



Oak Brook Park District Board Packet

December 13, 2021

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





**AGENDA
PUBLIC HEARING AND
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 13, 2021 – 6:30 p.m.
Canterberry Room**

1. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2022-2023 of the Oak Brook Park District, DuPage and Cook Counties, Illinois
(Notice of the Public Hearing was Published on December 2, 2021 in the Daily Herald Newspaper and on the District's Website.)
 - a. Call to Order the Public Hearing
 - b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for Fiscal Year 2022-2023 of the Oak Brook Park District, DuPage and Cook Counties, Illinois.
 - c. Adjournment of Public Hearing
2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
3. OPEN FORUM
4. CONSENT AGENDA
 - a. APPROVAL OF THE DECEMBER 13, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. November 15, 2021 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING November 30, 2021
 - i. Warrant 654
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
6. STAFF RECOGNITION
 - a. None
7. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 13, 2021 – 6:30 p.m.
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7. UNFINISHED BUSINESS

- a. Approval of a Travel Expense for Commissioner Attendance at the 2022 IAPD/IPRA Annual Conference, January 27-29, 2022 at the Hyatt Regency Chicago
- b. IAPD Annual Business Meeting Credentials
- c. Ordinance No 21-1213: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.
- d. 2022 Board Meeting Dates

8. NEW BUSINESS

- a. Ordinance 22-0117: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof
- b. New Policy - Administrative Policies and Procedures Manual: Section 6.16 Vehicle Idling Policy
- c. New Policy - Personal Policy Manual Section 4.29 Whistleblower Protection (SAFE-T Act)
- d. Designation of Staff to Serve as the Open Meetings Act Officers of the Oak Brook Park District and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. (***)Requires waiving the Board Rules to approve at this meeting.)
- e. Designation of Staff to Serve as the Freedom of Information Act Officers of the Oak Brook Park District and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor (***)Requires Waiving the Board Rules to approve at this meeting.)

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JANUARY 17, 2022, 6:30 P.M.

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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1. **PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2022-2023 of the Oak Brook Park District, DuPage and Cook Counties, Illinois**
(Notice of the Public Hearing was Published on December 2, 2021 in the Daily Herald Newspaper and on the District's Website.)
 - a. Call to Order the Public Hearing [**Call to Order the Public Hearing for the Truth In Taxation Act – For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2022-2023 of the Oak Brook Park District, DuPage and Cook Counties, Illinois and ask Recording Secretary to Conduct the Roll Call.**

President will read prepared talking points. Ask for Discussion or Questions of the Board as appropriate.]
 - b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for Fiscal Year 2022-2023 of the Oak Brook Park District, DuPage and Cook Counties, Illinois. [**Ask Whether There Are Any Public Comments or Questions Concerning the Tax Levy Ordinance Under This “Open Forum” Note, for purposes of the hearing, the individual may present his/her testimony within the 5-minute allotted for Public Comment pursuant 1.1VII B of the Rules of the Board of Commissioners.]**
 - c. Adjournment of Public Hearing [**Request a motion and a second to Adjourn the Public Hearing. Roll Call Vote...]**
2. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL**
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
3. **OPEN FORUM** *[Ask whether there are any public comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*

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REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 13, 2021 – 6:30 p.m.
Canterberry Room

4. CONSENT AGENDA

*[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote**—VOTE MUST BE UNANIMOUS.*

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*

- a. APPROVAL OF THE DECEMBER 13, 2021 AGENDA
- b. APPROVAL OF MINUTES
 - i. November 15, 2021 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING November 30, 2021
 - i. Warrant 654

5. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*

- a. Board of Commissioners to share communications

6. STAFF RECOGNITION

- a. None

7. REPORTS: *[For Review and Discussion Only.]*

- a. Communications, IT, and Administration Report
- b. Finance & Human Resources Report
- c. Recreation & Facilities Report
- d. Parks & Planning Report

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7. UNFINISHED BUSINESS

- a. Approval of a Travel Expense for Commissioner Attendance at the 2022 IAPD/IPRA Annual Conference, January 27-29, 2022 at the Hyatt Regency Chicago *[Request a motion and a second to approve the conference travel for Commissioners {State Name(s)}. **Roll Call Vote...**]*
- b. IAPD Annual Business Meeting Credentials *[Request a motion and a second to delegate Bob Johnson, Director of Parks and Planning, to attend the Annual Business Meeting of the Illinois Association of Park Districts. **Roll Call Vote...**]*
- c. Ordinance No 21-1213: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois. *[Request a motion and a second to Approve Ordinance No 21-1213: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois. **Roll Call Vote...**]*
- d. 2022 Board Meeting Dates *[Request a motion and a second to approve the 2022 Board Meeting Dates. **Roll Call Vote...**]*

8. NEW BUSINESS

- a. Ordinance 22-0117: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[For review and discussion only.]*
- b. New Policy - Administrative Policies and Procedures Manual: Section 6.16 Vehicle Idling Policy *[For review and discussion only.]*
- c. New Policy - Personal Policy Manual Section 4.29 Whistleblower Protection (SAFE-T Act) *[For review and discussion only.]*
- d. Designation of Staff to Serve as the Open Meetings Act Officers of the Oak Brook Park District and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. (***)Requires waiving the Board Rules to approve at this meeting.) *[Request a motion and a second to waive the Board Rules to Approve at this Meeting the Designation of the Executive Director and the Deputy Director to serve as the Open Meetings Act Officers of the Oak Brook Park District and to complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. **Roll Call Vote...**]*

*Then request a motion and a second to Approve the Designation of the Executive Director and the Deputy Director to serve as the Open Meetings Act Officers of the Oak Brook Park District and to complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. **Roll Call Vote...**]*

Continued on next page.





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 13, 2021 – 6:30 p.m.
Canterberry Room

8. NEW BUSINESS - Continued

- e. Designation of Staff to Serve as the Freedom of Information Act Officers of the Oak Brook Park District and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor (***)Requires Waiving the Board Rules to approve at this meeting.) *[Request a motion and a second to waive the Board Rules to Approve at this Meeting the Designation of the Finance Manager and the Administrative Services Specialist to serve as the Freedom of Information Act Officers of the Oak Brook Park District and to complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. **Roll Call Vote...***

*Then request a motion and a second to Approve the Designation of the Finance Manager and the Administrative Services Specialist to serve as the Freedom of Information Act Officers of the Oak Brook Park District and to complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. **Roll Call Vote...***

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JANUARY 17, 2022, 6:30 P.M. *[Announce the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on January 17, 2022.]*

10. ADJOURNMENT *[Request a motion and a second to adjourn the December 13, 2021 Regular Board Meeting. **Voice Vote...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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Public Hearing - Truth in Taxation Act

For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2022-2023

Sold To:

Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Bill To:

Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Certificate of Publication:

Order Number: 7090484
Purchase Order: 2021 Levy

State of Illinois - DuPage

Chicago Tribune Media Group does hereby certify that it is the publisher of the The Doings Oak Brook. The The Doings Oak Brook is a secular newspaper, has been continuously published Weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Elmhurst, Township of York, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the The Doings Oak Brook, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 12/02/2021, and the last publication of the notice was made in the newspaper dated and published on 12/02/2021.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: **Dec 2, 2021.**

The Doings Oak Brook

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

6th Day of December, 2021, by

Chicago Tribune Media Group



Jeremy Gates

**NOTICE OF PROPOSED PROPERTY TAX LEVY
FOR OAK BROOK PARK DISTRICT,
DUPAGE AND COOK COUNTIES, ILLINOIS**

- I. A public hearing to approve a proposed property tax levy for Oak Brook Park District for 2021 will be held on Monday, December 13, 2021, at 6:30 p.m. at the Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois 60523.
Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Laure Kosey, Executive Director, 1450 Forest Gate Road, Oak Brook, Illinois 60523, 630-645-9535.
- II. The corporate and special purpose property taxes extended or abated for 2020 were \$3,258,932.
The proposed corporate and special purpose property taxes to be levied for 2021 are \$3,451,900. This represents a 5.92% increase over the previous year.
- III. The debt service and public building commission leases property taxes extended or abated for 2020 were \$1,531,743.
The proposed debt service and public building commission leases property taxes to be levied for 2021 are \$1,532,743. This represents a 0.07% increase over the previous year.
- IV. The total property taxes extended or abated for 2020 were \$4,790,675.
The proposed total property taxes to be levied for 2021 are \$4,984,643. This represents a 4.05% increase over the previous year.

Minutes

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
November 15, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at 6:30 p.m. Commissioners Suleiman, Truedson, and President Knitter answered, "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room, Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE NOVEMBER 15, 2021 AGENDA
- b. APPROVAL OF MINUTES
 - i. October 18, 2021, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2021
 - i. Warrant 653

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Truedson, and President Knitter

Nays: None

Absent: Commissioner Ivkovic Kelley, Trombetta

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Truedson, and President Knitter

Nays: None

Absent: Commissioner Ivkovic Kelley, Trombetta

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications
President Knitter mentioned hearing from various residents the grounds looked beautiful.

- b. Strategic Plan update

Dr. Laure Kosey shared a highlight from the Communications and Technology Department, who have added QR codes on the Parks signs linked to a campus map.

Dr. Kosey also notified the Board of a new Bee Sponsor at the Dean Nature Sanctuary, Millennium Trust Company.

Commissioner Suleiman noted liking the one-page snapshot of the plan.

- c. Annual Report

Dr. Kosey stated the Annual Report will be revamped and will show May of 2020 through April of 2021, the last fiscal year.

5. STAFF RECOGNITION

- a. Nicole Lawler, Finance Manager

The Board welcomed Nicole Lawler.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported the Annual Board Meeting dates had adjustments around the holiday weeks and NRPA meeting.

Dr. Kosey stated the Winter Lights in Central Park signage and creation of the scenes were underway.

- b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the last six months of financials.

Mr. Salinas noted the General, Recreation, and Tennis Center funds were in surplus. Revenues are increasing but not where they were two years ago.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported that the Family Aquatic Center was busy and needed staff, both part-time and full-time positions were available.

Mr. Thommes stated the annual Turkey Dri Tri would be well attended, and the Series is doing well.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported on filling the full-time position. Staff is working on fall clean-up, tree-trimming, the sled hill, the ice rink, and planting new trees.

Mr. Johnson stated the honey from the Dean Nature Sanctuary will be in before the holidays.

7. UNFINISHED BUSINESS

a. Personnel Policy Manual – New Section 4.28 Work-Related Expense Reimbursement Policy

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve Personnel Policy Manual – New Section 4.28 Work-Related Expense Reimbursement Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Truedson, and President Knitter

Nays: None

Absent: Commissioner Ivkovic Kelley, Trombetta

8. NEW BUSINESS

a. Approval of a Travel Expense for Commissioner Attendance at the 2022 IAPD/IPRA Annual Conference, January 27-29, 2022, at the Hyatt Regency Chicago

Dr. Kosey stated Commissioner Trombetta would be unable to make it. Commissioner Ivkovic Kelley will be there, and President Knitter will attend Saturday only.

b. IAPD Annual Business Meeting Credentials

Dr. Kosey stated she would be unable to make the meeting, and someone would be going in her place.

c. Ordinance No 21-1213: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

A Public Hearing is scheduled to commence at the beginning of the December 13, 2021, Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for the Fiscal Year 2022-2023 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.

Mr. Salinas stated this would be the first reading published for the December meeting.

d. 2022 Board Meeting Dates

Dr. Kosey stated three of the dates have been moved to the second Monday in the months of September, November, and December.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 13, 2021, 6:30 p.m.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Commissioners would be held on December 13, 2021, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to adjourn, November 15, 2021, Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:55 p.m.

Dr. Laure Kosey, Executive Director

Financial Statement

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through November 30 2021, 2020 and 2019
58.33% completed (7 out of 12 months)

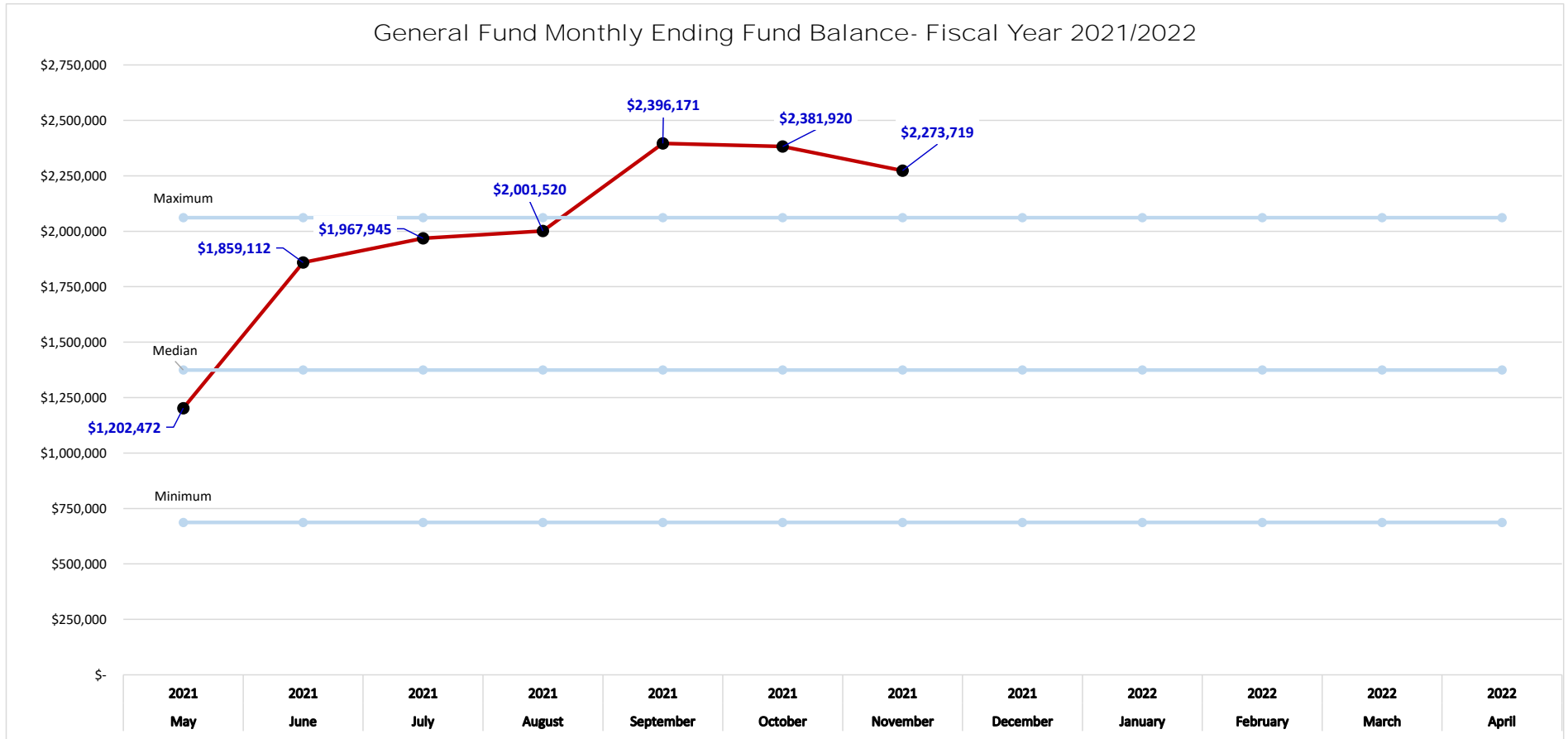
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	November 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	
REVENUES										
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	\$ -
Finance										
Property Taxes	1,608,036	24,184	1,577,604	-	1,577,604	98.1%	1,484,165	93,439	6.3%	1,567,641
Personal Prop. Repl. Taxes	99,912	-	111,413	-	111,413	111.5%	69,131	42,282	61.2%	53,229
Investment Income	4,800	227	1,532	-	1,532	31.9%	6,699	(5,167)	-77.1%	4,786
Other	10,500	527	12,965	-	12,965	123.5%	10,371	2,594	25.0%	4,495
Central Park North	65,000	376	66,128	-	66,128	101.7%	27,381	38,746	141.5%	54,525
Central Park	165,000	13,303	210,544	-	210,544	127.6%	129,427	81,116	62.7%	140,157
Building-Recreation Center	863,507	41,697	517,975	-	517,975	60.0%	482,291	35,684	7.4%	419,880
Central Park West	59,100	6,782	42,539	-	42,539	72.0%	41,558	981	2.4%	5,687
TOTAL REVENUES	\$ 2,875,855	\$ 87,097	\$ 2,540,698	\$ -	\$ 2,540,698	88.3%	\$ 2,251,022	\$ 289,676	12.9%	\$ 2,250,401
EXPENDITURES										
Administration	\$ 466,751	\$ 38,573	\$ 261,347	\$ 7,370	268,716	56.0%	\$ 251,297	\$ 10,049	4.0%	\$ 251,161
Finance	450,092	25,256	212,424	7,772	220,196	47.2%	225,359	(12,934)	-5.7%	219,734
Central Park North	23,082	2,477	16,956	3,811	20,767	73.5%	13,871	3,085	22.2%	6,572
Central Park	690,755	56,359	360,562	30,727	391,289	52.2%	369,952	(9,390)	-2.5%	329,664
Saddlebrook Park	25,498	2,772	16,010	2,616	18,626	62.8%	17,999	(1,989)	-11.1%	9,448
Forest Glen Park	26,624	982	13,259	4,216	17,475	49.8%	15,510	(2,251)	-14.5%	9,931
Chillem Park	9,774	150	2,239	392	2,631	22.9%	4,654	(2,415)	-51.9%	1,795
Dean Property	11,531	461	3,621	936	4,557	31.4%	6,978	(3,357)	-48.1%	4,150
Professional Services	46,000	6,124	13,907	-	13,907	30.2%	33,396	(19,490)	-58.4%	22,266
Contracts- Maint. DNS	26,000	-	17,275	4,300	21,575	66.4%	17,403	(128)	-0.7%	16,868
Building-Recreation Center	917,285	57,326	419,217	52,371	471,588	45.7%	472,397	(53,180)	-11.3%	341,589
Central Park West	55,094	4,818	21,015	11,001	32,016	38.1%	28,199	(7,184)	-25.5%	17,051
TOTAL EXPENDITURES	\$ 2,748,485	\$ 195,297	\$ 1,357,830	\$ 125,511	\$ 1,483,342	49.4%	\$ 1,457,016	\$ (99,185)	-6.8%	\$ 1,230,229
TRANSFERS OUT	\$ 250,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	\$ -
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,998,485	\$ 195,297	\$ 1,357,830	\$ 125,511	\$ 1,483,342	45.3%	\$ 1,457,016	\$ (99,185)	-6.8%	\$ 1,230,229
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (122,631)	\$ (108,201)	\$ 1,182,868	\$ (125,511)	\$ 1,057,357	-964.6%	\$ 794,006	\$ 388,862	49.0%	\$ 1,020,171

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Unassigned	\$ 1,090,851	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945	\$ 2,001,520	\$ 2,396,171	\$ 2,381,920					
Monthly Net Surplus/(Deficit)	111,621	656,640	108,833	33,575	394,651	(14,251)	(108,201)					
Ending Unassigned	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945	\$ 2,001,520	\$ 2,396,171	\$ 2,381,920	\$ 2,273,719					



Minimum (3 months Exp.)	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121
Median (6 months Exp.)	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243
Maximum (9 months Exp.)	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through November 30 2021, 2020 and 2019
58.33% completed (7 out of 12 months)

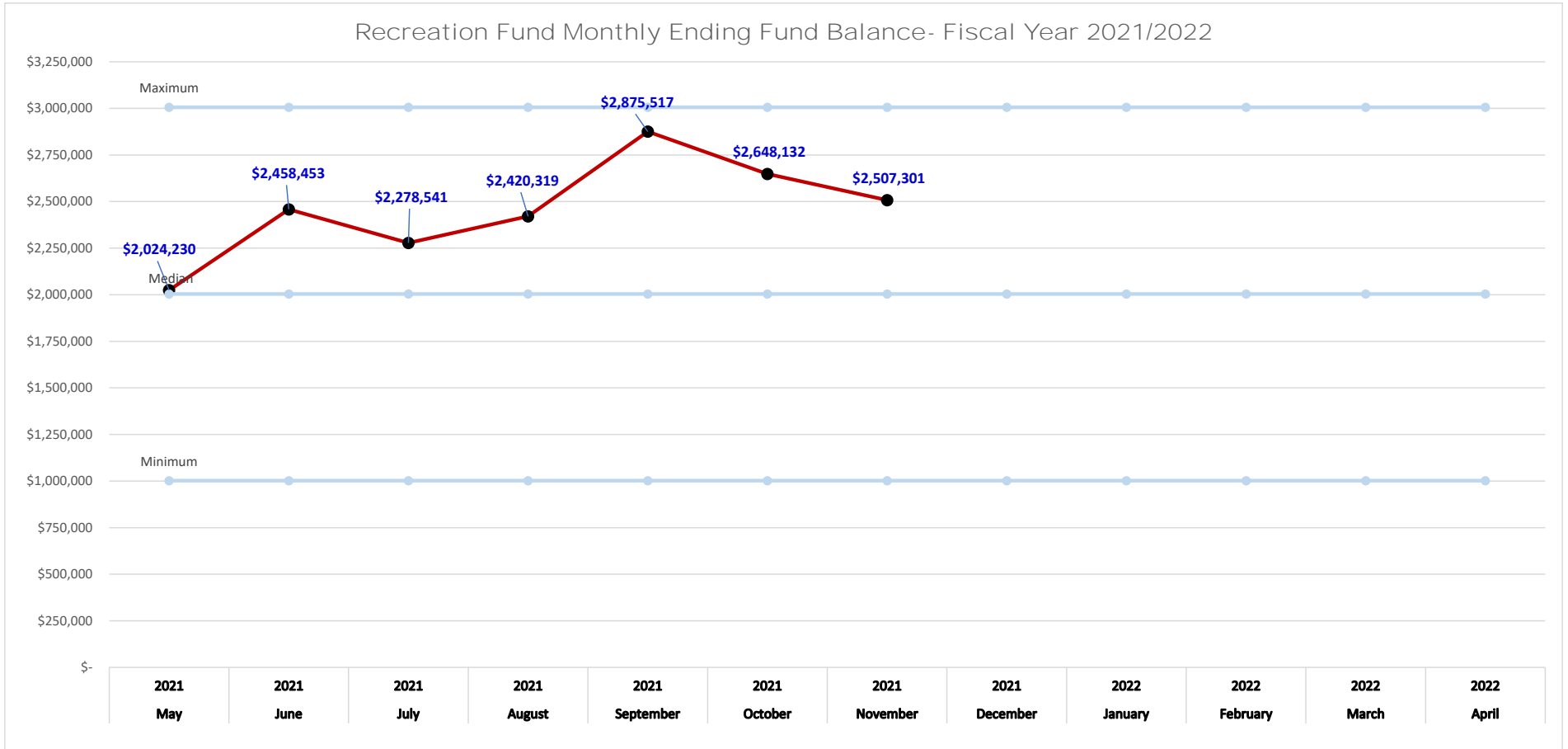
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	November 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	
REVENUES										
Administration										
Property Taxes	\$ 1,250,250	\$ 18,787	\$ 1,225,549	\$ -	\$ 1,225,549	98.0%	\$ 878,352	\$ 347,197	39.5%	\$ 974,155
Personal Prop. Repl. Taxes	31,454	-	35,074	-	35,074	111.5%	21,763	13,311	61.2%	16,757
Investment Income	10,000	349	1,954	-	1,954	19.5%	10,449	(8,494)	-81.3%	5,612
Other	2,000	(4,880)	1,208	-	1,208	60.4%	1,004	204	20.3%	560
Fitness Center	687,837	33,547	215,010	-	215,010	31.3%	488,097	(273,087)	-55.9%	106,824
Aquatic Center	468,401	22,998	178,231	-	178,231	38.1%	291,599	(113,368)	-38.9%	112,025
Aquatic Recreation Prog.	697,617	9,212	234,771	-	234,771	33.7%	349,548	(114,777)	-32.8%	103,321
Children's Programs	231,035	5,829	259,176	-	259,176	112.2%	87,529	171,648	196.1%	117,969
Preschool Programs	269,592	39,543	141,108	-	141,108	52.3%	119,033	22,075	18.5%	31,687
Youth Programs	214,498	5,480	148,718	-	148,718	69.3%	206,432	(57,714)	-28.0%	57,382
Adult Programs	47,745	1,353	25,474	-	25,474	53.4%	32,076	(6,602)	-20.6%	4,180
Pioneer Programs	67,400	537	28,299	-	28,299	42.0%	49,592	(21,292)	-42.9%	4,984
Special Events and Trips	135,770	20,389	57,146	-	57,146	42.1%	92,626	(35,480)	-38.3%	53,838
Marketing	49,000	-	6,830	-	6,830	13.9%	78,033	(71,203)	-91.2%	11,900
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A	-
TOTAL REVENUES	\$ 4,162,599	\$ 153,144	\$ 2,558,549	\$ -	\$ 2,558,549	61.5%	\$ 2,706,133	\$ (147,584)	-5.5%	\$ 1,601,192
EXPENDITURES										
Administration	\$ 906,213	\$ 45,064	\$ 386,084	\$ 29,399	\$ 415,483	42.6%	\$ 404,030	\$ (17,945)	-4.4%	\$ 504,867
Fitness Center	463,454	19,027	190,252	28,117	218,369	41.1%	368,081	(177,830)	-48.3%	197,871
Aquatic Center	866,125	38,072	314,093	58,326	372,419	36.3%	424,330	(110,237)	-26.0%	343,742
Aquatic Recreation Prog.	320,182	20,856	120,012	2,776	122,789	37.5%	145,495	(25,482)	-17.5%	43,774
Children's Programs	190,904	41,271	111,049	640	111,689	58.2%	41,161	69,888	169.8%	75,154
Preschool Programs	237,585	21,704	89,558	739	90,297	37.7%	106,466	(16,908)	-15.9%	59,138
Youth Programs	154,120	2,585	49,557	45	49,602	32.2%	97,437	(47,879)	-49.1%	35,631
Adult Programs	35,704	3,267	8,100	6,599	14,699	22.7%	20,924	(12,824)	-61.3%	4,245
Pioneer Programs	140,370	7,801	55,769	8,485	64,254	39.7%	36,996	18,772	50.7%	5,351
Special Events and Trips	96,928	9,914	42,878	17,434	60,312	44.2%	62,926	(20,048)	-31.9%	37,338
Marketing	307,569	15,597	108,549	2,699	111,248	35.3%	163,051	(54,503)	-33.4%	143,201
Capital Outlay	289,000	68,818	266,770	2,958	269,728	92.3%	90,422	176,348	195.0%	139,168
TOTAL EXPENDITURES	\$ 4,008,153	\$ 293,976	\$ 1,742,671	\$ 158,218	\$ 1,900,889	43.5%	\$ 1,961,319	\$ (218,648)	-11.1%	\$ 1,589,480
TRANSFERS OUT	\$ 312,548	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	\$ -
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,320,701	\$ 293,976	\$ 1,742,671	\$ 158,218	\$ 1,900,889	40.3%	\$ 1,961,319	\$ (218,648)	-11.1%	\$ 1,589,480
REVENUES OVER (UNDER) EXPENDITURES	\$ (158,102)	\$ (140,832)	\$ 815,878	\$ (158,218)	\$ 657,660	-516.0%	\$ 744,814	\$ 71,064	9.5%	\$ 11,712

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Committed	\$ 1,691,423	\$ 2,024,230	\$ 2,458,453	\$ 2,278,541	\$ 2,420,319	\$ 2,875,517	\$ 2,648,132					
Monthly Net Surplus/(Deficit)	332,807	434,223	(179,912)	141,778	455,198	(227,385)	(140,832)					
Ending Committed	\$ 2,024,230	\$ 2,458,453	\$ 2,278,541	\$ 2,420,319	\$ 2,875,517	\$ 2,648,132	\$ 2,507,301					



Minimum (3 months Exp.)	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038
Median (6 months Exp.)	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077
Maximum (9 months Exp.)	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through November 30 2021, 2020 and 2019
58.33% completed (7 out of 12 months)

	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	November 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	
REVENUES										
Administration	\$ 8,500	\$ 466	\$ 29,454	\$ -	\$ 29,454	346.5%	\$ 14,376	\$ 15,078	104.9%	\$ 10,392
Building- Racquet Club	500	-	-	-	-	0.0%	479	(479)	-100.0%	149
Programs- Racquet Club	1,803,000	150,983	1,269,155	-	1,269,155	70.4%	1,370,435	(101,280)	-7.4%	1,082,478
TOTAL REVENUES	\$ 1,812,000	\$ 151,449	\$ 1,298,609	\$ -	\$ 1,298,609	71.7%	\$ 1,385,290	\$ (86,681)	-6.3%	\$ 1,093,019
EXPENSES										
Administration	\$ 691,588	\$ 32,910	\$ 269,182	\$ 9,819	\$ 279,001	38.9%	\$ 299,784	\$ (30,602)	-10.2%	\$ 261,915
Building- Racquet Club	375,829	12,019	126,079	90,241	216,321	33.5%	145,477	(19,397)	-13.3%	121,105
Programs- Racquet Club	814,500	44,724	293,821	791	294,612	36.1%	347,594	(53,773)	-15.5%	266,114
Capital Outlay	160,000	1,060	48,612	-	48,612	30.4%	174,007	(125,395)	-72.1%	66,309
TOTAL EXPENSES	\$ 2,041,916	\$ 90,713	\$ 737,695	\$ 100,852	\$ 838,546	36.1%	\$ 966,862	\$ (229,167)	-23.7%	\$ 715,443
REVENUES OVER (UNDER) EXPENSES	\$ (229,916)	\$ 60,736	\$ 560,915	\$ (100,852)	\$ 460,063	-244.0%	\$ 418,428	\$ 142,486	34.1%	\$ 377,576

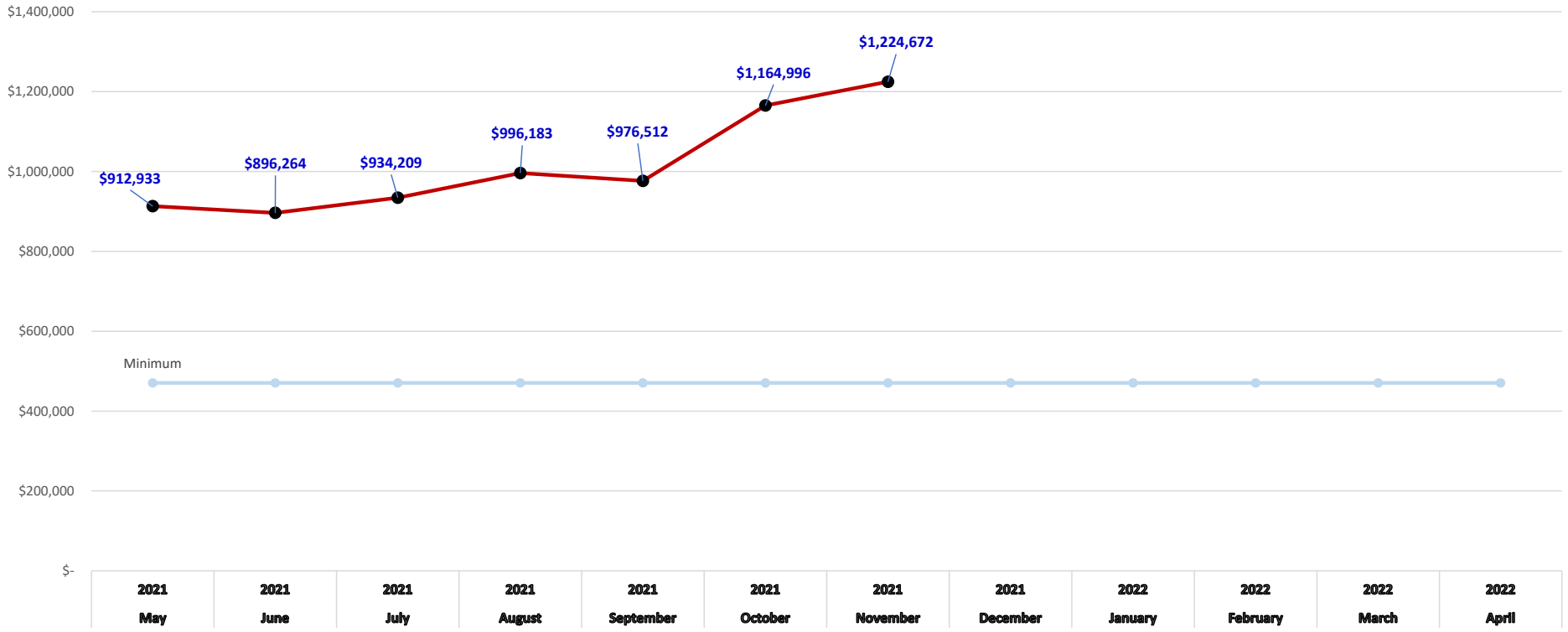
Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

Actuals- Unaudited

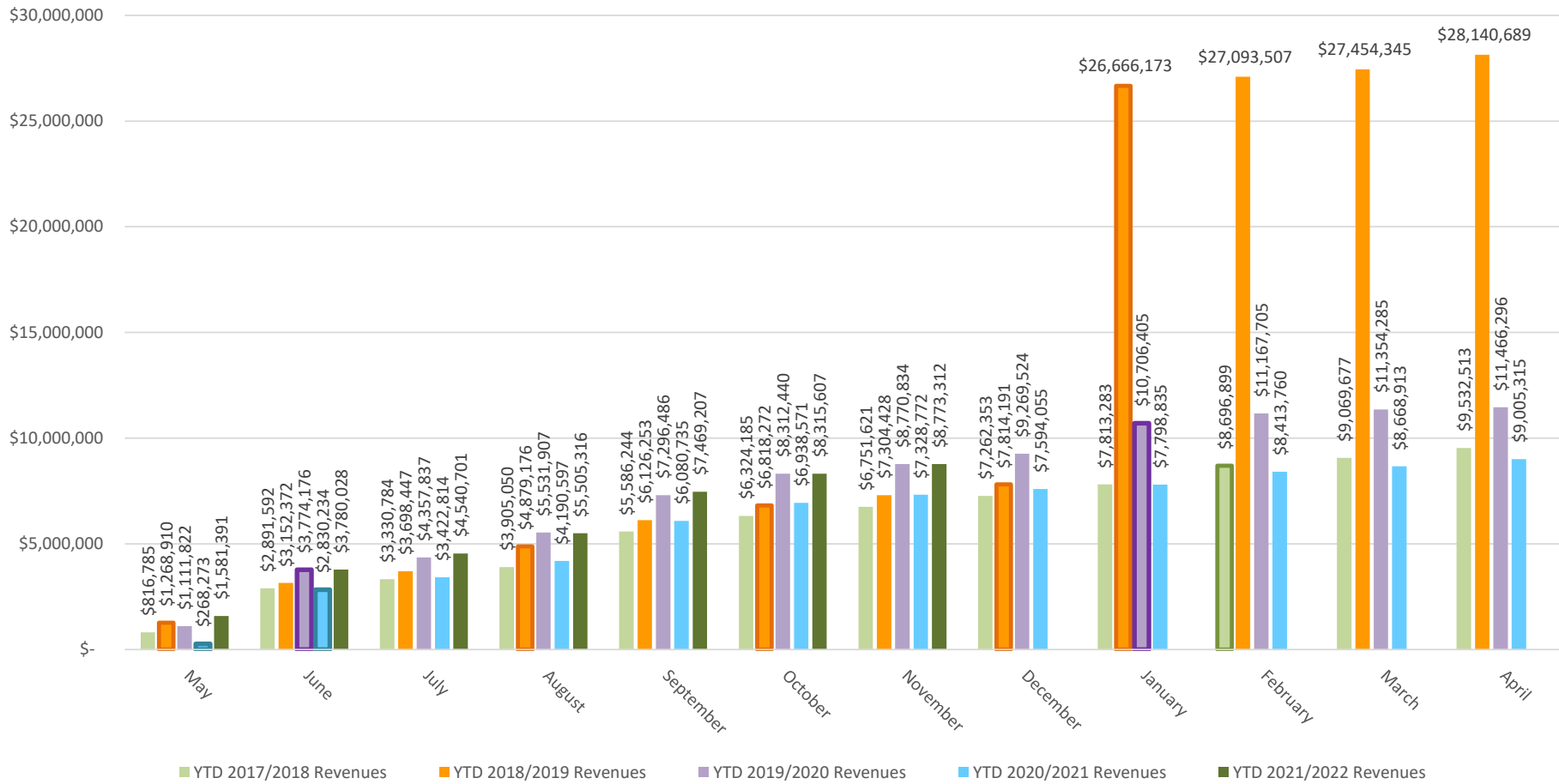
	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Investment in Capital Assets	\$ 1,695,849	\$ 1,695,849	\$ 1,695,849	1,695,849	1,695,849	1,715,249	1,743,401					
Beginning Unrestricted	712,369	912,933	896,264	934,209	996,183	976,512	1,164,996					
Monthly Net Surplus/(Deficit)	200,564	(16,669)	37,945	80,876	(48,262)	245,725	60,736					
Ending Investment in Capital Assets	1,695,849	1,695,849	1,695,849	1,695,849	1,715,249	1,743,401	1,744,461					
Ending Unrestricted	912,933	896,264	934,209	996,183	976,512	1,164,996	1,224,672					

Tennis Fund Monthly Ending Unrestricted Net Position- Fiscal Year 2021/2022



Minimum (3 months Exp.)	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

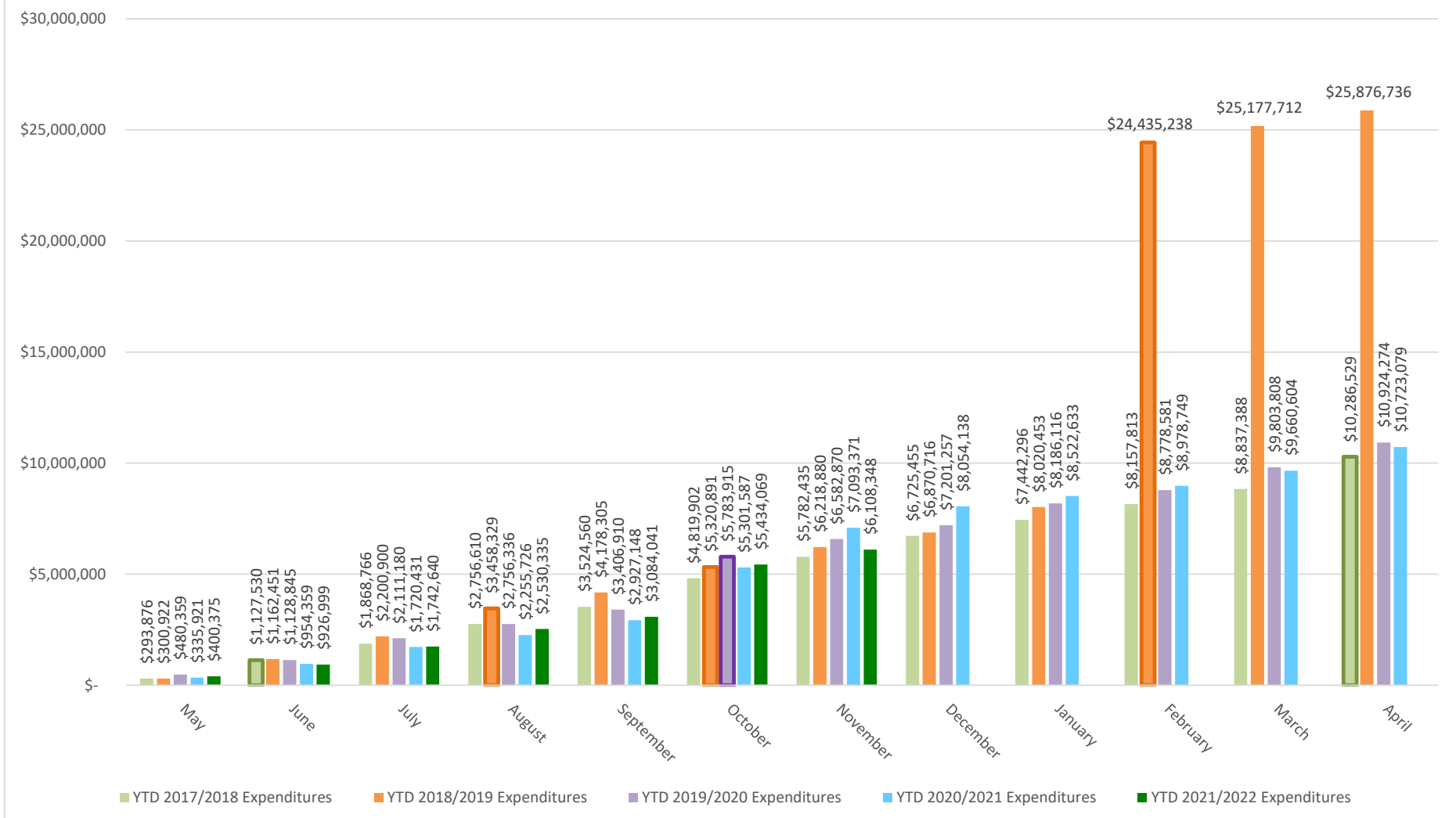
2017/2018: In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

2019/2020: The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

2020/2021: The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

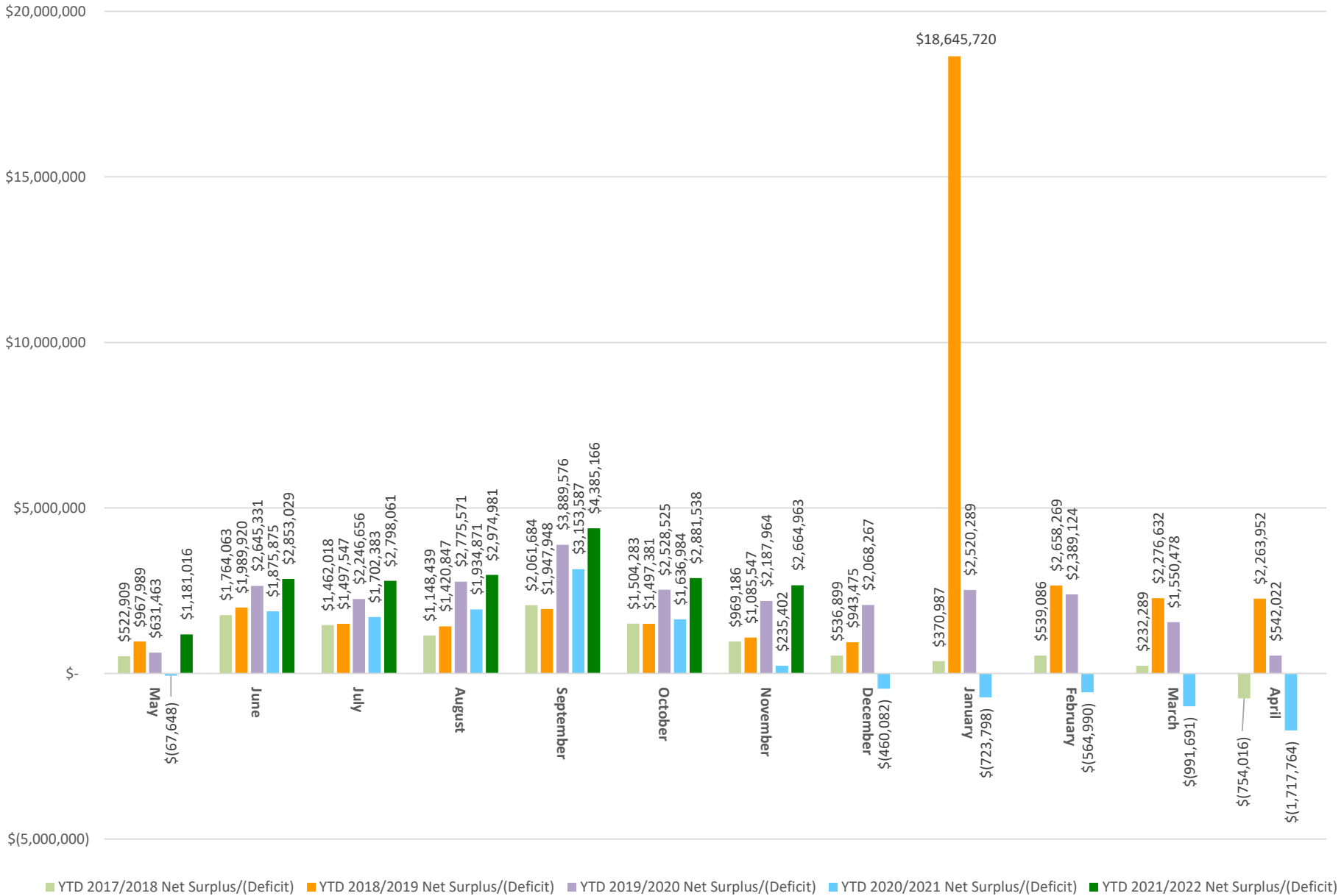
Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



NOTES

- 2017/2018:** During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).
- 2018/2019:** The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.
- 2019/2020:** During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
November 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (7 months)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,875,855	\$ 87,097	\$ 2,540,698
EXPENDITURES	2,998,485	195,297	1,357,830
SURPLUS/(DEFICIT)	\$ (122,631)	\$ (108,201)	\$ 1,182,868
RECREATION FUND			
REVENUES	\$ 4,162,599	\$ 153,144	\$ 2,558,549
EXPENDITURES	4,320,701	293,976	1,742,671
SURPLUS/(DEFICIT)	\$ (158,102)	\$ (140,832)	\$ 815,878
IMRF FUND			
REVENUES	\$ 148,375	\$ 1,824	\$ 148,972
EXPENDITURES	205,000	15,350	115,347
SURPLUS/(DEFICIT)	\$ (56,625)	\$ (13,526)	\$ 33,625
LIABILITY INSURANCE FUND			
REVENUES	\$ 137,439	\$ 1,968	\$ 136,178
EXPENDITURES	157,070	3,175	72,164
SURPLUS/(DEFICIT)	\$ (19,632)	\$ (1,207)	\$ 64,014
AUDIT FUND			
REVENUES	\$ 12,168	\$ 209	\$ 13,322
EXPENDITURES	13,038	-	11,513
SURPLUS/(DEFICIT)	\$ (870)	\$ 209	\$ 1,810
DEBT SERVICE FUND			
REVENUES	\$ 1,845,042	\$ 23,556	\$ 1,536,152
EXPENDITURES	1,830,142	-	1,250,117
SURPLUS/(DEFICIT)	\$ 14,900	\$ 23,556	\$ 286,035
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,812,000	\$ 151,449	\$ 1,298,609
EXPENSES	2,041,916	90,713	737,695
SURPLUS/(DEFICIT)	\$ (229,916)	\$ 60,736	\$ 560,915



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
November 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (7 months)
SPORTS CORE FUND			
REVENUES	\$ 445,638	\$ (14,323)	\$ 295,060
EXPENDITURES	413,922	8,451	311,124
SURPLUS/(DEFICIT)	\$ 31,716	\$ (22,774)	\$ (16,065)
SPECIAL RECREATION FUND			
REVENUES	\$ 72,969	\$ 868	\$ 56,480
EXPENDITURES	130,194	5,733	66,247
SURPLUS/(DEFICIT)	\$ (57,225)	\$ (4,865)	\$ (9,767)
CAPITAL PROJECT FUND			
REVENUES	\$ 503,000	\$ 50,092	\$ 50,664
EXPENDITURES	405,500	54,931	301,616
SURPLUS/(DEFICIT)	\$ 97,500	\$ (4,839)	\$ (250,952)
SOCIAL SECURITY FUND			
REVENUES	\$ 139,081	\$ 1,820	\$ 138,629
EXPENDITURES	235,000	17,533	142,026
SURPLUS/(DEFICIT)	\$ (95,919)	\$ (15,713)	\$ (3,397)
CONSOLIDATED SUMMARY			
REVENUES	\$ 12,154,165	\$ 457,705	\$ 8,773,312
EXPENDITURES/EXPENSES	12,750,968	685,159	6,108,348
SURPLUS/(DEFICIT)	\$ (596,802)	\$ (227,454)	\$ 2,664,963

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
November 2021**

	CONSOLIDATED TOTALS
REVENUES	
Property Taxes	\$ 73,163
Replacement Taxes	-
Recreation Program Fees	224,114
Fitness Center Fees	33,547
Aquatic Center & Program Fees	32,210
Marketing	-
Sports Core - Fields	(14,323)
Sports Core - Aquatics	-
Sports Core - Tennis	-
FRC Rental/Member Fees	41,697
CPW Building Rentals	6,782
Field Rentals- Central Park	13,303
Field Rentals- Central Park North	376
Interest	1,012
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	-
Miscellaneous	45,823
TOTAL- REVENUES	\$ 457,706
EXPENDITURES/EXPENSES	
Accounts Payable and Other	\$ 228,163
Overhead Expenditures	-
November Payroll and Related Benefits	456,995
TOTAL EXPENDITURES/EXPENSES	\$ 685,159
 NET REVENUES/(EXPENDITURES/EXPENSES)	 \$ (227,453)

**Oak Brook Park District
Consolidated Balance Sheet
As of November 30, 2021**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 7,021,308
Receivables - Net of Allowances	
Property Taxes	4,805,629
Accounts	946,293
Due from Other Funds	-
Prepays	216,990
Inventories	18,191
Total Current Assets	\$ 13,008,411
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,153,403
Accumulated Depreciation	(3,498,029)
Total Noncurrent Assets	\$ 1,695,849
Total Assets	\$ 14,704,260

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 46,593
Total Assets and Deferred outflows of Resources	\$ 14,750,853

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 45,734
Accrued Payroll	81,641
Retainage Payable	99,165
Unearned Revenue	609,700
Due To Other Funds	-
Unclaimed Property	3,635
Total Current Liabilities	\$ 839,876
Noncurrent Liabilities	
Compensated Absences Payable	\$ 17,154
Net Pension Liability - IMRF	(104,738)
Total OPEB Liability - RBP	86,345
Total Noncurrent Liabilities	\$ (1,239)
Total Liabilities	\$ 838,637

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 224,437
Property Taxes	4,805,629
Total Liabilities and Deferred Inflows of Resources	\$ 5,868,703

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,744,461
Non-spendable	-
Restricted	640,561
Committed	2,998,736
Unassigned/Unrestricted	3,498,391
Total Fund Balances	\$ 8,882,150
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 14,750,853

OAK BROOK PARK DISTRICT
Treasurer's Report- As of November 30, 2021

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 5,843,191.96	0.200%	Interest-bearing	91.15%
	Hinsdale Bank	261,620.81 *	0.030%	Interest-bearing	4.08%
	Sub-Total:	<u>\$ 6,104,812.77</u>			<u>95.23%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 96,947.04	0.650%	Interest-bearing (Insured Cash Sweep)	1.51%
<u>Checking</u>					
	Fifth Third Bank	\$ 153,462.63	0.110%	Interest-bearing	2.39%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 55,111.56	0.028%	Illinois Public Treasurers' Investment Pool	0.86%
	Grand Total Investments:	<u><u>\$ 6,410,334.00</u></u>			<u><u>100.00%</u></u>

Benchmark

**Three-month U.S.
Treasury Bill**

0.055%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government

* Balance and yield rate have been estimated because the bank statement for the month ending November 30, 2021 was not available as of the date of this schedule.

Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of November 30, 2021

DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
New Ford Explorer- Fire extinguisher, floor mats	Various	\$ 272.11
Legal fees- FRC roof, asphalt paving, monument signs	Robbins Schwartz	2,300.00
Kubota RTV utility vehicle	Russo	16,078.99
Way finding signage- Various Locations	Alphagraphics, Vacker Sign	2,750.42
FRC roof improvements	Top Roofing, Mercury Mechanical Corp.	232,138.40
CPW painting & acoustical panel installation	Certapro Painters, Accurate Construction	25,900.00
Design & Engineering- Phase 2 Central Park North	Upland Design	15,363.36
I.T. server replacement	Sterling Network Integration	1,812.50
	SUBTOTAL BALANCE	\$ 296,615.78
Recreation Fund		
Fitness equipment- capital lease payment No. 2 of 3	Lease Servicing Center	\$ 39,111.66
Plexiglass at Splash Island	Bear Metal Welding	\$ 11,750.00
Skid steer and trailer	Big Tex Trailer, Arends Hogan Walker, Alta Equip.	59,984.54
Outdoor pickleball courts (prev. basketball courts)	Perm-A-Seal, Peerless Fence	39,844.99
Monument & wayfinding signage- Central Park North	McMaster-Carr, Parvin-Clauss Sign Co.	41,078.46
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	75,000.00
	SUBTOTAL BALANCE	\$ 266,769.65
Tennis Fund		
Tennis Center Roof Improvement Project	Seal-Tight Exteriors Inc., Daily Herald	\$ 18,778.20
Legal fees- Outdoor courts resurfacing project	Robbins Schwartz	800.00
Interior crack repairs and sealing	Perma-Seal Basement System	18,433.75
Asphalt project- Central Park	Accu-Paving Co.	10,600.00
	SUBTOTAL BALANCE	\$ 48,611.95
Special Recreation Fund		
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	\$ 19,997.40
	SUBTOTAL BALANCE	\$ 19,997.40
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 631,994.78

Warrant

JOURNALIZED

Warrant #654

PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42805	CARDMEMBER SERVICE	10/26/2021	11/24/2021	1,091.78	0.00	Paid	Y
42806	CARDMEMBER SERVICE	10/26/2021	11/24/2021	2,896.96	0.00	Paid	Y
42807	CARDMEMBER SERVICE	10/26/2021	11/24/2021	2,848.46	0.00	Paid	Y
42808	CARDMEMBER SERVICE	10/26/2021	11/24/2021	309.53	0.00	Paid	Y
42809	CARDMEMBER SERVICE	10/26/2021	11/24/2021	250.14	0.00	Paid	Y
42810*	CARDMEMBER SERVICE	10/26/2021	11/24/2021	802.09	0.00	Paid	Y
42811	CARDMEMBER SERVICE	10/26/2021	11/24/2021	1,861.65	0.00	Paid	Y
42812	CARDMEMBER SERVICE	10/26/2021	11/24/2021	723.76	0.00	Paid	Y
42813	CARDMEMBER SERVICE	10/26/2021	11/24/2021	436.93	0.00	Paid	Y
42814	CARDMEMBER SERVICE	10/26/2021	11/24/2021	1,744.15	0.00	Paid	Y
42815	CARDMEMBER SERVICE	10/26/2021	11/24/2021	462.58	0.00	Paid	Y
42816	CARDMEMBER SERVICE	10/26/2021	11/24/2021	90.66	0.00	Paid	Y
42817*	CARDMEMBER SERVICE	10/26/2021	11/24/2021	1,017.65	0.00	Paid	Y
42818	CARDMEMBER SERVICE	12/06/2021	11/24/2021	138.85	0.00	Paid	Y
42819*	CARDMEMBER SERVICE	10/26/2021	11/24/2021	11,818.54	0.00	Paid	Y
42820	CARDMEMBER SERVICE	10/26/2021	11/24/2021	2,189.41	0.00	Paid	Y
42825	CARDMEMBER SERVICE	10/26/2021	11/24/2021	492.80	0.00	Paid	Y
42826	CARDMEMBER SERVICE	10/26/2021	11/24/2021	635.84	0.00	Paid	Y
42843	CARDMEMBER SERVICE	10/26/2021	11/24/2021	345.00	0.00	Paid	Y
42851	CARDMEMBER SERVICE	10/26/2021	11/24/2021	1,436.60	0.00	Paid	Y
42791	DIRECT ENERGY BUSINESS	11/05/2021	11/24/2021	13,312.13	0.00	Paid	Y
42895	FIRST COMMUNICATION LLC	10/01/2021	12/03/2021	960.47	0.00	Paid	Y
42896	FIRST COMMUNICATION LLC	11/01/2021	12/03/2021	971.09	0.00	Paid	Y
42845	QUADIANT FINANCE USA	11/14/2021	11/24/2021	500.00	0.00	Paid	Y
42781	TOP ROOFING	11/12/2021	11/16/2021	71,100.00	0.00	Paid	Y
42852	VC3, INC	11/01/2021	11/24/2021	999.00	0.00	Paid	Y
42787	VILLAGE OF OAK BROOK	11/09/2021	11/24/2021	161.97	0.00	Paid	Y
42788	VILLAGE OF OAK BROOK	11/09/2021	11/24/2021	80.14	0.00	Paid	Y
42789	VILLAGE OF OAK BROOK	11/09/2021	11/24/2021	91.83	0.00	Paid	Y
42790	VILLAGE OF OAK BROOK	11/09/2021	11/24/2021	80.14	0.00	Paid	Y
42855	VILLAGE OF OAK BROOK	10/31/2021	11/24/2021	2,499.97	0.00	Paid	Y

# of Invoices:	31	# Due:	0	Totals:	122,350.12	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					122,350.12	0.00

* 3 Net Invoices have Credits Totalling: (255.76)

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			15,058.75	0.00		
	02 - RECREATION FUND			27,160.47	0.00		
	07 - RECREATIONAL FACILITIES FUND			8,992.12	0.00		
	08 - SPORTS CORE			38.78	0.00		
	12 - CAPITAL PROJECTS FUND			71,100.00	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			10,170.26	0.00		
	02 - FINANCE			2,051.86	0.00		
	05 - CENTRAL PARK			2,435.39	0.00		
	07 - FOREST GLEN PARK			422.49	0.00		
	15 - BUILDING/RECREATION CENTER			5,123.80	0.00		
	20 - CENTRAL PARK WEST			1,770.81	0.00		
	21 - FITNESS CENTER			3,262.53	0.00		
	25 - AQUATIC CENTER			6,880.11	0.00		
	26 - AQUATIC-RECREATION PROGRAMS			1,025.60	0.00		
	30 - CHILDRENS PROGRAMS			39.78	0.00		
	31 - PRESCHOOL PROGRAMS			178.09	0.00		
	32 - YOUTH PROGRAMS			153.96	0.00		
	50 - PIONEER PROGRAMS			1,662.86	0.00		
	60 - SPECIAL EVENTS & TRIPS			9,463.54	0.00		
	71 - BUILDING/RACQUET CLUB			3,850.34	0.00		
	75 - TENNIS PROGRAMS			1,719.87	0.00		
	80 - MARKETING			1,038.83	0.00		
	95 - CAPITAL PROJECTS FUND			71,100.00	0.00		

User: NLAWLER

POST DATES 12/13/2021 - 12/13/2021

DB: Oak Brook Park I

UNJOURNALIZED

Warrant #654

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42889	ALPHA GRAPHICS	11/17/2021	12/13/2021	395.43	395.43	Open	N
42844	ANDERSON LANDSCAPE SUPPLY	11/15/2021	12/13/2021	165.00	165.00	Open	N
42848	AQUA PURE ENTERPRISES, INC.	11/17/2021	12/13/2021	771.65	771.65	Open	N
42865	BEACON ATHLETICS	11/23/2021	12/13/2021	464.00	464.00	Open	N
42890	BEST OFFICIALS	11/30/2021	12/13/2021	1,394.00	1,394.00	Open	N
42856	BUTTREY RENTAL SERVICE INC.	11/19/2021	12/13/2021	522.27	522.27	Open	N
42853	C.E. RENTALS, INC.	10/13/2021	12/13/2021	165.00	165.00	Open	N
42854	C.E. RENTALS, INC.	10/19/2021	12/13/2021	330.00	330.00	Open	N
42888	CHICAGO TRIBUNE MEDIA GROUP	10/31/2021	12/13/2021	20.88	20.88	Open	N
42880	CTUC	11/30/2021	12/13/2021	300.00	300.00	Open	N
42783	DIRECT ENERGY BUSINESS	11/09/2021	12/13/2021	127.24	127.24	Open	N
42784	DIRECT ENERGY BUSINESS	11/09/2021	12/13/2021	1,990.02	1,990.02	Open	N
42873	EBEL'S ACE HARDWARE #8313	11/23/2021	12/13/2021	5.02	5.02	Open	N
42874	EBEL'S ACE HARDWARE #8313	11/23/2021	12/13/2021	39.55	39.55	Open	N
42839	EWING IRRIGATION PRODUCTS INC	11/05/2021	12/13/2021	204.95	204.95	Open	N
42883	EWING IRRIGATION PRODUCTS INC	11/05/2021	12/13/2021	(204.95)	(204.95)	Open	N
42884	FED EX	11/10/2021	12/13/2021	29.69	29.69	Open	N
42822	FERGUSON FACILITY #3400	10/21/2021	12/13/2021	94.33	94.33	Open	N
42823	FERGUSON FACILITY #3400	10/19/2021	12/13/2021	101.12	101.12	Open	N
42824	FERGUSON FACILITY #3400	10/22/2021	12/13/2021	73.53	73.53	Open	N
42792	FITNESS EQUIPMENT SERVICES	08/09/2021	12/13/2021	40.00	40.00	Open	N
42879	FITNESS EQUIPMENT SERVICES	11/30/2021	12/13/2021	100.00	100.00	Open	N
42891	FLAGG CREEK WATER RECLAMATION	11/27/2021	12/13/2021	916.37	916.37	Open	N
42892	FLAGG CREEK WATER RECLAMATION	11/27/2021	12/13/2021	32.77	32.77	Open	N
42893	FLAGG CREEK WATER RECLAMATION	11/27/2021	12/13/2021	32.77	32.77	Open	N
42894	FLAGG CREEK WATER RECLAMATION	11/27/2021	12/13/2021	56.32	56.32	Open	N
42898	HAGG PRESS	11/22/2021	12/13/2021	662.17	662.17	Open	N
42899	HAGG PRESS	11/22/2021	12/13/2021	70.00	70.00	Open	N
42900	HAGG PRESS	11/17/2021	12/13/2021	924.00	924.00	Open	N
42793	HI TOUCH BUSINESS SERVICES	10/05/2021	12/13/2021	90.45	90.45	Open	N
42794	HI TOUCH BUSINESS SERVICES	10/11/2021	12/13/2021	23.61	23.61	Open	N
42847	HI TOUCH BUSINESS SERVICES	11/15/2021	12/13/2021	158.20	158.20	Open	N
42861	HINSDALE HOSPITAL FOUNDATION-	11/09/2021	12/13/2021	13,925.26	13,925.26	Open	N
42838	HINSDALE NURSERIES INC	11/08/2021	12/13/2021	1,173.00	1,173.00	Open	N
42857	HINSDALE NURSERIES INC	11/08/2021	12/13/2021	1,321.00	1,321.00	Open	N
42858	HINSDALE NURSERIES INC	11/17/2021	12/13/2021	186.00	186.00	Open	N
42798	HOME DEPOT CREDIT SERVICES	10/06/2021	12/13/2021	45.18	45.18	Open	N
42799	HOME DEPOT CREDIT SERVICES	10/26/2021	12/13/2021	8.49	8.49	Open	N
42800	HOME DEPOT CREDIT SERVICES	10/15/2021	12/13/2021	92.10	92.10	Open	N
42801	HOME DEPOT CREDIT SERVICES	10/19/2021	12/13/2021	49.97	49.97	Open	N
42802	HOME DEPOT CREDIT SERVICES	10/20/2021	12/13/2021	20.96	20.96	Open	N
42803	HOME DEPOT CREDIT SERVICES	10/20/2021	12/13/2021	37.98	37.98	Open	N
42827	HOME DEPOT CREDIT SERVICES	10/25/2021	12/13/2021	118.21	118.21	Open	N
42828	HOME DEPOT CREDIT SERVICES	10/07/2021	12/13/2021	7.77	7.77	Open	N
42829	HOME DEPOT CREDIT SERVICES	10/08/2021	12/13/2021	6.30	6.30	Open	N
42830	HOME DEPOT CREDIT SERVICES	10/12/2021	12/13/2021	76.68	76.68	Open	N
42831	HOME DEPOT CREDIT SERVICES	10/04/2021	12/13/2021	165.28	165.28	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42872	HOME PLUMBING SUPPLY	11/19/2021	12/13/2021	119.60	119.60	Open	N
42863	IMAGINE NATION, LLC	11/17/2021	12/13/2021	233.84	233.84	Open	N
42877	INTEGRAL CONSTRUCTION INC	11/02/2021	12/13/2021	99,165.00	99,165.00	Open	N
42878	INTEGRAL CONSTRUCTION INC	11/15/2021	12/13/2021	11,717.00	11,717.00	Open	N
42868	INTEGRITY LANDSCAPING, INC	11/12/2021	12/13/2021	4,740.00	4,740.00	Open	N
42859	JOHNSTONE SUPPLY	11/19/2021	12/13/2021	13.60	13.60	Open	N
42796	KONICA MINOLTA BUSINESS	10/31/2021	12/13/2021	26.77	26.77	Open	N
42797	KONICA MINOLTA BUSINESS	10/31/2021	12/13/2021	323.80	323.80	Open	N
42795	KONICA MINOLTA PREMIER FINANCE	10/28/2021	12/13/2021	739.00	739.00	Open	N
42850	LANGUAGE IN ACTION, INC	11/05/2021	12/13/2021	720.00	720.00	Open	N
42846*	LINCOLN AQUATICS	11/11/2021	12/13/2021	4,954.42	4,954.42	Open	N
42804	MARKET ACCESS CORP.	11/03/2021	12/13/2021	780.00	780.00	Open	N
42834	McMASTER-CARR	11/08/2021	12/13/2021	52.62	52.62	Open	N
42835	McMASTER-CARR	11/15/2021	12/13/2021	60.81	60.81	Open	N
42875	MENARDS	11/14/2021	12/13/2021	26.14	26.14	Open	N
42849	NEXT GENERATION	11/08/2021	12/13/2021	1,155.95	1,155.95	Open	N
42860	NEXT GENERATION	10/31/2021	12/13/2021	327.45	327.45	Open	N
42862	NEXT GENERATION	11/19/2021	12/13/2021	493.50	493.50	Open	N
42885	NEXT GENERATION	11/30/2021	12/13/2021	119.70	119.70	Open	N
42886	NEXT GENERATION	11/11/2021	12/13/2021	187.00	187.00	Open	N
42887	NEXT GENERATION	11/09/2021	12/13/2021	328.50	328.50	Open	N
42785	NICOR GAS	11/05/2021	12/13/2021	222.72	222.72	Open	N
42786	NICOR GAS	11/05/2021	12/13/2021	870.82	870.82	Open	N
42782	OAKBROOK TERRACE PARK DISTRICT	11/10/2021	12/13/2021	135.90	135.90	Open	N
42876	PETTY CASH-RECREATION DEPT.	12/01/2021	12/13/2021	440.68	440.68	Open	N
42821	PFEIFFER'S PEST CONTROL	10/30/2021	12/13/2021	200.00	200.00	Open	N
42832	PIONEER MANUFACTURING CO.	10/20/2021	12/13/2021	244.95	244.95	Open	N
42833	PIONEER MANUFACTURING CO.	10/27/2021	12/13/2021	138.00	138.00	Open	N
42864	QUENCH	12/01/2021	12/13/2021	122.37	122.37	Open	N
42842	SERVICE SANITATION, INC.	11/12/2021	12/13/2021	60.50	60.50	Open	N
42881	SONITROL CHICAGOLAND WEST	11/10/2021	12/13/2021	1,410.00	1,410.00	Open	N
42882	SONITROL CHICAGOLAND WEST	11/10/2021	12/13/2021	162.00	162.00	Open	N
42836	TAMELING INDUSTRIES INC.	11/11/2021	12/13/2021	222.00	222.00	Open	N
42866	TAMELING INDUSTRIES INC.	11/18/2021	12/13/2021	74.00	74.00	Open	N
42837	TOTAL FIRE & SAFETY, INC.	11/12/2021	12/13/2021	570.00	570.00	Open	N
42897	UPLAND DESIGN LTD	11/18/2021	12/12/2021	14,146.65	14,146.65	Open	N
42869	VILLA PARK OFFICE EQUIPMENT	11/22/2021	12/13/2021	750.00	750.00	Open	N
42870	VILLA PARK OFFICE EQUIPMENT	11/22/2021	12/13/2021	4,125.00	4,125.00	Open	N
42867	VILLAGE OF OAK BROOK	11/29/2021	12/13/2021	104,000.00	104,000.00	Open	N
42840	WAREHOUSE DIRECT WORKPLACE	11/04/2021	12/13/2021	62.20	62.20	Open	N
42841	WAREHOUSE DIRECT WORKPLACE	10/28/2021	12/13/2021	61.00	61.00	Open	N
42871	WASTE MANAGEMENT CORPORATE SERVICE	10/29/2021	12/13/2021	649.50	649.50	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
# of Invoices:	88	# Due:	88	Totals:	282,487.51		282,487.51
# of Credit Memos:	1	# Due:	1	Totals:	(204.95)		(204.95)
Net of Invoices and Credit Memos:					<u>282,282.56</u>		<u>282,282.56</u>
* 1 Net Invoices have Credits Totalling:					(281.53)		
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			18,974.93			18,974.93
	02 - RECREATION FUND			33,086.92			33,086.92
	06 - DEBT SERVICE FUND			104,000.00			104,000.00
	07 - RECREATIONAL FACILITIES FUND			1,192.06			1,192.06
	12 - CAPITAL PROJECTS FUND			125,028.65			125,028.65
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			3,783.27			3,783.27
	02 - FINANCE			236.80			236.80
	04 - CENTRAL PARK NORTH			222.00			222.00
	05 - CENTRAL PARK			7,700.79			7,700.79
	06 - SADDLEBROOK PARK			690.00			690.00
	07 - FOREST GLEN PARK			336.00			336.00
	08 - CHILLEM PARK			90.00			90.00
	09 - DEAN PROPERTY			180.00			180.00
	15 - BUILDING/RECREATION CENTER			5,621.75			5,621.75
	20 - CENTRAL PARK WEST			1,341.55			1,341.55
	21 - FITNESS CENTER			1,011.35			1,011.35
	25 - AQUATIC CENTER			8,177.29			8,177.29
	26 - AQUATIC-RECREATION PROGRAMS			327.45			327.45
	31 - PRESCHOOL PROGRAMS			975.72			975.72
	32 - YOUTH PROGRAMS			135.90			135.90
	40 - ADULT PROGRAMS			1,394.00			1,394.00
	50 - PIONEER PROGRAMS			154.00			154.00
	60 - SPECIAL EVENTS & TRIPS			15,171.10			15,171.10
	71 - BUILDING/RACQUET CLUB			636.18			636.18
	75 - TENNIS PROGRAMS			300.00			300.00
	80 - MARKETING			3,096.76			3,096.76
	81 - CAPITAL OUTLAY			1,672.00			1,672.00
	94 - DEBT SERVICE FUND			104,000.00			104,000.00
	95 - CAPITAL PROJECTS FUND			125,028.65			125,028.65

Communications and Proclamations

Reports

Communications, IT, and Administration Report
Finance & Human Resources Report
Recreation & Facilities Report
Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: December 3, 2021
Re: November/December 2021: Communications, IT & Administration

November Board Meeting Follow Up:

FOIA and OMA representatives

Point of clarification: The FOIA and OMA representatives will be assigned according to job titles. With this clarification, board approval is not needed every time the job title is filled with new personnel.

December Board Meeting Discussion Points:

Public Hearing

An opportunity for the Public to comment on the Levying of Taxes and Addressing of Taxes for Fiscal Year 2022-2023.

New/Updated Policies

Vehicle Idling Policy (sustainability) and the Whistleblower Protection Policy (required by law) are both new to our manuals.

IT Report:

We are currently migrating the inhouse message archiver server to the Barracuda Cloud. The current server is at end of life so this is a good opportunity to transition to the cloud instead of purchasing new hardware.

The yearend evaluation of the internet and data connections is in progress. We receive quotes to see if there is anything better that is available at the current price. Most likely we will be staying with Comcast for the majority of the connections.

Corporate and Community Relations:

Sponsorships	\$11,900.00
Advertising	\$ -
Vendors	\$525.00
In-Kind Donations	\$338.53
Oak Brook Park District Foundation	\$349.06
Total for November:	\$13,112.59

Marketing & Communications Report:

Facebook Analytics

Total Likes: 3,505 (up 36)

Posts: 26

Total Reach (organic and paid): 15,161

Instagram Analytics

Total Followers: 1,498 (up 15)

Posts: 17

Top Post Reach: 330

Twitter Analytics

Total Followers: 1,095 (up 2)

Posts: 17


Top Post Impressions: 181

Post details

Oak Brook Park District
November 12 · 🌐

Register online! <https://tinyurl.com/8xf7hxce>

Turkey Dri Tri



Friday, November 26 | Heats begin at 6am

Get More Likes, Comments and Shares
When you boost this post, you'll show it to more people.

1,578 People reached	38 Engagements	Boost post
--------------------------------	--------------------------	-------------------

Kim Taylor Catris and Michael Delgado 3 Shares

Like Comment Share

Performance for your post

1,578 People Reached

7 Likes, Comments & Shares

4 Likes	2 On Post	2 On Shares
0 Comments	0 On Post	0 On Shares
3 Shares	3 On Post	0 On Shares

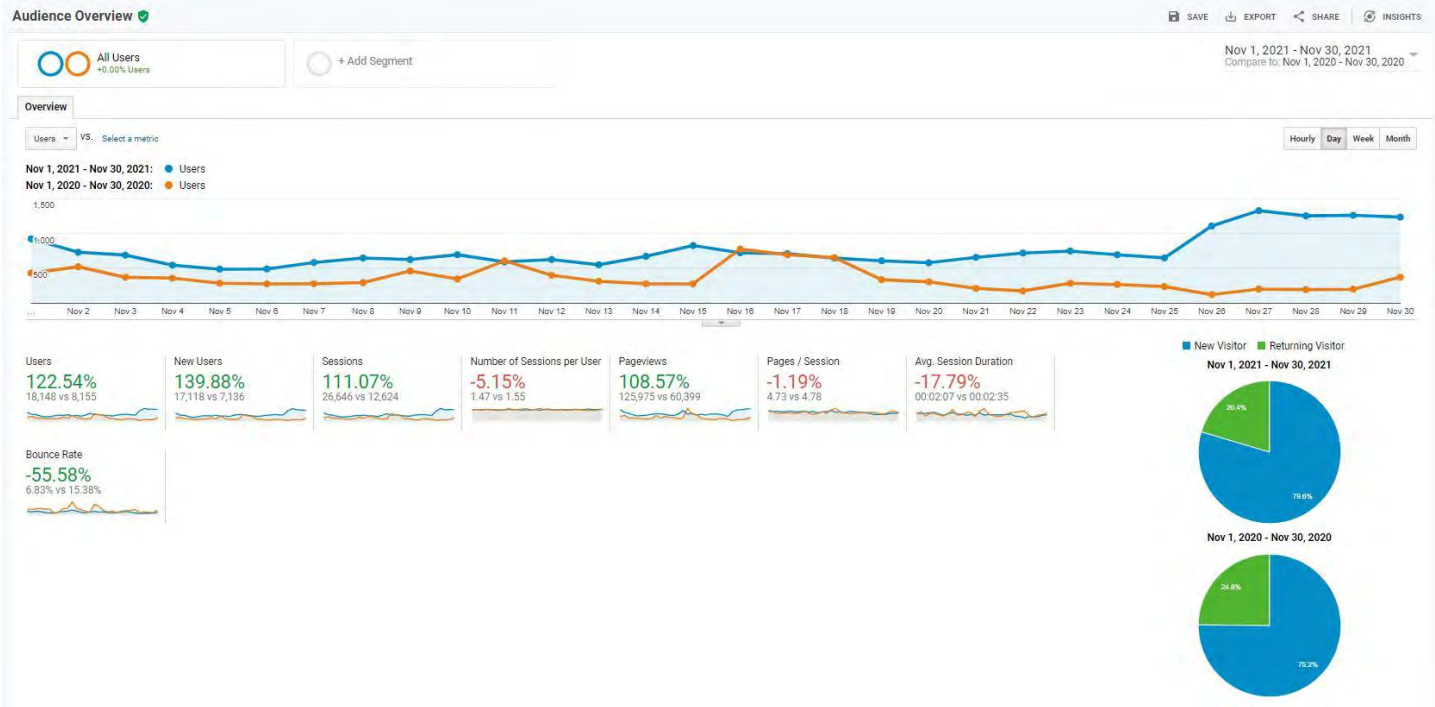
31 Post Clicks

3 Photo views	19 Link clicks	9 Other clicks
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



November 2021 Top pages*

1. Winter Lights
2. Obparks.org
3. Facilities/Family Aquatic Center
4. Programs/Aquatics
5. Facilities/Central Park West
6. Facilities/Family Recreation Center
7. Obparks.org/Membership Opportunities
8. Programs/Tennis
9. Cocoa Cabin
10. Obparks.org/Home

November 2021 Top Products*

1. Private Swim Lessons
2. Pickleball 11/15 Beginner Open Play
3. Turkey Dri Tri
4. Pickleball 11/22 Beginner Open Play
5. Pickleball 11/19 Intermediate/Advanced Open Play

obparks.org Ecommerce Overview – November 2021*

obparks.org Acquisition Value*

Referral Percentage Values	Nov. 2021	Nov. 2020
Direct:	39.7%	44.1%
Organic Search:	48.8%	47.6%
Social:	7.2%	3.7%
Referrals:	4.2%	4.2%

	Nov. 2020	Nov. 2021
Total Revenue	\$77,695	\$159,299
Transactions:	515	554
	2020	2021
Year to date total	\$658,175	\$1,544,082



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: December 7, 2021
Re: November 2021 Financials

In response to recent feedback received from the Board, going forward my commentary on the monthly financial activities of the Park District will be focused on comparing current year actual results against the current year annual budget, as well as a comparison to the actual results from fiscal year 2019/2020 (two years prior). Comparisons to Fiscal year 2020/2021 (“Covid” year) will be temporarily discontinued due to the fact that such year was highly unusual and was negatively impacted by the temporary closure of our facilities and suspension of recreation programming.

General Fund

We have now completed seven months of our current fiscal year (58.33% completed), and year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equal \$2,540,698, \$1,357,830, and \$0, respectively. This is resulting in a YTD net surplus of \$1,182,868; which is a \$388,862 increase over the \$794,006 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** With the exception of investment income, all other revenues are either exceeding or in-line with budgeted expectations. When comparing to FY 2019/2020, total revenues have increased \$289,676. The largest drivers of this increase are property tax and personal property replacement tax (PPRT) receipts, as well as the rental/licensing fees received from Wizards Football Club (\$100,000) and Girls Lacrosse (\$22,200). Such licensing fee was not in effect in FY 2019/2020.
- **Expenditures-** With the exception of our Central Park North department, all other departments are either in-line or lower than budgeted expectations. When comparing to FY 2019/2020, total expenditures have decreased \$99,185. In Central Park North, the increased expenditures are primarily due to increased electricity costs due to the installation of the outdoor field lighting; which didn't exist 2 years prior. These additional costs are being recouped via increased field rental revenues.

Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$2,558,549, \$1,742,671, and \$0, respectively. This is resulting in a YTD net surplus of \$815,878; which is a \$71,064 increase over the \$744,814 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased approximately \$147,584 when compared to two years prior. The primary driver of this, is decreased active memberships and enrollments for many of our recreational programs such as swim lessons, and personal training, due to the continuing pandemic. Additionally, in our Marketing Department, two years prior, we received a \$45,000 donation from the Foundation related to their universal playground fundraising campaign. Additionally, one of our larger sponsors has elected to redirect their most recent contribution away from general health & wellness programming, and instead support our triathlon series which is accounted for in our fitness department. On the positive side, revenues in our

Children's Programs department have increased significantly due to the expansion of our youth basketball programming. In addition, property tax receipts have increased approximately \$347,000.

- **Expenditures-** All of our departments, with the exception of Capital Outlay, are currently lower or in-line with budgeted expectations. In total, YTD expenditures have decreased \$218,648 when compared to two years prior. The primary driver of this is decreased part-time and recreational programming personnel costs, equipment repairs, maintenance, and utilities.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,298,609 and \$737,695, respectively. This is resulting in a YTD net surplus of \$560,915; which is a \$142,486 increase when compared to the \$418,428 YTD net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased \$86,681 when compared to FY 2019/2020. The primary drivers of this are decreased group lesson (adult, junior camp, etc.) revenues as well as decreased resident and non-resident membership revenues (\$134,561 -vs- \$172,469).
- **Expenses-** All departments are currently lower than budgeted expectations and, in total, have decreased \$229,167 when compared to FY 2019/2020. This is primarily driven by decreased part-time wages for administrative and programming staff, and a \$125,395 reduction in spending on capital improvements.

FINANCE OPERATIONS:

- The FY 2022/2023 budget preparation process has now commenced. Staff has until Friday December 31, 2021 to submit their capital budget requests and January 14, 2022 to submit their operating budget requests. The first draft of the requested budgets is scheduled to be presented to the board, at the March 2022 Board meeting.

HUMAN RESOURCES:



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: December 2, 2021
Re: Recreation & Facilities Report

Recreation

- Staff embraced Military month. Thirteen Pioneers watched Crimson Tide on Thursday in honor of Veteran's Day. Staff also volunteered at 'Operation Support our Troops' by stuffing stockings to be shipped to troops all over the world.
- Preschool worked on making glitter hearts to help decorate for Cocoa Cabin. They also celebrated Thanksgiving traditions and created thankful crafts for their family.
- The Pioneers left for a 7-day trip for historic south holiday trip on November 30 – December 5.
- Cocoa Cabin opened Thanksgiving weekend and was very well received. Staff sold over 745 drinks and snacks.

Aquatics

- Swim lessons held strong through the fall with very tight instructor availability. Typically fall numbers drop significantly from summer, but we were able to maintain comparable numbers thanks to staff stepping up and group lessons operating at essentially full capacity. Lower registration than usual during summer also contributed to these numbers as COVID continues to be a factor in enrollment.
- 3 new swim instructors have been hired to close out November and are in training during December session. This should allow us to continue to expand lesson opportunities in 2022.
- Interviews are underway for Aquatic Manager and Aquatic Programming Supervisor.
- Open swim hours will expand over winter break, as programming takes a break due to holiday travel and gatherings disrupting normal scheduling.
- December 11th will be the first home swim meet in over 2 years. Signs are posted and staff is working with Marketing to get word out to members and the community via emails and social media.
- Parties and after hour rentals are beginning to pick up.
- We will be partnering with Baldinelli's Pizza in Hinsdale for our parties beginning in January. Giordano's has been a tremendous partner, but they are struggling through staffing issues and the inability to deliver on Sundays created an opportunity to try a new partnership.
- New lane lines are in and Lap Pool looks nicely updated.

Fitness

- The annual Turkey Dri Tri took place on the Friday after Thanksgiving. Our final indoor triathlon of the year, The Odd Quad, is scheduled to take place Friday, December 31. This event features the addition of a fourth event, which is 1600 meters on the Ski Erg.

Facilities

- In-house maintenance projects completed this past month included:
 - Installation of a bank of outlets, ground fault interrupters and breakers on the north side of the maintenance garage for additional power for the Holiday Lights event.
 - Annual fire drill conducted at all facilities
 - Annual fire system inspection for FRC, CPW and maintenance garage.
 - Continued to assist with roof contractors.

- Final winterization of Splash Island which included blowing out all supply lines underground and adding antifreeze to prevent freezing during the winter months.

Tennis

- The Tennis Center hosted Oak Brook Thanksgiving Junior Open tournament with 35 participants November 27th and 28th.
- The outdoor tennis courts were prepared for the winter.



Oak Brook Park District Membership Statistics 2021

Individual Member Data												
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Total
Members, Start of Month	882	929	1018	1063	1094	1176	1385	1552	1489	1512	1515	NA
Members, Month End	839	900	966	1008	1018	1076	1330	1394	1373	1385	1420	NA
Retention Percentage	95.12%	96.88%	94.89%	94.83%	93.05%	91.50%	96.03%	89.82%	92.21%	91.60%	93.73%	94%
New Members	84	97	111	84	167	329	254	142	126	163	207	1764
Members Cancelled/Expired	43	29	52	55	76	100	55	158	116	127	95	906
Net Members	41	68	59	29	91	229	199	-16	10	36	112	858
Resident	48%	47%	49%	49%	50%	52%	50%	51%	49%	47%	47%	NA
Non-Resident	52%	53%	51%	51%	50%	48%	50%	49%	51%	53%	53%	NA
Membership Package Data												
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Total
Memberships, Start of Month	488	513	560	588	614	657	738	826	790	804	834	NA
Memberships, Month End	463	494	534	561	575	609	701	748	738	747	784	NA
Retention Percentage	94.88%	96.30%	95.36%	95.41%	93.65%	92.69%	94.99%	90.56%	93.42%	92.91%	94.00%	94.02%
New Memberships	45	57	62	57	88	152	145	60	75	96	108	945
Cancelled/Expired	25	19	26	27	39	48	37	78	52	57	50	458
Net Memberships	20	38	36	30	49	104	108	-18	23	39	58	487

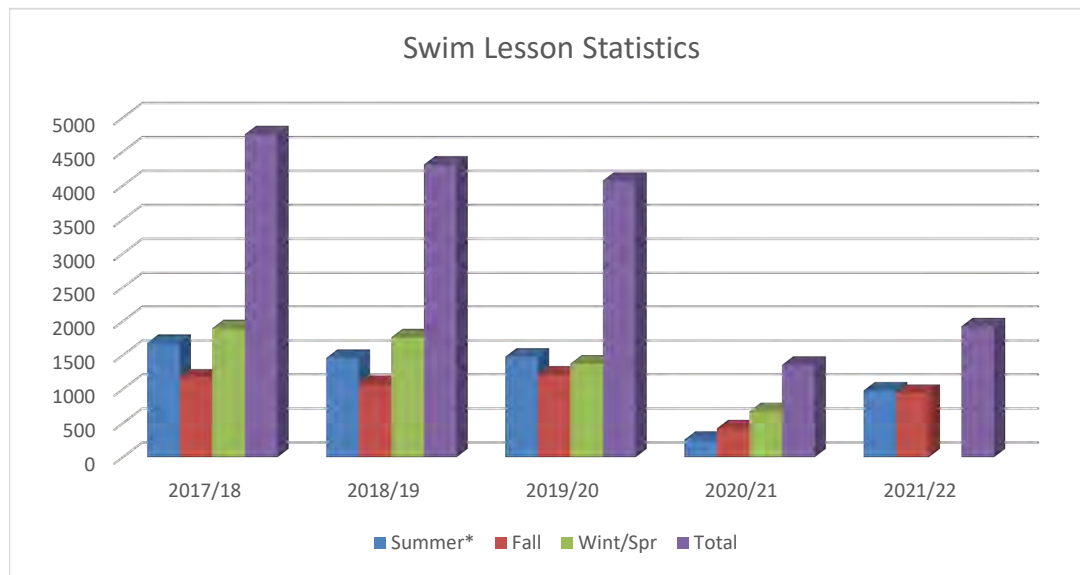
Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
2017/18	1685	1173	1900	4758
2018/19	1463	1082	1767	4312
2019/20	1481	1217	1379	4077
2020/21	258	425	678	1361
2021/22	982	946		1928

Swim Team Statistics					
	Summer	Fall	Wint/Spr	Spring Training	Total
2017/18	32	65	46	73	216
2018/19	71	80	77	100	328
2019/20	79	90	83	0	252
2020/21	52	213	141	63	469
2021/22	59	75			134





Oak Brook Park District
Aquatic Center
Aquatic Party Statistics

2021 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Deck Party	0	0	0	0	0	0	2	7	5	4	6	6	30
Studio Party	0	0	0	0	0	0	11	14	5	10	10	11	61
Group (by day)	0	0	0	0	0	0	0	0	0	0	1	0	1
Private (indoors only)	9	16	16	15	12	8	0	0	0	1	1	0	78
Private (indoor/outdoor combo)	0	0	0	0	0	0	0	0	0	0	0	0	0
Splash Island Birthday	0	0	0	0	0	14	10	14	0	0	0	0	38
Camp Rentals	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane Rental (lap only)	20	24	11	13	8	0	0	0	0	1	0	1	78
Scout	0	0	0	0	0	0	0	0	0	0	0	0	0
Total # Parties	29	40	27	28	20	22	23	35	10	16	18	18	286

2020	22	32	15	0	0	0	44	48	44	44	32	31	312
2019	37	25	44	36	46	53	52	38	20	27	37	25	440



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2020/2021 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	162	165	161	193	190	109	98	25	0	104	198	1,404	1,197
Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210	\$5,763	\$10,323	\$2,245	\$0	\$9,875	\$9,166	\$117,307	\$93,156

Athletic Field Usage 2020/2021 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	2,189	2,385	2,078	2319	2,401	429	0	0	0	0	1549	13,349	1,128
Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385	\$3,498	\$0	\$0	\$0	\$0	\$29,952	\$197,367	\$42,897

Athletic Field Usage 2020/2021 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	274	224	157	211.25	208	40	0	0	0	2	197.5	1,313	841
Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215	\$1,873	\$0	\$0	\$0	\$100	\$5,063	\$38,981	\$23,268

YTD Total Hours:	16065	3166
YTD Total Revenue:	\$353,655	\$159,321

Athletic Field Usage 2021/2022 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	254	214	121	122	193	195	92						1,190	1,404
Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184	\$5,050						\$109,774	\$117,307

Athletic Field Usage 2021/2022 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	3,468	1,095	875	1,056	1356	1,698	512						10,060	13,349
Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001	\$3,455						\$237,612	\$197,367

Athletic Field Usage 2021/2022 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	233	206	135	71	177	158	35						1,014	1,313
Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050	\$2,218						\$32,477	\$38,981

YTD Total Hours:	12264	16066
YTD Total Revenue:	\$379,863	\$353,655



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: November 30, 2021
Re: Board Report

- Final paperwork and auditing are being prepared for the OSLAD grant submittal of phase 1 of the north athletic fields project. Once submitted, the Park District will be eligible to receive the final 200,000 in state grant funds for the project.
- Staff has completed the setup of the Winter Lights walk, as well as holiday decorations at Central Park.
- The parking lot lighting throughout Central Park has been upgraded to LED equipment. The project was partially funded through the ComEd Energy Efficiency program. The new equipment is energy efficient and will reduce electricity costs significantly.
- Staff created landscape beds and planted trees and shrubs around the new monument signs at the north athletic fields.
- The ice rink and sledding hill areas have been constructed, and will be ready for winter activities when the weather conditions allow.
- Staff is finishing fall tasks in the parks, including winterization of water and irrigation systems, removal and trimming of summer and fall landscape plants, turf and athletic field repairs and aerating, and removal of soccer goals and nets.
- Please see the agenda history regarding a new vehicle idling policy.

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF A TRAVEL EXPENSE FOR COMMISSIONER ATTENDANCE AT THE 2022 IAPD/IPRA ANNUAL CONFERENCE, JANUARY 27-29, 2022 AT THE HYATT REGENCY CHICAGO.

AGENDA No.: 7 A

MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In accordance with the Local Government Travel Expense Act (ILCS 50/150 *et. seq.*) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The 2022 Illinois Association of Park Districts (IAPD) and the Illinois Park and Recreation Association (IPRA) annual conference will be held January 27-29, 2022 at the Hyatt Regency Chicago. The *IAPD/IPRA Soaring to New Heights Conference* holds the unique distinction of being the largest state park and recreation conference in the nation. The conference brings together thousands of professionals, Commissioners, and elected officials from around the state for quality educational programming, networking, and professional development.

The IAPD/IPRA Conference features educational sessions and workshops providing attendees with accredited Continuing Education Units to maintain certification.

The exhibit hall showcases the latest recreational products and services.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A cost estimate for commissioner travel by auto is presented on the attached estimated travel cost form. Staff will investigate and use every cost savings available to reduce any travel expense. Attached are the cost estimates for the Commissioners' Travel, Meal and Lodging Expenses based upon the early bird conference registration discount.

The attached Travel Form recaps the estimated cost for each Commissioner attending the conference and are presented for Board review at this meeting.

ACTION PROPOSED:

Request a motion and a second to approve the conference travel for Commissioners {State Name(s)}.

Estimated Conference Travel Cost for Commissioner
Attendance at the IAPD/IPRA Conference with one
night hotel accommodations.

OAK BROOK PARK DISTRICT Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Commissioner	Department:	Date:	Purpose for Travel: 2022 IAPD/IPRA Conference, Hyatt, Chicago, IL
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ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/27/22	\$ 280.00		\$24.19	\$ 129.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 36.50		\$ 544.69	No Frills Conf Pckg \$280 for Thurs., Fri., & Sat.
01/28/22					15.00	25.00	35.00			75.00	
										-	Full Conf Pckg \$335 for Thurs., Fri., & Sat.
										-	Friday only \$240
										-	Saturday only \$260
										-	
Total:	\$ 280.00	\$ -	\$ 24.19	\$ 129.00	\$ 30.00	\$ 50.00	\$ 70.00	\$ 36.50	\$ -	\$ 619.69	

Department Director Approval:	Date:
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ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2021 Mileage Reimbursement Rate: \$.56 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.



PRELIMINARY PROGRAM

January 27-29 | Hyatt Regency Chicago
151 E. Wacker Drive, Chicago, Illinois

IAPD
Illinois Association of Park Districts

ILLINOIS
ipra
PARK & RECREATION ASSOCIATION

ILparksconference.com



2022

IAPD / IPRA

SOARING to NEW HEIGHTS

CONFERENCE

WELCOME



WELCOME AND GREETINGS!

Last January, the IAPD/IPRA *Soaring to New Heights Conference* pivoted to an incredible virtual experience. It was a tremendous success, but something was missing. The park, recreation, and conservation family has an energy and enthusiasm that is contagious, and sharing our annual conference in person is the best way to make connections, solve problems, and generate ideas that shape the future of our agencies. According to a study by *Forbes Insight*, 85% of people say they build stronger, more meaningful business relationships during in-person meetings and conferences. While digital options are worthy alternatives, there's no denying the effectiveness of in-person meetings. **That's why we are excited to welcome you back to the Hyatt Regency Chicago, January 27-29 for the 2022 IAPD/IPRA *Soaring to New Heights Conference!***

The Joint Conference Committee and our dedicated volunteers and staff have been working hard to develop another world class conference, including an exciting, content-rich curriculum and a dynamic Exhibit Hall showcasing the latest products and services from your favorite vendors.

As you view the preliminary schedule, you will notice familiar highlights such as the Thursday night Welcome Social, Friday afternoon Awards Luncheon, Saturday morning Keynote Address with Scott Christopher, and a specially themed Saturday evening Closing Social, "Through the Decades: A Culinary and Musical Celebration." You will also notice some format and program adjustments that have been made as we keep the health and safety of our attendees in mind. To learn more about what's new at conference this year, be sure to visit the Schedule-At-A-Glance and General Information pages on C3 - C11.

We have been inspired by your adaptability, perseverance, and creativity in these changing times, and we look forward to showcasing this same resilient spirit when you join us in January at the best state conference in the nation for park districts, forest preserves, conservation, recreation, and special recreation agencies!

ADRIANE JOHNSON

Commissioner
Buffalo Grove Park District
IAPD Conference Chair

CARLO CAPALBO

Executive Director
Plainfield Park District
IPRA Conference Chair

Published by:

ILLINOIS ASSOCIATION OF PARK DISTRICTS (IAPD)

211 East Monroe Street
Springfield, IL 62701
P: (217) 523-4554; F: (217) 523-4273
ILparks.org

ILLINOIS PARK & RECREATION ASSOCIATION (IPRA)

536 East Avenue
La Grange, IL 60525
P: (708) 588-2280; F: (708) 354-0535
ILipra.org

Designed by:

GOSS ADVERTISING

1806 North Oakcrest Avenue
Decatur, IL 62526
P: (217) 423-4739
gossadvertising.com



SCHEDULE - AT - A - GLANCE

THURSDAY, JANUARY 27

7:30 am – 5:00 pm	Conference Registration Open
9:30 am – 10:30 am	Conference Sessions (0.1 CEUs)
11:00 am – 12:00 pm	Conference Sessions (0.1 CEUs)
12:00 pm – 5:00 pm	Grand Opening of the Exhibit Hall
12:30 pm – 2:30 pm	Career Development Symposium * (0.2 CEUs)
12:30 pm – 2:30 pm	Conference Workshops * (0.2 CEUs)
3:00 pm – 5:00 pm	Conference Workshops * (0.2 CEUs)
5:15 pm – 7:15 pm	IPRA Section Meetings
6:00 pm – 7:00 pm	Professional Connection
9:00 pm – 11:30 pm	Welcome Social featuring Radio Gaga

FRIDAY, JANUARY 28

7:00 am – 5:00 pm	Conference Registration Open
8:30 am – 9:30 am	Conference Sessions (0.1 CEUs)
8:30 am – 4:00 pm	Agency Showcase
9:00 am – 12:00 pm	Exhibit Hall Open
10:00 am – 11:00 am	Conference Sessions (0.1 CEUs)
11:00 am – 12:00 pm	Exhibit Hall Dedicated Hours
12:15 pm – 2:15 pm	All-Conference Awards Luncheon *
1:00 pm – 2:00 pm	Conference Sessions (0.1 CEUs)
1:00 pm – 3:30 pm	Exhibit Hall Open
2:15 pm – 3:30 pm	Dessert in the Exhibit Hall *
3:45 pm – 4:45 pm	Conference Sessions (0.1 CEUs)
5:00 pm – 6:30 pm	Commissioners' Reception
5:00 pm – 6:30 pm	IPRA Annual Business Meeting
9:30 pm – 11:00 pm	Chairmen's Reception **

SATURDAY, JANUARY 29

7:45 am – 12:00 pm	Conference Registration Open
9:00 am – 10:00 am	Keynote General Session with Scott Christopher
10:30 am – 11:30 am	Conference Sessions (0.1 CEUs)
12:30 pm – 1:30 pm	Conference Sessions (0.1 CEUs)
2:00 pm – 3:00 pm	Conference Sessions (0.1 CEUs)
3:30 pm – 4:30 pm	Conference Sessions (0.1 CEUs)
3:30 pm – 5:00 pm	IAPD Annual Business Meeting
7:00 pm – 10:00 pm	Closing Social – Through the Decades: A Culinary and Musical Experience featuring Maggie Speaks *

* Ticketed Event

** By Invitation Only

TABLE OF CONTENTS

Agency Showcase 2021	C4
All-Conference Awards Luncheon	C4
All-Conference Awards Luncheon Preferred Agency Seating	C5
Career Development Symposium	C19
Closing Social – Through the Decades: A Culinary and Musical Experience featuring Maggie Speaks	C23
Commissioners' Reception	C5
Conference Exhibitors	C34 – C35
Conference Policies and Protocols	C6-C7
Conference Sessions and Workshops At-A-Glance	C24 – C29
Conference Workshops	C17 – C21
Continuing Education Units	C6
Continuing Legal Education	C6
Exhibit Hall Information	C8
General Information	C4 – C11
Housing & Parking Information	C8 – C9
Keynote General Session with Scott Christopher	C30
Registration Form: Conference	C31 – C32
Registration Information	C9 & C33
Student Events	C11
Welcome Social featuring Radio Gaga	C22

Event photography provided by JHyde Photography and Mitchell Fransen Photography.

GENERAL INFORMATION

ACCESSIBILITY

Meeting Rooms: All meeting rooms are accessible at the Hyatt Regency Chicago and the Swissôtel Chicago.

Parking: Parking at the Hyatt Regency Chicago and the Swissôtel Chicago are accessible for persons with disabilities. If the lower garage is used at the Hyatt Regency Chicago, elevators provide service to the hotel.

Restaurants: All restaurants are accessible at the Hyatt Regency Chicago and the Swissôtel Chicago.

Restrooms: All restrooms are accessible except the third-floor restrooms in the West Tower of the Hyatt Regency Chicago. All restrooms are accessible at the Swissôtel Chicago.

Sleeping Rooms: The Hyatt Regency Chicago and the Swissôtel Chicago have ADA rooms available. These rooms have been designed for individuals with special needs. If you are in need of an accessible room, please be sure to notify the respective hotel when making your reservation.

ADA AND SERVICES FOR THE HEARING IMPAIRED

In compliance with the Americans with Disabilities Act, the IAPD/IPRA Joint Conference Committee will make all reasonable efforts to accommodate persons with disabilities. Please indicate any special needs on your registration form or contact Leesa Kuo Johnson at IPRA at leesa@ilipra.org **no later than January 17, 2022**. If you have special needs regarding hotel accommodations, please contact the Hyatt Regency Chicago at (312) 565-1234 or the Swissôtel Chicago at (312) 565-0565. Individuals who require TTY may call (800) 526-0844 and the Illinois Relay Center will transmit the message to IAPD or IPRA.

ADMISSION

Admission to the Exhibit Hall and all conference sessions and workshops require a name badge for the duration of the conference. Security guards will be stationed at the entrance to the Exhibit Hall where name badges will be checked. Name badges will also be checked at all conference sessions and workshops. Individuals without a name badge will be required to register at conference registration.

ALL-CONFERENCE AWARDS LUNCHEON

Grand Ballroom, East Tower/Gold Level

Delegates who register for the "Full Package" will receive a ticket for this event. Additional tickets may be purchased through your registration or on-site. Please join us as we recognize and honor the leaders and volunteers of park districts, forest preserves, conservation, recreation, and special recreation agencies.



Grand Hall MN, East Tower/Gold Level

Since 2009, Agency Showcase has shone a spotlight on the brightest ideas exhibited by parks, recreation, and conservation agencies.

This professionally judged competition recognizes Illinois agencies for their marketing and communication efforts ranging from print to multimedia.

Agency entries and winners will be on display in Grand Hall MN, East Tower/Gold Level on Friday, January 28 until 4:00 pm. Stop by to cast your ballot for the People's Choice Award! People's Choice votes will be tallied, and the winners will be announced at the IAPD Annual Business Meeting on Saturday, January 29 at 3:30 pm.

Division 1: Overall Agency Showcase

Your agency submits in eight of the fourteen individual categories and creates a tabletop display that showcases how your marketing efforts represent your agency as a whole. Scores from each category as well as the display are compiled to determine the overall winners. The eight categories that you select will be eligible for recognition in the Individual Category division. First, second, and third place are awarded in the Overall Showcase division.

Division 2: Individual Category

This division allows you to select up to four categories below to enter your work for the judges to critique. There will be one outstanding submission recognized in each category.

Categories

- Program Brochure Print
- Program Brochure Virtual
- **NEW!** Hindsight is 20/20 - Watch for more information
- Integrated Photography
- Large Format Marketing
- Logo Design
- Marketing Campaign
- Paid Advertisement
- Print Communication - Informational
- Print Communication - Promotional
- Social Media Campaign
- Videography Long Form
- Videography Short Form
- Website

For more information on the Agency Showcase competition, please visit ILparksconference.com.

Proudly brought to you by IPRA and IAPD.

ALL-CONFERENCE AWARDS LUNCHEON PREFERRED AGENCY SEATING

(Includes Legislator Tables!)

DEADLINE: Monday, January 17, 2022

Preferred Agency Seating is available for delegates from the same agency/organization (and legislators) who wish to be seated together at a table during the Friday All-Conference Awards Luncheon. An agency that opts to participate must indicate so on the registration form on pages C31-C32 or when registering online. There is a \$50 nonrefundable fee (per agency, per table) to participate, which must be paid for when registering for the conference. **Legislator preferred seating is reserved through this process as well.** The person who is the designated agency contact will receive an email with additional details and instructions on the preferred seating process. Agency contacts will be responsible for notifying those seated at their table(s) of the table assignment(s). After **January 17, 2022**, preferred agency table reservation seating requests WILL NOT be accepted, and **there will be no on-site requests taken.**



To accommodate varying degrees of social distancing levels, and subject to applicable health and safety regulations and protocols, participating agencies will be able to designate the number of seats available at their table(s). The minimum number of seats per table is six and the maximum number is twelve. **Remember to register early, as the number of total tables is limited and preferred agency seating requests will be filled**

on a first-come, first-served basis.

Non-reserved tables for open general seating will be noted with a balloon. **Open seating tables will be set twelve seats per table.**

ANNUAL MEETINGS FOR IAPD AND IPRA

Grand Ballroom AB, East Tower/Gold Level

The Illinois Park & Recreation Association's (IPRA) Annual Meeting will be held on Friday, January 28 at 5:00 pm. The Illinois Association of Park Districts' (IAPD) Annual Meeting will be held on Saturday, January 29 at 3:30 pm.

The associations have staggered their annual meetings in order to accommodate elected officials and professionals who would like to attend both meetings.

COMMISSIONERS' RECEPTION

Crystal Ballroom, West Tower/Green Level

Attention all IAPD members!

Please join us on Friday, January 28 at 5:00 pm. This reception will be an excellent opportunity for commissioners to exchange ideas, network, and socialize. The IAPD board and staff will be present to answer questions and visit with commissioners.

CONFERENCE TRACKS AND NUMBERING SYSTEM

To help attendees identify sessions and workshops relevant to their field/interests, the conference program is organized around eleven different topic tracks: Boardmanship, Diversity, Facilities, Finance/Information Technology, Governance/Legal, HR/Risk Management, Leadership/Management, Marketing/Communications, Parks/Natural Resources, Recreation and Therapeutic Recreation.

Additionally, a numbering convention is used to provide attendees another avenue for identifying sessions/workshops that may be beneficial to them. The numbering system indicates the host sponsoring the session/workshop. Attendees can use the numbering system to quickly identify any session/workshop pertaining to a specific host across the multiple tracks. The following is the numbering system legend:

10 – 99:	IPRA
100 – 199:	IAPD
200 – 299:	Parks and Natural Resource Management Section (PNRMS)
300 – 399:	Administration and Finance Section (A&F)
400 – 499:	Recreation Section (REC)
500 – 599:	Therapeutic Recreation Section (TR)
600 – 699:	Facilities Management Section (FM)
900 – 999:	Communications and Marketing Section (C&M)
1000 – 1099:	Diversity Section (DIV)



GENERAL INFORMATION

CONTINUING EDUCATION UNITS (CEUs)

- Concurrent sessions and the Keynote General Session scheduled for 60 minutes award 0.1 CEUs.
- Conference workshops and the Career Development Symposium scheduled for two hours award 0.2 CEUs.
- No additional CEU fees for Thursday, Friday, and Saturday sessions apply; **CEUs for conference workshops will be charged at \$6 per workshop.**
- Approximately four weeks after conference, attendees will receive an email from CTE, our conference registration company, with a link to their official CEU transcript. No hard copies will be distributed.

CONTINUING LEGAL EDUCATION (CLE)

- The CLE credit is educational credits that attorneys elect to earn by attending educational offerings certified by the Supreme Court of Illinois.
- CLE approved sessions scheduled for 60 minutes award 1.0 CLE. Please note that not all sessions are eligible for CLE credits. Sessions that are eligible for CLE credits will be noted in the final conference program. A minimum of 12 CLE credits will be offered at the conference; attorneys will be eligible to earn up to 8 CLE credits.
- If you would like to apply for CLE credits, you must register, provide your ARDC number and pay for them with your conference registration. See page C32.
- Four different CLE packages are offered:
 - (3) CLE credits is \$45 plus registration
 - (4) CLE credits is \$60 plus registration
 - (7) CLE credits is \$105 plus registration
 - (8) CLE credits is \$120 plus registration
- Attorneys will receive their CLE attendance receipts within 2 weeks of the conclusion of the conference.

NEW

CEUs and CLE Are Ticketless!

To simplify the process, CEUs and CLE will be contactless and fully digital through the conference mobile app (no paper tickets). Workshop/session moderators will provide attendees with a code at the end of the workshop/session that participants enter into the mobile app to earn their applicable credit(s) for CEUs or CLE.

Since no paper tickets will be issued, you will not need to sign up for CEUs during the registration process. However, you will need to ensure that you provide a valid email so that you will be able to access the mobile app. Attendees will be able to login to the app at any time during the conference to manage, earn, and track their CEUs.

Attorneys do need to register for CLE and CLE attendance receipts will be emailed to the attorneys within 2 weeks of the conclusion of the conference.

CONFERENCE POLICIES AND PROTOCOLS

COVID-19 Health and Safety

Our goal is to host a safe and meaningful conference, and as such we are continuing to monitor the evolving public health guidance as it pertains to conferences and other large gatherings.

The 2022 *Soaring to New Heights Conference* will adhere to applicable regulations that are in effect when the conference takes place. IAPD/IPRA will ask participants to make informed choices about travel, participation, and onsite and external engagement, but please be advised that all participants will be required to adhere to the health and safety protocols and other rules as a condition of attending the conference.

While we cannot guarantee that participants will not become infected with COVID-19 while attending the conference, we will make every effort to keep everyone as safe as possible during the event. We will ask all participants to do their part by remaining vigilant about their own health, including taking commonsense measures to slow the spread of COVID-19, and by taking personal responsibility in adhering to all health and safety protocols that are in effect during the conference, which we continue to develop in collaboration with our meeting partners and in accordance with applicable guidance, and that currently include:

- Enhanced cleaning and sanitation of frequently touched surfaces and high-traffic guest areas such as elevators and elevator buttons, escalator handrails, and restrooms.
- Cleaning and sanitation using hospital-grade disinfectants.
- Hand sanitizer stations or sanitizing wipes prominently located in areas throughout the hotel.
- Social distancing measures are strongly encouraged in the hotel's public areas and increased seating space will be provided in education and networking spaces as we deem practical.
- Agencies participating in the Awards Luncheon Preferred Agency Seating program will be able to choose the number of seats at their table(s). The minimum number of seats per table is 6 and the maximum number is 12 (see page C5 for more details).

Because we recognize that the situation and applicable guidance will continue to evolve, attendees should check the Health and Safety Hub on the conference website (ILparksconference.com), as well as email announcements and social media channels for the latest information about on-site health and safety protocols for attendees, exhibitors, speakers, and staff as the 2022 *Soaring to New Heights Conference* approaches.

Meeting Safety and Responsibility Policy

IAPD/IPRA are committed to providing a safe, productive, and welcoming environment for all conference participants and staff. All participants, including, but not limited to, attendees, speakers, volunteers, exhibitors, staff, service providers, and others are expected to abide by this Meeting Safety and Responsibility Policy. This Policy applies to all conference-related events, including those sponsored by organizations other than IAPD/IPRA but held in conjunction with the *Soaring to New Heights Conference*, in public or private facilities.

Responsible Drinking

At some networking events both alcoholic and non-alcoholic beverages are served. IAPD/IPRA expect participants at our events to drink responsibly. IAPD/IPRA and host venue staff have the right to deny service to participants for any reason and may require a participant to leave the event.

Personal Safety and Security

IAPD/IPRA work diligently to provide a safe and secure environment at their meetings and events by working with venue staff to make sure meeting participants are safe. We ask that all attendees report any questionable or concerning activity to IAPD or IPRA staff so that they can take immediate action. No concern is too small, if you see something, say something.

- Be aware of your surroundings at all times.
- Use the buddy system when walking to and from the event venue, networking event locations during early or late hours.
- Don't wear your meeting badge on the street. Take it off as soon as you leave the building/venue.
- Don't carry a lot of cash or credit cards. Leave in your hotel room safe.
- Don't leave personal property unattended anywhere, anytime.

If it is an emergency or if you need immediate assistance, you should ask any IAPD or IPRA staff member or the on-site security personnel to help you.

Unacceptable Behavior

- Harassment, intimidation, or discrimination in any form.
- Physical or verbal abuse of any attendee, speaker, volunteer, exhibitor, staff member, service provider, or other meeting guest.
- Examples of unacceptable behavior include, but are not limited to, verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, volunteer, exhibitor, IAPD/IPRA staff member, service provider, or other meeting guest.
- Disruption of presentations at workshops, sessions, in the Exhibit Hall, or at other events organized by IAPD/IPRA at the meeting venue, hotels, or other IAPD/IPRA-contracted facilities.

IAPD/IPRA have zero-tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by participants or our staff at our meetings. If you experience harassment or hear of any incidents of unacceptable behavior, we ask that you inform either Sue Triphahn, CMP, IAPD's Educational Services and Conference Director, striphahn@ilparks.org or Leesa Kuo Johnson, CMP, IPRA's Conferences and Meetings Director, leesa@ilipra.org, so that we can take the appropriate action.

IAPD/IPRA reserve the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and IAPD/IPRA reserve the right to prohibit attendance at any future meeting.

EVENT LOCATIONS

Agency Showcase:

Grand Hall MN, East Tower/Gold Level

All-Conference Awards Luncheon:

Grand Ballroom, East Tower/Gold Level

Career Development Symposium:

Crystal Ballroom C, West Tower/Green Level

Closing Social:

Hyatt Regency Atrium Lobby (Street Level)

Conference Headquarters:

East Tower/Gold Level (across from Conference Registration)

Conference Registration:

East Tower/Gold Level (across from the Grand Ballroom)

Exhibit Hall:

Riverside Center, East Tower/Purple Level (Lower Level)

IAPD Annual Business Meeting:

Grand Ballroom AB, East Tower/Gold Level

IPRA Annual Business Meeting:

Grand Ballroom AB, East Tower/Gold Level

Keynote General Session:

Grand Ballroom C-F, East Tower/Gold Level

Conference Workshops and Conference Sessions:

Grand Hall rooms, East Tower/Gold Level, Regency Ballroom, West Tower/Gold Level and other meeting space throughout the hotel

Professional Connection:

Regency Ballroom C, West Tower/Gold Level

Welcome Social:

Grand Ballroom East Tower/Gold Level

NEW

SAME SPACE, NEW NAME!

Columbus Hall (previously)

Grand Hall (presently)

COLUMBUS AB	→	GRAND HALL MN
COLUMBUS CD	→	GRAND HALL L
COLUMBUS EF	→	GRAND HALL K
COLUMBUS GH	→	GRAND HALL GH
COLUMBUS IJ	→	GRAND HALL I
COLUMBUS KL	→	GRAND HALL J
COLUMBUS FOYER	→	GRAND HALL FOYER

GENERAL INFORMATION

EXCEPTIONAL WORKPLACE AWARD 2021

Park and Recreation agencies applying for the Exceptional Workplace Award (EWA) must complete an online survey that will be emailed to the applicant within 24 hours upon completion of payment. It includes a series of 48 questions, and each question must be answered. A point value has been assigned to each question, which the committee will use when your questions are being reviewed and tallied. Once the survey has been reviewed, if the committee feels that there is a need for documentation, your agency will be notified prior to the final decision. **Surveys will be available August 2 - November 12, 2021. The application fee is \$45.**

If the park and recreation agency meets the award criteria, the recognition as an IPRA Exceptional Workplace is five years. Park and recreation agencies may re-apply five years after receiving the IPRA Exceptional Workplace award for subsequent consideration. If a park and recreation agency does NOT meet the minimum award requirements during their application year, they may re-apply the following year at no additional cost.

Agencies that meet the criteria will receive the Exceptional Workplace Award at the 2022 Soaring to New Heights Conference, during the IPRA Annual Business Meeting.

If you have questions about the EWA program, please contact Kelly Carbon, Director of Marketing and Communications, Elk Grove Park District, (847) 228-3548, kcarbon@elkgroveparks.org.

EXHIBIT HALL

The Exhibit Hall will be open on Thursday and Friday, with [dedicated hours](#) on Friday.

Come visit more than 250 commercial manufacturers, distributors, designers, and educational booths. The exhibits will showcase the newest equipment, supplies, ideas, and services available to park, recreation, forest preserve, conservation, and therapeutic recreation agencies. Plan to spend several hours in the Exhibit Hall viewing the displays and visiting with exhibitors.

Each registered delegate will have multiple opportunities to win great prizes. Drawings will take place throughout the day Thursday and Friday. Entry blanks will be in the registration materials that you must pick up at conference registration. You must be present to win. Rules and regulations will apply.

The IAPD/IPRA Soaring to New Heights Conference has the largest exhibition of any state park and recreation conference in the country. Be sure to visit!

EXHIBIT HALL HOURS

Thursday, January 27:

12:00 pm – 5:00 pm, Grand Opening

Friday, January 28:

9:00 am – 12:00 pm

11:00 am – 12:00 pm (*dedicated hours*)

1:00 pm – 3:30 pm

2:15 pm – 3:30 pm (*dessert reception and dedicated hours*)

HOUSING INFORMATION

Hyatt Regency Chicago (Host)

151 E. Wacker Drive
Chicago, Illinois 60601

Reservations (877) 803-7534

Group Code Refer to the group name IAPD/IPRA and group code **G-AIPD** when making a reservation by phone.

Rates \$129 Single/Double; \$139 Triple; \$149 Quad

Note: Surcharges apply to upgraded room types including Deluxe, Regency Club and Business Plan rooms.

Swissôtel Chicago (Overflow)

323 E. Wacker Drive
Chicago, Illinois 60601

Reservations (888) 737-9477

Group Code Refer to the group code **IAPD0122** when making a reservation by phone.

Rates \$129 Single/Double; \$159 Triple; \$189 Quad

Note: Surcharges apply to upgraded room types including Lakeview and Corner King rooms.

For online reservations for either the Hyatt Regency Chicago or the Swissôtel Chicago, visit ILparksconference.com

Rooms are reserved on a first-come, first-served basis.

- The cut-off date for reservations for both the Hyatt and the Swissôtel is **January 5, 2022**. Reservations made after this date may be assessed at a higher rate and are subject to availability.
- One (1) night's room and tax advance deposit by check or credit card must accompany each reservation. This deposit is fully refundable on or before December 20, 2021. After this date there will be no refunds for cancelled rooms. The Joint Conference Committee implemented this policy in 1999 due to the high rate of rooms cancelled at the last minute.

Suites: IAPD member agencies or IPRA members interested in reserving a suite must first contact Leesa Kuo Johnson at IPRA (leesa@ilipra.org). Once IPRA has given approval, you will be put in contact with the Hyatt Regency Chicago directly.

Exhibitors interested in reserving a suite must first contact Sue Triphahn at IAPD (striphahn@ilparks.org). Once IAPD has given approval, you will be put in contact with the Hyatt Regency Chicago directly.



GENERAL INFORMATION

PARKING

Overnight Attendees: Attendees staying overnight at the Hyatt Regency Chicago will receive a 50% discount off the existing published parking rate, currently \$73 for overnight valet (no self-park on-site). Attendees staying overnight at the Swissôtel will receive a 50% discount off the existing daily parking rate, currently \$78 for valet (not applicable to self-park).

Note: Rates above are subject to change. Parking information is accurate as of October 2021.

Daily Commuters: Delegates not staying at the hotels can park in any of the downtown garages at regular rates. Additional parking in the area can be viewed at www.chicagoparkingmap.com.

Reserve Discounted Parking:

IAPD/IPRA has partnered with SpotHero, the nation's leading parking reservation app, to offer attendees the option to book convenient and affordable parking in advance.

**SPOT
HERO**

To reserve your parking spot, visit the parking information page on conference website and click on the SpotHero link to book a spot with rates up to 50% off drive-up.

POLICY ON CHILDREN

To preserve a professional business environment and ensure a quality educational atmosphere at the IAPD/IPRA Soaring to New Heights Conference, no one under the age of 18 will be allowed to participate in pre-conference workshops, conference sessions, the Welcome and Closing Socials or the Exhibit Hall. An exception will be made if the person is a speaker or a registered full or part-time college or university student, and is attending the conference for the purpose of professional development and networking opportunities.

POLICY ON MEMBERS AND NONMEMBERS

The following persons will be allowed to register at the member rate:

- Members of IPRA in current standing through 12/31/22. **IPRA memberships not renewed for 2022 will be assessed the difference between the member and non-member conference registration fees upon their check-in on-site at Conference Registration.**
- Commissioners/park board members, attorneys, board treasurers, and board secretaries of agencies that are members of the Illinois Association of Park Districts
- A maximum of six **support** staff from IAPD member agencies (**"Support staff" is defined as front desk/clerical and maintenance personnel only.**)

Requests from other persons or agencies asking for member rates will be presented to the Joint Conference Committee for approval prior to conference.

RECORDING/VIDEOTAPING

Recording or videotaping from attendee smartphones or other electronic devices is not permitted during any part of the educational program, including pre-conference workshops, sessions, the Career Development Symposium or the Keynote General Session.

REGISTRATION INFORMATION

Early Registration Deadline Monday, December 13, 2021

Registration Deadline Monday, January 17, 2022

Registration Methods:

- Online at ILparksconference.com; online registration **must be** accompanied by credit card for payment.
- Complete the Advance Registration Form and mail it with credit card or check to 2022 IAPD/IPRA CONFERENCE, 1460 Renaissance Drive, Suite 209, Park Ridge, IL 60068
- Complete the Advance Registration Form and fax it with credit card information to (847) 957-4255; faxed registrations **must be** accompanied by credit card for payment.

Registration Information:

- Faxed, mailed, and online registrations will be accepted until January 17, 2022.
- **IAPD/IPRA will not invoice agencies or individuals for conference registrations.**
- After registering you will receive an email confirmation with a bar code – **please bring this with you to conference.** This confirmation and a photo ID will be required to pick up your registration materials.
- Each registered delegate will receive their name badge and event tickets on-site at conference.
- Once on-site there will be a \$5 charge to reprint your name badge and **EVENT TICKETS WILL NOT BE REPRINTED. You must purchase new tickets at the current on-site price in order to attend any ticketed events.**
- You will not be permitted into conference workshops, sessions, or the Exhibit Hall without the proper name badge.

On-site Registration Hours:

- Thursday, January 27 7:30 am – 5:00 pm
- Friday, January 28 7:00 am – 5:00 pm
- Saturday, January 29 7:45 am – 12:00 pm

Registration Questions?

Contact CTE, our conference registration company, at either ilparks2022@cteusa.com or (847) 957-4255.



GENERAL INFORMATION



SATISFACTION GUARANTEED

The Illinois Association of Park Districts (IAPD) and the Illinois Park & Recreation Association (IPRA) have instituted a Satisfaction Guaranteed Policy for the Thursday conference workshops. IAPD and IPRA make every effort to ensure quality programs for participants. However, if a participant is not fully satisfied with the content of the workshop, he or she may request and receive a 100% refund of the workshop fee. A participant who wishes to request a refund for a conference workshop **must do so no later than the end of the workshop in question**. Any CEUs offered will be forfeited when a refund is made. Refunds will only be made payable to the originator of the check or credit card for the workshop registration. Look for the Satisfaction Guaranteed symbols next to these workshops.

SILENT AUCTION & SPORTS RAFFLE

The Illinois Park & Recreation Foundation (IPRF) provides resources to park and recreation agencies and professionals statewide.



Part of our commitment to the profession is ensuring that future and current park and recreation professionals have the tools they need to be successful. IPRF will be holding a Silent Auction at the IAPD/IPRA Soaring to New Heights Conference to provide support and funding for educational programming, research that will benefit the Illinois Park & Recreation Association and its members, and funding support for professional development for students studying parks and recreation within Illinois.

If you would like to make a donation or need more information, please contact Liz Thomas at lizc@nwsra.org.

THANK YOU TO OUR SPONSORS

Diamond Giveaway



Diamond Exposure



Platinum



Gold



SPECIAL DIETS/ACCOMMODATIONS

Attendees with special needs requirements or meal requests should indicate their needs on the conference registration form. If you have questions or need additional assistance, please contact Leesa Kuo Johnson at leesa@ilpra.org.

SPOUSE/GUEST PROGRAM AND REGISTRATION

All spouses or guests must register in order to participate in the conference, visit the Exhibit Hall, and attend special programs.

Spouses or guests must have no affiliation with or be employed by any park district, forest preserve, conservation, recreation or special recreation agency. Registration will include a name badge for admission to the Exhibit Hall, Welcome Social on Thursday, all 60-minute educational breakout sessions, and the Keynote General Session on Saturday. Tickets for the All-Conference Awards Luncheon and the Saturday evening Closing Social will be available for purchase. See pages 31-32 for registration.

STUDENT EVENTS

Professional Connection
THURSDAY, JANUARY 27
6:00 pm – 7:00 pm

You won't want to miss this unique opportunity to network with professionals in the field. The Professional Connection provides a relaxed, social atmosphere and an informal setting for talking with and getting to know professionals currently working in your area of interest. It also provides a great opportunity to learn about current and upcoming internships. Everyone who attends will enjoy complimentary pizza and soda. To register, see page C32 of the registration form.

Mock Interviews/Resume Review
FRIDAY, JANUARY 28
10:00 am – 11:00 am

The Mock Interviews/Resume Review offers students the opportunity to receive critique on their resume, along with practice to improve their interviewing skills by being paired with a professional who will engage them in a simulated interview experience. At the conclusion of the interview, students will receive constructive feedback and advice to help them be more prepared and to do well in a real-life interview.

Matched student-professional pairs will be communicated with prior to the conference. Dedicated meeting space will be available on Friday, January 28 from 10:00 am – 11:00 am for the Mock Interviews/Resume Reviews to take place. However, since the goal is to help students connect and gain career advice from professionals, matched student-professional pairs are welcome to meet at a time and location that is most convenient for them.

In order to participate and be matched in the program, advance registration is required. See page C32 of the registration form.

VOLUNTEERS... CALLING ALL COMMISSIONERS, PROFESSIONALS AND STUDENTS!

Commissioners and Professionals: We are recruiting volunteers for Conference Registration. If you are interested and have an hour or two to spare during conference, please send an email to Alan Howard (ahoward@ilparks.org) with the day(s)/time(s) you are available.

Students: Student volunteers are needed in additional operational roles at conference, including the All-Conference Awards Luncheon, Exhibit Hall Dessert Reception, conference sessions, and more! Students that are registered attendees of the conference, a full-time student in a park and recreation program, and a current IPRA member can receive a refund of their registration fee if they complete four volunteer hours at the conference. For more information, please visit the conference website at ILparksconference.com or contact Dawn Krawiec at dkrawiec@seaspar.org.

WHAT TO WEAR

All-Conference Awards Luncheon:	Business attire
Opening Social:	Casual business attire
Exhibit Hall Grand Opening:	Casual business attire
Closing Social:	Casual attire or come dressed in your favorite decade!



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SUSTAINABLE DESIGN

CONTACT

Michael Shrake, P.E. - CEO

Direct: 847.821.6216

MShrake@GHA-Engineers.com

Gewalt Hamilton Associates, Inc.

625 Forest Edge Drive

Vernon Hills, IL

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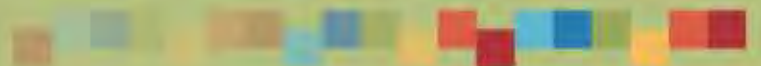
- Facility Condition Assessment
- Comprehensive Planning
- Design of New Construction, Additions, & Remodeling
- Interior Design
- Space Planning
- Green & Sustainable Design



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IT'S TIME FOR PLAY!

It's always the right time for imagination, development, movement and fun. For community, connection and engagement. It's always the right time to play with Burke.

Isn't it time to Join Our Movement?

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CONFERENCE WORKSHOPS

12:30 pm – 2:30 pm

All conference workshops award 0.2 CEUs. Pre-registration is required. Register online at ILparksconference.com or see page C31.

10

4 Secrets to Becoming a S.T.A.R.: How to Attain Success in Your Personal and Professional Life

Speaker(s): Neil Idhe, Speaker, Trainer, Founder, Life IQ

Successful people have certain characteristics in common. These individuals are in our circles. They encourage and inspire us. We are better for having known them. Over fifteen years ago, I made a list of my favorite people and began to examine their influence and what made them so special. I found that each of them was a S.T.A.R., and I uncovered the characteristics that led to their personal and professional success. In this workshop, we will explore what these key attributes are and discuss how to harness them to attain greater success in your own personal and professional life.

Learning Outcomes: Participants will be able to

- identify the importance of self-awareness,
- discover the power of self-regulation,
- determine the sources of self-confidence,
- explore the importance of being teachable,
- identify the characteristics of ambitious individuals, and
- explore the importance of resilience in dealing with life's challenges.



101

Crucial Conversations

Speaker(s): Eileen Soisson, President, The Meeting Institute

This VitalSmarts session will share tools for talking when the stakes are high and when the conversation is crucial and most likely difficult. The three elements that make up a crucial conversation will be explored: how to get unstuck, start with the heart, and master our stories before the conversation begins. Our goal during a crucial conversation is to build shared meaning, and this session will share how to state your path and stay in dialog when you are angry, scared, or hurt. The importance of making it safe and how to do that within the conversation will be discussed. The last step we will discuss is moving the crucial conversation to action to generate the desired results through better communication. Instructional and fun videos will back up the content and generate group discussion.

- Learning Outcomes:** Participants will be able to
- identify the three elements that make up a crucial conversation and
 - recognize the before, during, and after steps required for an effective, crucial conversation.

301

How to Develop an Effective Employee Training Program

Speaker(s): Ruby Newell-Legner, Certified Speaking Professional, 7 Star Service

Total quality performance calls for workers with solid basic skills. In this workshop, Ruby will teach you how to help employees fine-tune their skills—your secret weapon for nurturing loyal staff members. Learn training strategies for introducing new employees to your organization and how to improve their skills as they develop.

- Learning Outcomes:** Participants will be able to
- summarize strategies for a positive learning environment
 - review David Kolb's adult learning styles, and
 - identify how to provide the tools your employees need to do their job efficiently and effectively.

401

Leadership Gym – Train the Brain

Speaker(s): Jennifer Robertson, Quality Specialist, YWCA; Nicole Chesak, Recreation and Banquet Manager, Westchester Park District

How would you define success? If you painted a picture of what success and improvement look like to you, what would be included in your drawing? Now try to visualize your superiors' picture. Do the pictures look anything alike? Today's definition of leadership is not defined by the position you hold within an agency but the ability to be surrounded by people who believe what you believe and love what you love. Join us as we walk you through various ways to be inspired and fulfilled each day. Inspired by Brene Brown and Simon Sinek lectures, books, and courses.

- Learning Outcomes:** Participants will be able to
- learn ways to determine what motivates you at work and
 - learn actions you must take to reach a higher level of fulfillment each day.

501

"Why Don't You Behave?!" The Brandwein Key System Solution to Handling Negative Behavior in Young People While Teaching Positive Choices

Speaker(s): Michael Brandwein, Speaker, Educator, Author

When a young person says, "You can't make me!" or "They did it first!" do our staff members know precisely how to reply? Can they stop bullying, put-downs, and teasing by doing more than just saying, "It's not allowed!?" Do they know how to respectfully get young people to listen the first time? This session is for everyone who works directly with or leads staff who work with young people of every age, type, and need in camp, school, and other programs. Teaching how to handle undesirable behavior is the toughest to teach staff. Here is the solution! The #1 national best-selling author of supervision and training books for camp and other youth program staff, internationally acclaimed camp and recreation expert Michael Brandwein, returns with another exciting, skill-packed session demonstrating



his original and creative techniques to train others and ourselves to handle behavior with greater confidence, calmness, and expertise.

Learning Outcomes: Participants will be able to

- use the included unique training materials for staff, which you will not find anywhere else, to teach (and model/use) Michael's three-step key system to boost credibility (achieve first-time listening), build respect, reduce put-downs and bullying, and replace undesirable choices with better ones.
- Teach and practice more effective techniques to establish positive expectations from the beginning to create communities of outstanding character traits, such as kindness, caring, collaboration, and more.

901 3 Steps to Enhancing your Member's Experience: Your Culture, Your Product, Your Delivery System

Speaker(s): Mark Davis, CEO, CMS International

Have you ever wondered what other facilities are doing to recruit more members and turn them into raving fans? In this session, you will learn what facilities like yours worldwide are doing to make this happen. We will teach you how to build the three core elements to make your facility hum. Learn the three golden questions that will lead you to success. You will be prepared to design your plan to create your own raving fans, turning them into marketing gold.

Learning Outcomes: Participants will be able to

- identify what matters most, come away with a plan to attack your weaknesses and build on your strengths, and learn the best practices from around the world;
- learn the concept of "perceived neglect" and how it affects your members' experience and the marketing funnels you create; and
- walk away with a plan you can put in place today to help you meet your members' expectations.

903 Digital Listening: Capturing the Stories of Your Community

Speaker(s): Ananda Mitra, Professor of Communication, Wake Forest University

Recreation departments must pay attention to the community and "digitally listen" to their stories using various digital tools, including dedicated surveys with open-ended questions on digital social networking opportunities. The process creates a vast amount of data, and the session will 1) demonstrate some fundamentals of how to capture data and 2) how the data become instrumental in creating the stories of the community. This information will have immense marketing and planning value when things return to normal, and the method can be employed to stay connected with the community.

Learning Outcomes: Participants will be able to

- explain the importance of collecting digital open-ended data and
- demonstrate methods of collecting open-ended data.

1001 Hiring a Resilient and Diverse Workforce

Speaker(s): Linda Henderson-Smith, PhD, President, All Things Consulting

Research indicates that diversity in teams creates more effective and efficient teams as well as better outcomes. Additionally, the last two years have indicated that our workforce also needs to be resilient, meaning they need to be able to adapt well to stress, trauma and tragedy. Join this workshop to discuss how to build and sustain a resilient and diverse workforce.

Learning Outcomes: Participants will be able to

- understand the impact implicit bias has on the hiring, interview, and appraisal processes,
- describe what an equitable hiring and performance process is, and
- explain the importance of cultural humility training on building a resilient workforce.





12:30 pm – 2:30 pm

Career Development Symposium

Location: Crystal Ballroom, West Tower/Green Level

Registration Fee: \$99

Speaker: Sherry Prindle

CEUs: 0.2



About the Speaker

International speaker and trainer, Sherry Prindle has delivered over 4,000 presentations in six countries in three languages. She has a track record of outstanding long-term results with developing desired skillsets and effecting change in individuals and organizations. A Certified Master Coach Trainer, Sherry founded the Professional Coach Academy where she has created Certified Professional Coach, Certified Executive Coach, and Certified Master Coach training programs delivered to individuals and organizations throughout the Midwest and Southwest. She holds a Master of Arts in Business and Linguistics from the *University of Texas at Arlington*, and a Bachelor of Arts in Communications and International Relations from *William Jewell College*.

11:15 am – 12:30 pm

Registration/Check-In

YOU MUST FIRST GO TO CONFERENCE REGISTRATION, LOCATED IN THE EAST TOWER/GOLD LEVEL.

12:30 pm – 2:30 pm*

How to Handle Emotionally Charged Situations in the Workplace

Can your agency afford to ignore uncontrolled conflict and confrontation? Today's workers are faced with greater — and potentially riskier — challenges than ever before. Opposing points of view, coupled with high levels of stress, can lead to anger, conflict and confrontation between people, both at work and home. The heavy cost inflicted on agencies due to low morale, absenteeism, lack of cooperation and poor productivity can be devastating.

Stopping conflict before it starts is critical to success. The first step is helping people understand what triggers their anger. This workshop helps individuals assess their own personal attitudes and better understand the negative impact of self-destructive behaviors.

Participants will learn how to build successful relationships, resulting in increased trust, harmony and teamwork. They'll gain strategies for remaining calm, clear-headed and positive even in the face of the most difficult circumstances or challenges.

Learning Outcomes: Participants will be able to:

- recognize a problem situation before it reaches the crisis stage — and avert it entirely!
- Gain steps to take right now to repair relationships damaged by past conflicts,
- learn innovative practices to help gain control in the crucial first moments of a crisis, and
- transform the negative energy of anger into a positive, productive force.

* Includes a 15-minute refreshment break

2:30 pm

Tour the Exhibit Hall, Riverside Center, East Tower/Purple Level.



CONFERENCE WORKSHOPS

3:00 pm – 5:00 pm

All conference workshops award 0.2 CEUs. Pre-registration is required. Register online at ILparksconference.com or see page C31.

11 How Your Personality Can Help or Hinder Your Personal Effectiveness

Speaker(s): Neil Idhe, Speaker, Trainer, Founder, Life IQ

Most of us would agree that connecting with others is mainly about speaking their language. The problem is that we often communicate in different languages because of our personalities and how we are hard-wired. In this workshop, we will explore the foundational personality principles based on the Myers-Briggs Type Indicator® and how we can apply that understanding to our everyday interactions with others. The first step is understanding our preferences of communicating and interacting in the world. Once we recognize those, we can look for clues on how others prefer to communicate and interact and adjust our influence accordingly. However, it begins with a solid foundation of self-awareness of who you are and how you come across to others. This interactive, information-packed workshop will get you talking (or mulling—depending on your personality) about your relationships in a way you have never done before.

Learning Outcomes: Participants will be able to

- accept the notion that we tend to see others as broken versions of ourselves,
- recognize that individuals have different personalities and communication styles,
- understand how to recognize differences in others, and
- adapt your personality and communication style to improve your interpersonal effectiveness.

102 Leading Change

Speaker(s): Eileen Soisson, President, The Meeting Institute

We live in a world where “business as usual” is change, especially since the pandemic. New initiatives, projects, retention, competition, staffing issues, and endless paperwork all come together to drive ongoing changes to better the work we do. Whether that change is big or small, we tend to feel uneasy, intimidated, and out of control when we must lead change. We will review the emotional cycle of change and Kotter's change model and discuss the steps needed to implement the change needed or deemed important. Time will be allotted for participants to share the change they are leading or are a part of and how they are seeking solutions, results, and alliances. This session will help participants lead and implement change effectively for the betterment of where they work.

Learning Outcomes: Participants will be able to

- discuss the emotional cycle of change and
- apply Kotter's steps of change to the current change.

302 Learning and Emerging from Chaos

Speaker(s): Jamie Sabbach, President & CEO, 110%

The recent public health, economic, and social crises have created an urgent need for organizations to better understand their realities and vulnerabilities as well as those of their communities. If we are to begin to heal, recondition, and ultimately succeed, it will take a complete and unmitigated commitment to strengthening our communities' social fabric, creating rules and policies that favor the common good, and doing some tough but necessary work that will require courage and strength of character.

Learning Outcomes: Participants will be able to

- review and analyze prepandemic and current realities and
- describe and identify deficiencies in our current park and recreation operation model(s) and the opportunities that exist moving forward.

402 Fit, Fad, or Flop? Increasing the Chance that Your New Program Ideas Will Succeed

Speaker(s): Bobbi Nance, CPRP, President, Recreation Results

When it is time to add new recreation programs to your offerings each season, how confident are you that they will be successful? Instead of launching new programs and waiting to see what sticks, we will explore a set of exercises and techniques you can use to brainstorm, test, and evaluate new program ideas before you even start writing that brochure description. In this workshop, you will have the opportunity to take a more thoughtful approach to expanding your program offerings and understanding some of the drivers and trends influencing today's consumers—all to increase your new programs' potential for success.

Learning Outcomes: Participants will be able to

- evaluate recreation programs before they are offered for fit and their potential for success and
- examine past successes and envision new program and recreational service ideas that build off of them.

502 L.A.S.E.R.B.E.A.M.: Using More Powerful and Positive Communication to Supervise and Lead People to Best Performance

Speaker(s): Michael Brandwein, Speaker, Educator, Author

If you manage, supervise, or lead in parks and recreation, this unique session is your essential toolbox for success. This session was one of the highest-rated ever presented at an NPRA national conference. It teaches the power of being more specific every day in our communication and expectations, building a more motivating, positive, and supportive work environment. Michael has presented in 50 states and six continents and is a former keynote speaker for NRPA and IPRA. Saying things like “You've got to be more organized” or “Be creative” or “Be a team player” does not work; replace this with more specific, positive communication. Go beyond identifying the qualities you want in others and be able to identify specific behaviors that define success. Learn



Michael's DLP technique to move past "Great job!" to be more credible when giving feedback about behavior, including evaluation and coaching.

Learning Outcomes: Participants will be able to

- learn and practice techniques to convert the qualities we look for in others to the specific behaviors that demonstrate them—knowing precisely what we want staff and employees to do and say, which makes our communication clear, positive, and motivating, while ensuring greater success by providing specific paths for high performance; and
- make the daily ways we talk to people about their behavior more positive, informational, credible, and especially more useful.

602 Olmsted Parks in Chicago (Offsite Tour)

Speaker(s): **Julia Bachrach**, Historian and Preservation Planner, Julia Bachrach Consulting

This bus tour provides an overview of Olmsted's Chicago Park legacy to coincide with Olmsted 200 (<https://olmsted200.org/>), a national initiative to honor the 200th anniversary of the birth of Frederick Law Olmsted (1822–1903). America's preeminent landscape architect and creator of parks, Olmsted produced such seminal 19th-century parks as New York's Central Park, Jackson and Washington Parks, and Midway Plaisance in Chicago. Providing democratic and beautiful public spaces, Olmsted's greenspaces have influenced generations of park designers and administrators. His sons, the Olmsted Brothers, continued the family tradition. They designed thousands of 20th-century parks in towns and cities across the country, including revolutionary Chicago parks that provided social services and breathing spaces to the densely populated immigrant neighborhoods that surrounded them. Park historian Julia Bachrach will bring Olmsted's legacy in Chicago to life during this tour.

Learning Outcomes: Participants will be able to

- gain a deeper understanding of Frederick Law Olmsted's philosophies and how they were incorporated into his Chicago park designs and
- learn about the history of Olmsted's work in Chicago and how his ideas about nature and social reform continue to influence the development and programming of parks today.

902 It Is All About the B-R-A-N-D

Speaker(s): **Kristina Nemetz**, Communications Manager, Village of Montgomery; **Jessie Scheunemann**, Marketing Director, Campfire Concepts

This two-hour workshop is packed with information and hands-on application to take your agency's brand to the next level in 2022. Learn the process of brand auditing to enhance your services and strengthen community engagement through branding. We will explore case studies and share examples so that participants can use this time to begin their branding inventory. Take the time to invest in your agency's image without disrupting the budget and staff time.

Learning Outcomes: Participants will be able to

- learn the process of brand auditing and how it can allow you to view the brand and image from the stakeholders' viewpoint,
- establish an inventory of your branding elements and assess their strengths and weaknesses,
- explore opportunities to refresh your agency brand without losing your identity,
- discuss how to effectively create visual brand changes without disrupting your budget and staff, and
- leave with a concrete plan on how to leverage one or more brand elements at your agency this week.

1002 The Impact of Millennials in the Workplace: The Trends That All Leaders Should Understand

Speaker(s): **Sean Bailey, PhD**, President & CEO, BCG Learning Solutions

The generation known as Millennials is the largest in the US workforce, and by 2025, it will make up 65% of the global workforce. With Generation Z joining that workforce right now, we are looking at over half of the planet's workers being under 40, with the average age of first-time managers being 30. How do these trends affect the parks and recreation industry? Are we culturally prepared to meet the workplace demands of this group? With an average of a decade of experience already, Millennials are ready for more senior roles and have many traits enabling them to jump ahead of older

Generation X employees into those senior roles. This interactive workshop will empower leadership to think more strategically regarding preparing the parks and recreation industry and profession for a shift in mindset, talent, and culture.

Learning Outcomes: Participants will be able to

- understand the data, trends, and expectations Millennials seek in a management style and corporate culture, which are significantly different from anything that has gone before;
- evaluate why organizations are struggling to identify, attract, or retain top talent in Millennials;
- debunk the misconceptions and some of the features of the Millennial workforce; and
- analyze the premise of salaries and titles and the role these variables play in attracting Millennials in relation to company culture.

1004 Is Your Leadership Style Denouncing or Promoting Bullying?

Speaker(s): **Stephanie Pearson-David**, Executive Director, It Could Be Your Kid

Leaders typically have a unique set of skills and personality traits that make them successful. This presentation identifies those traits and explains how the same traits that make leaders successful also lead to failure and breakdown within an organization. This workshop will introduce G.R.A.C.E. as a strategy for cultivating healthy, productive work environments that leave everyone feeling authentically valued and seen.

Learning Outcomes: Participants will be able to

- identify their strengths and weaknesses as a leader,
- recognize and synthesize the value of "intent vs. impact vs. outcome," and
- understand empathy and evaluate the personal bandwidth for it.

WELCOME SOCIAL



RADIO GAGA

Thursday, January 27

9:00 pm – 11:30 pm

Hyatt Regency Chicago,

Grand Ballroom,

East Tower/Gold Level

In a parallel universe where rockstars are immortal, Freddie Mercury and Lady Gaga meet and serve as muses for each other. The friendship blossomed as they pushed the limits of artistry and showmanship, breaking down every barrier that inhibits our imaginations from running wild.

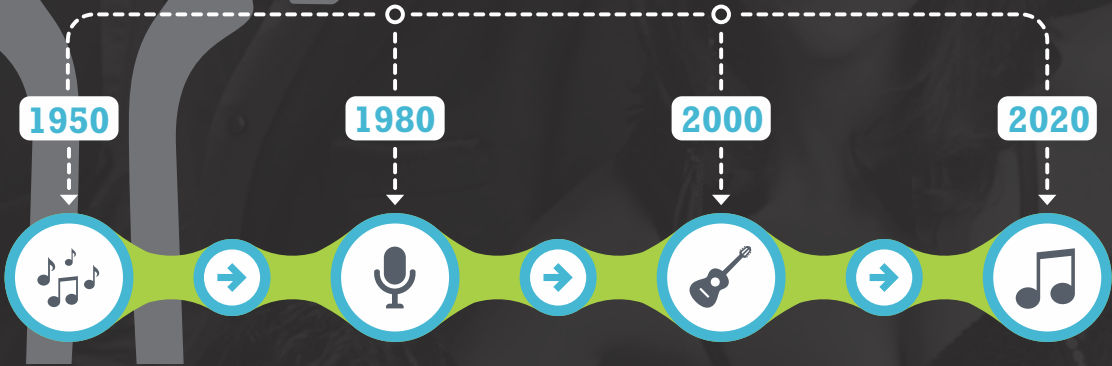
Taking the stage, Radio Gaga delivers a tour de force featuring two of the world's largest musical icons. For the first time ever, you will hear a full catalog of the hits of Queen and Lady Gaga in this Vegas style production show, complete with eye-popping costuming, dazzling choreography and unmatched showmanship. Prepare to be wowed as the vision and spirit of these performers emanates from the stage, delivering a unique show that will blow you away!

This is not a ticketed event... everyone is welcome!

Saturday, January 29
7:00 pm – 10:00 pm
Hyatt Regency Lobby Atrium

Journey back in time as we close the conference with a culinary and musical celebration that captures the iconic tastes and sounds of the past decades. This fun trip down memory lane will delight your senses with an inspired menu of popular foods from the 50's through today, as well as toe-tapping, get-up-and-dance music from Midwest favorite Maggie Speaks!

Attendees are encouraged to come dressed in your favorite decade!



Through the Decades: A Culinary and Musical Celebration



About Maggie Speaks

Considered one of the hottest bands in the Midwest, Maggie Speaks has shared the stage with a veritable who's-who list of celebrity talent, including Earth Wind and Fire, The Doobie Brothers, .38 Special, rapper Tone Loc, Loverboy's Mike Reno, and Starship's Mickey Thomas, among many others.

Covering music from the '60s through today, Maggie Speaks knows no musical limits. Rock, Pop, Top 40, Dance, Funk, Country, Hip Hop, Jazz, Motown, R&B, and more, Maggie Speaks' musical diversity is second to none.

From Sydney to Venice to their hometown of Chicago, Maggie Speaks has a reputation that is hot, hot, hot and is ready to get this party started!

THIS IS A TICKETED EVENT!

- Ticket includes:
- Dinner buffet with unlimited beer, wine and soft drinks
 - Live entertainment provided by Maggie Speaks
 - A great night of entertainment and fun!

TICKET INFORMATION:

- Delegates who register for the Full Package or the Saturday Only Package will receive one ticket for admission.
- Additional tickets may be purchased for \$125 per ticket through the pre-registration process or on-site from Conference Registration.
- Tickets **will not be sold** on-site at the Closing Social.

THURSDAY, JANUARY 27

SESSION SCHEDULE AT-A-GLANCE

	BOARDMANSHIP	DIVERSITY	FACILITIES	FINANCE/ INFORMATION TECHNOLOGY	GOVERNANCE/LEGAL	HR/RISK MANAGEMENT
9:30 am - 10:30 am		1006 – Using Healing Cafes to Begin to Heal Our Communities	609 – Tennis Courts and Athletic Tracks: Common Problems and Solutions	310 – Financing for Illinois Park Districts - Bonds 101	116 – Bidding, Construction and Contract Administration 314 – It's a Brave New e-World: From Online Meetings to e-Sports	112 – The Nuts and Bolts of Employee Leave Rights Under FMLA, ADA, and Illinois Law
11:00 am - 12:00 pm		1013 – Where Are You in the DEI Process?	603 – COVID Made Me Do It: Reimagining Traditional Uses of Facilities 605 – Do You Know What You Have? Understanding and Assessing Your System Assets	312 – Implementing GASB Statement No. 87, Leases	115 – Social Media, Public Speech and the First Amendment	107 – Updates from the Department of Human Rights 308 – Tis The Season... Demonstrating a Conscious Regard for Safety Throughout The Year

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

THURSDAY, JANUARY 27

WORKSHOP* SCHEDULE AT-A-GLANCE

12:30 pm - 2:30 pm	10 – 4 Secrets to Becoming a S.T.A.R.: How to Attain Success in Your Personal and Professional Life	101 – Crucial Conversations	301 – How to Develop an Effective Employee Training Program	401 – Leadership Gym – Train the Brain	501 – "Why Don't You Behave?!" The Brandwein Key System Solution to Handling Negative Behavior in Young People While Teaching Positive Choices
3:00 pm - 5:00 pm	11 – How Your Personality Can Hinder or Help Your Personal Effectiveness	102 – Leading Change	302 – Learning and Emerging from Chaos	402 – Fit, Fad, or Flop?	502 – L.A.S.E.R.B.E.A.M.: Using More Powerful & Positive Communication to Supervise & Lead People to Best Performance

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

* FEE-BASED WORKSHOPS, PRE-REGISTRATION IS REQUIRED.

SESSION SCHEDULE AT-A-GLANCE

THURSDAY, JANUARY 27

LEADERSHIP/ MANAGEMENT	MARKETING/ COMMUNICATIONS	PARKS/NATURAL RESOURCES	RECREATION	THERAPEUTIC RECREATION
<p>15 – Cultivating Collaboration: Pekin Park District's Experience Adopting a Health and Wellness Policy</p>	<p>905 – Surviving or Thriving; Sponsorships Amid a Pandemic</p> <p>914 – Applying Strategy to Your Digital Presence</p>	<p>205 – Using Native Plants in Parks for Beauty, Cost Savings and Stormwater Management</p> <p>211 – Storytelling Through Play</p>	<p>404 – Program Evaluation: Obtaining the Information You Really Want to Know, Part I</p> <p>408 – Natural Benefits: What Nature Centers Can Do to Boost Your Programming!</p>	<p>506 – Introduction to Adaptive Scuba Diving</p>
<p>16 – How to Raise the Bar Without Burning Out</p> <p>510 – Turning Failure On Its Head: How to Stop What's Stopping You From Moving Forward</p>	<p>906 – DIY Branding</p> <p>917 – Solve Those Problems and Elevate Your Customer Experience</p>	<p>208 – Midwest Grows Green Technical Assistance Program: Improving Soil Health with Organics</p> <p>214 – How to Manage Your Parking Lots and Other Pavements</p>	<p>405 – Program Evaluation: Obtaining the Information You Really Want to Know, Part II</p> <p>409 – Freshen Up Annual Special Events</p>	

THURSDAY, JANUARY 27

WORKSHOP* SCHEDULE AT-A-GLANCE

12:30 pm - 2:30 pm	<p>901 – 3 Steps to Enhancing your Member's Experience – Your Culture, Your Product, Your Delivery System</p>	<p>903 – Digital Listening: Capturing the Stories of Your Community</p>	<p>1001 – Hiring a Resilient and Diverse Workforce</p>	<p>Career Development Symposium: How to Handle Emotionally Charged Situations</p>
3:00 pm - 5:00 pm	<p>602 – Olmsted Parks in Chicago (Offsite Tour)</p>	<p>902 – It Is All About the B-R-A-N-D</p>	<p>1002 – The Impact of Millennials in the Workplace: Trends Leaders Should Understand</p>	<p>1004 – Is Your Leadership Style Denouncing or Promoting Bullying?</p>

	BOARDMANSHIP	DIVERSITY	FACILITIES	FINANCE/ INFORMATION TECHNOLOGY	GOVERNANCE/ LEGAL	HR/RISK MANAGEMENT
8:30 am - 9:30 am	105 – Board Member to Board Leader	1011 – Small Park District, Big Successes!	606 – Essentials of Project Management	307 – Current Trends in the Municipal Bond Market: How Illinois Park Districts are Funding Capital Needs	110 – Legal/Legislative, Part I 127 – Budget Rehab: How Do You Recover from Coronavirus?	129 – Is Your Staff Hiring a Walk in the Park or an Obstacle Course 316 – Motivating Your Staff: How to Build a Recognition Program that
10:00 am - 11:00 am	123 – The Culture Code: Creating a Healthy Relationship Between Executive Directors and Elected Officials	1012 – Equity in Parks: The Benefits of Diversity in the Workplace	131 – Successfully Incorporating Inclusive Restrooms and Locker Rooms Into Your Facility Design 610 – The Benefits of Green Roofs in Sustainable Developments		111 – Legal/Legislative, Part II	119 – Sexual Harassment: Tips for Prevention and Handling 315 – Managing Performance-Based Pay Amidst a Pandemic
1:00 pm - 2:00 pm		1007 – Democratizing Parks through Arts and Culture	613 – Park District Contracting for Use of Facilities	304 – Cooperative Purchasing 101		
3:45 pm - 4:45 pm	113 – Boardmanship, Part I	1005 – Finding Your Community and Helping Others Find Theirs	604 – Developing Your Aquatic EAP: Essential Aquatic Philosophies	313 – Investing 101: Best Practices for Park Districts	117 – From Crowd Control to Errant Elected Officials – Best Practices for Public Meetings 122 – Lumber is Expensive: Successful Park District Referendum Strategy	135 – Understanding Your IMRF Benefits 303 – Conducting Employment Investigations

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

LEADERSHIP/ MANAGEMENT	MARKETING/ COMMUNICATIONS	PARKS/NATURAL RESOURCES	RECREATION	THERAPEUTIC RECREATION
<p>12 – Golden Shovels, Red Ribbons, and Debt</p> <p>912 – People, Praise, Positivity</p>	<p>103 – Common Sense (But Not Common) Customer Service Skills</p>	<p>206 – Ready to Act on Climate Change?</p> <p>212 – Time to Change? Developing a Destination Splash Park Versus Renovating Your Municipal Pool</p>	<p>407 – Marketing Best Practices for Non Marketers: Bridging the Gap Between Marketing & Recreation (The Sequel)</p> <p>417 – “Value-ocity” – Minimizing Costs, Maximizing Efficiency</p>	<p>507 – Missing the Mark: The Recreational Needs of Veterans and How to Serve Those Who Served</p>
<p>13 – Breaking Away from the Herd</p> <p>108 – Girl Power IV: Growing Your Confidence</p> <p>309 – Employee Engagement Comes Before Customer Engagement</p>	<p>907 – Marketing with a Tiny Team and Budget</p> <p>911 – Marketing & Communications Roundtable</p>	<p>207 – Repurposed and Unexpected Parks and Rec – When Space is Limited, Where Can Communities Play?</p> <p>210 – Mosquitoes, Ticks and Things that Itch: Protecting Public Health and Comfort in Natural Areas</p>	<p>416 – Senior Smorgasbord and Active Adult Tidbits</p> <p>418 – Deal Me In....Impactful Training Activities With Only a Deck of Cards</p>	<p>509 – The Trauma Informed Professional</p>
<p>17 – Congrats – You’re a Full Time Supervisor!</p> <p>318 – Planning and Preparing for Grant Submissions</p>	<p>916 – Effective Social Media</p>	<p>209 – Using Technology to Plan, Document, and Report the Outcomes of Environmental Conservation Projects</p>	<p>415 – Vetting and Training Youth Coaches: The Bar Has Been Raised</p> <p>422 – Everybody Plays: A Best Practice Guide to Multigenerational Design</p>	<p>503 – Developing Your Professional Self</p>
<p>20 – Creating a Community Experience to Highlight Your Agency</p> <p>106 – State Accreditation: A Blueprint to Excellence</p>	<p>910 – Mic Check: The Podcast Experience and the Ever-Changing Landscape of Virtual Marketing</p>	<p>204 – Pavement Design, Pavement Assessment, and Maintenance Planning</p>	<p>137 – Read Beyond the Beaten Path: Parks and Libraries Collaborating on Summer Reading</p> <p>419 – Exciting and Impactful Activities to Maximize Any Staff Training</p> <p>420 – How to Make Live Music the Pulse of Your Park District</p>	<p>504 – Selling Self-Regulation and Mental Health: Social/Emotional Learning Through Music and Movement</p>

	BOARDMANSHIP	DIVERSITY	FACILITIES	FINANCE/ INFORMATION TECHNOLOGY	GOVERNANCE/LEGAL	HR/RISK MANAGEMENT
10:30 am - 11:30 am	<p>104 – Social Media and Electronic Communications for the Candidate and Elected Official</p> <p>126 – Better Board Meetings With Robert's Rules</p>	<p>1008 – What's In A Name?</p>	<p>612 – Why? How? When? The Necessary Components to a Successful Referendum</p>		<p>120 – Complying With the Illinois Open Meetings Act</p> <p>132 – How is That Possible? 30 Years Later and We Still Make ADA Mistakes!</p>	<p>305 – Coronavirus, Workers Comp, and Occupational Safety</p>
12:30 pm - 1:30 pm	<p>114 – Boardmanship, Part II</p>	<p>1009 – Making It a Smooth Transition: Public Accessibility for Transgender Populations, Part I</p>	<p>607 – Planning for Tomorrow and Making it Happen</p>	<p>306 – Current Topics in Public Finance and Bond Issuances</p>	<p>121 – The Current Status of Recreational Property Liability in Illinois</p> <p>130 – 2022 Government Tort Immunity Update</p>	<p>136 – Changes to Rules and Policies: It's An ADA Thing</p>
2:00 pm - 3:00 pm	<p>109 – Ask the Commissioner</p> <p>118 – Are You Allowed to Do That? What Local Government Leadership Must Know About Ethics Requirements</p>	<p>1010 – Making It a Smooth Transition: Public Accessibility for Transgender Populations, Part II</p>		<p>133 – Bond Issuance Regulatory Checklist – What You Need to Know When You Issue Bonds</p>	<p>124 – The New Not in My Park: Regulating Controversial Park Activities</p> <p>125 – Park District Finance 101 for the Elected Official</p>	<p>317 – Navigating a Harassment/ Discrimination Free Workplace</p>
3:30 pm - 4:30 pm			<p>608 – Retail Buildings Reimagined for Community Health, Wellness and Recreation</p>		<p>311 – Illinois' Freedom of Information Act</p>	

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

LEADERSHIP/ MANAGEMENT	MARKETING/ COMMUNICATIONS	PARKS/NATURAL RESOURCES	RECREATION	THERAPEUTIC RECREATION
<p>14 – Cultivating Agency Success Through Strategic Collaboration</p> <p>511 – Be a Goal Getter</p>	<p>414 – GTWO - Huh?</p>	<p>203 – Celebrating and Taking Care of Our Nature Preserves ... Not Just an Ordinary Park!</p>	<p>403 – Partnering With Your Local Schools to Bring Inclusive Nature Programs</p>	
<p>22 – Leadership is an Action, Not a Position</p>	<p>915 – Mobile Media: Vertical Video & Its Role In Your Messaging</p>	<p>215 – Innovation is Invitation: What's Next in Inclusive Play</p>	<p>406 – Teaming With Your Local Historical Organizations</p> <p>413 – Safe2Help IL: Addressing 21st Century Threats Facing Illinois Students</p>	<p>505 – Framework for Victory</p>
<p>19 – Accountability: The Cornerstone of Success</p> <p>908 – The Power of Personal Branding</p>		<p>213 – The Benefits of Risky Play in Outdoor Playgrounds and How to Design Them</p>	<p>410 – Esports and How Communities Can Get Involved</p> <p>421 – The Power of a Senior Center Members' Council: From Marketing to Membership!</p>	<p>508 – Supporting Persons With an Intellectual/ Developmental Disability Who Have Been Diagnosed With Borderline Personality Disorder</p>
<p>21 – Executive Directors' Roundtables</p>	<p>913 – Digital Marketing that Rocks</p>	<p>216 – Planning a Park Renovation: How to Reduce Crime Through Environmental Design and Planning</p>	<p>411 – Why Early Childhood Literacy is Necessary for Our Preschoolers Upon Entering Kindergarten to be Prepared and Confident in Order to Succeed Later in Life</p> <p>412 – Preserving Human Interaction in a Digital Society</p>	

Keynote General Session with Scott Christopher

Saturday, January 29, 2022

9:00 am – 10:00 am

Grand Ballroom C-F, East Tower/Gold Level

CEUs: 0.1



About the Speaker

Scott Christopher holds a Master's Degree in Human Resources Management from the University of Connecticut. As an undergrad he earned the United States' highest collegiate acting honors, The Irene Ryan Award at the Kennedy Center in Washington D.C. as the nation's top actor. In a parallel professional life he has appeared in movies and television series (NCIS, Modern Family, Criminal Minds, Granite Flats and many others).

The Levity Effect: It Pays to Lighten Up

The evidence is abundant: it pays to lighten up. From greater employee engagement to higher financial returns, leaders who embrace levity enrich the lives of their direct reports while reaping personal rewards as well. In this humor-filled session, bestselling author Scott Christopher (*The Levity Effect: Why It Pays to Lighten Up; People People; The 7 Ups of Happiness*) reveals how tapping your "lighter side" brings tangible, positive results. Attendees learn what constitutes levity at work--Latitude, Attitude and Gratitude™, how to effectively recognize employee accomplishments, and what successful organizations are doing to cultivate a more 'people first' culture. Amid audience interaction and lots of laughter, attendees experience firsthand *the levity effect* in action.

Learning Outcomes: Participants will be able to

- understand the science behind why it pays to lighten up in the workplace.
- recognize the remarkable power of humor and fun in the workplace.



2022 Conference Registration Form

REGISTRATION DEADLINE IS JANUARY 17, 2022

Register online at ilparksconference.com
 Faxed or mailed registration forms will be accepted until January 17, 2022.

I am completing this form on behalf of the attendee and would like a copy of the receipt; email to: _____

SECTION I. ATTENDEE INFORMATION

NAME _____ TITLE _____

NICKNAME FOR BADGE _____ AGENCY _____

MAILING ADDRESS, CITY, STATE, ZIP _____

PHONE _____ ATTENDEE EMAIL ADDRESS (ONE EMAIL PER REGISTRATION FOR MOBILE APP ACCESS) _____

CERTIFICATIONS: AFO CPO CPRE CPRP CPSI CTRS

MEMBER: IAPD IPRA NON-MEMBER

MEMBER RATES: All registrations are checked for membership status. Refer to the Policy on Members and Non-Members on page C9.

Is this your first time attending the IAPD/IPRA Soaring New Heights Conference? Yes No
 If "No," how many years have you attended? 2-5 6-9 10-15 16+

IAPD/IPRA makes available the email addresses of conference attendees to conference exhibitors who provide products and services to the park and recreation field. **Please check here if you prefer your email address to NOT be provided.**

ADA COMPLIANCE / SPECIAL MEAL ACCOMMODATION: If you have any special accessibility/meal requirement, please provide a brief description below. For requests pertaining to your hotel/lodging needs, please contact the Hyatt or Swiostotel directly when booking your room. _____

Emergency Contact (REQUIRED): Name: _____ Relationship: _____ Phone: _____

SECTION II. PRE-CONFERENCE WORKSHIPS - THURSDAY, JANUARY 27, 2022 (Enrollment is limited - REGISTER EARLY!)

ID#	TITLE	FEE	CEUs
12:30 pm – 2:30 pm			
10	4 Secrets to Becoming a S.T.A.R.: How to Attain Success in Your Personal and Professional Life	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
101	Crucial Conversations	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
301	How to Develop an Effective Employee Training Program	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
401	Leadership Gym – Train the Brain	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
501	"Why Don't You Behave?!" The Brandwein Key System Solution to Handling Negative Behavior in Young People While Teaching Positive Choices	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
901	3 Steps to Enhancing your Member's Experience - Your Culture, Your Product, Your Delivery System	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
903	Digital Listening: Capturing the Stories of Your Community	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
1001	Hiring a Resilient and Diverse Workforce	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
CDS	How to Handle Emotionally Charged Situations in the Workplace	<input type="checkbox"/> \$99	<input type="checkbox"/> \$6
3:00 pm – 5:00 pm			
11	How Your Personality Can Hinder or Help Your Personal Effectiveness	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
102	Leading Change	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
302	Learning and Emerging from Chaos	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
402	Fit, Fad, or Flop? Increasing the Chance that Your New Program Ideas Will Succeed	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
502	L.A.S.E.R.B.E.A.M.: Using More Powerful and Positive Communication to Supervise and Lead People to Best Performance	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
602	Olmsted Parks in Chicago (Offsite Tour)	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
902	It Is All About the B-R-A-N-D	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
1002	The Impact of Millennials in the Workplace: Trends Leaders Should Understand	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
1004	Is Your Leadership Style Denouncing or Promoting Bullying	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
SECTION II SUBTOTAL			\$



SECTION III. CONFERENCE REGISTRATION

PACKAGE	EARLY (BY 12/13/21)		REGULAR (12/14/21 – 01/17/22)		ON-SITE	
	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER
Full	<input type="checkbox"/> \$335	<input type="checkbox"/> \$640	<input type="checkbox"/> \$400	<input type="checkbox"/> \$770	<input type="checkbox"/> \$440	<input type="checkbox"/> \$850
No Frills	<input type="checkbox"/> \$280	<input type="checkbox"/> \$530	<input type="checkbox"/> \$335	<input type="checkbox"/> \$640	<input type="checkbox"/> \$390	<input type="checkbox"/> \$750
Thursday Only	<input type="checkbox"/> \$120	<input type="checkbox"/> \$230	<input type="checkbox"/> \$135	<input type="checkbox"/> \$260	<input type="checkbox"/> \$150	<input type="checkbox"/> \$285
Friday Only	<input type="checkbox"/> \$240	<input type="checkbox"/> \$455	<input type="checkbox"/> \$270	<input type="checkbox"/> \$515	<input type="checkbox"/> \$295	<input type="checkbox"/> \$565
Saturday Only	<input type="checkbox"/> \$260	<input type="checkbox"/> \$495	<input type="checkbox"/> \$290	<input type="checkbox"/> \$555	<input type="checkbox"/> \$315	<input type="checkbox"/> \$605
Student	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220
Retiree	<input type="checkbox"/> \$145	<input type="checkbox"/> \$360	<input type="checkbox"/> \$155	<input type="checkbox"/> \$385	<input type="checkbox"/> \$185	<input type="checkbox"/> \$460
Guest/Spouse	<input type="checkbox"/> \$145	<input type="checkbox"/> \$145	<input type="checkbox"/> \$155	<input type="checkbox"/> \$155	<input type="checkbox"/> \$185	<input type="checkbox"/> \$185
A LA CARTE TICKET OPTIONS					QTY.	
<ul style="list-style-type: none"> • Friday, Awards Luncheon Ticket (includes one (1) dessert ticket) • Friday, Dessert Ticket (dessert served in the Exhibit Hall immediately following the luncheon) • Friday, Awards Luncheon Preferred Agency Seating (non-refundable fee) <ul style="list-style-type: none"> - Specify preferred agency table OR preferred legislative table (if you will be inviting a legislator to join your agency). - Please indicate the number of seats needed per table(s); min. of 6, max. of 12 (see page C5) • Saturday, Closing Social Ticket • CLE Credit Packages (3=\$45; 4=\$60; 7=\$105; 8=\$120) ARDC # _____ 					<input type="checkbox"/> \$70 x _____ \$ _____ <input type="checkbox"/> \$15 x _____ \$ _____ <input type="checkbox"/> \$50 x _____ \$ _____ <input type="checkbox"/> Agency <input type="checkbox"/> Legislative Seats Per Table(s): _____ \$125 x _____ \$ _____ <input type="checkbox"/> \$45 <input type="checkbox"/> \$60 <input type="checkbox"/> \$105 <input type="checkbox"/> \$120	
SECTION III SUBTOTAL					\$	

SECTION IV. SPECIAL EVENT REGISTRATION (Space is limited - REGISTER EARLY!)

Professional Connection: Thursday, January 27, 6:00 pm – 7:00 pm (see page C11 for details.)

PCS	Professional Connection – Student	<input type="checkbox"/> N/C
PCP	Professional Connection – Professional	<input type="checkbox"/> N/C
Mock Interviews/Resume Review: Friday, January 28, 10:00 am - 11:00 am (see page C11 for details.)		
MIS	Mock Interviews/Resume Review – Student	<input type="checkbox"/> N/C
MIP	Mock Interviews/Resume Review – Professional	<input type="checkbox"/> N/C

Instructions: Enter the subtotal from each section.
Add Section II – IV line totals together
to get the total amount now due.

SECTION II: CONFERENCE WORKSHOPS	\$
SECTION III: CONFERENCE REGISTRATION	\$
SECTION IV: SPECIAL EVENTS	\$ N/C
TOTAL AMOUNT DUE	\$

SECTION V. PAYMENT

METHOD OF PAYMENT

* Should you make an error in calculating, your card will be charged for the correct amount.

Check # _____ (Please make checks payable to IAPD.) Visa MasterCard **TOTAL \$** _____

Cardholder's Name _____

Credit Card Number _____ Expiration Date _____

Cardholder's Billing Address _____ Zip Code _____

3-Digit CVC # _____ Signature _____

**FAXED OR MAILED REGISTRATION FORMS WILL BE ACCEPTED UNTIL JANUARY 17, 2022 AT:
2022 IAPD/IPRA CONFERENCE**

1460 Renaissance Drive, Suite 209, Park Ridge, IL 60068
OR FAX: (847) 957-4255

FOR QUESTIONS OR TO MODIFY AN EXISTING REGISTRATION, EMAIL ILPARKS2022@CTEUSA.COM OR CALL (847) 957-4255

IMPORTANT REGISTRATION INFORMATION

REGISTRATION FOR CONFERENCE AND ANY FEE-BASED CONFERENCE WORKSHOPS MUST BE DONE AT THE SAME TIME.

	Full Package	No Frills	Thursdy Only	Friday Only	Saturday Only	Student/Retiree	Spouse/Guest
All-Conference Awards Luncheon (Friday)	✓						
Closing Social (Saturday)	✓				✓		
60-Minute Sessions * (Thursday-Saturday)	✓	✓	✓**	✓***	✓****	✓	✓
Exhibit Hall Admission (Thursday & Friday)	✓	✓	✓**	✓***		✓	✓
Keynote General Session (Saturday)	✓	✓			✓	✓	✓
Welcome Social (Thursday)	✓	✓	✓	✓	✓	✓	✓

* 2-hour workshops not included and are available for an additional fee.

** 60-minute sessions and access to Exhibit Hall on Thursday only.

*** 60-minute sessions and access to Exhibit Hall on Friday only.

**** 60-minute sessions on Saturday only.

CEU FEES – There are no additional CEU fees for the 60-minute conference sessions on Thursday - Saturday. CEU fees for the 2-hour conference workshops will be charged a \$6 fee.

FULL – Includes All-Conference Awards Luncheon ticket, Thursday - Saturday 60-minute sessions, Closing Social ticket, admission to the Exhibit Hall, Keynote General Session, and Welcome Social.

NO FRILLS – Includes Thursday - Saturday 60-minute sessions, Keynote General Session, admission to the Exhibit Hall, and Welcome Social.

THURSDAY ONLY – Includes Thursday 60-minute sessions, admission to the Exhibit Hall, and Welcome Social.

FRIDAY ONLY – Includes Friday 60-minute sessions, admission to the Exhibit Hall, and Welcome Social.

SATURDAY ONLY – Includes Saturday 60-minute sessions, Closing Social ticket, Keynote General Session, and Welcome Social.

STUDENTS/RETIREES – Includes Thursday - Saturday 60-minute sessions; Admission to the Exhibit Hall; Keynote General Session; Welcome Social.

GUEST/SPOUSE/FAMILY/FRIEND (Must not be affiliated with or employed by any park and recreation agency.)

Includes Thursday - Saturday 60-minute sessions, admission to the Exhibit Hall, Keynote General Session, and Welcome Social.

CANCELLATION POLICY:

Cancellations must be submitted in writing and received by December 27, 2021, in order to receive a refund less a processing fee of \$25. Refund requests received after this date will be reviewed on a case-by-case basis. No refunds will be given for no shows.

ADDITIONAL REGISTRATION POLICIES:

- IAPD/IPRA will not invoice agencies or individuals for conference registrations.
- Please complete a separate registration form for each individual registering.
- Participants wishing to change workshops must pay the difference for a higher workshop or forfeit the difference for a lesser workshop.

- Pre-registration ends January 17, 2022. In order to receive the discounted pre-registration fee(s), registration forms must be postmarked or faxed by January 17, 2022. On-site registration begins at 7:30 am on January 27, 2022.
- The deadline for Preferred Agency Seating is January 17, 2022. No preferred seating will be taken on-site.
- ADA Compliance/Special Meal Accommodation: Attendees with special needs/meal requests should indicate their requirements on the conference registration form. If you have questions or need additional assistance, please contact Leesa Kuo Johnson at leesa@ilipra.org.

QUESTIONS:

- Email your question to ilparks2022@cteusa.com or call (847) 957-4255. Be sure to reference the IAPD/IPRA conference.

CONSENT TO CONFERENCE POLICIES

As a condition of attending the *Soaring to New Heights Conference* and to help protect the health and safety of yourself and others, all participants will be required to comply with the protocols and conference policies that are in effect when the event takes place.

All participants will also be required to sign an acknowledgement of personal responsibility form prior to, and as a condition of, being admitted to the conference.

Any individual who refuses to adhere to the health and safety protocols and conference policies or who refuses to submit a signed personal acknowledgement of personal responsibility form will not be admitted to, or be removed from, the conference without receiving a refund.

CONSENT TO USE PHOTOS AND OTHER REPRODUCTIONS

By registering for, participating in or attending IAPD/IPRA meetings or other activities, an individual irrevocably agrees to the use and distribution by IAPD/IPRA of his or her image or voice in photographs, video recordings, audio recordings and any other electronic reproductions of such events and activities for any purpose without inspection or approval and without compensation, right to royalties or any other consideration now and in the future.

Event photography provided by JHyde Photography and Mitchell Fransen Photography.



2022 EXHIBITORS

COMPANY

BOOTH#

All Inclusive Rec LLC	624
American Ramp Company	528
American Red Cross	316
Andrews Technology	103
Anthony Roofing - Tecta America	149
Aqua Pure Enterprises, Inc.	431
AstroTurf	323
Balanced Environments, Inc	712
 BCI Burke Company	122
Beacon Athletics	524
BerryDunn	734
Bid Evolution	216
Bienenstock Natural Playgrounds	630
Blick Art Materials	706
Bounce Houses R Us LLC	607
Brian Wismer Entertainment	905
Bronze Memorial Company	333
BS&A Software	204
Byrne & Jones Sports Construction	203
Camosy Construction	601
CampDoc	529
Capri Pools & Aquatics	916
CivicRec	412
Clowning Around Entertainment	235
Columbia Cascade Company	135
Commercial Recreation Specialists, Inc.	213
CommunityPass	623
Confluence	427
Cordogan Clark & Associates, Inc.	143
Corporate Construction Services	539
Correct Digital Displays	133
Councilman-Hunsaker	315
Crown Trophy	406
 Cunningham Recreation	703
Custom Bridges and Boardwalks	639
CXT, Inc.	700
Design Perspectives, Inc.	733
Deuchler Engineering Corporation	226
Dewberry Architects Inc.	419
Direct Fitness Solutions	238
Divine Signs Inc.	335
 DLA Architects, Ltd.	819
Doty & Sons Concrete Products, Inc.	319
Engineering Resource Associates, Inc.	304
Entertainment Concepts	917
Eriksson Engineering Associates, Ltd.	400
ExoFit Outdoor Fitness	611
Farnsworth Group, Inc.	320
FGM Architects, Inc.	600

COMPANY

BOOTH#

FieldTurf	612
Fifth Third Commercial Bank	538
Fountain Technologies LTD	404
Frederick Quinn Corp.	430
GagaXP	938
Genan Safety Surfacing	306
Gen Power	309
 Gewalt Hamilton Associates, Inc.	208
Gold Medal Products, Co.	313
GovDeals, Inc.	714
Green-Up	334
H2i Group	638
Halogen Supply Company, Inc.	438
Harris Local Government	906
Hawkins, Inc.	602
Henry Bros. Co.	444
Hershey Ice Cream	147
Hey and Associates, Inc.	219
Hitchcock Design Group	614
Homer Industries, LLC	521
Hot Shots Sports	310
IHC Construction Companies LLC	805
Illinois Association of Park Districts (IAPD)	503
Illinois Park & Recreation Association (IPRA)	500
Illinois Public Risk Fund	246
IMAGINE Nation LLC / Waterplay Solutions Corp.	525
INSPEC, Inc.	720
IPARKS	520
iStrike by AnythingWeather	118
Jeff Ellis & Associates, Inc.	345
Jet Vac Environmental	153
JSD Professional Services	628
Kankakee Nursery Co.	626
Keeper Goals	340
Kiefer USA	409
KI Furniture	237
Lake Country Corporation	332
Legat Architects	429
Leopardo Companies, Inc.	606
Lincoln Aquatics	519
Links Technology	634
Mad Bomber Fireworks Productions	448
Matrix Fitness	113
Melrose Pyrotechnics, Inc.	604
Mesirow Financial	424
Midwest Commercial Fitness	633
Monroe Truck Equipment, Inc.	131
Most Dependable Fountains	336

2022 EXHIBITORS

COMPANY	BOOTH#	COMPANY	BOOTH#
Musco Sports Lighting, Inc.	615	Sport Court Midwest	800
MyRec.com	813	Sportsfields, Inc.	239
NiceRink	344	Stalker Sports Floors	527
Norwalk Concrete Industries	214	Stantec	534
NuToys Leisure Products	420	Starfish Aquatics Institute (SAI)	244
Official Finders, LLC	446	Starved Rock Lodge & Conference Center	346
Omega II Fence Systems	631	Stifel	159
Paddock Pool Equipment	532	Team REIL, Inc.	715
Palos Sports, Inc.	719	TERRA Engineering, Ltd.	236
Park District Risk Management Agency (PDRMA)	303	The Davey Tree Expert Company	608
Parkreation, Inc.	449	The Garland Company, Inc.	920
Perfect Turf LLC	523	The Larson Equipment and Furniture Company	729
Perkins+Will	413	The Mobile Adventure Company	526
Perry Weather	312	The Pizzo Group	620
PFM Asset Management LLC/ IPDLAF+Class	401	TimePro by Commeg Systems, Inc.	206
Planning Resources, Inc.	425	TIPS - The Interlocal Purchasing System	311
PlayGround Games	145	Tyler Technologies	722
Playground Grass by ForeverLawn Chicago	137	Univar MiniBulk	119
Play & Park Structures	731	University of Wisconsin - La Crosse	708
PMA Financial Network, Inc.	220	Upland Design, Ltd.	321
PowerDMS	308	U.S. Arbor Products, Inc.	613
Productive Parks LLC	632	U.S. Tennis Court Construction Company	407
Rain Drop Products	605	Vermont Systems, Inc.	531
Ramuc Pool Paint	833	Visual Image Photography	421
RATIO	115	Vortex Aquatic Structures International	610
RecDesk Software	231	Water Odyssey by Fountain People	426
Record-A-Hit Entertainment	416	Water Technology, Inc.	343
ReCPro Software	322	W.B. Olson, Inc.	337
Recreonics, Inc.	329	Wickcraft Co.	314
Reinders, Inc.	202	Wight & Company	423
Robert Juris & Associates Architects, Ltd.	820	Williams Architects / Aquatics	603
Santa's Village	428	Willoughby Stainless Fountains	934
SCORE Sports	619	Wintrust Financial Corporation	625
Shade Creations by Waterloo	414	Wold Architects and Engineers	355
Shaw Sports Turf	436	WT Group, LLC	410
Sikich LLP	120	Yodel Pass	925
Smart Industry Products, LLC	330	Zenon Company	434
SmartRec by Amilia	325	Zing Card	530
SmithGroup	221		
Soccer Made in America	243		
Sourcewell	622		
Spear Corporation	540		
Speer Financial, Inc.	339		
Splashtacular	834		
Spohn Ranch	338		



= Conference Diamond Giveaway Sponsor

= Conference Diamond Exposure Sponsor

= Conference Platinum Sponsor

= Conference Gold Sponsor

Exhibitors as of October 2021



IAPD/IPRA SOARING to NEW HEIGHTS

JANUARY 28-29, 2022
HYATT REGENCY CHICAGO
Riverside Center, East Tower, Purple Level



SECONDARY
ENTRANCE

EXHIBITOR REGISTRATION

EXHIBITOR LOUNGE





Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: IAPD CREDENTIALS: AN APPOINTMENT OF CERTAIN DISTRICT REPRESENTATIVE(S) TO SERVE AS DELEGATE(S) TO THE ANNUAL BUSINESS MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS

AGENDA No.: 7 B

MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Constitutional By-Laws of the Illinois Association of Park Districts (IAPD) entitles all member park districts to be represented at the Association's meetings and conferences by delegate(s) designated by each park district. Each delegate must present proper credentials consisting of a certificate by the Secretary of the member park district that the delegate represents the park district.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The attached document grants the proper credentials to the individual appointed to represent the Oak Brook Park District at the Association's Annual Business Meeting held during the IPRA/IAPD Conference, Saturday, January 29, 2022 at 3:30 p.m.

The Commissioners may wish to discuss their availability to attend conference and represent the District at the Annual Meeting.

The Commissioners may also appoint the Executive Director or her delegate to attend the meeting on their behalf.

Dr. Laure Kosey nominates Bob Johnson, Director of Parks and Planning to be the District's delegate. Mr. Johnson confirmed he would be able to attend the meeting.

If the Board of Commissioners concurs with Dr. Kosey's nomination, the recommended motion language is presented below.

ACTION PROPOSED:

Request a motion and a second to delegate Bob Johnson, Director of Parks and Planning to attend the Annual Business Meeting of the Illinois Association of Park District.



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 1, 2021

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 27-29, 2022.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 29, 2022 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

Oak Brook Park District held at
(Name of Agency)

1450 Forest Gate Rd, Oak Brook, IL on December 13, 2021 at 6:30 p.m.
(Location) *(Month/Day/Year)* *(Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 29, 2022 at 3:30 p.m.:**

Name Title Email

Delegate: _____

1st Alternate: _____

2nd Alternate: _____

3rd Alternate: _____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal:

Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE NO. 21-1213: AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL YEAR 2022-2023 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND COOK COUNTIES, ILLINOIS

AGENDA No.: 7C

MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The State of Illinois Truth-in-Taxation Act requires that no less than twenty days prior to any taxing body adopting its tax levies, it must determine how many dollars in property tax extensions will be necessary. This tax levy is for the 2021 levy year that will be collected during our fiscal year 2022/2023 and beyond. The Park District Board previously reviewed this levy at the November 15, 2021 Board meeting.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The total 2021 tax levy for the Park District is \$4,984,643. Of this amount, \$3,451,900 is comprised of the corporate and special purpose levies (i.e., aggregate levy) and \$1,532,743 represents the debt service levies for our 2012 General Obligation Limited Tax Park bonds and our 2019 General Obligation Park Bonds. Although the aggregate 2021 levy amount represents a 5.92% increase over prior year’s final levy amount of \$3,258,932, the 2021 levy will be reduced by DuPage and Cook County in accordance with the Property Tax Extension Limitation Law (PTELL). Under PTELL, our final levy extension should increase approximately 1.36% over prior year, plus any new growth in Equalized Assessed Value (EAV).

A public hearing for our 2021 property tax levy has been scheduled for December 13, 2021, with final action to adopt such levy scheduled to occur subsequent to the public hearing on that same day. Notice of this public hearing has been published in the Thursday, December 2, 2021 edition of The Doings newspaper in accordance with the Truth in Taxation Act. This same public hearing notice has also been published on the Park District’s website.

ACTION PROPOSED:

A motion (and a second) to approve Ordinance 21-1213: An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

ORDINANCE NO 21-1213

**AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL
YEAR 2022-2023 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND
COOK COUNTIES, ILLINOIS**

Be it ordained by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, that:

SECTION 1: A tax for the following sum of money, totaling \$5,178,723 or as much thereof as may be authorized by law, to defray expenses and liabilities of the Park District, be and the same, is hereby levied commencing on the 1st day of May, 2022 and ending on the 30th day of April, 2023.

ARTICLE I - GENERAL CORPORATE FUND

A. ADMINISTRATIVE EXPENSES	\$ 473,965
B. PARK EXPENSES	400,000
C. PROFESSIONAL SERVICES	35,000
D. BUILDING EXPENSES	<u>600,000</u>
TOTAL - GENERAL CORPORATE FUND	\$1,508,965

ARTICLE II - RECREATION FUND

A. ADMINISTRATIVE EXPENSES	\$ 750,000
B. RECREATION/FITNESS & AQUATIC PROGRAM EXPENSES	<u>550,000</u>
TOTAL - RECREATION FUND	\$1,300,000

ARTICLE III - ILLINOIS MUNICIPAL RETIREMENT FUND

ADMINISTRATIVE EXPENSES	\$116,513
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ARTICLE IV - SOCIAL SECURITY FUND

ADMINISTRATIVE EXPENSES	\$264,800
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ARTICLE V - LIABILITY INSURANCE FUND

ADMINISTRATIVE EXPENSES	\$142,992
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ARTICLE VI - AUDIT FUND

CONTRACTUAL & PROFESSIONAL SERVICES	\$12,710
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ARTICLE VII - DEBT SERVICE FUND

PRINCIPAL & INTEREST EXPENSES \$1,532,743

ARTICLE VIII – SPECIAL RECREATION FUND

ADMINISTRATION EXPENSES \$ 16,920
PROGRAM EXPENSES 283,080
TOTAL – SPECIAL RECREATION FUND \$300,000

ARTICLE IX - RECAPITULATION

GENERAL CORPORATE FUND \$1,508,965
RECREATION FUND 1,300,000
ILLINOIS MUNICIPAL RETIREMENT FUND 116,513
SOCIAL SECURITY FUND 264,800
LIABILITY INSURANCE FUND 142,992
AUDIT FUND 12,710
DEBT SERVICE FUND 1,532,743
SPECIAL RECREATION FUND 300,000

TOTAL TAXES LEVIED \$5,178,723

Section 2. The secretary of the Park District is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County, Illinois and Cook County, Illinois as provided by law.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 13th day of December, 2021.

APPROVED this 13th day of December, 2021.

AYES:

NAYS:

ABSENT:

PRESIDENT

ATTEST: _____
SECRETARY

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, Sharon Knitter, hereby certify that I am the Presiding Officer of the Oak Brook Park District, and as such Presiding Officer, I certify that the tax levy ordinance, a copy of which is attached, was adopted pursuant to, and is in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85, as amended.

This certificate applies to the 2021 tax levy.

Sharon Knitter, President
Board of Park Commissioners

Dated: December 13, 2021

STATE OF ILLINOIS)
) SS
COUNTIES OF DUPAGE AND COOK)

CERTIFICATE

I, Sharon Knitter, do hereby certify that I am the duly qualified President, and the presiding officer of the corporate authorities of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

I further certify compliance with the provisions of Sections 18-60 through 18-85 of the Truth in Taxation Law (35ILCS 200/18-60, et seq.), in connection with the 2021 Tax Levy Ordinance of the Oak Brook Park District, being Ordinance No. 21-1213, “An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois”, passed and approved on December 13, 2021.

IN WITNESS HEREOF, I hereunto affix my official signature and the seal of the Oak Brook Park District, at Oak Brook, Illinois, this 13th day of December, 2021.

Presiding Officer

SEAL

STATE OF ILLINOIS)
) SS
COUNTIES OF DUPAGE AND COOK)

CERTIFICATE

I, Laure L. Kosey, do hereby certify that I am the Secretary in and for the Oak Brook Park District; that the foregoing is a true and correct copy of an Ordinance duly passed by the President and Board of Park Commissioners being entitled: “An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois” at its regular meeting held on the 13th day of December, 2021, the Ordinance being a part of the official records of said Oak Brook Park District.

DATED: This 13th day of December, 2021.

Secretary, Board of Commissioners
Oak Brook Park District



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: 2022 BOARD MEETING DATES

AGENDA No.: 7 D

MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In preparation for the publication notice of the Regularly Scheduled Board Meeting Dates, attached are the 2022 dates.

Meetings are scheduled for the third Monday of the month except when the third Monday would occur during a holiday week or the week scheduled for the NRPA Conference which occurs in September. In those events, the Board Meeting would be scheduled for the second Monday of the month. For the 2022 calendar, it is necessary to adjust the September, November, and December Board Meeting dates to the second week.

The proposed 2022 Board Meeting Dates are provided on the following page.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Board will be asked to approve the 2022 meeting dates for the Regularly Scheduled Board Meetings at the Board's December 13, 2021 meeting.

ACTION PROPOSED:

A motion and a second to approve the 2022 Board Meeting Dates as presented.



**2022 Calendar of the Regularly Scheduled Meeting Dates
of the
Oak Brook Park District Board of Commissioners**

The Board Meetings are held on the third Monday of the month except when the third Monday would occur during a holiday week or the week schedules for the National Recreation and Park Association Conference which occurs in September. In those events, the Board Meeting would be scheduled for the second Monday of the month. The meetings begin at 6:30 p.m. and are held at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523.

January 17, 2022
February 21, 2022
March 21, 2022
April 18, 2022
May 16, 2022
June 20, 2022
July 18, 2022
August 15, 2022
September 12, 2022 (Second Monday of September)
October 17, 2022
November 14, 2022(Second Monday of November)
December 12, 2022 (Second Monday of December.)

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379

Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org



New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM-HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 22-0117: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING THE SALE OR CONVEYANCE THEREOF

AGENDA NO.: 8A

MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW:

Katie Basile, Superintendent of Facilities:

Handwritten signature of Katie Basile in black ink.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Items that have been recently identified as surplus property are listed in the attached Ordinance 22-0117.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS,

RECOMMENDATIONS): The manner of conveyance for each item is provided in the ordinance.

ACTION PROPOSED:

For review and discussion only.

**ORDINANCE NO. 22-0117
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THEREOF**

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

Quantity	Item	Brand	Color	Disposal Method
1	Cube Cabinet	Unknown	White	Recycle / discard
1	Giant Book Holder	Unknown	Light Wood	Recycle / discard
1	Toy Holder	Unknown	Light Wood	Recycle / discard
1	Toy Roller Cart	Unknown	Light Wood	Recycle / discard
1	Table	Ikea	Black	Recycle / discard
1	Rolling White Board	Unknown	White	Recycle / discard
1	Art Easel Cabinet	Unknown	Light Wood	Recycle / discard
3	Toy Shelves	Unknown	Light Wood	Recycle / discard
1	Gate	Unknown	Light Wood	Recycle / discard
2	Large Book Holder	Unknown	Light Wood	Recycle / discard
1	Book Shelf	Unknown	Light Wood	Recycle / discard
14	Task Chairs with Wheels	Model #: 43676	Black	Supplier removing
1	Rolling Cart	Unknown	Light Wood	Recycle / discard
1	Refrigerator (Tag 000018)	unknown		Recycle / discard

(Hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District's staff has recommended that the Property, except for the Property designated to be recycled/discarded or traded-in, can best be sold directly by the District's Executive Director to a municipality, school district, or park district, or may be sold indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

Section 2: The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded or traded-in, may be sold directly by the District's Executive Director to a municipality, school district, or park district, or indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the

availability of the Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 17th DAY OF January, 2022

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By:

Sharon Knitter, President

ATTEST:

By:

Laure L. Kosey, Secretary

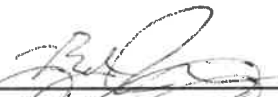


Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: VEHICLE IDLING POLICY

AGENDA NO. 8-B
MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW: Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Oak Brook Park District is committed to demonstrating environmentally responsible practices in keeping with the mission of providing the very best in park and recreational opportunities, facilities, and open lands for our community. As stewards of the environment, it is necessary to review and consider policies and procedures which help reduce the carbon footprint of the Oak Brook Park District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):
Staff propose adopting a vehicle idling policy as part of the general use regulations for Oak Brook Park District. This policy would limit engine idling of Park District motor vehicles to not more than three minutes, with the exception of specific situations. Limiting the idling time will reduce fuel consumption as well as carbon emissions.

ACTION PROPOSED:
For review and discussion only



Oak Brook Park District
Administrative Policies and Procedures

6.16 Vehicle Idling Policy

The Oak Brook Park District understands that emissions from idling vehicles contributes significantly to air pollution, climate change and increased rates of cancer, heart and lung diseases, which adversely affect health. Emissions from idling vehicles significantly affects the natural environment and economic wellbeing of residents, guests, and visitors of the Oak Brook Park District.

All Oak Brook Park District motor vehicles, including trucks, suv's, utility equipment, golf carts, and any other motorized vehicles, shall not be allowed to idle for longer than three minutes.

Vehicles equipped with auto-start/stop technology shall keep the feature activated.

This policy shall apply to all gasoline and diesel-powered motor vehicles.

Exceptions to this policy are as follows:

- A. The vehicle is forced to remain motionless on a public road because of traffic conditions.
 - B. The vehicle is an emergency vehicle used in an emergency situation.
 - C. Vehicle idling is necessary for auxiliary power for Park District equipment, refrigeration units, loading/unloading lifts, etc.
 - D. Vehicle idling is necessary for repair or inspection of the vehicle.
 - E. The health or safety of a driver or passenger requires the vehicle to idle, including instances where the temperature is below 32 degrees F or above 90 degrees F.
-



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: NEW PERSONNEL POLICY MANUAL SECTION 4.29
WHISTLEBLOWER PROTECTION (SAFE-T ACT)**

AGENDA No.: 8 C

MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW: Linda Noonan, Human Resource Manager:

RECOMMENDED FOR BOARD ACTION: Laure Kosey, Executive Director:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

On January 13, 2021, Governor Pritzker signed into law the SAFE-T Act. The Act includes a provision (50 ILCS 105/4.1) which amends the Public Officer Activities Act to prohibit a unit of local government, or any agent or representative thereof, from retaliating against an employee or contractor, who:

- Reports improper governmental action under this section.
- Cooperates with an investigation by an Auditing Official related to a report of improper governmental conduct.
- Testifies in a proceeding or prosecution arising out of an improper governmental action.

An “improper governmental action” under this section is any action by an employee or elected official of a unit of local government that falls under any of the following categories:

- Violates a federal, state or unit of local government law or rule.
- Abuses authority.
- Violates the public’s trust or expectation of conduct.
- Is a substantial and specific danger to the public’s health or safety.
- Is a gross waste of public funds.

The statute specifically excludes personnel actions (i.e., discrimination in hiring, firing, promotions, compensation) from the definition of covered “improper governmental action.”

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The attached policy draft reflects the reporting and investigation procedures as well as communication requirements under provision 50 ILCS 105/4.1 of the SAFE-T Act.

ACTION PROPOSED:

For review and discussion only.

4.29 Whistleblower Protection (SAFE-T Act)

Purpose

Pursuant to § 4.1 of the Public Officer Activities Act, 50 ILCS 105/4.1 (the “Act”), the Oak Brook Park District (“District”) protects the confidentiality of and prohibits retaliation against any full-time, part-time, or temporary employee or contractor who reports improper governmental action under the Act and this Policy. Confidentiality will be protected to the extent permissible by law unless waived by the employee. The District’s Auditing Official will manage and investigate complaints filed under the Act and this Policy in accordance with the following processes and procedures.

Improper Governmental Action

For purposes of this Policy, “improper governmental action” means any action by an employee of the District, an appointed member of a board, commission or committee, or an elected official of Oak Brook Park District that:

- Is undertaken in violation of a federal or state law or local ordinance;
- Is an abuse of authority;
- Violates the public's trust or expectation of their conduct;
- Is of substantial and specific danger to the public's health or safety; or,
- Is a gross waste of public funds.

The action need not be within the scope of the official duties of the employee, elected official, board member, or commission member to be subject to a claim of improper governmental action.

Improper governmental action does not include the District’s personnel actions, including but not limited to: (1) employee grievances or complaints; (2) appointments, promotions, transfers, reassignments, or reinstatements; (3) restorations or reemployment; (4) performance evaluations; (5) reductions in compensation; (6) dismissals, suspensions, demotions, reprimands, or violations of collective bargaining agreements, except to the extent that the action amounts to retaliation.

Confidentiality

The identity of an employee will be kept confidential to the extent allowable by law unless waived in writing by the employee.

The Auditing Official may take reasonable measures to protect employees who reasonably believe they may be subject to bodily harm for reporting improper government action.

No Retaliation

Oak Brook Park District will not retaliate against an employee or contractor who:

- Reports an improper governmental action under this Policy or the Act;
- Cooperates with an investigation by the Auditing Official related to a report of improper governmental action; or
- Testifies in a proceeding or prosecution arising out of an improper governmental action.

Prohibited retaliation means any adverse change in an employee's employment status or terms and conditions of employment. Retaliatory action includes, but is not limited to: (1) denial of adequate staff to perform duties; (2) frequent staff changes; (3) frequent and undesirable office changes; (4) refusal to assign meaningful work; (5) unsubstantiated letters of reprimand or unsatisfactory performance evaluations; (6) demotion; (7) reduction in pay; (8) denial of promotion; (9) transfer or reassignment; (10) suspension or dismissal; or (11) other disciplinary action made because of an employee's protected activity under the Act.

Reporting Procedures

To invoke the protections of the Act and this policy, any employee who is aware of an improper governmental action (as defined above) is required to make a **written** report of it to the District's Executive Director, who serves as our Auditing Official.

Further, any employee who believes that they are being retaliated against in violation of the Act and this Policy must submit a **written** report regarding the retaliation to the District's Auditing Official, within 60 days of learning of the retaliatory conduct.

If the Auditing Official is the individual doing the improper governmental action, then a report may be submitted to any State's Attorney.

Investigation Procedures

Upon receiving a report of alleged improper governmental action, the Auditing Official shall conduct a confidential investigation of report.

The Auditing Official will also notify the employee and all witnesses of the District's policy against retaliation for reporting alleged improper government action or participating in a related investigation or proceeding.

The Auditing Official shall notify the District's corporate counsel and/or the General Counsel of the Park District Risk Management District of the report and seek legal advice regarding the report, investigation, and potential findings and remedies.

The Auditing Official may transfer a report of improper governmental action to another auditing official designee (including, but not limited to, the appropriate State's Attorney) for investigation if the Auditing Official deems it appropriate.

If the Auditing Official (or their designee) concludes that an improper governmental action has taken place or concludes that the any person has hindered the investigation, the Auditing Official shall notify in writing the District's Executive Director and any other individual or entity the Auditing Official deems necessary in the circumstances, including, for example, the President of the Board or other Board Commissioners.

If the Auditing Official determines that an employee has been subjected to retaliation in violation of the Act or this Policy, the Auditing Official may also reinstate, reimburse for lost wages or expenses incurred, promote, or provide some other form of restitution. In instances where the Auditing Official determines that restitution will not suffice, the Auditing Official may make their investigation findings available for the purposes of aiding in that employee's or the employee's attorney's effort to make the employee whole.

The Auditing Official shall maintain records relating to the report, investigation, and findings confidential to the extent allowed by law and shall consult with the District's corporate counsel and/or PDRMA's General Counsel before disclosing such records to any third parties, including, but not limited to, pursuant to a request under the Illinois Freedom of Information Act (IL FOIA).

Other Duties of the Auditing Official

The Auditing Official shall also ensure that each employee receives a written summary or a complete copy of § 4.1 of the Act upon hire and at least once each year of employment.

The Auditing Official shall also ensure that all employees receive a copy of this Policy upon hire and at least once each year of employment, as well as any updates to it, and sign a form acknowledging receipt.

The Auditing Official shall also be familiar with § 4.1 of the Act and any amendments thereto and shall comply with all requirements of the Act.

The Auditing Official shall also respond to questions from employees about this Policy.

**Employee Acknowledgement
Whistleblower Protection (SAFE-T Act) Policy and Procedures**

By signing below, I confirm I have received, read and understand the “Whistleblower Protection (Safe-T Act) Policy and Procedures for the Oak Brook Park District. I also understand that as an employee, it is my responsibility to abide by this Policy.

Employee Name (Printed): _____

Employee Signature: _____

Date: _____



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: DESIGNATION OF STAFF TO SERVE AS THE OPEN MEETINGS OFFICERS OF THE OAK BROOK PARK DISTRICT AND TO COMPLETE THE ANNUAL ELECTRONIC TRAINING CURRICULUM DEVELOPED AND ADMINISTERED BY THE ILLINOIS ATTORNEY GENERAL’S PUBLIC ACCESS COUNSELOR. (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

AGENDA No.: 8 D

MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by law, each public body must designate one or more officials or employees to act as its Open Meetings Officer(s).

All Open Meeting Act officers must complete the annual electronic training curriculum developed and administered by the Illinois Attorney General’s Public Access Counselor.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Oak Brook Park District designates the Executive Director and the Deputy Director as Open Meetings Act Officers.

ACTION PROPOSED:

Motion (and a second) to Waive the Board Rules to Approve at this Meeting the Designation of the Executive Director and the Deputy Director to serve as the Open Meetings Act Officers of the Oak Brook Park District and to complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General’s Public Access Counselor.

Motion (and a second) to approve the Designation of the Executive Director and the Deputy Director to serve as the Open Meetings Act Officers of the Oak Brook Park District and to complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General’s Public Access Counselor.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM -HISTORY/COMMENTARY

ITEM TITLE: DESIGNATION OF STAFF TO SERVE AS THE FREEDOM OF INFORMATION ACT OFFICERS OF THE OAK BROOK PARK DISTRICT AND TO COMPLETE THE ANNUAL ELECTRONIC TRAINING CURRICULUM DEVELOPED AND ADMINISTERED BY THE ILLINOIS ATTORNEY GENERAL'S PUBLIC ACCESS COUNSELOR. (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

AGENDA No.: 8 E

MEETING DATE: DECEMBER 13, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by law, each public body must designate one or more officials or employees to serve as its Freedom of Information Officer(s).

All Freedom of Information Act Officers must complete the Attorney General's annual electronic training curriculum developed and administered by the Illinois Attorney General's Public Access Counselor.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Oak Brook Park District designates the Finance Manager and the Administrative Services Specialist to serve as Freedom of Information Act Officers.

ACTION PROPOSED:

Motion (and a second) to Waive the Board Rules to Approve at this Meeting the Designation of the Finance Manager and the Administrative Services Specialist to serve as the Freedom of Information Act Officers of the Oak Brook Park District and to complete the annual electronic training curriculum developed and administered by the Illinois Attorney General's Public Access Counselor.

Motion (and a second) to approve the Designation of the Finance Manager and the Administrative Services Specialist to serve as the Freedom of Information Act Officers of the Oak Brook Park District and to complete the annual electronic training curriculum developed and administered by the Illinois Attorney General's Public Access Counselor.