

MINUTES
REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
June 20, 2022 – 6:30 p.m.
Canterberry Room

1. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:30 p.m. Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

2. OPEN FORUM

President Knitter asked if there were any public comments. No one addressed the Board.

3. CONSENT AGENDA

- a. APPROVAL OF THE JUNE 20, 2022 AGENDA
- b. APPROVAL OF MINUTES
 - i. May 16, 2022, Regular Board Meeting Minutes
- c. APPROVAL OF FINANCIAL STATEMENT ENDING MAY 31, 2022
 - i. Warrant 660

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

4. COMMUNICATIONS/PROCLAMATIONS

- a. Board of Commissioners to share communications

President Knitter stated a resident informed her the new all-day preschool summer camp was an excellent addition, as it is a good transition to all-day kindergarten.

President Knitter shared her experience at the Cori's Kids Triathlon over the past weekend and appreciated the Park District's relationship with the Sikich Family, who continue to support the event.

b. Proclamation "July is Park and Recreation Month"

President Knitter stated July is Park and Recreation Month.

The Board signed a proclamation acknowledging the month as Parks and Recreation Month.

c. OSLAD Project Plan Review

Dr. Kosey and Mr. Johnson informed the Board of the Northern area of Central Park Phase II plans. Due to delays at the state level, the awardees of the Open Space Lands Acquisition and Development (OSLAD) Grant will not be awarded until the fall. Plans are progressing before being awarded the grant as the time frame for completion will be shortened due to these delays, and awardees will not receive extensions for project completion.

Mr. Johnson stated the master plan for Phase II was based on a combination of the community survey and the Board of Commissioners' input. There will be an amphitheater, shade structure, pavilion shelter, painted games, a challenge course, bocce, ping pong table, checkers, and a chess area. Additionally, there would be upgrades and restoration to Ginger Creek's shoreline with a fishing footbridge surrounded by natural landscaping.

President Knitter would like to see a more updated shelter area with soft seating. Additionally, adequate signage at the challenge course for all residents to understand how to use the equipment.

Commissioner Suleiman would like a program or class to teach people how to use the equipment at the challenge course.

Mr. Johnson stated participants of the community survey voted on which elements to add to the challenge course. Appropriate signage will be near the obstacles on how to use the equipment.

Commissioner Truedson stated he would like to see signage and arrows on the ground of the challenge course to make it easier for residents to follow along. Additionally, raising concerns about the flat roof of the shelter and inquired about adding heaters for easy snow removal.

President Knitter asked where residents would get the items to play the different games, such as bocce or chess.

Dr. Kosey stated that residents would need to bring their supplies at this point in the process, but this was subject to change at any time through the planning process.

Commissioner Trombetta would like to see the creek stocked with fish when needed.

Commissioner Suleiman inquired what items were for the senior residents.

Dr. Kosey stated the seniors-inspired areas were bocce, checkers, chess, amphitheater, shade, and shelter.

Mr. Johnson stated the community input survey was very impactful while designing the area.

Dr. Kosey reminded the Board that the Illinois Department of Commerce and Economic Opportunity (DECO) Grant encompasses the restrooms.

Mr. Johnson stated there is a tight deadline between the permits and bids; the process has accelerated. Additionally, inflation and supply shortages have made the bidding process more complex. Due to the nature of the DECO grant, thirty percent of the labor and services that go into building the restrooms must be women or minority-owned. Currently, some companies only hold bid pricing for one week due to unusual economic circumstances.

President Knitter would like staff to determine which items could be removed from the plans should they be unable to get all the supplies due to these shortages and price increases.

Commissioner Truedson would like to ensure there are provisions in the contracts to protect the Park District.

5. STAFF RECOGNITION

- a. Caroline Reimann, Aquatic Programming Supervisor

The Board welcomed Caroline Reimann.

- b. Michelle Beczarski, Director of Tennis Operations

The Board welcomed Michelle Beczarski.

6. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported seeing an increase in social media views from a video uploaded after the tornado storm in the parking lot, as several news sources picked up the story.

President Knitter stated the increase in pickleball is growing and would like staff to consider making a reservation system. An online system could potentially help defuse tensions and ensure everyone can play.

Dr. Kosey stated that a new sign at the outdoor courts would help with self-monitored gameplay. Staff would like to see more promotion of the pickleball courts at the satellite parks.

President Knitter stated that satellite parks do not have the same game feel being tennis conversion courts. Additionally, excessive play may disrupt the residents. With more age groups getting involved in playing, the demand has become greater for court time.

b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the first month of the fiscal year. Currently, the Park District is doing well. Youth programming and group tennis lessons are up from last year.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park District's records.

Mr. Thommes reported summer camp was full, and the program has begun participating in field trips again.

Mr. Thommes stated tennis camp is close to being sold out, and group lessons are back.

Mr. Thommes stated Splash Island had seen a lot of daily fees due to the heat.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported staff has been planting summer flowers, working at the Dean Nature Sanctuary, and updating the ballfields for multi-use.

7. UNFINISHED BUSINESS

a. Ordinance 22-0620: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve Ordinance 22-0620: An Ordinance Declaring Surplus Personal Property and Authorizing Conveyance or Sale Thereof.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

- b. Resolution 22-0621: A Resolution Amending the Agreement Between the Oak Brook Park District and Davey Resource Group, Inc., for Natural Areas Stewardship Project

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve Resolution 22-0621: A Resolution Amending the Agreement Between the Oak Brook Park and Davey Resource Group, Inc. for Natural Areas Stewardship Project at the Dean Nature Sanctuary for a total annual cost not-to-exceed \$26,000.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

- c. Approval of a Travel Expense for Commissioner Attendance at the National Recreation and Park Association Conference Held September 20-22, 2022, in Phoenix, AZ.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the travel expenses for Commissioner attendance at the National Recreation and Park Association Conference held September 20 – 22, 2022, in Phoenix, AZ, for Commissioner Ivkovic Kelley and President Knitter.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

- d. Amending: Administrative Policies and Procedures: Section 4.12 Purchasing Policy

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the amendment to the Administrative Policies and Procedures Manual: Section 4.12 Purchasing Policy.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

- e. Amending: Administrative Policies and Procedures: Section 4:11 Procurement Card Policy

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the amendment to the Administrative Policies and Procedures Manual: Section 4.11 Procurement Card Policy.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

- f. Amending: Administrative Policies and Procedures: Section 4.4 Contracts- Policy for the Review and Authority to Approve and Execute Contracts

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the amendment to the Administrative Policies and Procedures Manual: Section 4.4 Contracts - Policy for the Review and Authority to Approve and Execute Contracts.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

- g. Amending: Personnel Policy Section 3.10 Time Off Benefits – Vacation Time

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the amendment to the Personnel Policy Section 3.10 Time Off Benefits – Vacation Time.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

- h. Amending: Personnel Policy Section 8.1 Exit Interview Policy

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to approve the amendment to the Personnel Policy Section 8.1 Exit Interview Policy.

There was no additional discussion, and the motion passed by roll call.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter.

Nays: None

8. NEW BUSINESS

- a. Bid: Family Recreation Center Roof Replacement Phase 2

Dr. Kosey stated this would be to finish the roof replacement at the Family Recreation Center.

- b. Asphalt Paving Project Bid

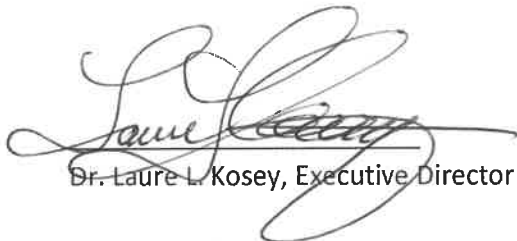
Mr. Johnson stated portions of asphalt need to be replaced throughout the parks.

9. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON JULY 18, 2022, 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District of Park Commissioners would be held on July 18, 2022, at 6:30 p.m.

10. ADJOURNMENT

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Truedson, to adjourn the June 20, 2022, regular meeting of the Oak Brook Park District Board of Commissioners. The motion passed by voice vote, and the meeting adjourned at the hour of 7:13 p.m.



Dr. Laure L. Kosey, Executive Director