



**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**August 19, 2019 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. PUBLIC HEARING (THE “TEFRA HEARING”) CONCERNING THE INTENT OF THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS TO REISSUE ITS GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2012 IN THE AGGREGATE PRINCIPAL AMOUNT OF \$861,496.
  - a. Call to Order the Public TEFRA Hearing being held pursuant to the Internal Revenue Code of 1986, as amended, to receive public comments on the intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496.
  - b. Open Forum for the Receipt of Public Comments and Questions.
  - c. Adjournment of Public TEFRA Hearing.”
3. OPEN FORUM
4. CONSENT AGENDA
  - a. APPROVAL OF AUGUST 19, 2019 AGENDA
  - b. APPROVAL OF MINUTES
    - i. July 15, 2019 Regular Meeting Minutes
  - c. APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2019
    - i. Approval of Warrant No. 626





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**August 19, 2019 – 6:30 p.m.**  
**Canterberry Room**

5. COMMUNICATIONS/PROCLAMATIONS
  - a. Board of Commissioners to share communications
  - b. Review of Environmental Report Card
6. STAFF RECOGNITION
  - a. None
7. REPORTS:
  - a. Administrative, IT, and Marketing Report
  - b. Finance & Human Resources Report
  - c. Recreation & Facilities Report
  - d. Parks & Planning Report
8. UNFINISHED BUSINESS
  - a. Ordinance 19-0819: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings
  - b. Resolution 19-0820: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 30, 2019
  - c. Partnership Agreement for Central Park Fields
9. NEW BUSINESS
  - a. Resolution 19-0821: Resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the reissuance of the General Obligation Limited Tax Bonds, Series 2012, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, in the aggregate principal amount of \$861,496 and approving the alternate use of the project financed thereby. (*Requires Waiving the Board Rules to Approve at This Meeting\*\*\**).
  - b. Asphalt Replacement Bid
  - c. Ordinance 19-0916: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof
10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 16, 2019
11. ADJOURNMENT





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**August 19, 2019 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
  
2. PUBLIC HEARING (THE “TEFRA HEARING”) CONCERNING THE INTENT OF THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS TO REISSUE ITS GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2012 IN THE AGGREGATE PRINCIPAL AMOUNT OF \$861,496.
  - a. Call to Order the Public TEFRA Hearing *[Call to Order the Public TEFRA Hearing being held pursuant to the Internal Revenue Code of 1986, as amended, to receive public comments on the intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496 **Roll Call Vote...***

Public TEFRA Hearing being held pursuant to the Internal Revenue Code of 1986, as amended, to receive public comments on the intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496.

*President will read prepared talking points. Ask for Discussion or Questions of the Board as appropriate.]*
  
  - b. Open Forum for the Receipt of Public Comments and Questions. *[Ask Whether There Are Any Public Comments or Questions Concerning the Bonds. Note, for purposes of the hearing, the individual may present his/her testimony within the 5-minute allotted for Public Comment pursuant 1.1VII B of the Rules of the Board of Commissioners.]*
  
  - c. Adjournment of Public TEFRA Hearing.” *[Request a motion and a second to Adjourn the Public Hearing and reconvene the August 19, 2019 Board Meeting. **Voice Vote – “All in Favor...”]***





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**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**August 19, 2019 – 6:30 p.m.**  
**Canterberry Room**

3. **OPEN FORUM** *[Ask whether there are any public comments for topics other than the Bonds under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
4. **CONSENT AGENDA** *[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...***

- a. **APPROVAL OF AUGUST 19, 2019 AGENDA**
  - b. **APPROVAL OF MINUTES**
    - i. July 15, 2019 Regular Meeting Minutes
  - c. **APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2019**
    - i. Approval of Warrant No. 626
5. **COMMUNICATIONS/PROCLAMATIONS** *[For Review and Discussion Only.]*
    - a. Board of Commissioners to share communications
    - b. Review of Environmental Report Card
  6. **STAFF RECOGNITION**
    - a. None
  7. **REPORTS:** *[For Review and Discussion Only.]*
    - a. Administrative, IT, and Marketing Report
    - b. Finance & Human Resources Report
    - c. Recreation & Facilities Report
    - d. Parks & Planning Report





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**August 19, 2019 – 6:30 p.m.**  
**Canterberry Room**

**8. UNFINISHED BUSINESS**

- a. Ordinance 19-0819: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings *[Request a motion and a second to approve Ordinance 19-0819: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings. **Roll Call Vote...**]*
- b. Resolution 19-0820: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 30, 2019 *[Request a motion and a second to approve Resolution 19-0820: A Resolution Regarding the Review of Minutes for Closed Meetings from January 1989 Through June 30, 2019. **Roll Call Vote...**]*
- c. Partnership Agreement for Central Park Fields *[Request a motion and a second to approve the Partnership Agreement for Central Park Fields. **Roll Call Vote...**]*

**9. NEW BUSINESS**

- a. Resolution 19-0821: Resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the reissuance of the General Obligation Limited Tax Bonds, Series 2012, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, in the aggregate principal amount of \$861,496 and approving the alternate use of the project financed thereby. *(Requires Waiving the Board Rules to Approve at This Meeting\*\*\*)*. *[Request a motion and a second to waive the Board Rules to approve at this meeting: Resolution 19-0821: A Resolution Approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the Reissuance of the General Obligation Limited Tax Bonds, Series 2012 of the Oak Brook Park District, DuPage and Cook Counties, Illinois In the Aggregate Principal Amount of \$861,496 and Approving the Alternate Use of the Project Financed Thereby. **Roll Call Vote...**]*

*Then request a motion and a second to approve Resolution 19-0821: A Resolution Approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the Reissuance of the General Obligation Limited Tax Bonds, Series 2012 of the Oak Brook Park District, DuPage and Cook Counties, Illinois In the Aggregate Principal Amount of \$861,496 and Approving the Alternate Use of the Project Financed Thereby. **Roll Call Vote...**]*

- b. Asphalt Replacement Bid *[For Review and Discussion Only.]*





**AGENDA**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**August 19, 2019 – 6:30 p.m.**  
**Canterberry Room**

9. NEW BUSINESS CONTINUED

- c. Ordinance 19-0916: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[For Review and Discussion Only.]*

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 16, 2019 *[Announce the next Regular Board Meeting of the Oak Brook Park District Board of Commissioners will be held on September 16, 2019 at 6:30 p.m.]*

11. ADJOURNMENT *[Request for a Motion and a second to adjourn the August 19, 2019 Board Meeting. **Voice Vote: "All in favor..."**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379  
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

[www.obparks.org](http://www.obparks.org)



**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF PARK  
COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES,  
ILLINOIS, TO REISSUE ITS GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2012, IN THE  
AGGREGATE PRINCIPAL AMOUNT OF \$861,496**

PUBLIC NOTICE IS HEREBY GIVEN that on the 19<sup>th</sup> day of August, 2019, at 6:30 o'clock P.M., the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois (the "*District*"), will conduct a public hearing to be held at the District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois. The purpose of the hearing will be to receive public comments on the intent of the District to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496 (the "*Bonds*") for federal tax purposes. The Bonds were originally issued to finance capital improvements within the District, including construction of a turf soccer field, a splash park, and a maintenance garage at Central Park (the "*Project*"), located at 1450 Forest Gate Road, Oak Brook, Illinois 60523 and bordered by Jorie Boulevard and Forest Gate Road. The Project is owned and operated by the District.

The above-noticed public hearing is required by Section 147(f) of the Internal Revenue Code of 1986, as amended. At the time and place set for the public hearing, residents, taxpayers and other interested persons will be given the opportunity to express their views on the Project, the proposed plan of financing and the issuance of the Bonds. Written comments may also be submitted to the District at 1450 Forest Gate Road, Oak Brook, Illinois 60523, Attention: Laure Kosey, Executive Director, on or before the 19<sup>th</sup> day of August, 2019.

By order of the President of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

Dated: August 12, 2019.

OAK BROOK PARK DISTRICT,  
DuPage and Cook Counties, Illinois

/s/ Laure Kosey  
Secretary, Board of Park Commissioners



**MINUTES OF THE  
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT  
BOARD OF COMMISSIONERS  
July 15, 2019 – 6:30 p.m.  
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Commissioner Tan called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. Commissioners Suleiman and Trombetta answered, "present". President Knitter and Commissioner Truedson were absent. Also present were Laure Kosey, Executive Director, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

Commissioner Tan asked if there was anyone in the audience who wished to address the Board.

No one addressed the Board.

3. CONSENT AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Trombetta and Tan

Nays: None

Absent: President Knitter and Commissioner Truedson

Motion: Commissioner Trombetta made a motion seconded by Commissioner Suleiman, to approve the consent agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Trombetta and Tan

Nays: None

Absent: President Knitter and Commissioner Truedson

a. APPROVAL OF JULY 15, 2019 AGENDA

b. APPROVAL OF MINUTES

i. June 17, 2019 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING JUNE 30, 2019

i. Approval of Warrant No. 625

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

Commissioner Tan asked the board members if they had any communications to share.

Commissioner Suleiman said her kids are loving the camp and that it's a great program.



- b. The Oak Brook Park District has received the following PR Awards: The Skyline Award in Public Affairs from the Public Relations Society of America - Chicago Chapter

Commissioner Tan presented the award and read the accompanying statement.

- c. The Golden Trumpet Award for Community Relations from the Publicity Club of Chicago

Commissioner Tan presented the award and read the accompanying statement.

The Board congratulated Jessica Cannady on her and her staff's achievements and a picture was taken.

## 5. STAFF RECOGNITION

None.

## 6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey said she is currently working on the agreement between the Park District and the Wizards Soccer Club. She said since they are a 501(c)(3) organization, a TEFRA Hearing must be held, which will allow the Wizards to have a more flexible schedule agreement. She said the agreement should be in place in August. She said the TEFRA Hearing will be held immediately before the August meeting.

Ms. Kosey said the memorial program for the trees and benches in Central Park has been a very successful program with many calls for donations.

There were no further questions or comments regarding Ms. Kosey's report.

- b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas reviewed the various funds with the Board. He explained the reason for the large increase in field rental revenue that was on last month's report was due to a few factors. One factor is that the North Field revenue was added to the Central Park fund, so a separate fund was created for the North Fields and the income was transferred to it. The other reasons were an increase in Central Park field rentals and an overstatement of revenue due to permits having been issued for Little League. He said this was corrected and the revenue reversed as Little League is not charged for permits.

Ms. Salinas said the Tennis Center continues to have a healthy surplus largely due to an increase in programming revenue.

Mr. Salinas said the annual audit started today and the first draft of the audit will be available the week of August 5<sup>th</sup>, with the final report available in September.

There were no further questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said construction has begun at the Tennis Center for the installation of a new air handling unit. He said the work should be completed sometime this fall.

Commissioner Tan asked if he has noticed a change in attendance at the summer concerts.

Mr. Thommes said attendance has not decreased and judges it to be about the same as past years.

There were no questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said playground construction at Forest Glen Park is underway with the old equipment being donated to the organization that provides it to impoverished communities overseas.

Mr. Johnson said he is working with Wight & Co. on the OSLAD grant paperwork for the Central Park North Field project.

Ms. Kosey said the application to re-zone the Central park North Fields was filed with the Village today and that she does not anticipate any issues. She said the Village has been very positive about this project but said it may get a bit more interesting when we apply for the lighting permit.

The Board asked if there will be project delays if the lighting permit takes longer than hoped. Ms. Kosey said there should be no delay as we can continue with other pieces of the project.

There were no further questions or comments regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

- a. None.

8. NEW BUSINESS

- a. Ordinance 19-0715: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof (Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board's Rules to approve at this meeting, Ordinance 19-0715: An Ordinance Declaring Surplus Personal Property and Authorizing the Sale or Conveyance Thereof.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Trombetta and Tan

Nays: None

Absent: President Knitter and Commissioner Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Ordinance 19-0715: An Ordinance Declaring Surplus Personal Property and Authorizing the Sale or Conveyance Thereof.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Trombetta and Tan  
Nays: None  
Absent: President Knitter and Commissioner Truedson

- b. Ordinance 19-0819: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings

This matter was presented for review and discussion only.

Ms. Kosey said this is done every six months and that this ordinance will be presented for Board approval at the August meeting.

There was no further discussion.

9. ADJOURN TO THE CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2.06(d).

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn to the closed session at the hour of 6:47 p.m., for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2.06(d).

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Trombetta and Tan  
Nays: None  
Absent: President Knitter and Commissioner Truedson

10. CLOSED SESSION

- a. Discussion and Approval of Closed Meeting Minutes, April 15, 2019

- b. Semi Annual Review of Closed Meeting Minutes for Release

- i. Resolution 19-0820: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 30, 2019

11. RECONVENE TO OPEN SESSION

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn the closed session to reconvene to the open session at the hour of 6:50 p.m.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Suleiman, Trombetta and Tan  
Nays: None  
Absent: President Knitter and Commissioner Truedson

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON AUGUST 19, 2019

Commissioner Tan announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on August 19, 2019, 6:30 P.M.

13. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn the regular meeting at the hour of 6:51 p.m.

There was no discussion, and the motion pass by voice vote.

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Laure L. Kosey, Executive Director

**Oak Brook Park District**  
**General Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through July 31, 2019 and 2018**  
**25.00% completed (3 out of 12 months)**

	Fiscal Year 2019/2020- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	July 2019 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2018/2019 Year-To-Date Actual	2019/2020 Y-T-D Actual Higher/ (Lower) than 2018/2019 Y-T-D	Percent Change
<b>REVENUES</b>									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
<b>Finance</b>									
Property Taxes	1,511,116	15,598	778,811	-	778,811	51.5%	793,992	(15,182)	-1.9%
Personal Prop. Repl. Taxes	86,504	15,182	40,886	-	40,886	47.3%	33,176	7,710	23.2%
Investment Income	12,500	971	2,872	-	2,872	23.0%	2,964	(92)	-3.1%
Other	21,500	1,210	4,477	-	4,477	20.8%	4,508	(31)	N/A
Central Park North	16,000	2,650	13,925	-	13,925	87.0%	-	13,925	N/A
Central Park	115,450	(5,007)	49,695	-	49,695	43.0%	42,920	6,775	15.8%
Dean Property	-	-	-	-	-	N/A	-	-	N/A
Building-Recreation Center	946,320	167,437	237,362	-	237,362	25.1%	234,262	3,099	1.3%
Central Park West	85,000	7,850	20,386	-	20,386	24.0%	23,041	(2,655)	-11.5%
<b>TOTAL REVENUES</b>	<b>\$ 2,794,390</b>	<b>\$ 205,891</b>	<b>\$ 1,148,414</b>	<b>\$ -</b>	<b>\$ 1,148,414</b>	<b>41.1%</b>	<b>\$ 1,134,864</b>	<b>\$ 13,549</b>	<b>1.2%</b>
<b>EXPENDITURES</b>									
Administration	\$ 467,670	\$ 35,125	\$ 109,459	\$ 3,593	\$ 113,052	23.4%	\$ 125,381	\$ (15,922)	-12.7%
Finance	493,901	30,706	94,224	6,426	100,651	19.1%	78,366	15,859	20.2%
Central Park North	15,800	1,042	5,896	-	5,896	37.3%	-	5,896	N/A
Central Park	622,485	73,017	167,613	37,042	204,656	26.9%	129,107	38,506	29.8%
Saddlebrook Park	24,500	3,193	5,316	3,320	8,636	21.7%	5,707	(391)	-6.9%
Forest Glen Park	29,650	2,484	3,764	2,715	6,479	12.7%	9,426	(5,662)	-60.1%
Chillem Park	8,750	845	1,075	966	2,041	12.3%	1,775	(700)	-39.4%
Dean Property	15,212	907	4,028	1,574	5,602	26.5%	1,179	2,850	241.8%
Professional Services	52,200	9,521	10,846	-	10,846	20.8%	8,208	2,639	32.2%
Contracts- Maint. DNS	26,000	5,801	5,801	-	5,801	22.3%	-	5,801	N/A
Building-Recreation Center	956,460	82,137	197,752	51,631	249,384	20.7%	189,318	8,434	4.5%
Central Park West	73,667	6,297	10,966	4,876	15,842	14.9%	7,272	3,693	50.8%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,786,294</b>	<b>\$ 251,075</b>	<b>\$ 616,742</b>	<b>\$ 112,144</b>	<b>\$ 728,886</b>	<b>22.1%</b>	<b>\$ 555,739</b>	<b>\$ 61,003</b>	<b>11.0%</b>
<b>TRANSFERS OUT</b>									
TRANSFERS OUT	\$ 326,575	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 3,112,869</b>	<b>\$ 251,075</b>	<b>\$ 616,742</b>	<b>\$ 112,144</b>	<b>\$ 728,886</b>	<b>19.8%</b>	<b>\$ 555,739</b>	<b>\$ 61,003</b>	<b>11.0%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ (318,479)</b>	<b>\$ (45,184)</b>	<b>\$ 531,672</b>	<b>\$ (112,144)</b>	<b>\$ 419,528</b>	<b>-166.9%</b>	<b>\$ 579,125</b>	<b>\$ (47,453)</b>	<b>-8.2%</b>

**Note>** Fiscal year 2019/2020 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

**Oak Brook Park District**  
**Recreation Fund Revenue and Expenditure Summary - Unaudited**  
**Fiscal Year-to-Date Activity through July 31, 2019 and 2018**  
**25.00% completed (3 out of 12 months)**

	Fiscal Year 2019/2020- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	July 2019 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2018/2019 Year-To-Date Actual	2019/2020 Y-T-D Actual Higher/ (Lower) than 2018/2019 Y-T-D	Percent Change
<b>REVENUES</b>									
<b>Administration</b>									
Property Taxes	\$ 894,120	\$ 9,231	\$ 460,912	\$ -	\$ 460,912	51.5%	\$ 512,281	\$ (51,368)	-10.0%
Personal Prop. Repl. Taxes	27,233	4,780	12,871	-	12,871	47.3%	10,444	2,427	23.2%
Investment Income	17,500	1,578	4,581	-	4,581	26.2%	3,857	724	18.8%
Other	2,100	222	681	-	681	32.4%	608	73	11.9%
<b>Fitness Center</b>	824,288	70,780	213,807	-	213,807	25.9%	214,450	(643)	-0.3%
<b>Aquatic Center</b>	487,200	44,651	132,601	-	132,601	27.2%	151,729	(19,128)	-12.6%
<b>Aquatic Recreation Prog.</b>	573,646	17,965	185,178	-	185,178	32.3%	186,776	(1,597)	-0.9%
<b>Children's Programs</b>	108,469	5,935	47,390	-	47,390	43.7%	44,384	3,006	6.8%
<b>Preschool Programs</b>	275,956	418	32,977	-	32,977	12.0%	41,020	(8,043)	-19.6%
<b>Youth Programs</b>	191,733	6,985	187,546	-	187,546	97.8%	147,864	39,682	26.8%
<b>Adult Programs</b>	50,280	840	19,494	-	19,494	38.8%	16,495	2,999	18.2%
<b>Pioneer Programs</b>	73,700	1,944	26,246	-	26,246	35.6%	29,044	(2,798)	-9.6%
<b>Special Events and Trips</b>	97,245	4,224	55,022	-	55,022	56.6%	55,013	10	0.0%
<b>Marketing</b>	49,000	-	25,200	-	25,200	51.4%	6,325	18,875	298.4%
<b>TOTAL REVENUES</b>	<b>\$ 3,672,469</b>	<b>\$ 169,553</b>	<b>\$ 1,404,506</b>	<b>\$ -</b>	<b>\$ 1,404,506</b>	<b>38.2%</b>	<b>\$ 1,420,289</b>	<b>\$ (15,783)</b>	<b>-1.1%</b>
<b>EXPENDITURES</b>									
<b>Administration</b>	\$ 847,508	\$ 92,770	\$ 179,552	\$ 37,057	\$ 216,609	21.2%	\$ 167,885	\$ 11,667	6.9%
<b>Fitness Center</b>	660,790	70,536	156,624	35,741	192,365	23.7%	146,670	9,954	6.8%
<b>Aquatic Center</b>	807,631	94,440	192,551	68,718	261,269	23.8%	180,273	12,278	6.8%
<b>Aquatic Recreation Prog.</b>	286,016	24,291	64,678	3,609	68,287	22.6%	67,792	(3,115)	-4.6%
<b>Children's Programs</b>	84,865	13,416	21,097	11,062	32,159	24.9%	17,911	3,185	17.8%
<b>Preschool Programs</b>	238,979	14,386	33,367	1,411	34,778	14.0%	32,707	660	2.0%
<b>Youth Programs</b>	141,793	27,607	52,096	967	53,063	36.7%	53,088	(993)	-1.9%
<b>Adult Programs</b>	44,389	3,838	7,391	19,533	26,924	16.7%	6,855	536	7.8%
<b>Pioneer Programs</b>	71,334	4,255	10,892	18,905	29,797	15.3%	16,156	(5,264)	-32.6%
<b>Special Events and Trips</b>	81,940	5,135	41,003	707	41,710	50.0%	36,385	4,618	12.7%
<b>Marketing</b>	363,335	33,139	82,303	11,743	55,804	22.7%	76,598	5,705	7.4%
<b>Capital Outlay</b>	220,000	-	-	20,000	20,000	0.0%	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,848,579</b>	<b>\$ 383,814</b>	<b>\$ 841,552</b>	<b>\$ 229,454</b>	<b>\$ 1,071,006</b>	<b>21.9%</b>	<b>\$ 802,321</b>	<b>\$ 39,231</b>	<b>4.9%</b>
<b>TRANSFERS OUT</b>	\$ 81,011	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>\$ 3,929,590</b>	<b>\$ 383,814</b>	<b>\$ 841,552</b>	<b>\$ 229,454</b>	<b>\$ 1,071,006</b>	<b>21.4%</b>	<b>\$ 802,321</b>	<b>\$ 39,231</b>	<b>4.9%</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>\$ (257,120)</b>	<b>\$ (214,261)</b>	<b>\$ 562,954</b>	<b>\$ (229,454)</b>	<b>\$ 333,500</b>	<b>-218.9%</b>	<b>\$ 617,968</b>	<b>\$ (55,014)</b>	<b>-8.9%</b>

**Note>** Fiscal year 2019/2020 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

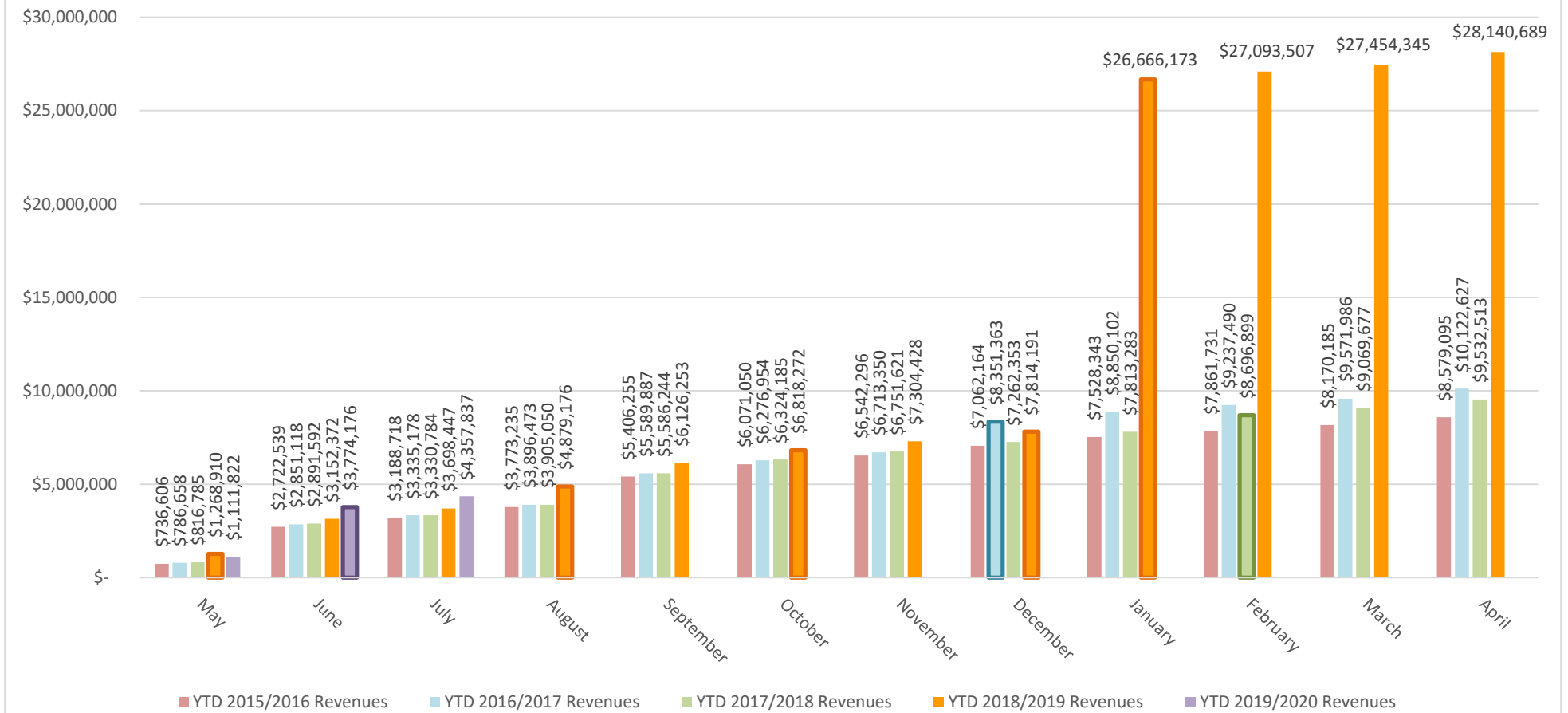
**Oak Brook Park District**  
**Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited**  
**Fiscal Year-to-Date Activity through July 31, 2019 and 2018**  
**25.00% completed (3 out of 12 months)**

Fiscal Year 2019/2020- Highlighted items reflect more than 8.33% variance							Highlighted items reflect more than 10% change		
	Original Annual Budget	July 2019 Actual	Year-To-Date Actual	Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2018/2019 Year-To-Date Actual	2019/2020 Y-T-D Actual Higher/ (Lower) than 2018/2019 Y-T-D	Percent Change
<b>REVENUES</b>									
Administration	\$ 18,000	\$ 1,866	\$ 5,364	\$ -	\$ 5,364	29.8%	\$ 1,549	\$ 3,815	246.3%
Building- Racquet Club	500	262	262	-	262	52.5%	-	262	N/A
Programs- Racquet Club	1,688,500	148,945	556,763	-	556,763	33.0%	449,742	107,021	23.8%
<b>TOTAL REVENUES</b>	<b>\$ 1,707,000</b>	<b>\$ 151,073</b>	<b>\$ 562,390</b>	<b>\$ -</b>	<b>\$ 562,390</b>	<b>32.9%</b>	<b>\$ 451,291</b>	<b>\$ 111,098</b>	<b>24.6%</b>
<b>EXPENSES</b>									
Administration	\$ 708,843	\$ 38,063	\$ 117,958	\$ 11,941	\$ 129,899	16.6%	\$ 107,116	\$ 10,841	10.1%
Building- Racquet Club	365,010	45,380	68,506	49,680	118,186	18.8%	66,122	2,384	3.6%
Programs- Racquet Club	694,500	44,332	136,308	5,031	141,339	19.6%	129,379	6,930	5.4%
Capital Outlay	260,000	25,782	25,782	-	25,782	9.9%	12,482	13,300	N/A
<b>TOTAL EXPENSES</b>	<b>\$ 2,028,353</b>	<b>\$ 153,557</b>	<b>\$ 348,555</b>	<b>\$ 66,651</b>	<b>\$ 415,206</b>	<b>17.2%</b>	<b>\$ 315,099</b>	<b>\$ 33,456</b>	<b>10.6%</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (321,353)</b>	<b>\$ (2,484)</b>	<b>\$ 213,835</b>	<b>\$ (66,651)</b>	<b>\$ 147,184</b>	<b>-66.5%</b>	<b>\$ 136,192</b>	<b>\$ 77,643</b>	<b>57.0%</b>

**Note>** Fiscal year 2019/2020 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.



## Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



### NOTES

**2016/2017:** In December 2016 we recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017.

**2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

**2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

**2019/2020:** The large increase in YTD revenues as of June 30, 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. Current YTD tax receipts in our Debt Service Fund equals \$781,581 versus prior year's YTD receipts of \$172,742.

## Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

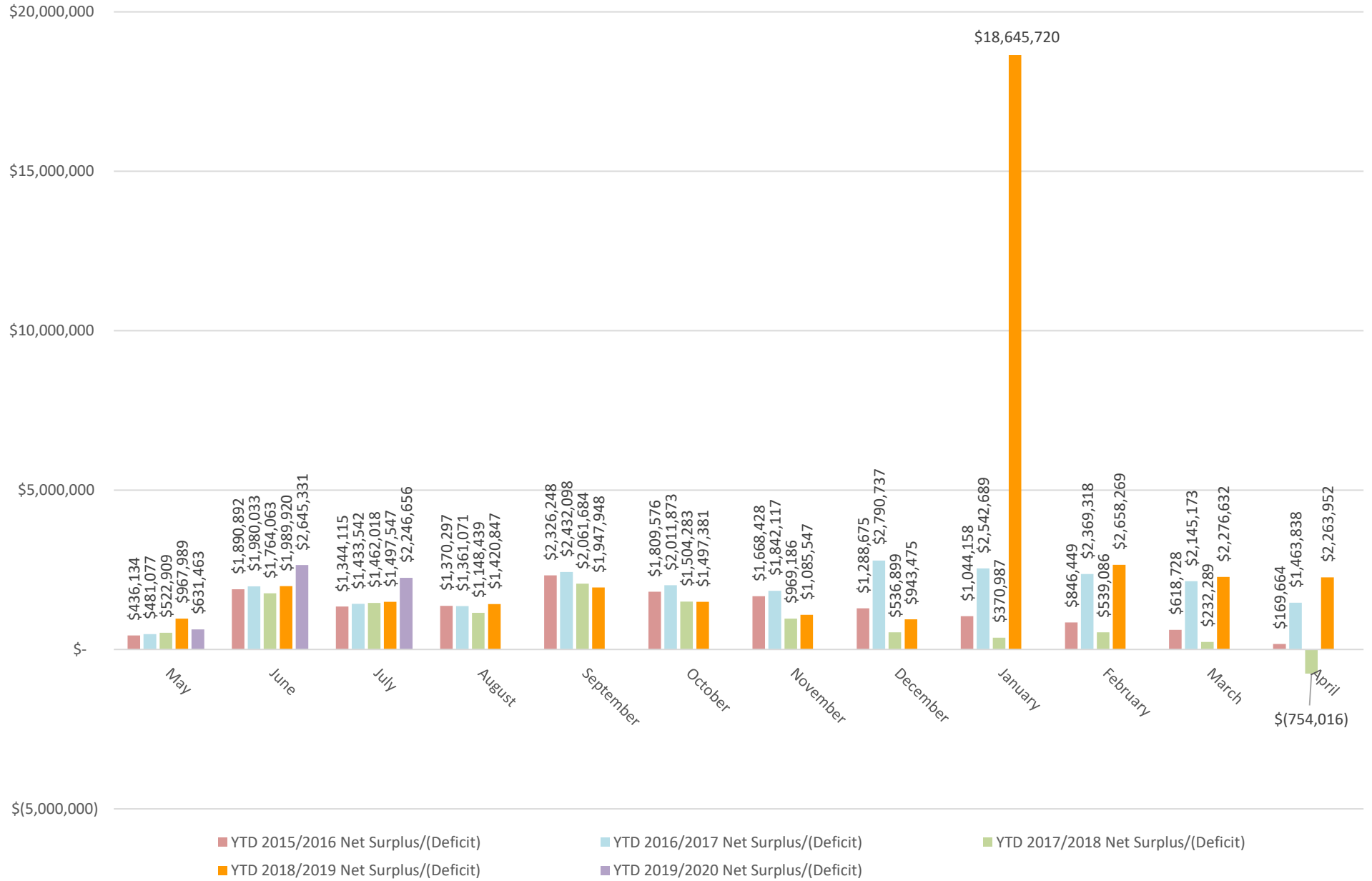


### NOTES

**2017/2018:** During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

**2018/2019:** The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

### Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT  
JULY, 2019

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
<b>GENERAL CORPORATE FUND</b>			
REVENUE	\$ 205,891	\$ 1,148,414	\$ 2,794,390
EXPENSES	\$ 251,075	\$ 616,742	\$ 3,112,869
SURPLUS/(DEFICIT)	<u>\$ (45,184)</u>	<u>\$ 531,672</u>	<u>\$ (318,479)</u>
<b>RECREATION FUND</b>			
REVENUE	\$ 169,553	\$ 1,404,506	\$ 3,672,469
EXPENSES	\$ 383,814	\$ 841,553	\$ 3,929,590
SURPLUS/(DEFICIT)	<u>\$ (214,261)</u>	<u>\$ 562,953</u>	<u>\$ (257,120)</u>
<b>IMRF FUND</b>			
REVENUE	\$ 5,835	\$ 89,178	\$ 174,687
EXPENSES	\$ 13,147	\$ 48,364	\$ 200,000
SURPLUS/(DEFICIT)	<u>\$ (7,312)</u>	<u>\$ 40,813</u>	<u>\$ (25,313)</u>
<b>LIABILITY INSURANCE FUND</b>			
REVENUE	\$ 2,955	\$ 93,011	\$ 180,816
EXPENSES	\$ 56,730	\$ 62,094	\$ 162,207
SURPLUS/(DEFICIT)	<u>\$ (53,775)</u>	<u>\$ 30,918</u>	<u>\$ 18,608</u>
<b>AUDIT FUND</b>			
REVENUE	\$ 19	\$ 57	\$ 250
EXPENSES	\$ -	\$ -	\$ 13,113
SURPLUS/(DEFICIT)	<u>\$ 19</u>	<u>\$ 57</u>	<u>\$ (12,863)</u>
<b>DEBT SERVICE FUND</b>			
REVENUE	\$ 16,009	\$ 797,706	\$ 1,978,533
EXPENSES	\$ -	\$ -	\$ 1,977,969
SURPLUS/(DEFICIT)	<u>\$ 16,009</u>	<u>\$ 797,706</u>	<u>\$ 564</u>



OAK BROOK PARK DISTRICT  
SUMMARIZED REVENUE & EXPENSE REPORT  
JULY, 2019

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
<b>RECREATIONAL FACILITIES FUND (TENNIS CENTER)</b>			
REVENUE	\$ 151,073	\$ 562,389	\$ 1,707,000
EXPENSES	\$ 153,557	\$ 348,555	\$ 2,028,353
SURPLUS/(DEFICIT)	\$ (2,484)	\$ 213,834	\$ (321,353)
<b>SPORTS CORE FUND</b>			
REVENUE	\$ 25,796	\$ 52,379	\$ 222,929
EXPENSES	\$ 23,292	\$ 52,080	\$ 221,223
SURPLUS/(DEFICIT)	\$ 2,504	\$ 300	\$ 1,705
<b>SPECIAL RECREATION FUND</b>			
REVENUE	\$ 1,221	\$ 60,503	\$ 130,321
EXPENSES	\$ 7,772	\$ 15,846	\$ 117,200
SURPLUS/(DEFICIT)	\$ (6,552)	\$ 44,657	\$ 13,121
<b>CAPITAL PROJECT FUND</b>			
REVENUE	\$ 1,581	\$ 4,687	\$ 317,000
EXPENSES	\$ 32,606	\$ 49,039	\$ 756,000
SURPLUS/(DEFICIT)	\$ (31,025)	\$ (44,353)	\$ (439,000)
<b>SOCIAL SECURITY FUND</b>			
REVENUE	\$ 5,609	\$ 145,007	\$ 282,469
EXPENSES	\$ 23,543	\$ 76,908	\$ 266,563
SURPLUS/(DEFICIT)	\$ (17,934)	\$ 68,098	\$ 15,906
<b>SUMMARY</b>			
REVENUE	\$ 585,542	\$ 4,357,837	\$ 11,460,863
EXPENSES	\$ 945,537	\$ 2,111,181	\$ 12,785,087
SURPLUS/(DEFICIT)	\$ (359,995)	\$ 2,246,656	\$ (1,324,224)

**OAK BROOK PARK DISTRICT**  
**CONSOLIDATED AGENCY TREASURER'S REPORT**  
**JULY, 2019**

		<b>CONSOLIDATED</b>
		<b>TOTALS</b>
<b>REVENUES</b>		
Property Taxes	\$	48,121
Back Taxes		-
Replacement Taxes		28,115
Recreation Program Fees		169,291
Rec/Fitness Center Fees		70,780
Rec/Aquatic Center Fees		62,615
Sports Core - Bath & Tennis		62,777
FRC/Building Rental Fees		-
Theme Party Rental Fees		397
Recreation Center Fees		130,059
CPW Building Rentals		7,850
Field Rentals Central Park		(5,007)
Field Rentals Central Park North		2,650
Interest		5,803
Grant Proceeds		-
Debt Certificate Proceeds		-
Transfers		-
Donations		-
Sponsorship		-
Miscellaneous		2,091
<b>TOTAL- REVENUES</b>	<b>\$</b>	<b>585,542</b>
<b>DISBURSEMENTS</b>		
Warrant No.625	\$	510,406
July Payroll		435,131
<b>TOTAL DISBURSEMENTS</b>	<b>\$</b>	<b>945,537</b>

**Oak Brook Park District  
Consolidated Agency Balance Sheet  
as of July 31, 2019**

<u>ASSETS</u>	Consolidated Totals
Current Assets	
Cash and Investments	\$ 9,178,623
Receivables - Net of Allowances	-
Property Taxes	4,671,112
Accounts	438,880
Due from Other Funds	(878)
Prepays	8,083
Inventories	16,089
Total Current Assets	<u>\$ 14,311,909</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable	40,475
Construction in Process	-
Depreciable	4,788,320
Accumulated Depreciation	<u>(3,187,312)</u>
Total Noncurrent Assets	1,641,483
<b>Total Assets</b>	<b>15,953,392</b>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items-IMRF	<u>96,253</u>
Total Assets and Deferred outflows of Resources	<u>16,049,645</u>
<u>LIABILITIES</u>	
Accounts Payable	117,843
Accrued Payroll	30,284
Other Payables	597,646
Due To Other Funds	-
Compensated Absences Payable	<u>2,827</u>
Total Liabilities	748,600
Noncurrent Liabilities	
Compensated Absences Payable	11,310
Net Pension Liability - IMRF	<u>21,014</u>
Total Noncurrent Liabilities	32,324
<b>Total Liabilities</b>	<b>780,924</b>
DEFERRED INFLOWS OF RESOURCES	
Deferred Items - IMRF	182,013
Property Taxes	<u>4,671,112</u>
Total Liabilities and Deferred Inflows of Resources	<u>5,634,049</u>
<u>FUND BALANCES</u>	
Net Investment in Capital Assets	1,597,808
Nonspendable	5,083
Restricted	1,367,776
Committed	4,815,633
Unassigned	<u>2,629,297</u>
<b>Total Fund Balances</b>	<b><u>10,415,596</u></b>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>16,049,645</u>







User: mkorman

POST DATES 07/22/2019 - 08/19/2019

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

**WARRANT NO. 626**

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
38487	ABBY SPANKROY	08/08/2019	08/19/2019	112.61	112.61	Open	N
38347	ABC PRINTING COMPANY	06/28/2019	08/19/2019	2,095.35	2,095.35	Open	Y
38381	AIR PRODUCTS	06/25/2019	08/19/2019	3,085.00	3,085.00	Open	Y
38341	ALL STAR SPORTS INSTRUCTION	07/08/2019	08/19/2019	1,378.00	1,378.00	Open	Y
38440	ALPHA GRAPHICS	07/24/2019	08/19/2019	104.82	104.82	Open	Y
38479	ANDERSON ELEVATOR CO.	07/23/2019	08/19/2019	1,170.00	1,170.00	Open	N
38360	ANDERSON LANDSCAPE SUPPLY	07/08/2019	08/19/2019	48.00	48.00	Open	Y
38361	ANDERSON LANDSCAPE SUPPLY	07/10/2019	08/19/2019	160.00	160.00	Open	Y
38362	ANDERSON LANDSCAPE SUPPLY	07/17/2019	08/19/2019	160.00	160.00	Open	Y
38363	ANDERSON LANDSCAPE SUPPLY	07/17/2019	08/19/2019	166.00	166.00	Open	Y
38345	AQUA PURE ENTERPRISES, INC.	06/14/2019	08/19/2019	515.09	515.09	Open	Y
38348	AQUA PURE ENTERPRISES, INC.	07/05/2019	08/19/2019	1,247.97	1,247.97	Open	Y
38391	AQUA PURE ENTERPRISES, INC.	07/18/2019	08/19/2019	102.94	102.94	Open	Y
38405	AQUA PURE ENTERPRISES, INC.	07/18/2019	08/19/2019	1,247.97	1,247.97	Open	Y
38555	AQUA PURE ENTERPRISES, INC.	08/07/2019	08/19/2019	1,009.87	1,009.87	Open	N
38337	AQUASCAPE DESIGNS INC	06/13/2019	08/19/2019	990.00	990.00	Open	Y
38443	BEST OFFICIALS	08/02/2019	08/19/2019	697.00	697.00	Open	Y
38444	BEST OFFICIALS	08/02/2019	08/19/2019	936.00	936.00	Open	Y
38447	CARDMEMBER SERVICE	07/27/2019	08/19/2019	32.97	32.97	Open	Y
38448	CARDMEMBER SERVICE	07/27/2019	08/19/2019	4,198.20	4,198.20	Open	Y
38449	CARDMEMBER SERVICE	07/27/2019	08/19/2019	1,256.68	1,256.68	Open	Y
38450*	CARDMEMBER SERVICE	07/27/2019	08/19/2019	1,056.39	1,056.39	Open	Y
38451	CARDMEMBER SERVICE	07/27/2019	08/19/2019	710.00	710.00	Open	Y
38452	CARDMEMBER SERVICE	07/27/2019	08/19/2019	6.85	6.85	Open	Y
38453	CARDMEMBER SERVICE	07/27/2019	08/19/2019	36.87	36.87	Open	Y
38454	CARDMEMBER SERVICE	07/27/2019	08/19/2019	2,884.54	2,884.54	Open	Y
38455	CARDMEMBER SERVICE	07/27/2019	08/19/2019	27.26	27.26	Open	Y
38456	CARDMEMBER SERVICE	07/27/2019	08/19/2019	19.95	19.95	Open	Y
38457	CARDMEMBER SERVICE	07/27/2019	08/19/2019	620.00	620.00	Open	Y
38458*	CARDMEMBER SERVICE	07/27/2019	08/19/2019	4,807.28	4,807.28	Open	Y
38476*	CARDMEMBER SERVICE	07/27/2019	08/19/2019	485.07	485.07	Open	Y
38477	CARDMEMBER SERVICE	07/27/2019	08/19/2019	372.53	372.53	Open	Y
38478	CARDMEMBER SERVICE	07/27/2019	08/19/2019	696.52	696.52	Open	Y
38519*	CARDMEMBER SERVICE	07/27/2019	08/19/2019	4,709.70	4,709.70	Open	N
38520	CARDMEMBER SERVICE	07/27/2019	08/19/2019	1,544.43	1,544.43	Open	N
38523	CARDMEMBER SERVICE	07/27/2019	08/19/2019	1,049.08	1,049.08	Open	N
38524	CARDMEMBER SERVICE	07/27/2019	08/19/2019	3,716.89	3,716.89	Open	N
38525*	CARDMEMBER SERVICE	07/27/2019	08/19/2019	5,075.85	5,075.85	Open	N
38526	CARDMEMBER SERVICE	07/27/2019	08/19/2019	2,306.24	2,306.24	Open	N
38374	CARRICO AQUATIC RESOURCES INC	07/10/2019	08/19/2019	195.58	195.58	Open	Y
38474		06/20/2019	08/19/2019	260.00	260.00	Open	Y
38385	CHICAGO FILTER SUPPLY	07/02/2019	08/19/2019	594.48	594.48	Open	Y
38547	CHICAGO TRIBUNE MEDIA GROUP	03/14/2019	08/19/2019	17.09	17.09	Open	N
38415	CHICAGO WHITE SOX LTD	07/23/2019	08/19/2019	238.50	238.50	Open	Y
38441	CLASSIC LANDSCAPE, LTD.	08/01/2019	08/19/2019	5,488.00	5,488.00	Open	Y
38383	CLIMATEZONE HEATING & AIR CONDITI	07/02/2019	08/19/2019	2,755.00	2,755.00	Open	Y
38464	COM ED	08/01/2019	08/19/2019	30.95	30.95	Open	Y

User: mkorman

POST DATES 07/22/2019 - 08/19/2019

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
38465	COM ED	08/01/2019	08/19/2019	34.25	34.25	Open	Y
38379	COMCAST	07/01/2019	08/19/2019	539.59	539.59	Open	Y
38533	COMCAST	08/01/2019	08/19/2019	582.90	582.90	Open	N
38416	CONSERVATION LAND STEWARDSHIP	07/08/2019	08/19/2019	5,800.93	5,800.93	Open	Y
38529	CONSERVATION LAND STEWARDSHIP	08/05/2019	08/19/2019	1,081.50	1,081.50	Open	N
38558	CONSERVATION LAND STEWARDSHIP	08/05/2019	08/19/2019	5,800.93	5,800.93	Open	N
38413	CTUC	07/22/2019	08/19/2019	603.50	603.50	Open	Y
38435	DAILY HERALD	07/14/2019	08/19/2019	87.40	87.40	Open	Y
38338	DAWSONS TREE SERVICE	07/01/2019	08/19/2019	883.00	883.00	Open	Y
38521	DIRECT ENERGY BUSINESS	08/02/2019	08/19/2019	33.53	33.53	Open	N
38522	DIRECT ENERGY BUSINESS	08/07/2019	08/19/2019	2,349.84	2,349.84	Open	N
38351	EBEL'S ACE HARDWARE #8313	07/16/2019	08/19/2019	18.51	18.51	Open	Y
38459	EBEL'S ACE HARDWARE #8313	07/25/2019	08/19/2019	24.44	24.44	Open	Y
38492	EBEL'S ACE HARDWARE #8313	07/02/2019	08/19/2019	1.43	1.43	Open	N
38493	EBEL'S ACE HARDWARE #8313	07/02/2019	08/19/2019	8.78	8.78	Open	N
38534	EBEL'S ACE HARDWARE #8313	07/31/2019	08/19/2019	56.40	56.40	Open	N
38332	ECLIPSE SELECT SOCCER CLUB	07/16/2019	08/19/2019	728.00	728.00	Open	Y
38442	ENVISION HEALTHCARE INC	08/01/2019	08/19/2019	36.00	36.00	Open	Y
38462	FIRST COMMUNICATION LLC	08/01/2019	08/19/2019	948.09	948.09	Open	Y
38354	FIRST STUDENT	06/27/2019	08/19/2019	254.25	254.25	Open	Y
38355	FIRST STUDENT	07/02/2019	08/19/2019	313.25	313.25	Open	Y
38390	FIRST STUDENT	07/11/2019	08/19/2019	449.50	449.50	Open	Y
38404	FIRST STUDENT	07/18/2019	08/19/2019	239.50	239.50	Open	Y
38527	FIRST STUDENT	07/25/2019	08/19/2019	269.00	269.00	Open	N
38528	FIRST STUDENT	06/28/2019	08/19/2019	479.00	479.00	Open	N
38530	FIRST STUDENT	07/25/2019	08/19/2019	538.00	538.00	Open	N
38489	FITNESS EQUIPMENT SERVICES	07/30/2019	08/19/2019	127.00	127.00	Open	N
38490	FITNESS EQUIPMENT SERVICES	08/01/2019	08/19/2019	133.00	133.00	Open	N
38491	FITNESS EQUIPMENT SERVICES	07/11/2019	08/19/2019	115.00	115.00	Open	N
38409	FLAGG CREEK WATER RECLAMATION	07/26/2019	08/19/2019	2,591.42	2,591.42	Open	Y
38410	FLAGG CREEK WATER RECLAMATION	07/26/2019	08/19/2019	13.70	13.70	Open	Y
38411	FLAGG CREEK WATER RECLAMATION	07/26/2019	08/19/2019	88.05	88.05	Open	Y
38412	FLAGG CREEK WATER RECLAMATION	07/26/2019	08/19/2019	35.70	35.70	Open	Y
38340	FLUID RUNNING LLC	07/11/2019	08/19/2019	3,464.00	3,464.00	Open	Y
38495	GOVERNMENT FINANCE OFF. ASSN.	07/29/2019	08/19/2019	160.00	160.00	Open	N
38356	GREAT LAKES CONCRETE	07/02/2019	08/19/2019	20.29	20.29	Open	Y
38357	GREAT LAKES CONCRETE	06/25/2019	08/19/2019	38.30	38.30	Open	Y
38389	HAGG PRESS	07/16/2019	08/19/2019	286.00	286.00	Open	Y
38480	HAGG PRESS	07/30/2019	08/19/2019	1,013.00	1,013.00	Open	N
38518	HAGG PRESS	07/30/2019	08/19/2019	7,890.00	7,890.00	Open	N
38537	HAGG PRESS	06/11/2019	08/19/2019	208.00	208.00	Open	N
38399	HI TOUCH BUSINESS SERVICES	07/09/2019	08/19/2019	267.34	267.34	Open	Y
38483	HI TOUCH BUSINESS SERVICES	08/01/2019	08/19/2019	167.52	167.52	Open	N
38484	HI TOUCH BUSINESS SERVICES	07/26/2019	08/19/2019	223.59	223.59	Open	N
38488	HI TOUCH BUSINESS SERVICES	07/24/2019	08/19/2019	268.85	268.85	Open	N
38366	HINSDALE NURSERIES INC	07/08/2019	08/19/2019	247.00	247.00	Open	Y
38500	HOME DEPOT CREDIT SERVICES	07/01/2019	08/19/2019	27.90	27.90	Open	N

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38501	HOME DEPOT CREDIT SERVICES	07/12/2019	08/19/2019	193.37	193.37	Open	N
38502	HOME DEPOT CREDIT SERVICES	07/12/2019	08/19/2019	93.67	93.67	Open	N
38503	HOME DEPOT CREDIT SERVICES	07/15/2019	08/19/2019	92.95	92.95	Open	N
38504	HOME DEPOT CREDIT SERVICES	07/16/2019	08/19/2019	24.55	24.55	Open	N
38505	HOME DEPOT CREDIT SERVICES	07/16/2019	08/19/2019	66.40	66.40	Open	N
38506	HOME DEPOT CREDIT SERVICES	07/12/2019	08/19/2019	166.29	166.29	Open	N
38507	HOME DEPOT CREDIT SERVICES	07/25/2019	08/19/2019	1.16	1.16	Open	N
38508	HOME DEPOT CREDIT SERVICES	07/01/2019	08/19/2019	46.88	46.88	Open	N
38373	HOME PLUMBING SUPPLY	06/21/2019	08/19/2019	136.00	136.00	Open	Y
38393	HOME PLUMBING SUPPLY	07/16/2019	08/19/2019	375.00	375.00	Open	Y
38387	HOMER INDUSTRIES	07/11/2019	08/19/2019	1,360.00	1,360.00	Open	Y
38369	HP PRODUCTS	07/10/2019	08/19/2019	136.71	136.71	Open	Y
38475	HP PRODUCTS	07/23/2019	08/19/2019	93.28	93.28	Open	Y
38544	HP PRODUCTS	11/17/2018	08/19/2019	41.31	41.31	Open	N
38545	HP PRODUCTS	08/02/2019	08/19/2019	496.50	496.50	Open	N
38546	HP PRODUCTS	08/07/2019	08/19/2019	296.28	296.28	Open	N
38554	HP PRODUCTS	07/31/2019	08/19/2019	1,404.14	1,404.14	Open	N
38557	HP PRODUCTS	04/26/2019	08/19/2019	2,439.06	2,439.06	Open	N
38365	IL STATE TOLL HWY AUTHORITY	06/30/2019	08/19/2019	18.25	18.25	Open	Y
38422	ILLINOIS LIQUOR CONTROL COMM	07/31/2019	08/19/2019	25.00	25.00	Open	Y
38515	ILLINOIS PARK & RECREATION	07/29/2019	08/19/2019	450.00	450.00	Open	N
38350	ILLINOIS STATE POLICE	06/30/2019	08/19/2019	500.00	500.00	Open	Y
38419	ILLIONIS PARK AND RECREATION	07/29/2019	08/19/2019	450.00	450.00	Open	Y
38420	ILLIONIS PARK AND RECREATION	07/29/2019	08/19/2019	450.00	450.00	Open	Y
38439	JAMES LEZATTE	07/31/2019	08/19/2019	471.00	471.00	Open	Y
38388	JMS AUTO REPAIR LTD INC	07/12/2019	08/19/2019	1,930.26	1,930.26	Open	Y
38497	JMS AUTO REPAIR LTD INC	08/07/2019	08/19/2019	676.72	676.72	Open	N
38433	JOHNSTONE SUPPLY	07/30/2019	08/19/2019	239.60	239.60	Open	Y
38401	JONES TRAVEL	07/01/2019	08/19/2019	959.00	959.00	Open	Y
38403	JONES TRAVEL	06/30/2019	08/19/2019	934.00	934.00	Open	Y
38358	KEEPER GOALS	07/15/2019	08/19/2019	106.00	106.00	Open	Y
38359	KEEPER GOALS	07/01/2019	08/19/2019	106.00	106.00	Open	Y
38517	KIM CATRIS	08/06/2019	08/19/2019	306.59	306.59	Open	N
38473	KONICA MINOLTA BUSINESS	07/29/2019	08/19/2019	22.64	22.64	Open	Y
38494	KONICA MINOLTA BUSINESS	07/31/2019	08/19/2019	258.94	258.94	Open	N
38499	KONICA MINOLTA PREMIER FINANCE	06/30/2019	08/15/2019	739.00	739.00	Open	N
38531	LAUTERBACH & AMEN LLP	07/26/2019	08/19/2019	15,350.00	15,350.00	Open	N
38418	LPG MUSIC INC.	07/28/2019	08/19/2019	150.00	150.00	Open	Y
38431	LPG MUSIC INC.	07/28/2019	08/19/2019	1,410.75	1,410.75	Open	Y
38434	M&M LOCK & SAFE, LTD	07/15/2019	08/19/2019	44.60	44.60	Open	Y
38553	MARKET ACCESS CORP.	08/09/2019	08/19/2019	1,480.00	1,480.00	Open	N
38426	MASTERBLEND INTERNATIONAL LLC	07/22/2019	08/19/2019	347.10	347.10	Open	Y
38372	McMASTER-CARR	06/24/2019	08/19/2019	9.24	9.24	Open	Y
38496	MENARDS	08/01/2019	08/19/2019	789.19	789.19	Open	N
38395	MENARD'S	06/25/2019	08/19/2019	142.71	142.71	Open	Y
38333	NATIONAL SEED	06/26/2019	08/19/2019	757.00	757.00	Open	Y
38334	NATIONAL SEED	06/26/2019	08/19/2019	349.50	349.50	Open	Y

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38481	NEXT GENERATION	07/30/2019	08/19/2019	910.95	910.95	Open	N
38466	NICOR GAS	07/31/2019	08/19/2019	176.17	176.17	Open	Y
38467	NICOR GAS	07/31/2019	08/19/2019	785.26	785.26	Open	Y
38511	NICOR GAS	08/05/2019	08/19/2019	619.11	619.11	Open	N
38432	NORMAN J. LANDRUM	07/30/2019	08/19/2019	731.00	731.00	Open	Y
38421	NORTHERN PRINT NETWORK	07/19/2019	08/19/2019	113.10	113.10	Open	Y
38482	NORTHERN PRINT NETWORK	07/29/2019	08/19/2019	86.00	86.00	Open	N
38509	NORTHERN PRINT NETWORK	08/05/2019	08/19/2019	238.00	238.00	Open	N
38371	OAK BROOK MECHANICAL SERVICES INC	06/25/2019	08/19/2019	320.00	320.00	Open	Y
38380	OAK BROOK MECHANICAL SERVICES INC	06/25/2019	08/19/2019	5,296.00	5,296.00	Open	Y
38510	OAK BROOK PARK DISTRICT	07/27/2019	08/19/2019	406.46	406.46	Open	N
38408	OAK BROOK ROTARY	07/30/2019	08/19/2019	100.00	100.00	Open	Y
38382	P.E.I. INC	07/09/2019	08/19/2019	2,250.00	2,250.00	Open	Y
38377	PCM SALES	05/06/2019	08/19/2019	405.48	405.48	Open	Y
38470	PCM SALES	07/15/2019	08/19/2019	1,428.09	1,428.09	Open	Y
38471	PCM SALES	07/08/2019	08/19/2019	581.32	581.32	Open	Y
38438	PENTEGRA SYSTEMS LLC	07/12/2019	08/19/2019	352.50	352.50	Open	Y
38486	PETTY CASH - CORPORATE ADMIN.	08/08/2019	08/19/2019	8.02	8.02	Open	N
38485	PETTY CASH-RECREATION DEPT.	08/08/2019	08/19/2019	140.23	140.23	Open	N
38460	PFEIFFER'S PEST CONTROL	07/30/2019	08/19/2019	200.00	200.00	Open	Y
38461	PFEIFFER'S PEST CONTROL	07/30/2019	08/19/2019	200.00	200.00	Open	Y
38392	PORTER PIPE & SUPPLY CO.	07/09/2019	08/19/2019	126.42	126.42	Open	Y
38463	QUEST DIAGNOSTICS	07/26/2019	08/19/2019	144.40	144.40	Open	Y
38516	RANDALL INDUSTRIES	07/11/2019	08/19/2019	359.80	359.80	Open	N
38353	RICHMOND FISHERIES	06/28/2019	08/19/2019	455.00	455.00	Open	Y
38417	ROBBINS SCHWARTZ	07/18/2019	08/19/2019	7,117.50	7,117.50	Open	Y
38512	RUSSO POWER EQUIPMENT	08/05/2019	08/19/2019	129.17	129.17	Open	N
38513	RUSSO POWER EQUIPMENT	08/05/2019	08/19/2019	81.60	81.60	Open	N
38423	SERVICE SANITATION, INC.	07/26/2019	08/19/2019	222.50	222.50	Open	Y
38424	SERVICE SANITATION, INC.	07/26/2019	08/19/2019	404.00	404.00	Open	Y
38425	SERVICE SANITATION, INC.	07/26/2019	08/19/2019	101.50	101.50	Open	Y
38352	SHERWIN WILLIAMS	07/12/2019	08/19/2019	225.90	225.90	Open	Y
38427	SHERWIN WILLIAMS	07/22/2019	08/19/2019	180.72	180.72	Open	Y
38514	SHERWIN WILLIAMS	07/24/2019	08/19/2019	180.72	180.72	Open	N
38367	SITEONE LANDSCAPE SUPPLY LLC	07/09/2019	08/19/2019	390.94	390.94	Open	Y
38551	SOUTH SIDE CONTROL SUPPLY CO	07/25/2019	08/19/2019	793.85	793.85	Open	N
38342	SPORTS KIDS INC.	07/01/2019	08/19/2019	672.00	672.00	Open	Y
38472	SPRINT PHONE	07/29/2019	08/19/2019	17.25	17.25	Open	Y
38368	STARBUCKS COFFEE COMPANY	07/02/2019	08/19/2019	320.61	320.61	Open	Y
38339	STARFISH AQUATICS INSTITUTE	06/19/2019	08/19/2019	1,890.00	1,890.00	Open	Y
38394	STATE FIRE MARSHALL	07/03/2019	08/19/2019	140.00	140.00	Open	Y
38402	STEPHANIE CAHILL	06/30/2019	08/19/2019	58.11	58.11	Open	Y
38468	STERLING NETWORK INTEGRATION	07/22/2019	08/19/2019	1,008.00	1,008.00	Open	N
38376	STEVEN FINNEGAN	07/15/2019	08/19/2019	300.00	300.00	Open	Y
38335	TAMELING INDUSTRIES INC.	06/20/2019	08/19/2019	828.00	828.00	Open	Y
38386	TAMELING INDUSTRIES INC.	07/04/2019	08/19/2019	2,866.20	2,866.20	Open	Y
38430	TAMELING INDUSTRIES INC.	07/11/2019	08/19/2019	430.10	430.10	Open	Y

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38384	TEE JAY SERVICE CO., INC.	06/25/2019	08/19/2019	831.66	831.66	Open	Y
38532	THE LIFEGUARD STORE	07/26/2019	08/19/2019	2,597.00	2,597.00	Open	N
38469	THINKGARD LLC	08/01/2019	08/19/2019	699.00	699.00	Open	Y
38343	THOMAS PUMP COMPANY INC	07/03/2019	08/19/2019	1,101.00	1,101.00	Open	Y
38349	THOMAS PUMP COMPANY INC	07/08/2019	08/19/2019	1,248.00	1,248.00	Open	Y
38406	TRUGREEN	07/11/2019	08/19/2019	3,800.00	3,800.00	Open	Y
38407	TRUGREEN	07/11/2019	08/19/2019	4,110.00	4,110.00	Open	Y
38344	UNIVAR USA INC.	06/29/2019	08/19/2019	2,013.05	2,013.05	Open	Y
38556	UNIVAR USA INC.	08/07/2019	08/19/2019	950.95	950.95	Open	N
38436	VERIZON WIRELESS	07/15/2019	08/19/2019	1,160.69	1,160.69	Open	Y
38400	VICTORY BADMINTON INC	07/24/2019	08/19/2019	420.00	420.00	Open	Y
38437	VILLA PARK ELECTRICAL SUPPLY	07/24/2019	08/19/2019	33.00	33.00	Open	Y
38445	VILLA PARK ELECTRICAL SUPPLY	07/25/2019	08/19/2019	246.94	246.94	Open	Y
38446	VILLA PARK ELECTRICAL SUPPLY	07/01/2019	08/19/2019	(143.98)	(143.98)	Open	Y
38535	VILLA PARK ELECTRICAL SUPPLY	07/25/2019	08/19/2019	12.18	12.18	Open	N
38536	VILLA PARK ELECTRICAL SUPPLY	04/16/2019	08/19/2019	105.00	105.00	Open	N
38548	VILLA PARK ELECTRICAL SUPPLY	06/14/2019	08/19/2019	13.09	13.09	Open	N
38549	VILLA PARK ELECTRICAL SUPPLY	08/02/2019	08/19/2019	25.50	25.50	Open	N
38550	VILLA PARK ELECTRICAL SUPPLY	08/02/2019	08/19/2019	19.16	19.16	Open	N
38552	VILLA PARK ELECTRICAL SUPPLY	05/14/2019	08/19/2019	609.00	609.00	Open	N
38370	VILLAGE OF OAK BROOK	06/28/2019	08/19/2019	290.00	290.00	Open	Y
38428	VILLAGE OF OAK BROOK	07/12/2019	08/19/2019	883.79	883.79	Open	Y
38538	VILLAGE OF OAK BROOK	08/08/2019	08/19/2019	8,735.50	8,735.50	Open	N
38539	VILLAGE OF OAK BROOK	08/08/2019	08/19/2019	241.00	241.00	Open	N
38540	VILLAGE OF OAK BROOK	08/08/2019	08/19/2019	136.00	136.00	Open	N
38541	VILLAGE OF OAK BROOK	08/08/2019	08/19/2019	104.50	104.50	Open	N
38542	VILLAGE OF OAK BROOK	08/08/2019	08/19/2019	178.00	178.00	Open	N
38543	VILLAGE OF OAK BROOK	08/08/2019	08/19/2019	10.00	10.00	Open	N
38429	WAREHOUSE DIRECT WORKPLACE	07/15/2019	08/19/2019	248.95	248.95	Open	Y
38336	WASTE MANAGEMENT OF ILLINOIS I	06/28/2019	08/19/2019	620.55	620.55	Open	Y
38498	WASTE MANAGEMENT OF ILLINOIS I	08/01/2019	08/19/2019	1,214.56	1,214.56	Open	N
38364	WILLIAM G.STEELE	07/10/2019	08/19/2019	360.00	360.00	Open	Y
38396	WILSON SPORTING GOODS	07/10/2019	08/19/2019	360.48	360.48	Open	Y
38397	WILSON SPORTING GOODS	07/11/2019	08/19/2019	155.44	155.44	Open	Y
38398	WILSON SPORTING GOODS	07/11/2019	08/19/2019	346.22	346.22	Open	Y
38414	WILSON SPORTING GOODS	07/24/2019	08/19/2019	923.01	923.01	Open	Y

# of Invoices:	223	# Due:	223	Totals:	206,498.54	206,498.54
# of Credit Memos:	1	# Due:	1	Totals:	(143.98)	(143.98)
Net of Invoices and Credit Memos:					206,354.56	206,354.56

\* 5 Net Invoices have Credits Totalling: (519.00)



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--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			81,455.59	81,455.59		
	02 - RECREATION FUND			85,450.41	85,450.41		
	05 - AUDIT FUND			11,512.50	11,512.50		
	07 - RECREATIONAL FACILITIES FUND			20,660.65	20,660.65		
	08 - SPORTS CORE			6,785.41	6,785.41		
	09 - SPECIAL RECREATION FUND			200.00	200.00		
	12 - CAPITAL PROJECTS FUND			290.00	290.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			16,960.92	16,960.92		
	02 - FINANCE			1,412.45	1,412.45		
	04 - CENTRAL PARK NORTH			415.86	415.86		
	05 - CENTRAL PARK			24,054.64	24,054.64		
	06 - SADDLEBROOK PARK			1,992.40	1,992.40		
	07 - FOREST GLEN PARK			670.32	670.32		
	08 - CHILLEM PARK			409.90	409.90		
	09 - DEAN PROPERTY			1,357.37	1,357.37		
	10 - PROFESSIONAL SERVICES			7,117.50	7,117.50		
	12 - CONTRACTS. MAINTENANCE DNS			11,601.86	11,601.86		
	15 - BUILDING/RECREATION CENTER			25,218.41	25,218.41		
	20 - CENTRAL PARK WEST			3,186.82	3,186.82		
	21 - FITNESS CENTER			12,754.44	12,754.44		
	25 - AQUATIC CENTER			28,665.42	28,665.42		
	26 - AQUATIC-RECREATION PROGRAMS			5,567.42	5,567.42		
	30 - CHILDRENS PROGRAMS			3,479.64	3,479.64		
	31 - PRESCHOOL PROGRAMS			1,410.75	1,410.75		
	32 - YOUTH PROGRAMS			8,656.08	8,656.08		
	40 - ADULT PROGRAMS			3,026.57	3,026.57		
	50 - PIONEER PROGRAMS			6,322.57	6,322.57		
	60 - SPECIAL EVENTS & TRIPS			2,451.33	2,451.33		
	71 - BUILDING/RACQUET CLUB			6,119.45	6,119.45		
	75 - PROGRAMS/RACQUET CLUB			7,190.42	7,190.42		
	80 - MARKETING			14,509.52	14,509.52		
	92 - AUDIT FUND			11,512.50	11,512.50		
	95 - CAPITAL PROJECTS FUND			290.00	290.00		

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EXP CHECK RUN DATES 07/05/2019 - 07/12/2019

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PAID  
INTERIM CHECKS

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
38249	DIRECT ENERGY BUSINESS	06/14/2019	07/05/2019	17,168.97	0.00	Paid	Y
38321	VILLAGE OF OAK BROOK	07/11/2019	07/12/2019	150.00	0.00	Paid	Y
# of Invoices:	2	# Due:	0	Totals:	17,318.97	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				17,318.97	0.00		

## --- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	4,685.95	0.00
02 - RECREATION FUND	7,928.32	0.00
07 - RECREATIONAL FACILITIES FUND	4,554.70	0.00
12 - CAPITAL PROJECTS FUND	150.00	0.00

## --- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	2,114.22	0.00
05 - CENTRAL PARK	1,015.58	0.00
07 - FOREST GLEN PARK	451.60	0.00
15 - BUILDING/RECREATION CENTER	2,642.77	0.00
20 - CENTRAL PARK WEST	576.00	0.00
21 - FITNESS CENTER	2,114.22	0.00
25 - AQUATIC CENTER	3,699.88	0.00
71 - BUILDING/RACQUET CLUB	4,554.70	0.00
95 - CAPITAL PROJECTS FUND	150.00	0.00

INTERIM AND REFUND CHECKS

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
38328	DIRECT ENERGY BUSINESS	07/08/2019	07/29/2019	19,293.17	0.00	Paid	Y
38346	GREGG COMMUNICATIONS SYSTEMS	06/07/2019	08/19/2019	2,348.00	0.00	Paid	Y
38378	KONICA MINOLTA PREMIER FINANCE	05/30/2019	07/15/2019	628.47	0.00	Paid	Y
38331	MAILFINANCE	07/19/2019	07/25/2019	769.62	0.00	Paid	Y
38329	MARILLAC ST. VINCENT SERVICES INC	07/17/2019	07/26/2019	126.00	0.00	Paid	Y
38322	VILLAGE OF OAK BROOK	07/09/2019	07/25/2019	6,887.50	0.00	Paid	Y
38323	VILLAGE OF OAK BROOK	07/09/2019	07/25/2019	83.50	0.00	Paid	Y
38324	VILLAGE OF OAK BROOK	07/09/2019	07/25/2019	94.00	0.00	Paid	Y
38325	VILLAGE OF OAK BROOK	07/09/2019	07/25/2019	241.00	0.00	Paid	Y
38326	VILLAGE OF OAK BROOK	07/09/2019	07/25/2019	94.00	0.00	Paid	Y
38327	VILLAGE OF OAK BROOK	07/09/2019	07/25/2019	9.67	0.00	Paid	Y

# of Invoices:	11	# Due:	0	Totals:	30,574.93	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 30,574.93      0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	10,412.10	0.00
02 - RECREATION FUND	14,809.25	0.00
07 - RECREATIONAL FACILITIES FUND	5,353.58	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	6,460.82	0.00
02 - FINANCE	885.70	0.00
04 - CENTRAL PARK NORTH	9.67	0.00
05 - CENTRAL PARK	1,249.32	0.00
07 - FOREST GLEN PARK	444.67	0.00
15 - BUILDING/RECREATION CENTER	4,894.43	0.00
20 - CENTRAL PARK WEST	580.31	0.00
21 - FITNESS CENTER	3,938.75	0.00
25 - AQUATIC CENTER	6,805.75	0.00
71 - BUILDING/RACQUET CLUB	5,305.51	0.00



## Oak Brook Park District

1450 Forest Gate Road  
Oak Brook, IL 60523

### Petty Cash      Corporate

Petty Cash for      August 2019

Received By	Date	Description	Account Number	Amount
L. Noonan	7/24/2019	PDRMA Consultant Visit at OB Tennis & Bath	01-01-660-002	\$3.48
	8/6/19	Einstein Bagels in Hinsdale, IL	01-01-660-002	\$4.54
			<b>Total</b>	<b>\$8.02</b>
			<b>Grand Total</b>	<b>\$8.02</b>



## Oak Brook Park District

1450 Forest Gate Road  
Oak Brook, IL 60523

### Petty Cash      Recreation

Petty Cash for      August 2019

Received By	Date	Description	Account Number	Amount
D. Thommes	8/2/19	Staff Food	02-32-792-004	\$23.15
			<b>Total</b>	<b>\$23.15</b>
	6/14/19	Playground Camp Art Supplies	02-32-765-004	\$26.10
	6/25/19	Playground Camp Art Supplies	02-32-765-004	\$12.49
	7/19/19	Playground Camp Art Supplies	02-32-765-004	\$46.48
	7/25/19	Playground Camp Art Supplies	02-32-765-004	\$7.99
	7/30/19	Playground Camp Art.Supplies	02/32-765/004	\$8.27
			<b>Total</b>	<b>\$101.33</b>
	7/18/19	Pee Wee Camp Art Supplies	02-32-765-003	\$11.76
	7/25/19	Pee Wee Camp Art Supplies	02-32-765-003	\$3.99
			<b>Total</b>	<b>\$15.75</b>
			<b>Grand Total</b>	<b>\$140.23</b>



## An Introduction to IPRA's Environmental Report Card



Thank you for taking an interest in the Illinois Park and Recreation Association's (IPRA) Environmental Report Card. The Report Card was created by the Environmental Committee to help park agencies across Illinois assess their environmental impact and stewardship.

As park agencies, we often are the first responders of sustainability, managing green space or natural areas within our communities. Managing these resources and greening our operations is important to ensure we are good stewards of the environment. This Report Card can help!

Use the Report Card to work within your organization and assess your level of environmental stewardship practices. Find out what you are doing, what you are not doing, and most importantly what you can do in the future. There may be multiple departments or bureaus within your organization that will need to give input. So assign one staff person to coordinate filling in the Report Card.

If you can, get input from your organization's leadership team or board members, and explain the benefits of collecting this data using the Report Card. You can't manage what you can't measure, and this Report Card will help you assess your environmental impact. It will help you quantify environmental initiatives or green practices that may be important when applying for grant funding. And it can help identify areas for further assessment that impact your organization's budget such as energy efficiency improvements.

There are two versions of the Report Card. The first Report Card was developed in 2006 in response to IPRA members asking whether or not there was a tool available for agencies to evaluate their management and operations in the area of environmental protection. The original Report Card provided a general scoring and grading system out of a total of 100 possible points to help agencies assess their strengths and weaknesses. That report card will no longer be available, but can be obtained upon request.

This second Report Card, developed in 2011, is an updated version of the first report card and is more specific. There are more possibilities to consider when answering the questions. Because the total possible points are more than 100, the scoring system has changed to percentages rather than points. The grading system to assess your agency is still the same.

The Environmental Report Card is a standard an agency needs to comply with when applying for IPRA's Distinguished Park and Recreation Accreditation. The Environmental Committee's recommendation to agencies that have utilized the first Report Card is to only use it, if you want to, when you need to self-reevaluate your management and operations. This way you are comparing apples to apples. The Report Card will be the standard, and will be the version required for Accreditation. Because it is more detailed and provides additional choices to the questions, it really is not a comparative tool to the first Report Card.

Once you have completed the Report Card, you will be able to assess your organization's performance as compared to other park agencies in Illinois. Know that you are not alone! The IPRA Environmental Committee meets monthly and is comprised of dedicated green-minded professionals from a variety of park agencies. Let us know how we can help or how you want to get involved.

The Environmental Committee can be reached through the IPRA web-site: <http://www.ilipra.org/>

Good luck!

## Environmental Report Card II

### For Park & Recreation Agencies

**INSTRUCTIONS:** This is a self-evaluative tool. Please look over each category and determine who within the agency would best be able to answer the questions related to that category. Some questions are repeated in different sections. All questions require a simple "YES" or "NO" response. All "YES" responses receive 1 point, unless indicated at the end of the question. A "NO" response receives no points on that question. A "N/A" response receives no points on that question and does not affect your total points because the question does not pertain to your agency or its practices (i.e. Special Recreation Associations filling out the evaluative report card).

GENERAL		YES	NO	N/A	POINTS
1.	Does your agency have an environmental policy/plan or guidelines that help it become more environmentally responsible? (2 points)	✓			2
	a. Is this policy/plan or set of guidelines/initiatives approved by the board?	✓			1
	If you answer YES, proceed to questions 2, 3 and 5. If you answer NO, proceed to questions 4 and 5.				
2.	Do all staff members receive an orientation and/or training in regard to your agency's environmental policy/plan?		✓		0
3.	Has your agency established a staff-led Environmental Committee or 'Green Team' to encourage implementation of environmental efforts by all staff?	✓			1
	a. Does your Environmental Committee or 'Green Team' review and update board-approved policies/initiatives?	✓			1
4.	Does your agency have a staff led Environmental Committee or 'Green Team' to encourage implementation of environmental efforts by all staff?				
5.	Does your agency make (or has your agency made) use of IPRA's Model Environmental Policy and/or Environmental Toolkit?	✓		1	

TOTAL POINTS (for this section) 6 of 7 (possible)



ADMINISTRATION AND FINANCE		YES	NO	N/A	POINTS
1.	Does your agency dedicate funds in its annual <b>operations</b> budget to support achievement of environmental goals? <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Recycling		<input checked="" type="checkbox"/>		
	Energy Audits		<input checked="" type="checkbox"/>		
	Natural Areas Maintenance/Management		<input checked="" type="checkbox"/>		
	Natural Areas Restoration/Re-creation		<input checked="" type="checkbox"/>		
	Native Landscaping		<input checked="" type="checkbox"/>		
	Storm Water Best Management Practices		<input checked="" type="checkbox"/>		
	Environmentally Friendly Purchasing		<input checked="" type="checkbox"/>		
	Alternative Fuel and/or Hybrid Vehicles		<input type="checkbox"/>		
	Energy Conservation		<input checked="" type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	5			
		YES	NO	N/A	POINTS
2.	In the last 5 years, has your agency dedicated <b>capital</b> funding towards environmental initiatives? <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Natural Area Restoration/Re-creation		<input checked="" type="checkbox"/>		
	Natural Area Public Access		<input type="checkbox"/>		
	Nature Program Facilities		<input type="checkbox"/>		
	Energy Conservation		<input checked="" type="checkbox"/>		
	Permeable Pavement		<input checked="" type="checkbox"/>		
	Rain Gardens		<input type="checkbox"/>		
	Bio-Swales		<input checked="" type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	4			
		YES	NO	N/A	POINTS
3.	In the past 5 years, has your agency applied for grants to fund environmental goals/initiatives (i.e. recycling, environmental education, natural areas restoration, natural areas acquisition, alternative fuel use, energy conservation, etc.)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1
		YES	NO	N/A	POINTS
4.	Does your agency use a set of guidelines (EPA's Environmentally Preferred Products {EPP} program, Green Seal.org or similar) to assist in purchasing decisions of environmentally preferred products and services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0
		YES	NO	N/A	POINTS
5.	Does your agency make conscious efforts within all departments or have written criteria to purchase products that include the following. <b>(1 point for each checked below, with a maximum of 5 points)</b> check all that apply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Minimal Packaging		<input type="checkbox"/>		
	Recycled and Recyclable Content		<input checked="" type="checkbox"/>		
	Renewable Resource Content		<input checked="" type="checkbox"/>		
	Minimum 30% Post Consumer Materials		<input checked="" type="checkbox"/>		
	Energy Star Rated Appliances		<input checked="" type="checkbox"/>		
	Low VOC Furnishings, Paints, etc		<input type="checkbox"/>		
	Low Toxicity Cleaning products		<input type="checkbox"/>		
	Locally Produced Materials/Products		<input type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	4			
		YES	NO	N/A	POINTS
6.	Does your agency seek to identify and purchase from vendors of environmentally friendly products through the IPRA Cooperative Purchase Program or similar program? <b>(2 points)</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0

<b>ADMINISTRATION AND FINANCE CONT'D</b>		<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>POINTS</b>
7.	When seeking proposals for professional services, does your agency request environmental references/qualifications as part of the RFP process (i.e. is the firm to be selected 'green,' or if an A/E or LA firm do they have LEED AP's on staff)?		✓		0
	a. Does your agency ask bidders to provide a Statement of Sustainability to ensure bidders are also incorporating sustainability into their firm's practices, policies and procedures related to waste minimization, energy efficiency, water efficiency, staff and education.				
		<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>POINTS</b>
8.	Are procedures in place to evaluate positive enduring effects of environmental goals/initiatives?		✓		0
	a. Are procedures in place to examine the cost of impacts and efficiencies of various plans and programs following implementation?				
		<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>POINTS</b>
9.	Does your agency collaborate with other agencies/organizations on environmental efforts?	✓			1

TOTAL POINTS (for this section) 15 of 20 (possible)

FACILITY MANAGEMENT & MAINTENANCE		YES	NO	N/A	POINTS
1.	Does your agency provide opportunities for <b>staff</b> to recycle waste products in office areas, lunchrooms, work areas, etc.?	<input checked="" type="checkbox"/>			1
	a. Are <b>staff</b> encouraged to recycle via policies, training, memoranda and notices?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
2.	Does your agency provide opportunities for <b>patrons</b> to recycle waste products in public areas including lobbies, classrooms, facilities, etc.?	<input checked="" type="checkbox"/>			1
	a. Are patrons encouraged to recycle via education, policies, promotion and signage?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
3.	Are recycling containers visible, well marked and easy to locate?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
4.	Are outside concessionaires required to minimize the use of disposable products? (2 points)			<input checked="" type="checkbox"/>	
	a. Are outside concessionaires required to offer recycling for patrons?				
		YES	NO	N/A	POINTS
5.	Does your agency encourage the use of electronic communication to conserve paper?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
6.	Is staff encouraged to use duplexing or double-sided copying of documents?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
7.	When contracting printing vendors or purchasing from vendors, does your agency specify:	<input checked="" type="checkbox"/>			3
	a. Paper for printing needs that is free of chlorine-bleaching in its manufacturing?	<input checked="" type="checkbox"/>			
	b. Paper that contains 30% or more post consumer recycled content?	<input checked="" type="checkbox"/>			
	c. Other: Please List <b>Soy Ink</b>	<input checked="" type="checkbox"/>			
		YES	NO	N/A	POINTS
8.	Do restrooms and locker rooms have water saving devices (low flow showers and toilets, and motion activated faucets)? Check only one.	<input checked="" type="checkbox"/>			2
	a. Are at least 50% of fixtures low flow or motion activated?				
	b. Are at least 75% of fixtures low flow or motion activated?	<input checked="" type="checkbox"/>			
	c. Are 100% of fixtures low flow or motion activated?				
		YES	NO	N/A	POINTS
9.	Do restrooms and locker rooms have hand dryers in lieu of paper towels?	<input checked="" type="checkbox"/>			1
	a. Do 100% of your restrooms/locker rooms have hand dryers?		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
10.	Does your agency conduct energy audits?	<input checked="" type="checkbox"/>			1
	a. Following audits, does your agency make changes?	<input checked="" type="checkbox"/>			1
	b. After making changes, does your agency record differences in impact?		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
11.	Is energy-efficient lighting used (compact fluorescents, T-8 fluorescents or LEDs)?	<input checked="" type="checkbox"/>			1
	a. Are 100% of new or replacement lighting needs energy-efficient?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
12.	Are lights, where appropriate, on motion activated occupancy sensors?	<input checked="" type="checkbox"/>			1

FACILITY MANAGEMENT & MAINTENANCE CONT'D		YES	NO	N/A	POINTS
13.	Is energy efficiency included as a specification when purchasing/replacing major appliances (i.e. EPA Energy Star rating)?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
14.	Are hot water heaters and hot water pipes insulated?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
15.	Are on-demand/tankless hot water heaters utilized where appropriate?			<input checked="" type="checkbox"/>	
		YES	NO	N/A	POINTS
16.	Do facility HVAC systems included energy-saving features such as min./max. settings to reduce use during down time, interior recycling, regular cleaning and efficiency inspections, etc.?	<input checked="" type="checkbox"/>			1
	a. Are particulate filters (with MERV8 rating or better) used in HVAC systems?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
17.	Does your agency promote the use of environmentally-friendly, low toxicity and/or fragrance free cleaning products that meet Green Seal, LEED or other standards? (2 points)		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
18.	Does your agency seek to minimize the use of petroleum-based cleaners, solvents and inks?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
19.	To improve and protect indoor air quality does your agency seek to purchase low VOCs (volatile organic compounds) products?		<input checked="" type="checkbox"/>		0
	a. Does your agency seek to purchase carpets that meet Carpet and Rug Institute Green Label or other standards?				
		YES	NO	N/A	POINTS
20.	Does your agency consider the use of sustainable, reclaimed and/or local materials when remodeling/renovating facilities?	<input checked="" type="checkbox"/>			1
	a. Are building materials removed during remodeling/renovation reclaimed or recycled?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
21.	Does your agency properly dispose of/recycle any of the following per Material Safety Data Sheets (MSDS) or manufacturer's labels (1 point for each checked below, with a maximum of 5 points) check all that apply	<input checked="" type="checkbox"/>			
	Energy Efficient Lighting		<input checked="" type="checkbox"/>		
	Batteries		<input checked="" type="checkbox"/>		
	Electronics		<input checked="" type="checkbox"/>		
	Ink and Toner Cartridges		<input checked="" type="checkbox"/>		
	Paints				
	Cleaning Products				
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>		4		
		YES	NO	N/A	POINTS
22.	Does your agency have an integrated pest management program in place to reduce the use of pesticides within facilities? (2 points)	<input checked="" type="checkbox"/>			2
		YES	NO	N/A	POINTS
23.	Does your agency make use of alternative energy systems to provide energy and/or conserve energy, such as passive or active solar systems, wind energy, or geo-thermal energy at any of your facilities? (2 points)		<input checked="" type="checkbox"/>		0

TOTAL POINTS (for this section) 31 of 38 (possible)

FLEET MAINTENANCE AND MANAGEMENT		YES	NO	N/A	POINTS
1.	Does your agency perform regular engine tune-ups and scheduled preventative maintenance of motorized vehicles and equipment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1
		YES	NO	N/A	POINTS
2.	If you perform regular maintenance, does your agency recycle and/or properly dispose of all vehicle fluids and engine parts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1
		YES	NO	N/A	POINTS
3.	Does your agency properly use, store and dispose of hazardous materials according to Material Safety Data Sheets (MSDS) and/or manufacturers labels, as required by law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1
		YES	NO	N/A	POINTS
4.	Does your agency have a safety policy and training procedures in place regarding the handling of hazardous waste?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1
		YES	NO	N/A	POINTS
5.	Does your agency provide the appropriate work environment with appropriate ventilation and safety gear for employees when handling hazardous materials, as required by law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1
		YES	NO	N/A	POINTS
6.	Does your agency have a program to conserve fuel and energy with respect to fleet operations (e.g. mileage/fuel efficiency tracking, no idling policy)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0
		YES	NO	N/A	POINTS
7.	Does your agency actively fund or apply for grants that promote and provide the Means for the use of clean energy (i.e. bio-diesel, liquid propane/LPG, compressed Natural gas/CN, use of electric utility or golf carts, etc.)? <b>(2 points)</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0
		YES	NO	N/A	POINTS
8.	As part of your Equipment Asset Program, what percentage of your total fleet has been replaced with alternative fuel and/or hybrid vehicles? Check only one.				0
	0% - 0 points	<input checked="" type="checkbox"/>			
	1-10% - 1 point				
	11-20% - 2 points				
	21-30% - 3 points				
	30-50% - 4 points				
	>50% - 5 points				
		YES	NO	N/A	POINTS
9.	Does your agency limit the use and refueling of, or not use at all, gas powered equipment and vehicles during ozone action days or when the Air Quality Index exceeds 100 (orange coded days) or higher?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0

TOTAL POINTS (for this section) 5 of 10 (possible)

PARKS & NATURAL RESOURCES MANAGEMENT		YES	NO	N/A	POINTS
1.	Does your agency have natural resource management plans in place for District natural areas?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
2.	Does your agency dedicate funds in its annual operations budget for natural resource best management practices? <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species		<input checked="" type="checkbox"/>		
	Increase Biodiversity/Wildlife Habitat				
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality				
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Integrated Pest Management Program (to reduce pesticide use w/in parks)				
	Alternative/Biological Pest Control Practices in lieu of traditional chemical solutions				
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	5			
		YES	NO	N/A	POINTS
3.	Does your agency actively apply for grants to fund natural resource best management practices? <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply	<input checked="" type="checkbox"/>			
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species				
	Increase Biodiversity/Wildlife Habitat				
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality				
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Integrated Pest Management Program (to reduce the use of pesticides w/in parks)				
	Alternative/Biological Pest Control Practices in lieu of traditional chemical solutions				
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	5			
		YES	NO	N/A	POINTS
4.	Does your agency take precautions or protective measures during and after construction/development to protect soils in existing landscapes?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
5.	Does your agency use low environmental impact snow melt products (i.e. beet juice, calcium magnesium acetate)?	<input checked="" type="checkbox"/>			1
	a. If you answered NO, does your agency modify application rates to limit/reduce the impact on surrounding areas?				
		YES	NO	N/A	POINTS
6.	Does your agency try to reduce the use of fertilizers and pesticides in parks by: <b>(1 point for each checked below, with a maximum of 4 points)</b> Check all that apply	<input checked="" type="checkbox"/>			
	Utilization of drought and disease resistant native plant species		<input checked="" type="checkbox"/>		
	Elimination of mowing in some areas				
	Reduction of the number of applications or using a single-application product		<input checked="" type="checkbox"/>		
	Use of Integrated Pest Management (IPM)		<input checked="" type="checkbox"/>		
	<b>TOTAL NUMBER CHECKED</b>	3			

PARKS & NATURAL RESOURCES MANAGEMENT CONT'D		YES	NO	N/A	POINTS
7.	Does your agency provide a no-mow buffer of native vegetation around water bodies to: <b>(1 point for each checked below, with a maximum of 3 points)</b> Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Reduce Erosion		<input checked="" type="checkbox"/>		
	Reduce Non-Point Source Pollution		<input checked="" type="checkbox"/>		
	Deter Canada Geese		<input checked="" type="checkbox"/>		
	<b>TOTAL NUMBER CHECKED</b>		<b>2</b>		
		YES	NO	N/A	POINTS
8.	Is landscaping around facilities designed with energy conservation in mind? <b>(1 point for each checked below, with a maximum of 4 points)</b> Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Windbreaks/buffers		<input checked="" type="checkbox"/>		
	Shade Trees Along Southern Exposures of Buildings		<input checked="" type="checkbox"/>		
	Shade Trees Around Paved Areas		<input checked="" type="checkbox"/>		
	Drought Tolerant Native Plants		<input checked="" type="checkbox"/>		
	<b>TOTAL NUMBER CHECKED</b>		<b>3</b>		
		YES	NO	N/A	POINTS
9.	Does your agency incorporate native plantings into the landscape at: <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Administrative Offices		<input checked="" type="checkbox"/>		
	Recreational Building Facilities		<input checked="" type="checkbox"/>		
	Aquatic Facilities		<input checked="" type="checkbox"/>		
	Maintenance Facilities		<input checked="" type="checkbox"/>		
	Active Use Park Landscapes (i.e. sign beds, entry areas, parking lot islands, beds around playgrounds and shelters)		<input checked="" type="checkbox"/>		
	Golf Courses		<input checked="" type="checkbox"/>		
	<b>TOTAL NUMBER CHECKED</b>		<b>5</b>		
		YES	NO	N/A	POINTS
10.	Is your agency responsive to private landowner activities that impact your agency's natural resource best management practices? <b>(1 point for each checked below, with a maximum of 3 points)</b> Check all that apply.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Encroachment		<input checked="" type="checkbox"/>		
	Illegal Dumping		<input checked="" type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>		<b>2</b>		
		YES	NO	N/A	POINTS
11.	Does your agency properly dispose of any of the following per Material Safety Data Sheets (MSDS), manufacturer's labels or other authority's regulations? <b>(1 point for each checked, with a maximum of 5 points)</b> Check all that apply.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Fertilizers		<input checked="" type="checkbox"/>		
	Pesticides		<input checked="" type="checkbox"/>		
	Excavated material		<input checked="" type="checkbox"/>		
	Construction material		<input checked="" type="checkbox"/>		
	Other hazardous materials: Please List				
	<b>TOTAL NUMBER CHECKED</b>		<b>4</b>		
		YES	NO	N/A	POINTS
12.	Does your agency distribute/have available resources to explain natural resource best management practices?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	0

TOTAL POINTS (for this section) 32 of 33 (possible)

PLANNING & OPEN SPACE PRESERVATION		YES	NO	N/A	POINTS
1.	Does your agency seek to acquire any of the following types of natural resource areas? <b>(1 point for each checked below, with a maximum of 5 points)</b> check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Remnant Prairies		<input checked="" type="checkbox"/>		
	Wetlands		<input type="checkbox"/>		
	Rivers, Streams, Tributaries		<input checked="" type="checkbox"/>		
	Ponds/Lakes		<input type="checkbox"/>		
	Floodplains		<input checked="" type="checkbox"/>		
	Greenways/Corridors		<input type="checkbox"/>		
	Woodlands		<input type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>		<b>3</b>		
		YES	NO	N/A	POINTS
2.	For the above natural resource areas checked, are they identified to be acquired for any of the following reasons? <b>(1 point for each checked below, with a maximum of 5 points)</b> check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Protect/Provide Habitats		<input checked="" type="checkbox"/>		
	Increase Biodiversity		<input type="checkbox"/>		
	Improve Water Quality		<input type="checkbox"/>		
	Control Exotic Species		<input type="checkbox"/>		
	Erosion Control		<input type="checkbox"/>		
	Other: Please List		<input checked="" type="checkbox"/>		
	Protect open space.		<input checked="" type="checkbox"/>		
	<b>TOTAL NUMBER CHECKED</b>		<b>2</b>		
		YES	NO	N/A	POINTS
3.	Does your agency include natural resource best management practices when developing plans for park property? <b>(1 point for each checked below, w/ a maximum of 5 points)</b> Check all that apply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input type="checkbox"/>		
	Control Exotic Species		<input checked="" type="checkbox"/>		
	Increase Biodiversity/Wildlife Habitat		<input type="checkbox"/>		
	Native Landscaping		<input checked="" type="checkbox"/>		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality		<input type="checkbox"/>		
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>		<b>6</b>		
		YES	NO	N/A	POINTS
4.	Does your agency actively apply for grants to fund natural resource best management practices and projects? <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Restoration of Natural Areas		<input checked="" type="checkbox"/>		
	Re-creation of Natural Areas		<input checked="" type="checkbox"/>		
	Control Exotic Species		<input type="checkbox"/>		
	Increase Biodiversity/Wildlife Habitat		<input type="checkbox"/>		
	Native Landscaping		<input checked="" type="checkbox"/>		
	Storm water Best Management Practices (bio-swales, rain gardens, permeable paving)		<input checked="" type="checkbox"/>		
	Improve Water Quality		<input checked="" type="checkbox"/>		
	Bank Stabilization		<input checked="" type="checkbox"/>		
	Sediment & Erosion Control		<input checked="" type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>		<b>5</b>		



PLANNING & OPEN SPACE PRESERVATION CONT'D		YES	NO	N/A	POINTS
5.	Does your agency provide access for the public to recreate in natural/preserved areas by means of <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply	<input checked="" type="checkbox"/>			
	Boardwalks				
	Trails		<input checked="" type="checkbox"/>		
	Fishing Piers		<input checked="" type="checkbox"/>		
	Viewing Platforms		<input checked="" type="checkbox"/>		
	Canoe/kayak launches		<input checked="" type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	<b>4</b>			
		YES	NO	N/A	POINTS
6.	Does your agency increase public awareness of natural/preserved areas with: <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply	<input checked="" type="checkbox"/>			
	Interpretive Signs		<input checked="" type="checkbox"/>		
	Educational Brochures/Pamphlets		<input checked="" type="checkbox"/>		
	Educational Posters		<input checked="" type="checkbox"/>		
	Agency Program Brochure		<input checked="" type="checkbox"/>		
	Website		<input checked="" type="checkbox"/>		
	Events/Programs		<input checked="" type="checkbox"/>		
	Public Meetings				
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	<b>5</b>			
		YES	NO	N/A	POINTS
7.	Does your agency create/maintain relationships with any of the following to ensure community-supported protection of open spaces: <b>(1 point for each checked below, with a maximum of 4 points)</b> Check all that apply	<input checked="" type="checkbox"/>			
	Other Government Agencies		<input checked="" type="checkbox"/>		
	Not-for-Profit Organizations		<input checked="" type="checkbox"/>		
	Private Landowners		<input checked="" type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	<b>3</b>			
		YES	NO	N/A	POINTS
8.	Does your agency partner with organizations and/or local developers in order to provide information on living around natural resource areas or manmade detention/retention sites?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
9.	Does your agency's planning and maintenance departments work together to incorporate natural resource best management practices into traditional park and building facility site plans?	<input checked="" type="checkbox"/>			1

TOTAL POINTS (for this section) 29 of 29 (possible)

PROGRAMMING		YES	NO	N/A	POINTS
1.	Does your agency own and operate a nature center?		<input checked="" type="checkbox"/>		0
	a. If you answered NO, does your agency provide on-going nature education or nature interpretive programming?	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
2.	Does your agency partner to provide specific programming (e.g. Audubon Society, local garden clubs, Master Gardeners, conservation organizations, soil and water conservation districts, extension services, etc.)	<input checked="" type="checkbox"/>			1
		YES	NO	N/A	POINTS
3.	Does your agency provide programs regarding sustainable living (e.g. native or organic gardening, low environmental impact, composting, etc.)		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
4.	Does your agency proactively educate residents regarding wildlife issues on ways to avoid conflicts?		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
5.	Does your agency inform the community of sustainable landscape options that would help resolve issues? (i.e. algal blooms in ponds and excessive goose droppings on lawns)		<input checked="" type="checkbox"/>		0
		YES	NO	N/A	POINTS
6.	Do staff members consider any of the following "green" criteria when preparing for programs and purchasing program supplies? <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply.	<input checked="" type="checkbox"/>			
	Minimal Packaging				
	Recycled and Recyclable Content		<input checked="" type="checkbox"/>		
	Renewable Resource Content		<input checked="" type="checkbox"/>		
	Minimum 30% Post Consumer Materials				
	Low VOC Furnishings, Paints, etc.				
	Low Toxicity Cleaning Products				
	Locally Produced Materials/Products				
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	2			
		YES	NO	N/A	POINTS
7.	Does your agency clearly communicate its expectation of waste reduction and recycling efforts for: <b>(1 point for each checked below, with a maximum of 5 points)</b> Check all that apply		<input checked="" type="checkbox"/>		
	Facility Rentals				
	Special Events				
	Program Participants				
	Contracted Vendors / Program Instructors				
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	0			
<b>PROGRAMMING CONT'D</b>		YES	NO	N/A	POINTS
8.	Does your agency have and/or support a volunteer program to aid in the following? <b>(1 point for each checked below, with a maximum of 3 points)</b> Check all that apply.	<input checked="" type="checkbox"/>			
	Land Stewardship		<input checked="" type="checkbox"/>		
	Environmental Education				
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>	1			
		YES	NO	N/A	POINTS
9.	Are program staff provided training and encouragement from supervisors in energy and resource conservation (e.g. thermostat settings, lights, recycling, etc.)?		<input checked="" type="checkbox"/>		0

PROGRAMMING CONT'D		YES	NO	N/A	POINTS
10.	Does your agency actively fund: (1 point for each checked below, with a maximum of 3 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Environmental Programs		<input checked="" type="checkbox"/>		
	Interpretive Initiatives (i.e. signage, brochures, displays, etc.)		<input checked="" type="checkbox"/>		
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>			2	
		YES	NO	N/A	POINTS
11.	Does your agency apply for grants for: (1 point for each checked below, with a maximum of 3 points) Check all that apply	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Environmental Programs		<input checked="" type="checkbox"/>		
	Interpretive Initiatives (signage, brochures, displays, etc.)		<input checked="" type="checkbox"/>		
	Other: Please List Energy Efficiency Programs		<input checked="" type="checkbox"/>		
	<b>TOTAL NUMBER CHECKED</b>			3	
		YES	NO	N/A	POINTS
12.	Does your agency clearly communicate its expectation of energy conservation programs for: (1 point for each checked below, with a maximum of 5 points) Check all that apply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Facility Rentals				
	Special Events				
	Program Participants / Facility Users				
	Contracted Vendors / Program Instructors				
	Other: Please List				
	<b>TOTAL NUMBER CHECKED</b>			0	

TOTAL POINTS (for this section) 10 of 17 (possible)

GRAND TOTAL OF ALL THE SECTIONS COMBINED 128

TOTAL POSSIBLE POINTS 154

PERCENTAGE 83 %

**GRAND TOTAL POINT REVIEW**

90% - 100% Your agency is an environmental leader in the field and has reason to be proud.

70% - 90% Your agency is doing a very good job, and should keep up the good work. Look at those questions for which you answered NO, and develop strategies to address those.

50% - 70% Your agency is doing a good job, and certainly more than most public agencies. Look at those questions for which you answered NO, and develop a strategy to address those.

30% - 50% Your agency is doing OK, and should be proud of what it has accomplished, but still has much to work on.

30 or less Your agency has no where to go but up in terms of improving its environmental practices.

FINAL QUESTION – Does your agency have a representative on IPRA’s Environmental Committee? YES or ~~NO~~

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board review and approval for Distinguished Park and Recreation Accreditation

\_\_\_\_\_  
Date



# Memo

To: Oak Brook Park District Board of Commissioners  
From: Laure Kosey, Executive Director  
Date: August 14, 2019  
Re: July/August 2019: Admin., Corporate Relations, IT & Marketing

---

## July Board Meeting Follow Up:

### **Partnership Agreement for partial use of Central Park North Fields**

The Partnership Agreement is before the board for approval. The agreement is with the Wizards F.C., a 501c3 local travel soccer club.

## August Board Meeting Discussion Points:

### **Asphalt Replacement Bid**

Staff is looking to repair some of the trails located in Forest Glen and Saddlebrook. There will be a contractor recommendation for the Board in September.

## July Corporate & Community Relations Report

	<b>FY 2018</b>	<b>FY 2019</b>
<b>Sponsorships</b>	\$30,490.00	\$27,500.00
<b>Ad Space</b>	\$16,950.00	\$16,550.00
<b>Vendors</b>	\$5,650.00	\$7,375.00
<b>In-Kind Donations</b>	\$11,423.55	\$11,264.42
<b>Oak Brook Park District Foundation</b>	\$18,997.00	\$2,765.00

## **July Revenues**

**Sponsorships:** \$3,000.00   **Advertising:** \$0.00   **Vendors:** \$350.00   **In-Kind Donations:** \$2,298.27  
**Oak Brook Park District Foundation:** \$1,682.00

## IT Updates

The parking lot camera update continues. Final testing/configuration of the equipment is being performed before they are mounted on the light poles.

We had our last onsite testing for PCI (Payment Card Industry) compliance and are finishing up the documentation process. The certificate will be valid for another year.

# June Marketing Report

## Facebook Analytics

**Total Likes** Posts **Reach Avg**  
2604 (60 new) 15 475



**Oak Brook** Park District  
www.obparks.org  
1450 Forest Gate Road • Oak Brook, IL 60523-2151  
Providing the very best in park and recreational opportunities, facilities and open lands for our community.

### Post Details

**Oak Brook Park District**  
Published by @ Jessica Cannaday [?] · July 15 at 6:52 PM ·

The Board of Commissioners and staff presented the Public Relations Society of America (PRSA) - Chicago Chapter Skyline Award and the Publicity Club of Chicago's Golden Trumpet Award during tonight's regular board meeting. The park district received the awards for excellence in community relations and public affairs during the 2018 Open Space Communication Program.

**Performance for Your Post**

**766** People Reached

**34** Reactions, Comments & Shares

28 Like	28 On Post	0 On Shares
6 Love	6 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares

**30** Post Clicks

10 Photo Views	0 Link Clicks	20 Other Clicks
----------------	---------------	-----------------

**NEGATIVE FEEDBACK**

0 Hide Post      0 Hide All Posts  
0 Report as Spam      0 Unlike Page

Reported stats may be delayed from what appears on posts

### Obparks.org acquisition value

Referral Values	July 2019
Direct:	\$39,782.20
External Refs:	\$2,509.00
Organic Search:	\$1,465.98
Email/Other:	\$100

### Ecommerce Total:

**July 2019: \$43,857 v. July 2018: \$40,509**  
**YTD 2019: \$573,159 v. YTD 2018: \$442,195**

### Email Marketing

Email	Date	Open	Clicks
July Pioneer	7/12	43%	12%

### Top Pages

1. Facilities/splash-island
2. Home
3. Facilities/FAC
4. Programs/aquatics
5. Facilities/FRC
6. Parties-and-rentals
7. Memberships/seasonal
8. /facilities
9. Facilities/CPW
10. /special events/summer concerts

**Top Referral Sites/User:** mykidlist.com, Tennis Source, redtri.com, Chicago Parent

**Top Referral Sites/Revenue**  
Activenet, Evite, calameo.com,

### Highest Performing Insta Post

757 followers (up 44)



**obparks**  
Oak Brook Park District

obparks And the 2019 National Night Out Weber Grill Burger Battle is Hinsdale Police Department's Detective Hayes! #nationalnightout #nationalnightout2019 #oakbrook #hinsdale #webgrill #thewebgrill #obparks #oakbrookparkdistrict #nextyearisthetiebreaker

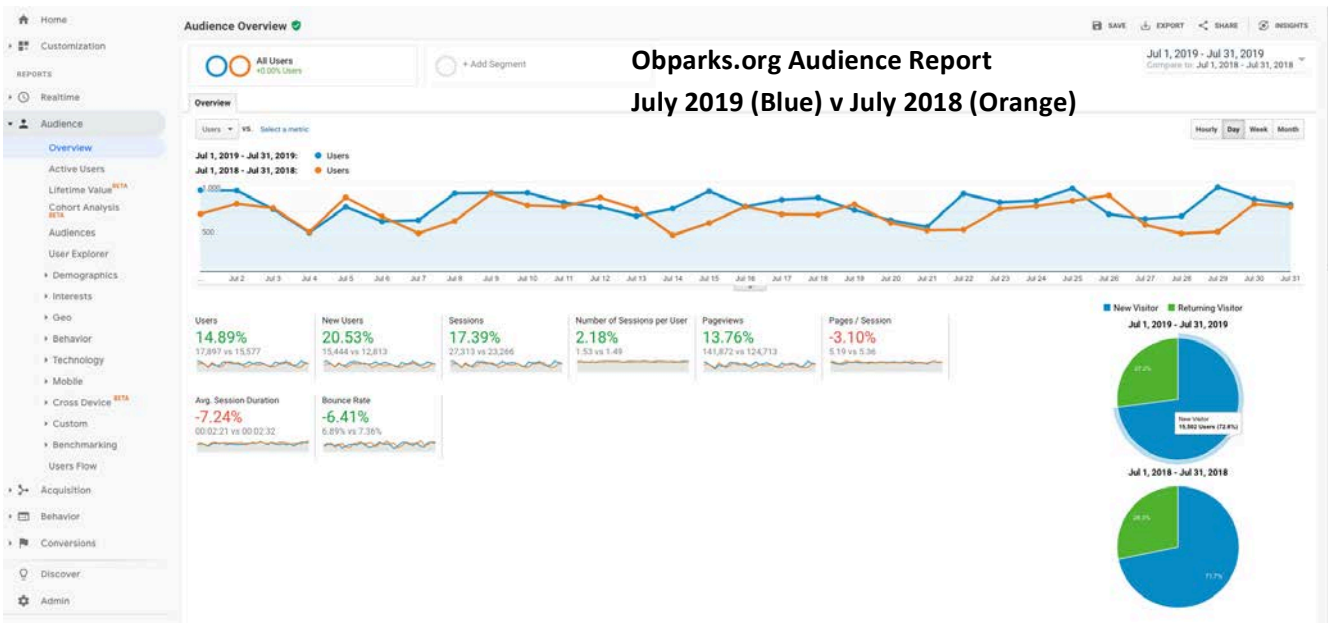
6d

♥️ 💬 📌 📖

Liked by coachandretennis and 19 others

6 DAYS AGO

Add a comment... Post





# Memo

To: Board of Commissioners and Executive Director, Laure Kosey  
From: Marco Salinas, Chief Financial Officer  
Date: August 14, 2019  
Re: July 2019 Financials

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## General Fund

We have now completed three months of our current fiscal year. Year-to-date (YTD) revenues, expenditures, and transfers out in this fund equal \$1,148,414, \$616,742 and \$0, respectively. This is resulting in a YTD net surplus of \$531,672 which is a decrease over last year's net surplus of \$579,125. Following is additional commentary:

- **Revenues-** Total YTD revenues are slightly higher than last year's total primarily due to increased Personal Property Replacement Taxes (PPRT), new revenue derived from our Central Park North field rentals, as well as increased Central Park field rental revenue. This is slightly offset by decreased property tax revenues as well as decreased Central Park West rental activity.
- **Central Park Department-** Revenues for the month of July 2019 were negative due to the reversal of revenues that were previously overstated. As discussed at the July 15, 2019 Board meeting, we had previously recognized some field rental revenues at the higher non-resident rate when in fact the underlying customers should have been charged a reduced resident rate or not charged at all (Little League). After these adjustments, YTD revenues in this department reflect a moderate increase over prior year, which was expected, due to increased rental activity for our soccer and baseball fields. Expenditures in this department have increased approximately \$39,000 primarily due to the purchase of a field striping machine and paint supplies totaling \$11,933, purchase of \$2,300 in playground mulch, purchase of an infield grader attachment for \$2,800, purchase of portable baseball mounds for \$2,900, and accelerated weed and grub control services when compared to the prior period (YTD \$11,710 -vs- \$4,000).
- **Dean Property-** YTD expenditures are higher than prior year due to the incursion of \$2,130 in costs (1<sup>st</sup> installment) for maintenance of our apiary, whereas in the prior year the first payment to the vendor didn't occur until later in the fiscal year (occurred in January 2019).

## Recreation Fund

YTD revenues, expenditures, and transfers out in this fund equal \$1,404,506, \$841,552 and \$0, respectively. This is resulting in a YTD net surplus of \$562,954; which is a decrease over prior year's net surplus of \$617,968. Following is additional commentary:

- **Revenues-** Total YTD revenues are slightly below prior year's balance. Impacting this decreased revenue, is decreased property tax revenue along with decreased aquatic party rental activity; partially offset by increased revenues in our youth programming and increased sponsorship revenue in our marketing department.
- **Youth Programs-** YTD revenues in this department have increased approximately \$40,000 (27%) over prior year. Specifically, pee wee camp revenues have increased from \$28,309 to \$36,186 and youth playground revenues have increased from \$84,919 in the prior year, to \$110,660 in the current year due to an increase in the total number of enrollments as well as more full-day enrollments (increase from 9 to 23) versus half-day enrollments.

- **Special Events & Trips-** Expenditures are unfavorable against budget and slightly higher than prior year. Many of our larger events such as the Pink 5K race/walk and Cori's Triathlon occur annually during Spring and early Summer which results in the majority of the revenues and expenditures being incurred early in the fiscal year.

### **Recreational Facilities Fund (Tennis Center)**

YTD revenues and expenses in this fund are currently at \$562,390 and \$348,555, respectively. This is resulting in a YTD net surplus of \$213,835; which is an increase of \$77,643 over prior year's net surplus of \$136,192. Following is additional commentary:

- **Revenues-** Total YTD revenues have increased approximately 25% over prior year. A detailed review of the underlying activity shows that group lessons (e.g. adult, junior, high performance, camps) have experienced significant increases over prior year. Additionally, tournament revenues have increased from \$5,063, to \$10,845 in the current year. This is slightly offset by a \$7,230 decrease in private lesson revenue.
- **Administration-** Revenues are higher than last year primarily due to increased investment income as well as the receipt of the monthly electrical rebate (3 months). Last year, our initial year in this rebate program, our first rebate payment wasn't received until July 2018.
- **Expenditures-** All departments are currently either on target or favorable against the current year's budget, and in total reflect a slight increase over prior year (\$348,555 -vs- \$315,099). Capital expenditures this year have more than doubled over prior year. This year we have incurred \$24,800 in costs to have 4 indoor tennis courts color coated.

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### **FINANCE OPERATIONS:**

- Our annual audit has now been substantially completed. Finance continues to work with Lauterbach and Amen to assemble the annual audit report (CAFR) and we are planning on having the final report presented to the Board at the October 2019 Board meeting.
- Nancy is working with our Tennis and IT departments to transition to a replacement credit card payment processor. This is due to changes being implemented by the Illinois Treasurer's Office with their Illinois EPay processing system.

### **HUMAN RESOURCES:**

- Linda N. has been working with other department managers and an outside consultant to devise a plan for the upcoming employee workplace active threat emergency drill. This drill is a follow-up to armed intruder training that was conducted in May 2019 with the assistance of the Oak Brook Police department.





# Memo

To: Oak Brook Park District Board of Commissioners  
From: Dave Thommes, Deputy Director  
Date: August 12, 2019  
Re: Recreation & Facilities Report

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## Recreation

- The Bee Aware event took place at the Dean Nature Sanctuary on July 30<sup>th</sup>. Twenty children and their families enjoyed meeting the bee keepers, observing the hives, making 'honey' slime and going on a scavenger hunt around the pond. They all took home honey that was spun that day!
- Preschool staff had an open house on July 9<sup>th</sup>.
- We hosted three summer concerts with over 200 in attendance. Bands included The Sting Rays, The Flat Cats, and Cadillac Groove.
- Twenty-three Pioneers enjoyed lunch at the Shanty and a Tempel Lippizans Horse show.
- Playground Camp field trips included: Pelican Harbor Waterpark, Haunted Trails, Tivoli Bowling, and West Suburban Sports Complex.
- Teen Camp volunteered at Ronald McDonald House, Hinsdale Human Society, West Suburban Human Society, and Northern Illinois Food Bank.

## Aquatics

- Bath & Tennis is going well this summer. Staff is planning a member appreciation event on August 10<sup>th</sup> that will include food and fun games for the members.
- Annual aquatic maintenance shut down is scheduled for August 19<sup>th</sup> through September 6<sup>th</sup>. If projects progress ahead of schedule, staff is planning an early soft opening by the 4<sup>th</sup> or 5<sup>th</sup> for members only with a member appreciation event on that Friday afternoon or evening.

## Fitness

- The Team Dri Tri had 18 teams participate on July 27<sup>th</sup>.
- Mike Delgado attended the IDEA conference in California and learned some new fitness programming ideas, specifically related to children, along with fitness staff team building ideas.
- New foam rollers and exercise bands were ordered and placed in the fitness studios.

## Tennis

- The Tennis Center hosted the Oak Brook Summer Open tournament with 110 participants, July 19<sup>th</sup> – 21<sup>st</sup>.
- The Oak Brook Jr. Tennis Teams participated in the Midwest Sectional Championship in Indianapolis during July 27<sup>th</sup>-28<sup>th</sup>. The 10's Orange and 12's teams finished in 1<sup>st</sup> place and the 10's Green Dot team finished in 2<sup>nd</sup> place.

## Athletics

- Revenue has increased by \$3,000 on the turf field this month compared to last year. In total, field rentals are \$27,109 ahead of last year at this time. A large reason for this increase in revenue can be attributed to increased adult team rentals this month, along with rentals at Central Park North.
- The last in-house athletic camp, Flag Football Camp, is set to begin August 5<sup>th</sup>. In total this summer, 185 kids participated in our in-house athletic camps compared to 194 last year.
- A new footgolf course is being implemented in Central Park. Recreation staff has been working with parks and planning on the design and layout.
- New programs such as Ninja Warriors and Learn to Roller Skate are beginning this fall. We are hopeful for participation in these exciting programs!



## Facilities

- Full preventive maintenance was performed on all Family Recreation Center rooftop units, including electrical inspections, damper lubrication, coils washed down, motor and pulley's greased, belts and filters replaced.
- Leaking secondary supply electrical line from transformers at CPW was sealed to prevent rain from seeping into the basement.

## Retention Results

19-Jul			
	Retained	Total	Rate
Aquatic	182	185	98.40%
Aqua/Ten	1	1	100.00%
Fitness	326	328	99.40%
Fit/Aqua	181	184	98.40%
Fit/Ten	13	13	100.00%
Premiere	36	38	94.70%
<b>Yearly Total</b>	<b>739</b>	<b>749</b>	<b>98.70%</b>
EFT Aqua	675	685	98.50%
EFT Aqua/Ten	49	49	100.00%
EFT Fitness	1110	1127	98.50%
EFT Fit/Aqua	603	628	96.00%
EFT Fit/Ten	88	88	100.00%
EFT Premiere	138	138	100.00%
<b>Yearly &amp; EFT</b>	<b>3402</b>	<b>3464</b>	<b>98.20%</b>

We gained 34 members in July; net 19.



Oak Brook Park District  
 Aquatic Center  
 Aquatic Party Statistics

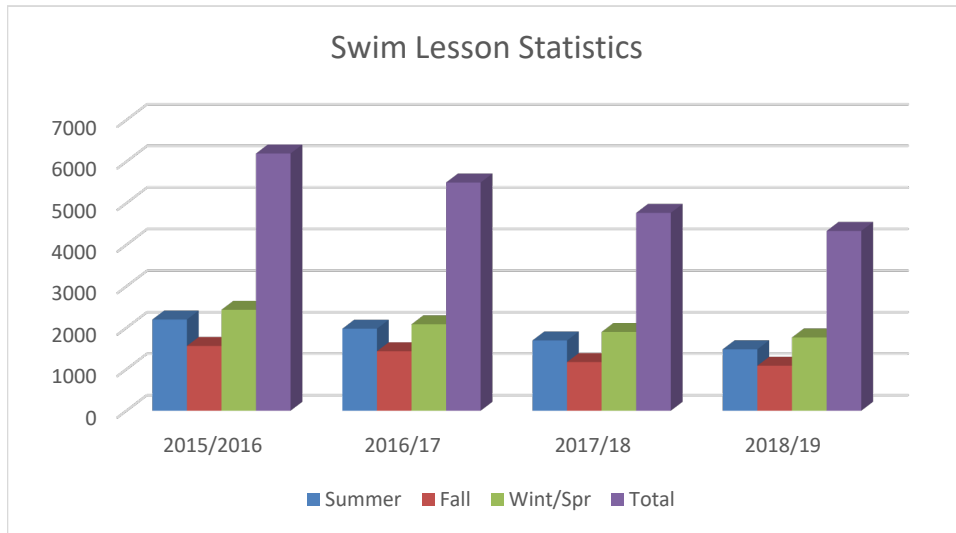
2019 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	15	9	24	15	15	12	5						95
Super Splash Birthday	7	3	11	10	10	10	9						60
Group (by day)	7	8	2	8	7	9	12						53
Private (indoors only)	6	4	4	2	2	2	1						21
Private (indoor/outdoor combo)	0	0	0	0	0	1	2						3
Splash Island Birthday	0	0	0	0	0	8	9						17
Camp Rentals	0	0	2	0	1	4	6						13
Lane Rental (lap only)	0	0	0	0	11	7	0						18
Scout	2	1	1	1	0	0	0						5
<b>Total # Parties</b>	<b>37</b>	<b>25</b>	<b>44</b>	<b>36</b>	<b>46</b>	<b>53</b>	<b>44</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>285</b>
<b>2018</b>	47	44	48	57	47	60	49	40	36	26	23	25	502
<b>2017</b>	46	52	60	54	43	61	75	37	2*	41	29	52	550



# Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer	Fall	Wint/Spr	Total
<b>2015/2016</b>	2199	1562	2433	<b>6194</b>
<b>2016/17</b>	1978	1434	2084	<b>5496</b>
<b>2017/18</b>	1694	1173	1899	<b>4766</b>
<b>2018/19</b>	1481	1085	1767	<b>4333</b>
<b>2019-20</b>	1341	0	0	<b>1341</b>

Swim Team Statistics					
	Summer	Fall/Winter	Spring	Spring Training	Total
<b>2015/2016</b>	34	56	53	84	<b>227</b>
<b>2016/17</b>	51	68	35	52	<b>206</b>
<b>2017/18</b>	32	65	46	73	<b>216</b>
<b>2018/19</b>	71	80	77	100	<b>328</b>
<b>2019/20</b>	75	0	0	0	<b>75</b>





## Oak Brook Park District Athletic Fields Rental Report

### Athletic Field Usage 2018/2019 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 Actual
Hours	172	126	79	168	203	210	81	28	0	0	87	155	1,307	1,316
Revenue	\$15,258	\$9,005	\$3,813	\$12,280	\$12,714	\$15,670	\$5,880	\$3,080	\$0	\$0	\$7,465	\$16,085	101,248	\$87,638

### Athletic Field Usage 2018/2019 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 Actual
Hours	91	154	131	145	195	80	0	0	0	0	0	177	971	1,119
Revenue	\$3,156	\$2,081	\$725	\$1,625	\$2,688	\$1,413	\$0	\$0	\$0	\$0	\$0	\$5,575	17,263	\$18,987

### Athletic Field Usage 2018/2019 Fiscal Year Baseball Fields

	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 Actual
Hours	116	96	37	24	116	89	12	0	0	0	0	83	572	941
Revenue	\$1,740	\$595	\$100	\$75	\$200	\$800	\$475	\$0	\$0	\$0	\$0	\$1,734	5,719	\$18,160

<b>Grand Total Hours:</b>	<b>2849</b>	<b>3376</b>
<b>Grand Total Revenue:</b>	<b>\$124,230</b>	<b>\$124,785</b>

### Athletic Field Usage 2019/2020 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	192	190											382	298
Revenue	\$13,832	\$12,280											\$26,112	\$24,263

### Athletic Field Usage 2019/2020 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	254	251											505	245
Revenue	\$10,650	\$8,338											\$18,988	\$5,238

### Athletic Field Usage 2019/2020 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	19/20 YTD	18/19 YTD
Hours	155	200											356	211
Revenue	\$3,487	\$3,997											\$7,484	\$2,335

<b>YTD Total Hours:</b>	<b>1242</b>	<b>754</b>
<b>YTD Total Revenue:</b>	<b>\$52,583</b>	<b>\$31,835</b>



## Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
<b>2019</b>													
Gym Rentals	136	134	109	93	83	77							632
Gym Revenue	\$ 19,800.00	\$ 18,003.00	\$ 13,045.00	\$ 10,695.00	\$ 9,665.00	\$ 10,400.00							\$ 81,608.00
Room Rentals	43	57	60	52	50	57							319
Room Revenue	\$ 1,170.00	\$ 2,618.50	\$ 1,055.00	\$ 1,945.00	\$ 3,134.00	\$ 4,249.50							\$ 14,172.00
CPW Rentals	11	9	14	10	11	20							75
CPW Revenue	\$4,990.00	\$3,597.50	\$4,990.00	\$2,760.00	\$4,540.00	\$10,589.00							\$31,466.50

<b>2018</b>													
Gym Rentals	152	131	137	101	78	73	70	96	98	119	139	118	1,312
Gym Revenue	\$ 19,245.00	\$ 18,237.00	\$ 14,510.00	\$ 11,025.00	\$ 6,490.00	\$ 7,412.50	\$ 7,340.00	\$ 20,500.00	\$ 8,950.00	\$ 15,396.00	\$ 17,165.00	\$ 16,075.00	\$ 162,345.50
Room Rentals	57	48	66	64	45	56	47	45	52	52	48	55	635
Room Revenue	\$ 4,409.00	\$ 4,202.00	5,385	4,430	1,900	5,180	4,170	\$ 3,117.00	\$ 4,569.00	\$ 2,980.00	\$ 3,365.00	\$ 3,568.00	\$ 47,275.00
CPW Rentals	8	9	13	12	9	20	11	17	8	8	13	9	137
CPW Revenue	\$4,307.50	\$3,457.50	\$5,501	\$4,950	\$4,590	\$10,325	\$5,780	\$5,340	\$6,182	\$4,720	\$6,013	\$4,465	\$65,631.00

Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<b>2019</b>	0	3	1	0	1	3							8
<b>2018</b>	5	5	8	2	5	5	2	1	4	4	3	6	50



## Oak Brook Park District Facility Usage

Facility Usage													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<b>2017</b>	43,582	37,431	45,170	31,760	31,932	35,136	33,194	27,695	17,587	15,789	24,693	24,856	368,825
<b>Weekday Avg.</b>	1,355	1,252	1,597	1,107	1,069	1,342	1,165	911	637	853	976	1,174	1,120
<b>Weekend Avg.</b>	1,531	1,551	1,054	1,071	736	700	944	887	467	672	896	1,037	962
<b>2018</b>	27,978	41,768	44,831	40,154	37,099	41,229	51,465	41,786	33,111	15,789	NA	38,518	413,728
<b>Weekday Avg.</b>	1,453	1,397	1,510	1,338	1,283	1,522	1,646	1,368	1,150	853	NA	1,372	1,354
<b>Weekend Avg.</b>	1,499	1,729	1,291	1,339	949	1,031	1,693	1,145	1,011	672	NA	1,106	1,224
<b>2019</b>	35,683	37,845	45,404	32,925	32,834	36,793							
<b>Weekday Avg.</b>	1,183	1,300	1,354	946	916	1,081							
<b>Weekend Avg.</b>	1,207	1,317	1,890	1,515	1,586	1,517							

# Oak Brook Park District Family Recreation Center Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
<b>2016</b>	3,524	3,456	3,704	3,623	4,053	4,204	4,333	4,220	3,603	3,571	3,600	3,757
<b>Resident</b>	54%	53%	54%	56%	54%	52%	52%	52%	56%	55%	57%	56%
<b>Non Resident</b>	46%	47%	46%	44%	46%	48%	48%	48%	44%	45%	43%	44%
<b>EFT</b>	2,216	2,674	2,188	2,170	2,205	2,177	2,212	2,207	2,207	2,197	2,209	2,329
<b>2017</b>	3,901	3,715	3,686	3,848	4,150	4,230	4,283	3,812*	3711*	3,665*	3,751	3,859
<b>Resident</b>	55%	53%	53%	54%	53%	52%	52%	54%	55%	55%	53%	52%
<b>Non Resident</b>	45%	47%	47%	46%	47%	48%	48%	46%	45%	45%	47%	48%
<b>EFT</b>	2,481	2,495	2,514	2,538	2,499	2,499	2,511	2,529	2,513	2,520	2,617	2,736
<b>2018</b>	3,902	3,888	4,015	4,132	4,283	4,422	4,457	4,252	3,888	3,816	3,808	3,843
<b>Resident</b>	52%	52%	52%	52%	51%	50%	51%	52%	53%	53%	53%	52%
<b>Non Resident</b>	48%	48%	48%	48%	49%	50%	49%	48%	47%	47%	47%	48%
<b>EFT</b>	2,827	2,836	2,845	2,829	2,810	2,781	2,765	2,763	2,756	2,705	2,724	2741
<b>2019</b>	3,920	3,910	4,053	4,164	4,261	4,386						
<b>Resident</b>	52%	52%	52%	51%	50%	50%						
<b>Non Resident</b>	48%	48%	48%	49%	50%	50%						
<b>EFT</b>	2,806	2,790	2,747	2,746	2,705	2,680						
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
<b>2016</b>	13,418	13,216	12,915	12,360	11,828	11,750	11,538	10,900	9,097	10,625	10,233	10,034
<b>2017</b>	12,631	11,559	12,351	11,245	14,711	16,596	17,065	12,568*	8238*	12,812	13,327	14,178
<b>2018</b>	15,909	13,043	16,047	14,383	14,333	14,782	15,768	13,472	11,150	13,441	13,424	13,933
<b>2019</b>	15,079	14,004	16,220	13,972	13,287	14,710						

\*Locker Room Renovation began August 14, 2017

Re-opened December 1st, 2017



# Memo

To: Board of Commissioners  
From: Bob Johnson, Director of Parks and Planning  
Date: August 12, 2019  
Re: Board Report

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- New playground equipment is being installed at Forest Glen Park. The older equipment was removed by the non-profit group Kids Around the World who will re-furbished and re-install it in a community in need outside the USA. The project is expected to be completed in early September.
- The honey bee apiary at Dean Nature Sanctuary is performing well. Staff successfully split two colonies into four, and the bees are working to build out the hives. A small honey harvest was performed in late July and a larger harvest will be scheduled in September.
- Staff, working with Wight & Company, has completed the OSLAD grant application for Central Park North. The design/development phase is still underway for the phase 1 master vision of the site.
- Two Monarch Butterfly waystations have been established and registered with MonarchWatch.org at the Dean Nature Sanctuary and along the south banks of Ginger Creek at Central Park. The waystations provide milkweeds, nectar plants, and shelter for Monarch Butterflies throughout their annual cycle of reproduction and migration. Both sites were ideal candidates because of their pollinator flora, and they were established as a result of resolution 19-0319 which was approved by the Board of Commissioners on March 18, 2019.
- Please see the agenda history regarding the asphalt replacement bid for sections of trails at Saddle Brook and Forest Glen Parks.





## Oak Brook Park District

### BOARD MEETING

#### AGENDA ITEM –HISTORY/COMMENTARY

**ORDINANCE NO. 19-0819: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS**

AGENDA No.: 8-A

MEETING DATE: AUGUST 19, 2019

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next executive meeting held after the meeting date.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

The following Closed Meeting recordings are now over 18 months in age.

October 5, 2017  
January 15, 2018

Ordinance 19-0819 authorizes the destruction of the verbatim record of the above listed meetings.

**ACTION PROPOSED:**

A Motion and a second to Approve Ordinance 19-0819: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

**ORDINANCE NO. 19-0819**  
**AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE**  
**VERBATIM RECORD OF CERTAIN CLOSED MEETINGS**

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**WHEREAS**, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

**WHEREAS**, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio tape; and

**WHEREAS**, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

**WHEREAS**, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

**WHEREAS**, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

**Section 1.** The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

October 5, 2017  
January 15, 2018

**Section 2.** The Board hereby orders the destruction of the entire verbatim record, in the form of audio tapes, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

**Section 3.** All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

**Section 4.** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED AND APPROVED THIS 19<sup>TH</sup> DAY OF AUGUST, 2019.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
**President Sharon Knitter**

**ATTEST:**

\_\_\_\_\_  
**Laure Kosey, Secretary**



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**RESOLUTION 19-0820: A RESOLUTION REGARDING THE REVIEW OF MINUTES FOR CLOSED MEETINGS FROM JANUARY 1989 THROUGH JUNE 30, 2019**

AGENDA NO. 8 B

MEETING DATE: AUGUST 19, 2019

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The District is required to review closed session minutes semi-annually to determine what minutes or portions of minutes no longer require confidentiality.

The attached resolution was drafted by the park district's attorneys and contains the recommendation to not release any closed session meeting minutes at this time.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

It is recommended that copies of the closed session minutes be kept to a minimum and the Commissioners are encouraged to review the closed meeting minutes while in the Administration Office of the Park District. Please contact the Executive Director to set up an appointment if you wish to review the closed session minutes. The closed session minutes are locked in the fireproof safe and will be removed from the safe for Commissioner review at the administration office.

The Resolution was previously reviewed by the Board of Commissioners during the closed session held at the July 15, 2019 Board Meeting. The resolution is presented for final reading and possible Board approval during this August 19, 2019 Regular Meeting.

**ACTION PROPOSED:**

Motion and a second to approve Resolution 19-0820: A Resolution Regarding the Review of Minutes for Closed Meetings from January 1989 through June 30, 2019.

**RESOLUTION NO. R19-0820**

**A RESOLUTION REGARDING THE REVIEW  
OF MINUTES FOR CLOSED MEETINGS  
FROM JANUARY, 1989 THROUGH JUNE 30, 2019**

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**WHEREAS**, in compliance with the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"), the Oak Brook Park District Board of Park Commissioners (the "Board") has completed its semi-annual review of the minutes of all closed meetings which remain on file and closed to public view; and

**WHEREAS**, the Board has determined that the need for confidentiality still exists as to all of those minutes that were reviewed; and

**WHEREAS**, the Act requires that the Board make a public recital of its findings.

**NOW, THEREFORE, BE IT RESOLVED**, by the Oak Brook Park District Board of Park Commissioners, DuPage and Cook Counties, Illinois, as follows:

**Section 1.** The Board has determined that a need for confidentiality still exists as to the closed meeting minutes reviewed. The closed meeting minutes reviewed will therefore remain closed to the public until the Board determines that the need for confidentiality no longer exists.

**Section 2.** This Resolution shall be in full force and effect from and after its passage and approval as required by law.

**PASSED AND APPROVED THIS 19<sup>th</sup> DAY OF AUGUST, 2019.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

\_\_\_\_\_  
**Sharon Knitter, President**

**ATTEST:**

\_\_\_\_\_  
**Laure Kosey, Secretary**



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: PARTNERSHIP AGREEMENT FOR CENTRAL PARK FIELDS**

**AGENDA No.:** 8 C  
**MEETING DATE:** AUGUST 19, 2019

**STAFF REVIEW:**

Deputy Director, Dave Thommes:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The District plans to develop the Central Park North Fields into a first-class soccer facility and has identified times when certain portions of the fields would not be needed or useful for District purposes. The District desired to provide opportunity for use of the fields when not in use by the District and to develop financial means for the Central Park North Fields improvements.

Therefore, the District solicited a Request for Proposals for the License and Use of Central Park North from organizations whose purpose is to provide high quality sports/recreational training and development, league play, and if applicable, tournament competition to license and use a portion of the Central Park North Fields. The RFP was solicited from March 26, 2019 through May 31, 2019 in which 5 responses were received, one of which was received from the Wizard’s Football Club.

During the July 15, 2018 Board Meeting, Executive Director Kosey reported on the selection of the Wizard Football Club to work on the agreement for use of the fields. The Club’s response to the RFP provided mutual benefits for the District and the Club as follows:

- 1.) The Club has highly credentialed and experienced professional trainers and coaches.
- 2.) The 501c3 Club is an experienced operator and manager of a highly rated youth soccer program. It fields 31 youth soccer teams, including 17 boys’ teams and 14 girls’ teams from ages U8 – U19, including some of the most developmentally advanced and competitive boys’ and girls’ youth soccer teams in the country and multiple teams have represented the United States in World Youth Cup play in Europe.
- 3.) The Club provides soccer-related athletic and sports opportunities to students in grades K-12, many of whom are residents of the District.
- 4.) The Club has in the past used District parks and facilities on an informal basis to provide its services.

An Agreement for the License and Use has been developed and reviewed by the attorneys of the District and the Club, which is attached.

In exchange of the proposed licensed use of the athletic fields, the Wizard Football Club has agreed to pay \$100,000 each year for five years, and Capital Contribution Fees of \$200,000 payable in July 2021 and \$300,000 payable in July 2024 for the use of additional athletic field lighting.

**ACTION PROPOSED:** A motion and a second to approve the Partnership Agreement for Central Park Fields.

**LICENSE AND USE AGREEMENT  
CENTRAL PARK NORTH FIELDS  
OAK BROOK PARK DISTRICT-- WIZARD FOOTBALL CLUB**

This LICENSE AGREEMENT (“**Agreement**”) is made as of this 19th day of August, 2019 (“**Effective Date**”), by and between the OAK BROOK PARK DISTRICT, DuPage County, Illinois, an Illinois park district (“**District**” or “**Park District**”), and WIZARD FOOTBALL CLUB, an Illinois not-for-profit corporation (“**Licensee**”). District and Licensee are hereinafter sometimes referred to individually as a “**Party**,” and together as the “**Parties**.”

**RECITALS**

- A. District owns, operates, manages, and controls certain real property located at 1315 Kensington Rd., Oak Brook, Illinois, formerly known as McDonalds Soccer Fields,) (“**Central Park North Fields**” or “**Fields**”).
- B. District plans to develop the Central Park North Fields into a first-class soccer facility containing variety of structures, facilities, and recreational amenities, including several natural grass and synthetic turf soccer/athletic fields (the “**Facilities**” or “**Improvements**”).
- C. District has identified times when certain portions of Central Park North Fields, including those more particularly described below, will not be needed or useful for District purposes.
- D. Licensee is organized for the purpose of promoting the healthy physical, and mental development of the youth who reside in Oak Brook and surrounding communities through soccer.
- E. On March 28, 2019, District published a request for proposals (“**RFP**”), seeking proposals from entities that provide high-level soccer training and travel play to area youth to provide said programming at the Central Park North Soccer Fields for the benefit of the youth of Oak Brook and surrounding communities.
- F. In its proposal, Licensee represented to the District that:
  - i. it is an experienced operator and manager of a highly rated youth soccer program, fully capable of providing the highest quality soccer instruction, practice and league play, as well as less competitive “house” developmental leagues, on the Central Park North Soccer Fields.
  - ii. it fields 31 youth soccer teams, including 17 boys’ teams and 14 girls’ teams from ages U8 to U19, including some of the most developmentally advanced and competitive boys’ and girls’ youth soccer teams in the country and multiple teams that have represented the United States in World Youth Cup play in Europe.

- iii. it provides soccer-related athletic and sports opportunities to students in grades K-12, many of whom are residents of District, and has in the past used District parks and facilities on an informal basis to provide its services.
- G. Construction of the Central Park North Fields Facilities is scheduled to commence after the completion of the spring soccer season in 2020 and the Parties anticipate the Central Park North Fields Facilities to be completed on or before August 2021.
- H. The Board of Park Commissioners of the District (“**Park Board**”) has determined that the best interests of the District and the public will be served by the grant of a license to Licensee to use those portions of Central Park North Fields identified below for the purposes designated herein and at such times as are set forth in this Agreement, in exchange for good and valuable consideration.

**NOW, THEREFORE**, for and in consideration of the mutual promises hereinafter contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**1. Incorporation of Recitals.** The recitals set forth above are hereby incorporated in this Agreement, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and construed in accordance therewith. All exhibits referenced herein are hereby incorporated into, and made a part of this Agreement.

**2. License Granted; Licensed Uses.** Subject to the terms and conditions of this Agreement, District hereby grants Licensee, and Licensee hereby accepts and agrees to exercise, during the term of this Agreement, the following rights and privileges (“**License**”):

- (a) upon completion of construction of Central Park North Fields 1 and 2, the exclusive right to use Central Park North Fields 1 and 2 (with Field 1 to be lined by the District so it can be used both as an 11 v. 11 and a 9 v. 9 field), and the other fields as shown, located and described on the Site Plan (“**Site Plan**”) attached to this Agreement as **Exhibit A**, on the dates and during the times set forth in the “**Master Use Schedule**,” attached to this Agreement as **Exhibit B**, for the sole and limited purposes of conducting the soccer programming, training, practice, games and league play set forth in **Exhibit B**, as approved by the District pursuant to the procedures and schedules set forth herein;
- (b) the non-exclusive right to parking where indicated on the Site Plan, and to use and have reasonable access and means of ingress and egress to, over, upon or across those portions of Central Park North Fields depicted on the Site Plan or as otherwise designated by District, for the limited purpose of gaining access to and enabling use of those portions of Central Park North Fields identified on the Site Plan attached hereto as **Exhibit A**, for the uses contemplated by this Agreement.
- (c) the Parties acknowledge that for the spring and fall 2020 and the spring 2021 soccer seasons, the Central Park North Facility will not be available to Licensee.



Accordingly, District grants Licensee a non-exclusive temporary license to use the field generally located where Central Park North Field 3 is depicted, and the other fields (including the lighted, synthetic field), all as shown, located and described on Exhibit C (“Alternative Fields”), at the following times:

- (i) Synthetic Field: Mon-Friday only, 4:00 P.M. to 8:30 P.M. April 1, through June 15, and August 15 through the second Sunday in November, in years 2020 and 2021;
- (ii) The field generally located where Central Park North Field 3 is depicted, the two (2) existing 7 v. 7 fields, and the existing 5 v 5 field (all as shown on Exhibit C): 4:00 P.M. until dusk, April 1 through June 15, and August 15 through the second Sunday in November, in years 2020 and 2021 during weekdays, Monday thru Friday, and from 8:00am to dusk on Saturdays and Sundays.
- (iii) The field generally located where Central Park North Field 4 is depicted shall be established as a 9 v. 9 field and shall be available to Licensee on weekends only during the dates and hours set forth immediately above in Subsection 2 (c) (ii). The lighted baseball field (shown in the southeast corner of Exhibit C) may be used by Licensee as a lighted 9 v. 9 field at such times as the District may determine in its sole discretion.

The foregoing portions of Central Park North Fields and the Alternative Fields that Licensee has the right to use are hereinafter collectively referred to as the “**Licensed Property**” and the foregoing rights of use and access are hereinafter sometimes collectively referred to as the “**Licensed Uses.**” Licensee shall not use the Licensed Property for any activities or uses except the Licensed Uses, without District’s prior written consent. District reserves and shall have the right to use and to permit others to use the Licensed Property at any time that it is not in use by Licensee, whether as set forth in the Master Use Schedule, attached hereto as Exhibit B, or pursuant to notice from Licensee as hereinafter provided.

Licensee shall notify District if Licensee will not be using any portion of the Licensed Property which Licensee is scheduled to use under the Master Use Schedule (“**Scheduled Use**”). Such notice shall be given as far in advance of the Scheduled Use as is practicable by telephone and in accordance with the notice provision in Paragraph 23 of this Agreement, it being the intent of the Parties that the Licensed Property may be used by District or by third parties that are authorized by District, whenever it is not in use by Licensee, notwithstanding that it was made available to Licensee under the Master Use Schedule.

**3. Term of License.** The initial term of this Agreement shall commence upon April 1, 2020 (“License Commencement Date”) and shall, unless terminated earlier as provided pursuant to Paragraph 21 of this Agreement, run for a continuous period of five (5) years, two and one-half (2 ½) months, ending on June 15, 2025 (“Initial Term”). Any agreed to extensions of the License term beyond the Initial Term shall be upon the same terms and conditions stated in this Agreement, unless otherwise agreed by the Parties. On or before July 1, 2024, the Parties agree to

enter into discussions regarding extension of the license granted hereunder. Neither Party shall have the exclusive right to extend or renew this Agreement or the License granted herein.

**4. License Fees and Capital Contribution Fees.**

(a) License Fees: As consideration for the field use granted by this Agreement, Licensee shall pay to District an annual license fee (“**License Fee**”). The annual License Fee for years one (1) through five (5) of this Agreement shall be One Hundred Thousand Dollars (\$100,000), payable on July 1 of 2020, 2021, 2022, 2023 and 2024.

(b) Capital Contribution Fees: As consideration for use of the Central Park North Field Improvements, Licensee shall pay to District an annual capital contribution fee (“**Capital Contribution Fee**”). The annual Capital Contribution Fee shall be in addition to the annual License Fee set forth in subsection (a) above. The Capital Contribution Fee for years one (1) through five (5) of this Agreement shall be as follows:

- (i) July 1, 2021: Two Hundred Thousand Dollars (\$200,000).
- (ii) July 1, 2024: Three Hundred Thousand Dollars (\$300,000)

(c) Licensee shall pay to District additional capital contributions upon mutual agreement of the amounts and the purposes therefor.

(d) The Parties acknowledge and agree that a portion of the Capital Contribution Fee is for Licensee’s use and enjoyment of additional soccer field lighting on certain fields to be made available to Licensee commencing fall 2021 through the end of the Initial Term. In the event the additional soccer field lighting is not installed the amount of the Capital Contribution Fee shall be equitably adjusted.

**5. Tournaments.** In order to assist Licensee in paying District the required License and Capital Contribution Fees, District agrees to allow Licensee to conduct a series of soccer tournaments on the Licensed Property, commencing in 2020 (the “**Tournament(s)**”). Any such tournaments shall be operated at Licensee’s sole risk, liability and expense, and Licensee shall defend and indemnify District from and against any and all claims, losses and damages arising from said tournaments, and District shall have no liability arising therefrom. A preliminary schedule of Licensee’s tournaments and related details are set forth in **Exhibit D**. All revenues and expenses, including concession revenues, shall be allocated pursuant to the formula set forth in **Exhibit D**. The Parties recognize and acknowledge that other fields may be required from time to time for certain Tournaments.

**6. Marketing, Sponsorships and Naming Rights.** The names “Central Park Athletic Fields North” and any associated names, logos, trademarks or copyrights are the property of the District (the “**District Marks**”). Licensee may be granted a non-exclusive right to use the District Marks in conjunction with providing the uses, services, and benefits upon prior written approval of the District. Any Licensee use of the District Marks shall be non-assignable and nontransferable, shall inure solely to the benefit of the Park District, and shall cease upon termination or expiration of this Agreement for any reason. The District will provide normal

promotion and mention of Licensee's services in its publications. Any additional advertising of Licensee's services by the District may be done by the District in its discretion at Licensee's expense.

## **7. Rights and Duties.**

(a) Licensee: Licensee shall pay the District for all utility costs. Any alteration after completion of the Central Park North Improvements shall be the sole responsibility and expense of Licensee, but only after Licensee has received written approval of the Park District. The District will provide one (1) set of permanent goals for the fields described in Exhibits A and C, garbage cans, and corner flags. Licensee shall provide any and all additional equipment necessary to conduct its programming. Licensee shall provide District with audited Financial Statements on an annual basis not less than thirty (30) days following each annual anniversary of the License Commencement Date; provided that in the event Licensee is unable to complete its audited annual Financial Statements by such date, the District shall agree to an extension for good cause shown. Licensee shall not install or place any equipment on Park District property outside of the Licensed Property without the District's prior approval. Licensee shall clearly display its company name and logo at the Licensed Property to distinguish itself from the District; provided that all signage and signage location shall be approved by the District in its sole discretion prior to installation. District's signage shall be primary on all signage. Licensee will conduct authorized programming as described herein on the Licensed Property during the Hours of Operations set forth in the Master Schedule. Licensee shall also work with the District's existing recreational programs and District staff to provide a quality training and development experience to a wide range of participants. Licensee will provide a summary of the offering of programs, services, uses and benefits that it has provided on a at the end of each- season (along with prices including taxes if applicable). The summary should include specific league information, coaching clinics, exhibitions, tournaments, merchandising, concessions, if applicable, and any and all other uses, services and benefits. Licensee shall provide qualified and sufficient staffing for all operations. Licensee shall provide additional staff during large events held at the Fields such as tournaments, exhibitions, special events, and other Fields events. Licensee agrees that Licensee's personnel shall provide services in a courteous, business-like and efficient manner. Designated Park District employees may require individual Licensee personnel to modify behavior if such behavior is determined to be in violation of this Agreement, District policies or applicable law. Licensee's staff should appear clean, neat, orderly and otherwise appropriate for the services being provided. At all times during the license term, Licensee shall maintain the Licensed Space and all surrounding area in a clean, neat, orderly and safe condition. Licensee shall collect and properly dispose of trash in receptacles. The garbage area must be kept clean by Licensee at all times during Licensee use. Boxes must be broken down and placed in the appropriate containers. Licensee shall comply with all laws governing the safe storage and use of all equipment. Licensee shall comply with all applicable federal, state and local laws, rules, regulations and requirements ("Legal Requirements") in the operation of the Fields, including but not limited to all applicable sanitation, business licensing, safety, and employment Legal Requirements and any other Legal Requirements necessary for the Licensee to provide the uses, services and benefits at the Fields as provided in this Agreement . Licensee is responsible for obtaining and maintaining all necessary licenses and permits, at its sole cost and expense, during the term of its services with the District.

(b) District: The District may: 1) sell merchandise as it deems appropriate; and 2) authorize other third-party organizations to sell merchandise on the Fields during special events such as sports/recreational tournaments, exhibition events and other Park District-sponsored or sanctioned events held at the Fields. The District will perform or cause to be performed all mowing, fertilizing, herbicide and pesticide application, and field striping, all to Park District standards. The District shall have the right to enter the Fields and to operate programming and recreation and leisure activities that do not interfere with Licensee's use. The District shall conduct inspections of the Licensed Property as it sees fit.

(c) Damage to Licensed Property: In the event that all or any portion of the Licensed Property is damaged during any Licensed Use (except when the damages are caused by the willful and wanton acts of the District), the District shall make any and all required repairs. Licensee will pay one hundred percent (100%) of the District's costs and expenses incurred to make the necessary repairs within thirty (30) days of receipt of an invoice from the District for its costs and expenses. Licensee shall further pay the District the sum of \$500 per day for each day that all or any portion of the Licensed Property is inoperable due to said damages, within thirty (30) days of receipt of a statement from the Park District setting forth the number of days that the Licensed Premises or any portion thereof were inoperable or unusable. The Parties acknowledge and agree that the sums payable under this subparagraph shall constitute liquidated damages and not penalties and are in addition to all other rights of the Park District including pursuit of all remedies for breach of contract. The Parties further acknowledge that the amount of loss or damages likely to be incurred by Park District is incapable of precise estimate or difficult to estimate, and the amount specified herein bears a reasonable relationship to and is not plainly or grossly disproportionate to, the probable loss likely to be incurred in connection with Licensee's damages to the Licensed Premises. Licensee's obligations under this subsection 7(c) shall not apply to normal wear and tear or damage resulting solely from climate conditions. Licensee's obligations under this section shall continue in full force and effect after termination of this Agreement for any reason.

**8. Intentionally deleted.**

**9. Compliance with Laws; Manner of Use.** Licensee shall comply with all applicable federal, state, county and local statutes, ordinances, rules, regulations and codes in the conduct of Licensed Uses. Licensee shall conduct, and cause its members, employees, officers, and invitees to conduct, any Licensed Uses in a safe manner and in strict accordance with the terms of this Agreement. Licensee shall not make or permit to be made any use of the Licensed Property or Central Park North Fields which is directly or indirectly forbidden by law, ordinance, or government regulations, or which may be dangerous to life, limb or property, or which may increase District's insurable or uninsurable risk or liability. Licensee shall cooperate with District and the Oak Brook Police Department, and shall strictly follow all public safety requirements regarding its conduct of the Licensed Uses. Licensee shall provide adequate supervision during the conduct of the Licensed Uses.

**10. Condition of Property.** Except as otherwise specifically provided in this Agreement, District has not made, and by grant of the License hereunder does not make, any representations with respect to the suitability of Central Park North Fields or the Licensed Property for any purposes including but not limited to Licensee's intended purposes, it being acknowledged

and agreed by Licensee that Licensee is solely responsible for ascertaining all conditions affecting Central Park North Fields and the Licensed Property prior to its execution of this Agreement and prior to each use thereof by Licensee, its directors, officers, employees, agents, students and invitees, or any of them.

**11. Reservation of Rights.** In addition to the rights reserved by District under Paragraph 2, above:

- (a) District reserves for the exclusive use of its Park Board, officers, employees, agents, invitees, and the general public the remainder of Central Park North Fields, other than the Licensed Property.
- (b) District and its Park Board, officials, employees, agents, invitees and the general public shall have the right to use Central Park North Fields in any manner that does not unreasonably interfere with any Licensed Uses, including permitting the construction, maintenance and operation on, over or under Central Park North Fields, of any public utility facility. District, its grantees, agents, and assigns shall have the right to enter upon the Licensed Property at any time(s) to inspect, maintain or repair the Licensed Property provided, that the District shall not unreasonably interfere with the Licensee's Licensed Use of the Licensed Property during the dates and times set forth in the Master Use Schedule. District's exercise or failure to exercise any of its rights under this paragraph shall not impose or create any responsibility or liability on District or affect, reduce or nullify in any way Licensee's obligations under the Agreement.

**12. Environmental Matters.**

- (a) At all times during the term of this Agreement, Licensee and its members, officers, employees, agents, and invitees shall use the License Property and any other portion of Central Park North Fields, in strict compliance with all applicable Environmental Laws (as hereinafter defined) and, without limiting the generality of the foregoing, shall not cause any Hazardous Materials (as hereinafter defined) to be brought onto, introduced to or handled on any portion of Central Park North Fields or the Licensed Property in violation of such laws.
- (b) As used in this Agreement, the term "Hazardous Materials" means any hazardous or toxic substances, materials or wastes, including but not limited to solid, semi-solid, liquid or gaseous substances which are toxic, ignitable, corrosive, carcinogenic or otherwise dangerous or harmful to human, plant or animal health or well-being and those substances, materials, and wastes listed in the United States Department of Transportation Table (49 CFR §972.101) or by the Environmental Protection Agency as hazardous substances (49 CFR Part 302) and amendments thereto or such substances, materials, and wastes regulated under any applicable local, state or federal law including, without limitation, any material, waste or substance which is (i) petroleum, (ii) asbestos, (iii) polychlorinated biphenyls, (iv) biohazardous waste (v) designated as "hazardous substances" pursuant to Section

311 of the Federal Water Pollution Control Act (33 U.S.C. §1321) or listed pursuant to Section 307 of the Federal Water Pollution Control Act (33 U.S.C. §1317), (vi) defined as a "hazardous waste" pursuant to Section 1004 of the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. or (vii) defined as a "hazardous substance" pursuant to Section 101 of the Comprehensive Environmental Response, Compensation and Liability Act 42 U.S.C. §§9601 et seq. or any other applicable Environmental Law.

- (c) As used in this Agreement, "Environmental Laws" means all federal, state and local environmental statutes, rules, regulations, ordinances, judicial or administrative decrees, orders or decisions, authorization or permits, and common law, including, but not limited to, the Resources Conservation and Recovery Act, 42 U.S.C. §§6901 et seq., the Clean Air Act, 42 U.S.C. §§7401 et seq., the Federal Water Pollution Control Act, 33 U.S.C. §§1251 et seq., the Emergency Planning and Community Right to Know Act, 42 U.S.C. §§11001 et seq., the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., The Toxic Substances Control Act, 15 U.S.C. §§2601 et seq., the Oil Pollution Control Act, 33 U.S.C. §§2701 et seq., the National Environmental Policy Act, 42 U.S.C. §§4321 et seq., the Safe Drinking Water Act, 42 U.S.C. §300 (f) et seq., the Illinois Environmental Protection Act, 415 ILCS 5/1 et seq. or any other comparable local, state or federal statute or ordinance pertaining to the environment or natural resources, including, without limitation, the preservation of wetlands, and all regulations pertaining thereto.
- (d) Licensee shall provide District with written notice (i) upon Licensee's obtaining knowledge of any potential or known violations of applicable Environmental Laws or the release or threat of release of any Hazardous Materials affecting any portion of the Licensed Property or the Central Park North Fields or (ii) of Licensee's receipt of any notice, correspondence, demand or communication of any nature from any governmental authority related to any alleged or actual violation of any Environmental Laws affecting any portion of the Licensed Property or the Central Park North Fields.

**13. Use of Licensed Property.** Neither Licensee nor any of its respective employees, agents, volunteers or assigns shall place, keep, store or otherwise permit to be placed, kept or stored on the Licensed Property, any equipment or materials, except during such time as Licensee's employees or agents are physically present and conducting activities permitted under this Agreement. In the event that any Licensed Uses require Licensee or its employees or agents to use, place, locate or store any equipment or materials on the Licensed Property at any other time(s), Licensee shall obtain the written approval of District prior to each instance in which Licensee seeks to use, locate, or store such equipment or materials on the Property, which approval may be conditioned on or subject to reasonable requirements. In the event that the Park District constructs storage facilities on Central Park North, it may grant Licensee the right to access such storage at times and in areas designated by the District and on other such terms as may be determined by the District in its sole discretion.

**14. Suspension of Use.** In the event of an emergency, safety issue, or failure to maintain insurance, or any other condition that constitutes a substantial threat to the health or safety of the District or its park commissioners, officers, employees, agents, invitees or others, as determined by the District in its sole reasonable discretion, the District may immediately suspend Licensee's activities hereunder until such condition has been remedied to the District's reasonable satisfaction in accordance with this Agreement. Licensee shall comply at all times with Zach's Law (430 ILCS 145/1 et seq.) during the Term of this Agreement.

**15. Taxes.** On the Effective Date, Central Park North Fields and the Licensed Property is exempt from real estate and other taxes by virtue of District's status as a unit of local government. Licensee shall be solely responsible for, and hereby indemnifies and holds District harmless against and from, all costs, taxes, charges and expenses, including without limitation any permits, special assessments, real estate, personal property, or other tax, fine or penalty, which arises or may arise out of the Licensee's use of the Licensed Property, or any other part of Central Park North Fields, its exercise of the privileges, or its performance or non-performance of its obligations, under this Agreement. In the event any real estate, leasehold, use, personal property or other taxes or charges of any kind are levied or assessed against Central Park North Fields or any portion thereof, including the Licensed Property, or improvement thereon, or against the District, by reason of the existence of this Agreement or Licensee's use of all or any part of Central Park North Fields, including the Licensed Property, or any improvement thereon, Licensee shall pay promptly all such taxes or charges. District shall send to Licensee a copy of any tax bill or notice of assessment which District receives within a reasonable period of time after District's receipt of same, but in no event later than thirty (30) days prior to the deadline date for filing any protest or objection thereto or making any payment thereon (unless District does not receive any such notice or bill within thirty (30) days prior to the deadline date, in which case District shall provide a copy of the notice or bill within five (5) business days after its receipt). Licensee, in its own name or in the name of District, if necessary, shall have full right at its sole cost and expense to contest the imposition and/or amount of all taxes, assessments, charges, but the pendency of such contest shall not affect Licensee's obligations under this paragraph. In addition to the foregoing, in the event Central Park North Fields or the Licensed Property is determined to be subject to taxes as the result of this Agreement or the activities conducted by Licensee thereon or thereat, either Party may terminate this Agreement. In such event District shall return to Licensee an amount equal to the License Fee for the then-current year divided by 365 and multiplied by the number of days that would have been remaining until the anniversary date of the License; provided however that District shall be permitted to withhold such payment until evidence of Licensee's payment of the tax assessed is received by District.

**16. Waiver and Release of Liability.** Licensee shall conduct all Licensed Uses entirely at its own risk. Licensee acknowledges that District shall not provide any supervision, security or protection in connection with any Licensed Uses. District shall not be liable or responsible for damage caused by fire, vandalism or other casualty to, or for the destruction, loss, or theft of, any vehicle, equipment, material, supply or other personal property at any time during the Agreement, except such proximately caused by the willful and wanton conduct of District. To the fullest extent permitted by the laws of the State of Illinois, Licensee hereby forever waives, relinquishes and discharges District, and its park commissioners, officers, employees and agents from, any and all claims of every nature whatsoever, which Licensee may have at any time against

District, its Park Board, officers, employees and/or agents, including without limitation claims for personal injury or property damage sustained or incurred by Licensee or any person claiming by, through or under Licensee, relating directly or indirectly to any Licensed Uses, the condition of Central Park North Fields or the Licensed Property, or use by District or Licensee of Central Park North Fields or the Licensed Property except claims that involve actions proximately caused by the willful and wanton conduct of District.

**17. Indemnification and Hold Harmless.** Licensee hereby indemnifies and shall defend and hold harmless the District, its park commissioners, officers, employees, volunteers and agents (the “Park Indemnitees”) from and against any and all suits, liabilities, claims, losses, costs, and damages, including but not limited to consequential damages, penalties, fines and expenses, of every kind or nature whatsoever, including without limitation court costs and attorneys’, paralegals’ and consultants’ fees (the “Legal Expenses”), suffered, incurred or sustained by any of the Park Indemnitees, including without limitation, liabilities for the death of, or injury to, any person or the loss, destruction or theft of, or damage to, any property, or liabilities imposed under any Environmental Laws, to the extent relating directly or indirectly to, or arising directly or indirectly from, the exercise by Licensee, its employees, agents and invitees, or any other person acting on its or their behalf or with its or their authority or permission, of the obligations, rights or privileges imposed upon, or granted to, Licensee under this Agreement or their use of the Licensed Property. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph 17. Licensee shall similarly defend, indemnify and hold harmless the Park Indemnitees against and from any and all suits, claims, losses, costs, damages (including but not limited to consequential damages), penalties, fines and expenses, including without limitation Legal Expenses, suffered, sustained or incurred by any of the Park Indemnitees to the extent resulting from Licensee’s breach of any provision of this Agreement or otherwise incurred by District in enforcing the terms of this Agreement.

**18. Insurance to be Maintained by Licensee.** In addition to, and without limitation of, Licensee’s obligations under Paragraphs 16 and 17 above, and at no cost to District, Licensee shall obtain and keep in full force and effect for so long as any claim relating to any Licensed Uses legally may be asserted, comprehensive general liability and property damage, and business auto liability insurance written to include the coverages for not less than the minimum limits (or greater if required by law) set forth in **Exhibit E** attached to and incorporated by reference in this Agreement. Prior to commencement of any of the Licensed Uses, Licensee shall obtain and deliver to District a certificate of insurance naming District as an additional insured.

**19. No Property Interest.** This Agreement and the License granted hereunder do not convey to, or create in favor of, Licensee, any legal or equitable title or property interest in whole or in part to Central Park North Fields or any portion thereof, including the Licensed Property; it being acknowledged that this Agreement is a license and not a lease and merely grants temporary and limited permission to Licensee to use the Licensed Property on and subject to the terms and conditions hereof. Licensee expressly acknowledges and agrees that any statute or ordinance relating to landlord/tenant matters or forcible entry and detainer is not applicable to this Agreement and Licensee expressly waives any and all rights to which Licensee might otherwise be entitled under said laws.



**20. Assignment Prohibited.** Licensee shall not assign, transfer, or otherwise convey to any person or entity whatsoever any of its rights or duties under this Agreement, in whole or in part, or otherwise permit the use of the Licensed Property or any portion thereof, by any person contrary to the provisions of this Agreement.

**21. Termination.** District reserves the right to terminate the License and any and all rights and privileges hereby granted to Licensee under this Agreement immediately upon notice to Licensee in the event:

- (a) Licensee violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement, which by its nature is susceptible to cure, within thirty (30) days after Licensee's receipt of written notice of such breach. Notwithstanding the foregoing, and depending upon the nature of the breach, the District reserves the right, in its sole discretion, to suspend the License until such time as Licensee has cured said breach or has provided the District with adequate security, as determined by the Park District in its sole discretion, to cover any potential liability that may arise as a result of said breach. In the event that Licensee violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement as such cure process described above may apply, District may pursue any and all legal and equitable remedies.
- (b) District receives notice of an alleged violation of any federal, state, or local law, ordinance, rule or regulation relating to Licensee's conduct of any Licensed Uses on, or use of, all or any part of the Licensed Property. Notwithstanding the foregoing, in the event the District receives notice of an alleged violation, and depending upon the nature of said violation, the District may elect, in its sole discretion, to suspend the License until such time as the alleged violation has been fully adjudicated by the proper official or other authority. The District may also elect, in its sole discretion, to allow Licensee to continue its Licensed Uses under this Agreement provided that Licensee provides the District with adequate security, as determined by the Park District in its sole discretion, to cover any potential liability that may arise if the alleged violation is substantiated. In the event that the Park District elects to suspend the License after receipt of notice of an alleged violation, and said violation is later determined to be unfounded, the term of this Agreement shall be automatically extended for a period of time equal to the length of the suspension.
- (c) District is ordered to do so by any regulatory body or other governmental agency having jurisdiction.
- (d) Licensee shall have (a) filed a voluntary petition in bankruptcy or made an assignment for the benefit of creditors; (b) consented to the appointment of a receiver or trustee of all or part of its property; or (c) an involuntary petition in

bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing.

- (e) The Licensed Property is taken by another governmental body through the exercise of its powers of eminent domain.
- (f) The Licensed Property, Central Park North Fields or any portion(s) thereof become subject to any tax as provided in Paragraph 15, above.
- (g) The Board of Park Commissioners of the District is unable to, or abandons its plans to construct the Improvements.

District further reserves the right to terminate the License and this Agreement if District requires any of the Licensed Property in furtherance of its park and recreation purposes, which would preclude the continuation of any Licensed Uses, in which event District will give Licensee not less than six (6) months prior written notice. In the event that this Agreement is terminated by District because District requires any of the Licensed Property in furtherance of its park and recreation purposes prior to an anniversary date, Licensee shall be entitled to a refund in an amount equal to the License Fee divided by 365 and multiplied by the number of days that would have been remaining until the anniversary date of the License.

The indemnification and hold harmless obligations and all other obligations of Licensee accruing prior to the expiration or termination of this Agreement or the License granted Licensee hereunder shall survive the expiration or termination of the Agreement or License.

Licensee reserves the right to terminate the License immediately upon notice to District in the event:

- (a) District violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement, which by its nature is susceptible to cure, within thirty (30) days after District's receipt of written notice of such breach. In the event that District violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and failures to cure any such breach of this Agreement as such cure process described above may apply, Licensee may pursue any and all legal and equitable remedies.
- (b) Licensee shall have (a) filed a voluntary petition in bankruptcy or made an assignment for the benefit of creditors; (b) consented to the appointment of a receiver or trustee of all or part of its property; or (c) an involuntary petition in bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing.
- (c) The Licensed Property, Central Park North Fields or any portion(s) thereof become subject to any tax as provided in Paragraph 15, above.

- (d) The Board of Park Commissioners of the District is unable to, or abandons its plans to construct the Improvements.

Neither Party shall be liable for any consequential damages incurred by the other Party. Except for claims arising from District's willful and wanton conduct, in no event shall District's aggregate liability, if any, exceed the sum total of the License Fee paid during the six month period immediately preceding the accrual of such liability.

**22. No Implied Waiver of District's Rights.** No waiver of any rights which District has in the event of any default or breach by Licensee under this Agreement shall be implied from District's failure to take any action on any such breach or default and no express waiver shall affect any breach or default other than the breach or default specified in the express waiver and then only for the time and to the extent therein stated.

**23. Notices.** Notices shall be deemed properly given on the date received if given in writing and either (a) hand delivered; or (b) sent by facsimile transmission before 5:00 pm; or (c) sent by email before 5:00pm; or (d) sent by registered or certified mail, return receipt requested, and such notice is hand delivered or sent to the Parties at their respective addresses provided below, or as either Party may otherwise direct in writing to the other Party from time to time. Notices sent only by mail shall be deemed delivered the second business day after deposit in the mail. Notices sent by fax or email after 5:00pm shall be deemed delivered on the first day after transmission.

If to Licensee:

John A. Roberts  
Chief Operating Officer  
Wizard Football Club  
420 N. Vine Street  
Hinsdale, Illinois 60521  
Tel: (312) 356-5114

E-Mail: [Hawkeyes11@icloud.com](mailto:Hawkeyes11@icloud.com)

With a copy to:  
[john.roberts@faegrebd.com](mailto:john.roberts@faegrebd.com)

If to District:

Dr. Laure Kosey  
Executive Director  
Oak Brook Park District  
1450 Forest Gate Road  
Oak Brook, IL 60523  
(630) 990-4233

E-Mail: [lkosey@obparks.org](mailto:lkosey@obparks.org)

With a copy to:  
[sadams@robbins-schwartz.com](mailto:sadams@robbins-schwartz.com)

**24. Contingencies** The duties of the Parties shall be contingent upon issuance of all required zoning and construction permits to construct the improvements as set forth in the Site Plan attached as **Exhibit A**.

**25. Miscellaneous.**

- (a) This instrument contains the entire Agreement between the Parties with respect to Licensee's use of the Licensed Property and cannot be modified except by a written notice dated subsequent to the date hereof and signed by both Parties.

- (b) This Agreement is intended solely for the benefit of the Parties, and is not intended, and should not be construed, as creating any rights in favor of, or any duties or obligations to, any third party.
- (c) Nothing contained in or implied from any provision of this Agreement, including but not limited to Paragraphs 16 and 17, is intended to constitute or shall constitute a waiver of the rights, defenses and immunities provided or available to District under applicable Illinois law, including but not limited to the Illinois Local Governmental and Governmental Employees Tort Immunity Act.
- (d) Licensee shall pay all of District's costs, charges and expenses, including the Legal Expenses incurred by District in enforcing Licensee's obligations under this Agreement, or which are incurred by District in any litigation, negotiation or transaction, in which Licensee causes District, without District's fault, to become involved or concerned.
- (e) District shall pay all of Licensee's costs, charges and expenses, including the Legal Expenses incurred by Licensee in enforcing District's obligations under this Agreement, or which are incurred by Licensee in any litigation, negotiation or transaction, in which District causes Licensee, without Licensee's fault, to become involved or concerned.
- (f) No receipt of money by District from Licensee, after the termination of this Agreement or License, or after the services of any notice, or after the commencement of any suit, shall renew, reinstate, continue or extend the term of this Agreement or the License granted hereunder or affect any such termination notice or suit.
- (g) Headings of sections in this Agreement are for convenience of reference only and do not limit or affect the construction or interpretation of the provisions of this Agreement.
- (h) This Agreement shall be governed and construed in accordance with the laws of the State of Illinois. Any suit or action arising under this Lease shall be commenced in the Circuit Court of DuPage County, Illinois.
- (i) If any clause, phrase, provision or portion of this Agreement or the application thereof to any person or circumstances shall be invalid, or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement nor any other clause, phrase, provision or portion hereof, nor shall it affect the application of any clause, phrase, provision or portion thereof to other persons or circumstances.

**IN WITNESS WHEREOF**, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the year and date first written above.

**DISTRICT:**

**OAK BROOK PARK DISTRICT**

By: \_\_\_\_\_

Its: \_\_\_\_\_

**LICENSEE:**

**WIZARD FOOTBALL CLUB**

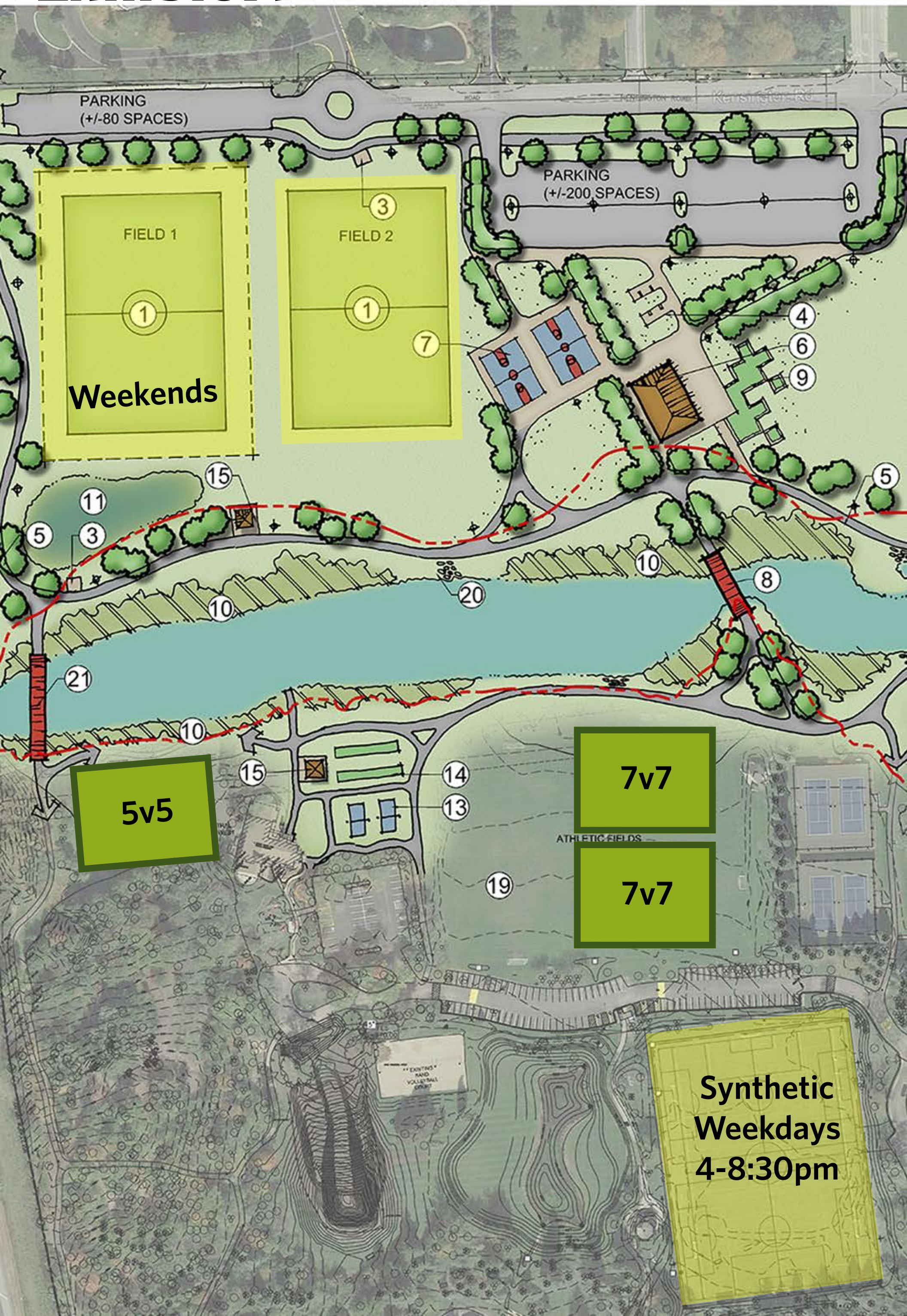
By: \_\_\_\_\_

Its: \_\_\_\_\_

**EXHIBIT A**  
**SITE PLAN**



# Exhibit A



**Weekends**

**5v5**

**7v7**

**7v7**

**Synthetic Weekdays  
4-8:30pm**



**EXHIBIT B**  
**MASTER USE SCHEDULE**

Hours of Operations:

- a) Except as otherwise provided in the Agreement, District shall make the specified fields available at the following times: :
  - i. Monday through Sunday: 8:00 A.M. – 10:15 P.M. April 1 to June 15<sup>th</sup> and August 15 to the second Sunday in November of each year that the License Agreement is in effect.
  - ii. The Evergreen Bank Group Athletic Field will only be available for exclusive use Monday through Friday from 4:00 to 8:30pm.
  - iii. Holiday hours must be approved and posted in advance. Seasonal hours will be required as directed by the Park District.
  - iv. Licensee agrees that it will cooperate with the District and yield scheduled Field use time when the District requires a Field(s) for special programming purposes. In such event, the Park District shall provide Licensee with reasonable advance notice of the required dates and times for its control and use of the Field(s) for said special events. The Parties shall work together to make usage of alternate fields available to Licensee at no extra charge to Licensee.
- b) In the event that the Park District, in its sole discretion, finds it necessary or desirable to close any or all portions of the Central Park North Fields or the Improvements, the Park District shall not be liable to the Licensee for lost revenues or otherwise. Licensee shall have access to the Fields and Improvements only at such time as agreed to and authorized by the Park District.



**EXHIBIT C**  
**ALTERNATIVE FIELDS**  
**LOCATIONS, SCHEDULE AND USE**

# Exhibit C



11 v 11

Weekends Only

5 v 5

7 v 7

7 v 7

Synthetic Field  
Weekdays,  
4-8:30pm

TENNIS CENTER

ATHLETIC FIELD

83

S. Hwy. 138/800

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**EXHIBIT D**  
**PRELIMINARY TOURNAMENT SCHEDULE**

Tournament details and this Exhibit are yet to be determined

May 15, 2020 weekend, May 14 2021 weekend etc. for each year of the term  
August 29, 2020 weekend, etc. for each year of the term.

District agrees to allow Licensee to conduct a series of soccer tournaments on the Licensed Property commencing in 2020 on the dates set forth above (the "Tournaments"). Any such tournaments shall be operated at Licensee's sole risk, liability and expense, and Licensee shall defend and indemnify District from and against any and all claims, losses and damages arising from said tournaments, and District shall have no liability arising therefrom. Net proceeds from the operation of all tournaments shall be payable in full to the District and such net proceeds shall be applied to the next License Fee due and payable by Licensee to District, for Licensee's credit.



**EXHIBIT E**  
**INSURANCE REQUIREMENTS**

Licensee shall obtain insurance of the types and in the amounts listed below.

**A. Commercial General and Umbrella Liability Insurance**

Licensee shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 04 13, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

District, and its park commissioners, officers, employees, agents, and volunteers (collectively the "Additional Insureds") shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to District. Any insurance or self-insurance maintained by the District shall be excess of Licensee's insurance and shall not contribute with it.

**B. Business Auto and Umbrella Liability Insurance**

If applicable, Licensee shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

**C. General Insurance Provisions**

**1. Evidence of Insurance**

Prior to using the Licensed Property, Licensee shall furnish District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to District prior to the cancellation or material change of any insurance referred to therein. Written notice to District shall be by certified mail, return receipt requested. In the event that the certificate does not provide for 30 days' written notice to District prior to cancellation or material change of any insurance referred to in the certificate, Licensee shall furnish such written notice to District by certified mail, return receipt requested, not less than thirty (30) days prior to cancellation or material change.

Failure of District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Licensee's obligation to maintain such insurance.

District shall have the right, but not the obligation, of prohibiting Licensee from occupying the Licensed Property until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by District.

Failure to maintain the required insurance may result in termination of this Agreement at District's option.

Licensee shall provide certified copies of all insurance policies required above within 10 days of District's written request for said copies.

## **2. Acceptability of Insurers**

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the District has the right to reject insurance written by an insurer it deems unacceptable.

## **3. Cross-Liability Coverage**

If Licensee's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

## **4. Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to the District. At the option of the District, the Licensee may be asked to eliminate such deductibles or self-insured retentions as respects the District, its park commissioners, officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RESOLUTION 19-0821: A RESOLUTION APPROVING THE CONDUCT OF THE TEFRA HEARING PURSUANT TO SECTION 147(F) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, WITH RESPECT TO THE REISSUANCE OF THE GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2012, OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$861,496 AND APPROVING THE ALTERNATE USE OF THE PROJECT FINANCED THEREBY.**

**AGENDA No.: 9 A**

**MEETING DATE: AUGUST 19, 2019**

**(REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)**

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

### **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)**

The 2012 Series Bonds were originally issued to finance capital improvements within the District, including construction of a turf soccer field, splash park, and maintenance garage at Central Park (the “Project”), located at 1450 Forest Gate Road, Oak Brook, Illinois 60523 and bordered by Jorie Boulevard and Forest Gate Road.

The Park District anticipates entering into long-term agreements with certain 501(c)(3) organizations for the use of the turf soccer field, which could create private business use of the land. The Park District desires to reissue “qualified 501(c)(3) bonds” for this Project so that use of the turf soccer field by 501(c)(3) organizations would not be considered private business use under federal tax law.

### **ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

In order to reissue “qualified 501(c)(3) bonds”, the Park District Board must conduct a public hearing (the “TEFRA Hearing”) and publish notice of the TEFRA Hearing in accordance with Section 147(f) of the Internal Revenue Code. The TEFRA Hearing is scheduled for Monday, August 19, 2019, and the corresponding TEFRA Hearing notice was published in the Daily Herald newspaper on Monday, August 12, 2019.

The purpose of the hearing will be to receive public comments on the intent of the District to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496 (the “Bonds”) for federal tax purposes

The accompanying Resolution approves the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986. This Resolution has been prepared by the Park District’s bond counsel, Chapman and Cutler LLP, and Attorney Steven Adams.

**ACTION PROPOSED:**

Request a motion (and a second) to waive the Board Rules to approve at this meeting: Resolution 19-0821: A Resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the Reissuance Of The General Obligation Limited Tax Bonds, Series 2012, Of The Oak Brook Park District, DuPage And Cook Counties, Illinois, In The Aggregate Principal Amount Of \$861,496 And Approving The Alternate Use Of The Project Financed Thereby.

A motion (and a second) to approve Resolution 19-0821 A Resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the Reissuance Of The General Obligation Limited Tax Bonds, Series 2012, Of The Oak Brook Park District, DuPage And Cook Counties, Illinois, In The Aggregate Principal Amount Of \$861,496 And Approving The Alternate Use Of The Project Financed Thereby.

ORDER calling a public hearing concerning the intent of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496

\* \* \*

WHEREAS, the Oak Brook Park District, DuPage and Cook Counties, Illinois (the “*District*”), is a duly organized and existing park district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) previously issued its General Obligation Limited Tax Park Bonds, Series 2012, in the aggregate principal amount of \$2,534,733, of which \$861,496 in aggregate principal is currently outstanding (the “*Bonds*”), for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District (the “*Project*”); and

WHEREAS, the Project included construction of a turf soccer field and the installation of ballfield lighting at Central Park (the “*Central Park Project*”); and

WHEREAS, the District now desires to enter into certain long-term agreements with certain 501(c)(3) organizations (collectively, the “*501(c)(3) Organizations*”) in connection with the use of the Central Park Project, which could create private business use of the Project and constitute a “change in use” under the federal tax laws (the “*Change in Use*”); and

WHEREAS, in order to avoid causing a Change in Use, the District desires to take the remedial action of using the Central Park Project in an alternative manner and reissuing the Bonds as “qualified 501(c)(3) bonds” under federal tax law (“*Qualified 501(c)(3) Bonds*”); and



WHEREAS, prior to the reissuance of the Bonds as Qualified 501(c)(3) Bonds, the Internal Revenue Code of 1986, as amended, requires the Board to hold a public hearing (the “*TEFRA Hearing*”) concerning the Board’s reissuance of the Bonds and the use of the Central Park Project by the 501(c)(3) Organizations (the “*Alternative Use of the Central Park Project*”) :

NOW, THEREFORE, Be It and It Is Hereby Ordered by the undersigned President of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

1. I hereby call the TEFRA Hearing, to be held at 6:30 o’clock P.M. on the 19<sup>th</sup> day of August, 2019, in the District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, in the District, concerning the reissuance the Bonds and the Alternative Use of the Central Park Project.

2. I hereby direct that the Secretary of the Board (the “*Secretary*”) shall (i) publish notice of the TEFRA Hearing at least once in the *Daily Herald*, the same being newspapers of general circulation in the District, not less than 7 days before the date of the TEFRA Hearing and (ii) post at least 72 hours before the TEFRA Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 72-hour period preceding the TEFRA Hearing.

3. Notice of the TEFRA Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF PARK  
COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES,  
ILLINOIS, TO REISSUE ITS GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2012, IN THE  
AGGREGATE PRINCIPAL AMOUNT OF \$861,496**

PUBLIC NOTICE IS HEREBY GIVEN that on the 19<sup>th</sup> day of August, 2019, at 6:30 o'clock P.M., the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois (the "*District*"), will conduct a public hearing to be held at the District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois. The purpose of the hearing will be to receive public comments on the intent of the District to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496 (the "*Bonds*") for federal tax purposes. The Bonds were originally issued to finance capital improvements within the District, including construction of a turf soccer field, a splash park, and a maintenance garage at Central Park (the "*Project*"), located at 1450 Forest Gate Road, Oak Brook, Illinois 60523 and bordered by Jorie Boulevard and Forest Gate Road. The Project is owned and operated by the District.

The above-noticed public hearing is required by Section 147(f) of the Internal Revenue Code of 1986, as amended. At the time and place set for the public hearing, residents, taxpayers and other interested persons will be given the opportunity to express their views on the Project, the proposed plan of financing and the issuance of the Bonds. Written comments may also be submitted to the District at 1450 Forest Gate Road, Oak Brook, Illinois 60523, Attention: Laure Kosey, Executive Director, on or before the 19<sup>th</sup> day of August, 2019.

By order of the President of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

Dated: August 12, 2019.

OAK BROOK PARK DISTRICT,  
DuPage and Cook Counties, Illinois

/s/ Laure Kosey  
Secretary, Board of Park Commissioners

4. At the TEFRA Hearing the Board shall describe the Bonds and the Alternative Use of the Central Park Project and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits.

Ordered this \_\_\_\_ day of August, 2019.

---

President, Board of Park Commissioners,  
Oak Brook Park District, DuPage and Cook  
Counties, Illinois

EXTRACT OF MINUTES of a regular public meeting of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, held in the District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, in said Park District at 6:30 o'clock P.M., on the 19<sup>th</sup> day of August, 2019.

\* \* \*

The meeting was called to order by the President, and upon the roll being called, Sharon Knitter, the President, and the following members were physically present at said location:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ .

The following members were allowed by a majority of the members of the Board of Park Commissioners in accordance with and to the extent allowed by rules adopted by the Board of Park Commissioners to attend the meeting by video or audio conference: \_\_\_\_\_ .

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_ .

At \_\_\_\_ o'clock P.M., the President announced that the next agenda item for the Board of Park Commissioners was a public hearing (the "*TEFRA Hearing*") being held pursuant to the Internal Revenue Code of 1986, as amended (the "*Code*"), to receive public comments on the proposal to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496 (the "*Bonds*") for federal tax purposes due to an anticipated change in use of the Project, which consists of the construction of a turf soccer field, a splash park and a maintenance garage at Central Park, located at 1450 Forest Gate Road, Oak Brook, Illinois 60523 and bordered by Jorie Boulevard and Forest Gate Road. The District anticipates entering in certain long-term agreements with certain 501(c)(3) organizations to use the Project. The President then

explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

The President opened the discussion and explained the reasons for the reissuance of the Bonds as follows: see *Exhibit I*.

The President presented a copy of the publisher's affidavit, with a newspaper clipping attached, showing the publication on the 12<sup>th</sup> day of August, 2019, of the notice of the TEFRA Hearing (the "TEFRA Hearing Notice") in the *Daily Herald*, a newspaper of general circulation in the District, which affidavit is on file in the office of the District as part of the permanent record of the District.

Whereupon the President asked for additional comments from the members of the Board of Park Commissioners. Additional comments were made by the following: \_\_\_\_\_  
\_\_\_\_\_.

Written testimony received by the District in response to the TEFRA Hearing Notice was read into the record by the Secretary and is attached hereto as *Exhibit II*.

Whereupon the President asked for oral testimony or any public comments concerning the reissuance of the Bonds and the alternative use of Project. Statements were made by the following:  
\_\_\_\_\_  
\_\_\_\_\_.

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the reissuance of the Bonds and the alternative use of the Project.

Member \_\_\_\_\_ moved and Member \_\_\_\_\_ seconded the motion that the TEFRA Hearing be finally adjourned.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion.

Upon the roll being called, the following members voted AYE: \_\_\_\_\_

\_\_\_\_\_ .

The following members voted NAY: \_\_\_\_\_ .

Whereupon the President declared the motion carried and the TEFRA Hearing was finally adjourned.

The President announced that the next item of business before the Board of Park Commissioners was the consideration of a resolution approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Code with respect to the reissuance of the Bonds and the alternative use of the Project.

Whereupon, Park Commissioner \_\_\_\_\_ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Park Commissioner prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION 19-0821

RESOLUTION approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the reissuance of the General Obligation Limited Tax Bonds, Series 2012, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, in the aggregate principal amount of \$861,496 and approving the alternate use of the project financed thereby.

\* \* \*

WHEREAS, the Oak Brook Park District, DuPage and Cook Counties, Illinois (the “*District*”), is a duly organized and existing park district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act, as amended; and

WHEREAS, the Board of Park Commissioners of the District (the “*Board*”) previously issued its General Obligation Limited Tax Park Bonds, Series 2012, in the aggregate principal amount of \$2,534,733, of which \$861,496 in aggregate principal is currently outstanding (the “*Bonds*”), for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District (the “*Project*”); and

WHEREAS, the Project included construction of a turf soccer field, a splash park, and a maintenance garage at Central Park (the “*Central Park Project*”); and

WHEREAS, the District now desires to enter into certain long-term agreements with certain 501(c)(3) organizations (collectively, the “*501(c)(3) Organizations*”) in connection with the use of the Central Park Project, which could create private business use of the Project and constitute a “change in use” under the federal tax laws (the “*Change in Use*”) ; and

WHEREAS, in order to avoid causing a Change in Use, the District desires to take the remedial action of using the Central Park Project in an alternative manner and reissuing the Bonds as “qualified 501(c)(3) bonds” under federal tax law (“*Qualified 501(c)(3) Bonds*”); and

WHEREAS, pursuant to and in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended (the “*Code*”), the President of the Board, on the \_\_\_\_ day of August, 2019, executed an order calling a public hearing (the “*TEFRA Hearing*”) for the 19<sup>th</sup> day of August, 2019, concerning the intent of the Board to reissue the Bonds as Qualified 501(c)(3) Bonds and the use of the Central Park Project by the 501(c)(3) Organizations (the “*Alternative Use of the Central Park Project*”); and

WHEREAS, notice of the TEFRA Hearing was published in the *Daily Herald*, the same being a newspaper of general circulation in the District, on the 12<sup>th</sup> day of August, 2019, being not less than 7 days before the date of the TEFRA Hearing; and

WHEREAS, the TEFRA Hearing was held on the date hereof and at the TEFRA Hearing all interested persons were given an opportunity to appear and be heard, pursuant to the requirements of Section 147(f) of the Code; and

WHEREAS, the Board is the elected legislative body of the District and is the applicable elected representative required to approve the reissuance of the Bonds and the Alternative Use of the Central Park Project within the meaning of Section 147(f) of the Code; and

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Public Approval of Bonds.* The publication of the notice of and the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Code with respect to the reissuance of the



Bonds is hereby approved, confirmed and ratified. The Alternative Use of the Central Park Project and the reissuance of the Bonds is hereby approved, as required by Section 147(f) of the Code. The adoption of this Resolution shall constitute the public approval of the Bonds for purposes of Section 147(f) of the Code.

*Section 3. Severability.* If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

*Section 4. Repealer and Effective Date.* All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed, and that this Resolution be in full force and effect forthwith upon its adoption.

Adopted August 19, 2019.

---

President, Board of Park Commissioners

Attest:

---

Secretary, Board of Park Commissioners

After a full and complete discussion thereof, Park Commissioner \_\_\_\_\_ moved and Park Commissioner \_\_\_\_\_ seconded the motion that said resolution as presented and read by title be adopted.

The President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon roll call, the following Park Commissioners voted AYE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following Park Commissioners voted NAY: \_\_\_\_\_  
\_\_\_\_\_

Whereupon the President declared the motion carried and the resolution adopted, and in open meeting did approve and sign said resolution and did direct the Secretary to record the same in full in the records of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, which was done.

Other business not pertinent to the TEFRA Hearing was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary, Board of Park Commissioners

## EXHIBIT I

### TEFRA HEARING FOR THE REISSUANCE OF THE DISTRICT'S GENERAL OBLIGATION LIMITED TAX BONDS, SERIES 2012,

The General Obligation Limited Tax Bonds, Series 2012, of the District (the “*Bonds*”), were originally issued in the aggregate principal amount of \$2,534,733, for the purpose of financing certain capital projects within the District, including the construction of a turf soccer field, a splash park, and a maintenance garage at Central Park (the “*Project*”). The Bonds were issued as tax-exempt bonds, by which interest on the Bonds was exempt from gross income of the owners thereof for federal income tax purposes as further described in the proceedings relating to the Bonds.

The District desires to enter into certain long-term agreements with certain 501(c)(3) organizations (collectively, the “*501(c)(3) Organizations*”) in connection with the use of the Project, which is expected to cause more than 10% of the Project to be used in a private business use. Private business use means use by someone other than a state or local government unit for a business purpose. For entities other than individuals, that would include almost any use (other than use as a member of the general public), including use by the 501(c)(3) Organizations. Because the Bonds were issued as governmental use bonds, the use of the Project by the 501(c)(3) Organizations in the matter contemplated would constitute a “change in use” under federal tax law (the “*Change in Use*”), which could cause the Internal Revenue Service to declare the Bonds taxable, retroactively to their date of issuance, unless certain remedial actions are promptly taken.

In connection with the Change of Use, the District desires to pursue the remedial action of “alternative use of the facility” by which the Project will be used by the 501(c)(3) Organizations in addition to the general public (the “*Remedial Action*”). Under the federal tax law, the Remedial Action requires the District to reissue the outstanding \$861,496 aggregate principal amount of the Bonds as “qualified 501(c)(3) bonds” (“*Qualified 501(c)(3) Bonds*”). Prior to the reissuance of the Bonds as Qualified 501(c)(3) Bonds, federal law requires that the Bonds be approved by the Park Board following a public hearing conducted by the Park Board. Staff published the notice of the hearing in the *Daily Herald* at least 7 days before the public hearing.

**EXHIBIT II**

**WRITTEN TESTIMONY**

STATE OF ILLINOIS            )  
  ) SS  
COUNTY OF DUPAGE         )

**CERTIFICATION OF RESOLUTION AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 19<sup>th</sup> day of August, 2019, insofar as the same relates to a public hearing concerning the intent of the Board to reissue its General Obligation Limited Tax Bonds, Series 2012, in the aggregate principal amount of \$861,496, and the adoption of a resolution entitled:

RESOLUTION approving the conduct of the TEFRA Hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, with respect to the reissuance of the General Obligation Limited Tax Bonds, Series 2012, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, in the aggregate principal amount of \$861,496 and approving the alternate use of the project financed thereby.

I do further certify that the deliberations of the Board at said meeting were conducted openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 72 hours before said meeting, that at least one copy of said agenda was continuously available for public review during said period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting.

I do further certify that notice of said meeting was posted at least 72 hours before said meeting at the principal office of the Board, that at least one copy of said notice was continuously available for public review during the entire 72-hour period preceding said meeting and that attached hereto as *Exhibit B* is a true, correct and complete copy of said notice as so posted.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of the District, this 19<sup>th</sup> day of August, 2019.

---

Secretary, Board of Park Commissioners

(SEAL)



# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ASPHALT REPLACEMENT BID**

**AGENDA No.: 9-B**

**MEETING DATE: AUGUST 19, 2019**

**STAFF REVIEW:**

Director of Parks and Planning, Bob Johnson:

**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

The asphalt walking trails at both Forest Glen and Saddle Brook Parks are in need of pavement replacement in specific areas that are showing moderate to substantial deterioration. The project scope will include removing sections of pavement that have been identified and marked, grading and rolling the base stone, and replacing with new pavement at a thickness of three inches.

Alternate bids are also being sought at both Forest Glen and Saddle Brook for crack-filling the entire remainder of the pathway system at each park.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Bids documents are available as of August 8<sup>th</sup> and will be opened on August 29<sup>th</sup>. A recommendation for the most responsible lowest bidder will be presented to the Board at the September 16, 2019 Board Meeting.

**Action Proposed:**

For Review and Discussion Only.





# Oak Brook Park District

## BOARD MEETING

### AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: ORDINANCE 19-0916: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING THE SALE OR CONVEYANCE THEREOF**

**AGENDA No.: 9C**

**MEETING DATE: AUGUST 19, 2019**

**STAFF REVIEW:**

IT Manager, Robert Pechous:

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**RECOMMENDED FOR BOARD ACTION:**

Executive Director, Laure Kosey:

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**ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):**

Items that have been recently identified as surplus property are listed in the attached Ordinance 19-0916.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):**

Staff is recommending the outdated and non-working Information Technology Equipment to be recycled. Other items that are of poor quality will be recycled when recycling opportunities exist, or otherwise discarded. Items that have possible use by others will be offered for sale.

**ACTION PROPOSED:**

For Review and Discussion Only.

**ORDINANCE NO. 19-0916  
AN ORDINANCE DECLARING  
SURPLUS PERSONAL PROPERTY AND  
AUTHORIZING CONVEYANCE OR SALE THEREOF**

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**WHEREAS**, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

**WHEREAS**, the Oak Brook Park District (the “District”) owns certain personal property as follows:

Property					
Equipment Type	Make	Model	Quantity	Reason for Surplus	Method of Disposal
<b>IT Surplus</b>					
Computer	HP	Pro 3500 Series MT	9	Outdated	Recycle
Computer	Dell	NO WHQL	1	Outdated	Recycle
Printer	HP	HP Laserjet P2055dn	1	Broken	Recycle

(hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

**WHEREAS**, the District’s staff has recommended that the Property, except for the Property designated to be recycled/discarded, can best be sold by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District’s Executive Director, and shall conduct the auction

on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

**WHEREAS**, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

**Section 1:** The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

**Section 2:** The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded, by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

**Section 3:** All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

**Section 4:** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED AND APPROVED THIS 16th DAY OF September, 2019**

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**OAK BROOK PARK DISTRICT**

By: \_\_\_\_\_  
Sharon Knitter, President

ATTEST:

By: \_\_\_\_\_  
Laure L. Kosey, Secretary