

**Minutes**  
**REGULAR MEETING OF THE OAK BROOK PARK DISTRICT**  
**BOARD OF COMMISSIONERS**  
**August 15, 2022 – 6:30 p.m.**  
**Canterberry Room**

1. CALL TO ORDER THE REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF COMMISSIONERS AND CONDUCT THE ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Suleiman, Trombetta, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE AUGUST 15, 2022 AGENDA
- b. APPROVAL OF MINUTES
  - i. July 18, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING JULY 31, 2022
  - i. Warrant 662

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners, Suleiman, Trombetta, and President Knitter

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

4. STAFF RECOGNITION

- a. Monica Lockie, Recreation Manager

The Board welcomed Monica Lockie.

- b. Kara Smith, Fitness Supervisor

The Board welcomed Kara Smith.

5. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

President Knitter stated there is concern about outdoor pickleball courts usage. Several groups of nonresidents use the courts for extended periods and are not allowing others to play. She would like staff to explore a reservation system.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported staff is evaluating the satellite playgrounds for resurfacing and equipment upgrades.

Dr. Kosey informed the Board that staff has met with engineering firms to discuss upgrades to the Family Recreation Center's HVAC system.

Dr. Kosey stated several new organizations have been signing up to sponsor the Winter Lights at Central Park this year.

- b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park District's records.

Mr. Salinas reported on the end of the first quarter of the fiscal year. The general and recreation funds are in surplus. The recreation fund has seen an increase in memberships.

Mr. Salinas stated the Tennis Center is doing well. They have completed their resurfacing project.

- c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported all three junior teams won first place in a tournament attended in Indianapolis.

Commissioner Trombetta stated that was outstanding work by those young athletes.

Mr. Thommes stated the summer programming is ending, and preschool will start soon.

Mr. Thommes stated that in the coming weeks, the Family Recreation Center would undergo annual maintenance. Several indoor gymnasium courts will be lined for pickleball play, and the gym and the studio flooring will be refinished. The aquatic center will also be undergoing maintenance and cleaning.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported filing for permits for the outdoor restrooms at the North Fields. The Village of Oak Brook stated there might be a lengthy delay in the permitting process. The staff has spoken to the architects, who stated a potential delay could cause issues and advised creating two separate contracts for the two separate grants.

President Knitter inquired as to why the Village would delay the permits.

Mr. Johnson stated the delays are caused by an overwhelming amount of construction in Oak Brook. Additionally, if the Park District breaks ground in winter, there is the risk of closing off the working area and heating it for the workers, which will be costly. The project will be cleaner with fewer addendums if they wait.

Mr. Johnson stated they are looking to update the Saddle Brook playground equipment. They are swapping out old elements from 1994. They are in conversations with the Saddle Brook community about the changes.

President Knitter stated the upgraded pieces looked nice.

Commissioner Suleiman would like to see the benches moved to a shaded area or an added canopy for parents watching their children.

Mr. Johnson stated they would reposition the bench into the shade.

President Knitter asked what would happen to the fitness equipment currently in the park.

Mr. Johnson stated they would be saving the equipment to use elsewhere within the park.

President Knitter would like the equipment to stay as it gives something for the moms to do while their children play.

Dr. Kosey and Mr. Johnson stated there are regulations about where fitness equipment can be located in relation to the playground boundaries.

President Knitter would like the fitness equipment to stay if they could find a way.

7. UNFINISHED BUSINESS

- a. Ordinance 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Ordinance 22-0815: An Ordinance Authorizing the Destruction of the Verbatim Record of Certain Closed Meetings.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners, Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- b. Administrative Policies and Procedures Manual: Section 2.35 Social Media Policy

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Request a motion and a second to approve the Administrative Policies and Procedures Manual: Section 2.35 Social Media Policy.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- c. Satellite Park Court Resurfacing Project

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to accept the bid from American Sealcoating of Indiana, Inc. for a not to exceed the cost of \$55,800 and to approve an Agreement Between the Oak Brook Park District and American Sealcoating of Indiana, Inc. for the Satellite Park Court Resurfacing Project.

Commissioner Suleiman inquired as to why there was only one project bid.

Mr. Johnson stated that not many organizations take on this type of project. Additional vendors said they were too booked to bid.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- d. Resolution 22-0816: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 31, 2022

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Resolution 22-0816: A Resolution Regarding the Review of Minutes for Closed Meetings January 1989 through June 31, 2022.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

8. NEW BUSINESS

- a. Five Year Capital Improvement Plan (\*\*\*) Requires Waiving the Board Rules to approve at this meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board Rules to approve at this meeting the Five-Year Capital Improvement Plan.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Five-Year Capital Improvement Plan

Dr. Kosey explained that in the future when budgets are approved in April, the five-year plan will be approved simultaneously.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- b. Saddle Brook Playground Equipment Purchase

Mr. Johnson stated this would be completed in the fall.

- c. Approval of OSLAD Grant Agreement for Autumn Oaks – Central Park Phase II

Dr. Kosey stated they are being proactive, as they cannot do anything other than the design elements at this time. They are optimistic they will be able to move forward in September. However, they cannot do anything until the agreement is signed.

- d. Purchase and Installation of Roofing Replacement/Overlay for the Family Recreation Center for the over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group (Requires Waiving the Board Rules to Approve at this meeting.\*\*\*)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive at this meeting, the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (RFC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group and to approve a contract between the Oak Brook Park District and Anthony Roofing – Tecta America LLC for Work identified in the Base Proposal and Alternate # 2 Proposal dated August 11, 2022, for a not-to-exceed cost of \$201,650 and to reject Alternate Proposals #s 1 and 3. the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (RFC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Purchase and Installation of Roofing Replacement / Overlay for the Family Recreation Center (RFC) over the Walking Track and Fitness Center through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Group and to approve a contract between the Oak Brook Park District and Anthony Roofing – Tecta America LLC for Work identified in the Base Proposal and Alternate # 2 Proposal dated August 11, 2022, for a not-to-exceed cost of \$201,650 and to reject Alternate Proposals #s 1 and 3.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Suleiman, Trombetta, and President Knitter.

Nays: None

Absent: Commissioners Ivkovic Kelley, Truedson

- e. Ordinance No. 22-0912 An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Dr. Kosey stated items such as a climbing wall, refrigerator, etc.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON SEPTEMBER 12, 2022, 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on September 12, 2022, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn the August 15, 2022, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:00 p.m.



Laure L. Kosey, Executive Director