



Oak Brook Park District Board Packet

November 15, 2021

We strive to provide the **very best** in **park** and **recreational opportunities, facilities,** and **open lands** for **our community.**

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379
Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org





AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
November 15, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
2. OPEN FORUM
3. CONSENT AGENDA
 - a. APPROVAL OF THE NOVEMBER 15, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. October 18, 2021 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2021
 - i. Warrant 653
4. COMMUNICATIONS/PROCLAMATIONS
 - a. Board of Commissioners to share communications
 - b. Strategic Plan update
 - c. Annual Report
5. STAFF RECOGNITION
 - a. Nicole Lawler, Finance Manager
6. REPORTS:
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
November 15, 2021 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Personnel Policy Manual – New Section 4.28 Work Related Expense Reimbursement Policy

8. NEW BUSINESS

- a. Approval of a Travel Expense for Commissioner Attendance at the 2022 IAPD/IPRA Annual Conference, January 27-29, 2022 at the Hyatt Regency Chicago
- b. IAPD Annual Business Meeting Credentials
- c. Ordinance No 21-1213: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.
A Public Hearing is scheduled to commence at the beginning of the December 13, 2021 Regular Meeting of the Board of Park Commissioners, 6:30 p.m. The Public Hearing is held to receive public comment regarding the levying taxes and assessing of taxes for Fiscal Year 2022-2023 for the Oak Brook Park District, DuPage and Cook Counties, Illinois.
- d. 2022 Board Meeting Dates

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 13, 2021, 6:30 P.M.

10. ADJOURNMENT

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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BOARD OF COMMISSIONERS
November 15, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL
[Call to Order the Regular Meeting of the Oak Brook Park District Board of Commissioners and ask the Recording Secretary to conduct the Roll Call.]
2. OPEN FORUM *[Ask whether there are any public comments under the “Open Forum.” If necessary, the President may advise speakers to observe the rules set forth in Section 1.1VII B of the Rules of the Board of Park Commissioners.]*
3. CONSENT AGENDA
*[Request a motion (and second) to approve taking a Single Omnibus Vote on the Consent Agenda, as Presented. **Roll Call Vote—VOTE MUST BE UNANIMOUS.***

*Then ask for a motion (and second) to approve the Consent Agenda, as presented. **Roll Call Vote...**]*
 - a. APPROVAL OF THE NOVEMBER 15, 2021 AGENDA
 - b. APPROVAL OF MINUTES
 - i. October 18, 2021 Regular Board Meeting Minutes
 - c. APPROVAL OF FINANCIAL STATEMENT ENDING OCTOBER 31, 2021
 - i. Warrant 653
4. COMMUNICATIONS/PROCLAMATIONS *[For Review and Discussion Only.]*
 - a. Board of Commissioners to share communications
 - b. Strategic Plan update
 - c. Annual Report
5. STAFF RECOGNITION
 - a. Nicole Lawler, Finance Manager *[Welcome Nicole Lawler, Finance Manager.]*
6. REPORTS: *[For Review and Discussion Only.]*
 - a. Communications, IT, and Administration Report
 - b. Finance & Human Resources Report
 - c. Recreation & Facilities Report
 - d. Parks & Planning Report

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AGENDA
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
November 15, 2021 – 6:30 p.m.
Canterberry Room

7. UNFINISHED BUSINESS

- a. Personnel Policy Manual – New Section 4.28 Work Related Expense Reimbursement Policy
*[Request a motion and a second to approve Personnel Policy Manual – New Section 4.28 Work-Related Expense Reimbursement Policy. **Roll Call Vote...**]*

8. NEW BUSINESS *[For Review and Discussion Only.]*

- a. Approval of a Travel Expense for Commissioner Attendance at the 2022 IAPD/IPRA Annual Conference, January 27-29, 2022 at the Hyatt Regency Chicago
- b. IAPD Annual Business Meeting Credentials
- c. Ordinance No 21-1213: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2022-2023 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.
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- d. 2022 Board Meeting Dates

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON DECEMBER 13, 2021, 6:30 P.M. *[Announce the next Regular Meeting of the Oak Brook Park District Board of Commissioners will be held on December 13, 2021, 6:30 p.m.]*

10. ADJOURNMENT *[Request a motion and a second to adjourn the November 15, 2021 Regular Meeting of the Oak Brook Park District Board of Commissioners. **All in Favor...**]*

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact: Laure Kosey, Executive Director at 630-645-9535.

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Minutes

Minutes
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
October 18, 2021 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the regular meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter answered, "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in the Canterbury Conference Room, Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

- a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to allow Commissioner Tom Truedson to attend the meeting by video conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter
Nays: None

Commissioner Truedson entered the Regular Board Meeting at 6:31 p.m.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE OCTOBER 18, 2021 AGENDA
- b. APPROVAL OF MINUTES
 - i. September 13, 2021, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING SEPTEMBER 30, 2021
 - i. Warrant 652

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda, and the motion passed by roll call vote.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

Commissioner Trombetta stated that he spoke with former Commissioner Kevin Tan, he is doing well.

- b. IAPD "Best Friend of Illinois Parks – Business Award" to the Oak Brook Park District in recognition of Ace Hardware Corporate Headquarters' Support of the Winter Lights at Central Park.

President Knitter announced the Oak Brook Park District received the IAPD "Best Friends of Illinois Parks – Business Award in recognition of Ace Hardware Corporate Headquarters' support of the Winter Lights at Central Park." Ace Hardware continues to be a great supporter.

- c. Ann Scales, Principal at Lauterbach & Amen, LLP, will present the audit report for the fiscal year ending April 30, 2021

Anna Scales presented the Audit Report.

- d. Master Vision 2020-2030 review

Dr. Kosey stated staff revisits the Master Vision once a year, and makes sure the Park District continue making progress on the plan.

5. STAFF RECOGNITION

- a. Josh Chartrand, Building Technician

The Board welcomed Josh Chartrand.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported the Park District would not be renewing an agreement with the Village over the management of the Sports Core.

Dr. Kosey stated the NRPA conferences went very well and thanked the Board for allowing them to attend.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported the General Fund and Recreation Fund are in surplus similar to two years ago.

Mr. Salinas stated the Tennis Center continues to be below the net surplus.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported the Break Away "Get Better League" is doing better than they thought. Staff is seeking additional gymnasium space at local schools.

Mr. Thommes stated the Halloween Trick-or-Treat Trail was a success with 565 participants. They would like to open the event up to more participants next year and add more craft stations.

Mr. Thommes stated the Swim Lessons are in high demand, as local pools are not running their programs. The Park District is seeking additional swim instructors.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported the application, and building plans, for the Sports Tourism Grant through the Department of Commerce and Economic Opportunity, have been submitted.

Mr. Johnson informed the Board the Parks Department is still completing punch-list items for Phase One of Central Park North.

Mr. Johnson stated the Parks Department planted the seasonal Mums and completed other landscaping duties to prepare for the Winter Lights at Central Park.

7. UNFINISHED BUSINESS

a. Approval of Employee Referral Incentive

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Employee Referral Incentive.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

8. Resolution 21-1018: A Resolution Amending the Agreement Between the Oak Brook Park District and Davey Resource Group, Inc. for Natural Area Stewardship Services.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Resolution 21-1018: A Resolution amending the agreement between the Oak Brook Park District and Davey Resource Group, Inc. for the natural area stewardship services.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

9. Tennis Center Roof Repair Project Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to accept the base bid and alternate bids from Seal Tight Exteriors, Inc. for the Tennis Center Roof Repair Project and to approve an agreement between the Oak Brook Park District and Seal Tight Exteriors, Inc. not to exceed the cost of \$76,270.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

10. NEW BUSINESS

a. Oak Brook Park District COVID-19 Vaccination and Testing Policy (**Requires waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board Rules to approve the Oak Brook Park District COVID-19 Vaccination and Testing Policy at this meeting.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Oak Brook Park District COVID-19 Vaccination and Testing Policy.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

b. Personnel Policy Manual – New Section 4.28 Work-Related Expense Reimbursement Policy

Dr. Kosey stated the updates needed to be addressed.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON NOVEMBER 15, 2021, 6:30 p.m.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Commissioners would be held on November 15, 2021, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn, October 18, 2021, Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 7:00 p.m.

Dr. Laure Kosey, Executive Director

Financial Statement

Oak Brook Park District
General Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through October 31 2021, 2020 and 2019
50.00% completed (6 out of 12 months)

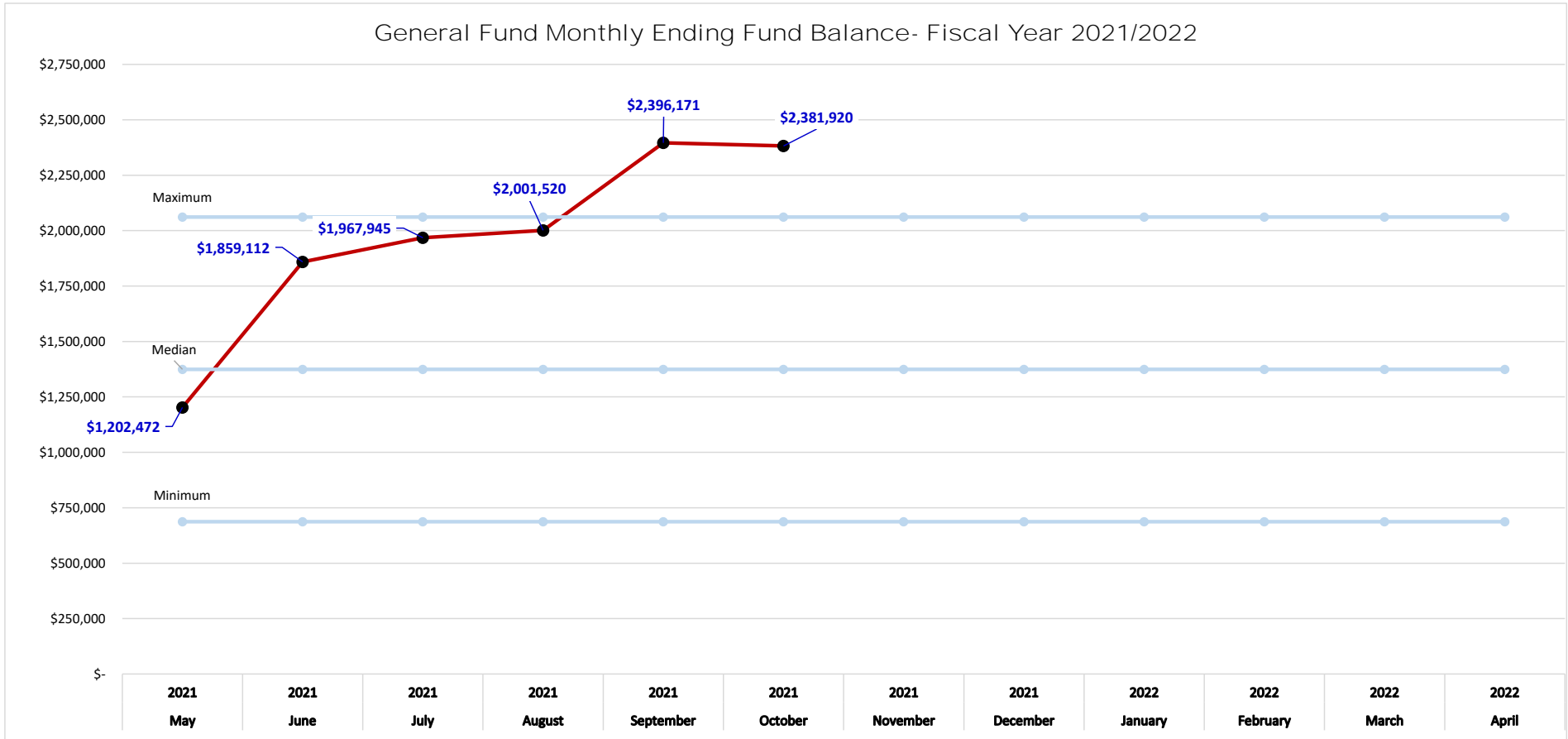
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"	
	Original Annual Budget	October 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change		Fiscal Year 2020/2021 YTD Actual
REVENUES											
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	-	N/A	\$ -
Finance											
Property Taxes	1,608,036	22,989	1,553,420	-	1,553,420	96.6%	1,456,642	96,778	6.6%	1,542,427	
Personal Prop. Repl. Taxes	99,912	44,562	111,413	-	111,413	111.5%	69,131	42,282	61.2%	53,229	
Investment Income	4,800	274	1,305	-	1,305	27.2%	5,757	(4,452)	-77.3%	4,375	
Other	10,500	563	12,438	-	12,438	118.5%	8,350	4,088	49.0%	4,495	
Central Park North	65,000	2,645	65,751	-	65,751	101.2%	26,139	39,613	151.5%	54,625	
Central Park	165,000	21,899	197,240	-	197,240	119.5%	125,445	71,795	57.2%	126,516	
Building-Recreation Center	863,507	124,234	476,277	-	476,277	55.2%	443,889	32,389	7.3%	397,123	
Central Park West	59,100	6,397	35,757	-	35,757	60.5%	37,814	(2,057)	-5.4%	5,641	
TOTAL REVENUES	\$ 2,875,855	\$ 223,563	\$ 2,453,602	\$ -	\$ 2,453,602	85.3%	\$ 2,173,166	\$ 280,435	12.9%	\$ 2,188,431	
EXPENDITURES											
Administration	\$ 466,751	\$ 52,156	\$ 222,774	\$ 5,262	228,036	47.7%	\$ 212,256	\$ 10,518	5.0%	\$ 217,998	
Finance	450,092	50,116	187,168	12,717	199,885	41.6%	188,455	(1,286)	-0.7%	192,641	
Central Park North	23,082	223	14,480	5,768	20,247	62.7%	13,384	1,095	8.2%	6,245	
Central Park	690,755	51,626	304,203	48,254	352,458	44.0%	311,039	(6,835)	-2.2%	275,857	
Saddlebrook Park	25,498	295	13,238	5,315	18,553	51.9%	13,528	(290)	-2.1%	8,657	
Forest Glen Park	26,624	1,350	12,276	5,199	17,475	46.1%	14,650	(2,374)	-16.2%	8,934	
Chillem Park	9,774	500	2,089	542	2,631	21.4%	4,470	(2,381)	-53.3%	1,565	
Dean Property	11,531	281	3,160	1,337	4,497	27.4%	6,577	(3,417)	-52.0%	3,621	
Professional Services	46,000	580	7,783	5,834	13,617	16.9%	24,064	(16,281)	-67.7%	18,134	
Contracts- Maint. DNS	26,000	-	17,275	4,300	21,575	66.4%	11,602	5,673	48.9%	9,434	
Building-Recreation Center	917,285	77,617	361,890	56,714	418,604	39.5%	408,356	(46,466)	-11.4%	290,123	
Central Park West	55,094	3,071	16,197	11,810	28,006	29.4%	23,414	(7,218)	-30.8%	14,578	
TOTAL EXPENDITURES	\$ 2,748,485	\$ 237,814	\$ 1,162,533	\$ 163,051	\$ 1,325,584	42.3%	\$ 1,231,795	\$ (69,262)	-5.6%	\$ 1,047,786	
TRANSFERS OUT	\$ 250,000	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	\$ -	
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 2,998,485	\$ 237,814	\$ 1,162,533	\$ 163,051	\$ 1,325,584	38.8%	\$ 1,231,795	\$ (69,262)	-5.6%	\$ 1,047,786	
REVENUES OVER (UNDER) EXPENDITURES AND TRANSFERS OUT	\$ (122,631)	\$ (14,251)	\$ 1,291,069	\$ (163,051)	\$ 1,128,018	-1052.8%	\$ 941,372	\$ 349,697	37.1%	\$ 1,140,645	

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- General Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Unassigned	\$ 1,090,851	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945	\$ 2,001,520	\$ 2,396,171						
Monthly Net Surplus/(Deficit)	111,621	656,640	108,833	33,575	394,651	(14,251)						
Ending Unassigned	\$ 1,202,472	\$ 1,859,112	\$ 1,967,945	\$ 2,001,520	\$ 2,396,171	\$ 2,381,920						



Minimum (3 months Exp.)	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121	\$ 687,121
Median (6 months Exp.)	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243	\$ 1,374,243
Maximum (9 months Exp.)	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364	\$ 2,061,364

Oak Brook Park District
Recreation Fund Revenue and Expenditure Summary - Unaudited
Fiscal Year-to-Date Activity through October 31, 2021, 2020 and 2019
50.00% completed (6 out of 12 months)

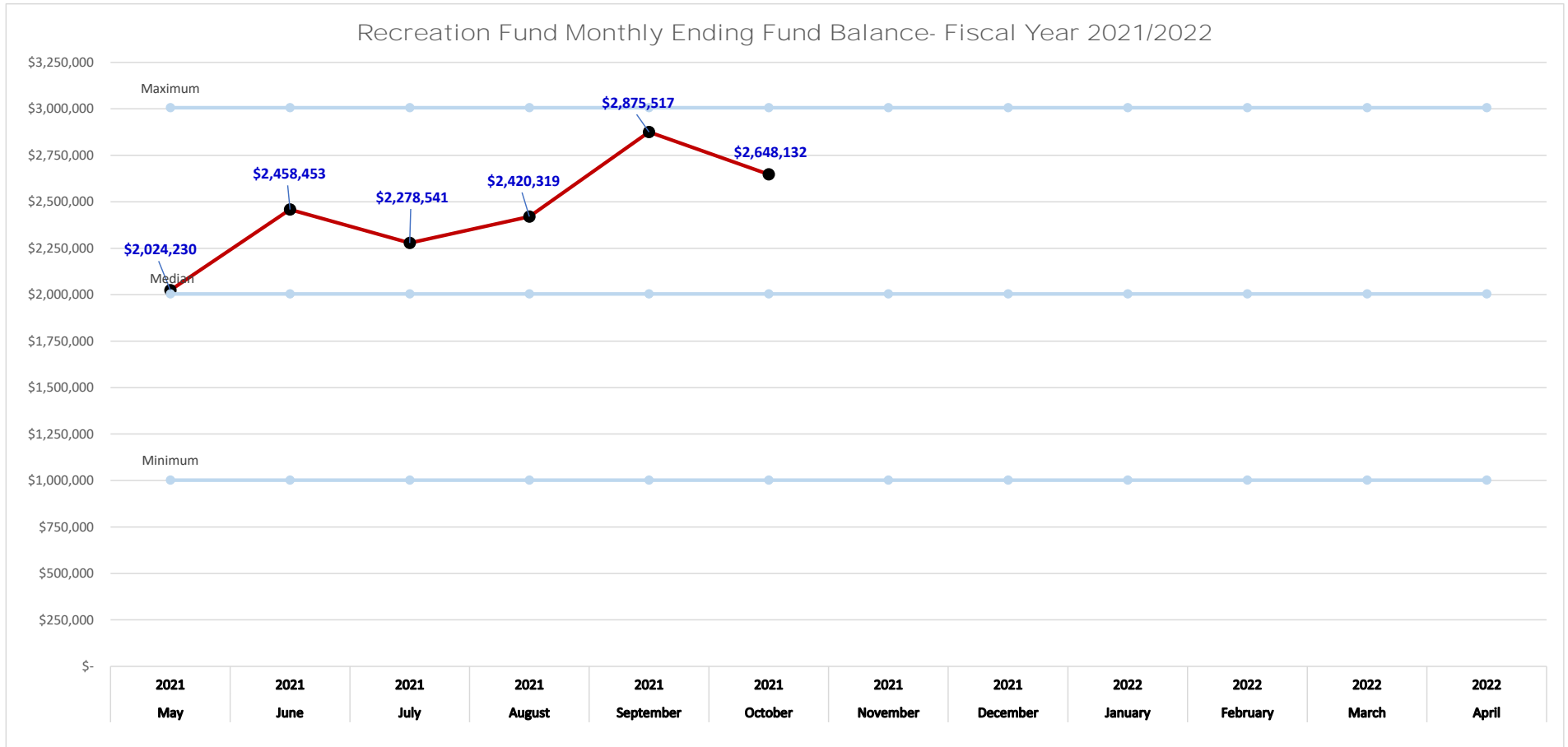
	Fiscal Year 2021/2022 Highlighted items reflect more than 8.33% variance						FY 2021/2022 compared to FY 2019/2020 Highlighted items reflect more than 10% variance			"Covid-19 Year"
	Original Annual Budget	October 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	Fiscal Year 2020/2021 YTD Actual
REVENUES										
Administration										
Property Taxes	\$ 1,250,250	\$ 17,859	\$ 1,206,762	\$ -	\$ 1,206,762	96.5%	\$ 862,063	\$ 344,699	40.0%	\$ 958,486
Personal Prop. Repl. Taxes	31,454	14,029	35,074	-	35,074	111.5%	21,763	13,311	61.2%	16,757
Investment Income	10,000	447	1,605	-	1,605	16.0%	9,065	(7,460)	-82.3%	5,162
Other	2,000	5,165	6,088	-	6,088	304.4%	956	5,132	536.6%	515
Fitness Center	687,837	31,650	181,463	-	181,463	26.4%	426,111	(244,648)	-57.4%	89,987
Aquatic Center	468,401	23,483	155,233	-	155,233	33.1%	252,825	(97,593)	-38.6%	99,847
Aquatic Recreation Prog.	697,617	13,806	225,559	-	225,559	32.3%	344,928	(119,369)	-34.6%	91,623
Children's Programs	231,035	13,627	253,347	-	253,347	109.7%	82,118	171,230	208.5%	57,473
Preschool Programs	269,592	30,734	101,565	-	101,565	37.7%	93,513	8,051	8.6%	15,512
Youth Programs	214,498	6,517	143,238	-	143,238	66.8%	202,033	(58,795)	-29.1%	53,047
Adult Programs	47,745	2,510	24,121	-	24,121	50.5%	31,926	(7,805)	-24.4%	3,932
Pioneer Programs	67,400	3,223	27,762	-	27,762	41.2%	48,205	(20,442)	-42.4%	4,696
Special Events and Trips	135,770	5,979	36,757	-	36,757	27.1%	90,430	(53,673)	-59.4%	41,929
Marketing	49,000	5,080	6,830	-	6,830	13.9%	77,433	(70,603)	-91.2%	200
Capital Outlay	-	-	-	-	-	N/A	-	-	N/A	-
TOTAL REVENUES	\$ 4,162,599	\$ 174,109	\$ 2,405,405	\$ -	\$ 2,405,405	57.8%	\$ 2,543,371	\$ (137,966)	-5.4%	\$ 1,439,166
EXPENDITURES										
Administration	\$ 906,213	\$ 84,547	\$ 341,020	\$ 32,121	\$ 373,141	37.6%	\$ 348,556	\$ (7,536)	-2.2%	\$ 456,358
Fitness Center	463,454	51,718	171,224	31,699	202,924	36.9%	314,132	(142,908)	-45.5%	180,057
Aquatic Center	866,125	80,117	276,021	55,901	331,922	31.9%	380,138	(104,117)	-27.4%	304,360
Aquatic Recreation Prog.	320,182	21,695	99,156	6,045	105,201	31.0%	108,868	(9,712)	-8.9%	30,404
Children's Programs	190,904	9,069	69,778	3,151	72,929	36.6%	38,243	31,536	82.5%	18,889
Preschool Programs	237,585	30,968	67,854	(15)	67,839	28.6%	77,565	(9,711)	-12.5%	42,361
Youth Programs	154,120	6,541	46,972	(9)	46,963	30.5%	93,427	(46,455)	-49.7%	32,714
Adult Programs	35,704	2,085	4,833	6,389	11,222	13.5%	17,120	(12,287)	-71.8%	3,422
Pioneer Programs	140,370	10,393	47,967	892	48,859	34.2%	32,502	15,465	47.6%	4,450
Special Events and Trips	96,928	13,511	32,964	9,954	42,918	34.0%	60,961	(27,997)	-45.9%	23,211
Marketing	307,569	22,933	92,952	2,774	95,726	30.2%	144,690	(51,739)	-35.8%	125,343
Capital Outlay	289,000	67,916	197,952	20,473	218,425	68.5%	53,341	144,611	271.1%	139,168
TOTAL EXPENDITURES	\$ 4,008,153	\$ 401,493	\$ 1,448,695	\$ 169,375	\$ 1,618,071	36.1%	\$ 1,669,544	\$ (220,848)	-13.2%	\$ 1,360,736
TRANSFERS OUT	\$ 312,548	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	N/A	\$ -
TOTAL EXPENDITURES AND TRANSFERS OUT	\$ 4,320,701	\$ 401,493	\$ 1,448,695	\$ 169,375	\$ 1,618,071	33.5%	\$ 1,669,544	\$ (220,848)	-13.2%	\$ 1,360,736
REVENUES OVER (UNDER) EXPENDITURES	\$ (158,102)	\$ (227,385)	\$ 956,710	\$ (169,375)	\$ 787,334	-605.1%	\$ 873,827	\$ 82,882	9.5%	\$ 78,429

Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Fund Balance- Recreation Fund

Actuals- Unaudited

	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Committed	\$ 1,691,423	\$ 2,024,230	\$ 2,458,453	\$ 2,278,541	\$ 2,420,319	\$ 2,875,517						
Monthly Net Surplus/(Deficit)	332,807	434,223	(179,912)	141,778	455,198	(227,385)						
Ending Committed	\$ 2,024,230	\$ 2,458,453	\$ 2,278,541	\$ 2,420,319	\$ 2,875,517	\$ 2,648,132						



Minimum (3 months Exp.)	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038	\$ 1,002,038
Median (6 months Exp.)	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077	\$ 2,004,077
Maximum (9 months Exp.)	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115	\$ 3,006,115

Oak Brook Park District
Tennis Center (Recreational Facilities Fund) Revenue and Expense Summary - Unaudited
Fiscal Year-to-Date Activity through October 31 2021, 2020 and 2019
50.00% completed (6 out of 12 months)

	Fiscal Year 2021/2022						FY 2021/2022 compared to FY 2019/2020			"Covid-19 Year"
	Highlighted items reflect more than 8.33% variance						Highlighted items reflect more than 10% variance			
	Original Annual Budget	October 2021 Actual	Year-To-Date (YTD) Actual	Encumbered	YTD Actual + Encumbered	YTD Actual, as a % of Original Annual Budget	Fiscal Year 2019/2020 YTD Actual	FY 2021/2022 YTD Higher/(Lower) than 2019/2020 YTD Actual	Percent Change	
REVENUES										
Administration	\$ 8,500	\$ 538	\$ 28,987	\$ -	\$ 28,987	341.0%	\$ 11,966	\$ 17,021	142.2%	\$ 10,302
Building- Racquet Club	500	-	-	-	-	0.0%	479	(479)	-100.0%	-
Programs- Racquet Club	1,803,000	368,659	1,118,172	-	1,118,172	62.0%	1,261,946	(143,773)	-11.4%	928,027
TOTAL REVENUES	\$ 1,812,000	\$ 369,197	\$ 1,147,160	\$ -	\$ 1,147,160	63.3%	\$ 1,274,391	\$ (127,232)	-10.0%	\$ 938,329
EXPENSES										
Administration	\$ 691,588	\$ 32,461	\$ 236,272	\$ 13,041	\$ 249,313	34.2%	\$ 238,070	\$ (1,798)	-0.8%	\$ 191,825
Building- Racquet Club	375,829	18,287	114,060	97,849	211,910	30.3%	124,725	(10,664)	-8.6%	104,639
Programs- Racquet Club	814,500	63,006	249,097	1,844	250,941	30.6%	272,212	(23,115)	-8.5%	226,313
Capital Outlay	160,000	9,718	47,552	1,060	48,612	29.7%	174,007	(126,455)	-72.7%	49,600
TOTAL EXPENSES	\$ 2,041,916	\$ 123,472	\$ 646,982	\$ 113,794	\$ 760,776	31.7%	\$ 809,014	\$ (162,032)	-20.0%	\$ 572,377
REVENUES OVER (UNDER) EXPENSES	\$ (229,916)	\$ 245,725	\$ 500,178	\$ (113,794)	\$ 386,384	-217.5%	\$ 465,378	\$ 34,800	7.5%	\$ 365,951

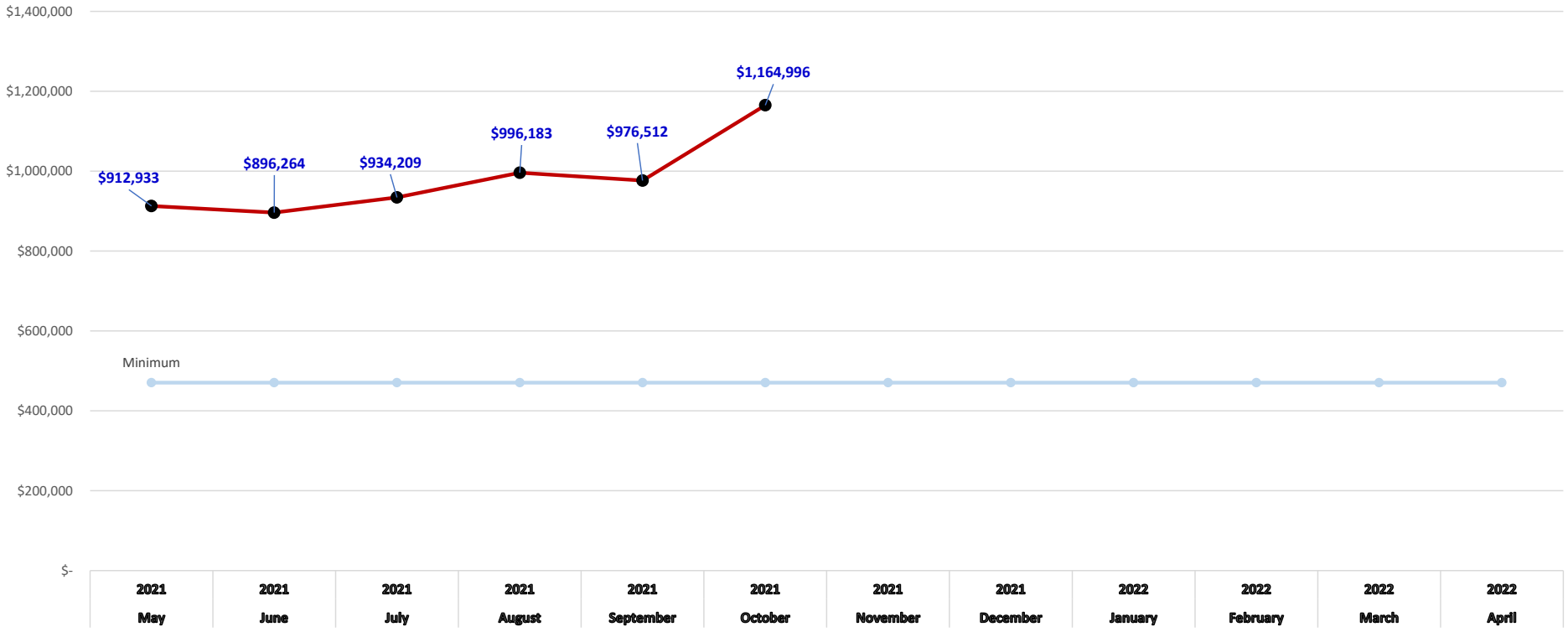
Note> Fiscal year 2021/2022 highlighted items reflect a variance of one month or greater (i.e. +/- 8.33%). When comparing the current fiscal year to fiscal year 2019/2020, the highlighted items reflect a variance of +/-10.00% or greater. Due to the significant impact that the COVID-19 pandemic had on our operations during fiscal year 2020/2021, this schedule compares current fiscal year activity against fiscal year 2019/2020 activity.

Oak Brook Park District
Schedule of Ending Monthly Net Position- Tennis Fund

Actuals- Unaudited

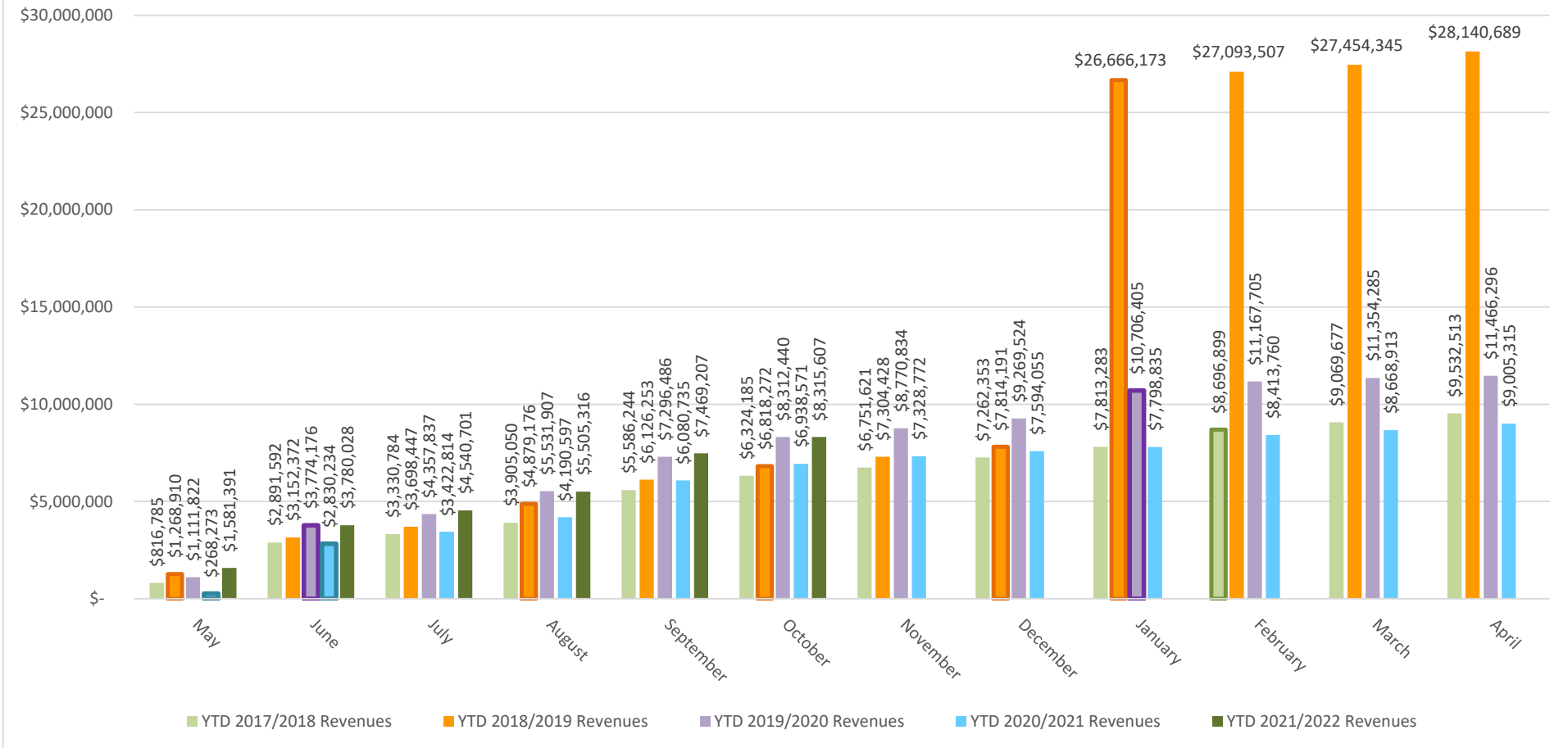
	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	February 2022	March 2022	April 2022
Beginning Investment in Capital Assets	\$ 1,695,849	\$ 1,695,849	\$ 1,695,849	1,695,849	1,695,849	1,715,249						
Beginning Unrestricted	712,369	912,933	896,264	934,209	996,183	976,512						
Monthly Net Surplus/(Deficit)	200,564	(16,669)	37,945	80,876	(48,262)	245,725						
Ending Investment in Capital Assets	1,695,849	1,695,849	1,695,849	1,695,849	1,715,249	1,743,401						
Ending Unrestricted	912,933	896,264	934,209	996,183	976,512	1,164,996						

Tennis Fund Monthly Ending Unrestricted Net Position- Fiscal Year 2021/2022



Minimum (3 months Exp.)	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479	\$ 470,479
Median (6 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Maximum (9 months Exp.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Oak Brook Park District- Consolidated Year-to-Date Revenues (excluding transfers in)



NOTES

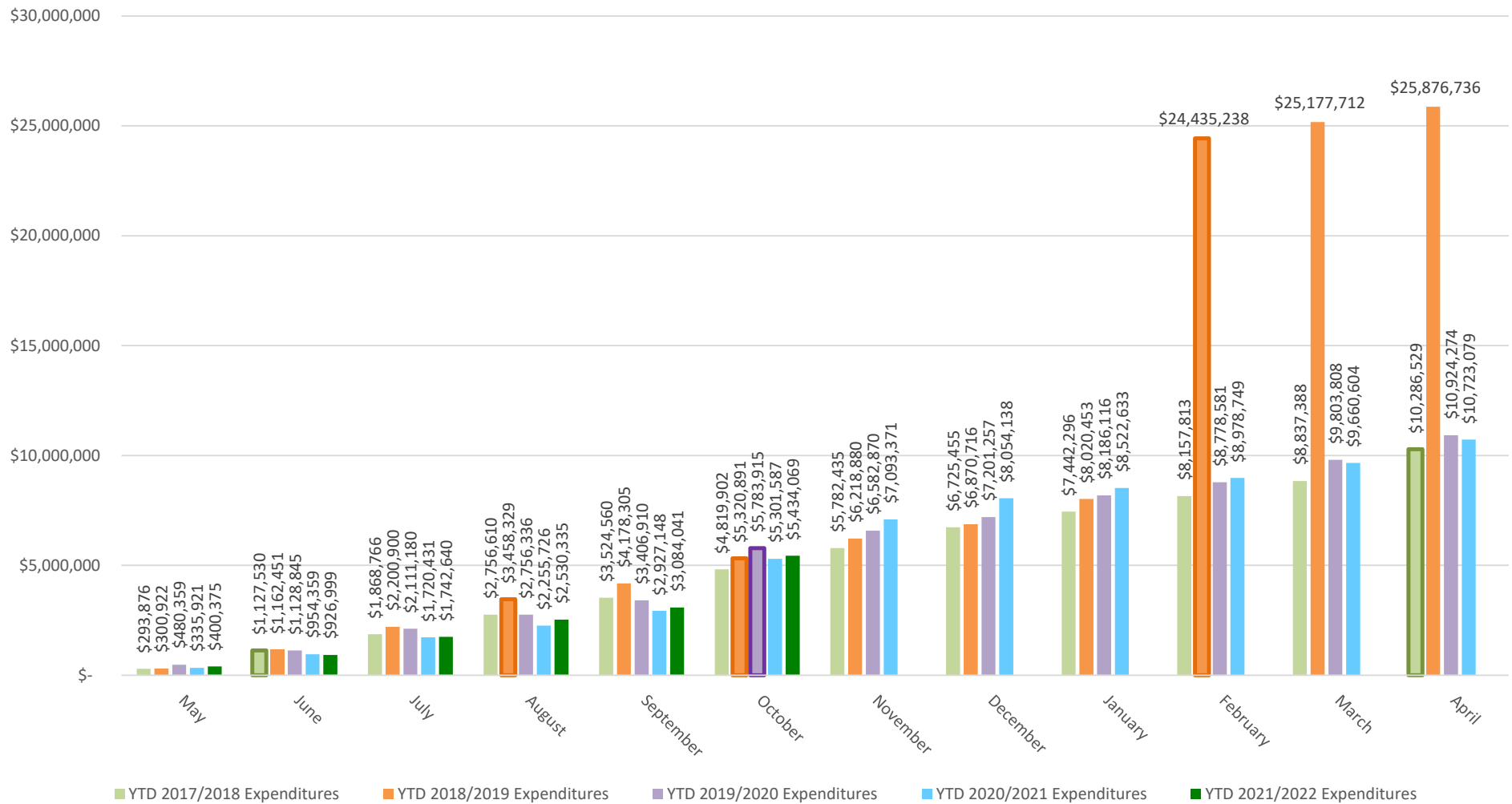
2017/2018: In February 2018 we recorded \$500,000 in debt certificate proceeds in the Capital Projects Fund and such proceeds are being used to fund the construction of the universal playground. This is one reason for the large increase in YTD revenues.

2018/2019: Historically, we have received the largest portions of our property taxes in June and September. In FY 2018/2019 we received approximately \$418,000 in property taxes in May and another \$522,000 in August; a month earlier than usual. In addition, this fiscal year is benefitting from approximately \$229,000 in new revenues related to our management of the Village's aquatic center. Tennis group lesson revenue is also significantly higher than prior year. In January 2019 the District received approximately \$18.1 million in bond proceeds to be used for the purchase of 34 acres of land.

2019/2020: The large increase in YTD revenues beginning in June 2019 is attributed to the increase in property tax receipts in our Debt Service Fund for the repayment of our 2019 "referendum" bonds. The 1st payment on these bonds is scheduled for October 30, 2019. In January 2020, we recorded \$450,000 in proceeds from the issuance of our 2020 debt certificates plus another \$500,000 in proceeds from a promissory note. These proceeds to fund various outdoor lighting upgrades.

2020/2021 The large decreases in May and June 2020 revenues is attributed to the closure of all our indoor and outdoor recreation facilities as a result of the COVID-19 pandemic. Such closure began in Mid-March and extended through the end of June 2020, with the resumption of limited on-site programming during the month of June.

Oak Brook Park District- Consolidated Year-to-Date Expenditures/Expenses (excluding transfers out)



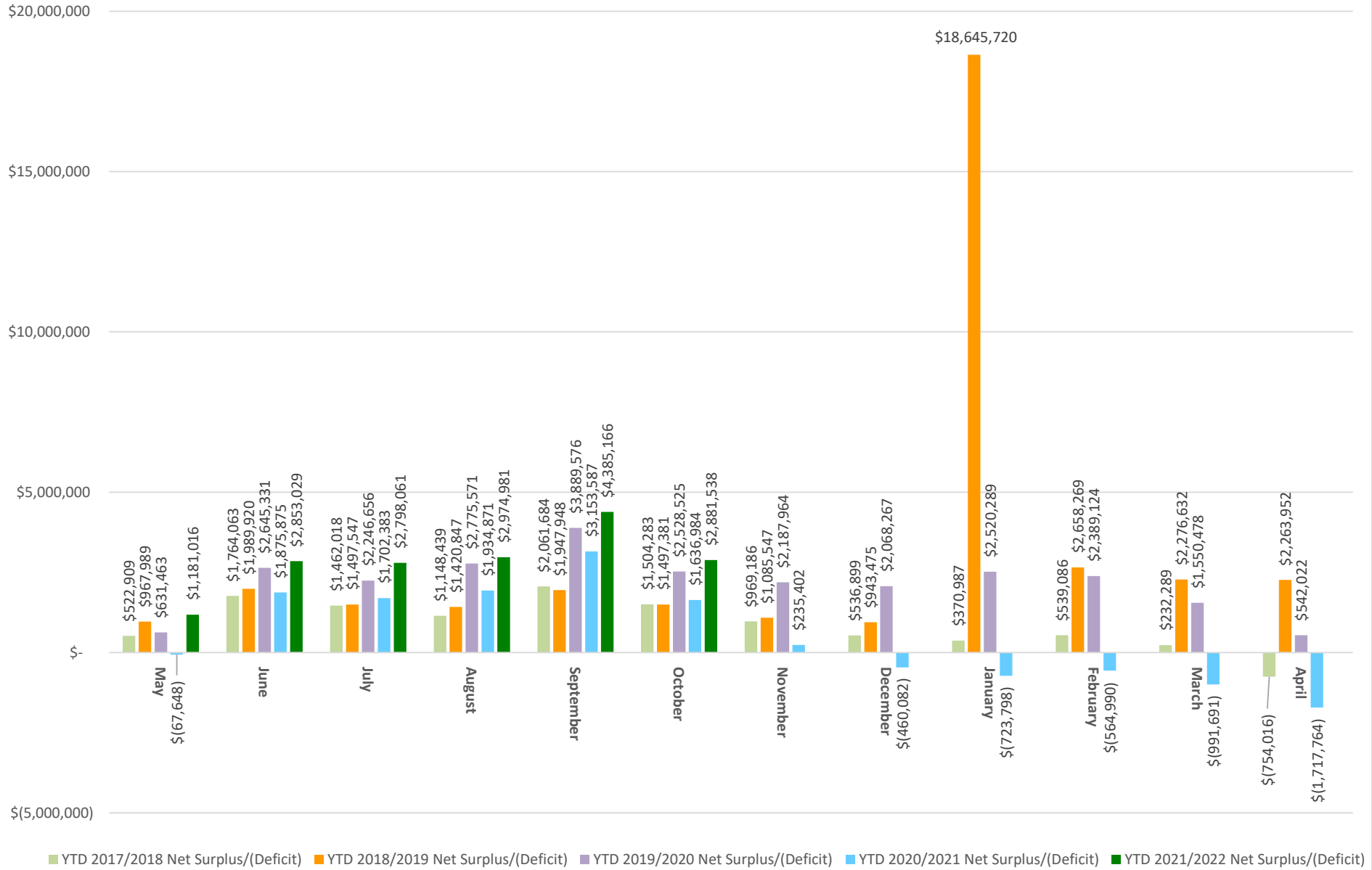
NOTES

2017/2018: During June 2017 and 2018 the Park District recognized three payroll disbursements when compared to two disbursements in June of 2015 & 2016. This is one of the reasons for the increased Y-T-D expenditures in June 2017 and 2018 over the same period in 2016 and 2015. The increased expenditures as of April 30, 2018 are primarily due to increased capital expenditures in our Capital Projects Fund (family locker room) and Tennis Center (HVAC upgrade, reflective ceiling).

2018/2019: The large increase in expenditures during August 2018 is due to the additional capital costs incurred for our Central Park improvement project. During that month we recognized \$502,035 in capital costs which brings the YTD total to \$936,997. In the prior year we had only recognized \$43,525 in capital costs as of the end of August 2017. Additionally, this fiscal year includes new expenditures related to our management of the Village's aquatic center. In February 2019 the District recorded \$15.8 million in capital expenditures for the purchase of 34 acres of land.

2019/2020: During October 2019, we made a \$1,226,621 payment on our 2019 G.O. bonds as well as a \$334,605 payment on our 2016/2012 G.O. bonds.

Oak Brook Park District- Consolidated Year-to-Date Net Surplus/(Deficit)





OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
 October 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (6 months)
GENERAL CORPORATE FUND			
REVENUES	\$ 2,875,855	\$ 223,563	\$ 2,453,602
EXPENDITURES	2,998,485	237,814	1,162,533
SURPLUS/(DEFICIT)	\$ (122,631)	\$ (14,251)	\$ 1,291,069
RECREATION FUND			
REVENUES	\$ 4,162,599	\$ 174,109	\$ 2,405,405
EXPENDITURES	4,320,701	401,493	1,448,695
SURPLUS/(DEFICIT)	\$ (158,102)	\$ (227,385)	\$ 956,710
IMRF FUND			
REVENUES	\$ 148,375	\$ 14,116	\$ 147,148
EXPENDITURES	205,000	24,135	99,997
SURPLUS/(DEFICIT)	\$ (56,625)	\$ (10,019)	\$ 47,151
LIABILITY INSURANCE FUND			
REVENUES	\$ 137,439	\$ 5,174	\$ 134,210
EXPENDITURES	157,070	4,912	68,990
SURPLUS/(DEFICIT)	\$ (19,632)	\$ 262	\$ 65,221
AUDIT FUND			
REVENUES	\$ 12,168	\$ 200	\$ 13,113
EXPENDITURES	13,038	-	11,513
SURPLUS/(DEFICIT)	\$ (870)	\$ 200	\$ 1,601
DEBT SERVICE FUND			
REVENUES	\$ 1,845,042	\$ 22,395	\$ 1,512,596
EXPENDITURES	1,830,142	1,236,461	1,250,117
SURPLUS/(DEFICIT)	\$ 14,900	\$ (1,214,066)	\$ 262,479
RECREATIONAL FACILITIES FUND (TENNIS CENTER)			
REVENUES	\$ 1,812,000	\$ 369,197	\$ 1,147,160
EXPENSES	2,041,916	123,472	646,982
SURPLUS/(DEFICIT)	\$ (229,916)	\$ 245,725	\$ 500,178



OAK BROOK PARK DISTRICT
SUMMARIZED REVENUE & EXPENSE REPORT
October 2021

FUND NAME	FY 2021/2022 ANNUAL BUDGET	CURRENT MONTH ACTUAL	Y-T-D ACTUAL (6 months)
SPORTS CORE FUND			
REVENUES	\$ 445,638	\$ 25,638	\$ 309,382
EXPENDITURES	413,922	61,913	302,673
SURPLUS/(DEFICIT)	\$ 31,716	\$ (36,275)	\$ 6,709
SPECIAL RECREATION FUND			
REVENUES	\$ 72,969	\$ 826	\$ 55,612
EXPENDITURES	130,194	23,738	60,514
SURPLUS/(DEFICIT)	\$ (57,225)	\$ (22,913)	\$ (4,902)
CAPITAL PROJECT FUND			
REVENUES	\$ 503,000	\$ 102	\$ 572
EXPENDITURES	405,500	97,924	257,564
SURPLUS/(DEFICIT)	\$ 97,500	\$ (97,821)	\$ (256,993)
SOCIAL SECURITY FUND			
REVENUES	\$ 139,081	\$ 9,986	\$ 136,809
EXPENDITURES	235,000	27,392	124,493
SURPLUS/(DEFICIT)	\$ (95,919)	\$ (17,407)	\$ 12,316
CONSOLIDATED SUMMARY			
REVENUES	\$ 12,154,165	\$ 845,304	\$ 8,315,607
EXPENDITURES	12,750,968	2,239,255	5,434,069
SURPLUS/(DEFICIT)	\$ (596,802)	\$ (1,393,951)	\$ 2,881,538

**OAK BROOK PARK DISTRICT
CONSOLIDATED REVENUES AND EXPENDITURES REPORT
October 2021**

	CONSOLIDATED TOTALS
REVENUES	
Property Taxes	\$ 69,549
Replacement Taxes	82,522
Recreation Program Fees	431,248
Fitness Center Fees	31,650
Aquatic Center & Program Fees	37,290
Marketing	5,080
Sports Core - Fields	25,638
Sports Core - Aquatics	-
Sports Core - Tennis	-
FRC Rental/Member Fees	25,290
CPW Building Rentals	6,397
Field Rentals- Central Park	21,899
Field Rentals- Central Park North	2,645
Interest	1,238
Grant Proceeds	-
Transfers	-
Donations	-
Sponsorship	-
Overhead Revenue	98,944
Miscellaneous	5,916
TOTAL- REVENUES	\$ 845,305
EXPENDITURES/EXPENSES	
Accounts Payable and Other	\$ 1,651,690
Overhead Expenditures	98,944
October Payroll and Related Benefits	488,622
TOTAL EXPENDITURES/EXPENSES	\$ 2,239,255
 NET REVENUES/(EXPENDITURES/EXPENSES)	 \$ (1,393,950)

**Oak Brook Park District
Consolidated Balance Sheet
As of October 31, 2021**

ASSETS

	Consolidated Totals
Current Assets	
Cash and Investments	\$ 7,340,005
Receivables - Net of Allowances	
Property Taxes	4,805,629
Accounts	823,662
Due from Other Funds	-
Prepays	216,990
Inventories	<u>18,191</u>
Total Current Assets	<u>\$ 13,204,476</u>
Noncurrent Assets	
Capital Assets	
Non-depreciable	\$ 40,475
Depreciable	5,153,403
Accumulated Depreciation	<u>(3,498,029)</u>
Total Noncurrent Assets	<u>\$ 1,695,849</u>
Total Assets	\$ 14,900,326

DEFERRED OUTFLOWS OF RESOURCES

Deferred Items-IMRF	\$ 46,593
Total Assets and Deferred outflows of Resources	<u>\$ 14,946,919</u>

LIABILITIES

Current Liabilities	
Accounts Payable	\$ 56,865
Accrued Payroll	132,904
Retainage Payable	99,165
Unearned Revenue	526,799
Due To Other Funds	-
Unclaimed Property	<u>3,635</u>
Total Current Liabilities	<u>\$ 819,368</u>
Noncurrent Liabilities	
Compensated Absences Payable	\$ 17,154
Net Pension Liability - IMRF	(104,738)
Total OPEB Liability - RBP	<u>86,345</u>
Total Noncurrent Liabilities	<u>\$ (1,239)</u>
Total Liabilities	\$ 818,129

DEFERRED INFLOWS OF RESOURCES

Deferred Items - IMRF	\$ 224,437
Property Taxes	4,805,629
Total Liabilities and Deferred Inflows of Resources	<u>\$ 5,848,195</u>

FUND/NET POSITION BALANCES

Net Investment in Capital Assets	\$ 1,743,401
Non-spendable	-
Restricted	652,107
Committed	3,156,300
Unassigned/Unrestricted	<u>3,546,916</u>
Total Fund Balances	<u>\$ 9,098,724</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 14,946,919</u>

OAK BROOK PARK DISTRICT
Treasurer's Report- As of October 31, 2021

Investment Type	Bank/Institution	Balance	Rate/APY	Description/Note	Concentration Percentage
<u>Money Market</u>					
	Evergreen Bank	\$ 5,842,231.60	0.20%	Interest-bearing	86.77%
	Hinsdale Bank	261,619.31	0.03%	Interest-bearing	3.89%
	Sub-Total:	<u>\$ 6,103,850.91</u>			<u>90.65%</u>
<u>Savings</u>					
	Evergreen Bank	\$ 96,895.27	0.65%	Interest-bearing (Insured Cash Sweep)	1.44%
<u>Checking</u>					
	Fifth Third Bank	\$ 477,377.15	0.14%	Interest-bearing	7.09%
<u>Investment Pool</u>					
	The Illinois Funds	\$ 55,110.29	0.03%	Illinois Public Treasurers' Investment Pool	0.82%
	Grand Total Investments:	<u><u>\$ 6,733,233.62</u></u>			<u><u>100.00%</u></u>

Benchmark

**Three-month U.S.
Treasury Bill**

0.048%

Highly liquid short-term security. Payment of principal and interest guaranteed by the full faith and credit of the U.S. government

Oak Brook Park District
Schedule of Capital Expenditures/Expenses
As of October 31, 2021

DESCRIPTION	VENDOR	Year-to-Date Expenditures
Capital Project Fund		
Splash Island plexiglass	Bear Metal Welding	\$ 11,750.00
New Ford Explorer- Fire extinguisher, floor mats	Various	272.11
Pickleball posts	Pickleballcentral.com	289.99
Central Park North monument & field signage	Parvin-Clauss Sign Company, Inc.	17,566.00
Legal fees- FRC roof, asphalt paving, monument signs	Robbins Schwartz	2,300.00
Kubota RTV utility vehicle	Russo	16,078.99
Way finding signage- Central Park North	Alphagraphics, NPN360	2,803.56
FRC roof improvements	Top Roofing	149,360.40
LED Lighting- Central Park North	Musco Lighting	10,880.00
CPW painting & acoustical panel installation	Certapro Painters, Accurate Construction	25,900.00
Sports field netting- Central Park North	Upland Design	1,537.44
Design & Engineering- Phase 2 Central Park North	Upland Design	13,825.92
	SUBTOTAL BALANCE	\$ 252,564.41
Recreation Fund		
Fitness equipment- capital lease payment No. 2 of 3	Lease Servicing Center	\$ 39,111.66
Skid steer and trailer	Big Tex Trailer, Arends Hogan Walker	50,184.54
Outdoor pickleball courts (prev. basketball courts)	Perm-A-Seal	21,575.00
Fencing for pickleball courts	Peerless Fence	17,980.00
Signage posts for Central Park signage	McMaster-Carr	1,184.90
Various park signage- Forest Glen, Central Park	Alphagraphics	415.71
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	67,500.00
	SUBTOTAL BALANCE	\$ 197,951.81
Tennis Fund		
Tennis Center Roof Improvement Project	Seal-Tight Exteriors Inc., Daily Herald	\$ 18,778.20
Legal fees- Outdoor courts resurfacing project	Robbins Schwartz	800.00
Interior crack repairs and sealing	Perma-Seal Basement System	18,433.75
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	9,540.00
	SUBTOTAL BALANCE	\$ 47,551.95
Special Recreation Fund		
Asphalt project- Central Park & Saddle Brook	Accu-Paving Co.	\$ 17,997.66
	SUBTOTAL BALANCE	\$ 17,997.66
TOTAL YEAR-TO-DATE CAPITAL EXPENDITURES		\$ 516,065.83

Warrant

Warrant 653

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT

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EXP CHECK RUN DATES 10/19/2021 - 11/15/2021

DB: Oak Brook Park I

BOTH JOURNALIZED AND UNJOURNALIZED

PAID

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42672	ANDERSON LANDSCAPE SUPPLY	09/29/2021	11/04/2021	41.00	0.00	Paid	Y
42769	BONNIE GIBELLINA	10/29/2021	11/04/2021	200.00	0.00	Paid	Y
42630	CARDMEMBER SERVICE	09/27/2021	10/23/2021	873.04	0.00	Paid	Y
42631	CARDMEMBER SERVICE	09/27/2021	10/23/2021	8,266.99	0.00	Paid	Y
42632	CARDMEMBER SERVICE	09/27/2021	10/23/2021	2,111.14	0.00	Paid	Y
42633	CARDMEMBER SERVICE	09/27/2021	10/23/2021	88.29	0.00	Paid	Y
42634	CARDMEMBER SERVICE	09/27/2021	10/23/2021	7.38	0.00	Paid	Y
42635	CARDMEMBER SERVICE	09/27/2021	10/23/2021	1,104.31	0.00	Paid	Y
42636	CARDMEMBER SERVICE	09/27/2021	10/23/2021	1,170.44	0.00	Paid	Y
42637	CARDMEMBER SERVICE	09/27/2021	10/23/2021	858.00	0.00	Paid	Y
42638	CARDMEMBER SERVICE	09/27/2021	10/23/2021	2,818.62	0.00	Paid	Y
42639	CARDMEMBER SERVICE	09/27/2021	10/23/2021	763.12	0.00	Paid	Y
42640	CARDMEMBER SERVICE	09/27/2021	10/23/2021	2,229.18	0.00	Paid	Y
42641*	CARDMEMBER SERVICE	09/27/2021	10/23/2021	1,002.49	0.00	Paid	Y
42642*	CARDMEMBER SERVICE	09/27/2021	10/23/2021	834.99	0.00	Paid	Y
42643	CARDMEMBER SERVICE	09/27/2021	10/23/2021	1,470.47	0.00	Paid	Y
42644	CARDMEMBER SERVICE	09/27/2021	10/23/2021	304.91	0.00	Paid	Y
42645	CARDMEMBER SERVICE	09/27/2021	10/23/2021	8,640.86	0.00	Paid	Y
42646	CARDMEMBER SERVICE	09/27/2021	10/23/2021	181.89	0.00	Paid	Y
42647	CARDMEMBER SERVICE	09/27/2021	10/23/2021	9.99	0.00	Paid	Y
42648	CARDMEMBER SERVICE	09/27/2021	10/23/2021	1,900.13	0.00	Paid	Y
42649	CARDMEMBER SERVICE	09/27/2021	10/23/2021	113.86	0.00	Paid	Y
42650	CARDMEMBER SERVICE	09/27/2021	10/23/2021	354.52	0.00	Paid	Y
42652	CARDMEMBER SERVICE	09/27/2021	10/23/2021	59.53	0.00	Paid	Y
42768	CATAPULT	07/20/2021	11/04/2021	140.00	0.00	Paid	Y
42735	COM ED	09/30/2021	11/04/2021	659.16	0.00	Paid	Y
42651	COMMEG SYSTEMS, INC.	10/25/2021	10/28/2021	1,500.00	0.00	Paid	Y
42708	CONSERV FS, INC	06/23/2021	10/28/2021	850.00	0.00	Paid	Y
42689	DIRECT ENERGY BUSINESS	10/05/2021	10/28/2021	14,443.41	0.00	Paid	Y
42686	FED EX	10/13/2021	10/28/2021	2.57	0.00	Paid	Y
42709	FED EX	09/08/2021	10/28/2021	42.76	0.00	Paid	Y
42712	FLUID RUNNING LLC	08/24/2021	10/28/2021	4,121.25	0.00	Paid	Y
42658	HI TOUCH BUSINESS SERVICES	07/16/2021	11/04/2021	(27.99)	0.00	Paid	Y
42659	HI TOUCH BUSINESS SERVICES	09/14/2021	11/04/2021	54.85	0.00	Paid	Y
42660	HI TOUCH BUSINESS SERVICES	09/16/2021	11/04/2021	227.50	0.00	Paid	Y
42661	HI TOUCH BUSINESS SERVICES	07/26/2021	11/04/2021	33.26	0.00	Paid	Y
42746	HI TOUCH BUSINESS SERVICES	09/28/2021	11/04/2021	272.31	0.00	Paid	Y
42673	JACKSON-HIRSCH, INC.	09/13/2021	11/04/2021	890.77	0.00	Paid	Y
42722	JAMES LEZATTE	10/25/2021	10/28/2021	31.50	0.00	Paid	Y
42728	KONICA MINOLTA BUSINESS	09/30/2021	11/04/2021	348.71	0.00	Paid	Y
42729	KONICA MINOLTA BUSINESS	09/30/2021	11/04/2021	17.68	0.00	Paid	Y
42682	KONICA MINOLTA PREMIER FINANCE	09/30/2021	10/28/2021	739.00	0.00	Paid	Y
42720	KONICA MINOLTA PREMIER FINANCE	08/30/2021	10/28/2021	739.00	0.00	Paid	Y
42723	NEXT GENERATION	09/30/2021	11/04/2021	271.50	0.00	Paid	Y
42687	QUADIANT LEASING	10/15/2021	10/28/2021	384.81	0.00	Paid	Y
42671	SOUTH SIDE CONTROL SUPPLY CO	07/26/2021	11/04/2021	12.10	0.00	Paid	Y
42725	TRANE U.S. INC.	08/23/2021	11/04/2021	393.72	0.00	Paid	Y

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INVOICE REGISTER REPORT FOR OAK BROOK PARK DISTRICT
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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42726	VACKER INC.	09/14/2021	11/04/2021	1,722.00	0.00	Paid	Y
42653	VILLAGE OF OAK BROOK	10/08/2021	10/28/2021	5,925.14	0.00	Paid	Y
42654	VILLAGE OF OAK BROOK	10/08/2021	10/28/2021	150.28	0.00	Paid	Y
42655	VILLAGE OF OAK BROOK	10/08/2021	10/28/2021	80.14	0.00	Paid	Y
42656	VILLAGE OF OAK BROOK	10/08/2021	10/28/2021	80.14	0.00	Paid	Y
42657	VILLAGE OF OAK BROOK	10/08/2021	10/28/2021	80.14	0.00	Paid	Y

# of Invoices:	52	# Due:	0	Totals:	69,618.85	0.00
# of Credit Memos:	1	# Due:	0	Totals:	(27.99)	0.00

Net of Invoices and Credit Memos:	69,590.86	0.00
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* 2 Net Invoices have Credits Totalling: (221.92)

--- TOTALS BY FUND ---

01 - GENERAL CORPORATE FUND	17,437.45	0.00
02 - RECREATION FUND	33,425.78	0.00
07 - RECREATIONAL FACILITIES FUND	14,198.53	0.00
08 - SPORTS CORE	4,529.10	0.00

--- TOTALS BY DEPT/ACTIVITY ---

00 - NON-DEPARTMENTAL	200.00	0.00
01 - ADMINISTRATION CORPORATE	15,784.71	0.00
02 - FINANCE	2,026.10	0.00
04 - CENTRAL PARK NORTH	659.16	0.00
05 - CENTRAL PARK	4,227.46	0.00
06 - SADDLEBROOK PARK	222.50	0.00
07 - FOREST GLEN PARK	390.19	0.00
09 - DEAN PROPERTY	55.00	0.00
15 - BUILDING/RECREATION CENTER	6,940.47	0.00
20 - CENTRAL PARK WEST	869.18	0.00
21 - FITNESS CENTER	3,295.72	0.00
25 - AQUATIC CENTER	14,211.27	0.00
26 - AQUATIC-RECREATION PROGRAMS	450.35	0.00
31 - PRESCHOOL PROGRAMS	515.59	0.00
32 - YOUTH PROGRAMS	174.41	0.00
40 - ADULT PROGRAMS	76.95	0.00
50 - PIONEER PROGRAMS	780.36	0.00
60 - SPECIAL EVENTS & TRIPS	7,739.25	0.00
71 - BUILDING/RACQUET CLUB	5,191.39	0.00
75 - TENNIS PROGRAMS	3,743.90	0.00
80 - MARKETING	314.90	0.00
81 - CAPITAL OUTLAY	1,722.00	0.00

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OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
42763	A FREEDOM FLAG CO.	10/21/2021	11/15/2021	312.95	312.95	Open	N
42691	ACCU-PAVING CO.	10/22/2021	11/15/2021	10,559.74	10,559.74	Open	N
42699	ADVANCED DISPOSAL	09/30/2021	11/15/2021	649.50	649.50	Open	N
42681	ALTA ENTERPRISES, LLC	10/01/2021	11/15/2021	9,800.00	9,800.00	Open	N
42732	ALTA ENTERPRISES, LLC	10/28/2021	11/15/2021	226.93	226.93	Open	N
42734	ANDERSON ELEVATOR CO.	10/01/2021	11/15/2021	590.00	590.00	Open	N
42704	ANDERSON LANDSCAPE SUPPLY	10/07/2021	11/15/2021	33.00	33.00	Open	N
42683	AQUA PURE ENTERPRISES, INC.	09/27/2021	11/15/2021	469.86	469.86	Open	N
42773	BEAR METAL WELDING & FABRICATION	09/08/2021	11/15/2021	2,300.00	2,300.00	Open	N
42693	BEST OFFICIALS	10/15/2021	11/15/2021	984.00	984.00	Open	N
42694	BEST OFFICIALS	10/15/2021	11/15/2021	200.00	200.00	Open	N
42774	BEST OFFICIALS	11/01/2021	11/15/2021	1,312.00	1,312.00	Open	N
42740	BOB JOHNSON	10/15/2021	11/15/2021	73.40	73.40	Open	N
42772	BREAKAWAY BASKETBALL INC	11/01/2021	11/15/2021	39,221.40	39,221.40	Open	N
42748	C.E. RENTALS, INC.	10/12/2021	11/15/2021	550.00	550.00	Open	N
42711	CATAPULT	10/20/2021	11/15/2021	133.00	133.00	Open	N
42674	COM ED	09/29/2021	11/15/2021	30.18	30.18	Open	N
42752	COM ED	10/27/2021	11/15/2021	29.13	29.13	Open	N
42767	COM ED	10/29/2021	11/15/2021	1,074.90	1,074.90	Open	N
42664	COSTCO MEMBERSHIP	10/01/2021	11/15/2021	180.00	180.00	Open	N
42688	DIRECT ENERGY BUSINESS	10/12/2021	11/15/2021	1,148.95	1,148.95	Open	N
42690	DIRECT ENERGY BUSINESS	10/12/2021	11/15/2021	33.99	33.99	Open	N
42713	DIRT-N-TURF CONSULTING INC	10/04/2021	11/15/2021	230.00	230.00	Open	N
42669	EBEL'S ACE HARDWARE #8313	10/21/2021	11/15/2021	6.29	6.29	Open	N
42670	EBEL'S ACE HARDWARE #8313	10/08/2021	11/15/2021	27.14	27.14	Open	N
42697	EBEL'S ACE HARDWARE #8313	10/13/2021	11/15/2021	16.17	16.17	Open	N
42703	EBEL'S ACE HARDWARE #8313	10/11/2021	11/15/2021	12.75	12.75	Open	N
42741	EBEL'S ACE HARDWARE #8313	10/04/2021	11/15/2021	27.88	27.88	Open	N
42742	EBEL'S ACE HARDWARE #8313	10/19/2021	11/15/2021	111.55	111.55	Open	N
42743	EBEL'S ACE HARDWARE #8313	10/01/2021	11/15/2021	4.30	4.30	Open	N
42758	EBEL'S ACE HARDWARE #8313	11/01/2021	11/15/2021	(152.70)	(152.70)	Open	N
42759	EBEL'S ACE HARDWARE #8313	06/29/2021	11/15/2021	152.70	152.70	Open	N
42761	EBEL'S ACE HARDWARE #8313	10/28/2021	11/15/2021	2.59	2.59	Open	N
42629	ELMHURST OCCUPATIONAL HEALTH	09/30/2021	11/15/2021	96.00	96.00	Open	N
42698	ENVISION HEALTHCARE INC	10/12/2021	11/15/2021	37.00	37.00	Open	N
42760	ENVISION HEALTHCARE INC	11/01/2021	11/15/2021	40.00	40.00	Open	N
42744	FERGUSON FACILITY #3400	10/15/2021	11/15/2021	251.82	251.82	Open	N
42745	FERGUSON FACILITY #3400	10/12/2021	11/15/2021	892.41	892.41	Open	N
42736	FLAGG CREEK WATER RECLAMATION	10/26/2021	11/15/2021	2,199.11	2,199.11	Open	N
42737	FLAGG CREEK WATER RECLAMATION	10/26/2021	11/15/2021	32.77	32.77	Open	N
42738	FLAGG CREEK WATER RECLAMATION	10/26/2021	11/15/2021	32.77	32.77	Open	N
42739	FLAGG CREEK WATER RECLAMATION	10/26/2021	11/15/2021	52.56	52.56	Open	N
42695	FLUID RUNNING LLC	10/13/2021	11/15/2021	5,158.00	5,158.00	Open	N
42754	GRAINGER	10/08/2021	11/15/2021	227.87	227.87	Open	N
42755	GRAINGER	10/08/2021	11/15/2021	55.08	55.08	Open	N
42764	HAGG PRESS	10/29/2021	11/15/2021	55.00	55.00	Open	N
42765	HAGG PRESS	10/25/2021	11/15/2021	45.00	45.00	Open	N

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42766	HAGG PRESS	10/20/2021	11/15/2021	70.00	70.00	Open	N
42780	HARRIS COMPUTER SYSTEMS	10/01/2021	11/15/2021	186.70	186.70	Open	N
42700	HINSDALE NURSERIES INC	10/05/2021	11/15/2021	792.00	792.00	Open	N
42718	HINSDALE NURSERIES INC	10/18/2021	11/15/2021	7,610.00	7,610.00	Open	N
42719	HINSDALE NURSERIES INC	10/20/2021	11/15/2021	1,235.00	1,235.00	Open	N
42675	IL STATE TOLL HWY AUTHORITY	10/08/2021	11/15/2021	9.00	9.00	Open	N
42663	INTEGRITY LANDSCAPING, INC	10/08/2021	11/15/2021	7,900.00	7,900.00	Open	N
42753	JONES TRAVEL	10/19/2021	11/15/2021	975.00	975.00	Open	N
42776	LENNO LASN	10/31/2021	11/15/2021	260.00	260.00	Open	N
42775	LPG MUSIC INC.	10/28/2021	11/15/2021	4,810.05	4,810.05	Open	N
42696	MARKET ACCESS CORP.	10/11/2021	11/15/2021	1,170.00	1,170.00	Open	N
42666	McMASTER-CARR	10/12/2021	11/15/2021	72.50	72.50	Open	N
42668	McMASTER-CARR	10/14/2021	11/15/2021	20.06	20.06	Open	N
42747	MEDIA NUT	10/10/2021	11/15/2021	849.95	849.95	Open	N
42628	MODESTO TECHNOLOGIES	10/14/2021	11/15/2021	1,052.76	1,052.76	Open	N
42684	NICOR GAS	10/08/2021	11/15/2021	688.19	688.19	Open	N
42685	NICOR GAS	10/08/2021	11/15/2021	193.23	193.23	Open	N
42692	OAKBROOK TERRACE PARK DISTRICT	10/06/2021	11/15/2021	54.00	54.00	Open	N
42676	O'REILLY AUTO PARTS	10/25/2021	11/15/2021	194.47	194.47	Open	N
42701	O'REILLY AUTO PARTS	10/07/2021	11/15/2021	35.97	35.97	Open	N
42749	P&M MERCURY MECHANICAL CORPORATION	10/18/2021	11/15/2021	8,494.00	8,494.00	Open	N
42750	P&M MERCURY MECHANICAL CORPORATION	10/13/2021	11/15/2021	2,619.00	2,619.00	Open	N
42751	P.E.I. INC	10/19/2021	11/15/2021	565.00	565.00	Open	N
42779	PARVIN-CLAUSS SIGN COMPANY INC	10/14/2021	11/15/2021	19,524.00	19,524.00	Open	N
42705	PIONEER MANUFACTURING CO.	10/12/2021	11/15/2021	65.00	65.00	Open	N
42706	PIONEER MANUFACTURING CO.	10/20/2021	11/15/2021	78.00	78.00	Open	N
42707	PIONEER MANUFACTURING CO.	10/13/2021	11/15/2021	20.00	20.00	Open	N
42733	PLAYPOWER LT FARMINGTON INC	10/21/2021	11/15/2021	200.45	200.45	Open	N
42702	PORTER PIPE & SUPPLY CO.	10/14/2021	11/15/2021	161.99	161.99	Open	N
42730	QUEST DIAGNOSTICS	10/26/2021	11/15/2021	144.40	144.40	Open	N
42721	ROBBINS SCHWARTZ	09/30/2021	11/15/2021	2,834.00	2,834.00	Open	N
42724	RUSSO POWER EQUIPMENT	10/25/2021	11/15/2021	2,254.00	2,254.00	Open	N
42677	SERVICE SANITATION, INC.	10/15/2021	11/15/2021	242.00	242.00	Open	N
42678	SERVICE SANITATION, INC.	10/15/2021	11/15/2021	222.50	222.50	Open	N
42679	SERVICE SANITATION, INC.	10/15/2021	11/15/2021	404.00	404.00	Open	N
42680	SERVICE SANITATION, INC.	10/15/2021	11/15/2021	101.50	101.50	Open	N
42771	SMART INDUSTRY PRODUCTS	10/11/2021	11/15/2021	290.00	290.00	Open	N
42756	STERLING NETWORK INTEGRATION	10/28/2021	11/15/2021	1,812.50	1,812.50	Open	N
42757	STERLING NETWORK INTEGRATION	10/18/2021	11/15/2021	3,000.00	3,000.00	Open	N
42770	STERLING NETWORK INTEGRATION	11/02/2021	11/15/2021	290.00	290.00	Open	N
42665	TAMELING INDUSTRIES INC.	10/14/2021	11/15/2021	111.00	111.00	Open	N
42778	THE CLAIMS CENTER LLC	10/29/2021	11/15/2021	612.71	612.71	Open	N
42715	TRUGREEN	10/27/2021	11/15/2021	3,020.00	3,020.00	Open	N
42716	TRUGREEN	10/26/2021	11/15/2021	314.00	314.00	Open	N
42717	TRUGREEN	10/26/2021	11/15/2021	1,600.00	1,600.00	Open	N
42710	VILLA PARK ELECTRICAL SUPPLY	10/12/2021	11/15/2021	348.73	348.73	Open	N
42762	VILLA PARK ELECTRICAL SUPPLY	10/27/2021	11/15/2021	10.99	10.99	Open	N

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42777	VILLA PARK ELECTRICAL SUPPLY	09/24/2021	11/15/2021	256.44	256.44	Open	N
42662	VILLAGE OF OAK BROOK	10/08/2021	11/15/2021	856.13	856.13	Open	N
42714	VILLAGE OF OAK BROOK	10/08/2021	11/15/2021	336.30	336.30	Open	N
42727	VILLAGE OF OAK BROOK	10/21/2021	11/15/2021	819.71	819.71	Open	N
42731	WINDY CITY NINJAS	10/28/2021	11/15/2021	480.00	480.00	Open	N
# of Invoices: 98 # Due: 98				Totals:	159,946.92	159,946.92	
# of Credit Memos: 1 # Due: 1				Totals:	(152.70)	(152.70)	
Net of Invoices and Credit Memos:					159,794.22	159,794.22	

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Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
--- TOTALS BY FUND ---							
	01 - GENERAL CORPORATE FUND			37,704.72	37,704.72		
	02 - RECREATION FUND			78,308.51	78,308.51		
	07 - RECREATIONAL FACILITIES FUND			6,713.75	6,713.75		
	08 - SPORTS CORE			1,953.00	1,953.00		
	09 - SPECIAL RECREATION FUND			2,099.74	2,099.74		
	12 - CAPITAL PROJECTS FUND			33,014.50	33,014.50		
--- TOTALS BY DEPT/ACTIVITY ---							
	01 - ADMINISTRATION CORPORATE			5,092.74	5,092.74		
	02 - FINANCE			296.70	296.70		
	03 - FIELDS			1,953.00	1,953.00		
	04 - CENTRAL PARK NORTH			1,817.40	1,817.40		
	05 - CENTRAL PARK			18,585.37	18,585.37		
	06 - SADDLEBROOK PARK			2,771.50	2,771.50		
	07 - FOREST GLEN PARK			560.00	560.00		
	08 - CHILLEM PARK			150.00	150.00		
	09 - DEAN PROPERTY			460.81	460.81		
	10 - PROFESSIONAL SERVICES			6,124.00	6,124.00		
	15 - BUILDING/RECREATION CENTER			4,048.48	4,048.48		
	20 - CENTRAL PARK WEST			1,478.74	1,478.74		
	21 - FITNESS CENTER			828.25	828.25		
	25 - AQUATIC CENTER			4,327.52	4,327.52		
	26 - AQUATIC-RECREATION PROGRAMS			5,158.00	5,158.00		
	30 - CHILDRENS PROGRAMS			39,701.40	39,701.40		
	31 - PRESCHOOL PROGRAMS			4,810.05	4,810.05		
	32 - YOUTH PROGRAMS			54.00	54.00		
	40 - ADULT PROGRAMS			2,496.00	2,496.00		
	50 - PIONEER PROGRAMS			875.00	875.00		
	60 - SPECIAL EVENTS & TRIPS			698.61	698.61		
	71 - BUILDING/RACQUET CLUB			4,036.68	4,036.68		
	75 - TENNIS PROGRAMS			1,312.76	1,312.76		
	80 - MARKETING			1,230.00	1,230.00		
	81 - CAPITAL OUTLAY			17,912.71	17,912.71		
	95 - CAPITAL PROJECTS FUND			33,014.50	33,014.50		

Communications and Proclamations

To ensure that the very best facilities are available to our constituents.



North Area of Central Park

- Phase 1 is complete! New amenities include:
- 1 Mile Loop Walking Trail
 - Paved Parking
 - Two Fitness Stations
 - Picnic Shelters
 - Baggo Games
 - Basketball Courts
 - Illuminated Soccer Fields

Pickleball

Three NEW pickleball courts have replaced the basketball courts near Central Park West. Pickleball programming is now offered 5 days a week!

Technology

Six signs including a QR code linked to a full map of amenities in Central Park have been placed throughout Central Park!

CHECK IT OUT:



To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



The Sustainability Committee hosted a "How to Harvest Milkweed" Lunch and Learn in September during "Sustainability Month".

In June, The Oak Brook Park District hosted a Community Shredding event at the Kensington stone parking lot. This event was sponsored by Evergreen Bank Group.

The committee has also finished handing out reusable utensils for staff to use for meals at work! Extras will be brought to team events.

To provide a diverse range of the very best passive and active recreational programs and opportunities to our entire community, regardless of age or ability.



Monthly Celebrations

- Each month, the Park District will celebrate a national holiday internally and with the community!
- May - Pets
 - June - Pride
 - July - America
 - August - Culture
 - September - Sustainability
 - October - Cancer Awareness

Winter Lights at Central Park



Staff obtained an additional \$20,000 in sponsorships to cover the costs for this FREE recreational event open to everyone.

NEW Events & Programming!

- The Great Pumpkin Roll. Centered Park West.
- The Breakaway Basketball "Get Better" League is now offered in the Summer, Fall, and Winter!

To foster a work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.



Diversity, Equity, and Inclusion (DEI)

The opportunity to participate in two Safe Zone Conversations about the LGBTQAI Community was offered to staff in June!

Staff attended the NRPA Conference in September.

Team Meals

To thank staff for their hard work during the pandemic, the Park District will offer breakfast or lunch once a week through December 2022.

To prioritize the fiscally responsible use of resources in all aspects of our operations.



Oak Brook Park District Foundation

Thank you to Lara Suleiman for hosting a Community Garage Sale Fundraiser in July! Over \$1,600.00 was raised to support the Oak Brook Park District Universal Playground.

Leaving Legacies

Four trees and four benches were purchased and placed in Central Park.



The honey bee colonies at the Dean Nature Sanctuary have a new sponsor! We are grateful to have Millenium Bank and Trust's sponsorship support.

BEING THE VERY BEST

Every now and then, staff is reminded that the dedication and commitment they demonstrate, does not go unnoticed. Staff has learned to pivot and adapt to the "new normal", and it is much appreciated by our participants and community.



VOICES OF OAK BROOK

Community Support...

On behalf of the Oak Brook Police Department, we would like to extend our sincerest thanks and appreciation for your participation in this year's National Night Out. National Night Out allows for our department to join forces to promote policecommunity partnerships; crime, drug, and violence prevention; safety and neighborhood unity. Thank you again for helping us celebrate with neighbors in our community.

James Kruger - Chief of Oak Brook Police

Making a difference...

I wanted to write to you to express my great appreciation for Ryan. Ryan has helped me from the beginning of my return to the opening of the Oak Brook Park District, after the closure due to Covid 19. He helped me with the new app, to set up reservations, he even helped me download the app on my phone. Ryan even helped me renew my membership. Ryan has always remained calm and very knowledgeable about all operations at the Oak Brook Park District.

JudyAnn Villa - Member

Events at Central Park West...

Hey Kate, You were wonderful to work with as well. Thank you so much for your support and how you accommodated our needs. You were a Godsend.

Kitt Chester - CPW Rental

Hi Kate! Thank you so, so much for all of your help in finally bringing this event to fruition. The space was absolutely perfect and we got tons of compliments on how lovely it was... I appreciate everything you have done to help us and we will spread the word on how pleasant this experience was!

Stephanie Sowinski - CPW Rental

Oak Brook Park District

A National Gold Medal Agency



STRATEGIC PLAN UPDATE

Download the plan at www.obparks.org

NOVEMBER, 2021

FEEL YOUR VERY BEST
HAPPY | FIT | ACTIVE

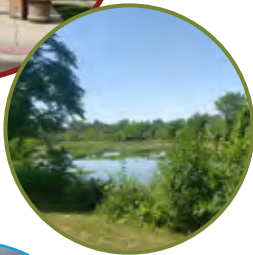
Providing the very best in park and recreational opportunities, facilities, and open lands for our community.



Oak Brook Park District

A National Gold Medal Agency

2020/2021 ANNUAL REPORT



OAK BROOK PARK DISTRICT

1450 Forest Gate Road, Oak Brook, Illinois 60523

www.obparks.org



Oak Brook Park District

A National Gold Medal Agency

2020/2021 ANNUAL REPORT

Mission Statement:

To provide the **very best** in **park & recreational opportunities, facilities, and open lands** for our community.

Vision

To provide a diverse range of opportunities designed to keep the members of the Greater Oak Brook Community happy, fit and active. By maintaining fiscally responsible practices and focusing on communication, environmental stewardship, diversity, equity, inclusion, and accessibility, the Oak Brook Park District works to help our community as a whole be its very best and feel its very best.



About this report

This report highlights progress, accomplishments, goals, and initiatives of the Oak Brook Park District, as outlined in our 2016 and 2020 Strategic Plans.

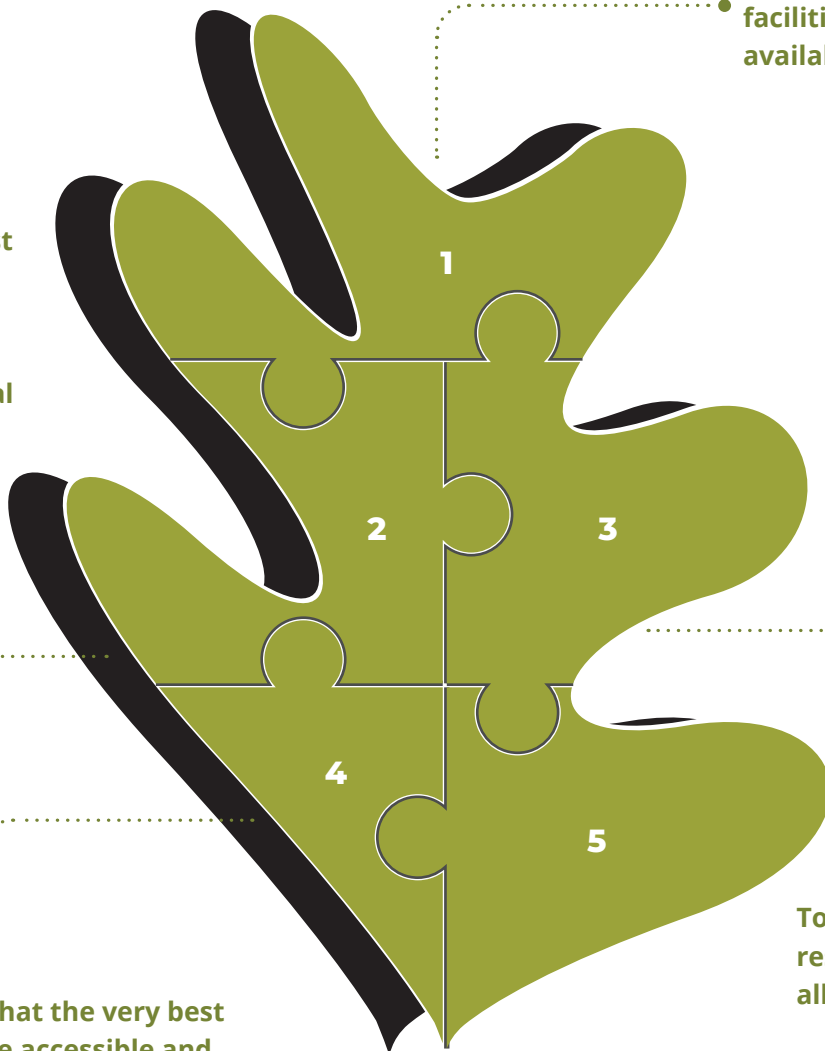
The report follows our five **STRATEGIC INITIATIVES**, developed through our Strategic Planning process. They focus on developing a tactical and adaptive working plan linking our mission, vision, and core values with policy making and organization. This will ensure the operational goals for the next three years fall within the parameters of our mission and vision.





5 Strategic Initiatives

To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



To ensure that the very best facilities are accessible and available.

To foster a diverse work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.

To ensure that the very best facilities are accessible and available.

To prioritize the fiscally responsible use of resources in all aspects of our operations.

1 To ensure that the very best facilities are accessible and available.

- **Upgrades at Central Park West!** With the assistance of Senator Glowiak, the Park District was able to obtain a capital improvement grant through the Illinois Department of Commerce and Economic Activity. Various projects at Central Park West were completed using this \$143,000 grant.

After conducting a comprehensive community input process, it was determined that Central Park West should be repurposed to offer more programming for the active aging population. The Park District responded to this need by changing Central Park West’s rental structure so that rentals only take place on weekends, with the rest of the week dedicated to programs for active aging. A local architect and engineering firm was contracted by the Park District to provide an assessment of the current condition of the facility, along with recommended actions, the most important being the correction of ADA compliance issues.

In response to the architect’s report, the Park District replaced 1,800 square feet of asphalt with ADA-compliant asphalt and made the building easier to access with the grant. Further, the main meeting room was surrounded on both north and south sides by sliding doors that were not ADA compliant. Grant funds were used by the Park District to replace all of the existing doors in order to address this issue. Lastly, the Park District replaced aging and out-of-code HVAC equipment so that programs would have a consistent climate-controlled environment.



2 To provide the very best in park and open space to our constituents and to be a community leader in environmental conservation and stewardship.



- **New LED Fixtures!** In an effort to increase the quality of athletic field lighting while substantially reducing energy consumption, the outdated sports lighting at the Central Park ball fields was replaced with modern LED fixtures. The Park District received a \$42,000 rebate from ComEd for implementing the energy-saving lighting.
- **Celebrating Earth Month:** As stewards of the environment, the Park District is committed to supporting the population of native trees and plants in our community. During Earth Month in April, staff partnered with the Living Lands and Waters Million-Trees Project and were able to distribute 450 native Oak tree saplings to patrons in less than 24 hours.



To foster a diverse work environment that encourages collaborative teamwork and the development of the very best in park and recreation professionals.

- **Bath and Tennis Club at the Village Sports Core:** COVID did not allow the Bath and Tennis pools to open, but the Park District managed the Tennis and Field under restricted guidelines due to COVID-19.
- **NEW DEI Committee:** A brand new committee dedicated to diversity, equity, and inclusion initiatives was formed in February 2021. The Board of Commissioners then approved a Social Equity Policy on April 19, 2021.



To provide an all inclusive range of the very best passive and active recreational programs and opportunities to our entire community.



Special Events

- In 2020, the Oak Brook Park District created an all-inclusive winter illumination. Visited by over 40,000+ participants, this illumination brought people together during challenging times for families and communities. Varying towns and villages of DuPage and Cook County were able to have the same experience regardless of their socioeconomic status. Due to the hardship many families and businesses experienced during this time, the Park District sought out opportunities to lend a helping hand. In addition to a donation box at the end of the trail, a sign with a QR code linked to the Greater Oak Brook Area Chamber of Commerce COVID-19 Relief Fund GoFundMe page was placed on the trail. The Park District was able to donate a total of \$4,401.00 to the fund.

Our light installation has been curated in-house by our Superintendent of Information Technology and the Parks and Planning Department. The Winter Lights at Central Park is a unique, moving installation light show, with six scenes stretched across a half-mile loop, centered around bringing hope to the community. Music plays along the path while LED holiday lights are programmed to correspond to the rhythm of the beat. Participants immerse themselves in dancing trees, inspirational signs, colorful rainbow arches, cascading snowflakes, and musical hearts throughout the scenic walk.

- Socially distant concerts were offered to the community during the Summer of 2020. Socially distant circles (6 feet in diameter) were available for purchase on the park district website. Eight concerts took place between July and September, with over 280 socially distant circles purchased!

Family Aquatic Center

- Each pool was able to run as a separate and individual space, allowing us to maximize our utilization within strict capacity limits. Lockers were not available for use during the majority of the pandemic. Instead, buckets were used when the locker rooms were closed. Each guest could use a disinfected bucket to store their dry goods on deck while they swam and turn in the bucket for disinfecting prior to us giving it out to another guest.
- Private lessons were available through most of the fall/winter as COVID mitigations allowed. Group lessons were brought back this summer and the Aquatics team is looking to expand staff to meet the increase in demand for lessons once again. Private swim lessons were offered with our instructors utilizing face shields when in the water with students.



Fitness Center

- Patrons utilized the Upace App that allowed them to make reservations at the fitness center, track, and pool, to comply with ever-changing capacity restrictions.
- Group Exercise classes were provided via ZOOM so that our community could experience fitness from their homes.

Recreation

- Youth sports, arts, fitness, and other recreational programming were provided virtually via the park district website and social media when possible.
- Staff delivered recreation by hiding candy-filled eggs for kids in the front yard during Halloween, Thanksgiving, and the Holiday Season.

Tennis Center

- To assist in defraying the costs of reopening the Tennis Center after the shutdown, the Tennis Center was selected to receive a Facility Recovery Grant. The Tennis Center was able to purchase additional teaching supplies and sanitizing equipment thanks to this grant.
- Staff had to adapt tennis programming to meet guidelines. With creativity and a lot of planning, the Tennis Center was able to offer many of its programs, lessons, and camps. We implemented ball restrictions so players did not share tennis balls, we monitored and maintained social distancing during all programs and events, and we set up separate entrances and drop-off/pick-up locations.

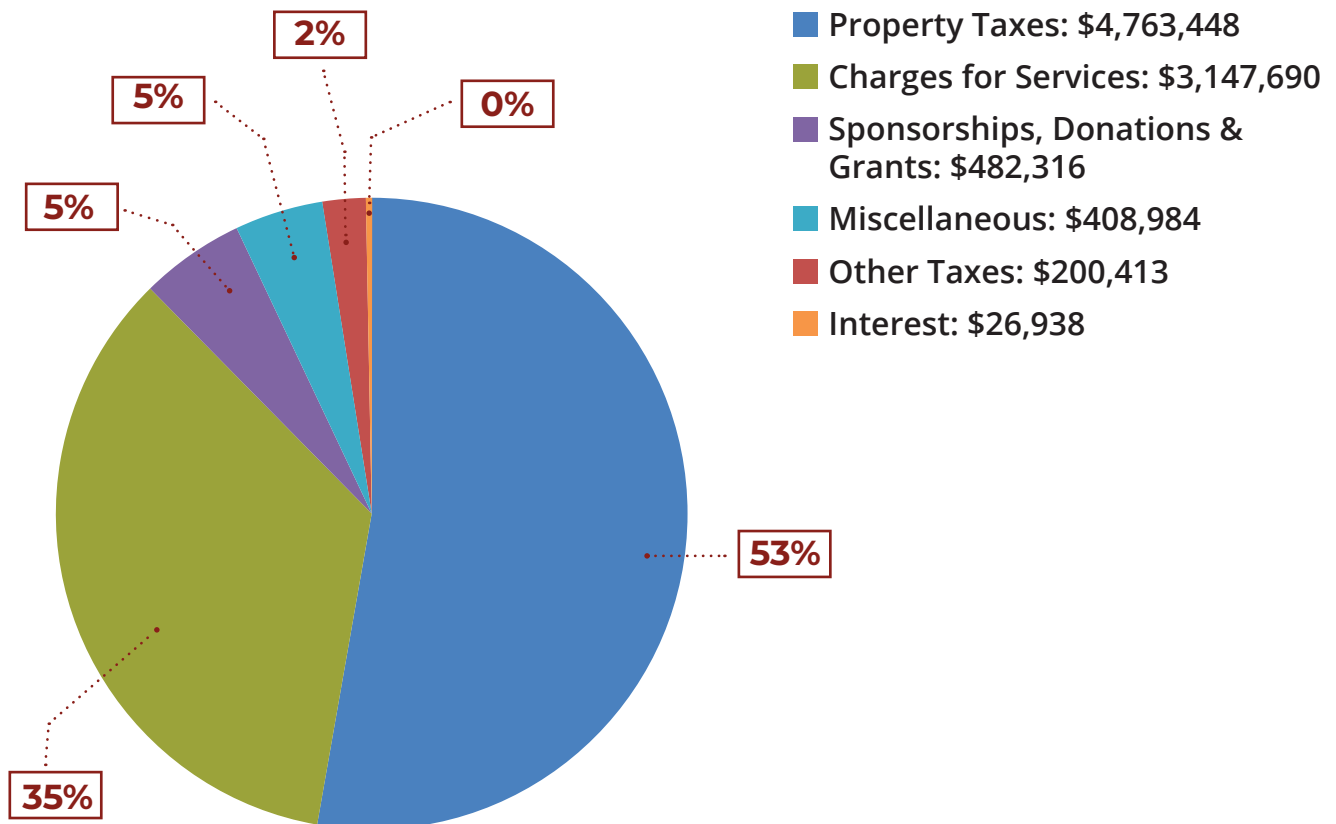


Agency Financial Recap

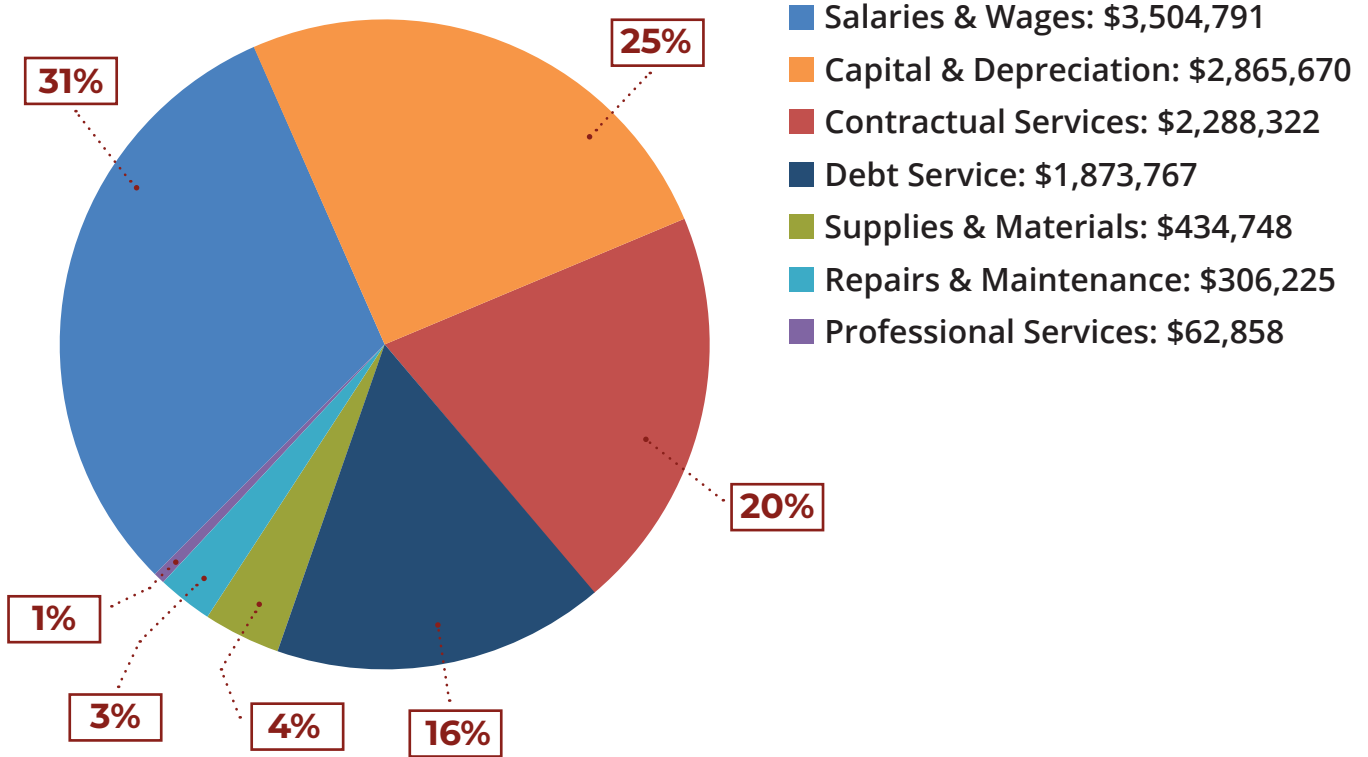
5 To prioritize the fiscally responsible use of resources in all aspects of our operations.

Fiscally responsible practices were imperative during the pandemic. The Park District Board of Commissioners supported the district's decision to draw from accumulated reserves, to help mitigate the loss of revenues that was precipitated by the pandemic. Additionally, the park district was able to save substantially on utility expenses with fewer patrons visiting our indoor facilities.

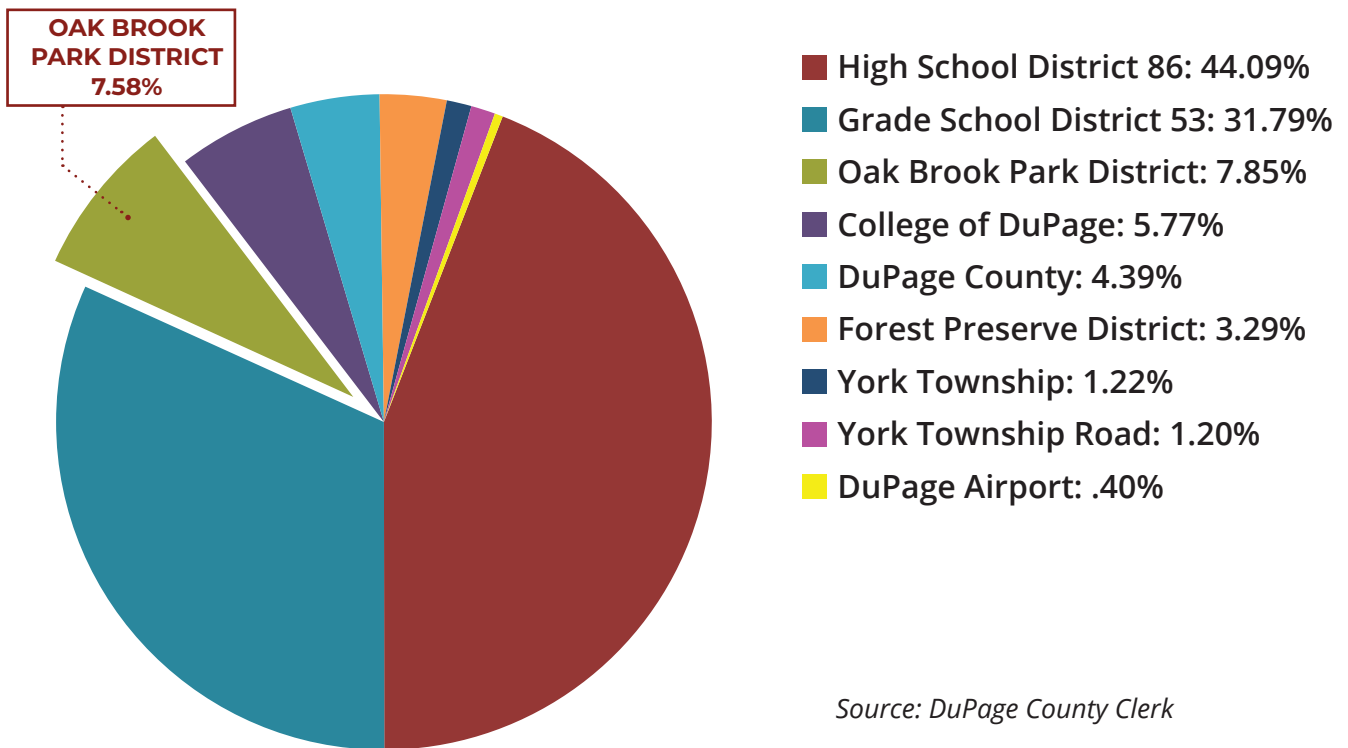
Fiscal Year 2020/2021 Revenues



Fiscal Year 2020/2021 Expenditures



2020 Property Tax Distribution: Oak Brook, York Township



Source: DuPage County Clerk



Developing the North Athletic Fields at Central Park

Through a successful 2018 referendum, the Oak Brook Park District purchased the 34-acre parcel of land north of Central Park. Staff gathered community input, and working with architects and engineers, developed a phased approach for improving and developing the site.

After securing a \$400,000 OSLAD grant, the Park District went to bid and broke ground in the early summer of 2020 for Phase I development. The park was opened for use the following spring. Improvements to the site include a mile-long looping trail that connects to several existing walking trails, a paved parking lot with capacity for 200 vehicles, development of two full-sized illuminated and irrigated soccer fields, two basketball courts, and picnic shelters, as well as fitness stations and bag-toss games. Phase II planning is underway.



Awards

FAMILY AQUATIC CENTER

The Family Aquatic Center lifeguards received a 5 star audit evaluation, the **highest ranking** to be received, from Starguard Elite, LLC, an internationally recognized leader for training and assessing lifeguard skills.



Government Finance Officers Association (GFOA)

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the District for its comprehensive annual financial report (CAFR). This was the **twenty-sixth** consecutive year that the District has received this prestigious award.

Adapt and Pivot

“We have a chance to do something extraordinary. As we head out of this pandemic we can change the world. Create a world of love. A world where we are kind to each other. **A world were we are kind no matter what class, race, sexual orientation, what religion or lack of or what job we have.** A world we don’t judge those at the food bank because that may be us if things were just slightly different. Let love and kindness be our roadmap.”

— Johnny Corn, Comedian/Actor





In March 2020, the words “COVID-19” and “pandemic” became part of our everyday vocabulary. Like many organizations, the Park District had to click “pause” so that we could adapt and pivot through this time. Staying safe inside, working from home, and seeking out a store with disinfectant wipes became top priorities for many of us. The Park District was not exempt from this chaotic time and met many challenges. Over 300 part-time staff members were laid-off, events and programs were canceled, and we closed our facilities on March 14, 2020. This was undoubtedly the most difficult year for many people worldwide and we will most certainly never forget the loss and sacrifices people experienced.

From the Upace App, to Group Exercise classes via ZOOM, to the socially distant concerts in the park, staff was committed to providing safe experiences. Our team created so many innovative opportunities to recreate. The reality is that words could never truly describe how we fell down in 2020. But if you think back, you will remember how we all picked one another back up. You will remember, simply, because you were there. We were here all together getting stronger one day at a time. Thank you for being our constant with your patience and support.

Laure Kosey, Executive Director





Staff Recognition

Getting To Know
Nicole Lawler
Finance Manager



Birth date: (Month and Day): November 17th.

I decided to work at the OBPD because: a quality Park District directly impacts the community in such a positive way. I'm so happy to be a part of that kind of team.

My favorite childhood memory is: DIY with my parents. Dad could fix or build just about anything. Mom was always decorating or crafting. I learned so much from them.

The last good movie I saw: 42nd Street.

The last good book I read: "This Time Together." (Carol Burnett memoir)

My favorite meal: I know it sounds cliché, but there's nothing like a good rare steak.

I'd love to meet: Gene Kelly. I'd go back in time and take classes at the dance studio he ran with his sister before he was a movie star.

My favorite place to vacation is: Somewhere I've never visited before **because I like to:** explore new places such as historic sites, museums, natural wonders, etc.

My dreams/goals are: too many to list!

Little known fact about me: I collect vintage catalogs, magazines, and cookbooks (1930's-1950's).

My greatest accomplishment I think, is yet to come... 😊!

Reports

Communications, IT, and Administration Report
Finance & Human Resources Report
Recreation & Facilities Report
Parks & Planning Report



Memo

To: Oak Brook Park District Board of Commissioners
From: Laure Kosey, Executive Director
Date: November 3, 2021
Re: October/November 2021: Communications, IT & Administration

October Board Meeting Follow Up:

Work Related Expense Reimbursement Policy

This is a new policy required by law.

November Board Meeting Discussion Points:

Strategic Plan Update

The Strategic Plan is updated every six months to make sure we are achieving our initiatives.

Annual Report

This report includes the “State of the Agency” from May of 2020 to April of 2021. With COVID-19, this report is looking different from years past. The Oak Brook Park District did a great job under very challenging circumstances.

Annual Board Meeting Dates

In 2022, there are 3 months in which the meetings will be on the second Monday. In September, it is due to the NRPA conference. In November and December, it is due to the holidays.

IT Report:

Additional licensing for new software has been purchased and installed on the FortiGate firewall. The new software is FortiClient Endpoint Management Server which is a security management solution that enables scalable and centralized management of endpoints. This will add an extra layer of security on PCs and when users are connected on the VPN working remotely.

We are evaluating our options to upgrade the obparks.org website. The current software that runs the website will be at end of life in 12 months. The plan will be to rebuild the site on the newest software which will include the staff intranet.

Corporate and Community Relations:

Sponsorships	\$6,650.00
Advertising	\$5,080.00
Vendors	\$500.00
In-Kind Donations	\$3,903.13
Oak Brook Park District Foundation	\$2,988.93
Total for October:	\$19,122.06

Marketing & Communications Report:

Facebook Analytics

Total Likes: 3,469 (up 35)
 Posts: 47
 Total Reach (organic and paid): 20,694

Instagram Analytics

Total Followers: 1,483 (up 8)
 Posts: 34
 Top Post Reach: 409

Twitter Analytics

Total Followers: 1,093 (up 5)
 Posts: 22
 Top Post Impressions: 133

The screenshot shows a Facebook post from 'Oak Brook Park District' posted 3 days ago. The post text describes a 1/2 mile walk through Central Park with lights and decorations, free to the community, with a link to more info. The main image is a blue banner with colorful lights and the text 'WINTER LIGHTS AT CENTRAL PARK'. Below the banner, it says 'NOVEMBER 25 - JANUARY 9 4:30-9:30PM' and 'FREE 1/2 MILE WALK IN CENTRAL PARK PAVED ACCESSIBLE PATH'. The post has 2,014 people reached and 270 engagements. A 'Boost Post' button is visible.

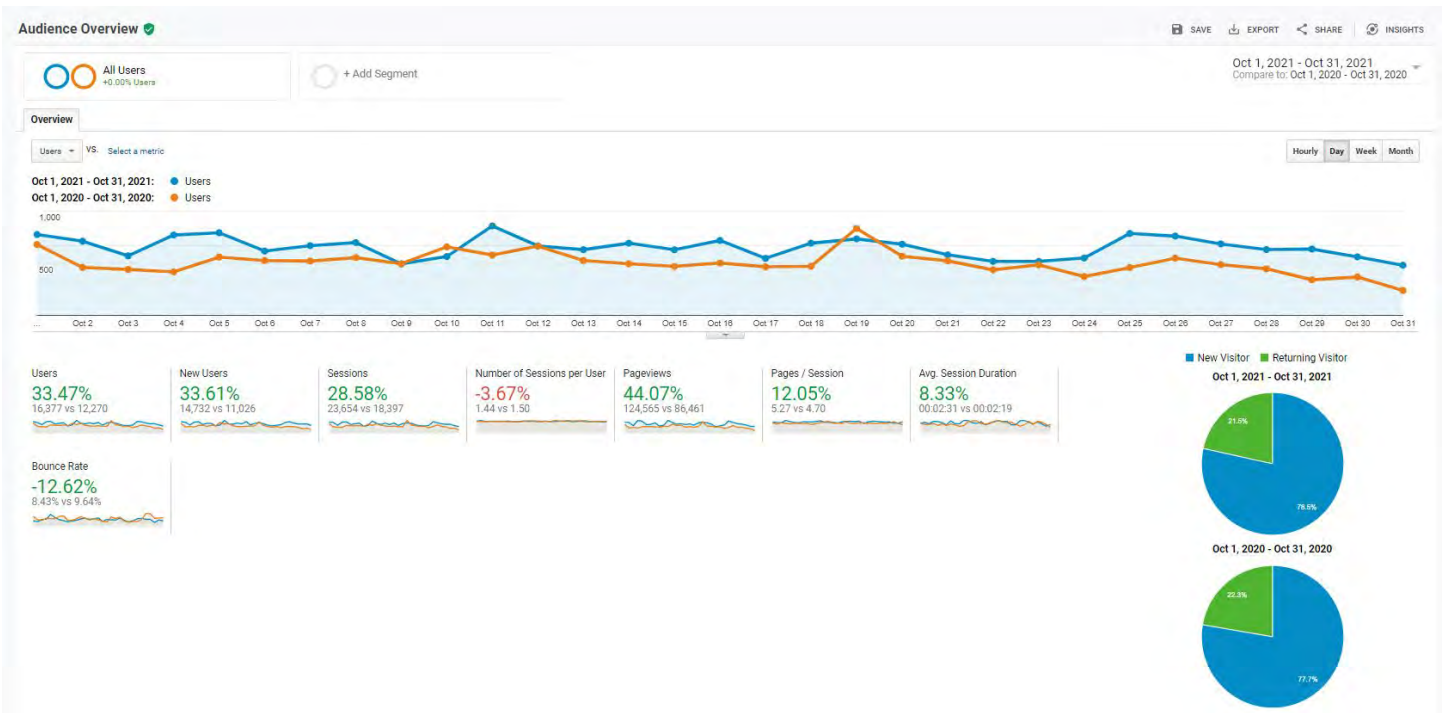
Performance for Your Post

2,014 People Reached		
91 Reactions, Comments & Shares		
53 Like	48 On Post	5 On Shares
7 Love	7 On Post	0 On Shares
17 Comments	9 On Post	8 On Shares
14 Shares	14 On Post	0 On Shares
179 Post Clicks		
5 Photo Views	73 Link Clicks	101 Other Clicks

NEGATIVE FEEDBACK

0 Hide Post	2 Hide All Posts
0 Report as Spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



October 2021 Top pages*

1. Obparks.org
2. Programs/Tennis Programs
3. Facilities/Central Park West
4. Programs/Aquatics
5. Facilities/Family Recreation Center
6. Facilities/Family Aquatic Center
7. Programs/Tennis/Youth Programs
8. Obparks.org/Home
9. Obparks.org/Special Events
10. Obparks.org/Membership Opportunities

October 2021 Top Products*

1. Get Better Winter League 1st Grade Boys
2. Get Better Winter League 2nd Grade Boys
3. Holiday Express 6:20pm
4. Get Better Winter League 5th/6th Grade Boys
5. Holiday Express 6:40pm

obparks.org Ecommerce Overview – October 2021*

obparks.org Acquisition Value*

Referral Percentage Values	Oct. 2021	Oct. 2020
Direct:	39.4%	44.4%
Organic Search:	46.7%	33.7%
Social:	5.1%	7.3%
Referrals:	6.1%	10.8%

	Oct. 2020	Oct. 2021
Total Revenue	\$35,247	\$52,414
Transactions:	483	818
	2020	2021
Year to date total	\$580,480	\$1,384,783



Memo

To: Board of Commissioners and Executive Director, Laure Kosey
From: Marco Salinas, Chief Financial Officer
Date: November 9, 2021
Re: October 2021 Financials

In response to recent feedback received from the Board, going forward my commentary on the monthly financial activities of the Park District will be focused on comparing current year actual results against the current year annual budget, as well as a comparison to the actual results from fiscal year 2019/2020 (two years prior). Comparisons to Fiscal year 2020/2021 (“Covid” year) will be temporarily discontinued due to the fact that such year was highly unusual and was negatively impacted by the temporary closure of our facilities and suspension of recreation programming.

General Fund

We have now completed six months of our current fiscal year (50.00% completed), and year-to-date (YTD) revenues, expenditures, and transfers-out for this fund equal \$2,453,602, \$1,162,533, and \$0, respectively. This is resulting in a YTD net surplus of \$1,291,069; which is a \$349,697 increase over the \$941,372 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** With the exception of investment income, all other revenues are either in-line or exceeding budgeted expectations. When comparing to FY 2019/2020, total revenues have increased \$280,435. The largest drivers of this increase are property tax and personal property replacement tax (PPRT) receipts, as well as the rental/licensing fees received from Wizards Football Club (\$100,000) and Girls Lacrosse (\$22,200). In the Building-Recreation Center department, building rental fees have increased from \$80,587 to \$111,980.
- **Expenditures-** The majority of our departments are either in-line or lower than budgeted expectations. When comparing to FY 2019/2020, total expenditures have decreased \$69,262. The biggest cost savings is in our Building-Recreation Center department where part-time wages have decreased from \$124,364 two years prior, to \$60,099 in the current year. The Professional Services department has also experienced decreased general counsel costs. Current costs total \$6,260 whereas such costs totaled \$21,319 two years prior.

Recreation Fund

YTD revenues, expenditures, and transfers out for this fund equal \$2,405,405, \$1,448,695, and \$0, respectively. This is resulting in a YTD net surplus of \$956,710; which is an \$82,882 increase over the \$873,827 net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased approximately \$137,966 when compared to two years prior. The primary driver of this is decreased active memberships and decreased enrollments for many of our recreational programs such as swim lessons, and personal training due to the continuing pandemic. Additionally, in our Marketing Department two years prior we received a \$45,000 donation from the Foundation related to their universal playground fundraising campaign. On the positive side, revenues in our

Children's Programs department have increased significantly due to the expansion of our youth basketball programming and property tax receipts have increased approximately \$345,000.

- **Expenditures-** All of our departments, with the exception of Capital Outlay, are currently lower than budgeted expectations. In total, YTD expenditures have decreased \$220,848 when compared to two years prior. The primary driver of this is decreased part-time personnel costs, equipment repairs, maintenance, and utilities.

Recreational Facilities Fund (Tennis Center)

YTD revenues and expenses in this fund are currently at \$1,147,160 and \$646,982, respectively. This is resulting in a YTD net surplus of \$500,178; which is a \$34,800 increase when compared to the \$465,378 YTD net surplus experienced in FY 2019/2020. Following is additional commentary:

- **Revenues-** Total revenues have decreased \$127,232 when compared to FY 2019/2020. The primary drivers of this are decreased group lesson (adult, junior camp, etc.) revenues as well as decreased resident and non-resident membership revenues.
- **Expenses-** All departments are currently lower than budgeted expectations and have decreased \$162,032 when compared to FY 2019/2020. This is primarily driven by decreased part-time wages for administrative and programming staff, and a \$126,455 reduction in spending on capital improvements.

FINANCE OPERATIONS:

- Finance personnel has filed the annual continuing debt disclosures for our 2019 G.O. bonds.
- The Finance department has received one applicant so far for the vacant Administrative Services Assistant position.
- Finance personnel is working on updating the FY 2022/2023 budget process calendar and related documents. The plan is to kick-off the budget process later this month so that staff may begin inputting their fiscal year 2022/2023 budget requests as well as the current year financial projections.

HUMAN RESOURCES:

- Linda and other staff continue work on the minimum wage increase that will take effect January 1, 2022. The hourly minimum wage will increase from \$11.00 to \$12.00 an hour.
- Linda has distributed various enrollment forms and literature to staff with regards to our Flexible Spending Account (FSA) program and sick bank program.



Memo

To: Oak Brook Park District Board of Commissioners
From: Dave Thommes, Deputy Director
Date: November 5, 2021
Re: Recreation & Facilities Report

Recreation

- The Fall Get Better League began with 282 kids registered, an increase from last season's enrollment of 144. They practice once a week and play games on Saturdays.
- Trick or Treat Trail took place on October 16th with 564 participants.
- Eggtober took place throughout October and delivered candy-filled eggs for 48 participants.
- Twenty-two Pioneers enjoyed a Spooky Tour of Chicago on October 27th.
- Staff participated in the Butler 53 Trunk or Treat on October 29th.
- Preschoolers enjoyed a hayride to the pumpkin patch on October 18th thanks to Bob and the Parks Department. During the ride, the children picked out pumpkins to take home.
- Igor from the DuPage CVB and Ryan from Elite Lacrosse met with staff to discuss hosting a national lacrosse tournament in July of 2022.
- Our joint program with Oak Brook Terrace Park District, Nature Tots, kicked off in October. It will take place at the Lakeview Nature Center.

Aquatics

- Star Guard Elite audited the lifeguards and our staff earned a 4-star rating!
- Swim lessons are almost completely sold out until the end of the calendar year. Only a few of our weekday daytime and older levels are still open.
- Swim lessons will be offered on a month-by-month basis in the winter/spring. Information regarding registration, evaluations, and sessions will be available on the website and brochure. With this approach, registration management will be easier, which should help with:
 - Registration for the correct level so that parents do not have to guess what level their child will be at in May when they register in January.
 - Returning swimmers will be given priority registration with residents to allow for better lesson continuity
 - As our staff size increases, we can expand our roster limits and private lesson offerings.
- As Giordano's struggles with delivery staff, we are exploring other pizza companies for our parties.
- Stars Swim Team returns to competition on November 6th. We will host our first home meet on December 11th.
- There are two full-time positions available - Aquatic Manager and Aquatic Supervisor.

Fitness

- Group Fitness class participation continues to stay strong and taking the classes via Zoom remains popular as well.
- Get Tough has 15 participants registered for the Fall sessions.

Facilities

- The roofers were on site to address the leaks occurring over the aquatic party deck. Supplies were also delivered for the gymnasium roof.
- The rooftop swamp cooler was removed from Family Aquatic Center roof.

- Maintenance projects completed this month include:
 - Winterization of Splash Island
 - Preventive maintenance on Family Aquatic Center roof top unit.
 - Duct work, register and exhaust fan motor for Kiln room were updated improving air circulation in that room.
 - Josh Chartrand, Building Technician, passed his Certified Pool Operator course.
 - Eight outlets and circuits were added to the backside of the maintenance garage to assist with holiday light display

Tennis

- In person interviews for the Facility Maintenance Manager were held but the eligible candidates did not accept the position. The job will be posted again and staff hopes to begin interviews next month.
- Priority programming registration for Winter session took place in October, most of the classes are full with a waitlist.



Oak Brook Park District Membership Statistics 2021

Individual Member Data											
	January	February	March	April	May	June	July	August	Sept	Oct	Total
Members, Start of Month	882	929	1018	1063	1094	1176	1385	1552	1489	1512	NA
Members, Month End	839	900	966	1008	1018	1076	1330	1394	1373	1385	NA
Retention Percentage	95.12%	96.88%	94.89%	94.83%	93.05%	91.50%	96.03%	89.82%	92.21%	91.60%	94%
New Members	84	97	111	84	167	329	254	142	126	163	1557
Members Cancelled/Expired	43	29	52	55	76	100	55	158	116	127	811
Net Members	41	68	59	29	91	229	199	-16	10	36	746
Resident	48%	47%	49%	49%	50%	52%	50%	51%	49%	47%	NA
Non-Resident	52%	53%	51%	51%	50%	48%	50%	49%	51%	53%	NA
Membership Package Data											
	January	February	March	April	May	June	July	August	Sept	Oct	Total
Memberships, Start of Month	488	513	560	588	614	657	738	826	790	804	NA
Memberships, Month End	463	494	534	561	575	609	701	748	738	747	NA
Retention Percentage	94.88%	96.30%	95.36%	95.41%	93.65%	92.69%	94.99%	90.56%	93.42%	92.91%	94.02%
New Memberships	45	57	62	57	88	152	145	60	75	96	837
Cancelled/Expired	25	19	26	27	39	48	37	78	52	57	408
Net Memberships	20	38	36	30	49	104	108	-18	23	39	429

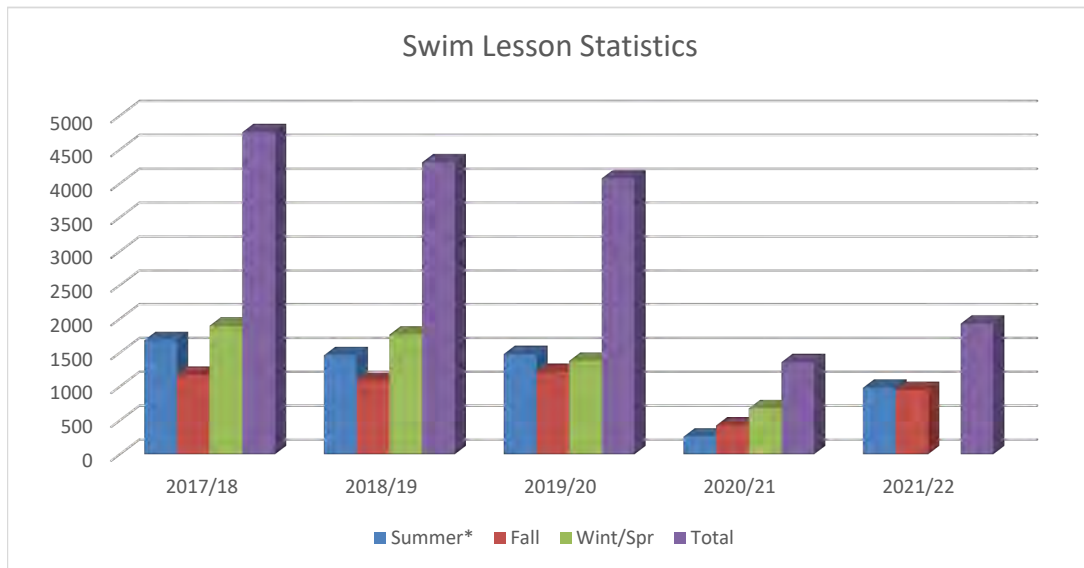
Chart includes CPC and FRC Memberships (Tennis Only & Summer Aquatic are not included within report)



Oak Brook Park District Aquatic Center Swim Lesson and Swim Team Statistics

Swim Lesson Statistics				
	Summer*	Fall	Wint/Spr	Total
2017/18	1685	1173	1900	4758
2018/19	1463	1082	1767	4312
2019/20	1481	1217	1379	4077
2020/21	258	425	678	1361
2021/22	982	948		1930

Swim Team Statistics					
	Summer	Fall	Wint/Spr	Spring Training	Total
2017/18	32	65	46	73	216
2018/19	71	80	77	100	328
2019/20	79	90	83	0	252
2020/21	52	213	141	63	469
2021/22	59	75			134





Oak Brook Park District
 Aquatic Center
 Aquatic Party Statistics

2021 Aquatic Party Statistics													
Total # Parties	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Deck Party	0	0	0	0	0	0	2	7	5	4	5		23
Studio Party	0	0	0	0	0	0	11	14	5	10	10		50
Group (by day)	0	0	0	0	0	0	0	0	0	0	1		1
Private (indoors only)	9	16	16	15	12	8	0	0	0	1	1		78
Private (indoor/outdoor combo)	0	0	0	0	0	0	0	0	0	0	0		0
Splash Island Birthday	0	0	0	0	0	14	10	14	0	0	0		38
Camp Rentals	0	0	0	0	0	0	0	0	0	0	0		0
Lane Rental (lap only)	20	24	11	13	8	0	0	0	0	1	0		77
Scout	0	0	0	0	0	0	0	0	0	0	0		0
Total # Parties	29	40	27	28	20	22	23	35	10	16	17	0	267
2020	22	32	15	0	0	0	44	48	44	44	32	31	312
2019	37	25	44	36	46	53	52	38	20	27	37	25	440



Oak Brook Park District Facility Statistics and Data

Facility Rentals													
	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2020													
Gym Rentals Hours	497	470	107	0	0	280	339	340	224	427	408	412	3,502
Gym Revenue	\$21,655	\$21,445	\$4,738	\$0	\$0	\$14,220	\$16,355	\$16,360	\$12,838	\$19,867	\$17,738	\$18,123	\$163,337
Room Rentals	47	52	29	0	0	0	0	0	0	0	0	0	128
Room Revenue	\$3,848	\$6,364	\$4,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,412
CPW Rentals	NA	NA	2	0	0	0	2	2	3	5	1	0	15
CPW Revenue	NA	NA	\$1,120	\$0	\$0	\$0	\$808	\$190	\$1,294	\$3,527	\$486	\$0	\$7,424

	JAN	Feb	March	April	May	June	July	AUG	SEPT	OCT	NOV	DEC	Total
2021													
Gym Rentals Hours	565	437	387	378	456	415	351	523	293	364			4,168
Gym Revenue	\$22,466	\$22,126	\$25,506	\$21,925	\$24,963	\$19,765	\$23,703	\$27,215	\$15,288	\$18,700			\$221,655
Room Rentals	0	0	0	0	0	0	0*	0*	0*	0*			0
Room Revenue	\$0	\$0	\$0	\$0	\$0	\$0	0*	0*	0*	0*			\$0
CPW Rentals	0	2	1	4	6	10	6	10	6	6			51
CPW Revenue	\$0	\$4,160	\$571	\$1,903	\$3,156	\$5,697	\$4,762	\$6,509	\$5,087	\$5,326			\$37,169

**Aquatic room rental revenue has shifted to the aquatic party account.*

Theme Parties													
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2020	1	2	1	0	0	0	0	0	0	0	0	0	4
2021	0	0	0	0	0	0	0	0	0				0



Oak Brook Park District Athletic Fields Rental Report

Athletic Field Usage 2020/2021 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	162	165	161	193	190	109	98	25	0	104	198	1,404	1,197
Revenue	\$0	\$603	\$51,866	\$5,338	\$5,920	\$16,210	\$5,763	\$10,323	\$2,245	\$0	\$9,875	\$9,166	\$117,307	\$93,156

Athletic Field Usage 2020/2021 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	2,189	2,385	2,078	2319	2,401	429	0	0	0	0	1549	13,349	1,128
Revenue	\$0	\$14,658	\$72,990	\$28,358	\$25,528	\$22,385	\$3,498	\$0	\$0	\$0	\$0	\$29,952	\$197,367	\$42,897

Athletic Field Usage 2020/2021 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	20/21 YTD	19/20 YTD
Hours	0	274	224	157	211.25	208	40	0	0	0	2	197.5	1,313	841
Revenue	\$0	\$4,600	\$3,886	\$1,725	\$5,520	\$16,215	\$1,873	\$0	\$0	\$0	\$100	\$5,063	\$38,981	\$23,268

YTD Total Hours:	16065	3166
YTD Total Revenue:	\$353,655	\$159,321

Athletic Field Usage 2021/2022 Fiscal Year Evergreen Bank Group Athletic Field

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	254	214	121	122	193	195							1,099	1,404
Revenue	\$13,006	\$64,381	\$8,998	\$4,467	\$6,689	\$7,184							\$104,724	\$117,307

Athletic Field Usage 2021/2022 Fiscal Year Natural Grass Soccer Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	3,468	1,095	875	1,056	1356	1,698							9,548	13,349
Revenue	\$46,925	\$98,846	\$28,504	\$17,345	\$18,536	\$24,001							\$234,157	\$197,367

Athletic Field Usage 2021/2022 Fiscal Year Baseball Fields

Month	May	June	July	August	September	October	November	December	January	Feb	March	April	21/22 YTD	20/21 YTD
Hours	233	206	135	71	177	158							979	1,313
Revenue	\$5,458	\$5,154	\$2,183	\$3,320	\$7,095	\$7,050							\$30,259	\$38,981

YTD Total Hours:	11626	16066
YTD Total Revenue:	\$369,141	\$353,655



Memo

To: Board of Commissioners
From: Bob Johnson, Director of Parks and Planning
Date: November 9, 2021
Re: Board Report

- Staff is working with Upland Design to develop a concept for a new pedestrian bridge over Ginger Creek. Having a concept on hand is helpful while the Park District pursues alternative funding for the future project.
- Nearly fifty deciduous and evergreen trees were planted in the Parks in October. Species include Norway Spruce, White Pine, Northern Catalpa, White Oak, and Autumn Blaze Maple.
- After a lengthy search, the Park Technician position in the Parks Department has been filled. The new staff member is expected to begin work in November.
- Preliminary work along the I-294 Tollway adjacent to Dean Nature Sanctuary. The work is expected to be completed by the end of December, but during this time the Salt Creek Trail access is temporarily closed at Canterbury Lane. In addition to on-site signage provided by the Illinois Tollway, a closure map and explanation has been shared on the Park District website and social media.
- Staff is performing fall tasks in the parks, including winterization of water and irrigation systems, removal and trimming of summer and fall landscape plants, turf and athletic field repairs, and preparing the ice rink and sled hill sites for use. In addition, the setup for the Winter Lights is underway.

Unfinished Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

**ITEM TITLE: PERSONNEL POLICY MANUAL – NEW SECTION
4.28 WORK-RELATED EXPENSE REIMBURSEMENT POLICY**

AGENDA No.: 7 A

MEETING DATE: NOVEMBER 15, 2021

STAFF REVIEW:

Linda Noonan, Human Resource Manager:

RECOMMENDED FOR BOARD ACTION: Laure Kosey, Executive Director:

ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

The Illinois Wage Payment and Collection Act requires employers to reimburse employees for “all necessary expenses that are incurred by the employee within the employee’s scope of employment and that are directly related to services performed for the employer.” Also, employees are required to submit an expenditure within 30 days of incurring it, unless the employer has a written policy that provides for a longer timeframe. If the employee is missing documentation required by the employer to obtain reimbursement, the employee must be given the opportunity to submit a signed statement regarding the missing information.

An employee is not entitled to reimbursement if the employer has an established written expense reimbursement policy and the employee failed to comply with the written expense reimbursement policy.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

We are recommending adding this new policy to the Personnel Policy Manual because:

- the manual is broadly distributed to all employees; and
- the policy provides a *general* scope for work-related expense reimbursement in compliance with the Illinois Wage Payment and Collection Act.

Specific guidelines for various work-related expense reimbursements are located in the Finance Department Policy Manual as well as in the Personnel Policy Manual (i.e., Education Degrees and Tuition Reimbursement Policy, Professional Development and Reimbursement of Expenses Policy, Work-Related Cell Phone Policy).

ACTION PROPOSED:

A motion and a second to Approve Personnel Policy Manual – New Section 4.28 Work-Related Expense Reimbursement Policy.

4.28 WORK-RELATED EXPENSE REIMBURSEMENT

This Policy is designed to assist employees in reporting and receiving reimbursement for reasonable out-of-pocket expenses incurred while conducting business for, or on behalf of the District. Generally, the Park District anticipates that most employees will not need to incur business expenses in order to perform their job duties. Employees that have been issued a District purchasing card (P-card) should make a reasonable attempt to use such P-card to pay for any necessary business expenses before deciding to pay for such expenses out-of-pocket.

The District expects employees to act responsibly and professionally when incurring business expenses. The District will reimburse employees for reasonable out-of-pocket expenses incurred on behalf of the District and that are pre-approved by either the Superintendent, Department Director, or Executive Director (“supervisor”). This includes, for example, travel, mileage, tools, uniforms, airfare, accommodations, meals, and purchases made on behalf of the District. Employees must exercise care to avoid impropriety or the appearance of impropriety and adhere to the District’s existing purchasing policies, when applicable. Reimbursement is allowed only when reimbursement has not been, and will not be, received from other sources.

Employees must adhere to the following general guidelines in order to be reimbursed for any expenses:

- The District will reimburse employees only for reasonable expenses incurred to discharge their job duties, that inure for the primary benefit of the District and that have been pre-approved by the employee’s supervisor.
- Original receipts or other documentation evidencing the out-of-pocket expenses are required for reimbursement. Such documentation shall contain sufficient detail to provide the vendor name, a description of the goods and/or services purchased, the quantity and prices of the goods and/or services, and the date that such purchases occurred. If original documents cannot be provided, employees must submit a signed statement explaining the reason such documents are not available.
- All requests for reimbursements and supporting documentation must be submitted to the Finance Department within thirty (30) days of incurring the expense. Expenses not submitted within thirty (30) days may be ineligible for reimbursement and such determination will be arrived at on an individual basis.
- Any reimbursement that exceeds the actual cost incurred by the employee must be returned to the District within thirty (30) days of reimbursement.

When submitting business meal expenses for reimbursement, please include:

- The business purpose, and/or
- The names of the participants and their affiliations or other information establishing a business relationship with the individual incurring the expense.
- Please refer to *Personnel Policy Manual Section 3.10 Professional Development and Reimbursement of Expenses* for more detailed guidelines.

If an employee does not comply with the above guidelines, or an expense is not pre-approved by the District, the employee may be denied reimbursement. In addition, if an expense is incurred as a result of an employee's own negligence or misconduct, such expense may not be reimbursed by the District. Falsification of any expense reimbursement, supporting documentation or other misrepresentations in connection with a request for expense reimbursement is subject to discipline, up to and including discharge, regardless of the falsification's discovery date. Employees will be required to repay the District for reimbursements improperly obtained by the employee.

Certain employees are required by the Park District to have mobile devices or other tools in order to perform their job duties. The Park District will either provide Park District-owned mobile devices or tools to such employees or reimburse them for a portion of their monthly expenses (subject to the guidelines in *Personnel Policy Manual Section 6.11 Work-Related Cell Phone Policy*). If you have any questions about whether you are required to have a mobile device or certain tools to perform your job duties and/or if you are eligible for reimbursement for such expenses, please contact the department Director.

Employees that use personal vehicles for work-related travel will be reimbursed at the federal IRS mileage reimbursement rate if all of the requirements above are met, including that the work-related travel has been approved in advance by their immediate supervisor. Employees will be reimbursed only for mileage in excess of an employee's normal commute to the office.

It is the intention of the District that this policy serves as an "accountable plan" (as described by the IRS) so as to allow employees to exclude such reimbursements from taxable income; however, each employee should consult his/her own tax advisor to determine how any such reimbursements will affect him/her personally in that regard.

New Business



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: APPROVAL OF A TRAVEL EXPENSE FOR COMMISSIONER ATTENDANCE AT THE 2022 IAPD/IPRA ANNUAL CONFERENCE, JANUARY 27-29, 2022 AT THE HYATT REGENCY CHICAGO.

AGENDA NO.: 8 A

MEETING DATE: NOVEMBER 15, 2021

STAFF REVIEW: Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):

In accordance with the Local Government Travel Expense Act (ILCS 50/150 *et. seq.*) the Board of Commissioners must approve any commissioner travel expenses by roll call vote during an open meeting.

The 2022 Illinois Association of Park Districts (IAPD) and the Illinois Park and Recreation Association (IPRA) annual conference will be held January 27-29, 2022 at the Hyatt Regency Chicago. The *IAPD/IPRA Soaring to New Heights Conference* holds the unique distinction of being the largest state park and recreation conference in the nation. The conference brings together thousands of professionals, Commissioners, and elected officials from around the state for quality educational programming, networking, and professional development.

The IAPD/IPRA Conference features educational sessions and workshops providing attendees with accredited Continuing Education Units to maintain certification.

The exhibit hall showcases the latest recreational products and services.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

A cost estimate for commissioner travel by auto is presented on the attached estimated travel cost form. Staff will investigate and use every cost savings available to reduce any travel expense. Attached are the cost estimates for the Commissioners' Travel, Meal and Lodging Expenses based upon the early bird conference registration discount, which will end December 13, 2021

The attached Travel Form recaps the estimated cost for each Commissioner attending the conference and are presented for Board review at this meeting.

ACTION PROPOSED:

For Review and Discussion Only.

Estimated Conference Travel Cost for Commissioner Attendance at the IAPD/IPRA Conference with one night hotel accommodations.

OAK BROOK PARK DISTRICT Travel, Meal, and Lodging Expense & Reimbursement Form

Name: Commissioner	Department:	Date:	Purpose for Travel: 2022 IAPD/IPRA Conference, Hyatt, Chicago, IL
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ESTIMATED EXPENSES											
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Estimated Costs	Notes
					Breakfast	Lunch	Dinner				
01/27/22	\$ 280.00		\$24.19	\$ 129.00	\$ 15.00	\$ 25.00	\$ 35.00	\$ 36.50		\$ 544.69	No Frills Conf Pckg \$280 for Thurs., Fri., & Sat.
01/28/22					15.00	25.00	35.00			75.00	
										-	Full Conf Pckg \$335 for Thurs., Fri., & Sat.
										-	Friday only \$240
										-	Saturday only \$260
										-	
Total:	\$ 280.00	\$ -	\$ 24.19	\$ 129.00	\$ 30.00	\$ 50.00	\$ 70.00	\$ 36.50	\$ -	\$ 619.69	

Department Director Approval:	Date:
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ACTUAL EXPENSES													
Travel/ Event Date (xx/xx/xx)	Registration	Airfare	Taxi/Bus/ Train/ Mileage (\$)	Lodging	Meals			Parking	Misc. (Tolls)	Total Actual Costs	Paid With P-Card	Reimb. Amount	Notes
					Breakfast	Lunch	Dinner						
										\$ -		\$ -	
										-		-	
										-		-	
										-		-	
										-		-	
										-		-	
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Requestor Signature:	Date:
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By signing this form, I hereby certify that the expenses listed above were incurred for official business or for any training, professional development or education, beneficial to the Park District and are allowed pursuant to Park District policy.

2021 Mileage Reimbursement Rate: \$.56 per mile
Scan final approved form and supporting documentation to travel@obparks.org

Department Director Approval:	Date:	Executive Director Approval:	Date:
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Attach Accounts Payable Voucher(s), original receipts for all expenses, supporting documentation describing the nature of the official business, event or program, and any other documentation that would assist the Board in considering your request for reimbursement, to this form. At the discretion of the Board, additional documentation relevant to the request for reimbursement may be required prior to action by the Board.



PRELIMINARY PROGRAM

January 27-29 | Hyatt Regency Chicago
151 E. Wacker Drive, Chicago, Illinois

IAPD
Illinois Association of Park Districts

ILLINOIS
ipra
PARK & RECREATION ASSOCIATION

ILparksconference.com



2022

IAPD / IPRA

SOARING to NEW HEIGHTS

CONFERENCE

WELCOME



WELCOME AND GREETINGS!

Last January, the IAPD/IPRA *Soaring to New Heights Conference* pivoted to an incredible virtual experience. It was a tremendous success, but something was missing. The park, recreation, and conservation family has an energy and enthusiasm that is contagious, and sharing our annual conference in person is the best way to make connections, solve problems, and generate ideas that shape the future of our agencies. According to a study by *Forbes Insight*, 85% of people say they build stronger, more meaningful business relationships during in-person meetings and conferences. While digital options are worthy alternatives, there's no denying the effectiveness of in-person meetings. **That's why we are excited to welcome you back to the Hyatt Regency Chicago, January 27-29 for the 2022 IAPD/IPRA *Soaring to New Heights Conference*!**

The Joint Conference Committee and our dedicated volunteers and staff have been working hard to develop another world class conference, including an exciting, content-rich curriculum and a dynamic Exhibit Hall showcasing the latest products and services from your favorite vendors.

As you view the preliminary schedule, you will notice familiar highlights such as the Thursday night Welcome Social, Friday afternoon Awards Luncheon, Saturday morning Keynote Address with Scott Christopher, and a specially themed Saturday evening Closing Social, "Through the Decades: A Culinary and Musical Celebration." You will also notice some format and program adjustments that have been made as we keep the health and safety of our attendees in mind. To learn more about what's new at conference this year, be sure to visit the Schedule-At-A-Glance and General Information pages on C3 - C11.

We have been inspired by your adaptability, perseverance, and creativity in these changing times, and we look forward to showcasing this same resilient spirit when you join us in January at the best state conference in the nation for park districts, forest preserves, conservation, recreation, and special recreation agencies!

ADRIANE JOHNSON

Commissioner
Buffalo Grove Park District
IAPD Conference Chair

CARLO CAPALBO

Executive Director
Plainfield Park District
IPRA Conference Chair

Published by:

ILLINOIS ASSOCIATION OF PARK DISTRICTS (IAPD)

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ILLINOIS PARK & RECREATION ASSOCIATION (IPRA)

536 East Avenue
La Grange, IL 60525
P: (708) 588-2280; F: (708) 354-0535
ILipra.org

Designed by:

GOSS ADVERTISING

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Decatur, IL 62526
P: (217) 423-4739
gossadvertising.com



SCHEDULE - AT - A - GLANCE

THURSDAY, JANUARY 27

7:30 am – 5:00 pm	Conference Registration Open
9:30 am – 10:30 am	Conference Sessions (0.1 CEUs)
11:00 am – 12:00 pm	Conference Sessions (0.1 CEUs)
12:00 pm – 5:00 pm	Grand Opening of the Exhibit Hall
12:30 pm – 2:30 pm	Career Development Symposium * (0.2 CEUs)
12:30 pm – 2:30 pm	Conference Workshops * (0.2 CEUs)
3:00 pm – 5:00 pm	Conference Workshops * (0.2 CEUs)
5:15 pm – 7:15 pm	IPRA Section Meetings
6:00 pm – 7:00 pm	Professional Connection
9:00 pm – 11:30 pm	Welcome Social featuring Radio Gaga

FRIDAY, JANUARY 28

7:00 am – 5:00 pm	Conference Registration Open
8:30 am – 9:30 am	Conference Sessions (0.1 CEUs)
8:30 am – 4:00 pm	Agency Showcase
9:00 am – 12:00 pm	Exhibit Hall Open
10:00 am – 11:00 am	Conference Sessions (0.1 CEUs)
11:00 am – 12:00 pm	Exhibit Hall Dedicated Hours
12:15 pm – 2:15 pm	All-Conference Awards Luncheon *
1:00 pm – 2:00 pm	Conference Sessions (0.1 CEUs)
1:00 pm – 3:30 pm	Exhibit Hall Open
2:15 pm – 3:30 pm	Dessert in the Exhibit Hall *
3:45 pm – 4:45 pm	Conference Sessions (0.1 CEUs)
5:00 pm – 6:30 pm	Commissioners' Reception
5:00 pm – 6:30 pm	IPRA Annual Business Meeting
9:30 pm – 11:00 pm	Chairmen's Reception **

SATURDAY, JANUARY 29

7:45 am – 12:00 pm	Conference Registration Open
9:00 am – 10:00 am	Keynote General Session with Scott Christopher
10:30 am – 11:30 am	Conference Sessions (0.1 CEUs)
12:30 pm – 1:30 pm	Conference Sessions (0.1 CEUs)
2:00 pm – 3:00 pm	Conference Sessions (0.1 CEUs)
3:30 pm – 4:30 pm	Conference Sessions (0.1 CEUs)
3:30 pm – 5:00 pm	IAPD Annual Business Meeting
7:00 pm – 10:00 pm	Closing Social – Through the Decades: A Culinary and Musical Experience featuring Maggie Speaks *

* Ticketed Event

** By Invitation Only

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Event photography provided by JHyde Photography and Mitchell Fransen Photography.

GENERAL INFORMATION

ACCESSIBILITY

Meeting Rooms: All meeting rooms are accessible at the Hyatt Regency Chicago and the Swissôtel Chicago.

Parking: Parking at the Hyatt Regency Chicago and the Swissôtel Chicago are accessible for persons with disabilities. If the lower garage is used at the Hyatt Regency Chicago, elevators provide service to the hotel.

Restaurants: All restaurants are accessible at the Hyatt Regency Chicago and the Swissôtel Chicago.

Restrooms: All restrooms are accessible except the third-floor restrooms in the West Tower of the Hyatt Regency Chicago. All restrooms are accessible at the Swissôtel Chicago.

Sleeping Rooms: The Hyatt Regency Chicago and the Swissôtel Chicago have ADA rooms available. These rooms have been designed for individuals with special needs. If you are in need of an accessible room, please be sure to notify the respective hotel when making your reservation.

ADA AND SERVICES FOR THE HEARING IMPAIRED

In compliance with the Americans with Disabilities Act, the IAPD/IPRA Joint Conference Committee will make all reasonable efforts to accommodate persons with disabilities. Please indicate any special needs on your registration form or contact Leesa Kuo Johnson at IPRA at leesa@ilipra.org **no later than January 17, 2022**. If you have special needs regarding hotel accommodations, please contact the Hyatt Regency Chicago at (312) 565-1234 or the Swissôtel Chicago at (312) 565-0565. Individuals who require TTY may call (800) 526-0844 and the Illinois Relay Center will transmit the message to IAPD or IPRA.

ADMISSION

Admission to the Exhibit Hall and all conference sessions and workshops require a name badge for the duration of the conference. Security guards will be stationed at the entrance to the Exhibit Hall where name badges will be checked. Name badges will also be checked at all conference sessions and workshops. Individuals without a name badge will be required to register at conference registration.

ALL-CONFERENCE AWARDS LUNCHEON

Grand Ballroom, East Tower/Gold Level

Delegates who register for the "Full Package" will receive a ticket for this event. Additional tickets may be purchased through your registration or on-site. Please join us as we recognize and honor the leaders and volunteers of park districts, forest preserves, conservation, recreation, and special recreation agencies.



Grand Hall MN, East Tower/Gold Level

Since 2009, Agency Showcase has shone a spotlight on the brightest ideas exhibited by parks, recreation, and conservation agencies.

This professionally judged competition recognizes Illinois agencies for their marketing and communication efforts ranging from print to multimedia.

Agency entries and winners will be on display in Grand Hall MN, East Tower/Gold Level on Friday, January 28 until 4:00 pm. Stop by to cast your ballot for the People's Choice Award! People's Choice votes will be tallied, and the winners will be announced at the IAPD Annual Business Meeting on Saturday, January 29 at 3:30 pm.

Division 1: Overall Agency Showcase

Your agency submits in eight of the fourteen individual categories and creates a tabletop display that showcases how your marketing efforts represent your agency as a whole. Scores from each category as well as the display are compiled to determine the overall winners. The eight categories that you select will be eligible for recognition in the Individual Category division. First, second, and third place are awarded in the Overall Showcase division.

Division 2: Individual Category

This division allows you to select up to four categories below to enter your work for the judges to critique. There will be one outstanding submission recognized in each category.

Categories

- Program Brochure Print
- Program Brochure Virtual
- **NEW!** Hindsight is 20/20 - Watch for more information
- Integrated Photography
- Large Format Marketing
- Logo Design
- Marketing Campaign
- Paid Advertisement
- Print Communication - Informational
- Print Communication - Promotional
- Social Media Campaign
- Videography Long Form
- Videography Short Form
- Website

For more information on the Agency Showcase competition, please visit ILparksconference.com.

Proudly brought to you by IPRA and IAPD.

ALL-CONFERENCE AWARDS LUNCHEON PREFERRED AGENCY SEATING

(Includes Legislator Tables!)

DEADLINE: Monday, January 17, 2022

Preferred Agency Seating is available for delegates from the same agency/organization (and legislators) who wish to be seated together at a table during the Friday All-Conference Awards Luncheon. An agency that opts to participate must indicate so on the registration form on pages C31-C32 or when registering online. There is a \$50 nonrefundable fee (per agency, per table) to participate, which must be paid for when registering for the conference. **Legislator preferred seating is reserved through this process as well.** The person who is the designated agency contact will receive an email with additional details and instructions on the preferred seating process. Agency contacts will be responsible for notifying those seated at their table(s) of the table assignment(s). After **January 17, 2022**, preferred agency table reservation seating requests WILL NOT be accepted, and **there will be no on-site requests taken.**



To accommodate varying degrees of social distancing levels, and subject to applicable health and safety regulations and protocols, participating agencies will be able to designate the number of seats available at their table(s). The minimum number of seats per table is six and the maximum number is twelve. **Remember to register early, as the number of total tables is limited and preferred agency seating requests will be filled**

on a first-come, first-served basis.

Non-reserved tables for open general seating will be noted with a balloon. **Open seating tables will be set twelve seats per table.**

ANNUAL MEETINGS FOR IAPD AND IPRA

Grand Ballroom AB, East Tower/Gold Level

The Illinois Park & Recreation Association's (IPRA) Annual Meeting will be held on Friday, January 28 at 5:00 pm. The Illinois Association of Park Districts' (IAPD) Annual Meeting will be held on Saturday, January 29 at 3:30 pm.

The associations have staggered their annual meetings in order to accommodate elected officials and professionals who would like to attend both meetings.

COMMISSIONERS' RECEPTION

Crystal Ballroom, West Tower/Green Level

Attention all IAPD members!

Please join us on Friday, January 28 at 5:00 pm. This reception will be an excellent opportunity for commissioners to exchange ideas, network, and socialize. The IAPD board and staff will be present to answer questions and visit with commissioners.

CONFERENCE TRACKS AND NUMBERING SYSTEM

To help attendees identify sessions and workshops relevant to their field/interests, the conference program is organized around eleven different topic tracks: Boardmanship, Diversity, Facilities, Finance/Information Technology, Governance/Legal, HR/Risk Management, Leadership/Management, Marketing/Communications, Parks/Natural Resources, Recreation and Therapeutic Recreation.

Additionally, a numbering convention is used to provide attendees another avenue for identifying sessions/workshops that may be beneficial to them. The numbering system indicates the host sponsoring the session/workshop. Attendees can use the numbering system to quickly identify any session/workshop pertaining to a specific host across the multiple tracks. The following is the numbering system legend:

10 – 99:	IPRA
100 – 199:	IAPD
200 – 299:	Parks and Natural Resource Management Section (PNRMS)
300 – 399:	Administration and Finance Section (A&F)
400 – 499:	Recreation Section (REC)
500 – 599:	Therapeutic Recreation Section (TR)
600 – 699:	Facilities Management Section (FM)
900 – 999:	Communications and Marketing Section (C&M)
1000 – 1099:	Diversity Section (DIV)



GENERAL INFORMATION

CONTINUING EDUCATION UNITS (CEUs)

- Concurrent sessions and the Keynote General Session scheduled for 60 minutes award 0.1 CEUs.
- Conference workshops and the Career Development Symposium scheduled for two hours award 0.2 CEUs.
- No additional CEU fees for Thursday, Friday, and Saturday sessions apply; **CEUs for conference workshops will be charged at \$6 per workshop.**
- Approximately four weeks after conference, attendees will receive an email from CTE, our conference registration company, with a link to their official CEU transcript. No hard copies will be distributed.

CONTINUING LEGAL EDUCATION (CLE)

- The CLE credit is educational credits that attorneys elect to earn by attending educational offerings certified by the Supreme Court of Illinois.
- CLE approved sessions scheduled for 60 minutes award 1.0 CLE. Please note that not all sessions are eligible for CLE credits. Sessions that are eligible for CLE credits will be noted in the final conference program. A minimum of 12 CLE credits will be offered at the conference; attorneys will be eligible to earn up to 8 CLE credits.
- If you would like to apply for CLE credits, you must register, provide your ARDC number and pay for them with your conference registration. See page C32.
- Four different CLE packages are offered:
 - (3) CLE credits is \$45 plus registration
 - (4) CLE credits is \$60 plus registration
 - (7) CLE credits is \$105 plus registration
 - (8) CLE credits is \$120 plus registration
- Attorneys will receive their CLE attendance receipts within 2 weeks of the conclusion of the conference.

NEW

CEUs and CLE Are Ticketless!

To simplify the process, CEUs and CLE will be contactless and fully digital through the conference mobile app (no paper tickets). Workshop/session moderators will provide attendees with a code at the end of the workshop/session that participants enter into the mobile app to earn their applicable credit(s) for CEUs or CLE.

Since no paper tickets will be issued, you will not need to sign up for CEUs during the registration process. However, you will need to ensure that you provide a valid email so that you will be able to access the mobile app. Attendees will be able to login to the app at any time during the conference to manage, earn, and track their CEUs.

Attorneys do need to register for CLE and CLE attendance receipts will be emailed to the attorneys within 2 weeks of the conclusion of the conference.

CONFERENCE POLICIES AND PROTOCOLS

COVID-19 Health and Safety

Our goal is to host a safe and meaningful conference, and as such we are continuing to monitor the evolving public health guidance as it pertains to conferences and other large gatherings.

The 2022 *Soaring to New Heights Conference* will adhere to applicable regulations that are in effect when the conference takes place. IAPD/IPRA will ask participants to make informed choices about travel, participation, and onsite and external engagement, but please be advised that all participants will be required to adhere to the health and safety protocols and other rules as a condition of attending the conference.

While we cannot guarantee that participants will not become infected with COVID-19 while attending the conference, we will make every effort to keep everyone as safe as possible during the event. We will ask all participants to do their part by remaining vigilant about their own health, including taking commonsense measures to slow the spread of COVID-19, and by taking personal responsibility in adhering to all health and safety protocols that are in effect during the conference, which we continue to develop in collaboration with our meeting partners and in accordance with applicable guidance, and that currently include:

- Enhanced cleaning and sanitation of frequently touched surfaces and high-traffic guest areas such as elevators and elevator buttons, escalator handrails, and restrooms.
- Cleaning and sanitation using hospital-grade disinfectants.
- Hand sanitizer stations or sanitizing wipes prominently located in areas throughout the hotel.
- Social distancing measures are strongly encouraged in the hotel's public areas and increased seating space will be provided in education and networking spaces as we deem practical.
- Agencies participating in the Awards Luncheon Preferred Agency Seating program will be able to choose the number of seats at their table(s). The minimum number of seats per table is 6 and the maximum number is 12 (see page C5 for more details).

Because we recognize that the situation and applicable guidance will continue to evolve, attendees should check the Health and Safety Hub on the conference website (ILparksconference.com), as well as email announcements and social media channels for the latest information about on-site health and safety protocols for attendees, exhibitors, speakers, and staff as the 2022 Soaring to New Heights Conference approaches.

Meeting Safety and Responsibility Policy

IAPD/IPRA are committed to providing a safe, productive, and welcoming environment for all conference participants and staff. All participants, including, but not limited to, attendees, speakers, volunteers, exhibitors, staff, service providers, and others are expected to abide by this Meeting Safety and Responsibility Policy. This Policy applies to all conference-related events, including those sponsored by organizations other than IAPD/IPRA but held in conjunction with the *Soaring to New Heights Conference*, in public or private facilities.

Responsible Drinking

At some networking events both alcoholic and non-alcoholic beverages are served. IAPD/IPRA expect participants at our events to drink responsibly. IAPD/IPRA and host venue staff have the right to deny service to participants for any reason and may require a participant to leave the event.

Personal Safety and Security

IAPD/IPRA work diligently to provide a safe and secure environment at their meetings and events by working with venue staff to make sure meeting participants are safe. We ask that all attendees report any questionable or concerning activity to IAPD or IPRA staff so that they can take immediate action. No concern is too small, if you see something, say something.

- Be aware of your surroundings at all times.
- Use the buddy system when walking to and from the event venue, networking event locations during early or late hours.
- Don't wear your meeting badge on the street. Take it off as soon as you leave the building/venue.
- Don't carry a lot of cash or credit cards. Leave in your hotel room safe.
- Don't leave personal property unattended anywhere, anytime.

If it is an emergency or if you need immediate assistance, you should ask any IAPD or IPRA staff member or the on-site security personnel to help you.

Unacceptable Behavior

- Harassment, intimidation, or discrimination in any form.
- Physical or verbal abuse of any attendee, speaker, volunteer, exhibitor, staff member, service provider, or other meeting guest.
- Examples of unacceptable behavior include, but are not limited to, verbal comments related to gender, sexual orientation, disability, physical appearance, body size, race, religion, national origin, inappropriate use of nudity and/or sexual images in public spaces or in presentations, or threatening or stalking any attendee, speaker, volunteer, exhibitor, IAPD/IPRA staff member, service provider, or other meeting guest.
- Disruption of presentations at workshops, sessions, in the Exhibit Hall, or at other events organized by IAPD/IPRA at the meeting venue, hotels, or other IAPD/IPRA-contracted facilities.

IAPD/IPRA have zero-tolerance for any form of discrimination or harassment, including but not limited to sexual harassment by participants or our staff at our meetings. If you experience harassment or hear of any incidents of unacceptable behavior, we ask that you inform either Sue Triphahn, CMP, IAPD's Educational Services and Conference Director, striphahn@ilparks.org or Leesa Kuo Johnson, CMP, IPRA's Conferences and Meetings Director, leesa@ilipra.org, so that we can take the appropriate action.

IAPD/IPRA reserve the right to take any action deemed necessary and appropriate, including immediate removal from the meeting without warning or refund, in response to any incident of unacceptable behavior, and IAPD/IPRA reserve the right to prohibit attendance at any future meeting.

EVENT LOCATIONS

Agency Showcase:

Grand Hall MN, East Tower/Gold Level

All-Conference Awards Luncheon:

Grand Ballroom, East Tower/Gold Level

Career Development Symposium:

Crystal Ballroom C, West Tower/Green Level

Closing Social:

Hyatt Regency Atrium Lobby (Street Level)

Conference Headquarters:

East Tower/Gold Level (across from Conference Registration)

Conference Registration:

East Tower/Gold Level (across from the Grand Ballroom)

Exhibit Hall:

Riverside Center, East Tower/Purple Level (Lower Level)

IAPD Annual Business Meeting:

Grand Ballroom AB, East Tower/Gold Level

IPRA Annual Business Meeting:

Grand Ballroom AB, East Tower/Gold Level

Keynote General Session:

Grand Ballroom C-F, East Tower/Gold Level

Conference Workshops and Conference Sessions:

Grand Hall rooms, East Tower/Gold Level, Regency Ballroom, West Tower/Gold Level and other meeting space throughout the hotel

Professional Connection:

Regency Ballroom C, West Tower/Gold Level

Welcome Social:

Grand Ballroom East Tower/Gold Level

NEW

SAME SPACE, NEW NAME!

Columbus Hall (previously)

Grand Hall (presently)

COLUMBUS AB	→	GRAND HALL MN
COLUMBUS CD	→	GRAND HALL L
COLUMBUS EF	→	GRAND HALL K
COLUMBUS GH	→	GRAND HALL GH
COLUMBUS IJ	→	GRAND HALL I
COLUMBUS KL	→	GRAND HALL J
COLUMBUS FOYER	→	GRAND HALL FOYER

GENERAL INFORMATION

EXCEPTIONAL WORKPLACE AWARD 2021

Park and Recreation agencies applying for the Exceptional Workplace Award (EWA) must complete an online survey that will be emailed to the applicant within 24 hours upon completion of payment. It includes a series of 48 questions, and each question must be answered. A point value has been assigned to each question, which the committee will use when your questions are being reviewed and tallied. Once the survey has been reviewed, if the committee feels that there is a need for documentation, your agency will be notified prior to the final decision. **Surveys will be available August 2 - November 12, 2021. The application fee is \$45.**

If the park and recreation agency meets the award criteria, the recognition as an IPRA Exceptional Workplace is five years. Park and recreation agencies may re-apply five years after receiving the IPRA Exceptional Workplace award for subsequent consideration. If a park and recreation agency does NOT meet the minimum award requirements during their application year, they may re-apply the following year at no additional cost.

Agencies that meet the criteria will receive the Exceptional Workplace Award at the 2022 Soaring to New Heights Conference, during the IPRA Annual Business Meeting.

If you have questions about the EWA program, please contact Kelly Carbon, Director of Marketing and Communications, Elk Grove Park District, (847) 228-3548, kcarbon@elkgroveparks.org.

EXHIBIT HALL

The Exhibit Hall will be open on Thursday and Friday, with [dedicated hours](#) on Friday.

Come visit more than 250 commercial manufacturers, distributors, designers, and educational booths. The exhibits will showcase the newest equipment, supplies, ideas, and services available to park, recreation, forest preserve, conservation, and therapeutic recreation agencies. Plan to spend several hours in the Exhibit Hall viewing the displays and visiting with exhibitors.

Each registered delegate will have multiple opportunities to win great prizes. Drawings will take place throughout the day Thursday and Friday. Entry blanks will be in the registration materials that you must pick up at conference registration. You must be present to win. Rules and regulations will apply.

The IAPD/IPRA Soaring to New Heights Conference has the largest exhibition of any state park and recreation conference in the country. Be sure to visit!

EXHIBIT HALL HOURS

Thursday, January 27:

12:00 pm – 5:00 pm, Grand Opening

Friday, January 28:

9:00 am – 12:00 pm

11:00 am – 12:00 pm (*dedicated hours*)

1:00 pm – 3:30 pm

2:15 pm – 3:30 pm (*dessert reception and dedicated hours*)

HOUSING INFORMATION

Hyatt Regency Chicago (Host)

151 E. Wacker Drive
Chicago, Illinois 60601

Reservations (877) 803-7534

Group Code Refer to the group name IAPD/IPRA and group code **G-AIPD** when making a reservation by phone.

Rates \$129 Single/Double; \$139 Triple; \$149 Quad

Note: Surcharges apply to upgraded room types including Deluxe, Regency Club and Business Plan rooms.

Swissôtel Chicago (Overflow)

323 E. Wacker Drive
Chicago, Illinois 60601

Reservations (888) 737-9477

Group Code Refer to the group code **IAPD0122** when making a reservation by phone.

Rates \$129 Single/Double; \$159 Triple; \$189 Quad

Note: Surcharges apply to upgraded room types including Lakeview and Corner King rooms.

For online reservations for either the Hyatt Regency Chicago or the Swissôtel Chicago, visit ILparksconference.com

Rooms are reserved on a first-come, first-served basis.

- The cut-off date for reservations for both the Hyatt and the Swissôtel is **January 5, 2022**. Reservations made after this date may be assessed at a higher rate and are subject to availability.
- One (1) night's room and tax advance deposit by check or credit card must accompany each reservation. This deposit is fully refundable on or before December 20, 2021. After this date there will be no refunds for cancelled rooms. The Joint Conference Committee implemented this policy in 1999 due to the high rate of rooms cancelled at the last minute.

Suites: IAPD member agencies or IPRA members interested in reserving a suite must first contact Leesa Kuo Johnson at IPRA (leesa@ilipra.org). Once IPRA has given approval, you will be put in contact with the Hyatt Regency Chicago directly.

Exhibitors interested in reserving a suite must first contact Sue Triphahn at IAPD (striphahn@ilparks.org). Once IAPD has given approval, you will be put in contact with the Hyatt Regency Chicago directly.



GENERAL INFORMATION

PARKING

Overnight Attendees: Attendees staying overnight at the Hyatt Regency Chicago will receive a 50% discount off the existing published parking rate, currently \$73 for overnight valet (no self-park on-site). Attendees staying overnight at the Swissôtel will receive a 50% discount off the existing daily parking rate, currently \$78 for valet (not applicable to self-park).

Note: Rates above are subject to change. Parking information is accurate as of October 2021.

Daily Commuters: Delegates not staying at the hotels can park in any of the downtown garages at regular rates. Additional parking in the area can be viewed at www.chicagoparkingmap.com.

Reserve Discounted Parking:

IAPD/IPRA has partnered with SpotHero, the nation's leading parking reservation app, to offer attendees the option to book convenient and affordable parking in advance.

SPOT HERO

To reserve your parking spot, visit the parking information page on conference website and click on the SpotHero link to book a spot with rates up to 50% off drive-up.

POLICY ON CHILDREN

To preserve a professional business environment and ensure a quality educational atmosphere at the IAPD/IPRA Soaring to New Heights Conference, no one under the age of 18 will be allowed to participate in pre-conference workshops, conference sessions, the Welcome and Closing Socials or the Exhibit Hall. An exception will be made if the person is a speaker or a registered full or part-time college or university student, and is attending the conference for the purpose of professional development and networking opportunities.

POLICY ON MEMBERS AND NONMEMBERS

The following persons will be allowed to register at the member rate:

- Members of IPRA in current standing through 12/31/22. **IPRA memberships not renewed for 2022 will be assessed the difference between the member and non-member conference registration fees upon their check-in on-site at Conference Registration.**
- Commissioners/park board members, attorneys, board treasurers, and board secretaries of agencies that are members of the Illinois Association of Park Districts
- A maximum of six **support** staff from IAPD member agencies (**"Support staff" is defined as front desk/clerical and maintenance personnel only.**)

Requests from other persons or agencies asking for member rates will be presented to the Joint Conference Committee for approval prior to conference.

RECORDING/VIDEOTAPING

Recording or videotaping from attendee smartphones or other electronic devices is not permitted during any part of the educational program, including pre-conference workshops, sessions, the Career Development Symposium or the Keynote General Session.

REGISTRATION INFORMATION

Early Registration Deadline Monday, December 13, 2021

Registration Deadline Monday, January 17, 2022

Registration Methods:

- Online at ILparksconference.com; online registration **must be** accompanied by credit card for payment.
- Complete the Advance Registration Form and mail it with credit card or check to 2022 IAPD/IPRA CONFERENCE, 1460 Renaissance Drive, Suite 209, Park Ridge, IL 60068
- Complete the Advance Registration Form and fax it with credit card information to (847) 957-4255; faxed registrations **must be** accompanied by credit card for payment.

Registration Information:

- Faxed, mailed, and online registrations will be accepted until January 17, 2022.
- **IAPD/IPRA will not invoice agencies or individuals for conference registrations.**
- After registering you will receive an email confirmation with a bar code – **please bring this with you to conference.** This confirmation and a photo ID will be required to pick up your registration materials.
- Each registered delegate will receive their name badge and event tickets on-site at conference.
- Once on-site there will be a \$5 charge to reprint your name badge and **EVENT TICKETS WILL NOT BE REPRINTED. You must purchase new tickets at the current on-site price in order to attend any ticketed events.**
- You will not be permitted into conference workshops, sessions, or the Exhibit Hall without the proper name badge.

On-site Registration Hours:

- Thursday, January 27 7:30 am – 5:00 pm
- Friday, January 28 7:00 am – 5:00 pm
- Saturday, January 29 7:45 am – 12:00 pm

Registration Questions?

Contact CTE, our conference registration company, at either ilparks2022@cteusa.com or (847) 957-4255.



GENERAL INFORMATION



SATISFACTION GUARANTEED

The Illinois Association of Park Districts (IAPD) and the Illinois Park & Recreation Association (IPRA) have instituted a Satisfaction Guaranteed Policy for the Thursday conference workshops. IAPD and IPRA make every effort to ensure quality programs for participants. However, if a participant is not fully satisfied with the content of the workshop, he or she may request and receive a 100% refund of the workshop fee. A participant who wishes to request a refund for a conference workshop **must do so no later than the end of the workshop in question**. Any CEUs offered will be forfeited when a refund is made. Refunds will only be made payable to the originator of the check or credit card for the workshop registration. Look for the Satisfaction Guaranteed symbols next to these workshops.

SILENT AUCTION & SPORTS RAFFLE

The Illinois Park & Recreation Foundation (IPRF) provides resources to park and recreation agencies and professionals statewide.



Part of our commitment to the profession is ensuring that future and current park and recreation professionals have the tools they need to be successful. IPRF will be holding a Silent Auction at the IAPD/IPRA Soaring to New Heights Conference to provide support and funding for educational programming, research that will benefit the Illinois Park & Recreation Association and its members, and funding support for professional development for students studying parks and recreation within Illinois.

If you would like to make a donation or need more information, please contact Liz Thomas at lizc@nwsra.org.

THANK YOU TO OUR SPONSORS

Diamond Giveaway



Diamond Exposure



Platinum



Gold



SPECIAL DIETS/ACCOMMODATIONS

Attendees with special needs requirements or meal requests should indicate their needs on the conference registration form. If you have questions or need additional assistance, please contact Leesa Kuo Johnson at leesa@ilpra.org.

SPOUSE/GUEST PROGRAM AND REGISTRATION

All spouses or guests must register in order to participate in the conference, visit the Exhibit Hall, and attend special programs.

Spouses or guests must have no affiliation with or be employed by any park district, forest preserve, conservation, recreation or special recreation agency. Registration will include a name badge for admission to the Exhibit Hall, Welcome Social on Thursday, all 60-minute educational breakout sessions, and the Keynote General Session on Saturday. Tickets for the All-Conference Awards Luncheon and the Saturday evening Closing Social will be available for purchase. See pages 31-32 for registration.

STUDENT EVENTS

Professional Connection
THURSDAY, JANUARY 27
6:00 pm – 7:00 pm

You won't want to miss this unique opportunity to network with professionals in the field. The Professional Connection provides a relaxed, social atmosphere and an informal setting for talking with and getting to know professionals currently working in your area of interest. It also provides a great opportunity to learn about current and upcoming internships. Everyone who attends will enjoy complimentary pizza and soda. To register, see page C32 of the registration form.

Mock Interviews/Resume Review
FRIDAY, JANUARY 28
10:00 am – 11:00 am

The Mock Interviews/Resume Review offers students the opportunity to receive critique on their resume, along with practice to improve their interviewing skills by being paired with a professional who will engage them in a simulated interview experience. At the conclusion of the interview, students will receive constructive feedback and advice to help them be more prepared and to do well in a real-life interview.

Matched student-professional pairs will be communicated with prior to the conference. Dedicated meeting space will be available on Friday, January 28 from 10:00 am – 11:00 am for the Mock Interviews/Resume Reviews to take place. However, since the goal is to help students connect and gain career advice from professionals, matched student-professional pairs are welcome to meet at a time and location that is most convenient for them.

In order to participate and be matched in the program, advance registration is required. See page C32 of the registration form.

VOLUNTEERS... CALLING ALL COMMISSIONERS, PROFESSIONALS AND STUDENTS!

Commissioners and Professionals: We are recruiting volunteers for Conference Registration. If you are interested and have an hour or two to spare during conference, please send an email to Alan Howard (ahoward@ilparks.org) with the day(s)/time(s) you are available.

Students: Student volunteers are needed in additional operational roles at conference, including the All-Conference Awards Luncheon, Exhibit Hall Dessert Reception, conference sessions, and more! Students that are registered attendees of the conference, a full-time student in a park and recreation program, and a current IPRA member can receive a refund of their registration fee if they complete four volunteer hours at the conference. For more information, please visit the conference website at ILparksconference.com or contact Dawn Krawiec at dkrawiec@seaspar.org.

WHAT TO WEAR

All-Conference Awards Luncheon:	Business attire
Opening Social:	Casual business attire
Exhibit Hall Grand Opening:	Casual business attire
Closing Social:	Casual attire or come dressed in your favorite decade!



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CONTACT

Michael Shrake, P.E. - CEO

Direct: 847.821.6216

MShrake@GHA-Engineers.com

Gewalt Hamilton Associates, Inc.

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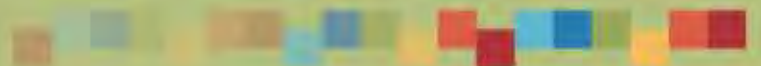
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- Design of New Construction, Additions, & Remodeling
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- Space Planning
- Green & Sustainable Design



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Isn't it time to Join Our Movement?

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CONFERENCE WORKSHOPS 12:30 pm – 2:30 pm

All conference workshops award 0.2 CEUs. Pre-registration is required. Register online at ILparksconference.com or see page C31.

10 4 Secrets to Becoming a S.T.A.R.: How to Attain Success in Your Personal and Professional Life

Speaker(s): Neil Idhe, Speaker, Trainer, Founder, Life IQ

Successful people have certain characteristics in common. These individuals are in our circles. They encourage and inspire us. We are better for having known them. Over fifteen years ago, I made a list of my favorite people and began to examine their influence and what made them so special. I found that each of them was a S.T.A.R., and I uncovered the characteristics that led to their personal and professional success. In this workshop, we will explore what these key attributes are and discuss how to harness them to attain greater success in your own personal and professional life.

Learning Outcomes: Participants will be able to

- identify the importance of self-awareness,
- discover the power of self-regulation,
- determine the sources of self-confidence,
- explore the importance of being teachable,
- identify the characteristics of ambitious individuals, and
- explore the importance of resilience in dealing with life's challenges.



101 Crucial Conversations

Speaker(s): Eileen Soisson, President, The Meeting Institute

This VitalSmarts session will share tools for talking when the stakes are high and when the conversation is crucial and most likely difficult. The three elements that make up a crucial conversation will be explored: how to get unstuck, start with the heart, and master our stories before the conversation begins. Our goal during a crucial conversation is to build shared meaning, and this session will share how to state your path and stay in dialog when you are angry, scared, or hurt. The importance of making it safe and how to do that within the conversation will be discussed. The last step we will discuss is moving the crucial conversation to action to generate the desired results through better communication. Instructional and fun videos will back up the content and generate group discussion.

- Learning Outcomes:** Participants will be able to
- identify the three elements that make up a crucial conversation and
 - recognize the before, during, and after steps required for an effective, crucial conversation.

301 How to Develop an Effective Employee Training Program

Speaker(s): Ruby Newell-Legner, Certified Speaking Professional, 7 Star Service

Total quality performance calls for workers with solid basic skills. In this workshop, Ruby will teach you how to help employees fine-tune their skills—your secret weapon for nurturing loyal staff members. Learn training strategies for introducing new employees to your organization and how to improve their skills as they develop.

- Learning Outcomes:** Participants will be able to
- summarize strategies for a positive learning environment
 - review David Kolb's adult learning styles, and
 - identify how to provide the tools your employees need to do their job efficiently and effectively.

401 Leadership Gym – Train the Brain

Speaker(s): Jennifer Robertson, Quality Specialist, YWCA; Nicole Chesak, Recreation and Banquet Manager, Westchester Park District

How would you define success? If you painted a picture of what success and improvement look like to you, what would be included in your drawing? Now try to visualize your superiors' picture. Do the pictures look anything alike? Today's definition of leadership is not defined by the position you hold within an agency but the ability to be surrounded by people who believe what you believe and love what you love. Join us as we walk you through various ways to be inspired and fulfilled each day. Inspired by Brene Brown and Simon Sinek lectures, books, and courses.

- Learning Outcomes:** Participants will be able to
- learn ways to determine what motivates you at work and
 - learn actions you must take to reach a higher level of fulfillment each day.

501 "Why Don't You Behave?!" The Brandwein Key System Solution to Handling Negative Behavior in Young People While Teaching Positive Choices

Speaker(s): Michael Brandwein, Speaker, Educator, Author

When a young person says, "You can't make me!" or "They did it first!" do our staff members know precisely how to reply? Can they stop bullying, put-downs, and teasing by doing more than just saying, "It's not allowed!"? Do they know how to respectfully get young people to listen the first time? This session is for everyone who works directly with or leads staff who work with young people of every age, type, and need in camp, school, and other programs. Teaching how to handle undesirable behavior is the toughest to teach staff. Here is the solution! The #1 national best-selling author of supervision and training books for camp and other youth program staff, internationally acclaimed camp and recreation expert Michael Brandwein, returns with another exciting, skill-packed session demonstrating



his original and creative techniques to train others and ourselves to handle behavior with greater confidence, calmness, and expertise.

Learning Outcomes: Participants will be able to

- use the included unique training materials for staff, which you will not find anywhere else, to teach (and model/use) Michael's three-step key system to boost credibility (achieve first-time listening), build respect, reduce put-downs and bullying, and replace undesirable choices with better ones.
- Teach and practice more effective techniques to establish positive expectations from the beginning to create communities of outstanding character traits, such as kindness, caring, collaboration, and more.

901 3 Steps to Enhancing your Member's Experience: Your Culture, Your Product, Your Delivery System

Speaker(s): Mark Davis, CEO, CMS International

Have you ever wondered what other facilities are doing to recruit more members and turn them into raving fans? In this session, you will learn what facilities like yours worldwide are doing to make this happen. We will teach you how to build the three core elements to make your facility hum. Learn the three golden questions that will lead you to success. You will be prepared to design your plan to create your own raving fans, turning them into marketing gold.

Learning Outcomes: Participants will be able to

- identify what matters most, come away with a plan to attack your weaknesses and build on your strengths, and learn the best practices from around the world;
- learn the concept of "perceived neglect" and how it affects your members' experience and the marketing funnels you create; and
- walk away with a plan you can put in place today to help you meet your members' expectations.

903 Digital Listening: Capturing the Stories of Your Community

Speaker(s): Ananda Mitra, Professor of Communication, Wake Forest University

Recreation departments must pay attention to the community and "digitally listen" to their stories using various digital tools, including dedicated surveys with open-ended questions on digital social networking opportunities. The process creates a vast amount of data, and the session will 1) demonstrate some fundamentals of how to capture data and 2) how the data become instrumental in creating the stories of the community. This information will have immense marketing and planning value when things return to normal, and the method can be employed to stay connected with the community.

Learning Outcomes: Participants will be able to

- explain the importance of collecting digital open-ended data and
- demonstrate methods of collecting open-ended data.

1001 Hiring a Resilient and Diverse Workforce

Speaker(s): Linda Henderson-Smith, PhD, President, All Things Consulting

Research indicates that diversity in teams creates more effective and efficient teams as well as better outcomes. Additionally, the last two years have indicated that our workforce also needs to be resilient, meaning they need to be able to adapt well to stress, trauma and tragedy. Join this workshop to discuss how to build and sustain a resilient and diverse workforce.

Learning Outcomes: Participants will be able to

- understand the impact implicit bias has on the hiring, interview, and appraisal processes,
- describe what an equitable hiring and performance process is, and
- explain the importance of cultural humility training on building a resilient workforce.





12:30 pm – 2:30 pm

Career Development Symposium

Location: Crystal Ballroom, West Tower/Green Level

Registration Fee: \$99

Speaker: Sherry Prindle

CEUs: 0.2



About the Speaker

International speaker and trainer, Sherry Prindle has delivered over 4,000 presentations in six countries in three languages. She has a track record of outstanding long-term results with developing desired skillsets and effecting change in individuals and organizations. A Certified Master Coach Trainer, Sherry founded the Professional Coach Academy where she has created Certified Professional Coach, Certified Executive Coach, and Certified Master Coach training programs delivered to individuals and organizations throughout the Midwest and Southwest. She holds a Master of Arts in Business and Linguistics from the *University of Texas at Arlington*, and a Bachelor of Arts in Communications and International Relations from *William Jewell College*.

11:15 am – 12:30 pm

Registration/Check-In

YOU MUST FIRST GO TO CONFERENCE REGISTRATION, LOCATED IN THE EAST TOWER/GOLD LEVEL.

12:30 pm – 2:30 pm*

How to Handle Emotionally Charged Situations in the Workplace

Can your agency afford to ignore uncontrolled conflict and confrontation? Today's workers are faced with greater — and potentially riskier — challenges than ever before. Opposing points of view, coupled with high levels of stress, can lead to anger, conflict and confrontation between people, both at work and home. The heavy cost inflicted on agencies due to low morale, absenteeism, lack of cooperation and poor productivity can be devastating.

Stopping conflict before it starts is critical to success. The first step is helping people understand what triggers their anger. This workshop helps individuals assess their own personal attitudes and better understand the negative impact of self-destructive behaviors.

Participants will learn how to build successful relationships, resulting in increased trust, harmony and teamwork. They'll gain strategies for remaining calm, clear-headed and positive even in the face of the most difficult circumstances or challenges.

Learning Outcomes: Participants will be able to:

- recognize a problem situation before it reaches the crisis stage — and avert it entirely!
- Gain steps to take right now to repair relationships damaged by past conflicts,
- learn innovative practices to help gain control in the crucial first moments of a crisis, and
- transform the negative energy of anger into a positive, productive force.

* Includes a 15-minute refreshment break

2:30 pm

Tour the Exhibit Hall, Riverside Center, East Tower/Purple Level.



CONFERENCE WORKSHOPS

3:00 pm – 5:00 pm

All conference workshops award 0.2 CEUs. Pre-registration is required. Register online at ILparksconference.com or see page C31.

11 How Your Personality Can Help or Hinder Your Personal Effectiveness

Speaker(s): Neil Idhe, Speaker, Trainer, Founder, Life IQ

Most of us would agree that connecting with others is mainly about speaking their language. The problem is that we often communicate in different languages because of our personalities and how we are hard-wired. In this workshop, we will explore the foundational personality principles based on the Myers-Briggs Type Indicator® and how we can apply that understanding to our everyday interactions with others. The first step is understanding our preferences of communicating and interacting in the world. Once we recognize those, we can look for clues on how others prefer to communicate and interact and adjust our influence accordingly. However, it begins with a solid foundation of self-awareness of who you are and how you come across to others. This interactive, information-packed workshop will get you talking (or mulling—depending on your personality) about your relationships in a way you have never done before.

Learning Outcomes: Participants will be able to

- accept the notion that we tend to see others as broken versions of ourselves,
- recognize that individuals have different personalities and communication styles,
- understand how to recognize differences in others, and
- adapt your personality and communication style to improve your interpersonal effectiveness.

102 Leading Change

Speaker(s): Eileen Soisson, President, The Meeting Institute

We live in a world where “business as usual” is change, especially since the pandemic. New initiatives, projects, retention, competition, staffing issues, and endless paperwork all come together to drive ongoing changes to better the work we do. Whether that change is big or small, we tend to feel uneasy, intimidated, and out of control when we must lead change. We will review the emotional cycle of change and Kotter's change model and discuss the steps needed to implement the change needed or deemed important. Time will be allotted for participants to share the change they are leading or are a part of and how they are seeking solutions, results, and alliances. This session will help participants lead and implement change effectively for the betterment of where they work.

Learning Outcomes: Participants will be able to

- discuss the emotional cycle of change and
- apply Kotter's steps of change to the current change.

302 Learning and Emerging from Chaos

Speaker(s): Jamie Sabbach, President & CEO, 110%

The recent public health, economic, and social crises have created an urgent need for organizations to better understand their realities and vulnerabilities as well as those of their communities. If we are to begin to heal, recondition, and ultimately succeed, it will take a complete and unmitigated commitment to strengthening our communities' social fabric, creating rules and policies that favor the common good, and doing some tough but necessary work that will require courage and strength of character.

Learning Outcomes: Participants will be able to

- review and analyze prepandemic and current realities and
- describe and identify deficiencies in our current park and recreation operation model(s) and the opportunities that exist moving forward.

402 Fit, Fad, or Flop? Increasing the Chance that Your New Program Ideas Will Succeed

Speaker(s): Bobbi Nance, CPRP, President, Recreation Results

When it is time to add new recreation programs to your offerings each season, how confident are you that they will be successful? Instead of launching new programs and waiting to see what sticks, we will explore a set of exercises and techniques you can use to brainstorm, test, and evaluate new program ideas before you even start writing that brochure description. In this workshop, you will have the opportunity to take a more thoughtful approach to expanding your program offerings and understanding some of the drivers and trends influencing today's consumers—all to increase your new programs' potential for success.

Learning Outcomes: Participants will be able to

- evaluate recreation programs before they are offered for fit and their potential for success and
- examine past successes and envision new program and recreational service ideas that build off of them.

502 L.A.S.E.R.B.E.A.M.: Using More Powerful and Positive Communication to Supervise and Lead People to Best Performance

Speaker(s): Michael Brandwein, Speaker, Educator, Author

If you manage, supervise, or lead in parks and recreation, this unique session is your essential toolbox for success. This session was one of the highest-rated ever presented at an NPRA national conference. It teaches the power of being more specific every day in our communication and expectations, building a more motivating, positive, and supportive work environment. Michael has presented in 50 states and six continents and is a former keynote speaker for NRPA and IPRA. Saying things like “You've got to be more organized” or “Be creative” or “Be a team player” does not work; replace this with more specific, positive communication. Go beyond identifying the qualities you want in others and be able to identify specific behaviors that define success. Learn



Michael's DLP technique to move past "Great job!" to be more credible when giving feedback about behavior, including evaluation and coaching.

Learning Outcomes: Participants will be able to

- learn and practice techniques to convert the qualities we look for in others to the specific behaviors that demonstrate them—knowing precisely what we want staff and employees to do and say, which makes our communication clear, positive, and motivating, while ensuring greater success by providing specific paths for high performance; and
- make the daily ways we talk to people about their behavior more positive, informational, credible, and especially more useful.

602 Olmsted Parks in Chicago (Offsite Tour)

Speaker(s): **Julia Bachrach**, Historian and Preservation Planner, Julia Bachrach Consulting

This bus tour provides an overview of Olmsted's Chicago Park legacy to coincide with Olmsted 200 (<https://olmsted200.org/>), a national initiative to honor the 200th anniversary of the birth of Frederick Law Olmsted (1822–1903). America's preeminent landscape architect and creator of parks, Olmsted produced such seminal 19th-century parks as New York's Central Park, Jackson and Washington Parks, and Midway Plaisance in Chicago. Providing democratic and beautiful public spaces, Olmsted's greenspaces have influenced generations of park designers and administrators. His sons, the Olmsted Brothers, continued the family tradition. They designed thousands of 20th-century parks in towns and cities across the country, including revolutionary Chicago parks that provided social services and breathing spaces to the densely populated immigrant neighborhoods that surrounded them. Park historian Julia Bachrach will bring Olmsted's legacy in Chicago to life during this tour.

Learning Outcomes: Participants will be able to

- gain a deeper understanding of Frederick Law Olmsted's philosophies and how they were incorporated into his Chicago park designs and
- learn about the history of Olmsted's work in Chicago and how his ideas about nature and social reform continue to influence the development and programming of parks today.

902 It Is All About the B-R-A-N-D

Speaker(s): **Kristina Nemetz**, Communications Manager, Village of Montgomery; **Jessie Scheunemann**, Marketing Director, Campfire Concepts

This two-hour workshop is packed with information and hands-on application to take your agency's brand to the next level in 2022. Learn the process of brand auditing to enhance your services and strengthen community engagement through branding. We will explore case studies and share examples so that participants can use this time to begin their branding inventory. Take the time to invest in your agency's image without disrupting the budget and staff time.

Learning Outcomes: Participants will be able to

- learn the process of brand auditing and how it can allow you to view the brand and image from the stakeholders' viewpoint,
- establish an inventory of your branding elements and assess their strengths and weaknesses,
- explore opportunities to refresh your agency brand without losing your identity,
- discuss how to effectively create visual brand changes without disrupting your budget and staff, and
- leave with a concrete plan on how to leverage one or more brand elements at your agency this week.

1002 The Impact of Millennials in the Workplace: The Trends That All Leaders Should Understand

Speaker(s): **Sean Bailey, PhD**, President & CEO, BCG Learning Solutions

The generation known as Millennials is the largest in the US workforce, and by 2025, it will make up 65% of the global workforce. With Generation Z joining that workforce right now, we are looking at over half of the planet's workers being under 40, with the average age of first-time managers being 30. How do these trends affect the parks and recreation industry? Are we culturally prepared to meet the workplace demands of this group? With an average of a decade of experience already, Millennials are ready for more senior roles and have many traits enabling them to jump ahead of older

Generation X employees into those senior roles. This interactive workshop will empower leadership to think more strategically regarding preparing the parks and recreation industry and profession for a shift in mindset, talent, and culture.

Learning Outcomes: Participants will be able to

- understand the data, trends, and expectations Millennials seek in a management style and corporate culture, which are significantly different from anything that has gone before;
- evaluate why organizations are struggling to identify, attract, or retain top talent in Millennials;
- debunk the misconceptions and some of the features of the Millennial workforce; and
- analyze the premise of salaries and titles and the role these variables play in attracting Millennials in relation to company culture.

1004 Is Your Leadership Style Denouncing or Promoting Bullying?

Speaker(s): **Stephanie Pearson-David**, Executive Director, It Could Be Your Kid

Leaders typically have a unique set of skills and personality traits that make them successful. This presentation identifies those traits and explains how the same traits that make leaders successful also lead to failure and breakdown within an organization. This workshop will introduce G.R.A.C.E. as a strategy for cultivating healthy, productive work environments that leave everyone feeling authentically valued and seen.

Learning Outcomes: Participants will be able to

- identify their strengths and weaknesses as a leader,
- recognize and synthesize the value of "intent vs. impact vs. outcome," and
- understand empathy and evaluate the personal bandwidth for it.

WELCOME SOCIAL



RADIO GAGA

Thursday, January 27

9:00 pm – 11:30 pm

Hyatt Regency Chicago,

Grand Ballroom,

East Tower/Gold Level

In a parallel universe where rockstars are immortal, Freddie Mercury and Lady Gaga meet and serve as muses for each other. The friendship blossomed as they pushed the limits of artistry and showmanship, breaking down every barrier that inhibits our imaginations from running wild.

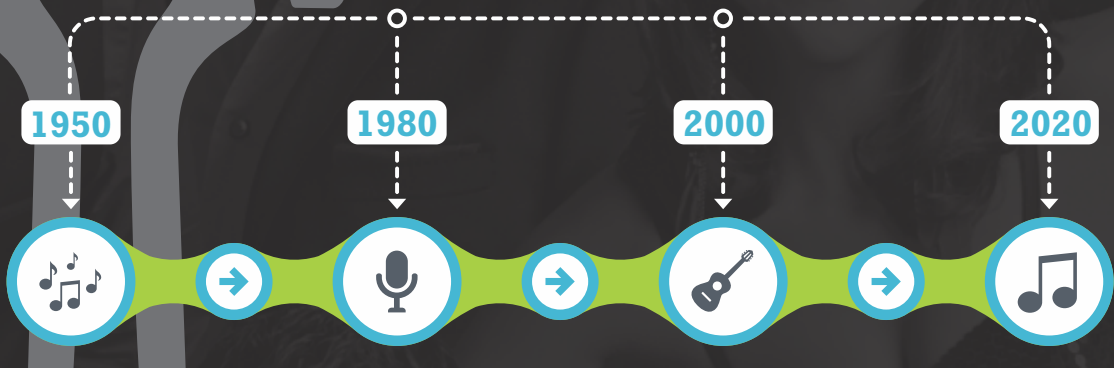
Taking the stage, Radio Gaga delivers a tour de force featuring two of the world's largest musical icons. For the first time ever, you will hear a full catalog of the hits of Queen and Lady Gaga in this Vegas style production show, complete with eye-popping costuming, dazzling choreography and unmatched showmanship. Prepare to be wowed as the vision and spirit of these performers emanates from the stage, delivering a unique show that will blow you away!

This is not a ticketed event... everyone is welcome!

Saturday, January 29
7:00 pm – 10:00 pm
Hyatt Regency Lobby Atrium

Journey back in time as we close the conference with a culinary and musical celebration that captures the iconic tastes and sounds of the past decades. This fun trip down memory lane will delight your senses with an inspired menu of popular foods from the 50's through today, as well as toe-tapping, get-up-and-dance music from Midwest favorite Maggie Speaks!

Attendees are encouraged to come dressed in your favorite decade!



Through the Decades: A Culinary and Musical Celebration



About Maggie Speaks

Considered one of the hottest bands in the Midwest, Maggie Speaks has shared the stage with a veritable who's-who list of celebrity talent, including Earth Wind and Fire, The Doobie Brothers, .38 Special, rapper Tone Loc, Loverboy's Mike Reno, and Starship's Mickey Thomas, among many others.

Covering music from the '60s through today, Maggie Speaks knows no musical limits. Rock, Pop, Top 40, Dance, Funk, Country, Hip Hop, Jazz, Motown, R&B, and more, Maggie Speaks' musical diversity is second to none.

From Sydney to Venice to their hometown of Chicago, Maggie Speaks has a reputation that is hot, hot, hot and is ready to get this party started!

THIS IS A TICKETED EVENT!

- Ticket includes:
- Dinner buffet with unlimited beer, wine and soft drinks
 - Live entertainment provided by Maggie Speaks
 - A great night of entertainment and fun!

TICKET INFORMATION:

- Delegates who register for the Full Package or the Saturday Only Package will receive one ticket for admission.
- Additional tickets may be purchased for \$125 per ticket through the pre-registration process or on-site from Conference Registration.
- Tickets **will not be sold** on-site at the Closing Social.

THURSDAY, JANUARY 27

SESSION SCHEDULE AT-A-GLANCE

	BOARDMANSHIP	DIVERSITY	FACILITIES	FINANCE/ INFORMATION TECHNOLOGY	GOVERNANCE/LEGAL	HR/RISK MANAGEMENT
9:30 am - 10:30 am		1006 – Using Healing Cafes to Begin to Heal Our Communities	609 – Tennis Courts and Athletic Tracks: Common Problems and Solutions	310 – Financing for Illinois Park Districts - Bonds 101	116 – Bidding, Construction and Contract Administration 314 – It's a Brave New e-World: From Online Meetings to e-Sports	112 – The Nuts and Bolts of Employee Leave Rights Under FMLA, ADA, and Illinois Law
11:00 am - 12:00 pm		1013 – Where Are You in the DEI Process?	603 – COVID Made Me Do It: Reimagining Traditional Uses of Facilities 605 – Do You Know What You Have? Understanding and Assessing Your System Assets	312 – Implementing GASB Statement No. 87, Leases	115 – Social Media, Public Speech and the First Amendment	107 – Updates from the Department of Human Rights 308 – Tis The Season... Demonstrating a Conscious Regard for Safety Throughout The Year

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

THURSDAY, JANUARY 27

WORKSHOP* SCHEDULE AT-A-GLANCE

12:30 pm - 2:30 pm	10 – 4 Secrets to Becoming a S.T.A.R.: How to Attain Success in Your Personal and Professional Life	101 – Crucial Conversations	301 – How to Develop an Effective Employee Training Program	401 – Leadership Gym – Train the Brain	501 – "Why Don't You Behave?!" The Brandwein Key System Solution to Handling Negative Behavior in Young People While Teaching Positive Choices
3:00 pm - 5:00 pm	11 – How Your Personality Can Hinder or Help Your Personal Effectiveness	102 – Leading Change	302 – Learning and Emerging from Chaos	402 – Fit, Fad, or Flop?	502 – L.A.S.E.R.B.E.A.M.: Using More Powerful & Positive Communication to Supervise & Lead People to Best Performance

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

* FEE-BASED WORKSHOPS, PRE-REGISTRATION IS REQUIRED.

SESSION SCHEDULE AT-A-GLANCE

THURSDAY, JANUARY 27

LEADERSHIP/ MANAGEMENT	MARKETING/ COMMUNICATIONS	PARKS/NATURAL RESOURCES	RECREATION	THERAPEUTIC RECREATION
<p>15 – Cultivating Collaboration: Pekin Park District's Experience Adopting a Health and Wellness Policy</p>	<p>905 – Surviving or Thriving; Sponsorships Amid a Pandemic</p> <p>914 – Applying Strategy to Your Digital Presence</p>	<p>205 – Using Native Plants in Parks for Beauty, Cost Savings and Stormwater Management</p> <p>211 – Storytelling Through Play</p>	<p>404 – Program Evaluation: Obtaining the Information You Really Want to Know, Part I</p> <p>408 – Natural Benefits: What Nature Centers Can Do to Boost Your Programming!</p>	<p>506 – Introduction to Adaptive Scuba Diving</p>
<p>16 – How to Raise the Bar Without Burning Out</p> <p>510 – Turning Failure On Its Head: How to Stop What's Stopping You From Moving Forward</p>	<p>906 – DIY Branding</p> <p>917 – Solve Those Problems and Elevate Your Customer Experience</p>	<p>208 – Midwest Grows Green Technical Assistance Program: Improving Soil Health with Organics</p> <p>214 – How to Manage Your Parking Lots and Other Pavements</p>	<p>405 – Program Evaluation: Obtaining the Information You Really Want to Know, Part II</p> <p>409 – Freshen Up Annual Special Events</p>	

THURSDAY, JANUARY 27

WORKSHOP* SCHEDULE AT-A-GLANCE

<p>12:30 pm - 2:30 pm</p>	<p>901 – 3 Steps to Enhancing your Member's Experience – Your Culture, Your Product, Your Delivery System</p>	<p>903 – Digital Listening: Capturing the Stories of Your Community</p>	<p>1001 – Hiring a Resilient and Diverse Workforce</p>	<p>Career Development Symposium: How to Handle Emotionally Charged Situations</p>
<p>3:00 pm - 5:00 pm</p>	<p>602 – Olmsted Parks in Chicago (Offsite Tour)</p>	<p>902 – It Is All About the B-R-A-N-D</p>	<p>1002 – The Impact of Millennials in the Workplace: Trends Leaders Should Understand</p>	<p>1004 – Is Your Leadership Style Denouncing or Promoting Bullying?</p>

	BOARDMANSHIP	DIVERSITY	FACILITIES	FINANCE/ INFORMATION TECHNOLOGY	GOVERNANCE/ LEGAL	HR/RISK MANAGEMENT
8:30 am - 9:30 am	105 – Board Member to Board Leader	1011 – Small Park District, Big Successes!	606 – Essentials of Project Management	307 – Current Trends in the Municipal Bond Market: How Illinois Park Districts are Funding Capital Needs	110 – Legal/Legislative, Part I 127 – Budget Rehab: How Do You Recover from Coronavirus?	129 – Is Your Staff Hiring a Walk in the Park or an Obstacle Course 316 – Motivating Your Staff: How to Build a Recognition Program that
10:00 am - 11:00 am	123 – The Culture Code: Creating a Healthy Relationship Between Executive Directors and Elected Officials	1012 – Equity in Parks: The Benefits of Diversity in the Workplace	131 – Successfully Incorporating Inclusive Restrooms and Locker Rooms Into Your Facility Design 610 – The Benefits of Green Roofs in Sustainable Developments		111 – Legal/Legislative, Part II	119 – Sexual Harassment: Tips for Prevention and Handling 315 – Managing Performance-Based Pay Amidst a Pandemic
1:00 pm - 2:00 pm		1007 – Democratizing Parks through Arts and Culture	613 – Park District Contracting for Use of Facilities	304 – Cooperative Purchasing 101		
3:45 pm - 4:45 pm	113 – Boardmanship, Part I	1005 – Finding Your Community and Helping Others Find Theirs	604 – Developing Your Aquatic EAP: Essential Aquatic Philosophies	313 – Investing 101: Best Practices for Park Districts	117 – From Crowd Control to Errant Elected Officials – Best Practices for Public Meetings 122 – Lumber is Expensive: Successful Park District Referendum Strategy	135 – Understanding Your IMRF Benefits 303 – Conducting Employment Investigations

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

LEADERSHIP/ MANAGEMENT	MARKETING/ COMMUNICATIONS	PARKS/NATURAL RESOURCES	RECREATION	THERAPEUTIC RECREATION
<p>12 – Golden Shovels, Red Ribbons, and Debt</p> <p>912 – People, Praise, Positivity</p>	<p>103 – Common Sense (But Not Common) Customer Service Skills</p>	<p>206 – Ready to Act on Climate Change?</p> <p>212 – Time to Change? Developing a Destination Splash Park Versus Renovating Your Municipal Pool</p>	<p>407 – Marketing Best Practices for Non Marketers: Bridging the Gap Between Marketing & Recreation (The Sequel)</p> <p>417 – “Value-ocity” – Minimizing Costs, Maximizing Efficiency</p>	<p>507 – Missing the Mark: The Recreational Needs of Veterans and How to Serve Those Who Served</p>
<p>13 – Breaking Away from the Herd</p> <p>108 – Girl Power IV: Growing Your Confidence</p> <p>309 – Employee Engagement Comes Before Customer Engagement</p>	<p>907 – Marketing with a Tiny Team and Budget</p> <p>911 – Marketing & Communications Roundtable</p>	<p>207 – Repurposed and Unexpected Parks and Rec – When Space is Limited, Where Can Communities Play?</p> <p>210 – Mosquitoes, Ticks and Things that Itch: Protecting Public Health and Comfort in Natural Areas</p>	<p>416 – Senior Smorgasbord and Active Adult Tidbits</p> <p>418 – Deal Me In....Impactful Training Activities With Only a Deck of Cards</p>	<p>509 – The Trauma Informed Professional</p>
<p>17 – Congrats – You’re a Full Time Supervisor!</p> <p>318 – Planning and Preparing for Grant Submissions</p>	<p>916 – Effective Social Media</p>	<p>209 – Using Technology to Plan, Document, and Report the Outcomes of Environmental Conservation Projects</p>	<p>415 – Vetting and Training Youth Coaches: The Bar Has Been Raised</p> <p>422 – Everybody Plays: A Best Practice Guide to Multigenerational Design</p>	<p>503 – Developing Your Professional Self</p>
<p>20 – Creating a Community Experience to Highlight Your Agency</p> <p>106 – State Accreditation: A Blueprint to Excellence</p>	<p>910 – Mic Check: The Podcast Experience and the Ever-Changing Landscape of Virtual Marketing</p>	<p>204 – Pavement Design, Pavement Assessment, and Maintenance Planning</p>	<p>137 – Read Beyond the Beaten Path: Parks and Libraries Collaborating on Summer Reading</p> <p>419 – Exciting and Impactful Activities to Maximize Any Staff Training</p> <p>420 – How to Make Live Music the Pulse of Your Park District</p>	<p>504 – Selling Self-Regulation and Mental Health: Social/Emotional Learning Through Music and Movement</p>

	BOARDMANSHIP	DIVERSITY	FACILITIES	FINANCE/ INFORMATION TECHNOLOGY	GOVERNANCE/LEGAL	HR/RISK MANAGEMENT
10:30 am - 11:30 am	<p>104 – Social Media and Electronic Communications for the Candidate and Elected Official</p> <p>126 – Better Board Meetings With Robert's Rules</p>	<p>1008 – What's In A Name?</p>	<p>612 – Why? How? When? The Necessary Components to a Successful Referendum</p>		<p>120 – Complying With the Illinois Open Meetings Act</p> <p>132 – How is That Possible? 30 Years Later and We Still Make ADA Mistakes!</p>	<p>305 – Coronavirus, Workers Comp, and Occupational Safety</p>
12:30 pm - 1:30 pm	<p>114 – Boardmanship, Part II</p>	<p>1009 – Making It a Smooth Transition: Public Accessibility for Transgender Populations, Part I</p>	<p>607 – Planning for Tomorrow and Making it Happen</p>	<p>306 – Current Topics in Public Finance and Bond Issuances</p>	<p>121 – The Current Status of Recreational Property Liability in Illinois</p> <p>130 – 2022 Government Tort Immunity Update</p>	<p>136 – Changes to Rules and Policies: It's An ADA Thing</p>
2:00 pm - 3:00 pm	<p>109 – Ask the Commissioner</p> <p>118 – Are You Allowed to Do That? What Local Government Leadership Must Know About Ethics Requirements</p>	<p>1010 – Making It a Smooth Transition: Public Accessibility for Transgender Populations, Part II</p>		<p>133 – Bond Issuance Regulatory Checklist – What You Need to Know When You Issue Bonds</p>	<p>124 – The New Not in My Park: Regulating Controversial Park Activities</p> <p>125 – Park District Finance 101 for the Elected Official</p>	<p>317 – Navigating a Harassment/ Discrimination Free Workplace</p>
3:30 pm - 4:30 pm			<p>608 – Retail Buildings Reimagined for Community Health, Wellness and Recreation</p>		<p>311 – Illinois' Freedom of Information Act</p>	

PRELIMINARY SCHEDULE AS OF OCTOBER 2021 – SUBJECT TO CHANGE.

LEADERSHIP/ MANAGEMENT	MARKETING/ COMMUNICATIONS	PARKS/NATURAL RESOURCES	RECREATION	THERAPEUTIC RECREATION
<p>14 – Cultivating Agency Success Through Strategic Collaboration</p> <p>511 – Be a Goal Getter</p>	<p>414 – GTWO - Huh?</p>	<p>203 – Celebrating and Taking Care of Our Nature Preserves ... Not Just an Ordinary Park!</p>	<p>403 – Partnering With Your Local Schools to Bring Inclusive Nature Programs</p>	
<p>22 – Leadership is an Action, Not a Position</p>	<p>915 – Mobile Media: Vertical Video & Its Role In Your Messaging</p>	<p>215 – Innovation is Invitation: What's Next in Inclusive Play</p>	<p>406 – Teaming With Your Local Historical Organizations</p> <p>413 – Safe2Help IL: Addressing 21st Century Threats Facing Illinois Students</p>	<p>505 – Framework for Victory</p>
<p>19 – Accountability: The Cornerstone of Success</p> <p>908 – The Power of Personal Branding</p>		<p>213 – The Benefits of Risky Play in Outdoor Playgrounds and How to Design Them</p>	<p>410 – Esports and How Communities Can Get Involved</p> <p>421 – The Power of a Senior Center Members' Council: From Marketing to Membership!</p>	<p>508 – Supporting Persons With an Intellectual/ Developmental Disability Who Have Been Diagnosed With Borderline Personality Disorder</p>
<p>21 – Executive Directors' Roundtables</p>	<p>913 – Digital Marketing that Rocks</p>	<p>216 – Planning a Park Renovation: How to Reduce Crime Through Environmental Design and Planning</p>	<p>411 – Why Early Childhood Literacy is Necessary for Our Preschoolers Upon Entering Kindergarten to be Prepared and Confident in Order to Succeed Later in Life</p> <p>412 – Preserving Human Interaction in a Digital Society</p>	

Keynote General Session with Scott Christopher

Saturday, January 29, 2022

9:00 am – 10:00 am

Grand Ballroom C-F, East Tower/Gold Level

CEUs: 0.1



About the Speaker

Scott Christopher holds a Master's Degree in Human Resources Management from the University of Connecticut. As an undergrad he earned the United States' highest collegiate acting honors, The Irene Ryan Award at the Kennedy Center in Washington D.C. as the nation's top actor. In a parallel professional life he has appeared in movies and television series (NCIS, Modern Family, Criminal Minds, Granite Flats and many others).

The Levity Effect: It Pays to Lighten Up

The evidence is abundant: it pays to lighten up. From greater employee engagement to higher financial returns, leaders who embrace levity enrich the lives of their direct reports while reaping personal rewards as well. In this humor-filled session, bestselling author Scott Christopher (*The Levity Effect: Why It Pays to Lighten Up; People People; The 7 Ups of Happiness*) reveals how tapping your "lighter side" brings tangible, positive results. Attendees learn what constitutes levity at work--Latitude, Attitude and Gratitude™, how to effectively recognize employee accomplishments, and what successful organizations are doing to cultivate a more 'people first' culture. Amid audience interaction and lots of laughter, attendees experience firsthand *the levity effect* in action.

Learning Outcomes: Participants will be able to

- understand the science behind why it pays to lighten up in the workplace.
- recognize the remarkable power of humor and fun in the workplace.



2022 Conference Registration Form

REGISTRATION DEADLINE IS JANUARY 17, 2022

Register online at ilparksconference.com
 Faxed or mailed registration forms will be accepted until January 17, 2022.

I am completing this form on behalf of the attendee and would like a copy of the receipt; email to: _____

SECTION I. ATTENDEE INFORMATION

NAME _____ TITLE _____

NICKNAME FOR BADGE _____ AGENCY _____

MAILING ADDRESS, CITY, STATE, ZIP _____

PHONE _____ ATTENDEE EMAIL ADDRESS (ONE EMAIL PER REGISTRATION FOR MOBILE APP ACCESS) _____

CERTIFICATIONS: AFO CPO CPRE CPRP CPSI CTRS

MEMBER: IAPD IPRA NON-MEMBER

MEMBER RATES: All registrations are checked for membership status. Refer to the Policy on Members and Non-Members on page C9.

Is this your first time attending the IAPD/IPRA Soaring New Heights Conference? Yes No
 If "No," how many years have you attended? 2-5 6-9 10-15 16+

IAPD/IPRA makes available the email addresses of conference attendees to conference exhibitors who provide products and services to the park and recreation field. **Please check here if you prefer your email address to NOT be provided.**

ADA COMPLIANCE / SPECIAL MEAL ACCOMMODATION: If you have any special accessibility/meal requirement, please provide a brief description below. For requests pertaining to your hotel/lodging needs, please contact the Hyatt or Swiostotel directly when booking your room. _____

Emergency Contact (REQUIRED): Name: _____ Relationship: _____ Phone: _____

SECTION II. PRE-CONFERENCE WORKSHIPS - THURSDAY, JANUARY 27, 2022 (Enrollment is limited - REGISTER EARLY!)

ID#	TITLE	FEE	CEUs
12:30 pm – 2:30 pm			
10	4 Secrets to Becoming a S.T.A.R.: How to Attain Success in Your Personal and Professional Life	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
101	Crucial Conversations	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
301	How to Develop an Effective Employee Training Program	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
401	Leadership Gym – Train the Brain	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
501	"Why Don't You Behave?!" The Brandwein Key System Solution to Handling Negative Behavior in Young People While Teaching Positive Choices	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
901	3 Steps to Enhancing your Member's Experience - Your Culture, Your Product, Your Delivery System	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
903	Digital Listening: Capturing the Stories of Your Community	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
1001	Hiring a Resilient and Diverse Workforce	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
CDS	How to Handle Emotionally Charged Situations in the Workplace	<input type="checkbox"/> \$99	<input type="checkbox"/> \$6
3:00 pm – 5:00 pm			
11	How Your Personality Can Hinder or Help Your Personal Effectiveness	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
102	Leading Change	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
302	Learning and Emerging from Chaos	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
402	Fit, Fad, or Flop? Increasing the Chance that Your New Program Ideas Will Succeed	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
502	L.A.S.E.R.B.E.A.M.: Using More Powerful and Positive Communication to Supervise and Lead People to Best Performance	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
602	Olmsted Parks in Chicago (Offsite Tour)	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
902	It Is All About the B-R-A-N-D	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
1002	The Impact of Millennials in the Workplace: Trends Leaders Should Understand	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
1004	Is Your Leadership Style Denouncing or Promoting Bullying	<input type="checkbox"/> \$85	<input type="checkbox"/> \$6
SECTION II SUBTOTAL			\$



SECTION III. CONFERENCE REGISTRATION

PACKAGE	EARLY (BY 12/13/21)		REGULAR (12/14/21 – 01/17/22)		ON-SITE	
	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER	MEMBER	NON-MEMBER
Full	<input type="checkbox"/> \$335	<input type="checkbox"/> \$640	<input type="checkbox"/> \$400	<input type="checkbox"/> \$770	<input type="checkbox"/> \$440	<input type="checkbox"/> \$850
No Frills	<input type="checkbox"/> \$280	<input type="checkbox"/> \$530	<input type="checkbox"/> \$335	<input type="checkbox"/> \$640	<input type="checkbox"/> \$390	<input type="checkbox"/> \$750
Thursday Only	<input type="checkbox"/> \$120	<input type="checkbox"/> \$230	<input type="checkbox"/> \$135	<input type="checkbox"/> \$260	<input type="checkbox"/> \$150	<input type="checkbox"/> \$285
Friday Only	<input type="checkbox"/> \$240	<input type="checkbox"/> \$455	<input type="checkbox"/> \$270	<input type="checkbox"/> \$515	<input type="checkbox"/> \$295	<input type="checkbox"/> \$565
Saturday Only	<input type="checkbox"/> \$260	<input type="checkbox"/> \$495	<input type="checkbox"/> \$290	<input type="checkbox"/> \$555	<input type="checkbox"/> \$315	<input type="checkbox"/> \$605
Student	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220	<input type="checkbox"/> \$120	<input type="checkbox"/> \$220
Retiree	<input type="checkbox"/> \$145	<input type="checkbox"/> \$360	<input type="checkbox"/> \$155	<input type="checkbox"/> \$385	<input type="checkbox"/> \$185	<input type="checkbox"/> \$460
Guest/Spouse	<input type="checkbox"/> \$145	<input type="checkbox"/> \$145	<input type="checkbox"/> \$155	<input type="checkbox"/> \$155	<input type="checkbox"/> \$185	<input type="checkbox"/> \$185
A LA CARTE TICKET OPTIONS					QTY.	
<ul style="list-style-type: none"> • Friday, Awards Luncheon Ticket (includes one (1) dessert ticket) • Friday, Dessert Ticket (dessert served in the Exhibit Hall immediately following the luncheon) • Friday, Awards Luncheon Preferred Agency Seating (non-refundable fee) <ul style="list-style-type: none"> - Specify preferred agency table OR preferred legislative table (if you will be inviting a legislator to join your agency). - Please indicate the number of seats needed per table(s); min. of 6, max. of 12 (see page C5) • Saturday, Closing Social Ticket • CLE Credit Packages (3=\$45; 4=\$60; 7=\$105; 8=\$120) ARDC # _____ 					<input type="checkbox"/> \$70 x _____ \$ _____ <input type="checkbox"/> \$15 x _____ \$ _____ <input type="checkbox"/> \$50 x _____ \$ _____ <input type="checkbox"/> Agency <input type="checkbox"/> Legislative Seats Per Table(s): _____ \$125 x _____ \$ _____ <input type="checkbox"/> \$45 <input type="checkbox"/> \$60 <input type="checkbox"/> \$105 <input type="checkbox"/> \$120	
SECTION III SUBTOTAL					\$	

SECTION IV. SPECIAL EVENT REGISTRATION (Space is limited - REGISTER EARLY!)

Professional Connection: Thursday, January 27, 6:00 pm – 7:00 pm (see page C11 for details.)

PCS	Professional Connection – Student	<input type="checkbox"/> N/C
PCP	Professional Connection – Professional	<input type="checkbox"/> N/C
Mock Interviews/Resume Review: Friday, January 28, 10:00 am - 11:00 am (see page C11 for details.)		
MIS	Mock Interviews/Resume Review – Student	<input type="checkbox"/> N/C
MIP	Mock Interviews/Resume Review – Professional	<input type="checkbox"/> N/C

Instructions: Enter the subtotal from each section.
Add Section II – IV line totals together
to get the total amount now due.

SECTION II: CONFERENCE WORKSHOPS	\$
SECTION III: CONFERENCE REGISTRATION	\$
SECTION IV: SPECIAL EVENTS	\$ N/C
TOTAL AMOUNT DUE	\$

SECTION V. PAYMENT

METHOD OF PAYMENT

* Should you make an error in calculating, your card will be charged for the correct amount.

Check # _____ (Please make checks payable to IAPD.) Visa MasterCard **TOTAL \$** _____

Cardholder's Name _____

Credit Card Number _____ Expiration Date _____

Cardholder's Billing Address _____ Zip Code _____

3-Digit CVC # _____ Signature _____

**FAXED OR MAILED REGISTRATION FORMS WILL BE ACCEPTED UNTIL JANUARY 17, 2022 AT:
2022 IAPD/IPRA CONFERENCE**

1460 Renaissance Drive, Suite 209, Park Ridge, IL 60068
OR FAX: (847) 957-4255

FOR QUESTIONS OR TO MODIFY AN EXISTING REGISTRATION, EMAIL ILPARKS2022@CTEUSA.COM OR CALL (847) 957-4255

IMPORTANT REGISTRATION INFORMATION

REGISTRATION FOR CONFERENCE AND ANY FEE-BASED CONFERENCE WORKSHOPS MUST BE DONE AT THE SAME TIME.

	Full Package	No Frills	Thursdy Only	Friday Only	Saturday Only	Student/Retiree	Spouse/Guest
All-Conference Awards Luncheon (Friday)	✓						
Closing Social (Saturday)	✓				✓		
60-Minute Sessions * (Thursday-Saturday)	✓	✓	✓**	✓***	✓****	✓	✓
Exhibit Hall Admission (Thursday & Friday)	✓	✓	✓**	✓***		✓	✓
Keynote General Session (Saturday)	✓	✓			✓	✓	✓
Welcome Social (Thursday)	✓	✓	✓	✓	✓	✓	✓

* 2-hour workshops not included and are available for an additional fee.

** 60-minute sessions and access to Exhibit Hall on Thursday only.

*** 60-minute sessions and access to Exhibit Hall on Friday only.

**** 60-minute sessions on Saturday only.

CEU FEES – There are no additional CEU fees for the 60-minute conference sessions on Thursday - Saturday. CEU fees for the 2-hour conference workshops will be charged a \$6 fee.

FULL – Includes All-Conference Awards Luncheon ticket, Thursday - Saturday 60-minute sessions, Closing Social ticket, admission to the Exhibit Hall, Keynote General Session, and Welcome Social.

NO FRILLS – Includes Thursday - Saturday 60-minute sessions, Keynote General Session, admission to the Exhibit Hall, and Welcome Social.

THURSDAY ONLY – Includes Thursday 60-minute sessions, admission to the Exhibit Hall, and Welcome Social.

FRIDAY ONLY – Includes Friday 60-minute sessions, admission to the Exhibit Hall, and Welcome Social.

SATURDAY ONLY – Includes Saturday 60-minute sessions, Closing Social ticket, Keynote General Session, and Welcome Social.

STUDENTS/RETIREES – Includes Thursday - Saturday 60-minute sessions; Admission to the Exhibit Hall; Keynote General Session; Welcome Social.

GUEST/SPOUSE/FAMILY/FRIEND (Must not be affiliated with or employed by any park and recreation agency.)

Includes Thursday - Saturday 60-minute sessions, admission to the Exhibit Hall, Keynote General Session, and Welcome Social.

CANCELLATION POLICY:

Cancellations must be submitted in writing and received by December 27, 2021, in order to receive a refund less a processing fee of \$25. Refund requests received after this date will be reviewed on a case-by-case basis. No refunds will be given for no shows.

ADDITIONAL REGISTRATION POLICIES:

- IAPD/IPRA will not invoice agencies or individuals for conference registrations.
- Please complete a separate registration form for each individual registering.
- Participants wishing to change workshops must pay the difference for a higher workshop or forfeit the difference for a lesser workshop.

- Pre-registration ends January 17, 2022. In order to receive the discounted pre-registration fee(s), registration forms must be postmarked or faxed by January 17, 2022. On-site registration begins at 7:30 am on January 27, 2022.
- The deadline for Preferred Agency Seating is January 17, 2022. No preferred seating will be taken on-site.
- ADA Compliance/Special Meal Accommodation: Attendees with special needs/meal requests should indicate their requirements on the conference registration form. If you have questions or need additional assistance, please contact Leesa Kuo Johnson at leesa@ilipra.org.

QUESTIONS:

- Email your question to ilparks2022@cteusa.com or call (847) 957-4255. Be sure to reference the IAPD/IPRA conference.

CONSENT TO CONFERENCE POLICIES

As a condition of attending the *Soaring to New Heights Conference* and to help protect the health and safety of yourself and others, all participants will be required to comply with the protocols and conference policies that are in effect when the event takes place.

All participants will also be required to sign an acknowledgement of personal responsibility form prior to, and as a condition of, being admitted to the conference.

Any individual who refuses to adhere to the health and safety protocols and conference policies or who refuses to submit a signed personal acknowledgement of personal responsibility form will not be admitted to, or be removed from, the conference without receiving a refund.

CONSENT TO USE PHOTOS AND OTHER REPRODUCTIONS

By registering for, participating in or attending IAPD/IPRA meetings or other activities, an individual irrevocably agrees to the use and distribution by IAPD/IPRA of his or her image or voice in photographs, video recordings, audio recordings and any other electronic reproductions of such events and activities for any purpose without inspection or approval and without compensation, right to royalties or any other consideration now and in the future.

Event photography provided by JHyde Photography and Mitchell Fransen Photography.



2022 EXHIBITORS

COMPANY

BOOTH#

All Inclusive Rec LLC	624
American Ramp Company	528
American Red Cross	316
Andrews Technology	103
Anthony Roofing - Tecta America	149
Aqua Pure Enterprises, Inc.	431
AstroTurf	323
Balanced Environments, Inc	712
 BCI Burke Company	122
Beacon Athletics	524
BerryDunn	734
Bid Evolution	216
Bienenstock Natural Playgrounds	630
Blick Art Materials	706
Bounce Houses R Us LLC	607
Brian Wismer Entertainment	905
Bronze Memorial Company	333
BS&A Software	204
Byrne & Jones Sports Construction	203
Camosy Construction	601
CampDoc	529
Capri Pools & Aquatics	916
CivicRec	412
Clowning Around Entertainment	235
Columbia Cascade Company	135
Commercial Recreation Specialists, Inc.	213
CommunityPass	623
Confluence	427
Cordogan Clark & Associates, Inc.	143
Corporate Construction Services	539
Correct Digital Displays	133
Councilman-Hunsaker	315
Crown Trophy	406
 Cunningham Recreation	703
Custom Bridges and Boardwalks	639
CXT, Inc.	700
Design Perspectives, Inc.	733
Deuchler Engineering Corporation	226
Dewberry Architects Inc.	419
Direct Fitness Solutions	238
Divine Signs Inc.	335
 DLA Architects, Ltd.	819
Doty & Sons Concrete Products, Inc.	319
Engineering Resource Associates, Inc.	304
Entertainment Concepts	917
Eriksson Engineering Associates, Ltd.	400
ExoFit Outdoor Fitness	611
Farnsworth Group, Inc.	320
FGM Architects, Inc.	600

COMPANY

BOOTH#

FieldTurf	612
Fifth Third Commercial Bank	538
Fountain Technologies LTD	404
Frederick Quinn Corp.	430
GagaXP	938
Genan Safety Surfacing	306
Gen Power	309
 Gewalt Hamilton Associates, Inc.	208
Gold Medal Products, Co.	313
GovDeals, Inc.	714
Green-Up	334
H2i Group	638
Halogen Supply Company, Inc.	438
Harris Local Government	906
Hawkins, Inc.	602
Henry Bros. Co.	444
Hershey Ice Cream	147
Hey and Associates, Inc.	219
Hitchcock Design Group	614
Homer Industries, LLC	521
Hot Shots Sports	310
IHC Construction Companies LLC	805
Illinois Association of Park Districts (IAPD)	503
Illinois Park & Recreation Association (IPRA)	500
Illinois Public Risk Fund	246
IMAGINE Nation LLC / Waterplay Solutions Corp.	525
INSPEC, Inc.	720
IPARKS	520
iStrike by AnythingWeather	118
Jeff Ellis & Associates, Inc.	345
Jet Vac Environmental	153
JSD Professional Services	628
Kankakee Nursery Co.	626
Keeper Goals	340
Kiefer USA	409
KI Furniture	237
Lake Country Corporation	332
Legat Architects	429
Leopardo Companies, Inc.	606
Lincoln Aquatics	519
Links Technology	634
Mad Bomber Fireworks Productions	448
Matrix Fitness	113
Melrose Pyrotechnics, Inc.	604
Mesirow Financial	424
Midwest Commercial Fitness	633
Monroe Truck Equipment, Inc.	131
Most Dependable Fountains	336

2022 EXHIBITORS

COMPANY	BOOTH#	COMPANY	BOOTH#
Musco Sports Lighting, Inc.	615	Sport Court Midwest	800
MyRec.com	813	Sportsfields, Inc.	239
NiceRink	344	Stalker Sports Floors	527
Norwalk Concrete Industries	214	Stantec	534
NuToys Leisure Products	420	Starfish Aquatics Institute (SAI)	244
Official Finders, LLC	446	Starved Rock Lodge & Conference Center	346
Omega II Fence Systems	631	Stifel	159
Paddock Pool Equipment	532	Team REIL, Inc.	715
Palos Sports, Inc.	719	TERRA Engineering, Ltd.	236
Park District Risk Management Agency (PDRMA)	303	The Davey Tree Expert Company	608
Parkreation, Inc.	449	The Garland Company, Inc.	920
Perfect Turf LLC	523	The Larson Equipment and Furniture Company	729
Perkins+Will	413	The Mobile Adventure Company	526
Perry Weather	312	The Pizzo Group	620
PFM Asset Management LLC/ IPDLAF+Class	401	TimePro by Commeg Systems, Inc.	206
Planning Resources, Inc.	425	TIPS - The Interlocal Purchasing System	311
PlayGround Games	145	Tyler Technologies	722
Playground Grass by ForeverLawn Chicago	137	Univar MiniBulk	119
Play & Park Structures	731	University of Wisconsin - La Crosse	708
PMA Financial Network, Inc.	220	Upland Design, Ltd.	321
PowerDMS	308	U.S. Arbor Products, Inc.	613
Productive Parks LLC	632	U.S. Tennis Court Construction Company	407
Rain Drop Products	605	Vermont Systems, Inc.	531
Ramuc Pool Paint	833	Visual Image Photography	421
RATIO	115	Vortex Aquatic Structures International	610
RecDesk Software	231	Water Odyssey by Fountain People	426
Record-A-Hit Entertainment	416	Water Technology, Inc.	343
ReCPro Software	322	W.B. Olson, Inc.	337
Recreonics, Inc.	329	Wickcraft Co.	314
Reinders, Inc.	202	Wight & Company	423
Robert Juris & Associates Architects, Ltd.	820	Williams Architects / Aquatics	603
Santa's Village	428	Willoughby Stainless Fountains	934
SCORE Sports	619	Wintrust Financial Corporation	625
Shade Creations by Waterloo	414	Wold Architects and Engineers	355
Shaw Sports Turf	436	WT Group, LLC	410
Sikich LLP	120	Yodel Pass	925
Smart Industry Products, LLC	330	Zenon Company	434
SmartRec by Amilia	325	Zing Card	530
SmithGroup	221		
Soccer Made in America	243		
Sourcewell	622		
Spear Corporation	540		
Speer Financial, Inc.	339		
Splashtacular	834		
Spohn Ranch	338		



= Conference Diamond Giveaway Sponsor

= Conference Diamond Exposure Sponsor

= Conference Platinum Sponsor

= Conference Gold Sponsor

Exhibitors as of October 2021



IAPD/IPRA SOARING to NEW HEIGHTS

JANUARY 28-29, 2022
HYATT REGENCY CHICAGO
Riverside Center, East Tower, Purple Level



SECONDARY
ENTRANCE

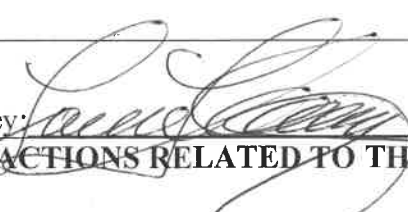
EXHIBITOR REGISTRATION

EXHIBITOR LOUNGE





Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: IAPD CREDENTIALS: AN APPOINTMENT OF CERTAIN DISTRICT REPRESENTATIVE(S) TO SERVE AS DELEGATE(S) TO THE ANNUAL BUSINESS MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS	AGENDA No.: 8 B MEETING DATE: NOVEMBER 15, 2021
STAFF REVIEW:	
RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey 	
ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY): The Constitutional By-Laws of the Illinois Association of Park Districts (IAPD) entitles all member park districts to be represented at the Association’s meetings and conferences by delegate(s) designated by each park district. Each delegate must present proper credentials consisting of a certificate by the Secretary of the member park district that the delegate represents the park district.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS): The attached document grants the proper credentials to the individual appointed to represent the Oak Brook Park District at the Association’s Annual Business Meeting held during the IPRA/IAPD Conference, Saturday, January 29, 2022 at 3:30 p.m. The Commissioners may wish to discuss their availability to attend conference and represent the District at the Annual Meeting. The Commissioners may also appoint the Executive Director or her delegate to attend the meeting on their behalf. The Board will be asked to make a motion during its December 13, 2021 Board Meeting to appoint the District’s delegate for the Annual Business Meeting of the Illinois Association of Park Districts.	
ACTION PROPOSED: For Review and Discussion Only.	



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 1, 2021

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 27-29, 2022.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 29, 2022 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

CREDENTIALS CERTIFICATE

This is to certify that at a meeting of the Governing Board of the

_____ held at
(Name of Agency)
_____ on _____ at _____
(Location) *(Month/Day/Year)* *(Time)*

the following individuals were designated to serve as delegate(s) to the Annual Business Meeting of the ILLINOIS ASSOCIATION OF PARK DISTRICTS to be held on **Saturday, January 29, 2022 at 3:30 p.m.:**

	<u><i>Name</i></u>	<u><i>Title</i></u>	<u><i>Email</i></u>
Delegate:	_____		
1st Alternate:	_____		
2nd Alternate:	_____		
3rd Alternate:	_____		

This is to certify that the foregoing is a statement of action taken at the board meeting cited above.

Affix Seal: _____ Signed: _____
(President of Board)

Attest: _____
(Board Secretary)

Return this form to: Illinois Association of Park Districts
211 East Monroe Street
Springfield, IL 62701-1186
Email: iapd@ilparks.org



Oak Brook Park District

BOARD MEETING

AGENDA ITEM –HISTORY/COMMENTARY

ITEM TITLE: ORDINANCE No. 21-1213: AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL YEAR 2022-2023 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND COOK COUNTIES, ILLINOIS

AGENDA No.: 8 C

MEETING DATE: NOVEMBER 15, 2021

STAFF REVIEW:

Chief Financial Officer, Marco Salinas:

RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey:

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY)

The State of Illinois Truth-in-Taxation Act requires that no less than twenty days prior to any taxing body adopting its tax levies, it must determine how many dollars in property tax extensions will be necessary. This tax levy is for the 2021 levy year that will be collected during our fiscal year 2022/2023 and beyond.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):

The total 2021 tax levy for the Park District is \$4,984,643. Of this amount, \$3,451,900 is comprised of the corporate and special purpose levies (i.e., aggregate levy) and \$1,532,743 represents the debt service levies for our 2012 General Obligation Limited Tax Park bonds as well as our 2019 General Obligation Park Bonds. Although the aggregate levy amount represents a 5.92% increase over prior year’s final levy amount of \$3,258,932, such amount will be reduced by DuPage and Cook County in accordance with the Property Tax Extension Limitation Law (PTELL). Under PTELL, our final levy extension should increase approximately 1.36% over prior year, plus any new growth in Equalized Assessed Value (EAV).

A public hearing for our 2021 property tax levy will be scheduled for December 13, 2021 with final adoption of the levy scheduled subsequent to the public hearing on that same day. Notice of this public hearing will be published in a locally circulating newspaper at least 7 but no more than 14 days before the public hearing, in accordance with the Truth in Taxation Act.

ACTION PROPOSED:

For Review and Discussion Only.

ORDINANCE NO 21-1213

**AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR FISCAL
YEAR 2022-2023 OF THE OAK BROOK PARK DISTRICT OF DUPAGE AND
COOK COUNTIES, ILLINOIS**

Be it ordained by the Board of Park Commissioners of the Oak Brook Park District,
DuPage and Cook Counties, Illinois, that:

SECTION 1: A tax for the following sum of money, totaling \$4,984,643 or as much
thereof as may be authorized by law, to defray expenses and liabilities of the Park District, be and
the same, is hereby levied commencing on the 1st day of May, 2022 and ending on the 30th day of
April, 2023.

ARTICLE I - GENERAL CORPORATE FUND

A. ADMINISTRATIVE EXPENSES	\$ 473,965
B. PARK EXPENSES	400,000
C. PROFESSIONAL SERVICES	35,000
D. BUILDING EXPENSES	<u>600,000</u>
TOTAL - GENERAL CORPORATE FUND	\$1,508,965

ARTICLE II - RECREATION FUND

A. ADMINISTRATIVE EXPENSES	\$ 750,000
B. RECREATION/FITNESS & AQUATIC PROGRAM EXPENSES	<u>550,000</u>
TOTAL - RECREATION FUND	\$1,300,000

ARTICLE III - ILLINOIS MUNICIPAL RETIREMENT FUND

ADMINISTRATIVE EXPENSES	\$116,513
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ARTICLE IV - SOCIAL SECURITY FUND

ADMINISTRATIVE EXPENSES	\$264,800
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ARTICLE V - LIABILITY INSURANCE FUND

ADMINISTRATIVE EXPENSES	\$142,992
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ARTICLE VI - AUDIT FUND

CONTRACTUAL & PROFESSIONAL SERVICES	\$12,710
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ARTICLE VII - DEBT SERVICE FUND

PRINCIPAL & INTEREST EXPENSES	\$1,532,743
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ARTICLE VIII – SPECIAL RECREATION FUND

ADMINISTRATION EXPENSES	\$ 16,920
PROGRAM EXPENSES	<u>89,000</u>
TOTAL – SPECIAL RECREATION FUND	\$105,920

ARTICLE IX - RECAPITULATION

GENERAL CORPORATE FUND	\$1,508,965
RECREATION FUND	1,300,000
ILLINOIS MUNICIPAL RETIREMENT FUND	116,513
SOCIAL SECURITY FUND	264,800
LIABILITY INSURANCE FUND	142,992
AUDIT FUND	12,710
DEBT SERVICE FUND	1,532,743
SPECIAL RECREATION FUND	<u>105,920</u>
 TOTAL TAXES LEVIED	 \$4,984,643

Section 2. The secretary of the Park District is hereby directed to file a certified copy of this Ordinance with the County Clerk of DuPage County, Illinois and Cook County, Illinois as provided by law.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 13th day of December, 2021.

APPROVED this 13th day of December, 2021.

AYES:

NAYS:


ABSENT:

PRESIDENT

ATTEST: _____
SECRETARY



Oak Brook Park District

BOARD MEETING AGENDA ITEM –HISTORY/COMMENTARY	
ITEM TITLE: 2022 BOARD MEETING DATES	AGENDA No.: 8 D MEETING DATE: NOVEMBER 15, 2021
STAFF REVIEW:	
RECOMMENDED FOR BOARD ACTION: Executive Director, Laure Kosey: 	
ITEM HISTORY(PREVIOUS PARK DISTRICT BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, COMMITTEE ACTION, OTHER PERTINENT HISTORY):	
<p>In preparation for the publication notice of the Regularly Scheduled Board Meeting Dates, attached are the 2022 dates.</p> <p>Meetings are scheduled for the third Monday of the month except when the third Monday would occur during a holiday week or the week scheduled for the NRPA Conference which occurs in September. In those events, the Board Meeting would be scheduled for the second Monday of the month. For the 2022 calendar, it is necessary to adjust the September, November, and December Board Meeting dates to the second week.</p> <p>The proposed 2022 Board Meeting Dates are provided on the following page.</p>	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS):	
<p>The Board will be asked to approve the 2022 meeting dates for the Regularly Scheduled Board Meetings at the Board's December 13, 2021 meeting.</p>	
ACTION PROPOSED:	
<p>For Review and Discussion Only.</p>	



**2022 Calendar of the Regularly Scheduled Meeting Dates
of the
Oak Brook Park District Board of Commissioners**

The Board Meetings are held on the third Monday of the month except when the third Monday would occur during a holiday week or the week scheduled for the National Recreation and Park Association Conference which occurs in September. In those events, the Board Meeting would be scheduled for the second Monday of the month. The meetings begin at 6:30 p.m. and are held at the Oak Brook Park District Family Recreation Center, 1450 Forest Gate Road, Oak Brook, IL 60523.

January 17, 2022
February 21, 2022
March 21, 2022
April 18, 2022
May 16, 2022
June 20, 2022
July 18, 2022
August 15, 2022
September 12, 2022 (Second Monday of September)
October 17, 2022
November 14, 2022(Second Monday of November)
December 12, 2022 (Second Monday of December.)

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Oak Brook Park District Board of Commissioners should contact Laure Kosey, Executive Director at 630-645-9535.

We strive to provide the **very best** in **park** and **recreational opportunities, facilities, and open lands** for **our community**.

Family Recreation Center | 1450 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4233 | F: 630-990-8379

Tennis Center | 1300 Forest Gate Road | Oak Brook, IL 60523-2151 | P: 630-990-4660 | F: 630-990-4818

www.obparks.org

