

**MINUTES OF THE
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
August 20, 2018 – 6:30 p.m.
Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called the Regular Meeting of the Oak Brook Park District to order at 6:30 p.m. in the Recreation Center's Canterberry Room. Commissioners Carson, Tan, Trombetta, and President Knitter answered "present." Commissioner Truedson was absent at the time of roll call. Also present were Laure Kosey, Executive Director, Marco Salinas, Chief Financial Officer, Dave Thommes, Deputy Director, and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there was anyone in the audience who wished to address the Board.

There were no requests to address the Board.

3. CONSENT AGENDA

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Tan, to approve taking a single omnibus vote on the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Trombetta, and President Knitter.

Nays: None

Absent: Commissioner Truedson

Motion: Commissioner Carson made a motion seconded by Commissioner Tan, to approve the Consent Agenda, as presented.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Trombetta, and President Knitter.

Nays: None

Absent: Commissioner Truedson

a. APPROVAL OF AUGUST 20, 2018 AGENDA

b. APPROVAL OF MINUTES

i. July 16, 2018 Regular Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING July 31, 2018

i. Approval of Warrant No. 614

4. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

President Knitter asked if there was anyone on the Board who wished to share communications.

Commissioner Tan said he recently became aware that a group from China came to the Park District and was given a tour of the facilities. Consequently, the group informed him that there is a competition for the best ideas for Park Districts to be held in China and the top 15 Park Districts will receive an all-expenses paid trip to China to participate. Commissioner Tan said when the group saw the Universal Playground, they were very excited and encouraged us to apply. Commissioner Tan forwarded the application to Ms. Kosey for submission.

Ms. Kosey announced that WGN News reporter, Ana Belavel, is coming this Thursday, August 24th, to Central Park for a televised tour of the Universal Playground, which will soon have its grand opening.

Commissioner Truedson entered the meeting at 6:31 p.m.

5. STAFF RECOGNITION

a. Rob Bond, new Family Aquatic Center Manager

Laure Kosey introduced Mr. Bond to the Board.

The Board welcomed Mr. Bond to the Park District.

b. Katie Basile, new Facility Manager

Laure Kosey introduced Ms. Basile to the Board.

The Board welcomed Ms. Basile to the Park District.

c. Will Lieb, Recreation Intern

Laure Kosey introduced Mr. Lieb to the Board.

The Board welcomed Mr. Lieb to the Park District.

6. REPORTS:

a. Administrative, IT, and Marketing Report

Laure Kosey presented her report, which can be found in the Park District records.

Ms. Kosey noted that the ribbon cutting ceremony for the Universal Playground will be held on September 5, 2018, at 2:30 p.m.

Ms. Kosey said the Resolution paperwork was filed today for the November ballot.

There was no discussion regarding Ms. Kosey's report.

b. Finance & Human Resources Report

Marco Salinas presented his report, which can be found in the Park District records.

Mr. Salinas said the year-to-date financials for the month of July show the three largest funds each having surpluses. In an effort to see what is driving the surpluses, Mr. Salinas said that while the receipt of the first installment of property taxes is partially responsible, an increase in programming and camp participation has also contributed. Mr. Salinas said after the second real estate tax payment is received in September, the surpluses should somewhat decrease. He also said that Alan Pop believes the Tennis Center surplus is due to an increase in usage by the USTA and also by overall members when compared to last year, when the Center was affected by capital projects at the facility.

There was no further discussion regarding Mr. Salinas' report.

c. Recreation & Facilities Report

Dave Thommes presented his report, which can be found in the Park District records.

Mr. Thommes said the Recreation Center is currently in the annual shut down mode for routine maintenance. He said the studio door was installed today, the pool drained for maintenance, and the gym floors will be refinished Friday. The entire Recreation Center will be closed on Friday while the floor refinishing is completed.

Mr. Thommes noted that the B&T pool will now only be open on weekends until the end of season, which is Labor Day.

There was no discussion regarding Mr. Thommes' report.

d. Parks & Planning Report

Bob Johnson presented his report, which can be found in the Park District records.

Mr. Johnson said the Central Park projects are almost complete with only punch list work remaining. He said the sled hill grading and seeding still needs to be done, but that this is not a part of the grant project.

Mr. Johnson said there is one change order up for Board approval tonight, and it concerns the need to rent a special piece of equipment to deliver stone to the playground.

For safety reasons, President Knitter suggested installing a gate at the opening of the Universal Playground.

Mr. Johnson said the weir work is almost complete and soon he can submit the paperwork to the Director of DuPage County Stormwater Management to obtain the grant funds reimbursement.

Mr. Johnson said the playground installation at Butler Junior High is now complete.

There was no further discussion regarding Mr. Johnson's report.

7. UNFINISHED BUSINESS

a. Amendment: General Use Regulations of the Oak Brook Park District

Motion: Commissioner Carson made a motion seconded by Commissioner Trombetta, to approve the amendments to the general use regulations.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.
Nays: None

b. Ordinance No.18-0820 An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

Motion: Commissioner Trombetta made a motion seconded by Commissioner Carson, to approve Ordinance 18-0820: An Ordinance authorizing the destruction of verbatim record of certain closed meetings.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.
Nays: None

c. Resolution 18-0821: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 18, 2018.

Motion: Commissioner Carson made a motion seconded by Commissioner Tan, to approve Resolution 18-0821: A Resolution regarding the review of minutes for closed meetings from January 1989 – June 18, 2018.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.
Nays: None

8. NEW BUSINESS

a. Resolution 18-0822: A Resolution Authorizing and Approving a Change Order Involving an Increase in the Contract Price of the Central Park Improvements Project with The Kenneth Company (***) Requires waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Truedson made a motion seconded by Commissioner Carson, to waive the Board's Rules to approve at this meeting, Resolution 18-0822: A Resolution authorizing and approving a change order involving an increase to the contract price with

Kenneth Company, Inc. for the Central Park improvements project in the amount of \$3,180 for a new total cost not-to-exceed \$254,974.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.
Nays: None

Motion: Commissioner Carson made a motion seconded by Commissioner Tan, to approve Resolution 18-0822: A Resolution authorizing and approving a change order involving an increase to the contract price with Kenneth Company, Inc. for the Central Park improvements project in the amount of \$3,180 for a new total cost not-to-exceed \$254,974.

There was no discussion, and the motion pass by roll call vote.

Ayes: Commissioners Carson, Tan, Truedson, Trombetta, and President Knitter.
Nays: None


9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON September 17, 2018, 6:30 p.m.

President Knitter announced that the next Regular Meeting of The Oak Brook Park District Board of Park Commissioners will be held on September 17, 2018, 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Truedson made a motion seconded by Commissioner Tan, to adjourn the regular meeting at the hour of 6:48 p.m.

There was no discussion, and the motion pass by voice vote.


Laure L. Rosey, Executive Director