



Oak Brook Park District Board Packet

August 16, 2021

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 16, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
 - a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF August 16, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. July 19, 2021 Special Board Meeting Minutes
 - ii. July 19, 2021 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING July 31, 2021
 - i. Warrant 650
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
5. STAFF RECOGNITION
 - a. None
6. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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BOARD OF COMMISSIONERS
August 16, 2021 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Tennis Courts Resurfacing Project Bid
- b. Little League Field Use
- c. Resolution 21-0816: OSLAD Grant Program Resolution of Authorization
- d. Ordinance 21-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.
- e. Revision to Personnel Policy Manual Section 3.10 Time-off benefits – Personal Time.

8. NEW BUSINESS

- a. Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project (**Requires waiving the Board's Rules to Approve at this Meeting.)
- b. Designation of Staff to Serve as the Open Meetings Officer and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor.
- c. Designation of Staff to Serve as the Freedom of Information Officer and to Complete the Annual Electronic Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor.
- d. Tennis Center Roof Repair Bid
- e. Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park (**Requires Waiving the Board's Rules to Approve at this Meeting.)
- f. Approval of Master Vision 2020-2030 Update (**Requires Waiving the Board's Rules to Approve at this Meeting.)

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 13, 2021

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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BOARD OF COMMISSIONERS
August 16, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
 - a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
*[Request a motion and a second to allow Commissioner Tom Truedson to attend the meeting by video conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*
2. OPEN FORUM *[Ask whether there are any public comments under the “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
*[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. APPROVAL OF August 16, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. July 19, 2021 Special Board Meeting Minutes
 - ii. July 19, 2021 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING July 31, 2021
 - i. Warrant 650
4. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications
5. STAFF RECOGNITION
 - a. None

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BOARD OF COMMISSIONERS
August 16, 2021 – 6:30 p.m.
Canterberry Room

6. REPORTS: *[For Review and Discussion Only.]*

- a. Communications, IT, and Administration Report
- b. Finance & Human Resources Report
- c. Recreation & Facilities Report
- d. Parks & Planning Report

7. UNFINISHED BUSINESS

- a. Tennis Courts Resurfacing Project Bid *[Request a motion and a second to reject the bid from Perm-A-Seal, Inc. in the amount of \$91,726 for the Tennis Courts Resurfacing Project. **Roll Call Vote...**]*
- b. Little League Field Use *[Request a motion and a second to approve Little League Use Fees as presented. **Roll Call Vote...**]*
- c. Resolution 21-0816: OSLAD Grant Program Resolution of Authorization *[Request a motion and a second to approve Resolution 21-0816: OSLAD Grant Program Resolution of Authorization. **Roll Call Vote...**]*
- d. Ordinance 21-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings. *[Request a motion and a second to approve Ordinance No. 21-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings. **Roll Call Vote...**]*
- e. Revision to Personnel Policy Manual Section 3.10 Time-off benefits – Personal Time. *[Request a motion and a second to approve the revision to Personnel Policy Manual Section 3.10 Time Off Benefits- Personal Time. **Roll Call Vote...**]*

8. NEW BUSINESS

- a. Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project (***)Requires waiving the Board's Rules to Approve at this Meeting.) *[Request a motion and a second to waive the Board's Rules to approve at this meeting, Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project. **Roll Call Vote...**]*

*Then request a motion and a second to approve Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project. **Roll Call Vote...**]*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 16, 2021 – 6:30 p.m.
Canterberry Room

New Business – continued

- b. Designation of Staff to Serve as the Open Meetings Officer and to Complete the Annual Electronic Training Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. *[For Review and Discussion Only.]*
- c. Designation of Staff to Serve as the Freedom of Information Officer and to Complete the Annual Electronic Curriculum Developed and Administered by the Illinois Attorney General's Public Access Counselor. *[For Review and Discussion Only.]*
- d. Tennis Center Roof Repair Bid *[For Review and Discussion Only.]*
- e. Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park (***)Requires Waiving the Board's Rules to Approve at this Meeting.)
[Request a motion and a second to waive the Board's Rules to approve at this meeting, Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park. Roll Call Vote...]

Then request a motion and a second to approve Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park. Roll Call Vote...]

- f. Approval of Master Vision 2020-2030 Update (***)Requires Waiving the Board's Rules to Approve at this Meeting.) *[Request a motion and a second to waive the Board's Rules to approve at this meeting the Master Vision 2020-2030 Update. Roll Call Vote...]*

Then request a motion and a second to approve the Master Vision 2020-2030 Update. Roll Call Vote...]

- 9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 13, 2021 *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on September 13, 2021 6:30 p.m.]*
- 10. ADJOURNMENT *[Request a motion and a second to adjourn the August 16, 2021 Regular Meeting of the Oak Brook Park District Board of Commissioners. All in Favor...]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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Minutes

**MINUTES OF THE
SPECIAL MEETING AND COMMUNITY OUTREACH
OF THE
OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS
July 19, 2021**

1) CALL TO ORDER THE SPECIAL MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the Special Meeting and Community Outreach of the Oak Brook Park District Board of Commissioners at the hour of 5:10 p.m. Commissioners Trombetta, Truedson, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Commissioner Suleiman entered the meeting at 5:15pm and Commissioner Ivkovic Kelly was absent. Also present in the Canterbury Conference Room were Dr. Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director and Bob Johnson, Director of Parks and Planning. Also in attendance were members of the community. (Attendance sheet attached.)

2) APPROVAL OF THE JULY 19, 2021 AGENDA OF THE SPECIAL MEETING

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve the July 19, 2021 Agenda of the Special Meeting.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Ivkovic Kelly, Suleiman

3) SPECIAL MEETING BUSINESS AND COMMUNITY OUTREACH

- a) Upland Design, Ltd. will lead a master plan process to gain public input to update the Central Park Master Plan.
 - i) The Oak Brook Park District is inviting community input for Phase 2 of the Central Park North Fields.

Dr. Kosey addressed the community reviewing the Park District’s recent accomplishments during Phase 1 of the 2019 Master Vision consisting of two lighted athletic fields, parking lot, basketball courts, walking/bike paths, picnic areas, fitness stations, and Bago. As the District moves into Phase 2, the Park District has a general premise from what the Residents Survey in 2019, however, things have changed, and additional input would help the Park District better address the community’s needs.

Dr. Kosey stated the Park District will be seeking an OSLAD Grant from the Illinois Department of Natural Resources to fund the project. The OSLAD grant requires grant recipients to provide matching funds for projects awarded the grant.

Michelle Kelly, from Upland Design Ltd., presented the Vision Boards highlighting additional recreational ideas and options for the community to review for ideas on what could be included in the central regional of the park for Phase 2.

Ms. Kelly noted the beginning phases of the Master Vision were based on resident survey results from 2019, and included an amphitheater, which was initially designed to be on the far east end of the park. After consideration, Ms. Kelly believes moving the amphitheater towards the center of the park with the restrooms and parking lot seems more ideal for the community to be able to enjoy the amenities in an ideal setting. It is in this middle region of the park and along the portion of the creek; the park district is seeking input on the additional recreational activities/amenities the community desires. Ms. Kelly showed images of games such as chess and checkers, bocce ball, and playground items; for grandchildren, parents, and camp children. These were the options taken from the survey in 2019.

Ms. Kelly stated there will be a new community survey for Phase 2. The survey will be taken at this meeting, online on the website, and the Park Districts' social media platforms. Residents are encouraged to place their input for staff to accommodate the majority's needs and wants.

President Knitter stated gathering resident input will better help the Park District see if the community's needs have changed since 2019.

Dr. Kosey stated the survey will go live tomorrow July 20th until July 26th.

Christy Dolan inquired about the chess podium in one of the photos asking if the chess pieces would be provided by the Park District.

Ms. Kelly said it would be up to the Park District how to monitor the chess pieces, noting her experience on previous projects where the items have been provided at some locations and at other locations the recreational user was to supply their equipment.

Ms. Kelly noted the examples of different amphitheater options on one of the Vision Boards. She noted the relocation of the pavilion so that it would be closer to the restrooms and parking lot. She invited the participants to choose a pavilion idea and note it on the survey as it would be helpful for the Park District to understand the community's vision. She also asked if there should be a concession stand, a shelter, and if there should be more nature and fishing access.

Resident Ray Cesca asked about the additional insurance needed for the items on the playground Challenge Course and how would the additions affect the residents. He also asked what kind of supervision would be there for this area.

Ms. Kelly stated in most cases there will be safety signage, similar to the signage provided at playgrounds already in the park.

Dr. Kosey stated there would be no supervision.

Resident Ann Huber stated the central area already seems dense with the basketball courts and bags.

Ms. Kelly stated that everything will fit and the renderings are to scale.

Guest stated there are already soccer fields which are ready for tournaments. With families coming into the park there will be a lot of people. How will these new recreational items handle the additional capacity, how will there be control, and who is supervising the children?

Ms. Kelly stated they take into account the number of parking spaces and look at the parameters to make a successful design.

President Knitter explained when there is a tournament on the fields, families are also bringing children who are not playing in the tournament. These children are already there. The new amenities will provide recreational activities for the additional children to enjoy.

Ann Huber said she did not like the basketball courts as the courts bring disruptive clients.

Dr. Kosey stated the basketball courts are used primarily by corporate residents.

Dr. Kosey stated she has been thanked by corporate residents for the addition and there have been no issues reported to the police in regards to the basketball courts.

Jamie Lock stated she is pleased with the Park District's partnership with Breakaway Basketball, which uses the indoor gyms for the program. Her children have had a very good experience playing for them. As a younger community member and seeing younger families such as hers begin to move into the area, she is excited about the new variety and gives the younger demographic something to do. Perhaps there could be a retrofit for the courts.

Dr. Kosey stated the courts near Central Park West have been converted into pickleball courts.

Ann Huber asked Dr. Kosey if the new basketball courts by the north fields were part of the previous grant received.

Dr. Kosey stated yes.

President Knitter expressed the lack of age group offerings at Central Park and believes this would allow inclusivity. By trying to engage the 13- to 15-year-olds they are open to suggestions. For instance, adding some form of technology into the park.

Commissioner Trombetta stated as an Oak Brook Resident whose majority of the demographic is over fifty, he would like to see the focus of the amenities to be for the people who are paying for the areas and activities, therefore to be for older residents.

Christy Dolan stated she would like to see amenities for the older residents; all she sees is soccer.

Jamie Lock said she has started seeing a lot of changes in her neighborhood with younger families moving in and making some of the new amenities for younger families could be enticing for new residents.

Commissioner Suleiman stated she envisions the Challenge Course as something the Fitness Department could utilize for personal training. By going with diversifying activities in the area for all ages, it will keep everyone's interest. Perhaps adding safety elements with buffers could help. Seeing an element of skateboarding or roller skating may be nice, as other communities do offer that for the teens. However, that would entice a different crowd to the park. Sometimes the biggest risks and most unconventional ideas are the ones that pay off the best.

Ms. Kelly stated skate parks are popular for teens.

Bob Johnson, Director of Parks and Planning, informed the residents that challenge courses are a new trend in Parks and Recreation. The challenge course is more fun than traditional work out equipment and is for all ages. There are different equipment pieces for all ages and abilities.

The challenge courses are manufactured by playground equipment companies and utilize the same safety requirements as traditional playground equipment.

Ray Cesca stated he likes the bocce ball but thinks it only caters to the fifty plus. As homes are selling to younger people and they are coming into the Park District for activities, residents should keep in mind the changing demographics when deciding on features.

Dr. Kosey stated this input was good and encouraged participants to provide this information in the survey. There will be another meeting on August 16th before the next Board Meeting. Staff will have gathered the information submitted by the survey. The District must apply for the OSLAD Grant by September.

Ray Cesca clarified the amenities will not gain revenue.

Commissioner Truedson stated the soccer fields will gain revenue.

Ray Cesca stated he would like the restrooms, concessions, and additional areas to sit. He felt the Park District should make those top priorities.

Christy Dolan stated another priority should be shade.

Ms. Kelly informed the residents the survey will help prioritize where the money is spent.

Ray Cesca stated these amenities were all fair-weather suggestions and asked about adding something for the wintertime.

Dr. Kosey informed the residents of the winter activities, including the ice rink, sledding hill, snow-cleared walking paths, and the Winter Lights event at Central Park.

Ray Cesca said he would like to see Platform Tennis in the winter as there is great appeal for the sport.

President Knitter informed the residents the park district had looked into the sport years ago. Communities that offer the sport say it is mostly dedicated to outside teams and tournaments. The sport requires heated platforms and warming buildings. There are a lot of leagues around the area and none of them are for 80-year-olds. Those who play do it through Hinsdale and country clubs, and these providers have said it is hard to make a profit.

Commissioner Truedson said the commissioners had seriously looked into the sport about five years ago and there were large expenses with a lot of limitations.

Ann Huber asked about making badminton courts over the basketball courts, as that is a popular sport.

Dr. Kosey informed the residents there are currently no outdoor badminton courts because of the size of the net. The Park District offers badminton inside the Family Recreation Center every week. There has been the conversion of some of the tennis courts to pickleball courts at the satellite parks.

Commissioner Truedson stated they play badminton indoors because of the height of the nets and that weather can affect the game.

Christy Dolan stated the website is hard to navigate and wonders what Dr. Kosey envisions for the land.

Dr. Kosey stated she would like to see the restoration of Ginger Creek, restrooms, a pavilion, farmers markets, artisan markets, and additional opportunities for the community to come together. The bridge will be in the additional phases to come.

President Knitter explained things like a sensory garden, meditation garden, and things of that nature could be added and give a more unique attraction to the community.

Dr. Kosey stated programming options are good.

Guest stated with the recent heavy rain, it doesn't seem like the soccer fields are draining well.

Dr. Kosey informed the residents the North Athletic Fields have not been played on yet.

Mr. Johnson stated there is an additional tune-up to the field which will be completed soon.

- 4) THE NEXT REGULAR MEETING WILL BE HELD ON JULY 19, 2021, 6:30 p.m. (Immediately following this Special Meeting.)

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on July 19, 2021, at 6:30 p.m.

5) ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn July 19, 2021 special meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote and the meeting adjourned at the hour of 6:04 pm.

Laure L. Kosey, Executive Director

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 19, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:32 p.m. Commissioners Suleiman, Trombetta, Truedson, and President Knitter answered “present” from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Commissioner Ivkovic Kelly was absent. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF JULY 19, 2021 AGENDA
- b. APPROVAL OF MINUTES
 - i. June 21, 2021, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JUNE 30, 2021
 - i. Warrant 649

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Ivkovic Kelly

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve the Consent Agenda as presented.

There was no additional discussion and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Ivkovic Kelly

4. COMMUNICATIONS/PROCLAMATIONS

Board of Commissioners to share communications.

Commissioner Suleiman informed the Board she would be hosting a community garage sale, as she has done in previous years. All proceeds will go to the Universal Sandlot Playground.

Commissioner Suleiman would be asking the community to donate sellable items.

Commissioner Suleiman will host the sale on July 30th and July 31st. There will also be a lemonade stand. She believes this sends a good message out to the community. She is seeking volunteers to help her set up the night before. Anything not sold will be going to a charity.

President Knitter stated a resident approached her while she was playing golf. The resident informed her they walk their dog on the North Fields, there is a lot to do on the new property, and appreciates the hard work that went into the development.

Commissioner Truedson stated Christy Dolan informed him, the Oak Brook Park District Snapchat account only has two followers. He would like to know how the Park District could obtain more followers.

Haley O'Brien, the Marketing and Communication Manager, stated there is no capability to see who follows each other on Snapchat. The Park District strictly uses the social media platform to purchase ad space for open jobs, such as Lifeguard, as this media demographic aims toward teens.

Haley O'Brien mentioned the platform offers a "story" function. For now, ads targeting teens and 20-year-olds work well. Instagram has a better target audience for event promotion. Even Twitter has a difficult time reaching the teen audience and is a limited demographic.

President Knitter stated there is a good following on Instagram.

Commissioner Truedson clarified that Instagram was better.

President Knitter stated the Oak Brook Park District is an inclusive Agency and open to all things.

Dr. Kosey informed the Board this resident actively speaks up every two months about her displeasure with the Park District.

President Knitter reiterated the Oak Brook Park District is an inclusive group. Should the resident have additional concerns, they are welcome to voice their opinion at the board meetings.

5. STAFF RECOGNITION

- a. None

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported to the Board, the Marketing and Communications department is doing very well.

Dr. Kosey stated the research has been completed concerning the Little League Field usage; seeing what other communities in the area are charge for usage. Staff recommends twenty-five dollars per hour field usage.

Dr. Kosey and staff are getting ready to apply for the OSLAD Grant to finance phase two of the North Fields. The Park District will need to apply for this before September 1, 2021. At the second input meeting staff will share the survey's results.

Dr. Kosey informed the Board, a budget for the park will need to be made and all of the options are expensive. Noting there is a bond from 2012 which will be expiring in 2022. The Park District will need to resurface the synthetic athletic field and the HVAC system in the Family Aquatic Center needs to be replaced. The capital improvements are important; the Park District will need 1.8 million to use for phase two and the OSLAD Grant is only a four hundred-thousand-dollar grant.

President Knitter stated this was not a slam-dunk situation.

Dr. Kosey suggested to the Board, should the Park District not receive the Grant, the Park District should not proceed with Phase 2 of the North Fields.

Commissioner Truedson asked Mr. Salinas if they should go back in with the bonds.

Mr. Salinas stated they can issue new bonds.

Commissioner Truedson asked if the reserves fall off then cut and the Park District has their money tied into the bonds, what would the Park District do, as he is not confident the economy is as strong as the experts are saying. Should the Park District take the bonds out, they cannot be undone, this may be in the best interest of the Park District to hold off on the bonds for now.

Commissioner Truedson asked about potential high inflation. Should the Park District take the money out, and the economy takes a turn for the worse. The Park District would sit on the money and then pay it back with the same funds.

Mr. Salinas stated a lot of capital improvements needed to be replaced.

President Knitter explained they will not be frivolous with the money; the HVAC needs to be replaced. Whereas restrooms in the park do not have to be added. Should the Park District not get the OSLAD Grant there would be no need to move forward, with the project.

Commissioner Trombetta would like to know the cost of all the improvements.

Mr. Salinas stated the cost is two to three million dollars distributed over ten years. However, the money would need a purpose and be used for that purpose.

Commissioner Truedson stated if the Park District needs to make capital improvements the Park District should issue the bonds with no additional debt.

Commissioner Trombetta noted Commissioner Truedson had good points. The consensus in the room is to issue the bonds.

Dr. Kosey informed the Board of the new federal holiday Juneteenth. Remarking the facilities will not shut down, and proposed issuing a new personal day. The Park District facilities do not close on all federal holidays, such as Presidents Day or Martin Luther King Day.

President Knitter clarified, the personal day could be used anytime throughout the year, and questioned why not taking the day off as many other organizations will be observing the day.

Dr. Kosey informed the Board, June, July, and August are the Park Districts' busiest months. Making Juneteenth a floating holiday allows there to be an adequate staff to fill programming needs.

President Knitter stated supporting of the personal day as long as staff could use it on Juneteenth if requested.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the additional new column requested by the Board, the year 2020 is isolated due to the irregularity caused by the Pandemic. The comparison is with 2019.

Mr. Salinas stated the General Fund is doing well.

Mr. Salinas stated the Tennis and Recreation Fund is lagging in revenues. Memberships are lower than expected.

President Knitter explained how difficult it must be for tennis, however, historically tennis memberships are lower in the summer and perk up in the fall.

President Knitter inquired if the Lifetime Fitness at the Oak Brook Mall has affected fitness memberships.

Katie Basile, Superintendent of Facilities, stated the Park District recently tripled their membership. Additionally, people are taking their memberships off hold.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported on several updates, not in the Board Packet. Such as the Bath and Tennis Center at the Village Sportscore. An additional pipe has burst on the main supply line that pumps the water into the waiting pool. Public Works is fixing it.

President Knitter stated a lot had happened this year at the Bath and Tennis Center.

Mr. Thommes agreed.

Dr. Kosey informed the Board, the Village had not even ordered food for the concession season.

Commissioner Trombetta would like to know who hired the contractors for the Village Pool.

Dr. Kosey informed him the Village hired the contractors.

Commissioner Trombetta stated they were not experts.

Commissioner Truedson stated this was not a good situation.

Dr. Kosey stated the situation has been challenging and the Police Chief has become the interim Village Manager.

Dr. Kosey stated originally, they had sold 325 members, which was the most ever. Issuing 50% refunds because of the delayed start from Memorial Day opening.

Dr. Kosey informed the Board, the Park District has until September 1, 2021, to notify the village if they will renew or not.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported to the Board the Parks Department is doing well.

Mr. Johnson stated at the next Board Meeting there will be the final change order for Central Park North. There is a well that is not working properly, there is a fine limestone bed beneath the surface and is clogging the filtration. The change order will be to assist with the filtration.

7. UNFINISHED BUSINESS

- a. Ordinance 21-0719: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve Ordinance 21-0719: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

There was no additional discussion and the vote moved by roll call.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Ivkovic Kelly

8. NEW BUSINESS

- a. Tennis Courts Resurfacing Project Bid

Mr. Johnson informed the Board the Park District will be going out to bid for the Tennis Courts Resurfacing Project.

- b. Little League Field Use

Commissioner Truedson stated that twenty-five dollars an hour for field usage is a great deal, compared to the eight-hundred dollars the league is charging per child.

Commissioner Suleiman agrees with Commissioner Truedson, charging twenty-five dollars an hour for field usage is a great idea, as he has a long-time relationship with the Little League, his input is valued.

- c. Personnel Request - Full-Time Parks Technician (***)Requires Waiving the Board Rules to Approve at this Meeting.)

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to waive the Board Rules to approve at this meeting the Personnel Request – Full-Time Parks Technician.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Ivkovic Kelly

President Knitter stated the Park Department needs help.

Dr. Kosey stated the hiring process will start tomorrow.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to approve at this meeting the Personnel Request – Full-Time Parks Technician.

There was no additional discussion and the vote moved by roll call.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

Absent: Ivkovic Kelly

d. Resolution 21-0816: OSLAD Grant Program Resolution of Authorization

Dr. Kosey informed the Board the Park District will need to apply for the OSLAD Grant.

Commissioner Truedson commented about the next phase in the development of the North Fields, stating he wanted to see more options in for the older resident's age category. He does not know what these options should be.

Dr. Kosey stated the options which were presented for these age categories were chess and bocci ball.

Commissioner Truedson stated he was not into these options and neither are the residents. However, he is not sure what he would like to see in the area.

Dr. Kosey noted there were options for the ginger creek, a sensory garden, and additional nature elements.

Commissioner Truedson informed Dr. Kosey, the options are not just about their ability to utilize the items placed in the park but also about the tax dollars. The amphitheater is a good idea but needs better visuals.

President Knitter expressed, as a grandparent she would love to bring a child to the Challenge Course, instead of taking them on another walking path.

President Knitter asked Commissioner Trombetta what he would like to see as he has a similar view as Commissioner Truedson.

Commissioner Trombetta stated he is not sure what he would like to see in the North Fields, but it should be curated for 55+ as this age group needs something to do, they are still very active.

President Knitter explained that the 55-age group has a lot to do already, should the Park District target 70-80 years old?

Commissioner Trombetta thinks the Park District should look at the number of people paying for this on their taxes. As 90% of the land comes out of the tax bill. A Challenge Course would mean 40% of the people would not get anything back from the area. Giving the area to children, may not be the best plan. Leave the planning to the professionals for the ideas.

Commissioner Truedson believes the presentation by Inland Design was good, but with a community of seniors and nothing for them to do but bocce and chess is not ideal.

Dr. Kosey stated the amphitheater was an option too.

Commissioner Truedson stated the seniors see nothing for themselves.

Dr. Kosey informed the Board, the restrooms are the biggest ticket item, taking half of the budget, and the Grant does not consider this item noteworthy by the grant committee.

Dr. Kosey stated on August 16, 2021, there will be a new presentation plan, emphasizing the pavilion and how programming can be outdoors.

Commissioner Truedson stated the Park District needs to bring people from outside the Village but needs to figure out how to integrate it in an accepted way.

Commissioner Truedson would like more information about the program offerings and how they will be utilized in the design, as a more visually appealing display would better showcase the offerings.

- e. Ordinance 21-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

There was no additional discussion.

- f. Additional "Personal Day" Time Off Benefit in recognition of new Federal Holiday "Juneteenth."

There was no additional discussion.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON AUGUST 16, 2021

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners will be held on August 16, 2021, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta to adjourn July 19, 2021, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote and the meeting adjourned at the hour of 7:27 pm.

Dr. Laure Kosey, Executive Director

Financial Statement

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through July 31 2021, 2020 and 2019
25.00% completed (3 out of 12 months)

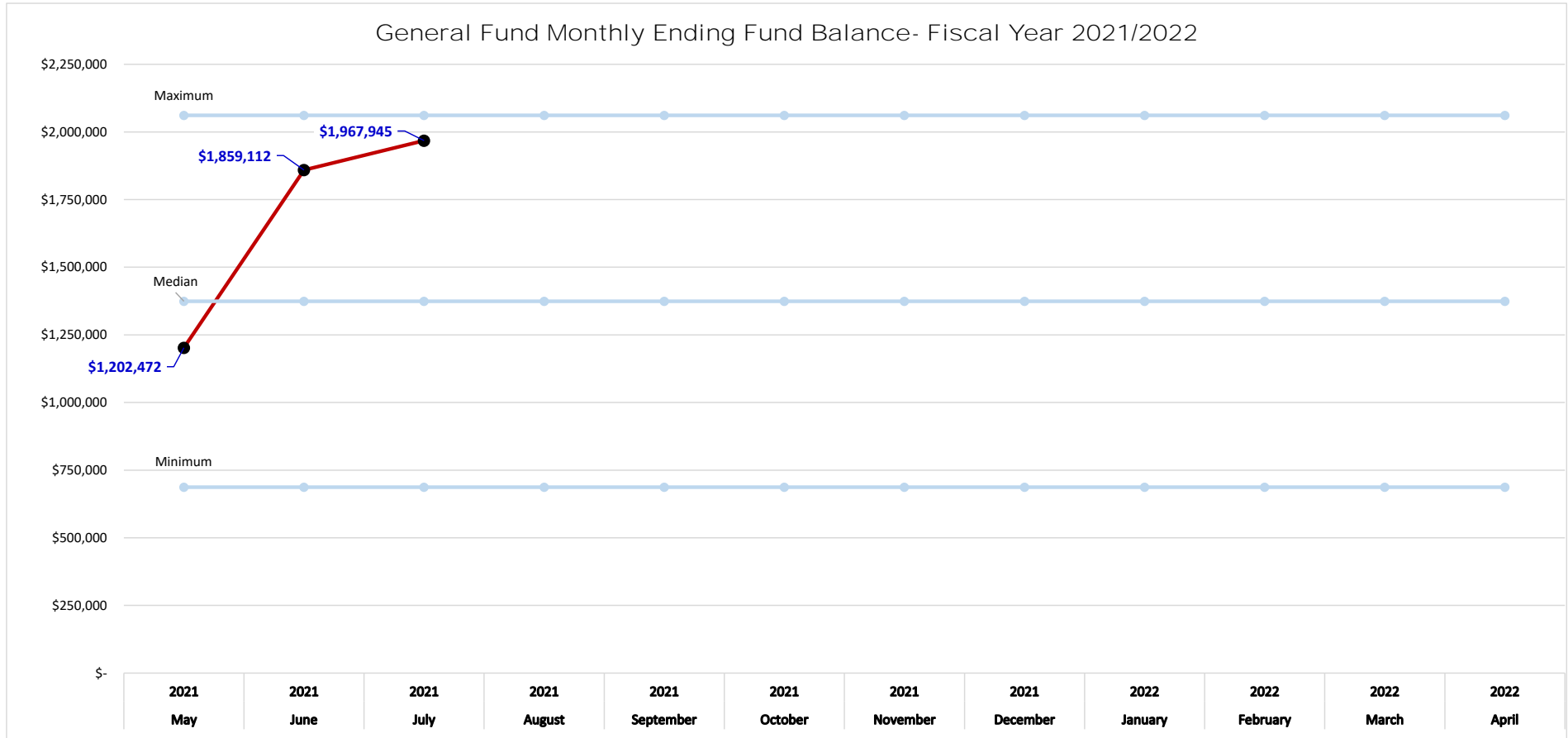
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"	
	Original Annual Budget	July 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change		Fiscal Year 2020/2021 YTD Actual
REVENUES											
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	N/A	\$ -
Finance											
Property Taxes	1,608,036	87,429	855,864	-	855,864	53.2%	778,811	77,054	9.9%		842,430
Personal Prop. Repl. Taxes	99,912	26,746	63,450	-	63,450	63.5%	40,886	22,564	55.2%		28,712
Investment Income	4,800	194	575	-	575	12.0%	2,872	(2,297)	-80.0%		2,630
Other	10,500	74	1,198	-	1,198	11.4%	4,477	(3,279)	-73.2%		2,409
Central Park North	65,000	1,850	57,963	-	57,963	89.2%	13,925	44,038	316.2%		50,524
Central Park	165,000	14,850	149,477	-	149,477	90.6%	49,695	99,782	200.8%		65,977
Building-Recreation Center	863,507	170,036	256,775	-	256,775	29.7%	237,362	19,414	8.2%		183,564
Central Park West	59,100	7,372	20,202	-	20,202	34.2%	20,386	(185)	-0.9%		(2,100)
TOTAL REVENUES	\$ 2,875,855	\$ 308,551	\$ 1,405,504	\$ -	\$ 1,405,504	48.9%	\$ 1,148,414	\$ 257,091	22.4%		\$ 1,174,146
EXPENDITURES											
Administration	\$ 466,751	\$ 35,225	\$ 104,109	\$ 3,966	108,075	22.3%	\$ 110,427	\$ (6,318)	-5.7%		\$ 104,296
Finance	450,092	29,257	79,817	15,462	95,279	17.7%	94,264	(14,448)	-15.3%		91,771
Central Park North	23,082	2,544	7,762	2,435	10,197	33.6%	5,896	1,866	31.7%		3,475
Central Park	690,755	52,197	142,731	70,092	212,823	20.7%	168,001	(25,270)	-15.0%		122,713
Saddlebrook Park	25,498	920	2,451	12,395	14,846	9.6%	5,316	(2,866)	-53.9%		2,752
Forest Glen Park	26,624	4,047	7,950	3,184	11,134	29.9%	3,764	4,186	111.2%		4,840
Chillem Park	9,774	318	653	932	1,585	6.7%	1,075	(422)	-39.3%		668
Dean Property	11,531	411	1,111	2,122	3,232	9.6%	4,243	(3,132)	-73.8%		1,905
Professional Services	46,000	2,693	2,693	800	3,493	5.9%	10,846	(8,154)	-75.2%		4,154
Contracts- Maint. DNS	26,000	7,434	7,434	10,424	17,858	28.6%	5,801	1,633	28.1%		2,000
Building-Recreation Center	917,285	61,844	165,330	43,300	208,630	18.0%	200,828	(35,498)	-17.7%		110,402
Central Park West	55,094	2,827	6,371	4,738	11,109	11.6%	11,020	(4,648)	-42.2%		5,208
TOTAL EXPENDITURES	\$ 2,748,485	\$ 199,718	\$ 528,410	\$ 169,850	\$ 698,260	19.2%	\$ 621,481	\$ (93,071)	-15.0%		\$ 454,183
TRANSFERS OUT											
TRANSFERS OUT	\$ 250,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	-	N/A	\$ -
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,998,485	\$ 199,718	\$ 528,410	\$ 169,850	\$ 698,260	17.6%	\$ 621,481	\$ (93,071)	-15.0%		\$ 454,183
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (122,631)	\$ 108,833	\$ 877,094	\$ (169,850)	\$ 707,244	-715.2%	\$ 526,933	\$ 350,162	66.5%		\$ 719,963

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Unassigned	\$ 1,090,851	\$ 1,202,472	\$ 1,859,112									
Monthly Net Surplus/(Deficit)	111,621	656,640	108,833									
Ending Unassigned	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945									



Minimum (3 months Exp.)	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121
Median (6 months Exp.)	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243
Maximum (9 months Exp.)	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through July 31 2021, 2020 and 2019
25.00% completed (3 out of 12 months)

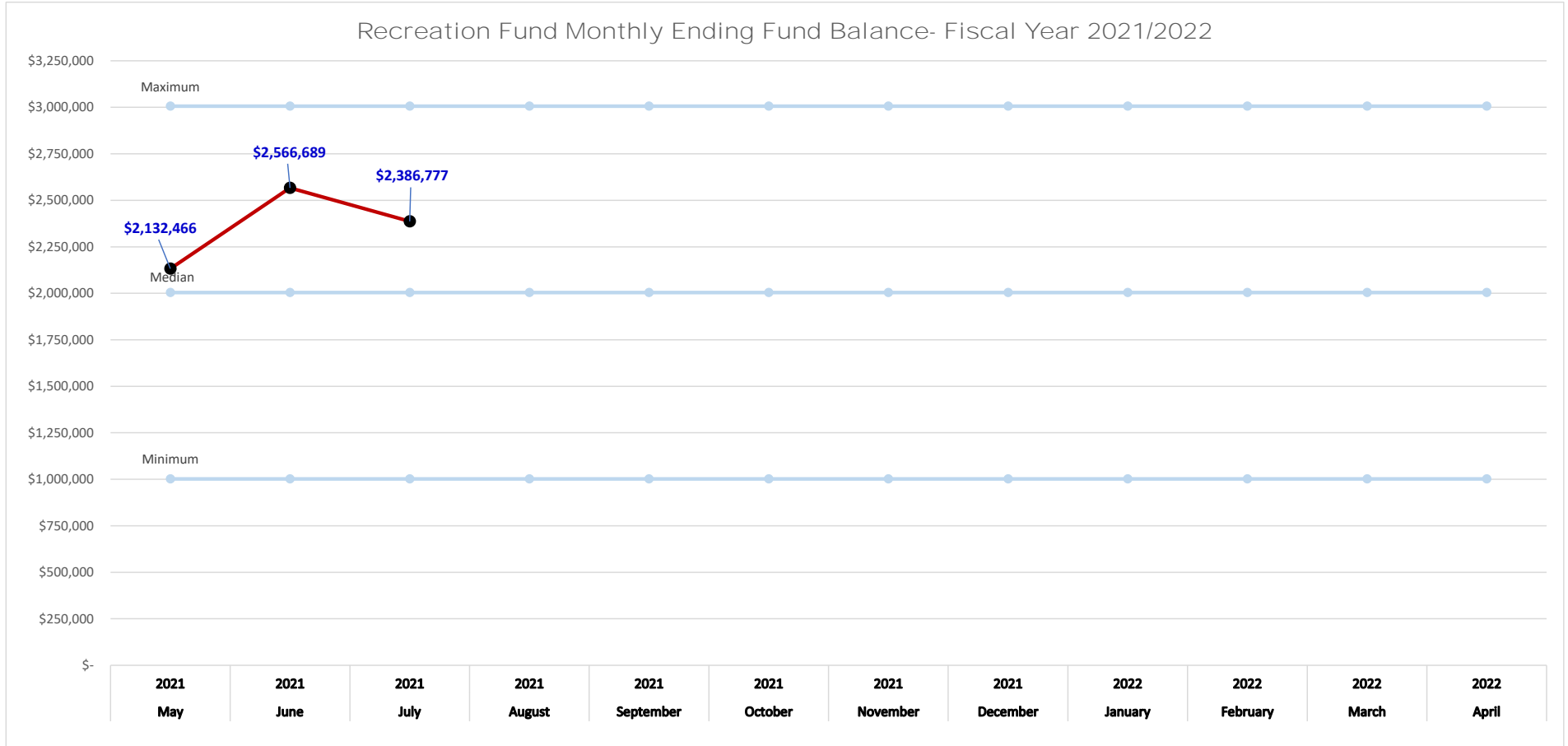
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	July 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	Fiscal Year 2020/2021 YTD Actual
REVENUES										
Administration										
Property Taxes	\$ 1,250,250	\$ 67,919	\$ 664,872	\$ -	\$ 664,872	53.2%	\$ 460,912	\$ 203,959	44.3%	\$ 523,498
Personal Prop. Repl. Taxes	31,454	8,420	19,975	-	19,975	63.5%	12,871	7,103	55.2%	9,039
Investment Income	10,000	216	641	-	641	6.4%	4,581	(3,940)	-86.0%	3,195
Other	2,000	140	621	-	621	31.1%	681	(60)	-8.7%	265
Fitness Center	687,837	32,646	86,818	-	86,818	12.6%	213,807	(126,988)	-59.4%	42,984
Aquatic Center	468,401	27,321	94,603	-	94,603	20.2%	132,601	(37,998)	-28.7%	53,523
Aquatic Recreation Prog.	697,617	16,113	122,859	-	122,859	17.6%	185,178	(62,319)	-33.7%	26,046
Children's Programs	231,035	3,278	75,420	-	75,420	32.6%	47,390	28,031	59.1%	15,534
Preschool Programs	269,592	5,665	34,002	-	34,002	12.6%	32,977	1,025	3.1%	(20,566)
Youth Programs	214,498	2,700	125,523	-	125,523	58.5%	187,546	(62,023)	-33.1%	46,807
Adult Programs	47,745	4,401	10,311	-	10,311	21.6%	19,494	(9,184)	-47.1%	80
Pioneer Programs	67,400	2,902	16,359	-	16,359	24.3%	26,246	(9,887)	-37.7%	5,184
Special Events and Trips	135,770	4,650	15,965	-	15,965	11.8%	55,022	(39,058)	-71.0%	3,981
Marketing	49,000	-	-	-	-	0.0%	25,200	(25,200)	-100.0%	-
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A	-
TOTAL REVENUES	\$ 4,162,599	\$ 176,370	\$ 1,267,970	\$ -	\$ 1,267,970	30.5%	\$ 1,404,506	\$ (136,537)	-9.7%	\$ 709,570
EXPENDITURES										
Administration	\$ 906,213	\$ 86,843	\$ 169,037	\$ 25,231	\$ 194,267	18.7%	\$ 180,028	\$ (10,991)	-6.1%	\$ 230,421
Fitness Center	463,454	45,464	81,323	22,003	103,326	17.5%	160,490	(79,166)	-49.3%	72,547
Aquatic Center	866,125	84,430	180,798	38,697	219,495	20.9%	202,893	(22,095)	-10.9%	128,294
Aquatic Recreation Prog.	320,182	18,633	48,826	3,902	52,728	15.2%	68,494	(19,668)	-28.7%	5,029
Children's Programs	190,904	24,264	39,538	7,144	46,682	20.7%	21,121	18,418	87.2%	8,276
Preschool Programs	237,585	9,427	17,948	6,386	24,334	7.6%	33,367	(15,419)	-46.2%	12,541
Youth Programs	154,120	18,423	28,049	1,563	29,613	18.2%	58,578	(30,529)	-52.1%	15,998
Adult Programs	35,704	1,020	1,764	5,205	6,969	4.9%	8,054	(6,290)	-78.1%	1,321
Pioneer Programs	140,370	8,164	20,829	1,784	22,613	14.8%	14,241	6,589	46.3%	876
Special Events and Trips	96,928	4,134	7,414	6,156	13,570	7.6%	42,129	(34,715)	-82.4%	8,390
Marketing	307,569	16,368	46,213	20,907	67,120	15.0%	85,241	(39,028)	-45.8%	65,146
Capital Outlay	289,000	39,112	39,112	8,201	47,313	13.5%	-	39,112	N/A	137,836
TOTAL EXPENDITURES	\$ 4,008,153	\$ 356,282	\$ 680,852	\$ 147,178	\$ 828,030	17.0%	\$ 874,635	\$ (193,784)	-22.2%	\$ 686,673
TRANSFERS OUT	\$ 312,548	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	-
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,320,701	\$ 356,282	\$ 680,852	\$ 147,178	\$ 828,030	15.8%	\$ 874,635	\$ (193,784)	-22.2%	\$ 686,673
REVENUES OVER (UNDER) EXPENDITURES	\$ (158,102)	\$ (179,912)	\$ 587,118	\$ (147,178)	\$ 439,940	-371.4%	\$ 529,871	\$ 57,247	10.8%	\$ 22,897

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Committed	\$ 1,799,659	\$ 2,132,466	\$ 2,566,689									
Monthly Net Surplus/(Deficit)	332,807	434,223	(179,912)									
Ending Committed	\$ 2,132,466	\$ 2,566,689	\$ 2,386,777									



Minimum (3 months Exp.)	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038
Median (6 months Exp.)	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077
Maximum (9 months Exp.)	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through July 31 2021, 2020 and 2019
25.00% completed (3 out of 12 months)

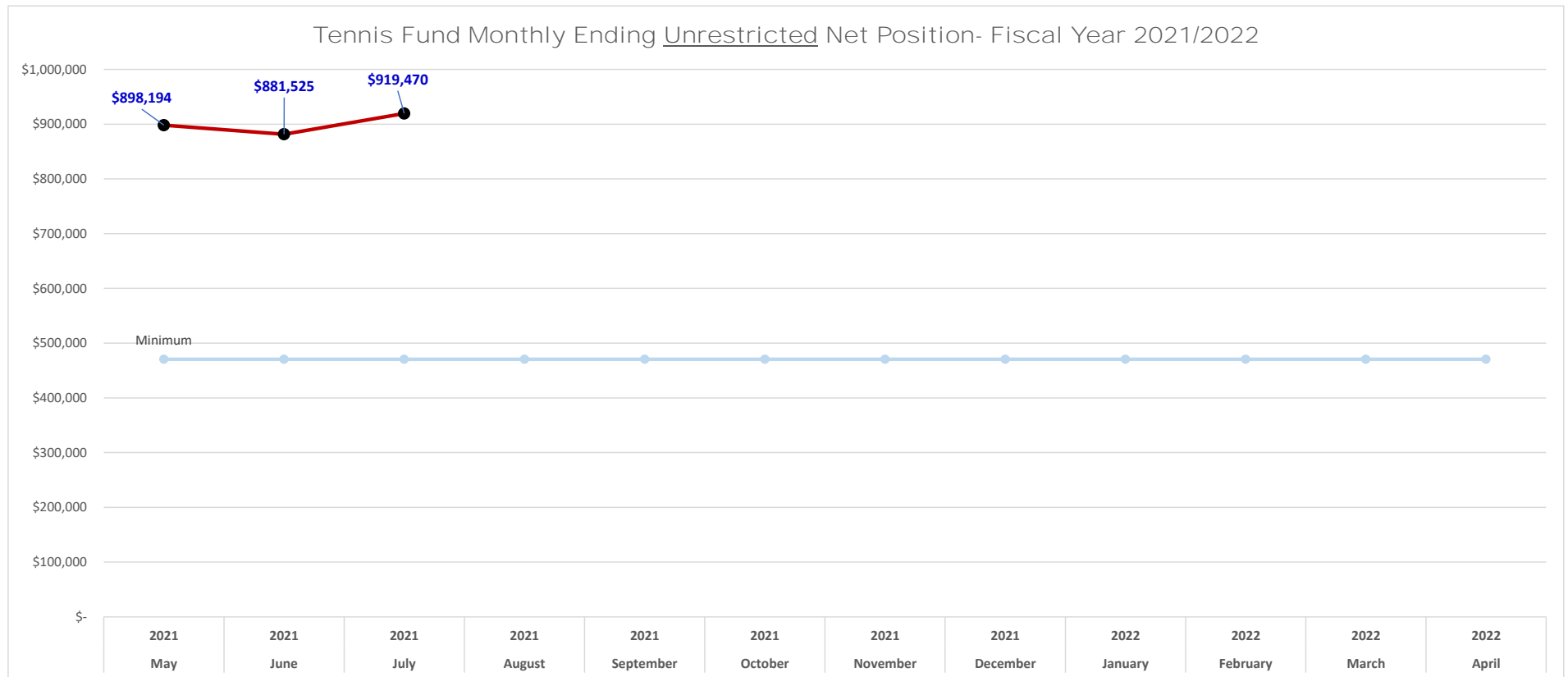
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"		
	Original Annual Budget	July 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020			Percent Change	Fiscal Year 2020/2021 YTD Actual
								YTD Actual	YTD Actual			
REVENUES												
Administration	\$ 8,500	\$ 241	\$ 1,225	\$ -	\$ 1,225	14.4%	\$ 5,364	\$ (4,139)	-77.2%	\$ 4,205		
Building- Racquet Club	500	-	-	-	-	0.0%	262	(262)	-100.0%	-		
Programs- Racquet Club	1,803,000	128,963	486,628	-	486,628	27.0%	556,763	(70,135)	-12.6%	305,493		
TOTAL REVENUES	\$ 1,812,000	\$ 129,204	\$ 487,853	\$ -	\$ 487,853	26.9%	\$ 562,390	\$ (74,537)	-13.3%	\$ 309,698		
EXPENSES												
Administration	\$ 691,588	\$ 34,232	\$ 101,155	\$ 12,158	\$ 113,312	14.6%	\$ 119,276	\$ (18,121)	-15.2%	\$ 81,476		
Building- Racquet Club	375,829	17,406	57,590	38,549	96,139	15.3%	68,506	(10,917)	-15.9%	53,154		
Programs- Racquet Club	814,500	39,621	107,269	1,838	109,107	13.2%	140,639	(33,370)	-23.7%	88,096		
Capital Outlay	160,000	-	-	-	-	0.0%	25,782	(25,782)	-100.0%	24,800		
TOTAL EXPENSES	\$ 2,041,916	\$ 91,259	\$ 266,013	\$ 52,545	\$ 318,558	13.0%	\$ 354,203	\$ (88,190)	-24.9%	\$ 247,526		
REVENUES OVER (UNDER) EXPENSES	\$ (229,916)	\$ 37,945	\$ 221,839	\$ (52,545)	\$ 169,295	-96.5%	\$ 208,186	\$ 13,653	6.6%	\$ 62,171		

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

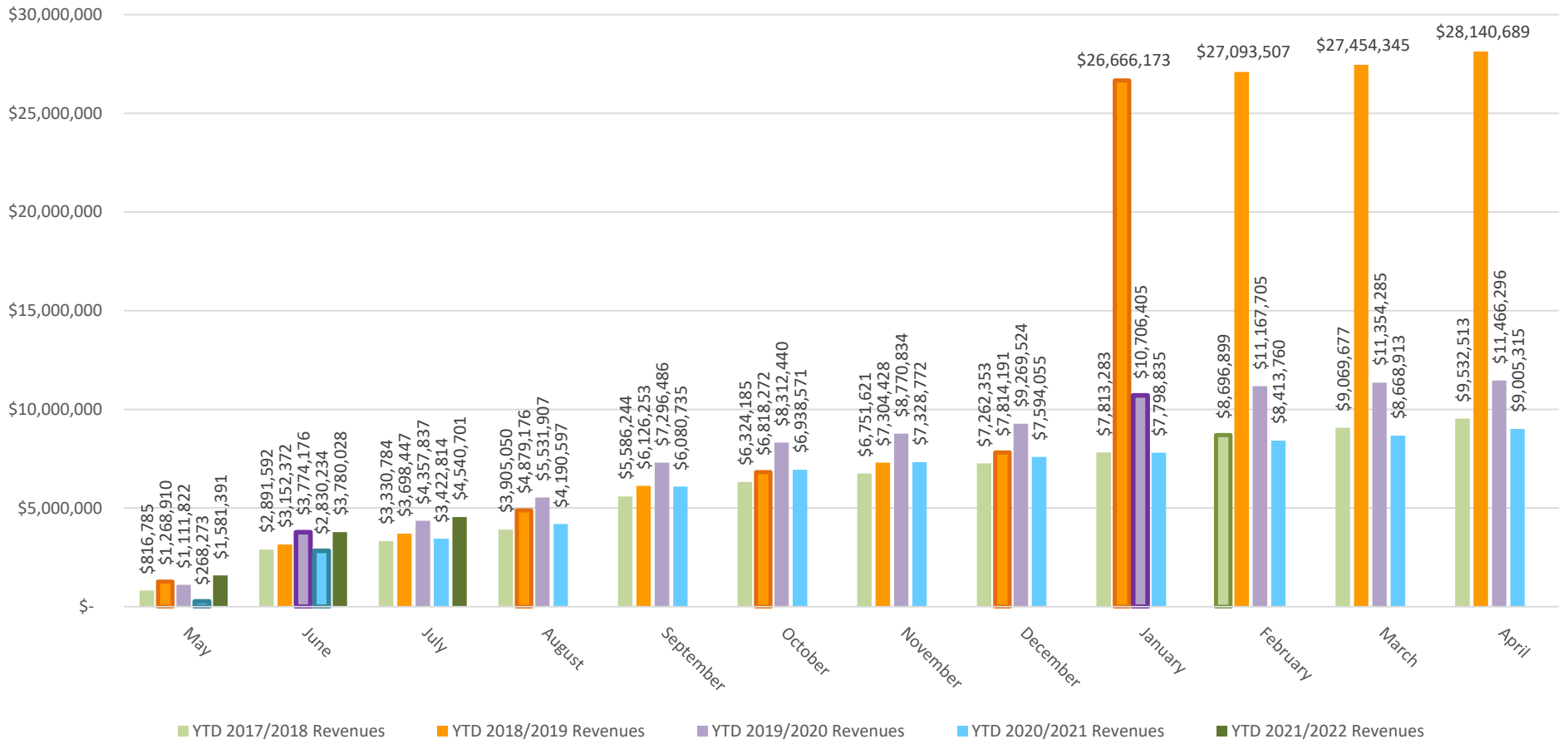
Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Investment in Capital Assets	\$ 1,779,633	\$ 1,779,633	\$ 1,779,633									
Beginning Unrestricted	697,630	898,194	881,525									
Monthly Net Surplus/(Deficit)	200,564	(16,669)	37,945									
Ending Investment in Capital Assets	1,779,633	1,779,633	1,779,633									
Ending Unrestricted	898,194	881,525	919,470									



Minimum (3 months Exp.)	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

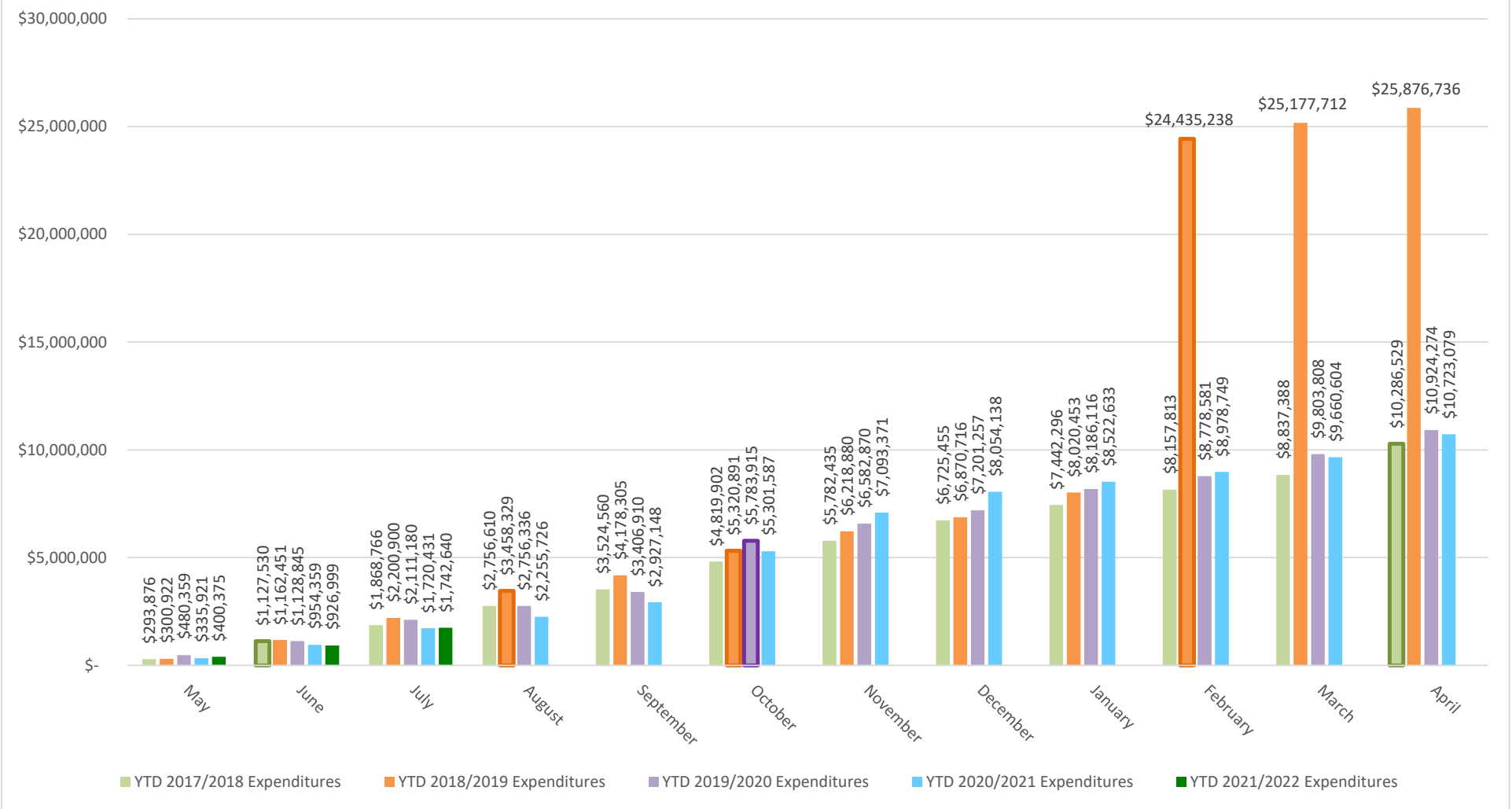
Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

- 2017/2018:** In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.
- 2018/2019:** Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.
- 2019/2020:** The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.
- 2020/2021:** The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



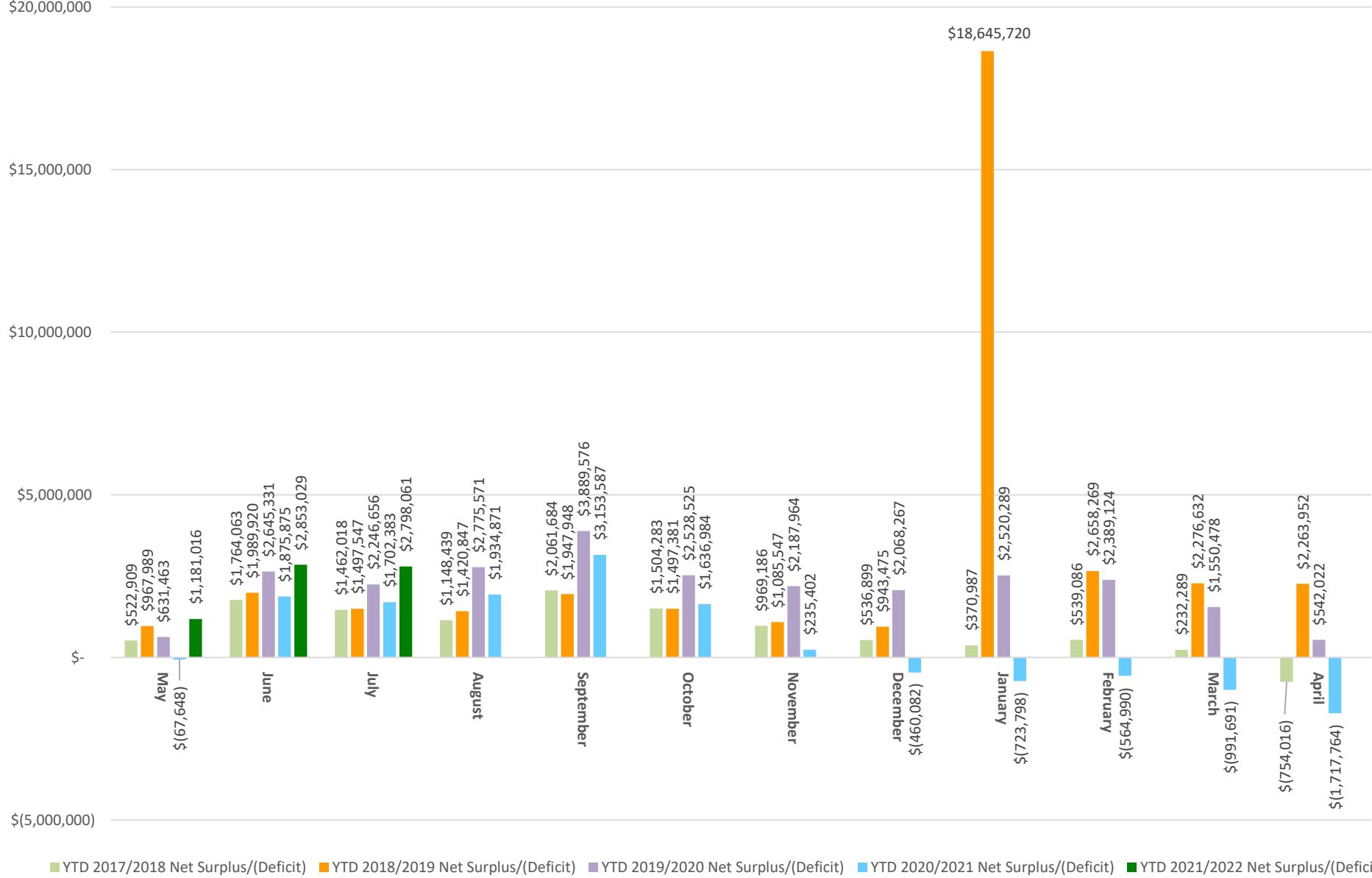
NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
July 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (3 months)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,875,855	\$ 308,551	\$ 1,405,504
EXPENDITURES	2,998,485	199,718	528,410
SURPLUS/(DEFICIT)	\$ (122,631)	\$ 108,833	\$ 877,094
RECREATION FUND			
REVENUES	\$ 4,162,599	\$ 176,370	\$ 1,267,970
EXPENDITURES	4,320,701	356,282	680,852
SURPLUS/(DEFICIT)	\$ (158,102)	\$ (179,912)	\$ 587,118
IMRF FUND			
REVENUES	\$ 148,375	\$ 13,980	\$ 81,639
EXPENDITURES	205,000	15,146	45,916
SURPLUS/(DEFICIT)	\$ (56,625)	\$ (1,166)	\$ 35,723
LIABILITY INSURANCE FUND			
REVENUES	\$ 137,439	\$ 9,076	\$ 74,094
EXPENDITURES	157,070	3,175	57,149
SURPLUS/(DEFICIT)	\$ (19,632)	\$ 5,901	\$ 16,944
AUDIT FUND			
REVENUES	\$ 12,168	\$ 742	\$ 7,223
EXPENDITURES	13,038	-	-
SURPLUS/(DEFICIT)	\$ (870)	\$ 742	\$ 7,223
DEBT SERVICE FUND			
REVENUES	\$ 1,845,042	\$ 85,138	\$ 833,369
EXPENDITURES	1,830,142	-	4,318
SURPLUS/(DEFICIT)	\$ 14,900	\$ 85,138	\$ 829,051
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,812,000	\$ 129,204	\$ 487,853
EXPENSES	2,041,916	91,259	266,013
SURPLUS/(DEFICIT)	\$ (229,916)	\$ 37,945	\$ 221,840



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
July 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (3 months)
SPORTS CORE FUND			
REVENUES	\$ 445,638	\$ 22,835	\$ 276,429
EXPENDITURES	413,922	24,605	56,480
SURPLUS/(DEFICIT)	\$ 31,716	\$ (1,770)	\$ 219,949
SPECIAL RECREATION FUND			
REVENUES	\$ 72,969	\$ 3,132	\$ 30,639
EXPENDITURES	130,194	5,519	13,553
SURPLUS/(DEFICIT)	\$ (57,225)	\$ (2,387)	\$ 17,085
CAPITAL PROJECT FUND			
REVENUES	\$ 503,000	\$ 42	\$ 229
EXPENDITURES	405,500	19,266	31,578
SURPLUS/(DEFICIT)	\$ 97,500	\$ (19,224)	\$ (31,349)
SOCIAL SECURITY FUND			
REVENUES	\$ 139,081	\$ 11,500	\$ 75,753
EXPENDITURES	235,000	20,900	58,370
SURPLUS/(DEFICIT)	\$ (95,919)	\$ (9,400)	\$ 17,383
CONSOLIDATED SUMMARY			
REVENUES	\$ 12,154,165	\$ 760,568	\$ 4,540,702
EXPENDITURES	12,750,968	735,869	1,742,640
SURPLUS/(DEFICIT)	\$ (596,802)	\$ 24,699	\$ 2,798,061

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
July 2021**

		CONSOLIDATED TOTALS
REVENUES		
Property Taxes	\$	264,498
Replacement Taxes		49,529
Recreation Program Fees		152,508
Fitness Center Fees		32,646
Aquatic Center Fees		43,434
Marketing		-
Sports Core - Fields		28,763
Sports Core - Aquatics		(7,594)
Sports Core - Tennis		1,666
FRC Rental/Member Fees		71,092
CPW Building Rentals		7,372
Field Rentals- Central Park		14,850
Field Rentals- Central Park North		1,850
Interest		747
Grant Proceeds		-
Transfers		-
Donations		-
Sponsorship		-
Overhead Revenue		98,944
Miscellaneous		264
TOTAL- REVENUES	\$	760,569
EXPENDITURES/EXPENSES		
Accounts Payable and Other	\$	263,210
Overhead Expenditures		98,944
July Payroll and Related Benefits		373,716
TOTAL EXPENDITURES/EXPENSES	\$	735,869
 NET REVENUES/(EXPENDITURES/EXPENSES)	 \$	 24,700

**Oak Brook Park District
Consolidated Balance Sheet
As of July 31, 2021**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 7,281,521
Receivables - Net of Allowances	
Property Taxes	4,808,209
Accounts	1,037,054
Due from Other Funds	-
Prepays	217,554
Inventories	21,139
Total Current Assets	\$ 13,365,477
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,075,487
Accumulated Depreciation	(3,336,329)
Total Noncurrent Assets	\$ 1,779,633
Total Assets	\$ 15,145,110

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 69,424
Total Assets and Deferred outflows of Resources	\$ 15,214,534

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 59,743
Accrued Payroll	83,575
Unearned Revenue	687,678
Due To Other Funds	-
Unclaimed Property	3,635
Total Current Liabilities	\$ 834,632
Noncurrent Liabilities	
Compensated Absences Payable	\$ 18,911
Net Pension Liability - IMRF	87,679
Total OPEB Liability - RBP	86,345
Total Noncurrent Liabilities	\$ 192,935
Total Liabilities	\$ 1,027,566

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 87,065
Property Taxes	4,808,209
Total Liabilities and Deferred Inflows of Resources	\$ 5,922,841

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,779,633
Non-spendable	-
Restricted	1,191,652
Committed	3,432,994
Unassigned/Unrestricted	2,887,415
Total Fund Balances	\$ 9,291,693
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 15,214,534

OAK BROOK PARK DISTRICT
Treasurer's Report- As of July 31, 2021

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 4,300,285.81	0.20%	Interest-bearing	87.10%
	Hinsdale Bank	261,605.11	0.02%	Interest-bearing	5.30%
	Sub-Total:	<u>\$ 4,561,890.92</u>			<u>92.39%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 96,736.67	0.65%	Interest-bearing (Insured Cash Sweep)	1.96%
<u>Checking</u>					
	Fifth Third Bank	\$ 223,699.83	0.10%	Interest-bearing	4.53%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 55,107.27	0.02%	Illinois Public Treasurers' Investment Pool	1.12%
	Grand Total Investments:	<u><u>\$ 4,937,434.69</u></u>			<u><u>100.00%</u></u>

Benchmark

**Three-month U.S.
Treasury Bill**

0.052%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government

Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of July 31, 2021

DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
Splash Island plexiglass	Bear Metal Welding	\$ 11,750.00
New Ford Explorer- Fire extinguisher, floor mats	Various	272.11
Pickleball posts	Pickleballcentral.com	289.99
Central Park North monument & field signage	Parvin-Clauss Sign Company, Inc.	17,566.00
Legal fees- FRC roof, asphalt paving, monument signs	Robbins Schwartz	1,700.00
	SUBTOTAL BALANCE	\$ 31,578.10
Recreation Fund		
Fitness equipment- capital lease payment No. 2 of 3	Lease Servicing Center	\$ 39,111.66
	SUBTOTAL BALANCE	\$ 39,111.66
Tennis Fund		
		\$ -
	SUBTOTAL BALANCE	\$ -
Special Recreation Fund		
		\$ -
	SUBTOTAL BALANCE	\$ -
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 70,689.76

Warrant

Inv Ref#	Vendor	Inv Date	OPEN		Inv Amt	Amt Due	Status	Jrnlized
			Warrant	Due Date				
42302	AMLINGS FLOWERLAND	07/31/2021		08/16/2021	75.90	75.90	Open	N
42212	ANDERSON LANDSCAPE SUPPLY	07/20/2021		08/16/2021	198.00	198.00	Open	N
42213	ANDERSON LANDSCAPE SUPPLY	07/20/2021		08/16/2021	198.00	198.00	Open	N
42214	ANDERSON LANDSCAPE SUPPLY	07/29/2021		08/16/2021	198.00	198.00	Open	N
42215	ANDERSON LANDSCAPE SUPPLY	07/27/2021		08/16/2021	198.00	198.00	Open	N
42256	ANDERSON LANDSCAPE SUPPLY	07/21/2021		08/16/2021	198.00	198.00	Open	N
42257	ANDERSON LANDSCAPE SUPPLY	07/15/2021		08/16/2021	198.00	198.00	Open	N
42258	ANDERSON LANDSCAPE SUPPLY	07/14/2021		08/16/2021	198.00	198.00	Open	N
42259	ANDERSON LANDSCAPE SUPPLY	07/19/2021		08/16/2021	198.00	198.00	Open	N
42310	ANDERSON LANDSCAPE SUPPLY	08/03/2021		08/16/2021	198.00	198.00	Open	N
42298	ARENDS HOGAN WALKER LLC	08/02/2021		08/16/2021	43,434.54	43,434.54	Open	N
42301	ATTOLLO TECHNOLOGIES LLC	07/21/2021		08/16/2021	3,000.00	3,000.00	Open	N
42290	BEST OFFICIALS	07/29/2021		08/16/2021	240.00	240.00	Open	N
42260	BSN SPORTS	06/28/2021		08/16/2021	11.25	11.25	Open	N
42235	BURRIS EQUIPMENT COMPANY	07/13/2021		08/16/2021	3,172.17	3,172.17	Open	N
42277	COM ED	08/02/2021		08/16/2021	236.40	236.40	Open	N
42284	COM ED	06/30/2021		08/16/2021	58.35	58.35	Open	N
42291	COM ED	07/30/2021		08/16/2021	28.71	28.71	Open	N
42250	CTUC	06/11/2021		08/16/2021	1,084.50	1,084.50	Open	N
42229	DAVEY RESOURCE GROUP INC	07/13/2021		08/16/2021	1,185.00	1,185.00	Open	N
42230	DAVEY RESOURCE GROUP INC	07/13/2021		08/16/2021	6,124.35	6,124.35	Open	N
42227	DAWSONS TREE SERVICE	07/08/2021		08/16/2021	6,475.00	6,475.00	Open	N
42184	DIRECT ENERGY BUSINESS	07/07/2021		07/27/2021	15,957.53	15,957.53	Open	Y
42185	DIRECT ENERGY BUSINESS	07/21/2021		08/15/2021	1,076.44	1,076.44	Open	Y
42186	DIRECT ENERGY BUSINESS	07/21/2021		08/15/2021	22.17	22.17	Open	Y
42261	DREISILKER ELECTRIC MOTORS INC	06/29/2021		08/16/2021	32.88	32.88	Open	N
42320	DREISILKER ELECTRIC MOTORS INC	07/16/2021		08/16/2021	57.83	57.83	Open	N
42262	DUPAGE SECURITY SOLUTIONS INC.	07/08/2021		08/16/2021	235.68	235.68	Open	N
42306	EBEL'S ACE HARDWARE #8313	07/02/2021		08/16/2021	32.37	32.37	Open	N
42307	EBEL'S ACE HARDWARE #8313	06/29/2021		08/16/2021	17.97	17.97	Open	N
42323	ELMHURST MEMORIAL OCCUPATIONAL	07/31/2021		08/16/2021	83.00	83.00	Open	N
42216	ENERGIZE SPORTZ	07/28/2021		08/16/2021	2,401.70	2,401.70	Open	N
42244	ENERGIZE SPORTZ	07/31/2021		08/16/2021	1,901.20	1,901.20	Open	N
42305	ENVISION HEALTHCARE INC	08/01/2021		08/16/2021	38.00	38.00	Open	N
42252	FLAGG CREEK WATER RECLAMATION	07/26/2021		08/16/2021	2,307.74	2,307.74	Open	N
42293	FLAGG CREEK WATER RECLAMATION	07/25/2021		08/16/2021	32.77	32.77	Open	N
42294	FLAGG CREEK WATER RECLAMATION	07/26/2021		08/16/2021	35.72	35.72	Open	N
42295	FLAGG CREEK WATER RECLAMATION	07/26/2021		08/16/2021	48.22	48.22	Open	N
42254	FLUID RUNNING LLC	07/21/2021		08/16/2021	2,176.25	2,176.25	Open	N
42315	FRIENDS OF THE OAK BROOK	06/01/2021		08/16/2021	100.00	100.00	Open	N
42226	GATEWAY SRA	07/12/2021		08/16/2021	18,143.30	18,143.30	Open	N
42263	HAGG PRESS	07/23/2021		08/16/2021	150.00	150.00	Open	N
42264	HAGG PRESS	07/08/2021		08/16/2021	94.96	94.96	Open	N
42321	HI TOUCH BUSINESS SERVICES	07/22/2021		08/16/2021	173.31	173.31	Open	N
42270	HINSDALE NURSERIES INC	07/22/2021		08/16/2021	10.00	10.00	Open	N
42316	HOME DEPOT CREDIT SERVICES	07/14/2021		08/16/2021	64.60	64.60	Open	N
42317	HOME DEPOT CREDIT SERVICES	07/19/2021		08/16/2021	54.85	54.85	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42318	HOME DEPOT CREDIT SERVICES	07/20/2021	08/16/2021	79.07	79.07	Open	N
42265	HOME PLUMBING SUPPLY	07/15/2021	08/16/2021	125.63	125.63	Open	N
42292	HP PRODUCTS	07/20/2021	08/16/2021	191.74	191.74	Open	N
42282	IL STATE TOLL HWY AUTHORITY	07/12/2021	08/16/2021	8.45	8.45	Open	N
42246	INSIGHT DIRECT USA INC	07/19/2021	08/16/2021	1,711.14	1,711.14	Open	N
42247	INSIGHT DIRECT USA INC	07/18/2021	08/16/2021	855.57	855.57	Open	N
42251	J & A MITCHELL STEEL FABRICATORS	05/12/2021	08/16/2021	6,000.00	6,000.00	Open	N
42233	JONES TRAVEL	07/14/2021	08/16/2021	934.00	934.00	Open	N
42289	KONICA MINOLTA BUSINESS	06/30/2021	08/16/2021	13.73	13.73	Open	N
42304	KONICA MINOLTA BUSINESS	07/30/2021	08/16/2021	324.78	324.78	Open	N
42303	KONICA MINOLTA PREMIER FINANCE	06/30/2021	08/15/2021	739.00	739.00	Open	N
42299	LAUTERBACH & AMEN LLP	07/26/2021	08/16/2021	15,350.00	15,350.00	Open	N
42314	LENNO LASN	07/31/2021	08/16/2021	396.00	396.00	Open	N
42266	M&M LOCK & SAFE, LTD	07/06/2021	08/16/2021	373.25	373.25	Open	N
42218	MARKET ACCESS CORP.	07/09/2021	08/16/2021	565.00	565.00	Open	N
42322	MARKET ACCESS CORP.	08/09/2021	08/16/2021	915.00	915.00	Open	N
42217	MATTHEW KERR	07/08/2021	08/16/2021	1,800.00	1,800.00	Open	N
42267	McMASTER-CARR	07/21/2021	08/16/2021	220.95	220.95	Open	N
42309	McMASTER-CARR	07/28/2021	08/16/2021	63.21	63.21	Open	N
42268	MENARDS	07/16/2021	08/16/2021	107.10	107.10	Open	N
42308	MENARDS	07/29/2021	08/16/2021	(73.40)	(73.40)	Open	N
42253	NEXT GENERATION	07/21/2021	08/16/2021	999.25	999.25	Open	N
42243	NICOR GAS	07/16/2021	08/16/2021	670.05	670.05	Open	N
42283	NICOR GAS	07/16/2021	08/16/2021	185.26	185.26	Open	N
42271	NuTOYS	07/14/2021	08/16/2021	362.00	362.00	Open	N
42312	OAKBROOK TERRACE PARK DISTRICT	06/30/2021	08/16/2021	70.20	70.20	Open	N
42234	P.E.I. INC	07/16/2021	08/16/2021	950.00	950.00	Open	N
42300	PERM A-SEAL	07/29/2021	08/16/2021	21,575.00	21,575.00	Open	N
42296	PERSPECTIVES, LTD	07/01/2021	08/16/2021	1,434.12	1,434.12	Open	N
42311	PFEIFFER'S PEST CONTROL	07/26/2021	08/16/2021	200.00	200.00	Open	N
42319	PFEIFFER'S PEST CONTROL	07/26/2021	08/16/2021	200.00	200.00	Open	N
42231	PIONEER MANUFACTURING CO.	07/14/2021	08/16/2021	2,831.40	2,831.40	Open	N
42272	PORTER PIPE & SUPPLY CO.	06/16/2021	08/16/2021	87.27	87.27	Open	N
42219	QUEST DIAGNOSTICS	07/27/2021	08/16/2021	231.04	231.04	Open	N
42232	RECORD-A-HIT-ENTERTAINMENT	07/15/2021	08/16/2021	917.50	917.50	Open	N
42248	ROBBINS SCHWARTZ	06/30/2021	08/16/2021	800.00	800.00	Open	N
42285	ROBBINS SCHWARTZ	07/14/2021	08/16/2021	2,640.00	2,640.00	Open	N
42286	ROBBINS SCHWARTZ	07/14/2021	08/16/2021	600.00	600.00	Open	N
42287	ROBBINS SCHWARTZ	07/14/2021	08/16/2021	100.00	100.00	Open	N
42288	ROBBINS SCHWARTZ	07/14/2021	08/16/2021	260.00	260.00	Open	N
42228	RUSSO POWER EQUIPMENT	07/19/2021	08/16/2021	16,078.99	16,078.99	Open	N
42273	RUSSO POWER EQUIPMENT	07/28/2021	08/16/2021	281.93	281.93	Open	N
42274	RUSSO POWER EQUIPMENT	07/20/2021	08/16/2021	126.00	126.00	Open	N
42275	RUSSO POWER EQUIPMENT	07/16/2021	08/16/2021	81.60	81.60	Open	N
42276	RUSSO POWER EQUIPMENT	07/16/2021	08/16/2021	58.28	58.28	Open	N
42297	SAFEGUARD	06/12/2021	08/16/2021	617.03	617.03	Open	N
42222	SERVICE SANITATION, INC.	07/23/2021	08/16/2021	101.50	101.50	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 07/20/2021 - 08/16/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42223	SERVICE SANITATION, INC.	07/23/2021	08/16/2021	404.00	404.00	Open	N
42224	SERVICE SANITATION, INC.	07/23/2021	08/16/2021	222.50	222.50	Open	N
42225	SERVICE SANITATION, INC.	07/23/2021	08/16/2021	242.00	242.00	Open	N
42278	SOUTH SIDE CONTROL SUPPLY CO	07/06/2021	08/16/2021	62.95	62.95	Open	N
42313	STATE FIRE MARSHALL	07/07/2021	08/16/2021	70.00	70.00	Open	N
42279	TAMELING INDUSTRIES INC.	07/22/2021	08/16/2021	291.00	291.00	Open	N
42245	THINKGARD LLC	08/01/2021	08/15/2021	999.00	999.00	Open	N
42220	TRUGREEN	07/12/2021	08/16/2021	3,100.00	3,100.00	Open	N
42236	TRUGREEN	07/06/2021	08/16/2021	150.00	150.00	Open	N
42237	TRUGREEN	07/06/2021	08/16/2021	1,600.00	1,600.00	Open	N
42238	TRUGREEN	07/06/2021	08/16/2021	314.00	314.00	Open	N
42239	TRUGREEN	07/06/2021	08/16/2021	316.00	316.00	Open	N
42240	TRUGREEN	07/07/2021	08/16/2021	3,020.00	3,020.00	Open	N
42241	TRUGREEN	07/07/2021	08/16/2021	1,800.00	1,800.00	Open	N
42280	VILLA PARK ELECTRICAL SUPPLY	07/29/2021	08/16/2021	34.28	34.28	Open	N
42249	VILLAGE OF OAK BROOK	07/23/2021	08/16/2021	1,065.16	1,065.16	Open	N
42281	WAREHOUSE DIRECT WORKPLACE	07/20/2021	08/16/2021	24.75	24.75	Open	N
42221	WINDY CITY NINJAS	07/28/2021	08/16/2021	600.00	600.00	Open	N
# of Invoices:	111	# Due:	111	Totals:	209,704.34	209,704.34	
# of Credit Memos:	1	# Due:	1	Totals:	(73.40)	(73.40)	
Net of Invoices and Credit Memos:					209,630.94	209,630.94	

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			55,765.11	55,765.11		
	02 - RECREATION FUND			92,982.42	92,982.42		
	05 - AUDIT FUND			11,512.50	11,512.50		
	07 - RECREATIONAL FACILITIES FUND			11,606.62	11,606.62		
	08 - SPORTS CORE			2,842.00	2,842.00		
	09 - SPECIAL RECREATION FUND			18,243.30	18,243.30		
	12 - CAPITAL PROJECTS FUND			16,678.99	16,678.99		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			31,947.52	31,947.52		
	02 - FINANCE			2,015.52	2,015.52		
	03 - FIELDS			2,842.00	2,842.00		
	04 - CENTRAL PARK NORTH			4,904.75	4,904.75		
	05 - CENTRAL PARK			20,412.97	20,412.97		
	06 - SADDLEBROOK PARK			7,779.00	7,779.00		
	07 - FOREST GLEN PARK			1,301.04	1,301.04		
	08 - CHILLEM PARK			546.00	546.00		
	09 - DEAN PROPERTY			188.56	188.56		
	10 - PROFESSIONAL SERVICES			3,800.00	3,800.00		
	12 - CONTRACTS. MAINTENANCE DNS			6,124.35	6,124.35		
	15 - BUILDING/RECREATION CENTER			5,619.93	5,619.93		
	20 - CENTRAL PARK WEST			2,066.84	2,066.84		
	21 - FITNESS CENTER			3,026.80	3,026.80		
	25 - AQUATIC CENTER			5,172.38	5,172.38		
	26 - AQUATIC-RECREATION PROGRAMS			2,176.25	2,176.25		
	30 - CHILDRENS PROGRAMS			4,914.15	4,914.15		
	32 - YOUTH PROGRAMS			70.20	70.20		
	40 - ADULT PROGRAMS			240.00	240.00		
	50 - PIONEER PROGRAMS			834.00	834.00		
	60 - SPECIAL EVENTS & TRIPS			3,716.75	3,716.75		
	71 - BUILDING/RACQUET CLUB			5,005.44	5,005.44		
	75 - TENNIS PROGRAMS			1,480.50	1,480.50		
	80 - MARKETING			244.96	244.96		
	81 - CAPITAL OUTLAY			65,009.54	65,009.54		
	92 - AUDIT FUND			11,512.50	11,512.50		
	95 - CAPITAL PROJECTS FUND			16,678.99	16,678.99		

Inv Ref#	Vendor	Inv Date	PAID		Inv Amt	Amt Due	Status	Jrnlized
			Warrant	650 Due Date				
42172	ADVANCED DISPOSAL	05/31/2021		07/23/2021	389.70	0.00	Paid	Y
42242	BIG TEX TRAILER WORLD INC	07/28/2021		08/05/2021	6,750.00	0.00	Paid	Y
42175	BRIAN BRIGMAN	07/19/2021		07/26/2021	158.00	0.00	Paid	Y
42187	CARDMEMBER SERVICE	06/24/2021		07/30/2021	10.00	0.00	Paid	Y
42188	CARDMEMBER SERVICE	06/24/2021		07/30/2021	47.24	0.00	Paid	Y
42189	CARDMEMBER SERVICE	06/24/2021		07/30/2021	2,483.42	0.00	Paid	Y
42190	CARDMEMBER SERVICE	06/24/2021		07/30/2021	1,708.60	0.00	Paid	Y
42191	CARDMEMBER SERVICE	06/24/2021		07/30/2021	4.15	0.00	Paid	Y
42192	CARDMEMBER SERVICE	06/24/2021		07/30/2021	33.38	0.00	Paid	Y
42193	CARDMEMBER SERVICE	06/24/2021		07/30/2021	1,511.60	0.00	Paid	Y
42195	CARDMEMBER SERVICE	06/24/2021		07/30/2021	2,428.66	0.00	Paid	Y
42196*	CARDMEMBER SERVICE	06/24/2021		07/30/2021	140.87	0.00	Paid	Y
42197	CARDMEMBER SERVICE	06/24/2021		07/30/2021	57.62	0.00	Paid	Y
42198	CARDMEMBER SERVICE	06/24/2021		07/30/2021	525.00	0.00	Paid	Y
42199	CARDMEMBER SERVICE	06/24/2021		07/30/2021	395.44	0.00	Paid	Y
42200	CARDMEMBER SERVICE	06/24/2021		07/30/2021	112.45	0.00	Paid	Y
42201	CARDMEMBER SERVICE	06/24/2021		07/30/2021	503.94	0.00	Paid	Y
42204*	CARDMEMBER SERVICE	06/24/2021		07/30/2021	4,034.99	0.00	Paid	Y
42205	CARDMEMBER SERVICE	06/24/2021		07/30/2021	387.86	0.00	Paid	Y
42206	CARDMEMBER SERVICE	06/24/2021		07/30/2021	73.92	0.00	Paid	Y
42207	CARDMEMBER SERVICE	06/24/2021		07/30/2021	845.37	0.00	Paid	Y
42208	CARDMEMBER SERVICE	06/24/2021		07/30/2021	413.82	0.00	Paid	Y
42209	CARDMEMBER SERVICE	06/24/2021		07/30/2021	175.34	0.00	Paid	Y
42210	CARDMEMBER SERVICE	06/24/2021		07/30/2021	1,693.11	0.00	Paid	Y
42211*	CARDMEMBER SERVICE	06/24/2021		07/30/2021	1,500.71	0.00	Paid	Y
42176	CHRISTINA COOK	07/19/2021		07/26/2021	662.50	0.00	Paid	Y
42183	DAILY HERALD	07/18/2021		07/30/2021	154.10	0.00	Paid	Y
42182	FED EX	07/14/2021		07/30/2021	28.70	0.00	Paid	Y
42169	JENNIFER GEIGER	07/08/2021		07/23/2021	662.50	0.00	Paid	Y
42170	JULIA MARKOS	07/08/2021		07/23/2021	662.50	0.00	Paid	Y
42168	LESLIE BARROWS	07/13/2021		07/29/2021	270.82	0.00	Paid	Y
42166	NPN360	05/28/2021		07/23/2021	632.86	0.00	Paid	Y
42171	PATRICIA ORNELAS	07/14/2021		07/23/2021	150.10	0.00	Paid	Y
42202	PRITI SHAH	07/13/2021		07/29/2021	288.15	0.00	Paid	Y
42203	PRITI SHAH	07/13/2021		07/29/2021	288.15	0.00	Paid	Y
42181	QUADIENT LEASING	07/15/2021		07/30/2021	384.81	0.00	Paid	Y
42255	RAYMOND M HACKER	08/05/2021		08/05/2021	800.00	0.00	Paid	Y
42180	THE EMPLOYERS ASSOCIATION	05/20/2021		08/16/2021	147.00	0.00	Paid	Y
42174	VILLAGE OF OAK BROOK	07/09/2021		07/30/2021	138.59	0.00	Paid	Y
42177	VILLAGE OF OAK BROOK	07/09/2021		07/26/2021	80.14	0.00	Paid	Y
42178	VILLAGE OF OAK BROOK	07/09/2021		07/26/2021	91.83	0.00	Paid	Y
42194	VILLAGE OF OAK BROOK	07/09/2021		07/26/2021	6,217.39	0.00	Paid	Y
42167	WAREHOUSE DIRECT WORKPLACE	05/17/2021		08/16/2021	86.10	0.00	Paid	Y

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
# of Invoices:	43	# Due:	0	Totals:	38,131.43	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				38,131.43	0.00		
* 3 Net Invoices have Credits Totalling:				(50.50)			
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			10,272.22	0.00		
	02 - RECREATION FUND			22,211.15	0.00		
	07 - RECREATIONAL FACILITIES FUND			3,575.15	0.00		
	08 - SPORTS CORE			2,072.91	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			8,725.42	0.00		
	02 - FINANCE			191.10	0.00		
	05 - CENTRAL PARK			313.16	0.00		
	07 - FOREST GLEN PARK			1,336.20	0.00		
	09 - DEAN PROPERTY			69.95	0.00		
	15 - BUILDING/RECREATION CENTER			4,657.32	0.00		
	20 - CENTRAL PARK WEST			544.26	0.00		
	21 - FITNESS CENTER			2,286.26	0.00		
	25 - AQUATIC CENTER			5,225.35	0.00		
	26 - AQUATIC-RECREATION PROGRAMS			23.98	0.00		
	31 - PRESCHOOL PROGRAMS			18.78	0.00		
	32 - YOUTH PROGRAMS			1,492.45	0.00		
	50 - PIONEER PROGRAMS			1,027.55	0.00		
	60 - SPECIAL EVENTS & TRIPS			1,609.79	0.00		
	71 - BUILDING/RACQUET CLUB			268.49	0.00		
	75 - TENNIS PROGRAMS			2,021.42	0.00		
	80 - MARKETING			1,569.95	0.00		
	81 - CAPITAL OUTLAY			6,750.00	0.00		

Communications and Proclamations

Reports

Communications, IT, and Administration Report
Finance & Human Resources Report
Recreation & Facilities Report
Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: August 9, 2021
Re: July/August 2021: Communications, IT & Administration

July Board Meeting Follow Up:

Little League Field Usage

The Oak Brook Park District is recommending \$25.00 per hour per field use for community sanctioned organizations such as Oak Brook Little League.

OSLAD Grant Resolution

The Oak Brook Park District is applying for another OSLAD grant to assist with Phase 2 of the North Athletic Fields. Two community input meetings have assisted with the design of Phase 2.

Juneteenth National Holiday

Staff is recommending an additional personal day in recognition of Juneteenth. However, the facilities will still be open to the public. This would be consistent with Martin Luther King Day, President's Day, Indigenous Day, and Veteran's Day. These Federal Holidays are days staff works and our facilities are open.

August Board Meeting Discussion Points:

LWCF Grant Resolution

A resolution needs to be passed at this board meeting in order to apply for the land acquisition grant application due September 1.

IT Report:

The website for Active Net's online registration has been updated and redesigned. The new interface is very mobile friendly which is a huge improvement from the previous version. Previously, users would have to select compatibility mode to complete the registration process on a mobile device.

We have been exploring the options to bring tap and Apple pay to the front desk. Our software vendor is working with their payment vendor to get these new devices working correctly before we can purchase and install them.

Corporate and Community Relations:

Sponsorships	\$4,500.00
Advertising	\$ -
Vendors	\$1,000.00
In-Kind Donations	\$2,450.00
Oak Brook Park District Foundation	\$3,070.00
Total for July:	\$11,020.00

Marketing & Communications Report:

Facebook Analytics

Total Likes: 3,348 (up 28)
 Posts: 47
 Total Reach (organic and paid): 19,539

Instagram Analytics

Total Followers: 1,447 (up 24)
 Posts: 30
 Top Post Reach: 286

Twitter Analytics

Total Followers: 1,085 (up 5)
 Posts: 22
 Top Post Impressions: 258

Post Details
✕

Oak Brook Park District

July 1 · 🌐

Save the date for National Night Out! The Oak Brook Park District has teamed up with the Oak Brook and Hinsdale Police Departments to bring you a FREE fun-filled evening to celebrate with neighbors in the community. The event will take place near the Central Park West building located at 1500 Forest Gate Road on Tuesday, August 3 from 5-8pm! See here for more details: <https://tinyurl.com/ygl9rh3v>

TUESDAY, AUGUST 3, 2021 | 5-8PM
 OAK BROOK PARK DISTRICT, CENTRAL PARK WEST

YOUTUBE.COM

National Night Out

The Oak Brook Park District has teamed up with the Oak Brook and...

✔ **Get More Likes, Comments and Shares**
 When you boost this post, you'll show it to more people.

2,776
People Reached

264
Engagements

Boost Post

Katie Thon Yager, Bonnie Gibellina and 11 others

10 Shares

Like

Comment

Share

Performance for Your Post

2,776 People Reached

77 Reactions, Comments & Shares

50 Like	10 On Post	40 On Shares
7 Love	3 On Post	4 On Shares
10 Comments	0 On Post	10 On Shares
10 Shares	10 On Post	0 On Shares

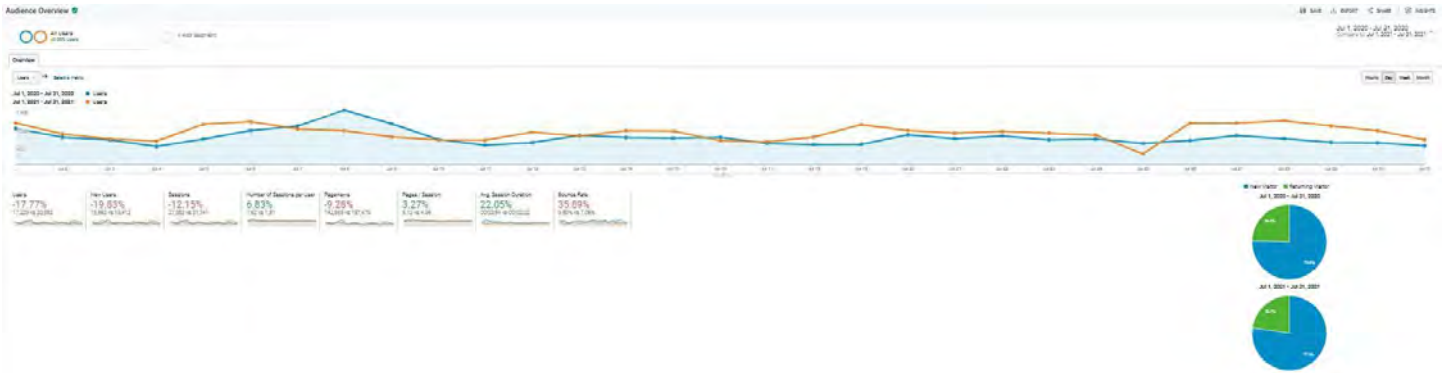
187 Post Clicks

0 Photo Views	95 Link Clicks	92 Other Clicks
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NEGATIVE FEEDBACK

0 Hide Post	0 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



July 2021 Top pages*

1. Facilities/Splash Island
2. Obparks.org
3. Facilities/Family Aquatic Center
4. Programs/Aquatics
5. Facilities/Central Park West
6. Facilities/Family Recreation Center
7. Obparks.org /Parties and Rentals
8. Programs/Tennis
9. Obparks.org/Special Events
10. Obparks.org/Membership Opportunities

July 2021 Top Products*

1. Youth Soccer League
2. Pickleball Friday 7/9 Open Play
3. Pickleball Friday 7/12 Open Play
4. Pickleball Friday 7/19 Open Play
5. Pickleball Friday 7/23 Open Play

obparks.org Acquisition Value*

<u>Referral Percentage Values</u>	<u>July 2021</u>	<u>July 2020</u>
Direct:	34.4%	39.8%
Organic Search:	54.8%	49.4%
Social:	4.6%	5.9%
Referrals:	6%	4.5%

obparks.org Ecommerce Overview – July 2021*

	<u>July 2020</u>	<u>July 2021</u>
Total Revenue	\$64,170	\$57,692
Transactions:	546	465
	2020	2021
Year to date total	\$436,004	\$1,033,179



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: August 11, 2021
Re: July 2021 Financials

In response to recent feedback received from the Board, going forward my commentary on the monthly financial activities of the Park District will be focused on comparing current year actual results against the current year annual budget, as well as a comparison to the actual results from fiscal year 2019/2020 (two years prior). Comparisons to Fiscal year 2020/2021 ("Covid" year) will be temporarily discontinued due to the fact that such year was highly unusual and was negatively impacted by the temporary closure of our facilities and suspension of recreation programming.

General Fund

We have now completed the first three months of our current fiscal year and year-to-date (YTD) revenues, expenditures, and transfers-out in this fund equal \$1,405,504, \$528,410, and \$0, respectively. This is resulting in a YTD net surplus of \$877,094; which is a \$350,162 increase over the \$526,933 net surplus in FY 2019/2020. Following is additional commentary:

- **Revenues-** With the exception of investment and miscellaneous revenue, all other revenues are either in-line or ahead of budgeted expectations. Our Central Park North and Central Park departments are favorable compared to the budget, primarily due to the June 2021 receipt of the annual rental/licensing fee from Wizards Football Club (\$100,000) and Girls Lacrosse (\$22,200). Personal property replacement taxes are currently ahead of our budgeted target, and has increased 55% when compared to FY 2019/2020.
- **Expenditures-** With the exception of our Central Park North department, all other departments are currently favorable, or in-line with budgeted expectations. When comparing to FY 2019/2020, total expenditures have decreased \$93,071. In the Central Park North department, we have incurred increased costs to seed and fertilize the fields this year, when compared to two years prior.

Recreation Fund

YTD revenues, expenditures, and transfers out in this fund equal \$1,267,970, 680,852 and \$0, respectively. This is resulting in a YTD net surplus of \$587,118; which is a \$57,247 increase from the \$529,871 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased approximately \$137,000 when compared to two years prior. The primary driver of this is in our Fitness department where revenues have decreased approximately 59%. This is due to the fact that active memberships continue to be below 50% of the levels that were present two years ago. That being said, memberships have been slowly increasing now that we have eliminated the reservation requirement to utilize our fitness center. Aquatic Center and Aquatic Recreation Programming revenues are also lower for the same reason above and the fact that in May and June 2021 we were continuing to operate our facilities with various capacity restrictions, which did not exist two years prior. Our revenues for youth after school, pee wee, and playground camp programs have decreased approximately \$43,000. This is due to

the capacity restrictions in effect this year and decreased interest in after school programming, presumably due to parents continuing to work from home.

- **Expenditures-** All departments are currently favorable or within budgeted expectations and, in total, have decreased approximately \$194,000 when compared to FY 2019/2020. The majority of the decrease is due to decreased costs for part-time personnel. Total part-time personnel costs have decreased approximately \$98,000; from \$293,000 in FY 2019/2020, to \$195,000 in the current year. The \$39,112 expenditure in the Capital Outlay department represents payment number 2 of 3 for our fitness equipment capital lease.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$487,853 and \$266,013, respectively. This is resulting in a YTD net surplus of \$221,839; which is an increase of \$13,653 when compared to the \$208,186 YTD net surplus in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased \$75,000 when compared to FY 2019/2020. The primary drivers of this are decreased group lesson (adult, junior camp, etc.) revenues which have decreased approximately \$30,000. Resident and non-resident memberships revenues have also decreased approximately \$8,000 and private lesson revenues have decreased another \$10,000.
- **Expenses-** All departments are currently favorable to budgeted expectations and have decreased \$88,000 when compared to FY 2019/2020. This decrease is primarily driven by the \$36,000 decrease in part-time wages as well as the fact that this fund has not yet incurred any capital expenditures in the current year.

FINANCE OPERATIONS:

- Finance has been working on several projects including the draft of the latest annual financial report, several financial schedules and related analysis for the Sports Core fund, and responding to a number of requests for information (FOIA requests).
- This past month we continued to recruit for the part-time Administrative Services Assistant position and we are excited to announce that the position has now been filled. The employee's first day on the job will be Monday August 16th.

HUMAN RESOURCES:

- Linda assisted with the onsite tour of our facilities and various recreational programming that was conducted by a representative from PDRMA. This tour was carried-out to assess our adherence to various safety standards.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: August 6, 2021
Re: Recreation & Facilities Report

Recreation

- The July concerts attracted close to 1,000 people. Over 5 concerts, we sold 204 circles totaling 73 red circles and 131 green circles.
- Coach Steve's camps were a big hit. A different sport was played each week with 2 different age groups: flag football (50 participants), basketball (49 participants), and multi-sport (46 participants).
- On July 29th, Kicking for The House hosted its annual charity soccer match at the Sports Core soccer fields, which raised money for the Ronald McDonald House. The event was held for the 15th year, and since then, they have raised over \$300,000 for the charity. Chicago Fire and Chicago Red Stars players were on hand for the game.
- In July, every week of camp was sold out. Olympics and Under the Big Top were popular themes. In addition, "the Frog Lady" visited and campers got to pet turtles, snakes, and lizards.
- The Diversity, Equity, & Inclusion Committee presented DEI 101 to 19 staff members during our July 13th Lunch and Learn.
- The Immersive Van Gogh exhibit, lunch at Shaw's Crab House, and a tour of Northerly Island were enjoyed by 32 Pioneers on Tuesday.

Aquatics

- We received our second 4 Star Audit from Star Guard Elite. In the audit, the team's performance was highly rated. Natalie Rozmus, Nick Hanek, Riya Kingra, and Christian Prohl received 5 stars.
- Our approach to safety, training, and facility management were praised during the PDRMA site visit on July 28th. It was requested that we send copies of our training procedure manuals, as they were "better prepared and designed than anything they had ever seen". Kudos to Allegra for improving them and putting them together during the COVID shutdown.
- With COVID concerns causing a slow start this summer, more and more families are now enrolling in group swim lessons. The waitlist for August is completely full. The momentum is good for the fall.
- Plans for the annual aquatic shutdown are coming together. Our staff is looking for alternative pools to offer to our members. An underwater light fixture will be replaced in the lap pool and the former pool party room will be converted into a more efficient lifeguard and instructor office space.
- Alex Bonarirgo has resigned after 8 years in order to accept a position with the Rolling Meadows Park District.

Fitness

- At the end of July, 30 teams took part in the Team Dri Tri. We received 95% overall satisfaction in our post-event survey!
- Get Tough has a new session with 19 participants registered.
- With 53 visits, Jack Murray won our July Membership Challenge. Jack was thrilled with his gift of a \$100 gift card to Ditka's Restaurant!

Facilities

- During the month of July, member retention rates were 96.03%, with an average of 95% for the year.

- The month of July was another successful one with approximately 200 new and reactivated members. The number of individual members currently stands at 1,330 across 701 memberships. Currently, resident and non-resident membership are split 50/50.
- A Central Park Welcome Packet was prepared by marketing and facilities staff and distributed in July. Potential renters have found this packet extremely helpful. A higher starting pay was also offered to CPW Event Attendants to attract more candidates, but less work hours are being required to keep wages flat at events. Finally, CPW inquiries continue to be high. June 2022 is already fully booked on Saturdays!
- The annual Demand Response power reduction testing day was led by maintenance staff.
 - Maintenance staff completed the following repairs in the past month:
 - Kiln room exhaust fan was repaired.
 - Repaired cracked pump housing and restored full operation to spa.
 - The CPW heat pump compressor was repaired to restore air conditioning to the lobby area.
 - The Clark floor scrubber's bearings were replaced.
- The interview process for the vacant Building Technician position is underway. It has been difficult to find qualified and interested candidates for this position as well.

Tennis

- The Tennis Center hosted the Oak Brook Summer BG12 tournament with 64 participants July 2th through the 4th
- The Tennis Center hosted the Rafael Nadal tennis camp with 180 junior and adult participants July 5th through the 10th.



Oak Brook Park District Membership Statistics 2021

Individual Member Data								
	January	February	March	April	May	June	July	
Members, Start of Month	882	929	1018	1063	1094	1176	1385	NA
Members, Month End	839	900	966	1008	1018	1076	1330	NA
Retention Percentage	95.12%	96.88%	94.89%	94.83%	93.05%	91.50%	96.03%	95%
New Members	84	97	111	84	167	329	254	1126
Members Cancelled/Expired	43	29	52	55	76	100	55	410
Net Members	41	68	59	29	91	229	199	716
Resident	48%	47%	49%	49%	50%	52%	50%	NA
Non-Resident	52%	53%	51%	51%	50%	48%	50%	NA
Membership Package Data								
	January	February	March	April	May	June	July	
Memberships, Start of Month	488	513	560	588	614	657	738	NA
Memberships, Month End	463	494	534	561	575	609	701	NA
Retention Percentage	94.88%	96.30%	95.36%	95.41%	93.65%	92.69%	94.99%	94.75%
New Memberships	45	57	62	57	88	152	145	606
Cancelled/Expired	25	19	26	27	39	48	37	221
Net Memberships	20	38	36	30	49	104	108	385

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)

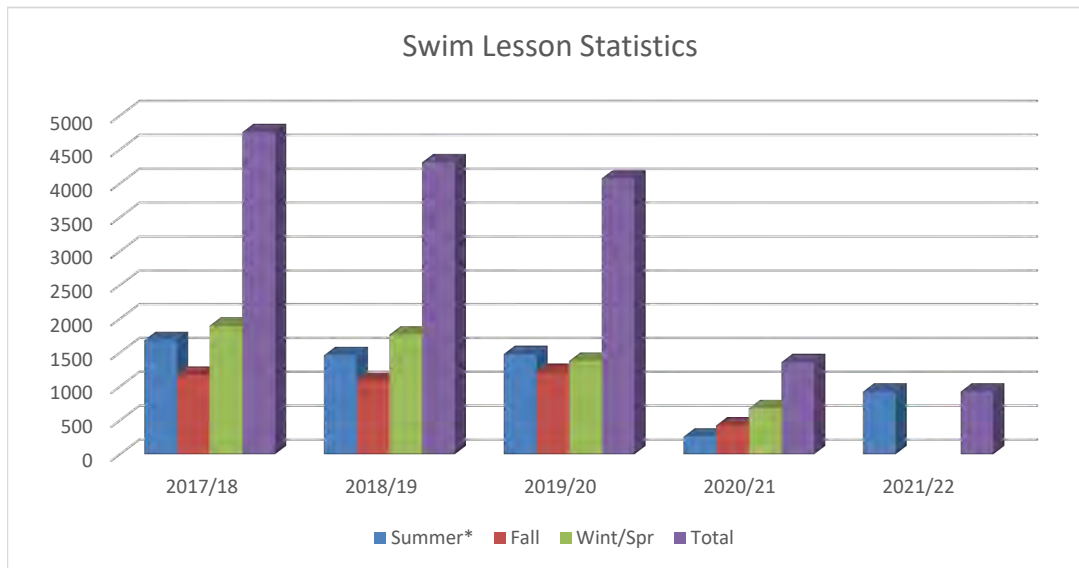


Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
2017/18	1685	1173	1900	4758
2018/19	1463	1082	1767	4312
2019/20	1481	1217	1379	4077
2020/21	258	425	678	1361
2021/22	925			925

Swim Team Statistics						
	Summer	Fall	Wint/Spr	Spring Training	Stroke Clinic*	Total
2017/18	32	65	46	73	9	225
2018/19	71	80	77	100	18	346
2019/20	79	90	83	0	not offered	252
2020/21	52	213	141	63		469
2021/22	59					59

During COVID we did month-long stroke clinic
This impacted registration numbers.





Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2021 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Deck Party	0	0	0	0	0	0	2						2
Studio Party	0	0	0	0	0	0	11						11
Group (by day)	0	0	0	0	0	0	0						0
Private (indoors only)	9	16	16	15	12	8	0						76
Private (indoor/outdoor combo)	0	0	0	0	0	0	0						0
Splash Island Birthday	0	0	0	0	0	14	10						24
Camp Rentals	0	0	0	0	0	0	0						0
Lane Rental (lap only)	20	24	11	13	8	0	0						76
Scout	0	0	0	0	0	0	0						0
Total # Parties	29	40	27	28	20	22	23	0	0	0	0	0	189

2020	22	32	15	0	0	0	44	48	44	44	32	31	312
2019	37	25	44	36	46	53	52	38	20	27	37	25	440



Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2020													
Gym Rentals Hours	497	470	107	0	0	280	339	340	224	427	408	412	3,502
Gym Revenue	\$21,655	\$21,445	\$4,738	\$0	\$0	\$14,220	\$16,355	\$16,360	\$12,838	\$19,867	\$17,738	\$18,123	\$163,337
Room Rentals	47	52	29	0	0	0	0	0	0	0	0	0	128
Room Revenue	\$3,848	\$6,364	\$4,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,412
CPW Rentals	NA	NA	2	0	0	0	2	2	3	5	1	0	15
CPW Revenue	NA	NA	\$1,120	\$0	\$0	\$0	\$808	\$190	\$1,294	\$3,527	\$486	\$0	\$7,424

	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2021													
Gym Rentals Hours	565	437	387	378	456	415	351						2,988
Gym Revenue	\$22,466	\$22,126	\$25,506	\$21,925	\$24,963	\$19,765	\$23,703						\$160,453
Room Rentals	0	0	0	0	0	0	0*						0
Room Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0*						\$0
CPW Rentals	0	2	1	4	6	10	6						29
CPW Revenue	\$0	\$4,160	\$571	\$1,903	\$3,156	\$5,697	\$4,762						\$20,248

**Aquatic room rental revenue has shifted to the aquatic party account.*

Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2020	1	2	1	0	0	0	0	0	0	0	0	0	4
2021	0	0	0	0	0	0	0						0



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2020/2021 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	162	165	161	193	190	109	98	25	0	104	198	1,404	1,197
Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210	\$5,763	\$10,323	\$2,245	\$0	\$9,875	\$9,166	\$117,307	\$93,156

Athletic Field Usage 2020/2021 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	2,189	2,385	2,078	2319	2,401	429	0	0	0	0	1549	13,349	1,128
Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385	\$3,498	\$0	\$0	\$0	\$0	\$29,952	\$197,367	\$42,897

Athletic Field Usage 2020/2021 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	274	224	157	211.25	208	40	0	0	0	2	197.5	1,313	841
Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215	\$1,873	\$0	\$0	\$0	\$100	\$5,063	\$38,981	\$23,268

YTD Total Hours:	16065	3166
YTD Total Revenue:	\$353,655	\$159,321

Athletic Field Usage 2021/2022 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	254	214	121										589	1,404
Revenue	\$13,006	\$64,381	\$8,998										\$86,385	\$117,307

Athletic Field Usage 2021/2022 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	3,468	1,095	875										5,438	13,349
Revenue	\$46,925	\$98,846	\$28,504										\$174,275	\$197,367

Athletic Field Usage 2021/2022 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	233	206	135										574	1,313
Revenue	\$5,458	\$5,154	\$2,183										\$12,794	\$38,981

YTD Total Hours:	6600	16066
YTD Total Revenue:	\$273,454	\$353,655



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: August 10, 2021
Re: Board Report

- The site visit at the north athletic fields at Central Park took place with a representative from the Illinois Department of Natural Resources in late July. The IDNR was pleased with the development of the site, and we are nearing close out of phase I of the project.
- Staff met to begin making preparations for the 2021-2022 Winter Lights at Central Park. The light walk will be longer and will include new and improved scenes this season. Robert Pechous continues to prepare and program scenes while Parks Department staff is arranging for the setup and installations.
- The Parks Department took delivery of a new compact track skid loader and traded in the previous model. The machine is being used steadily by staff.
- The new pickleball courts at Central Park are open and ready for play. The feedback from players has been positive.
- The photometric measurement results of the new LED soccer field lights at the north athletic fields have been shared with the Village of Oak Brook.
- Staff is continuing to work with Upland Design to prepare for the second community input meeting on August 16th for the phase II development of the north athletic fields at Central Park. The data from the surveys, both electronic and paper versions, has been collected and reviewed. Staff anticipates submitting the OSLAD grant application the last week in August.
- See the agenda history for a change order involving a modification to the irrigation well at the north athletic fields.

Unfinished Business



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: TENNIS COURTS RESURFACING PROJECT BID

AGENDA NO.: 7 A

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The bid packet for resurfacing the outdoor tennis courts at the Tennis Center was published on July 12. Two contractors attended the mandatory pre-bid meeting on July 28.

On August 4th, one bid was received for the project. The following page provides a summary of that bid. A bid of \$91,726 was well above budget for this project and was \$35,000 - \$40,000 higher than what this project typically costs. Indoor courts at the Tennis Center were recently resurfaced at a cost of \$49,600. In discussing the price with the contractor, he offered to reduce it by only \$2,000. According to him, the product costs double what it normally does. Staff recommends rejecting the sole bid at this time and rebidding the project in the spring.

ACTION PROPOSED:

Motion (and a second) to reject the bid from Perm-A-Seal, Inc. in the amount of \$91,726 for the Tennis Courts Resurfacing project.

Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Tennis Center Outdoor Tennis Courts Resurfacing Project 2021
Bid open 8/4/21 11:00

Bidder	Bond	References	Certifications	Base Bid
Perm-A-Seal, Inc. PO Box 1216 South Holland, IL 60473	x	x	x	\$91,726.00



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: LITTLE LEAGUE FIELD USE

AGENDA No.: 7 B

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Oak Brook Park District currently maintains and operates 1 synthetic turf field and approximately 25 natural grass fields for baseball, lacrosse, soccer, events, and programs.

Additionally, the Park District regularly rents these fields to approximately 33 different organizations from spring through fall. The majority of these groups fall into one of two categories: resident / community groups or non-resident groups. Non-resident groups pay \$75 an hour, whereas resident / community groups pay \$50. A \$35 fee per hour is also required for the use of lights. At present, three groups are not paying these rates, but two of them will be brought up to the appropriate rate by 2022. The third and final of those three is Oak Brook Little League (OBLL), which does not incur any charges for field or light usage. OBLL and the Park District have had a long-standing agreement whereby OBLL would make a significant contribution at the end of their season to go toward ball field upkeep, instead of paying per hour per field. Below is their last five-year contribution history:

Year	Contribution	Additional Information
2017	\$1,506	Pitcher's mound, batter's box stencil
2018	\$965	Flag pole
2019	\$350	Scoreboard remote controls
2020		
2021	\$4,700	Clay, LED scoreboard update

OBLL currently has a permit to use the ballfields for 123 hours in the spring and summer of 2021. Along with the field hours, they have 42 hours of light usage. The value of this permit at the resident / community

organization rate is \$6,150 for field use plus \$1,470 for lights for a total amount of \$7,620. In the fall, they will also have a permit.

Our budget for maintenance at Central Park is \$690,754, including approximately \$69,670 in direct costs to maintain our natural turf fields. Neither the salaries of the field workers nor the cost of the equipment needed to maintain the fields are included in this estimate.

Accordingly, the Park District staff recommends that Oak Brook Little League be charged \$25 an hour for field use beginning with the fall 2021 season, along with the standard \$35 per hour for any light use. The Park District believes this is a fair compromise for both organizations.

ACTION PROPOSED:

A motion (and a second) to approve Little League Field Use fees as presented.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: RESOLUTION 21-0816: OSLAD GRANT PROGRAM
RESOLUTION OF AUTHORIZATION**

AGENDA No: 7 C

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Director of Parks & Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Oak Brook Park District, along with the professional services of Upland Design Ltd, are beginning the conceptual design process for the phase II development of the North Athletic Fields at Central Park. The Park District has a project budget of 1.4 million dollars, but will seek additional funding in the form of grant assistance.

The Open Space Land Acquisition and Development grant, or OSLAD, is a matching grant administered through the Illinois Department of Natural Resources. It is funded through a portion of the Illinois real estate transfer tax. The grant provides up to \$400,000 in matching funds for qualified projects through a competitive application and selection process.

The first phase of the North Athletic Fields project was funded partially through an OSLAD grant in 2020-2021.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff anticipates that the conceptual design for phase II development will reflect improvements which will be consistent with OSLAD criteria for funding assistance.

ACTION PROPOSED: A motion (and a second) to approve Resolution 21-0816: OSLAD Grant Program Resolution of Authorization.

**OSLAD Grant Program
Resolution of Authorization**

Form OS/DOC-3

Applicant (Sponsor) Legal Name: Oak Brook Park District

Project Title: Autumn Oaks Property - Phase 2

The Oak Brook Park District (Sponsor) hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The Oak Brook Park District (Sponsor) further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Oak Brook Park District (Sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Oak Brook Park District (Sponsor) on the 16 day of August (month), 2021 (year)

Sharon Knitter

Name (printed / typed)

Attested by: Laure L. Kosey

Signature

Date: August 16, 2021

President, Board of Commissioners

Title



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE NO. 21-0817: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA No.: 7 D

MEETING DATE: AUGUST 16, 2021

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next executive meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recording is now over 18 months in age.

July 15, 2019

Ordinance 21-0817 authorizes the destruction of the verbatim record of the above listed meeting.

ACTION PROPOSED:

A motion (and a second) to Approve Ordinance No, 21-0817: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

ORDINANCE NO. 21-0817
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio tape; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

July 15, 2019

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of audio tapes, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 16TH DAY OF AUGUST, 2021

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

**ITEM TITLE: REVISION TO PERSONNEL POLICY MANUAL
SECTION 3.10 TIME-OFF BENEFITS – PERSONAL TIME**

AGENDA No.: 7 E

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Human Resource Manager, Linda Noonan: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The current Personal Time Policy (approved by the Board of Commissioners on March 16, 2020) provides full-time employees three paid personal days (24 hours) per calendar year.

Personal Time

Full-time employees will receive three (3) personal days (24 hours) each calendar year that may be taken at any time within the calendar year to observe a birthday or religious matter, to attend to personal business, or to take time off for any other similar activities.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

On June 17, Juneteenth was made a federal holiday commemorating the end of slavery. Subsequently, Governor Pritzker made Juneteenth an official state holiday beginning in 2022.

In recognition of this additional holiday, we are requesting the Board’s consideration to add a personal day (8 hours) to the current paid time-off benefits for full-time employees, effective beginning in 2022. We are proposing the addition of a personal day as opposed to another holiday because the District will remain open for Juneteenth. Like other paid personal days, this time off would be scheduled at the employee’s discretion and facility operating hours would not be impacted.

ACTION PROPOSED:

A motion (and a second) to approve the revision to Personnel Policy Manual Section 3.10 Time-Off Benefits – Personal Time.

Section 3.10: Time-off Benefits

Personal Time (Revised – Effective January 2022)

Full-time employees will receive **four (4) personal days (32 hours)** each calendar year that may be taken at any time within the calendar year to observe a **federal holiday**, a birthday or religious matter, to attend to personal business, or to take time off for any other similar activities.

Certified Professional Instructors, who are required to work a minimum of 1,560 hours during the calendar year, may accrue up to 48 hours of personal time to be used during the following year beginning January 1 and ending December 31. Personal time will be calculated at 2.5 hours of personal time for every 100 hours worked.

Part-time employees, who work a minimum of 1000 hours during the calendar year, may accrue up to 48 hours of personal time to be used during the following year beginning January 1 and ending December 31. Personal time will be calculated at 2.5 hours of personal time for every 100 hours worked.

Personal time will be paid at the current hourly rate of the employee's job position having the most worked hours.

In all cases, personal time off must be requested in writing from the employee's immediate supervisor or the Executive Director at least 5 days in advance. There is no accumulation or carryover of personal time off, and any unused personal time remaining at the end of the calendar year will be forfeited; provided, however, that the immediate supervisor or the Executive Director shall have the discretion in appropriate circumstances and in the best interests of the District to allow an employee to carry forward unused personal days for a period of up to 60 days.

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: 21-0818: A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER INVOLVING AN INCREASE IN THE CONTRACT PRICE OF \$10,000 OR MORE WITH INTEGRAL CONSTRUCTION, INC. FOR THE CENTRAL PARK (AUTUMN OAKS) PROJECT* (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING).**

AGENDA NO.: 8 A

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

On April 9th 2020, bids were received and opened for phase 1 of the Central Park North Fields project. The lowest qualified bidder, Integral Construction, was awarded the bid at the Board Meeting on April 20, 2020. The base bid for the project is \$1,643,200. To date, the Board has approved four change orders which are listed in Resolution 21-0818.

As part of the north athletic fields development at Central Park, an irrigation well was drilled and installed to supply water for the irrigation system on the soccer fields. The pumping system was designed to meet a specific gallons-per-minute and water pressure requirement, which it does. The well was drilled to an appropriate depth to meet the water requirements as designed. Although the well is performing as designed, it has become apparent that the aquafer that is supplying the water contains a limestone silt which is also being pumped through the system. The silt is causing the reduced pressure zone valve (RPZ valve) to collect the sediment and leak. Eventually this sediment will cause premature failure of the irrigation and well components.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The project’s irrigation and well contractors have proposed a filtration system which will collect the silt from the water, and purge it from the system automatically. Both contractors have successfully used this system to mitigate similar contamination issues from water sources. The cost of the filtration system and installation is \$11,717.

The Board’s approval of Resolution 21-0818 will approve Change Order # 5 from Integral Construction in the amount of \$11,717 for the installation of the proposed filtration system.

ACTION PROPOSED: A motion (and a second) to waive the Board’s Rules to approve, at this meeting, Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project.

Then request a motion (and a second) to approve Resolution 21-0818: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract of \$10,000 or more with Integral Construction, Inc. for the Central Park (Autumn Oaks) Project.

RESOLUTION NO. 21-0818
A RESOLUTION AUTHORIZING AND APPROVING A CHANGE ORDER
INVOLVING AN INCREASE IN THE CONTRACT PRICE OF \$10,000 OR MORE
WITH INTEGRAL CONSTRUCTION, INC.
FOR THE CENTRAL PARK NORTH (AUTUMN OAKS) PROJECT.

WHEREAS, during the April 20, 2020 Board Meeting, the Board of Commissioners accepted the bid and authorized an agreement between the Oak Brook Park District and Integral Construction, Inc. for the Central Park North (Autumn Oaks) Project (“the “Project”), in the amount of \$1,643,200, and

WHEREAS, at prior Board Meetings of the Oak Brook Park District, the Board of Commissioners (“Board”) approved change orders with Integral Construction, Inc., as set forth in the following chart; and

<u>Change Order #</u>	<u>Description</u>	<u>Amount</u>
1 Approved at the July 20, 2020 Board Meeting	Basketball Court and Parking Lot Additions with Grading updates for keeping soil on site	\$45,499.00
2 Approved at the September 21, 2020 Board Meeting	COR#3 Hydra-Vac excavation- Required to expose two buried high voltage ComEd cables that need to be traversed with storm sewers. \$2,649 COR#4 RPZ Cover and Electrical- Required by DuPage County to protect the irrigation water connection from freezing using a heated enclosure. \$7,199 COR#5 Additional Asphalt- Required to make a transition from new walking trail to existing trail that meets ADA requirements. \$3,612 COR#6 Additional Landscaping- Installation of a landscape barrier at the north side of the new parking lot. Required by Village of Oak Brook. \$8,625 COR#7 Low Voltage PVC- Installation of conduit piping in order to run wires for future security cameras and network connection to the parking lot and Musco soccer field light poles. \$4,141	\$26,226.00
3 Approved at the October 19, 2020 Board Meeting	COR#8 Removal of soil from, and restoration of, northeast quadrant along walking trail in order to achieve a more gradual slope grade than was originally designed. <u>\$2,046</u> COR#9 Undercut and replacement of three sections of parking lot sub-base which was unsuitable. Replaced with 3” stone, re-rolled, and proof rolled. <u>\$5,469.50</u>	<u>\$9,810.38</u>

Change Order	Description	<u>Amount</u>
(Change Order 3 continued from page 1)	COR#10 Hydro-vac excavation required to expose an un-marked water main owned by the Village of Oak Brook. <u>\$2,294.88</u> (Village of Oak Brook will pay 50% of this cost.)	
4 Approved at the December 14, 2021 Board Meeting	COR#11 Dumpster fees for removal of excessive stone and debris from finish grade of topsoil throughout the site in the amount of \$4,180	<u>\$4180.00</u>

WHEREAS, the Executive Director has presented and recommended the following proposed change order to the contract between the District and Integral Construction, Inc. for the following amount:

<u>Change Order #</u>	<u>Description</u>	<u>Amount</u>
5	COR#12 Irrigation Well Filtration System and Installation	<u>\$11,717.00</u>

and a copy of said change order being attached hereto as Exhibit “A” and made part hereof, to the District’s Board of Park Commissioners (“Board”); and

WHEREAS, upon the Board’s approval of Change Order 5, the new total for the contract price would be \$1,740,632.38; and

WHEREAS, pursuant to the Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, the Oak Brook Park District (the “District”) is required to make specific findings prior to authorizing any change order or range of change orders relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000.00 or more; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1. That after reviewing the explanation of the Executive Director as to the necessity of and reason for the change order attached hereto as Exhibit “A”, the Board finds as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.

- C. That it is in the best interest of the District to approve the change order in its proposed form.
- D. That the change order is germane to the original contract.

SECTION 2. That having made the findings set forth in Section 1 above, the Board hereby approves the change order attached hereto as Exhibit “A,” and directs and authorizes the Board’s President to execute said Change Order # 5 on behalf of the District.

PASSED AND APPROVED THIS 16th DAY OF AUGUST, 2021

AYES: _____

NAYS: _____

OTHER: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

Exhibit A
Change Order



320 Rocbaar Dr.
 Romeoville, IL 60446
 (O) 844-317-7403
 (F) 844-317-7402

CHANGE ORDER REQUEST

Monday, June 28, 2021

Project: Central Park North Phase 1
Location: 1315 Kensington Rd., Oak Brook, IL 60523
Owner / Agent: Oak Brook Park District
 1450 Forest Gate Rd.
 Oak Brook, IL 60523

COR #: 012
COR Description: Sediment Filter

DIVISION	SCOPE DESCRIPTION	QTY	UNIT	COST
26-0000	Electrical:			
	Install 1-120V circuit from existing panel to filter	1.00	ls	\$ 950.00
32-9200	Landscaping:			
	Lawn restoration	1.00	ls	\$ 475.00
33-0000	Well:			
	Furnish and install a sediment filter (see attached)	1.00	ls	\$ 7,326.00
33-0000	Piping:			
	Install 4" discharge pipe 30" below grade	1.00	ls	\$ 1,900.00

COR Subtotal \$ 10,651.00

General Requirements	4.0000%	\$ 426.00
Liability Insurance	1.0000%	\$ 107.00
Builders Risk Insurance	0.0000%	\$ -
Performance & Payment Bond	1.0000%	\$ 107.00
Fee	4.0000%	\$ 426.00

COR GRAND TOTAL \$ 11,717.00


 Signed _____ Owner / Agent

8-17-21
 Date

Signed _____ Integral Construction, Inc.

_____ Date

PROPOSAL



Pump Sales & Service - Call For Estimates
P.O. BOX 430
YORKVILLE, IL 60560
630-553-5111

TO: INTEGRAL CONSTRUCTION, INC.
320 ROCOBAAR DRIVE
ROMEDEVILLE, IL 60446
312.919.7976 Pete Sylvester
PHONE FAX

RESPOND TO: K & K WELL DRILLING, INC.
P.O. BOX 430
YORKVILLE, IL 60560
630-553-5111 630-553-7494
PHONE FAX

THE UNDERSIGNED PROPOSES TO FURNISH ALL MATERIALS AND PERFORM ALL LABOR NECESSARY TO COMPLETE THE FOLLOWING:

JOB LOCATION: OAK BROOK PARK DISTRICT - 1315 KINSINGTON ROAD, OAK BROOK
LEGAL DESCRIPTION: SEDIMENT FILTER INSTALLATION

SEPARATOR UNIT 3" NPT INLINE CS	2,580.00
LEG KIT 3" ILB CARBON STEEL	534.00
AUTOMATIC FLUSH VALVE ACTUATOR (115V POWER REQUIRED)	1,462.00
<u>ESTIMATED</u> 3" GALVANIZED FITTING COSTS FOR INLET AND OUTLET	750.00
LABOR COSTS - <u>ESTIMATED</u> 6 HOURS - (2) MEN - \$300/HOUR	1,800.00
<u>ESTIMATED</u> SHIPPNG COSTS - CALIFORNIA ORIGATION	200.00

*** ESTIMATED LEAD TIME = 2 TO 3 WEEKS (BUILT TO ORDER) ***

Total Proposed Cost \$ 7,326.00

TERMS: zero DOWN PAYMENT UPON ACCEPTANCE, BALANCE TO BE PAID UPON COMPLETION OF WORK. PROPOSAL PRICE GOOD FOR 30 DAYS.

RESPECTFULLY SUBMITTED, K & K WELL DRILLING, INC

DATE JUNE 22, 2021

SIGNATURE 

Ken Knierim

Acceptance

It is the property owner's responsibility to provide right of way access to the well location. It should be understood that the nature of drilling means heavy machinery moving into and on your yard. A certain amount of mess in the form of tire ruts, flow of water, drill mud, and rock chips from the drilling operation should be expected. If the pump installation requires trenching, this will affect the yard's appearance as well. K & K is not responsible for hauling offsite any excess dirt or drill spoils as the result of the installation as a whole. K & K is waived of any and all liability for any repairs or damage to yard, landscaping, underground private utilities or services *not located by J.U.L.I.E, Inc., or driveway* as the result of work performed or acquiring access onto your property. K & K is not responsible for neither quantity nor quality of water achieved in drilling process. Labor is guaranteed for 30 days. A finance charge of 1.5 % per month, an annual percentage rate of 18 %, will be added to delinquent accounts. K & K is hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which the undersigned assumes a personal guarantee to pay the amount mentioned in said proposal, and according to the terms thereof. Should contractor bring suit in court to enforce any terms of the contract, owner or acceptor of this proposal shall pay to K & K its costs, expenses, and reasonable attorney fees. The parties consent to the sole and exclusive jurisdiction in the State of Illinois, County of Kendall, for any claims or disputes between parties. The parties further agree that any claims or disputes shall be governed by the laws of the State of Illinois. In the event K & K is found to have liability to Customer in connection with this agreement, the parties agree K & K's liability to Customer shall not exceed the amount Customer has paid pursuant to this contract. Upon signature, this document becomes a binding contract upon both parties.

Signature: _____

Date Accepted: _____ Print Name: _____

LAKOS ILB/ILS Separators

Installation Guide

ILB/ILS

Installation Instructions

LAKOS ILB/ILS Separators are shipped in heavy-duty cartons with plastic caps over the inlet and outlet to protect their male pipe threads.

Prior to installation, the inlet, outlet and purge opening of each unit should be inspected for the presence of any foreign objects which may have entered the unit during shipping or storage. Optional: Flush unit before operation.

Install piping to inlet and outlet.

For effective solids removal, LAKOS Separators must be operated within the recommended flow range for each model. Pipe size is not a factor in model selection. Minimum inlet pressure should be at least 15 psi (1.0 bar) or

equal to the pressure loss anticipated through the separator plus the system's downstream pressure requirement.

LAKOS ILB/ILS Separators should be installed in the near upright vertical position on the discharge side of the pumping system. (Refer to factory for suction side installation.) Suitable means for supporting the separator's weight independently from the inlet/outlet piping is necessary. A LAKOS Mounting Kit is recommended (See *LS-569 Mounting Bracket Kits*), but may be substituted with similar hardware, such as U-bolts fastened snugly around the separator's inner barrel.

If subject to idle periods, LAKOS ILB/ILS Separators installed in sub-freezing

locations must be drained of liquid or protected from freezing to avoid damage from ice expansion. NOTE: All LAKOS automatic purging hardware provide a manual override to allow for easy draining via the purge opening.

Appropriate pressure gauges or differential pressure gauges are recommended to be connected at both inlet and outlet to monitor pressure loss and proper system flow. If the separator is operated at open discharge, a valve is recommended at the outlet, set to create a minimum back pressure of 5 psi (0.3 bar).

Maintenance/Purging

LAKOS ILB/ILS Separators must be purged regularly to remove the separated solids from the temporary collection chamber.

All purge hardware should be installed prior to any elbow or turns in the purge piping.

Avoid "uphill" purging, which can clog purge piping and hinder effective solids evacuation.

For best results, purging is recommended while the LAKOS Separator is in operation, utilizing system pressure to enhance solids evacuation.

LAKOS offers a durable, reliable automatic purging system to eliminate routine maintenance. Frequency of purging and duration of purging are both programmable to accommodate the specific needs of virtually any application.

Be sure to include an isolation valve prior to the automatic valve (available from LAKOS at an additional cost) to facilitate servicing of the automatic valve without system shut down.



LAKOS ILB/ILS Separators Installation Guide

Limited Warranty

All products manufactured and marketed by this corporation are warranted to be free of defects in material or workmanship for a period of at least one year from date of delivery. Extended warranty coverage applies as follows:

All LAKOS ILB/ILS Separators: Five year warranty. All other components: 12 months from date of installation; if installed 6 months or more after ship date, warranty shall be a maximum of 18 months from ship date. If a fault develops, notify us, giving a complete description of the alleged malfunction. Include the model number(s), date of delivery and operating conditions of subject product(s). We will subsequently review this information and, at our option, supply you with either servicing data or shipping instruction and returned materials authorization. Upon prepaid receipt of subject product(s) at the instructed destination, we will then either repair or replace such product(s), at our option, and if determined to be a warranted defect, we will perform such product(s) at our expense. This limited warranty does not cover any products, damages or injuries resulting from misuse, neglect, normal expected wear, chemically-caused corrosion, improper installation or operation contrary to factory recommendation. Nor does it cover equipment that has been modified, tampered with or altered without authorization. No other extended liabilities are stated or implied and this warranty in no event covers incidental or consequential damages, injuries or costs resulting from any such defective product(s).

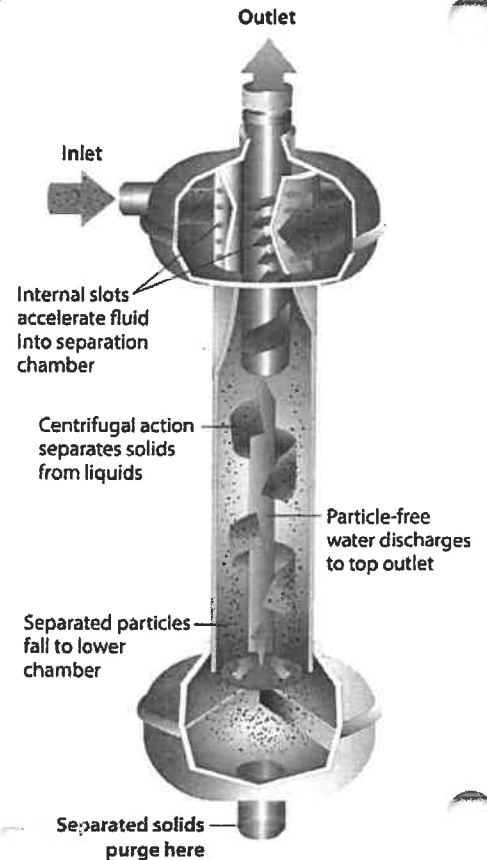
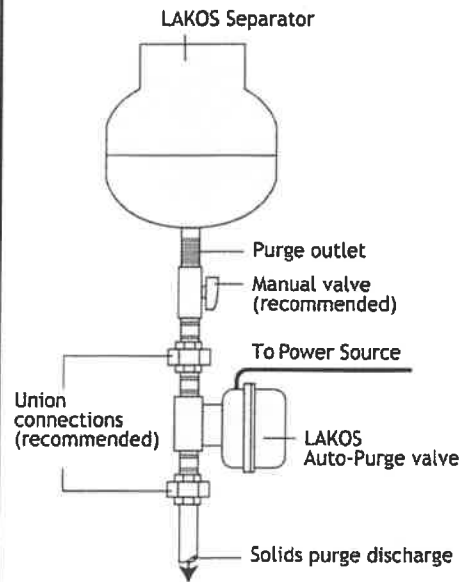
LAKOS Separators and Filtration Solutions are manufactured and sold under one or more of the following U.S. Patents:

5,320,747; 5,338,341; 5,368,735;
5,425,876; 5,571,416; 5,578,203;
5,622,545; 5,653,874; 5,894,995;
6,090,276; 6,143,175; 6,167,960;
6,202,543; 7,000,782; 7,032,760 and
corresponding foreign patents, other U.S.
and foreign patents pending.



1365 North Clovis Avenue
Fresno, California 93727 USA
Telephone: (559) 255-1601
www.lakos.com
info@lakos.com

How It Works





Auto Purge with Motorized Ball Valve

ABV Series

Heavy-duty solids purging systems to eliminate routine manual purging. Fully electric - fully automatic.

Flush separated solids from your LAKOS Separator at intervals you select: never too often, never too late.

- Saves valuable liquids
- Assures maximum performance
- Eliminates costly manual routine labor
- Promotes concentrated solids purging for easy handling

The durable LAKOS Motorized Ball Valve is capable of handling all fine solids, fibrous solids and mild abrasives. It's also effective for purging all typical solids (specific gravities less than 3.6). The valve's pressure-sealed stem arrangement allows line pressure to actually enhance its shut-off sealing ability, providing further resistance against leakage.

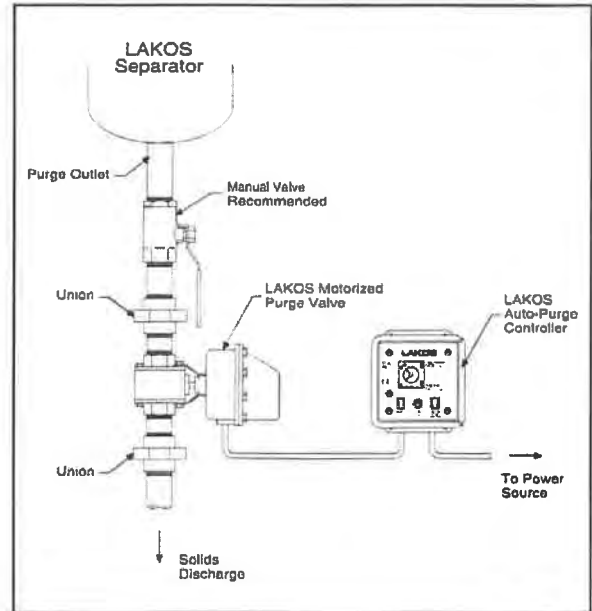
The specially matched actuator (to operate the valve) boasts a long list of manufactured features to assure trouble-free operation. Included are:

- Heat-treated, high-alloy gears
- Rugged, high-torque shaded-pole single phase motor
- Integral overload protection
- Permanently lubricated housing eliminates routine maintenance
- NEMA-4x rated valve housing
- Voltage options 120 or 240 VAC

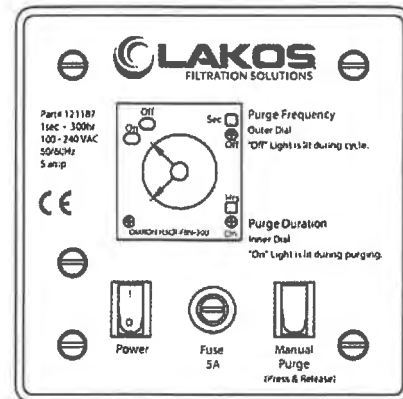
Controller

- Fully unattended automatic operation
- Serves worldwide single-phase voltages, from 100 to 240 VAC, 50/60Hz (5 amp max.) Consult factory for additional voltage options
- 0-300hr for programming purge cycle frequency and duration
- Solid state reliability; no routine maintenance required
- Durable NEMA-4x rated housing; IP 66 equivalent
- Compression molded, fiberglass reinforced polyester housing
- Non-volatile memory - all controller settings are maintained in the event of a loss of power; no programming required

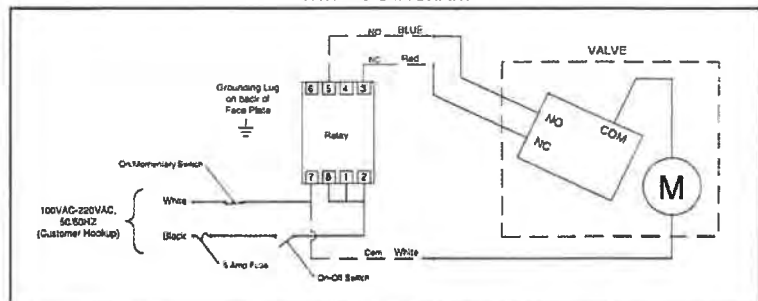
SUGGESTED INSTALLATION



CONTROLLER FACE



WIRING DIAGRAM



See reverse for additional specifications





Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: DESIGNATION OF STAFF TO SERVE AS THE OPEN MEETINGS OFFICER AND TO COMPLETE THE ANNUAL ELECTRONIC TRAINING CURRICULUM DEVELOPED AND ADMINISTERED BY THE ILLINOIS ATTORNEY GENERAL’S PUBLIC ACCESS COUNSELOR.

AGENDA No.: 8 B

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by law, each public body must designate one or more officials or employees to act as its Open Meetings Officer(s).

All Open Meeting Act officers must complete the annual electronic training curriculum developed and administered by the Illinois Attorney General’s Public Access Counselor.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Laure Kosey was appointed as the District's Open Meetings Act Officer at the November 17, 2014 Board of Park Commissioners meeting.

Staff, however, feels it would be prudent and best to appoint another staff member to serve as an Open Meetings Act Officer. A two-person OMA team ensures that all meetings comply with the Open Meetings Act, especially when one of the officers is unavailable. Staff, therefore, recommends that Dave Thommes, Deputy Director, be also appointed as the District's Open Meetings Act Officer.

ACTION PROPOSED:

For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM -HISTORY/COMMENTARY

ITEM TITLE: DESIGNATION OF STAFF TO ACT AS THE OAK BROOK PARK DISTRICT FREEDOM OF INFORMATION OFFICER

AGENDA NO.: 8 C

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by law, each public body must designate one or more officials or employees to act as its Freedom of Information Officer(s).

All Freedom of Information Act must complete the Attorney General's annual training requirements.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Nancy Strathdee was appointed as the District's Freedom of Information Act at the Board of Park Commissioners meeting on February 10, 2010. At the March 17, 2014 meeting, the Park Board reconfirmed this appointment.

Staff believes that it would be prudent and best to appoint another staff member to serve as a Freedom of Information Act Officer. A two-person FOIA team ensures prompt response to all requests and provides a backup for when one of the officers is unavailable. Staff therefore recommends that Bonnie Gibellina, Administrative Services Specialist, be also appointed a Freedom of Information Officer for the Park District.

ACTION PROPOSED:

For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING
AGENDA ITEM -HISTORY/COMMENTARY

ITEM TITLE: TENNIS CENTER ROOF REPAIR BID

AGENDA NO.: 8 D

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Deputy Director, Dave Thommes:

Handwritten signature of Dave Thommes.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A bid package for the Tennis Center's roof and gutter repairs is being compiled by staff. Among the project's scope will be new gutters and downspouts for the office area and racquetball court roofs. Additionally, the scope will include a new flat roof at the front of the Tennis Center and snow rail in the valleys of the standing seam metal roof.

ACTION PROPOSED:

For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 21-0819: LWCF GRANT PROGRAM RESOLUTION OF AUTHORIZATION FOR ACQUISITION OF ADDITIONAL LAND FOR FOREST GLEN PARK (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING.)**

AGENDA No: 8 E

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Director of Parks & Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY).

The Oak Brook Park District has been approached by the owner of two unimproved properties, 201 and 203 Wood Glen Lane in the Forest Glen subdivision, which are directly adjacent to the Forest Glen Park. The owner has expressed interest in selling the two properties to the Park District. Staff has visited the site and met with the owner to discuss the matter. If secured, the parcels would help facilitate future development and/or improvements to the park.

Should the Board of Commissioners elect to pursue a purchase of one or both of the parcels, Park District staff, along with the professional services of Upland Design Ltd, would recommend preparing an application for financial grant assistance from the Land and Water Conservation Fund (LWCF). The LWCF grant is federally funded and administered through the State of Illinois. The grant provides up to \$750,000 in matching funds for qualified projects through a competitive application and selection process. LWCF grants operate on the same schedule as OSLAD grants, and an application would need to be submitted by September 1st, 2021.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Should the Board of Commissioners elect to move forward with the purchase of one or both of the available properties, staff recommends preparing and submitting a grant application for financial assistance through the LWCF program.

ACTION PROPOSED:

A motion (and a second) to waive the Board’s Rules to approve at this meeting, Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park.

A motion (and a second) to approve Resolution 21-0819: LWCF Grant Program Resolution of Authorization for Acquisition of Additional Land for Forest Glen Park.

Resolution 21-0819:
LWCF Grant Program Resolution of Authorization

Form LW/DOC-3

Applicant (Sponsor) Legal Name: Oak Brook Park District

Project Title: Acquisition of Additional Land for Forest Glen Park

The Oak Brook Park District (Sponsor) hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending LWCF project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois DNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The LWCF timeframe is as specified in the project agreement. The last reimbursement request must be submitted within one year of the expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements, and relieves IDNR from further payment obligations on the grant.

The Oak Brook Park District (Sponsor) further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the federal Land & Water Conservation Fund (LWCF) program (17 IL Adm. Code 3030), as applicable, 2) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and, as applicable, 3) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.), 4) Title VI of the Civil Rights Act of 1964, (P.L. 83-352), 5) the Age Discrimination Act of 1975 (P.L. 94-135), 6) the Civil Rights Restoration Act of 1988, (P.L. 100-259) and 7) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with LWCF assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the LWCF programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Oak Brook Park District (Sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Oak Brook Park District (Sponsor) on the 16th day of August (month), 2021 (year)

Sharon R. Knitter

Name (printed / typed)

Attested by: Laure L. Kosey, Executive Director

Signature

Date: August 16, 2021

President

Title



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF MASTER VISION 2020-2030 UPDATE (*)REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)**

AGENDA NO.: 8 F

MEETING DATE: AUGUST 16, 2021

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community. Ever mindful of its mission for the benefit of the community, and recognizing the changing forces that can shape the future of park and recreation, the District realized the need to develop a vision for the next ten years. The vision would provide direction for the District, help staff creatively manage for the opportunities of growth, and maintain fiscal responsibility in the management of the District’s valuable resources.

The Oak Brook Park District hired Jarrod Scheunemann, Campfire Concepts, to help develop the District’s Master Vision 2030. Campfire Concepts conducted community outreach through focus group discussions and a community survey to derive data for the community’s views on the operation of the District and future recreational needs. Simultaneously, Wight and Company also received community, Board of Commissioner, and staff input regarding the community’s needs for the development of Central Park North Fields.

This rich amount of data was evaluated by Campfire Concepts and by staff. The data was utilized as a benchmark to national and local standards in parks and recreation. Additionally, as a foundation to the Master Vision 2030, the standards of the Illinois Distinguished Agency Accreditation and the Commission of Accreditation of Park and Recreation Agencies (CAPRA) were also utilized.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Master Vision 2030 was approved by the Board of Commissioners on December 16, 2019. As part of the Park District’s review process, the Master Vision has been updated to include updates to the Forest Glen and Central Park Master Vision goals.

ACTION PROPOSED:

A motion (and a second) to waive the Board’s Rules to approve, at this meeting, the Master Vision 2020-2030 Update.

Motion (and a second) to approve the Master Vision 2020 – 2030 Update.

Oak Brook
Park District
A National Gold Medal Agency



HAPPY | FIT | ACTIVE



Oak Brook Park District Master Vision 2020-2030

Providing the very best in park and recreational opportunities, facilities and open lands for our community.



From the Board President

Dear Oak Brook Park District Community,

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community. Ever mindful of its mission, and recognizing the forces that shape the future of parks and recreation, the District realized the need to develop a vision for the next ten years. This vision would provide direction for the District, help staff creatively plan for opportunities of growth, and maintain fiscal responsibility in the management of the District's valuable resources.

The Oak Brook Park District hired Campfire Concepts to help develop the District's "Master Vision 2030". Campfire Concepts conducted research through focus group discussions and a community survey to gather opinions and insight on District operations and future recreational needs. The information was evaluated by park district staff and Campfire Concepts, who then applied national and local standards in parks and recreation as a benchmarking tool.

This document is the District's vision for the future. Staff will evaluate our progress every six months, to prevent unforeseen factors from changing our course. It may be ambitious, but it is attainable due to the talented Oak Brook Park District staff, passionate Board of Commissioners, and an enthusiastic Oak Brook community.

Sharon Knitter

Acknowledgments

Board of Commissioners

Sharon Knitter, President
Tom Truedson, Vice-President
Kevin Tan, Treasurer
Lara Suleiman
Frank Trombetta

Oak Brook Park District Staff

Oak Brook Park District Community

Village of Oak Brook Trustees and Staff

Butler School District 53

Master Vision Team

Laure Kosey, Executive Director
Dave Thommes, Deputy Director
Bob Johnson, Director of Parks and Planning
Katie Basile, Facility Manager
Greg Wooley, Creative Services Administrator
Katie Garrett, Marketing and Communications Administrator
Bonnie Gibellina, Administrative Services Specialist



Oak Brook Park District Principles

After nearly 60 years the parks, programs, and facilities of the Oak Brook Park District have become uniquely connected with the identity of Oak Brook. Over time, individual lives have also been enhanced through the Park District's mission to help its residents to be happy, fit, and active. A strong mission and core values have sustained an organizational culture focused on fiscal responsibility, communication, environmental stewardship, and accessibility.

Mission:

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

Vision:

To provide a diverse range of opportunities designed to keep the members of the Greater Oak Brook Community happy, fit and active. By maintaining fiscally responsible practices and focusing on communication, environmental stewardship, diversity, equity, inclusion, and accessibility, the Oak Brook Park District works to help our community as a whole be its very best and feel its very best.

Core Values:

Communication: Engaging in open, honest, and respectful communication both internally and externally to educate our community on the benefits of parks & recreation and help foster creativity, program development, encouragement, motivation, and loyalty among our staff and constituents.

Collaboration: Working together to incorporate the diverse culture and viewpoints of our staff and community to effectively bring the numerous benefits of park and recreational opportunities and open space to our community.

Accessibility and Inclusion: Ensuring that everyone, regardless of age or ability, has access to the very best in park and recreational opportunities to enrich their quality of life and help them achieve their very best and feel their very best.

Holistic Wellness: Providing programs, services, and opportunities designed to improve all aspects of the overall wellness of the Greater Oak Brook community.

Consistent Customer Service: Creating the very best experience to each individual who visits park district facilities or participates in programming.

Environmental Conservation and Stewardship: Fostering the responsible use and protection of the natural environment through education, conservation, and sustainable practices.

Oak Brook's History and Culture

Culture and history contribute to the vibrancy of the community and serve as a catalyst for economic activity, tourism, and development. The Oak Brook Park District is a reflection of the lively community it serves.

Historically, community residents have been important benefactors to the fabric of what makes Oak Brook unique. In the mid-1930s, homeowners and farmers formed the Community Club, which helped unincorporated Oak Brook establish an identity separate from its neighboring communities, resulting in the incorporation of the Village of Oak Brook in 1958. Soon after, the Oak Brook Park District was officially founded on November 5, 1962 when the first Board of Commissioners appointed a Park Commissioner and codified the articles of incorporation. We are grateful to the first elected Park Commissioners; Arthur G. Alexander, Edward J. Trager, Herbert C. Goetsch, Elmer T. Carlson, and Edward F. New, for their foresight as well as to the additional 30 residents whom have served as park commissioners for the community of Oak Brook since 1962 through 2020.

According to The Trust for Public Land, "Parks promote public health and revitalize local economies...they connect people to the great outdoors and to each other." Park Commissioners, representing the community, identified the need to provide parks and recreational programs and facilities. The first of those programs offered in the 1960s was outdoor ice-skating. The community came together through the joint efforts of the Park District, Civic Association, and the then volunteer fire department to create the ice rink. The ice rink continues this day, connecting generations through the years.

Rapid expansion and construction in the late 1970s saw the development of the Central Park ball fields, the Tennis Center, the Shelter (now known as Central Park West), and the gazebo. The 1970s also saw the addition of Chillem Park, Forest Glen Park, and Saddle Brook Park, located in local neighborhoods. The Central Park Summer Concerts began in 1982, connecting all generations with a rich culture of music in Central Park. On October 7, 1983, a group of 30 people gathered for an luncheon at the Shelter, which served as the start of the Pioneers program and recreational programming for individuals aged 60 and above. The Gateway Special Recreation Association was formed in 1987, with cooperation from local park districts and village recreation departments as a way to bring recreational opportunities to individuals with disabilities. In 1995, the Family Recreation Center was built and the Dean family estate was acquired. The early 2000s saw many existing facilities receive upgrades and restorative maintenance, while the later part of the decade's focus was on increasing programs and services offered to the community.

Through the Park District's history, many individuals have supported the agency in continuing their mission to provide the very best in park and recreational opportunities, facilities, and open lands for the community. Most recently, residents formed a local grass roots organization to help raise community awareness for the need to preserve the 34 acres of open land directly north of Central Park, made available in part by relocation of the McDonald's Corporation from its Oak Brook site. In response, during the November 2018 election Oak Brook residents voted in overwhelming support of the referendum that enabled the Park District to purchase the open space.

With this Master Vision for 2020 - 2030, and the continued support of the many people and businesses that call Oak Brook home, the Oak Brook Park District shall continue to provide a diverse range of opportunities designed to keep the Greater Oak Brook community happy, fit, and active.

Historical data provided by Village of Oak Brook New Resident Packet and Encyclopedia of Chicago.



our VIEW for 2030

Our Vow: Be the very best.

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

Our Intention: Our resources will thrive.

The Oak Brook Park District will honor the community's current and future investment in parks and recreation by maintaining and enhancing park district facilities, parks, and programming to meet the needs of our patrons and provide opportunities for individuals to be feel their very best every day.

Our Example: Include all in all.

The Oak Brook Park District will continue to lead the universal recreation movement in our community and work to remove physical, social, and emotional barriers so that all people - regardless of age or ability - can take advantage of the incredible benefits of recreation. Oak Brook's diversity contributes to its culture of excellence, and we are committed to fostering a welcoming environment for all.

Our Work: We are healthier together.

The Oak Brook Park District cares for the safety and health of the environment, economy, and each individual at home, school, work, or play. By providing the restorative benefits of open space, a variety of programming, and opportunities to share time together, we continue to proactively care for the health and wellbeing of our community in a fiscally responsible manner.



It is the mission of the Oak Brook Park District (the District) to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

Awards & Recognition

The District has been nationally recognized as a leading provider of local parks and recreation with the following awards.

2019 Public Relations Society of America - Chicago Chapter - Skyline Award

The Public Relations Society of America awarded the District with a Public Affairs Skyline Award for the Open Space Communications Project. The annual Skyline Award program recognizes projects and programs demonstrating excellence in the field of communications.

2019 Publicity Club of Chicago Golden Trumpet Award

The Publicity Club of Chicago awarded the District with a Golden Trumpet Award in Community Relations for the communications work done during the 2018 Open Space Referendum. This award recognizes exemplary communications programs that understand the audience's needs, careful planning, strategy, effective implementation, and evaluation.

2018 Illinois Park & Recreation Association Outstanding Park & Facility Award

The District was recognized for its use of creative design and ingenuity to bring maximum recreational value to Central Park. The project included connectivity and accessibility improvements to the walking paths, the installation of a universal playground, replaced a portion of the water control system at Ginger Creek, stabilized 1,500 ft. of eroded shoreline, improved parking, improved the accessibility and safety of the existing ball fields, replaced old sports lighting with energy efficient LED lights, and improved the Central Park sled hill.

2018 GFOA Award

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its comprehensive annual financial report (CAFR). This was the twenty-fourth consecutive year that the District has received this prestigious award.

2017 CAPRA Accreditation

The District has become the eighth park and recreation agency in Illinois to be accredited by the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation and Park Association (NRPA).

2016 Illinois Distinguished Agency Accreditation

Staff completed a rigorous assessment process that resulted in the District receiving Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts and the Illinois Park and Recreation Association. The accreditation process focuses on efficient and effective operational practices and the implementation of professional standards.

2016 "Accreditation Award" from the Park District Risk Management Association ("PDRMA")

Since 2006, PDRMA has awarded the Level A recognition to the District for the District's efforts to maximize safe operations and minimize insurance claims. For this continued high caliber of safe operations, the Oak Brook Park District received the "Accreditation Award" from PDRMA in 2016.

2016 USTA Facility Award Winner

The Tennis Center was one of 12 winners in the 35th annual USTA Facility Awards program, which recognizes excellence in the construction and/or renovation of tennis facilities throughout the country. The Tennis Center was honored in New York City on September 1, 2016.

2015 National Gold Medal Award in Parks and Recreation

The American Academy for Park and Recreation Administration (AAPRA), in partnership with the National Recreation and Park Association (NRPA), awarded this honor to the District at the NRPA Annual Conference on Sept. 15, 2015 in Las Vegas.

2014 Exceptional Workplace Award

The District was among nine Illinois park districts to be awarded the 2014 Exceptional Workplace Award from the Illinois Park and Recreation Association's Health and Wellness Committee. The applicants were scored on staff wellness programs, continuing education, team building, community involvement, environmental policy, risk management, and professionalism.

The District will honor the community's current and future investment in parks and recreation by maintaining and enhancing accessibility and inclusion within park district facilities, parks, and programming to meet the needs of our constituents and provide the opportunity for the individuals in our community to feel their very best every day.

Family Recreation Center

1450 Forest Gate Road

Family Recreation Center

Square footage: 80,000 square feet

- Administration offices
- Two meeting rooms
- Four studio rooms
- Locker rooms: Mens/Womens with adult only sections
- Fully accessible, inclusive family locker rooms
- Five preschool and multi-purpose rooms
- Registration and Customer Services area

Aquatic Center

Square footage: 15,500 square feet

- The leisure pool features accessible, zero-depth entry, warm water, vortex pool, and 105-foot water slide
- The lap pool features six 25-yard lanes, accessible via lift
- One 10-person capacity whirlpool, fully accessible
- Splash Island features a zero depth-18" pool, four slides, sunshades, deck chairs, and interactive features
- One party room

Fitness Center

5000 square feet

- Three regulation sized gymnasiums
- 1/8-mile indoor walking track
- Various cardio and weight equipment

Oak Brook Tennis Center

1300 Forest Gate Road

- Square footage: 87,000 square feet
- Eight indoor USTA blue/green courts with viewing lounges
- Fitness room
- Tennis pro shop
- Male and female locker rooms
- Three racquetball/wallyball courts
- One mini-tennis court
- Athletic training area
- Eight outdoor USTA blue/green courts

Central Park West

1500 Forest Gate Road

- Open event space; 5,600 square feet
- Full kitchen
- Double-sided wood-burning brick fireplace
- Two covered patios
- Outdoor koi Pond

Maintenance Facility

1480 Forest Gate Road

Square footage: 8,500 square feet

- Three main garage bays measuring 65 ft. x 20 ft.
- One secondary garage bay measuring 12 ft. x 20 ft.
- One 14,000lb vehicle service lift
- One private office
- Two secondary workstations
- One kitchen/break-room
- One restroom
- Radiant floor heating with an auxiliary ceiling-hung heater for garage space
- Dedicated forced-air HVAC for office/break-room areas.

Current Vehicles and Equipment

Multi-Use Vehicles:

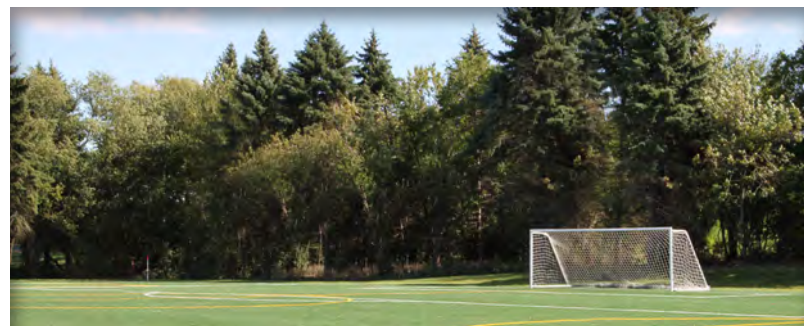
- 2011 Ford Explorer

Fleet Trucks:

- 2015 Ford F-550 dump truck w/ plow
- 2011 Ford F-250 pickup truck w/ plow
- 2008 Ford F-250 pickup truck w/ plow

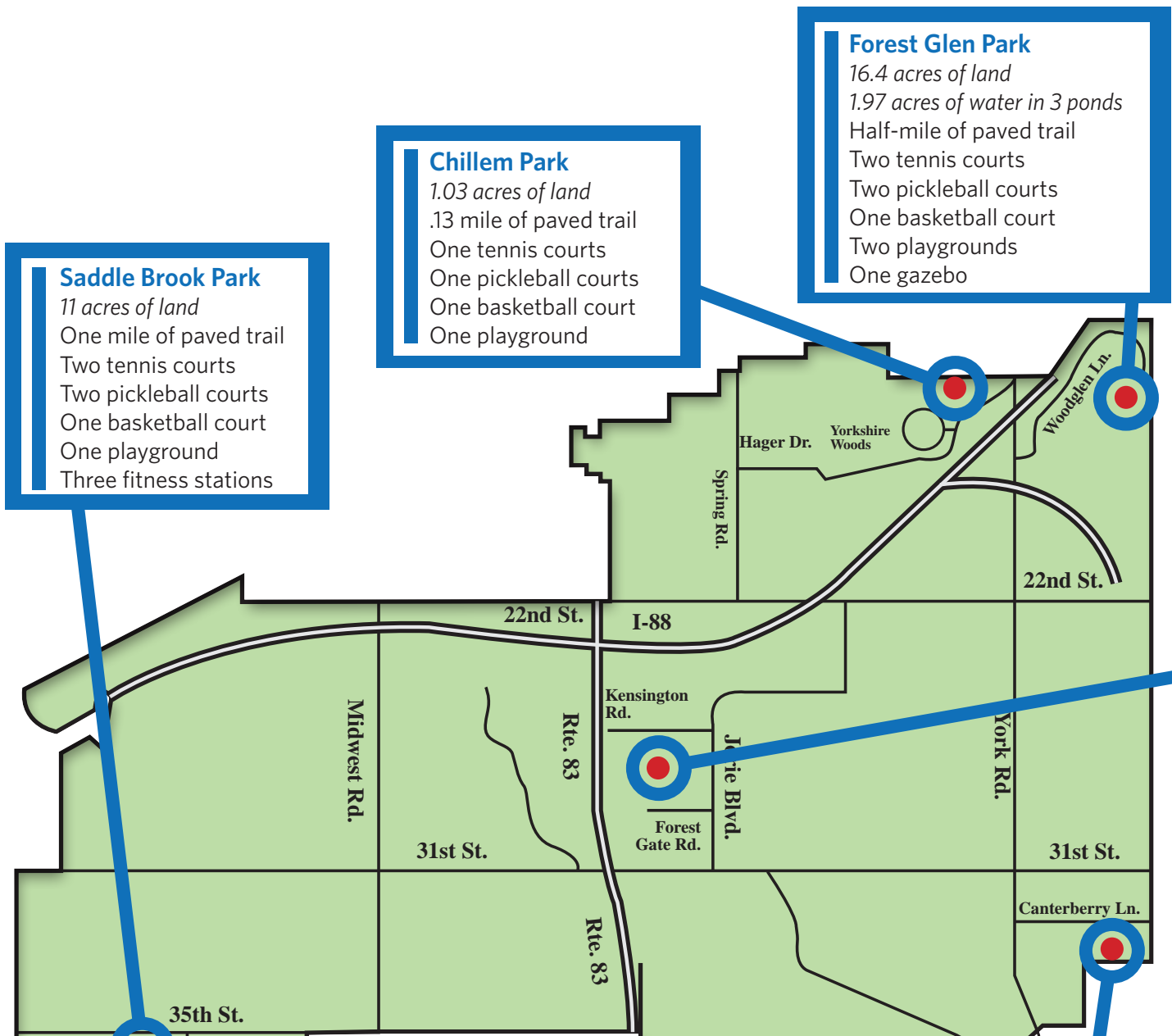
Fleet Equipment:

- 2018 Kubota tractor
- 2016 Kubota RTV 1100C
- 2010 New Holland L220 skid loader
- 2008 John Deere Gator utility vehicle
- 1998 Yamaha golf cart
- 2018 Land Pride 12 ft batwing mower
- 2014 Walker zero-turn mower
- 12 ft. utility trailer
- 16 ft. Skid Steer trailer
- 500 gallon water trailer
- Various small-engine landscape tools
- Various tractor and skid-loader attachments



Satellite Park Inventories

All Parks Open From Dawn To Dusk



Saddle Brook Park
 11 acres of land
 One mile of paved trail
 Two tennis courts
 Two pickleball courts
 One basketball court
 One playground
 Three fitness stations

Chillem Park
 1.03 acres of land
 .13 mile of paved trail
 One tennis courts
 One pickleball courts
 One basketball court
 One playground

Forest Glen Park
 16.4 acres of land
 1.97 acres of water in 3 ponds
 Half-mile of paved trail
 Two tennis courts
 Two pickleball courts
 One basketball court
 Two playgrounds
 One gazebo

Dean Nature Sanctuary
 40 acres of land | .6 acres of water in one pond
 One half-mile stone trail, one three-quarter mile nature trail
 One fishing pier
 One stone council ring
 One canoe launch
 Six interpretive gardens
 Two gazebo/shelters
 One parking lot
 Unique habitats: oak savanna, wetland, pond, and prairie
 Wildlife: See Central Park inventory list

Chillem Park
 32 Yorkshire Woods

Saddle Brook Park
 111 Saddle Brook Dr.
 310 Hambletonian
 141 Saddlebrook Dr.

Dean Nature Sanctuary
 115 Canterbury Lane

Forest Glen Park
 1300 Forest Glen

Central Park Inventories

Central Park | 1450 Forest Gate Road

Amenities

3 miles of paved trails
Six natural grass soccer fields
One artificial turf soccer fields
One seasonal outdoor ice rink
Two basketball courts
Four baseball/softball fields
Eight outdoor tennis courts
Five playgrounds
One sledding hill
One seasonal sand volleyball court
Three fishing ponds
One fishing pier
Six drinking fountains
One nine-hole disc golf course
Eight parking lots
Two gazebos/pavilions

Native plants:

Little bluestem
Big bluestem
Slender wheatgrass
Sedge
Virginia wild rye
Prairie switchgrass
Swamp milkweed
Purple prairie clover
St. John's wort
Blue flag iris
Bergamot
Goldenrod
Rattlesnake master
Black-eyed susan
Yellow coneflower
New England aster
Cup plant
Golden alexander

Trees:

obparks.org/facilities/central-park

Wildlife:

Birds

Canada goose
Great blue heron
Green heron
Great egret
Mallard
Cormorant
Pied-billed grebe
Killdeer
Cooper's hawk
Red-tailed hawk
Baltimore oriole
American robin
Northern cardinal
American crow
Eastern bluebird
Blue jay
Downy woodpecker
Red-bellied woodpecker
Red-breasted nuthatch
White-breasted nuthatch
Dark-eyed junco
Red-winged blackbird
Barn swallow
Tree swallow
Goldfinch
Mourning dove
Grackle
Starling
Brown headed cowbird
Chickadee

Fish:

Largemouth bass
Catfish
Red-ear sunfish
Bluegill
Carp

Reptiles & Amphibians:

American bullfrog
Spiny softshell turtle

Mammals:

Fox squirrels
Gray squirrels
Coyote
Muskrat
Skunk
White-tailed deer
Bats

Insects:

Various bees, butterflies,
dragonflies, damselflies

Water:

6.36 acres of creek surface area,
1.94 acres of pond surface area

Land:

105 acres of land

For local, state, and national data, see Appendix C.

The Oak Brook Park District will continue to lead the universal recreation movement in our community and work to remove physical, social, and emotional barriers so that all people – regardless of age or ability – can take advantage of the benefits of recreation. The Oak Brook Park District also desires to be a partner in local mobility for all. Safe, convenient, comfortable, and active movement for all creates healthy communities. Oak Brook’s commitment to diversity, equity, and inclusion contributes to its culture of excellence, and we are committed to fostering a welcoming environment for all people at all times.

Guiding Principles

The re-creation of possibilities | The realization of progress
The recognition of performance | The results of persistence

Recreation Facilities:

Family Recreation Center (FRC)

Meeting the diverse needs of the community requires expansion. Originally built in 1995, the FRC was designed as a multipurpose community center with a variety of fitness and recreational opportunities. Over the last 10 years, the facility has expanded to serve a wider audience, providing additional programs and services to reach a broader range of clientele.

Striving to meet the growing needs of the community, stakeholders identified renovating the FRC locker rooms by adding a fully accessible, inclusive locker room.

Having an accessible, inclusive locker room allows the District to serve an increasingly diverse population and sets an example for other agencies to meet the growing and changing needs of their communities.

With expansion, the FRC has continued to remain a valuable resource for community recreation and wellness.

Tennis Center

Built in 1973, the District’s flagship facility, the Tennis Center, originally contained four tennis courts, lockers rooms and support spaces. Due to its early success and the popularity of tennis at the time, an addition was built in 1976 which included four more tennis courts, six racquetball courts, additional offices, exterior access restrooms, and concessions to serve the park.

After the Tennis Center’s nearly three decades of initial success began to fade, due to changing patron demands and declining tennis participation industry-wide, a new business plan was created. New management was hired, with a strong focus on programming and year-round participation as the two key revenue drivers.

The addition of a club-wide teaching curriculum, innovative management practices and a solid business plan have allowed the Tennis Center to achieve record numbers in program participation, court sales, and overall revenue.

Central Park West (CPW)

Central Park West has served the community primarily as a rental space and is used to host District events. A need was identified to reassess the facility’s usage to optimize efficiency and profitability.

Recently, in order to make the facility more attractive to corporate rentals, several upgrades were made. A new AV system was installed, which included a pull-down projection screen and modern audio/visual hookups. New tables were purchased that function better for lecture-style events, and a repainting of the main room helped to brighten the space.

In 2019, CPW went through a facility analysis to diagnose what core and shell upgrades were needed and how the facility is currently being used. This analysis has helped staff understand find untapped opportunities for using CPW in new ways.



Finance & Human Resources:

Efficiency helps the District communicate faster and more effectively with staff and residents. New applications of automation increases that efficiency. The Finance & HR Departments have begun to streamline these efficiencies through new BS&A financial software.

Prior to purchase, the District researched different software options and created benchmarks based on other park districts to better measure the best fit among the software options available, and how those options fit into different workflows.

The District will continue to transparently provide information from BS&A to their residents. The Finance Department's goal is to put as much information as possible on the park district website.

The Finance and HR Departments have successfully implemented financial software which has consolidated our human resource data, accounts payable, purchase orders, and general ledgers.

Information Technology Management:

The older version of the www.obparks.org website had become difficult to maintain, looked dated, and no longer functioned optimally when visited by today's more mobile user. While the site still performed well on search engines, there was room for improvement in the SEO results.

The park district redesigned the website to be more mobile-friendly, easier to navigate, and added the capability for staff to update it from anywhere. Several improvements were made on the back end to increase the SEO score, making the site more searchable both internally and on the Web.

As a result, a more adaptive website design, along with easier navigation, led to more accurate engagement data and a better user experience. The District launched the new website, increasing ease of use and transparency for the community, and allowing park district staff access to more detailed analytics and data trends.

Marketing and Communications:

The 34-acre parcel of land known today as Central Park North Fields was listed for sale in 2018 by the McDonald's Corporation. The District decided it was interested in purchasing the land due to its proximity to Central Park and the opportunities the property presented.

Stakeholders and staff decided the best way to hear from the community regarding what to do with the newly available land was place an Open Space Referendum on the November 6, 2018 ballot asking the community if it was in favor of the District purchasing the land.

The Open Space Referendum passed with 68% of voters supporting the District acquiring the land. The referendum's success enabled the District to advance its mission to provide the very best in park and r open lands for our community.

After acquiring the land, the District held a series of focus groups to hear from the community what they would like to see done with the 34 acres. Responses were varied, with soccer fields, outdoor restrooms, and walking paths being the majority of requests.

OUR **EXAMPLE**: Include all in all.

Partnerships, Community and Corporate Relations:

The District has developed a wide range of strong partnerships to better serve the Oak Brook community. Using an Open Space Lands Acquisition and Development (OSLAD) grant in 2017, the District incorporated a universal playground in its plans to provide the very best in accessible and inclusive play to the community.

To reach the goal of building a universal playground, partnerships with Unlimited Play and the Oak Brook Park District Foundation (the Foundation) were essential. Unlimited Play provided guidance and the Foundation started raising the matching funds.

The District was awarded an OSLAD grant in 2017, allowing the District the resources and partners to realize the dream of building a universal playground.

The District opened its universal playground, called 'The Sandlot' in September 2018. The preview of the playground opening received local television coverage, winning WGN reporter Ana Belaval the Illinois Parks' Top Journalist award for her 'Around Town' segment.



Recreation Programming:

The Recreation Department made a conscious shift from offering predominantly contracted programs to more in-house programming. Over the past seven years, recreation staff has worked to develop and offer programs taught by in-house staff. By offering more in-house programs, the staff is better able to control quality and experience.

With more control over park district programs, staff is able to respond better to community needs and ensure the product is meeting the District's mission.

Fortunately, the District was able to identify the programs and classes it could offer as in-house programs, while being able to recognize when it was necessary to contract out the program when staff credentials could not meet the demand.

By taking a systematic looking at in-house vs. contractual offerings, the District was able to balance its program portfolio. Since bringing more programs in-house, and hiring out those that can't, revenue has increased, particularly in youth programming and athletics.

Parks & Trails:

Combining natural elements that support sustainability with recreation for all is a priority of the District. The Central Park Improvement Project was implemented with plans and features that supports sustainability.

The gabion weir/Ginger Creek restoration required replacing the east gabion weir with rock vanes and restoring the south shoreline of Ginger Creek from the east weir to west weir, and the north shoreline from the east weir approximately halfway to the west weir. This helped to stabilize the shoreline from erosion, and reintroduced native wetland species. Parks staff is removing the Central Park ash trees that were lost to the emerald ash borer and replacing them with diverse native species. The ash trees are chipped, and those wood chips are used throughout the disc golf course. Excavated spoils from the Central Park Improvement Project were kept on-site to increase the size of the sled hill.

In designing areas of the Central Park Improvement Project, the District took advantage of a “Best Management Practices Stormwater Grant” to increase sustainability at the park. A permeable-paver parking lot was constructed adjacent to the Sandlot, and stormwater from the lot drains into a natural bio-swale planted with native grasses and forbs.

The sustainable parking area and bio-swale adjacent to The Sandlot, and economical project planning throughout Central Park, contribute to the overall mission of the District to incorporate sustainable practices in the planning and execution of park spaces.

Maintenance Facility:

Maintenance facilities provide support for park operations. Having a location to store equipment, perform fleet maintenance, and stage park maintenance services is critical for successful and effective park management.

Constructed in 2013, the 7,000 square foot maintenance facility houses vehicles, tools, equipment, etc. It serves as the hub for all park operations year-round. The garage bays feature both an energy efficient radiant floor, and secondary forced-air heating, so staff can work comfortably during cold weather.

Preserving the life of the vehicles and equipment is essential, and the facility is equipped with tools and resources to perform both preventative maintenance and repair work. A five-ton vehicle lift station allows staff to properly service fleet vehicles, and a wash-down and service bay makes cleaning and repairing equipment more efficient.

The maintenance facility is ideally positioned at Central Park adjacent to the Family Recreation Center. Having the parks department centrally located increases staff efficiency and reduces response and travel time to 70% of the department’s work assignments.



The Oak Brook Park District cares for the health and wellness of the community through social equity, the mentally restorative benefits of open space, a range of accessible opportunities for physical activity, and a number of inclusive programs that bring us together. The District cares for the wellbeing of the ecosystem, economy, and every individual, whether they are at home, school, work, or play.

2030 Facility Priorities

Recreation Facility

Explore Family Recreation Center (FRC) expansion opportunities, including gymnasium and programming space.

Assess and prioritize repair of the facility interior and exterior, including roof, mechanical systems, the administrative offices, conference/meeting rooms, facility lighting and ceilings.

Continue to upgrade and repair with emphasis upon trending sustainability options such as solar panels, replacement of standard with LED lighting, as well as addressing recycling concerns.

Strengthen member recruitment and retention as well as customer service by administering surveys to assess customer needs and the implementation of a district-wide customer service initiative based on the Districts' core values.

Tennis Center

Assess the feasibility of several indoor and outdoor expansion opportunities. Improvements to the front entrance and back patio areas prioritized, including the creation of a welcoming entrance with an attractive outdoor space for players to congregate after their matches.

Evaluate the condition of the outdoor courts. The courts must be renovated in the near future. Staff will choose between replacing the asphalt court with new asphalt or overhauling the courts into clay courts.

Improve and replace mechanical systems as needed to maintain optimal comfort. Tennis and racquetball court HVAC systems will be replaced.

Explore different areas of indoor expansion, including the re-purposing of the racquetball courts. In addition, the front desk and its operations will be renovated in order to improve the customer experience.

Explore an investment in staff in order to maintain the level of success the Tennis Center is currently experiencing. Administrative procedures will be optimized and the membership pricing structure will be evaluated and overhauled if needed.

Central Park West

Upgrades to the core and shell of the facility are required including ADA accessibility upgrades, HVAC, plumbing, electric, and acoustical improvements. Updates to the interior aesthetics of the facility will keep it competitive.

Explore and implement expanded event and programming opportunities, including programming for the active adult population and outdoor recreational opportunities based on community and facility feasibility survey results.

Re-branding of the facility will be communicated effectively to the community via enhanced marketing and graphics to promote rentals, programs, and special events.

Increase the quality of the overall product offered to the community through re-branding and enhanced facility services.

Possibilities for CPW include expanding district programming, including active adult programming as well as diverse programming during non-peak rental times, and allowing community rentals during peak days on the weekend.

2030 Historical/Cultural Priorities

Identify programs, special events, parks and facilities which have historical/cultural significance to the community and devote necessary resources for their preservation.

Work with local historical organizations and partners to connect residents with other cultural and historical resources to add place-based value and meaning to the local landscape and community.

Conducting an inventory of the District's historical and cultural resources, incorporating opportunities for the future acquisition/development of resources, and finding opportunities for collaboration with local historical and cultural stewards.

Preserve the District's cultural and historical resources, so the community will continue to strengthen family and community connections and improve the overall wellness of the Greater Oak Brook Community.

2030 Finance/HR Priorities

Continue transparency throughout the District by making all financials and relevant human resource documents available for the public. Expand the Capital Improvement Plan from 5 to 10 years.

Measure key performance indicators for HR inclusion effectiveness via a dashboard that highlights real-time progress toward business and service goals, and incorporating staffing needs from recreation and maintenance.

Incorporate documents into a multi-use system for all, such as new hire software and a Spanish translation of the Personnel Policy Manual.

Create a strategic system to annually address legal mandates such a minimum wage increases and recreational marijuana use, and work to address new policies within the fiscal year of required implementation.

Create an all-inclusive budget document to be submitted to the Government Finance Officers Association.

2030 Information & Technology Priorities

Increasing public Wi-Fi accessibility in parks. Staff will look into adding interactive features like kiosks, QR codes, social media prompts, and more to the parks and facilities.

Optimize ActiveNet to increase online functionality for facility booking, memberships, and personal training. To increase security awareness among staff, the District will implement the use of features such as multi-factor authentications and password encryptions.

The District will establish a dashboard system to access the current use patterns of each facility to optimize efficiency.

2030 Marketing and Communication Priorities

Evaluate the community's needs through interest and program surveys, ensuring the District's offerings will accurately reflect the needs and wants of its constituency.

Collaborate with the Village of Oak Brook, local police, local businesses, and civic organizations to allow the District to reach the largest audience possible. Install location sign system in partnership with DuComm and Village of Oak Brook.

Continue to provide strong communication to and from agency staff. The District will continue to make use of social media platforms to allow the public to conveniently give feedback.

Consistent branding will be implemented across all facilities, programs, and events, including signage, giveaways, and uniforms.

OUR **WORK**: We are healthier together.

2030 Corporate and Community Relations Priorities

Use technology, including invoicing software, to develop efficiencies for the partnership program.

Identify new opportunities for sponsorship and naming rights. With the acquisition of the Central Park North fields, there are more opportunities for current and prospective sponsors to be involved.

Create new relationships with businesses and organizations, and build upon existing relationships to increase non-tax revenue for the District.

Grow the Park District Foundation to increase the District's revenue and help fund capital projects.

2030 Recreation Programming Priorities

Meet the needs of the 60+ community, as indicated by surveys. Accomplish this goal through the renovation of existing facilities and investigating the feasibility of expanding facilities as well.

Conduct a program analysis to evaluate current program offerings and identify any gaps in service. With the assistance of a consultant, the District will undertake an entire program and event analysis.

Move to become a fully inclusive park district. Education of staff members will be prioritized so staff can begin weaving universal recreation principles into all of their programs and events.

Follow up on growth opportunities within the community, such as land acquisition or intergovernmental management agreements. Meet this growth by evaluating the current organizational chart, staff size, and leadership roles to ensure the District is being managed in the most efficient manner possible.



2030 Parks/Trail Priorities

Forest Glen Park/Chillem Park/Saddle Brook Park

Replace pond fountains and aeration equipment, replace/resurface paved amenities and courts & existing wood bridge.

Create a 10-year pavement repair/replace plan.

Enhance recreation with technology in the parks by adding Geocaching, Interactive tree maps, QR codes.

Amend to ADA standards, including trail grades, playgrounds and surfacing, and accessible courts.

At Saddle Brook Park, replace the playground structures. Investigate removing wood barn, and replace/resurface paved amenities and courts

At Chillem Park, replace/repair the playground structures and condense into a single play area, replace/resurface paved amenities and courts. Add a trail connection to York Woods.

Purchase the vacant lots located at 201 and 203 Wood Glen Lane adjacent to Forest Glen Park if the properties become available, and if the purchase is in the best interest of the Park District.

Dean Nature Sanctuary

Design / install a nature center and investigate feasibility of installing public restrooms

Upgrade kayak canoe launch to a user-friendly alternative

Replace limestone trails with an ADA approved alternative.

Create a "Natural Areas Management" plan.

2030 Maintenance Priorities

Park District Maintenance

Expand existing facility with one additional primary garage bay and expanded outdoor storage.

Explore solar technology integration and replace all garage lighting with LED fixtures.

2030 Vehicles/Equipment Priorities

Add one additional SUV and an additional pickup truck.

Rededicate older District SUV to facility maintenance staff.

Replace fleet equipment per capital budget schedule, and modernize snow removal equipment fleet.

Central Park

Re-forest Central Park with an additional 500 native deciduous and evergreen trees over 10 years.

Replace /resurface paved amenities and courts and create a 10-year pavement plan.

Upgrade all parking lot lighting with LED fixtures.

Amend to ADA standards, including trail grades, playgrounds and surfacing, and accessible courts.

Implement phase 2 development of Central Park North (Autumn Oaks) to construct recreational amenities as supported by the community.

Investigate the potential to relocate and enlarge existing pavilion or construct a new and larger amphitheater structure at Central Park North (Autumn Oaks) to improve accessibility and access to restrooms and parking.

Improve connectivity across Ginger Creek with at least one new bridge.

Install permanent restrooms on site.

Address future needs of the park, including the possible addition of Pickleball courts, a unity garden, additional ballfields, and more.





Appendix A

References and Sources

Planning References

The 2020-2030 Master Vision for the Oak Brook Park District is based on a number of planning resources that have been created by the park district. Many of the concepts in the Master Vision are explored in more detail in the plans listed below.

- 2016-2020 Oak Brook Park District Strategic Plan
 - Annual Reports
 - ADA Plan
 - Recreation Plan
 - Marketing Plan
 - Tennis Center Business Plan
 - 5-year Capital Plan
 - Community Survey Report
 - Bike Friendly Community
-



Appendix B

Demographic Information

Oak Brook, IL Census Data General Demographic Characteristics & Trends		
Demographic Characteristic	2000 Census	2010 Census
Total Population	8,702	7,883
Under 5 years of age	3.2%	3.14%
5 to 18 years of age	18.7%	16.41%
20 to 54 years of age	38.59%	31.19%
55 to 64 years of age	17.52%	19.96%
+65 years of age	21.9%	29.28%
Gender		
Female	52.3%	52.1%
Male	47.7%	47.9%
Race/Ethnicity		
Caucasian	76.6%	71.8%
Hispanic or Latino	2.4%	4.3%
African American	1.4%	2.0%
Native American	0.0%	0.1%
Asian	20.1%	23.2%
Two or More Races	1.7%	2.2%
Household Status		
Married/Couple Family	76.6%	80.4%
Nonfamily Household	23.4%	19.6%
Average Household Size	2.74	2.62%
Housing Status		
Owner-Occupied Housing	97%	95.6%
Renter-Occupied Housing	3%	4.4%
Education Level (25 years and over)		
Less than HS Graduate	5.8%	2.9%
HS Graduate	94.19%	97.1%
Bachelor's Degree or Higher	57.58%	64.4%
Median Earnings		
Median Household Income	\$146,537	\$131,719
Overall Poverty Rate	2.1%	1.7%



Economic Information

Village of Oak Brook Census Data: General Characteristics & Trends		
Economic Characteristic	2000 Census	2010 Census
Workforce Type		
Management (Business, Science, & Arts)	62.7%	60.4%
Service Occupations	6.6%	5.2%
Sales & Office Occupations	25.9%	25.7%
Natural Resources/Construction/Maintenance	2.6%	4.5%
Production/Transportation/Material Moving	2.2%	4.1%
Commuting Stats		
Personal Vehicle	86.8%	77%
Carpool	4.3%	10.3%
Public Transportation (excluding taxicab)	4.0%	3.2%
Walked	0.9%	7%
Other Means	0.0%	2%
Worked from Home	3.9%	8.7%
Mean Travel Time to Work	29.2 minutes	31.5 minutes
Household Income Breakdown		
Less than \$10,000	1.3%	2.1%
\$10,000 to \$14,999	1.9%	.9%
\$15,000 to \$24,999	3.1%	6%
\$25,000 to \$34,999	3.6%	2.1%
\$35,000 to \$49,999	5.8%	5.4%
\$50,000 to \$74,999	12.2%	8.1%
\$75,000 to \$99,999	8.4%	13.0%
\$100,000 to \$149,999	14.6%	18.9%
\$150,000 to \$199,999	11.0%	11.3%
\$200,000 or more	38.1%	32.2%
Employer Types in Oak Brook		
Agriculture	0.9%	0.5%
Construction	4.3%	9.6%
Manufacturing	9.8%	7.6%
Wholesale Trade	6.4%	7.8%
Retail Trade	8.4%	7.4%
Transportation/Utilities	1.8%	3.1%
Information	1.9%	2.2%
Finance & Insurance/Real Estate	10.7%	11.2%
Professional/Scientific/Technical Service	14.2%	13%
Educational Services/Health/Social	33.2%	27.2%
Arts/Entertainment/Recreation/Food Services	4.0%	6.9%
Other Services	3.2%	1.6%
Public Administration	1.3%	1.9%



Appendix C

Inventories | Local, State, and National

Park District	Population	Total Budget	Number of Parks	Residents Per Park	Acres	Acres per 1,000
Oak Brook	7,883	\$12,377,000	5	1577	174	22
Glencoe	8,500	\$8,700,000	30	283	100	12
Lake Bluff	7,500	\$5,300,000	10	750	264	35
Bensenville	18,000	\$9,000,000	20	900	335	19
State Average			19	1671	352	11
National Average			--	2181	--	10

Park District	Natural Area Acres	Natural Area Acres Per 1,000	Trail Miles	Trail Miles Per 1,000
Oak Brook	45	5	15	1.92
Glencoe	10	1	1	0.12
Lake Bluff	10	1	0	0.00
Bensenville	25	1	1	0.06
State Average	89	3	4	0.13
National Average	--	--	--	--

Park District	Outdoor Pool	Spray Ground	Indoor Pool	Playground	Disc Golf Course	Skate Park
Oak Brook	1	1	2	7	1	0
Glencoe	0	1	0	15	1	1
Lake Bluff	1	0	0	6	0	1
Bensenville	1	1	0	16	0	0

Park District	Basketball	Tennis Courts	Pickleball	Bocceball	Horseshoes
Oak Brook	5	14	5	0	0
Glencoe	3	14	0	0	0
Lake Bluff	2	7	4	0	0
Bensenville	4	5	0	0	0

Park District	Baseball field	Softball Field	Soccer Field	Football Field	Lacrosse Field	Outdoor Ice Rink
Oak Brook	3	1	3	0	1	1
Glencoe	5	1	8	2	2	2
Lake Bluff	7	1	1	0	0	1
Bensenville	10	0	1	1	0	0

Park District	Picnic Shelter	Fishing piers	Canoe ramp	Botanical Garden	Nature Center	Amphitheater
Oak Brook	6	2	1	0	0	1
Glencoe	3	0	1	1	1	1
Lake Bluff	5	0	0	0	1	0
Bensenville	5	0	0	1	0	0



Inventories | Park District and Competition

Outdoor Recreation Facilities Within the Oak Brook Park District Boundaries

Location/Park Type	Acres	Baseball/Softball Fields	Basketball Courts	Canoe Launch	Cross Country Skiing	Disc Golf	Dog Exercise Area	ADA Fishing Pier	Fishing Ponds	Gazebo	Golf Course	Hiking Trail	Ice Skating	Jogging/Bike Path	Open Fields	Outdoor Splash Park	Picnic Shelter	Public Picnic Area	Playgrounds	Polo Fields	Sand Volleyball Court	Sled Hill	Soccer Fields	Synthetic Athletic Fields	Swimming Pools	Tennis Courts	
Community Parks																											
<i>Oak Brook Park District</i>																											
Central Park	105	4	2			1		1	3	1			1	1		1	1		4		3	1	3	1			8
Neighborhood Parks																											
<i>Oak Brook Park District</i>																											
Forest Glen Park	16.4		1						3					1			1	1									2
Saddlebrook Park	11		1											1				1					1				2
Chillem Park	1		1																1								2
Spring Road Park															1												
Dean Nature Sanctuary	40			1	1			1	1	1																	
Oak Brook Park District Subtotal	173.4	4	5	1	1	1		2	7	2			1	3	1	1	2	0	7	0	3	1	4	1			14
Other Public Open Space																											
<i>Village of Oak Brook</i>																											
Sports Core	260				1				1		1		1	1					1	1			6		3		8
Library																					1						
<i>Forest Preserve District</i>																											
<i>Dupage County</i>																											
Mayslake Preserve	90					1			1					1	1			1									
York Woods Preserve	75				1				1					1			2	1									
Fullersburg Woods Preserve	226			1	1				1			1		1				1									
Subtotal	651			1	3		1		4		1	1	1	1	2		2	3		1	1	1	6		3		8
Grand Total	790.4	4	5	2	4	1	1	2	11	3	1	1	2	3	3	1	4	3	7	1	4	2	10	1	3	22	

Indoor Recreation Facilities & Recreation Programs Within the Oak Brook Park District Boundaries

	Indoor Walking Track	Indoor Swimming Pool	Indoor Spa	Sauna	Indoor Basketball Courts	Indoor Tennis Courts	Raquetball Courts	Fitness Centers	Athletics Programs	Food Service	Birthday Parties	Senior Day Trips	Senior Overnight Trips	Museum	Banquets	Preschool	Day Camps	Afterschool Programs	Performing Arts (Dance, Theater)	Cultural Arts (Ar, Ceramics, Paint)	General Interest Programs	Special Events	Swim Lessons	Nature Programs	Babysitting Service	Martial Arts Programs	Gymnastics/Tumbling	Bowling	Bocce			
Local Public Provider																																
<i>Oak Brook Park District</i>																																
Village of Oak Brook	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x			
<i>Oak Brook Library</i>																																
Forest Preserve District of DuPage County																																
Butler 53 School District					x			x	x				x						x	x	x	x		x								
Local Private Provider																																
LA Fitness		x	x	x	x	x	x		x														x		x							
Life Time (coming in 2020)		x	x	x	x		x	x	x														x		x					x		
Pinstripes										x	x				x														x	x		
Local Non-Profit Provider																																
<i>Oak Brook Historical Society</i>																																
Bright Horizons - Oak Brook														x							x				x							
Christ Church - Oak Brook														x	x						x	x			x							



Appendix D

Participation Comparisons

The District is a leader in recreation, tennis, aquatics, fitness programming, and facility management. Trends and statistics research and application will be strong factors in maintaining this high level of success in the future.

Recreation Programming

According to the Illinois Association of Park District's 2019 recreation programming report, the Oak Brook Park District Aquatic and Fitness Center receives three times the state average of visits and has a retention rate that is 25% higher than average.

Park District	Total Programs	Participants	Visits to Aquatic - Fitness Centers	Fitness Member Retention Rate	Cancellation Rate
Oak Brook	1574	13,831	402,622	96.9%	11%
State Avg.	473	12,409	127,125	71.4%	20%

Park District	# of Preschool Programs	# of Youth Athletics Programs	# of Youth Classes	# of Adult Athletics Programs	# of Adult Classes	# of Senior Programs
Oak Brook	66	67	120	19	16	47
State Avg.	71	120	133	50	83	33

The District comprehensively meets the community's park and recreation needs. Only slightly more than 1/3 of Illinois communities have all of the following facilities: aquatic center, fitness center, recreation center, and tennis center. The District offers all of these amenities and more.

According to research conducted by the Illinois Association of Park Districts and Aquity Research, only 29% of Illinois' local park and recreation agencies provide family programs, summer camps, trips, and nature programs. The Oak Brook Park District offers all of these programs and more.

OAK BROOK PARK DISTRICT MASTER VISION 2020-2030



HAPPY | FIT | ACTIVE

www.obparks.org

Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.

