



AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 15, 2019 – 6:30 p.m.
Canterberry Room

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2019 – APRIL 30, 2020 *(Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 4, 2019)*
 - a. Call to Order and Roll Call
 - b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2019 – April 30, 2020
 - c. Adjournment of Public Hearing
2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
3. OPEN FORUM
4. CONSENT AGENDA
 - a. APPROVAL OF April 15, 2019 AGENDA
 - b. APPROVAL OF MINUTES
 - i. March 18, 2019 Regular Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2019
 - i. Approval of Warrant No. 622
5. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Recognition of Commissioner Kathy Carson’s Twelve Years of Service
 - c. Board of Park Commissioner Programming Ideas for Central Park North Fields with Wight & Company
6. STAFF RECOGNITION
 - a. Allegra Wozniak, new Aquatic Supervisor
7. REPORTS:
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 15, 2019 – 6:30 p.m.
Canterberry Room

8. UNFINISHED BUSINESS

- a. Ordinance 19-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for all of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2019 and Ending April 30, 2020
- b. Ordinance 19-0416: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation
- c. Renewal of the Intergovernmental Agreement Dated March 10, 2008 and amended April 16, 2018, by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center
- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School
- e. Resolution 19-0417: A Resolution Amending the Agreement Between the Oak Brook Park District and Next Generation Screen Printing and Apparel, Inc. for Apparel Screen Printing and Embroidery Services

9. NEW BUSINESS

- a. Ordinance 19-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019 *** Requires waiving the Board Rules to approve at this meeting.
- b. Ordinance 19-0520: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof
- c. Tennis Center Air Handling Unit Replacement Bid
- d. Family Recreation Center Drop Ceiling Replacement





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 15, 2019 – 6:30 p.m.
Canterberry Room

10. ADJOURN TO CLOSED SESSION: For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21), for the Semi Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2.06(d), and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act
11. CLOSED SESSION
 - a. Discussion and Approval of Closed Meeting Minutes, November 12, 2018
 - b. Discussion and Approval of Closed Special Meeting Minutes, November 29, 2018
 - c. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 19-0521: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 – December 31, 2018
 - d. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District
12. RECONVENE OPEN SESSION
13. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 20, 2019
14. ADJOURNMENT





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 15, 2019 – 6:30 p.m.
Canterberry Room

1. **PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2019 – APRIL 30, 2020** *(Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper – April 4, 2019)*
 - a. Call to Order and Roll Call *[Call to Order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2019 – April 30, 2020 and ask the Recording Secretary to conduct the Roll Call.]*
 - b. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2019 – April 30, 2020
Then ask whether there are any public comments on the Proposed Budget and Appropriation Ordinance. If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.

Once all Public Comments have been received, the President asks the Board if there are any Commissioners that may wish to comment on the Budget or Ordinance. When all comments have been received, the President shall request a motion to Adjourn the Public Hearing.
 - c. Adjournment of Public Hearing *[Ask for Motion (and Second) to Adjourn the Public Hearing. **Voice vote** -- "All in favor..."]*
2. **CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL** *[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]*
3. **OPEN FORUM** *[Ask whether there are any Public Comments under "Open Forum." If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners]*
4. **CONSENT AGENDA** *[Request a Motion (and Second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.** [Then Ask for a Motion (and Second) to Approve the Consent Agenda, as Presented. **Roll Call Vote...**]*
 - a. **APPROVAL OF April 15, 2019 AGENDA**
 - b. **APPROVAL OF MINUTES**
 - i. March 18, 2019 Regular Meeting Minutes
 - c. **APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2019**
 - i. Approval of Warrant No. 622





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 15, 2019 – 6:30 p.m.
Canterberry Room

5. **COMMUNICATIONS/PROCLAMATIONS** *[Discussion Only]*
 - a. Board of Commissioners to share communications
 - b. Recognition of Commissioner Kathy Carson's Twelve Years of Service
 - c. Board of Park Commissioner Programming Ideas for Central Park North Fields with Wight & Company

6. **STAFF RECOGNITION** *[Discussion Only]*
 - a. Allegra Wozniak, new Aquatic Supervisor

7. **REPORTS:** *[Discussion Only]*
 - a. Administrative, IT, and Marketing Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

8. **UNFINISHED BUSINESS**
 - a. Ordinance 19-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for all of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2019 and Ending April 30,2020. *[Request a motion and a second to Approve Ordinance 19-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for all of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2019 and Ending April 30, 2020. Roll Call Vote...]*

 - b. Ordinance 19-0416: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation *[Request a motion and a second to Approve Ordinance 19-0416: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation. Roll Call Vote...]*

 - c. Renewal of the Intergovernmental Agreement Dated March 10, 2008 and amended April 16, 2018, by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center *[Request a motion and a second to Approve the Renewal of the Intergovernmental Agreement Dated March 10, 2008 and amended April 16, 2018, by and between the Board of Education of Butler School District # 53, the Oak*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 15, 2019 – 6:30 p.m.
Canterberry Room

*Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center. **Roll Call Vote...***

- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School *[Request a motion and a second to Approve the Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School. **Roll Call Vote...**]*
- e. Resolution 19-0417: A Resolution Amending the Agreement Between the Oak Brook Park District and Next Generation Screen Printing and Apparel, Inc. for Apparel Screen Printing and Embroidery Services *[Request a motion and a second to Approve Resolution 19-0417: A Resolution Amending the Agreement Between the Oak Brook Park District and Next Generation Screen Printing and Apparel, Inc. for Apparel Screen Printing and Embroidery Services. **Roll Call Vote...**]*

9. NEW BUSINESS

- a. Ordinance 19-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019 *** Requires waiving the Board Rules to approve at this meeting. *[Request a motion and a second to Waive the Board Rules to Approve at this Meeting Ordinance 19-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019. **Roll Call Vote...**]*

*Then request a motion and a second to Approve Ordinance 19-0418: Supplemental Appropriation Ordinance of the Oak Brook Park District for the Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019. **Roll Call Vote...***

- b. Ordinance 19-0520: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof *[For Review and Discussion Only.]*
- c. Tennis Center Air Handling Unit Replacement Bid *[For Review and Discussion Only.]*
- d. Family Recreation Center Drop Ceiling Replacement *[For Review and Discussion Only.]*





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 15, 2019 – 6:30 p.m.
Canterberry Room

10. **ADJOURN TO CLOSED SESSION:** For the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21), for the Semi Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2.06(d), and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act. *[Request a motion and second to adjourn the Open Session of the Regular Board Meeting and convene to the Closed Session for the purpose of discussing and approving Closed Meeting Minutes pursuant to 5 ILCS 120/2(c)(21), for the Semi Annual Review of Closed Meeting Minutes pursuant to 5 ILCS 120/2.06(d), and for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act. **Roll Call Vote...**]*
11. **CLOSED SESSION**
 - a. Discussion and Approval of Closed Meeting Minutes, November 12, 2018
 - b. Discussion and Approval of Closed Special Meeting Minutes, November 29, 2018
 - c. Semi-Annual Review of Closed Meeting Minutes for Release
 - i. Resolution 19-0521: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 – December 31, 2018
 - d. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District
12. **RECONVENE OPEN SESSION** *[Request a motion and a second to adjourn the Closed Session and reconvene the Open Session of the April 15, 2019 Regular Meeting. **Roll Call Vote.**]*
13. **THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 20, 2019** *[Announce the next Regular Board Meeting of the Oak Brook Park District Board of Commissioners will be held on May 20, 2019 at 6:30 p.m.]*
14. **ADJOURNMENT** *[Request for a Motion and a second to adjourn the April 15, 2019 Regular Board Meeting. **Voice Vote: "All in favor..."**]*



**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
March 18, 2019 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Carson, Tan, Truedson, Trombetta and Knitter answered "present." Also present were Laure Kosey, Executive Director, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

No one addressed the Board.

3. CONSENT AGENDA

Motion: Commissioner Truedson made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta and President Knitter

Nays: None

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson, to approve the consent agenda, as presented.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta and President Knitter

Nays: None

a. APPROVAL OF MARCH 18, 2019 AGENDA

b. APPROVAL OF MINUTES

i. February 18, 2019 Regular Meeting Minutes

ii. February 18, 2019 Special Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING February 28, 2019

Approval of Warrant No. 621

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

Commissioner Carson thanked staff for fixing the racks in the exercise room.

b. Presentation of Unity Garden Design

Before the Unity Garden presentation began, President Knitter said currently the Park District has a master plan through 2020, but considering the newly acquired North Fields, she suggested the Park District may need a vision through 2030 so that we can envision Central Park and the North Fields as a whole. She said she does not want to delay getting the fields up and running but said we must consider the flow of the overall property. She stressed this is not a plan but a vision. The Board concurred.

Commissioner Truedson said the North Fields should not just be thought of as soccer fields.

Commissioner Trombetta asked for the dynamic of the contractors hired for the North Fields renovations.

Ms. Kosey said the Wight & Co., the landscape architect, was hired to create the landscape design so that we have a vision moving forward. She also said Wight and Co. will assist us with possible grants to pursue for funding.

Ms. Kosey said Campfire Concepts was hired to assist us with the comprehensive master vision for parks, facilities, memberships and recreational programming and how best to budget for them.

Ms. Kosey said there are a lot of moving parts to this project right now, and her goal is to complete most of the work in-house. She said she anticipates the project will take approximately two years to complete.

Ms. Kosey presented the Board with a draft of the Unity Garden and a copy of this draft can be found in the Park District records.

Ms. Kosey said several areas were considered for the Unity Garden in Central Park and it was determined that the best site for it would be behind the Tennis Center as it is the quietest area of Central Park.

Ms. Kosey said the Unity Garden will include a boardwalk with an area for outdoor yoga and pilates, a memorial area, and wishing stones that can be written on with chalk and thrown into the storm water basin (pond).

President Knitter suggested extending the Unity Garden to the other side of the creek on the North Field side in an effort to tie both properties together. She also suggested that staff consider ways to make the Unity Garden usable during the winter months.

Ms. Kosey said she and staff had a great team building event last week where staff was given a Google map of Central Park and were told that if money was no object, what would they like to see done to Central Park. Ms. Kosey said this brought about some great ideas to consider for future improvements.

Ms. Kosey said if most of the work is completed in-house, the cost of creating the Unity Garden would be around \$100,000. She said this fiscal year there is \$85,000 budgeted for this work but said the boardwalk would not be completed this year as it alone costs approximately \$15,000.

Regarding the ice rink, Commissioner Trombetta said he drove by it on two Saturday mornings when it was open, and no one was on it.

Ms. Kosey said a camera at CPW was directed toward the rink and staff will be reviewing the tape to assess its usage.

Commissioner Trombetta suggested to delay the Unity Garden project and hold the budgeted money until we have determined what the vision will be for the North Fields.

President Knitters said she would not want to see the project delayed.

Ms. Kosey said we may receive the vision plan from the architect sooner rather than later. She also said we will be conducting an input survey online for residents regarding Central Park and expects that it could be done as early as May.

Commissioner Truedson asked Ms. Kosey whether the Village has approached her about using the North Fields for polo.

Ms. Kosey said she met personally with Dan O'Leary, a representative of the Oak Brook Polo team, and will also be meeting with soccer and lacrosse leagues regarding North Field usage. Ms. Kosey said she is unsure at this time on how to respond to these inquiries as it is still early in the planning. She said Park District attorney Steve Adams suggested that she instruct interested parties to submit their proposals for usage to the Park District.

5. STAFF RECOGNITION

- a. Liz Littwin, recipient of the IPRA Communications and Marketing Section Rising Star Award

President Knitter and the Board congratulated Ms. Littwin for her outstanding work and receipt of the award. A picture was taken with Ms. Littwin and President Knitter.

6. REPORTS:

- a. Administrative, IT, and Marketing Report

Laura Kosey presented her report, which can be found in the Park District records.

Regarding the conservation easement, Ms. Kosey said she plans to work with Commissioner Truedson on drafting the correct language for the nature center and expects to have it on next month's agenda.

President Knitter suggested including a square footage limit on the nature center and noted that a new nature center could be built in way to be in tune with nature and could blend into the natural surrounding much better than the house did.

Ms. Kosey commended Ms. Littwin on her outstanding work in raising donations.

There were no further questions or comments regarding Ms. Kosey's report.

- b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said all three major funds continue to have a net surplus, and the overall financials for the Park District are looking good.

Commissioner Tan noted that there is a negative revenue fund in the CPW budget.

Mr. Salinas said he does not have the specific details regarding this entry on hand but will get back to him regarding the matter. He said it is most likely a reclass or entry error.

There were no further questions or comments regarding Mr. Salinas's report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said he and his staff are gearing up for spring break next week with spring break camps expecting at least 100 participants.

Mr. Thommes said participants of the Choose to Lose program have said they would like to see it become an ongoing program, so he and his staff are looking into making it more self-directive.

Mr. Thommes said the Aquatics Supervisor position was filled by a current staff member.

Mr. Thommes said we currently have 250 swim class participants enrolled with two to three more registration dates to go. He said the total number of enrollees last year was 250, so he anticipates that we will exceed last year's participant figures.

There were no questions or comments regarding Mr. Thommes's report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the ice rink was open for a total of 30 days this year and staff is currently taking it down as well as the sled hill fencing.

Mr. Johnson said he is still waiting to receive further correspondence from IDOT regarding the stretch of property they will require at the Dean Nature Sanctuary for their tollway expansion project. Mr. Johnson said IDOT will obtain an appraisal and likewise, we will be obtaining our own appraisal.

President Knitter said IDOT is liable for the cost of moving affected amenities such as pathways. Mr. Johnson said our appraiser will be consulted on this issue.

There were no further questions or comments regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

a. Resolution 19-0318: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Carson, to approve Resolution 19-0318: A Resolution Amending the Agreement Between the Oak Brook Park District and Classic Landscape, Ltd. for Turf Grass Mowing.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta and President Knitter

Nays: None

b. Request for Letters of Interest, Statement of Qualifications, and Performance Data for Professional Services for the Autumn Oaks/Central Park North Fields

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to accept the Professional Services Proposal for Autumn Oaks/Central Park North Fields and Central Park Phase II from Wight & Company for a total not-to-exceed cost of \$297,800 subject to future Board approval of contracts for each phase.

At the request of Commissioner Truedson, it was confirmed that these services will be for all of Central Park and the vision discussed earlier.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta and President Knitter

Nays: None

c. Central Park Asphalt Project Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Carson, to accept the Base Bid for the Central Park Asphalt Project in the amount of \$27,514 and the Alternate Bid for the second application of sealer in the amount of \$6,970 from Denler, Inc.; and to Approve an Agreement between the Oak Brook Park District and Denler, Inc. for a total not-to-exceed cost of \$34,484.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta and President Knitter

Nays: None

d. Resolution19-0319: A Resolution Authorizing the Executive Director to Enhance and Expand Available Habitat for Monarch Butterflies and other Native Pollinators

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Resolution 19-0319: A Resolution authorizing the Executive Director to enhance and expand available habitat for the monarch butterflies and other native pollinators.

There was no discussion, and the motion passed by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta and President Knitter

Nays: None

8. NEW BUSINESS

a. Budget for Fiscal Year 2019- 2020

The tentative Budget and Appropriation Ordinance 19-0415 for Fiscal Year May 1, 2019 – April 30, 2020 has been placed on public display for thirty days following the publication notice in the Doings – Oak Brook Newspaper on March 14, 2019. The Budget and Appropriation Ordinance encompasses all previous reviews by the Board of Commissioners. The Public Hearing is scheduled to occur at the April 15, 2019 regular meeting of the Board of Commissioners for the purpose of receiving public comment on the Budget and Appropriation Ordinance. A Legal Notice of the Public Hearing will be published in the Doings – Oak Brook Newspaper on April 4, 2019.

This matter was presented for review and discussion only.

Mr. Salinas said the proposed budget for fiscal year 2019-2020 has been on display since last week and will remain so for the required 30 days before Board approval. He also said it has been published in the Doings newspaper and is available for review on the Park District website.

There was no discussion regarding this matter.

b. Ordinance 19-0416: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation

This matter was presented for review and discussion only.

There was no discussion regarding this matter.

- c. Renewal of the Intergovernmental Agreement Dated March 10, 2008 and amended April 16, 2018, by and between the Board of Education of Butler School District # 53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center

This matter was presented for review and discussion only.

Dave Thommes said there is only one minor change being made to the Agreement and that is to change it to a multi-year agreement. He said the Board will still retain the right to review it on an annual basis.

There was no further discussion regarding this matter.

- d. Renewal of the Intergovernmental Agreement Dated January 18, 2016, By and Between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School for School Year 2019-2020

This matter was presented for review and discussion only.

President Knitter asked if this program is well attended. Mr. Thommes said this is our third year for offering this program and it remains well attended.

There was no further discussion regarding this matter.

- e. Resolution 19-0417: A Resolution Amending the Agreement Between the Oak Brook Park District and Next Generation Screen Printing and Apparel, Inc. for Apparel Screen Printing and Embroidery Services

This matter was presented for review and discussion only.

There was no discussion regarding this matter.

THE BUDGET AND APPROPRIATION PUBLIC HEARING FOR FISCAL YEAR 2019-2020 AND THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON APRIL 15, 2019, 6:30 p.m.

9. President Knitter announced the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on April 15, 2019, 6:30 P.M.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion seconded by Commissioner Truedson, to adjourn the regular meeting at the hour of 7:13 p.m.

There was no discussion, and the motion pass by voice vote.

Laure L. Kosey, Executive Director

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through March 31, 2019 and 2018
91.67% completed (11 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	March 2019 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
	REVENUES								
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ 1,595,790	\$ (1,595,790)	-100.0%
Finance									
Property Taxes	1,305,765	75	1,378,736	-	1,378,736	105.6%	-	1,378,736	N/A
Personal Prop. Repl. Taxes	84,012	4,252	66,040	-	66,040	78.6%	-	66,040	N/A
Investment Income	11,000	969	10,593	-	10,593	96.3%	-	10,593	N/A
Other	3,000	1,731	18,546	-	18,546	618.2%	-	18,546	N/A
Central Park	97,000	3,616	101,271	-	101,271	104.4%	106,760	(5,490)	-5.1%
Dean Property	-	-	3,000	-	3,000	N/A	4,750	(1,750)	-36.8%
Building-Recreation Center	978,204	44,449	758,023	-	758,023	77.5%	769,890	(11,866)	-1.5%
Central Park West	80,625	6,108	64,211	-	64,211	79.6%	67,423	(3,212)	-4.8%
TOTAL REVENUES	\$ 2,559,606	\$ 61,199	\$ 2,400,420	\$ -	\$ 2,400,420	93.8%	\$ 2,544,613	\$ (144,193)	-5.7%
EXPENDITURES									
Administration	\$ 436,174	\$ 28,578	\$ 376,359	\$ 5,316	\$ 381,675	86.3%	\$ 717,280	\$ (340,921)	-47.5%
Finance	494,615	31,918	363,150	3,870	367,020	73.4%	-	363,150	N/A
Central Park	605,602	37,448	494,662	17,635	512,298	81.7%	507,911	(13,249)	-2.6%
Saddlebrook Park	30,262	59	14,661	1,897	16,558	48.4%	11,426	3,235	28.3%
Forest Glen Park	27,961	49	21,735	2,057	23,792	77.7%	17,974	3,761	20.9%
Chillem Park	9,621	-	4,645	552	5,197	48.3%	5,628	(983)	-17.5%
Dean Property	10,641	742	8,029	796	8,824	75.4%	10,064	(2,035)	-20.2%
Professional Services	62,200	2,414	36,804	1,159	37,962	59.2%	31,909	4,895	15.3%
Contracts- Maint. DNS	27,000	-	5,451	-	5,451	20.2%	13,249	(7,798)	-58.9%
Building-Recreation Center	923,174	63,630	741,800	28,756	770,556	80.4%	733,354	8,446	1.2%
Central Park West	63,066	5,957	39,775	1,381	41,155	63.1%	30,769	9,005	29.3%
TOTAL EXPENDITURES	\$ 2,690,316	\$ 170,794	\$ 2,107,071	\$ 63,418	\$ 2,170,489	78.3%	\$ 2,079,564	\$ 27,507	1.3%
TRANSFERS OUT	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ 150,000	100.0%	\$ 410,000	\$ (260,000)	N/A
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,840,316	\$ 170,794	\$ 2,257,071	\$ 63,418	\$ 2,320,489	79.5%	\$ 2,489,564	\$ (232,493)	-9.3%
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (280,710)	\$ (109,595)	\$ 143,349	\$ (63,418)	\$ 79,931	-51.1%	\$ 55,049	\$ 88,300	160.4%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through March 31, 2019 and 2018
91.67% completed (11 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	March 2019 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration									
Property Taxes	\$ 900,000	\$ 48	\$ 890,548	\$ -	\$ 890,548	98.9%	\$ 879,649	\$ 10,899	1.2%
Personal Prop. Repl. Taxes	26,448	1,339	20,790	-	20,790	78.6%	24,590	(3,800)	-15.5%
Investment Income	12,000	1,020	15,096	-	15,096	125.8%	13,976	1,120	8.0%
Other	3,000	65	1,497	-	1,497	49.9%	1,420	77	5.4%
Fitness Center	857,121	78,727	772,503	-	772,503	90.1%	767,547	4,955	0.6%
Aquatic Center	485,062	35,968	455,990	-	455,990	94.0%	416,836	39,154	9.4%
Aquatic Recreation Prog.	574,212	20,696	509,463	-	509,463	88.7%	493,388	16,075	3.3%
Children's Programs	90,890	3,489	104,049	-	104,049	114.5%	99,853	4,196	4.2%
Preschool Programs	313,993	27,241	246,031	-	246,031	78.4%	294,499	(48,469)	-16.5%
Youth Programs	182,733	8,106	200,120	-	200,120	109.5%	185,175	14,945	8.1%
Adult Programs	52,490	2,233	50,489	-	50,489	96.2%	50,409	80	0.2%
Pioneer Programs	84,500	1,175	63,923	-	63,923	75.6%	84,127	(20,204)	-24.0%
Special Events and Trips	87,715	630	96,873	-	96,873	110.4%	77,745	19,128	24.6%
Marketing	24,000	1,300	58,733	-	58,733	244.7%	114,475	(55,742)	-48.7%
TOTAL REVENUES	\$ 3,694,164	\$ 182,038	\$ 3,486,105	\$ -	\$ 3,486,105	94.4%	\$ 3,503,689	\$ (17,585)	-0.5%
EXPENDITURES									
Administration	\$ 952,031	\$ 40,686	\$ 692,110	\$ 20,516	\$ 712,626	72.7%	\$ 602,143	\$ 89,967	14.9%
Fitness Center	687,190	38,637	544,602	12,871	557,473	79.3%	541,893	2,709	0.5%
Aquatic Center	806,398	43,376	626,819	27,536	654,355	77.7%	641,682	(14,864)	-2.3%
Aquatic Recreation Prog.	297,857	26,382	222,083	313	222,395	74.6%	221,527	555	0.3%
Children's Programs	77,825	8,321	67,209	5,280	72,489	86.4%	62,620	4,588	7.3%
Preschool Programs	245,478	15,779	174,341	-	174,341	71.0%	179,519	(5,178)	-2.9%
Youth Programs	142,630	4,147	106,414	2,870	109,284	74.6%	105,150	1,264	1.2%
Adult Programs	46,469	3,488	34,003	4,298	38,301	73.2%	36,018	(2,015)	-5.6%
Pioneer Programs	82,230	1,479	48,894	3,115	52,009	59.5%	65,363	(16,469)	-25.2%
Special Events and Trips	87,340	10	64,371	6,000	70,371	73.7%	61,872	2,500	4.0%
Marketing	337,410	20,173	252,907	20,938	273,845	75.0%	244,438	8,469	3.5%
Capital Outlay	375,000	11,000	298,699	-	298,699	79.7%	137,761	160,938	116.8%
TOTAL EXPENDITURES	\$ 4,137,858	\$ 213,478	\$ 3,132,450	\$ 103,737	\$ 3,236,187	75.7%	\$ 2,899,985	\$ 232,465	8.0%
REVENUES OVER (UNDER) EXPENDITURES	\$ (443,694)	\$ (31,440)	\$ 353,654	\$ (103,737)	\$ 249,918	-79.7%	\$ 603,704	\$ (250,050)	-41.4%

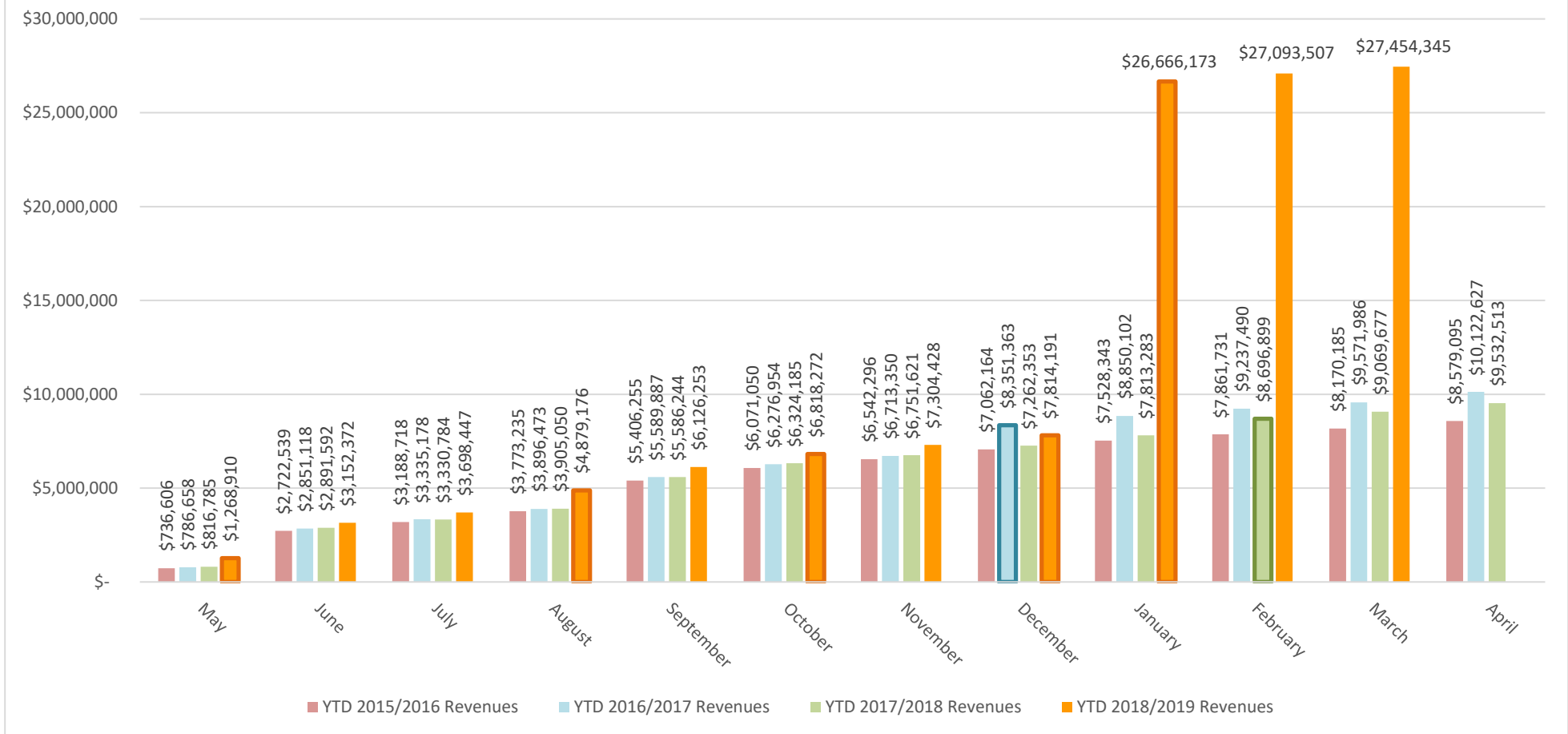
Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through March 31, 2019 and 2018
91.67% completed (11 out of 12 months)

	Fiscal Year 2018/2019- Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% change		
	Original Annual Budget	March 2019 Actual	Year-To-Date Actual	Year-To-Date Encumbered	Year-To-Date Actual + Encumbered	Y-T-D Actual, as a % of Original Annual Budget	Fiscal Year 2017/2018 Year-To-Date Actual	2018/2019 Y-T-D Actual Higher/ (Lower) than 2017/2018 Y-T-D	Percent Change
REVENUES									
Administration	\$ 6,500	\$ 2,101	\$ 17,629	\$ -	\$ 17,629	271.2%	\$ 5,937	\$ 11,692	196.9%
Building- Racquet Club	1,000	138	205	-	205	20.5%	550	(345)	-62.8%
Programs- Racquet Club	1,543,700	89,564	1,844,968	-	1,844,968	119.5%	1,562,380	282,588	18.1%
TOTAL REVENUES	\$ 1,551,200	\$ 91,803	\$ 1,862,802	\$ -	\$ 1,862,802	120.1%	\$ 1,568,867	\$ 293,935	18.7%
EXPENSES									
Administration	\$ 688,492	\$ 41,978	\$ 487,412	\$ 4,258	\$ 491,670	70.8%	\$ 471,546	\$ 15,866	3.4%
Building- Racquet Club	357,077	15,485	252,099	20,187	272,286	70.6%	231,144	20,955	9.1%
Programs- Racquet Club	624,873	51,041	526,377	168	526,544	84.2%	436,911	89,466	20.5%
Capital Outlay	225,000	-	142,652	-	142,652	63.4%	501,682	(359,030)	-71.6%
TOTAL EXPENSES	\$ 1,895,442	\$ 108,504	\$ 1,408,540	\$ 24,612	\$ 1,433,152	74.3%	\$ 1,641,283	\$ (232,743)	-14.2%
REVENUES OVER (UNDER) EXPENSES	\$ (344,242)	\$ (16,701)	\$ 454,262	\$ (24,612)	\$ 429,650	-132.0%	\$ (72,416)	\$ 526,678	-727.3%

Note> Fiscal year 2018/2019 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing current fiscal year to prior fiscal year, highlighted items reflect a variance of +/-10.00% or greater.

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



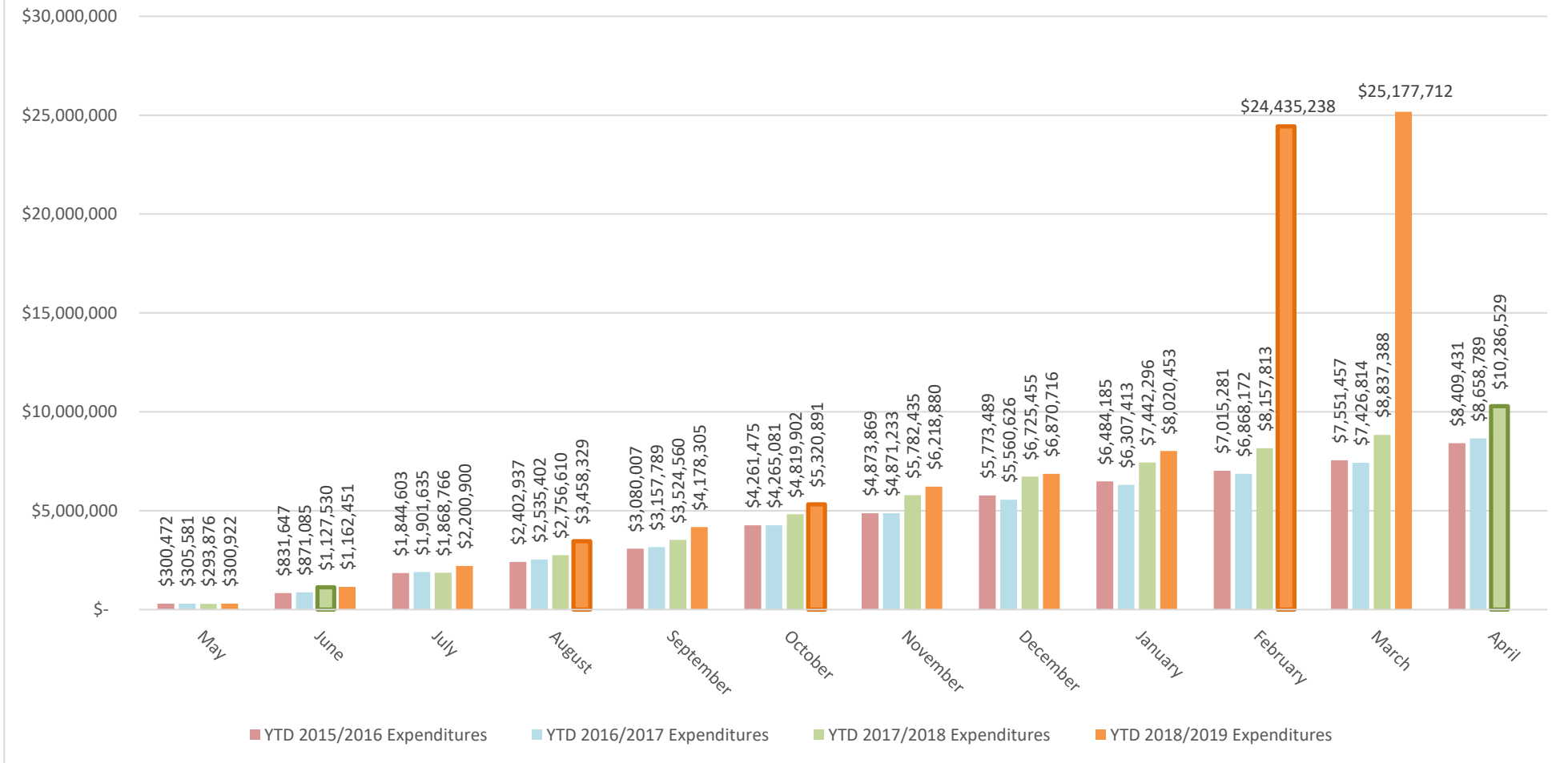
NOTES

2016/2017: In December 2016 we recorded \$1,163,610 in bond proceeds in the Capital Projects Fund. This is the primary reason for the large increase in YTD revenues during FY 2016/2017.

2017/2018: In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)

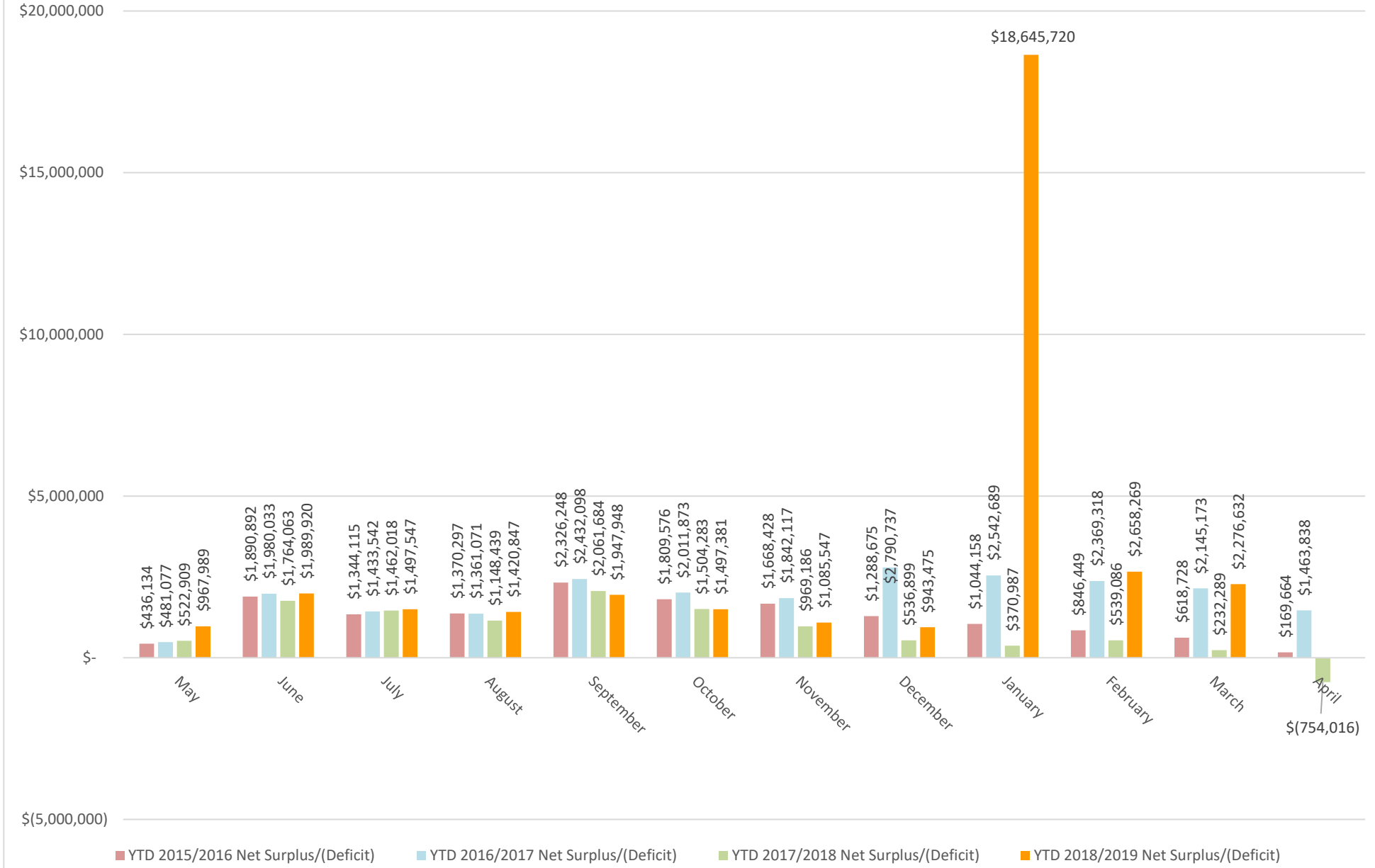


NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
MARCH, 2019

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
GENERAL CORPORATE FUND			
REVENUE	\$ 61,199	\$ 2,400,420	\$ 2,559,606
EXPENSES	\$ 170,796	\$ 2,257,071	\$ 2,840,316
SURPLUS/(DEFICIT)	\$ (109,596)	\$ 143,349	\$ (280,710)
RECREATION FUND			
REVENUE	\$ 182,038	\$ 3,486,104	\$ 3,694,164
EXPENSES	\$ 213,478	\$ 3,132,450	\$ 4,137,858
SURPLUS/(DEFICIT)	\$ (31,440)	\$ 353,654	\$ (443,694)
IMRF FUND			
REVENUE	\$ 1,252	\$ 183,319	\$ 189,312
EXPENSES	\$ 12,930	\$ 173,359	\$ 205,000
SURPLUS/(DEFICIT)	\$ (11,678)	\$ 9,960	\$ (15,688)
LIABILITY INSURANCE FUND			
REVENUE	\$ 357	\$ 233,888	\$ 236,563
EXPENSES	\$ 2,723	\$ 146,230	\$ 161,836
SURPLUS/(DEFICIT)	\$ (2,366)	\$ 87,658	\$ 74,727
AUDIT FUND			
REVENUE	\$ 19	\$ 212	\$ 201
EXPENSES	\$ -	\$ 13,013	\$ 13,263
SURPLUS/(DEFICIT)	\$ 19	\$ (12,800)	\$ (13,062)
DEBT SERVICE FUND			
REVENUE	\$ 49	\$ 419,442	\$ 412,409
EXPENSES	\$ 72,886	\$ 415,616	\$ 411,999
SURPLUS/(DEFICIT)	\$ (72,837)	\$ 3,826	\$ 410



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
MARCH, 2019

FUND NAME	CURRENT MONTH ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUE	\$ 91,803	\$ 1,862,803	\$ 1,551,200
EXPENSES	\$ 108,504	\$ 1,408,540	\$ 1,895,442
SURPLUS/(DEFICIT)	\$ (16,701)	\$ 454,262	\$ (344,242)
SPORTS CORE FUND			
REVENUE	\$ 73	\$ 228,788	\$ 265,000
EXPENSES	\$ 73	\$ 223,589	\$ 265,000
SURPLUS/(DEFICIT)	\$ -	\$ 5,199	\$ -
SPECIAL RECREATION FUND			
REVENUE	\$ 21,633	\$ 149,137	\$ 144,155
EXPENSES	\$ 21,561	\$ 113,597	\$ 129,200
SURPLUS/(DEFICIT)	\$ 72	\$ 35,540	\$ 14,955
CAPITAL PROJECT FUND			
REVENUE	\$ 1,616	\$ 18,483,253	\$ 686,500
EXPENSES	\$ 120,795	\$ 17,322,353	\$ 1,289,806
SURPLUS/(DEFICIT)	\$ (119,179)	\$ 1,160,900	\$ (603,306)
SOCIAL SECURITY FUND			
REVENUE	\$ 849	\$ 264,562	\$ 271,133
EXPENSES	\$ 18,728	\$ 229,479	\$ 253,000
SURPLUS/(DEFICIT)	\$ (17,879)	\$ 35,084	\$ 18,133
SUMMARY			
REVENUE	\$ 360,890	\$ 27,711,930	\$ 10,010,243
EXPENSES	\$ 742,474	\$ 25,435,299	\$ 11,602,720
SURPLUS/(DEFICIT)	\$ (381,584)	\$ 2,276,631	\$ (1,592,477)

OAK BROOK PARK DISTRICT
CONSOLIDATED AGENCY TREASURER'S REPORT
MARCH, 2019

		CONSOLIDATED
		TOTALS
REVENUES		
Property Taxes	\$	179
Back Taxes		-
Replacement Taxes		7,874
Recreation Program Fees		133,439
Rec/Fitness Center Fees		78,727
Rec/Aquatic Center Fees		56,664
Sports Core - Bath & Tennis		73
FRC/Building Rental Fees		14,678
Theme Party Rental Fees		-
Recreation Center Fees		29,771
CPW Building Rentals		6,108
Field Rentals		3,616
Interest		5,417
Grant Proceeds		-
Debt Certificate Proceeds		-
Transfers		-
Donations		-
Sponsorship		300
Miscellaneous		24,043
TOTAL- REVENUES	\$	360,890
DISBURSEMENTS		
Warrant No.621	\$	416,783
March Payroll		325,691
TOTAL DISBURSEMENTS	\$	742,474

**Oak Brook Park District
Consolidated Agency Balance Sheet
as of March 31, 2019**

<u>ASSETS</u>	Consolidated Totals
Current Assets	
Cash and Investments	\$ 7,927,648
Receivables - Net of Allowances	-
Property Taxes	3,351,979
Accounts	251,330
Due from Other Funds	(1,574)
Prepays	8,003
Inventories	15,238
Total Current Assets	<u>\$ 11,552,622</u>
Noncurrent Assets	
Capital Assets	
Nondepreciable	40,475
Construction in Process	-
Depreciable	4,608,995
Accumulated Depreciation	<u>(3,051,661)</u>
Total Noncurrent Assets	1,597,809
Total Assets	13,150,431
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Items-IMRF	<u>96,253</u>
Total Assets and Deferred outflows of Resources	<u>13,246,684</u>
<u>LIABILITIES</u>	
Accounts Payable	54,918
Accrued Payroll	9,184
Other Payables	989,685
Due To Other Funds	-
Compensated Absences Payable	<u>2,827</u>
Total Liabilities	1,056,614
Noncurrent Liabilities	
Compensated Absences Payable	11,310
Net Pension Liability - IMRF	<u>21,014</u>
Total Noncurrent Liabilities	32,324
Total Liabilities	1,088,938
DEFERRED INFLOWS OF RESOURCES	
Deferred Items - IMRF	182,013
Property Taxes	<u>3,351,979</u>
Total Liabilities and Deferred Inflows of Resources	<u>4,622,930</u>
<u>FUND BALANCES</u>	
Net Investment in Capital Assets	1,597,808
Nonspendable	6,705
Restricted	414,608
Committed	4,457,123
Unassigned	<u>2,147,511</u>
Total Fund Balances	<u>8,623,755</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>13,246,684</u>

OAK BROOK PARK DISTRICT						
INVESTMENTS AS OF MARCH, 2019						
				AMOUNT	RATE	MATURITY
EVERGREEN BANK					0.75%	VARIES /MONEY MARKET
				\$ 4,362,470.60		
ILLINOIS FUNDS						
TENNIS CENTER				\$ 678,287.43	1.66%	VARIES CHECKING A/C
EVERGREEN CREDIT CARD ACCOUNT				\$ 76,693.12		
TOTAL INVESTMENTS				\$ 5,117,451.15		



Oak Brook Park District
Capital Expenditures
As of March 31, 2019

DESCRIPTION	VENDOR	DB/CR	CAPITAL ASSET REPLACEMENT	FACILITY/PARK IMPROVEMENTS
Shade Structure for CP Playground	Parkreation, Inc	\$ 23,331.00	\$ -	\$ 23,331.00
Central Park Improvement - Landscaping	Allied Landscaping Corp	163,760.00		163,760.00
Central Park Improvement - Excavation, Site Utilities & Paving	Clauss Brothers	284,192.97		284,192.97
Central Park Improvement - Grading of Sled Hill	Lee Werner Excavating	9,885.00		9,885.00
Central Park Improvement - Playground Equipment Pkg 6	The Kenneth Company	253,099.00		253,099.00
Gabian Wier Bid Documents	Manhard Consulting	3,094.30		3,094.30
Legal Fees	Robbins Schwartz	23,674.00		23,674.00
Trees for Central Park Improvement	Hinsdale Nurseries	7,724.00		7,724.00
Central Park Improvements Mgmt Services	Wight and Company	88,440.00		88,440.00
Central Park Improvements	Wight and Company	19,915.00		19,915.00
Central Park Improvements - Fencing	Peerless Enterprise	121,526.00		121,526.00
Central Park Improvements - Electrical Outlet Install	Barton Electric Inc.	4,790.00		4,790.00
Central Park Improvements	Dawson's Tree Service	530.00		530.00
Court Resurfacing	Construction By Camco	9,425.00		9,425.00
Parking Lot Cameras	Construction By Camco	2,175.00		2,175.00
Paver Installation ->Playground Parking	LPS Paving Company	83,300.00		83,300.00
Ballfield Lighting	Musco Lighting	96,639.00		96,639.00
Ballfield Light Measurement	Hugh Lighting	968.75		968.75
Locker Room Mirrors	House of Glass	1,004.00		1,004.00
Countertop Men's Locker Room	Premiere Woodworking Concepts	2,150.00		2,150.00
Exhaust Return Grates Locker Room	Air Products Equipment	200.00		200.00
Directional Borings - Central Park	Richmond Electric Co. Inc	22,400.00		22,400.00
Parking Lot Security Camera	Lucky Locators Inc	645.00		645.00
Gabian Wier Project	Nettle Creek Nursery, Inc.	128,227.88		128,227.88
Bleachers & Benches	Kay Park Rec Corp	5,815.00		5,815.00
Athletic Court Resurfacing	Perma-Seal	42,276.00		42,276.00
Axis P1447-LE Camera	SHI International	5,576.00		5,576.00
Masonry Improvements	Cyberdyne Masonry	9,477.50		9,477.50
Fortgate Network Security	Sterling Network	3,100.00		3,100.00
Server Upgrade	PCM Sales	1,489.95		1,489.95
Family Locker Room	Airport Electric	28,847.81		28,847.81
McDonald's Property Evaluation/Conceptual Designs	Greenberg & Farrow	5,243.63		5,243.63
Subsurface Soil/Water Test-Pre Acquisition	Environmental Group Surfaces	7,400.00		7,400.00
Purchase Fields CP North	McDonalds Corporation	15,800,000.00		15,800,000.00
Concept Plan for CP North	Wight and Company	4,106.68		4,106.68
Mowing Equipment for CP North	Russo Equipment	15,515.77		15,515.77
Trash/Recycle Waste Containers	Smart Industries	4,600.00		4,600.00
Elimination of concrete curb	M & J Asphalt	96,147.68		96,147.68
Retainage Adjustment	Alpine Demo & Kingston Tile	(1,281.00)		(1,281.00)
Special Recreation Allocation for Universal Playground		(40,000.00)		(40,000.00)
Capital expense allocation to 02-81 per budget.		(250,803.82)		(250,803.82)
Capital expense allocation to 07-80 per budget.		(19,000.00)		(19,000.00)
	Subtotal-Capital Improvement Fund	\$ 17,069,607.10	\$ -	\$ 17,069,607.10
Capital expense allocation to 02-81 per budget.		250,803.82		250,803.82
Cardio Fitness Equipment Payment 3 of 3	Lease Servicing Center Inc	32,760.71		32,760.71
	Subtotal-Recreation Fund Capital	\$ 283,564.53	-	\$ 283,564.53
	TOTAL BALANCE	\$ 17,353,171.63	\$ -	\$ 17,353,171.63

User: mkorman

EXP CHECK RUN DATES 04/15/2019 - 04/15/2019

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

OPEN
WARRANT NO.622

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
37634	ALIN POP	04/05/2019	04/15/2019	219.82	219.82	Open	N
37567	AMERICAN HOTEL REGISTER CO.	02/26/2019	04/15/2019	88.76	88.76	Open	Y
37554	ANDERSON ELEVATOR CO.	03/01/2019	04/15/2019	567.84	567.84	Open	Y
37561	AQUA PURE ENTERPRISES, INC.	03/20/2019	04/15/2019	325.00	325.00	Open	Y
37562	AQUA PURE ENTERPRISES, INC.	02/28/2019	04/15/2019	333.69	333.69	Open	Y
37590	BEST OFFICIALS	04/01/2019	04/15/2019	624.00	624.00	Open	Y
37591	BEST OFFICIALS	04/01/2019	04/15/2019	1,845.00	1,845.00	Open	Y
37578	C.E. RENTALS, INC.	03/25/2019	04/15/2019	165.00	165.00	Open	Y
37579	C.E. RENTALS, INC.	03/25/2019	04/15/2019	350.00	350.00	Open	Y
37650	CARDMEMBER SERVICE	03/27/2019	04/15/2019	3,634.21	3,634.21	Open	N
37651	CARDMEMBER SERVICE	03/27/2019	04/15/2019	4,950.27	4,950.27	Open	N
37652	CARDMEMBER SERVICE	03/27/2019	04/15/2019	1,544.25	1,544.25	Open	N
37653	CARDMEMBER SERVICE	03/27/2019	04/15/2019	2,209.93	2,209.93	Open	N
37654	CARDMEMBER SERVICE	03/27/2019	04/15/2019	6.85	6.85	Open	N
37655	CARDMEMBER SERVICE	03/27/2019	04/15/2019	1,357.11	1,357.11	Open	N
37656	CARDMEMBER SERVICE	03/27/2019	04/15/2019	2,659.05	2,659.05	Open	N
37657	CARDMEMBER SERVICE	03/27/2019	04/15/2019	524.41	524.41	Open	N
37658	CARDMEMBER SERVICE	03/27/2019	04/15/2019	36.92	36.92	Open	N
37659	CARDMEMBER SERVICE	03/27/2019	04/15/2019	51.16	51.16	Open	N
37660	CARDMEMBER SERVICE	03/27/2019	04/15/2019	1,950.38	1,950.38	Open	N
37661	CARDMEMBER SERVICE	03/27/2019	04/15/2019	757.13	757.13	Open	N
37662	CARDMEMBER SERVICE	03/27/2019	04/15/2019	205.06	205.06	Open	N
37663*	CARDMEMBER SERVICE	03/27/2019	04/15/2019	2,257.27	2,257.27	Open	N
37664	CARDMEMBER SERVICE	03/27/2019	04/15/2019	2,657.57	2,657.57	Open	N
37665	CARDMEMBER SERVICE	03/27/2019	04/15/2019	715.74	715.74	Open	N
37666	CARDMEMBER SERVICE	03/27/2019	04/15/2019	562.06	562.06	Open	N
37667	CARDMEMBER SERVICE	03/27/2019	04/15/2019	1,158.57	1,158.57	Open	N
37668	CARDMEMBER SERVICE	03/27/2019	04/15/2019	1,464.67	1,464.67	Open	N
37669	CARDMEMBER SERVICE	03/27/2019	04/15/2019	4,428.09	4,428.09	Open	N
37674	CHICAGO DISTRICT TENNIS ASSOC.	04/01/2019	04/15/2019	500.00	500.00	Open	N
37609	CHICAGO SPORTS MEDIA	04/01/2019	04/15/2019	275.00	275.00	Open	N
37573	CLIMATEZONE HEATING & AIR CONDITI	03/01/2019	04/15/2019	212.50	212.50	Open	Y
37543	COM ED	03/04/2019	04/15/2019	32.90	32.90	Open	Y
37649	COM ED	04/02/2019	04/15/2019	34.11	34.11	Open	N
37684	CONSERVATION LAND STEWARDSHIP	03/27/2019	04/15/2019	4,827.00	4,827.00	Open	N
37615	CTUC	04/02/2019	04/15/2019	289.00	289.00	Open	N
37599	DAILY HERALD	03/06/2019	04/15/2019	142.60	142.60	Open	Y
37576	DUPAGE COUNTY COLLECTOR	03/11/2019	04/15/2019	416.86	416.86	Open	Y
37569	DUPREE HEATING &	03/17/2019	04/15/2019	192.00	192.00	Open	Y
37538	EBEL'S ACE HARDWARE #8313	03/13/2019	04/15/2019	10.59	10.59	Open	Y
37539	EBEL'S ACE HARDWARE #8313	03/13/2019	04/15/2019	31.58	31.58	Open	Y
37588	EBEL'S ACE HARDWARE #8313	03/04/2019	04/15/2019	2.50	2.50	Open	Y
37589	EBEL'S ACE HARDWARE #8313	03/04/2019	04/15/2019	24.90	24.90	Open	Y
37682	ELMHURST MEMORIAL OCCUPATIONAL	03/31/2019	04/15/2019	91.00	91.00	Open	N
37604	ENVISION HEALTHCARE INC	04/01/2019	04/15/2019	37.00	37.00	Open	Y
37633	FED EX	03/27/2019	04/15/2019	58.33	58.33	Open	N
37545	FIRST COMMUNICATION LLC	03/01/2019	04/15/2019	961.97	961.97	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 04/15/2019 - 04/15/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
37636	FITNESS EQUIPMENT SERVICES	03/13/2019	04/15/2019	171.00	171.00	Open	N
37681	FITNESS EQUIPMENT SERVICES	03/27/2019	04/15/2019	584.00	584.00	Open	N
37551	FITZGERALD LIGHTING & MAINT CO	03/11/2019	04/15/2019	1,463.38	1,463.38	Open	Y
37595	FLAGG CREEK WATER RECLAMATION	03/26/2019	04/15/2019	2,164.02	2,164.02	Open	Y
37596	FLAGG CREEK WATER RECLAMATION	03/26/2019	04/15/2019	19.05	19.05	Open	Y
37597	FLAGG CREEK WATER RECLAMATION	03/26/2019	04/15/2019	92.79	92.79	Open	Y
37598	FLAGG CREEK WATER RECLAMATION	03/26/2019	04/15/2019	19.05	19.05	Open	Y
37613	GEORGELO PIZZA - CHICAGO, INC.	03/21/2019	04/15/2019	256.00	256.00	Open	N
37614	GEORGELO PIZZA - CHICAGO, INC.	01/18/2019	04/15/2019	187.50	187.50	Open	N
37593	GREENBERG FARROW ARCHITECTURE INC	03/11/2019	04/15/2019	5,778.67	5,778.67	Open	Y
37630	HAGG PRESS	03/07/2019	04/15/2019	335.00	335.00	Open	N
37560	HALOGEN SUPPLY COMPANY, INC.	03/20/2019	04/15/2019	189.00	189.00	Open	Y
37540	HEATHER VITELL	03/20/2019	04/15/2019	61.23	61.23	Open	Y
37581	HI TOUCH BUSINESS SERVICES	03/19/2019	04/15/2019	79.16	79.16	Open	Y
37582	HI TOUCH BUSINESS SERVICES	03/20/2019	04/15/2019	(87.08)	(87.08)	Open	Y
37603	HI TOUCH BUSINESS SERVICES	03/29/2019	04/15/2019	135.20	135.20	Open	Y
37629	HI TOUCH BUSINESS SERVICES	04/02/2019	04/15/2019	131.45	131.45	Open	N
37637	HOME DEPOT CREDIT SERVICES	03/18/2019	04/15/2019	25.91	25.91	Open	N
37638	HOME DEPOT CREDIT SERVICES	03/12/2019	04/15/2019	32.76	32.76	Open	N
37639	HOME DEPOT CREDIT SERVICES	03/12/2019	04/15/2019	352.84	352.84	Open	N
37640	HOME DEPOT CREDIT SERVICES	03/04/2019	04/15/2019	2.36	2.36	Open	N
37641	HOME DEPOT CREDIT SERVICES	03/28/2019	04/15/2019	48.62	48.62	Open	N
37642	HOME DEPOT CREDIT SERVICES	03/29/2019	04/15/2019	164.79	164.79	Open	N
37643	HOME DEPOT CREDIT SERVICES	03/06/2019	04/15/2019	110.91	110.91	Open	N
37644	HOME DEPOT CREDIT SERVICES	03/07/2019	04/15/2019	11.96	11.96	Open	N
37645	HOME DEPOT CREDIT SERVICES	03/14/2019	04/15/2019	150.15	150.15	Open	N
37646	HOME DEPOT CREDIT SERVICES	03/25/2019	04/15/2019	19.94	19.94	Open	N
37583	HOME PLUMBING SUPPLY	03/25/2019	04/15/2019	29.00	29.00	Open	Y
37584	HOME PLUMBING SUPPLY	03/07/2019	04/15/2019	127.65	127.65	Open	Y
37548	HP PRODUCTS	02/27/2019	04/15/2019	442.12	442.12	Open	Y
37549	HP PRODUCTS	03/08/2019	04/15/2019	1,157.40	1,157.40	Open	Y
37550	HP PRODUCTS	02/26/2019	04/15/2019	1,124.00	1,124.00	Open	Y
37557	HP PRODUCTS	03/19/2019	04/15/2019	324.74	324.74	Open	Y
37559	HP PRODUCTS	03/19/2019	04/15/2019	370.35	370.35	Open	Y
37580	HP PRODUCTS	03/21/2019	04/15/2019	218.40	218.40	Open	Y
37585	HP PRODUCTS	03/22/2019	04/15/2019	133.24	133.24	Open	Y
37592	HP PRODUCTS	03/18/2019	04/15/2019	1,190.93	1,190.93	Open	Y
37648	HP PRODUCTS	04/03/2019	04/15/2019	51.91	51.91	Open	N
37679	HP PRODUCTS	03/19/2019	04/15/2019	1,565.33	1,565.33	Open	N
37628	JACKSON-HIRSCH, INC.	03/28/2019	04/15/2019	235.31	235.31	Open	N
37601	JAMES LEZATTE	04/01/2019	04/15/2019	489.00	489.00	Open	Y
37544	JONES TRAVEL	03/15/2019	04/15/2019	875.00	875.00	Open	Y
37575	KAREN SPANDIKOW	03/11/2019	04/15/2019	233.74	233.74	Open	Y
37680	KEEPER GOALS	03/27/2019	04/15/2019	15,884.00	15,884.00	Open	N
37620	KEEPITSAFE INC.	02/28/2019	04/15/2019	524.16	524.16	Open	N
37621	KEEPITSAFE INC.	03/31/2019	04/15/2019	520.84	520.84	Open	N
37563	KONICA MINOLTA BUSINESS	03/02/2019	04/15/2019	407.93	407.93	Open	Y

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 04/15/2019 - 04/15/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
37564	KONICA MINOLTA BUSINESS	02/28/2019	04/15/2019	38.61	38.61	Open	Y
37546	MARKET ACCESS CORP.	03/15/2019	04/15/2019	370.00	370.00	Open	Y
37676	MASTERBLEND INTERNATIONAL LLC	03/26/2019	04/15/2019	2,880.00	2,880.00	Open	N
37626	MEDIA NUT	03/10/2019	04/15/2019	42.50	42.50	Open	N
37635	MEG OLANDER	03/14/2019	04/15/2019	100.00	100.00	Open	N
37541	NICOR GAS	03/19/2019	04/15/2019	1,574.26	1,574.26	Open	Y
37542	NICOR GAS	03/19/2019	04/15/2019	424.08	424.08	Open	Y
37627	OAKBROOK TERRACE PARK DISTRICT	03/28/2019	04/15/2019	25.20	25.20	Open	N
37571	O'REILLY AUTO PARTS	03/14/2019	04/15/2019	29.96	29.96	Open	Y
37616	O'REILLY AUTO PARTS	03/29/2019	04/15/2019	11.27	11.27	Open	N
37552	OZARK CEDAR HIVES	02/12/2019	04/15/2019	709.00	709.00	Open	Y
37622	PC CONNECTION	02/25/2019	04/15/2019	3,400.00	3,400.00	Open	N
37608	PETTY CASH - CORPORATE ADMIN.	04/02/2019	04/15/2019	88.47	88.47	Open	Y
37607	PETTY CASH-RECREATION DEPT.	04/02/2019	04/15/2019	137.18	137.18	Open	Y
37565	PFEIFFER'S PEST CONTROL	03/15/2019	04/15/2019	200.00	200.00	Open	Y
37566	PFEIFFER'S PEST CONTROL	03/15/2019	04/15/2019	200.00	200.00	Open	Y
37600	PIONEER PRESS	03/20/2019	04/15/2019	78.00	78.00	Open	Y
37670	PRODUCTIVE PARKS	04/19/2019	04/15/2019	2,800.00	2,800.00	Open	N
37685	PULTE HOME COMPANY LLC	03/27/2019	04/15/2019	17,390.00	17,390.00	Open	N
37632	QUEST DIAGNOSTICS	03/26/2019	04/15/2019	173.28	173.28	Open	N
37677	ROBBINS SCHWARTZ	03/18/2019	04/15/2019	4,098.72	4,098.72	Open	N
37678	ROBBINS SCHWARTZ	03/15/2019	04/15/2019	3,432.00	3,432.00	Open	N
37553	RUSSO POWER EQUIPMENT	03/04/2019	04/15/2019	15,515.77	15,515.77	Open	Y
37570	SERVICE SANITATION, INC.	03/08/2019	04/15/2019	60.50	60.50	Open	Y
37617	SERVICE SANITATION, INC.	04/02/2019	04/15/2019	49.07	49.07	Open	N
37618	SERVICE SANITATION, INC.	04/02/2019	04/15/2019	14.50	14.50	Open	N
37683	SERVICE SANITATION, INC.	04/02/2019	04/15/2019	31.79	31.79	Open	N
37631	SHAW MEDIA	03/12/2019	04/15/2019	150.00	150.00	Open	N
37673	SHI INTERNATIONAL CORP.	03/08/2019	04/15/2019	3,081.00	3,081.00	Open	N
37624	SONITROL CHICAGOLAND WEST	02/25/2019	04/15/2019	100.00	100.00	Open	N
37625	SPRINT PHONE	03/29/2019	04/15/2019	17.25	17.25	Open	N
37574	STATE FIRE MARSHALL	10/22/2018	04/15/2019	200.00	200.00	Open	Y
37623	STERLING NETWORK INTEGRATION	02/25/2019	04/15/2019	362.50	362.50	Open	N
37671	STERLING NETWORK INTEGRATION	03/21/2019	04/15/2019	828.50	828.50	Open	N
37672	STERLING NETWORK INTEGRATION	02/25/2019	04/15/2019	720.00	720.00	Open	N
37586	SUBURBAN WELDING & STEEL LLC	03/18/2019	04/15/2019	203.67	203.67	Open	Y
37587	SUBURBAN WELDING & STEEL LLC	03/18/2019	04/15/2019	449.48	449.48	Open	Y
37610	SWANK MOTION PICTURES, INC.	03/15/2019	04/15/2019	238.00	238.00	Open	N
37611	SWANK MOTION PICTURES, INC.	02/12/2019	04/15/2019	238.00	238.00	Open	N
37577	TAMELING INDUSTRIES INC.	03/21/2019	04/15/2019	58.80	58.80	Open	Y
37572	TRANE U.S. INC.	03/01/2019	04/15/2019	45.78	45.78	Open	Y
37547	TYCO INTEGRATED SECURITY LLC	03/09/2019	04/15/2019	253.53	253.53	Open	Y
37556	TYCO INTEGRATED SECURITY LLC	03/11/2019	04/15/2019	228.98	228.98	Open	Y
37647	TYCO INTEGRATED SECURITY LLC	03/25/2019	04/15/2019	228.98	228.98	Open	N
37612	ULINE, INC.	02/12/2019	04/15/2019	399.36	399.36	Open	N
37555	UNITED LABORATORIES	03/21/2019	04/15/2019	207.48	207.48	Open	Y
37619	VERIZON WIRELESS	03/15/2019	04/15/2019	1,066.85	1,066.85	Open	N

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 04/15/2019 - 04/15/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
37594	VILLAGE OF OAK BROOK	03/08/2019	04/15/2019	503.39	503.39	Open	Y
37568	WAREHOUSE DIRECT WORKPLACE	03/11/2019	04/15/2019	149.55	149.55	Open	Y
37602	WAREHOUSE DIRECT WORKPLACE	03/21/2019	04/15/2019	525.00	525.00	Open	Y
37675	WASTE MANAGEMENT OF ILLINOIS I	03/29/2019	04/15/2019	559.26	559.26	Open	N
37605	WILSON SPORTING GOODS	10/26/2018	04/15/2019	85.51	85.51	Open	Y
37606	WILSON SPORTING GOODS	10/26/2018	04/15/2019	278.74	278.74	Open	Y
# of Invoices:	146	# Due:	146	Totals:	149,335.21	149,335.21	
# of Credit Memos:	1	# Due:	1	Totals:	(87.08)	(87.08)	
Net of Invoices and Credit Memos:					<u>149,248.13</u>	<u>149,248.13</u>	
* 1 Net Invoices have Credits Totalling:					(34.50)		

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 EXP CHECK RUN DATES 04/15/2019 - 04/15/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			44,362.04	44,362.04		
	02 - RECREATION FUND			28,085.27	28,085.27		
	03 - ILL. MUNICIPAL RETIRE.FUND			20.43	20.43		
	04 - LIABILITY INSURANCE FUND			28.43	28.43		
	06 - DEBT SERVICE FUND			38.73	38.73		
	07 - RECREATIONAL FACILITIES FUND			12,213.59	12,213.59		
	08 - SPORTS CORE			73.06	73.06		
	09 - SPECIAL RECREATION FUND			115.84	115.84		
	12 - CAPITAL PROJECTS FUND			64,279.44	64,279.44		
	14 - SOCIAL SECURITY FUND			31.30	31.30		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			17,966.60	17,966.60		
	02 - FINANCE			2,624.25	2,624.25		
	04 - CENTRAL PARK NORTH			31.79	31.79		
	05 - CENTRAL PARK			7,460.77	7,460.77		
	06 - SADDLEBROOK PARK			1,070.76	1,070.76		
	07 - FOREST GLEN PARK			500.00	500.00		
	08 - CHILLEM PARK			380.00	380.00		
	09 - DEAN PROPERTY			823.50	823.50		
	10 - PROFESSIONAL SERVICES			4,705.72	4,705.72		
	12 - CONTRACTS. MAINTENANCE DNS			4,827.00	4,827.00		
	15 - BUILDING/RECREATION CENTER			10,944.28	10,944.28		
	20 - CENTRAL PARK WEST			1,674.40	1,674.40		
	21 - FITNESS CENTER			4,067.34	4,067.34		
	25 - AQUATIC CENTER			6,365.60	6,365.60		
	26 - AQUATIC-RECREATION PROGRAMS			2,141.27	2,141.27		
	30 - CHILDRENS PROGRAMS			1,300.71	1,300.71		
	31 - PRESCHOOL PROGRAMS			1,020.94	1,020.94		
	32 - YOUTH PROGRAMS			740.66	740.66		
	40 - ADULT PROGRAMS			2,126.96	2,126.96		
	50 - PIONEER PROGRAMS			1,970.64	1,970.64		
	60 - SPECIAL EVENTS & TRIPS			812.28	812.28		
	71 - BUILDING/RACQUET CLUB			3,717.70	3,717.70		
	75 - PROGRAMS/RACQUET CLUB			4,412.36	4,412.36		
	80 - MARKETING			3,164.27	3,164.27		
	85 - ILL. MUNICIPAL RETIRE FUND			20.43	20.43		
	88 - SOCIAL SECURITY FUND			31.30	31.30		
	90 - LIABILITY INSURANCE FUND			28.43	28.43		
	94 - DEBT SERVICE FUND			38.73	38.73		
	95 - CAPITAL PROJECTS FUND			64,279.44	64,279.44		

INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
 POST DATES 03/19/2019 - 04/15/2019
 BOTH JOURNALIZED AND UNJOURNALIZED

PAID
 INTERIM AND REFUND CHECKS

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
37533	ACE HARDWARE CORP.	03/13/2019	03/28/2019	10.00	0.00	Paid	Y
37530	DIRECT ENERGY BUSINESS	03/11/2019	04/01/2019	15,685.14	0.00	Paid	Y
37536	FAIYAZ HUSSAIN	03/15/2019	03/28/2019	320.00	0.00	Paid	Y
37524	GATEWAY SRA	12/11/2018	03/19/2019	17,700.78	0.00	Paid	Y
37523	HOME DEPOT CREDIT SERVICES	02/06/2019	03/19/2019	156.79	0.00	Paid	Y
37535	JALEELA AMJAD	03/20/2019	03/28/2019	121.00	0.00	Paid	Y
37532	MARKETING CONSULTANTS LLC	03/15/2019	03/28/2019	391.00	0.00	Paid	Y
37537	ROSA MARCHAN	03/13/2019	03/28/2019	960.00	0.00	Paid	Y
37531	SWIMMERS EDGE	11/02/2018	03/28/2019	406.25	0.00	Paid	Y
37525	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	5,701.00	0.00	Paid	Y
37526	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	797.50	0.00	Paid	Y
37527	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	251.50	0.00	Paid	Y
37528	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	31.00	0.00	Paid	Y
37529	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	31.00	0.00	Paid	Y
# of Invoices:	14	# Due:	0	Totals:	42,562.96	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					42,562.96	0.00	

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	7,365.49	0.00
02 - RECREATION FUND	12,994.92	0.00
07 - RECREATIONAL FACILITIES FUND	4,501.77	0.00
09 - SPECIAL RECREATION FUND	17,700.78	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	22,437.26	0.00
05 - CENTRAL PARK	1,273.83	0.00
07 - FOREST GLEN PARK	49.62	0.00
15 - BUILDING/RECREATION CENTER	3,701.50	0.00
20 - CENTRAL PARK WEST	1,949.54	0.00
21 - FITNESS CENTER	2,944.48	0.00
25 - AQUATIC CENTER	5,288.71	0.00
26 - AQUATIC-RECREATION PROGRAMS	406.25	0.00
60 - SPECIAL EVENTS & TRIPS	10.00	0.00
71 - BUILDING/RACQUET CLUB	4,501.77	0.00

User: mkorman

POST DATES 03/19/2019 - 04/15/2019

DB: Oak Brook Park

BOTH JOURNALIZED AND UNJOURNALIZED

Inv Ref#	Vendor	PAID		Inv Amt	Amt Due	Status	Jrnlized
		INTERIM	REFUND CHECKS				
		Inv Date	Due Date				
37533	ACE HARDWARE CORP.	03/13/2019	03/28/2019	10.00	0.00	Paid	Y
37530	DIRECT ENERGY BUSINESS	03/11/2019	04/01/2019	15,685.14	0.00	Paid	Y
37536	FAIYAZ HUSSAIN	03/15/2019	03/28/2019	320.00	0.00	Paid	Y
37524	GATEWAY SRA	12/11/2018	03/19/2019	17,700.78	0.00	Paid	Y
37523	HOME DEPOT CREDIT SERVICES	02/06/2019	03/19/2019	156.79	0.00	Paid	Y
37535	JALEELA AMJAD	03/20/2019	03/28/2019	121.00	0.00	Paid	Y
37532	MARKETING CONSULTANTS LLC	03/15/2019	03/28/2019	391.00	0.00	Paid	Y
37537	ROSA MARCHAN	03/13/2019	03/28/2019	960.00	0.00	Paid	Y
37531	SWIMMERS EDGE	11/02/2018	03/28/2019	406.25	0.00	Paid	Y
37525	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	5,701.00	0.00	Paid	Y
37526	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	797.50	0.00	Paid	Y
37527	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	251.50	0.00	Paid	Y
37528	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	31.00	0.00	Paid	Y
37529	VILLAGE OF OAK BROOK	03/08/2019	03/19/2019	31.00	0.00	Paid	Y
# of Invoices:	14	# Due:	0	Totals:	42,562.96	0.00	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					42,562.96	0.00	

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	7,365.49	0.00
02 - RECREATION FUND	12,994.92	0.00
07 - RECREATIONAL FACILITIES FUND	4,501.77	0.00
09 - SPECIAL RECREATION FUND	17,700.78	0.00

--- TOTALS BY DEPT/ACTIVITY ---

01 - ADMINISTRATION CORPORATE	22,437.26	0.00
05 - CENTRAL PARK	1,273.83	0.00
07 - FOREST GLEN PARK	49.62	0.00
15 - BUILDING/RECREATION CENTER	3,701.50	0.00
20 - CENTRAL PARK WEST	1,949.54	0.00
21 - FITNESS CENTER	2,944.48	0.00
25 - AQUATIC CENTER	5,288.71	0.00
26 - AQUATIC-RECREATION PROGRAMS	406.25	0.00
60 - SPECIAL EVENTS & TRIPS	10.00	0.00
71 - BUILDING/RACQUET CLUB	4,501.77	0.00



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Corporate

Petty Cash for April 2019

Received By	Date	Description	Account Number	Amount
M. Salinas	3/8/2019	IAPD Annual Conference Mileage (1/26/19)	01-02-690-001	\$16.70
	3/8/19	IAPD Annual Conference (1/26/19)	01-02-690-001	\$27.68
		Total		\$44.38
L. Noonan	3/12/19	2705 Stonebridge, Aurora-Employment Law Update	01-01-660-002	\$24.60
	3/20/19	PDRMA LCR Meeting, Elk Grove Village	01-01-660-002	\$19.49
		Total		\$44.09
			Grand Total	\$88.47



Oak Brook Park District

1450 Forest Gate Road
Oak Brook, IL 60523

Petty Cash Recreation

Petty Cash for April 2019

Received By	Date	Description	Account Number	Amount
D. Thommes	3/7/19	Preschool Supplies	02-31-765-001	\$12.00
	3/11/19	Preschool Supplies	02-31-765-001	\$5.00
	3/14/19	Preschool Supplies	02-31-765-001	\$15.00
	3/14/19	Preschool Supplies	02-31-765-001	\$26.00
	3/18/19	Preschool Supplies	02-31-765-001	\$17.96
	3/20/19	Preschool Supplies	02-31-765-001	\$34.86
		Total		\$110.82
L. Littwin	3/21/19	Valet for Meeting	02-80-740-020	\$2.00
		Total		\$2.00
M. Korman	3/5/19	BS&A Seminar, Arlington Heights	02-01-660-002	\$24.36
		Total		\$24.36

Getting To Know
Allegra Wozniak
Aquatic Supervisor



Birth date: May 3rd

I decided to work at the OBPD because I swam on the Stars swim team starting in 2002 and became a lifeguard here at 17. Between working, finding mentorship in my superiors, and coming in to hang out with my friends, this place has essentially become my second home. So, to avoid paying rent, I got hired on full-time.

My favorite childhood memory is surviving Y2K.

The last good movies I saw are all the Mad Max!

The last good book I read is White Noise by Don DeLillo.

My favorite meal is at the Shake Shack - mushroom burger and cheese fries.

My personal heroes are my mom, my dad, and Tom Waits.

I'd love to meet Julian Casablancas, the lead singer of The Strokes.

I'm better than anyone else when it comes to making bedhead look fashionable.

My favorite place to vacation is: St. John, USVI.

My dream/goal is to be able to rescue senior cats & dogs and provide them with a good, comfortable home.

Little known fact about me: I was not actually named after an allergy medication.

My most humbling experience is working in EMS.

My greatest accomplishment is never getting worms.



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: April 10, 2019
Re: February/March 2019: Admin., Corporate Relations, IT & Marketing

March Board Meeting Follow Up:

Amending Agreements

There are resolutions for board approval regarding Turf Grass Mowing, Monarch butterflies, IGA's with Butler 53 and apparel screen printing.

April Board Meeting Discussion Points:

Election Results

Congratulations to Lara Suleiman as the newly elected board member. She will be filling the seat of retiring board member, Kathy Carson. We thank Commissioner Carson for her 12 years of service.

The Autumn Oaks New Property (Central Park North Fields)

Wight & Company will be attending the board meeting to explore programming ideas from the Park District Board of Commissioners.

Supplemental Appropriation Ordinance

This ordinance is to appropriate the \$17.9 bond issuance which was never budgeted in the 2018/2019 fiscal year.

March Corporate & Community Relations Report

	FY 2017	FY 2018
Sponsorships	\$112,425.00 (Includes Synthetic Soccer Field Partnership)	\$43,485.00
Ad Space	\$33,575.01	\$23,150.00
Vendors	\$7,093.95	\$11,150.00
In-Kind Donations	\$23,589.00	\$49,420.85
Oak Brook Park District Foundation	\$26,127.36	\$57,555.38

January Revenues

Sponsorships: \$0.00 **Advertising:** \$2,000 **Vendors:** \$550 **In-Kind Donations:** \$4,150
Oak Brook Park District Foundation: \$10,050

March Marketing & IT Report

obparks.org March Audience Report



Our seasonal membership page recorded 1,194 page views in March. Other strategic promotional landing pages generated 1,734 page views, with the Spring Break Activity Schedules page earning 502 of those views from March 17-March 31 alone.

March Facebook Analytics

Facebook Page	Total Likes	Total Posts	Reach
OBPARKS	2372 (22 new)	40	40,357

Highest Performing Facebook Post March

Oak Brook Park District
Published by Jessica Cannaday [?] · March 21 at 9:09 AM

the 11 seasons of midwestern states:

- winter
- fool's spring
- second winter
- spring of deception
- third winter ← **You Are Here**
- mud season **T minus 14 Days**
- actual spring
- summer
- false fall
- second summer (1 week)
- actual fall

Get More Likes, Comments and Shares
Boost this post for \$10 to reach up to 1,200 people.

4,157 People Reached | 382 Engagements | [Boost Post](#)

Patricia Petrik, Bonnie Gibellina and 65 others | 34 Shares

Highest Performing Insta Post

640 followers (up 39)



[View Insights](#) [Promote](#)

Liked by coachandretnnis and 24 others

obparks It's important to exercise those creative muscles! Pottery is a craft with meditative qualities that can foster deeper focus, relaxation, and a... more

[View 1 comment](#)

Oak Brook
Park District
www.obparks.org
1450 Forest Gate Road • Oak Brook, IL 60523-2151
Providing the very best in park and recreational opportunities, facilities and open lands for our community.

March Top Pages

1. Home
2. Facilities/FAC
3. Facilities/FRC
4. Programs/aquatics
5. Parties-and-rentals
6. Facilities/CPW
7. Rentals/centralparkwest
8. Programs/swim-lessons
9. Membership-opportunities
10. Programs/tennis-programs

Top Referral Sites/User:

Facebook, mykidlist.com, Tennis Source, runguides.com

Top Referral Sites/Revenue

Facebook, activekids.com, calameo.com

IT Initiatives

A new FortiGate 100E firewall has been installed. This device will also be used as the link balancer, so we will no longer use the Barracuda appliance for this. The FortiGate also has better web filtering than the previous firewall.

The obpark.org DNS (Domain Name System) was switched from running locally on our server to Cloudflare. This will increase uptime by keeping email flowing if there is an internet or power outage at the Family Recreation Center.

Obparks.org acquisition value

Referral Values	Mar. 19	Mar. 18	Feb. 19
Direct:	\$118,996	\$87,176	\$69,381
External Refs:	\$15,444	\$6,275	\$10,860
Organic Search:	\$3,937	\$3,843	\$1,646
Social Media:	\$2,503	\$2,199	\$152
Email/Other:	\$777	\$173	\$0

Ecommerce Total:

March 2019: \$141,657 vs. March 2018: \$99,666
YTD 2019: \$287,592 vs YTD 2018: \$209,007

Email Marketing

Email	Date	Open	Clicks
March eNews	3/6	36.4%	13.8%
Spring Break	3/20	34%	14%

Summer Membership Campaign: 160 coupons for discounted pool memberships were emailed to new subscribers. 118 people opened the welcome email.

March Twitter Analytics

Mar 2019 · 31 days

TWEET HIGHLIGHTS

Top Tweet earned 1,099 impressions

We are now accepting nonresident and corporate resident registration for summer camp! #HappyFitActiveKids #summercamp #oakbrook pic.twitter.com/T049ZrMbfd



1 retweet 3 likes

MAR 2019 SUMMARY

Tweets	10	Tweet Impressions	12.7K
Profile visits	182	Mentions	5
New followers	3		

We have revised our Pinterest account and are developing a plan to better utilize this top search engine in 2019.





Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: April 10, 2019
Re: March 2019 Financials

General Fund

We have now completed eleven months (92%) of our current fiscal year. Year-to-date (YTD) revenues, expenditures, and transfers out in this fund equal \$2,400,420, \$2,107,071 and \$150,000, respectively. This is resulting in a YTD net surplus of \$143,349 which is \$88,300 higher than prior year's surplus of \$55,049. Following is additional commentary:

- YTD property tax revenues have decreased from \$1,504,883 in the prior year, to \$1,378,736 in the current year. This decrease has been expected due to the fact that we decreased our tax levy for corporate purposes in order to increase our levies for liability insurance, social security, and special recreation purposes (i.e. a re-distribution of our 2017 tax levy). This revenue, however, is favorable when compared to the budgeted amount of \$1,305,765;
- YTD Personal Property Replacement Tax (PPRT) revenues have decreased from \$78,110 in the prior year, to \$66,040 in the current year. Last fiscal year we benefitted from a one-time \$12K increase in revenues due to the fact that the state of Illinois elected not to recover overpayments previously made to the District and other taxing bodies. This one-time increase was recorded in this fund and several other funds that also receive PPRT revenues. In addition, the Illinois Department of Revenue estimates PPRT payments to decline approximately 7% in 2019 when compared to the prior year;
- The large increase in the other revenue category is due to the monthly electrical rebate that the District began receiving from Direct Energy beginning in July 2018. This rebate is for our participation in the emergency electrical conservation program;
- In the Building-Recreation Center department, building rental revenues have decreased from \$190,837 in the prior year, to \$162,718 in the current year;
- Expenditures across all departments are either on target or favorable against the annual budget. In our Saddlebrook Park department, expenditures are higher than prior year due to the costs of removing 7 trees and trimming several others adjacent to the tennis courts. Expenditures are also slightly higher in our Forest Glen Park department due to the purchase of aerating equipment;
- Our Professional Services department has experienced increased expenditures when compared to prior year. In the current year we have incurred \$4,500 in fees for continued work on our Master Plan whereas no such costs were incurred in the prior year. In addition, this year we have incurred increased legal costs related to the general election referendum question and related bond issuance;
- In our Contracts-Maintenance DNS Department, expenditures for prescribed burns, herbicide application, mowing and seeding have decreased over prior year.

Recreation Fund

YTD revenues and expenditures in this fund are currently at \$3,486,105 and \$3,132,450, respectively. This is resulting in a YTD net surplus of \$353,654 which is \$250,050 lower than prior year's net surplus of \$603,704. Following is additional commentary over this fund's activities:

- Preschool program revenues continue to be unfavorable against current year budget and have decreased approximately \$48,000 (16%) over prior year. Specifically, full day preschool revenue has decreased \$39,660. Expenditures in this department have also experienced a slight decrease; specifically, part-time wages and program materials;
- Revenues for our Pioneer Programs have decreased approximately \$20,000 when compared to prior year which has also resulted in a decrease of \$16,000 in programing expenditures;
- Revenues in our Marketing department are significantly lower when compared to prior year due to the fact that in the prior year the District received a \$67,500 sponsorship payment from Evergreen Bank;
- Expenditures across all departments are either on target or favorable against budget. Expenditures in the Administration Department are significantly higher than prior year primarily due to the \$81,011 transfer to the debt service fund to make payment on our \$500,000 debt certificates;
- As expected, capital expenditures have increased significantly over prior year. The \$298,699 in YTD expenditures is comprised of \$250,804 for our Central Park improvement project, a \$32,761 lease payment for various fitness equipment, \$4,134 for the unity garden project and \$11,000 for the purchase of trash and recycling containers. The prior year's expenditures of \$137,761 is comprised of the \$32,761 fitness equipment lease payment, as well as \$105,000 in costs incurred for our family locker room project.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,862,802 and \$1,408,540, respectively. This is resulting in a YTD net surplus of \$454,262; which is an increase of \$526,678 over prior year's net deficit \$72,416. This year's surplus is being primarily driven by the following activity:

- Administration revenues have increased over prior year due to the receipt of the monthly electrical rebate from Direct Energy, as described on page 1 of this memo. The Tennis Fund is allocated with 25% of the monthly revenue due to their participation/commitment in reducing energy consumption;
- Increased non-resident membership revenue- \$189,522 in the current year versus \$173,030 in the prior year;
- Increased seasonal and indoor daily court time revenue- \$169,266 and \$196,218, respectively, in the current year versus \$144,099 and \$176,280, respectively, in the prior year;
- Increased private lesson revenue- \$249,195 in the current year versus \$207,287 in the prior year;
- Increased group lesson revenues- \$902,151 in the current year versus \$728,898 in the prior year;
- Decreased capital expenditures. This year the tennis center has spent \$142,652 on capital improvements whereas in the prior year, the amount spent was three times as much at \$501,682.

FINANCE OPERATIONS:

- Finance finalized the leasing of two replacement copiers. The copiers have now been installed and the color copier includes software that was requested by our marketing Department;
- We have been assisting in the evaluation of financial software for potential use by the Oak Brook Park District Foundation. The Foundation's financial activities and quarterly reporting are currently being maintained and generated using Excel;
- Finance is working with our auditors to complete the Agreed-Upon-Procedures that are required under the OSLAD grant that was previously awarded to us for our Central Park improvement project;
- Finance is working with our auditors to schedule our annual audit which normally occurs during July.

HUMAN RESOURCES:

- The annual performance review process is underway and all necessary paperwork is due to Linda N. by April 30, 2019.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: April 8, 2019
Re: Recreation & Facilities Report

Recreation

- Over 30 Pioneers enjoyed the movie matinee 'Finding Your Feet' and 20+ Pioneers are attending our weekly Mah Jongg. Other programs held this month for Pioneers included: Brain Games, Pinstripes Bocce and Bowling, Bingo and Rules of the Road.
- Pioneer day trips included the two fantastic musicals of The Producers at the Paramount Theatre and Mamma Mia at Drury Lane.
- Oak Brook Spring Break camp, held the last week of March, had a record number of attendees. Children enjoyed playing outside, crafts, swimming and more!
- The Preschool hosted a book fair on March 18th and 19th. A portion of the proceeds is reinvested back into the preschool for book purchases.
- Preschool hosted many mystery readers this month. The students also had zoo, airplane, fairy tale and knight and castle units this month.

Aquatics

- The Underwater Egg Hunt currently has 306 participants registered with 2 weeks left to register; last year we had 316 total participants. The egg hunt takes place Thursday, April 18th and Friday, April 19th.
- Staff have begun the process of de-winterizing both the Bath pool and Splash Island. Staff intends to open both at the end of May.
- Six aquatic staff will be taking the Lifeguard Instructor Course April 8 – 10.

Fitness

- New sessions of Tai Chi began with 20 participants registered across two new sessions.
- Studio B: Mirrors were installed in Studio B on March 27th. Barres have been delivered and stained by maintenance staff. The brackets have been installed with the barres scheduled to go in April 10th, after the mirror glue cures.
- The Pink 5k has 177 participants registered. This year's race is scheduled for Saturday, May 11.

Tennis

- The Tennis Center hosted Oak Brook Spring Break Junior Open tournament with 72 participants March 29th – 31st.
- Outdoor tennis courts were prepared and are ready to use.

Athletics

- A new session of fencing began with 11 participants registered.
- In-house camps are currently at 64 participants registered. Last year we were at the same exact spot with 64 participants registered at this time.
- Rental requests are starting to come in for the new property for this year.

Retention Results

19-Mar			
	Retained	Total	Rate
Aquatic	188	192	97.90%
Aqua/Ten	1	1	100.00%
Fitness	328	336	97.60%
Fit/Aqua	160	174	92.00%
Fit/Ten	13	15	86.70%
Premiere	36	36	100.00%
Yearly Total	726	754	96.30%
EFT Aqua	702	719	97.60%
EFT Aqua/Ten	48	50	96.00%
EFT Fitness	1112	1144	97.20%
EFT Fit/Aqua	606	613	98.90%
EFT Fit/Ten	89	96	92.70%
EFT Premiere	138	147	93.90%
Yearly & EFT	3421	3523	97.10%

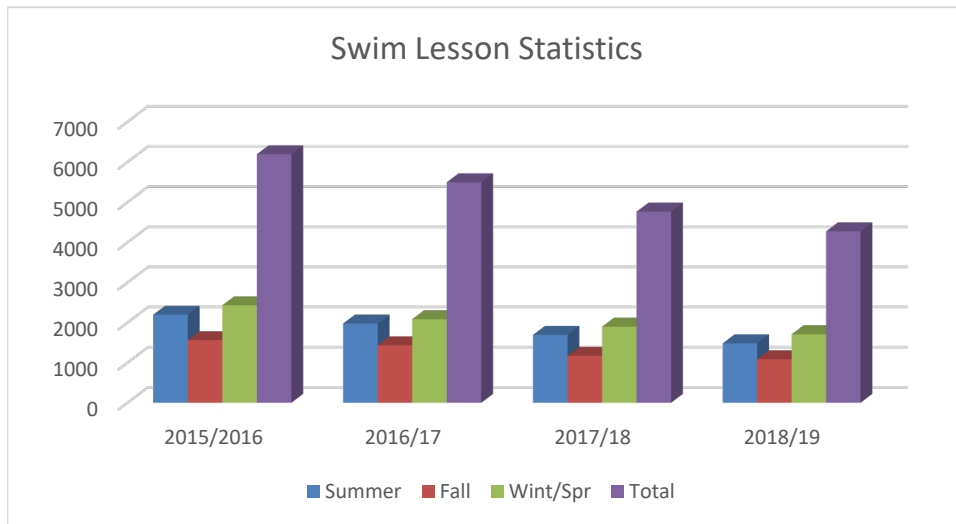
- We gained 55 new members in March; net 50.



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer	Fall	Wint/Spr	Total
2015/2016	2199	1562	2433	6194
2016/17	1978	1434	2084	5496
2017/18	1694	1173	1899	4766
2018/19	1483	1085	1709	4277

Swim Team Statistics					
	Summer	Fall/Winter	Spring	Spring Training	Total
2015/2016	34	56	53	84	227
2016/17	51	68	35	52	206
2017/18	32	65	46	73	216
2018/19	71	80	78	63	292





Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2019 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Splash Birthday	15	9	24										48
Super Splash Birthday	7	3	11										21
Group (by day)	7	8	2										17
Private (indoors only)	6	4	4										14
Private (indoor/outdoor combo)	0	0	0										0
Splash Island Birthday	0	0	0										0
Camp Rentals	0	0	2										2
Lane Rental (lap only)	0	0	0										0
Scout	2	1	1										4
Total # Parties	37	25	44	0	0	0	0	0	0	0	0	0	106

2018	47	44	48	57	47	60	49	40	36	26	23	25	502
2017	46	52	60	54	43	61	75	37	2*	41	29	52	550



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2017/2018 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	177	103	109	180	188	183	109	8	7.5	3	80.5	168	1,316	1,233
Revenue	\$13,262	\$5,222	\$2,103	\$10,385	\$11,120	\$12,907	\$8,985	\$739	\$750	\$205	\$7,238	\$14,722	\$87,638	\$80,718

Athletic Field Usage 2017/2018 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	159	140	133	202	211	200	1	0	0	0	0	73	1,119	1,106
Revenue	\$4,203	\$2,248	\$833	\$1,138	\$6,713	\$2,088	\$25	\$0	\$0	\$0	\$0	\$1,742	\$18,987	\$9,850

Athletic Field Usage 2017/2018 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	17/18 YTD	16/17 Actual
Hours	88	148	151	209	183	81	2	0	0	0	0	79.25	941	987
Revenue	\$2,778	\$4,157	\$1,284	\$2,425	\$4,235	\$2,079	\$150	\$0	\$0	\$0	\$0	\$1,053	\$18,160	\$16,645

Athletic Field Usage 2018/2019 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	172	126	79	168	203	210	81	28	0	0	87		1,152	1,148
Revenue	\$15,258	\$9,005	\$3,813	\$12,280	\$12,714	\$15,670	\$5,880	\$3,080	\$0	\$0	\$7,465		\$85,163	\$72,917

Athletic Field Usage 2018/2019 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	91	154	131	145	195	80	0	0	0	0	0		794	1,046
Revenue	\$3,156	\$2,081	\$725	\$1,625	\$2,688	\$1,413	\$0	\$0	\$0	\$0	\$0		\$11,688	\$17,245

Athletic Field Usage 2018/2019 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	18/19 YTD	17/18 YTD
Hours	116	96	37	24	116	89	12	0	0	0	0		489	862
Revenue	\$1,740	\$595	\$100	\$75	\$200	\$800	\$475	\$0	\$0	\$0	\$0		\$3,985	\$17,107



Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2019													
Gym Rentals	136	134	109										
Gym Revenue	\$ 19,800.00	\$ 18,003.00	\$ 13,045.00										
Room Rentals	43	57	60										
Room Revenue	\$ 1,170.00	\$ 2,618.50	\$ 1,055.00										
CPW Rentals	11	9	14										
CPW Revenue	\$4,990.00	\$3,597.50	\$4,990.00										

2018													
Gym Rentals	152	131	137	101	78	73	70	96	98	119	139	118	1,312
Gym Revenue	\$ 19,245.00	\$ 18,237.00	\$ 14,510.00	\$ 11,025.00	\$ 6,490.00	\$ 7,412.50	\$ 7,340.00	\$ 20,500.00	\$ 8,950.00	\$ 15,396.00	\$ 17,165.00	\$ 16,075.00	\$ 162,345.50
Room Rentals	57	48	66	64	45	56	47	45	52	52	48	55	
Room Revenue	\$ 4,409.00	\$ 4,202.00	5,385	4,430	1,900	5,180	4,170	\$ 3,117.00	\$ 4,569.00	\$ 2,980.00	\$ 3,365.00	\$ 3,568.00	\$ 47,275.00
CPW Rentals	8	9	13	12	9	20	11	17	8	8	13	9	137
CPW Revenue	\$4,307.50	\$3,457.50	\$5,501	\$4,950	\$4,590	\$10,325	\$5,780	\$5,340	\$6,182	\$4,720	\$6,013	\$4,465	\$65,631.00

Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2019	0	3	1										
2018	5	5	8	2	5	5	2	1	4	4	3	6	50

Oak Brook Park District
Family Recreation Center
Membership Usage Data

*Members												
	January	February	March	April	May	June	July	August	September	October	November	December
2017	3,901	3,715	3,686	3,848	4,150	4,230	4,283	3,812*	3711*	3,665*	3,751	3,859
Resident	55%	53%	53%	54%	53%	52%	52%	54%	55%	55%	53%	52%
Non Resident	45%	47%	47%	46%	47%	48%	48%	46%	45%	45%	47%	48%
EFT	2,481	2,495	2,514	2,538	2,499	2,499	2,511	2,529	2,513	2,520	2,617	2,736
2018	3,902	3,888	4,015	4,132	4,283	4,422	4,457	4,252	3,888	3,816	3,808	3,843
Resident	52%	52%	52%	52%	51%	50%	51%	52%	53%	53%	53%	52%
Non Resident	48%	48%	48%	48%	49%	50%	49%	48%	47%	47%	47%	48%
EFT	2,827	2,836	2,845	2,829	2,810	2,781	2,765	2,763	2,756	2,705	2,724	2741
2019	3,920	3,910	4,053									
Resident	52%	52%	52%									
Non Resident	48%	48%	48%									
EFT	2,806	2,790	2,747									
Usage												
	January	February	March	April	May	June	July	August	September	October	November	December
2017	12,631	11,559	12,351	11,245	14,711	16,596	17,065	12,568*	8238*	12,812	13,327	14,178
2018	15,909	13,043	16,047	14,383	14,333	14,782	15,768	13,472	11,150	13,441	13,424	13,933
2019	15,079	14,004	16,220									

*Locker Room Renovation began August 14, 2017

Re-opened December 1st, 2017



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: April 10, 2019
Re: Board Report

- The parks are open for the season. Tennis and volleyball nets are in place, water is turned on to fountains, and the athletic fields are in use. In April, staff is focused on landscape maintenance, pavement repairs, and athletic field preparation.
- Parks Department staff has started maintenance and repair work at the Central Park North athletic fields. There were numerous holes in the turf that had to be filled, small piles of debris, and ruts that needed grading. Mowing has begun and staff anticipates setting up soccer fields on the site in mid-April.
- Asphalt maintenance at Central Park is scheduled tentatively for the end of April, weather depending. The project is expected to take 2-3 days to complete, and parking/driving lanes will be re-routed and re-adjusted during that time. Visitors will be notified about the disruptions via-signage and social media.
- The honey-bees at the Dean Nature Sanctuary did not survive the winter, likely due to the extreme cold temperatures experienced during January. New bees are on order and will arrive at the end of the month.
- Staff has met with Wight and Company to discuss master visioning for Central Park. Community engagement will take place in the coming weeks in the form of open houses and a survey. Afterwards, Wight will begin the conceptual design phase.



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 19-0415: AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020

AGENDA No.: 8 A

MEETING DATE: APRIL 15, 2019

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

Preparation of the requested fiscal year 2019/2020 budget (“budgets”) began in October 2018 when Finance staff began calculating the requested 2018 property tax levies. On November 16, 2018 the budget planning module was made available to staff so they could begin entering their budgets. These budgets were due to Finance on January 11, 2019 at which time access to the budget module was closed. Concurrent with this process, staff was also tasked with updating their capital budget requests and updating the five-year capital improvement plan (CIP). These capital requests were due to Finance on December 28, 2018. Immediately after the closure of the budget module, Finance staff began compiling the requested budget information and presented such requests to the Executive Director for review.

Subsequent to the Executive Director’s review, finance staff and the Executive Director began holding meetings with all directors and respective managers to conduct a detailed review of the operating and capital budget requests to identify any necessary adjustments.

On February 18, 2019 the Board conducted a Special Meeting and at such meeting staff presented the Board with various schedules detailing the budgets. The Board made several inquiries about the budget and provided feedback to staff. Subsequent to this meeting Finance staff continued to further refine the budget and, among other adjustments, made the following changes:

- Reduced budgeted expenditures in the Marketing department (Recreation Fund) in the amount of \$10,000.
- Reduced budgeted expenditures in the Aquatic Center department (Recreation Fund) in the amount of \$5,000.
- Reduced budgeted expenditures in the Building/Recreation Center department (General Fund) in the amount of \$12,072.
- Increased budgeted revenues in the Youth Programs department (Recreation Fund) in the amount of \$5,300.
- Reduced budgeted capital expenditures in the Capital Projects Fund in the amount of \$40,000.

- Reduced budgeted expenditures in the Administration department (Recreation Fund) in the amount of \$20,000.

On March 14, 2019 the budgets were made available for public inspection at our administration offices as well as on our website, and notice of this availability was also published that same day in the Doings-Oak Brook newspaper.

A public hearing for our budgets is scheduled for April 15, 2019; immediately prior to the regular Board meeting. Notice of this public hearing has been published in the April 4, 2019 edition of the Doings-Oak Brook newspaper as well as on our website.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Accompanying this agenda history document is the annual budget and appropriation ordinance, a consolidating Budget Summary schedule that summarizes the budgets for all eleven of our funds as well as the Certification of Estimate of Revenue for Fiscal Year 2019-2020.

ACTION PROPOSED:

Motion (and a second) to approve Ordinance 19-0415: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for all the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year beginning May 1, 2019 and Ending April 30, 2020.

ORDINANCE NO. 19-0415

OAK BROOK PARK DISTRICT

ANNUAL BUDGET AND APPROPRIATION ORDINANCE

AN ORDINANCE SETTING FORTH THE BUDGET AND MAKING APPROPRIATIONS OF SUMS OF MONEY FOR ALL OF THE NECESSARY EXPENDITURES OF THE OAK BROOK PARK DISTRICT OF COOK AND DUPAGE COUNTIES, ILLINOIS, FOR THE CORPORATE PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020.

WHEREAS, the Board of Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, caused to be prepared in tentative form a Budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 15th day of April, 2019, notice of said hearing having been given at least one (1) week prior thereto as required by law and all other legal requirements having been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Oak Brook Park District, as follows:

Section 1. That the fiscal year of this District be and the same hereby is fixed and declared to be from May 1, 2019 to April 30, 2020.

Section 2. That the following Budget, containing an estimate of the amount available and expenditures and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for this Park District for the said fiscal year and the following sums of money:

GENERAL FUND	\$2,786,295.00
RECREATION FUND	\$3,848,580.00
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 200,000.00
SOCIAL SECURITY FUND	\$ 266,563.00
LIABILITY INSURANCE FUND	\$ 162,208.00
AUDIT FUND	\$ 13,113.00
SPECIAL RECREATION FUND	\$ 117,200.00
DEBT SERVICE FUND	\$ 1,977,969.00
RECREATIONAL FACILITIES FUND (Tennis Ctr.)	\$ 2,028,353.00
CAPITAL PROJECTS FUND	\$ 756,000.00
SPORTS CORE FUND	\$ 221,223.00

or as much thereof as may be authorized by law and hereby appropriated for the purpose of the Oak Brook Park District, as herein thereafter specified for said fiscal year.

SUMMARY OF APPROPRIATIONS

GENERAL CORPORATE FUND	\$2,786,295.00
RECREATION PROGRAM FUND	3,848,580.00
ILLINOIS MUNICIPAL RETIREMENT FUND	200,000.00
SOCIAL SECURITY FUND	266,563.00
LIABILITY INSURANCE FUND	162,208.00
AUDIT FUND	13,113.00
SPECIAL RECREATION FUND	117,200.00
DEBT SERVICE FUND	1,977,969.00
RECREATIONAL FACILITIES FUND	2,028,353.00
CAPITAL PROJECTS FUND	756,000.00
SPORTS CORE FUND	<u>221,223.00</u>
TOTAL	<u>\$12,377,504.00</u>

Section 3. That the estimated cash expected to be on hand at the end of this fiscal year is \$6,404,231.

Section 4. That all balances of any item or items of any general appropriation made in the Ordinance be expended in making up any deficiency in any item in the same general appropriation, and for the same general purposes, or any like appropriation and for the same general purpose, or any like appropriation made by this Ordinance.

Section 5. That all unexpended balances from annual appropriations of the previous years be and they are hereby re-appropriated for the same or similar purpose.

Section 6. That should any clause, sentence, paragraph or part of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 15th day of April, 2019, pursuant to a roll call vote as follows:

Aye: _____

Nay: _____

Absent: _____

President

ATTEST:

Board Secretary

**OAK BROOK PARK DISTRICT
2019 - 2020 BUDGET SUMMARY**

REVENUES	GENERAL	RECREATION	RECREATIONAL FACILITIES	IMRF	SOCIAL SECURITY	LIABILITY INSURANCE	AUDIT	SPECIAL RECREATION	DEBT SERVICE	CAPITAL PROJECTS	SPORTS CORE	TOTALS
Taxes - Property	\$ 1,511,116	\$ 894,120	\$ -	\$ 149,833	\$ 265,850	\$ 174,033	\$ -	\$ 111,196	\$ 1,870,543	\$ -	\$ -	\$ 4,976,691
Taxes - Replacement	86,504	27,233	-	24,029	16,019	6,408	-	-	-	-	-	160,193
Interest	12,500	17,500	11,000	825	600	375	250	125	404	15,000	-	58,579
Building Rental Fees	295,000	-	-	-	-	-	-	-	-	-	-	295,000
Program & Service Fees	415,616	2,682,517	1,688,500	-	-	-	-	-	-	-	222,929	5,009,562
Field Rentals	131,450	-	-	-	-	-	-	-	-	-	-	131,450
Marketing	-	49,000	-	-	-	-	-	-	-	-	-	49,000
Other	342,204	2,100	7,500	-	-	-	-	19,000	-	2,000	-	372,804
Total Revenues	\$ 2,794,390	\$ 3,672,470	\$ 1,707,000	\$ 174,687	\$ 282,469	\$ 180,816	\$ 250	\$ 130,321	\$ 1,870,947	\$ 17,000	\$ 222,929	\$ 11,053,279
EXPENDITURES/EXPENSES												
Administration	\$ 467,670	\$ 847,508	\$ 708,843	\$ -	\$ -	\$ 36,860	\$ -	\$ 49,200	\$ -	\$ -	\$ 67,630	\$ 2,177,711
Finance & H.R.	493,901	-	-	-	-	-	-	-	-	-	-	493,901
Parks & Dean Nature	742,397	-	-	-	-	-	-	-	-	-	-	742,397
Professional Services	52,200	-	-	-	-	-	13,013	-	-	-	-	65,213
Recreation Center	956,460	-	-	-	-	-	-	-	-	-	-	956,460
Buildings & CPW	73,667	-	365,010	-	-	-	-	-	-	-	-	438,677
Programs	-	2,417,737	574,500	-	-	-	-	35,000	-	-	153,593	3,180,830
Marketing	-	363,335	-	-	-	-	-	-	-	-	-	363,335
Other	-	-	-	200,000	266,563	125,348	100	3,000	1,977,969	-	-	2,572,980
Capital Projects	-	220,000	260,000	-	-	-	-	30,000	-	756,000	-	1,266,000
Depreciation	-	-	120,000	-	-	-	-	-	-	-	-	120,000
Total Expenditures/ Expenses	\$ 2,786,295	\$ 3,848,580	\$ 2,028,353	\$ 200,000	\$ 266,563	\$ 162,208	\$ 13,113	\$ 117,200	\$ 1,977,969	\$ 756,000	\$ 221,223	\$ 12,377,504
Net Surplus/(Deficit), Excluding Transfers	\$ 8,095	\$ (176,110)	\$ (321,353)	\$ (25,313)	\$ 15,906	\$ 18,608	\$ (12,863)	\$ 13,121	\$ (107,022)	\$ (739,000)	\$ 1,705	\$ (1,324,226)
Transfers in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107,586	\$ 300,000	\$ -	\$ 407,586
Transfers (out)	(326,575)	(81,011)	-	-	-	-	-	-	-	-	-	(407,586)
Net Surplus/(Deficit)	\$ (318,480)	\$ (257,121)	\$ (321,353)	\$ (25,313)	\$ 15,906	\$ 18,608	\$ (12,863)	\$ 13,121	\$ 564	\$ (439,000)	\$ 1,705	\$ (1,324,226)
Cash Balance- Beginning	\$ 1,590,232	\$ 2,739,954	\$ 832,541	\$ 139,947	\$ 106,131	\$ 42,211	\$ 24,252	\$ 33,531	\$ 49,758	\$ 1,944,909	\$ 224,992	\$ 7,728,457
Cash Balance- Ending	\$ 1,271,752	\$ 2,482,833	\$ 631,188	\$ 114,634	\$ 122,037	\$ 60,819	\$ 11,389	\$ 46,652	\$ 50,322	\$ 1,505,909	\$ 3,768	\$ 6,404,231

**OAK BROOK PARK DISTRICT
CERTIFICATION OF ESTIMATE OF
REVENUE FOR FISCAL YEAR 2019-2020**

I, Kevin Tan, do hereby certify that I am the duly qualified Treasurer of the Oak Brook Park District and the Chief Fiscal Officer of said Park District; as such officer I do further certify that the revenues, by source, anticipated to be received by said Park District in the fiscal year beginning May 1, 2019 and ending April 30, 2020 are estimated to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Property and Replacement Taxes	
General Corporate	\$ 1,597,620.00
Recreation	921,353.00
Illinois Municipal Retirement Fund	173,862.00
Special Recreation Funds	111,196.00
Social Security Fund	281,869.00
Liability Insurance	180,441.00
Audit	-
Debt Service	1,870,543.00
Sub-Total	\$ 5,136,884.00
Non-Tax Revenues	
Interest Earned	\$ 58,579.00
Program Fees	1,621,671.00
Recreation Center/Memberships & Fees	1,064,995.00
Racquet Club/Tennis Court Fund	1,688,500.00
Aquatic Center	1,060,846.00
Grants	-
Bonds	-
Other	421,804.00
Sub-Total	\$ 5,916,395.00
TOTAL ESTIMATED REVENUES	\$ 11,053,279.00

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Park District this 15th day of April, 2019.

Kevin Tan
Treasurer and Chief Fiscal Officer

SEAL

STATE OF ILLINOIS)
)
COUNTIES OF)
DUPAGE & COOK) S.S.

I, Laure L. Kosey, do hereby certify that I am the duly appointed Secretary of the Oak Brook Park District in the county and state aforesaid, and as such Secretary, I am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I do further certify that the attached and foregoing is a true and complete copy of the “**Annual Budget and Appropriation Ordinance of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for the Fiscal Year beginning May 1, 2019 and ending April 30, 2020**”, as adopted by the Board of Park Commissioners at its properly convened meeting held on April 15, 2019, as appears from the official records of said Park District in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Park District at Oak Brook, Illinois this 15th day of April, 2019.

Laure L. Kosey, Secretary
Board of Park Commissioners
Oak Brook Park District

SEAL



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE NO. 19-0416: AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION

AGENDA No.: 8 B

MEETING DATE: APRIL 15, 2019

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

This ordinance authorizes staff to transfer anticipated fiscal year 2018/2019 unexpended funds from certain appropriation line items to other certain appropriation line items. Per Section 4-4 of the Illinois Park District Code, such transfers may only occur after the first six months of any fiscal year have elapsed and requires approval by two-thirds of the Park District Board.

Exhibit A reflects a number of minor changes that have been made subsequent to the first Board reading on March 18, 2019. These changes have only impacted the Recreational Facilities (Tennis Center) fund.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

If approved, these transfers will be carried-out during the month of April 2019; the twelfth (12th) month of the current fiscal year.

ACTION PROPOSED:

A Motion (and a second) to approve Ordinance No. 19-0416: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation.

ORDINANCE NO. 19-0416

AN ORDINANCE FOR TRANSFERRING ANTICIPATED UNEXPENDED FUNDS FROM CERTAIN APPROPRIATION ITEMS TO OTHER ITEMS OF APPROPRIATION

WHEREAS, the first six months of fiscal year 2018-2019 of the Oak Brook Park District have elapsed; and

WHEREAS, Section 4-4 of the Park District Code provides that, after the first six months of any fiscal year, anticipated unexpended funds from any appropriation item may be transferred, by a two-thirds vote, to any other item of appropriation, so that the item to which said transfer is made is increased to the extent of the amount so transferred; and

WHEREAS, the Board of Park Commissioners has determined that it is necessary and desirable to make certain appropriation transfers as provided herein,

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1: Anticipated unexpended funds from certain specified budget and appropriation line items in the Budget and Appropriation Ordinance for fiscal year 2018-2019, in the amounts set forth in Exhibit A attached hereto, are hereby transferred to those specific line items and in the amounts, which are also set forth in such Exhibit A, such line items to be increased to the extent of the amount so transferred.

Section 2: This Ordinance shall be in full force and effect after its passage and approval by a two-thirds vote of the Board of Commissioners.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Passed and approved this 15th day of April, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Approved:

Sharon Knitter, President

ATTEST:

Laure L. Kosey, Secretary

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2018-2019

Fund & Department	Account Description	Original Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Administration (01-01)					
01-01-650-000	Group Medical & Life- Full-Time	\$ 60,736.00	\$ 4,264.00	\$ -	\$ 65,000.00
01-02-740-025	Contingency	80,000.00	-	(4,264.00)	75,736.00
01-01-660-002	Mileage Reimbursement	330.00	201.00	-	531.00
01-02-740-025	Contingency	75,736.00	-	(201.00)	75,535.00
Total:		\$	4,465.00	\$	(4,465.00)

Finance (01-02)					
01-02-631-000	Part-Time Personnel	\$ 8,280.00	\$ 320.00	\$ -	\$ 8,600.00
01-02-740-025	Contingency	75,535.00	-	(320.00)	75,215.00
01-02-800-000	Non-Capital Small Equipment	500.00	775.00	-	1,275.00
01-02-740-025	Contingency	75,215.00	-	(775.00)	74,440.00
Total:		\$	1,095.00	\$	(1,095.00)

Central Park North (01-04)					
01-04-750-055	Portable Restrooms	\$ -	\$ 400.00	\$ -	\$ 400.00
01-02-740-025	Contingency	74,440.00	-	(400.00)	74,040.00
01-04-790-010	Landscape Supplies	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
01-04-790-021	Athletic Fields	-	1,000.00	-	1,000.00
01-04-790-023	Turf & Chemical Products	-	500.00	-	500.00
01-02-740-025	Contingency	74,040.00	-	(2,500.00)	71,540.00
01-04-800-006	Park Equipment Replace & Repair	-	1,000.00	-	1,000.00
01-02-740-025	Contingency	71,540.00	-	(1,000.00)	70,540.00
Total:		\$	3,900.00	\$	(3,900.00)

Dean Nature Sanctuary (01-09)					
01-09-770-001	Electricity	\$ -	\$ 500.00	\$ -	\$ 500.00
01-02-740-025	Contingency	70,540.00	-	(500.00)	70,040.00
01-09-790-018	Bee Apiary Maintenance	2,250.00	2,050.00	-	4,300.00
01-02-740-025	Contingency	70,040.00	-	(2,050.00)	67,990.00
Total:		\$	2,550.00	\$	(2,550.00)

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2018-2019

Fund & Department	Account Description	Original Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Building/Recreation Center (01-15)					
01-15-700-002	State and Regional Organizations	\$ 862.00	\$ 638.00	\$ -	\$ 1,500.00
01-02-740-025	Contingency	67,990.00	-	(638.00)	67,352.00
01-15-750-018	Boiler Service	1,170.00	5,630.00	-	6,800.00
01-02-740-025	Contingency	67,352.00	-	(5,630.00)	61,722.00
01-15-790-000	Janitorial Supply- Paper Products	8,825.00	2,175.00	-	11,000.00
01-02-740-025	Contingency	61,722.00	-	(2,175.00)	59,547.00
Total:		\$	8,443.00	\$	(8,443.00)

Central Park West (01-20)					
01-20-650-000	Group Medical & Life	\$ -	\$ 3,600.00	\$ -	\$ 3,600.00
01-02-740-025	Contingency	59,547.00	-	(3,600.00)	55,947.00
01-20-770-000	Electricity	7,862.00	3,038.00	-	10,900.00
01-02-740-025	Contingency	55,947.00	-	(3,038.00)	52,909.00
Total:		\$	6,638.00	\$	(6,638.00)

Fitness Center (02-21)					
02-21-670-000	Maintenance/Contract & Leases	\$ 10,747.00	1,253.00	-	12,000.00
02-01-840-025	Contingency	80,000.00	-	(1,253.00)	78,747.00
02-21-705-000	Special Events	\$ 1,300.00	\$ 422.00	\$ -	\$ 1,722.00
02-01-840-025	Contingency	78,747.00	-	(422.00)	78,325.00
02-21-750-000	Towel Services/Replacement	12,560.00	3,040.00	-	15,600.00
02-01-840-025	Contingency	78,325.00	-	(3,040.00)	75,285.00
Total:		\$	4,715.00	\$	(4,715.00)

Aquatic Center (02-25)					
02-25-800-000	Non-Capital/Small Equipment	\$ 7,000.00	\$ 2,000.00	\$ -	\$ 9,000.00
02-01-840-025	Contingency	75,285.00	-	(2,000.00)	73,285.00
02-25-705-001	Birthday Party- Group Rentals	18,700.00	2,300.00	-	21,000.00
02-01-840-025	Contingency	73,285.00	-	(2,300.00)	70,985.00
Total:		\$	4,300.00	\$	(4,300.00)

Children's Programs (02-30)					
02-30-631-432	Sports Camps	\$ 5,686.00	\$ 1,814.00	\$ -	\$ 7,500.00
02-01-840-025	Contingency	70,985.00	-	(1,814.00)	69,171.00
02-30-640-432	Sports Camp- Contract Services	10,541.00	1,959.00	-	12,500.00
02-01-840-025	Contingency	69,171.00	-	(1,959.00)	67,212.00
Total:		\$	3,773.00	\$	(3,773.00)

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2018-2019

Fund & Department	Account Description	Original Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Youth Programs (02-32)					
02-32-754-004	Youth Playground Camp Admission	\$ 5,850.00	\$ 150.00	\$ -	\$ 6,000.00
02-01-840-025	Contingency	67,212.00	-	(150.00)	67,062.00
Total:		\$	150.00	\$	(150.00)

Liability Insurance Fund (04-90)					
04-90-921-000	Unemployment Insurance	\$ 12,000.00	\$ 5,000.00	\$ -	\$ 17,000.00
04-90-920-000	Risk Management Pool/PDRMA	115,000.00	-	(5,000.00)	110,000.00
Total:		\$	5,000.00	\$	(5,000.00)

Tennis Center- Administration (07-01)					
07-01-650-000	Group Medical and Life	\$ 45,610.00	\$ 7,990.00	\$ -	\$ 53,600.00
07-01-740-025	Contingency	50,000.00	-	(7,990.00)	42,010.00
07-01-910-000	IMRF- Employer Contribution	-	36,000.00	-	36,000.00
07-01-650-002	IMRF Contributions	36,000.00	-	(36,000.00)	-
07-01-915-000	Social Security Contributions	-	29,000.00	-	29,000.00
07-01-920-000	Medicare Contributions	-	6,000.00	-	6,000.00
07-01-650-003	FICA and Medicare Contributions	35,000.00	-	(35,000.00)	-
07-01-930-001	Special Events	3,000.00	2,000.00	-	5,000.00
07-01-740-025	Contingency	42,010.00	-	(2,000.00)	40,010.00
Total:		\$	80,990.00	\$	(80,990.00)

Tennis Center- Building (07-71)					
07-71-650-000	Group Medical and Life	\$ 5,000.00	\$ 17,000.00	\$ -	\$ 22,000.00
07-01-740-025	Contingency	40,010.00	-	(17,000.00)	23,010.00
07-71-910-000	IMRF- Employer Contribution	-	18,939.00	-	18,939.00
07-71-650-002	IMRF Contributions	18,939.00	-	(18,939.00)	-
07-71-915-000	Social Security Contributions	-	4,850.00	-	4,850.00
07-71-920-000	Medicare Contributions	-	1,150.00	-	1,150.00
07-71-650-001	FICA and Medicare Contributions	6,000.00	-	(6,000.00)	-
Total:		\$	41,939.00	\$	(41,939.00)

OAK BROOK PARK DISTRICT
EXHIBIT A
BUDGET TRANSFERS- FISCAL YEAR 2018-2019

Fund & Department	Account Description	Original Budget Balance	Transfer To	Transfer From	Revised Budget Balance
Tennis Center- Programs (07-75)					
07-75-610-000	Depreciation	\$ 100,000.00	\$ 20,000.00	\$ -	\$ 120,000.00
07-01-631-000	Administration Part-Time	216,181.00	-	(10,000.00)	206,181.00
07-71-631-000	Administration Part-Time	38,000.00		(10,000.00)	28,000.00
07-75-631-000	Part-Time Salaries	335,000.00	110,000.00	-	445,000.00
07-01-740-025	Contingency	23,010.00	-	(23,010.00)	-
07-75-650-002	IMRF Contributions	67,871.00	-	(46,871.00)	21,000.00
07-80-805-000	Capital Outlay	225,000.00	-	(40,119.00)	184,881.00
07-75-650-000	Group Medical & Life	27,500.00	21,500.00	-	49,000.00
07-01-631-000	Administration Part-Time	206,181.00	-	(21,500.00)	184,681.00
07-75-910-000	IMRF- Employer Contribution	-	21,000.00	-	21,000.00
07-75-650-002	IMRF Contributions	21,000.00	-	(21,000.00)	-
07-75-915-000	Social Security Contributions	-	26,500.00	-	26,500.00
07-75-920-000	Medicare Contributions	-	7,000.00	-	7,000.00
07-75-650-001	FICA and Medicare Contributions	27,500.00	-	(27,500.00)	-
07-80-805-000	Capital Outlay	184,881.00	-	(6,000.00)	178,881.00
		Total: \$ 206,000.00 \$ (206,000.00)			

Sports Core (08-25)					
08-25-630-000	Full-Time Staff	\$ 58,500.00	\$ 24,500.00	\$ -	\$ 83,000.00
08-25-631-000	Part-Time Staff	75,285.00	-	(20,000.00)	55,285.00
08-25-631-001	Part-Time Managers	34,725.00	-	(4,500.00)	30,225.00
08-25-750-020	Life Guard Audits	2,000.00	1,000.00	-	3,000.00
08-25-750-030	Equipment Maintenance	5,500.00	2,013.00	-	7,513.00
08-25-631-001	Part-Time Managers	30,225.00	-	(3,013.00)	27,212.00
08-25-790-003	Pool Vacuum Parts	2,000.00	5,232.00	-	7,232.00
08-25-631-001	Part-Time Managers	27,212.00	-	(5,232.00)	21,980.00
08-25-800-000	Non-Capital Small Equipment	3,000.00	8,903.00	-	11,903.00
08-25-631-001	Part-Time Managers	21,980.00	-	(8,903.00)	13,077.00
08-25-821-000	General Counsel	-	3,000.00	-	3,000.00
08-25-631-002	Part-Time Maintenance	6,750.00	-	(3,000.00)	3,750.00
		Total: \$ 44,648.00 \$ (44,648.00)			



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT DATED MARCH 10, 2008 AND AMENDED APRIL 16, 2018, BY AND BETWEEN THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53, THE OAK BROOK PARK DISTRICT AND THE LAGRANGE AREA DEPARTMENT OF SPECIAL EDUCATION FOR A COOPERATIVE PRESCHOOL PROGRAM AT THE OAK BROOK PARK DISTRICT RECREATION CENTER.

AGENDA No.: 8 C

MEETING DATE: APRIL 15, 2019

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Intergovernmental Agreement between the Oak Brook Park District, Butler School District #53 and the LaGrange Area Department of Special Education, is due for amendment and renewal. Staff from all three agencies have reviewed the agreement.

The Park District Board of Commissioners reviewed the agreement at the March 18, 2019 regular meeting and no changes were recommended.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Since 2008, the Park District has entered into a contract to provide a blended preschool program to serve children with Individualized Education Plans in the District. The program has been beneficial to the participants as well as the Park District. The blended program offers training opportunities that have not been available to staff previously. This also promotes a sense of teamwork in the community. It is recommended that the Agreement be renewed.

ACTION PROPOSED:

A motion (and a Second) to approve the Renewal of the Intergovernmental Agreement dated March 10, 2008 and amended April 16, 2018, by and between the Board of Education of Butler School District #53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at The Oak Brook Park District Recreation Center.

**RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT
DATED MARCH 10, 2008 AND AMENDED APRIL 16, 2018, BY AND BETWEEN
THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53,
THE OAK BROOK PARK DISTRICT AND THE LAGRANGE AREA DEPARTMENT
OF SPECIAL EDUCATION FOR A COOPERATIVE PRESCHOOL PROGRAM
AT THE OAK BROOK PARK DISTRICT RECREATION CENTER**

THIS RENEWAL is made and entered into this 15th day of April, 2019, by and between the Board of Education of Butler School District #53, a unit of local government located in DuPage County, Illinois (hereinafter referred to as the "School District"), the Oak Brook Park District, a unit of local government located in DuPage and Cook Counties, Illinois (hereinafter referred to as the "Park District"), and the LaGrange Area Department of Special Education, a special education joint agreement cooperative in DuPage and Cook Counties, Illinois (hereinafter referred to as "LADSE"), hereinafter sometimes collectively referred to as the "Parties",

WITNESSETH:

WHEREAS, Article VII, §10 of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act of the State of Illinois (5 ILCS 220/1, *et seq.*) authorize units of local government to contract or otherwise associate among themselves to exercise, combine or transfer any power or function, in any manner not prohibited by law; and to contract with any one or more other public agencies to perform any governmental service, activity or undertaking, or to combine, transfer or exercise any powers, functions, privileges or authority which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, Article VII, §10 of the 1970 Illinois Constitution further provides that units of local government may contract and otherwise associate with individuals, associations and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, such provisions of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act of the State of Illinois encourage mutual cooperation for matters of mutual concern; and

WHEREAS, the Park District provides a preschool program at its Recreation Center; and

WHEREAS, LADSE is a special education joint agreement cooperative that provides special education services and assistance to school districts in DuPage and Cook Counties; and

WHEREAS, the School District is a member of LADSE, and is responsible for providing early childhood learning opportunities for special education and special needs students in the School District; and

WHEREAS, the Parties entered an "Intergovernmental Agreement By and Between the Board of Education of Butler School District #53, the Oak Brook Park District and the LaGrange Area Department of Special Education for a Cooperative Preschool Program at the Oak Brook Park District Recreation Center", dated March 10, 2008 (the "Agreement"), and amended April 16, 2018, by which the Parties agreed that the Park District would provide enrollment space in the Park District's preschool program to assist the School District in meeting the special needs of the School District's students, and that the School District and LADSE would provide certain personnel, funding, equipment, supplies, training, screening and testing, and other assistance with the Park District's preschool programming; and

WHEREAS, the School District and LADSE have provided written notice to the Park District of their desire and intent to renew the Agreement under amended terms and conditions,

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements as hereinafter set forth, the Parties agree as follows:

1. Incorporation of Preambles. The preambles to this Amendment and Renewal are incorporated and made a part hereof as though fully set forth herein.

2. Amendments to and Renewal of the Agreement. Pursuant to Section 5 of the Agreement, the Parties hereby agree to the renewal of the Agreement through the 2021-22 school year.

3. Continued Effectiveness of Other Terms and Conditions of Agreement. All other terms and conditions of the Agreement shall continue in full force and effect through the 2021-2022 school year.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

**BOARD OF EDUCATION OF
BUTLER SCHOOL DISTRICT #53**

OAK BROOK PARK DISTRICT

By: _____
Christopher Edmonds, Its President

By: _____
Sharon Knitter, Its President

Attest: _____
Ahmad Sulaiman, Its Secretary

Attest: _____
Laure L. Kosey, Its Secretary

LADSE

By: _____
Ellie Ambuehl, Its Executive Director

Attest: _____
Suzanne Soluri, Its Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT DATED JANUARY 18, 2016, BY AND BETWEEN THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53 AND THE OAK BROOK PARK DISTRICT FOR A BEFORE AND AFTER SCHOOL PROGRAM AT BROOK FOREST ELEMENTARY SCHOOL.

AGENDA No.: 8 D

MEETING DATE: APRIL 15, 2019

STAFF REVIEW:

Deputy Director, Dave Thommes:

Handwritten signature of Dave Thommes in black ink.

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

Handwritten signature of Laure Kosey in black ink.

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Intergovernmental Agreement between the Oak Brook Park District and District #53 is due for renewal. Staff reviewed the agreement and no changes are warranted.

The Park District Board of Commissioners reviewed the agreement at the March 18, 2019 regular meeting and no changes were recommended.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

In 2016 the Park District entered into a contract to provide a before and after school recreational program for District 53 elementary aged students. The program has been beneficial to the children by providing a social recreational outlet before and after school and the community as a whole by providing a needed service for working parents. This partnership also encourages collaboration and teamwork in the community. It is recommended that the Agreement be renewed again.

ACTION PROPOSED:

A motion (and a Second) to approve the Renewal of the Intergovernmental Agreement dated January 18, 2016, by and between the Board of Education of Butler School District #53 and the Oak Brook Park District for a Before and After School Program at Brook Forest Elementary School.

RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT DATED JANUARY 18, 2016, BY AND BETWEEN THE BOARD OF EDUCATION OF BUTLER SCHOOL DISTRICT #53, THE OAK BROOK PARK DISTRICT FOR A BEFORE AND AFTER SCHOOL PROGRAM AT BROOK FOREST ELEMENTARY SCHOOL

AGREEMENT:

This Agreement dated this 15th day of April, 2019 by and between the Board of Commissioners of Oak Brook Park District, DuPage County, Illinois (hereinafter the “Park District”) and the Board of Education Butler School District 53, DuPage County, Illinois (hereinafter the “School District”)(and hereinafter sometimes referred to collectively as the “Parties”) provides for hosting of Park District Before and After School Recreational Programs (hereinafter the “Program”, “Programs” or “Programming”) as follows:

WITNESSETH:

WHEREAS, the Park District and the School District are “units of local government” as defined under Article VII, Section 10, of the Constitution of Illinois 1970 and are “public agencies” as defined under Paragraph 2 of the Intergovernmental Cooperation Act, 5 ILCS220/1 *et seq.*; and

WHEREAS, the Park District and the School District have mutually determined that it would be in the best interest of the citizens of the community to be able to utilize certain facilities at the Brook Forest Elementary School (the “School”) for the Programs when it is not being used by the School District for its own before and after school program; and

WHEREAS, by this Agreement, the School District intends to authorize the Park District to use certain facilities at the School for a facility usage fee as provided in this Agreement; and

WHEREAS, parents of students who attend the School will benefit from the Programming to be provided by the Park District;

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, the Parties hereby agree as follows:

1. Enabling Authority
 - a. This Agreement is entered into between the Parties pursuant to the Constitution of the State of Illinois and the Intergovernmental Cooperation Act.
2. General Conditions
 - a. Program
 - i. That subsidized fees shall be made available for the Programs for eligible low income families of the School District, through the Park District or other financial assistance programs; and
 - ii. That Park District Programming will provide students of the School District with age-appropriate recreational physical, educational and social activities, including homework assistance; and

- iii. That a snack program is made available by the Park District at no additional cost to the families or participants; and
- iv. That both the Park District and the School District will actively promote the Programs to School District families.
- v. That the facility usage fee to be paid by the Park District to the School District shall be \$10.00 per week for before school care and \$20.00 per week for after school care.

b. School District Facilities

- i. The School District shall provide the Park District with the use of the following facilities at the School for the Programs, without requiring any facility fee: the gymnasium, washrooms, designated classrooms, designated kitchen storage areas, designated exterior play area, and other designated storage areas, together with such corridors and entrance ways necessary to gain ingress and egress to and from said areas, which shall be limited to pre-established schedules and times (the "School Facilities"). The specific School Facilities shall be agreed upon by the Parties prior to the commencement of the Programming. The Park District Programs will periodically be required to share these School Facilities with other user groups scheduled within the School.
- ii. The School's Administrative Staff will notify the Park District site staff, with as much advance notice as possible, of any proposed conflicting or shared use of the School Facilities. When possible, the School's Administrative Staff may offer alternative spaces to accommodate the Programs when such conflicts or sharing occur.

c. Terms of Agreement

- i. The term of this Agreement shall be for a period of one year effective with the 2019/2020 school year.
- ii. This Agreement may be renewed for additional one-year terms if either of the Parties hereto notifies the other in writing no less than sixty (60) days prior to September 15.
- iii. The Park District has the right to discontinue any Program if participation falls below seven (7) total students, by written notification to the School District prior to September 15.

d. Access to School

- i. The School shall provide ingress and egress to Park District Program employees and Program participants, as authorized by the School District, during hours of Program operation, and to other areas needed to meet crisis protocol and procedures.

e. Parking

- i. Authorized Park District employees and Program participants shall be permitted to park vehicles in any parking lot at the School during the hours of operation for the Programs without interference or hindrance, except reasonable periods of repair or construction or other School programming.

3. Use of School Facilities

a. Time Scheduling

- i. During regular School attendance days, for the purposes of before school Programming, the Park District shall have use of the School Facilities beginning at 6:45 a.m. and ending at the School's start time.
- ii. During regular School attendance days, for the purposes of after school Programming, the Park District shall have use of the School Facilities beginning at the time of School dismissal and ending when all students have been picked up, with a published ending time of 6:00 p.m.
- iii. The School District will allow adequate time for Program set-up and take-down.
- iv. If scheduling conflicts occur with the School, the School shall be given priority over the Programs. Both Parties will cooperate in adjusting their needs to eliminate such conflicts.

b. Site Use and Maintenance

- i. Refrigerator space is limited, but a small space will be designated for the Programs. The School's custodial staff shall have no responsibility for the cleanliness of this unit.
- ii. All kitchen surfaces and appliances must be cleaned after use.
- iii. The School has designated storage space for use by the Park District. Materials must be stored securely and within designated spaces. The School District has no responsibility for these supplies. If space allows, the Park District may provide its own storage cabinets with the permission of the School's Principal.

- iv. School District-owned equipment and/or supplies are available for use only as authorized by the School or School District. Authorized equipment and/or supplies must remain in the area authorized for use. All other supplies and equipment are not available for use. The Park District shall supply any needed games, educational materials, activities, art supplies and consumables.
- v. No supplies or materials shall be left in the gymnasium or any other space following Park District use, other than in spaces designated for storage.
- vi. Lunch tables are available for use on a regular basis. Park District staff will be responsible for the complete clean-up following all activities.
- vii. Snacks must be consumed at designated tables only and cleaned up after each use. Only peanut-free snacks will be offered by the Park District during Program use.
- viii. School Facilities must be left in a clean orderly condition, including floors, walls and restrooms. Accidents and general clean-up that require custodial assistance during the Programs will be handled by the Park District's on-site staff. All areas of the School should be left ready for use at the end of each Program session.
- ix. The Park District agrees that it shall promptly reimburse the School District for the cost of necessary repairs to or replacements of furnishings, fixtures and other improvements at the School that may be caused by the Park District's operation of the Programs, normal wear and tear excepted.
- x. The School District agrees to provide reasonably required heating, electrical, and water services during such times as the Park District uses the School to operate the Programs.
- xi. The School office copier may be used upon request only and only for incidental, periodic use.
- xii. The School office and other non-designated classrooms are off-limits for Park District staff and participants unless previously scheduled.
- xiii. The School's custodial staff shall have authority to request compliance with Site Use and Maintenance Regulations and to report any non-compliance issues to the School's administration.

4. **Access to Internet and Network**

- a. The School shall make access to the Internet and the School's wireless network available to the Park District for the Programs.
- b. Park District participants and staff are subject to Park District and School District electronic use policies, and only for materials related to the Programs.

5. **Supervision**

- a. The Park District's Program Supervisor shall be responsible for adherence to all rules, regulations and procedures by the Park District and the participants, and shall serve as the primary contact between the School and the Park District regarding site operations and School-specific procedures for the Programs.
- b. Park District shall, at all times, maintain at least one qualified adult, over the age of 18, at the School during all Program operation, which adult shall be designated as the Site Supervisor.
- c. The Park District and the School District shall work cooperatively with regard to performance standards and issues for Program supervisory staff.
- d. The Park District shall provide supervision for parent drop-off and pick-up areas.
- e. Park District support supervision personnel shall have the following qualifications:
 - i. All such personnel shall be at least 18 years of age.
 - ii. Personnel in a counselor position shall have a high school diploma, shall have a minimum of six (6) months' experience in an environment with children 5-11 years of age, shall be trained in CPR and First Aid, and shall be required to pass an Illinois State Police Criminal Background Check and a drug test.
 - iii. Personnel in a supervisor position shall have a college degree or have a high school diploma and a minimum of three (3) years' child development experience with children 5-11 years of age, shall be trained in CPR and First Aid, and shall be required to pass an Illinois State Police Criminal Background Check and a drug test.

6. **Specific Safety Requirements**

- a. The Park District shall follow the School District's Board of Education policies regarding local, state and federal licensing requirements and those regarding safety.
- b. Alcoholic beverages, smoking, drugs or weapons are strictly forbidden on School property.
- c. Access to the School building shall be limited to specified entrance(s) only. All other entrances must remain locked. Doors must not be propped open or left ajar at any time.
- d. Fire exits, doorways and hallways shall be kept passable at all times.

7. **Insurance Requirements: Each Party shall be required to maintain the following insurance coverages:**

- a. General Liability Coverage, including Contractual Liability Coverage, specifically including bodily injury, personal injury, and property damage
 - i. Each occurrence: \$3,000,000, written on an occurrence basis
 - ii. General aggregate: \$2,000,000
- b. Worker's Compensation Coverage
 - i. Statutory for Illinois
 - ii. Each accident: \$500,000
 - iii. Disease policy limit: \$500,000
 - iv. Disease each employee: \$500,000
- c. Excess Liability/Umbrella Coverage
 - i. \$1,000,000
- d. Sexual Misconduct and Molestation Liability Coverage
 - i. Each loss limit: \$1,000,000
 - ii. Aggregate limit: \$1,000,000
 - iii. Innocent party defense: \$300,000
- e. Each Party shall include the other Party, its public officials, employees, volunteers and agents, as additional insureds for all liability coverage. In addition, each Party shall furnish the other Party with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.
- f. In the event that any Party is self-insured, member of an intergovernmental pool or provides for its risk financing by a means other than commercial insurance, that Party shall keep in force at all times during the term of this Agreement, all coverages provided for hereinabove notwithstanding provision of such coverages in such manner.
- g. The insurance company, self-insurance pool, or similar entity of the Party administering any claim, cause of action and the like, shall be allowed to raise on behalf of the other Party any and all defenses, statutory and/or common law, to such claim or action that the other Party might have raised, including, but not limited to,

any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, *et seq.*

8. Indemnification

- a. To the maximum extent permitted by law, Park District and School District shall indemnify and hold each other harmless from any and all actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, resulting from death or bodily injury or damage to tangible physical property of the other, to the extent arising out of or resulting from the negligence or wrongful conduct of their respective employees or other authorized agents in connection with this Agreement. However, neither Party shall indemnify the other against actions, costs, expenses, damages and liabilities to the extent attributable to the negligent or wrongful acts or omissions of the other Party. If the Parties are both at fault hereunder, then any obligation to indemnify shall be proportional to their relative fault.

9. Relationship of the Parties

- a. Nothing in this Agreement shall be deemed to create any joint venture or partnership between the Parties. Neither the Park District nor the School District shall have the power to bind or obligate the other except as to the extent expressly set forth in this Agreement.

10. No Third Party Beneficiary

- a. This Agreement is entered into solely for the benefit of the contracting Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a Party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

11. Assignment

- a. No part of this Agreement may be assigned by either of the Parties hereto without prior written consent of the other Party.

12. Right to Amend

- a. In the event that either Party desires to modify or amend this Agreement, written notice thereof shall be given prior to September 15 of the preceding year for modification to be adopted for the subsequent year unless otherwise agreed. Modification to this Agreement must be by formal public action of the elected Board of the respective Party.

13. Authority

- a. The individual officers of the Park District and the School District who have executed this Agreement represent and warrant that they have full power and lawful authority to execute this Agreement and perform and fulfill the obligations and responsibilities contemplated hereunder on behalf of and in the name of their respective governing boards.

14. **Successor**

- a. It is the intention of the Parties hereto that this Agreement and each and all of the provisions be binding on their successors in office.

15. **Multiple Counterparts**

- a. This Agreement may be executed in multiple counterparts, each of which shall, for all purposes, constitute a duplicate original.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals the day and year first above written.

Board of Education of
Butler School District #53

Oak Brook Park District

By: _____
Christopher Edmonds, Its President

By: _____
Sharon Knitter, Its President

Attest: _____
Ahmad Sulaiman, Its Secretary

Attest: _____
Laure L. Kosey, Its Secretary



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: RESOLUTION 19-0417: A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE OAK BROOK PARK DISTRICT AND NEXT GENERATION SCREEN PRINTING AND EMBROIDERY, INC. FOR APPAREL SCREEN PRINTING AND EMBROIDERY SERVICES

AGENDA No.: 8 E

MEETING DATE: APRIL 15, 2019

STAFF REVIEW:

Marketing Manager, Jessica Cannaday: 

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey: 

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The District solicited bids for apparel screen printing and embroidery services during the 2018/2019 Fiscal Year. A contract, not to exceed \$34,000, was awarded to Next Generation Screen Printing and Embroidery, Inc. of Lombard, IL. The District has been satisfied with the quality and service of Next Generation Screen Printing and Embroidery, Inc. under the current agreement.

The current agreement will expire on April 30, 2019.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The existing agreement with Next Generation Screen Printing and Embroidery, Inc. provides for the extension of the contract by 1 year if such extension is desired by the District and Next Generation Screen Printing and Embroidery, Inc. and sufficient appropriation is made by the District as required by law.

The staff recommendation is to extend the current terms of the contract with Next Generation Screen Printing and Embroidery, Inc., including the prices quoted, for an additional year.

The Resolution and Addendum to extend the contract as recommended are attached for the Board's consideration and approval.

ACTION PROPOSED:

Motion and a second to Approve Resolution 19-0417: A Resolution Amending the Agreement Between the Oak Brook Park District and Next Generation Screen Printing and Embroidery Services.

RESOLUTION NO. 19-0417

**A RESOLUTION AMENDING THE AGREEMENT BETWEEN THE
OAK BROOK PARK DISTRICT AND
NEXT GENERATION SCREEN PRINTING AND EMBROIDERY, INC.
FOR APPAREL SCREEN PRINTING AND EMBROIDERY SERVICES**

WHEREAS, the Oak Brook Park District (the "District") is authorized to enter contracts for supplies, materials and work (70 ILCS 1250/8-1); and

WHEREAS, on April 16, 2018, the District and Next Generation Screen Printing and Embroidery, Inc. (the "Contractor") entered an Agreement for Apparel Screen Printing and Embroidery Services (the "Agreement"), and Section 16 of the Agreement provided that it could be extended for one year upon approval of such an extension by the District and the Contractor, and upon prior appropriation therefor; and

WHEREAS, the District and the Contractor have agreed to an extension of one year, and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois, as follows:

Section 1. The Board of Park Commissioners of the District hereby approves a one (1) year extension of the Agreement, from May 1, 2019, to April 30, 2020, subject to the terms and conditions of the "Amendment to an Agreement Between the Oak Brook Park District and Next Generation Screen Printing and Embroidery, Inc. for Apparel Screen Printing and Embroidery Services" (the "Amendment"), and the President and Secretary of the District are hereby authorized, respectively, to execute and attest the Amendment in substantially the form attached hereto and made a part of this Resolution as Exhibit "A".

Section 2. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

Section 3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 15th Day of April, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

Sharon Knitter, President

ATTEST:

Laure Kosey, Secretary

**AMENDMENT TO AN AGREEMENT BETWEEN
THE OAK BROOK PARK DISTRICT AND
NEXT GENERATION SCREEN PRINTING AND EMBROIDERY, INC.
FOR APPAREL SCREEN PRINTING AND EMBROIDERY**

THIS ADMENDMENT (the "Amendment") to "An Agreement Between the Oak Brook Park District and Next Generation Screen Printing and Embroidery, Inc.. for Apparel Screen Printing and Embroidery " (the "Agreement"), is made and entered into by and between the Oak Brook Park District (the District") and Next Generation Screen Printing and Embroidery, Inc. ("Next Generation").

WITNESSETH:

WHEREAS, the Agreement was entered between the District and Next Generation, and dated April 16, 2018, for the provision of Apparel Screen Printing and Embroidery of the District's Apparel by Next Generation; and

WHEREAS, pursuant to Section 16, the term of the Agreement was to be from the execution of said contract through April 30, 2019 provided, however, that the Agreement could be extended for one additional year, upon approval of such an extension by Next Generation and the District, and upon the same terms and conditions, provided that sufficient funds are appropriated by the District for such extension; and

WHEREAS, Next Generation and the District have agreed to an extension of one year of said contract through April 30, 2020, and the District has appropriated sufficient funds for such extension,

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements herein set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the parties, the District and Next Generation agree to the terms and conditions of this Amendment as follows:

**ARTICLE I
THE RECITALS ARE PART OF THIS ADDENDUM**

The representations, covenants and recitations set forth in the foregoing recitals are material to this Amendment and are hereby incorporated into and made a part of this Amendment as though fully set forth in this Article I.

**ARTICLE II
EXTENSION OF TERM OF AGREEMENT**

A. Section 16 of the Agreement is amended to extend the term of the Agreement until April 30, 2020.

B. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this 15th day of April, 2019.

OAK BROOK PARK DISTRICT

NEXT GENERATION SCREEN
PRINTING AND EMBROIDERY, INC.

By: _____
Sharon Knitter, Its President

By: _____
Its: _____

Attest: _____
Laure Kosey, Its Secretary

Attest: _____
Its: _____



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE 19-0418: SUPPLEMENTAL APPROPRIATION ORDINANCE OF THE OAK BROOK PARK DISTRICT FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019. (REQUIRES WAIVING THE BOARD RULES TO APPROVE AT THIS MEETING)

AGENDA No.: 9 A

MEETING DATE: APRIL 15, 2019

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

At the December 17, 2018 Board meeting, the Board approved Ordinance No. 18-1223; an ordinance providing for the issue of not to exceed \$17,900,000 General Obligation Park Bonds, Series 2019 (“bonds”). On January 15, 2019, the Park District sold \$16,910,000 par General Obligation bonds at a premium to the winning bidder, Bank of America Merrill Lynch, and received a \$358,000 good faith deposit. The closing on the sale of our bonds occurred on January 29, 2019, at which time the Park District received an additional \$17,546,346.98 in bond proceeds (net of bond issuance costs).

On February 6, 2019 the Park District closed on the purchase of 34 acres of land, commonly known as the “McDonald’s soccer fields”, and funded the \$15,800,000 purchase with the proceeds from the bonds.

The above activities had not been anticipated when the Board approved the fiscal year 2018/2019 appropriation ordinance No. 18-0416, on April 16, 2018.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

Per State of Illinois Statutes (70 ILCS 1205/4-4), the Park District Board may adopt a supplemental appropriation ordinance subsequent to the adoption of the annual appropriation ordinance in an amount not to exceed the aggregate of any additional revenue available to the Park District. Finance staff has determined the necessary supplemental appropriation for fiscal year May 1, 2018 through April 30, 2019 to be \$16,200,000; an amount less than the additional revenue raised from the issuance of the bonds.

ACTION PROPOSED:

Request a motion (and a second) to waive the Board Rules to approve at this meeting: Ordinance 19-0418: Supplemental Appropriation Ordinance of The Oak Brook Park District for The Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019.

A motion (and a Second) to approve Ordinance 19-0418: Supplemental Appropriation Ordinance of The Oak Brook Park District for The Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019.

ORDINANCE NO. 19-0418

OAK BROOK PARK DISTRICT

**SUPPLEMENTAL APPROPRIATION ORDINANCE
OF THE OAK BROOK PARK DISTRICT FOR THE FISCAL YEAR
BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019.**

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE OAK BROOK PARK DISTRICT, DUPAGE AND COOK COUNTIES, ILLINOIS:

SECTION 1: Findings

- A. The Board of Park Commissioners hereby find that from and after the date of adoption of the District's annual appropriation ordinance for the fiscal year beginning May 1, 2018 and ending April 30, 2019 (Ordinance No. 18-0416), the Park District has acquired new revenue which was not previously appropriated and is available for spending (the "Supplemental Revenue"); and
- B. It is further found that the estimated sum of the Supplemental Revenue the District shall have available for supplemental appropriation during the 2018/2019 fiscal year shall be Sixteen Million Two Hundred Thousand (\$16,200,000).
- C. The Park District is authorized to adopt a supplemental appropriation ordinance subsequent to the adoption of the annual appropriation ordinance for any fiscal year in an amount not to exceed the aggregate of any additional revenue available to the Park District or estimated to be received by the Park District, 70 ILCS 1205/4-4.

SECTION 2: Supplemental Appropriation. The Board of Park Commissioners hereby supplement the appropriation heretofore approved for expenses and liabilities related to the Capital Projects Fund for the fiscal year beginning May 1, 2018 and ending April 30, 2019, by an amount equal to \$16,200,000, the amount of the Supplemental Revenue already received, for the purchase of 34 acres of land commonly known as the "McDonald's soccer fields", paying various direct costs incurred for this land purchase, and paying the costs incurred for the issuance of \$16,910,000 par General Obligation bonds, Series 2019.

SECTION 3: All other terms and provisions contained in Ordinance No. 18-0416 shall remain in full force and effect.

SECTION 4: This appropriation ordinance is adopted pursuant to procedures set forth in Section 4-4 of the Illinois Park District Code, as amended by Public Act 98-278, effective August 9, 2013.

SECTION 5: This appropriation ordinance shall be in full force and effect from and after its passage and approval according to law.

Adopted this 15th day of April, 2019, pursuant to a roll call vote as follows:

Aye: _____

Nay: _____

Absent: _____



President

ATTEST:

Board Secretary



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: ORDINANCE 19-0520: AN ORDINANCE DECLARING SURPLUS PERSONAL PROPERTY AND AUTHORIZING THE SALE OR CONVEYANCE THEREOF	AGENDA No.: 9 B MEETING DATE: APRIL 15, 2019
STAFF REVIEW:	Deputy Director, Dave Thommes: 
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laure Kosey: 
ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): Items that have been recently identified as surplus property are listed in the attached Ordinance 19-0520.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): Staff is recommending the outdated and non-working Information Technology Equipment to be recycled. Other items that are of poor quality will be recycled when recycling opportunities exist, or otherwise discarded. Items that have possible use by others will be offered for sale.	
ACTION PROPOSED: For Review and Discussion Only.	

**ORDINANCE NO. 19-0520
AN ORDINANCE DECLARING
SURPLUS PERSONAL PROPERTY AND
AUTHORIZING CONVEYANCE OR SALE THEREOF**

WHEREAS, the Park District Code (70 ILCS 1205/8-22) provides that whenever a Park District owns any personal property that in the opinion of three-fifths (3/5) of the Board members then holding office, is no longer necessary, useful to or for the best interests of the District, three-fifths (3/5) of the Board members then holding office may, by ordinance, authorize the conveyance or sale of that personal property in any manner they may designate, with or without advertising for sale; and

WHEREAS, the Oak Brook Park District (the “District”) owns certain personal property as follows:

Property					
Equipment Type	Make	Model	Serial Number	Reason for Surplus	Method of Disposal
IT Surplus					
Monitor	Dell	E178FPb	CN-0RY979-74261-7BJ-JCKL	Outdated	Recycle
Power Supply	Eaton	PW5110 500	103004256-5591	Outdated	Recycle
Computer	HP	Pro 3500 SERIES MT	C9J26UT#ABA	Outdated	Recycle
Computer	HP	Pro 3500 SERIES MT	D8C46UT#ABA	Outdated	Recycle
Computer	HP	Pro 3500 SERIES MT	XC939UT#ABA	Outdated	Recycle
Computer	HP	Pro 3500 SERIES MT	C9J26UT#ABA	Outdated	Recycle
Computer	HP	Pro 3500 SERIES MT	C9J26UT#ABA	Outdated	Recycle
Switch	ProCurve	1800-24G	CN830ZP2LW	Outdated	Recycle
Spam/Virus Filter	Barracuda	BNHW001	BAR-SF-385447	Outdated	Recycle
Card Printer	Zebra	P110i	P110001319	Outdated	Recycle

Equipment Type Description	Quantity	Model	Serial Number	Reason for Surplus	Method of Disposal
Facilities					
Vectra - Upholstered guest chairs	2		Manufactured 1996	Poor condition	Dispose
Wooden Desk	1			Poor Condition	Dispose

(hereinafter collectively referred to from time to time as the “Property”), which, according to the advice and recommendation of the District’s staff is no longer necessary, useful to or for the best interests of the District; and

WHEREAS, the District’s staff has recommended that the Property, except for the Property designated to be recycled/discarded, can best be sold by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of such Property, with a minimum acceptable price as determined by the District’s Executive Director, and shall conduct the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

WHEREAS, the Board hereby accepts and adopts the recommendation of the District’s staff with respect to the Property.

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Oak Brook Park District, DuPage and Cook Counties, Illinois as follows:

Section 1: The Property is hereby declared, by a three-fifths (3/5) vote of the Board members now holding office, to be no longer necessary or useful to or for the best interests of the District, and the Board hereby finds that it is in the best interest of the District to dispose of the Property as set forth in Section 2 of this Ordinance.

Section 2: The Board hereby authorizes:

a) The sale of the Property, not designated to be discarded, by utilizing the services of Obernauf Auction Services, Inc., 118 N. Orchard Street, Round Lake, IL 60073, (an Illinois Auction Firm; License # 444.000105), who shall post the availability of the Property, with a minimum acceptable price as determined by the District’s Executive Director, and shall conduct

the auction on behalf of the District by accepting bids for the purchase of the Property to the highest bidder; provided that, in the event that no bid is received for any portion of the Property to be sold by Obernauf Auction Services, Inc., any remaining Property shall be donated or disposed of as determined by the Executive Director; and

b) All other Property to be discarded.

Section 3: All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

Section 4: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED THIS 20th DAY OF MAY, 2019.

Ayes: _____

Nays: _____

Absent: _____

OAK BROOK PARK DISTRICT



By: _____
Sharon Knitter, President

ATTEST:

By: _____
Laure L. Kosey, Secretary



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: TENNIS CENTER AIR HANDLING UNIT REPLACEMENT BID	AGENDA No.: 9 C MEETING DATE: APRIL 15, 2019
STAFF REVIEW:	Deputy Director, Dave Thommes: 
RECOMMENDED FOR BOARD ACTION:	Executive Director, Laure Kosey: 
ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): Tennis Center staff has identified the need to replace the aging HVAC units at the Tennis Center, which are original to the building.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): The project will encompass replacing HVAC Unit #3. This HVAC unit service the back-lounge area, lower level hallways and storage rooms. The project will also replace part of duct work related to the units and will require raising the ceiling in the back-lounge area. Successful completion of this project will not only improve HVAC efficiency, but will also add VAV control and VAV boxes which will allow for greater zone control.	
ACTION PROPOSED: For Review and Discussion Only.	



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: FAMILY RECREATION CENTER DROP CEILING REPLACEMENT

AGENDA No.: 9 D

MEETING DATE: APRIL 15, 2019

STAFF REVIEW:

Deputy Director, Dave Thommes:

RECOMMENDED FOR BOARD ACTION:

Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

Staff is working with Kluber Inc., for the design and replacement of the existing lobby and studio hallway ceilings and related components at the Family Recreation Center. The ceiling is original to the building and is in need of replacement, with many areas showing signs of age such as staining, peeling and hanging tiles

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The existing spline suspended ceiling will be replaced by an acoustical 2x2 suspended ceiling system. Staff also intends to request pricing on replacing existing ceiling luminaries with 2x2 LED fixtures, new ceiling diffusers and new sprinkler heads. The existing soffits will be patched and painted.

Staff is tentatively planning on completing this work during our annual August shutdown period to lessen the impact on patrons.

ACTION PROPOSED:

For Review and Discussion Only.