

Minutes
PUBLIC HEARING AND REGULAR MEETING OF THE OAK BROOK PARK DISTRICT
BOARD OF COMMISSIONERS
April 18, 2022-6:30 p.m.
Canterberry Room

1. PUBLIC HEARING- FOR THE PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR MAY 1, 2022-APRIL 30, 2023 *{Notice of the Public Hearing was published in the Doings-Oak Brook Newspaper -April 7, 2022}*

- a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to allow Commissioner Tom Truedson to attend the meeting by video conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, and Trombetta, and President Knitter
Nays: None

Commissioner Truedson entered at 6:30 pm.

b. Call to Order and Roll Call

Commissioner Suleiman called to order the Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2022 - April 30, 2023, at the hour of 6:30 pm. Commissioners Ivkovic Kelley, Suleiman, Trombetta, and Truedson answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

c. Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2022-April 30, 2023

President Knitter entered at 6:31 pm.

President Knitter announced: "In accordance with state statute, a notice of today's public hearing was published in The Doings-Oak Brook newspaper on Thursday, April 7, 2022. A copy of the proposed budget and related budget ordinance has been available for public inspection in hard copy form at the Park District's Administration Office as well as in electronic form on our website for at least 30 days prior to today's hearing."

President Knitter asked if there were any public comments on the Proposed Budget and Appropriation Ordinance. No one Addressed the Board.

President Knitter asked the Board if there were any comments on the Budget or Ordinance.

d. Adjournment of Public Hearing

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to adjourn, April 18, 2022, Public Hearing for the Proposed Budget and Appropriation Ordinance for Fiscal Year May 1, 2022 – April 30, 2023, at the hour of 6:33 pm.

Commissioner Truedson left the meeting at 6:33 pm.

2. CALL TO ORDER THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND ROLL CALL

President Knitter called to order the Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 6:34 pm. Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter answered "present" from the Oak Brook Park District Family Recreation Center, Canterbury Conference Room. Also present in Canterbury Conference Room, were Laure Kosey, Executive Director; Marco Salinas, Chief Financial Officer; Dave Thommes, Deputy Director; and Bob Johnson, Director of Parks and Planning.

- a. Approval by a majority of the Commissioners present to allow Commissioner Tom Truedson to attend the meeting by audio conference, as he is unable to physically attend because of employment purposes as provided in section I-G-1 of the Board Rules.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to allow Commissioner Tom Truedson to attend the meeting by video conference, as he is unable to physically attend because of employment purposes as provided in section 1-G-1 of the Board Rules.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, and President Knitter

Nays: None

Commissioner Truedson entered at 6:35 pm.

3. OPEN FORUM

President Knitter asked if there were any public comments.

Resident William Malik voiced concerns over a rate increase of fitness center memberships for the senior residents. Claiming the pricing had increased 70%. Mr. Malik came into the Park District to reactivate his membership, and he was informed his membership price increased due to the inclusion of the pool for all memberships. Mr. Malik does not want to use the pool.

President Knitter stated they would look into his concerns.

4. CONSENT AGENDA

- a. APPROVAL OF THE APRIL 18, 2022 AGENDA
b. APPROVAL OF MINUTES
i. March 21, 2022, Regular Board Meeting Minutes

c. APPROVAL OF FINANCIAL STATEMENT ENDING MARCH 31, 2022
i. Warrant 658

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve taking a single omnibus vote on the Consent Agenda as presented.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

There was no additional discussion, and the motion passed by roll call vote.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve the Consent Agenda, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter
Nays: None

5. COMMUNICATIONS/PROCLAMATIONS

a. Board of Commissioners to share communications

Commissioner Trombetta would like staff to consider free coffee for patrons, as this would be an amenity the Park District could afford.

Dr. Kosey stated coffee was offered pre-covid for a charge. This amenity is something staff has yet to revisit.

Commissioner Ivkovic Kelley stated a resident inquired to her earlier in the week about coffee being revisited as an amenity.

President Knitter stated that free coffee could be something that could quickly become abused by patrons.

b. Master Vision of the Oak Brook Park District

Dr. Kosey stated that the Master Vision is revisited every six months to ensure the Park District uses the vision to move forward.

President Knitter would like to see the Core Values in the Master Vision renumbered, as Communication is the first one listed in the Master Vision. She believes Holistic Wellness should be first.

Commissioner Suleiman agreed with President Knitter.

Commissioner Trombetta would like to see Collaboration as the First Core Value.

Commissioner Truedson would need to think about a first choice.

President Knitter would like to see the Park District 2030 vision pushing more sustainable practices.

Commissioner Ivkovic Kelley would like to see better signage for recycling.

Commissioner Suleiman inquired about updates to playgrounds for accessibility.

Dr. Kosey assured Commissioner Suleiman those updates were part of the Strategic Plan.

6. STAFF RECOGNITION

- a. Craig Tuley, Tennis Center Facility Maintenance Manager

The Board welcomed Craig Tuley.

7. REPORTS:

- a. Communications, IT, and Administration Report

Dr. Laure Kosey presented her report, which can be found in the Park District's records.

Dr. Kosey reported on clarification about the grants received and how funds may be allocated. The Park District received an Illinois Department of Commerce and Economic Opportunity (DCEO) Grant for creating the restrooms, concession, and storage area at the Central Park North Athletic Fields. Staff submitted a proposal for an Open Space Land Acquisition and Development (OSLAD) Grant for Phase Two of the North Fields. The state has postponed awarding recipients until late summer. The staff has also applied for a federal grant from the Community Impact Project Fund to make a bridge and restoration of the Ginger Creek shoreline.

Commissioner Trombetta inquired about using reserves to pay for some projects, as he did not want to leave any money on the table.

Dr. Kosey informed the Board that Dave Thommes and Bob Johnson applied for a bridge and shoreline restoration grant to remove the current gabion weir. They met with Congressman Quigley's office to discuss the grant option; they will find out if their bid will go to congress at the end of April.

Dr. Kosey stated that could be an option, but the Park District does not need to plan for that right now.

President Knitter stated she would be hesitant to use any more reserves as the Park District is still recovering from the pandemic.

Dr. Kosey stated staff is also working on updating the intranet and researching website updates.

- b. Finance & Human Resources Report

Mr. Marco Salinas presented his report, which can be found in the Park Districts records.

Mr. Salinas reported on the last eleven months of the current fiscal year. The General Fund is looking favorable compared to its budget as we begin to close the year out. Whereas the Rec Fund has a net surplus but looks unfavorable compared to two years ago. The Tennis Center is favorable compared to its budget.

Mr. Salinas stated the personal property replacement tax imposed on businesses had been distributed.

President Knitter asked Mr. Salinas why the Tennis Center revenues were down in the private lessons category compared to last year.

Mr. Thommes stated during aggressive pandemic restrictions placed on business, the Park District could only hold private lessons; since these restrictions have eased, group play was reinstated, and patrons shifted back to group lessons.

Commissioner Truedson stated he had numerous conversations with Mr. Salinas about the financials to ensure the Park District stays on target financially. They frequently speak about the reserves, which are critical and need to be at the top of their minds. Commissioner Truedson agrees with President Knitter and wants to build up the reserves; however, the Park District does not want too much surplus. Dr. Kosey and Mr. Salinas have done a great job cutting back and have managed a lot of cuts.

c. Recreation & Facilities Report

Mr. Dave Thommes presented his report, which can be found in the Park Districts records.

Mr. Thommes reported on several of the spring events coming to a close. Easter Bunny Baskets, Egg Droppings, and the Aquatic Egg Hunt were all very positive. The Aquatic Egg Hunt saw the largest registration ever, with 450 participants.

President Knitter likes seeing more pickleball sessions being offered and has gotten a lot of positive comments about the outdoor courts.

Commissioner Suleiman would like to see the satellite parks' pickleball courts marketed more to the community.

Mr. Thommes stated there would be a CAPRA visit soon, which staff has been preparing. An additional digital kiosk is coming to the Family Recreation Center, now in the testing stages.

d. Parks & Planning Report

Mr. Bob Johnson presented his report, which can be found in the Park District's records.

Mr. Johnson reported meeting with representatives from CVG Architects and Upland Design.

Mr. Johnson stated the Parks Staff has been seeding and reactivating the parks, however the weather has caused some setbacks.

Mr. Johnson stated additional lights had been installed at the Dean Nature Sanctuary as staff continues to monitor the area after hours.

Mr. Johnson stated there had been more honey extracted from the bees at the Dean Nature Sanctuary. Additionally, Earth Month is underway, and staff and preschool will be building a pollinator garden in the front of the Family Recreation Center—Cori's Way, preschool wing.

President Knitter would like the Park District to reach out to the Morton Arboretum to see if we could collaborate on the bees.

Mr. Johnson stated pavement repairs are coming this month.

8. UNFINISHED BUSINESS

- a. Ordinance 22-0418: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2022, and Ending April 30, 2023.

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to approve Ordinance 22-0418: An Ordinance Setting Forth the Budget and Making Appropriations of Sums of Money for All of the Necessary Expenditures of the Oak Brook Park District of Cook and DuPage Counties, Illinois, for the Corporate Purpose for the Fiscal Year Beginning May 1, 2022, and ending April 30, 2023.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- b. Playground Surfacing Project Bid

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suliman, to reject the base bid, accept the alternate bid for playground surfacing from PerfectTurf, LLC., and approve an agreement between the Oak Brook Park District and PerfectTurf, LLC. for a total cost not-to-exceed \$40,500.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

9. NEW BUSINESS

- a. Ordinance 22-0516: An Ordinance for Transferring Anticipated Unexpended Funds from Certain Appropriation Items to Other Items of Appropriation

Mr. Salinas stated the transfer takes place yearly to allocate funds appropriately.

- b. Tennis Center Membership Pricing

Mr. Thommes stated fees had not been adjusted at the Tennis Center since 2017. They were scheduled to receive the increase in 2020, but it was delayed due to the pandemic. The Tennis Center is undercharging compared to the surrounding competitors, and they are losing business to tennis players who are going to the more expensive clubs.

Commissioner Suleiman stated as times are getting more difficult, they need to follow the market. She is not sure the residents will be ready.

Commissioner Kelley agreed with Commissioner Suleiman but believes the park district needs to be competitive with the pricing.

- c. Charles Vincent George Architects – Agreement for Professional Services (***) Requires Waiving the Board's Rules to Approve at this meeting.)

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board Rules to accept at this meeting the proposal from Charles Vincent George Architects for design and development services associated with the restroom/ concession/ storage, amphitheater and shelter facilities for a total cost not to exceed \$114,400, and to approve an Agreement Between the Oak Brook Park District and Charles Vincent George Architects for Professional Services.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Motion: Commissioner Truedson made a motion, seconded by Commissioner Trombetta, to accept the proposal from Charles Vincent George Architects for design and development services associated with the restroom/concession/storage, amphitheater and shelter facilities for a total cost not to exceed \$114,400, and to approve an Agreement Between the Oak Brook Park District and Charles Vincent George Architects for Professional Services.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

- d. *Upland Design Ltd. – Agreement for Professional Services (***)Requires Waiving the Board’s Rules to Approve at this meeting.)*

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to waive the Board Rules to accept at this meeting the proposal from Upland Design, Ltd. for design and development services associated with phase-two construction at the north athletic fields at Central Park for a total cost not-to-exceed \$108,000 and to approve an Agreement Between the Oak Brook Park District and Upland Design, Ltd. for Professional Services.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

Motion: Commissioner Trombetta made a motion, seconded by Commissioner Suleiman, to accept the proposal from Upland Design, Ltd. for design and development services associated with phase-two construction at the north athletic fields at Central Park for a total cost not-to-exceed \$108,000 and to approve an Agreement Between the Oak Brook Park District and Upland Design, Ltd. for Professional Services.

There was no additional discussion, and the motion passed by roll call vote.

Ayes: Commissioners Ivkovic Kelley, Suleiman, Trombetta, Truedson, and President Knitter

Nays: None

10. THE NEXT REGULAR MEETING OF THE OAK BROOK PARK DISTRICT BOARD OF PARK COMMISSIONERS WILL BE HELD ON MAY 16, 2022, AT 6:30 P.M.

President Knitter announced the next Regular Meeting of the Oak Brook Park District Board of Park Commissioners will be held on May 16, 2022, at 6:30 pm.

11. ADJOURNMENT

Motion: Commissioner Truedson made a motion, seconded by Commissioner Suleiman, to adjourn the April 18, 2022, Regular Meeting of the Oak Brook Park District Board of Commissioners at the hour of 7:20 pm.



Laure L. Kosey, Executive Director