



Oak Brook Park District Board Packet

December 12, 2022

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 12, 2022 – 6:30 p.m.
Canterberry Room

1. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois
(Notice of the Public Hearing was Published on December 1, 2022 in the Doings – Oak Brook/Elmhurst Newspaper and on the District’s Website.)
 - a. Call to Order the Public Hearing
 - i. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
 - ii. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
 - b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois.
 - c. Adjournment of Public Hearing
2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
 - a. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
 - b. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
3. OPEN FORUM
4. CONSENT AGENDA
 - a. APPROVAL OF THE DECEMBER 12, 2022 AGENDA
 - b. APPROVAL OF MINUTES
 - i. November 14, 2022 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING NOVEMBER 30, 2022
 - i. Warrant 667
5. STAFF RECOGNITION
 - a. None





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REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 12, 2022 – 6:30 p.m.
Canterberry Room

6. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.
- b. Oak Brook Park District Objectives

7. REPORTS:

- a. Communications, IT, and Administration Report
- b. Finance & Human Resources Report
- c. Recreation & Facilities Report
- d. Parks & Planning Report

8. UNFINISHED BUSINESS

- a. Ordinance No 22-1212: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.
- b. Purchase of Amphitheater through the Good Buy Purchasing Cooperative.
- c. 2023 Board Meeting Dates
- d. IAPD Annual Business Meeting Credentials
- e. Employee Referral Incentive

9. NEW BUSINESS

- a. Family Aquatic Center HVAC and Deck Replacement Bid
- b. Ordinance No 23-0112: An Ordinance providing for the issue of not to exceed \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for The Purpose Of Building, Maintaining And Improving The Land And Facilities Located At The District's Central Park, Including Building An Amphitheater, A Shelter, An Outdoor Challenge Course And A Structure Housing Restrooms, Storage And Concessions, Replacing Synthetic Soccer Field Turf, Building An Additional Bridge Spanning Ginger Creek, Replacing HVAC And Pool Tile Deck At The Aquatic Center And Painting At The Aquatic Center And For The Payment Of The Expenses Incident Thereto, Providing For The Levy Of A Direct Annual Tax To Pay The Principal And Interest On Said Bonds And Authorizing The Sale Of Said Bonds To The Purchaser Thereof.
- c. Oak Brook Promise Scholarship for Part Time Staff
- d. Objectives and Key Results for January 1, 2023 through April 30, 2024.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JANUARY 16, 2023, 6:30 P.M.

11. ADJOURNMENT





In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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1. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois

(Notice of the Public Hearing was Published on December 1, 2022 in the Doings – Oak Brook/Elmhurst Newspaper and on the District’s Website.)

a. Call to Order the Public Hearing

[Vice President Suleiman calls to Order the Public Hearing of the Oak Brook Park District Board of Commissioners and asks the Recording Secretary to conduct the Roll Call.]

- i. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules. *[Vice President Suleiman requests a motion and a second to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*
- ii. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules. *[Vice President Suleiman requests a motion and a second to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*

[President Knitter announces the notice of the Public Hearing was published on December 1, 2022 in the Doings-Oak Brook/Elmhurst Newspaper and on the District’s website.]

b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois. ***[Ask Whether There Are Any Public Comments or Questions Concerning the Tax Levy Ordinance Under This “Open Forum” Note, for purposes of the hearing, the individual may present his/her testimony within the 5-minute allotted for Public Comment pursuant 1.1VII B of the Rules of the Board of Commissioners.]***

c. Adjournment of Public Hearing *[Request a motion and a second to Adjourn the Public Hearing. **Roll Call Vote...**]*

2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

[Vice President Suleiman calls to order the Regular Meeting of the Oak Brook Park District Board of Commissioners and asks the Recording Secretary to conduct the Roll Call.]





- a. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules. *[Vice President Suleiman requests a motion and a second to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*
 - b. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules. *[Vice President Suleiman requests a motion and a second to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*
3. **OPEN FORUM** *[President Knitter asks whether there are any public comments under "Open Forum." If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
4. **CONSENT AGENDA**
*[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote**—VOTE MUST BE UNANIMOUS.*
- Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
- a. **APPROVAL OF THE DECEMBER 12, 2022 AGENDA**
 - b. **APPROVAL OF MINUTES**
 - i. November 14, 2022 Regular Board Meeting Minutes
 - c. **APPROVAL OF FINANCIAL STATEMENT ENDING NOVEMBER 30, 2022**
 - i. Warrant 667
5. **STAFF RECOGNITION**
 - a. None
6. **COMMUNICATIONS/PROCLAMATIONS** *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications.
 - b. Oak Brook Park District Objectives
7. **REPORTS:** *[For Review and Discussion Only.]*
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





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REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 12, 2022 – 6:30 p.m.
Canterberry Room

8. UNFINISHED BUSINESS

- a. Ordinance No 22-1212: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois. *[Request a motion and a second to approve Ordinance 22-1212: An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois. Roll Call Vote...]*
- b. Purchase of Amphitheater through the Good Buy Purchasing Cooperative. *[Request a motion and a second to accept the proposal from ICON Shelter Systems, Inc. For the purchase of an amphitheater structure through the Good Buy Purchasing Cooperative, and to approve an agreement between the Park District and ICON Shelter Systems, Inc. for a not-to-exceed cost of \$82,530. Roll Call Vote...]*
- c. 2023 Board Meeting Dates *[Request a motion and a second to approve the 2023 Board Meeting Dates of the Oak Brook Park District Board of Commissioners. Roll Call Vote...]*
- d. IAPD Annual Business Meeting Credentials *[Request a motion and a second to appoint (Name) as the District's delegate for the Annual Business Meeting of the Illinois Association of Park Districts. Roll Call Vote...]*
- e. Employee Referral Incentive *[Request a motion and a second to approve the Employee Referral Incentive. Roll Call Vote...]*

9. NEW BUSINESS

- a. Family Aquatic Center HVAC and Deck Replacement Bid *[For review and discussion only.]*
- b. Ordinance No 23-0112: An Ordinance providing for the issue of not to exceed \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for The Purpose Of Building, Maintaining And Improving The Land And Facilities Located At The District's Central Park, Including Building An Amphitheater, A Shelter, An Outdoor Challenge Course And A Structure Housing Restrooms, Storage And Concessions, Replacing Synthetic Soccer Field Turf, Building An Additional Bridge Spanning Ginger Creek, Replacing HVAC And Pool Tile Deck At The Aquatic Center And Painting At The Aquatic Center And For The Payment Of The Expenses Incident Thereto, Providing For The Levy Of A Direct Annual Tax To Pay The Principal And Interest On Said Bonds And Authorizing The Sale Of Said Bonds To The Purchaser Thereof. *[For review and discussion only.]*
- c. Oak Brook Promise Scholarship for Part Time Staff *[For review and discussion only.]*
- d. Objectives and Key Results for January 1, 2023 through April 30, 2024. *[For review and discussion only.]*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
December 12, 2022 – 6:30 p.m.
Canterberry Room

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JANUARY 16, 2023, 6:30 P.M. *[Announce the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on January 16, 2023.]*
11. ADJOURNMENT *[Request a motion and a second to adjourn the December 12, 2022 Regular Board Meeting. **Voice Vote. All in favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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Public Hearing

2. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois

(Notice of the Public Hearing was Published on December 1, 2022 in the Doings – Oak Brook/Elmhurst Newspaper and on the District’s Website.)

- a. Call to Order the Public Hearing *[Vice President Suleiman calls to Order the Public Hearing of the Oak Brook Park District Board of Commissioners and asks the Recording Secretary to conduct the Roll Call.]*
 - i. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules. *[Vice President Suleiman requests a motion and a second to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*
 - ii. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules. *[Vice President Suleiman requests a motion and a second to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*

[President Knitter announces the notice of the Public Hearing was published on December 1, 2022 in the Doings-Oak Brook/Elmhurst Newspaper and on the District’s website.]
- b. Open Forum for the Receipt of Public Comments and Questions. *[Ask Whether There Are Any Public Comments or Questions Concerning the Tax Levy Ordinance Under This “Open Forum” Note, for purposes of the hearing, the individual may present his/her testimony within the 5-minute allotted for Public Comment pursuant 1.1VII B of the Rules of the Board of Commissioners.]*
- c. Adjournment of Public Hearing *[Request a motion and a second to adjourn the Public Hearing – **Voice Vote- “All in Favor...”**]*

CHICAGO TRIBUNE

media group

Sold To:
Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Bill To:
Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Certificate of Publication:

Order Number: 7331755
Purchase Order: Legal Notice for 2022 Levy (F)

State of Illinois - DuPage

Chicago Tribune Media Group does hereby certify that it is the publisher of the The Doings Hinsdale. The The Doings Hinsdale is a secular newspaper, has been continuously published Weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Hinsdale, Township of Downers Grove, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the The Doings Hinsdale, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 12/1/2022, and the last publication of the notice was made in the newspaper dated and published on 12/1/2022.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: Dec 01, 2022.

The Doings Hinsdale

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

1st Day of December, 2022, by

Chicago Tribune Media Group



Jeremy Gates

**NOTICE OF PROPOSED PROPERTY TAX LEVY
INCREASE FOR OAK BROOK PARK DISTRICT,
DUPAGE AND COOK COUNTIES, ILLINOIS**

- I. A public hearing to approve a proposed property tax levy increase for Oak Brook Park District for 2022 will be held on Monday, December 12, 2022, at 6:30 p.m. at the Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois 60523.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Laure Kosey, Executive Director, 1450 Forest Gate Road, Oak Brook, Illinois 60523, 630-645-9535.

- II. The corporate and special purpose property taxes extended or abated for 2021 were \$3,566,901.

The proposed corporate and special purpose property taxes to be levied for 2022 are \$3,876,804. This represents an 8.69% increase over the previous year.

- III. The debt service and public building commission leases property taxes extended or abated for 2021 were \$1,548,898.

The proposed debt service and public building commission leases property taxes to be levied for 2022 are \$1,532,244. This represents a 0.01% decrease over the previous year.

- IV. The total property taxes extended or abated for 2021 were \$5,115,799.

The proposed total property taxes to be levied for 2022 are \$5,409,048. This represents a 5.73% increase over the previous year.

Minutes

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
November 14, 2022 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

Commissioner Suleiman called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:39 p.m. Commissioners Ivkovic Kelley, Trombetta, and Suleiman answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning and Steve Adams, District Attorney.

- a. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Ivkovic Kelley, to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, and Suleiman

Nays: None

Absent: Commissioner Truedson

President Knitter entered at 6:40 p.m.

- b. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Ivkovic Kelley, to allow Commissioner Tom Truedson to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter

Nays: None

Commissioner Truedson entered at 6:40 p.m.

2. Public Hearing Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to sell not-to-exceed \$3,060,000 General Obligation Limited Tax Park Bonds.

Motion: Commissioner Trombetta made a motion, seconded by Ivkovic Kelley, to Convene to the Public Hearing Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to sell not-to-exceed \$3,060,000 General Obligation Limited Tax Park Bonds.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

(Notice of Public Hearing was published October 27, 2022, in The Doings- Oak Brook/Elmhurst Newspaper)

a. Call to Order the Public Hearing

President Knitter called to order the Public Hearing Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to sell not-to-exceed \$3,060,000 General Obligation Limited Tax Park Bonds at the hour of 6:44 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning and Steve Adams, District Attorney.

b. Public Hearing Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to Sell not to exceed \$3,060,000 General Obligation Limited Tax Park Bonds.

President Knitter announced, "The Notice of the Public Hearing was published October 27, 2022, in The Doings- Oak Brook/Elmhurst Newspaper. The public hearing is being held to receive public comments on the proposal for the Oak Brook Park District to sell not to exceed \$3,060,000 General Obligation Limited Tax Park Bonds (the "Bonds"). The bonds will provide the District with funds which will be used, together with certain other moneys, for the purpose of building, maintaining, and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course, and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto."

President Knitter asked the Board if they had any questions.

No one addressed the Board.

c. Open Forum for the Receipt of Public Comments and Questions

President Knitter asked whether there were any public comments or questions concerning the Bonds. President Knitter announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the bonds.

No one addressed the Board.

d. Adjournment of Public Hearing

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the Public Hearing. The motion passed by voice vote, and the meeting adjourned at the hour of 6:44 p.m.

3. Public Hearing (the "TEFRA Hearing") Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to sell not to exceed \$2,500,000 of Limited Tax Park Bonds.

Motion: Commissioner Trombetta made a motion, seconded by Ivkovic Kelley, to Convene to the Public Hearing Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to sell not to exceed \$2,500,000 of Limited Tax Park Bonds.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

(Notice of Public Hearing was published October 27, 2022, in The Doings- Oak Brook/Elmhurst Newspaper)

a. Call to Order the Public TEFRA Hearing

President Knitter called to order the Public Hearing Concerning the Intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to sell not to exceed \$2,500,000 of Limited Tax Park Bonds at the hour of 6:44 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning and Steve Adams, District Attorney.

b. Public TEFRA Hearing being held pursuant to the Internal Revenue Code of 1986, as amended, to receive public comments on the proposal to sell bonds in an amount not to exceed \$2,500,000 limited tax park bonds.

President Sharon Knitter announced, "The public TEFRA Hearing is being held pursuant to the Internal Revenue Code of 1986, as amended, to receive public comments on the proposal to sell bonds in an amount not to exceed \$2,500,000.

President Knitter presented a copy of the publisher's affidavit, with a newspaper clipping attached and stated: "The publication of the Public TEFRA Hearing was published on the 27th day of October 2022, in The Doings–Oak Brook/the Daily Herald, a newspaper of general circulation in the District, which affidavit is on file in the office of the District as part of the permanent record of the District."

President Knitter stated Federal tax law provides that interest on the Bonds would be tax-exempt.

The Bonds, however, cannot be tax-exempt if more than 10% of the Property is expected to be used or is used for private business use. Private business use means use by someone other than a state or local government unit for a business purpose. For entities other than individuals, that would include almost any use (other than use as a member of the general public).

If the Bonds are issued as Qualified 501(c)(3) Bonds under federal law, the use of the Property by such 501(c)(3) organizations would not be considered private business use.

Prior to the issuance of the Bonds as Qualified 501(c)(3) Bonds, federal law requires that the Bonds be approved by the Park Board following a public hearing conducted by the Park Board. Staff published the notice of the hearing [The Doings–Oak Brook/the Daily Herald] at least 14 days before the hearing.

President Knitter asked for additional comments from the Park Commissioners.

c. Open Forum for the Receipt of Public Comments and Questions

President Knitter asked whether there were any public comments or questions concerning the Bonds. President Knitter announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the bonds.

No one addressed the Board.

d. Adjournment of Public TEFRA Hearing

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the Public Hearing and Reconvene the November 14, 2022, Regular Board Meeting. The motion passed by voice vote, and the meeting adjourned at the hour of 6:50 p.m.

4. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

5. CONSENT AGENDA

- a. APPROVAL OF THE NOVEMBER 14, 2022, AGENDA
- b. APPROVAL OF MINUTES
 - i. October 17, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2022
 - i. Warrant 665

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

6. STAFF RECOGNITION

- a. None

7. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

There was no communication between Board Members.

b. Oak Brook Park District Annual Report

Dr. Kosey stated that the Annual Report captures highlights from the 2021-2022 fiscal year. The Park District accomplished the creation of the outdoor pickleball courts and the Winter Lights at Central Park. Additionally, they received the Champions for Change and the Best of the Best Awards.

8. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported on the proposed dates for the board meetings in 2023. All will be held on the third Monday of every month, except November, due to the holiday.

Dr. Kosey stated the referral program has been very successful in the aquatic center, preschool, and camp departments. Staff is recommending the Referral Program become part of the onboarding process permanently.

President Knitter stated the Referral Program was a great idea.

Commissioner Suleiman clarified the program would be for part-time and full-time staff.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on completing the first six months of the fiscal year. The General Fund is in surplus with a decrease over last year. However, this was an expected decrease as they positioned the tax levy differently to help accommodate the Recreation Fund, which took heavy losses due to programming restrictions caused by the pandemic.

Mr. Salinas stated the Recreation Fund had seen programming and memberships increase.

Mr. Salinas stated a posting error was recorded in the Tennis Center's net surplus. The correction has been made. Their net surplus is lower than last year, but with the correction, they are doing better than previously disclosed.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported that Malena and Max Lindburg taught about inclusion to our ABC preschoolers. Their mother, Megan, has been a supporter of the Sandlot Playground, and her daughter's book about inclusion depicts illustrations of the playground.

Mr. Thommes stated that the Halloween events had commenced. The Halloween Trick-or-Treat Trail, Pumpkin Swim, and Eggtobor Egg Deliveries were well attended.

Mr. Thommes stated that Rob Bond, Superintendent of Aquatic and Maintenance Operations, and his team had painted the bottom of Splash Island pool blue to better reflect off the sun in order to help the Lifeguard staff maintain safety for the swimmers.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported the OSLAD Phase II project at the north athletic fields has been submitted for permitting. The project, along with the restroom, concession, and storage facility, will go to bid in January 2023.

Mr. Johnson stated the Saddle Brook playground replacement is underway. The old equipment has been removed, and the new pieces are being installed. The new poured-in-place surfacing will be installed in the spring.

Mr. Johnson stated the new LED lighting upgrade is taking place throughout the Family Recreation Center. Existing lighting is to be replaced with Smart LED technology that includes motion sensing and dimming features to reduce energy consumption. The project is being substantially funded through the ComEd Energy Efficiency Program.

Mr. Johnson stated the installation of the Winter Lights at Central Park is going well and will be completed on time.

9. UNFINISHED BUSINESS

- a. Approval of a Travel Expense for Commissioner Attendance at the 2023 IAPD/IPRA Annual Conference, January 26 - 28, 2023, at the Hyatt Regency Chicago

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to approve Travel Expenses for President Knitter, Commissioner Ivkovic Kelley, and Commissioner Suleiman to attend the 2023 IAPD/IPRA Conference, January 26-28, 2023, at the Hyatt Regency Chicago.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

10. NEW BUSINESS

- a. Purchase of Playground Equipment Fitness Course through the Sourcewell Cooperative Purchasing Group. (***)Requires Waiving the Board's Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to waive the Board's rules to accept at this meeting, the proposal from Landscape Structures, Inc. through the Sourcewell Cooperative Purchasing Group and authorize the purchase of the fitness challenge course equipment as itemized in the proposal for a not to exceed the cost of \$77,947.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to accept the proposal from Landscape Structures, Inc. through the Sourcewell Cooperative Purchasing Group and authorize the purchase of the fitness challenge course equipment as itemized in the proposal for a not-to-exceed cost of \$77,947.

President Knitter stated it is good staff is planning ahead.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- b. Resolution 22-1116: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Anthony Roofing – A TECTA America Company, for the Family Recreation Center Roof Replacement Project 2022 (***)Requires Waiving the Board's Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to waive the Board's Rules to approve, at this meeting, Resolution 22-1116: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract with Anthony Roofing – a TECTA America Company, for the Family Recreation Center Roof Replacement Project 2022.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Board's Rules to approve, at this meeting, Resolution 22-1116: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract with Anthony Roofing – a TECTA America Company, for the Family Recreation Center Roof Replacement Project 2022.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- c. Ordinance No 22-1212: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

A Public Hearing is scheduled to commence at the beginning of the December 12, 2022 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2023-2024 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.

Dr. Kosey stated that this is completed annually and will be on the agenda to be approved in December.

- d. Purchase of Amphitheater through the Good Buy Purchasing Cooperative

Dr. Kosey informed the Board the amphitheater is a prefabricated shelter, which they are seeking to purchase beforehand in anticipation of additional price increases.

President Knitter stated the amphitheater resembled a picnic shelter and inquired how it would be used.

Dr. Kosey stated it would be used for a band or farmers market-type events.

- e. 2023 Board Meeting Dates

Dr. Kosey stated the dates are every third Monday of the month except for November due to the holiday.

- f. IAPD Annual Business Meeting Credentials

Dr. Kosey stated the IAPD Annual Business Meeting Credentials need to be approved.

g. Employee Referral Incentive

Dr. Kosey stated that the Employee Referral Incentive had become an intricate part of the hiring process.

- h. Resolution 22-1115: Resolution Approving The Conduct Of The TEFRA Hearing Pursuant To Section 147(F) Of The Internal Revenue Code Of 1986, As Amended, With Respect To The Issuance Of Limited Tax Park Bonds By The Oak Brook Park District, DuPage and Cook Counties, Illinois, To Provide The District With Funds To Be Used, Together With Certain Other Moneys, for The Purpose Of Building, Maintaining And Improving The Land And Facilities Located At Said Park District's Central Park, Including Building An Amphitheater, A Shelter, An Outdoor Challenge Course, And A Structure Housing Restrooms, Storage And Concessions, Replacing Synthetic Soccer Field Turf And Building An Additional Bridge Spanning Ginger Creek And Approving The Proposed Plan Of The Financing Of The Same Through The Issuance Of 501(C)(3) Bonds. (***)Requires Waiving the Board's Rules to Approve at this Meeting)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to waive the Board's rules to approve at this meeting Resolution 22-1115: Resolution approving the conduct of the TEFRA Hearing pursuant to section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the issuance of Limited Tax Park Bonds by the Oak Brook Park District, DuPage and Cook Counties, Illinois, to provide the District with funds to be used, together with certain other moneys, for the purpose of building, maintaining and improving the land and facilities located at said Park District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course, and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf and building an additional bridge spanning Ginger Creek and approving the proposed plan of the financing of the same through the issuance of 501(c)(3) bonds.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to approve Resolution 22-1115: Resolution approving the conduct of the TEFRA Hearing pursuant to section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the issuance of Limited Tax Park Bonds by the Oak Brook Park District, DuPage and Cook Counties, Illinois, to provide the District with funds to be used, together with certain other moneys, for the purpose of building, maintaining and improving the land and facilities located at said Park District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course, and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf and building an additional bridge spanning Ginger Creek and approving the proposed plan of the financing of the same through the issuance of 501(c)(3) bonds.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

11. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for Discussion of Pending, Probable, or Imminent Litigation pursuant to 5 ILCS 120/2(c)(11) of the Open Meetings Act

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to enter closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d); and for Discussion of Pending, Probable, or Imminent Litigation pursuant to 5 ILCS 120/2(c)(11) of the Open Meetings Act.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

The Board entered the closed session at 7:09 p.m.

12. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, July 18, 2022
- b. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 22-1213: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through October 31, 2022
- c. Discussion of Pending, Probable, or Imminent Litigation

13. ARISE FROM CLOSED SESSION AND RESUME THE OPEN SESSION

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to arise from the closed session and resume the open session. The motion passed by voice vote at 7:24 p.m.

14. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 12, 2022, 6:30 P.M.

Commissioner Suleiman announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on December 12, 2022, at 6:30 p.m.

15. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the November 14, 2022, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:25 p.m.

Laure L. Kosey, Executive Director

Financial Statement

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through November 30 2022 and 2021
58.33% completed (7 out of 12 months)

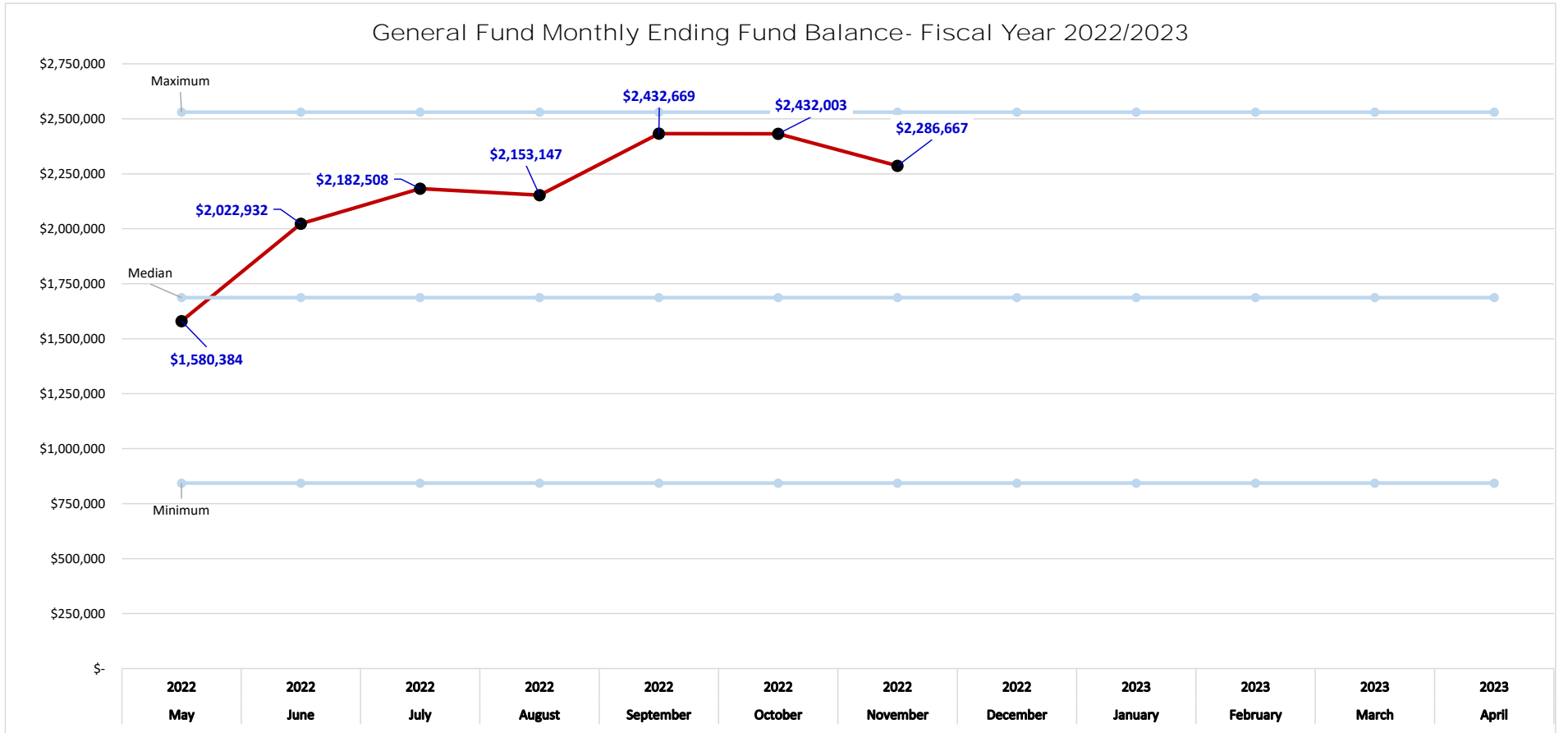
	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance							FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	November 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	FY 2022/2023 YTD Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change	
	REVENUES									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	
Finance										
Property Taxes	1,444,422	20,211	1,461,731	-	1,461,731	101.2%	1,577,604	(115,872)	-7.3%	
Personal Prop. Repl. Taxes	164,900	-	194,980	-	194,980	118.2%	111,413	83,567	75.0%	
Investment Income	3,000	1,303	3,778	-	3,778	125.9%	1,532	2,245	146.5%	
Other	18,350	152	6,720	-	6,720	36.6%	12,965	(6,245)	-48.2%	
Central Park North	105,500	2,276	95,421	-	95,421	90.4%	66,128	29,293	44.3%	
Central Park	205,500	1,103	186,462	-	186,462	90.7%	210,544	(24,081)	-11.4%	
Saddlebrook Park	500	-	407	-	407	81.4%	-	407	N/A	
Forest Glen Park	500	-	-	-	-	0.0%	-	-	N/A	
Chillem Park	500	-	-	-	-	0.0%	-	-	N/A	
Dean Property	500	-	(3,000)	-	(3,000)	-600.0%	-	(3,000)	N/A	
Building-Recreation Center	889,916	47,953	504,639	-	504,639	56.7%	517,975	(13,335)	-2.6%	
Central Park West	76,075	7,191	46,795	-	46,795	61.5%	42,539	4,256	10.0%	
TOTAL REVENUES	\$ 2,909,662	\$ 80,190	\$ 2,497,933	\$ -	\$ 2,497,933	85.8%	\$ 2,540,698	\$ (42,765)	-1.7%	
EXPENDITURES										
Administration	\$ 506,537	\$ 36,410	\$ 271,599	\$ 6,195	277,793	53.6%	\$ 261,583	\$ 10,015	3.8%	
Finance	449,301	28,412	199,189	8,484	207,672	44.3%	212,424	(13,236)	-6.2%	
Central Park North	36,520	3,773	30,562	2,702	33,263	83.7%	17,073	13,488	79.0%	
Central Park	800,337	69,924	458,321	25,031	483,352	57.3%	361,686	96,635	26.7%	
Saddlebrook Park	17,116	1,198	11,714	1,371	13,085	68.4%	16,010	(4,295)	-26.8%	
Forest Glen Park	26,129	1,217	17,249	4,141	21,390	66.0%	13,259	3,990	30.1%	
Chillem Park	8,889	443	3,868	399	4,267	43.5%	2,239	1,629	72.8%	
Dean Property	14,632	4,395	18,071	2,035	20,107	123.5%	3,621	14,451	399.1%	
Professional Services	55,500	383	12,233	180	12,413	22.0%	13,907	(1,674)	-12.0%	
Contracts- Maint. DNS	26,000	4,065	17,494	1,000	18,494	67.3%	17,275	219	1.3%	
Building-Recreation Center	976,449	71,575	525,613	44,669	570,283	53.8%	422,284	103,330	24.5%	
Central Park West	73,707	3,733	31,879	8,467	40,346	43.3%	22,106	9,774	44.2%	
TOTAL EXPENDITURES	\$ 2,991,117	\$ 225,527	\$ 1,597,792	\$ 104,673	\$ 1,702,465	53.4%	\$ 1,363,467	\$ 234,326	17.2%	
TRANSFERS OUT	\$ 382,575	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,373,692	\$ 225,527	\$ 1,597,792	\$ 104,673	\$ 1,702,465	47.4%	\$ 1,363,467	\$ 234,326	17.2%	
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (464,030)	\$ (145,336)	\$ 900,141	\$ (104,673)	\$ 795,468	-194.0%	\$ 1,177,232	\$ (277,091)	-23.5%	

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Unassigned	\$ 1,386,526	\$ 1,580,384	\$ 2,022,932	\$ 2,182,508	\$ 2,153,147	\$ 2,432,669	\$ 2,432,003					
Monthly Net Surplus/(Deficit)	193,858	442,548	159,576	(29,361)	279,522	(666)	(145,336)					
Ending Unassigned	\$ 1,580,384	\$ 2,022,932	\$ 2,182,508	\$ 2,153,147	\$ 2,432,669	\$ 2,432,003	\$ 2,286,667					



Minimum (3 months Exp.)	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423
Median (6 months Exp.)	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846
Maximum (9 months Exp.)	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through November 30 2022 and 2021
58.33% completed (7 out of 12 months)

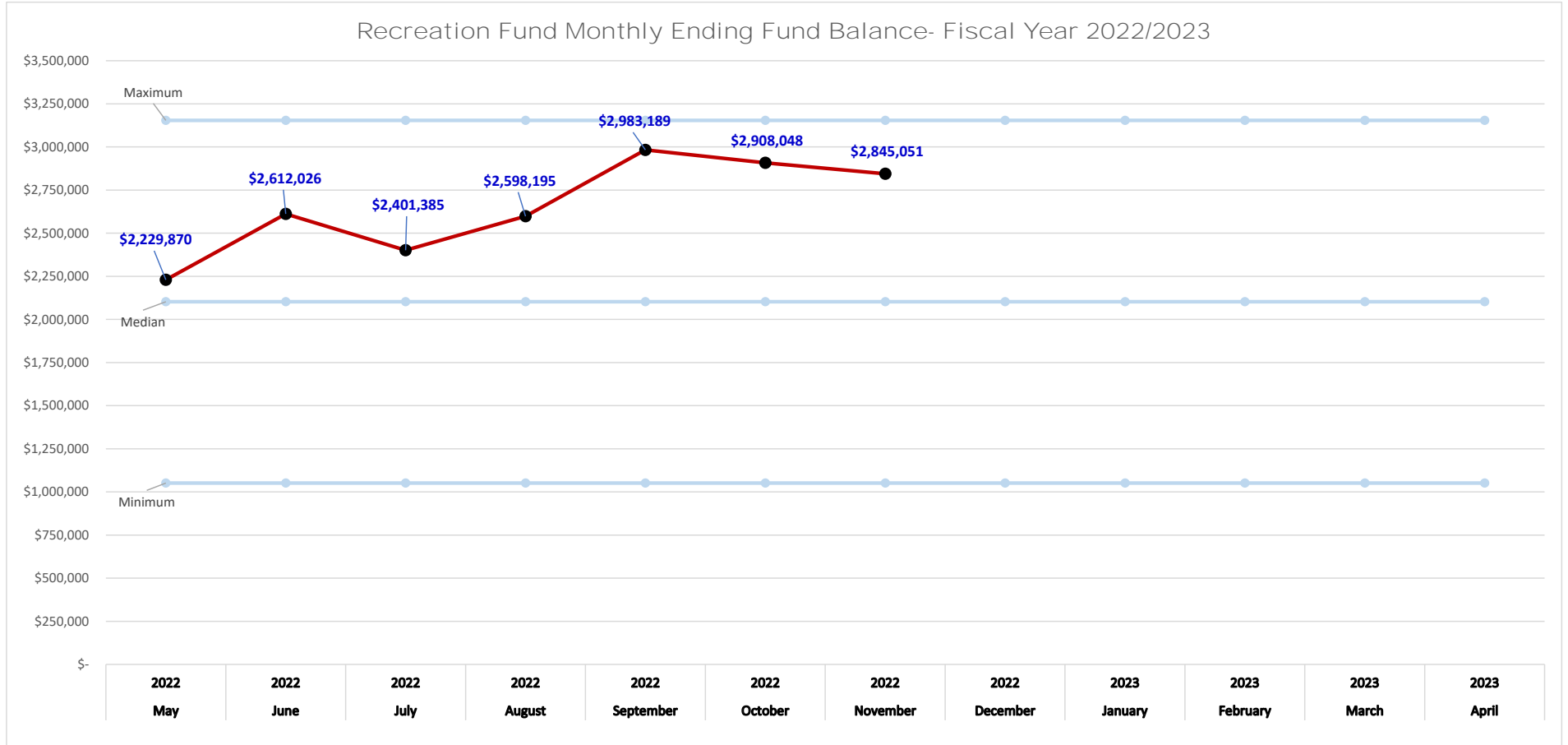
	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	November 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,244,269	\$ 17,401	\$ 1,258,478	\$ -	\$ 1,258,478	101.1%	\$ 1,225,549	\$ 32,929	2.7%
Personal Prop. Repl. Taxes	51,913	-	61,383	-	61,383	118.2%	35,074	26,308	75.0%
Investment Income	5,500	1,805	8,712	-	8,712	158.4%	1,954	6,758	345.8%
Other	2,000	206	2,235	-	2,235	111.8%	1,208	1,027	85.0%
Fitness Center	531,393	50,083	336,308	-	336,308	63.3%	215,010	121,297	56.4%
Aquatic Center	421,187	39,518	300,838	-	300,838	71.4%	178,231	122,607	68.8%
Aquatic Recreation Prog.	600,033	9,049	274,927	-	274,927	45.8%	234,771	40,155	17.1%
Children's Programs	375,820	19,160	386,190	-	386,190	102.8%	261,176	125,014	47.9%
Preschool Programs	312,646	48,807	196,667	-	196,667	62.9%	141,108	55,559	39.4%
Youth Programs	222,904	(6,598)	205,592	-	205,592	92.2%	148,718	56,874	38.2%
Adult Programs	49,235	2,297	45,825	-	45,825	93.1%	25,474	20,350	79.9%
Pioneer Programs	73,675	199	21,023	-	21,023	28.5%	28,299	(7,276)	-25.7%
Special Events and Trips	115,370	43,149	84,978	-	84,978	73.7%	57,146	27,833	48.7%
Marketing	49,000	36,275	44,475	-	44,475	90.8%	6,830	37,645	551.2%
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 4,054,945	\$ 261,352	\$ 3,227,629	\$ -	\$ 3,227,629	79.6%	\$ 2,560,549	\$ 667,081	26.1%
EXPENDITURES									
Administration	\$ 896,944	\$ 45,770	\$ 411,582	\$ 38,760	\$ 450,343	45.9%	\$ 386,203	\$ 25,379	6.6%
Fitness Center	411,456	22,579	176,948	30,396	207,344	43.0%	194,200	(17,252)	-8.9%
Aquatic Center	958,416	58,052	519,414	60,407	579,821	54.2%	316,747	202,667	64.0%
Aquatic Recreation Prog.	293,015	26,926	132,491	1,171	133,663	45.2%	123,803	8,688	7.0%
Children's Programs	269,006	78,006	172,373	2,271	174,645	64.1%	116,905	55,468	47.4%
Preschool Programs	292,792	25,120	109,381	57	109,438	37.4%	93,032	16,348	17.6%
Youth Programs	171,426	1,551	102,906	215	103,120	60.0%	50,385	52,521	104.2%
Adult Programs	29,540	884	14,364	2,542	16,906	48.6%	8,752	5,612	64.1%
Pioneer Programs	141,389	3,918	39,815	3,682	43,497	28.2%	56,074	(16,259)	-29.0%
Special Events and Trips	90,002	10,763	63,484	8,931	72,415	70.5%	43,316	20,168	46.6%
Marketing	262,458	18,960	126,260	1,574	127,834	48.1%	108,605	17,656	16.3%
Capital Outlay	211,250	31,819	70,931	63,525	134,456	33.6%	266,766	(195,836)	-73.4%
TOTAL EXPENDITURES	\$ 4,027,692	\$ 324,349	\$ 1,939,949	\$ 213,532	\$ 2,153,481	48.2%	\$ 1,764,789	\$ 175,160	9.9%
TRANSFERS OUT	\$ 177,972	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,205,664	\$ 324,349	\$ 1,939,949	\$ 213,532	\$ 2,153,481	46.1%	\$ 1,764,789	\$ 175,160	9.9%
REVENUES OVER (UNDER) EXPENDITURES	\$ (150,719)	\$ (62,997)	\$ 1,287,680	\$ (213,532)	\$ 1,074,148	-854.4%	\$ 795,760	\$ 491,920	61.8%

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Committed	\$ 1,557,371	\$ 2,229,870	\$ 2,612,026	\$ 2,401,385	\$ 2,598,195	\$ 2,983,189	\$ 2,908,048					
Monthly Net Surplus/(Deficit)	672,499	382,156	(210,640)	196,810	384,994	(75,141)	(62,997)					
Ending Committed	\$ 2,229,870	\$ 2,612,026	\$ 2,401,385	\$ 2,598,195	\$ 2,983,189	\$ 2,908,048	\$ 2,845,051					



Minimum (3 months Exp.)	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416
Median (6 months Exp.)	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832
Maximum (9 months Exp.)	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through November 30 2022 and 2021
58.33% completed (7 out of 12 months)

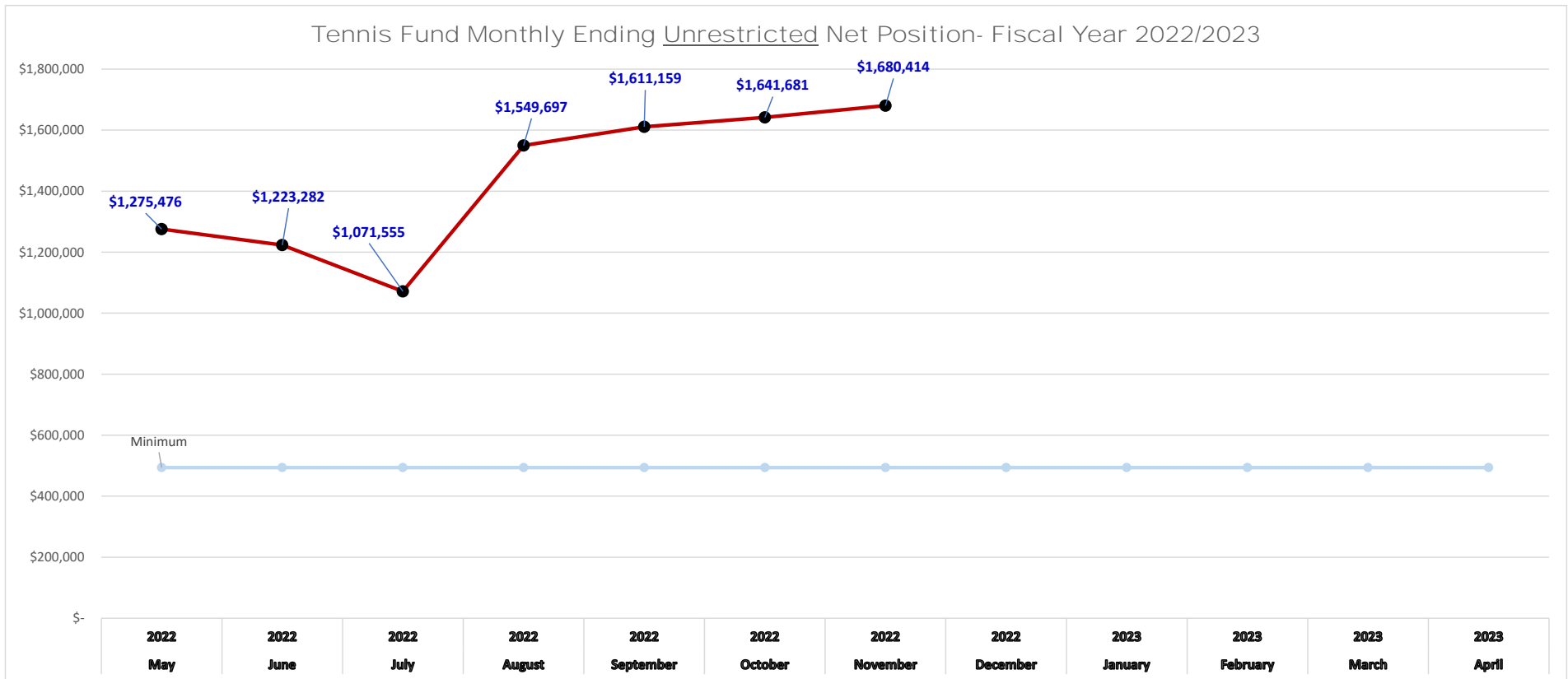
	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	November 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	FY 2022/2023 YTD Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
REVENUES									
Administration	\$ 16,000	\$ 1,067	\$ 25,297	\$ -	\$ 25,297	158.1%	\$ 29,454	\$ (4,156)	-14.1%
Building- Racquet Club	500	-	-	-	-	0.0%	-	-	N/A
Programs- Racquet Club	1,886,500	157,345	1,358,137	-	1,358,137	72.0%	1,269,155	88,982	7.0%
TOTAL REVENUES	\$ 1,903,000	\$ 158,411	\$ 1,383,434	\$ -	\$ 1,383,434	72.7%	\$ 1,298,609	\$ 84,825	6.5%
EXPENSES									
Administration	\$ 760,230	\$ 43,800	\$ 340,360	\$ 4,882	\$ 345,242	44.8%	\$ 269,162	\$ 71,198	26.5%
Building- Racquet Club	387,912	25,711	143,000	72,345	215,345	36.9%	126,079	16,920	13.4%
Programs- Racquet Club	827,500	50,165	333,088	2,277	335,364	40.3%	293,821	39,267	13.4%
Capital Outlay	180,000	-	61,900	17,623	79,523	34.4%	48,612	13,288	27.3%
TOTAL EXPENSES	\$ 2,155,641	\$ 119,677	\$ 878,347	\$ 97,127	\$ 975,474	40.7%	\$ 737,674	\$ 140,673	19.1%
REVENUES OVER (UNDER) EXPENSES	\$ (252,641)	\$ 38,735	\$ 505,087	\$ (97,127)	\$ 407,960	-199.9%	\$ 560,935	\$ (55,848)	-10.0%

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

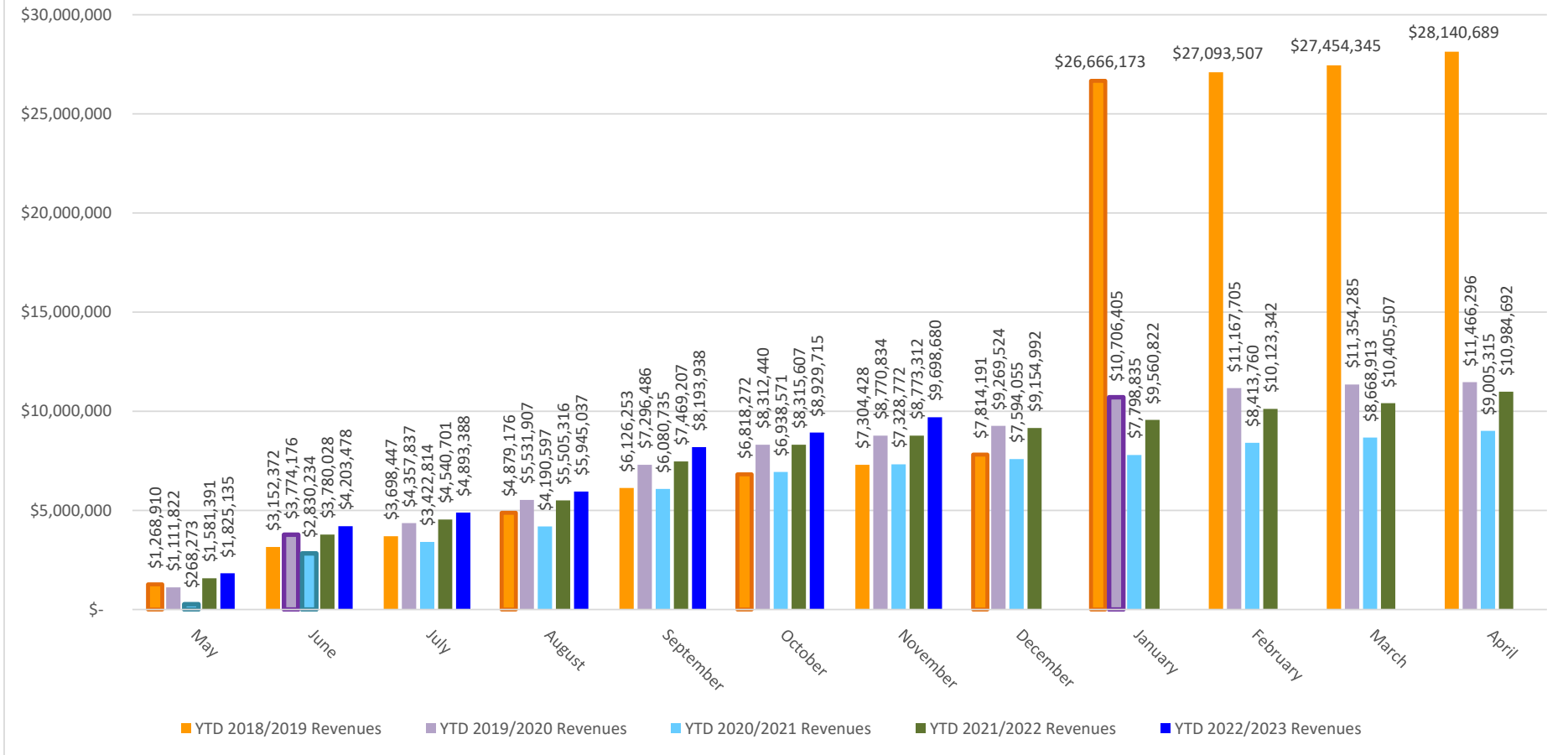
Actuals- Unaudited

	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Investment in Capital Assets	\$ 1,656,416	\$ 1,820,731	\$ 1,820,731	1,882,631	1,718,316	1,718,316	1,718,316					
Beginning Unrestricted	1,237,227	1,275,476	1,223,282	1,071,555	1,549,697	1,611,159	1,641,681					
Monthly Net Surplus/(Deficit)	270,522	(42,479)	(81,730)	228,055	61,461	30,522	38,735					
Ending Investment in Capital Assets	1,820,731	1,820,731	1,882,631	1,718,316	1,718,316	1,718,316	1,718,316					
Ending Unrestricted	1,275,476	1,223,282	1,071,555	1,549,697	1,611,159	1,641,681	1,680,414					



Minimum (3 months Exp.)	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



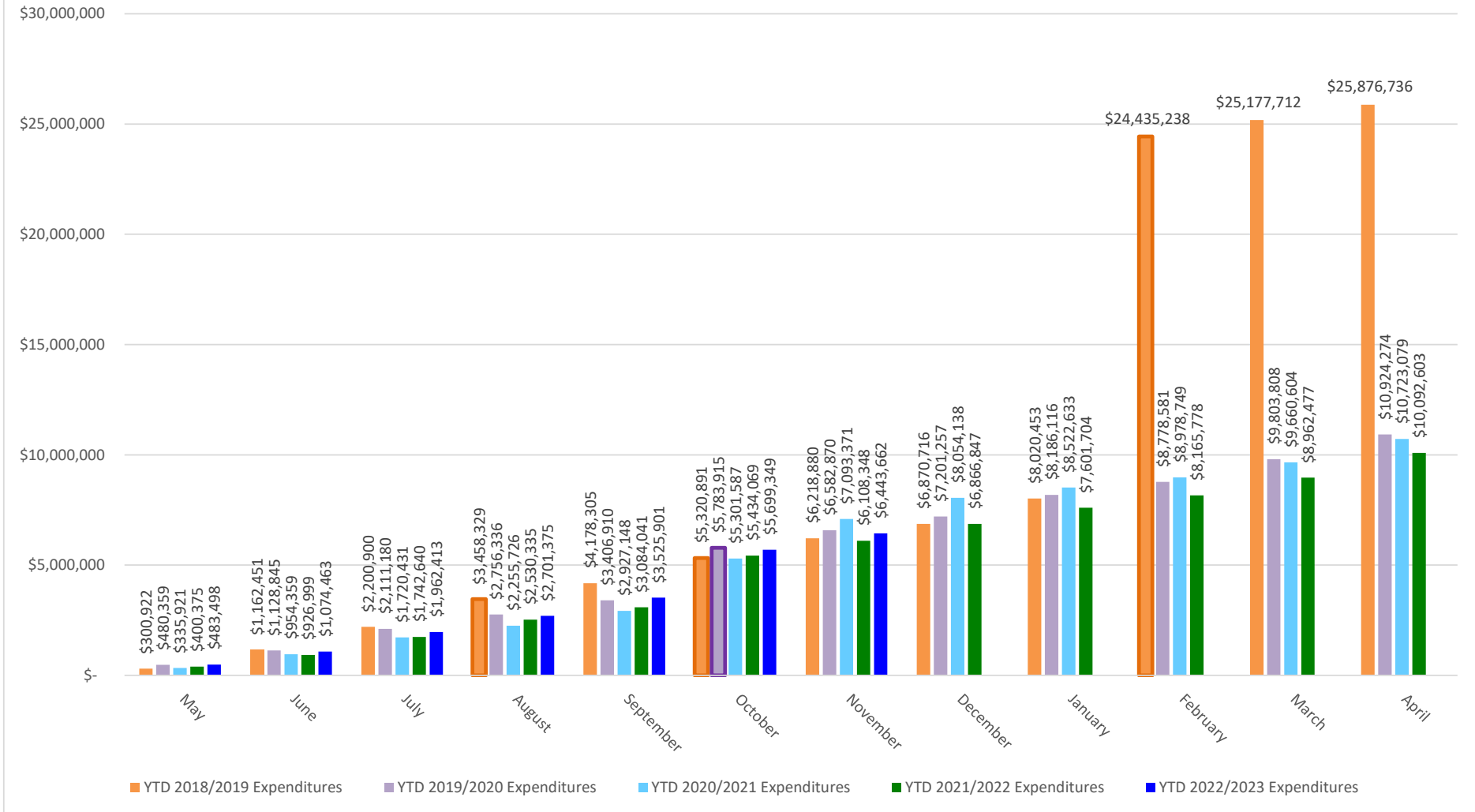
NOTES

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

2019/2020: The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

2020/2021: The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

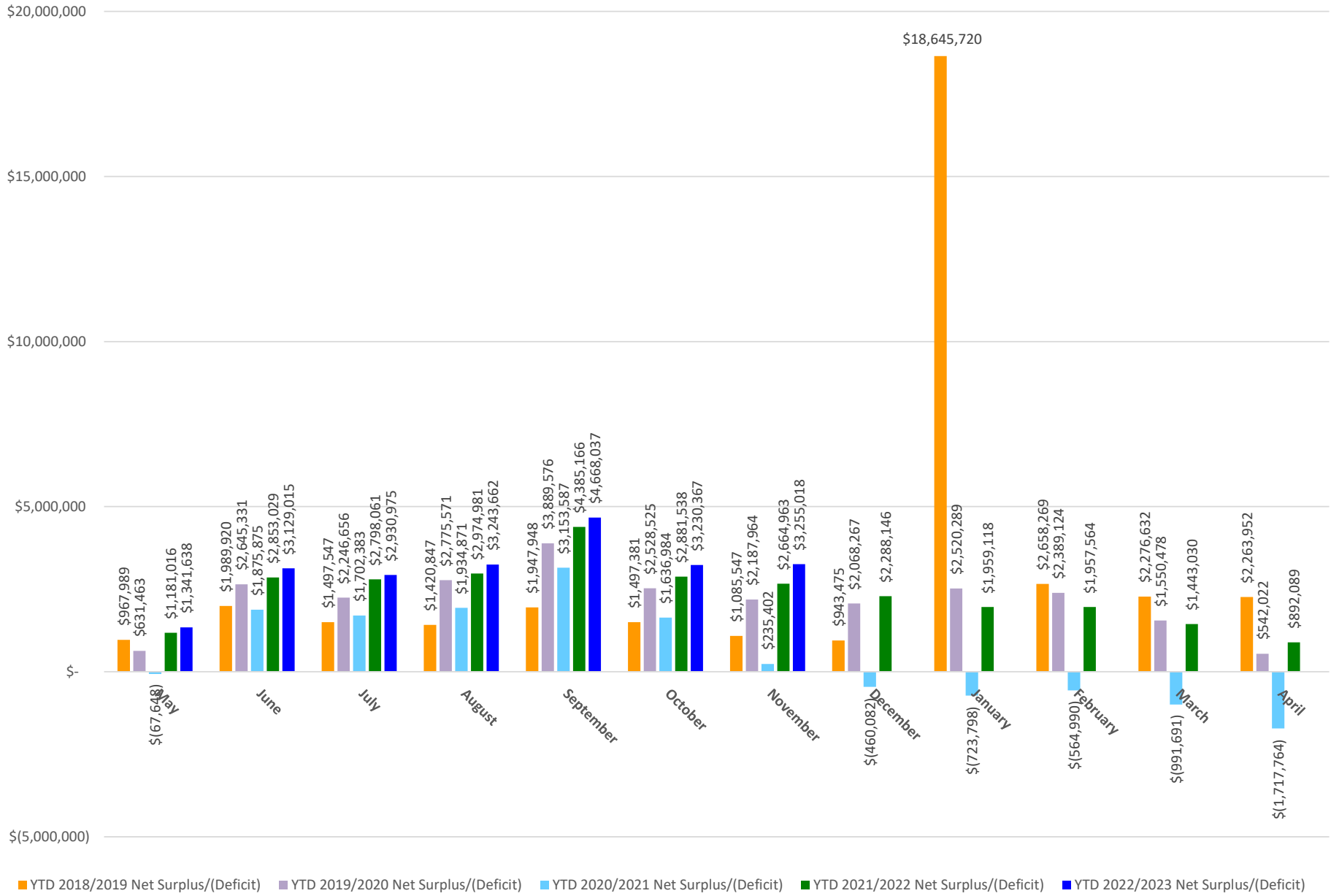


NOTES

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
November 2022

FUND NAME	FY 2022/2023 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (7 months)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,909,662	\$ 80,190	\$ 2,497,933
EXPENDITURES	3,373,692	225,527	1,597,792
SURPLUS/(DEFICIT)	\$ (464,030)	\$ (145,336)	\$ 900,141
RECREATION FUND			
REVENUES	\$ 4,054,945	\$ 261,352	\$ 3,227,629
EXPENDITURES	4,205,664	324,349	1,939,949
SURPLUS/(DEFICIT)	\$ (150,719)	\$ (62,997)	\$ 1,287,680
IMRF FUND			
REVENUES	\$ 157,555	\$ 1,618	\$ 167,901
EXPENDITURES	195,000	13,653	102,542
SURPLUS/(DEFICIT)	\$ (37,445)	\$ (12,035)	\$ 65,359
LIABILITY INSURANCE FUND			
REVENUES	\$ 149,199	\$ 2,238	\$ 153,750
EXPENDITURES	158,808	5,730	81,102
SURPLUS/(DEFICIT)	\$ (9,609)	\$ (3,492)	\$ 72,647
AUDIT FUND			
REVENUES	\$ 12,240	\$ 190	\$ 13,618
EXPENDITURES	13,295	1,500	13,675
SURPLUS/(DEFICIT)	\$ (1,055)	\$ (1,310)	\$ (57)
DEBT SERVICE FUND			
REVENUES	\$ 1,843,916	\$ 21,266	\$ 1,538,064
EXPENDITURES	1,828,422	-	1,262,063
SURPLUS/(DEFICIT)	\$ 15,494	\$ 21,266	\$ 276,001
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,903,000	\$ 158,411	\$ 1,383,434
EXPENSES	2,155,641	119,677	878,347
SURPLUS/(DEFICIT)	\$ (252,641)	\$ 38,735	\$ 505,087
SPECIAL RECREATION FUND			
REVENUES	\$ 325,473	\$ 4,864	\$ 298,879
EXPENDITURES	290,977	38,485	127,667
SURPLUS/(DEFICIT)	\$ 34,496	\$ (33,621)	\$ 171,213
CAPITAL PROJECT FUND			
REVENUES	\$ 3,520,500	\$ 271	\$ 123,515
EXPENDITURES	1,108,100	495	289,954
SURPLUS/(DEFICIT)	\$ 2,412,400	\$ (224)	\$ (166,439)



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
 November 2022

FUND NAME	FY 2022/2023 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (7 months)
SOCIAL SECURITY FUND			
REVENUES	\$ 284,184	\$ 3,794	\$ 293,956
EXPENDITURES	272,000	10,505	150,570
SURPLUS/(DEFICIT)	\$ 12,184	\$ (6,711)	\$ 143,386
CONSOLIDATED SUMMARY			
REVENUES	\$ 15,160,674	\$ 534,195	\$ 9,698,680
EXPENDITURES/EXPENSES	13,601,599	739,920	6,443,662
SURPLUS/(DEFICIT)	\$ 1,559,075	\$ (205,724)	\$ 3,255,018

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: November 2022**

	CONSOLIDATED TOTALS
REVENUES	
Property Taxes	\$ 70,236
Replacement Taxes	-
Recreation Program Fees	264,359
Fitness Center Fees	50,083
Aquatic Center & Program Fees	48,567
Marketing	36,275
FRC Rental/Member Fees	47,953
CPW Building Rentals	7,191
Field Rentals- Central Park	1,103
Field Rentals- Central Park North	2,276
Satellite Parks & DNS	-
Interest	5,043
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	-
Miscellaneous	1,107
TOTAL- REVENUES	\$ 534,195
EXPENDITURES/EXPENSES	
Accounts Payable and Other	\$ 289,598
Overhead Expenditures	-
November Payroll and Related Benefits	450,322
TOTAL EXPENDITURES/EXPENSES	\$ 739,920
NET REVENUES/(EXPENDITURES/EXPENSES)	\$ (205,724)

**Oak Brook Park District
Consolidated Balance Sheet
As of November 30, 2022**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 8,481,141
Receivables - Net of Allowances	
Property Taxes	5,122,622
Accounts	595,397
Due from Other Funds	-
Prepays	31,732
Inventories	22,977
Total Current Assets	\$ 14,253,870
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 41,275
Depreciable	5,277,485
Accumulated Depreciation	(3,662,343)
Total Noncurrent Assets	\$ 1,656,417
Total Assets	\$ 15,910,287

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 57,447
Total Assets and Deferred outflows of Resources	\$ 15,967,734

LIABILITIES

Current Liabilities	
Accounts Payable	\$ (16,655)
Accrued Payroll	1,920
Retainage Payable	-
Unearned Revenue	693,395
Due To Other Funds	-
Unclaimed Property	7,108
Total Current Liabilities	\$ 685,768
Noncurrent Liabilities	
Compensated Absences Payable	\$ 23,589
Net Pension Liability - IMRF	(274,756)
Total OPEB Liability - RBP	58,097
Total Noncurrent Liabilities	\$ (193,070)
Total Liabilities	\$ 492,698

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 302,416
Property Taxes	5,122,622
Total Liabilities and Deferred Inflows of Resources	\$ 5,917,736

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,718,316
Non-spendable	-
Restricted	932,071
Committed	3,432,531
Unassigned/Unrestricted	3,967,081
Total Fund Balances	\$ 10,049,998
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 15,967,734

OAK BROOK PARK DISTRICT
Treasurer's Report- As of November 30, 2022

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 5,561,096.15	0.600%	Interest-bearing	82.27%
	Hinsdale Bank	767,428.91	3.640%	Interest-bearing	11.35%
	Sub-Total:	<u>\$ 6,328,525.06</u>			<u>93.63%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 197,579.14	0.650%	Interest-bearing (Insured Cash Sweep)	2.92%
<u>Checking</u>					
	Fifth Third Bank	\$ 177,282.28	0.620%	Interest-bearing	2.62%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 55,846.28	3.586%	Illinois Public Treasurers' Investment Pool	0.83%
	Grand Total Investments:	<u><u>\$ 6,759,232.76</u></u>			<u><u>100.00%</u></u>

<u>Benchmark</u>		
Three-month U.S. Treasury Bill	4.352%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 11/30/2022.

Oak Brook Park District		
Schedule of Capital Expenditures/Expenses		
As of November 30, 2022		
DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
Central Park North Phase 2- Design & engineering, soil borings, etc. (82% allocation)	Charles Vincent George; Geocon Professional Services, Construction by Camco, Upland Design, Village of Oak Brook, Flagg Creek	\$ 156,708.35
Central Park North Phase 2- Legal fees	Robbins Schwartz	9,592.00
FRC preschool playground	Perfect Turf, Peerless Enterprise	42,235.00
FRC roof improvements- Legal fees	Robbins Schwartz	844.00
Central Park asphalt paving	Chicagoland Paving	80,575.00
	SUBTOTAL BALANCE	\$ 289,954.35
Recreation Fund		
Fitness equipment- capital lease payment No. 3 of 3	Lease Servicing Center	\$ 39,111.66
Saddle Brook playground replacement	Play Illinois, C.E. Rentals, Inc.	31,818.98
	SUBTOTAL BALANCE	\$ 70,930.64
Tennis Fund		
Outdoor tennis court resurfacing and coating	American Sealcoating, Inc.	\$ 61,900.00
	SUBTOTAL BALANCE	\$ 61,900.00
Special Recreation Fund		
Central Park North Phase 2- Design & engineering, soil borings, etc. (18% allocation)	Charles Vincent George	\$ 6,355.35
FRC preschool playground	Perfect Turf	20,000.00
Central Park asphalt paving	Chicagoland Paving	20,000.00
Saddle Brook playground replacement	Play Illinois	33,750.00
	SUBTOTAL BALANCE	\$ 80,105.35
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 502,890.34

Warrant

WARRANT #667

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

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POST DATES 12/12/2022 - 12/12/2022

DB: Oak Brook Park I

UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44944	ALLIE COOK	12/01/2022	12/12/2022	55.67	55.67	Open	N
44828	ALPHA GRAPHICS	11/04/2022	12/12/2022	126.30	126.30	Open	N
44954	ANTHONY ROOFING TECTA AMERICA LLC	10/31/2022	12/12/2022	115,026.34	115,026.34	Open	N
44842	APPLIED CONTROLS, INC.	11/11/2022	12/12/2022	811.52	811.52	Open	N
44898	AQUA PURE ENTERPRISES, INC.	11/16/2022	12/12/2022	1,286.29	1,286.29	Open	N
44869	BATTERIES PLUS LLC	11/17/2022	12/12/2022	162.99	162.99	Open	N
44850	BEST OFFICIALS	11/14/2022	12/12/2022	1,312.00	1,312.00	Open	N
44940	BEST OFFICIALS	11/30/2022	12/12/2022	1,230.00	1,230.00	Open	N
44883	BLICK ART MATERIALS	10/12/2022	12/12/2022	144.42	144.42	Open	N
44884	BLICK ART MATERIALS	10/12/2022	12/12/2022	67.98	67.98	Open	N
44904	CARDMEMBER SERVICE	11/25/2022	12/12/2022	225.00	225.00	Open	N
44905	CARDMEMBER SERVICE	11/25/2022	12/12/2022	120.84	120.84	Open	N
44906	CARDMEMBER SERVICE	11/25/2022	12/12/2022	745.05	745.05	Open	N
44907	CARDMEMBER SERVICE	11/25/2022	12/12/2022	3,241.86	3,241.86	Open	N
44908	CARDMEMBER SERVICE	11/25/2022	12/12/2022	343.94	343.94	Open	N
44909	CARDMEMBER SERVICE	11/25/2022	12/12/2022	535.97	535.97	Open	N
44910	CARDMEMBER SERVICE	11/25/2022	12/12/2022	1,214.47	1,214.47	Open	N
44911	CARDMEMBER SERVICE	11/25/2022	12/12/2022	572.42	572.42	Open	N
44912	CARDMEMBER SERVICE	11/25/2022	12/12/2022	1,939.27	1,939.27	Open	N
44913	CARDMEMBER SERVICE	11/25/2022	12/12/2022	599.00	599.00	Open	N
44914	CARDMEMBER SERVICE	11/25/2022	12/12/2022	1,370.42	1,370.42	Open	N
44915	CARDMEMBER SERVICE	11/25/2022	12/12/2022	1,274.63	1,274.63	Open	N
44916	CARDMEMBER SERVICE	11/25/2022	12/12/2022	2,345.36	2,345.36	Open	N
44917	CARDMEMBER SERVICE	11/25/2022	12/12/2022	9,131.69	9,131.69	Open	N
44918	CARDMEMBER SERVICE	11/25/2022	12/12/2022	1,212.38	1,212.38	Open	N
44919	CARDMEMBER SERVICE	11/25/2022	12/12/2022	115.42	115.42	Open	N
44920	CARDMEMBER SERVICE	11/25/2022	12/12/2022	58.25	58.25	Open	N
44921	CARDMEMBER SERVICE	11/25/2022	12/12/2022	28.07	28.07	Open	N
44922	CARDMEMBER SERVICE	11/25/2022	12/12/2022	327.24	327.24	Open	N
44923	CARDMEMBER SERVICE	11/25/2022	12/12/2022	8,452.22	8,452.22	Open	N
44924	CARDMEMBER SERVICE	11/25/2022	12/12/2022	4,736.77	4,736.77	Open	N
44925	CARDMEMBER SERVICE	11/25/2022	12/12/2022	596.78	596.78	Open	N
44926	CARDMEMBER SERVICE	11/25/2022	12/12/2022	170.92	170.92	Open	N
44927	CARDMEMBER SERVICE	11/25/2022	12/12/2022	345.99	345.99	Open	N
44928	CARDMEMBER SERVICE	11/25/2022	12/12/2022	280.00	280.00	Open	N
44929	CARDMEMBER SERVICE	11/25/2022	12/12/2022	276.17	276.17	Open	N
44930	CARDMEMBER SERVICE	11/25/2022	12/12/2022	2,604.18	2,604.18	Open	N
44931	CARDMEMBER SERVICE	11/25/2022	12/12/2022	59.67	59.67	Open	N
44849	CATAPULT	11/20/2022	12/12/2022	112.00	112.00	Open	N
44824	CHICAGO TRIBUNE MEDIA GROUP	10/31/2022	12/12/2022	144.93	144.93	Open	N
44835	COM ED	10/27/2022	12/12/2022	26.50	26.50	Open	N
44852	COM ED	10/31/2022	12/12/2022	1,121.83	1,121.83	Open	N
44827	COOK MAGIC	06/09/2022	12/12/2022	300.00	300.00	Open	N
44839	DIRECT ENERGY BUSINESS	11/04/2022	12/12/2022	8,955.00	8,955.00	Open	N
44932	DIRECT ENERGY BUSINESS	11/16/2022	12/12/2022	201.25	201.25	Open	N
44934	DIRECT ENERGY BUSINESS	11/14/2022	12/12/2022	(20.80)	(20.80)	Open	N
44935	DIRECT ENERGY BUSINESS	11/16/2022	12/12/2022	2,854.49	2,854.49	Open	N

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POST DATES 12/12/2022 - 12/12/2022

DB: Oak Brook Park I

UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44936	DIRECT ENERGY BUSINESS	11/14/2022	12/12/2022	(679.41)	(679.41)	Open	N
44825	EBEL'S ACE HARDWARE #8313	10/26/2022	12/12/2022	2.50	2.50	Open	N
44826	EBEL'S ACE HARDWARE #8313	10/26/2022	12/12/2022	13.49	13.49	Open	N
44838	EBEL'S ACE HARDWARE #8313	11/11/2022	12/12/2022	35.98	35.98	Open	N
44845	EBEL'S ACE HARDWARE #8313	11/04/2022	12/12/2022	132.72	132.72	Open	N
44851	ENERGIZE SPORTZ	11/12/2022	12/12/2022	2,260.30	2,260.30	Open	N
44948	ENVISION HEALTHCARE INC	12/01/2022	12/12/2022	42.00	42.00	Open	N
44831	FERGUSON FACILITY #3400	11/04/2022	12/12/2022	401.87	401.87	Open	N
44832	FERGUSON FACILITY #3400	11/07/2022	12/12/2022	267.91	267.91	Open	N
44854	FRAN MURRAY	11/29/2022	12/12/2022	10.00	10.00	Open	N
44938	FULLIFE SAFETY CENTER	12/01/2022	12/12/2022	56.70	56.70	Open	N
44865	HAGG PRESS	11/23/2022	12/12/2022	753.00	753.00	Open	N
44866	HAGG PRESS	11/23/2022	12/12/2022	135.00	135.00	Open	N
44867	HAGG PRESS	11/17/2022	12/12/2022	300.00	300.00	Open	N
44868	HAGG PRESS	11/17/2022	12/12/2022	410.00	410.00	Open	N
44853	HALOGEN SUPPLY COMPANY, INC.	11/09/2022	12/12/2022	772.68	772.68	Open	N
44899	HALOGEN SUPPLY COMPANY, INC.	11/15/2022	12/12/2022	178.82	178.82	Open	N
44939	HALOGEN SUPPLY COMPANY, INC.	11/01/2022	12/12/2022	772.68	772.68	Open	N
44897	HI TOUCH BUSINESS SERVICES	11/14/2022	12/12/2022	197.80	197.80	Open	N
44856	HOME DEPOT CREDIT SERVICES	11/23/2022	12/12/2022	277.01	277.01	Open	N
44857	HOME DEPOT CREDIT SERVICES	11/22/2022	12/12/2022	26.94	26.94	Open	N
44858	HOME DEPOT CREDIT SERVICES	12/21/2022	12/12/2022	181.99	181.99	Open	N
44859	HOME DEPOT CREDIT SERVICES	11/21/2022	12/12/2022	69.44	69.44	Open	N
44860	HOME DEPOT CREDIT SERVICES	11/16/2022	12/12/2022	306.44	306.44	Open	N
44861	HOME DEPOT CREDIT SERVICES	11/08/2022	12/12/2022	19.61	19.61	Open	N
44862	HOME DEPOT CREDIT SERVICES	11/08/2022	12/12/2022	114.45	114.45	Open	N
44889	HOME DEPOT CREDIT SERVICES	11/03/2022	12/12/2022	52.73	52.73	Open	N
44890	HOME DEPOT CREDIT SERVICES	11/03/2022	12/12/2022	279.46	279.46	Open	N
44891	HOME DEPOT CREDIT SERVICES	11/02/2022	12/12/2022	159.62	159.62	Open	N
44892	HOME DEPOT CREDIT SERVICES	10/31/2022	12/12/2022	100.84	100.84	Open	N
44893	HOME DEPOT CREDIT SERVICES	10/31/2022	12/12/2022	130.24	130.24	Open	N
44894	HOME DEPOT CREDIT SERVICES	10/31/2022	12/12/2022	88.82	88.82	Open	N
44895	HOME DEPOT CREDIT SERVICES	10/27/2022	12/12/2022	29.51	29.51	Open	N
44896	HOME DEPOT CREDIT SERVICES	11/22/2022	12/12/2022	(20.94)	(20.94)	Open	N
44888	HOME PLUMBING & HEATING	11/03/2022	12/12/2022	99.55	99.55	Open	N
44843	ILLINOIS STATE POLICE	10/31/2022	12/12/2022	80.00	80.00	Open	N
44863	JOHNSON CONTROLS SECURITY SOLUTION	11/05/2022	12/12/2022	292.99	292.99	Open	N
44870	JOHNSON CONTROLS SECURITY SOLUTION	11/05/2022	12/12/2022	273.00	273.00	Open	N
44855	JONES TRAVEL	07/20/2022	12/12/2022	1,000.00	1,000.00	Open	N
44903	KBC TOUR COMPANY, LLC	11/10/2022	12/12/2022	655.00	655.00	Open	N
44834	KONICA MINOLTA PREMIER FINANCE	10/31/2022	12/12/2022	739.00	739.00	Open	N
44836	MARKET ACCESS CORP.	11/15/2022	12/12/2022	565.00	565.00	Open	N
44829	McMASTER-CARR	11/02/2022	12/12/2022	56.99	56.99	Open	N
44830	McMASTER-CARR	10/31/2022	12/12/2022	45.31	45.31	Open	N
44875	McMASTER-CARR	11/07/2022	12/12/2022	42.43	42.43	Open	N
44876	McMASTER-CARR	11/11/2022	12/12/2022	93.13	93.13	Open	N
44874	MOST DEPENDABLE FOUNTAINS INC	11/17/2022	12/12/2022	6,165.00	6,165.00	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44837	NEXT GENERATION	11/15/2022	12/12/2022	273.75	273.75	Open	N
44840	NICOR GAS	11/11/2022	12/12/2022	1,211.81	1,211.81	Open	N
44841	NICOR GAS	11/11/2022	12/12/2022	301.86	301.86	Open	N
44871	O'REILLY AUTO PARTS	11/15/2022	12/12/2022	23.17	23.17	Open	N
44887	OZINGA READY MIX CONCRETE INC	11/03/2022	12/12/2022	574.88	574.88	Open	N
44879	PFEIFFER'S PEST CONTROL	11/23/2022	12/12/2022	300.00	300.00	Open	N
44949	PFEIFFER'S PEST CONTROL	11/23/2022	12/12/2022	100.00	100.00	Open	N
44941	PLAY ILLINOIS LLC	11/30/2022	12/12/2022	112,803.90	112,803.90	Open	N
44886	PORTER PIPE & SUPPLY CO.	10/26/2022	12/12/2022	270.36	270.36	Open	N
44872	QUENCH USA, INC	12/01/2022	12/12/2022	128.49	128.49	Open	N
44873	QUENCH USA, INC	09/01/2022	12/12/2022	122.37	122.37	Open	N
44902	ROBBINS SCHWARTZ	10/24/2022	12/12/2022	180.00	180.00	Open	N
44945	SBC WASTE SOLUTIONS	11/30/2022	12/12/2022	140.00	140.00	Open	N
44946	SBC WASTE SOLUTIONS	11/30/2022	12/12/2022	300.00	300.00	Open	N
44947	SBC WASTE SOLUTIONS	11/30/2022	12/12/2022	280.00	280.00	Open	N
44942	SERVICE SANITATION, INC.	11/11/2022	12/12/2022	325.00	325.00	Open	N
44943	SERVICE SANITATION, INC.	11/11/2022	12/12/2022	628.30	628.30	Open	N
44900	SK ELECTRONICS	11/28/2022	12/12/2022	1,157.00	1,157.00	Open	N
44882	SONITROL CHICAGOLAND WEST	11/10/2022	12/12/2022	162.00	162.00	Open	N
44885	SONITROL CHICAGOLAND WEST	11/10/2022	12/12/2022	1,474.50	1,474.50	Open	N
44901	STERLING NETWORK INTEGRATION	11/16/2022	12/12/2022	4,857.00	4,857.00	Open	N
44864	SUBURBAN FAMILY MAGAZINE	11/01/2022	12/12/2022	525.00	525.00	Open	N
44846	THE LIFEGUARD STORE	11/10/2022	12/12/2022	987.00	987.00	Open	N
44881	TOWERSTREAM CORPORATION	12/01/2022	12/12/2022	215.00	215.00	Open	N
44880	VC3, INC	11/20/2022	12/12/2022	999.00	999.00	Open	N
44877	VILLAGE OF OAK BROOK	11/16/2022	12/12/2022	150.00	150.00	Open	N
44878	VILLAGE OF OAK BROOK	11/16/2022	12/12/2022	375.00	375.00	Open	N

of Invoices: 118 # Due: 118
 # of Credit Memos: 3 # Due: 3

Totals: 324,416.83 324,416.83
 Totals: (721.15) (721.15)

Net of Invoices and Credit Memos: 323,695.68 323,695.68

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
POST DATES 12/12/2022 - 12/12/2022
UNJOURNALIZED
OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			27,768.18	27,768.18		
	02 - RECREATION FUND			97,994.97	97,994.97		
	07 - RECREATIONAL FACILITIES FUND			16,266.19	16,266.19		
	09 - SPECIAL RECREATION FUND			60,100.00	60,100.00		
	12 - CAPITAL PROJECTS FUND			121,566.34	121,566.34		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			76,616.83	76,616.83		
	02 - FINANCE			2,495.62	2,495.62		
	04 - CENTRAL PARK NORTH			1,446.83	1,446.83		
	05 - CENTRAL PARK			7,030.96	7,030.96		
	06 - SADDLEBROOK PARK			126.30	126.30		
	07 - FOREST GLEN PARK			498.40	498.40		
	09 - DEAN PROPERTY			114.32	114.32		
	10 - PROFESSIONAL SERVICES			180.00	180.00		
	15 - BUILDING/RECREATION CENTER			8,278.24	8,278.24		
	20 - CENTRAL PARK WEST			3,037.41	3,037.41		
	21 - FITNESS CENTER			2,056.02	2,056.02		
	25 - AQUATIC CENTER			12,144.22	12,144.22		
	26 - AQUATIC-RECREATION PROGRAMS			1,171.42	1,171.42		
	30 - CHILDRENS PROGRAMS			2,271.29	2,271.29		
	31 - PRESCHOOL PROGRAMS			112.63	112.63		
	32 - YOUTH PROGRAMS			214.94	214.94		
	40 - ADULT PROGRAMS			2,542.00	2,542.00		
	50 - PIONEER PROGRAMS			3,936.87	3,936.87		
	60 - SPECIAL EVENTS & TRIPS			8,209.07	8,209.07		
	71 - BUILDING/RACQUET CLUB			10,718.54	10,718.54		
	75 - TENNIS PROGRAMS			2,276.68	2,276.68		
	80 - MARKETING			3,696.85	3,696.85		
	81 - CAPITAL OUTLAY			52,953.90	52,953.90		
	95 - CAPITAL PROJECTS FUND			121,566.34	121,566.34		

WARRANT #667
 INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 POST DATES 11/28/2022 - 12/02/2022
 JOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44933	DIRECT ENERGY BUSINESS	11/16/2022	11/30/2022	20.80	0.00	Paid	Y
44937	DIRECT ENERGY BUSINESS	11/16/2022	11/30/2022	679.41	0.00	Paid	Y
44847	ILLINOIS DEPARTMENT OF	11/04/2022	11/28/2022	2,519.73	0.00	Paid	Y
44844	KARA SMITH	10/31/2022	11/28/2022	96.03	0.00	Paid	Y
44848	PERSPECTIVES, LTD	07/01/2022	11/28/2022	1,905.36	0.00	Paid	Y
44833	SERVICE SANITATION, INC.	10/24/2022	11/28/2022	1,495.00	0.00	Paid	Y
44950	U.S. POSTMASTER	12/02/2022	12/02/2022	800.00	0.00	Paid	Y
44819	VILLAGE OF OAK BROOK	11/04/2022	11/28/2022	2,775.12	0.00	Paid	Y
44820	VILLAGE OF OAK BROOK	11/04/2022	11/28/2022	210.60	0.00	Paid	Y
44821	VILLAGE OF OAK BROOK	11/04/2022	11/28/2022	90.20	0.00	Paid	Y
44822	VILLAGE OF OAK BROOK	11/04/2022	11/28/2022	66.12	0.00	Paid	Y
44823	VILLAGE OF OAK BROOK	11/04/2022	11/28/2022	66.12	0.00	Paid	Y

# of Invoices:	12	# Due:	0	Totals:	10,724.49	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>10,724.49</u>	<u>0.00</u>

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	3,607.05	0.00
02 - RECREATION FUND	4,170.90	0.00
04 - LIABILITY INSURANCE FUND	2,519.73	0.00
07 - RECREATIONAL FACILITIES FUND	426.81	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	1,277.16	0.00
02 - FINANCE	146.57	0.00
05 - CENTRAL PARK	1,969.24	0.00
15 - BUILDING/RECREATION CENTER	1,254.47	0.00
20 - CENTRAL PARK WEST	90.20	0.00
21 - FITNESS CENTER	835.78	0.00
25 - AQUATIC CENTER	1,453.38	0.00
71 - BUILDING/RACQUET CLUB	231.40	0.00
80 - MARKETING	946.56	0.00
90 - LIABILITY INSURANCE FUND	2,519.73	0.00

Staff Recognition

(None)

Communications and Proclamations

Board of Commissioners to share communications.
Oak Brook Park District Objectives

Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: December 2, 2022
Re: November/December 2022: Communications, IT & Administration

November Board Meeting Follow Up:

2023 General Obligation Limited Tax Park Bonds

The District is selling \$3,060,000 in bonds for capital projects that include the restrooms, concessions, amphitheater, and replacement of synthetic turf and an aquatics HVAC unit.

2023 Board Meeting Dates

The 2023 calendar year only has one meeting in November that needs to be moved to the 2nd Monday. The National Conference is in October, so no need to move the September meeting.

December Board Meeting Discussion Points:

Oak Brook Promise Scholarship

In order to retain part time staff, a scholarship opportunity has been created at the College of DuPage and Triton College. It would encourage part time staff to commit to the District for 4 years.

Oak Brook Park District Objectives

Staff has created 5 goals to accomplish for the Oak Brook Park District. There will be a scoreboard to measure these goals throughout the year as well as the possibility of a personal time off (PTO) incentive for key results.

IT Report:

We are currently getting quotes to replace the Family Recreation Center video server. This project will take place over the next few months. The new server will have more storage so retention length and video quality can be increased.

Corporate and Community Relations:

Sponsorships	\$ 27,500.00
Advertising	\$ 8,000.00
Vendors	\$ 425.00
In-Kind Donations	\$ 2,029.54
Oak Brook Park District Foundation	\$ 989.99
Total for November:	\$ 38,944.53

Marketing & Communications Report:

Facebook Analytics

Followers: 4,559 (up 16)
Posts: 23
Post Reach
(organic and paid): 11,507

Instagram Analytics

Total Followers: 1,691 (up 34)
Posts: 20
Top Post Reach: 229

Twitter Analytics

Total Followers: 1,109 (down 5)
Posts: 18
Top Post Impressions: 177

The screenshot shows a Facebook post for 'Winter Lights at Central Park'. The post text reads: 'Bundle up for the Winter Lights at Central Park! Enjoy a 1/2 mile walk through...'. It was posted on November 15, 2022 at 10:25 AM. The post ID is 224531489898840. The post has 68 reactions, 8 comments, and 13 shares. The performance section shows a reach of 2,392 (98% better than 50 most recent posts), 89 reactions/comments/shares (96% better), and 43 link clicks (83% better).

Boost post

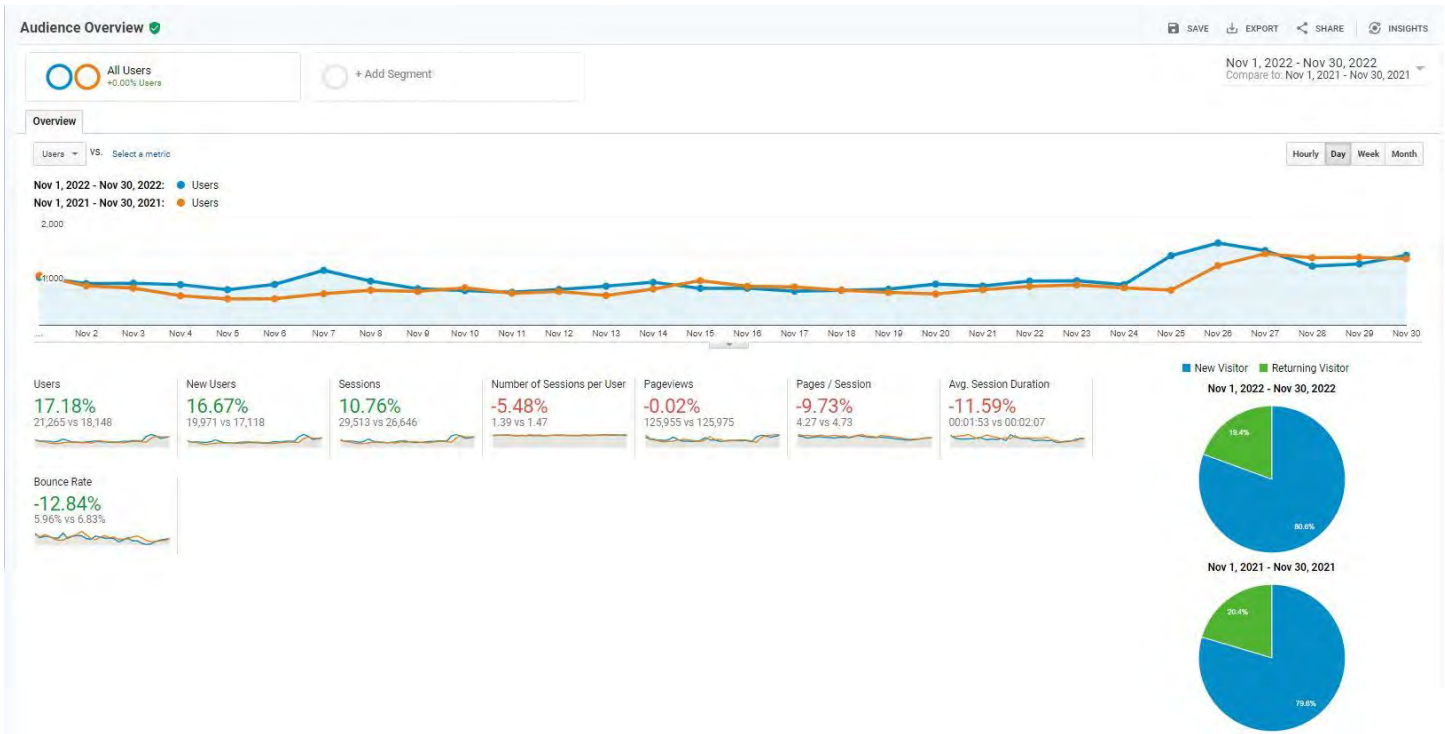
WINTER LIGHTS AT CENTRAL PARK
NOVEMBER 24 - JANUARY 8
4:30-9:30PM
FREE
1/2 MILE WALK IN CENTRAL PARK
PAVED ACCESSIBLE PATH

Bundle up for the Winter Lights at Central Park! Enjoy a 1/2 mile walk through...
November 15, 2022 at 10:25 AM
ID: 224531489898840

Interactions
68 reactions 8 comments 13 shares

Performance

Reach Total: 2,392 This post reached more people than 98% of your 50 most recent Facebook posts and stories. Reach: 2,392	Reactions, comments and sh... Total: 89 This post received more reactions, comments and shares than 96% of your 50 most recent Facebook posts and stories. Reactions: 68 Comments: 8 Shares: 13	Results Total: 43 This post received more link clicks than 83% of your 50 most recent Facebook posts and stories. Link clicks: 43
---	---	---



November 2022 Top pages*

1. Obparks.org
2. /Winter Lights
3. Facilities/Family Aquatic Center
4. Programs/Aquatics
5. Facilities/Family Recreation Center
6. /Membership Opportunities
7. Programs/Tennis
8. Facilities/Central Park West
9. /Special Events
10. /Cocoa Cabin

November 2022 Top Products*

1. Get Better League Winter 2023 3rd Grade Boys
2. Shooting Stars Basketball Clinic Sunday #22546
3. Get Better League Winter 2023 2nd Grade Boys
4. Get Better League Winter 2023 1st Grade Boys
5. Get Better League Winter 2023 KDG Coed

obparks.org Ecommerce Overview – November 2022*

obparks.org Acquisition Value*

Referral Percentage Values	Nov. 2022	Nov. 2021
Direct:	40.7%	39.7%
Organic Search:	51.9%	48.8%
Social:	3.8%	7.2%
Referrals:	3.6%	4.2%

	November 2021	November 2022
Total Revenue	\$159,299	\$154,111
Transactions:	554	404
	2021	2022
Year to date total	\$1,544,082	\$1,409,935
Transactions:	9,096	11,598



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: December 7, 2022
Re: November 2022 Financials

General Fund

We have now completed seven months of fiscal year 2022/2023 (58.33% completed). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$2,497,933, \$1,597,792, and \$0, respectively. This is resulting in a YTD net surplus of \$900,141; which is a \$277,091 decrease from the \$1,177,232 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current year revenues are ahead of current budgeted expectations and slightly lower than prior year. Current year property tax collections have already exceeded the annual budget but are lower than prior year due to the fact that we budgeted a \$160,000 decrease in these collections in the current year (expected decrease). Personal Property Replacement Taxes (PPRT) are almost double the collections experienced last year and have steadily increased over the past 3 years. Central Park North revenues are ahead of budget and prior year, primarily due to two national Lacrosse tournaments that were held this year that did not occur last year. In our Building-Recreation Center department, building rental revenue has decreased approximately \$7,000, and resident and non-resident daily fees have decreased approximately \$9,800 in the current year. The \$3,000 in negative revenue in our Dean Property department is due to the write-off of a receivable that was recorded in August 2016 for the Little League's sponsorship of our beehive. This sponsorship was actually collected by the OBPD Foundation in that same month and therefore this receivable was not valid.
- **Expenditures-** Total current year expenditures are favorable when compared to the annual budget, and have increased approximately \$234,000 when compared to the prior year. The largest increases are in our Central Park and Building-Recreation Center departments. Full-time & part-time wages in Central Park increased due to the addition of one full-time staff person and the fact that in the prior year a portion of personnel costs were being charged to the Sports Core fund whereas this year no such re-allocation is occurring now that the Sports Core fund has been closed. In Building-Recreation Center, the increased costs are due to increased part-time front desk and custodial personnel costs as well as costs to lease a field striping machine and the purchase of related supplies, and increased purchases of janitorial and cleaning supplies. These increases are partially offset by a slight decrease in utility costs and credit card processing fees, and decreased personnel and health insurance costs (approximately \$13K) in the Finance department. In the Dean property department, expenditures are higher than prior year due to the costs incurred to purchase and install a security gate.

Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$3,227,629, \$1,939,949, and \$0, respectively. This is resulting in a YTD net surplus of \$1,287,680; which is a \$491,920 increase over the \$795,760 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total revenues are currently favorable when compared to the annual budget and have increased approximately \$667,000 when compared to the prior year. Every department, except for aquatic recreation programming and pioneer programs, are either in line or surpassing current budgeted expectations. This fund is also benefitting from increased PPRT receipts, and overall increased programming revenues; primarily due to the elimination of the Covid-19 restrictions that were in place for a portion of the prior year. For example, in our fitness center department, membership fees have increased from approximately \$192,000 last year, to \$304,000 in the current year. In our aquatic center department, membership fees have also increased from approximately \$107,000 last year, to \$180,000 in the current year. The largest revenue increase is in our children's programs department where youth basketball and contracted sports camp revenues have increased \$124,887. In our marketing department, the increase in revenues is primarily due to the receipt of a \$25,000 donation from the Foundation to support the universal playground, and the receipt of sponsorship funds for our Pink 5K, triathlon events and various advertising and signage.
- **Expenditures-** All departments, except for special events and trips, are either in line or favorable with current year's budgeted expectations and, in total, expenditures have increased approximately \$175,000 when compared to the prior year. The largest increase in expenditures is in our aquatic center department and is the result of increased full-time and part-time wages due to expanded programming and the fact that we are no longer allocating any such costs and related benefits to the sports core fund as was the case in the prior year. In addition, costs for employee training and maintenance of the HVAC system have also increased. The increased expenditures in our youth programs department are being driven by increased camp counselor wages, however, those costs are being offset by the increased programming revenues. Capital expenditures in the current year have also decreased significantly when compared to the prior year. The current year's activity is attributed to the third and final lease payment on our fitness equipment (\$39,112) and costs related to the playground installation at Saddle Brook (\$31,819). Last year's capital activity included this same annual lease payment as well as the purchase of a skid steer and trailer, the repurposing of the former outdoor basketball courts into pickleball courts, installation of monument signage at Central Park north and various asphalt improvements.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,383,434 and \$878,347, respectively. This is resulting in a YTD net surplus of \$505,087 which is a \$55,848 decrease over the prior year's surplus of \$560,935. Following is additional commentary:

- **Revenues-** Total revenues are favorable when compared to the annual budget and have increased \$84,825 when compared to the prior year. In the administration department, revenues have decreased over prior year due to the fact that last year we received a total of \$19,000 in Rafael Nadal camp and tournament revenues. This year's receipts totaled \$12,531. This decrease is being partially offset by increased investment income (\$4,627 -vs- \$1,906) due to the increased interest rate environment. In our programming department, YTD group lesson revenues have increased approximately \$87,000 over the previous year.
- **Expenses-** Total expenses are favorable when compared to the annual budget and have increased \$140,673 when compared to the prior year. All departments are favorable or within current budgeted expectations. In the administration department, full-time wages and related benefits have increased due to the restructuring that occurred at the end of the prior fiscal year and the addition of a full-time staff person. In the programs department, part-time wages have increased due to the expanded programming as a result of the elimination of the previously imposed COVID-19 restrictions. Current year capital expenses are higher than last year due to the costs incurred to resurface and coat the outdoor tennis courts. Last year's capital expense activity was due to tennis center roof improvements, interior wall crack repairs and sealing, and asphalt improvements.

FINANCE & HUMAN RESOURCES:

Finance & H.R. personnel have been working on various tasks, including:

- The FY 2023/2024 budget preparation process is now underway. Staff has until January 13, 2023 to submit their initial budget requests to Finance. Meetings to discuss the preliminary budget requests will occur soon after that date.
- A demonstration of onboarding software was provided to staff by BambooHR. Staff continues to evaluate the potential benefits and costs to the park district to incorporate this software into our new hire and employee communications processes.
- Finance is working on a request for proposal (RFP) for auditing and actuarial services. We will be reaching out to other accounting firms to request proposals for services commencing with our fiscal year ending April 30, 2023.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: December 2, 2022
Re: Recreation & Facilities Report

Recreation

- Eleven Pioneers attended a Lifetime Learning class, “Feeling Anxious about Retirement”, on November 19th.
- Twelve Pioneers took a trip to Milwaukee for a tour of churches throughout the city. In addition to touring three very unique churches, the group learned interesting information about Milwaukee and enjoyed lunch at an Irish Pub.
- ABC preschool students had their student screening and Parent/Teacher conferences in November.

Aquatics

- Party/rental is projected to surpass FY 21/22 totals by the end of December. We should exceed budget expectations by at least \$15,000 if we maintain the momentum into the final third of the fiscal year.
- Staff is exploring software options for streamlining staff scheduling, communications and digitizing all procedural checklists/reports/documentation. Digiquatics, HydroApp and GoFormz are all being considered, with Digiquatics the current front runner. Staff intends to trial the software for a free month and potentially budget for a full purchase for the upcoming fiscal year.
- Private lessons are coming in short of budgeted expectations, but this has strictly been a staffing issue. With a full staff, we hope to maximize private lessons in the winter/spring season.
- Group lessons are well ahead of last year and should come close to budgeted expectations even in lieu of a smaller summer staff.
- Swim team numbers are slightly down, but we are working to build those up by re-introducing the StarFish Pre-Team to better bridge the move from swim lessons to swim team.
- Lifeguard staff earned a 4-star audit review from StarGuard Elite on November 27th. Staff members earning a 5-star evaluation within the audit include:
 - Gia Daubenmire
 - Rowan Daubenmire
 - Nette D’Onofrio
 - Joe Drazba
 - Marina O’Malley
 - Eva Vukajlovic
- Winter break schedules for open swim are published. Open Swim opportunities were over a 3-week span, as many schools have staggered winter breaks with the holidays falling on the weekend. Special hours will run December 19th – January 6th.

Fitness

- The membership team is doing an amazing job with serving our existing and new members, with membership retention rates exceeding 95% for the month of November! In addition, we are hitting exceptional numbers with individual memberships at 2,306 and total membership packages at 1,272.
- Elvis Guo is the November Membership Challenge winner!
- The Turkey Dri Tri was a successful event this year with 30 participants.

Facilities

- Matt continues to take lead on LED install throughout Family Recreation Center.
- Matt provided power sources for updated Winter Lights displays for Robert.
- Roof work over the track and fitness center has been completed and staff is waiting on final Village inspection.
- Josh and Craig had their monthly training with Matt in November. Matt went over electrical components/connections, with a priority on preparations for the LED installation project.
- Splash Island is completely winterized and closed for the season.
- RTU #5 and #6 were disconnected/reconnected for access during the roofing project.
- 6 out of 7 Productive Parks requests were completed.

Tennis

- All indoor courts were power washed and cleaned.
- Private lesson and evaluation request forms were converted to a digital format available on the website.
- The Tennis Center hosted a UTR event for Junior Development and Junior Academies programs with 32 participants on November 26th.



Oak Brook Park District Membership Statistics 2022

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	1740	1850	1972	2063	2065	2086	2143	2188	2111	2142	2193		NA
Members, Month End	1615	1737	1843	1947	1950	1928	2060	2042	2018	2026	2099		NA
New Members	245	207	211	136	154	231	162	106	159	207	301		2119
Members Cancelled/Expired	125	113	129	116	115	158	83	146	93	116	94	0	1288
Net Members	120	94	82	20	39	73	79	-40	66	91	207	0	831
Total Health Care Members									51	77	124		NA
% Health Care Members	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	2.45%	3.64%	5.38%		
Individual Member Total	1735	1831	1925	1967	1989	2001	2139	2002	2084	2117	2306	0	NA
Retention Percentage	92.82%	93.89%	93.46%	94.38%	94.43%	92.43%	96.13%	93.33%	95.59%	94.58%	95.71%		94%
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	936	971	1019	1081	1120	1141	1152	1159	1139	1147	1190		NA
Memberships, Month End	864	912	970	1036	1061	1064	1099	1096	1072	1088	1139		NA
New Memberships	121	101	115	96	96	107	77	70	117	134	184		1218
Cancelled/Expired	72	59	49	45	59	77	53	63	67	59	51	0	654
Net Memberships	49	42	66	51	37	30	24	7	50	75	133	0	564
Total Health Care Memberships									51	77	124		NA
% Health Care Memberships	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	4.55%	6.62%	9.75%		#VALUE!
Membership Package Total	913	954	1036	1087	1098	1094	1123	1103	1122	1163	1272	0	NA
Retention Percentage	92.31%	93.92%	95.19%	95.84%	94.73%	93.25%	95.40%	94.56%	94.12%	94.86%	95.71%		94.54%

Resident	41%	41%	42%	42%	42%	44%	45%	45%	42%	42%	43%		NA
Non-Resident	59%	59%	58%	58%	58%	56%	55%	55%	58%	58%	57%		NA

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



Oak Brook Park District Aquatic Center Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Uses	20	21	23	35	10	15	18	16	9	17	26	27	237
	Parties	\$0	\$0	\$9,672	\$13,727	\$4,395	\$6,443	\$6,931	\$6,234	\$4,009	\$6,353	\$9,313	\$10,498	\$77,575
	Rentals	\$6,018	\$7,980	\$0	\$0	\$0	\$1,674	\$1,060	\$700	\$0	\$715	\$3,206	\$2,990	\$24,343
	TOTAL	\$6,018	\$7,980	\$9,672	\$13,727	\$4,395	\$8,117	\$7,991	\$6,934	\$4,009	\$7,068	\$12,519	\$13,488	\$101,917

22 - 23	Uses	28	47	55	20	14	27	22	22	11				246
	Parties	\$10,312	\$12,650	\$16,505	\$7,765	\$6,895	\$10,411	\$9,738	\$8,160	\$4,595				\$87,031
	Rentals	\$980	\$5,047	\$7,015	\$903	\$0	\$3,520	\$1,320	\$2,390					\$21,175
	TOTAL	\$11,292	\$17,697	\$23,520	\$8,668	\$6,895	\$13,931	\$11,058	\$10,550	\$4,595	\$0	\$0	\$0	\$108,206

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
21 - 22	Registrations	982	1,248	1,811	4,041
	Private	\$49,030	\$30,707	\$40,398	\$120,136
	Group	\$26,011	\$39,522	\$65,807	\$131,340
	TOTAL	\$75,042	\$70,229	\$106,205	\$251,476

22 - 23	Registrations	888	899		1,787
	Private	\$38,751	\$37,077		\$75,828
	Group	\$47,168	\$58,794		\$105,962
	TOTAL	\$85,919	\$95,871		\$181,790

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
21 - 22	Registrations	59	75	63	46	243
	Revenue	\$13,816	\$17,174	\$13,967	\$11,399	\$56,356

22 - 23	Registrations	32	60			92
	Revenue	\$8,610	\$20,942			\$29,552



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage Report

Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	254	214	121	122	193	195	92	8	0	2	58	168	1,426
	Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184	\$5,050	\$903	\$0	\$235	\$6,530	\$9,604	\$127,045

22 - 23	Hours	204	158	132	102	174	187	83						1,040
	Revenue	\$8,419	\$8,838	\$5,181	\$5,068	\$4,243	\$6,077	\$4,926						
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$14,200										

Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,468	1,095	875	1,056	1556	1,698	512	0	0	0	0	1315	11,575
	Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001	\$3,455	\$0	\$0	\$0	\$0	\$3,706	\$241,319

22 - 23	Hours	1,923	1,240	558	1,040	1370	1,426	542						8,099
	Revenue	\$17,170	\$8,095	\$14,900	\$10,315	\$8,169	\$7,860	\$748						
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$8,000										

Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	233	206	135	71	177	158	35	0	0	0	0	119	1,133
	Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050	\$2,218	\$0	\$0	\$0	\$0	\$4,776	\$37,253

22 - 23	Hours	304	297	226	42	175	143	10						1,196
	Revenue	\$8,301	\$13,145	\$4,450	\$1,064	\$6,208	\$5,027	\$273						\$38,468

Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,954	1,515	1,131	1,249	1,926	2,051	638	8	0	2	58	1,602	14,134
	Revenue	\$65,389	\$168,381	\$39,684	\$25,132	\$32,320	\$38,235	\$10,723	\$903	\$0	\$235	\$6,530	\$18,086	\$405,617

22 - 23	Hours	2,431	1,695	916	1,184	1,719	1,756	635	0	0	0	0	0	10,335
	Revenue	\$33,890	\$30,078	\$146,731	\$16,446	\$18,620	\$18,964	\$5,946	\$0	\$0	\$0	\$0	\$0	\$270,676



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: November 30, 2022
Re: Board Report

- The DCEO-funded restroom building has passed through engineering, stormwater/sanitary sewer, and building department permitting. The OSLAD project is through engineering and is awaiting approval from the building department. Both projects are scheduled to bid in January 2023.
- The Saddle Brook playground equipment and poured-in-place rubber surfacing has been installed. The mild weather allowed for completion and staff will next begin restoring the turf grass around the play area.
- The LED lighting upgrade at the Family Recreation Center is nearly complete. Once the installation is finished, staff will fine tune the color temperature and control using a smart phone application.
- The installation of Winter Lights was a success thanks to many park district staff providing assistance. There was a record number of visitors, nearly 5,000, for the first weekend.
- Fall landscape cleanup has been completed in the parks, and athletic turf maintenance has been completed.
- Please see the agenda histories regarding purchases of the amphitheater for the north athletic fields project.

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE NO. 22-1212: AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL YEAR 2023-2024 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND COOK COUNTIES, ILLINOIS

AGENDA NO.: 8. A.

MEETING DATE: DECEMBER 12, 2022

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The State of Illinois Truth-in-Taxation Act requires that no less than twenty days prior to any taxing body adopting its property tax levies, it must determine how many dollars in property tax extensions will be necessary. This tax levy is for the 2022 levy year that will be collected during our fiscal year 2023/2024 and beyond. The Park District Board previously reviewed this levy at the November 14, 2022 Board meeting.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The total 2022 tax levy for the Park District is \$5,409,048. Of this amount, \$3,575,782 is comprised of the corporate and special purpose levies (i.e., aggregate levy), and \$1,833,266 is comprised of the special recreation and debt service levies. This levy includes the initial levy for our 2016 General Obligation Limited tax park bonds, due to the fact that we are no longer levying for our 2012 G.O. limited tax park bonds as those bonds were fully retired in October 2022. Although the 2022 aggregate tax levy amount represents a 9.46% increase over prior year's final aggregate levy amount of \$3,266,674, the 2022 aggregate tax levy amount will be reduced by DuPage and Cook County in accordance with the Property Tax Extension Limitation Law (PTELL). Under PTELL, our final 2022 aggregate tax levy should reflect an increase of 5.00% over prior year, plus any additional levy due to new growth in Equalized Assessed Value (EAV). The 2022 tax levy for special recreation and debt service represents a 1.22% decrease over prior year's final levy amount of \$1,855,948.

A public hearing for our 2022 property tax levy has been scheduled for December 12, 2022, with final action to adopt such levy scheduled to occur subsequent to the public hearing on that same day. Notice of this public hearing has been published in the Thursday December 1, 2022 edition of The Doings newspaper in accordance with the Truth in Taxation Act. This same public hearing notice has also been published on the Park District's website and displayed at our administration offices located in the Family Recreation Center.

ACTION PROPOSED:

A motion (and a second) to approve Ordinance 22-1212: An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

ORDINANCE NO. 22-1212

**AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL
YEAR 2023-2024 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND
COOK COUNTIES, ILLINOIS**

Be it ordained by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, that:

SECTION 1: A tax for the following sum of money, totaling \$5,409,048 or as much thereof as may be authorized by law, to defray expenses and liabilities of the Park District, be and the same, is hereby levied commencing on the 1st day of May, 2023 and ending on the 30th day of April, 2024.

ARTICLE I - GENERAL CORPORATE FUND

A. ADMINISTRATIVE EXPENSES	\$ 763,521
B. PARK EXPENSES	450,000
C. PROFESSIONAL SERVICES	35,000
D. BUILDING EXPENSES	<u>600,000</u>
TOTAL - GENERAL CORPORATE FUND	\$1,848,521

ARTICLE II - RECREATION FUND

A. ADMINISTRATIVE EXPENSES	\$ 498,521
B. RECREATION, FITNESS & AQUATIC PROGRAM EXPENSES	<u>850,000</u>
TOTAL - RECREATION FUND	\$1,348,521

ARTICLE III - ILLINOIS MUNICIPAL RETIREMENT FUND

ADMINISTRATIVE EXPENSES	\$ 54,731
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ARTICLE IV - SOCIAL SECURITY FUND

ADMINISTRATIVE EXPENSES	\$ 218,925
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ARTICLE V - LIABILITY INSURANCE FUND

ADMINISTRATIVE EXPENSES	\$ 87,570
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ARTICLE VI - AUDIT FUND

CONTRACTUAL & PROFESSIONAL SERVICES	\$ 17,514
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ARTICLE VII - DEBT SERVICE FUND

PRINCIPAL & INTEREST EXPENSES \$1,532,244

ARTICLE VIII – SPECIAL RECREATION FUND

ADMINISTRATIVE EXPENSES \$ 95,000
PROGRAM/CAPITAL EXPENSES 206,022
TOTAL – SPECIAL RECREATION FUND \$ 301,022

ARTICLE IX - RECAPITULATION

GENERAL CORPORATE FUND \$ 1,848,521
RECREATION FUND 1,348,521
ILLINOIS MUNICIPAL RETIREMENT FUND 54,731
SOCIAL SECURITY FUND 218,925
LIABILITY INSURANCE FUND 87,570
AUDIT FUND 17,514
DEBT SERVICE FUND 1,532,244
SPECIAL RECREATION FUND 301,022
TOTAL TAXES LEVIED \$ 5,409,048

Section 2. The secretary of the Park District is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County, Illinois and Cook County, Illinois as provided by law.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 12th day of December, 2022.

APPROVED this 12th day of December, 2022.

AYES:

NAYS:

ABSENT:

PRESIDENT

ATTEST: _____
SECRETARY

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, Sharon Knitter, hereby certify that I am the Presiding Officer of the Oak Brook Park District, and as such Presiding Officer, I certify that the tax levy ordinance, a copy of which is attached, was adopted pursuant to, and is in all respects in compliance with the provisions of the Illinois Property Tax Code – Truth in Taxation Law, 35 ILCS 200/18-60 through 18-85, as amended.

This certificate applies to the 2022 tax levy.

Sharon Knitter, President
Board of Park Commissioners

Dated: December 12, 2022

STATE OF ILLINOIS)
) SS
COUNTIES OF DUPAGE AND COOK)

CERTIFICATE

I, Sharon Knitter, do hereby certify that I am the duly qualified President, and the presiding officer of the corporate authorities of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

I further certify compliance with the provisions of Sections 18-60 through 18-85 of the Truth in Taxation Law (35ILCS 200/18-60, et seq.), in connection with the 2022 Tax Levy Ordinance of the Oak Brook Park District, being Ordinance No. 22-1212, “An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois”, passed and approved on December 12, 2022.

IN WITNESS HEREOF, I hereunto affix my official signature and the seal of the Oak Brook Park District, at Oak Brook, Illinois, this 12th day of December, 2022.

Presiding Officer

SEAL

STATE OF ILLINOIS)
) SS
COUNTIES OF DUPAGE AND COOK)

CERTIFICATE

I, Laure L. Kosey, do hereby certify that I am the Secretary in and for the Oak Brook Park District; that the foregoing is a true and correct copy of an Ordinance duly passed by the President and Board of Park Commissioners being entitled: “An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois” at its regular meeting held on the 12th day of December, 2022, the Ordinance being a part of the official records of said Oak Brook Park District.

DATED: This 12th day of December, 2022.

Secretary, Board of Commissioners
Oak Brook Park District



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: PURCHASE OF AMPHITHEATER THROUGH THE GOOD BUY PURCHASING COOPERATIVE

AGENDA No.: 8 B

MEETING DATE: DECEMBER 12, 2022

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

As a part of the OSLAD Phase II improvements at the North Athletic Fields of Central Park, an amphitheater was developed by Upland Design and Icon Shelters, and reviewed by the Board of Commissioners at the June 22, 2022 regular Board Meeting.

The Oak Brook Park District will purchase the shelter from ICON Shelter Systems, Inc. through the Good Buy Purchasing Cooperative. This cooperative has been previously utilized to purchase equipment for the district.

The rising costs of materials and a long lead-time for manufacturing of the shelter necessitate the purchase of the shelter as soon as possible to limit price increases and delays that could affect the OSLAD project.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff recommends purchasing the amphitheater from ICON Shelter Systems, Inc. through the Good Buy Purchasing Cooperative for a total cost not-to-exceed \$82,530.

ACTION PROPOSED: A motion (and a second) to accept the proposal from ICON Shelter Systems, Inc. For the purchase of an amphitheater structure through the Good Buy Purchasing Cooperative, and to approve an agreement between the Park District and ICON Shelter Systems, Inc. for a not-to-exceed cost of \$82,530.

Purchase Order

Purchase Order#: 121322

Order Date: December 13, 2022



Oak Brook

www.obparks.org Park District


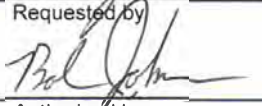

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Providing the very best in park and recreational opportunities, facilities and open lands for our community.

Vendor			Ship to:	
Icon Shelter Systems, Inc			Oak Brook Park District	
1455 Lincoln Ave			Attn: Bob Johnson	
Holland, MI 49423			1450 Forest Gate Road	
Paul Gozder (Parkreation)			Oak Brook, IL 60523	
Phone: 616-396-0919			Phone: 630-645-9540 Cell: 630-280-5469	
Email: Paul@parkreation.com			Email: bjohnson@obparks.org	
Qty	Item #	Description	Unit Price	Extension
1		Purchase of Icon Shelter Systems Amphitheater as defined in quote #24196 dated 11-11-22	\$82,530	\$82,530
Notes: This purchase order is issued pursuant to Good Buy Purchasing Contract # 22-23 9B000			Subtotal	\$82,530
			Freight	0
			Total	\$82,530

This Purchase Order is subject to the following terms and conditions:

- Please send two copies of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:
 Marco Salinas, Director of Finance & HR
 Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523
 630 990-4233 x230, Fax 630 990-8379
- This Purchase Order is subject to the terms and conditions included on the following page. By execution of this Purchase Order, the Contractor agrees to the attached terms and conditions.

 11/28/22
 Requested by Date
 11/28/22
 Authorized by Date
 11/30/2022
 Director of Finance Date

 Executive Director Date

1. This Purchase Order and all of the terms and conditions included in the Good Buy Purchasing Cooperative contract 22-23 9B000, which is incorporated as part of this Purchase Order by reference, are collectively referred to as the "Contract Documents."
2. Payment shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) after the equipment has been delivered, inspected and accepted by the Oak Brook Park District ("District").
3. Vendor shall not grant rights in or to, or otherwise encumber the equipment or any parts of the equipment, to, in or by any third parties at any time, that would impair or delay the full exercise by District of any of its rights or remedies under this agreement. Clean and unencumbered title to the equipment shall be transferred to District upon acceptance of the equipment by District. Title to, and the risk of loss, injury or destruction from any casualty to the equipment, regardless of cause, will be the responsibility of Contractor until the equipment has been received, inspected and accepted by District.
4. District is exempt for the Illinois Retailer's Occupational Tax, the Illinois Use Tax and the Federal Excise Tax as an exempt entity under the Internal Revenue Code. District shall provide Contractor with District's tax exemption identification number, for use by Contractor for this project only.
5. District will have the right to inspect the equipment upon receipt and to reject any nonconforming or damaged equipment within a reasonable time after delivery. District will give notice to Contractor of any rejection of the equipment or claim for damages on account of condition, quality or grade of the equipment. Neither inspection nor acceptance by District shall act as District's acceptance of any defects or deficiencies in the equipment and shall not act as a waiver of any rights District has with respect to such defects, deficiencies or failure, including rights under any warranty.
6. Vendor shall procure and maintain insurance, and shall cause all subcontractors hired to perform any work in conjunction with this purchase, the types and amounts of insurance as required and Contract for the same, naming District, its commissioners, employee, agents and volunteers as additional insureds
7. Contractor shall indemnify, save harmless and defend District, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense District may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of or relating to any act, omissions or the operations of Contractor under this Purchase Order, including operations of its employees and subcontractors, and Contractor shall, at its own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against District in any such action, Contractor shall, at its own expense, promptly satisfy and discharge same. Contractor expressly understands and agrees that any insurance protection required by this Purchase Order, or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend District as herein provided.
8. If vendor fails to provide the equipment as required by the Contract Documents, or otherwise breaches or defaults under any provision of this Contract and does not remedy such failure, breach or default within three (3) business days after demand from District to take corrective action, District may terminate this Purchase Order. The rights and remedies of District stated in the Contract Documents shall be in addition to and not in limitation of, any other rights of District granted at law or in equity.
9. Nothing contained in any provision of this agreement is intended to constitute nor shall constitute a waiver of the defenses, privileges and immunities available to District under the Illinois Local Government and Governmental Employees Tort Immunity Act.



Icon Shelter Systems, Inc.
 1455 Lincoln Ave.
 Holland, MI 49423
 United States of America

Ph: (616) 396-0919

Fax: (616) 396-0944

Quote

ID: 24196 Date: 11-Nov-22

To

Oak Brook Park District
 1480 Forest Gate Road
 Oak Brook, IL 60523
 United States of America

Quote To

Bob Johnson
 Oak Brook Park District
 1480 Forest Gate Road
 Oak Brook, IL 60523
 United States of America

Ph: 630-645-9540

Fax: 630-990-8379

Ph: 630-645-9540

Fax: 630-990-8379

Terms		Ship Via	Salesperson
Quantity	Description	Unit Price	Amount
1	EA Additional Charges: Engineering 2 Calculation Books 4 Sets of Drawings Includes Foundation Design* *Foundation design applies to Icon's standard Pier or Spread footing. Deviations from Icon's standard foundation design maybe be subject to additional charges. Icon may also decline to design or stamp the Foundation design, if a customer specified Foundation design is requested. Ecoat/Powdercoat Frame Only ADD: Stained T&G Stained Tongue & Groove Wood Roof Deck ADD: Galvanized AB's Galvanized Anchor Bolts Freight to Jobsite ADD: Electrical Cutout (1) Electrical Cutout	\$65,877.00	\$65,877.00 \$250.00
		Total:	\$82,530.00



Icon Shelter Systems, Inc.
 1455 Lincoln Ave.
 Holland, MI 49423
 United States of America

Ph: (616) 396-0919

Fax: (616) 396-0944

Quote
ID: 24196 Date: 11-Nov-22

To

Oak Brook Park District 1480 Forest Gate Road Oak Brook, IL 60523 United States of America

Quote To

Bob Johnson Oak Brook Park District 1480 Forest Gate Road Oak Brook, IL 60523 United States of America
--

Ph: 630-645-9540

Fax: 630-990-8379

Ph: 630-645-9540

Fax: 630-990-8379

Terms	Ship Via	Unit Price	Salesperson
Reference: GB Central Park Nort Line: 001 Part: BX50TA-P4 Bandshell Hexagon Good Buy Contract Number 22-23 9B000 Addendum 2 Expiration Date: 11-Dec-22 Rev: Steel (4) Column Design 2x6 Tongue and Groove Roof Deck Installer to field cut All Roof Angles Asphalt Shingles over T&G 4:12 Roof Slope Masonry Column Wraps Not by ICON Column Base Covers Not Included Anchor Bolts & Templates Included* Drawing #: 76894 ***** All ICON quotes are subject to change after the quote expiration date, even if the project has been ordered. The quote can be revised until the order has been released into fabrication and assigned a ship date. ICON requires a 50% deposit on projects exceeding \$80,000 Quote does not include any state or local sales taxes. Sales tax will be added to the order if required. Defects to the underside of the metal panel including scratching, uneven color, discoloration, wear marks are not covered under Icons warranty. *Icon may issue a credit for the anchor bolts if a customer specified foundation design or anchor system is substituted for Icon's standard Pier or Spread Footing. The credit will be based on Icon's Anchor Bolt cost.			

ICON Shelter Systems c/o Parkreation

November 22, 2022

Quotation Number: ICON # 24196 – see attached
 Project Name: Central Park North Bandshell – ICON Shelter
 Quoted By: Paul Gozder 815-735-1497
 Quote valid until 12/11/22
 Good Buy contract # 22-23 9B000 Addendum # 2

Bob Johnson
 Oak Brook Park District
 1480 Forest Gate Road
 Oak Brook, IL 60523
 630-645-9540 (phone)
 630-990-8379 (fax)
 bjohnson@obparks.org

<u>Qty</u>	<u>Part #</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
01	BX50TA-P4	50' half hexagon Bandshell shelter by ICON Shelters Steel (4) column design 2" x 6" tongue and groove wood decking with asphalt shingle roof over T&G 4:12 roof pitch Surface mount columns – masonry surrounds – not by ICON e-Coat / powder coat color / gloss finish with standard colors carbon steel anchor bolts / template / necessary hardware included		
		Material Costs		\$ 80,515.00
		Good Buy discount applied		\$ -4,026.00
		Electric cut out	1 @	\$ 50.00
		Add stain for T&G wood decking		\$ 3,398.00
		Add galvanized anchor bolts		<u>\$ 1,043.00</u>
		Sub total		\$ 80,980.00
		Illinois stamped Engineered Drawings	add	\$ 250.00
		Shipping		<u>\$ 1,300.00</u>
		Total		<u>\$ 82,530.00</u>

Additional Electrical cut outs -add \$50 per cut out
 Column Base covers – add \$ 100 per base cover
 Price is based from ICON standard paint colors, stain chart, and asphalt shingle charts
 Shelter engineering is based of standard loads for the shelter itself – no additional loads have been figured into the design
 Installation and off loading of the truck is not included in this cost.
 ICON quotes are subject to change after the quote expiration date of 12/11/22
 ICON requires a 50% deposit

Frame Color: _____

T&G Stain Color: _____

Asphalt Shingle Color: _____

Estimated Submittal drawings / Engineered drawings 4 weeks

Estimated lead time after submittal approvals 36 weeks

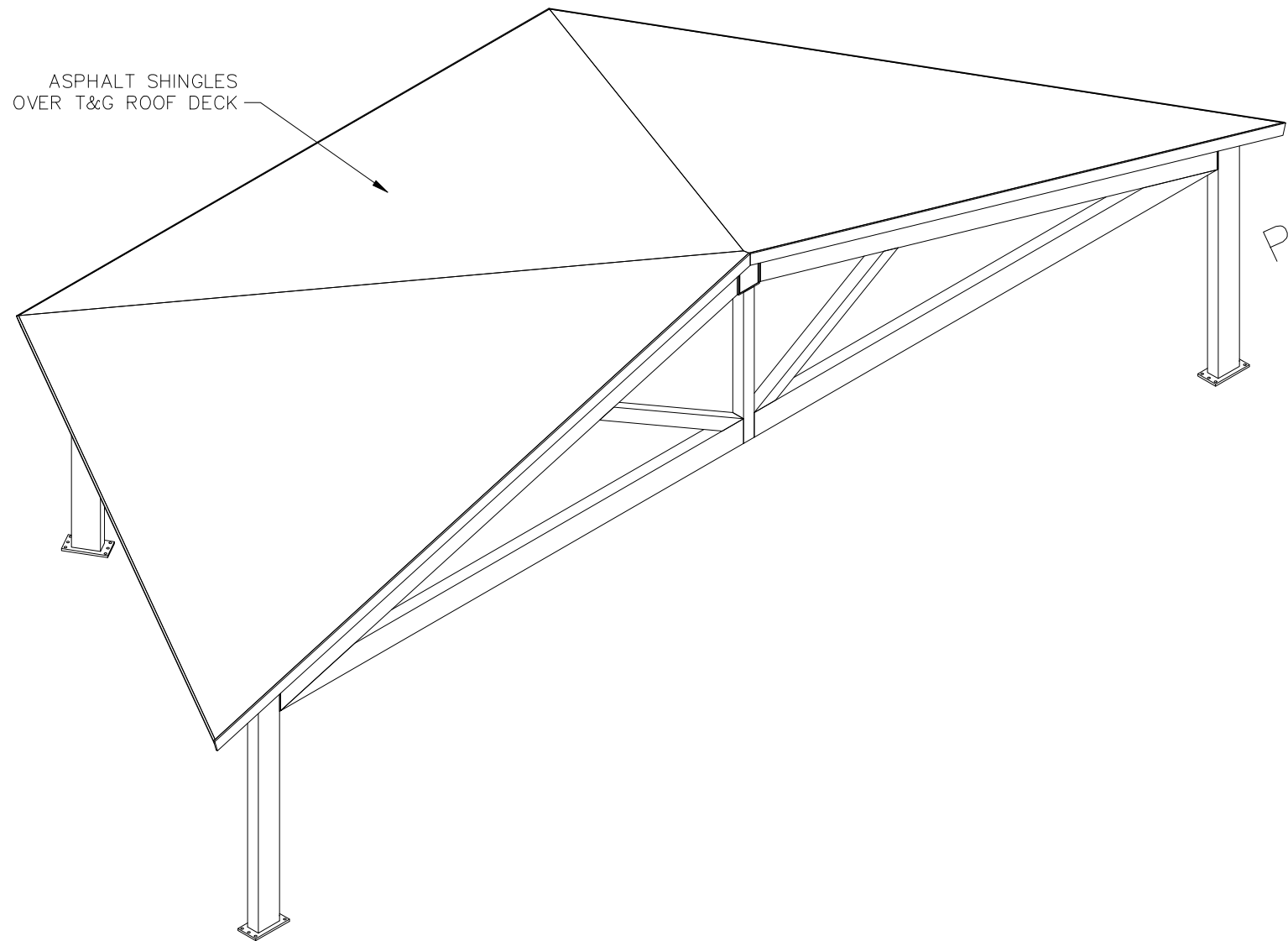
- Terms:
1. *I/We understand that all accounts are payable to Parkreation, Inc. according to the terms of their invoice, and if not paid on or before said date, are then delinquent. I/We agree to pay any and all service charges added each month to past due invoices. Terms are Net 30 days upon delivery with approved credit. All charges are due and payable in full at Parkreation, Inc., 27 E. Palatine Rd., Prospect Heights, IL 60070 unless notified in writing to the contrary. To the extent the terms and conditions of any purchase order/contract and/or any purchase order/contract confirmations are inconsistent with the terms and conditions of this signed quote, the terms and conditions of this signed quote shall prevail.
 2. All pricing is valid for 30 days from the date above.
 3. The above pricing (if more than one item) is based upon a package purchase. Any adjustments may be subject to a price revision.
 4. Customer is responsible for the off-loading of the equipment and an accurate inventory should be taken at the time and all missing or damaged parts should be noted to the Driver. You have 60 days to report any missing or damaged parts to your sales representative.
 - Truck Driver will not unload equipment.
 5. Non-taxable entities are required to provide copy of tax exempt certificate or be taxed upon invoice.
 6. Installation not included unless specifically quoted.

Date 12/13/22 Purchaser's Signature _____ Purchaser's Title Executive Director

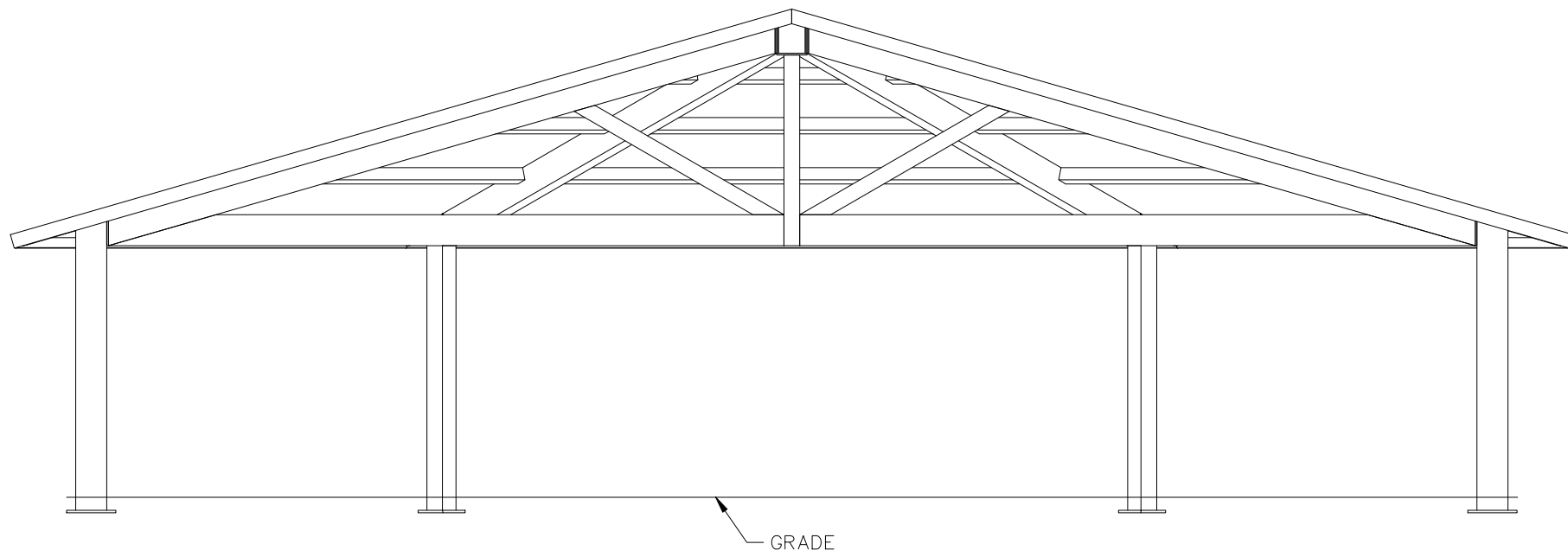
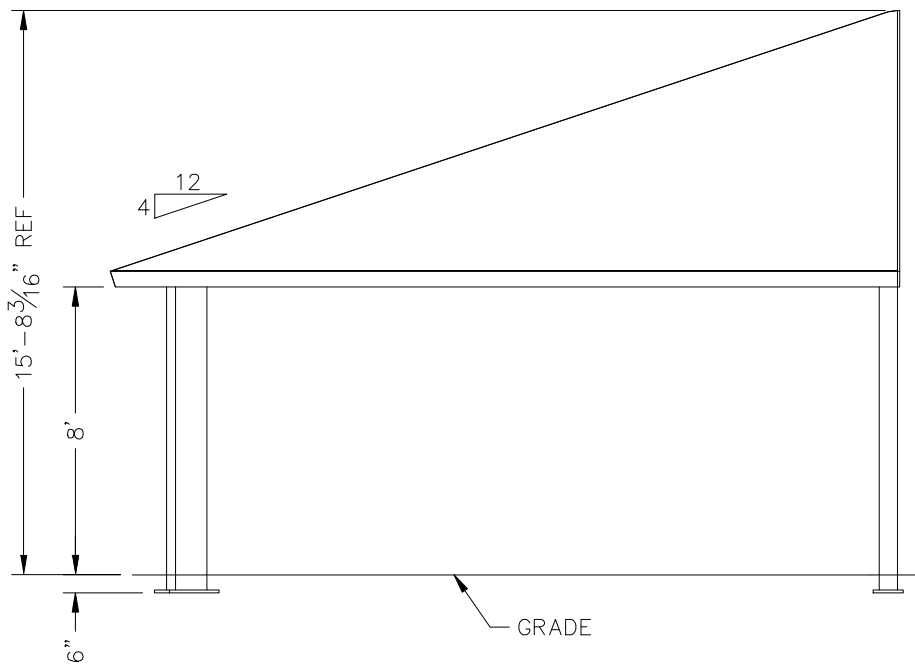
Email Address lkosey@obparks.org Special Instructions Point of Contact: Bob Johnson - bjohnson@obparks.org

Ship to address 1315 Kensington Road Oak Brook IL, 60523

IllinoisOffice@Parkreation.com - 27 East Palatine Road, Prospect Heights, IL 60070 - Phone 847-419-7744, Fax 847-419-7747



PRELIMINARY: NOT FOR CONSTRUCTION



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 HOLLAND MI, 49423
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 800.748.0985
 616.396.0944 FX

Elevation

DRAWN BY:	ACP
DATE:	9/12/2022
PRELIMINARY ID:	76894
REVISION:	A
BUILDING TYPE:	BX50TA-P4
PROJECT NAME:	

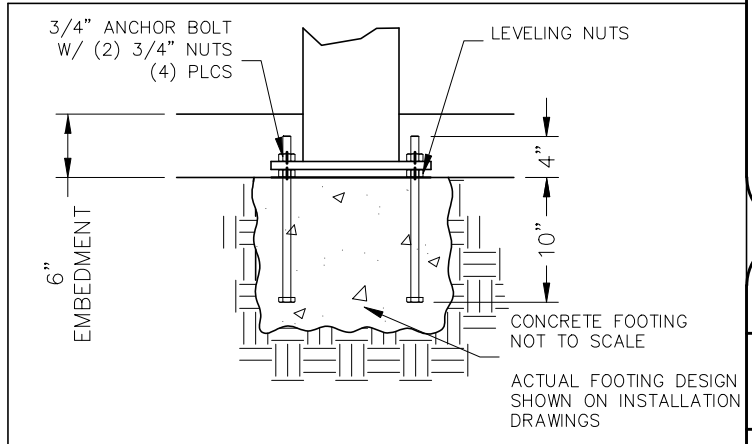
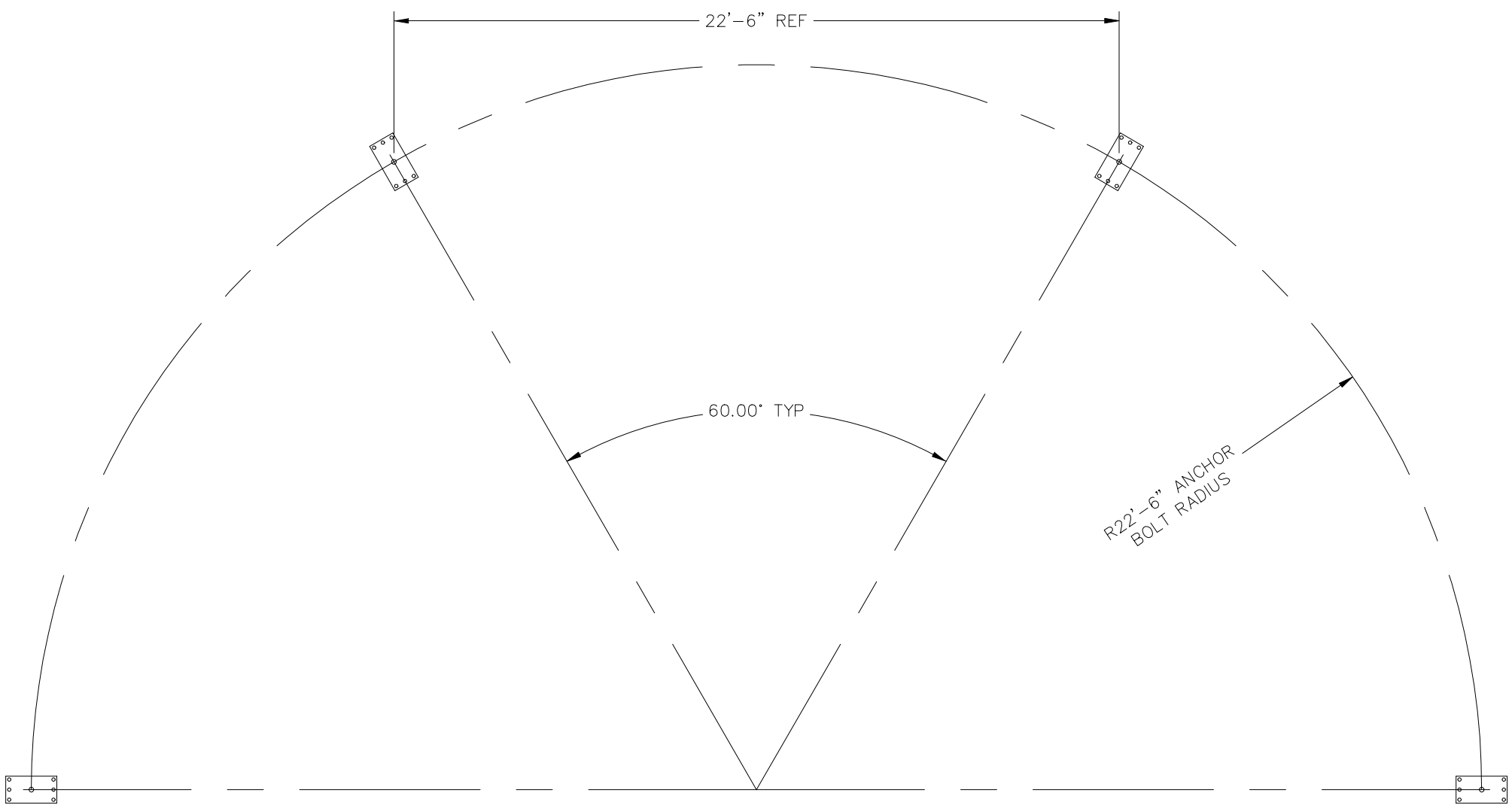
SHEET
 1.0

DWG: Shelters \BX\50\TA-P4-50-90-30\Drawings\Preliminary\BX50TA-P4-50-90-30~76894.dwg

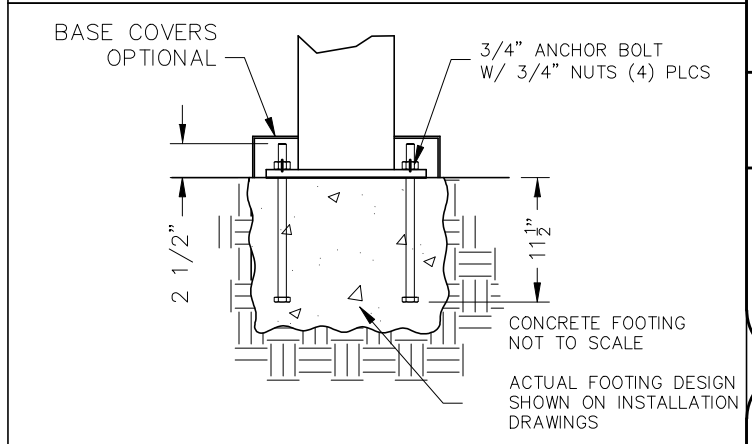
PRELIMINARY: NOT FOR CONSTRUCTION

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Anchor Bolt Layout



PRELIMINARY DRAWINGS SHOWN AS 6" BURIED
STANDARD BASE CONNECTION
 COLUMN TYPE: A (6" BURIED)

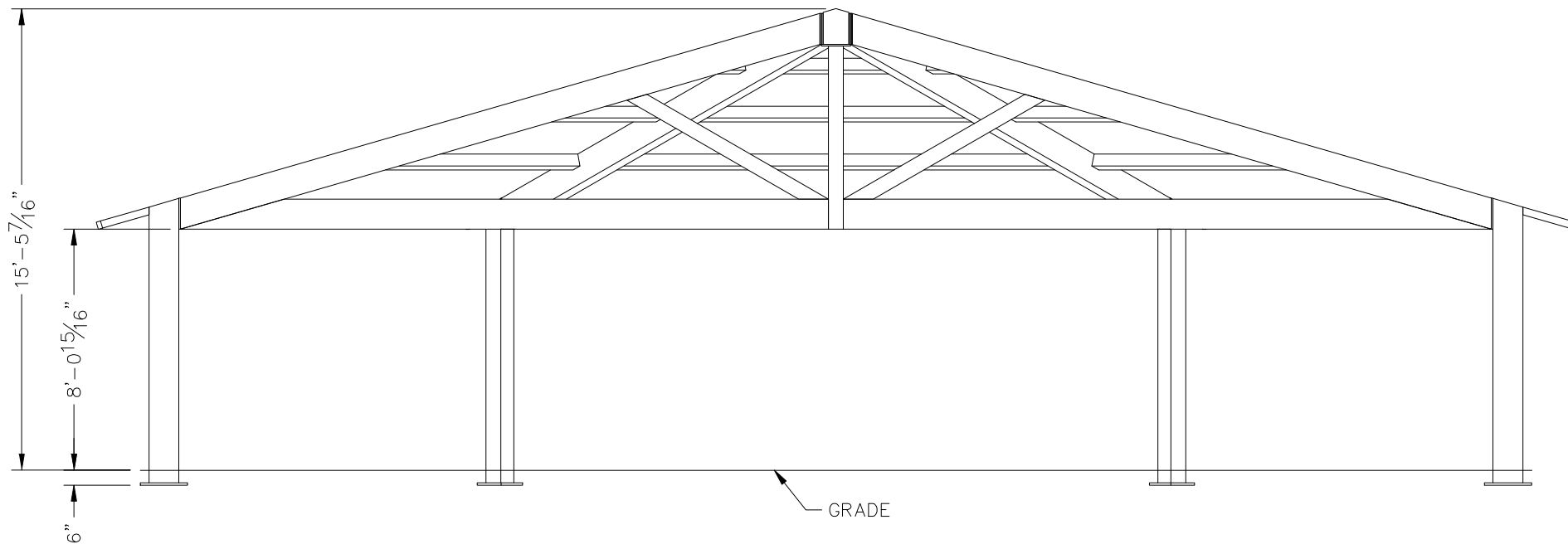
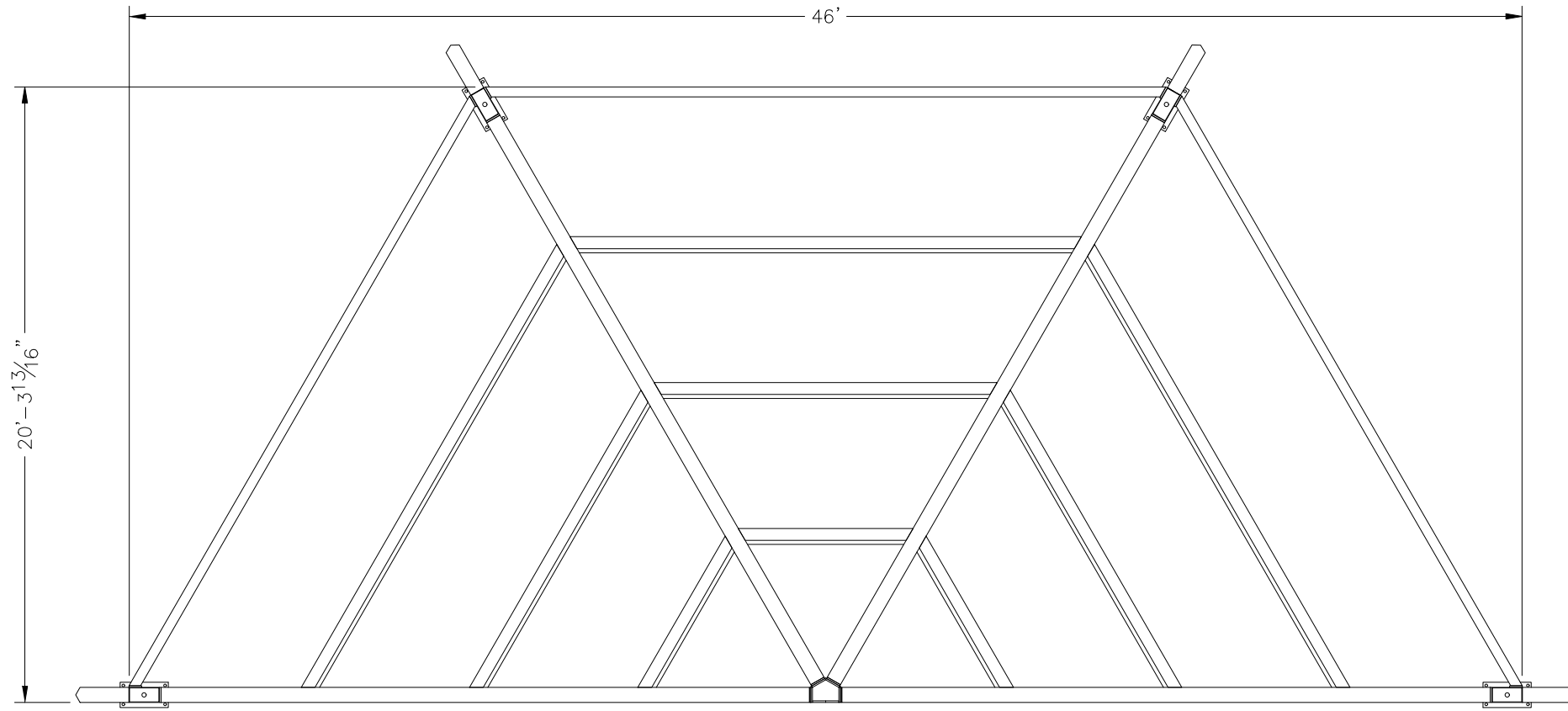


OPTIONAL BASE CONNECTION
 COLUMN TYPE: B (SURFACE MOUNT W/ COVERS)

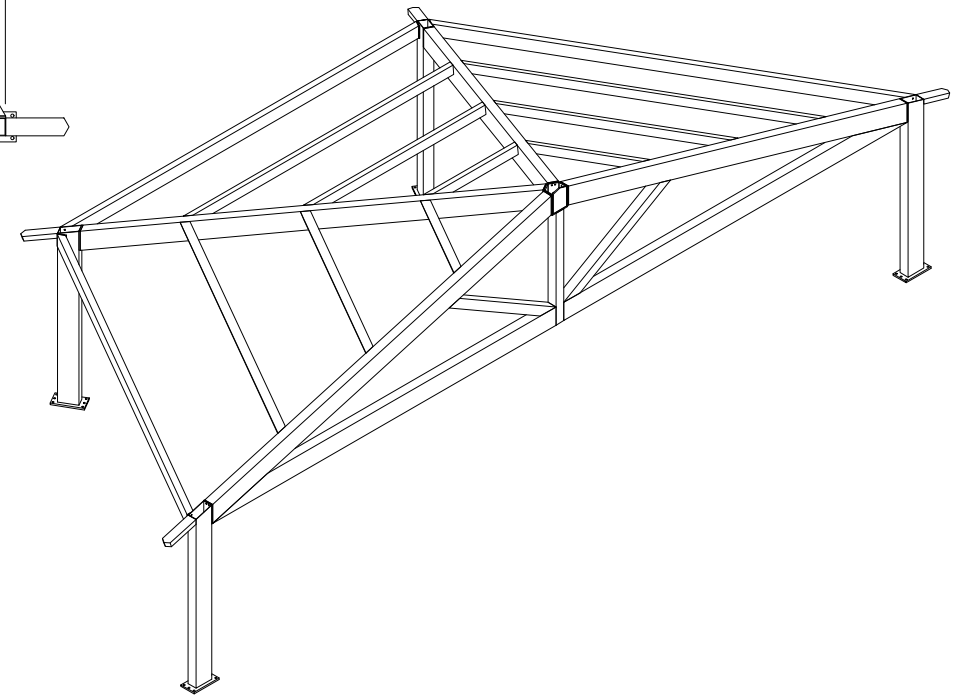
DRAWN BY:	ACP
DATE:	9/12/2022
PRELIMINARY ID:	76894
REVISION:	A
BUILDING TYPE:	BX50TA-P4
PROJECT NAME:	

SHEET
2.0

DWG: Shelters \BX\50\TA-P4-50-90-30\Drawings\Preliminary\BX50TA-P4-50-90-30~76894.dwg



PRELIMINARY: NOT FOR CONSTRUCTION



ALL STRUCTURAL COMPONENTS WILL BE:
 TUBE: ASTM A500 GRADE B
 PLATE: ASTM A36
 BOLTS: ASTM A325
 NUTS: ASTM A563
 WELDING: GMAW

NOTE:
 COLUMN SIZE: HSS 14x6x5/16

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Frame

DRAWN BY:	ACP
DATE:	9/12/2022
PRELIMINARY ID:	76894
REVISION:	A
BUILDING TYPE:	BX50TA-P4
PROJECT NAME:	

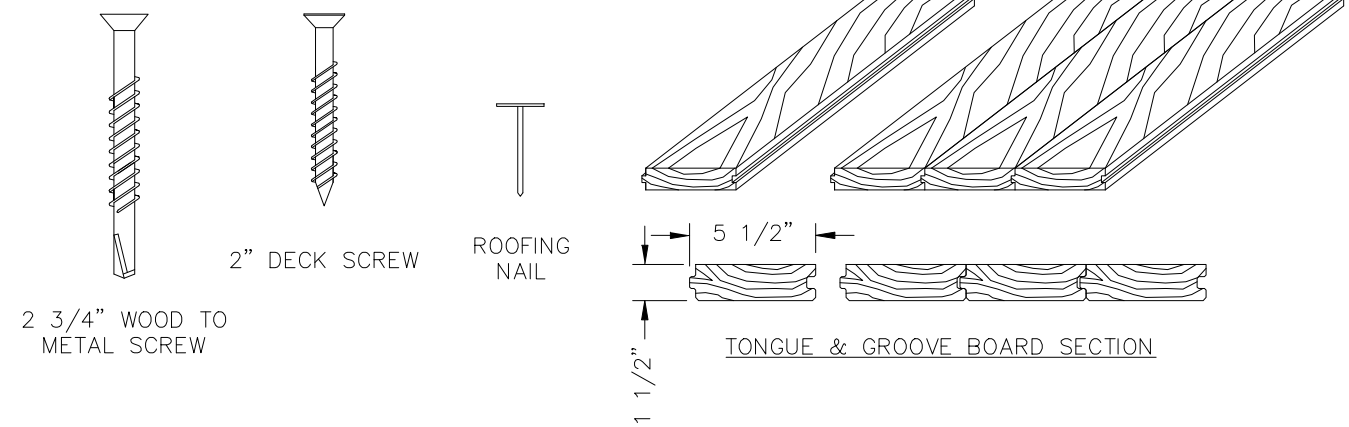
SHEET
 3.0

DWG:Shelters\BX\50\TA-P4-50-90-30\Drawings\Preliminary\BX50TA-P4-50-90-30~76894.dwg

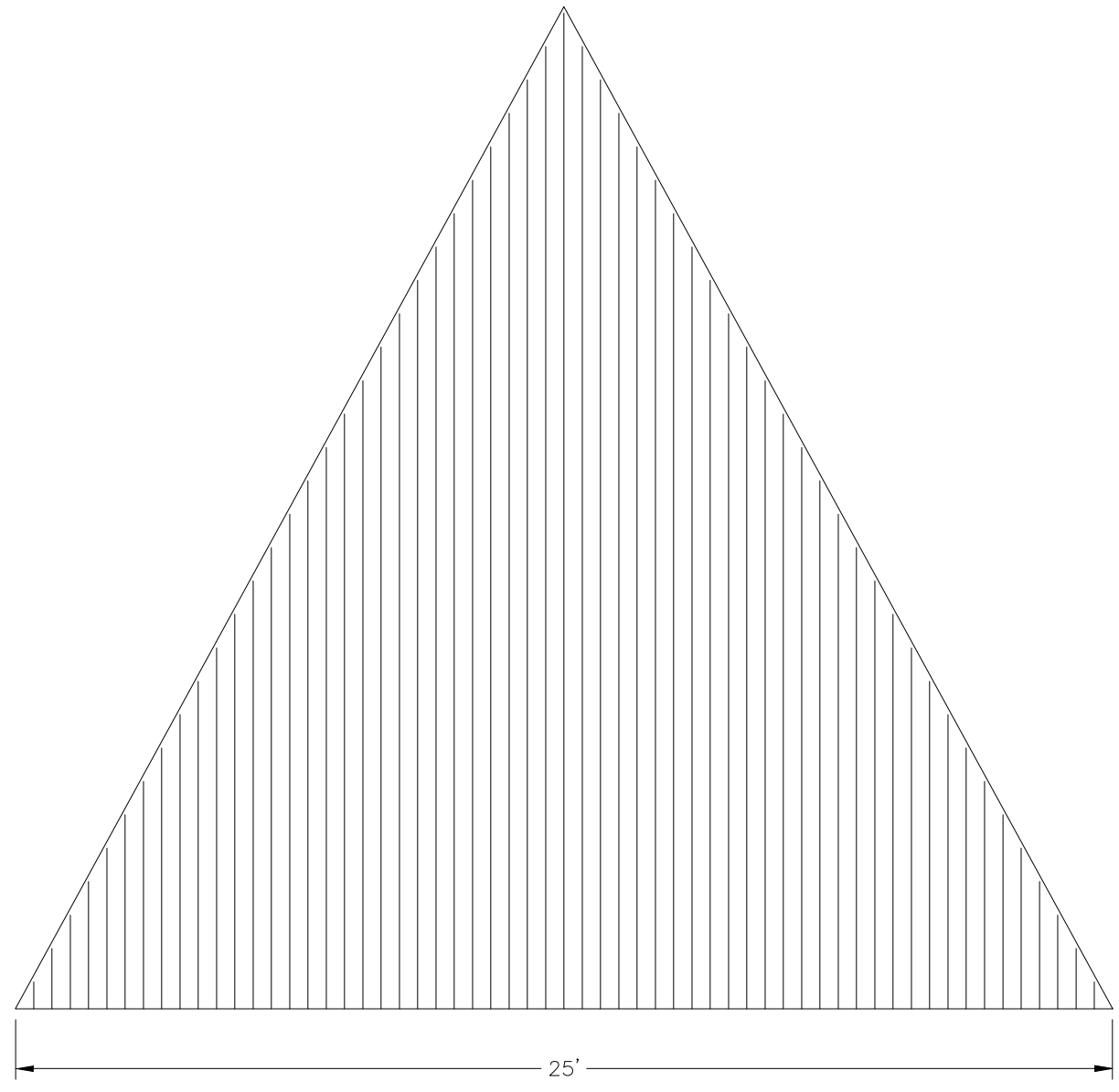
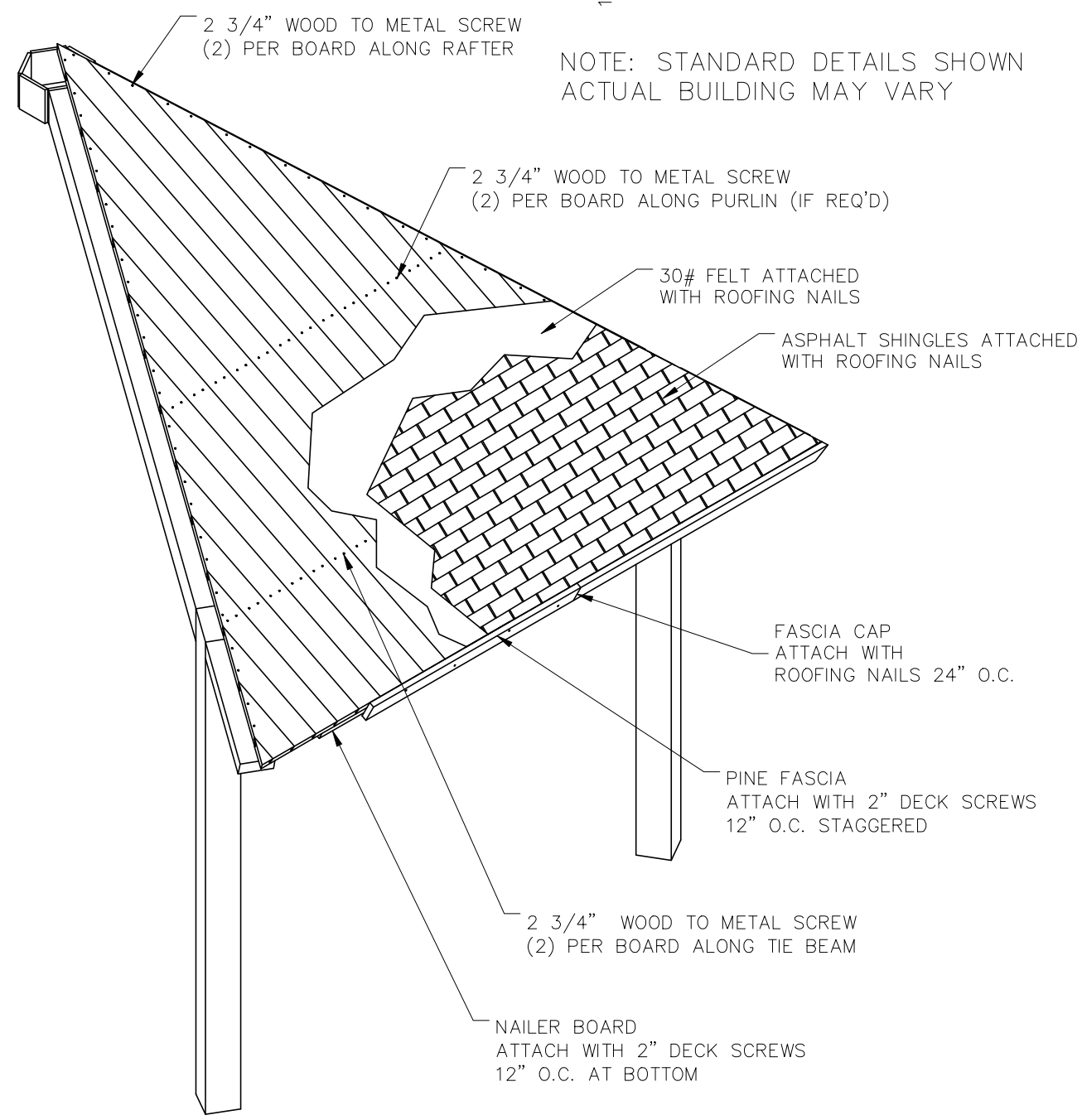
PRELIMINARY: NOT FOR CONSTRUCTION

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FASTENERS



NOTE: STANDARD DETAILS SHOWN
 ACTUAL BUILDING MAY VARY



Roof Layout

DRAWN BY:	ACP
DATE:	9/12/2022
PRELIMINARY ID:	76894
REVISION:	A
BUILDING TYPE:	BX50TA-P4
PROJECT NAME:	

SHEET
 4.0

DWG:Shelters\BX\50\TA-P4-50-90-30\Drawings\Preliminary\BX50TA-P4-50-90-30~76894.dwg

ELECTRICAL INFORMATION - BANDSHELL HEXAGON

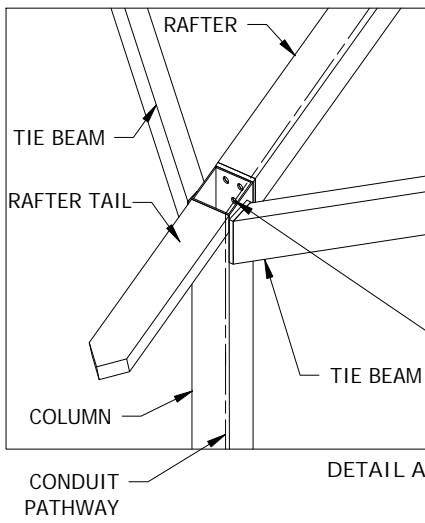
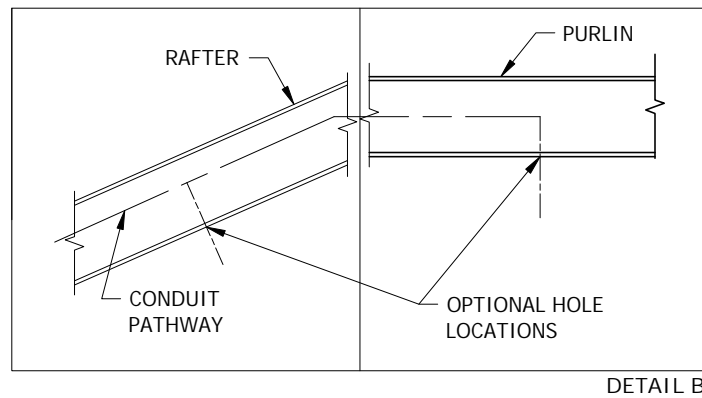
ICON'S STANDARD ELECTRICAL IS DESIGNED TO ACCOMMODATE Ø1/2" CONDUIT WITH A Ø3" INLET HOLE ON THE BOTTOM OF EACH COLUMN. THE CONDUIT PATHWAY RUNS THROUGH THE COLUMN, RAFTER, AND RIDGE BEAM THROUGH ALL BOLTED CONNECTIONS AS SHOWN. IF YOU HAVE SPECIAL ELECTRICAL REQUIREMENTS, PLEASE OUTLINE ANY CHANGES BELOW AS DESCRIBED.

PLEASE NOTE: DESIGN LIMITATIONS ON HOLE/CUTOUT SIZES MAY APPLY. ICON WILL REACH OUT TO DISCUSS ANY SUCH LIMITATIONS AS NEEDED.

NOTE: ICON SHELTER FRAME IS NOT UL LISTED TO ACT AS A CONDUIT FOR ELECTRICAL WIRING. CONSULT LOCAL BUILDING CODES WHEN PLANNING YOUR ELECTRICAL SYSTEM.

OPTIONAL EXIT HOLES

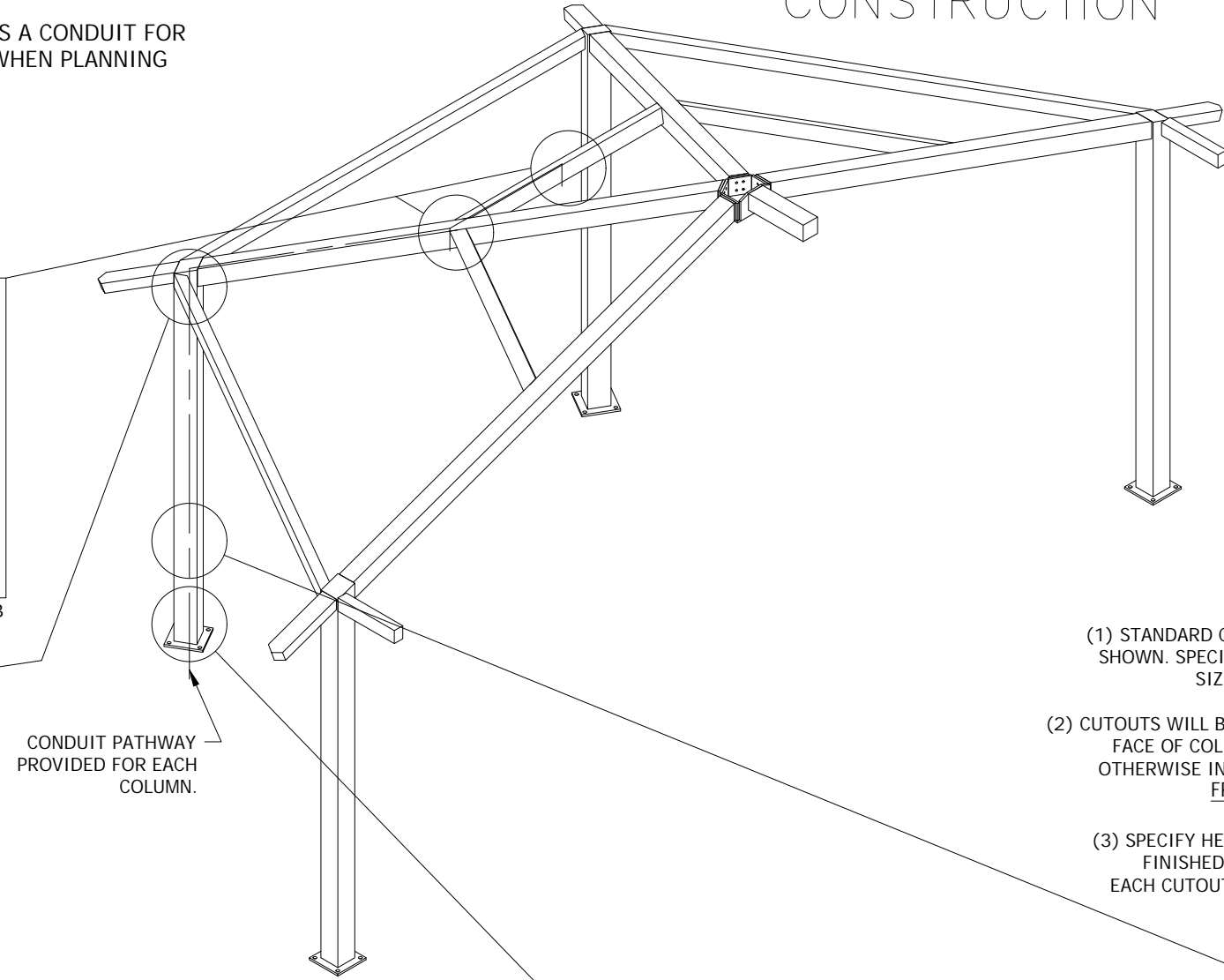
IF REQUIRED, EXIT HOLES FOR LIGHTING, ETC. CAN BE PLACED IN THE RAFTER, PURLIN, AND/OR COMPRESSION RING WITH 14ga COVER PLATE (CHARGES APPLY) USE FRAME SHEET OF THIS PRELIMINARY TO SPECIFY REQUIRED EXIT HOLE LOCATIONS AND SIZE.



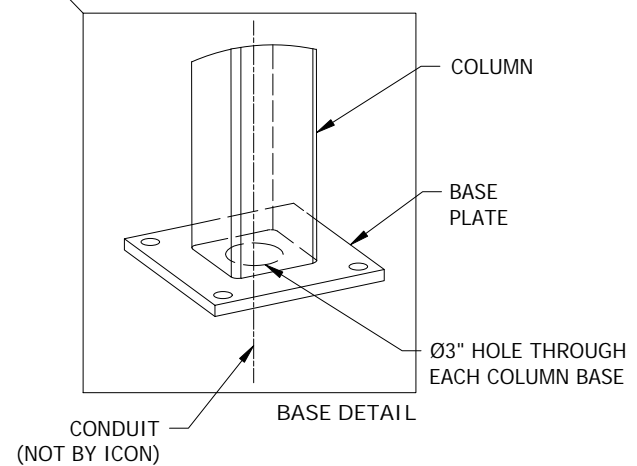
ICON PROVIDES A MINIMUM OF (1) 3/4" HOLE AT EACH CONNECTION FOR 1/2" CONDUIT. IF APPLICABLE, PLEASE SPECIFY REQUIRED CONDUIT SIZE: (CHARGES APPLY)

- 3/4" CONDUIT (1" HOLES)
- 1" CONDUIT (1 1/4" HOLES)
- OTHER (PLEASE SPECIFY)

PRELIMINARY: NOT FOR CONSTRUCTION

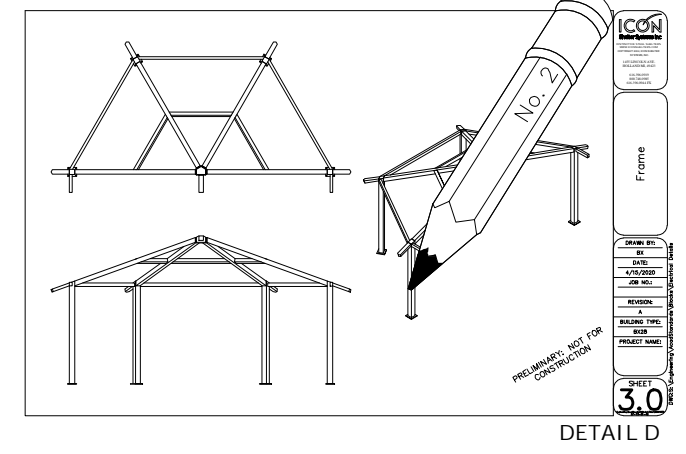


CONDUIT PATHWAY PROVIDED FOR EACH COLUMN.



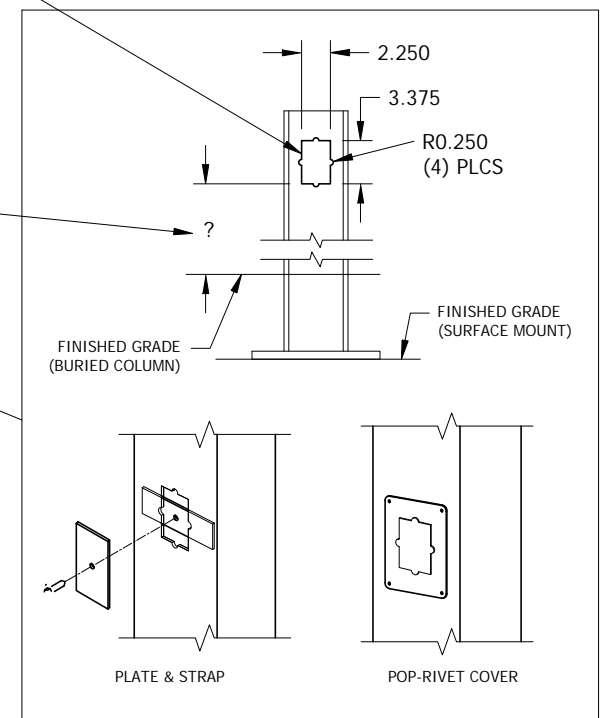
- STEPS:
1. CONDUIT HOLE SIZE (DETAIL A)
 2. ELECTRICAL EXIT HOLES (DETAIL B)
 3. ELECTRICAL ACCESS & COVER PLATES (DETAIL C)
 4. ELECTRICAL CONDUIT PATHWAY (DETAIL D)

IF REQUIRED, PLEASE DRAW THE NECESSARY ELECTRICAL CONDUIT PATHWAY ON THE FRAME SHEET OF THIS PRELIMINARY.



OPTIONAL CUTOUTS
USE FRAME SHEET OF THIS PRELIMINARY TO SPECIFY REQUIRED CUTOUT LOCATIONS (CHARGES APPLY) SEE REQUIRED INFO BELOW

- (1) STANDARD CUTOUT SIZE SHOWN. SPECIFY IF OTHER SIZE REQUIRED.
- (2) CUTOUTS WILL BE ON INSIDE FACE OF COLUMN UNLESS OTHERWISE INDICATED ON FRAME SHEET.
- (3) SPECIFY HEIGHT ABOVE FINISHED GRADE FOR EACH CUTOUT AS SHOWN



(4) COVER PLATES PROVIDED UPON REQUEST (CHARGES APPLY) PLEASE SPECIFY TYPE AND QUANTITY REQUIRED:

- PLATE & STRAP
 - POP-RIVET COVER PLATE
- HOW MANY REQUIRED? _____

NOTE: BUILDING DEPICTED ON THIS SHEET FOR ILLUSTRATION PURPOSES ONLY. ACTUAL LAYOUT AND FRAME MEMBER QUANTITIES VARY BY DESIGN. PLEASE REFER TO ELEVATION AND FRAME SHEETS IN THIS PRELIMINARY FOR ORDER-SPECIFIC CONFIGURATION.

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Electrical

DRAWN BY:
ACP
DATE:
9/12/2022
PRELIMINARY ID:
76894
REVISION:
A
BUILDING TYPE:
BX50TA-P4
PROJECT NAME:

SHEET
5.0

DWG:Shelters\BX\50\TA-P4-P4-50-90-30\Drawings\Preliminary\BX50TA-P4-50-90-30~76894.dwg



Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: 2023 BOARD MEETING DATES

AGENDA No.: 8 C

MEETING DATE: DECEMBER 12, 2022

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

A handwritten signature in cursive script, appearing to read "Laure Kosey", written over a horizontal line.

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In preparation for the publication notice of the Regularly Scheduled Board Meeting Dates, attached are the 2023 dates.

Meetings are scheduled for the third Monday of the month except when the third Monday would occur during a holiday week. In those events, the Board Meeting would be scheduled for the second Monday of the month. For the 2023 calendar, it is necessary to adjust the November Board Meeting date to the second week.

The proposed 2023 Board Meeting Dates are provided on the following page.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Board will be asked to approve the 2023 meeting dates for the Regularly Scheduled Board Meetings at the Board's December 12, 2022 meeting.

ACTION PROPOSED:

Motion (and a second) to approve the 2023 Board Meeting Dates of the Oak Brook Park District Board of Commissioners.



**2023 Calendar of the Regularly Scheduled Meeting Dates
of the
Oak Brook Park District Board of Commissioners**

The Board Meetings are held on the third Monday of the month except when the third Monday would occur during a holiday week. In those events, the Board Meeting would be scheduled for the second Monday of the month. The meetings begin at 6:30 p.m. and are held at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523.

January 16, 2023
February 20, 2023
March 20, 2023
April 17, 2023
May 15, 2023
June 19, 2023
July 17, 2023
August 21, 2023
September 18, 2023
October 16, 2023
November 13, 2023 (Second Monday of November)
December 18, 2023

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379

Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





Oak Brook Park District

BOARD MEETING
AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: IAPD CREDENTIALS: AN APPOINTMENT OF CERTAIN DISTRICT REPRESENTATIVE(S) TO SERVE AS DELEGATE(S) TO THE ANNUAL BUSINESS MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS

AGENDA No.: 8 D
MEETING DATE: DECEMBER 12, 2022

STAFF REVIEW:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):
The Constitutional By-Laws of the Illinois Association of Park Districts (IAPD) entitles all member park districts to be represented at the Association’s meetings and conferences by delegate(s) designated by each park district. Each delegate must present proper credentials consisting of a certificate by the Secretary of the member park district that the delegate represents the park district.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):
The attached document grants the proper credentials to the individual appointed to represent the Oak Brook Park District at the Association’s Annual Business Meeting held during the IPRA/IAPD Conference, Saturday, January 28, 2023 at 3:30 p.m.

The Commissioners may wish to discuss their availability to attend conference and represent the District at the Annual Meeting.

The Commissioners may also appoint the Executive Director or her delegate to attend the meeting on their behalf.

The Board will be asked to make a motion during its December 12, 2022 Board Meeting to appoint the District’s delegate for the Annual Business Meeting of the Illinois Association of Park Districts.

ACTION PROPOSED:
A motion (and a second) to appoint (Name) as the District’s delegate for the Annual Business Meeting of the Illinois Association of Park Districts.



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 5, 2022

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 26-28, 2023.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 28, 2023 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

_____ held at
(Name of Agency)
_____ on _____ at _____
(Location) (Month/Day/Year) (Time)

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 28, 2023 at 3:30 p.m.:**

Name Title Email

Delegate: _____

1st Alternate: _____

2nd Alternate: _____

3rd Alternate: _____

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal: _____ Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 5, 2022
RE: **RESOLUTIONS**

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

(a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (November 29, 2022) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 14, 2022) to the Annual Business Meeting.

(b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.

(c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

NOTE: All resolutions must be received in the Association's office no later than November 29, 2022.



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 5, 2022
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before November 29, 2022 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 14, 2022) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

(a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.

(b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

NOTE: November 29, 2022 is the deadline for all changes and/or amendments to be received in the Association's office.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: EMPLOYEE REFERRAL INCENTIVE

AGENDA No.: 8 E

MEETING DATE: DECEMBER 12, 2022

STAFF REVIEW: Linda Noonan, Human Resource Manager:

RECOMMENDED FOR BOARD ACTION: Laure Kosey, Executive Director:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The disruption of the workforce caused by COVID-19 has negatively impacted our ability to fill open positions at the District. The economical recruitment methods we have used in the past are not currently producing an adequate number of applicants. Job openings have been communicated to current employees, posted in our facilities and on our website, as well as listed on other free and paid websites and social media sites.

In researching recruiting and temp-to-hire firms as other recruitment options we found the cost to be prohibitive. The average cost for direct hire is 15% - 25% of annual salary. Temp-to-hire fees range from a 25% - 100% markup of the employee’s pay rate plus a buyout fee.

On October 18, 2021, the Board approved a \$100 incentive be paid to employees for each full-time or part-time new hire they refer and who remains employed for at least 90 days. The incentive did not apply to seasonal positions.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The incentive has proven to be effective in filling several positions with employee referrals of friends and family. Therefore, staff recommends continuing the employee referral incentive.

ACTION PROPOSED:

Motion (and a second) to approve the Employee Referral Incentive.

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FAMILY AQUATIC CENTER HVAC AND DECK REPLACEMENT BID

AGENDA No.: 9 A

MEETING DATE: DEC. 12, 2022

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A bid packet has been published for the replacement of the HVAC unit and pool deck at the Family Aquatic Center. Kluber Architect + Engineers developed the specifications for this project, which included specifying a unit specifically designed for a pool environment. Kluber and Park District staff toured the Fox Valley Park District Aquatic Center to observe how the units work. The Fox Valley maintenance staff gave the units very positive reviews and the pool environment was also significantly less humid and noisy than at our Aquatic Center today. The bid and project timeline are as follows:

- Bid Packets Available: 12/2/2022
- Mandatory Pre-Bid Meeting: 12/6/2022
- Bids Due: 12/14/2022
- Project Commencement: 8/30/2023
- Project Substantial Completion: 9/18/2023

ACTION PROPOSED: For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 23-0112: AN ORDINANCE PROVIDING FOR THE ISSUE OF \$3,060,000 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2023, OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, FOR THE PURPOSE OF BUILDING, MAINTAINING AND IMPROVING THE LAND AND FACILITIES LOCATED AT THE DISTRICT’S CENTRAL PARK, INCLUDING BUILDING AN AMPHITHEATER, A SHELTER, AN OUTDOOR CHALLENGE COURSE AND A STRUCTURE HOUSING RESTROOMS, STORAGE AND CONCESSIONS, REPLACING SYNTHETIC SOCCER FIELD TURF, BUILDING AN ADDITIONAL BRIDGE SPANNING GINGER CREEK, REPLACING HVAC AND POOL TILE DECK AT THE AQUATIC CENTER AND PAINTING AT THE AQUATIC CENTER AND FOR THE PAYMENT OF THE EXPENSES INCIDENT THERETO, PROVIDING FOR THE LEVY OF A DIRECT ANNUAL TAX TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF.

AGENDA No.: 9. B.

MEETING DATE: DECEMBER 12, 2022

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY

Finance and Administration staff have been working with Chapman and Cutler LLP (bond counsel) and Piper Sandler (municipal advisor) to structure and identify the timeline for the issuance of the proposed bonds. At the October 17, 2022 Board meeting, the Board discussed several options for the structure of the bond issuance. At this same meeting, the Board also discussed the various capital improvements and repairs that will be funded from the bond proceeds. At this meeting, the Board provided additional direction to staff and stated that they desired to issue bonds in the not to exceed amount of \$3,060,000 and that such bonds be structured so they are repaid in the shortest amount of time. Additionally, at this meeting the Board passed an ordinance calling for a public hearing concerning the intent to sell the bonds, to be conducted at the November 14, 2022 Board meeting.

Notice of the two public hearings to be conducted on November 14, 2022 were subsequently published in the October 27, 2022 edition of the Doings Oak Brook newspaper.

On November 14, 2022 the Board conducted a public hearing on the Board’s intent to sell not to exceed \$3,060,000 General Obligation Limited Tax Park bonds, as well as a second public TEFRA hearing, as advised by our bond counsel. The public was afforded the opportunity to provide oral and written comments to the Board at these two public hearings.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The District's bond counsel, Chapman and Cutler LLP, has prepared the attached Ordinance.

ACTION PROPOSED: For Review and Discussion only.

EXTRACT OF MINUTES of a regular public meeting of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, held at the District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, in said Park District at 6:30 o'clock P.M., on the _____ day of January, 2023.

* * *

The meeting was called to order by Sharon Knitter, the President, and upon the roll being called, the following Park Commissioners were physically present at said location: _____

The following Park Commissioners were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: _____

No Park Commissioner was not permitted to attend the meeting by video or audio conference.

The following Park Commissioners were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that a bid had been received from _____, _____, _____, for the purchase of \$3,060,000 non-referendum general obligation limited tax park bonds to be issued by the District pursuant to Section 6-4 of the Park District Code for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and

painting at the Aquatic Center and for the payment of the expenses incident thereto, and that the Board of Park Commissioners would consider the adoption of an ordinance providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President also summarized the pertinent terms of said proposal and said bonds, including the length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Park Commissioner _____ presented and the Secretary read by title an ordinance as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

ORDINANCE NO. 23-0112

AN ORDINANCE providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, the Oak Brook Park District, DuPage and Cook Counties, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois, and all laws amendatory thereof and supplementary thereto (the "*Act*"); and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$3,060,000 for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$3,060,000, and that it is necessary and for

the best interests of the District that it borrow the sum of \$3,060,000 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the “*President*”), on the 17th day of October, 2022, executed an Order calling a public hearing (the “*Hearing*”) for the 14th day of November, 2022, concerning the intent of the Board to sell bonds in the amount of not to exceed \$3,060,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in *The Doings–Oak Brook*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 96 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 96-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 14th day of November, 2022, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 14th day of November, 2022; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of not to exceed \$3,060,000 for the Project; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$3,060,000 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), and (b) upon the issuance of the \$3,060,000 General

Obligation Limited Tax Park Bonds, Series 2023, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of not to exceed \$3,060,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District in said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued at this time \$3,060,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$3,060,000 for the purpose aforesaid; and that bonds of the District (the “Bonds”) shall be issued in said amount and shall be designated “General Obligation Limited Tax Park Bonds, Series 2023.” The Bonds shall be dated _____, 2023, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations [of \$5,000 each and authorized integral multiples thereof] [of \$100,000 each and authorized integral multiples of \$1,000 in excess thereof] (but no single Bond shall represent installments of principal maturing on

more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially (subject to prior redemption as herein described) on December 30 of each of the years, in the amounts and bearing interest per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2023	\$	
2024		
2025		
2026		
2027		
2028		
2029		
2030		
2031		
2032		
2033		
2034		
2035		
2036		
2037		
2038		

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 30 and December 30, commencing on June 30, 2023. Interest on each Bond shall be paid by check or draft of _____, _____, Illinois (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month of the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary, and shall be countersigned by the manual or facsimile signature of the Treasurer of the

Board (the “*Treasurer*”), as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the principal corporate trust office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the principal corporate trust office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however*, the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds, except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

Section 5. Redemption. (a) *Optional Redemption.* The Bonds due on or after December 30, 20____, shall be subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on December 30, 20____, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

(b) *Mandatory Redemption.* The Bonds due on December 30, 20____, are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 30 of the years and in the principal amounts as follows:

YEAR	PRINCIPAL AMOUNT
------	------------------

(stated maturity)

The principal amounts of Bonds to be mandatorily redeemed in each year may be reduced through the earlier optional redemption thereof, with any partial optional redemptions of such Bonds credited against future mandatory redemption requirements in such order of the mandatory redemption dates as the District may determine. In addition, on or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall,

purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

(c) *General.* The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. The District shall, at least forty-five (45) days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar) notify the Bond Registrar of such redemption date and of the principal amount and maturity or maturities of Bonds to be redeemed. For purposes of any redemption of less than all of the outstanding Bonds, the particular portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of portions of the Bonds so that any portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the portions of Bonds selected for redemption and the principal amount thereof to be redeemed.

Section 6. Redemption Procedure. Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the principal corporate trust office of the Bond Registrar, and
- (6) such other information then required by custom, practice or industry standard.

Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the District, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the District shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption shall have been given, that such moneys were not so received and that such Bonds will not be redeemed. Otherwise, prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Subject to the provisions for a conditional redemption described above, notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption

price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraphs [6] through [12] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
NO. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTIES OF DUPAGE AND COOK

OAK BROOK PARK DISTRICT

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2023

See Reverse Side for
Additional Provisions

Interest
Rate: _____%

Maturity
Date: December 30, 20__

Dated
Date: _____, 2023

Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Oak Brook Park District, DuPage and Cook Counties, Illinois (the “District”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 30 and December 30, commencing on June 30, 2023, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the principal corporate trust office of _____, _____, Illinois, as bond registrar and paying agent (the “Bond Registrar”). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District

maintained by the Bond Registrar at the close of business on the 15th day of the month of each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"). Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore issued by the District. The District is authorized to issue from time to time additional

limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Oak Brook Park District, DuPage and Cook Counties, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

SPECIMEN

President, Board of Park Commissioners

Countersigned:

SPECIMEN

Secretary, Board of Park Commissioners

SPECIMEN

Treasurer, Board of Park Commissioners

Date of Authentication: _____, 20__

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

_____, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

_____,
as Bond Registrar

By SPECIMEN

Authorized Officer

[Form of Bond - Reverse Side]

OAK BROOK PARK DISTRICT

DUPAGE AND COOK COUNTIES, ILLINOIS

GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2023

[6] This Bond is one of a series of bonds issued by the District for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] Bonds of this issue maturing on or after December 30, 20___, are subject to redemption prior to maturity at the option of the District as a whole or in part in integral multiples of \$5,000 in any order of their maturity as determined by the District (less than all of the Bonds of a single maturity to be selected by the Bond Registrar), on December 30, 20___, and on any date thereafter, at the redemption price of par plus accrued interest to the redemption date.

[8] The Bonds due on December 30, 20___, are subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 30 of the years and in the principal amounts as follows:

YEAR

PRINCIPAL AMOUNT

\$

(stated maturity)

[9] Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.

[10] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in _____, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[11] The Bonds are issued in fully registered form in the denomination [of \$5,000 each or authorized integral multiples thereof] [of \$100,000 each and authorized integral multiples of \$1,000 in excess thereof]. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any

Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

[12] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. The Bonds hereby authorized shall be executed as in this Ordinance provided as soon after the passage hereof as may be, and thereupon be deposited with the Treasurer, and be by the Treasurer delivered to _____, _____, _____, the purchaser thereof (the "*Purchaser*"), upon receipt of the purchase price therefor, the same being \$ _____, plus accrued interest (if any) to date of delivery; the contract for the sale of the Bonds heretofore entered into (the "*Purchase Contract*") is in all respects ratified, approved and confirmed, it being hereby found and determined that the Bonds have been sold at such price and bear interest at such rates that neither the true interest cost (yield) nor the net interest rate received upon such sale exceed the maximum rate otherwise authorized by Illinois law and that the Purchase Contract is in the best interests of the District and that no person holding any office of the District, either by election or appointment, is in any manner financially interested directly in his or her own name or indirectly in the name of any other person, association, trust or corporation, in the Purchase Contract.

The use by the District of a Term Sheet related to the Bonds, in substantially the form now before the Board (the "*Term Sheet*"), is hereby ratified, approved and authorized; the execution and delivery of the Term Sheet is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Ordinance, the Term Sheet and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that

there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX	TO PRODUCE THE SUM OF:
2022	\$	for interest and principal up to and including December 30, 2023
2023	\$	for interest and principal
2024	\$	for interest and principal
2025	\$	for interest and principal
2026	\$	for interest and principal
2027	\$	for interest and principal
2028	\$	for interest and principal
2029	\$	for interest and principal
2030	\$	for interest and principal
2031	\$	for interest and principal
2032	\$	for interest and principal
2033	\$	for interest and principal
2034	\$	for interest and principal
2035	\$	for interest and principal
2036	\$	for interest and principal
2037	\$	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 10. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerks of The Counties of DuPage and Cook, Illinois (the “*County Clerks*”), and it shall be the duty of the County Clerks to annually in and for each of the years 2022 to 2037, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for general park purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated “Park Bond and Interest Fund of 2023” (the “*Bond Fund*”), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 11. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerks to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “*Base*”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District. Payments on the Bonds from the Base will be made on a parity with the payments on the District’s outstanding General Obligation Limited Tax Park Bonds, Series 2016. The District is authorized to issue from time to time additional limited

bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 12. Use of Bond Proceeds. Accrued interest (if any) received on the delivery of the Bonds is hereby appropriated for the purpose of paying first interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds and any premium received from the sale of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and for the purpose of paying the cost of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District (the "*Project Fund*"). At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser on behalf of the District from the proceeds of the Bonds.

Section 13. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the "*Code*"), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the "*IRS*") of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President, Secretary and Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree: (a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 14. Reimbursement. With respect to expenditures for the Project paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 15. Designation of Issue. The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 16. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 17. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary are authorized to execute the Bond Registrar’s standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to give notice of redemption of Bonds as provided herein;

(d) to cancel and/or destroy Bonds which have been paid at maturity or upon redemption or submitted for exchange or transfer;

(e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 18. Record-Keeping Policy and Post-Issuance Compliance Matters. On the 12th day of March, 2012, the Board adopted a record-keeping policy (the “*Policy*”) in order to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for the debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the

District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds. The Board and the District hereby reaffirm the Policy.

Section 19. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

Section 20. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted January _____, 2023.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois (the “Board”), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the _____ day of January, 2023, insofar as the same relates to the adoption of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District’s Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District,
this _____ day of January, 2023.

Secretary, Board of Park Commissioners

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of _____, 2023, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, on the ____ day of January, 2023, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2023.

County Clerk of The County of DuPage, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of _____, 2023, there was filed in my office a duly certified copy of Ordinance No. _____ entitled:

AN ORDINANCE providing for the issue of \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the purpose of building, maintaining and improving the land and facilities located at the District's Central Park, including building an amphitheater, a shelter, an outdoor challenge course and a structure housing restrooms, storage and concessions, replacing synthetic soccer field turf, building an additional bridge spanning Ginger Creek, replacing HVAC and pool tile deck at the Aquatic Center and painting at the Aquatic Center and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, on the ____ day of January, 2023, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2023.

County Clerk of The County of Cook, Illinois

(SEAL)



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: OAK BROOK PROMISE SCHOLARSHIP

AGENDA No.: 9 C

MEETING DATE: DECEMBER 12, 2022

STAFF REVIEW: SUPERINTENDENT OF AQUATIC & MAINTENANCE OPERATIONS, ROB BOND: 

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Oak Brook Park District currently provides tuition reimbursement opportunities for full-time staff. This proposal is for community college reimbursement for our part-time staff that have been employed by Oak Brook Park District for at least 18 months and have met specific criteria, supporting a strong commitment to the Park District. If these criteria are met, the staff would be eligible to receive reimbursement equal to the 12-hour, full time student costs for in district students at either College of DuPage or Triton College – depending on the employee’s community college residency. Continuing employment and other criteria would allow the staff member to receive up to 4 semesters of tuition reimbursement.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

This extends a full-time employee benefit to part-time staff meeting certain expectations. The scholarship opportunity will be a strong tool for recruitment and retention of quality part-time employees.

Each department would need to budget for their employees that qualify for the scholarship in a manner similar to budgeting for full-time employee tuition reimbursement.

ACTION PROPOSED:

For Review and Discussion Only.

Oak Brook Park District

Promise Scholarship

SUMMARY

The OBPD Promise Scholarship is a tuition reimbursement program awarded to eligible Part-Time employees each November (fall enrollment) or March (spring enrollment). It will fund full-time tuition (12 semester hours) for up to two years at College of DuPage or Triton College at the in-district rate. Upon satisfactorily completing each semester, the award is paid out as a reimbursement. Scholarship recipients are eligible to renew the scholarship for a maximum of four consecutive semesters as long as they meet the continuing criteria.

INITIAL ELIGIBILITY

In order to qualify to apply for the scholarship, employees must meet the following criteria:

- 10 consecutive months of employment with Oak Brook Park District prior to the October 31st or February 28th application deadlines, with continued employment through the start of the fall/spring semester of college the following year.
- A cumulative total of 900 hours worked, or an average of 17.5 hours per week over the most recent calendar year, measured September 1 through August 31 of the application year (January 1 through December 31 for spring enrollment).
- Zero disciplinary documents in the employee personnel file.
- Volunteer/work at a minimum of 3 special events for the Park District in the same calendar year.
- Have a high school GPA above 2.50 at the end of their Junior and Senior year of high school.

AWARDING THE SCHOLARSHIP

Eligible employees may request an application in the spring semester of their senior year of high school. Applications are due annually October 31st and awarded on, or before November 20th for fall enrollment. Applications are due February 28th for spring enrollment.

A selection panel will review all applications. This panel will consist of the Executive Director, the Deputy Director and 1 additional full time Park District employee.

CONTINUING ELIGIBILITY

Applicants will remain eligible for reimbursement for up to four consecutive semesters as long as they meet the following criteria:

- Continued employment at Oak Brook Park District, maintaining a 17.5 hours per week average number of hours worked.
- Volunteer/work a minimum of 3 OBPD Special Events during the calendar year.
- Maintain a personnel file without any disciplinary documentation
- Submit a semester transcript with a cumulative GPA of 2.50 or better and no grades of D or F.
- In cases where a class or classes is graded on a numeric scale, the following scale will used:
 - 90 – 100: A
 - 80 – 89: B
 - 70 – 79: C
 - 60 – 69: D
 - 59 and below: F
- Continued enrollment in the college. The award is renewable for up to 4 consecutive semesters.

PAYMENT

Upon receipt of official transcripts verifying a successful semester of school and an employment review for continuing eligibility, the award will be paid out as reimbursement of 12 full-time, in-district rate credit hours per semester of attendance.

OAK BROOK PARK DISTRICT
PROMISE SCHOLARSHIP APPLICATION

Name: _____

Dept: _____

Job: _____

1st Day of Employment: _____

Total Hours worked since hire date or over past calendar year: _____

Weekly average: _____

Special Events worked:

1) _____

2) _____

3) _____

Supervisor approval of information above and endorsement of candidate:

Name: _____

Signature: _____

ACADEMICS

Current School: _____

Graduation Date: _____

Cumulative GPA: _____

Intended Major: _____

SUPPLEMENTAL QUESTIONS (Please answer on separate paper)

1. What impact has working for the Park District had on you as a professional?
2. If you were to have your scholarship named in honor of the person/people that have had a meaningful impact on your professional direction, who would it be and why?
3. We believe in the values of Diversity, Equity and Inclusiveness and promote efforts to recognize the uniqueness of each individual. Please share a background, experience, identity, interest, talent or other unique piece of you that is so meaningful to your being that you feel your application would not be complete without us hearing your story. What is something about you that makes you who you are today?



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: OBJECTIVES AND KEY RESULTS FOR JANUARY 1, 2023 THROUGH APRIL 30,2024.

AGENDA No.: 9 D

MEETING DATE: DEC. 12, 2022

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Over the past year, staff has been working on five (5) annual goals to accomplish from January 1, 2023 to April 30, 2024. Each goal is specific, measurable, achievable, relevant and time bound. 1. Surveys sent for each program and event. 2. Achieve Customer Acquisition and Retention Rates. 3. Achieve internal and external customer response rates. 4. Achieve program enrollment and facility usage goals. 5. Meet Fund Balance goals for April 30, 2023 and April 30, 2024.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Leadership Team presented these 5 objectives at the November All Staff Teambuilding meeting. The 5 objectives were presented with key results being measured from January 1, 2023 to April 30, 2024. If the objectives are met, full time staff would receive paid time off (PTO) and part time staff (working at least 400 hours) would receive a cash bonus the equivalent to the PTO received by the full-time staff.

ACTION PROPOSED: For Review and Discussion Only.

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on January 16, 2023, 6:30 p.m.

[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on January 16, 2023, 6:30 p.m.]

Adjournment

*[Request a motion and a second to adjourn the December 12, 2022 Regular Meeting of the Oak Brook Park District Board of Commissioners. **Voice Vote -All in Favor...**]*