



Oak Brook Park District Board Packet

August 19, 2024

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

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Agenda and Agenda Vote



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 19, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF THE AUGUST 19, 2024 AGENDA
 - b. APPROVAL OF MINUTES
 - i. July 15, 2024 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2024
 - i. Warrant 687
4. STAFF RECOGNITION
 - a. None
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to Share Communications
 - b. Central Park Enhancement Project
6. REPORTS:
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report
7. UNFINISHED BUSINESS
 - a. Resolution No. 24-0819: A Resolution Amending and Restating the Rules for Addressing the Board
 - b. Resolution No. 24-0820: A Resolution Amending the Administrative Policies and Procedures 4.9 Investment Policy
 - c. Resolution No. 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy
 - d. Resolution No. 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy
 - e. Resolution No. 24-0823: OSLAD Grant Program Resolution of Authorization





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 19, 2024 – 6:30 p.m.
Canterberry Room

8. NEW BUSINESS

- a. Fitness Equipment Lease
- b. Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028 (Dolphin Station) (*Requires Waiving the Board Rules to Approve at this Meeting*)
- c. Resolution No. 24-0916: A Resolution Authorizing Intervention in Property Tax Assessment Appeals
- d. Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof (*Requires Waiving the Board Rules to Approve at this Meeting*)
- e. Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving (*Requires Waiving the Board Rules to Approve at this Meeting*)

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 16, 2024, 6:30 P.M.

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 19, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. OPEN FORUM *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
*[Request a Motion (and a Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. APPROVAL OF THE AUGUST 19, 2024 AGENDA
 - b. APPROVAL OF MINUTES
 - i. July 15, 2024 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2024
 - i. Warrant 687
4. STAFF RECOGNITION
 - a. None
5. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only]*
 - a. Board of Commissioners to Share Communications
 - b. Central Park Enhancement Project
6. REPORTS: *[For Review and Discussion Only]*
 - a. Administration and Enterprise Operations Report
 - b. Finance and Human Resources Report
 - c. Recreation and Communications Report
 - d. Parks and Facilities Report
7. UNFINISHED BUSINESS
 - a. Resolution No. 24-0819: A Resolution Amending and Restating the Rules for Addressing the Board *[Request a Motion (and a Second) to Approve Resolution 24-0819: A Resolution Amending and Restating the Rules for Addressing the Board.]*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 19, 2024 – 6:30 p.m.
Canterberry Room

- b. Resolution No. 24-0820: A Resolution Amending the Administrative Policies and Procedures 4.9 Investment Policy *[Request a Motion (and a Second) to Approve Resolution No. 24-0820: A Resolution Amending the Administrative Policies and Procedures 4.9 Investment Policy.]*
- c. Resolution No. 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy *[Request a Motion (and a Second) to Approve Resolution No. 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy.]*
- d. Resolution No. 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy *[Request a Motion (and a Second) to Approve Resolution No. 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy.]*
- e. Resolution No. 24-0823: OSLAD Grant Program Resolution of Authorization *[Request a Motion (and a Second) to Approve Resolution No. 24-0823: OSLAD Grant Program Resolution of Authorization for the Central Park Enhancements.]*

8. NEW BUSINESS

- a. Fitness Equipment Lease *[For Review and Discussion Only]*
- b. Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028 (Dolphin Station) *(Requires Waiving the Board Rules to Approve at this Meeting)*
[Request a Motion (and a Second) to approve Waiving the Board Rules at this meeting the Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028. Roll Call Vote...]

Then ask for a Motion (and a Second) to approve the Amendment of the Intergovernmental Agreement between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program for School Year 2024-2025 through 2027-2028. Roll Call Vote...]

- c. Resolution No. 24-0916: A Resolution Authorizing Intervention in Property Tax Assessment Appeals *[For Review and Discussion Only]*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 19, 2024 – 6:30 p.m.
Canterberry Room

- d. Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof (*Requires Waiving the Board Rules to Approve at this Meeting*)
[Request a Motion (and a Second) to approve Waiving the Board Rules at this meeting Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof. Roll Call Vote...]

Then ask for a Motion (and a Second) to approve Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof. Roll Call Vote...]

- e. Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving (*Requires Waiving the Board Rules to Approve at this Meeting*)
[Request a Motion (and a Second) to approve Waiving the Board Rules at this meeting Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving. Roll Call Vote...]

Then ask for a Motion (and a Second) to approve Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price with Evans and Son Blacktop, Inc for Asphalt Paving. Roll Call Vote...]

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 16, 2024, 6:30 P.M.

[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on September 16, 2024, 6:30 p.m.]

10. ADJOURNMENT *[Request a Motion and a Second to adjourn the August 19, 2024 Regular Meeting of the Oak Brook Park District Board of Commissioners. Voice Vote, All in Favor...]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.



Minutes

MINUTES
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 15, 2024 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:30 p.m. Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Bob Johnson, Deputy Director; Robert Pechous, Director of Recreation and Communications.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE JULY 15, 2024 AGENDA
- b. APPROVAL OF MINUTES
 - i. June 17, 2024 Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JUNE 30, 2024
 - i. Warrant 686

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve taking a Single Omnibus Vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Consent Agenda.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

4. STAFF RECOGNITION

- a. None
- President Knitter suggested inviting staff who have worked for a significant number of years at the Park District for staff recognition.

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to Share Communications

Commissioner Suleiman announced that the Ribbon Cutting was successful.

Commissioner Ivkovic Kelley added that there was a lot of positive feedback at the Ribbon Cutting.

Dr. Kosey stated that the feedback she received is patrons are grateful that the Oaks Amphitheater is accessible and that there are genuine bathrooms.

Dr. Kosey reported that Peter Murphy from the Illinois Association of Park Districts (IAPD) was invited to meet the Board at the August Board Meeting during an Executive Session. The Executive Session will occur immediately before the Regular Board Meeting.

President Knitter added that there will be a discussion on how the Board works together, what the Board is doing well, and what needs to be improved.

6. REPORTS:

a. Administration and Enterprise Operations Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey communicated that the Personnel Policy Manual will be updated. The first reading will be on the August Board Agenda.

President Knitter stated it is the responsibility of the Board to review all sections.

President Knitter asked if the updated changes will be shown.

Dr. Kosey answered that there will be tracking of the changes which will show as red font.

b. Finance and Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the first two months of the 2024/2025 Fiscal Year (FY). The General Fund has a surplus. The General Fund shows improvement compared to the first two months of the last FY for revenue and expenditure. Field rentals are doing well, and revenues from the daily fees have increased this year compared to last year. The Recreation Fund has a surplus greater than the first two months of the last FY due to an increase in membership and aquatic party rentals and a decrease of expenditures due to fewer capital improvement costs. Tennis Center Fund also has a surplus, there is an increase compared to the first two months of the last FY. The surplus in revenue is due to increased group lessons, camps, and Junior Development lessons. Tennis Center expenditure decreased slightly from the first two months of the last FY due to decreased expenses of capital improvement.

President Knitter asked about the Park District receiving less revenue from the personal property replacement tax this year compared to last year.

Mr. Salinas confirmed that the Park District received less personal property replacement tax. The Park District cannot control this since the taxes come from the state. Payments come every two months and disbursements are not equal payments.

Mr. Salinas stated that the Park District is on target for the budget.

c. Recreation and Communications Report

Mr. Robert Pechous presented his report, which can be found in the Park District's records.

Mr. Pechous stated that the OKR payouts occurred last month to Part Time staff.

Mr. Pechous reported that Recreation is doing well. Breakaway Basketball had a successful fundraiser offering Mother/Child and Father/Child basketball clinics. Mah Jongg is popular with a high number of registrants in Pioneers. A grant was submitted to bring in Starr Chief Eagle to do cultural programming.

Mr. Pechous stated that the Barks and Brew was canceled due to lightning, so it will be postponed to August. Mr. Pechous communicated that the Marketing Intern has been creating videos and social media posts. The Foundation has been bringing in donations, and a donor purchased three benches.

Commissioner Suleiman suggested adding In-District birthday visit similar to Oak Brook First on the 1st.

d. Parks and Facilities Report

Mr. Bob Johnson presented his report, which can be found in the Park District's record.

Mr. Johnson reported that seasonal staff are tree trimming and cleaning out weeds. Central Park West (CPW) has a delayed opening due to waiting on partition and exterior doors. Two swim meets were hosted in June and one more is coming in July. A slight decrease in morning swim lessons so water exercises are filling the open times.

Mr. Johnson stated that many projects are upcoming in August and September: asphalt, roof replacement, and HVAC.

7. UNFINISHED BUSINESS

a. Tennis Center Exterior Windows Replacement Project Bid

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to reject all bids received for the Tennis Center Exterior Windows Replacement Project.

Commissioner Suleiman questioned the Tennis Center bids being rejected. She asked if the Park District budgeted too low for the project.

Mr. Johnson answered that the bids were higher than expected so the Park District will be reviewing the project again. The architect's suggested window cost was lower than the contractors' bids. There is a volatility in cost, so after another review of the project the Park District will request bids again.

President Knitter suggested the supply chain could contribute to the increase in cost. She also asked if new technology could add to the cost.

Mr. Johnson stated that efficiency and privacy could add to the cost.

Commissioner Suleiman added that a new technology is solar energy embedded into windows.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

b. Asphalt Replacement Project

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to accept the bid from Evans and Son Blacktop, Inc. for the asphalt replacement project, and to approve an agreement between the Park District and Evans and Son Blacktop, Inc. for a total cost not-to-exceed \$65,809.82.

President Knitter stated that she saw the chosen contractor has many variable costs.

Mr. Johnson communicated that the Park District often receives these lower bids with variable additional costs. The Park District has previously worked with Evans and Son on other projects and will negotiate the variable costs.

The motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

c. Revision to Personnel Policy Manual Section 3.10 Time-Off Benefits - Bereavement Leave

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve the Revision to the Personnel Policy Manual Section 3.10 Time-Off Benefits - Bereavement Leave.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

d. Resolution No. 24-0715: A Resolution of The Oak Brook Park District Approving and Adopting the Debt Management Policy

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to approve Resolution 24-0715: A Resolution Approving and Adopting the Debt Management Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Gondek, Ivkovic Kelley, Suleiman, Vescovi, and President Knitter
Nays: None

8. NEW BUSINESS

a. Resolution No. 24-0819: A Resolution Amending and Restating the Rules for Addressing the Board

Dr. Kosey stated that a flyer was created and will clarify the Rules for Addressing the Board.

Dr. Suleiman stated she appreciated the flyer and pointed to a typo in the flyer.

- b. Resolution No. 24-0820: A Resolution Amending the Cash Management and Investment Policy

Dr. Kosey reported that Resolutions 24-0820, 24-0821, and 24-0822 are policies that the Park District does not have, but the GFOA Budget Award application requires them. The Park District will refer to policies at other Park Districts. A few words will be added to the Investment Policy for Resolution 24-0820.

- c. Resolution No. 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy

Dr. Kosey stated that Resolution 24-0821 is a new policy required for the GFOA Budget Aware application.

- d. Resolution No. 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy

Dr. Kosey stated that Resolution 24-0822 is a new policy required for the GFOA Budget Aware application.

- e. Resolution No. 24-0823: OSLAD Grant Program Resolution of Authorization

Mr. Johnson reported that the Park District is applying for the OSLAD grant for the replacement of existing tennis courts, enhancing the pickleball courts, and replacing the Family Recreation Center playground at Central Park. Grant applications are due in September so certain steps such as the resolution need to be taken before application can occur.

President Knitter confirmed this is a matching grant so must have the funds before getting the matching OSLAD grant.

Mr. Johnson stated that Mr. Alin Pop, Superintendent of Enterprise Operations, has been saving for this project.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON AUGUST 19, 2024, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on August 19, 2024, 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Suleiman made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the July 15, 2024, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 6:54 p.m.

Laure L. Kosey, Executive Director

Financial Statement



General Fund

The General Fund is used to account for all activity of the Park District, except for activity required to be accounted for in another fund. The General Fund is comprised of the following departments:

- General Administration
- Finance
- Central Park North
- Central Park
- Saddlebrook Park
- Forest Glen Park
- Chillem Park
- Dean Nature Sanctuary
- Information Technology
- Building- Family Recreation Center
- Central Park West

Among the major activities accounted for in this fund are field and facility rentals, general administration and finance services, information technology services, facility maintenance services for our Family Recreation Center and Central Park West facility, and maintenance of our Central Park and other satellite parks.



General Fund: Revenues and Expenditures Summary (Unaudited)

Fiscal Year-to-Date Activity through July 31, 2024 and 2023

25.00% completed (3 out of 12 months)

	Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance						FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	July 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	Actual Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,754,965	23,984	1,013,219	N/A	1,013,219	57.7%	987,682	25,536	2.6%
Personal Prop. Repl. Taxes	252,617	32,923	69,719	N/A	69,719	27.6%	113,792	(44,074)	-38.7%
Investment Income	52,000	8,056	20,014	N/A	20,014	38.5%	10,995	9,019	82.0%
Other	1,250	-	500	N/A	500	40.0%	385	115	29.8%
Central Park North	90,000	58,041	76,149	N/A	76,149	84.6%	65,178	10,972	16.8%
Central Park	238,650	81,726	127,299	N/A	127,299	53.3%	141,051	(13,752)	-9.7%
Saddlebrook Park	500	-	-	N/A	-	0.0%	-	-	N/A
Forest Glen Park	500	-	200	N/A	200	40.0%	-	200	N/A
Chillem Park	250	-	-	N/A	-	0.0%	-	-	N/A
Dean Property	9,000	-	-	N/A	-	0.0%	-	-	N/A
Information Technology	133,693	33,398	33,398	N/A	33,398	25.0%	29,374	4,024	13.7%
Building-Recreation Center	1,103,748	204,537	306,792	N/A	306,792	27.8%	275,049	31,744	11.5%
Central Park West	20,597	-	-	N/A	-	0.0%	20,697	(20,697)	-100.0%
TOTAL REVENUES	\$ 3,657,770	\$ 442,666	\$ 1,647,290	\$ -	\$ 1,647,290	45.0%	\$ 1,644,203	\$ 3,087	0.2%
EXPENDITURES									
Administration	\$ 413,556	\$ 24,373	\$ 69,006	\$ 156	69,162	16.7%	\$ 87,682	\$ (18,676)	-21.3%
Finance	317,125	19,853	52,943	285	53,229	16.7%	52,425	518	1.0%
Central Park North	94,954	13,010	33,040	23,812	56,852	34.8%	19,685	13,355	67.8%
Central Park	826,659	56,073	150,091	74,881	224,972	18.2%	179,493	(29,401)	-16.4%
Saddlebrook Park	16,187	5	1,408	5,056	6,464	8.7%	3,059	(1,651)	-54.0%
Forest Glen Park	32,326	793	5,506	8,095	13,602	17.0%	7,969	(2,463)	-30.9%
Chillem Park	7,481	-	476	1,479	1,955	6.4%	590	(114)	-19.3%
Dean Property	40,423	376	3,994	18,839	22,833	9.9%	10,069	(6,075)	-60.3%
Professional Services	31,000	-	-	11,006	11,006	0.0%	4,071	(4,071)	-100.0%
Information Technology	349,743	24,059	69,036	37,881	106,917	19.7%	75,984	(6,949)	-9.1%
Building-Recreation Center	1,145,015	82,619	221,664	101,131	322,796	19.4%	209,225	12,440	5.9%
Central Park West	57,990	5,928	10,274	13,105	23,379	17.7%	10,523	(249)	-2.4%
TOTAL EXPENDITURES	\$ 3,332,459	\$ 227,090	\$ 617,439	\$ 295,726	\$ 913,165	18.5%	\$ 660,775	\$ (43,335)	-6.6%
TRANSFERS OUT	\$ 502,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,834,459	\$ 227,090	\$ 617,439	\$ 295,726	\$ 913,165	16.1%	\$ 660,775	\$ (43,335)	-6.6%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (176,689)	\$ 215,576	\$ 1,029,851	\$ (295,726)	\$ 734,125	-582.9%	\$ 983,429	\$ 46,423	4.7%

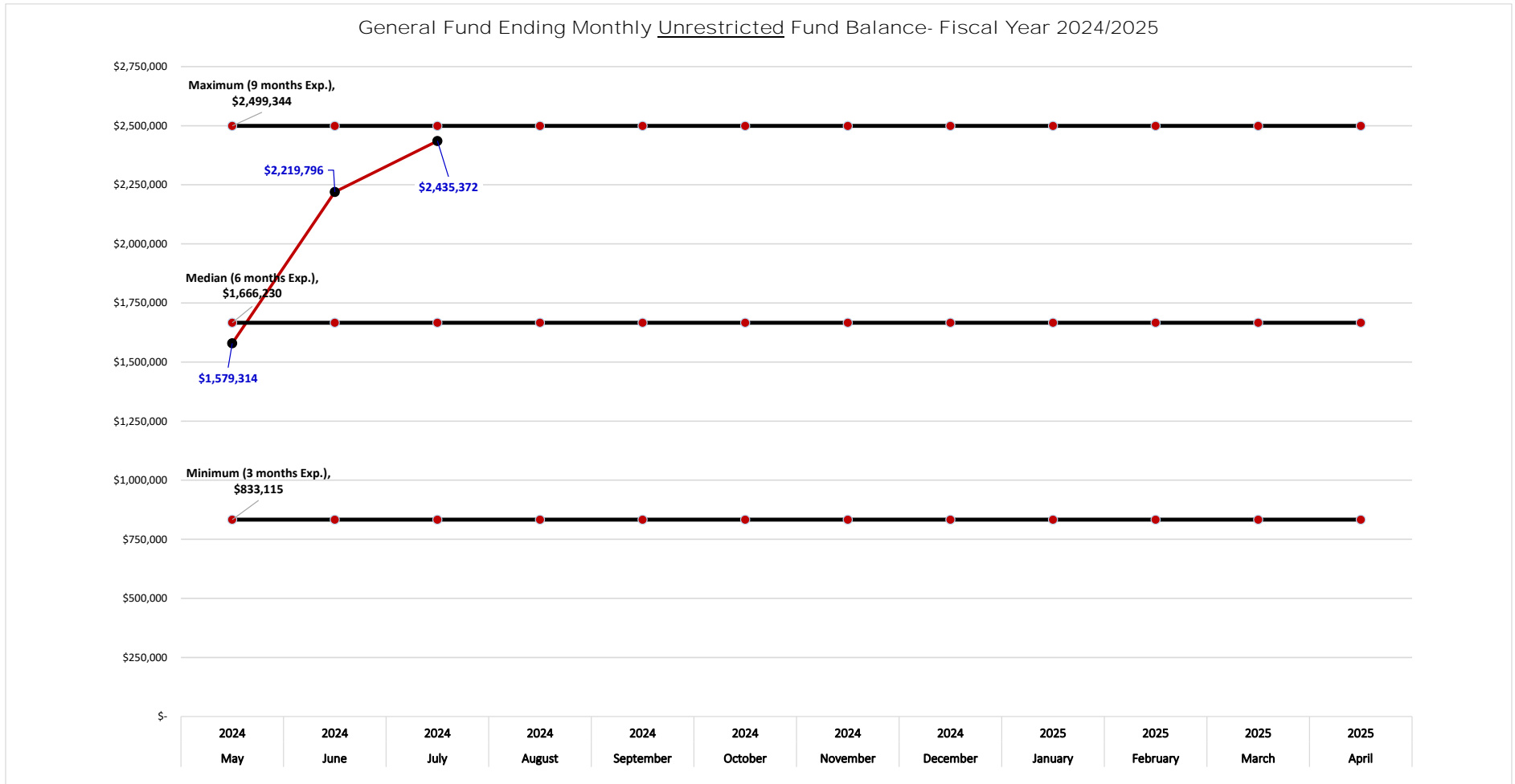
Note 1 Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2 Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- General Fund

Actuals- Unaudited

	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	Fiscal Y-T-D
Beginning Unrestricted	\$ 1,405,521	\$ 1,579,314	\$ 2,219,796										
Monthly Net Surplus/(Deficit)	173,793	640,482	215,576										\$ 1,029,851
Ending Unrestricted	\$ 1,579,314	\$ 2,219,796	\$ 2,435,372	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115	\$ 833,115
Median (6 months Exp.)	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230	\$ 1,666,230
Maximum (9 months Exp.)	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344	\$ 2,499,344



Recreation Fund

The Recreation Fund is used to account for all recreation programming activity of the Park District; except for programming accounted for in our Tennis and Special Recreation funds. The Recreation Fund is comprised of the following departments:

- Recreation Administration
- Fitness Center
- Aquatic Center
- Aquatic Recreation Programming
- Childrens Programs
- Preschool Programs
- Youth Programs
- Adult Programs
- Pioneer Programs
- Special Events and Trips
- Marketing
- Capital Outlay

The primary focus of this fund is to account for recreational programming activities, client memberships, special events, preschool, and the marketing of these services. This fund also accounts for resources used to fund capital improvements.



Recreation Fund: Revenues and Expenditures Summary (Unaudited)

Fiscal Year-to-Date Activity through July 31, 2024 and 2023

25.00% completed (3 out of 12 months)

	Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance						FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	July 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,300,345	\$ 17,765	\$ 750,497	N/A	\$ 750,497	57.7%	\$ 721,027	\$ 29,470	4.1%
Personal Prop. Repl. Taxes	79,528	10,365	21,948	N/A	21,948	27.6%	35,823	(13,875)	-38.7%
Investment Income	80,000	14,157	33,213	N/A	33,213	41.5%	20,491	12,723	62.1%
Other	3,000	560	2,754	N/A	2,754	91.8%	892	1,862	208.8%
Fitness Center	733,603	68,646	206,354	N/A	206,354	28.1%	183,771	22,584	12.3%
Aquatic Center	667,703	60,103	231,736	N/A	231,736	34.7%	190,056	41,681	21.9%
Aquatic Recreation Prog.	579,511	55,414	176,319	N/A	176,319	30.4%	174,199	2,120	1.2%
Children's Programs	519,207	21,314	131,149	N/A	131,149	25.3%	141,209	(10,060)	-7.1%
Preschool Programs	328,366	6,471	52,714	N/A	52,714	16.1%	76,385	(23,671)	-31.0%
Youth Programs	256,813	3,497	197,897	N/A	197,897	77.1%	181,758	16,139	8.9%
Adult Programs	131,628	32,078	65,493	N/A	65,493	49.8%	45,083	20,409	45.3%
Pioneer Programs	66,973	4,469	25,208	N/A	25,208	37.6%	16,773	8,434	50.3%
Special Events and Trips	139,340	9,345	56,704	N/A	56,704	40.7%	58,000	(1,296)	-2.2%
Marketing	46,000	1,100	8,945	N/A	8,945	19.4%	13,345	(4,400)	-33.0%
Capital Outlay	-	-	-	N/A	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 4,932,017	\$ 305,282	\$ 1,960,932	\$ -	\$ 1,960,932	39.8%	\$ 1,858,811	\$ 102,121	5.5%
TRANSFERS IN	\$ 150,000	-	-	N/A	-	0.0%	-	-	N/A
TOTAL REVENUES & TRANSFERS IN	\$ 5,082,017	\$ 305,282	\$ 1,960,932	\$ -	\$ 1,960,932	38.6%	\$ 1,858,811	\$ 102,121	5.5%
EXPENDITURES									
Administration	\$ 1,099,291	\$ 137,993	\$ 241,516	\$ 48,818	\$ 290,335	22.0%	\$ 218,472	\$ 23,044	10.5%
Fitness Center	535,242	61,917	103,024	48,770	151,794	19.2%	91,259	11,765	12.9%
Aquatic Center	1,158,019	136,601	276,996	120,602	397,598	23.9%	259,914	17,082	6.6%
Aquatic Recreation Prog.	302,009	22,041	50,580	25,000	75,580	16.7%	60,832	(10,252)	-16.9%
Children's Programs	383,837	48,881	56,197	4,771	60,968	14.6%	57,699	(1,502)	-2.6%
Preschool Programs	307,712	9,853	30,965	1,863	32,828	10.1%	31,323	(358)	-1.1%
Youth Programs	202,400	40,150	62,260	1,830	64,090	30.8%	61,511	749	1.2%
Adult Programs	74,250	5,023	12,903	1,408	14,311	17.4%	11,887	1,016	8.5%
Pioneer Programs	101,932	6,610	19,111	2,370	21,481	18.7%	15,905	3,205	20.2%
Special Events and Trips	123,647	14,008	37,589	2,741	40,330	30.4%	55,466	(17,877)	-32.2%
Marketing	311,514	20,567	58,116	313	58,430	18.7%	54,476	3,641	6.7%
Capital Outlay	1,213,000	69,083	70,322	920,630	990,952	5.8%	39,099	31,223	79.9%
TOTAL EXPENDITURES	\$ 5,812,852	\$ 572,727	\$ 1,019,580	\$ 1,179,116	\$ 2,198,696	17.5%	\$ 957,844	\$ 61,736	6.4%
TRANSFERS OUT	\$ 177,971	-	-	-	-	0.0%	-	-	N/A
TOTAL EXPENDITURES & TRANSFERS OUT	\$ 5,990,823	\$ 572,727	\$ 1,019,580	\$ 1,179,116	\$ 2,198,696	17.0%	\$ 957,844	\$ 61,736	6.4%
REVENUES & TRANSFERS IN, OVER (UNDER) EXPENDITURES & TRANSFERS OUT	\$ (908,806)	\$ (267,445)	\$ 941,352	\$ (1,179,116)	\$ (237,765)	-103.6%	\$ 900,967	\$ 40,385	4.5%

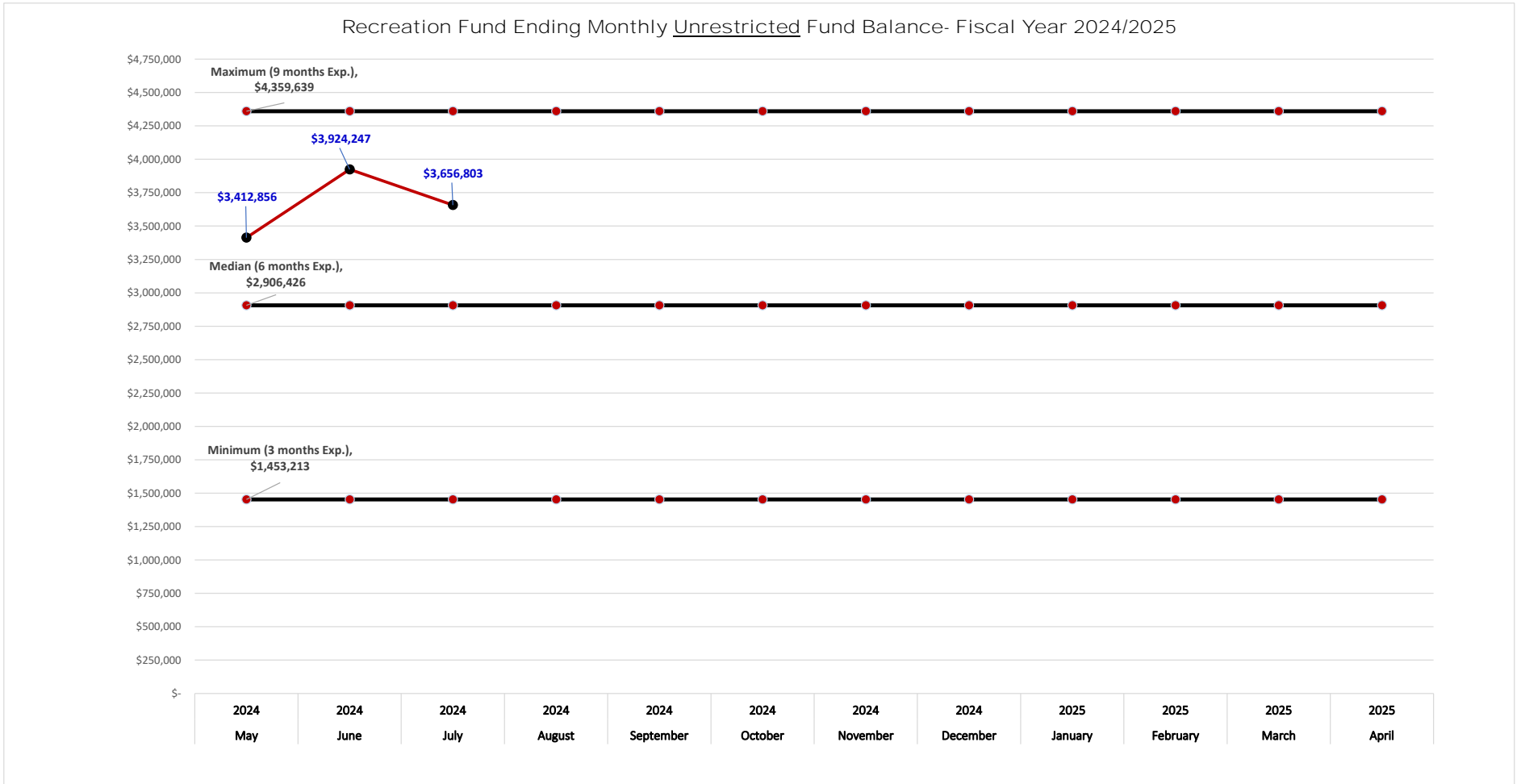
Note> Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expenditure and are used by staff to manage spending activit

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Fund Balance- Recreation Fund

Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2024	2024	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	Y-T-D
Beginning Unrestricted	\$ 2,715,451	\$ 3,412,856	\$ 3,924,247										
Monthly Net Surplus/(Deficit)	697,405	511,391	(267,445)										\$ 941,352
Ending Unrestricted	\$ 3,412,856	\$ 3,924,247	\$ 3,656,803	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Minimum (3 months Exp.)	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213	\$ 1,453,213
Median (6 months Exp.)	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426	\$ 2,906,426
Maximum (9 months Exp.)	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639	\$ 4,359,639



Tennis Fund

The Tennis Fund is used to account for the activities of our tennis center. The Tennis Fund is comprised of the following departments:

- Tennis Administration
- Building- Racquet Club
- Programs- Racquet Club
- Capital Outlay

The primary focus of this fund is to account for all tennis administration, recreational programming activities, client memberships, and special events. This fund also accounts for resources used to fund capital improvements at the tennis center.



Tennis Center Fund (Recreational Facilities): Revenues and Expenses Summary (Unaudited)

Fiscal Year-to-Date Activity through July 31, 2024 and 2023

25.00% completed (3 out of 12 months)

	Fiscal Year 2024/2025- Highlighted items reflect more than 8.33% variance						FY 2024/2025 compared to FY 2023/2024- Highlighted items reflect more than 10% variance		
	Original Annual Budget	July 2024 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2023/2024 YTD Actual	FY 2024/2025 YTD Actual Higher/(Lower) than 2023/2024 YTD Actual	Percent Change
REVENUES									
Administration	\$ 67,000	\$ 11,239	\$ 34,485	N/A	\$ 34,485	51.5%	\$ 26,423	\$ 8,063	30.5%
Building- Racquet Club	500	182	482	N/A	482	96.4%	-	482	N/A
Programs- Racquet Club	2,186,500	317,238	857,532	N/A	857,532	39.2%	717,812	139,719	19.5%
TOTAL REVENUES	\$ 2,254,000	\$ 328,659	\$ 892,499	\$ -	\$ 892,499	39.6%	\$ 744,235	\$ 148,264	19.9%
EXPENSES									
Administration	\$ 922,009	\$ 61,639	\$ 146,603	\$ 683	\$ 147,286	15.9%	\$ 137,329	\$ 9,274	6.8%
Building- Racquet Club	379,379	32,901	57,043	91,597	148,641	15.0%	68,611	(11,568)	-16.9%
Programs- Racquet Club	885,000	55,642	149,794	-	149,794	16.9%	136,098	13,696	10.1%
Capital Outlay	310,000	12,485	25,838	35,044	60,881	8.3%	22,820	3,017	13.2%
TOTAL EXPENSES	\$ 2,496,388	\$ 162,667	\$ 379,278	\$ 127,324	\$ 506,602	15.2%	\$ 364,859	\$ 14,419	4.0%
REVENUES OVER (UNDER) EXPENSES	\$ (242,388)	\$ 165,993	\$ 513,221	\$ (127,324)	\$ 385,897	-211.7%	\$ 379,376	\$ 133,845	35.3%

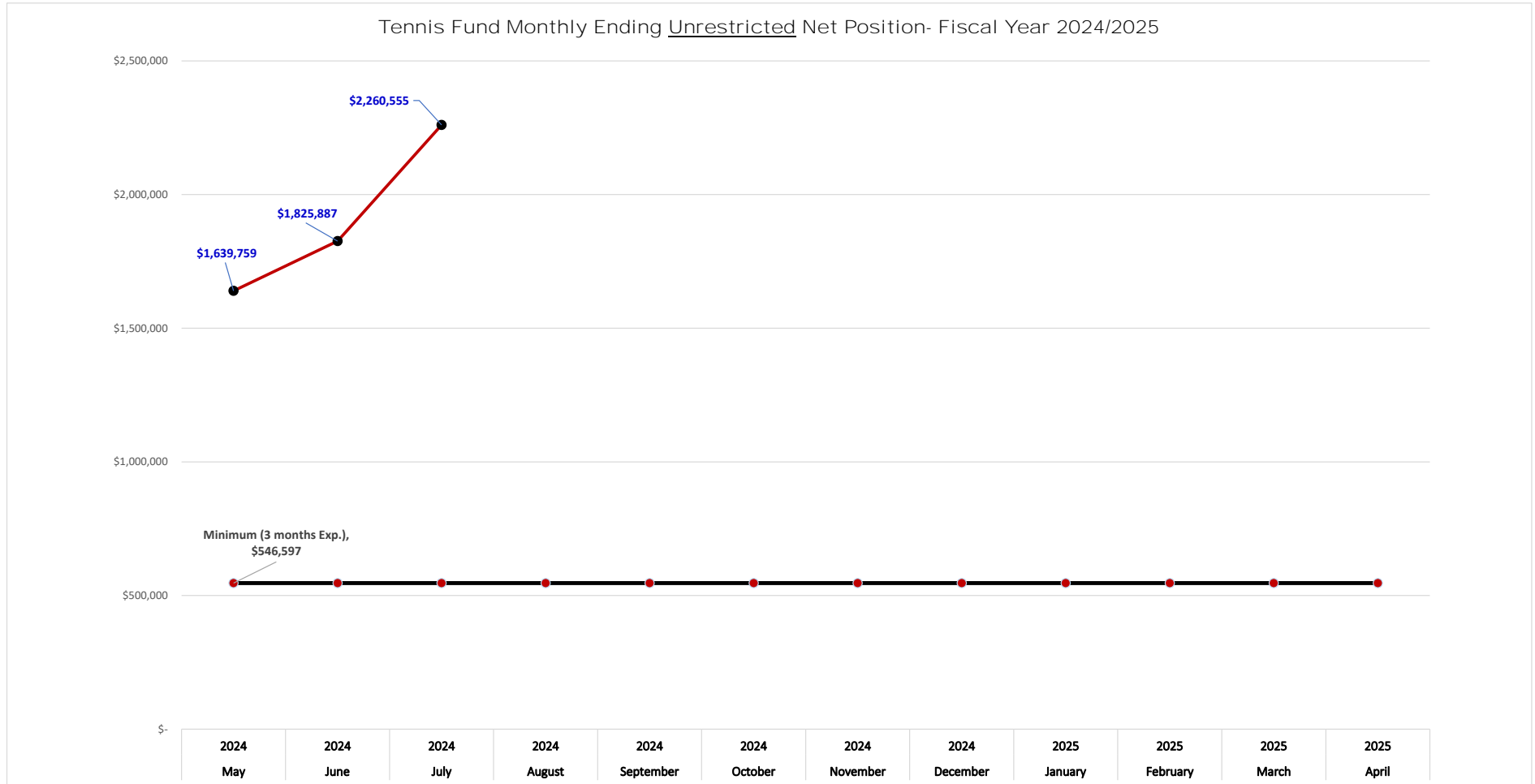
Note> Fiscal year 2024/2025 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2023/2024, the highlighted items reflect a variance of +/-10.00% or greater.

Note 2> Encumbered balances represent the commitment of appropriated (budgeted) funds to purchase goods and services. They set aside (encumber) appropriated funds for future expense and are used by staff to manage spending activity.

Oak Brook Park District
Schedule of Ending Monthly Unrestricted Net Position- Tennis Fund

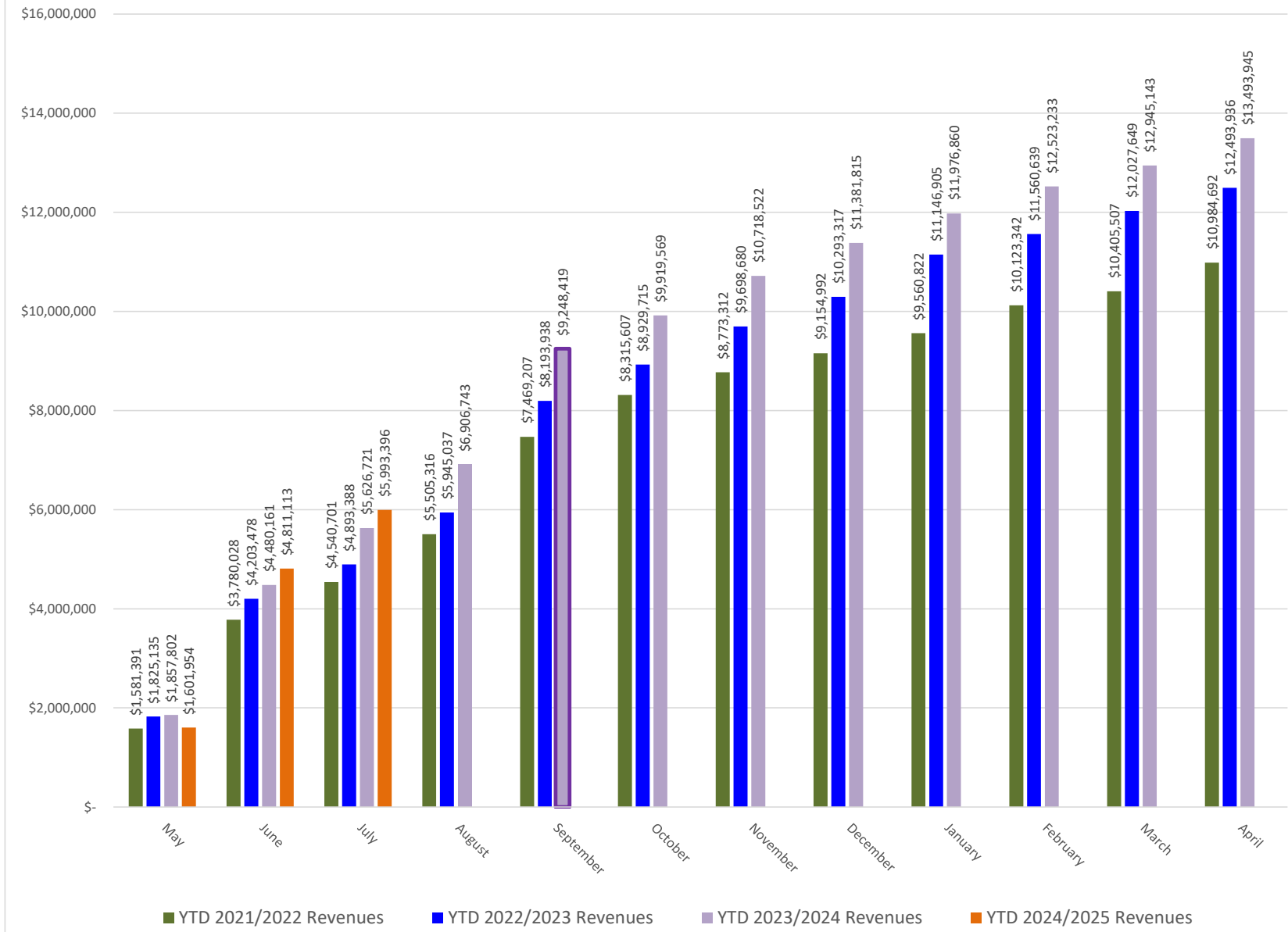
Actuals- Unaudited

	May	June	July	August	September	October	November	December	January	February	March	April	Fiscal
	2024	2024	2024	2024	2024	2024	2024	2024	2025	2025	2025	2025	Y-T-D
Beginning Investment in Capital Assets	\$ 1,753,845	\$ 1,911,683	\$ 1,919,169										
Beginning Unrestricted	1,773,172	1,639,759	1,825,887										
Monthly Net Surplus/(Deficit)	24,425	322,803	165,993										\$ 513,221
Ending Investment in Capital Assets	\$ 1,911,683	\$ 1,919,169	\$ 1,779,682										
Ending Unrestricted	\$ 1,639,759	\$ 1,825,887	\$ 2,260,555										



Minimum (3 months Exp.)	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597	\$ 546,597
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

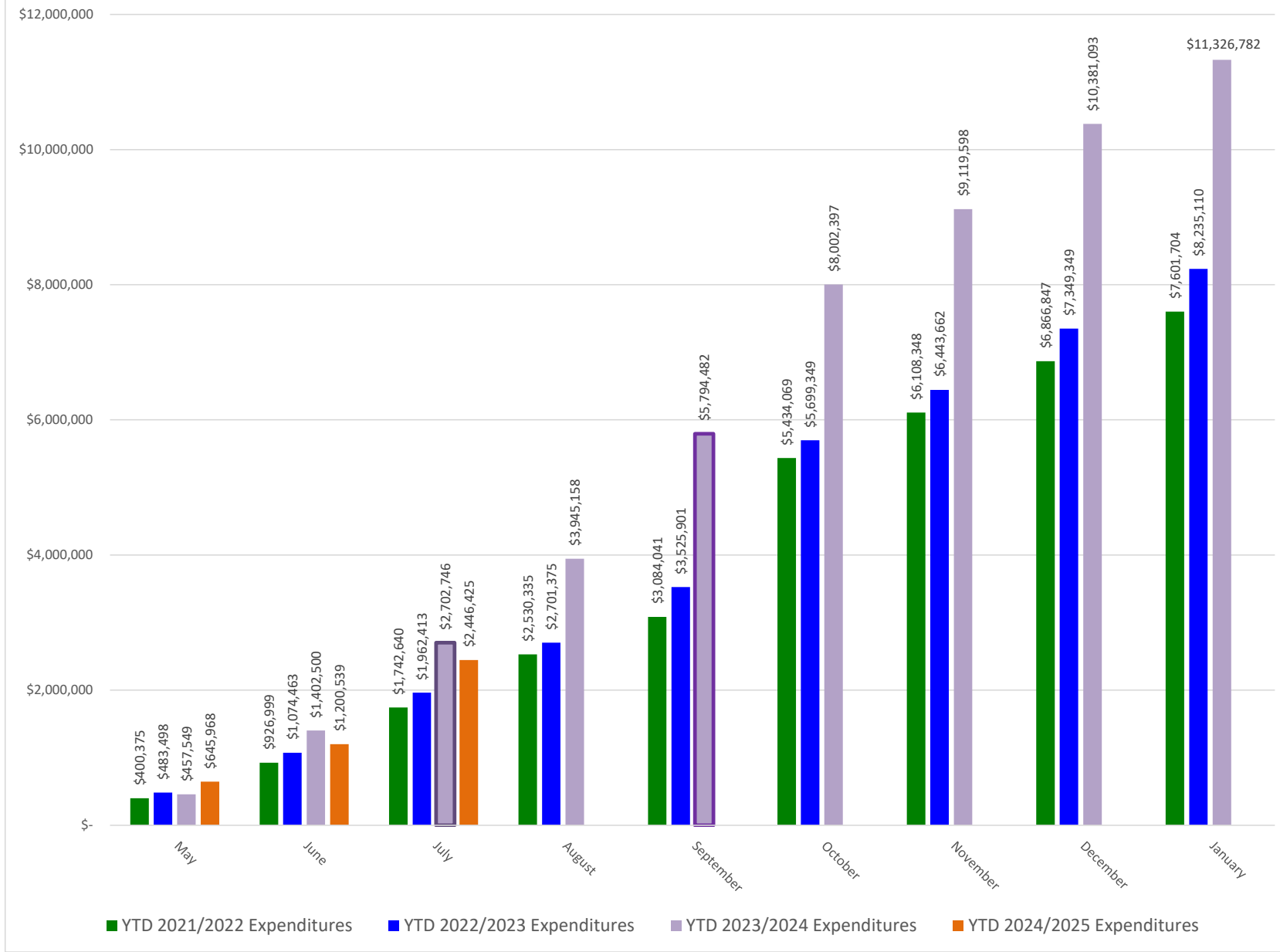
Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

2023/2024 The large increase in Y-T-D revenues are being primarily driven by increased programming revenues in our fitness, aquatics, children's, special events departments, as well as in group tennis programming.

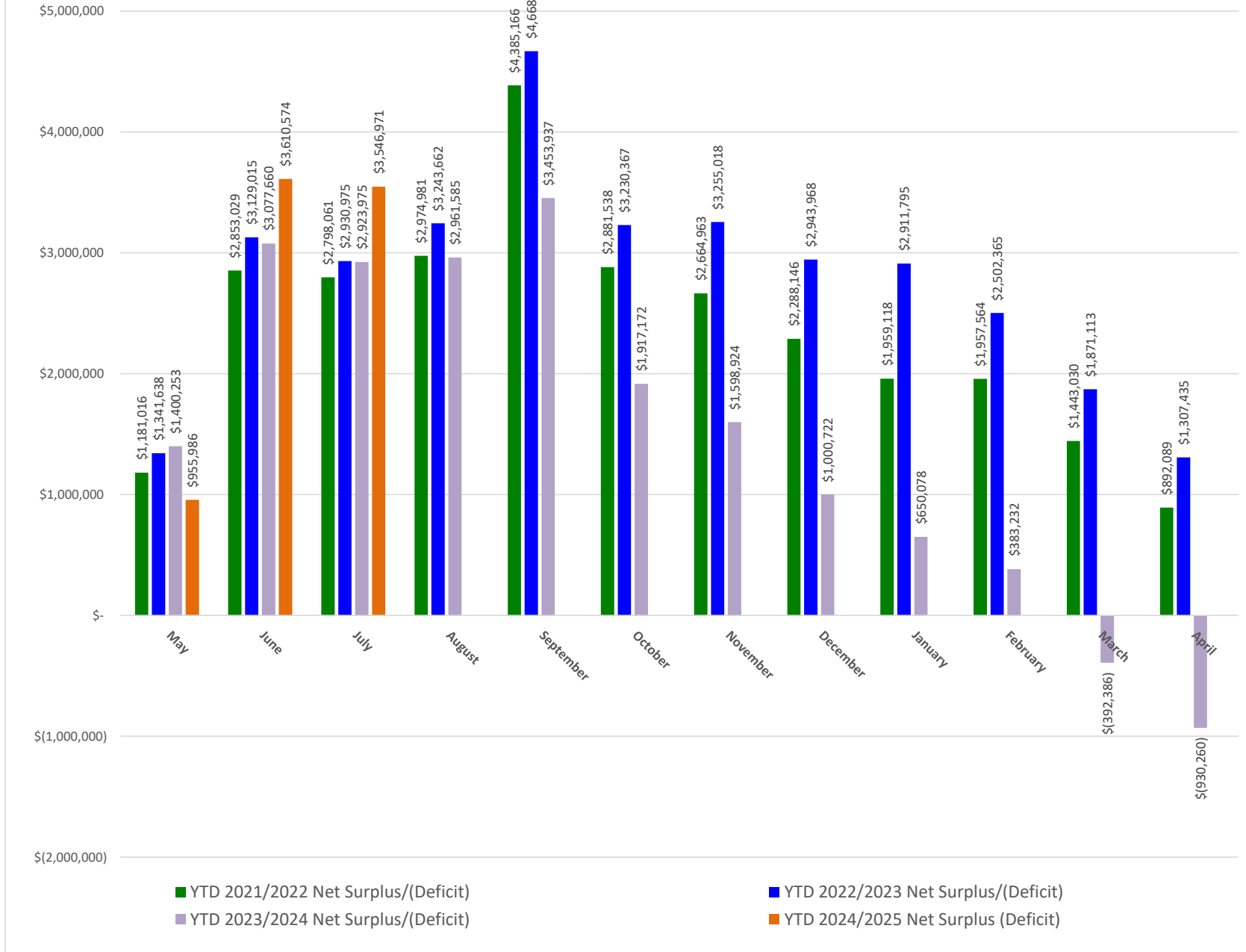
Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



NOTES

2023/2024 The large increase in Y-T-D expenditures are being primarily driven by increased capital improvement costs for our Central Park improvements (e.g. bathrooms, pavilion, synthetic turf field).

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
July 2024

	FY 2024/2025 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (3 months)
GENERAL CORPORATE FUND			
Revenues & transfers in	\$ 3,657,770	\$ 442,666	\$ 1,647,290
Expenditures & transfers out	3,834,459	227,090	617,439
Net surplus/(deficit)	\$ (176,689)	\$ 215,576	\$ 1,029,851
RECREATION FUND			
Revenues & transfers in	\$ 5,082,017	\$ 305,282	\$ 1,960,932
Expenditures & transfers out	5,990,823	572,727	1,019,580
Net surplus/(deficit)	\$ (908,806)	\$ (267,445)	\$ 941,352
IMRF FUND			
Revenues & transfers in	\$ 153,789	\$ 10,693	\$ 66,999
Expenditures & transfers out	180,000	12,410	40,264
Net surplus/(deficit)	\$ (26,211)	\$ (1,717)	\$ 26,735
LIABILITY INSURANCE FUND			
Revenues & transfers in	\$ 148,557	\$ 4,482	\$ 78,539
Expenditures & transfers out	159,061	61,653	65,380
Net surplus/(deficit)	\$ (10,504)	\$ (57,170)	\$ 13,159
AUDIT FUND			
Revenues & transfers in	\$ 10,181	\$ 179	\$ 6,665
Expenditures & transfers out	13,550	-	-
Net surplus/(deficit)	\$ (3,369)	\$ 179	\$ 6,665
DEBT SERVICE FUND			
Revenues & transfers in	\$ 1,943,812	\$ 22,645	\$ 907,951
Expenditures & transfers out	1,924,411	65,250	66,568
Net surplus/(deficit)	\$ 19,401	\$ (42,605)	\$ 841,383
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
Revenues	\$ 2,254,000	\$ 328,659	\$ 892,499
Expenses	2,496,388	162,667	379,278
Net surplus/(deficit)	\$ (242,388)	\$ 165,993	\$ 513,221
SPECIAL RECREATION FUND			
Revenues & transfers in	\$ 434,837	\$ 5,694	\$ 218,501
Expenditures & transfers out	449,590	82,886	91,401
Net surplus/(deficit)	\$ (14,753)	\$ (77,192)	\$ 127,100



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENDITURE REPORT
July 2024

	FY 2024/2025 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (3 months)
CAPITAL PROJECTS FUND			
Revenues & transfers in	\$ 2,143,779	\$ 42,155	\$ 72,042
Expenditures & transfers out	2,549,779	41,949	90,678
Net surplus/(deficit)	\$ (406,000)	\$ 206	\$ (18,635)
SOCIAL SECURITY FUND			
Revenues & transfers in	\$ 272,846	\$ 9,635	\$ 141,977
Expenditures & transfers out	318,428	25,966	75,837
Net surplus/(deficit)	\$ (45,582)	\$ (16,331)	\$ 66,140
CONSOLIDATED SUMMARY			
Revenues & transfers in	\$ 16,101,589	\$ 1,172,090	\$ 5,993,396
Expenditures/expenses & transfers out	17,916,489	1,252,596	2,446,425
Net surplus/(deficit)	\$ (1,814,900)	\$ (80,506)	\$ 3,546,971

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: July 2024**

	CONSOLIDATED TOTALS
REVENUES & TRANSFERS IN	
Property Taxes	\$ 74,300
Replacement Taxes	60,969
Interest	41,203
Miscellaneous	38,060
Fitness Center Fees	68,646
Aquatic Center & Program Fees	115,517
Recreation Program Fees	394,593
Marketing	1,100
FRC Rental/Member Fees	71,673
Field Rentals & Concessions- Central Park North	58,041
Field Rentals- Central Park	81,726
Satellite Parks & DNS	-
Information Technology	-
CPW Building Rentals & Other	-
Grant Proceeds	-
Overhead Revenues	166,263
Transfers In	-
TOTAL REVENUES & TRANSFERS IN:	\$ 1,172,090
 EXPENDITURES/EXPENSES & TRANSFERS OUT	
Accounts Payable and Other	\$ 549,924
Payroll and Related Benefits	536,409
Overhead Expenditures	166,263
Transfers Out	-
TOTAL EXPENDITURES/EXPENSES & TRANSFERS OUT:	\$ 1,252,596
 NET REVENUES/(EXPENDITURES/EXPENSES)	 \$ (80,506)

**Oak Brook Park District
Consolidated Balance Sheet
As of July 31, 2024**

	<u>ASSETS</u>	<u>Consolidated Totals</u>
Current Assets		
Cash and Investments	\$	11,005,234
Receivables - Net of Allowances		-
Property Taxes		5,818,600
Accounts		795,975
Due from Other Funds		-
Prepays		3,235
Inventories		24,987
Total Current Assets	\$	17,648,031
Noncurrent Assets		
Capital Assets		
Non-depreciable	\$	259,955
Depreciable		5,476,288
Accumulated Depreciation		(3,982,396)
Total Noncurrent Assets	\$	1,753,846
Total Assets	\$	19,401,877
<u>DEFERRED OUTFLOWS OF RESOURCES</u>		
Deferred Items-IMRF	\$	210,773
Total Assets and Deferred Outflows of Resources	\$	19,612,650
<u>LIABILITIES</u>		
Current Liabilities		
Accounts Payable	\$	82,083
Accrued Payroll		35,475
Retainage Payable		-
Unearned Revenue		560,924
Due To Other Funds		-
Unclaimed Property		613
Total Current Liabilities	\$	679,094
Noncurrent Liabilities		
Compensated Absences Payable	\$	37,596
Net Pension Liability - IMRF		185,023
Total OPEB Liability - RBP		167,291
Total Noncurrent Liabilities	\$	389,910
Total Liabilities	\$	1,069,005
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Deferred Items - IMRF	\$	48,678
Property Taxes		5,818,600
Total Liabilities and Deferred Inflows of Resources	\$	6,936,283
<u>FUND/NET POSITION BALANCES</u>		
Non-spendable	\$	-
Restricted		1,399,903
Committed		4,798,032
Assigned		-
Unassigned		2,438,193
Net Investment in Capital Assets		1,779,682
Restricted		-
Unrestricted		2,260,556
Total Fund/Net Position Balances	\$	12,676,367
Total Liabilities, Deferred Inflows of Resources and Fund/ Net Position Balances	\$	19,612,650

OAK BROOK PARK DISTRICT
Treasurer's Report- As of July 31, 2024 and 2023

Investment Type	Bank/Institution	Current Year Balance	Current Year Rate/APY	Prior Year Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>						
	Evergreen Bank	\$ 4,370,803.82	5.100%	3.040%	Interest-bearing	42.64%
	Hinsdale Bank	1,137,084.52	5.530%	5.440%	Interest-bearing	11.09%
	Sub-Total:	<u>\$ 5,507,888.34</u>				<u>53.73%</u>
<u>Savings</u>						
	Evergreen Bank	\$ 209,537.42	4.600%	2.500%	Interest-bearing (Insured Cash Sweep)	2.04%
<u>Checking</u>						
	Fifth Third Bank	\$ 235,367.94	0.650%	0.650%	Interest-bearing	2.30%
<u>Investment Pool</u>						
	The Illinois Funds	\$ 4,298,267.76	5.382%	5.311%	Illinois Public Treasurers' Investment Pool	41.93%
	Grand Total Investments:	<u><u>\$ 10,251,061.46</u></u>				<u><u>100.00%</u></u>
<u>Benchmark</u>						
	Three-month U.S. Treasury Bill		5.264%	5.421%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 7/31/24 and 7/31/2023 .	

Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of July 31, 2024

FUND & DESCRIPTION	VENDORS	Year-to-Date Expenditures
<u>Capital Projects Fund</u>		
Purchase of pick-up truck	Sutton Ford	\$ 47,754.00
Aquatic center tile deck replacement project	Il Dept. of Public Health	975.00
Concrete and ADA pad replacements at Central Park (FRC)	A&A Paving Contractors	8,497.41
Central Park video surveillance/security upgrades	Insight Direct USA	1,591.87
FRC HVAC unit replacement	Trane U.S., Inc.	21,708.00
Central Park Ginger Creek bridge	V3 Companies, Ltd.	7,500.00
Sub-total Balance:		\$ 88,026.28
<u>Recreation Fund</u>		
Aquatics Center sound system project	SK Electronics	\$ 1,239.00
CPW bathroom, entryway and ADA improvements	Kluber Architects & Engineers, Red Feather Group	71,734.54
Sub-total Balance:		\$ 72,973.54
<u>Tennis Fund</u>		
Tennis Center building registration front desk, offices & carpeting project	Villa Park Office Equipment, Securitas Technology, Ubiquiti Store (p-card), CB2 (p-card), SP Progressive Desk (p-card), Crate & Barrel (p-card), Wetworx	\$ 24,150.10
Tennis Center building exterior windows	Kluber Architects & Engineers	1,687.50
Sub-total Balance:		\$ 25,837.60
<u>Special Recreation Fund</u>		
Concrete and ADA pad replacements at Central Park (FRC)	A&A Paving Contractors	\$ 5,000.00
CPW bathroom, entryway and ADA improvements	Red Feather Group	69,083.04
Sub-total Balance:		\$ 74,083.04
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES:		\$ 260,920.46

Warrant

Invoice Register Report

WARRANT #687

08/12/2024 02:29 PM

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

Page: 1/5

User: NLAWLER

EXP CHECK RUN DATES 08/19/2024 - 08/19/2024

DB: Oak Brook Park I

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48666	ACCRUE SOLUTIONS LLC	07/24/2024	08/19/2024	76.95	76.95	Open	N
48529	ANDERSON ELEVATOR CO.	07/01/2024	08/19/2024	650.00	650.00	Open	Y
48563	AQUA PURE ENTERPRISES, INC.	07/24/2024	08/19/2024	2,032.19	2,032.19	Open	Y
48501	BATTERIES PLUS LLC	07/02/2024	08/19/2024	44.55	44.55	Open	Y
48526	BEST OFFICIALS	06/28/2024	08/19/2024	1,408.00	1,408.00	Open	N
48648	BEST OFFICIALS	08/04/2024	08/19/2024	1,232.00	1,232.00	Open	N
48649	BEST OFFICIALS	08/04/2024	08/19/2024	258.00	258.00	Open	N
48598	BUTTREY RENTAL SERVICE INC.	07/03/2024	08/19/2024	114.50	114.50	Open	N
48577	CARDMEMBER SERVICE	07/24/2024	08/19/2024	30.00	30.00	Open	N
48591	CARDMEMBER SERVICE	07/24/2024	08/19/2024	1,867.96	1,867.96	Open	N
48592	CARDMEMBER SERVICE	07/24/2024	08/19/2024	(13.03)	(13.03)	Open	N
48593	CARDMEMBER SERVICE	07/24/2024	08/19/2024	117.54	117.54	Open	N
48594	CARDMEMBER SERVICE	07/24/2024	08/19/2024	225.00	225.00	Open	N
48595	CARDMEMBER SERVICE	07/24/2024	08/19/2024	44.30	44.30	Open	N
48596	CARDMEMBER SERVICE	07/24/2024	08/19/2024	883.23	883.23	Open	N
48601*	CARDMEMBER SERVICE	07/24/2024	08/19/2024	92.00	92.00	Open	N
48602	CARDMEMBER SERVICE	07/24/2024	08/19/2024	862.02	862.02	Open	N
48604	CARDMEMBER SERVICE	07/24/2024	08/19/2024	461.12	461.12	Open	N
48606	CARDMEMBER SERVICE	07/24/2024	08/19/2024	1,254.19	1,254.19	Open	N
48610	CARDMEMBER SERVICE	07/24/2024	08/19/2024	590.34	590.34	Open	N
48612	CARDMEMBER SERVICE	07/24/2024	08/19/2024	326.60	326.60	Open	N
48620	CARDMEMBER SERVICE	07/24/2024	08/19/2024	1,729.31	1,729.31	Open	N
48621	CARDMEMBER SERVICE	07/24/2024	08/19/2024	258.87	258.87	Open	N
48632	CARDMEMBER SERVICE	07/24/2024	08/19/2024	4,681.25	4,681.25	Open	N
48637	CARDMEMBER SERVICE	07/24/2024	08/19/2024	189.43	189.43	Open	N
48644	CARDMEMBER SERVICE	07/24/2024	08/19/2024	51.32	51.32	Open	N
48661	CARDMEMBER SERVICE	07/24/2024	08/19/2024	3,997.32	3,997.32	Open	N
48664	CARDMEMBER SERVICE	07/24/2024	08/19/2024	7,248.93	7,248.93	Open	N
48665*	CARDMEMBER SERVICE	07/24/2024	08/19/2024	3,013.05	3,013.05	Open	N
48670	CARDMEMBER SERVICE	07/24/2024	08/19/2024	36.16	36.16	Open	N
48544	CASE LOTS INC.	07/08/2024	08/19/2024	463.20	463.20	Open	Y
48566	CASE LOTS INC.	05/23/2024	08/19/2024	463.20	463.20	Open	N
48590	CASE LOTS INC.	07/25/2024	08/19/2024	463.20	463.20	Open	N
48512	CHERYL BROWN	03/25/2024	08/19/2024	295.00	295.00	Open	Y
48439	CHICAGO CLASSIC COACH, LLC	06/27/2024	08/19/2024	1,070.00	1,070.00	Open	Y
48485	CHICAGO CLASSIC COACH, LLC	07/15/2024	08/19/2024	975.00	975.00	Open	Y
48532	CLASSIC LANDSCAPE, LTD.	06/30/2024	08/19/2024	7,203.00	7,203.00	Open	Y
48546	CLASSIC LANDSCAPE, LTD.	07/12/2024	08/19/2024	4,800.00	4,800.00	Open	Y
48617	CLASSIC LANDSCAPE, LTD.	07/31/2024	08/19/2024	7,203.00	7,203.00	Open	N
48586	CYNTHIA D SCHAFFER	07/30/2024	08/19/2024	350.00	350.00	Open	N
48474	DIRECT ENERGY BUSINESS, LLC	07/16/2024	08/19/2024	31.71	31.71	Open	Y
48475	DIRECT ENERGY BUSINESS, LLC	07/16/2024	08/19/2024	557.09	557.09	Open	Y
48478	DIRECT ENERGY BUSINESS, LLC	07/17/2024	08/19/2024	23,570.76	23,570.76	Open	Y
48584	DOYLE SIGNS INC	07/25/2024	08/19/2024	635.00	635.00	Open	N
48503	EBEL'S ACE HARDWARE #8313	07/05/2024	08/19/2024	16.16	16.16	Open	Y
48504	EBEL'S ACE HARDWARE #8313	07/16/2024	08/19/2024	4.29	4.29	Open	Y
48505	EBEL'S ACE HARDWARE #8313	07/17/2024	08/19/2024	18.50	18.50	Open	Y

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EXP CHECK RUN DATES 08/19/2024 - 08/19/2024

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OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48506	EBEL'S ACE HARDWARE #8313	07/18/2024	08/19/2024	12.92	12.92	Open	Y
48600	EBEL'S ACE HARDWARE #8313	07/29/2024	08/19/2024	28.79	28.79	Open	N
48633	EBEL'S ACE HARDWARE #8313	07/24/2024	08/19/2024	23.39	23.39	Open	N
48656	EBEL'S ACE HARDWARE #8313	08/01/2024	08/19/2024	53.98	53.98	Open	N
48519	ELMHURST OCCUPATIONAL HEALTH	06/30/2024	08/19/2024	123.00	123.00	Open	N
48636	ELMHURST OCCUPATIONAL HEALTH	07/31/2024	08/19/2024	185.00	185.00	Open	N
48517	ENERGIZE SPORTZ	07/08/2024	08/19/2024	4,770.64	4,770.64	Open	Y
48647	ENERGIZE SPORTZ	08/02/2024	08/19/2024	6,451.69	6,451.69	Open	N
48627	EXTRACTOR CORP.	06/28/2024	08/19/2024	1,499.00	1,499.00	Open	N
48496	FERGUSON FACILITY #3400	07/12/2024	08/19/2024	28.22	28.22	Open	Y
48528	FERGUSON FACILITY #3400	06/27/2024	08/19/2024	61.73	61.73	Open	N
48535	FERGUSON FACILITY #3400	07/01/2024	08/19/2024	84.00	84.00	Open	Y
48536	FERGUSON FACILITY #3400	07/01/2024	08/19/2024	239.41	239.41	Open	N
48542	FERGUSON FACILITY #3400	07/09/2024	08/19/2024	830.06	830.06	Open	N
48543	FERGUSON FACILITY #3400	07/09/2024	08/19/2024	61.73	61.73	Open	N
48645	FERGUSON FACILITY #3400	07/23/2024	08/19/2024	790.97	790.97	Open	N
48650	FERGUSON FACILITY #3400	06/27/2024	08/19/2024	2,389.15	2,389.15	Open	N
48659	FERGUSON FACILITY #3400	07/18/2024	08/19/2024	6.88	6.88	Open	N
48663	FERGUSON FACILITY #3400	08/07/2024	08/19/2024	1,436.68	1,436.68	Open	N
48555	FIRST STUDENT	07/19/2024	08/19/2024	730.00	730.00	Open	N
48589	FIRST STUDENT	07/26/2024	08/19/2024	900.00	900.00	Open	N
48641	FIRST STUDENT	08/02/2024	08/19/2024	900.00	900.00	Open	N
48643	FITNESS EQUIPMENT SERVICES	09/12/2023	08/19/2024	105.00	105.00	Open	N
48638	FLOOR COVERINGS INTERNATIONAL	07/24/2024	08/19/2024	7,457.41	7,457.41	Open	N
48498	FLUID RUNNING LLC	07/16/2024	08/19/2024	2,013.75	2,013.75	Open	Y
48565	GFC LEASING	07/01/2024	08/19/2024	439.35	439.35	Open	N
48635	GFC LEASING	08/01/2024	08/19/2024	439.35	439.35	Open	N
48492	GOLD MEDAL PRODUCTS	07/19/2024	08/19/2024	308.10	308.10	Open	Y
48579	GORDON FLESCH COMPANY	07/07/2024	08/19/2024	(78.60)	(78.60)	Open	N
48651	GORDON FLESCH COMPANY	08/10/2024	08/19/2024	52.00	52.00	Open	N
48652	GORDON FLESCH COMPANY	07/30/2024	08/19/2024	616.86	616.86	Open	N
48615	GRAINGER	08/01/2024	08/19/2024	191.48	191.48	Open	N
48538	GYMNASIUM MATTERS LLC	07/04/2024	08/19/2024	1,999.00	1,999.00	Open	Y
48533	HAGG PRESS	07/02/2024	08/19/2024	270.00	270.00	Open	N
48548	HAGG PRESS	07/16/2024	08/19/2024	135.00	135.00	Open	N
48549	HAGG PRESS	07/16/2024	08/19/2024	270.00	270.00	Open	N
48553	HAGG PRESS	07/08/2024	08/19/2024	60.00	60.00	Open	N
48605	HALOGEN SUPPLY COMPANY, INC.	07/02/2024	08/19/2024	2,399.00	2,399.00	Open	N
48567	HOME DEPOT CREDIT SERVICES	07/03/2024	08/19/2024	71.85	71.85	Open	N
48568	HOME DEPOT CREDIT SERVICES	07/25/2024	08/19/2024	27.96	27.96	Open	N
48569	HOME DEPOT CREDIT SERVICES	07/11/2024	08/19/2024	16.68	16.68	Open	N
48570	HOME DEPOT CREDIT SERVICES	07/03/2024	08/19/2024	228.58	228.58	Open	N
48571	HOME DEPOT CREDIT SERVICES	07/23/2024	08/19/2024	109.96	109.96	Open	N
48572	HOME DEPOT CREDIT SERVICES	07/22/2024	08/19/2024	14.97	14.97	Open	N
48573	HOME DEPOT CREDIT SERVICES	07/24/2024	08/19/2024	39.88	39.88	Open	N
48574	HOME DEPOT CREDIT SERVICES	07/19/2024	08/19/2024	15.48	15.48	Open	N
48575	HOME DEPOT CREDIT SERVICES	07/15/2024	08/19/2024	166.80	166.80	Open	N

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

EXP CHECK RUN DATES 08/19/2024 - 08/19/2024

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48576	HOME DEPOT CREDIT SERVICES	07/19/2024	08/19/2024	201.00	201.00	Open	N
48580	HOME DEPOT CREDIT SERVICES	07/09/2024	08/19/2024	23.96	23.96	Open	N
48581	HOME DEPOT CREDIT SERVICES	07/13/2024	08/19/2024	128.87	128.87	Open	N
48582	HOME DEPOT CREDIT SERVICES	07/14/2024	08/19/2024	100.57	100.57	Open	N
48560	HOME PLUMBING & HEATING	07/18/2024	08/19/2024	60.00	60.00	Open	Y
48561	HOME PLUMBING & HEATING	07/10/2024	08/19/2024	135.25	135.25	Open	N
48562	HOME PLUMBING & HEATING	06/04/2024	08/19/2024	162.00	162.00	Open	Y
48597	HOMER INDUSTRIES	07/16/2024	08/19/2024	100.00	100.00	Open	N
48516	IL STATE TOLL HWY AUTHORITY	07/04/2024	08/19/2024	16.80	16.80	Open	N
48540	ILLINOIS STATE POLICE	06/30/2024	08/19/2024	60.00	60.00	Open	N
48559	J. STEVENS BUSINESS SOLUTIONS, INC	07/22/2024	08/19/2024	460.00	460.00	Open	N
48541	KLUBER ARCHITECTS & ENGINEERS	06/30/2024	08/19/2024	2,800.00	2,800.00	Open	Y
48642	KLUBER ARCHITECTS & ENGINEERS	07/31/2024	08/19/2024	1,400.00	1,400.00	Open	N
48669	LAUTERBACH & AMEN LLP	07/18/2024	08/19/2024	15,500.00	15,500.00	Open	N
48523	LDL SOCCER	06/28/2024	08/19/2024	882.00	882.00	Open	N
48646	LDL SOCCER	07/19/2024	08/19/2024	1,554.00	1,554.00	Open	N
48619	LENNO LASN	07/31/2024	08/19/2024	740.00	740.00	Open	N
48628	LPG MUSIC INC.	07/16/2024	08/19/2024	1,824.75	1,824.75	Open	N
48514	McMASTER-CARR	06/28/2024	08/19/2024	197.93	197.93	Open	N
48588	MEG ELIZABETH OLANDER	07/30/2024	08/19/2024	177.95	177.95	Open	N
48513	MENARDS	06/29/2024	08/19/2024	10.47	10.47	Open	Y
48599	MENARDS	07/19/2024	08/19/2024	580.93	580.93	Open	N
48618	MODESTO TECHNOLOGIES	07/30/2024	08/19/2024	60.00	60.00	Open	N
48500	MONICA LOCKIE	07/31/2024	08/19/2024	140.00	140.00	Open	Y
48634	MONROE TRUCK EQUIPMENT, INC.	08/06/2024	08/19/2024	11,838.00	11,838.00	Open	N
48472	NICOR GAS	07/01/2024	08/19/2024	203.75	203.75	Open	Y
48473	NICOR GAS	07/01/2024	08/19/2024	895.84	895.84	Open	Y
48657	NICOR GAS	08/04/2024	08/19/2024	204.27	204.27	Open	N
48658	NICOR GAS	08/04/2024	08/19/2024	837.63	837.63	Open	N
48476	NRG BUSINESS MARKETING LLC	07/02/2024	08/19/2024	2,570.30	2,570.30	Open	Y
48611	NRG BUSINESS MARKETING LLC	07/02/2024	08/19/2024	33.37	33.37	Open	N
48537	OAKBROOK TERRACE PARK DISTRICT	07/03/2024	08/19/2024	148.50	148.50	Open	N
48667	OFFICE FURNITURE CENTER	08/06/2024	08/19/2024	14,995.44	14,995.44	Open	N
48497	O'REILLY AUTO PARTS	07/15/2024	08/19/2024	93.94	93.94	Open	N
48625	O'REILLY AUTO PARTS	08/01/2024	08/19/2024	65.87	65.87	Open	N
48639	O'REILLY AUTO PARTS	08/05/2024	08/19/2024	22.60	22.60	Open	N
48525	PFEIFFER'S PEST CONTROL	06/27/2024	08/19/2024	150.00	150.00	Open	Y
48587	PFEIFFER'S PEST CONTROL	07/18/2024	08/19/2024	350.00	350.00	Open	N
48511	PIONEER MANUFACTURING CO.	07/08/2024	08/19/2024	12,333.49	12,333.49	Open	Y
48539	POOLWEB LLC/AQUATIC TECHNOLOGY	07/18/2024	08/19/2024	8,341.28	8,341.28	Open	Y
48507	PORTER PIPE & SUPPLY CO.	07/10/2024	08/19/2024	672.71	672.71	Open	Y
48520	ROBBINS SCHWARTZ	06/28/2024	08/19/2024	3,774.18	3,774.18	Open	Y
48521	ROBBINS SCHWARTZ	06/28/2024	08/19/2024	3,266.50	3,266.50	Open	Y
48522	ROBBINS SCHWARTZ	06/28/2024	08/19/2024	1,159.00	1,159.00	Open	Y
48607	ROBBINS SCHWARTZ	07/24/2024	08/19/2024	947.09	947.09	Open	N
48608	ROBBINS SCHWARTZ	07/24/2024	08/19/2024	1,911.00	1,911.00	Open	N
48609	ROBBINS SCHWARTZ	07/24/2024	08/19/2024	390.50	390.50	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48616	SBC WASTE SOLUTIONS	08/01/2024	08/19/2024	720.00	720.00	Open	N
48655	SECURITAS TECHNOLOGY CORPORATION	06/01/2024	08/19/2024	28.20	28.20	Open	N
48547	SERVICE SANITATION, INC.	07/16/2024	08/19/2024	476.00	476.00	Open	Y
48556	SERVICE SANITATION, INC.	07/19/2024	08/19/2024	143.17	143.17	Open	Y
48557	SERVICE SANITATION, INC.	07/19/2024	08/19/2024	546.93	546.93	Open	Y
48668	SHERWIN WILLIAMS	08/08/2024	08/19/2024	33.49	33.49	Open	N
48530	SITEONE LANDSCAPE SUPPLY LLC	07/01/2024	08/19/2024	139.51	139.51	Open	N
48534	SITEONE LANDSCAPE SUPPLY LLC	07/02/2024	08/19/2024	790.36	790.36	Open	N
48623	SONITROL CHICAGOLAND WEST	08/01/2024	08/19/2024	162.00	162.00	Open	N
48624	SONITROL CHICAGOLAND WEST	08/01/2024	08/19/2024	2,134.50	2,134.50	Open	N
48622	STERLING NETWORK INTEGRATION	08/01/2024	08/19/2024	1,376.80	1,376.80	Open	N
48653	STERLING NETWORK INTEGRATION	07/29/2024	08/19/2024	247.50	247.50	Open	N
48654	STERLING NETWORK INTEGRATION	07/29/2024	08/19/2024	3,080.04	3,080.04	Open	N
48518	SUBURBAN DOOR CHECK & LOCK	07/03/2024	08/19/2024	216.00	216.00	Open	N
48502	TAMELING INDUSTRIES INC.	06/27/2024	08/19/2024	268.00	268.00	Open	N
48515	TAMELING INDUSTRIES INC.	07/04/2024	08/19/2024	134.00	134.00	Open	N
48583	TAMELING INDUSTRIES INC.	07/25/2024	08/19/2024	129.00	129.00	Open	N
48578	THE WINE CELLAR OUTLET	07/11/2024	08/19/2024	2,360.00	2,360.00	Open	N
48527	TOWERSTREAM CORPORATION	07/01/2024	08/19/2024	215.00	215.00	Open	Y
48626	TOWERSTREAM CORPORATION	08/02/2024	08/19/2024	215.00	215.00	Open	N
48531	TRANE U.S. INC.	07/01/2024	08/19/2024	83.14	83.14	Open	Y
48524	TURF TANK	06/27/2024	08/19/2024	168.00	168.00	Open	N
48614	UPLAND DESIGN LTD	07/30/2024	08/19/2024	11,838.00	11,838.00	Open	N
48613	VACKER INC.	07/31/2024	08/19/2024	856.00	856.00	Open	N
48545	VC3, INC	07/12/2024	08/19/2024	999.00	999.00	Open	Y
48508	VILLA PARK ELECTRICAL SUPPLY	07/12/2024	08/19/2024	385.99	385.99	Open	Y
48509	VILLA PARK ELECTRICAL SUPPLY	07/12/2024	08/19/2024	146.62	146.62	Open	Y
48510	VILLA PARK ELECTRICAL SUPPLY	07/08/2024	08/19/2024	80.00	80.00	Open	Y
48550	VILLA PARK ELECTRICAL SUPPLY	07/11/2024	08/19/2024	206.49	206.49	Open	N
48554	VILLA PARK OFFICE EQUIPMENT	07/19/2024	08/19/2024	5,866.91	5,866.91	Open	Y
48585	VILLAGE OF OAK BROOK	07/10/2024	08/19/2024	1,314.17	1,314.17	Open	N
48660	VILLAGE OF VILLA PARK	08/01/2024	08/19/2024	1,105.00	1,105.00	Open	N
48558	WAREHOUSE DIRECT INC.	07/23/2024	08/19/2024	134.15	134.15	Open	N
48640	WAREHOUSE DIRECT INC.	08/06/2024	08/19/2024	110.25	110.25	Open	N
48552	WILSON SPORTING GOODS	07/17/2024	08/19/2024	332.20	332.20	Open	Y
48662	ZAZZO'S PIZZA	07/31/2024	08/19/2024	3,381.44	3,381.44	Open	N

# of Invoices:	175	# Due:	175	Totals:	253,895.54	253,895.54
# of Credit Memos:	2	# Due:	2	Totals:	(91.63)	(91.63)
Net of Invoices and Credit Memos:					253,803.91	253,803.91

* 2 Net Invoices have Credits Totalling: (127.07)

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			87,578.68	87,578.68		
	02 - RECREATION FUND			74,441.61	74,441.61		
	05 - AUDIT FUND			11,625.00	11,625.00		
	07 - RECREATIONAL FACILITIES FUND			34,979.73	34,979.73		
	12 - CAPITAL PROJECTS FUND			45,178.89	45,178.89		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			10,364.07	10,364.07		
	02 - FINANCE			523.53	523.53		
	04 - CENTRAL PARK NORTH			7,569.45	7,569.45		
	05 - CENTRAL PARK			23,862.73	23,862.73		
	06 - SADDLEBROOK PARK			2,241.01	2,241.01		
	07 - FOREST GLEN PARK			2,696.38	2,696.38		
	08 - CHILLEM PARK			978.28	978.28		
	09 - DEAN PROPERTY			871.04	871.04		
	10 - PROFESSIONAL SERVICES			11,005.97	11,005.97		
	14 - INFORMATION TECHNOLOGY			17,449.67	17,449.67		
	15 - BUILDING/RECREATION CENTER			18,028.15	18,028.15		
	20 - CENTRAL PARK WEST			1,126.46	1,126.46		
	21 - FITNESS CENTER			4,043.89	4,043.89		
	25 - AQUATIC CENTER			27,353.96	27,353.96		
	26 - AQUATIC-RECREATION PROGRAMS			2,225.17	2,225.17		
	30 - CHILDRENS PROGRAMS			13,658.33	13,658.33		
	31 - PRESCHOOL PROGRAMS			1,862.72	1,862.72		
	32 - YOUTH PROGRAMS			4,508.49	4,508.49		
	40 - ADULT PROGRAMS			2,898.00	2,898.00		
	50 - PIONEER PROGRAMS			6,443.99	6,443.99		
	60 - SPECIAL EVENTS & TRIPS			4,954.38	4,954.38		
	71 - BUILDING/RACQUET CLUB			10,141.76	10,141.76		
	75 - TENNIS PROGRAMS			4,121.30	4,121.30		
	80 - MARKETING			17,107.79	17,107.79		
	81 - CAPITAL OUTLAY			963.50	963.50		
	92 - AUDIT FUND			11,625.00	11,625.00		
	95 - CAPITAL PROJECTS FUND			45,178.89	45,178.89		

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WARRANT #687
INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 07/11/2024 - 07/11/2024
JOURNALIZED
PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48470	MATT FRISCIA	06/12/2024	07/11/2024	1,500.00	0.00	Paid	Y
48471	P.D.R.M.A.	04/25/2024	07/11/2024	35.00	0.00	Paid	Y
# of Invoices:	2	# Due:	0	Totals:	1,535.00	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				1,535.00	0.00		

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	35.00	0.00
02 - RECREATION FUND	1,500.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

05 - CENTRAL PARK	35.00	0.00
60 - SPECIAL EVENTS & TRIPS	1,500.00	0.00

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 User: NLAWLER
 DB: Oak Brook Park D

WARRANT #687
 INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 07/16/2024 - 08/12/2024
 JOURNALIZED
 PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
48479	SEARCH, INC	07/17/2024	07/25/2024	250.00	0.00	Paid	Y
48480	STARGUARD ELITE, LLC	05/01/2024	07/25/2024	9,965.00	0.00	Paid	Y
48481	SBC WASTE SOLUTIONS	06/30/2024	07/25/2024	720.00	0.00	Paid	Y
48482	MEG ELIZABETH OLANDER	06/30/2024	07/25/2024	355.90	0.00	Paid	Y
48483	LENNO LASN	06/30/2024	07/25/2024	453.00	0.00	Paid	Y
48484	TOWERSTREAM CORPORATION	06/30/2024	07/25/2024	215.00	0.00	Paid	Y
48486	VILLAGE OF OAK BROOK	07/10/2024	07/25/2024	12,761.20	0.00	Paid	Y
48487	VILLAGE OF OAK BROOK	07/10/2024	07/25/2024	10.00	0.00	Paid	Y
48488	VILLAGE OF OAK BROOK	07/10/2024	07/25/2024	67.96	0.00	Paid	Y
48489	VILLAGE OF OAK BROOK	07/10/2024	07/25/2024	111.43	0.00	Paid	Y
48490	VILLAGE OF OAK BROOK	07/10/2024	07/25/2024	270.82	0.00	Paid	Y
48491	VILLAGE OF OAK BROOK	07/10/2024	07/25/2024	488.17	0.00	Paid	Y
48493	GOLD MEDAL PRODUCTS	05/06/2024	07/25/2024	2,946.22	0.00	Paid	Y
48494	GOLD MEDAL PRODUCTS	05/31/2024	07/25/2024	297.85	0.00	Paid	Y
48495	ACCRUE SOLUTIONS LLC	07/09/2024	07/25/2024	76.95	0.00	Paid	Y
48499	ZAZZO'S PIZZA	07/31/2024	07/25/2024	5,128.61	0.00	Paid	Y
48551	SBC WASTE SOLUTIONS	05/31/2024	07/25/2024	864.50	0.00	Paid	Y
48564	IL DEPT OF REVENUE	07/24/2024	07/25/2024	136.00	0.00	Paid	Y
48629	DAVID STEVEN LYONS	08/05/2024	08/06/2024	240.00	0.00	Paid	Y
48630	OUT OF FOCUS ENTERTAINMENT	08/05/2024	08/06/2024	300.00	0.00	Paid	Y
48631	ARTISTIC FACE PAINTING, INC	08/05/2024	08/06/2024	360.00	0.00	Paid	Y
48603	CONCRETE AND DEMOLITION PLUS INC	07/29/2024	08/08/2024	8,760.00	0.00	Paid	Y

# of Invoices:	22	# Due:	0	Totals:	44,778.61	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					44,778.61	0.00

08/12/2024 01:55 PM
User: NLAWLER
DB: Oak Brook Park D

WARRANT #687
INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
EXP CHECK RUN DATES 07/16/2024 - 08/12/2024
JOURNALIZED
PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
---	TOTALS BY FUND	---					
	01 - GENERAL CORPORATE FUND			9,207.86	0.00		
	02 - RECREATION FUND			25,811.94	0.00		
	07 - RECREATIONAL FACILITIES FUND			998.81	0.00		
	12 - CAPITAL PROJECTS FUND			8,760.00	0.00		
---	TOTALS BY DEPT/ACTIVITY	---					
	00 - NON-DEPARTMENTAL			9.11	0.00		
	01 - ADMINISTRATION CORPORATE			2,828.57	0.00		
	02 - FINANCE			8.10	0.00		
	04 - CENTRAL PARK NORTH			3,732.24	0.00		
	05 - CENTRAL PARK			183.44	0.00		
	14 - INFORMATION TECHNOLOGY			223.10	0.00		
	15 - BUILDING/RECREATION CENTER			3,623.32	0.00		
	20 - CENTRAL PARK WEST			1,174.50	0.00		
	21 - FITNESS CENTER			2,908.14	0.00		
	25 - AQUATIC CENTER			19,263.99	0.00		
	32 - YOUTH PROGRAMS			169.34	0.00		
	50 - PIONEER PROGRAMS			4.05	0.00		
	60 - SPECIAL EVENTS & TRIPS			900.00	0.00		
	71 - BUILDING/RACQUET CLUB			410.82	0.00		
	75 - TENNIS PROGRAMS			579.89	0.00		
	95 - CAPITAL PROJECTS FUND			8,760.00	0.00		

Staff Recognition

(None)

Communications and Proclamations

Board of Commissioners to Share Communications
Central Park Enhancement Project

Reports

Administration and Enterprise Operations Report

Finance and Human Resources Report

Recreation and Communications Report

Parks and Facilities Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: August 13, 2024
Re: August Board Report: Administration & Enterprise Operations

Upcoming Dates at the Oak Brook Park District:

Wednesday, August 21	Movie in the Park – 8pm – Rescheduled	Oaks Amphitheater
Thursday, August 22	Anchors Away Concert - 6:30pm - Rescheduled	Oaks Amphitheater
Thursday, August 22	Barks and Brew - 6pm - Rescheduled	Ginger Creek Pavilion

August Board Meeting Discussion Points:

Tennis Center Report

- The Tennis Center hosted the Rafa Academy camp July 1st-5th, with 164 junior and adult players.
- The Jr. Tennis Teams participated in the Midwest Championship during July 26th-28th winning the 12&under division and finishing in 2nd place for 10&under and 14&under divisions.

Waiving the First Reading on Three Agenda Items

- Asphalt Project – The change order is adding to the project since the bid came in under budget.
- Amendment to Dolphin Station – An amendment is needed in the agreement due to the after-school care location moving to the District. It was originally going to be housed at Brook Forest.
- Surplus Property – With the administrative office space being reconfigured, office equipment and cubicles need to be declared surplus and will be recycled on September 3rd, before the next board meeting. Other equipment in each department has also been added to the list.

Central Park Enhancement Project

Michelle Kelly, from Upland Design, will be presenting the project at the board meeting. We received great feedback from the community on August 7th. Our summer camp kids assisted with the choosing of playground components.



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: August 13, 2024
Re: July 2024 Financials

General Fund

We have now completed three months of our current fiscal year (2024/2025). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$1,647,290, \$617,439 and \$0, respectively. This is resulting in a YTD net surplus of \$1,029,851; which is a \$46,423 (4.7%) increase from the \$983,429 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current YTD revenues are favorable at 45% when compared to the annual budget, and have increased \$3,087 (.2%) when compared to the prior year. The first installment of property taxes has now been collected and the YTD receipts of the Personal Property Replacement Taxes (PPRT) are currently below expectations. Investment income is favorable to budget and higher than the prior year. CPW revenues are zero due to the continuing construction activity and in our Building-Recreation Center department, revenues have increased over prior year primarily due to a \$13,000 increase in daily use fees and the \$15,000 increase in overhead revenue that is charged to the Recreation fund.
- **Expenditures-** Total current YTD expenditures are favorable to budgeted expectations at 18.5% of the annual budget, and have decreased \$43,335 (6.6%) when compared to the prior year. All departments, with the exception of Central Park North, are currently favorable or in-line with current year budgeted expectations. In Central Park North, expenditures are ahead of budget and prior year primarily due to the costs incurred to purchase concession equipment and supplies for use at our newly constructed concession building. These costs are being partially offset by the \$5,000 in YTD concessions sales revenue, which is a new revenue stream going forward. Additionally, we have purchased several dual stream outdoor trash/recycling receptacles for use near the concession building.

Recreation Fund

YTD revenues, transfers-in, expenditures, and transfers-out for this fund equal \$1,960,932, \$0, \$1,019,580, and \$0, respectively. This is resulting in a YTD net surplus of \$941,352; which is a \$40,385 (4.5%) increase from the \$900,967 YTD net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current YTD revenues are favorable at 39.8% when compared to the annual budget, and have increased \$102,121 (5.5%) when compared to the prior year. Similar to our General fund, this fund is reflecting the collection of the first installment of the 2023 property tax levy and is also experiencing a decrease in the PPRT collections. Our Fitness Center and Aquatic Center departments are experiencing increased revenues when compared to the prior year due to a combined \$46,000 increase in membership revenues and an \$8,000 increase in personal training revenues. In our Preschool Programs department, full-day preschool revenues have decreased approximately 55% when compared to the prior year due to the fact that in the prior year we conducted two sessions, whereas in the current year we only conducted one session due to decreased registrations.

- **Expenditures-** Total current YTD expenditures are favorable to budgeted expectations at 17.5% of the annual budget, and have increased \$61,736 (6.4%) when compared to the prior year. All departments are currently favorable or in-line with current year budgeted expectations (no department is currently unfavorable). Partially driving these increased expenditures is the increased overhead charge (charged to several departments) from the General Fund, as well as increased capital improvement costs for the CPW bathroom and ADA improvements project.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$892,499 and \$379,278, respectively. This is resulting in a YTD net surplus of \$513,221; which is a \$133,845 (35.3%) increase over prior year's surplus of \$379,376. Following is additional commentary:

- **Revenues-** Total current YTD revenues are favorable at 39.6% when compared to the annual budget, and have increased \$148,264 (19.9%) when compared to the prior year. In the Administration department, increased investment earnings are driving the increased revenues, and in our Programs department, group lesson revenues (High performance, camps, junior development) have increased \$119,000 (21%) when compared to the prior year. In addition, daily indoor court time revenues are \$11,000 higher than prior year.
- **Expenses-** Total current YTD expenses are favorable to budgeted expectations at 15.2% of the annual budget, and have increased \$14,419 (4%) when compared to the prior year. In our Programs department, part-time wages and related payroll taxes have increased due to increased programming, and health insurance costs have also increased due to an additional employee that has elected health insurance coverage. Current year capital improvement costs are on par with the prior year.

FINANCE & HUMAN RESOURCES:

Finance & H.R. personnel have been working on various tasks, including:

- Compiling various schedules for inclusion in the FY 2023/2024 annual "audit report".
- Offboarding numerous seasonal personnel and processing end-of-season terminations.
- Responding to various staff inquiries and requests including health insurance coverage, participation in IMRF, and eligibility for paid time off benefits.
- Compiling the quarterly OBPD Foundation financials.



Memo

To: Oak Brook Park District Board of Commissioners
From: Robert Pechous, Director of Recreation and Communications
Date: August 12, 2024
Re: July 2024: Recreation and Communications Report

Recreation:

- Athletics
 - The Park District hosted a Spikeball Tournament on the south side of our Campus. There were over 200+ Spikeball teams in attendance. It was so successful that they would like to return in 2025.
- Youth
 - Camp continued to be full of kids during July. Playground camp and Pee Wee camp both had fantastic themes this year.
 - Playground: Adventure Island, Sports Mania, Harry Potter, and more.
 - Pee Wee: Shipwrecked, Color Me Crazy, Disney, and more.
 - Laure, Mike, and Kim met with Butler 53 staff to discuss moving Dolphin Station to the Park District due to low numbers for the program.
- Pioneers
 - Pioneers traveled to LaSalle, Illinois, for a mule-pulled boat ride on the I&M Canal. After the boat ride, they enjoyed a delicious lunch at the LaSalle Visitors Center.
 - 40 pioneers came out to see Leslie Goddard perform as Amelia Earhart. Everyone loved it!
 - 20 Pioneers traveled to Arlington Heights for lunch at Armands Pizzeria and to see Million Dollar Quartet at the Metropolis Performing Arts Center.
 - Our first evening Mah Jong lessons started with a full roster of 8. Thursday's open play continues to be packed with players.
- Special Events
 - JJ's List hosted a Training on Disability Awareness on Tuesday, with 15 staff, 1 commissioner, and 3 community members present.
 - We hosted 3 concerts in July, Livestream, Neverly Brother, and the 4 C Notes.
 - Our annual Walk in the Park Wine Tour had over 150 people. Thank you to our food and wine partners for making this a successful event. The band 4 C Notes performed to cap off the event.

Information Technology & Marketing:

- Electronic access control was added to four doors in the lobby at the Tennis Center. More doors with access control are planned in the future.
- 8 security cameras were installed at the Concessions building and connected to the Oak Brook Police's system.
- The Autumn Program Guide was completed, and registration postcards were mailed out to Oak Brook residents.
- Foundation members volunteered to sell food and beverages at the concession stand during the concerts.

Corporate and Community Relations:

Sponsorships	\$ 5,000.00
Advertising	\$ 3,600.00
Vendors	\$ 177.25
In-Kind Donations	\$ 4,960.00
Oak Brook Park District Foundation	\$ 1,241.00
Total for July:	\$ 14,978.25

Social Media and Website Engagement:

Facebook Analytics

Total Followers: 5279 (up 32)

Posts: 29

Post Reach (organic and paid): 7,225

Post Engagement: 886

Instagram Analytics:

Total Followers: 2273 (up 34)

Posts: 21

Top Post Reach: 375

Accounts Engaged: 55

Twitter Analytics:

Total Followers: 1,130 (stayed the same)

Posts: 8

Top Post Impressions: 70

Oak Brook Park District
Published by Mia Seku
--July 5--

Summer Concert Series is back! First concert of the year: LiveStream
Time Travel back to 80/90s tunes! Hope to see everyone here on Thursday evening!
<https://www.obparks.org/.../summer-concert-series-live...>
#summer #concert #series #livestream #wintrust

THANK YOU TO OUR SPONSOR!
WINTRUST
COMMUNITY BANKS

THURSDAY, JULY 11 | 6:30-8:30 PM

LiveStream | 80's & 90's

www.obparks.org /obparks/

OBPARKS.ORG
Special Events | Oak Brook Park District
Family Aquatic Center Special Hours: June 28: Entire Family Aquatic Center (S...
Learn more

See insights and ads **Boost again**

Oak Brook Police Department and 29 others 1 share

Like Comment Share

Post Insights

Total Insights
See more details about your post.

Post Impressions	Post reach	Engagement
9,270	7,225	886

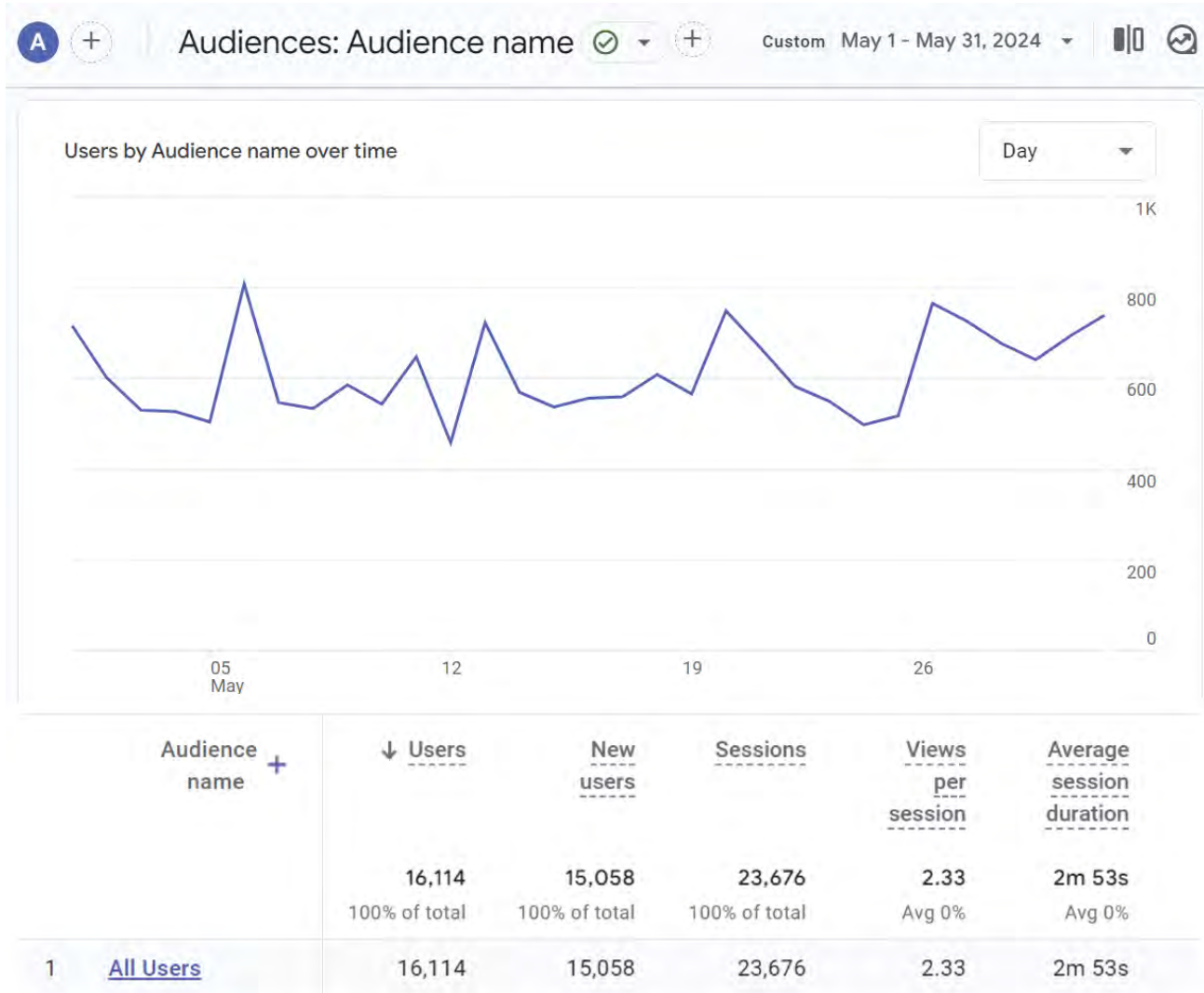
Boosted on Jul 8, 2024
Status: Completed - Boosted by: Robert Pechous
Budget: \$30.00 lifetime - Duration: 2 days

Post reach	Post Engagement
6,776	434

Keep boosting to grow your audience.
Oak Brook Park District could reach 8391 more people for every \$119 you spend.
[Learn More about reach estimates](#)

Boost again

July 2024 Website Traffic



July 2024 Top pages

1. /Obparks.org
2. /Splash Island
3. /Family Aquatic Center
4. /Family Recreation Center
5. /Special Events
6. /Program-guides
7. /Membership Opportunities
8. /special-events/summer-concert-series-four-c-notes
9. /Tennis Center/
10. /special-events/summer-concert-series-live-stream

obparks.org Acquisition Value

Referral Percentage Values	July 2024	July 2023
Direct:	22.54%	58.5%
Organic Search:	72.95%	35.2%
Social:	1.82%	2%
Referrals:	2.52% 4.2%	



Oak Brook Park District Facility Statistics and Data

Facility Rentals

23/24 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	286	212	268	481	264	430	405	377	540	442	385	352	4,441
Gym Revenue	\$15,360	\$11,720	\$14,625	\$24,818	\$13,696	\$20,666	\$21,900	\$19,612	\$24,606	\$23,426	\$18,974	\$18,522	\$227,924
Room Rentals	12	14	11	15	22	20	24	15	16	17	17	20	203
Room Revenue	\$340	\$360	\$440	\$760	\$560	\$760	\$1,675	\$200	\$400	\$350	\$830	\$680	\$7,355
CPW Rentals	4	7	11	9	6	6	2	1	2	8	9	9	74
CPW Revenue	\$1,555	\$4,869	\$9,586	\$6,437	\$4,656	\$4,089	\$1,020	\$330	\$1,840	\$5,345	\$5,535	\$5,690	\$50,951

24/25 FY	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	Total
Gym Rentals Hours	242	272	259										772
Gym Revenue	\$13,287	\$14,079	\$13,610										\$40,976
Room Rentals	21	18	15										54
Room Revenue	\$900	\$520	\$700										\$2,120
CPW Rentals	NA	NA	NA	NA	NA								0
CPW Revenue	NA	NA	NA	NA	NA								\$0

Totals	20-21	21-22	22-23	23-24
Gym Rentals Hours	4,195	4,874	4,379	4,441
Gym Revenue	\$207,521	\$261,155	\$228,514	\$227,924
Room Rentals	0	10	79	203
Room Revenue	\$0	\$700	\$7,355	\$7,335
CPW Rentals	20	73	88	74
CPW Revenue	\$12,938	\$48,226	\$54,458	\$50,951

OBJECTIVES AND KEY RESULTS

May 1, 2024 - April 30, 2025

MONTHLY UPDATE August 1, 2024

Accomplish 4 of 4 OKR's: May 1, 2024 – April 30, 2025

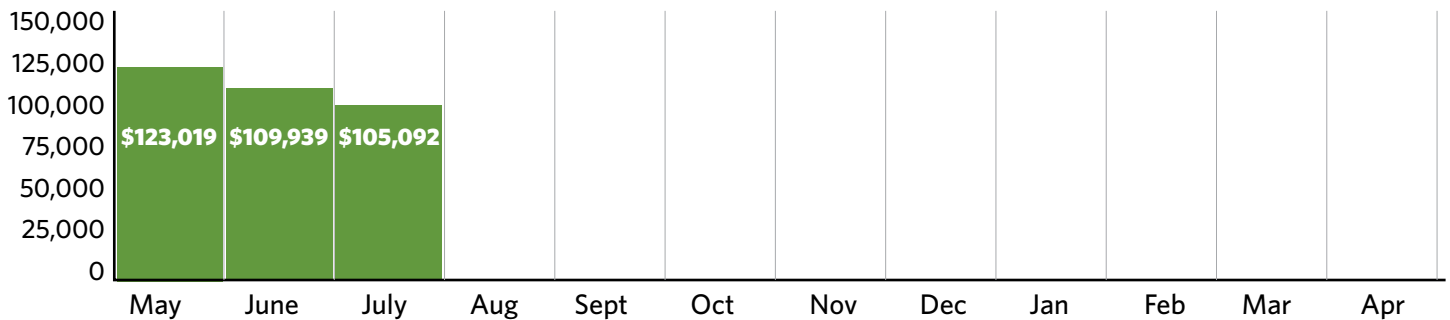
“Accomplish” means 3 of 4 subgoals under each main objective, are completed.

1. MEMBERSHIP & FACILITIES

COMPLETE?

- A FRC to increase membership revenue by 4% compared to April 30 of previous year to date.
- B Obtain 100 new Tennis Center Members to take programming.
- C Create 5 new opportunities to promote resident membership.
 1. Oak Brook First on the 1st
 2. _____
 3. _____
 4. _____
 5. _____
- D Healthcare Memberships, RenewActive, and Silver Sneakers, yearly goal of \$100,000 in membership revenue.

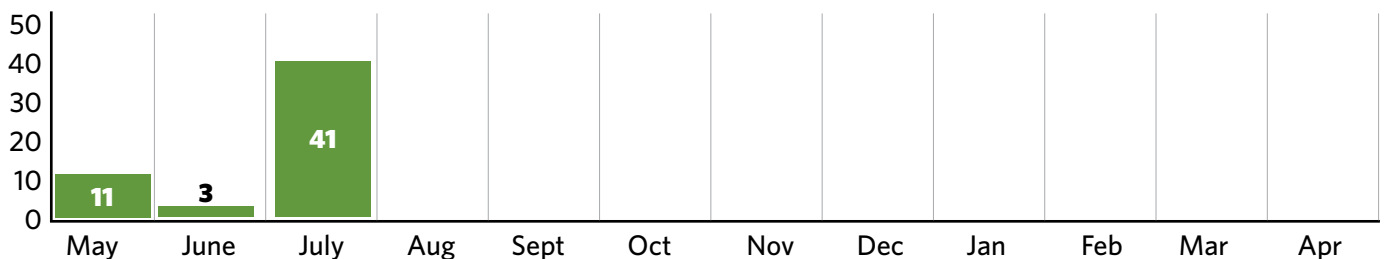
Objective 1, Figure A: FRC Membership Revenue



Current: \$338,050

Goal: \$1,176,502

Objective 1, Figure B: TC New Members



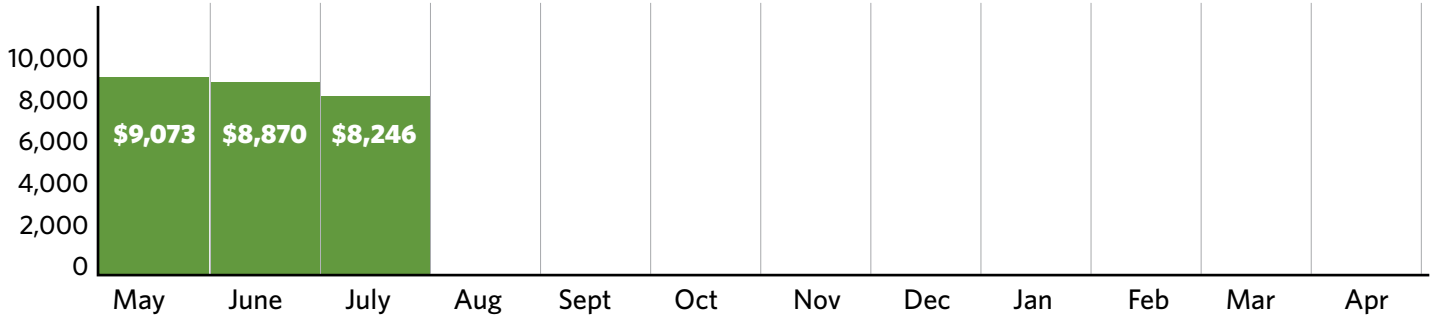
Current: 55

Goal: 100



OBJECTIVES AND KEY RESULTS

Objective 1, Figure D: Healthcare Membership Revenue

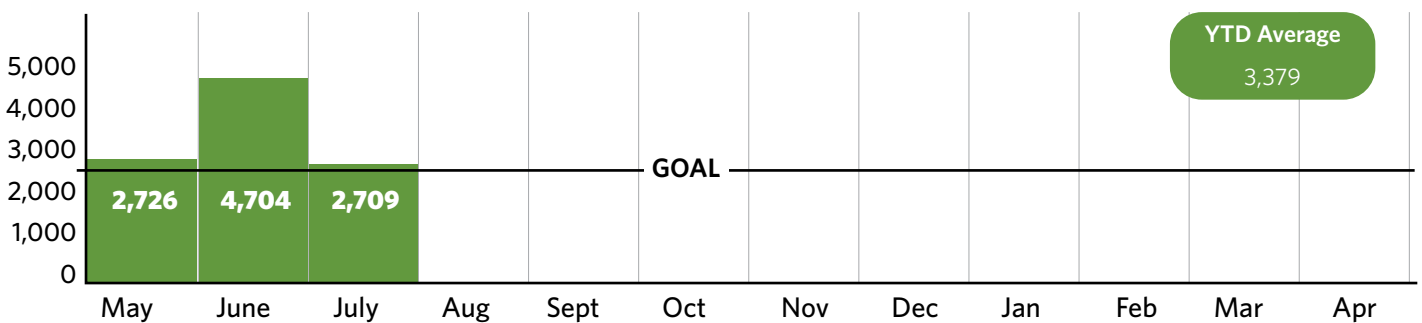


2. MARKETING & COMMUNICATIONS

COMPLETE?

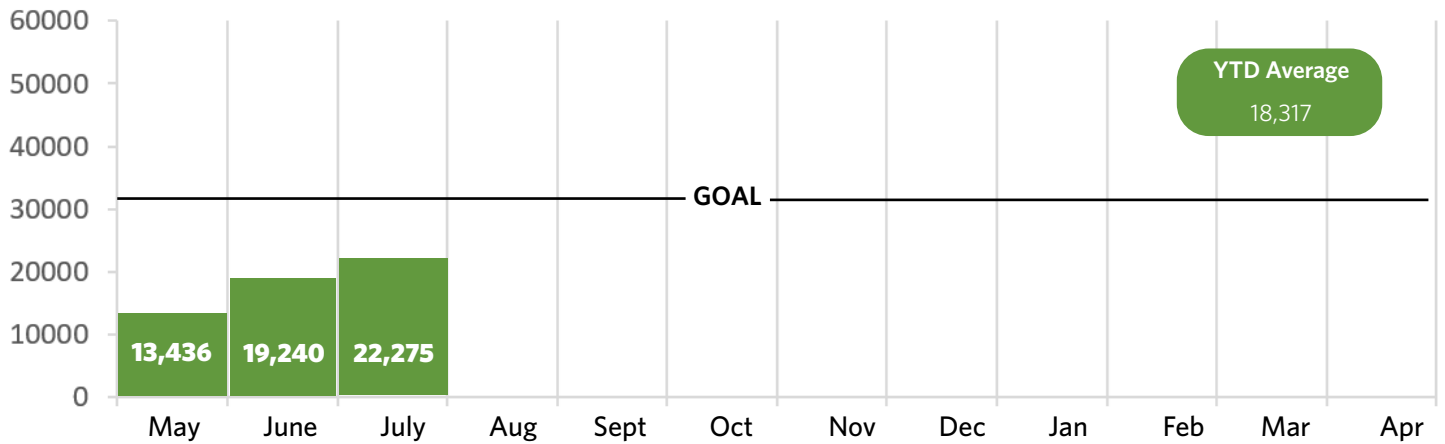
- A Increase average engagement on Facebook to 2,500 from 1,865 per month.
- B Increase average reach on Facebook to 32,000 from 25,423 per month.
- C Measure open rates on a monthly basis of FT/PT employee communication.
FT = 87% PT = 65%.
- D Six in-house projects identifying cost savings.
 1. Gold Medal 2024 Finalist Video
 2. OBPD Mural from a Volunteer
 3. Building Lettering Installation - Ginger Creek Pavilion, Oaks Amphitheater, and 1315 Kensington Rd.
 4. New Pond Aerator Install at Forest Glen Park
 5. _____
 6. _____

Objective 2, Figure A: Facebook Engagement

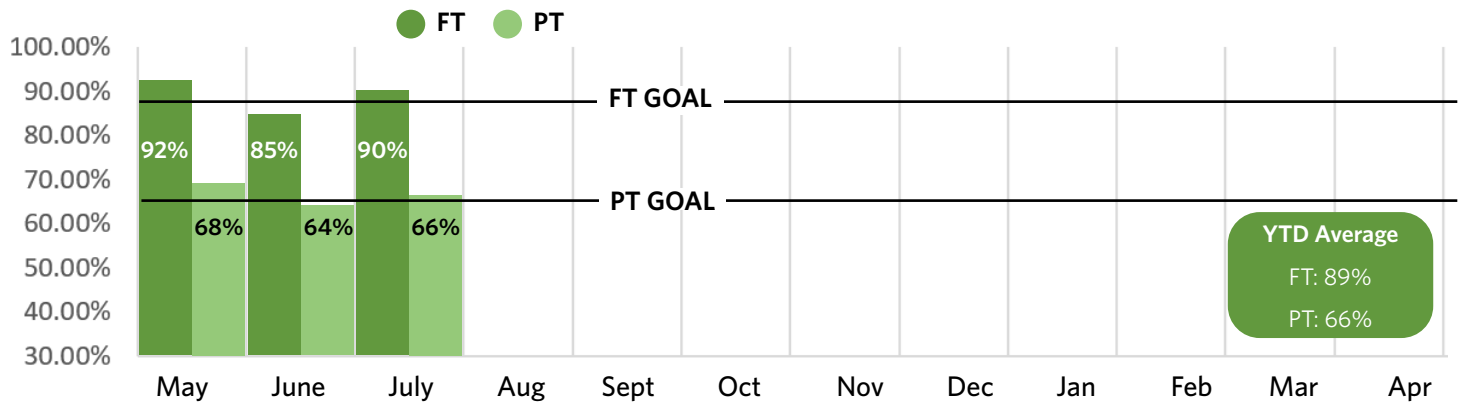


OBJECTIVES AND KEY RESULTS

Objective 2, Figure B: Facebook Reach



Objective 2, Figure C: Open Rate





OBJECTIVES AND KEY RESULTS

3. RECREATION & PROGRAMMING

COMPLETE?

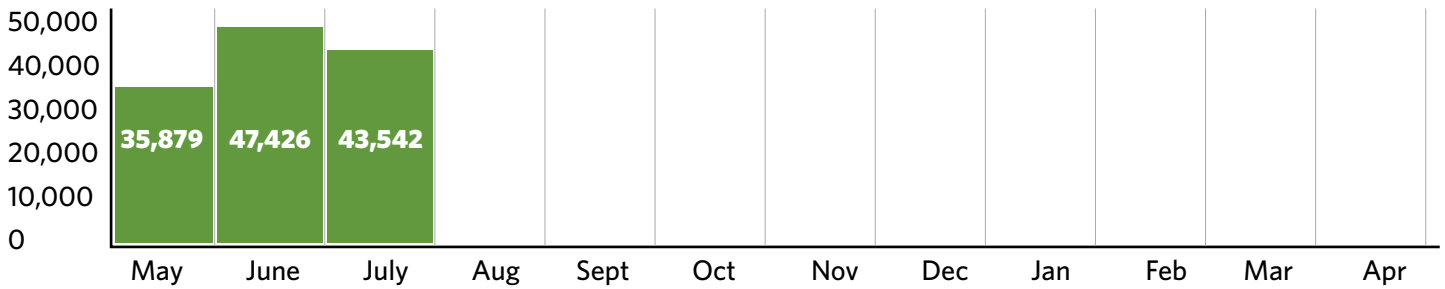
- A Add a minimum of 5 new programs/events with at least three departments.
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
- B Reaching a minimum net revenue total gain of \$50,000 from new programs.
- C Provide an event at no cost to the in-district participants. _____
- D Increase the number of overall patron visits to the Family Recreation Center by 2%.

Objective 3, Figure B: Park District Program Net Revenue

Current: 0



Objective 3, Figure D: FRC Patron Visits



Current: 126,847





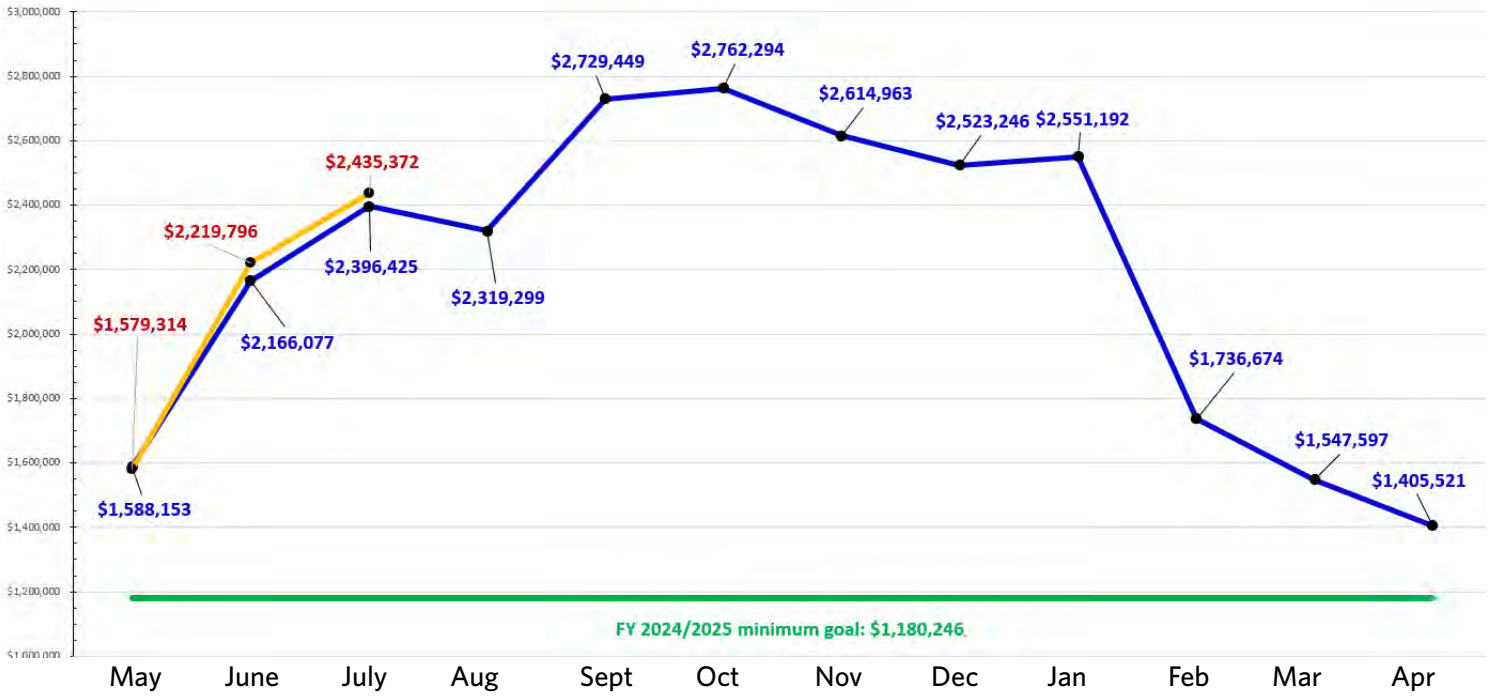
OBJECTIVES AND KEY RESULTS

4. FINANCE

COMPLETE?

- A Apply for the "Distinguished Budget Presentation Award" and is awarded by the Government Finance Officers Association (GFOA)
- B General Fund FY 24/25 minimum goal of \$1,180,246.
- C Recreation Fund FY 24/25 minimum goal of \$1,986,059.
- D Tennis Center Fund FY 24/25 minimum goal of \$1,457,593.

Objective 4, Figure B: General Fund



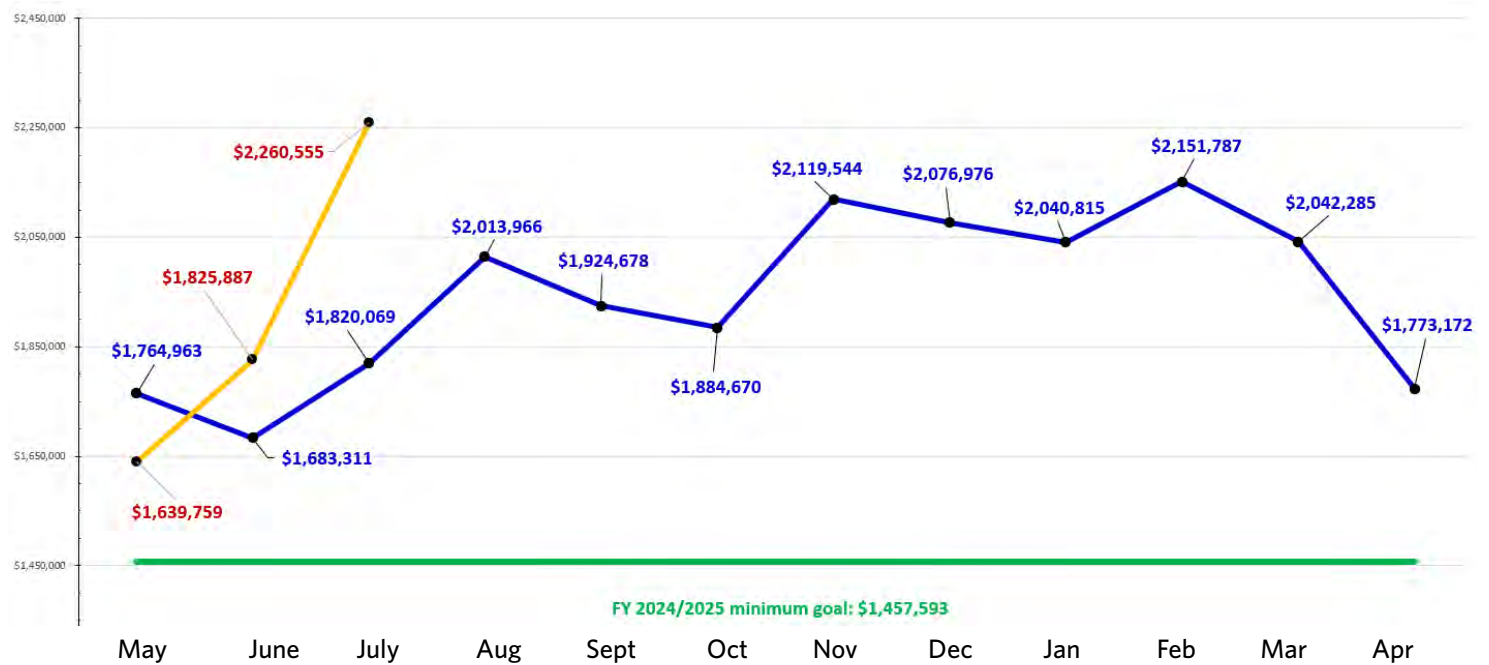


OBJECTIVES AND KEY RESULTS

Objective 4, Figure C: Recreation Fund



Objective 4, Figure D: Tennis Fund





May 1, 2024 - April 30, 2025

Employee Status	Accomplish 4 of 4 OKR's
Part-Time <400 Hours Annually	No Bonus PTO hours
Part-Time 400-999 Hours Annually	Cash payout of 8 PTO hours
Part-Time 1000-1,500 Hours Annually	Cash payout of 16 PTO hours
CPI & Full-Time 1,501 and Greater Hours Annually	Credit of 24 bonus PTO hours. Hours do not roll forward into the subsequent fiscal year.

Refer to the Personnel Policy Manual for specific details on eligibility for cash payouts and PTO hours.



Memo

To: Board of Commissioners
From: Bob Johnson, Deputy Director
Date: August 12, 2024
Re: Board Report

Parks

- Staff has repaired damaged tennis rebounder boards at the satellite parks
- Stage lighting was installed on the Oaks Amphitheater, and cameras were installed around the concession building.
- Brick pavers at the front of the Family Recreation Center walkway have been replaced. The fire and bus lane curbs have been re-painted
- The Oak Brook Park District hosted a National Spike ball tournament, and over 250 teams came to the park district. The staff has done an excellent job cleaning and maintaining the parks during and after the tournament weekend.

Aquatics and Maintenance

- STARS Swim Team hosted and won 2 swim meets in June. The team is swimming fast and getting ready for Divisional Championships at the end of July.
- Swim lessons are going well this summer, but there has been a decrease in the AM registrations, which we are considering is competition from local day camps. We will use registration patterns from this summer to better utilize facility space and offerings next summer.
- Two additional water aerobics classes were added to the summer schedule.
- Plans continue to come together for the Family Aquatic Center renovation projects. The district is pushing out notifications to members and the public to share the details.
- Matt worked with Trane contractors to coordinate three HVAC 3 rooftop units being changed out in August.
- Maintenance staff performed HVAC repairs and preventative maintenance at the Family Recreation Center, Central Park West, and the Tennis Center. In-house HVAC service and repair creates significant cost savings to the district.
- Staff continued to assist at the Tennis Center during the Maintenance Manager onboarding, along with assisting contractors during the Tennis Center lobby remodel project.
- Staff replaced a broken swim suit dryer in the family locker room.
- Maintenance staff is coordinating with, and providing input to, the contractors remodeling the Central Park West restrooms.

Facilities

- The Central Park West restroom renovation is progressing with the new exterior walls being built and painted, electrical and plumbing rough-in being completed, and drywall installation taking place.
- Phase III of the Family Recreation Center roof project started in late July and is almost complete.

- The Fitness Center is prepping for more members utilizing the track, cardio/strength machines, and attending group exercise classes during the Family Aquatic Center extended seasonal shutdown. Additional chair-based low impact strength and yoga classes have been added to the group exercise schedule to accommodate pool users.
- The Customer Service Representatives attended their quarterly meeting to discuss facility projects and emergency operations for inclement weather and fire safety. The meeting also included a customer service presentation covering active listening, problem solving and resolution, safety, and security for patrons.



Oak Brook Park District

Total Membership Packages/In-District Percentage

2024 Membership Package Data												
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Total CPC Memberships	70	71	72	74	78	74	74					
Total FRC Memberships	1240	1313	1361	1407	1470	1501	1515					
Total SilverSneakers	735	785	818	855	888	918	953					
Total Renew Active	240	256	280	294	305	320	328					
Total Memberships	2285	2425	2531	2630	2741	2813	2870					
In-District	33%	33%	32%	32%	32%	32%	32%					
Out-of-District	67%	67%	68%	68%	68%	68%	68%					
2023 Membership Package Data												
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Total CPC Memberships	38	39	40	40	43	45	48	53	56	59	61	63
Total FRC Memberships	704	762	793	815	839	859	893	925	966	1025	1085	1150
Total SilverSneakers	197	259	318	355	394	424	469	489	513	551	598	635
Total Renew Active	79	92	108	115	129	142	155	164	175	188	201	219
Total Memberships	1018	1152	1259	1325	1405	1470	1565	1631	1710	1823	1945	2067
In-District	41%	37%	37%	37%	37%	37%	36%	36%	35%	35%	34%	37%
Out-of-District	59%	63%	63%	63%	63%	63%	64%	64%	65%	65%	66%	63%



Oak Brook Park District Aquatic Rental/Programming Revenue Report

Aquatic Usage/Financial Report Parties and Rentals														
FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
23-24	Uses	26	52	45	25	26	25	22	27	34	33	36	29	380
	Parties	\$9,418	\$17,097	\$12,978	\$5,722	\$11,126	\$10,818	\$8,531	\$9,859	\$12,006	\$12,891	\$13,670	\$11,019	\$135,135
	Rentals	\$536	\$6,642	\$9,730	\$5,640	\$2,320	\$2,960	\$2,526	\$3,401	\$5,381	\$2,452	\$4,138	\$3,601	\$49,327
	TOTAL	\$9,954	\$23,739	\$22,708	\$11,362	\$13,446	\$13,778	\$11,057	\$13,260	\$17,387	\$15,343	\$17,808	\$14,620	\$184,462

24-25	Uses	28	59	42	10									139
	Parties	\$11,844	\$19,665	\$12,626	\$2,879									\$47,014
	Rentals	\$3,124	\$13,558	\$11,442	\$870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,994
	TOTAL	\$14,968	\$33,223	\$24,068	\$3,749	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$76,008

\$56,401

\$72,259

Swim Lesson					
FY	Season	SUMMER	FALL	W/S	TOTAL
23-24	Registrations	998	918	1,450	3,366
	Private	\$36,058	\$30,485	\$53,494	\$120,037
	Group	\$57,232	\$68,714	\$118,237	\$244,183
	TOTAL	\$93,290	\$99,199	\$171,731	\$364,220

24-25	Registrations	836	361		1,197
	Private	\$36,882			\$36,882
	Group	\$55,600			\$55,600
	TOTAL	\$92,482	\$0	\$0	\$92,482

Swim Team						
FY	Season	SUMMER	FALL	WINTER	SPRING	TOTAL
23-24	Registrations	46	75	63	55	239
	Revenue	\$11,186	\$27,453	\$15,682	\$10,941	\$65,262

24-25	Registrations	40				40
	Revenue	\$10,147				\$10,147

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION NO. 24-0819: A RESOLUTION AMENDING AND RESTATING THE RULES FOR ADDRESSING THE BOARD

AGENDA No.: 7 A

MEETING DATE: AUGUST 19, 2024

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The accompanying section of the Administrative Policies and Procedures Manual was approved by the Board of Commissioners on April 19, 2021. A revision would restate and clarify the rules for addressing the Board.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Oak Brook Park District Administrative Policies and Procedures Manual Policy 1.1, Section 7, "Addressing the Board" establishes clear and consistent rules for members of the public who wish to address the Board during meetings, which would be available at the sign-in table outside the meeting room. It ensures that public comments are conducted in an orderly, respectful, and efficient manner, allowing the Board to manage its meetings effectively while giving the public an opportunity to voice their opinions and concerns.

Action Proposed:

A Motion (And A Second) to Approve Resolution 24-0819: A Resolution Amending and Restating The Rules For Addressing The Board.

RESOLUTION NO. 24-0819
A RESOLUTION OF THE OAK BROOK PARK
DISTRICT AMENDING AND RESTATING THE RULES
FOR ADDRESSING THE BOARD

WHEREAS, Section 2.06(g) of the Illinois Open Meetings Act, 5 ILCS 120, permits public bodies to adopt rules concerning public comment and participation during a public meeting; and

WHEREAS, the Oak Brook Park District, DuPage and Cook Counties, Illinois (“*District*”), recognizes that the opportunity for members of the public to address public officials during a public meeting is important; and

WHEREAS, the Board of Park Commissioners (“*Board*”) desires to amend and restate the Rules for Addressing the Board to replace the existing rules of decorum that would apply to Board meetings and any subsidiary public body of the District to which the OMA is applicable; and

WHEREAS, the Board has determined that it will serve and be in the best interest of the District to amend and restate the Rules for Addressing the Board.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. Incorporation of Recitals. The foregoing recitals are incorporated by reference as though fully set forth herein, and all provisions of this Resolution shall be construed, interpreted, and enforced in accordance therewith.

Section 2. Amendment and Restatement of the Rules for Addressing the Board. The Oak Brook Park District Board of Park Commissioners hereby amends and restates the Rules for Addressing the Board as set forth in Exhibit A, attached to and incorporated as part of this Resolution by reference.

Section 3. Severability and Repeal of Inconsistent Resolution. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All ordinances, resolutions or policies in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Resolution shall be in full force and effect immediately upon its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 19th DAY OF AUGUST, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

ADDRESSING THE BOARD

- A. Pursuant to the Open Meetings Act (5 ILCS 120/2.06(g)), any person shall be permitted an opportunity to address the Board under the rules established by the Board. This article establishes the rules governing public comment.
- B. Unless compliance is waived by the majority of the Board, all persons wishing to address the Board at a regular meeting of the Board shall do so in compliance with these Rules, which shall be posted at the sign-in table outside the meeting room:
 - 1. No person who is not a Commissioner shall address the Board at any meeting without the consent of the majority of Commissioners present, except during the “Open Forum” portion of the agenda. The presiding officer may, without consent of the Board, recognize the Executive Director, any staff member, or the District’s attorney who is present at such a meeting to authorize him/her to speak to an issue then under consideration.
 - 2. Any person invited to appear before the Board, including, but not limited to, a consultant or contractor, may address the Board in accordance with these Rules.
 - 3. During the “Open Forum” portion of the agenda, any member of the public may address the Board; provided that all speakers shall comply with these Rules and with any rulings of the presiding officer:
 - a. Any person wishing to address the Board must provide their contact information on the sign in sheet provided before the start of the meeting so that the Board or the Board’s designee may provide a response, if required, to the comments and/or questions presented by the speaker.
 - b. During “Open Forum”, the President of the Board shall extend an invitation to individuals wishing to address the Board. Individuals desiring to speak shall seek to be recognized then, upon recognition, approach the podium in an orderly fashion, one speaker at a time, stating their name and the subject matter or issue concerning which the person wishes to address the Board.
 - c. Speakers will not be required to state their home address; however, the Presiding Officer may ask the speaker to state whether or not they are a resident of the Village.
 - d. All comments must be directed only to the presiding officer and the members of the Public Body, and not to any member of the audience or Park District Staff.

- e. In no event shall any person addressing the Board be permitted to speak for more than five (5) minutes without the express permission of a majority of the Board.
 - f. A speaker that is representing, or speaking on behalf of, an individual, group, or association will not be allocated additional time regardless of whether they are speaking for or on behalf of multiple people.
 - g. A speaker may not yield time to another speaker.
 - h. All speakers should be respectful of the Public Body and the audience members, and should be courteous, polite, and civil.
 - i. No speaker may engage in conduct or speech that is imminently threatening to any person, that incites violence, or that is obscene.
 - j. No speaker may engage in conduct that is disorderly and that disrupts or interferes with the ability of the Public Body to conduct the public meeting.
 - k. The speaker must speak only from the specific location in the public meeting room designated by the Presiding Officer.
4. Any person that the Presiding Officer determines is violating any of these Rules may be required to terminate their comments and vacate the podium or be subject to other action as deemed necessary by the Presiding Officer. Additionally, the Presiding Officer or a majority of the members of the Public Body may require that person to leave the premises of the meeting.
5. The Presiding Officer may interrupt a speaker in order to enforce these Rules, and may limit the comments or take the floor from any speaker who the Presiding Officer determines is violating these Rules.
6. Before any member of the public addresses the Board during "Open Forum", the presiding officer may impose reasonable time limits on the time allowed for "Open Forum", and for each speaker who takes part therein, giving consideration to the probable number of speakers and to the hour.
7. The presiding officer may limit repetitive statements. Whenever possible, groups seeking to address the Board shall consolidate their comments and avoid repetition by using representative speakers on their behalf.
8. During the presentation and discussion of agenda items, the President will not recognize speakers in the audience unless the Board desires additional information from an audience member.

9. The presiding officer may limit irrelevant, immaterial, or inappropriate comments of statements, and shall have the right to halt or suspend public comments if the rules are not being followed.
- C. Members of the public shall have no right to address the Board at any regular or special meeting that is closed to the public in accordance with the requirements of the Open Meetings Act, or at any special meeting of the Board unless the agenda provides for "Open Forum".
 - D. Robert's Rules of Order, as amended by the Park Board, is the recognized parliamentary authority of all Park Board meetings.

16. Any person that the Presiding Officer determines is violating any of these rules may be required to terminate their comments and vacate the podium or be subject to other action as deemed necessary by the Presiding Officer. Additionally, the Presiding Officer or a majority of the members of the Public Body may require that person to leave the premises of the meeting.
17. The Presiding Officer may interrupt a speaker in order to enforce these Rules, and may limit the comments or take the floor from any speaker who the Presiding Officer determines is violating these Rules.
18. Before any member of the public addresses the Board during “Open Forum”, the presiding officer may impose reasonable time limits on the time allowed for “Open Forum”, and for each speaker who takes part therein, giving consideration to the probable number of speakers and to the hour.
19. The presiding officer may limit repetitive statements. Whenever possible, groups seeking to address the Board shall consolidate their comments and avoid repetition by using representative speakers on their behalf.
20. During the presentation and discussion of agenda items, the President will not recognize speakers in the audience unless the Board desires additional information from an audience member.
21. The presiding officer may limit irrelevant, immaterial, or inappropriate comments of statements, and shall have the right to halt or suspend public comments if the rules are not being followed.
22. Robert’s Rules of Order, as amended by the Park Board, is the recognized parliamentary authority of all Park Board meetings.

BOARD OF PARK COMMISSIONERS:

Sharon Knitter	President	Term Ends 2027
Lara Suleiman	Vice President	Term Ends 2025
Ivana Ivkovic Kelley	Treasurer	Term Ends 2027
Ron Gondek	Commissioner	Term Ends 2029
Mario Vescovi	Commissioner	Term Ends 2029

LEADERSHIP TEAM

Laure Kosey (630) 645-9535	Executive Director and Board Secretary
Bob Johnson (630) 645-9540	Deputy Director
Marco Salinas (630) 645-9536	Chief Financial Officer
Robert Pechous (630) 645-9570	Director of Recreation and Communications
Rob Bond (630) 645-9580	Superintendent of Aquatic and Maintenance Operations
Mike Contreras (630) 645-9527	Superintendent of Recreation
Valerie Louthan (630) 645-9534	Superintendent of Facilities
Jake Stachowiak (630) 645-9575	Superintendent of Parks and Planning
Alin Pop (630) 645-9510	Superintendent of Enterprise Operations

ATTORNEY: Steven B. Adams – Robbins Schwartz

ADMINISTRATIVE OFFICE:

Oak Brook Park District Family Recreation Center
1450 Forest Gate Road, Oak Brook, IL 60523
Monday through Friday from 9AM – 5PM

WEBSITE: obparks.org

OUR MISSION:

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

OUR VISION:

To provide a diverse, inclusive and holistic range of opportunities designed to keep the community happy, fit and active.

OUR CORE VALUES:

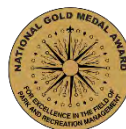
*Holistic Wellness Environmental Stewardship Inclusion
Teamwork Community Engagement Open Communication*



Guidelines for Participation in Park Board Meetings



Oak Brook Park District
A National Gold Medal Agency



AUGUST 2024

Welcome! The Board of Commissioners appreciates your interest in the operations of the Oak Brook Park District. All Park Board meetings are open to the public.

PARK DISTRICT STATUS

The Oak Brook Park District was incorporated in 1962. It is a local government entity completely separate from any other governmental authority. The Park District has the power to levy taxes within its prescribed limits and possesses all of the powers of a public corporation.

BOARD OF PARK COMMISSIONERS

The Park Board is the legal governing authority through which the business of the District is conducted. The Park Board consists of five commissioners who are elected by the residents of the District and serve a six-year term without pay. It is only the Park Board acting as a legally constituted body, which has the authority to establish or change policy, adopt agreement, or award contracts.

The Park Board has appointed a professional staff to manage the operation of the District on a daily basis. Citizen complaints should be directed to the staff and only if the problem cannot be resolved at this point, should the citizen approach the Park Board at a legally constituted meeting.

MEETINGS

The Oak Brook Park District Board of Commissioners regularly meets once a month to conduct the business affairs of the District. These meetings are held at 6:30PM, generally on the third Monday of the month at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523.

From time-to-time, special meetings of the Board may be called. Notices of all meetings, regularly scheduled or special, are given in accordance with all provisions of the Illinois Open Meetings Act.

THE ROLE OF STAFF

The Executive Director and the Department Directors attend Board meetings to discuss agenda items with the Park Board. Other Park District staff frequently attend the meetings to be of assistance when various topics are discussed.

ADDRESSING THE BOARD

The Park Board, in its regular or special meetings, is a deliberative body assembled to serve the patrons of the Oak Brook Park District by understanding the needs of the community and by providing strategic direction and support to staff to meet those needs.

A Park Board meeting is a meeting held in public, not a public meeting. The Park Board invites both oral and written communications from its residents.

On behalf of the Oak Brook Park District Board of Commissioners, we welcome you and thank you for attending tonight's meeting. Before the meeting gets started, please review the procedures for public comment. Board members may not address or respond to your comment this evening. If follow-up communication is necessary, an Oak Brook Park District staff member will contact you. We do appreciate you coming out this evening.

To facilitate the conduct of Park Board meetings, the following procedures will be followed:

1. The beginning of each Board meeting is set aside for *Open Forum*. Any member of the public may address the Board; providing that all speakers shall comply with these Rules and with any rulings of the presiding officer.
2. No person who is not a Commissioner shall address the Board at any meeting without the consent of the majority of Commissioners present, except during the "Open Forum" portion of the agenda. The presiding officer may, without consent of the Board, recognize the Executive Director, any staff member, or the District's attorney who is present at such a meeting to authorize him/her to speak to an issue then under consideration.
3. Any person invited to appear before the Board, including, but not limited to, a consultant or contractor, may address the Board in accordance with these Rules.
4. Any person wishing to address the Board must provide their contact information on the sign in sheet provided before the start of the meeting so that the Board or the Board's designee may provide a response, if required, to the comments and/or questions presented by the speaker.

5. During "Open Forum", the President of the Board shall extend an invitation to individuals wishing to address the Board. Individuals desiring to speak shall seek to be recognized then, upon recognition, approach the podium in an orderly fashion, one speaker at a time, stating their name and the subject matter or issue concerning which the person wishes to address the Board.
6. Speakers will not be required to state their home address; however, the Presiding Officer may ask the speaker to state whether or not they are a resident of the Village.
7. All comments must be directed only to the Presiding Officer
8. In no event shall any person addressing the Board be permitted to speak for more than five (5) minutes without the express permission of a majority of the Board.
9. A speaker that is representing, or speaking on behalf of, an individual, group, or association will not be allocated additional time regardless of whether they are speaking for or on behalf of multiple people.
10. A speaker may not yield time to another speaker.
11. All speakers should be respectful of the Public Body and the audience members, and should be courteous, polite, and civil.
12. No speaker may engage in conduct or speech that is imminently threatening to any person, that incites violence, or that is obscene.
13. No speaker may engage in conduct that is disorderly and that disrupts or interferes with the ability of the Public Body to conduct the public meeting.
14. The speaker must speak only from the specific location in the public meeting room designated by the Presiding Officer.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION NO. 24-0820: A RESOLUTION OF THE OAK BROOK PARK DISTRICT AMENDING THE ADMINISTRATIVE POLICIES AND PROCEDURES 4.9 INVESTMENT POLICY

AGENDA No.: 7 B

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

Staff is proposing an amendment to the Administrative Policies and Procedures 4.9 Investment Policy to Cash Management and Investment Policy to allow for better financial planning and management.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The accompanying revision of the Administrative Policies and Procedures 4.9 is required for the Government Finance Officers Association Awards Criteria. Key points of the policy are the purpose of the policy, budget management, financial stability, and planning and forecasting practices.

ACTION PROPOSED:

A Motion (and a Second) to approve Resolution 24-0820: A Resolution Amending the Administrative Policies and Procedures 4.9 Investment Policy.

RESOLUTION NO. 24-0820
A RESOLUTION OF THE OAK BROOK PARK DISTRICT
AMENDING THE ADMINISTRATIVE POLICIES AND
PROCEDURES 4.9 INVESTMENT POLICY

WHEREAS, the Oak Brook Park District (the "District") recognizes the importance of amending the Administrative Policies and Procedures 4.9 to include Cash Management to maintain adequate liquidity to support its operations, and achieve the District's financial objectives; and

WHEREAS, the District recognizes providing guidelines is essential for meeting short-term financial obligations, planning for future expenses, and managing financial risks, and

WHEREAS, the District's Cash Management and Investment Policies provides guidelines for forecasting, monitoring, and managing cash inflows and outflows, thereby enhancing transparency, accountability, and fiscal responsibility; and

WHEREAS, the policy is designed to comply with best practices as recommended by the Government Finance Officers Association (GFOA), ensuring a high standard of fiscal responsibility and transparency;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. Incorporation of Recitals. The foregoing recitals are incorporated by reference as though fully set forth herein, and all provisions of this Resolution shall be construed, interpreted, and enforced in accordance therewith.

Section 2. Approval and Adoption of the revision of the Administrative Policies and Procedures 4.9 Investment Policy to include Cash Management and Investment Policies. The Oak Brook Park District Board of Park Commissioners hereby approves and adopts the Cash Management

and Investment Policy as set forth in Exhibit A, attached to and incorporated as part of this Resolution by reference.

Section 3. Severability and Repeal of Inconsistent Resolution. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All ordinances, resolutions or policies in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Resolution shall be in full force and effect immediately upon its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 19th DAY OF AUGUST, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary



Oak Brook Park District
Administrative Policies and Procedures

4.9 ~~INVESTMENT POLICY~~ CASH MANAGEMENT AND INVESTMENT POLICY

SCOPE

The purpose of the Cash Management and Investment Policy is to establish cash management and investment guidelines for officials and personnel responsible for the financial management of Park District Funds. This applies to the investments of all Park District funds, including the following:

- General Corporate Fund
- Recreation Fund
- Illinois Municipal Retirement Fund
- Liability Insurance Fund
- Audit Fund
- Debt Service Fund
- Recreational Facilities Fund
- Sports Core Fund
- Special Recreation Fund
- Capital Projects Fund
- Social Security Fund
- Any New Fund Created by the Park District

All funds will be invested in compliance with 30 ILCS 235/0.01 et seq. ("Public Funds Investment Act"), the Investment Guide for Illinois Local Governments.

In addition, this ensures the District maintains sufficient liquidity to meet its financial obligations, supports its operations, and achieve its financial objectives.

MAIN OBJECTIVES

The Park District's main cash management and investment objectives shall include the following:

- Preservation of investment principal.
- Compliance with all legal requirements.
- Maintain sufficient liquidity to meet operating needs.
- Obtain the best possible return while keeping the safety of principal as the primary concern.
- Preference for investment of funds with those institutions located within the Village limits of Oak Brook; provided that investment shall not be limited in scope or nature to those institutions.



Oak Brook Park District
Administrative Policies and Procedures

AUTHORIZED INVESTMENTS

- The Park District may invest in any type of security allowed by Illinois law; however, the following investment instruments are the only investments that the Park District will consider for investment purposes at this time, absent changes to this policy:
- Interest bearing savings accounts, interest bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act, provided that said bank is insured by the Federal Deposit Insurance Corporation
- Repurchase Agreements of government securities having the meaning set out in the Government Securities Act of 1986, as now or hereafter amended or succeeded, subject to the provisions of said Act. Such government securities shall be either registered or inscribe in the District's name or shall be purchased through banks or trust companies authorized to do business in the State of Illinois.
- Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest.
- Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to the following obligations: a) bonds, notes, certificates of indebtedness, treasury bills, treasury strips, or other securities, which are guaranteed by the full faith and credit of the government of the United States of America; or b) bonds, notes, debentures or other similar obligations of the United States of America, its agencies, and its instrumentalities and to agreements to repurchase such obligations.
- Illinois Public Treasurers' Investment Pool, or other Public Treasurers' Investment Pool created under Section 17 of the State Treasurer Act
- Bonds, notes, debentures or other similar obligations of the United States of America, its agencies, and its instrumentalities
- Obligations of corporations organized in the United States with assets exceeding \$500,000,000, and rated at one of the three highest classifications by at least two standard rating services at the time of purchase. Such obligations must mature no later than three years from the date of purchase and must not exceed 10% of the corporation's outstanding obligations. Additionally, no more than two-third of the District's funds may be invested in short term obligations of the corporations.



Oak Brook Park District
Administrative Policies and Procedures

Investment maturity shall depend on whether the funds being invested are needed for current or future expenditures. The determination of investment maturity shall be the responsibility of the Chief Financial Officer.

STANDARD OF CARE

The standard of prudence to be used by the investment manager in the context of managing the overall portfolio shall be the prudent person rule, which states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

The Chief Financial Officer and staff, acting within the standard stated above and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported as soon as practical to the Park Board and that appropriate action is taken to control adverse developments.

INVESTMENT GUIDELINES

The Chief Financial Officer shall establish written investment policy procedures for the operation of the investment program consistent with this Investment Policy. The procedures should include reference to safekeeping, wire transfer agreements, banking service contracts, collateral depository agreements and repurchase agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Chief Financial Officer.

DIVERSIFICATION POLICY

In order to avoid over concentration of investments in securities from a specific issuer or business sector (excluding U.S. Treasury securities), the Park District shall not exceed the following diversification limits unless specifically authorized by the Board of Park Commissioners.

Monies deposited at a financial institution shall not exceed 75% of the capital stock and surplus of that institution.

Investment in the public treasurers' investment pool shall not exceed 75% of the investment portfolio.



Oak Brook Park District
Administrative Policies and Procedures

Repurchase agreement shall not exceed 25% of the investment portfolio, and shall not exceed 10% of the portfolio with any institution.

COLLATERAL AND SAFEKEEPING GUIDELINES

All investments made with financial institutions must be collateralized through third party institutions for investments exceeding the \$250,000.00 limit. Proper documentation, as reviewed by the Park District attorney, will be required from all third-party institutions.

Certificates of Deposit shall be collateralized 105% of the amount exceeding FDIC coverage. Other investments shall be collateralized by the actual security held in safekeeping by the primary agent.

Investment securities shall be delivered by either book entry or physical delivery and held in safekeeping by the institution. The institution shall issue a safekeeping receipt to the Park District listing the specific instrument, rate, maturity and other pertinent information.

POLICY FOR ESTABLISHMENT OF A SYSTEM OF INTERNAL CONTROLS

The Chief Financial Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Park District are protected from fraud, error, misrepresentation, loss, theft, cyber-crime, imprudent actions, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept offers reasonable assurance and recognizes that (1) the cost of the control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits require estimates and judgments by management.

Accordingly, the Chief Financial Officer shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures.

The internal controls shall address the following points:

- Control of collusion;
- Separation of transaction authority from accounting and bookkeeping;
- Custodial safekeeping;
- Avoidance of physical delivery securities;
- Clear delegation of authority to subordinate staff members;
- Written confirmation of telephone transactions for investment and wire transfers; and
- Development of a wire transfer agreement with the lead bank and third-party custodian.



Oak Brook Park District
Administrative Policies and Procedures

CHIEF FINANCIAL OFFICER

The establishment of cash management and investment policies is the responsibility of the Park District Board. The Chief Financial Officer is designated as the Investment Officer for the Park District and is responsible for the investment activities for the Park District. The Chief Financial Officer shall develop and maintain internal controls and written administrative procedures for the operation of the investment program consistent with this policy.

PERFORMANCE MEASURES

The investment portfolio will be managed in accordance with the parameters specified within this policy. The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and cash flow needs. Portfolio performance should be compared to appropriate benchmarks on a regular basis.

MARKET YIELD (BENCHMARK)

The Park District's investment strategy is passive. Given this strategy, the basis used by the Chief Financial Officer to determine whether market yields are being achieved shall be the three- month U.S. Treasury Bill.

POLICY ESTABLISHING PERIODIC REVIEW OF THE INVESTMENT PORTFOLIO

Investments shall be reported to the Park Board through the monthly Treasurer's Report, listing all pertinent information for their review, including the portfolio's effectiveness in meeting the Park District's needs for safety, liquidity, rate of return, diversification and its general performance. The Park Board may require additional reporting from time to time to review securities held by the Park District for possible future investments.

POLICY ESTABLISHING QUARTERLY WRITTEN REPORTS OF INVESTMENT ACTIVITIES

The Chief Financial Officer will submit a quarterly written report to the Board of Commissioners and the Executive Director. The report shall include information regarding securities in the portfolio by class or type, book value, income earned and market value as of the report date.

SELECTION OF INVESTMENT ADVISORS, MONEY MANAGERS AND FINANCIAL INSTITUTIONS

The Chief Financial Officer will maintain a list of financial institutions authorized to provide investment services. No public deposit shall be made except in a qualified depository as established by state statutes.



Oak Brook Park District
Administrative Policies and Procedures

All financial institutions who desire to become qualified bidders for investment transactions must supply the Chief Financial Officer with the following:

- Audited financial statements;
- Proof of state registration; and
- Certification of having read the Park District's Investment Policy.

A current audited financial statement must be on file for each financial institution through which the Park District invests.

ETHICS AND CONFLICTS OF INTEREST POLICY

Individuals involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose any material interest in financial institutions with which they conduct business. In addition, such individuals shall disclose any personal financial/investment positions that could be related to the performance of the Park District. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the District.

ILLINOIS SUSTAINABLE INVESTING ACT

In the process of evaluating investment decisions, the Chief Financial Officer and Park Board of Commissioners shall regularly consider material, relevant and decision-useful sustainability factors, within the bounds of financial and fiduciary prudence, as defined under and pursuant to the Illinois Sustainable Investing Act. Such factors include, but are not limited to:

- Corporate governance and leadership factors;
- Environmental factors;
- Social capital factors;
- Human capital factors; and
- Business model and innovation factors.

AMENDMENTS

This policy shall be reviewed from time to time and revisions shall be presented to the Board of Commissioners for its approval.



Oak Brook Park District
Administrative Policies and Procedures

CONFLICT

In the event of conflict between any provision of this policy and any federal, state or local law, the provision of the federal, state or local law shall govern and control.

Approved: April 8, 1991

Amended: November 14, 1994

Amended: August 11, 1997

Amended: December 13, 1999

Amended: May 18, 2015

Approved by Board of Commissioners: May 18, 2015

Revised 1-16-17

Amended: March 15, 2021 – Resolution 21-0315

Approved by Board of Commissioners March 15, 2021



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION NO. 24-0821: A RESOLUTION OF THE OAK BROOK PARK DISTRICT APPROVING AND ADOPTING CAPITAL IMPROVEMENT POLICY

AGENDA No.: 7 C

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The Park District's is proposing a Capital Improvement Policy to ensure the District recognizes the strategic planning and management of capital improvement projects to ensure long-term sustainability and efficiency of its facilities and infrastructure.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The accompanying Capital Improvement Policy is required for the Government Finance Officers Association Awards Criteria. Key points of the policy are the purpose of the policy, budget management, financial stability, and planning and forecasting practices.

ACTION PROPOSED:

A Motion (and a Second) to approve Resolution 24-0821: A Resolution Approving and Adopting the Capital Improvement Policy.

RESOLUTION NO. 24-0821
A RESOLUTION OF THE OAK BROOK PARK
DISTRICT APPROVING AND ADOPTING THE
CAPITAL IMPROVEMENT POLICY

WHEREAS, the Oak Brook Park District (the "District") recognizes the necessity of strategic planning and management of capital improvement projects to ensure the long-term sustainability and efficiency of its facilities and infrastructure; and

WHEREAS, a formal Capital Improvement Policy will provide a framework for evaluating, prioritizing, and funding capital projects in a manner that aligns with the organization's goals and fiscal capabilities, and

WHEREAS, the District's Capital Improvement Policy will enhance transparency, accountability, and consistency in decision-making process related to capital investments; and

WHEREAS, the policy is designed to comply with best practices as recommended by the Government Finance Officers Association (GFOA), ensuring a high standard of fiscal responsibility and transparency;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. Incorporation of Recitals. The foregoing recitals are incorporated by reference as though fully set forth herein, and all provisions of this Resolution shall be construed, interpreted, and enforced in accordance therewith.

Section 2. Approval and Adoption of the Capital Improvement Policy. The Oak Brook Park District Board of Park Commissioners hereby approves and adopts the Capital Improvement Policy as set forth in Exhibit B, attached to and incorporated as part of this Resolution by reference.

Section 3. Severability and Repeal of Inconsistent Resolution. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All ordinances, resolutions or policies in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Resolution shall be in full force and effect immediately upon its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 19th DAY OF AUGUST, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary



4.18 Capital Improvement Policy

I. PURPOSE AND GOALS

The Oak Brook Park District developed this policy to promote wise investment in new capital assets of the District and protect its existing capital assets in addition to effectively guide the planning, prioritization, funding, and management of capital improvement projects.

The District shall maintain a Capital Improvement Plan and capital improvements will be made in accordance with that plan. The Plan should be updated annually.

As part of the development of the Capital Improvement Plan, the condition of the District's infrastructure will be evaluated to appropriately prioritize and schedule maintenance and replacement.

The Capital Improvement Plan will be developed using a team approach and prior to completing the operating budget to ensure adequate resources are available to fund all the projects in the Plan.

Projects are evaluated using the following criteria:

- Eliminates a threat to personal and public safety;
- Satisfies or meets a legal requirement, liability or mandate that must be addressed in the next fiscal year (law, regulation or court order);
- Addresses completing a project commitment with dedicated funding, which has already been approved by the Board;
- Advances the implementation of the District's mission, vision, strategy, goals or policies approved by the Park Board;
- Satisfies or meets a legal requirement, liability or mandate that can be addressed in future years of the Capital Plan (law, regulation or court order);
- Improves the positive impact on the environment and reduces carbon footprint;
- Rehabilitates or replaces a facility or equipment that has reached the end of its useful life and/or preserves existing resources/return on investment;
- Reduces future maintenance or operating costs;
- Leverages available private or local, state or federal government funds;
- Results in generating net revenue that exceeds the direct operational cost of facility/equipment and creates a profit without using tax revenue;
- Provides new or expanded level of service;
- Promotes intergovernmental cooperation and other partnership opportunities;
- Improves the way the District operates resulting in increased productivity and efficiency;
- Provides enhanced safety.



Oak Brook Park District
Administrative Policies and Procedures

The corresponding year of the Capital Improvement Plan will be incorporated into the annual budget as the Capital Budget. Projects slated for subsequent years are approved on a planning basis only.

The District defines a capital project as having an original cost of \$15,000.00 or more, a useful life of 1 year or greater, and results in the creation of a fixed asset or the revitalization of an existing fixed asset.

Funding for the Capital Improvement Plan includes accumulated budget surpluses in the form of fund balances, user fees, grants, and debt proceeds.

Adopted and Approved by Board of Commissioners: August 19, 2024

Approved by Board of Commissioners: April 19, 2021



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION NO. 24-0822: A RESOLUTION OF THE OAK BROOK PARK DISTRICT APPROVING AND ADOPTING FINANCIAL REPORTING POLICY

AGENDA No.: 7 D

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The Park District is proposing a Financial Reporting Policy to ensure the District maintains transparency, compliance, accountability, and credibility in financial reporting practices supporting effective governance and decision-making.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The accompanying Financial Reporting Policy is required for the Government Finance Officers Association Awards Criteria. Key points of the policy are the purpose of the policy, ensuring transparency in financial reporting practices and compliance, establish controls and procedures for reporting, and promote accountability among management and financial personnel.

ACTION PROPOSED:

A Motion (and a Second) to approve Resolution 24-0822: A Resolution Approving and Adopting the Financial Reporting Policy.

RESOLUTION NO. 24-0822
A RESOLUTION OF THE OAK BROOK PARK
DISTRICT APPROVING AND ADOPTING THE
FINANCIAL REPORTING POLICY

WHEREAS, the Oak Brook Park District (the "District") is committed to maintaining transparency, accountability, and accuracy in its financial reporting practices; and

WHEREAS, consistent and reliable financial reporting is essential for informed decision-making by management, the board, and regulatory authorities, and

WHEREAS, a formal Financial Reporting Policy provides a framework for preparing, reviewing, and disseminating financial information in compliance with applicable accounting standards and regulatory requirements; and

WHEREAS, the policy is designed to comply with best practices as recommended by the Government Finance Officers Association (GFOA), ensuring a high standard of fiscal responsibility and transparency;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. Incorporation of Recitals. The foregoing recitals are incorporated by reference as though fully set forth herein, and all provisions of this Resolution shall be construed, interpreted, and enforced in accordance therewith.

Section 2. Approval and Adoption of the Financial Reporting Policy. The Oak Brook Park District Board of Park Commissioners hereby approves and adopts the Financial Reporting Policy as set forth in Exhibit B, attached to and incorporated as part of this Resolution by reference.

Section 3. Severability and Repeal of Inconsistent Resolution. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any

of the other provisions of this Resolution. All ordinances, resolutions or policies in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Resolution shall be in full force and effect immediately upon its passage and approval in the manner provided by law.

PASSED AND APPROVED THIS 19th DAY OF AUGUST, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary



4.17 Financial Reporting Policy

I. PURPOSE AND GOALS

The Oak Brook Park District developed this policy to ensure the accuracy, consistency, and transparency of the financial reporting is in compliance with applicable accounting standards and regulatory requirements.

This policy applies to all financial transactions and reporting activities within the District, including departments and subsidiaries.

Oak Brook Park District will prepare its financial statements in accordance with Generally Accepted Accounting Principals (GAAP).

1. All funds must be received, processed, or disbursed under controls sufficient to meet the Board-appointed auditor's standards.
2. As required by law, the District conducts an annual audit of all funds, property, and financial practices by an independent certified public accounting firm.
3. The audit is conducted according to Generally Accepted Auditing Standards (GAAS).
4. The audit is made available for public inspection and filed with the DuPage and Cook County Clerks
5. As required by law, a supplemental financial report with a copy of the audit is completed and filed with the Comptroller of the State of Illinois within six months following the close of each fiscal year.
6. The District's Treasurer must prepare and file with the County Clerk a financial report at the end of the fiscal year as required in the Public Funds Statement Publication Act.
7. A public newspaper notice is required stating the Audit and financial report is available for public inspection disclosing address and hours of availability.
8. The District's Finance Manager must reconcile and prepare month-end distribution reports for the department heads, supervisors, and manager that provide a comprehensive view of the District's financial status.
9. A financial board report is provided to the Park Board of Commissioners with a detailed overview of the agency's financial performance and explanation of results and variances to serve as a tool for decision-making at the highest level of the District.

Adopted and Approved by Board of Commissioners: August 19, 2024



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RESOLUTION 24-0823: OSLAD GRANT PROGRAM
RESOLUTION OF AUTHORIZATION**

AGENDA No.: 7 E

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Oak Brook Park District, along with the professional services of Upland Design Ltd, are beginning the conceptual design process for the replacement and enlargement of the existing outdoor pickleball courts, the addition of a shelter and accessible trails at the outdoor tennis courts, and a Family Recreation Center playground replacement at Central Park. The Park District currently has a project budget of just over 3 million dollars, but would seek additional funding in the form of grant assistance and/or donation assistance.

The Open Space Land Acquisition and Development grant, or OSLAD, is a matching grant administered through the Illinois Department of Natural Resources. It is funded through a portion of the Illinois real estate transfer tax. The grant provides up to \$600,000 in matching funds for qualified projects through a competitive application and selection process.

A public meeting was held on August 7, 2024 to gather public input on the design concepts. The second public presentation will be made at the regular monthly Board Meeting on August 19, 2024.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff believes that the conceptual design for these redevelopments reflect improvements which are consistent with OSLAD criteria for funding assistance. Project implementation would not take place until after May 2025 at the earliest.

ACTION PROPOSED:

A motion (and a second) to approve Resolution 24-0823: OSLAD Grant Program Resolution of Authorization for the Central Park Enhancements.

Resolution of Authorization

Resolution

The Oak Brook Park District hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project, Central Park Enhancements within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The Sponsor further acknowledges and certifies that it will comply with all terms, conditions and regulations of

- 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025);
- 2) the Illinois Grant Funds Recovery Act (30 ILCS 705);
- 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable;
- 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et. seq.);
- 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352);
- 6) the Age Discrimination Act of 1975 (P.L. 94-135);
- 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and
- 8) the Americans with Disabilities Act of 1990 (PL 101-336);

and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Sponsor certifies to the best of its knowledge that the information provided within the attached application is true and correct.

Resolution Adoption Date: * August 19, 2024

Attested by (Name): * _____

Attested by (Title): * _____

Attestation Date: * _____

OSLAD25 - Applicant Resources

By checking the box below, I acknowledge that I have read the instructions and understand the required steps to complete the Budget Template and Performance Plan Template.

I understand

OSLAD25 - Applicant & Project General Data

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(*The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

Applicant Certification *
I agree*

I agree

OSLAD25 - Environmental Assessment Statement & CERP Form

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001) (*The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

I agree

Acquisition Certification

For the Project Site(s) planned for development:

- Enter parcel #,
- Month and year title was transferred to local agency
- the method of acquisition for each project parcel
 - For parcels **acquired within the last two years** - attach a separate sheet describing the method of purchase. Give a history of negotiations and any applicable relocation assistance provided.
 - For parcels **acquired more than two (2) years ago** - see instructions below regarding "Acquisition Certification" portion of the form.

Parcel Acquisition History

Parcel Number	Date Acquired	Purchase Price	Acquisition Method (Negotiated Price, Condemnation, Donation)
06-26-303-002	June 1, 1971	\$10.00	Negotiated Price
06-26-303-003	May 5, 1975	\$1.00	Negotiated Price
06-26-303-004	September 30, 1981	\$527,000	Negotiated Price

Does this development project involve land acquired more than 2 years prior to the application submittal BUT after January 2, 1971?

YES

NO

**Oak Brook Park District
Central Park Enhancements**

For parcels acquired more than two (2) years ago, the local agency must certify one of the following items below:

- 1) The acquisition proceeded in accordance with the "Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970" (P.L. 91-646)
- 2) The acquisition occurred prior to January 2, 1971
- 3) At the time of acquisition or last known displacement there was no intention or plans on the part of the local agency to apply for OSLAD development grant assistance

Chief Elected Official - Name * _____

Chief Elected Official - Title * _____

Date * _____

Sign: _____

By: _____

Title: _____

Date: _____

Advance Payment Option for Awarded Applicants

The OSLAD Program offers awarded development projects the option to receive an Advance Payment of the grant funds awarded. An Advance Payment of 50% of the grant award may be paid out to the grantee OR the grantee may opt out of the Advance Payment at the time the grant is awarded.

- **Grantee Receives 50% Advance Payment:**
 - If the Grantee chooses to receive the advance payment it will be paid to the Grantee at the time the Grantor awards the grant. The remaining 50% of the grant award shall be distributed to the Grantee on a reimbursement basis. The Grantee must provide to the Grantor all bills/receipts, payments/canceled checks, and any other documentation required by the Grantor to document the expenditure of the advanced funds, including interest. No reimbursement of the remaining 50% of the grant award will occur until documentation of all advanced funds, including interest, is approved by the Grantor. Once the Grantor approves the expenditure of the advanced funds, including interest, the 50% balance of the grant funds will be paid out on a reimbursement basis.
 - Expenses will be submitted to DNR as they occur and will be reported quarterly.
 - The remainder of the grant award will be paid to the grantee on a reimbursement basis, no more than quarterly, with 10% held until the project is complete.
 - The term of the agreement is 2 years.
 - The term of the agreement cannot be extended unless the Advance Payment has been fully expended or legally obligated within the 2-year term of the agreement.
- **Grantee Opts Out of 50% Advance Payment:**
 - The Grantee may opt out of receiving the advance payment at the time of the award of the grant. The Grantee must provide to the Grantor all bills/receipts, payments/canceled checks, and any other documentation required by the Grantor for reimbursement of all costs incurred.
 - The grant award may be paid to the grantee on a quarterly reimbursement basis, with 10% held until the project has been completed.
 - The term of the agreement is 2 years.
- **Interest-bearing Account:**
 - The Grantee is required to deposit the 50% advance payment in a separate interest-bearing account separate from their general accounts. The interest earned from this account must be reported quarterly and expended on the project in addition to all grant payments and required matching funds.
- **Grant Extension:**
 - The Grantor shall consider the Grantee's request for an extension to the grant if:
 - The advanced payment is expended or legally obligated within the 2 years required by Section 5 of the Illinois Grant Funds Recovery Act, or;
 - No advance payment was made.

If the applicant project is awarded, select one of the choices below regarding the Advance Payment option: *

ACCEPT - If awarded, grantee chooses to Receive the 50% Advance Payment option for this project.

WAIVE - If awarded, grantee chooses to waive the Advance Payment option for this project.

N/A - This is an Acquisition project, the Advance Payment option does not apply.

Applicant Certification

By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

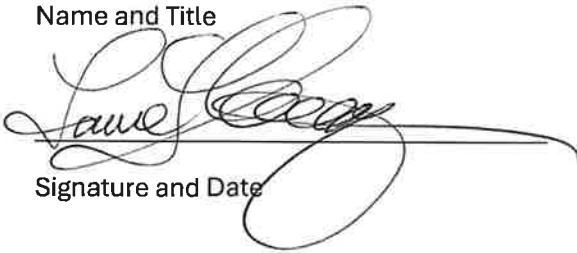
(*)The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity. If a NOFO was not required for the award, the state agency will specify required assurances and certifications as an addendum to the application.

Applicant Certification *

I agree

Dr. Laure Kosey, Executive Director

Name and Title

A handwritten signature in cursive script, appearing to read "Laure Kosey", written over a horizontal line. The signature is fluid and extends to the right of the line.

Signature and Date

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: FITNESS EQUIPMENT LEASE

AGENDA NO.: 8 A

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The Park District is proposing to approve a new three-year lease/purchase for fitness equipment, flooring, and a functional training space in the Fitness Center. The 2024 – 2025 fiscal year capital budget includes funds to replace fitness equipment in the Fitness Center. The strength equipment was last replaced in 2013, with a similar cooperative lease/purchase agreement. Leasing fitness equipment allows for staff to make a large equipment purchase at a fraction of the upfront cost with the option to own the equipment for no additional cost at the end of the lease/purchase period. The generally accepted replacement in commercial fitness centers is 5-7 years for cardio equipment and 7-10 for strength equipment. This replacement allows the district to provide an improved user experience, retain and attract new members, enhance the overall look and feel of the Fitness Center, and add value to the facility.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff has researched and received proposals from several different fitness equipment companies. Staff feels the proposal from Direct Fitness Solutions will best meet the needs of the district. Included in the lease-purchase is:

- 2 TAG Fitness Functional Trainers and Accessories
- 1 Precor Leg Press
- 1 Precor Diverging Seated Row
- 1 Precor Rear Delt/Pec Fly
- 1 Precor Leg Extension
- 1 Precor Leg Curl
- 1 Precor Abdominal Crunch
- 1 Precor Bicep Curl
- 1 Precor Dip/Chin Assist
- 1 Precor Converging Chest Press
- 1 Precor Converging Shoulder Press
- 1 TAG Fitness Lat Pulldown/Row
- 1 TAG Fitness Inner/Outer Thigh
- 1 Precor Smith Machine
- 1 Precor Calf Raise
- 1 Precor Plate Loaded Leg Press
- 1 TAG Fitness Storage Bay and Accessories
- 2 TAG Fitness 3-Tiered Dumbbell Racks
- 2 Dynamic Half Racks
- Variety Of Small Weight Equipment
- Ecore Performance Flooring
- Ecore Turf Flooring

The budget for each of the three-year lease/purchase payments is \$50,000. The actual annual cost over the lease/purchase term is \$48,111.35 which is within budget.

The strength equipment will be leased/purchased through Sourcewell Purchasing Cooperative, and the new flooring will be leased/purchased through OMNIA Partners. The district has used both purchasing cooperatives for previous equipment purchases/installations.

Freight, delivery, and installation are also included, along with a \$9,375 price deduction for trade-ins of existing pieces. Finally, the lease includes a 3-year warranty on parts and labor.

The cooperative lease/purchase is made through National Cooperative Lease which has been competitively bid through Sourcewell Purchasing Cooperative. The details of the lease-purchase are on the pages that follow.

ACTION PROPOSED:

For Review and Discussion Only



August 6, 2024

Oak Brook Park District - Premiere Fitness Club
1450 Forest Gate Road
Oak Brook, Illinois 60523

Re: Tax Exempt Municipal Lease Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to Oak Brook Park District - Premiere Fitness Club the following Tax Exempt Municipal Lease transaction as outlined below. Under this transaction, Oak Brook Park District - Premiere Fitness Club would enter into a Tax Exempt Municipal Lease agreement with NCL for the purpose of acquiring a Fitness Equipment (Precor Equipment Price Sourcewell Contract #081120-PCR / Ecore Flooring Price Omnia Partners Contract #08-28). This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE: Oak Brook Park District - Premiere Fitness Club

LESSOR: Lease Servicing Center, Inc. dba NCL Government Capital

EQUIPMENT: Fitness Equipment (Precor Equipment Price Sourcewell Contract #081120-PCR / Ecore Flooring Price Omnia Partners Contract #08-28)

EQUIPMENT COST:	\$129,364.60
DOWN PAYMENT / TRADE-IN	\$0
AMOUNT FINANCED:	<hr/> \$129,364.60

FUNDING DATE:	August 15, 2024
DEFERRAL DAYS:	122
FIRST PAYMENT DUE:	December 15, 2024

TERM: 3 Years

ANNUAL LEASE PAYMENTS: \$48,111.35

RATE: 8.61%

PRICING: The Rates and Payments outlined above are locked, provided this proposal is accepted by the Lessee and the transaction closes/funds prior to September 5th, 2024. After these days, the final Rate and Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.

DOCUMENTATION FEE: \$500 paid to Lessor at closing

DOCUMENTATION: Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment which will be released upon satisfaction of the finance payments outlined above, no end of lease purchase option applies. Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA). **NCL's #011620-NCL Sourcewell Contract # is 011620-NCL.**

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (866) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Katie Vangsness - (866) 763-7600

katiev@nclgovcap.com

ACCEPTANCE

As a duly authorized agent of Oak Brook Park District - Premiere Fitness Club, I hereby accept the terms of this proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____

NAME: _____ TITLE: _____

PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.

Customer Information

Sold To:

Oak Brook Park District - Premiere Fitness Club
1450 Forest Gate Road
Oak Brook, Illinois 60523

Ship To:

Oak Brook Park District - Premiere Fitness Club
1450 Forest Gate Rd
Oak Brook, 60523

Direct Fitness Sales Team:

Tim Brennan- Managing Partner
Ph: (847) 668-2537
Fax: (847) 278-4588
tbrennan@directfitnesssolutions.com

Billing Point of Contact:

Kara Smith
Ph: (630) 990-4233
ksmith@obparks.org

Delivery Point of Contact:

Kara Smith
Ph:(630) 990-4233
ksmith@obparks.org

Maureen Dascanio- Inside Sales
Ph: (847) 680-9300
Fax: (847) 278-4588
salesorders@directfitnesssolutions.com

AUDIO

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
2.00	PELTON Commercial Subscription 3	PELTON Commercial Subscription: 3 Year Subscription to Live and On Demand classes	Sourcewell Purchasing Contract: 3yr content subscription	\$ 1,584.00	\$ 1,584.00	\$ 3,168.00

CARDIO

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
6.00	PRE TRM 781.P84 (BG)	PRECOR TRM 781 Treadmill - P84 Console 16" Touch Screen (PHRCT781BG361184) - Black Pearl	Sourcewell Gov't Purchasing: 16" console : Spircewell Contract	\$ 12,450.00	\$ 8,715.00	\$ 52,290.00
3.00	PRE EFX 883.P84 (BG)	PRECOR EFX 883 Elliptical - Converging CrossRamp, fixed arms - P84 Console 16" Touch Screen (PHRCE883BG364084) - Black Pearl	Sourcewell Purchasing Contract: : 3yr warranty: 16" touch screen	\$ 11,800.00	\$ 8,540.00	\$ 25,620.00
3.00	PRE EFX 685.P84.(BG)	PRECOR 685 Elliptical w/Adjustable CrossRamp & Moving Arms - P84 Console 16" Touch Screen (PHRCE685BG369084) - Black Pearl	Sourcewell Purchasing Contract: : 3 yr warranty: 16" touch-screen	\$ 10,680.00	\$ 7,476.00	\$ 22,428.00
2.00	PELTON Commercial Bike	PELTON Commercial Bike Package: includes 3 Year Warranty, 2lb weights, and mat	Sourcewell Purchasing Contract: 3yr warranty	\$ 2,995.00	\$ 2,595.00	\$ 5,190.00

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
3.00	PRE RBK 885.P84 (BG)	PRECOR RBK 885 Recumbent Cycle - P84 Console 16" Touch Screen (PHRCB885BG367084) - Black Pearl	Sourcewell Purchasing Contract : 3yr warranty:16" touch-screen	\$ 8,630.00	\$ 5,508.00	\$ 16,524.00
3.00	PRE UBK 685.P84 (BG)	PRECOR UBK 685 Upright Cycle - P84 Console 16" Touch Screen (PHRCB685BG369084) - Black Pearl	Sourcewell Purchasing Contract : 3yr warranty: 16" touch-screen	\$ 6,770.00	\$ 5,019.00	\$ 15,057.00
1.00	SCIFIT PRO230-INT	SCIFIT PRO2 Total Body - Adjustable Cranks - Premium Seat	standard warranty	\$ 6,679.00	\$ 5,400.00	\$ 5,400.00

WARRANTY

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
6.00	PRE TRMP3L3P80	PRECOR Warranty, TRM, P80, P82, P62, EXT 3/3, 700/800 Line	Sourcewell Purchasing Contract:	\$ 989.00	\$ 0.00	\$ 0.00
6.00	PRE BIKEP3L3P80	PRECOR Warranty, BIKE, P80, EXT 3/3	Sourcewell Purchasing Contract : 3-uprights & 3 recumbents	\$ 639.00	\$ 0.00	\$ 0.00
3.00	PRE EFX6P3L3P80	PRECOR Warranty, EFX, P80, P82, P62, EXT 3/3, 600 Line	Sourcewell Purchasing Contract:	\$ 549.00	\$ 0.00	\$ 0.00
3.00	PRE EFXP3L3P80	PRECOR Warranty, EFX, P80, P82, P62, EXT 3/3, 700/800 Line	Precor lower body: Sourcewell Purchasing Contract:	\$ 639.00	\$ 0.00	\$ 0.00

TRADE IN

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
7.00	TRADE TREAD 4-6 PRE	DFS Trade-In Precor Tread 4-6 Years		(\$ 250.00)	(\$ 450.00)	(\$ 3,150.00)
3.00	TRADE EFX 4-6 PRE	DFS Trade-In Precor Elliptical 4-6 Years	total-body	(\$ 250.00)	(\$ 350.00)	(\$ 1,050.00)
3.00	TRADE BIKE 4-6 PRE	DFS Trade-In Precor Bike 4-6 Years	Precor recumbent	(\$ 100.00)	(\$ 250.00)	(\$ 750.00)
3.00	TRADE BIKE 4-6 PRE	DFS Trade-In Precor Bike 4-6 Years	Precor upright	(\$ 100.00)	(\$ 250.00)	(\$ 750.00)
17.00	TRADE SPIN BIKE 7 +	DFS Trade-In Spin Bike 7 Plus Years	Keiser m3	\$ 0.00	(\$ 50.00)	(\$ 850.00)
1.00	TRADE STRENGTH	DFS Trade-In Strength	decline bench \$75.00	\$ 0.00	(\$ 75.00)	(\$ 75.00)

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TRADE STRENGTH	DFS Trade-In Strength	Preacher curl \$ 100.00	\$ 0.00	(\$ 100.00)	(\$ 100.00)
3.00	TRADE EFX 7+ PRE	DFS Trade-In Precor Elliptical 7 Plus Years	Lower-body	\$ 0.00	(\$ 200.00)	(\$ 600.00)
2.00	TRADE CARDIO	DFS Trade-In Cardio	Arc Trainers	\$ 0.00	(\$ 150.00)	(\$ 300.00)

FREIGHT

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	FREIGHT	Freight		\$ 0.00	\$ 5,425.00	\$ 5,425.00

INSTALL

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	INSTALLATION	Product Installation		\$ 0.00	\$ 4,200.00	\$ 4,200.00

SubTotal	\$ 147,677.00
Estimated Tax	
Grand Total	\$ 147,677.00

Notes



SOLUTIONS

600 Tower Road . Mundelein . IL 60060

Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

SALES PROPOSAL

Quote: 00048223

Date: 1/4/2024

Expires: 2/3/2024

Terms & Conditions

PAYMENT TERMS:

PAYMENT IS DUE IN ADVANCE. Any other payment terms are subject to credit approval. Authorized purchase orders required for: Leases, Hospitals, Military, School Systems, Municipalities and Corporate Facilities. Proof of tax-exempt status required if applicable. Estimated sales tax - final tax will be billed at the time of shipment based on the prevailing rates.

ESTIMATED DELIVERY DATE:

Due to fluctuating supply chains, please check with your Regional Sales Manager to confirm a realistic lead time for your order.

DISCLAIMER:

No representation or statements and no warranties, expressed or implied, other than Manufacturers Warranty, arises apart from this quote concerning the above items except as stated in writing on this quote. All quotes are valid for 30 days.

TERMS AND CONDITIONS OF SALE:

Customer is responsible for the following on Entertainment, Cardio & Strength products: TV's with fixed or variable analog audio output jack and speaker off functions (if digital audio output, a converter will need to be purchased). Live cable and dedicated electrical to each TV/Personal Viewing Screen location prior to installation. Installation is not included unless specified. XTV receivers require a CSafe port for power or 110 VAC outlet per piece Confirmation of treadmill electrical requirements (dedicated 20amp branch circuit to each treadmill).

GC or Owner is responsible for the following: • Dumpster for all garbage. • HVAC system up and running prior and during installation with a room temperature of 70 degrees. • Moisture Test done on concrete slab. RH Test; must be at or below 85% RH or Stauf adhesive must be used • Levelness of concrete slab checked for high/low spots, control joints, expansion joints, no paint overspray on concrete slab, etc. • Any major prep work:(grinding, self-leveling, etc.) • All original lighting on during installation of rubber floor. No temporary lighting. • All Doors and electrical outlets that are in the ground need to be removed prior to removal of old flooring and placed back once the new floor is installed; Any doors that swing into room or electrical outlets that are recessed must be properly installed to account for flooring thickness • GC or Owner is responsible for protecting and washing the new installed sports rubber flooring.

One year installation Warranty.

Please note: Unless product is defective or the return is a direct result of a Direct Fitness Solutions error, a 10% restocking fee for all orders and a 20% restocking fee on all custom orders will be charged. All shipping and installation costs are nonrefundable.

Quote Acceptance:

These prices, specifications and conditions are satisfactory and are hereby accepted.

Payment Terms: Lease Agreement

Account Name: Oak Brook Park District - Premiere Fitness Club

Print Name: _____

Signature: _____

Title: _____

Date: _____

Company Name: _____

Print Name: _____

Signature: _____

Title: _____

Date: _____



SOLUTIONS

600 Tower Road . Mundelein . IL 60060

Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

SALES PROPOSAL

Quote: 00048223

Date: 1/4/2024

Expires: 2/3/2024

Email or Fax Signed Proposal To:

Maureen Dascanio

Inside Sales

Phone: (847) 680-9300

Fax: (847) 278-4588

salesorders@directfitnesssolutions.com

***Please include all applicable purchasing documents. If tax exempt please include exemption certificate.*

Delivery Information	
Requested Delivery Date: 3/31/2024	Payment Type:
Hours Available to Accept Delivery: asap	Purchase Order #:
Ship Via: DFS Truck	Site Survey Date: 1/3/2024
Ship Via Other:	Floor Plan Included:
Delivery Point of Contact Name: Kara Smith	Dimensions of Access Ways:
Delivery Point of Contact Phone: (630) 990-4233	Stairs:
Delivery Point of Contact Email: ksmith@obparks.org	Elevator:
Multiple Delivery Locations: No	Color of Upholstery:
Locations:	Color of Frames:
Possible Delays in Delivery Time? No	Trade-In's?
Delay Reasons:	Third Party Involved?
	Third Party Purchase Order #:



Functional Trainer



Leg Press



Diverging Seated Row



Rear Delt/Pec Fly



Leg Extension



Leg Curl



Abdominal Crunch



Bicep Curl



Dip/Chin Assist



Converging Chest Press



Converging Shoulder Press



Lat Pull/Row



Inner/Outer Thigh



Smith Machine



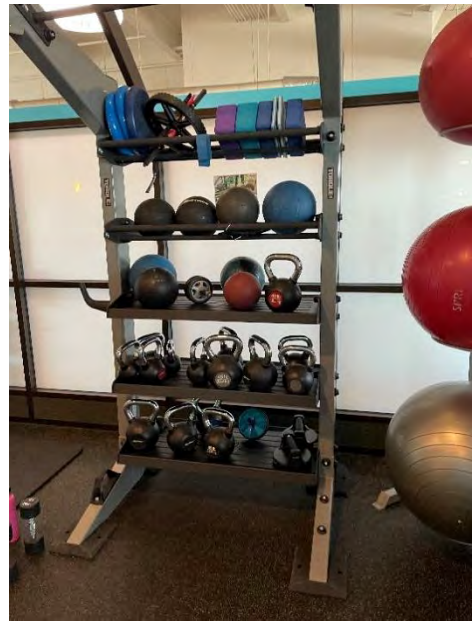
Calf Raise



Leg Press



Half Racks



Functional Fitness Bay



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: AMENDMENT OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53 & THE OAK BROOK PARK DISTRICT FOR A BEFORE AND AFTER SCHOOL PROGRAM FOR SCHOOL YEAR 2024-2025 THROUGH 2027-2028 (DOLPHIN STATION) (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)

AGENDA NO.: 8 B

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW: Director of Recreation & Communications, Robert Pechous: *Robert Pechous*

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: *Laure Kosey*

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

An Amendment of the Intergovernmental Agreement between the Oak Brook Park District and District #53 has been updated. Due to the low number of registrants, we are amending the program to be hosted at the Park District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

In 2016 the Park District entered into a contract to provide a before and after-school recreational program for District 53 elementary-aged students. The program has been beneficial to the children by providing a social recreational outlet before and after school and the community by providing a needed service for working parents. This partnership also encourages collaboration and teamwork in the community. It is recommended that the Agreement be reviewed and signed for the 2024 – 2025 through the 2027-2028 school year.

ACTION PROPOSED:

A Motion (and a Second) to Waive the Board Rules to approve at this Meeting to accept the amendment of the intergovernmental agreement between The Board of Education of Butler School District #53 and the Oak Brook Park District for a before and after school program for the school year 2024-2025 – 2027-2028.

A Motion (and a second) to accept the amendment of the intergovernmental agreement between The Board of Education of Butler School District #53 and the Oak Brook Park District for a before and after school program for the school year 2024-2025 – 2027-2028.

**AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN
THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53 AND THE OAK BROOK
PARK DISTRICT FOR A BEFORE AND AFTER SCHOOL PROGRAM**

This Amended and Restated Intergovernmental Agreement By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Agreement ("Amended and Restated Agreement" or "Agreement") is made and entered into as of this ___ day of August, 2024 (the "Effective Date"), by and between the Board of Commissioners of Oak Brook Park District, DuPage County, Illinois (hereinafter the "Park District") and the Board of Education Butler School District 53, DuPage County, Illinois (hereinafter the "School District") (and hereinafter sometimes referred to collectively as the "Parties" or individually as "Party") and amends and restates the Intergovernmental Agreement By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program entered into between the Park District and the School District dated May 13, 2024 (the "May 13, 2024 Agreement").

WITNESSETH:

WHEREAS, the Park District conducts Before and After School Recreational Programs (individually or collectively, "Program", "Programs" or "Programming");

WHEREAS, the Programs are open to School District students and parents of School District students benefit from the Programming;

WHEREAS, the Park District conducts the before school Programs at Park District facilities and, pursuant to the May 13, 2024 Agreement, the Park District is authorized to use certain facilities at the Brook Forest Elementary School (the "School") to conduct the after school Programs;

WHEREAS, beginning with the 2024-2025 school year, the Park District will conduct both the before and after school Programs at Park District facilities and, as a result, the Park District no longer requires use of the School for after school Programs;

WHEREAS, in accordance with Section 14 of the May 13, 2024 Agreement, any modification to the May 13, 2024 Agreement must be made in writing and approved by formal public action of the elected Board of each respective Party; and

WHEREAS, the Parties agree it is in their best interests to: 1) amend and restate the May 13, 2024 Agreement to reflect the Park District's use of Park District facilities to conduct the after school Programs and all changes associated with such use; and 2) waive the requirement to provide written notice of the changes set forth in this Amended and Restated Agreement prior to April 15 of the preceding school year as set forth in Section 14 of the May 13, 2024 Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of

which is hereby acknowledged by the Parties, the Parties hereby amend and restate the May 13, 2024 Agreement as follows:

1. Enabling Authority and Incorporation of Recitals

- a. This Agreement is entered into between the Parties pursuant to the Constitution of the State of Illinois and the Intergovernmental Cooperation Act.
- b. The Recitals set forth above are hereby incorporated by reference into this Amended and Restated Agreement as though fully set forth herein, and all covenants, terms, conditions, and provisions of this Amended and Restated Agreement shall be construed, interpreted, and enforced in accordance therewith.

2. General Conditions

- a. Program
 - i. That subsidized fees shall be made available for the Programs for eligible low income families of the School District, through the Park District or other financial assistance programs; and
 - ii. That Park District Programming will provide students of the School District with age-appropriate recreational physical, educational and social activities, including homework assistance; and
 - iii. That a snack program is made available by the Park District at no additional cost to the families or participants; and
 - iv. That both the Park District and the School District will actively promote the Programs to School District families.
- b. Park District Facilities
 - i. The Park District shall host the Programs at its facilities

located at 1450 Forest Gate Road in Oak Brook, Illinois.

c. Term of Agreement

- i. The term of this Agreement shall be for a period of three years, commencing with the 2024/2025 school year and ending upon completion of the 2027/2028 school year (the "Term").
- ii. This Agreement may be renewed in writing for an additional terms ("Renewal Term") by mutual agreement of the Parties.
- iii. The Park District has the right to discontinue any Program by written notification to the School District prior to August 15 of any school year during the Term or Renewal Term.

d. Transportation

- i. The School District shall provide transportation for before-school Program participants from the Park District facilities to the School at the conclusion of the before-school Program.
- ii. The School District shall provide transportation for after school Program participants from the School to the Park District facilities at the conclusion of the school day.

3. Reserved.

4. Reserved.

5. Supervision

- a. The Park District's Program Supervisor shall be responsible for adherence to all rules, regulations and procedures by the Park District and the participants, and shall serve as the primary contact between the School and the Park District.
- b. The Park District and the School District shall work cooperatively with regard to performance standards and issues for Program supervisory staff.

c. The Park District shall provide supervision for parent drop-off and pick-up areas.

d. Park District support supervision personnel shall have the following qualifications:

i. All such personnel shall be at least 18 years of age.

ii. Personnel in a counselor position shall have a high school diploma, shall have a minimum of six (6) months' experience in an environment with children 5-11 years of age, shall be trained in CPR and First Aid, and shall be required to pass an Illinois State Police Criminal Background Check and a drug test.

iii. Personnel in a supervisor position shall have a college degree or have a high school diploma and a minimum of three (3) years' child development experience with children 5-11 years of age, shall be trained in CPR and First Aid, and shall be required to pass an Illinois State Police Criminal Background Check, an employment history review in accordance with "Faith's Law" (105 ILCS 5/22-94) and a drug test.

6. Reserved.

7. Insurance Requirements: Each Party shall be required to maintain the following insurance coverages:

a. General Liability Coverage, including Contractual Liability Coverage, specifically including bodily injury, personal injury, and property damage

i. Each occurrence: \$3,000,000, written on an occurrence basis

ii. General aggregate: \$2,000,000

b. Worker's Compensation Coverage

i. Statutory for Illinois

ii. Each accident: \$500,000

- iii. Disease policy limit: \$500,000
 - iv. Disease each employee: \$500,000
- c. Excess Liability/Umbrella Coverage
- i. \$1,000,000
- d. Sexual Misconduct and Molestation Liability Coverage
- i. Each loss limit: \$1,000,000
 - ii. Aggregate limit: \$1,000,000
 - iii. Innocent party defense: \$300,000
- e. Each Party shall include the other Party, its public officials, employees, volunteers and agents, as additional insureds for all liability coverage. In addition, each Party shall furnish the other Party with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.
- f. In the event that any Party is self-insured, member of an intergovernmental pool or provides for its risk financing by a means other than commercial insurance, that Party shall keep in force at all times during the Term and any Renewal Term of this Agreement, all coverages provided for hereinabove notwithstanding provision of such coverages in such manner.
- g. The insurance company, self-insurance pool, or similar entity of the Party administering any claim, cause of action and the like, shall be allowed to raise on behalf of the other Party any and all defenses, statutory and/or common law, to such claim or action that the other Party might have raised, including, but not limited to, any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, *et seq.*

8. Indemnification

- a. To the maximum extent permitted by law, Park District and School District shall indemnify and hold each other harmless from any and all actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to tangible physical property of the other, to the extent arising out of or resulting from the negligence or wrongful conduct of their respective employees or other authorized agents in connection with this Agreement. However, neither Party shall indemnify the other against actions, costs, expenses, damages and liabilities to the extent attributable to the negligent or wrongful acts or omissions of the other Party. If the Parties are both at fault hereunder, then any obligation to indemnify shall be proportional to their relative fault.

9. Termination

- a. Either Party has the right to terminate this Agreement upon written notice to the other Party on or before April 15 of any year of the Term or the Renewal Term; in such event, termination shall become effective on the first day after the last day of the then-current school year. The Parties may also mutually agree to terminate this Agreement at any time.

10. Suspension

- a. If the Parties agree to temporarily suspend the Program, the rights and obligations of each Party shall be suspended for the duration of the period of suspension.

11. Relationship of the Parties

- a. Nothing in this Agreement shall be deemed to create any joint venture or partnership between the Parties. Neither the Park District nor the School District shall have the power to bind or obligate the other except as to the extent expressly set forth in this Agreement.

12. No Third Party Beneficiary

- a. This Agreement is entered into solely for the benefit of the

contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a Party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

13. Assignment

- a. No part of this Agreement may be assigned by either of the Parties hereto without prior written consent of the other Party.

14. Right to Amend

- a. Except as provided in Section 2.c of this Agreement and unless otherwise agreed, in the event that either Party desires to modify or amend this Agreement, written notice thereof shall be given prior to April 15 of the preceding school year for modification to be adopted for the subsequent year. Modification to this Agreement must be in writing and approved by formal public action of the elected Board of each respective Party.

15. Authority

- a. The individual officers of the Park District and the School District who have executed this Agreement represent and warrant that they have full power and lawful authority to execute this Agreement and perform and fulfill the obligations and responsibilities contemplated hereunder on behalf of and in the name of their respective governing boards.

16. Successor

- a. It is the intention of the Parties hereto that this Agreement and each and all of the provisions be binding on their successors in office.

17. Multiple Counterparts

- a. This Agreement may be executed in multiple counterparts, each of which shall, for all purposes, constitute a duplicate original.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals the day and year first above written.

Board of Education of Butler School District #53

Oak Brook Park District

By: _____

By: _____

Attest: _____

Attest: _____



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION NO. 24-0916: A RESOLUTION AUTHORIZING INTERVENTION IN PROPERTY TAX ASSESSMENT APPEALS

AGENDA No.: 8 C

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The DuPage Board of Review recently updated its rules to require that every taxing body, which includes the Oak Brook Park District, submit an intervention authorization resolution with every application for intervention in any property tax assessment appeals. This is a departure from past practice when only a letter of authorization has been required with each application for intervention.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The law firm Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. currently serves as the Park District’s general counsel and also provides intervention services for many property tax assessment appeals initiated by district property tax payers. The attached Resolution has been drafted by Robbins Schwartz in order to meet the new requirement from the DuPage Board of Review.

ACTION PROPOSED:

For Review and Discussion Only

RESOLUTION NO. 24-0916
RESOLUTION AUTHORIZING INTERVENTION
IN PROPERTY TAX ASSESSMENT APPEALS

At a duly called and noticed public meeting of the BOARD OF COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, ("Taxing District") held on the 16th day of September, 2024 at 1450 Forest Gate Road, Oak Brook, County of DuPage and Cook Counties, State of Illinois;

The meeting was called to order by _____, President of the Board of Commissioners, and upon roll being called, the following members were:

PRESENT:

ABSENT:

The following Resolution was offered by _____, and seconded by _____.

WHEREAS, the Taxing District receives statutory notice from the Board of Review of DuPage County of property tax assessment appeals filed by taxpayers with the DuPage County Board of Review or the Property Tax Appeal Board ("PTAB") regarding the assessed valuation of property which comprises part of the assessed valuation of the Taxing District;

WHEREAS, the Taxing District has a revenue interest in such property tax assessment appeals and finds that intervention as a party in such proceedings is in the best interests of the Taxing District; and

WHEREAS, the Taxing District has a right to intervene in proceedings before the Board of Review and the PTAB in order to protect its revenue interests in the assessed valuation of the subject properties;

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF COMMISSIONERS OF THE OAK BROOK PARK DISTRICT as follows:

1. The Board of Commissioners finds that all of the recitals contained above are true and correct and that the same are hereby incorporated herein by reference.
2. The law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. is authorized to file as legal representative on the Taxing District's behalf a request to intervene in the property tax assessment appeals for the 2023 through 2026 quadrennial (tax years 2023, 2024, 2025 and 2026), and all subsequent years until such authorization is revoked.

3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. This Resolution shall take effect immediately upon its passage.

The question of the adoption of the foregoing Resolution was duly put to a vote, whereupon members of the Board voted as follows:

AYES: _____.

NAYS: _____.

The Resolution was thereupon declared adopted.

APPROVED THIS 16TH DAY OF SEPTEMBER, 2024.

**BOARD OF COMMISSIONERS
OAK BROOK PARK DISTRICT**

By: _____
Board President

By: _____
Board Secretary

SECRETARY'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF _____) ss.:

I, _____, the duly qualified and acting Secretary of the Board of Commissioners of the Oak Brook Park District in the County of DuPage, State of Illinois ("Board"), do hereby certify that attached hereto is a true and correct copy of the Resolution entitled:

**RESOLUTION AUTHORIZING INTERVENTION
IN PROPERTY TAX ASSESSMENT APPEALS**

which was duly adopted by said Board at a meeting held on _____, 2024.

I further certify that a quorum of said Board was present at said meeting and that all requirements of the Illinois Open Meetings Act were complied with.

IN WITNESS WHEREOF, I have hereunto set my hand on _____, 2024.

By: _____
Board Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 24-0819: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING THE SALE OR CONVEYANCE THEREOF (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)

AGENDA No.: 8 D

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW: Director of Recreation and Communications, Robert Pechous:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate.

Items that have been recently identified as surplus property are listed in the attached Ordinance 24-0819.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The recommended manner of conveyance for each item is provided in the ordinance.

ACTION PROPOSED:

A motion (and a second) to waive the Board’s Rules to approve, at this meeting, Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale There Of.

A motion (and a second) to approve Ordinance 24-0819: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale There Of.

**ORDINANCE NO. 24-0819
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THERE OF**

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

<ul style="list-style-type: none"> • 2 Individual Desks with 3 two-drawer filing cabinets
<ul style="list-style-type: none"> • 1 Cubicle with 1 overhead cabinet and 1 two-drawer filing cabinet
<ul style="list-style-type: none"> • 1 Reception Station Cubicle with 2 overhead cabinets, 2 lateral filing cabinets, 1 two-drawer Recycle filing cabinet
<ul style="list-style-type: none"> • 3 Cubicles with fabric and glass walls with 3 two-drawer filing cabinets and 2 overhead cabinets.
<ul style="list-style-type: none"> • 1 Individual Wall Cubicle with 1 two-drawer filing cabinet
<ul style="list-style-type: none"> • Stretching table by fitness center entryway - Profex Medical Product
<ul style="list-style-type: none"> • 1 Schwab Media Safe
<ul style="list-style-type: none"> • 4 Smart Boards with Epson Projectors
<ul style="list-style-type: none"> • 1 Toshiba TV 55HT1U
<ul style="list-style-type: none"> • 1 Toshiba TV 40HT1U
<ul style="list-style-type: none"> • 2 Samsung TV UN48H5500
<ul style="list-style-type: none"> • 1 Samsung TV UN65KU6290
<ul style="list-style-type: none"> • 84 Light Fixtures - Best Lights Inc LM 63-2002 (Over Tennis Courts)
<ul style="list-style-type: none"> • 1 Martin Yale StakCut Heavy-Duty Paper Trimmer 715

(Hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District's staff has recommended that the Property, except for the Property designated to be recycled/discarded or traded-in, can best be sold directly by the District's Executive Director to a municipality, school district, or park district, or may be sold indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

Section 2: The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded or traded-in, may be sold directly by the District's Executive Director to a municipality, school district, or park district, or indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street,

Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 19th DAY OF AUGUST, 2024.

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By:

Sharon Knitter, President

ATTEST:

By:

Laure L. Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 24-0824: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE WITH EVANS AND SON BLACKTOP, INC. FOR ASPHALT PAVING (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)

AGENDA NO.: 8 E

MEETING DATE: AUGUST 19, 2024

STAFF REVIEW:

Deputy Director, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The District went out to bid in June of 2024 for asphalt replacement at Central, Saddle Brook, and Chillem Parks. Eight bids were received and opened on July 2, 2024. A recommendation to approve the low bid from Evans and Son Blacktop, Inc. was made to the Board, and was approved on July 15, 2024 in the amount of \$65,809.82.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A section of walking trail at Central Park that was included in the base bid, was removed and replaced at the expense of the Village of Oak Brook as part of a water main replacement project at the southwest corner of the park. Staff met with Evans and Son Blacktop, Inc. to eliminate that section of trail from the project scope, and to further extend the walking trail replacement along the west end of the park replace additional deteriorated asphalt. In addition, the asphalt path extending from the north side of Central Park West to the trail along Ginger Creek will also be replaced. The total cost for the additional paving is \$18,292.80. With the addition of this change order, the project remains under budget.

Action Proposed:

A motion (and a second) to waive the Board’s Rules to approve, at this meeting, Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract with Evans and Son Blacktop Inc, for Asphalt Paving.

A motion (and a second) to approve Resolution 24-0824: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract with Evans and Son Blacktop, Inc, for Asphalt Paving.

RESOLUTION NO. 24-0824
A RESOLUTION OF THE OAK BROOK PARK DISTRICT
AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING AN INCREASE IN THE CONTRACT PRICE WITH
EVANS AND SON BLACKTOP, INC. FOR ASPHALT PAVING

WHEREAS, during the July 15, 2024 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Evans and Son Blacktop, Inc. for the Asphalt Replacement Project (“the “Project”), in the amount of \$65,809.82 and;

WHEREAS, the Executive Director has presented and recommended the following proposed change order to the contract between the District and Evans and Son Blacktop, Inc. for the following amount:

Change Order	Description	Amount
1	Extend the replacement of the deteriorated asphalt walking trail along the west end of the park, replace the asphalt path from Central Park West to the trail along Ginger Creek.	\$18,292.80

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”), and

WHEREAS, upon the Board’s approval of Change Order 1, the new total for the contract price would be \$84,102.62, and

WHEREAS, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order or range of change orders relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order was not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order # 1 on behalf of the District.

PASSED AND APPROVED THIS 19th DAY OF AUGUST, 2024.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary



Evans & Son Blacktop Inc

3N775 Powis Rd, West Chicago, IL, 60185
(630) 878-0917
DanSr@Evansandsonblacktop.com

Prepared For:

Oak Brook Park District
Laure Kosey
1300 Forest Gate Road Oak Brook, IL 60523 US
(630) 645-9535
lkosey@obparks.org

About Us

Project Summary

JOB SITE: CENTRAL PARK WEST TRAIL 5' TRAIL_CO

1450 Forest Gate Road,
Oak Brook, Illinois, 60523
US

2.0" Millings Asphalt

Grade Stone Base

Prime MC-30

Tack

2.0" Idot Surface N50

Job Total

\$8,436.28

JOB SITE: CENTRAL PARK WEST TRAIL 8' TRAIL_CO

1450 Forest Gate Road,
Oak Brook, Illinois, 60523
US

2.0" Millings Asphalt

Grade Stone Base

Prime MC-30

Tack

2.0" Idot Surface N50

Job Total \$9,855.52

Proposal Total \$18,291.80

Services Rendered

Central Park West Trail 5' Trail_CO

1450 Forest Gate Road, Oak Brook, Illinois, 60523, US

Products

2.0" Millings Asphalt

Remove 1333 Sqf. of 2.0" Millings Asphalt and pulverize.



Grade Stone Base

Grade Stone Base

Prime MC-30

Apply 1333 of Prime MC-30 .25 thick

Tack

Apply 1333 of Tack .10 thick.

2.0" Idot Surface N50

Pave 1333 sqf 1 lift of 2.0" Idot Surface N50 apply by machine. Roll asphalt to maximum compaction with vibratory roller. Hand Tamp Edges.

Job Total

\$8,436.28

Central Park West Trail 8' Trail_CO

1450 Forest Gate Road, Oak Brook, Illinois, 60523, US

Products

2.0" Millings Asphalt

Remove 3760 Sqf. of 2.0" Millings Asphalt and pulverize.

Grade Stone Base

Grade Stone Base

Prime MC-30

Apply 3760 of Prime MC-30 .25 thick

Tack

Apply 3760 of Tack .10 thick.

2.0" Idot Surface N50

Pave 3760 sqf 1 lift of 2.0" Idot Surface N50 apply by machine. Roll asphalt to maximum compaction with vibratory roller. Hand Tamp Edges.

Job Total

\$9,855.52

Terms and Conditions

Terms: 10% deposit with balance upon completion. The deposit may be waived upon prior credit approval. This proposal may be withdrawn if not accepted within 15-days. In the event contract price is not paid per the agreement, Evans & Son Blacktop Inc. will collect 2% per month on any unpaid balance, until paid. If, Evans & Son Blacktop Inc. must engage in collection activities, the customer shall pay all reasonable attorney's fees incurred in the collection. Our work will be installed in a workman like manner and the workmanship is guaranteed for a period of one year from the date of installation. There will be no guarantee for cracking caused from movements and settlements beyond our control and work performed by others prior to our work are not covered under our guaranteed. For acceptance, please sign, date and return one copy of this proposal along with your deposit check to our office.

Proposal Acceptance

Terms of Services. Customer agrees to the Services to be provided and the Terms and Conditions as outlined in this proposal.



Terms of Payment. Customer agrees to pay the amount indicated above for the Services to be provided upon completion of the Services, within the agreed time period, without any deduction or set-off for any reason.



Terms of Changes. Customer agrees that upon signing, any changes to the Services outlined in this Proposal may result in additional charges.



Click To Enter Signature

Full Name

Title

Email

Date

08/12/2024

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on September 16, 2024, 6:30 p.m.

Adjournment