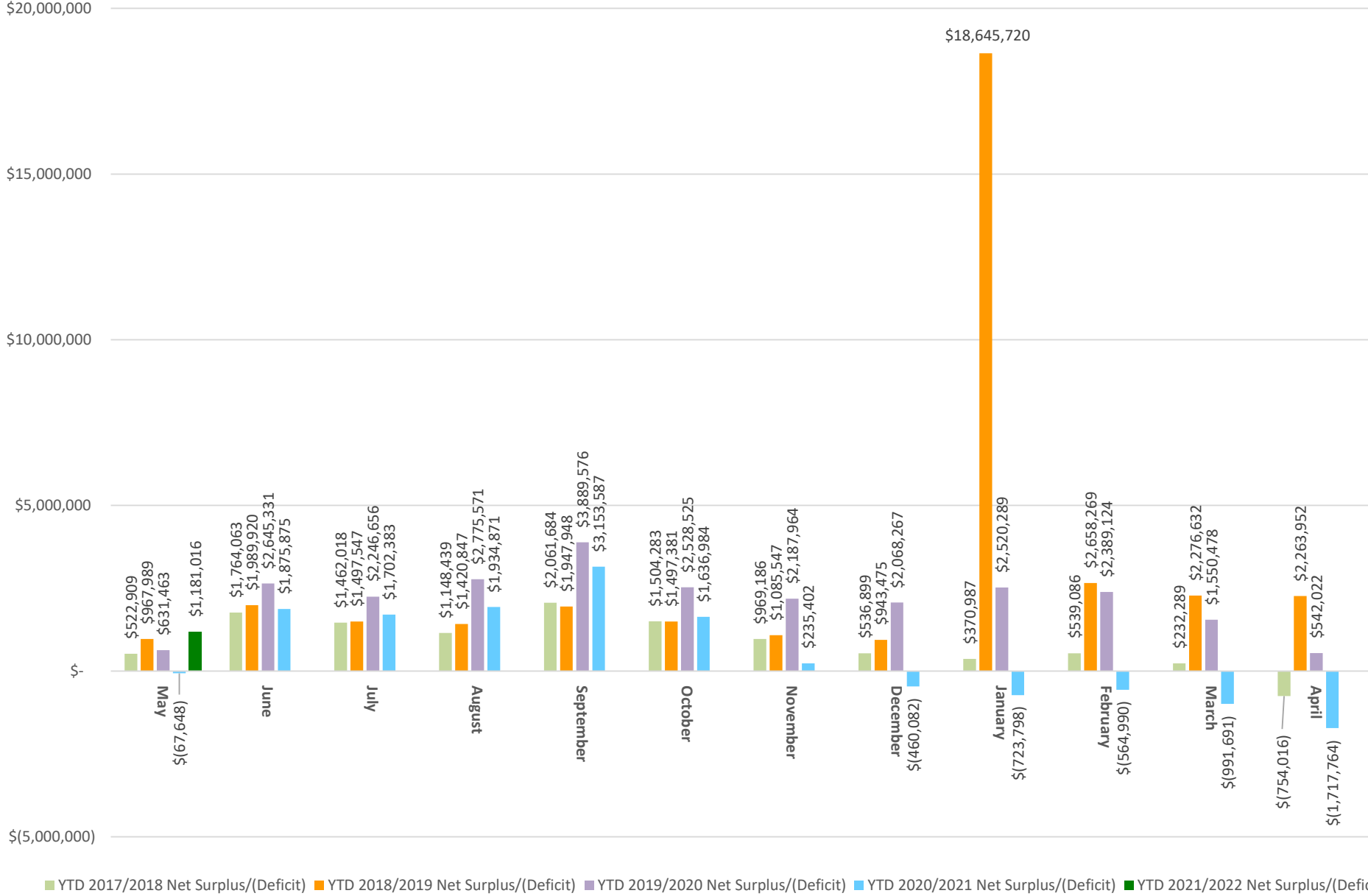
NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
May 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (1 month)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,875,855	\$ 244,317	\$ 244,317
EXPENDITURES	2,998,485	140,654	140,654
SURPLUS/(DEFICIT)	\$ (122,631)	\$ 103,663	\$ 103,663
RECREATION FUND			
REVENUES	\$ 4,162,599	\$ 460,094	\$ 460,094
EXPENDITURES	4,320,701	131,675	131,675
SURPLUS/(DEFICIT)	\$ (158,102)	\$ 328,419	\$ 328,419
IMRF FUND			
REVENUES	\$ 148,375	\$ 19,612	\$ 19,612
EXPENDITURES	205,000	15,371	15,371
SURPLUS/(DEFICIT)	\$ (56,625)	\$ 4,241	\$ 4,241
LIABILITY INSURANCE FUND			
REVENUES	\$ 137,439	\$ 12,921	\$ 12,921
EXPENDITURES	157,070	2,618	2,618
SURPLUS/(DEFICIT)	\$ (19,632)	\$ 10,303	\$ 10,303
AUDIT FUND			
REVENUES	\$ 12,168	\$ 1,064	\$ 1,064
EXPENDITURES	13,038	-	-
SURPLUS/(DEFICIT)	\$ (870)	\$ 1,064	\$ 1,064
DEBT SERVICE FUND			
REVENUES	\$ 1,845,042	\$ 122,469	\$ 122,469
EXPENDITURES	1,830,142	-	-
SURPLUS/(DEFICIT)	\$ 14,900	\$ 122,469	\$ 122,469
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,812,000	\$ 270,970	\$ 270,970
EXPENSES	2,041,916	71,729	71,729
SURPLUS/(DEFICIT)	\$ (229,916)	\$ 199,241	\$ 199,241



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
May 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (1 month)
SPORTS CORE FUND			
REVENUES	\$ 445,638	\$ 429,189	\$ 429,189
EXPENDITURES	413,922	5,454	5,454
SURPLUS/(DEFICIT)	\$ 31,716	\$ 423,735	\$ 423,735
SPECIAL RECREATION FUND			
REVENUES	\$ 72,969	\$ 4,504	\$ 4,504
EXPENDITURES	130,194	2,912	2,912
SURPLUS/(DEFICIT)	\$ (57,225)	\$ 1,592	\$ 1,592
CAPITAL PROJECT FUND			
REVENUES	\$ 503,000	\$ 42	\$ 42
EXPENDITURES	405,500	12,022	12,022
SURPLUS/(DEFICIT)	\$ 97,500	\$ (11,980)	\$ (11,980)
SOCIAL SECURITY FUND			
REVENUES	\$ 139,081	\$ 16,210	\$ 16,210
EXPENDITURES	235,000	17,939	17,939
SURPLUS/(DEFICIT)	\$ (95,919)	\$ (1,730)	\$ (1,730)
CONSOLIDATED SUMMARY			
REVENUES	\$ 12,154,165	\$ 1,581,391	\$ 1,581,391
EXPENDITURES	12,750,968	400,375	400,375
SURPLUS/(DEFICIT)	\$ (596,802)	\$ 1,181,016	\$ 1,181,016

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
May 2021**

	CONSOLIDATED TOTALS
REVENUES	
Property Taxes	\$ 380,487
Replacement Taxes	67,970
Recreation Program Fees	499,971
Fitness Center Fees	22,539
Aquatic Center Fees	98,214
Marketing	-
Sports Core - Fields	39,045
Sports Core - Aquatics	368,894
Sports Core - Tennis	21,250
FRC Rental/Member Fees	38,364
CPW Building Rentals	5,303
Field Rentals- Central Park	36,355
Field Rentals- Central Park North	938
Interest	763
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	-
Miscellaneous	1,298
TOTAL- REVENUES	\$ 1,581,392
EXPENDITURES/EXPENSES	
Accounts Payable and Other	\$ 1,200
Overhead Expenditures	-
May Payroll and Related Benefits	399,175
TOTAL EXPENDITURES/EXPENSES	\$ 400,375
 NET REVENUES/(EXPENDITURES/EXPENSES)	 \$ 1,181,017

**Oak Brook Park District
Consolidated Balance Sheet
As of May 31, 2021**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 5,913,872
Receivables - Net of Allowances	
Property Taxes	4,769,010
Accounts	1,063,901
Due from Other Funds	-
Prepays	17,947
Inventories	<u>21,139</u>
Total Current Assets	<u>\$ 11,785,869</u>
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,075,487
Accumulated Depreciation	<u>(3,488,329)</u>
Total Noncurrent Assets	<u>\$ 1,627,633</u>
Total Assets	\$ 13,413,502

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 69,424
Total Assets and Deferred outflows of Resources	<u>\$ 13,482,926</u>

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 66,678
Accrued Payroll	12,638
Unearned Revenue	630,910
Due To Other Funds	-
Unclaimed Property	3,635
Compensated Absences Payable	-
Total Current Liabilities	<u>\$ 713,861</u>
Noncurrent Liabilities	
Compensated Absences Payable	\$ 18,911
Net Pension Liability - IMRF	87,679
Total OPEB Liability - RBP	<u>86,345</u>
Total Noncurrent Liabilities	<u>\$ 192,935</u>
Total Liabilities	\$ 906,796

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 87,065
Property Taxes	4,769,010
Total Liabilities and Deferred Inflows of Resources	<u>\$ 5,762,872</u>

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,705,549
Non-spendable	-
Restricted	408,823
Committed	3,555,684
Unassigned/Unrestricted	<u>2,049,998</u>
Total Fund Balances	<u>\$ 7,720,054</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 13,482,926</u>

OAK BROOK PARK DISTRICT
Treasurer's Report- As of May 31, 2021

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 4,298,848.81	0.20%	Interest-bearing	87.33%
	Hinsdale Bank	261,595.10	0.04%	Interest-bearing	5.31%
	Sub-Total:	<u>\$ 4,560,443.91</u>			<u>92.64%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 96,631.66	0.65%	Interest-bearing (Insured Cash Sweep)	1.96%
<u>Checking</u>					
	Fifth Third Bank	\$ 210,573.53	0.13%	Interest-bearing	4.28%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 55,105.27	0.04%	Illinois Public Treasurers' Investment Pool	1.12%
	Grand Total Investments:	<u>\$ 4,922,754.37</u>			<u>100.00%</u>

Benchmark

**Three-month U.S.
Treasury Bill**

0.013%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government

Oak Brook Park District
Schedule of Capital Expenditures
As of May 31, 2021

DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
Splash Island plexiglass	Bear Metal Welding	\$ 11,750.00
New Ford Explorer- Fire extinguisher, floor mats	Various	272.11
	SUBTOTAL BALANCE	\$ 12,022.11
Recreation Fund		
		\$ -
	SUBTOTAL BALANCE	\$ -
Tennis Fund		
		\$ -
	SUBTOTAL BALANCE	\$ -
Special Recreation Fund		
		\$ -
	SUBTOTAL BALANCE	\$ -
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 12,022.11

Warrant

Inv Ref#	Vendor	Inv Date	OPEN Warrant 648		Inv Amt	Amt Due	Status	Jrnalized
			Due Date					
41823	ABC MECHANICAL	05/26/2021	06/21/2021		550.00	550.00	Open	N
41826	ACTIVE NETWORK LLC	05/27/2021	06/19/2021		200,000.00	200,000.00	Open	N
41811	ADVANCED DISPOSAL	04/30/2021	06/21/2021		649.50	649.50	Open	N
41902	ADVANCED DISPOSAL	05/31/2021	06/21/2021		259.80	259.80	Open	N
41858	ALPHA GRAPHICS	05/07/2021	06/21/2021		65.12	65.12	Open	N
41859	AMLINGS FLOWERLAND	05/31/2021	06/21/2021		78.90	78.90	Open	N
41996	ANDERSON ELEVATOR CO.	06/01/2021	06/21/2021		590.00	590.00	Open	N
41836	AQUA PURE ENTERPRISES, INC.	05/18/2021	06/21/2021		838.20	838.20	Open	N
41853	AQUASCAPE DESIGNS INC	05/28/2021	06/21/2021		104.94	104.94	Open	N
41972	CERAMIC SUPPLY CHICAGO	05/08/2021	06/21/2021		134.64	134.64	Open	N
41900	CHICAGO TRIBUNE MEDIA GROUP	04/30/2021	06/21/2021		18.31	18.31	Open	N
41885	COM ED	06/02/2021	06/21/2021		392.39	392.39	Open	N
41834	DAILY HERALD	05/23/2021	06/21/2021		162.00	162.00	Open	N
41857	DAILY HERALD	05/31/2021	06/21/2021		162.00	162.00	Open	N
41769	DIGGING RECORDS, INC.	03/23/2021	06/21/2021		1,000.00	1,000.00	Open	N
41892	DINK AROUND, LLC	06/01/2021	06/21/2021		240.00	240.00	Open	N
41967	DIRECT ENERGY BUSINESS	05/21/2021	06/20/2021		2,392.10	2,392.10	Open	N
41953	EBEL'S ACE HARDWARE #8313	03/16/2021	06/21/2021		28.38	28.38	Open	N
41974	EBEL'S ACE HARDWARE #8313	05/11/2021	06/21/2021		31.73	31.73	Open	N
41899	ELMHURST MEMORIAL OCCUPATIONAL	01/31/2021	06/21/2021		189.00	189.00	Open	N
41971	ELMHURST MEMORIAL OCCUPATIONAL	05/31/2021	06/21/2021		288.00	288.00	Open	N
41828	EWING IRRIGATION PRODUCTS INC	05/28/2021	06/21/2021		839.67	839.67	Open	N
41883	EWING IRRIGATION PRODUCTS INC	06/07/2021	06/21/2021		64.34	64.34	Open	N
41863	FACTORY CLEANING EQUIPMT BY JON-DC	05/18/2021	06/21/2021		244.00	244.00	Open	N
42000	FED EX	06/09/2021	06/21/2021		8.90	8.90	Open	N
41873	FIRST COMMUNICATION LLC	06/01/2021	06/21/2021		964.34	964.34	Open	N
41868	FLAGG CREEK WATER RECLAMATION	05/26/2021	06/21/2021		21.47	21.47	Open	N
41869	FLAGG CREEK WATER RECLAMATION	05/26/2021	06/21/2021		48.71	48.71	Open	N
41870	FLAGG CREEK WATER RECLAMATION	05/26/2021	06/21/2021		27.37	27.37	Open	N
41958	FLAGG CREEK WATER RECLAMATION	05/26/2021	06/21/2021		594.61	594.61	Open	N
41764	FLUID RUNNING LLC	04/30/2021	06/21/2021		3,448.65	3,448.65	Open	N
41994	FLUID RUNNING LLC	06/06/2021	06/21/2021		2,994.75	2,994.75	Open	N
41810	FRANK TROMBETTA	05/25/2021	06/21/2021		500.00	500.00	Open	N
41768	GOOD CLEAN FUN MUSIC, INC	03/01/2021	06/21/2021		1,000.00	1,000.00	Open	N
41961	GREGG COMMUNICATIONS SYSTEMS	05/24/2021	06/21/2021		2,981.00	2,981.00	Open	N
41962	GREGG COMMUNICATIONS SYSTEMS	04/14/2021	06/21/2021		1,235.00	1,235.00	Open	N
41854	HAGG PRESS	05/26/2021	06/21/2021		25.00	25.00	Open	N
41855	HAGG PRESS	05/17/2021	06/21/2021		318.00	318.00	Open	N
41856	HAGG PRESS	05/10/2021	06/21/2021		150.00	150.00	Open	N
41840	HI TOUCH BUSINESS SERVICES	05/14/2021	06/21/2021		15.29	15.29	Open	N
41841	HI TOUCH BUSINESS SERVICES	05/13/2021	06/21/2021		244.00	244.00	Open	N
41976	HI TOUCH BUSINESS SERVICES	05/10/2021	06/21/2021		7.79	7.79	Open	N
41977	HI TOUCH BUSINESS SERVICES	05/10/2021	06/21/2021		11.09	11.09	Open	N
41979	HOME DEPOT CREDIT SERVICES	05/05/2021	06/21/2021		323.90	323.90	Open	N
41980	HOME DEPOT CREDIT SERVICES	05/12/2021	06/21/2021		102.64	102.64	Open	N
41981	HOME DEPOT CREDIT SERVICES	05/18/2021	06/21/2021		177.47	177.47	Open	N
41982	HOME DEPOT CREDIT SERVICES	05/06/2021	06/21/2021		77.75	77.75	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 05/18/2021 - 06/21/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
41983	HOME DEPOT CREDIT SERVICES	06/20/2021	06/21/2021	79.44	79.44	Open	N
41984	HOME DEPOT CREDIT SERVICES	05/20/2021	06/05/2021	156.04	156.04	Open	N
41985	HOME DEPOT CREDIT SERVICES	05/13/2021	06/21/2021	229.94	229.94	Open	N
41986	HOME DEPOT CREDIT SERVICES	05/20/2021	06/21/2021	90.75	90.75	Open	N
41987	HOME DEPOT CREDIT SERVICES	05/21/2021	06/21/2021	76.35	76.35	Open	N
41988	HOME DEPOT CREDIT SERVICES	05/03/2021	06/21/2021	14.65	14.65	Open	N
41989	HOME DEPOT CREDIT SERVICES	05/25/2021	06/21/2021	79.60	79.60	Open	N
41990	HOME DEPOT CREDIT SERVICES	05/25/2021	06/21/2021	29.91	29.91	Open	N
41860	HP PRODUCTS	05/10/2021	06/21/2021	153.33	153.33	Open	N
41861	HP PRODUCTS	04/21/2021	06/21/2021	184.68	184.68	Open	N
41862	HP PRODUCTS	05/03/2021	06/21/2021	31.62	31.62	Open	N
41898	HP PRODUCTS	04/27/2021	06/21/2021	321.00	321.00	Open	N
41993	HP PRODUCTS	01/12/2021	06/21/2021	2,104.67	2,104.67	Open	N
41894	INSIGHT DIRECT USA INC	05/12/2021	06/21/2021	324.99	324.99	Open	N
41959	INSIGHT DIRECT USA INC	06/01/2021	06/21/2021	598.90	598.90	Open	N
41960	INSIGHT DIRECT USA INC	04/30/2021	06/21/2021	1,746.80	1,746.80	Open	N
41830	INTEGRAL CONSTRUCTION INC	04/21/2021	06/21/2021	126,048.08	126,048.08	Open	N
41965	INTEGRITY LANDSCAPING, INC	05/01/2021	06/21/2021	4,740.00	4,740.00	Open	N
41966	INTEGRITY LANDSCAPING, INC	06/04/2021	06/21/2021	6,320.00	6,320.00	Open	N
41975	JACKSON-HIRSCH, INC.	05/26/2021	06/21/2021	235.41	235.41	Open	N
41954	JONES TRAVEL	05/28/2021	06/21/2021	959.00	959.00	Open	N
41839	KAREN SPANDIKOW	04/28/2021	06/21/2021	66.64	66.64	Open	N
41874	KONICA MINOLTA BUSINESS	05/21/2021	06/21/2021	21.02	21.02	Open	N
41896	KONICA MINOLTA BUSINESS	05/31/2021	06/21/2021	453.60	453.60	Open	N
41872	KONICA MINOLTA PREMIER FINANCE	04/30/2021	06/20/2021	739.00	739.00	Open	N
41995	LAKESHORE ATHLETIC SERVICES	06/05/2021	06/21/2021	2,225.00	2,225.00	Open	N
41835	LANGUAGE IN ACTION, INC	05/26/2021	06/21/2021	60.00	60.00	Open	N
41864	LENNO LASN	05/31/2021	06/21/2021	290.00	290.00	Open	N
41903	LINTFIGHTERS OF CENTRAL	06/08/2021	06/21/2021	175.00	175.00	Open	N
41866	LPG MUSIC INC.	04/29/2021	06/21/2021	5,913.00	5,913.00	Open	N
41867	LPG MUSIC INC.	12/29/2020	06/21/2021	1,237.50	1,237.50	Open	N
41848	M/R PLUMBING MART INC	06/01/2021	06/21/2021	40.00	40.00	Open	N
41865	MANAGEMENT ASSOCIATION OF IL	05/05/2021	06/21/2021	1,070.00	1,070.00	Open	N
41820	MASTERBLEND INTERNATIONAL LLC	05/21/2021	06/21/2021	1,124.40	1,124.40	Open	N
41821	MASTERBLEND INTERNATIONAL LLC	05/12/2021	06/21/2021	1,846.00	1,846.00	Open	N
41832	McMASTER-CARR	05/27/2021	06/21/2021	69.46	69.46	Open	N
41838	McMASTER-CARR	05/10/2021	06/21/2021	84.54	84.54	Open	N
41875	NEXT GENERATION	05/20/2021	06/21/2021	823.95	823.95	Open	N
41876	NEXT GENERATION	05/20/2021	06/21/2021	587.10	587.10	Open	N
41877	NEXT GENERATION	05/20/2021	06/21/2021	169.50	169.50	Open	N
41878	NEXT GENERATION	05/20/2021	06/21/2021	249.80	249.80	Open	N
41879	NEXT GENERATION	05/20/2021	06/21/2021	86.80	86.80	Open	N
41880	NEXT GENERATION	05/20/2021	06/21/2021	203.80	203.80	Open	N
41882	NEXT GENERATION	05/12/2021	06/21/2021	217.93	217.93	Open	N
41913	NICOR GAS	05/19/2021	06/21/2021	239.28	239.28	Open	N
41970	NICOR GAS	05/19/2021	06/21/2021	945.27	945.27	Open	N
41829	NuTOYS	05/18/2021	06/21/2021	529.30	529.30	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
41842	OAK BROOK CIVIC ASSOCIATION	06/03/2021	06/21/2021	65.00	65.00	Open	N
41762	P.E.I. INC	11/30/2020	06/21/2021	2,430.00	2,430.00	Open	N
41763	P.E.I. INC	11/02/2020	06/21/2021	2,625.00	2,625.00	Open	N
41905	PFEIFFER'S PEST CONTROL	04/19/2021	06/21/2021	200.00	200.00	Open	N
41906	PFEIFFER'S PEST CONTROL	05/21/2021	06/21/2021	200.00	200.00	Open	N
41907	PFEIFFER'S PEST CONTROL	05/21/2021	06/21/2021	200.00	200.00	Open	N
41818	PIONEER MANUFACTURING CO.	05/03/2021	06/21/2021	2,553.45	2,553.45	Open	N
41819	PIONEER MANUFACTURING CO.	06/03/2021	06/21/2021	936.00	936.00	Open	N
41851	PIONEER MANUFACTURING CO.	05/21/2021	06/21/2021	89.00	89.00	Open	N
41850	QUENCH	06/01/2021	06/21/2021	111.24	111.24	Open	N
41871	ROBBINS SCHWARTZ	04/30/2021	06/21/2021	80.00	80.00	Open	N
41908	ROBBINS SCHWARTZ	05/24/2021	06/21/2021	1,180.00	1,180.00	Open	N
41909	ROBBINS SCHWARTZ	05/24/2021	06/21/2021	740.00	740.00	Open	N
41910	ROBBINS SCHWARTZ	05/24/2021	06/21/2021	1,340.00	1,340.00	Open	N
41911	ROBBINS SCHWARTZ	05/24/2021	06/21/2021	420.00	420.00	Open	N
41912	ROBBINS SCHWARTZ	05/24/2021	06/21/2021	100.00	100.00	Open	N
41973	RUSSO POWER EQUIPMENT	06/10/2021	06/21/2021	288.99	288.99	Open	N
41991	RUSSO POWER EQUIPMENT	06/10/2021	06/21/2021	1,254.93	1,254.93	Open	N
41845	SECRETARY OF STATE	04/09/2021	06/21/2021	5.00	5.00	Open	N
41846	SECRETARY OF STATE	04/09/2021	06/21/2021	5.00	5.00	Open	N
41847	SECRETARY OF STATE	04/09/2021	06/21/2021	5.00	5.00	Open	N
41887	SERVICE SANITATION, INC.	05/28/2021	06/21/2021	404.00	404.00	Open	N
41888	SERVICE SANITATION, INC.	05/28/2021	06/21/2021	222.50	222.50	Open	N
41889	SERVICE SANITATION, INC.	05/28/2021	06/21/2021	101.50	101.50	Open	N
41890	SERVICE SANITATION, INC.	05/28/2021	06/21/2021	242.00	242.00	Open	N
41884	SITEONE LANDSCAPE SUPPLY LLC	06/07/2021	06/21/2021	57.62	57.62	Open	N
41886	SOCCER MADE IN AMERICA	05/03/2021	06/21/2021	1,153.70	1,153.70	Open	N
41893	SONITROL CHICAGOLAND WEST	05/15/2021	06/21/2021	313.50	313.50	Open	N
41963	SONITROL CHICAGOLAND WEST	05/10/2021	06/21/2021	1,410.00	1,410.00	Open	N
41964	SONITROL CHICAGOLAND WEST	05/10/2021	06/21/2021	162.00	162.00	Open	N
41770	SPIRIT ART, LLC	03/01/2021	06/21/2021	1,700.00	1,700.00	Open	N
41837	STARGUARD ELITE, LLC	05/18/2021	06/21/2021	1,085.00	1,085.00	Open	N
41998	STARGUARD ELITE, LLC	01/15/2021	06/21/2021	4,400.00	4,400.00	Open	N
41999	STARGUARD ELITE, LLC	01/20/2021	06/21/2021	(2,400.00)	(2,400.00)	Open	N
41957	STERLING NETWORK INTEGRATION	05/20/2021	06/21/2021	4,401.10	4,401.10	Open	N
41852	SUBURBAN FAMILY MAGAZINE	05/01/2021	06/21/2021	259.00	259.00	Open	N
41833	TAYLOR PLUMBING	06/01/2021	06/21/2021	356.85	356.85	Open	N
41904	TAYLOR PLUMBING	06/01/2021	06/21/2021	356.85	356.85	Open	N
41992	TAYLOR PLUMBING	06/01/2021	06/21/2021	594.75	594.75	Open	N
41997	TAYLOR PLUMBING	06/01/2021	06/21/2021	1,189.50	1,189.50	Open	N
41825	THE LIFEGUARD STORE	05/17/2021	06/21/2021	3,685.00	3,685.00	Open	N
41881	THE LIFEGUARD STORE	06/07/2021	06/21/2021	98.50	98.50	Open	N
41809	THINKGARD LLC	04/01/2021	06/20/2021	699.00	699.00	Open	N
41968	THINKGARD LLC	05/01/2021	06/20/2021	699.00	699.00	Open	N
41969	THINKGARD LLC	06/01/2021	06/20/2021	699.00	699.00	Open	N
41827	TIMEOUT SERVICES LLC	05/28/2021	06/21/2021	1,250.00	1,250.00	Open	N
41824	TITAN IMAGE GROUP, INC	05/13/2021	06/21/2021	2,661.73	2,661.73	Open	N

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
41955	T-MOBILE USA, INC	05/03/2021	06/21/2021	232.24	232.24	Open	N
41956	T-MOBILE USA, INC	05/03/2021	06/21/2021	387.99	387.99	Open	N
41978	TOTAL FIRE & SAFETY, INC.	05/25/2021	06/21/2021	1,665.00	1,665.00	Open	N
41765	TRANE U.S. INC.	04/19/2021	06/21/2021	2,703.93	2,703.93	Open	N
41766	TRANE U.S. INC.	04/28/2021	06/21/2021	769.12	769.12	Open	N
41812	TRUGREEN	05/10/2021	06/21/2021	3,100.00	3,100.00	Open	N
41813	TRUGREEN	05/10/2021	06/21/2021	1,500.00	1,500.00	Open	N
41814	TRUGREEN	05/10/2021	06/21/2021	3,020.00	3,020.00	Open	N
41815	TRUGREEN	05/11/2021	06/21/2021	314.00	314.00	Open	N
41816	TRUGREEN	05/11/2021	06/21/2021	150.00	150.00	Open	N
41817	TRUGREEN	05/11/2021	06/21/2021	316.00	316.00	Open	N
41843	TYCO INTEGRATED SECURITY LLC	05/08/2021	06/21/2021	273.00	273.00	Open	N
41891	TYCO INTEGRATED SECURITY LLC	05/08/2021	06/21/2021	272.55	272.55	Open	N
41849	ULTRA TUFF MANUFACTURING INC	05/02/2021	06/21/2021	145.00	145.00	Open	N
41897	VILLAGE OF OAK BROOK	05/28/2021	06/21/2021	596.61	596.61	Open	N
41901	VILLAGE OF OAK BROOK	05/11/2021	06/21/2021	4,000.00	4,000.00	Open	N
41844	WAREHOUSE DIRECT WORKPLACE	05/04/2021	06/21/2021	157.45	157.45	Open	N
41822	WINDY CITY NINJAS	05/24/2021	06/21/2021	840.00	840.00	Open	N
41895	WM J CASSIDY TIRE & AUTO SUPPLY	CC03/05/2021	06/21/2021	6.00	6.00	Open	N
# of Invoices:	159	# Due:	159	Totals:	452,073.40	452,073.40	
# of Credit Memos:	1	# Due:	1	Totals:	(2,400.00)	(2,400.00)	
Net of Invoices and Credit Memos:					449,673.40	449,673.40	

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			54,976.69	54,976.69		
	02 - RECREATION FUND			38,600.91	38,600.91		
	06 - DEBT SERVICE FUND			4,000.00	4,000.00		
	07 - RECREATIONAL FACILITIES FUND			10,065.22	10,065.22		
	08 - SPORTS CORE			215,242.50	215,242.50		
	12 - CAPITAL PROJECTS FUND			126,788.08	126,788.08		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - NON-DEPARTMENTAL			200,000.00	200,000.00		
	01 - ADMINISTRATION CORPORATE			15,113.00	15,113.00		
	02 - FINANCE			4,027.69	4,027.69		
	03 - FIELDS			5,231.45	5,231.45		
	04 - CENTRAL PARK NORTH			4,928.29	4,928.29		
	05 - CENTRAL PARK			20,424.59	20,424.59		
	06 - SADDLEBROOK PARK			2,124.00	2,124.00		
	07 - FOREST GLEN PARK			1,329.30	1,329.30		
	08 - CHILLEM PARK			360.00	360.00		
	09 - DEAN PROPERTY			521.50	521.50		
	10 - PROFESSIONAL SERVICES			3,120.00	3,120.00		
	15 - BUILDING/RECREATION CENTER			10,551.43	10,551.43		
	20 - CENTRAL PARK WEST			671.68	671.68		
	21 - FITNESS CENTER			1,218.73	1,218.73		
	25 - AQUATIC CENTER			15,313.77	15,313.77		
	26 - AQUATIC-RECREATION PROGRAMS			6,443.40	6,443.40		
	30 - CHILDRENS PROGRAMS			2,262.08	2,262.08		
	31 - PRESCHOOL PROGRAMS			7,210.50	7,210.50		
	40 - ADULT PROGRAMS			134.64	134.64		
	50 - PIONEER PROGRAMS			959.00	959.00		
	60 - SPECIAL EVENTS & TRIPS			4,850.00	4,850.00		
	71 - BUILDING/RACQUET CLUB			8,202.73	8,202.73		
	75 - TENNIS PROGRAMS			716.54	716.54		
	80 - MARKETING			3,171.00	3,171.00		
	94 - DEBT SERVICE FUND			4,000.00	4,000.00		
	95 - CAPITAL PROJECTS FUND			126,788.08	126,788.08		

User: nstrathdee

EXP CHECK RUN DATES 05/18/2021 - 06/21/2021

DB: Oak Brook Park I

BOTH JOURNALIZED AND UNJOURNALIZED

Inv Ref#	Vendor	Inv Date	PAID		Inv Amt	Amt Due	Status	Jrnlized
			Warrant	Due Date				
41922	ALLISON TOMARAS	06/07/2021	648	06/11/2021	237.50	0.00	Paid	Y
41931	ANGELA DELIGIANNIS	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41951	ANGELA ZIOLA	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41914	ANTHONY BALESTERI	06/07/2021	648	06/11/2021	350.00	0.00	Paid	Y
41947	BLAIR TELFORD	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41771	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	273.93	0.00	Paid	Y
41772	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	890.97	0.00	Paid	Y
41773	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	921.50	0.00	Paid	Y
41774	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	867.74	0.00	Paid	Y
41775	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	338.98	0.00	Paid	Y
41776	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	14.85	0.00	Paid	Y
41777	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	790.19	0.00	Paid	Y
41778	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	632.60	0.00	Paid	Y
41779	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	137.94	0.00	Paid	Y
41780	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	1,805.60	0.00	Paid	Y
41781	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	338.80	0.00	Paid	Y
41782	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	77.23	0.00	Paid	Y
41783	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	263.92	0.00	Paid	Y
41784	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	1,796.60	0.00	Paid	Y
41785	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	40.00	0.00	Paid	Y
41786	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	320.00	0.00	Paid	Y
41787	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	89.74	0.00	Paid	Y
41790	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	1,246.93	0.00	Paid	Y
41791	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	496.81	0.00	Paid	Y
41792	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	39.17	0.00	Paid	Y
41793	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	1,377.04	0.00	Paid	Y
41794	CARDMEMBER SERVICE	04/26/2021	648	05/25/2021	352.28	0.00	Paid	Y
41918	CAROL GOODWIN	06/07/2021	648	06/11/2021	192.50	0.00	Paid	Y
41930	CATHERINE DURKALSKI	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41800	CHRIS O'LEARY	04/28/2021	648	05/27/2021	25.00	0.00	Paid	Y
41941	CHRIS O'LEARY	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41929	CHRISTINA COOK	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41801	CINDY FRIEDL	04/28/2021	648	05/27/2021	115.00	0.00	Paid	Y
41948	DAN SULLIVAN	06/07/2021	648	06/11/2021	587.50	0.00	Paid	Y
41919	DANIEL MELVIN	06/07/2021	648	06/11/2021	200.00	0.00	Paid	Y
41761	DIRECT ENERGY BUSINESS	05/06/2021	648	05/26/2021	12,960.00	0.00	Paid	Y
41928	ELIZABETH CELLO	06/07/2021	648	06/11/2021	687.50	0.00	Paid	Y
41940	ELIZABETH O'DWYER	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41952	ELIZABETH WANGLER	06/07/2021	648	06/11/2021	687.50	0.00	Paid	Y
41938	FRANK MUNGO	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41936	GEORGE HUBER III	06/07/2021	648	06/11/2021	775.00	0.00	Paid	Y
41804	HI TOUCH BUSINESS SERVICES	04/14/2021	648	05/25/2021	203.54	0.00	Paid	Y
41807	HI TOUCH BUSINESS SERVICES	02/25/2021	648	05/27/2021	87.91	0.00	Paid	Y
41808	HI TOUCH BUSINESS SERVICES	03/02/2021	648	05/27/2021	11.45	0.00	Paid	Y
41946	JACKIE SMITH	06/07/2021	648	06/11/2021	662.50	0.00	Paid	Y
41802	JAMES WHITNEY	04/28/2021	648	05/27/2021	75.00	0.00	Paid	Y
41950	JAMES WHITNEY	06/07/2021	648	06/11/2021	687.50	0.00	Paid	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 05/18/2021 - 06/21/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
41917	JENNIFER FIOTI	06/07/2021	06/11/2021	387.50	0.00	Paid	Y
41934	JENNIFER FRAHM	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41935	JENNIFER GEIGER	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41944	JENNIFER SABATINO	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41927	JESSICA CADLE	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41924	JOHN BAAR	06/07/2021	06/11/2021	192.50	0.00	Paid	Y
41937	JULIA MARKOS	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41805	JULIE BOSCHARDT	05/20/2021	05/27/2021	387.96	0.00	Paid	Y
41933	KATE FEUTZ	06/07/2021	06/11/2021	1,325.00	0.00	Paid	Y
41916	KEITH CARLSON	06/07/2021	06/11/2021	387.50	0.00	Paid	Y
41939	LISA NASKI	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41943	LISA PTAK	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41945	MARGARET SCHWEITZER	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41942	MARK PALO	06/07/2021	06/11/2021	587.50	0.00	Paid	Y
41925	MELINDA ADAMS	06/07/2021	06/11/2021	725.00	0.00	Paid	Y
41926	MIA ALLEN	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41949	MICHAEL WELDON-LINNE	06/07/2021	06/11/2021	500.00	0.00	Paid	Y
41920	MICHELLE PENCYLA	06/07/2021	06/11/2021	387.50	0.00	Paid	Y
41915	MONICA BOYLES	06/07/2021	06/11/2021	192.50	0.00	Paid	Y
41921	NANCY SWANSON	06/07/2021	06/11/2021	200.00	0.00	Paid	Y
41789	PETTY CASH - CORPORATE ADMIN.	05/20/2021	05/25/2021	128.33	0.00	Paid	Y
41788	PETTY CASH-RECREATION DEPT.	04/30/2021	05/25/2021	452.04	0.00	Paid	Y
41806	QING LUO	05/20/2021	05/27/2021	180.44	0.00	Paid	Y
41767	QUADIEN LEASING	04/14/2021	06/21/2021	384.81	0.00	Paid	Y
41932	SHANNON EBNER	06/07/2021	06/11/2021	662.50	0.00	Paid	Y
41803	SHERRI HUANG	04/28/2021	05/27/2021	242.18	0.00	Paid	Y
41923	SUE WINTON	06/07/2021	06/11/2021	275.00	0.00	Paid	Y
41795	VILLAGE OF OAK BROOK	05/07/2021	05/27/2021	56.76	0.00	Paid	Y
41796	VILLAGE OF OAK BROOK	05/07/2021	05/27/2021	10.00	0.00	Paid	Y
41797	VILLAGE OF OAK BROOK	05/07/2021	05/27/2021	138.59	0.00	Paid	Y
41798	VILLAGE OF OAK BROOK	05/07/2021	05/27/2021	33.38	0.00	Paid	Y
41799	VILLAGE OF OAK BROOK	05/07/2021	05/27/2021	1,611.53	0.00	Paid	Y
# of Invoices:	79	# Due:	0	Totals:	52,369.24	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					52,369.24	0.00	

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 05/18/2021 - 06/21/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			9,976.99	0.00		
	02 - RECREATION FUND			34,369.02	0.00		
	07 - RECREATIONAL FACILITIES FUND			5,954.52	0.00		
	08 - SPORTS CORE			1,796.60	0.00		
	12 - CAPITAL PROJECTS FUND			272.11	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - NON-DEPARTMENTAL			1,796.60	0.00		
	01 - ADMINISTRATION CORPORATE			29,273.72	0.00		
	02 - FINANCE			33.09	0.00		
	05 - CENTRAL PARK			1,515.39	0.00		
	07 - FOREST GLEN PARK			168.19	0.00		
	09 - DEAN PROPERTY			69.95	0.00		
	15 - BUILDING/RECREATION CENTER			4,313.06	0.00		
	20 - CENTRAL PARK WEST			715.09	0.00		
	21 - FITNESS CENTER			1,982.77	0.00		
	25 - AQUATIC CENTER			4,868.74	0.00		
	26 - AQUATIC-RECREATION PROGRAMS			540.23	0.00		
	30 - CHILDRENS PROGRAMS			359.98	0.00		
	31 - PRESCHOOL PROGRAMS			596.14	0.00		
	32 - YOUTH PROGRAMS			305.42	0.00		
	40 - ADULT PROGRAMS			70.00	0.00		
	50 - PIONEER PROGRAMS			892.47	0.00		
	60 - SPECIAL EVENTS & TRIPS			138.60	0.00		
	71 - BUILDING/RACQUET CLUB			3,725.12	0.00		
	75 - TENNIS PROGRAMS			428.97	0.00		
	80 - MARKETING			303.60	0.00		
	95 - CAPITAL PROJECTS FUND			272.11	0.00		

Communications and Proclamations



**JULY 2021 IS PARK AND RECREATION MONTH
A PROCLAMATION BY THE
NATIONAL RECREATION AND PARK ASSOCIATION
AND THE OAK BROOK PARK DISTRICT**

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including Oak Brook, Illinois and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the Oak Brook Park District recognizes the benefits derived from parks and recreation resources as we strive to fulfill our mission statement, "...to provide the *very best* in park and recreational opportunities, facilities and open lands for our community."

THEREFORE, WITH THE U.S. HOUSE OF REPRESENTATIVES AND THE NATIONAL RECREATION AND PARK ASSOCIATION, the **Oak Brook Park District** does hereby proclaim the month of July as "Park and Recreation Month." We call upon park and recreation supporters to join us in recognizing the importance of our nation's parks and recreation facilities and to learn more about how to support the places that bring our communities a higher quality of life, safer places to play and healthy alternatives through recreation programming for everyone.

WE DO ALSO RESOLVE that during "Park and Recreation Month" all citizens enjoy what their community has to offer by taking part in their favorite sports, visiting the outdoors, spending time with family and friends or just relaxing.

Given under our Hand and Seal this 15th Day of June 2020

Tom Truedson, Treasurer

Lara Suleiman, Vice President

Frank Trombetta, Commissioner

Ivana Ivkovic, Commissioner

Sharon R. Knitter, President

Reports

Communications, IT, and Administration Report
Finance & Human Resources Report
Recreation & Facilities Report
Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: June 11, 2021
Re: May/June 2021: Communications, IT & Administration

May Board Meeting Follow Up:

Monument Signs

Staff is recommending Parvin Clauss for the 2 monument signs to be located at the corner of Kensington & Jorie Blvd and at the parking lot of the North Athletic Fields.

Asphalt Bid

Staff is recommending Accu-paving Co. for the paving at Central Park and Saddle Brook.

June Board Meeting Discussion Points:

Surplus Property

With spring cleaning at the end of May, staff has inventoried items to declare surplus. Furthermore, there were 64 boxes of documents shredded at the "Shred Event" on June 12th.

IT Report:

The main Datto backup appliance has been upgraded from 2 TB to 4 TB. In addition to the appliance upgrade the cloud storage amount and costs also increased. The 2 TB was no longer enough space to back up everything correctly.

Areas of the Family Recreation Center have been identified where Wifi can be improved. The next step will be to install ethernet cables so access points can be added. We are also investigating switching from Aerohive / Extreme Network access points to Ubiquity to save on annual license costs.

Corporate and Community Relations:

Sponsorships: \$13,515.75
Advertising: \$10,000.00
Vendors: \$125.00
In-Kind Donations: \$ 1,073.52
Oak Brook Park District Foundation: \$6,500.00

Total Amount for May: \$31,214.27

Marketing & Communications Report:

Facebook Analytics

Total Likes: 3,298 (up 22)
 Posts: 40
 Total Reach (organic and paid): 30,409

Instagram Analytics

Total Followers: 1,400 (up 56)
 Posts: 28
 Top Post Reach: 206

Twitter Analytics

Total Followers: 1,076 (down 9)
 Posts: 212
 Top Post Impressions: 168

Oak Brook Park District
 May 3 · 🌐

Join our team! The Oak Brook Park District is accepting applications for a part time seasonal laborer in the Parks Department. If interested, please contact Bob Johnson at 630-645-9540, bjohnson@obparks.org. Apply online: <https://tinyurl.com/ydsvtnb5>

JOIN OUR TEAM

Part Time Park Maintenance Laborer (Seasonal)
 24-28 hours per week

To learn more, please visit www.obparks.org/employment/

OBPARKS.ORG
Job Posting - Park Maintenance Laborer - Seasonal | Oak Brook Park District [Learn More](#)

13,131 People Reached 1,194 Engagements [Boost Again](#)

Boosted on May 4, 2021 By Haley Tess Completed Boosted on May 3, 2021 By Haley Tess

Performance for Your Post

13,131 People Reached

66 Reactions, Comments & Shares

38 Like	28 On Post	10 On Shares
1 Wow	1 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
27 Shares	27 On Post	0 On Shares

1,128 Post Clicks

0 Photo Views	379 Link Clicks	749 Other Clicks
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NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



May 2021 Top pages*

1. Obparks.org
2. Facilities/Splash Island
3. Programs/Aquatics
4. Obparks.org/Reserve
5. Obparks.org/Home
6. Facilities/Central Park West
7. Facilities/Family Aquatic Center
8. Programs/Tennis Programs
9. Obparks.org/Activity Search
10. Programs/Tennis/Youth Programs

May 2021 Top Products*

1. Cori's Kids Triathlon
2. Pickleball Intermediate/Advanced Open Play
3. Get Better League – Summer 2021 2nd Grade Boys
4. STARS Swim Team Gold Group
5. Get Better League – Summer 2021 4th Grade Boys

obparks.org Acquisition Value*

Referral Percentage Values	May 2021	May 2020
Direct:	42.1%	42.9%
Organic Search:	46%	44.4%
Social:	4.4%	6.4%
Referrals:	7.1%	6.2%

obparks.org Ecommerce Overview – May 2021*

	May 2020	May 2021
Total Revenue	\$33,797	\$113,672
Transactions:	247	985
	2020	2021
Year to date total	\$306,211	\$856,896



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: June 15, 2021
Re: May 2021 Financials

General Fund

Fiscal year 2021/2022 is now underway as we have completed the first month of the new fiscal year. Year-to-date (YTD) revenues, expenditures, and transfers-out in this fund equal \$244,317, \$140,654, and \$0, respectively. This is resulting in a YTD net surplus of \$103,663; which is a \$172,960 increase over prior year's YTD net deficit of \$69,297. Following is additional commentary:

- **Revenues-** Revenues have rebounded when compared to prior year due to the fact that government restrictions to address the ongoing pandemic have eased significantly in the past several months. additionally, the timing of our property tax receipts can vary widely from year to year and we are currently outpacing the collections made in 2020. Field rental revenues derived at our Central Park are significantly higher than prior year and are favorable to our annual budget. In our Building-Family Recreation Center department, we are benefitting from building rental and daily fee activities that were non-existent in the prior year due to the closure of our facilities.
- **Expenditures-** As expected, with the increased programming activities and use of our facilities, expenditures have also increased when compared to the prior year. The increased activity for our part-time custodial and front desk personnel, which is accounted for in our Building-Family Recreation Center, has resulted in higher expenditures. All departments are currently either on target or favorable when compared to the annual budget.

Recreation Fund

YTD revenues, expenditures, and transfers out in this fund equal \$460,094, 131,675 and \$0, respectively. This is resulting in a YTD net surplus of \$328,419; which is a \$315,276 increase over prior year's YTD net surplus of \$13,143. Following is additional commentary:

- **Revenues-** As described above, revenue activity has been returning to pre-pandemic levels. When compared to the prior year, recreation programming revenues have increased significantly across all departments. Membership revenue in our fitness and aquatic department as well as preschool and youth camp revenues have all rebounded with the resumption of activities.
- **Expenditures-** All departments are currently either on target or favorable when compared to the annual budget. The decreased expenditures in the Administration department are primarily due to the fact that in the prior year we recognized a one-time \$30,000 expenditure to pre-fund the numerous customer refunds necessitated by the suspension of all our programming.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$270,970 and \$71,729, respectively. This is resulting in a YTD net surplus of \$199,241; which is an increase of \$129,617 when compared to last year's YTD net surplus of \$69,624. Following is additional commentary:

- **Revenues-** Programming revenues have increased significantly when compared to the prior year. Daily indoor and outdoor court time revenue has increased from \$0 in the prior year to \$10,688 in the current year. Group lesson revenues have more than doubled and currently total \$215,518.
 - **Expenses-** All departments are currently either on target or favorable when compared to the annual budget. In the Administration department, credit card processing fees have returned to normal levels and have increased from \$441 in the prior year, to \$4,590 in the current year. In the Programs department, the largest increase is with part-time wages which have increased from \$13,382 to \$24,153.
-

FINANCE OPERATIONS:

- Subsequent to Board approval, Nancy proceeded to activate the final FY 2021/2022 budgets in our financial reporting software. She has also been busy entering and posting numerous year-end adjustments in preparation for the upcoming financial statement audit.
- Marco filed the FY 2021/2022 Budget and Appropriations ordinance with DuPage and Cook County. He also participated in a couple of interviews for the vacant Administrative Services Assistant position. We are hoping to fill this position in the coming weeks.

HUMAN RESOURCES:

- Linda updated various employee census information for use by our auditors to prepare the annual OPEB valuation report. She worked closely with the Village of Oak Brook to coordinate the annual health insurance open enrollment, and distributed enrollment information to all eligible employees.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: June 11, 2021
Re: Recreation & Facilities Report

Recreation

- ABC Preschool ended this month with an outdoor graduation ceremony.
- Eighteen Pioneers enjoyed the Spring Garden Luncheon Concert with Frank Rossi at CPW.
- We are consistently seeing 30-36 players at Mah Jongg on Fridays.
- On Wednesday, May 26, 29 pioneers took a trip to Chicago for the Devil in the White City tour, visiting famous locations from the 1893 World's Fair followed by lunch at Greek Islands.
- Pickleball for Beginners class sold out with 20 and an additional 12 participants signed up to learn how to play pickleball with Coach Steve.
- Mike Contreras and Erik Ruiz were moderators for the 1st ever IPRA LatinX Safe Zone Conversation with the Mundelein Park District.
- Staff was approached by the DuPage Convention and Visitors Bureau to do a film a virtual walkthrough of our rental facilities.

Aquatics

- Group lessons are back in May, will expand in June, and are expected to be back "normal" in July/August.
- Private rentals will shift to after-hours beginning in July with the return of traditional pool parties. Staff is working to streamline the party registration process and to improve the overall party experience focusing on quality over volume.
- Masters swim team registration remains down due to most in the area gravitating towards the new FMC Natatorium.
- Aquatics is fully staffed and ready for summer at both the Family Aquatic Center and Bath & Tennis.
- Splash Island is open and in high demand.

Fitness

- Fitness and Group fitness reservations continued to rise throughout May. Requests to take memberships off hold have increased as well. In Phase 5, all reservation requirements will be removed.
- Cori's Kids Triathlon was held Saturday, June 5 with 106 participants, the most the event has ever had.

Facilities

- Splash Island was opened by maintenance staff and ready for swimmers on May 22.
- Maintenance staff repairs for May:
 - Diagnosed and repaired laundry room dryer
 - Installed emergency push bar on splash island west gate.
 - Repaired adjustable rims on court one in gymnasium and rim adjustment controllers.
 - Repaired floor scrubber replacing stabilizers on scrubber deck.
 - RPZ backflow annual inspection was conducted on all facilities.
- Staff has not received the approval to open the Spa from the Illinois Department of Public Health. It is being inspected and prepped for use in anticipation of Phase 5.
- Matt and Jim will be lead trainings for Pool Managers and Head Guards on the pump room equipment.

Tennis

- The Oak Brook Jr. Tennis Teams participated in the Chicago District Championship in May. The 10&Under Orange and 14&Under teams finished in 1st place and will represent the Chicago District at the Midwest championship in July.
- Windscreens repairs were performed on the outdoor tennis courts.



Oak Brook Park District Membership and Usage Statistics 2020

Membership Data							
	July	August	September	October	November	December	Total
Membership Packages	298	93	72	70	55	54	642
Members Activated	547	175	134	123	95	117	1,191
Fitness Center							
	July	August	September	October	November	December	Total
Fitness Center							
Reservations Made	1,470	2,088	2,187	2,623	2,394	2,729	13,491
Total Reservations Available	3,668	4,214	4,074	4,270	3,642	3,456	23,324
	40%	50%	54%	61%	66%	79%	58%
Track							
	July	August	September	October	November	December	Total
Track							Total
Reservations Made	551	685	640	1,021	1,015	1,374	5,286
Total Reservations Available	2,620	3,010	2,980	3,050	2,830	2,880	17,370
	21%	23%	21%	33%	36%	48%	30%
Group Fitness							
	July	August	September	October	November	December	Total
Group Fitness							
Reservations Made	563	765	816	932	894	652	4,622
Total Reservations Available	1,016	1,392	1,488	1,488	1,656	3,260	10,300
	55%	55%	55%	63%	54%	20%	45%
Total Usage*							
	July	August	September	October	November	December	Total
	5,055	4,618	3,555	3,964	4,284	4,283	17,192

Notes: Tier 3 began Nov 20

Reduced fitness reservations from 14 per hour to 12 per hour

Virtual group fitness began- increasing availability to 20 per class instead of 8/ no classes Nov 20/21, Dec 25, 25, 31, Jan 1

Closed Thanksgiving

Closed Christmas

Reduced hours on Dec 24 and 31

***Total Usage includes all ACTIVE transactions (sales, check ins, memberships, lockers, and other misc)**

Fitness, track and group fitness reports are from UPACE



Oak Brook Park District Membership and Usage Statistics 2021

Membership Data							
	January	February	March	April	May	June	
Members Packages**	63	69	70	60	94		998
Members Activated**	113	120	124	88	173		1809
Reservations Made							
	January	February	March	April	May	June	Total
Fitness Center							
Reservations Made	3,340	3,374	3,661	3,260	3,280		16,915
Total Reservations Available	4,485	5,460	6,500	6,980	8,461		31,886
	74%	62%	56%	47%	39%		53%
	January	February	March	April	May	June	Total
Track							Total
Reservations Made	1,887	1,853	1,536	1,251	1,015		7,542
Total Reservations Available	2,900	2,730	3,250	3,050	4,330		16,260
	65%	68%	47%	41%	23%		46%
	January	February	March	April	May	June	Total
Group Fitness							
Reservations Made	880	1,019	1,119	1,166	1,187		5371
Total Reservations Available	3,756	4,792	5,040	5,488	5,400		24,476
	23%	21%	22%	21%	22%		22%
Total Usage*	January	February	March	April	May	June	Total
	4,997	5,646	6,663	6,251	6,828		30,385

Notes:

*Total Usage includes all ACTIVE transactions

**Total new/renewed as of 7/2020



Oak Brook Park District Aquatic Center Usage and Revenue

May Usage		
	Reservations*	Rentals
Splash Island	691	0
Leisure Pool	1,549	12
Lap Pool	1,382	8
Total	3,622	20

*Reservations cancelled removed from count

May Usage			
	Rentals	Programming	Total
May 1-9	\$1,687.50	\$6,240.29	\$7,927.79
May 10-16	\$1,505.00	\$6,240.29	\$7,745.29
May 17-23	\$1,937.50	\$6,240.29	\$8,177.79
May 24-31	\$0.00	\$6,240.29	\$6,240.29
			\$0.00
Total	\$5,130.00	\$24,961.16	\$30,091.16

May Programming			
	Availability	Registrations	Revenue
Fluid Running	68	62	\$3,933.00
Fluid Running Drop-In		3	\$60.00
Masters	24	8	\$470.89
STARS Spring Training	64	63	\$6,146.25
Group Lessons	60	58	\$2,301.00
Private Lessons	135	108	\$12,050.00
Total			\$24,961.14



Oak Brook Park District Aquatic Center Party Statistics

2021 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	0	0	0	0	0								0
Super Splash Birthday	0	0	0	0	0								0
Group (by day)	0	0	0	0	0								0
Private (indoors only)	9	16	16	15	12								68
Private (indoor/outdoor combo)	0	0	0	0	0								0
Splash Island Birthday	0	0	0	0	0								0
Camp Rentals	0	0	0	0	0								0
Lane Rental (lap only)	20	24	11	13	8								76
Scout	0	0	0	0	0								0
Total # Parties	29	40	27	28	20	0	0	0	0	0	0	0	144

2020	22	32	15	0	0	0	44	48	44	44	32	31	312
2019	37	25	44	36	46	53	52	38	20	27	37	25	440



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2020/2021 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	162	165	161	193	190	109	98	25	0	104	198	1,404	1,197
Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210	\$5,763	\$10,323	\$2,245	\$0	\$9,875	\$9,166	\$117,307	\$93,156

Athletic Field Usage 2020/2021 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	2,189	2,385	2,078	2319	2,401	429	0	0	0	0	1549	13,349	1,128
Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385	\$3,498	\$0	\$0	\$0	\$0	\$29,952	\$197,367	\$42,897

Athletic Field Usage 2020/2021 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	274	224	157	211.25	208	40	0	0	0	2	197.5	1,313	841
Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215	\$1,873	\$0	\$0	\$0	\$100	\$5,063	\$38,981	\$23,268

YTD Total Hours:	16065	3166
YTD Total Revenue:	\$353,655	\$159,321

Athletic Field Usage 2021/2022 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	254												254	1,404
Revenue	\$13,006												\$13,006	\$117,307

Athletic Field Usage 2021/2022 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	3,468												3,468	13,349
Revenue	\$46,925												\$46,925	\$197,367

Athletic Field Usage 2021/2022 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	233												233	1,313
Revenue	\$5,458												\$5,458	\$38,981

YTD Total Hours:	3954	16066
YTD Total Revenue:	\$65,389	\$353,655



Memo

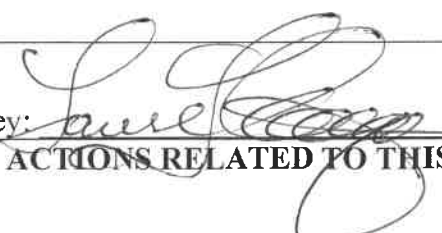
To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: June 14, 2021
Re: Board Report

- At the north athletic fields, the final inspection took place to close the building permit. Punch list items from that visit are being completed. Supplemental topsoil and seed are being added to the soccer fields, and the color coating for the basketball courts is finished and the courts are open for use.
- Grub control prevention will be applied to the turfgrass in the parks in mid-June.
- The conversion of the existing basketball courts at Central Park into three pickleball courts is underway. The net and fence posts have been installed, and work on the pavement will begin in late June.
- Staff is performing mid-season field repairs on the baseball and some soccer fields. Several fields will be closed during the summer for turf recovery and repair.
- Warranty repairs were performed on the Universal Playground surfacing to address some tears and cracks in the rubber surface.
- The honey bees at the Dean Nature Sanctuary are healthy, and the hives have been expanded to allow the colonies to grow.
- Please see agenda histories for asphalt pavement replacement and an equipment purchase.

Unfinished Business



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: APPOINTMENT OF A PERSON TO FILL A PUBLIC OFFICE	AGENDA NO.: 7 A MEETING DATE: JUNE 21, 2021
STAFF REVIEW:	
RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 	
ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): Commissioner Kevin Tan announced his resignation from the Commissioner Office during the April 19, 2021 Board Meeting as he and his family are relocating out of Illinois.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): Vacancies in the office of a park commissioner shall be filled by appointment by a majority of the remaining members of the board. Any person so appointed shall hold his or her office until the next regular election for this office, at which a member shall be elected to fill the vacancy for the unexpired term, subject to the following conditions: (1) If the vacancy occurs with less than 28 months remaining in the term, the person appointed to fill the vacancy shall hold his or her office until the expiration of the term for which he or she has been appointed, and no election to fill the vacancy shall be held. (70 ILCS 1205/2-25) The Oak Brook Park District Board of Commissioners shall make the appointment of the person to fill the vacancy of park commissioner office during the June 21, 2021 Board Meeting.	
ACTION PROPOSED: Motion and a second to appoint Frank J. Trombetta to fill the vacancy in the commissioner office.	



Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: MONUMENT SIGNAGE BID

AGENDA NO.: 7 B

MEETING DATE: JUNE 21, 2021

STAFF REVIEW: Marketing & Communications Manager, Haley O'Brien

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Staff has unofficially been referring to the fields north of Ginger Creek, located at 1315 Kensington Road, Oak Brook, Illinois 60523, as the “North Fields”.

The fields north of Ginger Creek will now be referred to as the “North Athletic Fields”. The Board of Commissioners approved the naming of these fields at the April 19, 2021 Board Meeting.

Both a monument sign on the corner of Jorie and Kensington Rd., and a sign near the parking lot, have become necessary so that patrons may locate the fields. Staff prepared bid packet with specifications for the monument signs. Bid packets became available May 18, 2021. One bid was submitted by Parvin-Clauss Sign Company for the bid opening on June 8, 2021.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff checked the references of Parvin-Clauss and found them to be a reputable and responsible bidder. Their references included one Park District and four Villages. The Village of Oak Brook also recommended Parvin-Clauss. Park District staff is recommending for the Board of Commissioners to accept the bid for this project.

ACTION PROPOSED:

A motion and a second to accept the bid from Parvin-Clauss Sign Company for the Monument Signage Project and to approve an agreement between the Oak Brook Park District and Parvin-Clauss Sign Company for a not-to-exceed cost of \$35,132.00.

Oak Brook Park District

Central Park Monument Sign Project 2021

Bid Opening June 8, 2021, 1:30 pm

Bids were opened in the order of receipt.

Contractor	Bid Bond	Certifications	References	Central Park Sign	North Athletic Fields Sign	Total
Parvin-Clauss Sign Company, Inc. 165 Tubeway Drive Carol Stream, IL 60188	x	x	x	\$ 27,339.00	\$ 7,793.00	\$ 35,132.00



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: COMPACT TRACK SKID LOADER PURCHASE


AGENDA NO. 7-C

MEETING DATE: JUNE 21, 2021

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey 

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Parks Department’s equipment fleet includes a 2011 New Holland L220 skid steer loader, which is used frequently in the maintenance of park properties. The machine is not adequately sized to perform tasks which require a more powerful machine, and one capable of lifting and carrying heavier loads. Because it is a wheeled skid steer, it causes more damage on soft surfaces such as natural grass turf where staff utilizes the machine the most.

Staff proposes trading in the 2011 unit towards the purchase of a 2021 John Deere 325G Compact Track Loader (CTL). The CTL features a more powerful engine and hydraulic system, enhanced safety features, nearly double the lifting/carrying capacity, and a rubber track system which is well-suited for both hard and soft surfaces, and provides superior traction.

Replacing the existing machine with a more appropriately sized and equipped unit will increase the efficiency and capabilities of the Parks Department. The proposed new machine will also be utilized in snow removal operations with the additional parking areas, sidewalks, and walking trails at the newly developed north athletic fields.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District is seeking to purchase a 2021 John Deere 325G Compact Track Loader (CTL) through the Sourcewell Purchasing Cooperative. Sourcewell satisfies the competitive bidding requirements of the State of Illinois, and the Park District has made purchases through this organization in recent years.

The Park District is seeking to purchase the compact track loader as outlined in quote #24087470 for a total cost of \$43,434.54.

ACTION PROPOSED:

A motion (and a second) to approve the purchase of a John Deere 325G Compact Track Loader from AHW, LLC through the Sourcewell Purchasing Cooperative for a total cost of \$43,434.54.

Purchase Order

Purchase Order#: JU06222021

Order Date: June 22,2021



Oak Brook

www.obparks.org Park District

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Providing the very best in park and recreational opportunities, facilities and open lands for our community.

Vendor		Ship to:		
AHW, LLC		Oak Brook Park District Maintenance Building		
559 South Main		Attn: Bob Johnson		
Elburn, IL 60119		1480 Forest Gate Road		
		Oak Brook, IL 60523		
Phone: 630-365-6020		Phone: 630-645-9540 Cell: 630-280-5469		
gohara@ahwllc.com		Email: bjohnson@obparks.org		
Qty	Item #	Description	Unit Price	Extension
1		John Deere 325G Compact Track Loader Per Quote ID #24087470	\$86,326	\$86,326
1		Trade in value of 2011 New Holland C232	(\$12,500)	(\$12,500)
1		Sourcewell Discount	(\$30,391.46)	(30,391.46)
			Subtotal	43434.54
Notes: This purchase order is issued pursuant to Sourcewell procurement contract # 032119-JDC			Freight	0
			Total	\$43,434.54

Instructions to Vendor
1.) Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
2.) Notify immediately if unable to ship as specified.
3.) Send all invoices and correspondence to:
Oak Brook Park District Marco Salinas, Chief Financial Officer 1450 Forest Gate Road Oak Brook, IL 60523

Oak Brook Park District Approving Signatures	
Requester:	
Department Director:	
Chief Financial Officer:	
Executive Director:	
OBPD Account:	02-81-805-000

This Purchase Order is subject to the following terms and conditions:

1. This Purchase Order and all of the terms and conditions included in Sourcewell Solicitation Number RFP #032119 for Heavy Construction Equipment with Related Accessories, Attachments, and Supplies and Sourcewell Contract 032119-JDC (the "Sourcewell Contract"), which are incorporated as part of this Purchase Order by reference, are collectively referred to as the "Agreement."
2. Payment shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) after the equipment has been delivered, inspected and accepted by the Oak Brook Park District ("District").
3. Contractor shall not grant rights in or to, or otherwise encumber the equipment or any parts of the equipment, to, in or by any third parties at any time, that would impair or delay the full exercise by District of any of its rights or remedies under this Agreement. Clean and unencumbered title to the equipment shall be transferred to District upon acceptance of the equipment by District. Title to, and the risk of loss, injury or destruction from any casualty to the equipment, regardless of cause, will be the responsibility of Contractor until the equipment has been received, inspected and accepted by District.
4. The District is exempt for the Illinois Retailer's Occupational Tax, the Illinois Use Tax and the Federal Excise Tax as an exempt entity under the Internal Revenue Code. District shall provide Contractor with District's tax exemption identification number, for use by Contractor for this project only.
5. The District will have the right to inspect the equipment upon receipt and to reject any nonconforming or damaged equipment within a reasonable time after delivery. District will give notice to Contractor of any rejection of the equipment or claim for damages on account of condition, quality or grade of the equipment. Neither inspection nor acceptance by District shall act as District's acceptance of any defects or deficiencies in the equipment and shall not act as a waiver of any rights District has with respect to such defects, deficiencies or failure, including rights under any warranty.
6. Contractor shall procure and maintain insurance, and shall cause all subcontractors hired to perform any work in conjunction with this purchase, of the following types and amounts, naming the District, its commissioners, employee, agents and volunteers shall be named as additional insureds:
 - a. Commercial General Liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this project/location. CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract). This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Any insurance or self-insurance maintained by the District shall be deemed excess of such Contractor's insurance and shall not contribute with it.
 - b. Business Auto Liability Insurance and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos. Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.
 - c. Workers Compensation Insurance and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease. Contractor waives all rights against the District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to such Contractor's activities.
7. To the fullest extent permitted by law, the Contractor shall indemnify, hold harmless, protect and defend the District, its officers, employees and agents, from and against any and all liability, claims, damages, losses, suits, demands, proceedings and actions, including attorneys' fees, costs and expenses of defense, which may arise from, grow out of, result from or be related directly or indirectly to any loss, damage, injury, death or damage to property resulting from the performance of the work by the Contractor or any subcontractor under this Agreement, or from any negligent or willful acts, errors or omissions in the performance of the work of the Contractor or any subcontractor hereunder, or from any breach of the Contractor's obligations or any material default by the Contractor under this Agreement.
8. Contractor shall comply with all applicable local, state and federal codes, laws, ordinances, rules and regulations. Any breach by Contractor of the foregoing laws, regulations and rules shall constitute a breach by Contractor of this Agreement. Contractor's Compliance and Certification Attachment is attached to and incorporated as **Exhibit A** to this Purchase Order.
9. This Agreement, its validity, enforceability and interpretation, shall be governed by the laws of the State of Illinois. Jurisdiction for any claims shall be only in the Circuit Court for the Eighteenth Judicial Circuit, DuPage County, Illinois.
10. Nothing contained in any provision of this Agreement is intended to constitute nor shall constitute a waiver of the defenses and immunities available to the District under the Illinois Local Government and Governmental Employees Tort Immunity Act.

EXHIBIT A
CONTRACTOR COMPLIANCE AND CERTIFICATIONS ATTACHMENT

Note: The following certifications form an integral part of the Agreement between the Oak Brook Park District (the “Owner” for purposes of this Exhibit A) and John Deere Construction Retail Sales (“Contractor”). Breach by Contractor of any of the certifications may result in immediate termination of the Contractor's services by Owner.

THE UNDERSIGNED CONTRACTOR HEREBY ACKNOWLEDGES, CERTIFIES, AFFIRMS AND AGREES AS FOLLOWS:

- A. Contractor has carefully read and understands the contents, purpose and legal effect of this document as stated above and hereafter in this document. The certifications contained herein are true, complete and correct in all respects.
- B. Contractor shall abide by and comply with, and in contracts which it has with all persons providing any of the services or work on this Project on its behalf shall require compliance with, all applicable Federal, State and local laws and rules and regulations including without limitation those relating to 1) fair employment practices, affirmative action and prohibiting discrimination in employment; 2) workers' compensation; 3) workplace safety; 4) wages and claims of laborers, mechanics and other workers, agents, or servants in any manner employed in connection with contracts involving public funds or the development or construction of public works, buildings or facilities; and 5) steel products procurement.
- C. To the best of Contractor's knowledge, no officer or employee of Contractor has been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any unit of local government, nor has any officer or employee made an admission of guilt of such conduct which is a matter of record.
- D. Contractor is not barred from bidding on or entering into public contracts due to having been convicted of bid-rigging or bid rotating under paragraphs 33E-3 or 33E-4 of the Illinois Criminal Code. Contractor also certifies that no officers or employees of the Contractor have been so convicted and that Contractor is not the successor company or a new company created by the officers or owners of one so convicted. Contractor further certifies that any such conviction occurring after the date of this certification will be reported to the Owner, immediately in writing, if it occurs during the bidding process, or otherwise prior to entering into the Contract therewith.
- E. Pursuant to the Illinois Human Rights Act (775 ILCS 5/2-105), Contractor has a written sexual harassment policy that includes, at a minimum, the following information: (i) a statement on the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment utilizing examples; (iv) the Contractor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and directions on how to contact both; and (vi) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act. Contractor further certifies that such policy shall remain in full force and effect. A copy of the policy shall be provided to the Illinois Department of Human Rights upon request.
- F. (i) Contractor's bid proposal was made without any connection or common interest in the profits anticipated to be derived from the Contract by Contractor with any other persons submitting any bid or proposal for the Contract; (ii) the Contract terms are in all respects fair and the Contract will be entered into by Contractor without collusion or fraud; (iii) no official, officer or employee of the Owner has any direct or indirect financial interest in Contractor's bid proposal or in Contractor, (iv) the Contractor has not directly or indirectly provided, and shall not directly or indirectly provide, funds or other consideration to any person or entity (including, but not limited to, the Owner and the Owner's employees and agents), to procure improperly special or unusual treatment with respect to this Agreement or for the purpose of otherwise improperly influencing the relationship between the Owner and the Contractor. Additionally, the

Contractor shall cause all of its officers, directors, employees, (as the case may be) to comply with the restrictions contained in the preceding sentence.

- G. Contractor knows and understands the Equal Employment Opportunity Clause administered by the Illinois Department of Human Rights, which is incorporated herein by this reference, and agrees to comply with the provisions thereof. Contractor further certifies that Contractor is an "equal opportunity employer" as defined by Section 2000 (e) of Chapter 21, Title 42 of the United States Code Annotated and Executive Orders #11246 and #11375 as amended, which are incorporated herein by this reference.
- H. Neither Contractor nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act.
- I. Contractor is not barred from contracting with the Owner because of any delinquency in the payment of any tax administered by the Illinois Department of Revenue, unless it is being contested. Contractor further certifies that it understands that making a false statement regarding delinquency in taxes is a Class A misdemeanor and, in addition, voids the Contract and allows the Owner, a municipal entity, to recover in a civil action all amounts paid to the Contractor.
- J. If Contractor has 25 or more employees at the time of letting of the Contract, Contractor knows, understands and acknowledges its obligations under the Illinois Drug Free Workplace Act (30 ILCS 580/1 *et seq.*) and certifies that it will provide a drug-free workplace by taking the actions required under, and otherwise implementing on a continuing basis, Section 3 of the Drug Free Workplace Act. Contractor further certifies that it has not been debarred and is not ineligible for award of this Contract as the result of a violation of the Illinois Drug Free Workplace Act.
- K. The Contractor shall comply with the requirements and provisions of the Freedom of Information Act (5 ILCS 140/1 *et seq.*) and, upon request of the Oak Brook Park District's designated Freedom of Information Act Officer (FOIA Officer), Contractor shall within two (2) business days of said request, turn over to the FOIA Officer any record in the possession of the Contractor that is deemed a public record under FOIA.

CONTRACTOR

By: _____

Its: _____

STATE OF _____)
)ss
 COUNTY OF _____)

I, the undersigned, a notary public in and for the State and County, aforesaid, hereby certify that _____ appeared before me this day and, being first duly sworn on oath, acknowledged that he/she executed the foregoing instrument as his/her free act and deed and as the act and deed of the Contractor.

Dated: _____

(Notary Public)

(SEAL)

Quote Summary

Prepared For:
 OAK BROOK PARK DISTRICT
 1450 FOREST GATE RD
 OAK BROOK, IL 60523
 Business: 630-645-9530

Prepared By:
 George Ohara
 AHW LLC
 559 South Main
 Elburn, IL 60119
 Phone: 630-365-6020
 gohara@ahwllc.com

John Deere has a Sourcewell contract and this quote is based off Sourcewell pricing.
 Oak Brook Park District Sourcewell member ID #116002

Quote Id: 24087470
Created On: 06 April 2021
Last Modified On: 20 May 2021
Expiration Date: 28 June 2021

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 325G COMPACT TRACK LOADER - 1T0325GMTMJ401959	\$ 86,176.00	\$ 55,784.54 X	1 =	\$ 55,784.54
Customer Delivery Charge - CCE & 5 Series		\$ 150.00 X	1 =	\$ 150.00
Sub Total				\$ 55,934.54

Equipment Total **\$ 55,934.54**

Trade In Summary	Qty	Each	Extended
2011 NEW HOLLAND L220 - NBM436029	1	\$ 12,000.00	\$ 12,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 12,000.00
NEW HOLLAND L220	1	\$ 500.00	\$ 500.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 500.00
Trade In Total			\$ 12,500.00

Quote Summary	
Equipment Total	\$ 55,934.54
Trade In	\$ (12,500.00)
DOC FEES	\$ 0.00
MFG RETAIL BONUS	\$ 0.00
REGISTRATION FEES	\$ 0.00
TITLE FEES	\$ 0.00
SubTotal	\$ 43,434.54
Est. Service Agreement Tax	\$ 0.00
Total	\$ 43,434.54
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 43,434.54

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 24087470

Customer: OAK BROOK PARK DISTRICT

JOHN DEERE 325G COMPACT TRACK LOADER - 1T0325GMTMJ401959

Hours: 0 **Suggested List**
Stock Number: 349325 \$ 86,176.00
Selling Price
 \$ 55,784.54

Code	Description	Qty	Unit	Extended
00D2T	JOHN DEERE 325G COMPACT TRACK LOADER BASE	1	\$ 63,086.00	\$ 63,086.00

Standard Options - Per Unit

0770	2SP HIFL SLEV RC CB/AC PQT	1	\$ 11,181.00	\$ 11,181.00
0953	ISO SWITCHABLE CTLS & JS PPK	1	\$ 1,058.00	\$ 1,058.00
1301	ENGINE TURBO 4TNV98CT	1	\$ 2,718.00	\$ 2,718.00
1501	ENGLISH OP MAN & DECALS	1	\$ 0.00	\$ 0.00
1741	LESS JDLINK	1	\$ 0.00	\$ 0.00
2645	WIDE ZIG ZAG 15.8" 400MM TRK	1	\$ 1,667.00	\$ 1,667.00
4001	2" SEAT BELT W/SHOULDERSTRAP	1	\$ 217.00	\$ 217.00
6006	AIR RIDE SEAT (CLOTH W HEAT)	1	\$ 639.00	\$ 639.00
8042	REAR VIEW CAMERA	1	\$ 869.00	\$ 869.00
8300	CTRWGT STACK SINGLE SET	1	\$ 383.00	\$ 383.00
8370	HD REAR GRILLE	1	\$ 497.00	\$ 497.00
8380	FOOTREST WITH FLOORMAT	1	\$ 147.00	\$ 147.00
9052	HD 78 IN CONST BUCKET W EDGE	1	\$ 1,530.00	\$ 1,530.00

Standard Options Total **\$ 20,906.00**

Dealer Attachments

BYT10048	Beacon Light Kit (Cab Only) installed	1	\$ 329.00	\$ 329.00
BYT10168	Boom mounted mirrors	1	\$ 100.00	\$ 100.00

Dealer Attachments Total **\$ 429.00**

Value Added Services

Customer Delivery Charge - CCE & 5 Series	1	\$ 150.00	\$ 150.00
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Value Added Services Total **\$ 150.00**

Other Charges

Freight	1	\$ 1,200.00	\$ 1,200.00
Setup	1	\$ 555.00	\$ 555.00

Other Charges Total **\$ 1,755.00**
Suggested Price **\$ 86,326.00**

Customer Discounts

Customer Discounts Total **\$ -30,391.46**
Total Selling Price **\$ 55,934.54**

Trade In

Quote Id: 24087470

Customer: OAK BROOK PARK DISTRICT

2011 NEW HOLLAND L220 SN# NBM436029	
Machine Details	
Description 2011 NEW HOLLAND L220 SN# NBM436029 Your Trade In Description	Net Trade Value \$ 12,000.00
Additional Options	
Hour Meter Reading	2372
Total	
\$ 12,000.00	
NEW HOLLAND L220 SN#	
Machine Details	
Description NEW HOLLAND L220 SN# Stock Number : Your Trade In Description	Net Trade Value \$ 500.00
Additional trade value approved by Chris	
PayOff	\$ 0.00
Total	
\$ 500.00	



Oak Brook Park District

BOARD MEETING AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: ASPHALT REPLACEMENT BID

AGENDA No.: 7 D

MEETING DATE: JUNE, 2021

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The asphalt pavement in several parking lot areas and driveways/roadways at Central Park, as well as a walking trail in the north dry-bottom detention basin at Saddle Brook Park are in need of pavement replacement in specific areas that are showing moderate to substantial deterioration. The project scope at Central Park will include milling and overlaying sections of pavement that have been identified and replacing with new pavement at a thickness of 2.5 inches. The project scope at Saddle Brook Park includes replacement of the existing walking trail pavement with 3 inches of asphalt.

Unit pricing was also be requested for additional undercutting, stone base replacement, and extra patching/paving.

The bid includes an alternate for additional paving of the service driveway behind the Family Recreation Center.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A total of seven bids were received for this project. Staff recommends accepting the low base bid from Accu-Paving, Co. in the amount of \$74,200. Staff also recommends accepting the alternate bid in the amount of \$11,630 for additional paving of the service driveway behind Family Recreation Center.

Action Proposed:

A motion (and a second) to accept the Bid Submittals from Accu-Paving, Co, a division of Mertes Contracting Corporation, in the amount of \$64,200 for the Base Bid for the Central Park Asphalt Project, an amount of \$10,000 for the Base Bid for the Saddle Brook Asphalt Project, and an amount of \$11,603 for the Alternate Bid for the Central Park Pool Drive Project, and to Approve an Agreement between the Oak Brook Park District and Accu-Paving Co, a division of Mertes Contracting Corporation, in the amount of \$85,830.

Oak Brook Park District
Asphalt Replacement Project
Bid Open June 8, 2021 1:00 p.m.

Bidder	Addendums	Bid Bond	Certifications	Base Bid - Central Park Asphalt Removal & Replacement	Base Bid - Saddle Brook Park (North Basin) Asphalt Removal & Replacement	Total Lump Sum Base Bid	Alternate Bid Central Park Pool West	Total Base + Alternate
Professional Paving & Concrete Company, Inc. 1N282 Park Blvd Glen Ellyn, IL 60137	x	x	x	\$ 63,130.00	\$ 18,940.00	\$ 82,070.00	\$ 15,790.00	\$ 97,860.00
Maneval Construction Co, Inc. 28090 West Concrete Drive Ingleside, IL 60041	x	x	x	\$ 58,900.00	\$ 18,600.00	\$ 77,500.00	\$ 24,500.00	\$ 102,000.00
Schroeder Asphalt Services, Inc. PO Box 831 Huntley, IL 60142	x	x	x	\$ 70,320.00	\$ 17,893.00	\$ 88,213.00	\$ 15,500.00	\$ 103,713.00
Murphy Construction Services, LLC 16W273 83rd, Suite D Burr Ridge, IL 60527	x	x	x	\$ 56,800.00	\$ 17,500.00	\$ 74,300.00	\$ 18,500.00	\$ 92,800.00
Chicagoland Paving Contractors, Inc. 225 Telser Road Lake Zurich, IL 60047	x	x	x	\$ 60,000.00	\$ 15,000.00	\$ 75,000.00	\$ 17,000.00	\$ 92,000.00
Accu-Paving Co. A Division of Mertes Contracting Corp. 2665 S. 25th Ave Broadview, IL 60155	x	x	x	\$ 64,200.00	\$ 10,000.00	\$ 74,200.00	\$ 11,630.00	\$ 85,830.00
M&J Asphalt Paving Company, Inc. 3124 S. 60th Court Cicero, IL 60804	x	x	x	\$ 70,180.00	\$ 9,110.00	\$ 79,290.00	\$ 14,035.00	\$ 93,325.00



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 21-0621: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING CONVEYANCE OF SALE THEREOF.

AGENDA No.: 7 E

MEETING DATE: JUNE 21, 2021

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Items that have been recently identified as surplus property are listed in the attached ordinance 21-0621.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District is preparing to purchase a 2021 John Deere compact track loader (skid steer) to replace a 2011 New Holland skid steer, currently in the Park District's equipment fleet. That piece of equipment will be traded in upon purchase of the new compact track loader, and the trade-in value deducted from the purchase price of the new machine.

ACTION PROPOSED:

A motion (and a second) to approve Ordinance 21-0621: An Ordinance Declaring Surplus Personal Property and Authorizing the Conveyance Thereof.

**ORDINANCE NO. 21-0621
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THEREOF**

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

Property					
Equipment Type	Make	Model	Quantity	Reason for Surplus	Method of Disposal
Skid Steer	2011 New Holland	L220	1	The 2011 New Holland Skid Steer has reached the end-of-life expectancy of such equipment, having been in operation for 10 years.	Skid steer will be utilized for “trade in” value towards the purchase of the 2021 Compact Track Skid Loader.

(hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District’s staff has recommended for the District to achieve the best value by utilizing the Property’s trade-in value towards the purchase of the 2021 Compact Track Skid Loader, with such purchase through the Sourcewell Cooperative Purchasing Group, an authorized entity established to competitively award cooperative purchasing contracts on behalf of itself and

its participating agencies, and by AHW, LLC, 559 S. Main Street, Elburn, IL 60119, the awarded contractor accepting the Property for its trade-in value towards the purchase of the 2021 Compact Track Skid Loader; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

Section 2: The Board hereby authorizes:

a) The sale of the Property by trade-in towards the purchase of the 2021 Compact Track Skid Loader, through the Sourcewell Cooperative Purchasing Group, an authorized entity established to competitively award cooperative purchasing contracts on behalf of itself and its participating agencies, and by AHW, LLC, 559 S. Main Street, Elburn, IL 60119, the awarded contractor accepting the Property for its trade-in value towards the purchase of the 2021 Compact Track Skid Loader.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 21st DAY OF JUNE, 2021.

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By: _____
President

ATTEST:

By: _____
Secretary

New Business



Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 21-0719: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING THE SALE OR CONVEYANCE THEREOF

AGENDA No.: 8 A

MEETING DATE: JUNE 21, 2021

STAFF REVIEW:

Katie Basile, Superintendent of Facilities

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Items that have been recently identified as surplus property are listed in the attached Ordinance 21-0719.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The manner of conveyance for each item is provided in the ordinance.

ACTION PROPOSED:

For Review and Discussion Only.

**ORDINANCE NO. 21-0719
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THEREOF**

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

Equipment Type	Make	Model/ID #	Quantity	Reason for Surplus	Method of Disposal
Office Chair	True Innovations	43676	1	Not comfortable; Leather peeling & holes in fabric	Waste
Balance Bar	Ballet Barres	Not Legible	1	Broken	Waste
Towel Bins	2	00323	2	No longer used; towels no longer offered	Waste
Rectangular Tables	Mitylite	Not Legible	3	Broken	Waste
1996 Tandem Axle Equipment Trailer (Black), 16 foot	Cronkhite	Flatbed X1188686137.	1	Obsolete	Trade in or Auction

(hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District's staff has recommended that the Property, except for the Property designated to be recycled/discarded or traded-in, can best be sold directly by the District's Executive Director to a municipality, school district, or park district, or may be sold indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

Section 2: The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded or traded-in, may be sold directly by the District's Executive Director to a municipality, school district, or park district, or indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the

availability of the Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 19th DAY OF JULY, 2021.

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By: _____
Sharon Knitter, President

ATTEST:

By: _____
Laure L. Kosey, Secretary