



Oak Brook Park District Board Packet

August 15, 2022

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 15, 2022 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF THE AUGUST 15, 2022 AGENDA
 - b. APPROVAL OF MINUTES
 - i. July 18, 2022 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING July 31, 2022
 - i. Warrant 662
4. STAFF RECOGNITION
 - a. Monica Lockie, Recreation Manager
 - b. Kara Smith, Fitness Supervisor
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications.
6. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 15, 2022 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Ordinance 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings
- b. Administrative Policies and Procedures Manual: 2.35 Social Media Policy
- c. Satellite Park Court Resurfacing Project
- d. Resolution 22-0816: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 31, 2022

8. NEW BUSINESS

- a. Five Year Capital Improvement Plan (** Requires Waiving the Board Rules to Approve at this meeting.)
- b. Saddle Brook Playground Equipment Purchase
- c. Approval of OSLAD Grant Agreement for Autumn Oaks – Central Park Phase II
- d. Purchase and Installation of Roofing Replacement/Overlay for the Family Recreation Center for the over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group (** Requires Waiving the Board Rules to approve at this meeting.)
- e. Ordinance No. 22-0912 An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 12, 2022, 6:30 P.M.

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 15, 2022 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. OPEN FORUM
[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]
3. CONSENT AGENDA *[Request a Motion (and a second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...***
 - a. APPROVAL OF THE AUGUST 15, 2022 AGENDA
 - b. APPROVAL OF MINUTES
 - i. July 18, 2022 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2022
 - i. Warrant 662
4. STAFF RECOGNITION *[Welcome Monica and Kara.]*
 - a. Monica Lockie, Recreation Manager
 - b. Kara Smith, Fitness Supervisor
5. COMMUNICATIONS/PROCLAMATIONS *[For review and discussion only.]*
 - a. Board of Commissioners to share communications
6. REPORTS: *[For review and discussion only.]*
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 15, 2022 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Ordinance 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings. *[Request a motion and second to Approve Ordinance 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings. Roll Call Vote...]*
- b. Administrative Policies and Procedures Manual: Section 2.35 Social Media Policy *[Request a motion and a second to approve the Administrative Policies and Procedures Manual: Section 2.35 Social Media Policy. Roll Call Vote...]*
- c. Satellite Park Court Resurfacing Project *[Request a motion and a second to accept the bid from American Sealcoating of Indiana, Inc. for a not to exceed cost of \$55,800, and to approve an Agreement Between the Oak Brook Park District and American Sealcoating of Indiana, Inc. for the Satellite Park Court Resurfacing Project. Roll Call Vote...]*
- d. Resolution 22-0816: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 31, 2022 *[Request a motion and a second to approve Resolution 22-0816: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 31, 2022. Roll Call Vote...]*

8. NEW BUSINESS

- a. Five Year Capital Improvement Plan (***) Requires Waiving the Board Rules to approve at this meeting.) *[Request a motion and a second to waive the Board Rules to approve at this meeting the Five-Year Capital Improvement Plan. Roll Call Vote...]*

Then request a motion and a second to approve the Five-Year Capital Improvement Plan. Roll Call Vote...]
- b. Saddle Brook Playground Equipment Purchase *[For review and discussion only.]*
- c. Approval of OSLAD Grant Agreement for Autumn Oaks – Central Park Phase II *[For review and discussion only.]*
- d. Purchase and Installation of Roofing Replacement/Overlay for the Family Recreation Center for the over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group (Requires Waiving the Board Rules to Approve at this meeting. ***) *[Request a motion and a second to Waive the Requirement of Article V, Section B of the Board's Rules to Approve at this meeting, the Purchase and Installation of Roofing Replacement / Overlay*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 15, 2022 – 6:30 p.m.
Canterberry Room

8d Continued

*for the Family Recreation Center (RFC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group and to approve a contract between the Oak Brook Park District and Anthony Roofing – Tecta America LLC for Work identified in the Base Proposal and Alternate # 2 Proposal dated August 11, 2022 for a not-to-exceed cost of \$201,650 and to reject Alternate Proposals #s 1 and 3. **Roll Call Vote...***

*Then request a motion and a second to approve the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (RFC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group and to approve a contract between the Oak Brook Park District and Anthony Roofing – Tecta America LLC for Work identified in the Base Proposal and Alternate # 2 Proposal dated August 11, 2022 for a not-to-exceed cost of \$201,650 and to reject Alternate Proposals #s 1 and 3. **Roll Call Vote...]***

e. Ordinance No. 22-0912 An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[For review and discussion only.]*

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 12, 2022, 6:30 P.M. *[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on September 12, 2022, 6:30 p.m.]*

10. ADJOURNMENT *[Request a Motion and a Second to adjourn the August 15, 2022 Regular Meeting of the Oak Brook Park District Board of Commissioners. **Voice Vote, All in Favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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Minutes

MINUTES
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
July 18, 2022 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

Commissioner Suleiman called to order the Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:32 p.m. Commissioners Suleiman, Trombetta, and Truedson answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; Bob Johnson, Director of Parks and Planning; and Steve Adams, District Attorney.

- a. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of personal illness or disability, as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of personal illness or disability, as provided in section I-G-1 of the Board Rules.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, and Truedson

Nays: None

Absent: Commissioner Ivkovic Kelley

President Knitter entered at 6:34 pm.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE JULY 18, 2022 AGENDA
- b. APPROVAL OF MINUTES
 - i. June 20, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JUNE 30, 2022
 - i. Warrant 661

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

Commissioner Sulieman stated the postcard mailed to the residents with enrollment dates and a QR code linked to the brochure would limit resident confusion.

b. OSLAD Grant and Bond Issue

Dr. Kosey informed the Board about the OSLAD Grant awarded to the Park District for Phase II of the North Fields.

Dr. Kosey informed the Board they are researching options for the maturing 2012 bonds. Mr. Salinas has been exploring when the appropriate time for the Park District to issue new bonds would be, either in late 2022 or early 2023. Preliminary, the Finance Department believes the bonds will be two to three million dollars.

Dr. Kosey stated after initially adding the restrooms to the North Fields, potential projects the Board may be interested in allocating funds to the Family Aquatic Center. Specifically, the HVAC system, painting, retiling, and updating the sound system. Additionally, update and enhance the pedestrian bridge across Ginger Creek, increase the Cori's Way ABC Preschool-Purple Room security, add pickleball courts outside, purchasing a fifteen-passenger bus, and reconfiguring the tennis courts. Staff is exploring quotes from financial institutions and approaching banks directly to assist with rates.

Commissioner Trombetta asked how much the maturing bonds were for, as he would be in favor of rolling the maturing amount over into new bonds.

Dr. Kosey stated the current maturing bonds are \$2.5 million for ten years. However, they could receive better rates if they extend the maturity dates.

5. STAFF RECOGNITION

a. None

6. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported on advancing the Phase II North Fields project plans. Furthermore, Mr. Johnson is seeking bids to resurface the satellite fields, tennis courts, and potentially add more pickleball courts.

President Knitter cautioned adding other pickleball courts into the subdivisions will add another level of noise.

Dr. Kosey informed the Board that staff had submitted their recertification materials for CAPRA. Currently, the organization is meeting all the standards.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on completing the last two months of the new fiscal year. Recreation revenues are up over last year, as there are fewer restrictions due to covid-related concerns. There have been a couple of large commodity purchases, for example, fertilizer purchased yearly, but compared to last year, was purchased sooner.

Mr. Salinas stated the Property Replacement Tax has helped recover lost revenues. Since interest rates are up, the Park District is receiving more income on investments and deposits.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported summer camp has been full. Additional programming is selling out. The Get Better Basketball League has 120 more participants this summer than last year. Due to the hot weather, Splash Island is getting a lot of use with a lot of daily fees. The Tennis Center hosted the Rafael Nadel Camp over the weekend, and two other tournaments were sold out as well.

Mr. Thommes stated staff had filled the open Senior Recreation Manager position.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported he has been working with CVG Architects for the construction of the restrooms at the North Fields. Due to the shortened completion timeline of the project, the Parks Department is already seeking permits.

Mr. Johnson stated he is working with Upland Design to complete the design elements and with IDNR to get all agreements signed. Once the agreement is signed, he will be working toward receiving the appropriate permits for the project.

Mr. Johnson stated they are seeking bids for the court resurfacing project for the Saddlebrook and Forest Gate tennis courts.

7. UNFINISHED BUSINESS

a. Family Recreation Center Roof Replacement Phase 2 Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to reject all bids received for the Family Recreation Center Roof Replacement Phase 2 project.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioner Ivkovic Kelley

b. Asphalt Paving Project Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to accept the Base Bid Part A for the Family Recreation Center Milling/Paving, Excavate/Paving Work in the amount of \$55,000; and Accept the Base Bid Part B for the Central Park Tennis Center Road, East Trail, and North Trail Work in the amount of \$45,000; and to reject the Alternate Bid # 1 for the Central Park West Trail Work in the amount of \$15,000; and to Accept the Alternate Bid # 2 for the Central Park Northeast Trail Work in the amount of \$5,000 from Chicagoland Paving Contractors, Inc. and to Approve an Agreement between the Oak Brook Park District and Chicagoland Paving Contractors, Inc. for a total Contract Cost of \$105,000.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley

8. NEW BUSINESS

a. Ordinance 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

Dr. Kosey stated this process occurs every year.

b. Administrative Policies and Procedures Manual: 2.35 Social Media Policy.

Dr. Kosey stated the policy needs an update. The current policy has no guidance on how to navigate inappropriate comments. This policy will not remove constructive criticism or negative comments but rather work side by side with free speech.

President Knitter stated negative comments or negative reviews would stay. It is the inappropriate language that will not be tolerated.

c. Satellite Park Court Resurfacing

Mr. Johnson stated the satellite parks are scheduled for resurfacing about every five years, and Forest Glen and Saddlebrook are scheduled to be completed soon.

President Knitter inquired about the court conversions proposed.

Mr. Johnson stated each park has two tennis courts. The proposal is to maintain one tennis court and convert the other into two pickleball courts. Each satellite park will have one tennis court, two pickleball courts, and a basketball court.

Commissioner Trombetta stated this conversion was a great idea.

President Knitter feels comfortable converting the one tennis court into two pickleball courts as many residents like tennis, and they are not doing away with the sport altogether.

d. Appointment of the Oak Brook Park District ADA Coordinator. (***)Requires waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the requirements of Article V, Section B of the Board Rules to approve, at this meeting, the appointment of the Superintendent of Recreation as the Oak Brook Park District the ADA Coordinator.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the appointment of the Superintendent of Recreation as the Oak Brook Park District ADA Coordinator.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

9. ENTER CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d) of the Open Meetings Act.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to enter closed session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21); and for the Semi-Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21) and 5 ILCS 120/2.06(d) of the Open Meetings Act.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley

Patrons and Staff exited the room at 6:58 pm.

10. CLOSED SESSION

a. Discussion and Approval of Closed Meeting Minutes, February 21, 2022

b. Semi-Annual Review of Closed Meeting Minutes for Release

i. Resolution 22-0815: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 31, 2022

11. ARISE FROM THE CLOSED SESSION AND RESUME THE OPEN SESSION

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to arise from the closed session to the open session at the hour of 7:00 pm.

There was no discussion, and the motion was passed by a roll call.

Ayes: Commissioners Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley

12. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON AUGUST 15, 2022, AT 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on August 15, 2022, at 6:30 p.m.

13. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to adjourn the July 18, 2022, regular meeting of the Oak Brook Park District Board of Commissioners.

The motion passed by voice vote, and the meeting adjourned at the hour of 7:01 pm.

Laure L. Kosey, Executive Director

Financial Statement

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through July 31 2022 and 2021
25.00% completed (3 out of 12 months)

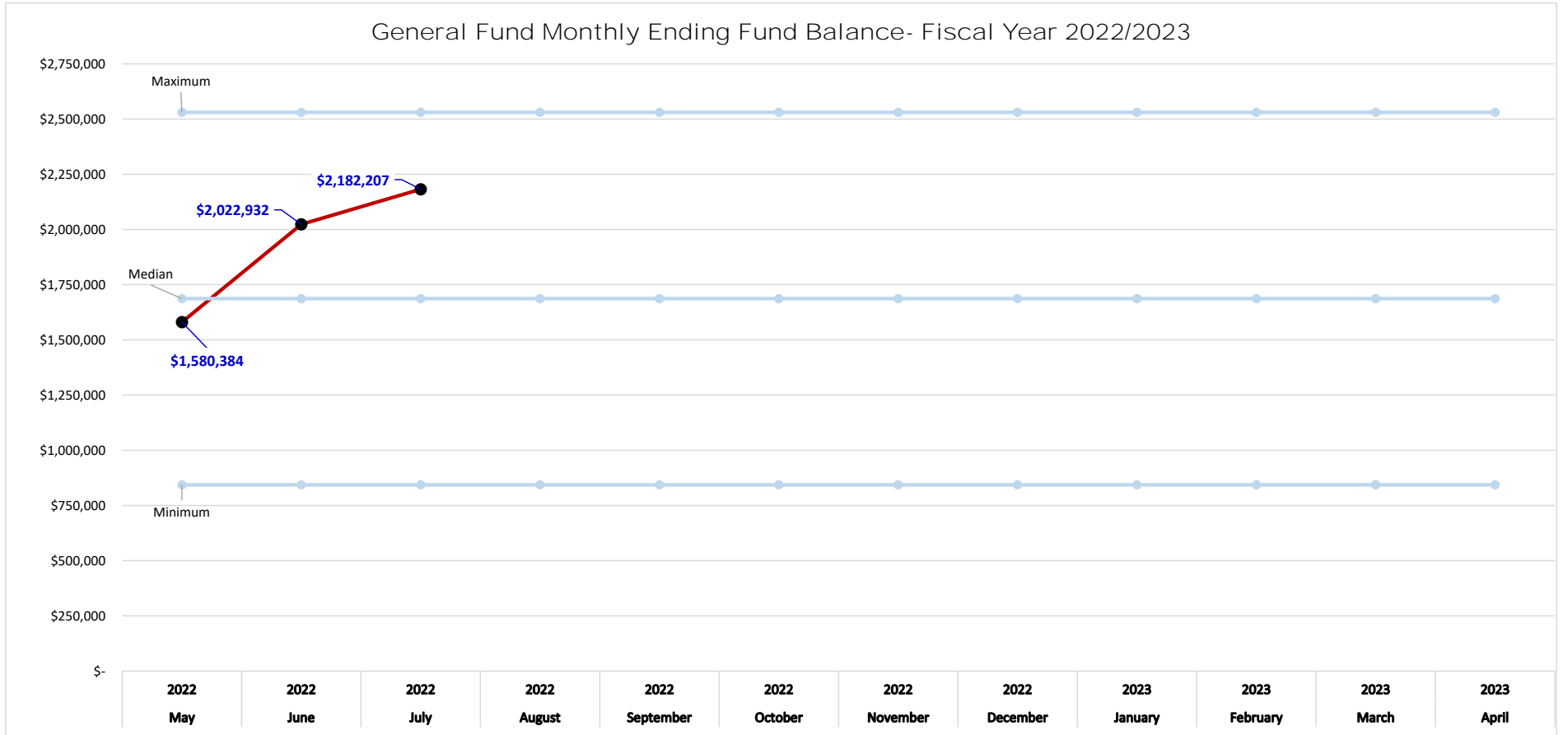
	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	July 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	FY 2022/2023 YTD Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
REVENUES									
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A
Finance									
Property Taxes	1,444,422	12,432	792,865	-	792,865	54.9%	855,864	(62,999)	-7.4%
Personal Prop. Repl. Taxes	164,900	50,644	120,984	-	120,984	73.4%	63,450	57,535	90.7%
Investment Income	3,000	-	450	-	450	15.0%	575	(125)	-21.7%
Other	18,350	5,074	6,121	-	6,121	33.4%	1,198	4,923	410.8%
Central Park North	105,500	58,432	80,994	-	80,994	76.8%	57,963	23,031	39.7%
Central Park	205,500	75,431	133,274	-	133,274	64.9%	149,477	(16,203)	-10.8%
Saddlebrook Park	500	-	-	-	-	0.0%	-	-	N/A
Forest Glen Park	500	-	-	-	-	0.0%	-	-	N/A
Chillem Park	500	-	-	-	-	0.0%	-	-	N/A
Dean Property	500	-	-	-	-	0.0%	-	-	N/A
Building-Recreation Center	889,916	156,833	244,759	-	244,759	27.5%	256,775	(12,017)	-4.7%
Central Park West	76,075	7,978	21,091	-	21,091	27.7%	20,202	889	4.4%
TOTAL REVENUES	\$ 2,909,662	\$ 366,823	\$ 1,400,538	\$ -	\$ 1,400,538	48.1%	\$ 1,405,504	\$ (4,966)	-0.4%
EXPENDITURES									
Administration	\$ 506,537	\$ 35,659	\$ 107,418	\$ 1,472	108,890	21.2%	\$ 104,109	\$ 3,309	3.2%
Finance	449,301	29,108	77,161	12,738	89,900	17.2%	79,817	(2,655)	-3.3%
Central Park North	36,520	853	17,535	3,163	20,697	48.0%	7,762	9,772	125.9%
Central Park	800,337	57,681	170,444	68,398	238,842	21.3%	142,731	27,713	19.4%
Saddlebrook Park	17,116	906	2,066	4,898	6,964	12.1%	2,451	(385)	-15.7%
Forest Glen Park	26,129	886	7,915	8,067	15,982	30.3%	7,950	(34)	-0.4%
Chillem Park	8,889	241	2,640	1,425	4,065	29.7%	653	1,987	304.4%
Dean Property	14,632	4,391	9,244	3,997	13,241	63.2%	1,111	8,133	732.2%
Professional Services	55,500	2,433	6,701	-	6,701	12.1%	2,693	4,009	N/A
Contracts- Maint. DNS	26,000	-	-	9,058	9,058	0.0%	7,434	(7,434)	N/A
Building-Recreation Center	976,449	71,305	193,344	59,977	253,321	19.8%	165,330	28,013	16.9%
Central Park West	73,707	4,084	10,388	11,611	21,999	14.1%	6,371	4,016	63.0%
TOTAL EXPENDITURES	\$ 2,991,117	\$ 207,548	\$ 604,856	\$ 184,803	\$ 789,659	20.2%	\$ 528,410	\$ 76,446	14.5%
TRANSFERS OUT	\$ 382,575	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 3,373,692	\$ 207,548	\$ 604,856	\$ 184,803	\$ 789,659	17.9%	\$ 528,410	\$ 76,446	14.5%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (464,030)	\$ 159,275	\$ 795,682	\$ (184,803)	\$ 610,879	-171.5%	\$ 877,094	\$ (81,412)	-9.3%

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Unassigned	\$ 1,386,526	\$ 1,580,384	\$ 2,022,932									
Monthly Net Surplus/(Deficit)	193,858	442,548	159,275									
Ending Unassigned	\$ 1,580,384	\$ 2,022,932	\$ 2,182,207									



Minimum (3 months Exp.)	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423	\$ 843,423
Median (6 months Exp.)	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846	\$ 1,686,846
Maximum (9 months Exp.)	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269	\$ 2,530,269

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through July 31 2022 and 2021
25.00% completed (3 out of 12 months)

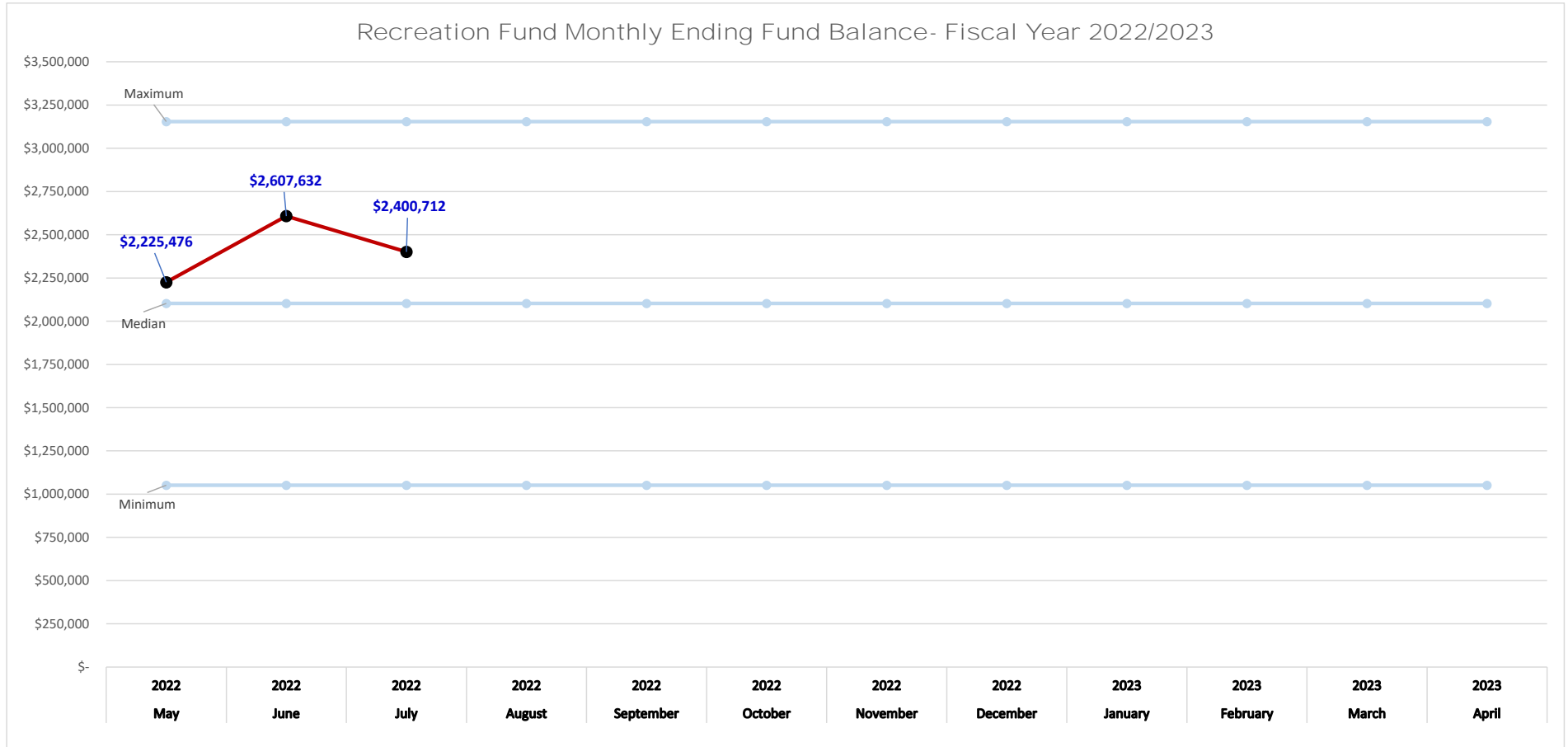
	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	July 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 1,244,269	\$ 10,703	\$ 682,617	\$ -	\$ 682,617	54.9%	\$ 664,872	\$ 17,746	2.7%
Personal Prop. Repl. Taxes	51,913	15,943	38,088	-	38,088	73.4%	19,975	18,113	90.7%
Investment Income	5,500	-	937	-	937	17.0%	641	295	46.0%
Other	2,000	407	1,128	-	1,128	56.4%	621	507	81.7%
Fitness Center	531,393	53,211	146,821	-	146,821	27.6%	86,818	60,003	69.1%
Aquatic Center	421,187	42,436	163,241	-	163,241	38.8%	94,603	68,637	72.6%
Aquatic Recreation Prog.	600,033	16,502	142,535	-	142,535	23.8%	122,859	19,676	16.0%
Children's Programs	375,820	21,007	122,609	-	122,609	32.6%	75,420	47,189	62.6%
Preschool Programs	312,646	5,281	66,011	-	66,011	21.1%	34,002	32,009	94.1%
Youth Programs	222,904	1,099	195,715	-	195,715	87.8%	125,523	70,192	55.9%
Adult Programs	49,235	1,695	21,002	-	21,002	42.7%	10,311	10,691	103.7%
Pioneer Programs	73,675	1,136	16,490	-	16,490	22.4%	16,359	131	0.8%
Special Events and Trips	115,370	3,098	29,305	-	29,305	25.4%	15,965	13,340	83.6%
Marketing	49,000	-	6,000	-	6,000	12.2%	-	6,000	N/A
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A
TOTAL REVENUES	\$ 4,054,945	\$ 172,517	\$ 1,632,499	\$ -	\$ 1,632,499	40.3%	\$ 1,267,970	\$ 364,529	28.7%
EXPENDITURES									
Administration	\$ 896,944	\$ 88,912	\$ 168,134	\$ 44,826	\$ 212,960	18.7%	\$ 169,037	\$ (903)	-0.5%
Fitness Center	411,456	40,112	64,152	42,380	106,532	15.6%	81,323	(17,171)	-21.1%
Aquatic Center	958,416	102,138	209,890	80,477	290,366	21.9%	180,798	29,092	16.1%
Aquatic Recreation Prog.	293,015	19,532	58,375	1,449	59,824	19.9%	48,826	9,549	19.6%
Children's Programs	269,006	42,279	54,698	-	54,698	20.3%	39,538	15,159	38.3%
Preschool Programs	292,792	9,851	28,613	3,566	32,179	9.8%	17,948	10,664	59.4%
Youth Programs	171,426	36,963	56,661	1,245	57,906	33.1%	28,049	28,612	102.0%
Adult Programs	29,540	1,275	3,863	1,312	5,175	13.1%	1,764	2,099	119.0%
Pioneer Programs	141,389	4,962	17,616	700	18,316	12.5%	20,829	(3,213)	-15.4%
Special Events and Trips	90,002	16,348	34,093	2,583	36,675	37.9%	7,414	26,679	359.8%
Marketing	262,458	17,064	50,295	388	50,683	19.2%	46,213	4,082	8.8%
Capital Outlay	211,250	-	39,112	-	39,112	18.5%	39,112	-	N/A
TOTAL EXPENDITURES	\$ 4,027,692	\$ 379,438	\$ 785,501	\$ 178,924	\$ 964,426	19.5%	\$ 680,852	\$ 104,650	15.4%
TRANSFERS OUT	\$ 177,972	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,205,664	\$ 379,438	\$ 785,501	\$ 178,924	\$ 964,426	18.7%	\$ 680,852	\$ 104,650	15.4%
REVENUES OVER (UNDER) EXPENDITURES	\$ (150,719)	\$ (206,920)	\$ 846,998	\$ (178,924)	\$ 668,073	-562.0%	\$ 587,118	\$ 259,879	44.3%

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Committed	\$ 1,553,714	\$ 2,225,476	\$ 2,607,632									
Monthly Net Surplus/(Deficit)	671,762	382,156	(206,920)									
Ending Committed	\$ 2,225,476	\$ 2,607,632	\$ 2,400,712									



Minimum (3 months Exp.)	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416	\$ 1,051,416
Median (6 months Exp.)	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832	\$ 2,102,832
Maximum (9 months Exp.)	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248	\$ 3,154,248

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through July 31 2022 and 2021
25.00% completed (3 out of 12 months)

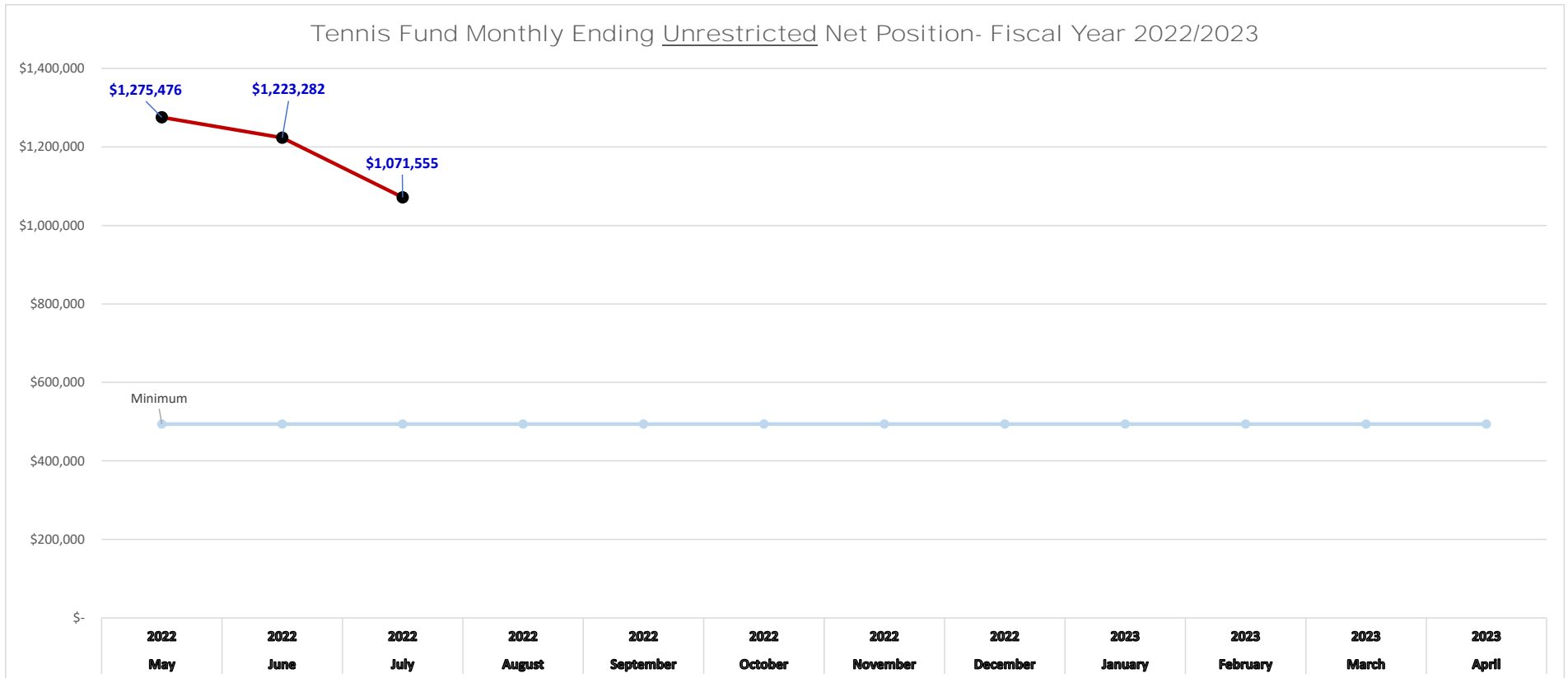
	Fiscal Year 2022/2023- Highlighted items reflect more than 8.33% variance						FY 2022/2023 compared to FY 2021/2022- Highlighted items reflect more than 10% variance		
	Original Annual Budget	July 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2021/2022 YTD Actual	FY 2022/2023 YTD Actual Higher/(Lower) than 2021/2022 YTD Actual	Percent Change
REVENUES									
Administration	\$ 16,000	\$ 1,829	\$ 3,403	\$ -	\$ 3,403	21.3%	\$ 1,225	\$ 2,178	177.7%
Building- Racquet Club	500	-	-	-	-	0.0%	-	-	N/A
Programs- Racquet Club	1,886,500	100,822	511,860	-	511,860	27.1%	486,628	25,233	5.2%
TOTAL REVENUES	\$ 1,903,000	\$ 102,651	\$ 515,263	\$ -	\$ 515,263	27.1%	\$ 487,853	\$ 27,410	5.6%
EXPENSES									
Administration	\$ 760,230	\$ 43,266	\$ 125,038	\$ 6,066	\$ 131,104	16.4%	\$ 101,155	\$ 23,883	23.6%
Building- Racquet Club	387,912	33,759	61,849	80,621	142,471	15.9%	57,590	4,260	7.4%
Programs- Racquet Club	827,500	45,952	120,659	320	120,979	14.6%	107,269	13,390	12.5%
Capital Outlay	180,000	61,900	61,900	-	61,900	34.4%	-	61,900	N/A
TOTAL EXPENSES	\$ 2,155,641	\$ 184,877	\$ 369,446	\$ 87,008	\$ 456,453	17.1%	\$ 266,013	\$ 103,432	38.9%
REVENUES OVER (UNDER) EXPENSES	\$ (252,641)	\$ (82,226)	\$ 145,817	\$ (87,008)	\$ 58,810	-57.7%	\$ 221,839	\$ (76,022)	-34.3%

Note> Fiscal year 2022/2023 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2021/2022, the highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

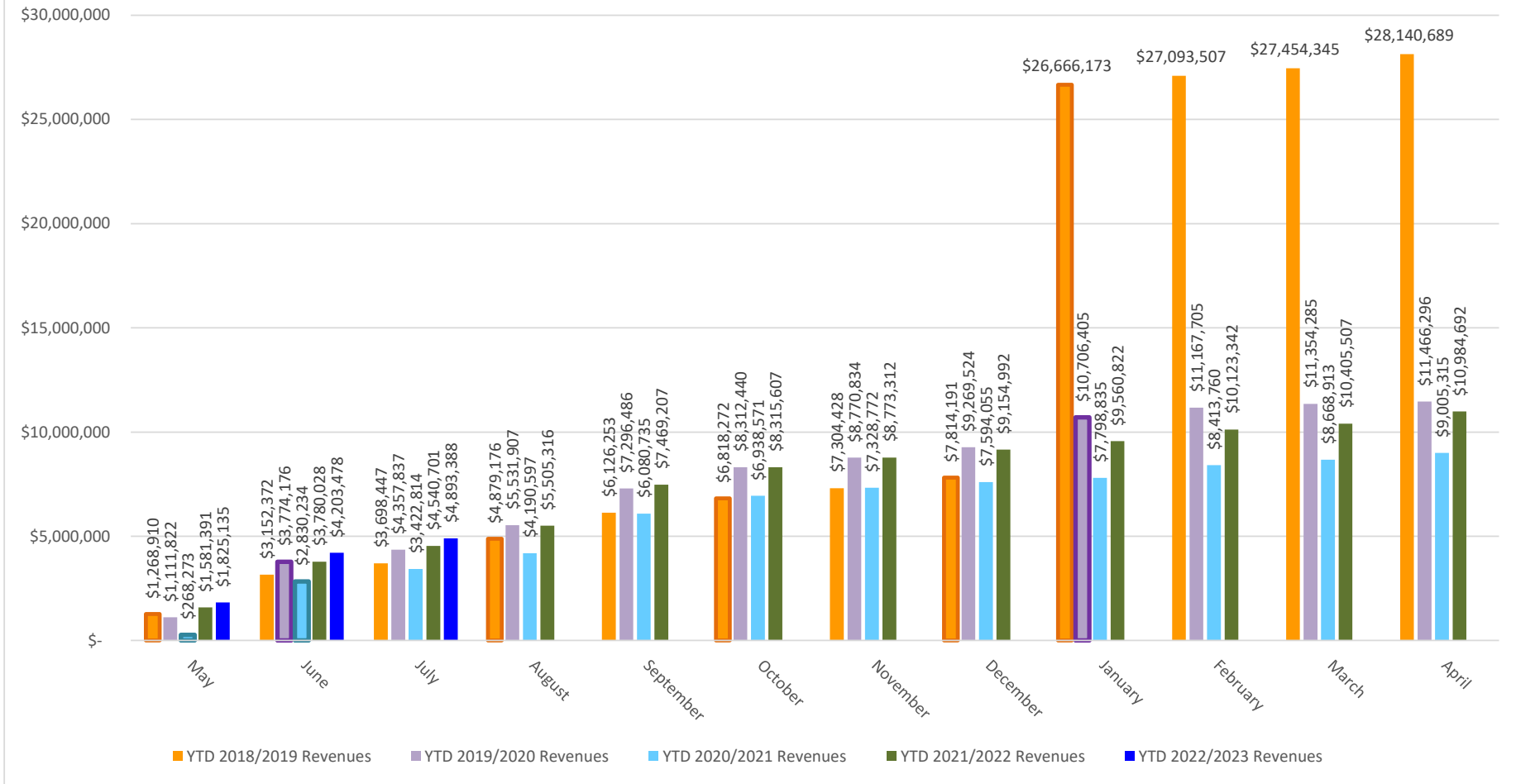
Actuals- Unaudited

	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023
Beginning Investment in Capital Assets	\$ 1,820,731	\$ 1,820,731	\$ 1,820,731									
Beginning Unrestricted	987,638	1,275,476	1,223,282									
Monthly Net Surplus/(Deficit)	270,522	(42,479)	(82,226)									
Ending Investment in Capital Assets	1,820,731	1,820,731	1,882,631									
Ending Unrestricted	1,275,476	1,223,282	1,071,555									



Minimum (3 months Exp.)	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910	\$ 493,910
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



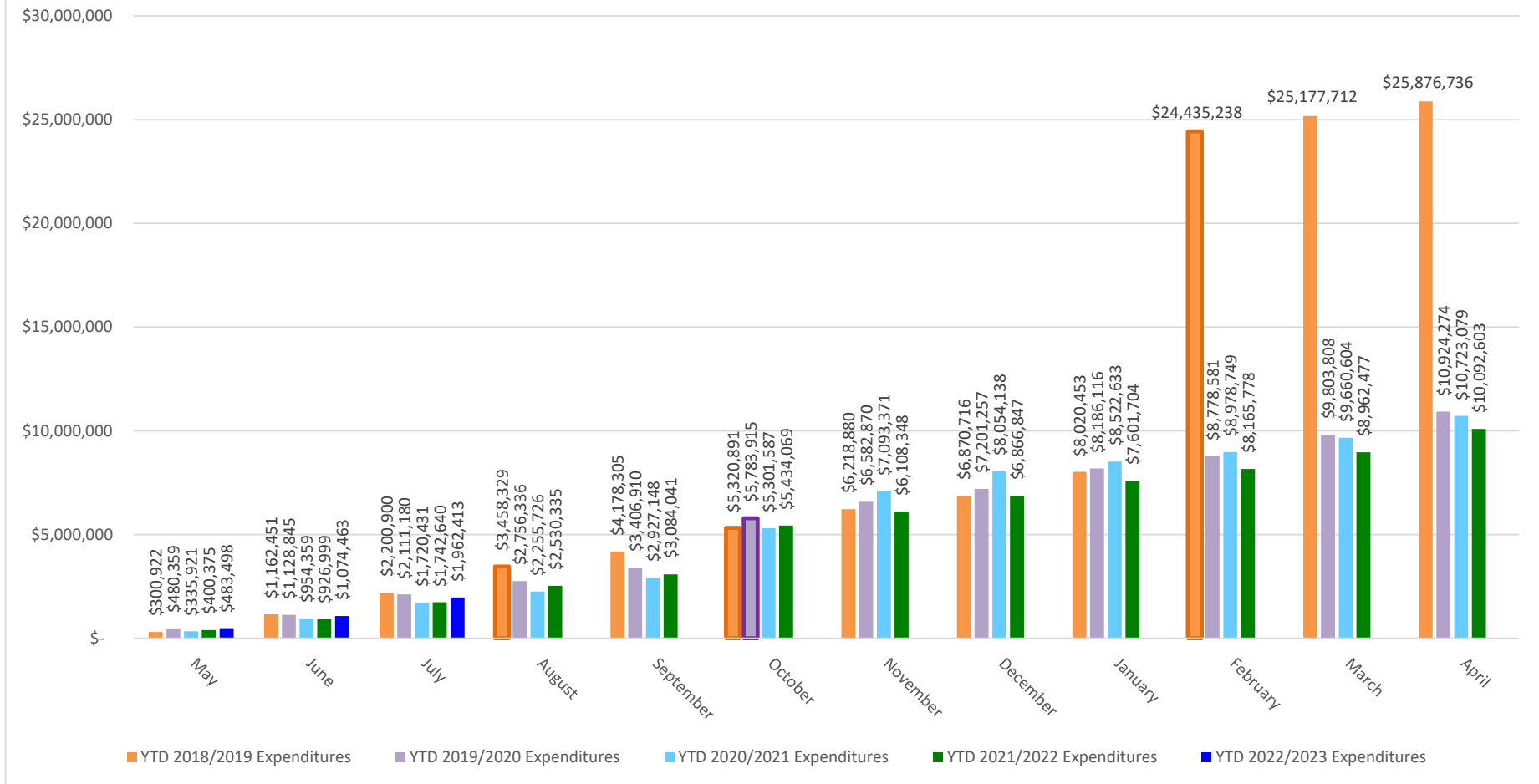
NOTES

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

2019/2020: The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

2020/2021: The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

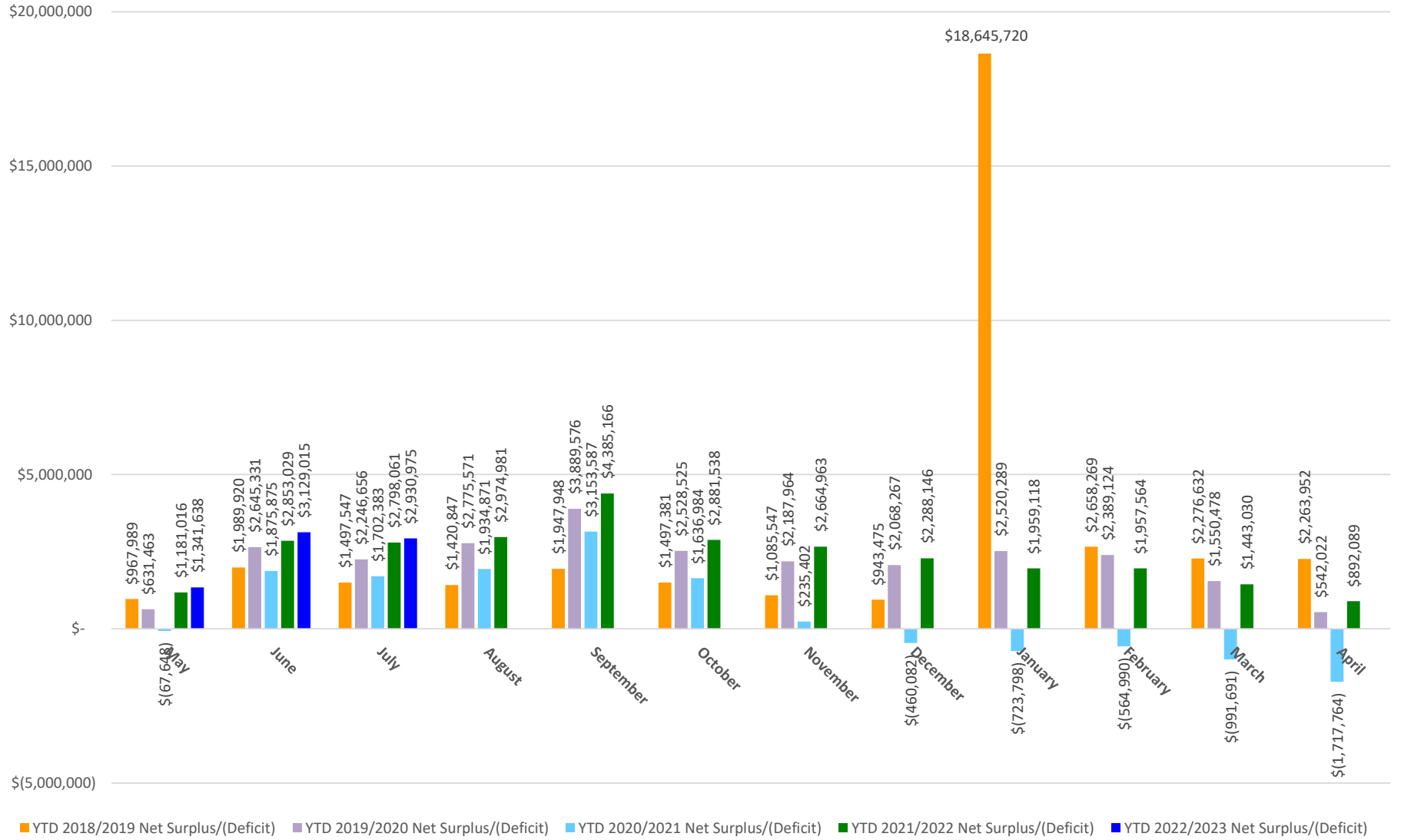


NOTES

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
July 2022

FUND NAME	FY 2022/2023 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (3 months)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,909,662	\$ 366,823	\$ 1,400,538
EXPENDITURES	3,373,692	207,549	604,857
SURPLUS/(DEFICIT)	\$ (464,030)	\$ 159,275	\$ 795,681
RECREATION FUND			
REVENUES	\$ 4,054,945	\$ 172,517	\$ 1,632,499
EXPENDITURES	4,205,664	379,438	785,501
SURPLUS/(DEFICIT)	\$ (150,719)	\$ (206,920)	\$ 846,998
IMRF FUND			
REVENUES	\$ 157,555	\$ 15,033	\$ 95,199
EXPENDITURES	195,000	13,584	41,666
SURPLUS/(DEFICIT)	\$ (37,445)	\$ 1,449	\$ 53,534
LIABILITY INSURANCE FUND			
REVENUES	\$ 149,199	\$ 4,933	\$ 84,316
EXPENDITURES	158,808	58,790	64,617
SURPLUS/(DEFICIT)	\$ (9,609)	\$ (53,858)	\$ 19,699
AUDIT FUND			
REVENUES	\$ 12,240	\$ 115	\$ 7,362
EXPENDITURES	13,295	-	-
SURPLUS/(DEFICIT)	\$ (1,055)	\$ 115	\$ 7,362
DEBT SERVICE FUND			
REVENUES	\$ 1,843,916	\$ 13,080	\$ 834,228
EXPENDITURES	1,828,422	-	3,000
SURPLUS/(DEFICIT)	\$ 15,494	\$ 13,080	\$ 831,228
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,903,000	\$ 102,651	\$ 515,263
EXPENSES	2,155,641	184,877	369,446
SURPLUS/(DEFICIT)	\$ (252,641)	\$ (82,226)	\$ 145,817
SPECIAL RECREATION FUND			
REVENUES	\$ 325,473	\$ 2,535	\$ 161,703
EXPENDITURES	290,977	6,223	12,287
SURPLUS/(DEFICIT)	\$ 34,496	\$ (3,687)	\$ 149,415
CAPITAL PROJECT FUND			
REVENUES	\$ 3,520,500	\$ -	\$ 200
EXPENDITURES	1,108,100	6,990	12,490
SURPLUS/(DEFICIT)	\$ 2,412,400	\$ (6,990)	\$ (12,290)



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
July 2022

FUND NAME	FY 2022/2023 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (3 months)
SOCIAL SECURITY FUND			
REVENUES	\$ 284,184	\$ 11,568	\$ 162,081
EXPENDITURES	272,000	24,486	68,549
SURPLUS/(DEFICIT)	\$ 12,184	\$ (12,918)	\$ 93,531
CONSOLIDATED SUMMARY			
REVENUES	\$ 15,160,674	\$ 689,256	\$ 4,893,388
EXPENDITURES/EXPENSES	13,601,599	881,936	1,962,413
SURPLUS/(DEFICIT)	\$ 1,559,075	\$ (192,680)	\$ 2,930,975

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
Month: July 2022**

	CONSOLIDATED TOTALS
REVENUES	
Property Taxes	\$ 43,202
Replacement Taxes	93,785
Recreation Program Fees	134,136
Fitness Center Fees	53,211
Aquatic Center & Program Fees	58,938
Marketing	-
FRC Rental/Member Fees	62,312
CPW Building Rentals	7,978
Field Rentals- Central Park	75,431
Field Rentals- Central Park North	58,432
Satellite Parks & DNS	-
Interest	103
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	94,521
Miscellaneous	7,207
TOTAL- REVENUES	\$ 689,256
EXPENDITURES/EXPENSES	
Accounts Payable and Other	\$ 289,817
Overhead Expenditures	94,521
July Payroll and Related Benefits	497,599
TOTAL EXPENDITURES/EXPENSES	\$ 881,936
NET REVENUES/(EXPENDITURES/EXPENSES)	\$ (192,680)

**Oak Brook Park District
Consolidated Balance Sheet
As of July 31, 2022**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 8,207,681
Receivables - Net of Allowances	
Property Taxes	5,122,622
Accounts	522,889
Due from Other Funds	-
Prepays	31,732
Inventories	22,977
Total Current Assets	\$ 13,907,902
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,153,403
Accumulated Depreciation	(3,498,029)
Total Noncurrent Assets	\$ 1,695,849
Total Assets	\$ 15,603,752

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 46,593
Total Assets and Deferred outflows of Resources	\$ 15,650,345

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 48,108
Accrued Payroll	76,924
Retainage Payable	-
Unearned Revenue	535,127
Due To Other Funds	-
Unclaimed Property	7,340
Total Current Liabilities	\$ 667,500
Noncurrent Liabilities	
Compensated Absences Payable	\$ 17,154
Net Pension Liability - IMRF	(104,738)
Total OPEB Liability - RBP	86,345
Total Noncurrent Liabilities	\$ (1,239)
Total Liabilities	\$ 666,261

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 224,437
Property Taxes	5,122,622
Total Liabilities and Deferred Inflows of Resources	\$ 6,013,320

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,882,631
Non-spendable	-
Restricted	1,358,291
Committed	3,142,341
Unassigned/Unrestricted	3,253,762
Total Fund Balances	\$ 9,637,024
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 15,650,344

OAK BROOK PARK DISTRICT
Treasurer's Report- As of July 31, 2022

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 5,050,995.10	0.300%	Interest-bearing	90.31%
	Hinsdale Bank	262,588.87	1.590%	Interest-bearing	4.70%
	Sub-Total:	<u>\$ 5,313,583.97</u>			<u>95.01%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 97,367.39	0.650%	Interest-bearing (Insured Cash Sweep)	1.74%
<u>Checking</u>					
	Fifth Third Bank	\$ 126,426.60	0.320%	Interest-bearing	2.26%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 55,320.70	1.593%	Illinois Public Treasurers' Investment Pool	0.99%
	Grand Total Investments:	<u><u>\$ 5,592,698.66</u></u>			<u><u>100.00%</u></u>

<u>Benchmark</u>					
Three-month U.S. Treasury Bill			2.371%	Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the day's close on 7/29/2022.	

Oak Brook Park District		
Schedule of Capital Expenditures/Expenses		
As of July 31, 2022		
DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
Central Park North Phase 2- Design & engineering, soil borings, etc. (82% allocation)	Charles Vincent George; Geocon Professional Services	\$ 8,589.85
Central Park North Phase 2- Legal fees	Robbins Schwartz	3,900.00
	SUBTOTAL BALANCE	\$ 12,489.85
Recreation Fund		
Fitness equipment- capital lease payment No. 3 of 3	Lease Servicing Center	\$ 39,111.66
	SUBTOTAL BALANCE	\$ 39,111.66
Tennis Fund		
Outdoor tennis court resurfacing and coating	American Sealcoating, Inc.	\$ 61,900.00
	SUBTOTAL BALANCE	\$ 61,900.00
Special Recreation Fund		
Central Park North Phase 2- Design & engineering, soil borings, etc. (18% allocation)	Charles Vincent George	\$ 675.90
	SUBTOTAL BALANCE	\$ 675.90
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 114,177.41

Warrant

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44206	ADOBE SYSTEMS INCORPORATED	07/12/2022	08/15/2022	84.95	84.95	Open	N
44150	ALPHA GRAPHICS	07/19/2022	08/15/2022	386.23	386.23	Open	N
44122	ANDERSON ELEVATOR CO.	07/01/2022	08/15/2022	607.00	607.00	Open	N
44123	ANDERSON ELEVATOR CO.	06/01/2022	08/15/2022	608.00	608.00	Open	N
44250	AQUA PURE ENTERPRISES, INC.	08/03/2022	08/15/2022	594.08	594.08	Open	N
44130	BATTERIES PLUS LLC	07/06/2022	08/15/2022	618.24	618.24	Open	N
44141	BEACON ATHLETICS	07/25/2022	08/15/2022	1,407.00	1,407.00	Open	N
44160	BEST OFFICIALS	07/22/2022	08/15/2022	1,312.00	1,312.00	Open	N
44128	BURRIS EQUIPMENT COMPANY	05/25/2022	08/15/2022	268.21	268.21	Open	N
44129	BURRIS EQUIPMENT COMPANY	06/11/2022	08/15/2022	820.00	820.00	Open	N
44138	BURRIS EQUIPMENT COMPANY	06/28/2022	08/15/2022	351.51	351.51	Open	N
44225	CARDMEMBER SERVICE	07/26/2022	08/15/2022	793.92	793.92	Open	N
44226	CARDMEMBER SERVICE	07/26/2022	08/15/2022	1,985.84	1,985.84	Open	N
44227	CARDMEMBER SERVICE	07/26/2022	08/15/2022	79.87	79.87	Open	N
44228	CARDMEMBER SERVICE	07/26/2022	08/15/2022	7.38	7.38	Open	N
44229	CARDMEMBER SERVICE	07/26/2022	08/15/2022	1,336.62	1,336.62	Open	N
44230	CARDMEMBER SERVICE	07/26/2022	08/15/2022	63.94	63.94	Open	N
44231	CARDMEMBER SERVICE	07/26/2022	08/15/2022	165.73	165.73	Open	N
44232	CARDMEMBER SERVICE	07/26/2022	08/15/2022	720.40	720.40	Open	N
44233	CARDMEMBER SERVICE	07/26/2022	08/15/2022	35.98	35.98	Open	N
44234	CARDMEMBER SERVICE	07/26/2022	08/15/2022	149.61	149.61	Open	N
44235	CARDMEMBER SERVICE	07/26/2022	08/15/2022	2,423.35	2,423.35	Open	N
44236	CARDMEMBER SERVICE	07/26/2022	08/15/2022	387.91	387.91	Open	N
44237	CARDMEMBER SERVICE	07/26/2022	08/15/2022	1,235.46	1,235.46	Open	N
44238*	CARDMEMBER SERVICE	07/26/2022	08/15/2022	10,303.64	10,303.64	Open	N
44239	CARDMEMBER SERVICE	07/26/2022	08/15/2022	979.18	979.18	Open	N
44240	CARDMEMBER SERVICE	07/26/2022	08/15/2022	52.25	52.25	Open	N
44241	CARDMEMBER SERVICE	07/26/2022	08/15/2022	203.83	203.83	Open	N
44242	CARDMEMBER SERVICE	07/26/2022	08/15/2022	489.22	489.22	Open	N
44243	CARDMEMBER SERVICE	07/26/2022	08/15/2022	4,922.67	4,922.67	Open	N
44244	CARDMEMBER SERVICE	07/26/2022	08/15/2022	109.95	109.95	Open	N
44245	CARDMEMBER SERVICE	07/26/2022	08/15/2022	332.06	332.06	Open	N
44246	CARDMEMBER SERVICE	07/26/2022	08/15/2022	819.82	819.82	Open	N
44247	CARDMEMBER SERVICE	07/26/2022	08/15/2022	398.00	398.00	Open	N
44120	CATAPULT	07/20/2022	08/15/2022	112.00	112.00	Open	N
44195	CHARLES VINCENT GEORGE ARCHITECTS	07/01/2022	08/15/2022	15,065.87	15,065.87	Open	N
44196	CHARLES VINCENT GEORGE ARCHITECTS	07/29/2022	08/15/2022	5,000.00	5,000.00	Open	N
44185	CLASSIC LANDSCAPE, LTD.	07/29/2022	08/15/2022	7,203.00	7,203.00	Open	N
44118	COM ED	07/01/2022	08/15/2022	303.74	303.74	Open	N
44219	COM ED	07/29/2022	08/15/2022	28.40	28.40	Open	N
44110	CTUC	07/19/2022	08/15/2022	425.00	425.00	Open	N
44158	CTUC	07/07/2022	08/15/2022	748.00	748.00	Open	N
44111	DAILY HERALD	07/03/2022	08/15/2022	162.00	162.00	Open	N
44133	DAVEY RESOURCE GROUP INC	07/12/2022	08/15/2022	8,057.50	8,057.50	Open	N
44134	DAVEY RESOURCE GROUP INC	07/12/2022	08/15/2022	1,250.00	1,250.00	Open	N
44212	DAWSONS TREE SERVICE	07/22/2022	08/15/2022	970.00	970.00	Open	N
44108	DIRECT ENERGY BUSINESS	07/07/2022	08/15/2022	10,387.40	10,387.40	Open	N

User: NLAWLER

POST DATES 08/15/2022 - 08/15/2022

DB: Oak Brook Park L

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OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
44125	DIRECT ENERGY BUSINESS	07/12/2022	08/15/2022	1,091.75	1,091.75	Open	N
44126	DIRECT ENERGY BUSINESS	07/12/2022	08/15/2022	24.59	24.59	Open	N
44223	EBEL'S ACE HARDWARE #8313	07/23/2022	08/15/2022	20.69	20.69	Open	N
44213	ENVISION HEALTHCARE INC	08/01/2022	08/15/2022	44.00	44.00	Open	N
44179	FED EX	07/26/2022	08/15/2022	3.10	3.10	Open	N
44177	FITNESS EQUIPMENT SERVICES	07/18/2022	08/15/2022	650.00	650.00	Open	N
44181	FLAGG CREEK WATER RECLAMATION	07/27/2022	08/15/2022	2,194.77	2,194.77	Open	N
44182	FLAGG CREEK WATER RECLAMATION	07/27/2022	08/15/2022	52.56	52.56	Open	N
44183	FLAGG CREEK WATER RECLAMATION	07/27/2022	08/15/2022	52.56	52.56	Open	N
44184	FLAGG CREEK WATER RECLAMATION	07/27/2022	08/15/2022	65.60	65.60	Open	N
44197	FLUID RUNNING LLC	07/26/2022	08/15/2022	1,449.00	1,449.00	Open	N
44251	GATEWAY SRA	07/13/2022	08/15/2022	19,231.90	19,231.90	Open	N
44207	GREGG COMMUNICATIONS SYSTEMS	07/20/2022	08/15/2022	905.00	905.00	Open	N
44151	HAGG PRESS	07/20/2022	08/15/2022	25.00	25.00	Open	N
44152	HAGG PRESS	07/14/2022	08/15/2022	353.00	353.00	Open	N
44153	HAGG PRESS	07/14/2022	08/15/2022	201.00	201.00	Open	N
44154	HAGG PRESS	07/08/2022	08/15/2022	713.19	713.19	Open	N
44155	HAGG PRESS	07/06/2022	08/15/2022	180.00	180.00	Open	N
44156	HAGG PRESS	07/18/2022	08/15/2022	95.00	95.00	Open	N
44145	HALOGEN SUPPLY COMPANY, INC.	07/25/2022	08/15/2022	2,017.00	2,017.00	Open	N
44113	HI TOUCH BUSINESS SERVICES	07/15/2022	08/15/2022	190.30	190.30	Open	N
44217	HI TOUCH BUSINESS SERVICES	07/25/2022	08/15/2022	48.60	48.60	Open	N
44218	HI TOUCH BUSINESS SERVICES	07/22/2022	08/15/2022	9.70	9.70	Open	N
44140	HINSDALE NURSERIES INC	07/18/2022	08/15/2022	170.85	170.85	Open	N
44162	HOME DEPOT CREDIT SERVICES	07/20/2022	08/15/2022	247.83	247.83	Open	N
44163	HOME DEPOT CREDIT SERVICES	07/19/2022	08/15/2022	9.97	9.97	Open	N
44164	HOME DEPOT CREDIT SERVICES	06/29/2022	08/15/2022	89.02	89.02	Open	N
44165	HOME DEPOT CREDIT SERVICES	06/28/2022	08/15/2022	92.92	92.92	Open	N
44187	HOME DEPOT CREDIT SERVICES	07/01/2022	08/15/2022	46.54	46.54	Open	N
44188	HOME DEPOT CREDIT SERVICES	07/06/2022	08/15/2022	287.63	287.63	Open	N
44189	HOME DEPOT CREDIT SERVICES	07/21/2022	08/15/2022	15.25	15.25	Open	N
44190	HOME DEPOT CREDIT SERVICES	07/12/2022	08/15/2022	19.62	19.62	Open	N
44193	HOME DEPOT CREDIT SERVICES	06/30/2022	08/15/2022	175.81	175.81	Open	N
44194	HOME DEPOT CREDIT SERVICES	07/01/2022	08/15/2022	93.21	93.21	Open	N
44249	HOME DEPOT CREDIT SERVICES	06/28/2022	08/15/2022	1,016.75	1,016.75	Open	N
44132	IL STATE TOLL HWY AUTHORITY	07/13/2022	08/15/2022	11.40	11.40	Open	N
44114	ILLINOIS STATE POLICE	05/31/2022	08/15/2022	300.00	300.00	Open	N
44115	ILLINOIS STATE POLICE	06/30/2022	08/15/2022	220.00	220.00	Open	N
44116	JACKSON-HIRSCH, INC.	06/29/2022	08/15/2022	184.51	184.51	Open	N
44205	KNOWBE4 INC	07/22/2022	08/15/2022	226.40	226.40	Open	N
44220	KONICA MINOLTA BUSINESS	07/31/2022	08/15/2022	21.47	21.47	Open	N
44221	KONICA MINOLTA BUSINESS	07/31/2022	08/15/2022	424.87	424.87	Open	N
44117	KONICA MINOLTA PREMIER FINANCE	06/30/2022	08/15/2022	739.00	739.00	Open	N
44175	KWASIGROCH ELECTRIC INC	07/15/2022	08/15/2022	4,506.00	4,506.00	Open	N
44178	LAUTERBACH & AMEN LLP	07/29/2022	08/15/2022	15,700.00	15,700.00	Open	N
44222	LENNO LASN	07/31/2022	08/15/2022	516.00	516.00	Open	N
44112	LESLIE' S POOLMART, INC.	07/12/2022	08/15/2022	32.66	32.66	Open	N

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POST DATES 08/15/2022 - 08/15/2022

DB: Oak Brook Park I

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44149	LPG MUSIC INC.	07/12/2022	08/15/2022	3,566.25	3,566.25	Open	N
44157	MARKET ACCESS CORP.	07/08/2022	08/15/2022	1,150.00	1,150.00	Open	N
44139	MASTERBLEND INTERNATIONAL LLC	06/06/2022	08/15/2022	1,813.90	1,813.90	Open	N
44174	MASTERBLEND INTERNATIONAL LLC	07/14/2022	08/15/2022	138.90	138.90	Open	N
44208	MASTERBLEND INTERNATIONAL LLC	07/28/2022	08/15/2022	246.25	246.25	Open	N
44127	MENARDS	06/29/2022	08/15/2022	419.44	419.44	Open	N
44119	NEXT GENERATION	06/30/2022	08/15/2022	1,244.70	1,244.70	Open	N
44176	NEXT GENERATION	07/19/2022	08/15/2022	337.50	337.50	Open	N
44106	NICOR GAS	07/06/2022	08/15/2022	766.98	766.98	Open	N
44107	NICOR GAS	07/08/2022	08/15/2022	237.52	237.52	Open	N
44148	OAK BROOK MECHANICAL SERVICES INC	07/13/2022	08/15/2022	1,384.00	1,384.00	Open	N
44180	OAKBROOK TERRACE PARK DISTRICT	07/18/2022	08/15/2022	379.80	379.80	Open	N
44131	O'REILLY AUTO PARTS	06/16/2022	08/15/2022	65.23	65.23	Open	N
44170	P.E.I. INC	07/25/2022	08/15/2022	2,155.00	2,155.00	Open	N
44171	P.E.I. INC	07/25/2022	08/15/2022	4,760.00	4,760.00	Open	N
44161	PERFECT TURF	07/21/2022	08/15/2022	40,500.00	40,500.00	Open	N
44253	PETTY CASH - CORPORATE ADMIN.	08/05/2022	08/15/2022	283.36	283.36	Open	N
44121	PFEIFFER'S PEST CONTROL	07/19/2022	08/15/2022	275.00	275.00	Open	N
44146	PRAIRIE NURSEY INC.	05/11/2022	08/15/2022	1,715.41	1,715.41	Open	N
44124	QUADIENT LEASING	07/15/2022	08/15/2022	384.81	384.81	Open	N
44147	REINDERS, INC.	05/11/2022	08/15/2022	736.74	736.74	Open	N
44215	ROBBINS SCHWARTZ	07/19/2022	08/15/2022	844.00	844.00	Open	N
44216	ROBBINS SCHWARTZ	07/19/2022	08/15/2022	480.00	480.00	Open	N
44135	RUSSO POWER EQUIPMENT	07/14/2022	08/15/2022	41.98	41.98	Open	N
44136	RUSSO POWER EQUIPMENT	07/14/2022	08/15/2022	640.00	640.00	Open	N
44137	RUSSO POWER EQUIPMENT	07/14/2022	08/15/2022	504.61	504.61	Open	N
44199	SBC WASTE SOLUTIONS	07/31/2022	08/15/2022	500.00	500.00	Open	N
44200	SBC WASTE SOLUTIONS	07/31/2022	08/15/2022	140.00	140.00	Open	N
44201	SBC WASTE SOLUTIONS	07/31/2022	08/15/2022	280.00	280.00	Open	N
44202	SBC WASTE SOLUTIONS	07/31/2022	08/15/2022	300.00	300.00	Open	N
44142	SERVICE SANITATION, INC.	07/22/2022	08/15/2022	1,230.00	1,230.00	Open	N
44166	SERVICE SANITATION, INC.	07/27/2022	08/15/2022	40.00	40.00	Open	N
44167	SERVICE SANITATION, INC.	07/22/2022	08/15/2022	325.00	325.00	Open	N
44168	SERVICE SANITATION, INC.	07/22/2022	08/15/2022	139.05	139.05	Open	N
44169	SERVICE SANITATION, INC.	07/22/2022	08/15/2022	628.30	628.30	Open	N
44172	SITEONE LANDSCAPE SUPPLY LLC	07/26/2022	08/15/2022	54.00	54.00	Open	N
44209	SITEONE LANDSCAPE SUPPLY LLC	07/27/2022	08/15/2022	233.57	233.57	Open	N
44214	SK ELECTRONICS	07/21/2022	08/15/2022	1,123.20	1,123.20	Open	N
44173	SMART INDUSTRY PRODUCTS	07/26/2022	08/15/2022	310.00	310.00	Open	N
44254	SOUTH SIDE CONTROL SUPPLY CO	08/03/2022	08/15/2022	12.73	12.73	Open	N
44204	STERLING NETWORK INTEGRATION	08/02/2022	08/15/2022	229.10	229.10	Open	N
44186	SUBURBAN DOOR CHECK & LOCK	07/25/2022	08/15/2022	128.00	128.00	Open	N
44143	TAMELING INDUSTRIES INC.	07/07/2022	08/15/2022	171.00	171.00	Open	N
44210	TAMELING INDUSTRIES INC.	07/21/2022	08/15/2022	504.78	504.78	Open	N
44211	TAMELING INDUSTRIES INC.	07/27/2022	08/15/2022	120.00	120.00	Open	N
44192	TOWERSTREAM CORPORATION	08/01/2022	08/15/2022	215.00	215.00	Open	N
44203	TRANE U.S. INC.	07/25/2022	08/15/2022	533.50	533.50	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44191	VC3, INC	07/26/2022	08/15/2022	999.00	999.00	Open	N
44224	VILLA PARK ELECTRICAL SUPPLY	07/15/2022	08/15/2022	182.32	182.32	Open	N
44248	VILLA PARK ELECTRICAL SUPPLY	08/04/2022	08/15/2022	120.90	120.90	Open	N
# of Invoices:	144	# Due:	144	Totals:	213,123.61	213,123.61	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					213,123.61	213,123.61	

* 1 Net Invoices have Credits Totalling: (180.63)

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	69,164.82	69,164.82
02 - RECREATION FUND	33,542.20	33,542.20
05 - AUDIT FUND	11,775.00	11,775.00
07 - RECREATIONAL FACILITIES FUND	17,999.82	17,999.82
09 - SPECIAL RECREATION FUND	42,840.90	42,840.90
12 - CAPITAL PROJECTS FUND	37,800.87	37,800.87

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	63,554.24	63,554.24
02 - FINANCE	2,071.33	2,071.33
04 - CENTRAL PARK NORTH	3,959.77	3,959.77
05 - CENTRAL PARK	29,391.56	29,391.56
06 - SADDLEBROOK PARK	1,000.89	1,000.89
07 - FOREST GLEN PARK	4,384.98	4,384.98
08 - CHILLEM PARK	241.48	241.48
09 - DEAN PROPERTY	1,323.46	1,323.46
10 - PROFESSIONAL SERVICES	480.00	480.00
12 - CONTRACTS. MAINTENANCE DNS	8,057.50	8,057.50
15 - BUILDING/RECREATION CENTER	8,522.89	8,522.89
20 - CENTRAL PARK WEST	2,726.20	2,726.20
21 - FITNESS CENTER	3,888.03	3,888.03
25 - AQUATIC CENTER	9,217.48	9,217.48
26 - AQUATIC-RECREATION PROGRAMS	1,485.90	1,485.90
31 - PRESCHOOL PROGRAMS	3,603.15	3,603.15
32 - YOUTH PROGRAMS	4,084.75	4,084.75
40 - ADULT PROGRAMS	1,312.00	1,312.00
50 - PIONEER PROGRAMS	819.82	819.82
60 - SPECIAL EVENTS & TRIPS	337.50	337.50
71 - BUILDING/RACQUET CLUB	4,545.79	4,545.79
75 - TENNIS PROGRAMS	5,992.31	5,992.31
80 - MARKETING	2,546.71	2,546.71
92 - AUDIT FUND	11,775.00	11,775.00
95 - CAPITAL PROJECTS FUND	37,800.87	37,800.87

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
44252	AQUA PURE ENTERPRISES, INC.	01/03/2022	08/05/2022	1,103.45	0.00	Paid	Y
44198	ARTISTIC FACE PAINTING & CRAFTS	08/02/2022	08/02/2022	350.00	0.00	Paid	Y
44159	GIA MIA ELMHURST, LLC	07/07/2022	07/28/2022	1,500.00	0.00	Paid	Y
44109	IL DEPT OF REVENUE	07/20/2022	07/21/2022	410.00	0.00	Paid	Y
44144	RANDALL INDUSTRIES	04/26/2022	07/28/2022	7,650.00	0.00	Paid	Y
44101	VILLAGE OF OAK BROOK	07/06/2022	07/28/2022	144.48	0.00	Paid	Y
44102	VILLAGE OF OAK BROOK	07/06/2022	07/28/2022	288.96	0.00	Paid	Y
44103	VILLAGE OF OAK BROOK	07/06/2022	07/28/2022	144.48	0.00	Paid	Y
44104	VILLAGE OF OAK BROOK	07/06/2022	07/28/2022	180.60	0.00	Paid	Y
44105	VILLAGE OF OAK BROOK	07/06/2022	07/28/2022	6,080.20	0.00	Paid	Y

# of Invoices:	10	# Due:	0	Totals:	17,852.17	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					17,852.17	0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	9,816.97	0.00
02 - RECREATION FUND	7,513.60	0.00
07 - RECREATIONAL FACILITIES FUND	521.60	0.00

--- TOTALS BY DEPT/ACTIVITY ---

00 - NON-DEPARTMENTAL	49.69	0.00
01 - ADMINISTRATION CORPORATE	1,216.04	0.00
05 - CENTRAL PARK	433.44	0.00
15 - BUILDING/RECREATION CENTER	9,189.36	0.00
20 - CENTRAL PARK WEST	144.48	0.00
21 - FITNESS CENTER	1,216.04	0.00
25 - AQUATIC CENTER	3,231.52	0.00
60 - SPECIAL EVENTS & TRIPS	1,850.00	0.00
71 - BUILDING/RACQUET CLUB	180.60	0.00
75 - TENNIS PROGRAMS	341.00	0.00

08/05/2022 04:11 PM
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 DB: Oak Brook Park L

WARRANT #662
 INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 INVOICE ENTRY DATES 04/18/2022 - 04/18/2022
 JOURNALIZED PAID
 VENDOR CODE: 265

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43562	NICOR GAS	04/12/2022	04/30/2022	386.08	0.00	Paid	Y
43563	NICOR GAS	04/12/2022	04/30/2022	1,653.38	0.00	Paid	Y
# of Invoices:	2	# Due:	0	Totals:	2,039.46	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				2,039.46	0.00		

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	413.35	0.00
02 - RECREATION FUND	1,240.03	0.00
07 - RECREATIONAL FACILITIES FUND	386.08	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	330.68	0.00
15 - BUILDING/RECREATION CENTER	413.35	0.00
21 - FITNESS CENTER	330.68	0.00
25 - AQUATIC CENTER	578.67	0.00
71 - BUILDING/RACQUET CLUB	386.08	0.00

Staff Recognition

Getting To Know

Monica Lockie

Recreation Manager - Adults



Birthday: February 10

I decided to work at the OBPD because: it was a fabulous opportunity at a great facility.

My favorite childhood memory is: traveling with my dad every summer. (He was an airline pilot and took us to so many awesome places!)

The last good movie I saw: Hustle.

My favorite meal: Any kind of pasta.

I'd love to meet: P!NK

What or who always makes you laugh? My boyfriend, Mike.

If you were an animal, what would you be? A dog.

I'm better than anyone else when it comes to: Well, I am nowhere near better than anyone else... but I am a very good cook.

My favorite place to vacation is: Disney, **because I like to do:** every single thing there!

My dream/goal is: to live the rest of my life with purpose and joy.

Three words that best describe me: generous, consistent, loving.

Little known fact about me: My boyfriend and I were high school sweethearts.

My most humbling experience: raising kids.

My greatest accomplishment is: my kids

Getting To Know

Kara Smith

Fitness Supervisor



Birthday: February 6

I decided to work at the OBPD because: This is my first position working for a park district. I have worked in the fitness field in higher education, medically-based and corporate fitness. I thought it would be a great experience and when interviewing, I felt like this was a great team environment.

The last good movie I saw: Technically it's not a movie, but I am watching the Black Bird series on Apple TV.

My favorite meal: Mexican food—tacos, burrito bowls and enchiladas!

I'd love to meet: Michelle Obama.

What or who always makes you laugh? My two dogs, Cali and Payton.

If you were an animal, what would you be? A cat (got to mention my cat Sasha, too).

My favorite place to vacation is Wisconsin & Michigan, because I like to go on outdoor adventures and to finish the day at a craft brewery.

Three words that best describe me: Caring, Responsible, Thoughtful.

Little known fact about me: I have only lived in two states.

Communications and Proclamations

Board of Commissioners to share communications

Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: August 5, 2022
Re: July/August 2022: Communications, IT & Administration

July Board Meeting Follow Up:

Satellite Parks Court Resurfacing

The bid for the pickleball court resurfacing at Saddle Brook and Forest Glen parks has been open and waiting board approval. The fencing needed for the pickleball courts did not come in under budget, so we are exploring other options or delaying the purchase.

Social Media Policy

Our policy needed to be updated to address blogging and social media comments on our platforms. Staff found a policy from the Buffalo Grove Park District that addresses this item.

August Board Meeting Discussion Points:

OSLAD Grant

With the award of the OSLAD Grant, Phase II of the North Fields will take place starting in the Spring of 2023. Since we are doing earthwork already, we added design work for Upland Design in the amount of \$24,900. This amount is within the authority of the Executive Director's approval.

Five Year Capital Improvement Plan

Due to Distinguished Agency, the entire five-year plan needs to be approved, even though allocation for the funds can only take place with the budget year approved. The remaining four years need to be approved by the board respectively in each fiscal year.

IT Report:

Internet services from Comcast has been renegotiated. The speed of the public WIFI and staff internet have been increased while keeping a similar monthly price.

Multifactor authentication has been added to the firewall. All remote users must use a token that is generated each minute on an app. This new future enhances the security on the network.

Corporate and Community Relations:

Sponsorships	\$ 2,300.00
Advertising	\$ 800.00
Vendors	\$ 700.00
In-Kind Donations	\$ 4,290.74
Oak Brook Park District Foundation	\$ 4,082.34
Total for July:	\$ 12,173.08

Marketing & Communications Report:

Facebook Analytics

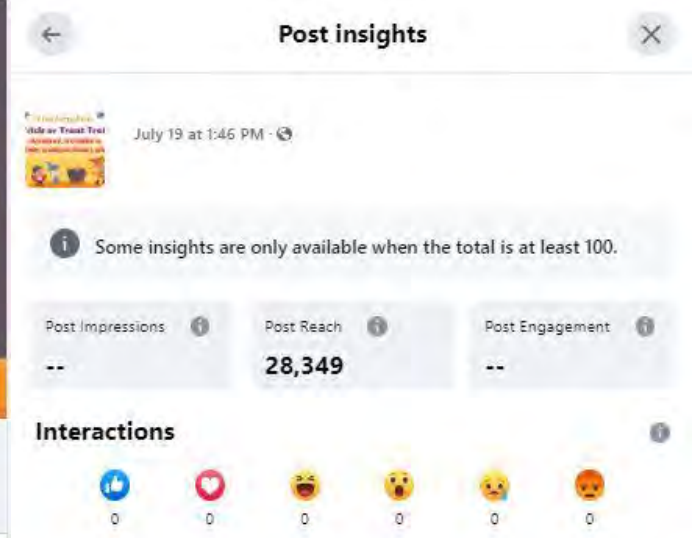
Followers: 4,408 (up 45)
Posts: 81
Post Reach
(organic and paid): 50,659

Instagram Analytics

Total Followers: 1,616 (up 11)
Posts: 42
Top Post Reach: 198

Twitter Analytics

Total Followers: 1,105 (up 4)
Posts: 31
Top Post Impressions: 84





July 2022 Top pages*

1. Facilities/Splash Island
2. Obparks.org
3. Facilities/Family Aquatic Center
4. Programs/Aquatics
5. Special Events
6. Programs/Tennis Programs
7. Facilities/Central Park West
8. /Parties and Rentals
9. Facilities/Family Recreation Center
10. /Membership Opportunities

July 2022 Top Products*

1. Walking Soccer Outdoors
2. Eggtober
3. Pickleball – 7/22 Open Play
4. Tae Kwon Do Saturday
5. Pickleball – 7/08 Open Play

obparks.org Acquisition Value*

Referral Percentage Values	July 2022	July 2021
Direct:	41.6%	34.4%
Organic Search:	50.7%	54.8%
Social:	4.8%	4.5%
Referrals:	3%	6%

obparks.org Ecommerce Overview – July 2022*

	July 2021	July 2022
Total Revenue	\$57,692	\$65,077
Transactions:	465	565
<hr/>		
	2021	2022
Year to date total	\$1,033,179	\$861,677
Transactions:	5,376	7,546



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: August 9, 2022
Re: July 2022 Financials

General Fund

We have now completed three months of fiscal year 2022/2023 (25.00% completed). Year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equals \$1,400,538, \$604,856, and \$0, respectively. This is resulting in a YTD net surplus of \$795,682; which is an \$81,412 decrease over the \$877,094 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total current year revenues are ahead of budgeted expectations and are comparable to prior year's revenues. Property tax collections are slightly behind prior year collections due to the timing of these receipts; however, Personal Property Replacement Taxes (PPRT) are almost double the collections experienced last year. Central Park North revenues are ahead of budget and prior year primarily due to two national Lacrosse tournaments that were held this year that did not occur last year. In addition, there appears to be a slight shift in rentals from our Central Park fields to our Central Park North fields. Rental activity at our Family Recreation Center (FRC) and Central Park West (CPW) facilities is in line with budgeted expectations and are comparable to prior year.
- **Expenditures-** Total expenditures are within budgeted expectations and have increased approximately \$76,000 when compared to the prior year. The largest increases are in our Central Park and FRC departments due to increased full-time & part-time wages, costs incurred on signage, leasing of a field stripping machine and purchase of related supplies, and increased purchases of janitorial and cleaning supplies.

Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$1,632,499, \$785,501, and \$0, respectively. This is resulting in a YTD net surplus of \$846,998; which is a \$259,879 increase over the \$587,118 net surplus experienced in the prior fiscal year. Following is additional commentary:

- **Revenues-** Total revenues have increased approximately \$365,000 when compared to the prior year and all departments, except for Marketing, are either in line or surpassing budgeted expectations. This fund is benefitting from increased property tax and PPRT receipts, and overall increased programming revenues due to the elimination of the Covid-19 restrictions that were in place last year. For example, in our fitness center department, membership fees have increased from approximately \$78,000 last year, to \$132,000 in the current year. In our aquatic center department, membership fees have also increased significantly, and party rental revenues have increased from approximately \$35,000 to \$65,000. In our youth programs department, revenues for our youth pee-wee camp have already surpassed our annual budget. This year we added an afternoon pee-wee camp which has resulted in the increased revenues. Additionally, youth playground revenues have increased from approximately \$78,000 in the prior year, to \$107,000 in the current year.

- **Expenditures-** All departments, except for special events, are either in line or favorable with current year's budgeted expectations and have increased approximately \$105,000 when compared to the prior year. In our special events and trips department, expenditures are ahead of budget due to the timing of our largest special events; the Pink 5k race/walk and summer concerts. Last year's activity was lower because the Pink 5k race/walk was delayed until October 2021 due to the COVID-19 restrictions that were in place. Increased expenditures in our Aquatic Center department are being driven by increased part-time wages, costs for maintenance of the HVAC system, and party rental supplies. Decreased expenditures in our Fitness Center department are primarily due to the temporary vacancy in the Fitness Supervisor position, and decreased utility costs.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$515,263 and \$369,446, respectively. This is resulting in a YTD net surplus of \$145,817; which is a \$76,022 decrease over the prior year's surplus of \$221,839. Following is additional commentary:

- **Revenues-** Total revenues have increased \$27,410 when compared to the prior year. In the current year, group lesson revenues have increased approximately \$43,000 over the prior year due to increased enrollments; with the largest increase occurring in our group lesson camps.
- **Expenses-** Except for Capital Outlay, all the departments are favorable when compared to budgeted expectations. Capital expenses are ahead of budget due to the completion of the outdoor tennis court resurfacing project. When compared to the prior year, expenses are higher primarily due to increased full-time and part-time wages, and increased camp supplies.

FINANCE & HUMAN RESOURCES:

Finance personnel has been working on various tasks, including:

- Updating the transmittal letter and MD&A sections of the latest audit report.
- Providing census information to our actuaries to be used in completing the annual OPEB valuation report.
- Kicking off the annual winter coat donation drive. Collection drop boxes will be located at our FRC and tennis center facility later this month.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: August 7, 2022
Re: Recreation & Facilities Report

Recreation

- The 2022 Concert series was successful again this year. The series featured: Second Hand Soul Band (June 30), The Wayouts (July 7), Rosie and the Rivets (July 14), Kaleidoscope Eyes (July 21), and Neverly Brothers (July 28)!
- Walk in the Park Wine Tour had 120 participants prior to the final concert of the season, which was an increase from last year's registration numbers.
- Camp has been going well in July. The last official day for camp is August 5.
- The Park District hosted 40 women's lacrosse teams from all over the country, including Canada on July 23rd – 24th for the IWLCA Midwest Cup.
- The Adult Softball League started on July 21 with 7 teams participating.
- July Pioneer program highlights include:
 - Eighteen Pioneers enjoyed lunch at Shaw's Crab House followed by My Fair Lady at the Cadillac Palace Theater.
 - Twenty-one Pioneers participated in our 2nd Lifetime learning series seminar on July 13. Lisa Giangrande from @Properties provided lunch and spoke on downsizing.
- Coaches Steve's classes recap:
 - Multi-Blast, week of July 11 – 48 participants over 2 classes
 - Basketball, week of July 18 – 43 participants over 2 classes
 - Flag Football, week of July 25 - 49 participants over 2 classes

Aquatics

- PDRMA completed their annual site visit for Camp/Aquatics and the Aquatic team received rave reviews for our operations and facility maintenance. The team was recognized as one of the best visits of the summer by PDRMA representative, Mary Pederson.
- We are launching two programs this summer/fall. The first is an "Intro to our Swim Lesson Program" that provides a family a full lesson experience and then invites them to stay and play the remainder of the day. Registrations have begun coming in for this new program. We will also be relaunching an updated version of our StarFish Pre-Swim Team to better bridge the gap between swim lessons and swim team for our participants.
- Preparations are in place for the annual maintenance shut down. Projects will include replacing 2 underwater lights, multiple overhead LED lights, inspect/repair the expansion joint caulk line, deep clean of entire facility and pump room preventative maintenance on pumps, motors and heaters.
- Members will have access to Superior Training Aquatic Center for lap swimming during our shut down.
- Staff is being secured for the fall to ensure we maximize facility operations and programming. Grant and Caroline are working with Marketing to target HS and community college students in the area.

Fitness

- Fourteen teams participated in the Team Dri Tri. Thanks to all of the staff that helped especially, Kate, Katie, Ryan, Marco, Calvin, Emily and Ajoni for making the event a success.
- There are currently 4 people signed up for the Saturday Tai Chi session, and 8 for the Wednesday session.
- Kara and Ryan met with Peerfit to discuss corporate based membership options.

- Kara and Ryan met with the Naperville Park District to discuss usage reporting methods for Silver Sneakers and Renew Active.

Facilities

- Maintenance staff projects for the month of the July included:
 - Exhaust fan #2 over locker rooms was repaired in house after isolators broke free and caused the fan to grind against fan housing.
 - Assisted Tennis center with parking lot light repairs.
 - Completed PM on FRC HVAC units. Matt also trained Josh and Craig on preventative maintenance objectives and actions.
 - Diagnosis of bad communication board on RTU# 2.
 - Removed damaged ceiling fan in fitness center above work out station upon discussions not to replace due to the hazard of obstructing physical activity below location of fan.
 - Met with roofing companies to outlay specs for modified Phase II of roofing project, focusing primarily on roof over the walking track and fitness center.

Tennis

- The Tennis center hosted the July BG14 tournament with 56 players July 1st – 3rd and the July Open tournament with 92 players, July 15th – 17th.
- Rafa Nadal Academy camp took place at the Tennis Center July 5th – 9th.
- The Tennis Center Jr. Tennis Teams participated in the Midwest Championships in Indianapolis and finished 1st place in the 10U, 12U and 14U divisions.



Oak Brook Park District Membership Statistics 2022

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	1740	1850	1972	2063	2065	2086	2143						NA
Members, Month End	1615	1737	1843	1947	1950	1928	2060						NA
Retention Percentage	92.82%	93.89%	93.46%	94.38%	94.43%	92.43%	96.13%						94%
New Members	245	207	211	136	154	231	162						1346
Members Cancelled/Expired	125	113	129	116	115	158	83	0	0	0	0	0	839
Net Members	120	94	82	20	39	73	79	0	0	0	0	0	507
Resident	41%	41%	42%	42%	42%	44%	45%						NA
Non-Resident	59%	59%	58%	58%	58%	56%	55%						NA
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	936	971	1019	1081	1120	1141	1152						NA
Memberships, Month End	864	912	970	1036	1061	1064	1099						NA
Retention Percentage	92.31%	93.92%	95.19%	95.84%	94.73%	93.25%	95.40%						94.38%
New Memberships	121	101	115	96	96	107	77						713
Cancelled/Expired	72	59	49	45	59	77	53	0	0	0	0	0	414
Net Memberships	49	42	66	51	37	30	24	0	0	0	0	0	299

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)

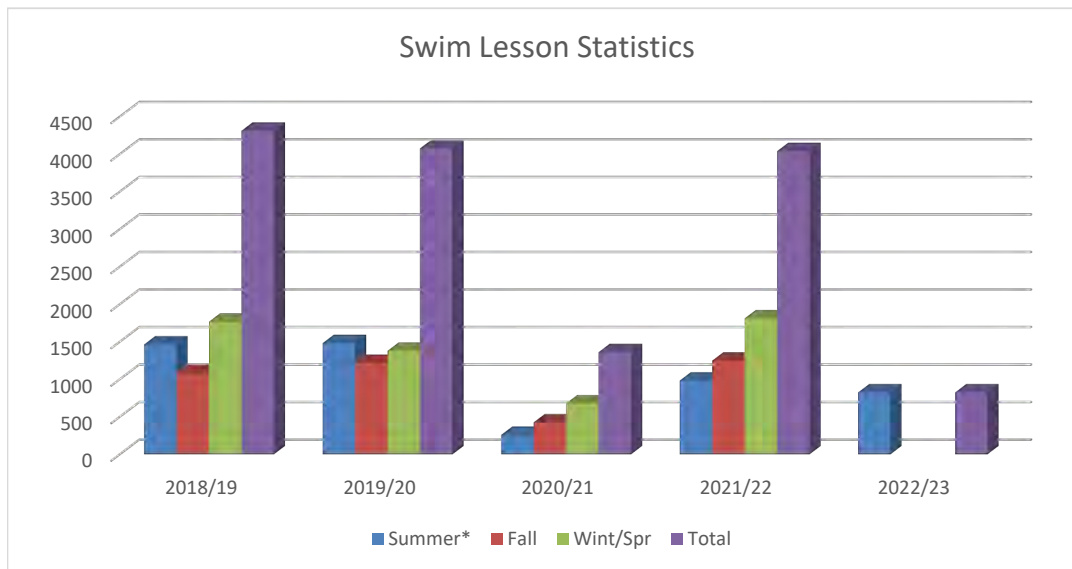


Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
2018/19	1463	1082	1767	4312
2019/20	1481	1217	1379	4077
2020/21	258	425	678	1361
2021/22	982	1248	1811	4041
2022/23	824			824

Swim Team Statistics					
	Summer	Fall	Wint/Spr	Spring Training	Total
2018/19	71	80	77	100	328
2019/20	79	90	83	0	252
2020/21	52	213	141	63	469
2021/22	59	75	63	47	244
2022/23	32				32

During COVID we did month-long stroke clinics.
This impacted registration numbers.





Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2022 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Deck Party	4	8	8	8	9	9	8	0	0	0	0	0	54
Studio Party	5	7	12	14	15	14	18	0	0	0	0	0	85
Group (by day)	0	1	1	0	0	0	1	0	0	0	0	0	3
Private (indoors only)	0	1	3	5	1	1	1	0	0	0	0	0	12
Private (indoor/outdoor combo)	0	0	0	0	0	4	4	0	0	0	0	0	8
Splash Island Birthday	0	0	0	0	0	7	11	0	0	0	0	0	18
Camp Rentals	0	0	0	0	0	12	10	0	0	0	0	0	22
Lane Rental (lap only)	0	0	0	0	2	0	1	0	0	0	0	0	3
Scout	0	0	1	0	1	0	0	0	0	0	0	0	2
Total # Parties	9	17	25	27	28	47	54	0	0	0	0	0	207

2021	29	40	27	28	20	22	23	35	10	16	18	16	284
2020	22	32	15	0	0	0	44	48	44	44	32	31	312
2019	37	25	44	36	46	53	52	38	20	27	37	25	440



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage Report Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	254	214	121	122	193	195	92	8	0	2	58	168	1,426
	Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184	\$5,050	\$903	\$0	\$235	\$6,530	\$9,604	\$127,045

22 - 23	Hours	204	158	132										494
	Revenue	\$8,419	\$8,838	\$5,181										
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$14,200										

Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	3,468	1,095	875	1,056	1356	1,698	512	0	0	0	0	1315	11,375
	Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001	\$3,455	\$0	\$0	\$0	\$0	\$3,706	\$241,319

22 - 23	Hours	1,923	1,240	558										3,721
	Revenue	\$17,170	\$8,095	\$14,900										
Wizards	Revenue			\$50,000										
Lakeshore	Revenue			\$8,000										

Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
21 - 22	Hours	233	206	135	71	177	158	35	0	0	0	0	119	1,133
	Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050	\$2,218	\$0	\$0	\$0	\$0	\$4,776	\$37,253

22 - 23	Hours	304	297	226										827
	Revenue	\$8,301	\$13,145	\$4,450										

Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	3,954	1,515	1,131	1,249	1,726	2,051	638	8	0	2	58	1,602	13,934
	Revenue	\$65,389	\$168,381	\$39,684	\$25,132	\$32,320	\$38,235	\$10,723	\$903	\$0	\$235	\$6,530	\$18,086	\$405,617



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: August 5, 2022
Re: Board Report

- The construction documents for the DCEO Grant-funded restrooms at the north athletic fields are complete and have been submitted to the Village of Oak Brook for review and permitting. The project bid will be released in early August.
- Staff is awaiting a building permit to install the traffic control gate at the Dean Nature Sanctuary.
- A conduit pipe is being bored underground from near the synthetic soccer field at Central Park, under Ginger Creek, and terminating at the north athletic fields. Once installed, the conduit will allow staff to make a fiber optic connection between the recreation center and the new restroom / concession facility.
- Staff met with a representative from Illinois Play in Westmont to develop a playground replacement plan for Saddle Brook Park, which has the oldest play equipment of any Oak Brook Park. The new design is included in the Board packet.
- Please see the agenda histories regarding satellite park court resurfacing, a playground replacement at Saddle Brook Park, and the OSLAD grant agreement for phase II of the north athletic fields.

Unfinished Business



Oak Brook Park District

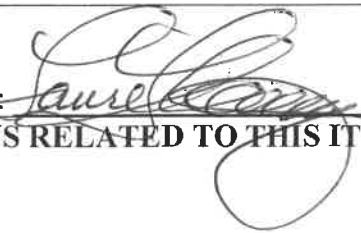
BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ORDINANCE NO. 22-0815: AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

AGENDA No.: 7 A

MEETING DATE: AUGUST 15, 2022

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 

ITEM HISTORY(PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

As required by the Open Meetings Act, the closed meeting sessions of the Board Meetings are recorded. After 18 months, the Act permits the Board to authorize the destruction of these recordings, as long as the written minutes have been approved by the Board. The written minutes of these meetings have been approved by the Board of Commissioners, routinely, which occurred at the next closed meeting held after the meeting date.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The following Closed Meeting recordings are now over 18 months in age.

July 20, 2020

January 18, 2021

ACTION PROPOSED:

A Motion and a second to approve Ordinance No 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

ORDINANCE NO. 22-0815
AN ORDINANCE AUTHORIZING THE DESTRUCTION OF THE
VERBATIM RECORD OF CERTAIN CLOSED MEETINGS

WHEREAS, the Open Meetings Act (5 ILCS 120/1, *et seq.*) (the "Act") requires governmental bodies to keep a verbatim record of closed meetings by audio or video tape; and

WHEREAS, the Oak Brook Park District Board of Park Commissioners (the "Board") has complied with such requirement by providing for the Secretary of the Board to keep a verbatim record of all closed meetings by audio recording; and

WHEREAS, the Act also permits governmental bodies to destroy the verbatim record of closed meetings, no less than eighteen (18) months after the completion of the meeting recorded, without notification to or approval of a records commission or the State Archivist under the Local Records Act, but only after: i) the public body approves the destruction of a particular recording; and ii) the public body approves written minutes that meet the requirements of the Act for the closed meeting recorded; and

WHEREAS, at least eighteen (18) months have passed since the completion of certain closed meetings of the Board that are identified in Section 1 of this Ordinance, and the Board has approved written minutes for each of the such closed meetings; and

WHEREAS, the Board has determined that it is necessary and desirable to order the destruction of the verbatim record of the closed meetings identified in Section 1 of this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board hereby finds that at least eighteen (18) months have passed since the completion of the following closed meetings of the Board, and that the Board has approved written minutes for such closed meetings:

July 20, 2020 January 18, 2021

Section 2. The Board hereby orders the destruction of the entire verbatim record, in the form of digital audio recordings, of the closed meetings identified in Section 1 of this Ordinance, and the Secretary is hereby authorized and directed to destroy said audio tapes in a suitable manner.

Section 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

Section 4. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 15th DAY OF AUGUST, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

President Sharon Knitter

ATTEST:

Laure Kosey, Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM-HISTORY/COMMENTARY

ITEM TITLE:
ADMINISTRATIVE POLICIES AND PROCEDURES MANUAL: 2.35 SOCIAL MEDIA POLICY

AGENDA NO.: 7B

MEETING DATE: 8/15/2022

STAFF REVIEW: Marketing & Communications Manager, Haley Colucci: *Haley Colucci*

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: *Laure Kosey*

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

This is a new policy, not previously reviewed or discussed by the Board of Commissioners. The Distnet proposes adding a new Social Media Policy to the Administrative Policies and Procedures Manual. This policy will be found under (new) section, 2.35. This policy was adopted from the Buffalo Grove Park District and has been vetted and approved by their attorney, Steve Bloomberg, from the Chuhak and Tecson firm.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

At times, the District may find it necessary to hide and/or delete comments that violate this Social Media Policy. This policy will protect the District in the event that the District removes a comment that violates the Social Media Policy, and is questioned/must respond to a FOIA request, pertaining to the hidden/deleted comment.

It is the professional recommendation of the Superintendent of Communications and IT and the Marketing & Communications Manager, that this policy be added to the Administrative Policies and Procedures Manual, in order to properly protect the District.

ACTION PROPOSED:

Motion and a second to Approve Administrative Policies and Procedures Manual Section 2.35 Social Media Policy.



Oak Brook Park District

1450 Forest Gate Road • Oak Brook, IL 60523-2151

Phone: 630-990-4233 • Fax: 630-990-8379 • www.obparks.org

Oak Brook Park District

Administrative Policies and Procedures Manual



We strive to provide
the *very best* in
park and recreational
opportunities, facilities and
open lands for our community.

Oak Brook Park District Administrative Policy and Procedures Manual

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Oak Brook Park District
Administrative Policies and Procedures

2.35 Social Media Policy

The Oak Brook Park District reserves the right at its sole discretion to remove or restrict a social media post from an outside party that uses written words, recordings or graphics that are deemed as offensive, vulgar, inappropriate, pornographic, violent, obscene, promotes discrimination, threatens any person or organization, advocates illegal activity, infringes on copyright or trademarks, compromises safety or security, is spam or links to other sites, supports or opposes a political candidate, is libelous, is slanderous or promotes another business not related to the Park District, or violates the District's social media policy.

Negative comments, criticism or praise to any District social media post cannot be removed from any District social media platform, unless there is a violation of our social media policy. The commenter cannot be blocked from future posts to Park District platforms, unless that person violates our external social media policy 2 times or more.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: SATELLITE PARK COURT RESURFACING PROJECT

AGENDA No.: 7 C

MEETING DATE: AUGUST 15, 2022

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): The satellite parks, including Chillem, Saddle Brook, and Forest Glen feature acrylic-coated asphalt basketball and tennis courts. The courts were last re-surfaced with new acrylic and lines in 2016, and are currently beyond their useful life. The Park District sought bids to repair the cracked surfaces, apply a new acrylic coating, and re-stripe the courts for play. In the process, one tennis court at Saddle Brook and Forest Glen will be re-configured to create two pickleball courts in place of one of the tennis courts at those two locations.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District notified the Homeowners Associations of Forest Glen and Saddle Brook of the intention to convert one tennis court into two pickleball courts at each park site. Feedback received was generally positive.

The Park District received a single bid from American Sealcoating of Indiana, Inc. in the amount of \$55,800 to perform resurfacing work on the outdoor courts at Saddle Brook and Forest Glen parks. The contractor recently performed resurfacing of the outdoor courts at the Oak Brook Park District Tennis Center.

Action Proposed:

A motion (and a Second) to accept the bid from American Sealcoating of Indiana, Inc. for the Satellite Park Court Resurfacing Project for a not to exceed cost of \$55,800.00, and to approve an Agreement Between the Oak Brook Park District and American Sealcoating of Indiana, Inc. for the Satellite Park Court Resurfacing Project.

Oak Brook Park District

1450 Forest Gate Road
 Oak Brook, IL 60523

Satellite Parks Outdoor Court Resurfacing Project 2022

Resurfacing of outdoor courts at Saddle Brook and Forest Glen

Bid Open: 8-3-22

Contractor	Bond	Certs	References	Total Lump Sum
American Sealcoating of Indiana Inc. 109 Coolspring Circle Michigan City, IN 46360 219-229-0025 american_sealcoating@yahoo.com	x	x	x	\$55,800.00



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

RESOLUTION 22-0816: A RESOLUTION REGARDING THE REVIEW OF MINUTES FOR CLOSED MEETINGS FROM JANUARY 1989 THROUGH JUNE 30, 2022

AGENDA No.: 7 D

MEETING DATE: AUGUST 15, 2022

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The District is required to review closed session minutes semi-annually to determine what minutes or portions of minutes no longer require confidentiality.

The attached resolution was drafted by the park district's attorneys and contains the recommendation to not release any closed session meeting minutes at this time.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

It is recommended that copies of the closed session minutes be kept to a minimum and the Commissioners are encouraged to review the closed meeting minutes while in the Administration Office of the Park District. Please contact the Executive Director to set up an appointment if you wish to review the closed session minutes. The closed session minutes are locked in the fireproof safe and will be removed from the safe for Commissioner review at the administration office.

The Resolution will be presented for final reading during the August 15, 2022 Regular Meeting and may be adopted upon the Board's approval at that meeting.

ACTION PROPOSED:

A motion and a second to approve Resolution 22-0816: A Resolution Regarding the Review of Minutes for Closed Meetings from January 1989 Through June 30, 2022.

RESOLUTION NO. R22-0816

**A RESOLUTION REGARDING THE REVIEW
OF MINUTES FOR CLOSED MEETINGS
FROM JANUARY, 1989 THROUGH June 30, 2022**

WHEREAS, in compliance with the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.* (the "Act"), the Oak Brook Park District Board of Park Commissioners (the "Board") has completed its semi-annual review of the minutes of all closed meetings which remain on file and closed to public view; and

WHEREAS, the Board has determined that the need for confidentiality still exists as to all of those minutes that were reviewed; and

WHEREAS, the Act requires that the Board make a public recital of its findings.

NOW, THEREFORE, BE IT RESOLVED, by the Oak Brook Park District Board of Park Commissioners, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board has determined that a need for confidentiality still exists as to the closed meeting minutes reviewed. The closed meeting minutes reviewed will therefore remain closed to the public until the Board determines that the need for confidentiality no longer exists.

Section 2. This Resolution shall be in full force and effect from and after its passage and approval as required by law.

PASSED AND APPROVED THIS 15th DAY OF AUGUST, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR THE FISCAL YEARS 2023 THROUGH 2027 OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS. (REQUIRES WAIVING THE BOARD’S RULES, TO APPROVE AT THIS MEETING).

AGENDA NO.: 8 A

MEETING DATE: AUGUST 15, 2022

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY

During the 4th quarter of 2021, park district staff began updating the five-year Capital Improvement Plan (“CIP”) which coincided with the development of the fiscal year 2022/2023 operating budgets. During that time, staff conducted numerous meetings to discuss the CIP, including the discussing the scope, timing and funding sources for the various capital items.

At the February 21, 2022 Board of Commissioners meeting, Finance staff presented the requested fiscal year 2022/2023 operating budgets as well as the CIP to the Commissioners which afforded them the opportunity to provide commentary and additional direction over the CIP.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Accompanying this agenda history document is the five-year CIP that includes the proposed capital purchases and improvements for the fiscal years ending 2023 through 2027. The fiscal year 2022/2023 purchases and improvements listed in the CIP have been incorporated into the budget and appropriations ordinance that was previously approved by the Board at the April 18, 2022 Board meeting.

ACTION PROPOSED:

A motion (and a second) to waive the Board’s Rules, to approve at this meeting, the five-year capital improvement plan for the fiscal years 2023 through 2027 of the Oak Brook Park District of Cook and DuPage Counties, Illinois.

A motion (and a second) to approve the five-year capital improvement plan for the fiscal years 2023 through 2027 of the Oak Brook Park District of Cook and DuPage Counties, Illinois.

Oak Brook Park District
Five-year Capital Improvement Plan

Fund	Description Project/Equipment	Purchase/ Installation Date	Purchase/ Installation Cost	Useful Life	FY 2021/2022		FY 2022/2023 Requested Budget	FY 2023/2024 Proposed Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	Five-Year Requeted/Proposed Budget Total	
					Unaudited FYTD Actual	Original Budget							
Family Recreation Center-Administration													
Capital Project	IT Security/Cameras/Security Systems & Access Controls					\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
Capital Project	SQL/File/Exchange Server Replacement	2015 & 2016	\$ 23,979.00			1,812.50	15,000.00	-	-	-	-	-	-
Capital Project	VOIP- Telephony	2013	\$ 43,000.00	10		-	-	-	30,000.00	-	-	-	30,000.00
Capital Project	Marketing/Wayfinding Signage- Central Park					3,770.42	30,000.00	-	-	30,000.00	-	-	30,000.00
Capital Project	H.R. Onboarding Software					-	-	20,000.00	-	-	-	-	20,000.00
Capital Project	Parking Lot & Entrance Security Cameras	2010				-	-	-	-	20,000.00	-	-	20,000.00
Family Recreation Center Administration Total:						\$ 5,582.92	\$ 45,000.00	\$ 35,000.00	\$ 30,000.00	\$ 50,000.00	\$ -	\$ -	\$ 115,000.00
Family Recreation Center-Aquatics													
Recreation	Grate Replacement- Lap Pool	2016	\$ 24,000.00	15		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
Recreation	Replace Interglass Surface- Lap Pool	2016	\$ 54,380.00	10		-	-	-	-	-	55,000.00	-	55,000.00
Recreation	Replace Interglass Surface- Leisure Pool	2013	\$ 44,000.00	10		-	-	-	-	-	60,000.00	-	60,000.00
Recreation	Evaporative Pre-cooler Phase II/40 Ton Condensing Unit Phase III		\$ 200,000.00	10		-	-	-	500,000.00	-	-	-	500,000.00
Recreation	Pool Heater Replacement (7 Total heaters)	2013	\$ 52,000.00	10		-	-	-	-	24,000.00	-	-	24,000.00
Recreation	Repainting Aquatic Facility	1999				-	-	-	75,000.00	-	-	-	75,000.00
Recreation	Replace Tile Deck	1999	\$ 50,000.00	20		-	-	-	50,000.00	-	-	-	50,000.00
Recreation	Replace Plexiglass at Splash Island					11,750.00	24,000.00	-	-	-	-	-	-
Family Recreation Center Aquatics Total:						\$ 11,750.00	\$ 24,000.00	\$ -	\$ 625,000.00	\$ 24,000.00	\$ 140,000.00	\$ -	\$ 789,000.00
Family Recreation Center- Cori's Way													
Recreation	Purple Room Door					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00
Family Recreation Center Cori's Way Total:						\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00

Oak Brook Park District
Five-year Capital Improvement Plan

Fund	Description Project/Equipment	Purchase/ Installation Date	Purchase/ Installation Cost	Useful Life	FY 2021/2022		FY 2022/2023 Requested Budget	FY 2023/2024 Proposed Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	Five-Year Requeted/Proposed Budget Total
					Unaudited FYTD Actual	Original Budget						
Family Recreation Center- Fitness												
Recreation	Replace Remaining Cardio Equipment (Lease Purchase)	2016	\$ 32,761.00	4	\$ 39,111.66	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 140,000.00
Recreation	Replace Cybex Strength Machines	2014	\$ 18,000.00	10	-	-	-	50,000.00	-	-	-	50,000.00
Family Recreation Center Fitness Total:					\$ 39,111.66	\$ 40,000.00	\$ 40,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 190,000.00
Family Recreation Center- Building												
Capital Project	Heating & Cooling Systems (10 Year Replacement Plan)	2015	\$ 98,051.00	20	\$ -	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
Capital Project	Roof Maintenance				233,118.40	274,000.00	200,000.00	-	-	-	-	200,000.00
Capital Project	Convert Gym 1 Storage into Party Room		\$ 15,000.00	20	-	-	-	-	-	15,000.00	-	15,000.00
Capital Project	Family Recreation Center Backup/Emergency Electrical Generator				-	-	-	-	-	100,000.00	-	100,000.00
Capital Project	Entry Doors	2014	\$ 24,000.00	15	-	-	-	-	-	24,000.00	-	24,000.00
Capital Project	Indoor track resurfacing/upgrade				-	-	-	-	-	100,000.00	-	100,000.00
Family Recreation Center Building Total:					\$ 233,118.40	\$ 274,000.00	\$ 200,000.00	\$ -	\$ 150,000.00	\$ 239,000.00	\$ -	\$ 589,000.00
Parks & Maintenance												
Capital project	Ford F-250 Pickup Truck				\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00
Capital project	Ford Explorer SUV- Additional Admin. Vehicle				272.11	-	-	-	-	-	-	-
Capital project	Additional Utility Vehicle- Kubota				16,078.99	-	-	-	-	-	-	-
Recreation	Skid Steer Replacement	2011	\$ 25,215.00	20	59,984.54	60,000.00	-	-	-	-	-	-
Parks & Maintenance Total:					\$ 76,335.64	\$ 60,000.00	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 40,000.00
Central Park												
Capital Project	Challenge Adventure Course- Phase II			20	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Capital Project	Ball Field Reconfiguration- Phase 2 External Funding				-	-	-	-	3,300,000.00	-	-	3,300,000.00

Oak Brook Park District
Five-year Capital Improvement Plan

Fund	Description Project/Equipment	Purchase/ Installation Date	Purchase/ Installation Cost	Useful Life	FY 2021/2022		FY 2022/2023 Requested Budget	FY 2023/2024 Proposed Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	Five-Year Requeted/Proposed Budget Total
					Unaudited FYTD Actual	Original Budget						
Recreation	Pickle Ball Courts				39,844.99	40,000.00	-	-	-	-	-	-
Capital Project	Gabion weir replacement-East weir completed as of 4/30/2019. This budget for West Weir improvements and bridge				-	-	-	500,000.00	-	-	-	500,000.00
Capital Project	Gabion Weir Replacement (capitalizable legal fees)- East Weir completed as of 4/30/2019. FY 2025/2026 for West Weir improvements.				-	-	-	-	-	3,000.00	-	3,000.00
Capital Project	One 15-passenger bus for use in camp programming and various trips				-	-	-	-	-	45,000.00	-	45,000.00
Capital Project	Two portable lighting towers				-	-	-	-	-	20,000.00	-	20,000.00
Capital Project	Construction of LaCrosse fields at Central Park				-	-	-	-	-	350,000.00	-	350,000.00
Capital Project	Irrigation Well at Central Park				-	-	-	-	45,000.00	-	-	45,000.00
Recreation	Unity Garden				-	-	-	-	-	80,000.00	-	80,000.00
Capital Project	Outdoor Fitness Course				-	-	-	-	25,000.00	-	-	25,000.00
Capital Project	Preschool Playground Equipment (\$45K + \$20K Special Recreation)				-	45,000.00	-	-	-	-	-	-
Special Recreation	Preschool Playground Equipment (\$45K + \$20K Special Recreation)				-	20,000.00	-	-	-	-	-	-
Capital Project	Primary Color Playground (\$35K + \$15K Special Recreation)	2001	\$ 60,400.00	20	-	-	-	35,000.00	-	-	-	35,000.00
Special Recreation	Primary Color Playground (\$35K + \$15K Special Recreation)				-	-	-	15,000.00	-	-	-	15,000.00
Capital Project	Receptacles- Trash/Recycle	2016	\$ 24,420.00		-	-	-	-	-	20,000.00	-	20,000.00
Recreation	Receptacles- Trash/Recycle				-	-	-	-	-	10,000.00	-	10,000.00
Capital Project	Outdoor Restrooms in Central Park- Tennis Facility				-	-	65,600.00	-	-	-	-	65,600.00
Special Recreation	Outdoor Restrooms in Central Park- Tennis Facility				-	-	14,400.00	-	-	-	-	14,400.00
Capital Project	Tree Top Playground (\$35K + \$15K Special Recreation)	2005	\$ 92,000.00	20	-	-	-	35,000.00	-	-	-	35,000.00
Capital Project	Volleyball Lights (Outdoors)				-	-	-	-	-	60,000.00	-	60,000.00
Capital Project	Pavement Plan (Grinding Asphalt + Overlay)				-	-	100,000.00	-	-	-	-	100,000.00
Recreation	Pavement Plan (Grinding Asphalt + Overlay)				50,000.00	50,000.00	-	25,000.00	25,000.00	-	-	50,000.00

Oak Brook Park District
Five-year Capital Improvement Plan

Fund	Description Project/Equipment	Purchase/ Installation Date	Purchase/ Installation Cost	Useful Life	FY 2021/2022		FY 2022/2023 Requested Budget	FY 2023/2024 Proposed Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	Five-Year Requeted/Proposed Budget Total
					Unaudited FYTD Actual	Original Budget						
Special Recreation	Pavement Plan (Grinding Asphalt + Overlay)				10,000.00	10,000.00	20,000.00	5,000.00	5,000.00	-	-	30,000.00
Capital Project	Synthetic soccer field replacement				-	-	-	-	600,000.00	-	-	600,000.00
Central Park Total:					\$ 99,844.99	\$ 165,000.00	\$ 200,000.00	\$ 615,000.00	\$ 4,015,000.00	\$ 588,000.00	\$ -	\$ 5,418,000.00

Central Park West												
Recreation	Various upgrades at CPW				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000.00	\$ -	\$ 1,200,000.00
Recreation	Playground Equipment/Surface				-	-	-	-	-	15,000.00	-	15,000.00
Special Recreation	Playground Equipment/Surface				-	-	-	-	-	5,000.00	-	5,000.00
Capital Project	Painting & Acoustical Tiles				26,200.00	26,000.00	-	-	-	-	-	-
Capital Project	Roof Replacement	2013	\$ 21,000.00	15	-	-	-	-	-	22,000.00	-	22,000.00
Central Park West Total:					\$ 26,200.00	\$ 26,000.00	\$ -	\$ -	\$ -	\$ 1,242,000.00	\$ -	\$ 1,242,000.00

Central Park North												
Capital Project	Phase II- Other improvements				\$ -	\$ -	\$ 408,540.00	\$ 953,260.00	\$ -	\$ -	\$ -	\$ 1,361,800.00
Capital Project	Bathroom, storage & concession building	TBD			-	-	248,460.00	579,740.00	-	-	-	828,200.00
Special Recreation	Bathroom, storage & concession building				-	-	54,540.00	127,260.00	-	-	-	181,800.00
Capital Project	Land improvements- Grading, and other improvements	2019			15,363.36	-	-	-	-	-	-	-
Recreation	Monument (2) and Wayfinding (4) Signage				41,078.46	50,000.00	-	-	-	-	-	-
Central Park North Total:					\$ 56,441.82	\$ 50,000.00	\$ 711,540.00	\$ 1,660,260.00	\$ -	\$ -	\$ -	\$ 2,371,800.00

Oak Brook Park District
Five-year Capital Improvement Plan

Fund	Description Project/Equipment	Purchase/ Installation Date	Purchase/ Installation Cost	Useful Life	FY 2021/2022		FY 2022/2023 Requested Budget	FY 2023/2024 Proposed Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	Five-Year Requeted/Proposed Budget Total
					Unaudited FYTD Actual	Original Budget						
Chillem Park												
Capital Project	Playground Equipment (\$15K from Special Recreation)	2013	\$ 18,000.00	20	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00
Capital Project	Tennis Courts Crack Filling and Resealing				-	-	-	12,000.00	-	-	-	12,000.00
Capital Project	Asphalt Paving				-	-	-	25,000.00	-	-	-	25,000.00
Chillem Park Total:					\$ -	\$ -	\$ -	\$ 72,000.00	\$ -	\$ -	\$ -	\$ 72,000.00
Forest Glen Park												
Capital Project	Tennis Courts Crack Filling and Resealing	2011	\$ 33,900.00		\$ -	\$ -	\$ -	\$ 18,000.00	\$ -	\$ -	\$ -	\$ 18,000.00
Capital Project	Sand volleyball courts				-	-	-	-	-	-	26,000.00	26,000.00
Capital Project	Gazebo Roof Replacement				-	-	-	10,000.00	-	-	-	10,000.00
Recreation	Pond Aerators/fountains				-	-	25,000.00	-	-	-	-	25,000.00
Recreation	Asphalt Paving				-	-	25,000.00	-	-	-	-	25,000.00
Special Recreation	Asphalt Paving				-	-	10,000.00	-	-	-	-	10,000.00
Forest Glen Park Total:					\$ -	\$ -	\$ 60,000.00	\$ 28,000.00	\$ -	\$ -	\$ 26,000.00	\$ 114,000.00
Saddlebrook Park												
Capital Project	Barn Roof Replacement/Barn Removal				\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recreation	Playground Equipment (Design, install and equipment)	1998	\$ 100,000.00	20	-	-	101,250.00	-	-	-	-	101,250.00
Special Recreation	Playground Equipment (Design, install and equipment)				-	-	33,750.00	-	-	-	-	33,750.00

Oak Brook Park District
Five-year Capital Improvement Plan

Fund	Description Project/Equipment	Purchase/ Installation Date	Purchase/ Installation Cost	Useful Life	FY 2021/2022		FY 2022/2023 Requested Budget	FY 2023/2024 Proposed Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	Five-Year Requested/Proposed Budget Total
					Unaudited FYTD Actual	Original Budget						
Special Recreation	Poured-in-place playground surface (100% cost)				-	-	60,000.00	-	-	-	-	60,000.00
Capital Project	Tennis Courts Crack Filling and Resealing	2011	\$ 25,716.00	5	-	-	-	18,000.00	-	-	-	18,000.00
Recreation	Asphalt Paving				25,000.00	25,000.00	20,000.00	-	20,000.00	-	-	40,000.00
Special Recreation	Asphalt Paving				9,997.40	10,000.00	5,000.00	-	5,000.00	-	-	10,000.00
Saddlebrook Park Total:					\$ 34,997.40	\$ 50,000.00	\$ 220,000.00	\$ 18,000.00	\$ 25,000.00	\$ -	\$ -	\$ 263,000.00
Dean Nature Sanctuary												
Capital Project	Outdoor Bathrooms				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,000.00	\$ -	\$ 31,000.00
Capital Project	Gazebo Roof Replacement				-	-	-	-	-	20,000.00	-	20,000.00
Dean Nature Sanctuary Total:					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,000.00	\$ -	\$ 51,000.00
Totals:					\$ 583,382.83	\$ 734,000.00	\$ 1,466,540.00	\$ 3,138,260.00	\$ 4,314,000.00	\$ 2,325,000.00	\$ 26,000.00	\$ 11,269,800.00

Oak Brook Park District
Five-year Capital Improvement Plan

Fund	Description Project/Equipment	Purchase/ Installation Date	Purchase/ Installation Cost	Useful Life	FY 2021/2022		FY 2022/2023 Requested Budget	FY 2023/2024 Proposed Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	Five-Year Requeted/Proposed Budget Total
					Unaudited FYTD Actual	Original Budget						
Tennis Courts												
Recreational Facilities	Outdoor Court Recoating/Resurfacing	2016		5	\$ 800.00	\$ 60,000.00	\$ 80,000.00	\$ -	\$ 500,000.00	\$ -	\$ -	\$ 580,000.00
Recreational Facilities	Indoor Court Recoating/Resurfacing	2013		5	-	-	-	30,000.00	30,000.00	-	-	60,000.00
Recreational Facilities	Indoor Court- new protection pads				-	25,000.00	-	-	-	-	-	-
Tennis Courts Total:					\$ 800.00	\$ 85,000.00	\$ 80,000.00	\$ 30,000.00	\$ 530,000.00	\$ -	\$ -	\$ 640,000.00
Tennis Court Building- Indoor												
Recreational Facilities	Upper/Lower Level Remodeling- FD Remodel			10	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	\$ 100,000.00
Recreational Facilities	Security Building Access			10	-	-	-	25,000.00	-	-	-	25,000.00
Recreational Facilities	Electric energy efficiency generator				-	-	-	100,000.00	-	-	-	100,000.00
Recreational Facilities	crack sealing				18,433.75	-	-	-	-	-	-	-
Tennis Court Building- Indoor Total:					\$ 18,433.75	\$ -	\$ 100,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ 225,000.00
Tennis Court Building- HVAC												
Recreational Facilities	HVAC- Heating & Cooling System (Courts 1-4)			15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000.00	\$ -	\$ 200,000.00
Recreational Facilities	HVAC- Heating & Cooling System (Courts 5-8)			15	-	-	-	-	-	200,000.00	-	200,000.00
Tennis Court Building- HVAC Total:					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000.00	\$ -	\$ 400,000.00
Tennis Court Building- Outdoor												
Recreational Facilities	BO-Roof Repairs and Gutters	2015	\$ 88,108.00	10	\$ 18,778.20	\$ 75,000.00	\$ -	\$ -	\$ -	\$ 350,000.00	\$ -	\$ 350,000.00
Recreational Facilities	Asphalt paving				10,600.00	-	-	-	-	-	-	-
Tennis Court Building- Outdoor Total:					\$ 29,378.20	\$ 75,000.00	\$ -	\$ -	\$ -	\$ 350,000.00	\$ -	\$ 350,000.00
Grand Total Tennis Center (07-80-805-000):					\$ 48,611.95	\$ 160,000.00	\$ 180,000.00	\$ 155,000.00	\$ 530,000.00	\$ 750,000.00	\$ -	\$ 1,615,000.00

Oak Brook Park District
Five-year Capital Improvement Plan

Fund	Description Project/Equipment	Purchase/ Installation Date	Purchase/ Installation Cost	Useful Life	FY 2021/2022		FY 2022/2023 Requested Budget	FY 2023/2024 Proposed Budget	FY 2024/2025 Proposed Budget	FY 2025/2026 Proposed Budget	FY 2026/2027 Proposed Budget	Five-Year Requested/Proposed Budget Total
					Unaudited FYTD Actual	Original Budget						

SUMMARY, BY FUNDING SOURCE

Bond Proceeds:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Proceeds:	-	-	-	-	-	-	-	-	-	-	-	-
Grants, Reimbursable:	-	-	-	-	-	-	-	-	-	-	-	-
Net Position:	48,611.95	160,000.00	180,000.00	155,000.00	530,000.00	750,000.00	-	1,615,000.00				
Grand Total:	\$ 48,611.95	\$ 160,000.00	\$ 180,000.00	\$ 155,000.00	\$ 530,000.00	\$ 750,000.00	\$ -	\$ 1,615,000.00				



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: SADDLE BROOK PLAYGROUND EQUIPMENT PURCHASE

AGENDA No.: 8 B

MEETING DATE: AUGUST 15, 2022

STAFF REVIEW:

Director of Parks and Planning, Bob Johnson

Handwritten signature of Bob Johnson, Director of Parks and Planning.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey, Executive Director.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): The satellite parks, including Chillem, Saddle Brook, and Forest Glen, feature playground structures typically surrounded by a wood-chip safety surfacing. Saddle Brook Park features the oldest of the equipment, dating to 1994. Staff has evaluated options for replacing the equipment and surfacing in order to be more inclusive and accessible. Several designs were provided by Illinois Play, a local vendor that supplies equipment and labor through the OMNIA Purchasing Cooperative. The Park District has previously used this cooperative purchasing organization to purchase and install the synthetic turf soccer field at Central Park.

The designs feature complimentary colors, play events for ages 2-12, and a synthetic surfacing surrounded by a concrete curb. The removal of the existing equipment, safety mulch, and concrete footings would be provided by the Park District.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District is sharing the design with the Saddle Brook Homeowners Association.

Action Proposed:

For Review and Discussion Only



3D Designer: Herdt



DOME3™

The Dome3™ immerses children in their play experience like no other dome before it. Using a variety of interesting materials and energetic forms, this exciting play event encourages kids to create their own climbing paths and explore new sensory experiences. Whether using the ground level sensory elements or perched at the highest point of the climbing area, the Dome3 facilitates a wide variety of play activities that will keep kids coming back again and again.



SLIDING

Kids love to slide but it's not just fun! Sliding provides a variety of developmental benefits, including balance, coordination, cooperation and proprioception.



VOLTA®

The universally designed Volta® Inclusive Spinner is for users of all shapes, sizes and abilities. Multiple seating positions allow everyone to play in the same space - outward facing seats provide a high level of independence while inward facing seats with high backs allow for younger users to stay securely in place. For more advanced riders to challenge their balance and coordination, the Volta has a saddle seat that provides the adventure they are looking for!



CLIMBING

Climbing brings adventure and challenge to the playground while providing necessary developmental benefits such as balance, agility, upper and lower body strength and decision-making skills! When children climb, they develop confidence and take age appropriate risks that help build skills that will help them throughout their lives.



PLAY PANELS

Play panels provide more ways for kids to get creative and use their imagination while providing opportunities for cooperative and social play.



SWINGING

The joy of swinging is a childhood staple and kids LOVE it! Best of all, it has so many developmental benefits, including inner ear development, spatial awareness and sensory integration.





Oak Brook Park District

BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF THE OSLAD GRANT AGREEMENT FOR AUTUMN OAKS – CENTRAL PARK PHASE II

AGENDA No: 8 C

MEETING DATE: AUGUST 15, 2022

STAFF REVIEW:

Director of Parks & Planning, Bob Johnson:

Handwritten signature of Bob Johnson.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey

Handwritten signature of Laure Kosey.

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Oak Brook Park District, along with the professional services of Upland Design Ltd., developed plans and an Open Space Land Acquisition and Development (OSLAD) grant application for phase II development of the North Athletic Fields at Central Park. The plans include an amphitheater and pavilion, a challenge fitness course, a games plaza, and a fishing station along Ginger Creek.

The OSLAD grant is a matching grant administered through the Illinois Department of Natural Resources. It is funded through a portion of the Illinois real estate transfer tax. The grant provides up to \$400,000 in matching funds for qualified projects through a competitive application and selection process.

The Park District was notified on July 25, 2022 that it has been awarded a grant in the amount of \$400,000 for the project.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Park District needs to enter into an agreement with the Illinois Department of Natural Resources to execute the grant. The grant agreement is expected to arrive in September or October of 2022, at which time it must be approved by the Board of Commissioners.

ACTION PROPOSED: For review and discussion only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: PURCHASE AND INSTALLATION OF ROOFING REPLACEMENT/OVERLAY FOR FAMILY RECREATION CENTER (FRC) OVER THE WALKING TRACK AND FITNESS CENTER THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) COOPERATIVE PURCHASING GROUP

AGENDA No.: 8 D

MEETING DATE: AUGUST 15, 2022

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): The Park District has found the original Phase II Roof Project to be more expensive than originally hoped. The project went to bid with all bids coming in well over the original budget. Research has been done into focusing the scope of work to only the most obvious areas of need: over the walking track and the fitness center. Work to be completed will be in line with original bid specifications for materials, installation and code requirements, just reduced to a smaller square footage area.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Staff received a proposal from Anthony Roofing through the Interlocal Purchasing System (TIPS), a cooperative purchasing program. The total project cost for the base bid and alternate #2 is \$201,650.

TIPS satisfies the competitive bidding requirements of the State of Illinois and the Park District has made purchases through this organization in recent years.

ACTION PROPOSED: Motion (and a Second) to Waive the Requirement of Article V, Section B of the Board’s Rules to Approve, at this meeting, the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (FRC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group and to approve a contract between the Oak Brook Park District and Anthony Roofing - Tecta America LLC for Work identified in the Base Proposal and Alternate # 2 Proposal dated August 11, 2022 for a not-to-exceed cost of \$201,650 and to reject Alternate Proposals #s 1 and 3.

A Motion (and a Second) to approve the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (FRC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group and to approve a contract between the Oak Brook Park District and Anthony Roofing – Tecta America LLC for Work identified in the Base Proposal and Alternate # 2 Proposal dated August 11, 2022, for a not-to-exceed cost of \$201,650 and to reject Alternate Proposals #s 1 and 3.

DATE: August 11, 2022

TO: Mr. Matt Murtaugh

PROJECT: Oak Brook Park District – Rec Center

ROOFING SYSTEM:

Anthony Roofing Tecta America LLC (AR) hereby agrees to furnish all material and labor as necessary to complete the following work:

Base Proposal – Roof Replacement - Indoor Track (Prox. 3,475 SF)

1. Remove the existing roofing, insulation, drainage and termination details down to the metal roof deck and dispose of properly.
Note: Only as much roofing will be removed and replaced as can be left in a water tight condition at the end of each working day.
2. Install (2) layers of new 2.6" polyisocyanurate insulation (R-30) mechanically attached to the roof deck with manufacturer specified fasteners and induction weld insulation plates.
3. Install new ¼" per FT tapered insulation at the SW corner to direct water to the nearest drain per manufacturer's specs.
4. Install new ½" per FT tapered drainage saddles between the roof drains to promote positive drainage per manufacturer's specs.
5. Furnish and install new expansion joint at the existing location at the east end of the roof area per manufacturer's specs.
6. Install new 060 TPO membrane induction welded to the insulation plates per manufacturer's specifications.
7. Envelope the new TPO system and tie into the existing adjacent PVC roof areas per manufacturer's specifications.
8. Furnish and install new TPO membrane base flashing at the high-low wall and terminate with new termination bar and sheet metal counter-flashing per manufacturer's specifications.
9. Furnish and install new TPO membrane flashing at the perimeter edge parapet walls and terminate with new coping cap.
10. Finish flash the following roof top penetrations per manufacturer's specifications:
 - (10) EA roof drains
 - (2) EA thru-wall overflow scuppers
11. Furnish and install the following architectural metal per manufacturer's specifications:
 - Prox. 373 LF 24ga prefinished kynar coping cap with continuous cleat
 - (2) EA TPO coated metal scupper sleeves
 - Prox. 391 LF 24ga prefinished kynar counter-flashing*Note: SM color TBD by building owner or authorized representative; standard colors only.*
12. Complete above work; remove all garbage and debris from the project site, and dispose of properly.
13. Upon completion, furnish standard contractors (2) yr. warranty and manufacturer's (20) yr. NDL warranty.

The above work to be completed for the total sum of \$126,650.00

Alternate #1 – Overlay – Roof Area #1 (Prox. 1,056 SF)

1. Cut and remove the existing flashing membrane & coping cap at the parapet walls and dispose of properly.
2. Slice the existing field membrane in a "grid" pattern to allow for proper ventilation per manufacturer's specifications.
3. Furnish and install new ½" H.D. Carlisle Secure-Shield cover board mechanically attached through the existing roof system with manufacturer specified fasteners and induction weld insulation plates.
4. Install new 060 TPO membrane induction welded to the insulation plates per manufacturer's specifications.
5. Furnish and install new TPO membrane flashing at the perimeter edge parapet walls and terminate with new coping cap.
6. Finish flash (1) EA existing roof drain per manufacturer's specifications.
7. Furnish and install Prox. 138 LF 24ga prefinished kynar coping cap with continuous cleat. *Note: Standard colors only*
8. Complete above work; remove all garbage and debris from the project site, and dispose of properly.
9. Upon completion, furnish standard contractors (2) yr. warranty and manufacturer's (20) yr. NDL warranty.

The above work to be completed for the total sum of \$31,200.00

Alternate #2 – Overlay – Roof Area #2B (Prox. 4,310 SF)

1. Cut and remove the existing penetration flashings, perimeter edge parapet flashings and coping cap & dispose of properly.
2. Slice the existing field membrane in a "grid" pattern to allow for proper ventilation per manufacturer's specifications.
3. Furnish and install new ½" H.D. Carlisle Secure-Shield cover board mechanically attached through the existing roof system with manufacturer specified fasteners and induction weld insulation plates.
4. Install new 060 TPO membrane induction welded to the insulation plates per manufacturer's specifications.
5. Furnish and install new TPO membrane flashing at the perimeter edge parapet walls and terminate with new coping cap.
6. Finish flash the following roof top penetrations per manufacturer's specifications:
 - (1) Prox. 6'-0" x 21'-0" atrium skylight
 - (1) Prox. 6'-0" x 13'-0" RTU
 - (1) Prox. 5'-0" x 8'-0" RTU
 - (3) EA Prox. 2'-0" x 2'-0" E/F's
 - (8) EA Prox. 6" mechanical screen support posts
 - (1) EA Prox. 5" Electrical main thru the roof
 - (4) EA Prox. 4" VTR's
 - (3) EA Primary roof drains
7. Furnish and install Prox. 151 LF 24ga prefinished kynar coping cap with continuous cleat.
8. Tie the new TPO membrane into the adjacent PVC and/or TPO roof membrane(s) per manufacturer's specifications.
9. Complete above work; remove all garbage and debris from the project site, and dispose of properly.
10. Upon completion furnish standard contractors (2) yr. warranty and manufacturer's (20) yr. NDL warranty.

The above work to be completed for the total sum of \$75,000.00

Continued on next page...

Voluntary Alternate #3 (Roof/Leak Repairs / Misc. Maintenance)

1. Perform flashing repairs at all roof top curb flashings (RTU's, E/F's, etc.) as necessary.
2. Install new Carlisle water-proof silicone coating at the following roof top curb flashings per manufacturer's specifications.
 - (1) Prox. 12'-0" x 45'-0" Atrium Skylight
 - (2) Prox. 7'-0" x 20'-0" Atrium skylights
 - (2) Prox. 7'-0" x 18'-0" RTU's
 - (1) Prox. 7'-0" x 14'-0" RTU
 - (2) Prox. 7'-0" x 10'-0" RTU
 - (8) Prox. 2'-0" x 2'-0" E/F's
3. Locate and repair all misc. leak areas as necessary.
4. Inspect the remainder of the roof top area(s) and perform remedial repairs as may be necessary.
5. Complete repairs & coating; remove all garbage and debris from the project site, and dispose of properly.
6. Upon completion, furnish standard contractors (1) yr. warranty on work as described above.

The above work to be completed for the total sum of \$29,500.00

Note: Complete *ALL* above scopes of work as one complete continuous contract and **DEDUCT \$6,700.00** for a total revised price of **\$255,650.00**.

Exclusions & Conditions:

Bonds, permits, roof curbs, skylights, cutting of roof deck, wall insulation board, raising of mechanical equipment, raising or moving any electrical, drains or gas lines. Custom color copings, snow removal or any other work not shown on the plans or specifically mentioned above.

ADDITIONAL WORK:

Any additional work shall be performed on a time and material basis plus 20% or as agreed upon by change order by both parties. Time and material billing rate is as follows: \$135/Hr. plus material plus 20%. Any additional subcontractor work shall be performed for sub cost plus 10%. This Bid by AR is based and contingent upon use of The American Institute of Architects Standard Form of Agreement between Contractor and Subcontractor, AIA Document A401-1997, as the subcontract agreement between AR and General Contractor. Due to the instability of raw material prices, AR can only protect prices for materials shipped within 30 days of this proposal. This proposal is subject to requote due to any material price increases after that time elapses. ***The price(s) quoted is/are subject to requote if not accepted within 30 days of this proposal***

Jake Lynch

Senior Project Manager

Anthony Roofing – Tecta America LLC

P: (630) 499-6109

C: (708) 904-2580

E: Jlynch@Tectaamerica.com

IllinoisLicense#104.015059



TERMS AND CONDITIONS

1. **Nature of Work.** Anthony Roofing Tecta America LLC ("Contractor") shall furnish the labor and material to perform the work described herein or in the referenced contract documents. Contractor does not provide engineering, consulting or architectural services. It is the Owner's responsibility to retain a licensed architect or engineer to determine proper design and code compliance. Contractor is not responsible for structural integrity and design, including compliance with codes. If plans, specifications or other design documents have been furnished to Contractor, Customer warrants that they are sufficient and conform to all applicable laws and building codes. Contractor is not responsible for loss, damage or expense due to defects in plans or specifications or building code violations unless such damage results from a deviation by Contractor from the contract documents. Customer warrants all structures to be in sound condition capable of withstanding normal roofing construction equipment and operations. Contractor is not responsible for location of roof drains, adequacy of drainage or ponding on the roof.
2. **Work Not Included.** Unless specifically stated on the face of this proposal, no repairs to roof deck, installation of wood strips or cant strips, furnishing and application of sheet metal work or roof drains, repairs or alterations to the building, or other items not stated on the face of this proposal are included in this contract.
3. **Asbestos and Toxic Materials.** This proposal and contract is based upon the work to be performed by Contractor not involving asbestos-containing or toxic materials and that such materials will not be encountered or disturbed during the course of performing the roofing work. Contractor is not responsible for expenses, claims or damages arising out of the presence, disturbance or removal of asbestos-containing or toxic material. In the event that such materials are encountered, Contractor shall be entitled to reasonable compensation for all additional expenses incurred as a result of the presence of asbestos-containing or toxic materials at the work site.
4. **Insurance.** Contractor shall carry worker's compensation, automobile liability, commercial general liability and such other insurance as required by law. Contractor will furnish a Certificate of Insurance, evidencing the types and amounts of its coverage's, upon request. Customer shall purchase and maintain builder's risk and property insurance, upon the full value of the entire Project, including the labor, material and equipment furnished by Contractor, covering fire, extended coverage, windstorm, vandalism and theft on the premises to protect against loss or damage to material and equipment and partially completed work until the job is completed and accepted and Contractor's equipment is removed from the premises.
5. **Additional Insured.** If Customer requires and Contractor agrees to name Customer or others as an additional insured on Contractor's liability insurance policy, Customer and Contractor agree that the naming of Customer or other parties as an additional insured is intended to apply to claims made against the additional insured to the extent the claim is due to the negligence of Contractor and is not intended to make the Contractor's insurer liable for claims that are due to the fault of the additional insured.
6. **Changes in the Work and Extra Work.** Customer shall be entitled to order changes in the Work and the total contract price adjusted accordingly. Any penetrations through the roofing to be installed by Contractor not shown on the plans provided to Contractor prior to submittal of this proposal shall be considered an order for extra work. Any carpentry work required to replace rotten or missing wood or deteriorated decking shall be done on a labor and material basis as an extra unless specifically included in the Scope of Work section.
7. **Availability of Site.** Contractor shall be provided with direct access to the work site for the passage of trucks and materials and direct access to the roof. Contractor shall not be required to begin work until underlying areas are ready and acceptable to receive Contractor's work and sufficient areas of roof deck are available and free from dirt, snow, ice, water or debris to allow continuous full operation until job completion. The expense of snow, ice, water or debris removal and any extra trips by Contractor to the job as a result of the job not being ready for roof application after Contractor has been notified to proceed will be charged as an extra.
8. **Site Conditions.** Contractor shall not be responsible for additional costs due to the existence of utilities, wet insulation, deteriorated deck or other subsurface or latent conditions that are not disclosed in writing to Contractor. The raising, disconnection or re-connection of any mechanical equipment on the roof that may be necessary for Contractor to perform the roofing work shall be performed by others or treated as an extra.
9. **Price Volatility.** Asphalt, steel products, isocyanurate, and other roofing products are sometimes subject to unusual price volatility due to conditions that are beyond the control or anticipation of Contractor. If there is a substantial increase in these or other products between the date of this proposal and the time when the work is to be performed, the amount of this proposal/contract may be increased to reflect the additional cost to the contractor, upon submittal of written documentation and advance notice to Customer.
10. **Fumes and Emissions.** Owner and Contractor acknowledge that asphalt may be heated by Contractor, odors and emissions from roofing products will be released and noise will be generated as part of the roofing operations to be performed by Contractor. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Customer shall hold Contractor harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.
11. **Back Charges.** No back charges or claims for payment of services rendered or materials and equipment furnished by Customer to Contractor shall be valid unless previously authorized in writing by Contractor and unless written notice is given to Contractor within ten (10) days of the event, act or omission which is the basis of the back charge.
12. **Damages and Delays.** Contractor will not be responsible for damage done to Contractor's work by others. Any repairing of the same by Contractor will be charged at regular scheduled rates over and above the amount of this proposal. Contractor shall not be responsible for loss, damage or delay caused by circumstances beyond its reasonable control, including but not limited to acts of God, weather, accidents, fire, vandalism, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor; changes in the work and delays caused by others. In the event of these occurrences, Contractor's time for performance under this proposal shall be extended for a time sufficient to permit completion of the Work.
13. **Electrical Conduit.** Contractor's price is based upon there not being electrical conduit or other materials embedded within the roof assembly unless expressly identified on the face of this proposal. Customer will indemnify Contractor from any personal injury, damage, claim, loss or expense resulting from the presence of electrical conduit, shall render the conduit harmless so as to avoid injury to Contractor's personnel, and shall compensate Contractor for additional time, labor and expense resulting from the presence of such materials.
14. **Right to Stop Work.** The failure of Customer to make proper payment to Contractor when due shall entitle Contractor, at its discretion, to suspend all work and shipments, including furnishing warranty, until full payment is made or terminate this contract. The contract sum to be paid Contractor shall be increased by the amount of Contractor's reasonable costs of shut-down, delay and start-up.
15. **Interior Protection.** Customer acknowledges that re-roofing of an existing building may cause disturbance, dust or debris to fall into the interior and possibly, if hot asphalt or pitch is used, drippage may occur depending upon deck conditions. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. Contractor shall not be responsible for disturbance, damage, clean-up or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold Contractor harmless from claims of tenants who were not so notified and did not provide protection.
16. **Working Hours.** This proposal is based upon the performance of all work during Contractor's regular working hours. Extra charges will be made for overtime and all work performed other than during Contractor's regular working hours, if required by Customer.
17. **Warranty.** Contractor's work will be warranted by Contractor in accordance with its standard warranty, which is made a part of this proposal and contract and incorporated by reference. A copy of Contractor's standard warranty is attached or, if not, will be furnished upon request. Contractor SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. The acceptance of this proposal by the Customer signifies his agreement that this warranty shall be and is the exclusive remedy against Contractor for all defects in workmanship furnished by Contractor. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this proposal. It is expressly agreed that in the event of any defects in the materials furnished pursuant to this contract, Customer shall have recourse only against the manufacturer of such material.
18. **Tolerances.** All materials and work shall be furnished in accordance with normal industry tolerances for color, variation, thickness, and size, weight, amount, finish, and texture and performance standards. Specified quantities are intended to represent an average over the entire roof area.
19. **Mold.** Contractor and Customer are committed to acting promptly so that roof leaks are not a source of potential interior mold growth. Customer will make periodic inspections for signs of water intrusion and act promptly; including notice to Contractor if Customer believes there are roof leaks, to correct the condition. Upon receiving notice, Contractor will make repairs promptly so that water entry through the roofing installed by Contractor is not a source of moisture. Contractor is not responsible for indoor air quality, mold, mildew or any alleged injury resulting therefrom. Owner shall hold harmless and indemnify Contractor from claims due to poor indoor air quality and resulting from a failure by Owner to maintain the interior of the building in a manner to avoid growth of mold.
20. **Material References.** Contractor is not responsible for the actual verification of technical specifications of product manufacturers; i.e., R value or ASTM or UL compliance, but rather the materials used are represented as such by the material manufacturer.
21. **Arbitration.** If a dispute shall arise between Contractor and Customer with respect to any matters or questions arising out of or relating to this Agreement or the breach thereof, such dispute shall be decided by arbitration administered by and in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any Court having jurisdiction thereof. Any legal claim against Contractor, including a claim alleging any breach of this contract or negligence by Contractor must be initiated no later than two (2) years after Contractor completed roof installation. Collection matters may be processed through litigation or arbitration at the discretion of the Contractor.

Untitled Map

Write a description for your map.

Legend

-  1450 Forest Gate Rd
-  Feature 1

Forest Gate Rd

Base Bid

Forest Gate Rd

Alt #2

1450 Forest Gate Rd

Central Park - Disc Golf Course

Oak Brook Park District Recreation Center

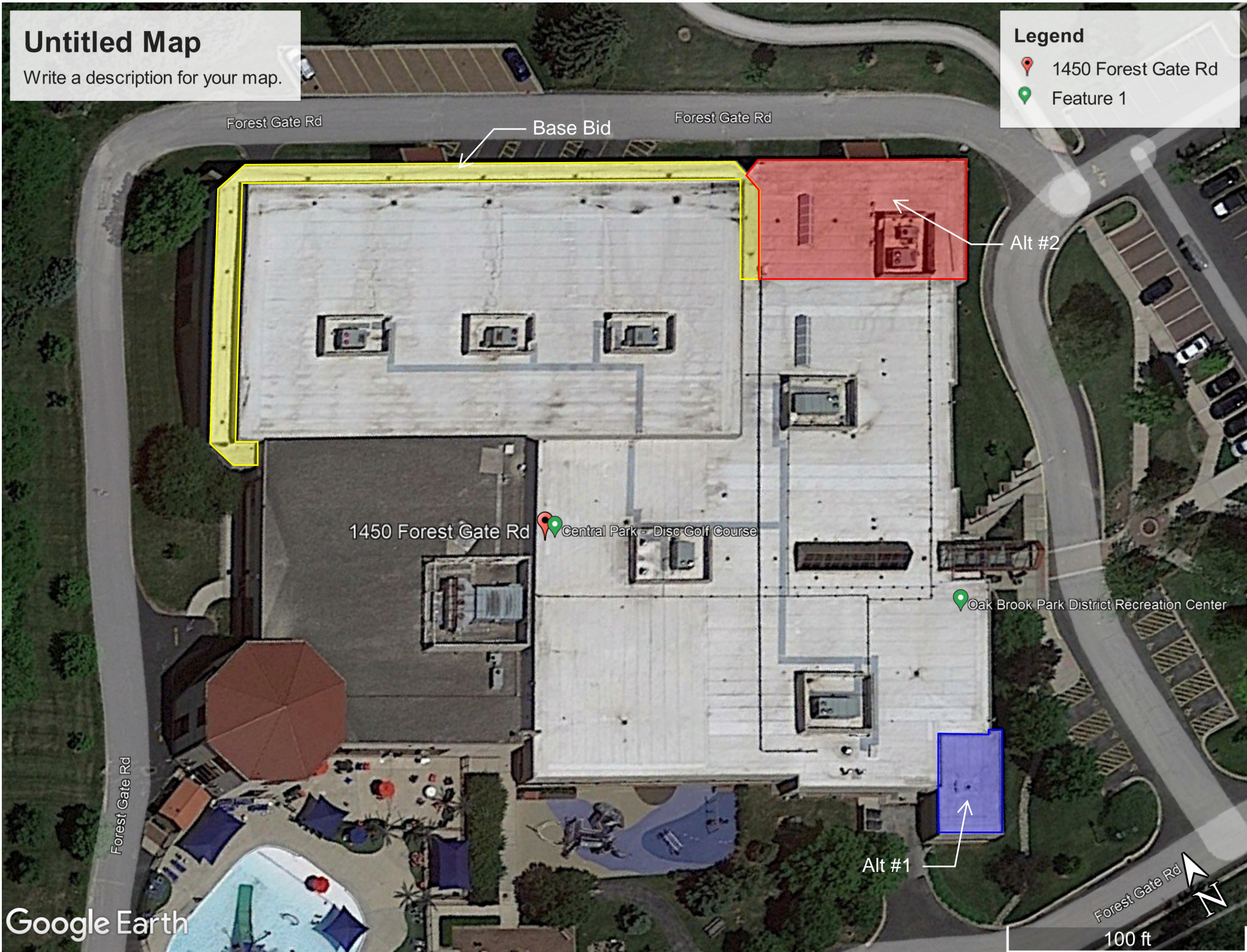
Alt #1

Forest Gate Rd

Forest Gate Rd


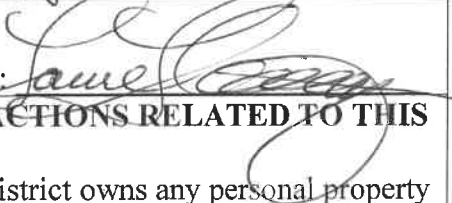
Google Earth

100 ft





Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: ORDINANCE 22-0912 AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING CONVEYANCE OR SALE THEREOF	AGENDA No.:8 E MEETING DATE: AUGUST 15, 2022
STAFF REVIEW:	Deputy Director, Dave Thommes: 
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laura Kosey: 
ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): The Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate. Items that have been recently identified as surplus are listed in the attached ordinance 22-0912.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): The recommended manner of conveyance for each item is provided in the ordinance.	
ACTION PROPOSED: For review and discussion only.	

**ORDINANCE NO. 22-0912
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THEREOF**

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

<i>Quantity</i>	<i>Item</i>	<i>Brand</i>	<i>Color</i>	<i>Disposal Method</i>
1	Aquatic Center Climbing Wall	Commercial Recreation Specialists “AquaClimb Crystal “	Clear with multicolored hand and foot holds	Sell
1	Hip Flexor, Fitness Equipment	Promaxima	White & Blue	Sell
1	Small Refrigerator	Dwyer Kitchen R134a	White	Sell
2	5’ Blue Plastic Towel Receptacles		Blue	Sell

(Hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District’s staff has recommended that the Property, except for the Property designated to be recycled/discarded or traded-in, can best be sold directly by the District’s Executive Director to a municipality, school district, or park district, or may be sold indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL

60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District's staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

Section 2: The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded or traded-in, may be sold directly by the District's Executive Director to a municipality, school district, or park district, or indirectly by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District's Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received

for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 12th DAY OF SEPTEMBER, 2022

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT

By:

Sharon Knitter, President

ATTEST:

By:

Laure L. Kosey, Secretary

The next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on September 12, 2022, 6:30 p.m.

[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on September 12, 2022, 6:30 p.m.]

Adjournment

*[Request a motion and a second to adjourn the August 15, 2022 Regular Meeting of the Oak Brook Park District Board of Commissioners. **All in Favor...**]*