



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
January 18, 2021 – 6:30 p.m.
Zoom Meeting

The President of the Oak Brook Park District Board of Park Commissioners has determined that it is not practical or prudent to conduct the January 18, 2021 Board Meeting in person because of the continued risks created by the COVID 19 pandemic. Therefore, this Board Meeting will be conducted by Zoom Video Teleconferencing in accordance with Section 7(e) of the Illinois Open Meetings Act. Instructions for participating electronically via Zoom Video Teleconference are set forth below.

Public participation instructions:

Computer Access: Join the Zoom Meeting: <https://us02web.zoom.us/j/82544003298>

Meeting ID: 825 4400 3298

Phone access: Audio Participation for Chicago Region: Dial 1 312 626 6799 Meeting ID: 825 4400 3298

Android phones & tablets, iPad, iPhone: Download the “Zoom Cloud Meeting” app through the Google Play Store or Apple App Store. Open the app on your device. **Meeting ID: 825 4400 3298**

Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Plan to join the meeting at least 5-10 minutes before the start of the meeting.

- **Everyone is automatically muted.** If you wish to speak during “Open Forum” use the “Chat” function to type a message to the host indicating you would like to speak. You will then be unmuted to speak. Comments for the Public Hearing or Open Forum during the Board Meeting may also be emailed to lkosey@obparks.org by 2:30 p.m. on January 18, 2021 to be read at the meeting by staff.
- You can use the following link to view a tutorial on how to connect with your computer:
https://www.youtube.com/watch?v=hIkCmbvAHQQ&list=PLKpRxBfeD1kEM_I1lId3N_XI77fKDzSxe&index=2
- In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.





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BOARD OF COMMISSIONERS
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AGENDA

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF JANUARY 18, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. December 14, 2020 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING DECEMBER 31, 2020
 - i. Warrant 643
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Oak Brook Park District Annual Report 2020
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Communications IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





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7. UNFINISHED BUSINESS

- a. Revision to Personnel Policy Manual Section 3:10 Time-Off Benefits – Sick Time

8. NEW BUSINESS

- a. Ordinance 21-0215: An Ordinance Transferring Funds To And From Several Park District Funds
- b. Ordinance 21-0216: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings
- c. Market Based Salary Range Adjustment
- d. Purchase of Ford Explorer SUV through the Suburban Purchasing Cooperative (SPC)
(Requires waiving the Board Rules to Approve at this Meeting.)
- e. ADA Transition Plan
- f. Recreation Programs, Memberships, and Facility Fees Policies

9. ENTER CLOSED SESSION - For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d).

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes
 - i. June 15, 2020
 - ii. July 20, 2020
- b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 21-0217: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2020

11. ARISE FROM CLOSED SESSION

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON FEBRUARY 15, 2021, 6:30 p.m.

13. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



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- In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

Before the start of the meeting, President Knitter will read the following statement: “This meeting is being conducted via video conference in accordance with Section 7(e) of the Illinois Open Meetings Act.

A disaster declaration pertaining to the COVID-19 pandemic previously issued by Governor Pritzker remains in place for our area.

I have determined that an in-person meeting is not practical or prudent because of the pandemic. In- person participation by the public is not feasible due to the disaster and under the terms of the issued disaster declaration. (Continued on next page.)

We strive to provide the **very best** in **park** and **recreational opportunities, facilities**, and **open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

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The Park District provided notice to the general public that it may attend the meeting electronically through the Zoom Video Teleconferencing platform, by a link included in this Meeting's agenda.

Before we begin, I want to verify that:

- All members of the Park Board can be heard, and each of them can hear one another.
- Is there any member of the public that is unable to clearly hear any of the commissioners?
Let's proceed.

AGENDA

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. OPEN FORUM *[Ask whether there are any public comments under the "Open Forum." Individuals wishing to speak during the Open Forum should indicate their interest by typing in the Zoom Meeting Chat Box of their desire to speak, at which point their microphone will be unmuted." If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*

3. CONSENT AGENDA

*[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. APPROVAL OF JANUARY 18, 2021 AGENDA
- b. APPROVAL OF MINUTES
 - i. December 14, 2020 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING DECEMBER 31, 2020
 - i. Warrant 643

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4. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only]*
 - a. Board of Commissioners to share communications
 - b. Oak Brook Park District Annual Report 2020
5. STAFF RECOGNITION
 - a. None
6. REPORTS: *[For Review and Discussion Only]*
 - a. Communications IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report
7. UNFINISHED BUSINESS
 - a. Revision to Personnel Policy Manual Section 3:10 Time-Off Benefits – Sick Time
[Request a motion and a second to approve the Revision to Personnel Policy Manual Section 3:10 Time-Off Benefits. Roll Call Vote...]
8. NEW BUSINESS
 - a. Ordinance 21-0215: An Ordinance Transferring Funds To And From Several Park District Funds *[For Review and Discussion Only]*
 - b. Ordinance 21-0216: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings *[For Review and Discussion Only]*
 - c. Market Based Salary Range Adjustment *[For Review and Discussion Only]*
 - d. Purchase of Ford Explorer SUV through the Suburban Purchasing Cooperative (SPC) *(Requires waiving the Board Rules to Approve at this Meeting.) [Request a motion and a second to waive the Board Rules to Approve at this Meeting the Purchase of a Ford Explorer sport utility vehicle as specified through the Suburban Purchasing Cooperative (SPC) for a total cost of \$34,225. Roll Call Vote....]*
 - Request a motion and a second to Approve the Purchase of a Ford Explorer sport utility vehicle as specified through the Suburban Purchasing Cooperative (SPC) for a total cost of \$34,225. Roll Call Vote...]*
 - e. ADA Transition Plan *[For Review and Discussion Only]*
 - f. Recreation Programs, Memberships, and Facility Fees Policies *[For Review and Discussion Only]*



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REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
January 18, 2021 – 6:30 p.m.
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9. ENTER CLOSED SESSION - For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d).
[Request a motion and a second to enter closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d). Roll Call Vote...]
10. CLOSED SESSION
 - a. Discussion and Approval of Closed Meeting Minutes
 - i. June 15, 2020
 - ii. July 20, 2020
 - b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 21-0217: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2020
11. ARISE FROM CLOSED SESSION *[Request a motion and a second to arise from closed session. All in Favor...]*
12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON FEBRUARY 15, 2021, 6:30 p.m. *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on February 15, 2021, 6:30 p.m.]*
13. ADJOURNMENT *[Request a motion and a second to adjourn the January 18, 2021 Regular Meeting of the Oak Brook Park District Board of Commissioners. All in Favor...]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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**MINUTES
PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 14, 2020 – 6:30 p.m.
Zoom Meeting**

Please Note: The Illinois Department of Public Health has issued a Press Release on November 11, 2020 requesting Illinois residents to limit public contact and to stay home as much as possible during the month of November 2020 due to the resurgence of the COVID-19 pandemic. The Oak Brook Park District's focus is to provide for the safety of staff, Park Commissioners, our constituents, and the public at large from possible exposure to the COVID 19 virus. The President of the Oak Brook Park District Board of Park Commissioners has determined that it is not practical and prudent to conduct the November 16, 2020 Board Meeting in person because of the continued risks of COVID-19. Therefore, the November 16, 2020 Board Meeting will be conducted by teleconference using Zoom Video Teleconferencing and as previously permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (Executive Orders 2020-7 and 2020-39) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access. Instructions for Public attendance through the Zoom Meeting Audio Conference application was provided as well as instructions on how to submit statements to be read during the open forum if the individual was not able to participate in the Zoom Meeting. (Zoom Meeting ID 876 3369 7546.)

Before the start of the Meeting, President Knitter read the following statement: "As President of the Oak Brook Park District Board of Park Commissioners, I have determined that it is not practical or prudent to conduct the December 14, 2020 meeting of the Board of Park Commissioners in-person due to the continued health risks of the COVID-19 pandemic as declared by the November 11, 2020 Press Release by the Public Health Department and as previously described in the May 29, 2020 Gubernatorial Disaster Proclamation issued by Governor Pritzker ("Proclamation"). I further determine that attendance at the regular meeting location is not feasible due to the disaster described in Proclamation. I hereby direct staff to make alternative arrangements in a manner that will allow any interested member of the public access to contemporaneously hear all discussion, testimony and roll call votes via telephone number or web-based link."

1. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2021-2022 of the Oak Brook Park District, DuPage and Cook Counties, Illinois

a. Call to Order the Public Hearing

President Knitter called to order the Public Hearing of the Oak Brook Park District to order at 6:30 p.m. Commissioners Suleiman, Trombetta, Truedson, and President Knitter answered "present" through Zoom Conferencing. Commissioner Tan was absent. Also present through Zoom Conferencing were Laure Kosey, Executive Director; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning; and Attorney Steve Adams. Marco Salinas, Chief Financial Officer was present in the Autumn Oaks room of the Family Recreation Center.

President Knitter announced the Notice of the Public Hearing was published on December 3, 2020, in the Daily Herald Newspaper and on the District's website. A notice was also displayed on the administrative office window located in the Family Recreation Center.

President Knitter read a summary of the tax levy and asked the Board if they had any questions or comments. The 2020 property tax ordinance would be presented later in the meeting for the Board of Commissioners to adopt; staff will proceed to file it with the County Clerk's Office for both Cook and DuPage Counties no later than December 29, 2020.

There were no questions or comments.

- b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for the Fiscal Year 2021-2022 of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

President Knitter asked if there were any public comments. No one addressed the Board or had submitted comments by email to Executive Director, Laure Kosey.

- c. Adjournment of Public Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn the Public Hearing for the Levying of Taxes and Assessing of Taxes for the Fiscal Year 2021-2022, of the Oak Brook Park District, DuPage and Cook Counties, Illinois at 6:36 p.m.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Tan

2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:37 p.m. Commissioners Suleiman, Trombetta, Truedson, and President Knitter answered "present" through Zoom Conferencing. Commissioner Tan was absent. Also present through Zoom Conferencing were Laure Kosey, Executive Director; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning; and Attorney Steve Adams. Marco Salinas, Chief Financial Officer was present in the Autumn Oaks room of the Family Recreation Center.

3. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board or had submitted public comments by email to Executive Director Laure Kosey.

4. CONSENT AGENDA

- a. APPROVAL OF DECEMBER 14, 2020 AGENDA

- b. APPROVAL OF MINUTES

- i. November 16, 2020 Regular Meeting Minutes

- c. APPROVAL OF FINANCIAL STATEMENT ENDING NOVEMBER 30, 2020

- i. Warrant 642

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Tan

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve the Consent Agenda as presented.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Tan

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

There were no communications between Board Members.

b. Tennis Center Business Plan

Alin Pop, Superintendent of Enterprise Operations, addressed the 2015-2020 business plan as the five-year plan comes to a close. Specifically focusing on the operational profit, Mr. Pop stated in 2014-2015, the Tennis Center was looking to take profits from \$165,000 to \$215,00 in one year. Mr. Pop explained the Tennis Center was able to do better than anticipated in 2015, with end of year profits reaching to \$250,000. From 2016-2017 the Tennis Center was able to maintain \$250,000+ as a median, until 2018 when the Tennis Center again exceeded expectations with \$467,000. In 2019-2020 profits decreased due to the COVID-19 Pandemic. However, they are finishing the five-year plan with \$350,000.

Commissioner Trombetta said Alin Pop has done a fabulous job.

Commissioner Truedson said the plan came from programming and asked what changes Mr. Pop has made in the new five-year plan proposed.

Mr. Pop stated the plan was largely centralized around the programming and expanding classes where there has been a lot of interest. Informing, good quality programming helped with sales in court time and memberships came once patrons took the classes. While utilizing team tennis to help members learn and the inhouse matches have helped lesson sales. This was the main goal of the five-year plan. Mr. Pop stressed the quality of staff and Tennis Pros was very important, employment retention is difficult to retain.

Commissioner Suleiman commented she and her daughters use the Tennis Center facility. She is pleased with her experience with the Tennis Centers' quality in programming and staff. Commissioner Suleiman would like to see the Tennis Center offer more programming for individuals with special needs, who love tennis. She suggested to provide additional training for staff on ways to include this clientele.

Mr. Pop said the Tennis Center has offered these options in the past.

Mr. Pop said he will explore classes like this again. Mr. Pop explained the Tennis Center has been able to make accommodations in the past for those who have requested them, but not in terms of offering specific classes geared to individuals with special needs.

Commissioner Suleiman would like to see the messaging of inclusion added into the five-year plan.

Mr. Pop reviewed the next five-year plan. Mr. Pop emphasized the remainder of 2020 into 2021 and the effect of COVID-19 on operations. Profits are not where he would like them to be. However, Mr. Pop is optimistic the Tennis Center will be able to offer more programming in the middle of January 2021. Mr. Pop's operation projection is estimated at \$200,000 in profit.

Mr. Pop explained the plan for 2021 is to get back to where they were pre-COVID-19 restrictions and he has taken a very conservative approach. Mr. Pop said staff has been working hard to take advantage of the growth opportunities. Staff sees a lot of interest from the junior age group and would like to gear programming toward juniors. Since there have been a lot of changes in staffing because of COVID-19, the Tennis Center's team members have been working on optimized assignments, this has reduced the costs for the operation. The Tennis Center has also delayed improvement projects.

Mr. Pop noted, the Tennis Center has been offering as much programming as possible and adjusting to the guidelines set up by the Illinois State Governor.

President Knitter noted the five-year plan entails online bookings for members. Previously this was done for the Professionals, but not for Members. President Knitter asked Mr. Pop if the Tennis Center was going to be using the same software company or at a different software program.

Mr. Pop explained there have been a lot of glitches on the current software with bogging down, buffering, and other bugs. The company providing the current software was bought out by another company. The Tennis Center maintains optimism the merge will add the changes necessary to fix their issues. The new company has informed Mr. Pop that the Oak Brook Park District will be on a more upgraded platform. Mr. Pop is waiting for the upgrades and will assess from there on should the Tennis Center seek another software company.

President Knitter stated, if the current software cannot accommodate the services the Tennis Center requires, the Tennis Center should look into a new software company.

President Knitter inquired about Mr. Pop's proposal to restructure the tennis programming department by adding Senior Professional and Tennis Director positions.

Mr. Pop informed the Board of some of the challenges the tennis industry faces, as many young college professional players seek employment outside of the industry. The Tennis Center needs to be able to retain quality professionals. Potential tennis instructors are seeking positions where they see an opportunity for advancement. By restructuring the programming department to allow growth, Mr. Pop hopes to create employee retention.

President Knitter addressed Ms. Kosey and Mr. Pop about cross-promotional marketing opportunities.

Mr. Pop stated from a Tennis Center perspective, combination memberships and premier memberships are a great idea. They have been successful in the past; it also keeps members informed on what both the Family Recreation Center and the Tennis Center are advertising.

President Knitter agrees with Mr. Pop, working together would be a great idea.

Commissioner Suleiman expressed concern about the new Lifetime Fitness opening at the Oak Brook Mall, wondering how it would adversely affect the Tennis Center as a competitor.

Ms. Kosey said they would not be a Tennis Center competitor.

c. Environmental Report Card

Dave Thommes reported on the Environmental Report Card. Mr. Thommes stated the report card is conducted on an annual basis. Mr. Thommes noted this year the Oak Brook Park District exceeded previous years. Last year alone, the Oak Brook Park District received 83%; in 2020 the Park District received a score of 96%. The improvements made were the additional open land investments and improvements of the shoreline. The investment of greener cleaning products, the LED lighting on the ballfields, and indoor LED light replacements as needed, helped tremendously.

6. STAFF RECOGNITION

a. None

Commissioner Suleiman stated she and her family walked through Central Park North. Commissioner Suleiman found the new improvements impressive, beautiful, calm, and peaceful. The McDonald's Totem pole was a great landmark to add to the space.

Commissioner Truedson said the Winter Lights in Central Park are beautiful and well done. The lights are a great source of fun and getting families out of their homes.

President Knitter noted she has received many terrific comments about the preschool Zoom classes. Clients are impressed with the classes and the curriculum.

Ms. Kosey, said she cannot thank staff enough for going above and beyond to exceed expectations.

7. REPORTS:

a. Communications IT, and Administration Report

Ms. Laure Kosey presented her report, which can be found in the Park District's records.

Ms. Kosey reported the Oak Brook Park District will be managing the Sports Core for the Summer 2021 season.

Ms. Kosey stated the Winter Lights and additional programming, such as the Reindeer Egg Dropping, have been very successful even though the Park District has had minimal marketing.

Commissioner Suleiman said she had seen an Oak Brook Park District advertisement on a School website. She believes this is a very positive place to market events.

Ms. Kosey informed the Board, the Park District has a great working relationship with many of the schools in the area. Brook Forest Elementary School has offered COVID-19 testing for Oak Brook Park District employees.

President Knitter said she was impressed by this relationship.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported the last seven months of the 2020 fiscal year have ended. Financials are still in the second quarter. The General Fund currently has a surplus a little over a million dollars which is better than last year.

President Knitter asked Mr. Salinas to explain how this was possible.

Mr. Salinas explained the property tax levy has increased. Since the property tax levy is a stable source of income revenue, it has helped the Park District financially. Also, revenues are close to last year, and the District has been spending less.

Mr. Salinas also noted the Finance Department will be transferring funds out of the General Fund to the Capital Fund. The transfer will be \$385,000 placing the General Fund into a deficit. The transfer happens yearly.

Mr. Salinas explained based on his projections, the General Fund will be in either a slight deficit or slight surplus.

Mr. Salinas stated the Recreation Fund is down compared to last year, largely in part to closed programming due to COVID-19 restrictions. These are losses which cannot be made up this year. Mr. Salinas explained the Oak Brook Park District's partnership with Break Away Basketball. Since Break Away Basketball continues to rent the gymnasium for its programming, the Recreational Fund is projected to be above minimum reserves at the end of the year.

Mr. Salinas also noted the Oak Brook Park District will not be liable for the Illinois Department of Employee Security payments. This will continue until the end of the year.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported the staff has done great with the adjustments following the Tier 3 Mitigations set forth for the state. The Holiday Express will be running this year, with a different look. Patrons will be outside the whole time and there will be a socially distant Santa.

Mr. Thommes noted the Preschoolers continue to have remote classes and will continue in-person learning the second week of January.

Mr. Thommes also reported that memberships are over one thousand which is very positive.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported Central Park North has one more inspection and the basketball hoops installation, then the project will be fully completed for the winter. In the coming weeks, the Parks Department will be closing the parks and working on turf repairs.

Mr. Johnson and Attorney Steve Adams continue negotiations with the Illinois Tollway for the parcel of land at the Dean Nature Sanctuary needed for the tollway expansion.

Mr. Johnson informed the Board the athletic field lighting measurements are compliant with Village Ordinance S1593.

Commissioner Tan joined the meeting via Zoom Conferencing at 7:10 pm.

8. UNFINISHED BUSINESS

- a. Ordinance No 20-1214: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2021-2022 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to Approve Ordinance No 20-1214: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2021-2022 of the Oak Brook Park District of DuPage and Cook Counties, Illinois

Ayes: Suleiman, Trombetta, Tan, Truedson and Knitter

Nays: None

- b. 2021 Board Meeting Dates

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson to Approve Ordinance No 20-1214: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2021-2022 of the Oak Brook Park District of DuPage and Cook Counties, Illinois

Ayes: Suleiman, Trombetta, Tan, Truedson and Knitter

Nays: None

9. NEW BUSINESS

- a. R20-1215: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park North Project.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to waive the Board Rules to approve at this meeting R20-1215: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park North Project.

Ayes: Suleiman, Trombetta, Tan, Truedson, and Knitter

Nays: None

President Knitter asked Mr. Johnson if any of the additional expenses were surprising.

Mr. Johnson explained this change order is for the cost of additional dumpsters due to excessive amounts of debris, concrete, and asphalt which needed to be cleared.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan to approve R20-1215: A Resolution Authorizing and Approving a Change Order Involving an

Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park North Project.

Ayes: Suleiman, Trombetta, Tan, Truedson, and Knitter

Nays: None

b. Revision to Personnel Policy Manual Section 3:10 Time-Off Benefits – Sick Time

The matter was presented for review and discussion only.

Ms. Kosey explained the current Sick Time Policy (approved by the Board of Commissioners on March 16, 2020) allows for an employee to accrue a maximum of 280 hours of unused sick time from year to year. Any hours accrued in excess of 280 hours are lost to the employee and deposited in the Sick Bank. The District does not payout accrued sick hours when an employee terminates. The proposed revision to the Sick Time Policy increases the maximum sick hour accrual from 280 hours to 960 hours. This would allow an employee to earn up to 6 months of additional IMRF service credit, versus only 1.75 months under the current maximum accrual of 280 hours. One month of service credit may be earned for every 160 hours of unused sick time. There is no additional cost to the District if an employee uses accrued sick hours to earn additional service credit.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JANUARY 18, 2021, 6:30 p.m.

President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on January 18, 2021, 6:30 p.m.

11. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan to adjourn December 14, 2020 Regular Meeting of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote and the meeting adjourned at the hour of 7:30 p.m.

Laure L. Kosey, Executive Director

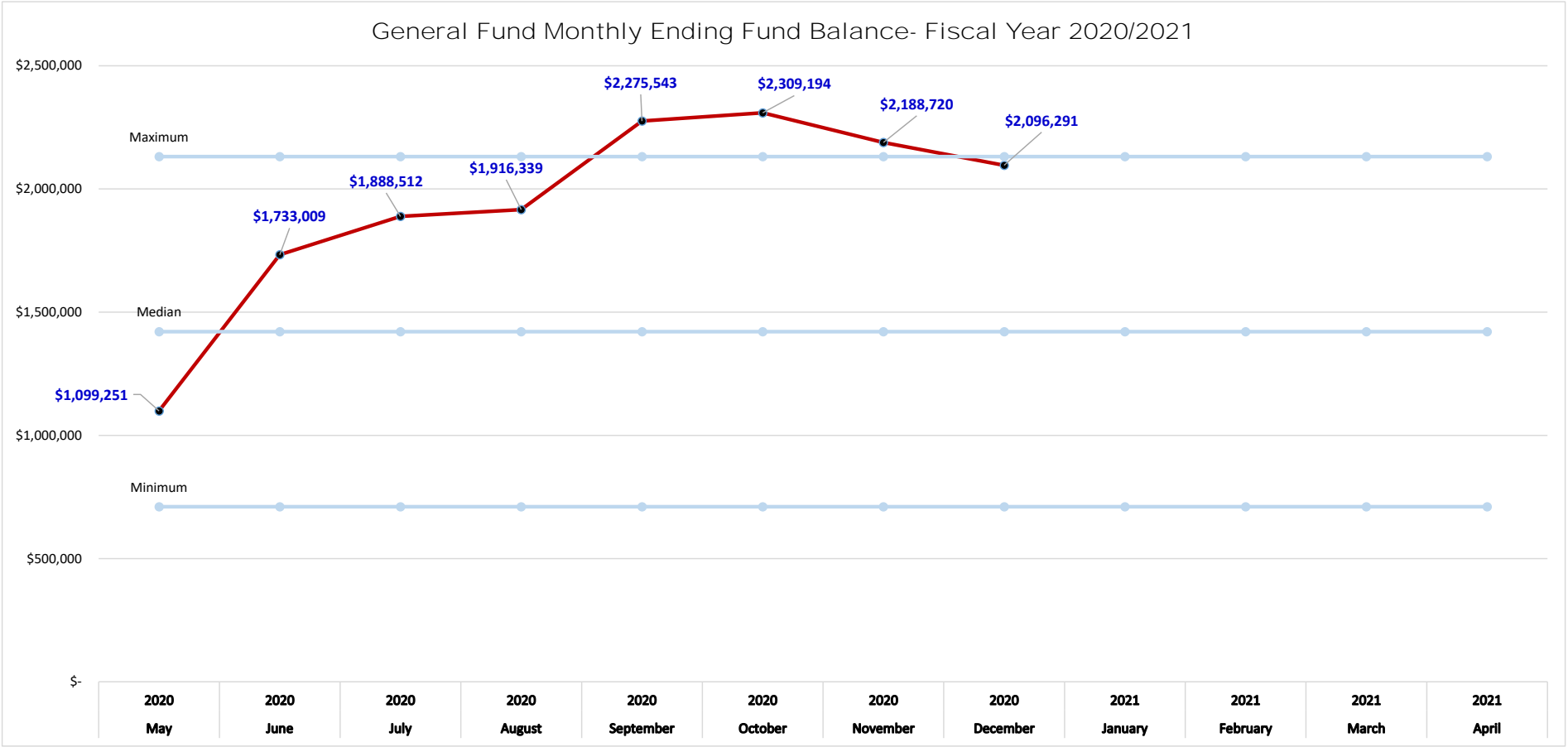
Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through December 31, 2020 and 2019
66.67% completed (8 out of 12 months)

	Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	December 2020 Actual	Year-To-Date Actual	Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Amended Annual Budget	Fiscal Year 2019/2020 Year-To-Date Actual	2020/2021 Y-T-D Actual Higher/ (Lower) than 2019/2020 Y-T-D	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,549,013	9,597	1,577,238	-	1,577,238	101.8%	1,497,519	79,719	5.3%
Personal Prop. Repl. Taxes	95,154	3,547	56,776	-	56,776	59.7%	73,519	(16,742)	-22.8%
Investment Income	11,500	374	5,160	-	5,160	44.9%	7,673	(2,513)	-32.8%
Other	19,000	7,523	12,018	-	12,018	63.3%	13,085	(1,067)	-8.2%
Central Park North	111,200	-	54,525	-	54,525	49.0%	25,734	28,791	111.9%
Central Park	111,200	8,255	148,412	-	148,412	133.5%	133,818	14,594	10.9%
Building-Recreation Center	1,076,020	22,369	442,249	-	442,249	41.1%	519,238	(76,989)	-14.8%
Central Park West	72,120	2,640	8,327	-	8,327	11.5%	44,410	(36,083)	-81.2%
TOTAL REVENUES	\$ 3,045,207	\$ 54,305	\$ 2,304,706	\$ -	\$ 2,304,706	75.7%	\$ 2,314,997	\$ (10,291)	-0.4%
EXPENDITURES									
Administration	\$ 464,071	\$ 31,191	\$ 282,352	\$ 1,446	283,799	60.8%	\$ 283,375	\$ (1,023)	-0.4%
Finance	500,880	26,838	246,572	7,576	254,148	49.2%	257,728	(11,156)	-4.3%
Central Park North	23,950	613	7,186	1,217	8,403	30.0%	13,913	(6,727)	-48.4%
Central Park	685,469	25,953	355,617	26,582	382,199	51.9%	409,893	(54,276)	-13.2%
Saddlebrook Park	15,871	708	10,155	316	10,472	64.0%	18,315	(8,159)	-44.6%
Forest Glen Park	23,490	780	10,710	1,451	12,161	45.6%	16,606	(5,896)	-35.5%
Chillem Park	7,125	173	1,968	92	2,060	27.6%	4,746	(2,778)	-58.5%
Dean Property	11,786	347	4,497	133	4,630	38.2%	7,207	(2,710)	-37.6%
Professional Services	46,000	1,115	23,381	280	23,661	50.8%	34,851	(11,470)	-32.9%
Contracts- Maint. DNS	26,000	-	16,868	-	16,868	64.9%	17,403	(535)	-3.1%
Building-Recreation Center	965,541	54,309	395,898	52,623	448,522	41.0%	535,516	(139,618)	-26.1%
Central Park West	71,777	4,707	21,758	7,109	28,867	30.3%	35,308	(13,550)	-38.4%
TOTAL EXPENDITURES	\$ 2,841,960	\$ 146,734	\$ 1,376,963	\$ 98,825	\$ 1,475,789	48.5%	\$ 1,634,861	\$ (257,898)	-15.8%
TRANSFERS OUT	\$ 385,742	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,227,702	\$ 146,734	\$ 1,376,963	\$ 98,825	\$ 1,475,789	42.7%	\$ 1,634,861	\$ (257,898)	-15.8%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (182,495)	\$ (92,429)	\$ 927,742	\$ (98,825)	\$ 828,917	-508.4%	\$ 680,136	\$ 247,607	36.4%

Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

		Actuals- Unaudited														
		May	June	July	August	September	October	November	December	January	February	March	April			
		2020	2020	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021			
Beginning Unassigned	\$	1,168,548	\$	1,099,251	\$	1,733,009	\$	1,888,512	\$	1,916,339	\$	2,275,543	\$	2,309,194	\$	2,188,720
Monthly Net Surplus/(Deficit)		(69,297)		633,758		155,503		27,827		359,204		33,651		(120,474)		(92,429)
Ending Unassigned	\$	1,099,251	\$	1,733,009	\$	1,888,512	\$	1,916,339	\$	2,275,543	\$	2,309,194	\$	2,188,720	\$	2,096,291



Minimum (3 months Exp.)	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490	\$ 710,490
Median (6 months Exp.)	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980	\$ 1,420,980
Maximum (9 months Exp.)	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470	\$ 2,131,470

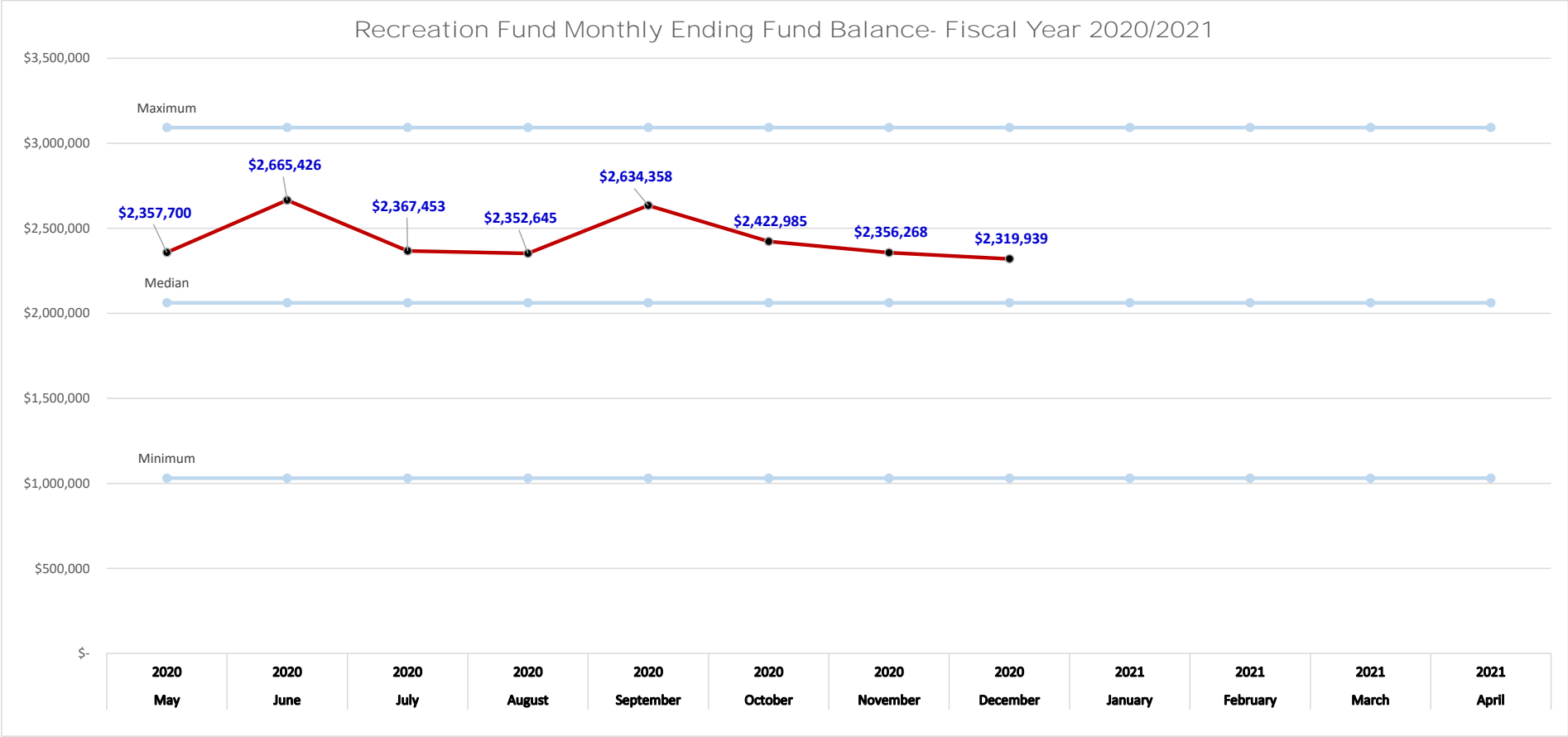
Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through December 31, 2020 and 2019
66.67% completed (8 out of 12 months)

	Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	December 2020 Actual	Year-To-Date Actual	Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Amended Annual Budget	Fiscal Year 2019/2020 Year-To-Date Actual	2020/2021 Y-T-D Actual Higher/ (Lower) than 2019/2020 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 961,938	\$ 5,964	\$ 980,118	\$ -	\$ 980,118	101.9%	\$ 886,255	\$ 93,864	10.6%
Personal Prop. Repl. Taxes	29,956	1,117	17,874	-	17,874	59.7%	23,145	(5,271)	-22.8%
Investment Income	17,500	409	6,022	-	6,022	34.4%	11,874	(5,853)	-49.3%
Other	2,100	6,219	6,779	-	6,779	322.8%	1,089	5,690	522.5%
Fitness Center	846,508	16,510	123,333	-	123,333	14.6%	554,018	(430,685)	-77.7%
Aquatic Center	516,413	12,585	124,610	-	124,610	24.1%	327,319	(202,709)	-61.9%
Aquatic Recreation Prog.	619,549	12,591	115,913	-	115,913	18.7%	442,178	(326,266)	-73.8%
Children's Programs	119,517	(784)	117,185	-	117,185	98.0%	96,074	21,110	22.0%
Preschool Programs	269,592	18,582	50,269	-	50,269	18.6%	157,326	(107,057)	-68.0%
Youth Programs	214,029	(1,207)	56,175	-	56,175	26.2%	213,514	(157,339)	-73.7%
Adult Programs	50,580	435	4,615	-	4,615	9.1%	38,979	(34,365)	-88.2%
Pioneer Programs	74,200	49	5,033	-	5,033	6.8%	55,321	(50,288)	-90.9%
Special Events and Trips	106,970	30,615	84,453	-	84,453	79.0%	92,992	(8,539)	-9.2%
Marketing	49,000	200	12,100	-	12,100	24.7%	78,108	(66,008)	-84.5%
Capital Outlay	30,000	-	-	-	-	0.0%	-	-	N/A
TOTAL REVENUES	\$ 3,907,851	\$ 103,285	\$ 1,704,477	\$ -	\$ 1,704,477	43.6%	\$ 2,978,193	\$ (1,273,716)	-42.8%
EXPENDITURES									
Administration	\$ 1,029,672	\$ 49,509	\$ 554,375	\$ 29,231	\$ 583,606	53.8%	\$ 445,763	\$ 108,612	24.4%
Fitness Center	652,420	16,994	214,865	25,219	240,084	32.9%	409,773	(194,907)	-47.6%
Aquatic Center	907,552	12,203	355,945	52,341	408,286	39.2%	472,491	(116,546)	-24.7%
Aquatic Recreation Prog.	283,056	11,253	55,028	-	55,028	19.4%	158,762	(103,734)	-65.3%
Children's Programs	90,860	1,061	76,215	4,821	81,036	83.9%	46,199	30,016	65.0%
Preschool Programs	240,653	6,927	66,065	1,242	67,307	27.5%	118,942	(52,877)	-44.5%
Youth Programs	152,865	1,432	37,064	21	37,085	24.2%	99,779	(62,715)	-62.9%
Adult Programs	43,169	109	4,354	5,205	9,559	10.1%	22,706	(18,352)	-80.8%
Pioneer Programs	70,997	(92)	5,259	6,767	12,026	7.4%	40,908	(35,650)	-87.1%
Special Events and Trips	74,983	25,591	62,930	2,434	65,364	83.9%	65,887	(2,957)	-4.5%
Marketing	337,029	14,625	157,826	21,580	179,406	46.8%	182,941	(25,115)	-13.7%
Capital Outlay	240,000	-	139,168	21,451	160,619	58.0%	92,662	46,506	50.2%
TOTAL EXPENDITURES	\$ 4,123,254	\$ 139,614	\$ 1,729,094	\$ 170,312	\$ 1,899,406	41.9%	\$ 2,156,812	\$ (427,718)	-19.8%
TRANSFERS OUT	\$ 201,673	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,324,927	\$ 139,614	\$ 1,729,094	\$ 170,312	\$ 1,899,406	40.0%	\$ 2,156,812	\$ (427,718)	-19.8%
REVENUES OVER (UNDER) EXPENDITURES	\$ (417,076)	\$ (36,329)	\$ (24,617)	\$ (170,312)	\$ (194,929)	5.9%	\$ 821,381	\$ (845,997)	-103.0%

Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

	Actuals- Unaudited											
	May	June	July	August	September	October	November	December	January	February	March	April
	2020	2020	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021
Beginning Committed	\$ 2,344,557	\$ 2,357,700	\$ 2,665,426	\$ 2,367,453	\$ 2,352,645	\$ 2,634,358	\$ 2,422,985	\$ 2,356,268				
Monthly Net Surplus/(Deficit)	13,143	307,726	(297,973)	(14,808)	281,713	(211,373)	(66,717)	(36,329)				
Ending Committed	\$ 2,357,700	\$ 2,665,426	\$ 2,367,453	\$ 2,352,645	\$ 2,634,358	\$ 2,422,985	\$ 2,356,268	\$ 2,319,939				



Minimum (3 months Exp.)	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814	\$ 1,030,814
Median (6 months Exp.)	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627	\$ 2,061,627
Maximum (9 months Exp.)	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441	\$ 3,092,441

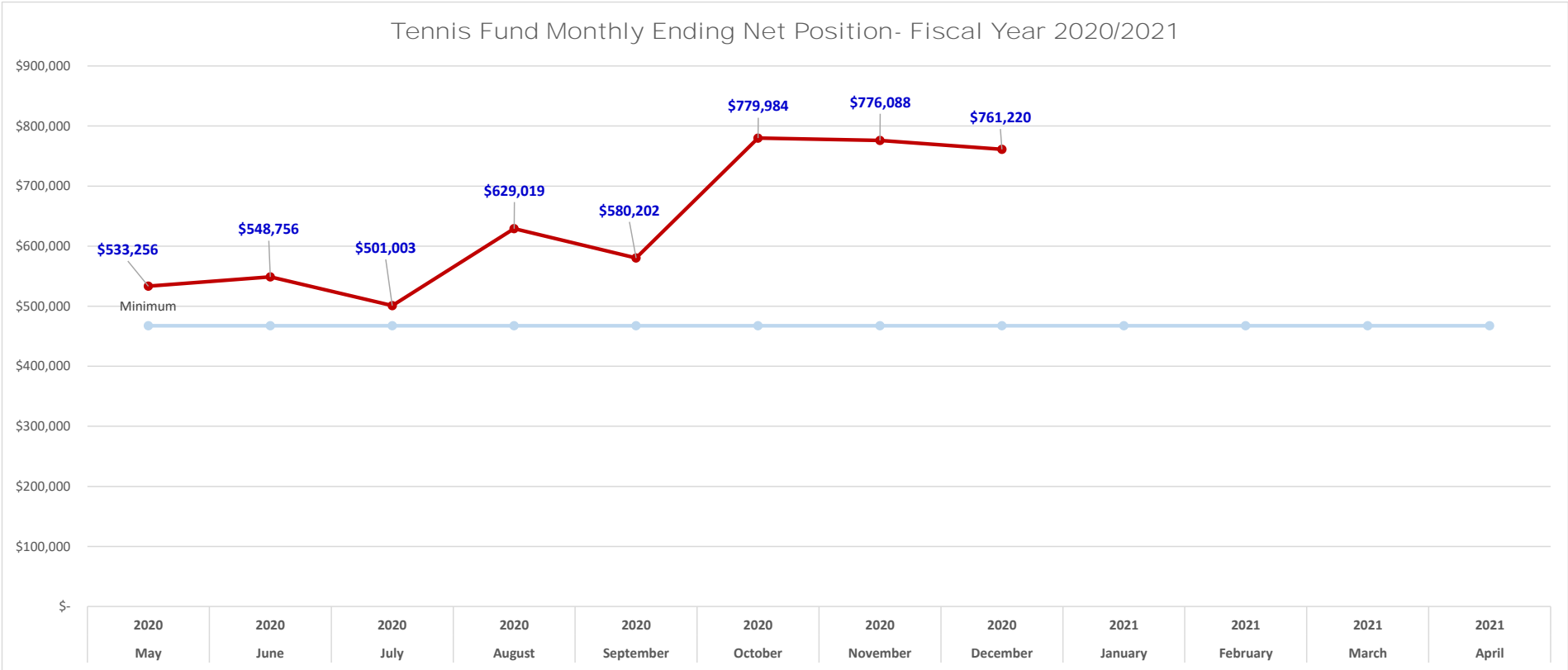
Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through December 31, 2020 and 2019
66.67% completed (8 out of 12 months)

Fiscal Year 2020/2021- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original	December	Year-To-Date		Year-To-Date	Y-T-D Actual, as a % of	Fiscal Year	2020/2021 Y-T-D	
	Annual Budget	2020 Actual	Actual	Encumbered	Actual + Encumbered	Amended Annual Budget	2019/2020 Year-To-Date Actual	Actual Higher/ (Lower) than 2019/2020 Y-T-D	Percent Change
REVENUES									
Administration	\$ 22,500	\$ 935	\$ 11,328	\$ -	\$ 11,328	50.3%	\$ 16,646	\$ (5,318)	-32.0%
Building- Racquet Club	500	-	149	-	149	29.9%	479	(330)	-68.9%
Programs- Racquet Club	1,773,500	84,673	1,167,151	-	1,167,151	65.8%	1,505,670	(338,519)	-22.5%
TOTAL REVENUES	\$ 1,796,500	\$ 85,608	\$ 1,178,627	\$ -	\$ 1,178,627	65.6%	\$ 1,522,795	\$ (344,168)	-22.6%
EXPENSES									
Administration	\$ 727,478	\$ 35,724	\$ 297,649	\$ 8,383	\$ 306,032	40.9%	\$ 376,705	\$ (79,056)	-21.0%
Building- Racquet Club	370,829	15,838	136,943	56,019	192,962	36.9%	161,932	(24,989)	-15.4%
Programs- Racquet Club	771,500	24,501	290,615	753	291,368	37.7%	397,159	(106,544)	-26.8%
Capital Outlay	255,000	11,607	77,916	-	77,916	30.6%	174,465	(96,549)	-55.3%
TOTAL EXPENSES	\$ 2,124,807	\$ 87,671	\$ 803,123	\$ 65,155	\$ 868,278	37.8%	\$ 1,110,261	\$ (307,138)	-27.7%
REVENUES OVER (UNDER) EXPENSES	\$ (328,307)	\$ (2,062)	\$ 375,504	\$ (65,155)	\$ 310,350	-114.4%	\$ 412,534	\$ (37,030)	-9.0%

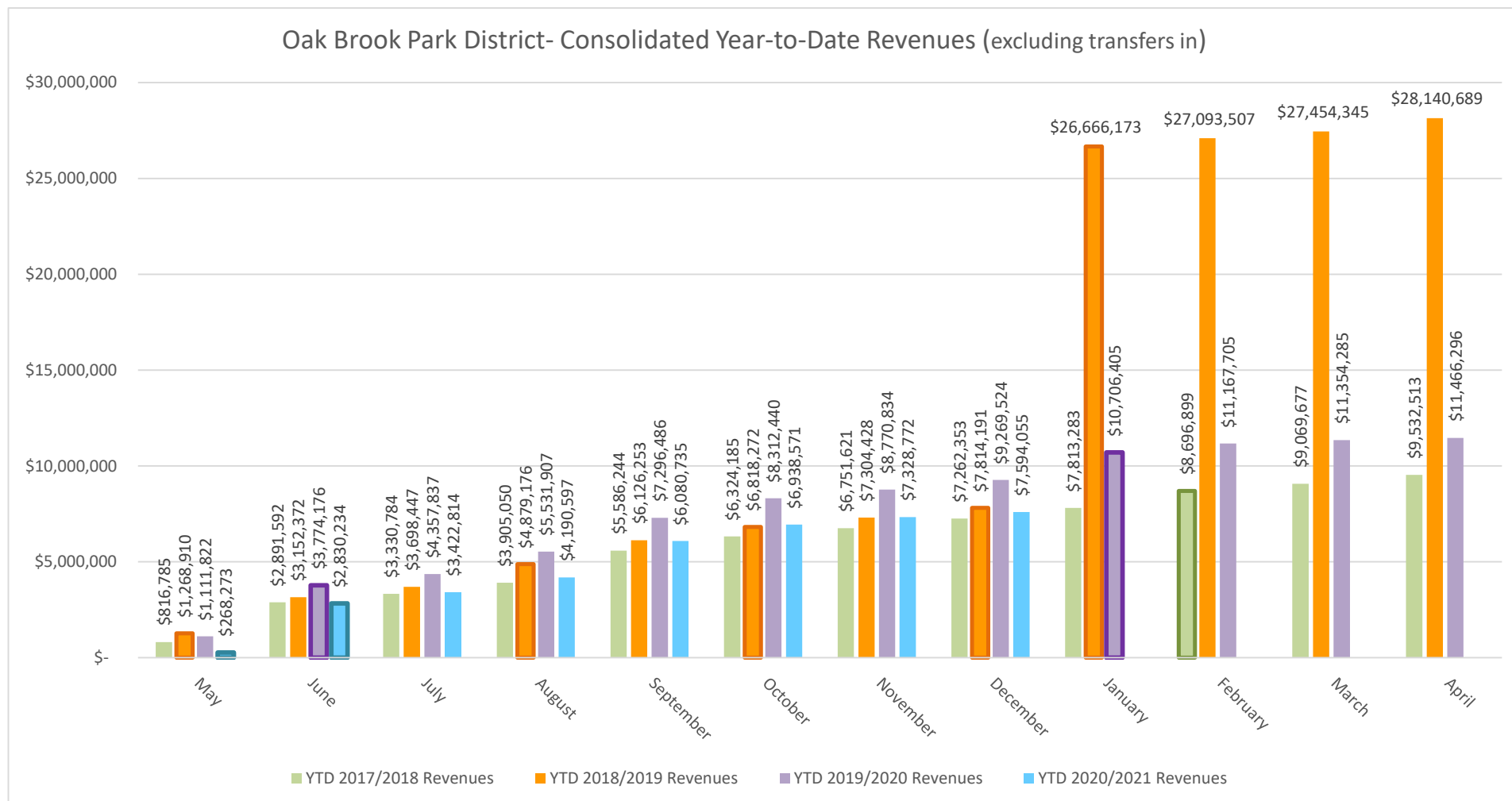
Note> Fiscal year 2020/2021 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

Actuals- Unaudited												
	May	June	July	August	September	October	November	December	January	February	March	April
	2020	2020	2020	2020	2020	2020	2020	2020	2021	2021	2021	2021
Beginning Investment in Capital Assets	\$ 1,779,633	\$ 1,779,633	\$ 1,804,433	1,804,433	1,804,433	1,829,233	1,829,233	1,845,942				
Beginning Unrestricted	463,632	533,256	548,756	501,003	629,019	580,202	779,984	776,088				
Monthly Net Surplus/(Deficit)	69,624	40,300	(47,752)	128,015	(25,373)	201,138	11,615	(2,062)				
Ending Investment in Capital Assets	1,779,633	1,804,433	1,804,433	1,804,433	1,829,233	1,829,233	1,845,942	1,857,549				
Ending Unrestricted	533,256	548,756	501,003	629,019	580,202	779,984	776,088	761,220				



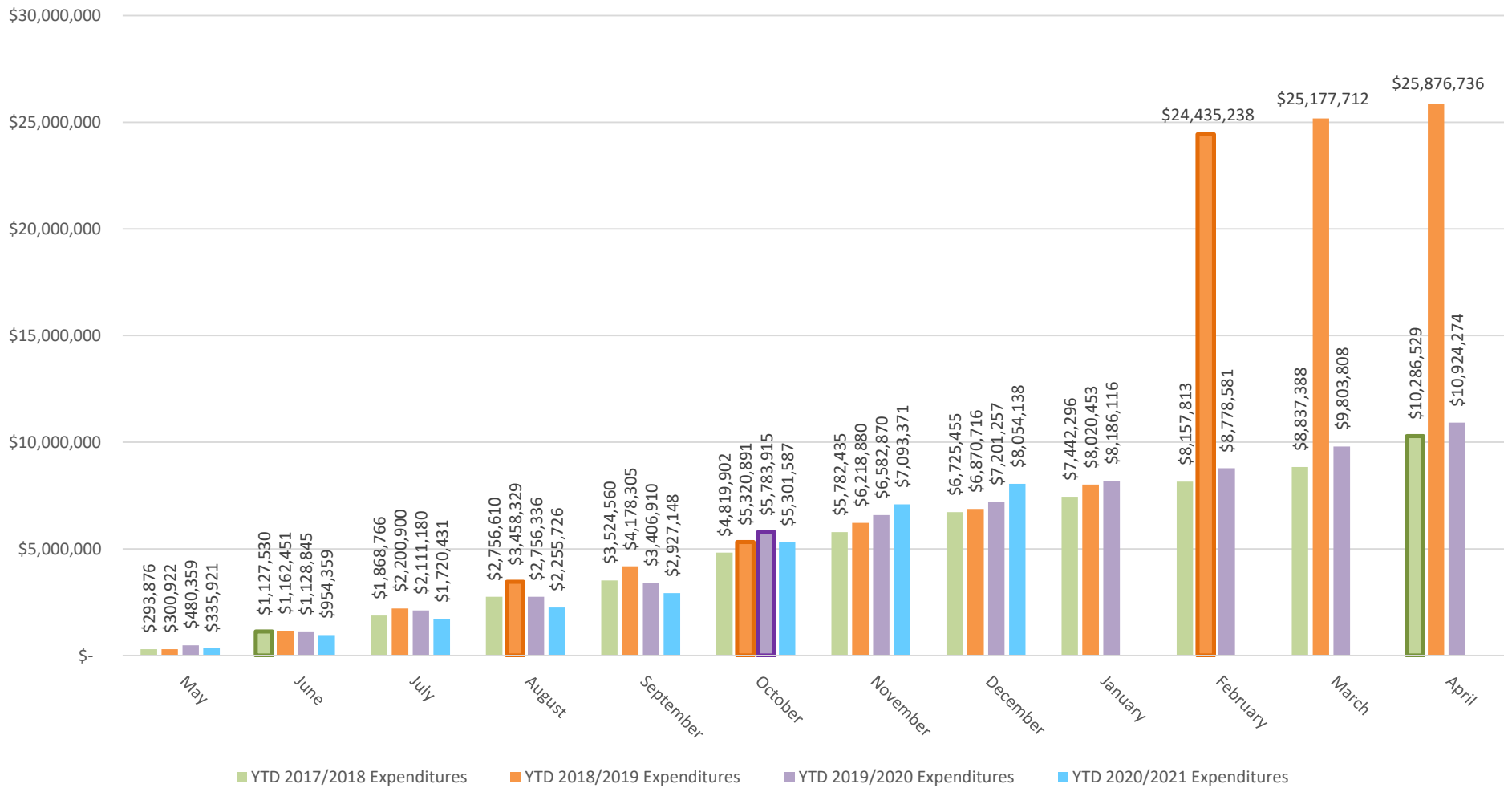
Minimum (3 months Exp.)	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452	\$ 467,452
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A



NOTES

- 2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.
- 2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.
- 2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.
- 2020/2021:** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



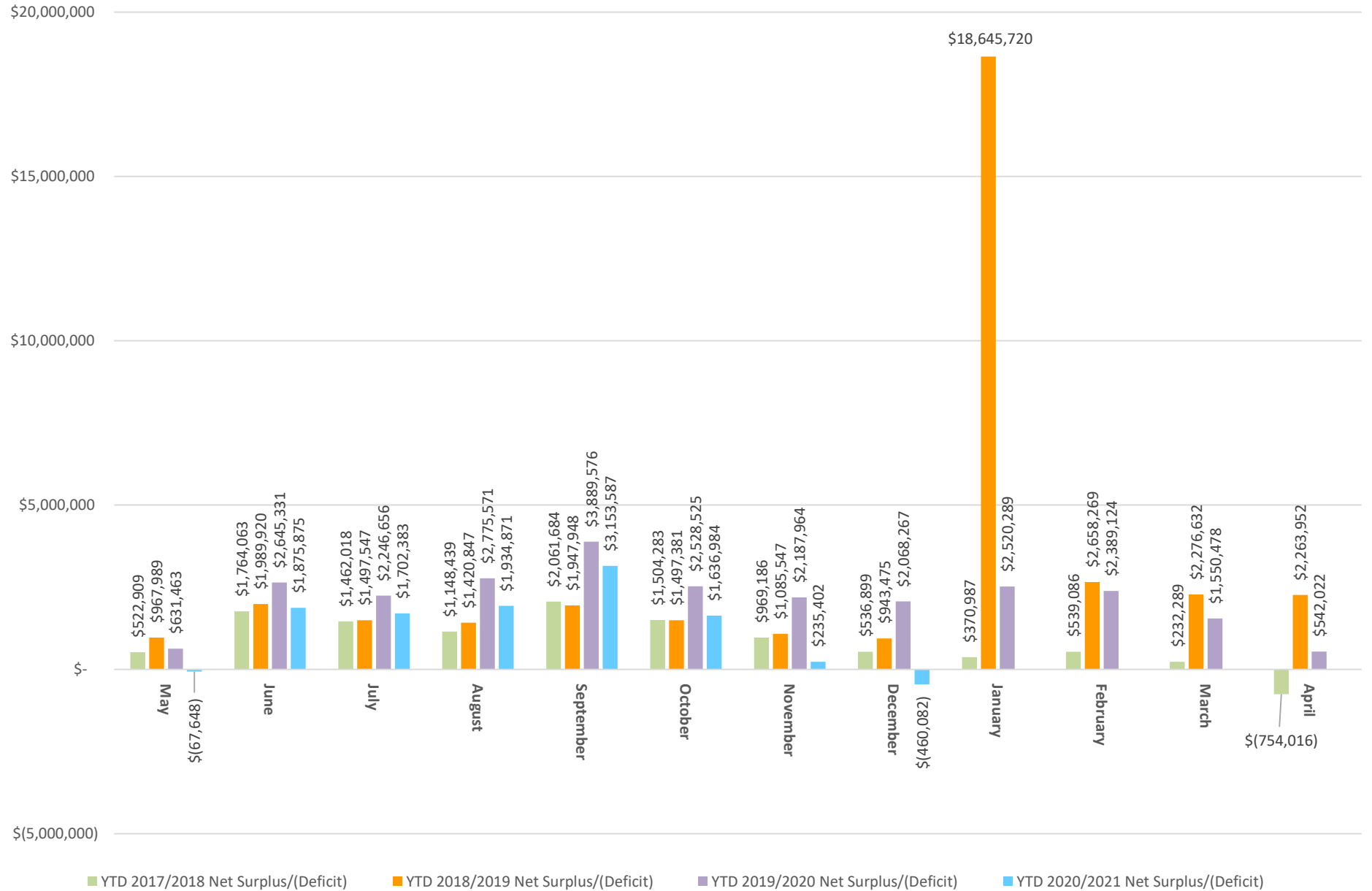
NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
December 2020

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (8 months)	FY 2020/2021 ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUES	\$ 54,305	\$ 2,304,706	\$ 3,045,207
EXPENDITURES	\$ 146,734	\$ 1,376,963	\$ 3,227,702
SURPLUS/(DEFICIT)	\$ (92,429)	\$ 927,742	\$ (182,495)
RECREATION FUND			
REVENUES	\$ 103,285	\$ 1,704,477	\$ 3,907,851
EXPENDITURES	\$ 139,614	\$ 1,729,094	\$ 4,324,927
SURPLUS/(DEFICIT)	\$ (36,329)	\$ (24,617)	\$ (417,076)
IMRF FUND			
REVENUES	\$ 1,966	\$ 172,957	\$ 181,098
EXPENDITURES	\$ 13,992	\$ 127,856	\$ 216,000
SURPLUS/(DEFICIT)	\$ (12,026)	\$ 45,101	\$ (34,902)
LIABILITY INSURANCE FUND			
REVENUES	\$ 1,200	\$ 156,300	\$ 186,491
EXPENDITURES	\$ 7,361	\$ 84,554	\$ 210,765
SURPLUS/(DEFICIT)	\$ (6,161)	\$ 71,746	\$ (24,274)
AUDIT FUND			
REVENUES	\$ 56	\$ 7,956	\$ 7,982
EXPENDITURES	\$ -	\$ 12,750	\$ 12,800
SURPLUS/(DEFICIT)	\$ 56	\$ (4,794)	\$ (4,818)
DEBT SERVICE FUND			
REVENUES	\$ 9,166	\$ 1,504,183	\$ 1,849,159
EXPENDITURES	\$ 105,000	\$ 1,347,141	\$ 1,834,682
SURPLUS/(DEFICIT)	\$ (95,834)	\$ 157,042	\$ 14,477
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 85,608	\$ 1,178,627	\$ 1,796,500
EXPENSES	\$ 87,671	\$ 803,123	\$ 2,124,807
SURPLUS/(DEFICIT)	\$ (2,062)	\$ 375,504	\$ (328,307)



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
December 2020

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (8 months)	FY 2020/2021 ANNUAL BUDGET
SPORTS CORE FUND			
REVENUES	\$ 1,649	\$ 107,635	\$ 486,267
EXPENDITURES	\$ 49,668	\$ 80,135	\$ 425,371
SURPLUS/(DEFICIT)	\$ (48,019)	\$ 27,499	\$ 60,896
SPECIAL RECREATION FUND			
REVENUES	\$ 630	\$ 122,984	\$ 121,112
EXPENDITURES	\$ 2,794	\$ 38,624	\$ 118,559
SURPLUS/(DEFICIT)	\$ (2,164)	\$ 84,360	\$ 2,553
CAPITAL PROJECT FUND			
REVENUES	\$ 5,130	\$ 58,802	\$ 671,000
EXPENDITURES	\$ 313,806	\$ 2,315,438	\$ 3,183,000
SURPLUS/(DEFICIT)	\$ (308,676)	\$ (2,256,637)	\$ (2,512,000)
SOCIAL SECURITY FUND			
REVENUES	\$ 2,288	\$ 275,429	\$ 277,936
EXPENDITURES	\$ 14,303	\$ 138,460	\$ 279,463
SURPLUS/(DEFICIT)	\$ (12,015)	\$ 136,970	\$ (1,527)
CONSOLIDATED SUMMARY			
REVENUES	\$ 265,283	\$ 7,594,055	\$ 12,530,603
EXPENDITURES	\$ 880,942	\$ 8,054,138	\$ 15,958,077
SURPLUS/(DEFICIT)	\$ (615,659)	\$ (460,082)	\$ (3,427,473)

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
DECEMBER 2020**

	CONSOLIDATED TOTALS
REVENUES	
Property Taxes	\$ 28,876
Replacement Taxes	6,569
Recreation Program Fees	132,363
Fitness Center Fees	16,510
Aquatic Center Fees	25,176
Marketing	200
Sports Core - Fields	1,649
Sports Core - Aquatics	-
Sports Core - Tennis	-
FRC Rental/Member Fees	22,369
CPW Building Rentals	2,640
Field Rentals- Central Park	8,255
Field Rentals- Central Park North	-
Interest	994
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	-
Miscellaneous	19,682
TOTAL- REVENUES	\$ 265,284
EXPENDITURES	
Accounts Payable and Other	\$ 540,527
Overhead Expenditures	-
December Payroll and Related Benefits	340,415
TOTAL EXPENDITURES	\$ 880,942
NET REVENUES/(EXPENDITURES)	\$ (615,658)

**Oak Brook Park District
Consolidated Balance Sheet
As of December 31, 2020**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 6,448,260
Receivables - Net of Allowances	
Property Taxes	4,769,010
Accounts	411,907
Due from Other Funds	-
Prepays	8,826
Inventories	21,139
Total Current Assets	<u>\$ 11,659,142</u>
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,075,487
Accumulated Depreciation	(3,336,329)
Total Noncurrent Assets	<u>\$ 1,779,633</u>
 Total Assets	 \$ 13,438,775

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 69,424
 Total Assets and Deferred outflows of Resources	 <u>\$ 13,508,199</u>

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 160,631
Accrued Payroll	15,886
Unearned Revenue	219,136
Due To Other Funds	-
Unclaimed Property	1,825
Compensated Absences Payable	-
Total Current Liabilities	<u>\$ 397,477</u>
Noncurrent Liabilities	
Compensated Absences Payable	\$ 18,910.90
Net Pension Liability - IMRF	87,679
Total OPEB Liability - RBP	86,345
Total Noncurrent Liabilities	<u>\$ 192,935</u>
 Total Liabilities	 \$ 590,412

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 87,065
Property Taxes	4,769,010
 Total Liabilities and Deferred Inflows of Resources	 <u>\$ 5,446,487</u>

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,857,549
Non-spendable	-
Restricted	612,050
Committed	2,734,602
Unassigned/Unrestricted	2,857,511
Total Fund Balances	<u>\$ 8,061,711</u>
 Total Liabilities, Deferred Inflows of Resources and Fund Balances	 <u>\$ 13,508,199</u>

Oak Brook Park District			
Schedule of Capital Expenditures			
As of December 31, 2020			
	DESCRIPTION	VENDOR	Year-to-Date Expenditures
	Capital Project Fund		
	Outdoor LED lighting project at Central Park	Musco Lighting, Dawsons Tree, Village of Oak Brook	\$ 169,042.50
	Central Park North Improvements	Upland Design, Robbins Schwartz, Integral Construction, Parkreation, Greenfields Outdoor Fitness, Chicago Switchboard, Musco Lighting	2,094,566.66
	Dump truck purchase	Currie Motors	50,958.00
	Family Recreation Center HVAC replacement	Kluber Architects & Engineers	871.26
		SUBTOTAL BALANCE	\$ 2,315,438.42
	Recreation Fund		
	Replacement Fitness Center equipment	Lease Servicing Center	\$ 39,111.66
	Central Park West door & window replacement	MG Mechanical, Hargrave Builders	79,382.23
	Central Park pavement grinding	Professional Paving & Concrete	20,674.17
		SUBTOTAL BALANCE	\$ 139,168.06
	Tennis Fund		
	Resurfacing of four indoor tennis courts	U.S. Tennis Court Construction	\$ 24,800.00
	Front entrance paver replacement	Classic Landscape, Siteone Landscape, Professional Paving & Concrete	53,116.16
		SUBTOTAL BALANCE	\$ 77,916.16
	TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 2,532,522.64

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
41178	A FREEDOM FLAG CO.	12/10/2020	01/18/2021	162.95	162.95	Open	Y
41232	ADOBE SYSTEMS INCORPORATED	12/17/2020	01/18/2021	2,075.16	2,075.16	Open	N
41184	ADVANCED DISPOSAL	11/30/2020	01/18/2021	724.50	724.50	Open	N
41193	AED PROFESSIONALS	12/04/2020	01/18/2021	207.60	207.60	Open	N
41191	ALL STAR SPORTS INSTRUCTION	12/31/2020	01/18/2021	950.00	950.00	Open	N
41175	ANDERSON ELEVATOR CO.	12/01/2020	01/18/2021	590.00	590.00	Open	Y
41169	AQUA PURE ENTERPRISES, INC.	12/17/2020	01/18/2021	750.98	750.98	Open	Y
41190	BREAKAWAY BASKETBALL INC	01/05/2021	01/18/2021	3,765.60	3,765.60	Open	N
41195	CARDMEMBER SERVICE	12/24/2020	01/17/2021	119.92	119.92	Open	N
41196	CARDMEMBER SERVICE	12/24/2020	01/17/2021	1,049.15	1,049.15	Open	N
41197	CARDMEMBER SERVICE	12/24/2020	01/17/2021	163.97	163.97	Open	N
41198	CARDMEMBER SERVICE	12/24/2020	01/17/2021	567.87	567.87	Open	N
41199	CARDMEMBER SERVICE	11/24/2020	01/17/2021	183.46	183.46	Open	N
41200	CARDMEMBER SERVICE	12/24/2020	01/17/2021	6.95	6.95	Open	N
41201	CARDMEMBER SERVICE	12/24/2020	01/17/2021	57.94	57.94	Open	N
41202	CARDMEMBER SERVICE	12/24/2020	01/17/2021	458.10	458.10	Open	N
41203	CARDMEMBER SERVICE	12/24/2020	01/17/2021	1,011.10	1,011.10	Open	N
41204	CARDMEMBER SERVICE	12/24/2020	01/17/2021	550.00	550.00	Open	N
41205	CARDMEMBER SERVICE	12/24/2020	01/17/2021	3,100.15	3,100.15	Open	N
41206	CARDMEMBER SERVICE	12/24/2020	01/17/2021	99.01	99.01	Open	N
41207	CARDMEMBER SERVICE	12/24/2020	01/17/2021	77.28	77.28	Open	N
41208	CARDMEMBER SERVICE	12/24/2020	01/17/2021	304.00	304.00	Open	N
41209	CARDMEMBER SERVICE	12/24/2020	01/17/2021	1,377.00	1,377.00	Open	N
41210	CARDMEMBER SERVICE	12/24/2020	01/17/2021	937.51	937.51	Open	N
41211	CARDMEMBER SERVICE	12/24/2020	01/17/2021	30.56	30.56	Open	N
41212*	CARDMEMBER SERVICE	12/24/2020	01/17/2021	4,089.26	4,089.26	Open	N
41164	CEMCON LTD	12/03/2020	01/18/2021	270.00	270.00	Open	Y
41255	CHICAGO TRIBUNE MEDIA GROUP	10/31/2020	01/18/2021	20.02	20.02	Open	N
41217	COM ED	01/04/2021	01/18/2021	30.43	30.43	Open	N
41240	COM ED	12/09/2020	01/18/2021	247.37	247.37	Open	N
41241	COM ED	01/05/2021	01/18/2021	309.13	309.13	Open	N
41176	DAILY HERALD	12/06/2020	01/18/2021	370.30	370.30	Open	Y
41168	DIRECT ENERGY BUSINESS	12/07/2020	01/18/2021	14,399.57	14,399.57	Open	Y
41242	DIRECT ENERGY BUSINESS	12/31/2020	01/17/2021	472.31	472.31	Open	N
41243	DIRECT ENERGY BUSINESS	12/28/2020	01/18/2021	(29.23)	(29.23)	Open	N
41266	DIRECT ENERGY BUSINESS	12/31/2020	01/18/2021	3,075.63	3,075.63	Open	N
41192	EBEL'S ACE HARDWARE #8313	12/17/2020	01/18/2021	1.07	1.07	Open	N
41250	ELMHURST MEMORIAL OCCUPATIONAL	12/31/2020	01/18/2021	93.00	93.00	Open	N
41172	ENVISION HEALTHCARE INC	12/01/2020	01/18/2021	37.00	37.00	Open	Y
41194	ENVISION HEALTHCARE INC	01/01/2021	01/18/2021	34.00	34.00	Open	N
41227	FED EX	12/23/2020	01/18/2021	8.50	8.50	Open	N
41233	FLAGG CREEK WATER RECLAMATION	12/28/2020	01/18/2021	17.55	17.55	Open	N
41234	FLAGG CREEK WATER RECLAMATION	12/28/2020	01/18/2021	34.65	34.65	Open	N
41235	FLAGG CREEK WATER RECLAMATION	12/28/2020	01/18/2021	20.40	20.40	Open	N
41236	FLAGG CREEK WATER RECLAMATION	12/28/2020	01/18/2021	391.15	391.15	Open	N
41222	HAGG PRESS	11/23/2020	01/18/2021	300.00	300.00	Open	N
41223	HAGG PRESS	11/13/2020	01/18/2021	568.00	568.00	Open	N

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41224	HAGG PRESS	11/25/2020	01/18/2021	36.70	36.70	Open	N
41225	HAGG PRESS	12/03/2020	01/18/2021	42.73	42.73	Open	N
41226	HAGG PRESS	12/14/2020	01/18/2021	45.00	45.00	Open	N
41238	HI TOUCH BUSINESS SERVICES	12/21/2020	01/18/2021	232.00	232.00	Open	N
41239	HI TOUCH BUSINESS SERVICES	12/01/2020	01/18/2021	27.99	27.99	Open	N
41213	HOME DEPOT CREDIT SERVICES	12/23/2020	01/18/2021	71.00	71.00	Open	N
41214	HOME DEPOT CREDIT SERVICES	11/30/2020	01/18/2021	76.69	76.69	Open	N
41215	HOME DEPOT CREDIT SERVICES	12/01/2020	01/18/2021	28.09	28.09	Open	N
41216	HOME DEPOT CREDIT SERVICES	12/02/2020	01/18/2021	137.85	137.85	Open	N
41180	HP PRODUCTS	11/17/2020	01/18/2021	1,513.04	1,513.04	Open	Y
41181	HP PRODUCTS	11/19/2020	01/18/2021	210.76	210.76	Open	Y
41219	HP PRODUCTS	12/14/2020	01/18/2021	10.99	10.99	Open	N
41220	HP PRODUCTS	12/08/2020	01/18/2021	263.52	263.52	Open	N
41185	HUGH LIGHTING DESIGN LLC	12/01/2020	01/18/2021	1,200.00	1,200.00	Open	N
41246	INDUSTRIAL ELECTRIC	07/08/2019	01/18/2021	331.35	331.35	Open	N
41231	INSIGHT DIRECT USA INC	12/23/2020	01/18/2021	1,864.15	1,864.15	Open	N
41248	JON-DON LLC	11/23/2020	01/18/2021	465.61	465.61	Open	N
41251	KONICA MINOLTA BUSINESS	12/31/2020	01/18/2021	9.63	9.63	Open	N
41252	KONICA MINOLTA BUSINESS	12/31/2020	01/18/2021	138.35	138.35	Open	N
41253	KONICA MINOLTA PREMIER FINANCE	11/30/2020	01/17/2021	739.00	739.00	Open	N
41188	LEGAT ARCHITECTS INC	08/11/2020	01/18/2021	160.00	160.00	Open	N
41257	LENNO LASN	12/31/2020	01/18/2021	165.00	165.00	Open	N
41256	McMASTER-CARR	12/09/2020	01/18/2021	62.68	62.68	Open	N
41254	MENARDS	12/28/2020	01/18/2021	499.90	499.90	Open	N
41174	NEXT GENERATION	11/18/2020	01/18/2021	606.00	606.00	Open	Y
41261	NICOR GAS	12/30/2020	01/18/2021	315.26	315.26	Open	N
41267	NICOR GAS	12/30/2020	01/18/2021	1,122.41	1,122.41	Open	N
41221	NPN360	12/21/2020	01/18/2021	53.40	53.40	Open	N
41230	NPN360	12/07/2020	01/18/2021	53.40	53.40	Open	N
41186	OAK BROOK MECHANICAL SERVICES INC	12/08/2020	01/18/2021	8,459.00	8,459.00	Open	N
41249	OAK BROOK MECHANICAL SERVICES INC	12/31/2020	01/18/2021	246.00	246.00	Open	N
41149	OAK BROOK PARK DISTRICT	12/09/2020	01/18/2021	2,423.67	2,423.67	Open	Y
41173	OAKBROOK TERRACE PARK DISTRICT	11/01/2020	01/18/2021	53.10	53.10	Open	Y
41189	P.D.R.M.A.	12/31/2020	01/18/2021	73,565.82	73,565.82	Open	N
41179	PROFESSIONAL PAVING & CONCRETE	08/31/2020	01/18/2021	11,607.00	11,607.00	Open	Y
41152	ROBBINS SCHWARTZ	10/30/2020	01/18/2021	300.00	300.00	Open	Y
41258	ROBBINS SCHWARTZ	11/30/2020	01/18/2021	100.00	100.00	Open	N
41259	ROBBINS SCHWARTZ	11/30/2020	01/18/2021	1,660.00	1,660.00	Open	N
41260	ROBBINS SCHWARTZ	11/30/2020	01/18/2021	620.00	620.00	Open	N
41163	SERVICE SANITATION, INC.	12/11/2020	01/18/2021	60.50	60.50	Open	Y
41228	STERLING NETWORK INTEGRATION	12/23/2020	01/18/2021	507.50	507.50	Open	N
41229	STERLING NETWORK INTEGRATION	12/07/2020	01/18/2021	2,436.00	2,436.00	Open	N
41177	TAMELING INDUSTRIES INC.	12/10/2020	01/18/2021	435.00	435.00	Open	Y
41187	TAMELING INDUSTRIES INC.	12/03/2020	01/18/2021	667.00	667.00	Open	N
41182	THE EMPLOYERS ASSOCIATION	12/14/2020	01/18/2021	133.00	133.00	Open	Y
41171	TOTAL FIRE & SAFETY, INC.	11/24/2020	01/18/2021	87.80	87.80	Open	Y
41237	TOTAL FIRE & SAFETY, INC.	11/24/2020	01/18/2021	380.50	380.50	Open	N

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41247	TOTAL FIRE & SAFETY, INC.	12/17/2020	01/18/2021	550.00	550.00	Open	N
41162	TYCO INTEGRATED SECURITY LLC	11/07/2020	01/18/2021	273.00	273.00	Open	Y
41165	TYCO INTEGRATED SECURITY LLC	12/12/2020	01/18/2021	228.98	228.98	Open	Y
41166	TYCO INTEGRATED SECURITY LLC	11/12/2020	01/18/2021	228.98	228.98	Open	Y
41161	VERIZON WIRELESS	12/15/2020	01/18/2021	1,263.96	1,263.96	Open	Y
41170	VILLA PARK ELECTRICAL SUPPLY	12/15/2020	01/18/2021	113.26	113.26	Open	Y
41218	VILLA PARK ELECTRICAL SUPPLY	01/11/2021	01/18/2021	37.49	37.49	Open	N
41167	VILLAGE OF OAK BROOK	12/04/2020	01/18/2021	502.79	502.79	Open	Y
41244	VILLAGE OF OAK BROOK	12/17/2020	01/18/2021	268.94	268.94	Open	N
41262	VILLAGE OF OAK BROOK	01/07/2021	01/18/2021	88.68	88.68	Open	N
41263	VILLAGE OF OAK BROOK	07/07/2021	01/18/2021	10.00	10.00	Open	N
41264	VILLAGE OF OAK BROOK	01/07/2021	01/18/2021	32.48	32.48	Open	N
41265	VILLAGE OF OAK BROOK	01/07/2021	01/18/2021	21.24	21.24	Open	N
41268	VILLAGE OF OAK BROOK	01/07/2021	01/18/2021	2,213.04	2,213.04	Open	N
41151	VILLAGE OF OAK BROOK	12/01/2020	01/18/2021	2.00	2.00	Open	Y
41183	VITELLI CONCRETE PRODUCTS, INC	12/18/2020	01/18/2021	6,210.00	6,210.00	Open	N
41160	WAREHOUSE DIRECT WORKPLACE	12/01/2020	01/18/2021	33.20	33.20	Open	Y
41245	WAREHOUSE DIRECT WORKPLACE	12/29/2020	01/18/2021	61.00	61.00	Open	N

of Invoices: 111 # Due: 111

of Credit Memos: 1 # Due: 1

Totals:	170,473.53	170,473.53
Totals:	(29.23)	(29.23)

Net of Invoices and Credit Memos:

170,444.30	170,444.30
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* 1 Net Invoices have Credits Totalling:

(73.60)

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			39,244.47	39,244.47		
	02 - RECREATION FUND			27,704.26	27,704.26		
	04 - LIABILITY INSURANCE FUND			55,174.37	55,174.37		
	07 - RECREATIONAL FACILITIES FUND			39,102.36	39,102.36		
	08 - SPORTS CORE			1,216.16	1,216.16		
	12 - CAPITAL PROJECTS FUND			8,002.68	8,002.68		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - NON-DEPARTMENTAL			5,142.60	5,142.60		
	01 - ADMINISTRATION CORPORATE			15,444.95	15,444.95		
	02 - FINANCE			773.51	773.51		
	03 - FIELDS			1,144.14	1,144.14		
	04 - CENTRAL PARK NORTH			556.50	556.50		
	05 - CENTRAL PARK			3,697.88	3,697.88		
	07 - FOREST GLEN PARK			320.54	320.54		
	09 - DEAN PROPERTY			97.38	97.38		
	10 - PROFESSIONAL SERVICES			3,087.50	3,087.50		
	15 - BUILDING/RECREATION CENTER			21,512.48	21,512.48		
	20 - CENTRAL PARK WEST			1,501.86	1,501.86		
	21 - FITNESS CENTER			3,398.79	3,398.79		
	25 - AQUATIC CENTER			7,229.55	7,229.55		
	30 - CHILDRENS PROGRAMS			950.00	950.00		
	31 - PRESCHOOL PROGRAMS			13.49	13.49		
	32 - YOUTH PROGRAMS			74.08	74.08		
	50 - PIONEER PROGRAMS			7.99	7.99		
	60 - SPECIAL EVENTS & TRIPS			2,640.57	2,640.57		
	71 - BUILDING/RACQUET CLUB			24,906.15	24,906.15		
	75 - TENNIS PROGRAMS			165.00	165.00		
	80 - MARKETING			14,602.29	14,602.29		
	90 - LIABILITY INSURANCE FUND			55,174.37	55,174.37		
	95 - CAPITAL PROJECTS FUND			8,002.68	8,002.68		

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
41120	ARJUN VALLURI	10/22/2020	12/21/2020	377.47	0.00	Paid	Y
41118	BREAKAWAY BASKETBALL INC	12/08/2020	12/21/2020	15,000.00	0.00	Paid	Y
41131	CARDMEMBER SERVICE	11/25/2020	12/28/2020	460.00	0.00	Paid	Y
41132	CARDMEMBER SERVICE	11/25/2020	12/28/2020	3,553.32	0.00	Paid	Y
41133	CARDMEMBER SERVICE	11/25/2020	12/28/2020	420.00	0.00	Paid	Y
41134	CARDMEMBER SERVICE	11/25/2020	12/28/2020	137.13	0.00	Paid	Y
41135	CARDMEMBER SERVICE	11/25/2020	12/28/2020	239.32	0.00	Paid	Y
41136	CARDMEMBER SERVICE	11/25/2020	12/28/2020	22.89	0.00	Paid	Y
41137	CARDMEMBER SERVICE	11/25/2020	12/28/2020	13,978.72	0.00	Paid	Y
41138	CARDMEMBER SERVICE	11/25/2020	12/28/2020	786.58	0.00	Paid	Y
41139	CARDMEMBER SERVICE	11/25/2020	12/28/2020	264.53	0.00	Paid	Y
41140	CARDMEMBER SERVICE	11/25/2020	12/28/2020	57.94	0.00	Paid	Y
41141	CARDMEMBER SERVICE	11/25/2020	12/28/2020	1,492.70	0.00	Paid	Y
41142	CARDMEMBER SERVICE	11/25/2020	12/28/2020	111.93	0.00	Paid	Y
41143	CARDMEMBER SERVICE	11/25/2020	12/28/2020	880.63	0.00	Paid	Y
41144	CARDMEMBER SERVICE	11/25/2020	12/28/2020	42.77	0.00	Paid	Y
41145	CARDMEMBER SERVICE	11/25/2020	12/28/2020	252.06	0.00	Paid	Y
41146	CARDMEMBER SERVICE	11/25/2020	12/28/2020	14.97	0.00	Paid	Y
41147	CARDMEMBER SERVICE	11/25/2020	12/28/2020	95.94	0.00	Paid	Y
41148	CARDMEMBER SERVICE	11/25/2020	12/28/2020	300.00	0.00	Paid	Y
41158	FIRST COMMUNICATION LLC	12/01/2020	12/29/2020	953.01	0.00	Paid	Y
41121	HOME DEPOT CREDIT SERVICES	11/03/2020	12/21/2020	361.19	0.00	Paid	Y
41122	HOME DEPOT CREDIT SERVICES	10/28/2020	12/21/2020	35.72	0.00	Paid	Y
41123	HOME DEPOT CREDIT SERVICES	11/24/2020	12/21/2020	24.43	0.00	Paid	Y
41124	HOME DEPOT CREDIT SERVICES	11/24/2020	12/21/2020	138.77	0.00	Paid	Y
41125	HOME DEPOT CREDIT SERVICES	11/03/2020	12/21/2020	59.88	0.00	Paid	Y
41126	HOME DEPOT CREDIT SERVICES	11/24/2020	12/21/2020	85.06	0.00	Paid	Y
41127	HOME DEPOT CREDIT SERVICES	11/17/2020	12/21/2020	(193.43)	0.00	Paid	Y
41128	HOME DEPOT CREDIT SERVICES	11/17/2020	12/21/2020	50.83	0.00	Paid	Y
41129	HOME DEPOT CREDIT SERVICES	11/17/2020	12/21/2020	74.97	0.00	Paid	Y
41130	HOME DEPOT CREDIT SERVICES	11/24/2020	12/21/2020	80.15	0.00	Paid	Y
41117	INTEGRAL CONSTRUCTION INC	12/11/2020	12/15/2020	190,787.00	0.00	Paid	Y
41159	JOUZAS JOKUBAUSKAS	12/18/2020	12/29/2020	258.00	0.00	Paid	Y
41150	VILLAGE OF OAK BROOK	12/09/2020	12/29/2020	105,000.00	0.00	Paid	Y
41153	VILLAGE OF OAK BROOK	12/10/2020	12/29/2020	1,066.56	0.00	Paid	Y
41154	VILLAGE OF OAK BROOK	12/10/2020	12/29/2020	10.00	0.00	Paid	Y
41155	VILLAGE OF OAK BROOK	12/10/2020	12/29/2020	21.24	0.00	Paid	Y
41156	VILLAGE OF OAK BROOK	12/10/2020	12/29/2020	88.68	0.00	Paid	Y
41157	VILLAGE OF OAK BROOK	12/10/2020	12/29/2020	32.48	0.00	Paid	Y
41119	VIRGINIA BENEN	12/02/2020	12/21/2020	125.00	0.00	Paid	Y

of Invoices: 39 # Due: 0
of Credit Memos: 1 # Due: 0

Totals: 337,741.87 0.00
Totals: (193.43) 0.00

Net of Invoices and Credit Memos:

337,548.44 0.00

01/13/2021 09:10 AM
User: nstrathdee
DB: Oak Brook Park L

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 12/15/2020 - 01/18/2021
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

Page: 2/2

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			5,007.31	0.00		
	02 - RECREATION FUND			31,616.30	0.00		
	06 - DEBT SERVICE FUND			105,000.00	0.00		
	07 - RECREATIONAL FACILITIES FUND			5,137.83	0.00		
	12 - CAPITAL PROJECTS FUND			190,787.00	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 - NON-DEPARTMENTAL			15,000.00	0.00		
	01 - ADMINISTRATION CORPORATE			3,213.25	0.00		
	02 - FINANCE			578.24	0.00		
	05 - CENTRAL PARK			714.08	0.00		
	06 - SADDLEBROOK PARK			114.98	0.00		
	09 - DEAN PROPERTY			66.95	0.00		
	15 - BUILDING/RECREATION CENTER			2,917.66	0.00		
	20 - CENTRAL PARK WEST			261.94	0.00		
	21 - FITNESS CENTER			303.25	0.00		
	25 - AQUATIC CENTER			1,354.90	0.00		
	26 - AQUATIC-RECREATION PROGRAMS			24.69	0.00		
	31 - PRESCHOOL PROGRAMS			14.97	0.00		
	32 - YOUTH PROGRAMS			8.99	0.00		
	50 - PIONEER PROGRAMS			7.99	0.00		
	60 - SPECIAL EVENTS & TRIPS			13,263.56	0.00		
	71 - BUILDING/RACQUET CLUB			975.08	0.00		
	75 - TENNIS PROGRAMS			2,220.91	0.00		
	80 - MARKETING			720.00	0.00		
	94 - DEBT SERVICE FUND			105,000.00	0.00		
	95 - CAPITAL PROJECTS FUND			190,787.00	0.00		

Providing the very best in park and recreational opportunities,
facilities, and open lands for our community.



Oak Brook
Park District
A National Gold Medal Agency



2019/2020 Annual Report



Oak Brook
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www.obparks.org

[f /obparks.org/](https://www.facebook.com/obparks.org/)

Oak Brook Park District

A National Gold Medal Agency



2019/2020 Annual Report

Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.



Vision:

To provide a diverse range of opportunities designed to keep the members of the Greater Oak Brook Community happy, fit and active. By maintaining fiscally responsible practices and focusing on communication, environmental stewardship, diversity, equity, inclusion, and accessibility, the Oak Brook Park District works to help our community as a whole be its very best and feel its very best.

About This Report

This report highlights progress, accomplishments, goals, and initiatives of the Oak Brook Park District, as outlined in our 2016 and 2020 Strategic Plans.

The report follows our five **STRATEGIC INITIATIVES**, developed through our Strategic Planning process. They focus on developing a tactical and adaptive working plan linking our mission, vision, and core values with policy making and organization. This will ensure the operational goals for the next three years fall within the parameters of our mission and vision.

5 STRATEGIC INITIATIVES



To ensure that the very best facilities are accessible and available.



To provide the very best in parks and open space to our constituents and to be a community leader in environmental conservation and stewardship.



To provide an all inclusive range of the very best passive and active recreational programs and opportunities to our entire community.



To foster a diverse work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.



To prioritize the fiscally responsible use of resources in all aspects of our operations.

To ensure that the very best facilities are accesible and available.



Progressive Upgrades

The Tennis Center completed the HVAC #3 replacement and back-lounge remodeling project which will improve energy efficiency and customer experience.

Forest Glen Park playground, for 2-5 year olds, was replaced with new, colorful, and educational play equipment. The old playground was donated to "Kids Around the World," a nonprofit organization that renovates the play equipment and installs them in impoverished communities.



Listening to our Community

Staff met community needs by offering Pre-K extended day for 4 and 5 year old children entering kindergarten. This provided families with a full day option during the summer months.

Just Keep Swimming!

Swim lessons saw an increase in registration across all three seasons in 2019-2020. The District's instructors provide swim instruction enhancing children's water safety, increasing confidence, and providing healthy exercise and fun! Prior to shutting down for COVID-19 in March, we were on pace to have at least **4600 registrations for the year - an increase of over 6%.**

Foot Golf

In addition to the Disc Golf Course at Central Park, a **nine-hole Foot Golf Course** was added in 2019. The course is easy to find and follows much of the same terrain as disc golf.

To provide an all inclusive range of the very best passive and active recreational programs and opportunities to our entire community.



Bath and Tennis Club at the Village Sports Core

The agreement to manage the Oak Brook Bath & Tennis pools for the Village of Oak Brook was again a positive venture, featuring a member appreciation event to cap off the season. The success of the season prompted the Village to invest in major upgrades to the facility, including a new gutter system, new pool surfacing, a new filtration system, and upgraded chemical delivery tanks for the 2020 season and beyond.

Quality Results

Aquatics staff worked to create efficiencies by revamping staff training and operational reports.

To foster a diverse work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.



To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



Sports Core Soccer Fields

The Athletic Department took over management of the Sports Core Soccer Fields. There are a total of 9 soccer fields for all ages.



Protecting Pollinators

Sustainability and environmental stewardship are key strategic initiatives of the Oak Brook Park District. Establishing natural areas in parks and creating habitats for animals and insects continues in the Parks Department. To bolster the Monarch Butterfly Waystation habitat, staff planted additional Milkweed along Ginger Creek at Central Park. In order to focus sustainability efforts district-wide, a Sustainability Team was formed in 2019. The team's initial challenge was better management of recycling practices in the parks and facilities through training and education. From there, the team began to consider bringing sustainable opportunities to both staff and patrons.

Supporting One Another

Part-Time Staff Relief Fund

Once the stay-at-home order was put into place due to COVID-19, the Oak Brook Park District had to close down the building. This significantly impacted our daily operations. Due to the current circumstances at the time, unfortunately, the park district had to lay off all of their part-time employees.

To help off-set some of these hard times for our part-time team, the Oak Brook Park District Foundation started a relief fund to support paying rent, bills, medical expenses, groceries, etc. to any of our part-time staff members that have been impacted by this lay off.

Sponsors, partners, and community members came together and raised \$2,775.00. In addition to these funds, we received Jewel Osco gift cards in the amount of \$700.00. These were provided to staff that applied for the scholarship.

Family Aquatic Center Scoreboard

The Oak Brook Park District STARS Swim Team partnered with the Oak Brook Park District Foundation to fundraise for a timing system and scoreboard for the Oak Brook Park District. The swim team also hosted a Swim-A-Thon to support the cause. From the support of the community, STARS Swim Team, and Foundation, over \$7,750.00 was raised to purchase a new scoreboard and timing system for the Family Aquatic Center.

Central Park North Acquisition

"A Referendum to Preserve Oak Brook's Limited Green Space"

As a result of a 2018 referendum, the Oak Brook Park District was able to purchase the 34-acre parcel of land north of Central Park. The planning process for the site included input from the Oak Brook community, focus groups, professional engineers, and architects.

November 6, 2018

Oak Brook Park District
Open Space Referendum



The result of that process was a development plan which includes looping walking trails, illuminated soccer fields, paved parking for 200 vehicles, picnic shelters, fitness stations, bag-toss games, and basketball courts. The project went to bid in the spring of 2020, with construction beginning shortly thereafter.



Awards

The Family Aquatic Center lifeguards received a 5 star audit evaluation, the highest ranking to be received, from Starguard Elite, LLC, an internationally recognized leader for training and assessing lifeguard skills.

PUBLIC RELATIONS AWARDS

- The Skyline Award in Public Affairs from the Public Relations Society of America.
- The Golden Trumpet Award for Community Relations from the Publicity Club of Chicago.

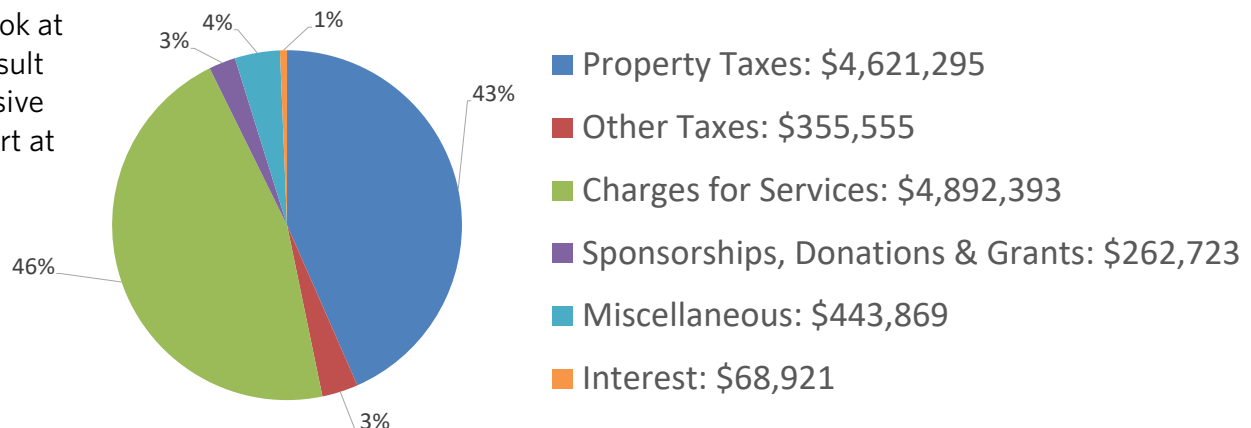


Agency Financial Recap

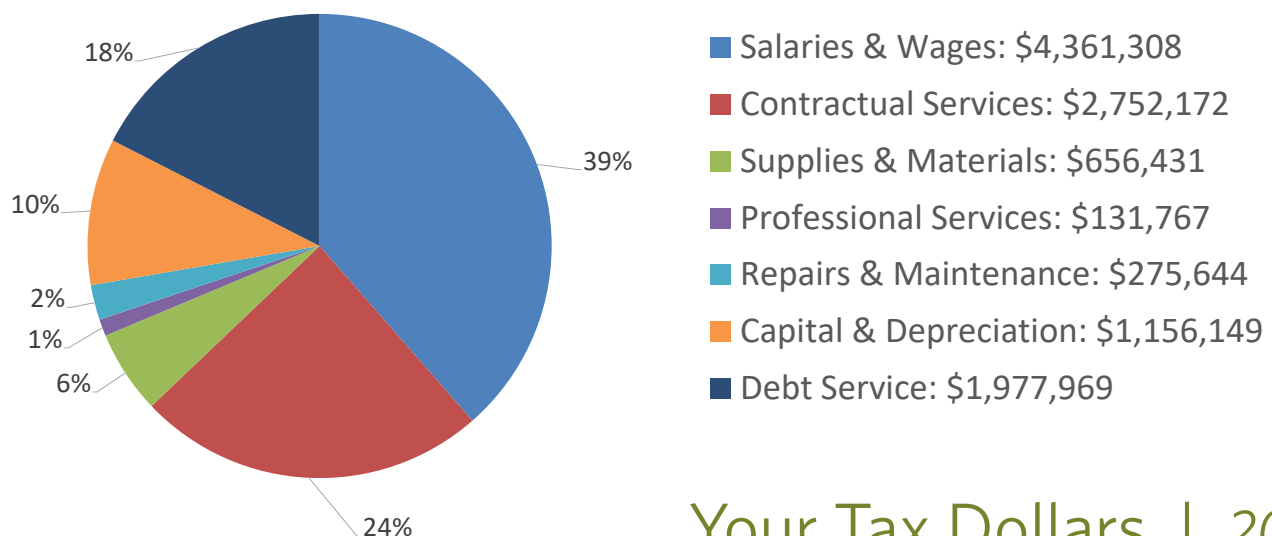
The annual operating budget produces revenue which contributes to capital replacements and improvements such as field maintenance, ballfield work, and facility repairs.

2019/2020 Revenues by Source

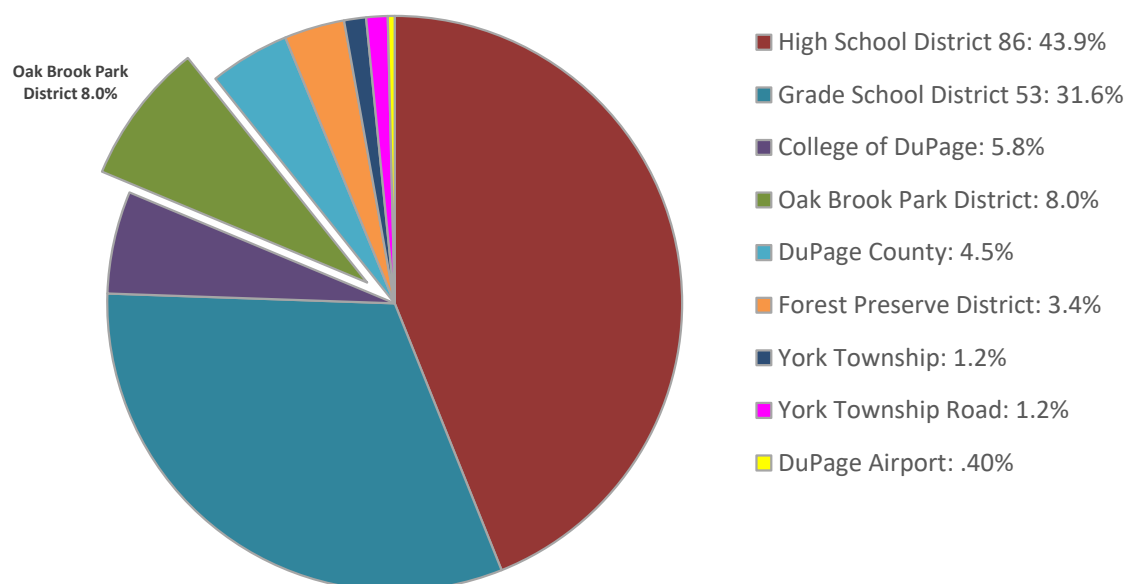
For a more in-depth look at agency financials, consult the 2020 Comprehensive Annual Financial Report at www.obparks.org.



2019/2020 Expenditures by Allocation



Your Tax Dollars | 2019



To prioritize the fiscally responsible use of resources in all aspects of our operations.



OAK BROOK PARK DISTRICT ANNUAL REPORT 2019-2020



HAPPY | FIT | ACTIVE





Oak Brook
Park District
www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151
Providing the very best in park and recreational
opportunities, facilities and open lands for our community.

Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: January 11, 2021
Re: December 2020/January 2021: Communications, IT & Administration

December Board Meeting Follow Up:

Time Off Benefits – Sick Time

Staff is recommending the cap on sick time be increased from 280 hours to 960 hours. This increase does not impact the Park District; however, it does allow the employee to invest in IMRF service credits upon retirement.

Winter Lights at Central Park

To date, \$2600.00 has been donated to the Greater Oak Brook Chamber of Commerce's Coronavirus Relief Fund. The lights will be available for display until February 28, 2021.

Candidate Filing

Two candidates filed for the two Board of Commissioners positions. Thank you for your dedication and service Sharon Knitter and Ivana Ivkovic.

January Board Meeting Discussion Points:

Annual Report

This 2019-2020 Annual Report includes only 2 months of COVID-19, March and April.

Ford Explorer SUV

This SUV purchase has been deferred the past 3 years and will be purchased with North Fields funding. With new additional fields, another vehicle is needed. Facilities will be now use the 20-year old SUV.

Market Based Salary Range Adjustments

The range adjustments this year are 1.9%. This is only an adjustment of salary ranges for job titles, it does not dictate the salary increase for each job title.

IT Report:

A free ticketing system was setup to keep the Winter Lights at Central Park a socially distanced event. We used Eventbrite to manage all the ticketing aspects. So far 35,000 tickets have been acquired for the event through the system.

Updates from several of our software vendors were installed in preparation for the end of public security updates for Java SE. This affected the credit card chip readers and several other parts of ActiveNet.

Corporate and Community Relations:

Sponsorships: \$10,000.00

Advertising: \$0.00

Vendors: \$450.00

In-Kind Donations: \$100.00

Oak Brook Park District Foundation: \$1,500.00

Total Amount for November: \$12,050.00

Marketing & Communications Report:

Facebook Analytics

Total Likes: 3,102 (up 72)

Posts: 17

Total Reach (organic and paid): 6,298

Instagram Analytics

Total Followers: 1,244 (up 39)

Posts: 11

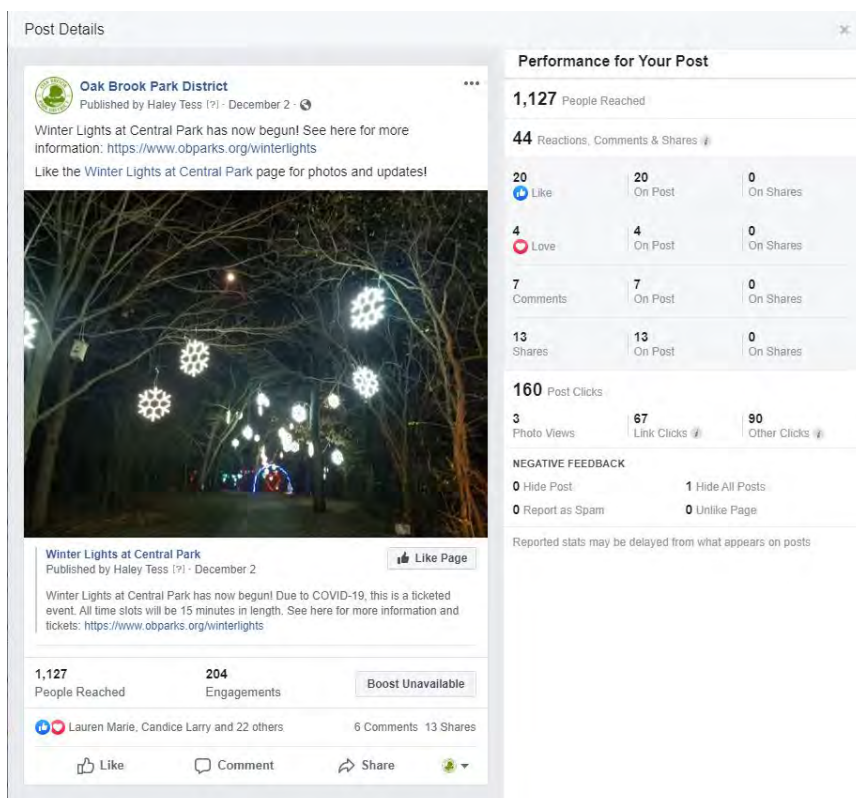
Top Post Reach: 196

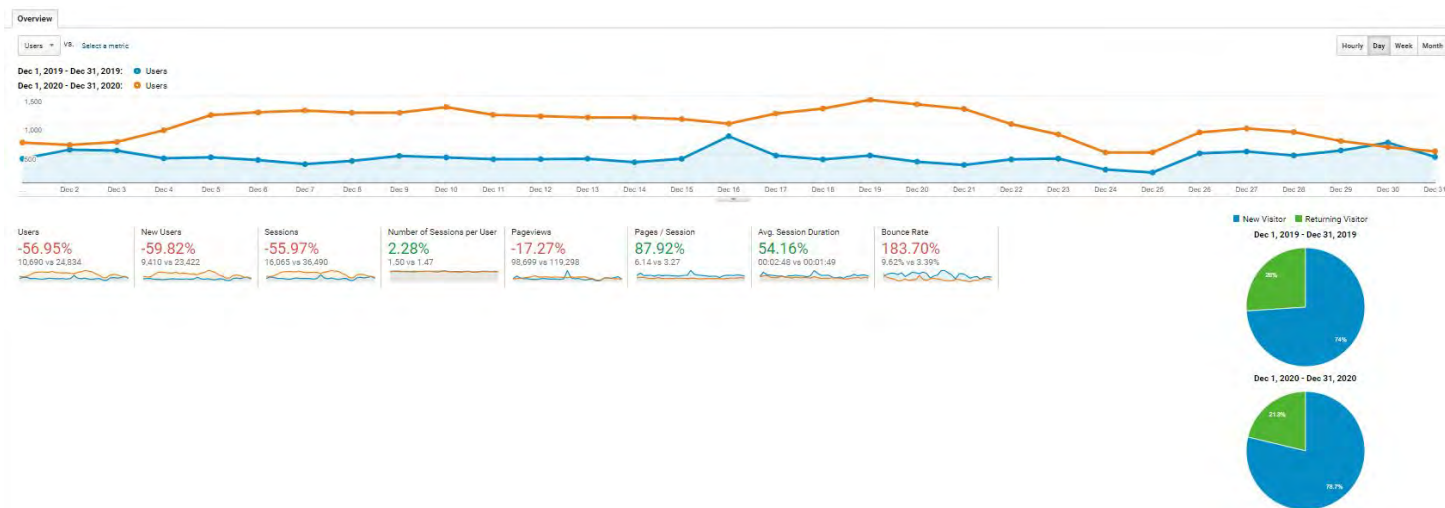
Twitter Analytics

Total Followers: 1,079 (down 2)

Posts: 9

Top Post Impressions: 228





December 2020 Top pages*

1. Winter Lights
2. Obparks.org
3. Special Events
4. Facilities/Central Park
5. Facilities/Family Recreation Center
6. Program Guide
7. Reserve
8. Programs/Aquatics
9. Programs/Tennis Programs
10. Membership Opportunities

December 2020 Top Products*

1. Reindeer Egg Droppings
2. Holiday Express 7:00pm
3. Dare to Tri Series
4. Pee Wee Sports February, Thursdays
5. Pee Wee Sports January, Thursdays

obparks.org Acquisition Value*

Referral Percentage Values	Dec. 2020	Dec. 2019
Direct:	27.9%	33.7 %
Organic Search:	59.6%	55.7%
Social:	8.4%	3%
Referrals:	4.1%	7.5%

obparks.org Ecommerce Overview – December 2020*

	December 2019	December 2020
Total Revenue	\$136,177	\$24,688
Transactions:	691	207
	2020	2019
Year to date total	\$682,863	\$965,044



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: January 13, 2021
Re: December 2020 Financials

General Fund

We have now completed eight months of our current fiscal year. Year-to-date (YTD) revenues, expenditures, and transfers-out in this fund equal \$2,304,706, \$1,376,963, and \$0, respectively. This is resulting in a YTD net surplus of \$927,742; which is a \$247,607 increase over last year's YTD net surplus of \$680,136. Following is additional commentary:

- **Revenues-** Total current YTD revenues are ahead of budgeted expectations and slightly lower than prior year's YTD actuals. Although property tax revenues have increased approximately \$80,000, daily fee revenue at our Family Recreation Center (FRC) and rental revenue at our Central Park West (CPW) facility have decreased significantly when compared to the prior year. Outdoor field rentals at our Central Park and Central Park North have also increased when compared to the prior year.
- **Expenditures-** Total current YTD expenditures are not only favorable when compared to the annual budget (49%), but they have also decreased \$257,898 when compared to the prior year. All departments are currently reflecting decreases over prior year with the largest decreases occurring in our FRC and Central Park departments. We have benefitted from significant cost savings in part-time wages (\$140,933), which are partially offset by increased health insurance costs and full-time wages. Costs have also decreased for employee training, equipment repair and maintenance, general maintenance, and equipment rental.

Recreation Fund

YTD revenues, expenditures, and transfers out in this fund equal \$1,704,477, \$1,729,094 and \$0, respectively. This is resulting in a YTD net deficit of \$24,617, which is a \$845,997 decrease over prior year's YTD net surplus of \$821,381. Following is additional commentary:

- **Revenues-** Similar to our general fund, this fund is benefitting from an increase in property tax receipts (\$93,864). In December we also received a \$10,663 reimbursement from DuPage County for COVID-19 expenditures. Of this total, \$6,209 was recorded in this fund and the remaining amount has been recorded in the General and Tennis Center funds. As previously discussed, many of our other departments are experiencing significant revenue decreases due to the suspension and/or curtailing of various programming due to the ongoing COVID-19 restrictions. In total, YTD revenues have decreased \$1,273,716 when compared to the prior fiscal year.
- **Expenditures-** Year-to-date expenditures across the majority of our departments are favorable against the annual budgets and, in total, have decreased \$427,718 when compared to the prior year. The majority of the cost savings are being driven by our Fitness and Aquatics departments. These departments are benefitting from significant cost savings with part-time wages (\$308,252), credit card processing fees (\$17,776),

equipment and washer/dryer repairs, towel supplies, utility costs, training costs and various pool commodity costs.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,178,627 and \$803,123, respectively. This is resulting in a YTD net surplus of \$375,504; which is a decrease of \$37,030 when compared to last year's YTD net surplus of \$412,534. Following is additional commentary:

- **Revenues-** Total YTD revenues have decreased approximately \$344,168 due to the temporary closure of the tennis center and cancellation of programming earlier in the fiscal year. With tennis memberships on hold for an extended period of time, related revenues have decreased from \$193,281 in the prior year, to \$117,569 in the current year. Daily court time revenues have also decreased from \$116,632 to \$81,629. Private and group lesson revenue account for an additional decrease of approximately \$163,025.
- **Expenses-** Total YTD expenses are favorable against the annual budget and have also decreased \$307,138 (28%) when compared to the prior year. This fund has also experienced significant decreases in part-time wages (\$151,601), special event costs, contracted maintenance/repair costs and utility costs. In addition, capital expenditures are being curbed for the remainder of the fiscal year and several of the previously budgeted projects are being deferred to the subsequent fiscal year.

FINANCE OPERATIONS:

- Nancy processed accounts payable and generated the January 2021 warrant report. She also updated her procedures for generating the year-end Forms 1099 due to recent IRS changes.
- Marco submitted a reimbursement request to FEMA in the amount of \$20,267. This request is for unreimbursed COVID-19 expenditures incurred during 2020. He also worked on rolling-forward the five-year capital improvement plan.

HUMAN RESOURCES:

- Linda prepared and filed the 4th quarter 2020 payroll tax return and has been working on reviewing the form W-2 payroll information.
- Linda processed the opening of the payroll 2021 calendar year in BS&A and processed the 2021 paid time off employee allocations.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: January 8, 2021
Re: Recreation & Facilities Report

Recreation

- Holiday Express took place on Thursday, December 17. It was SOLD OUT with 135 participants!
- We had 52 participants get in the holiday spirit with the Reindeer Egg Droppings.
- The Turf field has been getting used by soccer clubs throughout December.
- Karen's weekly Wednesday morning virtual Coffee Break remains popular with the Pioneers. The Pioneers have also continued to walk outdoors with the Trail Kickers weekly on Mondays.
- Coach Steve is still conducting 1 on 1 pickleball sessions. We were seeing an average of 8 participants a week.
- We will be offering individual basketball hoop reservations to members and guests within the month of January.

Aquatics

- Private swim lessons remain popular. In December and January, 94% of lessons offered were filled.
- Aquatic Parties are being given a full reset to increase focus on customer experience vs. booking as many parties as possible. To increase quality, all pizzas will now be from Giordano's and all parties will be given a dedicated room and staff. While this will reduce the overall number of available party reservations, the intention is to increase sales through increased quality.
- Staff is planning to resume programming on the 18th, pending a return to Tier 2. Returning programs will include Fluid Running, adult exercise classes, STARS Swim Team, and Masters Swim team.
- Staff is looking into replacing the plexiglass on Splash Island with custom stainless-steel railing to improve lifeguard sightlines, overall appearance and the durability of the facility.

Fitness

- The Dri Tri Series has 24 participants registered for the eight event, year-long series. The first event of the series is Tackle the Tri, on February 7th.
- Fitness and track reservations have increased significantly in the past month. We are working to expand reservation availability to meet the demand.
- Staff is working on creating "Virtual Group Fitness Parties."
- Staff is developing concepts to revamp and promote personal training revenue and services.
- Staff worked with marketing to develop an e-blast that focused on member retention. The e-blast highlighted our Monthly Membership Challenge, cleaning and safety protocols, and encouraged non-active members to activate their membership. We have reactivated 28 memberships since the e-blast was sent on Tuesday, December 29th.
- Our new Monthly Membership Challenge is underway! Leaderboards have been posted on our cardio equipment screens.

Facilities

- RPZ pressure relief valve was replaced due to failure over winter break.
- In-house maintenance staff repairs this month included:
 - New motor in the ice machine
 - Pool heater

- Heat control switch in the IT/Marketing office
 - Exhaust fans over Studio C to improve air circulation and temperature control.
 - Family Aquatic Center kitchen hot water heater
- Inquiries for Central Park West rentals increased significantly over the holidays.
- Kate is continuing to pursue new relationships to create a “preferred vendor” list at Central Park West.

Tennis

- With the programming on pause due to Tier 3 restrictions the Tennis Center generated \$28,000 from court sales and \$37,500 from private lessons.



Oak Brook Park District Membership and Usage Statistics

Membership Data							
	July	August	September	October	November	December	Total
Membership Packages	298	93	72	70	55	54	642
Members Activated	547	175	134	123	95	117	1,191
Reservations Made							
	July	August	September	October	November	December	Total
Fitness Center							
Reservations Made	1,470	2,088	2,187	2,623	2,394	2,729	13,491
Total Reservations Available	3,668	4,214	4,074	4,270	3,642	3,456	23,324
	40%	50%	54%	61%	66%	79%	58%
	July	August	September	October	November	December	Total
Track							Total
Reservations Made	551	685	640	1,021	1,015	1,374	5,286
Total Reservations Available	2,620	3,010	2,980	3,050	2,830	2,880	17,370
	21%	23%	21%	33%	36%	48%	30%
	July	August	September	October	November	December	Total
Group Fitness							
Reservations Made	563	765	816	932	894	652	4,622
Total Reservations Available	1,016	1,392	1,488	1,488	1,656	3,260	10,300
	55%	55%	55%	63%	54%	20%	45%
Total Usage*	July	August	September	October	November	December	Total
	5,055	4,618	3,555	3,964	4,284	4,283	17,192

Notes: Tier 3 began Nov 20

Reduced fitness reservations from 14 per hour to 12 per hour

Virtual group fitness began- increasing availability to 20 per class instead of 8/ no classes Nov 20/21, Dec 25, 25, 31, Jan 1

Closed Thanksgiving

Closed Christmas

Reduced hours on Dec 24 and 31

***Total Usage includes all ACTIVE transactions (sales, check ins, memberships, lockers, and other misc)**

Fitness, track and group fitness reports are from UPACE



Oak Brook Park District Aquatic Center Usage and Revenue

December Usage			
	Reservations	Member Visits	Rentals
Splash Island	0	Front	0
Leisure Pool	299	Desk	0
Lap Pool	1,331	Check-In	31
Total	1,630	N/A	31

December Revenue				
	Reservations	Rentals	Programming	Total
December 1-6	<i>now</i>	\$844.20	\$3,057.00	\$3,901.20
December 7-13	<i>collected</i>	\$1,061.60	\$3,057.00	\$4,118.60
December 14-20	<i>at</i>	\$925.60	\$3,058.00	\$3,983.60
December 21-27	<i>front</i>	\$581.70		\$581.70
December 28-31	<i>desk</i>	\$446.65		\$446.65
Total	\$0.00	\$3,859.75	\$9,172.00	\$13,031.75

December Programming			
	Availability	Registrations	Revenue
Fluid Running	0	0	\$0.00
Fluid Running Drop-In	0	0	\$0.00
Masters*	0	0	\$0.00
STARS Stroke Clinic	0	0	\$0.00
Private Lessons	130	122	\$9,172.00
Total			\$9,172.00



Oak Brook Park District Aquatic Center Party Statistics

2020 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	6	15	8	0	0	0	0	0	0	0	0	0	29
Super Splash Birthday	6	3	1	0	0	0	0	0	0	0	0	0	10
Group (by day)	4	2	2	0	0	0	0	0	0	7	1	0	16
Private (indoors only)	3	5	3	0	0	0	0	0	0	0	0	0	11
Private (indoor/outdoor combo)	0	0	0	0	0	0	0	1	0	0	0	0	1
Splash Island Birthday	0	0	0	0	0	0	28	46	9	0	0	0	83
Camp Rentals	0	1	0	0	0	0	0	0	0	0	0	0	1
Lane Rental (lap only)	2	4	0	0	0	0	16	1	35	37	31	31	157
Scout	1	2	1	0	0	0	0	0	0	0	0	0	4
Total # Parties	22	32	15	0	0	0	44	48	44	44	32	31	312

2019	37	25	44	36	46	53	52	38	20	27	37	25	440
2018	47	44	48	57	47	60	49	40	36	26	23	25	502

[illegible]



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2019/2020 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	192	190	153	142	192	178	69	32	0	13.5	36.5	0	1,197	1,307
Revenue	\$13,832	\$12,280	\$6,813	\$11,885	\$17,585	\$16,962	\$6,568	\$3,308	\$0	\$1,163	\$2,763	\$0	\$93,156	\$101,248

Athletic Field Usage 2019/2020 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	254	251	161	153	163	141	6	0	0	0	0	0	1,128	971
Revenue	\$10,650	\$8,338	\$3,150	\$4,838	\$7,075	\$8,697	\$150	\$0	\$0	\$0	\$0	\$0	\$42,897	\$17,263

Athletic Field Usage 2019/2020 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	155	200	167	101	153	65	0	0	0	0	0	0	841	572
Revenue	\$3,487	\$3,997	\$1,036	\$1,633	\$6,438	\$6,678	\$0	\$0	\$0	\$0	\$0	\$0	\$23,268	\$5,719

Grand Total Hours:	3165	2850
Grand Total Revenue:	\$159,321	\$124,230

Athletic Field Usage 2020/2021 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	162	165	161	193	190	109	98					1,077	1,197
Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210	\$5,763	\$10,323					\$96,021	\$93,156

Athletic Field Usage 2020/2021 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	2,189	2,385	2,078	2319	2,401	429	0					11,800	1,128
Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385	\$3,498	\$0					\$167,415	\$42,897

Athletic Field Usage 2020/2021 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	274	224	157	211.25	208	40	0					1,113	841
Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215	\$1,873	\$0					\$33,818	\$23,268

YTD Total Hours:	13,990	3,166
YTD Total Revenue:	\$297,254	\$159,321



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: January 11, 2021
Re: Board Report

- Negotiations are continuing between the Park District and the Illinois Tollway for the purchase of a strip of land at Dean Nature Sanctuary.
- Staff met with a lighting consultant to investigate upgrading parking lot and other lighting at Central Park to efficient LED units. If pursued, the upgrades would take advantage of rebates from ComEd.
- Staff continues to monitor and maintain the Winter Lights at Central Park. To date, the equipment has performed well with few repairs and maintenance required.
- Fall field work has been completed at Central Park, the Sports Core, and the North Fields. In early spring, the areas which were dormant seeded in November will be fertilized first to promote seed germination.
- Concrete parking stops were installed at the gravel parking lot at the end of Kensington Rd. and along the soccer field parking lot at Central Park.
- Bob and Haley prepared an educational session about sustainability teams for the upcoming IPRA/IAPD virtual conference.
- The ice rink and sled hill have been open for use as the weather has allowed. Staff inspects and maintains the sites daily.
- Please see the agenda history for a recommended vehicle purchase.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: REVISION TO PERSONNEL POLICY MANUAL
SECTION 3.10 TIME-OFF BENEFITS – SICK TIME**

AGENDA No.: 7 A

MEETING DATE: JANUARY 18, 2021

STAFF REVIEW:

Human Resource Manager, Linda Noonan:

Handwritten signature of Linda Noonan in blue ink.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in blue ink.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The current Sick Time Policy (approved by the Board of Commissioners on March 16, 2020) allows for an employee to accrue a maximum of 280 hours of unused sick time from year to year. Any hours accrued in excess of 280 hours are lost to the employee and deposited in the Sick Bank. The District does not payout accrued sick hours when an employee terminates.

However, an employee could earn additional IMRF service credit for unused sick hours if:

- The employee is eligible to draw a pension within 60 days of leaving the District and begins doing so within 12 months of terminating employment with the District; OR
- The employee dies while participating in IMRF and a surviving spouse pension is payable.

One month of service credit may be earned for every 160 hours of unused sick time. There is no additional cost to the District if an employee uses accrued sick hours to earn additional service credit.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The proposed revision to the Sick Time Policy increases the maximum sick hour accrual from 280 hours to 960 hours. This would allow an employee to earn up to 6 months of additional IMRF service credit, versus only 1.75 months under the current maximum accrual of 280 hours.

Board approval is requested to increase sick hour accrual from 280 hours to 960 hours, beginning with the 2020 sick hours rollover.

ACTION PROPOSED:

A motion and a second to approve the revision to personnel policy manual section 3.10 Time-off benefits – Sick Time thereby increasing the sick hour accrual from 280 hours to 960 hours, beginning with the 2020 sick hours rollover.

SECTION 3.10 Sick Time

It is the policy of the District to provide all eligible employees with a paid sick time benefit in the event of incidental or brief absences due to the employee's illness or the illness of an immediate family member. The benefit for eligible employees should not be considered a privilege to be used at the employee's discretion, and no attempt should be made by the employee to utilize all available sick days under false pretenses. Falsification of the reason for use of paid sick leave shall be considered grounds for corrective discipline, up to and including termination of employment.

Eligibility: Full-time employees are eligible for paid sick time pursuant to the terms and conditions described below. Part-time and certified professional instructor employees are not eligible for paid sick time. Paid sick time shall be used in the event of actual sickness or illness of the employee or of someone in the employee's immediate family, or to attend a medical, dental, or other sickness-prevention appointment. "Immediate family" in regards to this policy is defined as the employee's child, spouse, domestic partner, sibling, parent, stepparent, grandchild, grandparent, mother-in-law, father-in-law and stepchild, as well as the employee's spouse's sibling and grandparent.

Approval and Accrual of Sick Time: All paid sick leave must be approved by the employee's immediate supervisor or the Executive Director. Unused sick leave may be accrued from year to year, however, no more than ~~35-120~~ sick days or ~~960 280~~ hours of sick time, may rollover for use in the subsequent year. All full-time employees will earn 4 hours of sick leave for each calendar month employed by the District.

Request for Sick Time: In order for an eligible employee to receive paid sick time, the employee must notify his/her immediate supervisor as soon as practical of the illness and of the approximate length of absence required. Whenever possible, the employee should notify his/her immediate supervisor at least one hour before the time set for beginning daily duties. The employee shall further notify the supervisor prior to leaving his/her home during approved sick time. **An employee using three or more consecutive days of sick time may be required by the immediate supervisor to submit a physician's statement certifying the illness.** Any employee claiming illness under false pretenses shall be subject to corrective discipline, including termination of employment.

Separation or Retirement: An employee is not entitled to any payment for unused sick time that may be remaining at the time of the employee's voluntary or involuntary separation from the District.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 21-0215: AN ORDINANCE TRANSFERRING FUNDS TO AND FROM SEVERAL PARK DISTRICT FUNDS.

AGENDA No.: 8. A.

MEETING DATE: JANUARY 18, 2021

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

Included in the fiscal year 2020-2021 adopted budgets, are several operating transfers between our Corporate (General), Recreation, Debt Service, Capital Projects, and Liability Insurance Funds. The purposes of these transfers are to provide funding for our current year capital purchases and improvements, estimated unemployment compensation benefits, as well as the repayment of existing outstanding long-term debt.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The accompanying ordinance authorizes the transfer of funds between our Corporate (General), Recreation, Debt Service, Liability Insurance and Capital Project Funds for fiscal year 2020-2021.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 21-0215

**AN ORDINANCE TRANSFERRING FUNDS TO AND FROM
SEVERAL PARK DISTRICT FUNDS**

WHEREAS, the first six months of fiscal year 2020-2021 of the Oak Brook Park District have elapsed; and

WHEREAS, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

WHEREAS, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1: Funds in the amounts listed in Exhibit A, which were appropriated in the Budget and Appropriation Ordinance for fiscal year 2020-2021 for the Corporate (General) and Recreation Funds, are hereby transferred to the Debt Service, Liability Insurance, and Capital Project Funds, with the Debt Service, Liability Insurance and Capital Project Funds increased to the extent so transferred as listed in Exhibit A.

Section 2: This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict, so that this Ordinance shall have full force and effect as written.

PASSED AND APPROVED This 15th Day of February, 2021.

AYES: _____

NAYS: _____

ABSENT: _____

Approved:

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

Exhibit A

Fund	Operating Transfer Out	Operating Transfer In	Purpose
General	\$ 250,000.00		-To fund FY 2020/2021 capital purchases & improvements
Capital Project		\$ 250,000.00	
General	\$ 135,742.00		-To fund FY 2020/2021 debt service payments on our General Obligation Bonds, Series 2016, and 2020 Promissory Note
Debt Service		\$ 135,742.00	
Recreation	\$ 177,973.00		-To fund FY 2020/2021 debt service payments on our Debt Certificates, Series 2018 and 2020.
Debt Service		\$ 177,973.00	
General	\$ 6,300.00		-To fund estimated FY 2020/2021 unemployment compensation benefits, due to the layoff of personnel due to COVID-19
Recreation	\$ 23,700.00		
Liability Insurance		\$ 30,000.00	
Totals:	\$ 593,715.00	\$ 593,715.00	



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE NO. 21-0216: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA No.: 8 B

MEETING DATE: JANUARY 18, 2021

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

A handwritten signature in cursive script, appearing to read "Laure Kosey", written over a horizontal line.

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next executive meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recording is now over 18 months in age.

April 15, 2019

Ordinance 21-0216 authorizes the destruction of the verbatim record of the above listed meeting.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 21-0216
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio tape; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

April 15, 2019

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of audio tapes, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 15TH DAY OF FEBRUARY, 2021

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: PROPOSED ADJUSTMENT TO FT PAY GRADES

AGENDA No.: 8 C

MEETING DATE: JANUARY 18, 2021

STAFF REVIEW:

Linda Noonan, Human Resource Manager:

A handwritten signature in cursive script, appearing to read "Linda Noonan".

RECOMMENDED FOR BOARD ACTION: Laure Kosey, Executive Director:

A handwritten signature in cursive script, appearing to read "Laure Kosey".

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

HR Source developed a pay grade structure for the District's full-time positions, effective May 1, 2013. Each year they gather and analyze data from internal and external sources to provide general industry structure adjustment recommendations. Their recommended annual adjustments have averaged 1.9% since then.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

HR Source is recommending a 1.9% adjustment, effective May 1, 2021.

ACTION PROPOSED:

For Review and Discussion only.

Oak Brook Park District
Pay Grades
Effective: May 1, 2021*

Pay Grade	FLSA	Job Title	Minimum	Midpoint	Maximum
13		Hold for Future Restructuring	132,277.96	165,347.46	198,416.96
			63.60	79.49	95.39
12	E	Executive Director	116,443.65	145,552.18	174,662.82
			55.98	69.98	83.97
11	E	Deputy Director	102,501.86	128,126.26	153,751.73
			49.28	61.60	73.92
10	E	Chief Financial Officer	90,231.13	112,787.86	135,345.65
			43.38	54.22	65.07
9	E	Director of Parks and Planning	79,428.03	99,283.71	119,142.57
			38.19	47.73	57.28
8	E	Superintendent of Aquatic and Maintenance Operations	69,918.75	87,397.64	104,879.71
	E	Superintendent of Enterprise Operations	33.61	42.02	50.42
	E	Superintendent of Facilities			
	E	Superintendent of IT and Communications			
	E	Superintendent of Recreation			
7	E	Finance Manager	61,548.59	76,934.68	92,322.89
	E	Human Resource Manager	29.59	36.99	44.39
	E	Marketing & Communications Manager			
6	NE	Building Engineer	54,180.85	67,724.21	81,269.69
			26.05	32.56	39.07
5	E	Administrative Services Specialist	47,693.70	59,616.85	71,540.01
	E	Corporate & Community Relations	22.93	28.66	34.39
	E	Graphic Designer			
	E	Recreation Manager Adult Programs			
	E	Recreation Manager Athletics			
	E	Recreation Manager Youth Programs			
4	E	Fitness Supervisor	41,984.31	52,480.13	62,974.88
	E	FRC Facility Supervisor	20.18	25.23	30.28
	NE	Landscape Specialist			
	E	Lead Aquatic Supervisor			
	NE	Park Specialist			
	E	Tennis Center Assistant Manager			
3	E	Aquatic Supervisor	36,958.40	46,197.47	55,436.54
	NE	Registration Coordinator	17.77	22.21	26.65
2	NE	Building Technician	32,534.37	40,667.17	48,799.96
	NE	Park District Lead Custodian	15.64	19.55	23.46
	NE	Park Technician			
	NE	Facility Coordinator			
1	NE	Park District Custodian	28,638.05	35,797.03	42,957.07
			13.77	17.21	20.65

*NOTE: Per HR Source (formerly Management Association of IL), 1.9% market adjustment increase over May 1, 2020.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: PURCHASE OF FORD EXPLORER THROUGH THE SUBURBAN PURCHASING COOPERATIVE (SPC) (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING).

AGENDA NO. 8 D

MEETING DATE: JANUARY 18, 2021

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Included in the Park District's vehicle fleet is one 2010 Ford Explorer sport utility vehicle. The SUV is used frequently by staff from most of the park district departments. Uses include transport of program materials and equipment, pickup of equipment and supplies from vendors, visiting and monitoring park sites and programs, and transportation to conferences, meetings, and park functions.

The Park District recently added 34 acres of property which requires increased resources to maintain. An additional SUV will allow staff to transport materials and equipment more efficiently, perform site visits to parks and fields, and provide a much-needed supplemental means of transportation for the park district.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District is seeking to purchase a 2021 Ford Explorer sport utility vehicle through the Suburban Purchasing Cooperative, a competitively bid joint purchasing consortium compliant with ILL COMP. STAT. ANN §220/2. This provision satisfies the bid requirement of the State of Illinois.

The Suburban Purchasing Cooperative is a joint purchasing program sponsored by the Northwest Municipal Conference (NWMC), DuPage Mayors & Managers Conference (DMMC), South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL). Together the SPC represents 145 municipalities and townships in northeastern Illinois.

The Park District is seeking to purchase the vehicle equipped as specified for a total cost of \$34,225. The budget for this purchase is \$35,000.

ACTION PROPOSED:

Motion (and a second) to waive the Board's Rules to approve, at this meeting, the purchase of a 2021 Ford Explorer sport utility vehicle as specified through the Suburban Purchasing Cooperative for a total cost of \$34,225.

Motion (and a second) to approve the purchase of a 2021 Ford Explorer sport utility vehicle as specified through the Suburban Purchasing Cooperative for a total cost of \$34,225.

Purchase Order

Purchase Order#: 21-3297

Order Date: January 19, 2021



Oak Brook

Park District

www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151

Providing the very best in park and recreational opportunities, facilities and open lands for our community.

Vendor			Ship to:	
Kunes Country Ford of Antioch			Oak Brook Park District	
104 IL-173			Attn: Bob Johnson	
Antioch, IL 60002			1450 Forest Gate Road	
Tony Walus			Oak Brook, IL 60523	
Phone: 847-838-7511			Phone: 630-645-9540 Cell: 630-280-5469	
Email: tony.walus@kunescountry.com			Email: bjohnson@obparks.org	
Qty	Item #	Description	Unit Price	Extension
1		2021 Ford Explorer XLT 4x4 Sport Utility Vehicle	\$34,225	\$34,225
Notes: This purchase order is issued pursuant to Suburban Purchasing Cooperative Contract # 191.			Subtotal	\$34,225
			Freight	0
			Total	\$34,225

This Purchase Order is subject to the following terms and conditions:

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.
4. Send all correspondence to:
Marco Salinas, Director of Finance & HR
Oak Brook Park District
1450 Forest Gate Rd.
Oak Brook, IL 60523
630 990-4233 x230, Fax 630 990-8379
5. This Purchase Order is subject to the terms and conditions included on the following page. By execution of this Purchase Order, the Contractor agrees to the attached terms and conditions.

Requested by	Date
Authorized by	Date
Director of Finance	Date
Executive Director	Date
President	Date

1. This Purchase Order and all of the terms and conditions included in the Suburban Purchasing Cooperative (SPC) RFP #191 2021 Ford Explorer Contract, which is incorporated as part of this Purchase Order by reference, are collectively referred to as the "Contract Documents."
2. Payment shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) after the equipment has been delivered, inspected and accepted by the Oak Brook Park District ("District").
3. Contractor shall not grant rights in or to, or otherwise encumber the equipment or any parts of the equipment, to, in or by any third parties at any time, that would impair or delay the full exercise by District of any of its rights or remedies under this agreement. Clean and unencumbered title to the equipment shall be transferred to District upon acceptance of the equipment by District. Title to, and the risk of loss, injury or destruction from any casualty to the equipment, regardless of cause, will be the responsibility of Contractor until the equipment has been received, inspected and accepted by District.
4. District is exempt for the Illinois Retailer's Occupational Tax, the Illinois Use Tax and the Federal Excise Tax as an exempt entity under the Internal Revenue Code. District shall provide Contractor with District's tax exemption identification number, for use by Contractor for this project only.
5. District will have the right to inspect the equipment upon receipt and to reject any nonconforming or damaged equipment within a reasonable time after delivery. District will give notice to Contractor of any rejection of the equipment or claim for damages on account of condition, quality or grade of the equipment. Neither inspection nor acceptance by District shall act as District's acceptance of any defects or deficiencies in the equipment and shall not act as a waiver of any rights District has with respect to such defects, deficiencies or failure, including rights under any warranty.
6. Contractor shall procure and maintain insurance, and shall cause all subcontractors hired to perform any work in conjunction with this purchase, the types and amounts of insurance as required by Section 1.22 of SPC RFP #191 2021 Ford Explorer and Contract for the same, naming District, its commissioners, employee, agents and volunteers as additional insureds
7. Contractor shall indemnify, save harmless and defend District, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense District may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of or relating to any act, omissions or the operations of Contractor under this Purchase Order, including operations of its employees and subcontractors, and Contractor shall, at its own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against District in any such action, Contractor shall, at its own expense, promptly satisfy and discharge same. Contractor expressly understands and agrees that any insurance protection required by this Purchase Order, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend District as herein provided.
8. If Contractor fails to provide the vehicle and services as required by the Contract Documents, or otherwise breaches or defaults under any provision of this Contract and does not remedy such failure, breach or default within three (3) business days after demand from District to take corrective action, District may terminate this Purchase Order. The rights and remedies of District stated in the Contract Documents shall be in addition to and not in limitation of, any other rights of District granted at law or in equity.
9. Nothing contained in any provision of this agreement is intended to constitute nor shall constitute a waiver of the defenses, privileges and immunities available to District under the Illinois Local Government and Governmental Employees Tort Immunity Act.



2021 Ford Explorer 4-Door

Contract # 191



Kunes Country Ford of Antioch

www.antiochford.com



GOOD THRU: Sept. 16, 2020

Tony Walus: (847) 838-7511 | tony.walus@kunescountry.com



Kunes Country Ford of Antioch SPC

Contract Winner

2021 Ford Explorer 4-Door

Contact: Tony Walus (847) 838-7511

tony.walus@kunescountry.com

Standard Package: **\$25,415**

Warranty: 3-Year 36,000-mile Limited Bumper to Bumper
5-year 60,000-mile Powertrain

MECHANICAL

- Electric Parking Brake
- Engine – 2.3L EcoBoost® I-4 with Auto Start-Stop Technology
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS)
- Standard-Duty Front and Rear Brake Calipers
- Transmission – 10-Speed Automatic with SelectShift® Capability (includes Active Transmission Warm-Up (ATWU))

EXTERIOR

- 18.6 Gallon Fuel Tank
- Active Grille Shutters (Not available with the Fleet Only optional)
 - 3.3L Ti-VCT V6 FFV Engine on Base)
- Black – Molded-in-Color
 - Door Handles
 - Grille
 - Lower Bodyside Cladding
 - Wheelip Molding
- Body-Color
 - Bumpers, Front and Rear (Body-Color Upper, Black Lower) — Rear Spoiler
- Chrome Liftgate Appliqué
- Configurable Daytime Running Lamps (DRL) (Activates LED Low Beam Headlamps with Courtesy Delay)
- Easy Fuel® Capless Fuel Filler
- Front Air Curtain

INTERIOR/COMFORT

- Black Metallic Center Stack
- Center Floor Console – Front
 - Armrest
 - Storage Bin
- Climate Control
 - Tri-Zone Electronic Temperature Control
 - Cabin Particulate Air Filter
 - Rear Auxiliary Controls
- Cruise Control
- Cupholders – 10
- Door-Sill Scuff Plates, Front and Rear – Black Molded-in-Color
 - (MIC), embossed with “EXPLORER”
- Driver and Front Passenger Seat Back Map Pockets
- Driver's Side Footrest
- Floor Mats – Black Carpet, Front and Second Rows
- Grab Handles – Front-Passenger; Second Row – two (2), includes Coat Hooks
- Illuminated Visor Vanity Mirrors (Driver and Front Passenger)
- Instrument Panel Appliqués – Ebony
- Instrument Panel Cluster
 - 4.2" Color LCD Productivity Screen
 - Message Center
 - Outside Temperature Display
 - Trip Computer
- Lighting
 - Front Overhead Console Mounted Map Lights
 - Illuminated Entry System
 - Rear Cargo Area Light
 - Second and Third Row Dome Lights

- LED Taillamps with Amber Turn Signals*

EXTERIOR (continued)

- Power Liftgate
- Privacy Glass – Second Row, Third Row and Liftgate
- Roof-Mounted Antenna
- Tires
 - P255/65R18 All-Season (A/S) BSW
 - Mini Spare
- Wheels – 18" Painted Aluminum
- Wipers
 - Windshield – Variable Intermittent/Continuous
 - Rear Window – Single-Speed Intermittent/Continuous

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
 - First Row: Driver and Passenger Dual-Stage Front, Frontseat Side and Driver/Passenger Knee
 - All Rows: Safety Canopy® Side-Curtain with Rollover Sensor
- Center High-Mounted Stop Lamp (CHMSL)
- Curve Control
- Day/Night Rearview Mirror – Manually Adjustable
- Door Locks, Power
 - Auto lock/Auto unlock
 - Child-Safety Rear
- Head Restraints
 - Four-Way Manually Adjustable Driver and Front-Passenger
 - (Two-way up/down when Dual-Headrest Rear Seat Entertainment System (50S) is ordered)
 - Two-Way Manually Adjustable Second and Third Row (Left and Right; Second Row Center Head Restraint is fixed position)
- Headlamps
 - LED Low and High Beams with Courtesy Delay
 - Wiper-Activated
- Hooks
 - Cargo Net – Four (4)
 - Load Floor Tie-Down – Four (4)
- Individual Tire Pressure Monitoring System (ITPMS)
- LATCH (Lower Anchors and Tether Anchors for Children) on Second and Third Row Outboard Seating Positions

INTERIOR/COMFORT (continued)

- Locking Glove Box
- Overhead Console with Sunglasses Storage
- Powerpoints (12V) – five (5)
 - Front row; one (1) in Media Hub, one (1) in center console
 - Second row; two (2) in rear section of center console
 - Rear Cargo Area; one (1)
- Rotary Gear Shift Dial
- Seats
 - Cloth
 - Front Row Captain's Chairs
 - 8-way Power Driver's Seat (includes Power Recline)
 - 4-way Manual Front Passenger (Fore/Aft, Recline)
 - Second Row – 35/30/35* Split-Fold-Flat and Reclining Outboard Seats with E-Z Entry¹ (Manual fore/aft adjustable seat on "35" section only)
 - Third Row – 50/50 Split-Fold-Flat (Manual)
- Steering Column – Manual Tilt/Telescoping
- Steering Wheel with Mounted Features
 - 5-Way Controls
 - Audio Controls
 - Cruise Controls
 - Paddle Shifters
- Windows, Power – Front and Rear. Front Row One-TouchUp/Down Feature (door mounted controls).

SAFETY/SECURITY (continued)

- Rear-Window Defroster and Washer
- Safety Belts
 - Front Row – Belt-Minder® (Front Safety Belt Reminder)
 - Front Row – Adjustable Height
 - Second Row – Outboard and Center Seat Shoulder
 - Third Row – Outboard
- SecuriLock® Passive Anti-Theft System (PATS) (Explorer Base Series Only)
- SOS Post-Crash Alert System™

DRIVER ASSIST TECHNOLOGY

- Auto Hold
- Ford Co-Pilot360™
 - Auto High-Beam Headlamps
 - BLIS® (Blind Spot Information System) with Cross-Traffic Alert⁴
 - Lane-Keeping System
- Lane-Keeping Alert
- Lane-Keeping Assist
- Driver Alert
 - Pre-Collision Assist with Automatic Emergency Braking (AEB)
- Pedestrian Detection
- Forward Collision Warning
- Dynamic Brake Support
 - Rear View Camera⁵
- Headlamps – Autolamp (Automatic On/Off)
- Hill Descent Control™ (4x4 Only)
- Hill Start Assist
- Post-Collision Braking

<ul style="list-style-type: none"> • Mirrors, Sideview – Power Glass, Manual-Folding and Black Molded-in-Color Caps² • MyKey® • Personal Safety System™³ <ul style="list-style-type: none"> • E-Z Entry is manually activated • BLIS® (Blind Spot Information System) with Cross-Traffic Alert is included in the Ford Co-Pilot360™ • Personal Safety System™ for driver and front passenger includes dual-stage front airbags, safety belt pretensioners, safety belt energy-management retractors, safety belt usage sensors, driver's seat position sensor, crash severity sensor, restraint control module and Front-Passenger Sensing System. 	<ul style="list-style-type: none"> • Reverse Sensing System • Side-Wind Stabilization • Trailer Sway Control
<p>FUNCTIONAL</p> <ul style="list-style-type: none"> • 3.58 Non-Limited-Slip Rear Axle <ul style="list-style-type: none"> • BLIS® (Blind Spot Information System) with Cross-Traffic Alert and Trailer Coverage when Class III Trailer Tow Package (52T) is selected • With Backup Assist Grid Lines and Washer • • Audio <ul style="list-style-type: none"> — AM/FM Stereo — MP3 Capable — Six (6) Speakers — Speed-Compensated Volume — SiriusXM® Radio ❖ Note: Includes a six (6)-month prepaid subscription. Service is not available in Alaska and Hawaii. ❖ Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc. 	<p>FUNCTIONAL (continued)</p> <ul style="list-style-type: none"> • Battery Saver • Compass • EcoCoach (efficient driving assistant) • Electric Power-Assisted Steering (EPAS) • Engine Oil Cooler • ★ FordPass Connect™ <ul style="list-style-type: none"> — 4G LTE Wi-Fi hotspot connects up to 10 devices⁶ — Remotely start, lock and unlock vehicle⁷ — Schedule specific times to remotely start vehicle⁷ — Locate parked vehicle⁷ — Check vehicle status⁷ ❖ Note: Ford Telematics™ and Data Services Prep included for Fleet ONLY: FordPass Connect™ 4G Wi-Fi Modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at <ul style="list-style-type: none"> ▪ www.fleet.ford.com or call 833-FCS-Ford. (833-327-3673) • Front and Rear Stabilizer Bars • Independent Front and Rear Suspension • Intelligent Oil-Life Monitor® • Keyless-Entry Integrated Key Transmitter Remotes – Two (2) • SYNC® 3 <ul style="list-style-type: none"> — Enhanced Voice Recognition Communications and Entertainment System — 8" LCD Capacitive Touchscreen in Center Stack with Swipe Capability — Pinch-to-Zoom capability included when equipped with available Voice-Activated Touchscreen Navigation System ❖ (Navigation is included in the Ford Co-Pilot360™ Assist+ (65S)) — Applink® — 911 Assist® — Apple CarPlay® and Android Auto™ Compatibility — Smart-Charging Multimedia USB Ports – One (1) in the Media Hub and one (1) in the Main Bin <p>4WD MODELS INCLUDE:</p> <ul style="list-style-type: none"> • Intelligent 4WD • Terrain Management System™

Optional Equipment Packages & Other Options

	ITEM/DESCRIPTION	Code	Price
	Explorer RWD	K7B	N/C
	Explorer 4WD	K8B	\$3,219
	Explorer XLT RWD	K7D	\$5,642
X	Explorer XLT 4WD	K8D	\$7,416
	Explorer Limited RWD	K7F	\$16,308
	Explorer Limited 4WD	K8F	\$17,283
	Explorer Limited Hybrid RWD	K7F	\$18,990
	Explorer Limited Hybrid 4WD	K8F	\$21,940
	Extra Keys		\$295
X	2.3L I-4 EcoBoost Engine w/ Auto Start-Stop Technology. 10-Speed Automatic Transmission w/ SelectShift Capability	99H/44T	STD
	FREE STANDING PACKAGES & OPTIONS (FSO)		
	Floor Liners (Front & 2 nd Row)	16N	\$115
	Class III Trailer Tow Package. NOTE: Contains Cargo Area Management System	52T	\$667
X	Comfort Pkg (XLT)	65W	\$697
	FLEET ONLY OPTIONS (Requires Valid FIN Code)		
X	Daytime Running Lamps (DRL) (Non-Configurable) NOTE: Replaces the Standard Configurable Daytime Running Lamps (DRL)	942	\$42
	Engine Block Heater	41H	\$85

	FACTORY INVOICED ACCESSORIES (FIA) Shipped separately from the vehicle for Dealer Installation		
	Cargo Mat	85W	\$95
	Roof-Rail Crossbars(XLT/ Limited)	50N	\$306
	Splash Guards	50M	\$193
	Available Dealer Options		

	Deep Tray-Style All-Weather Floor Mats		\$225
	Undercoating		\$350
	Rustproofing		\$350
	Service Manual (CD Rom or USB Drive)		\$295
	COLOR & TRIM AVAILABILITY		
	Sandstone	7N	N/C
	XLT Sandstone	8N	N/C
X	XLT Ebony	86	N/C
	XLT 202A Sandstone	SN	N/C
	XLT 202A Ebony	S6	N/C
X	Cloth Front Captain's Chairs w/ 8-way Power Driver & 4-way Manual Passenger. 2 nd Row 35/30/35 Split-Fold-Flat and Reclining with E-Z Entry, 3 rd Row 50/50 Split-Fold-Flat.	17U	XLT ONLY \$495
	PAINT		
	Iconic Silver Metallic	JS	\$0
	Agate Black Metallic	UM	\$0
	Carbonized Gray Metallic	M7	\$0
X	Oxford White	YZ	\$0
	Infinite Blue Metallic (XLT/Limited)	AB	\$395
	Stone Gray Metallic (XLT/Limited)	D1	\$0
	Atlas Blue Metallic (XLT/Limited)	B3	\$0
	Rapid Red Metallic Tinted Clear Coat (XLT/ Limited)	D4	\$395
	Star White Tri-coat (XLT/ Limited)	AZ	\$595
	EMISSIONS STANDARD/OPTIONAL EQUIPMENT		
X	50 State Emissions System Standard equipment in all states.	425	STD
X	FRONT LICENSE PLATE BRACKET Standard in states requiring two license plates and optional to all others.	153	STD
	MISCELLANEOUS		
X	COV Required	79V	N/C

<input checked="" type="checkbox"/>	Priced DORA	C09	N/C
	TYPE OF PLATES		
<input checked="" type="checkbox"/>	New Plates & Title (please choose below)		\$160
<input checked="" type="checkbox"/>	Municipal		N/C
	Fire		N/C
	Police		N/C
	Delivery		
	Delivery within 50 miles		N/C
	Delivery > 50 miles		\$100
	Extended Service Contracts		
	3 YR/100,000 Powertrain Care		\$1,660
	3 YR/100,000 Base Care		\$1,735
	3 YR/100,000 Premium Care		\$2,135
	6YR/00,000 Powertrain Care		\$1,775
	6 YR/100,000 Base Care		\$1,875
	6 YR/100,000 Premium Care		\$2,350
	Total Vehicle Price \$ <u>34,225</u>		
	Quantity <u>1</u>		
	Total Order \$ <u>34,225</u>		



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ADA TRANSITION PLAN

AGENDA No.: 8 E

MEETING DATE: JANUARY 18TH, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Park District contracted with Recreation Accessibility Consultants in 2014 to conduct a District-wide ADA audit of all District-owned facilities and parks. Once the audit was complete, staff developed a 17-year transition plan, that was approved by the Board in 2015, to address the deficiencies noted in the audit. ADA compliance does not require that a plan be completed in a certain amount of time, rather it requires tangible progress on a consistent basis. Some items in the plan may be determined by the Park District as not feasible because completing those items fundamentally change a park or facility and will not be addressed unless there was a full renovation or re-build. The audit initially identified approximately 500 items that needed to be addressed for a total cost of \$675,000. Since the plan was put into place in 2015, the Park District has addressed 141 items.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

For accreditation purposes and as a general good practice, the Board should review the plan and its progress every five years.

ACTION PROPOSED: For Review and Discussion Only.



Oak Brook Park District ADA Transition Plan



Park District ADA Coordinator
Karen Spandikow, Assistant Director of Recreation
Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523
P: (630) 645-9589 | kspandikow@obparks.org

Facility/Site Evaluation Completed by:
Recreation Accessibility Consultants, LLC
2675 Pratum Ave
Hoffman Estates, IL 60192
P: (224) 293-6450 | F: (224) 293-6455
www.rac-llc.com

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Key Terms

Aff- Above the finished floor (or above the finished ground)

AR- Accessible Route

CIL- Change in Level

CFS- Clear Floor Space

lbf- Pounds of Force

CGS- Clear Ground Space

EPC- Elevated Play Component

GLPC- Ground Level Play Component

FRC- Family Recreation Center

FRCP- Family Recreation Center-Park

CW- Cori's Way (Preschool)

LL- Family Recreation Center Lower Level

CPW- Central Park West

CP- Central Park

DNS- Dean Nature Sanctuary

FRC-MU- Family Recreation Center-Multiple Users Front

FRC-SA- Family Recreation Center- Staff Area

CHP- Chillem Park

SP- Saddlebrook Park

FGP- Forest Glen Park

CPWP- Central Park West Park

FRCP- Family Recreation Center Park

CMP- Chillem Park

DNSF- Dean Nature Sanctuary- Fishing

SI- Splash Island

Section References

- | | |
|----------------------------------|---|
| 1.1 Parking | 1.11 Restrooms |
| 1.2 Exterior Accessible Route | 1.12 Kitchen/Concessions |
| 1.3 Exterior Entrance Signage | 1.13 Locker Rooms |
| 1.4 Exterior Entry Doors | 1.14 Aural & Visual Alarms |
| 1.5 Elevator/Lifts | 1.15 Directional & Permanente Space Signs |
| 1.6 Interior Doors | 1.16 Other |
| 1.7 Interior Accessible Route | |
| 1.8 Public Designated Use Spaces | |
| 1.9 Employee Offices & Spaces | |
| 1.10 Assembly Areas | |

FINANCIAL



- PHASE ONE \$207,889.00
 - YEAR ONE \$26,318.75
 - YEAR TWO \$24,912.50
 - YEAR THREE \$25,923.75
 - YEAR FOUR \$25,615.00
 - YEAR FIVE \$19,605.00
 - YEAR SIX \$25,911.25
 - YEAR SEVEN \$15,651.50
 - YEAR EIGHT \$24,976.25
 - YEAR NINE \$18,975.00
- PHASE TWO \$121,477.00
 - YEAR TEN \$24,885.00
 - YEAR ELEVEN \$27,155.00
 - YEAR TWELVE \$17,027.50
 - YEAR THIRTEEN \$27,107.00
 - YEAR FOURTEEN \$25,302.50
- PHASE THREE \$104,917.50
 - YEAR FIFTEEN \$15,171.25
 - YEAR SIXTEEN \$23,336.25
 - YEAR SEVENTEEN \$66,410.00



TOTAL INVESTMENT: \$434,283.50


PHASE



ONE



YEAR ONE
2015/2016



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.2.1	CHECKLIST	Install compliant detectable warning at curb ramps and transitions from walkways to vehicular ways as a smart practice \$470	\$470.00	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.2.2	 <p>Additional Photos (FR 13, 14, 18, 19, 22, & 23)</p>	Repair, bevel, or ramp CIL along AR	\$206.25	1	OBPD	2015/16	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.2.3		Repair and reset pavers to eliminate CIL and gaps	\$250.00	1	OBPD	2015/16	


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.2.4	 <p>Additional Photos (FR20 & 21)</p>	Correct or repair sidewalk cross slope along AR to max 2%	\$2,187.50	1	OBPD	2015/16	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.2.5	 <p>Additional Photos (FR16 & 17)</p>	Correct or repair sidewalk running slope along AR to max 5	\$4,375.00	1	OBPD	2015/16	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.2.6		Create an AR connecting accessible parking to the designated entries at both play areas	\$2,500.00	1	OBPD	2015/16	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.7.1	CHECKLIST	Reassign programs in Studio D to a location along an accessible route to avoid patrons traveling through storage to access; in the alternative, eliminate the storage room and incorporate the space as the accessible route-	STAFF TIME	1	OBPD	2015/16	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.7.2	 <p>Additional Photos (FR173, 174, 189, 190, 191, & 192)</p>	Lower operating mechanisms along the interior AR to max 48" aff to the highest operable part-	STAFF TIME	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.7.3	 <p>Additional Photos (FR176, 179, 180, 181, 182, 188)</p>	Replace drinking fountains with compliant hi-lo bowl fountains	\$7,997.50	1	OBPD	2015/16	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.7.4	 <p>Additional Photos (FR175 & 176)</p>	Relocate rug at fitness drinking fountain to provide required knee clearance-	STAFF TIME	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.7.6	 <p>Additional Photos (FR193, 194, 195, & 196)</p>	Lower 36" wide segment of service counter to max 34" aff	\$533.75	1	CONTRACT	2015/16	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.9.1		Employee only area permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through Canterbury room closet (right)	STAFF TIME	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.9.2		Employee only areas permit approach, entry, and exit, relocate obstacles to create turning space of 60" in Canterbury room closet (right-)	STAFF TIME	1	OBPD	2015/16	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.10.2	CHECKLIST	Replace one picnic table with one with knee and toe clearance, 9" deep at 27" high and 25" deep at 9" high, with a 36" AR around tables as a smart practice	\$800.00	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.9.1	 <p>Additional Photos (FRC26, 202, 213, 214, 238, 239, 279, & 285)</p>	Employee only area permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through spaces indicated	STAFF TIME	1	OBPD	2015/16	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.9.2	 <p>Additional Photos (FRC26, 202, 213, 214, 238, & 239)</p>	Employee only area permit approach, entry, and exit, relocate obstacles to create turning space of 60" in spaces indicated	STAFF TIME	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.9.1		Employee only area permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through pool chemical room	STAFF TIME	1	OBPD	2015/16	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.9.2		Employee only areas permit approach, entry, and exit, relocate obstacles to create turning space of 60" in guard office-	STAFF TIME	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.9.1	 Additional Photos (FR309 & 319)	Employee only area permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through spaces indicated	STAFF TIME	1	OBPD	2015/16	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.9.2		Employee only areas permit approach, entry, and exit, relocate obstacles to create turning space of 60" in volleyball storage room	STAFF TIME	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.9.1	CHECKLIST	Employee only area permit approach, entry, and exit, relocate obstacles such as table and chairs to create AR through basement	STAFF TIME	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.1	 Additional Photos (CP52 & 56)	Replace drinking fountain with a hi-lo bowl fountain and locate along AR	\$3,998.75	1	OBPD	2015/16	Complete at Field #1



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.2	 <p>Additional Photos (CP44, 45, 52, 53, 54, 56, 57, & 58)</p>	Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the ball field elements	\$1,250.00	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.3	 <p>Additional Photos (CP60, 61, 62, & 36)</p>	Widen entry to playing surface to 32" if gated, or 36" if no gate	\$500.00	1	OBPD	2015/16	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.4	 <p>Additional Photos (CP50 & 51)</p>	Create AR with crushed or compacted stone or similar outdoor material from parking or sidewalk to the youth soccer fields	\$1,250.00	1	OBPD	2015/16	Complete


YEAR TWO



2016/2017



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.1	 <p>Additional Photos (FR43, 44, 51, 167, & 168)</p>	Remove closer to provide required maneuvering clearance on push side of doors; in the alternative, install power door opener where indicated	STAFF TIME	1	OBPD	2016/17	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.2	 <p>Additional Photos (FR45 & 46)</p>	Remove a portion of latch side wall to max 8" recession; in the alternative, remove closer to provide required maneuvering clearance on push side of doors	STAFF TIME	1	OBPD	2016/17	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.3	 <p>Additional Photos (FR48, 55, 66, 129, 166, 169, 86, & 87)</p>	Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.4	 <p>Additional Photos (FR49 & 50)</p>	Remove and rehang to swing inward rather than outward to provide 18" maneuvering clearance on the pull side of door	\$1,368.75	1	OBPD	2016/17	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.6	 <p>Additional Photos (FR170 & 171)</p>	Remove closer to provide required maneuvering clearance on push side of doors	STAFF TIME	1	OBPD	2016/17	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.7	 <p>Additional Photos (FR88 & 89)</p>	Relocate suit dryer in women's locker room to not obstruct maneuvering clearance on pull side of door	\$250.00	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.8	CHECKLIST	Inspect, adjust, and maintain 5lbf to open interior doors	STAFF TIME	1	OBPD	2016/17	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.9	CHECKLIST	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.6.10	 <p>Additional Photos (FR47, 48, 62, 63, 162, 163, 67, 68, 122, 123, 90, & 91)</p>	Replace doors with ones having sidelight viewing windows max 43" aff	\$6,930.00	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.14.1	CHECKLIST	Install audible and visual alarms in rooms and spaces where alarms have been installed since 1992	STAFF TIME	1	OBPD	2016/17	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.6.1	 <p>Additional Photos (FR24, 25, 29, 30, 32, 33, 34, 36, 37, 38, 41, 42, 69, 70, &72)</p>	Replace storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.6.2	 <p>Additional Photos (FR25, 30, 34, 36, & 38)</p>	Remove and rehang to swing outward rather than inward to provide 18" maneuvering clearance on the pull side of door	\$6,843.75	1	OBPD	2016/17	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.6.4	 <p>Additional Photos (FR39, 40, 71, & 72)</p>	Replace doors with ones having 36" clear width at recessed doors	\$3,960.00	1	OBPD	2016/17	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.6.5	 <p>Additional Photos (FR73 & 74)</p>	Replace doors with doors having 32" clear width where indicated	\$1,980.00	1	OBPD	2016/17	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.6.6	CHECKLIST	Inspect, adjust, and maintain 5lbf to open interior doors	STAFF TIME	1	OBPD	2016/17	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.6.7	CHECKLIST	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.6.8	 <p>Additional Photos (FR27, 75, & 76)</p>	Replace doors with ones having sidelight viewing windows max 43"	\$1,980.00	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRCF	1.10.1	 <p>Additional Photos (FR719 & 720)</p>	Replace one picnic table with one with knee and toe clearance, 9" deep at 27" high and 25" deep at 9" high, with a 36" AR around table as a smart practice	\$800.00	1	OBPD	2016/17	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.12	 <p>Additional Photos (CP46, 66, 71, & 81)</p>	Replace one picnic table with one with knee and toe clearance, 9" deep at 27" high and 25" deep at 9" high, with a 36" AR around table as a smart practice	\$800.00	1	OBPD	2016/17	Complete



YEAR THREE



2017/2018


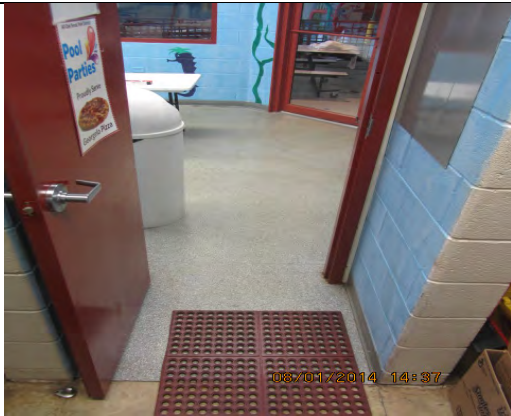
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.1	 <p>Additional Photos (FR114, 115, 124, 125, 96, 97, 111, 112)</p>	For all doors along the public circulation route, remove a portion of latch side wall to max 8" recession; in the alternative, remove closer to provide required maneuvering clearance on push side of doors	STAFF TIME	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.2	 <p>Additional Photos (FR116, 117, 118, 119, 94, 95, 101, & 102)</p>	Correct or repair slope at doorway leading to max 2% in any direction for level CFS	\$2,000.00	1	OBPD	2017/18	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.3	 <p>Additional Photos (FR126 & 127)</p>	Remove and rehang door to open from the opposite side to create required 12" maneuvering clearance on the push side of door	\$2,737.50	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.4	 <p>Additional Photos (FR105 & 159)</p>	Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	1	OBPD	2017/18	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.5		Enlarge cement pad at exit to allow 18" clearance on the latch side, and extend a pathway away from the building for emergency egress	\$865.00	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.6	 Additional Photos (FR145, 146, 160, & 161)	Replace doors with doors having 80" overhead clearance where indicated	\$3,960.00	1	OBPD	2017/18	


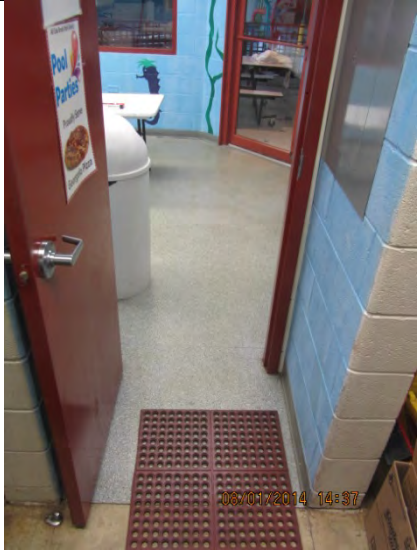
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.7	 <p>Additional Photos (FR120, 121, 147, 148, 157, 158, 106, & 108)</p>	Repair, bevel, or ramp CIL at 4 door entries to max .25"	\$275.00	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.8	 <p>Additional Photos (FR121, 107, & 108)</p>	Fill and maintain gaps at doorways to max .5%	\$137.50	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.9	N/A	Inspect, adjust, and maintain 8.5lbf to open exterior doors	STAFF TIME	1	OBPD	2017/18	Complete

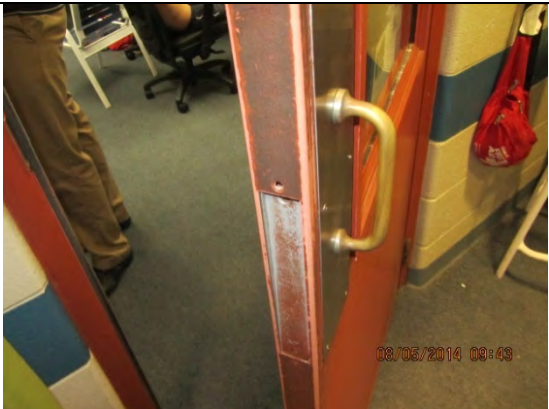
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.10	N/A	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	1	OBPD	2017/18	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.11		Extend pathway from doorways to create required egress route from building	\$625.00	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.12	 Additional Photo (FR149, 150, 92, 93, 103, 104, 105, & 113)	Repair, bevel, or ramp CIL along egress AR	\$2,500.00	1	OBPD	2017/18	Complete

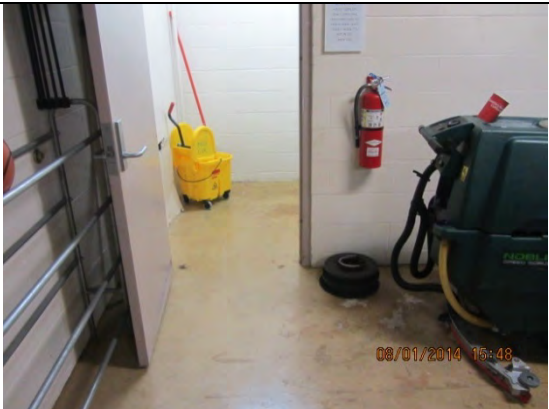

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.4.13	 <p>Additional Photos (FR109 & 110)</p>	Correct or repair sidewalk running slope along egress AR to max 5%	\$4,375.00	1	OBPD	2017/18	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.1		Remove and rehang to swing outward rather than inward to provide 18" maneuvering clearance on the pull side of door	\$1,368.75	1	OBPD	2017/18	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.2		Remove closer to create required maneuvering clearance on push side of door	STAFF TIME	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.3	 <p>Additional Photos (FR57, 58, 60, 61, 131, 140, 141, 151, 152, 155, &156)</p>	Correct or repair slope at doorway landing to max 2% in any direction for level	\$500.00	1	OBPD	2017/18	


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.4	 <p>Additional Photos (FR59, 133, 136, 138, 139, & 142)</p>	Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	1	OBPD	2017/18	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.5	 <p>Additional Photos (FR134 & 135)</p>	For all doors along the public circulation route, remove a portion of latch side wall to max 8" recession, in the alternative, remove closer to provide required maneuvering clearance on push side of doors	STAFF TIME	1	OBPD	2017/18	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.6	 <p>Additional Photo (FR153 &154)</p>	Remove and rehang door to open from the opposite side to create required 12" of maneuvering clearance on the push side	\$1,368.75	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.7	 <p>Additional Photos (FR52, 53, & 54)</p>	Replace doors with ones having 36" clear width at recessed doors	\$1,980.00	1	OBPD	2017/18	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.8		Replace hardware with lever hardware where indicated	\$367.50	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.9	CHECKLIST	Replace hardware on doors to hazardous areas with knurled lever hardware	STAFF TIME	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.10	CHECKLIST	Inspect, adjust, and maintain 5lbf to open interior doors	STAFF TIME	1	OBPD	2017/18	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.6.11	CHECKLIST	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	1	OBPD	2017/18	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.6.1	 <p>Additional Photos (FR79, 82, & 99)</p>	Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	1	OBPD	2017/18	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.6.2		Remove and rehang to swing outward rather in inward to provide 18" maneuvering clearance on the pull side of door	\$1,368.75	1	OBPD	2017/18	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.6.3	 <p>Additional Photos (FR80, 81, 84, & 85)</p>	Repair, bevel, or ramp CILs at two door entries to max .25"	\$137.50	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.6.4		Replace hardware with lever hardware where indicated	\$367.50	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.6.5	CHECKLIST	Inspect, adjust, and maintain 5lbf to open interior doors	STAFF TIME	1	OBPD	2017/18	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.6.6	CHECKLIST	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	1	OBPD	2017/18	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.6.7	 <p>Additional Photos (FR77 & 78)</p>	Replace doors with ones having sidelight viewing windows max 43"	\$990.00	1	OBPD	2017/18	



YEAR FOUR



2018/2019



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.1.1	 <p>Additional Photos (FR8, 10, & 11)</p>	Repaint stalls and access aisles using high quality yellow paint	\$210.00	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.1.2	 <p>Additional Photos (FR3, 4, 5, 6, 7, 8, 9, & 10)</p>	Repair or correct slope of parking space and access aisle to max 2% in any direction	\$8,750.00	1	OBPD	2018/19	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.1.3	 <p>Additional Photos (FR8 & 11)</p>	Resurface stalls and access aisles to eliminate gaps and cracks	\$2,187.50	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.1.5	 <p>Additional Photos (FR10 & 12)</p>	Acquire and mount at appropriate heights and locations accessible parking signs for all the stalls, including one van accessible sign	\$900.00	1	OBPD	2018/19	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.1.6		Reconfigure accessible stalls to avoid requiring pedestrians to cross vehicular way, in the alternative, leave as is with striped crosswalk	\$210.00	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.15.1	CHECKLIST	Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements	STAFF TIME	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.15.2	CHECKLIST	Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces	STAFF TIME	1	OBPD	2018/19	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.15.3	 <p>Additional Photos (FR197 & 197)</p>	Mount signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door. ALL ROOMS	\$4,000.00	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.1.1	 <p>Additional Photos (CP1, 2, 3, 4, 5, 6, 23, 24, 25, 26, 27, & 28)</p>	Repair or correct slope of parking space and access aisle to max 2% in any direction	\$6,562.50	1	OBPD	2018/19	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.1.2	 <p>Additional Photos (CP4 & 6)</p>	Resurface stalls and access aisles to eliminate gaps and cracks	\$2,187.50	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.1.3		Acquire and mount at appropriate heights and locations accessible parking signs for all stalls	\$150.00	1	OBPD	2018/19	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.1.4	 <p>Additional Photos (CP7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, & 20)</p>	Raise existing accessible parking signs so that lowest end of bottom sign is minimum 60" aff	STAFF TIME	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.1.5	CHECKLIST	Add one van parking sign to one accessible stall	\$150.00	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.1.6	 <p>Additional Photo (CP4, 21, & 22)</p>	Reconfigure accessible stalls to avoid requiring pedestrians to cross vehicular way, in the alternative, leave as is with striped crosswalk	\$105.00	1	OBPD	2018/19	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.1.1		Paint stalls and access aisles to be 8' and 8' each	\$52.50	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.1.2	CHECKLIST	Maintain surface of accessible parking spaces to be free of gravel and debris	STAFF TIME	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.1.3	CHECKLIST	Add one van parking sign to one accessible stall	\$150.00	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.15.1	CHECKLIST	Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements	STAFF TIME	1	OBPD	2018/19	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.15.2	CHECKLIST	Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces	STAFF TIME	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.15.3	CHECKLIST	Mount signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door	STAFF TIME	1	OBPD	2018/19	



YEAR FIVE



2019/2020



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.8.1	 <p>Additional Photos (FR242 & 243)</p>	Relocate fitness equipment to create AR through fitness room	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.8.2	 <p>Additional Photos (FR245, 246, 348, 349, 271, 272, 355, 356, 365, 366, & 367)</p>	Relocate protruding objects in spaces indicated or place cane detectable warning or bollard at foot of protrusions	STAFF TIME	1	OBPD	2019/20	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.8.2	 <p>Additional Photos (FR252, 241, 262, & 347)</p>	Remove, or relocate storage in CFS at fixtures and operable parts	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.8.5	 <p>Additional Photos (FR263, 264, 350, & 351)</p>	Lower sink height to max 34"	\$3,400.00	1	OBPD	2019/20	

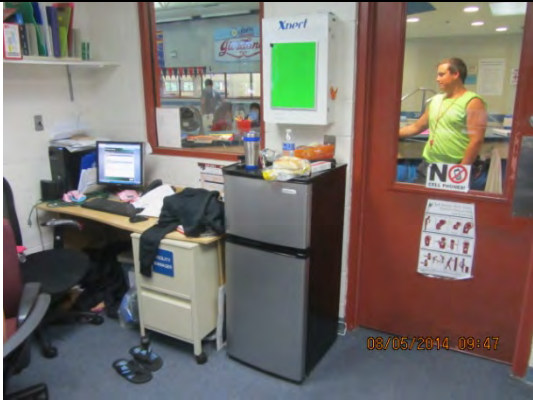

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.13.1	 <p>Additional Photos (FR601, 568, 569, 570, 571, 572, 573, 589, 590, 591, & 598)</p>	Designate 5% or no less than 1 locker as accessible, mounting signage having the access symbol and hooks and operating mechanisms max 48" aff	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.13.2	 <p>Additional Photos (FR574, 593, 594, & 610)</p>	Replace locker hardware with ADA compliant hardware on designated lockers	\$500.00	1	OBPD	2019/20	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.13.3	 <p>Additional Photos (FR577, 578, 579, 580, 606, 607, 608, & 609)</p>	Lower hooks to max 48" aff	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.13.4	 <p>Additional Photo (FR575, 576, & 597)</p>	Replace bench in dressing area with one having a seat depth of 24" deep, 48" long, affixed to the wall or having a back and mounted 17" to 19" aff	\$1,200.00	1	OBPD	2019/20	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.13.5	 <p>Additional Photos (FR587, 588, 586, 604, 603, 581, 582, 584, & 585)</p>	Create accessible shower in each locker room	\$7,855.00	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.8.1		Replace obstacles such as tables and chairs to create AR and turning space through purple arts and craft room	STAFF TIME	1	OBPD	2019/20	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.8.2	 <p>Additional Pictures (FR210, 211, 215, 216, 224, 225, 226, 227, 276, & 277)</p>	Relocate protruding objects in spaces indicated or place can detectable warning or bollard at foot of protrusions	\$1,000.00	1	OBPD	2019/20	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.8.3	 <p>Additional Photos (FR208, 223, 232, 240, & 237)</p>	Remove, or relocate storage in CFS at fixtures and operable parts	STAFF TIME	1	OBPD	2019/20	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.8.5	 <p>Additional Photo (FR228, 229, & 284)</p>	Replace one table in preschool rooms with one having an adjustable height for use by a child in a wheelchair	\$1,600.00	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.8.6	 <p>Additional Photos (FR233 & 234)</p>	Lower sink height to max 34"	\$1,700.00	1	OBPD	2019/20	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.8.1	 <p>Additional Photo (FR259, 334, & 335)</p>	Remove or relocate storage in CFS at fixtures and operable parts	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.8.3	 <p>Additional Photos (FR256 & 257)</p>	Lower sink height to max 34" aff	\$1,700.00	1	OBPD	2019/20	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.8.4		Remove storage from CFS at sink	STAFF TIME	1	OBPD	2019/20	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.8.1	 <p>Additional Photos (FR288, 289, 304, 305, 306, & 307)</p>	Relocate protruding objects in spaces indicated or place cane detectable warning or bollard at foot of protrusions	STAFF TIME	1	OBPD	2019/20	


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.8.2	 <p>Additional Photos (FR299 & 303)</p>	Remove, or relocate storage in CFS at fixtures and operable parts	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.8.4	 <p>Additional Photos (FR300 & 301)</p>	Lower portion of wall in spectator area to not obstruct viewing between 32" and 51" aff	\$550.00	1	OBPD	2019/20	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.12.2	 <p>Additional Photos (CP92, 101, & 102)</p>	Acquire and mount signage, including Braille and access symbol, mounted on wall, latch side of door, 60" to the center of sign	\$100.00	1	OBPD	2019/20	Complete



YEAR SIX



2020/2021



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.1	 <p>Additional Photos (FR446, 447, 460, & 461)</p>	Remove under sink aprons to provide knee under sinks and insulate exposed pipes in both	\$287.50	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.2	 <p>Additional Photos (FR457 & 468)</p>	Remove sinks in stalls to provide required clearance at toilets in both	\$3,400.00	1	OBPD	2020/21	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.3	 <p>Additional Photos (FR451, 452, 453, 454, 463, & 464)</p>	Remount grab bars in accessible stall to 33" to 36" aff in both	\$1,125.00	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.4	CHECKLIST	Adjust stall door to be self-closing and replace stall hardware with hardware operable without a tight pinch or grasp in both	\$300.00	1	OBPD	2020/21	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.5	 <p>Additional Photos (FR458, 459, & 464)</p>	Relocate or recess hand dryers to not interfere with general circulation path in both, protrusions can't be greater than 4"	\$500.00	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.6	 <p>Additional Photos (FR443 & 445)</p>	Lower mirror so reflective surface is max 40" aff in men's	STAFF TIME	1	OBPD	2020/21	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.7	 <p>Additional Photos (FR448 & 450)</p>	Lower urinal so that rim height is max 17" aff	\$1,220.00	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.8	 <p>Additional Photos (FR449 & 450)</p>	Repair automatic flush control at urinal, in the alternative, lower urinal flush control to max 44"	STAFF TIME	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.9	CHECKLIST	Create an ambulatory accessible stall with grab bars and fixtures mounted in correct locations and at correct heights in men's	\$1,200.00	1	OBPD	2020/21	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.10		Insulate exposed pipes under one sink in women's	\$55.00	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.11		Replace toilet tank with one having flush mechanism on the open side, in the alternative, install an auto flush unit	\$211.25	1	OBPD	2020/21	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.1	 <p>Additional Photo (FR469, 533, 534, 492, 493, & 531)</p>	Acquire and mount signage, including Braille and access symbol, mounted on wall, latch side of door, 60" to the center of the sign at both	\$300.00	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.2	 <p>Additional Photos (FR470, 471, 516, 513, & 514)</p>	Lower mirror so reflective surface is max 40" aff in both	STAFF TIME	1	OBPD	2020/21	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.3	 <p>Additional Photos (FR471 & 516)</p>	Remove under sink cabinets to provide knee and toe clearance under sinks and insulate exposed pipes in both	\$1,570.00	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.4		Remove sinks in stalls to provide required clearance at toilets at both	\$3,400.00	1	OBPD	2020/21	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.5	 <p>Additional Photos (FR482, 483, 520, & 521)</p>	Remount side grab bar to max 12" from the rear wall at the close end and min 54" on the far end, and 33" to 36" aff in both	\$562.50	1	OBPD	2020/21	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.6	 <p>Additional Photos (FR484, 485, 486, 487, 529, 530, & 519)</p>	Remount grab bars in accessible stall to 33" to 36" aff in both	\$562.50	1	OBPD	2020/21	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.7		Adjust stall door to be self-closing and replace stall hardware with hardware operable without a tight pinch or grasp in	\$300.00	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.8	 Additional Photos (FR472, 473, 526, & 527)	Relocate or recess hand dryers to not interfere with general circulation path in both, protrusions can't be greater than 4"	\$500.00	1	OBPD	2020/21	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.9	 <p>Additional Photos (FR491 & 515)</p>	Replace drinking fountain with hi-lo bowl fountain in both	\$7,997.50	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.10	 <p>Additional Photos (FR474 & 475)</p>	Lower urinal so that rim height is max 17" aff	\$1,220.00	1	OBPD	2020/21	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.11	 <p>Additional Photos (FR480 & 481)</p>	Lower hooks in men's stall to max 48" aff	STAFF TIME	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.12		Lower soap dispensers to max 44" aff for a forward reach over counter in men's	STAFF TIME	1	OBPD	2020/21	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.13	CHECKLIST	Create ambulatory accessible stall with grab bars and fixtures mounted in correct locations and at correct heights in men's	\$1,200.00	1	OBPD	2020/21	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-MU	1.11.14		Remount toilet paper dispenser max 7" to 9" from front of toilet, 15" to 48" aff and min 12" above or 1.5" below grab bar in women's	STAFF TIME	1	OBPD	2020/21	Complete



YEAR SEVEN



2021/2022


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.1	CHECKLIST	Restroom not accessible, acquire and mount signage direction patrons to accessible restroom at both	\$300.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.2	 <p>Additional Photos (FR538, 539, 556, & 557)</p>	Lower mirror so reflective surface is max 40" aff in both	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.3	 <p>Additional Photos (FR536, 537, 553, & 554)</p>	Lower sinks to max 34" aff to front of rim in both	\$3,400.00	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.4	 <p>Additional Photos (FR537 & 554)</p>	Insulate exposed pipes under one sink in both	\$110.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.5	 <p>Additional Photos (FR540 & 557)</p>	Lower soap dispensers to max 44" aff for a forward reach over counter in both	STAFF TIME	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.6	 <p>Additional Photos (FR541, 542, 558, & 559)</p>	Lower hooks to max 48" aff in both	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.7	 <p>Additional Photos (FR543 & 544)</p>	Lower paper towel dispenser to max 48" to highest operable part in men's	STAFF TIME	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.8	 <p>Additional Photos (FR547, 548, 560, 562, & 563)</p>	Relocate or recess protrusions to not interfere with general circulation path in both, protrusions can't be greater than 4"	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SA	1.11.11	 <p>Additional Photos (FR549, 550, & 561)</p>	Designate 5% or no less than 1 locker as accessible, mounting signage having the access symbol and hooks and operating mechanisms max 48" aff	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC-SU	1.11.1	CHECKLIST	Acquire and mount signage, including Braille and access symbol, mounted on wall, latch side of door. 60" to the center of sign	\$150.00	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.2	 <p>Additional Photos (FR495 & 496)</p>	Remount side grab bar to max 12" from the rear wall at the close end and min 54" on the far end, and 33" to 36" aff	\$281.25	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.3	 <p>Additional Photos (FR497 & 498)</p>	Remount grab bars in accessible stall to 33" to 36" aff	\$281.25	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.4		Lower soap dispensers to max 44" aff for a forward reach over sink	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.11.5	CHECKLIST	Assure that grab bars and dispensers are mounted in the correct location in Studio C bathroom	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.1	CHECKLIST	Acquire and mount signage, including Braille and access symbol, mounted on wall, latch side of door, 60" to the center of sign at	\$300.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.2	CHECKLIST	Butterfly room restroom not accessible, acquire and mount signage directing patrons to accessible pony room restrooms	\$150.00	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.4	 <p>Additional Photos (FR420 & 421)</p>	Remount grab bars to 18" to 20" aff for preschool fixtures in pony restrooms	\$562.50	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.6	 <p>Additional Photos (FR434, 435, 422, & 423)</p>	Relocate or recess towel dispenser and hand dryers to not interfere with general circulation path in pony, protrusions can't be greater than 4"	STAFF TIME	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.7	 <p>Additional Photos (FR417 & 418)</p>	Lower sink to max 34" aff to front of rim in pony	\$1,700.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.1	N/A	Remove obstructions at restroom signage	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.2	 <p>Additional Photos (FR429 & 442)</p>	Relocate stepstools at toilets	STAFF TIME	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.3	 <p>Additional Photos (FR426, 427, 436, & 437)</p>	Remount toilet to 12" to 15" from the side wall to centerline both	\$2,612.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.4	 <p>Additional Photos (FR428, 429, & 442)</p>	Replace side grab bars with a 42" long grab bar, mount max 12" from the rear wall at the close end and min 54" on the far end, and 18" to 20" aff in both	\$562.50	1	OBPD	2021/22	


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.5	 <p>Additional Photos (FR430, 431, & 440)</p>	Replace rear grab bar with one 36" long, mounted behind toilet, 12" to one side of center and 24" to the other end and 18" to 20" aff in both	\$562.50	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.7	 <p>Additional Photos (FR434, 435, 441, & 442)</p>	Remount toilet paper dispenser max 7" to 9" from front of toilet, 14" aff and min 12" above or 1.5" below grab bar in both	STAFF TIME	1	OBPD	2021/22	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.8	 <p>Additional Photos (FR505 & 512)</p>	Insulate exposed pipes under one sink in both	\$110.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CW	1.11.9		Replace toilet tank with one having flush mechanisms on the open side, in the alternative, install an auto flush unit in women's	\$211.25	1	OBPD	2021/22	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.11.1	 <p>Additional Photos (FR500, 502, 506, & 508)</p>	Remount toilets to 16" to 18" from the side wall to centerline in both	\$2,612.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.11.2	 <p>Additional Photos (FR501, 502, 507, & 508)</p>	Replace toilet seat, or re-set or replace toilet to 17" to 19" aff in both	\$300.00	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.11.3	 <p>Additional Photos (FR502 & 508)</p>	Install rear grab bar behind toilet, 12" to one side of center and 24" to the other and 33" to 36" aff in both	\$562.50	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.11.4	 <p>Additional Photos (FR505 & 512)</p>	Insulate exposed pipes under one sink in both	\$110.00	1	OBPD	2021/22	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.11.5		Remount toilet paper dispenser max 7" to 9" from front of toilet, 15" to 48" aff and min 12" above or 1.5" below grab bar in men's	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.11.6	 Additional Photos (FR509 & 510)	Remount grab bar in accessible stall to 33" to 36" aff in women's	\$562.50	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
LL	1.11.7		Remount flush mechanisms to the open side, in the alternative, install an auto flush unit	\$211.25	1	OBPD	2021/22	


YEAR EIGHT

2022/2023

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CHP	1.2.1	CHECKLIST	Install compliant detectable warning at transitions from walkways to vehicular ways	\$235.00	1	OBPD	2022/23	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CHP	1.2.2	 <p>Additional Photos (CP1 & 2)</p>	Repair, bevel, or ramp CIL along AR	\$68.75	1	OBPD	2022/23	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CHP	1.2.3	 <p>Additional Photos (CP3 & 4)</p>	Correct or repair sidewalk running slope along AR to max 5%	\$4,375.00	1	OBPD	2022/23	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.2.1		Replace sewer grate with one with compliant openings	\$100.00	1	OBPD	2022/23	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.2.2	 Additional Photos (SP3 & 4)	Correct or repair sidewalk cross slope along AR to max 2%	\$2,187.50	1	OBPD	2022/23	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.2.3	 <p>Additional Photos (SP1, 2, 5, 6, 7, 8, 9, & 10)</p>	Correct or repair sidewalk running slope along AR to max 5%	\$17,500.00	1	OBPD	2022/23	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.2.1	CHECKLIST	Install compliant detectable warning at transitions from walkways to vehicular ways	\$235.00	1	OBPD	2022/23	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.2.2	 <p>Additional Photos (FG2, 3, 4, & 5)</p>	Repair, bevel, or ramp CIL along AR	\$137.50	1	OBPD	2022/23	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.2.3	 <p>Additional Photos (FG1 & 3)</p>	Correct or fill gap along AR	\$137.50	1	OBPD	2022/23	

YEAR NINE

2023/2024



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.7.1	 <p>Additional Photos (FR379, 380, 381, 382, 638, & 639)</p>	Correct slope of ramps to max 8.33%	\$9,300.00	1	OBPD	2023/24	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.7.3	 <p>Additional Photos (FR387 & 644)</p>	Replace or remount handrails to 34" to 38" aff	\$1,400.00	1	OBPD	2023/24	


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.7.5	 <p>Additional Photos (FR640, 641, 642, & 643)</p>	Correct ramp landing slopes to max 2"	\$4,375.00	1	OBPD	2023/24	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.7.6	CHECKLIST	Acquire and mount lowered handrails, min 9" below existing handrails and max 28" aff	\$1,400.00	1	OBPD	2023/24	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.2.1	 <p>Additional Photos (NS2, 3, 4, & 5)</p>	Replace existing surface to fishing pier with an accessible surface	\$2,500.00	1	OBPD	2023/24	



PHASE TWO

YEAR TEN

2024/2025

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.1.1		Resurface stalls and access aisles to eliminate gaps and cracks	\$2,187.50	2	OBPD	2024/25	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.1.2		Acquire and mount at appropriate heights and locations accessible parking signs for all the stalls	\$150.00	2	OBPD	2024/25	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.1.3	 <p>Additional Photos (CP2, 3, 4, 5, 6, & 7)</p>	Raise existing accessible parking signs so that lowest end of bottom signs is min 60"	STAFF TIME	2	OBPD	2024/25	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.1.4	CHECKLIST	Add one van parking sign to one accessible stall	\$150.00	2	OBPD	2024/25	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.2.1	CHECKLIST	Install compliant detectable warning at curb ramps and transitions from walkways to vehicular way as a smart practice	\$235.00	2	OBPD	2024/25	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.2.2	 <p>Additional Photos (CP19, 20, 12, & 14)</p>	Repair, bevel, or ramp CIL along AR	\$137.50	2	OBPD	2024/25	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.2.3	 <p>Additional Photos (CP15, 16, 21, & 22)</p>	Correct or repair sidewalk cross slope along AR to max 2%	\$4,375.00	2	OBPD	2024/25	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.2.4	 <p>Additional Photos (8, 9, 10, 11, 13, 14, 17, & 18)</p>	Correct or repair sidewalk running slope along AR to max 5%	\$17,500.00	2	OBPD	2024/25	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.3.1	CHECKLIST	Mount signage at entrance designating it as accessible	\$150.00	2	OBPD	2024/25	Complete



YEAR ELEVEN


2025/2026



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.1	 <p>Additional Photos (CP24, 25, 28, & 29)</p>	Correct or repair slope at doorway landing to max 2% in any direction for level CFS	\$1,000.00	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.2		Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	2	OBPD	2025/26	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.3		Widen pathway approaching entry to extend 18" beyond latch side of door for maneuvering clearance	\$240.00	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.4		Extend a pathway away from the building for emergency egress	\$625.00	2	OBPD	2025/26	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.5		Repair, bevel, or ramp CIL at doorway landing to max .25% for level	\$68.75	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.6	 Additional Photos (CP60, 45, & 46)	Replace threshold at exterior doors with ADA thresholds	\$365.00	2	OBPD	2025/26	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.7	 <p>Additional Photos (54 & 55)</p>	Remount hardware to be 34" to 48" aff	\$500.00	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.8		Replace sliding door hardware with compliant hardware where indicated	\$75.00	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.9	CHECKLIST	Inspect, adjust and maintain 8.5lbf to open exterior doors	STAFF TIME	2	OBPD	2025/26	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.10	CHECKLIST	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.4.11	 <p>Additional Photos (CP26, 27, 32, & 33)</p>	Install a power door opener that opens both sets of doors simultaneously, keeping them open for an adequate amount of time to allow patrons entry, in the alternative, relocate second set of doors at least 80" from the first set	\$2,707.50	2	OBPD	2025/26	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.1	 <p>Additional Photos (CP34, 39, 40, & 41)</p>	Remove and rehang door to open from the opposite side to create required 18" of maneuvering clearance on the pull side	\$2,737.50	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.2	 <p>Additional Photos (CP43, 64, 65, & 66)</p>	Remove and rehang to swing outward rather than inward to provide 18" maneuvering clearance on the pull side of door	\$4,106.25	2	OBPD	2025/26	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.3	 <p>Additional Photos (CP34, 39, 40, & 41)</p>	Remove closer to provide required maneuvering clearance on push side of doors; in the alternative, install a power door opener where indicated	STAFF TIME	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.4	 <p>Additional Photos (CP44, 52, 62, & 65)</p>	Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	2	OBPD	2025/26	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.6	 <p>Additional Photos (CP35 & 36)</p>	Replace doors with doors having 32" clear width	\$5,940.00	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.7	 <p>Additional Photos (CP42 & 43)</p>	Replace doors with ones having 36" clear width at recessed doors	\$1,980.00	2	OBPD	2025/26	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.8		Replace hardware with lever hardware where indicated	\$735.00	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.9	 Additional Photos (CP30 & 31)	Remount hardware to be 34" to 48" aff	\$500.00	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.10	CHECKLIST	Inspect, adjust, and maintain 5lbf to open interior doors	STAFF TIME	2	OBPD	2025/26	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.6.11	CHECKLIST	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.4.2		Relocate bench to provide 80" clearance	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.4.3	CHECKLIST	Fill and compact EWF surface so that it maintains its accessibility characteristics-	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.4.4	CHECKLIST	Frequently inspect and regularly maintain accessible portions of play area surface that are comprised of loose fill such as EWF so that surface is level with other surfaces	STAFF TIME	2	OBPD	2025/26	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.4.5	CHECKLIST	Establish protocols for regular and frequent inspection and maintenance of accessible playground surface	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPWP	1.4.1	 <p>Additional Photos (CP113 & 114)</p>	Repair or correct running slope of play area accessible surface to max 5%	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPWP	1.4.2	 <p>Additional Photos (CP111 & 112)</p>	Repair or correct cross slope of play area accessible surface to max 2.08%; in the alternative, leave as is and designate 5 to 12 play areas at other sites in the District as accessible	STAFF TIME	2	OBPD	2025/26	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPWP	1.4.3	CHECKLIST	Fill and compact EWF surface to that it maintains its accessibility characteristics	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPWP	1.4.4	CHECKLIST	Frequently inspect and regularly maintain accessible portions of play area surface that are comprised of loose fill such as EWF so that surface is level with other surfaces	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPWP	1.4.5	CHECKLIST	Establish protocols for regular and frequent inspection and maintenance of accessible playground surface	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRCP	1.5.1	CHECKLIST	Consider adding second transfer system as a smart practice	\$3,550.00	2	OBPD	2025/26	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.5.1		Install a descending step on transfer system as a smart practice	\$250.00	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.5.1	 Additional Photos (SP12 & 13)	Correct transfer step tread depth to 14" min and uniform, if feasible	\$1,775.00	2	OBPD	2025/26	



YEAR TWELVE




2026/2027


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRCP	1.6.1	 <p>Additional Photos (FR667, 668, 671, & 672)</p>	Inspect ramp segments and adjust or raise segment to achieve ramp slope of max 8.33%	STAFF TIME	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRCP	1.6.2	 <p>Additional Photos (FR669 & 670)</p>	Widen handrail clearance to min 36"	\$1,000.00	2	OBPD	2026/27	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRCP	1.8.1	 <p>Additional Photos (FR700 & 701)</p>	Lower talk tubes to within reach of 18" to 26" for 5 to 12 year old play component at EWF play area	STAFF TIME	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRCP	1.8.2	CHECKLIST	Add 6 more GLPCs of at least 1 more type such as spinners and rockers, 5 of the 6 may be of the same type as existing, to meet incentive scoping	\$12,000.00	2	OBPD	2026/27	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.6.1	 <p>Additional Photos (CP353 & 354)</p>	Correct or fill 2.5" gap at base of ramp	\$68.75	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.6.2	 <p>Additional Photos (CP369 & 370)</p>	Correct or repair running slope on transition plate to max 8.33%	STAFF TIME	2	OBPD	2026/27	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.6.3	 <p>Additional Photos (CP363, 365, & 366)</p>	Install compliant handrails along both side of ramp at 20" to 28" aff	\$700.00	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.7.2	 <p>Additional Photos (CP69 & 70)</p>	Lower operating mechanisms along the interior AR to max 48" aff to the highest operable part	STAFF TIME	2	OBPD	2026/27	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.7.3	 <p>Additional Photos (CP69 & 70)</p>	Remove, or relocate storage in CFS at fixtures and operable parts along the AR	STAFF TIME	2	OBPD	2026/27	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.7.4	 <p>Additional Photos (CP71 & 72)</p>	Relocate protruding objects along the interior AR or place can detectable warning or bollard at foot of sign	STAFF TIME	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.7.6	 <p>Additional Photos (CP67 & 68)</p>	Lower 36" wide segment of service counter to max 34" aff	\$533.75	2	OBPD	2026/27	


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.7.7	CHECKLIST	Install detectable warning strip on top thread of each stairway	\$25.00	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.7.8	CHECKLIST	Install handrails on both side of stairway, mounted 34" to 38" aff with top and bottom extensions	\$700.00	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.7.9	CHECKLIST	Provide 80" overhead clearance if feasible, in the alternative, pad the obstruction to prevent injury (Leading to basement from outdoor entry)	STAFF TIME	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.8.1	 <p>Additional Photos (CP73 & 74)</p>	Relocate protruding objects in main room or place cane detectable warning or bollard at foot of mantle	STAFF TIME	2	OBPD	2026/27	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.8.1		Add one more climber component to meet one of each type accessible; leave as is, existing climbers	\$2,000.00	2	OBPD	2026/27	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.8.2	 Additional Photos (SP28, 29, 30, 31, 32, & 33)	Lower entry point form one swing to 11" to 24" aff-	STAFF TIME	2	OBPD	2026/27	



YEAR THIRTEEN



2027/2028



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CMP	1.10.1		Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to both sides of basketball court	\$625.00	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CMP	1.10.2	 <p>Additional Photos (CP25 & 26)</p>	Correct or repair sidewalk cross slope along AR to max 2%	\$2,187.50	2	OBPD	2027/28	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CMP	1.10.3	CHECKLIST	Acquire and install at least one armrest to bench as good practice	\$70.00	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CMP	1.10.4		Replace one picnic table with one with knee and toe clearance, 9" deep at 27" high and 25" deep at 9" high, with a 36" AR around table as a smart practice	\$800.00	2	OBPD	2027/28	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.10.1	 <p>Additional Photos (FG26 & 29)</p>	Relocate 20% of garbage cans to be along AR	STAFF TIME	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.10.3		Relocate bike rack to be along AR	STAFF TIME	2	OBPD	2027/28	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.10.4	 <p>Additional Photos (FG24, 25, 31, & 33)</p>	Construct firm, stable, and slip resistant pads at least 36" by 48" adjacent to 20% of benches, and locate along AR	\$115.00	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.10.4	 <p>Additional Photos (FG24, 25, 31, & 33)</p>	Acquire and install at least one armrest to 20% of existing benches as a smart practice	\$70.00	2	OBPD	2027/28	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.10.1	 <p>Additional Photos (SP36, 37, 38, & 39)</p>	Correct or repair sidewalk running slope along AR to max 5%	\$13,125.00	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.10.2	 <p>Additional Photos (SP40 & 41)</p>	Acquire and mount signage directing patrons to open side of tennis courts	\$150.00	2	OBPD	2027/28	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.10.3	 <p>Additional Photos (SP41 & 42)</p>	Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to both sides of basketball court	\$625.00	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.10.4	 <p>Additional Photos (SP34 & 35)</p>	Construct firm, stable, and slip resistant pads at least 36" by 48" adjacent to 20% of benches, and locate along AR	\$115.00	2	OBPD	2027/28	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.10.5	 <p>Additional Photos (SP34 & 35)</p>	Acquire and install at least one armrest to 20% of existing benches as a smart practice	\$70.00	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SP	1.10.6	 <p>Additional Photos (SP35 & 43)</p>	Replace on picnic table with one with knee and toe clearance, 9" deep at 27" high and 25" deep at 9" high, with a 36" AR around tables as a smart practice	\$800.00	2	OBPD	2027/28	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.5	 <p>Additional Photos (63, 64, & 67)</p>	Relocate bleachers at synthetic turf field to be along AR	STAFF TIME	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.6	 <p>Additional Photos (CP68 & 69)</p>	Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the youth soccer field	\$1,250.00	2	OBPD	2027/28	


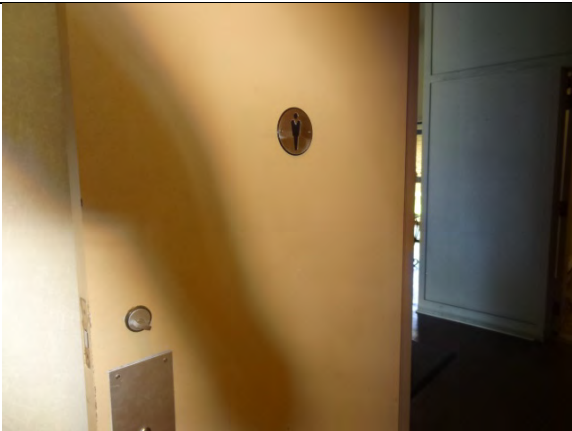
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.8		Relocate memorial stone to be along AR	STAFF TIME	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.9		Create AR with crushed or compacted stone or similar outdoor material from parking or sidewalk to the sand volleyball courts	\$1,875.00	2	OBPD	2027/28	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.10		Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the sled hill	\$5,000.00	2	OBPD	2027/28	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.10.11	 Additional Photos (CP81 & 73)	Construct firm, stable, and slip resistant pads at least 36" by 48" adjacent to 20% of benches, and locate along AR	\$230.00	2	OBPD	2027/28	



YEAR FOURTEEN

2028/2029

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.7.1		Install detectable warning strip on top tread of each stairway	\$75.00	2	OBPD	2028/29	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.7.2	 Additional Photos (FR375, 376, & 377)	Install handrails on both sides of stairway with compliant extensions	\$1,400.00	2	OBPD	2028/29	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.16.1	 <p>Additional Photos (FR648, 649, 650, 651, 652, 653, 654, 645, 646, & 647)</p>	Create a 30" by 48" "parking space" next to one of each type of fitness equipment offered in the center	STAFF TIME	2	OBPD	2028/29	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.11.1	 <p>Additional Photos (CP92 & 102)</p>	Acquire and mount signage, including Braille and access symbol, mounted on wall, latch side of door, 60" to center of sign at both	\$300.00	2	OBPD	2028/29	Complete

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.11.2	 <p>Additional Photos (CP93, 103, & 104)</p>	Lower mirror so reflective surface is max 40" aff in both	STAFF TIME	2	OBPD	2028/29	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.11.3	 <p>Additional Photos (CP97, 98, 99, 100, 101, 105, 106, 107, & 108)</p>	Create a wheelchair accessible stall with grab bars and fixtures mounted in correct locations and at correct heights in both	\$7,800.00	2	OBPD	2028/29	

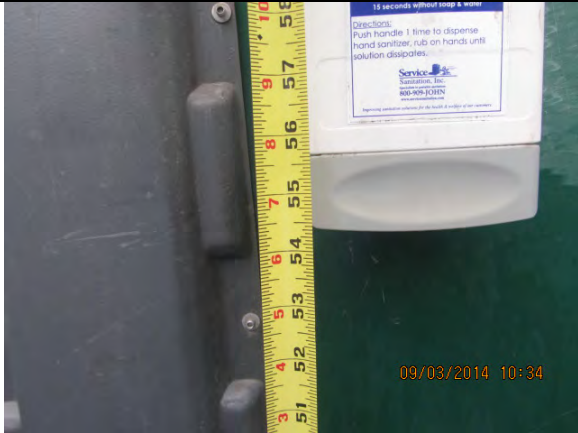

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.11.4	 <p>Additional Photos (CP94 & 95)</p>	Lower urinal so that rim height is max 17" aff in men's	\$1,217.50	2	OBPD	2028/29	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.12.1	 <p>Additional Photos (CP86 & 87)</p>	Remove base cabinet and lower sink height to max 34" aff	\$785.00	2	OBPD	2028/29	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.12.2		Replace oven with one having controls on the front panel	\$600.00	2	OBPD	2028/29	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.12.3		Remove or relocate table in CFS at fixtures and operable parts	STAFF TIME	2	OBPD	2028/29	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.12.3	 Additional Photos (CP29, 30, 33, 34, 35, & 36)	Correct or repair sidewalk running slope along AR to max 5%	\$13,125.00	2	OBPD	2028/29	



PHASE THREE



YEAR FIFTEEN



2029/2030



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.10.1	 <p>Additional Photos (NS23, 14, 15, 16, 21, 22, 12, 13, 17, 18, 19, & 20)</p>	Replace portable toilet with compliant model and place along AR	\$390.00	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.10.2		Relocate garbage can to be along AR	STAFF TIME	3	OBPD	2029/30	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.11.1		Correct or fill gap on shelter interior	\$68.75	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.11.2		Repair, bevel, or ramp CIL at shelter entry	\$68.75	3	OBPD	2029/30	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNS	1.13.1		Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the trail entry	\$1,250.00	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNSF	1.13.1	 Additional Photos (NS30 & 31)	Lower 25% of the existing railing to max 34" aff dispersed throughout the pier as a smart	\$500.00	3	OBPD	2029/30	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
DNSF	1.13.2	 <p>Additional Photos (NS30 & 31)</p>	Install compliant edge protection as a smart practice	\$350.00	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.11.1	 <p>Additional Photos (CP84 & 85)</p>	Correct or repair sidewalk running slope toward shelter to max 5%	\$4,375.00	3	OBPD	2029/30	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.11.1	 <p>Additional Photos (FG34 & 35)</p>	Correct or repair sidewalk cross slope to shelter to max 2%	\$2,187.50	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.11.2	 <p>Additional Photos (FG36 & 37)</p>	Repair, bevel, or ramp CIL at shelter entry	\$68.75	3	OBPD	2029/30	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.11.3	 <p>Additional Photos (FG38 & 39)</p>	Create AR with crushed and compacted stone or similar outdoor material from shelter to amenities	\$1,250.00	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FGP	1.11.4		Lower operating mechanisms in shelter to 14" to 48" aff	\$250.00	3	OBPD	2029/30	

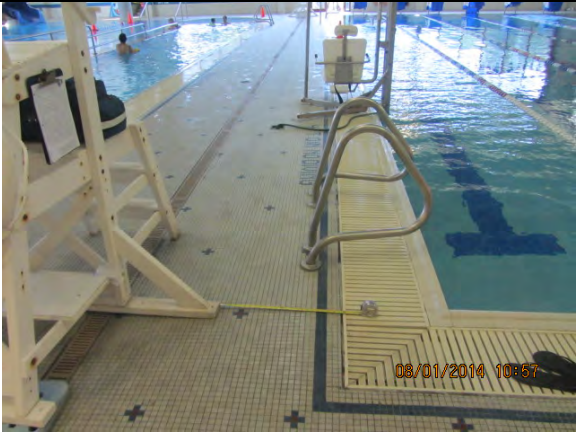

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.13.1	 <p>Additional Photos (CP139 & 140)</p>	Lower bench seat to 17" to 19" aff as a smart practice	STAFF TIME	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CPW	1.13.2	 <p>Additional Photos (CP137 & 138)</p>	Repair, bevel, or ramp CIL to access fishing pier	\$68.75	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.2.1	CHECKLIST	Create lined cross walk where pedestrian pathway crosses through vehicular traffic	\$105.00	3	OBPD	2029/30	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.2.2	CHECKLIST	Install compliant detectable warning at transitions from walkways to vehicular ways	\$235.00	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.2.3		Establish protocols for regular and frequent inspection and maintenance of surface to AR to be stable, and slip resistant	STAFF TIME	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.2.4		Replace drain with one having opening max of .5"	\$68.75	3	OBPD	2029/30	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.2.5		Correct or fill gap along AR	\$68.75	3	OBPD	2029/30	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
CP	1.2.6	 Additional Photos (CP37, 39, & 40)	Correct or repair sidewalk cross slope along AR to max 2% \$4,375.00	\$4,375.00	3	OBPD	2029/30	



YEAR SIXTEEN


2030/2031

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.16.1	 <p>Additional Photos (FR617, 618, & 619)</p>	Relocate guard stands to not obstruct 36" clear width of route	STAFF TIME	3	OBPD	2030/31	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.16.2	 <p>Additional Photos (FR636 & 637)</p>	Correct or repair cross slope along the pool deck to max 2.08%	\$2,187.50	3	OBPD	2030/31	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.16.3		Replace lift with one with compliant clear floor space	\$10,000.00	3	OBPD	2030/31	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.16.4	 Additional Photos (FR612, 613, 614, & 615)	Lower edge of spa to max 19" off with 12" depth, and install grab bars in correct locations for a compliant transfer wall	\$5,622.50	3	OBPD	2030/31	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.16.5	 <p>Additional Photos (FR622 & 621)</p>	Install another handrail at the pool stairs, 20" to 24" from an existing handrail	\$350.00	3	OBPD	2030/31	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.16.6	 <p>Additional Photo (FR632, 633, 634, & 635)</p>	Replace one picnic table with one with knee and toe clearance 9" deep at 27" high and 25" deep at 9" high, with a 36" AR around table as a smart practice	\$800.00	3	OBPD	2030/31	Complete


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
POOL	1.16.3		Replace drinking fountain with a hi-lo bowl fountain	\$3,988.75	3	OBPD	2030/31	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SI	1.16.1	 Additional Photos (FR630 & 631)	Replace gate hardware with hardware operable without a tight pinch or grasp	\$250.00	3	OBPD	2030/31	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
SI	1.16.2	 <p>Additional Photos (FR625 & 626)</p>	Repair, bevel, or ramp CIL to turf areas	\$137.50	3	OBPD	2030/31	

YEAR SEVENTEEN

2031/2032

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.5.1	 <p>Additional Photos (FR388 & 389)</p>	Lower call button to max 42" to the centerline of the highest operable part, if feasible	\$675.00	3	OBPD	2031/32	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.5.2	 <p>Additional Photos (FR392 & 393)</p>	Adjust and reduce gap at sill of elevator to max 1.25"	\$60,066.25	3	OBPD	2031/32	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
FRC	1.5.3	 <p>Additional Photos (FR390 & 391)</p>	Replace communication device with one that has compliant signage and hardware not requiring tight pinch or grasp	\$5,668.75	3	OBPD	2031/32	

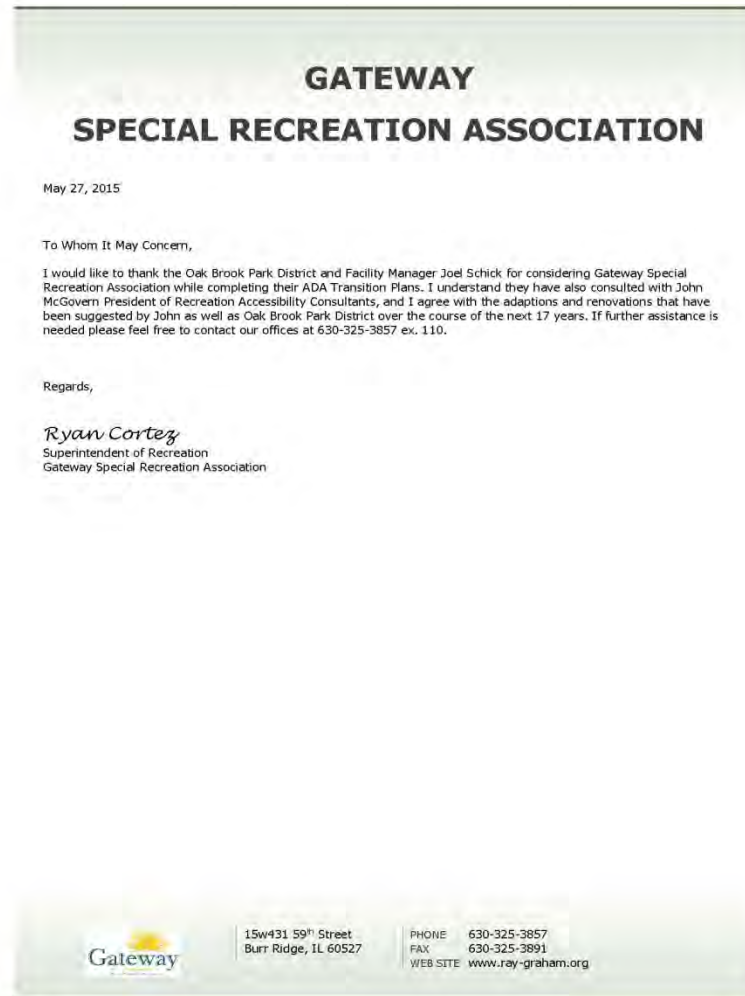
Staff Input

Monday April 20th, 2015 staff was emailed the ADA Transition Plans and was asked to review and provide feedback for changes with the proposed ADA Transition Plan. Staff was emailed again on Wednesday April 22nd, 2015 with another copy and asked to provide feedback by Tuesday April 28th, 2015

- Jessica Cannaday, Marketing & Promotions Manager, replied on April 22nd, 2015 that no changes were needed.
- Jaime Free, Preschool Teacher, replied on April 22nd, 2015 with concerns about the Cori's Way Hallway which are not part of the ADA plan but part of normal operating budget.
- Melissa Donofrio, ABC Preschool Coordinator, replied on April 23rd, 2013 that no changes were needed.

Tuesday April 21st, 2015 the ADA Transition Plan was part of the All Staff agenda. The plan was presented to the staff on how we created the ADA Transition Plan. Linda Noonan, Payroll/HR & Safety Administrator, expressed concern that it was ok for us to be out of compliance on certain items for 17 years. It was address that we were starting with priority items that have the most affect on patrons who would benefit from the changes. No other staff made comment.

Special Recreation Input



Community Input

Monday June 9th, 2015 6:30pm-7:30pm, we advertised and hosted an ADA Transition Plan Community Input Meeting. We advertised through:

- In House Marketing/Flyers
- Facebook Event
- Oak Brook Park District Website
- Oak Brook Park District Monthly Newsletter

There were zero (0) attendants that attended or participated in the event.

Board Approval

This ADA Transition Plan was put together based on the information/report gather by Recreation Accessibility Consultants. Based on the information from the RAC, the deficiencies were prioritized by importance and based on a \$25,000 Special Rec budget to complete the projects. The total Transition Plan will take an estimated 17 years based on these budgeted funds.

The original ADA Transition Plan was presented to the Board on Monday February 16th, 2015 for the Board to review. The Board reviewed the plan with no suggestions of change. Contributing staff made the agreement to redo the layout of the ADA Transition Plan to include pictures for a better understand of the task when reviewed.

The updated ADA Transition Plan was presented to the Board on Monday May 18th, 2015 for final approval. The Board approved the ADA Transition Plan with no objections.



Oak Brook Park District Tennis Center

ADA Transition Plan



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Key Terms

Aff- Above the finished floor (or above the finished ground)

TCP- Tennis Center Park

AR- Accessible Route

CIL- Change in Level

CFS- Clear Floor Space

lbf- Pounds of Force

CGS- Clear Ground Space

EPC- Elevated Play Component

GLPC- Ground Level Play Component

EAR- Exterior Accessible Route

ES- Exterior Stairs

TC- Tennis Center

Section References

1.1 Parking

1.2 Exterior Accessible Route

1.3 Exterior Entrance Signage

1.4 Exterior Entry Doors

1.5 Elevator/Lifts

1.6 Interior Doors

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1.8 Public Designated Use Spaces

1.9 Employee Offices & Spaces

1.10 Assembly Areas

1.11 Restrooms

1.12 Kitchen/Concessions

1.13 Locker Rooms

1.14 Aural & Visual Alarms

1.15 Directional & Permanent Space Signs

1.16 Other

FINANCIAL



- PHASE ONE \$55,243.50
 - YEAR ONE \$218.75
 - YEAR TWO \$25.00
 - YEAR THREE \$0.00
 - YEAR FOUR \$10,147.00
 - YEAR FIVE \$9,140.00
 - YEAR SIX \$9,198.75
 - YEAR SEVEN \$10,617.75
 - YEAR EIGHT \$8,577.50
 - YEAR NINE \$7,318.75
- PHASE TWO \$66,133.75
 - YEAR TEN \$5,836.25
 - YEAR ELEVEN \$9,985.00
 - YEAR TWELVE \$13,125.00
 - YEAR THIRTEEN \$15,312.50
 - YEAR FOURTEEN \$21,875.00
- PHASE THREE \$48,887.50
 - YEAR FIFTEEN \$20,000.00
 - YEAR SIXTEEN \$13,860.00
 - YEAR SEVENTEEN \$15,027.50



TOTAL INVESTMENT: \$170,264.75

PHASE ONE

YEAR ONE



2015/2016

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.1.3	 <p>Additional Photos (TC17, 18, 19, 20, 21, & 22)</p>	Raise existing accessible parking signs so that lowest end of bottom sign is min 60"	STAFF TIME	1	OBPD	2015/16	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.1.4	 <p>Additional Photos (TC15 & 16)</p>	Move accessible parking sign to within 5' of accessible parking stall	STAFF TIME	1	OBPD	2015/16	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.1.5	CHECKLIST	Add one van parking sign to one accessible stall	\$150.00	1	OBPD	2015/16	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.2	 <p>Additional Photos (TC90 & 108)</p>	Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	1	OBPD	2015/16	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.2.3	 <p>Additional Photos (TC57 & 58)</p>	Repair, bevel, or ramp CIL along AR	\$68.75	1	OBPD	2015/16	



YEAR TWO



2016/2017

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.2.1	CHECKLIST	Install detectable warning strip on top tread of each stairway	\$25.00	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.7.3		Remove or relocate storage in CFS at fixtures and operable parts along the AR	STAFF TIME	1	OBPD	2016/17	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.7.4	 Additional Photo (TC148, 149, 153, & 154)	Relocate protruding objects along the interior AR or place cane detectable warning or bollard at foot of protrusions	STAFF TIME	1	OBPD	2016/17	

YEAR THREE


2017/2018


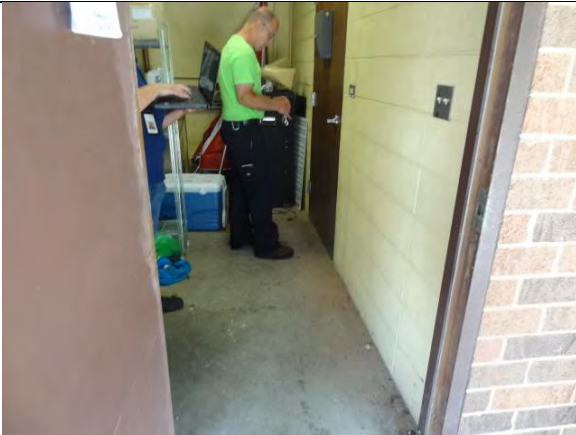
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.7.2	 <p>Additional Photos (TC151 & 152)</p>	Replace vending machine with one having one having operable parts max 48" aff	VENDOR TIME	1	PEPSI	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.8.4	 <p>Additional Photos (TC185 & 186)</p>	Remove, or relocate storage in CFS at fixtures and operable parts	STAFF TIME	1	OBPD	2017/18	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.8.7		Remove chair and table from CFS at sink	STAFF TIME	1	OBPD	2017/18	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.9.1	 <p>Additional Photos (TC162, 173, 174, 175, 176, 177, & 126)</p>	Employee only area permit approach, entry, and exit relocate obstacles such as tables and chairs to create AR and turning space through spaces indicated	STAFF TIME	1	OBPD	2017/18	Complete


YEAR FOUR



2018/2019


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.1.1	CHECKLIST	Create one or more 8' accessible parking stalls, with one 8' adjacent access aisle, with proper signage and striping using high quality yellow paint	\$2,268.25	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.3.1	CHECKLIST	Mount signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance	\$150.00	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.3.2	CHECKLIST	Mount signage at entrance designating is as accessible	\$150.00	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.1		Remove and rehang door to open from the opposite side to create required 12" of maneuvering clearance on the push side	\$1,368.75	1	OBPD	2018/19	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.3	 <p>Additional Photos (TC91 & 92)</p>	Correct or repair slope at doorway landing to max 2% in any direction for level CFS	\$500.00	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.4		Remove closer to provide required maneuvering clearance on push side of doors; in the alternative, install power door opener where indicated	STAFF TIME	1	OBPD	2018/19	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.5	 <p>Additional Photos (TC87 & 88)</p>	Repair, bevel, or ramp CIL at one door entry to max .25"	\$68.75	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.6	 <p>Additional Photos (TC85 & 118)</p>	Replace threshold at exterior doors with ADA thresholds	\$365.00	1	OBPD	2018/19	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.7	 <p>Additional Photos (TC109 & 110)</p>	Fill and maintain gaps at doorways to max .5in	\$68.75	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.8	CHECKLIST	Inspect, adjust, and maintain 8.5lbf to open exterior doors	STAFF TIME	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.9	CHECKLIST	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	1	OBPD	2018/19	Complete


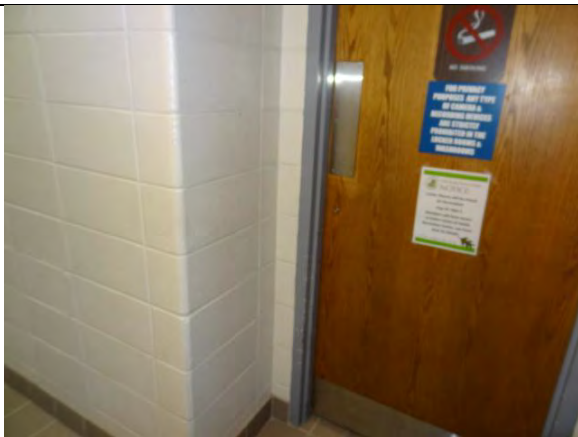
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.10	 <p>Additional Photos (TC89 & 90)</p>	Lower side light windows to max 43" aff for viewing	\$990.00	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.11	 <p>Additional Photos (TC132 & 133)</p>	Install a power door opener that opens both sets of doors simultaneously, keeping them open for an adequate amount of time to allow patrons entry, in the alternative, relocate second set of doors at least 80" from the first set	\$1,353.75	1	CONTRACTOR	2018/19	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.4.12	CHECKLIST	Extend a pathway away from the building for emergency egress	\$625.00	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.2.1	CHECKLIST	Install compliant detectable warning at curb ramps and transitions from walkways to vehicular ways as a smart practice	\$470.00	1	OBPD	2018/19	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.2.2	 <p>Additional Photos (TC37, 38, 29, 30, 33, 34, 27, 28, 25, 26, 41, & 42)</p>	Repair and reset pavers to eliminate CIL, gaps, and slopes	\$1,000.00	1	OBPD	2018/19	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.2.4	 <p>Additional Photos (TC50 & 52)</p>	Correct or fill gaps along AR	\$68.75	1	OBPD	2018/19	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.2.2		Install handrails on both sides of stairway, mounted 34" to 38" aff with top and bottom extensions	\$700.00	1	OBPD	2018/19	


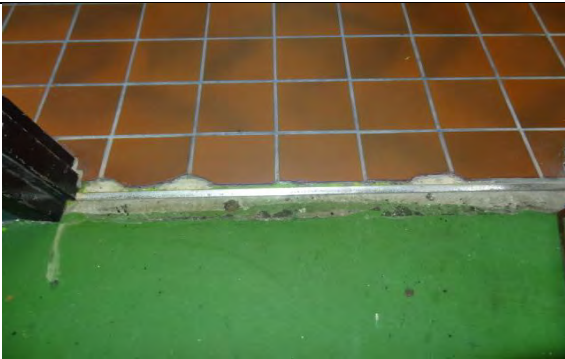
YEAR FIVE

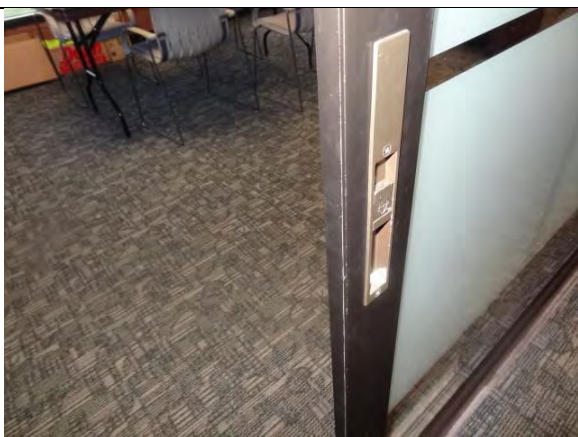
2019/2020

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.5.2		Replace hardware on communication system that does not require tight pinch or grasp	\$500.00	1	OBPD	2019/20	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.1		For all doors along the public circulation route, remove closer to provide required maneuvering clearance on push side of doors; in the alternative, install power door opener where indicated	STAFF TIME	1	OBPD	2019/20	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.3	 <p>Additional Photos (TC73, 74, & 75)</p>	Remove and rehang door to open from the opposite side to create required 18" maneuvering clearance on the pull side	\$1,368.75	1	OBPD	2019/20	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.4	 <p>Additional Photos (TC73, 74, 75, 111, 112, 127, 128, 145, & 146)</p>	Remove and rehang to swing outward rather than inward to provide 18" maneuvering clearance on the pull side of door	\$4,106.25	1	OBPD	2019/20	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.6	 <p>Additional Photos (TC84, 93, 99, 116, 119, 126, 128, 138, & 139)</p>	Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.8	 <p>Additional Photos (TC129 & 130)</p>	Correct or repair slope at doorway landing to max 2% in any direction for level CFS	\$500.00	1	OBPD	2019/20	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.11	 <p>Additional Photos (TC94, 95, 96, 100, 101, 105, 106, & 107)</p>	Repair, bevel, or ramp CILs at five door entries to max .25"	\$343.75	1	OBPD	2019/20	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.12	CHECKLIST	Replace threshold at interior doors with ADA thresholds	\$91.25	1	OBPD	2019/20	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.13		Fill and maintain gaps at doorways to max .5"	\$25.00	1	OBPD	2019/20	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.14	 Additional Photos (TC98 & 142)	Replace hardware with compliant hardware where indicated	\$2,205.00	1	OBPD	2019/20	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.15	CHECKLIST	Inspect, adjust, and maintain 5lbf to open interior doors	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.16	CHECKLIST	Inspect, adjust, and maintain closing speed on door closers	STAFF TIME	1	OBPD	2019/20	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.15.1	CHECKLIST	Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirement-	STAFF TIME	1	OBPD	2019/20	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.15.2	CHECKLIST	Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces	STAFF TIME	1	OBPD	2019/20	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.15.3	CHECKLIST	Mount signage at all permanent rooms/spaces having Braille and the international symbol for accessibility, mounted at 60" to the middle of the sign and on the latch side of the door	STAFF TIME	1	OBPD	2019/20	Complete


YEAR SIX

2020/2021

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.7.5		Replace drinking fountain with a hi-lo bowl fountain	\$3,998.75	1	OBPD	2020/21	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.7.7	CHECKLIST	Consider purchasing an evacuation sled for emergencies due to the lack of an area of refuge	\$200.00	1	OBPD	2020/21	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.8.1	 Additional Photos (TC197, 198, & 199)	Relocate obstacles such as tables and chairs to create AR through spaces indicated	STAFF TIME	1	OBPD	2020/21	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.8.2	CHECKLIST	Raise net to min 80", or pad object to prevent hazard in overhead clearance	STAFF TIME	1	OBPD	2020/21	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.8.3	 <p>Additional Photos (TC163, 164, 170, 171, 172, 190, 191, 192, 195, & 196)</p>	Relocate protruding objects in spaces indicated or place cane detectable warning or bollard at foot of protrusions	STAFF TIME	1	OBPD	2020/21	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.8.5	 <p>Additional Photos (TC165, 167, 185, 189, 193, 194, 195, & 196)</p>	Lower operating mechanisms in spaces indicated to max 48" aff to the highest operable part; leave as is if employee only operated	\$500.00	1	OBPD	2020/21	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.8.6	 <p>Additional Photos (TC182, 184, 187, & 188)</p>	Lower sink height to max 34" aff	\$3,400.00	1	OBPD	2020/21	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.8.8	 <p>Additional Photos (TC168 & 169)</p>	Lower a portion of railing to max 32" for viewing from racquetball gallery, a plexi glass viewing window is an option to ensure safety	\$1,100.00	1	OBPD	2020/21	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.9.1	 <p>Additional Photos (TC162, 173, 174, 1475, 176, 177, & 126)</p>	Employee only area permit approach, entry, and exit relocate obstacles such as tables and chairs to create AR and turning space through spaces indicated	STAFF TIME	1	OBPD	2020/21	Complete

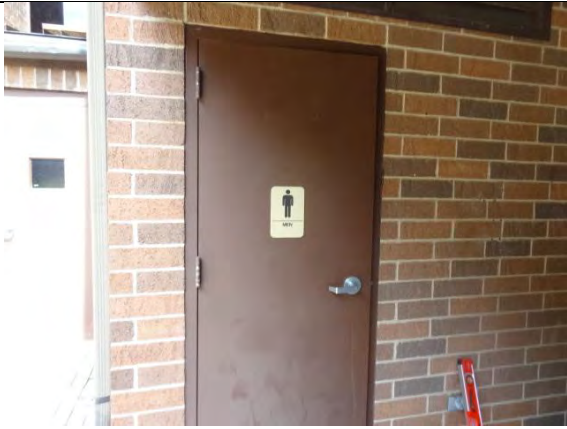

YEAR SEVEN



2021/2022

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TCP	1.10.1		Replace drinking fountain with a hi-lo bowl fountain	\$3,998.75	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TCP	1.10.2		Replace portable toilet with compliant model and place along AR	\$390.00	1	OBPD	2021/22	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TCP	1.10.3	 <p>Additional Photos (TC421, 422, 424, 425, & 426)</p>	Relocate spectator benches to have compliant CFS and to not obstruct MC at tennis entry	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TCP	1.10.4		Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the tennis practice area	\$1,250.00	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TCP	1.10.5		Acquire and install at least one armrest to 20% of existing benches as a smart practice	\$70.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TCP	1.10.6		Replace one picnic table with one with knee and toe clearance, 9" deep at 27" high and 25" deep at 9" high, with a 36" AR around table as a smart practice	\$800.00	1	OBPD	2021/22	Complete



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.1		Acquire and mount signage, including Braille and access symbol, mounted on wall, latch side of door, 60" to the center of sign	\$150.00	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.2		Insulate exposed pipes under sink	\$55.00	1	OBPD	2021/22	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.3	 <p>Additional Photos (TC291 & 292)</p>	Lower soap dispensers to max 44" aff for a forward reach over sink	STAFF TIME	1	OBPD	2021/22	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.4	 <p>Additional Photos (TC288 & 289)</p>	Create a wheelchair accessible stall with grab bars and fixtures mounted in correct locations and at correct heights	\$3,940.00	1	OBPD	2021/22	

YEAR EIGHT

2022/2023



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.1		Acquire and mount signage, including Braille and access symbol, mounted on wall, latch side of door 60" to the center of sign at both	\$300.00	1	OBPD	2022/23	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.2		Remove under sink apron to provide knee clearance under sinks and insulate exposed pipes in both	\$397.50	1	OBPD	2022/23	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.3	 <p>Additional Photos (TC238, 239, 242, 264, 265, 266, 224, 267, 268, 245, 275, 276, 263, & 246)</p>	Create a wheelchair accessible stall with grab bars and fixtures mounted in correct locations and at correct heights in both	\$7,880.00	1	OBPD	2022/23	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.4	 <p>Additional Photos (TC236, 237, & 277)</p>	Lower hooks in accessible stalls to max 48" off in both	STAFF TIME	1	OBPD	2022/23	


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.5	 <p>Additional Photos (TC234, 235, 229, 230, 248, 250, 273, & 274)</p>	Correct or repair slope to max 5% running and 2% cross in both	STAFF TIME	1	OBPD	2022/23	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.6	 <p>Additional Photos (TC257 & 258)</p>	Lower mirror so reflective surface is max 40" aff in men's	STAFF TIME	1	OBPD	2022/23	

YEAR NINE

2023/2024

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.7	 <p>Additional Photos (TC255 & 256)</p>	Lower sinks to max 34" aff to front of rim in men's room	\$1,700.00	1	OBPD	2023/24	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.8	 <p>Additional Photos (TC259, 260, 261, & 262)</p>	Replace urinal with one having a 13.5" min depth mounted at max 17" to rim with flush controls max 44" aff	\$1,220.00	1	OBPD	2023/24	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.9	 <p>Additional Photos (TC271 & 272)</p>	Widen AR in men's to min 42" for stall maneuvering clearance	\$1,963.75	1	OBPD	2023/24	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.10	 <p>Additional Photos (TC251, 252, 253, & 254)</p>	Relocate or recess dryers to not interfere with general circulation path in men's, protrusions can't be greater than 4"	\$250.00	1	OBPD	2023/24	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.11	 <p>Additional Photos (TC225, 226, 227, & 228)</p>	Widen AR in W at entry to 36" wide for a turn	\$1,100.00	1	OBPD	2023/24	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.12	CHECKLIST	Provide a ramp for access to the upper locker area in women's, in the alternative, duplicate amenities on the lower level	\$1,085.00	1	OBPD	2023/24	



PHASE TWO



YEAR TEN



2024/2025


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.4	 <p>Additional Photos (TC288 & 289)</p>	Create a wheelchair accessible stall with grab bars and fixtures mounted in correct locations and at correct heights	\$3,940.00	2	OBPD	2024/25	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.1		Acquire and mount signage, with Braille and access symbol, mounted on wall, latch side of door, 60" to the center of signs	\$300.00	2	OBPD	2024/25	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.2	 <p>Additional Photos (TC280, 300, & 301)</p>	Replace side grab bar with a 42" long grab bar, mount max 12" from the rear wall at the close end and min 54" on the far end, and 33" to 36" aff in both restrooms	\$562.50	2	OBPD	2024/25	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.3		Install rear grab bar 36" long, mounted behind toilet, 12" to one side of center and 24" to the other and 33" to 36" aff in outdoors women's	\$562.50	2	OBPD	2024/25	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.4		Remount flush mechanisms to the open side, in the alternative, install an auto flush unit in outdoor women's restroom	\$211.25	2	OBPD	2024/25	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.5		Insulate exposed pipes under sink in both bathrooms	\$110.00	2	OBPD	2024/25	


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.6	 <p>Additional Photos (TC283, 284, 304, & 305)</p>	Lower soap dispensers to max 44" aff for a forward reach over sink	STAFF TIME	2	OBPD	2024/25	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.7		Relocate garbage can to provide knee and toe clearance under sink	STAFF TIME	2	OBPD	2024/25	



Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.8	 <p>Additional Photos (TC306 & 307)</p>	Lower hooks to max 48" aff	STAFF TIME	2	OBPD	2024/25	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.9	 <p>Additional Photos (TC308 & 309)</p>	Lower changing table to max 34" aff to surface when in open position and max 48" aff to handle when in closed position	STAFF TIME	2	OBPD	2024/25	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.11.10	 <p>Additional Photos (TC293 & 294)</p>	Restroom not accessible, acquire and mount signage directing patrons to accessible restroom at employee restroom	\$150.00	2	OBPD	2024/25	

YEAR ELEVEN

2025/2026


Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.13.1	CHECKLIST	Designate 5% or no less than 1 locker as accessible, mounting signage having the access symbol and hooks and operating mechanisms max 48" aff in both	\$900.00	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.13.2	 <p>Additional Photos (TC314, 315, 323, 324, 333, & 334)</p>	Lower hooks to max 48" aff in both	STAFF TIME	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.13.3	CHECKLIST	Lower shelf in designated lockers to max 48" aff in both	STAFF TIME	2	OBPD	2025/26	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.13.4	 <p>Additional Photos (TC312 & 313)</p>	Replace bench in dressing area with one having a seat depth of 24" deep, 48" long, affixed to the wall or having a back and mounted 17" to 19" aff	\$1,200.00	2	OBPD	2025/26	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.13.5	 <p>Additional Photos (TC327, 328, 330, 331, 316, 317, 318, 319, 335, 336, 337, 338, 339, 340, 341, 342, & 343)</p>	Create accessible shower in each locker room	\$7,885.00	2	OBPD	2025/26	

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.14.1	CHECKLIST	Install audible and visual alarms in rooms and space where alarms have been installed since 1992	STAFF TIME	2	OBPD	2025/26	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.14.2	CHECKLIST	Upon renovation install audible and visual alarms in all rooms and spaces	STAFF TIME	2	OBPD	2025/26	Complete


YEAR TWELVE

2026/2027

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.1.2	 <p>Additional Photos (TC3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, & 14)</p>	Repair or correct slope of parking space and access aisle to max 2% in any direction	\$13,125.00	2	OBPD	2026/27	


YEAR THIRTEEN

2027/2028

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.2.5	 <p>Additional Photos (TC23, 24, 35, 36, 44, 45, 46, 47, 48, 49, 59, & 60)</p>	Correct or Repair sidewalk cross slope along AR to max 2%	\$15,312.50	2	OBPD	2027/28	

YEAR FOURTEEN


2028/2029

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.2.6	 <p>Additional Photos (TC31, 32, 39, 40, 55, 56, 61, & 62)</p>	Correct or Repair sidewalk running slope along AR to max 5%	\$21,875.00	2	OBPD	2028/29	

PHASE THREE


YEAR FIFTEEN

2029/2030

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.2	 <p>Additional Photos (TC68, 69, 70, 71, & 76)</p>	Replace saunas in locker rooms to provide required door clearances and accessible space on interior	\$20,000.00	3	OBPD	2029/30	


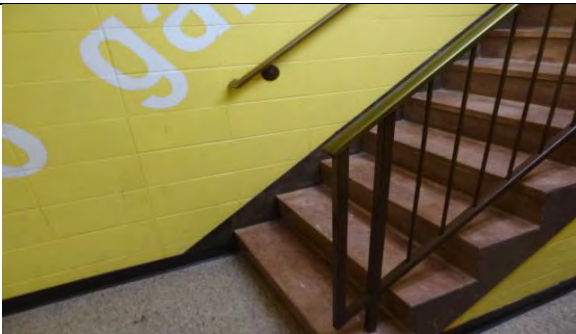
YEAR SIXTEEN

2030/2031

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.6.10	 <p>Additional Photos (TC66, 67, 77, 120, 122, 135, 143, & 144)</p>	Replace doors with doors having 32" clear width where indicated	\$13,860.00	3	OBPD	2030/31	

YEAR SEVENTEEN

2031/2032

Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.7.1	 <p>Additional Photos (TC203, 207, 208, & 215)</p>	Correct riser on stairs so they are a consistent height between 4" to 7"; leave as is if technically infeasible	\$12,127.50	3	OBPD	2031/32	
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.7.3	CHECKLIST	Install detectable warning strip on top tread of each stairway	\$100.00	3	OBPD	2031/32	Complete
Location	Code	Picture	Solution	Estimated Cost	Phase	By Whom	Projected Year	Action Taken
TC	1.7.4	 <p>Additional Photos (TC205, 209, 212, 214, 202, 206, 213, & 216)</p>	Install handrails extensions at top and bottom on both sides of stairway	\$2,800.00	3	OBPD	2031/32	

Staff Input

Monday April 20th, 2015 staff was emailed the ADA Transition Plans and was asked to review and provide feedback for changes with the proposed ADA Transition Plan. Staff was emailed again on Wednesday April 22nd, 2015 with another copy and asked to provide feedback by Tuesday April 28th, 2015

- Jessica Cannaday, Marketing & Promotions Manager, replied on April 22nd, 2015 that no changes were needed.
- Jaime Free, Preschool Teacher, replied on April 22nd, 2015 with concerns about the Cori's Way Hallway which are not part of the ADA plan but part of normal operating budget.
- Melissa Donofrio, ABC Preschool Coordinator, replied on April 23rd, 2013 that no changes were needed.

Tuesday April 21st, 2015 the ADA Transition Plan was part of the All Staff agenda. The plan was presented to the staff on how we created the ADA Transition Plan. Linda Noonan, Payroll/HR & Safety Administrator, expressed concern that it was ok for us to be out of compliance on certain items for 17 years. It was address that we were starting with priority items that have the most affect on patrons who would benefit from the changes. No other staff made comment.

Special Recreation Input

GATEWAY SPECIAL RECREATION ASSOCIATION

May 27, 2015

To Whom It May Concern,

I would like to thank the Oak Brook Park District and Facility Manager Joel Schick for considering Gateway Special Recreation Association while completing their ADA Transition Plans. I understand they have also consulted with John McGovern President of Recreation Accessibility Consultants, and I agree with the adaptations and renovations that have been suggested by John as well as Oak Brook Park District over the course of the next 17 years. If further assistance is needed please feel free to contact our offices at 630-325-3857 ex. 110.

Regards,

Ryan Cortez
Superintendent of Recreation
Gateway Special Recreation Association



15w431 59th Street
Burr Ridge, IL 60527

PHONE 630-325-3857
FAX 630-325-3891
WEB SITE www.ray-graham.org

Community Input

Monday June 9th, 2015 6:30pm-7:30pm, we advertised and hosted an ADA Transition Plan Community Input Meeting. We advertised through:

- In House Marketing/Flyers
- Facebook Event
- Oak Brook Park District Website
- Oak Brook Park District Monthly Newsletter

There were zero (0) attendants that attended or participated in the event.

Board Approval

This ADA Transition Plan was put together based on the information/report gather by Recreation Accessibility Consultants. Based on the information from the RAC, the deficiencies were prioritized by importance and based on an incremental budget increase to complete the projects and allow the Tennis Center to plan for large projects accordingly. The total Transition Plan will take an estimated 17 years based on these budgeted funds.

The original ADA Transition Plan was presented to the Board on Monday February 16th, 2015 for the Board to review. The Board reviewed the plan with no suggestions of change. Contributing staff made the agreement to redo the layout of the ADA Transition Plan to include pictures for a better understand of the task when reviewed.

The updated ADA Transition Plan was presented to the Board on Monday May 18th, 2015 for final approval. The Board approved the ADA Transition Plan with no objections.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RECREATION PROGRAMS, MEMBERSHIPS AND FACILITY FEES POLICIES

AGENDA No.: 8 F

MEETING DATE: JANUARY 18, 2020

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Senate Bill 1 was passed by the Illinois House and Senate in February 2019. The bill called for phased in minimum wage increases beginning in 2020 and concluding in 2025. The wage increases take effect January 1st of each year.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Under the current Recreation Programs, Memberships and Facility Fee Policy, staff has the ability to raise fees up to 5% with Deputy or Executive Director approval. Staff wishing to raise fees beyond 5% must seek Park Board of Commissioners approval. Staff is respectfully requesting that the Board increase the % staff can raise fees without Board approval to match that year's minimum wage percent increase. Staff is recommending Deputy or Executive Director authority to increase fees as follows:

Year	Minimum Wage	Minimum Wage Percent Increase	Max Fee Increase without Board review
January 2021	\$11.00	10%	10%
January 2022	\$12.00	9.09%	9.0%
January 2023	\$13.00	8.3%	8.0%
January 2024	\$14.00	7.7%	7.5%
January 2025	\$15.00	7.15%	7.0%

After 2025, the fee increase would revert back to its current 5% maximum without Board approval.

ACTION PROPOSED: For Review and Discussion Only.