



Oak Brook Park District Board Packet

June 16, 2025

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org



Agenda and Agenda Vote



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 16, 2025 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF THE JUNE 16, 2025 AGENDA
 - b. APPROVAL OF MINUTES
 - i. May 19, 2025 Regular Board Meeting Minutes
 - ii. May 19, 2025 Closed Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2025
 - i. Warrant 697
4. APRIL 21, 2025 REGULAR BOARD MEETING MINUTES
5. STAFF RECOGNITION
 - a. Hector Maldonado, Tennis Center Custodian
 - b. Kennen Hootman, Fitness Manager
 - c. Molly Paschen, Recreation Manager - Youth
6. PRESENTATIONS/PROCLAMATIONS
 - a. Proclamation "July is Park and Recreation Month"
 - b. Jim Belden, Solar Power Purchase Agreement
7. REPORTS
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report
8. UNFINISHED BUSINESS
 - a. Objectives and Key Results
 - b. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held in Orlando, Florida - September 15-18, 2025
 - c. Ordinance 25-0616: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 16, 2025 – 6:30 p.m.
Canterberry Room

9. NEW BUSINESS

- a. Wizard Football Club Agreement
- b. Ordinance 25-0721: An Ordinance Implementing the Provisions of the State Officials and Employees Ethics Act (5 ILCS 430/1 1 Et Seq.)
- c. Section 1.1 – Administrative Policies and Procedures Revisions
- d. RFP for Solar PPA Provider
- e. Ordinance 25-0722: An Ordinance Providing for Declaration of Vacancy on the Board of Park Commissioners

10. BOARD OF COMMISSIONERS TO SHARE COMMUNICATIONS

11. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 21, 2025, 6:30 P.M.

12. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 16, 2025 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
*[Request a Motion (and a Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***
*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. APPROVAL OF THE JUNE 16, 2025 AGENDA
 - b. APPROVAL OF MINUTES
 - i. May 19, 2025 Regular Board Meeting Minutes
 - ii. May 19, 2025 Closed Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2025
 - i. Warrant 697
4. APRIL 21, 2025 REGULAR BOARD MEETING MINUTES
*[Request a Motion (and a Second) to approve the April 21, 2025 Regular Board Meeting Minutes as presented, without amendment. **Roll Call Vote...**]*
OR
*[Request a Motion (and a Second) to approve the April 21, 2025 Regular Board Meeting Minutes as amended. **Roll Call Vote...**]*
5. STAFF RECOGNITION *[Welcome Hector Maldonado, Tennis Center Custodian, Kennen Hootman, Fitness Manager, and Molly Paschen, Youth Recreation Manager.]*
 - a. Hector Maldonado, Tennis Center Custodian
 - b. Kennen Hootman, Fitness Manager
 - c. Molly Paschen, Recreation Manager - Youth
6. PRESENTATION/PROCLAMATIONS *[For Review and Discussion Only]*
 - a. Proclamation “July is Park and Recreation Month”
 - b. Jim Belden, Solar Power Purchase Agreement





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 16, 2025 – 6:30 p.m.
Canterberry Room

7. **REPORTS** *[For Review and Discussion Only]*
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report
8. **UNFINISHED BUSINESS**
 - a. Objectives and Key Results *[Request a Motion (and a Second) to approve Objectives and Key Results for May 1, 2025, Through April 30, 2026. Roll Call Vote...]*
 - b. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held in Orlando, Florida - September 15-18, 2025
[Request a Motion (and a Second) to approve the travel expenses for Commissioner (Names) attendance at the National Recreation and Park Association Conference held September 15-18, 2025 in Orlando, FL (Please state names of the commissioners attending the conference when making the motion.) Roll Call Vote...]
 - c. Ordinance 25-0616: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[Request a Motion (and a Second) to approve Ordinance 25-0616: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof. Roll Call Vote...]*
9. **NEW BUSINESS** *[For Review and Discussion Only]*
 - a. Wizard Football Club Agreement
 - b. Ordinance 25-0721: An Ordinance Implementing the Provisions of the State Officials and Employees Ethics Act (5 ILCS 430/1 1 Et Seq.)
 - c. Section 1.1 – Administrative Policies and Procedures Revisions
 - d. RFP for Solar PPA Provider
 - e. Ordinance 25-0722: An Ordinance Providing for Declaration of Vacancy on the Board of Park Commissioners
10. **BOARD OF COMMISSIONERS TO SHARE COMMUNICATIONS** *[For Review and Discussion Only]*
11. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 21, 2025, 6:30 P.M.** *[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on July 21, 2025, 6:30 p.m.]*
12. **ADJOURNMENT** *[Request a Motion and a Second to adjourn the June 16, 2025 Regular Meeting of the Oak Brook Park District Board of Commissioners. Voice Vote, All in Favor...]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



Minutes
Oak Brook Park District Board of Commissioners
May 19, 2025

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
May 19, 2025 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:31 p.m. Commissioners Gondek, Ivkovic Kelley, Vescovi, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in the Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications; and Steve Adams, District Attorney.

2. ANNUAL MEETING

a. Administration of Oath of Office by Judge Michael Fleming

i. Tina Chan - Elected April 1, 2025

Judge Michael Fleming administered the Oath of Office to newly elected Commissioner Tina Chan.

b. Election of Park Board President and Vice President

i. President Knitter asked for nominations for Board President.

Commissioner Ivkovic Kelley nominated Sharon Knitter as President of the Oak Brook Park District Board of Commissioners.

Commissioner Chan nominated Ron Gondek as President of the Oak Brook Park District Board of Commissioners.

No other nominations were made, and President Knitter closed nominations.

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to elect Sharon Knitter as President of the Oak Brook Park District Board of Commissioners by roll call.

Ayes: Commissioners Gondek, Ivkovic Kelley, and President Knitter

Nays: Commissioners Chan and Vescovi

The motion passed, and Sharon Knitter became President of the Oak Brook Park District Board of Commissioners.

President Knitter asked for nominations for Board Vice President.

President Knitter nominated Ron Gondek Vice President of the Oak Brook Park District Board of Commissioners.

Motion: President Knitter made a motion, seconded by Commissioner Ivkovic Kelley, to elect Ron Gondek as Vice President of the Oak Brook Park District Board of Commissioners by voice vote.

The motion passed by voice vote, and Ron Gondek became the Vice President of the Oak Brook Park District Board of Commissioners.

c. Appointment of Board Secretary and Treasure

i. President Knitter stated that the current Board Secretary is the Executive Director, Laure Kosey.

President Knitter proposed that since the Board's Secretary has traditionally been the Executive Director, Laure Kosey, should be reappointed to serve as Secretary unless any Board member has an objection.

There was no discussion, and the Board moved to vote.

The motion passed by voice vote, and Executive Director, Laure Kosey, became Secretary of the Oak Brook Park District Board of Commissioners.

President Knitter asked for nominations for Board Treasurer.

President Knitter nominated Ivana Ivkovic Kelley for Board Treasurer.

Commissioner Vescovi nominated Tina Chan for Board Treasurer.

No other nominations were made, and President Knitter closed nominations.

Motion: President Knitter made a motion, seconded by Commissioner Gondek, to elect Ivana Ivkovic Kelley as Treasurer by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, and President Knitter

Nays: Commissioner Chan and Vescovi

The motion passed to elect Ivana Ivkovic Kelly as Treasurer of the Oak Brook Board of Commissioners.

3. OPEN FORUM

President Knitter asked if there were any public comments.

Perri Miologos-Otil, an Oak Brook resident, shared concerns regarding access and balanced approach to classes and programs. Miologos-Otil requested reminders for resident registration.

President Knitter stated that residents have two weeks advance registration before non-residents.

Commissioner Chan stated the Board can investigate resident vs. nonresident registration to ensure resident priority and recalibrate resident prices.

Dr. Kosey stated she will reach out to Miologos-Otil and provide specifics on registration.

Alan Koren, an Oak Brook resident and President of the Saddle Brook Homeowners Association, suggested relocating the horse barn near Graue Mill and consider staffing a docent for public tours at that location.

President Knitter noted that the Saddle Brook Barn would be discussed further, emphasizing that the primary challenge remains securing funding for any potential rehabilitation, relocation, or removal of the structure.

Don Adler, an Oak Brook resident, would like further information for financial analysis of the intergovernmental agreement the Park District has with School District 53.

4. CONSENT AGENDA

a. APPROVAL OF THE MAY 19, 2025, AGENDA

b. APPROVAL OF FINANCIAL STATEMENT ENDING APRIL 30, 2025

i. Warrant

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to approve taking a single omnibus vote on the Consent Agenda as presented.

Chan requested additional discussion on the minutes from the Consent Agenda.

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to approve taking a single omnibus vote on the Agenda and Financial Statement ending April 30, 2025.

The motion passed by roll call vote.

Ayes: Commissioners Chan, Gondek, Ivkovic Kelley, Vescovi, and President Knitter

Nays: None

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to approve the Agenda and Financial Statements.

The motion passed by roll call vote.

Ayes: Commissioners Chan, Gondek, Ivkovic Kelley, Vescovi, and President Knitter

Nays: None

c. APPROVAL OF MINUTES

i. April 21, 2025, Regular Board Meeting Minutes

Motion: Commissioner Tina Chan made a motion, seconded by Commissioner Gondek, to table April 21, 2025, Regular Board Meeting Minutes.

Commissioner Chan requested verbatim minutes.

President Knitter and Attorney Steve Adams asked for a specific motion for modification of the minutes.

Commissioner Chan was unable to formulate a proper and specific motion for the minutes.

Attorney Adams stated he does not recommend verbatim minutes. Minutes are for the attendance, statement of issues discussed, and votes taken.

President Knitter recommended the April 21, 2025, Regular Board Meeting Minutes to be tabled.

The motion passed by roll call vote.

Ayes: Commissioners Chan, Gondek, Ivkovic Kelley, Vescovi, and President Knitter

Nays: None

4. STAFF RECOGNITION

a. None

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to Share Communication

Commissioner Gondek noted that the “goose police” initiative appears to be effective, with noticeable improvements in the park.

Commissioner Chan thanked attendees for their support and expressed her hope for continued transparency and efficiency.

President Knitter shared that the Pink 5K was one of the most successful to date, highlighting that 100% of the donations support women in need.

b. Gold Medal Finalist

Dr. Kosey announced that the Park District has been named a Gold Medal Finalist and will learn in mid-September whether it advances to Grand Plaque Finalist status.

c. Fordon Horse Barn Update

Dr. Kosey stated the staff is evaluating the options, including an archaeological review, relocation, removal, or repurposing.

Commissioner Chan requested survey results to be shared.

Dr. Kosey stated that results will be shared and are waiting on the financial portion, as funding could propose challenges.

6. REPORTS

a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey stated that the OKRs engage part-time staff resulting in increased revenue for the Park District. A successful OKRs provides a bonus to part-time staff and PTO at no additional cost to the Park District to full-time staff.

Commissioner Chan would like to see incentives tied to performance metrics.

Dr. Kosey explained merit increases are part of individual reviews.

b. Finance and Human Resources Report

Marco Salinas presented his report, which can be found in the Park District's records.

c. Recreation and Communications Report

Robert Pechous presented his report, which can be found in the Park District's records.

Pechous noted that a quarterly mailer was sent to residents.

Commissioner Chan questioned the cost and focus of the newsletter, suggesting funds be redirected toward Program Brochure as in the past.

Dr. Kosey explained that the newsletter is more cost-effective, and its role is to enhance community engagement. The Program Brochure was more expensive to produce.

d. Parks and Facilities Report

Bob Johnson presented his report, which can be found in the Park District's records

7. UNFINISHED BUSINESS

a. Ordinance 25-0519: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation.

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to approve Ordinance 25-0519: An Ordinance for transferring anticipated unexpended funds from certain appropriation items to other items of appropriation.

Commissioner Chan questioned the use of contingency funds.

Mr. Salinas explained that the contingency funds are primarily used to enable efficient annual budget reallocations and, when necessary, to cover emergency expenses, such as elevator repairs.

The motion passed by roll call vote.

Ayes: Commissioners Chan, Gondek, Ivkovic Kelley, Vescovi, and President Knitter

Nays: None

- b. Renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2025-2026 through 2027-2028

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to approve the renewal of the intergovernmental agreement by and between the Board of Education of Butler School District #53 and the Oak Brook Park District for a cooperative preschool program at the Oak Brook Park District Recreation Center for school years 2025-2026 through 2027-2028.

Commissioner Chan asked to see the cost of the teachers and the contract pertaining to this item.

The motion passed by roll call vote.

Ayes: Commissioners Chan, Gondek, Ivkovic Kelley, Vescovi, and President Knitter

Nays: None

- c. Section 4 – Administrative Policies and Procedures Manual, Part I

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to approve Section 4 of the Administrative Policies and Procedures Manual, Part I.

Commissioner Gondek noted that he wanted to ensure Commissioner Chan as a new commissioner understood this policy.

Commissioner Chan stated she wanted additional discussion.

Motion: Commissioner Gondek made a motion, seconded by Commissioner Ivkovic Kelley, to table Section 4 of the Administrative Policies and Procedures Manual, Part I.

The motion passed by roll call vote.

Ayes: Commissioners Chan, Gondek, Ivkovic Kelley, Vescovi, and President Knitter

Nays: None

8. NEW BUSINESS

- a. Section 4 – Administrative Policies and Procedures Manual, Part II

President Knitter recommended that Commissioner Chan submit questions to Dr. Kosey prior to Board meetings to respect the time of other Board members and staff. This will allow Dr. Kosey to direct inquiries

to the appropriate staff members, enabling more timely responses and supporting more informed decision-making.

b. Objectives and Key Results

Dr. Kosey stated the staff is working on formalizing the plans for promoting the Park District to the residents. Any questions or concerns from the Board should be directed to her.

c. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held in Orlando, Florida - September 15-18, 2025

Dr. Kosey explained that ten staff members and Commissioners will attend the conference. Many staff are Certified Parks Executives and Professionals and need CEUs (Continuing Education Unit) to maintain accreditation.

Commissioner Chan expressed concern about the value of the conference and suggested sending only one staff member; Commissioner Chan referenced the State Conference session titles.

President Knitter shared that she attended a session referenced by Commissioner Chan. The content emphasized empowering young women and increasing female participation in sports.

Commissioner Ivkovic Kelley noted that Commissioner Chan may be selecting session titles without full context and emphasized the sessions are beneficial for both staff and commissioners. Commissioner Ivkovic Kelley encouraged Commissioner Chan to attend before forming any judgements.

Commissioner Gondek stated he attended the Chicago conference and found that attending the workshops and seeing new exhibits such as playgrounds were beneficial to see in person. Commissioner Gondek recommended that Commissioner Chan attend a conference.

d. Section 5 – Administrative Policies and Procedures Manual

Dr. Kosey stated that Commissioners can email questions to her.

e. Ordinance 25-0616: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

Dr. Kosey stated there is a surplus list created by staff.

9. ENTER CLOSED SESSION: For the purpose of the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance, pursuant to 5 ILCS 120/2(c)(3) of the Open Meetings Act

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to enter into closed session for the purpose of the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance, pursuant to 5 ILCS 120/2(c)(3) of the Open Meetings Act.

Closed Session began at 7:50 p.m.

10. ARISE FROM CLOSED SESSION

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to arise from closed session at 8:22 p.m. and resume the open session of the May 19, 2025 Regular Board Meeting. The motion passed by voice vote.

11. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JUNE 16, 2025, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on June 16, 2025, at 6:30 p.m.

12. ADJOURNMENT

Motion: Commissioner Ivkovic Kelley made a motion, seconded by Commissioner Gondek, to adjourn the May 19, 2025, Regular Meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 8:22 p.m.

Laure L. Kosey, Executive Director

Financial Statement



Fiscal Year-End 2024-2025
Updated Summary Financial Schedules



General Fund: Revenues and Expenditures Summary (Unaudited)
Fiscal Year-to-Date Activity through April 30, 2025 and 2024- UPDATED
100.00% completed (12 out of 12 months)

	Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance							FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	Amended Annual Budget	April 2025 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	FY 2024/2025 YTD Actual Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES										
Administration	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	\$ -	N/A
Finance										
Property Taxes	1,754,965	1,754,965	3	1,890,183	N/A	1,890,183	107.7%	1,806,573	83,610	4.6%
Personal Prop. Repl. Taxes	252,617	252,617	8,152	146,413	N/A	146,413	58.0%	238,463	(92,050)	-38.6%
Investment Income	52,000	52,000	7,669	105,242	N/A	105,242	202.4%	69,408	35,834	51.6%
Other	1,250	1,250	-	1,535	N/A	1,535	122.8%	1,385	150	10.8%
Central Park North	90,000	90,000	4,625	96,610	N/A	96,610	107.3%	79,404	17,206	21.7%
Central Park	238,650	238,650	20,389	225,104	N/A	225,104	94.3%	240,674	(15,570)	-6.5%
Saddlebrook Park	500	500	-	-	N/A	-	0.0%	-	-	N/A
Forest Glen Park	500	500	-	200	N/A	200	40.0%	750	(550)	N/A
Chillem Park	250	250	-	-	N/A	-	0.0%	-	-	N/A
Dean Property	9,000	9,000	9,372	9,372	N/A	9,372	104.1%	-	9,372	N/A
Information Technology	133,693	133,693	33,398	133,698	N/A	133,698	100.0%	106,349	27,349	25.7%
Building-Recreation Center	1,103,748	1,103,748	175,803	1,093,486	N/A	1,093,486	99.1%	1,022,324	71,162	7.0%
Central Park West	20,597	20,597	620	20,137	N/A	20,137	97.8%	69,915	(49,778)	-71.2%
TOTAL REVENUES	\$ 3,657,770	\$ 3,657,770	\$ 260,031	\$ 3,721,980	\$ -	\$ 3,721,980	101.8%	\$ 3,635,245	\$ 86,735	2.4%
EXPENDITURES										
Administration	\$ 413,556	\$ 413,556	\$ 60,132	\$ 359,984	\$ 280	360,264	87.0%	\$ 411,251	\$ (51,268)	-12.5%
Finance	317,125	306,775	26,789	255,728	-	255,728	83.4%	267,534	(11,806)	-4.4%
Central Park North	94,954	94,954	13,429	87,021	644	87,665	91.6%	46,171	40,850	88.5%
Central Park	826,659	826,659	90,643	732,425	6,590	739,015	88.6%	707,982	24,443	3.5%
Saddlebrook Park	16,187	16,187	4,019	12,610	-	12,610	77.9%	12,071	539	4.5%
Forest Glen Park	32,326	32,326	8,642	24,096	-	24,096	74.5%	22,617	1,480	6.5%
Chillem Park	7,481	7,481	590	4,375	-	4,375	58.5%	6,196	(1,821)	-29.4%
Dean Property	40,423	40,423	9,914	30,731	1,151	31,882	76.0%	25,802	4,929	19.1%
Professional Services	31,000	34,000	6,992	35,855	-	35,855	105.5%	47,339	(11,484)	-24.3%
Information Technology	349,743	349,743	(486)	302,009	4,939	306,948	86.4%	307,395	(5,386)	-1.8%
Building-Recreation Center	1,145,015	1,145,015	128,144	1,102,758	3,240	1,105,998	96.3%	1,068,310	34,448	3.2%
Central Park West	57,990	65,340	7,061	58,482	-	58,482	89.5%	68,039	(9,557)	-14.0%
TOTAL EXPENDITURES	\$ 3,332,459	\$ 3,332,459	\$ 355,870	\$ 3,006,075	\$ 16,844	\$ 3,022,918	90.2%	\$ 2,990,708	\$ 15,367	0.5%
TRANSFERS OUT	\$ 502,000	\$ 502,000	\$ -	\$ 502,000	\$ -	\$ 502,000	100.0%	\$ 654,000	\$ (152,000)	-23.2%
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,834,459	\$ 3,834,459	\$ 355,870	\$ 3,508,075	\$ 16,844	\$ 3,524,918	91.5%	\$ 3,644,708	\$ (136,633)	-3.7%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (176,689)	\$ (176,689)	\$ (95,839)	\$ 213,905	\$ (16,844)	\$ 197,061	-121.1%	\$ (9,462)	\$ 223,367	-2360.6%

Note 1> Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.



Recreation Fund: Revenues and Expenditures Summary (Unaudited)
Fiscal Year-to-Date Activity through April 30, 2025 and 2024- UPDATED
100.00% completed (12 out of 12 months)

	Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance							FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	Amended Annual Budget	April 2025 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	FY 2024/2025 YTD Actual Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES										
Administration										
Property Taxes	\$ 1,300,345	\$ 1,300,345	\$ 2	\$ 1,400,070	N/A	\$ 1,400,070	107.7%	\$ 1,314,658	\$ 85,413	6.5%
Personal Prop. Repl. Taxes	79,528	79,528	2,566	46,093	N/A	46,093	58.0%	75,072	(28,979)	-38.6%
Investment Income	80,000	80,000	8,758	142,935	N/A	142,935	178.7%	91,669	51,266	55.9%
Other	3,000	3,000	160	6,845	N/A	6,845	228.2%	1,666	5,179	310.8%
Fitness Center	733,603	733,603	78,398	868,945	N/A	868,945	118.4%	747,000	121,945	16.3%
Aquatic Center	667,703	667,703	55,386	744,439	N/A	744,439	111.5%	654,489	89,950	13.7%
Aquatic Recreation Prog.	579,511	579,511	14,169	478,600	N/A	478,600	82.6%	469,020	9,580	2.0%
Children's Programs	519,207	519,207	1,113	509,699	N/A	509,699	98.2%	508,274	1,425	0.3%
Preschool Programs	328,366	328,366	41,441	374,987	N/A	374,987	114.2%	344,830	30,157	8.7%
Youth Programs	256,813	256,813	2,444	236,167	N/A	236,167	92.0%	222,616	13,551	6.1%
Adult Programs	131,628	131,628	2,663	141,378	N/A	141,378	107.4%	132,380	8,997	6.8%
Pioneer Programs	66,973	66,973	9,482	65,480	N/A	65,480	97.8%	54,468	11,012	20.2%
Special Events and Trips	139,340	139,340	-	134,335	N/A	134,335	96.4%	148,403	(14,068)	-9.5%
Marketing	46,000	46,000	-	59,316	N/A	59,316	128.9%	58,950	366	0.6%
Capital Outlay	-	-	-	-	N/A	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 4,932,017	\$ 4,932,017	\$ 216,584	\$ 5,209,289	\$ -	\$ 5,209,289	105.6%	\$ 4,823,493	\$ 385,795	8.0%
TRANSFERS IN	\$ 150,000	150,000	\$ -	\$ 150,000	N/A	150,000	100.0%	\$ 300,000	\$ (150,000)	-50.0%
TOTAL REVENUES & TRANSFERS IN	\$ 5,082,017	\$ 5,082,017	\$ 216,584	\$ 5,359,289	\$ -	\$ 5,359,289	105.5%	\$ 5,123,493	\$ 235,795	4.6%
EXPENDITURES										
Administration	\$ 1,099,291	\$ 1,085,141	\$ 173,692	\$ 1,053,891	\$ -	\$ 1,053,891	97.1%	\$ 1,009,234	\$ 44,658	4.4%
Fitness Center	535,242	535,242	72,565	492,141	-	492,141	91.9%	442,537	49,604	11.2%
Aquatic Center	1,158,019	1,168,619	141,575	1,142,119	3,927	1,146,046	97.7%	1,072,328	69,791	6.5%
Aquatic Recreation Prog.	302,009	302,009	31,379	242,635	-	242,635	80.3%	245,819	(3,184)	-1.3%
Children's Programs	383,837	383,837	17,607	373,556	-	373,556	97.3%	351,256	22,300	6.3%
Preschool Programs	307,712	307,712	39,552	256,211	45	256,256	83.3%	235,573	20,638	8.8%
Youth Programs	202,400	202,400	6,946	140,492	(8)	140,485	69.4%	136,225	4,267	3.1%
Adult Programs	74,250	76,250	9,290	76,131	(630)	75,501	99.8%	68,625	7,506	10.9%
Pioneer Programs	101,932	101,932	(7,665)	74,239	-	74,239	72.8%	84,682	(10,443)	-12.3%
Special Events and Trips	123,647	125,197	2,512	111,672	381	112,053	89.2%	115,067	(3,395)	-3.0%
Marketing	311,514	311,514	32,312	300,327	303	300,629	96.4%	244,273	56,054	22.9%
Capital Outlay	1,213,000	1,213,000	32,113	1,131,069	38,838	1,169,908	93.2%	219,312	911,758	415.7%
TOTAL EXPENDITURES	\$ 5,812,852	\$ 5,812,852	\$ 551,877	\$ 5,394,484	\$ 42,857	\$ 5,437,341	92.8%	\$ 4,224,929	\$ 1,169,555	27.7%
TRANSFERS OUT	\$ 177,971	\$ 177,971	\$ -	\$ 177,971	\$ -	\$ 177,971	100.0%	\$ 201,392	\$ (23,421)	-11.6%
TOTAL EXPENDITURES & TRANSFERS OUT	\$ 5,990,823	\$ 5,990,823	\$ 551,877	\$ 5,572,455	\$ 42,857	\$ 5,615,312	93.0%	\$ 4,426,321	\$ 1,146,134	25.9%
REVENUES & TRANSFERS IN, OVER (UNDER) EXPENDITURES & TRANSFERS OUT	\$ (908,806)	\$ (908,806)	\$ (335,293)	\$ (213,166)	\$ (42,857)	\$ (256,023)	23.5%	\$ 697,172	\$ (910,338)	-130.6%

Note 1> Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.



Tennis Center Fund (Recreational Facilities): Revenues and Expenses Summary (Unaudited)

Fiscal Year-to-Date Activity through April 30, 2025 and 2024- UPDATED

100.00% completed (12 out of 12 months)

Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance								FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	Amended Annual Budget	April 2025 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	FY 2024/2025 YTD Actual Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES										
Administration	\$ 67,000	\$ 67,000	\$ 28,816	\$ 168,137	N/A	\$ 168,137	251.0%	\$ 190,535	\$ (22,398)	-11.8%
Building- Racquet Club	500	500	404	1,569	N/A	1,569	313.7%	688	880	127.9%
Programs- Racquet Club	2,186,500	2,186,500	211,318	2,600,117	N/A	2,600,117	118.9%	2,250,663	349,454	15.5%
TOTAL REVENUES	\$ 2,254,000	\$ 2,254,000	\$ 240,538	\$ 2,769,822	\$ -	\$ 2,769,822	122.9%	\$ 2,441,887	\$ 327,936	13.4%
EXPENSES										
Administration	\$ 922,009	\$ 823,009	\$ 92,748	\$ 747,350	\$ 47	\$ 747,397	90.8%	\$ 695,467	\$ 51,883	7.5%
Building- Racquet Club	379,379	425,879	49,940	337,928	-	337,928	79.3%	336,971	957	0.3%
Programs- Racquet Club	885,000	997,500	82,461	769,822	180	770,003	77.2%	908,794	(138,971)	-15.3%
Capital Outlay	310,000	250,000	78,950	162,517	-	162,517	65.0%	-	162,517	N/A
TOTAL EXPENSES	\$ 2,496,388	\$ 2,496,388	\$ 304,098	\$ 2,017,618	\$ 227	\$ 2,017,845	80.8%	\$ 1,941,232	\$ 76,386	3.9%
REVENUES OVER (UNDER) EXPENSES	\$ (242,388)	\$ (242,388)	\$ (63,561)	\$ 752,205	\$ (227)	\$ 751,977	-310.3%	\$ 500,655	\$ 251,550	50.2%

Note 1> Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expense and are used by staff to manage spending activity.



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
April 2025- UPDATED

	FY 2024/2025 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (12 months)
GENERAL CORPORATE FUND			
Revenues & transfers in	\$ 3,657,770	\$ 260,031	\$ 3,721,980
Expenditures & transfers out	3,834,459	355,870	3,508,075
Net surplus/(deficit)	\$ (176,689)	\$ (95,839)	\$ 213,905
RECREATION FUND			
Revenues & transfers in	\$ 5,082,017	\$ 216,584	\$ 5,359,289
Expenditures & transfers out	5,990,823	551,877	5,572,455
Net surplus/(deficit)	\$ (908,806)	\$ (335,293)	\$ (213,166)
IMRF FUND			
Revenues & transfers in	\$ 153,789	\$ 2,796	\$ 132,978
Expenditures & transfers out	180,000	12,662	173,903
Net surplus/(deficit)	\$ (26,211)	\$ (9,866)	\$ (40,925)
LIABILITY INSURANCE FUND			
Revenues & transfers in	\$ 148,557	\$ 1,145	\$ 150,759
Expenditures & transfers out	159,061	4,203	152,550
Net surplus/(deficit)	\$ (10,504)	\$ (3,058)	\$ (1,791)
AUDIT FUND			
Revenues & transfers in	\$ 10,181	\$ 27	\$ 12,608
Expenditures & transfers out	13,550	-	14,750
Net surplus/(deficit)	\$ (3,369)	\$ 27	\$ (2,142)
DEBT SERVICE FUND			
Revenues & transfers in	\$ 1,943,812	\$ 394	\$ 1,983,583
Expenditures & transfers out	1,924,411	259,356	1,924,325
Net surplus/(deficit)	\$ 19,401	\$ (258,963)	\$ 59,259
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
Revenues	\$ 2,254,000	\$ 240,538	\$ 2,769,822
Expenses	2,496,388	304,098	2,017,618
Net surplus/(deficit)	\$ (242,388)	\$ (63,561)	\$ 752,205
SPECIAL RECREATION FUND			
Revenues & transfers in	\$ 434,837	\$ 30,507	\$ 443,985
Expenditures & transfers out	449,590	31,264	428,798
Net surplus/(deficit)	\$ (14,753)	\$ (757)	\$ 15,187



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
April 2025- UPDATED

	FY 2024/2025 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (12 months)
CAPITAL PROJECTS FUND			
Revenues & transfers in	\$ 2,143,779	\$ 100,093	\$ 444,292
Expenditures & transfers out	2,549,779	18,952	1,153,885
Net surplus/(deficit)	\$ (406,000)	\$ 81,141	\$ (709,593)
SOCIAL SECURITY FUND			
Revenues & transfers in	\$ 272,846	\$ 2,422	\$ 272,970
Expenditures & transfers out	318,428	21,630	298,701
Net surplus/(deficit)	\$ (45,582)	\$ (19,208)	\$ (25,731)
CONSOLIDATED SUMMARY			
Revenues & transfers in	\$ 16,101,589	\$ 854,536	\$ 15,292,266
Expenditures/expenses & transfers out	17,916,489	1,559,912	15,245,059
Net surplus/(deficit)	\$ (1,814,900)	\$ (705,376)	\$ 47,207



General Fund

The General Fund is used to account for all activity of the Park District, except for activity required to be accounted for in another fund. The General Fund is comprised of the following departments:

- General Administration
- Finance
- Central Park North
- Central Park
- Saddlebrook Park
- Forest Glen Park
- Chillem Park
- Dean Nature Sanctuary
- Information Technology
- Building- Family Recreation Center
- Central Park West

Among the major activities accounted for in this fund are field and facility rentals, general administration and finance services, information technology services, facility maintenance services for our Family Recreation Center and Central Park West facility, and maintenance of our Central Park and other satellite parks.

**General Fund: Revenues and Expenditures Summary (Unaudited)**

Fiscal Year-to-Date Activity through May 31, 2025 and 2024

8.33% completed (1 out of 12 months)

PARK DISTRICT

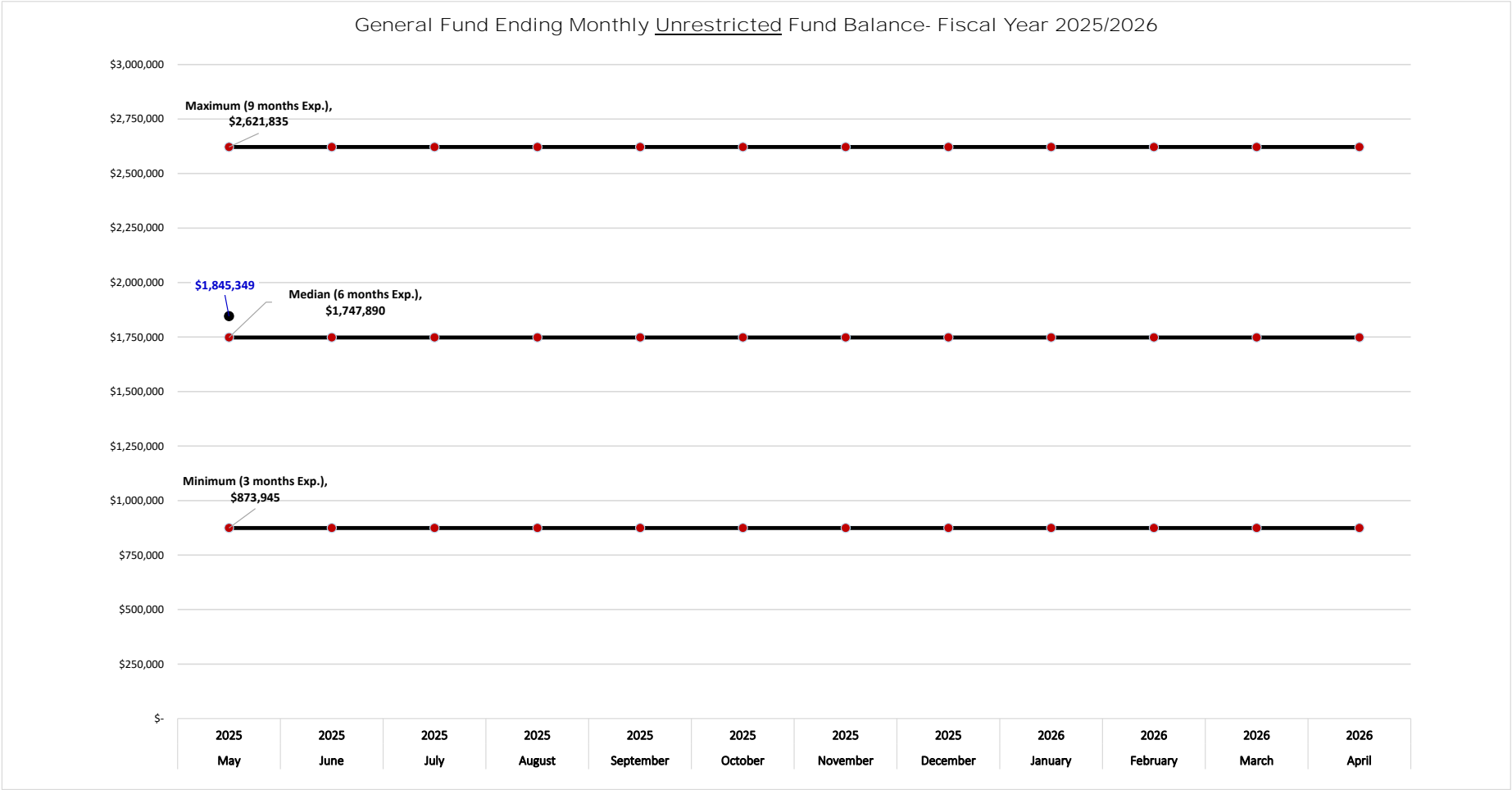
	Fiscal Year 2025/2026- Highlighted items reflect more than 8.33% variance							FY 2025/2026 compared to FY 2024/2025- Highlighted items reflect more than 10% variance		
	Original Annual Budget	May 2025 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2024/2025 YTD Actual	Actual Higher/(Lower) than 2024/2025 YTD Actual	Percent Change	
REVENUES										
Administration	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	\$ -	N/A	
Finance										
Property Taxes	1,934,447	212,219	212,219	N/A	212,219	11.0%	210,279	1,940	0.9%	
Personal Prop. Repl. Taxes	157,374	31,180	31,180	N/A	31,180	19.8%	36,795	(5,615)	-15.3%	
Investment Income	82,600	7,816	7,816	N/A	7,816	9.5%	5,385	2,431	45.1%	
Other	1,250	-	-	N/A	-	0.0%	-	-	N/A	
Central Park North	102,250	13,020	13,020	N/A	13,020	12.7%	6,784	6,237	91.9%	
Central Park	240,300	25,374	25,374	N/A	25,374	10.6%	15,526	9,848	63.4%	
Saddlebrook Park	-	-	-	N/A	-	N/A	-	-	N/A	
Forest Glen Park	-	106	106	N/A	106	N/A	-	106	N/A	
Chillem Park	-	-	-	N/A	-	N/A	-	-	N/A	
Dean Property	-	-	-	N/A	-	N/A	-	-	N/A	
Information Technology	141,992	12,324	12,324	N/A	12,324	8.7%	-	12,324	N/A	
Building-Recreation Center	1,368,830	101,153	101,153	N/A	101,153	7.4%	32,550	68,603	210.8%	
Central Park West	88,325	11,140	11,140	N/A	11,140	12.6%	-	11,140	N/A	
TOTAL REVENUES	\$ 4,117,368	\$ 414,333	\$ 414,333	\$ -	\$ 414,333	10.1%	\$ 307,320	\$ 107,012	34.8%	
EXPENDITURES										
Administration	\$ 371,186	\$ 36,697	\$ 36,697	\$ 2,746	39,443	9.9%	\$ 17,587	\$ 19,110	108.7%	
Finance	342,450	19,974	19,974	773	20,747	5.8%	12,236	7,739	63.2%	
Central Park North	95,371	1,178	1,178	21,743	22,921	1.2%	5,507	(4,329)	-78.6%	
Central Park	858,297	39,176	39,176	47,901	87,077	4.6%	31,990	7,186	22.5%	
Saddlebrook Park	20,180	-	-	730	730	0.0%	-	-	N/A	
Forest Glen Park	23,845	-	-	4,934	4,934	0.0%	-	-	N/A	
Chillem Park	5,879	-	-	349	349	0.0%	-	-	N/A	
Dean Property	29,253	-	-	18,418	18,418	0.0%	-	-	N/A	
Professional Services	31,000	-	-	-	-	0.0%	-	-	N/A	
Information Technology	362,353	19,922	19,922	52,614	72,535	5.5%	17,001	2,921	17.2%	
Building-Recreation Center	1,281,505	70,350	70,350	11,015	81,365	5.5%	48,066	22,284	46.4%	
Central Park West	74,457	2,257	2,257	6,377	8,633	3.0%	1,142	1,115	97.6%	
TOTAL EXPENDITURES	\$ 3,495,776	\$ 189,553	\$ 189,553	\$ 167,600	\$ 357,153	5.4%	\$ 133,527	\$ 56,026	42.0%	
TRANSFERS OUT	\$ 475,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,970,776	\$ 189,553	\$ 189,553	\$ 167,600	\$ 357,153	4.8%	\$ 133,527	\$ 56,026	42.0%	
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ 146,592	\$ 224,779	\$ 224,779	\$ (167,600)	\$ 57,179	153.3%	\$ 173,793	\$ 50,986	29.3%	

Note 1> Fiscal year 2025/2026 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2024/2025, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- General Fund

Actuals- Unaudited												
May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
2025	2025	2025	2025	2025	2025	2025	2025	2026	2026	2026	2026	Y-T-D
Beginning Unrestricted \$ 1,620,569												
Monthly Net Surplus/(Deficit) 224,779												\$ 224,779
Ending Unrestricted \$ 1,845,349 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -												



Minimum (3 months Exp.)	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945	\$ 873,945
Median (6 months Exp.)	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890	\$ 1,747,890
Maximum (9 months Exp.)	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835	\$ 2,621,835



Recreation Fund

The Recreation Fund is used to account for all recreation programming activity of the Park District; except for programming accounted for in our Tennis and Special Recreation funds. The Recreation Fund is comprised of the following departments:

- Recreation Administration
- Fitness Center
- Aquatic Center
- Aquatic Recreation Programming
- Childrens Programs
- Preschool Programs
- Youth Programs
- Adult Programs
- Pioneer Programs
- Special Events and Trips
- Marketing
- Capital Outlay

The primary focus of this fund is to account for recreational programming activities, client memberships, special events, preschool, and the marketing of these services. This fund also accounts for resources used to fund capital improvements.



Recreation Fund: Revenues and Expenditures Summary (Unaudited)

Fiscal Year-to-Date Activity through May 31, 2025 and 2024

8.33% completed (1 out of 12 months)

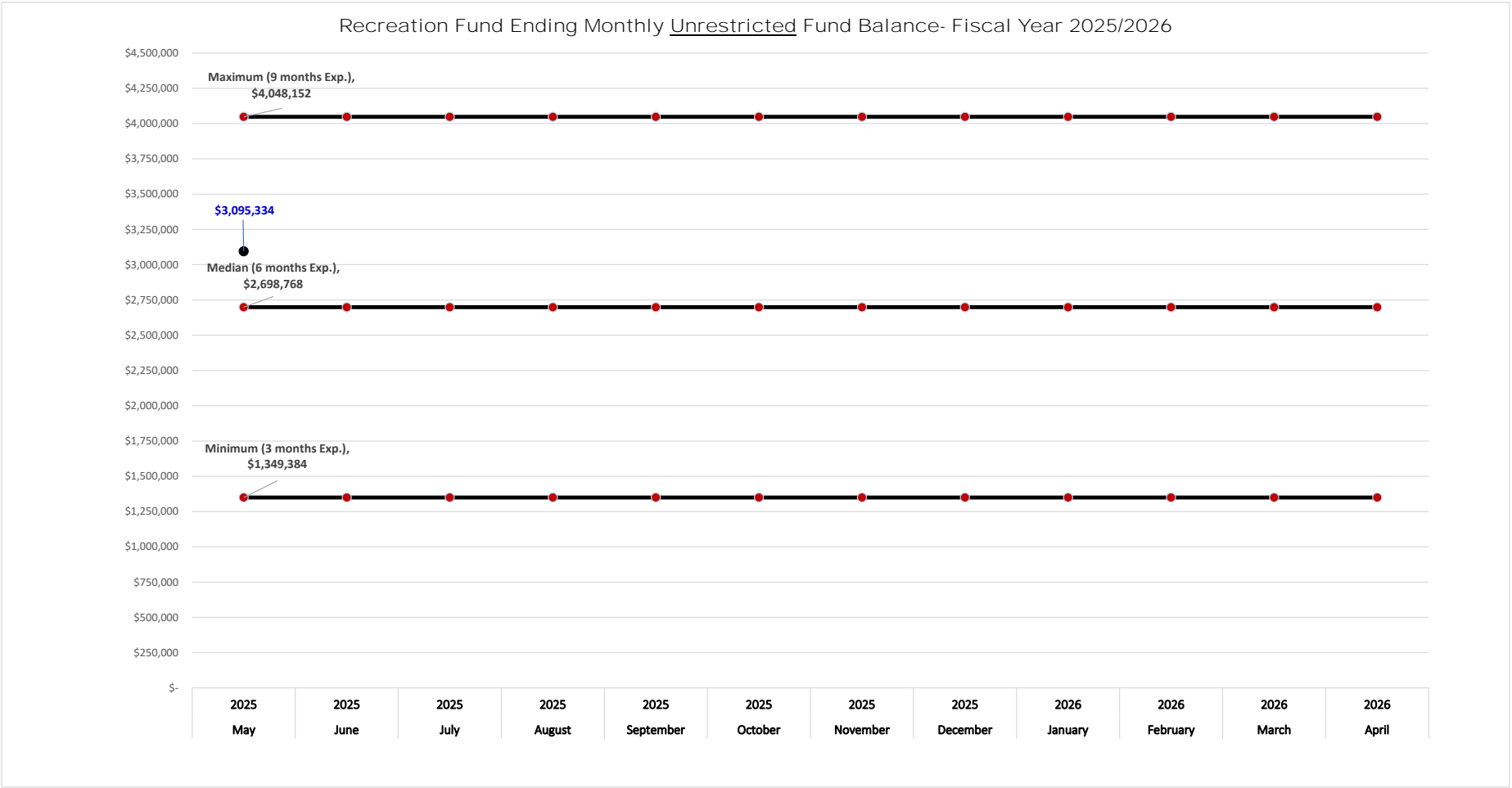
	Fiscal Year 2025/2026- Highlighted items reflect more than 8.33% variance						FY 2025/2026 compared to FY 2024/2025- Highlighted items reflect more than 10% variance		
	Original Annual Budget	May 2025 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2024/2025 YTD Actual	FY 2025/2026 YTD Actual Higher/(Lower) than 2024/2025 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,350,500	\$ 148,240	\$ 148,240	N/A	\$ 148,240	11.0%	\$ 155,755	\$ (7,515)	-4.8%
Personal Prop. Repl. Taxes	49,544	9,816	9,816	N/A	9,816	19.8%	11,584	(1,768)	-15.3%
Investment Income	122,400	8,913	8,913	N/A	8,913	7.3%	6,214	2,699	43.4%
Other	3,000	798	798	N/A	798	26.6%	994	(195)	-19.7%
Fitness Center	869,615	83,941	83,941	N/A	83,941	9.7%	70,546	13,396	19.0%
Aquatic Center	760,254	120,625	120,625	N/A	120,625	15.9%	99,313	21,312	21.5%
Aquatic Recreation Prog.	567,947	96,968	96,968	N/A	96,968	17.1%	91,144	5,824	6.4%
Children's Athletics	533,210	71,585	71,585	N/A	71,585	13.4%	100,608	(29,024)	-28.8%
Preschool Programs	342,162	38,053	38,053	N/A	38,053	11.1%	40,938	(2,885)	-7.0%
Youth Programs	244,987	219,828	219,828	N/A	219,828	89.7%	193,880	25,948	13.4%
Adult Programs	142,552	24,939	24,939	N/A	24,939	17.5%	25,385	(446)	-1.8%
Pioneer Programs	59,855	12,247	12,247	N/A	12,247	20.5%	12,804	(557)	-4.4%
Special Events and Trips	114,538	48,903	48,903	N/A	48,903	42.7%	44,245	4,658	10.5%
Marketing	20,000	1,250	1,250	N/A	1,250	6.3%	3,750	(2,500)	-66.7%
Capital Outlay	-	-	-	N/A	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 5,180,564	\$ 886,105	\$ 886,105	\$ -	\$ 886,105	17.1%	\$ 857,158	\$ 28,947	3.4%
TRANSFERS IN	\$ 150,000	\$ -	\$ -	N/A	-	0.0%	\$ -	\$ -	N/A
TOTAL REVENUES & TRANSFERS IN	\$ 5,330,564	\$ 886,105	\$ 886,105	\$ -	\$ 886,105	16.6%	\$ 857,158	\$ 28,947	3.4%
EXPENDITURES									
Administration	\$ 1,252,499	\$ 93,316	\$ 93,316	\$ 425	\$ 93,741	7.5%	\$ 39,123	\$ 54,193	138.5%
Fitness Center	646,660	38,548	38,548	33	38,581	6.0%	14,253	24,294	170.5%
Aquatic Center	1,319,444	65,924	65,924	8,131	74,055	5.0%	40,969	24,955	60.9%
Aquatic Recreation Prog.	303,894	17,494	17,494	20	17,515	5.8%	12,582	4,913	39.0%
Children's Athletics	369,921	5,542	5,542	1,148	6,690	1.5%	5,113	429	8.4%
Preschool Programs	291,954	25,185	25,185	241	25,427	8.6%	12,762	12,423	97.3%
Youth Programs	182,879	3,775	3,775	1,082	4,857	2.1%	2,283	1,492	65.4%
Adult Programs	108,699	7,515	7,515	1,080	8,595	6.9%	2,625	4,890	186.3%
Pioneer Programs	95,588	4,766	4,766	-	4,766	5.0%	2,972	1,794	60.4%
Special Events and Trips	112,779	14,107	14,107	14,099	28,206	12.5%	11,778	2,329	19.8%
Marketing	353,103	18,133	18,133	3,542	21,675	5.1%	15,294	2,839	18.6%
Capital Outlay	360,112	-	-	38,838	38,838	0.0%	-	-	N/A
TOTAL EXPENDITURES	\$ 5,397,532	\$ 294,304	\$ 294,304	\$ 68,640	\$ 362,944	5.5%	\$ 159,753	\$ 134,551	84.2%
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
TOTAL EXPENDITURES & TRANSFERS OUT	\$ 5,397,532	\$ 294,304	\$ 294,304	\$ 68,640	\$ 362,944	5.5%	\$ 159,753	\$ 134,551	84.2%
REVENUES & TRANSFERS IN, OVER (UNDER) EXPENDITURES & TRANSFERS OUT	\$ (66,969)	\$ 591,801	\$ 591,801	\$ (68,640)	\$ 523,161	-883.7%	\$ 697,405	\$ (105,604)	-15.1%

Note 1> Fiscal year 2025/2026 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2024/2025, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- Recreation Fund

Actuals- Unaudited												
May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
2025	2025	2025	2025	2025	2025	2025	2025	2026	2026	2026	2026	Y-T-D
Beginning Unrestricted \$ 2,503,534												
Monthly Net Surplus/(Deficit) 591,801												\$ 591,801
Ending Unrestricted \$ 3,095,334 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -												



Minimum (3 months Exp.)	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384	\$ 1,349,384
Median (6 months Exp.)	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768	\$ 2,698,768
Maximum (9 months Exp.)	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152	\$ 4,048,152



Tennis Fund

The Tennis Fund is used to account for the activities of our tennis center. The Tennis Fund is comprised of the following departments:

- Tennis Administration
- Building- Racquet Club
- Programs- Racquet Club
- Capital Outlay

The primary focus of this fund is to account for all tennis administration, recreational programming activities, client memberships, and special events. This fund also accounts for resources used to fund capital improvements at the tennis center.



Tennis Center Fund (Recreational Facilities): Revenues and Expenses Summary (Unaudited)

Fiscal Year-to-Date Activity through May 31, 2025 and 2024

8.33% completed (1 out of 12 months)

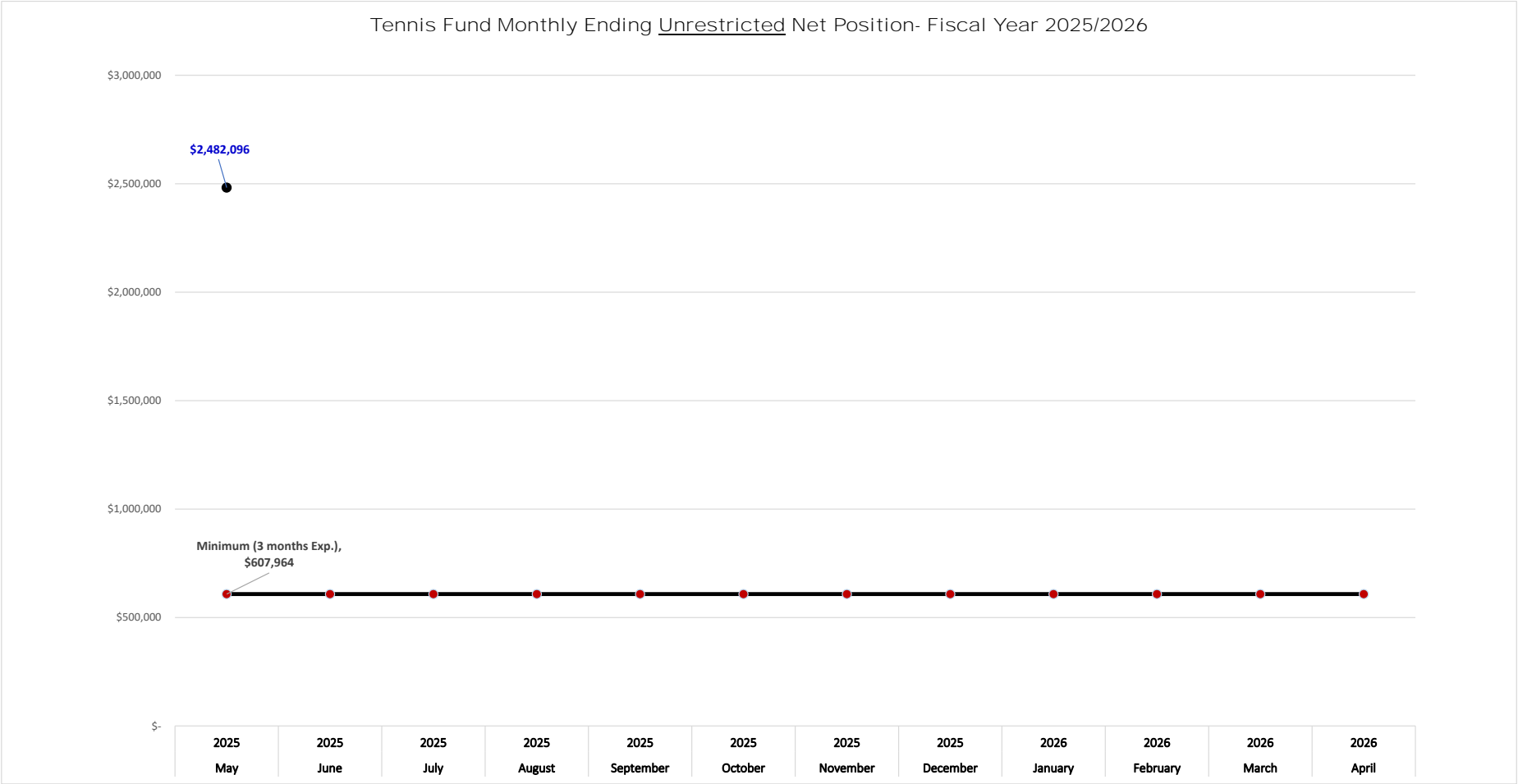
Fiscal Year 2025/2026- Highlighted items reflect more than 8.33% variance							FY 2025/2026 compared to FY 2024/2025- Highlighted items reflect more than 10% variance		
	Original Annual Budget	May 2025 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2024/2025 YTD Actual	FY 2025/2026 YTD Actual Higher/(Lower) than 2024/2025 YTD Actual	Percent Change
REVENUES									
Administration	\$ 123,100	\$ 11,906	\$ 11,906	N/A	\$ 11,906	9.7%	\$ 12,372	\$ (466)	-3.8%
Building- Racquet Club	1,000	-	-	N/A	-	0.0%	62	(62)	-100.0%
Programs- Racquet Club	2,409,900	187,770	187,770	N/A	187,770	7.8%	101,835	85,935	84.4%
TOTAL REVENUES	\$ 2,534,000	\$ 199,676	\$ 199,676	\$ -	\$ 199,676	7.9%	\$ 114,269	\$ 85,407	74.7%
EXPENSES									
Administration	\$ 922,588	\$ 54,452	\$ 54,452	\$ 613	\$ 55,064	5.9%	\$ 36,215	\$ 18,237	50.4%
Building- Racquet Club	497,607	13,671	13,671	4,468	18,139	2.7%	7,259	6,412	88.3%
Programs- Racquet Club	1,011,659	60,444	60,444	5,479	65,923	6.0%	40,504	19,940	49.2%
Capital Outlay	225,000	-	-	-	-	0.0%	5,866	(5,866)	-100.0%
TOTAL EXPENSES	\$ 2,656,853	\$ 128,567	\$ 128,567	\$ 10,560	\$ 139,127	4.8%	\$ 89,843	\$ 38,723	43.1%
REVENUES OVER (UNDER) EXPENSES	\$ (122,853)	\$ 71,109	\$ 71,109	\$ (10,560)	\$ 60,549	-57.9%	\$ 24,425	\$ 46,684	191.1%

Note 1> Fiscal year 2025/2026 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2024/2025, the highlighted items reflect a variance of +/-10.00% or greater.

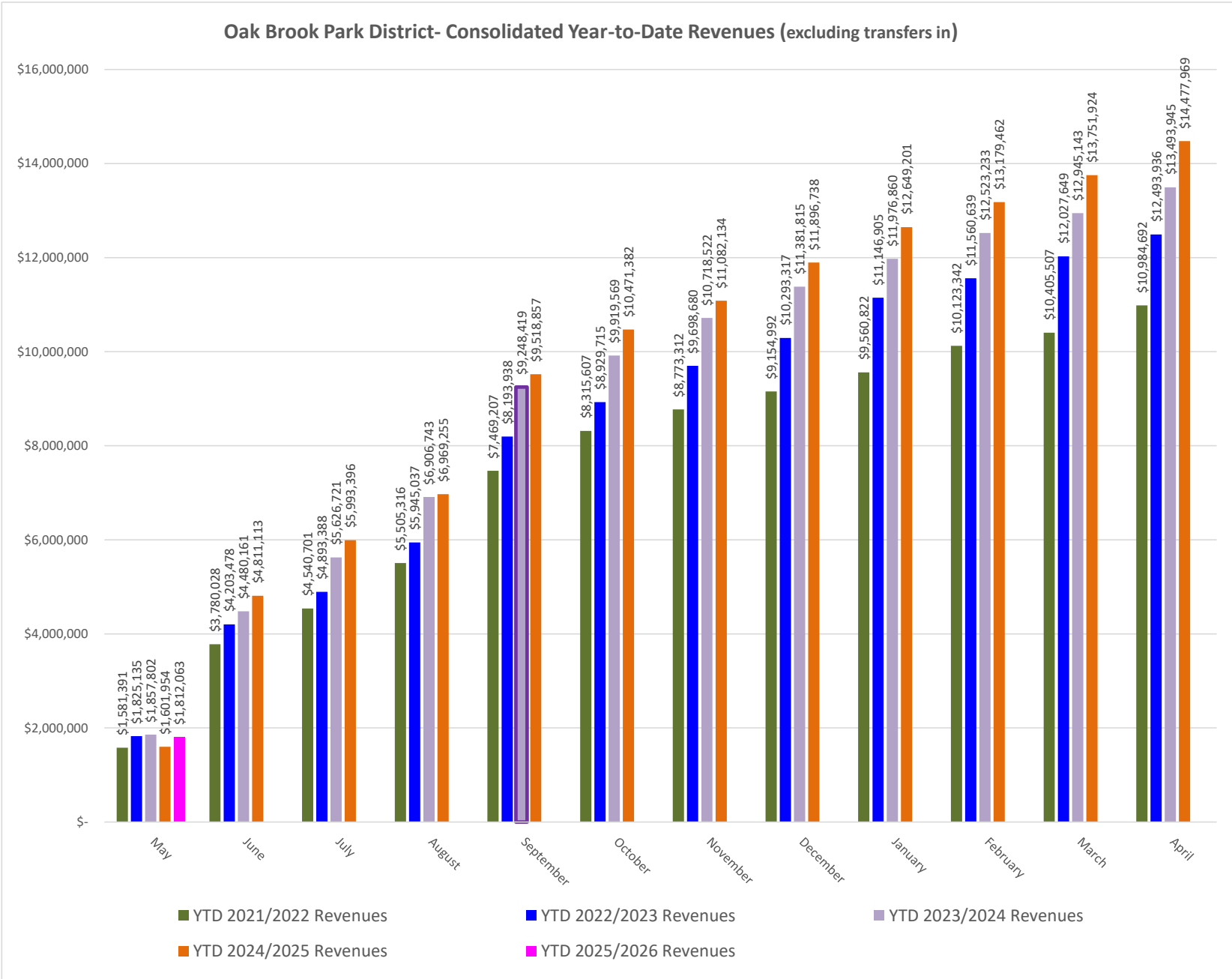
Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expense and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Net Position- Tennis Fund

		Actuals- Unaudited												
		May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
		2025	2025	2025	2025	2025	2025	2025	2025	2026	2026	2026	2026	Y-T-D
Beginning Investment in														
Capital Assets	\$	1,916,362												
Beginning Unrestricted		2,410,986												
Monthly Net Surplus/(Deficit)		71,109												\$ 71,109
Ending Investment in Capital														
Assets	\$	1,916,362												
Ending Unrestricted	\$	2,482,096												

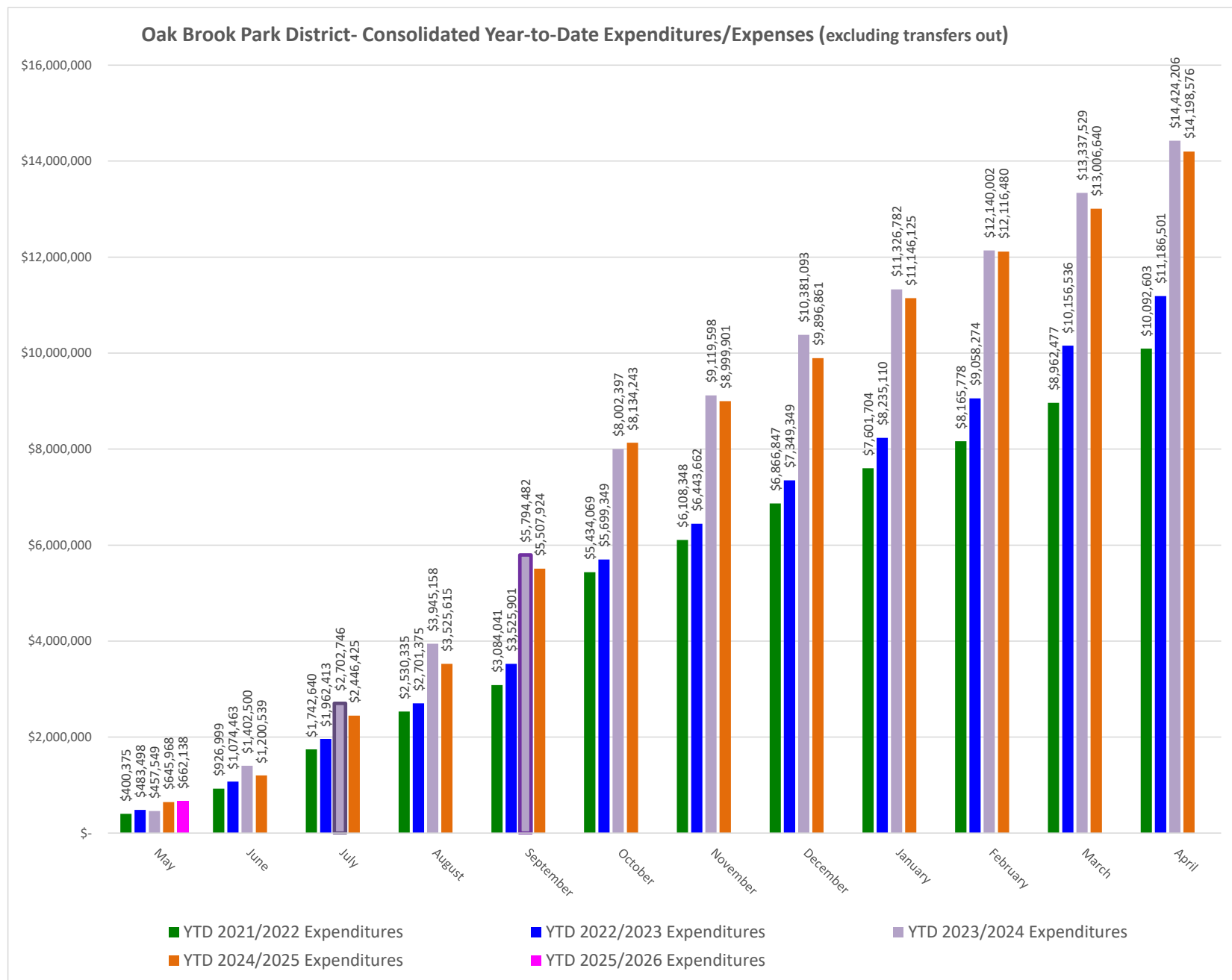


Minimum (3 months Exp.)	\$	607,964	\$	607,964	\$	607,964	\$	607,964	\$	607,964	\$	607,964	\$	607,964	\$	607,964
Median (6 months Exp.)		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A
Maximum (9 months Exp.)		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A



NOTES

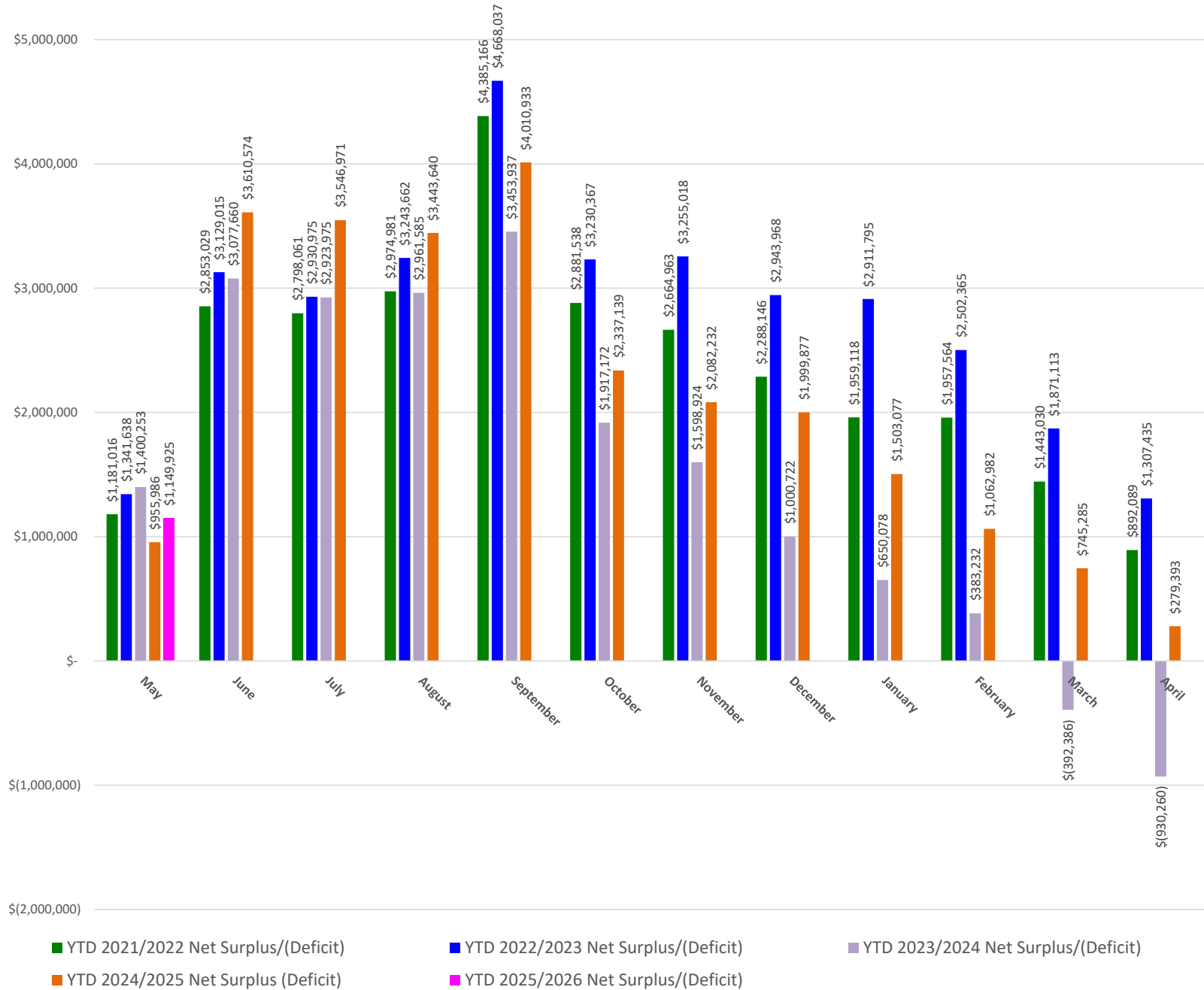
2023/2024 The large increase in Y-T-D revenues are being primarily driven by increased programming revenues in our fitness, aquatics, children's, special events departments, as well as in group tennis programming.



NOTES

2023/2024 The large increase in Y-T-D expenditures are being primarily driven by increased capital improvement costs for our Central Park improvements (e.g. bathrooms, pavilion, synthetic turf field).

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
May 2025

	FY 2025/2026 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (1 month)
GENERAL CORPORATE FUND			
Revenues & transfers in	\$ 4,117,368	\$ 414,333	\$ 414,333
Expenditures & transfers out	3,970,776	189,553	189,553
Net surplus/(deficit)	\$ 146,592	\$ 224,779	\$ 224,779
RECREATION FUND			
Revenues & transfers in	\$ 5,330,564	\$ 886,105	\$ 886,105
Expenditures & transfers out	5,397,532	294,304	294,304
Net surplus/(deficit)	\$ (66,969)	\$ 591,801	\$ 591,801
IMRF FUND			
Revenues & transfers in	\$ 174,156	\$ 22,913	\$ 22,913
Expenditures & transfers out	182,000	14,095	14,095
Net surplus/(deficit)	\$ (7,844)	\$ 8,817	\$ 8,817
LIABILITY INSURANCE FUND			
Revenues & transfers in	\$ 155,362	\$ 18,281	\$ 18,281
Expenditures & transfers out	177,846	3,262	3,262
Net surplus/(deficit)	\$ (22,484)	\$ 15,019	\$ 15,019
AUDIT FUND			
Revenues & transfers in	\$ 10,243	\$ 1,277	\$ 1,277
Expenditures & transfers out	14,025	-	-
Net surplus/(deficit)	\$ (3,782)	\$ 1,277	\$ 1,277
DEBT SERVICE FUND			
Revenues & transfers in	\$ 1,674,784	\$ 182,323	\$ 182,323
Expenditures & transfers out	1,645,291	318	318
Net surplus/(deficit)	\$ 29,493	\$ 182,005	\$ 182,005
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
Revenues	\$ 2,534,000	\$ 199,676	\$ 199,676
Expenses	2,656,853	128,567	128,567
Net surplus/(deficit)	\$ (122,853)	\$ 71,109	\$ 71,109
SPECIAL RECREATION FUND			
Revenues & transfers in	\$ 339,086	\$ 33,494	\$ 33,494
Expenditures & transfers out	326,959	7,565	7,565
Net surplus/(deficit)	\$ 12,127	\$ 25,929	\$ 25,929



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
May 2025

	FY 2025/2026 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (1 month)
<hr/>			
CAPITAL PROJECTS FUND			
Revenues & transfers in	\$ 1,849,679	\$ 15,092	\$ 15,092
Expenditures & transfers out	1,688,779	-	-
Net surplus/(deficit)	<hr/> \$ 160,900	<hr/> \$ 15,092	<hr/> \$ 15,092
 SOCIAL SECURITY FUND			
Revenues & transfers in	\$ 325,232	\$ 38,570	\$ 38,570
Expenditures & transfers out	329,613	24,474	24,474
Net surplus/(deficit)	<hr/> \$ (4,381)	<hr/> \$ 14,097	<hr/> \$ 14,097
 CONSOLIDATED SUMMARY			
Revenues & transfers in	\$ 16,510,474	\$ 1,812,063	\$ 1,812,064
Expenditures/expenses & transfers out	16,389,675	662,138	662,138
Net surplus/(deficit)	<hr/> \$ 120,799	<hr/> \$ 1,149,925	<hr/> \$ 1,149,925

OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: May 2025

	CONSOLIDATED TOTALS
REVENUES & TRANSFERS IN	
Property Taxes	\$ 637,494
Replacement Taxes	57,741
Interest	31,806
Miscellaneous	15,798
Fitness Center Fees, Memberships, Sponsorships	83,941
Aquatic Center Program Fees, Memberships, Rentals	217,592
Other Recreation Program Fees	603,324
Marketing Service Fees, Sponsorships, Donations	1,250
FRC Rental/Member Fees	36,192
Field Rentals & Concessions- Central Park North	13,020
Field Rentals- Central Park	25,374
Satellite Parks & DNS	106
Information Technology	499
CPW Building Rentals & Other	10,740
Grant Proceeds	-
Overhead Revenues	77,185
Transfers In	-
TOTAL REVENUES & TRANSFERS IN:	\$ 1,812,063
EXPENDITURES/EXPENSES & TRANSFERS OUT	
Accounts Payable and Other	\$ 126,886
Payroll and Related Benefits	531,559
Overhead Expenditures	3,694
Transfers Out	-
TOTAL EXPENDITURES/EXPENSES & TRANSFERS OUT:	\$ 662,138
NET REVENUES/(EXPENDITURES/EXPENSES)	\$ 1,149,925

**Oak Brook Park District
Consolidated Balance Sheet
As of May 31, 2025**

<u>ASSETS</u>		<u>Consolidated Totals</u>
Current Assets		
Cash and Investments	\$	9,219,688
Receivables - Net of Allowances		
Property Taxes		5,818,600
Accounts		639,823
Due from Other Funds		-
Prepays		12,979
Inventories		24,987
Total Current Assets	\$	15,716,077
Noncurrent Assets		
Capital Assets		
Non-depreciable	\$	259,955
Depreciable		5,476,288
Accumulated Depreciation		(3,982,396)
Total Noncurrent Assets (net)	\$	1,753,846
 Total Assets	\$	17,469,923
 <u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Deferred Items-IMRF	\$	135,948
 Total Assets and Deferred Outflows of Resources	\$	17,605,871
 <u>LIABILITIES</u>		
Current Liabilities		
Accounts Payable	\$	103,254
Accrued Payroll		188,936
Retainage Payable		17,368
Unearned Revenue		807,001
Due To Other Funds		-
Unclaimed Property		108
Total Current Liabilities	\$	1,116,666
Noncurrent Liabilities		
Compensated Absences Payable	\$	17,201
Net Pension Liability - IMRF		17,176
Total OPEB Liability - RBP		221,449
Total Noncurrent Liabilities	\$	255,826
 Total Liabilities	\$	1,372,492
 <u>DEFERRED INFLOWS OF RESOURCES</u>		
Deferred Items - IMRF	\$	42,440
Property Taxes		5,818,600
 Total Liabilities and Deferred Inflows of Resources	\$	7,233,533
 <u>FUND/NET POSITION BALANCES</u>		
Non-spendable	\$	2,071.99
Restricted		566,982
Committed		3,555,985
Assigned		-
Unassigned		1,848,841
 Net Investment in Capital Assets		1,916,362
Restricted		-
Unrestricted		2,482,096
Total Fund/Net Position Balances	\$	10,372,338
 Total Liabilities, Deferred Inflows of Resources and Fund/ Net Position Balances	\$	17,605,871

OAK BROOK PARK DISTRICT
Treasurer's Report- As of May 31, 2025 and 2024

Investment Type	Bank/Institution	Current Year Balance	Current Year Rate/APY	Prior Year Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>						
	Evergreen Bank	\$ 3,142,129.58	4.590%	5.100%	Interest-bearing	35.69%
	Hinsdale Bank	1,182,641.40	4.500%	5.570%	Interest-bearing	13.43%
	Sub-Total:	\$ 4,324,770.98				49.13%
<u>Savings</u>						
	Evergreen Bank	\$ -	4.500%	4.500%	Interest-bearing (Insured Cash Sweep)	0.00%
<u>Checking</u>						
	Fifth Third Bank	\$ 7,330.48	0.500%	0.650%	Interest-bearing	0.08%
<u>Investment Pool</u>						
	The Illinois Funds	\$ 4,470,989.09	4.415%	5.422%	Illinois Public Treasurers' Investment Pool	50.79%
	Grand Total Investments:	\$ 8,803,090.55				100.00%
<u>Benchmark</u>						
	Three-month U.S. Treasury Bill		4.343%	5.386%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 5/30/2025 and 5/31/2024 .	

Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of May 31, 2025

FUND & DESCRIPTION	VENDORS	Year-to-Date Expenditures
<u>Capital Projects Fund</u>		
Sub-total Balance:		\$ -
<u>Recreation Fund</u>		
Sub-total Balance:		\$ -
<u>Tennis Fund</u>		
Sub-total Balance:		\$ -
<u>Special Recreation Fund</u>		
Sub-total Balance:		\$ -
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES:		\$ -

Warrant

Invoice Register Report

WARRANT #697

06/11/2025 12:31 PM

User: NLAWLER

DB: Oak Brook Park I

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

Page: 1/5

EXP CHECK RUN DATES 06/16/2025 - 06/16/2025

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
50313	ABBY KAY BAND	05/12/2025	06/16/2025	1,200.00	1,200.00	Open	N
50352	ABLE PRINTING SERVICE INC	05/12/2025	06/16/2025	3,205.87	3,205.87	Open	N
50174	ALL TECH MECHANICAL SERVICES	04/28/2025	06/16/2025	569.00	569.00	Open	N
50394	ANDERSON ELEVATOR CO.	06/01/2025	06/16/2025	664.00	664.00	Open	N
50455	AQUA PURE ENTERPRISES, INC.	05/13/2025	06/16/2025	2,230.57	2,230.57	Open	N
50416	BEST OFFICIALS	05/26/2025	06/16/2025	1,080.00	1,080.00	Open	N
50419	BUTTREY RENTAL SERVICE INC.	05/30/2025	06/16/2025	16.00	16.00	Open	N
50410	CARDMEMBER SERVICE	05/27/2025	06/16/2025	945.20	945.20	Open	N
50411	CARDMEMBER SERVICE	05/27/2025	06/16/2025	227.21	227.21	Open	N
50412	CARDMEMBER SERVICE	05/27/2025	06/16/2025	1,452.75	1,452.75	Open	N
50414*	CARDMEMBER SERVICE	05/27/2025	06/16/2025	1,688.00	1,688.00	Open	N
50421	CARDMEMBER SERVICE	05/27/2025	06/16/2025	224.77	224.77	Open	N
50422	CARDMEMBER SERVICE	05/27/2025	06/16/2025	1,575.83	1,575.83	Open	N
50423*	CARDMEMBER SERVICE	05/27/2025	06/16/2025	0.48	0.48	Open	N
50424	CARDMEMBER SERVICE	05/27/2025	06/16/2025	708.28	708.28	Open	N
50425	CARDMEMBER SERVICE	05/27/2025	06/16/2025	775.82	775.82	Open	N
50426	CARDMEMBER SERVICE	05/27/2025	06/16/2025	270.69	270.69	Open	N
50427	CARDMEMBER SERVICE	05/27/2025	06/16/2025	4,592.47	4,592.47	Open	N
50428	CARDMEMBER SERVICE	05/27/2025	06/16/2025	381.64	381.64	Open	N
50429	CARDMEMBER SERVICE	05/27/2025	06/16/2025	462.47	462.47	Open	N
50430	CARDMEMBER SERVICE	05/27/2025	06/16/2025	191.04	191.04	Open	N
50431	CARDMEMBER SERVICE	05/27/2025	06/16/2025	2,821.26	2,821.26	Open	N
50432	CARDMEMBER SERVICE	05/27/2025	06/16/2025	505.50	505.50	Open	N
50433*	CARDMEMBER SERVICE	05/27/2025	06/16/2025	120.82	120.82	Open	N
50434	CARDMEMBER SERVICE	05/27/2025	06/16/2025	985.32	985.32	Open	N
50435	CARDMEMBER SERVICE	05/27/2025	06/16/2025	412.11	412.11	Open	N
50436	CARDMEMBER SERVICE	05/27/2025	06/16/2025	192.45	192.45	Open	N
50437	CARDMEMBER SERVICE	05/27/2025	06/16/2025	824.76	824.76	Open	N
50438*	CARDMEMBER SERVICE	05/27/2025	06/16/2025	898.50	898.50	Open	N
50439	CARDMEMBER SERVICE	05/27/2025	06/16/2025	6.95	6.95	Open	N
50440	CARDMEMBER SERVICE	05/27/2025	06/16/2025	1,182.04	1,182.04	Open	N
50441	CARDMEMBER SERVICE	05/27/2025	06/16/2025	275.68	275.68	Open	N
50442*	CARDMEMBER SERVICE	05/27/2025	06/16/2025	7,326.76	7,326.76	Open	N
50462	CARDMEMBER SERVICE	05/27/2025	06/16/2025	1,535.04	1,535.04	Open	N
50463	CARDMEMBER SERVICE	05/27/2025	06/16/2025	2,948.46	2,948.46	Open	N
50464	CARDMEMBER SERVICE	05/27/2025	06/16/2025	1,214.17	1,214.17	Open	N
50465	CARDMEMBER SERVICE	05/27/2025	06/16/2025	1,283.76	1,283.76	Open	N
50466	CARDMEMBER SERVICE	05/27/2025	06/16/2025	1,763.74	1,763.74	Open	N
50467	CARDMEMBER SERVICE	05/27/2025	06/16/2025	3,584.00	3,584.00	Open	N
50468	CARDMEMBER SERVICE	05/27/2025	06/16/2025	44.82	44.82	Open	N
50469	CARDMEMBER SERVICE	05/27/2025	06/16/2025	573.58	573.58	Open	N
50470	CARDMEMBER SERVICE	05/27/2025	06/16/2025	193.89	193.89	Open	N
50471*	CARDMEMBER SERVICE	05/27/2025	06/16/2025	3,913.40	3,913.40	Open	N
50472	CARDMEMBER SERVICE	05/27/2025	06/16/2025	6,102.92	6,102.92	Open	N
50481	CARDMEMBER SERVICE	05/27/2025	06/16/2025	269.17	269.17	Open	N
50482	CARDMEMBER SERVICE	05/27/2025	06/16/2025	2,559.30	2,559.30	Open	N
50457	CASE LOTS INC.	05/14/2025	06/16/2025	343.20	343.20	Open	N

06/11/2025 12:31 PM
User: NLAWLER
DB: Oak Brook Park I

WARRANT #697
INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 06/16/2025 - 06/16/2025
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Page: 2/5

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
50316	CHICAGO TRIBUNE MEDIA GROUP	04/30/2025	06/16/2025	33.74	33.74	Open	Y
50302	DIRECT ENERGY BUSINESS, LLC	05/12/2025	06/16/2025	17,368.55	17,368.55	Open	Y
50303	DIRECT ENERGY BUSINESS, LLC	05/12/2025	06/16/2025	767.28	767.28	Open	Y
50323	DREISILKER ELECTRIC MOTORS INC	05/08/2025	06/16/2025	138.00	138.00	Open	N
50342	DREISILKER ELECTRIC MOTORS INC	05/16/2025	06/16/2025	10.00	10.00	Open	N
50461	DU PAGE COUNTY HEALTH DEPT.	04/01/2025	06/16/2025	2,544.75	2,544.75	Open	N
50374	EBEL'S ACE HARDWARE #8313	05/28/2025	06/16/2025	12.59	12.59	Open	N
50376	EBEL'S ACE HARDWARE #8313	05/27/2025	06/16/2025	3.71	3.71	Open	N
50377	EBEL'S ACE HARDWARE #8313	05/14/2025	06/16/2025	36.74	36.74	Open	N
50378	EBEL'S ACE HARDWARE #8313	05/14/2025	06/16/2025	4.32	4.32	Open	N
50379	EBEL'S ACE HARDWARE #8313	05/14/2025	06/16/2025	34.88	34.88	Open	N
50380	EBEL'S ACE HARDWARE #8313	05/08/2025	06/16/2025	8.26	8.26	Open	N
50381	EDWARD OCCUPATIONAL HEALTH	04/30/2025	06/16/2025	128.00	128.00	Open	N
50357	ELMHURST OCCUPATIONAL HEALTH	04/30/2025	06/16/2025	134.00	134.00	Open	N
50415	ENERGIZE SPORTZ	05/22/2025	06/16/2025	1,148.00	1,148.00	Open	N
50443	FERGUSON FACILITIES #3400	05/02/2025	06/16/2025	4,644.80	4,644.80	Open	N
50447	FERGUSON FACILITIES #3400	05/05/2025	06/16/2025	(4,101.93)	(4,101.93)	Open	N
50448	FERGUSON FACILITIES #3400	05/07/2025	06/16/2025	312.05	312.05	Open	N
50449	FERGUSON FACILITIES #3400	05/07/2025	06/16/2025	185.72	185.72	Open	N
50450	FERGUSON FACILITIES #3400	05/07/2025	06/16/2025	3,456.41	3,456.41	Open	N
50451	FERGUSON FACILITIES #3400	05/08/2025	06/16/2025	40.00	40.00	Open	N
50452	FERGUSON FACILITIES #3400	05/08/2025	06/16/2025	40.00	40.00	Open	N
50453	FERGUSON FACILITIES #3400	05/08/2025	06/16/2025	20.00	20.00	Open	N
50454	FERGUSON FACILITIES #3400	05/09/2025	06/16/2025	68.90	68.90	Open	N
50456	FERGUSON FACILITIES #3400	05/12/2025	06/16/2025	125.25	125.25	Open	N
50458	FERGUSON FACILITIES #3400	05/22/2025	06/16/2025	(348.08)	(348.08)	Open	N
50460	FERGUSON FACILITIES #3400	05/28/2025	06/16/2025	232.57	232.57	Open	N
50474	FERGUSON FACILITIES #3400	05/01/2025	06/16/2025	(37.22)	(37.22)	Open	N
50475	FERGUSON FACILITIES #3400	05/07/2025	06/16/2025	358.58	358.58	Open	N
50478	FERGUSON FACILITIES #3400	05/12/2025	06/16/2025	348.08	348.08	Open	N
50396	FITNESS EQUIPMENT SERVICES	05/27/2025	06/16/2025	800.00	800.00	Open	N
50358	FLAGG CREEK WATER RECLAMATION	05/28/2025	06/16/2025	30.46	30.46	Open	N
50359	FLAGG CREEK WATER RECLAMATION	05/28/2025	06/16/2025	304.99	304.99	Open	N
50360	FLAGG CREEK WATER RECLAMATION	05/28/2025	06/16/2025	37.92	37.92	Open	N
50388	FLAGG CREEK WATER RECLAMATION	05/28/2025	06/16/2025	77.81	77.81	Open	N
50459	FLAGG CREEK WATER RECLAMATION	05/28/2025	06/16/2025	1,640.36	1,640.36	Open	N
50334	FLOOR COVERINGS INTERNATIONAL	05/14/2025	06/16/2025	1,092.44	1,092.44	Open	Y
50392	FP MAILING SOLUTIONS	05/17/2025	06/16/2025	92.85	92.85	Open	N
50476	GFC LEASING	12/01/2024	06/16/2025	439.35	439.35	Open	N
50477	GFC LEASING	05/01/2025	06/16/2025	439.35	439.35	Open	N
50330	GRAINGER	05/12/2025	06/16/2025	7.03	7.03	Open	N
50336	GRAINGER	05/15/2025	06/16/2025	67.78	67.78	Open	N
50337	GRAINGER	05/15/2025	06/16/2025	109.12	109.12	Open	N
50338	GRAINGER	05/15/2025	06/16/2025	530.37	530.37	Open	N
50343	GRAINGER	05/19/2025	06/16/2025	1,499.28	1,499.28	Open	N
50344	GRAINGER	05/19/2025	06/16/2025	362.65	362.65	Open	N
50347	HALOGEN SUPPLY COMPANY, INC.	05/20/2025	06/16/2025	140.52	140.52	Open	N

WARRANT #697

06/11/2025 12:31 PM

User: NLAWLER

DB: Oak Brook Park I

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

Page: 3/5

EXP CHECK RUN DATES 06/16/2025 - 06/16/2025

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
50320	HI TOUCH BUSINESS SERVICES LLC	05/07/2025	06/16/2025	108.56	108.56	Open	N
50325	HI TOUCH BUSINESS SERVICES LLC	05/08/2025	06/16/2025	332.85	332.85	Open	N
50324	HINSDALE NURSERIES INC	05/08/2025	06/16/2025	230.24	230.24	Open	N
50348	HINSDALE NURSERIES INC	05/20/2025	06/16/2025	967.10	967.10	Open	N
50361	HOME DEPOT CREDIT SERVICES	05/23/2025	06/16/2025	80.42	80.42	Open	N
50362	HOME DEPOT CREDIT SERVICES	05/22/2025	06/16/2025	231.90	231.90	Open	N
50363	HOME DEPOT CREDIT SERVICES	05/21/2025	06/16/2025	105.70	105.70	Open	N
50364	HOME DEPOT CREDIT SERVICES	05/20/2025	06/16/2025	11.76	11.76	Open	N
50365	HOME DEPOT CREDIT SERVICES	05/19/2025	06/16/2025	164.15	164.15	Open	N
50366	HOME DEPOT CREDIT SERVICES	05/13/2025	06/16/2025	32.62	32.62	Open	N
50367	HOME DEPOT CREDIT SERVICES	05/13/2025	06/16/2025	23.96	23.96	Open	N
50368	HOME DEPOT CREDIT SERVICES	05/08/2025	06/16/2025	29.73	29.73	Open	N
50369	HOME DEPOT CREDIT SERVICES	05/07/2025	06/16/2025	13.11	13.11	Open	N
50370	HOME DEPOT CREDIT SERVICES	05/06/2025	06/16/2025	55.46	55.46	Open	N
50371	HOME DEPOT CREDIT SERVICES	05/06/2025	06/16/2025	137.56	137.56	Open	N
50372	HOME DEPOT CREDIT SERVICES	04/28/2025	06/16/2025	159.75	159.75	Open	N
50312	HORIZON 8219 LLC	05/12/2025	06/16/2025	2,000.00	2,000.00	Open	N
50333	HURRICANE POWER WASHING INC	05/09/2025	06/16/2025	1,500.00	1,500.00	Open	N
50375	ILLINOIS STATE POLICE	04/30/2025	06/16/2025	110.00	110.00	Open	N
50399	INNOVUS ENTERPRISES INC	05/28/2025	06/16/2025	1,100.00	1,100.00	Open	N
50354	J&J ENTERPRISE AUTO SALES	05/01/2025	06/16/2025	2,150.00	2,150.00	Open	N
50310	JC LICHT LLC	05/12/2025	06/16/2025	99.45	99.45	Open	N
50353	JOHNSON CONTROLS FIRE PROTECTION	03/06/2025	06/16/2025	595.97	595.97	Open	Y
50446	JOHNSON CONTROLS SECURITY SOLUTION	05/10/2025	06/16/2025	314.96	314.96	Open	N
50331	KLUBER ARCHITECTS & ENGINEERS	04/30/2025	06/16/2025	1,352.00	1,352.00	Open	Y
50395	LENNO LASN	05/31/2025	06/16/2025	745.00	745.00	Open	N
50418	LESLIE' S POOLMART, INC.	06/05/2025	06/16/2025	112.20	112.20	Open	N
50307	MASTERBLEND INTERNATIONAL LLC	04/28/2025	06/16/2025	4,237.90	4,237.90	Open	Y
50326	MCCLOUD AQUATICS	05/12/2025	06/16/2025	9,999.00	9,999.00	Open	N
50397	MEG ELIZABETH OLANDER	05/27/2025	06/16/2025	142.36	142.36	Open	N
50480	MELINDA LEVATO	03/21/2025	06/16/2025	100.00	100.00	Open	N
50315	NEXT GENERATION	05/06/2025	06/16/2025	173.25	173.25	Open	N
50398	NEXT GENERATION	05/28/2025	06/16/2025	319.15	319.15	Open	N
50402	NEXT GENERATION	05/29/2025	06/16/2025	493.25	493.25	Open	N
50403	NEXT GENERATION	05/30/2025	06/16/2025	658.05	658.05	Open	N
50404	NEXT GENERATION	05/29/2025	06/16/2025	660.75	660.75	Open	N
50304	NICOR GAS	05/02/2025	06/16/2025	345.93	345.93	Open	Y
50356	NICOR GAS	05/02/2025	06/16/2025	1,166.62	1,166.62	Open	Y
50300	NRG BUSINESS MARKETING LLC	05/09/2025	06/16/2025	4,257.37	4,257.37	Open	Y
50301	NRG BUSINESS MARKETING LLC	05/09/2025	06/16/2025	647.59	647.59	Open	Y
50420	OAK BROOK CIVIC ASSOCIATION	05/30/2025	06/16/2025	75.00	75.00	Open	N
50390	OAKBROOK TERRACE PARK DISTRICT	03/01/2025	06/16/2025	14.40	14.40	Open	N
50407	OAKBROOK TERRACE PARK DISTRICT	05/23/2025	06/16/2025	43.20	43.20	Open	N
50405	O'REILLY AUTO PARTS	05/30/2025	06/16/2025	265.57	265.57	Open	N
50479	P.D.R.M.A.	04/04/2025	06/16/2025	35.00	35.00	Open	N
50373	PC CONNECTION	04/25/2025	06/16/2025	3,225.00	3,225.00	Open	N
50306	PFEIFFER'S PEST CONTROL	04/17/2025	06/16/2025	600.00	600.00	Open	Y

06/11/2025 12:31 PM

User: NLAWLER

DB: Oak Brook Park I

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

Page: 4/5

EXP CHECK RUN DATES 06/16/2025 - 06/16/2025

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
50340	PFEIFFER'S PEST CONTROL	04/16/2025	06/16/2025	150.00	150.00	Open	Y
50341	PFEIFFER'S PEST CONTROL	05/16/2025	06/16/2025	150.00	150.00	Open	N
50444	PFEIFFER'S PEST CONTROL	05/16/2025	06/16/2025	600.00	600.00	Open	N
50349	PORTER PIPE & SUPPLY CO.	05/21/2025	06/16/2025	161.61	161.61	Open	N
50328	PORTOLITE PITCHING MOUNDS LLC	05/09/2025	06/16/2025	3,464.05	3,464.05	Open	N
50329	PREFERRED WINDOW AND DOOR INC	05/08/2025	06/16/2025	3,360.65	3,360.65	Open	N
50473	PRO-TECHS SURFACING LLC	06/10/2025	06/16/2025	6,180.30	6,180.30	Open	N
50314	REID SPEARS	05/12/2025	06/16/2025	2,000.00	2,000.00	Open	N
50311	ROBERT T. LOAR III	05/12/2025	06/16/2025	1,200.00	1,200.00	Open	N
50339	RUSO POWER EQUIPMENT	04/18/2025	06/16/2025	1,500.00	1,500.00	Open	Y
50413	SBC WASTE SOLUTIONS	05/31/2025	06/16/2025	660.00	660.00	Open	N
50389	SERVICE SANITATION, INC.	05/06/2025	06/16/2025	576.00	576.00	Open	N
50391	SERVICE SANITATION, INC.	03/01/2025	06/16/2025	2,018.00	2,018.00	Open	N
50400	SERVICE SANITATION, INC.	05/23/2025	06/16/2025	455.26	455.26	Open	N
50401	SERVICE SANITATION, INC.	05/23/2025	06/16/2025	146.26	146.26	Open	N
50332	SITEONE LANDSCAPE SUPPLY LLC	05/14/2025	06/16/2025	287.40	287.40	Open	N
50335	SITEONE LANDSCAPE SUPPLY LLC	05/15/2025	06/16/2025	575.93	575.93	Open	N
50345	SOUTH SIDE CONTROL SUPPLY CO	05/19/2025	06/16/2025	101.45	101.45	Open	N
50382	TAMELING INDUSTRIES INC.	05/15/2025	06/16/2025	397.00	397.00	Open	N
50317	TOTAL FIRE & SAFETY, INC.	05/07/2025	06/16/2025	143.53	143.53	Open	N
50318	TOTAL FIRE & SAFETY, INC.	05/07/2025	06/16/2025	111.57	111.57	Open	N
50319	TOTAL FIRE & SAFETY, INC.	05/07/2025	06/16/2025	769.62	769.62	Open	N
50355	TOTAL FIRE & SAFETY, INC.	05/07/2025	06/16/2025	660.98	660.98	Open	N
50393	TOWERSTREAM CORPORATION	06/01/2025	06/16/2025	215.00	215.00	Open	N
50321	TRANE U.S. INC.	05/07/2025	06/16/2025	74.76	74.76	Open	N
50322	TRANE U.S. INC.	05/07/2025	06/16/2025	(136.23)	(136.23)	Open	N
50383	TRUGREEN	05/20/2025	06/16/2025	365.17	365.17	Open	N
50384	TRUGREEN	05/19/2025	06/16/2025	3,605.23	3,605.23	Open	N
50385	TRUGREEN	05/19/2025	06/16/2025	367.49	367.49	Open	N
50386	TRUGREEN	05/19/2025	06/16/2025	3,512.19	3,512.19	Open	N
50387	TRUGREEN	05/19/2025	06/16/2025	174.43	174.43	Open	N
50351	TURF TANK	04/03/2025	06/16/2025	10,000.00	10,000.00	Open	N
50305	VC3, INC	04/17/2025	06/16/2025	999.00	999.00	Open	N
50409	VILLA PARK ELECTRICAL SUPPLY	04/08/2025	06/16/2025	(175.50)	(175.50)	Open	N
50309	VILLAGE OF OAK BROOK	05/12/2025	06/16/2025	481.95	481.95	Open	N
50417	VILLAGE OF OAK BROOK	05/28/2025	06/16/2025	570.48	570.48	Open	N
50327	WAREHOUSE DIRECT INC.	05/12/2025	06/16/2025	590.04	590.04	Open	N
50346	WAREHOUSE DIRECT INC.	05/16/2025	06/16/2025	212.62	212.62	Open	N
50350	WAREHOUSE DIRECT INC.	05/22/2025	06/16/2025	286.50	286.50	Open	N

of Invoices: 175 # Due: 175

of Credit Memos: 5 # Due: 5

Totals:

191,569.46

191,569.46

Totals:

(4,798.96)

(4,798.96)

Net of Invoices and Credit Memos:

186,770.50

186,770.50

* 6 Net Invoices have Credits Totalling:

(1,807.57)

06/11/2025 12:31 PM

User: NLAWLER

DB: Oak Brook Park L

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

Page: 5/5

EXP CHECK RUN DATES 06/16/2025 - 06/16/2025

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			108,683.47	108,683.47		
	02 - RECREATION FUND			57,009.70	57,009.70		
	07 - RECREATIONAL FACILITIES FUND			21,077.33	21,077.33		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			10,874.23	10,874.23		
	02 - FINANCE			992.13	992.13		
	04 - CENTRAL PARK NORTH			17,171.02	17,171.02		
	05 - CENTRAL PARK			37,506.33	37,506.33		
	06 - SADDLEBROOK PARK			603.07	603.07		
	07 - FOREST GLEN PARK			5,816.86	5,816.86		
	08 - CHILLEM PARK			174.43	174.43		
	09 - DEAN PROPERTY			1,895.78	1,895.78		
	14 - INFORMATION TECHNOLOGY			18,148.78	18,148.78		
	15 - BUILDING/RECREATION CENTER			20,026.41	20,026.41		
	20 - CENTRAL PARK WEST			2,597.72	2,597.72		
	21 - FITNESS CENTER			4,774.70	4,774.70		
	25 - AQUATIC CENTER			18,503.36	18,503.36		
	26 - AQUATIC-RECREATION PROGRAMS			527.31	527.31		
	30 - CHILDRENS ATHLETICS			1,148.00	1,148.00		
	31 - PRESCHOOL PROGRAMS			414.38	414.38		
	32 - YOUTH PROGRAMS			1,555.59	1,555.59		
	40 - ADULT PROGRAMS			1,655.83	1,655.83		
	50 - PIONEER PROGRAMS			775.82	775.82		
	60 - SPECIAL EVENTS & TRIPS			12,596.66	12,596.66		
	71 - BUILDING/RACQUET CLUB			12,295.41	12,295.41		
	75 - TENNIS PROGRAMS			6,574.09	6,574.09		
	80 - MARKETING			10,142.59	10,142.59		

WARRANT #697

06/11/2025 12:43 PM

User: NLAWLER

DB: Oak Brook Park L

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

Page: 1/2

EXP CHECK RUN DATES 05/22/2025 - 06/11/2025

JOURNALIZED

PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
50201	ELMHURST OCCUPATIONAL HEALTH	03/31/2025	05/22/2025	256.00	0.00	Paid	Y
50211	VILLA PARK ELECTRICAL SUPPLY	04/11/2025	05/22/2025	93.27	0.00	Paid	Y
50212	VILLA PARK ELECTRICAL SUPPLY	04/14/2025	05/22/2025	12.31	0.00	Paid	Y
50289	ZAZZO'S PIZZA	04/30/2025	05/22/2025	3,795.25	0.00	Paid	Y
50290	IL DEPT OF REVENUE	04/30/2025	05/22/2025	243.00	0.00	Paid	Y
50291	MONICA LOCKIE	04/30/2025	05/22/2025	65.30	0.00	Paid	Y
50292	OAK BROOK PARK DISTRICT	04/30/2025	05/22/2025	455.88	0.00	Paid	Y
50293	DIRECT ENERGY BUSINESS, LLC	05/08/2025	05/29/2025	75.55	0.00	Paid	Y
50294	VILLAGE OF OAK BROOK	05/09/2025	05/29/2025	5,105.35	0.00	Paid	Y
50295	VILLAGE OF OAK BROOK	05/09/2025	05/29/2025	70.84	0.00	Paid	Y
50296	VILLAGE OF OAK BROOK	05/09/2025	05/29/2025	55.63	0.00	Paid	Y
50297	VILLAGE OF OAK BROOK	05/09/2025	05/29/2025	953.02	0.00	Paid	Y
50298	VILLAGE OF OAK BROOK	05/09/2025	05/29/2025	101.26	0.00	Paid	Y
50299	VILLAGE OF OAK BROOK	05/09/2025	05/29/2025	10.00	0.00	Paid	Y
50406	ACCRUE SOLUTIONS LLC	05/06/2025	05/31/2025	85.05	0.00	Paid	Y
50408	FP MAILING SOLUTIONS	05/12/2025	05/31/2025	200.00	0.00	Paid	Y
50308	UMB BANK N.A.	05/09/2025	06/05/2025	318.00	0.00	Paid	Y

of Invoices: 17 # Due: 0

Totals:

11,895.71

0.00

of Credit Memos: 0 # Due: 0

Totals:

0.00

0.00

Net of Invoices and Credit Memos:

11,895.71

0.00

WARRANT #697

06/11/2025 12:43 PM

User: NLAWLER

DB: Oak Brook Park L

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

EXP CHECK RUN DATES 05/22/2025 - 06/11/2025

JOURNALIZED

PAID

Page: 2/2

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			2,557.75	0.00		
	02 - RECREATION FUND			7,387.09	0.00		
	06 - DEBT SERVICE FUND			318.00	0.00		
	07 - RECREATIONAL FACILITIES FUND			1,632.87	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - NON-DEPARTMENTAL			8.00	0.00		
	01 - ADMINISTRATION CORPORATE			2,106.00	0.00		
	02 - FINANCE			170.15	0.00		
	04 - CENTRAL PARK NORTH			55.63	0.00		
	05 - CENTRAL PARK			374.69	0.00		
	09 - DEAN PROPERTY			75.55	0.00		
	14 - INFORMATION TECHNOLOGY			4.05	0.00		
	15 - BUILDING/RECREATION CENTER			1,308.49	0.00		
	20 - CENTRAL PARK WEST			101.26	0.00		
	21 - FITNESS CENTER			1,071.07	0.00		
	25 - AQUATIC CENTER			4,954.25	0.00		
	26 - AQUATIC-RECREATION PROGRAMS			83.10	0.00		
	50 - PIONEER PROGRAMS			69.35	0.00		
	71 - BUILDING/RACQUET CLUB			953.02	0.00		
	75 - TENNIS PROGRAMS			235.00	0.00		
	80 - MARKETING			8.10	0.00		
	94 - DEBT SERVICE FUND			318.00	0.00		

Minutes
Oak Brook Park District Board of Commissioners
April 21, 2025

MINUTES
PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 21, 2025 – 6:30 p.m.
Canterberry Room

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2025 - APRIL 30, 2026 (*Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 10, 2025.*)

- a. Call to Order and Roll Call

President Knitter called to order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2025 – April 30, 2026 at the hour of 6:30 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications; and Steve Adams, District Attorney.

President Knitter stated Commissioner Vescovi had his eleventh absence out of twenty-five meetings.

- b. Budget Overview

Marco Salinas reviewed the budget overview following a handout he had distributed: Notes for Budget to Budget (FY 2025/2026 vs. 2024/2025) Comparison Schedule and Requested Fiscal Year 2025-2026 Budget Summary – All Funds, which can be found in the Park District’s records.

President Knitter asked if the budgeted investment income is realistic.

Salinas stated that the interest rate for investment income budgeted was too low for this FY.

- c. Open Forum for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2025 – April 30, 2026

Don Adler, a 35-year Oak Brook resident, observed when he first moved to Oak Brook the Park District was primarily used by residents and now has revolved into a regional park district with primarily non-resident usage.

Tina Chan, an Oak Brook resident, stated that she campaigned on non-resident versus resident usage of the Park District, emphasizing that the budget should reflect the tax contributions of residents. Chan communicated that the budget should not be passed today.

- d. Adjournment of Public Hearing

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the April 21, 2025, Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2025 – April 30, 2026, at the hour of 6:48 p.m.

2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:48 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications; and Steve Adams, District Attorney.

President Knitter stated Commissioner Vescovi had his eleventh absence out of twenty-five regular board meetings.

3. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to Share Communications

Commissioner Suleiman thanked the residents, Park District staff, Executive Director, and Board. Commissioner Suleiman stated that the ABC preschool at the Park District drew her family to Oak Brook. Commissioner Suleiman offered words of encouragement to the Board: maintain positive and professional relationships, ask questions if they need clarity, pursue answers with humility, read the board packet thoroughly, and attend conferences.

President Knitter thanked Commissioner Suleiman and recognized her stewardship with the Sandlot as an example of her work. President Knitter presented a photo of the Sandlot Universal Playground to Commissioner Suleiman.

President Knitter stated that the growing presence of misleading information through social media or discussions held in closed meetings had been prevalent concerning the Park District. Misinformation undermines confidence in public institutions, erodes trust in leadership, and fosters unnecessary conflict and confusion in our community. President Knitter endorses healthy debate, but questions and concerns should be mindful: verify sources, attend meetings, and ask questions directly.

President Knitter played an audio recording, issuing a warning beforehand that listener discretion was advised. Although a video exists, only the audio was presented.

The audio presented Johnny Skach a 43-year resident who stated that he worked for a newly elected official, so he will be attending the Board meetings soon. The audio focused on the flooding of the Ginger Creek Bridge and complained about the Park District on multiple items. Skach attacked the Park District staff and commissioners insisting that the Park District does not want to fix the bridge. President Knitter addressed Skach’s misinformation and noted that the video was on Facebook, a public forum.

President Knitter reported that only Commissioner Vescovi has not attended a conference or workshop since she has been on the Board, and the conferences would help him understand the job.

President Knitter received a positive message from a long-time resident. When coming to the Park District to play basketball, the resident and her children received the mini oak tree. The resident appreciated the mini oak tree since it provided an opportunity for her children to plant the tree

with their grandfather. President Knitter stated that the Park District creates memories that are not seen in the budget line.

Commissioner Suleiman stated that the commissioners care about the safety of the staff and will be attentive to future attacks.

Commissioner Gondek addressed a resident's comment concerning the Board's lack of respect and integrity. Commissioner Gondek disagreed with the comment.

b. **Bike Path Improvement Project**

Johnson introduced a proposed new bike path project to connect the intersection of Jorie and Kensington near the North Athletic Fields. The Park District would like to pursue a Department of Natural Resources Bike Path Grant which is a 50/50 matching grant.

Commissioner Suleiman stated that the public has been discussing the need for this bike path connection.

4. **OPEN FORUM**

President Knitter asked if there were any public comments that are not budget related.

Ron Ariana, Saddle Brook resident, asked what approach would be taken to collect feedback. Ariana stated that more information about the barn had been gathered and asked if he could provide handouts at the Saddle Brook Open House.

President Knitter stated that would be fine to distribute a handout at the Open House.

Alan Koren, president of Saddle Brook HOA, thanked the Park District and communicated that he was pleased that the Park District was having the Open House on Saturday from 10:00 am to 11:00 am.

Don Adler, an Oak Brook resident, requested in an email that President Knitter include his email in the resident communications section of the Board Packet.

Baber Khan, 16-year Oak Brook resident and 15-year Park District member, inquired about the total number of registered members and requested a breakdown of the number of residents and nonresidents.

President Knitter stated that Dr. Kosey would provide the requested information.

Shujat Kidwai, an Oak Brook resident and member of the Trinity Lakes Board, complimented the Park District and its staff. Kidwai stated that he was impressed by the trained staff who were involved directing the paramedics during a medical incident at the Park District.

5. **CONSENT AGENDA**

a. **APPROVAL OF THE APRIL 21, 2025 AGENDA**

b. **APPROVAL OF MINUTES**

i. March 17, 2025 Regular Board Meeting Minutes

ii. March 17, 2025 Closed Meeting Minutes

c. **APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2025**

i. Warrant 695

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

6. STAFF RECOGNITION

- a. None

7. REPORTS:

- a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey announced that the audio recording of the Board meetings will begin May 19, 2025 which has been budgeted for FY 2025/2026.

Dr. Kosey reported that the registration for Pink 5k has had an exceptional response.

- b. Finance and Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the last month of the fiscal year. The General, Recreation, and Tennis Center Funds have a net positive surplus. Revenues are on target and expenditures are favorable. Manual accrual is being processed for FY 2024/2025. The process to prepare for auditing will take about six weeks so it will be ready for the auditor in July.

Tennis Center Fund surplus has increased compared to last year due to increase in investment returns, nonresident membership, group lessons and private lessons.

Attorney Adams stated that the Tennis Center Fund is proprietary, no taxes are provided to this fund.

Salinas confirmed that the Tennis Center Fund does not receive any tax revenues, the only revenue source are the fees.

Salinas stated that the Board will receive the audited report of updated financials up to April 30th at the October Board meeting.

Commissioner Suleiman asked if the Park District received the tax levy and asked about the final amount.

Salinas stated that the Park District received the final tax levy amount a few weeks ago and it was lower than the requested amount. The request from the Park District this FY was lower than prior years.

c. Recreation and Communications Report

Mr. Robert Pechous presented his report, which can be found in the Park District's records.

Pechous reported that staff is working on athletic invoices and calculations for the coming tournaments. Get Better League has concluded for the season. Kim Catris, Recreation Manager, is retiring so a new coordinator will be hired. Butler 53 intergovernmental contract is being worked on for renewal. Camps are finalizing field trips.

President Knitter asked if the camp has sold out.

Pechous responded that overall camp is sold out with a few random openings.

Pechous reported that the Italy trip was successful. Pink 5k is occurring on May 10th. Pioneer Post and Summer Brochure will be distributed soon.

President Knitter asked about the hiring of lifeguards.

Pechous stated that the increase in wages and staff referral have helped obtain staff.

d. Parks and Facilities Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Johnson reported that athletic fields have been prepped. Aquatics is preparing to open Splash Island for a target opening on Memorial Day. Aquatics will receive a grant from DuPage County Health Department Protect Swimmer Swim Lesson Fund to allow twenty youth swimmers to participate in a summer session for free.

President Knitter asked if the police installed a camera at Canterbury Ln.

Dr. Kosey stated that a license plate reader was installed at Canterbury Ln and York Rd. Since the weather is cooler, the Park District will evaluate if anything changes as it warms up. Illinois Tollway has locked a section under the tollway to prevent trespassing there. Fencing and lights will be installed. Park District has not received any calls since that section has been locked.

Johnson reported that the lighting was just delivered. The prescribed burn at Dean's Sanctuary has occurred and one beehive is still alive.

8. UNFINISHED BUSINESS

- a. Ordinance 25-0421: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of The Necessary Expenditures of The Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2025 and Ending April 30, 2026.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Ordinance 25-0421: An Ordinance Setting Forth the Budget and Making Appropriations

of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2025 and Ending April 30, 2026.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

b. Ten Year Capital Improvement Plan

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Ten Year Capital Improvement Plan.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

c. Ordinance 25-0422: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Ordinance 25-0422: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

d. Sections 2 and 3 – Administrative Policies and Procedures Manual

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Sections 2 and 3 of the Administrative Policies and Procedures Manual.

Commissioner Gondek asked if there were any changes to Sections 2 and 3 – Administrative Policies and Procedures Manual.

Dr. Kosey answered there were no changes.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

e. Veterans and Military Membership

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the policy for a veteran and active military discount for Central Park Campus and Family Recreation Center memberships.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

f. Strategic Plan 2025-2029

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Strategic Plan for the years 2025-2029.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

g. Resolution 25-0423: A Resolution Regarding the Review of Minutes for Closed Meetings from January 1989 through February 2025

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Resolution 25-0423: A Resolution Regarding the Review of Minutes for Closed Meetings from January 1989 through February 2025.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

h. 2025 Amendment to the Oak Brook Park District Executive Director Employment Agreement

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve 2025 Amendment to the Oak Brook Park District Executive Director Employment Agreement as Presented.

President Knitter stated that the Board was pleased with Dr. Kosey achieving her objectives and feels fortunate that Dr. Kosey will continue.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

i. Elevator Control Systems

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the base bid, alternate #1, alternate #3, and performance bonds, and to reject alternate #2 and alternate #4 from KONE Elevator and Escalators for a total cost of \$190,580, and to approve an agreement between the Oak Brook Park District and Kone Elevators and Escalators for a total project cost not-to-exceed \$190,580.

President Knitter asked when will the new elevator system be installed.

Johnson answered the new systems could be installed at the end of summer or early fall.

Commissioner Suleiman asked if there were any issues with patrons going downstairs.

Johnson stated that the elevator has been operational. If there are any elevator issues, staff know how to operate it.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nays: None

Absent: Commissioner Vescovi

9. NEW BUSINESS

- a. Ordinance 25-0519: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation

Salinas stated that the transfers are an annual process. The transfer is a reallocation of the budget, and the budget has not been increased. There is a detailed schedule of the reallocation.

- b. Renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2025-2026 through 2027-2028

President Knitter asked if the Park District is seeing similar levels of sessions for the 3's and 4's.

Pechous answered that there may be some modifications to the sessions for the 3-year-old age group. Since enrollment numbers fluctuate, staff are currently evaluating registration data to determine the feasibility of offering full-week or multi-day options.

Commissioner Suleiman asked if the classes remain inclusive.

Pechous confirmed the classes will remain inclusive.

- c. Section 4 – Administrative Policies and Procedures Manual, Part I

Dr. Kosey reported that Section 4 has been divided due to its length. Several policies within the section are currently under review by the attorney. While the content of the section will remain unchanged, the wording will be refined for clarity and improvement.

- d. IDNR Bike Path Improvement Project Grant (*Requires Waiving the Board Rules to Approve at this Meeting.*)

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to waive the Board Rules to approve at this meeting applying for the IDNR 2025 Bike Trail Grant.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nay: None

Absent: Commissioner Vescovi

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve applying for the IDNR 2025 Bike Trail Grant.

Attorney Adams asked about the amount of the grant.

Johnson answered \$20,000.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, and President Knitter

Nay: None

Absent: Commissioner Vescovi

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 19, 2025, 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on May 19, 2025, at 6:30 pm.

11. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the April 21, 2025, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:46 p.m.

Laure L. Kosey, Executive Director

Staff Recognition

Hector Maldonado, Tennis Center Custodian

Kennen Hootman, Fitness Manager

Molly Paschen, Recreation Manager - Youth

Getting to Know

Hector Maldonado

Full time Tennis Center Custodian



Birthday: December 2

I decided to work at the OBPD because: I like the hours and job position

The last good movie I saw: Mufasa

My favorite meal: Pizza

My personal hero: My Dad

What or who always makes you laugh? My Family

If I were an animal, I would be a: bird

My favorite place to vacation is: Mexico

My dream/goal is: have a nice car and home

Getting to Know

Kennen Hootman

Fitness Manager



Birthday: November 17

I decided to work at the OBPD because: I worked here before from 2012-2021

My favorite childhood memory is: bringing home our first dog Coral

The last good movie I saw: my daughter only lets me watch Moana

The last good book I read: my daughter only lets me read Go Dog Go

My favorite meal: Nando's

What or who always makes you laugh? My daughter Kendall

If I were an animal, I would be a: My dog Nixie

I'm better than anyone else when it comes to: Drawing Sonic the Hedgehog

My favorite place to vacation is: Disney World

Because I like: The corny jokes on the jungle cruise

Little known fact about me: I learned how to cut my own hair after a hairdresser screwed it up one time

My most humbling experience: Becoming a dad

Getting to Know

Molly Paschen

Recreation Manager - Youth



Birthday: December 28

I decided to work at the OBPD because: This is a great opportunity for me and I love Preschool!

My favorite childhood memory is: Playing outside with my sisters and friends

The last good book I read: It Ends With Us

My favorite meal: Lou Malnati's Pizza and Salad

My personal hero: my Parents

What or who always makes you laugh? My son Max

If I were an animal, I would be a: dog

I'm better than anyone else when it comes to: making people around me feel at ease

My favorite place to vacation is: Maui

Because I like: walking along a beautiful beach

My dream/goal is: Health, Peace and Happiness

Three words that best describe me: Kind, Energetic, Trustworthy

Little known fact about me: I'm the youngest of 5

My greatest accomplishment is: My 2 boys, David (26) and Max (24)

Presentations and Proclamations

Proclamation "July is Park and Recreation Month"
Jim Belden, Solar Power Purchase Agreement



JULY 2025 IS PARK AND RECREATION MONTH

A PROCLAMATION BY THE NATIONAL RECREATION AND PARK ASSOCIATION AND THE OAK BROOK PARK DISTRICT

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including Oak Brook, Illinois and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the Oak Brook Park District recognizes the benefits derived from parks and recreation resources as we strive to fulfill our mission statement, "...to provide the *very best* in park and recreational opportunities, facilities and open lands for our community."

THEREFORE, WITH THE U.S. HOUSE OF REPRESENTATIVES AND THE NATIONAL RECREATION AND PARK ASSOCIATION, the **Oak Brook Park District** does hereby proclaim the month of July as "Park and Recreation Month." We call upon park and recreation supporters to join us in recognizing the importance of our nation's parks and recreation facilities and to learn more about how to support the places that bring our communities a higher quality of life, safer places to play and healthy alternatives through recreation programming for everyone.

WE DO ALSO RESOLVE that during "Park and Recreation Month" all citizens enjoy what their community has to offer by taking part in their favorite sports, visiting the outdoors, spending time with family and friends or just relaxing.

Given under our Hand and Seal this 16th Day of June, 2025.



Ivana Ivkovic Kelley, Treasurer

Ron Gondek, Vice President

Mario C. Vescovi, Commissioner

Tina Chan, Commissioner

Sharon R. Knitter, President

Reports

Administration and Enterprise Operations Report

Finance and Human Resources Report

Recreation and Communications Report

Parks and Facilities Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: June 10, 2025
Re: June Board Report: Administration & Enterprise Operations

Follow Up Discussion Points from May Board Meeting:

Calculations of Italy Trip and the Canadian Rockies Trip – Appendix A

Financial Analysis of the Butler 53 IGA for Preschool – Appendix B

Fordon Stable Barn Survey Results and Update – Appendix C

Expense of Quarterly Newsletter vs. Expense of Brochure: Appendix D

The Newsletter expense for one year including postage is \$13,357.80.

The Brochure expense for one year including postage is approximately \$43,957*

*The cost for postage for mailing brochures at \$8,360 is from 2019/2020FY

Why Staff Attendance at Conferences Is Essential for the Oak Brook Park District?

Attending professional conferences is not a luxury — it's an investment in the quality, safety, and innovation of the programs and services we offer our community. Here's why:

1. Staying Current on Best Practices

Parks and recreation is a constantly evolving field. Conferences keep our staff up-to-date on the latest trends, regulations, safety standards, and program innovations. This directly improves the quality and relevance of what we offer to the public.

2. Professional Development

Conferences provide staff with workshops, certifications, and training that build leadership, management, and technical skills. This helps retain talented employees and prepares future leaders within our organization — reducing turnover and internal knowledge gaps.

3. Networking and Collaboration

Staff connect with peers from other districts to share solutions, avoid costly mistakes, and learn new approaches. These relationships often result in partnerships or efficiencies we can bring back and implement locally.

4. Visibility and Reputation

When our staff attend or present at conferences, it positions the Oak Brook Park District as a leader in the field. This enhances our reputation and attracts talent, grants, and positive attention to our agency.

5. Bringing Back Value

We expect staff to return with actionable takeaways and ideas. Often, one conference can

result in improvements that more than justify the cost — whether it's a new way to run a summer program, increase inclusivity, reduce risk, or operate more efficiently.

NRPA Conference Sessions are found here: [National Recreation and Park Association - Session Gallery](#)

Off-Site Institutes (OSIs) such as Golf, or 5ks are not paid for by the Oak Brook Park District and the cost is covered by individuals interested in these extra networking events.

[OSIs, Golf & 5K - NRPA 2025 Annual Conference](#)

Why Our Objectives and Key Results (OKRs) Are Agency-Wide, Not Individual?

Our OKRs are intentionally designed to focus on agency-wide accomplishments rather than individual merit because they are meant to align the entire organization toward shared goals. The purpose of OKRs is to drive collaboration, break down silos, and ensure every department is working in sync toward the same high-level priorities.

By focusing on collective success, we promote a culture of teamwork and accountability, where the performance of the agency as a whole is more important than individual recognition. This approach also encourages departments and staff to support one another, rather than compete, which ultimately leads to better outcomes for the community we serve.

Individual performance is still very important, and it's managed through other tools, evaluations, performance goals, and professional development plans. OKRs serve a different purpose—they are strategic, not individually based. Therefore, we measure success by hours contributed to our OKRs.

Open Forum: Request for Butler 53 IGA analysis. Please see Appendix B.
Request for more programming and improved communication. Appendix E

June Board Meeting Discussion Points:

Tennis Center Report

- Indoor courts 1-4 were cleaned and the sauna in the women's locker room is repaired.
- We had 4 adult NITTL teams finishing 2nd place in the league championships.
- The Tennis Center hosted the Junior Team Tennis Chicago District Championship. Our teams won the 10&under divisions - Orange and Green Dot while 12&under and 14&under divisions finished in 2nd place.

Updated Ordinances

Due to updates to the park district code, our attorney has updated the Ethics Ordinance and the Declaration of Vacancy on Board of Park Commissioners.

Annual FOIA Request - Appendix F

Request for Proposals for a Solar PPA Provider

With electric grids at capacity, staff are recommending revisiting a lease agreement for solar panels on the roof of the Family Recreation Center. A representative will be at the board meeting to answer any questions.



September 20, 2023

Booking # 163284

Monica Lockie
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

Tour: Canadian Rockies & Glacier Nat'l Park
Departing: Wednesday, September 6, 2023

Dear Monica,

Enclosed please find your commission for our Canadian Rockies & Glacier Nat'l Park program, calculated as follows:

Description	#	Cost	Commisionable Amount	%	Commission Sub Total
Dbl Land w/ Booking Discount	6	\$2,699.00	\$16,194.00	10%	\$1,619.40
Dbl Land w/ Booking Disc + Loyalty Disc	2	\$2,599.00	\$5,198.00	10%	\$519.80
Dbl Land + Loyalty Discount	1	\$2,699.00	\$2,699.00	10%	\$269.90
Dbl Land	5	\$2,799.00	\$13,995.00	10%	\$1,399.50
Sgl Land w/ Booking Discount	4	\$3,824.00	\$15,296.00	10%	\$1,529.60
Sgl Land w/ Booking Disc + Travel CerL	2	\$3,524.00	\$7,048.00	10%	\$704.80
Sgl Land w/ Booking Disc + Travel Cert.	1	\$3,499.00	\$3,499.00	10%	\$349.90
R/T Air Package (ORD)	19	\$950.00	\$18,050.00	5%	\$902.50
R/T Air Package (CRP)	2	\$1,050.00	\$2,100.00	5%	\$105.00
Group Add-On for Fundraiser	21	\$100.00	\$2,100.00	100%	\$2,100.00
Bal Due (Comp: Sgl Supp + Air Taxes)	1	-\$1,275.00	-\$1,275.00	100%	-\$1,275.00
Total Commission					\$8,225.40

If you have any questions, please let me know.

Best regards,

Elizabeth Schnell
Premier World Discovery



May 23, 2025
Booking # 187789

Monica Lockie
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

Tour: Highlights of Italy's Amalfi Coast
Departing: Tuesday, April 8, 2025

Dear Monica,

Enclosed please find your commission for our Highlights of Italy's Amalfi Coast program, calculated as follows:

Description	#	Cost	Commisionable Amount	%	Commission Sub Total
DBL Land w/ Booking Discount	8	\$2,749.00	\$21,992.00	15%	\$3,298.80
DBL Land w/ Loyalty Discount	1	\$2,749.00	\$2,749.00	15%	\$412.35
DBL Land w/ Booking + Loyalty Discount	5	\$2,649.00	\$13,245.00	15%	\$1,986.75
DBL Land	9	\$2,849.00	\$25,641.00	15%	\$3,846.15
SGL Land w/ Booking Discount	6	\$3,549.00	\$21,294.00	15%	\$3,194.10
SGL Land w/ Loyalty Discount	1	\$3,549.00	\$3,549.00	15%	\$532.35
SGL Land	1	\$3,649.00	\$3,649.00	15%	\$547.35
R/T Air Package (ORD)	30	\$1,150.00	\$34,500.00	5%	\$1,725.00
R/T Air Package (PHL)	1	\$1,150.00	\$1,150.00	5%	\$57.50
Single Supplement (Comp)	1	\$800.00	\$800.00	15%	\$120.00
3 Nit Post Tour Extension - DBL	13	\$1,299.00	\$16,887.00	10%	\$1,688.70
3 Nt Post Tour Extension - SGL	5	\$1,799.00	\$8,995.00	10%	\$899.50
Group Add-on for Fundraiser	31	\$100.00	\$3,100.00	100%	\$3,100.00
Less funds applied to Lockie	1	-\$1,799.00	-\$1,799.00	100%	-\$1,799.00
Less funds applied to Terrazas	1	-\$1,400.00	-\$1,400.00	100%	-\$1,400.00
Total Commission					\$18,209.55

If you have any questions, please feel free to reach out to me.

Best regards,

Elizabeth Schnell
Group Accounting and Customer Relations Manager
Tel: 877.953.8687, Ext. 228
email: eschnell@premierworldldiscovery.com

06/10/2025 REVENUE AND EXPENDITURE REPORT FOR OAK BROOK PARK DISTRICT
PERIOD ENDING 04/30/2025

GL NUMBER	DESCRIPTION	YTD BALANCE	YTD BALANCE	YTD BALANCE
		04/30/2023	04/30/2024	04/30/2025
		NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)
Dept 31 - PRESCHOOL PROGRAMS				
Revenues				
02-31-275-000	EC ENRICHMENT	20,646.41	33,791.24	25,198.10
02-31-275-001	EC PRESCHOOL MORNING	119,397.65	137,343.50	92,124.47
02-31-275-001	EC PRESCHOOL DISTRICT 53 PAYMENT	6,375.00	6,375.00	6,375.00
02-31-275-002	EC PRESCHOOL FULL DAY	201,485.97	116,511.73	200,582.63
02-31-275-003	EC BEGINNING PRESCHOOL (2'S PROGRAM)	39,005.75	38,717.72	40,546.54
02-31-481-000	SPONSORSHIP	1,500.00	929.40	700.00
TOTAL REVENUES		406,241.28	344,829.59	374,986.74
Expenditures				
02-31-631-000	EC ENRICHMENT WAGES PT	6,925.55	10,276.07	8,532.21
02-31-631-001	EC PRESCHOOL MORNING WAGES PT	104,791.72	107,799.10	111,761.95
02-31-631-002	EC PRESCHOOL FULL DAY WAGES PT	31,826.27	19,503.93	49,872.24
02-31-631-003	EC BEGINNING PRESCHOOL (2'S) WAGES	22,443.75	23,254.67	24,085.40
02-31-753-100	EC FACILITY RENTAL	30,735.00	30,735.00	30,735.00
02-31-765-001	EC PRESCHOOL SUPPLIES	5,373.95	4,605.16	5,422.67
02-31-792-001	EC PRESCHOOL FOOD/EVENTS	2,093.77	1,911.23	1,980.56
02-31-793-001	EC PRESCHOOL- UNIFORM	734.30	715.50	0.00
02-31-800-200	EARLY CHILDHOOD NON CAP SML E	2,860.17	15,259.10	1,643.31
02-31-840-002	MASTERCARD/VISA FEES	13,621.95	12,515.87	13,826.78
TOTAL EXPENDITURES		232,333.56	235,573.13	256,211.00
Net - Dept 31 - PRESCHOOL PROGRAMS		173,907.72	109,256.46	118,775.74
TOTAL REVENUES - FUND 02		406,241.28	344,829.59	374,986.74
TOTAL EXPENDITURES - FUND 02		232,333.56	235,573.13	256,211.00
NET OF REVENUES & EXPENDITURES		173,907.72	109,256.46	118,775.74
09-01-590-000 REV	INCLUSION AIDE DISTRICT 53 PAYMENT	25,672.50	27,384.00	29,631.00
09-01-631-000 EXP	INCLUSION AIDE SALARIES	25,672.50	27,384.00	29,631.00

Oak Brook Park District Barn Open House – Summary Report

Date: Saturday, April 26

Total responses: 29

Residency

- **Saddle Brook residents:** 72% (21 responses)
 - **Oak Brook residents (non-Saddle Brook):** 24% (7 responses)
 - **Other/Unspecified:** 4% (1 response)
-

Opinions on Barn's Future

- **Relocate barn to a Park District property:** 38% suggested moving the barn to OBPD land (near Graue Mill or Dean Nature Sanctuary).
 - **Lease barn to a third party:** 24% favored leasing it to a private entity for maintenance and use.
 - **Demolish the barn:** 17% believed demolition should be considered due to condition.
 - **Preserve barn onsite:** 10% suggested keeping the barn at its current location.
 - **Repurpose barn (e.g., visitor or education center):** 7% proposed new uses for the barn.
-

Preferred Relocation Sites

- **OBPD Property near Graue Mill:** 62% (18 responses)
 - **Dean Nature Sanctuary:** 24% (7 responses)
 - **Other/Unspecified:** 14% (4 responses)
-

- Majority of participants supported either **relocating** or **repurposing** the barn.
 - **Graue Mill area** was the most preferred relocation site.
-

Next Steps

1. **Assessment:** Landmarks Illinois is assisting the District with a structural assessment of the horse barn, with engineering services being provided by TYLin.

TYLin engineers are scheduled to be on site Thursday, June 13 at 9:00 AM to conduct their evaluation.

Following the site visit, TYLin anticipates it will take approximately one month to produce a written assessment. The report will focus on the barn's current condition, with particular attention to structural stability and safety. TYLin will also assess the feasibility of relocating the structure from a structural engineering perspective.

2. **Repurpose:** FGM Architects have visited the site and are preparing cost estimates for: (1) constructing a new foundation if the building is relocated, (2) restoring it to its original condition, and (3) renovating it to meet modern code requirements.
3. **Relocate:** The attached proposal from Wolfe House and Building Movers includes an estimate of \$77,000. Please note that this amount covers only the lifting of the barn, transporting it down the road, and setting it onto a prepared foundation. Work by others would include:
 - Lifting/moving power and data lines along the route.
 - Carpentry work in/on the barn to remove siding, interior wall boards, removal of "front porch" structure, detach barn from existing foundation.
 - Possible carpentry work to remove the roof and re-install after the relocation. This option would likely reduce the number of overhead lines that need to be moved.
 - Traffic control/re-routing.
 - Tree trimming along entire route.
 - Removal and re-planting of bushes, shrubs, etc. at the entrance boulevard of Saddle Brook Drive.
 - Grading at Saddle Brook park to create a navigable slope.
 - Construction of a new foundation for the barn.
 - Restoration of grounds at Saddle Brook park.



Wolfe House Movers of Indiana, LLC.

117 W. State Road 114
North Manchester, IN 46962

Phone: (260) 982-0302
Fax: (260) 982-7410

Proposal ID	Date
3895	5/28/2025
Sales Person	Page
DEVIN	1 of 1

Proposal To:

Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

Contact Bob Johnson
Mobile Phone (630) 280-5469
E-Mail bjohnson@obparks.org
Home Phone

Description: 111 Saddlebrook Drive Oak Brook IL 60523

Quantity	Description	Unit	Amount
1.00	<p>MOVE - Wolfe House Movers: To lift and move a 32' x 42' (overall) 1½-story frame barn. To cut/install holes in the walls in order to install the steel Beams for the supporting of the barn. To lift the barn with a Hydraulic Jacking System. To move the barn with the Buckingham Power Dolly System to a new location approx. 3.4 miles away from the existing location. To move the barn according to Wolfe House Movers normal means and methods, DOT permits and approvals. Route: 35th St to DuPage County Rd 25, to 31st St (crossing bridge at ST RD 83) to Jorie Blvd. to new location at Central Park. To provide the materials, labor, and equipment for the move. No masonry, carpentry, utility work or permanent steel included. No concrete slabs will be lifted or moved. No prevailing wages included.</p> <p>Customer: To clean out the barn ahead of time including the removal of all non-load bearing walls. To provide good working access around the barn including removing bushes, etc. To remove the "side" entry roof/posts ahead of time. To remove the slider doors ahead of time. To remove all the interior wall coverings up from the ground grade approx. 5' as necessary for the lifting steel to be installed. To remove the cabinets and slab in the 10'x20' room ahead of time. To unfasten the building from the foundation ahead of time. To provide a clear move route including excavation, tree trimming or removal, utility removal, and traffic control/detours. The haul route is to be 1.5"/ft (12.5%) grade or less with a softer transition at the top and bottom of any slope. To have the new slab foundation installed and backfilled ahead of time. To be onsite when the barn is being set down to shim/fit the foundation to the barn and supply/install the necessary supports.</p>	77,000.00	77,000.00
Proposal is valid until November 24, 2025		Subtotal	77,000.00
		Tax	0.00
		Total	77,000.00



Able Printing Service, Inc.
6837 West Stanley Avenue
Berwyn IL 60402
(708) 788-7115 Fax: (708) 788-7164

Invoice 52075**Date: 05/12/25**

Haley Colucci, CPRP
Oak Brook Park District
1450 Forest Gate Road
Oak Brook IL 60523

Ship To:

Oak Brook Post Office
1314 Kensington Road
Oak Brook IL 60523

Acct.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep
1227	Haley Colucci, CPRP	(630) 645-9539		Haley C.	Herman	Herman V.N.
Quantity	Description					Price
	<i>Effective January 2025 a 4% processing fee was added to all Invoices. You may deduct 4% if paid by check.</i>					
	Quarterly Newsletter (May June July)					
5,151	Quarterly Newsletter for May/June & July (Print Portion) Paper Text Coated 80 # Pro-Digital Gloss 11 x 17 White Print Black+3C / Black+3C CMYK					1,687.00
5,151	Quarterly Newsletter - 15 Routes (EDDM Regulations) Paper Text Coated 80 # Pro-Digital Gloss 11 x 17 White					545.03
4,966	EDDM Postage					1,107.42
Terms		Subtotal	Shipping	Postage	Tax	Total
Net 15 Days		3,339.45	0.00	0.00	0.00	3,339.45
					Paid	BALANCE
					0.00	3,339.45

Please pay from this invoice. IL sales tax and final delivery are additional depending on location and priority.

ESTIMATE



Tel: 847-695-1820
Fax:
Email: accounting@haggpress.com

Haley Colucci
Oak Brook Park District
Attn: Haley Colucci
1450 Forest Gate Rd
OAK BROOK, IL 60523

Quote ref: 288174 / 100

Fax No: 630-990-8379

Date: 6/04/2025

Dear

We are pleased to submit the following estimate. Please call or email if you have questions or need to make any changes.

Title: Oak Brook Camp & Aquatics 28 page Book with Cover
Size: 6 x 9
Pre-Press: Files Furnished
Proof: We to Show PDF & Imposition Proof
Printing: Cover Print 5/5 - Process (Medium Coverage) + aq
Body Print 4/4 - Process (Medium Coverage)
Materials: Cover: 100# gloss text
Body: 60# gloss text
Bindery: Trim, Fold, Saddlestitch on 9" Dimension, inkjet, sort, tray, mail
Delivery: FOB: Oak Brook post office + Park District

Quantity	Total Price
1,000	\$2,971.00
4,000	\$4,413.00

Notes:

Terms: Paper prices are subject to price and availability at the time of order. This quotation is otherwise valid for sixty days. Overruns or underruns not to exceed 10% of the amount ordered shall constitute an acceptable delivery and the excess or the deficiency shall be charged or credited to the customer proportionately, unless agreed in writing to the contrary. Quoted prices are subject to the review of furnished electronic files. Above prices DO NOT include tax. If taxable, add 4.125% to above prices. Press checks include 30 minutes of extra labor, plus an additional 500 sheets of stock. Tardiness will be assessed immediately after scheduled press check time at the hourly rate of that press. Freight charges quoted assume most economical way. Any rush, messenger, or next day air charges would be additional to this quoted price. Recent fuel surcharges may affect quoted freight costs.

Thank You.

Ed Hannay
Project Manager/Estimating

ESTIMATE



Tel: 847-695-1820
Fax:
Email: accounting@haggpress.com

Haley Colucci
Oak Brook Park District
Attn: Haley Colucci
1450 Forest Gate Rd
OAK BROOK, IL 60523

Quote ref: 288175 / 100

Fax No: 630-990-8379

Date: 6/04/2025

Dear

We are pleased to submit the following estimate. Please call or email if you have questions or need to make any changes.

Title: Summer 64 page + cover program guide
Size: 64-Page + Cover: 9 x 12

Pre-Press: Files Placed on FTP
Proof: Proofing Imposition & PDF, Color Contract Proof
Printing: Cover: 4/4, AQ - Gloss,
Body: 4/4

Materials: Cover: 100# Gloss Text,
Body: 60# Gloss Text

Bindery: Trim, Fold, Perfectbind on 12" Dimension
Delivery: FOB 2 Drops 60523

	Quantity			Total Price
	1,000			\$5,253.00
	5,000			\$10,564.00
	6,500			\$12,626.00
Optional extras:	1,000	5,000	6,500	
Color Contract	\$486.54	\$486.54	\$486.54	
Proof				

Notes: Receive (1) Mail File - CASS Certify & Pre-Sort
Image Address Block
Mail - Standard A - Postage Additional

Terms: Paper prices are subject to price and availability at the time of order. This quotation is otherwise valid for sixty days. Overruns or underruns not to exceed 10% of the amount ordered shall constitute an acceptable delivery and the excess or the deficiency shall be charged or credited to the customer proportionately, unless agreed in writing to the contrary. Quoted prices are subject to the review of furnished electronic files. Above prices DO NOT include tax. If taxable, add 4.125% to above prices. Press checks include 30 minutes of extra labor, plus an additional 500 sheets of stock. Tardiness will be assessed immediately after scheduled press check time at the hourly rate of that press. Freight charges quoted assume most economical way. Any rush, messenger, or next day air charges would be additional to this quoted price. Recent fuel surcharges may affect quoted freight costs.

Thank You.

Ed Hannay
Project Manager/Estimating

ESTIMATE



Tel: 847-695-1820
Fax:
Email: accounting@haggpress.com

Haley Colucci
Oak Brook Park District
Attn: Haley Colucci
1450 Forest Gate Rd
OAK BROOK, IL 60523

Quote ref: 288176 / 100

Fax No: 630-990-8379

Date: 6/04/2025

Dear

We are pleased to submit the following estimate. Please call or email if you have questions or need to make any changes.

Title: 60 page + cover program guide
Size: 60-Page Plus Cover: 9 x 12

Pre-Press: Files Placed on FTP
Proof: Proofing Imposition & PDF
Printing: Cover: 4/4, AQ - Gloss,
Body: 4/4
Pleasing Color

Materials: Cover: 100# Gloss Text,
Body: 60# Gloss Text

Bindery: Trim, Fold, Perfectbind on 12" Dimension
Delivery: FOB 2 Drops 60523

	Quantity			Total Price
	1,000			\$5,053.00
	5,000			\$10,310.00
	6,500			\$12,282.00
Optional extras:	1,000	5,000	6,500	
Color Contract	\$457.92	\$457.92	\$457.92	
Proof				

Notes: Receive (1) Mail File - CASS Certify & Pre-Sort
Image Address Block
Mail - Standard A - Postage Additional

Terms: Paper prices are subject to price and availability at the time of order. This quotation is otherwise valid for sixty days. Overruns or underruns not to exceed 10% of the amount ordered shall constitute an acceptable delivery and the excess or the deficiency shall be charged or credited to the customer proportionately, unless agreed in writing to the contrary. Quoted prices are subject to the review of furnished electronic files. Above prices DO NOT include tax. If taxable, add 4.125% to above prices. Press checks include 30 minutes of extra labor, plus an additional 500 sheets of stock. Tardiness will be assessed immediately after scheduled press check time at the hourly rate of that press. Freight charges quoted assume most economical way. Any rush, messenger, or next day air charges would be additional to this quoted price. Recent fuel surcharges may affect quoted freight costs.

Thank You.

Ed Hannay
Project Manager/Estimating

From: Perri
Sent: Wednesday, June 4, 2025 11:23 AM
To: Laure Kosey
Subject: Re: Board Meeting follow - up

Hi Laure-

Yes - Please still call me at 1 pm to chat. I think it would be good to discuss live even if it is just a short call.

On Wed, Jun 4, 2025 at 11:19 AM Laure Kosey wrote:

Perri,

This is all great input. I will share your email with staff and see if we can improve things.

I truly appreciate your approach to this email conversation as it is very helpful.

I am still willing to speak at 1pm if you would like. I will leave it up to you.

Thanks again, Laure

From: Perri
Sent: Tuesday, June 3, 2025 3:04 PM
To: Laure Kosey
Subject: Re: Board Meeting follow - up

Hi Laure- Thanks for sharing these thoughts in advance. I added some comments below. We can chat more Wednesday on the phone.

1. Video recording of board meetings – we have started the audio recording of the board meetings; it can be accessed on our website. Our attorney is aware of the larger districts video recording their meetings. We have explored this option, and it is costly to do it correctly, so at this time the board has decided to try audio as the first step.

- Got it. It is a first step. My comment was more-so about Mr. Adams not being so dismissive of the suggestion. He made a statement that that no other PD does video and that that is not the case.
 - I also suggest using the table microphones during board meetings as it was hard to hear what was being said. A gold star park district should have gold star technologies too.
 - Hopefully the OBPD can consider creating a mobile app too. Currently it is web only. Most people use their phones. Currently members cannot register via their phone.
2. Group fitness classes – I could not agree with you more. We are attempting to provide more evening classes as well as weekend classes. This will not take place until the fall season. I am hoping you will be happy with our offerings very soon.
- Cannot wait to see what is new. Hopefully more youthfully appealing classes too that are date/time friendly for working families.
3. Youth dance classes – Please see attached email. We have been offering dance classes for the past year. So far, we have not had the numbers to run any of the dance classes.
- I am not sure if many were even aware of this class. Also the preschool class is Friday during the day. What about school or daycare for these kids?
 - A Saturday or Sunday kids dance class would be better, or 5 - 7pm on weekdays. The dance teacher should be a kid dance professional (in my opinion). Please consider Tippi Toes, they are fantastic.
 - Youth dance should go all year long like swimming lessons, not seasonal.
4. In-District Registration – We typically send out postcards regarding registration to all In-District Registration. We also have an e-newsletter that goes out at the first of the month and lets you know about the upcoming registration. Do you receive this?
- I get a monthly email newsletter but no post card.
 - In the monthly newsletter there is no clear message to residents on pre-registration. I see a lot of graphic flyers. The only part of the June newsletter that has pre-registration for residents is the pioneer one.
 - I did a registration search for age 0-5 and this was the only option that came up.
 - We need a more robust family and youth oriented activity PD.

Membership search

Search

Centers ▾

Categories ▾

Membership types ▾

Ages ▾

Reset all

Age to 5

Found 1 matching result(s)

Sort by: Name ▾

2025 Summer Family Swim Central Pool Pass

Family / Valid from May 24, 2025 thru Sep 28, 2025 / Unlimited uses / 3 yrs + / Family

Access to Swim Central pools - May 24 - September 28

Estimated price

\$400.00

Enroll now

FOIA Tracker

Fiscal Year 2024-2025

Name	Date of Request	Matter
Illinois Leaks	5/16/2024	Commissioner Memberships
Tina Chan	6/18/2024	Commissioner Memberships and CC Statements
Stefany Acosta	5/22/2024	Eclipse Select Soccer Club Agreement
Stefany Acosta	6/11/2024	Misc Soccer Club Agreements
Beth Grogan (K-Five)	6/18/2024	Asphalt Bid 2023 - Bid Tabulations, Final Pay Application
Tina Chan	6/18/2024	Credit card statements, travel policy, pcard policy, expense report policy, expense report approval procedures, alcohol policy, Men's basketball league NR/R,
Frank Figueroa (III FFC)	6/26/2024	CPW ADA Improvement Project correspondence
Jacqueline McGarry	9/5/2024	Campfire Concepts Invoice
Anonymous	10/14/2024	Campfire Concepts Invoice, corporate residents
Cynthia Johnson	11/15/2024	Breakaway Basketball
Tina Chan	12/12/2024	Healthcare coverage policy, expanded compensation disclosure, pension coverage policy, total employee expenses 2000-2024
Justin DeLuca	1/7/2025	Black Star Group Company Correspondence
Tina Chan	1/23/2025	Board Meeting Recordings
Tina Chan	2/10/2025	Board Meeting Records
Grace Harrast	2/17/2025	FOIA requests



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: June 11, 2025
Re: May 2025 Financials

General Fund

We have now completed the first month of our current fiscal year (8.33% of the year). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equal \$414,333, \$189,553, and \$0, respectively. This is resulting in a YTD net surplus of \$224,779, which is a \$50,986 increase from the \$173,793 YTD net surplus experienced in the prior fiscal year. The following is additional commentary:

- **Revenues-** Total current YTD revenues are favorable at 10.1% when compared to the annual budget and have increased \$107,012 when compared to the prior year. Collection of the first installment of the 2024 property tax levy has now begun, and during the month we received a significant portion of the bi-monthly Personal Property Replacement Taxes (PPRT). The favorable revenues in our Central Park North department are being driven by a Lacrosse tournament that was hosted in early May 2025. Effective with the current fiscal year, the overhead and internal rental revenues will be recognized monthly rather than quarterly.
- **Expenditures-** Total current YTD expenditures are favorable at 5.4% when compared to the annual budget and have increased \$56,026 when compared to the prior year. All departments are currently favorable or in-line with current year budgeted expectations. Due to timing, there will be an approximate \$78K decrease in expenditures once we reverse the payroll costs that were manually accrued as of the prior fiscal year end (April 30, 2025).

Recreation Fund

YTD revenues, transfers-in, and expenditures equal \$886,105, \$0, and \$294,304, respectively. This is resulting in a YTD net surplus of \$591,801, which is a \$105,604 decrease from the \$697,405 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Similar to our General Fund, YTD revenues are favorable at 17.1% when compared to the annual budget and have increased \$28,947 when compared to the prior year. Many of our departments are favorable to budget due to the start of our busy Spring/Summer season and the corresponding increases in programming registrations. In our Children's Athletics department, youth basketball revenues are approximately \$17K lower than the prior year. This decrease is attributed to lower enrollments due to local competition, as well as a higher percentage of in-district participants which pay a lower registration fee than out-of-district participants.
- **Expenditures-** Total current YTD expenditures are favorable at 5.5% when compared to the annual budget and have increased \$134,551 when compared to the prior year. All departments are currently favorable or in-line with current year budgeted expectations. Similar to our General fund, there will be an approximate \$69K decrease in expenditures once we reverse the payroll costs that were manually accrued as of the prior fiscal year end (April 30, 2025).

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$199,676 and \$128,567, respectively. This is resulting in a YTD net surplus of \$71,109, which is a \$46,684 increase over the prior year's surplus of \$24,425. The following is additional commentary:

- **Revenues-** Total current YTD actual revenues are in-line with the annual budget and have increased \$85,407 when compared to the prior year. Driving this increase are several group lessons such as adult, junior development and high performance academy.
 - **Expenses-** Total current YTD expenses are favorable to budgeted expectations at 4.8% of the annual budget and have increased \$38,723 when compared to the prior year. Approximately \$38K in payroll expenditures will be reversed due to the prior fiscal year accrual, as described for the General and Recreation funds.
-

FINANCE & HUMAN RESOURCES UPDATES:

- Staff is working with Lauterbach and Amen to provide employee census information needed for the annual OPEB valuation report.
- Staff is working with Evergreen Bank to update various records due to their recent announcement of their merger with Old Second Bancorp.
- Staff has begun assembling a draft of the FY 2025/2026 budget document as part of the GFOA's budget award program.



Memo

To: Oak Brook Park District Board of Commissioners
From: Robert Pechous, Director of Recreation and Communications
Date: June 10, 2025
Re: May 2025: Recreation and Communications Report

Recreation:

- Athletics
 - All information for the Summer Get Better League was distributed—188 children are currently enrolled.
 - Preparations and training were completed to provide our summer sports camps in the gyms.
 - The Wizard's Spring tournament was held May 16 -18th, and 210 teams participated.
- Youth/Preschool
 - Graduation for the 4-year-old preschool students was held on Thursday, May 22nd, at Central Park West.
 - The teachers enjoyed Teacher Appreciation Week, which included daily surprises from the parents.
 - The kids loved a visit from the librarian, Ms. Irene, who encouraged them to visit the Oak Brook Library this summer.
 - Preparations were completed for summer camp staff training.
- Pioneers
 - 11 Pioneers from Oak Brook and 11 from Villa Park enjoyed a Cubs game against the Brewers in Milwaukee on Sunday, May 4th. Unfortunately, the Cubs did not get a W, but all still had fun!
 - On Tuesday, May 6th 17 Pioneers attended a program by Jenny Riddle, where she portrayed Julie Andrews.
 - In celebration of National Barbecue Day, 30 Pioneers gathered on Friday, May 16th, to enjoy great food and company. A big thank you to Uncle Bub's for providing a delicious lunch.
- Specialty
 - New summer programs include a Harry Potter Baking Class and Fishing School Camp.

Marketing & Information Technology:

- The Marketing team is exploring strategies to boost resident awareness of upcoming registration dates. One of the primary initiatives under consideration is implementing text message reminder notifications.
- Fifteen new PCs have been ordered, which will complete the district-wide transition to Windows 11. The devices being replaced are outdated and incompatible with Windows 11. This upgrade is necessary as Microsoft will discontinue security updates for Windows 10 in October.

Corporate and Community Relations:

Sponsorships	\$ 7,900.00
Advertising	\$ 6,771.00
Vendors	\$ 1,370.00
In-Kind Donations	\$ 3,000.00
Oak Brook Park District Foundation	\$ 4,279.00

Total for May: \$ 23,320.00

Social Media and Website Engagement:

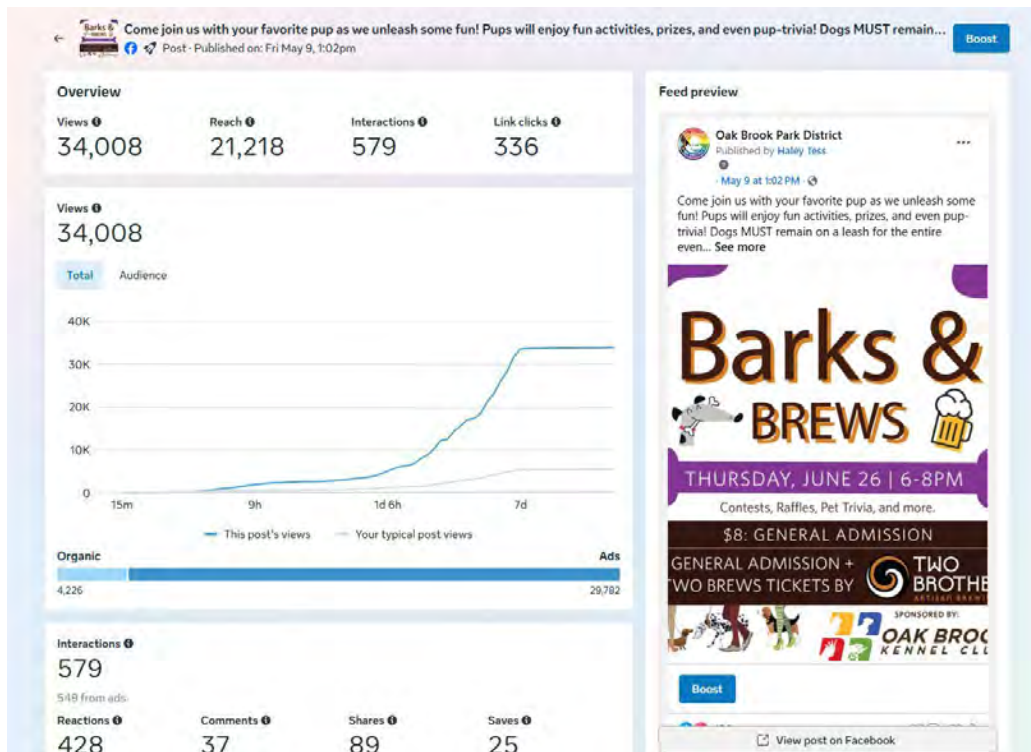
Facebook Analytics

Total Followers: 5,693 (up 57)
Posts: 34
Post Reach (organic and paid): 49,821
Post Engagement: 1,760

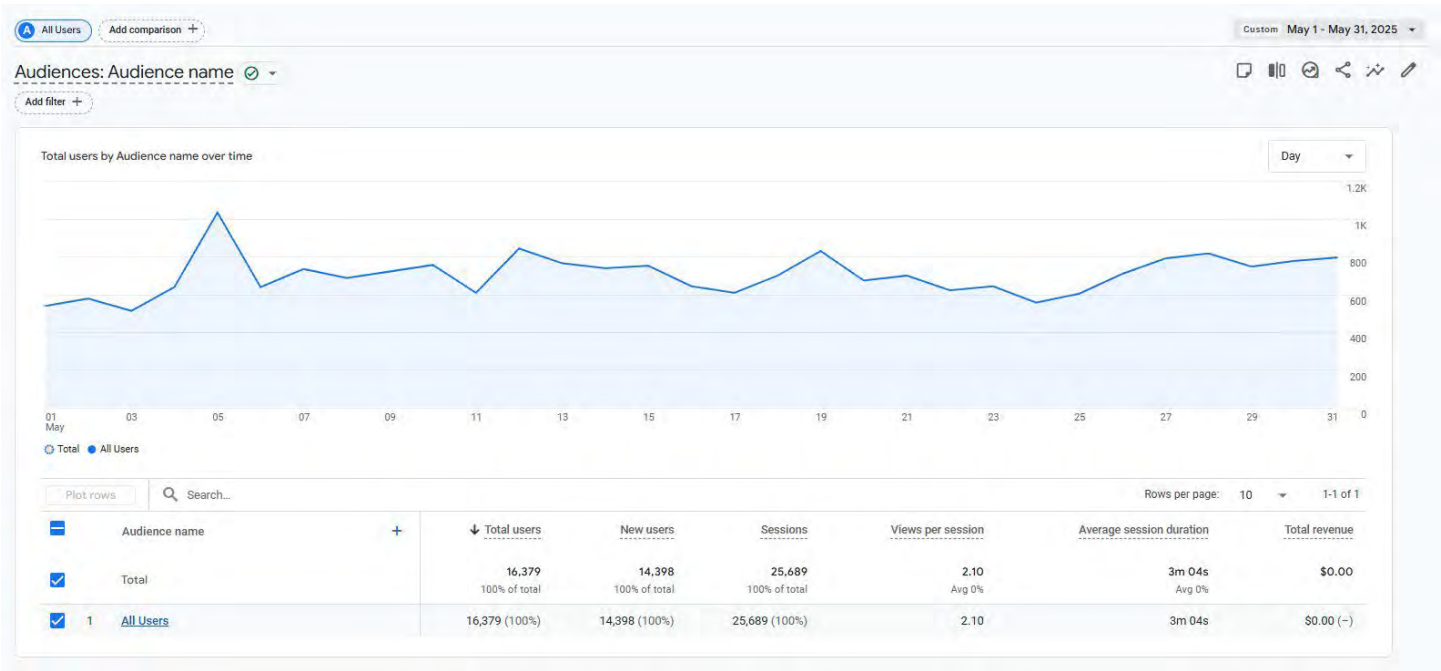
Instagram Analytics:

Total Followers: 2,628 (up 47)
Posts: 20
Post Reach (organic and paid): 3,653
Post Engagement: 757

Top Facebook Post



May 2025 Website Traffic



May 2025 Top Pages

- 1. /Obparks.org
- 2. /Swim Central
- 3. /Family Recreation Center
- 4. /Splash Island at Swim Central
- 5. /Pink 5k
- 6. /Special Events
- 7. /Program Guides
- 8. /Swim Lessons
- 9. /Membership Opportunities
- 10. /Tom’s Try-athlon

obparks.org Acquisition Value

Referral Percentage Values	May 2025	May 2024
Direct:	26.2%	28.9%
Organic Search:	66.6%	67.1%
Social:	5%	1.5%
Referrals:	2.2%	2.9%



Oak Brook Park District Facility Statistics and Data

Facility Rentals

24/25 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	242	272	259	376	307	400	376	322	448	370	298	313	3,981
Gym Revenue	\$13,287	\$14,079	\$13,610	\$20,647	\$16,279	\$22,172	\$20,101	\$18,352	\$23,661	\$20,107	\$14,936	\$16,608	\$213,837
Room Rentals	21	18	15	19	15	31	21	21	26	14	7	16	224
Room Revenue	\$900	\$520	\$700	\$1,250	\$430	\$1,650	\$1,190	\$2,320	\$2,096	\$1,960	\$230	\$480	\$13,726
CPW Rentals	NA	NA	NA	NA	NA	NA	NA	NA	1	7	8	8	24
CPW Revenue	NA	NA	NA	NA	NA	NA	NA	NA	\$650	\$3,635	\$3,100	\$3,800	\$11,185

25/26 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	288												288
Gym Revenue	\$14,128												\$14,128
Room Rentals	\$26												26
Room Revenue	\$1,800												\$1,800
CPW Rentals	7												7
CPW Revenue	\$3,595												\$3,595

Totals	20-21	21-22	22-23	23-24	24-25
Gym Rentals Hours	4,195	4,874	4,379	4,441	3,981
Gym Revenue	\$207,521	\$261,155	\$228,514	\$227,924	\$213,837
Room Rentals	0	10	79	203	224
Room Revenue	\$0	\$700	\$7,355	\$7,335	\$13,726
CPW Rentals	20	73	88	74	24
CPW Revenue	\$12,938	\$48,226	\$54,458	\$50,951	\$11,185



Oak Brook Park District Facility Statistics and Data

Outdoor Pickleball Court Rentals

24/25 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Court Rentals	107	108	126	106	104	69	22	2	0	0	6	12	662
Court Hours	294	391	436	421	333	238	103	9	0	0	16	36	2,275
Revenue	\$ 680.00	\$ 660.00	\$ 650.00	\$ 510.00	\$ 260.00	\$ 260.00	\$ -	\$ -	\$ -	\$ -	\$ 70.00	\$ 200.00	\$ 3,290.00

25/26 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Court Rentals	67												67
Court Hours	217												217
Revenue	\$ 610.00												\$ 610.00

Totals	23-24
Court Rentals	821
Court Hours	2,326
Total Revenue	\$3,280.00

Athletic Field Usage Report

Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
24 - 25	Hours	193	189	127	87	187	199	101	16	5	14.5	88.75	171	1,377
	Revenue	\$8,183	\$9,843	\$73,182	\$3,740	\$6,283	\$8,098	\$5,975	\$16,154	\$383	\$1,448	\$10,495	\$7,615	\$151,397

[illegible]

Natural Grass Soccer Fields									
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
24 - 25	Hours	2,054	1,154	421	670	1930	1,753	557	0	0	0	0	1613	10,152
	Revenue	\$16,100	\$9,856	\$67,025	\$6,720	\$7,480	\$11,280	\$1,563	\$8,000	\$0	\$0	\$0	\$10,025	\$138,049

[illegible]

Baseball Fields									
1	2	3	4	5	6	7	8	9	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
24 - 25	Hours	411	288	161	75	149	201	0	0	0	0	0	219	1,504
	Revenue	\$7,740	\$9,798	\$3,429	\$3,298	\$5,529	\$7,758	\$0	\$0	\$0	\$0	\$0	\$8,190	\$45,741

[illegible]

Totals	
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31
32	32
33	33
34	34
35	35
36	36
37	37
38	38
39	39
40	40
41	41
42	42
43	43
44	44
45	45
46	46
47	47
48	48
49	49
50	50
51	51
52	52
53	53
54	54
55	55
56	56
57	57
58	58
59	59
60	60
61	61
62	62
63	63
64	64
65	65
66	66
67	67
68	68
69	69
70	70
71	71
72	72
73	73
74	74
75	75
76	76
77	77
78	78
79	79
80	80
81	81
82	82
83	83
84	84
85	85
86	86
87	87
88	88
89	89
90	90
91	91
92	92
93	93
94	94
95	95
96	96
97	97
98	98
99	99
100	100

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
24 - 25	Hours	2,658	1,630	709	832	2,266	2,153	658	16	5	15	89	2,003	13,032
	Revenue	\$32,023	\$29,497	\$143,636	\$13,758	\$19,291	\$27,135	\$7,538	\$24,154	\$383	\$1,448	\$10,495	\$25,830	\$335,186

[illegible]

April 2025

Spring 2024

District	Registered Participants
Burr Ridge	4
Elmhurst	68
Hinsdale	21
Oak Brook	8
Pleasant Dale	1
Willowbrook	6
Westchester	6
Countryside	3
York Center	0
Non-resident	6
Total	123

Spring 2025

District	Registered Participants
Burr Ridge	4
Elmhurst	73
Hinsdale	23
Oak Brook	8
Pleasant Dale	2
Westchester	4
Countryside	2
York Center	0
Non-resident	15
Total	131

Spring 2025 Program Line Up (Dates: March 31 – May 17)

- Elevate Day Services (M-F)
- 24 Weekly Youth and Adult
- 5 Gators Athletics –Swimming, Track and Field, Soccer, Softball, Bowling
- 6 Winter Special Events
- Spring Break Camp (youth & teens)

Elevate

District	Registered Participants
Burr Ridge	3
Elmhurst	3
Hinsdale	2
Oak Brook	2
Westchester	1
Total	11

New person joined as of April 12 for 2 days a week. We have 2 individuals that have signed contracts to start in June 2025

Currently:

Mondays - 4

Tuesdays - 6

Wednesdays - 8

Thursday - 8

Fridays – 6

Gateway Vehicles Update as of 5/12/2025

Vehicle #	Type	Year	Mileage	Maintenance	Plans
298	15p Ford Transit	2019	22, 989	New brakes	None
312	15p Ford Transit	2023	16, 011	None	None
320	Paratransit Bus Ford E450 15P + WC	2025	2, 320	None	None

Marketing and PR Updates

Newly re-designed Gateway SRA website - [Gateway Special Recreation Association](https://gatewaysra.com)
<https://gatewaysra.com> - please add to all your websites. Let me know if you still need the new logo or any other updated information for your sites.

Strategic Priorities and Plan

Stakeholder meetings will be held on June 5 to gather community input. Preliminary goals and objectives to be presented at June meeting.

Summer Programming and Camp

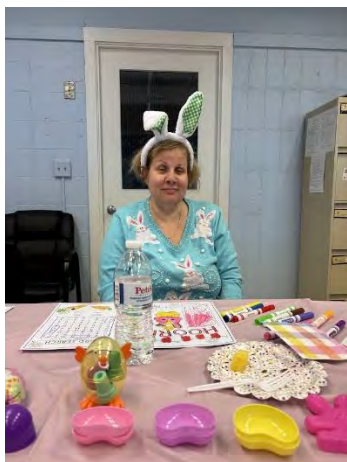
Camp registration began March 17. Currently, 41 kids registered. Registration for summer programming began April 14.

Leisure Education

D86 for weekly (3) art therapy sessions and (2) weekly swim support.
D205 for weekly (1) art therapy sessions and (1) weekly swim support.
Summer to be added in June

April Highlights

Bunny Hop & Axe Throwing!



OBJECTIVES AND KEY RESULTS

May 1, 2025 - April 30, 2026

MONTHLY UPDATE June 1, 2025

Accomplish 6 of 6 OKR's: May 1, 2025 – April 30, 2026

"Accomplish" means 2 of 3 subgoals (A,B,C) under each main objective, are completed.

1. HOLISTIC WELLNESS

COMPLETE? ☐

- ☐ A Create 4 new wellness opportunities to promote community, growth, and reflection.

1. _____
2. _____
3. _____
4. _____

- ☐ B Introduce 2 new cultural dance opportunities.

1. _____
2. _____

- ☐ C Involve 25 new participants in Cardio Tennis classes.

1

25

2. ENVIRONMENTAL STEWARDSHIP

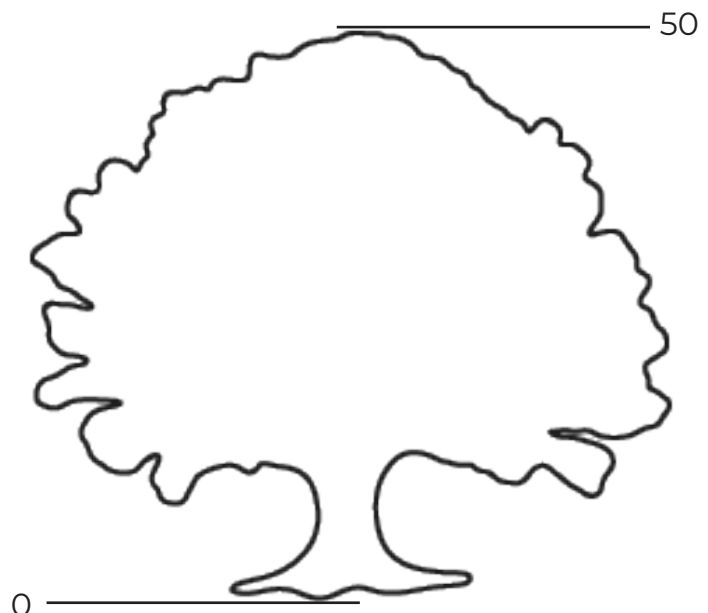
COMPLETE? ☐

- ☐ A Convert 1 acre of turf grass in parks to natural areas.

- ☐ B Convert 5 paper forms from print to digital.

1. _____
2. _____
3. _____
4. _____
5. _____

- ☐ C Plant 50 new trees in the parks.



OBJECTIVES AND KEY RESULTS

3. INCLUSION

COMPLETE? ☐

- ☐ A Partner with Gateway for a special inclusive event.
 1. _____
- ☐ B Create 3 new successful inclusive programs.
 1. _____
 2. _____
 3. _____
- ☐ C Complete 25 recommended ADA facility and park upgrades.

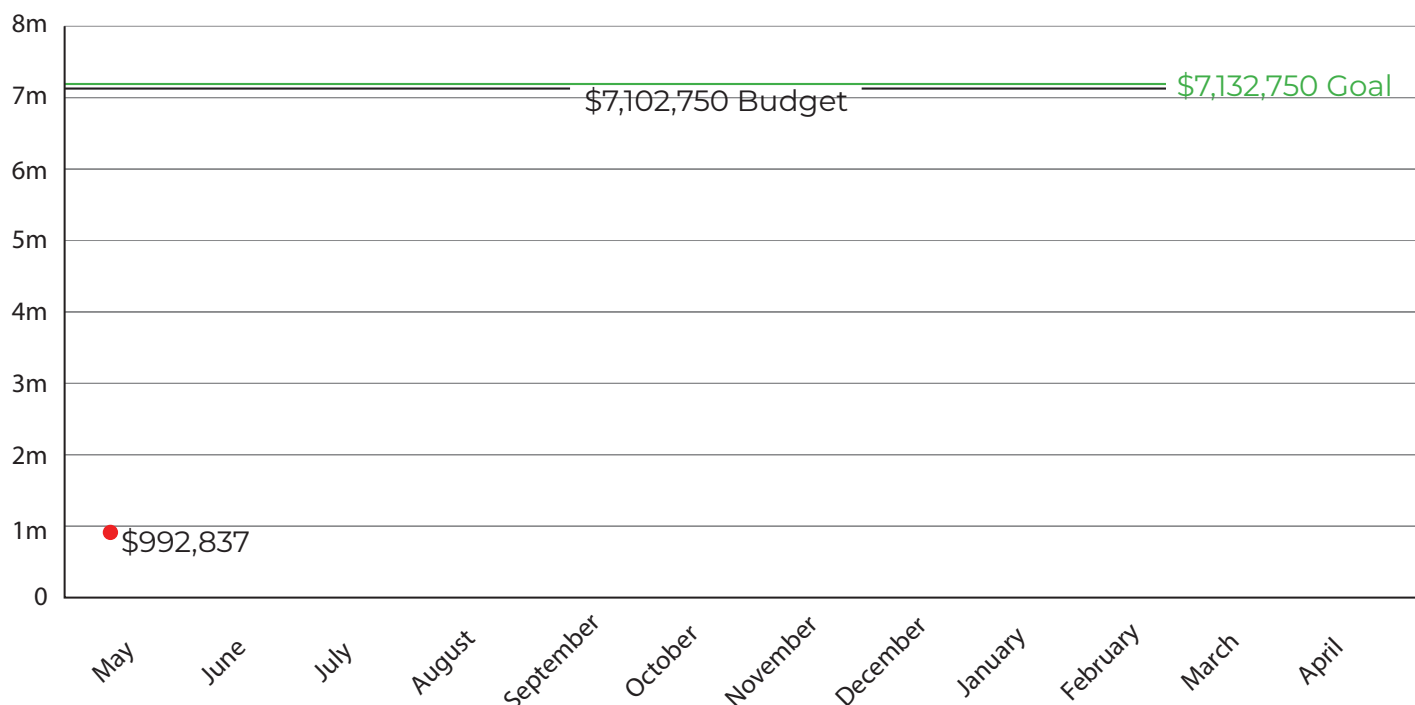
1

25

4. TEAMWORK

COMPLETE? ☐

- ☐ A Develop and implement a customer service representative digital passport.
- ☐ B Complete 5 in-house improvement projects with a total of \$10,000 cost savings.
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
- ☐ C Exceed revenue budget by \$30,000 between the General, Recreation, & Tennis Funds.
(*Excludes Property and Replacement Taxes, Investment Income, and Overhead Revenue)





OBJECTIVES AND KEY RESULTS

5. COMMUNITY ENGAGEMENT

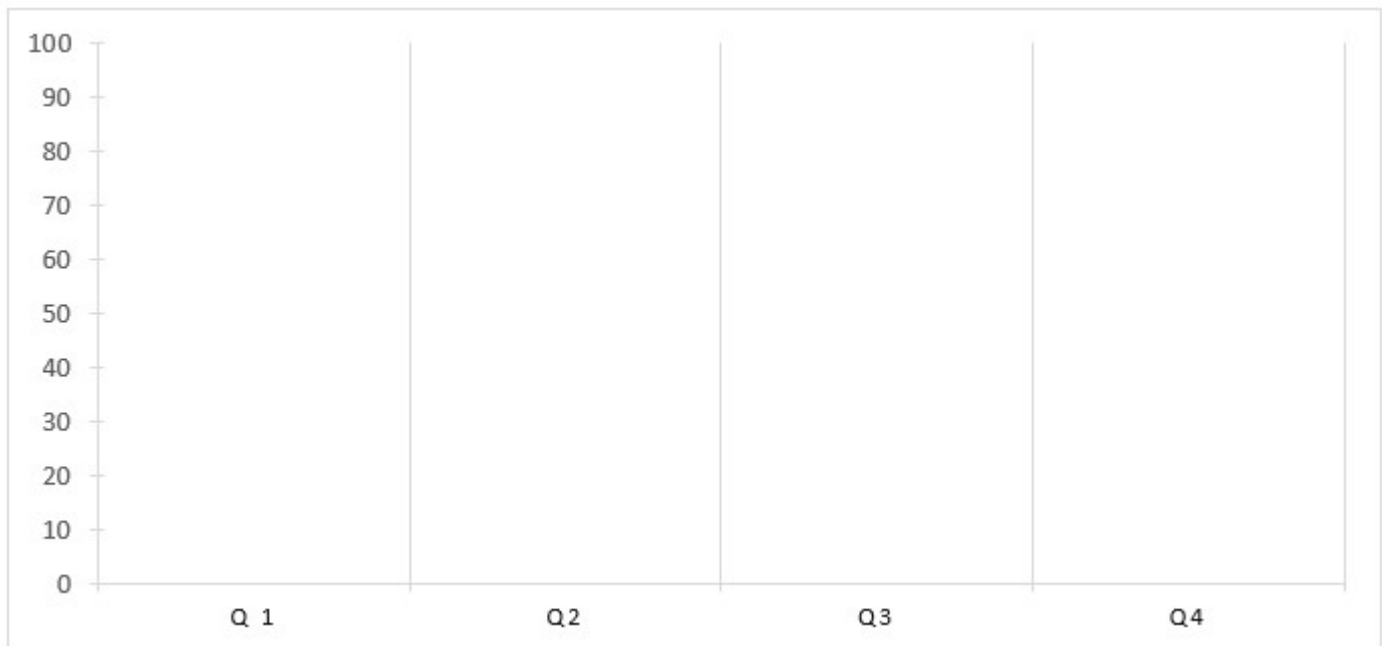
COMPLETE? ☐

- ☐ A Collect feedback from 500 In-District participants through focus groups, public forums, surveys and evaluations. Implement 5-10 recommendations.
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
- ☐ B Host two new events for the community to attend without registration fee.
 1. _____
 2. _____
- ☐ C Create a Youth Advisory Task Force and implement 3 recommendations.
 1. _____
 2. _____
 3. _____

6. OPEN COMMUNICATION

COMPLETE? ☐

- ☒ A Implement audio recording at Board Meetings.
- ☐ B Submit Government Finance Officers Association (GFOA) Budget Application and address feedback for resubmission.
- ☐ C Create an OBPD quarterly newsletter tracking engagement to increase each quarter.





May 1, 2025 - April 30, 2026

Employee Status	Accomplish 6 of 6 OKR's
Part-Time<400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
*CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

*CPI employees and full-time employees with 20 or more years of service, can elect to receive a pay-out of any bonus PTO hours awarded to them. Each hour is paid out at \$20.00 an hour.



Memo

To: Board of Commissioners
From: Bob Johnson, Deputy Director
Date: June 10, 2025
Re: Board Report

Parks

- Shade structures around Central Park campus have been installed. Locations include the TreeTop Playground outside the Family Recreation Center, Sandlot Playground, Tennis Center Patio, and outside the bocce court at the north athletic fields.
- Water fountains and irrigation have been turned on at Central Park. Staff made several repairs to get the three systems up and running properly.
- Staff met with Wolfe Building Movers and FGM Architects Inc. to gather additional information related to options for the Saddlebrook barn.
- Irrigation supply bags have been added to the recently planted trees at Central Park, Dean Nature Sanctuary, and Saddlebrook Park. Watering newly planted trees regularly during their first few years is essential for root establishment, healthy growth, and long-term survival.
- Split rail fence was installed at the Dean Nature Sanctuary along the stone pathway near the canoe launch. Additionally, solar powered parking lot lights have been added around the parking lot.
- The koi pond at Central Park West underwent its annual spring cleaning, and new perennials were planted at the entrance to the facility.
- The Parks Department has been key in tournaments, special events, and athletic field preparation during the spring and early summer.

Aquatics and Maintenance

- Congratulations to Jake Stachowiak and Valerie Louthan for earning their Pool Operator certifications. This intense two-day course and exam is critical to understanding aquatic operations, water chemistry, mechanical systems, and safety components.
- Cool weather delayed the opening of Splash Island by one week.
- Backflow testing has been completed district wide on plumbing devices. RPZ (Reduced Pressure Zone) backflow testing is an annual state requirement.
- New outlets were installed to complete the digital clocks upgrade in the classrooms.
- Staff met to create a Gantt timeline for all projects over the next 9 months.
- Staff completed several in-house repairs, including work on one of the pumps for Splash Island, the leisure pool, and the hot tub, as well as HVAC rooftop unit five.
- Staff relocated the Perry Weather strobe light above Splash Island to allow for a better visual cue if lightning is detected in the area.

Facilities

- The Pink 5K was a huge success, with 1,207 participants registered. A donation in excess of \$25,000 will be made to the Hinsdale Hospital Foundation Open Arms Breast Cancer Outreach Fund, which provides free mammograms to women in need.
- The Tom's Try-Athlon Committee finalized plans for the event, prepping the course, organizing the age group check-in, and assigning volunteer spots. There were over 120 youth athletes registered to compete. The swimming portion takes place in Swim Central, and the bike/run takes place throughout the Central Park campus.
- Splash Island is officially open for summer. It is a community hub for families to enjoy spending time in a safe, supervised environment meeting neighbors and school friends. Staff have been busy reserving the outdoor picnic area for birthday parties and sport team socials.
- The DuPage County Health Department was on deck at Swim Central, which they used as a backdrop to film their summer Protect Swimmers PSA. This was a wonderful opportunity to showcase the facility to the community and draw attention to water safety.
- Staff attended the Hinsdale District 86 Transition Group Community Breakfast, and connected with D86 educators, therapy leaders and students involved in the program. The video presentation showcased local facilities, including the Family Recreation Center, and how it positively impacts the daily lives of the students.
- The Fitness Office renovation is complete with new carpeting and furniture. The new layout supports the different needs of fitness instructors, personal trainers, and an athletic coordinator to focus better and work more efficiently.



Oak Brook Park District

Total Membership Packages/In-District Percentage

2025 Membership Package Data																				
	January					February					March					April				
	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate
Central Park Campus	33	1	35	69	49%	39	3	41	83	51%	38	1	38	77	51%	38	1	37	76	51%
Family Recreation Center	678	168	939	1785	47%	678	143	946	1767	46%	659	168	919	1746	47%	659	170	919	1748	47%
SilverSneakers	262		1095	1357	19%	273		972	1245	22%	287		1012	1299	22%	288		1038	1326	22%
Renew Active	99		377	476	21%	102		320	422	24%	104		342	446	23%	107		352	459	23%
Total Memberships	1072	169	2446	3687	34%	1092	146	2279	3517	35%	1088	169	2311	3568	35%	1092	171	2346	3609	35%
	May					June					July					August				
	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate
Central Park Campus	33	1	35	69	49%															
Family Recreation Center	671	166	923	1760	48%															
SilverSneakers	293		1058	1351	22%															
Renew Active	107		367	474	23%															
Total Memberships	1104	167	2383	3654	35%	0	0	0	0		0	0	0	0		0	0	0	0	
	September					October					November					December				
	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate	In District	Corporate	Out of Distric	Total	% In District with Corporate
Central Park Campus																				
Family Recreation Center																				
SilverSneakers																				
Renew Active																				
Total Memberships	0	0	0	0		0	0	0	0		0	0	0	0		0	0	0	0	

2024 Membership Package Data												
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Total CPC Memberships	70	71	72	74	78	74	74	73	76	75	78	78
Total FRC Memberships	1240	1313	1361	1407	1470	1501	1515	1506	1527	1594	1618	1638
Total SilverSneakers	735	785	818	855	888	918	953	1008	1040	1075	1096	1119
Total Renew Active	240	256	280	294	305	320	328	337	350	362	377	390
Total Memberships	2285	2425	2531	2630	2741	2813	2870	2924	2993	3106	3169	3225
In-District	33%	33%	32%	32%	32%	32%	32%	31%	31%	31%	31%	31%
Out-of-District	67%	67%	68%	68%	68%	68%	68%	69%	69%	69%	69%	69%



Oak Brook Park District

Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	February	March	April	TOTALS
24-25	Uses	28	59	42	10	15	25	22	21	32	35	36	34	359
	Parties	\$11,844	\$19,665	\$12,626	\$2,879	\$8,091	\$8,646	\$8,591	\$8,830	\$11,417	\$13,355	\$11,043	\$9,874	\$126,861
	Rentals	\$3,124	\$13,558	\$11,442	\$870	\$1,425	\$3,963	\$3,190	\$1,638	\$5,088	\$4,118	\$8,282	\$7,330	\$64,027
	TOTAL	\$14,968	\$33,223	\$24,068	\$3,749	\$9,516	\$12,609	\$11,781	\$10,468	\$16,505	\$17,473	\$19,325	\$17,204	\$190,888

25-26	Uses	36												36
	Parties	\$15,467												\$15,467
	Rentals	\$5,050		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,050
	TOTAL	\$20,517	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,517

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
24-25	Registrations	835	882	918	2,635
	Private	\$36,882	\$33,024	\$42,898	\$112,804
	Group	\$55,371	\$61,670	\$72,217	\$189,258
	TOTAL	\$92,253	\$94,694	\$115,115	\$302,062

25-26	Registrations	453			453
	Private	\$30,140			\$30,140
	Group	\$20,937			\$20,937
	TOTAL	\$51,077	\$0	\$0	\$51,077

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
24-25	Registrations	40	72	71	52	235
	Revenue	\$10,147	\$21,376	\$17,932	\$10,166	\$59,621

25-26	Registrations	42				42
	Revenue	\$9,432				\$9,432

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: OBJECTIVES AND KEY RESULTS FOR MAY 1, 2025, THROUGH APRIL 30, 2026

AGENDA NO.: 8 A

MEETING DATE: JUNE 21, 2025

STAFF REVIEW: Director of Recreation and Communications, Robert Pechous:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Over the past year, staff have been diligently working toward four primary annual goals established for the period of May 1, 2024, through April 30, 2025. These goals are carefully crafted to be specific, measurable, achievable, relevant, and time-bound, ensuring clarity of purpose and accountability across the organization. Progress updates are provided to staff monthly, with reports distributed internally and included in the monthly board packet. The structured goal-setting and tracking initiative was first introduced in January 2023.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Leadership Team developed 6 new goals that are based upon the core values, which will be measured from May 1, 2025, to April 30, 2026. If the objectives are met, full-time staff would receive paid time off (PTO), and part-time staff (working at least 400 hours) would receive a cash bonus equivalent to the PTO received by the full-time staff.

ACTION PROPOSED:

A Motion (and a Second) to approve the Objectives and Key Results for May 1, 2025, Through April 30, 2026.

OBJECTIVES AND KEY RESULTS

May 1, 2025 - April 30, 2026

MONTHLY UPDATE June 1, 2025

Accomplish 6 of 6 OKR's: May 1, 2025 – April 30, 2026

"Accomplish" means 2 of 3 subgoals (A,B,C) under each main objective, are completed.

1. HOLISTIC WELLNESS

COMPLETE? ☐

- ☐ A Create 4 new wellness opportunities to promote community, growth, and reflection.

1. _____
2. _____
3. _____
4. _____

- ☐ B Introduce 2 new cultural dance opportunities.

1. _____
2. _____

- ☐ C Involve 25 new participants in Cardio Tennis classes.

1

25

2. ENVIRONMENTAL STEWARDSHIP

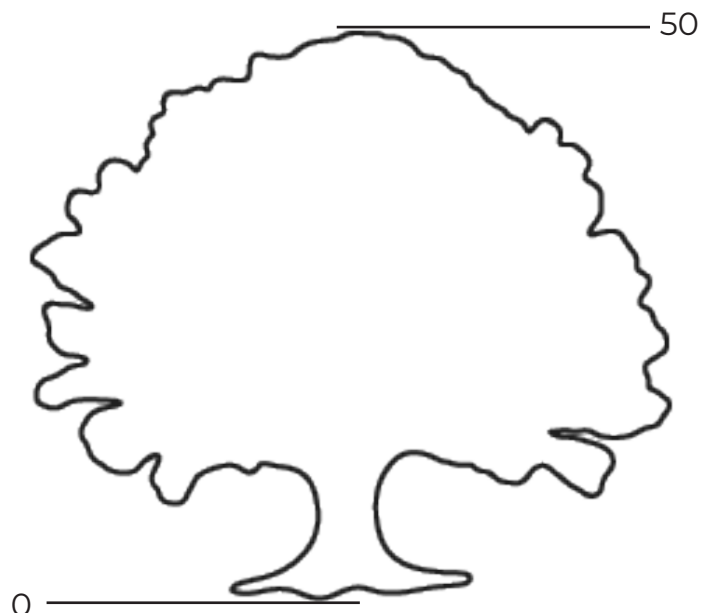
COMPLETE? ☐

- ☐ A Convert 1 acre of turf grass in parks to natural areas.

- ☐ B Convert 5 paper forms from print to digital.

1. _____
2. _____
3. _____
4. _____
5. _____

- ☐ C Plant 50 new trees in the parks.



OBJECTIVES AND KEY RESULTS

3. INCLUSION

COMPLETE? ☐

- ☐ A Partner with Gateway for a special inclusive event.
 1. _____
- ☐ B Create 3 new successful inclusive programs.
 1. _____
 2. _____
 3. _____
- ☐ C Complete 25 recommended ADA facility and park upgrades.

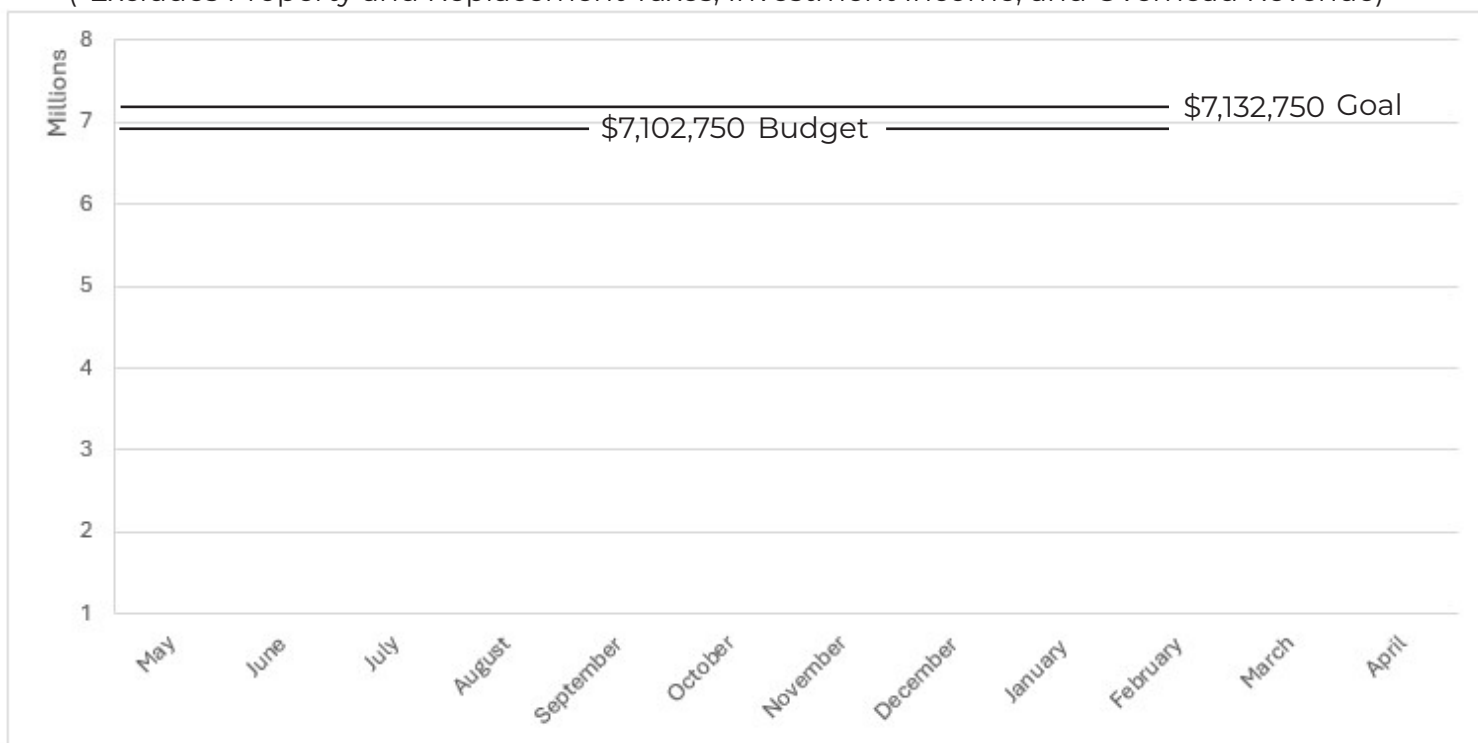
1

25

4. TEAMWORK

COMPLETE? ☐

- ☐ A Develop and implement a customer service representative digital passport.
- ☐ B Complete 5 in-house improvement projects with a total of \$10,000 cost savings.
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
- ☐ C Exceed revenue budget by \$30,000 between the General, Recreation, & Tennis Funds.
(*Excludes Property and Replacement Taxes, Investment Income, and Overhead Revenue)





OBJECTIVES AND KEY RESULTS

5. COMMUNITY ENGAGEMENT

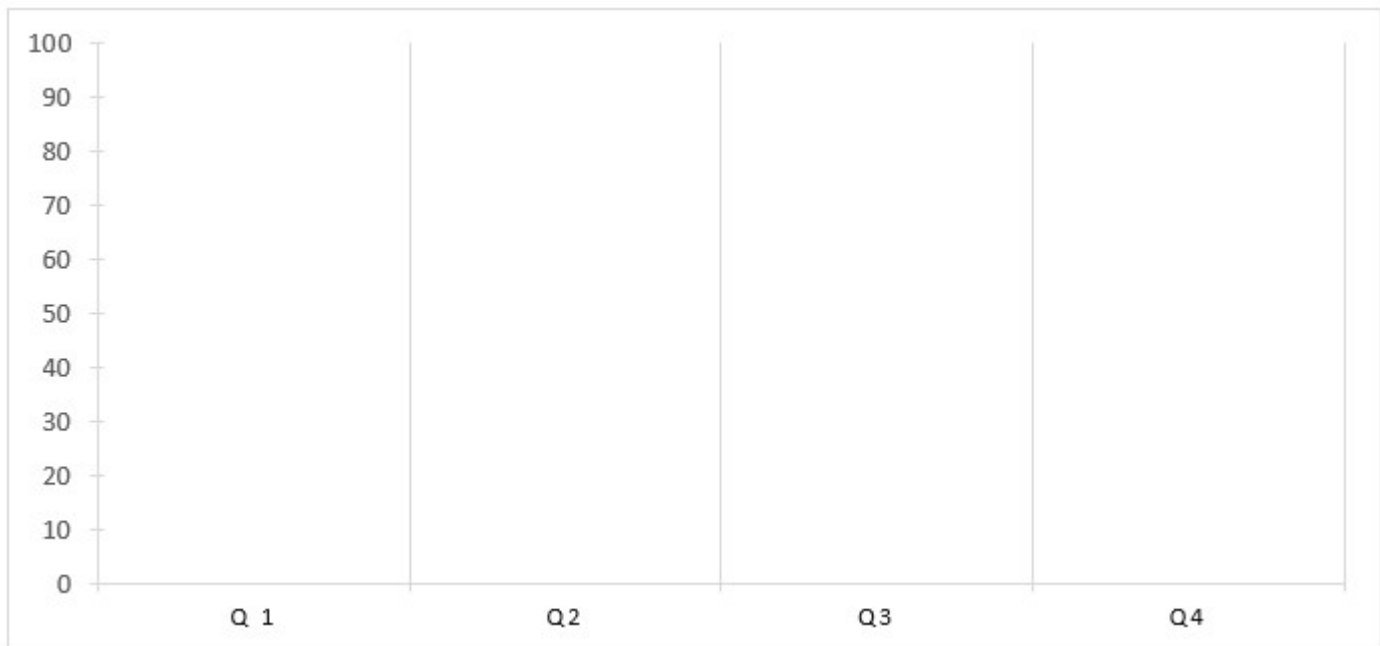
COMPLETE? ☐

- ☐ A Collect feedback from 500 In-District participants through focus groups, public forums, surveys and evaluations. Implement 5-10 recommendations.
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
- ☐ B Host two new events for the community to attend without registration fee.
 1. _____
 2. _____
- ☐ C Create a Youth Advisory Task Force and implement 3 recommendations.
 1. _____
 2. _____
 3. _____

6. OPEN COMMUNICATION

COMPLETE? ☐

- ☐ A Implement audio recording at Board Meetings.
- ☐ B Submit Government Finance Officers Association (GFOA) Budget Application and address feedback for resubmission.
- ☐ C Create an OBPD quarterly newsletter tracking engagement to increase each quarter.





May 1, 2025 - April 30, 2026

Employee Status	Accomplish 6 of 6 OKR's
Part-Time<400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
*CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

*CPI employees and full-time employees with 20 or more years of service, can elect to receive a pay-out of any bonus PTO hours awarded to them. Each hour is paid out at \$20.00 an hour.





Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF A TRAVEL EXPENSE FOR COMMISSIONER ATTENDANCE AT THE NATIONAL RECREATION AND PARK ASSOCIATION CONFERENCE HELD IN ORLANDO, FLORIDA, SEPTEMBER 15-18, 2025

AGENDA No.: 8 B

MEETING DATE: JUNE 16, 2025

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

A handwritten signature in blue ink, reading "Marco Salinas".

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

A handwritten signature in blue ink, reading "Laure Kosey".

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In accordance with the Local Government Travel Expense Act (ILCS 50/150 *et. seq.*) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The National Recreation and Park Association Annual Conference will be held September 15-18, 2025 in Orlando, Florida.

The 2025 NRPA Annual Conference provides more than 200 education sessions through 12 education tracks specifically tailored to parks and recreation. The sessions cover a wide variety of topics such as equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more. Attendees also will have the opportunity to earn up to 1.4 Continuing Education Units (CEUs).

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A cost estimate for commissioner travel is presented on the attached travel cost form. The park district will investigate and use every cost savings available to reduce any travel expense. NRPA is also offering a virtual conference package.

As it is anticipated registration filling up quickly for the NRPA Conference, staff is seeking a confirmation from each commissioner regarding their attendance at the 2025 NRPA conference and to approve the travel expenses for commissioners attending the conference.

ACTION PROPOSED:

A Motion (and a second) to approve the travel expenses for Commissioner attendance at the National Recreation and Park Association Conference held September 15-18, 2025 in Orlando, FL (Please state names of the commissioners attending the conference when making the motion.)

OAK BROOK PARK DISTRICT

Travel, Meal, and Lodging Expense Reporting & Reimbursement Form

Name:		Title: Commissioner		Dept: Board		Travel Purpose: NRPA Conference 2025 - Orlando, FL							
PRE-TRAVEL ESTIMATED EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Lodging	Airfare	Taxi/Bus/ Train, etc.	Mileage (net miles x rate)	Parking	Misc. (Tolls)	Meals			Total Estimated Costs	Notes	
								Breakfast	Lunch	Dinner			
09/15/25	\$ 745.00	\$ 254.00	\$ 450.00	\$ 55.00				\$ 20.00	\$ 22.00	\$ 33.00	\$ 1,579.00		
09/16/25		254.00		20.00				20.00	22.00	33.00	349.00		
09/17/25		254.00		20.00				20.00	22.00	33.00	349.00		
09/18/25				55.00				20.00	22.00		97.00		
											-		
											-		
											-		
Total:	\$ 745.00	\$ 762.00	\$ 450.00	\$ 150.00	\$ -	\$ -	\$ -	\$ 80.00	\$ 88.00	\$ 99.00	\$ 2,374.00		
Requester Signature:							Date:					2025 Per Mile Reimbursement Rate: \$0.70	
Department Director Approval:							Date:						

This form shall be completed and approved prior to the expected travel date. Once travel has been completed, all final expenses are to be documented on page two of this form. Meal per diem rates vary based on travel locations and destinations. Visit the U.S. General Services Administration website <https://www.gsa.gov/> for the current applicable rates.

Calculation of estimated reimbursable miles for business use of a personal vehicle

Enter one-way travel miles from home location to work location: (A)

Enter one-way travel miles between home location and travel destination: (B)

Enter one-way travel miles between work and travel destination: (C)

Once you have entered mileage information at left, proceed to select the corresponding reimbursement amounts as calculated below. Such amounts are for round-trip travel per day.

- Scenario 1:** Depart from work location, travel to destination, and return to work location. ***(C) x 2 = Net miles***
- Scenario 2:** Depart from work location, travel to destination, and end at home location. ***(C) + (B) - (A) = Net miles***
- Scenario 3:** Depart from home location, travel to destination, and end at work location. ***(B) + (C) - (A) = Net miles***
- Scenario 4:** Depart from home location, travel to destination, and end at home location. ***[(B) - (A)] x 2 = Net miles***

<u>Net Miles x</u>	<u>Reimb. Rate =</u>	<u>Reimb. Amt.</u>
0.0	\$0.70	\$ -
0.0		\$ -
0.0		\$ -
0.0		\$ -



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE 25-0616: AN ORDINANCE
DECLARING SURPLUS PERSONAL PROPERTY AND
AUTHORIZING THE SALE OR CONVEYANCE THEREOF**

AGENDA NO.: 8 C

MEETING DATE: JUNE 16, 2025

STAFF REVIEW: Valerie Louthan, Superintendent of Facilities:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS
ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate.

Items that have been recently identified as surplus property are listed in the attached Ordinance 25-0616.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The recommended manner of conveyance for each item is provided in the ordinance.

ACTION PROPOSED:

Motion (and a second) to approve Ordinance 25-0616: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

ORDINANCE NO. 25-0616
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THERE OF

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

Qty	Item	Brand	Color/Description/Model Number Serial Number	Disposal Method
1	Pizza Warming Oven	Unknown	Grey Metal	Recycle
1	Desk Chair	Unknown	Black Leather	Dispose
1	Desk Chair	Unknown	Blue Leather	Dispose
2	Filing Cabinets	Unknown	Brown Metal and Black Metal	Recycle
1	Spin Bike	Matrix	Grey Metal	Recycle
2	Fitness Mat Rack	Power Systems	Black Metal	Recycle
1	Fitness Bosu Ball Rack	Unknown	White Metal	Recycle
13	Computer	Dell	Black Desktop computer	Recycle
2	Monitor	HP	Black	Recycle
1	Laptop	Dell	Black	Recycle
3	Printer	HP		Recycle
1	PVC Storage Rack	Unknown	White Plastic	Recycle
8	Tumbling Mats	Unknown	Blue Plastic	Dispose

(Hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District’s staff has recommended that the Property, except for the Property designated to be recycled/discarded or traded-in, can best be sold directly by the District’s

Executive Director to a municipality, school district, or park district, or may be sold indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

Section 2: The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded or traded-in, may be sold directly by the District's Executive Director to a municipality, school district, or park district, or indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District's

Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 16th DAY OF JUNE 2025.

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By:

Sharon Knitter, President

ATTEST:

By:

Laure L. Kosey, Secretary

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: WIZARD FOOTBALL CLUB AGREEMENT

AGENDA NO.: 9 A

MEETING DATE: JUNE 16, 2025

STAFF REVIEW:

Recreation Manager, Brian Dewolf:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The District desires to provide an opportunity for the use of the fields when not in use by the District and to develop financial means for Park District improvements.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

An agreement between Wizard FC and the Park District will have multiple benefits for the District such as:

- 1.) The Club has highly credentialed and experienced professional trainers and coaches.
- 2.) The 501c3 Club is an experienced operator and manager of a highly rated youth soccer program. It fields 31 youth soccer teams, including 17 boys' teams and 14 girls' teams from ages U8 – U19, including some of the most developmentally advanced and competitive boys' and girls' youth soccer teams in the country, and multiple teams have represented the United States in World Youth Cup play in Europe.
- 3.) The Club provides soccer-related athletic and sports opportunities to students in grades K-12, some of whom are residents of the District.
- 4.) The Club has previously had an agreement with the District from 2020-2025, and this agreement would be from 2025-2030.

In exchange for the proposed licensed use of the athletic fields, the Wizard Football Club has agreed to pay \$100,000 each year for five years, and Capital Contribution Fees of a total of \$500,000 for the improvement of fields.

ACTION PROPOSED:

For Review and Discussion Only

**LICENSE AND USE AGREEMENT
CENTRAL PARK FIELDS
OAK BROOK PARK DISTRICT-- WIZARD FOOTBALL CLUB**

This LICENSE AGREEMENT (“**Agreement**”) is made as of this 16th day of June, 2025 (“**Effective Date**”), by and between the OAK BROOK PARK DISTRICT, DuPage County, Illinois, an Illinois park district (“**District**” or “**Park District**”), and WIZARD FOOTBALL CLUB, an Illinois not-for-profit corporation (“**Licensee**”). District and Licensee are hereinafter sometimes referred to individually as a “**Party**,” and together as the “**Parties**.”

RECITALS

- A. District owns, operates, manages, and controls certain real property located at 1315 Kensington Rd., Oak Brook, Illinois, and 1450 Forest Gate Rd., Oak Brook, Illinois (“**Central Park North Fields**” or “**Fields**”).
- B. District plans to develop the Central Park Fields into a first-class soccer facility containing a variety of structures, facilities, and recreational amenities, including several natural grass and synthetic turf soccer/athletic fields (the “**Facilities**” or “**Improvements**”).
- C. District has identified times when certain portions of Central Park Fields, including those more particularly described below, will not be needed or useful for District purposes.
- D. Licensee is organized to promote the healthy physical and mental development of the youth who reside in Oak Brook and surrounding communities through soccer.
- E. The Board of Park Commissioners of the District (“**Park Board**”) has determined that the best interests of the District and the public will be served by the grant of a license to Licensee to use those portions of Central Park Fields identified below for the purposes designated herein and at such times as outlines in this Agreement, in exchange for good and valuable consideration.

NOW, THEREFORE, for and in consideration of the mutual promises hereinafter contained, and for other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Incorporation of Recitals. The recitals set forth above are hereby incorporated in this Agreement, and all covenants, terms, conditions, and provisions hereinafter contained shall be interpreted and construed in accordance therewith. All exhibits referenced herein are hereby incorporated into and made a part of this Agreement.

2. **License Granted; Licensed Uses.** Subject to the terms and conditions of this Agreement, District hereby grants Licensee, and Licensee hereby accepts and agrees to exercise, during the term of this Agreement, the following rights and privileges (“**License**”):

- (a) Licensee will have right to use Central Park North Field 1, 2, 3, 4, 7, 8, 9A, as well as the Synthetic Turf Field as shown on the Site Plan (“**Site Plan**”) attached to this Agreement as **Exhibit A**, on the dates and during the times set forth in the “**Master Use Schedule**,” attached to this Agreement as **Exhibit B**, for the sole and limited purposes of conducting the soccer programming, training, practice, games and league play set forth in **Exhibit B**, as approved by the District pursuant to the procedures and schedules set forth herein;

The foregoing portions of Central Park North Fields and the Synthetic Turf Field that Licensee has the right to use are hereinafter collectively referred to as the “**Licensed Property**,” and the foregoing rights of use and access are hereinafter sometimes collectively referred to as the “**Licensed Uses**.” Licensee shall not use the Licensed Property for any activities or uses except the Licensed Uses, without the District’s prior written consent. District reserves and shall have the right to use and to permit others to use the Licensed Property at any time that it is not in use by Licensee, whether as set forth in the Master Use Schedule, attached hereto as **Exhibit B**, or pursuant to notice from Licensee as hereinafter provided.

Licensee shall notify District if Licensee will not be using any portion of the Licensed Property which Licensee is scheduled to use under the Master Use Schedule (“**Scheduled Use**”). Such notice shall be given as far in advance of the Scheduled Use as is practicable by telephone and in accordance with the notice provision in Paragraph 23 of this Agreement, it being the intent of the Parties that the Licensed Property may be used by District or by third parties that are authorized by District, whenever it is not in use by Licensee, notwithstanding that it was made available to Licensee under the Master Use Schedule.

3. **Term of License.** The initial term of this Agreement shall commence upon August 1, 2025 (“**License Commencement Date**”) and shall, unless terminated earlier as provided pursuant to Paragraph 21 of this Agreement, run for a continuous period of five (5) years, ending on July 31, 2030 (“**Initial Term**”). Any agreed-to extensions of the License term beyond the Initial Term shall be upon the same terms and conditions stated in this Agreement, unless otherwise agreed by the Parties. On or before July 31, 2029, the Parties agree to enter into discussions regarding extension of the license granted hereunder. Neither Party shall have the exclusive right to extend or renew this Agreement or the License granted herein.

4. **License Fees and Capital Contribution Fees.**

(a) **License Fees:** As consideration for the field use granted by this Agreement, Licensee shall pay to District an annual license fee (“**License Fee**”). The annual License Fee for years one (1) through five (5) of this Agreement shall be One Hundred Thousand Dollars (\$100,000), payable on August 1 of 2025, 2026, 2027, 2028, and 2029.

(b) **Capital Contribution Fees:** As consideration for use of the Central Park Field Improvements, Licensee shall pay to District a capital contribution fee (“**Capital Contribution**”).

Fee”). The Capital Contribution Fee shall be in addition to the annual License Fee set forth in subsection (a) above. The Capital Contribution Fee for years one (1) through five (5) of this Agreement shall be as follows:

- (i) April 1, 2027: One Hundred and Twenty-Five Thousand Dollars (\$125,000).
- (ii) April 1, 2028: One Hundred and Twenty-Five Thousand Dollars (\$125,000).
- (iii) April 1, 2029: One Hundred and Twenty-Five Thousand Dollars (\$125,000).
- (iv) April 1, 2030: One Hundred and Twenty-Five Thousand Dollars (\$125,000).

(c) Licensee shall pay to District additional capital contributions upon mutual agreement of the amounts and the purposes therefor.

(d) The Parties acknowledge and agree that a portion of the Capital Contribution Fee is for Licensee’s use of a synthetic turf field, which will be made available to Licensee. In the event the synthetic turf field is not installed, the amount of the Capital Contribution Fee shall be equitably adjusted.

5. Tournaments. To assist Licensee in paying District the required License and Capital Contribution Fees, District agrees to allow Licensee to conduct a series of soccer tournaments on the Licensed Property, commencing in 2025 (the “**Tournament(s)**”). Any such tournaments shall be operated at Licensee’s sole risk, liability, and expense, and Licensee shall defend and indemnify District from and against all claims, losses, and damages arising from said tournaments, and District shall have no liability arising therefrom. A schedule of Licensee’s tournaments and related details is set forth in **Exhibit C**. The Parties recognize and acknowledge that other fields may be required from time to time for certain Tournaments.

6. Marketing, Sponsorships and Naming Rights. The names “Central Park Athletic Fields North” and any associated names, logos, trademarks, or copyrights are the property of the District (the “**District Marks**”). Licensee may be granted a non-exclusive right to use the District Marks in conjunction with providing the uses, services, and benefits upon prior written approval of the District. Any Licensee use of the District Marks shall be non-assignable and nontransferable, shall inure solely to the benefit of the Park District, and shall cease upon termination or expiration of this Agreement for any reason. The District will provide normal promotion and mention of Licensee’s services in its publications. Any additional advertising of Licensee’s services by the District may be done by the District in its discretion at Licensee’s expense.

7. Rights and Duties.

(a) Licensee: Licensee shall pay the District for all utility costs. Any alteration after completion of the Central Park North Improvements shall be the sole responsibility and expense of Licensee, but only after Licensee has received written approval of the Park District. The District will provide one (1) set of permanent goals for the fields described in Exhibits A and C, garbage cans, and corner flags. Licensee shall provide any and all additional equipment necessary to conduct its programming. Licensee shall provide District with audited Financial Statements on an annual basis not less than thirty (30) days following each annual anniversary of the License Commencement Date; provided that in the event Licensee is unable to complete its audited annual Financial Statements by such date, the District shall agree to an extension for good cause shown. Licensee shall not install or place any equipment on Park District property outside of the Licensed

Property without the District's prior approval. Licensee shall clearly display its company name and logo at the Licensed Property to distinguish itself from the District; provided that all signage and signage location shall be approved by the District in its sole discretion prior to installation. District's signage shall be primary on all signage. Licensee will conduct authorized programming as described herein on the Licensed Property during the Hours of Operations set forth in the Master Schedule. Licensee shall also work with the District's existing recreational programs and District staff to provide a quality training and development experience to a wide range of participants. Licensee will provide a summary of the offering of programs, services, uses and benefits that it has provided on a at the end of each- season (along with prices including taxes if applicable). The summary should include specific league information, coaching clinics, exhibitions, tournaments, merchandising, concessions, if applicable, and any and all other uses, services and benefits. Licensee shall provide qualified and sufficient staffing for all operations. Licensee shall provide additional staff during large events held at the Fields such as tournaments, exhibitions, special events, and other Fields events. Licensee agrees that Licensee's personnel shall provide services in a courteous, business-like and efficient manner. Designated Park District employees may require individual Licensee personnel to modify behavior if such behavior is determined to be in violation of this Agreement, District policies or applicable law. Licensee's staff should appear clean, neat, orderly and otherwise appropriate for the services being provided. At all times during the license term, Licensee shall maintain the Licensed Space and all surrounding area in a clean, neat, orderly and safe condition. Licensee shall collect and properly dispose of trash in receptacles. The garbage area must be kept clean by Licensee at all times during Licensee use. Boxes must be broken down and placed in the appropriate containers. Licensee shall comply with all laws governing the safe storage and use of all equipment. Licensee shall comply with all applicable federal, state and local laws, rules, regulations and requirements ("Legal Requirements") in the operation of the Fields, including but not limited to all applicable sanitation, business licensing, safety, and employment Legal Requirements and any other Legal Requirements necessary for the Licensee to provide the uses, services and benefits at the Fields as provided in this Agreement. Licensee is responsible for obtaining and maintaining all necessary licenses and permits, at its sole cost and expense, during the term of its services with the District.

(b) District: The District may: 1) sell merchandise as it deems appropriate; and 2) authorize other third-party organizations to sell merchandise on the Fields during special events such as sports/recreational tournaments, exhibition events and other Park District-sponsored or sanctioned events held at the Fields. The District will perform or cause to be performed all mowing, fertilizing, herbicide and pesticide application, and field striping, all to Park District standards. The District shall have the right to enter the Fields and to operate programming and recreation and leisure activities that do not interfere with Licensee's use. The District shall conduct inspections of the Licensed Property as it sees fit.

(c) Damage to Licensed Property: In the event that all or any portion of the Licensed Property is damaged during any Licensed Use (except when the damages are caused by the willful and wanton acts of the District), the District shall make any and all required repairs. Licensee will pay one hundred percent (100%) of the District's costs and expenses incurred to make the necessary repairs within thirty (30) days of receipt of an invoice from the District for its costs and expenses. Licensee shall further pay the District the sum of \$500 per day for each day that all or any portion of the Licensed Property is inoperable due to said damages, within thirty (30) days of receipt of a statement from the Park District setting forth the number of days that the Licensed Premises or any portion thereof were inoperable or unusable. The Parties acknowledge and agree that the sums payable under this subparagraph shall constitute liquidated damages and not penalties and are in addition to all other rights of the Park District including pursuit of all remedies for breach of contract. The Parties further acknowledge that the amount of loss or damages likely to be incurred by Park District is incapable of precise estimate or difficult to estimate, and the amount specified herein bears a reasonable relationship to and is not plainly or grossly disproportionate to, the probable loss likely to be incurred in connection with Licensee's damages to the Licensed Premises. Licensee's obligations under this subsection 7(c) shall not apply to normal wear and tear or damage resulting solely from climate conditions. Licensee's obligations under this section shall continue in full force and effect after termination of this Agreement for any reason.

8. Intentionally deleted.

9. Compliance with Laws; Manner of Use. Licensee shall comply with all applicable federal, state, county and local statutes, ordinances, rules, regulations and codes in the conduct of Licensed Uses. Licensee shall conduct, and cause its members, employees, officers, and invitees to conduct, any Licensed Uses in a safe manner and in strict accordance with the terms of this Agreement. Licensee shall not make or permit to be made any use of the Licensed Property or Central Park North Fields which is directly or indirectly forbidden by law, ordinance, or government regulations, or which may be dangerous to life, limb or property, or which may increase District's insurable or uninsurable risk or liability. Licensee shall cooperate with District and the Oak Brook Police Department, and shall strictly follow all public safety requirements regarding its conduct of the Licensed Uses. Licensee shall provide adequate supervision during the conduct of the Licensed Uses.

10. Condition of Property. Except as otherwise specifically provided in this Agreement, District has not made, and by grant of the License hereunder does not make, any representations with respect to the suitability of Central Park North Fields or the Licensed Property for any purposes including but not limited to Licensee's intended purposes, it being acknowledged

and agreed by Licensee that Licensee is solely responsible for ascertaining all conditions affecting Central Park North Fields and the Licensed Property prior to its execution of this Agreement and prior to each use thereof by Licensee, its directors, officers, employees, agents, students and invitees, or any of them.

11. Reservation of Rights. In addition to the rights reserved by District under Paragraph 2, above:

- (a) District reserves for the exclusive use of its Park Board, officers, employees, agents, invitees, and the general public the remainder of Central Park Fields, other than the Licensed Property.
- (b) District and its Park Board, officials, employees, agents, invitees and the general public shall have the right to use Central Park Fields in any manner that does not unreasonably interfere with any Licensed Uses, including permitting the construction, maintenance and operation on, over or under Central Park Fields, of any public utility facility. District, its grantees, agents, and assigns shall have the right to enter upon the Licensed Property at any time(s) to inspect, maintain or repair the Licensed Property provided, that the District shall not unreasonably interfere with the Licensee's Licensed Use of the Licensed Property during the dates and times set forth in the Master Use Schedule. District's exercise or failure to exercise any of its rights under this paragraph shall not impose or create any responsibility or liability on District or affect, reduce or nullify in any way Licensee's obligations under the Agreement.

12. Environmental Matters.

- (a) At all times during the term of this Agreement, Licensee and its members, officers, employees, agents, and invitees shall use the License Property and any other portion of Central Park North Fields, in strict compliance with all applicable Environmental Laws (as hereinafter defined) and, without limiting the generality of the foregoing, shall not cause any Hazardous Materials (as hereinafter defined) to be brought onto, introduced to or handled on any portion of Central Park Fields or the Licensed Property in violation of such laws.
- (b) As used in this Agreement, the term "Hazardous Materials" means any hazardous or toxic substances, materials or wastes, including but not limited to solid, semi-solid, liquid or gaseous substances which are toxic, ignitable, corrosive, carcinogenic or otherwise dangerous or harmful to human, plant or animal health or well-being and those substances, materials, and wastes listed in the United States Department of Transportation Table (49 CFR §972.101) or by the Environmental Protection Agency as hazardous substances (49 CFR Part 302) and amendments thereto or such substances, materials, and wastes regulated under any applicable local, state or federal law including, without limitation, any material, waste or substance which is (i) petroleum, (ii) asbestos, (iii) polychlorinated biphenyls, (iv) biohazardous waste (v) designated as "hazardous substances" pursuant to Section

311 of the Federal Water Pollution Control Act (33 U.S.C. §1321) or listed pursuant to Section 307 of the Federal Water Pollution Control Act (33 U.S.C. §1317), (vi) defined as a "hazardous waste" pursuant to Section 1004 of the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. or (vii) defined as a "hazardous substance" pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act 42 U.S.C. §§9601 et seq. or any other applicable Environmental Law.

- (c) As used in this Agreement, "Environmental Laws" means all federal, state and local environmental statutes, rules, regulations, ordinances, judicial or administrative decrees, orders or decisions, authorization or permits, and common law, including, but not limited to, the Resources Conservation and Recovery Act, 42 U.S.C. §§6901 et seq., the Clean Air Act, 42 U.S.C. §§7401 et seq., the Federal Water Pollution Control Act, 33 U.S.C. §§1251 et seq., the Emergency Planning and Community Right to Know Act, 42 U.S.C. §§11001 et seq., the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., The Toxic Substances Control Act, 15 U.S.C. §§2601 et seq., the Oil Pollution Control Act, 33 U.S.C. §§2701 et seq., the National Environmental Policy Act, 42 U.S.C. §§4321 et seq., the Safe Drinking Water Act, 42 U.S.C. §§300 (f) et seq., the Illinois Environmental Protection Act, 415 ILCS 5/1 et seq. or any other comparable local, state or federal statute or ordinance pertaining to the environment or natural resources, including, without limitation, the preservation of wetlands, and all regulations pertaining thereto.
- (d) Licensee shall provide District with written notice (i) upon Licensee's obtaining knowledge of any potential or known violations of applicable Environmental Laws or the release or threat of release of any Hazardous Materials affecting any portion of the Licensed Property or the Central Park North Fields or (ii) of Licensee's receipt of any notice, correspondence, demand or communication of any nature from any governmental authority related to any alleged or actual violation of any Environmental Laws affecting any portion of the Licensed Property or the Central Park North Fields.

13. Use of Licensed Property. Neither Licensee nor any of its respective employees, agents, volunteers or assigns shall place, keep, store or otherwise permit to be placed, kept or stored on the Licensed Property, any equipment or materials, except during such time as Licensee's employees or agents are physically present and conducting activities permitted under this Agreement. In the event that any Licensed Uses require Licensee or its employees or agents to use, place, locate or store any equipment or materials on the Licensed Property at any other time(s), Licensee shall obtain the written approval of District prior to each instance in which Licensee seeks to use, locate, or store such equipment or materials on the Property, which approval may be conditioned on or subject to reasonable requirements. The District may grant Licensee the right to access Central Park North storage facility at times and in areas designated by the District and on other such terms as may be determined by the District in its sole discretion.

14. Suspension of Use. In the event of an emergency, safety issue, or failure to maintain insurance, or any other condition that constitutes a substantial threat to the health or safety of the District or its park commissioners, officers, employees, agents, invitees or others, as determined by the District in its sole reasonable discretion, the District may immediately suspend Licensee's activities hereunder until such condition has been remedied to the District's reasonable satisfaction in accordance with this Agreement. Licensee shall comply at all times with Zach's Law (430 ILCS 145/1 et seq.) during the Term of this Agreement.

15. Taxes. On the Effective Date, Central Park Fields and the Licensed Property is exempt from real estate and other taxes by virtue of District's status as a unit of local government. Licensee shall be solely responsible for, and hereby indemnifies and holds District harmless against and from, all costs, taxes, charges and expenses, including without limitation any permits, special assessments, real estate, personal property, or other tax, fine or penalty, which arises or may arise out of the Licensee's use of the Licensed Property, or any other part of Central Park North Fields, its exercise of the privileges, or its performance or non-performance of its obligations, under this Agreement. In the event any real estate, leasehold, use, personal property or other taxes or charges of any kind are levied or assessed against Central Park North Fields or any portion thereof, including the Licensed Property, or improvement thereon, or against the District, by reason of the existence of this Agreement or Licensee's use of all or any part of Central Park North Fields, including the Licensed Property, or any improvement thereon, Licensee shall pay promptly all such taxes or charges. District shall send to Licensee a copy of any tax bill or notice of assessment which District receives within a reasonable period of time after District's receipt of same, but in no event later than thirty (30) days prior to the deadline date for filing any protest or objection thereto or making any payment thereon (unless District does not receive any such notice or bill within thirty (30) days prior to the deadline date, in which case District shall provide a copy of the notice or bill within five (5) business days after its receipt). Licensee, in its own name or in the name of District, if necessary, shall have full right at its sole cost and expense to contest the imposition and/or amount of all taxes, assessments, charges, but the pendency of such contest shall not affect Licensee's obligations under this paragraph. In addition to the foregoing, in the event Central Park Fields or the Licensed Property is determined to be subject to taxes as the result of this Agreement or the activities conducted by Licensee thereon or thereat, either Party may terminate this Agreement. In such event District shall return to Licensee an amount equal to the License Fee for the then-current year divided by 365 and multiplied by the number of days that would have been remaining until the anniversary date of the License; provided however that District shall be permitted to withhold such payment until evidence of Licensee's payment of the tax assessed is received by District.

16. Waiver and Release of Liability. Licensee shall conduct all Licensed Uses entirely at its own risk. Licensee acknowledges that District shall not provide any supervision, security or protection in connection with any Licensed Uses. District shall not be liable or responsible for damage caused by fire, vandalism or other casualty to, or for the destruction, loss, or theft of, any vehicle, equipment, material, supply or other personal property at any time during the Agreement, except such proximately caused by the willful and wanton conduct of District. To the fullest extent permitted by the laws of the State of Illinois, Licensee hereby forever waives, relinquishes and discharges District, and its park commissioners, officers, employees and agents from, any and all claims of every nature whatsoever, which Licensee may have at any time against

District, its Park Board, officers, employees and/or agents, including without limitation claims for personal injury or property damage sustained or incurred by Licensee or any person claiming by, through or under Licensee, relating directly or indirectly to any Licensed Uses, the condition of Central Park North Fields or the Licensed Property, or use by District or Licensee of Central Park North Fields or the Licensed Property except claims that involve actions proximately caused by the willful and wanton conduct of District.

17. Indemnification and Hold Harmless. Licensee hereby indemnifies and shall defend and hold harmless the District, its park commissioners, officers, employees, volunteers and agents (the “Park Indemnitees”) from and against any and all suits, liabilities, claims, losses, costs, and damages, including but not limited to consequential damages, penalties, fines and expenses, of every kind or nature whatsoever, including without limitation court costs and attorneys’, paralegals’ and consultants’ fees (the “Legal Expenses”), suffered, incurred or sustained by any of the Park Indemnitees, including without limitation, liabilities for the death of, or injury to, any person or the loss, destruction or theft of, or damage to, any property, or liabilities imposed under any Environmental Laws, to the extent relating directly or indirectly to, or arising directly or indirectly from, the exercise by Licensee, its employees, agents and invitees, or any other person acting on its or their behalf or with its or their authority or permission, of the obligations, rights or privileges imposed upon, or granted to, Licensee under this Agreement or their use of the Licensed Property. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph 17. Licensee shall similarly defend, indemnify and hold harmless the Park Indemnitees against and from any and all suits, claims, losses, costs, damages (including but not limited to consequential damages), penalties, fines and expenses, including without limitation Legal Expenses, suffered, sustained or incurred by any of the Park Indemnitees to the extent resulting from Licensee’s breach of any provision of this Agreement or otherwise incurred by District in enforcing the terms of this Agreement.

18. Insurance to be Maintained by Licensee. In addition to, and without limitation of, Licensee’s obligations under Paragraphs 16 and 17 above, and at no cost to District, Licensee shall obtain and keep in full force and effect for so long as any claim relating to any Licensed Uses legally may be asserted, comprehensive general liability and property damage, and business auto liability insurance written to include the coverages for not less than the minimum limits (or greater if required by law) set forth in **Exhibit D** attached to and incorporated by reference in this Agreement. Prior to commencement of any of the Licensed Uses, Licensee shall obtain and deliver to District a certificate of insurance naming District as an additional insured.

19. No Property Interest. This Agreement and the License granted hereunder do not convey to, or create in favor of, Licensee, any legal or equitable title or property interest in whole or in part to Central Park North Fields or any portion thereof, including the Licensed Property; it being acknowledged that this Agreement is a license and not a lease and merely grants temporary and limited permission to Licensee to use the Licensed Property on and subject to the terms and conditions hereof. Licensee expressly acknowledges and agrees that any statute or ordinance relating to landlord/tenant matters or forcible entry and detainer is not applicable to this Agreement and Licensee expressly waives any and all rights to which Licensee might otherwise be entitled under said laws.

20. Assignment Prohibited. Licensee shall not assign, transfer, or otherwise convey to any person or entity whatsoever any of its rights or duties under this Agreement, in whole or in part, or otherwise permit the use of the Licensed Property or any portion thereof, by any person contrary to the provisions of this Agreement.

21. Termination. District reserves the right to terminate the License and any and all rights and privileges hereby granted to Licensee under this Agreement immediately upon notice to Licensee in the event:

- (a) Licensee violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement, which by its nature is susceptible to cure, within thirty (30) days after Licensee's receipt of written notice of such breach. Notwithstanding the foregoing, and depending upon the nature of the breach, the District reserves the right, in its sole discretion, to suspend the License until such time as Licensee has cured said breach or has provided the District with adequate security, as determined by the Park District in its sole discretion, to cover any potential liability that may arise as a result of said breach. In the event that Licensee violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement as such cure process described above may apply, District may pursue any and all legal and equitable remedies.
- (b) District receives notice of an alleged violation of any federal, state, or local law, ordinance, rule or regulation relating to Licensee's conduct of any Licensed Uses on, or use of, all or any part of the Licensed Property. Notwithstanding the foregoing, in the event the District receives notice of an alleged violation, and depending upon the nature of said violation, the District may elect, in its sole discretion, to suspend the License until such time as the alleged violation has been fully adjudicated by the proper official or other authority. The District may also elect, in its sole discretion, to allow Licensee to continue its Licensed Uses under this Agreement provided that Licensee provides the District with adequate security, as determined by the Park District in its sole discretion, to cover any potential liability that may arise if the alleged violation is substantiated. In the event that the Park District elects to suspend the License after receipt of notice of an alleged violation, and said violation is later determined to be unfounded, the term of this Agreement shall be automatically extended for a period of time equal to the length of the suspension.
- (c) District is ordered to do so by any regulatory body or other governmental agency having jurisdiction.
- (d) Licensee shall have (a) filed a voluntary petition in bankruptcy or made an assignment for the benefit of creditors; (b) consented to the appointment of a receiver or trustee of all or part of its property; or (c) an involuntary petition in

bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing.

- (e) The Licensed Property is taken by another governmental body through the exercise of its powers of eminent domain.
- (f) The Licensed Property, Central Park North Fields or any portion(s) thereof, become subject to any tax as provided in Paragraph 15, above.
- (g) The Board of Park Commissioners of the District is unable to, or abandons its plans to construct the Improvements.

District further reserves the right to terminate the License and this Agreement if District requires any of the Licensed Property in furtherance of its park and recreation purposes, which would preclude the continuation of any Licensed Uses, in which event District will give Licensee not less than six (6) months prior written notice. In the event that this Agreement is terminated by District because District requires any of the Licensed Property in furtherance of its park and recreation purposes prior to an anniversary date, Licensee shall be entitled to a refund in an amount equal to the License Fee divided by 365 and multiplied by the number of days that would have been remaining until the anniversary date of the License.

The indemnification and hold harmless obligations and all other obligations of Licensee accruing prior to the expiration or termination of this Agreement or the License granted Licensee hereunder shall survive the expiration or termination of the Agreement or License.

Licensee reserves the right to terminate the License immediately upon notice to District in the event:

- (a) District violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement, which by its nature is susceptible to cure, within thirty (30) days after District's receipt of written notice of such breach. In the event that District violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and failures to cure any such breach of this Agreement as such cure process described above may apply, Licensee may pursue any and all legal and equitable remedies.
- (b) Licensee shall have (a) filed a voluntary petition in bankruptcy or made an assignment for the benefit of creditors; (b) consented to the appointment of a receiver or trustee of all or part of its property; or (c) an involuntary petition in bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing.
- (c) The Licensed Property, Central Park North Fields or any portion(s) thereof become subject to any tax as provided in Paragraph 15, above.

- (d) The Board of Park Commissioners of the District is unable to, or abandons its plans to construct the Improvements.

Neither Party shall be liable for any consequential damages incurred by the other Party. Except for claims arising from District's willful and wanton conduct, in no event shall District's aggregate liability, if any, exceed the sum total of the License Fee paid during the six month period immediately preceding the accrual of such liability.

22. No Implied Waiver of District's Rights. No waiver of any rights which District has in the event of any default or breach by Licensee under this Agreement shall be implied from District's failure to take any action on any such breach or default and no express waiver shall affect any breach or default other than the breach or default specified in the express waiver and then only for the time and to the extent therein stated.

23. Notices. Notices shall be deemed properly given on the date received if given in writing and either (a) hand delivered; or (b) sent by facsimile transmission before 5:00 pm; or (c) sent by email before 5:00pm; or (d) sent by registered or certified mail, return receipt requested, and such notice is hand delivered or sent to the Parties at their respective addresses provided below, or as either Party may otherwise direct in writing to the other Party from time to time. Notices sent only by mail shall be deemed delivered the second business day after deposit in the mail. Notices sent by fax or email after 5:00pm shall be deemed delivered on the first day after transmission.

If to Licensee:

John A. Roberts
Chief Operating Officer
Wizard Football Club
420 N. Vine Street
Hinsdale, Illinois 60521
Tel: (312) 356-5114

E-Mail: JARoberts@Venable.com

If to District:

Dr. Laure Kosey
Executive Director
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523
(630) 990-4233

E-Mail: lkosey@obparks.org

With a copy to:
sadams@robbins-schwartz.com

24. Contingencies The duties of the Parties shall be contingent upon issuance of all required zoning and construction permits to construct the improvements as set forth in the Site Plan attached as **Exhibit A**.

25. Miscellaneous.

- (a) This instrument contains the entire Agreement between the Parties with respect to Licensee's use of the Licensed Property and cannot be modified except by a written notice dated subsequent to the date hereof and signed by both Parties.

- (b) This Agreement is intended solely for the benefit of the Parties, and is not intended, and should not be construed, as creating any rights in favor of, or any duties or obligations to, any third party.
- (c) Nothing contained in or implied from any provision of this Agreement, including but not limited to Paragraphs 16 and 17, is intended to constitute or shall constitute a waiver of the rights, defenses and immunities provided or available to District under applicable Illinois law, including but not limited to the Illinois Local Governmental and Governmental Employees Tort Immunity Act.
- (d) Licensee shall pay all of District's costs, charges and expenses, including the Legal Expenses incurred by District in enforcing Licensee's obligations under this Agreement, or which are incurred by District in any litigation, negotiation or transaction, in which Licensee causes District, without District's fault, to become involved or concerned.
- (e) District shall pay all of Licensee's costs, charges and expenses, including the Legal Expenses incurred by Licensee in enforcing District's obligations under this Agreement, or which are incurred by Licensee in any litigation, negotiation or transaction, in which District causes Licensee, without Licensee's fault, to become involved or concerned.
- (f) No receipt of money by District from Licensee, after the termination of this Agreement or License, or after the services of any notice, or after the commencement of any suit, shall renew, reinstate, continue or extend the term of this Agreement or the License granted hereunder or affect any such termination notice or suit.
- (g) Headings of sections in this Agreement are for convenience of reference only and do not limit or affect the construction or interpretation of the provisions of this Agreement.
- (h) This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. Any suit or action arising under this Lease shall be commenced in the Circuit Court of DuPage County, Illinois.
- (i) If any clause, phrase, provision or portion of this Agreement or the application thereof to any person or circumstances shall be invalid, or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement nor any other clause, phrase, provision or portion hereof, nor shall it affect the application of any clause, phrase, provision or portion thereof to other persons or circumstances.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the year and date first written above.

DISTRICT:

OAK BROOK PARK DISTRICT

By: _____

Its: _____

LICENSEE:

WIZARD FOOTBALL CLUB

By: _____

Its: _____

EXHIBIT A
SITE PLAN

OAK BROOK PARK DISTRICT

SOCCER FIELDS LAYOUT



Exhibit B
MASTER USE SCHEDULE

Hours of Operations:

- i. Turf Field Schedule – **Spring Season**
 - Beginning March 16, 2026, March 15, 2027, March 20, 2028, March 19, 2029, and March 18, 2030, and ending the second Sunday of June 2026, 2027, 2028, 2029, and 2030
 - Mondays: 4:00pm-7:15pm
 - Tuesdays: 7:15pm-10:30pm
 - Wednesdays: 4:00pm-7:15pm
 - Thursdays: 7:15pm-10:30pm
 - Fridays: 4:00pm-7:15pm
 - Saturdays: 2:00pm-8:00pm
 - Sundays: 8:00am-1:00pm
- ii. Grass Field 1 (11v11), Field 2 (11v11), Field 3 (9v9), Field 4 (9v9), Field 7 (7v7), Field 8 (7v7), Field 9a (5v5) Schedule – **Spring Season**
 - Beginning April 6, 2026, April 5, 2027, April 3, 2028, April 2, 2029, and April 1 2030, and ending the second Sunday of June 2026, 2027, 2028, 2029, 2030
 - Mondays: 4:00pm-10:30pm
 - Tuesdays: 4:00pm-10:30pm
 - Wednesdays: 4:00pm-10:30pm
 - Thursdays: 4:00pm-10:30pm
 - Fridays: 4:00pm-10:30pm
 - Saturdays: 8:00am-10:30pm
 - Sundays: 8:00am-10:30pm
- iii. Turf Field Schedule – **Fall Season**
 - Beginning August 25, 2025, August 24, 2026, August 23, 2027, August 21, 2028, and August 20, 2029, and ending the second Sunday of November 2025, 2026, 2027, 2028, and 2029
 - Mondays: 4:00pm-7:15pm
 - Tuesdays: 7:15pm-10:30pm
 - Wednesdays: 4:00pm-7:15pm
 - Thursdays: 7:15pm-10:30pm
 - Fridays: 4:00pm-7:15pm
 - Saturdays: 2:00pm-8:00pm
 - Sundays: 8:00am-1:00pm
- iv. Grass Field 1 (11v11), Field 2 (11v11), Field 3 (9v9), Field 4 (9v9), Field 7 (7v7), Field 8 (7v7), Field 9a (5v5) Schedule – **Fall Season**

- Beginning August 25, 2025, August 24, 2026, August 23, 2027, August 21, 2028, and August 20, 2029, and ending the second Sunday of November 2025, 2026, 2027, 2028, and 2029
 - Mondays: 4:00pm-10:30pm
 - Tuesdays: 4:00pm-10:30pm
 - Wednesdays: 4:00pm-10:30pm
 - Thursdays: 4:00pm-10:30pm
 - Fridays: 4:00pm-10:30pm
 - Saturdays: 8:00am-10:30pm
 - Sundays: 8:00am-10:30pm
- v. Holiday hours must be approved and posted in advance. Seasonal hours will be required as directed by the Park District.
- vi. Licensee agrees that it will cooperate with the District and yield scheduled Field use time when the District requires a Field(s) for special programming purposes. In such event, the Park District shall provide Licensee with reasonable advance notice of the required dates and times for its control and use of the Field(s) for said special events. The Parties shall work together to make usage of alternate fields available to Licensee at no extra charge to Licensee.
- b) Any requested time outside of the fields, dates, and times listed in the above MASTER USE SCHEDULE, Licensee will be charged on a separate field rental permit using the following fee structure:
- i. \$50/hour – Full Turf Field
 - ii. \$27.50/hour – Half Turf Field
 - iii. \$25/hour – Natural Grass Field
 - iv. \$35/hour – Light use
- c) In the event that the Park District, in its sole discretion, finds it necessary or desirable to close any or all portions of the Central Park North Fields or the Improvements, the Park District shall not be liable to the Licensee for lost revenues or otherwise. Licensee shall have access to the Fields and Improvements only at such time as agreed to and authorized by the Park District

EXHIBIT C

Preliminary Tournament Schedule

Spring Tournament Dates:

- May 15-17, 2026
- May 14-16, 2027
- May 19-21, 2028
- May 18-20, 2029
- May 17-19, 2030

Fall Tournament Dates:

- September 5-7, 2025
- September 11-13, 2026
- September 10-12, 2027
- September 8-10, 2028
- September 7-9, 2029

District agrees to allow Licensee to conduct a series of soccer tournaments on the Licensed Property commencing in 2025 on the dates set forth above (the “Tournaments”). Any such tournaments shall be operated at Licensee’s sole risk, liability, and expense, and Licensee shall defend and indemnify District from and against any and all claims, losses, and damages arising from said tournaments, and District shall have no liability arising therefrom.

Licensee will only be invoiced for the portable restroom order, any creation of additional soccer outside of the Park District field layout shown in Exhibit A, and staff hours worked during the weekend tournament. All other tournament fees will be included in the licensing fee.

EXHIBIT D
INSURANCE REQUIREMENTS

Licensee shall obtain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

Licensee shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 04 13, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

District, and its park commissioners, officers, employees, agents, and volunteers (collectively the "Additional Insureds") shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Any insurance or self-insurance maintained by the District shall be excess of Licensee's insurance and shall not contribute with it.

B. Business Auto and Umbrella Liability Insurance

If applicable, Licensee shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. General Insurance Provisions

1. Evidence of Insurance

Prior to using the Licensed Property, Licensee shall furnish District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to District prior to the cancellation or material change of any insurance referred to therein. Written notice to District shall be by certified mail, return receipt requested. In the event that the certificate does not provide for 30 days' written notice to District prior to cancellation or material change of any insurance referred to in the certificate, Licensee shall furnish such written notice to District by certified mail, return receipt requested, not less than thirty (30) days prior to cancellation or material change.

Failure of District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Licensee's obligation to maintain such insurance.

District shall have the right, but not the obligation, of prohibiting Licensee from occupying the Licensed Property until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by District.

Failure to maintain the required insurance may result in termination of this Agreement at District's option.

Licensee shall provide certified copies of all insurance policies required above within 10 days of District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Licensee's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the District. At the option of the District, the Licensee may be asked to eliminate such deductibles or self-insured retentions as respects the District, its park commissioners, officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 25-0721: AN ORDINANCE IMPLEMENTING THE PROVISIONS OF THE STATE OFFICIALS AND EMPLOYEES ETHICS ACT (5 ILCS 430/1 1 ET SEQ.)

AGENDA No.: 9 B

MEETING DATE: JUNE 16, 2025

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Board of Commissioners approved Ordinance 04-0510 An Ordinance Regulating the Political Activities of Officers and Employees of the Oak Brook Park District, Prohibiting the Solicitation and Acceptance of Certain Gifts by Such Officers and Employees and Adopting the State Officials and Employees Ethics Act on May 10, 2004.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Ethics Ordinance 25-0721 has been updated to align with the Illinois Attorney General's Model Ethics Ordinance and incorporates the role of an Ethics Advisor. Upon adoption, it will repeal Ordinance 04-0510.

ACTION PROPOSED:

For Review and Discussion Only.

**OAK BROOK PARK DISTRICT
ORDINANCE NO. 25-0721**

**AN ORDINANCE IMPLEMENTING THE PROVISIONS OF THE STATE
OFFICIALS AND EMPLOYEES ETHICS ACT (5 ILCS 430/1-1 ET SEQ.)**

RECITALS

WHEREAS, the Illinois General Assembly has enacted and amended the State Officials and Employees Ethics Act (codified at 5 ILCS 430/1-1 et seq.), which regulates ethical conduct, political activities and the solicitation and acceptance of gifts by State officials and employees; and

WHEREAS, the Act requires all units of local government and school districts to adopt ordinances or resolutions regulating the political activities of, and the solicitation and acceptance of gifts by, the officers and employees of such units "in a manner no less restrictive" than the provisions of the Act; and

WHEREAS, it is the intention of the Act to require units of local government to impose penalties for violations of those regulations that are equivalent to those imposed by the Act, notwithstanding that such penalties may exceed the general authority granted to units of local government to penalize ordinance violations; and

WHEREAS, because the Act provides for the imposition of significant penalties for violations of said local regulations, it is necessary to adopt the required regulations by Ordinance rather than by Resolution.

NOW, THEREFORE, BE IT ORDAINED By the Board of Park Commissioners of The Oak Brook Park District, as follows:

ARTICLE 1 – DEFINITIONS

Section 1-1. For purposes of this ordinance, the following terms shall be given these definitions:

"Campaign for elective office" means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Candidate" means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in section 1-3 of the Election Code (10 ILCS 5/1-3).

"Collective bargaining" has the same meaning as that term is defined in Section 3 of the Illinois Public Labor Relations Act (5 ILCS 315/3).

"Compensated time" means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Ordinance, does not include any designated holidays, vacation periods, personal time, compensatory

time off or any period when the employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, "compensated time" includes any period of time when the officer is on premises under the control of the employer and any other time when the officer or employee is executing his or her official duties, regardless of location.

"Compensatory time off" means authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.

"Contribution" has the same meaning as that term is defined in section 9-1.4 of the Election Code (10 ILCS 5/9-1.4).

"Employee" means a person employed by the Oak Brook Park District, whether on a fulltime or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor.

"Employer" means the Oak Brook Park District.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, **3** or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.

"Leave of absence" means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.

"Officer" means a person who holds, by election or appointment, an office created by statute or ordinance, regardless of whether the officer is compensated for service in his or her official capacity.

"Political activity" means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.

"Political organization" means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the Election Code (10 ILCS 5/9-3), but only with regard to those activities that require filing with the State Board of Elections or a county clerk.

"Prohibited political activity" means:

- (1) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
- (2) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
- (3) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
- (4) Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (5) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.

(6) Assisting at the polls on election day on behalf of any political organization or candidate for elective office or for or against any referendum question.

(7) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.

(8) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.

(9) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.

(10) Preparing or reviewing responses to candidate questionnaires.

(11) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.

(12) Campaigning for any elective office or for or against any referendum question.

(13) Managing or working on a campaign for elective office or for or against any referendum question.

(14) Serving as a delegate, alternate, or proxy to a political party convention.

(15) Participating in any recount or challenge to the outcome of any election.

"Prohibited source" means any person or entity who:

(1) is seeking official action (i) by an officer or (ii) by an employee, or by the officer or another employee directing that employee;

(2) does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;

(3) conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or

(4) has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee.

ARTICLE 5—PROHIBITED POLITICAL ACTIVITIES

Section 5-1. Prohibited political activities.

(a) No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of the Oak Brook Park District in connection with any prohibited political activity.

(b) At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as part of that officer or employee's duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).

(c) No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any

benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.

(d) Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Ordinance.

(e) No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

ARTICLE 10—GIFT BAN

Section 10-1. Gift ban. Except as permitted by this Article, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or ordinance. No prohibited source shall intentionally offer or make a gift that violates this Section.

Section 10-2. Exceptions. Section 10-1 is not applicable to the following:

- (1) Opportunities, benefits, and services that are available on the same conditions as for the general public.
- (2) Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value.
- (3) Any (i) contribution that is lawfully made under the Election Code or (ii) activities associated with a fundraising event in support of a political organization or candidate.
- (4) Educational materials and missions.
- (5) Travel expenses for a meeting to discuss business.
- (6) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
- (7) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the

individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

(8) Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.

(9) Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.

(10) Intra-governmental and inter-governmental gifts. For the purpose of this Act, "intragovernmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-governmental gift" means any gift given to an officer or employee by an officer or employee of another governmental entity.

(11) Bequests, inheritances, and other transfers at death.

(12) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100. Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

Section 10-3. Disposition of gifts. An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Ordinance if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

ARTICLE 15— ETHICS ADVISOR

Section 15-1. The Executive Director, with the advice and consent of the Park Board shall designate an Ethics Advisor for the Oak Brook Park District. The duties of the Ethics Advisor may be delegated to an officer or employee of the Oak Brook Park District.

Section 15-2. The Ethics Advisor shall provide guidance to the officers and employees of the Oak Brook Park District concerning the interpretation of and compliance with the provisions of this Ordinance and State ethics laws. The Ethics Advisor shall perform such other duties as may be delegated by the Park Board.

ARTICLE 25—PENALTIES

Section 25-1. Penalties.

(a) A person who intentionally violates any provision of Article 5 of this Ordinance may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

(b) A person who intentionally violates any provision of Article 10 of this Ordinance is subject to a fine in an amount of not less than \$1,001 and not more than \$5,000.

(c) Any person who intentionally makes a false report alleging a violation of any provision of this Ordinance to the local enforcement authorities, the State's Attorney or any other law enforcement official may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

(d) A violation of Article 5 of this Ordinance shall be prosecuted as a criminal offense by an attorney for the Oak Brook Park District by filing in the circuit court an information, or sworn complaint, charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt.

A violation of Article 10 of this Ordinance may be prosecuted as a quasi-criminal offense by an attorney for the Oak Brook Park District, or, if an Ethics Commission has been created, by the Commission through the designated administrative procedure.

(e) In addition to any other penalty that may be applicable, whether criminal or civil, an officer or employee who intentionally violates any provision of Article 5 or Article 10 of this Ordinance is subject to discipline or discharge.

SECTION 6: REPEALER – EFFECT OF OTHER ORDINANCES AND POLICIES OF THE DISTRICT

This Ordinance repeals Oak Brook Park District's Ordinance No. 04-0510 an Ordinance Regulating the Political Activities of Officers and Employees of the Oak Brook Park District, Prohibiting the Solicitation and Acceptance of Certain Gifts by such Officers and Employees and Adopting the State Officials and Employees Ethics Act. This Ordinance further repeals and any and all other ordinances, resolutions or enactments pertaining to prohibited political activity or gift bans in conflict herewith, to the extent of such conflict. The Park District may from time to time impose restrictions on political activities and additional gift ban regulations stricter than those contained in this ordinance.

SECTION 7: EFFECT OF AMENDMENT BY GENERAL ASSEMBLY

Any amendment to the Act that becomes effective after the effective date of this Ordinance and is made applicable to Illinois park districts shall be incorporated into this Ordinance by reference and shall be applicable to the solicitation, acceptance, offering and making of gifts, and to prohibited political activities. However, any amendment that makes its provisions optional for

adoption by units of local government shall not be incorporated into this Section by reference without formal action by the Park Board.

SECTION 8: SEVERABILITY

If the Illinois Supreme Court declares the Act unconstitutional in its entirety, then this Ordinance shall be repealed as of the date that the Illinois Supreme Court's decision becomes final and not subject to any further appeals or rehearings. This Ordinance shall be deemed repealed without further action by the Park Board if the Act is found unconstitutional by the Illinois Supreme Court.

If the Illinois Supreme Court declares part of the Act unconstitutional but upholds the constitutionality of the remainder of the Act, or does not address the remainder of the Act, then the remainder of the Act as adopted by this Ordinance shall remain in full force and effect; however, that part of this Ordinance relating to any part of the Act found unconstitutional shall be deemed repealed without further action by the Park Board.

SECTION 9: EFFECTIVE DATE

This Ordinance shall be in full force and effect upon its passage and approval by the Board of Park Commissioners.

PASSED AND APPROVED THIS 21st DAY OF JULY, 2025, PURSUANT TO A ROLL CALL VOTE AS FOLLOWS:

Ayes: _____

Nays: _____

Absent: _____

BOARD OF PARK COMMISSIONERS

OAK BROOK PARK DISTRICT

DuPage and Cook Counties, Illinois

By: _____
Sharon Knitter, President

ATTEST

By: _____
Laure Kosey, Secretary

(SEAL)



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: SECTION 1.1 – ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL REVISIONS

AGENDA No.: 9 C

MEETING DATE: JUNE 16, 2025

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Board of Commissioners last approved the Administrative Policies and Procedures Manual on January 20, 2025.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The revisions include adding a new eligibility requirement for Board officer positions, updating the ordinance included as Appendix A upon adoption, and clarifying the rules for attending meetings remotely.

ACTION PROPOSED:

For Review and Discussion Only.



Oak Brook Park District
Administrative Policies and Procedures

1.1. Rules of the Board of Park Commissioners

The Board of Park Commissioners of the Oak Brook Park District (the "Board") shall operate in accordance with the Illinois Park District Code, 70 ILCS 1205/1 *et seq.* (the "Park District Code") and all applicable local, state and federal laws, rules and regulations (collectively "state and federal law(s)"). The following rules shall also govern the operation and conduct of the Board (the "Rules"). Should any conflict arise between any provision or policy included in these Rules and any state and federal law(s), the applicable state and federal law(s) shall govern and control.

I. MEETINGS

A. Generally. All regular, rescheduled, public and special meetings of the Board shall be posted and open to the public as provided in the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* ("Open Meetings Act").

B. Regular Meetings.

1. A schedule of all regular schedule Board meetings for the calendar year shall be made available at the beginning of each calendar year in accordance with the Open Meetings Act ("Annual Meeting Notice"). The Board shall hold its regular meetings on the third (3rd) Monday of each month, at 6:30 p.m., at the Oak Brook Park District Recreation Center, or at such other time and location as may be specified in the Annual Meeting Notice, unless a regular meeting is rescheduled as provided in Paragraph B.2 of this Section.

2. If a majority of the Commissioners approves any changes to the Board's regular meeting dates set forth in the Annual Meeting Notice, the Executive Director shall provide at least ten (10) days' notice of such change by publication in a newspaper of general circulation in the District. Notice of such change shall also be given to all Commissioners and to any news medium that has annually requested notice of meetings, and by posting notice of such change at the District's Administration Office of the Family Recreation Center and the District's website. R

C. Annual Meeting

The annual meeting of the Board of Park Commissioners shall be conducted in May in each year during the Board's regularly scheduled meeting, at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, 60523.

D. Special Meetings. In accordance with the Park District Code, special meetings of the Board may be initiated at the request of the President or any two Commissioners. At least forty-eight (48) hours before such a special meeting, the Executive Director shall provide notice of the date, time, place and agenda for such special meeting to all Commissioners and to any news medium



Oak Brook Park District
Administrative Policies and Procedures

that has annually requested notice of meetings, and shall post notice of such meeting at the District's Recreation Center and on the District's website.

E. The Executive Director or their designee shall be responsible for providing notice of all regular, special and rescheduled meetings in accordance with the requirements of the Open Meetings Act.

F. Agenda. The Executive Director is responsible for the preparation of the agenda for all Board meetings including committee meetings. A Board packet for the regular Board meeting including the meeting agenda, will be provided (delivered or emailed) to all Commissioners no less than 48 hours in advance of the meeting, or otherwise in accordance with the Open Meetings Act. The agenda shall also be sent to any news medium that has annually requested notice of meetings and shall notice of such meeting shall be posted at the District's Recreation Center and on the District's website.

G. Quorum. Three members of the Board or committee physically present at the location of a lawfully scheduled and noticed open or closed meeting, shall constitute a quorum for each Board or committee meeting and for the transaction of business. The affirmative vote of 3 Board members is necessary to adopt any motion, resolution, or ordinance, unless a greater number is otherwise required by any law.

H. Closed Meetings. By a vote of a majority of the Commissioners present, the Board or any Board committee may hold meetings closed to the public or close a portion of any meeting to discuss matters exempted from public discussion under the provisions of the Open Meetings Act. Any such closed meetings shall be scheduled, conducted, and recorded in accordance with the Open Meetings Act. No final action may be taken at a closed meeting.

I. Commissioner Attendance by Other Means. If a quorum of the members of the Board is physically present, a majority of the Board may allow a member to attend the meeting by video or audio conference, but only in accordance with the requirements of the Open Meetings Act and the following requirements:

1. The member is prevented from physically attending because of (i) personal illness or disability; (ii) employment purposes or the business of the District; (iii) a family or other emergency; or (iv) unexpected childcare obligations. The Board may also conduct meetings remotely in the event the Governor or Illinois Department of Public Health has issued a disaster declaration related to public health concerns pursuant to 5 ILCS 120/7(e).

2. The member notifies the Board secretary before the meeting unless advance notice is impractical.



Oak Brook Park District
Administrative Policies and Procedures

3. All required notice of the meeting has been provided as required by the Open Meetings Act.
4. The member participating remotely and other Board members must be able to communicate clearly and effectively, and members of the audience must be able to hear all communications.
5. Minutes of any such meeting must: a) record the Board's vote authorizing the Board member to attend by video or audio; and b) reflect and state specifically whether each Board member is physically present, present by video, or present by audio means. The minutes shall include any statements made or vote taken by the absent member who participated in the meeting by video or audio conference.
6. No Board member may attend by video or audio conference more than three (3) times in any twelve (12) month period; provided that, a meeting conducted by the Board remotely due to the issuance of a disaster declaration shall not be counted in determining the number of meetings attended by video or audio conference.



Oak Brook Park District
Administrative Policies and Procedures

II. COMMISSIONERS

ROLE

The role of the Park District Board Commissioner is to serve the patrons of the Oak Brook Park District by understanding the needs of the community and by providing strategic direction and support to staff to meet those needs.

TERM OF SERVICE

The Park District Board Commissioner is elected by residents within the Oak Brook Park District's jurisdictional boundaries to serve a 6-year term. A Commissioner may be reelected to serve an unlimited number of 6-year terms.

RESPONSIBILITIES

The responsibilities of a Park Board Commissioner shall include but are not limited to the following:

- Communicate with the public to gain an understanding of their needs to ensure the Park District is meeting those needs.
- Help set a strategic direction that adopts goals relating to the vision and mission of the District.
- Adopt policies based on well researched guidance from the Executive Director that allow the District to run efficiently, effectively, legally and ethically.
- Be well versed on the Park District's mission, services, policies and programs.
- Be an advocate for the District by identifying personal connections, networks and partnerships to secure financial resources and influence public policy to achieve its mission.
- Follow conflict of interest and confidentiality policies of the Board and assist the Board in carrying out its fiduciary duties.
- Promote the image of the District.
- Monitor the finances of and protect the assets of the Park District.
- Develop a solid understanding of laws, policies, and procedures associated with Board service.
- Board members are expected to attend scheduled meetings, thoroughly review board packets and related materials in advance, and actively participate in discussions to fulfill their decision-making responsibilities effectively.



Oak Brook Park District Administrative Policies and Procedures

- Elect Board Officers – President, Vice President, Secretary and Treasurer.
- Attend and participate in special events and District functions.
- Hire, terminate, supervise, evaluate and support the Executive Director.
- Attend Board retreats, in-service workshops, required training, and participate in other Board development activities.
- Comply with the Code of Ethics and Conduct as set forth in the Rules and adhere to all other policies set forth in this Manual.

TRAINING

Board members shall develop a solid understanding of laws, policies, and procedures associated with serving on the Board, including but not limited to:

- Rules of the Board of Park Commissioners as set forth in this Section 1.1 of the Manual;
- Park District Code;
- Open Meetings Act;
- Freedom of Information Act;
- State Officials and Employees Ethics Act;
- Local Government Travel Expense Control Act; and The District's Non-Discrimination and Sexual Harassment Policies

III. BOARD ETHICS AND CODE OF CONDUCT

The following Ethics and Code of Conduct ("Code of Conduct") are the rules of behavior by which the Commissioners shall abide including the principles, standards and ethical expectations that Commissioners must meet as they interact with and on behalf of the District.

A. ETHICS

Board members are expected to be of high moral and ethical character and work together as a team to serve the community by delivering top quality park and recreational opportunities. Each Board member is expected to act in the best interests of the District and be free of outside influence and self-interests. In accordance with this policy, Board members will educate themselves about and comply with all other federal, state and local laws, regulations, and



Oak Brook Park District
Administrative Policies and Procedures

ordinances applicable to the conduct of the Park District's elected officials. These include but are not limited to, the Open Meetings Act (5 ILCS 120/1 *et seq.*), the Public Officials Prohibited Activities Act (50 ILCS 105/0.01 *et seq.*), the State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*), the Government Ethics Act (5 ILCS 420/1-101 *et seq.*), the official misconduct and public contracts provisions of the Illinois Criminal Code (720 ILCS 5/1-1 *et seq.*), the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), the District's own Ethics Ordinance 04-0510 (See **Appendix A**), and any and all other applicable conflicts of interests provisions, whether established by federal, state or local laws or by common law.

The patrons of the Oak Brook Park District are entitled to fair, ethical, and accountable local government. To maintain this, the Board commits to the following principles:

1. **Act in the Public Interest**

Board members shall serve the common good of the public, ensuring fair and equal treatment of all persons and transactions. Board members shall be motivated only by a desire to serve the citizens and the District. Board members represent all residents of the District and should avoid representing special interest groups.

2. **Comply with Laws**

Board members shall comply with all applicable federal, state, and local laws in conducting their public duties. The Board, as a whole, is the legal corporate authority of the District. As an individual, a Board member has no legal authority to determine policy, give directions to District personnel, to act or speak for the Board unless specifically authorized to do so by official Board action, or to expend funds or incur liability of the District.

3. **Exemplary Conduct**

Board members shall maintain exemplary professional and personal conduct, avoiding even the appearance of impropriety. Board members shall refrain from abusive behavior, personal accusations, or verbal/physical attacks against others.

4. **Respect for Process**

Board members will work with the Executive Director and shall perform their duties according to established processes and rules, ensuring meaningful public involvement and orderly policy implementation. Board members should respect the Board's commitment to implement its policies through the Executive Director and to rely on the Executive Director to handle the administrative and operational functions of the District.

5. **Respect for Time**

Spend time in Board Meetings on strategic planning, policies, and procedures, not on operational details that are the Executive Director's responsibility.

6. **Board Meetings**

Board members shall prepare for and focus on the business at hand, listen attentively, and avoid disrupting meetings.



Oak Brook Park District
Administrative Policies and Procedures

7. Commitment to Attendance and Preparation

Board members are expected to attend scheduled meetings, thoroughly review Board packets and related materials in advance, and actively participate in discussions to fulfill their decision-making responsibilities effectively.

8. Merit-Based Decisions

Board members shall base decisions on the merits of the matter at hand, not on unrelated considerations.

9. Transparent Communication

Board members shall disclose any substantive information received outside the public decision-making process before considering the matter.

10. Conflict of Interest

Board members shall avoid using their positions to influence decisions in which they have a material financial interest or personal relationship, disclosing conflicts and recuse themselves from all discussion, deliberation and vote taken about the issue as required by applicable state and federal law.

11. No Gifts or Favors

Board members shall not accept gifts or favors that might compromise their judgment or actions.

12. Confidentiality

Board members shall respect the confidentiality of certain information and not use it for personal gain. Board members shall respect the confidentiality appropriate to issues of a sensitive nature and maintain the confidentiality of matters discussed in closed session unless the discussion is contained in the minutes of the closed session and the Board has voted to release the minutes of the closed session to the public.

13. Use of Public Resources

Board members shall not use public resources for private gain or personal purposes.

14. Representation of Private Interests

Board members shall not represent private interests before the Board or any committee of the District.

15. Advocacy

Board members shall represent official policies when authorized and clearly distinguish personal opinions from those of the Board or District.

16. Unity

In the discharge of their duties, Board members act collectively as a Board not as individuals. Board members should abide by the majority vote of the Board and support the determination of that majority. A Board member should not speak for the Board unless authorized to do so by the Board. Board members should align themselves with Board policies, goals, and objectives.

17. Policy Role

Board members shall respect the governance structure and not interfere with



Oak Brook Park District
Administrative Policies and Procedures

administrative functions or staff duties.

18. Positive Work Environment

Board members shall support a positive and constructive workplace for District employees and the public

19. Non-Discrimination; Non-Harassment Policy –Board members shall comply with the District's non-discrimination non-harassment policies.

B. CONDUCT

This section outlines the rules of conduct by which the Commissioners shall abide with respect to each other, District staff, constituents, and others when representing the Oak Brook Park District. The guiding principle is "respect."

1. Board Member Conduct with One Another

While Board members have diverse backgrounds, values, and goals, Board members share a common commitment to the community. Board members must therefore respect each other and maintain a professional demeanor toward each other and work collectively, prioritizing the best interests of the Park District. The following are guidelines for Board member's conduct with one another:

a) In Board Meetings:

- **Use Formal Titles:**
Refer to each other formally (e.g., President, Vice President, Treasurer, Commissioner).
- **Practice Civility and Decorum:**
Criticism should be respectful and constructive. Avoid abusive, slanderous, or threatening comments or actions.
- **Honor the President's Role:**
Support the Board President in maintaining order and focus during meetings. Follow parliamentary procedure to voice objections.
- **Effective Problem-Solving:**
Demonstrate how diverse views can lead to compromises benefiting the community.

b) In Private Encounters:

- **Maintain Respectful Behavior:**
Show the same respect in private as in public discussions.
- **Be Mindful of the Freedom of Information Act:**
Treat voicemails, emails and any method of communication as potentially being subject to disclosure in response to a FOIA request.



Oak Brook Park District
Administrative Policies and Procedures

- **Recognize Public Presence:**
Board members' actions and words may be publicly scrutinized, and private conversations can become public.

2. Board Member Conduct with District Staff

Effective governance relies on cooperation between Board members and staff. Mutual respect between Board members and staff is essential. The following are guidelines for Board member's conduct with Park District staff:

- **Treat Staff as Professionals:**
Board members shall exercise professionalism in all interactions with staff. Board members must communicate with and treat all District staff equally and without impartiality or bias. .
- **Do Not Disrupt Staff:**
Be respectful of staff's time and avoid interrupting the Executive Director and other District staff during their work unless an emergency exists. To the extent possible, schedule meetings in advance.
- **Avoid Public Criticism:**
Do not criticize staff publicly or directly; address any direct or indirect concerns regarding District staff privately with the Executive Director.
- **No Political Solicitation:**
Do not solicit political support from staff. Staff may support candidates as private citizens outside of work hours and the workplace.

3. Board Conduct with the Public

Board members are expected to maintain professionalism at all times when representing the Park District in public settings.

a) Board Member Conduct in Board Meetings:

- **Be Welcoming:**
Make the public feel welcome at Board meetings. Show respect and professionalism to all speakers. While questions for clarification are allowed, the primary role during the Open Forum is to listen.
- **Be Fair and Equitable:**
The Board President will announce time limits at the start of Open Forum, which is generally five minutes per speaker. Respect the speaker's time to speak.
- **Active Listening:**
Actively listen to any speaker at a Board meeting, attempt to make eye contact with the speaker and avoid disrupting the speaker or otherwise engage in any display of



Oak Brook Park District
Administrative Policies and Procedures

disrespect.

- **Maintain an Open Mind:**

Allow individuals of the public to challenge or provide constructive criticism regarding the Board's decisions, policies, or general governance. Board members may ask for clarification from the speaker but avoid debate and argument.

- **No Personal Attacks:**

Avoid personal attacks in any circumstance. Be mindful of body language and tone of voice to prevent appearing intimidating, harassing, or aggressive.

- **Follow Rules Established for Open Forum:**

Review and be knowledgeable regarding the Rules Established for Open Forum. .

- **Calm and Focused Discussions:**

If speakers become flustered or defensive, the Board President is responsible to maintain order and decorum. Board members may ask questions to clarify or expand information the speaker is providing but should not engage in debate with the speaker.

b) Board Conduct in Unofficial Settings:

- **Confidentiality**

Board members shall respect the confidentiality appropriate to issues of a sensitive nature and maintain the confidentiality of matters discussed in closed session unless the discussion is contained in the minutes of the closed session and the Board has voted to release the minutes of the closed session to the public.

- **Make No Promises:**

Board members must always keep the best interests of the District in mind and conduct themselves accordingly. Board members represent all residents of the District and should avoid representing special interest groups. When asked about Board actions or opinions, provide a brief overview, if appropriate and subject to any confidentiality requirements, and refer to staff for further information. Do not promise specific actions or outcomes on behalf of the Board or staff. Board members should also avoid making public promises or statements regarding their votes or position on an issue prior to an official meeting.

- **Avoid Personal Comments:**

Board members may disagree on an issue but should abide by the majority vote of the Board and support the determination of that majority. Board members should align themselves with Board policies, goals, and objectives. Board members should not publicly make derogatory comments about other Board members.

- **Remember Your Role:**

Board members are constantly observed by the community, and it is important to act with professionalism, honesty and respect, always reflecting the dignity of the position.



Oak Brook Park District
Administrative Policies and Procedures

4. Elected and Appointed Officials' Conduct with the Media

a. The Executive Director is the official spokesperson for the Park District matters. If an individual Board member is contacted by the media, the Board member should direct the requester to the Executive Director or the Board's designated spokesperson.

b. Under some circumstances it may be appropriate for the Board President or a designated Board spokesperson to speak to a media representative about a matter with which that Board member has particular experience or expertise.

If the Board member chooses to engage with the media, they should be clear about whether their comments represent the official Park District position or a personal viewpoint. The following is also recommended:

i. Do not make statements "off the record." Most members of the media follow journalistic ethics and can be trusted to keep their word but one poor experience with an unethical journalist can be catastrophic. Words that are not said cannot be quoted.

ii. Choose Words Carefully and Cautiously

Comments taken out of context can cause problems. Be especially cautious about humor, sarcasm, or word play. It is never appropriate to use personal slurs or swear words when talking with the media.



Oak Brook Park District
Administrative Policies and Procedures

C. COMPLAINT PROCESS

1. Eligibility

In the event a Park Board Commissioner is in violation of the Code of Conduct as provided herein or has otherwise engaged in misconduct, any Park Board Commissioner is eligible to file a complaint against another Commissioner ("Complaint").

2. Guidelines - Complaint against any Commissioner shall be managed as follows:

- a) Complaint is filed and the procedure set forth in Section 3 is followed.
- b) Commissioner Due Process Rights. The named Commissioner in the Complaint shall have the following rights in the Complaint process:
 - The opportunity to respond to the substance of the Complaint;
 - The opportunity to address any and all witnesses;
 - The opportunity to review and respond to any and all documents related to the Complaint;
 - The opportunity to have a Hearing, as defined below, on the allegations set forth in the Complaint; The opportunity to participate in any informal resolutions; and
 - The opportunity to speak to the nature of any sanctions sought to be imposed if and to the extent the Board determines sanctions are appropriate, as provided for herein.
- c) Neither the Commissioner making the Complaint in good faith nor the Commissioner against whom the Complaint is directed shall be subjected to any unjust treatment.
- d) The Board and the Commissioner named in the Complaint may agree to an extension of time needed to comply with the Complaint procedures set forth herein .
- e) The Commissioner filing the Complaint may submit a written request to amend or withdraw their Complaint at any time.

3. Procedures

- a) Complaints will be processed in the following manner, within the stated time limits:

Step I: Initial Complaint

- The Complaint shall be presented to the Board President.
- Within ten (10) working days from the date of the conduct complained of, or as soon thereafter as practicable, considering the Board's meeting schedule, the Board President shall present the Commissioner named in the Complaint with the written Complaint,.



Oak Brook Park District
Administrative Policies and Procedures

- After presenting the Complaint to the accused Commissioner, the Board President will convene a closed session within 30 days or at the next available Board Meeting, whichever occurs first, in accordance with Section 2(c)(1) of the Open Meeting Act, 5 ILCS 120/2(c)(1), for purposes of discussing the Complaint as set forth in Step II.

Step II: Presentation of Complaint/Hearing with the Board

- The Complaint will be presented in a closed session, at a time determined by the Board President ("Initial Closed Session Meeting"). The accused Commissioner shall be given no less than twenty-four (24) hours' prior notice of Initial Closed Session Meeting. The Board President will present the Complaint to the entire Board. The accused Commissioner will then have an opportunity to respond to the Complaint. Only information pertinent to the Complaint shall be discussed at the Initial Closed Session Meeting.
- If the matter is not resolved upon this initial presentation and discussion of the Complaint, the matter shall be advanced to a formal Hearing before the Board, as provided in Step III.

Step III: Sanction Procedures

- In the event the Board determines the alleged violation in the Complaint warrants discipline of the Commissioner, the matter shall be scheduled for a hearing before the Board ("Hearing"). A Hearing in closed session shall be scheduled by the Board President at a time and date convenient for the accused Commissioner, however, in no event shall the Hearing be held beyond a period of thirty (30) days from the date of Initial Closed Session Meeting, unless good cause is shown for said extension.
- The Board President shall present the information and evidence relating to the Complaint. The accused Commissioner will then be afforded an opportunity to respond to the allegations in the Complaint and to provide and offer any information or evidence in support of his or her defense against the allegations in the Complaint. Thereafter, the Board will deliberate in the presence of the accused Commissioner and will determine whether or not sufficient information was provided to support the allegations in the Complaint and, if so, whether discipline of the accused Board Member is necessary and/or appropriate.
- When a violation is determined by a vote of two-thirds (2/3) of the entire Board, after affording the accused Commissioner an opportunity to be heard, the Board



Oak Brook Park District
Administrative Policies and Procedures

may impose discipline, as provided for herein. The discipline imposed shall be determined based upon the same two-thirds (2/3) vote of the Board. The Board can thereafter determine by a two-thirds (2/3) vote as to whether any discipline imposed shall be done in open or closed session meeting of the Board.

Step IV: Decisions Final

- It is understood that the decision, as reflected in a vote of two-thirds (2/3) of the entire Board shall be a final decision. The Board shall maintain all Board meeting minutes as required by law.

4. Forms of Discipline:

- The accused Commissioner will not be subject to discipline in the event a determination is made that the allegations in the Complaint were false or sanctions are otherwise not warranted.
- If after the Complaint and a Hearing is completed as outlined above, a determination has been made that the Commissioner violated the Code of Conduct, the Rules, or any state or federal law, the Board may impose a disciplinary action against said Commissioner. The determination to impose said sanction must be approved by a vote of two-thirds (2/3) of the entire Board. Corrective measures or discipline will be appropriate to the alleged violation, considering the facts and circumstances and applicable law. Such discipline may include but not be limited to the following:

a. Oral Reprimand/ Censure

b. Written Reprimand

- If the violation is more serious in nature or is a continuation of a previously determined violation.

c. Meeting Suspension

- If the violation is more serious in nature or is a repeat or continuation of a previously determined violation.



Oak Brook Park District
Administrative Policies and Procedures

Oak Brook Park District Board of Commissioners

BOARD MEMBER STATEMENT

As a Board member of the Oak Brook Park District Board of Commissioners, I agree to uphold the Code of Ethics and Conduct ("Code of Conduct") set forth of Rules of the Board of Park Commissioners, Section 1.1 of the Oak Brook Park District's Administrative Policies and Procedures Manual. In my role as a Board member, I agree to conduct myself in accordance with the Code of Conduct. In support and furtherance of this statement, I shall:

- Recognize the worth of individual Board members and appreciate their individual talents, perspectives, and contributions;
- Help create an atmosphere of respect and civility where individual Board members, staff and the public are free to express their ideas and work to their full potential;
- Conduct my public affairs with professionalism, honesty, integrity, fairness, and respect for others;
- Respect the dignity and privacy of individuals and organizations;
- Keep the common good as my highest purpose and focus on achieving constructive solutions for the community;
- Avoid and discourage conduct which is divisive or harmful to the best interests of the Oak Brook Park District; and Treat all people with whom I come in contact in the way I wish to be treated.



Oak Brook Park District
Administrative Policies and Procedures

IV. BOARD OFFICERS

The officers of the Board of Park Commissioners shall be President, Vice President, Secretary, and Treasurer as prescribed by law, and such assistants and other officers as may be chosen by the Board.

All officers shall be elected by the Commissioners at the Board's annual meeting as provided in Section 1.C, and at such other times as a vacancy occurs. Officers shall hold office until the next annual meeting and until their successor is chosen. Vacancies may be filled by appointment by a majority of the remaining members of the Board at any Board meeting. In the case of the temporary absence or inability of any officer to act as such, the Board may fill the office *pro tempore*.

A Board member must have served a minimum of one (1) full year as a commissioner before being eligible to be elected as President, Vice President, or Treasurer. This ensures that elected officers possess sufficient familiarity with Board operations, responsibilities, and governance practices.

Exception: This requirement may be waived by a majority vote of the full Board if the Board determines that it is in the best interest of the Park District to do so. The motion to waive must be made prior to or at the time of nominations and must be approved by at least a simple majority of the seated commissioners.



Oak Brook Park District
Administrative Policies and Procedures

A. PRESIDENT:

The President of the Board is the presiding officer at all meetings of the Board and shall seek to include all Commissioners present in the Board's discussions at any meeting.

The President's vote shall be called for on all matters before the Board in the normal voting rotations with other Commissioners.

ROLE

The role of the President is to lead the Board of Commissioners in setting a strategic direction for the Park District to serve the needs of the community.

TERM OF SERVICE

The President is elected by the Board of Commissioners for a one-year term. A Commissioner may serve as President for an unlimited number of one-year terms.

RESPONSIBILITIES

The duties of the President shall include but not be limited to the following:

- Serve as presiding officer at all meetings of the Board and preserves order and decorum at those meetings.
- Facilitate discussion at the meeting and establish committees and appoint committee chairs as appropriate to address issues.
- Collaborate with the Executive Director to prepare the Board meeting agenda.
- Keep all Board members abreast of important issues affecting the District and schedule an annual Board evaluation.
- Appoint a temporary Secretary of the Board to serve in the absence of the Board elected Secretary.
- Enforce Board policies and monitor execution of all ordinances passed by the Board, all contracts approved by the Board and all other documents and papers of the District that by law require an official signature.
- Serve as the official liaison between the Board and the Executive Director, any staff member, and the District's attorney.
- Conduct an annual performance evaluation of the Executive Director.



Oak Brook Park District
Administrative Policies and Procedures

- Serve as the District's spokesperson and official District representative to the Illinois Association of Park Districts and any other official legislative committee that will enhance the mission and vision of the District.
- Publish "*A Letter From The President*" in each of the District's seasonal brochures summarizing the accomplishments of the District and progress being made on projects.

B. VICE PRESIDENT:

ROLE

The role of the Vice President is to perform the duties of the President in their absence.

TERM OF SERVICE

The Vice President is elected by the Board of Commissioners for a one-year term. A Commissioner may serve as Vice President for an unlimited number of one-year terms.

C. SECRETARY:

ROLE

The role of the Secretary is to serve as local election official and legislative liaison for the District and manage the correspondence, minutes, ordinances, orders and resolutions of the Board.

TERM OF SERVICE

The Secretary is elected by the Board of Commissioners for a one-year term. The Secretary may serve an unlimited number of one-year terms.

RESPONSIBILITIES

The duties of the Secretary shall include but not be limited to the following:

- Attend all meetings of the Board.
- In the absence of both the President and Vice President at a meeting in which a quorum of Commissioners is present, call the meeting to order and call for selection of a President pro tempore for that meeting by a majority vote of the Commissioners present at the meeting.
- Authority to administer oaths and affirmations.
- Oversee the taking, completion, and recording of all minutes, ordinances, orders and resolutions of the Board including recording and taking minutes of all closed sessions



Oak Brook Park District
Administrative Policies and Procedures

of the Board, as well as regulating the schedule of disposal of such recordings, and the release of closed meeting minutes to the public according to State law. Cause publication of all ordinances required to be published by statute.

- Sign all Board ordinances, resolutions and other official documents of the Board as needed, serve as official custodian of Board minutes, records and legal documents.
- Oversee the official correspondence of the Board.
- Serve as the legislative liaison of the Board, keeping in contact with legislators and informing the Board of legislative issues of interest to the Board.
- Work with the Executive Director to ensure a comprehensive records management system is in place so that the Board is in compliance with all local, state and federal reporting laws and regulations.
- Act as the Local Election Official for the District unless otherwise designated by the Board or Executive Director.
- Perform such other duties as usually pertain to the office, as required by law, or as delegated by the Board.

D. TREASURER:

ROLE

The role of the Treasurer is to monitor the financial policies of the District.

TERM OF SERVICE

The Treasurer is elected by the Board of Commissioners for a one-year term. A Commissioner may serve as Treasurer for an unlimited number of one-year terms.

RESPONSIBILITIES

The duties of the Treasurer shall include but not be limited to the following:

- Act as liaison between the Board and the Executive Director on financial matters of the District.
- Work with the Executive Director to develop and monitor the financial policies and reports, and annual budget and tax levy of the District.
- Sign all appropriate financial documents as needed.
- Perform such other duties as usually pertain to the office, as required by law, or as delegated by the Board.



Oak Brook Park District
Administrative Policies and Procedures

V. BOARD PACKET DISTRIBUTION

The Executive Director, in consultation with the Board President, is responsible for preparing the agendas for all Board meetings and Board committee meetings. The Executive Director shall cause the Board and the District's General Counsel to receive appropriate agenda materials no less than three (3) days before each meeting, including such items as the meeting agenda, explanatory materials related to items on the agenda, a schedule of accounts payable set for approval, an account of the District's income and expenditures, and monthly staff reports, as appropriate.

VI. ORDER OF BUSINESS

A. The order of business of the Board shall be as follows:

1. Call to Order and Roll Call
2. Open Forum
3. Consent Agenda
 - a. Approval of Agenda
 - b. Approval of Minutes
 - c. Approval of Financial Statements
 - d. Approval of Warrants
4. Communications/Proclamations (if any)
5. Staff Recognition
6. Reports
7. Unfinished Business
8. New Business
9. Enter Closed Session (if any)
10. Closed Session (if any)
11. Arise to Open Session (If a Closed Session is held)
13. Announcement of next regular meeting
14. Adjournment

B. No matter shall be presented to the Board for action at a regular meeting of the Board, unless such matter was first raised at a previous meeting, and placed on a future agenda by consensus of the Board; provided that this rule may be suspended in accordance with Section XII of these Rules.

Except as provided in these Rules, Commissioners shall generally present any requests for information from or direct the responsibilities of the Executive Director, any staff member, or the District's attorney at a meeting of the Board. If any such request is then approved by a majority of the Commissioners, the Executive Director, the staff member, or the District's attorney shall provide such information as exists to all Commissioners at or prior to the next meeting of the Board or, if the collection of information will require additional time, on such a date as determined by the Board at the recommendation of such persons. If there is a more immediate need for



Oak Brook Park District
Administrative Policies and Procedures

information from the Executive Director or any staff member or for an opinion from the District's attorney, the Commissioner requesting such information or opinion shall make their request to the Executive Director, who may seek the information or opinion immediately if the request is directly or indirectly related to discussions or direction already conducted or provided by the Board; however, if necessary to assure the Board's consensus, the Executive Director shall poll the Board for authorization to provide the requested information or opinion.

VII. VOTING

A. All Commissioners shall endeavor to vote aye or nay, except that a Commissioner may vote "abstain" or "present" when a conflict of interest exists which makes it improper under State law for the Commissioner to vote on the issue in question, or when the Commissioner determine that a vote of "abstain" or "present" is in the best interest of the District, and except that the Commissioners may act by a consensus of those present concerning matters for which a formal vote is not required by law, such as giving direction to the Executive Director, any staff member, or the District's attorney. The ayes, nays and abstentions shall be taken upon the passage of all ordinances, resolutions or motions, and as otherwise required by law, and shall be recorded in the minutes of the Board.

B. When requested by any two Commissioners, any motion submitted to the Board for a vote shall be reduced to writing before being voted upon.

C. The Board may, at any meeting, by unanimous consent, take a single roll call vote, by yeas and nays, on the several questions of the passage of any two (2) or more of the designated ordinances, orders, resolutions or motions that are placed together for voting purposes in a single group as part of a consent agenda. Instead of entering the names of the Commissioners voting yea and nay on the passage of each of the designated ordinances, orders, resolutions and motions included in the consent agenda, a single vote shall be entered in the minutes for the consent agenda. The taking of a single vote and the entry of the words "consent agenda" in the minutes shall be sufficient compliance with the requirements of this section of the Board's Rules. At the request of any individual Commissioner, an item may be removed from the consent agenda for further discussion and a separate vote. Items that may be placed on the consent agenda include, but are not limited to, approval of minutes, approval of monthly expenditures, approval of committee reports, and approval of ordinances, resolutions or policies previously discussed and on which there was a consensus of the Commissioners. Items that may not be placed on the consent agenda include but are not limited to bond ordinances, and ordinances, resolutions or policies on which no consensus has been reached by the Commissioners. If any item on the consent agenda requires a greater vote for passage than a majority vote of all elected Commissioners, the entire consent agenda must be approved by the required vote.

D. In general, a vote or action of the Board may be reconsidered at any time, so long as there are as many Commissioners present as when the vote was originally taken. However, if the District



Oak Brook Park District
Administrative Policies and Procedures

has already approved a contract or made a commitment to a third party based on a prior vote, and such party has reasonably relied on the Board's action, reconsideration will not be allowed. A motion to reconsider must be made by a Commissioner who voted on the prevailing side when the vote was originally taken. If there is a change in the membership of the Board, by appointment or election, except as otherwise provided herein, reconsideration of a previous vote may be initiated by motion of any Commissioner and approved by a majority of the Commissioners. Once a motion for reconsideration is defeated, it may not be renewed or reconsidered.

VIII. ADDRESSING THE BOARD

- A. Pursuant to the Open Meetings Act (5 ILCS 120/2.06(g)), any person shall be permitted an opportunity to address the Board under the rules established by the Board. This article establishes the rules governing public comment.
- B. Unless compliance is waived by the majority of the Board, all persons wishing to address the Board at a regular meeting of the Board shall do so in compliance with these Rules, which shall be posted at the sign-in table outside the meeting room:
 1. No person who is not a Commissioner shall address the Board at any meeting without the consent of the majority of Commissioners present, except during the "Open Forum" portion of the agenda. The President may, without consent of the Board, recognize the Executive Director, any staff member, or the District's attorney who is present at such a meeting to authorize him/her to speak to an issue then under consideration.
 2. Any person invited to appear before the Board, including, but not limited to, a consultant or contractor, may address the Board in accordance with these Rules.
 3. During the "Open Forum" portion of the agenda, any member of the public may address the Board; provided that all speakers shall comply with these Rules and with any rulings of the President:
 - a. Any person wishing to address the Board must provide their contact information on the sign in sheet provided before the start of the meeting so that the Board or the Board's designee may provide a response, if required, to the comments and/or questions presented by the speaker.
 - b. During "Open Forum", the President of the Board shall extend an invitation to individuals wishing to address the Board. Individuals desiring to speak shall seek to be recognized then, upon recognition, approach the podium in an orderly fashion, one speaker at a time, stating their name and the subject matter or issue concerning which the person wishes to address the Board.



Oak Brook Park District
Administrative Policies and Procedures

- c. Speakers will not be required to state their home address; however, the President may ask the speaker to state whether or not they are a resident of the Village.
 - d. All comments must be directed only to the President and the Board members, and not to any member of the audience or Park District Staff.
 - e. In no event shall any person addressing the Board be permitted to speak for more than five (5) minutes without the express permission of a majority of the Board.
 - f. A speaker that is representing, or speaking on behalf of, an individual, group, or association will not be allocated additional time regardless of whether they are speaking for or on behalf of multiple people.
 - g. A speaker may not yield time to another speaker.
 - h. All speakers should be respectful of the Board and the audience members, and should be courteous, polite, and civil.
 - i. Speakers shall refrain from harassing or directing threats or personal attacks at Board members, District staff, other speakers or members of the audience. If any person engages in obscene, defamatory speech, or speech that constitutes an imminent threat to the safety of the Board, or anyone else in attendance at the meeting, or the premises, the President may immediately suspend the person's opportunity to speak. The President's decision shall not be overturned except by a majority vote of two-thirds (2/3) of the Commissioners present. .
 - j. No speaker may engage in conduct that is disorderly and that disrupts or interferes with the ability of the Board to conduct the public meeting. Any person, who engages in disorderly conduct during a meeting may be ejected from the meeting upon motion passed by a majority of the Commissioners present, or in the event of an emergency, at the direction of the President.
 - k. The speaker must speak only from the specific location in the public meeting room designated by the rules contained herein or by the President.
4. Any person that the President determines is violating any of these Rules may be required to terminate their comments and vacate the podium or be subject to other action as deemed necessary by the President. Additionally, the President or a majority of the members of the Board may require a person who continues to violate these rules to leave the premises of the meeting.



Oak Brook Park District
Administrative Policies and Procedures

5. The President may interrupt a speaker in order to enforce these Rules, and may limit the comments or take the floor from any speaker who the President determines is violating these Rules.
 6. Before any member of the public addresses the Board during "Open Forum", the President of the Board may impose reasonable time limits on the time allowed for "Open Forum", and for each speaker who takes part therein, giving consideration to the probable number of speakers and to the hour.
 7. The President may limit repetitive statements. Whenever possible, groups seeking to address the Board shall consolidate their comments and avoid repetition by using representative speakers on their behalf.
 8. During the presentation and discussion of agenda items, the President will not recognize speakers in the audience unless the Board desires additional information from an audience member.
 9. The presiding officer may limit irrelevant, immaterial, or inappropriate comments of statements, and shall have the right to halt or suspend public comments if the rules are not being followed.
- C. Members of the public shall have no right to address the Board at any regular or special meeting that is closed to the public in accordance with the requirements of the Open Meetings Act.
- D. Robert's Rules of Order, as amended by the Park Board, is the recognized parliamentary authority of all Park Board meetings.

IX. RULES GOVERNING PUBLIC RECORDING OF MEETINGS

- A. Pursuant to the Open Meetings Act (5 ILCS 120/2.05), an individual from the public may record a Board meeting open to the public by tape, film or other means, subject to the rules as set for the by the Board for such recordings. The District's policy is to cooperate with representatives of the print and broadcast media and with other members of the public who wish to record public meetings of the Board by tape, film or other means, so long as said recordings are not disruptive to the meeting, and do not violate the rights of the members of the Board, District staff and the public.
- B. Any person desiring to tape, film or record by other means a Board or Committee meeting open to the public may do so subject to the following rules. It is the intent of the Park Board in adopting these rules to provide reasonable access and opportunity to persons desiring to tape, film or make such recordings by other means while at the same time avoiding disruption to and interference with the conduct of the meeting, including the deliberative process, or the ability of



Oak Brook Park District
Administrative Policies and Procedures

other persons attending the meeting to see or hear the proceedings, or the creation of unsafe conditions or damage to property.

1. All recording equipment must be in place prior to the commencement of the meeting.
2. No equipment, wiring or accessory may be affixed or attached to any District property without the prior consent of the Executive Director, which consent may be withheld at the discretion of the Executive Director.
3. No person taping, filming or recording the meeting by other means shall by position, location or movement of self or equipment materially interfere with or obstruct any person's view of the meeting or ability to hear the meeting.
4. No person taping, filming or recording the meeting by other means shall by position, location or movement of self or equipment materially block or obstruct access to or from the meeting or to or from the seating in the meeting or to or from any emergency exit in the meeting room or constitute a tripping or other hazard.
5. Equipment or devices used may not emit sounds that are distracting to members of the audience or the Board.
6. While the use of special lighting necessary to tape, film or record a meeting by other means is permitted, lighting that creates a glare or shines in the eyes of persons attending or participating in the meeting or is otherwise obtrusive or distracting is not permitted. The President of the Board may require that such forms of artificial lighting not be used.
7. All taping, filming, or recording equipment and wiring used shall conform to applicable electrical codes. No accessory shall be plugged in or attached to any electrical outlet if doing so would create a safety hazard.
8. Persons operating equipment necessary to tape, file or record the meeting by other means shall be given a reasonable opportunity to modify their actions in order to conform to these rules.
9. If any provision of these rules or the application thereof to any person or circumstances is adjudged invalid by a court of competent jurisdiction, such judgment shall not affect or impair the validity of the other provisions of these rules or the application thereof to other persons and circumstances.

X. MINUTES



Oak Brook Park District
Administrative Policies and Procedures

A. The Recording Secretary appointed by the Board, or their designee, shall attend all meetings of the Board, whether open or closed, and shall keep a full record of the proceedings in accordance with the Open Meetings Act. The unofficial minutes of the preceding Board meeting shall be approved and accepted by the Board at the next regular meeting of the Board after any required corrections are made. . Approved minutes of all Board meetings shall be made available to the public in accordance with the Open Meetings Act and the Freedom of Information Act.

B. Minutes of Board and committee meetings, open or closed, shall be prepared in conformity with the Open Meetings Act, and at a minimum shall contain: (1) the date, time and place of the meeting;(2) the members of the Board recorded as either present or absent and whether the members were physically present or present by means of video or audio conference; and (3) a summary of discussion on all matters proposed and deliberated, and in the case of an open meeting matters decided, and a record of any votes taken.

C. The Recording Secretary shall be responsible to assure that a verbatim recording of any closed meeting of the Board is made, and the Executive Director shall be responsible to store all such recordings and the written minutes of closed meetings in a place that will maintain the confidentiality of such recordings and minutes until such time as the Board determines that they no longer require confidentiality and makes them available for public inspection or authorize their destruction pursuant to Section 2.06(c) of the Illinois Open Meetings Act.

D. Any Commissioner may review such minutes prior to the Board's approval of a resolution making any minutes of closed meetings available for public inspection. The District's Attorney shall review the minutes of all closed meetings every six (6) months and shall recommend to the Board that any such minutes that no longer require confidential treatment should be made available for public inspection.

XI. ROBERT'S RULES OF ORDER

Robert's Rules of Order, most recent edition, shall generally govern the deliberations of the Board, except when in conflict with any of the specific provisions of these Rules.

XII. SUSPENSION OF RULES

At any meeting of the Board, a majority of Commissioners present may consent to suspend any or all of these Rules for the entire meeting or for certain matters to be considered at that meeting.

XIII. AMENDMENT OF RULES

These Rules may be amended or repealed at any regular meeting of the Board; provided, however, that written notice of any such amendment or motion for repeal shall be provided to each Commissioner at a meeting preceding the meeting at which the amendment or motion to repeal is to be presented.



Oak Brook Park District
Administrative Policies and Procedures

XIV. PROSPECTIVE CANDIDATE INFORMATION

The Board recognizes that, as good leaders, the members of the Board should actively seek qualified residents of the District to run for a position on the Board. In addition, Board members should take an active role in training newly elected Board members. The District's staff shall prepare an information packet containing essential information to be made available to prospective candidates. Additionally, the Executive Director and a department head shall provide at least one informational session for prospective Board member candidates.

Upon adoption, Ordinance 25-0721: *An Ordinance Implementing the Provisions of the State Officials and Employees Ethics Act (5 ILCS 430/1 1 et seq.)* will be incorporated as Appendix A.

Approved by the Board of Commissioners: June 15, 2015

Revisions approved by Board: August 15, 2016 Board Meeting

Revisions approved by Board: February 17, 2020 Board Meeting

Revisions approved by Board: April 19, 2021 Board Meeting

Revisions approved by Board: October 16, 2023 Board Meeting - Sect IG1- Pursuant to Public Act 103-031

Revisions approved by Board: August 19, 2024 Board Meeting



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RFP FOR SOLAR PPA PROVIDER

AGENDA No.: 9 D

MEETING DATE: JUNE 16, 2025

STAFF REVIEW:

Deputy Director, Bob Johnson:

A handwritten signature in black ink, appearing to read "Bob Johnson".

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

A handwritten signature in black ink, appearing to read "Laure Kosey".

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Since 2021, the District has considered installing a solar photovoltaic (PV) system of panels on the Family Recreation Center. At that time, the decision was made to postpone any such installation until the largest roof sections of the facility, upon which the solar array would be installed, had been replaced. In 2024, the three-phased roof replacement project was completed.

The District has recently evaluated options for outright purchase of solar equipment, estimated at approximately 1.5 million dollars, as well as a Power Purchase Agreement (PPA) lease option with zero financial commitment. Due to changes in recent federal legislation that are expected to be signed into law in the coming months, the window of time to capture significant federal tax incentives is closing quickly should the District elect to purchase equipment, making the PPA lease option the best solution for solar at this time.

The District will work with Belden Energy Solutions to draft a request-for-proposal (RFP) document. Belden will solicit responses to the RFP from qualified solar investors who will provide a proposal for review. The proposals will be vetted to determine which is the most beneficial to the District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff recommend working with Belden Energy Solutions to draft and solicit requests-for-proposal from solar energy investors.

ACTION PROPOSED:

For Review and Discussion Only

VII
S E V E N
Utility Management Consultants, LLC

ComEd Capacity Auction Update

PJM, the organization that manages the electric grid in ComEd, recently completed its capacity auction for the 2025/26 period.

We expected the capacity costs to increase after this auction, but the actual results were unprecedented and are set to take effect starting June 1, 2025.

The 2025-2026 capacity prices surged from \$28.92 to \$269.92 per megawatt-day - an 800%+ increase. This cost increase will impact ALL customers whether they are in a 3rd party supply contract or with the local utility. The estimated electricity cost increase is projected to be \$.02 - \$.025/KWH depending on your usage profile.

Due to the size and nature of this cost increase, even those currently on fixed-rate contracts, these costs are being passed through. This is possible because supplier agreements include “Change in Law” provisions, allowing suppliers to adjust pricing when regulatory or market structures change such as what has happened in this case.

These added costs are being passed down to end users across the PJM region for the period that runs from June 1, 2025, through May 31, 2026.

We understand this volatility and the suddenness of this can be unsettling. Our priority is to keep you informed and protected. We are actively monitoring the situation and will keep you informed of any updates or opportunities to reduce this impact.

We are working with the suppliers and will update you as soon as the exact amount of your monthly increases is shared with us.

We want to stress that this is not a ComEd related issue, nor is it a supplier issue. This is happening because the move away from coal generation is putting added stress onto

the utility grid regarding how and where all the electricity demands will be met. Data centers and AI demands are only adding to the stress on the grid.

In the coming days, you will likely receive a letter from your current electricity supplier about these changes.

Please feel free to reach out with any additional questions or concerns that you might have.

Fixed 6¢ PPA vs. ComEd Costs on the Solar Production at the FRC

Year	Annual Solar Production Volume (kW/hrs)	Forecasted ComEd Unit Rate	PPA Fixed Rate	Forecasted ComEd Annual Costs	PPA Annual Costs	Annual Savings ComEd vs. PPA
1	656,000	\$0.135	\$0.06	\$88,560	\$39,360	\$49,200
2	652,720	\$0.155	\$0.06	\$101,172	\$39,163	\$62,008
3	649,456	\$0.158	\$0.06	\$102,679	\$38,967	\$63,712
4	646,209	\$0.161	\$0.06	\$104,234	\$38,773	\$65,461
5	642,978	\$0.165	\$0.06	\$105,770	\$38,579	\$67,191
6	639,763	\$0.168	\$0.06	\$107,352	\$38,386	\$68,966
7	636,564	\$0.171	\$0.06	\$108,916	\$38,194	\$70,722
8	633,382	\$0.175	\$0.06	\$110,588	\$38,003	\$72,586
9	630,215	\$0.178	\$0.06	\$112,178	\$37,813	\$74,365
10	627,064	\$0.182	\$0.06	\$113,875	\$37,624	\$76,251
11	623,928	\$0.185	\$0.06	\$115,551	\$37,436	\$78,116
12	620,809	\$0.189	\$0.06	\$117,271	\$37,249	\$80,022
13	617,705	\$0.193	\$0.06	\$119,032	\$37,062	\$81,969
14	614,616	\$0.197	\$0.06	\$120,834	\$36,877	\$83,957
15	611,543	\$0.201	\$0.06	\$122,614	\$36,693	\$85,922
16	608,485	\$0.205	\$0.06	\$124,435	\$36,509	\$87,926
17	605,443	\$0.209	\$0.06	\$126,295	\$36,327	\$89,969
18	602,416	\$0.213	\$0.06	\$128,194	\$36,145	\$92,049
19	599,404	\$0.217	\$0.06	\$130,071	\$35,964	\$94,106
20	596,407	\$0.221	\$0.06	\$132,045	\$35,784	\$96,260
12,515,107				\$2,291,666	\$750,906	\$1,540,759

ComEd Rates escalate at 2% per year and include supply, transmission services and delivery costs

PPA Rate is estimated based on preliminary price indications

Volumes listed are for annual solar production and derated by 0.5% per year



Proposal for Solar PV Implementation Assistance

Background:

The Oak Brook Park District has been evaluating the implementation of roof top solar photo voltaic (PV) technology since 2021. This is when an on-site assessment was conducted by General Energy Corp (GEC) engineers. It was concluded that the Family Recreation Center was an excellent candidate for solar PV due to a large expanse of flat roof surface and existing electric infrastructure suitable to support a large solar PV project. However, further action on this initiative was deferred until all sections of the roof were renovated in a multi-year plan. Earlier this year, District staff took the initiative to restart the solar PV project review and has evaluated technical details and financing options as well. The current level of federal tax incentives, state of Illinois solar renewable credits (SRECs) and ComEd rebates create an attractive package to pursue a solar PV project for 2025.

For 2025, one of Congress' most important objective is to propose new legislation through the Reconciliation Bill process. This Bill has passed a House vote and now resides in the Senate for approval. The Reconciliation Bill will have significant impacts on the solar energy industry since it will sunset federal investment tax credits (ITC) for any project that fails to meet IRS-defined "start of construction" within 60 days after the Bill is signed into law. For now, it is anticipated the sunset date will be in early September. For the District, the financial impact of is significant since the ITC is equal to 40% of the solar project cost.

As a result of this proposed legislation, the District is required to adapt to a new timeline to capture the best financial terms and conditions.

Proposal:

The District has asked Belden Energy Solutions (BES) to assist District staff with managing a competitive Power Purchase Agreement (PPA) proposal process. This RFP will invite several qualified solar investment companies to provide PPA terms and conditions. The most important task is to rank proposals based on qualified lowest fixed price for a 15 to 20-year contract term, as allowed by Illinois law.

BES is uniquely qualified to manage this process based on 1.) a thorough understanding of the design and cost of the proposed solar PV system provided by GEC and 2.) existing business relationships with the network of qualified solar investment firms that can provide a PPA for commercial projects like the District's project. In addition, BES/GEC has recently provided solar investment companies detailed project information for several Park and School District projects. In turn, the solar investment companies have already vetted these projects and ran them through their pricing evaluation process.

Timing is critical to all parties involved in this process since missing start of construction objectives jeopardize the project economics for the solar investment company. BES will coordinate efforts between all parties including District staff, legal counsel, GEC and solar investment companies. After PPA agreement has been executed, BES remain part of the project team through completion and start of solar PV operations.

BES will also serve as the District energy advisor regarding future impacts to its Direct Energy electric contract and best electric supply product once solar PV is operational at the FRC.

Some important milestones:

June 13th District provides approval to retain BES for PPA implementation assistance

June 16th Discuss with the Board the District's Plan to Pursue a Solar PV PPA for the FRC project

July 21st Board Approves final PPA contract with the winning bidder

Before September 1st Solar investment company secures safe harbor status for full access to applicable ITCs.

October 1st Start on-site construction activities at the FRC

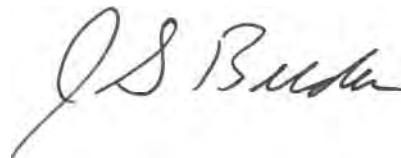
May 2026 Complete Construction Phase

June 2026 Receive approval from ComEd to begin operation of the solar PV system.

Compensation:

The service proposal is to provide the District with time-sensitive expertise to achieve a desirable PPA outcome for this task. A lump sum of \$3,900 will be due within 30 days after the approval of this professional services assignment.

Respectfully,

A handwritten signature in black ink, appearing to read "J S Belden", is written over a light gray circular background.

Jim Belden
Managing Director,
Belden Energy Solutions Inc.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 25-0722: AN ORDINANCE PROVIDING FOR DECLARATION OF VACANCY ON THE BOARD OF PARK COMMISSIONERS

AGENDA No.: 9 E

MEETING DATE: JUNE 16, 2025

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

During the closed session on May 19, 2025, the Board of Commissioners reached a majority consensus to implement a formal policy addressing Commissioner absenteeism and reinforcing expectations regarding attendance and service. The Board directed District Attorney Steve Adams to draft the corresponding ordinance.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Ordinance 25-0722 sets a threshold of four missed Board meetings within any 12-month period as grounds for declaring a Commissioner's seat vacant. It also establishes a formal process for making such a determination.

ACTION PROPOSED:

For Review and Discussion Only

**OAK BROOK PARK DISTRICT
ORDINANCE NO. 25-0722**

**AN ORDINANCE PROVIDING FOR DECLARATION OF VACANCY ON
THE BOARD OF PARK COMMISSIONERS**

RECITALS

WHEREAS, the Oak Brook Park District ("District") is an Illinois park district organized and operating under and pursuant to the provisions of the Illinois Park District Code (70 ILCS 1205/1-1 *et seq.*) ("Code") and all laws amendatory thereof and supplementary thereto;

WHEREAS, the District is governed by five (5) individuals elected or appointed from time to time and comprising the Board of Park Commissioners ("Board") of the District;

WHEREAS, the Board is empowered to pass all necessary ordinances, rules and regulations for the proper management and conduct of the business of the Board and District and to manage and control the officers and property of the District;

WHEREAS, the members of the Board are elected to serve and represent the public, and an integral part of such service is attendance at the regular monthly meetings of the Board and at such special or other meetings of the Board, as may be called to order from time to time;

WHEREAS, the failure of a member of the Board ("Commissioner") to attend the meetings of the Board deprives the electorate of the District of its full representation and may result in the inability of the Board to take necessary action on a matter before it;

WHEREAS, Article 2, Section 25 of the Code provides that whenever any Commissioner neglects to attend the meetings of the Board for the length of time that the Board fixes by ordinance, such Commissioner's office may be declared vacant (70 ILCS 1205/2-25); and

WHEREAS, the Board wishes to (1) fix the length of time that a Commissioner may fail to attend meetings in order for such Commissioner's office to be declared vacant and (2) to provide a procedure pursuant to which a declaration of vacancy as aforesaid may be rendered.

NOW, THEREFORE, IT IS HEREBY ORDAINED by the Board of Park Commissioners of the Oak Brook Park District as follows:

SECTION 1. INCORPORATION OF RECITALS. That the recitals hereinabove set forth are true and correct and are incorporated into the text of this Ordinance to the same extent as if each of such recitals had been set forth herein in its entirety.

SECTION 2. REPEATED FAILURE TO ATTEND MEETINGS. The Board may declare vacant the office of any Commissioner who fails to attend four (4) or more of all duly called and held regular and special meetings of the Board within any twelve (12) month period after the effective date of this Ordinance. A Commissioner will be deemed present at a regular Board meeting or committee of the whole meeting if they attend in person or by audio or video conference in accordance with applicable Board policy (Section 1.1.1(G) of the Administrative Policies and Procedures Manual, dated July 21, 2025). Prior to declaring the office vacant under this Ordinance, the Board shall convene a meeting closed to the public for the purpose of conducting a hearing to consider whether the office of such Commissioner shall be declared vacant ("Hearing"), pursuant to 70 ILCS 1205/2-25 and 5 ILCS 120/2 (c)(3).

SECTION 3. HEARING.

- (a) At the Hearing, the Board shall determine whether the Commissioner failed to attend four (4) or more of all duly called and held regular and special meetings of the Board within any twelve (12) month period. The Commissioner whose office is in question shall be given at least fourteen (14) days prior written notice of the Hearing ("Hearing Notice") by the President of the Board.
- (b) The Hearing Notice shall include notice of the possible declaration of vacancy of the Commissioner's seat on the Board, the date, time and location of the Hearing and a listing of the dates of meetings that the Commissioner has allegedly failed to attend in accordance with this Ordinance.
- (c) The Commissioner whose seat may be declared vacant shall have the right to be present at and to participate in the Hearing. The Commissioner shall also have the right to be represented by counsel (at the subject Commissioner's expense) prior to, during, and after the Hearing.
- (d) During the Hearing, the Board shall provide the Commissioner whose seat is being challenged with certified copies of the minutes of the meetings which the Commissioner is alleged to have missed, and such certified copies shall be a rebuttable presumption that the Commissioner failed to attend each meeting for which the minutes reflect the Commissioner's absence.
- (e) At the Hearing, the Commissioner whose seat on the Board may be declared vacant may present oral and/or written evidence and/or present any witnesses to establish such Commissioner's attendance at any meeting where the aforesaid minutes reflect such Commissioner's absence.
- (f) The President of the Board shall preside at the Hearing and may be assisted by legal counsel for the District.
- (g) No final action shall be taken at the Hearing.

SECTION 4. DECLARATION OF VACANCY. At any time after the adjournment of the Hearing, the Board shall, at a meeting open to the public, make finding(s) of fact regarding the number of meetings missed by the Commissioner during any period of twelve

(12) months and if such finding indicates that the Commissioner failed to attend four (4) or more of such meetings, the Board may declare the office of said Commissioner vacant by the affirmative roll call vote of majority of the Board (and not less than three (3) members of the Board), whereupon said office shall be vacant and may be filled by the remaining members of the Board in accordance with the provisions of Section 2-25 of the Code (70 ILCS 1205/2-25).

SECTION 5. INVALIDITY. If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unlawful or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance, or any part thereof.

PASSED AND APPROVED THIS 21st DAY OF JULY 2025.

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By:

Sharon Knitter, President

ATTEST:

By:

Laure L. Kosey, Secretary

Board of Commissioners to Share Communications

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on July 21, 2025, 6:30 p.m.

Adjournment