



Oak Brook Park District Board Packet

July 17, 2023

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT4
BOARD OF COMMISSIONERS
July 17, 2023 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF THE JULY 17, 2023 AGENDA
 - b. APPROVAL OF MINUTES
 - i. June 19, 2023 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING JUNE 30, 2023
 - i. Warrant 674
4. STAFF RECOGNITION
 - a. Dave Thommes, Deputy Director
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications.
6. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report
7. UNFINISHED BUSINESS
 - a. Agreement for Professional Civil Engineering Services for Ginger Creek Phase II
 - b. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held in Dallas, Texas, October 10-12, 2023
 - c. Oak Brook Park District Mission, Vision, and Core Values Updates
 - d. Resolution 23-0717: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 17, 2023 – 6:30 p.m.
Canterberry Room

8. NEW BUSINESS

- a. Resolution 23-0718: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project *(Requires waiving the Board Rules to approve at this meeting.)*
- b. Resolution 23-0719: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. for the Concession/Restroom/Storage Building Project. *(Requires waiving the Board Rules to approve at this meeting.)*
- c. Tennis Center Court Fees

9. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21), and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes March 20, 2023
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District.

11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON AUGUST 21, 2023, 6:30 P.M.

13. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT4
BOARD OF COMMISSIONERS
July 17, 2023 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
*[Request a Motion (and a Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. APPROVAL OF THE JULY 17, 2023 AGENDA
 - b. APPROVAL OF MINUTES
 - i. June 19, 2023 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING JUNE 30, 2023
 - i. Warrant 674
4. STAFF RECOGNITION *[For Review and Discussion Only.]*
 - a. Dave Thommes, Deputy Director
5. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications.
6. REPORTS: *[For Review and Discussion Only.]*
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 17, 2023 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Agreement for Professional Civil Engineering Services for Ginger Creek Phase II *[For Review and Discussion Only.]*
- b. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held in Dallas, Texas, October 10-12, 2023 *[Request a motion and a second to approve the travel expense for Commissioner attendance at the National Recreation and Park Association Conference held October 10-12, 2023 in Dallas, TX. Please state names of the commissioners attending when making the motion. Roll Call Vote...]*
- c. Oak Brook Park District Mission, Vision, and Core Values Updates *[Request a motion and a second to approve the Oak Brook Park District Mission, Vision, and Core Values updates. Roll Call Vote...]*
- d. Resolution 23-0717: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project. *[Request a motion and a second to approve Resolution 23-0717: A Resolution Authorizing and Approving a Change Order involving a Decrease in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project. Roll Call Vote...]*

8. NEW BUSINESS

- a. Resolution 23-0718: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project *(Requires waiving the Board Rules to approve at this meeting.)*
[Request a motion and a second to Waive the Board Rules to Approve at this Meeting, Resolution 23-0718: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project. Roll Call Vote...]
Then request a motion and a second to approve Resolution 23-0718: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project. Roll Call Vote...]

Continued on next page.



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 17, 2023 – 6:30 p.m.
Canterberry Room

NEW BUSINESS- continued

- b. Resolution 23-0719: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. for the Concession/Restroom/Storage Building Project. *(Requires waiving the Board Rules to approve at this meeting.)*

*[Request a motion and a second to Waive the Board Rules to Approve at this Meeting, Resolution 23-0719: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. for the Concession/Restroom/Storage Building Project. **Roll Call Vote...***

*Then request a motion and a second to approve Resolution 23-0719: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Integral Construction, Inc. for the Concession/Restroom/Storage Building Project. **Roll Call Vote...***

- c. Tennis Center Court Fees *[For Review and Discussion Only.]*

9. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act *[Request a motion and a second to enter into closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act. **Roll Call Vote...***

10. CLOSED SESSION

- a. Discussion and Approval of Closed Session Minutes March 20, 2023.
b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District *[For Review and Discussion Only.]*

11. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION *[Request a motion and a second to arise from closed session and resume the open session. **All in Favor...***

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON AUGUST 21, 2023, 6:30 P.M. *[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on August 21, 2023, 6:30 p.m.]*

13. ADJOURNMENT *[Request a Motion and a Second to adjourn the July 17, 2023 Regular Meeting of the Oak Brook Park District Board of Commissioners. **Voice Vote, All in Favor...***

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



Minutes

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 19, 2023 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterberry Conference Room. Also present in Canterberry Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE JUNE 19, 2023, AGENDA
- b. APPROVAL OF MINUTES
 - i. May 15, 2023, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2023
 - i. Warrant 673

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter

Nays: None

4. STAFF RECOGNITION

- a. None

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.
There was no discussion between Board Members.

- b. Proclamation "July is Park and Recreation Month"

President Knitter announced that July is Parks and Recreation Month.

All the Commissioners signed the Proclamation.

- c. Central Park West Business Model Options

Dave Thommes, Deputy Director, stated that staff had pulled data from the 2019 community survey. The survey was conducted prior to the covid-19 pandemic, and most results indicated that Central Park West could offer additional opportunities.

Mr. Thommes stated that the current banquet/rental facility business model needs to generate more revenue to be sustainable long term. The district has a limited number of weekend rental dates and times available, making the annual revenue at Central Park West insignificant. There are additional concerns with the quality of the rental space the Park District can provide. Renters are subject to Central Park users interfering with their party space to utilize the indoor restrooms.

Mr. Thommes offered two alternative uses for Central Park West. The Central Park West proposal and options A and B can be found in the District's Board Packet.

Mr. Thommes stated that moving to a model that better fits with the expansion of pickleball and as an outdoor sporting venue would assist in the growth of the Park District.

President Knitter stated that the demand seems high for the rental space.

Commissioner Suleiman asked what ideas for additional programming they would have for Central Park West.

Dr. Kosey stated that the Park District could offer programming opportunities for participants with special needs. Staff has been researching an expansion of a special recreation association to be housed at the Oak Brook Park District. This would entail additional inclusion into already existing programs. The participants could use the pickleball courts, playgrounds, and aquatic areas. A few updates would be needed to make Central Park West more ADA-accessible.

Commissioner Suleiman would like to ensure that a special recreation center properly includes those who use the programs and does not become a building separate from current programming. With revenues on all models being so similar, it is challenging to let go of the rental aspect.

Dr. Kosey stated there are reoccurring issues with parking space, sound from the fields and pickleball, and use from the non-renters interfering with parties to utilize the restrooms. With the dynamics of the Park District changing, a new use of Central Park West would be more conducive.

President Knitter stated that the dynamics have changed, and Central Park West offers a different feel. A special recreation aspect would add capital expenses, and the Board will need to make an educated decision and may need further information. Additionally, she would like to ensure that the Park District would only take on the part of housing a special recreation association as a facility space and not the program management.

d. Oak Brook Park District Primary Objectives and Key Results (OKR's) 2023-2024

Dr. Kosey stated that leadership has recommended creating four obtainable objectives with four subgoals to better unify staff. In exchange for completing these goals, staff would receive PTO hours (full-time team members) or a cash bonus (some part-time team members). To obtain the overall goal, staff must meet all four objectives and three subgoals. The team has been training each other to help all staff, including part-time, on how these objectives relate to their positions, as their contributions assist with reaching the District's goals.

President Knitter likes the inclusion of part-time staff, as they receive the most face-to-face exposure with the public. Additionally, she would like measurement of the goals placed in all future Board Packets.

Commissioner Suleiman asked if the goals were achievable.

Dr. Kosey stated that each goal offers challenges, and some are more obtainable than others, but she believes all staff will work together to obtain the objectives.

e. Give Notice to Gateway Special Recreation Association

Dr. Kosey stated that should the Board decide not to renew the Park Districts' agreement with Gateway Special Recreation Association, notice must be provided by June 30th.

6. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported that the Leadership Team met and upgraded the Park Districts' vision and core values, making them more current and adding more inclusive wording.

Dr. Kosey stated that the new website will be launching soon. The update will look similar to the current version. There will be updates to view the webpage in different languages, updated features, and better mobile access.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the first month of the new fiscal year. As anticipated, the Park District received an expected decrease and increased expenditures. The auditors will be on-site in July, and the final numbers will be produced in September. The Auditors will be at the October Board Meeting.

Mr. Salinas stated that the Pink 5k had significant revenues reported, and the IT budget line shows more transparent expenses.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported on the preschool graduation and informed the Board that staff has segued into summer camp.

Mr. Thommes stated that the Tennis Center outdoor patio had been completed, and the outdoor pickleball open play and TV monitor system were working.

Commissioner Suleiman asked about the cracks on the pickleball court.

Mr. Johnson stated that the cracks on the outdoor courts will be filled this summer. Resurfacing work has a three to five-year lifespan.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported that the satellite parks resurfacing project had been completed at Forest Glen and Saddle Brook Parks. The courts at Chillem Park will be resurfaced later this year.

Mr. Johnson stated that ten active hives at the Dean Nature Sanctuary were installed. They have partnered with a local Apiarist and were able to grow the hives and resources.

Mr. Johnson stated that the North Athletic Fields Phase II is moving on schedule, and the Village of Oak Brook will be out soon to inspect the area.

7. UNFINISHED BUSINESS

a. Asphalt Replacement Project

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the base bids totaling \$100,000 and alternate bids totaling \$17,500 from Chicagoland Paving Contractors, Inc. for the asphalt replacement project and to approve an Agreement between the Oak Brook Park District and Chicago Land Paving Contractors, Inc. for a total contract cost not-to-exceed \$117,500.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter.

Nays: None

b. RFP Healthy Vending Services

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the vending services proposal from Flowers Group LLC, DBA PPG Enterprises, and to approve

an Agreement between the Oak Brook Park District, and Flowers Group Enterprises LLC, DBA PPG Enterprises for Vending Service.

Commissioner Suleiman likes the idea of healthy snacks, and there seems to be a good variety.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter.

Nays: None

8. NEW BUSINESS

a. RFQ For Ginger Creek Bridge Phase II Engineering

Mr. Johnson stated that staff is interviewing several new firms, and they are evaluating the current completion of the project.

b. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference held in Dallas, Texas, October 10-12, 2023

Dr. Kosey stated that the Board will have additional information at the July Board Meeting.

c. Oak Brook Park District Mission, Vision, and Core Values Updates

Dr. Kosey stated that the mission statement will remain the same. However, the core values have been updated to be more inclusive.

d. Resolution 23-0717: A Resolution Authorizing and Approving a Change Order Involving a Decrease in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project

Mr. Johnson stated that there have been some deductions for materials, but there are still anticipated change orders as the project progresses.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 17, 2023, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on July 17, 2023, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the June 19, 2023, Regular Meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:32 p.m.

Dr. Laure L. Kosey, Executive Director

Financial Statement

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through June 30 2023 and 2022
16.67% completed (2 out of 12 months)

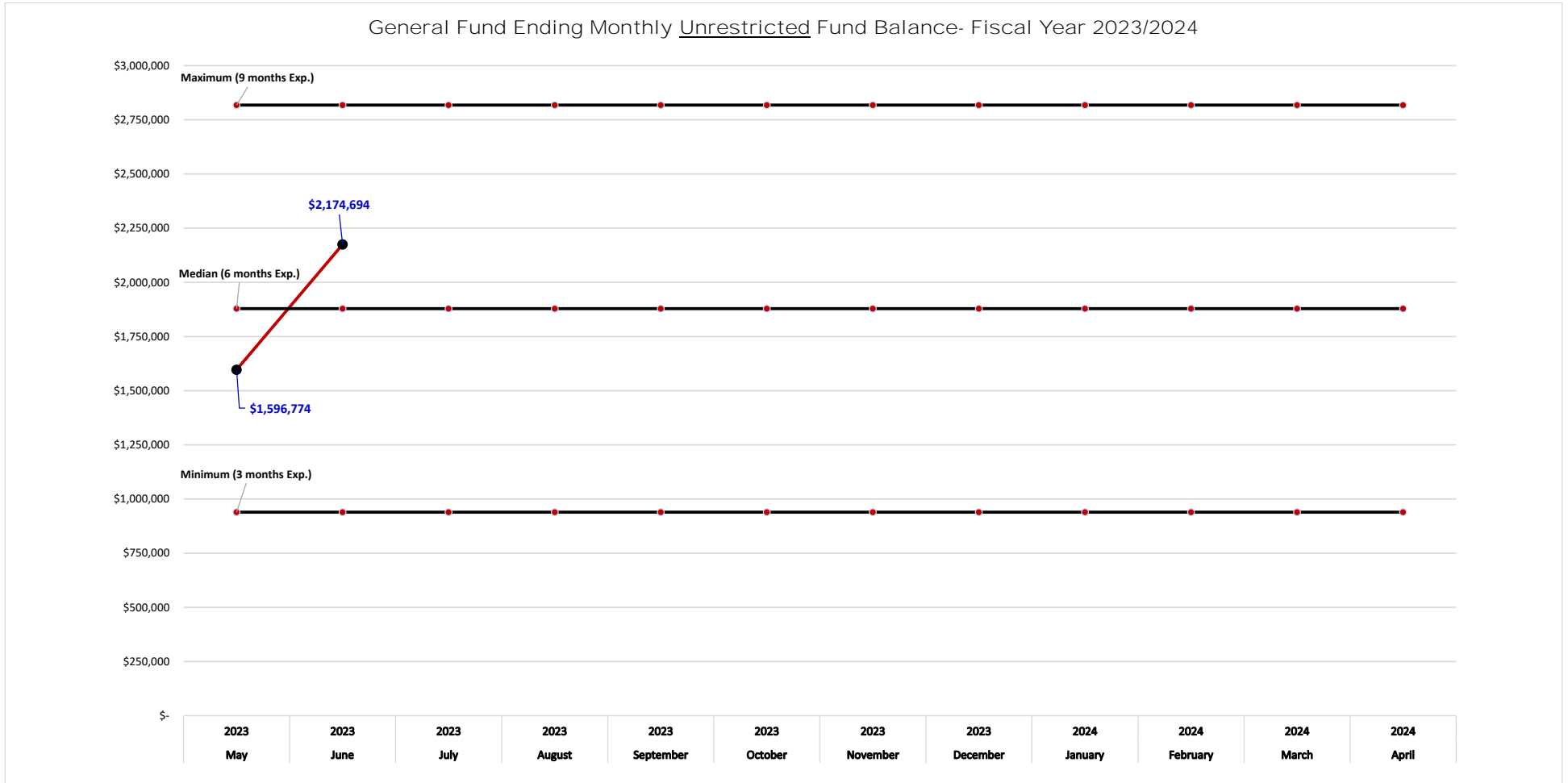
	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance							FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance			
	Original Annual Budget	June 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change		
	REVENUES										
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A		
Finance											
Property Taxes	1,773,687	752,867	955,832	-	955,832	53.9%	780,433	175,399	22.5%		
Personal Prop. Repl. Taxes	324,515	-	62,922	-	62,922	19.4%	70,341	(7,418)	-10.5%		
Investment Income	7,500	3,723	7,175	-	7,175	95.7%	450	6,725	1493.9%		
Other	9,250	63	63	-	63	0.7%	1,048	(984)	-94.0%		
Central Park North	88,500	2,600	4,700	-	4,700	5.3%	22,562	(17,862)	-79.2%		
Central Park	196,000	28,874	50,879	-	50,879	26.0%	57,843	(6,964)	-12.0%		
Saddlebrook Park	500	-	-	-	-	0.0%	-	-	N/A		
Forest Glen Park	500	-	-	-	-	0.0%	-	-	N/A		
Chillem Park	250	-	-	-	-	0.0%	-	-	N/A		
Dean Property	500	-	-	-	-	0.0%	-	-	N/A		
Information Technology	117,124	118	118	-	118	0.1%	-	118	N/A		
Building-Recreation Center	1,040,726	54,589	85,665	-	85,665	8.2%	87,926	(2,261)	-2.6%		
Central Park West	83,094	5,854	8,038	-	8,038	9.7%	13,113	(5,075)	-38.7%		
TOTAL REVENUES	\$ 3,642,146	\$ 848,688	\$ 1,175,392	\$ -	\$ 1,175,392	32.3%	\$ 1,033,715	\$ 141,677	13.7%		
EXPENDITURES											
Administration	\$ 385,411	\$ 28,065	\$ 58,044	\$ 3,609	61,653	15.1%	\$ 71,759	\$ (13,715)	-19.1%		
Finance	313,016	18,802	33,242	21	33,263	10.6%	48,053	(14,811)	-30.8%		
Central Park North	45,021	11,345	16,153	4,082	20,235	35.9%	16,681	(528)	-3.2%		
Central Park	818,078	76,513	117,608	50,755	168,363	14.4%	112,763	4,844	4.3%		
Saddlebrook Park	15,659	1,750	1,750	6,143	7,894	11.2%	1,160	591	50.9%		
Forest Glen Park	27,543	2,236	4,735	9,045	13,780	17.2%	7,029	(2,294)	-32.6%		
Chillem Park	7,909	409	409	1,787	2,196	5.2%	2,399	(1,990)	-82.9%		
Dean Property	30,177	9,213	9,213	15,627	24,840	30.5%	4,852	4,360	89.9%		
Professional Services	29,500	2,700	2,700	4,620	7,320	9.2%	4,269	(1,569)	-36.7%		
Contracts- Maint. DNS	-	-	-	-	-	N/A	-	-	N/A		
Information Technology	314,889	33,626	41,282	62,288	103,570	13.1%	-	41,282	N/A		
Building-Recreation Center	1,034,404	81,670	130,597	77,324	207,921	12.6%	122,039	8,558	7.0%		
Central Park West	81,528	4,439	6,583	14,412	20,995	8.1%	6,304	279	4.4%		
TOTAL EXPENDITURES	\$ 3,103,134	\$ 270,768	\$ 422,315	\$ 249,714	\$ 672,030	13.6%	\$ 397,308	\$ 25,007	6.3%		
TRANSFERS OUT	\$ 654,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A		
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,757,134	\$ 270,768	\$ 422,315	\$ 249,714	\$ 672,030	11.2%	\$ 397,308	\$ 25,007	6.3%		
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (114,988)	\$ 577,920	\$ 753,077	\$ (249,714)	\$ 503,363	-654.9%	\$ 636,406	\$ 116,670	18.3%		

Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- General Fund

Actuals- Unaudited

	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024	Fiscal Y-T-D
Beginning Unassigned	\$ 1,421,617	\$ 1,596,774											
Monthly Net Surplus/(Deficit)	175,157	577,920											\$ 753,077
Ending Unassigned	\$ 1,596,774	\$ 2,174,694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284	\$ 939,284
Median (6 months Exp.)	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567	\$ 1,878,567
Maximum (9 months Exp.)	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851	\$ 2,817,851

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through June 30 2023 and 2022
16.67% completed (2 out of 12 months)

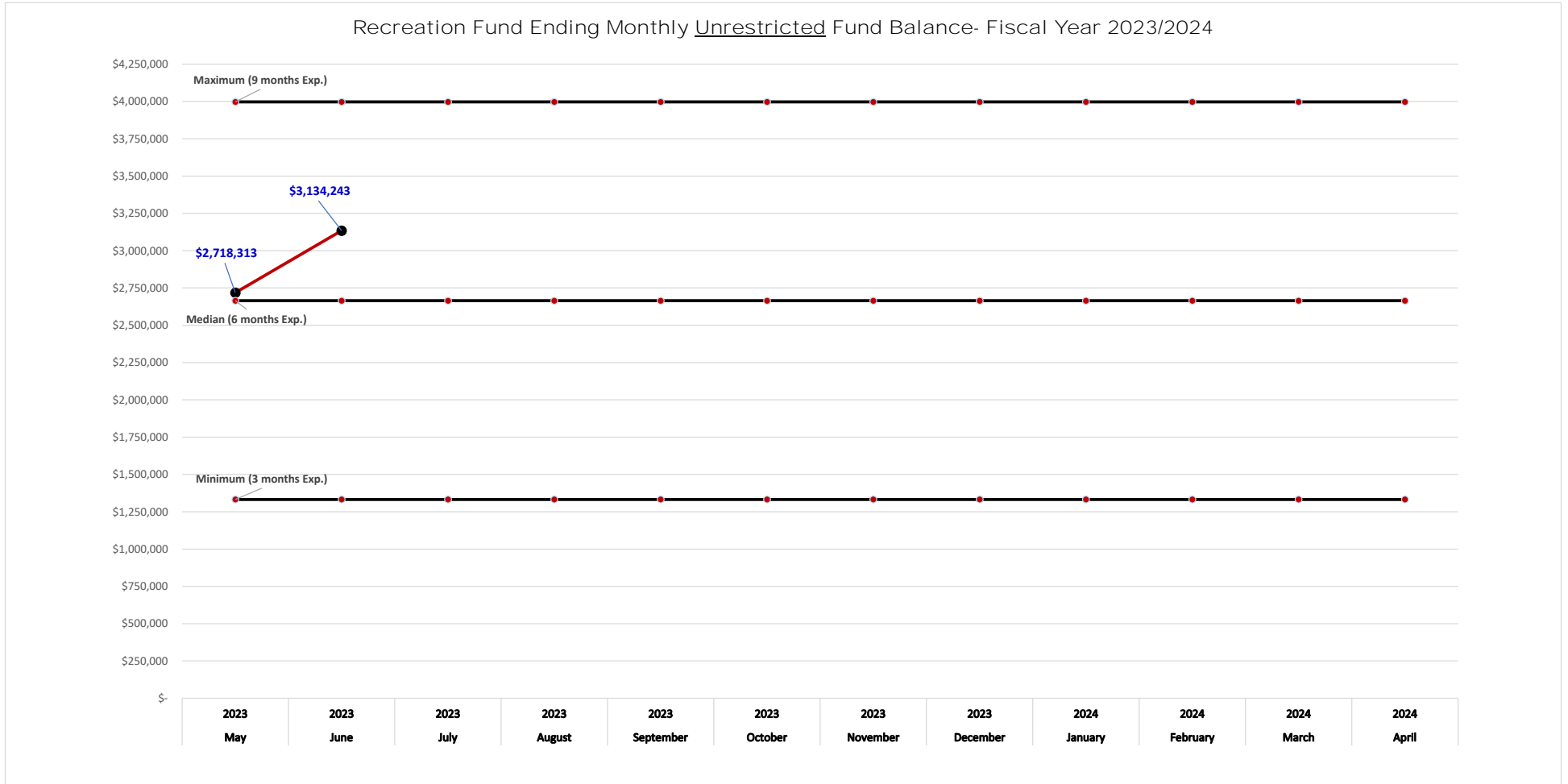
	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	June 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,294,055	\$ 549,607	\$ 697,776	\$ -	\$ 697,776	53.9%	\$ 671,914	\$ 25,862	3.8%
Personal Prop. Repl. Taxes	100,714	-	19,809	-	19,809	19.7%	22,144	(2,335)	-10.5%
Investment Income	22,000	6,914	13,382	-	13,382	60.8%	1,674	11,708	699.5%
Other	3,000	499	680	-	680	22.7%	721	(41)	-5.7%
Fitness Center	675,479	57,439	126,346	-	126,346	18.7%	93,611	32,735	35.0%
Aquatic Center	595,305	52,087	142,542	-	142,542	23.9%	120,805	21,738	18.0%
Aquatic Recreation Prog.	569,563	32,366	125,758	-	125,758	22.1%	126,033	(275)	-0.2%
Children's Programs	456,329	7,349	117,291	-	117,291	25.7%	101,602	15,689	15.4%
Preschool Programs	303,481	2,239	64,530	-	64,530	21.3%	60,730	3,799	6.3%
Youth Programs	225,158	(3,063)	181,334	-	181,334	80.5%	194,616	(13,283)	-6.8%
Adult Programs	77,266	6,738	26,873	-	26,873	34.8%	19,307	7,566	39.2%
Pioneer Programs	59,150	2,698	11,668	-	11,668	19.7%	15,354	(3,686)	-24.0%
Special Events and Trips	144,180	6,033	52,010	-	52,010	36.1%	26,207	25,803	98.5%
Marketing	45,000	500	8,945	-	8,945	19.9%	6,000	2,945	49.1%
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A
TRANSFERS IN	\$ 300,000	-	-	-	-	0.0%	-	-	N/A
TOTAL REVENUES & TRANSFERS IN	\$ 4,870,680	\$ 721,405	\$ 1,588,944	\$ -	\$ 1,588,944	32.6%	\$ 1,460,718	\$ 128,226	8.8%
EXPENDITURES									
Administration	\$ 1,037,478	\$ 53,972	\$ 92,690	\$ 39,957	\$ 132,647	8.9%	\$ 79,222	\$ 13,469	17.0%
Fitness Center	502,565	20,996	32,709	47,121	79,830	6.5%	24,040	8,669	36.1%
Aquatic Center	1,052,637	89,930	143,704	100,397	244,101	13.7%	107,752	35,953	33.4%
Aquatic Recreation Prog.	275,300	22,720	37,788	17	37,805	13.7%	38,843	(1,055)	-2.7%
Children's Programs	323,888	8,281	11,872	35,556	47,428	3.7%	12,419	(547)	-4.4%
Preschool Programs	285,293	4,059	19,294	2,297	21,591	6.8%	18,762	532	2.8%
Youth Programs	173,985	18,441	21,025	2,964	23,989	12.1%	19,698	1,327	6.7%
Adult Programs	57,858	4,101	6,925	-	6,925	12.0%	2,588	4,337	167.6%
Pioneer Programs	97,022	8,402	11,085	8	11,093	11.4%	12,654	(1,569)	-12.4%
Special Events and Trips	122,576	16,015	25,655	30,733	56,388	20.9%	17,744	7,911	44.6%
Marketing	237,411	20,559	35,503	806	36,309	15.0%	33,231	2,272	6.8%
Capital Outlay	962,500	38,000	38,000	774,837	812,837	3.9%	39,112	(1,112)	-2.8%
TOTAL EXPENDITURES	\$ 5,128,512	\$ 305,475	\$ 476,250	\$ 1,034,693	\$ 1,510,943	9.3%	\$ 406,063	\$ 70,187	17.3%
TRANSFERS OUT	\$ 201,392	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 5,329,904	\$ 305,475	\$ 476,250	\$ 1,034,693	\$ 1,510,943	8.9%	\$ 406,063	\$ 70,187	17.3%
REVENUES OVER (UNDER) EXPENDITURES	\$ (459,225)	\$ 415,930	\$ 1,112,694	\$ (1,034,693)	\$ 78,001	-242.3%	\$ 1,054,655	\$ 58,039	5.5%

Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- Recreation Fund

Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Committed	\$ 2,021,550	\$ 2,718,313											
Monthly Net Surplus/(Deficit)	696,763	415,930											\$ 1,112,693
Ending Committed	\$ 2,718,313	\$ 3,134,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476	\$ 1,332,476
Median (6 months Exp.)	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952	\$ 2,664,952
Maximum (9 months Exp.)	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428	\$ 3,997,428

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through June 30 2023 and 2022
16.67% completed (2 out of 12 months)

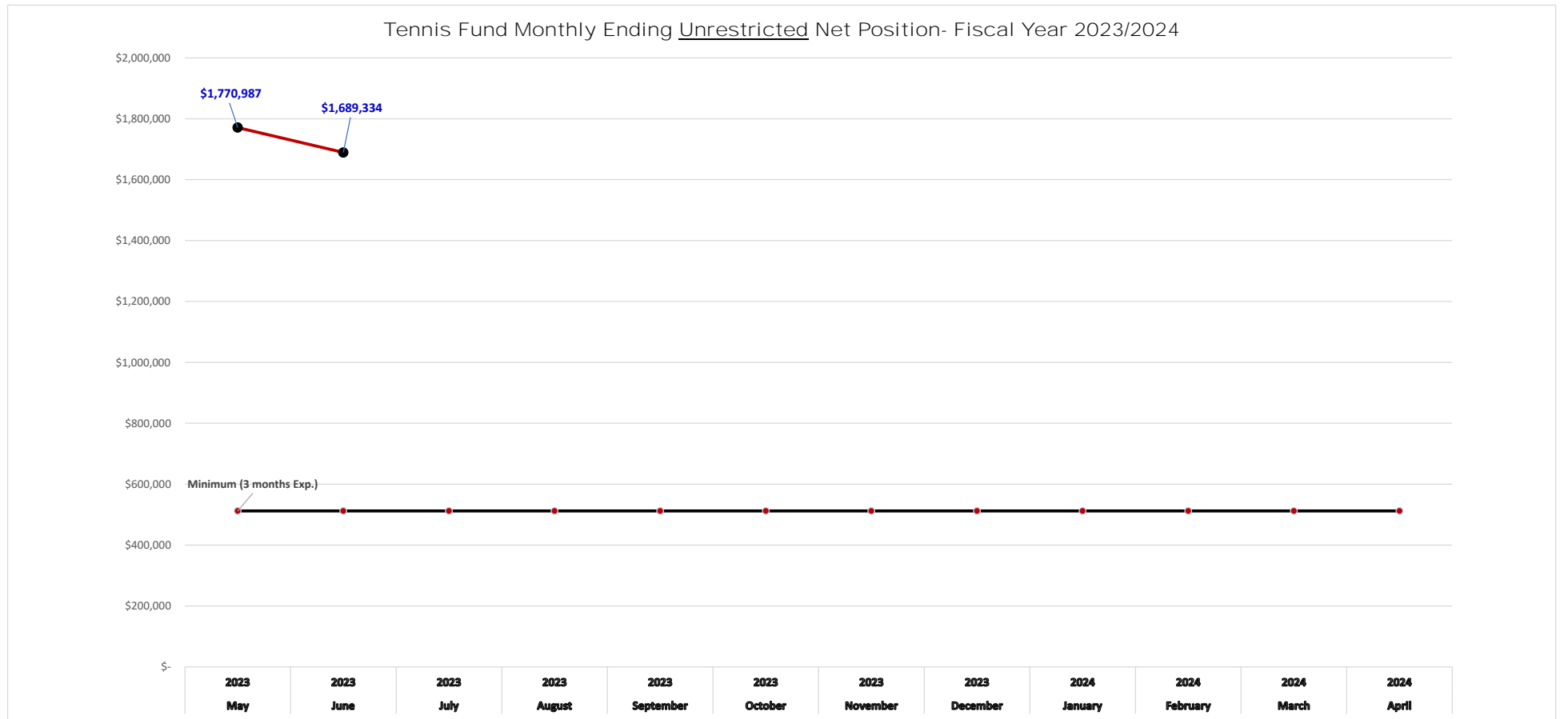
	Fiscal Year 2023/2024- Highlighted items reflect more than 8.33% variance						FY 2023/2024 compared to FY 2022/2023- Highlighted items reflect more than 10% variance		
	Original Annual Budget	June 2023 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2022/2023 YTD Actual	FY 2023/2024 YTD Actual Higher/(Lower) than 2022/2023 YTD Actual	Percent Change
REVENUES									
Administration	\$ 12,220	\$ 3,042	\$ 5,814	\$ -	\$ 5,814	47.6%	\$ 1,574	\$ 4,240	269.5%
Building- Racquet Club	500	-	-	-	-	0.0%	-	-	N/A
Programs- Racquet Club	2,051,500	74,281	413,854		413,854	20.2%	411,038	2,816	0.7%
TOTAL REVENUES	\$ 2,064,220	\$ 77,323	\$ 419,668	\$ -	\$ 419,668	20.3%	\$ 412,612	\$ 7,056	1.7%
EXPENSES									
Administration	\$ 808,599	\$ 47,016	\$ 83,904	\$ 93	\$ 83,998	10.4%	\$ 81,772	\$ 2,133	2.6%
Building- Racquet Club	381,971	18,885	27,987	91,493	119,480	7.3%	28,090	(103)	-0.4%
Programs- Racquet Club	858,000	47,433	82,832	612	83,444	9.7%	74,707	8,125	10.9%
Capital Outlay	430,000	22,820	22,820	5,895	28,715	5.3%	-	22,820	N/A
TOTAL EXPENSES	\$ 2,478,571	\$ 136,154	\$ 217,544	\$ 98,093	\$ 315,637	8.8%	\$ 184,569	\$ 32,975	17.9%
REVENUES OVER (UNDER) EXPENSES	\$ (414,351)	\$ (58,832)	\$ 202,124	\$ (98,093)	\$ 104,031	-48.8%	\$ 228,043	\$ (25,919)	-11.4%

Note> Fiscal year 2023/2024 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2022/2023, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Net Position- Tennis Fund

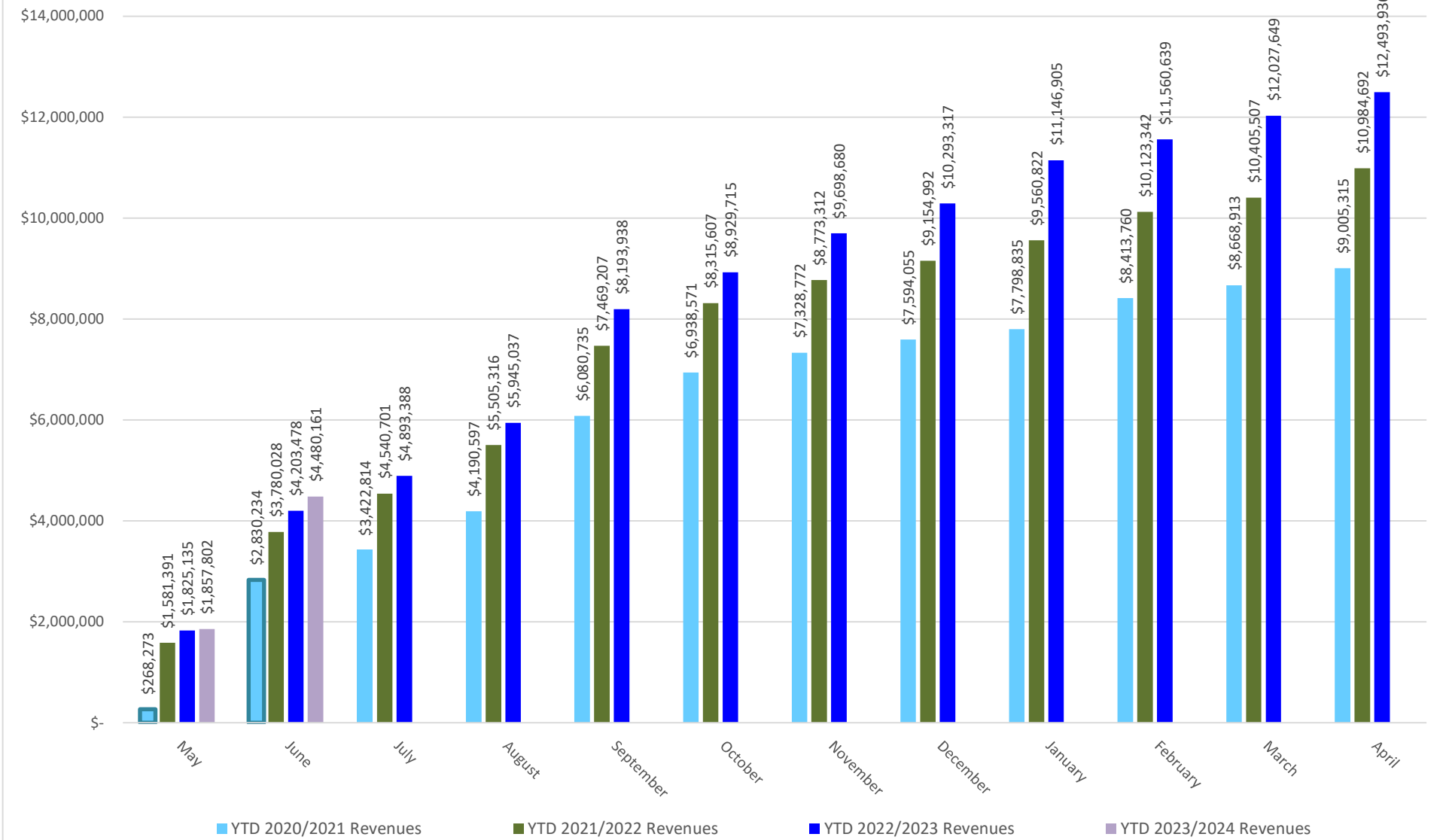
Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2023	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	Y-T-D
Beginning Investment in Capital Assets	\$ 1,779,060	\$ 1,779,060											
Beginning Unrestricted	1,510,031	1,770,987											
Monthly Net Surplus/(Deficit)	260,955	(58,832)											\$ 202,124
Ending Investment in Capital Assets	\$ 1,779,060	1,801,881											
Ending Unrestricted	\$ 1,770,987	1,689,334											



Minimum (3 months Exp.)	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143	\$ 512,143
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

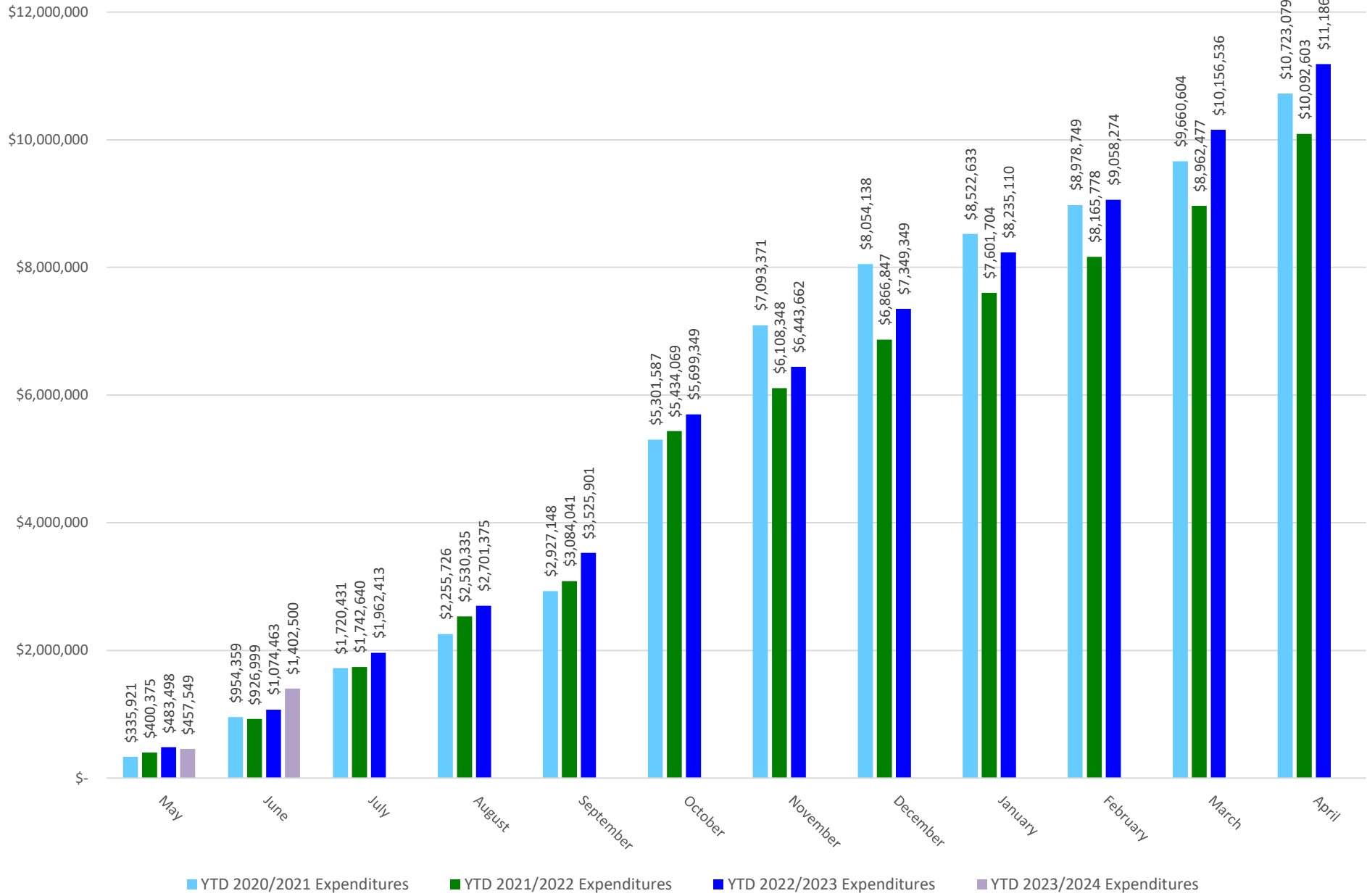
Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



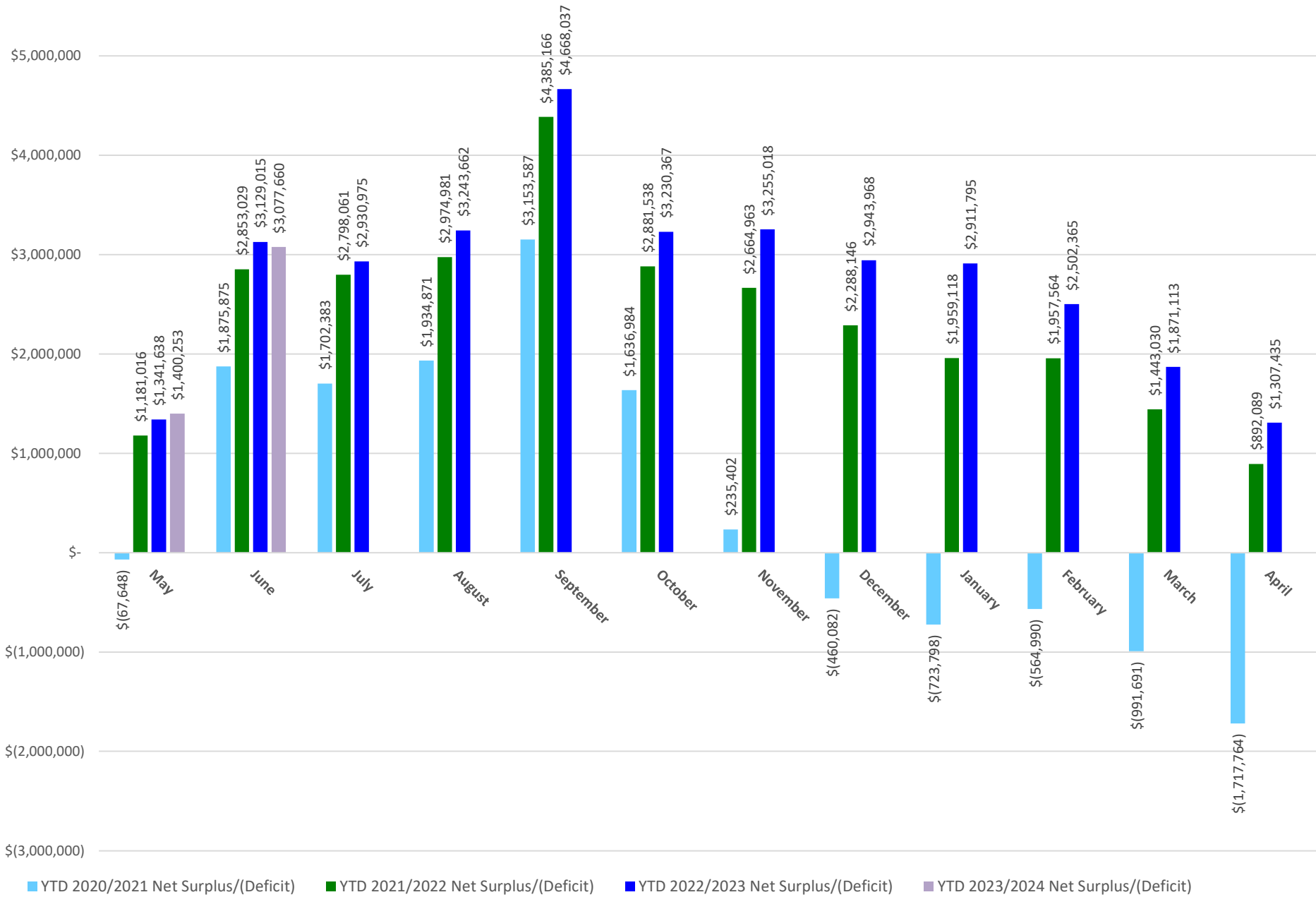
NOTES

2020/2021 The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March 2020 and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
 June 2023

	FY 2023/2024 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (2 months)
GENERAL CORPORATE FUND			
Revenues & transfers in	\$ 3,642,146	\$ 848,688	\$ 1,175,392
Expenditures & transfers out	3,757,134	270,768	422,315
Net surplus/(deficit)	\$ (114,988)	\$ 577,920	\$ 753,077
RECREATION FUND			
Revenues & transfers in	\$ 4,870,680	\$ 721,405	\$ 1,588,944
Expenditures & transfers out	5,329,904	305,475	476,250
Net surplus/(deficit)	\$ (459,225)	\$ 415,930	\$ 1,112,694
IMRF FUND			
Revenues & transfers in	\$ 141,986	\$ 23,068	\$ 46,970
Expenditures & transfers out	175,000	12,703	26,978
Net surplus/(deficit)	\$ (33,014)	\$ 10,365	\$ 19,992
LIABILITY INSURANCE FUND			
Revenues & transfers in	\$ 110,730	\$ 36,412	\$ 51,254
Expenditures & transfers out	145,601	3,466	6,741
Net surplus/(deficit)	\$ (34,871)	\$ 32,947	\$ 44,513
AUDIT FUND			
Revenues & transfers in	\$ 16,903	\$ 7,353	\$ 9,346
Expenditures & transfers out	16,175	-	-
Net surplus/(deficit)	\$ 728	\$ 7,353	\$ 9,346
DEBT SERVICE FUND			
Revenues & transfers in	\$ 1,903,875	\$ 674,569	\$ 856,600
Expenditures & transfers out	1,887,377	2,000	2,000
Net surplus/(deficit)	\$ 16,498	\$ 672,569	\$ 854,600
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
Revenues	\$ 2,064,220	\$ 77,323	\$ 419,668
Expenses	2,478,571	136,154	217,544
Net surplus/(deficit)	\$ (414,351)	\$ (58,832)	\$ 202,124
SPECIAL RECREATION FUND			
Revenues & transfers in	\$ 336,927	\$ 126,912	\$ 161,682
Expenditures & transfers out	378,217	32,107	38,093
Net surplus/(deficit)	\$ (41,290)	\$ 94,804	\$ 123,589



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
June 2023

	FY 2023/2024 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (2 months)
CAPITAL PROJECTS FUND			
Revenues & transfers in	\$ 966,000	\$ 14,369	\$ 43,819
Expenditures & transfers out	3,470,100	158,133	164,387
Net surplus/(deficit)	\$ (2,504,100)	\$ (143,764)	\$ (120,568)
SOCIAL SECURITY FUND			
Revenues & transfers in	\$ 272,324	\$ 90,120	\$ 126,485
Expenditures & transfers out	292,995	23,992	48,191
Net surplus/(deficit)	\$ (20,671)	\$ 66,127	\$ 78,293
CONSOLIDATED SUMMARY			
Revenues & transfers in	\$ 14,325,792	\$ 2,620,219	\$ 4,480,161
Expenditures/expenses & transfers out	17,931,074	944,799	1,402,500
Net surplus/(deficit)	\$ (3,605,282)	\$ 1,675,420	\$ 3,077,660

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: June 2023**

	CONSOLIDATED TOTALS
REVENUES & TRANSFERS IN	
Property Taxes	\$ 2,258,601
Replacement Taxes	-
Interest	30,335
Miscellaneous	583
Fitness Center Fees	57,439
Aquatic Center & Program Fees	84,453
Recreation Program Fees	96,274
Marketing	500
FRC Rental/Member Fees	54,589
Field Rentals- Central Park North	2,600
Field Rentals- Central Park	28,874
Satellite Parks & DNS	-
Information Technology	118
CPW Building Rentals	5,854
Grant Proceeds	-
Donations	-
Sponsorships	-
Overhead Revenue-FRC & Rental	-
Overhead Revenue-I.T.	-
Transfers In	-
TOTAL- REVENUES & TRANSFERS IN	\$ 2,620,219
EXPENDITURES/EXPENSES & TRANSFERS OUT	
Accounts Payable and Other	\$ 441,165
June Payroll and Related Benefits	503,633
Overhead Expenditures	-
Transfers Out	-
TOTAL EXPENDITURES/EXPENSES & TRANSFERS OUT	\$ 944,799
NET REVENUES/(EXPENDITURES/EXPENSES)	\$ 1,675,420

**Oak Brook Park District
Consolidated Balance Sheet
As of June 30, 2023**

<u>ASSETS</u>	<u>Consolidated Totals</u>
Current Assets	
Cash and Investments	\$ 11,786,029
Receivables - Net of Allowances	
Property Taxes	5,410,785
Accounts	454,824
Due from Other Funds	-
Prepays	5,664
Inventories	31,917
Total Current Assets	<u>\$ 17,689,218</u>
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 41,275
Depreciable	5,277,485
Accumulated Depreciation	(3,662,343)
Total Noncurrent Assets	<u>\$ 1,656,417</u>
Total Assets	\$ 19,345,636
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred Items-IMRF	\$ 57,447
Total Assets and Deferred outflows of Resources	<u>\$ 19,403,083</u>
<u>LIABILITIES</u>	
Current Liabilities	
Accounts Payable	\$ 109,937
Accrued Payroll	497
Retainage Payable	-
Unearned Revenue	573,119
Due To Other Funds	-
Unclaimed Property	2,794
Total Current Liabilities	<u>\$ 686,347</u>
Noncurrent Liabilities	
Compensated Absences Payable	\$ 23,589
Net Pension Liability - IMRF	(274,756)
Total OPEB Liability - RBP	58,097
Total Noncurrent Liabilities	<u>\$ (193,070)</u>
Total Liabilities	\$ 493,278
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Deferred Items - IMRF	\$ 302,416
Property Taxes	5,410,785
Total Liabilities and Deferred Inflows of Resources	<u>\$ 6,206,478</u>
<u>FUND/NET POSITION BALANCES</u>	
Net Investment in Capital Assets	\$ 1,801,881
Non-spendable	-
Restricted	1,512,900
Committed	6,017,795
Unassigned/Unrestricted	3,864,028
Total Fund Balances	<u>\$ 13,196,605</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 19,403,083</u>

OAK BROOK PARK DISTRICT
Treasurer's Report- As of June 30, 2023

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 5,846,998.33	3.040%	Interest-bearing	58.40%
	Hinsdale Bank	788,310.27	5.310%	Interest-bearing	7.87%
	Sub-Total:	<u>\$ 6,635,308.60</u>			<u>66.27%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 201,893.47	2.500%	Interest-bearing (Insured Cash Sweep)	2.02%
<u>Checking</u>					
	Fifth Third Bank	\$ 87,994.48	0.650%	Interest-bearing	0.88%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 3,087,244.70	5.184%	Illinois Public Treasurers' Investment Pool	30.83%
Grand Total Investments:		<u><u>\$ 10,012,441.25</u></u>			<u><u>100.00%</u></u>

<u>Benchmark</u>					
Three-month U.S. Treasury Bill			5.315%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 06/30/2023.	

Oak Brook Park District		
Schedule of Capital Expenditures/Expenses		
As of June 30, 2023		
DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Projects Fund		
Central Park North Phase 2- Design & engineering, soil borings, equipment, furnishings, permit fees, etc. (82% allocation)	Zepole Restaurant Supply, Icon Shelter, Landscape Structures, Vacker Inc., Village of Oak Brook	\$ 126,532.54
License plate reader security system	Minuteman Security	7,254.36
Tennis Center outdoor patio improvements	A&A Paving	30,600.00
	SUBTOTAL BALANCE	\$ 164,386.90
Recreation Fund		
Tennis courts resurfacing- Saddle Brook	American Sealcoating	\$ 19,000.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	19,000.00
	SUBTOTAL BALANCE	\$ 38,000.00
Tennis Fund		
Tennis Center outdoor patio improvements	A&A Paving	\$ 22,820.26
	SUBTOTAL BALANCE	\$ 22,820.26
Special Recreation Fund		
Adaptive changing table- Family Locker Room	eSpecial Needs	\$ 891.86
Tennis Center outdoor patio improvements	A&A Paving	9,400.00
Tennis courts resurfacing- Saddle Brook	American Sealcoating	8,900.00
Tennis courts resurfacing- Forest Glen	American Sealcoating	8,900.00
	SUBTOTAL BALANCE	\$ 28,091.86
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 253,299.02

Warrant

WARRANT #674

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

Page: 1/5

User: NLAWLER

EXP CHECK RUN DATES 07/17/2023 - 07/17/2023

DB: Oak Brook Park I

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46140	ACCRUE SOLUTIONS LLC	07/03/2023	07/17/2023	67.15	67.15	Open	N
46146	ACCURATE DOCUMENT DESTRUCTION	07/01/2023	07/17/2023	475.00	475.00	Open	N
46054	ALL TECH MECHANICAL SERVICES	06/12/2023	07/17/2023	2,281.02	2,281.02	Open	N
46138	ALL TECH MECHANICAL SERVICES	06/26/2023	07/17/2023	2,795.03	2,795.03	Open	N
46121	ANDERSON ELEVATOR CO.	06/01/2023	07/17/2023	626.00	626.00	Open	N
46174	ANDERSON ELEVATOR CO.	07/01/2023	07/17/2023	625.00	625.00	Open	N
46068	AQUA PURE ENTERPRISES, INC.	06/19/2023	07/17/2023	1,426.16	1,426.16	Open	N
46199	BEST OFFICIALS	07/02/2023	07/17/2023	1,408.00	1,408.00	Open	N
46065	BILL O'CONNELL	02/07/2023	07/17/2023	1,800.00	1,800.00	Open	N
46122	BLICK ART MATERIALS	06/25/2023	07/17/2023	33.99	33.99	Open	N
46062	BLUE NOODLE PROMOTIONS	06/20/2023	07/17/2023	1,353.48	1,353.48	Open	N
46063	BREAKAWAY BASKETBALL INC	06/20/2023	07/17/2023	35,556.00	35,556.00	Open	N
46152	CARDMEMBER SERVICE	06/26/2023	07/17/2023	369.23	369.23	Open	N
46153	CARDMEMBER SERVICE	06/26/2023	07/17/2023	18.97	18.97	Open	N
46154	CARDMEMBER SERVICE	06/26/2023	07/17/2023	410.19	410.19	Open	N
46155	CARDMEMBER SERVICE	06/26/2023	07/17/2023	292.16	292.16	Open	N
46156	CARDMEMBER SERVICE	06/26/2023	07/17/2023	631.65	631.65	Open	N
46157	CARDMEMBER SERVICE	06/26/2023	07/17/2023	542.29	542.29	Open	N
46158	CARDMEMBER SERVICE	06/26/2023	07/17/2023	2,458.42	2,458.42	Open	N
46159*	CARDMEMBER SERVICE	06/26/2023	07/17/2023	254.96	254.96	Open	N
46160	CARDMEMBER SERVICE	06/26/2023	07/17/2023	1,858.89	1,858.89	Open	N
46161	CARDMEMBER SERVICE	06/26/2023	07/17/2023	161.21	161.21	Open	N
46162	CARDMEMBER SERVICE	06/26/2023	07/17/2023	231.24	231.24	Open	N
46163	CARDMEMBER SERVICE	06/26/2023	07/17/2023	27.83	27.83	Open	N
46164*	CARDMEMBER SERVICE	06/26/2023	07/17/2023	282.02	282.02	Open	N
46165	CARDMEMBER SERVICE	06/26/2023	07/17/2023	26.78	26.78	Open	N
46167*	CARDMEMBER SERVICE	07/06/2023	07/17/2023	419.68	419.68	Open	N
46168	CARDMEMBER SERVICE	07/06/2023	07/17/2023	907.88	907.88	Open	N
46169	CARDMEMBER SERVICE	07/06/2023	07/17/2023	4,818.95	4,818.95	Open	N
46170	CARDMEMBER SERVICE	07/06/2023	07/17/2023	115.58	115.58	Open	N
46171*	CARDMEMBER SERVICE	06/26/2023	07/17/2023	4,458.09	4,458.09	Open	N
46172	CARDMEMBER SERVICE	06/26/2023	07/17/2023	480.98	480.98	Open	N
46179	CARDMEMBER SERVICE	06/26/2023	07/17/2023	846.56	846.56	Open	N
46187	CARDMEMBER SERVICE	07/06/2023	07/17/2023	(11.87)	(11.87)	Open	N
46188	CARDMEMBER SERVICE	06/26/2023	07/17/2023	10.00	10.00	Open	N
46190	CARDMEMBER SERVICE	06/26/2023	07/17/2023	2,034.95	2,034.95	Open	N
46191	CARDMEMBER SERVICE	06/26/2023	07/17/2023	1,697.48	1,697.48	Open	N
46192*	CARDMEMBER SERVICE	06/26/2023	07/17/2023	2,945.68	2,945.68	Open	N
46193*	CARDMEMBER SERVICE	06/26/2023	07/17/2023	6,018.62	6,018.62	Open	N
46194	CARDMEMBER SERVICE	06/26/2023	07/17/2023	2,614.39	2,614.39	Open	N
46197	CARDMEMBER SERVICE	06/26/2023	07/17/2023	1,079.00	1,079.00	Open	N
46085	CHARLES VINCENT GEORGE ARCHITECTS	06/15/2023	07/17/2023	900.00	900.00	Open	N
46086	CHARLES VINCENT GEORGE ARCHITECTS	06/15/2023	07/17/2023	3,067.30	3,067.30	Open	N
46141	CLASSIC LANDSCAPE, LTD.	06/30/2023	07/17/2023	5,402.25	5,402.25	Open	N
46175	COM ED	06/28/2023	07/17/2023	29.77	29.77	Open	N
46176	COM ED	06/30/2023	07/17/2023	375.93	375.93	Open	N
46132	CTUC	06/13/2023	07/17/2023	819.00	819.00	Open	N

User: NLAWLER

EXP CHECK RUN DATES 07/17/2023 - 07/17/2023

DB: Oak Brook Park I

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46133	CTUC	07/02/2023	07/17/2023	390.00	390.00	Open	N
46137	DAWSONS TREE SERVICE	06/27/2023	07/17/2023	640.00	640.00	Open	N
46071	DIRECT ENERGY BUSINESS	06/06/2023	07/17/2023	109.41	109.41	Open	N
46075	DIRECT ENERGY BUSINESS	06/06/2023	07/17/2023	2,349.45	2,349.45	Open	N
46046	EBEL'S ACE HARDWARE #8313	06/09/2023	07/17/2023	13.66	13.66	Open	N
46047	EBEL'S ACE HARDWARE #8313	06/07/2023	07/17/2023	3.23	3.23	Open	N
46048	EBEL'S ACE HARDWARE #8313	06/07/2023	07/17/2023	144.58	144.58	Open	N
46060	EBEL'S ACE HARDWARE #8313	06/20/2023	07/17/2023	76.43	76.43	Open	N
46166	EBEL'S ACE HARDWARE #8313	07/06/2023	07/17/2023	20.49	20.49	Open	N
46044	ELMHURST OCCUPATIONAL HEALTH	05/31/2023	07/17/2023	141.00	141.00	Open	N
46073	FERGUSON FACILITY #3400	06/13/2023	07/17/2023	741.78	741.78	Open	N
46087	FERGUSON FACILITY #3400	06/20/2023	07/17/2023	1,826.27	1,826.27	Open	N
46055	FIRST STUDENT	06/15/2023	07/17/2023	752.00	752.00	Open	N
46093	FIRST STUDENT	06/22/2023	07/17/2023	869.00	869.00	Open	N
46185	FIRST STUDENT	07/06/2023	07/17/2023	298.00	298.00	Open	N
46186	FIRST STUDENT	07/06/2023	07/17/2023	298.00	298.00	Open	N
46117	FITNESS EQUIPMENT SERVICES	06/26/2023	07/17/2023	80.00	80.00	Open	N
46119	FITNESS EQUIPMENT SERVICES	05/24/2023	07/17/2023	4,800.00	4,800.00	Open	N
46148	FITNESS EQUIPMENT SERVICES	05/24/2023	07/17/2023	780.00	780.00	Open	N
46149	FITNESS EQUIPMENT SERVICES	04/26/2023	07/17/2023	168.00	168.00	Open	N
46124	FLAGG CREEK WATER RECLAMATION	06/27/2023	07/17/2023	1,514.70	1,514.70	Open	N
46125	FLAGG CREEK WATER RECLAMATION	06/27/2023	07/17/2023	96.25	96.25	Open	N
46126	FLAGG CREEK WATER RECLAMATION	06/27/2023	07/17/2023	31.68	31.68	Open	N
46127	FLAGG CREEK WATER RECLAMATION	06/27/2023	07/17/2023	100.80	100.80	Open	N
46066	FRANK E. ROWLEY III	03/08/2023	07/17/2023	1,300.00	1,300.00	Open	N
46180	GEOCON PROFESSIONAL SERVICES, LLC	06/08/2023	07/17/2023	4,983.00	4,983.00	Open	N
46057	GREGG COMMUNICATIONS SYSTEMS	06/20/2023	07/17/2023	12,442.24	12,442.24	Open	N
46089	GREGG COMMUNICATIONS SYSTEMS	06/21/2023	07/17/2023	314.26	314.26	Open	N
46099	HAGG PRESS	06/26/2023	07/17/2023	135.00	135.00	Open	N
46120	HAGG PRESS	06/29/2023	07/17/2023	273.00	273.00	Open	N
46182	HAGG PRESS	07/06/2023	07/17/2023	255.00	255.00	Open	N
46183	HAGG PRESS	06/15/2023	07/17/2023	190.00	190.00	Open	N
46184	HAGG PRESS	06/16/2023	07/17/2023	72.50	72.50	Open	N
46067	HINSDALE HOSPITAL FOUNDATION-	06/19/2023	07/17/2023	23,750.00	23,750.00	Open	N
46076	HINSDALE NURSERIES INC	06/15/2023	07/17/2023	71.49	71.49	Open	N
46135	HINSDALE NURSERIES INC	06/29/2023	07/17/2023	4,289.65	4,289.65	Open	N
46136	HINSDALE NURSERIES INC	06/29/2023	07/17/2023	3,557.40	3,557.40	Open	N
46101	HOME DEPOT CREDIT SERVICES	06/20/2023	07/17/2023	290.13	290.13	Open	N
46102	HOME DEPOT CREDIT SERVICES	06/17/2023	07/17/2023	34.71	34.71	Open	N
46103	HOME DEPOT CREDIT SERVICES	06/14/2023	07/17/2023	94.20	94.20	Open	N
46104	HOME DEPOT CREDIT SERVICES	06/13/2023	07/17/2023	89.94	89.94	Open	N
46105	HOME DEPOT CREDIT SERVICES	06/12/2023	07/17/2023	157.36	157.36	Open	N
46106	HOME DEPOT CREDIT SERVICES	06/09/2023	07/17/2023	25.29	25.29	Open	N
46107	HOME DEPOT CREDIT SERVICES	06/10/2023	07/17/2023	7.34	7.34	Open	N
46108	HOME DEPOT CREDIT SERVICES	06/07/2023	07/17/2023	18.97	18.97	Open	N
46109	HOME DEPOT CREDIT SERVICES	06/06/2023	07/17/2023	67.89	67.89	Open	N
46110	HOME DEPOT CREDIT SERVICES	06/01/2023	07/17/2023	40.91	40.91	Open	N

User: NLAWLER

EXP CHECK RUN DATES 07/17/2023 - 07/17/2023

DB: Oak Brook Park I

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46111	HOME DEPOT CREDIT SERVICES	06/01/2023	07/17/2023	2.05	2.05	Open	N
46112	HOME DEPOT CREDIT SERVICES	05/31/2023	07/17/2023	15.76	15.76	Open	N
46043	ILLINOIS STATE POLICE	05/31/2023	07/17/2023	280.00	280.00	Open	N
46130	INSIGHT DIRECT USA INC	06/20/2023	07/17/2023	2,074.96	2,074.96	Open	N
46177	INTEGRAL CONSTRUCTION INC	06/30/2023	07/17/2023	72,468.00	72,468.00	Open	N
46178	INTEGRAL CONSTRUCTION INC	06/30/2023	07/17/2023	242,588.00	242,588.00	Open	N
46069	JC LICHT LLC	06/22/2023	07/17/2023	131.18	131.18	Open	N
46139	JC LICHT LLC	06/07/2023	07/17/2023	194.25	194.25	Open	N
46037	JOHNSON CONTROLS SECURITY SOLUTION	06/10/2023	07/17/2023	228.98	228.98	Open	N
46038	JOHNSON CONTROLS SECURITY SOLUTION	06/10/2023	07/17/2023	228.98	228.98	Open	N
46059	KLUBER ARCHITECTS & ENGINEERS	04/30/2023	07/17/2023	23.82	23.82	Open	N
46061	KLUBER ARCHITECTS & ENGINEERS	05/31/2023	07/17/2023	1,098.79	1,098.79	Open	N
46150	KONICA MINOLTA BUSINESS	06/30/2023	07/17/2023	9.67	9.67	Open	N
46151	KONICA MINOLTA BUSINESS	06/30/2023	07/17/2023	481.77	481.77	Open	N
45939	KONICA MINOLTA PREMIER FINANCE	05/31/2023	07/17/2023	739.00	739.00	Open	Y
46134	LENNO LASN	06/30/2023	07/17/2023	572.00	572.00	Open	N
46058	LPG MUSIC INC.	06/11/2023	07/17/2023	2,297.25	2,297.25	Open	N
46064	MASTERBLEND INTERNATIONAL LLC	06/14/2023	07/17/2023	703.50	703.50	Open	N
46080	MASTERBLEND INTERNATIONAL LLC	06/16/2023	07/17/2023	354.00	354.00	Open	N
46123	MASTERBLEND INTERNATIONAL LLC	06/27/2023	07/17/2023	598.00	598.00	Open	N
46049	McMASTER-CARR	06/07/2023	07/17/2023	63.43	63.43	Open	N
45514	MENARDS	03/17/2023	04/24/2023	(100.79)	(100.79)	Open	Y
46050	NICOR GAS	06/05/2023	07/17/2023	264.94	264.94	Open	N
46051	NICOR GAS	06/05/2023	07/17/2023	810.25	810.25	Open	N
46147	OAKWOOD ELECTRIC	06/27/2023	07/17/2023	1,940.00	1,940.00	Open	N
46114	O'REILLY AUTO PARTS	06/20/2023	07/17/2023	24.99	24.99	Open	N
46115	O'REILLY AUTO PARTS	06/13/2023	07/17/2023	227.15	227.15	Open	N
46095	P&M MERCURY MECHANICAL CORPORATION	06/07/2023	07/17/2023	462.50	462.50	Open	N
46088	P.D.R.M.A.	06/30/2023	07/17/2023	65,014.50	65,014.50	Open	N
46036	PADDOCK PUBLICATIONS, INC.	06/11/2023	07/17/2023	105.80	105.80	Open	N
46034	PFEIFFER'S PEST CONTROL	05/31/2023	07/17/2023	150.00	150.00	Open	N
46100	PROVEN BUSINESS SYSTEMS	06/12/2023	07/17/2023	125.00	125.00	Open	N
46181	PROVEN BUSINESS SYSTEMS	06/12/2023	07/17/2023	930.00	930.00	Open	N
46189	ROBBINS SCHWARTZ	05/31/2023	07/17/2023	858.00	858.00	Open	N
46196	ROBBINS SCHWARTZ	05/31/2023	07/17/2023	1,370.76	1,370.76	Open	N
46098	SERVICE SANITATION, INC.	06/13/2023	07/17/2023	190.00	190.00	Open	N
46142	SERVICE SANITATION, INC.	06/23/2023	07/17/2023	139.05	139.05	Open	N
46143	SERVICE SANITATION, INC.	06/23/2023	07/17/2023	334.75	334.75	Open	N
46144	SERVICE SANITATION, INC.	06/23/2023	07/17/2023	489.25	489.25	Open	N
46052	SITEONE LANDSCAPE SUPPLY LLC	06/12/2023	07/17/2023	76.64	76.64	Open	N
46053	SITEONE LANDSCAPE SUPPLY LLC	06/12/2023	07/17/2023	416.85	416.85	Open	N
46072	SITEONE LANDSCAPE SUPPLY LLC	06/13/2023	07/17/2023	469.87	469.87	Open	N
46074	SITEONE LANDSCAPE SUPPLY LLC	06/21/2023	07/17/2023	445.80	445.80	Open	N
46081	SITEONE LANDSCAPE SUPPLY LLC	06/22/2023	07/17/2023	(20.00)	(20.00)	Open	N
46083	SITEONE LANDSCAPE SUPPLY LLC	06/23/2023	07/17/2023	261.50	261.50	Open	N
46084	SITEONE LANDSCAPE SUPPLY LLC	06/23/2023	07/17/2023	153.66	153.66	Open	N
46094	SITEONE LANDSCAPE SUPPLY LLC	06/22/2023	07/17/2023	295.50	295.50	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 07/17/2023 - 07/17/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46118	SITEONE LANDSCAPE SUPPLY LLC	06/28/2023	07/17/2023	129.50	129.50	Open	N
46129	SK ELECTRONICS	06/19/2023	07/17/2023	386.00	386.00	Open	N
46195	SK ELECTRONICS	06/03/2023	07/17/2023	5,646.00	5,646.00	Open	N
46056	SORAYA BADIEE	06/20/2023	07/17/2023	71.00	71.00	Open	N
46128	STERLING NETWORK INTEGRATION	06/19/2023	07/17/2023	247.50	247.50	Open	N
46077	TAMELING INDUSTRIES INC.	06/15/2023	07/17/2023	972.50	972.50	Open	N
46116	TAMELING INDUSTRIES INC.	06/08/2023	07/17/2023	336.00	336.00	Open	N
46145	TAMELING INDUSTRIES INC.	06/29/2023	07/17/2023	126.00	126.00	Open	N
46173	TAMELING INDUSTRIES INC.	06/22/2023	07/17/2023	748.00	748.00	Open	N
46033	TAYLOR PLUMBING	05/31/2023	07/17/2023	594.75	594.75	Open	N
46082	TAYLOR PLUMBING	06/22/2023	07/17/2023	579.25	579.25	Open	N
46131	TOWERSTREAM CORPORATION	07/01/2023	07/17/2023	215.00	215.00	Open	N
46035	ULINE, INC.	06/05/2023	07/17/2023	136.43	136.43	Open	N
46113	ULTIMATE NINJAS ELMHURST	06/15/2023	07/17/2023	240.00	240.00	Open	N
46045	VILLA PARK ELECTRICAL SUPPLY	06/14/2023	07/17/2023	83.10	83.10	Open	N
46097	VILLA PARK ELECTRICAL SUPPLY	06/27/2023	07/17/2023	14.85	14.85	Open	N
46092	WAREHOUSE DIRECT INC.	06/26/2023	07/17/2023	289.80	289.80	Open	N
46198	ZAZZO'S PIZZA	06/30/2023	07/17/2023	3,387.50	3,387.50	Open	N
46200	ZAZZO'S PIZZA	06/30/2023	07/17/2023	294.50	294.50	Open	N
# of Invoices:	157	# Due:	157	Totals:	578,967.60	578,967.60	
# of Credit Memos:	3	# Due:	3	Totals:	(132.66)	(132.66)	
Net of Invoices and Credit Memos:					578,834.94	578,834.94	
* 6 Net Invoices have Credits Totalling:					(469.82)		

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			60,581.82	60,581.82		
	02 - RECREATION FUND			107,447.44	107,447.44		
	04 - LIABILITY INSURANCE FUND			48,760.88	48,760.88		
	07 - RECREATIONAL FACILITIES FUND			29,333.45	29,333.45		
	09 - SPECIAL RECREATION FUND			24,831.52	24,831.52		
	12 - CAPITAL PROJECTS FUND			307,879.83	307,879.83		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			34,222.27	34,222.27		
	02 - FINANCE			678.43	678.43		
	04 - CENTRAL PARK NORTH			3,458.35	3,458.35		
	05 - CENTRAL PARK			10,582.53	10,582.53		
	06 - SADDLEBROOK PARK			1,308.32	1,308.32		
	07 - FOREST GLEN PARK			2,775.95	2,775.95		
	08 - CHILLEM PARK			181.11	181.11		
	09 - DEAN PROPERTY			855.96	855.96		
	10 - PROFESSIONAL SERVICES			1,370.76	1,370.76		
	14 - INFORMATION TECHNOLOGY			27,587.40	27,587.40		
	15 - BUILDING/RECREATION CENTER			7,076.43	7,076.43		
	20 - CENTRAL PARK WEST			792.28	792.28		
	21 - FITNESS CENTER			9,613.10	9,613.10		
	25 - AQUATIC CENTER			13,456.53	13,456.53		
	26 - AQUATIC-RECREATION PROGRAMS			1,753.16	1,753.16		
	30 - CHILDRENS PROGRAMS			35,796.00	35,796.00		
	31 - PRESCHOOL PROGRAMS			2,297.25	2,297.25		
	32 - YOUTH PROGRAMS			5,281.29	5,281.29		
	40 - ADULT PROGRAMS			1,408.00	1,408.00		
	50 - PIONEER PROGRAMS			433.65	433.65		
	60 - SPECIAL EVENTS & TRIPS			28,957.74	28,957.74		
	71 - BUILDING/RACQUET CLUB			24,880.14	24,880.14		
	75 - TENNIS PROGRAMS			3,490.59	3,490.59		
	80 - MARKETING			2,814.38	2,814.38		
	81 - CAPITAL OUTLAY			1,122.61	1,122.61		
	90 - LIABILITY INSURANCE FUND			48,760.88	48,760.88		
	95 - CAPITAL PROJECTS FUND			307,879.83	307,879.83		

WARRANT #674

07/10/2023 12:48 PM
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 DB: Oak Brook Park D

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 06/20/2023 - 07/10/2023
 JOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
46079	ALTHURU REDDY	03/19/2023	06/29/2023	50.00	0.00	Paid	Y
46078	DIRECT ENERGY BUSINESS	06/09/2023	06/29/2023	17,190.18	0.00	Paid	Y
46096	KATHLEEN ZABA	03/19/2023	06/29/2023	320.00	0.00	Paid	Y
46090	KONICA MINOLTA BUSINESS	05/30/2023	06/29/2023	22.81	0.00	Paid	Y
46091	KONICA MINOLTA BUSINESS	05/30/2023	06/29/2023	799.96	0.00	Paid	Y
46039	VILLAGE OF OAK BROOK	06/09/2023	06/23/2023	83.68	0.00	Paid	Y
46040	VILLAGE OF OAK BROOK	06/09/2023	06/23/2023	280.16	0.00	Paid	Y
46041	VILLAGE OF OAK BROOK	06/09/2023	06/23/2023	267.88	0.00	Paid	Y
46042	VILLAGE OF OAK BROOK	06/09/2023	06/23/2023	71.40	0.00	Paid	Y
46070	VILLAGE OF OAK BROOK	06/09/2023	06/23/2023	4,099.24	0.00	Paid	Y
46032	WAREHOUSE DIRECT INC.	04/10/2023	06/29/2023	3,634.26	0.00	Paid	Y

# of Invoices:	11	# Due:	0	Totals:	26,819.57	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					26,819.57	0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	6,107.87	0.00
02 - RECREATION FUND	11,773.27	0.00
07 - RECREATIONAL FACILITIES FUND	8,938.43	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	3,580.89	0.00
02 - FINANCE	135.99	0.00
05 - CENTRAL PARK	1,044.50	0.00
07 - FOREST GLEN PARK	450.78	0.00
15 - BUILDING/RECREATION CENTER	3,801.09	0.00
20 - CENTRAL PARK WEST	675.51	0.00
21 - FITNESS CENTER	3,068.07	0.00
25 - AQUATIC CENTER	5,267.13	0.00
71 - BUILDING/RACQUET CLUB	8,795.61	0.00

Communications and Proclamations

Board of Commissioners to share communications

Staff Recognition

Dave Thommes, Deputy Director

Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: July 10, 2023
Re: May/June 2023: Communications, IT & Administration

June Board Meeting Follow Up:

Strategic Plan

The Strategic Plan is coming to an end in a year, so planning has already started for the 2025-2029 plan. The Mission Statement, Vision Statement and Core Values have been reviewed with recommended updates. Commissioners are meeting individually with Carol Sente on July 20th.

Change Order for Central Park Phase II & Concessions/Pavilion

This change order is a deduct for over \$30,000, therefore it must be approved by the board. Moving forward, if a change order is an addition to the contract, waiving of the first reading will be necessary in order to keep the project moving forward. There are two additional change orders in July.

July Board Meeting Discussion Points:

Request for Proposal (RFP) for the Ginger Creek Bridge Engineering

Staff interviewed 3 engineering firms. V3 Companies is staff recommendations with the proposal attached for Phase II of the Ginger Creek Bridge.

IT Report:

The new version of obparks.org has been launched. This mobile-first design makes the site fully functional and creates easy navigation on tablets and phones. Data will be analyzed to see how users navigate the site to see if anything can be enhanced.

Two new uninterruptible power supplies were installed in the server room. These will continue to ensure constant clean power to the servers and other electronic equipment. Additionally, new battery packs were installed in an older unit.

Corporate and Community Relations:

Sponsorships	\$ 5,000.00
Advertising	\$ 1,100.00
Vendors	\$ 1,250.00
In-Kind Donations	\$ 12,126.57
Oak Brook Park District Foundation	\$ 7,100.00
Total for June:	\$ 26,576.57

Marketing & Communications Report:

Facebook Analytics

Followers: 4,737 (up 31)
 Posts: 50
 Post Reach
 (organic and paid): 29,168

Instagram Analytics

Total Followers: 1,929 (up 53)
 Posts: 30
 Top Post Reach: 347

Twitter Analytics

Total Followers: 1,121 (up 4)
 Posts: 26
 Top Post Impressions: 60

Oak Brook Park District
 Published by Hootsuite · June 8 at 7:02 AM · 🌐

<http://ow.ly/MiPo50OGfZr>

Summer Family Pool Pass
 Registration Now Open!

FEES
 \$375
 \$300 In-District Discount (\$75 off)

Valid May 27 through October 1, 2023

See insights and ads **Boost post**

1

Like Comment Share

Post Insights

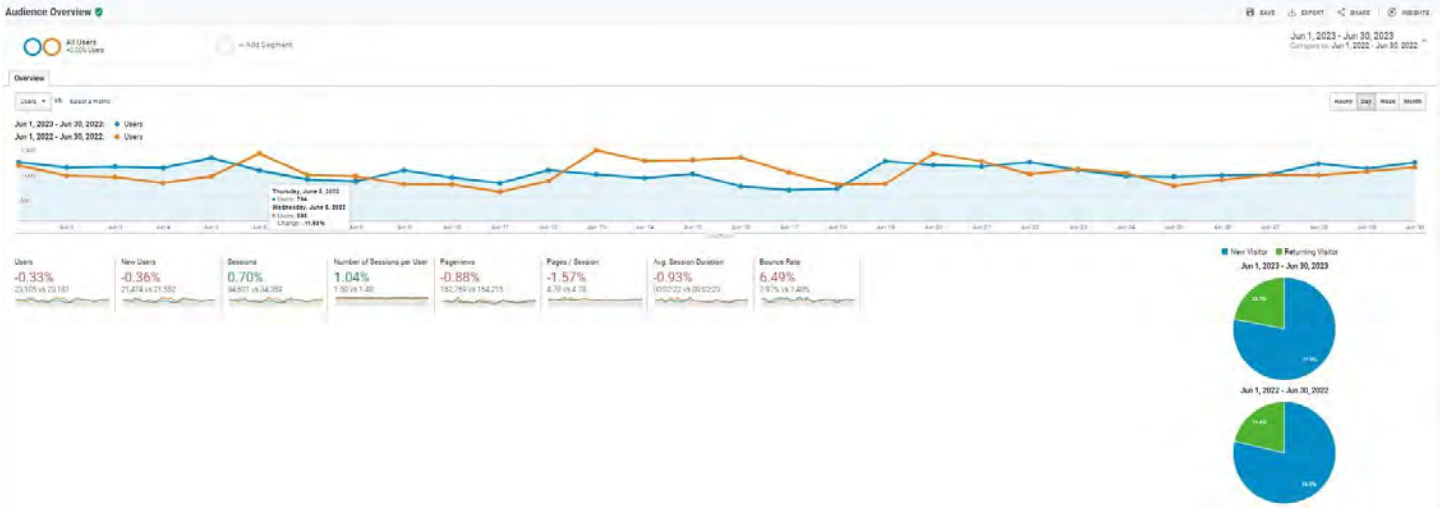
<http://ow.ly/MiPo50OGfZr>
 Published by Hootsuite · June 8 at 7:02 AM · 🌐

Post Impressions	Post reach	Post Engagement
3,181	3,181	14

Interactions

Like	Love	Wow	Careless	Angry	Sad
1	0	0	0	0	0

Reactions: 1
 Comments: 0
 Link Clicks: 3
 Shares: 0
 Other Clicks: 4



June 2023 Top pages*

1. Facilities/Splash Island
2. obparks.org
3. Facilities/Family Aquatic Center
4. Facilities/Splash Island
5. Programs/Aquatics
6. Special Events
7. Facilities/Central Park West
8. Membership Opportunities
9. Programs/Aquatics/Swim Lessons
10. Pickleball

obparks.org Acquisition Value*

Referral Percentage Values	June 2023	June 2022
Direct:	38.5%	39.9%
Organic Search:	55.5%	54.2%
Social:	2.5%	2.4%
Referrals:	3.4%	3.4%

June 2023 Top Products*

1. Barks and Brews (w/beverages)
2. Flag Football
3. Walk in the Park Wine Tour 6:40pm
4. Barks and Brews (no beverages)
5. Walk in the Park Wine Tour 5:40pm

obparks.org Ecommerce Overview – June 2023*

	June 2022	June 2023
Total Revenue	\$80,578	\$79,114
Transactions:	858	701

	2022	2023
Year to date total	\$796,600	\$795,423
Transactions:	6,981	5,382

OBJECTIVES AND KEY RESULTS

April 30, 2023 - April 30, 2024

MONTHLY UPDATE July 18, 2023

Accomplish 4 of 4 OKR's: April 30, 2023 – April 30, 2024

“Accomplish” means 3 of 4 subgoals under each main objective, are completed.

1. ACHIEVE CUSTOMER ACQUISITION AND RETENTION RATES

COMPLETE?

- A FRC to increase membership revenue by 19% compared to April 30 of previous year to date.
- B TC to increase membership revenue by 2% compared to April 30 of previous year to date.
- C Increase Corporate membership revenue by 2% compared to April 30 of previous year to date.
- D Monthly goal for 90%> customer retention rate.

Objective 1, Figure A: FRC Membership Revenue



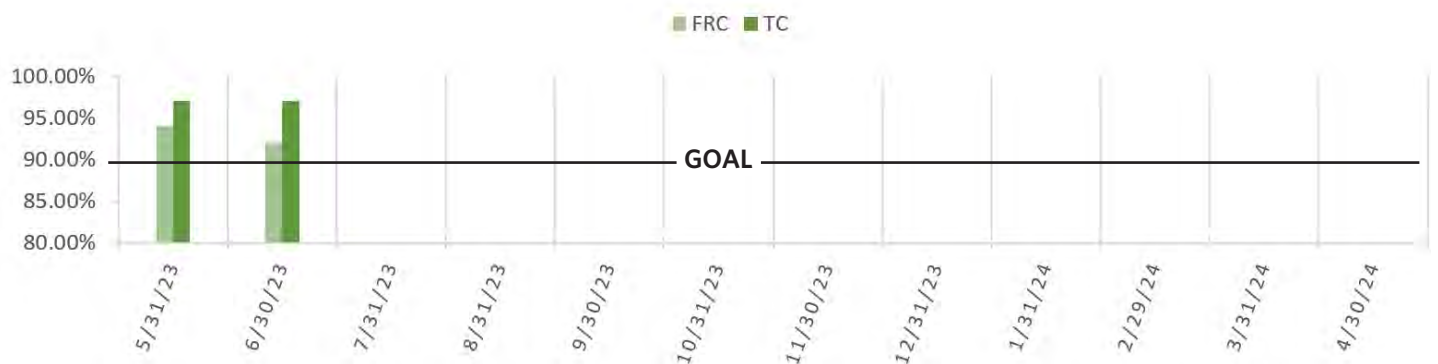
Objective 1, Figure B: TC Membership Revenue



Objective 1, Figure C: Corporate Membership Revenue



Objective 1, Figure D: Membership Retention



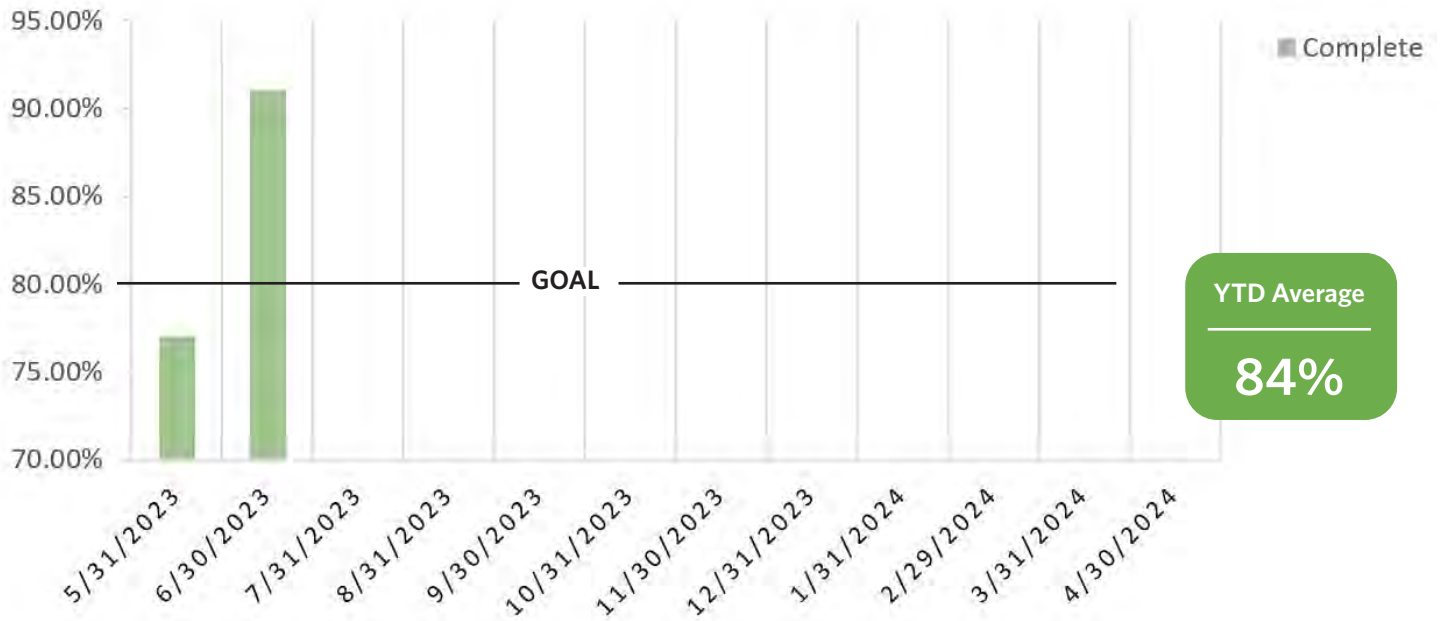
OBJECTIVES AND KEY RESULTS

2. ACHIEVE INTERNAL AND EXTERNAL CUSTOMER RESPONSE RATES

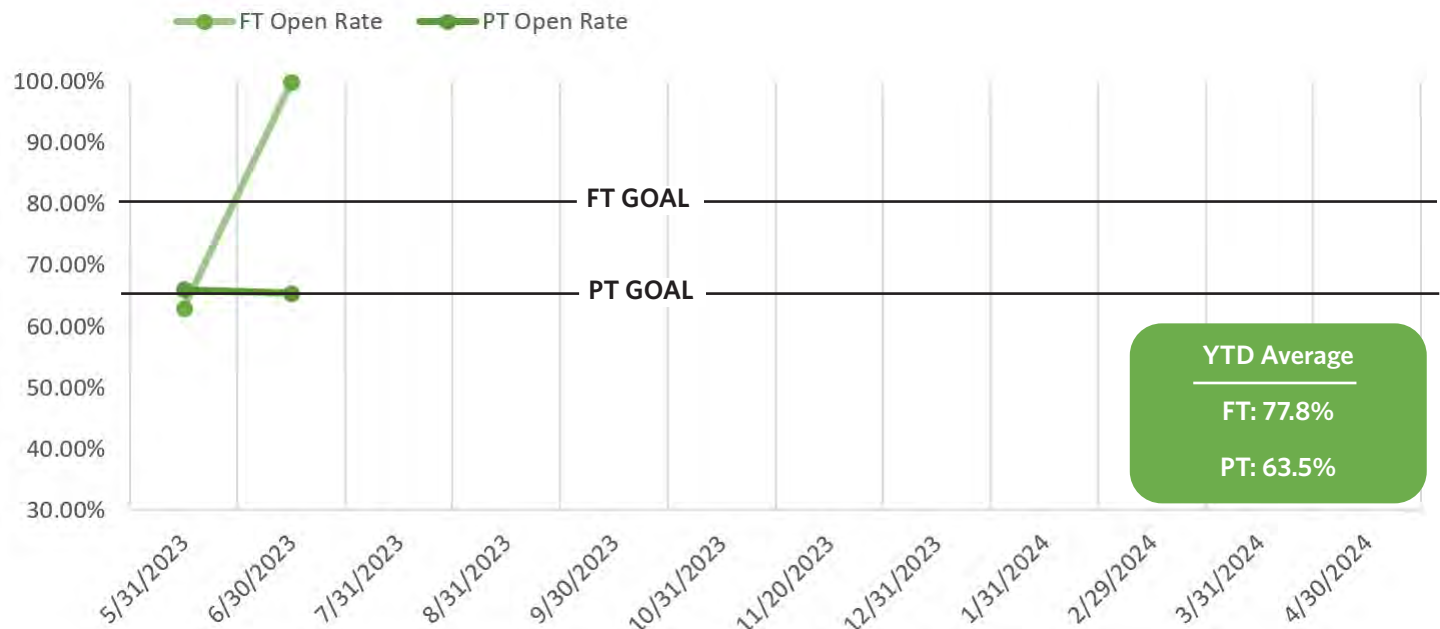
COMPLETE?

- A Have 80% of completed work orders on a monthly basis.
- B Implement HR onboarding software by December 31, 2023.
- C Measure open rates on a monthly basis of FT/PT employee communication.
FT = 80% PT = 65%.
- D Employee Engagement Task Force to meet after staff survey.

Objective 2, Figure A: Completed Work Orders



Objective 2, Figure C: Internal Communication Open Rate





OBJECTIVES AND KEY RESULTS

3. ACHIEVE PROGRAM ENROLLMENT AND FACILITY USAGE GOALS

COMPLETE?

- A Increase District program revenue by 3% compared to April 30 of previous year.
- B Increase Tennis program revenue by 1% compared to April 30 of previous year to date.
- C Implement three inclusive programs.
 1. _____
 2. _____
 3. _____
- D Compare with previous year data of FRC facility counter starting in November, 2023 and TC counts starting in May, 2023.

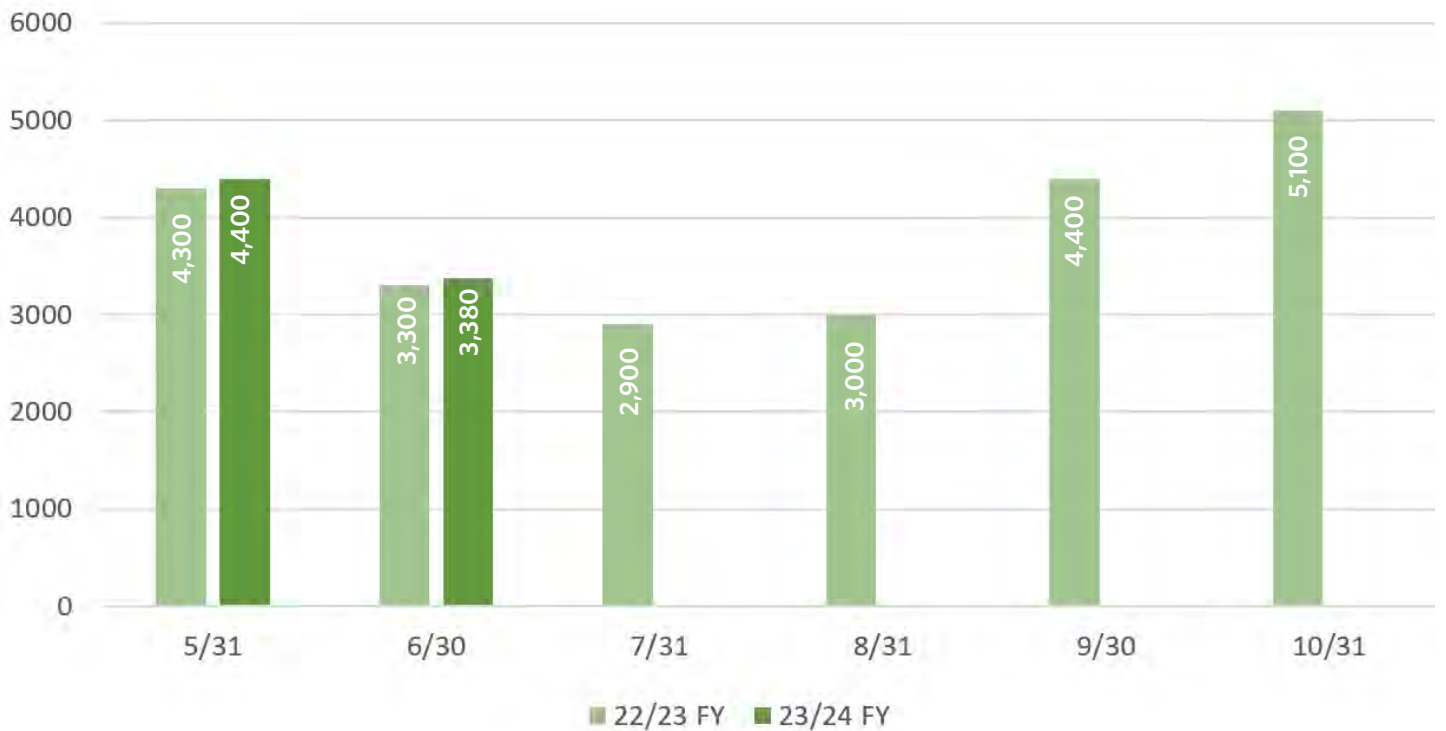
Objective 3, Figure A: Park District Program Revenue



Objective 3, Figure B: Tennis Center Program Revenue



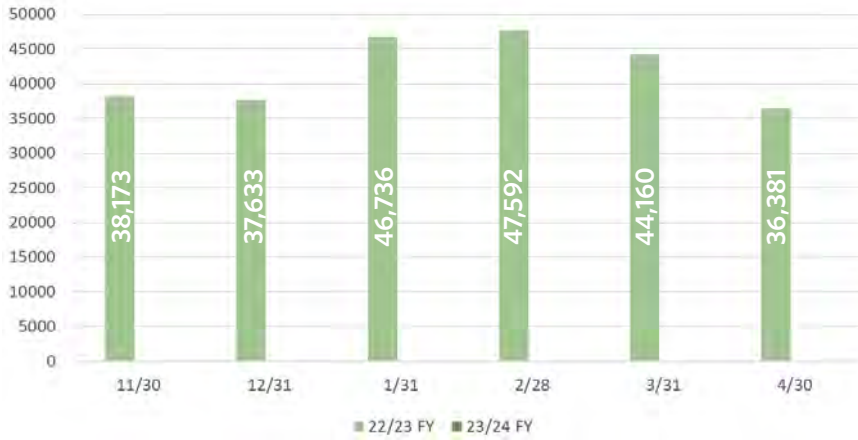
Objective 3, Figure D.1: Tennis Center Member Usage





OBJECTIVES AND KEY RESULTS

Objective 3, Figure D.2: Family Recreation Center Visits

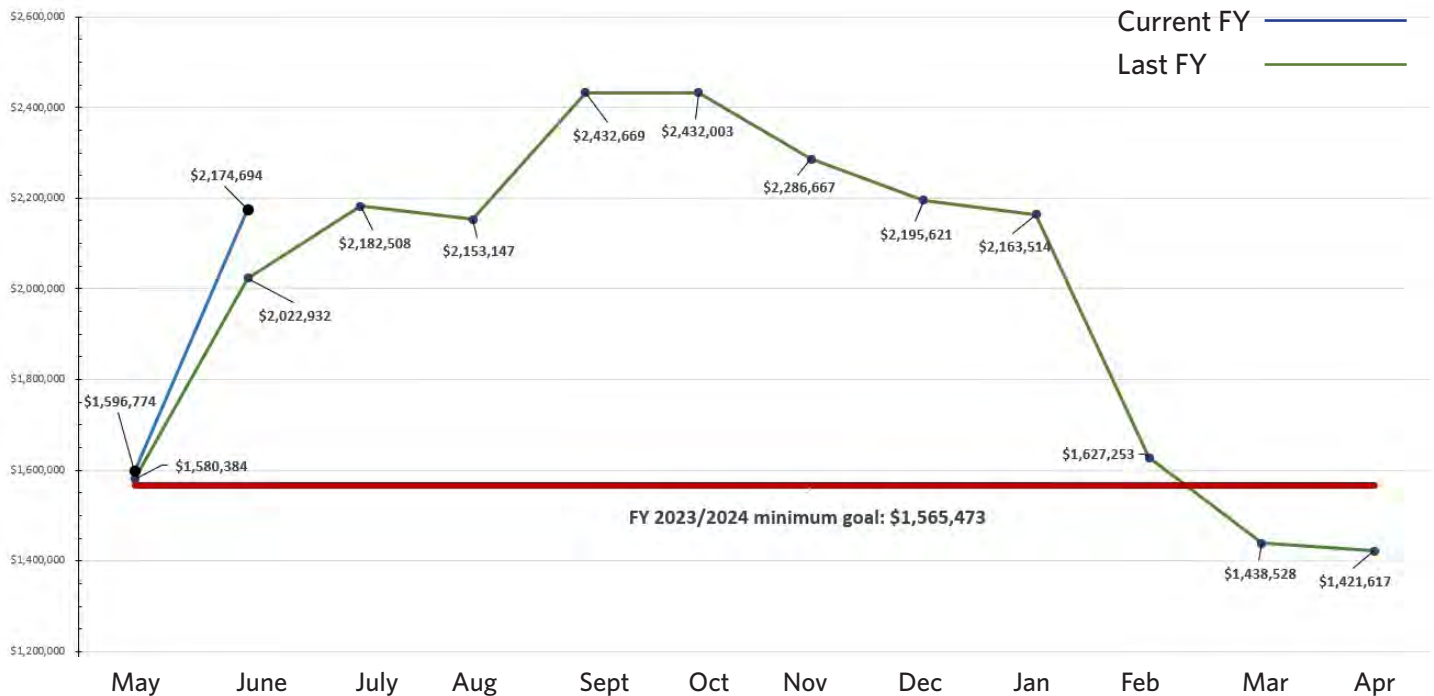


4. FUND BALANCES AS OF APRIL 30, 2024

COMPLETE?

- A 5 months for General Fund.
- B 5 months for the Recreation Fund.
- C 7 months for the Tennis Center Fund.
- D Find 3 alternative funding sources. i.e., Grants or donations.
 1. Evergreen Bank Group Synthetic Turf Field Naming Rights
 2. _____
 3. _____

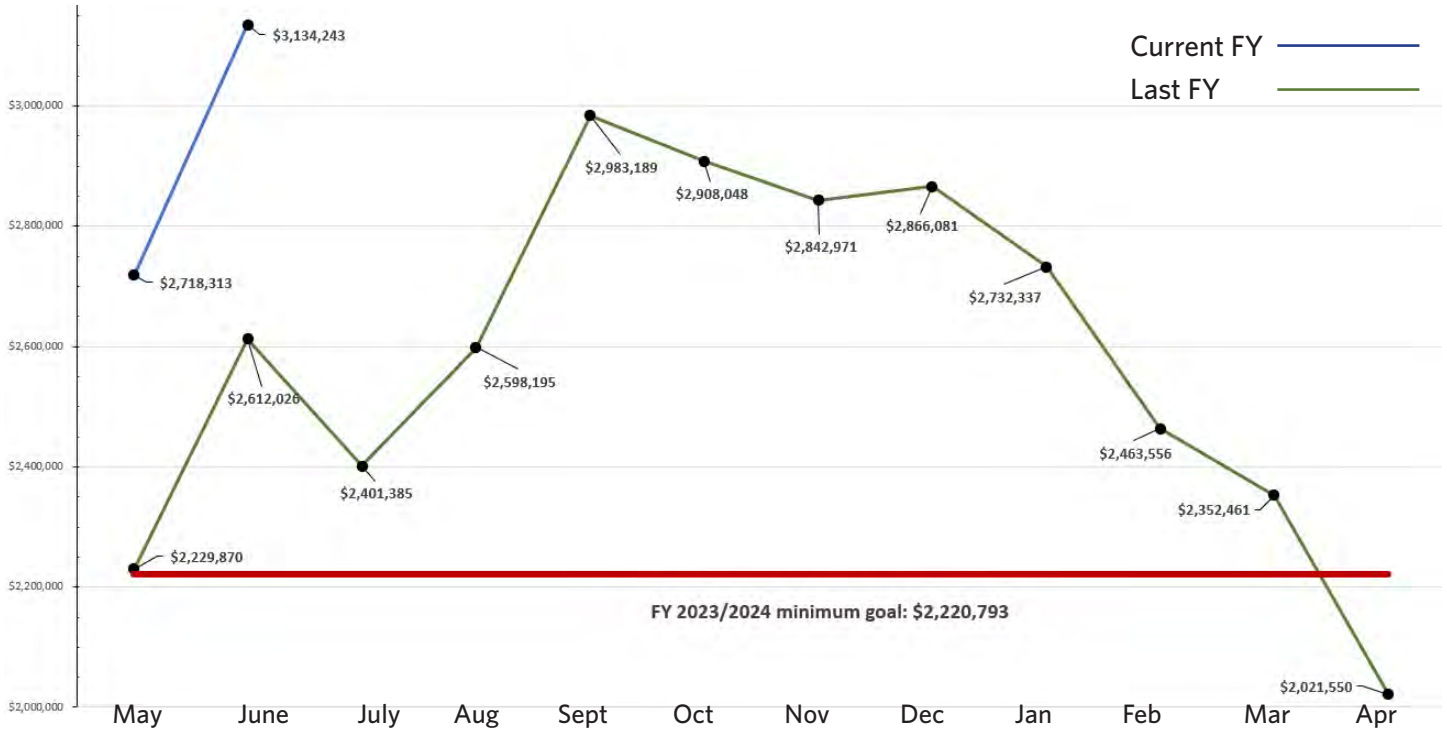
Objective 4, Figure A: General Fund



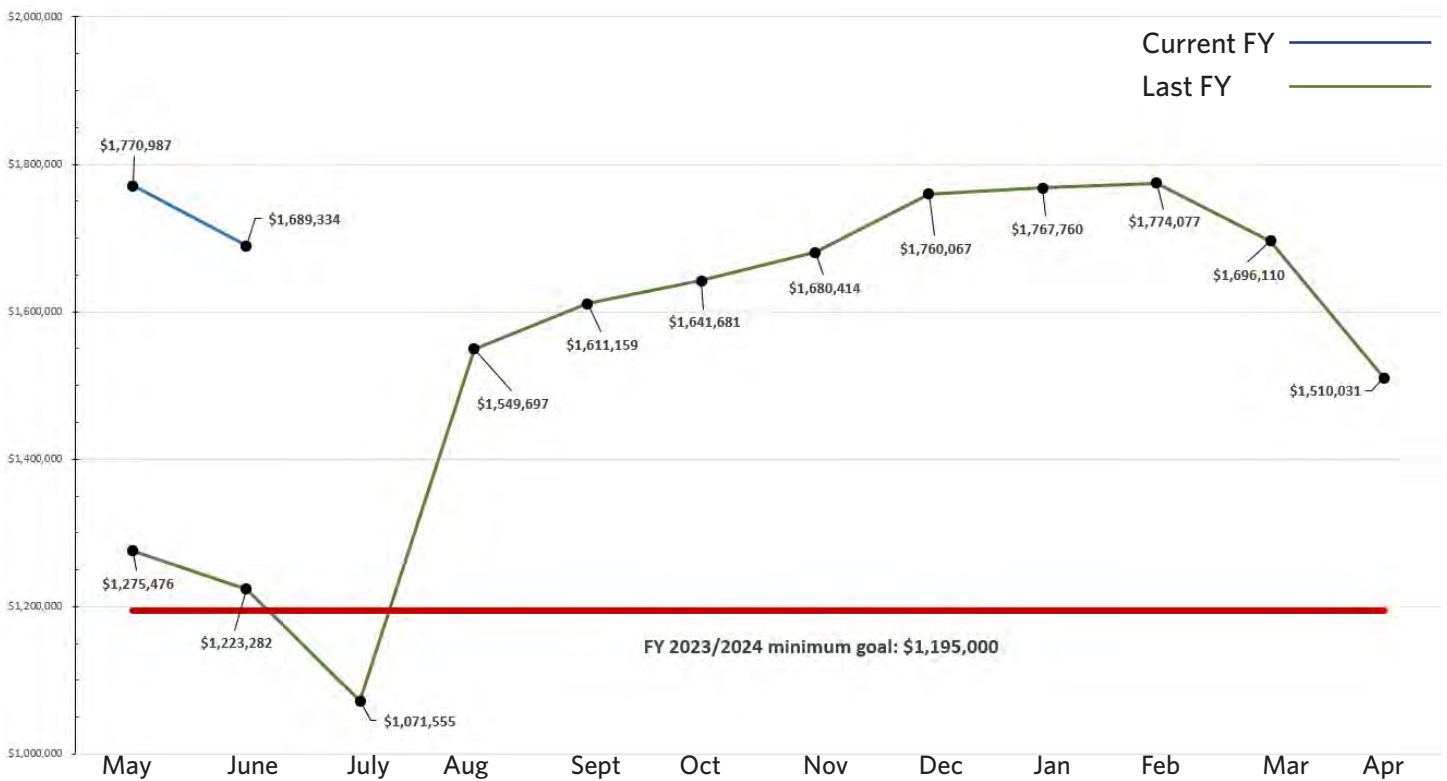


OBJECTIVES AND KEY RESULTS

Objective 4, Figure B: Recreation Fund



Objective 4, Figure C: Tennis Fund





April 30, 2023 - April 30,2024

Employee Status	Accomplish 4 of 4 OKR's
Part-Time<400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
*CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

*CPI employees and full-time employees with 20 or more years of service, can elect to receive a pay-out of any bonus PTO hours awarded to them. Each hour is paid out at \$20.00 an hour.





Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: July 10, 2023
Re: June 2023 Financials

General Fund

We have completed two months of our current fiscal year (2023/2024). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$1,175,392, \$422,315 and \$0, respectively. This is resulting in a YTD net surplus of \$753,077; which is a \$116,670 increase from the \$636,406 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 32% of the annual budget. Property tax receipts are higher this year as we have directed a larger portion of the annual levy to this fund. Investment income has increased significantly due to the continuing elevated interest rates. Field revenues at Central Park North were higher last year due to the \$22,000 receipt from Girls Lacrosse during June, whereas this year such receipt will be recorded in July.
- **Expenditures-** Total YTD expenditures are currently within budgeted expectations at 13.6% of the annual budget, and have increased \$25,007 when compared to the prior year. This current year budget reflects the creation of the new Information Technology (I.T.) department. In the past, I.T. expenditures were budgeted in several departments; including the Administration and Finance departments. Expenditures in the Administration and Finance departments are lower than expected due to the continued vacancy with the part-time Administrative Services Assistant position and with the creation of the I.T. department, the wages and benefits for the Superintendent of I.T. are no longer captured in the Administration department and are now being captured in this new I.T. department.

Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$1,588,944, \$476,250, and \$0, respectively. This is resulting in a YTD net surplus of \$1,112,694; which is a \$58,039 increase over the \$1,054,655 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 33% of the annual budget. As with the General fund, investment income is better than expected, and the increase in the Special Events and Trips department is primarily due to the large increase in Pink 5k race/walk registrations. Our youth program department reflects a net decrease in revenues during June due to several customer-initiated withdrawals from various summer programs.
- **Expenditures-** Total YTD expenditures are currently favorable to budgeted expectations at 9.3% of the annual budget, and have increased \$70,187 when compared to the prior year. Driving the increased expenditures in our Aquatic Center department is increased part-time staff wages, and the timing of the

annual payment to StarGuard for the employee lifeguard certification and training program. In our Aquatic Center, the number of payroll hours this year has increased due to fewer pool “rain-out” closures (drier pool season this year), as well as fewer unfilled open work shifts, as compared to the prior year.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$419,668 and \$217,544, respectively. This is resulting in a YTD net surplus of \$202,124; which is a \$25,919 decrease over prior year’s surplus of \$228,043. Following is additional commentary:

- **Revenues-** Total YTD revenues are currently ahead of budgeted expectations at 20.3% of the annual budget, and have increased \$7,056 when compared to the prior year. Partially driving this increase is better than expected investment earnings in the Administration department, which currently totals \$5,792 when compared to last year’s total of \$874. Total programming revenues are comparable to the prior year, however membership and private lesson revenues have increased approximately \$12,000 and \$5,000, respectively, whereas group lesson revenues have decreased approximately \$18,000 in the current year.
- **Expenses-** Total YTD expenses are currently favorable to budgeted expectations at 8.8% of the annual budget, and have increased \$32,975 when compared to the prior year. The largest increase this year is with our capital expenses (\$22,820 increase). In the programs department, part-time wages have increased approximately \$10,000.

FINANCE & HUMAN RESOURCES:

Finance & H.R. personnel have been working on various tasks, including:

- Final audit fieldwork has begun and staff has been responding to the numerous requests received from the auditors. Staff is working on updating various schedules and the commentary section for inclusion in the latest audit report.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: July 7, 2023
Re: Recreation & Facilities Report

Recreation

- Coach Steve ran several camps this past month. The camps included:
 - Basketball Hoops, with 38 participants
 - Volleyball Camp with 19 participants
 - Flag Football Camp with 29 participants.
 - Multi-Sports Blast Camp with 17 participants
 - These four camps generated gross revenue of \$7,600 for the month of June.
- Energize Sportz Shooting Stars Clinic had 10 participants and their Monday night Flag Football Clinic had 31 kids enrolled.
- The Get Better Basketball League started with 267 participants.
- Additional programs that began in June:
 - Pee Wee Sports (7)
 - Little Dribblers (12),
 - Playground Camp (62)
 - Pee Wee Camp (53)
 - Summer 2's (21)
 - Junior Counselors (3)
- The first camp field trips were to Funtopia in Naperville and Brookfield Zoo.
- Camp made the best of the bad air quality week with special activities indoors such as bingo, combat dodgeball, and scavenger hunts.
- Summer Concerts have begun. So far, crowds have been entertained by the big band hits of The Chicago Skyliners and the Saturday June Band.
- Pioneer activities for the month included:
 - 15 attended the Travel Club meeting to learn about the upcoming trip in November to Arizona and the Grand Canyon and our 2024 trips to Alaska and Maine.
 - 15 enjoyed a 50's & 60's musical performance at CPW
 - 34 traveled to Genoa, WI for a traditional Fish Boil.
 - 15 attended the Thursday movie, 80 for Brady.
 - 27 registered for the "Aging in Place – Do You Have a Plan?" presentation, presented by an elder care attorney, a patient advocate, a representative from a home care agency, and a certified aging-in-place specialist.

Aquatics

- Swim lesson registrations are up from last summer. With the shift from private to group registrations, revenue is expected to end up comparable to last year for summer, while increasing in the fall, winter, and spring.
- Full season registration for swim lessons will be offered on Thursdays and Sundays this fall. Participants can register once for the entire season (2 sessions). If popular, we may expand to more classes and prepare to test the full swim lesson subscription model in the Winter/Spring season.

- Stars Swim Team is seeing numbers increase again. Intentional efforts to build the team atmosphere and push a brand the athletes can wear and display are playing a large part in this success. We are also building a better bridge between swim lessons and the swim team, ensuring a smoother transition right into the swim team for those swimmers ready and wanting it.
- Splash Island got a sound system upgrade. Speakers have been mounted on the flag poles, aiming the music back at the pool, rather than into the Forest Glen neighborhood.
- Parties and rentals continue to be popular items. June exceeded 2022 figures by over \$6,000 and July is right in line with 2022 projections.

Facilities

- Interviews are underway for the Family Recreation Center Facility Maintenance Manager, with staff narrowing it down to 3 finalists. Final interviews will take place the week of July 17 and staff hopes to have the position filled by early August.
- Maintenance Projects for the month included:
 - Running speaker wire from the aquatic center office out to Splash Island.
 - Paint, new carpet, and baseboard trim were installed in the new administrative office space, which will house the large format printer, the color copier, and additional supplies.
 - Matt led the monthly maintenance training with this month's topic being tile cutting and wet saw usage with Josh and Craig.
 - Signage was updated and replaced throughout the Family Recreation Center
 - The Family Aquatic Center HVAC unit was repaired after it failed to start up overnight as scheduled to help maintain the temperature on deck.
 - A leak was repaired on circuit #1 compressor on RTU 1A over gym 1.
 - Splash Island chlorinator was repaired by replacing the float valve assembly.

Fitness

- Summer membership continues the standard trend of a modest decline, yet retention averages about 94%.
- We have acquired two new corporate memberships this month: Miracle in Progress and Muhsen. Miracles in Progress aims to provide resources and treatment options to those who have brain injuries so that they can reach their maximum potential. Muhsen strives to improve the lives of all adults and children with disabilities, both from a community perspective as well as on a daily basis.
- Brianna Comstock is the June Member Challenge winner!
- Two custodial team members have been hired and are in the process of training. Please welcome Matthew Chartrand and Simeon Hector to the team!

Tennis

- The Tennis Center hosted the Chicago District Championship for the G12 division with 48 participants June 10th – 12th.
- Shade structures were installed on the newly redesigned outdoor patio.



Oak Brook Park District Membership Report

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	2418	2627	2671	2679	2678	2650							NA
Members, Month End	2241	2453	2538	2552	2497	2441							NA
Members Cancelled/Expired	177	174	133	127	181	209							
Net Members	69	209	44	8	-1	-28							301
Retention Percentage	92.68%	93.38%	95.02%	95.26%	93.24%	92.11%							94%
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	1300	1365	1421	1431	1437	1436							NA
Memberships, Month End	1195	1285	1358	1368	1352	1327							NA
Cancelled/Expired	105	80	63	63	85	109							
Net Memberships	37	65	56	10	6	-1							173
Retention Percentage	91.92%	94.14%	95.57%	95.60%	94.08%	92.41%							93.95%
Total Healthcare Memberships	307	378	460	496	549	592							NA
In-District	41%	37%	37%	37%	37%	37%							NA
Out-of-District	59%	63%	63%	63%	63%	63%							NA



Oak Brook Park District Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
22-23	Uses	28	47	55	20	14	27	22	23	29	29	32	29	355
	Parties	\$10,312	\$12,650	\$16,505	\$7,765	\$6,895	\$10,411	\$9,738	\$8,445	\$10,230	\$10,645	\$9,845	\$10,281	\$123,722
	Rentals	\$980	\$5,047	\$7,015	\$903	\$0	\$3,520	\$1,320	\$1,174	\$3,700	\$2,540	\$4,890	\$4,720	\$35,809
	TOTAL	\$11,292	\$17,697	\$23,520	\$8,668	\$6,895	\$13,931	\$11,058	\$9,619	\$13,930	\$13,185	\$14,735	\$15,001	\$159,531
23-24	Uses	26	52	42	12									132
	Parties	\$9,418	\$17,097	\$12,143	\$3,743									\$42,401
	Rentals	\$536	\$6,642	\$9,471	\$1,022	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,671
	TOTAL	\$9,954	\$23,739	\$21,614	\$4,765	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,072

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
22-23	Registrations	888	899	1,489	3,276
	Private	\$38,751	\$37,077	\$54,177	\$130,005
	Group	\$47,168	\$58,794	\$90,253	\$196,215
	TOTAL	\$85,919	\$95,871	\$144,430	\$326,220
23-24	Registrations	891			891
	Private	\$30,281			\$30,281
	Group	\$51,001			\$51,001
	TOTAL	\$81,282	\$0	\$0	\$81,282

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
22-23	Registrations	32	60	50	57	199
	Revenue	\$8,610	\$20,942	\$13,798	\$11,718	\$55,068
23-24	Registrations	45				45
	Revenue	\$11,174				\$11,174



Oak Brook Park District Facility Statistics and Data

Facility Rentals

22/23 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	316	253	263	483	274	485	393	372	529	396	296	319	4,379
Gym Revenue	\$17,089	\$12,969	\$14,075	\$25,157	\$14,324	\$21,145	\$21,701	\$19,871	\$27,335	\$21,701	\$15,704	\$17,445	\$228,514
Room Rentals	2	0	1	8	4	7	4	3	12	15	11	12	79
Room Revenue	\$160	\$0	\$280	\$1,855	\$420	\$910	\$700	\$780	\$240	\$590	\$1,100	\$320	\$7,355
CPW Rentals	7	10	10	10	8	7	7	1	2	10	7	9	88
CPW Revenue	\$5,524	\$5,359	\$7,443	\$7,620	\$4,113	\$2,601	\$4,380	\$330	\$1,510	\$7,045	\$3,969	\$4,565	\$54,458

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	286	212											498
Gym Revenue	\$15,360	\$11,720											\$27,080
Room Rentals	12	14											26
Room Revenue	\$340	\$360											\$700
CPW Rentals	4	7											11
CPW Revenue	\$1,555	\$4,869											\$6,424

Totals	20-21	21-22	22-23
Gym Rentals Hours	4,195	4,874	4,379
Gym Revenue	\$207,521	\$261,155	\$228,514
Room Rentals	0	10	79
Room Revenue	\$0	\$700	\$7,355
CPW Rentals	20	73	88
CPW Revenue	\$12,938	\$48,226	\$54,458



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: July 7, 2023
Re: Board Report

- Staff met with three engineering firms about phase II of the Ginger Creek bridge, dam, and creek improvements. Please see the agenda history for further details and recommendations.
- The Parks Department hosted a group of Turf Tank representatives from Denmark for a demonstration/observation. The team is visiting customers that use the Turf Tank field striping robot, and are seeking input on the product's design, how staff uses it, and what changes and improvements users would like to see. Staff provided the representatives with valuable information and ideas for additional uses for the robot.
- Athletic field improvements were completed on soccer fields one and two at the north athletic fields. The turf was significantly worn after heavy soccer and lacrosse use in the spring, and the fields are ready for the upcoming fall season.
- Staff harvested and bottled two gallons of honey from the bee apiary. The honey is being sold to benefit the Oak Brook Park District Foundation.
- Work is progressing on the restroom/concession and phase II improvements projects. The structural framework for the amphitheater is constructed. The majority of the stone work on the building is complete and roof trusses are expected to be delivered in late July. Please see the agenda history for a change order which is germane to the project.

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: AGREEMENT FOR PROFESSIONAL CIVIL ENGINEERING SERVICES FOR GINGER CREEK PHASE II

AGENDA NO.: 7 A

MEETING DATE: JULY 17, 2023

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): Central Park, bisected by Ginger Creek, currently has a single pedestrian bridge crossing over the creek. The crossing is positioned over a low head dam constructed over a gabion weir dating to the 1970's. The crossing does not meet ADA requirements, and is prone to flooding during and after rainfall due to the low height and close proximity to the water surface. The bridge crossing must be evaluated by a professional engineer.

In the fall of 2022, the Park District hired Engineer Resource Associates to conduct a phase I analysis of the bridge, dam, and floodway of Ginger Creek. From the analysis, the district was presented with several options for bridging the creek and improving the creek flow. An option was selected which best suits the needs of the district and park users.

With Community Project Earmark funding pending, the district chose to solicit a request for qualifications and letters of interest (RFQ) from qualified engineering firms for phase II engineering of the project through implementation and completion.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

In accordance with the Local Government Professional Services Selection Act (50 ILCS 510/0.01) the district published the RFQ notice. The Act declares, as a matter of policy, that the Design Professional (Architects, Engineers, Surveyors) shall be selected on the basis of demonstrated competence and qualifications for the type of services required and at a fair and reasonable compensation.

Four engineering companies responded to the RFQ. Staff reviewed the RFQ submittals and interviewed three firms. Upon completion of the interviews, staff ranked the engineering firms in order of qualifications, from one to three. In accordance with the Act, the district will begin negotiations with the first firm and endeavor to negotiate a fair and reasonable compensation. The Act provides if a contract is unable to be successfully negotiated with the first firm, the district may then endeavor to negotiate with the second firm, and then the third firm, if unable to negotiate a successful contract price that is fair and reasonable compensation with the second ranking firm.

The results of the negotiation(s) and the proposed contract will be presented to the Board of Commissioners for possible approval during the August 21, 2023 Board Meeting.

Recommended Action: For Review and Discussion.



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF A TRAVEL EXPENSE FOR COMMISSIONER ATTENDANCE AT THE NATIONAL RECREATION AND PARK ASSOCIATION CONFERENCE HELD OCTOBER 10 -12, 2023 IN DALLAS, TX

AGENDA NO.: 7 B

MEETING DATE: JULY 17, 2023

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In accordance with the Local Government Travel Expense Act (ILCS 50/150 *et. seq.*) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The National Recreation and Park Association annual conference will be held October 10 – 12, 2023 in Dallas, TX.

The 2023 NRPA Annual Conference provides more than 200 education sessions through 12 education tracks specifically tailored to parks and recreation. The sessions cover a wide variety of topics such as equity and inclusion, leadership and personnel management, recreation and sports programming, revenue development, customer service and much more. Attendees also will have the opportunity to earn up to 1.4 Continuing Education Units (CEUs).

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A cost estimate for commissioner travel is presented on the attached travel cost form. The park district will investigate and use every cost savings available to reduce any travel expense. NRPA is also offering a virtual conference package.

As it is anticipated registration filling up quickly for the NRPA Conference, staff is seeking a confirmation from each commissioner regarding their attendance at the 2023 NRPA conference and to approve the travel expenses for commissioners attending the conference.

ACTION PROPOSED:

Motion (and a second) to approve the travel expenses for Commissioner attendance at the National Recreation and Park Association Conference held October 10-12, 2023 in Dallas, TX. (Please state names of the commissioners attending the conference when making the motion.).

OAK BROOK PARK DISTRICT
Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Commissioner	Department:	Date: 06/13/23	Purpose for Travel: NRPA Conference 2023 - Dallas, TX
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ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
10/09/23	\$ 645.00	\$350	\$ 45.00	\$ 225.00	\$ 15.00	\$ 25.00	\$ 35.00			\$ 1,340.00	
10/10/23			10.00	225.00	15.00	25.00	35.00			310.00	
10/11/23			10.00	225.00	15.00	25.00	35.00			310.00	
10/12/23			45.00		15.00	25.00				85.00	
										-	
										-	
Total:	\$ 645.00	\$ 350.00	\$ 110.00	\$ 675.00	\$ 60.00	\$ 100.00	\$ 105.00	\$ -	\$ -	\$ 2,045.00	

Department Director Approval:	Date:
--------------------------------------	--------------

ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2023 Mileage Reimbursement Rate: \$.655 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.



2023 NRPA ANNUAL CONFERENCE PREMIER MEMBER GROUP REGISTRATION

IN-PERSON REGISTRATION GENERAL INFORMATION

NRPA Premier Member agencies are eligible to receive a special discount for sending five or more employees to the **2023 NRPA Annual Conference in Dallas, TX, October 10-12.**

Premier Member Agency groups who purchase four (4) in-person Full Package Registrations will receive two (2) free virtual conference registrations. Please complete a registration form for each attendee registering for the NRPA Annual Conference and select which registration type each person in your group should have — in-person or virtual. All forms must be sent with this cover letter and **must be submitted at the same time.** To ensure eligibility, each agency's roster must be up-to-date with NRPA to include the exact name and member number of each attendee registering in order for the discount to be valid.

Please be aware that all attendees will need to provide an emergency contact and will be required to agree to [NRPA's Policies and Terms of Registration](#) before a badge will be issued. This can be completed through the registration process. A separate request will be sent to those who do not complete this as a part of registration.

PAYMENT METHOD

Registrations submitted to NRPA without a method of payment will be considered incomplete, and therefore, the registrant will not be able to attend the NRPA Annual Conference until payment has been made. NRPA accepts checks, purchase orders,* Visa, MasterCard, Discover and American Express as forms of payment.

PURCHASE ORDERS

Registration form(s) or a copy of the online registration confirmation must accompany all purchase orders. All registrants will need to provide NRPA with (1) a valid Purchase Order number, and (2) a copy of

the Purchase Order with clear instructions to process the registration. NRPA has the right to contact the agency or organization issuing the purchase order to confirm its validity.

All Purchase Orders and accompanying information must be received by Friday, September 8, 2023, and all payments will be due NO LATER than September 22, 2023. Unpaid registrations secured through a purchase order will not be confirmed until full payment is received. No registrant will receive conference materials or be authorized to attend for any Purchase Order(s) that has not been paid in full by the opening of the conference dates. On-site payments via check or credit card will be accepted. Cash payments are permitted, however, NRPA's on-site registration is cashless, and no change will be provided.

CANCELLATIONS OR CHANGES FOR PREMIER GROUP REGISTRATIONS

A cancellation within a Premier group in-person registration may be replaced with another attendee in the same organization. Should there be more than one (1) cancellation, the free registration will be forfeited and each additional cancellation(s) will be subject to the \$100 processing fee.

To receive a refund, cancellation requests must be submitted by 5 p.m. CDT on Friday, September 15, 2023 and will incur a \$100 processing fee. **NO refunds will be issued if received and/or postmarked after Friday, September 15, 2023.**

Cancellation requests may be submitted by:

Mail:

NRPA c/o MCI USA
6100 W. Plano Parkway, Suite 3500
Plano, TX 75093
Fax: 972.349.7715

Email: nrpa@mcievents.com

YES! I would like to take advantage of the Premier Agency Group registration

- ✓ I've read the [Policies and Terms of Registration](#)
- ✓ All eligible registration forms are submitted with this form
- ✓ Method of payment is included

Primary Contact for Premier Member Agency's Group:

Name: _____

Premier Agency: _____

Email: _____

Phone: _____ Fax: _____

You can also register online at nrpa.org/Conference

REGISTRATION FORM

Please print carefully.

NRPA Member #: _____

First Name: _____ MI: _____ Last Name: _____

Nickname (name for badge): _____ Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Office Phone: _____ Mobile Phone: _____

Fax: _____ Email: _____


Emergency Contact Name: _____ Emergency Contact Phone Number: _____



REGISTRATION QUESTIONS?
 Call: 888.385.8010 (toll-free U.S. & Canada)
 972.349.5891 (International)
 Fax: 972.349.7715
 Email: nrpa@mcievents.com

PLEASE DO NOT MAIL OR FAX REGISTRATION FORMS AFTER FRIDAY, SEPTEMBER 8, 2023 – REGISTER ONLINE.

CERTIFICATION DESIGNATION: CPRE CPRP CTRS CPSI AFO APRP _____

 Please tell us what you need to fully participate in the meeting or event, such as mobility, hearing or sight access needs; food, beverage, or scent allergies; sensory and communication, and neurodivergent needs. (Note: For hotel requests, please provide accommodation information when booking your room).

ATTENDEE INFORMATION:

Check here if you would **not** like to receive mailings and emails from NRPA on behalf of exhibitors promoting park and recreation products and services. (NRPA will never release your physical or email address.)

<p>1. Is this your first NRPA Annual Conference? <input type="radio"/> Yes <input type="radio"/> No</p>	<p>5. What is your Occupation (select one)?</p> <ul style="list-style-type: none"> <input type="radio"/> Park & Recreation Professional <input type="radio"/> Armed Forces Recreation Professional <input type="radio"/> Park Advocate/Civic Leader <input type="radio"/> Consultant <input type="radio"/> Educator/Researcher <input type="radio"/> Supplier <input type="radio"/> Nonprofit Service Provider <input type="radio"/> Volunteer/Coach <input type="radio"/> Retired Professional <input type="radio"/> Student <input type="radio"/> Other (e.g., Landscape Architect, Agronomist, Historian, Naturalist, Mechanic, etc.) _____ 	<p>8. What is your Purchasing Role (if applicable)?</p> <ul style="list-style-type: none"> <input type="radio"/> Make final decision <input type="radio"/> Make final recommendation <input type="radio"/> Part of recommendation process <input type="radio"/> Do not have a purchasing role 	<p>13. To the extent you feel comfortable, please indicate whether you are of Hispanic, Latino or Spanish origin:</p> <ul style="list-style-type: none"> <input type="radio"/> Yes, I am of Hispanic, Latino or Spanish origin <input type="radio"/> No, I am not of Hispanic, Latino or Spanish origin <input type="radio"/> I prefer not to answer
<p>2. What is your Employer type?</p> <ul style="list-style-type: none"> <input type="radio"/> College or University <input type="radio"/> Federal Government <input type="radio"/> Independent Consulting Firm <input type="radio"/> Landscape Architect/Design Firm <input type="radio"/> Municipality/Park District/County <input type="radio"/> Military <input type="radio"/> Playground Equipment Manufacturer/Supplier <input type="radio"/> School District <input type="radio"/> State Government <input type="radio"/> Other (please specify): _____ 	<p>6. What is your area of Responsibility (check all that apply, if applicable)?</p> <ul style="list-style-type: none"> <input type="radio"/> Administration <input type="radio"/> Armed Forces Recreation <input type="radio"/> Arts & Cultural Resources <input type="radio"/> Aquatics <input type="radio"/> Athletics & Sports <input type="radio"/> Park Advocate <input type="radio"/> Education <input type="radio"/> Inclusion & Accessibility <input type="radio"/> Information Technology <input type="radio"/> Leisure & Aging <input type="radio"/> Maintenance & Facilities <input type="radio"/> Marketing & Communications <input type="radio"/> Park Resources <input type="radio"/> Tourism & Special Events <input type="radio"/> Volunteer Management <input type="radio"/> Youth Services <input type="radio"/> Other (please specify): _____ 	<p>9. What Certifications are of interest to you?</p> <ul style="list-style-type: none"> <input type="radio"/> AFO (Aquatic Facility Operator) <input type="radio"/> CPRE (Certified Park and Recreation Executive) <input type="radio"/> CPRP (Certified Park and Recreation Professional) <input type="radio"/> CPSI (Certified Playground Safety Inspector) <input type="radio"/> Other (please specify): _____ 	<p>14. To the extent you feel comfortable, please indicate the options that best describe your race:</p> <ul style="list-style-type: none"> <input type="radio"/> American Indian or Alaska Native <input type="radio"/> Asian or Asian American <input type="radio"/> Black or African American <input type="radio"/> Native Hawaiian or Pacific Islander <input type="radio"/> White <input type="radio"/> Other (please specify): _____ <input type="radio"/> I prefer not to answer
<p>3. What is your agency's Setting (if municipality/Park District/County)?</p> <ul style="list-style-type: none"> <input type="radio"/> County <input type="radio"/> Educational Institution <input type="radio"/> Military <input type="radio"/> Rural <input type="radio"/> Park/Special Park District <input type="radio"/> State <input type="radio"/> Suburban <input type="radio"/> Metropolitan/Urban <input type="radio"/> Other (please specify): _____ 	<p>7. What is your Occupational level (select one, if applicable)?</p> <ul style="list-style-type: none"> <input type="radio"/> Staff <input type="radio"/> Middle Management <input type="radio"/> Executive Management 	<p>10. What is your Education level?</p> <ul style="list-style-type: none"> <input type="radio"/> Trade, Technical, Vocational Training <input type="radio"/> High School <input type="radio"/> Some College <input type="radio"/> Associate's Degree <input type="radio"/> Bachelor's Degree <input type="radio"/> Master's Degree <input type="radio"/> Doctorate 	<p>15. Dietary restrictions: Please let us know of any food allergies, religious or dietary practices:</p> <ul style="list-style-type: none"> <input type="radio"/> None <input type="radio"/> Lactose Intolerance or Dairy Free <input type="radio"/> Peanut or Tree Nut Allergy <input type="radio"/> Diabetic <input type="radio"/> Celiac Disease (Gluten-Free) <input type="radio"/> Vegetarian Diet <input type="radio"/> Vegan Diet <input type="radio"/> Kosher <input type="radio"/> Halal <input type="radio"/> Other (please specify): _____
<p>4. What is your agency's Annual Operating Budget?</p> <ul style="list-style-type: none"> <input type="radio"/> Under \$500K <input type="radio"/> \$500K-\$2.5 million <input type="radio"/> \$2.5-\$5 million <input type="radio"/> \$5-\$10 million <input type="radio"/> Over \$10 million <input type="radio"/> Unsure about budget size 	<p>11. Your badge will include your gender pronouns. What set of pronouns should your badge include?</p> <ul style="list-style-type: none"> <input type="radio"/> He/Him/His <input type="radio"/> She/Her/Hers <input type="radio"/> They/Them/Theirs <input type="radio"/> Other (please specify): _____ <input type="radio"/> I prefer my badge not include my gender pronouns 	<p>12. Please provide your birthdate*</p> <p>_____</p>	<p>16. Should NRPA provide one, what T-shirt size would you prefer?</p> <p><input type="radio"/> S <input type="radio"/> M <input type="radio"/> L <input type="radio"/> XL <input type="radio"/> 2XL</p>

*Required only for non-member young professional registrations

Last Name: _____ First Name: _____
 Membership #: _____ (PLEASE INCLUDE THIS INFORMATION FROM THE FIRST PAGE.)

IN-PERSON REGISTRATION FEES

	Full Package	Young Professional**	Student ***	Expo Only	Daily Passes	Opening General Session (Tues.)	Day 2 General Session (Wed.)	Spouse/Guest	Retired*
ALL EDUCATION SESSIONS	✓	✓	✓		✓				✓
NRPA OPENING GENERAL SESSION	✓	✓	✓		✓	✓		✓	✓
EXHIBIT HALL DAILY ADMISSION	✓	✓	✓	✓	✓			✓	✓
NRPA OPENING RECEPTION	✓	✓			✓			✓	✓
DAY 2 GENERAL SESSION	✓	✓	✓		✓		✓	✓	✓
NRPA VIRTUAL CONFERENCE	✓	✓							✓
EARLY BIRD: On or Before 8/25/23	○	○	○	○	○	○	○	○	○
Member	\$645	\$535	\$65	\$185	\$415	\$35	\$35	\$445	\$325
Non-member	\$905*	\$685*	\$125*	\$245	\$445	\$50	\$50	\$445	\$435
REGULAR: 8/26/23 – 10/9/23	○	○	○	○	○	○	○	○	○
Member	\$815	\$705	\$75	\$235	\$415	\$35	\$35	\$465	\$335
Non-member	\$1095*	\$895*	\$135*	\$295	\$445	\$50	\$50	\$465	\$435
ONSITE: Starting 10/10/23	○	○	○	○	○	○	○	○	○
Member	\$855	\$745	\$85	\$235	\$415	\$35	\$35	\$485	\$345
Non-member	\$1175*	\$955*	\$145*	\$295	\$445	\$50	\$50	\$485	\$435

*These non-member registration fees automatically include a 1-year NRPA Membership. To opt out of this benefit, check here: ○ If you opt out, the fee remains the same. ** Young Professionals are defined as anyone 35 years and younger. *** Students are defined as anyone who is currently enrolled as a full-time or part-time student pursuing a degree in parks, recreation, conservation, or related matters, and is not simultaneously employed as a full-time professional. All non-member students must provide proof of student status prior to receiving registration materials. Student status must be verified one of the following ways: an original letter on the institution's letterhead signed by any qualified representative from your university program, student ID with valid dates, or a current transcript. Verification must be submitted at the same time as registration. NRPA student memberships purchased on or before 6/30/2023 will continue to be eligible for a complimentary conference registration. All student memberships purchased on or after 7/1/2023 will be charged for conference registration fees as charted above.

VIRTUAL REGISTRATION FEES

	Virtual Conference Pass	Student Virtual Conference Pass ***
VIRTUAL EDUCATION SESSIONS	✓	✓
EARLY BIRD: On or Before 8/25/23	○	○
Member	\$295	\$45
Non-member	\$395	\$65
REGULAR: 8/26/23 – 10/9/23	○	○
Member	\$345	\$75
Non-member	\$445	\$95

*** Students are defined as anyone who is currently enrolled as a full-time or part-time student pursuing a degree in parks, recreation, conservation, or related matters, and is not simultaneously employed as a full-time professional. All non-member students must provide proof of student status prior to receiving registration materials. Student status must be verified one of the following ways: an original letter on the institution's letterhead signed by any qualified representative from your university program, student ID with valid dates, or a current transcript. Verification must be submitted at the same time as registration. NRPA student memberships purchased on or before 6/30/2023 will continue to be eligible for a complimentary conference registration. All student memberships purchased on or after 7/1/2023 will be charged for conference registration fees as charted above.

TICKETED EVENTS

Golf Tournament Monday, October 9 11:00a.m. - 4:00p.m. <i>Cedar Crest Golf Course</i>	___ Qty x \$100 = \$ ___
NRPA Opening Reception Tuesday, October 10 6:00p.m. - 8:00p.m. <i>Gilley's Dallas</i>	___ Qty x \$85 = \$ ___
Goat Yoga Wednesday, October 11 7:30a.m. - 8:30a.m. <i>Location TBD</i>	___ Qty x \$35 = \$ ___
5K: Fun Run, Walk or Roll Thursday, October 12 8:00a.m. - 10:00a.m. (Includes: Radiant Race Bib, Exceptional Event Swag, Energizing Post Race Eats) Reverchon Park and Katy Trail (Start/finish line) https://runsignup.com/Race/TX/Dallas/NRPAAnnualConference5K	___ Qty x \$35 = \$ ___
Ethnic Minority Society Luncheon Thursday, October 10 11:00a.m. - 1:00p.m.	___ Qty x \$95 = \$ ___

Last Name _____	First Name _____
Membership # _____	(PLEASE INCLUDE THIS INFORMATION FROM THE FIRST PAGE)

Add-On Institutes, Workshops, Local Host Leisure Tours and Training Opportunities

Off-Site Institutes *(CEUs subject to change; For full session descriptions please visit nrpa.org/Conference)*

	New OSI #	Session Title	Date	Time (MST)	CEUs	Attendee/Member	Non-Member
<input type="radio"/>	OSI 1	Trinity River National Water Trail	Monday, Oct. 9	10:00 a.m. - 3:00 p.m.	0.2	\$50	\$70
<input type="radio"/>	OSI 2	Trinity River Audubon Center: Building Connections with Nature in an Urban Setting	Monday, Oct. 9	9:00 a.m. - 1:30 p.m.	0.3	\$50	\$70
<input type="radio"/>	OSI 3	Discover Fair Park and the State Fair of Texas	Monday, Oct. 9	8:30 a.m. - 1:00 p.m.	0.3	\$50	\$70
<input type="radio"/>	OSI 4	The Dallas Pavilion Program - Unique by Nature	Monday, Oct. 9	8:45 a.m. - 1:15 p.m.	0.4	\$50	\$70
<input type="radio"/>	OSI 5	From Pavement to Paradise - the Rise of Downtown Dallas Parks	Monday, Oct. 9	9:00 a.m. - 2:15 p.m.	0.3	\$55	\$75
<input type="radio"/>	OSI 6	The Dallas Zoo - A View from the Inside	Monday, Oct. 9	8:30 a.m. - 3:00 p.m.	0.4	\$65	\$85
<input type="radio"/>	OSI 7	Natural Flood Plains and Play Opportunities	Monday, Oct. 9	7:30 a.m. - 1:00 p.m.	0.4	\$85	\$105
<input type="radio"/>	OSI 8	Dallas Arboretum and Botanical Garden - Cultivating Excellence	Monday, Oct. 9	8:30 a.m. - 5:30 p.m.	0.7	\$75	\$95
<input type="radio"/>	OSI 9	Highlights of Dallas: A Tour of Modern and Innovative Multi-Generational Recreation Centers	Monday, Oct. 9	8:30 a.m. - 5:00 p.m.	0.5	\$75	\$95
<input type="radio"/>	OSI 10	Inclusive Play Field Guide: A Day of Play at Frank Kent's DREAM Park and Ernie Roberts Park	Monday, Oct. 9	10:00 a.m. - 2:30 p.m.	0.5	\$50	\$70

Local Host Leisure Tours

	New LT #	Session Title	Date	Time (MST)	Attendee/Member	Non-Member
<input type="radio"/>	LT 1	Cowboys and Rangers Stadium Tours	Friday, Oct. 13	8:30 a.m. - 1:00 p.m.	\$105	\$125

2023 Pre-Conference Workshops & Additional Training

	Session Title	Date	Time (MST)	CEUs	Attendee/Member	Non-Member
<input type="radio"/>	CPRE Pre-conference Workshop 2023	Monday, Oct. 9	9:00 a.m. - 5:00 p.m.	0.8	\$100	\$125
<input type="radio"/>	CPRP Examination Prep Course	Monday, Oct. 9	9:00 a.m. - 12:00 p.m.	0.4	\$100	\$125
<input type="radio"/>	ADA Strategies and Success Stories	Monday, Oct. 9	8:30 a.m. - 11:45 a.m.	0.3	\$0	\$0
<input type="radio"/>	Youth Mentoring in Parks and Rec: Coach-Mentor Training	Monday, Oct. 9	8:00 a.m. - 12:00 p.m.	0.2	\$0	\$0
<input type="radio"/>	Fundamentals of Program Evaluation for Park and Recreation Professionals	Monday, Oct. 9	9:00 a.m. - 5:00 p.m.	0.7	\$245	\$350

AFO & CPSI Courses & Exams

	Session Title	Date	Time (MST)	CEUs	Attendee/Member	Non-Member
<input type="radio"/>	Aquatic Facility Operator (AFO) Certification COURSE AND EXAM	Sunday, Oct. 8 - Monday, Oct. 9	8:30 a.m. - 5:30 p.m.	1.5	\$350	\$375
<input type="radio"/>	Aquatic Facility Operator (AFO) Certification EXAM ONLY	Monday, Oct. 9	2:30 p.m. - 5:30 p.m.	0.0	\$125	\$140

Last Name: _____ First Name: _____

Membership #: _____ (PLEASE INCLUDE THIS INFORMATION FROM THE FIRST PAGE.)

By completing and submitting this registration form, you agree to NRPA's [Policies and Terms of Registration](#). NRPA encourages you to read these policies and terms carefully. They also can be found at www.nrpa.org/Conference/registration-terms

Registration Summary and Payment

Full payment required for processing. Forms received without payment or authorized purchase order will be returned. If payment covers several registrations, staple check to all forms covered by payment.

Totals:

- › Registration Fees \$ _____
- › Ticketed Events (fee) \$ _____
- › **Grand Total** (U.S. Funds) \$ _____

Return Form and Full Payment

Fax: 972.349.7715

Mail: NRPA Annual Conference Registration, P.O. Box 5004, Merrifield, VA 22116-5004

Cancellation and Refund Policy

Cancellation/Refund requests must be submitted in writing by Friday, September 15, 2023, and will incur a \$100 processing fee. As per NRPA's Policies and Terms of Registration, NO refunds will be issued for requests received or postmarked after Friday, September 15, 2023.

Method of Payment (SELECT one)

Type of card: AMEX MC Visa Discover

Card #: _____

Exp. date: _____ Security code: _____

Billing address: _____

Card holder's name: _____

Authorized signature: _____

Check payable to NRPA *Purchase Order #: _____

Cashier #: _____

*All Purchase Orders and accompanying information must be received by Friday, September 8th, 2023, and all payments will be due NO LATER than Friday, September 22, 2023. Unpaid registrations secured through a purchase order will not be confirmed until full payment is received.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: OAK BROOK PARK DISTRICT MISSION, VISION, AND CORE VALUES UPDATES

AGENDA No.: 7 C

MEETING DATE: JULY 17, 2023

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Park District's mission statement was approved during the September 23, 1991 Board Meeting by the Board of Commissioners. The mission statement has guided in the development of the Oak Brook Park District's vision statement and the addition of the core values during the May 18, 2016 Board Meeting.

The vision statement and core values have been updated by the Board and staff as the park district focuses on its mission and in meeting current community needs, such as the addition of social equity, which was added upon the Board's approval of the District's Social Equity Policy during the September 21, 2020 Board Meeting.

The Park District's mission statement, vision statement, and core values are the standards used by the park district as it plans for the future and in developing its Master Vision and Strategic Plans.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

During Leadership Meetings, Executive Director Laure Kosey led discussion on the need to update and refine the vision statement and core values.

The attached document provides the prior and current proposed wording of the vision statement and core values for the Board of Commissioners' review and for possible approval during the July 17, 2023 Board Meeting.

ACTION PROPOSED:

A motion (and a second) to approve the Oak Brook Park District Mission, Vision, and Core Values updates.

Mission, Vision, and Core Values – proposed updates

MISSION STATEMENT:

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

VISION STATEMENT:

To provide a diverse, inclusive and holistic range of opportunities designed to keep the community happy, fit and active. ~~while being its very best and feeling its very best.~~

CORE VALUES:

Holistic Wellness: ~~Providing~~ Provide programs, services, and opportunities designed to improve all aspects of the overall wellness of the ~~Greater Oak Brook~~ community.

Environmental Stewardship: ~~Foster~~ ing the responsible use and protection of the natural environment through education, conservation, and sustainable practices.

Inclusion: ~~Ensuring that everyone, regardless of age or ability, has~~ Promote a sense of belonging and provide access to the very best in park and recreational opportunities ~~to~~ for all. enrich their quality of life.

Teamwork: ~~Working together to incorporate the~~ Embrace the diversity ~~diverse culture~~ and viewpoints of our staff ~~and community~~ to effectively foster recreational creativity, encouragement, and motivation.

~~Customer Experience~~ Community Engagement: ~~Providing~~ Provide the very best customer experience with every interaction.

Open Communication: ~~Engaging~~ Engage in honest, and ~~respectful~~ transparent communication, ~~both internally and externally, will educate~~ to connect and build relationships with our community.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 23-0717: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING A DECREASE IN THE CONTRACT PRICE WITH INTEGRAL CONSTRUCTION, INC. FOR THE CENTRAL PARK PHASE II PROJECT

AGENDA No.: 7 D

MEETING DATE: JULY 17, 2023

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As part of the Phase II Development Project at Central Park, perennial plants and grasses will be planted around the fishing outcropping station along Ginger Creek, as well as around the amphitheater and restroom/concession building. As a cost saving measure, the district has elected to purchase and install the plant material in-house. Trees and shrubs however will be installed by the contractor.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

This change requires a deductive change order in the amount of \$65,238. The contract with Integral Construction for the Central Park Phase II Improvements will be reduced by this amount and the total contract price will now be \$1,151,193.

ACTION PROPOSED: A motion (and a second) to approve Resolution 23-0717: A Resolution Authorizing and Approving a Change Order involving a Decrease in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project.

RESOLUTION NO. 23-0717
A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING A DECREASE IN THE CONTRACT PRICE
WITH INTEGRAL CONSTRUCTION, INC.
FOR THE CENTRAL PARK PHASE II PROJECT

WHEREAS, during the February 20, 2023 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Integral Construction, Inc. for the Central Park Phase II Project (“the “Project”), in the amount of \$1,232,000, and

WHEREAS, during the February 20, 2023 Board Meeting, the Board of Commissioners had appointed Executive Director Laure Kosey to approve and execute change orders with a respect to any change order or any series of change orders or the construction of the Central Park Phase II project which authorize or necessitate an increase or decrease in the cost of the contract by a total of \$10,000 or more, or which change the time of completion by a total of 30 days or more, to make the written findings required by Section 33E-9 of the Criminal Code, and to preserve such findings in the contract file for public inspection as required by Section 33E-9 of the Criminal Code, 720 ILCS 5/33E-9. Any change order or series of change orders in aggregate, shall not exceed on increase/decrease in the contract cost or more than \$30,000 for the project without prior Board Approval. All change orders approved and executed pursuant to this appointment, shall be presented as information items to the Board at the Board’s regularly scheduled meeting, and

WHEREAS, Executive Director Laure Kosey had approved Change Order 1, which resulted in a decrease in the contract price as listed below and in which the fully executed Change Order 1 is attached hereto as Exhibit “A”:

<u>Change Order #</u>	<u>Description</u>	<u>Amount</u>
1	Picnic Table Deduct, (to be provided by owner)	<\$1,650.00>
1	Soccer Goal Deduct, (to be provided by owner)	<\$2,200.00>
1	Interpretive Sign Deduct, (to be provided by owner)	<\$1,100.00>
1	Pedestrian Light Deduct, (eliminated from the project)	<\$10,619.00>
Total Change Order 1		<\$15,569.00>

WHEREAS, Executive Director has presented and recommended the following proposed Change Order to the contract between the District and Integral Construction, Inc. for the following amount:

<u>Change Order #</u>	<u>Description</u>	<u>Amount</u>
2	Remove perennials and grasses from scope - Deduct, (to be provided by owner.).	<\$65,238.00>

and a copy of said change order being attached hereto as Exhibit “B” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

WHEREAS, upon the Board’s approval of Change Order 2, the new total for the contract price would be \$1,151,193.00, and

WHEREAS, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order or range of change orders relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the Change Order 1 attached hereto as Exhibit “A” and Change Order 2, attached hereto as Exhibit “B”, the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change orders attached hereto as Exhibit “A” and Exhibit “B”, approved Executive Director’s execution of Change Order 1, and directs and authorizes the Board’s President to execute said Change Order # 2 on behalf of the District.

PASSED AND APPROVED THIS 17th DAY OF JULY, 2023.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order #1



CHANGE ORDER

PROJECT NAME	Central Park North Phase II	CHANGE ORDER #	001
PROJECT OWNER	Oak Brook Park District	DATE	5/03/23
PROJECT CONTRACTOR	Integral Construction		

DESCRIPTION OF CHANGE:

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
12-0000 Site Furnishings	Picnic table deduct, provided by owner	1	1s	(\$1,650)
12-0000 Site Furnishings	Soccer goal deduct, provided by owner	1	1s	(\$2,200)
12-0000 Site Furnishings	Interpretive sign, provided by owner	1	1s	(\$1,100)
26-0000	Pedestrian light deduct, eliminated	1	1s	(\$10,619)
Total				(\$15,569)

ORIGINAL CONTRACT AMOUNT	\$1,232,000
NET CHANGE BY PREVIOUS CHANGE ORDERS	0
CONTRACT SUM PRIOR TO THE CHANGE ORDER	\$1,232,000
THE CONTRACT SUM WILL BE CHANGED IN THE AMOUNT OF	(\$15,569)
THE NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER WILL BE	\$1,216,431
THE CONTRACT TIME WILL BE INCREASED BY (IN DAYS)	0
THE NEW DATE OF SUBSTANTIAL COMPLETION WILL BE	n/a
REVISED CONTRACT TOTAL	\$1,216,431

The owner finds that this change order is germane to the original contract as signed.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR, AND OWNER

ARCHITECT

Name: Upland Design Ltd
 Sign: Heath A Wright
 Print: Heath A Wright
 Title: Principal Landscape Architect
 Date: 9MAY2023

CONTRACTOR

Name: Integral Construction
 Sign: Paul Heffernan
 Print: Paul Heffernan
 Title: Project Manager
 Date: 5/11/2023

OWNER

Name: OBPD
 Sign: Laura Kescy
 Print: Laura Kescy
 Title: Executive Director
 Date: 5/11/2023

We strive to provide the **very best** in park and recreational opportunities, facilities, and open lands for our community.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
 Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org



Exhibit B
Change Order #2



CHANGE ORDER

PROJECT NAME	Central Park North Phase II	CHANGE ORDER #	002
PROJECT OWNER	Oak Brook Park District	DATE	6/06/23
PROJECT CONTRACTOR	Integral Construction		

DESCRIPTION OF CHANGE:

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
32-0000 Landscaping	Remove perennials and grasses	1	1s	(\$65,238)
Total				(\$65,238)

ORIGINAL CONTRACT AMOUNT	\$1,232,000
NET CHANGE BY PREVIOUS CHANGE ORDERS	(\$15,569)
CONTRACT SUM PRIOR TO THE CHANGE ORDER	\$1,216,431
THE CONTRACT SUM WILL BE CHANGED IN THE AMOUNT OF	(\$65,238)
THE NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER WILL BE	\$1,151,193
THE CONTRACT TIME WILL BE INCREASED BY (IN DAYS)	0
THE NEW DATE OF SUBSTANTIAL COMPLETION WILL BE	n/a
REVISED CONTRACT TOTAL	\$1,151,193

The owner finds that this change order is germane to the original contract as signed.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR, AND OWNER

ARCHITECT	CONTRACTOR	OWNER
Name: _____	Name: _____	Name: _____
Sign: _____	Sign: _____	Sign: _____
Print: _____	Print: _____	Print: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





320 Rocbaar Dr.
 Romeoville, IL 60446
 (O) 844-317-7403
 (F) 844-317-7402

CHANGE ORDER REQUEST

Tuesday, June 6, 2023

Project: Central Park North Phase II Site Scope
Location: 1315 Kensington Rd., Oak Brook, IL 60523
Owner / Agent: Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523

COR #: 002
COR Description: Perennials and Grasses Deduct
Schedule Impact: N/A

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
32-0000	Landscaping:			
	Remove perennials and grasses from scope.	1.00	ls	\$ (65,238.00)

COR Subtotal \$ (65,238.00)

General Requirements	0.0000%	\$	-
Liability Insurance	0.0000%	\$	-
Builders Risk Insurance	0.0000%	\$	-
Performance & Payment Bond	0.0000%	\$	-
Fee	0.0000%	\$	-

COR GRAND TOTAL \$ (65,238.00)

 Signed Owner / Agent Date

 Signed Integral Construction, Inc. Date

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: A. RESOLUTION 23-0718: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE WITH INTEGRAL CONSTRUCTION, INC. FOR THE CENTRAL PARK PHASE II PROJECT (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)

AGENDA No.: 8 A

MEETING DATE: JULY 17, 2023

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The following items are “add” change order requests which are germane to the Central Park Phase II Improvements project:

COR#3: Additional labor and materials to increase the size of concrete footings for the amphitheater. \$4,821.

COR#4: Relocation of a buried electrical structure located within the challenge fitness course. Also, pre-wiring of the amphitheater structure to allow for stage lighting in the future. The design of the shelter does not allow wiring to be installed within the metal structure after construction, making it necessary to install the wiring at the time of construction. \$8,009.

COR#5: Regrading of heavy-duty sidewalk area to allow for proper drainage. Some of the existing grades conflicted with the proposed grading plan. \$11,994.

The following item is a deductive change order request which is germane to the Central Park Phase II Improvements project:

Cor#6: Deductive change order for substituting the proposed poured-in-place rubber surfacing vendor/installer with a less expensive vendor/installer which meets all specifications. Cost savings (\$15,304).

These change order requests (COR3-6) constitute change order #3.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The total of the “add” change orders is \$24,824. The total of the deductive change order is (\$15,304). The net change order amount is \$9,520. The contract with Integral Construction for the Central Park Phase II Improvements will be increased by this amount and the total contract price will now be \$1,160,713.

ACTION PROPOSED: A motion (and a second) to Waive the Board’s Rules to Approve, at this Meeting, Resolution 23-0718, A Resolution Authorizing and Approving a Change Order involving an Increase in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project.
A motion (and a second) to approve Resolution 23-0718: A Resolution Authorizing and Approving a Change Order involving an Increase in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project.

RESOLUTION NO. 23-0718
A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING AN INCREASE IN THE CONTRACT PRICE
WITH INTEGRAL CONSTRUCTION, INC.
FOR THE CENTRAL PARK PHASE II PROJECT

WHEREAS, during the February 20, 2023 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Integral Construction, Inc. for the Central Park Phase II Project (“the “Project”), in the amount of \$1,232,000, and

WHEREAS, during the February 20, 2023 Board Meeting, the Board of Commissioners had appointed Executive Director Laure Kosey to approve and execute change orders with a respect to any change order or any series of change orders or the construction of the Central Park Phase II project which authorize or necessitate an increase or decrease in the cost of the contract by a total of \$10,000 or more, or which change the time of completion by a total of 30 days or more, to make the written findings required by Section 33E-9 of the Criminal Code, and to preserve such findings in the contract file for public inspection as required by Section 33E-9 of the Criminal Code, 720 ILCS 5/33E-9. Any change order or series of change orders in aggregate, shall not exceed on increase/decrease in the contract cost or more than \$30,000 for the project without prior Board Approval. All change orders approved and executed pursuant to this appointment, shall be presented as information items to the Board at the Board’s regularly scheduled meeting, and

WHEREAS, Executive Director Laure Kosey had approved Change Order 1, which resulted in a decrease in the contract price as listed below and in which the fully executed Change Order 1.

<u>Change Order</u>	<u>Description</u>	<u>Amount</u>
# 1		
Integral CO 1	Picnic Table Deduct, (to be provided by owner)	<\$1,650.00>
	Soccer Goal Deduct, (to be provided by owner)	<\$2,200.00>
	Interpretive Sign Deduct, (to be provided by owner)	<\$1,100.00>
	Pedestrian Light Deduct, (eliminated from the project)	<\$10,619.00>
Total Change Order # 1		<\$15,569.00>

WHEREAS, the Board of Commissioners has approved the following change order:

<u>Change Order</u>	<u>Description</u>	<u>Amount</u>
# 2		
Integral CO 2	Remove perennials and grasses from scope - Deduct, (to be provided by owner.).	<\$65,238.00>
Total Change Order # 2		<\$65, 238.00>

WHEREAS, the Executive Director has presented and recommended the following proposed Change Order to the Contract between the District and Integral construction, Inc. for the following amount:

<u>Change Order # 3</u>	<u>Description</u>	<u>Amount</u>
Integral CO 3	Amphitheater concrete pier scope revision to expand structural foundation per verbal design team instruction.	\$4,821.00
Integral CO 4	Electrical scope revisions consisting of handhole relocation at challenge course and additional electrical work at amphitheater structure	\$8,009.00
Integral CO 5	Regrading of heavy-duty concrete driveway due to existing grade conflicts versus proposed grading.	\$11,994.00
Integral CO 6	Credit to substitute PIP rubber surfacing vendors from specified suppliers to Perfect Turf.	<\$15,304.00>
Total Change Order # 3		\$9,520.00

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

WHEREAS, upon the Board’s approval of Change Order 3, the new total for the contract price would be \$1,160,713.00, and

WHEREAS, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order or range of change orders relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the Change Order 1 attached hereto as Exhibit “A” and Change Order 2, attached hereto as Exhibit “B”, the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the Change Order #3 attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order #3 on behalf of the District.

PASSED AND APPROVED THIS 17th DAY OF JULY, 2023.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order #3



CHANGE ORDER

PROJECT NAME	Central Park North Phase II	CHANGE ORDER #	003
PROJECT OWNER	Oak Brook Park District	DATE	7/7/23
PROJECT CONTRACTOR	Integral Construction		

DESCRIPTION OF CHANGE:

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
03-3000 Structural Conc.	Labor/material to expand amphitheater footings	1	1s	\$4,821
26-0000 Electrical	Relocate handhole and pre-wiring of amphitheater	1	1s	\$8,009
31-2316 Earthwork	Re-grading of sidewalk to allow for proper drainage	1	1s	\$11,994
32-0000 PIP Surfacing	Credit to substitute rubber surfacing vendor/installer	1	1s	(\$15,304)
Total				\$9,520

ORIGINAL CONTRACT AMOUNT	\$1,232,000
NET CHANGE BY PREVIOUS CHANGE ORDERS	(\$80.807)
CONTRACT SUM PRIOR TO THE CHANGE ORDER	\$1,151,193
THE CONTRACT SUM WILL BE CHANGED IN THE AMOUNT OF	\$9,520
THE NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER WILL BE	\$1,160,713
THE CONTRACT TIME WILL BE INCREASED BY (IN DAYS)	0
THE NEW DATE OF SUBSTANTIAL COMPLETION WILL BE	n/a
REVISED CONTRACT TOTAL	\$1,160,713

The owner finds that this change order(s) is germane to the original contract as signed.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR, AND OWNER

ARCHITECT	CONTRACTOR	OWNER
Name: _____	Name: _____	Name: _____
Sign: _____	Sign: _____	Sign: _____
Print: _____	Print: _____	Print: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





ORIGINAL BASE CONTRACT VALUE: \$ 1,232,000.00
 OWNER'S CONTINGENCY: \$ -
 APPROVED CHANGE ORDERS: \$ (15,569.00)
 CONTRACT VALUE W/ CHANGE ORDERS: \$ 1,216,431.00

CHANGE ORDER LOG

Project: Central Park Phase II - Sitework
 Address: 1315 Kensington Rd., Oak Brook, IL 60523

Pending COR's: \$ (55,718.00)
 Potential Change Orders: \$ -
 Remaining Owner's Contingency: \$ -

TOTAL ANTICIPATED CONTRACT: \$ 1,160,713.00

CHANGE ORDER #	CHANGE ORDER SCOPE	CO INSTRUMENT & ORIGIN	DATE SUBMITTED	DATE APPROVED	CHANGE ORDER VALUE
001	COR #001 (VE Deductions)	Scope Revision (Oak Brook Park District)	5/3/2023	5/11/2023	\$ (15,569.00)

PENDING COR #	PENDING CHANGE ORDER SCOPE	PENDING COR INSTRUMENT & ORIGIN	DATE SUBMITTED	PENDING COR SUBMITTED COST	COMMENTS
002	Credit for perennials and grasses from contractual scope to be installed by Owner	Scope Revision (Oak Brook Park District)	6/6/2023	\$ (65,238.00)	
003	Amphitheater concrete pier scope revision to expand structural foundation per verbal design team instruction	Scope Revision (Charles Vincent George Architects)	7/6/2023	\$ 4,821.00	
004	Electrical scope revisions consisting of hanhole relocation at challenge course and additional electrical work at amphitheater structure	Scope Revision (Oak Brook Park District)	7/6/2023	\$ 8,009.00	
005	Regrading of heavy duty concrete driveway due to existing grade conflicts versus proposed grading	Design Revision (Upland Design)	7/6/2023	\$ 11,994.00	
006	Credit to substitute PIP rubber surfacing vendors from specified suppliers to Perfect Turf	Value Engineering (Integral Construction)	7/6/2023	\$ (15,304.00)	

POTENTIAL COR #	POTENTIAL CHANGE ORDER SCOPE	POTENTIAL COR INSTRUMENT & ORIGIN	DATE NOTIFIED	POTENTIAL COR ESTIMATED COST	COMMENTS
007	Credit to reduce the fish outcropping stone area per revised permit drawings	Value Engineering (Upland Design)	2/9/2023	TBD	Pending subcontractor review and pricing

BlackRock Construction

12900 S. Throop St. Suite 202
Calumet Park, IL 60827
(708)769-0915



Request For Change Order Pricing (RFCO)

Job Name: Central Park Phase 2

Job No: BR23-003

Job Location: 1315 Kensington, Oak Brook, IL 60523

RFCO # 1

Customer: Integral Construction

Customer Job No: _____

Drawings _____ Area _____

Date Of This summary 05.15.2023

Description: Two Columns in the theater area

This proposal is for the following: Two Columns in the theater were designed with unclear structural foundation support. BlackRock was instructed to widen the footing, fabricated and install new reinforcing in a newly designed pier and pour and strip

SUMMARY OF CHARGES

(See Sheet 2 for Category Breakdowns)

Labor		\$	1,754.17
Materials		\$	1,616.81
Direct Job Expenses		\$	340.00
Sub-Total		\$	3,710.98
OH	0.15	\$	556.65
Total		\$	4,267.63

This proposal includes performing all work, as required by this modification request, in accordance with contract plans, specifications and general conditions of the contract. The cost of this change includes only those direct costs which can be identified at this time. There are no impact or ripple costs included in this proposal unless indicated as such. Should it be determined at a later date that we are experiencing impact costs due to multiple changes, or the magnitude of the changes, delays or other causes beyond our control, we will submit those costs at that time.

INCLUSIONS: Regular shift 7:00 - 3:30pm.

EXCLUSIONS: _____

BlackRock reserves all rights against the General Contractor for damages, costs, and additional time incurred due to delays arising in association with the change order.

We request an extension of time in the amount of _____ calendar days due to the size and late notification of this revision. This proposal is based on standard work schedules and time periods. If a time extension is not possible, overtime work and the associated costs must be considered.

Respectfully Submitted,
BlackRock Construction

JASCO ELECTRIC CORPORATION
5515 Wilmot Road McHenry, IL 60051
815-363-5905

CHANGE ORDER
#751429

7/5/2023

To: Integral Construction
Attn: Christopher Osinski
Re: Central Park Phase II Development

Existing Shelter Hand Hole Relocation for Challenge Course Installation

1. Relocate (1) existing hand hole outside of the new challenge course area per email dated 6/26/2023

Material: (\$74.00) Labor: (\$1,620.00)

Total for change order #751429: ADD \$1,694.00

Date: _____

Signature: _____

JASCO ELECTRIC CORPORATION
5515 Wilmot Road McHenry, IL 60051
815-363-5905

CHANGE ORDER
#681429

6/8/2023

To: Integral Construction
Attn: Paul Heffernan
Re: Central Park Phase II Development

Amphitheater Electrical Changes

1. Supply and install owner supplied CAT5E cable from the low voltage in grade hand hole behind the amphitheater to the Southwest amphitheater column per owner provided sketch
2. Supply and install 12-2 UF cable thru the steel structure of the amphitheater for the (2) electrical circuits per the owner provided sketch. UF cable from amphitheater structure to be left in the electrical in grade hand hole behind the amphitheater. Wiring back to the support building is not included.
3. Supply and install (9) duplex receptacles including cast device boxes, duplex receptacles and in use covers per owner provided sketch

Please note that when the future amphitheater lighting is installed, GFCI breakers will be required since duplex receptacles are being installed at the light locations

Total for change order #681429: ADD \$5,395.00

Date: _____

Signature: _____



320 Rocbaar Drive
 Romeoville, IL 60446
 (O) 844-317-7403
 (F) 844-317-7402

CHANGE ORDER REQUEST

Wednesday, July 5, 2023

Project: Central Park Phase II - Sitework
Location: 1315 Kensington Rd., Oak Brook, IL 60523
Owner / Agent: Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523

COR #: 005
COR Description: Concrete Roadway Regrading
Schedule Impact: (5) Calendar Days

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
31-2316	Earthwork			
	Regrading of heavy duty concrete driveway due to existing grade	1.00	ls	\$ 10,614.00
	conflicts versus proposed grading			

COR Subtotal \$ **10,614.00**

General Requirements	5.0000%	\$	531.00
Liability Insurance	1.5000%	\$	159.00
Builders Risk Insurance	0.0000%	\$	-
Performance & Payment Bond	1.5000%	\$	159.00
Fee	5.0000%	\$	531.00

COR GRAND TOTAL \$ **11,994.00**

 Signed Owner / Agent

 Date

 Signed Integral Construction, Inc.

 Date



320 Rocbaar Drive
 Romeoville, IL 60446
 (O) 844-317-7403
 (F) 844-317-7402

CHANGE ORDER REQUEST

Wednesday, July 5, 2023

Project: Central Park Phase II - Sitework
Location: 1315 Kensington Rd., Oak Brook, IL 60523
Owner / Agent: Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523

COR #: 006
COR Description: PIP Surfacing Vendor Credit
Schedule Impact: (0) Calendar Days

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
32-0000	PIP Rubber Surfacing			
	Credit to substitute PIP rubber surfacing vendors from specified suppliers to Perfect Turf	1.00	ls	\$ (15,304.00)

COR Subtotal \$ **(15,304.00)**

General Requirements	0.0000%	\$	-
Liability Insurance	0.0000%	\$	-
Builders Risk Insurance	0.0000%	\$	-
Performance & Payment Bond	0.0000%	\$	-
Fee	0.0000%	\$	-

COR GRAND TOTAL \$ **(15,304.00)**

 Signed Owner / Agent

 Date

 Signed Integral Construction, Inc.

 Date



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: A. RESOLUTION 23-0719: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE WITH INTEGRAL CONSTRUCTION, INC. FOR THE CONCESSION/RESTROOM/STORAGE BUILDING PROJECT. (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)

AGENDA No.: 8 B

MEETING DATE: JULY 17, 2023

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The following items are “add” change order requests which are germane to the Central Park Phase II Improvements project:

COR#2: Additional labor and materials for an additional underground conduit for data wiring and future use. \$1,440. This COR also includes a deduct for four receptacles (\$743) which were removed from the scope of work in the restrooms. Total of COR#2 is \$787.

COR#3: Modification of the stone walls approaching the restroom entryways to ensure a continuous 48” wide approach to maintain ADA accessibility requirements. \$619.

These change order requests (COR 2-3) constitute change order #2.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The total of change order #2 is \$1,406. The contract with Integral Construction for the Central Park Phase II Improvements will be increased by this amount and the total contract price will now be \$1,416,135.

ACTION PROPOSED: A motion (and a second) to Waive the Board’s Rules to Approve, at this Meeting, Resolution 23-0719, A Resolution Authorizing and Approving a Change Order involving an Increase in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project.

A motion (and a second) to approve Resolution 23-0719: A Resolution Authorizing and Approving a Change Order involving an Increase in the Contract Price with Integral Construction, Inc. for the Central Park Phase II Project.

RESOLUTION NO. 23-0719
A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING AN INCREASE IN THE CONTRACT PRICE
WITH INTEGRAL CONSTRUCTION, INC.
FOR THE CENTRAL PARK CONCESSION/ RESTROOM/STORAGE BUILDING

WHEREAS, during the February 20, 2023 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Integral Construction, Inc. for the Central Park Concession/Restroom/Storage Building Project (“the “Project”), in the amount of \$1,432,000, and

WHEREAS, during the February 20, 2023 Board Meeting, the Board of Commissioners had appointed Executive Director Laure Kosey to approve and execute change orders with a respect to any change order or any series of change orders or the construction of the Central Park Phase II project which authorize or necessitate an increase or decrease in the cost of the contract by a total of \$10,000 or more, or which change the time of completion by a total of 30 days or more, to make the written findings required by Section 33E-9 of the Criminal Code, and to preserve such findings in the contract file for public inspection as required by Section 33E-9 of the Criminal Code, 720 ILCS 5/33E-9. Any change order or series of change orders in aggregate, shall not exceed on increase/decrease in the contract cost or more than \$30,000 for the project without prior Board Approval. All change orders approved and executed pursuant to this appointment, shall be presented as information items to the Board at the Board’s regularly scheduled meeting, and

WHEREAS, Executive Director Laure Kosey had approved Change Order 1, which resulted in a decrease in the contract price as listed below and in which the fully executed Change Order 1.

<u>Change Order</u> <u># 1</u>	<u>Description</u>	<u>Amount</u>
	Concession Equipment deduct, (to be provided by owner)	<\$11,106.00>
	Water Fountain deduct, (to be provided by owner)	<\$6,165>
Total Change Order # 1		<\$17,271.00>

WHEREAS, the Executive Director has presented and recommended the following proposed Change Order to the Contract between the District and Integral construction, Inc. for the following amount:

<u>Change Order</u> <u># 2</u>	<u>Description</u>	<u>Amount</u>
26-0000 Electrical	Additional underground conduit.	\$1,440.00
26-0000 Electrical	Deduct for eliminating four restroom outlets.	\$<743.00>
04-2000 Masonry	Modification of restroom entrance stone.	\$619.00
Total Change Order # 2		\$1406.00

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

WHEREAS, upon the Board’s approval of Change Order 2, the new total for the contract price would be \$1,416,165.00, and

WHEREAS, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order or range of change orders relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the Change Order 1 attached hereto as Exhibit “A” and Change Order 2, attached hereto as Exhibit “B”, the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the Change Order #2 attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order #2 on behalf of the District.

PASSED AND APPROVED THIS 17th DAY OF JULY, 2023.

AYES: _____

NAYS: _____

OTHER: _____

SECTION 2. continued

Resolution No. 23-719 is hereby signed:

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order #2



CHANGE ORDER

PROJECT NAME	Central Park Restroom/Concession Building	CHANGE ORDER #	002
PROJECT OWNER	Oak Brook Park District	DATE	7/7/23
PROJECT CONTRACTOR	Integral Construction		

DESCRIPTION OF CHANGE:

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
26-0000 Electrical	Additional underground conduit	1	1s	\$1,440
26-0000 Electrical	Deduct for eliminating four restroom outlets	1	1s	(\$743)
04-2000 Masonry	Modification of restroom entrance stone	1	1s	\$619
Total				\$1,406

ORIGINAL CONTRACT AMOUNT	\$1,432,000
NET CHANGE BY PREVIOUS CHANGE ORDERS	(\$17,271)
CONTRACT SUM PRIOR TO THE CHANGE ORDER	\$1,414,729
THE CONTRACT SUM WILL BE CHANGED IN THE AMOUNT OF	\$1,406
THE NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER WILL BE	\$1,416,135
THE CONTRACT TIME WILL BE INCREASED BY (IN DAYS)	0
THE NEW DATE OF SUBSTANTIAL COMPLETION WILL BE	n/a
REVISED CONTRACT TOTAL	\$1,416,135

The owner finds that this change order(s) is germane to the original contract as signed.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR, AND OWNER

ARCHITECT	CONTRACTOR	OWNER
Name: _____	Name: _____	Name: _____
Sign: _____	Sign: _____	Sign: _____
Print: _____	Print: _____	Print: _____
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





320 Rocbaar Drive
 Romeoville, IL 60446
 (O) 844-317-7403
 (F) 844-317-7402

CHANGE ORDER REQUEST

Wednesday, July 5, 2023

Project: Central Park Phase II - Support Building
Location: 1315 Kensington Rd., Oak Brook, IL 60523
Owner / Agent: Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523

COR #: 002
COR Description: Electrical Scope Revisions
Schedule Impact: (1) Calendar Days

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
26-0000	Electrical			
	F&I additional 2" underground conduit for future use	1.00	ls	\$ 1,440.00
	Credit to eliminate (4) GFCI receptacles in bathroom space	1.00	ls	\$ (743.00)

COR Subtotal \$ **697.00**

General Requirements	5.0000%	\$	35.00
Liability Insurance	1.5000%	\$	10.00
Builders Risk Insurance	0.0000%	\$	-
Performance & Payment Bond	1.5000%	\$	10.00
Fee	5.0000%	\$	35.00

COR GRAND TOTAL \$ **787.00**

 Signed Owner / Agent

 Date

 Signed Integral Construction, Inc.

 Date

JASCO ELECTRIC CORPORATION
5515 Wilmot Road McHenry, IL 60051
815-363-5905

CHANGE ORDER
#6101429

6/8/2023

To: Integral Construction
Attn: Paul Heffernan
Re: Central Park New Support Building

Spare 2” Conduit from the Support Building to the Southwest Light Pole

1. Supply and install (1) 2” Sch 40 PVC conduit with pull string from the support building panelboard location to the Southwest pathway light pole foundation
2. Conduit to be stubbed up with RGS conduit on the exterior of the concrete pathway light pole foundation

Total for change order #6101429: ADD \$1,440.00

Date: _____

Signature: _____

JASCO ELECTRIC CORPORATION
5515 Wilmot Road McHenry, IL 60051
815-363-5905

CHANGE ORDER
#6281429

6/28/2023

To: Integral Construction
Attn: Christopher Osinski
Re: Central Park New Support Building

Central Park Support Building - Restroom Receptacle Credit

1. Eliminate (4) GFCI receptacles in the restrooms originally included per Sheet E1.1 Note 1

Material: (\$338.00) Labor: (\$405.00)

Total for change order #6281429: DEDUCT (\$743.00)

Date: _____

Signature: _____



320 Rocbaar Drive
 Romeoville, IL 60446
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CHANGE ORDER REQUEST

Wednesday, July 5, 2023

Project: Central Park Phase II - Support Building
Location: 1315 Kensington Rd., Oak Brook, IL 60523
Owner / Agent: Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523

COR #: 003
COR Description: Bathroom Entrance Stone Material
Schedule Impact: (0) Calendar Days

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
04-2000	Masonry			
	Additional material cost for manufacturer to modify stone bed depth to 3.5" at bathroom entrances	1.00	ls	\$ 549.00

COR Subtotal \$ 549.00

General Requirements	5.0000%	\$	27.00
Liability Insurance	1.5000%	\$	8.00
Builders Risk Insurance	0.0000%	\$	-
Performance & Payment Bond	1.5000%	\$	8.00
Fee	5.0000%	\$	27.00

COR GRAND TOTAL \$ 619.00

 Signed Owner / Agent Date

 Signed Integral Construction, Inc. Date



Additional Work Authorization

Ebben Masonry, Inc.



*23552 W. Milton Rd.
Wauconda, IL 60084*

100% Union Phone: 847-487-2727 Fax: 847-487-2626

Date: **6/28/2023**

Owners Name & Address	Job Name & Address
Integral Construction Inc. 320 Rocbaar Drive Romeoville, IL 60446	Oak Brook Concession and Phase 2 Building 1315 Kensington Road Oak Brook, IL

You are authorized to perform the following specifically designed additional work:

Material costs to provide 3.5" bed depth stone at entrance to bathrooms.

ADDITIONAL CHARGE FOR ABOVE WORK IS: **\$549.00**

Above additional work to be performed under the same conditions as specified in original contract unless otherwise stipulated.

Authorizing Signature: _____ **Date:** _____

Owner

CHANGE ORDER # ONE (1)

NOTE: This revision becomes part of, and in conformance with, the existing contract.



Oak Brook Park District

<p>BOARD MEETING</p> <p>AGENDA ITEM –HISTORY/COMMENTARY</p>	
<p>ITEM TITLE: TENNIS CENTER COURT FEES</p>	<p>AGENDA No.: 8 C</p> <p>MEETING DATE: JULY 11, 2023</p>
<p>STAFF REVIEW:</p>	<p>Deputy Director, Dave Thommes </p>
<p>RECOMMENDED FOR BOARD ACTION:</p>	<p>Executive Director, Laure Kosey: </p>
<p>ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):</p> <p>Tennis Center court fees were last increased for the 2018 – 2019 season. After a review of current court fee rates and competitor rates, staff feels a court fee increase is warranted. Current and proposed current fees can be found on the page that follows.</p>	
<p>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):</p> <p>Staff feels these increases are necessary in order to keep up with increasing expenses. Depending on programming revenue, operating expenses increase 5 – 10% each year. These small, annual rate increases are part of the Tennis Center business plan and are preferred over one large increase every few years.</p> <p>If approved, the new rates would go into effect on September 1st, 2023.</p>	
<p>ACTION PROPOSED: For Review and Discussion only.</p>	

Tennis Center Court Fees

2015-2016		
Winter: Labor Day to Mem Day		
M-F	6:30-9 AM	\$22
	9AM-4PM	\$28
	4-9 PM	\$35
	9-10 PM	\$28
Sat-Sun	7AM-6PM	\$35
	6PM-9PM	\$28
Specials Pioneer M-F 6:30-4 \$22 Junior Stand By \$22 same day SCT - \$ 1 discount No Guest Fees Fri 7:30+, Sat 6PM+		
Summer: Mem Day to Labor Day		
Indoor		
M-F	8AM-4PM	\$28
M-F	4PM-8PM	\$35
Outdoor		
M-F	8AM-8PM	\$6
Sat-Sun	8AM-4PM	\$6
Specials: Resident=memb. Rate Non memb 1/2 off guest fee Junior Stand by \$22 ind., \$4 out. Pioneer \$22 ind., \$4 out. \$10 - outdoor unregistered fee		

2018-2019		
Winter: Labor Day to Mem Day		
M-F	6:30-8:30AM	\$20
	8:30AM-4PM	\$30
	4-9 PM	\$36
	9-10:30 PM	\$30
Sat-Sun	7AM-6PM	\$36
	6PM-9PM	\$30
Specials Pioneer M-F 6:30-4 \$24 Junior Stand By \$24 same day SCT - \$ 1 discount No Guest Fees Fri 7:30+, Sat 6PM+		
Summer: Mem Day to Labor Day		
Indoor		
M-F	7:30AM-8:30	\$20
M-F	8:30AM-4PM	\$30
M-F	4PM-9:30PM	\$36
Outdoor		
M-F	7:30AM-9:30	\$8
Sat-Sun	8AM-4PM	\$8
Specials: Resident=Memb. Rate Non memb 1/2 off guest fee Junior Stand by \$24 indoor., \$6 out. Pioneer \$24 indoor., \$6 out. \$10 - outdoor unregistered fee		

Proposed Sept 1, 2023-2024		
Winter: Labor Day to Mem Day		
M-F	7-9 AM	\$22
	9AM-4PM	\$32
	4-9 PM	\$38
	9-10:30 PM	\$32
Sat-Sun	7AM-6PM	\$38
	6PM-9PM	\$32
Specials Pioneer M-F 6:30-4 \$26 Junior Stand By \$26 1 day in advance SCT - \$ 1 discount No Guest Fees Fri 7:30+, Sat 6PM+ Mon-Fri 7-9AM		
Summer: Mem Day to Labor Day		
Indoor		
M-F	8-9 AM	\$22
M-F	9AM-4PM	\$32
M-F	4-9PM	\$38
Outdoor		
M-F	8AM-9PM	\$10
Sat-Sun	8AM-4PM	\$10
Specials: Resident=Memb. Rate Non memb 1/2 off guest fee Junior Stand by \$26 indoor., \$8 out. Pioneer \$26 indoor., \$8 out. \$10 - outdoor unregistered fee		

Enter Closed Session

For the Purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c) (21); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act.

*[Request a motion and a second to enter into closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District, or Legal Counsel for the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act. **Roll Call Vote...**]*

Closed Session

- a. Discussion and Approval of Closed Session Minutes March 20, 2023.
- b. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District *[For Review and Discussion Only.]*

Arise from Closed Session and Resume Open Session

*[Request a motion and a second to arise from closed session and resume the open session. **All in Favor...**]*

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on August 21, 2023, 6:30 p.m.

[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on August 21, 2023, 6:30 p.m.]

Adjournment

*[Request a motion and a second to adjourn the July 17, 2023 Regular Meeting of the Oak Brook Park District Board of Commissioners. **All in Favor...**]*