

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**December 12, 2022 – 6:30 p.m.**  
**Canterberry Room**

1. PUBLIC HEARING – TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois

(Notice of the Public Hearing was Published on December 1, 2022, in the Doings – Oak Brook/Elmhurst Newspaper and on the District’s Website.)

a. Call to Order the Public Hearing

Commissioner Suleiman called to order the Public Hearing– TRUTH IN TAXATION ACT - For the Levying of Taxes and Assessing of Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois, at the hour of 6:30 p.m. Commissioners Ivkovic Kelley, Trombetta, and Truedson answered "present" from the Oak Brook Park District Family Recreation Center, Canterberry Conference Room. Also present in Canterberry Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

- i. Approval by a majority of the Commissioners present to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Truedson made a motion, seconded by Trombetta, to allow President Sharon Knitter to attend the meeting by audio conference, as she is unable to physically attend because of employment purposes, as provided in section 1-G-1 of the Board Rules.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Trombetta, Truedson, and Suleiman

Nays: None

President Knitter entered at 6:31 p.m.

President Knitter announced that the notice of the Public Hearing was published on December 1, 2022, in the Doings-Oak Brook/Elmhurst Newspaper and on the District’s website.

- b. Open Forum for the Receipt of Public Comments and Questions Regarding the Levying of Taxes and Assessing of Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District, DuPage and Cook Counties, Illinois.

President Knitter asked if there were any public comments.

No one addressed the Board.

- c. Adjournment of Public Hearing

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to adjourn the Public Hearing. The motion passed by voice vote, and the meeting adjourned at the hour of 6:32 p.m.

2. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District at the hour of 6:33 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, and Truedson answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room was Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

3. OPEN FORUM

President Knitter asked if there were any public comments.  
No one addressed the Board.

4. CONSENT AGENDA

- a. APPROVAL OF THE DECEMBER 12, 2022 AGENDA
- b. APPROVAL OF MINUTES
  - i. November 14, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING NOVEMBER 30, 2022
  - i. Warrant 667

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

5. STAFF RECOGNITION

- a. None

6. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications.

President Knitter informed the Board she had received a lot of positive comments about the Winter Lights at Central Park.

Commissioner Trombetta stated that a patron informed him that the Family Aquatic Center pool water seemed cooler than usual.

Dr. Kosey stated that occasionally, there are complaints about the temperature of the water, but it is kept at a consistent 84-86 degrees.

Commissioner Suleiman stated that a resident suggested adding a steam room or sauna to the facility. She thinks this may be an additional amenity worth exploring.

Commissioner Truedson stated they had looked into amenities such as this in the past and would have to remove another amenity to add the feature; they were costly and difficult to maintain. However, it could be worth looking into again.

b. Oak Brook Park District Objectives

Dr. Kosey stated that leadership and staff worked on five objectives to accomplish over 16 months. Each objective will be tracked on a scoreboard. From January 2023 to April 2023, a bonus will be given to staff if staff completes three out of the five objectives.

President Knitter stated she has spoken with Dr. Kosey on many occasions about aligning all staff members with the Park District's success. It has been challenging to encourage the part-time staff, but this effort is necessary, as they engage with the customer base the most. Additionally, this is a program that can be tweaked year to year.

Dr. Kosey stated that January 2023 through April 2023 would be a four-month trial period.

Commissioner Truedson suggested additional training for staff as a tool to help achieve these goals.

Commissioner Ivkovic Kelley agrees with Commissioner Truedson and would like the staff to enrich their skill set.

7. REPORTS:

a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported receiving several positive compliments about the Winter Lights at Central Park, with over twelve thousand participants walking through, which surpasses last year's participation up to this point.

Dr. Kosey stated that the roofing project had been completed, and staff had been approached to explore solar panels on the roof and would need guidance to move forward with a proposal. The Park District could save money.

President Knitter stated that this could be interesting to learn about and would like to know how long it would take to recover costs.

Dr. Kosey stated that the roof would be leased to the company with the solar panels, and the agreement would last for twenty-five years.

Commissioner Knitter asked should the solar company go out of business, what would happen.

Dr. Kosey informed President Knitter that all the what-if situations would be part of the proposal. There would be additional attorney fees associated with reading the proposal.

Commissioner Truedson stated it would be easier not to do this, but it is an interesting concept.

President Knitter would be interested in the cost-saving aspect.

Commissioner Suleiman would like an exploratory interview before receiving a proposal.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on completing the last seven months of the fiscal year. Due to the time of the year, expectantly, the General Fund has decreased in revenue. The Tennis Center is doing better with an increase.

Mr. Salinas informed the Board that expenditures are still decreased or in line with expectations. Investments are doing well, and staff has just begun the budgeting process for the next fiscal year.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported on the winter programs, with the Holiday Express coming up.

Mr. Thommes stated that the Lifeguard staff received a four-star audit review from StarGaurd Elite, the highest level possible.

Mr. Thommes informed the Board that the LED lighting project is progressing. The lights in some areas are bright but will be adjusted once completed.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported that the DCEO-funded restroom building has passed through the engineering, stormwater/sanitary sewer, and building department permitting. The OSLAD project is through engineering and is awaiting approval from the building department. Both projects are scheduled to go to bid in January 2023.

Mr. Johnson stated that the Saddle Brook playground equipment and poured-in-place rubber surfacing had been installed. Staff will begin restoring the turf grass around the play area.

8. UNFINISHED BUSINESS

- a. Ordinance No 22-1212: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve Ordinance 22-1212: An Ordinance Levying Taxes and Assessing Taxes for Fiscal Year 2023-2024 of the Oak Brook Park District of DuPage and Cook Counties, Illinois.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

b. Purchase of Amphitheater through the Good Buy Purchasing Cooperative.

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the proposal from ICON Shelter Systems, Inc. For the purchase of an amphitheater structure through the Good Buy Purchasing Cooperative and to approve an agreement between the Park District and ICON Shelter Systems, Inc. for a not-to-exceed cost of \$82,530.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

c. 2023 Board Meeting Dates

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to approve the 2023 Board Meeting Dates of the Oak Brook Park District Board of Commissioners.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

d. IAPD Annual Business Meeting Credentials

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to appoint Dr. Laure Kosey as the District's delegate for the Annual Business Meeting of the Illinois Association of Park Districts.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

e. Employee Referral Incentive

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to second to approve the Employee Referral Incentive.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter  
Nays: None

9. NEW BUSINESS

- a. Family Aquatic Center HVAC and Deck Replacement Bid

Mr. Thommes stated the 2023 summer project bids open this week.

- b. Ordinance No 23-0112: An Ordinance providing for the issue of not to exceed \$3,060,000 General Obligation Limited Tax Park Bonds, Series 2023, of the Oak Brook Park District, DuPage and Cook Counties, Illinois, for The Purpose Of Building, Maintaining And Improving The Land And Facilities Located At The District's Central Park, Including Building An Amphitheater, A Shelter, An Outdoor Challenge Course, And A Structure Housing Restrooms, Storage And Concessions, Replacing Synthetic Soccer Field Turf, Building An Additional Bridge Spanning Ginger Creek, Replacing HVAC And Pool Tile Deck At The Aquatic Center And Painting At The Aquatic Center And For The Payment Of The Expenses Incident Thereto, Providing For The Levy Of A Direct Annual Tax To Pay The Principal And Interest On Said Bonds And Authorizing The Sale Of Said Bonds To The Purchaser Thereof.

Dr. Kosey stated that nothing has changed, and the approval will occur at the next Board Meeting.

- c. Oak Brook Promise Scholarship for Part-Time Staff

Dr. Kosey informed the Board that varying departments have been seeking options to encourage part-time staff to invest in their futures while choosing to be employed at the Park District for a bit longer. The staff has created guidelines to encourage staff members to work 17.5 hours per week for a varying period to receive tuition reimbursement from the Park District to attend College of DuPage or Triton College. There are additional parameters they would need to follow to be awarded the funding. This would apply to any part-time staff member regardless of age.

- d. Objectives and Key Results for January 1, 2023, through April 30, 2024.

President Knitter stated that the discussion in 6B. was good, and Commissioner Truedson had great ideas to help staff members meet the goals.

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JANUARY 16, 2023, 6:30 P.M.

President Knitter announced that the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on January 16, 2023, at 6:30 p.m.

11. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Ivkovic Kelley, to adjourn the December 12, 2022, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:09 p.m.



Laure L. Kosey, Executive Director