



Oak Brook Park District Board Packet

January 16, 2023

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
January 16, 2023 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
 - a. Oak Brook Reserve: James and Sally Prescott, Prescott Group
3. CONSENT AGENDA
 - a. APPROVAL OF THE JANUARY 16, 2023 AGENDA
 - b. APPROVAL OF MINUTES
 - i. December 12, 2022 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENTS ENDING December 31, 2022
 - i. Warrant 668
4. STAFF RECOGNITION
 - a. None
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications.
 - b. Tennis Center Business Plan
 - c. License Plate Recognition (LPR) system to assist law enforcement
6. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
January 16, 2023 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Family Aquatic Center HVAC and Deck Replacement Bid
- b. Ordinance No 23-0112: An Ordinance providing for the issue of not to exceed \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for The Purpose Of Building, Maintaining And Improving The Land And Facilities Located At The District's Central Park, Including Building An Amphitheater, A Shelter, An Outdoor Challenge Course And A Structure Housing Restrooms, Storage And Concessions, Replacing Synthetic Soccer Field Turf, Building An Additional Bridge Spanning Ginger Creek, Replacing HVAC And Pool Tile Deck At The Aquatic Center And Painting At The Aquatic Center And For The Payment Of The Expenses Incident Thereto, Providing For The Levy Of A Direct Annual Tax To Pay The Principal And Interest On Said Bonds And Authorizing The Sale Of Said Bonds To The Purchaser Thereof.
- c. Oak Brook Park District Promise Scholarship for Part Time Staff
- d. Objectives and Key Results for January 1, 2023 through April 30, 2024.

8. NEW BUSINESS

- a. Central Park North Phase II Bid
- b. Central Park North Concession/Restroom/Storage Bid
- c. Appointment of Executive Director to Approve Change Orders not to Exceed \$30,000
- d. Ordinance 23-0220: An Ordinance Transferring Funds To And From Several Park District Funds
- e. Market Based Salary Range Adjustment
- f. Resolution 23-0221: A Resolution Amending The Agreement Between The Oak Brook Park District And Classic Landscape, Ltd. For Turf Grass Mowing
- g. Family Aquatic Center HVAC Bid
- h. Family Aquatic Center Pool Deck Bid

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON FEBRUARY 20, 2023, 6:30 P.M.

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



Open Forum

Oak Brook Reserve: James and Sally Prescott, Prescott Group

Minutes

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 12, 2022 – 6:30 p.m.
Canterberry Room

1. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois

(Notice of the Public Hearing was Published on December 1, 2022, in the Doings – Oak Brook/Elmhurst Newspaper and on the District's Website.)

a. Call to Order the Public Hearing

Commissioner Suleiman called to order the Public Hearing– TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the hour of 6:30 p.m. Commissioners Ivkovic Kelley, Trombetta, and Truedson answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

- i. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Truedson made a motion, seconded by Trombetta, to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes, as provided in section 1-G-1 of the Board Rules.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and Suleiman

Nays: None

President Knitter entered at 6:31 p.m.

President Knitter announced that the notice of the Public Hearing was published on December 1, 2022, in the Doings-Oak Brook/Elmhurst Newspaper and on the District's website.

- b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

President Knitter asked if there were any public comments.

No one addressed the Board.

- c. Adjournment of Public Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to adjourn the Public Hearing. The motion passed by voice vote, and the meeting adjourned at the hour of 6:32 p.m.

2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:33 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, and Truedson answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

3. OPEN FORUM

President Knitter asked if there were any public comments.
No one addressed the Board.

4. CONSENT AGENDA

- a. APPROVAL OF THE DECEMBER 12, 2022 AGENDA
- b. APPROVAL OF MINUTES
 - i. November 14, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING NOVEMBER 30, 2022
 - i. Warrant 667

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

5. STAFF RECOGNITION

- a. None

6. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

President Knitter informed the Board she had received a lot of positive comments about the Winter Lights at Central Park.

Commissioner Trombetta stated that a patron informed him that the Family Aquatic Center pool water seemed cooler than usual.

Dr. Kosey stated that occasionally, there are complaints about the temperature of the water, but it is kept at a consistent 84-86 degrees.

Commissioner Suleiman stated that a resident suggested adding a steam room or sauna to the facility. She thinks this may be an additional amenity worth exploring.

Commissioner Truedson stated they had looked into amenities such as this in the past and would have to remove another amenity to add the feature; they were costly and difficult to maintain. However, it could be worth looking into again.

b. Oak Brook Park District Objectives

Dr. Kosey stated that leadership and staff worked on five objectives to accomplish over 16 months. Each objective will be tracked on a scoreboard. From January 2023 to April 2023, a bonus will be given to staff if staff completes three out of the five objectives.

President Knitter stated she has spoken with Dr. Kosey on many occasions about aligning all staff members with the Park District's success. It has been challenging to encourage the part-time staff, but this effort is necessary, as they engage with the customer base the most. Additionally, this is a program that can be tweaked year to year.

Dr. Kosey stated that January 2023 through April 2023 would be a four-month trial period.

Commissioner Truedson suggested additional training for staff as a tool to help achieve these goals.

Commissioner Ivkovic Kelley agrees with Commissioner Truedson and would like the staff to enrich their skill set.

7. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported receiving several positive compliments about the Winter Lights at Central Park, with over twelve thousand participants walking through, which surpasses last year's participation up to this point.

Dr. Kosey stated that the roofing project had been completed, and staff had been approached to explore solar panels on the roof and would need guidance to move forward with a proposal. The Park District could save money.

President Knitter stated that this could be interesting to learn about and would like to know how long it would take to recover costs.

Dr. Kosey stated that the roof would be leased to the company with the solar panels, and the agreement would last for twenty-five years.

Commissioner Knitter asked should the solar company go out of business, what would happen.

Dr. Kosey informed President Knitter that all the what-if situations would be part of the proposal. There would be additional attorney fees associated with reading the proposal.

Commissioner Truedson stated it would be easier not to do this, but it is an interesting concept.

President Knitter would be interested in the cost-saving aspect.

Commissioner Suleiman would like an exploratory interview before receiving a proposal.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on completing the last seven months of the fiscal year. Due to the time of the year, expectantly, the General Fund has decreased in revenue. The Tennis Center is doing better with an increase.

Mr. Salinas informed the Board that expenditures are still decreased or in line with expectations. Investments are doing well, and staff has just begun the budgeting process for the next fiscal year.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported on the winter programs, with the Holiday Express coming up.

Mr. Thommes stated that the Lifeguard staff received a four-star audit review from StarGaurd Elite, the highest level possible.

Mr. Thommes informed the Board that the LED lighting project is progressing. The lights in some areas are bright but will be adjusted once completed.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported that the DCEO-funded restroom building has passed through the engineering, stormwater/sanitary sewer, and building department permitting. The OSLAD project is through engineering and is awaiting approval from the building department. Both projects are scheduled to go to bid in January 2023.

Mr. Johnson stated that the Saddle Brook playground equipment and poured-in-place rubber surfacing had been installed. Staff will begin restoring the turf grass around the play area.

8. UNFINISHED BUSINESS

- a. Ordinance No 22-1212: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 22-1212: An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

b. Purchase of Amphitheater through the Good Buy Purchasing Cooperative.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the proposal from ICON Shelter Systems, Inc. For the purchase of an amphitheater structure through the Good Buy Purchasing Cooperative and to approve an agreement between the Park District and ICON Shelter Systems, Inc. for a not-to-exceed cost of \$82,530.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

c. 2023 Board Meeting Dates

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the 2023 Board Meeting Dates of the Oak Brook Park District Board of Commissioners.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

d. IAPD Annual Business Meeting Credentials

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to appoint Dr. Laure Kosey as the District's delegate for the Annual Business Meeting of the Illinois Association of Park Districts.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

e. Employee Referral Incentive

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to second to approve the Employee Referral Incentive.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

9. NEW BUSINESS

- a. Family Aquatic Center HVAC and Deck Replacement Bid

Mr. Thommes stated the 2023 summer project bids open this week.

- b. Ordinance No 23-0112: An Ordinance providing for the issue of not to exceed \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for The Purpose Of Building, Maintaining And Improving The Land And Facilities Located At The District's Central Park, Including Building An Amphitheater, A Shelter, An Outdoor Challenge Course, And A Structure Housing Restrooms, Storage And Concessions, Replacing Synthetic Soccer Field Turf, Building An Additional Bridge Spanning Ginger Creek, Replacing HVAC And Pool Tile Deck At The Aquatic Center And Painting At The Aquatic Center And For The Payment Of The Expenses Incident Thereto, Providing For The Levy Of A Direct Annual Tax To Pay The Principal And Interest On Said Bonds And Authorizing The Sale Of Said Bonds To The Purchaser Thereof.

Dr. Kosey stated that nothing has changed, and the approval will occur at the next Board Meeting.

- c. Oak Brook Promise Scholarship for Part-Time Staff

Dr. Kosey informed the Board that varying departments have been seeking options to encourage part-time staff to invest in their futures while choosing to be employed at the Park District for a bit longer. The staff has created guidelines to encourage staff members to work 17.5 hours per week for a varying period to receive tuition reimbursement from the Park District to attend College of DuPage or Triton College. There are additional parameters they would need to follow to be awarded the funding. This would apply to any part-time staff member regardless of age.

- d. Objectives and Key Results for January 1, 2023, through April 30, 2024.

President Knitter stated that the discussion in 6B. was good, and Commissioner Truedson had great ideas to help staff members meet the goals.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JANUARY 16, 2023, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on January 16, 2023, at 6:30 p.m.

11. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the December 12, 2022, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:09 p.m.

Laure L. Kosey, Executive Director

Financial Statements

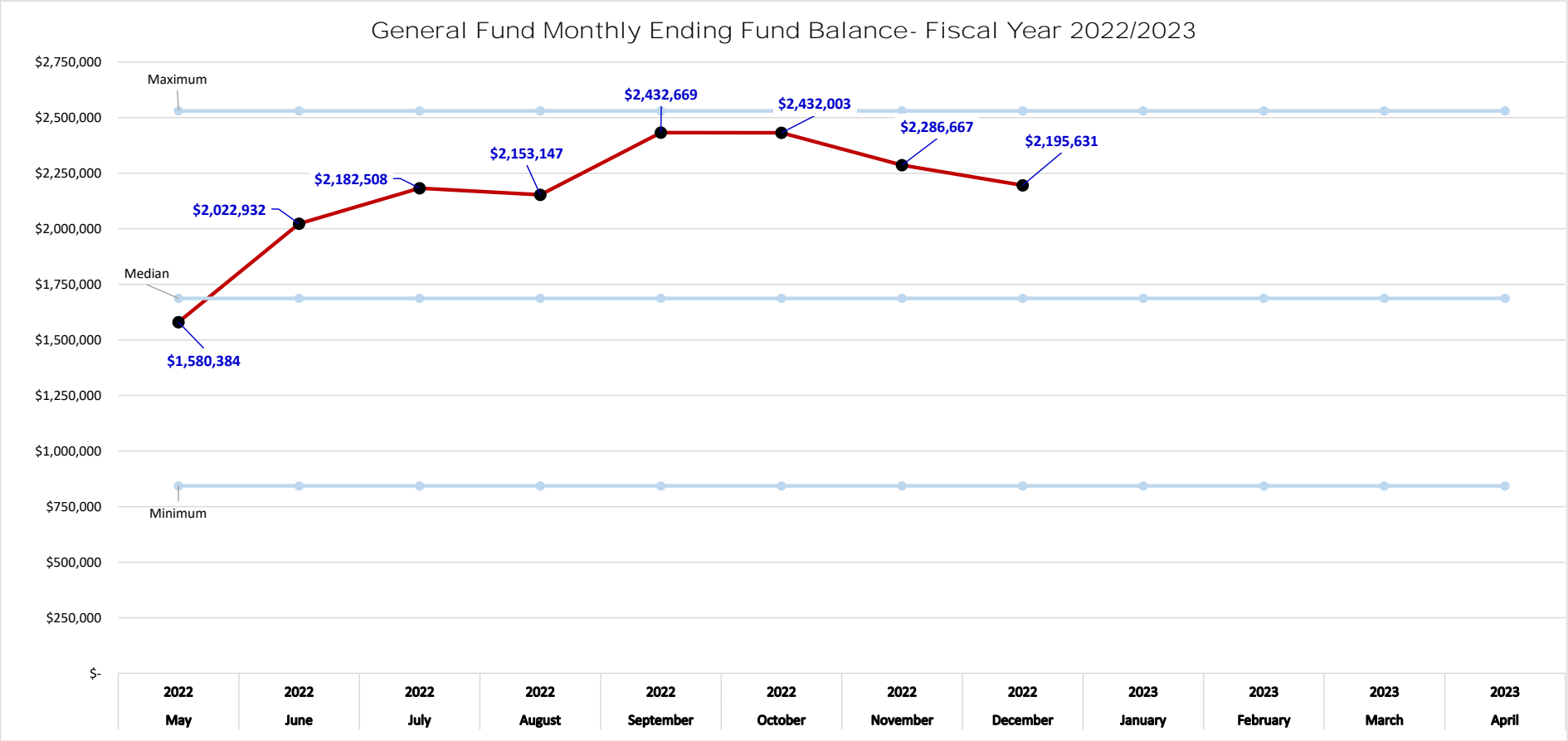
Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through December 30 2022 and 2021
66.67% completed (8 out of 12 months)

	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance							FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	December 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget		Fiscal Year 2021/2022 YTD Actual	Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
<u>REVENUES</u>										
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A		\$ -	\$ -	N/A
Finance										
Property Taxes	1,444,422	11,316	1,473,047	-	1,473,047	102.0%		1,587,092	(114,045)	-7.2%
Personal Prop. Repl. Taxes	164,900	22,339	217,319	-	217,319	131.8%		120,660	96,659	80.1%
Investment Income	3,000	1,366	5,144	-	5,144	171.5%		1,767	3,377	191.1%
Other	18,350	1,663	8,383	-	8,383	45.7%		12,965	(4,582)	-35.3%
Central Park North	105,500	3,700	99,121	-	99,121	94.0%		69,328	29,793	43.0%
Central Park	205,500	21,452	207,914	-	207,914	101.2%		207,825	89	0.0%
Saddlebrook Park	500	-	407	-	407	81.4%		-	407	N/A
Forest Glen Park	500	-	-	-	-	0.0%		-	-	N/A
Chillem Park	500	-	-	-	-	0.0%		-	-	N/A
Dean Property	500	-	(3,000)	-	(3,000)	-600.0%		-	(3,000)	N/A
Building-Recreation Center	889,916	40,011	544,651	-	544,651	61.2%		554,407	(9,756)	-1.8%
Central Park West	76,075	2,125	48,920	-	48,920	64.3%		44,010	4,910	11.2%
TOTAL REVENUES	\$ 2,909,662	\$ 103,972	\$ 2,601,905	\$ -	\$ 2,601,905	89.4%		\$ 2,598,053	\$ 3,852	0.1%
<u>EXPENDITURES</u>										
Administration	\$ 506,537	\$ 36,921	\$ 308,520	\$ 11,596	320,116	60.9%		\$ 304,479	\$ 4,041	1.3%
Finance	449,301	29,779	228,968	6,461	235,429	51.0%		239,781	(10,813)	-4.5%
Central Park North	36,520	1,518	32,080	2,343	34,423	87.8%		18,282	13,798	75.5%
Central Park	800,337	52,441	510,763	29,566	540,328	63.8%		413,963	96,799	23.4%
Saddlebrook Park	17,116	126	11,841	1,371	13,211	69.2%		16,700	(4,859)	-29.1%
Forest Glen Park	26,129	638	17,887	3,503	21,390	68.5%		14,017	3,870	27.6%
Chillem Park	8,889	-	3,868	399	4,267	43.5%		2,329	1,539	66.1%
Dean Property	14,632	114	18,186	1,095	19,280	124.3%		3,856	14,330	371.6%
Professional Services	55,500	180	12,413	820	13,233	22.4%		14,867	(2,454)	-16.5%
Contracts- Maint. DNS	26,000	-	17,494	3,091	20,585	67.3%		17,275	219	1.3%
Building-Recreation Center	976,449	67,836	593,450	67,909	661,358	60.8%		483,877	109,573	22.6%
Central Park West	73,707	5,454	37,333	5,509	42,842	50.7%		29,998	7,335	24.5%
TOTAL EXPENDITURES	\$ 2,991,117	\$ 195,008	\$ 1,792,800	\$ 133,662	\$ 1,926,462	59.9%		\$ 1,559,423	\$ 233,378	15.0%
<u>TRANSFERS OUT</u>	\$ 382,575	\$ -	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,373,692	\$ 195,008	\$ 1,792,800	\$ 133,662	\$ 1,926,462	53.1%		\$ 1,559,423	\$ 233,378	15.0%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (464,030)	\$ (91,036)	\$ 809,105	\$ (133,662)	\$ 675,443	-174.4%		\$ 1,038,631	\$ (229,526)	-22.1%

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

		Actuals- Unaudited														
		May	June	July	August	September	October	November	December	January	February	March	April			
		2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023			
Beginning Unassigned	\$	1,386,526	\$	1,580,384	\$	2,022,932	\$	2,182,508	\$	2,153,147	\$	2,432,669	\$	2,432,003	\$	2,286,667
Monthly Net Surplus/(Deficit)		193,858		442,548		159,576		(29,361)		279,522		(666)		(145,336)		(91,036)
Ending Unassigned	\$	1,580,384	\$	2,022,932	\$	2,182,508	\$	2,153,147	\$	2,432,669	\$	2,432,003	\$	2,286,667	\$	2,195,631



Minimum (3 months Exp.)	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423
Median (6 months Exp.)	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846
Maximum (9 months Exp.)	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269

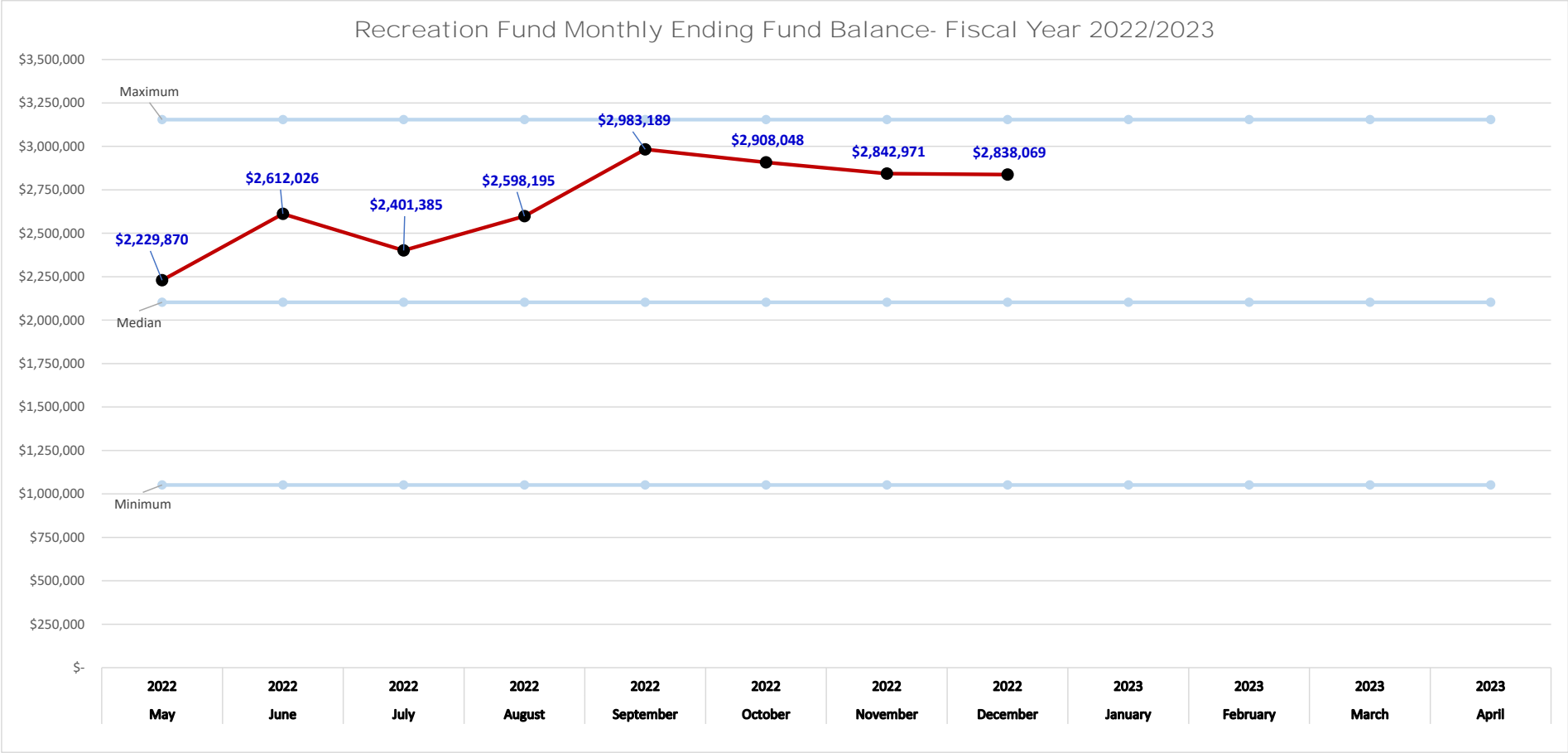
Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through December 30 2022 and 2021
66.67% completed (8 out of 12 months)

	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	December 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,244,269	\$ 9,743	\$ 1,268,220	\$ -	\$ 1,268,220	101.9%	\$ 1,232,920	\$ 35,300	2.9%
Personal Prop. Repl. Taxes	51,913	7,033	68,415	-	68,415	131.8%	37,985	30,430	80.1%
Investment Income	5,500	1,918	10,630	-	10,630	193.3%	2,327	8,303	356.9%
Other	2,000	369	2,604	-	2,604	130.2%	1,813	791	43.6%
Fitness Center	531,393	51,925	388,232	-	388,232	73.1%	250,640	137,592	54.9%
Aquatic Center	421,187	36,010	336,848	-	336,848	80.0%	198,757	138,091	69.5%
Aquatic Recreation Prog.	600,033	61,967	336,894	-	336,894	56.1%	276,681	60,213	21.8%
Children's Programs	375,820	13,714	399,904	-	399,904	106.4%	285,618	114,286	40.0%
Preschool Programs	312,646	49,155	245,821	-	245,821	78.6%	187,740	58,082	30.9%
Youth Programs	222,904	3,905	209,497	-	209,497	94.0%	154,679	54,817	35.4%
Adult Programs	49,235	26,369	72,193	-	72,193	146.6%	38,291	33,903	88.5%
Pioneer Programs	73,675	1,019	22,043	-	22,043	29.9%	31,011	(8,968)	-28.9%
Special Events and Trips	115,370	2,093	87,071	-	87,071	75.5%	79,142	7,929	10.0%
Marketing	49,000	1,675	46,150	-	46,150	94.2%	10,055	36,095	359.0%
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 4,054,945	\$ 266,893	\$ 3,494,523	\$ -	\$ 3,494,523	86.2%	\$ 2,787,660	\$ 706,863	25.4%
EXPENDITURES									
Administration	\$ 896,944	\$ 50,557	\$ 462,140	\$ 28,551	\$ 490,691	51.5%	\$ 439,431	\$ 22,709	5.2%
Fitness Center	411,456	19,494	196,442	26,653	223,095	47.7%	214,083	(17,641)	-8.2%
Aquatic Center	958,416	61,428	580,842	45,936	626,778	60.6%	359,865	220,977	61.4%
Aquatic Recreation Prog.	293,015	15,669	148,161	-	148,161	50.6%	145,806	2,355	1.6%
Children's Programs	269,006	5,769	178,142	3,153	181,295	66.2%	120,485	57,657	47.9%
Preschool Programs	292,792	17,987	127,368	375	127,743	43.5%	108,061	19,307	17.9%
Youth Programs	171,426	1,430	104,335	110	104,445	60.9%	52,955	51,380	97.0%
Adult Programs	29,540	6,406	20,770	-	20,770	70.3%	11,131	9,639	86.6%
Pioneer Programs	141,389	7,863	49,768	914	50,682	35.2%	68,699	(18,930)	-27.6%
Special Events and Trips	90,002	12,994	76,478	1,326	77,804	85.0%	73,306	3,172	4.3%
Marketing	262,458	19,244	145,494	1,160	146,654	55.4%	127,438	18,056	14.2%
Capital Outlay	211,250	52,954	123,885	102,827	226,712	58.6%	268,442	(144,557)	-53.9%
TOTAL EXPENDITURES	\$ 4,027,692	\$ 271,796	\$ 2,213,825	\$ 211,004	\$ 2,424,829	55.0%	\$ 1,989,703	\$ 224,122	11.3%
TRANSFERS OUT	\$ 177,972	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,205,664	\$ 271,796	\$ 2,213,825	\$ 211,004	\$ 2,424,829	52.6%	\$ 1,989,703	\$ 224,122	11.3%
REVENUES OVER (UNDER) EXPENDITURES	\$ (150,719)	\$ (4,902)	\$ 1,280,698	\$ (211,004)	\$ 1,069,694	-849.7%	\$ 797,957	\$ 482,741	60.5%

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

		Actuals- Unaudited														
		May	June	July	August	September	October	November	December	January	February	March	April			
		2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023			
Beginning Committed	\$	1,557,371	\$	2,229,870	\$	2,612,026	\$	2,401,385	\$	2,598,195	\$	2,983,189	\$	2,908,048	\$	2,842,971
Monthly Net Surplus/(Deficit)		672,499		382,156		(210,640)		196,810		384,994		(75,141)		(65,077)		(4,902)
Ending Committed	\$	2,229,870	\$	2,612,026	\$	2,401,385	\$	2,598,195	\$	2,983,189	\$	2,908,048	\$	2,842,971	\$	2,838,069



Minimum (3 months Exp.)	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416
Median (6 months Exp.)	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832
Maximum (9 months Exp.)	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248

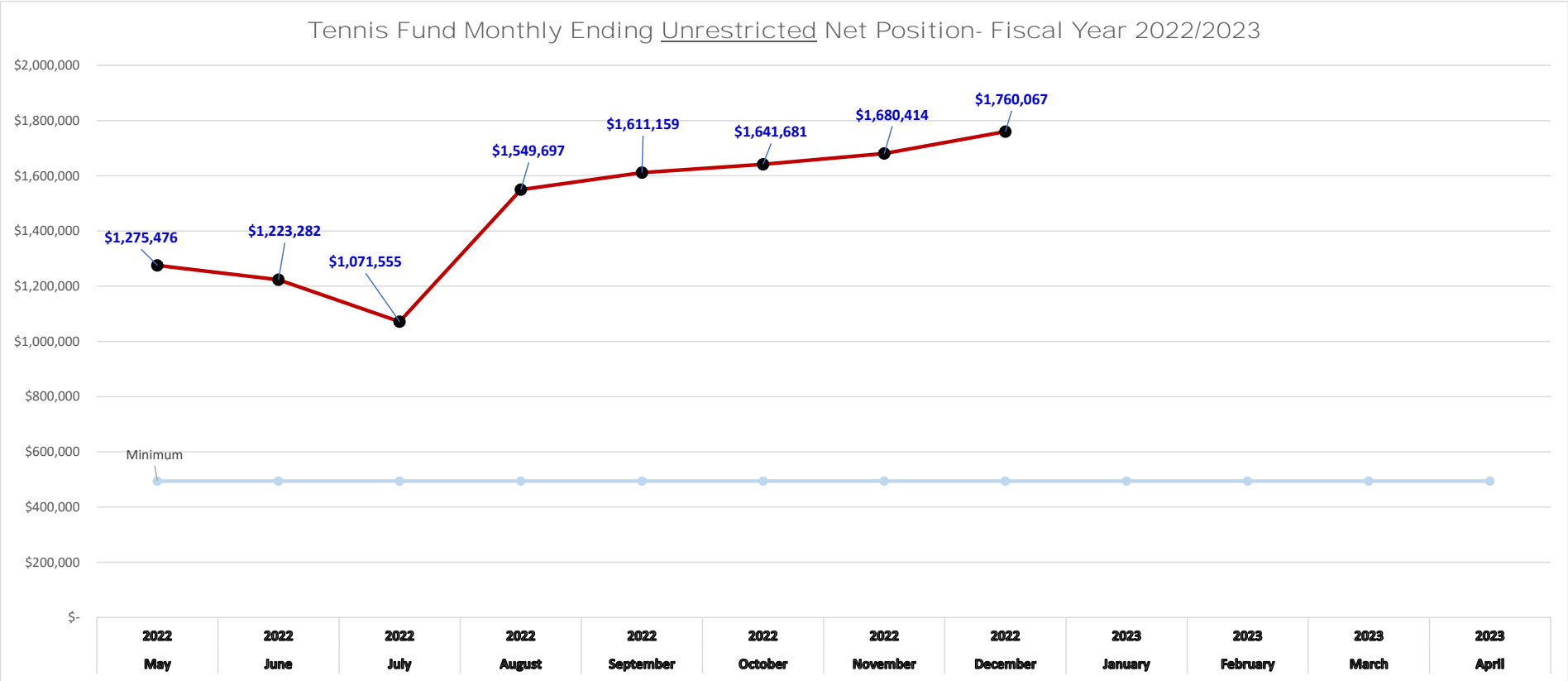
Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through December 30 2022 and 2021
66.67% completed (8 out of 12 months)

Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance							FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	December 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	FY 2022/2023 YTD Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
REVENUES									
Administration	\$ 16,000	\$ 1,383	\$ 26,680	\$ -	\$ 26,680	166.8%	\$ 29,754	\$ (3,074)	-10.3%
Building- Racquet Club	500	-	-	-	-	0.0%	-	-	N/A
Programs- Racquet Club	1,886,500	190,380	1,548,517	-	1,548,517	82.1%	1,347,108	201,409	15.0%
TOTAL REVENUES	\$ 1,903,000	\$ 191,763	\$ 1,575,197	\$ -	\$ 1,575,197	82.8%	\$ 1,376,862	\$ 198,335	14.4%
EXPENSES									
Administration	\$ 760,230	\$ 41,534	\$ 381,894	\$ 3,613	\$ 385,507	50.2%	\$ 303,808	\$ 78,086	25.7%
Building- Racquet Club	387,912	24,189	167,189	62,134	229,323	43.1%	135,782	31,407	23.1%
Programs- Racquet Club	827,500	46,386	379,474	136	379,610	45.9%	335,042	44,432	13.3%
Capital Outlay	180,000	-	61,900	17,623	79,523	34.4%	48,612	13,288	27.3%
TOTAL EXPENSES	\$ 2,155,641	\$ 112,110	\$ 990,457	\$ 83,506	\$ 1,073,963	45.9%	\$ 823,244	\$ 167,213	20.3%
REVENUES OVER (UNDER) EXPENSES	\$ (252,641)	\$ 79,653	\$ 584,740	\$ (83,506)	\$ 501,234	-231.5%	\$ 553,618	\$ 31,122	5.6%

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

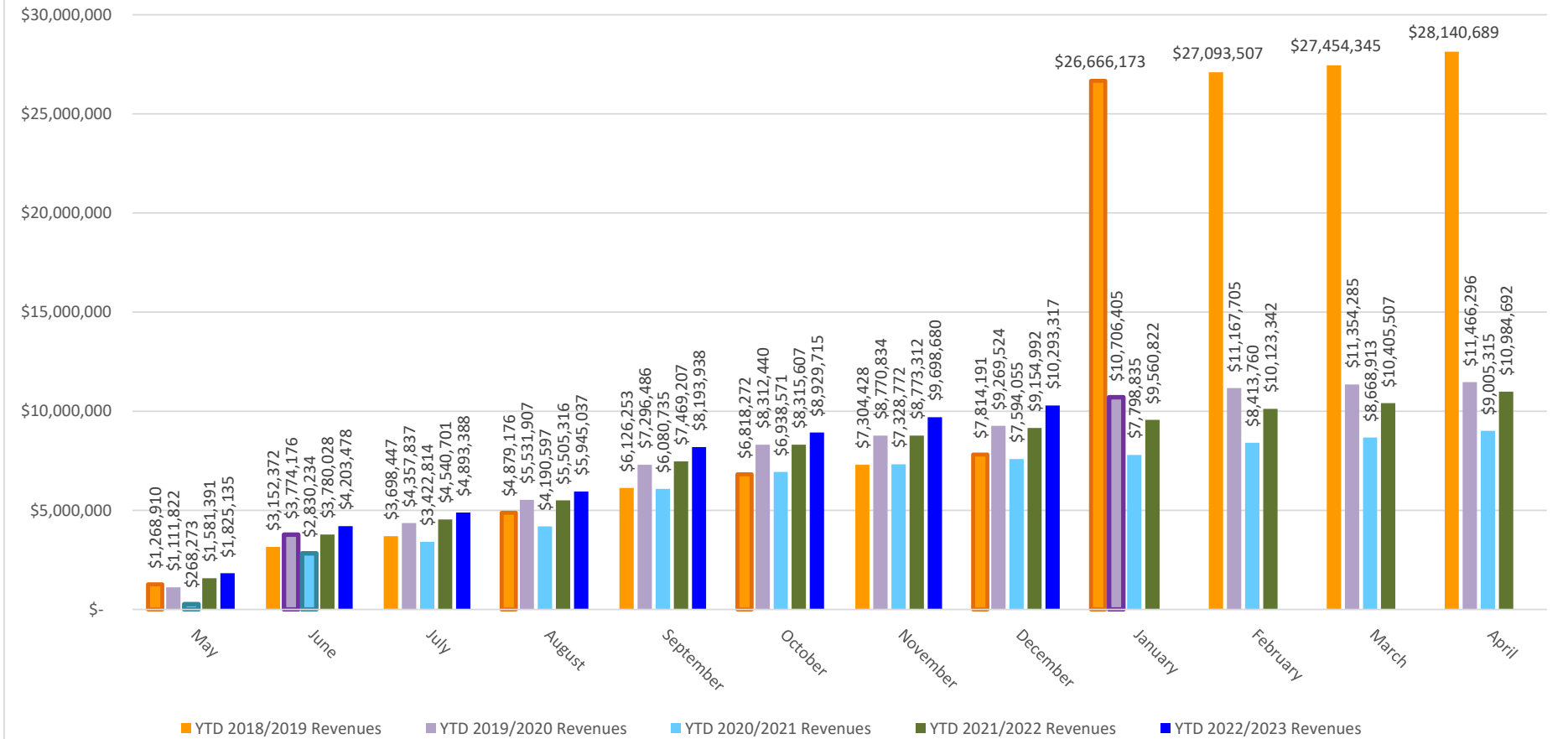
Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

Actuals- Unaudited												
	May	June	July	August	September	October	November	December	January	February	March	April
	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023
Beginning Investment in Capital Assets	\$ 1,656,416	\$ 1,820,731	\$ 1,820,731	1,882,631	1,718,316	1,718,316	1,718,316	1,718,316				
Beginning Unrestricted	1,237,227	1,275,476	1,223,282	1,071,555	1,549,697	1,611,159	1,641,681	1,680,414				
Monthly Net Surplus/(Deficit)	270,522	(42,479)	(81,730)	228,055	61,461	30,522	38,735	79,653				
Ending Investment in Capital Assets	1,820,731	1,820,731	1,882,631	1,718,316	1,718,316	1,718,316	1,718,316	1,718,316				
Ending Unrestricted	1,275,476	1,223,282	1,071,555	1,549,697	1,611,159	1,641,681	1,680,414	1,760,067				



Minimum (3 months Exp.)	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



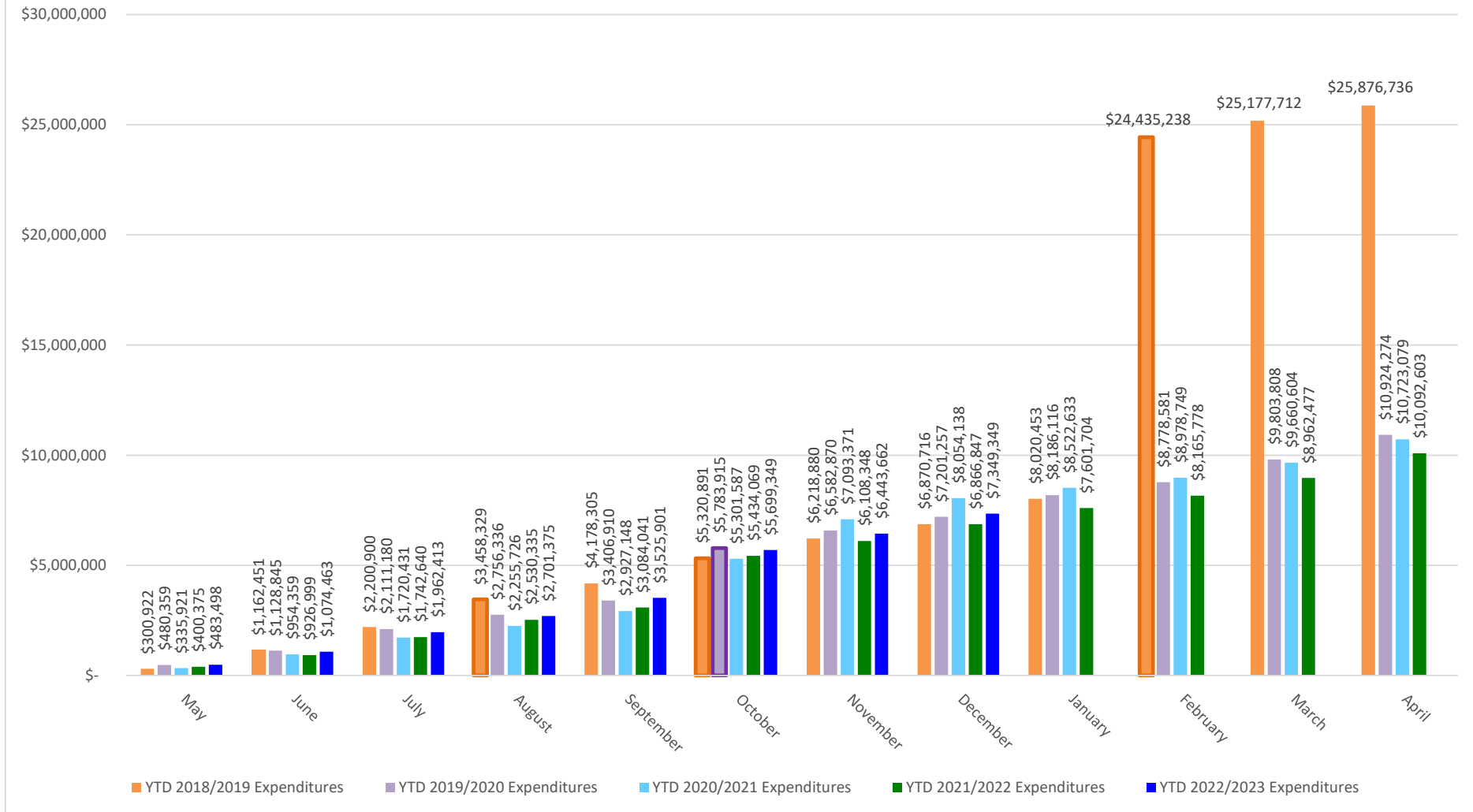
NOTES

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

2019/2020: The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

2020/2021: The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

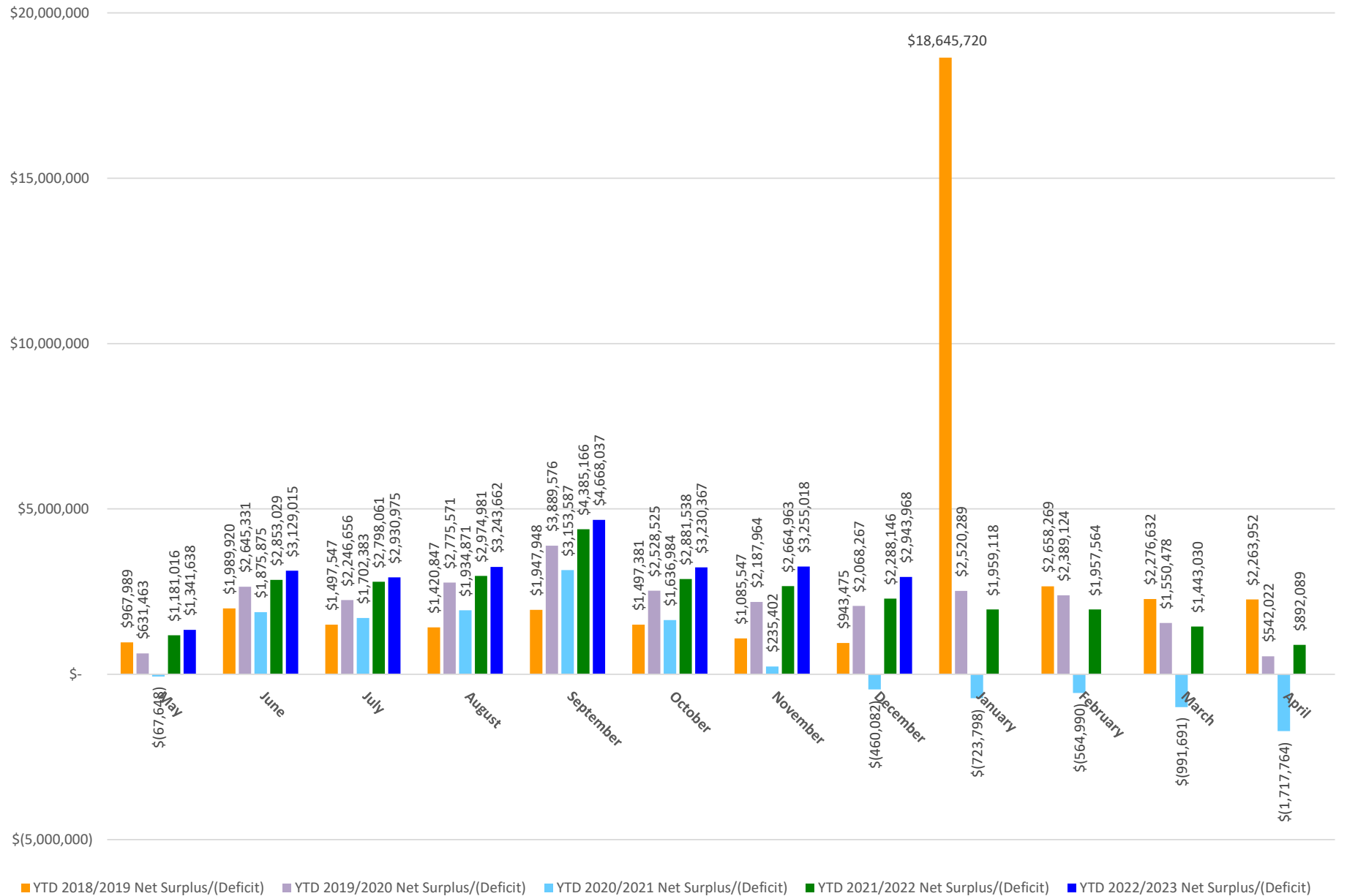


NOTES

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
December 2022

FUND NAME	FY 2022/2023 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (8 months)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,909,662	\$ 103,972	\$ 2,601,905
EXPENDITURES	3,373,692	195,008	1,792,800
SURPLUS/(DEFICIT)	\$ (464,030)	\$ (91,036)	\$ 809,105
RECREATION FUND			
REVENUES	\$ 4,054,945	\$ 266,893	\$ 3,494,523
EXPENDITURES	4,205,664	271,796	2,213,825
SURPLUS/(DEFICIT)	\$ (150,719)	\$ (4,902)	\$ 1,280,698
IMRF FUND			
REVENUES	\$ 157,555	\$ 7,134	\$ 175,035
EXPENDITURES	195,000	13,596	116,137
SURPLUS/(DEFICIT)	\$ (37,445)	\$ (6,461)	\$ 58,898
LIABILITY INSURANCE FUND			
REVENUES	\$ 149,199	\$ 3,078	\$ 156,827
EXPENDITURES	158,808	3,205	84,307
SURPLUS/(DEFICIT)	\$ (9,609)	\$ (127)	\$ 72,520
AUDIT FUND			
REVENUES	\$ 12,240	\$ 108	\$ 13,726
EXPENDITURES	13,295	-	13,675
SURPLUS/(DEFICIT)	\$ (1,055)	\$ 108	\$ 51
DEBT SERVICE FUND			
REVENUES	\$ 1,843,916	\$ 11,907	\$ 1,549,971
EXPENDITURES	1,828,422	103,000	1,365,381
SURPLUS/(DEFICIT)	\$ 15,494	\$ (91,093)	\$ 184,590
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,903,000	\$ 191,763	\$ 1,575,197
EXPENSES	2,155,641	112,110	990,457
SURPLUS/(DEFICIT)	\$ (252,641)	\$ 79,653	\$ 584,740
SPECIAL RECREATION FUND			
REVENUES	\$ 325,473	\$ 3,124	\$ 302,004
EXPENDITURES	290,977	63,779	191,445
SURPLUS/(DEFICIT)	\$ 34,496	\$ (60,654)	\$ 110,558
CAPITAL PROJECT FUND			
REVENUES	\$ 3,520,500	\$ 276	\$ 123,791
EXPENDITURES	1,108,100	121,566	411,521
SURPLUS/(DEFICIT)	\$ 2,412,400	\$ (121,290)	\$ (287,729)



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
December 2022

FUND NAME	FY 2022/2023 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (8 months)
SOCIAL SECURITY FUND			
REVENUES	\$ 284,184	\$ 6,382	\$ 300,338
EXPENDITURES	272,000	19,230	169,800
SURPLUS/(DEFICIT)	\$ 12,184	\$ (12,849)	\$ 130,537
CONSOLIDATED SUMMARY			
REVENUES	\$ 15,160,674	\$ 594,637	\$ 10,293,317
EXPENDITURES/EXPENSES	13,601,599	903,289	7,349,349
SURPLUS/(DEFICIT)	\$ 1,559,075	\$ (308,653)	\$ 2,943,968

OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: December 2022

	CONSOLIDATED TOTALS
REVENUES	
Property Taxes	\$ 39,325
Replacement Taxes	41,368
Recreation Program Fees	286,634
Fitness Center Fees	51,925
Aquatic Center & Program Fees	97,978
Marketing	1,675
FRC Rental/Member Fees	40,011
CPW Building Rentals	2,125
Field Rentals- Central Park	21,452
Field Rentals- Central Park North	3,700
Satellite Parks & DNS	-
Interest	5,359
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	-
Miscellaneous	3,086
TOTAL- REVENUES	\$ 594,637
EXPENDITURES/EXPENSES	
Accounts Payable and Other	\$ 464,082
Overhead Expenditures	-
December Payroll and Related Benefits	439,208
TOTAL EXPENDITURES/EXPENSES	\$ 903,289
NET REVENUES/(EXPENDITURES/EXPENSES)	\$ (308,653)

**Oak Brook Park District
Consolidated Balance Sheet
As of December 31, 2022**

ASSETS

	<u>Consolidated Totals</u>
Current Assets	
Cash and Investments	\$ 8,233,734
Receivables - Net of Allowances	
Property Taxes	5,122,622
Accounts	612,050
Due from Other Funds	-
Prepays	4,356
Inventories	22,977
Total Current Assets	<u>\$ 13,995,740</u>
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 41,275
Depreciable	5,277,485
Accumulated Depreciation	(3,662,343)
Total Noncurrent Assets	<u>\$ 1,656,417</u>
 Total Assets	 \$ 15,652,157

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 57,447
 Total Assets and Deferred outflows of Resources	 <u>\$ 15,709,604</u>

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 42,370
Accrued Payroll	1,186
Retainage Payable	-
Unearned Revenue	687,448
Due To Other Funds	-
Unclaimed Property	7,685
Total Current Liabilities	<u>\$ 738,688</u>
Noncurrent Liabilities	
Compensated Absences Payable	\$ 23,589
Net Pension Liability - IMRF	(274,756)
Total OPEB Liability - RBP	58,097
Total Noncurrent Liabilities	<u>\$ (193,070)</u>
 Total Liabilities	 \$ 545,619

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 302,416
Property Taxes	5,122,622
 Total Liabilities and Deferred Inflows of Resources	 <u>\$ 5,970,657</u>

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,718,316
Non-spendable	-
Restricted	760,675
Committed	3,304,259
Unassigned/Unrestricted	3,955,698
Total Fund Balances	<u>\$ 9,738,948</u>
 Total Liabilities, Deferred Inflows of Resources and Fund Balances	 <u>\$ 15,709,604</u>

OAK BROOK PARK DISTRICT
Treasurer's Report- As of December 31, 2022

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 5,661,558.88	0.600%	Interest-bearing	85.74%
	Hinsdale Bank	769,904.38	4.000%	Interest-bearing	11.66%
	Sub-Total:	<u>\$ 6,431,463.26</u>			<u>97.39%</u>
<u>Savings</u>					
	Evergreen Bank	\$ -	0.650%	Interest-bearing (Insured Cash Sweep)	0.00%
<u>Checking</u>					
	Fifth Third Bank	\$ 116,038.09	0.690%	Interest-bearing	1.76%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 56,032.72	3.933%	Illinois Public Treasurers' Investment Pool	0.85%
	Grand Total Investments:	<u><u>\$ 6,603,534.07</u></u>			<u><u>100.00%</u></u>

Benchmark

**Three-month U.S.
Treasury Bill**

4.420%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 12/30/2022.

Oak Brook Park District		
Schedule of Capital Expenditures/Expenses		
As of December 31, 2022		
DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
Central Park North Phase 2- Design & engineering, soil borings, equipment, permit fees, etc. (82% allocation)	Charles Vincent George; Geocon Professional Services, Construction by Camco, Upland Design, Village of Oak Brook, Flagg Creek	\$ 163,248.35
Central Park North Phase 2- Legal fees	Robbins Schwartz	9,592.00
FRC preschool playground	Perfect Turf, Peerless Enterprise	42,235.00
FRC roof improvements- Legal fees	Robbins Schwartz	844.00
FRS roof improvements	Anthony Roofing,	115,026.34
Central Park asphalt paving	Chicagoland Paving	80,575.00
	SUBTOTAL BALANCE	\$ 411,520.69
Recreation Fund		
Fitness equipment- capital lease payment No. 3 of 3	Lease Servicing Center	\$ 39,111.66
Saddle Brook playground replacement	Play Illinois, C.E. Rentals Inc., Village of Oak Brook	84,772.88
	SUBTOTAL BALANCE	\$ 123,884.54
Tennis Fund		
Outdoor tennis court resurfacing and coating	American Sealcoating, Inc.	\$ 61,900.00
	SUBTOTAL BALANCE	\$ 61,900.00
Special Recreation Fund		
Central Park North Phase 2- Design & engineering, soil borings, etc. (18% allocation)	Charles Vincent George	\$ 6,355.35
FRC preschool playground	Perfect Turf	20,000.00
Central Park asphalt paving	Chicagoland Paving	20,000.00
Saddle Brook playground replacement	Play Illinois	93,750.00
	SUBTOTAL BALANCE	\$ 140,105.35
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 737,410.58

Warrant

WARRANT #668

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

Page: 1/5

POST DATES 01/16/2023 - 01/16/2023

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
45061	ALTA ENTERPRISES, LLC	12/12/2022	01/16/2023	1,028.63	1,028.63	Open	N
45068	ANDERSON ELEVATOR CO.	12/01/2022	01/16/2023	608.00	608.00	Open	N
44985	ANN ROHALY	12/05/2022	01/16/2023	100.00	100.00	Open	N
45081	ANNMARIE DOW	01/03/2023	01/16/2023	283.00	283.00	Open	N
45054	BATTERIES PLUS LLC	12/20/2022	01/16/2023	96.96	96.96	Open	N
45029	BEST OFFICIALS	12/20/2022	01/16/2023	574.00	574.00	Open	N
45005	BUTTREY RENTAL SERVICE INC.	11/10/2022	01/16/2023	726.00	726.00	Open	N
45092	CARDMEMBER SERVICE	12/27/2022	01/16/2023	237.70	237.70	Open	N
45093	CARDMEMBER SERVICE	12/27/2022	01/16/2023	260.98	260.98	Open	N
45094*	CARDMEMBER SERVICE	12/27/2022	01/16/2023	67.39	67.39	Open	N
45095	CARDMEMBER SERVICE	12/27/2022	01/16/2023	332.00	332.00	Open	N
45096	CARDMEMBER SERVICE	12/27/2022	01/16/2023	1,114.39	1,114.39	Open	N
45097	CARDMEMBER SERVICE	12/27/2022	01/16/2023	1,765.90	1,765.90	Open	N
45098	CARDMEMBER SERVICE	12/27/2022	01/16/2023	676.23	676.23	Open	N
45099	CARDMEMBER SERVICE	12/27/2022	01/16/2023	1,621.66	1,621.66	Open	N
45100	CARDMEMBER SERVICE	12/27/2022	01/16/2023	658.10	658.10	Open	N
45102*	CARDMEMBER SERVICE	12/27/2022	01/16/2023	4,445.03	4,445.03	Open	N
45103	CARDMEMBER SERVICE	12/27/2022	01/16/2023	342.94	342.94	Open	N
45104*	CARDMEMBER SERVICE	12/27/2022	01/16/2023	1,600.78	1,600.78	Open	N
45105	CARDMEMBER SERVICE	12/27/2022	01/16/2023	449.00	449.00	Open	N
45106	CARDMEMBER SERVICE	12/27/2022	01/16/2023	21.45	21.45	Open	N
45107	CARDMEMBER SERVICE	12/27/2022	01/16/2023	44.98	44.98	Open	N
45108	CARDMEMBER SERVICE	12/27/2022	01/16/2023	576.55	576.55	Open	N
45109	CARDMEMBER SERVICE	12/27/2022	01/16/2023	1,632.51	1,632.51	Open	N
45110*	CARDMEMBER SERVICE	12/27/2022	01/16/2023	2,954.41	2,954.41	Open	N
45111	CARDMEMBER SERVICE	12/27/2022	01/16/2023	810.14	810.14	Open	N
45112	CARDMEMBER SERVICE	12/27/2022	01/16/2023	1,471.73	1,471.73	Open	N
45113	CARDMEMBER SERVICE	12/27/2022	01/16/2023	1,102.76	1,102.76	Open	N
45114	CARDMEMBER SERVICE	12/27/2022	01/16/2023	128.24	128.24	Open	N
45115*	CARDMEMBER SERVICE	12/27/2022	01/16/2023	306.34	306.34	Open	N
45116	CARDMEMBER SERVICE	12/27/2022	01/16/2023	39.14	39.14	Open	N
45124	CARDMEMBER SERVICE	12/27/2022	01/16/2023	1,586.57	1,586.57	Open	N
45024	CATAPULT	12/20/2022	01/16/2023	112.00	112.00	Open	N
45101	CERTAPRO PAINTERS OF CLAREDON HILL	12/27/2022	01/16/2023	28,250.00	28,250.00	Open	N
45019	CHARLES VINCENT GEORGE ARCHITECTS	12/13/2022	01/16/2023	8,155.13	8,155.13	Open	N
45080	CHICAGO TRIBUNE MEDIA GROUP	12/31/2022	01/16/2023	126.00	126.00	Open	N
45007	CHICAGOLAND PAVING CONTRACTORS INC	12/12/2022	01/16/2023	11,175.00	11,175.00	Open	N
44980	COM ED	11/29/2022	01/16/2023	29.49	29.49	Open	N
45015	COM ED	12/01/2022	01/16/2023	1,088.38	1,088.38	Open	N
45118	COM ED	12/30/2022	01/16/2023	30.35	30.35	Open	N
44975	DAILY HERALD	12/04/2022	01/16/2023	156.40	156.40	Open	N
44995	DAVEY RESOURCE GROUP INC	12/13/2022	01/16/2023	3,091.40	3,091.40	Open	N
45078	DIRECT FITNESS SOLUTIONS, INC.	12/20/2022	01/16/2023	29.15	29.15	Open	N
44973	EBEL'S ACE HARDWARE #8313	12/06/2022	01/16/2023	98.99	98.99	Open	N
45045	EBEL'S ACE HARDWARE #8313	12/29/2022	01/16/2023	161.70	161.70	Open	N
45022	EDWARD OCCUPATIONAL HEALTH	11/30/2022	01/16/2023	45.00	45.00	Open	N
44988	ELMHURST OCCUPATIONAL HEALTH	11/30/2022	01/16/2023	141.00	141.00	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
44987	ENERGIZE SPORTZ	12/07/2022	01/16/2023	3,152.80	3,152.80	Open	N
44992	ENGINEERING RESOURCE ASSOCIATES	11/26/2022	01/16/2023	3,057.15	3,057.15	Open	N
45056	ENGINEERING RESOURCE ASSOCIATES	12/22/2022	01/16/2023	1,267.00	1,267.00	Open	N
45036	FED EX	12/27/2022	01/16/2023	10.80	10.80	Open	N
45053	FERGUSON FACILITY #3400	12/09/2022	01/16/2023	165.95	165.95	Open	N
45077	FERGUSON FACILITY #3400	12/02/2022	01/16/2023	2,673.40	2,673.40	Open	N
45089	FITNESS EQUIPMENT SERVICES	12/29/2022	01/16/2023	544.00	544.00	Open	N
45119	FLAGG CREEK WATER RECLAMATION	12/28/2022	01/16/2023	934.63	934.63	Open	N
45120	FLAGG CREEK WATER RECLAMATION	12/28/2022	01/16/2023	32.75	32.75	Open	N
45121	FLAGG CREEK WATER RECLAMATION	12/28/2022	01/16/2023	20.95	20.95	Open	N
45122	FLAGG CREEK WATER RECLAMATION	12/28/2022	01/16/2023	56.89	56.89	Open	N
45066	FLUID RUNNING LLC	01/03/2023	01/16/2023	8,794.50	8,794.50	Open	N
45087	GATEWAY SRA	12/20/2022	01/16/2023	19,231.90	19,231.90	Open	N
45049	HAGG PRESS	12/20/2022	01/16/2023	65.00	65.00	Open	N
45050	HAGG PRESS	12/14/2022	01/16/2023	521.28	521.28	Open	N
45051	HAGG PRESS	12/15/2022	01/16/2023	369.00	369.00	Open	N
44977	HI TOUCH BUSINESS SERVICES	11/30/2022	01/16/2023	51.12	51.12	Open	N
45014	HI TOUCH BUSINESS SERVICES	12/12/2022	01/16/2023	102.24	102.24	Open	N
45034	HI TOUCH BUSINESS SERVICES	12/20/2022	01/16/2023	69.83	69.83	Open	N
44998	HINSDALE NURSERIES INC	11/29/2022	01/16/2023	436.08	436.08	Open	N
44999	HINSDALE NURSERIES INC	11/30/2022	01/16/2023	247.00	247.00	Open	N
45038	HOME DEPOT CREDIT SERVICES	11/29/2022	01/16/2023	138.88	138.88	Open	N
45039	HOME DEPOT CREDIT SERVICES	11/29/2022	01/16/2023	228.92	228.92	Open	N
45040	HOME DEPOT CREDIT SERVICES	12/01/2022	01/16/2023	168.81	168.81	Open	N
45041	HOME DEPOT CREDIT SERVICES	12/01/2022	01/16/2023	28.98	28.98	Open	N
45042	HOME DEPOT CREDIT SERVICES	12/05/2022	01/16/2023	116.15	116.15	Open	N
45043	HOME DEPOT CREDIT SERVICES	12/05/2022	01/16/2023	77.76	77.76	Open	N
45044	HOME DEPOT CREDIT SERVICES	12/08/2022	01/16/2023	111.80	111.80	Open	N
45070	HOME DEPOT CREDIT SERVICES	12/12/2022	01/16/2023	69.98	69.98	Open	N
45125	IL DEPT OF AGRICULTURE	01/01/2023	01/16/2023	40.00	40.00	Open	N
45059	ILLINOIS ASSOCIATION OF PARK	12/14/2022	01/16/2023	6,944.17	6,944.17	Open	N
45017	ILLINOIS STATE POLICE	11/30/2022	01/16/2023	80.00	80.00	Open	N
45123	INSIGHT DIRECT USA INC	12/20/2022	01/16/2023	6,201.72	6,201.72	Open	N
44994	KEEPER GOALS	12/13/2022	01/16/2023	104.00	104.00	Open	N
45025	KLUBER ARCHITECTS & ENGINEERS	10/31/2022	01/16/2023	4,263.00	4,263.00	Open	N
45026	KLUBER ARCHITECTS & ENGINEERS	10/31/2022	01/16/2023	5,565.00	5,565.00	Open	N
45027	KLUBER ARCHITECTS & ENGINEERS	11/30/2022	01/16/2023	210.00	210.00	Open	N
45028	KLUBER ARCHITECTS & ENGINEERS	11/30/2022	01/16/2023	630.00	630.00	Open	N
45032	KLUBER ARCHITECTS & ENGINEERS	10/31/2022	01/16/2023	26,025.00	26,025.00	Open	N
45033	KLUBER ARCHITECTS & ENGINEERS	11/30/2022	01/16/2023	26,025.00	26,025.00	Open	N
45091	KLUBER ARCHITECTS & ENGINEERS	12/31/2022	01/16/2023	5,553.02	5,553.02	Open	N
44978	KONICA MINOLTA BUSINESS	11/30/2022	01/16/2023	11.54	11.54	Open	N
44979	KONICA MINOLTA BUSINESS	11/30/2022	01/16/2023	401.18	401.18	Open	N
45063	KONICA MINOLTA BUSINESS	12/31/2022	01/16/2023	663.06	663.06	Open	N
45064	KONICA MINOLTA BUSINESS	12/31/2022	01/16/2023	7.73	7.73	Open	N
44956	KONICA MINOLTA PREMIER FINANCE	12/01/2022	01/16/2023	739.00	739.00	Open	N
45060	LAVIN COMPANIES	11/01/2022	01/16/2023	2,280.00	2,280.00	Open	N

POST DATES 01/16/2023 - 01/16/2023

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
45074	LDL	12/22/2022	01/16/2023	378.00	378.00	Open	N
45069	LENNO LASN	12/31/2022	01/16/2023	336.00	336.00	Open	N
45117	LINDA BOGUSCH	01/06/2023	01/16/2023	31.00	31.00	Open	N
44984	LPG MUSIC INC.	12/05/2022	01/16/2023	525.38	525.38	Open	N
45072	MEDIA NUT	12/21/2022	01/16/2023	127.50	127.50	Open	N
45073	MEDIA NUT	12/21/2022	01/16/2023	42.50	42.50	Open	N
44957	NEXT GENERATION	12/09/2022	01/16/2023	414.25	414.25	Open	N
45047	NEXT GENERATION	12/19/2022	01/16/2023	300.00	300.00	Open	N
45048	NEXT GENERATION	12/07/2022	01/16/2023	500.00	500.00	Open	N
45086	NEXT GENERATION	12/20/2022	01/16/2023	1,104.50	1,104.50	Open	N
45010	NICOR GAS	12/08/2022	01/16/2023	1,673.30	1,673.30	Open	N
45011	NICOR GAS	12/08/2022	01/16/2023	407.94	407.94	Open	N
45000	NuTOYS	11/26/2022	01/16/2023	3,988.00	3,988.00	Open	N
45065	OAKBROOK TERRACE PARK DISTRICT	12/29/2022	01/16/2023	212.40	212.40	Open	N
44976	O'REILLY AUTO PARTS	12/01/2022	01/16/2023	77.92	77.92	Open	N
45001	O'REILLY AUTO PARTS	12/14/2022	01/16/2023	65.37	65.37	Open	N
45002	O'REILLY AUTO PARTS	12/14/2022	01/16/2023	50.63	50.63	Open	N
45003	O'REILLY AUTO PARTS	12/14/2022	01/16/2023	37.55	37.55	Open	N
45004	O'REILLY AUTO PARTS	12/15/2022	01/16/2023	2.82	2.82	Open	N
44997	P.D.R.M.A.	11/01/2022	01/16/2023	70.00	70.00	Open	N
45020	P.D.R.M.A.	11/01/2022	01/16/2023	70.00	70.00	Open	N
45037	P.D.R.M.A.	12/31/2022	01/16/2023	73,199.94	73,199.94	Open	N
45067	PUTTERMAN ATHLETICS LLC	12/19/2022	01/16/2023	17,649.40	17,649.40	Open	N
45021	QUADIEN FINANCE USA	12/15/2022	01/16/2023	200.00	200.00	Open	N
44981	ROBBINS SCHWARTZ	11/28/2022	01/16/2023	80.00	80.00	Open	N
44982	ROBBINS SCHWARTZ	11/28/2022	01/16/2023	640.00	640.00	Open	N
44983	ROBBINS SCHWARTZ	11/28/2022	01/16/2023	100.00	100.00	Open	N
45082	ROBBINS SCHWARTZ	12/20/2022	01/16/2023	1,228.70	1,228.70	Open	N
45083	ROBBINS SCHWARTZ	12/20/2022	01/16/2023	2,684.00	2,684.00	Open	N
45084	ROBBINS SCHWARTZ	12/20/2022	01/16/2023	1,120.00	1,120.00	Open	N
45085	ROBBINS SCHWARTZ	12/20/2022	01/16/2023	1,244.00	1,244.00	Open	N
44989	RUSO POWER EQUIPMENT	12/09/2022	01/16/2023	15.00	15.00	Open	N
44990	RUSO POWER EQUIPMENT	12/09/2022	01/16/2023	9.16	9.16	Open	N
44991	RUSO POWER EQUIPMENT	12/09/2022	01/16/2023	40.75	40.75	Open	N
45075	SBC WASTE SOLUTIONS	12/31/2022	01/16/2023	417.50	417.50	Open	N
45076	SBC WASTE SOLUTIONS	12/31/2022	01/16/2023	250.00	250.00	Open	N
45088	SBC WASTE SOLUTIONS	12/31/2022	01/16/2023	200.00	200.00	Open	N
45006	SERVICE SANITATION, INC.	12/09/2022	01/16/2023	97.85	97.85	Open	N
45023	SMART INDUSTRY PRODUCTS	12/08/2022	01/16/2023	232.50	232.50	Open	N
44972	STERLING NETWORK INTEGRATION	11/16/2022	01/16/2023	3,780.00	3,780.00	Open	N
44974	STERLING NETWORK INTEGRATION	12/01/2022	01/16/2023	225.15	225.15	Open	N
44986	STERLING NETWORK INTEGRATION	12/07/2022	01/16/2023	620.00	620.00	Open	N
45071	STERLING NETWORK INTEGRATION	01/01/2023	01/16/2023	225.15	225.15	Open	N
45057	TAMELING INDUSTRIES INC.	12/15/2022	01/16/2023	553.00	553.00	Open	N
45052	TOTAL FIRE & SAFETY, INC.	12/09/2022	01/16/2023	565.00	565.00	Open	N
45055	TOTAL FIRE & SAFETY, INC.	12/09/2022	01/16/2023	580.00	580.00	Open	N
45058	TOTAL FIRE & SAFETY, INC.	12/09/2022	01/16/2023	1,235.00	1,235.00	Open	N

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
POST DATES 01/16/2023 - 01/16/2023
BOTH JOURNALIZED AND UNJOURNALIZED
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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
45062	TOTAL FIRE & SAFETY, INC.	12/08/2022	01/16/2023	1,675.00	1,675.00	Open	N
45046	TRANE U.S. INC.	12/27/2022	01/16/2023	119.70	119.70	Open	N
44993	UPLAND DESIGN LTD	12/13/2022	01/16/2023	10,475.40	10,475.40	Open	N
45090	VC3, INC	12/31/2022	01/16/2023	999.00	999.00	Open	N
45012	VILLA PARK ELECTRICAL SUPPLY	12/09/2022	01/16/2023	96.40	96.40	Open	N
45030	VILLAGE OF OAK BROOK	12/12/2022	01/16/2023	1,353.10	1,353.10	Open	N
45079	VILLAGE OF OAK BROOK	12/20/2022	01/16/2023	187.50	187.50	Open	N
44996	WAREHOUSE DIRECT INC.	12/14/2022	01/16/2023	58.50	58.50	Open	N
45018	WINDY CITY NINJAS	12/12/2022	01/16/2023	360.00	360.00	Open	N

of Invoices: 150 # Due: 150
of Credit Memos: 0 # Due: 0

Totals: 341,774.23 341,774.23
Totals: 0.00 0.00

Net of Invoices and Credit Memos: 341,774.23 341,774.23

* 5 Net Invoices have Credits Totalling: (632.42)

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
POST DATES 01/16/2023 - 01/16/2023
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			76,321.33	76,321.33		
	02 - RECREATION FUND			102,948.93	102,948.93		
	04 - LIABILITY INSURANCE FUND			54,899.90	54,899.90		
	07 - RECREATIONAL FACILITIES FUND			51,866.14	51,866.14		
	09 - SPECIAL RECREATION FUND			20,699.83	20,699.83		
	12 - CAPITAL PROJECTS FUND			35,038.10	35,038.10		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			44,913.85	44,913.85		
	02 - FINANCE			2,614.85	2,614.85		
	04 - CENTRAL PARK NORTH			1,320.88	1,320.88		
	05 - CENTRAL PARK			8,602.05	8,602.05		
	09 - DEAN PROPERTY			278.80	278.80		
	10 - PROFESSIONAL SERVICES			5,202.70	5,202.70		
	12 - CONTRACTS. MAINTENANCE DNS			3,091.40	3,091.40		
	15 - BUILDING/RECREATION CENTER			37,196.18	37,196.18		
	20 - CENTRAL PARK WEST			2,210.55	2,210.55		
	21 - FITNESS CENTER			2,156.54	2,156.54		
	25 - AQUATIC CENTER			5,435.98	5,435.98		
	26 - AQUATIC-RECREATION PROGRAMS			8,817.22	8,817.22		
	30 - CHILDRENS PROGRAMS			3,890.80	3,890.80		
	31 - PRESCHOOL PROGRAMS			1,337.71	1,337.71		
	32 - YOUTH PROGRAMS			344.69	344.69		
	40 - ADULT PROGRAMS			574.00	574.00		
	50 - PIONEER PROGRAMS			805.21	805.21		
	60 - SPECIAL EVENTS & TRIPS			2,875.10	2,875.10		
	71 - BUILDING/RACQUET CLUB			28,571.01	28,571.01		
	75 - TENNIS PROGRAMS			874.04	874.04		
	80 - MARKETING			21,956.50	21,956.50		
	81 - CAPITAL OUTLAY			68,766.17	68,766.17		
	90 - LIABILITY INSURANCE FUND			54,899.90	54,899.90		
	95 - CAPITAL PROJECTS FUND			35,038.10	35,038.10		

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

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POST DATES 12/08/2022 - 12/08/2022

JOURNALIZED

PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
44955	HARRIS COMPUTER SYSTEMS	10/26/2022	12/08/2022	208.45	0.00	Paid	Y
44953	PETTY CASH - CORPORATE ADMIN.	12/06/2022	12/08/2022	221.79	0.00	Paid	Y
44951	PETTY CASH-RECREATION DEPT.	12/06/2022	12/08/2022	526.82	0.00	Paid	Y
44952	VILLAGE OF OAK BROOK	11/29/2022	12/08/2022	103,000.00	0.00	Paid	Y
# of Invoices:	4	# Due:	0	Totals:	103,957.06	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				103,957.06	0.00		

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	334.58	0.00
02 - RECREATION FUND	622.48	0.00
06 - DEBT SERVICE FUND	103,000.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	98.72	0.00
02 - FINANCE	317.08	0.00
31 - PRESCHOOL PROGRAMS	478.03	0.00
50 - PIONEER PROGRAMS	26.20	0.00
60 - SPECIAL EVENTS & TRIPS	10.90	0.00
80 - MARKETING	26.13	0.00
94 - DEBT SERVICE FUND	103,000.00	0.00

Communications and Proclamations

Board of Commissioners to share communications.

Tennis Center Business Plan

License Plate Recognition (LPR) system to assist law enforcement

Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report



Oak Brook
Park District
www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151
Providing the very best in park and recreational
opportunities, facilities and open lands for our community.

Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: January 6, 2023
Re: December/January 2022: Communications, IT & Administration

December Board Meeting Follow Up:

Oak Brook Promise Scholarship

In order to retain part time staff, a scholarship opportunity has been created at the College of DuPage and Triton College. It would encourage part time staff to commit to the District for 4 years.

Oak Brook Park District Objectives

Staff has created 5 goals to accomplish for the Oak Brook Park District. There will be a scoreboard to measure these goals throughout the year as well as the possibility of a personal time off (PTO) incentive if measurable key results are accomplished.

January Board Meeting Discussion Points:

Central Park North Phase II Change Orders

This is over a \$2 million project. In order to keep the project moving as it is on a state mandated timeline, staff is requesting the change order limit be increased not to exceed \$30,000.

Market Based Salary Adjustment

This adjustment of 2.5% is to the pay ranges of each job title in order to stay current with the market. This is not a guaranteed rate increase to each employee's wage.

IT Report:

A grant was awarded from PDRMA for costs associated with Multi Factor Authentication licensing. We received the full amount available of \$1,250. This will help offset a small portion of the licensing costs through the year.

Corporate and Community Relations:

Sponsorships	\$ 1,500.00
Advertising	\$ 3,375.00
Vendors	\$ 1,200.00
In-Kind Donations	\$ 12,895.00
Oak Brook Park District Foundation	\$ 3,788.79
Total for December:	\$ 22,758.79

Marketing & Communications Report:

Facebook Analytics

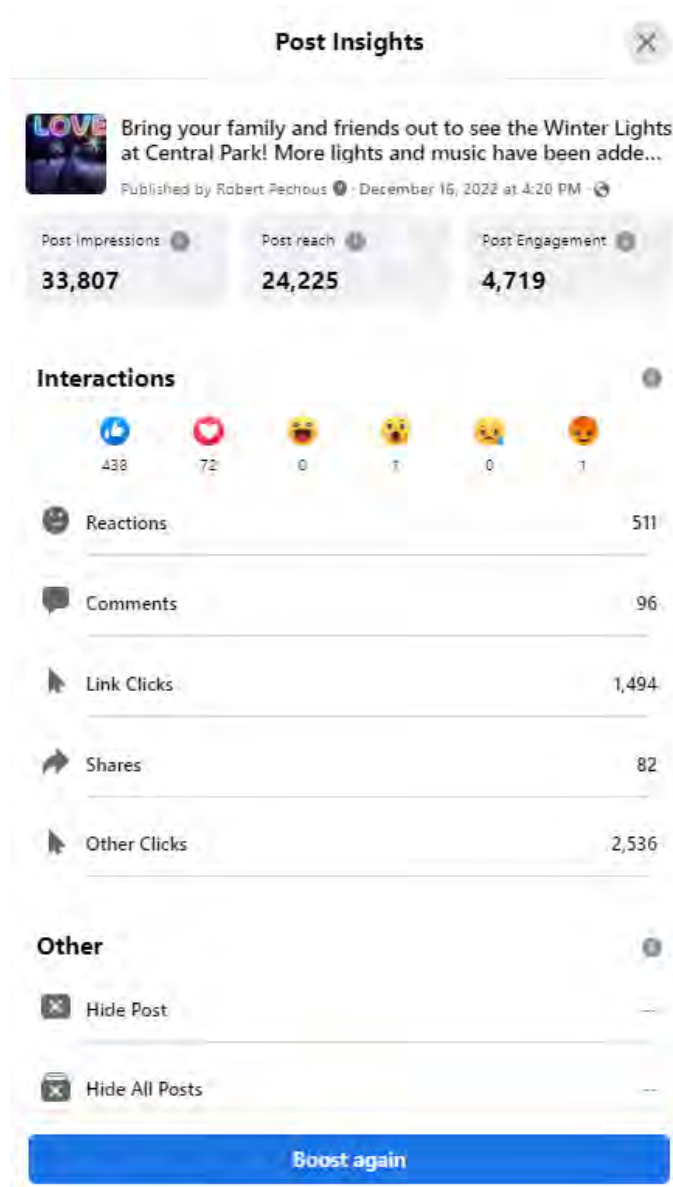
Followers: 4,616 (up 57)
Posts: 37
Post Reach
(organic and paid): 41,276

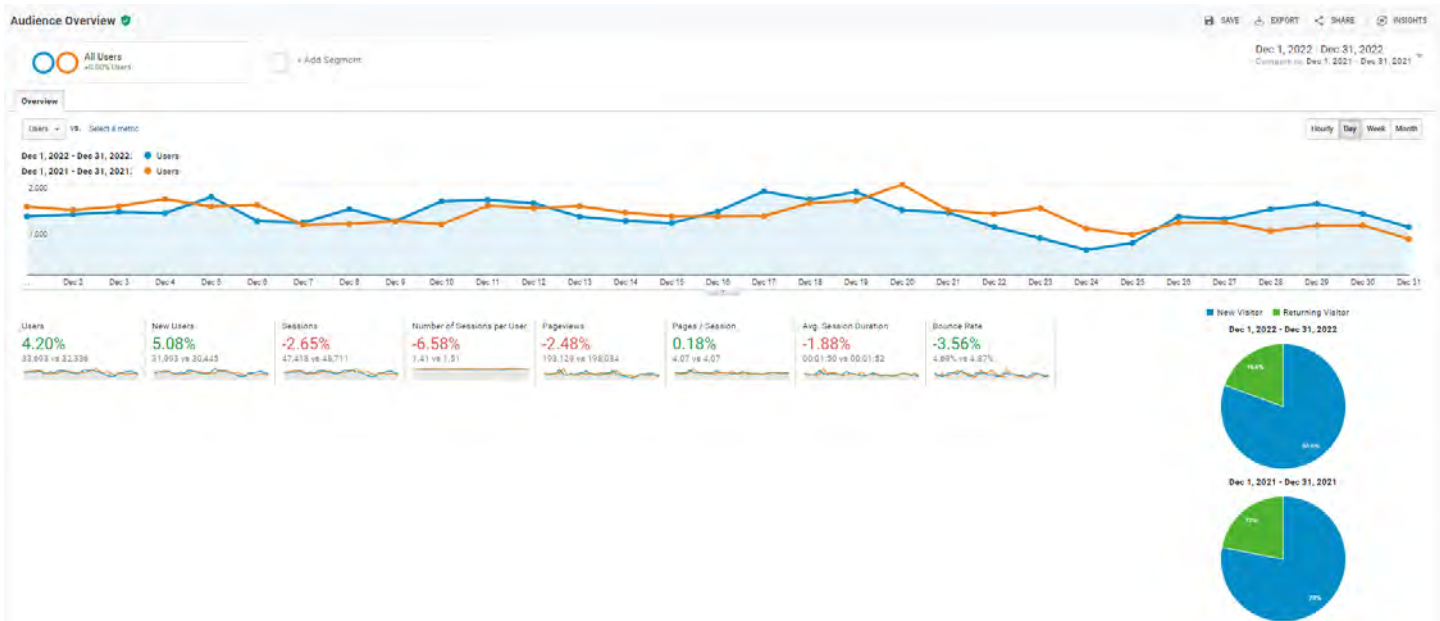
Instagram Analytics

Total Followers: 1,727 (up 36)
Posts: 24
Top Post Reach: 344

Twitter Analytics

Total Followers: 1,114 (up 5)
Posts: 22
Top Post Impressions: 51





December 2022 Top pages*

1. /Winter Lights
2. Obparks.org
3. Facilities/Family Aquatic Center
4. Programs/Aquatics
5. Facilities/Family Recreation Center
6. /Cocoa Cabin
7. /Membership Opportunities
8. Facilities/Central Park
9. Programs/Tennis Programs
10. Facilities/Central Park West

December 2022 Top Products*

1. Shooting Stars Basketball Clinic Sunday #22497
2. Shooting Stars Basketball Clinic Sunday #22496
3. Pickleball Adv Beginner League – Thurs – 11:30am
4. Youth Soccer League Indoors (Energize Sports)
5. Pickleball Int/Adv League – Weds

obparks.org Ecommerce Overview – December 2022*

obparks.org Acquisition Value*

Referral Percentage Values	Dec. 2022	Dec. 2021
Direct:	35.9%	35%
Organic Search:	51.7%	54.8%
Social:	3.6%	5.1%
Referrals:	8.8%	5.2%

	December 2021	December 2022
Total Revenue	\$162,944	\$166,553
Transactions:	1,012	1,031
	2021	2022
Year to date total	\$1,707,026	\$1,657,488
Transactions:	10,108	12,629



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: January 10, 2023
Re: December 2022 Financials

General Fund

We have now completed eight months of fiscal year 2022/2023 (66.67% completed). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$2,601,905, \$1,792,800 and \$0, respectively. This is resulting in a YTD net surplus of \$809,105; which is a \$229,526 decrease from the \$1,038,631 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current year revenues are ahead of current budgeted expectations at 89% and slightly higher than prior year. Current year property tax collections have already exceeded the annual budget but are lower than prior year due to the fact that we budgeted a \$160,000 decrease in these collections in the current year (expected decrease). Personal Property Replacement Taxes (PPRT) are almost double the collections experienced last year and have steadily increased over the most recent 3 years. Central Park North revenues are ahead of budget and prior year, primarily due to two national Lacrosse tournaments that were held this year that did not occur last year. In our Building-Recreation Center department, building rental revenue has decreased approximately \$11,000, and resident and non-resident daily fees have decreased approximately \$3,000 in the current year. The \$3,000 in negative revenue in our Dean Property department is due to the write-off of a receivable that was recorded in August 2016 for the Little League's sponsorship of our beehive. This sponsorship was actually collected by the OBPD Foundation in that same month and therefore this receivable was not valid.
- **Expenditures-** Total current year expenditures are favorable when compared to the annual budget at 60%, and have increased approximately \$233,000 when compared to the prior year. The largest increases are in our Central Park and Building-Recreation Center departments. Full-time & part-time wages in Central Park increased due to the addition of one full-time staff person and the fact that in the prior year a portion of personnel costs were being charged to the Sports Core fund whereas this year no such re-allocation is occurring now that the Sports Core fund has been closed. In Building-Recreation Center, the increased costs are due to increased part-time front desk and custodial personnel costs (\$61K) as well as increased maintenance and related supply costs. These increases are partially offset by a slight decrease in utility costs and credit card processing fees, and decreased expenditures in the Finance department. In the Dean property department, expenditures are higher than prior year due to the costs incurred to purchase and install a security gate.

Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$3,494,523, \$2,213,825, and \$0, respectively. This is resulting in a YTD net surplus of \$1,280,698; which is a \$482,741 increase over the \$797,957 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total revenues are currently favorable when compared to the annual budget at 86% and have increased approximately \$706,863 when compared to the prior year. Every department, except for aquatic recreation programming and pioneer programs, are either in line or surpassing current budgeted expectations. This fund is also benefitting from increased PPRT receipts, and overall increased programming revenues; primarily due to the elimination of the Covid-19 restrictions that were in place for a portion of the prior year. In our aquatic recreation programs department, children's private lesson and swim team revenues are unfavorable and currently at 45% and 44% of budgeted expectations, respectively.
- **Expenditures-** All departments, except for special events and trips, are either in line or favorable with current year's budgeted expectations and, in total, expenditures have increased approximately \$224,122 when compared to the prior year. The largest increase in expenditures is in our aquatic center department and is the result of increased full-time and part-time wages due to expanded programming and the fact that we are no longer allocating any such costs and related benefits to the sports core fund as was the case in the prior year. The increased expenditures in our youth programs department are being driven by increased camp counselor wages, however, those costs are being offset by the increased programming revenues.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,575,197 and \$990,457, respectively. This is resulting in a YTD net surplus of \$584,740; which is a \$31,122 increase over the prior year's surplus of \$553,618. Following is additional commentary:

- **Revenues-** Total revenues are favorable when compared to the annual budget and have increased \$198,335 when compared to the prior year. Driving this are increased member enrollment fees, non-resident memberships, and group lessons (\$969K versus \$814K).
- **Expenses-** Total expenses are favorable when compared to the annual budget and have increased \$167,213 when compared to the prior year. All departments are favorable or within current budgeted expectations. In the administration department, full-time wages and related benefits have increased due to the restructuring that occurred at the end of the prior fiscal year and the addition of a full-time staff person. In the programs department, part-time wages have increased due to the expanded programming as a result of the elimination of the previously imposed COVID-19 restrictions. Current year capital expenses are higher than last year due to the costs incurred to resurface and coat the outdoor tennis courts. Last year's capital expense activity was due to tennis center roof improvements, interior wall crack repairs and sealing, and asphalt improvements.

FINANCE & HUMAN RESOURCES:

Finance & H.R. personnel have been working on various tasks, including:

- Continued work on the FY 2023/2024 operating budget requests and the five-year capital improvement plan. All budget requests are due to Finance on January 13, 2023.
- Implementation of the BambooHR software is tentatively scheduled to begin in June 2023. Staff will conduct meetings in April to identify the responsibilities and authorities for each expected user of this software.
- Requests for proposal (RFP) for auditing and actuarial services have now been sent to several accounting firms. Any such proposals are due to the district no later than February 1, 2023.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: January 6, 2023
Re: Recreation & Facilities Report

Recreation

- Holiday Express saw 232 passengers for this fun filled event on December 21.
- Get Better League wrapped up in December with 477 kids hitting the courts across 8 age groups.
- Santa Stocking deliveries took place on December 13th and 14th with 27 kids across 14 families participating. The little ones were thrilled to know they were on Santa's nice list!
- The Pioneer Luncheon was held on Tuesday, December 13th. Bill Cook performed magic for the Pioneers while they enjoyed lunch at Dileo's.
- ABC Preschool enjoyed Kids and Cupcakes on December 13th.

Aquatics

- The lifeguard staff received a 4 Star Award for their overall annual performance from StarGuard Elite. This is an improvement over our 3 Star Award from 2021.
- Parties and rentals continue to be very popular. Unfortunately, our pizza partnership with Sauced Pizzeria has come to an unexpected end as the owner has made the difficult decision to close the restaurant. Grant and Rachel are working to find a new partnership with hopes and expectations of a similar relationship. Sauced was a tremendous supporter of the Park District, so we wish the owner and their staff nothing but the best moving forward.
- Swim lesson numbers are, again, strong. Caroline is working towards the 450-registration goal for each session, but changes in staff schedules due to sports and college entrance exams is preventing us from fully maximizing the enrollment with some families still on waitlists. We are putting forth efforts to streamline the initial training and on-boarding of new instructors so we can expand staff readiness for the remaining Winter/Spring sessions.
- A new offering of a modified 1.5-hour Special Request Lesson package proved to be quite popular. We had 37 registrations and created \$4,180 in unexpected revenue during the 3 week window of holiday break, when lessons are typically not offered.
- The Family Aquatic Center HVAC and floor projects will be separated into two projects for rebidding purposes with hopes of lowering costs by way of specialized contractors seeking the contracts directly rather than hiring a general contractor to sub out the projects.

Facilities

- Annual fire and sprinkler tests were conducted for all Park District facilities.
- The State Fire Marshal inspected all boilers passing all except the Splash Island heaters due it being shut-off for the season. They will return in the spring to inspect those heaters.
- Repairs were made to two hanging radiant heating units at Tennis center.
- The gas valve on RTU #6 were replaced by maintenance staff. A heater exchanger is on order and will be installed once it arrives.
- Preventative maintenance was completed on all Family Recreation RTU's including replacing fan belts, filters and lubrication of motors and dampers.
- Maintenance and facility staff assisted contractors with remodel projects in the lobby and preschool areas.

Fitness

- New flooring was installed in the free weight area and a stretching / functional training area was created as well.
- Boom and Muscle, Silver Sneakers group fitness classes, were added to the schedule. A Thursday evening yoga class taught by Piper was also added.
- Cocoa Cabin brought in over \$1,000 in revenue on December 29th.

Tennis

- The Tennis Center hosted a junior tournament for ages 10-12 with 48 participants December 16th and 17th.
- Winter camps December 20th – 22nd and 27th – 29th had a total of 110 participants.
- A new app for online court booking is being tested.



Oak Brook Park District Membership Statistics 2022

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	1740	1850	1972	2063	2065	2086	2143	2188	2111	2142	2193	2349	NA
Members, Month End	1615	1737	1843	1947	1950	1928	2060	2042	2018	2026	2099	2208	NA
New Members	245	207	211	136	154	231	162	106	159	207	301	289	2408
Members Cancelled/Expired	125	113	129	116	115	158	83	146	93	116	94	141	1429
Net Members	120	94	82	20	39	73	79	-40	66	91	207	148	979
Total Health Care Members									51	77	124	187	NA
% Health Care Members	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	2.45%	3.64%	5.38%	7.94%	
Individual Member Total	1735	1831	1925	1967	1989	2001	2139	2002	2084	2117	2306	2356	NA
Retention Percentage	92.82%	93.89%	93.46%	94.38%	94.43%	92.43%	96.13%	93.33%	95.59%	94.58%	95.71%	94.00%	94%
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	936	971	1019	1081	1120	1141	1152	1159	1139	1147	1190	1263	NA
Memberships, Month End	864	912	970	1036	1061	1064	1099	1096	1072	1088	1139	1196	NA
New Memberships	121	101	115	96	96	107	77	70	117	134	184	157	1375
Cancelled/Expired	72	59	49	45	59	77	53	63	67	59	51	67	721
Net Memberships	49	42	66	51	37	30	24	7	50	75	133	90	654
Total Health Care Memberships									51	77	124	187	NA
% Health Care Memberships	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	4.55%	6.62%	9.75%	14.54%	
Membership Package Total	913	954	1036	1087	1098	1094	1123	1103	1122	1163	1272	1286	NA
Retention Percentage	92.31%	93.92%	95.19%	95.84%	94.73%	93.25%	95.40%	94.56%	94.12%	94.86%	95.71%	94.70%	94.55%

Resident	41%	41%	42%	42%	42%	44%	45%	45%	42%	42%	43%	42%	NA
Non-Resident	59%	59%	58%	58%	58%	56%	55%	55%	58%	58%	57%	58%	NA

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



Oak Brook Park District

Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Uses	20	21	23	35	10	15	18	16	9	17	26	27	237
	Parties	\$0	\$0	\$9,672	\$13,727	\$4,395	\$6,443	\$6,931	\$6,234	\$4,009	\$6,353	\$9,313	\$10,498	\$77,575
	Rentals	\$6,018	\$7,980	\$0	\$0	\$0	\$1,674	\$1,060	\$700	\$0	\$715	\$3,206	\$2,990	\$24,343
	TOTAL	\$6,018	\$7,980	\$9,672	\$13,727	\$4,395	\$8,117	\$7,991	\$6,934	\$4,009	\$7,068	\$12,519	\$13,488	\$101,917

22 - 23	Uses	28	47	55	20	14	27	22	23	30	13			279
	Parties	\$10,312	\$12,650	\$16,505	\$7,765	\$6,895	\$10,411	\$9,738	\$8,445	\$10,490	\$5,385			\$98,596
	Rentals	\$980	\$5,047	\$7,015	\$903	\$0	\$3,520	\$1,320	\$1,174	\$3,700				\$23,659
	TOTAL	\$11,292	\$17,697	\$23,520	\$8,668	\$6,895	\$13,931	\$11,058	\$9,619	\$14,190	\$5,385	\$0	\$0	\$122,255

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
21 - 22	Registrations	982	1,248	1,811	4,041
	Private	\$49,030	\$30,707	\$40,398	\$120,136
	Group	\$26,011	\$39,522	\$65,807	\$131,340
	TOTAL	\$75,042	\$70,229	\$106,205	\$251,476

22 - 23	Registrations	888	899	431	2,218
	Private	\$38,751	\$37,077	\$16,218	\$92,046
	Group	\$47,168	\$58,794	\$26,508	\$132,470
	TOTAL	\$85,919	\$95,871	\$42,726	\$224,516

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
21 - 22	Registrations	59	75	63	46	243
	Revenue	\$13,816	\$17,174	\$13,967	\$11,399	\$56,356

22 - 23	Registrations	32	60	41		133
	Revenue	\$8,610	\$20,942	\$11,822		\$41,374

Oak Brook Park District Facility Statistics and Data

Facility Rentals

21/22 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	456	415	351	523	293	364	476	458	522	369	325	323	4,874
Gym Revenue	\$16,306	\$11,298	\$15,833	\$22,385	\$15,288	\$18,700	\$25,595	\$24,175	\$26,913	\$19,795	\$17,638	\$17,408	\$231,331
Room Rentals	0	0	0*	0*	0*	0*	0*	0*	2	3	3	2	10
Room Revenue	\$0	\$0	0*	0*	0*	0*	0*	0*	\$100	\$240	\$240	\$120	\$700
CPW Rentals	6	10	6	10	6	6	7	0	3	5	4	10	73
CPW Revenue	\$3,156	\$5,697	\$4,762	\$6,509	\$5,087	\$5,326	\$4,551	\$0	\$1,664	\$2,915	\$2,437	\$6,126	\$48,226

22/23 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	316	253	263	483	274	485	393	372					2,839
Gym Revenue	\$17,089	\$12,969	\$14,075	\$25,157	\$14,324	\$21,145	\$21,701	\$19,871					\$146,329
Room Rentals	2	0	1	8	4	7	4	3					29
Room Revenue	\$160	\$0	\$280	\$1,855	\$420	\$910	\$700	\$780					\$5,105
CPW Rentals	7	10	10	10	8	7	7	1					60
CPW Revenue	\$5,524	\$5,359	\$7,443	\$7,620	\$4,113	\$2,601	\$4,140	\$330					\$37,129

Theme Parties

[illegible]



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage Report Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	254	214	121	122	193	195	92	8	0	2	58	168	1,426
	Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184	\$5,050	\$903	\$0	\$235	\$6,530	\$9,604	\$127,045

22 - 23	Hours	204	158	132	102	174	187	83	13					1,053
	Revenue	\$8,419	\$8,838	\$5,181	\$5,068	\$4,243	\$6,077	\$4,926	\$1,273					\$108,224
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$14,200										

Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,468	1,095	875	1,056	1556	1,698	512	0	0	0	0	1315	11,575
	Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001	\$3,455	\$0	\$0	\$0	\$0	\$3,706	\$241,319

22 - 23	Hours	1,923	1,240	558	1,040	1370	1,426	542	0					8,099
	Revenue	\$17,170	\$8,095	\$14,900	\$10,315	\$8,169	\$7,860	\$748	\$0					\$125,257
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$8,000										

Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	233	206	135	71	177	158	35	0	0	0	0	119	1,133
	Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050	\$2,218	\$0	\$0	\$0	\$0	\$4,776	\$37,253

22 - 23	Hours	304	297	226	42	175	143	10	0					1,196
	Revenue	\$8,301	\$13,145	\$4,450	\$1,064	\$6,208	\$5,027	\$273	\$0					\$38,468

Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,954	1,515	1,131	1,249	1,926	2,051	638	8	0	2	58	1,602	14,134
	Revenue	\$65,389	\$168,381	\$39,684	\$25,132	\$32,320	\$38,235	\$10,723	\$903	\$0	\$235	\$6,530	\$18,086	\$405,617

22 - 23	Hours	2,431	1,695	916	1,184	1,719	1,756	635	13	0	0	0	0	10,348
	Revenue	\$33,890	\$30,078	\$146,731	\$16,446	\$18,620	\$18,964	\$5,946	\$1,273	\$0	\$0	\$0	\$0	\$271,948



Oak Brook
Park District
www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151
Providing the very best in park and recreational
opportunities, facilities and open lands for our community.

Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: January 6, 2023
Re: Board Report

- The Restroom/Concession Building and OSLAD Phase II projects are out to bid as of January 6, 2023. A mandatory pre-bid meeting will take place on January 12th, and bids will be publicly opened on February 2, 2023.
- The ice rink and sledding hill are setup and ready for use when weather allows.
- After another successful season of Winter Lights at Central Park, staff have started the process of removal and storage of the equipment.
- Please see the agenda histories regarding the restroom/concession/OSLAD Phase II bid, change order thresholds, and mowing services.

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FAMILY AQUATIC CENTER HVAC AND DECK REPLACEMENT BID

AGENDA NO.: 7 A

MEETING DATE: JAN. 16, 2022

STAFF REVIEW:

Deputy Director, Dave Thommes:

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RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

A bid packet has been published for the replacement of the HVAC unit and pool deck at the Family Aquatic Center. Kluber Architect + Engineers developed the specifications for this project, which included specifying a unit specifically designed for a pool environment. Kluber and Park District staff toured the Fox Valley Park District Aquatic Center to observe how the unit's work. The Fox Valley maintenance staff gave the units very positive reviews and the pool environment was also significantly less humid and noisy than at our Aquatic Center today.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A summary of the two bids received for this project can be found on the following page. The bids were both significantly over budget. Therefore, staff recommends rejecting all bids.

ACTION PROPOSED: A Motion (and a second) to reject all bids received for the Family Aquatic Center HVAC and Deck Replacement bid.

Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

Family Aquatic Center HVAC and Pool Deck Bid Results

Bidder	Bid Bond	Addendum 1& 2	Certs	Base Bid	Alternate 1	Alternate 2
Voris Mechanical, Inc 370 Windy Point Drive, PO Box 5488 Glendale Heights, IL 60139	x	x	x	\$ 939,500.00	\$ 277,500.00	\$ 244,500.00
Reed Construction 600W Jackson Blvd., 8th Floor Chicago, IL 60661	x	x	x	\$ 1,102,253.00	\$ 362,312.00	\$ 251,316.00

Alternate 1: Pool Deck Flooring Replacement - Ruber Copolymer.

Alternate 2: Pool Deck Flooring Replacement - Copolymer Modified Cementitious Texture Finish



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 23-0112: AN ORDINANCE PROVIDING FOR THE ISSUE OF \$3,060,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2023, OF THE OAK BROOK PARK DISTRICT, DuPAGE AND COOK COUNTIES, ILLINOIS, FOR THE PURPOSE OF BUILDING, MAINTAINING AND IMPROVING THE LAND AND FACILITIES LOCATED AT THE DISTRICT'S CENTRAL PARK, INCLUDING BUILDING AN AMPHITHEATER, A SHELTER, AN OUTDOOR CHALLENGE COURSE AND A STRUCTURE HOUSING RESTROOMS, STORAGE AND CONCESSIONS, REPLACING SYNTHETIC SOCCER FIELD TURF, BUILDING AN ADDITIONAL BRIDGE SPANNING GINGER CREEK, REPLACING HVAC AND POOL TILE DECK AT THE AQUATIC CENTER AND PAINTING AT THE AQUATIC CENTER AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF.

AGENDA No.: 7. B.

MEETING DATE: JANUARY 16, 2023

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in black ink.

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

Finance and Administration staff have been working with Chapman and Cutler LLP (bond counsel) and Piper Sandler (municipal advisor) to structure and identify the timeline for the issuance of the proposed bonds. At the October 17, 2022 Board meeting, the Board discussed several options for the structure of the bond issuance. At this same meeting, the Board also discussed the various capital improvements and repairs that will be funded from the bond proceeds. At this meeting, the Board provided additional direction to staff and stated that they desired to issue bonds in the not to exceed amount of \$3,060,000 and that such bonds be structured so they are repaid in the shortest amount of time. Additionally, at this meeting the Board passed an ordinance calling for a public hearing concerning the intent to sell the bonds, to be conducted at the November 14, 2022 Board meeting.

Notice of the two public hearings to be conducted on November 14, 2022 were subsequently published in the October 27, 2022 edition of the Doings Oak Brook newspaper.

On November 14, 2022 the Board conducted a public hearing on the Board's intent to sell not to exceed \$3,060,000 General Obligation Limited Tax Park bonds, as well as a second public TEFRA hearing, as advised by our bond counsel. The public was afforded the opportunity to provide oral and written comments to the Board at these two public hearings.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The District's bond counsel, Chapman and Cutler LLP, has prepared the attached Ordinance.

ACTION PROPOSED:

A motion (and a second) to approve Ordinance 23-0112: An ordinance providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

EXTRACT OF MINUTES of a regular public meeting of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, held at the District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, in said Park District at 6:30 o'clock P.M., on the _____ day of January, 2023.

* * *

The meeting was called to order by Sharon Knitter, the President, and upon the roll being called, the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that a bid had been received from _____, _____, _____, for the purchase of \$3,060,000 non-referendum general obligation limited tax park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and

painting at the Aquatic Center and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE NO. 23-0112

AN ORDINANCE providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, the Oak Brook Park District, DuPage and Cook Counties, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$3,060,000 for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$3,060,000, and that it is necessary and for

the best interests of the District that it borrow the sum of \$3,060,000 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the “*President*”), on the 17th day of October, 2022, executed an Order calling a public hearing (the “*Hearing*”) for the 14th day of November, 2022, concerning the intent of the Board to sell bonds in the amount of not to exceed \$3,060,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in *The Doings–Oak Brook*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 96 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 96-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 14th day of November, 2022, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 14th day of November, 2022; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of not to exceed \$3,060,000 for the Project; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$3,060,000 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), and (b) upon the issuance of the \$3,060,000 General

Obligation Limited Tax Park Bonds, Series 2023, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of not to exceed \$3,060,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued at this time \$3,060,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$3,060,000 for the purpose aforesaid; and that bonds of the District (the “Bonds”) shall be issued in said amount and shall be designated “General Obligation Limited Tax Park Bonds, Series 2023.” The Bonds shall be dated _____, 2023, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations [of \$5,000 each and authorized integral multiples thereof] [of \$100,000 each and authorized integral multiples of \$1,000 in excess thereof] (but no single Bond shall represent installments of principal maturing on

more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially (subject to prior redemption as herein described) on December 30 of each of the years, in the amounts and bearing interest per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2023	\$	
2024		
2025		
2026		
2027		
2028		
2029		
2030		
2031		
2032		
2033		
2034		
2035		
2036		
2037		
2038		

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 30 and December 30, commencing on June 30, 2023. Interest on each Bond shall be paid by check or draft of _____, _____, Illinois (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month of the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary, and shall be countersigned by the manual or facsimile signature of the Treasurer of the

Board (the “*Treasurer*”), as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

Section 5. Redemption. (a) *Optional Redemption.* The Bonds due on or after December 30, 20____, shall be subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on December 30, 20____, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

(b) *Mandatory Redemption.* The Bonds due on December 30, 20____, are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 30 of the years and in the principal amounts as follows:

YEAR

PRINCIPAL AMOUNT

(stated maturity)

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall,

purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds, the particular portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of portions of the Bonds so that any portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the portions of Bonds selected for redemption and the principal amount thereof to be redeemed.

Section 6. Redemption Procedure. Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption

price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] through [12] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
NO. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTIES OF DuPAGE AND COOK

OAK BROOK PARK DISTRICT

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2023

See Reverse Side for Additional Provisions

Interest
Rate: _____%

Maturity
Date: December 30, 20__

Dated
Date: _____, 2023

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Oak Brook Park District, DuPage and Cook Counties, Illinois (the "*District*"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 30 and December 30, commencing on June 30, 2023, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of _____, _____, Illinois, as bond registrar and paying agent (the "*Bond Registrar*"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District

maintained by the Bond Registrar at the close of business on the 15th day of the month of each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"). Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional

limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Oak Brook Park District, DuPage and Cook Counties, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

Countersigned:

SPECIMEN
Treasurer, Board of Park Commissioners

Date of Authentication: _____, 20__

CERTIFICATE
OF
AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

_____,
as Bond Registrar

By SPECIMEN
Authorized Officer

SPECIMEN
President, Board of Park Commissioners

SPECIMEN
Secretary, Board of Park Commissioners

Bond Registrar and Paying Agent:
_____, Illinois

[Form of Bond - Reverse Side]

OAK BROOK PARK DISTRICT

DUPAGE AND COOK COUNTIES, ILLINOIS

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2023

[6] This Bond is one of a series of bonds issued by the District for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] Bonds of this issue maturing on or after December 30, 20____, are subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on December 30, 20____, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

[8] The Bonds due on December 30, 20____, are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 30 of the years and in the principal amounts as follows:

YEAR

PRINCIPAL AMOUNT

\$

(stated maturity)

[9] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[10] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in _____, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[11] The Bonds are issued in fully registered form in the denomination [of \$5,000 each or authorized integral multiples thereof] [of \$100,000 each and authorized integral multiples of \$1,000 in excess thereof]. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any

Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[12] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer, and be by the Treasurer delivered to _____, _____, _____, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being \$ _____, plus accrued interest (if any) to date of delivery; the contract for the sale of the Bonds heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the District of a Term Sheet related to the Bonds, in substantially the form now before the Board (the "*Term Sheet*"), is hereby ratified, approved and authorized; the execution and delivery of the Term Sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, the Term Sheet and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that

there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2022	\$	for interest and principal up to and including December 30, 2023
2023	\$	for interest and principal
2024	\$	for interest and principal
2025	\$	for interest and principal
2026	\$	for interest and principal
2027	\$	for interest and principal
2028	\$	for interest and principal
2029	\$	for interest and principal
2030	\$	for interest and principal
2031	\$	for interest and principal
2032	\$	for interest and principal
2033	\$	for interest and principal
2034	\$	for interest and principal
2035	\$	for interest and principal
2036	\$	for interest and principal
2037	\$	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 10. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerks of The Counties of DuPage and Cook, Illinois (the “*County Clerks*”), and it shall be the duty of the County Clerks to annually in and for each of the years 2022 to 2037, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for general park purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated “Park Bond and Interest Fund of 2023” (the “*Bond Fund*”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 11. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerks to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “*Base*”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District. Payments on the Bonds from the Base will be made on a parity with the payments on the District’s outstanding General Obligation Limited Tax Park Bonds, Series 2016. The District is authorized to issue from time to time additional limited

bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 12. Use of Bond Proceeds. Accrued interest (if any) received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds and any premium received from the sale of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District (the "*Project Fund*"). At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 13. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 14. Reimbursement. With respect to expenditures for the Project paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 15. Designation of Issue. The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 16. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 17. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to give notice of redemption of Bonds as provided herein;

(d) to cancel and/or destroy Bonds which have been paid at maturity or upon redemption or submitted for exchange or transfer;

(e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 18. Record-Keeping Policy and Post-Issuance Compliance Matters. On the 12th day of March, 2012, the Board adopted a record-keeping policy (the “Policy”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the

District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 19. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 20. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted January _____, 2023.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois (the “Board”), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the _____ day of January, 2023, insofar as the same relates to the adoption of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District’s Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District,
this _____ day of January, 2023.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of _____, 2023, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, on the ____ day of January, 2023, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2023.

County Clerk of The County of DuPage, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of _____, 2023, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, on the ____ day of January, 2023, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2023.

County Clerk of The County of Cook, Illinois

(SEAL)



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: OAK BROOK PARK DISTRICT PROMISE
SCHOLARSHIP**

AGENDA NO.: 7 C

MEETING DATE: JANUARY 16, 2023

STAFF REVIEW: SUPERINTENDENT OF AQUATIC & MAINTENANCE OPERATIONS, ROB BOND:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Oak Brook Park District currently provides tuition reimbursement opportunities for full-time staff. This proposal is for community college reimbursement for our part-time staff that have been employed by Oak Brook Park District for at least 18 months and have met specific criteria, supporting a strong commitment to the Park District. If these criteria are met, the staff would be eligible to receive reimbursement equal to the 12-hour, full time student costs for in district students at either College of DuPage or Triton College → depending on the employee's community college residency. Continuing employment and other criteria would allow the staff member to receive up to 4 semesters of tuition reimbursement.

The Board reviewed and discussed the proposal at the December Board Meeting.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

This extends a full-time employee benefit to part-time staff meeting certain expectations. The scholarship opportunity will be a strong tool for recruitment and retention of quality part-time employees.

Each department would need to budget for their employees that qualify for the scholarship in a manner similar to budgeting for full-time employee tuition reimbursement.

ACTION PROPOSED:

A motion (and a second) to approve the Oak Brook Park District Promise Scholarship,

Oak Brook Park District

Promise Scholarship

SUMMARY

The OBPB Promise Scholarship is a tuition reimbursement program awarded to eligible Part-Time employees each November (fall enrollment) or March (spring enrollment). It will fund full-time tuition (12 semester hours) for up to two years at College of DuPage or Triton College at the in-district rate. Upon satisfactorily completing each semester, the award is paid out as a reimbursement. Scholarship recipients are eligible to renew the scholarship for a maximum of four consecutive semesters as long as they meet the continuing criteria.

INITIAL ELIGIBILITY

In order to qualify to apply for the scholarship, employees must meet the following criteria:

- 10 consecutive months of employment with Oak Brook Park District prior to the October 31st or February 28th application deadlines, with continued employment through the start of the fall/spring semester of college the following year.
- A cumulative total of 900 hours worked, or an average of 17.5 hours per week over the most recent calendar year, measured September 1 through August 31 of the application year (January 1 through December 31 for spring enrollment).
- Zero disciplinary documents in the employee personnel file.
- Volunteer/work at a minimum of 3 special events for the Park District in the same calendar year.
- Have a high school GPA above 2.50 at the end of their Junior and Senior year of high school.

AWARDING THE SCHOLARSHIP

Eligible employees may request an application in the spring semester of their senior year of high school. Applications are due annually October 31st and awarded on, or before November 20th for fall enrollment. Applications are due February 28th for spring enrollment.

A selection panel will review all applications. This panel will consist of the Executive Director, the Deputy Director and 1 additional full time Park District employee.

CONTINUING ELIGIBILITY

Applicants will remain eligible for reimbursement for up to four consecutive semesters as long as they meet the following criteria:

- Continued employment at Oak Brook Park District, maintaining a 17.5 hours per week average number of hours worked.
- Volunteer/work a minimum of 3 OBPD Special Events during the calendar year.
- Maintain a personnel file without any disciplinary documentation
- Submit a semester transcript with a cumulative GPA of 2.50 or better and no grades of D or F.
- In cases where a class or classes is graded on a numeric scale, the following scale will used:
 - 90 – 100: A
 - 80 – 89: B
 - 70 – 79: C
 - 60 – 69: D
 - 59 and below: F
- Continued enrollment in the college. The award is renewable for up to 4 consecutive semesters.

PAYMENT

Upon receipt of official transcripts verifying a successful semester of school and an employment review for continuing eligibility, the award will be paid out as reimbursement of 12 full-time, in-district rate credit hours per semester of attendance.

OAK BROOK PARK DISTRICT

PROMISE SCHOLARSHIP APPLICATION

Name: _____

Dept: _____

Job: _____

1st Day of Employment: _____

Total Hours worked since hire date or over past calendar year: _____

Weekly average: _____

Special Events worked:

1) _____

2) _____

3) _____

Supervisor approval of information above and endorsement of candidate:

Name: _____

Signature: _____

ACADEMICS

Current School: _____

Graduation Date: _____

Cumulative GPA: _____

Intended Major: _____

SUPPLEMENTAL QUESTIONS (Please answer on separate paper)

1. What impact has working for the Park District had on you as a professional?
2. If you were to have your scholarship named in honor of the person/people that have had a meaningful impact on your professional direction, who would it be and why?
3. We believe in the values of Diversity, Equity and Inclusiveness and promote efforts to recognize the uniqueness of each individual. Please share a background, experience, identity, interest, talent or other unique piece of you that is so meaningful to your being that you feel your application would not be complete without us hearing your story. What is something about you that makes you who you are today?



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: OBJECTIVES AND KEY RESULTS FOR JANUARY 1, 2023 THROUGH APRIL 30, 2024.

AGENDA NO.: 7 D

MEETING DATE: January 16, 2023

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Over the past year, staff has been working on five (5) annual goals to accomplish from January 1, 2023 to April 30, 2024. Each goal is specific, measurable, achievable, relevant and time bound. 1. Surveys sent for each program and event. 2. Achieve Customer Acquisition and Retention Rates. 3. Achieve internal and external customer response rates. 4. Achieve program enrollment and facility usage goals. 5. Meet Fund Balance goals for April 30, 2023 and April 30, 2024.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Leadership Team presented these 5 objectives at the November All Staff Teambuilding meeting. The 5 objectives were presented with key results being measured from January 1, 2023 to April 30, 2024. If the objectives are met, full time staff would receive paid time off (PTO) and part time staff (working at least 400 hours) would receive a cash bonus the equivalent to the PTO received by the full-time staff.

ACTION PROPOSED: Motion to approve the Objectives and Key Results for January 1, 2023 through April 30, 2024.

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: CENTRAL PARK NORTH PHASE II BID

AGENDA NO.: 8 A

MEETING DATE: JANUARY 16, 2023

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Oak Brook Park District was awarded an OSLAD (Open Space Land Acquisition and Development) Grant in 2022 to partially fund Phase II improvements to the North Athletic Fields at Central Park. The project will take place simultaneously with the construction of a restroom/concession/storage facility at the same location which is partially funded by a DCEO (Department of Commerce and Economic Opportunity) Grant.

Bids for the Phase II improvements will be solicited from January 6, 2023 until February 2, 2023, at which time the bids will be publicly opened and read aloud.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District elected to bid both the Phase II improvements and the restroom/concession/storage facility together, as one bid, in order to award the two projects to a single contractor to maximize cost savings. Because each project is funded by a different grant program, each with its own set of grant requirements, the successful bidder (contractor) will enter into two separate contracts with the Park District for completion of the two projects.

ACTION PROPOSED: For Review and Discussion only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: CENTRAL PARK NORTH
RESTROOM/CONCESSION/STORAGE BID**

AGENDA No.: 8 B

MEETING DATE: JANUARY 16, 2023

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Oak Brook Park District was awarded a DCEO (Department of Commerce and Economic Opportunity) Grant in 2022 to partially fund a restroom/concession/storage facility at the North Athletic Fields at Central Park. The project will take place simultaneously with the Phase II improvements at Central Park which is partially funded by an OSLAD (Open Space Land Acquisition and Development) Grant. Bids for the restroom/concession/storage facility will be solicited from January 6, 2023 until February 2, 2023, at which time the bids will be publicly opened and read aloud.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District elected to bid both the Phase II improvements and the restroom/concession/storage facility together, as one bid, in order to award the two projects to a single contractor to maximize cost savings. Because each project is funded by a different grant program, each with its own set of grant requirements, the successful bidder (contractor) will enter into two separate contracts with the Park District for completion of the two projects.

ACTION PROPOSED: For Review and Discussion only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPOINTMENT OF THE EXECUTIVE DIRECTOR TO APPROVE CHANGE ORDERS NOT TO EXCEED \$30,000.

AGENDA No.: 8 C

MEETING DATE: JANUARY 16, 2023

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Change orders issued by the District for any contract for goods, services or construction, whether or not the District awarded the contract through the bidding process, is subject to the requirements set forth in Section 33E-9 of the Illinois Criminal Code (720 ILCS 5/33E-9).

Park District will commence construction of the Central Park Phase II Project in the near future. The District anticipates circumstances arising during this Project where certain change orders to construction contracts will need to be approved and executed expeditiously to avoid delay. In order to keep this Project on schedule, the Board may authorize the Executive Director, to approve and execute such change orders in accordance with Section 33E-9 of the Criminal Code.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff recommends authorizing the Executive Director to approve and execute change orders for the Central Park North restroom/concession building and Phase II projects not to exceed \$30,000. Doing so will allow progress to continue on the projects with little or no interruption in the work schedule.

All change orders approved and executed pursuant to this Motion shall be presented as information items to the Board at the Board's next regularly scheduled meeting as required by Section 33E-9 of the Criminal Code, 720 ILCS 5/33E-9.

ACTION PROPOSED: For Review and Discussion only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 23-0220: AN ORDINANCE TRANSFERRING FUNDS TO AND FROM SEVERAL PARK DISTRICT FUNDS.

AGENDA No.: 8 D

MEETING DATE: JANUARY 16, 2023

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

Included in the fiscal year 2022-2023 adopted budgets, are several operating transfers between our Corporate (General), Recreation, Debt Service, and Capital Projects Funds. The purposes of these transfers are to provide funding for our current year capital purchases and improvements, as well as the repayment of existing outstanding long-term debt.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The accompanying ordinance authorizes the transfer of funds between our Corporate (General), Recreation, Debt Service, and Capital Project Funds for fiscal year 2022-2023.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 23-0220

**AN ORDINANCE TRANSFERRING FUNDS TO AND FROM
SEVERAL PARK DISTRICT FUNDS**

WHEREAS, the first six months of fiscal year 2022-2023 of the Oak Brook Park District have elapsed; and

WHEREAS, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

WHEREAS, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1: Funds in the amounts listed in Exhibit A, which were appropriated in the Budget and Appropriation Ordinance for fiscal year 2022-2023 for the Corporate (General) and Recreation Funds, are hereby transferred to the Debt Service, and Capital Project Funds, with the Debt Service, and Capital Project Funds increased to the extent so transferred as listed in Exhibit A.

Section 2: This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict, so that this Ordinance shall have full force and effect as written.

PASSED AND APPROVED This 20th Day of February, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

Approved:

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

Exhibit A

Fund	Operating Transfer Out	Operating Transfer In	Purpose
General	\$ 250,000.00		-To fund FY 2022/2023 capital purchases & improvements
Capital Project		\$ 250,000.00	
General	\$ 132,575.00		-To fund FY 2022/2023 debt service payments on our 2016 General Obligation Bonds, Series 2016, and 2020 Promissory Note
Debt Service		\$ 132,575.00	
Recreation	\$ 177,972.00		-To fund FY 2022/2023 debt service payments on our Debt Certificates, Series 2018 and 2020.
Debt Service		\$ 177,972.00	
Totals:	\$ 560,547.00	\$ 560,547.00	



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: PROPOSED ADJUSTMENT TO FT PAY GRADES
EFFECTIVE 5-1-23**

AGENDA NO.: 8 E

MEETING DATE: JANUARY 16, 2023

STAFF REVIEW: Linda Noonan, Human Resource Manager:

RECOMMENDED FOR BOARD ACTION: Laure Kosey, Executive Director:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

HR Source developed a pay grade structure for the District's full-time positions, effective May 1, 2013. Each year they gather and analyze data from internal and external sources to provide general industry and specific industry structure adjustment recommendations. Their recommended annual adjustments have averaged 1.91% since then through 2022.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

HR Source is recommending a 2.5% adjustment to existing salary ranges for Park and Recreation Agencies, effective May 1, 2023. Therefore, the proposed full-time salary ranges reflect a 2.5% increase.

ACTION PROPOSED:

For Review and Discussion only.

Proposed Pay Grades for Board Approval

**Oak Brook Park District
Pay Grades
Effective: May 1, 2023***

Pay Grade	FLSA	Job Title	Minimum	Midpoint	Maximum
13		Hold for Future Restructuring	138,153.60	172,702.40	207,251.20
			66.42	83.03	99.64
12	E	Executive Director	121,638.40	152,027.20	182,436.80
			58.48	73.09	87.71
11	E	Deputy Director	107,078.40	133,827.20	160,576.00
	E	Chief Financial Officer	51.48	64.34	77.20
10	E	Director of Parks and Planning	94,244.80	117,811.20	141,377.60
			45.31	56.64	67.97
9	E	Superintendent of Enterprise Operations	82,950.40	103,708.80	124,446.40
	E	Superintendent of Facilities	39.88	49.86	59.83
	E	Superintendent of IT and Communications			
8	E	Superintendent of Aquatic and Maintenance Operations	73,028.80	91,291.20	109,532.80
	E	Superintendent of Parks	35.11	43.89	52.66
	E	Superintendent of Recreation			
	E	Human Resource Manager			
7	E	Finance Manager	64,272.00	80,350.40	96,428.80
	E	Marketing & Communications Manager	30.90	38.63	46.36
6	NE	Building Engineer	56,576.00	70,740.80	84,884.80
	E	Director of Tennis Operations	27.20	34.01	40.81
	E	Recreation Manager Adult Programs			
	E	Recreation Manager Athletics			
	E	Recreation Manager Youth Programs			
	E	FRC Facility Manager			
5	E	Administrative Services Specialist	49,816.00	62,275.20	74,734.40
	E	Aquatic Manager	23.95	29.94	35.93
	E	Corporate & Community Relations			
	E	FRC Facility Supervisor			
	E	Graphic Designer			
	E	Tennis Center Customer Service Manager			
	NE	Tennis Center Facility Maintenance Manager			
	E	Fitness Supervisor			
	E	Facility Supervisor			
4	NE	Landscape Specialist	43,846.40	54,808.00	65,769.60
	NE	Park Specialist	21.08	26.35	31.62
3	E	Aquatic Programming Supervisor	38,604.80	48,256.00	57,907.20
	NE	Registration Coordinator	18.56	23.20	27.84
2	NE	Building Technician	33,987.20	42,473.60	50,980.80
	NE	Park District Lead Custodian	16.34	20.42	24.51
	NE	Park Technician			
	NE	Facility Coordinator			
1	NE	Park District Custodian	31,990.40	39,977.60	47,964.80
			15.38	19.22	23.06

*NOTE: Per HR Source (formerly Management Association of IL), 2.5% market adjustment increase over May 1, 2022.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 23-0221: A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND CLASSIC LANDSCAPE, LTD. FOR TURF GRASS MOWING

AGENDA NO.: 8 F

MEETING DATE: JANUARY 16, 2023

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In March of 2022, the Park District solicited bids for weekly turf grass mowing services and an alternate bid for fall leaf cleanup at the parks. Six mowing contractors submitted bids. The Park District accepted the low-bid from Classic Landscape, Ltd., and entered into an agreement for mowing services for an annual cost of \$60,514.

Terms of the contract may be extended for additional one-year period, up to two years. Staff has been satisfied with the performance of the contractor during the 2022 mowing season.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff has been informed that the mowing rates will remain unchanged for the 2023 mowing season, and recommends extending the term of the contract until March 2024.

ACTION PROPOSED: For Review and Discussion only.

RESOLUTION NO. 23-0221

**A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK
PARK DISTRICT AND CLASSIC LANDSCAPE, LTD.
FOR TURF GRASS MOWING**

WHEREAS, the Oak Brook Park District (the “District”) is authorized to enter contracts for supplies, materials and work (70 ILCS 1250/8-1); and

WHEREAS, on March 21, 2022, the District and Classic Landscape, Ltd. (the “Contractor”) entered a one-year Agreement for Turf Grass Mowing services (the “Agreement”) with a term remaining in full force and effect through March 31, 2023, and Section 2 of the Agreement provided that it could be extended for an additional one-year period, up to two years, upon approval of such an extension by the District and the Contractor, and upon prior appropriation therefor; and

WHEREAS, the District and the Contractor have agreed to an extension of one year, and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board of Park Commissioners of the District hereby approves a one (1) year renewal of the Agreement, from April 1, 2023 to March 31, 2024 subject to the terms and conditions of the "Amendment to an Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing" (the "Amendment"), and the President and Secretary of the District are hereby authorized, respectively, to execute and attest the Amendment in substantially the form attached hereto and made a part of this Resolution as Exhibit "A".

Section 2. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 20th DAY OF FEBRUARY, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

**AMENDMENT TO AN AGREEMENT BETWEEN THE
OAK BROOK PARK DISTRICT AND CLASSIC LANDSCAPE, LTD.
FOR THE TURF GRASS MOWING PROJECT**

THIS AMENDMENT (the "Amendment") to the "Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for the Turf Grass Mowing Project," dated March 21, 2022 (the "Agreement"), is made and entered into by and between the Oak Brook Park District ("District") and Classic Landscape, Ltd. ("Classic"). District and Classic are hereinafter sometimes referred to together as the "Parties."

WITNESSETH:

WHEREAS, the Parties entered into the Agreement for the provision of turf grass maintenance services to various District parks by Classic; and

WHEREAS, pursuant to Article II of the Agreement, the term of the Agreement expired on March 31, 2023 unless the Parties agree to extend the Agreement upon the same terms and conditions, for additional one-year period, up to two (2) years; provided that the District appropriated sufficient funds for such an extension; and

WHEREAS, the Parties desire to extend the Agreement by one (1) additional year; and

WHEREAS, the District has appropriated sufficient funds for such extension and increase of the Contract Price; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners has determined that the best interest of the District and the public will be served to extend the Agreement based on the terms and conditions set forth in this Amendment.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements herein set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, the District and Classic agree to the terms and conditions of this Amendment as follows:

**ARTICLE I
THE RECITALS ARE PART OF THIS AMENDMENT**

The representations, covenants and recitations set forth in the foregoing recitals are material to this Amendment and are hereby incorporated into and made a part of this Amendment as though fully set forth in this Article I.

**ARTICLE II
EXTENSION OF TERM OF AGREEMENT**

In accordance with Article II of the Agreement, the term of the Agreement is hereby extended for one (1) year, with an expiration date of March 31, 2024.

ARTICLE III
REMAINING AGREEMENT PROVISIONS

All other provisions, terms and conditions of the Agreement not amended by this Amendment shall remain in full force and effect without revision. In the event of any conflict between the provisions of this Amendment and the provisions of the Agreement, the provisions of this Amendment will control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement this 20th day of February, 2023.

OAK BROOK PARK DISTRICT

CLASSIC LANDSCAPE, LTD.

By: _____
Sharon Knitter, Its President

By: _____
Its: _____

Attest: _____
Laure Kosey, Its Secretary

Attest: _____
Its: _____

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Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FAMILY AQUATIC CENTER HVAC Bid

AGENDA NO.: 8 G

MEETING DATE: JAN. 16, 2023

STAFF REVIEW:

Deputy Director, Dave Thommes:

A handwritten signature in black ink, appearing to read "Dave Thommes".

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

A handwritten signature in black ink, appearing to read "Laure Kosey".

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

A bid packet has been published for the replacement of the HVAC unit and pool deck at the Family Aquatic Center. Kluber Architect + Engineers developed the specifications for this project, which included specifying a unit specifically designed for a pool environment. Kluber and Park District staff toured the Fox Valley Park District Aquatic Center to observe how the unit's work. The Fox Valley maintenance staff gave the units very positive reviews and the pool environment was also significantly less humid and noisy than at our Aquatic Center today.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

We received two bids that were substantially over budget. Staff has since worked with Kluber to separate the bids into two packages and remove the controls portion from the HVAC project to reduce costs. The new bid and HVAC project timelines are as follows:

Bids Available: 1/17/23

Bids Open: 2/7/23

Mandatory Pre-Bid Meeting: 1/24/23

Staff Recommendation to Board: 2/20/23

HVAC Project Timeline: Fall 2023 TBD – 36 weeks lead on equipment.

ACTION PROPOSED: For Review and Discussion Only.

Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

Family Aquatic Center HVAC and Pool Deck Bid Results

Bidder	Bid Bond	Addendum 1& 2	Certs	Base Bid	Alternate 1	Alternate 2
Voris Mechanical, Inc 370 Windy Point Drive, PO Box 5488 Glendale Heights, IL 60139	x	x	x	\$ 939,500.00	\$ 277,500.00	\$ 244,500.00
Reed Construction 600W Jackson Blvd., 8th Floor Chicago, IL 60661	x	x	x	\$ 1,102,253.00	\$ 362,312.00	\$ 251,316.00

Alternate 1: Pool Deck Flooring Replacement - Ruber Copolymer.

Alternate 2: Pool Deck Flooring Replacement - Copolymer Modified Cementitious Texture Finish



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FAMILY AQUATIC CENTER POOL DECK BID

AGENDA NO.: 8 H

MEETING DATE: JAN. 16, 2023

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

A bid packet has been published for the replacement of the HVAC unit and pool deck at the Family Aquatic Center. Kluber Architect + Engineers developed the specifications for this project, which included specifying a unit specifically designed for a pool environment. Kluber and Park District staff toured the Fox Valley Park District Aquatic Center to observe how the unit's work. The Fox Valley maintenance staff gave the units very positive reviews and the pool environment was also significantly less humid and noisy than at our Aquatic Center today.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

We received two bids that were substantially over budget. Staff has since worked with Kluber to separate the bids into two packages and remove the controls portion from the HVAC project to reduce costs. Staff also believes that contracting directly with a deck manufacturer will reduce costs.

The updated bid and deck project timelines are as follows:

Bids Available: Jan. 17th, 2023

Bids Open: Feb. 7th, 2023

Staff Recommendation to Board: Feb. 20th, 2023

Project Timeline: Aug. 21st – Sept. 8th, 2023

ACTION PROPOSED: For Review and Discussion Only.

Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

Family Aquatic Center HVAC and Pool Deck Bid Results

Bidder	Bid Bond	Addendum 1& 2	Certs	Base Bid	Alternate 1	Alternate 2
Voris Mechanical, Inc 370 Windy Point Drive, PO Box 5488 Glendale Heights, IL 60139	x	x	x	\$ 939,500.00	\$ 277,500.00	\$ 244,500.00
Reed Construction 600W Jackson Blvd., 8th Floor Chicago, IL 60661	x	x	x	\$ 1,102,253.00	\$ 362,312.00	\$ 251,316.00

Alternate 1: Pool Deck Flooring Replacement - Ruber Copolymer.

Alternate 2: Pool Deck Flooring Replacement - Copolymer Modified Cementitious Texture Finish

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on February 20, 2023 6:30 p.m.

[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on February 20, 2023 6:30 p.m.]

Adjournment

*[Request a motion and a second to adjourn the January 16, 2023 Regular Meeting of the Oak Brook Park District Board of Commissioners. **All in Favor...**]*