



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 20, 2020 – 6:30 p.m.
Zoom Video Conference

Please Note: As the State of Illinois and our community enter into Restore Illinois Plan Phase 4, the Oak Brook Park District's focus will be to provide for the safety of staff, park commissioners, our constituents, and the public at large from possible exposure to the COVID 19 virus. The President of the Oak Brook Park District Board of Park Commissioners has determined that it is not practical and prudent to conduct the July 20, 2020 Board Meeting in person because of the continued risks of COVID-19. Therefore the July 20, 2020 Board Meeting will be conducted by teleconference using Zoom Video Teleconferencing and as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (Executive Orders 2020-7 and 2020-39) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Public participation instructions:

Computer Access: Join the Zoom Meeting: <https://us02web.zoom.us/j/89080760490> **Meeting ID: 890 8076 0490**

Phone access: Audio Participation for Chicago Region: Dial 1 312 626 6799 **Meeting ID: 890 8076 0490**

Android phones & tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app through the Google Play Store or Apple App Store. Open the app on your device. **Meeting ID: 890 8076 0490**

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- **Everyone is automatically muted.** If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak. You will then be unmuted to speak. Comments for Open Forum may also be emailed to lkosey@obparks.org by 2:30 p.m. on 6/15/20 to be read at the meeting by staff.
- You can use the following link to view a tutorial on how to connect with your computer:
https://www.youtube.com/watch?v=hIkCmbvAHQQ&list=PLKpRxBfeD1kEM_I1Ild3N_XI77fKDzSXe&index=2
- In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

AGENDA

1. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL**
2. **OPEN FORUM**

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

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3. CONSENT AGENDA
 - a. APPROVAL OF July 20, 2020 AGENDA
 - b. APPROVAL OF MINUTES
 - i. June 15, 2020 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING JUNE 30, 2020
 - i. Warrant 637
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Communications IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report
7. UNFINISHED BUSINESS
 - a. Resolution 20-0720: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc.
8. NEW BUSINESS
 - a. Ordinance 20-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.
9. ENTER CLOSED SESSION: For the purpose of the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance, pursuant to 5 ILCS 120/2(c)(3) of the Open Meetings Act.

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10. CLOSED SESSION

- a. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

11. ARISE FROM CLOSED SESSION

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON AUGUST 17, 2020.

13. ADJOURNMENT

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS

JULY 20, 2020 – 6:30 P.M.

Zoom Video Conference

Please Note: As the State of Illinois and our community enter into Restore Illinois Plan Phase 4, the Oak Brook Park District's focus will be to provide for the safety of staff, park commissioners, our constituents, and the public at large from possible exposure to the COVID 19 virus. The President of the Oak Brook Park District Board of Park Commissioners has determined that it is not practical and prudent to conduct the July 20, 2020 Board Meeting in person because of the continued risks of COVID19. Therefore, the July 20, 2020 Board Meeting will be conducted by teleconference using Zoom Video Teleconferencing and as permitted by the Gubernatorial Disaster Proclamation in Response to COVID19 (Executive Orders 2020-7 and 2020-39) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

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Before start of Meeting, President Knitter shall read the following statement: "As President of the Oak Brook Park District Board of Park Commissioners, I have determined that it is not practical or prudent to conduct the July 20, 2020 meeting of the Board of Park Commissioners in-person due to the health risks associated with the COVID-19 pandemic as described in May 29, 2020 Gubernatorial Disaster Proclamation issued by Governor Pritzker ("Proclamation"). I further determine that attendance at the regular meeting location is not feasible due to the disaster described in Proclamation. I hereby direct staff to make alternative arrangements in a manner that will allow any interested member of the public access to contemporaneously hear all discussion, testimony and roll call votes via telephone number or web-based link."

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
JULY 20, 2020 – 6:30 P.M.
Zoom Video Conference

1. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL** *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. **OPEN FORUM** *[Ask whether there are any public comments under the “Open Forum.” Individuals wishing to speak during the Open Forum should indicate their interest by typing in the Zoom Meeting Chat Box of their desire to speak, at which point their microphone will be unmuted.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners. At the end of the public speaking during Open Forum, the Executive Director shall read any Public Comments received by email.]*
3. **CONSENT AGENDA** *[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. **APPROVAL OF July 20, 2020 AGENDA**
 - b. **APPROVAL OF MINUTES**
 - i. June 15, 2020 Regular Meeting Minutes
 - c. **APPROVAL OF FINANCIAL STATEMENT ENDING JUNE 30, 2020**
 - i. Warrant 637
4. **COMMUNICATIONS/PROCLAMATIONS** *[For Review and Discussion Only]*
 - a. Board of Commissioners to share communications
 5. **STAFF RECOGNITION**
 - a. None
 6. **REPORTS:** *[For Review and Discussion Only]*
 - a. Communications IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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7. **UNFINISHED BUSINESS**

- a. Resolution 20-0720: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. *[Request a motion and a second to approve Resolution 20-0720: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. Roll Call Vote...]*

8. **NEW BUSINESS**

- b. Ordinance 20-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings *[For Review and Discussion Only.]*

9. **ENTER CLOSED SESSION:** For the purpose of the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance, pursuant to 5 ILCS 120/2(c)(3) of the Open Meetings Act *[Request a motion to enter closed session for the purpose of the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance, pursuant to 5 ILCS 120/2(c)(3) of the Open Meetings Act.]*

10. **CLOSED SESSION**

The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance

11. **ARISE FROM CLOSED SESSION** *[Request a motion and a second to arise from closed session.]*

12. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON AUGUST 17, 2020.** *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on August 17, 2020, 6:30 p.m.]*

13. **ADJOURNMENT** *[Request a motion and a second to adjourn the July 20, 2020 Regular Meeting of the Oak Brook Park District Board of Commissioners. All in Favor...]*

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MINUTES
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 15, 2020 – 6:30 p.m.
Zoom Video Teleconference Meeting

Please Note: As the State of Illinois and our community are in Phase 3 of the Restore Illinois Plan, the Oak Brook Park District's focus is to provide for the safety of staff, park commissioners, our constituents, and the public at large from possible exposure to the COVID 19 virus. Restore Illinois Phase 3 limits gatherings to 10 people or less, requires the continued wearing of masks, and maintaining 6' of social distancing. The Oak Brook Park District Board of Park Commissioners had determined that it was not practical and prudent to conduct the June 15, 2020 Board Meeting in person because of the continued risks of COVID-19. Therefore the June 15, 2020 Board Meeting was conducted by teleconference using Zoom Video Conferencing and as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (Executive Orders 2020-7 and 2020-39) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access. Instructions for Public attendance through the Zoom Meeting Audio Conference application was provided as well as instructions on how to submit statements to be read during the open forum if the individual could not participate in the Zoom Meeting. (Zoom Meeting ID 934 5814 0046)

Before the commencement of the meeting, President Sharon Knitter read the following statement: "As President of the Oak Brook Park District Board of Park Commissioners, I have determined that it is not practical or prudent to conduct the June 15, 2020 meeting of the Board of Park Commissioners in-person due to the health risks associated with the COVID-19 pandemic as described in May 29, 2020 Gubernatorial Disaster Proclamation issued by Governor Pritzker ("Proclamation"). I further determine that attendance at the regular meeting location is not feasible due to the disaster described in Proclamation. I hereby direct staff to make alternative arrangements in a manner that will allow any interested member of the public access to contemporaneously hear all discussion, testimony and roll call votes via telephone number or web-based link."

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:32 p.m. Commissioners Suleiman, Truedson, Tan, Trombetta, and President Knitter answered "present" through Zoom Conferencing. Also present at the Oak Brook Park District Family Recreation Center, Autumn Oaks Room, were Laure Kosey, Executive Director, Marco Salinas Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning. Steven Adams, Park District Attorney, attended through Zoom Conference.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

No one addressed the Board or had sent an email to Executive Director Laure Kosey to be read during Open Forum.

3. CONSENT AGENDA

- a. APPROVAL OF JUNE 15, 2020 AGENDA
- b. APPROVAL OF MINUTES
 - i. May 18, 2020 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2020
 - i. Warrant 636

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Tan, Truedson and President Knitter.

Nays: None

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson to Approve the Consent Agenda as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Tan, Truedson and President Knitter.

Nays: None

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications
President Knitter said she had taken two outdoor yoga classes and that the classes were really terrific.

Commissioner Suleiman said she participated in the 5k for Moms and is also participating in the 50K right now. She enjoys this type of program as it helps keep everyone motivated to stay active and to have those miles count towards fundraising for the Park District. She thought it was great seeing the beautiful work in the park district while she goes on her walks.

- b. Proclamation "July is Park and Recreation Month" President Knitter announced the proclamation.
- c. Oak Brook Park District Protocols and Procedures to Minimize the Spread of COVID-19
Executive Director Laure Kosey said that she was sharing the protocols as to the operations of the programs, classes, and camps.

President Knitter said that the protocols are very good. The program instructor of the class she took had read the instructions to the participants and it helped everyone to know the safety requirements. The use of masks will be required when we open the buildings.

5. STAFF RECOGNITION

- a. None

6. REPORTS:

a. Communications IT, and Administration Report

Ms. Kosey presented her report. The Strategic Plan 2020-2024 is being presented later on the agenda for possible Board approval. Ms. Kosey said she had reviewed all the comments received from the Board during the Strategic Plan discussion at the May 18, 2020 Board Meeting and included the recommendations. The Strategic Plan will be presented for approval later on in this meeting.

b. Finance & Human Resources Report

Mr. Salinas presented his report. The General Fund for this past fiscal year '19 - '20 shows a \$153,000 deficit and the Recreation fund with a surplus of \$39,000. Tennis Center shows a \$74,000 surplus.

Proceeding with the current fiscal year, the General fund has a deficit of 69,000 which has been impacted because of the mandated closings for the COVID 19. The Recreation Fund is taking a huge hit resulting in the year to date net surplus of \$7,386; which is a decrease of approximately \$400,000 over prior year's year to date net surplus of \$405,790. This fund is being negatively impacted by the closure of our facilities and the suspension of our programming.

All of this is being compensated by the reduction in the expenses, such as payroll expenses due to the reduction in personnel.

President Knitter asked if the District has fixed expenses that prohibit the District from realizing a reduction in expenses.

Mr. Salinas said that some of the expenses are due to the District performing capital projects, and moved up some of the maintenance project schedule, to take advantage of the time when the facilities are closed.

Tennis Center has a year to date deficit of \$27,283; which is a decrease of \$245,240 when compared to last year's YTD net surplus of \$217,956. This is also caused by the closure of the Tennis Center due to the COVID 19.

President Knitter said that it makes it hard when you can't open the tennis courts.

President Knitter said she is assuming we are putting expenditures on hold for the Tennis Center as much as possible but understands that the District is also trying to get projects done while the facilities are closed.

Ms. Kosey said that is correct and she is looking forward to the June report for the Tennis Center as it has been getting a lot of participants for both indoor and outdoor programming.

Mr. Salinas said the District has received notification from the Village regarding the health insurance premiums which will have a 4% increase for HMO and a 8% increase for PPO plans effective July 1, 2020. The District had budgeted for a 10% increase, so we are well within the District's budget.

The Board thanked Mr. Salinas for his report.

c. Recreation & Facilities Report

Mr. Thommes presented his report. Last Wednesday the aquatic center is up and running. We have developed a reservation system where a lap lane can be rented for one hour at \$10/\$12 a use. This has been very popular. This week alone we have 178 people registered for a lap lane from Monday through Sunday. We have been selling out with people on waitlists. People are ready to get back into the pool and do some lap-swimming. Summer camp "Summer Hangouts" started today. We have 17 participants in the camp. It is a start and should increase as the summer goes on. Field rentals, outdoor rentals, field rentals, and gym rentals have picked up. Sports Core Membership currently has 56 members. Things are picking up.

The Board thanked Mr. Thommes for his report.

d. Parks & Planning Report

Mr. Johnson presented his report. He noted the crane will be onsite tomorrow to complete the retro fit of the LED lights and an initial light test with our lighting consultant and Musco to make sure that everything is in working order and is compliant with the light ordinance before we have the official test in November.

Mr. Johnson noted the completion of asphalt projects in Central Park, including trails, parking lot, and driving lane replacement.

Staff has set up the fencing on the fields, mid field, to promote social distancing is maintained and preventing games taking place at this time.

The park district is still waiting to receive the signed OSLAD contract from Illinois Department of Natural Resources. The project for the Central Park North Improvements can't begin until we have that agreement in place. This is not affecting the schedule as the District is planning to have the project commence in early July 2020.

Listed on this Board Meeting agenda is the Surplus Personal Property Ordinance, which is being presented for possible Board approval. This ordinance would declare the removed metal halide lights which were previously installed on the synthetic soccer fields in Central Park, as surplus property. The District will offer the metal halide lights for sale to municipalities, school districts and park districts.

The Dean Nature Sanctuary honey bees are doing well.

The Board thanked Mr. Johnson for his report.

7. UNFINISHED BUSINESS

a. Oak Brook Park District Strategic Plan 2020-2024

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman to approve the Oak Brook Park District Strategic Plan 2020-2024.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.

Nays: None

President Knitter thanked Ms. Kosey for taking the Board's review and comments from the May 18, 2020 Board Meeting into consideration for the Strategic Plan.

b. Natural Areas Stewardship Bid

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson, to accept the bid from Davey Resource Group for Natural Areas Stewardship and to approve an agreement between the Oak Brook Park District and Davey Resource Group for the fees outlined in the bid for a not to exceed cost of \$25,000.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.
Nays: None

c. Upland Design Group Contract Amendment

Motion: Commissioner Truedson made a motion seconded by Commissioner Tan to approve the Upland Design Group Contract Amendment.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.
Nays: None

d. Policy and Safety Standards for the Workplace to Minimize the Spread of COVID-19

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to approve the Policy and Safety Standards for the Workplace to Minimize the Spread of COVID-19.

Sharon Knitter asked if there has been any push back as the District implements the Policy and Safety Standards.

Ms. Kosey said that we have not received push-back but questions, a little apprehension, not knowing what to expect. When we explain the protocols that we have put into place they were grateful to come back.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.
Nays: None

8. NEW BUSINESS

- a. Resolution 20-0616: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with MG Mechanical Contracting, Inc., for the Central Park West Mechanical Renovation Project (**Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Tan made a motion, seconded by Commissioner Suleiman, to waive the Board Rule to approve at this meeting Resolution 20-0616: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price

with MG Mechanical Contracting, Inc., for the Central Park West Mechanical Renovation Project.

The motion passed by roll call vote:

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.
Nays: None

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson, to approve Resolution 20-0616: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with MG Mechanical Contracting, Inc., for the Central Park West Mechanical Renovation Project.

President asked Mr. Thommes for a quick summary:

Mr. Thommes said back in March this contract was initially approved for \$128,000. However, the District decided to do some of the work in house, and the contract was reduced by \$16,000. During the project, it was discovered that the District needed to have additional equipment for two areas, that did not come with the package that we bought, so that resulted in a \$1,700.00 increase. We are well under the original approved contract cost and should close the project out at \$113,000.

There was no additional discussion and the motion passed by roll call vote:

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.
Nays: None

- b. Ordinance 20-0617 An Ordinance Declaring Surplus Personal Property and Authorizing the Conveyance or Sale Thereof (** Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to waive the Board Rules to approve at this meeting Ordinance 20-0617: An Ordinance Declaring Surplus Personal Property and Authorizing the Conveyance of Sale Thereof.

The motion passed by roll call vote:

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.
Nays: None

Motion: Commissioner Tan made a motion, seconded by Commissioner Truedson to approve Ordinance 20-0617: An Ordinance Declaring Surplus Property and Authorizing the Conveyance or Sale Thereof.

Ms. Kosey clarified that the ordinance includes not only the old Musco lights but also the old televisions previously used in the Fitness Center.

The motion passed by roll call vote:

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.
Nays: None

9. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1), and for Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives or Deliberations Concerning Salary Schedules for One or More Classes of Employees; Pursuant to 5 ILCS 120/2(c)(2).

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to enter Closed Session at the hour of 7:02 p.m. for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); discussing the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1), and for Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives or Deliberations Concerning Salary Schedules for One or More Classes of Employees; Pursuant to 5 ILCS 120/2(c)(2).

The motion passed by roll call vote:

Ayes: Commissioners Trombetta, Suleiman, Tan, Truedson and President Knitter.

Nays: None

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, March 16, 2020
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District
- c. Collective Negotiating Matters Between the Public Body, and its Employees or Their Representatives or Deliberations Concerning Salary Schedules for One or More Classes of Employees

11. ARISE FROM CLOSED SESSION AND RESUME TO OPEN SESSION

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 20, 2020.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on July 20, 2020, 6:30 p.m.

13. ADJOURNMENT

Motion: Commissioner Tan made a motion, seconded by Commissioner Trombetta to adjourn the meeting at hour of 7:37 p.m.

The motion passed by voice vote.

Laure L. Kosey, Executive Director

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through June 30, 2020 and 2019
16.67% completed (2 out of 12 months)

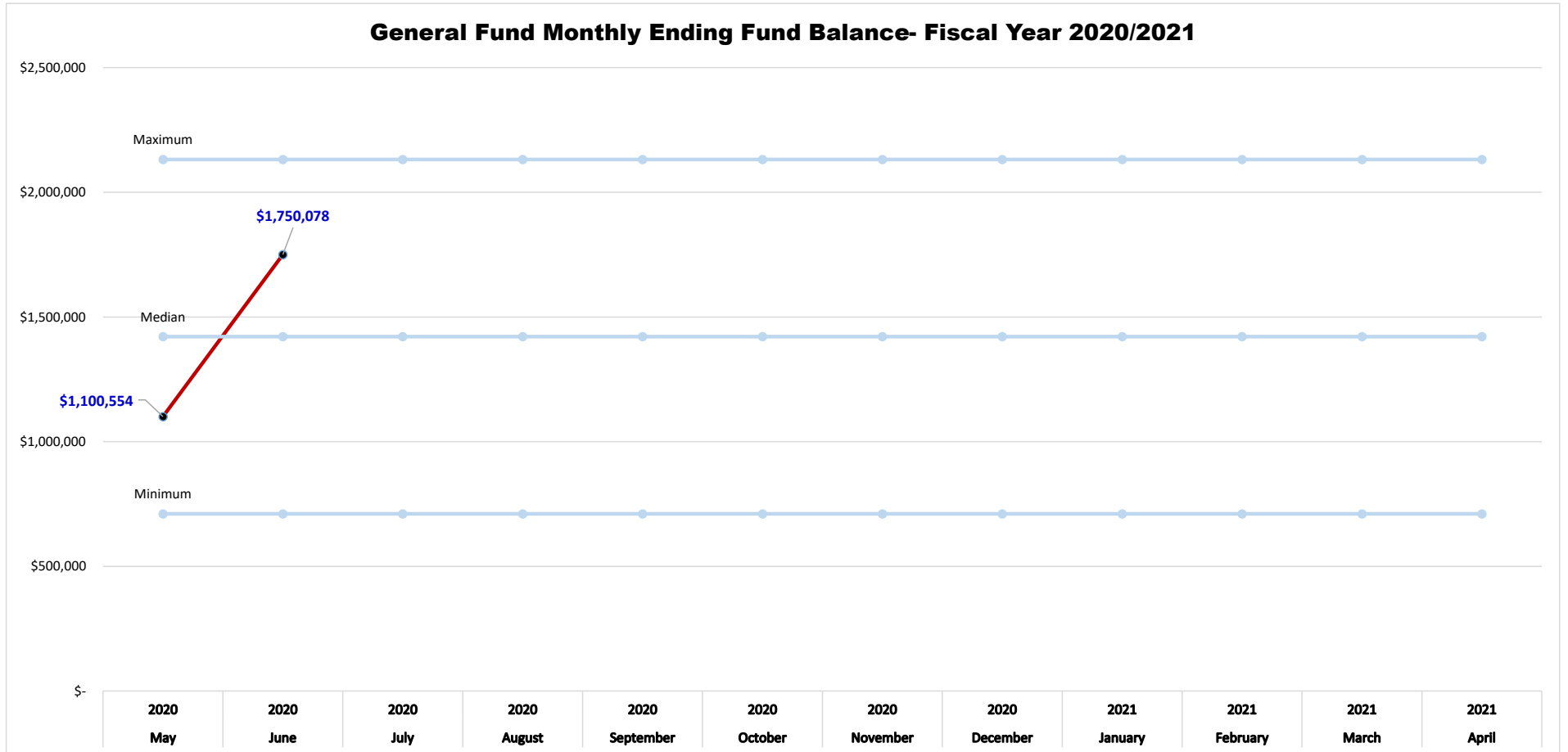
	Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	June 2020 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Amended Annual Budget	Fiscal Year 2019/2020 Year-To-Date Actual	2020/2021 Y-T-D Actual Higher/Lower than 2019/2020 Y-T-D	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,549,013	764,197	785,128	-	785,128	50.7%	763,212	21,916	2.9%
Personal Prop. Repl. Taxes	95,154	-	14,082	-	14,082	14.8%	25,703	(11,622)	-45.2%
Investment Income	11,500	857	1,776	-	1,776	15.4%	1,901	(126)	-6.6%
Other	19,000	1,224	2,409	-	2,409	12.7%	3,267	(858)	-26.3%
Central Park North	111,200	263	263	-	263	0.2%	11,275	(11,012)	N/A
Central Park	111,200	9,274	10,247	-	10,247	9.2%	54,702	(44,456)	-81.3%
Dean Property	-	-	-	-	-	N/A	-	-	N/A
Building-Recreation Center	1,076,020	13,377	23,861	-	23,861	2.2%	69,925	(46,064)	-65.9%
Central Park West	72,120	(3,248)	(4,108)	-	(4,108)	-5.7%	12,536	(16,644)	-132.8%
TOTAL REVENUES	\$ 3,045,207	\$ 785,945	\$ 833,658	\$ -	\$ 833,658	27.4%	\$ 942,523	\$ (108,865)	-11.6%
EXPENDITURES									
Administration	\$ 464,071	\$ 32,842	\$ 57,439	\$ 2,625	\$ 60,064	12.4%	\$ 74,334	\$ (16,895)	-22.7%
Finance	500,880	28,940	54,249	10,307	64,556	10.8%	63,519	(9,270)	-14.6%
Central Park North	23,950	230	1,780	1,227	3,008	7.4%	4,854	(3,074)	-63.3%
Central Park	685,469	38,136	68,051	55,509	123,560	9.9%	94,596	(26,545)	-28.1%
Saddlebrook Park	15,871	988	1,302	5,059	6,361	8.2%	2,123	(821)	-38.7%
Forest Glen Park	23,490	1,668	1,984	5,542	7,526	8.4%	1,280	704	55.0%
Chillem Park	7,125	288	438	1,472	1,910	6.1%	230	208	N/A
Dean Property	11,786	520	647	2,122	2,769	5.5%	3,122	(2,475)	-79.3%
Professional Services	46,000	-	-	-	-	0.0%	1,325	(1,325)	-100.0%
Contracts- Maint. DNS	26,000	-	2,000	-	2,000	7.7%	-	2,000	N/A
Building-Recreation Center	965,541	31,738	63,446	18,566	82,012	6.6%	115,616	(52,170)	-45.1%
Central Park West	71,777	1,071	2,096	1,508	3,604	2.9%	4,669	(2,573)	-55.1%
TOTAL EXPENDITURES	\$ 2,841,960	\$ 136,421	\$ 253,431	\$ 103,937	\$ 357,368	8.9%	\$ 365,667	\$ (112,236)	-30.7%
TRANSFERS OUT	\$ 385,742	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,227,702	\$ 136,421	\$ 253,431	\$ 103,937	\$ 357,368	7.9%	\$ 365,667	\$ (112,236)	-30.7%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (182,495)	\$ 649,524	\$ 580,227	\$ (103,937)	\$ 476,290	-317.9%	\$ 576,856	\$ 3,371	0.6%

Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021
Beginning Unassigned	\$ 1,169,851	\$ 1,100,554										
Monthly Net Surplus/(Deficit)	(69,297)	649,524										
Ending Unassigned	\$ 1,100,554	\$ 1,750,078										



Minimum (3 months Exp.)	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490
Median (6 months Exp.)	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980
Maximum (9 months Exp.)	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through June 30, 2020 and 2019
16.67% completed (2 out of 12 months)

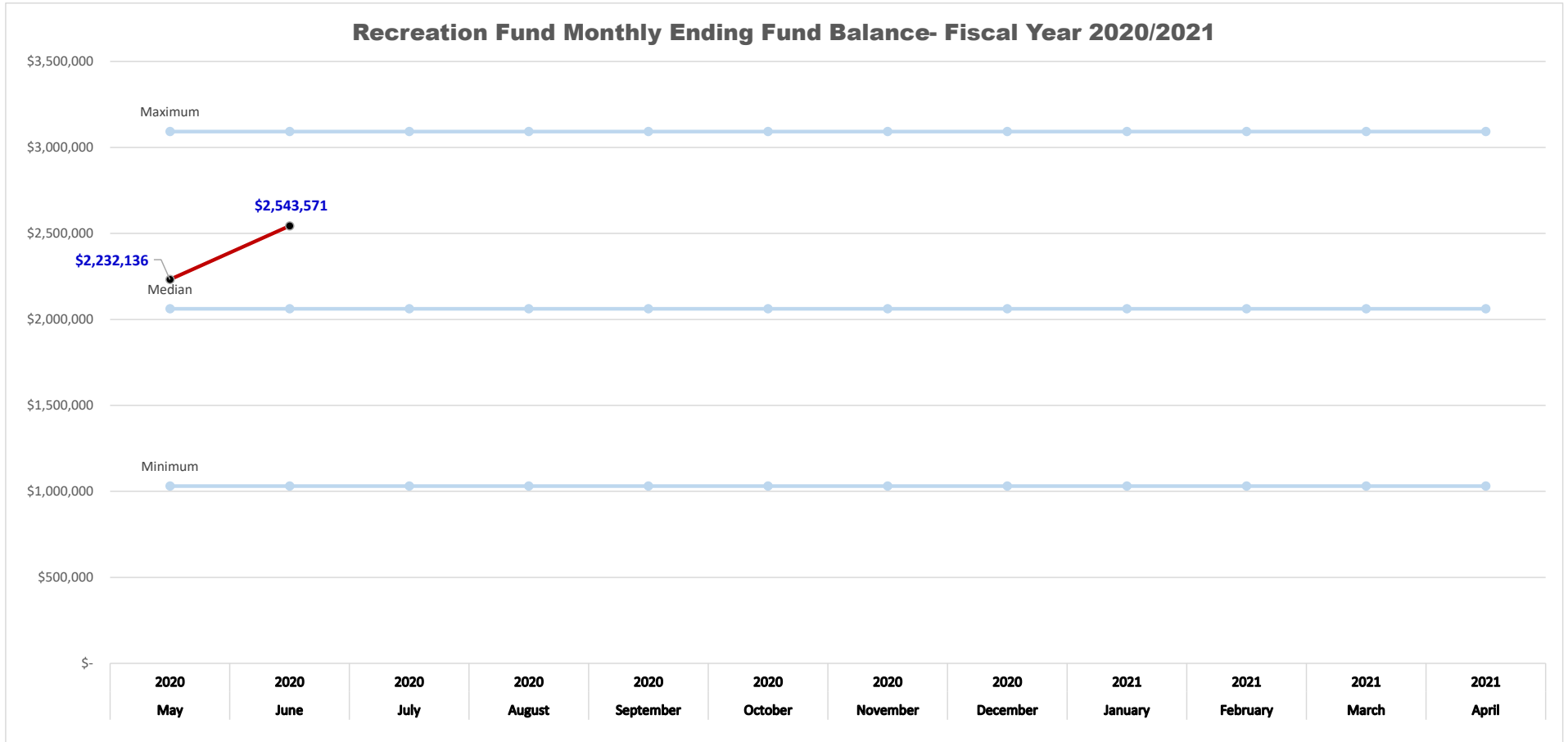
	Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	June 2020 Actual	Year-To-Date Actual	Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Amended Annual Budget	Fiscal Year 2019/2020 Year-To-Date Actual	2020/2021 Y-T-D Actual Higher/ (Lower) than 2019/2020 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 961,938	\$ 474,883	\$ 487,890	\$ -	\$ 487,890	50.7%	\$ 451,681	\$ 36,209	8.0%
Personal Prop. Repl. Taxes	29,956	-	4,433	-	4,433	14.8%	8,092	(3,659)	-45.2%
Investment Income	17,500	1,045	2,204	-	2,204	12.6%	3,003	(799)	-26.6%
Other	2,100	50	55	-	55	2.6%	459	(404)	-88.0%
Fitness Center	846,508	11,637	18,869	-	18,869	2.2%	143,027	(124,158)	-86.8%
Aquatic Center	516,413	15,635	21,191	-	21,191	4.1%	87,950	(66,758)	-75.9%
Aquatic Recreation Prog.	619,549	1,927	17,887	-	17,887	2.9%	167,213	(149,326)	-89.3%
Children's Programs	119,517	2,418	12,287	-	12,287	10.3%	41,455	(29,168)	-70.4%
Preschool Programs	269,592	(9,089)	8,224	-	8,224	3.1%	32,559	(24,335)	-74.7%
Youth Programs	214,029	(32,279)	44,823	-	44,823	20.9%	180,561	(135,738)	-75.2%
Adult Programs	50,580	246	60	-	60	0.1%	18,654	(18,594)	-99.7%
Pioneer Programs	74,200	2,137	5,456	-	5,456	7.4%	24,302	(18,846)	-77.5%
Special Events and Trips	106,970	346	1,384	-	1,384	1.3%	50,798	(49,414)	-97.3%
Marketing	49,000	-	-	-	-	0.0%	25,200	(25,200)	-100.0%
Capital Outlay	30,000	-	-	-	-	0.0%	-	-	N/A
TOTAL REVENUES	\$ 3,907,851	\$ 468,956	\$ 624,764	\$ -	\$ 624,764	16.0%	\$ 1,234,953	\$ (610,190)	-49.4%
EXPENDITURES									
Administration	\$ 1,029,672	\$ 47,467	\$ 116,544	\$ 11,092	\$ 127,636	11.3%	\$ 86,782	\$ 29,762	34.3%
Fitness Center	652,420	10,375	21,090	7,269	28,359	3.2%	86,088	(64,998)	-75.5%
Aquatic Center	907,552	34,935	53,357	16,634	69,991	5.9%	98,110	(44,754)	-45.6%
Aquatic Recreation Prog.	283,056	349	3,155	-	3,155	1.1%	40,386	(37,231)	-92.2%
Children's Programs	90,860	944	1,119	3,151	4,270	1.2%	7,680	(6,561)	-85.4%
Preschool Programs	240,653	-	2,681	-	2,681	1.1%	18,981	(16,299)	-85.9%
Youth Programs	152,865	2,263	3,002	9	3,011	2.0%	24,489	(21,487)	-87.7%
Adult Programs	43,169	-	85	5,205	5,290	0.2%	3,553	(3,468)	-97.6%
Pioneer Programs	70,997	-	70	5,885	5,956	0.1%	6,637	(6,567)	-98.9%
Special Events and Trips	74,983	4,550	4,605	2,730	7,335	6.1%	35,868	(31,263)	-87.2%
Marketing	337,029	17,525	33,705	18,549	52,254	10.0%	49,164	(15,459)	-31.4%
Capital Outlay	240,000	39,112	60,773	35,366	96,139	25.3%	-	60,773	N/A
TOTAL EXPENDITURES	\$ 4,123,254	\$ 157,520	\$ 300,186	\$ 105,891	\$ 406,077	7.3%	\$ 457,738	\$ (157,553)	-34.4%
TRANSFERS OUT	\$ 201,673	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,324,927	\$ 157,520	\$ 300,186	\$ 105,891	\$ 406,077	6.9%	\$ 457,738	\$ (157,553)	-34.4%
REVENUES OVER (UNDER) EXPENDITURES	\$ (417,076)	\$ 311,436	\$ 324,578	\$ (105,891)	\$ 218,687	-77.8%	\$ 777,215	\$ (452,637)	-58.2%

Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021
Beginning Committed	\$ 2,218,993	\$ 2,232,136										
Monthly Net Surplus/(Deficit)	13,143	311,435										
Ending Committed	\$ 2,232,136	\$ 2,543,571										



Minimum (3 months Exp.)	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814
Median (6 months Exp.)	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627
Maximum (9 months Exp.)	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through June 30, 2020 and 2019
16.67% completed (2 out of 12 months)

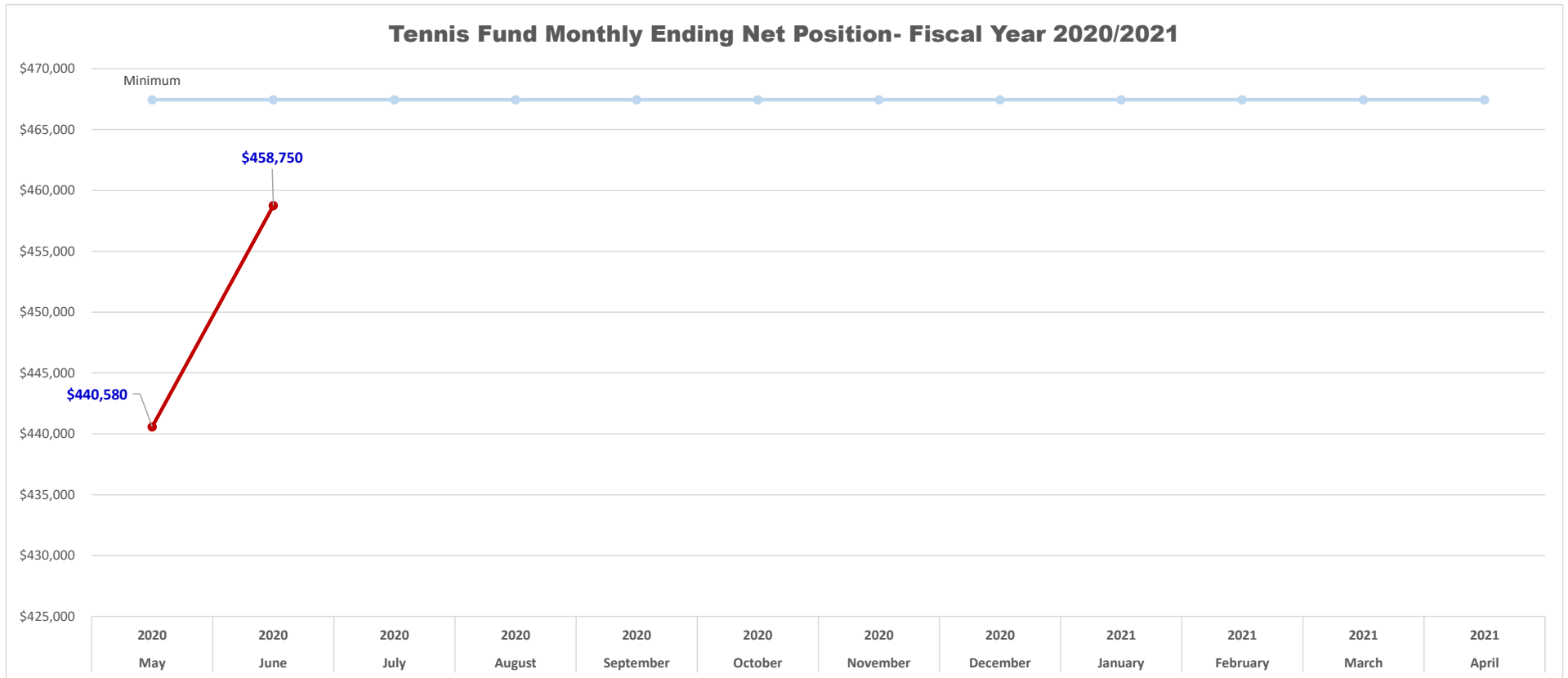
Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original	June	Year-To-Date		Year-To-Date	Y-T-D Actual,	Fiscal Year 2019/2020 Year-To-Date Actual	2020/2021 Y-T-D Actual Higher/(Lower) than 2019/2020 Y-T-D	Percent Change
	Annual Budget	2020 Actual	Actual	Encumbered	Actual + Encumbered	as a % of Amended Annual Budget			
REVENUES									
Administration	\$ 22,500	\$ 598	\$ 1,235	\$ -	\$ 1,235	5.5%	\$ 3,498	\$ (2,263)	-64.7%
Building- Racquet Club	500	-	-	-	-	0.0%	-	-	N/A
Programs- Racquet Club	1,773,500	129,770	253,627	-	253,627	14.3%	407,818	(154,190)	-37.8%
TOTAL REVENUES	\$ 1,796,500	\$ 130,368	\$ 254,862	\$ -	\$ 254,862	14.2%	\$ 411,316	\$ (156,454)	-38.0%
EXPENSES									
Administration	\$ 727,478	\$ 25,193	\$ 49,524	\$ 10,677	\$ 60,201	6.8%	\$ 79,895	\$ (30,371)	-38.0%
Building- Racquet Club	370,829	6,940	14,122	49,148	63,270	3.8%	23,126	(9,004)	-38.9%
Programs- Racquet Club	771,500	30,464	53,822	753	54,575	7.0%	91,977	(38,155)	-41.5%
Capital Outlay	255,000	24,800	24,800	-	24,800	9.7%	-	24,800	N/A
TOTAL EXPENSES	\$ 2,124,807	\$ 87,397	\$ 142,268	\$ 60,578	\$ 202,846	6.7%	\$ 194,997	\$ (52,729)	-27.0%
REVENUES OVER (UNDER) EXPENSES	\$ (328,307)	\$ 42,971	\$ 112,595	\$ (60,578)	\$ 52,016	-34.3%	\$ 216,319	\$ (103,724)	-47.9%

Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

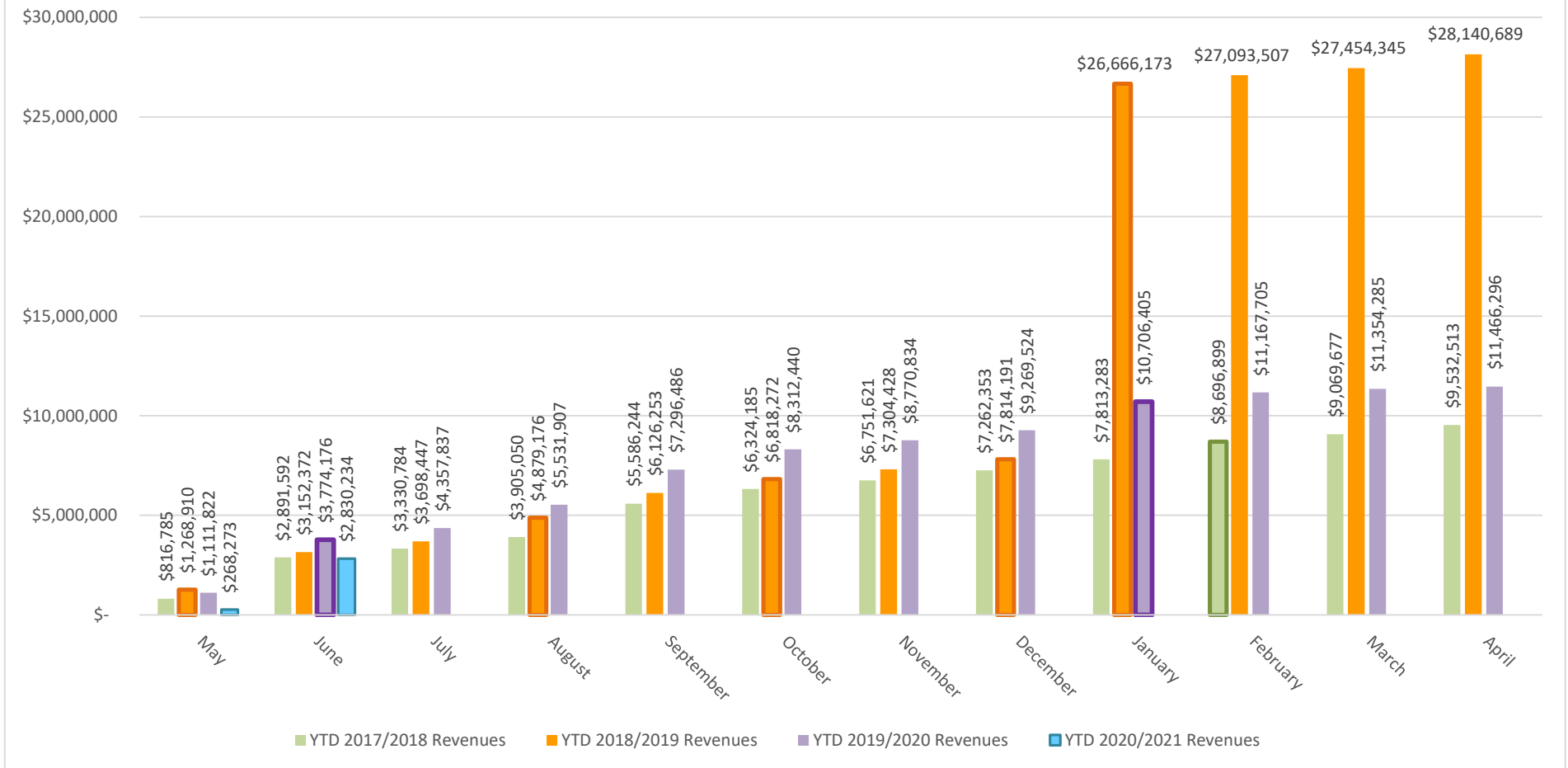
Actuals- Unaudited

	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	January 2021	February 2021	March 2021	April 2021
Beginning Investment in Capital Assets	\$ 1,788,649	1,788,649										
Beginning Unrestricted	370,956	440,580										
Monthly Net Surplus/(Deficit)	69,624	42,971										
Ending Investment in Capital Assets	1,788,649	1,813,449										
Ending Unrestricted	440,580	458,750										



Minimum (3 months Exp.)	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

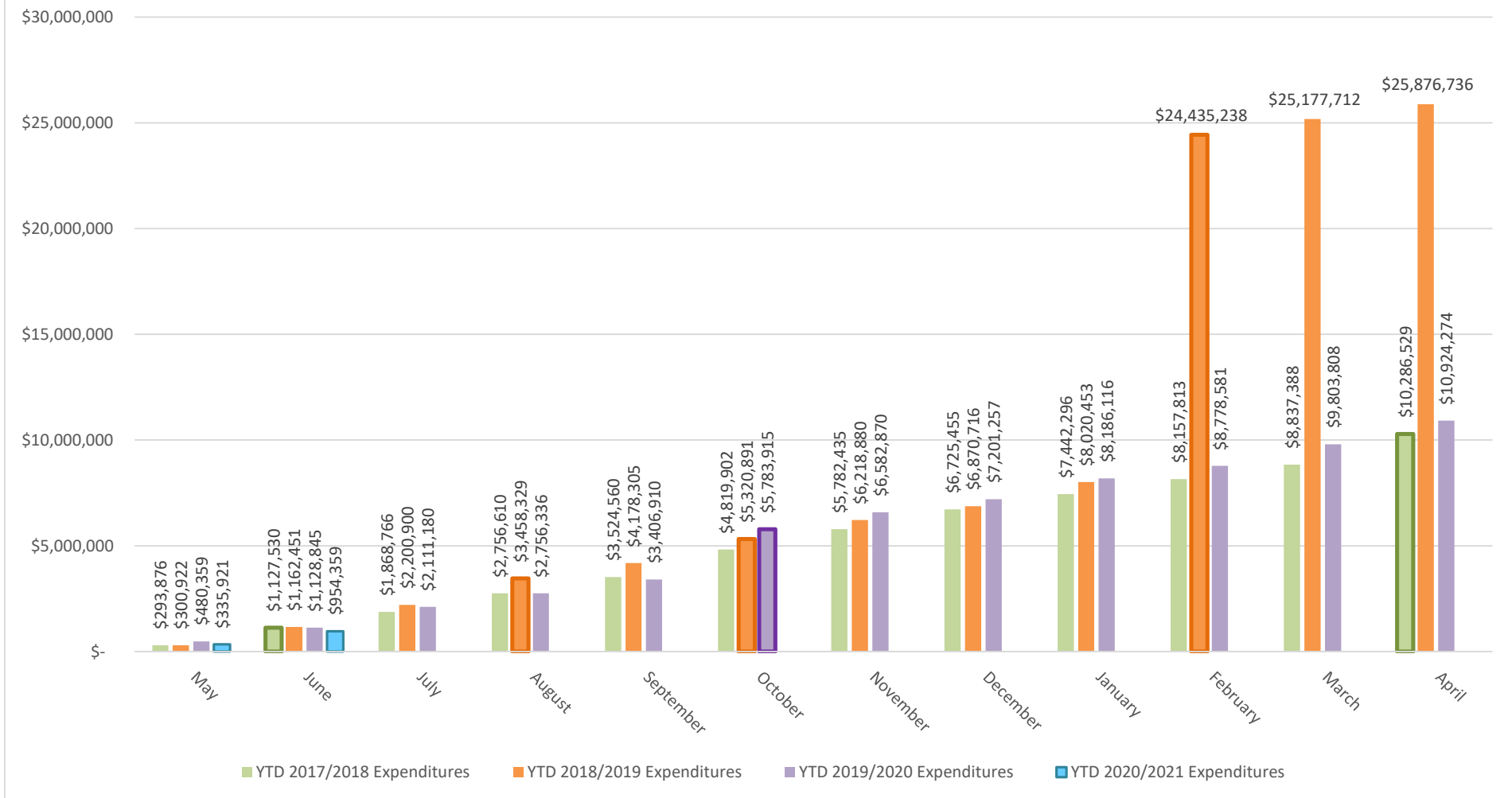
Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

- 2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.
- 2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.
- 2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.
- 2020/2021:** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

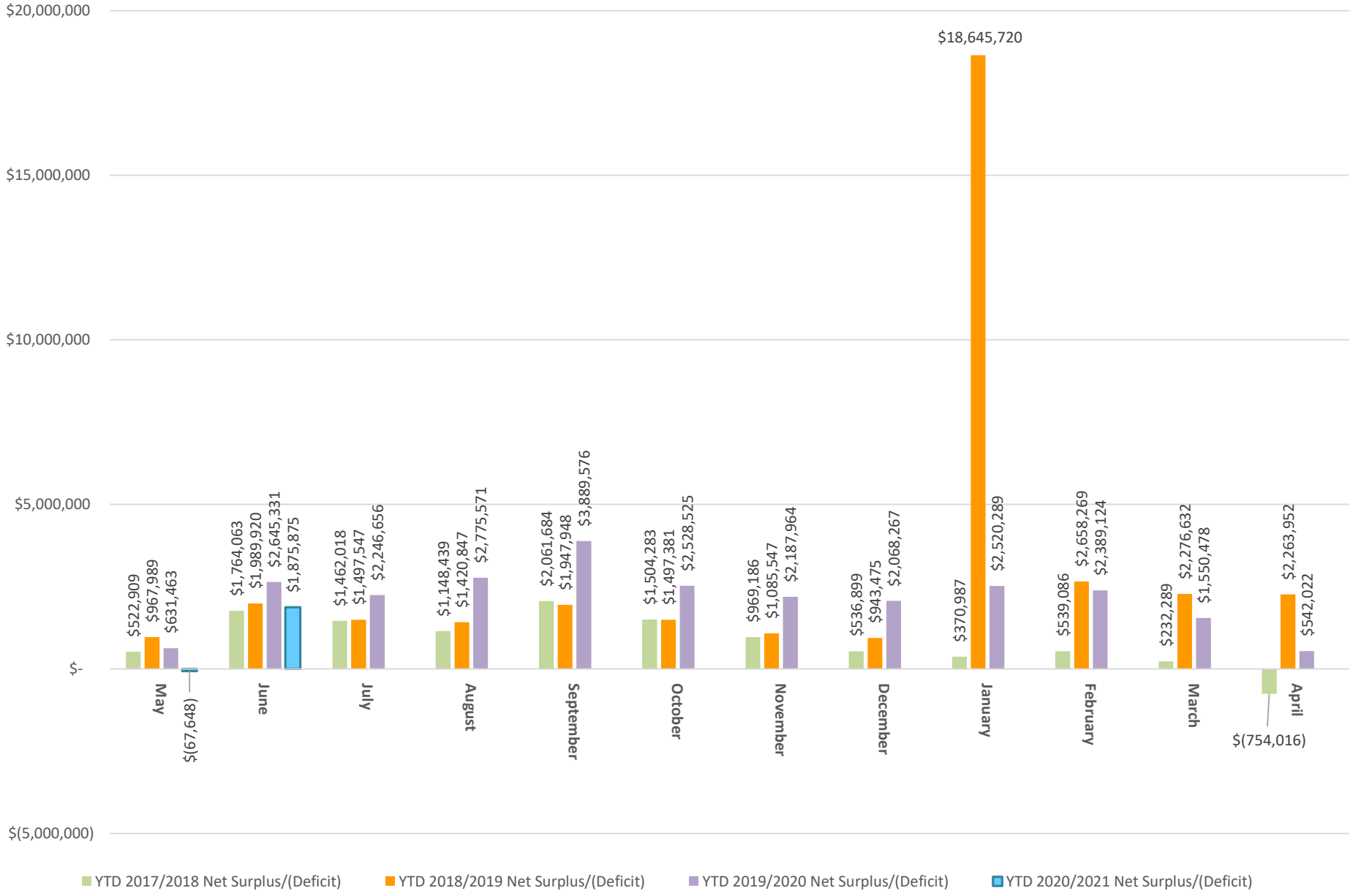
Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



NOTES

- 2017/2018:** During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).
- 2018/2019:** The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.
- 2019/2020:** During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
JUNE, 2020

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUES	\$ 785,945	\$ 833,658	\$ 3,045,207
EXPENDITURES	\$ 136,421	\$ 253,431	\$ 3,227,702
SURPLUS/(DEFICIT)	<u>\$ 649,524</u>	<u>\$ 580,227</u>	<u>\$ (182,495)</u>
RECREATION FUND			
REVENUES	\$ 468,955	\$ 624,764	\$ 3,907,851
EXPENDITURES	\$ 157,520	\$ 300,186	\$ 4,324,927
SURPLUS/(DEFICIT)	<u>\$ 311,435</u>	<u>\$ 324,578</u>	<u>\$ (417,076)</u>
IMRF FUND			
REVENUES	\$ 76,042	\$ 82,100	\$ 181,098
EXPENDITURES	\$ 13,098	\$ 35,291	\$ 216,000
SURPLUS/(DEFICIT)	<u>\$ 62,944</u>	<u>\$ 46,809</u>	<u>\$ (34,902)</u>
LIABILITY INSURANCE FUND			
REVENUES	\$ 73,636	\$ 76,726	\$ 186,491
EXPENDITURES	\$ 2,834	\$ 5,363	\$ 210,765
SURPLUS/(DEFICIT)	<u>\$ 70,802</u>	<u>\$ 71,364</u>	<u>\$ (24,274)</u>
AUDIT FUND			
REVENUES	\$ 3,818	\$ 3,943	\$ 7,982
EXPENDITURES	\$ -	\$ -	\$ 12,800
SURPLUS/(DEFICIT)	<u>\$ 3,818</u>	<u>\$ 3,943</u>	<u>\$ (4,818)</u>
DEBT SERVICE FUND			
REVENUES	\$ 728,738	\$ 748,732	\$ 1,849,159
EXPENDITURES	\$ 4,167	\$ 4,167	\$ 1,834,682
SURPLUS/(DEFICIT)	<u>\$ 724,571</u>	<u>\$ 744,565</u>	<u>\$ 14,477</u>



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
JUNE, 2020

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 130,368	\$ 254,862	\$ 1,796,500
EXPENSES	\$ 87,397	\$ 142,268	\$ 2,124,807
SURPLUS/(DEFICIT)	<u>\$ 42,971</u>	<u>\$ 112,595</u>	<u>\$ (328,307)</u>
 SPORTS CORE FUND			
REVENUES	\$ 18,969	\$ 18,804	\$ 486,267
EXPENDITURES	\$ 2,697	\$ 7,212	\$ 425,371
SURPLUS/(DEFICIT)	<u>\$ 16,272</u>	<u>\$ 11,592</u>	<u>\$ 60,896</u>
 SPECIAL RECREATION FUND			
REVENUES	\$ 49,872	\$ 51,248	\$ 121,112
EXPENDITURES	\$ 240	\$ 621	\$ 118,559
SURPLUS/(DEFICIT)	<u>\$ 49,632</u>	<u>\$ 50,627</u>	<u>\$ 2,553</u>
 CAPITAL PROJECT FUND			
REVENUES	\$ 445	\$ 962	\$ 671,000
EXPENDITURES	\$ 170,077	\$ 170,077	\$ 3,183,000
SURPLUS/(DEFICIT)	<u>\$ (169,632)</u>	<u>\$ (169,115)</u>	<u>\$ (2,512,000)</u>
 SOCIAL SECURITY FUND			
REVENUES	\$ 128,265	\$ 134,435	\$ 277,936
EXPENDITURES	\$ 12,347	\$ 35,744	\$ 279,463
SURPLUS/(DEFICIT)	<u>\$ 115,918</u>	<u>\$ 98,691</u>	<u>\$ (1,527)</u>
 SUMMARY			
REVENUES	\$ 2,465,053	\$ 2,830,234	\$ 12,530,603
EXPENDITURES	\$ 586,798	\$ 954,359	\$ 15,958,077
SURPLUS/(DEFICIT)	<u>\$ 1,878,255</u>	<u>\$ 1,875,875</u>	<u>\$ (3,427,473)</u>

OAK BROOK PARK DISTRICT		
CONSOLIDATED AGENCY TREASURER'S REPORT		
JUNE, 2020		
		CONSOLIDATED
		TOTALS
REVENUES		
	Property Taxes	\$ 2,299,253
	Replacement Taxes	-
	Recreation Program Fees	93,548
	Fitness Center Fees	11,637
	Aquatic Center Fees	17,562
	Sports Core - Fields	15,748
	Sports Core - Aquatics	(689)
	Sports Core - Tennis	3,910
	FRC Rental/Member Fees	13,377
	Theme Party Rental Fees	-
	Recreation Center Fees	-
	CPW Building Rentals	(3,248)
	Field Rentals- Central Park	9,274
	Field Rentals- Central Park North	263
	Interest	2,736
	Grant Proceeds	-
	Transfers	-
	Donations	-
	Sponsorship	-
	Miscellaneous	1,682
	TOTAL- REVENUES	\$ 2,465,054
EXPENDITURES		
	Accounts Payable and Other	\$ 288,812
	June Payroll and Related Benefits	297,986
	TOTAL EXPENDITURES	\$ 586,798

**Oak Brook Park District
Consolidated Balance Sheet
as of June 30, 2020**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 8,830,633
Receivables - Net of Allowances	-
Property Taxes	4,671,112
Accounts	406,677
Due from Other Funds	-
Prepays	8,120
Inventories	16,089
Total Current Assets	\$ 13,932,632
Noncurrent Assets	
Capital Assets	
Nondepreciable	\$ 40,475
Construction in Process	-
Depreciable	4,788,320
Accumulated Depreciation	(3,187,312)
Total Noncurrent Assets	\$ 1,641,483
Total Assets	\$ 15,574,115

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 180,242
Total Assets and Deferred outflows of Resources	\$ 15,754,357

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 151,474
Accrued Payroll	87,921
Unearned Revenue	182,541
Due To Other Funds	-
Unclaimed Property	1,825
Compensated Absences Payable	-
Total Current Liabilities	\$ 423,761
Noncurrent Liabilities	
Compensated Absences Payable	\$ -
Net Pension Liability - IMRF	239,549
Total OPEB Liability - RBP	76,570
Total Noncurrent Liabilities	\$ 316,119
Total Liabilities	\$ 739,880

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 36,643
Property Taxes	4,671,112
Total Liabilities and Deferred Inflows of Resources	\$ 5,447,636

FUND BALANCES

Net Investment in Capital Assets	\$ 1,813,450
Nonspendable	-
Restricted	1,137,623
Committed	5,146,822
Unassigned	2,208,828
Total Fund Balances	\$ 10,306,722
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 15,754,357

**OAK BROOK PARK DISTRICT
INVESTMENTS AS OF JUNE, 2020**

					AMOUNT	RATE	MATURITY
EVERGREEN BANK					\$ 4,159,482.31	0.75%	VARIES /MONEY MARKET
EVERGREEN BANK					\$ 1,884,763.63	0.65%	VARIES /INSURED CASH SWEEP
HINSDALE BANK					\$ 261,350.85	1.77%	MONEY MARKET
FIFTH THIRD BANK					\$ 247,863.59	0.40%	INTEREST-BEARING CHECKING
ILLINOIS FUNDS					\$ 55,053.68	1.69%	VARIES/INVESTMENT POOL
TOTAL INVESTMENTS					\$ 6,608,514.06		



Oak Brook Park District
 Capital Expenditures
 As of June 30, 2020

DESCRIPTION	VENDOR	FACILITY/PARK IMPROVEMENTS
Capital Project Fund		
HVAC project at Family Recreation Center (FRC)	Oak Brook Mechanical Services, Inc.	\$ 110,520.00
Outdoor LED lighting project at Central Park	Musco Lighting	59,557.00
	SUBTOTAL BALANCE	\$ 170,077.00
Recreation Fund		
CPW Improvements - Sidewalk Replacement	Professional Paving & Concrete Inc.	\$ 21,661.00
Replacement Fitness Center equipment	Lease Servicing Center	39,111.66
	SUBTOTAL BALANCE	\$ 60,772.66
Tennis Fund		
Resurfacing of four indoor tennis courts	U.S. Tennis Court Construction	\$ 24,800.00
	SUBTOTAL BALANCE	\$ 24,800.00
	TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES	\$ 255,649.66

User: nstrathdee

EXP CHECK RUN DATES 06/15/2020 - 07/20/2020

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

WARRANT 637

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
40267	ABC MECHANICAL	06/22/2020	07/20/2020	950.00	950.00	Open	N
40253	ADVANCED DISPOSAL CHGO CENTRAL	05/31/2020	07/20/2020	319.80	319.80	Open	N
40307	ALEXANDER BONARIRGO	09/06/2020	07/20/2020	61.03	61.03	Open	N
40235	ANDERSON LANDSCAPE SUPPLY	06/15/2020	07/20/2020	108.00	108.00	Open	N
40236	ANDERSON LANDSCAPE SUPPLY	06/15/2020	07/20/2020	108.00	108.00	Open	N
40237	ANDERSON LANDSCAPE SUPPLY	06/15/2020	07/20/2020	108.00	108.00	Open	N
40231	AQUA PURE ENTERPRISES, INC.	06/10/2020	07/20/2020	65.05	65.05	Open	N
40221	BREAKAWAY BASKETBALL INC	06/11/2020	07/20/2020	392.00	392.00	Open	N
40298	CAMPFIRE CONCEPTS	07/02/2020	07/20/2020	3,000.00	3,000.00	Open	N
40345	CARDMEMBER SERVICE	06/25/2020	07/18/2020	578.00	578.00	Open	N
40346	CARDMEMBER SERVICE	06/25/2020	07/18/2020	60.26	60.26	Open	N
40347	CARDMEMBER SERVICE	06/25/2020	07/18/2020	83.24	83.24	Open	N
40349	CARDMEMBER SERVICE	06/25/2020	07/18/2020	30.63	30.63	Open	N
40350	CARDMEMBER SERVICE	06/25/2020	07/18/2020	1,427.15	1,427.15	Open	N
40351	CARDMEMBER SERVICE	06/25/2020	07/18/2020	1,333.68	1,333.68	Open	N
40352	CARDMEMBER SERVICE	06/25/2020	07/18/2020	270.01	270.01	Open	N
40353	CARDMEMBER SERVICE	06/25/2020	07/18/2020	(262.34)	(262.34)	Open	N
40354	CARDMEMBER SERVICE	06/25/2020	07/18/2020	57.94	57.94	Open	N
40355	CARDMEMBER SERVICE	06/25/2020	07/18/2020	679.87	679.87	Open	N
40356	CARDMEMBER SERVICE	06/25/2020	07/18/2020	95.11	95.11	Open	N
40357	CARDMEMBER SERVICE	06/25/2020	07/18/2020	499.21	499.21	Open	N
40358	CARDMEMBER SERVICE	06/25/2020	07/18/2020	365.00	365.00	Open	N
40359	CARDMEMBER SERVICE	06/25/2020	07/18/2020	40.00	40.00	Open	N
40360	CARDMEMBER SERVICE	06/25/2020	07/18/2020	40.99	40.99	Open	N
40361	CARDMEMBER SERVICE	06/25/2020	07/18/2020	398.92	398.92	Open	N
40362	CARDMEMBER SERVICE	06/25/2020	07/18/2020	173.60	173.60	Open	N
40363	CARDMEMBER SERVICE	06/25/2020	07/18/2020	(279.96)	(279.96)	Open	N
40364	CARDMEMBER SERVICE	06/25/2020	07/18/2020	249.95	249.95	Open	N
40252	CLARKE AQUATIC SERVICES INC.	06/18/2020	07/20/2020	2,376.00	2,376.00	Open	N
40297	CLASSIC LANDSCAPE, LTD.	07/01/2020	07/20/2020	6,860.04	6,860.04	Open	N
40214	COM ED	06/01/2020	07/20/2020	28.91	28.91	Open	N
40215	COM ED	06/02/2020	07/20/2020	27.21	27.21	Open	N
40288	COM ED	07/01/2020	07/20/2020	27.16	27.16	Open	N
40341	COM ED	06/30/2020	07/20/2020	29.44	29.44	Open	N
40217	COMCAST	06/01/2020	07/20/2020	584.75	584.75	Open	N
40268	CURRIE MOTORS	06/23/2020	07/20/2020	50,958.00	50,958.00	Open	N
40285	DAILY HERALD	05/30/2020	07/20/2020	112.70	112.70	Open	N
40251	DAVEY RESOURCE GROUP INC	06/01/2020	07/20/2020	2,667.00	2,667.00	Open	N
40247	DAWSONS TREE SERVICE	06/15/2020	07/20/2020	1,625.00	1,625.00	Open	N
40248	DAWSONS TREE SERVICE	06/05/2020	07/20/2020	2,225.00	2,225.00	Open	N
40278	DAWSONS TREE SERVICE	06/24/2020	07/20/2020	720.00	720.00	Open	N
40376	DIRECT ENERGY BUSINESS	06/16/2020	07/18/2020	8,310.17	8,310.17	Open	N
40262	DIRECT ENERGY BUSINESS	06/18/2020	07/20/2020	340.39	340.39	Open	N
40343	DIRECT ENERGY BUSINESS	06/25/2020	07/20/2020	1,323.57	1,323.57	Open	N
40228	EBEL'S ACE HARDWARE #8313	06/09/2020	07/20/2020	3.51	3.51	Open	N
40264	EBEL'S ACE HARDWARE #8313	06/24/2020	07/20/2020	17.72	17.72	Open	N
40294	EBEL'S ACE HARDWARE #8313	06/20/2020	07/20/2020	5.55	5.55	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
40295	EBEL'S ACE HARDWARE #8313	06/20/2020	07/20/2020	(2.15)	(2.15)	Open	N
40308	EBEL'S ACE HARDWARE #8313	06/23/2020	07/20/2020	4.13	4.13	Open	N
40323	EBEL'S ACE HARDWARE #8313	06/29/2020	07/20/2020	1.79	1.79	Open	N
40372	EBEL'S ACE HARDWARE #8313	06/23/2020	07/20/2020	11.85	11.85	Open	N
40373	EBEL'S ACE HARDWARE #8313	06/23/2020	07/20/2020	63.77	63.77	Open	N
40374	EBEL'S ACE HARDWARE #8313	06/29/2020	07/20/2020	4.30	4.30	Open	N
40296	ELMHURST MEMORIAL OCCUPATIONAL	06/30/2020	07/20/2020	288.00	288.00	Open	N
40306	ENVISION HEALTHCARE INC	07/01/2020	07/20/2020	136.00	136.00	Open	N
40283	FED EX	06/24/2020	07/20/2020	34.54	34.54	Open	N
40245	FIRST COMMUNICATION LLC	06/01/2020	07/20/2020	942.20	942.20	Open	N
40304	FIRST COMMUNICATION LLC	07/01/2020	07/20/2020	942.65	942.65	Open	N
40327	FITNESS EQUIPMENT SERVICES	07/02/2020	07/20/2020	2,400.00	2,400.00	Open	N
40299	FLAGG CREEK WATER RECLAMATION	06/29/2020	01/07/2020	14.70	14.70	Open	N
40300	FLAGG CREEK WATER RECLAMATION	06/29/2020	07/20/2020	17.55	17.55	Open	N
40301	FLAGG CREEK WATER RECLAMATION	06/29/2020	07/20/2020	23.25	23.25	Open	N
40322	FLAGG CREEK WATER RECLAMATION	06/29/2020	07/20/2020	691.20	691.20	Open	N
40281	GREAT LAKES CONCRETE	06/26/2020	07/20/2020	189.05	189.05	Open	N
40292	HAGG PRESS	06/24/2020	07/20/2020	150.00	150.00	Open	N
40371	HARGRAVE BUILDERS INC.	06/17/2020	07/20/2020	13,725.00	13,725.00	Open	N
40257	HI TOUCH BUSINESS SERVICES	06/04/2020	07/20/2020	39.55	39.55	Open	N
40258	HI TOUCH BUSINESS SERVICES	06/11/2020	07/20/2020	165.44	165.44	Open	N
40259	HI TOUCH BUSINESS SERVICES	01/31/2019	07/20/2020	(64.40)	(64.40)	Open	N
40260	HI TOUCH BUSINESS SERVICES	06/04/2020	07/20/2020	401.17	401.17	Open	N
40261	HI TOUCH BUSINESS SERVICES	06/12/2020	07/20/2020	(25.93)	(25.93)	Open	N
40274	HOME PLUMBING SUPPLY	06/05/2020	07/20/2020	1,070.15	1,070.15	Open	N
40210	HP PRODUCTS	06/01/2020	07/20/2020	410.83	410.83	Open	N
40211	HP PRODUCTS	06/01/2020	07/20/2020	20.52	20.52	Open	N
40212	HP PRODUCTS	06/01/2020	07/20/2020	260.01	260.01	Open	N
40213	HP PRODUCTS	06/02/2020	07/20/2020	22.62	22.62	Open	N
40289	INSIGHT DIRECT USA INC	06/22/2020	07/20/2020	837.27	837.27	Open	N
40238	KEEPER GOALS	06/16/2020	07/20/2020	396.00	396.00	Open	N
40282	KLUBER ARCHITECTS & ENGINEERS	05/31/2020	07/20/2020	17.50	17.50	Open	N
40219	KONICA MINOLTA BUSINESS	05/20/2020	07/20/2020	57.18	57.18	Open	N
40220	KONICA MINOLTA BUSINESS	05/31/2020	07/20/2020	1.60	1.60	Open	N
40332	KONICA MINOLTA BUSINESS	06/30/2020	07/20/2020	21.72	21.72	Open	N
40333	KONICA MINOLTA BUSINESS	06/30/2020	07/20/2020	139.09	139.09	Open	N
40244	KONICA MINOLTA PREMIER FINANCE	04/30/2020	06/24/2020	739.00	739.00	Open	N
40366	KONICA MINOLTA PREMIER FINANCE	05/28/2020	07/15/2020	739.00	739.00	Open	N
40230	MANAGEMENT ASSOCIATION OF IL	05/06/2020	07/20/2020	1,040.00	1,040.00	Open	N
40339	MASTERBLEND INTERNATIONAL LLC	06/30/2020	07/20/2020	276.00	276.00	Open	N
40242	McMASTER-CARR	06/01/2020	07/02/2020	56.66	56.66	Open	N
40243	McMASTER-CARR	05/28/2020	07/20/2020	53.32	53.32	Open	N
40279	McMASTER-CARR	06/23/2020	07/20/2020	27.28	27.28	Open	N
40280	McMASTER-CARR	06/24/2020	07/20/2020	48.26	48.26	Open	N
40321	McMASTER-CARR	06/25/2020	07/20/2020	16.21	16.21	Open	N
40293	MEDIA NUT	07/05/2020	07/20/2020	212.50	212.50	Open	N
40305*	MG MECHANICAL CONTRACTING INC	06/17/2020	07/20/2020	13,915.23	13,915.23	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 06/15/2020 - 07/20/2020
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
40369	MUSCO LIGHTING	05/29/2020	07/20/2020	29,605.00	29,605.00	Open	N
40370	MUSCO LIGHTING	06/22/2020	07/20/2020	78,336.00	78,336.00	Open	N
40291	NEXT GENERATION	06/29/2020	07/20/2020	2,233.80	2,233.80	Open	N
40272	NICOR GAS	06/16/2020	07/20/2020	264.58	264.58	Open	N
40273	NICOR GAS	06/16/2020	07/20/2020	664.90	664.90	Open	Y
40290	NPN360	06/18/2020	07/20/2020	1,867.50	1,867.50	Open	N
40241	O'REILLY AUTO PARTS	06/08/2020	07/20/2020	391.67	391.67	Open	N
40338	O'REILLY AUTO PARTS	07/10/2020	07/20/2020	128.10	128.10	Open	N
40319	P.D.R.M.A.	06/30/2020	01/07/2020	73,565.82	73,565.82	Open	N
40331	PERSPECTIVES, LTD	07/01/2020	07/20/2020	1,434.12	1,434.12	Open	N
40277	PETTY CASH-RECREATION DEPT.	06/18/2020	07/20/2020	178.81	178.81	Open	N
40302	PFEIFFER'S PEST CONTROL	06/10/2020	07/20/2020	200.00	200.00	Open	N
40256	PIONEER MANUFACTURING CO.	06/12/2020	07/20/2020	49.00	49.00	Open	N
40218	PORTER PIPE & SUPPLY CO.	06/03/2020	07/20/2020	87.27	87.27	Open	N
40269	PROFESSIONAL PAVING & CONCRETE	06/15/2020	07/20/2020	24,809.00	24,809.00	Open	N
40368	QUEST DIAGNOSTICS	06/25/2020	07/20/2020	115.52	115.52	Open	N
40365	ROBBINS SCHWARTZ	06/29/2020	07/20/2020	4,481.00	4,481.00	Open	N
40239	RUSSO POWER EQUIPMENT	05/08/2020	07/20/2020	150.95	150.95	Open	N
40240	SERVICE SANITATION, INC.	06/08/2020	07/20/2020	96.00	96.00	Open	N
40334	SERVICE SANITATION, INC.	06/26/2020	07/20/2020	222.50	222.50	Open	N
40335	SERVICE SANITATION, INC.	06/26/2020	07/20/2020	532.00	532.00	Open	N
40336	SERVICE SANITATION, INC.	06/26/2020	07/20/2020	121.00	121.00	Open	N
40337	SERVICE SANITATION, INC.	06/26/2020	07/20/2020	101.50	101.50	Open	N
40340	SERVICE SANITATION, INC.	07/09/2020	07/20/2020	90.75	90.75	Open	N
40320	SHERWIN WILLIAMS	05/28/2020	07/20/2020	108.76	108.76	Open	N
40342	SONITROL CHICAGOLAND WEST	06/01/2020	07/20/2020	3,523.32	3,523.32	Open	N
40328	SOUTH SIDE CONTROL SUPPLY CO	06/30/2020	07/20/2020	4,050.00	4,050.00	Open	N
40265	STEVE JACOBS	06/05/2020	07/20/2020	850.00	850.00	Open	N
40266	STEVE JACOBS	06/05/2020	07/20/2020	850.00	850.00	Open	N
40254	TAMELING INDUSTRIES INC.	06/11/2020	07/20/2020	227.00	227.00	Open	N
40255	TAMELING INDUSTRIES INC.	06/04/2020	07/20/2020	105.00	105.00	Open	N
40287	TAMELING INDUSTRIES INC.	06/18/2020	07/20/2020	775.55	775.55	Open	N
40232	TAYLOR PLUMBING	06/16/2020	07/20/2020	356.85	356.85	Open	N
40329	TAYLOR PLUMBING	06/16/2020	07/20/2020	1,199.50	1,199.50	Open	N
40330	TAYLOR PLUMBING	06/16/2020	07/20/2020	356.85	356.85	Open	N
40246	TEE JAY SERVICE CO., INC.	06/09/2020	07/20/2020	923.00	923.00	Open	N
40234	THE EMPLOYERS ASSOCIATION	06/18/2020	07/20/2020	133.00	133.00	Open	N
40324	THINKGARD LLC	05/01/2020	07/19/2020	699.00	699.00	Open	N
40325	THINKGARD LLC	06/01/2020	07/19/2020	699.00	699.00	Open	N
40326	THINKGARD LLC	07/01/2020	07/19/2020	699.00	699.00	Open	N
40209	TOTAL FIRE & SAFETY, INC.	04/08/2020	07/20/2020	985.00	985.00	Open	N
40367	UPLAND DESIGN LTD	06/26/2020	07/20/2020	10,200.00	10,200.00	Open	N
40344	VERIZON WIRELESS	06/15/2020	07/20/2020	1,375.06	1,375.06	Open	N
40233	VILLA PARK ELECTRICAL SUPPLY	06/18/2020	07/20/2020	58.89	58.89	Open	N
40286	VILLAGE OF OAK BROOK	06/25/2020	07/20/2020	44.50	44.50	Open	N
40270	VILLAGE OF OAK BROOK	06/11/2020	07/20/2020	247.81	247.81	Open	N
40249	WAREHOUSE DIRECT WORKPLACE	06/16/2020	07/20/2020	49.50	49.50	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 06/15/2020 - 07/20/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
40250	WAREHOUSE DIRECT WORKPLACE	06/18/2020	07/20/2020	59.90	59.90	Open	N
40303	WAREHOUSE DIRECT WORKPLACE	06/19/2020	07/20/2020	70.03	70.03	Open	N
40375	WASHBURN MACHINERY	06/17/2020	07/20/2020	371.26	371.26	Open	N
# of Invoices: 139 # Due: 139				Totals:	379,106.22	379,106.22	
# of Credit Memos: 5 # Due: 5				Totals:	(634.78)	(634.78)	
Net of Invoices and Credit Memos:					378,471.44	378,471.44	

* 1 Net Invoices have Credits Totalling: (16,874.00)

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	43,474.69	43,474.69
02 - RECREATION FUND	55,960.75	55,960.75
04 - LIABILITY INSURANCE FUND	55,174.37	55,174.37
07 - RECREATIONAL FACILITIES FUND	27,584.89	27,584.89
08 - SPORTS CORE	311.24	311.24
12 - CAPITAL PROJECTS FUND	195,965.50	195,965.50

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	8,342.28	8,342.28
02 - FINANCE	4,386.42	4,386.42
03 - FIELDS	211.75	211.75
04 - CENTRAL PARK NORTH	276.87	276.87
05 - CENTRAL PARK	18,251.08	18,251.08
06 - SADDLEBROOK PARK	1,450.28	1,450.28
07 - FOREST GLEN PARK	2,639.30	2,639.30
08 - CHILLEM PARK	230.00	230.00
09 - DEAN PROPERTY	558.32	558.32
10 - PROFESSIONAL SERVICES	4,153.50	4,153.50
15 - BUILDING/RECREATION CENTER	8,703.79	8,703.79
20 - CENTRAL PARK WEST	1,237.29	1,237.29
21 - FITNESS CENTER	4,719.90	4,719.90
25 - AQUATIC CENTER	9,568.09	9,568.09
26 - AQUATIC-RECREATION PROGRAMS	10.70	10.70
30 - CHILDRENS PROGRAMS	392.00	392.00
31 - PRESCHOOL PROGRAMS	96.42	96.42
32 - YOUTH PROGRAMS	2,641.71	2,641.71
50 - PIONEER PROGRAMS	18.24	18.24
60 - SPECIAL EVENTS & TRIPS	1,725.98	1,725.98
71 - BUILDING/RACQUET CLUB	25,059.92	25,059.92
80 - MARKETING	5,017.50	5,017.50
81 - CAPITAL OUTLAY	27,640.23	27,640.23
90 - LIABILITY INSURANCE FUND	55,174.37	55,174.37
95 - CAPITAL PROJECTS FUND	195,965.50	195,965.50

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 06/16/2020 - 07/20/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
40318	ANGELA TREJO	06/17/2020	07/20/2020	220.09	0.00	Paid	Y
40284	ATTOLLO TECHNOLOGIES LLC	06/26/2020	07/02/2020	3,500.00	0.00	Paid	Y
40311	CAROL JAMIESON	06/10/2020	07/20/2020	121.00	0.00	Paid	Y
40310	DEEPA JAIN	06/02/2020	07/20/2020	340.00	0.00	Paid	Y
40276	JENNIFER AMDT	06/29/2020	07/20/2020	401.07	0.00	Paid	Y
40275	JESSA SCHAID	06/29/2020	07/20/2020	221.58	0.00	Paid	Y
40309	MARY GANNON	06/12/2020	07/20/2020	160.00	0.00	Paid	Y
40313	MERAJ ARORA	06/05/2020	07/20/2020	194.31	0.00	Paid	Y
40263	METRO STAR ORCHESTRA	06/05/2020	07/02/2020	175.00	0.00	Paid	Y
40271	NATASHA JOAS	06/18/2020	07/20/2020	283.00	0.00	Paid	Y
40314	ROBIN SPARACINO	06/05/2020	07/20/2020	362.99	0.00	Paid	Y
40315	ROBIN SPARACINO	06/05/2020	07/20/2020	367.65	0.00	Paid	Y
40316	SAMUEL STANOVICH	06/17/2020	07/20/2020	387.00	0.00	Paid	Y
40229	VILLAGE OF OAK BROOK	06/17/2020	06/30/2020	4,166.67	0.00	Paid	Y
40312	VIRGINIA ZAVALETA	06/08/2020	07/20/2020	840.00	0.00	Paid	Y
40317	XIANGYAN LI	06/17/2020	07/20/2020	247.50	0.00	Paid	Y

# of Invoices:	16	# Due:	0	Totals:	11,987.86	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 11,987.86 0.00

--- TOTALS BY FUND ---

02 - RECREATION FUND	5,136.00	0.00
06 - DEBT SERVICE FUND	4,166.67	0.00
07 - RECREATIONAL FACILITIES FUND	2,685.19	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	7,646.19	0.00
60 - SPECIAL EVENTS & TRIPS	175.00	0.00
94 - DEBT SERVICE FUND	4,166.67	0.00



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: July 15, 2020
Re: June/July 2020: Communications, IT & Administration

June Board Meeting Follow Up:

Protocol and Procedures during Phase 4 of Restore Illinois

The COVID-19 procedures, the script for programming and the employee health questionnaire are all put in place to be used during Phase 4 of Restore Illinois. The health questionnaire has been updated to include travel out of the state.

July Board Meeting Discussion Points:

North Fields Construction and Ground Breaking

Construction is to start the week of July 20th and a small ground breaking ceremony will take place on Tuesday, July 28th with commissioners throughout the day and practicing social distancing.

IT Report:

New “Upace” App

A new app called “Upace” has been launched that is used for reservations at the Family Recreation Center. Guest and members can sign up for a time slot of their choice to utilize the facility or program. Availability is also shown on the app along with upcoming reservations.

An additional point of sale station has been setup at the Aquatic Center. Now we have the same functionality as the main front desk at the Aquatic Center. This will decrease lines and help keep everyone separated while checking in.

Corporate and Community Relations Report:

Chiro One Sponsorship

Chiro One will have a table set up at the Dri-Tri on July 25th. They are also interested in at future events. We are going to evaluate “the fit” after the July 25th event. It is a \$300 investment per event.

Trees and Benches

The Parks staff is catching up on memorial tree planting and memorial benches to be placed around Central Park.

Marketing & Communications Report:

Facebook Analytics

Total Likes: 2928 (up 28)
Posts: 57
Total Reach: 13,202


Instagram Analytics

Total Followers: 1,066 (up 33)
Posts: 18
Top Post Reach: 255

Twitter Analytics

Total Followers: 1,073 (up 15)
Posts: 7
Top Post Impressions: 337

Post Details ✕



Oak Brook Park District
Published by Hootsuite [?] · June 27 at 10:00 AM · 🌐

Get back in the gym on July 6th. We are excited to see you again! More information coming soon.

Performance for Your Post

803 People Reached

27 Reactions, Comments & Shares ⓘ

21 Like	14 On Post	7 On Shares
1 Love	1 On Post	0 On Shares
2 Comments	0 On Post	2 On Shares
3 Shares	3 On Post	0 On Shares

32 Post Clicks

8 Photo Views	0 Link Clicks ⓘ	24 Other Clicks ⓘ
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NEGATIVE FEEDBACK

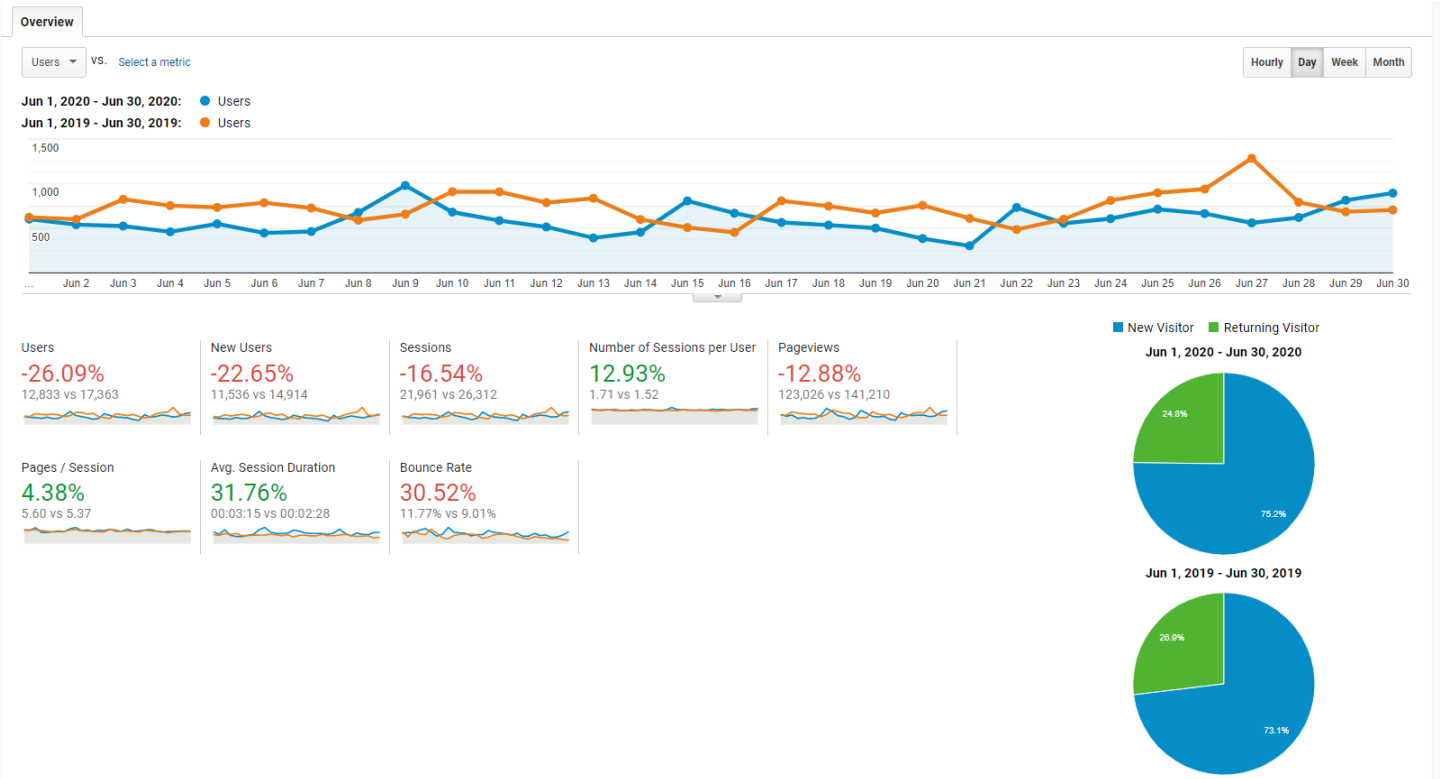
0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

✔ **Get More Likes, Comments and Shares**
When you boost this post, you'll show it to more people.

803 People Reached	59 Engagements	Boost Post
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👍 Laure Schingen Kosey, Sal Stangarone and 9 others 3 Shares



June 2020 Top pages*

1. Obparks.org
2. Programs/Aquatics
3. Facilities/Family Recreation Center
4. Programs/June Programs
5. Programs/Cancelations and Status Updates
6. Facilities/Family Recreation Center
7. Home
8. Programs/Tennis Programs
9. Obparks/Activity Search
10. Obparks/New Cart

June 2020 Top Products*

1. Breakaway Hoops Camp Ages 10-12
2. Volleyball clinic ages 7-12
3. Beginner Intermediate Outdoor Pickleball Play
4. Fluid Running on Wednesdays
5. Multi-Sport Blast Camp Ages 8-11

obparks.org Ecommerce Overview – June 2020*

	June 2020	June 2019
Total Revenue	\$65,623	\$69,431
Transactions:	943	502
	2020	2019
Year to date total	\$371,834	\$529,302

obparks.org Acquisition Value*

Referral Percentage Values	June 2020	June 2019
Direct:	37.2%	29.8%
Organic Search:	51.7%	58.9%
Social:	3.9%	5.2%
Referrals:	6.8%	5.6%



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: July 15, 2020
Re: June 2020 Financials

General Fund

We have completed two months of our current fiscal year. Year-to-date (YTD) revenues, expenditures, and transfers-out in this fund equal \$833,658, \$253,431, and \$0, respectively. This is resulting in a YTD net surplus of \$580,227; which is a slight increase over last year's YTD net surplus of \$576,856. Following is additional commentary:

- **Revenues-** YTD revenues in the current and prior year reflect the receipt of a significant portion of the annual property tax levy. Historically, the largest receipts of the tax levy occur in June and September. The decreased revenues in our Central Park, Central Park North, Central Park West and Building departments are due to the negative impact that the COVID-19 pandemic has had on the park district's operations and finances.
- **Expenditures-** Overall expenditures are favorable against the annual budget and have decreased significantly when compared to the prior year. This decrease is attributed to cost savings that have materialized due to the closure of our facilities. The vast majority of our part-time personnel were laid-off effective May 1, 2020 and we have experienced significant savings in part-time front desk and part-time custodial personnel wages.

Recreation Fund

YTD revenues, expenditures, and transfers out in this fund equal \$624,764, \$300,186 and \$0, respectively. This is resulting in a YTD net surplus of \$324,578; which is a significant decrease over prior year's YTD net surplus of \$777,215. Following is additional commentary:

- **Revenues-** Similar to our general fund, this fund is being negatively impacted by the closure of our facilities and the suspension of our recreational programming. This year's YTD revenues have decreased approximately 50% and has impacted all departments. Though much of the lost revenue will not be recouped, we may be able to recover some revenues related to our annual Pink 5K and Cori's Triathlon as those two events are currently postponed to take place later in the year.
- **Expenditures-** Expenditures across all departments are favorable against the annual budgets and reflect a decrease of approximately 34% when compared to the prior year. Similar to our general fund, this fund is benefitting from cost savings in our part-time and full-time wages. These cost savings are being partially offset by the increase in a number of maintenance and repair costs. Such costs were previously expected to occur later in the fiscal year but their timing was accelerated in order to take advantage of the current closure of our facilities with an eye toward minimizing the disruptions for our patrons. The Administration department reflects a \$30k pre-payment to our credit card processor to fund any ongoing refund transactions to our customers. This temporary expenditure will subsequently be redistributed against the corresponding revenue accounts.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$254,862 and \$142,268, respectively. This is resulting in a YTD net surplus of \$112,595; which is a decrease of \$103,724 when compared to last year's YTD net surplus of \$216,319. Following is additional commentary:

- **Revenues-** Total revenues are down approximately 38% due to the temporary closure of the tennis center and much of the related programming during the month. With memberships on hold, related revenues have plummeted from \$56,870 in the prior year, to \$1,555 in the current year. Although group lesson activity has begun to increase, the corresponding revenues are nonetheless down from \$267,829 in the prior year, to \$217,590 in the current year.
- **Expenses-** Overall expenses are favorable against the annual budget and have decreased when compared to the prior year. Part-time personnel costs are the biggest driver of this decrease.

FINANCE OPERATIONS:

- The annual financial statement audit is now underway. Audit staff was onsite the week of July 13, 2020 and finance staff was busy providing numerous schedules and documents for their review. Marco began entering the FY 2019/2020 capital expenditure activity into the Asset Management software in preparation for calculating the annual depreciation expense. He also filed the quarterly sales tax return with the Illinois Department of Revenue.
- Nancy did a great job completing her first accounts payable disbursement cycle. She also worked on posting various month end adjustments.

HUMAN RESOURCES:

- Linda N. was busy processing various re-hire forms and reviewing the related documentation for accuracy and completeness. She also facilitated the revision of our existing employee health questionnaire due to recently updated guidance from the state of Illinois. She also prepared and filed the quarterly payroll tax returns.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: July 13, 2020
Re: Recreation & Facilities Report

Recreation

- Summer Hangouts (55) and Summer Hang-ins (19) ran the weeks of June 15, 22, and 29 and followed Phase 3 guidelines from Restore IL.
- 33 people participated in the 50K for Universal Play.
- Coach Steve held 3 weeks of sports clinics. June 8: Multi-Sports (19), June 15: Basketball (25), and June 22: Volleyball (29). Each week had 3 sessions.
- Mah Jongg saw a total of 45 Pioneers over four Fridays in June.
- We hosted a free Father's Day event at Sports Core Fields. Fields were open from 8:00 am – 8:00 pm to provide families an area to recreate with their Dad.
- The virtual Art Show had 10 participants.
- Our Outdoor Pickleball session maxed out with 9 participants. The session was held at Forest Glen Park from 6:00-8:00 pm. It was 3 sessions on Wednesday nights from June 10 – 24.

Aquatics

- During Phase 3 we were able to offer limited use opportunities, but the registrations show the desire our communities have for aquatics:
 - 449 out of 484 lap swimming reservations were booked. Of those, 379 were non-resident with swimmer coming from as far west as Naperville and as far east as Chicago.
 - 25 out of 26 private coaching sessions for advanced swimmers were sold; 21 of those were non-resident.
 - 46 of 47 Leisure Lane rentals were utilized. 31 were non-resident.
 - 92 of the 100 water-aerobic spots were reserved, with 78 non-residents utilizing the spots.
- Phase 4 guidelines allow us to expand on the current programming and bring back some additional programs.
- Fluid Running began Monday, July 6th. We already have 100 registrations out of 216 openings for July and August.
- Staff is looking to expand our Water Aerobics and Arthritis Water Therapy offerings. Lap swimming will also see an increase in hours throughout the day.
- Splash Island and the Leisure Pool will each operate on a schedule that allows for full private rentals and public swim sessions that require a reservation. There are also 33 of 99 possible Splash Island rentals booked.
- Staff hopes to have private swim lessons up and running in a limited capacity by July 13th.
- Masters swim team is looking to come back as early as July 20.

Fitness

- The new group Fitness Schedule began July 6, with a combination of indoor and outdoor classes, along with some at Central Park West.
- Paid fitness class "Get Tough" has started back up with 12 participants on day 1.
- Registration continues for The Team Dri Tri, with 15 teams currently registered. The event will take place on July 25.
- The fitness center equipment has been socially distanced. The equipment has been moved, removed or placed out of order to meet guidelines.

Facilities

- Gym rooftop HVAC units have been replaced and were successfully connected to the building automation system.
- Windows and doors at CPW were replaced.
- Splash Island was prepped for the season. A new pool heater was also installed by maintenance staff.
- All backflow preventers were tested and inspected. A minor repair was needed and completed by maintenance staff.
- Six televisions have been installed in the fitness center. Maintenance staff intends to install two more, after installing the needed electrical components.

Tennis

- Documentation was submitted to the USTA to receive pandemic related \$2,825 grant funds.
- Weekly programs offered at the Tennis Center were at full capacity during June.
- Quarterly preventive maintenance was completed on the Tennis center HVAC systems.



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2019/2020 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	192	190	153	142	192	178	69	32	0	13.5	36.5	0	1,197	1,307
Revenue	\$13,832	\$12,280	\$6,813	\$11,885	\$17,585	\$16,962	\$6,568	\$3,308	\$0	\$1,163	\$2,763	\$0	\$93,156	\$101,248

Athletic Field Usage 2019/2020 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	254	251	161	153	163	141	6	0	0	0	0	0	1,128	971
Revenue	\$10,650	\$8,338	\$3,150	\$4,838	\$7,075	\$8,697	\$150	\$0	\$0	\$0	\$0	\$0	\$42,897	\$17,263

Athletic Field Usage 2019/2020 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	155	200	167	101	153	65	0	0	0	0	0	0	841	572
Revenue	\$3,487	\$3,997	\$1,036	\$1,633	\$6,438	\$6,678	\$0	\$0	\$0	\$0	\$0	\$0	\$23,268	\$5,719

Grand Total Hours:	3165	2850
Grand Total Revenue:	\$159,321	\$124,230

Athletic Field Usage 2020/2021 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	162											162	1,197
Revenue	\$0	\$603											\$603	\$93,156

Athletic Field Usage 2020/2021 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	1,258											1,258	1,128
Revenue	\$0	\$14,658											\$14,658	\$42,897

Athletic Field Usage 2020/2021 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	274											274	841
Revenue	\$0	\$4,600											\$4,600	\$23,268

YTD Total Hours:	1694	3166
YTD Total Revenue:	\$19,860	\$159,321

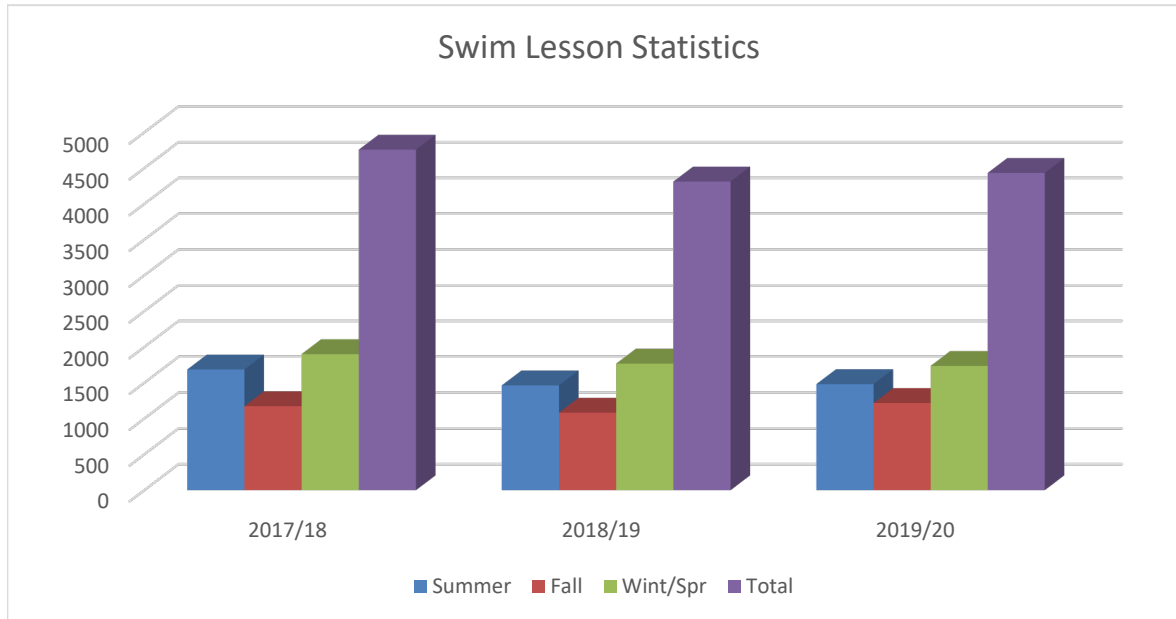


Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer	Fall	Wint/Spr	Total
2017/18	1685	1173	1900	4758
2018/19	1463	1082	1767	4312
2019/20	1481	1217	1735	4433
2020/21	25	0	0	25

NOTE: 1231 is number of registered lessons provided prior to shut down.
This means 504 registrations remain as credits in system after
refunds distributed through April 30.

Swim Team Statistics						
	Summer	Fall	Wint/Spr	Spring Training	Stroke Clinic	Total
2017/18	32	65	46	73	9	225
2018/19	71	80	77	100	18	346
2019/20	79	90	83	0	not offered	252
2020/21	0	0	0	0	0	0





Oak Brook Park District Facility Usage

Facility Usage													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2017	43,582	37,431	45,170	31,760	31,932	35,136	33,194	27,695	17,587	15,789	24,693	24,856	368,825
Weekday Avg.	1,355	1,252	1,597	1,107	1,069	1,342	1,165	911	637	853	976	1,174	1,120
Weekend Avg.	1,531	1,551	1,054	1,071	736	700	944	887	467	672	896	1,037	962
2018	27,978	41,768	44,831	40,154	37,099	41,229	51,465	41,786	33,111	15,789	N/A	38,518	413,728
Weekday Avg.	1,453	1,397	1,510	1,338	1,283	1,522	1,646	1,368	1,150	853	N/A	1,372	1,354
Weekend Avg.	1,499	1,729	1,291	1,339	949	1,031	1,693	1,145	1,011	672	N/A	1,106	1,224
2019	35,683	37,845	45,404	32,925	32,834	36,793	38,389	29,144	N/A	27,461	26,199	27,917	370,593
Weekday Avg.	1,183	1,300	1,354	946	916	1,081	1,096	981	N/A	881	865	876	1,043
Weekend Avg.	1,207	1,317	1,890	1,515	1,586	1,517	1,648	838	N/A	900	891	961	1,297
2020	33,071	38,604	*1,7745	*0	*0	*0							71,675
Weekday Avg.	1,022	1,332	*1,369.5	*0	*0	*0							1,177
Weekend Avg.	1,061	1,331	*1,350	*0	*0	*0							1,196

*March, April, May, June 2020- Due to the COVID-19 pandemic the Oak Brook Park District was closed starting on 3/14/2020

Oak Brook Park District Family Recreation Center Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
2018	3,902	3,888	4,015	4,132	4,283	4,422	4,457	4,252	3,888	3,816	3,808	3,843
Resident	52%	52%	52%	52%	51%	50%	51%	52%	53%	53%	53%	52%
Non Resident	48%	48%	48%	48%	49%	50%	49%	48%	47%	47%	47%	48%
EFT	2,827	2,836	2,845	2,829	2,810	2,781	2,765	2,763	2,756	2,705	2,724	2741
2019	3,920	3,910	4,053	4,164	4,261	4,386	4,444	4,291	3,707	3,694	3,714	3,787
Resident	52%	52%	52%	51%	50%	50%	50%	49%	53%	53%	53%	53%
Non Resident	48%	48%	48%	49%	50%	50%	50%	51%	47%	47%	47%	47%
EFT	2,806	2,790	2,747	2,746	2,705	2,680	2,678	2,557	2,567	2,577	2,592	2,673
2020	3,916	3,948	3,904	3,900	3,872	3,858						
Resident	52%	52%	53%	53%	52%	53%						
Non Resident	48%	48%	47%	48%	48%	47%						
EFT	2,809	2,836	2,808	2,805	2,781	2,710						
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
2018	15,909	13,043	16,047	14,383	14,333	14,782	15,768	13,472	11,150	13,441	13,424	13,933
2019	15,079	14,004	16,220	13,972	13,287	14,710	17,004	12,887	11,176	12,904	13,586	13,744
2020	15,990	14,871	**5,971	0**	0**	0**						

**Building Shut down to public due to COVID 19 on March 14th



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: July 13, 2020
Re: Board Report

- The LED sports lighting retro-fit has been completed, and an initial light measurement test was completed with staff, a team from Musco Sports Lighting (manufacturer), an independent lighting consultant, and two members from the Forest Gate community. The new LED lighting is compliant with the lighting ordinance but several fine-tuning adjustments will be made prior to the official test in November.
- Work on the Central Park North Fields is expected to begin in mid-July. The IEPA and DuPage County irrigation well permits are still in transition to the Park District.
- The property appraisal is being conducted for the right-of-way at Dean Nature Sanctuary along I-294. The narrow parcel along the eastern edge of the site will be purchased by the Illinois Tollway to support the widening of the expressway. The appraisal is the first step in negotiating the purchase price.
- The Park District is accepting applications for a full-time Park Technician position. The position is expected to be filled at the end of July, with a start date mid-August.
- Please see the agenda history for change order # 1 at the Central Park North fields.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 20-0720: AN ORDINANCE AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE WITH INTEGRAL CONSTRUCTION, INC.

AGENDA No: 7 A

MEETING DATE: JULY 20, 2020

STAFF REVIEW: Director of Parks & Planning, Bob Johnson:

Handwritten signature of Bob Johnson in black ink.

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey

Handwritten signature of Laure Kosey in black ink.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

On April 9th 2020, bids were received and opened for phase 1 of the Central Park North Fields project. The lowest qualified bidder, Integral Construction, was awarded the bid at the Board Meeting on April 20, 2020. The project bid is under budget, and after discussion and research, staff determined that it would be cost effective to complete the second half of the proposed 200+ space parking lot in phase 1 rather than a later date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff worked with the architect, engineer, and contractor to determine the cost of constructing the second half of the proposed parking lot, as well as the second basketball court which was originally going to be constructed in phase 2. There is substantial value in completing the second court as well as the expanded parking lot in this phase 1 mobilization. This work is germane to the original contract.

The project team evaluated the possibility of keeping excavated soil spoils on-site, and adding the excess material over the soccer fields. The cost savings for this approach, combined with the added cost for the expanded parking and basketball court, results in an add-change order in the amount of \$45,499. The itemized change order is attached for review. Staff recommends approving the change order.

ACTION PROPOSED: A motion (and a second) to approve Resolution 20-0720: An Ordinance Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. in the amount of \$45,499.

RESOLUTION NO. 20-0720
A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING AN INCREASE IN THE CONTRACT PRICE
WITH INTEGRAL CONSTRUCTION, INC.
FOR THE CENTRAL PARK NORTH (AUTUMN OAKS) PROJECT.

WHEREAS, during the April 20, 2020 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Integral Construction, Inc. for the Central Park North (Autumn Oaks) Project (“the “Project”), in the amount of \$1,643,200, and

WHEREAS, the project included the construction of the phase 1 parking lot, 2 soccer fields, and other recreational amenities, however the phase 1 parking lot provided for only 50% of the calculated parking spaces required for the fully developed Central Park North location; and

WHEREAS, the project bid was less than the estimated budget for the project, resulting in additional funds in the District’s budget, and

WHEREAS, completing the construction of the remaining phase 2 parking lot with phase 1 would provide additional cost efficiencies for the District resulting in the ability to include additional recreational amenities as identified in Change Order 1; and

WHEREAS, the Executive Director has presented and recommended the following proposed change order to the contract between the District and Integral Construction, Inc. for the following amount:

<u>Change Order #</u>	<u>Description</u>	<u>Amount</u>
1	Basketball Court and Parking Lot Additions with Grading updates for keeping soil on site.	\$45,499

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

WHEREAS, upon the Board’s approval of Change Order 1, the new total for the contract price would be \$1,688,699, and

WHEREAS, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order or range of change orders relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order # 1 on behalf of the District.

PASSED AND APPROVED THIS 20th DAY OF JULY, 2020.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order



AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
 Central Park North
 1315 Kensington
 Oak Brook, IL 60523

CONTRACT INFORMATION:
 Contract For: General Contracting
 Date: 4/20/2020

CHANGE ORDER INFORMATION:
 Change Order Number: 1
 Date: 07/06/2020

OWNER: *(Name and address)*
 Oak Brook Park District
 1450 Forest Gate Road
 Oak Brook, IL 60523

ARCHITECT: *(Name and address)*
 Upland Design Ltd.
 24042 Lockport Street
 Plainfield, IL 60544

CONTRACTOR: *(Name and address)*
 Integral Construction, Inc.
 320 Rocbaar Drive
 Romeoville, IL 60446

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The Owner finds this Change Order was not reasonably foreseen at the time of initial construction contract execution with Integral Construction, Inc., is germane to the original contract signed with Integral Construction, Inc., and is in the best interest of Owner.

The original Contract Sum was	\$ 1,643,200.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 1,643,200.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 45,499.00
The new Contract Sum including this Change Order will be	\$ 1,688,699.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Upland Design Ltd.
 ARCHITECT *(Firm name)*

Integral Construction, Inc.
 CONTRACTOR *(Firm name)*

Oak Brook Park District
 OWNER *(Firm name)*

 SIGNATURE

 SIGNATURE

 SIGNATURE

 PRINTED NAME AND TITLE

 PRINTED NAME AND TITLE

Sharon Knitter, Board President
 PRINTED NAME AND TITLE

 DATE

 DATE

 DATE



320 Rochaar Dr.
 Romeoville, IL 60446
 (O) 844-317-7403
 (F) 844-317-7402

CHANGE ORDER REQUEST

Friday, June 26, 2020

Project: Central Park North Phase 1
Location: 1315 Kensington Rd., Oak Brook, IL 60523
Owner / Agent: Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523

COR #: 001
COR Description: Bulletin #1

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
B1-1	Grading & Excavation	1.00	ls	\$ (152,026.00)
B1-2	HMA Pavement - Vehicular	3125.00	sv	\$ 104,280.00
B1-3	Parking Lot Striping	1.00	ls	\$ 1,100.00
B1-4	B6.12 Curb & Gutter	506.00	lf	\$ 18,368.00
B1-5	Change B.16 Curb to Depressed Curb	72.00	lf	\$ -
B1-6	Flush Curb	40.00	lf	\$ 2,200.00
B1-7	Concrete Pavement	835.00	sf	\$ 5,052.00
B1-8	Truncated Dome	142.00	sf	\$ 5,467.00
B1-9	ADA Parking Sign	1.00	each	\$ 330.00
B1-10	ADA Parking Sign w/ Van Accessible Sign	1.00	each	\$ 358.00
B1-11	HMA Pavement - Basketball	815.00	sv	\$ 27,500.00
B1-12	Color Coat @ Basketball Court	815.00	sv	\$ 6,820.00
B1-13	Basketball Goal Installation	2.00	each	\$ 2,200.00
B1-14	Bench Installation	4.00	each	\$ 1,100.00
B1-15	Single Light Poles & Wiring	4.00	each	\$ 26,224.00
B1-16	Parking Lot Half Island Planting Installation	3.00	each	\$ 3,300.00
B1-17	Topsoil, Seed & Blanket Reduction @ New Parking / Court	4034.00	sv	\$ (13,313.00)
B1-18	Topsoil, Seed & Blanket @ Expanded Grading Limits	1.00	ls	\$ 3,300.00
B1-19	Eliminate Storm Line B-22 CB	1.00	each	\$ (1,485.00)
B1-20	Eliminate Storm Line B-22 15" PVC	113.00	lf	\$ (4,351.00)
B1-21	Eliminate Storm Line B-23 CB	1.00	each	\$ (1,485.00)
B1-22	Eliminate Storm Line B-23 12" PVC	120.00	lf	\$ (3,960.00)
B1-23	Revised Storm Line B-22 15" PVC	120.00	lf	\$ 4,620.00
B1-24	Revised Storm Line B-22 CB	1.00	each	\$ 3,245.00
B1-25	Revised Storm Line B-23 12" PVC	150.00	lf	\$ 4,950.00
B1-26	Revised Storm Line B-23 CB	1.00	each	\$ 1,485.00
B1-27	Revised Rim Elevation A-20 & A-50	2.00	each	\$ 220.00

COR Subtotal \$ 45,499.00

General Requirements	0.0000%	\$ -
Liability Insurance	0.0000%	\$ -
Builders Risk Insurance	0.0000%	\$ -
Performance & Payment Bond	0.0000%	\$ -
Fee	0.0000%	\$ -

COR GRAND TOTAL \$ 45,499.00

 Signed Owner / Agent Date

 Signed Integral Construction, Inc. Date



BULLETIN NO. 1: Basketball Court & Parking Lot Additions with Grading Updates for Keeping Soils on Site

**June 17, 2020
 Central Park North Fields Phase 1, Oak Brook, Illinois
 Project #825
 Oak Brook Park District**

Contractor: Integral Construction, Inc.

Contractor is requested to provide a price for the following work, which if accepted, will form the basis of a change order. This bulletin is intended to establish a price only and does not authorize the purchase of materials or any site work.

Change Summary: Provide all materials, equipment and work for complete installation of a second basketball court with bench area, additional parking lot spaces to the north of proposed lot to form one larger lot, added rain garden areas for parking lot and reduction of lawn for new paving, bench installation, parking lot light installation and wiring, grading and excavation for above as well as adjustments for keeping soils on site. See attached plans for additional information.

Item	Description	Quantity & Unit	Unit Price	Total Costs: Use (\$amount) for deducts
B1-1	Grading and Excavation: <u>Reduction</u> for keeping soils on site per grading plans and added amenities as part of Bulletin No. 1.	1 Lump Sum	\$ 152,026.00	(\$ 152,026.00)
B1-2	HMA Pavement - Vehicular including Aggregate Base Course CA-6	3,125 Square Yards	\$ 33.370 /SY	\$ 104,280.00
B1-3	Parking Lot Striping and Two Additional ADA Space Striping	Lump Sum	\$ 1,100.00 /L.S.	\$ 1,100.00
B1-4	B6.12 Curb and Gutter	506 Linear Feet	\$ 36.300 /LF	\$ 18,368.00
B1-5	Change B6.12 Curb to Depressed Curb	72 Linear Feet	\$ 0.00 /LF	\$ 0.00
B1-6	Flush Curb	40 Linear Feet	55.000	\$ 2,200.00
B1-7	Concrete Pavement	835 Square Feet	\$ 6.050 /SF	\$ 5,052.00
B1-8	Truncated Dome	142 Square Foot	\$ 38.500 /SF	\$ 5,467.00
B1-9	ADA Parking Sign	1 Each	\$ 330.00 /EA	\$ 330.00
B1-10	ADA Parking Sign with Van Accessible Sign	1 Each	\$ 358.00 /EA	\$ 358.00

B1-11	HMA Pavement – Basketball, including Aggregate Base Course CA-6	815 Square Yards	\$ 33.742 /S.Y.	\$ 27,500.00
B1-12	Color Coat at Basketball Court	815 Square Yards	\$ 8.368 /S.Y.	\$ 6,820.00
B1-13	Basketball Goal Installation (goal provided by owner)	2 Each	\$ 1,100.00 /EA	\$ 2,200.00
B1-14	Bench Installation (bench provided by owner)	4 Each	\$ 275.00 /EA	\$ 1,100.00
B1-15	Single Light Poles and Wiring	7 Each 4 each	\$ 6,556.00 /EA	\$ 26,224.00
B1-16	Parking Lot Half Island Planting Plan (plants provided by owner)	3 Each	\$ 1,100.00 /EA	\$ 3,300.00
B1-17	Topsoil, Seed and Blanket – <u>Reduction</u> for new parking lot, concrete and basketball paving.	4,034 S.Y.	\$ 3.300 /S.Y.	(\$ 13,313.00)
B1-18	Topsoil, Seed and Blanket-Add for expanded grading limits	1 Lump Sum	\$ 3,300.00	\$ 3,300.00
B1-19	<u>Reduction</u> - Storm Line B-22 Catch Basin, Type C	1 Each	\$ 1,485.00 /EA	(\$ 1,485.00)
B1-20	<u>Reduction</u> - Storm Line B-22 15" PVC Storm Pipe	113 Linear Foot	\$ 38.504 /LF	(\$ 4,351.00)
B1-21	<u>Reduction</u> - Storm Line B-23 Catch Basin, Type C	1 Each	\$ 1,485.00 /EA	(\$ 1,485.00)
B1-22	<u>Reduction</u> - Storm Line B-23 12" PVC Storm Pipe	120 Linear Foot	\$ 33.000 /LF	(\$ 3,960.00)
B1-23	Revised Storm Line B-22 15" PVC Storm Pipe	120 Linear Foot	\$ 38.500 /LF	\$ 4,620.00
B1-24	Revised Storm Line B-22 Catch Basin, Type A	1 Each	\$ 3,245.00 /EA	\$ 3,245.00
B1-25	Revised Storm Line B-23 12" PVC Storm Pipe	150 Linear Foot	\$ 33.000 /LF	\$ 4,950.00
B1-26	Revised Storm Line B-23 Catch Basin, Type C	1 Each	\$ 1,485.00 /EA	\$ 1,485.00
B1-27	Revised Rim Elevation at A-20 and A -50	2 Each	\$ 110.00 /EA	\$ 220.00

Total: \$ 45,499.00

Integral Construction Inc.

Contractor

7/1/20

Date

Page 2 of 2

Upland Design Ltd.

1250 W 18th Street, Chicago, IL 60608

24042 Lockport Street, Plainfield, IL 60544

815.254.0091 uplandDesign.com



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE NO. 20-0817: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA No.: 8 A

MEETING DATE: JULY 20, 2020

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

A handwritten signature in cursive script, appearing to read "Laure Kosey".

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next executive meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recordings are now over 18 months in age.

November 12, 2018
November 29, 2018

December 17, 2018

Ordinance 20-0817 authorizes the destruction of the verbatim record of the above listed meetings.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 20-0817
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio tape; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

November 12, 2018
November 29, 2018

December 17, 2018

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of audio tapes, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 17TH DAY OF AUGUST, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary