



Oak Brook Park District Board Packet

April 18, 2022

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org



**Public Hearing for the Proposed Budget and Appropriation Ordinance
for Fiscal Year May 1, 2022 – April 30, 2023**

**PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 18, 2022 – 6:30 p.m.
Canterberry Room**

Public Hearing

1. **PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION
ORDINANCE FOR FISCAL YEAR MAY 1, 2022 – APRIL 30, 2023** *(Notice of the Public Hearing
was published in the Doings-Oak Brook Newspaper – April 7, 2022)*
 - a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

*[Request a motion and a second to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*
 - b. Call to Order and Roll Call *[Call to Order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2022 – April 30, 2023 and ask the Recording Secretary to conduct the Roll Call.]*
 - c. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2022 – April 30, 2023 *[President Knitter Announce: “In accordance with state statute, notice of today’s public hearing was published in The Doings Oak Brook Elmhurst newspaper on Thursday April 7, 2022. A copy of the proposed budget and related budget ordinance has been available for public inspection in hard copy form at the Park District’s Administration Office as well as in electronic form on our website for at least 30 days prior to today’s hearing.”*

Then ask whether there are any public comments on the Proposed Budget and Appropriation Ordinance. If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.

Once all Public Comments have been received, the President asks the Board if there are any Commissioners that may wish to comment on the Budget or Ordinance. When all comments have been received, the President shall request a motion to Adjourn the Public Hearing as follows.]
 - d. Adjournment of Public Hearing *[Ask for Motion (and a second) to Adjourn the Public Hearing. **Voice vote -- “All in favor...”**]*

Sold To:

Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Bill To:

Oak Brook Park District - CU00036633
1300 Forest Gate Rd
Oak Brook, IL 60523-2151

Certificate of Publication:

Order Number: 7184887
Purchase Order: 7184887 PROPOSED BUDGET

State of Illinois - DuPage

Chicago Tribune Media Group does hereby certify that it is the publisher of the The Doings Oak Brook. The The Doings Oak Brook is a secular newspaper, has been continuously published Weekly for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Elmhurst, Township of York, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/5.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the The Doings Oak Brook, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 4/07/2022, and the last publication of the notice was made in the newspaper dated and published on 4/07/2022.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

PUBLICATION DATES: **Apr 07, 2022.**

The Doings Oak Brook

In witness, an authorized agent of The Chicago Tribune Media Group has signed this certificate executed in Chicago, Illinois on this

8th Day of April, 2022, by

Chicago Tribune Media Group



Jeremy Gates

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING
FOR THE PROPOSED BUDGET
AND APPROPRIATIONS
ORDINANCE**

NOTICE IS HEREBY GIVEN THAT THE Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, will conduct a public hearing regarding the proposed budget and appropriations ordinance for the fiscal year commencing May 1, 2022 and ending April 30, 2023, at the Oak Brook Park District, Family Recreation Center, 1450 Forest Gate Road, Oak Brook, Illinois, Monday, April 18, 2022, at 6:30 PM, during the Regular Meeting of the Board of Commissioners, at which time the proposed Budget and Appropriation Ordinance will be adopted.

Copies of the proposed ordinance are available for public inspection at the Park District Administration Office, 1450 Forest Gate Road, Oak Brook, Illinois, during normal business of 9:00AM – 4:30PM.

Laure L. Kosey, Board Secretary
Oak Brook Park District
April 7, 2022 - 7184887

Board Meeting Agenda

Minutes



AGENDA
PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 18, 2022 – 6:30 p.m.
Canterberry Room

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2022 – APRIL 30, 2023 *(Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 7, 2022)*
 - a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
 - b. Call to Order and Roll Call
 - c. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2022 – April 30, 2023
 - d. Adjournment of Public Hearing
2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
 - a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
3. OPEN FORUM
4. CONSENT AGENDA
 - a. APPROVAL OF THE APRIL 18, 2022 AGENDA
 - b. APPROVAL OF MINUTES
 - i. March 21, 2022 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2022
 - i. Warrant 658
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Master Vision of the Oak Brook Park District
6. STAFF RECOGNITION
 - a. Craig Tuley, Tennis Center Facility Maintenance Manager
7. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 18, 2022 – 6:30 p.m.
Canterberry Room

8. UNFINISHED BUSINESS

- a. Ordinance 22-0418: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023.
- b. Playground Surfacing Project Bid

9. NEW BUSINESS

- a. Ordinance 22-0516: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation
- b. Tennis Center Membership Pricing
- c. Charles Vincent George Architects – Agreement for Professional Services (** Requires Waiving the Board's Rules to Approve at this Meeting.)
- d. Upland Design Ltd. – Agreement for Professional Services (**Requires Waiving the Board's Rules to Approve at this Meeting.)

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 16, 2022, 6:30 P.M.

11. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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AGENDA
PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 18, 2022 – 6:30 p.m.
Canterberry Room

1. **PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2022 – APRIL 30, 2023** *(Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 7, 2022)*
 - a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
*[Request a motion and a second to allow Commissioner Tom Truedson to attend the meeting by video conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*
 - b. Call to Order and Roll Call *[Call to Order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2022 – April 30, 2023 and ask the Recording Secretary to conduct the Roll Call.]*
 - c. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2022 – April 30, 2023 *[President Knitter Announce: "In accordance with state statute, a notice of today's public hearing was published in The Doings-Oak Brook newspaper on Thursday April 7, 2022. A copy of the proposed budget and related budget ordinance has been available for public inspection in hard copy form at the Park District's Administration Office as well as in electronic form on our website for at least 30 days prior to today's hearing."*
Then ask whether there are any public comments on the Proposed Budget and Appropriation Ordinance. If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.
Once all Public Comments have been received, the President asks the Board if there are any Commissioners that may wish to comment on the Budget or Ordinance. When all comments have been received, the President shall request a motion to Adjourn the Public Hearing as follows.]
 - d. Adjournment of Public Hearing *[Ask for Motion (and a second) to Adjourn the Public Hearing. **Voice vote -- "All in favor..."**]*
2. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL** *Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
 - a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.
[Request a motion and a second to allow Commissioner Tom Truedson to attend the meeting by audio





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PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 18, 2022 – 6:30 p.m.
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*conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules. **Roll Call Vote...**]*

3. **OPEN FORUM** *[Ask whether there are any Public Comments under “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
4. **CONSENT AGENDA** *[Request a Motion (and a second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***
*Then ask for a Motion (and a Second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. **APPROVAL OF THE APRIL 18, 2022 AGENDA**
 - b. **APPROVAL OF MINUTES**
 - i. March 21, 2022 Regular Board Meeting Minutes
 - c. **APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2022**
 - i. Warrant 658
5. **COMMUNICATIONS/PROCLAMATIONS** *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications
 - b. Master Vision of the Oak Brook Park District
6. **STAFF RECOGNITION** *[Greet Craig Tuley, Tennis Center Maintenance Manager.]*
 - a. Craig Tuley, Tennis Center Facility Maintenance Manager
7. **REPORTS:** *[For Review and Discussion Only.]*
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
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BOARD OF COMMISSIONERS
April 18, 2022 – 6:30 p.m.
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8. UNFINISHED BUSINESS

- a. Ordinance 22-0418: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023. *[Request a motion and a second to approve Ordinance 22-0418: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023. Roll Call Vote...]*
- b. Playground Surfacing Project Bid *[Request a motion and a second to reject the base bid, and accept the alternate bid for playground surfacing from PerfectTurf, LLC., and to approve an agreement between the Oak Brook Park District and PerfectTurf, LLC. for a total cost not-to-exceed \$40,500. Roll Call Vote...]*

9. NEW BUSINESS

- a. Ordinance 22-0516: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation *[For Review and Discussion Only.]*
- b. Tennis Center Membership Pricing *[For Review and Discussion Only.]*
- c. Charles Vincent George Architects – Agreement for Professional Services (***) Requires Waiving the Board’s Rules to Approve at this Meeting.) *[Request a motion and a second to waive the Board Rules to accept at this meeting, the proposal from Charles Vincent George Architects for design and development services associated with the restroom/concession/storage, amphitheater and shelter facilities for a total cost not to exceed \$ 114,400, and to approve an Agreement Between the Oak Brook Park District and Charles Vincent George Architects for Professional Services. Roll Call Vote...]*

Then request a motion and a second to accept the proposal from Charles Vincent George Architects for design and development services associated with the restroom/concession/storage, amphitheater and shelter facilities for a total cost not to exceed \$ 114,400, and to approve an Agreement Between the Oak Brook Park District and Charles Vincent George Architects for Professional Services. Roll Call Vote...]

New Business continued on next page.





AGENDA
PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 18, 2022 – 6:30 p.m.
Canterberry Room

NEW BUSINESS - Continued

- d. Upland Design Ltd. – Agreement for Professional Services (**Requires Waiving the Board's Rules to Approve at this Meeting.) *[Request a motion and a second to waive the Board's Rules to accept at this meeting, the proposal from Upland Design, Ltd. for design and development services associated with phase-two construction at the north athletic fields at Central Park for a total cost not-to-exceed \$108,000 and to approve an Agreement Between the Oak Brook Park District and Upland Design, Ltd. for Professional Services. Roll Call Vote...]*

Then request a motion and a second to accept the proposal from Upland Design, Ltd. for design and development services associated with phase-two construction at the north athletic fields at Central Park for a total cost not-to-exceed \$ 108,000 and to approve an Agreement Between the Oak Brook Park District and Upland Design, Ltd. for Professional Services. Roll Call Vote...]

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 16, 2022, 6:30 P.M. *[Announce the Next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on May 16, 2022.]*
11. ADJOURNMENT *[Request a Motion and a Second to adjourn the April 18, 2022 Regular Meeting of the Oak Brook Park District Board of Commissioners. Voice Vote, All in Favor...]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
March 21, 2022 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:31 pm. Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE MARCH 21, 2022 AGENDA
- b. APPROVAL OF MINUTES
 - i. February 21, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING FEBRUARY 28, 2022
 - i. Warrant 657

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter

Nays: None

Absent: Commissioner Trombetta

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Truedson, and President Knitter

Nays: None

Absent: Commissioner Trombetta

Commissioner Trombetta Entered at 6:32 pm

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

Dr. Kosey announced the Park District Attorney, Steve Adams, notified staff the Village of Oak Brooks' Attorney informed him there were no updates on their case against the pool contractor. Additionally, there has been no update on their consideration of the Park Districts' proposal to resolve through discounted prepayment of the intergovernmental loan.

Dr. Kosey met the new Oak Brook Chief of Police, John Krull, regarding the Dean Nature Sanctuary security. The Park District and Police have been monitoring the area since February 16th. There were 32 random checks by the police. The police had asked mostly juveniles to leave the site and some adults. There was one suspicious vehicle called into the police. By the time the police arrived, the car was gone. There were no additional incidents. The Park District will continue to monitor the area as the weather gets better.

b. Community Survey Report

Dr. Kosey informed the Board the Park District conducted an attitude and interest survey. They received 301 responses, with 201 responses being residents. This survey was similar to the one conducted in 2017 by the University of Illinois.

President Knitter stated she was pleased with the response from Residents.

Dr. Kosey stated staff created recommendations based on the survey's responses. Staff has begun implementing the recommendations for the Silver Sneakers memberships, website updates, new programming for teens and 50+ seniors.

Commissioner Suleiman asked Dr. Kosey if staff learned anything new about the communities needs through the survey.

Dr. Kosey stated the survey results were more positive than they were in 2017.

Commissioner Suleiman stated a resident was interested in some kind of iPad at the front desk where they can register for programming.

President Knitter stated those could be difficult to maintain, as she has seen other organizations where they are all broken.

Commissioner Ivkovic Kelley stated patrons do not use the one at the Tennis Center.

Dr. Kosey stated they have been looking to get this kind of device for the front desk and have been researching it.

Mr. Thommes stated there had been concerns about a group of patrons at the Tennis Center who have become rowdy on Friday nights while parents are trying to watch their children practice. The new Director of Tennis Operations, Michelle, has been taking care of the situation, and there will be new signage created expressing mindfulness.

President Knitter would like to see more pickleball offerings. As a lot of residents are interested in the sport.

Mr. Thommes stated staff had added new times and additional weekend hours.

President Knitter would like to see a reservation system added to ensure everyone can play.

5. STAFF RECOGNITION

- a. Dominic Brown, Aquatic Programming Supervisor

The Board welcomed Dominic.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported the staff and the Board did their due-diligence on the budget and she was grateful.

Commissioner Suleiman stated the job fair was a good idea.

- b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the last ten months of the fiscal year. The financial, fiscal year will be coming to an end in April. Compared to the two years prior, the General Fund is doing well. Property taxes help this fund. Whereas the Recreation Fund relies heavily on memberships. With the revenue transfer out, this fund was hit particularly hard. This one-year adjustment made the fund look more stressed than two years ago. This adjustment was temporary and will not happen in the future.

Mr. Salinas stated the Tennis Fund would have an adjustment next month as a bill did not make it before the month's close date.

- c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported memberships were increasing. The Park District now has two-thousand active members. The positive increase is expected to continue into April.

Mr. Thommes stated staff is seeking to address the staffing shortage at the Family Aquatic Center by creating a "swim at your own risk," period during the day. There will be a deck

attendant available at the front desk, and able to react in an emergency but will not be actively scanning the water. This will occur Monday through Friday only during the school year, Labor Day through Winter.

President Knitter and Commissioner Truedson inquired about how residents will be notified about this change.

Rob Bond, Superintendent of Aquatic and Maintenance Operations, stated there would be proper signage when the guard is off duty. Additionally, he has spoken to several Park Districts doing similar operation adjustments, STAR Guard Elite, PDRMA, and IDPH. There will be proper signage and more to ensure everyone is aware of the situation.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported Winter Fleet Servicing has ended. With warmer weather Parks Staff is adding netting to the fields and painting field lines.

Mr. Johnson stated the Park District received a one-thousand-dollar grant from IDNR to create a native plant and pollinator area. This will be placed in the front of the Family Recreation Center and will be used as an educational tool for the pre-school.

Mr. Johnson has inquired about the OSLAD grant application for the North Athletic Field Phase II. Due to short staffing, he has been informed there will be no decisions before the Fall of 2022.

Mr. Johnson stated the Parks Department has hired a Landscape Specialist. She will begin in April.

7. UNFINISHED BUSINESS

a. Mowing Services Bid

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to accept the base bid for Grass Mowing Services and the alternate bid for Fall Leaf Cleanup Services from Classic Landscape, Ltd., and to approve an Agreement between the Oak Brook Park District and Classic Landscape, Ltd. for a total annual cost not-to-exceed \$60,614.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

b. Request for Proposals: Waste & Recycling Collection Services

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the proposal for Waste and Recycling Services from SBC Waste Solutions, Inc. and to approve an agreement between the Oak Brook Park District and SBC Waste Solutions, Inc. for a total monthly cost not-to-exceed \$720.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- c. R22-0322: A Resolution for a Shared Service Arrangement for Participation in the Good-buy Purchasing Cooperative

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution R22-0322: A Resolution for a Shared Service Agreement for Participation in the Good-Buy Purchasing Cooperative.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- d. Central Park West Rate Increase

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Central Park West rate increase as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- e. Renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022-2023 through 2024-2025

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the renewal of the Intergovernmental Agreement by and Between the Board of Education of Butler School District #53, the Oak Brook Park District, and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center for School Years 2022 – 2023 through 2024 – 2025.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

- f. Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution 22-0321: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through December 31, 2021.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

- g. 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the 2022 Amendment to the Oak Brook Park District Executive Director Employment Agreement as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

8. NEW BUSINESS

- a. Budget for Fiscal Year 2022- 2023

The tentative Budget and Appropriation Ordinance 22-0418 for Fiscal Year May 1, 2022– April 30, 2023 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 17, 2022. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur at the April 18, 2022 regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 7, 2022.

President Knitter explained there will be a Public Hearing at the next Regular Scheduled Board Meeting.

- b. Playground Surfacing Project Bid

Mr. Johnson stated the "Ship" playground behind the Family Recreation Center needs ground resurfacing because it is beyond its useful life. Staff is seeking an alternative surfacing, which will make the ground cooler, additionally, per the request of the Preschool Teachers the area will be fenced.

Commissioner Suleiman asked if the Park District could update the areas of the surfacing that needed the update instead of resurfacing the whole area. This may be a cost-effective alternative.

Mr. Johnson stated the majority of the surface was unsalvageable.

Commissioner Suleiman inquired about the type of surface that would be installed and if it would be safer for children.

Mr. Johnson stated the resurface would be the same grade as the truf product at the Central Park West Playground. It has been tested and meets the standards.

THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON APRIL 18, 2022, 6:30 pm.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners would be held on April 18, 2022, at 6:30 pm.

9. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to adjourn, March 21, 2022, Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 7:10 pm.

Laure L. Kosey, Executive Director

Financial Statement

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through March 31 2022, 2021 and 2020
91.67% completed (11 out of 12 months)

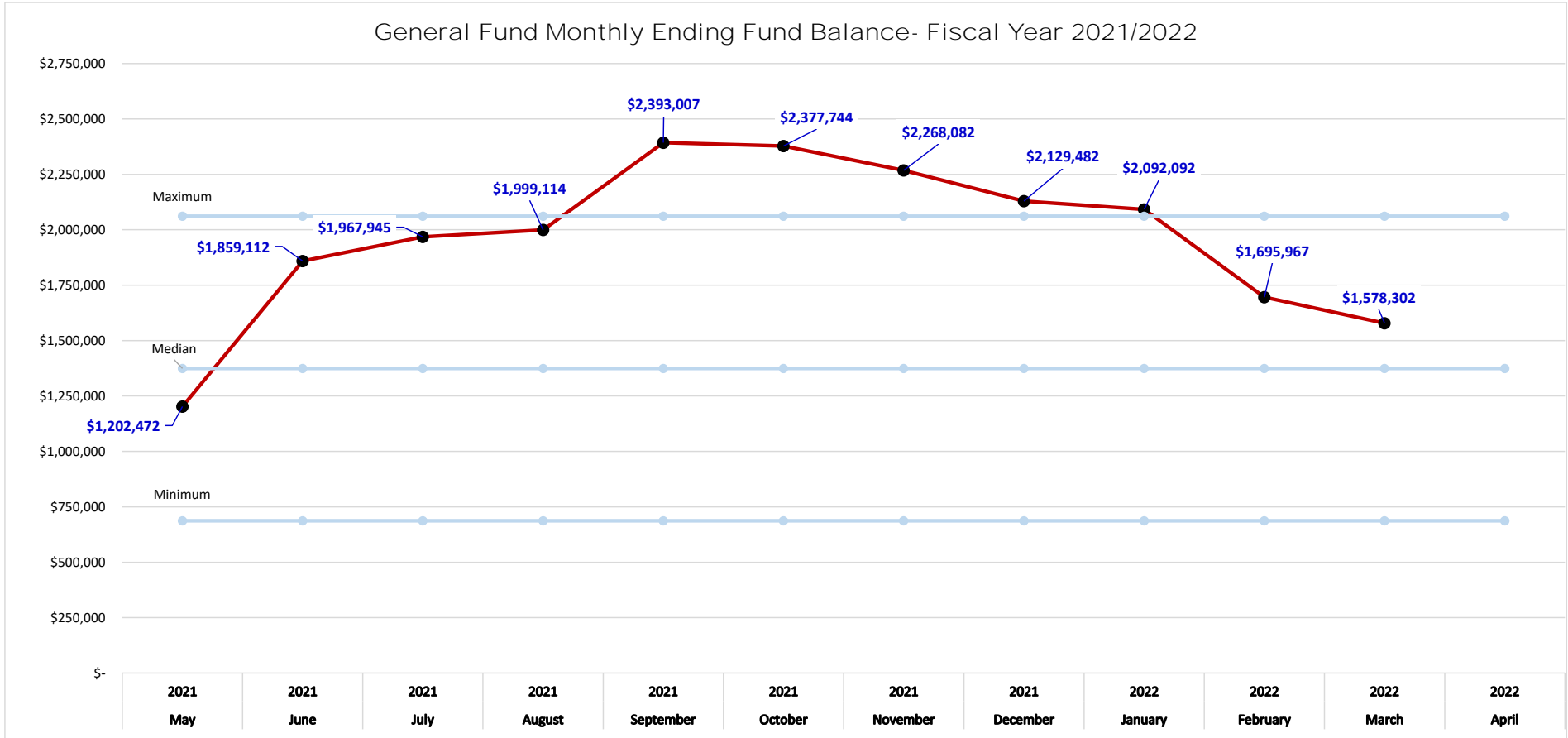
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance							FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year" Fiscal Year 2020/2021 YTD Actual
	Original Annual Budget	March 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change		
	REVENUES										
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	N/A	\$ -	
Finance											
Property Taxes	1,608,036	143	1,587,370	-	1,587,370	98.7%	1,497,991	89,379	6.0%	1,561,609	
Personal Prop. Repl. Taxes	99,912	44,441	199,034	-	199,034	199.2%	92,754	106,280	114.6%	79,742	
Investment Income	4,800	235	2,449	-	2,449	51.0%	10,558	(8,109)	-76.8%	6,096	
Other	10,500	670	16,746	-	16,746	159.5%	16,954	(208)	-1.2%	13,633	
Central Park North	65,000	-	69,328	-	69,328	106.7%	25,734	43,593	169.4%	54,525	
Central Park	165,000	7,640	207,004	-	207,004	125.5%	133,987	73,017	54.5%	166,811	
Building-Recreation Center	863,507	30,483	774,705	-	774,705	89.7%	738,549	36,156	4.9%	526,213	
Central Park West	59,100	2,747	40,271	-	40,271	68.1%	52,366	(12,095)	-23.1%	10,195	
TOTAL REVENUES	\$ 2,875,855	\$ 86,358	\$ 2,896,907	\$ -	\$ 2,896,907	100.7%	\$ 2,568,895	\$ 328,012	12.8%	\$ 2,418,825	
EXPENDITURES											
Administration	\$ 466,751	\$ 44,402	\$ 411,414	\$ 2,811	414,225	88.1%	\$ 389,471	\$ 21,943	5.6%	\$ 386,560	
Finance	450,092	27,037	329,107	1,903	331,010	73.1%	356,708	(27,601)	-7.7%	338,970	
Central Park North	23,082	84	19,940	2,240	22,179	86.4%	14,155	5,784	40.9%	8,263	
Central Park	690,755	54,211	580,854	19,278	600,131	84.1%	532,634	48,220	9.1%	478,338	
Saddlebrook Park	25,498	-	17,815	920	18,735	69.9%	19,865	(2,050)	-10.3%	12,655	
Forest Glen Park	26,624	2,048	16,449	2,781	19,230	61.8%	18,012	(1,563)	-8.7%	10,807	
Chillem Park	9,774	-	2,419	120	2,539	24.7%	5,126	(2,707)	-52.8%	1,968	
Dean Property	11,531	183	8,213	710	8,923	71.2%	10,299	(2,086)	-20.3%	5,542	
Professional Services	46,000	2,808	23,420	-	23,420	50.9%	71,639	(48,219)	-67.3%	29,083	
Contracts- Maint. DNS	26,000	-	25,000	-	25,000	96.2%	17,403	7,597	43.7%	21,168	
Building-Recreation Center	917,285	67,666	682,340	39,750	722,090	74.4%	758,804	(76,463)	-10.1%	568,679	
Central Park West	55,094	5,586	42,485	7,817	50,302	77.1%	46,664	(4,179)	-9.0%	29,124	
TOTAL EXPENDITURES	\$ 2,748,485	\$ 204,023	\$ 2,159,456	\$ 78,330	\$ 2,237,786	78.6%	\$ 2,240,780	\$ (81,324)	-3.6%	\$ 1,891,158	
TRANSFERS OUT	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ 250,000	100.0%	\$ 326,575	\$ (76,575)	N/A	\$ 385,742	
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,998,485	\$ 204,023	\$ 2,409,456	\$ 78,330	\$ 2,487,786	80.4%	\$ 2,567,354	\$ (157,898)	-6.2%	\$ 2,276,900	
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (122,631)	\$ (117,665)	\$ 487,451	\$ (78,330)	\$ 409,121	-397.5%	\$ 1,540	\$ 485,910	31543.2%	\$ 141,925	

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Unassigned	\$ 1,090,851	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945	\$ 1,999,114	\$ 2,393,007	\$ 2,377,744	\$ 2,268,082	\$ 2,129,482	\$ 2,092,092	\$ 1,695,967	
Monthly Net Surplus/(Deficit)	111,621	656,640	108,833	31,169	393,893	(15,263)	(109,662)	(138,601)	(37,389)	(396,125)	(117,665)	
Ending Unassigned	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945	\$ 1,999,114	\$ 2,393,007	\$ 2,377,744	\$ 2,268,082	\$ 2,129,482	\$ 2,092,092	\$ 1,695,967	\$ 1,578,302	



Minimum (3 months Exp.)	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121
Median (6 months Exp.)	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243
Maximum (9 months Exp.)	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through March 31 2022, 2021 and 2020
91.67% completed (11 out of 12 months)

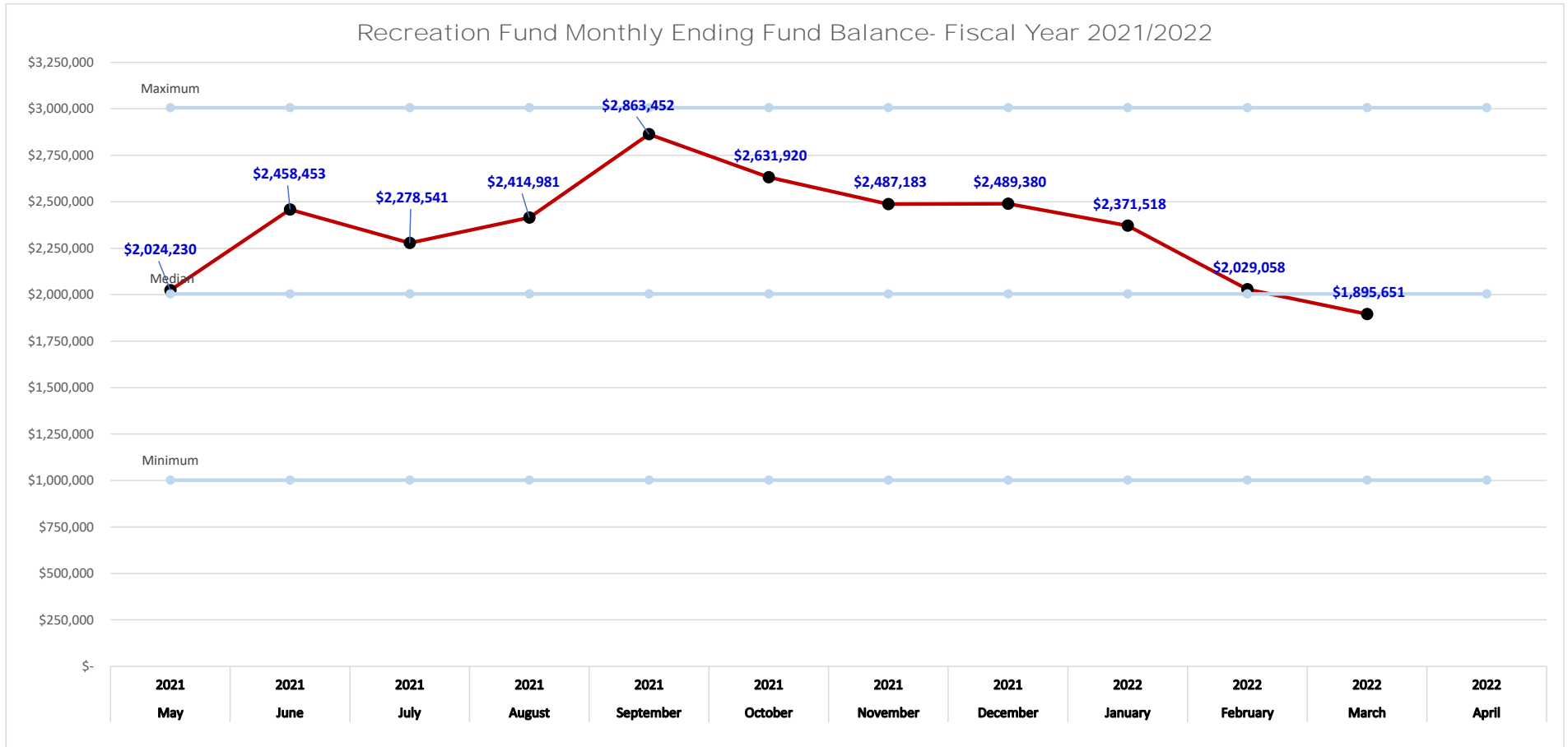
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	March 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	Fiscal Year 2020/2021 YTD Actual
REVENUES										
Administration										
Property Taxes	\$ 1,250,250	\$ 111	\$ 1,233,136	\$ -	\$ 1,233,136	98.6%	\$ 886,534	\$ 346,602	39.1%	\$ 969,897
Personal Prop. Repl. Taxes	31,454	13,991	62,659	-	62,659	199.2%	29,200	33,459	114.6%	25,104
Investment Income	10,000	263	3,249	-	3,249	32.5%	15,577	(12,328)	-79.1%	7,164
Other	2,000	125	2,171	-	2,171	108.6%	1,425	746	52.4%	8,195
Fitness Center	687,837	41,610	366,427	-	366,427	53.3%	757,628	(391,201)	-51.6%	175,397
Aquatic Center	468,401	14,687	268,511	-	268,511	57.3%	432,691	(164,181)	-37.9%	183,635
Aquatic Recreation Prog.	697,617	27,305	362,668	-	362,668	52.0%	503,064	(140,396)	-27.9%	184,978
Children's Programs	231,035	5,282	315,949	-	315,949	136.8%	106,461	209,488	196.8%	126,652
Preschool Programs	269,592	38,648	284,501	-	284,501	105.5%	224,999	59,502	26.4%	112,586
Youth Programs	214,498	4,811	157,055	-	157,055	73.2%	223,993	(66,938)	-29.9%	68,231
Adult Programs	47,745	2,447	46,142	-	46,142	96.6%	44,200	1,942	4.4%	8,838
Pioneer Programs	67,400	495	41,927	-	41,927	62.2%	61,480	(19,552)	-31.8%	5,998
Special Events and Trips	135,770	300	104,645	-	104,645	77.1%	96,781	7,864	8.1%	99,578
Marketing	49,000	-	11,755	-	11,755	24.0%	84,208	(72,453)	-86.0%	22,100
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A	-
TOTAL REVENUES	\$ 4,162,599	\$ 150,076	\$ 3,260,794	\$ -	\$ 3,260,794	78.3%	\$ 3,468,242	\$ (207,447)	-6.0%	\$ 1,998,351
EXPENDITURES										
Administration	\$ 906,213	\$ 50,230	\$ 618,970	\$ 16,116	\$ 635,086	68.3%	\$ 641,312	\$ (22,342)	-3.5%	\$ 704,342
Fitness Center	463,454	22,419	300,306	16,725	317,031	64.8%	542,668	(242,363)	-44.7%	267,627
Aquatic Center	866,125	57,812	533,098	38,697	571,795	61.5%	656,476	(123,378)	-18.8%	471,545
Aquatic Recreation Prog.	320,182	25,565	204,607	2,274	206,881	63.9%	223,159	(18,552)	-8.3%	81,015
Children's Programs	190,904	74,081	214,957	1,375	216,332	112.6%	76,353	138,604	181.5%	82,938
Preschool Programs	237,585	22,859	167,679	238	167,918	70.6%	168,067	(388)	-0.2%	89,910
Youth Programs	154,120	3,871	68,537	398	68,936	44.5%	111,415	(42,877)	-38.5%	38,931
Adult Programs	35,704	2,563	17,651	-	17,651	49.4%	30,730	(13,079)	-42.6%	5,432
Pioneer Programs	140,370	5,180	91,519	(8)	91,511	65.2%	50,354	41,166	81.8%	6,192
Special Events and Trips	96,928	1,377	79,603	(356)	79,248	82.1%	64,490	15,113	23.4%	74,697
Marketing	307,569	17,524	178,648	(342)	178,306	58.1%	258,274	(79,627)	-30.8%	208,420
Capital Outlay	289,000	-	268,442	-	268,442	92.9%	103,515	164,927	159.3%	139,328
TOTAL EXPENDITURES	\$ 4,008,153	\$ 283,483	\$ 2,744,018	\$ 75,118	\$ 2,819,136	68.5%	\$ 2,926,814	\$ (182,795)	-6.2%	\$ 2,170,375
TRANSFERS OUT	\$ 312,548	\$ -	\$ 312,548	\$ -	\$ 312,548	100.0%	\$ 81,011	\$ 231,537	N/A	177,973
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,320,701	\$ 283,483	\$ 3,056,566	\$ 75,118	\$ 3,131,684	70.7%	\$ 3,007,825	\$ 48,742	1.6%	\$ 2,348,348
REVENUES OVER (UNDER) EXPENDITURES	\$ (158,102)	\$ (133,407)	\$ 204,228	\$ (75,118)	\$ 129,111	-129.2%	\$ 460,417	\$ (256,189)	-55.6%	\$ (349,997)

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Committed	\$ 1,691,423	\$ 2,024,230	\$ 2,458,453	\$ 2,278,541	\$ 2,414,981	\$ 2,863,452	\$ 2,631,920	\$ 2,487,183	\$ 2,489,380	\$ 2,371,518	\$ 2,029,058	
Monthly Net Surplus/(Deficit)	332,807	434,223	(179,912)	136,440	448,471	(231,532)	(144,737)	2,197	(117,862)	(342,460)	(133,407)	
Ending Committed	\$ 2,024,230	\$ 2,458,453	\$ 2,278,541	\$ 2,414,981	\$ 2,863,452	\$ 2,631,920	\$ 2,487,183	\$ 2,489,380	\$ 2,371,518	\$ 2,029,058	\$ 1,895,651	



Minimum (3 months Exp.)	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038
Median (6 months Exp.)	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077
Maximum (9 months Exp.)	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through March 31 2022, 2021 and 2020
91.67% completed (11 out of 12 months)

	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year" Fiscal Year 2020/2021 YTD Actual
	Original Annual Budget	March 2022 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	
REVENUES										
Administration	\$ 8,500	\$ (3,167)	\$ 28,097	\$ -	\$ 28,097	330.5%	\$ 20,465	\$ 7,632	37.3%	\$ 12,362
Building- Racquet Club	500	-	-	-	-	0.0%	479	(479)	-100.0%	149
Programs- Racquet Club	1,803,000	92,247	1,761,898	-	1,761,898	97.7%	1,861,389	(99,490)	-5.3%	1,374,397
TOTAL REVENUES	\$ 1,812,000	\$ 89,080	\$ 1,789,995	\$ -	\$ 1,789,995	98.8%	\$ 1,882,333	\$ (92,337)	-4.9%	\$ 1,386,908
EXPENSES										
Administration	\$ 691,588	\$ 34,640	\$ 427,920	\$ 2,259	\$ 430,179	61.9%	\$ 503,432	\$ (75,512)	-15.0%	\$ 401,920
Building- Racquet Club	375,829	22,366	216,748	48,191	264,939	57.7%	245,199	(28,450)	-11.6%	199,708
Programs- Racquet Club	814,500	44,386	459,790	-	459,790	56.5%	555,751	(95,962)	-17.3%	396,742
Capital Outlay	160,000	-	124,882	-	124,882	78.1%	259,127	(134,245)	-51.8%	77,916
TOTAL EXPENSES	\$ 2,041,916	\$ 101,391	\$ 1,229,340	\$ 50,449	\$ 1,279,789	60.2%	\$ 1,563,509	\$ (334,168)	-21.4%	\$ 1,076,286
REVENUES OVER (UNDER) EXPENSES	\$ (229,916)	\$ (12,311)	\$ 560,655	\$ (50,449)	\$ 510,206	-243.9%	\$ 318,824	\$ 241,831	75.9%	\$ 310,622

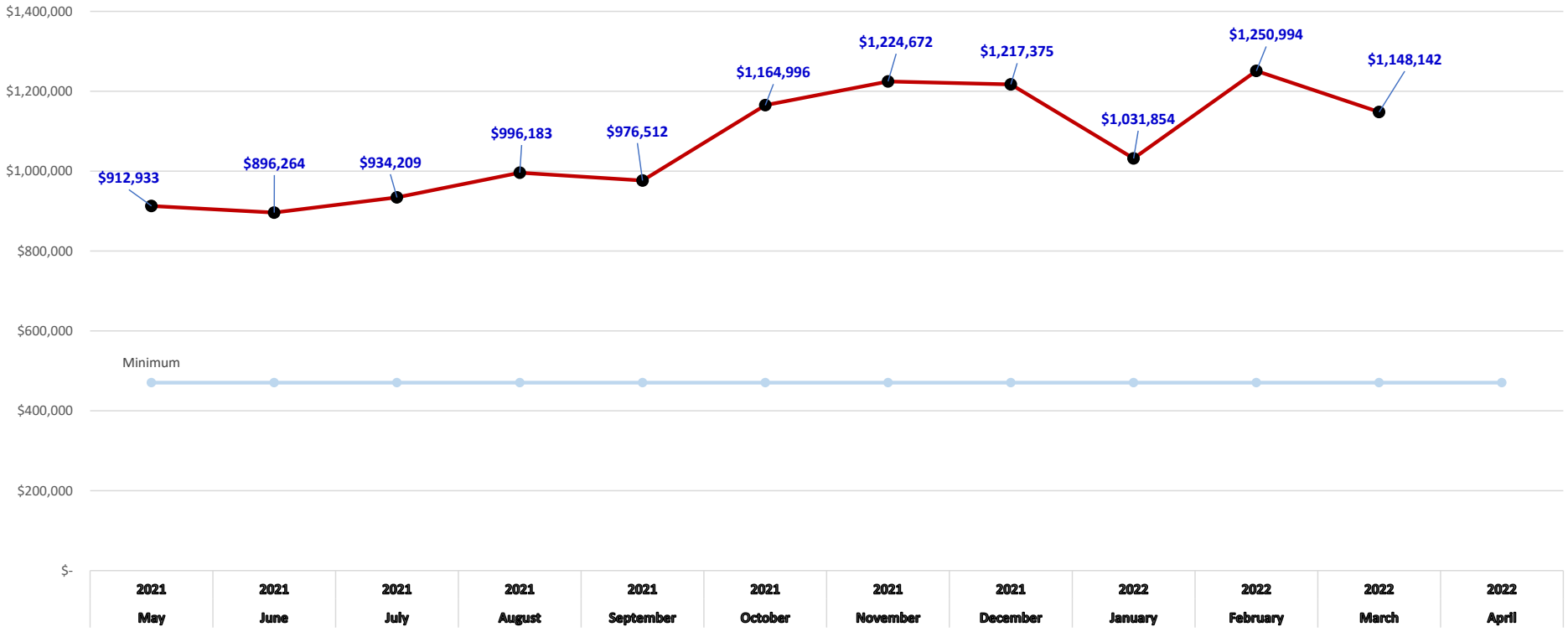
Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

Actuals- Unaudited

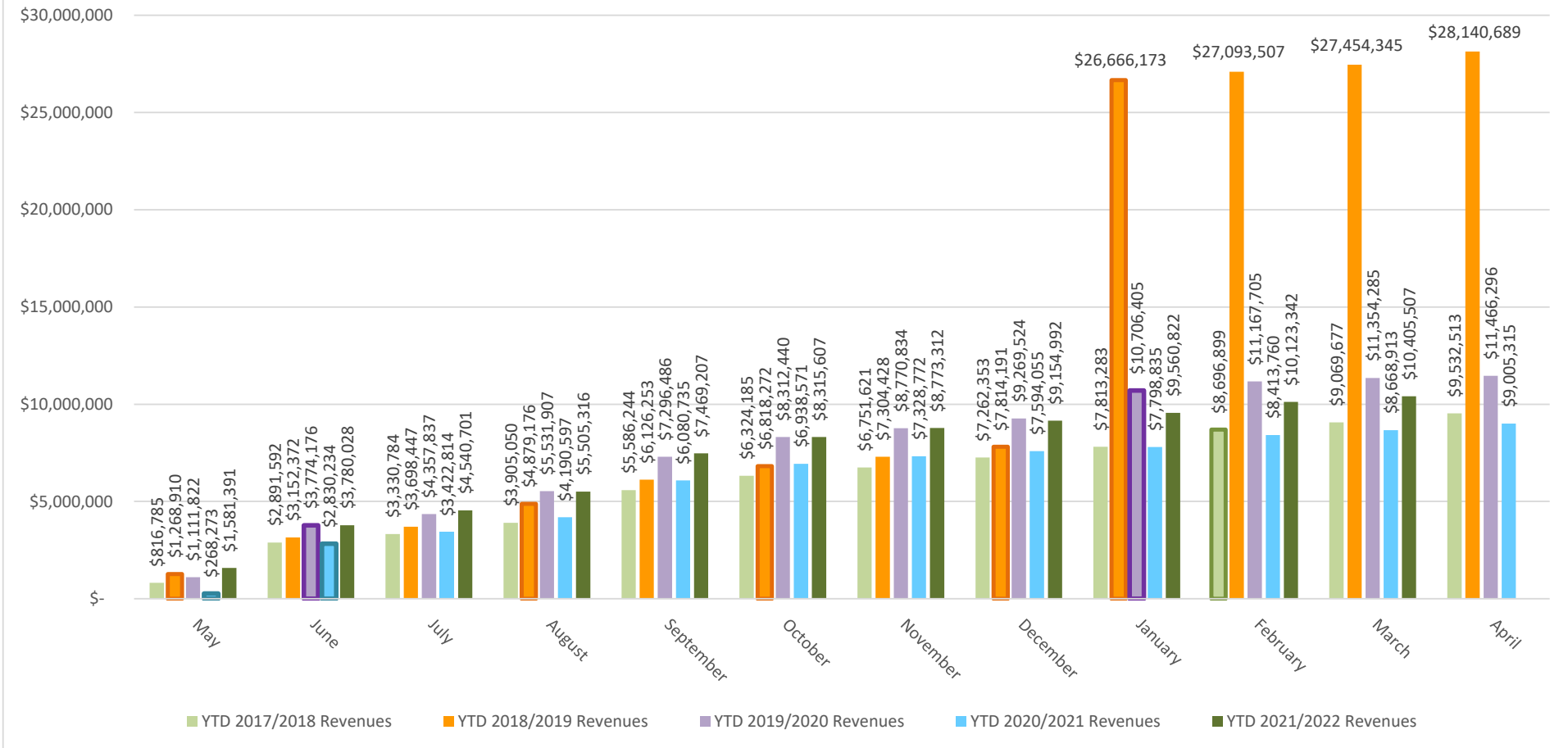
	May	June	July	August	September	October	November	December	January	February	March	April
	2021	2021	2021	2021	2021	2021	2021	2021	2022	2022	2022	2022
Beginning Investment in Capital Assets	\$ 1,695,849	\$ 1,695,849	\$ 1,695,849	1,695,849	1,695,849	1,715,249	1,743,401	1,744,461	1,744,461	1,820,731	1,820,731	
Beginning Unrestricted	712,369	912,933	896,264	934,209	996,183	976,512	1,164,996	1,224,672	1,217,375	1,031,854	1,250,994	
Monthly Net Surplus/(Deficit)	200,564	(16,669)	37,945	80,876	(48,242)	245,725	60,736	(7,317)	(109,521)	128,870	(12,311)	
Ending Investment in Capital Assets	1,695,849	1,695,849	1,695,849	1,695,849	1,715,249	1,743,401	1,744,461	1,744,461	1,820,731	1,820,731	1,820,731	
Ending Unrestricted	912,933	896,264	934,209	996,183	976,512	1,164,996	1,224,672	1,217,375	1,031,854	1,250,994	1,148,142	

Tennis Fund Monthly Ending Unrestricted Net Position- Fiscal Year 2021/2022



Minimum (3 months Exp.)	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

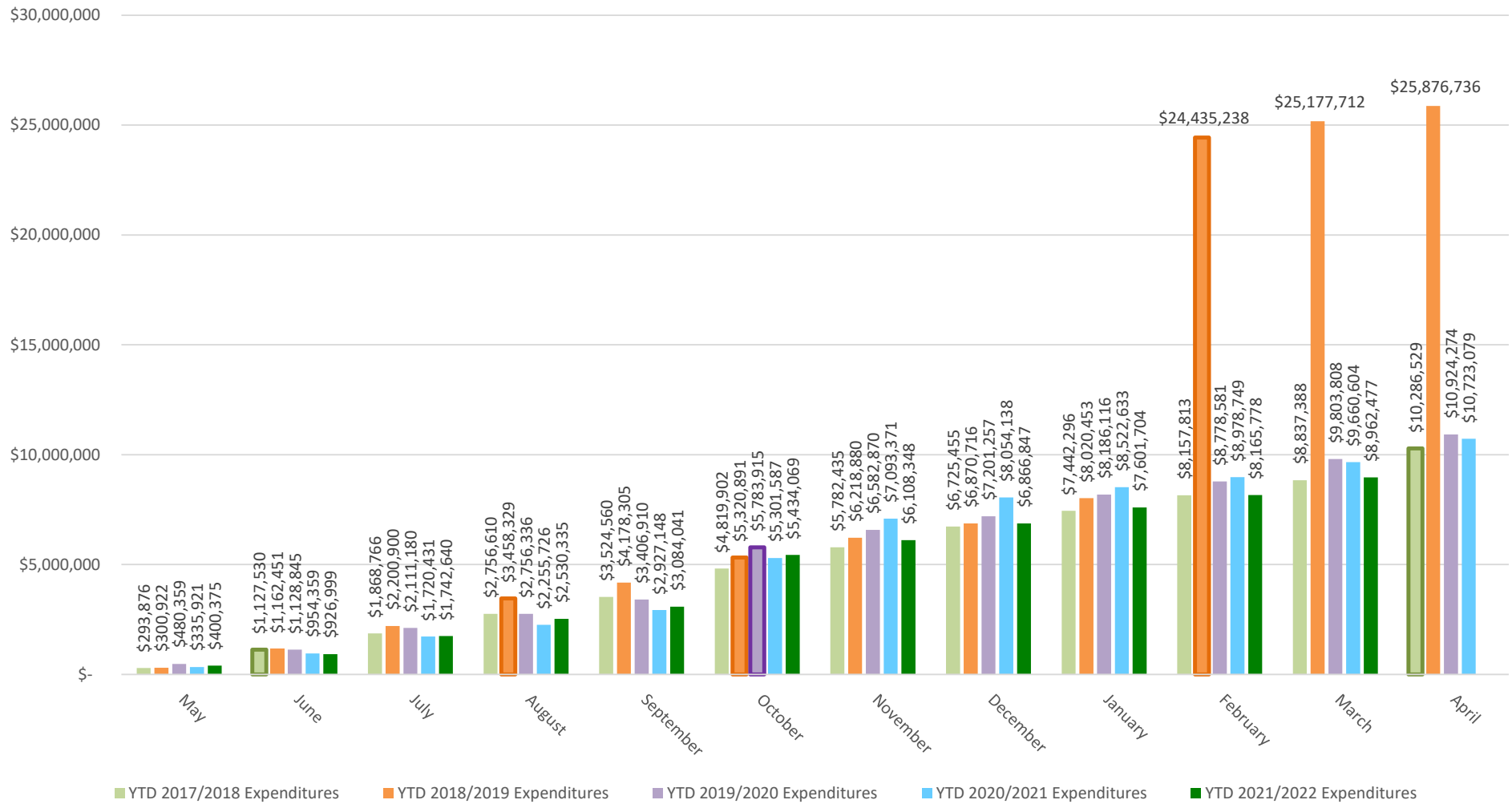
2017/2018: In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

2019/2020: The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

2020/2021: The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



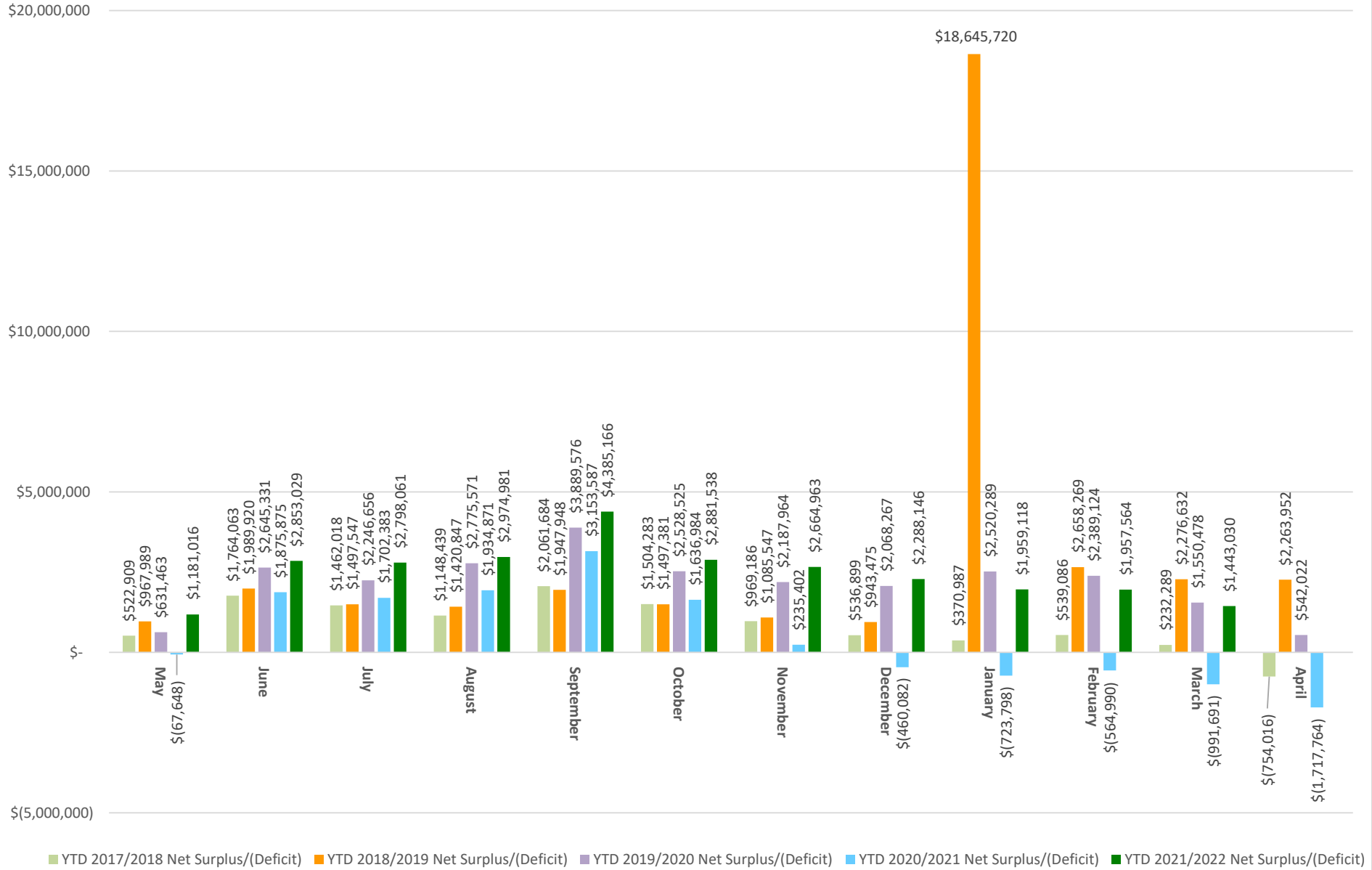
NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
March 2022

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (11 months)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,875,855	\$ 86,358	\$ 2,896,907
EXPENDITURES	2,998,485	204,023	2,409,456
SURPLUS/(DEFICIT)	\$ (122,631)	\$ (117,665)	\$ 487,451
RECREATION FUND			
REVENUES	\$ 4,162,599	\$ 150,076	\$ 3,260,794
EXPENDITURES	4,320,701	283,483	3,056,566
SURPLUS/(DEFICIT)	\$ (158,102)	\$ (133,407)	\$ 204,228
IMRF FUND			
REVENUES	\$ 148,375	\$ 12,372	\$ 174,106
EXPENDITURES	205,000	12,542	168,589
SURPLUS/(DEFICIT)	\$ (56,625)	\$ (170)	\$ 5,517
LIABILITY INSURANCE FUND			
REVENUES	\$ 137,439	\$ 3,312	\$ 143,492
EXPENDITURES	157,070	4,586	137,110
SURPLUS/(DEFICIT)	\$ (19,632)	\$ (1,274)	\$ 6,382
AUDIT FUND			
REVENUES	\$ 12,168	\$ 6	\$ 13,425
EXPENDITURES	13,038	-	13,013
SURPLUS/(DEFICIT)	\$ (870)	\$ 6	\$ 412
DEBT SERVICE FUND			
REVENUES	\$ 1,845,042	\$ 149	\$ 1,858,245
EXPENDITURES	1,830,142	168,633	1,522,750
SURPLUS/(DEFICIT)	\$ 14,900	\$ (168,484)	\$ 335,495
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,812,000	\$ 89,080	\$ 1,789,995
EXPENSES	2,041,916	101,391	1,229,340
SURPLUS/(DEFICIT)	\$ (229,916)	\$ (12,311)	\$ 560,655



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
 March 2022

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (11 months)
SPORTS CORE FUND			
REVENUES	\$ 445,638	\$ -	\$ 294,585
EXPENDITURES	413,922	-	315,234
SURPLUS/(DEFICIT)	\$ 31,716	\$ -	\$ (20,649)
SPECIAL RECREATION FUND			
REVENUES	\$ 72,969	\$ 23,003	\$ 79,834
EXPENDITURES	130,194	3,462	96,337
SURPLUS/(DEFICIT)	\$ (57,225)	\$ 19,541	\$ (16,502)
CAPITAL PROJECT FUND			
REVENUES	\$ 503,000	\$ 96	\$ 301,037
EXPENDITURES	405,500	-	363,767
SURPLUS/(DEFICIT)	\$ 97,500	\$ 96	\$ (62,730)
SOCIAL SECURITY FUND			
REVENUES	\$ 139,081	\$ 8,253	\$ 155,635
EXPENDITURES	235,000	18,579	212,864
SURPLUS/(DEFICIT)	\$ (95,919)	\$ (10,326)	\$ (57,229)
CONSOLIDATED SUMMARY			
REVENUES	\$ 12,154,165	\$ 372,705	\$ 10,968,055
EXPENDITURES/EXPENSES	12,750,968	796,700	9,525,025
SURPLUS/(DEFICIT)	\$ (596,802)	\$ (423,994)	\$ 1,443,030

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
March 2022**

		CONSOLIDATED TOTALS
REVENUES		
Property Taxes	\$	435
Replacement Taxes		82,298
Recreation Program Fees		144,230
Fitness Center Fees		41,610
Aquatic Center & Program Fees		41,992
Marketing		-
Sports Core - Fields		-
Sports Core - Aquatics		-
Sports Core - Tennis		-
FRC Rental/Member Fees		30,483
CPW Building Rentals		2,747
Field Rentals- Central Park		7,640
Field Rentals- Central Park North		-
Interest		949
Grant Proceeds		-
Transfers		-
Donations		-
Sponsorship		-
Overhead Revenue		-
Miscellaneous		20,322
TOTAL- REVENUES	\$	372,706
 EXPENDITURES/EXPENSES		
Accounts Payable and Other	\$	451,743
Overhead Expenditures		-
March Payroll and Related Benefits		344,956
TOTAL EXPENDITURES/EXPENSES	\$	796,700
 NET REVENUES/(EXPENDITURES/EXPENSES)	\$	(423,993)

**Oak Brook Park District
Consolidated Balance Sheet
As of March 31, 2022**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 6,255,099
Receivables - Net of Allowances	
Property Taxes	4,805,629
Accounts	830,466
Due from Other Funds	-
Prepays	206,190
Inventories	<u>18,191</u>
Total Current Assets	<u>\$ 12,115,575</u>
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,153,403
Accumulated Depreciation	<u>(3,498,029)</u>
Total Noncurrent Assets	<u>\$ 1,695,849</u>
Total Assets	<u>\$ 13,811,424</u>

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 46,593
Total Assets and Deferred outflows of Resources	<u>\$ 13,858,017</u>

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 40,075
Accrued Payroll	82,015
Retainage Payable	-
Unearned Revenue	1,044,404
Due To Other Funds	-
Unclaimed Property	<u>2,480</u>
Total Current Liabilities	<u>\$ 1,168,974</u>
Noncurrent Liabilities	
Compensated Absences Payable	\$ 17,154
Net Pension Liability - IMRF	(104,738)
Total OPEB Liability - RBP	<u>86,345</u>
Total Noncurrent Liabilities	<u>\$ (1,239)</u>
Total Liabilities	<u>\$ 1,167,735</u>

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 224,437
Property Taxes	4,805,629
Total Liabilities and Deferred Inflows of Resources	<u>\$ 6,197,801</u>

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,820,731
Non-spendable	-
Restricted	542,318
Committed	2,570,723
Unassigned/Unrestricted	<u>2,726,444</u>
Total Fund Balances	<u>\$ 7,660,215</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 13,858,017</u>

OAK BROOK PARK DISTRICT
Treasurer's Report- As of March 31, 2022

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 5,271,915.25	0.200%	Interest-bearing	91.07%
	Hinsdale Bank	261,738.60	0.270%	Interest-bearing	4.52%
	Sub-Total:	<u>\$ 5,533,653.85</u>			<u>95.59%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 97,156.13	0.650%	Interest-bearing (Insured Cash Sweep)	1.68%
<u>Checking</u>					
	Fifth Third Bank	\$ 103,174.37	0.100%	Interest-bearing	1.78%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 55,135.57	0.275%	Illinois Public Treasurers' Investment Pool	0.95%
	Grand Total Investments:	<u><u>\$ 5,789,119.92</u></u>			<u><u>100.00%</u></u>

Benchmark

**Three-month U.S.
Treasury Bill**

0.512%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government. Rate is as of the close on 3/31/2022.

Oak Brook Park District		
Schedule of Capital Expenditures/Expenses		
As of March 31, 2022		
DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
New Ford Explorer- Fire extinguisher, floor mats	Various	\$ 272.11
Legal fees- FRC roof, asphalt paving, monument signs	Robbins Schwartz	2,300.00
Kubota RTV utility vehicle	Russo	16,078.99
Way finding signage- Various Locations	Alphagraphics, Vacker Sign	2,750.42
FRC roof improvements	Top Roofing, Mercury Mechanical Corp., Taylor Plumbing	240,715.73
CPW painting & acoustical panel installation	Certapro Painters, Accurate Construction	25,900.00
Central Park North- Phase 2 Design & Engineering	Upland Design	50,025.73
Central Park North- Phase 1	Integral Construction	11,717.00
I.T. server replacement	Sterling Network Integration	9,007.00
	SUBTOTAL BALANCE	\$ 358,766.98
Recreation Fund		
Fitness equipment- capital lease payment No. 2 of 3	Lease Servicing Center	\$ 39,111.66
Plexiglass at Splash Island	Bear Metal Welding	11,750.00
Skid steer and trailer	Big Tex Trailer, Arends Hogan Walker, Alta Equip.	59,984.54
Outdoor pickleball courts (prev. basketball courts)	Perm-A-Seal, Peerless Fence	39,844.99
Monument & wayfinding signage- Central Park North	McMaster-Carr, Parvin-Clauss Sign Co., Anderson Landscape, Hinsdale Nurseries	42,750.46
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	75,000.00
	SUBTOTAL BALANCE	\$ 268,441.65
Tennis Fund		
Tennis Center Roof Improvement Project	Seal-Tight Exteriors Inc., Daily Herald	\$ 95,048.20
Legal fees- Outdoor courts resurfacing project	Robbins Schwartz	800.00
Interior crack repairs and sealing	Perma-Seal Basement System	18,433.75
Asphalt project- Central Park	Accu-Paving Co.	10,600.00
	SUBTOTAL BALANCE	\$ 124,881.95
Special Recreation Fund		
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	\$ 19,997.40
	SUBTOTAL BALANCE	\$ 19,997.40
	TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES	\$ 772,087.98

Warrant

PAID --WARRANT #658

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43392	CHICAGO TRIBUNE MEDIA GROUP	01/30/2022	03/17/2022	126.00	0.00	Paid	Y
43393	CHICAGO TRIBUNE MEDIA GROUP	11/05/2021	03/17/2022	190.00	0.00	Paid	Y
43395	DANIELLE CONTRERAS	02/14/2022	03/17/2022	550.00	0.00	Paid	Y
43394	SHERWIN WILLIAMS	02/23/2022	03/17/2022	51.68	0.00	Paid	Y
# of Invoices:	4	# Due:	0	Totals:	917.68	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				917.68	0.00		

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	177.68	0.00
02 - RECREATION FUND	740.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	550.00	0.00
02 - FINANCE	126.00	0.00
05 - CENTRAL PARK	51.68	0.00
80 - MARKETING	190.00	0.00

PAID -WARRANT #658

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43443	CHICAGO TRIBUNE MEDIA GROUP	12/02/2021	03/31/2022	126.00	0.00	Paid	Y
43398	FERGUSON FACILITY #3400	08/05/2021	03/24/2022	170.00	0.00	Paid	Y
43399	FERGUSON FACILITY #3400	08/06/2021	03/24/2022	1,064.05	0.00	Paid	Y
43400	FERGUSON FACILITY #3400	06/28/2021	03/24/2022	174.24	0.00	Paid	Y
43461	HI TOUCH BUSINESS SERVICES	01/31/2022	03/31/2022	237.30	0.00	Paid	Y
43434	ILLINOIS DEPARTMENT OF	02/28/2022	03/24/2022	1,411.00	0.00	Paid	Y
43416	KATE SNIEGOWSKI	03/12/2022	03/31/2022	1,325.79	0.00	Paid	Y
43462	TOTAL FIRE & SAFETY, INC.	01/28/2022	03/31/2022	1,345.00	0.00	Paid	Y
43463	TOTAL FIRE & SAFETY, INC.	11/12/2021	03/31/2022	1,530.00	0.00	Paid	Y
43464	TOTAL FIRE & SAFETY, INC.	11/12/2021	03/31/2022	555.00	0.00	Paid	Y
43397	VILLAGE OF OAK BROOK	03/10/2022	03/24/2022	2,719.00	0.00	Paid	Y
43411	VILLAGE OF OAK BROOK	03/10/2022	03/24/2022	154.48	0.00	Paid	Y
43412	VILLAGE OF OAK BROOK	03/10/2022	03/24/2022	46.12	0.00	Paid	Y
43413	VILLAGE OF OAK BROOK	03/10/2022	03/24/2022	10.00	0.00	Paid	Y
43414	VILLAGE OF OAK BROOK	03/10/2022	03/24/2022	70.20	0.00	Paid	Y

# of Invoices:	15	# Due:	0	Totals:	10,938.18	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 10,938.18 0.00

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	4,480.72	0.00
02 - RECREATION FUND	3,483.69	0.00
04 - LIABILITY INSURANCE FUND	1,411.00	0.00
07 - RECREATIONAL FACILITIES FUND	1,562.77	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	1,948.69	0.00
02 - FINANCE	165.55	0.00
05 - CENTRAL PARK	56.12	0.00
15 - BUILDING/RECREATION CENTER	3,594.30	0.00
20 - CENTRAL PARK WEST	625.20	0.00
21 - FITNESS CENTER	583.35	0.00
25 - AQUATIC CENTER	991.20	0.00
71 - BUILDING/RACQUET CLUB	1,562.77	0.00
90 - LIABILITY INSURANCE FUND	1,411.00	0.00

User: NLAWLER

POST DATES 04/18/2022 - 04/18/2022

DB: Oak Brook Park I

UNJOURNALIZED

OPEN - WARRANT #658

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43529	AED PROFESSIONALS	12/21/2021	04/18/2022	1,814.85	1,814.85	Open	N
43432	ALEXANDER T. FELTEN	03/24/2022	04/18/2022	102.14	102.14	Open	N
43495	AMPEST EXTERMINATING &	03/21/2022	04/18/2022	875.00	875.00	Open	N
43407	ANDERSON ELEVATOR CO.	04/01/2022	04/18/2022	607.00	607.00	Open	N
43276	AQUA PURE ENTERPRISES, INC.	02/10/2022	04/18/2022	790.50	790.50	Open	N
43558	AQUA PURE ENTERPRISES, INC.	03/09/2022	04/18/2022	11.96	11.96	Open	N
43536	BEST OFFICIALS	04/06/2022	04/18/2022	1,066.00	1,066.00	Open	N
43427	BUTTREY RENTAL SERVICE INC.	03/15/2022	04/18/2022	291.50	291.50	Open	N
43550	C.E. RENTALS, INC.	03/31/2022	04/18/2022	330.00	330.00	Open	N
43498	CARDMEMBER SERVICE	03/28/2022	04/18/2022	47.86	47.86	Open	N
43499	CARDMEMBER SERVICE	03/28/2022	04/18/2022	13.80	13.80	Open	N
43500	CARDMEMBER SERVICE	03/28/2022	04/18/2022	5,941.02	5,941.02	Open	N
43501	CARDMEMBER SERVICE	03/28/2022	04/18/2022	148.49	148.49	Open	N
43502	CARDMEMBER SERVICE	03/28/2022	04/18/2022	22.82	22.82	Open	N
43503	CARDMEMBER SERVICE	03/28/2022	04/18/2022	1,902.34	1,902.34	Open	N
43504	CARDMEMBER SERVICE	03/28/2022	04/18/2022	198.90	198.90	Open	N
43505	CARDMEMBER SERVICE	03/28/2022	04/18/2022	758.44	758.44	Open	N
43506	CARDMEMBER SERVICE	03/28/2022	04/18/2022	392.18	392.18	Open	N
43507	CARDMEMBER SERVICE	03/28/2022	04/18/2022	1,313.27	1,313.27	Open	N
43508	CARDMEMBER SERVICE	03/28/2022	04/18/2022	385.00	385.00	Open	N
43509	CARDMEMBER SERVICE	03/28/2022	04/18/2022	150.00	150.00	Open	N
43510	CARDMEMBER SERVICE	03/28/2022	04/18/2022	746.04	746.04	Open	N
43511	CARDMEMBER SERVICE	03/28/2022	04/18/2022	385.48	385.48	Open	N
43512	CARDMEMBER SERVICE	03/28/2022	04/18/2022	353.42	353.42	Open	N
43513	CARDMEMBER SERVICE	03/28/2022	04/18/2022	5,386.56	5,386.56	Open	N
43514*	CARDMEMBER SERVICE	03/28/2022	04/18/2022	853.82	853.82	Open	N
43515	CARDMEMBER SERVICE	03/28/2022	04/18/2022	112.50	112.50	Open	N
43516	CARDMEMBER SERVICE	03/28/2022	04/18/2022	379.28	379.28	Open	N
43517	CARDMEMBER SERVICE	03/28/2022	04/18/2022	4,982.29	4,982.29	Open	N
43518	CARDMEMBER SERVICE	03/28/2022	04/18/2022	1,978.16	1,978.16	Open	N
43519	CARDMEMBER SERVICE	03/28/2022	04/18/2022	3,763.41	3,763.41	Open	N
43520	CARDMEMBER SERVICE	03/28/2022	04/18/2022	1,158.03	1,158.03	Open	N
43521	CARDMEMBER SERVICE	03/28/2022	04/18/2022	3,518.01	3,518.01	Open	N
43522	CARDMEMBER SERVICE	03/28/2022	04/18/2022	105.39	105.39	Open	N
43435	CATAPULT	03/02/2022	04/18/2022	126.00	126.00	Open	N
43496	CHICAGO TRIBUNE MEDIA GROUP	03/17/2022	04/18/2022	18.31	18.31	Open	N
43485	COM ED	03/31/2022	04/18/2022	30.21	30.21	Open	N
43551	COM ED	04/04/2022	04/18/2022	124.49	124.49	Open	N
43494	CTUC	04/05/2022	04/18/2022	420.00	420.00	Open	N
43487	DAILY HERALD	03/27/2022	04/18/2022	178.20	178.20	Open	N
43544	DAWSONS TREE SERVICE	03/23/2022	04/18/2022	1,225.00	1,225.00	Open	N
43425	DIRECT ENERGY BUSINESS	03/09/2022	04/18/2022	15,456.33	15,456.33	Open	N
43421	DIRECT ENERGY BUSINESS	03/15/2022	04/18/2022	6,475.54	6,475.54	Open	N
43422	DIRECT ENERGY BUSINESS	03/15/2022	04/18/2022	1,132.99	1,132.99	Open	N
43537	DREISILKER ELECTRIC MOTORS INC	03/22/2022	04/18/2022	39.66	39.66	Open	N
43532	DU PAGE COUNTY HEALTH DEPT.	04/01/2022	04/18/2022	2,210.00	2,210.00	Open	N
43541	DUPAGE TOPSOIL, INC.	03/30/2022	04/18/2022	900.00	900.00	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43429	EBEL'S ACE HARDWARE #8313	02/24/2022	04/18/2022	2.16	2.16	Open	N
43430	EBEL'S ACE HARDWARE #8313	03/09/2022	04/18/2022	19.77	19.77	Open	N
43441	EBEL'S ACE HARDWARE #8313	03/24/2022	04/18/2022	4.49	4.49	Open	N
43472	EBEL'S ACE HARDWARE #8313	03/30/2022	04/18/2022	19.76	19.76	Open	N
43557	EBEL'S ACE HARDWARE #8313	04/07/2022	04/18/2022	13.09	13.09	Open	N
43409	ENERGIZE SPORTZ	03/14/2022	04/18/2022	1,374.80	1,374.80	Open	N
43492	ENVISION HEALTHCARE INC	04/01/2022	04/18/2022	41.00	41.00	Open	N
43554	FERGUSON FACILITY #3400	03/23/2022	04/18/2022	147.06	147.06	Open	N
43465	FLAGG CREEK WATER RECLAMATION	03/28/2022	04/18/2022	1,000.52	1,000.52	Open	N
43466	FLAGG CREEK WATER RECLAMATION	03/28/2022	04/18/2022	53.76	53.76	Open	N
43467	FLAGG CREEK WATER RECLAMATION	03/28/2022	04/18/2022	29.82	29.82	Open	N
43468	FLAGG CREEK WATER RECLAMATION	03/28/2022	04/18/2022	23.92	23.92	Open	N
43451	GREGG COMMUNICATIONS SYSTEMS	03/22/2022	04/18/2022	522.08	522.08	Open	N
43455	GREGG COMMUNICATIONS SYSTEMS	03/29/2022	04/18/2022	2,000.00	2,000.00	Open	N
43457	GYMNASIUM MATTERS LLC	03/23/2022	04/18/2022	2,025.00	2,025.00	Open	N
43453	HAGG PRESS	03/17/2022	04/18/2022	289.00	289.00	Open	N
43454	HAGG PRESS	03/15/2022	04/18/2022	120.00	120.00	Open	N
43410	HI TOUCH BUSINESS SERVICES	03/10/2022	04/18/2022	27.49	27.49	Open	N
43459	HI TOUCH BUSINESS SERVICES	03/17/2022	04/18/2022	77.58	77.58	Open	N
43493	HI TOUCH BUSINESS SERVICES	03/22/2022	04/18/2022	82.99	82.99	Open	N
43446	HOME DEPOT CREDIT SERVICES	03/24/2022	04/18/2022	132.94	132.94	Open	N
43477	HOME DEPOT CREDIT SERVICES	03/16/2022	04/18/2022	10.24	10.24	Open	N
43478	HOME DEPOT CREDIT SERVICES	03/10/2022	04/18/2022	111.47	111.47	Open	N
43479	HOME DEPOT CREDIT SERVICES	03/04/2022	04/18/2022	121.79	121.79	Open	N
43480	HOME DEPOT CREDIT SERVICES	03/03/2022	04/18/2022	20.92	20.92	Open	N
43481	HOME DEPOT CREDIT SERVICES	03/01/2022	04/18/2022	67.30	67.30	Open	N
43482	HOME DEPOT CREDIT SERVICES	03/08/2022	04/18/2022	15.46	15.46	Open	N
43483	HOME DEPOT CREDIT SERVICES	03/17/2022	04/18/2022	41.64	41.64	Open	N
43533	HOME DEPOT CREDIT SERVICES	03/03/2022	04/18/2022	120.50	120.50	Open	N
43534	HOME DEPOT CREDIT SERVICES	03/23/2022	04/18/2022	273.53	273.53	Open	N
43555	HOME DEPOT CREDIT SERVICES	04/01/2022	04/18/2022	61.69	61.69	Open	N
43556	HOME DEPOT CREDIT SERVICES	03/30/2022	04/18/2022	29.88	29.88	Open	N
43559	HOME DEPOT CREDIT SERVICES	04/05/2022	04/18/2022	231.66	231.66	Open	N
43436	HOME PLUMBING & HEATING	03/09/2022	04/18/2022	18.26	18.26	Open	N
43419	ILLINOIS STATE POLICE	01/31/2022	04/18/2022	90.00	90.00	Open	N
43420	ILLINOIS STATE POLICE	02/28/2022	04/18/2022	70.00	70.00	Open	N
43406	JOHNSON CONTROLS SECURITY SOLUTION	02/28/2022	04/18/2022	64.95	64.95	Open	N
43418	JOHNSON CONTROLS SECURITY SOLUTION	03/12/2022	04/18/2022	228.98	228.98	Open	N
43445	JOHNSON CONTROLS SECURITY SOLUTION	03/12/2022	04/18/2022	228.98	228.98	Open	N
43528	JONES TRAVEL	03/18/2022	04/18/2022	925.00	925.00	Open	N
43405	KATE SNIEGOWSKI	03/08/2022	04/18/2022	32.06	32.06	Open	N
43473	KEEPER GOALS	03/21/2022	04/18/2022	270.00	270.00	Open	N
43560	KEEPER GOALS	03/29/2022	04/18/2022	6,689.00	6,689.00	Open	N
43484	KONICA MINOLTA BUSINESS	03/31/2022	04/18/2022	325.95	325.95	Open	N
43402	KONICA MINOLTA PREMIER FINANCE	02/28/2022	04/18/2022	739.00	739.00	Open	N
43535	LENNO LASN	03/31/2022	04/18/2022	537.00	537.00	Open	N
43415	LINTFIGHTERS OF CENTRAL	03/17/2022	04/18/2022	210.00	210.00	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43431	MARCO SALINAS	03/22/2022	04/18/2022	75.55	75.55	Open	N
43545	MASTERBLEND INTERNATIONAL LLC	03/31/2022	04/18/2022	3,097.40	3,097.40	Open	N
43542	McMASTER-CARR	03/31/2022	04/18/2022	139.60	139.60	Open	N
43450	MEDIA NUT	03/06/2022	04/18/2022	42.50	42.50	Open	N
43442	MENARDS	03/16/2022	04/18/2022	220.83	220.83	Open	N
43552	MENARDS	02/21/2022	04/18/2022	8.40	8.40	Open	N
43456	MITY-LITE, INC.	03/25/2022	04/18/2022	1,470.00	1,470.00	Open	N
43523	NEXT GENERATION	03/25/2022	04/18/2022	228.00	228.00	Open	N
43524	NEXT GENERATION	03/15/2022	04/18/2022	475.00	475.00	Open	N
43408	NICOR GAS	03/09/2022	04/18/2022	532.93	532.93	Open	N
43424	NICOR GAS	03/09/2022	04/18/2022	2,080.46	2,080.46	Open	N
43426	PETTY CASH - CORPORATE ADMIN.	03/23/2022	04/18/2022	192.14	192.14	Open	N
43488	PFEIFFER'S PEST CONTROL	12/30/2021	04/18/2022	200.00	200.00	Open	N
43489	PFEIFFER'S PEST CONTROL	10/30/2021	04/18/2022	200.00	200.00	Open	N
43437	PORTER PIPE & SUPPLY CO.	03/08/2022	04/18/2022	36.56	36.56	Open	N
43438	PORTER PIPE & SUPPLY CO.	03/17/2022	04/18/2022	45.53	45.53	Open	N
43439	PORTER PIPE & SUPPLY CO.	03/11/2022	04/18/2022	242.00	242.00	Open	N
43423	PREMIER BIOTECH INC	03/21/2022	04/18/2022	209.59	209.59	Open	N
43460	QUEST DIAGNOSTICS	03/28/2022	04/18/2022	86.64	86.64	Open	N
43475	RANDALL INDUSTRIES	03/30/2022	04/18/2022	387.50	387.50	Open	N
43476	RANDALL INDUSTRIES	03/30/2022	04/18/2022	212.50	212.50	Open	N
43525	ROBBINS SCHWARTZ	03/29/2022	04/18/2022	100.00	100.00	Open	N
43526	ROBBINS SCHWARTZ	03/29/2022	04/18/2022	560.00	560.00	Open	N
43527	ROBBINS SCHWARTZ	03/29/2022	04/18/2022	1,000.00	1,000.00	Open	N
43530	ROBBINS SCHWARTZ	12/23/2021	04/18/2022	840.00	840.00	Open	N
43531	ROBBINS SCHWARTZ	12/23/2021	04/18/2022	28.87	28.87	Open	N
43428	RUSSO POWER EQUIPMENT	03/18/2022	04/18/2022	85.97	85.97	Open	N
43538	RUSSO POWER EQUIPMENT	02/23/2022	04/18/2022	46.20	46.20	Open	N
43539	RUSSO POWER EQUIPMENT	03/03/2022	04/18/2022	28.68	28.68	Open	N
43540	RUSSO POWER EQUIPMENT	02/23/2022	04/18/2022	4.98	4.98	Open	N
43433	SAMUEL GLASS	03/24/2022	04/18/2022	102.14	102.14	Open	N
43469	SERVICE SANITATION, INC.	03/28/2022	04/18/2022	29.79	29.79	Open	N
43470	SERVICE SANITATION, INC.	03/28/2022	04/18/2022	113.67	113.67	Open	N
43471	SERVICE SANITATION, INC.	03/28/2022	04/18/2022	69.65	69.65	Open	N
43547	SERVICE SANITATION, INC.	04/01/2022	04/18/2022	139.05	139.05	Open	N
43548	SERVICE SANITATION, INC.	04/01/2022	04/18/2022	325.00	325.00	Open	N
43549	SERVICE SANITATION, INC.	04/01/2022	04/18/2022	628.30	628.30	Open	N
43401	SONITROL CHICAGOLAND WEST	02/16/2022	04/18/2022	1,095.00	1,095.00	Open	N
43458	SONITROL CHICAGOLAND WEST	03/22/2022	04/18/2022	389.50	389.50	Open	N
43447	SOUTH SIDE CONTROL SUPPLY CO	03/22/2022	04/18/2022	177.85	177.85	Open	N
43491	SOUTH SIDE CONTROL SUPPLY CO	03/11/2022	04/18/2022	276.58	276.58	Open	N
43452	STERLING NETWORK INTEGRATION	03/14/2022	04/18/2022	450.00	450.00	Open	N
43543	TAMELING INDUSTRIES INC.	03/24/2022	04/18/2022	975.25	975.25	Open	N
43417	TOTAL FIRE & SAFETY, INC.	02/17/2022	04/18/2022	414.00	414.00	Open	N
43448	TOWERSTREAM CORPORATION	04/01/2022	04/18/2022	215.00	215.00	Open	N
43449	TOWERSTREAM CORPORATION	03/15/2022	04/18/2022	617.91	617.91	Open	N
43444	TRANE U.S. INC.	03/29/2022	04/18/2022	53.20	53.20	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
43553	U.S. POSTMASTER	04/08/2022	04/18/2022	2,000.00	2,000.00	Open	N
43546	VC3, INC	04/05/2022	04/18/2022	999.00	999.00	Open	N
43403	VILLA PARK ELECTRICAL SUPPLY	03/11/2022	04/18/2022	47.75	47.75	Open	N
43404	VILLA PARK ELECTRICAL SUPPLY	03/11/2022	04/18/2022	14.03	14.03	Open	N
43440	VILLA PARK ELECTRICAL SUPPLY	03/18/2022	04/18/2022	153.00	153.00	Open	N
43486	VILLAGE OF OAK BROOK	03/10/2022	04/18/2022	979.19	979.19	Open	N
43474	WAREHOUSE DIRECT INC.	03/23/2022	04/18/2022	71.90	71.90	Open	N
43497	WASTE MANAGEMENT CORPORATE SERVICE	03/31/2022	04/18/2022	690.11	690.11	Open	N
# of Invoices:	149	# Due:	149	Totals:	112,669.38	112,669.38	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					112,669.38	112,669.38	

* 1 Net Invoices have Credits Totalling: (35.30)

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	45,814.14	45,814.14
02 - RECREATION FUND	50,844.66	50,844.66
07 - RECREATIONAL FACILITIES FUND	15,910.58	15,910.58
09 - SPECIAL RECREATION FUND	100.00	100.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	21,097.38	21,097.38
02 - FINANCE	3,306.74	3,306.74
04 - CENTRAL PARK NORTH	969.14	969.14
05 - CENTRAL PARK	9,020.93	9,020.93
06 - SADDLEBROOK PARK	1,500.00	1,500.00
07 - FOREST GLEN PARK	1,195.27	1,195.27
09 - DEAN PROPERTY	1,912.37	1,912.37
10 - PROFESSIONAL SERVICES	2,351.37	2,351.37
15 - BUILDING/RECREATION CENTER	14,244.69	14,244.69
20 - CENTRAL PARK WEST	3,561.19	3,561.19
21 - FITNESS CENTER	8,852.59	8,852.59
25 - AQUATIC CENTER	12,857.39	12,857.39
26 - AQUATIC-RECREATION PROGRAMS	2,273.99	2,273.99
30 - CHILDRENS PROGRAMS	1,374.80	1,374.80
31 - PRESCHOOL PROGRAMS	253.13	253.13
32 - YOUTH PROGRAMS	571.31	571.31
40 - ADULT PROGRAMS	1,066.00	1,066.00
50 - PIONEER PROGRAMS	1,716.89	1,716.89
60 - SPECIAL EVENTS & TRIPS	2,176.51	2,176.51
71 - BUILDING/RACQUET CLUB	9,125.48	9,125.48
75 - TENNIS PROGRAMS	3,449.31	3,449.31
80 - MARKETING	3,103.90	3,103.90
81 - CAPITAL OUTLAY	6,689.00	6,689.00

Communications and Proclamations

Master Vision of the Oak Brook Park District

Oak Brook
Park District
A National Gold Medal Agency



HAPPY | FIT | ACTIVE



Oak Brook Park District Master Vision 2020-2030

Providing the very best in park and recreational opportunities, facilities and open lands for our community.



From the Board President

Dear Oak Brook Park District Community,

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community. Ever mindful of its mission, and recognizing the forces that shape the future of parks and recreation, the District realized the need to develop a vision for the next ten years. This vision would provide direction for the District, help staff creatively plan for opportunities of growth, and maintain fiscal responsibility in the management of the District's valuable resources.

The Oak Brook Park District hired Campfire Concepts to help develop the District's "Master Vision 2030". Campfire Concepts conducted research through focus group discussions and a community survey to gather opinions and insight on District operations and future recreational needs. The information was evaluated by park district staff and Campfire Concepts, who then applied national and local standards in parks and recreation as a benchmarking tool.

This document is the District's vision for the future. Staff will evaluate our progress every six months, to prevent unforeseen factors from changing our course. It may be ambitious, but it is attainable due to the talented Oak Brook Park District staff, passionate Board of Commissioners, and an enthusiastic Oak Brook community.

Sharon Knitter

Acknowledgments

Board of Commissioners

Sharon Knitter, President
Tom Truedson, Vice-President
Kevin Tan, Treasurer
Lara Suleiman
Frank Trombetta

Oak Brook Park District Staff

Oak Brook Park District Community

Village of Oak Brook Trustees and Staff

Butler School District 53



Oak Brook Park District Principles

After nearly 60 years the parks, programs, and facilities of the Oak Brook Park District have become uniquely connected with the identity of Oak Brook. Over time, individual lives have also been enhanced through the Park District's mission to help its residents to be happy, fit, and active. A strong mission and core values have sustained an organizational culture focused on fiscal responsibility, communication, environmental stewardship, and accessibility.

Mission:

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

Vision:

To provide a diverse range of opportunities designed to keep the members of the Greater Oak Brook Community happy, fit and active. By maintaining fiscally responsible practices and focusing on communication, environmental stewardship, diversity, equity, inclusion, and accessibility, the Oak Brook Park District works to help our community as a whole be its very best and feel its very best.

Core Values:

Communication: Engaging in open, honest, and respectful communication both internally and externally to educate our community on the benefits of parks & recreation and help foster creativity, program development, encouragement, motivation, and loyalty among our staff and constituents.

Collaboration: Working together to incorporate the diverse culture and viewpoints of our staff and community to effectively bring the numerous benefits of park and recreational opportunities and open space to our community.

Accessibility and Inclusion: Ensuring that everyone, regardless of age or ability, has access to the very best in park and recreational opportunities to enrich their quality of life and help them achieve their very best and feel their very best.

Holistic Wellness: Providing programs, services, and opportunities designed to improve all aspects of the overall wellness of the Greater Oak Brook community.

Consistent Customer Service: Creating the very best experience for each individual who visits park district facilities or participates in programming.

Environmental Conservation and Stewardship: Fostering the responsible use and protection of the natural environment through education, conservation, and sustainable practices.

Oak Brook's History and Culture

Culture and history contribute to the vibrancy of the community and serve as a catalyst for economic activity, tourism, and development. The Oak Brook Park District is a reflection of the lively community it serves.

Historically, community residents have been important benefactors to the fabric of what makes Oak Brook unique. In the mid-1930s, homeowners and farmers formed the Community Club, which helped unincorporated Oak Brook establish an identity separate from its neighboring communities, resulting in the incorporation of the Village of Oak Brook in 1958. Soon after, the Oak Brook Park District was officially founded on November 5, 1962, when the first Board of Commissioners appointed a Park Commissioner and codified the articles of incorporation. We are grateful to the first elected Park Commissioners; Arthur G. Alexander, Edward J. Trager, Herbert C. Goetsch, Elmer T. Carlson, and Edward F. New, for their foresight as well as to the additional 30 residents whom have served as park commissioners for the community of Oak Brook since 1962 through 2020.

According to The Trust for Public Land, "Parks promote public health and revitalize local economies...they connect people to the great outdoors and to each other." Park Commissioners, representing the community, identified the need to provide parks and recreational programs and facilities. The first of those programs offered in the 1960s was outdoor ice-skating. The community came together through the joint efforts of the Park District, Civic Association, and the then volunteer fire department to create the ice rink. The ice rink continues to this day, connecting generations through the years.

Rapid expansion and construction in the late 1970s saw the development of the Central Park ball fields, the Tennis Center, the Shelter (now known as Central Park West), and the gazebo. The 1970s also saw the addition of Chillem Park, Forest Glen Park, and Saddle Brook Park, located in local neighborhoods. The Central Park Summer Concerts began in 1982, connecting all generations with a rich culture of music in Central Park. On October 7, 1983, a group of 30 people gathered for a luncheon at the Shelter, which served as the start of the Pioneers program and recreational programming for individuals aged 60 and above. The Gateway Special Recreation Association was formed in 1987, with cooperation from local park districts and village recreation departments as a way to bring recreational opportunities to individuals with disabilities. In 1995, the Family Recreation Center was built and the Dean family estate was acquired. The early 2000s saw many existing facilities receive upgrades and restorative maintenance, while the later part of the decade's focus was on increasing programs and services offered to the community.

Throughout the Park District's history, many individuals have supported the agency in continuing their mission to provide the very best in park and recreational opportunities, facilities, and open lands for the community. Most recently, residents formed a local grassroots organization to help raise community awareness for the need to preserve the 34 acres of open land directly north of Central Park, made available in part by the relocation of the McDonald's Corporation from its Oak Brook site. In response, during the November 2018 election Oak Brook residents voted in overwhelming support of the referendum that enabled the Park District to purchase the open space.

With this Master Vision for 2020 - 2030 and the continued support of the many people and businesses that call Oak Brook home, the Oak Brook Park District shall continue to provide a diverse range of opportunities designed to keep the Greater Oak Brook community happy, fit, and active.

Historical data provided by Village of Oak Brook New Resident Packet and Encyclopedia of Chicago.



our VIEW for 2030

Our Vow: Be the very best.

It is the mission of the Oak Brook Park District to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

Our Intention: Our resources will thrive.

The Oak Brook Park District will honor the community's current and future investment in parks and recreation by maintaining and enhancing park district facilities, parks, and programming to meet the needs of our patrons and provide opportunities for individuals to feel their very best every day.

Our Example: Include all in all.

The Oak Brook Park District will continue to lead the universal recreation movement in our community and work to remove physical, social, and emotional barriers so that all people - regardless of age or ability - can take advantage of the incredible benefits of recreation. Oak Brook's diversity contributes to its culture of excellence, and we are committed to fostering a welcoming environment for all.

Our Work: We are healthier together.

The Oak Brook Park District cares for the safety and health of the environment, economy, and each individual at home, school, work or play. By providing the restorative benefits of open space, a variety of programming, and opportunities to share time together, we continue to proactively care for the health and wellbeing of our community in a fiscally responsible manner.



It is the mission of the Oak Brook Park District (the District) to provide the very best in park and recreational opportunities, facilities, and open lands for our community.

Awards & Recognition

The District has been nationally recognized as a leading provider of local parks and recreation with the following awards.

2019 Public Relations Society of America - Chicago Chapter - Skyline Award

The Public Relations Society of America awarded the District with a Public Affairs Skyline Award for the Open Space Communications Project. The annual Skyline Award program recognizes projects and programs demonstrating excellence in the field of communications.

2019 Publicity Club of Chicago Golden Trumpet Award

The Publicity Club of Chicago awarded the District with a Golden Trumpet Award in Community Relations for the communications work done during the 2018 Open Space Referendum. This award recognizes exemplary communications programs that understand the audience's needs, careful planning, strategy, effective implementation, and evaluation.

2018 Illinois Park & Recreation Association Outstanding Park & Facility Award

The District was recognized for its use of creative design and ingenuity to bring maximum recreational value to Central Park. The project included connectivity and accessibility improvements to the walking paths, the installation of a universal playground, replaced a portion of the water control system at Ginger Creek, stabilized 1,500 ft. of eroded shoreline, improved parking, improved the accessibility and safety of the existing ball fields, replaced old sports lighting with energy efficient LED lights, and improved the Central Park sled hill.

2018 GFOA Award

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its comprehensive annual financial report (CAFR). This was the twenty-fourth consecutive year that the District has received this prestigious award.

2017 CAPRA Accreditation

The District has become the eighth park and recreation agency in Illinois to be accredited by the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation and Park Association (NRPA).

2016 Illinois Distinguished Agency Accreditation

Staff completed a rigorous assessment process that resulted in the District receiving Illinois Distinguished Accredited Agency by the Illinois Association of Park Districts and the Illinois Park and Recreation Association. The accreditation process focuses on efficient and effective operational practices and the implementation of professional standards.

2016 "Accreditation Award" from the Park District Risk Management Association ("PDRMA")

Since 2006, PDRMA has awarded the Level A recognition to the District for the District's efforts to maximize safe operations and minimize insurance claims. For this continued high caliber of safe operations, the Oak Brook Park District received the "Accreditation Award" from PDRMA in 2016.

2016 USTA Facility Award Winner

The Tennis Center was one of 12 winners in the 35th annual USTA Facility Awards program, which recognizes excellence in the construction and/or renovation of tennis facilities throughout the country. The Tennis Center was honored in New York City on September 1, 2016.

2015 National Gold Medal Award in Parks and Recreation

The American Academy for Park and Recreation Administration (AAPRA), in partnership with the National Recreation and Park Association (NRPA), awarded this honor to the District at the NRPA Annual Conference on Sept. 15, 2015, in Las Vegas.

2014 Exceptional Workplace Award

The District was among nine Illinois park districts to be awarded the 2014 Exceptional Workplace Award from the Illinois Park and Recreation Association's Health and Wellness Committee. The applicants were scored on staff wellness programs, continuing education, team building, community involvement, environmental policy, risk management, and professionalism.

The District will honor the community's current and future investment in parks and recreation by maintaining and enhancing accessibility and inclusion within park district facilities, parks, and programming to meet the needs of our constituents and provide the opportunity for the individuals in our community to feel their very best every day.

Family Recreation Center

1450 Forest Gate Road

Family Recreation Center

Square footage: 80,000 square feet

- Administration offices
- Two meeting rooms
- Four studio rooms
- Locker rooms: Mens/Womens with adult-only sections
- Fully accessible, inclusive family locker rooms
- Five preschool and multi-purpose rooms
- Registration and Customer Services area

Aquatic Center

Square footage: 15,500 square feet

- The leisure pool features accessible, zero-depth entry, warm water, vortex pool, and 105-foot water slide
- The lap pool features six 25-yard lanes, accessible via lift
- One 10-person capacity whirlpool, fully accessible
- Splash Island features a zero depth-18" pool, four slides, sunshades, deck chairs, and interactive features
- Lifeguard office

Fitness Center

5000 square feet

- Three regulation-sized gymnasiums
- 1/8-mile indoor walking track
- Various cardio and weight equipment

Oak Brook Tennis Center

1300 Forest Gate Road

- Square footage: 87,000 square feet
- Eight indoor USTA blue/green courts with viewing lounges
- Fitness room
- Tennis pro shop
- Male and female locker rooms
- Three racquetball/wallyball courts
- One mini-tennis court
- Athletic training area
- Eight outdoor USTA blue/green courts

Central Park West

1500 Forest Gate Road

- Open event space; 5,600 square feet
- Full kitchen
- Double-sided wood-burning brick fireplace
- Two covered patios
- Outdoor Koi Pond

Maintenance Facility

1480 Forest Gate Road

Square footage: 8,500 square feet

- Three main garage bays measuring 65 ft. x 20 ft.
- One secondary garage bay measuring 12 ft. x 20 ft.
- One 14,000lb vehicle service lift
- One private office
- Two secondary workstations
- One kitchen/break-room
- One restroom
- Radiant floor heating with an auxiliary ceiling-hung heater for garage space
- Dedicated forced-air HVAC for office/break-room areas.

Current Vehicles and Equipment

Multi-Use Vehicles:

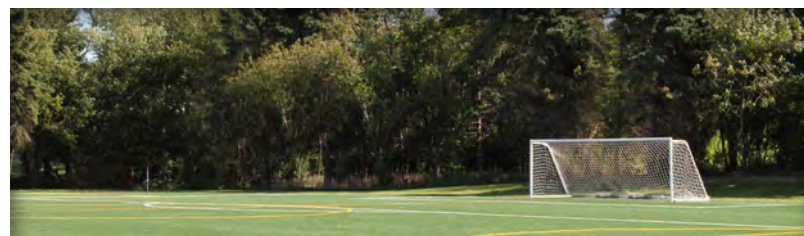
- 2011 Ford Explorer
- 2021 Ford Explorer

Fleet Trucks:

- 2015 Ford F-550 dump truck w/ plow
- 2011 Ford F-250 pickup truck w/ plow
- 2008 Ford F-250 pickup truck w/ plow
- 2020 Ford F-450 dump truck

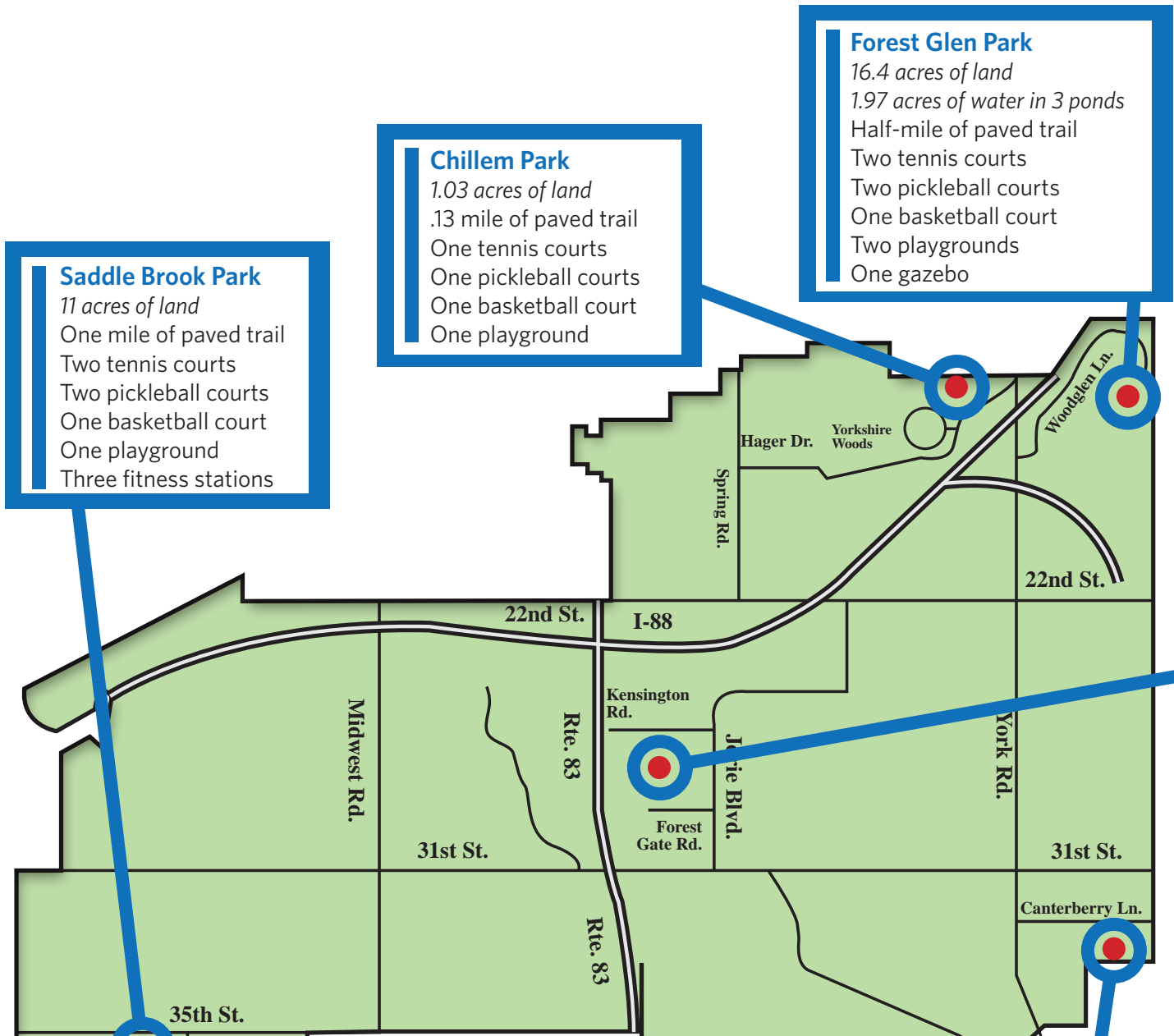
Fleet Equipment:

- 2018 Kubota tractor
- 2016 Kubota RTV 1100C
- 2021 Kubota RTV-X1140
- 2021 John Deere 325G Track Loader
- 2008 John Deere Gator utility vehicle
- 1998 Yamaha golf cart
- 2018 Land Pride 12 ft batwing mower
- 2014 Walker zero-turn mower
- 2020 Kubota zero-turn mower
- 12 ft. utility trailer
- 16 ft. Skid Steer trailer
- 500-gallon water trailer
- Various small-engine landscape tools
- Various tractor and skid-loader attachments



Satellite Park Inventories

All Parks Open From Dawn To Dusk



Saddle Brook Park
 11 acres of land
 One mile of paved trail
 Two tennis courts
 Two pickleball courts
 One basketball court
 One playground
 Three fitness stations

Chillem Park
 1.03 acres of land
 .13 mile of paved trail
 One tennis courts
 One pickleball courts
 One basketball court
 One playground

Forest Glen Park
 16.4 acres of land
 1.97 acres of water in 3 ponds
 Half-mile of paved trail
 Two tennis courts
 Two pickleball courts
 One basketball court
 Two playgrounds
 One gazebo

Dean Nature Sanctuary
 40 acres of land | .6 acres of water in one pond
 One half-mile stone trail, one three-quarter mile nature trail
 One fishing pier
 One stone council ring
 One canoe launch
 Six interpretive gardens
 Two gazebo/shelters
 One parking lot
 Unique habitats: oak savanna, wetland, pond, and prairie
 Wildlife: See Central Park inventory list

Chillem Park
 32 Yorkshire Woods

Saddle Brook Park
 111 Saddle Brook Dr.

Dean Nature Sanctuary
 115 Canterbury Lane

310 Hambletonian
 141 Saddlebrook Dr.

Forest Glen Park
 1300 Forest Glen

Central Park Inventories

Central Park | 1450 Forest Gate Road

Amenities

3 miles of paved trails
Seven natural grass soccer fields
One artificial turf soccer fields
One seasonal outdoor ice rink
Two basketball courts
Four baseball/softball fields
Eight outdoor tennis courts
Five playgrounds
One sledding hill
One seasonal sand volleyball court
Three fishing ponds
One fishing pier
Six drinking fountains
One nine-hole disc golf course
Eight parking lots
Two gazebos/pavilions
Three outdoor pickleball courts

Native plants:

Little bluestem
Big bluestem
Slender wheatgrass
Sedge
Virginia wild rye
Prairie switchgrass
Swamp milkweed
Purple prairie clover
St. John's wort
Blue flag iris
Bergamot
Goldenrod
Rattlesnake master
Black-eyed susan
Yellow coneflower
New England aster
Cup plant
Golden alexander

Trees:

obparks.org/facilities/central-park

Wildlife:

Birds

Canada goose
Great blue heron
Green heron
Great egret
Mallard
Cormorant
Pied-billed grebe
Killdeer
Cooper's hawk
Red-tailed hawk
Baltimore oriole
American robin
Northern cardinal
American crow
Eastern bluebird
Blue jay
Downy woodpecker
Red-bellied woodpecker
Red-breasted nuthatch
White-breasted nuthatch
Dark-eyed junco
Red-winged blackbird
Barn swallow
Tree swallow
Goldfinch
Mourning dove
Grackle
Starling
Brown headed cowbird
Chickadee

Fish:

Largemouth bass
Catfish
Red-ear sunfish
Bluegill
Carp

Reptiles & Amphibians:

American bullfrog
Spiny softshell turtle

Mammals:

Fox squirrels
Gray squirrels
Coyote
Muskrat
Skunk
White-tailed deer
Bats

Insects:

Various bees, butterflies,
dragonflies, damselflies

Water:

6.36 acres of creek surface area,
1.94 acres of pond surface area

Land:

105 acres of land

For local, state, and national data, see Appendix C.

The Oak Brook Park District will continue to lead the universal recreation movement in our community and work to remove physical, social, and emotional barriers so that all people – regardless of age or ability – can take advantage of the benefits of recreation. The Oak Brook Park District also desires to be a partner in local mobility for all. Safe, convenient, comfortable, and active movement for all creates healthy communities. Oak Brook’s commitment to diversity, equity, and inclusion contributes to its culture of excellence, and we are committed to fostering a welcoming environment for all people at all times.

Guiding Principles

The re-creation of possibilities | The realization of progress
The recognition of performance | The results of persistence

Recreation Facilities:

Family Recreation Center (FRC)

Meeting the diverse needs of the community requires expansion. Originally built in 1995, the FRC was designed as a multipurpose community center with a variety of fitness and recreational opportunities. Over the last 10 years, the facility has expanded to serve a wider audience, providing additional programs and services to reach a broader range of clientele.

Striving to meet the growing needs of the community, stakeholders identified renovating the FRC locker rooms by adding a fully accessible, inclusive locker room.

Having an accessible, inclusive locker room allows the District to serve an increasingly diverse population and sets an example for other agencies to meet the growing and changing needs of their communities.

With expansion, the FRC has continued to remain a valuable resource for community recreation and wellness.

Tennis Center

Built in 1973, the District’s flagship facility, the Tennis Center, originally contained four tennis courts, lockers rooms, and support spaces. Due to its early success and the popularity of tennis at the time, an addition was built in 1976 which included four more tennis courts, six racquetball courts, additional offices, exterior access restrooms, and concessions to serve the park.

After the Tennis Center’s nearly three decades of initial success began to fade, due to changing patron demands and declining tennis participation industry-wide, a new business plan was created. New management was hired, with a strong focus on programming and year-round participation as the two key revenue drivers.

The addition of a club-wide teaching curriculum, innovative management practices, and a solid business plan has allowed the Tennis Center to achieve record numbers in program participation, court sales, and overall revenue.

Central Park West (CPW)

Central Park West has served the community primarily as a rental space and is used to host District events. A need was identified to reassess the facility’s usage to optimize efficiency and profitability.

Recently, in order to make the facility more attractive to corporate rentals, several upgrades were made. A new AV system was installed, which included a pull-down projection screen and modern audio/visual hookups. New tables were purchased that function better for lecture-style events, and a repainting of the main room helped to brighten the space.

In 2019, CPW went through a facility analysis to diagnose what core and shell upgrades were needed and how the facility is currently being used. This analysis has helped staff understand and explore untapped opportunities for Central Park West.



Finance & Human Resources:

Efficiency helps the District communicate faster and more effectively with staff and residents. New applications of automation increases that efficiency. The Finance & HR Departments have begun to streamline these efficiencies through new BS&A financial software.

Prior to purchase, the District researched different software options and created benchmarks based on other park districts to better measure the best fit among the software options available, and how those options fit into different workflows.

The District will continue to transparently provide information from BS&A to their residents. The Finance Department's goal is to put as much information as possible on the park district website.

The Finance and HR Departments have successfully implemented financial software which has consolidated our human resource data, accounts payable, purchase orders, and general ledgers.

Information Technology Management:

The older version of the www.obparks.org website had become difficult to maintain, looked dated, and no longer functioned optimally when visited by today's more mobile user. While the site still performed well on search engines, there was room for improvement in the SEO results.

The park district redesigned the website to be more mobile-friendly, easier to navigate, and added the capability for staff to update it from anywhere. Several improvements were made on the back end to increase the SEO score, making the site more searchable both internally and on the Web.

As a result, a more adaptive website design, along with easier navigation, led to more accurate engagement data and a better user experience. The District launched the new website, increasing ease of use and transparency for the community, and allowing park district staff access to more detailed analytics and data trends.

Marketing and Communications:

The 34-acre parcel of land known today as Central Park North Fields was listed for sale in 2018 by the McDonald's Corporation. The District decided it was interested in purchasing the land due to its proximity to Central Park and the opportunities the property presented.

Stakeholders and staff decided the best way to hear from the community regarding what to do with the newly available land was place an Open Space Referendum on the November 6, 2018 ballot asking the community if it was in favor of the District purchasing the land.

The Open Space Referendum passed with 68% of voters supporting the District acquiring the land. The referendum's success enabled the District to advance its mission to provide the very best in park and r open lands for our community.

After acquiring the land, the District held a series of focus groups to hear from the community what they would like to see done with the 34 acres. Responses were varied, with soccer fields, outdoor restrooms, and walking paths being the majority of requests.

OUR **EXAMPLE**: Include all in all.

Partnerships, Community and Corporate Relations:

The District has developed a wide range of strong partnerships to better serve the Oak Brook community. Using an Open Space Lands Acquisition and Development (OSLAD) grant in 2017, the District incorporated a universal playground in its plans to provide the very best in accessible and inclusive play to the community.

To reach the goal of building a universal playground, partnerships with Unlimited Play and the Oak Brook Park District Foundation (the Foundation) were essential. Unlimited Play provided guidance and the Foundation started raising the matching funds.

The District was awarded an OSLAD grant in 2017, allowing the District the resources and partners to realize the dream of building a universal playground.

The District opened its universal playground, called 'The Sandlot' in September 2018. The preview of the playground opening received local television coverage, winning WGN reporter Ana Belaval the Illinois Parks' Top Journalist award for her 'Around Town' segment.



Recreation Programming:

The Recreation Department made a conscious shift from offering predominantly contracted programs to more in-house programming. Over the past seven years, recreation staff has worked to develop and offer programs taught by in-house staff. By offering more in-house programs, the staff is better able to control quality and experience.

With more control over park district programs, staff is able to respond better to community needs and ensure the product is meeting the District's mission.

Fortunately, the District was able to identify the programs and classes it could offer as in-house programs, while being able to recognize when it was necessary to contract out the program when staff credentials could not meet the demand.

By taking a systematic looking at in-house vs. contractual offerings, the District was able to balance its program portfolio. Since bringing more programs in-house, and hiring out those that can't, revenue has increased, particularly in youth programming and athletics.

Parks & Trails:

Combining natural elements that support sustainability with recreation for all is a priority of the District. The Central Park Improvement Project was implemented with plans and features that support sustainability.

The gabion weir/Ginger Creek restoration required replacing the east gabion weir with rock vanes and restoring the south shoreline of Ginger Creek from the east weir to west weir, and the north shoreline from the east weir approximately halfway to the west weir. This helped to stabilize the shoreline from erosion, and reintroduced native wetland species. Parks staff is removing the Central Park ash trees that were lost to the emerald ash borer and replacing them with diverse native species. The ash trees are chipped, and those wood chips are used throughout the disc golf course. Excavated spoils from the Central Park Improvement Project were kept on-site to increase the size of the sled hill.

In designing areas of the Central Park Improvement Project, the District took advantage of a “Best Management Practices Stormwater Grant” to increase sustainability at the park. A permeable-paver parking lot was constructed adjacent to the Sandlot, and stormwater from the lot drains into a natural bio-swale planted with native grasses and forbs.

The sustainable parking area and bio-swale adjacent to The Sandlot, and economical project planning throughout Central Park, contribute to the overall mission of the District to incorporate sustainable practices in the planning and execution of park spaces.

Maintenance Facility:

Maintenance facilities provide support for park operations. Having a location to store equipment, perform fleet maintenance, and stage park maintenance services is critical for successful and effective park management.

Constructed in 2013, the 7,000 square foot maintenance facility houses vehicles, tools, equipment, etc. It serves as the hub for all park operations year-round. The garage bays feature both an energy-efficient radiant floor, and secondary forced-air heating, so staff can work comfortably during cold weather.

Preserving the life of the vehicles and equipment is essential, and the facility is equipped with tools and resources to perform both preventative maintenance and repair work. A five-ton vehicle lift station allows staff to properly service fleet vehicles, and a wash-down and service bay makes cleaning and repairing equipment more efficient.

The maintenance facility is ideally positioned at Central Park adjacent to the Family Recreation Center. Having the parks department centrally located increases staff efficiency and reduces response and travel time to 70% of the department’s work assignments.



The Oak Brook Park District cares for the health and wellness of the community through social equity, the mentally restorative benefits of open space, a range of accessible opportunities for physical activity, and a number of inclusive programs that bring us together. The District cares for the wellbeing of the ecosystem, economy, and every individual, whether they are at home, school, work, or play.

2030 Facility Priorities

Recreation Facility

Explore Family Recreation Center (FRC) expansion opportunities, including gymnasium and programming space.

Assess and prioritize repair of the facility interior and exterior, including roof, mechanical systems, the administrative offices, conference/meeting rooms, facility lighting and ceilings.

Continue to upgrade and repair with emphasis upon trending sustainability options such as solar panels, replacement of standard with LED lighting, as well as addressing recycling concerns.

Strengthen member recruitment and retention as well as customer service by administering surveys to assess customer needs and the implementation of a district-wide customer service initiative based on the Districts' core values.

Tennis Center

Assess the feasibility of several indoor and outdoor expansion opportunities. Improvements to the front entrance and back patio areas prioritized, including the creation of a welcoming entrance with an attractive outdoor space for players to congregate after their matches.

Evaluate the condition of the outdoor courts. The courts must be renovated in the near future. Staff will choose between replacing the asphalt court with new asphalt or overhauling the courts into clay courts.

Improve and replace mechanical systems as needed to maintain optimal comfort. Tennis and racquetball court HVAC systems will be replaced.

Explore different areas of indoor expansion, including the re-purposing of the racquetball courts. In addition, the front desk and its operations will be renovated in order to improve the customer experience.

Explore an investment in staff in order to maintain the level of success the Tennis Center is currently experiencing. Administrative procedures will be optimized and the membership pricing structure will be evaluated and overhauled if needed.

Central Park West

Upgrades to the core and shell of the facility are required including ADA accessibility upgrades, HVAC, plumbing, electric, and acoustical improvements. Updates to the interior aesthetics of the facility will keep it competitive.

Explore and implement expanded event and programming opportunities, including programming for the active adult population and outdoor recreational opportunities based on community and facility feasibility survey results.

Re-branding of the facility will be communicated effectively to the community via enhanced marketing and graphics to promote rentals, programs, and special events.

Increase the quality of the overall product offered to the community through re-branding and enhanced facility services.

Possibilities for CPW include expanding district programming, including active adult programming as well as diverse programming during non-peak rental times, and allowing community rentals during peak days on the weekend.

2030 Historical/Cultural Priorities

Identify programs, special events, parks and facilities which have historical/cultural significance to the community and devote necessary resources for their preservation.

Work with local historical organizations and partners to connect residents with other cultural and historical resources to add place-based value and meaning to the local landscape and community.

Conducting an inventory of the District's historical and cultural resources, incorporating opportunities for the future acquisition/development of resources, and finding opportunities for collaboration with local historical and cultural stewards.

Preserve the District's cultural and historical resources, so the community will continue to strengthen family and community connections and improve the overall wellness of the Greater Oak Brook Community.

2030 Finance/HR Priorities

Continue transparency throughout the District by making all financials and relevant human resource documents available for the public. Expand the Capital Improvement Plan from 5 to 10 years.

Measure key performance indicators for HR inclusion effectiveness via a dashboard that highlights real-time progress toward business and service goals, and incorporating staffing needs from recreation and maintenance.

Incorporate documents into a multi-use system for all, such as new hire software and a Spanish translation of the Personnel Policy Manual.

Create a strategic system to annually address legal mandates such as minimum wage increases and recreational marijuana use, and work to address new policies within the fiscal year of required implementation.

Create an all-inclusive budget document to be submitted to the Government Finance Officers Association.

2030 Information & Technology Priorities

Increasing public Wi-Fi accessibility in parks. Staff will look into adding interactive features like kiosks, QR codes, social media prompts, and more to the parks and facilities.

Optimize ActiveNet to increase online functionality for facility booking, memberships, and personal training.

To increase security awareness among staff, the District will implement the use of features such as multi-factor authentications and password encryptions.

The District will establish a dashboard system to access the current use patterns of each facility to optimize efficiency.

2030 Marketing and Communication Priorities

Evaluate the community's needs through interest and program surveys, ensuring the District's offerings will accurately reflect the needs and wants of its constituency.

Collaborate with the Village of Oak Brook, local police, local businesses, and civic organizations to allow the District to reach the largest audience possible. Install location sign system in partnership with DuComm and Village of Oak Brook.

Continue to provide strong communication to and from agency staff. The District will continue to make use of social media platforms to allow the public to conveniently give feedback.

Consistent branding will be implemented across all facilities, programs, and events, including signage, giveaways, and uniforms.

OUR **WORK**: We are healthier together.

2030 Corporate and Community Relations Priorities

Use technology, including invoicing software, to develop efficiencies for the partnership program.

Identify new opportunities for sponsorship and naming rights. With the acquisition of the Central Park North fields, there are more opportunities for current and prospective sponsors to be involved.

Create new relationships with businesses and organizations, and build upon existing relationships to increase non-tax revenue for the District.

Grow the Park District Foundation to increase the District's revenue and help fund capital projects.

2030 Recreation Programming Priorities

Meet the needs of the 60+ community, as indicated by surveys. Accomplish this goal through the renovation of existing facilities and investigating the feasibility of expanding facilities as well.

Conduct a program analysis to evaluate current program offerings and identify any gaps in service. With the assistance of a consultant, the District will undertake an entire program and event analysis.

Move to become a fully inclusive park district. Education of staff members will be prioritized so staff can begin weaving universal recreation principles into all of their programs and events.

Follow up on growth opportunities within the community, such as land acquisition or intergovernmental management agreements. Meet this growth by evaluating the current organizational chart, staff size, and leadership roles to ensure the District is being managed in the most efficient manner possible.



2030 Parks/Trail Priorities

Forest Glen Park/Chillem Park/Saddle Brook Park

Replace pond fountains and aeration equipment, replace/resurface paved amenities and courts & existing wood bridge.

Create a 10-year pavement repair/replace plan.

Enhance recreation with technology in the parks by adding Geocaching, Interactive tree maps, QR codes.

Amend to ADA standards, including trail grades, playgrounds and surfacing, and accessible courts.

At Saddle Brook Park, replace the playground structures. Investigate removing wood barn, and replace/resurface paved amenities and courts

At Chillem Park, replace/repair the playground structures and condense into a single play area, replace/resurface paved amenities and courts. Add a trail connection to York Woods.

Purchase the vacant lots located at 201 and 203 Wood Glen Lane adjacent to Forest Glen Park if the properties become available and if the purchase is in the best interest of the Park District.

Dean Nature Sanctuary

Design / install a nature center and investigate feasibility of installing public restrooms

Upgrade kayak canoe launch to a user-friendly alternative

Replace limestone trails with an ADA approved alternative.

Create a "Natural Areas Management" plan.

2030 Maintenance Priorities

Park District Maintenance

Expand existing facility with one additional primary garage bay and expanded outdoor storage.

Explore solar technology integration and replace all garage lighting with LED fixtures.

2030 Vehicles/Equipment Priorities

Add one additional SUV and an additional pickup truck.

Rededicate older District SUV to facility maintenance staff.

Replace fleet equipment per capital budget schedule, and modernize snow removal equipment fleet.

Central Park

Re-forest Central Park with an additional 500 native deciduous and evergreen trees over 10 years.

Replace /resurface paved amenities and courts and create a 10-year pavement plan.

Upgrade all parking lot lighting with LED fixtures.

Amend to ADA standards, including trail grades, playgrounds and surfacing, and accessible courts.

Completed phase I of master vision for the Central Park North fields.

Implement phase 2 development of Central Park North (Autumn Oaks) to construct recreational amenities as supported by the community. Investigate the potential to relocate and enlarge existing pavilion or construct a new and larger amphitheater structure at Central Park North (Autumn Oaks) to improve accessibility and access to restrooms and parking.

Improve connectivity across Ginger Creek with at least one new bridge.

Install permanent restrooms on-site.

Address future needs of the park, including the possible addition of Pickleball courts, a unity garden, additional ballfields, and more.





Appendix A

References and Sources

Planning References

The 2020-2030 Master Vision for the Oak Brook Park District is based on a number of planning resources that have been created by the park district. Many of the concepts in the Master Vision are explored in more detail in the plans listed below.

- 2016-2020 Oak Brook Park District Strategic Plan
 - Annual Reports
 - ADA Plan
 - Recreation Plan
 - Marketing Plan
 - Tennis Center Business Plan
 - 5-year Capital Plan
 - Community Survey Report
 - Bike Friendly Community
-



Appendix B

Demographic Information

Oak Brook, IL Census Data General Demographic Characteristics & Trends		
Demographic Characteristic	2000 Census	2010 Census
Total Population	8,702	7,883
Under 5 years of age	3.2%	3.14%
5 to 18 years of age	18.7%	16.41%
20 to 54 years of age	38.59%	31.19%
55 to 64 years of age	17.52%	19.96%
+65 years of age	21.9%	29.28%
Gender		
Female	52.3%	52.1%
Male	47.7%	47.9%
Race/Ethnicity		
Caucasian	76.6%	71.8%
Hispanic or Latino	2.4%	4.3%
African American	1.4%	2.0%
Native American	0.0%	0.1%
Asian	20.1%	23.2%
Two or More Races	1.7%	2.2%
Household Status		
Married/Couple Family	76.6%	80.4%
Nonfamily Household	23.4%	19.6%
Average Household Size	2.74	2.62%
Housing Status		
Owner-Occupied Housing	97%	95.6%
Renter-Occupied Housing	3%	4.4%
Education Level (25 years and over)		
Less than HS Graduate	5.8%	2.9%
HS Graduate	94.19%	97.1%
Bachelor's Degree or Higher	57.58%	64.4%
Median Earnings		
Median Household Income	\$146,537	\$131,719
Overall Poverty Rate	2.1%	1.7%



Economic Information

Village of Oak Brook Census Data: General Characteristics & Trends		
Economic Characteristic	2000 Census	2010 Census
Workforce Type		
Management (Business, Science, & Arts)	62.7%	60.4%
Service Occupations	6.6%	5.2%
Sales & Office Occupations	25.9%	25.7%
Natural Resources/Construction/Maintenance	2.6%	4.5%
Production/Transportation/Material Moving	2.2%	4.1%
Commuting Stats		
Personal Vehicle	86.8%	77%
Carpool	4.3%	10.3%
Public Transportation (excluding taxicab)	4.0%	3.2%
Walked	0.9%	7%
Other Means	0.0%	2%
Worked from Home	3.9%	8.7%
Mean Travel Time to Work	29.2 minutes	31.5 minutes
Household Income Breakdown		
Less than \$10,000	1.3%	2.1%
\$10,000 to \$14,999	1.9%	.9%
\$15,000 to \$24,999	3.1%	6%
\$25,000 to \$34,999	3.6%	2.1%
\$35,000 to \$49,999	5.8%	5.4%
\$50,000 to \$74,999	12.2%	8.1%
\$75,000 to \$99,999	8.4%	13.0%
\$100,000 to \$149,999	14.6%	18.9%
\$150,000 to \$199,999	11.0%	11.3%
\$200,000 or more	38.1%	32.2%
Employer Types in Oak Brook		
Agriculture	0.9%	0.5%
Construction	4.3%	9.6%
Manufacturing	9.8%	7.6%
Wholesale Trade	6.4%	7.8%
Retail Trade	8.4%	7.4%
Transportation/Utilities	1.8%	3.1%
Information	1.9%	2.2%
Finance & Insurance/Real Estate	10.7%	11.2%
Professional/Scientific/Technical Service	14.2%	13%
Educational Services/Health/Social	33.2%	27.2%
Arts/Entertainment/Recreation/Food Services	4.0%	6.9%
Other Services	3.2%	1.6%
Public Administration	1.3%	1.9%



Appendix C

Inventories | Local, State, and National

Park District	Population	Total Budget	Number of Parks	Residents Per Park	Acres	Acres per 1,000
Oak Brook	7,883	\$12,377,000	5	1577	174	22
Glencoe	8,500	\$8,700,000	30	283	100	12
Lake Bluff	7,500	\$5,300,000	10	750	264	35
Bensenville	18,000	\$9,000,000	20	900	335	19
State Average			19	1671	352	11
National Average			--	2181	--	10

Park District	Natural Area Acres	Natural Area Acres Per 1,000	Trail Miles	Trail Miles Per 1,000
Oak Brook	45	5	15	1.92
Glencoe	10	1	1	0.12
Lake Bluff	10	1	0	0.00
Bensenville	25	1	1	0.06
State Average	89	3	4	0.13
National Average	--	--	--	--

Park District	Outdoor Pool	Spray Ground	Indoor Pool	Playground	Disc Golf Course	Skate Park
Oak Brook	1	1	2	7	1	0
Glencoe	0	1	0	15	1	1
Lake Bluff	1	0	0	6	0	1
Bensenville	1	1	0	16	0	0

Park District	Basketball	Tennis Courts	Pickleball	Bocceball	Horseshoes
Oak Brook	5	14	5	0	0
Glencoe	3	14	0	0	0
Lake Bluff	2	7	4	0	0
Bensenville	4	5	0	0	0

Park District	Baseball field	Softball Field	Soccer Field	Football Field	Lacrosse Field	Outdoor Ice Rink
Oak Brook	3	1	3	0	1	1
Glencoe	5	1	8	2	2	2
Lake Bluff	7	1	1	0	0	1
Bensenville	10	0	1	1	0	0

Park District	Picnic Shelter	Fishing piers	Canoe ramp	Botanical Garden	Nature Center	Amphitheater
Oak Brook	6	2	1	0	0	1
Glencoe	3	0	1	1	1	1
Lake Bluff	5	0	0	0	1	0
Bensenville	5	0	0	1	0	0



Inventories | Park District and Competition

Outdoor Recreation Facilities Within the Oak Brook Park District Boundaries

Location/Park Type		Baseball/Softball Fields	Basketball Courts	Canoe Launch	Cross Country Skiing	Disc Golf	Dog Exercise Area	ADA Fishing Pier	Fishing Pond	Gazebo	Golf Course	Hiking Trail	Ice Skating	Jogging/Bike Path	Open Fields	Outdoor Splash Park	Picnic Shelter	Public Picnic Area	Playgrounds	Polo Fields	Sand Volleyball Court	Sled Hill	Soccer Fields	Synthetic Athletic Fields	Swimming Pools	Tennis Courts	Pickleball Courts
Community Parks																											
<i>Oak Brook Park District</i>																											
Central Park	105	4	2			1		1	3	1			1	1		1	3		4		3	1	7	1		8	3
Neighborhood Parks																											
<i>Oak Brook Park District</i>																											
Forest Glen Park	16.4		1						3					1		1		1								2	
Saddle Brook Park	11		1											1					1				1			2	
Chillem Park	1		1																1							2	
Spring Road Park															1												
Dean Nature Sanctuary	40			1	1			1	1	1																	
Oak Brook Park District Subtotal	173.4	4	5	1	1	1		2	7	2			1	3	1	1	4		7		3	1	8	1		14	3
Other Public Open Space																											
<i>Village of Oak Brook</i>																											
Sports Core	260				1				1		1		1		1					1	1		8		3	8	
Library																						1					
<i>Forest Preserve District</i>																											
<i>DuPage County</i>																											
Mayslake Preserve	90						1		1					1	1			1									
York Woods Preserve	75				1				1					1			2	1									
Fullersburg Woods Preserve	226			1	1				1			1		1				1									
Subtotal	651			1	3		1		4		1	1	1	3	2		2	3		1	1	1	8		3	8	
Grand Total	790.4	4	5	2	4	1	1	2	11	3	1	1	2	3	3	1	6	3	7	1	4	2	16	1	3	22	3



**Indoor Recreation Facilities & Recreation Programs
Within the Oak Brook Park District Boundaries**

Local Public Provider	Indoor Walking Track	Indoor Swimming Pool	Indoor Spa	Sauna	Indoor Basketball Courts	Indoor Tennis Courts	Raquetball Courts	Fitness Centers	Athletics Programs	Food Service	Birthday Parties	Senior Day Trips	Senior Overnight Trips	Museum	Banquets	Preschool	Day Camps	Afterschool Programs	Performing Arts (Dance, Theater)	Cultural Arts (Ar, Ceramics, Paint)	General Interest Programs	Special Events	Swim Lessons	Nature Programs	Babysitting Service	Martial Arts Programming	Gymnasium/Tumbling	Bowling	Bocce
Oak Brook Park District	X	X	X	X	X	X	X	X	X		X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X		
Village of Oak Brook										X	X				X		X				X	X	X						
Oak Brook Library									X											X	X	X							
Forest Preserve District of DuPage County											X			X					X	X	X	X		X					
Butler 53 School District					X			X	X										X	X	X								
Local Private Provider																													
LA Fitness		X	X	X	X		X	X		X													X		X				
Life Time		X	X	X	X			X	X	X													X		X				X
Pinstripes										X	X				X													X	X
Local Non-Profit Provider																													
Oak Brook Historical Society														X							X								
Bright Horizons - Oak Brook																X		X							X				
Christ Church - Oak Brook													X	X							X	X			X				



Appendix D

Participation Comparisons

The District is a leader in recreation, tennis, aquatics, fitness programming, and facility management. Trends and statistics research and application will be strong factors in maintaining this high level of success in the future.

Recreation Programming

According to the Illinois Association of Park District's 2019 recreation programming report, the Oak Brook Park District Aquatic and Fitness Center receives three times the state average of visits and has a retention rate that is 25% higher than average.

Park District	Total Programs	Participants	Visits to Aquatic - Fitness Centers	Fitness Member Retention Rate	Cancellation Rate
Oak Brook	1574	13,831	402,622	96.9%	11%
State Avg.	473	12,409	127,125	71.4%	20%

Park District	# of Preschool Programs	# of Youth Athletics Programs	# of Youth Classes	# of Adult Athletics Programs	# of Adult Classes	# of Senior Programs
Oak Brook	66	67	120	19	16	47
State Avg.	71	120	133	50	83	33

The District comprehensively meets the community's park and recreation needs. Only slightly more than 1/3 of Illinois communities have all of the following facilities: aquatic center, fitness center, recreation center, and tennis center. The District offers all of these amenities and more.

According to research conducted by the Illinois Association of Park Districts and Aquity Research, only 29% of Illinois' local park and recreation agencies provide family programs, summer camps, trips, and nature programs. The Oak Brook Park District offers all of these programs and more.

OAK BROOK PARK DISTRICT MASTER VISION 2020-2030



HAPPY | FIT | ACTIVE

www.obparks.org

Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities,** and **open lands** for our community.



Staff Recognition

Getting To Know
Craig A. Tuley, Jr.
Tennis Center Facility
Maintenance Manager



Birthday: October 9

OBPD Occupation: Tennis Center Facility Maintenance Manager

I decided to work at the OBPD because it is a wonderful opportunity to work and grow in my field, and to work with wonderful people in a fun and exciting environment.

My favorite childhood memory is: the summers and winters in Minocqua, WI.

The last good movie I saw: Hacksaw Ridge

The last good book I read: No Angel by Jay Dobyns

My favorite meal: Steak & Potato

My personal hero: My Father

I'd love to meet: Elon Musk

I'm better than anyone else when it comes to: rollerblading.

My favorite place to vacation is Hawaii, because I like to scuba dive and surf.

My dream/goal is to retire happy / healthy and surrounded by family.

Three words that best describe me: Happy, Humble, Adrenaline Junky.

Little known fact about me: I make pens and pencils.

My most humbling experience: Working with the REACH program at my high school.

Reports

Communications, IT, and Administration Report

Finance & Human Resources Report

Recreation & Facilities Report

Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: April 8, 2022
Re: March/April 2022: Communications, IT & Administration

March Board Meeting Follow Up:

Budget

The Budget Ordinance reflects minimum wage increase of \$15.00 per hour. The 2022/2023 budget has the park district conservatively coming out of the pandemic when forecasting revenues and expenses. Capital projects that have been budgeted may only be accomplished if alternative funding is released (OSLAD grant for Phase 2 of North Fields).

April Board Meeting Discussion Points:

Master Vision Review

This is the annual review of the Master Vision just to make sure we are on the right course.

Department of Commerce and Economic Development (DCEO) Grant

The grant request for \$480,000 to construct restrooms, storage and concessions has been approved. The timeline has been compressed for completion of project due on March 23, 2023. This requires approval of a contract for design to be approved at this board meeting. Staff and consultants are working diligently to create construction documents and get permit requirements taken care of as soon as possible with ground breaking in later summer or early fall.

IT Report:

The failover backup internet connection to the FRC has been replaced. The old AT&T service was no longer adequate and replaced with Towerstream internet. Towerstream is a fixed wireless fiber alternative delivering high-speed internet to businesses. This new solution will provide fast and reliable internet when the primary Comcast connection has issues.

PDRMA has pushed back the deadline for their new cyber security insurance requirements until next year. They are rolling out new strict requirements that must be met by each agency to be covered.

Corporate and Community Relations:

Sponsorships	\$8,100.00
Advertising	\$ -
Vendors	\$ 600.00
In-Kind Donations	\$ 300.00
Oak Brook Park District Foundation	\$
Total for March:	\$ 9,000.00

Marketing & Communications Report:

Facebook Analytics

Followers: 4,195
 Posts: 33
 Overall Page Reach
 (organic and paid): 15,794

Instagram Analytics

Total Followers: 1,579(up 13)
 Posts: 22
 Top Post Reach: 238

Twitter Analytics

Total Followers: 1,107 (up 5)
 Posts: 22
 Top Post Impressions: 128

Oak Brook Park District
 Published by Haley Tess · March 1 ·

The Oak Brook Park District is looking to hire people with a fresh perspective that adds to our team! There will be two sessions available on Thursday, March 24 to meet you at a time that works best for you:
 Morning: 9:00-11:00am
 Evening: 5:00-7:00pm
 Bilingual Spanish and English-speaking staff will be on-site to answers any questions you may have, show you around the Family Recreation Center, and even conduct an interview!
 See our website for more information:

ARE YOU LOOKING FOR A JOB?
 Come learn, discuss, and interview for positions on the spot at the Oak Brook Park District's Job Fair!

2022 JOB FAIR

THURSDAY MARCH 24

www.obparks.org

OBPARKS.ORG
Job Fair | Oak Brook Park District
 Thursday, March 24, 2022 - 9:00amAre you looki...

Learn more

See Insights **Boost again**

21 8 Comments 29 Shares

Post Insights

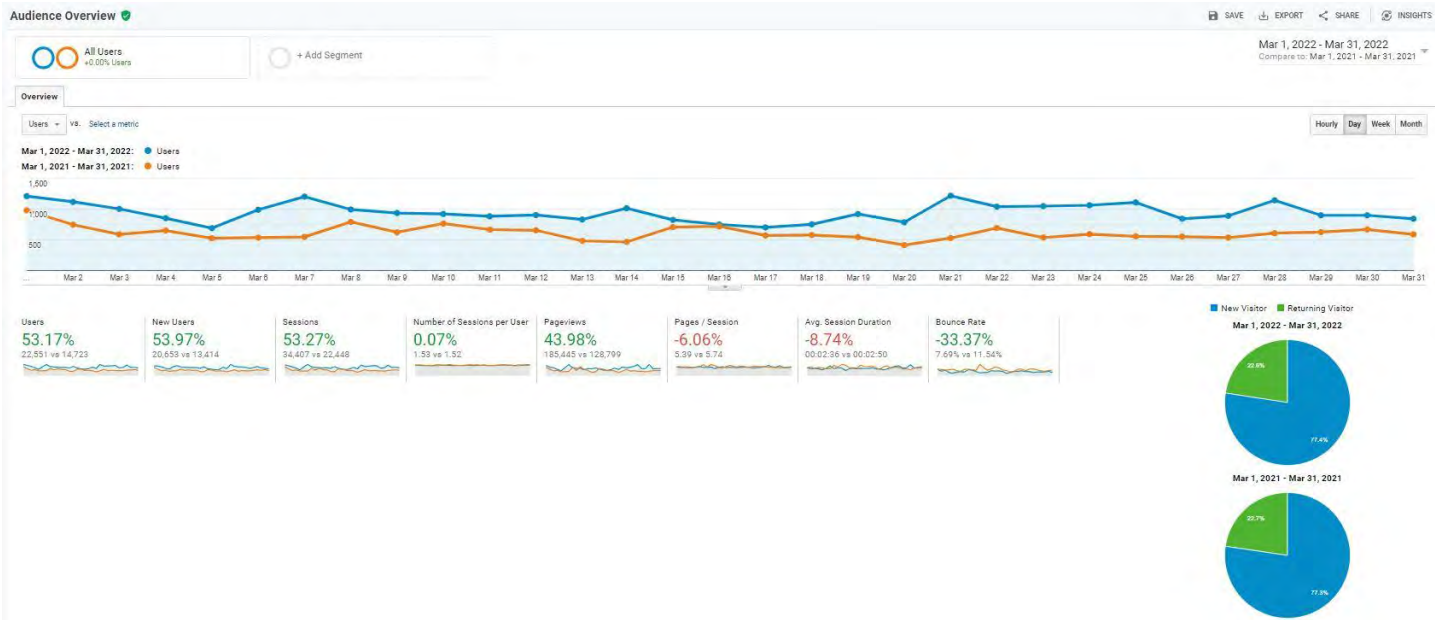
The Oak Brook Park District is looking to hire people with a fresh perspective that adds to our team! There...
 Published by Haley Tess · March 1 ·

Post Impressions	Post Reach	Post Engagement
36,349	21,405	2,970

Interactions

Like	Love	Wow	Careless	Sad	Angry
36	1	0	0	0	0

Reactions	37
Comments	8
Link Clicks	808
Shares	29
Other Clicks	2,088



March 2022 Top pages*

1. Obparks.org
2. Facilities/Family Aquatic Center
3. Programs/Aquatics
4. Facilities/Central Park West
5. Facilities/Family Recreation Center
6. Facilities/Family Recreation Center
7. Programs/Aquatics/Swim Lessons
8. Programs/Tennis
9. /Membership Opportunities
10. /Program Guides

March 2022 Top Products*

1. Pirates Baseball – Spring/Summer 2022
2. Pickleball – 3/29 Intermediate/Advanced Open Play
3. Aqua Egg Hunt Thursday, 6pm
4. Aqua Egg Hunt Thursday, 4pm
5. Pickleball – 3/15 Intermediate/Advanced Open Play

obparks.org Ecommerce Overview – March 2022*

obparks.org Acquisition Value*

Referral Percentage Values	Mar. 2022	Mar. 2021
Direct:	41.7%	39.8%
Organic Search:	45.9%	47%
Social:	7.4%	3.9%
Referrals:	5%	9%

	Mar. 2021	Mar. 2022
Total Revenue	\$193,582	\$116,279
Transactions:	918	1365
	2021	2022
Year to date total	\$312,887	\$475,056



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: April 12, 2022
Re: March 2022 Financials

In response to recent feedback received from the Board, going forward my commentary on the monthly financial activities of the Park District will be focused on comparing current year actual results against the current year annual budget, as well as a comparison to the actual results from fiscal year 2019/2020 (two years prior). Comparisons to Fiscal year 2020/2021 (“Covid” year) will be temporarily discontinued due to the fact that such year was highly unusual and was negatively impacted by the temporary closure of our facilities and suspension of recreation programming.

General Fund

We have now completed eleven months of our current fiscal year (92% completed), and year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equal \$2,896,907, \$2,159,456, and \$250,000, respectively. This is resulting in a YTD net surplus of \$487,451; which is a \$485,910 increase over the \$1,540 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** With the exception of investment income and revenues in our Central Park West department, all other revenues are either exceeding or in-line with budgeted expectations. When comparing to FY 2019/2020, total revenues have increased \$328,012 (13%). The largest drivers of this increase are property taxes, and personal property replacement taxes (PPRT). PPRT receipts have exceeded budgeted expectations by approximately 100% (double our budgeted expectations). In addition, we are benefitting from the rental/licensing fees received from Wizards Football Club (\$100,000) and Girls Lacrosse (\$22,200) that have been captured in our Central Park and Central Park North departments. Such licensing fees were not in effect in FY 2019/2020. Revenues in our Central Park West department are currently below budgeted expectations due to the fact that facility rental activity has not fully recovered and reached pre-pandemic levels.
- **Expenditures-** All departments are currently either in-line or lower than budgeted expectations. When comparing to FY 2019/2020, total expenditures have decreased \$81,324. Partially driving this decrease are decreased part-time wages, and repairs and maintenance costs in the Building-Recreation Center department. In addition, general counsel fees are approximately 25% what they were two years prior.

Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$3,260,794, \$2,744,018, and \$312,548, respectively. This is resulting in a YTD net surplus of \$204,228; which is a \$256,189 decrease over the \$460,417 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased approximately \$207,447 when compared to two years prior. The primary driver of this is decreased memberships revenue. YTD membership revenues are currently at \$498,000 whereas two years prior such revenue was at \$765,000; a difference of \$267,000. Additionally, enrollments for many of our programs such as swim lessons, party rentals, and personal training, have not

fully recovered due to the COVID-19 pandemic. On the positive side, revenues in our Children's and Preschool Programs department have increased due to the expansion of our youth basketball programming and increased enrollment in our full-day preschool and expansion of the Music Together contract programming. In addition, property tax receipts have increased approximately \$347,000 and PPRT receipts are double the amount budgeted.

- **Expenditures-** With the exception of our Children's department, all other departments are currently lower or in-line with budgeted expectations. In total, YTD expenditures have decreased \$182,795 when compared to two years prior. The primary driver of this, are decreased part-time and recreational programming personnel costs that have decreased from \$934,000 to \$698,000. On the other hand, expenditures in our Children's Programs department have increased due to the expansion of youth basketball. Such increased costs are being recouped in the form of increased revenues, as described in the previous paragraph. In the Pioneer Programs department, the current year increased costs are due to the absorption of certain personnel costs that were not occurring two years prior. In the Special Events & Trips department, we have recognized various expenditures incurred for our Winter Lights program that did not exist two years prior. Current year capital expenditures have also increased approximately \$165,000. The current year transfer-out to the Debt Service fund has also increased by \$231,537, when compared to two years prior.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,789,995 and \$1,229,340, respectively. This is resulting in a YTD net surplus of \$560,655; which is a \$241,831 increase when compared to the \$318,824 YTD net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased \$92,337 when compared to FY 2019/2020. The primary driver of this is the \$35,000 decrease in membership revenue as well as the \$42,000 decrease in private lesson revenue.
- **Expenses-** All departments are currently lower or in-line with budgeted expectations and, in total, have decreased \$334,168 when compared to FY 2019/2020. This is primarily driven by decreased part-time wages for administrative and programming staff, and a \$134,245 reduction in capital improvement spending.

FINANCE & HUMAN RESOURCES:

Finance personnel are working on various fiscal year-end tasks including:

- Reconciling various balance sheet accounts in preparation for the upcoming audit;
- Preparing for the annual performance reviews;
- Identifying the proposed annual appropriation budget transfers;
- Finalizing the FY 2022/2023 budget report cover and related dividers;



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: April 8, 2022
Re: Recreation & Facilities Report

Recreation

- Pickleball is booming! Morning pickleball leagues started with 66 participants last month. Staff have also started planning for the 1st ever Oak Brook Park District pickleball tournament, tentatively scheduled for April 30th. To accommodate a wide range of players, the tournament will offer three skill levels - 2.5, 3.0, and 3.5.
- Pee Wee and Playground Spring Break Camps were sold-out. As for summer camps, Kim has filled all of her open Summer Camp Director positions.
- A group of Pioneers recently enjoyed a trip to Triton College, where they saw STARS at the Cernan Center Planetarium and then enjoyed a four-course meal served by the culinary students at Café 64. They then visited Trailside Nature Center and then went to Sugar Fixe in Oak Park. Finally, they received a dessert from Sugar Fixe downtown Oak Park.
- Karen worked the Oak Brook Polar Plunge at the Bath & Tennis Club. 300 plungers helped raise of \$150,000 for the Special Olympics.
- Brian met with Erik to create updated athletic field maps for spring and summer. He also met with Parks to prepare for the spring and summer seasons.
- The DEI committee met to set new goals for the upcoming year. It also organized a job fair on March 24. Lastly, staff attended a DEI workshop through IPRA earlier this month.

Aquatics

- There are currently 438 participants registered for the Aquatic Egg Hunt, which is the highest we've seen in quite some time.
- The spring Swim Team season began this week.
- April swim lessons are underway with 430 registrations. Staff is still looking to hire more guards and swim lesson instructors.
- A log of pool temperatures and guest feedback was maintained for March in response to complaints that the pool water is too cold.

Fitness

- The end of the first quarter reflects a total number of 2,054 individual memberships! Our average retention rate after Q1 remains between 93-94%.
- The Recharge membership promotion that began later in February was very successful with a total of 255 members recruited and registered.
- The Facilities Department attended a Renew Active virtual training session.
- Nancy Silva has joined our team as a Customer Service Representative.

Facilities

- Line voltage was repaired on RTU 1 in Gym 3 after sustaining damage from the roofing project at contractor's expense.

- The power failure on March 6th caused some significant damage to multiple areas of the facility that maintenance staff has been working to repair including: parking lot timer, Family Aquatic Center HVAC, main spa circulating pump and leaks on the domestic hot water boiler.
- The roof project is in the punch list phase and is also awaiting Village inspection.
- The Family Aquatic Center HVAC is running more loudly than normal, which has led to some patron complaints. The issue is with clogged filters which are on backorder. As soon as the new filters arrives, staff will replace them. Moving forward, once warmer temperatures arrive, the unit will only be run overnight and not during the day.

Tennis

- The outdoor Tennis Center courts were opened April 1st.
- The Tennis Center hosted the March L7 tournament with 32 participants, March 25th and 26th.



Oak Brook Park District Membership Statistics 2022

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	1740	1850	1972										NA
Members, Month End	1615	1737	1843										NA
Retention Percentage	92.82%	93.89%	93.46%										93%
New Members	245	207	211										663
Members Cancelled/Expired	125	113	129	0	0	0	0	0	0	0	0	0	367
Net Members	120	94	82	0	0	0	0	0	0	0	0	0	296
Resident	41%	41%	42%										NA
Non-Resident	59%	59%	58%										NA
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	936	971	1019										NA
Memberships, Month End	864	912	970										NA
Retention Percentage	92.31%	93.92%	95.19%										93.81%
New Memberships	121	101	115										337
Cancelled/Expired	72	59	49	0	0	0	0	0	0	0	0	0	180
Net Memberships	49	42	66	0	0	0	0	0	0	0	0	0	157

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



Oak Brook Park District Membership Statistics 2021

Individual Member Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Members, Start of Month	882	929	1018	1063	1094	1176	1385	1552	1489	1512	1515	1618	NA
Members, Month End	839	900	966	1008	1018	1076	1330	1394	1373	1385	1420	1536	NA
Retention Percentage	95.12%	96.88%	94.89%	94.83%	93.05%	91.50%	96.03%	89.82%	92.21%	91.60%	93.73%	94.93%	94%
New Members	84	97	111	84	167	329	254	142	126	163	207	203	1967
Members Cancelled/Expired	43	29	52	55	76	100	55	158	116	127	95	82	988
Net Members	41	68	59	29	91	229	199	-16	10	36	112	121	979
Resident	48%	47%	49%	49%	50%	52%	50%	51%	49%	47%	47%	45%	NA
Non-Resident	52%	53%	51%	51%	50%	48%	50%	49%	51%	53%	53%	55%	NA
Membership Package Data													
	January	February	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Memberships, Start of Month	488	513	560	588	614	657	738	826	790	804	834	874	NA
Memberships, Month End	463	494	534	561	575	609	701	748	738	747	784	826	NA
Retention Percentage	94.88%	96.30%	95.36%	95.41%	93.65%	92.69%	94.99%	90.56%	93.42%	92.91%	94.00%	94.51%	94.06%
New Memberships	45	57	62	57	88	152	145	60	75	96	108	96	1041
Cancelled/Expired	25	19	26	27	39	48	37	78	52	57	50	48	506
Net Memberships	20	38	36	30	49	104	108	-18	23	39	58	48	535

Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)

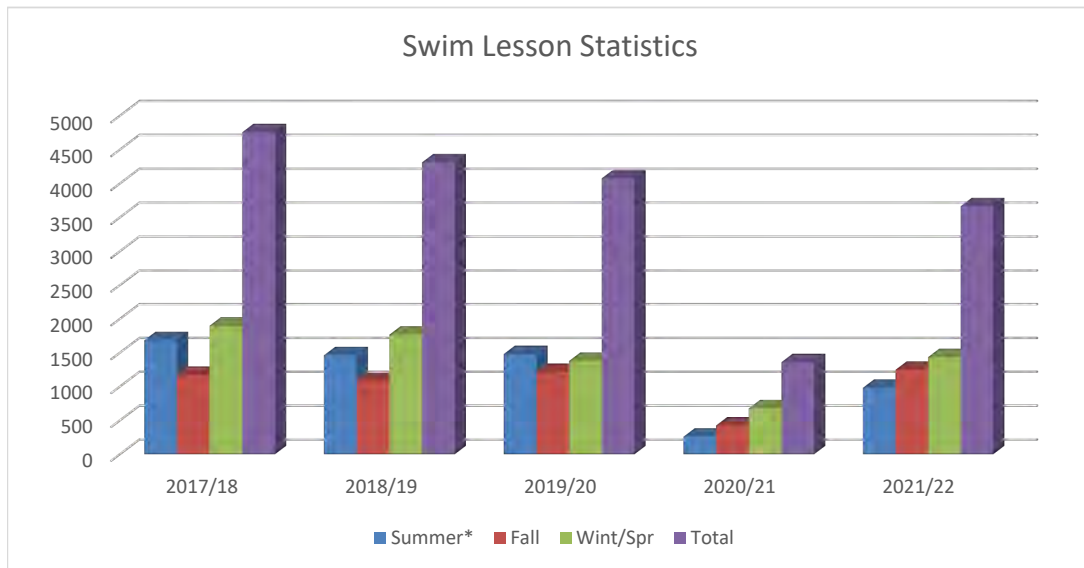


Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
2017/18	1685	1173	1900	4758
2018/19	1463	1082	1767	4312
2019/20	1481	1217	1379	4077
2020/21	258	425	678	1361
2021/22	982	1248	1435	3665

Swim Team Statistics					
	Summer	Fall	Wint/Spr	Spring Training	Total
2017/18	32	65	46	73	216
2018/19	71	80	77	100	328
2019/20	79	90	83	0	252
2020/21	52	213	141	63	469
2021/22	59	75	63	41	238

During COVID we did month-long stroke clinics. This impacted registration numbers.





Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2022 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Deck Party	4	8	8	7	0	0	0	0	0	0	0	0	27
Studio Party	5	7	12	13	0	0	0	0	0	0	0	0	37
Group (by day)	0	1	1	0	0	0	0	0	0	0	0	0	2
Private (indoors only)	0	1	3	4	0	0	0	0	0	0	0	0	8
Private (indoor/outdoor combo)	0	0	0		0	0	0	0	0	0	0	0	0
Splash Island Birthday	0	0	0	0	0	0	0	0	0	0	0	0	0
Camp Rentals	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane Rental (lap only)	0	0	0	0	0	0	0	0	0	0	0	0	0
Scout	0	0	1	0	0	0	0	0	0	0	0	0	1
Total # Parties	9	17	25	24	0	0	0	0	0	0	0	0	75

2021	29	40	27	28	20	22	23	35	10	16	18	16	284
2020	22	32	15	0	0	0	44	48	44	44	32	31	312
2019	37	25	44	36	46	53	52	38	20	27	37	25	440



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage Report Evergreen Bank Group Athletic Turf Field

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	0	162	165	161	193	190	109	98	25	0	104	198	1,404
	Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210	\$5,763	\$10,323	\$2,245	\$0	\$9,875	\$9,166	\$117,307

21 - 22	Hours	254	214	121	122	193	195	92	8	0	2	58		1,258
	Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184	\$5,050	\$903	\$0	\$235	\$6,530		\$117,442

Natural Grass Soccer Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	0	2,189	2,385	2,078	2319	2,401	429	0	0	0	0	1549	13,349
	Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385	\$3,498	\$0	\$0	\$0	\$0	\$29,952	\$197,367

21 - 22	Hours	3,468	1,095	875	1,056	1356	1,698	512	0	0	0	0		10,060
	Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001	\$3,455	\$0	\$0	\$0	\$0		\$237,612

Baseball Fields

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	0	274	224	157	211.25	208	40	0	0	0	2	197.5	1,313
	Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215	\$1,873	\$0	\$0	\$0	\$100	\$5,063	\$38,981

21 - 22	Hours	233	206	135	71	177	158	35	0	0	0	0		1,014
	Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050	\$2,218	\$0	\$0	\$0	\$0		\$32,477

Totals

FY	Month	May	June	July	August	September	October	November	December	January	Feb	March	April	TOTALS
20 - 21	Hours	0	2,625	2,774	2,395	2,723	2,799	577	98	25	0	106	1,944	16,065
	Revenue	\$0	\$19,860	\$128,741	\$35,421	\$36,968	\$54,810	\$11,133	\$10,323	\$2,245	\$0	\$9,975	\$44,181	\$353,655

21 - 22	Hours	3,954	1,515	1,131	1,249	1,726	2,051	638	8	0	2	58	0	12,332
	Revenue	\$65,389	\$168,381	\$39,684	\$25,132	\$32,320	\$38,235	\$10,723	\$903	\$0	\$235	\$6,530	\$0	\$387,531



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: April 12, 2022
Re: Board Report

- Laure, Dave, and Bob met with representatives from Upland Design, LTD., and Charles Vincent George Architects (CVG) to discuss the next steps in the phase two development of the north athletic fields at Central Park, including the restroom/concession facility.
- Spring fertilizer is being applied to all athletic fields, and worn turf areas are being repaired and seeded. Staff is completing a drainage project at Central Park near the tennis courts, and pavement work is underway to repair potholes that developed during the winter months.
- All park spaces are open for use, athletic fields have been prepared for the spring season, and nets are installed on all courts.
- Staff installed a second security light in the parking lot at the Dean Nature Sanctuary. Costs are being gathered for installation of permanent cameras and entry access at the site.
- Three colonies of honey bees have been hived at the Dean Nature Sanctuary. Honey has been collected from the hives, has been bottled, and is available for sale.
- Please see the agenda histories regarding the playground surfacing bid, and contracts for professional services at the north athletic fields.

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 22-0418: AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023

AGENDA No.: 8 A

MEETING DATE: APRIL 18, 2022

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

Preparation of the requested fiscal year 2022/2023 budgets (“budgets”) commenced in October 2021 when Finance staff began calculating the proposed 2021 property tax levies. On December 1, 2021 the budget planning module was made available to staff so they could begin entering their budget requests. These requests were due to Finance on January 18, 2022, at which time access to the budget module was closed. Concurrent with this process, staff was also tasked with developing and updating their capital budget requests/estimates for the five fiscal years ending April 30, 2027. These capital expenditure requests were due to Finance by December 31, 2021. Immediately after the closure of the budget module, Finance staff worked on compiling the requested budget information and presented such requests to the Executive Director for review.

Subsequent to the Executive Director’s initial review, finance staff and the Executive Director began holding meetings with all directors and respective managers to conduct a detailed review of the operating and capital budget requests to identify any necessary adjustments.

At the February 21, 2022 Board of Commissioners meeting, Finance staff presented the requested budgets to the Commissioners which afforded them the opportunity to provide commentary and ask any questions concerning the budgets. A public hearing for the requested budgets is scheduled for April 18, 2022. Notice of this public hearing has been published in the Doings-Oak Brook newspaper on April 7, 2022.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Accompanying this agenda history document is the annual budget and appropriation ordinance, a Certification of Estimate of Revenue for Fiscal Year 2022-2023, detailed schedules for all eleven of our funds, and a consolidating schedule.

ACTION PROPOSED:

Motion (and a second) to approve Ordinance 22-0418: An Ordinance Setting Forth The Budget And Making Appropriations Of Sums Of Money For All Of The Necessary Expenditures Of The Oak Brook Park District Of Cook And DuPage Counties, Illinois, For The Corporate Purpose For The Fiscal Year Beginning May 1, 2022 And Ending April 30, 2023.

ORDINANCE NO. 22-0418

OAK BROOK PARK DISTRICT

ANNUAL BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023.

WHEREAS, the Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 18th day of April, 2022, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Oak Brook Park District, as follows:

Section 1. That the fiscal year of this District be and the same hereby is fixed and declared to be from May 1, 2022 to April 30, 2023.

Section 2. That the following Budget, containing an estimate of the amount available, and expenditures, and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for this Park District for the said fiscal year and the following sums of money:

GENERAL FUND	\$2,991,117.00
RECREATION FUND	\$4,027,692.00
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 195,000.00
SOCIAL SECURITY FUND	\$ 272,000.00
LIABILITY INSURANCE FUND	\$ 158,809.00
AUDIT FUND	\$ 13,295.00
SPECIAL RECREATION FUND	\$ 290,977.00
DEBT SERVICE FUND	\$1,828,422.00
RECREATIONAL FACILITIES FUND (Tennis Ctr.)	\$2,154,642.00
CAPITAL PROJECTS FUND	\$1,108,100.00

or as much thereof as may be authorized by law and hereby appropriated for the purpose of the Oak Brook Park District, as herein thereafter specified for said fiscal year.

SUMMARY OF APPROPRIATIONS

GENERAL CORPORATE FUND	\$2,991,117.00
RECREATION PROGRAM FUND	4,027,692.00
ILLINOIS MUNICIPAL RETIREMENT FUND	195,000.00
SOCIAL SECURITY FUND	272,000.00
LIABILITY INSURANCE FUND	158,809.00
AUDIT FUND	13,295.00
SPECIAL RECREATION FUND	290,977.00
DEBT SERVICE FUND	1,828,422.00
RECREATIONAL FACILITIES FUND	2,154,642.00
CAPITAL PROJECTS FUND	<u>1,108,100.00</u>
TOTAL	<u>\$13,040,054.00</u>

Section 3. That the estimated cash expected to be on hand at the end of this fiscal year is \$7,877,993.

Section 4. That all balances of any item or items of any general appropriation made in the Ordinance be expended in making up any deficiency in any item in the same general appropriation, and for the same general purposes, or any like appropriation and for the same general purpose, or any like appropriation made by this Ordinance.

Section 5. That all unexpended balances from annual appropriations of the previous years be and they are hereby re-appropriated for the same or similar purpose.

Section 6. That should any clause, sentence, paragraph or part of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 18th day of April 2022, pursuant to a roll call vote as follows:

Aye: _____

Nay: _____

Absent: _____

President

ATTEST:

Board Secretary

**OAK BROOK PARK DISTRICT
CERTIFICATION OF ESTIMATE OF
REVENUE FOR FISCAL YEAR 2022-2023**

I, Thomas Truedson, do hereby certify that I am the duly qualified Treasurer of the Oak Brook Park District and the Chief Fiscal Officer of said Park District. As such officer I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2022 and ending April 30, 2023 are estimated to be as follows:

<u>SOURCE</u>		<u>AMOUNT</u>
Property and Replacement Taxes		
General Corporate	\$	1,609,322.00
Recreation		1,296,182.00
Illinois Municipal Retirement Fund		157,330.00
Special Recreation Fund		300,075.00
Social Security Fund		284,009.00
Liability Insurance		149,094.00
Audit		12,168.00
Debt Service		1,533,244.00
	Sub-Total \$	<u>5,341,424.00</u>
 Non-Tax Revenues		
Interest Earned	\$	14,242.00
Program Fees		1,681,042.00
Recreation Center/Memberships & Fees		897,786.00
Racquet Club/Tennis Court Fund		1,885,000.00
Aquatic Center		1,021,220.00
Grants		269,000.00
Other		490,414.00
	Sub-Total \$	<u>6,258,704.00</u>
 TOTAL ESTIMATED REVENUES	 \$	 <u><u>11,600,128.00</u></u>

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Park District this 18th day of April 2022.

Thomas Truedson
Treasurer and Chief Fiscal Officer

SEAL

STATE OF ILLINOIS)
)
COUNTIES OF)
DUPAGE & COOK) S.S.

I, Laure L. Kosey, do hereby certify that I am the duly appointed Secretary of the Oak Brook Park District in the county and state aforesaid, and as such Secretary, I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I do further certify that the attached and foregoing is a true and complete copy of the “**Annual Budget and Appropriation Ordinance of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the Fiscal Year beginning May 1, 2022 and ending April 30, 2023**”, as adopted by the Board of Park Commissioners at its properly convened meeting held on April 18, 2022, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Park District at Oak Brook, Illinois this 18th day of April, 2022.

Laure L. Kosey, Secretary
Board of Park Commissioners
Oak Brook Park District

SEAL



OAK BROOK PARK DISTRICT
Budget Summary for Fiscal Year Beginning May 1, 2022 Through April 30, 2023- All Funds

REVENUES	GENERAL	RECREATION	TENNIS	IMRF	SOCIAL SECURITY	LIABILITY INSURANCE	AUDIT	SPECIAL RECREATION	DEBT SERVICE	CAPITAL PROJECTS	TOTALS
Taxes - Property	\$ 1,444,422	\$ 1,244,269	\$ -	\$ 111,525	\$ 253,472	\$ 136,879	\$ 12,168	\$ 300,075	\$ 1,533,244	\$ -	\$ 5,036,054
Taxes - Replacement	164,900	51,913	-	45,805	30,537	12,215	-	-	-	-	305,370
Interest	3,000	5,500	3,500	225	175	105	72	40	125	1,500	14,242
Building Rental Fees	302,000	-	-	-	-	-	-	-	-	-	302,000
Program & Service Fees	284,786	2,702,263	1,885,000	-	-	-	-	-	-	-	4,872,049
Field Rentals	311,000	-	-	-	-	-	-	-	-	-	311,000
Overhead/Interfund	378,085	-	-	-	-	-	-	-	-	-	378,085
Marketing	-	49,000	-	-	-	-	-	-	-	-	49,000
Other/Grants	21,470	2,000	14,500	-	-	-	-	25,358	-	269,000	332,328
Total Revenues	\$ 2,909,663	\$ 4,054,945	\$ 1,903,000	\$ 157,555	\$ 284,184	\$ 149,199	\$ 12,240	\$ 325,473	\$ 1,533,369	\$ 270,500	\$ 11,600,128
EXPENDITURES/EXPENSES											
Administration	\$ 506,537	\$ 748,722	\$ 759,230	\$ -	\$ -	\$ 43,509	\$ -	\$ 55,000	\$ -	\$ -	\$ 2,112,998
Finance & H.R.	449,301	-	-	-	-	-	-	-	-	-	449,301
Parks & Dean Nature	929,623	-	-	-	-	-	-	-	-	-	929,623
Professional Services	55,500	-	-	-	-	-	13,275	-	-	-	68,775
Recreation Center	976,449	-	-	-	-	-	-	-	-	-	976,449
Buildings (Incl. CPW)	73,707	-	387,912	-	-	-	-	-	-	-	461,619
Programs	-	2,427,177	662,500	-	-	-	-	36,287	-	-	3,125,964
Overhead/Interfund	-	378,085	-	-	-	-	-	-	-	-	378,085
Marketing	-	262,458	-	-	-	-	-	-	-	-	262,458
Other/Debt Issuance Costs	-	-	-	195,000	272,000	115,300	20	2,000	1,828,422	50,500	2,463,242
Capital Projects	-	211,250	180,000	-	-	-	-	197,690	-	1,057,600	1,646,540
Depreciation	-	-	165,000	-	-	-	-	-	-	-	165,000
Total Expenditures	\$ 2,991,117	\$ 4,027,692	\$ 2,154,642	\$ 195,000	\$ 272,000	\$ 158,809	\$ 13,295	\$ 290,977	\$ 1,828,422	\$ 1,108,100	\$ 13,040,054
Year-End Adjustment for Capitalized Costs	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000
Net Surplus/(Deficit), Excluding Transfers & Other Financing	\$ (81,454)	\$ 27,253	\$ (71,642)	\$ (37,445)	\$ 12,184	\$ (9,610)	\$ (1,055)	\$ 34,496	\$ (295,053)	\$ (837,600)	\$ (1,259,926)
Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,547	\$ 250,000	\$ 560,547
Transfers (out)	(382,575)	(177,972)	-	-	-	-	-	-	-	-	(560,547)
Other Financing Sources/(Uses)	-	-	-	-	-	-	-	-	-	3,000,000	3,000,000
Net Surplus/(Deficit)	\$ (464,029)	\$ (150,719)	\$ (71,642)	\$ (37,445)	\$ 12,184	\$ (9,610)	\$ (1,055)	\$ 34,496	\$ 15,494	\$ 2,412,400	\$ 1,740,074
Cash Balance- Beginning	\$ 1,796,084	\$ 2,076,585	\$ 1,556,502	\$ 133,991	\$ 139,782	\$ 104,236	\$ 7,457	\$ 91,713	\$ (230,233)	\$ 461,801	\$ 6,137,919
Cash Balance- Ending	\$ 1,332,055	\$ 1,925,866	\$ 1,649,860	\$ 96,546	\$ 151,966	\$ 94,626	\$ 6,402	\$ 126,209	\$ (214,739)	\$ 2,874,201	\$ 7,877,993



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- General Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Administration	\$ -	\$ -	\$ -	N/A
Finance and H.R.	1,630,672	1,723,248	1,815,333	(5.37%)
Central Park North	105,500	65,000	69,328	62.31%
Central Park	205,500	165,000	208,050	24.55%
Saddlebrook Park	500	-	-	N/A
Forest Glen Park	500	-	-	N/A
Chillem Park	500	-	-	N/A
Dean Property	500	-	-	N/A
Professional Services	-	-	-	N/A
Contracts Maint. DNS	-	-	-	N/A
Building/Rec. Center	889,916	863,507	890,841	3.06%
Central Park West	76,075	59,100	58,746	28.72%
Total Revenues:	\$ 2,909,662	\$ 2,875,855	\$ 3,042,298	1.18%
Expenditures				
Administration	\$ 506,537	\$ 466,751	\$ 463,542	8.52%
Finance and H.R.	449,301	450,092	358,390	(0.18%)
Central Park North	36,520	23,082	24,999	58.22%
Central Park	800,337	690,755	700,270	15.86%
Saddlebrook Park	17,116	25,498	21,820	(32.87%)
Forest Glen Park	26,129	26,624	23,685	(1.86%)
Chillem Park	8,889	9,774	5,500	(9.05%)
Dean Property	14,632	11,531	16,436	26.90%
Professional Services	55,500	46,000	36,000	20.65%
Contracts Maint. DNS	26,000	26,000	25,000	0.00%
Building/Rec. Center	976,449	917,285	727,080	6.45%
Central Park West	73,707	55,094	51,572	33.78%
Total Expenditures:	\$ 2,991,117	\$ 2,748,485	\$ 2,454,293	8.83%
Surplus/(deficit), excluding other financing sources/(uses)	\$ (81,455)	\$ 127,369	\$ 588,004	(163.95%)
Other Financing Sources/(Uses)				
Transfer to Capital Project Fund	\$ (250,000)	\$ (250,000)	\$ (250,000)	0.00%
Transfer to Debt Service Fund	(132,575)	-	-	N/A
Net Surplus/(Deficit):	\$ (464,030)	\$ (122,631)	\$ 338,004	278.40%
Beginning Fund Balance- Unassigned	\$ 1,428,855		\$ 1,090,851	
Fiscal Year Increase/(decrease)	(464,030)		338,004	
Ending Fund Balance- Unassigned	\$ 964,825		\$ 1,428,855	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Recreation Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
<u>Revenues</u>				
Administration	\$ 1,303,682	\$ 1,293,704	\$ 1,306,541	0.77%
Fitness Center	531,393	687,837	430,011	(22.74%)
Aquatic Center	421,187	468,401	303,631	(10.08%)
Aquatic Rec. Programs	600,033	697,617	428,290	(13.99%)
Children's Programs	375,820	231,035	310,904	62.67%
Preschool Programs	312,646	269,592	291,197	15.97%
Youth Programs	222,904	214,498	156,240	3.92%
Adult Programs	49,235	47,745	42,020	3.12%
Pioneer Programs	73,675	67,400	48,672	9.31%
Special Events & Trips	115,370	135,770	123,646	(15.03%)
Marketing	49,000	49,000	49,000	0.00%
Capital Outlay	-	-	-	N/A
Total Revenues:	\$ 4,054,945	\$ 4,162,599	\$ 3,490,151	(2.59%)
<u>Expenditures</u>				
Administration	\$ 896,944	\$ 906,213	\$ 654,987	(1.02%)
Fitness Center	411,456	463,453	339,575	(11.22%)
Aquatic Center	958,416	866,125	672,736	10.66%
Aquatic Rec. Programs	293,015	320,182	265,631	(8.48%)
Children's Programs	269,006	190,904	230,551	40.91%
Preschool Programs	292,792	237,585	265,321	23.24%
Youth Programs	171,426	154,120	76,012	11.23%
Adult Programs	29,540	35,704	22,285	(17.26%)
Pioneer Programs	141,389	140,370	118,317	0.73%
Special Events & Trips	90,002	96,928	91,038	(7.15%)
Marketing	262,458	307,569	251,119	(14.67%)
Capital Outlay	211,250	289,000	289,000	(26.90%)
Total Expenditures:	\$ 4,027,692	\$ 4,008,152	\$ 3,276,572	0.49%
Surplus/(deficit), excluding other financing sources/(uses)	\$ 27,253	\$ 154,446	\$ 213,579	(82.35%)
<u>Other Financing Sources/(Uses)</u>				
Transfer to Debt Service Fund	\$ (177,972)	\$ (312,548)	\$ (312,548)	(43.06%)
Net Surplus/(Deficit):	\$ (150,719)	\$ (158,102)	\$ (98,969)	(4.67%)
Beginning Fund Balance- Committed	\$ 1,592,455		\$ 1,691,423	
Fiscal Year Increase/(Decrease)	(150,719)		(98,969)	
Ending Fund Balance- Committed	<u>\$ 1,441,735</u>		<u>\$ 1,592,455</u>	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Recreational Facilities (Tennis) Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
<u>Revenues</u>				
Administration	\$ 16,000	\$ 8,500	\$ 17,200	88.24%
Building	500	500	-	0.00%
Programs	1,886,500	1,803,000	1,784,010	4.63%
Total Revenues:	\$ 1,903,000	\$ 1,812,000	\$ 1,801,210	5.02%
<u>Expenses</u>				
Administration	\$ 759,230	\$ 691,588	\$ 527,763	9.78%
Building	387,912	375,829	283,095	3.21%
Programs	662,500	662,500	582,000	0.00%
Capital Projects	180,000	160,000	145,000	12.50%
Depreciation	165,000	152,000	162,000	8.55%
Total Expenses:	\$ 2,154,641	\$ 2,041,917	\$ 1,699,858	5.52%
Adjustment for Capitalized Costs	\$ 180,000	\$ 160,000	\$ 145,000	12.50%
Net Surplus/(Deficit):	\$ (71,641)	\$ (69,917)	\$ 246,352	2.47%

Beginning Net Position

Investment in Capital Assets	\$ 1,678,849	\$ 1,695,849
Unrestricted	973,011	709,659
Total:	\$ 2,651,860	\$ 2,405,508

Ending Net Position

Investment in Capital Assets	\$ 1,693,849	\$ 1,678,849
Unrestricted	886,370	973,011
Total:	\$ 2,580,219	\$ 2,651,860



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Debt Service Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 1,532,744	\$ 1,531,744	\$ 1,544,860	0.07%
Property Taxes-Cook	500	500	467	0.00%
Investment Income	125	250	104	(50.00%)
Total Revenues:	\$ 1,533,369	\$ 1,532,494	\$ 1,545,431	0.06%
Expenditures				
Principal-2012 Bonds	\$ 297,212	\$ 286,967	\$ 286,967	3.57%
Interest-2012 Bonds	10,819	21,064	21,063	(48.64%)
Principal-2016 Bonds	-	-	-	N/A
Interest-2016 Bonds	26,575	26,575	26,575	0.00%
Principal-2018 Debt Certif.	73,600	71,283	71,283	3.25%
Interest-2018 Debt Certif.	7,412	9,729	9,728	(23.82%)
Principal-2019 Bonds	610,000	580,000	580,000	5.17%
Interest-2019 Bonds	599,463	629,213	629,213	(4.73%)
Principal-2020 Debt Certif.	90,169	88,013	88,012	2.45%
Interest-2020 Debt Certif.	6,792	8,948	8,947	(24.09%)
Principal-2020 Loan (Village)	100,000	100,000	100,000	0.00%
Interest-2020 Loan (Village)	6,000	8,000	8,000	(25.00%)
Miscellaneous	380	350	318	8.57%
Total Expenditures:	\$ 1,828,422	\$ 1,830,142	\$ 1,830,106	(0.09%)
Surplus/(deficit), excluding other financing sources/(uses)	\$ (295,053)	\$ (297,648)	\$ (284,675)	(0.87%)
Other Financing Sources/(Uses)				
Transfer from General Fund	\$ 132,575	\$ -	\$ -	N/A
Transfer from Recreation Fund	177,972	312,548	312,548	(43.06%)
Net Surplus/(Deficit):	\$ 15,494	\$ 14,900	\$ 27,873	3.98%
Beginning Fund Balance- Restricted	\$ (230,181)		\$ (258,054)	
Fiscal Year Increase/(decrease)	15,494		27,873	
Ending Fund Balance- Restricted	\$ (214,687)		\$ (230,181)	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Audit Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
<u>Revenues</u>				
Property Taxes-DuPage	\$ 12,163	\$ 12,019	\$ 13,361	1.20%
Property Taxes-Cook	5	5	4	0.00%
Investment Income	72	144	61	(50.00%)
Total Revenues:	\$ 12,240	\$ 12,168	\$ 13,426	0.59%
<u>Expenditures</u>				
Audit Services	\$ 13,275	\$ 13,013	\$ 13,013	2.02%
Miscellaneous	20	25	-	(20.00%)
Total Expenditures:	\$ 13,295	\$ 13,038	\$ 13,013	1.98%
Surplus/(deficit), excluding other financing sources/(uses)	\$ (1,055)	\$ (870)	\$ 413	21.33%
<u>Other Financing Sources/(Uses)</u>				
	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (1,055)	\$ (870)	\$ 413	21.33%
Beginning Fund Balance- Restricted	\$ 7,458		\$ 7,045	
Fiscal Year Increase/(decrease)	(1,055)		413	
Ending Fund Balance- Restricted	<u>\$ 6,403</u>		<u>\$ 7,458</u>	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Capital Projects Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Investment Income	\$ 1,500	\$ 9,500	\$ 999	(84.21%)
Miscellaneous	5,000	243,500	287,500	(97.95%)
Grants	264,000	-	-	N/A
Total Revenues:	\$ 270,500	\$ 253,000	\$ 288,499	6.92%
Expenditures				
Building & Park Improv.	\$ 1,057,600	\$ 405,000	\$ 405,000	161.14%
Miscellaneous	500	500	5,000	0.00%
Bond Issuance Costs	50,000	-	-	N/A
Total Expenditures:	\$ 1,108,100	\$ 405,500	\$ 410,000	173.27%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (837,600)	\$ (152,500)	\$ (121,501)	449.25%
Other Financing Sources/(Uses)				
Bond Proceeds	\$ 3,000,000	\$ -	\$ -	N/A
Transfer from General	250,000	250,000	250,000	0.00%
Net Surplus/(Deficit):	\$ 2,412,400	\$ 97,500	\$ 128,499	2374.26%
Beginning Fund Balance- Committed	\$ 853,232		\$ 724,733	
Fiscal Year Increase/(decrease)	2,412,400		128,499	
Ending Fund Balance- Committed	<u>\$ 3,265,632</u>		<u>\$ 853,232</u>	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- IMRF Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 111,495	\$ 120,192	\$ 118,579	(7.24%)
Property Taxes-Cook	30	30	36	0.00%
Personal Property Rep. Tax	45,805	27,753	57,257	65.05%
Investment Income	225	400	191	(43.75%)
Total Revenues:	\$ 157,555	\$ 148,375	\$ 176,063	6.19%
Expenditures				
Employer Contributions	\$ 195,000	\$ 205,000	\$ 201,397	(4.88%)
Total Expenditures:	\$ 195,000	\$ 205,000	\$ 201,397	(4.88%)
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (37,445)	\$ (56,625)	\$ (25,334)	(33.87%)
Other Financing Sources/(Uses)				
	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (37,445)	\$ (56,625)	\$ (25,334)	(33.87%)
Beginning Fund Balance- Restricted	\$ 103,140		\$ 128,474	
Fiscal Year Increase/(decrease)	(37,445)		(25,334)	
Ending Fund Balance- Restricted	<u>\$ 65,695</u>		<u>\$ 103,140</u>	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Liability Insurance Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 136,834	\$ 129,808	\$ 128,599	5.41%
Property Taxes-Cook	45	30	39	50.00%
Personal Property Rep. Tax	12,215	7,401	15,269	65.05%
Investment Income	105	200	96	(47.50%)
Total Revenues:	\$ 149,199	\$ 137,439	\$ 144,003	8.56%
Expenditures				
Personnel- Wages	\$ 32,270	\$ 31,018	\$ 30,067	4.03%
Personnel- Group Medical	11,239	9,728	10,077	15.53%
Risk Mgmt.- PDRMA Prem.	109,800	101,324	99,117	8.37%
Unemployment Insurance	5,500	15,000	2,500	(63.33%)
Total Expenditures:	\$ 158,808	\$ 157,070	\$ 141,761	1.11%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ (9,609)	\$ (19,631)	\$ 2,242	(51.05%)
Other Financing Sources/(Uses)				
Transfers from General Fund	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ (9,609)	\$ (19,631)	\$ 2,242	(51.05%)
Beginning Fund Balance- Restricted	\$ 96,977		\$ 94,735	
Fiscal Year Increase/(decrease)	(9,609)		2,242	
Ending Fund Balance- Restricted	<u>\$ 87,367</u>		<u>\$ 96,977</u>	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Social Security Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 253,397	\$ 120,192	\$ 118,578	110.83%
Property Taxes-Cook	75	27	36	177.78%
Personal Property Rep. Tax	30,537	18,502	38,171	65.05%
Investment Income	175	360	148	(51.39%)
Total Revenues:	\$ 284,184	\$ 139,081	\$ 156,933	104.33%
Expenditures				
Employer Contrib.- S.S.	\$ 220,000	\$ 190,000	\$ 198,252	15.79%
Employer Contrib.- Medicare	52,000	45,000	48,241	15.56%
Total Expenditures:	\$ 272,000	\$ 235,000	\$ 246,493	15.74%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ 12,184	\$ (95,919)	\$ (89,560)	(112.70%)
Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ 12,184	\$ (95,919)	\$ (89,560)	(112.70%)
Beginning Fund Balance- Restricted	\$ 98,268		\$ 187,827	
Fiscal Year Increase/(decrease)	12,184		(89,560)	
Ending Fund Balance- Restricted	<u>\$ 110,452</u>		<u>\$ 98,268</u>	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Special Recreation Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
Revenues				
Property Taxes-DuPage	\$ 300,000	\$ 52,885	\$ 56,784	467.27%
Property Taxes-Cook	75	12	17	525.00%
Investment Income	40	72	30	(44.44%)
Misc. Income- IGA	25,358	20,000	23,247	26.79%
Total Revenues:	\$ 325,473	\$ 72,969	\$ 80,078	346.04%
Expenditures				
Part-Time Salaries	\$ 55,000	\$ 50,000	\$ 43,973	10.00%
Gateway Special Recreation	36,287	37,194	36,287	(2.44%)
Capital/Small Equip.	197,690	40,000	19,997	394.23%
Misc. Program Expenses	2,000	3,000	1,000	(33.33%)
Total Expenditures:	\$ 290,977	\$ 130,194	\$ 101,257	123.49%
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ 34,496	\$ (57,225)	\$ (21,179)	(160.28%)
Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ 34,496	\$ (57,225)	\$ (21,179)	(160.28%)
Beginning Fund Balance- Restricted	\$ 87,036		\$ 108,215	
Fiscal Year Increase/(decrease)	34,496		(21,179)	
Ending Fund Balance- Restricted	<u>\$ 121,532</u>		<u>\$ 87,036</u>	



Oak Brook Park District
Requested Fiscal Year 2022/2023 Budget- Sports Core Fund

	2022/2023 Requested Budget	2021/2022 Original Budget	2021/2022 Projected Actuals	Budget Percentage Increase (Decrease)
<u>Revenues</u>				
Athletic Fields	\$ -	\$ 175,000	\$ 109,781	(100.00%)
Aquatic Center	-	224,641	158,827	(100.00%)
Tennis Center	-	46,000	25,976	(100.00%)
Total Revenues:	\$ -	\$ 445,641	\$ 294,585	(100.00%)
<u>Expenditures</u>				
Athletic Fields	\$ -	\$ 96,046	\$ 65,194	(100.00%)
Aquatic Center	-	272,314	223,841	(100.00%)
Tennis Center	-	45,563	26,200	(100.00%)
Total Expenses:	\$ -	\$ 413,923	\$ 315,234	(100.00%)
Surplus/(deficit), excluding other Financing Sources/(Uses)	\$ -	\$ 31,718	\$ (20,649)	(100.00%)
<u>Other Financing Sources/(Uses)</u>	\$ -	\$ -	\$ -	N/A
Net Surplus/(Deficit):	\$ -	\$ 31,718	\$ (20,649)	(100.00%)
Beginning Fund Balance- Committed	\$ 13,069		\$ 33,718	
Fiscal Year Increase/(decrease)	-		(20,649)	
Ending Fund Balance- Committed	<u>\$ 13,069</u>		<u>\$ 13,069</u>	



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: PLAYGROUND SURFACING PROJECT BID

AGENDA NO.: 8 B

MEETING DATE: APRIL 18, 2022

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The park district evaluates the condition of its’ playgrounds and play areas annually to determine which sites require renovation or replacement. A Game Time brand playground designed for ages 2-5 is located behind the Family Recreation Center. Although the equipment is from the early 2000’s, it remains in good condition, has excellent play features, and meets current standards for accessibility and safety.

The existing play surface is a rubberized poured-in-place material which is beginning to deteriorate and needs to be replaced or mitigated. Because the play area is designed for preschool-aged users and is frequently utilized by the park district preschool students, staff intend to install a fence with gates around the playground container which will create a boundary between the equipment designed for 2–5-year-old children, and the nearby playgrounds designed for 5–12-year-old users.

After investigating various options for playground surfacing, staff chose a synthetic playground turf manufactured by PerfectTurf, LLC. to be installed over the existing rubber surface after appropriate repair and preparations to the surface have been made. The product is specifically designed for use on playgrounds, and the artificial grass is anti-static and anti-microbial. The infill product is an anti-microbial landscape sand designed to reduce surface temperatures by up to 50 degrees.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The district solicited bids for PerfectTurf Playground Turf 80, as well as an alternate bid for PerfectTurf Playground Turf 55, which has a slightly shorter turf pile height. Though the bid specifications provided directions for the submittal of “as equal” product specifications for the park district’s consideration, no “as equal” submittals were received.

One bid was received, which was submitted by PerfectTurf, LLC. Staff recommends accepting the alternate bid from PerfectTurf, LLC. for a total not-to-exceed \$40,500 for installation of Playground Turf 55 as outlined in the bid specifications.

ACTION PROPOSED: A motion (and a second) to reject the base bid, and accept the alternate bid for playground surfacing from PerfectTurf, LLC., and to approve a contract between Oak Brook Park District and PerfectTurf, LLC. for a total cost not-to-exceed \$40,500.

Oak Brook Park District
1450 Forest Gate Road
Oak Brook, IL 60523

Playground Surfacing Bid Opening 4-6-2022

Vendor	Bid Bond	Certs	References	Base Bid	Alt Bid
Perfect Turf LLC 5540 Meadowbrook Court Rolling Meadows, IL 60008	x	x	x	\$ 43,100.00	\$ 40,500.00

Base Bid = PerfectTurf Playground Turf 80

Alternate Bid = PerfectTurf Playground Turf 55

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE NO. 22-0516: AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION

AGENDA No.: 9 A

MEETING DATE: APRIL 18, 2022

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

Handwritten signature of Marco Salinas in black ink.

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

This ordinance authorizes staff to transfer anticipated fiscal year 2021/2022 unexpended funds from certain appropriation line items to other certain appropriation line items. Per Section 4-4 of the Illinois Park District Code, such transfers may only occur after the first six months of any fiscal year have elapsed and requires approval by two-thirds of the Park District Board.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

If approved, these transfers will be entered into our financial reporting software so they are reflected in the month of April 2022; the twelfth (12th) month of our current fiscal year.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO. 22-0516

AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION

WHEREAS, the first six months of fiscal year 2021-2022 of the Oak Brook Park District have elapsed; and

WHEREAS, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, anticipated unexpended funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

WHEREAS, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1: Anticipated unexpended funds from certain specified budget and appropriation line items in the Budget and Appropriation Ordinance for fiscal year 2021-2022, in the amounts set forth in Exhibit A attached hereto, are hereby transferred to those specific line items and in the amounts, which are also set forth in such Exhibit A, such line items to be increased to the extent of the amount so transferred.

Section 2: This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Passed and approved this 16th day of May, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

Approved:

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2021-2022

Fund & Department	Account Description	Original Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Administration (01-01)					
01-01-630-000	Administration Full-Time	\$ 323,847.26	\$ 6,636.00	\$ -	\$ 330,483.26
01-01-650-000	Group Medical & Life	68,229.82	7,727.00	-	75,956.82
01-01-730-001	Office Supplies	1,750.00	900.00	-	2,650.00
01-01-840-002	Mastercard/Visa Fees	-	273.00	-	273.00
01-02-740-025	Contingency	60,000.00	-	(15,536.00)	44,464.00
Total:		\$ 15,536.00		\$ (15,536.00)	
Finance (01-02)					
01-02-740-060	Banking Fees	\$ -	\$ 1,110.00	\$ -	\$ 1,110.00
01-02-800-000	Non-Capital/Small Equipment	300.00	1,200.00	-	1,500.00
01-02-740-025	Contingency	44,464.00	-	(2,310.00)	42,154.00
Total:		\$ 2,310.00		\$ (2,310.00)	
Central Park North (01-04)					
01-04-770-000	Electricity	\$ 5,000.00	\$ 300.00	\$ -	\$ 5,300.00
01-04-800-006	Park Equipment/Replace & Repair	750.00	99.00	-	849.00
01-04-840-002	Mastercard/Visa Fees	-	167.00	-	167.00
01-02-740-025	Contingency	42,154.00	-	(566.00)	41,588.00
Total:		\$ 566.00		\$ (566.00)	
Central Park (01-05)					
01-05-840-002	Mastercard/Visa Fees	\$ -	\$ 2,061.00	\$ -	\$ 2,061.00
01-05-650-000	Group Medical & Life	93,088.53	3,229.00	-	96,317.53
01-05-690-002	Risk Management Training	500.00	164.00	-	664.00
01-05-700-000	Professional Organizations	1,255.00	1,500.00	-	2,755.00
01-05-800-006	Park Equipment/Replace & Repair	6,313.00	8,000.00	-	14,313.00
01-02-740-025	Contingency	41,588.00	-	(14,954.00)	26,634.00
Total:		\$ 14,954.00		\$ (14,954.00)	
Saddlebrook Park (01-06)					
01-06-750-008	Mowing Services	\$ 6,956.48	\$ 920.00	\$ -	\$ 7,876.48
01-02-740-025	Contingency	26,634.00	-	(920.00)	25,714.00
Total:		\$ 920.00		\$ (920.00)	
Dean Nature Sanctuary (01-09)					
01-09-750-005	Security System	\$ 750.00	\$ 4,000.00	\$ -	\$ 4,750.00
01-02-740-025	Contingency	25,714.00	-	(4,000.00)	21,714.00
Total:		\$ 4,000.00		\$ (4,000.00)	
Building/Recreation Center (01-15)					
01-15-840-002	Mastercard/Visa Fees	\$ 7,900.00	\$ 1,000.00	\$ -	\$ 8,900.00
01-15-700-002	State & Regional Organizations	940.00	2.00	-	942.00
01-15-740-020	Safety	-	370.00	-	370.00
01-02-740-025	Contingency	21,714.00	-	(1,372.00)	20,342.00
Total:		\$ 1,372.00		\$ (1,372.00)	

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2021-2022

Fund & Department	Account Description	Original Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Central Park West (01-20)					
01-20-840-002	Mastercard/Visa Fees	\$ -	\$ 2,226.00	\$ -	\$ 2,226.00
01-20-650-000	Group Medical & Life	4,400.00	182.00	-	4,582.00
01-20-720-000	Business/Line Charges	1,200.00	150.00	-	1,350.00
01-20-740-000	Alcohol Permits/PDMA	4,750.00	1,500.00	-	6,250.00
01-20-765-000	Program Materials & Supplies	3,045.00	750.00	-	3,795.00
01-02-740-025	Contingency	20,342.00	-	(4,808.00)	15,534.00
Total:			\$ 4,808.00	\$ (4,808.00)	
Grand Total General Fund Budget Transfers: \$ 44,466.00					
Total FY 2021/2022 General Fund Original Appropriation Amount: \$ 2,998,485.41					
Maximum Amt. of Intra-Fund Budget Transfers (Limited to 10%): \$ 299,848.54					
Administration (02-01)					
02-01-740-060	Banking Fees	\$ -	\$ 1,110.00	\$ -	\$ 1,110.00
02-01-840-025	Contingency	60,000.00	-	(1,110.00)	58,890.00
Total:			\$ 1,110.00	\$ (1,110.00)	
Fitness Center (02-21)					
02-21-650-000	Group Medical & Life	\$ 27,951.00	\$ 2,656.00	\$ -	\$ 30,607.00
02-21-790-008	First Aid Supplies	50.00	375.00	-	425.00
02-01-840-025	Contingency	58,890.00	-	(3,031.00)	55,859.00
Total:			\$ 3,031.00	\$ (3,031.00)	
Aquatic- Recreation Programs (02-26)					
02-26-840-002	Mastercard/Visa Fees	\$ -	\$ 9,396.00	\$ -	\$ 9,396.00
02-01-840-025	Contingency	55,859.00	-	(9,396.00)	46,463.00
Total:			\$ 9,396.00	\$ (9,396.00)	
Children's Programs (02-30)					
02-30-840-002	Mastercard/Visa Fees	\$ -	\$ 11,618.00	\$ -	\$ 11,618.00
02-30-765-216	Youth Soccer	-	500.00	-	500.00
02-30-640-215	Youth Basketball	90,000.00	36,000.00	-	126,000.00
02-30-640-432	Sports Camp- Contract Services	30,000.00	3,500.00	-	33,500.00
02-01-840-025	Contingency	55,859.00	-	(51,618.00)	4,241.00
Total:			\$ 51,618.00	\$ (51,618.00)	
Preschool Programs (02-31)					
02-31-840-002	Mastercard/Visa Fees	\$ -	\$ 9,582.00	\$ -	\$ 9,582.00
02-31-640-050	EC Contract Program	6,600.00	14,500.00	-	21,100.00
02-01-840-025	Contingency	4,241.00	-	(4,241.00)	-
02-31-631-001	EC Preschool Morning	112,175.00	-	(19,841.00)	92,334.00
Total:			\$ 24,082.00	\$ (24,082.00)	
Youth Programs (02-32)					
02-32-740-005	Mastercard/Visa Fees	\$ -	\$ 8,119.00	\$ -	\$ 8,119.00
02-32-640-050	Youth Contracted Instruction	900.00	780.00	-	1,680.00
02-32-631-004	Youth Playground Camp Counselor	42,986.00	-	(8,899.00)	34,087.00
Total:			\$ 8,899.00	\$ (8,899.00)	

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2021-2022

Fund & Department	Account Description	Original Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Adult Programs (02-40)					
02-40-840-002	Mastercard/Visa Fees	\$ -	\$ 2,280.00	\$ -	\$ 2,280.00
02-40-640-171	Men's Basketball	15,000.00	-	(2,280.00)	12,720.00
Total:			\$ 2,280.00	\$ (2,280.00)	
Pioneer Programs (02-50)					
02-50-840-002	Mastercard/Visa Fees	\$ -	\$ 747.00	\$ -	\$ 747.00
02-50-650-000	Group Medical & Life	20,828.72	-	(747.00)	20,081.72
Total:			\$ 747.00	\$ (747.00)	
Special Events and Trips (02-60)					
02-60-840-002	Mastercard/Visa Fees	\$ -	\$ 660.00	\$ -	\$ 660.00
02-60-800-000	Non-capital/Small Equipment	1,500.00	160.00	-	1,660.00
02-60-751-001	Contract Services. Pink 5K	10,000.00	4,000.00	-	14,000.00
02-60-765-005	Program Materials Oktoberfest	2,425.00	-	(820.00)	1,605.00
02-60-765-012	Program Materials Haunted Forest	3,500.00	-	(1,500.00)	2,000.00
02-60-765-026	Program Materials Experience OBPD	3,450.00	-	(2,500.00)	950.00
Total:			\$ 4,820.00	\$ (4,820.00)	
Marketing (02-80)					
02-80-840-002	Mastercard/Visa Fees	\$ -	\$ 193.00	\$ -	\$ 193.00
02-80-980-000	Education/Training	5,700.00	-	(193.00)	5,507.00
Total:			\$ 193.00	\$ (193.00)	
Grand Total Recreation Fund Budget Transfers: \$ 106,176.00 Total FY 2021/2022 Recreation Fund Original Appropriation Amount: \$ 4,320,701.00 Maximum Amt. of Intra-Fund Budget Transfers (Limited to 10%): \$ 432,070.10					
Liability Insurance Fund (04-90)					
04-90-650-000	Group Medical & Life	\$ 9,728.47	\$ 351.00	\$ -	\$ 10,079.47
04-90-920-000	Risk Management Pool/PDRMA	101,324.10	-	(351.00)	100,973.10
Total:			\$ 351.00	\$ (351.00)	
Grand Total Liability Insurance Fund Budget Transfers: \$ 351.00 Total FY 2021/2022 Liability. Insurance. Fund Original Appropriation Amount: \$ 157,070.36 Maximum Amt. of Intra-Fund Budget Transfers (Limited to 10%): \$ 15,707.04					
Tennis Center- Administration (07-01)					
07-01-680-002	Notices/Help Wanted	\$ 500.00	\$ 884.00	\$ -	\$ 1,384.00
07-01-740-060	Banking Fees	-	1,243.00	-	1,243.00
07-01-740-025	Contingency	50,000.00	-	(2,127.00)	47,873.00
Total:			\$ 2,127.00	\$ (2,127.00)	
Grand Total Recreational Facilities Fund Budget Transfers: \$ 2,127.00 Total FY 2021/2022 Rec. Fac. Fund Original Appropriation Amount: \$ 2,041,916.00 Maximum Amount of Intra-Fund Budget Transfers (Limited to 10%): \$ 204,191.60					

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2021-2022

Fund & Department	Account Description	Original Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Sports Core-Fields (08-03)					
08-03-790-021	Athletic Fields	\$ 7,694.50	\$ 2,720.00	\$ -	\$ 10,414.50
08-03-995-100	Capital Improvement Fee	24,460.50	-	(2,720.00)	21,740.50
Total:			\$ 2,720.00	\$ (2,720.00)	

Sports Core-Aquatic Center (08-25)					
08-25-630-000	Full-Time Staff	\$ 88,847.84	\$ 33,100.00	\$ -	\$ 121,947.84
08-25-650-000	Group Medical & Life	16,844.21	3,850.00	-	20,694.21
08-25-631-000	Part-Time Staff	67,189.24	-	(27,000.00)	40,189.24
08-25-631-001	Part-Time Managers	14,328.50	-	(5,000.00)	9,328.50
08-25-680-005	Printing/Manuals, Etc.	8,500.00	-	(4,950.00)	3,550.00
Total:			\$ 36,950.00	\$ (36,950.00)	

Grand Total Sports Core Fund Budget Transfers:	\$ 39,670.00
Total FY 2021/2022 Sports Core Fund Original Appropriation Amount:	\$ 413,921.73
Maximum Amount of Intra-Fund Budget Transfers (Limited to 10%):	\$ 41,392.17

Capital Projects (12-95)					
12-95-740-050	Other Miscellaneous Expenditures	\$ 500.00	\$ 4,500.00	\$ -	\$ 5,000.00
12-95-940-065	Building & Park Improvements	405,000.00	-	(4,500.00)	400,500.00
Total:			\$ 4,500.00	\$ (4,500.00)	

Grand Total Capital Projects Fund Budget Transfers:	\$ 4,500.00
Total FY 2021/2022 Capital Projects Fund Original Appropriation Amount:	\$ 405,500.00
Maximum Amount of Intra-Fund Budget Transfers (Limited to 10%):	\$ 40,550.00



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: TENNIS CENTER MEMBERSHIP PRICING

AGENDA No.: 9 B

MEETING DATE: APRIL 18, 2022

STAFF REVIEW:

Deputy Director, Dave Thommes

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Tennis Center staff reviewed current membership rates, as well as rates offered by nearby competitors. Following review, staff recommends raising all membership categories. The Tennis Center has not increased membership rates since 2017. In the Tennis Center business plan, the preferred membership approach is smaller, more frequent incremental increases as opposed to larger increases less frequently, however, planned increases were delayed due to COVID-19 and membership restructure.

Current and proposed rates, along with competitor analysis can be found in the chart below.

	Current	Proposed	Hinsdale RC	Courts Plus	Score	5 Seasons	Midtown
Adult	\$23 / \$29	\$26 / \$33	\$60	\$48	\$45	\$105	\$153
Adult +1	\$34 / \$43	\$38 / \$48	\$104	\$99	\$80	\$159	\$246
Junior	\$8 / \$14	\$11 / \$18	\$23	\$20	\$22	N/A	N/A
60+	\$17 / \$21	\$20 / \$24	N/A	\$37	N/A	N/A	N/A
60+ +1	\$27 / \$34	\$30 / \$37	N/A	N/A	N/A	N/A	N/A
Family	\$42 / \$55	\$47 / \$60	\$84	\$115	N/A	\$189	\$307

The new rates would go into effect June 1st, 2022. The rate increase would only affect the Tennis Center only memberships; the Campus and Family Recreation Membership pricing would remain the same.

ACTION PROPOSED:

For Review and Discussion Only.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM-HISTORY/COMMENTARY

ITEM TITLE: CHARLES VINCENT GEORGE ARCHITECTS -AGREEMENT FOR PROFESSIONAL SERVICES(* REQUIRES WAIVING THE BOARD'S RULES TO APPROVE AT THIS MEETING.)**

AGENDA No.: 9-C

MEETING DATE: APRIL 18,2022

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The phase two development concept for the north athletic fields at Central Park includes a restroom/concession/storage facility, as well as an amphitheater, fishing areas along Ginger Creek, a fitness/challenge course, and other improvements. In 2021, the district chose to pursue two separate grant funding sources simultaneously for these improvements. A Department of Commerce and Economic Opportunity (DCEO) grant would be sought for funding the facility, and an OSLAD grant would be pursued to fund all other phase two improvements.

Staff worked with Upland Design LTD. to develop initial ideas for these improvements, and determined the location for the restroom facility at the site. After reviewing previously completed projects, staff authorized Upland Design LTD to engage the professional services of Charles Vincent George Architects (CVG) to draft an initial concept and floor plan for the facility as part of the DCEO grant application.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The Oak Brook Park District has been awarded a DCEO grant in the amount of \$480,000 for construction of the restroom/concession/storage facility. In order to advance the project, the district must engage the professional services of an architect to fully design the facility, prepare plans/specifications, develop bid documents, and act on behalf of the district throughout construction and closeout. As part of the architect's scope of work, initial designs will also be completed for an amphitheater and shelter proposed in the OSLAD grant submittal, to ensure that the structure designs complement one another.

Staff recommends accepting the proposal from Charles Vincent George Architects for design and development services associated with the restroom/concession/storage, amphitheater and shelter facilities.

ACTION PROPOSED: A motion (and a second) to waive the Board's Rules to accept, at this meeting, the proposal from Charles Vincent George Architects for design and development services associated with the restroom/concession/storage, amphitheater and shelter facilities for a total cost not to exceed \$114,400, and to approve an Agreement Between the Oak Brook Park District and Charles Vincent George Architects for Professional Services.

A motion (and a second) to accept, at this meeting, the proposal from Charles Vincent George Architects for design and development services associated with the restroom/concession/storage, amphitheater and shelter facilities for a total cost not to exceed \$114,400, and to approve an Agreement Between the Oak Brook Park District and Charles Vincent George Architects for Professional Services.

Professional Services Outline & Proposal For Architectural Services

Prepared for

Oak Brook Park District
1450 Forest Gate Road | Oak Brook, IL. 60523



Date: 04/13/22

CVG Project No: 2022-053

- A. Project: Part A: Restroom Facility
Part B: Pavilion and Amphitheater sketches
- B. Project Location: Central Park – Oakbrook IL
- C. Schedule: Late Summer 2022 Permit and Bid request submittals

DESIGNING SPACE FOR WORK & LIFE

PROPOSAL OUTLINE

SECTION 1

1.0	Introduction	Page 1
2.0	Scope of Work.....	Page 1
3.0	Project Schedule	Page 4
4.0	Compensation.....	Page 4
5.0	Contract Conditions.....	Page 6



1.0 INTRODUCTION

CVG Architects, Inc. is pleased to present this proposal for your new park support facility. As you requested, this proposal will outline our understanding of the scope of work, schedule, and direction of efforts to complete the project. Once we agree on these items, our office will prepare an American Institute of Architects AIA-B104 Owner/Architect Agreement for your review and signature. The following is a summary of our understanding of the project.

2.0 SCOPE OF WORK

I. PROGRAM

Part A – Restroom Facility

Continue to develop the design as submitted for the DECO grant. The facility is to include the following:

1. Public restrooms with fixtures as shown on 9/14/2021 plan.
2. (2) Gender Neutral restrooms as shown on 9/14/2021 plan.
3. Utility / Storage room
4. Concessions room with 3-basin sink and handwash station, lockable transaction windows, central counter. NOTE: Concessions is intended for catered use only and no food prep is expected. Plans will identify power and typical ventilation.
5. Outdoor fireplace with lockable front.
6. Drinking fountain
7. Building design to be stone with timber accents, dormers, and appropriate lighting.

Part B: - Pavilion / Amphitheater

Develop sketches for a new amphitheater shade structure with lighting and accessory electrical devices. Design and Construction Documents for a new pavilion / picnic structure separated from the Concessions building. The Pavilion facility is to include the following:

1. Shade for up to 8 picnic tables
2. Lighting
3. Structure shall be confined within same footprint as depicted on the OSLAD grant application.

II. BASIC SERVICES

1. PROGRAM ANALYSIS & SCHEMATIC DESIGN – Phase 1

Part A – Restroom Facility

We will meet with you to further develop the design program as represented in the DECO Grant approvals.

We will further develop the floor plan and create elevations. We understand the building will require HVAC for year-round use.

Part B – Pavilion / Amphitheater

As part of the meeting for Part A, we will review your requirements and desires for the Picnic Pavilion and Amphitheater. We will further develop the Pavilion plan and create



elevations. We understand the Amphitheater, once the design is approved, will be pre-manufactured and not require further Architectural development.

The Architect will meet with you to review the concept and supporting information. Brief summaries of this and all subsequent meetings will be distributed to all those in attendance.

Part A and B

We assume presentations to the local zoning board will be required to review Architectural intent and Site plans. We will support the Park District in such manners and will include 2 meetings with our scope of services. We assume and will provide colored renderings as part of deliverables for said meetings

2. DESIGN DEVELOPMENT - Phase 1

Part A – Restroom Facility

Following approval of the schematic design drawings, we will finalize the designs which you have authorized for construction. Structural, mechanical, Plumbing, electrical, Interior finish selections, building code, accessibility code, sprinkler criteria, civil engineering, geotechnical, environmental, and landscaping considerations are coordinated at this time to further define, refine, and modify the concept based upon discovery of additional available information.

We are being contracted for Architectural, Interior finish selection, Structural, and MEP (Mechanical, Electrical, & Plumbing) & FP (Fire Protection criteria) and Civil Engineering. Civil Engineering to be limited to Grading adjacent to the building, and utility Plan. Landscaping services will be contracted directly through the Owner.

Part B – Pavilion

Following approval of the schematic design drawings, we will finalize the designs which you have authorized for construction. Structural, electrical, building code, accessibility code, civil engineering, geotechnical, and landscaping considerations are coordinated at this time to further define, refine, and modify the concept based upon discovery of additional available information.

We are being contracted for Architectural, Structural, and Electrical engineering. Landscaping services will be contracted directly through the Owner.

3. CONSTRUCTION DOCUMENTS / PERMITTING – PHASE 3

Part A and Part B

Following your approval of the design development drawings, we will prepare construction documents which provide specific information for obtaining bids and building the proposed improvements. Minimum performance and technical standards based on the A.I.A. Master Spec System will be outlined in the specification manual.

The completed plans, schedules and specifications will be presented to you for your approval prior to Permitting. We will assist you in filing applications for building permit.



The Architect will issue permit documents to the City of Oak brook and will issue responses to permit review comments as needed. The Owner is responsible for paying all applicable building permits and fees.

4. BIDDING & NEGOTIATIONS - PHASE 4

Part A and Part B

The Architect will make documents available electronically for access by the bidding general contractors and will respond to written questions from bidding general contractors and issue clarifications if necessary. The Architect will not respond directly to subcontractor requests for information.

Any value engineering resulting from the bidding phase will be billed hourly as an additional service.

5. CONSTRUCTION ADMINISTRATION – PHASE 5:

Part A

Following the General Contractor's execution of a contract with you, we will attend a pre-construction coordination meeting with the client's construction team. During construction, The Architect will make a site visit approximately once every 2 weeks to review the progress of the work. We estimate the total construction time to be 6 months. The Architect will make observations for preliminary and final contractor payment requests at the beginning of each month. Certificates of approval or other recommendations will be provided to both you and the general contractor. We assume the Park District will require and review prevailing Wage documents from the general Contractor.

The Architect will perform one punch list inspection at a time agreed upon with the general contractor, Park District and Architect. The general contractor will provide the Architect with their punch list prior to the scheduled visit. Certificates of Substantial Completion or other recommendations will be provided to both the owner and the contractor.

The Architect will make additional site visits if requested by the client as an additional service to this agreement on an hourly basis using the attached rate sheet. A total of 14 site visits are budgeted for the proposal (1 pre-construction meeting, 12 site visits during construction progress, and 1 punch walk).

CVG and its subconsultants will review and take timely action on shop drawings and product sample submittals.

The Architect and it's subconsultants will respond to Requests for Information (RFI's) in written form from the general contractor.

Part B

Construction of Part B is assumed to occur after Part A due to OSLAD grant approval processes. All services provided in Part A to be assumed in Part B except for the following:

- We estimate the total construction time to be 3 months.
- A total of 4 site visits are budgeted for the proposal (1 pre-construction meeting, 2 site visits during construction, 1 punch walk).



6. EXCLUSIONS

Not included in the Scope of Work of this agreement, is the following services:

- Subsurface geotechnical soil investigations (See supplemental Services)
- Environmental reports
- Civil Engineering (Part B)
- Landscape Design
- Interior Design (Furniture, Fixtures & Equipment)
- Security, Sound, Point of Sale, and Communications Equipment
- Traffic Studies.
- LEED accredited design, commissioning, ad/or life cycle cost analysis.
- Vanilla box or tenant improvement documents for the speculative tenant premises
- Tenant signage and permits for signage.
- Preparation of as-built documents
- Preparation of construction phasing drawings or exhibits
- Kitchen Equipment / Food Service Design

III. ADDITIONAL SERVICES (If required or requested)

1. PROGRAM AND DESIGN REVISIONS

Program and design revisions that occur after proposal approval or design approvals will require additional fees. We will prepare a change order based on the services required for your approval prior to initiating work.

3.0 PROJECT SCHEDULE

I. We understand it is your intention to proceed with Basic Services and to receive General Contractor bid proposals.

The proposed project schedule is broken down as follows:

a.	Phase 1: Program Analysis & Schematic Design	4	weeks
b.	Phase 2: Design Development	4	weeks
c.	Phase 3: Construction Documents	4	weeks
d.	Phase 4: Bidding	4	weeks
e.	Phase 4: Permitting	8	weeks
f.	Phase 5: Construction Administration		
	a. Part A	6	Months
	b. Part B	3	Months

The above schedule is typical for a project of this type. Alternative schedules may be arranged depending upon circumstances at the time of the contract award. CVG Architects will make every attempt to accommodate the changing needs. Bidding and Permitting and Construction Administration Phases are estimated and are subject to the performance of the permitting authority and the General Contractor. Day zero, as illustrated on the above graph, is determined by the receipt of the attached signed Owner/Architect agreement and retainer payment.

4.0 COMPENSATION



- A. **FEES Part A – Restroom Facility:** Fee to provide basic services to be a stipulated sum of **\$81,000** plus reimbursable expenses and supplementary services defined in item nos. 2, & 3 below.
- B. **FEES Part B – Pavilion and Amphitheater Sketches:** Fee to provide basic services to be a stipulated sum of **\$26,400.00** plus reimbursable expenses and supplementary services defined in item nos. 2, & 3 below.

1. BASIC SERVICES include	Part A:	Part B:
a. Schematic Design	\$6,750	\$5,000
b. *Design Development Phase	\$15,050	\$3,350
c. *Construction Document Phase	\$41,350	\$12,600
d. Bidding & Negotiations Phase	\$1,000	\$500
e. Construction Administration	\$16,850	\$4,950

*Includes the following consultant services:
 Structural Engineering (Part A – B)
 Mechanical Engineering (Part A)
 Plumbing Engineering (Part A)
 Electrical Engineering (Part A - B)
 Civil Engineering (Part A)

2. SUPPLEMENTARY SERVICES

- a. MEETINGS: Staff Level meeting..... Included
- b. ZONING REPRESENTATION:
 Preparation of material, documents, and attendance to meetings
 associated with Zoning procedures after first 2 meetings..... Hourly
- c. OUTSIDE CONSULTANTS:
 Work not specified in the scope of services and required Outside
 Consultants..... Cost +15%
- d. EXTRA WORK: Work not identified in Basic Services Hourly
- e. ADDITIONAL SITE VISITS:
 Site visits above and beyond the number
 listed under the construction administration phase..... Hourly

3. EXPENSES:

- A. REIMBURSABLE EXPENSES: Expense directly related to providing Basic and
 Supplementary Services:
 - i. Reproductions, postage, freight,
 permit fees, renderings, etc..... Cost+15%
 - ii. Long Distance Travel including vehicle rental,



	lodging, airfare.....	Cost
iii.	Mileage will be charged based on IRS Standard Mileage rates and are subject to change per IRS direction.....	.58 cents/mile
	Total cost of Reimbursable expenses not-to-exceed:	\$7,000

B. RATES

For work which is performed on an hourly basis or for extra work, the following rates will be used:

Architectural:

Principal	\$200.00 per hour
Senior Project Manager	\$170.00 per hour
Project Manager	\$145.00 per hour
Project Architect	\$130.00 per hour
Project Coordinator	\$130.00 per hour
Job Captain	\$120.00 per hour
Draftsman	\$115.00 per hour
Administrative Assistant	\$ 95.00 per hour

C. COMPUTATION & PAYMENT

At the beginning of each month, we will invoice you for work completed or in progress for the previous month. Fees will be computed on an hourly basis from time sheet records. Additional expenses such as reimbursable expenses and supplementary services will be computed and listed separately on each invoice.

Full payment is expected within 10 days of the invoice date with 1 ½% interest per month (18% annual interest) added after 30 days.

5.0 CONTRACT CONDITIONS

A. STANDARD AIA #B104 AGREEMENT

A standard form of AIA agreement between Architect and Owner will be prepared upon acceptance of the above proposal.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM-HISTORY/COMMENTARY

ITEM TITLE: UPLAND DESIGN, LTD-AGREEMENT FOR PROFESSIONAL SERVICES{* REQUIRES WAIVING THE BOARD'S RULES TO APPROVE AT THIS MEETING.)**

AGENDA No.: 9-D

MEETING DATE: APRIL 18, 2022

STAFF REVIEW: Director of Parks and Planning, Bob Johnson:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The phase-two development concept for the north athletic fields at Central Park includes a restroom/concession/storage facility, as well as an amphitheater, fishing areas along Ginger Creek, a fitness/challenge course, and other improvements. In 2021, the district chose to pursue two separate grant funding sources simultaneously for these improvements. A Department of Commerce and Economic Opportunity (DCEO) grant would be sought for funding the facility, and an OSLAD grant would be pursued to fund all other phase-two improvements.

Staff worked with Upland Design, LTD. to develop initial ideas for these improvements, and determine the location for the restroom facility at the site. After reviewing previously completed projects, staff authorized Upland Design, LTD to engage the professional services of Charles Vincent George Architects (CVG) to draft an initial concept and floorplan for the restroom/concession storage facility as part of the DCEO grant application.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The district was notified by the Illinois Department of Natural Resources that the 2022 OSLAD grant applicants will not be notified of award until late in 2022. Although construction work on the amenities included in the OSLAD grant may not proceed until recipients have been announced, initial design considerations for the amenities must be prepared prior to and during construction of the restroom/concession/storage facility (funded through the DCEO grant), to ensure that the structures, grades, layout, and site restorations work in concert with one another to ensure a quality outcome.

Staff recommends accepting the proposal from Upland Design, LTD. for design and development services associated with phase-two construction at the north athletic fields at Central Park, through project closeout.

ACTION PROPOSED: A motion (and a second) to waive the Board's Rules to accept, at this meeting, the proposal from Upland Design, LTD. for design and development services associated with phase-two construction at the north athletic fields at Central Park for a total cost not-to-exceed \$108,000, and to approve an Agreement Between the Oak Brook Park District and Upland Design LTD for Professional Services.

A motion (and a second) to accept the proposal from Upland Design, LTD. for design and development services associated with phase-two construction at the north athletic fields at Central Park for a total cost not-to-exceed \$108,000 and to approve an Agreement Between the Oak Brook Park District and Upland Design LTD for Professional Services.



Central Park Phase II OSLAD Grant Project

Oak Brook Park District

April 13, 2022

Project Background: The Oak Brook Park District has completed Phase I development of Central Park adding irrigated and lighted soccer fields, basketball courts, fitness equipment, shade shelter, parking, seating and asphalt paths. Additional amenities in the Central Park master plan are planned to enhance the site, expand recreation and provide comfort amenities for visitors. An IDNR Open Spaces Land Development and Acquisition (OSLAD) grant and an Illinois DCEO Tourism Grant were applied for in 2021 to partially fund the improvements. The remaining funding will be provided by the Oak Brook Park District. The DCEO grant has been awarded to fund a restroom, concession and storage building. The OSLAD grant announcements are not expected until late fall of 2022. The projects in each grant are planned immediately adjacent to each other and will require coordination for site work, accessibility, and aesthetics.

Project Scope: Upland Design Ltd (Upland) will lead the proposed OSLAD funded site work, recreation features, shelter, and amphitheater while Charles Vincent George Architects (CVG) will lead the DCEO funded building project. The two firms will coordinate efforts, and both will employ Engineering Resources Associates (ERA), surveyors, civil and structural engineers to assist with each project. The OSLAD project budget inclusive of professional fees is \$1,361,800. Below is a summary of Phase II OSLAD Components that are included in this scope of design services:

- Community Shelter at Restroom Building
- Amphitheater: sketch by CVG
- Game Area:
 - Ping Pong
 - Bocce Ball Court
 - Painted Games
 - Game Tables
- Ninga Challenge Course
- Ginger Creek Fishing Area
- Ginger Creek Nature Observation-Interpretive Signage
- Pathway Renovations/Extensions for New Amenities
- Native Landscaping and Shade Trees

Upland Design Ltd with civil engineering assistance from Engineering Resources Associates (ERA) proposes to accomplish the following work items to assist the Park District with development of construction documents, permitting, bidding and construction administration. As part of our scope, we will coordinate efforts with Charles Vincent George (CVG) Architects who will be under separate contact with the Park District to develop construction documents for the restroom building and adjacent shelter along with a sketch for a complimentary amphitheater. Upland will then take the amphitheater sketch to shelter manufacturers for development of final engineering plan and pricing. The package of plans will be collated and submitted for permitting on the same timeline as the DCEO grant documents.

Survey and Soil Borings: A new survey will be prepared by Illinois licensed surveyors from ERA for the affected areas. An accurate topographic survey within the park is required and will include the parking lot, curb grades, sidewalk grades, storm sewer rims and depths, public utilities, park topographic features and park amenities (amongst other items for the affected areas). The survey work will be completed by ERA. ERA will include floodplain/floodway lines on the survey along with the wetland delineations prepared by WBK in 2019 on the survey. This will be the baseplan for the design development and construction documents. The survey will exclude areas outside of the project limits. Soil borings will be performed through the CVG agreement and will be shared with Upland.

Wetland Delineation Review: A wetland delineation report was completed in 2019 for the anticipated project area. Wetlands and Waters of the U.S. may be present associated with the Ginger Creek River improvements. The current wetland delineation report will be reviewed and utilized for this project. Wetland delineations required outside the scope of the current delineation is outside the scope of services.

Design Development

The design team will prepare design development plans based on the approved Master Plan developed in 2021. The plans will include detailed layout of amenities-listing of site furniture, fitness/challenge equipment with color choices, and game area options and colors. CVG coordination with materials, finishes and colors will be part of this phase. Three dimensional images of the challenge course will be prepared with color choices. An updated cost estimate will be prepared based on 2022 pricing. A meeting will be held with the Park District team to review options and the updated costs. (1 meeting)

Construction Documents, Permitting and Bid Proposal

Based on the design development plans, Upland and ERA will prepare a set of construction plans, specifications and bid proposal for public bidding. Construction documents will address the following:

- Existing Conditions and Removal
- Site Layout
- Equipment Layout
- Community Shelter at Restroom Plans and Elevations (plans provided by CVG)
- Amphitheater Plans and Elevations (kit)
- Grading and Drainage
- Soil Erosion Control
- Proposed Landscape Restoration
- Construction Details
- General and Technical Specifications
- Bid Proposal Form

The specifications will cover each area of construction. A review meeting at 50% and 95% complete construction documents will take place with Oak Brook Park District staff. An updated estimate of construction costs will be available for review at each meeting. Comments from this meeting will be incorporated into the documents. (2 meetings)

Assistance with CVG Plans: Upland will assist CVG will restoration plans and coordination of the plan sets as part of our services for the DCEO grant project.

Permits: Upland and ERA will prepare the plans for permit submittal for the following permits:. The following permits may be required for impacts to floodplain, wetland, and buffer areas as follows:

- 1.0 Join Permit to US Army Corp of Engineers, Illinois Environmental Protection Agency and the Central Park Phase II OSLAD Grant Project-Oak Brook Park District

- Illinois Department of Natural Resources for work along Ginger Creek
- 1.1. Kane/DuPage Soil Water Conservation Department
 - 1.2. Village Oak Brook Building Permit and Stormwater Permit
 - 1.3 Illinois Environmental Protections Agency NOI Permit

Floodplain Cut/Fill Calculations – ERA will prepare cut/fill calculations using the cross sections or grading contours to show that flood storage volume that will be maintained following completion of the project. It is anticipated that no floodway fill will be created as part of the limestone outcropping features along the banks of Ginger Creek. Floodplain compensatory storage is anticipated for this project. The calculations will be incorporated into the stormwater management report and permitting. If the project scope expands or it is later found that additional permits are required, additional professional scope and associated fees will be discussed with the Park District.

Bidding

Bidding is expected to take place after the OSLAD grant is awarded. Based on current IDNR communication, this should be in early 2023. The bid documents will be distributed through Accurate Repro who will provide both digital and paper copies as requested by bidders. The District will contact contractors, will place the legal ad in a local paper and perform any other procedure as required by local purchasing policies. Upland Design will be available to answer questions during bidding, will be present at the bid opening, check bids for math accuracy, and review the bids with staff. If necessary, references will be contacted. Upland will prepare a summary letter for the District. (1 meeting)

Construction Administration

Upon award of a contract, Upland will make sixteen total observation site visits and prepare a report to be shared with contractor and Park District. At project completion, a walk through with District staff in order to develop a punch list will be completed. Upland Design will be available by phone to answer questions, review pay applications and submittals.

The Firm shall have the authority to act on behalf of the Owner only to the extent provided in this Agreement. The Firm shall not have control over, charge of, or responsibility for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work, nor shall the Firm be responsible for the Contractor's failure to perform the construction work in accordance with the requirements of the Contract Documents. (16 Site Visits)

Professional Fees

The following professional fees are lump sum for the work described in for professional services by Upland Design Ltd along with sub consultant Engineering Resources Associates:

Design Development (20%)	\$ 20,900
Construction Documents (40%)	\$ 41,800
Permitting (10%)	\$ 10,450
Bidding (5%)	\$ 5,225
Construction Admin (25%)	\$ 26,125

Total Professional Fee **\$104,500**

Estimated Reimbursable Costs:

Reimbursable items will include plotting and printing of drawings at the direct cost to Upland Design Ltd and mileage reimbursement at the current IRS reimbursement rate. The estimated reimbursables shall not exceed \$3,500 without Owner approval.

If the District request additional services, the following rates apply:

Hourly Billing Rates:

Principal Landscape Architect	\$ 214/hour
Staff Landscape Architect/Designer	\$ 145/hour
Landscape Designer	\$ 128/hour
Construction Administrator	\$ 128/hour
Office Administration	\$ 88/hour

Additional Site Visits can be requested by the Park District for a lump sum cost of \$800 per visit (including site visit report).

Survey Area is Shown Below:

