



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
February 18, 2019 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF February 18, 2019 AGENDA
 - b. APPROVAL OF MINUTES
 - i. January 21, 2019 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING January 31, 2019
 - i. Approval of Warrant No. 620
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Central Park received the *2018 IPRA Outstanding Facility and Park Award* from the Illinois Park and Recreation Association (IPRA) for the Central Park Improvement Project
 - c. Lara Suleiman, Recipient of the *IAPD/IPRA Community Service Award*
5. STAFF RECOGNITION
 - a. Oak Brook Park District received the 2018 IPRA Agency Showcase recognitions:
 - i. Second Place in Public Relations
 - ii. Third Place in Social Media
6. REPORTS:
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
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7. UNFINISHED BUSINESS

- a. Ordinance 19-0218: An Ordinance Transferring Funds To and From Several Park District Funds
- b. Ordinance No.19-0219: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings
- c. Market Based Salary Range Adjustments
- d. Amendment to the Conservation Easement Agreement Between the Oak Brook Park District and the Conservation Foundation for the Dorothy and Sam Dean Nature Sanctuary

8. NEW BUSINESS

- a. Resolution 19-0318: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing
- b. Request for Letters of Interest, Statement of Qualifications, and Performance Data for Professional Services for the Autumn Oaks/Central Park North Fields Project
- c. Central Park Asphalt Project Bid
- d. Resolution 19-0319: A Resolution Authorizing the Executive Director to Enhance and Expand Available Habitat for Monarch Butterflies and other Native Pollinators

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MARCH 18, 2019, 6:30 p.m. A SPECIAL MEETING OF THE OAK BROOK BOARD OF PARK COMMISSIONERS WILL BE HELD 10 MINUTES AFTER THE ADJOURNMENT OF THIS FEBRUARY 18, 2019 REGULAR MEETING FOR THE PURPOSE OF DISCUSSING THE FISCAL YEAR 2019 – 2020 BUDGET OF THE OAK BROOK PARK DISTRICT.

10. ADJOURNMENT





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
February 18, 2019 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
2. OPEN FORUM *[Ask whether there are any public comments for topics other than the Bonds under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA *[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. APPROVAL OF February 18, 2019 AGENDA
- b. APPROVAL OF MINUTES
 - i. January 21, 2019 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING January 31, 2019
 - i. Approval of Warrant No. 620
4. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only – Recognize Bob Johnson, Director of Parks and Planning for Central Park receiving the 2018 IPRA Outstanding Facility and Park Award, and Lara Suleiman for receiving the IAPD/IPRA Community Service Award.]*
 - a. Board of Commissioners to share communications
 - b. Central Park received the 2018 IPRA Outstanding Facility and Park Award from the Illinois Park and Recreation Association (IPRA) for the Central Park Improvement Project
 - c. Lara Suleiman, Recipient of the IAPD/IPRA Community Service Award
5. STAFF RECOGNITION *[Review and Discussion Only- Recognize Jessica Cannady, Marketing and Communications Manager on the District’s Agency Showcase Awards.]*
 - a. Oak Brook Park District received the 2018 IPRA Agency Showcase recognitions:
 - i. Second Place in Public Relations
 - ii. Third Place in Social Media





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REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
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6. **REPORTS:** *[For Review and Discussion Only.]*
- a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report
7. **UNFINISHED BUSINESS**
- a. Ordinance 19-0218: An Ordinance Transferring Funds To and From Several Park District Funds *[Request a Motion and a second to Approve Ordinance 19-0218: An Ordinance Transferring Funds To and From Several Park District Funds. **Roll Call Vote...**]*
 - b. Ordinance No.19-0219: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings *[Request a motion and a second to Approve Ordinance 19-0219: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings. **Roll Call Vote...**]*
 - c. Market Based Salary Range Adjustments *[Request a motion and a second to Approve the Market Based Salary Range Adjustments as presented. **Roll Call Vote...**]*
 - d. Amendment to the Conservation Easement Agreement Between the Oak Brook Park District and the Conservation Foundation for the Dorothy and Sam Dean Nature Sanctuary *[Request a motion and a second to approve the Amendment to the Conservation Easement Agreement Between the Oak Brook Park District and the Conservation Foundation for the Dorothy and Sam Dean Nature Sanctuary. **Roll Call Vote...**]*





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BOARD OF COMMISSIONERS
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8. **NEW BUSINESS** *[For Review and Discussion Only.]*
 - a. Resolution 19-0318: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing
 - b. Request for Letters of Interest, Statement of Qualifications, and Performance Data for Professional Services for the Autumn Oaks/Central Park North Fields Project
 - c. Central Park Asphalt Project Bid
 - d. Resolution 19-0319: A Resolution Authorizing the Executive Director to Enhance and Expand Available Habitat for Monarch Butterflies and other Native Pollinators
9. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MARCH 18, 2019, 6:30 p.m. A SPECIAL MEETING OF THE OAK BROOK BOARD OF PARK COMMISSIONERS WILL BE HELD 10 MINUTES AFTER THE ADJOURNMENT OF THIS FEBRUARY 18, 2019 REGULAR MEETING FOR THE PURPOSE OF DISCUSSING THE FISCAL YEAR 2019 – 2020 BUDGET OF THE OAK BROOK PARK DISTRICT.**
[Announce the Next Regular Meeting of The Oak Brook Park District Board of Park Commissioners Will Be Held on March 18, 2019, 6:30 P.M.]

A Special Meeting of The Oak Brook Board of Park Commissioners Will Be Held 10 Minutes After the Adjournment of This February 18, 2019 Regular Meeting for The Purpose of Discussing the Fiscal Year 2019 – 2020 Budget of The Oak Brook Park District.]
10. **ADJOURNMENT** *[Request for a Motion and a second to adjourn the February 18, 2019 Board Meeting. **Voice Vote: “All in favor...”**]*



**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
January 21, 2019 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. in the Recreation Center's Canterbury Room. Commissioners Carson, Tan, Truedson and Trombetta answered "present." Also, present were Laure Kosey, Executive Director, Nicole Karas, Park District Attorney, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. Public Hearing (the "TEFRA Hearing") Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois to Sell Not to Exceed \$17,900,000 Voted Park Bonds (Notice of Public Hearing was published December 28, 2018 in the Daily Herald Newspaper.)

- a. Call to Order the Public TEFRA Hearing Public TEFRA Hearing being held pursuant to the Internal Revenue Code of 1986, as amended, to receive public comments on the proposal to sell bonds in an amount not to exceed \$17,900,00 voted park bonds for the purpose of purchasing and improving the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of the District's Central Park and between Kingery Highway (Route 83), Kensington Road, and Jorie Boulevard.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to convene to the Public Hearing (the "TEFRA Hearing"), at the hour of 6:30 p.m.

There was no discussion and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

President Knitter read a lengthy statement regarding this matter, a copy of which can be found in the Park District records.

- b. Open Forum for the Receipt of Public Comments and Questions

President Knitter asked if anyone present in the audience wished to address the Board concerning this matter.

There was no one who wished to address the Board with questions or comments regarding this matter.

- c. Adjournment of Public TEFRA Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to adjourn the Public Hearing and to reconvene the January 21, 2019, Regular Meeting of the Board of Commissioners at the hour of 6:33 p.m.

There was no discussion and the motion passed by voice vote.

President Knitter congratulated staff for doing an outstanding job in handling the bond process.

3. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

No one wished to address the Board.

4. CONSENT AGENDA

- a. APPROVAL OF January 21, 2019 AGENDA
- b. APPROVAL OF MINUTES
 - i. December 17, 2018 Regular Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING December 31, 2018
 - i. Approval of Warrant No. 619

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

Motion: Commissioner Truedson made a motion seconded by Commissioner Tan, to approve the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

Commissioner Tan stated that as the bond sale concludes, it is worth mentioning that the staff did a phenomenal job on executing this and that the process shows the financial strength of the Park District in that we received a triple bond rating. He said Mr. Salinas had put together an estimate of what this purchase might cost the average Oak Brook homeowner in increased real estate taxes back in July 2018, and the actual figure was only \$1.00 off of his estimate. Commissioner Tan also said he had believed we would incur some costs with the sale of the bonds, but with the hard work of the staff and

advice of our legal team, we were able to get a little more of the \$17.9 million after costs, which is a job well done.

It was noted that with the bond purchase for the property, a \$1,000,000 home in Oak Brook will see an increase in their annual real estate taxes of \$265.

b. Central Park Improvements Project Report

The Central Park Improvements Project Report was presented by Bob Johnson, Director of Parks and Planning, for review and discussion only. A copy of materials presented can be found in the Park District records.

Mr. Johnson provided an overview of the project and the work it involved. He said even with weather setbacks and other minor delays, we were able to meet OSLAD Grant deadlines and come under budget.

President Knitter commended Mr. Johnson on his great work in getting this huge project completed.

c. Website Analytics “365 Impact Report”

Jessica Cannaday presented the Website Analytics “365 Impact Report” for review and discussion only. A copy of materials presented can be found in the Park District records.

Ms. Cannaday reviewed the improvements to the website including its mobile responsiveness which allows for the site to host various devices. She also said with the improvements made, we are now able to prioritize items we want to have users see first.

Ms. Cannaday noted that since the website update, mobile registrations have increased from \$39,000 to \$119,000, and the desk top registration decreased from \$647,000 to \$621,00 as people migrated to using mobile registration. The “bounce rate”, which means people leaving the site without receiving the information they were looking for, has decreased by 66%.

Ms. Cannaday said the next step she and staff are taking is to revamp the email communications strategies used in email marketing campaigns.

6. STAFF RECOGNITION

- a. None

7. REPORTS:

- a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

Ms. Kosey provided a brief update on the pending purchase of the McDonald's fields. She said we are now waiting for the results of Phase 2 of the environmental testing which should be available soon. She said as of right now, she anticipates the closing taking place on or before February 4, 2019.

Ms. Kosey said the application deadline for the Gold Medal Award is coming up in March and she asked the Board for their thoughts on whether the Park District should reapply. She noted that the application now requires the submission of a video showcasing the Park District.

When asked by the Board, Ms. Kosey said she recommends that we reapply but said she doesn't think we will get it the first time around noting that it took 3 attempts last time. Ms. Cannaday agreed with Ms. Kosey to reapply and the Board concurred.

There were no further questions or comments regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas reviewed the first eight months of the fiscal year and said all three funds continue to show a surplus.

Mr. Salinas said the Tennis Center has a \$379,000 surplus and continues to show great numbers. He noted that the Tennis Center does not receive funds from the real estate tax levy.

Commissioner Tan said usership and revenue is up due to the improvements we have made to the facilities.

There were no further questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes reviewed the various programs currently underway and noted that many staff members will be attending the IAPD/IPRA Conference held later this week.

President Knitter said someone recently approached her about replacing the carpeting in the men's locker room with nonslip tile.

Mr. Thommes said he is not aware of any complaints regarding the locker room carpeting.

There were no further questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said he and staff are continuing to plant various species of oak trees throughout the Park District properties.

Mr Johnson said he currently is in negotiations with officials involved in the request for an emergency only access-way for Graue Mill Condominiums through the Dean Nature Sanctuary.

Mr. Johnson said IDOT has approached the Park District about purchasing 10-20 feet of land at the Dean Nature Sanctuary for the 294-highway expansion project.

There were no questions or comments regarding Mr. Johnson's report.

8. UNFINISHED BUSINESS

a. Aquatic Supervisor

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the job description for Aquatic Supervisor, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

b. Amendment: Safety Manual Chapter 10, Confined Space Program

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Amendment to Safety Manual Chapter 10, Confined Space Program.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter
Nays: None

9. NEW BUSINESS

- a. Resolution 19-0121: A Resolution Approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the issuance of bonds by the Oak Brook Park District, DuPage and Cook Counties, Illinois, to purchase and improve the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of said Park District's Central Park and between Kingery Highway (Route 83), Kensington Road, and Jorie Boulevard and approving the proposed plan of the financing of the same through the issuance of 501(c)(3) Bonds. (Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to waive the Board Rules to approve at this meeting: Resolution 19-0121: A Resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the issuance of bonds by the Oak Brook Park District, DuPage and Cook Counties, Illinois, to purchase and improve the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of said Park District's Central Park and between Kingery Highway

(Route 83), Kensington Road and Jorie Boulevard and approving the proposed plan of the financing of the same through the issuance of 501(c)(3) bonds.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve Resolution 19-0121: A Resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the issuance of bonds by the Oak Brook Park District, DuPage and Cook Counties, Illinois, to purchase and improve the approximately 34 acres commonly known as the "McDonald's Soccer Fields," located north of said Park District's Central Park and between Kingery Highway (Route 83), Kensington Road and Jorie Boulevard and approving the proposed plan of the financing of the same through the issuance of 501(c)(3) bonds.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter

Nays: None

- b. Ordinance 19-0218: An Ordinance Transferring Funds to and From Several Park District Funds

Mr. Salinas presented this matter for review and discussion only.

Mr. Salinas said this is an annual process but that this will be the first year we will be conducting three transfers instead of just one.

There were no questions or comments regarding this matter.

- c. Ordinance No.19-0219: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

This issue was presented for review and discussion only.

There were no questions or comments regarding this matter.

- d. Market Based Salary Range Adjustments

Ms. Kosey presented this matter for review and discussion only. She said the recommended increase in salary ranges per HR Source, is 1.95%.

There were no questions or comments regarding this matter.

e. Discussion of Forest Gate Median

This issue was presented for review and discussion only.

Ms. Kosey presented the village's plan for the installation of a median on Forest Gate Road.

President Knitter said it appears that this is already a done deal and is disappointed the Village did not contact the Park District regarding this project as it will be removing 14 parking spots on Forest Gate Road.

Commissioner Carson said she talked to Jeff Kennedy, a member of the Village's zoning board, who told her he was shocked that the Park District was not informed. He said even if it gets approved, nothing is set in stone and the project can be tweaked.

Ms. Kosey said she talked with Rick Ginex (Village Manager), Doug Patchin (Director of Public Works) and Tony Budzikowski (Development Services Director) and got the impression that they and staff were basically being told by the board that this was going to happen. She said she told them of our disappointment about not being alerted on this project.

Commissioner Trombetta said he ran into Trustee John Barr at the Fitness Center recently and told him of our concerns about not only losing 14 parking spaces, but how this proposed median will increase the likelihood of accidents in the area. He said Trustee Barr said he is a liaison on the project and that it was designed with these matters in mind. Commissioner Trombetta also got the impression from Trustee Barr that it is a done deal.

Commissioner Tan said the median will make the street even darker if additional street lights are not installed.

Commissioner Truedson said he is not against the beautification of the area but wonders what the police think of the project from a safety standpoint. Will they endorse it? He said the police are already on record from previous studies showing that the 14 spaces are safe and allowable.

Commissioner Truedson said that Phase II of the Central Park Project includes expanding the horseshoe parking lot at the field and wondered if the Village can be persuaded to hold off on the median project until the horseshoe expansion is completed.

Commissioner Carson asked Ms. Kosey to confirm with Rick Ginex whether there will be street lights included with the median.

Ms. Kosey said the proposed street lights could affect our annual field light measurements and would have to be turned off during the measurement testing.

The Board concurred.

There was no further discussion.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON February 18, 2019, 6:30 p.m.

- a. A Special Meeting of the Oak Brook Board of Park Commissioners will be held 10 minutes after the adjournment of the February 18, 2019 Regular Meeting for the purpose of discussing the Fiscal Year 2019 – 2020 Budget of the Oak Brook Park District.

President Knitter announced that the next Regular Board Meeting of the Oak Brook Park District Board of Commissioners will be held on February 18, 2019 at 6:30 p.m. A Special Meeting of the Oak Brook Park District Board of Park Commissioners will be held 10 minutes after the adjournment of the February 18, 2019 Regular Meeting for the purpose of discussing the Fiscal Year 2019 – 2020 Budget of the Oak Brook Park District.

11. ADJOURNMENT

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson, to adjourn the regular meeting at the hour of 7:31 p.m.

There was no discussion, and the motion pass by voice vote.

Laure L. Kosey, Executive Director

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through January 31, 2019 and 2018
75.00% completed (9 out of 12 months)

Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original Annual Budget	January 2019 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ 1,584,564	\$ (1,584,564)	-100.0%
Finance									
Property Taxes	1,305,765	-	1,378,658	-	1,378,658	105.6%	-	1,378,658	N/A
Personal Prop. Repl. Taxes	84,012	10,780	61,788	-	61,788	73.5%	-	61,788	N/A
Investment Income	11,000	1,003	8,760	-	8,760	79.6%	-	8,760	N/A
Other	3,000	1,643	15,005	-	15,005	500.2%	-	15,005	N/A
Central Park	97,000	6,795	97,664	-	97,664	100.7%	102,328	(4,664)	-4.6%
Dean Property	-	-	-	-	-	N/A	2,250	(2,250)	-100.0%
Building-Recreation Center	978,204	151,298	676,990	-	676,990	69.2%	678,120	(1,130)	-0.2%
Central Park West	80,625	2,646	61,171	-	61,171	75.9%	61,117	54	0.1%
TOTAL REVENUES	\$ 2,559,606	\$ 174,166	\$ 2,300,038	\$ -	\$ 2,300,038	89.9%	\$ 2,428,379	\$ (128,341)	-5.3%
EXPENDITURES									
Administration	\$ 436,174	\$ 35,399	\$ 314,687	\$ 1,214	\$ 315,901	72.1%	\$ 598,210	\$ (283,522)	-47.4%
Finance	494,615	31,219	291,885	5,758	297,643	59.0%	-	291,885	N/A
Central Park	605,602	43,901	411,540	27,553	439,093	68.0%	422,180	(10,640)	-2.5%
Saddlebrook Park	30,262	-	14,602	1,897	16,499	48.3%	11,116	3,486	31.4%
Forest Glen Park	27,961	49	19,487	4,305	23,792	69.7%	17,632	1,855	10.5%
Chillem Park	9,621	-	4,645	552	5,197	48.3%	5,628	(983)	-17.5%
Dean Property	10,641	2,403	6,760	796	7,556	63.5%	9,995	(3,235)	-32.4%
Professional Services	62,200	2,988	34,333	290	34,623	55.2%	17,298	17,035	98.5%
Contracts- Maint. DNS	27,000	-	5,451	-	5,451	20.2%	13,249	(7,798)	-58.9%
Building-Recreation Center	923,174	63,670	607,862	38,482	646,344	65.8%	601,850	6,013	1.0%
Central Park West	63,066	4,967	28,775	798	29,573	45.6%	25,819	2,956	11.4%
TOTAL EXPENDITURES	\$ 2,690,316	\$ 184,596	\$ 1,740,028	\$ 81,644	\$ 1,821,672	64.7%	\$ 1,722,976	\$ 17,051	1.0%
TRANSFERS OUT	\$ 150,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,840,316	\$ 184,596	\$ 1,740,028	\$ 81,644	\$ 1,821,672	61.3%	\$ 1,722,976	\$ 17,051	1.0%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (280,710)	\$ (10,430)	\$ 560,010	\$ (81,644)	\$ 478,366	-199.5%	\$ 705,403	\$ (145,393)	-20.6%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through January 31, 2019 and 2018
75.00% completed (9 out of 12 months)

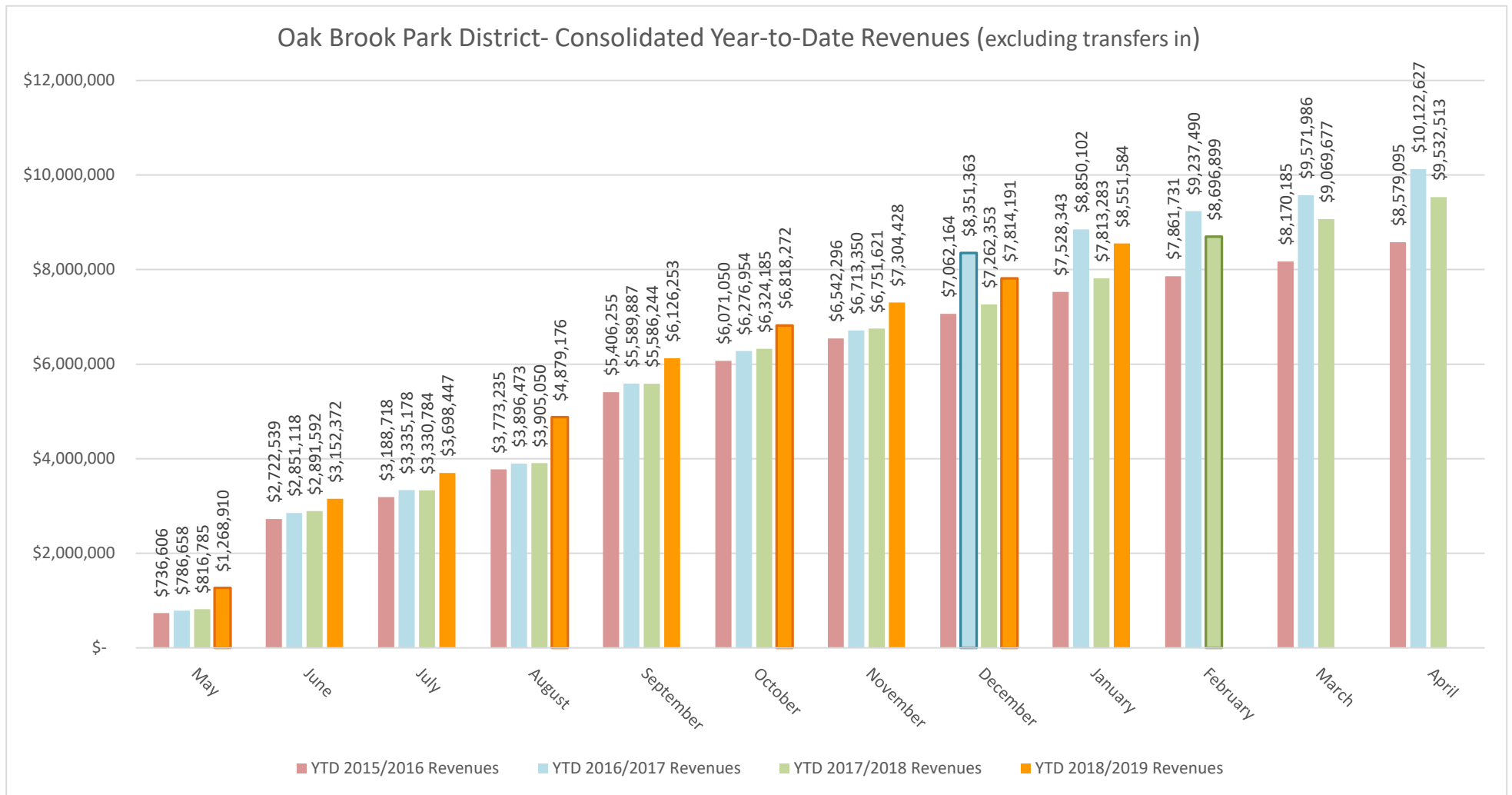
	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original	January	Year-To-Date	Year-To-Date	Year-To-Date	Y-T-D Actual, as	Fiscal Year	2018/2019 Y-T-D	
	Annual Budget	2019 Actual	Actual	Encumbered	Actual + Encumbered	a % of Original Annual Budget	2017/2018 Year-To-Date Actual	Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 900,000	\$ -	\$ 890,498	\$ -	\$ 890,498	98.9%	\$ 879,491	\$ 11,007	1.3%
Personal Prop. Repl. Taxes	26,448	3,394	19,452	-	19,452	73.5%	21,789	(2,337)	-10.7%
Investment Income	12,000	1,056	11,209	-	11,209	93.4%	11,441	(232)	-2.0%
Other	3,000	3	30,865	-	30,865	1028.8%	1,225	29,640	2419.6%
Fitness Center	857,121	85,192	647,441	-	647,441	75.5%	602,352	45,090	7.5%
Aquatic Center	485,062	31,608	362,080	-	362,080	74.6%	358,387	3,693	1.0%
Aquatic Recreation Prog.	574,212	41,736	460,809	-	460,809	80.3%	446,625	14,184	3.2%
Children's Programs	90,890	4,163	96,095	-	96,095	105.7%	88,099	7,995	9.1%
Preschool Programs	313,993	29,299	195,506	-	195,506	62.3%	228,217	(32,711)	-14.3%
Youth Programs	182,733	5,719	184,420	-	184,420	100.9%	177,537	6,883	3.9%
Adult Programs	52,490	7,128	47,038	-	47,038	89.6%	48,507	(1,468)	-3.0%
Pioneer Programs	84,500	2,633	61,352	-	61,352	72.6%	76,427	(15,075)	-19.7%
Special Events and Trips	87,715	6,682	93,032	-	93,032	106.1%	74,473	18,559	24.9%
Marketing	24,000	2,600	26,900	-	26,900	112.1%	101,875	(74,975)	-73.6%
TOTAL REVENUES	\$ 3,694,164	\$ 221,214	\$ 3,126,696	\$ -	\$ 3,126,696	84.6%	\$ 3,116,444	\$ 10,253	0.3%
EXPENDITURES									
Administration	\$ 952,031	\$ 83,439	\$ 522,386	\$ 34,558	\$ 556,945	54.9%	\$ 515,326	\$ 7,060	1.4%
Fitness Center	687,190	61,733	455,802	23,846	479,648	66.3%	459,464	(3,662)	-0.8%
Aquatic Center	806,398	70,471	528,269	47,576	575,845	65.5%	538,075	(9,806)	-1.8%
Aquatic Recreation Prog.	297,857	19,654	179,245	-	179,245	60.2%	176,600	2,646	1.5%
Children's Programs	77,825	10,198	52,775	5,996	58,770	67.8%	46,736	6,038	12.9%
Preschool Programs	245,478	18,288	139,556	380	139,936	56.9%	144,758	(5,201)	-3.6%
Youth Programs	142,630	6,286	99,528	2,884	102,412	69.8%	98,776	752	0.8%
Adult Programs	46,469	2,773	27,952	7,742	35,694	60.2%	29,469	(1,517)	-5.1%
Pioneer Programs	82,230	4,027	44,045	6,580	50,624	53.6%	63,298	(19,253)	-30.4%
Special Events and Trips	87,340	858	62,259	6,247	68,506	71.3%	60,880	1,379	2.3%
Marketing	337,410	20,605	212,784	23,137	235,922	63.1%	208,656	4,128	2.0%
Capital Outlay	375,000	-	283,565	-	283,565	75.6%	137,761	145,804	105.8%
TOTAL EXPENDITURES	\$ 4,137,858	\$ 298,331	\$ 2,608,166	\$ 158,946	\$ 2,767,112	63.0%	\$ 2,479,799	\$ 128,367	5.2%
REVENUES OVER (UNDER) EXPENDITURES	\$ (443,694)	\$ (77,117)	\$ 518,530	\$ (158,946)	\$ 359,584	-116.9%	\$ 636,645	\$ (118,115)	-18.6%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through January 31, 2019 and 2018
75.00% completed (9 out of 12 months)

Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original Annual Budget	January 2019 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration	\$ 6,500	\$ 2,014	\$ 13,286	\$ -	\$ 13,286	204.4%	\$ 5,306	\$ 7,980	150.4%
Building- Racquet Club	1,000	66	66	-	66	6.6%	550	(484)	-87.9%
Programs- Racquet Club	1,543,700	117,974	1,550,001	-	1,550,001	100.4%	1,314,607	235,394	17.9%
TOTAL REVENUES	\$ 1,551,200	\$ 120,054	\$ 1,563,354	\$ -	\$ 1,563,354	100.8%	\$ 1,320,463	\$ 242,891	18.4%
EXPENSES									
Administration	\$ 688,492	\$ 37,978	\$ 400,467	\$ 4,852	\$ 405,318	58.2%	\$ 391,210	\$ 9,257	2.4%
Building- Racquet Club	357,077	34,738	215,635	32,384	248,019	60.4%	166,385	49,249	29.6%
Programs- Racquet Club	624,873	37,699	419,354	168	419,522	67.1%	345,395	73,960	21.4%
Capital Outlay	225,000	(150)	142,652	-	142,652	63.4%	375,982	(233,330)	-62.1%
TOTAL EXPENSES	\$ 1,895,442	\$ 110,266	\$ 1,178,108	\$ 37,403	\$ 1,215,511	62.2%	\$ 1,278,972	\$ (100,864)	-7.9%
REVENUES OVER (UNDER) EXPENSES	\$ (344,242)	\$ 9,788	\$ 385,246	\$ (37,403)	\$ 347,842	-111.9%	\$ 41,491	\$ 343,755	828.5%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.



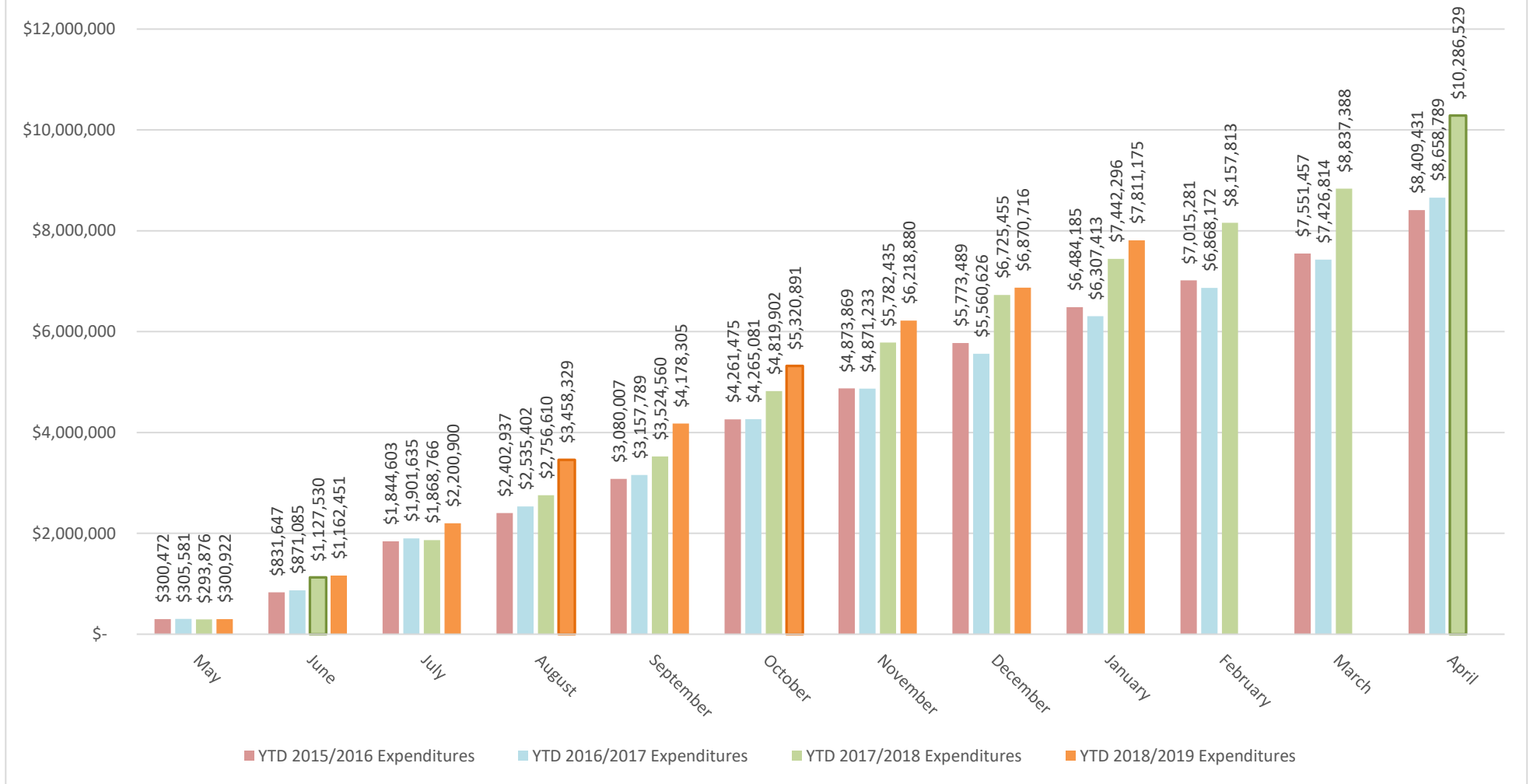
NOTES

2016/2017: In December 2016 we recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017.

2017/2018: In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$213,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

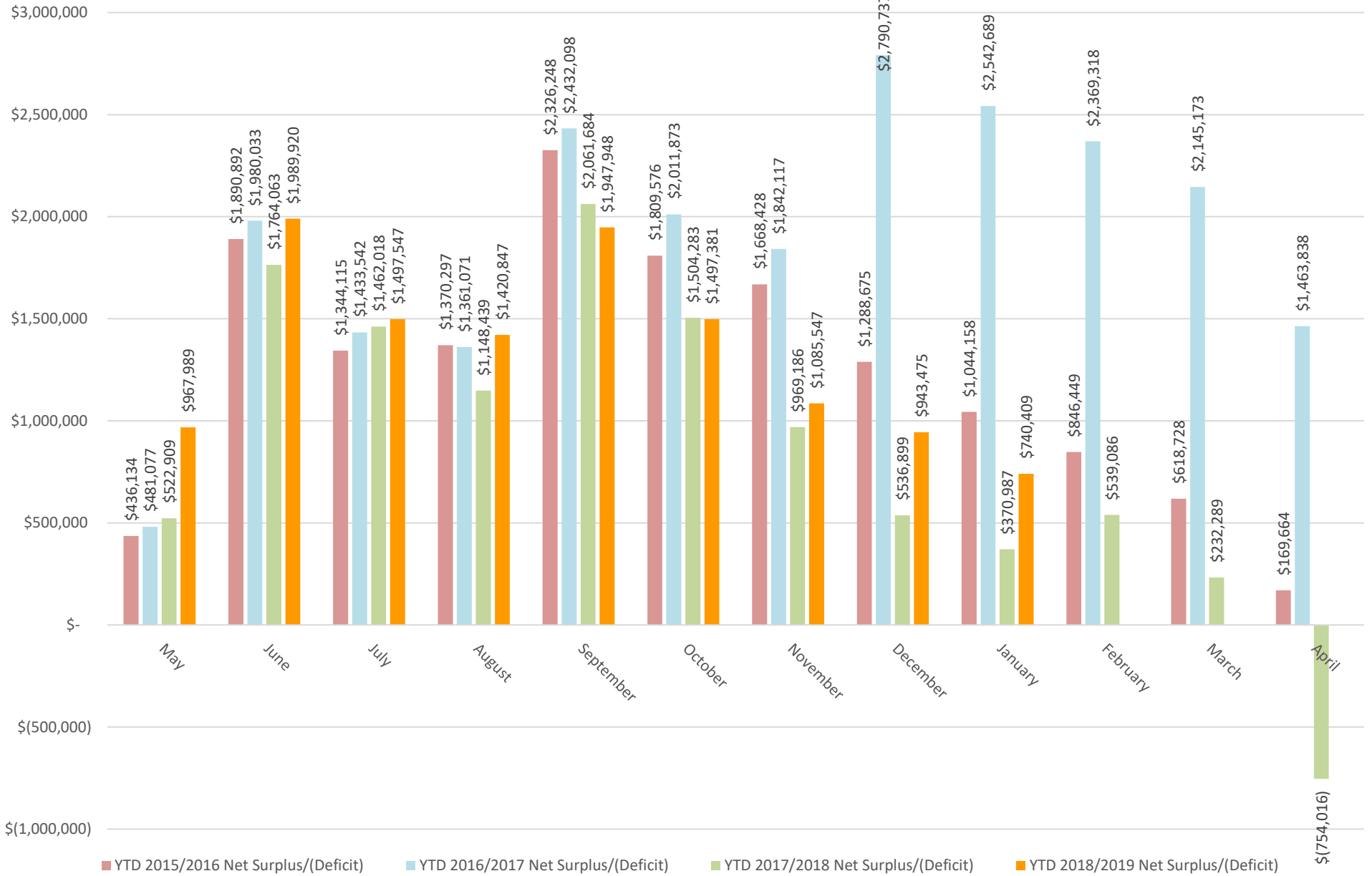


NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
JANUARY, 2019

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUE	\$ 174,166	\$ 2,300,038	\$ 2,559,606
EXPENSES	\$ 184,596	\$ 1,740,028	\$ 2,840,316
SURPLUS/(DEFICIT)	\$ (10,430)	\$ 560,010	\$ (280,710)
RECREATION FUND			
REVENUE	\$ 221,214	\$ 3,126,696	\$ 3,694,164
EXPENSES	\$ 298,331	\$ 2,608,166	\$ 4,137,858
SURPLUS/(DEFICIT)	\$ (77,117)	\$ 518,530	\$ (443,694)
IMRF FUND			
REVENUE	\$ 3,059	\$ 182,012	\$ 189,312
EXPENSES	\$ 12,107	\$ 147,290	\$ 205,000
SURPLUS/(DEFICIT)	\$ (9,048)	\$ 34,722	\$ (15,688)
LIABILITY INSURANCE FUND			
REVENUE	\$ 829	\$ 233,505	\$ 236,563
EXPENSES	\$ 54,085	\$ 142,038	\$ 161,836
SURPLUS/(DEFICIT)	\$ (53,256)	\$ 91,466	\$ 74,727
AUDIT FUND			
REVENUE	\$ 20	\$ 175	\$ 201
EXPENSES	\$ -	\$ 13,013	\$ 13,263
SURPLUS/(DEFICIT)	\$ 20	\$ (12,837)	\$ (13,062)
DEBT SERVICE FUND			
REVENUE	\$ 35	\$ 338,352	\$ 412,409
EXPENSES	\$ -	\$ 342,730	\$ 411,999
SURPLUS/(DEFICIT)	\$ 35	\$ (4,379)	\$ 410



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
JANUARY, 2019

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 120,054	\$ 1,563,354	\$ 1,551,200
EXPENSES	\$ 110,266	\$ 1,178,108	\$ 1,895,442
SURPLUS/(DEFICIT)	\$ 9,788	\$ 385,246	\$ (344,242)
SPORTS CORE FUND			
REVENUE	\$ 15,524	\$ 228,715	\$ 265,000
EXPENSES	\$ 37	\$ 223,427	\$ 265,000
SURPLUS/(DEFICIT)	\$ 15,488	\$ 5,288	\$ -
SPECIAL RECREATION FUND			
REVENUE	\$ 10	\$ 127,495	\$ 144,155
EXPENSES	\$ 2,342	\$ 48,669	\$ 129,200
SURPLUS/(DEFICIT)	\$ (2,332)	\$ 78,826	\$ 14,955
CAPITAL PROJECT FUND			
REVENUE	\$ 200,436	\$ 214,147	\$ 686,500
EXPENSES	\$ 238,392	\$ 1,201,963	\$ 1,289,806
SURPLUS/(DEFICIT)	\$ (37,955)	\$ (987,816)	\$ (603,306)
SOCIAL SECURITY FUND			
REVENUE	\$ 2,046	\$ 263,670	\$ 271,133
EXPENSES	\$ 16,953	\$ 192,318	\$ 253,000
SURPLUS/(DEFICIT)	\$ (14,907)	\$ 71,352	\$ 18,133
SUMMARY			
REVENUE	\$ 737,393	\$ 8,578,158	\$ 10,010,243
EXPENSES	\$ 917,109	\$ 7,837,749	\$ 11,602,720
SURPLUS/(DEFICIT)	\$ (179,716)	\$ 740,409	\$ (1,592,477)

OAK BROOK PARK DISTRICT		
CONSOLIDATED AGENCY TREASURER'S REPORT		
JANUARY, 2019		
		CONSOLIDATED
		TOTALS
REVENUES		
	Property Taxes	\$ -
	Back Taxes	-
	Replacement Taxes	16,969
	Recreation Program Fees	173,668
	Rec/Fitness Center Fees	85,192
	Rec/Aquatic Center Fees	73,345
	Sports Core - Bath & Tennis	15,524
	FRC/Building Rental Fees	48,406
	Theme Party Rental Fees	(154)
	Recreation Center Fees	103,000
	CPW Building Rentals	2,646
	Field Rentals	6,795
	Interest	7,171
	Grant Proceeds	200,000
	Debt Certificate Proceeds	-
	Transfers	-
	Donations	-
	Sponsorship	2,600
	Miscellaneous	2,231
TOTAL- REVENUES		\$ 737,393
DISBURSEMENTS		
	Warrant No.619	\$ 604,758
	January Payroll	312,351
TOTAL DISBURSEMENTS		\$ 917,109

**Oak Brook Park District
Consolidated Agency Balance Sheet
as of January 31, 2019**

	<u>ASSETS</u>	
		Consolidated Totals
Current Assets		
Cash and Investments	\$ 6,070,838	
Receivables - Net of Allowances	-	
Property Taxes	3,351,979	
Accounts	315,874	
Due from Other Funds	(2,009)	
Prepays	275	
Inventories	15,238	
Total Current Assets	<u>\$ 9,752,195</u>	
Noncurrent Assets		
Capital Assets		
Nondepreciable	40,475	
Construction in Process	-	
Depreciable	4,608,995	
Accumulated Depreciation	<u>(3,051,661)</u>	
Total Noncurrent Assets	1,597,809	
Total Assets	11,350,004	
	DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items-IMRF	<u>96,253</u>	
Total Assets and Deferred outflows of Resources	<u>11,446,257</u>	
	<u>LIABILITIES</u>	
Accounts Payable	42,204	
Accrued Payroll	337,210	
Other Payables	417,856	
Due To Other Funds	-	
Compensated Absences Payable	<u>2,827</u>	
Total Liabilities	800,097	
Noncurrent Liabilities		
Compensated Absences Payable	11,310	
Net Pension Liability - IMRF	<u>21,014</u>	
Total Noncurrent Liabilities	32,324	
Total Liabilities	832,421	
	DEFERRED INFLOWS OF RESOURCES	
Deferred Items - IMRF	182,013	
Property Taxes	<u>3,351,979</u>	
Total Liabilities and Deferred Inflows of Resources	<u>4,366,413</u>	
	<u>FUND BALANCES</u>	
Net Investment in Capital Assets	1,597,808	
Nonspendable	275	
Restricted	514,490	
Committed	2,469,973	
Unassigned	<u>2,497,298</u>	
Total Fund Balances	<u>7,079,844</u>	
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>11,446,257</u>	

[illegible]



Oak Brook Park District
Capital Expenditures
As of January 31, 2019

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Shade Structure for CP Playground	Parkreation, Inc	\$ 23,331.00	\$ -	\$ 23,331.00
Central Park Improvement - Landscaping	Allied Landscaping Corp	133,884.00		133,884.00
Central Park Improvement - Excavation, Site Utilities & Paving	Clauss Brothers	245,236.97		245,236.97
Central Park Improvement - Grading of Sled Hill	Lee Werner Excavating	9,885.00		9,885.00
Central Park Improvement - Playground Equipment Pkg 6	The Kenneth Company	253,099.00		253,099.00
Gabian Wier Bid Documents	Manhard Consulting	3,094.30		3,094.30
Legal Fees	Robbins Schwartz	10,241.00		10,241.00
Trees for Central Park Improvement	Hinsdale Nurseries	7,724.00		7,724.00
Central Park Improvements Mgmt Services	Wight and Company	88,440.00		88,440.00
Central Park Improvements	Wight and Company	19,915.00		19,915.00
Central Park Improvements - Fencing	Peerless Enterprise	121,526.00		121,526.00
Central Park Improvements - Electrical Outlet Install	Barton Electric Inc.	4,790.00		4,790.00
Central Park Improvements	Dawson's Tree Service	530.00		530.00
Court Resurfacing	Construction By Camco	9,425.00		9,425.00
Parking Lot Cameras	Construction By Camco	2,175.00		2,175.00
Paver Installation ->Playground Parking	LPS Paving Company	83,300.00		83,300.00
Ballfield Lighting	Musco Lighting	96,639.00		96,639.00
Ballfield Light Measurement	Hugh Lighting	968.75		968.75
Locker Room Mirrors	House of Glass	1,004.00		1,004.00
Countertop Men's Locker Room	Premiere Woodworking Concepts	2,150.00		2,150.00
Exhaust Return Grates Locker Room	Air Products Equipment	200.00		200.00
Directional Borings - Central Park	Richmond Electric Co. Inc	22,400.00		22,400.00
Parking Lot Security Camera	Lucky Locators Inc	645.00		645.00
Gabian Wier Project	Nettle Creek Nursery, Inc.	115,405.09		115,405.09
Bleachers & Benches	Kay Park Rec Corp	5,815.00		5,815.00
Athletic Court Resurfacing	Perma-Seal	42,276.00		42,276.00
Axis P1447-LE Camera	SHI International	5,576.00		5,576.00
Masonry Improvements	Cyberdyne Masonry	9,477.50		9,477.50
Family Locker Room	Airport Electric	28,847.81		28,847.81
McDonald's Property Evaluation	Greenberg & Farrow	1,043.98		1,043.98
Elimination of concrete curb	M & J Asphalt	96,147.68		96,147.68
Capital expense allocation to 02-81 per budget.		(250,803.82)		(250,803.82)
Capital expense allocation to 07-80 per budget.		(19,000.00)		(19,000.00)
	Subtotal-Capital Improvement Fund	\$ 1,175,388.26	\$ -	\$ 1,175,388.26
Capital expense allocation to 02-81 per budget.		250,803.82		250,803.82
Cardio Fitness Equipment Payment 3 of 3	Lease Servicing Center Inc	32,760.71		32,760.71
	Subtotal-Recreation Fund Capital	\$ 283,564.53	-	\$ 283,564.53
	TOTAL BALANCE	\$ 1,458,952.79	\$ -	\$ 1,458,952.79

WARRANT ^{OPEN} NO. 620							
Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
37336	ADOBE SYSTEMS INCORPORATED	01/22/2019	02/18/2019	1,379.40	1,379.40	Open	Y
37337	ADOBE SYSTEMS INCORPORATED	01/22/2019	02/18/2019	419.88	419.88	Open	Y
37225	ALL STAR SPORTS INSTRUCTION	01/14/2019	02/18/2019	460.00	460.00	Open	Y
37228	AQUA PURE ENTERPRISES, INC.	01/10/2019	02/18/2019	813.32	813.32	Open	Y
37257	BEST OFFICIALS	02/01/2019	02/18/2019	1,476.00	1,476.00	Open	Y
37258	BEST OFFICIALS	02/01/2019	02/18/2019	936.00	936.00	Open	Y
37231	BLICK ART MATERIALS	01/08/2019	02/18/2019	25.49	25.49	Open	Y
37232	BLICK ART MATERIALS	01/08/2019	02/18/2019	(2.55)	(2.55)	Open	Y
37312	BLICK ART MATERIALS	02/04/2019	02/18/2019	34.19	34.19	Open	Y
37327	BS&A SOFTWARE	02/01/2019	02/18/2019	7,890.00	7,890.00	Open	Y
37338	CARDMEMBER SERVICE	01/26/2019	02/18/2019	713.50	713.50	Open	N
37340	CARDMEMBER SERVICE	01/26/2019	02/18/2019	291.74	291.74	Open	N
37341	CARDMEMBER SERVICE	01/26/2019	02/18/2019	3,014.67	3,014.67	Open	N
37342	CARDMEMBER SERVICE	01/26/2019	02/18/2019	2,816.71	2,816.71	Open	N
37343	CARDMEMBER SERVICE	01/26/2019	02/18/2019	1,300.18	1,300.18	Open	N
37344	CARDMEMBER SERVICE	01/26/2019	02/18/2019	13.61	13.61	Open	N
37345	CARDMEMBER SERVICE	01/26/2019	02/18/2019	903.27	903.27	Open	N
37346	CARDMEMBER SERVICE	01/26/2019	02/18/2019	1,170.10	1,170.10	Open	N
37347*	CARDMEMBER SERVICE	01/26/2019	02/18/2019	1,340.55	1,340.55	Open	N
37348	CARDMEMBER SERVICE	01/26/2019	02/18/2019	3,736.50	3,736.50	Open	N
37349	CARDMEMBER SERVICE	01/26/2019	02/18/2019	522.48	522.48	Open	N
37350	CARDMEMBER SERVICE	01/26/2019	02/18/2019	1,204.64	1,204.64	Open	N
37351	CARDMEMBER SERVICE	01/26/2019	02/18/2019	171.07	171.07	Open	N
37352	CARDMEMBER SERVICE	01/26/2019	02/18/2019	941.90	941.90	Open	N
37353	CARDMEMBER SERVICE	01/26/2019	02/18/2019	2,724.96	2,724.96	Open	N
37354	CARDMEMBER SERVICE	01/26/2019	02/18/2019	1,914.94	1,914.94	Open	N
37355	CARDMEMBER SERVICE	01/26/2019	02/18/2019	1,458.03	1,458.03	Open	N
37356	CARDMEMBER SERVICE	01/26/2019	02/18/2019	1,696.95	1,696.95	Open	N
37357	CARDMEMBER SERVICE	01/26/2019	02/18/2019	(0.14)	(0.14)	Open	N
37306	CHICAGO AREA RUNNERS ASSOC	02/06/2019	02/18/2019	250.00	250.00	Open	Y
37328	CHICAGO FILTER SUPPLY	01/23/2019	02/18/2019	517.50	517.50	Open	Y
37311	COM ED	02/01/2019	02/18/2019	36.21	36.21	Open	Y
37256	COMCAST	01/01/2019	02/18/2019	579.10	579.10	Open	Y
37241	CTUC	01/21/2019	02/18/2019	484.50	484.50	Open	Y
37245	DAILY HERALD	12/29/2018	02/18/2019	195.50	195.50	Open	Y
37227	DAWSONS TREE SERVICE	01/10/2019	02/18/2019	4,586.00	4,586.00	Open	Y
37287	DAWSONS TREE SERVICE	01/11/2019	02/18/2019	2,872.00	2,872.00	Open	Y
37221	DIRECT ENERGY BUSINESS	01/16/2019	02/18/2019	7,576.35	7,576.35	Open	Y
37292	DIRECT ENERGY BUSINESS	01/31/2019	02/18/2019	1,100.45	1,100.45	Open	Y
37325	DIRECT FITNESS SOLUTIONS, INC.	02/04/2019	02/18/2019	300.00	300.00	Open	Y
37229	EBEL'S ACE HARDWARE #8313	01/25/2019	02/18/2019	22.77	22.77	Open	Y
37230	EBEL'S ACE HARDWARE #8313	01/09/2019	02/18/2019	5.40	5.40	Open	Y
37249	EBEL'S ACE HARDWARE #8313	02/04/2019	02/18/2019	26.24	26.24	Open	Y
37250	EBEL'S ACE HARDWARE #8313	01/07/2019	02/18/2019	17.99	17.99	Open	Y
37267	ENVISION HEALTHCARE INC	02/01/2019	02/18/2019	34.00	34.00	Open	Y
37303	FACTORY CLEANING EQUIPMENT	01/23/2019	02/18/2019	43.47	43.47	Open	Y
37293	FIRST STUDENT	08/09/2018	02/18/2019	295.00	295.00	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
INVOICE DUE DATES 02/18/2019 - 02/18/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
37268	FLAGG CREEK WATER RECLAMATION	01/28/2019	02/18/2019	1,814.11	1,814.11	Open	Y
37269	FLAGG CREEK WATER RECLAMATION	01/28/2019	02/18/2019	19.05	19.05	Open	Y
37270	FLAGG CREEK WATER RECLAMATION	01/28/2019	02/18/2019	89.92	89.92	Open	Y
37271	FLAGG CREEK WATER RECLAMATION	01/28/2019	02/18/2019	19.05	19.05	Open	Y
37295	GEORGELO PIZZA - CHICAGO, INC.	01/10/2019	02/18/2019	259.00	259.00	Open	Y
37296	GEORGELO PIZZA - CHICAGO, INC.	01/31/2019	02/18/2019	184.50	184.50	Open	Y
37242	GRAINGER	01/11/2019	02/18/2019	41.88	41.88	Open	Y
37307	GREENBERG FARROW ARCHITECTURE INC	01/21/2019	02/18/2019	4,134.07	4,134.07	Open	Y
37298	HAGG PRESS	11/30/2018	02/18/2019	300.00	300.00	Open	Y
37299	HAGG PRESS	01/10/2019	02/18/2019	120.00	120.00	Open	Y
37300	HAGG PRESS	01/11/2019	02/18/2019	300.00	300.00	Open	Y
37301	HAGG PRESS	01/17/2019	02/18/2019	120.00	120.00	Open	Y
37302	HAGG PRESS	11/30/2018	02/18/2019	353.00	353.00	Open	Y
37294	HARRIS COMPUTER SYSTEMS	01/29/2019	02/18/2019	74.78	74.78	Open	Y
37261	HI TOUCH BUSINESS SERVICES	01/14/2019	02/18/2019	85.10	85.10	Open	Y
37262	HI TOUCH BUSINESS SERVICES	01/25/2019	02/18/2019	24.25	24.25	Open	Y
37263	HI TOUCH BUSINESS SERVICES	01/24/2019	02/18/2019	1.80	1.80	Open	Y
37264	HI TOUCH BUSINESS SERVICES	01/28/2019	02/18/2019	(3.03)	(3.03)	Open	Y
37265	HI TOUCH BUSINESS SERVICES	01/23/2019	02/18/2019	43.12	43.12	Open	Y
37266	HI TOUCH BUSINESS SERVICES	01/17/2019	02/18/2019	157.48	157.48	Open	Y
37297	HI TOUCH BUSINESS SERVICES	01/29/2019	02/18/2019	407.90	407.90	Open	Y
37339	HI TOUCH BUSINESS SERVICES	02/07/2019	02/18/2019	52.40	52.40	Open	N
37315	HOME DEPOT CREDIT SERVICES	01/02/2019	02/18/2019	15.98	15.98	Open	N
37316	HOME DEPOT CREDIT SERVICES	01/08/2019	02/18/2019	23.94	23.94	Open	N
37317	HOME DEPOT CREDIT SERVICES	01/09/2019	02/18/2019	11.91	11.91	Open	N
37318	HOME DEPOT CREDIT SERVICES	01/15/2019	02/18/2019	50.85	50.85	Open	N
37319	HOME DEPOT CREDIT SERVICES	01/16/2019	02/18/2019	30.50	30.50	Open	N
37320	HOME DEPOT CREDIT SERVICES	01/17/2019	02/18/2019	95.14	95.14	Open	N
37321	HOME DEPOT CREDIT SERVICES	01/25/2019	02/18/2019	39.97	39.97	Open	Y
37322	HOME DEPOT CREDIT SERVICES	01/09/2019	02/18/2019	67.81	67.81	Open	Y
37323	HOME DEPOT CREDIT SERVICES	01/23/2019	02/18/2019	51.92	51.92	Open	Y
37324	HOME DEPOT CREDIT SERVICES	01/22/2019	02/18/2019	38.38	38.38	Open	Y
37274	HP PRODUCTS	01/29/2019	02/18/2019	171.72	171.72	Open	Y
37275	HP PRODUCTS	01/30/2019	02/18/2019	341.20	341.20	Open	Y
37276	HP PRODUCTS	01/24/2019	02/18/2019	450.98	450.98	Open	Y
37277	HP PRODUCTS	01/16/2019	02/18/2019	370.35	370.35	Open	Y
37289	HP PRODUCTS	01/16/2019	02/18/2019	1,444.94	1,444.94	Open	Y
37290	HP PRODUCTS	01/16/2019	02/18/2019	1,118.16	1,118.16	Open	Y
37329	HP PRODUCTS	01/23/2019	02/18/2019	2,285.32	2,285.32	Open	Y
37259	IL STATE TOLL HWY AUTHORITY	01/09/2019	02/18/2019	71.40	71.40	Open	Y
37279	ILLINOIS PARK & RECREATION	11/04/2018	02/18/2019	100.00	100.00	Open	Y
37226	ILLINOIS STATE POLICE	12/31/2018	02/18/2019	500.00	500.00	Open	Y
37260	INDUSTRIAL ELECTRIC	01/08/2019	02/18/2019	100.00	100.00	Open	Y
37291	JAMES LEZATTE	01/31/2019	02/18/2019	611.00	611.00	Open	Y
37309	KEEPIPSAFE INC.	01/31/2019	02/18/2019	541.31	541.31	Open	Y
37331	LAKE SHORE ATHLETIC SERVICES	01/15/2019	02/18/2019	2,732.50	2,732.50	Open	Y
37332	LAKE SHORE ATHLETIC SERVICES	01/15/2019	02/18/2019	1,045.00	1,045.00	Open	Y

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
37236	McMASTER-CARR	01/07/2019	02/18/2019	17.41	17.41	Open	Y
37252	McMASTER-CARR	01/16/2019	02/18/2019	19.74	19.74	Open	Y
37253	McMASTER-CARR	01/16/2019	02/18/2019	16.13	16.13	Open	Y
37254	McMASTER-CARR	01/16/2019	02/18/2019	33.93	33.93	Open	Y
37246	MENARDS	01/08/2019	02/18/2019	186.46	186.46	Open	Y
37247	MENARDS	01/08/2019	02/18/2019	121.25	121.25	Open	Y
37240	NEOFUNDS BY NEOPOST	01/15/2019	02/18/2019	1,000.00	1,000.00	Open	Y
37308	NETTLE CREEK NURSERY INC	01/21/2019	02/18/2019	12,822.79	12,822.79	Open	N
37304	NEXT GENERATION	01/31/2019	02/18/2019	451.50	451.50	Open	Y
37305	NEXT GENERATION	01/22/2019	02/18/2019	480.50	480.50	Open	Y
37243	NICOR GAS	01/15/2019	02/18/2019	1,490.06	1,490.06	Open	Y
37244	NICOR GAS	01/15/2019	02/18/2019	354.53	354.53	Open	Y
37223	OAK BROOK PARK DISTRICT	01/14/2019	02/18/2019	3,648.39	3,648.39	Open	Y
37235	O'REILLY AUTO PARTS	01/10/2019	02/18/2019	6.67	6.67	Open	Y
37310	O'REILLY AUTO PARTS	02/05/2019	02/18/2019	17.38	17.38	Open	N
37334	PCM SALES	01/18/2019	02/18/2019	436.08	436.08	Open	Y
37335	PCM SALES	01/22/2019	02/18/2019	627.33	627.33	Open	Y
37272	PETTY CASH - CORPORATE ADMIN.	02/05/2019	02/18/2019	58.94	58.94	Open	Y
37273	PETTY CASH-RECREATION DEPT.	02/05/2019	02/18/2019	78.97	78.97	Open	Y
37239	PORTER PIPE & SUPPLY CO.	01/07/2019	02/18/2019	4.95	4.95	Open	Y
37255	QUEST DIAGNOSTICS	01/28/2019	02/18/2019	144.40	144.40	Open	Y
37224	REINDERS, INC.	01/10/2019	02/18/2019	2,494.95	2,494.95	Open	Y
37330	ROBBINS SCHWARTZ	01/17/2019	02/18/2019	13,490.00	13,490.00	Open	Y
37233	RUSSO POWER EQUIPMENT	01/16/2019	02/18/2019	180.82	180.82	Open	Y
37234	SERVICE SANITATION, INC.	01/11/2019	02/18/2019	60.50	60.50	Open	Y
37237	SOUTH SIDE CONTROL SUPPLY CO	01/23/2019	02/18/2019	71.93	71.93	Open	Y
37238	SOUTH SIDE CONTROL SUPPLY CO	01/23/2019	02/18/2019	44.54	44.54	Open	Y
37251	SOUTH SIDE CONTROL SUPPLY CO	01/07/2019	02/18/2019	224.21	224.21	Open	Y
37313	SPRINT PHONE	01/29/2019	02/18/2019	17.25	17.25	Open	Y
37326	STERLING NETWORK INTEGRATION	02/04/2019	02/18/2019	3,100.00	3,100.00	Open	Y
37280	TOTAL FIRE & SAFETY, INC.	11/07/2018	02/18/2019	148.95	148.95	Open	Y
37281	TOTAL FIRE & SAFETY, INC.	11/07/2018	02/18/2019	795.00	795.00	Open	Y
37282	TOTAL FIRE & SAFETY, INC.	11/07/2018	02/18/2019	440.00	440.00	Open	Y
37283	TOTAL FIRE & SAFETY, INC.	11/07/2018	02/18/2019	294.00	294.00	Open	Y
37284	TOTAL FIRE & SAFETY, INC.	11/07/2018	02/18/2019	63.90	63.90	Open	Y
37285	TOTAL FIRE & SAFETY, INC.	11/07/2018	02/18/2019	295.00	295.00	Open	Y
37286	TOTAL FIRE & SAFETY, INC.	11/07/2018	02/18/2019	700.00	700.00	Open	Y
37278	UNITED LABORATORIES	01/15/2019	02/18/2019	245.50	245.50	Open	Y
37288	UNITED LABORATORIES	01/24/2019	02/18/2019	803.26	803.26	Open	Y
37220	VERIZON WIRELESS	01/15/2019	02/18/2019	1,082.74	1,082.74	Open	Y
37314	WASTE MANAGEMENT OF ILLINOIS I	01/31/2019	02/18/2019	559.26	559.26	Open	N
37333	WILSON SPORTING GOODS	12/18/2018	02/18/2019	768.60	768.60	Open	Y

02/08/2019 12:48 PM
User: mkorman
DB: Oak Brook Park

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
INVOICE DUE DATES 02/18/2019 - 02/18/2019
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Page: 4/4

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
# of Invoices:	133	# Due:	133	Totals:	127,122.07	127,122.07	
# of Credit Memos:	3	# Due:	3	Totals:	(5.72)	(5.72)	
Net of Invoices and Credit Memos:				127,116.35	127,116.35		
* 1 Net Invoices have Credits Totalling:				(29.62)			
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			39,493.54	39,493.54		
	02 - RECREATION FUND			44,045.95	44,045.95		
	07 - RECREATIONAL FACILITIES FUND			9,997.46	9,997.46		
	08 - SPORTS CORE			89.54	89.54		
	12 - CAPITAL PROJECTS FUND			33,489.86	33,489.86		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			20,571.72	20,571.72		
	02 - FINANCE			9,774.29	9,774.29		
	05 - CENTRAL PARK			11,626.91	11,626.91		
	07 - FOREST GLEN PARK			2,150.00	2,150.00		
	09 - DEAN PROPERTY			67.20	67.20		
	10 - PROFESSIONAL SERVICES			57.00	57.00		
	15 - BUILDING/RECREATION CENTER			11,654.08	11,654.08		
	20 - CENTRAL PARK WEST			1,357.22	1,357.22		
	21 - FITNESS CENTER			8,076.48	8,076.48		
	25 - AQUATIC CENTER			10,005.33	10,005.33		
	30 - CHILDRENS PROGRAMS			1,488.68	1,488.68		
	31 - PRESCHOOL PROGRAMS			524.07	524.07		
	32 - YOUTH PROGRAMS			499.07	499.07		
	40 - ADULT PROGRAMS			1,476.00	1,476.00		
	50 - PIONEER PROGRAMS			1,989.64	1,989.64		
	60 - SPECIAL EVENTS & TRIPS			1,871.14	1,871.14		
	71 - BUILDING/RACQUET CLUB			2,759.49	2,759.49		
	75 - PROGRAMS/RACQUET CLUB			4,761.98	4,761.98		
	80 - MARKETING			2,916.19	2,916.19		
	95 - CAPITAL PROJECTS FUND			33,489.86	33,489.86		

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
POST DATES 01/15/2019 - 02/08/2019
BOTH JOURNALIZED AND UNJOURNALIZED
PAID

REFUNDS AND INTERIM							
Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
37218	DIRECT ENERGY BUSINESS	01/08/2019	01/28/2019	17,212.38	0.00	Paid	Y
37222	JENNIFER RING	01/08/2019	01/31/2019	11.25	0.00	Paid	Y
37248	KONICA MINOLTA PREMIER FINANCE	11/30/2018	01/17/2019	784.00	0.00	Paid	Y
37217	MAILFINANCE	01/05/2019	01/24/2019	699.00	0.00	Paid	Y
37219	P.D.R.M.A.	12/31/2018	01/30/2019	68,482.56	0.00	Paid	Y
# of Invoices: 5		# Due: 0	Totals:	87,189.19	0.00		
# of Credit Memos: 0		# Due: 0	Totals:	0.00	0.00		
Net of Invoices and Credit Memos:				87,189.19	0.00		

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	6,208.01	0.00
02 - RECREATION FUND	7,985.48	0.00
04 - LIABILITY INSURANCE FUND	51,361.92	0.00
07 - RECREATIONAL FACILITIES FUND	21,633.78	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	2,234.35	0.00
02 - FINANCE	842.20	0.00
05 - CENTRAL PARK	830.69	0.00
07 - FOREST GLEN PARK	49.07	0.00
15 - BUILDING/RECREATION CENTER	2,658.08	0.00
20 - CENTRAL PARK WEST	1,827.97	0.00
21 - FITNESS CENTER	2,155.10	0.00
25 - AQUATIC CENTER	3,664.03	0.00
71 - BUILDING/RACQUET CLUB	21,565.78	0.00
90 - LIABILITY INSURANCE FUND	51,361.92	0.00



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Corporate

Petty Cash for February 2019

Received By	Date	Description	Account Number	Amount
L. Kosey	1/8/17	Cream Cheese for Bagel Day	01-01-740-002	\$20.95
		Total		\$20.95
		Cab/Tips for Conference - Chicago	01-01-690-001	\$25.49
		Total		\$25.49
M. Korman	1/25/19	Transportation for Conference - Chicago	01-02-690-000	\$12.50
		Total		\$12.50



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Recreation

Petty Cash for February 2019

Received By	Date	Description	Account Number	Amount
D. Thommes	1/14/19	Preschool Supplies	02-31-765-001	\$11.58
	1/24/19	Preschool Supplies	02-31-765-001	\$22.00
		Total		\$33.58
	1/22/19	Refreshments for Meeting	02-01-700-000	\$10.98
		Total		\$10.98
	1/23/19	Foam Board	02-01-730-001	\$5.99
		Total		\$5.99
L. Pizzello		Hobby Lobby in Westmont	02-01-660-002	\$4.06
D. Thommes		Hyatt Regency in Chicago	02-01-660-002	\$24.36
		Total		\$28.42

Oak Brook Park District Receives Statewide Recognition



The Oak Brook Park District received multiple awards at the 2019 Soaring to New Heights Conference presented by the Illinois Association of Park Districts (IAPD) and the Illinois Park and Recreation Association (IPRA). The conference was held January 24-26 in Chicago, Illinois.

Liz Littwin, corporate and community relations for the Oak Brook Park District, was recognized as the Rising Star of IPRA's Communications and Marketing (C&M) Section. Each year, the

section recognizes the outstanding efforts and leadership of a new member or a member who has stepped into a new role with the C&M Rising Star Award. Her nomination stated that Littwin's "vision and passion for the shared mission of our industry drives her to make influential connections within the private sector that punctuate and amplify the impactful and essential role of marketing and communications in parks and recreation."

The Oak Brook Park District's marketing team was recognized for outstanding innovation in marketing and communications during the annual Agency Showcase Competition. Agency Showcase is the premier communications and marketing competition for park and recreation agencies in Illinois and highlight's the industry's best practices, unique designs, and impactful communication materials. Oak Brook Park District earned 2nd place in the Public Relations category and 3rd place in the Social Media category.

Park officials were presented the [2018 IPRA Outstanding Facility and Park Award](#) for renovations included in last year's Central Park Improvement Project. The park district was recognized for its use of creative design and ingenuity to bring maximum recreational value to the park. The project included connectivity and accessibility improvements to the Central Park walking paths, the installation of a Universal Playground, replaced a portion of the water control system at Ginger Creek, stabilized 1,500 ft. of eroded shoreline, improved parking, improved the accessibility and safety of the existing ball fields, replaced old sports lighting with energy efficient LED lights, and improved the Central Park sled hill.

Oak Brook resident, Lara Suleiman, was also recognized with an IAPD/IPRA Community Service Award "in recognition and appreciation of outstanding contributions and unselfish devotion for the advancement of parks, recreation, and leisure in the community and the state of Illinois" for her work in assisting with the development and funding of the park district's inclusive Universal Playground. "2018 was certainly an eventful year for the Oak Brook Park District, and it is inspiring to work with a

team and community that is so committed to providing recreational programs, spaces, and services that are truly designed to help our residents be their very best and feel their very best,” says Laure Kosey, Oak Brook Park District’s executive director.

###

Winner of the National Gold Medal, an Illinois Distinguished Agency, and nationally certified by the Commission for Accreditation of Park and Recreation Agencies (CAPRA), the Oak Brook Park District provides the very best in park and recreational opportunities, facilities, and open lands for our community.

Tags: [General Information](#) [Awards & Recognition News](#)



Oak Brook Park District

1450 Forest Gate Road • Oak Brook, Illinois 60523
(630) 990-4233 • FAX (630) 990-8379

Oak Brook Tennis Center

1300 Forest Gate Road • Oak Brook, Illinois 60523
(630) 990-4660 • FAX (630) 990-4818

[Contact Us!](#)

Providing the **very best** in **park** and **recreational opportunities, facilities** and **open lands** for **our community**.



Oak Brook
Park District
www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151
Providing the very best in park and recreational opportunities, facilities and open lands for our community.

Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: February 11, 2019
Re: January/February 2019: Admin., Corporate Relations, IT & Marketing

January Board Meeting Follow Up:

McDonald's Soccer Fields

The Park District purchased 34 acres of land on February 6, 2019. The fields are currently be referred to as "Central Park North" fields.

February Board Meeting Discussion Points:

Gold Medal Award

The Park District was awarded the Gold Medal in 2015. We cannot apply for this award until 2020, or every 5 years.

Central Park North Fields RFQ

After interviewing 6 of the 8 proposals, the staff is recommending Wight & Co. This is the same company that has constructed our family locker room and our Central Park Improvement Project. If a contract cannot be reached with Wight & Co., staff would then negotiate with Upland Design.

Special Budget Meeting

The special meeting for the budget will be immediately following the regular scheduled board meeting.

January Corporate & Community Relations Report

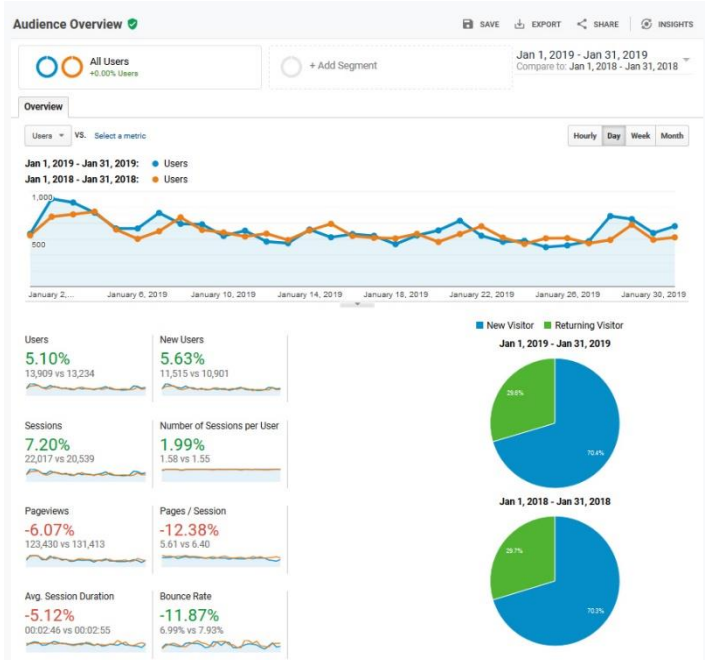
	FY 2017	FY 2018
Sponsorships	\$112,425.00 (Includes Synthetic Soccer Field Partnership)	\$42,390.00
Ad Space	\$20,975.01	\$21,150.00
Vendors	\$5,043.95	\$10,600.00
In-Kind Donations	\$19,691.00	\$40,627.98
Oak Brook Park District Foundation	\$18,282.64	\$42,176.16

January Revenues

Sponsorships: \$11,000 **Advertising:** \$3,600 **Vendors:** \$1,050 **In-Kind Donations:** \$5,663
Oak Brook Park District Foundation: \$6,260

January Marketing & IT Report

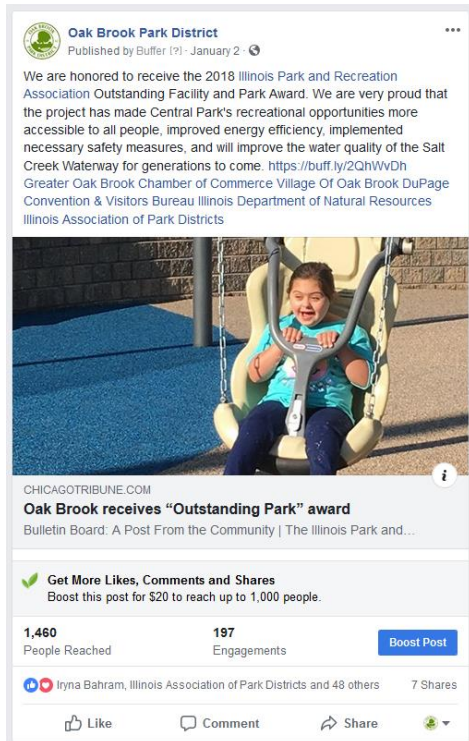
obparks.org January Audience Report



- New Year New You campaigns drove 38.87% more traffic to our membership-opportunities page.
- Top selling programs in January include: Tackle the Tri, Tai Chi, Swim Lessons, Swim Team, and the Triple Threat Series.

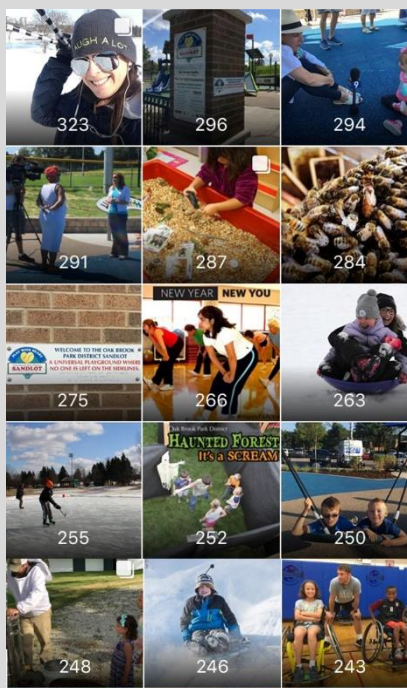
January Facebook Analytics

Facebook Page	Total Likes	Total Posts	Reach
OBPARKS	2343 (33 new)	26	23,395



January Instagram Reach

577 followers (up 28)



Oak Brook
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Providing the very best in park and recreational opportunities, facilities and open lands for our community.

January Top Pages

1. Home
2. Facilities/FRC
3. Facilities/FAC
4. Programs/aquatics
5. Facilities/CPW
6. Parties-and-rentals
7. Rentals/CPW
8. Membership-opportunities
9. Programs/tennis-programs
10. Programs/fitness

Top Referral Sites:

Facebook, mykidlist.com,
Tennis Source,
fleetfeetchicago.com.

Obparks.org acquisition value

Referral Values	Jan. 19	Jan. 18	Dec. 18
Direct:	\$57,555	\$50,512	\$92,050
External Refs:	\$2,404	\$1,813	\$10,674
Organic Search:	\$3,798	\$1,359	\$6,342
Social Media:	\$137	\$0	\$181
Email:	\$599	\$0	\$0

Ecommerce Total:

Jan. 2019: \$63,894 vs. Jan. 2018: \$54,283

Email Marketing

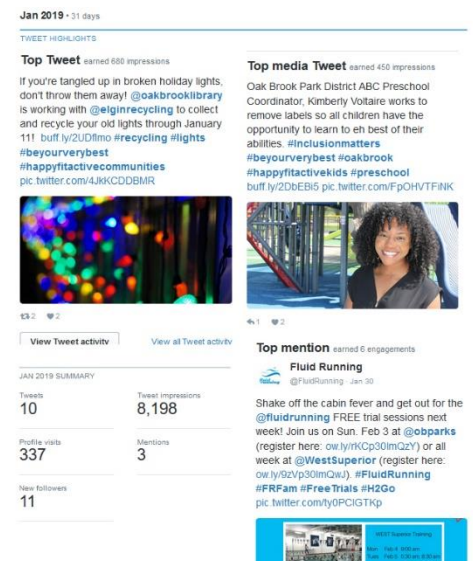
Email	Date	Open	Clicks
January Pioneers	1/14	50%	19%
Winter Weather	1/29	34%	1%

IT Initiatives

The IP based access control panels in the Family Recreation Center and Central Park West were updated to the latest software. This new software will give us more customization and reporting tools.

We are researching a new emergency alert system that will be integrated with our phone system and desktop pcs. The plan is to improve communication and response time in the event of an emergency.

January Twitter Analytics



We have revised our Pinterest account and are developing a plan to better utilize this top search engine in 2019.





Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: February 11, 2019
Re: January 2019 Financials

General Fund

We have now completed nine months (75%) of our current fiscal year. Year-to-date (YTD) revenues and expenditures in this fund equal \$2,300,038 and \$1,740,028, respectively, which is resulting in a YTD net surplus of \$560,010. This YTD surplus is \$145,393 lower than prior year's surplus of \$705,403. Following is additional commentary:

- YTD property tax revenues have decreased \$125,948; from \$1.505 million in the prior year, to \$1.379 million in the current year. This decrease has been expected due to the fact that we decreased our tax levy for corporate purposes in order to increase our levies for liability insurance, social security, and special recreation purposes (i.e. a re-distribution of our 2017 tax levy);
- YTD Personal Property Replacement Tax (PPRT) revenues have decreased slightly, from \$69,211 in the prior year, to \$61,788 in the current year. Last fiscal year we benefitted from a one-time \$12K increase in revenues due to the forgiveness by the state of prior overpayments to the District. This one-time increase was recorded in this fund and several other funds that also receive PPRT revenues;
- The large increase in the other revenue category is due to the monthly electrical rebate that the District began receiving from Direct Energy beginning in July 2018. This rebate is for our participation in the emergency electrical conservation program;
- Expenditures across all departments are either on target or favorable against budget. In our Saddlebrook Park department, expenditures are higher than prior year due to the costs of removing 7 trees and trimming several others adjacent to the tennis courts;
- Our Professional Services department has experienced increased expenditures when compared to prior year. In the current year we have incurred \$4,500 in fees for continued work on our Master Plan whereas no such costs were incurred in the prior year. In addition, this year we have incurred increased legal costs related to the general election referendum question and related bond issuance.

Recreation Fund

YTD revenues and expenditures in this fund are currently at \$3,126,696 and \$2,608,166, respectively. This is resulting in a YTD net surplus of \$518,530 which is \$118,115 lower than prior year's net surplus of \$636,645. Following is additional commentary over this fund's activities:

- In the Administration department, other revenue reflects a large increase over prior year. This increase is primarily due to the receipt of a \$29,533 donation from the Foundation. This donation will be used to partially fund the current year debt service payments on our \$500K debt certificates;
- Preschool program revenues have decreased \$32,711, or 14%, over prior year. Specifically, full day preschool revenue has decreased \$25,596. Staff is trying to identify the causes for the decreased enrollment. Expenditures in this program have also experienced a slight decrease; specifically, part-time wages and program materials;
- Expenditures across all departments are either on target or favorable against budget;
- As expected, capital expenditures have increased significantly over prior year. The \$283,565 in YTD expenditures is comprised of \$250,804 for our Central Park improvement project, and a \$32,761 lease payment for various fitness equipment. The prior year's expenditures of \$137,761 is comprised of the \$32,761 fitness equipment lease payment, as well as \$105,000 in costs incurred for our family locker room project.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,563,354 and \$1,178,108, respectively. This is resulting in a YTD net surplus of \$385,246; which is an increase of \$343,755 over prior year's net surplus of \$41,491. This year's surplus is being primarily driven by the following activity:

- Administration revenues have increased over prior year due to the receipt of the monthly electrical rebate from Direct Energy, as described above. The Tennis Fund is allocated with 25% of the monthly revenue due to their participation/commitment in reducing energy consumption;
- Earlier collection of season court time fees for the current tennis season which runs from September 2018 through May 2019. The second and final installment for this season was due in December and such amounts have now been substantially collected. The tennis center increased its efforts to have members pay their season fees via credit card versus direct billing which has resulted in quicker collections;
- Increased indoor daily court time revenue- \$148,121 in the current year versus \$130,318 in the prior year, an increase of 14%;
- Increased private lesson revenue- \$197,297 in the current year versus \$154,436 in the prior year, an increase of 28%;
- Increased group lesson revenues- \$768,442 in the current year versus \$638,074 in the prior year, an increase of 20%;
- The above revenue increases have also resulted in increased instructor wages. Part-time wages have increased 25%; from \$243,731 in the prior year to \$305,044 in the current year.

FINANCE OPERATIONS:

- Now that the purchase of the 34 acres of land has been finalized, the Finance department will proceed to record all activity related to the bond issuance and land purchase. This activity will be reflected in the January (retroactively- Bond issuance) and February (land purchase) 2019 financial statements.
- Nancy has met with a representative of Neopost to discuss our renewal options for the black & white and color copier operating leases. In addition, she has been researching options for the lease on our postage machine.

HUMAN RESOURCES:

- Linda N. mailed the 2018 Forms W-2 by the January 31st deadline.
- Linda N. updated health insurance census information as requested by the Village of Oak Brook. This information will be used by the Village in calculating the necessary annual health insurance premiums.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: February 8, 2019
Re: Recreation & Facilities Report

Recreation

- The winter adult basketball league is ongoing with 12 teams registered.
- In an effort to increase participation in our fencing program, we have partnered with Oakbrook Terrace Park District to offer it in their seasonal brochure.
- The winter session of Tae Kwon Do has 49 kids registered.
- The winter session of the Jr. Basketball class has 14 kids registered.

Aquatics

- The Stars swim team has home meets February 2 and 23 and an away meet on February 16.
- Early planning is underway for Divisional Championship Swim Meet to be held on March 10 at the Family Aquatic Center.
- Will be setting up pre-season evaluation dates for swim team to assist in placement – similar to swim lesson evaluations.
- Staff is investigating a possible fundraiser and is researching donors for a new swim timing system.
- Swim lesson numbers have consistently continued to grow. More private lessons will be added as additional instructors become available.
- Staff is researching the feasibility of adding semi-private lessons.
- The Aquatic Center is hosting a dive-in movie on February 22nd. We will be showing Hotel Transylvania 3.
- Bath and Tennis kick-off meeting was held with Village personnel.

Fitness

- A new session “Get Tough” began with 11 participants registered.
- Tackle the Tri was a great success with 68 participants. The next event in the three-tri series is the team tri in July.
- Tai Chi has 14 participants registered for the Wednesday session and 7 for the Saturday session.

Tennis

- The Tennis Center hosted the Oak Brook Winter Open tournament with 80 participants, January 18th – 20th.
- All Junior Tennis teams won their January matches.

Athletics

- The winter adult basketball league is ongoing with 12 teams registered.
- In an effort to increase participation in our fencing program, we have partnered with Oakbrook Terrace Park District to offer it in their seasonal brochure.
- The winter session of Tae Kwon Do has 49 kids registered.
- The winter session of the Jr. Basketball class has 14 kids registered.

Facilities

- Maintenance staff made lighting, HVAC and general repairs at CPW this past month.
- A boiler leak repaired on VAV heating system in house after a rubber vibration flange sprang leaks just before the Polar vortex.

- Side panels were manufactured by staff and installed on Studio hallway floating lockers to assist the visually impaired.

Retention Results

January-18			
	Retained	Total	Rate
Aquatic	171	183	93.4%
Aqua/Ten	1	1	100.0%
Fitness	306	326	93.9%
Fit/Aqua	169	184	91.8%
Fit/Ten	14	14	100.0%
Premiere	33	33	100.0%
Yearly Total	694	741	93.7%
EFT Aqua	656	665	98.6%
EFT Aqua/Ten	52	52	100.0%
EFT Fitness	1106	1155	95.8%
EFT Fit/Aqua	591	611	96.7%
EFT Fit/Ten	97	98	99.0%
EFT Premiere	137	146	93.8%
Yearly & EFT	3333	3468	96.1%

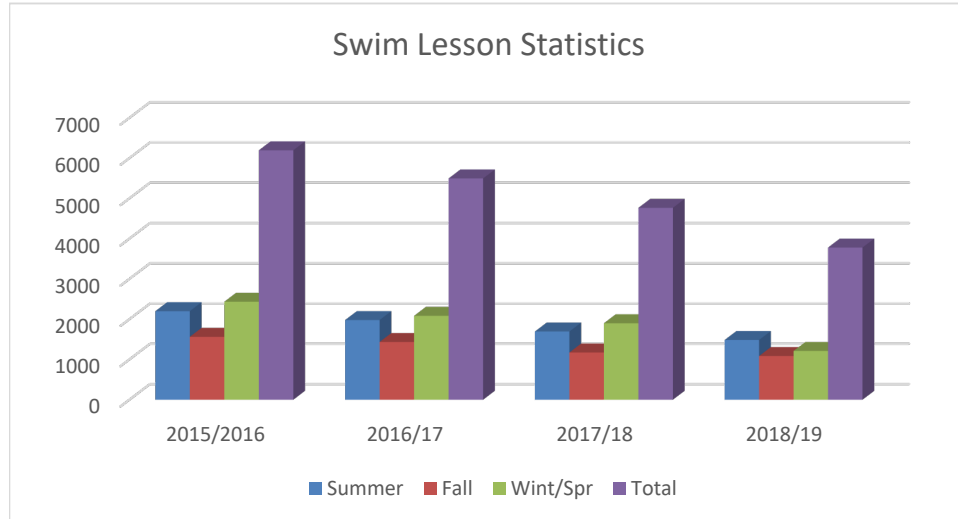
- We gained 148 new members in January.



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer	Fall	Wint/Spr	Total
2015/2016	2199	1562	2433	6194
2016/17	1978	1434	2084	5496
2017/18	1694	1173	1899	4766
2018/19	1483	1085	1211	3779

Swim Team Statistics					
	Summer	Fall/Winter	Spring	Spring Training	Total
2015/2016	34	56	53	84	227
2016/17	51	68	35	52	206
2017/18	32	65	46	73	216
2018/19	71	80	76		227





Oak Brook Park District
Aquatic Center
Aquatic Party Statistics

2019 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	15	8											23
Super Splash Birthday	7	3											10
Group (by day)	7	8											15
Private (indoors only)	6	4											10
Private (indoor/outdoor combo)	0	0											0
Splash Island Birthday	0	0											0
Camp Rentals	0	0											0
Lane Rental (lap only)	0	0											0
Scout	2	1											3
Total # Parties	37	24	0	0	0	0	0	0	0	0	0	0	61

2018	47	44	48	57	47	60	49	40	36	26	23	25	502
2017	46	52	60	54	43	61	75	37	2*	41	29	52	550



Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2019													
Gym Rentals	136												
Gym Revenue	\$ 19,800.00												
Room Rentals	43												
Room Revenue	1,170												
CPW Rentals	11												
CPW Revenue	\$4,990.00												
2018													
Gym Rentals	152	131	137	101	78	73	70	96	98	119	139	118	1,312
Gym Revenue	\$ 19,245.00	\$ 18,237.00	\$ 14,510.00	\$ 11,025.00	\$ 6,490.00	\$ 7,412.50	\$ 7,340.00	\$ 20,500.00	\$ 8,950.00	\$ 15,396.00	\$ 17,165.00	\$ 16,075.00	\$ 162,345.50
Room Rentals	57	48	66	64	45	56	47	45	52	52	48	55	
Room Revenue	\$ 4,409.00	\$ 4,202.00	5,385	4,430	1,900	5,180	4,170	\$ 3,117.00	\$ 4,569.00	\$ 2,980.00	\$ 3,365.00	\$ 3,568.00	\$ 47,275.00
CPW Rentals	8	9	13	12	9	20	11	17	8	8	13	9	137
CPW Revenue	\$4,307.50	\$3,457.50	\$5,501	\$4,950	\$4,590	\$10,325	\$5,780	\$5,340	\$6,182	\$4,720	\$6,013	\$4,465	\$65,631.00
Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2019	0												
2018	5	5	8	2	5	5	2	1	4	4	3	6	50



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2017/2018 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	177	103	109	180	188	183	109	8	7.5	3	80.5	168	1,316	1,233
Revenue	\$13,262	\$5,222	\$2,103	\$10,385	\$11,120	\$12,907	\$8,985	\$739	\$750	\$205	\$7,238	\$14,722	\$87,638	\$80,718

Athletic Field Usage 2017/2018 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	159	140	133	202	211	200	1	0	0	0	0	73	1,119	1,106
Revenue	\$4,203	\$2,248	\$833	\$1,138	\$6,713	\$2,088	\$25	\$0	\$0	\$0	\$0	\$1,742	\$18,987	\$9,850

Athletic Field Usage 2017/2018 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	88	148	151	209	183	81	2	0	0	0	0	79.25	941	987
Revenue	\$2,778	\$4,157	\$1,284	\$2,425	\$4,235	\$2,079	\$150	\$0	\$0	\$0	\$0	\$1,053	\$18,160	\$16,645

Athletic Field Usage 2018/2019 Fiscal Year Evergreen Bank Group Athletic Field

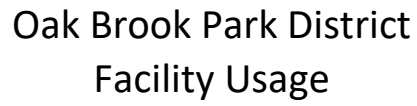
Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	172	126	79	168	203	210	81	28	0				1,065	1,057
Revenue	\$15,258	\$9,005	\$3,813	\$12,280	\$12,714	\$15,670	\$5,880	\$3,080	\$0				\$77,698	\$64,724

Athletic Field Usage 2018/2019 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	91	154	131	145	195	80	0	0	0				794	1,046
Revenue	\$3,156	\$2,081	\$725	\$1,625	\$2,688	\$1,413	\$0	\$0	\$0				\$11,688	\$17,245

Athletic Field Usage 2018/2019 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	116	96	37	24	116	89	12	0	0				489	862
Revenue	\$1,740	\$595	\$100	\$75	\$200	\$800	\$475	\$0	\$0				\$3,985	\$17,107

[illegible]

Oak Brook Park District Family Recreation Center Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
2016	3,524	3,456	3,704	3,623	4,053	4,204	4,333	4,220	3,603	3,571	3,600	3,757
Resident	54%	53%	54%	56%	54%	52%	52%	52%	56%	55%	57%	56%
Non Resident	46%	47%	46%	44%	46%	48%	48%	48%	44%	45%	43%	44%
EFT	2,216	2,674	2,188	2,170	2,205	2,177	2,212	2,207	2,207	2,197	2,209	2,329
2017	3,901	3,715	3,686	3,848	4,150	4,230	4,283	3,812*	3711*	3,665*	3,751	3,859
Resident	55%	53%	53%	54%	53%	52%	52%	54%	55%	55%	53%	52%
Non Resident	45%	47%	47%	46%	47%	48%	48%	46%	45%	45%	47%	48%
EFT	2,481	2,495	2,514	2,538	2,499	2,499	2,511	2,529	2,513	2,520	2,617	2,736
2018	3,902	3,888	4,015	4,132	4,283	4,422	4,457	4,252	3,888	3,816	3,808	3,843
Resident	52%	52%	52%	52%	51%	50%	51%	52%	53%	53%	53%	52%
Non Resident	48%	48%	48%	48%	49%	50%	49%	48%	47%	47%	47%	48%
EFT	2,827	2,836	2,845	2,829	2,810	2,781	2,765	2,763	2,756	2,705	2,724	2741
2019	3,920											
Resident	52%											
Non Resident	48%											
EFT	2,806											
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
2016	13,418	13,216	12,915	12,360	11,828	11,750	11,538	10,900	9,097	10,625	10,233	10,034
2017	12,631	11,559	12,351	11,245	14,711	16,596	17,065	12,568*	8238*	12,812	13,327	14,178
2018	15,909	13,043	16,047	14,383	14,333	14,782	15,768	13,472	11,150	13,441	13,424	13,933
2019	15,079											

*Locker Room Renovation began August 14, 2017

Re-opened December 1st, 2017



Oak Brook
Park District
www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151
Providing the very best in park and recreational
opportunities, facilities and open lands for our community.

Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: February 13, 2019
Re: Board Report

- The ice rink was open for a two week stretch before closing due to warm temperatures. The rink is checked daily and opens when weather allows.
- Parks Department staff are beginning routine maintenance at the Autumn Oaks property. Basic park rules and information signs have been installed at the site, and the paved trails are being maintained as part of the Central Park trail system.
- Park District and Illinois Tollway staff met at the Dean Nature Sanctuary to review the I-294 expansion/renovation project, and how it would affect the site. The existing trail access under the tollway will be unusable for two years once the project commences, however an official start date has not yet been determined. Tollway staff indicated they hope work to begin in 2020 or 2021. The Illinois Tollway is seeking to acquire a linear portion of property directly adjacent to the existing roadway. Two or possibly three appraisals of the right-of-way property will be scheduled for the spring or early summer to determine the value of the property in question.
- A total of eight submittals were received from Landscape Architects and engineers in response to the Request for Qualifications (RFQ) for the Autumn Oaks parcel. Six qualified firms were selected to be interviewed by staff. Please see the agenda history for staff recommendations.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 19-0218: AN ORDINANCE TRANSFERRING FUNDS TO AND FROM SEVERAL PARK DISTRICT FUNDS.

AGENDA No.: 7 A

MEETING DATE: FEBRUARY 18, 2019

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in blue ink.

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in blue ink.

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

Included in the fiscal year 2018-2019 adopted budgets, are several operating transfers between our Corporate (General), Recreation, Debt Service, and Capital Projects Funds. The purposes of these transfers are to provide funding for our current year capital purchases and improvements, as well as funding for the repayment of outstanding debt.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The accompanying ordinance authorizes the transfer of funds between our Corporate (General), Recreation, Debt Service, and Capital Projects Funds for fiscal year 2018-2019.

ACTION PROPOSED:

A Motion and a second to approve Ordinance 19-0218: An Ordinance Transferring Funds to and From Several Park District Funds.

ORDINANCE NO. 19-0218

**AN ORDINANCE TRANSFERRING FUNDS TO AND FROM
SEVERAL PARK DISTRICT FUNDS**

WHEREAS, the first six months of fiscal year 2018-2019 of the Oak Brook Park District have elapsed; and

WHEREAS, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

WHEREAS, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1: Funds in the amounts listed in Exhibit A, which were appropriated in the Budget and Appropriation Ordinance for fiscal year 2018-2019 for the Corporate (General), Recreation and Capital Projects Funds, are hereby transferred to the Debt Service and Capital Projects Funds, with the Debt Service and Capital Projects Funds increased to the extent so transferred as listed in Exhibit A.

Section 2: This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict, so that this Ordinance shall have full force and effect as written.

PASSED AND APPROVED This 18th Day of February, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

Approved:

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

Exhibit A

Fund	Operating Transfer Out	Operating Transfer In	Purpose
General Fund	\$150,000.00		-To fund FY 2018/2019 capital purchases & improvements.
Capital Projects Fund		\$150,000.00	
Recreation Fund	\$81,011.00		-To fund FY 2018/2019 debt service payments on our 2018 \$500K debt certificates.
Debt Service Fund		\$81,011.00	
Capital Projects Fund	\$26,574.56		-To fund FY 2018/2019 debt service payments on our General Obligation Bonds, Series 2016.
Debt Service Fund		\$26,574.56	
Totals:	\$257,585.56	\$257,585.56	



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE NO. 19-0219: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA No.: 7 B

MEETING DATE: FEBRUARY 18, 2019

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

A handwritten signature in cursive script, appearing to read "Laure Kosey", is written over the printed name.

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next executive meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recordings are now over 18 months in age.

March 20, 2017

July 17, 2017

Ordinance 19-0219 authorizes the destruction of the verbatim record of the above listed meetings.

ACTION PROPOSED:

A motion and a second to approve Ordinance 19-0219: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

ORDINANCE NO. 19-0219
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio tape; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

March 20 2017
July 17, 2017

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of audio tapes, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage

and approval as provided by law.

PASSED AND APPROVED This 18th Day of February, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: MARKET BASED SALARY RANGE ADJUSTMENTS

AGENDA No.: 7 C

MEETING DATE: FEBRUARY 18, 2019

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in blue ink.

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in blue ink.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Park District's adoption of the market-based salary range adjustments as recommended by the Management Association of Illinois.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The market-based range adjustments equal 1.95% for the full-time positions. The schedule is attached.

This agenda item will be presented to the Board for possible approval at the February 18, 2019 Board Meeting. Upon the Board's approval, the full-time salary ranges, as presented on the following report, would become effective 5/1/19.

ACTION PROPOSED:

Motion and a second to approve the Market Based Salary Range Adjustments as presented.

11/20/2018

**Oak Brook Park District
Pay Grades
Effective: May 1, 2019***

Pay Grade	FLSA	Job Title	Minimum	Midpoint	Maximum
13		Hold for Future Restructuring	127,266.22	159,082.78	190,899.34
			61.19	76.48	91.78
12	E	Executive Director	112,031.84	140,037.50	168,045.20
			53.86	67.33	80.79
11	E	Deputy Director	98,618.27	123,271.82	147,926.39
			47.41	59.27	71.12
10	E	Chief Financial Officer	86,812.46	108,514.56	130,217.68
	E	Director of Recreation and Facilities	41.74	52.17	62.60
9	E	Director of Parks and Planning	76,418.66	95,522.05	114,628.50
			36.74	45.92	55.11
8	E	Superintendent of Enterprise Operations	67,269.67	84,086.32	100,906.03
	E **	Superintendent of Recreation	32.34	40.43	48.51
7	E	Tennis Center Manager	59,216.64	74,019.78	88,824.96
	E	Human Resource Manager	28.47	35.59	42.70
	E	Finance Manager			
	E	IT Manager			
	E	Assistant Director of Recreation			
	E	Marketing and Communications Manager			
6	NE	Building Engineer	52,128.05	65,158.28	78,190.55
	E	FRC Facility Manager	25.06	31.33	37.59
	E	Family Aquatic Center Manager			
5	E	Graphic Designer	45,886.68	57,358.09	68,829.50
	E	Corporate & Community Relations	22.06	27.58	33.09
	E	Athletic and Recreation Manager			
	E	Administrative Services Specialist			
4	E	Adult Recreation Supervisor	40,393.61	50,491.76	60,588.89
	E	Tennis Center Assistant Manager	19.42	24.27	29.13
	NE	Park Specialist			
	NE	Account Clerk			
	NE	Landscape Specialist			
	E	FRC Facility Supervisor			
	E	Fitness Supervisor			
	E	Aquatic Facility Supervisor			
3	NE	Registration Clerk	35,558.12	44,447.14	53,336.16
			17.10	21.37	25.64
2	NE	Park Technician	31,301.71	39,126.37	46,951.03
	NE	Park District Lead Custodian	15.05	18.81	22.57
	NE	Building Technician			
1	NE	Park District Custodian	27,553.01	34,440.75	41,329.51
			13.25	16.56	19.87

*NOTE: Per HR Source (formerly Management Association of IL), 1.95% market adjustment increase over May 1, 2018.

**New job description needed



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: AMENDMENT TO THE CONSERVATION EASEMENT AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND THE CONSERVATION FOUNDATION FOR THE DOROTHY AND SAM DEAN NATURE SANCTUARY

AGENDA No.: 7 D

MEETING DATE: FEBRUARY 18, 2019

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

During the acquisition of the Dean Nature Sanctuary, the Park District entered into a Grant of Conservation Right in the Form of an Easement ("Conservation Easement") under the terms of the "Real Property Conservation Rights Act" (765 ILCS 120/0.01 *et. seq.*) with the Conservation Foundation to protect the uniqueness of the Dean Property, in accordance to the covenants, terms, conditions and restrictions set out in the Grant of Conservation Right. The Conservation Easement set forth Dorothy Dean's wishes for the property to be a nature sanctuary and that the Dean home and other buildings could be used to further such purposes as an education center.

In 2011, the District evaluated the possibility of developing the Dean home into a nature education center with the Village of Oak Brook Building and Zoning. Testing was done on the home, and it was discovered that the home contained asbestos and mold, and was in need of many repairs. Unfortunately, the cost to retrofit and restore the home was financially prohibitive. Consulting with the Conservation Foundation, it was determined that the best course of action would be to demolish the Dean Home and to construct a nature education center specifically designed for public use. The home was demolished in 2011.

During October of 2017, the Conservation Foundation was in the process of becoming accredited by the Land Trust Alliance and the accreditation process required a baseline documentation review by the parties of the Conservation Foundation's conservation easements. The Conservation Foundation sent the Dean Nature Sanctuary baseline document to the District which depicted the conditions of the conservation easement as of 2015. It was while reviewing the baseline document, staff realized the need to update information regarding the District's desire to build a future nature education center and as discussed with the Conservation Foundation prior to the demolition of the Dean home in 2011. The baseline document did not provide for this opportunity.

A meeting between the Conservation Foundation and the Park District was held in January 2018 to discuss the possible future plans of the Dean Nature Sanctuary and how the conservation easement may be modified to provide opportunity for future Board of Park Commissioners to build a nature education center, restroom facility and a nature playground, if so desired.

Following the Conservation Foundation's procedures for requesting the amendment, the park district's attorneys have drafted the attached agreement. This agreement will be presented to the Conservation Foundation's Board at their next meeting. The attached agreement also contains the proposed locations of the future nature education center, restroom, and playground amenities.

During the summer of 2018, as the District was working on the amendment, the Graue Mill Country Condominiums and the Village of Hinsdale informed the Park District of the urgent need to have an emergency access - grass pave pathway for emergency vehicles to access the north side of the condominiums. (This pathway is noted on the future site amenities diagram.) The Conservation Foundation is receptive to allow this emergency access.

During the December 2018 Board Meeting, the Oak Brook Park District Board of Commissioners directed staff to negotiate a fee with the Graue Mill Country Condominiums Association for emergency use of the access easement. The Park District and the Graue Mill Country Condominiums Association are in discussions regarding the fee. Should a fee be agreed upon by both parties and approved by the Board of Commissioners, further information would be presented to the Board for the possible approval of the grass pave pathway and necessary Intergovernmental Agreement with the Village of Hinsdale and maintenance agreement with the Graue Mill Country Condominiums Association. Upon the issuance of the Board approved agreements, the grass-pave would be installed by an approved contractor at the expense of the Graue Mill Country Condominiums Association.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The attorneys from both the Conservation Foundation and the Park District have reviewed the attached agreement. The Conservation Foundation has been receptive to these amendments.

ACTION PROPOSED:

Motion and a second to approve the Amendment to the Conservation Easement Agreement Between the Oak Brook Park District and the Conservation Foundation for the Dorothy and Sam Dean Nature Sanctuary.

FIRST AMENDMENT TO CONSERVATION EASEMENT

THIS FIRST AMENDMENT TO CONSERVATION EASEMENT (“Amendment”) is made this ____ day of _____, 2018 (“Effective Date”) by and between the Oak Brook Park District, an Illinois unit of local government, 1450 Forest Gate Road, Oak Brook Illinois 60521 (“Park District” or “Grantor”) and The Conservation Foundation, an Illinois not-for-profit corporation, organized and operating pursuant to the Illinois Not-for-profit Corporation Act, 10 S. 404 Knoch Knolls Road, Naperville, Illinois 60565 (“Foundation” or “Grantee”). The Park District and the Foundation are sometimes referred to herein as a “Party” and collectively as the “Parties.”

RECITALS

- A. Park District is owner in fee simple to certain real property legally described in **First Amendment Exhibit No. 1** attached hereto and incorporated by this reference (the “Protected Property”).
- B. On November 13, 1995, the Park District granted certain rights to the Foundation pursuant to the Real Property Conservation Rights Act, 765 ILCS 120.0.01 *et seq.*, in two documents titled “Grant of Conservation Right in the form of an Easement,” (Conservation Easement”) and “Memorandum of Understanding: Dorothy Dean (“Mrs. Dean”)—Oak Brook Park District—Conservation Foundation of DuPage County” (“MOU”), and a copy of said documents are attached hereto as **First Amendment Exhibit No. 2**, incorporated herein by this reference.
- C. The Parties now wish to amend the Conservation Easement in order to further enhance the public experience at the Protected Property and to further the objectives of the Conservation Easement.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by both Parties, the Grantor and Grantee do hereby amend the Conservation Easement as follows:

1. **Amendment to Conservation Easement.** The Conservation Easement is hereby amended by the deletion of Section 1 of the Grantor’s covenants (commencing at the end of p. 2 of the Conservation Easement) and replacement of said Section 1 with the following:

[In furtherance of the foregoing affirmative rights of the Grantee, the Grantor makes the following covenants which shall run with and bind the Protected Property in perpetuity, namely that on the Protected Property, the Grantor, without the prior written consent of the Grantee, shall not]

1. Construct or place on the Protected Property any residential, commercial, industrial, office building, camping accommodations, or mobile homes, commercial advertising signs, billboards, dikes, berms, additional utilities (underground or overhead) or any other structures or improvements which are not consistent with the terms of this Conservation Easement. Notwithstanding the foregoing, the Grantor and Grantee agree to the following:

- A. Pursuant to the terms of the MOU entered into contemporaneously with the Conservation Easement, the Parties and Mrs. Dean intended to use the barn, personal residence (the “Dean Home”) and other buildings then

located on the Protected Property, for the maintenance of the Protected Property and, as the Park District might determine in its discretion, the development of such buildings as a nature center so that the public would have a facility in which it might receive education, instruction and otherwise learn about nature preservation, wildlife, vegetation, husbandry and subjects and matters related to or part of the natural environment and its care.

- B. In 2011, the Park District assessed the possibility of developing the Dean Home into a nature sanctuary for public use, whereupon it was discovered that the Dean Home contained asbestos and mold and was in need of extensive repair and renovation. Grantee further determined that the costs associated with restoration and retrofitting of the Dean Home for use as a Nature Center was financially prohibitive, and with the Foundation's consent, the home was demolished in November of 2011.
- C. Following extensive consultation with Grantee, Grantor developed a conceptual plan to design, construct, operate and maintain a nature center, separate restroom facility, nature playground (adjacent to the nature center), and a "grass grid" driveway to allow emergency access to the Graue Mill Condo Community (collectively, the "Nature Center Improvements"), all where tentatively indicated on the preliminary concept plan ("Concept Plan"), attached to this First Amendment to Conservation Easement hereto as **First Amendment Exhibit No. 3.**
- D. Grantor subsequently prepared and submitted to Grantee an application for amendment to the Conservation Easement, with the requisite Concept Plan and application fee (collectively the "Application"), to secure Foundation approval of the Nature Center Improvements. The Application is attached hereto as **First Amendment Exhibit No. 4.**
- E. Grantee examined the Application and the Concept Plan to determine its sufficiency under Grantee's Conservation Easement Amendments Land Conservation Policy ("Easement Amendment Policy") attached hereto as **First Amendment Exhibit No. 5.** and applicable law, and determined that:
 - 1) The Nature Center Improvements are consistent with the purpose and intent of the Conservation Easement;
 - 2) The level of protection of the conservation values contained in the Conservation Easement will be the same or greater following adoption of this Amendment;
 - 3) This Amendment updates obsolete terms contained in the Conservation Easement pertaining to use of the original barn, house and related buildings;
 - 4) This Amendment meets the requirements of Sections 3 and 6 of Grantee's Easement Amendment Policy;

- 5) This Amendment is consistent with the Real Property Conservation Rights Act and all other governing law applicable to the Conservation Easement as defined therein.
- F. Based on the findings set forth in Subsection E immediately above, Grantee has approved Grantor's Application for the design, construction, operation, and maintenance of the Nature Center Improvements as generally described in **First Amendment Exhibit Nos. 3 and 4** hereof, subject to the following conditions:
- 1) Grantee shall have the right to prior review and approval of all site plans, architectural and engineering plans, and elevations, provided that said approval shall not be unreasonably withheld, delayed or conditioned.
 - 2) Grantee shall have the right to prior review and approval of any and all plans and specifications required by any entity with jurisdiction over the design and construction of the Nature Center Improvements, including but not by limitation, zoning and building codes, stormwater ordinances, and wetlands regulations and all other applicable laws, ordinances, regulations, and codes of the Village of Oak Brook, DuPage County, the state of Illinois or the federal government; provided that no approval under this subsection shall be unreasonably withheld, delayed or conditioned.
 - 3) Grantor will include appropriate interpretative signage.
 - 4) Grantor shall be solely responsible for all costs and expenses related to the permitting, design, construction, operation and maintenance of the Nature Center Improvements.
 - 5) Grantor shall provide Grantee with a current schedule during the construction of the Nature Center Improvements.
 - 6) Grantor shall require its architects, engineers and contractors to comply with all applicable federal, state, county, and local statutes, ordinances, rules, regulations, and codes in the design and construction of the Nature Center Improvements.
 - 7) Grantor shall notify Grantee of any concealed or unknown conditions promptly upon Grantor's discovery of same.
 - 8) Grantor shall require its contractors to confine its operations to areas that in Grantor's reasonable discretion will minimize the impact on the Protected Property.
 - 9) Grantee agrees to cooperate with Grantor in any attempt by Grantor to secure any third party financial assistance for the design, construction, operation and maintenance of the Nature Center Improvements.
 - 10) Grantor shall indemnify and hold Grantee harmless from any claims, liability, costs, attorney fees, judgments or expenses to Grantee or any officer, employee, agent or independent contractor of Grantee resulting from actions or claims of any nature by third

parties arising from any work or actions taken under this Amendment by Grantor or any employee, contractor, agent or other person or entity undertaking any work or actions on behalf of Grantor.

G. Subject to the conditions set forth in Subsection F immediately above, Grantor is hereby authorized to proceed with design and construction of any of the Nature Center Improvements at such time as Grantor determines to be appropriate, in its sole and absolute discretion. Grantor and Grantee acknowledge that Grantor has included the restroom facilities in its capital improvements plan to occur within the next ten (10) years, but that no deadline for construction and opening of said restroom facilities or any of the other Nature Center Improvements is established by this Amendment.

H. Grantor and Grantee further acknowledge and agree that:

- 1) Grantor will endeavor to build the education center at a location that minimizes site impact and mitigates disturbances to the hydrological cycle.
- 2) The location of the former Dean Home is an appropriate location for the nature center, acceptable to Grantee.
- 3) The nature center and restroom building will be designed and constructed according to sound environmental practices and in a manner that blends said improvements into the natural surroundings.
- 4) Grantor and its contractors are further granted the authority to do the following to the minimum extent necessary to construct and maintain the Nature Center Improvements:
 - a. Upgrade parking to meet ADA requirements and install a grass access way for adjoining residential development;
 - b. Cut live or standing dead trees, grasses and forbs as needed;
 - c. Cut, and/or fill, grade and/or otherwise change the topography of the Protected Property as needed;
 - d. Excavate and install, and grant easements for the excavation, installation, operation and maintenance of any and all improvements necessary to provide utility services to the Nature Center Improvements, including but not by limitation, services for water, gas, cable, electric, stormwater, sanitary services where required, provided that the Parties agree to locate required utilities along the corridor of the existing roadway to the greatest extent possible;
 - e. Stage vehicles, equipment and materials as required for construction.

- f. Provide for ingress and egress of construction vehicles, material and workers;
 - g. Install temporary construction fencing, water removal;
 - h. Take and perform such other actions as may be reasonably necessary to complete construction in accordance with customary practices.
 - 5) Grantor shall transmit copies of any and all permits, licenses, authorizations, ordinances, and letters of approval pertaining to the design and construction of the Nature Center Improvements upon receipt of same.
 - 6) Grantee shall have the right to review minutes of construction meetings and consult with Grantor's project architect, general contractor or construction manager as the case may be, in order to confirm that construction is proceeding according to approved plans and specifications.
 - 7) Grantor shall require all construction managers, architects, engineers, contractors, subcontractors and suppliers to procure and maintain insurance in such types and amounts as are customarily provided by such entities to Grantor on its public construction projects. Grantor shall require all entities providing labor, material or services for the design or construction of the Nature Center Improvements to name Grantee as an additional insured for applicable coverages. Grantor shall require all contractors to provide performance and payment bonds if and as required by the Public Construction Bond Act, 30 ILCS 550/1 *et seq.*
 - 8) Upon completion of the construction, Grantor shall provide Grantee with a final set of marked-up plans and specifications or as-built drawings for the Nature Center Improvements.
2. Remaining Conservation Easement Provisions. All other provisions, terms and conditions of the Conservation Easement not modified by this Amendment shall remain in full force and effect without revision. In the event of any conflict between the provisions of this Amendment and the provisions of the Conservation Easement, the provisions of this Amendment will control.
3. Nature of Amendment. This First Amendment to Conservation Easement is a conservation right in the form of an easement and shall be recorded in the office of the DuPage County Recorder of Deeds by the Grantee promptly following its execution in full. Once recorded, Grantee shall direct the Recorder to cause a copy of this Amendment to be mailed to the Illinois Department of Natural Resources.
4. Amendment Runs with Land. The covenants, terms, conditions and restrictions set forth in this First Amendment to Conservation Easement shall be binding upon the Grantor and the Grantee and their respective agents, personal representatives, heirs, successors and assigns, and shall constitute servitudes running with the Protected Property in perpetuity.

5. Applicable Law and Attorney Fees. This Amendment shall be governed and construed in accordance with the laws of the State of Illinois, and the parties hereto hereby agree and consent to submit themselves to any court of competent jurisdiction situated in DuPage County, Illinois. In any action to enforce any of the terms of this Amendment, the prevailing party shall be entitled to recover its reasonable attorney fees and costs.

IN WITNESS WHEREOF, THE OAK BROOK PARK DISTRICT, an Illinois unit of local government, and **THE CONSERVATION FOUNDATION**, an Illinois not-for-profit corporation hereby agree to this First Amendment to Conservation Easement by causing this instrument to be signed and sealed this ____ day of _____, 2018.

OAK BROOK PARK DISTRICT, an Illinois unit of local government

By: _____
Sharon Knitter, President
Oak Brook Park District
Board of Park Commissioners

ATTEST:

By: _____
Laure Kosey, Secretary
Oak Brook Park District
Board of Park Commissioners

THE CONSERVATION FOUNDATION, an Illinois not-for-profit corporation

By: _____
Brook McDonald, President/CEO
The Conservation Foundation

ATTEST:

By: _____
[Title]

FIRST AMENDMENT EXHIBIT NO. 1

THE SOUTHEAST $\frac{1}{4}$ OF THE NORTHEAST $\frac{1}{4}$ OF SECTION 36, TOWNSHIP 39 NORTH, RANGE 11, LYING EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DU PAGE COUNTY, ILLINOIS.

FIRST AMENDMENT EXHIBIT NO. 2

**[MEMORANDUM OF UNDERSTANDING AND GRANT OF CONSERVATION RIGHT IN
THE FORM OF AN EASEMENT
DATED NOVEMBER 13, 1995]**

Dorothy Dean Cavanaugh
15 Canterbury Lane
Oak Brook, Illinois 60521

November 10, 1995

Conservation Foundation of
DuPage County
c/o Scott M. Day
Attorneys at Law
300 E. 5th Avenue
Suite 365
Naperville, Illinois 60563

re: Donation of the Dean Farm
15 Canterbury Lane
Oak Brook, Illinois
As the Dorothy and Sam Dean
Nature Sanctuary

Ladies and Gentlemen:

Per our conversations and understanding, enclosed please find a deed to the Foundation of my interest in the Dean Farm. This deed is a donation to the work of the Foundation and as part of that work, the farm is to be kept as a nature sanctuary. To accomplish this goal, it is understood that the Foundation may, by mesne conveyance, transfer the Farm to the Oak Brook Park District. In such event, the Foundation shall obtain from the Park District an easement, including covenants, conditions and restrictions, providing that the farm will be kept as a nature sanctuary. Any such easement document is to be approved by me before any transfer is consummated. In the event the Foundation obtains funds from the transfer to the Park District, those funds shall be held and expended by the Foundation from the "Dorothy and Sam Dean Nature Sanctuary Endowment." Such Endowment shall be used by the Foundation to acquire and preserve open space in and around the DuPage County area. Further, the Foundation has advised me that it is a charitable, religious or educational foundation having been granted exemption under Section 501(C)(3) of the Internal Revenue Code and that contributions to it are "tax deductible" under that code.

I appreciate the work you are doing in our community to enhance our natural environment, and hope that this donation will enable you to carry on with your efforts in making our community a more healthful and better place.

Very truly yours,

Dorothy Dean Cavanaugh

Accepted and agreed to.
Date: November 13, 1995

Conservation Foundation of
DuPage County

By: [Signature]
President

GRANT OF CONSERVATION RIGHT IN THE FORM OF AN EASEMENT

THIS INDENTURE, made this 13 day of November, 1995, by and between OAK BROOK PARK DISTRICT, a body politic and corporate (hereinafter called "Grantor"), and the CONSERVATION FOUNDATION OF DUPAGE COUNTY (formerly the Forest Foundation), a not-for-profit corporation whose primary purpose includes the conservation of land, natural areas, open space and water areas under the Real Property Conservation Rights Act, as amended from time to time, 765 ILCS 120/0.01, et seq., (hereinafter "Grantee").

WITNESSETH:

WHEREAS, Grantor is the owner in fee simple subject to a life estate of certain real property as described in Exhibit A attached hereto and made a part hereof (hereinafter called the "Protected Property"); and

WHEREAS, the Grantee is dedicated to the preservation of natural areas and resources in DuPage County, and is empowered to acquire an interest in real estate through easement under the Real Property Conservation Rights Act, as amended from time to time, 765 ILCS 120/0.01, et seq., with an office at 703 Warrenville Road, Wheaton, Illinois; and

WHEREAS, the Protected Property has significant natural, scenic, and aesthetic value in its present state to the Grantee and to the general public, and has functional environmental value related to wetland preservation and flood water management; and

WHEREAS, the Grantee further desires and intends that the ecological, open space and aesthetic values of the Protected Property including, without limitation, scenic views, wetland preservation, and flood water management, be preserved and maintained; and

WHEREAS, the Grantor and Grantee, by the conveyance to the Grantee of a Conservation Right in the form of an Easement under the terms of an "Act relating to Conservation Rights in Real Property," approved and effective September 12, 1977, Public Acts 80-584 (Illinois Revised Statutes, Chapter 30, Section 401, et seq.) as 765 ILCS Ch. 120/0.01, et seq., amended from time to time (hereinafter called the "Property Conservation Act"), on, over and across the Protected Property, desire and intend to prevent the use or development of the Protected Property for any purpose or in any manner inconsistent with the terms of this Conservation Easement; and

WHEREAS, the Grantor and Grantee recognize the uniqueness of the Protected Property, and the scenic, aesthetic and special natural character of the Protected Property including the mixed hardwood trees, native grass and forbs, wildlife, the ponds,

floodplain and wetlands located therein, and have the common purpose of conserving the natural values of the Protected Property by the conveyance of a Conservation Easement over and across the Protected Property; and

WHEREAS, Grantor and Grantee recognize that the ponds, wetlands and wooded areas located on the Protected Property will provide valuable habitat for wildlife and will maintain water recharge areas; and

WHEREAS, the Grantee is accepting this Conservation Easement subject to the reservations and to the covenants, terms, conditions and restrictions set out herein and imposed hereby.

NOW, THEREFORE, the Grantor, for and in consideration of TEN DOLLARS and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Grantor, does hereby convey and grant unto the Grantee and to its successors and assigns, forever, a Conservation Easement in perpetuity on, over, and across the Protected Property consisting solely of the following:

1. The right of the Grantee and the general public to view and traverse the Protected Property in its scenic and present condition on trails and in areas therefore designated and from public areas such as streets, picnic areas, and the like; and

2. The right of the Grantee to enforce by proceedings at law or in equity the covenants hereinafter set forth, it being agreed that there shall be no waiver or forfeiture of Grantee's right to insure compliance with the covenants and conditions of this Grant by reason of any prior failure of Grantee to act; and

3. The right of the Grantee to enter the Protected Property only at reasonable times and with prior notice to Grantor for the limited purpose of inspecting the Protected Property to determine if the Grantor is complying with the covenants and conditions of this Conservation Easement. The Grantee shall indemnify the Grantor for any liability, cost or expense related in any way to the Grantee's inspection of the Protected Property.

In furtherance of the foregoing affirmative rights of the Grantee, the Grantor makes the following covenants which shall run with and bind the Protected Property in perpetuity, namely, that on the Protected Property, the Grantor, without the prior written consent of the Grantee, shall not:

1. Construct or place on the Protected Property any residential, commercial, industrial, office building, camping accommodations or mobile homes, commercial advertising signs, billboards, dikes, berms, additional utilities (underground or overhead) or any other structures or improvements which are not consistent with the terms of this Conservation Easement. This does

not mean, however, that the Grantor or the Life Tenant may not maintain, repair, or preserve, and in so doing alter the existing residence and barn on the Property for permitted uses of those buildings.

2. Construct public roads or dedicate rights of way for roads on the Protected Property other than public access ways and parking for the Grantor's public open space uses.

3. Fill, dredge, mine, dike, or change the topography of the land on the Protected Property except in order to enhance its ecological character or persons to applicable law, rule or regulation.

4. Cut live or standing dead trees, grasses, and forbs, except as and when necessary to protect the natural, scenic, open space, and ecological values of the Protected Property or to control or prevent non-native species, imminent hazard, disease or fire or to restore natural habitat areas or native vegetation.

5. Subdivide the Protected Property in any manner whether legal or de facto.

6. Dump, place or store, or permit to be dumped, placed or stored, ashes, trash, waste, garbage, vehicle bodies or parts or other unsightly or offensive material, provided that the Grantor may employ sound conservation practices such as prescribed burning and brush control, in order to restore and manage the natural resources on the Protected Property.

7. Permit any activity on the Protected Property by Grantor or its successors and their respective agents and employees, licensees, and invitees detrimental to land conservation or any use that would change the natural character of the Protected Property; provided, however, the Grantor may from and after the date hereof plant and harvest on the Protected Property native grasses, forbs, shrubs, trees and bushes so long as any such activity does not violate any of the other restrictions set forth in the preceding clauses 1 through 6 inclusive.

8. Permit the operation of snowmobiles, dune buggies, motorcycles, all terrain vehicles or any other type of motorized vehicle over the Protected Property by Grantor or its successors and their respective agents and employees, licensees, and invitees except on access ways and parking lots on the Property or when used in conjunction with sound conservation management activities and so long as any such activity does not violate any of the other restrictions set forth in the preceding clauses 1 through 7, inclusive.

TO HAVE AND TO HOLD the said Conservation Easement unto the Grantee and its respective successors and assigns forever.

Except as expressly limited herein, the Grantor reserves all rights as owner of the Protected Property to use the Protected Property for open space purposes and all other purposes not inconsistent with this Conservation Easement, including passive recreational uses and other recreational use as approved by Grantee.

Grantee agrees that it will hold this Conservation Easement exclusively for conservation purposes, and that the Grantee will not assign its respective rights and obligations under this Conservation Easement except to another organization or agency whose primary purposes include the conservation of land, natural areas, open space, or water areas, or the preservation of native plants or animals, and is qualified to hold such interests under applicable state laws and that each instrument of subsequent conveyance shall expressly require the agreement of the assignee or transferee to be bound by the terms and provisions hereof, including, without limitation, the agreements of the Grantee as set forth herein and not in exchange for money, or other property or services.

If any provision of this Conservation Easement, or the application thereof to any person or circumstances, is found to be invalid, the remainder of the provisions of this Conservation Easement, and the application of such provision to persons or circumstances other than those as to which it is found to be invalid, shall not be affected thereby.

The Grantor retains all responsibilities and shall bear all costs and liabilities of any kind related to the ownership, operation, upkeep and maintenance of the Protected Property, including the maintenance from time to time of adequate comprehensive general liability coverage relating thereto.

The Grantor and Grantee each agree that the covenants, terms, conditions, and restrictions set forth in this Conservation Easement shall be binding upon the Grantor and the Grantee and their respective agents, personal representatives, heirs, successors and assigns, and shall constitute servitudes running with the Protected Property in perpetuity.

The Grantor and, by its acceptance hereof, the Grantee, agree as follows:

1. Whenever the Grantee's approval is required hereunder, such approval may be withheld only upon a reasonable determination by the Grantee that the action as proposed would be inconsistent with the purposes of this Conservation Easement.

2. No right of access by the general public to any portion of the protected Property is conveyed by this Conservation Easement

but this provision shall not be deemed to affect the right of the Grantor to grant such access.

3. The interpretation and performance of this Conservation Easement shall be governed by the laws of the State of Illinois.

4. The covenants, terms, conditions and restrictions set forth in this Conservation Easement shall be binding upon the Grantor and the Grantee and their respective agents, personal representatives, heirs, successors and assigns, and shall constitute servitudes running with the Protected Property in perpetuity.

IN WITNESS WHEREOF, OAK BROOK PARK DISTRICT, a body politic and corporate, hereby grants the foregoing Conservation Easement by causing this instrument to be signed and sealed this 13 day of November, 1995.

OAK BROOK PARK DISTRICT, a body
corporate and politic

By: John T. O'Brien

President

ATTEST: Cathy Ann Scangraese

Secretary

ACCEPTANCE

The foregoing Conservation Right and restriction is hereby duly accepted by the Grantee, the CONSERVATION FOUNDATION OF DUPAGE COUNTY, this 13 day of November, 1995.

CONSERVATION FOUNDATION OF DU PAGE
COUNTY, an Illinois not-for-profit
corporation

By: Robert Schillerstrom

Robert Schillerstrom, President

ATTEST: Betty Brackman

Secretary

GRANT OF CONSERVATION RIGHT IN THE FORM OF AN EASEMENT

THIS INDENTURE, made this ____ day of _____, 1995, by and between OAK BROOK PARK DISTRICT, a body politic and corporate (hereinafter called "Grantor"), and the CONSERVATION FOUNDATION OF DUPAGE COUNTY (formerly the Forest Foundation), a not-for-profit corporation whose primary purpose includes the conservation of land, natural areas, open space and water areas under the Real Property Conservation Rights Act, as amended from time to time, 765 ILCS 120/0.01, et seq., (hereinafter "Grantee").

WITNESSETH:

WHEREAS, Grantor is the owner in fee simple subject to a life estate of certain real property as described in Exhibit A attached hereto and made a part hereof (hereinafter called the "Protected Property"); and

WHEREAS, the Grantee is dedicated to the preservation of natural areas and resources in DuPage County, and is empowered to acquire an interest in real estate through easement under the Real Property Conservation Rights Act, as amended from time to time, 765 ILCS 120/0.01, et seq., with an office at 703 Warrenville Road, Wheaton, Illinois; and

WHEREAS, the Protected Property has significant natural, scenic, and aesthetic value in its present state to the Grantee and to the general public, and has functional environmental value related to wetland preservation and flood water management; and

WHEREAS, the Grantee further desires and intends that the ecological, open space and aesthetic values of the Protected Property including, without limitation, scenic views, wetland preservation, and flood water management, be preserved and maintained; and

WHEREAS, the Grantor and Grantee, by the conveyance to the Grantee of a Conservation Right in the form of an Easement under the terms of an "Act relating to Conservation Rights in Real Property," approved and effective September 12, 1977, Public Acts 80-584 (Illinois Revised Statutes, Chapter 30, Section 401, et seq.) as 765 ILCS Ch. 120/0.01, et seq., amended from time to time (hereinafter called the "Property Conservation Act"), on, over and across the Protected Property, desire and intend to prevent the use or development of the Protected Property for any purpose or in any manner inconsistent with the terms of this Conservation Easement; and

WHEREAS, the Grantor and Grantee recognize the uniqueness of the Protected Property, and the scenic, aesthetic and special natural character of the Protected Property including the mixed hardwood trees, native grass and forbs, wildlife, the ponds,

EXHIBIT C

floodplain and wetlands located therein, and have the common purpose of conserving the natural values of the Protected Property by the conveyance of a Conservation Easement over and across the Protected Property; and

WHEREAS, Grantor and Grantee recognize that the ponds, wetlands and wooded areas located on the Protected Property will provide valuable habitat for wildlife and will maintain water recharge areas; and

WHEREAS, the Grantee is accepting this Conservation Easement subject to the reservations and to the covenants, terms, conditions and restrictions set out herein and imposed hereby.

NOW, THEREFORE, the Grantor, for and in consideration of TEN DOLLARS and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Grantor, does hereby convey and grant unto the Grantee and to its successors and assigns, forever, a Conservation Easement in perpetuity on, over, and across the Protected Property consisting solely of the following:

1. The right of the Grantee and the general public to view and traverse the Protected Property in its scenic and present condition on trails and in areas therefore designated and from public areas such as streets, picnic areas, and the like; and

2. The right of the Grantee to enforce by proceedings at law or in equity the covenants hereinafter set forth, it being agreed that there shall be no waiver or forfeiture of Grantee's right to insure compliance with the covenants and conditions of this Grant by reason of any prior failure of Grantee to act; and

3. The right of the Grantee to enter the Protected Property only at reasonable times and with prior notice to Grantor for the limited purpose of inspecting the Protected Property to determine if the Grantor is complying with the covenants and conditions of this Conservation Easement. The Grantee shall indemnify the Grantor for any liability, cost or expense related in any way to the Grantee's inspection of the Protected Property.

In furtherance of the foregoing affirmative rights of the Grantee, the Grantor makes the following covenants which shall run with and bind the Protected Property in perpetuity, namely, that on the Protected Property, the Grantor, without the prior written consent of the Grantee, shall not:

1. Construct or place on the Protected Property any residential, commercial, industrial, office building, camping accommodations or mobile homes, commercial advertising signs, billboards, dikes, berms, additional utilities (underground or overhead) or any other structures or improvements which are not consistent with the terms of this Conservation Easement. This does

not mean, however, that the Grantor or the Life Tenant may not maintain, repair, or preserve, and in so doing alter the existing residence and barn on the Property for permitted uses of those buildings.

2. Construct public roads or dedicate rights of way for roads on the Protected Property other than public access ways and parking for the Grantor's public open space uses.

3. Fill, dredge, mine, dike, or change the topography of the land on the Protected Property except in order to enhance its ecological character or persons to applicable law, rule or regulation.

4. Cut live or standing dead trees, grasses, and forbs, except as and when necessary to protect the natural, scenic, open space, and ecological values of the Protected Property or to control or prevent non-native species, imminent hazard, disease or fire or to restore natural habitat areas or native vegetation.

5. Subdivide the Protected Property in any manner whether legal or de facto.

6. Dump, place or store, or permit to be dumped, placed or stored, ashes, trash, waste, garbage, vehicle bodies or parts or other unsightly or offensive material, provided that the Grantor may employ sound conservation practices such as prescribed burning and brush control, in order to restore and manage the natural resources on the Protected Property.

7. Permit any activity on the Protected Property by Grantor or its successors and their respective agents and employees, licensees, and invitees detrimental to land conservation or any use that would change the natural character of the Protected Property; provided, however, the Grantor may from and after the date hereof plant and harvest on the Protected Property native grasses, forbs, shrubs, trees and bushes so long as any such activity does not violate any of the other restrictions set forth in the preceding clauses 1 through 6 inclusive.

8. Permit the operation of snowmobiles, dune buggies, motorcycles, all terrain vehicles or any other type of motorized vehicle over the Protected Property by Grantor or its successors and their respective agents and employees, licensees, and invitees except on access ways and parking lots on the Property or when used in conjunction with sound conservation management activities and so long as any such activity does not violate any of the other restrictions set forth in the preceding clauses 1 through 7, inclusive.

TO HAVE AND TO HOLD the said Conservation Easement unto the Grantee and its respective successors and assigns forever.

Except as expressly limited herein, the Grantor reserves all rights as owner of the Protected Property to use the Protected Property for open space purposes and all other purposes not inconsistent with this Conservation Easement, including passive recreational uses and other recreational use as approved by Grantee.

Grantee agrees that it will hold this Conservation Easement exclusively for conservation purposes, and that the Grantee will not assign its respective rights and obligations under this Conservation Easement except to another organization or agency whose primary purposes include the conservation of land, natural areas, open space, or water areas, or the preservation of native plants or animals, and is qualified to hold such interests under applicable state laws and that each instrument of subsequent conveyance shall expressly require the agreement of the assignee or transferee to be bound by the terms and provisions hereof, including, without limitation, the agreements of the Grantee as set forth herein and not in exchange for money, or other property or services.

If any provision of this Conservation Easement, or the application thereof to any person or circumstances, is found to be invalid, the remainder of the provisions of this Conservation Easement, and the application of such provision to persons or circumstances other than those as to which it is found to be invalid, shall not be affected thereby.

The Grantor retains all responsibilities and shall bear all costs and liabilities of any kind related to the ownership, operation, upkeep and maintenance of the Protected Property, including the maintenance from time to time of adequate comprehensive general liability coverage relating thereto.

The Grantor and Grantee each agree that the covenants, terms, conditions, and restrictions set forth in this Conservation Easement shall be binding upon the Grantor and the Grantee and their respective agents, personal representatives, heirs, successors and assigns, and shall constitute servitudes running with the Protected Property in perpetuity.

The Grantor and, by its acceptance hereof, the Grantee, agree as follows:

1. Whenever the Grantee's approval is required hereunder, such approval may be withheld only upon a reasonable determination by the Grantee that the action as proposed would be inconsistent with the purposes of this Conservation Easement.

2. No right of access by the general public to any portion of the protected Property is conveyed by this Conservation Easement

MEMORANDUM OF UNDERSTANDING

Dorothy Dean — Oak Brook Park District—Conservation

Foundation of DuPage County

Dorothy and Sam Dean Nature Sanctuary, Canterbury Lane, Oak Brook, Illinois

Parties: Oak Brook Park District, an incorporated
Illinois general park district (the "District")

and

Dorothy Dean ("Mrs. Dean")

and

Conservation Foundation of DuPage County, an
Illinois not-for-profit corporation (the
"Foundation")

Date: November , 1995

Subject: The Dorothy and Sam Dean Nature Sanctuary
Canterberry Lane
Oak Brook, Illinois
(the "Nature Sanctuary")

Background: Mrs. Dean is in the process of making a donation of her residence and surrounding property, the Dean Farm, 15 Canterbury Lane, Oak Brook, Illinois as a nature sanctuary. This donation is part of a complex transaction involving the District, the Foundation, McDonald's Corporation and the Harris Trust and Saving Bank as the Trustee of the Sam E. Dean Insurance Trust (the "Trust"). In this transaction, Mrs. Dean is reserving a life estate, the Foundation is receiving the sum of \$1.25 Million, the Trust is receiving the sum \$1.5 Million and the District is obtaining the Nature Sanctuary (which has a fair market value of about \$5 Million) by trading its Autumn Oaks Park to McDonald's in exchange for the Nature Sanctuary and a substantial payment in addition to the amounts stated above. It is contemplated that the Foundation shall purchase and obtain from the District a certain easement including covenants, conditions and restrictions concerning the preservation of the property as a nature sanctuary as set forth in a document between the Foundation and District entitled Grant of Conservation Right in Form of an Easement (the "Nature Easement").

Name: The Nature Sanctuary shall be known as the "Dorothy and Sam Dean Nature Sanctuary" (the "Sanctuary Name."). At the time the District has

the right to possession and the right to use all or a portion of the Nature Sanctuary (as is the case at the end of Mrs. Deans life estate or upon her releasing or conveying the same as contemplated below), the District shall cause appropriate signature to be installed at the entrance thereto identifying the Nature Sanctuary with the Sanctuary Name. Such sign may also provide such other information as is appropriate to a District facility, but in any event, if such sign is installed during Mrs. Deans life time, it shall be first approved in writing by her.

**Future
Gift:**

It is Mrs. Deans intention to release (or quit claim) her life estate to a substantial part of the Nature Sanctuary (described below as the Released Property) to the District during calendar year 2001 or at another time she designates. The effect of such release or conveyance shall be the termination of her life estate in the Released Property. Such termination shall be a contribution to the District so that the District shall then be the holder of the fee estate unencumbered by the life estate in the Released Property, and the District can then immediately use the Released Property for the public purpose of a nature sanctuary as described in the Nature Easement; upon Mrs. Deans notice to the District of such release or conveyance, the District shall accept the same.

Released

Property: The Southeast Quarter of the Northeast Quarter of Section 36, Township 39 North, Range 11, East of the Third Principal Meridian, in DuPage County, Illinois excepting there from:

That portion of the East 500.70 feet of the South 435 feet of the North 960 feet of such Quarter Quarter Section (PIN 06-36-202-018) lying West of Salt Creek and an easement for ingress and egress for all forms of conveyance for the benefit of such excepted parcel.

Use During

Mrs. Deans

Life Time: Upon the release or conveyance of the Released Property to the District by Mrs. Dean, the Released Property shall be used and maintained by the District in accordance with the Nature Easement for passive recreational uses (no

baseball, football, soccer or other athletic fields), such as, by way of illustration and not limitation, a natural area and nature preserve (as such terms are defined in the Illinois Compiled Statutes, 525 ILCS 30/3.10 and 525 ILCS 30/3.11) where people can walk, cross country ski, horse back ride and otherwise use the trails and pathways located thereon for foot and animal conveyance (no motorized forms of conveyance shall be allowed) to observe and enjoy the vegetation and wildlife there to be found.

Use of
the

Buildings: After the expiration of Mrs. Deans life estate, the District shall, as long as it is economically feasible, use the barns, residence and other buildings on the Nature Sanctuary for the maintenance of the preserve and, as the District determines in its discretion that it has the financial means, develop such buildings as a nature center so that the public has a facility in it may receive education, instruction and otherwise learn about nature preservation, wildlife, vegetation, husbandry, and subjects and matters related to or part of our natural environment and its care. Included in such use may be, at the discretion of the District, childrens activities and interests, matters of interest to older adults and families, all consistent with the intentions expressed in the Nature Easement.

Enforcement: During her life, the District acknowledges and grants that Mrs. Dean (in addition to the Foundation) may enforce the Nature Easement. At the expiration of the life estate of Mrs. Dean, the Foundation shall enforce the nature preservation easement, covenants, conditions and restrictions with a view to the intents and purposes expressed in this Memorandum of Understanding.

Upkeep: For that portion of the Nature Sanctuary subject to Mrs. Deans life estate, she shall keep and maintain the same as is consistent with a nature sanctuary as provided above, but subject to the reasonable use of the property for residential purposes and, in her discretion, for such other uses that a life tenant may enjoy under applicable law. Mrs. Dean shall pay the real estate taxes on all portions of the Nature Sanctuary subject to her life estate.

Tax

**Assess-
ment:**

The District shall cooperate with Mrs. Dean in requesting the local and county assessment authorities to reduce the tax assessment on the Nature Preserve taking into account the ownership of the District, the life estate of Mrs. Dean, the provisions of this Memorandum of Understanding, the Nature Easement and other relevant matters concerning the assessment of the property for real estate tax purposes.

Conservation Foundation of
DuPage County, and Illinois
not-for-profit corporation

By: _____

[Signature]
Its President

[Signature]
Dorothy Dean

Oak Brook Park District, an
incorporated Illinois general
park district

By: _____

[Signature]
Its Chairman

I approve the provisions of the Grant of Conservation
Right in the Form of an Easement a copy of which is attached
hereto.

Dorothy Dean
Dorothy Dean

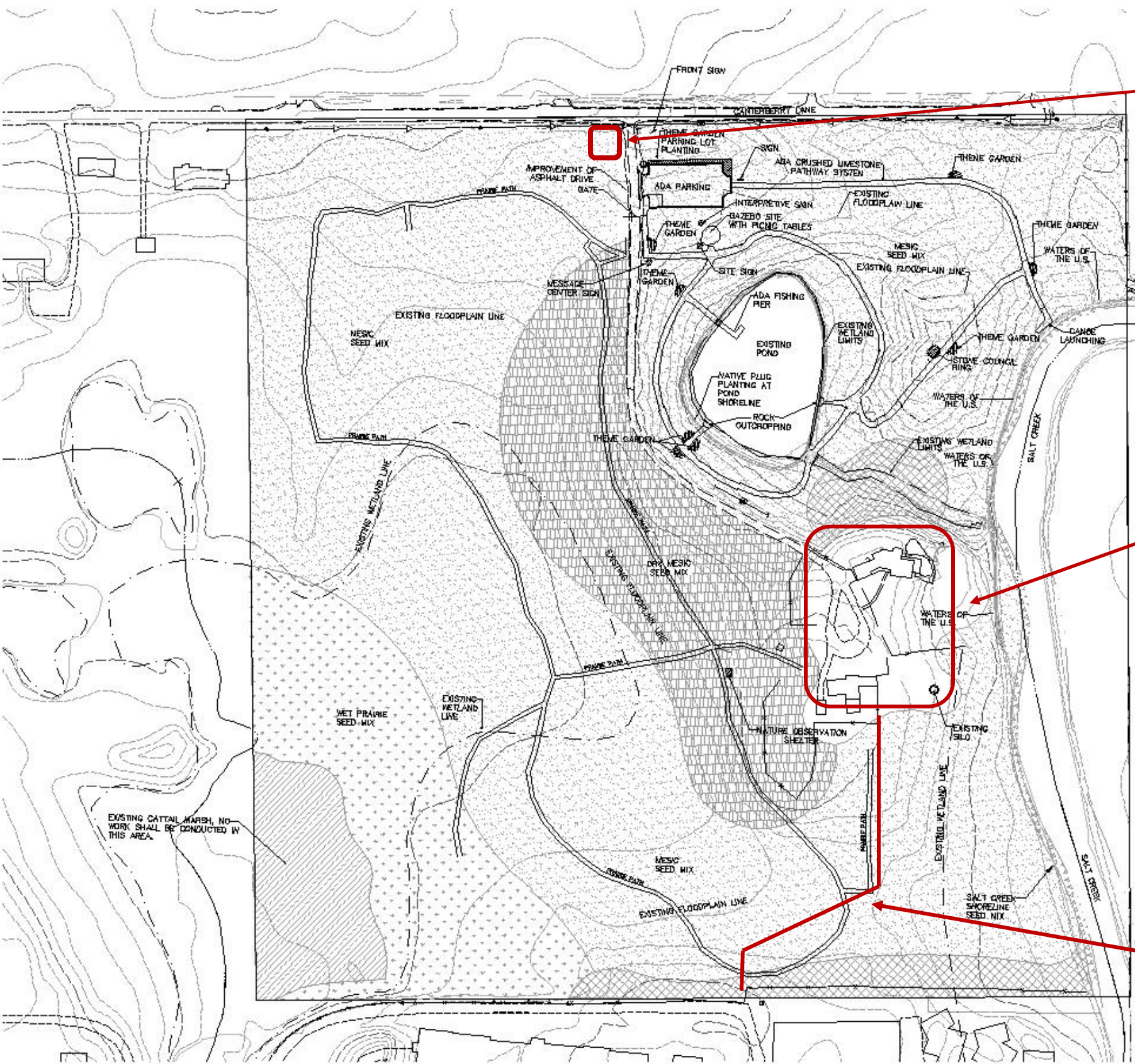
Date: _____

THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWNSHIP 39 NORTH,
RANGE 11, LYING EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DU PAGE COUNTY,
ILLINOIS.

FIRST AMENDMENT EXHIBIT NO. 3

[CONCEPT PLAN]

Concept Plan



NOTE:
TOPOGRAPHIC INFORMATION OUTSIDE OF
THE PROJECT LIMITS IS PER DUPAGE
COUNTY 2-FOOT CONTOUR MAP.

NOTE:
AS-BUILT INFORMATION PROVIDED BY
CGL, LTD., JOB NO. 3782.01 DATED
10/30/09 AND REVISED 12/10/09

LEGEND:

- 0.7% MESIC SEED MIX 3.79 ACRES
- MESIC SEED MIX 20.36 ACRES
- WET PRAIRIE SEED MIX 3.13 ACRES
- 0.4% SAVANNAH SEED MIX 1.58 ACRES
- SALT CREEK SHORELINE SEED MIX 0.25 ACRES
- PROPOSED NATIVE PLANTING AT POND SHORELINE - 3000 PLANTS
- EXISTING CATTAIL MARSH NO WORK SHALL BE CONDUCTED IN THIS AREA
- THEME GARDEN INTERPRETIVE SIGN WILL BE PLACED BY THE GARDENS

NATIVE TREE SCHEDULE			
QTY	SIZE	SCIENTIFIC NAME	COMMON NAME
16	1" DIA.	QUERCUS ILICIFOLIA	SHARP POINT OAK
16	1" DIA.	QUERCUS BICOLOR	WHITE OAK
16	1" DIA.	QUERCUS PRINCEPI	PRINCEPI OAK
16	1" DIA.	QUERCUS FUSCATA	RED OAK

NOTES:
1.) 8 BLUE BIRD HOUSES ARE INSTALLED
2.) 60 OAK TREES ARE PLANTED



The future location of the restroom facilities will be located near the entrance of the sanctuary and gravel pave parking lot. This area has minimal changes in elevation, making it conducive to building the restroom facilities.

The prior location of the Dean Family Residence has been recommended as the future location of the Dorothy and Sam Dean Nature Education Center and the adjacent nature playground. This location will minimize disturbance to the remnant and restored prairie habitats and is accessible by the existing driveway.

Approximate location of emergency access road.

Dean Nature Sanctuary
Conservation Easement Amendment
October 15, 2018

REVISIONS	

DEAN NATURE SANCTUARY
OAK BROOK, ILLINOIS

AS BUILT - RESTORATION AREA

PROJECT NO.	3782.01
DATE	01/27/10
SCALE	1"=80'
DESIGNED BY	SY
DRAWN BY	JD
CHECKED BY	MB

FIRST AMENDMENT EXHIBIT NO. 4

[APPLICATION]

EXHIBIT 4

APPLICATION

January 8, 2018

Brook McDonald, President/CEO
The Conservation Foundation
10 S 404 Knoch Knolls Road
Naperville, IL 60565

Re: Request for an amendment to the Conservation Easement at the Dean Nature Sanctuary

Dear Brook McDonald and the Board of Trustees of the Conservation Foundation,

When Dorothy Dean generously agreed for her property to become the Dorothy and Sam Dean Nature Sanctuary, she envisioned her property to be a sanctuary for the wildlife of DuPage County and her home and other buildings being used as an education center where the public could learn about the nature.

After the Park District obtained stewardship of the property, the Board of Commissioners and staff hired the services of Pizzo and Associates to develop a master plan. With the assistance of an OSLAD Grant from the Illinois Department of Natural Resources and approval by the Conservation Foundation, the master plan restored the Dean Nature Sanctuary land to the native prairie, oak savannah and wetland habitats, and also provided an ADA fishing pier on the pond, a canoe/kayak launch on the Salt Creek, a crushed limestone walking trail which meanders by six interpretive gardens featuring the native plant life. To minimize water runoff and to preserve the water quality of the pond, a gravel pave parking lot was installed. These projects were completed in 2011 and the Dean Nature Sanctuary is currently enjoyed by the many visitors of families, youth groups, and nature enthusiasts.

The Oak Brook Park District evaluated with high hopes for the possible use of the Dean home for a nature education center. Meetings were held with the Village of Oak Brook building and zoning, and additional analyses were completed to understand the requirements of bringing the home into compliance with current building codes. These evaluations determined that it would be financially challenging to bring the home into compliance. The Oak Brook Park District Board of Commissioners and leadership staff discussed the code issues with Conservation Foundation officers and it was determined that it would be more effective to demolish the home and in the future, build a new nature education center. The home was demolished in November 2011 and the home site has become a lovely field. During the 2012 Open House for the Dean Nature Sanctuary, this open field, was utilized for educational purposes. The event was well attended and confirmed the public's benefit of having an education center as Dorothy Dean envisioned.

The Oak Brook Park District looks forward to future improvements at the Dean Nature Sanctuary, which is the reason for this letter. Currently, the conservation easement with the Conservation Foundation provides for the development of an educational facility by using the Dean Residence. The Oak Brook Park District is seeking an amendment to the conservation easement to permit the building of a nature education center and public restroom facility at the Dean Nature Sanctuary.

The Oak Brook Park District Board of Commissioners has placed the building of the restroom facility on the capital improvements plan to occur within the next ten years. It has been envisioned that this facility would be built near the existing gravel pave parking lot, to minimize site impact and provide ease of access for Dean Nature Sanctuary visitors.

A time frame for the building of the educational nature center has not yet been identified. It is envisioned for the education center to be built at a location that minimizes site impact and mitigates disturbances to the hydrological cycle. Though not yet identified by an engineering analysis, it is thought the prior location of the home may be a good location for the nature center. The nature education center's orientation and building exterior will maximize the use of natural lighting and passive strategies to lower energy use; and demonstrate ways to use resources like solar energy and water through the use of rainwater harvesting and building integrated photovoltaics. It is the park district's intent to create the nature learning center to maximize these learning opportunities as much as our financial resources will allow.

The nature education center and restroom buildings will demonstrate sound environmental practice and designed to blend into the natural surroundings and topography.

The Oak Brook Park District appreciates its partnership with the Conservation Foundation which has brought forth the amenities already being enjoyed by Dean Nature Sanctuary visitors.

The Oak Brook Park District Board of Commissioners are respectfully requesting the Conservation Foundation Board's consideration of an amendment to the conservation easement to permit the building of these facilities for the educational benefit of visitors at the Dean Nature Sanctuary.

Sincerely,

Laure L. Kosey, Executive Director

FIRST AMENDMENT EXHIBIT NO. 5

[EASEMENT AMENDMENT POLICY]

Conservation Easement Amendments

The success of The Conservation Foundation's conservation easement program is dependent on landowner confidence that the Foundation will meet its obligation to monitor and enforce the terms of its easements. This confidence would be seriously eroded if the Foundation allowed modifications of its conservation easements that reduce the conservation values of the protected land. Easement amendments could also conflict with policies of the Internal Revenue Service.

Therefore, it is the policy of The Conservation Foundation to hold and enforce its conservation easements as written. As such, it will permit amendments to easements only in exceptional circumstances. It is the expressed intent that this policy be based on the premise that an amendment reflects a change for the better. **The amendment must never result in a net degradation of the conservation values the easement is designed to protect.** Any request for an easement amendment will be reviewed according to the procedures set forth in this policy, and will be implemented where the Board of Trustees determines that:

- 1) The requested modification is warranted under one or more of the Purposes set forth below;
- 2) There are no feasible alternatives available to achieve that purpose; and
- 3) It is the minimum change necessary to satisfy that purpose.

Unless the amendment is requested by The Conservation Foundation, the landowner requesting the amendment shall pay all staff costs for the amendment, whether or not the request is approved; and, if approved, all additional costs for its implementation, if any.

Purpose of Requested Amendment

The Conservation Foundation will consider amendments to easements only if they satisfy one or more of the following circumstances:

- 1) **Enhanced protection.** The proposed amendment would significantly enhance the resource protection of the easement.
- 2) **Prior agreement.** In a few cases, a conservation easement may have a specific provision allowing modification of the easement at a future date under specific circumstances. Such agreements must be set forth in the conservation restriction document or in a separate document at the time the conservation agreement was executed.
- 3) **Correction of an error or ambiguity.** The Foundation may authorize an amendment to correct an error or oversight made at the time the conservation easement was executed. This may include, but is not limited to, a misspelling, correction of a legal description, inclusion of standard language or exhibits unintentionally omitted, and clarification of ambiguous language or obsolete terms.
- 4) **Clarification or upgrade of easements.** The Foundation or Grantor may seek to modify an easement in such a way as to conform to current standards and/or formats.
- 5) **Settlement of condemnation proceedings.** Easements held by the Foundation may become subject to condemnation proceedings. Where it appears that the condemnation power would be properly exercised, the Foundation may enter into a settlement agreement with the condemning authority in order to avoid the expense of litigation. In reaching such an agreement, the Foundation shall attempt to preserve the intent of the

original conservation easement to the greatest extent possible. In the event that the Foundation is compensated for the extinguishment or amendment of a conservation easement, the Foundation shall use the funds to further conservation activities in its service area.

- 6) **Amendments consistent with conservation purpose and values.** The Foundation may authorize other modifications of a conservation easement if the modification is consistent with the statement of purpose contained within the easement document, and if the new level of protection of conservation values provided by the amended easement is the same or greater than that provided by the easement before the amendment.

Procedures for Requesting an Amendment

Either The Conservation Foundation or the landowner may propose an amendment. Any landowner seeking a modification of an existing conservation easement shall file a request in writing with the Foundation stating what change is being sought and the specific reasons it is needed or warranted. Where appropriate, the request shall also be accompanied by a map and other documentation. Unless waived by the Board of Trustees, the request shall also be accompanied by a payment of \$500 to cover the Foundation's costs. *Any unexpended portion of the fee shall be refunded; the landowner shall be responsible for all costs exceeding the initial fee, including staff and legal costs.*

The President/CEO shall review all requests and, where appropriate, refer them to the staff for evaluation, site visit and recommendation. The review shall include consultation with the Foundation's legal counsel and, when feasible, with the principal parties to the original agreement, including the landowner who donated or sold the easement, any town or state agency that contributed funds to the acquisition, and any persons who supported the acquisition through financial gifts.

TCF staff, President/CEO and legal counsel will review the amendment to determine if the proposed amendment is consistent with the terms of this Land Preservation Policy and will make a recommendation to the Board of Trustees for final action.

The Board of Trustees shall approve, approve with modification, or reject the request for amendment at its next regularly scheduled meeting or at a special meeting called for that purpose. Notification of the decision by the Board of Trustees will be forwarded in writing to the party proposing the amendment.



The Conservation Foundation
10 S 404 Knoch Knolls Road · Naperville, Illinois 60565 · (630) 428-4500



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 19-0318: A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND CLASSIC LANDSCAPE, LTD. FOR TURF GRASS MOWING.

AGENDA No.: 8 A

MEETING DATE: FEBRUARY 18, 2019

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

A handwritten signature in black ink, appearing to be "Bob Johnson", written over a horizontal line.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

A handwritten signature in black ink, appearing to be "Laure Kosey", written over a horizontal line.

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

At the March 19th 2018 Board Meeting, the Board accepted a bid from Classic Landscape, Ltd. for Turf Mowing Services and entered into an agreement for turf grass mowing services until March 31, 2019.

Section 2 of the contract provided that the contract could be extended for up to two additional years to March 31, 2021, upon the approval by the District and Classic Landscape, Ltd.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District wishes to extend the contract term one (1) additional year to March 31, 2020.

ACTION PROPOSED:

For Review and Discussion Only.

RESOLUTION NO. 19-0318

**A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK
PARK DISTRICT AND CLASSIC LANDSCAPE, LTD.
FOR TURF GRASS MOWING**

WHEREAS, the Oak Brook Park District (the “District”) is authorized to enter contracts for supplies, materials and work (70 ILCS 1250/8-1); and

WHEREAS, on March 19, 2018, the District and Classic Landscape, Ltd. (the “Contractor”) entered a one-year Agreement for Turf Grass Mowing services (the “Agreement”) with a term remaining in full force and effect through March 31, 2019, and Section 2 of the Agreement provided that it could be extended for an additional one-year period, up to two years, upon approval of such an extension by the District and the Contractor, and upon prior appropriation therefor; and

WHEREAS, the District and the Contractor have agreed to an extension of one year, and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board of Park Commissioners of the District hereby approves a one (1) year renewal of the Agreement, from April 1, 2019 to March 31, 2020 subject to the terms and conditions of the "Amendment to an Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing" (the "Amendment"), and the President and Secretary of the District are hereby authorized, respectively, to execute and attest the Amendment in substantially the form attached hereto and made a part of this Resolution as Exhibit "A".

Section 2. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 18th DAY OF MARCH, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

**AMENDMENT TO AN AGREEMENT BETWEEN THE
OAK BROOK PARK DISTRICT AND CLASSIC LANDSCAPE, LTD.
FOR THE TURF GRASS MOWING PROJECT**

THIS AMENDMENT (the "Amendment") to the "Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for the Turf Grass Mowing Project," dated March 19, 2018 (the "Agreement"), is made and entered into by and between the Oak Brook Park District ("District") and Classic Landscape, Ltd. ("Classic"). District and Classic are hereinafter sometimes referred to together as the "Parties."

WITNESSETH:

WHEREAS, the Parties entered into the Agreement for the provision of turf grass maintenance services to various District parks by Classic; and

WHEREAS, pursuant to Article II of the Agreement, the term of the Agreement expired on March 31, 2019 unless the Parties agree to extend the Agreement upon the same terms and conditions, for period up to two (2) years; provided that the District appropriated sufficient funds for such an extension; and

WHEREAS, the Parties desire to extend the Agreement by one (1) year; and

WHEREAS, the District has appropriated sufficient funds for such extension and increase of the Contract Price; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners has determined that the best interest of the District and the public will be served to extend the Agreement based on the terms and conditions set forth in this Amendment.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements herein set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, the District and Classic agree to the terms and conditions of this Amendment as follows:

**ARTICLE I
THE RECITALS ARE PART OF THIS AMENDMENT**

The representations, covenants and recitations set forth in the foregoing recitals are material to this Amendment and are hereby incorporated into and made a part of this Amendment as though fully set forth in this Article I.

**ARTICLE II
EXTENSION OF TERM OF AGREEMENT**

In accordance with Article II of the Agreement, the term of the Agreement is hereby extended for one (1) year, with an expiration date of March 31, 2020.

ARTICLE III
REMAINING AGREEMENT PROVISIONS

All other provisions, terms and conditions of the Agreement not amended by this Amendment shall remain in full force and effect without revision. In the event of any conflict between the provisions of this Amendment and the provisions of the Agreement, the provisions of this Amendment will control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement this 18th day of March, 2019.

OAK BROOK PARK DISTRICT

CLASSIC LANDSCAPE, LTD.

By: _____
Sharon Knitter, Its President

By: _____
Its: _____

Attest: _____
Laure Kosey, Its Secretary

Attest: _____
Its: _____

636382v4



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: REQUEST FOR LETTERS OF INTEREST AND STATEMENT OF QUALIFICATIONS FOR PROFESSIONAL SERVICES FOR THE AUTUMN OAKS/CENTRAL PARK NORTH FIELDS PROJECT

AGENDA No.: 8 B

MEETING DATE: FEBRUARY 16, 2019

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The residents of the Oak Brook Park District approved the issuance of bonds to obtain the approximately 34 acres previously known as the “McDonald’s Field.” As the District seeks the permanent new name of this land, the District is temporarily using the name Autumn Oaks (which is the parcel’s name from the legal description of property) and Central Park North Fields to help visitors and users know the location from Central Park.

The District solicited for “Letters of Interest and Statements of Qualifications and Performance Data for Professional Services” (RFQ) from qualified professionals for planning, engineering, and landscape architectural services, for this new property.

Responses to the RFQ were due by 12:00 p.m. on Friday, February 1, 2019.

The selection of the successful firm shall be at the District’s discretion and shall be made pursuant to the provisions of the Local Government Professional Services Selection Act, 50 ILCS 510/0.01, *et seq.*

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The District received eight responses to the RFQ. A committee reviewed the submittals and selected to interview six firms whose prior projects were of similar scope as what is envisioned for the Autumn Oaks (Central Park North) parcel and had qualifications and performance data that were especially notable. The six firms interviewed were: Greenberg Farrow, Hitchcock Design Group, Jacobs/Ryan Associates, The Lakota Group, Upland Design, and Wight & Company.

After the interviews, staff selected Wight and Company as the first preferred firm. Upland Design and Greenberg Farrow were selected as the alternates. Contract negotiation with Wight and Company shall be the next step. Pursuant to the Local Government Professional Services Selection Act, if negotiations with Wight and Company are unsuccessful, the contract negotiations may then proceed to the alternates in the order of the interview rankings.

The negotiated contract price and Form of Agreement shall be presented to the Board for review and possible approval at the March 18, 2019 Board Meeting.

ACTION PROPOSED:

For Review And Discussion Only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: CENTRAL PARK ASPHALT PROJECT BID

AGENDA No.: 8 C

MEETING DATE: FEBRUARY 18, 2019

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The parking lots and driveway areas of Central Park require routine asphalt maintenance. The work consists of filling cracks in the pavement, followed by an application of sealer over the paved areas, and finally re-stripping the pavement for parking. This maintenance is important to extend the life of the asphalt.

This project was originally out for bid in August/September of 2018, but ultimately it was decided to re-bid the project for commencement in the spring of 2019.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

This project will be out to bid from February 15th, 2019 until March 5th, 2019. A recommendation will be made to the Board at the March 18th, 2019 Board Meeting.

Action Proposed:

For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RESOLUTION 19-0319: A RESOLUTION
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENHANCE AND
EXPAND AVAILABLE HABITAT FOR THE MONARCH BUTTERFLIES
AND OTHER NATIVE POLLINATORS.**

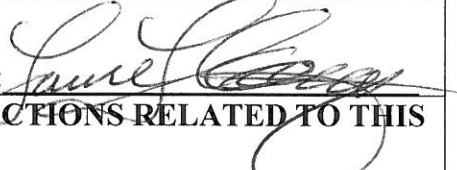
AGENDA No.: 8 D

MEETING DATE: FEBRUARY 18, 2019

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS
ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

In December of 2018 Commissioner Truedson shared information about the DuPage Monarch Project with staff. The project consists of four groups that came together in 2015 to combat the rapid decline of the Monarch Butterfly population. These partners, the Forest Preserve of DuPage County, The Sierra Club advocacy group, The Conservation Foundation, and the Wild Ones Greater DuPage County Chapter, have been working to educate communities and local organizations about the benefits of Monarchs and the need to establish and maintain their native Milkweed habitats.

Staff met with representatives from The Sierra Club and the DuPage Monarch Project to discuss how the Oak Brook Park District could support the efforts to save the Monarch population. The District is committed to environmentally sustainability with sites like the Dean Nature Sanctuary and projects like the recent native shoreline restorations along Ginger Creek at Central Park. Native Milkweed is present in all the native prairie plantings throughout the District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Representatives from the DuPage Monarch Project asked and encouraged the Oak Brook Park District to consider a resolution affirming the commitment to support the Monarch population through ongoing efforts to maintain and expand habitat, and provide education through interpretive signage near native Milkweed plantings.

Action Proposed:

For Review and Discussion Only

RESOLUTION 19-0319

A Resolution Authorizing the Executive Director to Enhance and Expand Available Habitat for Monarch Butterflies and other Native Pollinators

WHEREAS, the Oak Brook Park District 2016 – 2020 Strategic Plan specifies a Strategic Initiative of providing the very best in parks and open space for our community and to be a community leader in environmental conservation; and

WHEREAS, a core value of that Strategic Initiative is fostering the responsible use and protection of the natural environment through education, conservation and sustainable practices; and

WHEREAS, the restoration of Ginger Creek Shoreline is currently underway; and

WHEREAS, the Dean Nature Sanctuary is developing and maintaining a honeybee apiary to improve local pollinator health; and

WHEREAS, many of the 4,000 species of native U.S. bees providing critical pollinating services to food, ornamental and wildflower species have experienced significant decline; and

WHEREAS, the Oak Brook Park District, located in north eastern Illinois, has long been on the annual Monarch butterfly's migration route of thousands of miles from Mexico to Canada and has provided Monarch caterpillars with native milkweed species, their sole source of food; and

WHEREAS, Illinois designated the iconic Monarch butterfly as the official state insect in 1975 as the result of lobbying by Illinois schoolchildren; and

WHEREAS, scientific studies point to the rapid decline of the Monarch butterfly due to the loss of milkweed habitat needed to lay their eggs and for their caterpillars to eat, resulting from development, land management practices, and chemically-aided agriculture in the United States and Canada; and

WHEREAS, because the decimation of pollinators, including the North American Monarch, which serves as an iconic species, has potential negative consequences for natural ecosystems as well as for human food production, the U.S. Fish and Wildlife Service is currently studying the species to determine if it should be listed under the Endangered Species Act; and

WHEREAS, on a national level, conservation organizations such as the National Wildlife Federation and the U.S. Fish and Wildlife Service have undertaken efforts to reinvigorate milkweed and other nectar-producing plants to help restore Monarch habitat in open spaces and suburban and urban gardens; and

WHEREAS, the Mid-America Conservation Strategy has identified a Monarch habitat restoration target of an additional 1.3 billion stems of milkweed by 2038 which will sustain a resilient population size; and

WHEREAS, the Illinois Monarch Project is developing a state-wide monarch conservation plan calling for 150 million new stems of milkweed, Illinois' share of the Mid-America Conservation Strategy; and

WHEREAS, because there are many different species of milkweed in the U.S., it is important to recognize that only native milkweed is vital to the restoration and survival of the monarch habitat in Illinois; and

WHEREAS, DuPage County Forest Preserve District, River Prairie Group of the Sierra Club, The Conservation Foundation, and the Wild Ones of Greater DuPage, a native plant advocacy group, are encouraging communities to plant native milkweed and valuable nectar plants where appropriate;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DuPage and Cook Counties, Illinois, as follows:

SECTION 1: The Recitals set forth above are incorporated herein and made a part of this Resolution as if set forth fully herein.

SECTION 2: The Board of Park Commissioners hereby authorizes the Executive Director to increase and improve available habitat for Monarch butterflies and other native pollinators through the following actions:

- Improve and increase plantings of milkweed and native pollinator plants on Park District lands.
- Identify locations where native milkweed and nectar plants can be newly planted or incorporated into existing plantings.
- Create at least one Monarch Waystation that meets Monarch Watch certification criteria.
- Install signage near Monarch-friendly plantings to provide educational facts about Monarch butterflies, other native pollinators, and their habitat in order to increase public awareness and education.
- Protect pollinators by limiting the use of pesticides on park district owned land.

SECTION 3: This Resolution shall be effective immediately upon its passage and approval by a majority of the Board of Commissioners.

PASSED AND APPROVED THIS 18th DAY OF March, 2019.

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary